

NOTICE OF PUBLIC MEETING

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, on Tuesday, April 24, 2018 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for April 24, 2018
2. Pledge of Allegiance
3. Swear in Village Trustees elected April 3, 2018
4. Roll Call of Village Board
5. Correspondence or Communications from Board and Staff
6. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. Consent Agenda
 - a) Payment of Bills and Claims
 - b) Minutes from 03/27/18 and 04/10/18
 - c) Application for Operator's License ending June 30, 2018
 - d) Discharge of Firearms Application for Cathy Ott, N8222 State Park Road
 - e) Donation to Eastshore Humane Association, Inc.
8. Items Removed from Consent Agenda (if any)
9. Appointments
 - a) Scott Chicoine as Chair, Zoning Board of Appeals (term expiring 04/30/21)
 - b) John Jung, Zoning Board of Appeals (term expiring 04/30/21)
10. Unfinished Business from Previous Meetings for Consideration or Action
11. New Business for Consideration or Action
 - a) Certified Survey Map- Hardin- W7027 Firelane 3
 - b) Accept Roads in Graveled State in Kimberly Heights Subdivision
 - c) Resolution V2018-09 to Re-Assign Eisenhower Dr. funds to Blackoak St. project
 - d) Resolution V2018-10 Preliminary Resolution Declaring Intent to Exercise Special Assessment Under Municipal Police Powers For Storm Interceptor Sewer and Street Construction (Willow and Dogwood Ln.)

- e) Resolution V2018-11 Preliminary Resolution Declaring Intent to Exercise Special Assessment Under Municipal Police Powers for Storm Interceptor Sewer and Street Construction (Rustic Ln. and Hickory Dr.)
 - f) New Electric Service for Lift Station #6
 - g) Contract with CESA 10 for MSDS Online
 - h) Phone Stipend for Employees
 - i) Storm Water Pond for Baseball Complex in Harrison
 - j) Discuss Holiday Lights at Farmers Field (Trustee Lisowe)
 - k) Summons and Complaint from Dale Deno concerning Merbach Rd.
12. Reports
13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, Village Clerk
Agenda Posted April 20, 2018 at www.harrison-wi.org and Municipal Building lobby

VILLAGE BOARD MEETING

From:
Jennifer Weyenberg, Village Clerk

VILLAGE OF HARRISON

Meeting Date:
April 24, 2018

Title:

Consent Agenda- Payment of Bills and Claims, Minutes, Operator License, Discharge of Firearms, CSM for Firelane 3

Issue:

None

Background and Additional Information:

*Operator License- The background check on the application for Anne Rappert was completed and the applicant has completed the required Responsible Serving course. Staff recommends approval.

*Payment of Bills and Claims- This month's totals include payrolls for the April election and the 1st quarter Harrison Fire Rescue pay. Also included is the \$67,429.65 payment for Dogwood Lane per the village's agreement with Al Lamers.

*Discharge of Firearms for Ott- The applicant has held a permit for many years without issue and has 45+ acres. Staff recommends approval.

*Donation to Eastshore Humane Association- attached is the memo from Village Manager Parish. This is an annual donation and was approved for the 2018 budget.

Budget/Financial Impact:

Payments from March 30th through April 20th = \$291,383.71.
Donation to Eastshore Humane Assoc. = \$1,500.00

Recommended Action:

Approve all items on the consent agenda.

Summary of Payments Approved By:

President James Salm

Trustee Tamra Nelson

Trustee Gary Nickel

Trustee Kevin Hietpas

Trustee Tyler Moore

Trustee Buddy Lisowe

Trustee Joe Sprangers

Presented by: Jennifer Weyenberg, Village Clerk
Approved April 24, 2018

Summary of Payments:			
Check Register (general)			
#6210-6211	from payroll 04/05/18		190.74
#6212-6272	posted 04/10/18		45,403.64
#6273-6342	from payroll 04/19/18		26,932.28
#6343-6374	posted 04/20/18		143,168.29
Check Register (tax account)			
none			0.00
Direct Pay			
Verizon Wireless	not yet pulled		0.00
United HealthCare	pulled 04/11/18		16,579.85
We Energies	not yet pulled		0.00
Wisconsin Retirement	pulled 03/30/18		6,844.30
Delta Dental	pulled 04/02/18		916.65
Merchant's Choice	pulled 04/02/18		0.78
Reliance Standard	pulled 04/17/18		2,060.80
Tractor Supply	pulled 04/13/18		187.40
Payroll			
Payroll #7 net pay by direct dep	paid 04/05/18		20,647.54
Payroll #8 net pay by direct dep	paid 04/19/18		28,451.44
	TOTAL		291,383.71

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INVESTORS COMMUNITY BANK

Dated From: 3/28/2018

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6212	4/10/2018	AMERICAN MESSAGING U1860083SD	
100-06-52200-400-000		Fire Dept - Supplies REVERSE U1860083SC SHOULD BE HWY	-5.00
100-09-53311-900-000		Hwy Dept - Road Maintenance CORRECTION U1860083SC MARCH INVOICE	5.00
100-09-53311-900-000		Hwy Dept - Road Maintenance U1860083SD APRIL INVOICE	5.00
Total			5.00
6213	4/10/2018	AMOS MIKKELSON CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone CELL PHONE STIPEND	40.00
100-06-52200-400-000		Fire Dept - Supplies EVENT DECORATIONS	81.84
100-06-52200-400-000		Fire Dept - Supplies REIMBURSE FOR MIRROR	20.00
Total			141.84
6214	4/10/2018	APPLETON SIGN COMPANY 10087	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 3/27/18 VINYL GRAPHICS 10087	259.00
Total			259.00
6215	4/10/2018	ARING EQUIPMENT CO INC 737647	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 3/22/18 737647	19.05
Total			19.05
6216	4/10/2018	AUTOMOTIVE SUPPLY- APPLETON CREDIT BAL, 60797989, 11665758	
100-09-53311-700-000		Hwy Dept - Equip Maintenance CREDIT BAL FROM STATEMENT ENDING FEB CREDIT BAL	-3.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance BATTERY CARRIER FROM 3/19/18 060797989	17.24
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance SYNTHETIC SEALANT FROM 3/27/18 011665758	17.66

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Check Nbr	Check Date	Payee	Amount
			Total 31.90
6217 IG32824	4/10/2018	BOBCAT PLUS	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	141.82
	FROM 3/21/18	IG32824	
			Total 141.82
6218	4/10/2018	BRIAN WARNER CONSTRUCTION ESCROW RETURN FOR N8947 HARRISVILLE CT	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR N8947 HARRISVILLE CT	
			Total 1,500.00
6219 D62180, D62190	4/10/2018	BROOKS TRACTOR INC - SUN PRAIRIE	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	157.59
	FROM 3/27/18	D62180	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	92.17
	FROM 3/27/18	D62190	
			Total 249.76
6220 T85118	4/10/2018	CALIFORNIA CONTRACTOR SUPPLIES INC	
100-09-53311-400-000		Hwy Dept - Supplies	338.00
	FROM 3/14/18	TIES, STRAPS, BIT SET T85118	
			Total 338.00
6221	4/10/2018	CALMES VERKUILEN CONSTRUCTION ESCROW RETURN FOR W5000 ERTL DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR W5000 ERTL DR	
			Total 1,500.00
6222	4/10/2018	CARDINAL CONSTRUCTION LLC ESCROW RETURN FOR N9182 DYLAN DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR N9182 DYLAN DR	
			Total 1,500.00

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Check Nbr	Check Date	Payee	Amount
6223 D 33637	4/10/2018	CHUCK REED	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	100.27
		SOCKET, CHARGER, ADAPTER FROM 3/26/18 D 33637	
		Total	100.27
6224 55200	4/10/2018	CORPORATE NETWORK SOLUTIONS, INC	
100-00-57190-000-000		Capital Outlay - General Gvmnt	435.00
		43" LED TV AND WALL MOUNTING KIT 55200	
		Total	435.00
6225 CW61126	4/10/2018	D & D EQUIPMENT	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	844.48
		FROM 3/20/18 SERVICE GEHL LOADER CW61126	
		Total	844.48
6226 CELL PHONE STIPEND	4/10/2018	DON JUNGEN	
100-08-52300-000-000		1st Responders - Operating Exp	30.00
		CELL PHONE STIPEND	
		Total	30.00
6227 ESCROW RETURN FOR W5725 PARKER CT	4/10/2018	DRAKE HOMES	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR W5725 PARKER CT	
		Total	1,500.00
6228 ACCOUNT 20083-000M	4/10/2018	EDGARTON, ST.PETER, PETAK & ROSENFELDT	
100-00-51300-000-000		Legal	518.50
		ACCOUNT 20083-000M	
		Total	518.50
6229 ESCROW RETURN FOR W6064 ZACH ST	4/10/2018	GRACELLA HOMES LLC	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR W6064 ZACH ST	

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Check Nbr	Check Date	Payee	Amount
Total			1,500.00
6230	4/10/2018	HARRISON UTILITIES Account 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer Account 000-2781-00	28.47
Total			28.47
6231	4/10/2018	J.D. OGDEN PLUMBING & HEATING INC 83269	
100-09-53311-505-000		Hwy Dept - Building Maint CK OPERATION OF RP VALVE FROM 3/16/18 83269	243.75
Total			243.75
6232	4/10/2018	JASON KOSSEL REIMBURSE FOR DAMAGED SHOES	
100-08-52300-000-000		1st Responders - Operating Exp REIMBURSE FOR DAMAGED SHOES	189.90
Total			189.90
6233	4/10/2018	JFTCO, Inc. C 110289, 123813	
100-09-53311-700-000		Hwy Dept - Equip Maintenance VOLVO LOADER FROM 03/19/18 C 110289	239.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 3/29/18 123813	6.78
Total			245.78
6234	4/10/2018	JOE'S POWER CENTER 18317, 18318, 18914	
100-09-53311-700-000		Hwy Dept - Equip Maintenance TRIMMER SERVICE FROM 3/23/18 18317	78.21
100-09-53311-700-000		Hwy Dept - Equip Maintenance TRIMMER SERVICE FROM 3/23/18 18318	78.21
100-09-53311-700-000		Hwy Dept - Equip Maintenance PARTS FROM 3/26/18 18914	47.23
Total			203.65
6235	4/10/2018	KAATS WATER CONDITIONING INC. ACCOUNT 1130062	

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100-09-53311-400-000		Hwy Dept - Supplies	53.52
		CHARGES THROUGH 3/20/18	
Total			53.52
6236	4/10/2018	L & S TRUCK CENTER	
249318,		268545	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	68.92
		PARTS FROM 3/27/18	
		249318	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	558.21
		FROM 3/21/18 KENWORTH T300	
		268545	
Total			627.13
6237	4/10/2018	LISOWE OIL	
22650			
100-09-53311-600-030		Hwy Dept - Fuel	1,492.49
		FROM 3/20/18	
		22650	
Total			1,492.49
6238	4/10/2018	MADISON MARRIOTT WEST	
		HOTEL MARK MOMMAERTS TRAINING MAY 3-4	
100-01-51101-305-000		Planning - Training/Mile/Exp.	139.00
		HOTEL MARK MOMMAERTS TRAINING MAY 3-4	
Total			139.00
6239	4/10/2018	MATT BOBBER CONSTRUCTION LLC	
		ESCROW RETURN FOR W5730 PARKER CT	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR W5730 PARKER CT	
Total			1,500.00
6240	4/10/2018	MEMORIAL FLORISTS & GREENHOUSES	
03059515			
100-00-51980-000-000		Memorial Expenses	85.00
		FUNERAL ARRANGEMENT HENRY RENN	
		03059515	
Total			85.00
6241	4/10/2018	MENARDS-APPLETON EAST	
35140			
100-06-52200-400-000		Fire Dept - Supplies	32.46
		FROM 4/2/18 REPLACE MAILBOXES HWY 55	
		35140	

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			Total 32.46
6242	4/10/2018	MIDWEST DESIGN HOMES ESCROW RETURN FOR W5821 HOELZEL WAY	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W5821 HOELZEL WAY	300.00
			Total 300.00
6243	4/10/2018	MIKE BRANTMEIER CELL PHONE STIPEND	
100-06-52200-500-022		Fire Station 60 - Telephone CELL PHONE STIPEND	30.00
			Total 30.00
6244	4/10/2018	MIKE BRANTMEIER REIMBURSEMENT FOR TRAINING	
100-06-52200-400-000		Fire Dept - Supplies REIMBURSEMENT PROPANE GRASSFIRE TRAINING	41.98
			Total 41.98
6245	4/10/2018	N.E.W. PRINTING 128469	
100-02-51400-800-005		Gen. Admin - Newsltr & Postage SPRING NEWSLETTER 2018 128469	1,212.65
			Total 1,212.65
6246	4/10/2018	OFFICE DEPOT CREDIT PLAN BALANCE THROUGH 3/12/18	
100-02-51400-400-000		Gen. Admin - Supplies BALANCE THROUGH 3/12/18	188.01
100-00-51440-400-000		Elections - Supplies SNACKS FROM 2/15/18	36.70
			Total 224.71
6247	4/10/2018	PACKER CITY INTERNATIONAL TRUCKS X103057423:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 4/3/18 X103057423:01	126.56
			Total 126.56

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6248	4/10/2018	PATRICK KLEIN REIMBURSEMENT FOR TRAINING	
100-06-52200-400-000		Fire Dept - Supplies REIMBURSEMENT PROPANE GRASSFIRE TRAINING	32.42
100-06-52200-400-000		Fire Dept - Supplies EVENT DECORATIONS	84.00
100-06-52200-400-000		Fire Dept - Supplies REIMBURSE FOR SUPER SCIENCE DAY	6.37
100-06-52200-400-000		Fire Dept - Supplies REIMBURSE FOR NAME BADGES	10.31
		Total	133.10
6249	4/10/2018	PFILE HOMES INC ESCROW RETURN FOR W5733 PARKER CT	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W5733 PARKER CT	1,500.00
		Total	1,500.00
6250	4/10/2018	PRECISION CUT CONST LLC ESCROW RETURN FOR W8907 HARRISVILLE CT	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W8907 HARRISVILLE CT	1,500.00
		Total	1,500.00
6251	4/10/2018	RIESTERER & SCHNELL INC NEENAH 1326587	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FILTER FROM 4/3/18 1326587	16.68
		Total	16.68
6252	4/10/2018	RIVERWOOD HOMES LLC ESCROW RETURN FOR W6036 ZACH ST	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W6036 ZACH ST	1,500.00
		Total	1,500.00
6253	4/10/2018	RUCON CONSTRUCTION MANAGEMENT ESCROW RETURN FOR W6055 ZACH ST	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W6055 ZACH ST	1,500.00

Dated From: 3/28/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
Total			1,500.00
6254 4/10/2018 SCHMIDT BROS CUSTOM INC ESCROW RETURNS PARKER WAY			
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W5773 PARKER WAY	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W5769 PARKER WAY	1,500.00
Total			3,000.00
6255 4/10/2018 SHERWOOD WATER & SEWER ACCOUNT NUMBER 000-3050-00 STATION 60			
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3050-00 STATION 60	195.13
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3055-00 TOWN	641.02
Total			836.15
6256 4/10/2018 SHORT ELLIOT HENDRICKSON, INC 347484, 347485, 347528			
100-00-52400-200-000		Inspections - Grade Checks LOT GRADE CHECKS 347484	1,344.00
100-00-52400-200-000		Inspections - Grade Checks STREET CONSTRUCTION SERVICES 347485	3,191.79
100-00-53441-200-000		Stormwater Planning MS4 COMPLIANCE CHECKS 347528	1,268.50
Total			5,804.29
6257 4/10/2018 SILVERTREE HOMES LLC ESCROW RETURN FOR W6091 ZACH ST			
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN FOR W6091 ZACH ST	1,500.00
Total			1,500.00
6258 4/10/2018 SPECTRUM- 5101 SERVICE PERIOD 03/23-04/22			
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 03/23-04/22	101.35
Total			101.35

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Check Nbr	Check Date	Payee	Amount
6259	4/10/2018	SPECTRUM- 6401	
		ACC 606836401 SERVICE PERIOD 04/08-05/07	
100-02-51400-400-006		Gen. Admin - Service Contracts	497.49
		ACC 606836401 SERVICE PERIOD 04/08-05/07	
Total			497.49
6260	4/10/2018	STAMPS.COM	
		S1092618041	
100-02-51400-400-006		Gen. Admin - Service Contracts	39.99
		METER 7434038 S1092618041	
Total			39.99
6261	4/10/2018	SUPERIOR CHEMICAL CORPORATION	
		188452, 189429	
100-09-53311-400-000		Hwy Dept - Supplies	401.11
		FROM 3/21/18 188452	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	333.67
		FROM 3/29/18 189429	
Total			734.78
6262	4/10/2018	TECC Security Systems, Inc.	
		45303	
100-09-53311-505-000		Hwy Dept - Building Maint	206.99
		SERVICE ON 3/26/18 45303	
Total			206.99
6263	4/10/2018	THE ELITE GROUP	
		NEW LOGO	
100-02-51400-400-000		Gen. Admin - Supplies	71.90
		NEW LOGO 296126	
100-02-51400-400-000		Gen. Admin - Supplies	980.10
		LOGO 296313	
Total			1,052.00
6264	4/10/2018	THE UNIFORM SHOP	
		275452	
100-08-52300-000-000		1st Responders - Operating Exp	319.85
		LIBERTY JACKETS FROM 3/9/18 275452	
100-06-52200-400-000		Fire Dept - Supplies	93.90
		CHIEF SHIRTS 276009	

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100-08-52300-000-000		1st Responders - Operating Exp	501.95
		EMERGENCY RESP JACKET 276064	
		Total	915.70
6265	4/10/2018	THEDACARE AT WORK	
		PHYSICAL DOT - NETT	
100-09-53311-306-000		Hwy Dept - CDL/Testing	87.00
		PHYSICAL DOT - NETT 243856	
		Total	87.00
6266	4/10/2018	TROY GILLIS	
		REIMBURSEMENT FOR SUPPLIES	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	10.99
		REIMBURSEMENT SUPPLIES-REPLACEMENT CLAMP	
100-06-52200-400-000		Fire Dept - Supplies	20.99
		REIMBURSEMENT SUPPLIES-DOLLY STATION 60	
		Total	31.98
6267	4/10/2018	W.S. DARLEY & CO	
		17317959	
100-06-57220-000-000		Fire Dept - Capital Outlay	1,585.65
		FROM 3/23/18 SHIELDS 17317959	
		Total	1,585.65
6268	4/10/2018	WE ENERGIES ESSENTIAL SERVICES	
		WORK REQUEST #4199405	
100-00-53420-000-000		Street Lighting - General	1,839.01
		STREET LIGHT HANDEL DR & CTH KK WORK REQUEST #4199405	
		Total	1,839.01
6269	4/10/2018	WE ENERGIES ESSENTIAL SERVICES	
		WORK REQUEST #4198377	
100-00-53420-000-000		Street Lighting - General	3,010.12
		STREET LIGHT JOCHMANN DR & CTH N WORK REQUEST #4198377	
		Total	3,010.12
6270	4/10/2018	WELLS FARGO FINANCIAL LEASING	
		5004687904	
100-02-51400-400-006		Gen. Admin - Service Contracts	575.69
		COVERAGE PERIOD 03/17-04/16/18 5004687904	

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Check Nbr	Check Date	Payee	Amount	
			Total	575.69
6271	4/10/2018	WESLEY POMPA CELL PHONE STIPEND		
100-07-52200-500-022		Fire Station 70 - Telephone CELL PHONE STIPEND	30.00	
			Total	30.00
6272	4/10/2018	WI DEPT OF JUSTICE Account # G2028		
100-02-51400-400-000		Gen. Admin - Supplies Account # G2028	14.00	
			Total	14.00
			Grand Total	45,403.64

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	45,403.64
Total Expenditure from all Funds	45,403.64

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Posting Date: 4/10/2018

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Dated From: 3/28/2018

Thru:

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		45,403.64
	Total Expenditure - Fund # 100	45,403.64	
	Total	45,403.64	45,403.64

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INVESTORS COMMUNITY BANK

Dated From:

From Account:

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Thru Account:

Check Nbr	Check Date	Payee	Amount
6343 174688-1	4/20/2018	5 ALARM	
100-06-52200-400-000		Fire Dept - Supplies	87.00
		STREAMLIGHT BATTERY PACK FROM 4/4/18	174688-1
Total			87.00
6344 B20000374610	4/20/2018	ADVANCED DISPOSAL	
100-00-53620-000-000		Refuse and Garbage Services	82.00
		COMMERICAL TRASH DUMPSTER FOR MAR	
100-00-53635-000-000		Recycling Services	56.00
		COMMERICAL RECYCLING DUMPSTER for MAR	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		FUEL FEE	
100-00-53620-000-000		Refuse and Garbage Services	29,859.00
		RES TRASH 90 GALLON CARTS for MAR	
100-00-53635-000-000		Recycling Services	0.00
		LANDFILL TAX	
100-00-53635-000-000		Recycling Services	14,504.40
		RES RECYCLING SINGLE STREAM MAR	
100-00-53620-000-000		Refuse and Garbage Services	75.00
		REPLACEMENT CART(S) N6808 HARRISON RD	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		FALL PICK UP	
100-00-53620-000-000		Refuse and Garbage Services	50.00
		BULKY ITEM PICKUP - W6657 FIRELANE 6	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		RESID RECYCLE	
Total			44,626.40
6345 2018 PLANNING DUES	4/20/2018	AMERICAN PLANNING ASSOCIATION	
100-01-51101-301-000		Planning - Dues	459.00
		2018 PLANNING DUES	135940-1841
Total			459.00
6346	4/20/2018	AMOS MIKKELSON	
		RADIO BATTERIES, HOTEL-CONVENTION	

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Dated From:

From Account:

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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000		Fire Dept - Supplies	102.64
		BATTERIES FOR RADIOS	
100-06-52200-400-000		Fire Dept - Supplies	447.00
		HOTEL WI FIRE CHIEF CONVENTION JUN 21-24	
		Total	549.64
6347	4/20/2018	APPLETON SIGN COMPANY	
DP28183			
100-09-53311-505-000		Hwy Dept - Building Maint	1,992.50
		FROM 3/28 DOWN PAY LEXAN FACES, LETTERS DP28183	
		Total	1,992.50
6348	4/20/2018	AYRES ASSOCIATES	
173866			
100-00-57220-000-000		Capital Outlay - Parks	1,833.00
		MANITOWOC RD PARK PLAN 173866	
		Total	1,833.00
6349	4/20/2018	BENEFIT ADVANTAGE	
408634			
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		APRIL BILLING 408634	
		Total	35.00
6350	4/20/2018	BIRSCHBACH INSPECTION SERVICE, LLC	
		BUILDING INSPECTIONS FOR MAR 2018	
100-00-52400-000-000		Building Inspector - Contract	2,163.00
		BUILDING INSPECTIONS FOR MAR 2018	
		Total	2,163.00
6351	4/20/2018	CALUMET COUNTY TREASURER	
029005			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,183.07
		TRUCKS #14, #17 REPAIR INVOICE 2/1-2/28	
		Total	1,183.07
6352	4/20/2018	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
		ACCESS PERMIT APP ON COUNTY AP	
100-09-53311-900-000		Hwy Dept - Road Maintenance	750.00
		ACCESS PERMIT APP ON COUNTY AP	

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Dated From:

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Check Nbr	Check Date	Payee	Amount
Total			750.00
6353	4/20/2018	CARDMEMBER SERVICE ACCT 4798 5100 5742 3846	
100-00-51440-400-000		Elections - Supplies DICKS FOODS FOOD FOR 4/3/18	102.62
100-02-51400-400-000		Gen. Admin - Supplies RECORDER FROM OFFICE MAX/DEPOT 4/2/18	157.49
Total			260.11
6354	4/20/2018	DONALD HIETPAS & SONS, INC AGREE W/LAMERS DOGWOOD SANITARY,WATER,SE	
100-09-57330-000-000		Capital Outlay - Road Projects AGREE W/LAMERS DOGWOOD SANITARY,WATER,SE	67,429.65
Total			67,429.65
6355	4/20/2018	FRANKS RADIO SERVICE INC 110103	
100-06-52200-400-000		Fire Dept - Supplies FROM 4/6/18 PAGERS AND ACCESSORIES 110103	2,769.41
Total			2,769.41
6356	4/20/2018	GRUETT'S 31787P, 31988P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 3/26/18 31787P	14.40
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 3/31/18 31988P	96.50
Total			110.90
6357	4/20/2018	HERRLING CLARK LAW FIRM LTD 14283-03M	
100-00-51300-000-000		Legal FOR SERVICES THROUGH 3/8/18	5,597.90
Total			5,597.90
6358	4/20/2018	INTERSTATE BATTERY OF GREEN BAY 90122312	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 4/4/18 90122312	143.85

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Dated From: From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			143.85
6359	4/20/2018	LISA PARRETT REFUND CANCELLATION PARK RENTAL JUNE 1	
100-00-46722-000-000		Park Shelter Rental Fee REFUND CANCELLATION PARK RENTAL JUNE 1	30.00
Total			30.00
6360	4/20/2018	LISOWE OIL 22139, 22140	
100-09-53311-600-030		Hwy Dept - Fuel FROM 4/4/18	1,839.79
		22139	
100-09-53311-600-030		Hwy Dept - Fuel FROM 4/4/18	605.37
		22140	
Total			2,445.16
6361	4/20/2018	MARY STUSEK REFUND BULKY ITEM STICKER NOT USED	
100-00-48900-000-000		Misc. Revenues REFUND BULKY ITEM STICKER NOT USED	50.00
Total			50.00
6362	4/20/2018	MCCS 6093 LESS SALES TAX	
100-02-51400-400-000		Gen. Admin - Supplies EMV CHIP READER, THERMAL PAPER FROM 4/4	607.50
		6093	
Total			607.50
6363	4/20/2018	MID-AMERICAN RESEARCH CHEMICAL 0632733-IN	
100-00-55200-000-000		Parks - Maint. and Utilities LINERS FROM 4/4/18	127.41
		0632733-IN	
Total			127.41
6364	4/20/2018	MONROE TRUCK EQUIPMENT, INC 788705	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance MUDFLAPS FROM 4/9/18	72.92
		788705	
Total			72.92

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Dated From:

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Thru Account:

Check Nbr	Check Date	Payee	Amount
6365	4/20/2018	PACKER CITY INTERNATIONAL TRUCKS X103057578:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 4/5/18	79.56
		X103057578:01	
		Total	79.56
6366	4/20/2018	PROFESSIONAL SERVICE INDUSTRIES INC 559269	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant LIFT STATION NO 6 SERVICE AREA	2,650.00
		559269	
		Total	2,650.00
6367	4/20/2018	SHORT ELLIOT HENDRICKSON, INC 348522, 348622	
100-00-52400-200-000		Inspections - Grade Checks LOT GRADE CHECKS	2,402.00
		348522	
100-00-52400-200-000		Inspections - Grade Checks KIMB HEIGHTS, DOGWOOD& HARRIS REVIEW WRK	3,140.00
		348622	
		Total	5,542.00
6368	4/20/2018	STUMPF EXCAVATING & TRUCKING 7446, 7469	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 04/02/18	240.00
		7446	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 4/18/18	240.00
		7469	
		Total	480.00
6369	4/20/2018	ULTIMATE CLEANING LIMITED 1788	
100-02-51400-400-006		Gen. Admin - Service Contracts MAY 2018 SERVICES	252.79
		1788	
		Total	252.79
6370	4/20/2018	W.S. DARLEY & CO 17319209	
100-06-52200-400-000		Fire Dept - Supplies FROM 4/3/18	77.53
		17319209	
		Total	77.53

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Dated From: From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
6371	4/20/2018	WIL-KIL PEST CONTROL 3359879, 3360253, 3360254	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 3360253	42.00
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 3360254	42.00
100-02-51400-400-006		Gen. Admin - Service Contracts Express EVO Ext Bait Station #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts Exterior Traps Station 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts Power Spray- Village Hall NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL 3359879	81.75
Total			165.75
6372	4/20/2018	WISCONSIN DSPS APRIL 23 '18 COURSE @ HARRISON BUILDING	
100-09-53311-305-000		Hwy Dept - Training Expenses APRIL 23 '18 COURSE @ HARRISON BUILDING	330.00
Total			330.00
6373	4/20/2018	WISCONSIN MEDIA 0001510428	
100-02-51400-800-000		Gen. Admin - Publications BILLING PERIOD MAR 1-MAR 31 0001510428	17.24
Total			17.24
6374	4/20/2018	WSFCA REG FEE WI FIRE CHIEF CONV JUN 21-24	
100-06-52200-400-000		Fire Dept - Supplies REG FEE WI FIRE CHIEF CONV JUN 21-24	250.00
Total			250.00
Grand Total			143,168.29

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Amount

Total Expenditure from Fund # 100 - GENERAL FUND	143,168.29
Total Expenditure from all Funds	143,168.29

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Posting Date: 4/20/2018

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Dated From:
Thru:

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		143,168.29
	Total Expenditure - Fund # 100	143,168.29	
	Total	143,168.29	143,168.29

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
03/27/18**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, March 27, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Buddy Lisowe, Tyler Moore, Kevin Hietpas, Dave La Shay and Tamra Nelson
Board excused: Trustee Joe Sprangers
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Treasurer JoAnn Ashauer and Chief Amos Mikkelson

Correspondence or Communications from Board and Staff

- a) Sherwood Future Land Use Plan- Village Manager Parish shared an updated Future Land Use Plan map for the Village of Sherwood. Trustees questioned why there are areas designated as “Coordinated Growth Areas.”
- b) Letter from Kevin Rusch, N8743 Zirbel Dr- Mr. Rusch spoke in favor of the proposed Lift Station #6.
- c) Letter from Urban Alliance- The quarterly meetings will be held April 20, June 6, July 20, and October 24.

Public Comments

Tony Kohl, N8734 County Rd N and Claudette Dietz, Kasten Rd spoke against the Lift Station #6 project.

Consent Agenda

Payment of Bills and Claims, Minutes from 02/27/18, Applications for Operator Licenses, Discharge of Firearms for Corey Stumpf, FL 12

Discussion: None

Motion: Trustee Nelson with second by Trustee Lisowe to approve the items on the consent agenda.

Vote: Motion carried 6-0.

Unfinished Business from Previous Meetings for Consideration or Action

a) Lift Station #6 Project

Discussion: The size and scope of the project has been reduced after hearing from the public during the previous informational sessions. Staff recommends that the project should only be the installation of Lift Station #6 and the abandonment of Lift Station #5, that no assessments should be levied in this area and instead a lift station fee should be charged at the time that a property owner hooks into the sanitary sewer, that the lift station fee should be between \$2000-3000 per connection depending on the result of a future development study, and that the Village or Harrison Utilities should fund the initial costs of the project which are approximately \$1,000,000.

Motion: Trustee Lisowe with second by Trustee Nelson to limit the scope of the project, use a connection fee, and have an engineering firm look at the cost of the connection fee.

Vote: Motion carried 6-0.

b) Development Agreement- Cobble Creek II

Discussion: There are several provisions that must be completed prior to the Village accepting the roadway in a graveled state, including but not limited to 1) all utilities being installed and 2) all terraces, drainage swales and ditches being graded, seeded, and mulched/matted and inspected. The village is responsible for final paving, curb & gutter, and sidewalk installation with all costs being assessed to the subdivision lots.

Motion: Trustee Moore with second by Trustee Nelson to approve the development agreement with condition of it being signed by the developer before the village signs the final plat.

Vote: Motion carried 5-1 with Trustee La Shay opposed.

c) Street Light Installation at County KK and Handel Drive

Discussion: WE Energies costs for installation are \$1,839.01 and monthly charges of \$13.21.

Motion: Trustee Nelson with second by Trustee Moore to authorize the village staff to sign and submit all appropriate documents to WE Energies.

Vote: Motion carried 6-0.

New Business for Consideration or Action

a) Request to Publish RFP for new Fire Engine

Discussion: Because a new engine would likely take 9 months to build and deliver, the department would like to place the order for the new engine in June 2018.

Motion: Trustee Lisowe with second by Trustee Hietpas authorizing the Fire Chief to publish the Harrison Fire Rescue Replacement Engine RFP.

Vote: Motion carried 5-0-1 with Trustee Moore abstaining.

b) Allow Members of Harrison Fire Rescue to Keep Expired Fire Helmets

Discussion: The helmets have no dollar value as NFPA requires that helmets older than 10 years be removed from service. Firefighting is full of tradition and some of the members would like to keep their old helmets.

Motion: Trustee Lisowe with second by Trustee Nelson to allow members to keep their expired helmet as personal memorabilia with express instruction that they cannot profit from it.

Vote: Motion carried 5-0-1 with Trustee Moore abstaining.

c) Blackoak Street Project Costs

Discussion: The approximate cost for the extension of the road to Woodland and the extension of the storm sewer to Dogwood is \$1,488,780. The board previously agreed to use the Eisenhower funds (\$600,000) to put the road in, so the village is still short \$900,000.

Motion: None; this item was informational only.

Vote: None.

d) Possible Assessments for Hickory Drive- Rustic Lane Urbanization

Discussion: Total cost of the project is \$897,475.50 and the village engineer has two options for assessing. The first is based on the village paying for the sewer main and road with the property owners paying for curb, gutter, driveways, and laterals. The second is based on the village not paying for the sewer main and the property owners needing to pay for the storm sewer main, curb, gutter, driveways and laterals. Staff recommends using the first assessment option as this was the method used in the past. Trustee Hietpas said that he does not think this option is feasible in the long run and that the village doesn't have the funding to keep paying a portion of the costs on these projects.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the first option of assessing based on the village paying for the sewer main and road and the property owners paying for the curb, gutter, driveways and laterals.

Vote: Motion carried 4-1-1 with Trustee Hietpas opposed and President Salm abstaining.

e) Farm Lease for Village-owned property on County N

Discussion: The village had a farm lease with Hugo Wittmann to maintain and cultivate the land owned by the village on County N. Ken Mader has requested to take over the Mr. Wittmann's lease terms and continue farming the property.

Motion: Trustee Nelson with second by Trustee Lisowe to approve the farming lease with Ken Mader.

Vote: Motion carried 6-0.

f) Contract with Suburban Wildlife Solutions, LLC for muskrat trapping

Discussion: Last year the village contracted with Suburban Wildlife Solutions to remove muskrats from the storm water ponds. They are requesting that the contract be renewed for 2018.

Motion: Trustee Nelson with second by Trustee Moore to approve the contract.

Vote: Motion carried 6-0.

g) Certified Survey Map- Glenn Kasten, S. Coop Road

Discussion: Lot 1 will be retained by the applicant, Lot 2 will be sold to a family member for a home site, Lot 3 is proposed to be sold as a future home site. Access for each lot can be obtained through a culvert permit. Staff and Plan Commission recommend approval.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve the Certified Survey Map.

Vote: Motion carried 6-0.

h) Certified Survey Map- Carol Ann Steffen, Zirbel Drive

Discussion: The applicant has two parcels they wish to combine. Staff and Plan Commission recommend approval.

Motion: Trustee Lisowe with second by Trustee Moore to approve the CSM.

Vote: Motion carried 6-0.

i) Resolution V2018-06 Waiver of Special Assessment Notice for Cobble Creek II

Discussion: The development agreement between Harrison and Cobble Creek II, LLC includes provisions for the Village to assess costs of the curb & gutter, asphalt street pavement, and sidewalks to the lots in the subdivision. This Resolution will allow the Village

to levy assessments on the benefitted properties without the statutory hearings and notices. The Subdivider/Owner must sign the waiver as part of the subdivision approval.

Motion: Trustee Nelson with second by Trustee Hietpas to approve Res. V2018-06.

Vote: Motion carried 6-0.

j) Final Plat- Cobble Creek II

Discussion: The applicant submitted the final plat for Cobble Creek II, a 35-lot subdivision located along County KK east of Bies Road. There is a navigable stream running through the subdivision with a culvert bridge crossing proposed. There will be a trail on one side of Dallas Drive and a sidewalk on the other. All other roads will have a sidewalk on both sides.

Motion: Trustee Moore with second by Trustee Hietpas to approve the Final Plat of Cobble Creek II with the following conditions:

1. The Developer/property owners sign the Waiver of Special Assessment resolution prior to the Village signing the final plat.
2. The release of access easement (Document No. 471668) be recorded and a copy of the recorded release submitted to the Village prior to the Village signing the final plat.
3. The Developer signs the Development Agreement prior to the Village signing the final plat.

Vote: Motion carried 5-1 with Trustee La Shay opposed.

k) Affidavit of Correction for Waiver of Special Assessment Notice and Hearing for Kimberly Heights

Discussion: At the January 30th meeting, the board adopted Res. V2018-02 waiving the special assessment notice and hearing for Kimberly Heights. After the meeting, it was discovered that the legal description on the cover sheet for recording did not match the legal description in the resolution. This affidavit of correction will correct the error.

Motion: Trustee Nelson with second by Trustee Moore to approve the Affidavit of Correction.

Vote: Motion carried 6-0.

l) Addendum #1 for Kimberly Heights Development Agreement

Discussion: Staff met with the developer of the Kimberly Heights subdivision to discuss changes to several provisions of the development agreement. The changes are outlined as follows:

1. The date that the temporary asphalt binder is to be installed changed from June 2018 to no later than September 15, 2018. The reason for the change is that the developer expects to complete 1 or 2 other phases of the subdivision this summer and it would make more sense to install the temporary binder after all phases are ready, rather than disrupting the subdivision 2 or three times with asphalt machines.
2. The date that the six-inch drain tile and stone must be installed under the stormwater drainage easements was changed to June 15th, 2018. The reason for the change was that the easements could not be completed prior to winter. The June date will allow the ground to thaw and for the contractor to complete the work.
3. The payment in lieu of parkland has a set payment date of no later than December 31, 2018. The original development agreement did not list a payment date.
4. The date that all laterals must be located was changed to June 15, 2018. The reason for the change was that the lateral locates were pulled last fall in order to grade the

terraces and could not be replaced prior to the ground freezing. The June date will allow the ground to thaw for the locates to be installed.

Motion: Trustee Nelson with second by Trustee Lisowe to approve the addendum.

Vote: Motion carried 6-0.

m) Resolution V2018-07 Outdoor Recreation Grant Application for Park on Manitowoc Rd

Discussion: The board previously authorized the application to the State for an outdoor recreation grant for development of the park on Manitowoc Rd. As part of the grant process, the board must adopt a resolution stating its intent to apply for the grant and to abide by the state and federal rules if awarded grant monies.

Motion: Trustee Nelson with second by Trustee Lisowe to approve Res. V2018-07.

Vote: Motion carried 6-0.

n) Creation of a Street Closing and Special Events Permit

Discussion: Staff is requesting approval of the permit so the roles of the village and those of the event sponsor are clearly defined. This permit will cover events such as 5ks, triathlons, parades, block parties, etc.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the permit.

Vote: Motion carried 6-0.

Reports of Ad Hoc Committees and Departments

Chief Mikkelson submitted the Activity Report for February 2018- there was 31 total calls. Calumet Co. Sheriff's Department submitted the activity log for February 2018- there was a total of 190.6 hours worked.

Closed Session

Discussion: None

Motion: Trustee Lisowe with second by Trustee La Shay to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to a possible land purchase north of Hwy 10 and 114.

Roll Call Vote: Lisowe- aye; Moore- aye; Salm- aye; Hietpas- aye; La Shay- aye; Nelson- aye.

Vote: Motion carried 6-0.

The Village Board did not reconvene into open session and the meeting adjourned in closed session.

Jennifer Weyenberg, Village Clerk

Dated March 27, 2018

Approved April 24, 2018

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
04/10/2018**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, April 10, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, and Tamra Nelson
Board excused: Trustee Dave La Shay
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Trustee Kevin Hietpas gave board members a letter he had written. In it, he expressed his concerns that the board is making decisions without proper thought and discussion. He would like the Committee of the Whole brought back.

Village Clerk Jennifer Weyenberg reminded the village board that the Board of Review is scheduled for July 25, 2018 from 10:00am to noon.

Public Comments

None

Appointments

- a) Plan Commission (Trustee term expiring 04/20/20). President Salm nominated Trustee Lisowe.
- b) Plan Commission (Citizen term expiring 04/30/21). President Salm nominated Jim Fochs.
- c) Weed Commissioner (Term expiring 04/15/19). President Salm nominated Village Manager Travis Parish.
- d) Fire Commission (Citizen term expiring 04/17/23). President Salm nominated Jon Zink.
- e) Garner's Creek (Term expiring 04/20/20). President Salm nominated himself.

Discussion: President Salm informed the board that he doesn't want the Ad Hoc Park Committee to meet anymore and all matters related to parks should go directly to the full board.

Motion: Trustee Hietpas with second by Trustee Salm to approve the nominations for appointment.

Vote: Motion carried 4-0-2 with Trustees Moore and Lisowe abstaining.

Unfinished Business from Previous Meetings for Consideration or Action

- a) Select Name for Manitowoc Rd Park Site

Discussion: Village Manager Parish said that he had received a phone call from the property owner who donated the land for the park. This person had been made aware that the Village

put a survey in the newsletter asking residents to vote for their favorite name. The land donor was upset as he thought the name had already been determined to be Farmers Field which he had supported.

Motion: Trustee Nelson with second by Trustee Lisowe to name the park Farmers Field.

Vote: Motion carried 4-2 with Trustees Sprangers and Hietpas opposed.

New Business for Consideration or Action

a) 6 Month Class "B" License for Harrison Athletic Association 2018 Season

Discussion: This is the annual license renewal to run May 1-October 1.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve the license.

Vote: Motion carried 6-0.

b) New "Class B" Combination License for Two Pair of Dice, LLC (premise known as Countryside Bar and Grill)

Discussion: The owner of Countryside sold the bar to a group from Chilton. The license that had been issued to Dan Harrell will expire at the time of the sale.

Motion: Trustee Lisowe with second by Trustee Sprangers to approve the license.

Vote: Motion carried 6-0.

c) Appoint Jessica Daul as Agent for Two Pair of Dice, LLC

Discussion: Corporations and LLCs applying for license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The appointment must be approved by the board.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve the appointment.

Vote: Motion carried 6-0.

d) Outdoor Signage for Harrison Municipal Building and Harrison Utilities

Discussion: Staff is requesting board approval to change the outdoor marquee at the Municipal Building from "Town" to "Village" and to add the name "Village of Harrison" to the building near the main entrance. Also requested is to change the name "Waverly Sanitary District" to Harrison Utilities on the building on County LP. The cost on the monument sign for the Municipal Building is \$1,410.00 and lettering on the building is \$2,575.00. The cost to build a similar free-standing monument sign at Harrison Utilities is \$9,496.00. The consensus of the board was to move forward with the changes at the Municipal Building but there were concerns about spending the money for Harrison Utilities.

Motion: Trustee Moore with second by Trustee Lisowe to approve replacing the vinyl graphics on the monument sign at the Municipal Building for \$1,410.00 and installing aluminum letters on the building for \$2,575.00. The full color logo on a white background should be used when possible.

Vote: Motion carried 6-0.

e) Resolution V2018-08 Establishing Polling Locations

Discussion: A special election will be held June 12 to fill the vacancy caused by the resignation of Rep. Frank Lasee. If needed, a primary is set for May 15. Wards 3-18 will be merged into one reporting unit and all voters will report to the Municipal Building.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the resolution.

Vote: Motion carried 6-0.

Closed Session

Discussion: None

Motion: Trustee Lisowe with second by Trustee Nelson to meet in closed session pursuant to Wis. State Stats. §19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session in regards to a possible expansion of business.

Roll Call Vote: Sprangers- aye; Lisowe- aye; Moore- aye; Salm- aye; Hietpas- aye; Nelson- aye.

Vote: Motion carried 6-0.

The Village Board did not reconvene into open session and the meeting adjourned in closed session.

Jennifer Weyenberg, Village Clerk
Dated April 10, 2018
Approved April 24, 2018



APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Village of Harrison, Wisconsin Town of Harrison, Wisconsin

To the Board of the Village of Harrison, WI or Town of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2018, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Rappert First Name: Anne Middle I: M.
Street Address: W5971 Moonflower Dr City: Appleton Zip: 54915
Day Phone: _____ Evening Phone: _____
Date of Birth: _____ Where will you be working?: Darboy Corner Store
Driver's License Number: _____

Do you currently hold or have held an operator's license within the last 2 years? YES / NO

If yes, please list the municipality which issued your license: _____

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 19 day
of April 2018.

Anne Rappert
Applicant Signature

4/19/18
Date

Janet Waples
Witness Signature

Witness Address: Village Hall

Office Use Only: \$25.00

Background Check

Reported to the Board:

Course Completion



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Request Date: **4/19/2018**

Report Date: **4/19/2018**

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **RAPPERT, ANNE M**

Date of Birth: **6/27/1971**

Alias Names:

NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

The applicant should submit his or her challenge to CIB on Form DJ-LE-247. Form DJ-LE-247 is available free of charge on [The Department of Justice website](#) or by calling [\(608\) 266-7314](#). A challenge may include a request for comparison of the fingerprints of the person submitting the challenge to the fingerprints on file that are associated with the Wisconsin arrest record below.

NO RECORD FOUND

An arrest record search based only on a name, date of birth, and other identifying data that is not unique to a particular person (like "sex" or "race") may result in:

1. Identification of criminal history records for multiple persons as potential matches for the identifying data submitted, or
2. Identification of an arrest history record belonging to a person whose identifying information is similar in some way to the identifying data that was submitted to be searched, but is not the same person whose identifying data was submitted for searching. The Crime Information Bureau



Discharge of Firearms Application

Owner mailing address: N8324 Fire lane 13, Menasha

I, Cathy Ott own 45+ contiguous acres of land
(name) (# of acres)

within the Village of Harrison, located at:

N8222 State Park Rd, Menasha
(address or description of property)

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

Cathy M Ott
Authorized Signature (Land Owner)

4/6/18
Date





BOARD ACTION: _____ Approve _____ Deny _____ Date of Meeting _____

Land Owner _____ Calumet County Sheriff's Department _____ Municipal Copy _____

Staff Use Only:

Verification of Acres Listed Above: 45.73 wjm

Discharge of Firearms Map

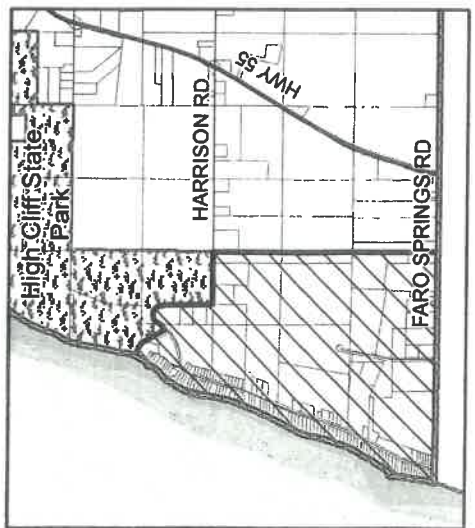
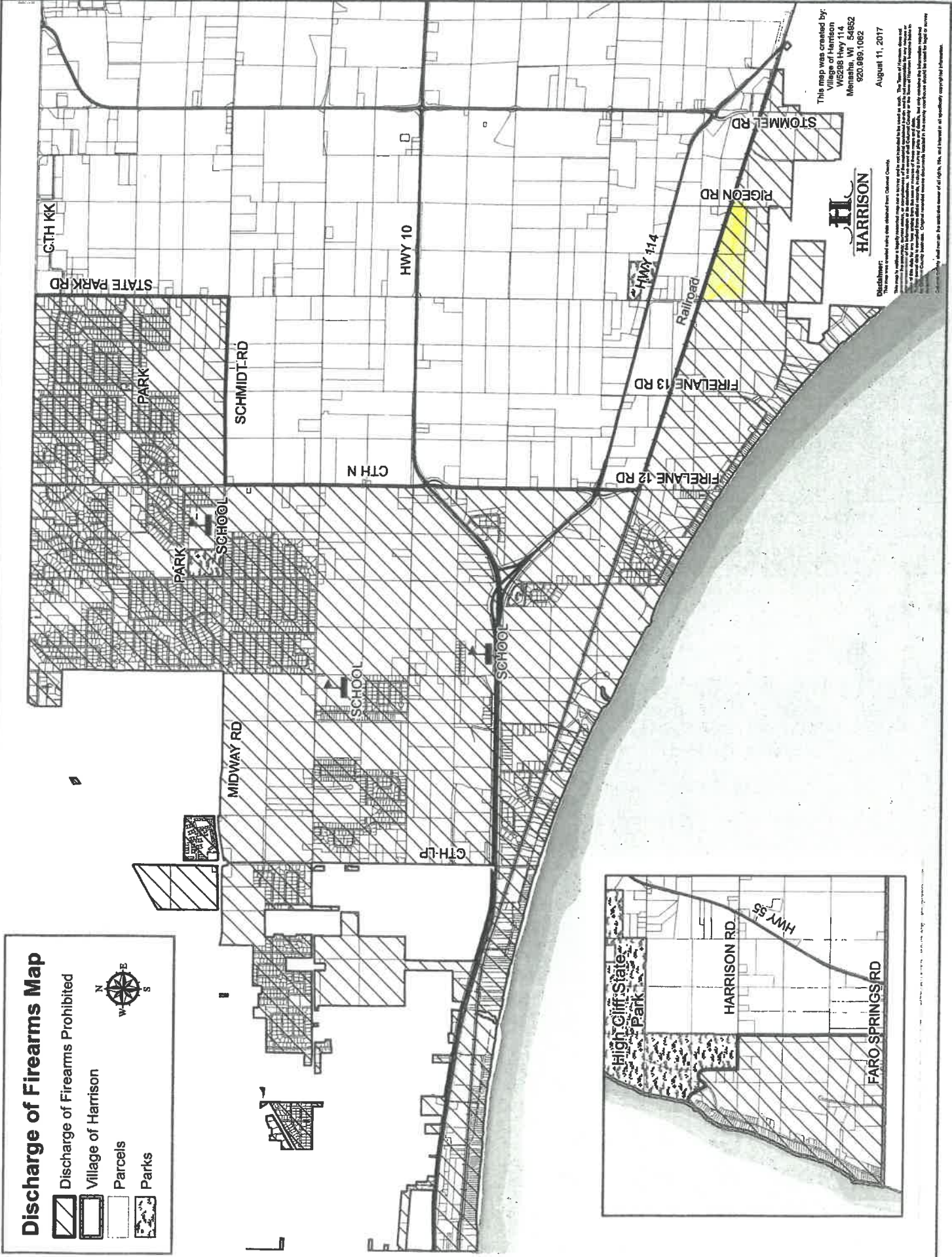
-  Discharge of Firearms Prohibited
-  Village of Harrison
-  Parcels
-  Parks



This map was created by:
 Village of Harrison
 W6288 Hwy 114
 Menasha, WI 54852
 920.989.1082
 August 11, 2017



Disclaimer:
 This map was created using data obtained from: Oakland County
 The map is for informational purposes only and does not constitute a warranty or guarantee of any kind. The State of Wisconsin does not warrant the accuracy, completeness, or timeliness of the information contained on this map. The State of Wisconsin is not responsible for any errors or omissions on this map. The State of Wisconsin is not responsible for any damages, including consequential damages, arising from the use of this map. Original recorded maps and documents should be consulted for legal advice.
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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: April 24th, 2018

Title:

Approve Donation to Eastshore Humane Association, Inc.

Issue:

Should the Village continue to contribute to the Eastshore Humane Association?

Background and Additional Information:

The Town/Village of Harrison has in the past contracted with the Eastshore Humane Association for animal control services.

Originally, the Town had a person who would go out and pick up stray dogs and cats and drop them off at the Sherwood Veterinary Clinic. The Eastshore Humane Associations would then send someone out to pick them up from the clinic and take them back to Chilton for housing.

The person who was performing this duty resigned and the Town was unable to find someone willing to be on call nights and weekends to pick up stray animals.

The Town/Village has continued to contribute to the Eastshore Humane Association even though the services have changed.

Budget/Financial Impact:

\$1,500 has been budgeted for in 2018 for this item.

Recommended Motion:

Staff recommends approving the donation to Eastshore Humane Association in the amount of \$1500.

Attachments:

Letter from Eastshore Humane Association.



EASTSHORE HUMANE ASSOCIATION, INC.

1100 Park Street – P.O. Box320

Chilton, WI 53014

Telephone/Fax: (920) 849-2390

E-Mail: ehashelter@gmail.com

March 15, 2018

Travis Parish, Administrator – Town of Harrison
Manager – Village of Harrison
Town & Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

Dear Travis:

Thank you for supporting Eastshore Humane Association (ESHA) for stray animal services. We hope to continue providing those services and additional related animal services in the future.

We ask for your financial support. In the past, Eastshore has received all, or a significant portion, of the animal license revenues from your municipality to help with your stray animals.

To plan for and help insure long term viability, we want to continue the formal collaborative agreement between Eastshore and your municipality. In return for the services provided, your municipality will continue to donate animal license revenues to Eastshore Humane Association annually. Since operating costs continue to increase with inflation, please consider increasing your donation amount.

The collaborative agreement we propose is enclosed. Please respond by returning the agreement signed or contact David McClain, Shelter Operations, at (920) 585-5184 if you have an alternative proposal. We would appreciate a response before April 30, 2018.

Sincerely,

EASTSHORE HUMANE ASSOCIATION

A handwritten signature in cursive script that reads "Judi McClain".

Judi McClain, Board of Directors

Enclosures: Agreement between Eastshore Humane Association & the City of Brillion



EASTSHORE HUMANE ASSOCIATION, INC.

P.O. Box 320 - 1100 Park Street

Chilton, WI 53014

Telephone/Fax: (920) 840-2390

E-Mail: ehashelter@gmail.com

March 15, 2018

AGREEMENT


TOWN & VILLAGE OF HARRISON AND EASTSHORE HUMANE ASSOCIATION, INC.

A collaborative agreement between Eastshore Humane Association and your municipality involves the following:

1. Eastshore Humane Association (ESHA) will work with your municipality to provide services for humane care and control of stray, small companion animals (primarily cats and dogs).
2. With the assistance of ESHA, your municipality will insure stray animals will be safe, given food, water and shelter prior to transfer to ESHA.
3. When an animal has been taken into custody, your municipality will contact ESHA. The Stray Animal Documentation Form (copy attached) will be completed and provided with the animal when transferred to ESHA. Your municipality may transport the animal to the shelter or ESHA will pick the animal up within 12 hours, or sooner with special arrangements, at which time the animal becomes the responsibility of ESHA.
4. ESHA will provide trained personnel that are skilled at handling a variety of animals.
5. In return for the services provided, your municipality will donate animal license revenues to Eastshore Humane Association prior to the May 1st renewal date.
6. It is recognized that this is a self-renewing agreement. In the event that Eastshore Humane Association and/or your municipality wish to terminate this agreement, either party must give a thirty 30 day notice in writing.
7. This agreement is effective from May 1, 2018 through April 30, 2019.

In the spirit of cooperation between Eastshore Humane Association and your municipality, the parties have duly executed this agreement on _____.

Travis Parish, Town of Harrison Administrator
Village of Harrison Manager


Judi McClain, President
Eastshore Humane Association

Date: _____

Date: March 15, 2018

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

April 24, 2018

Title:

Zoning Board of Appeals Appointments

Issue:

Should the Village Board confirm the Zoning Board of Appeals Appointments?

Background and Additional Information:

Under state statute, Zoning Board of Appeals members are non-elected officials appointed to three year terms starting May 1st of the year.

Budget Impacts:

None

Recommended Action:

Staff recommends the following appointments:

1. Appoint Scott Chicoine as Chairman for a 3-year term starting May 1, 2018 and ending April 30, 2021.
2. Appoint John Jung for a 3-year term starting May 1, 2018 and ending April 30, 2021.

Attachments:

- None

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

April 24, 2018

Title:

Certified Survey Map - Hardin

Issue:

Should the Village Board approve a 2-lot Certified Survey Map?

Background and Additional Information:

The applicant owns two properties on Firelane 3, each of which includes lands on both sides of Firelane 3. The applicant wishes to combine the lands on each side of Firelane 3 in order to create two separate lots, one lot on each side of the road. The purpose of the CSM is to create a wider lot on the lake in order to build a new home in the middle of the property.

Budget Impacts:

None

Recommended Action:

Staff recommends approval of the Certified Survey Map.

The Plan Commission will review this item at their meeting prior to the Village Board meeting on April 24th. The Plan Commission recommendation will be provided during the Village Board meeting.

Attachments:

- Aerial Map
- Certified Survey Map

Calumet County, WI

Legend

- Address Point
- County Boundary
- Wisconsin Votler
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lakes
- River and Stream
- Major Roads
- Local Roads
- Local Roads
- Borough Streets
- Trail
- Railroad
- Color 2014
 - Swath 1
 - Swath 2
 - Swath 3



0 50 100 150ft

DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.



Author:	
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Drawn/Produced:	04/17/16 1:50 PM

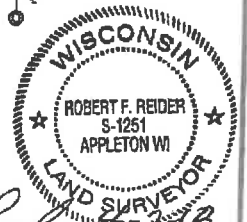
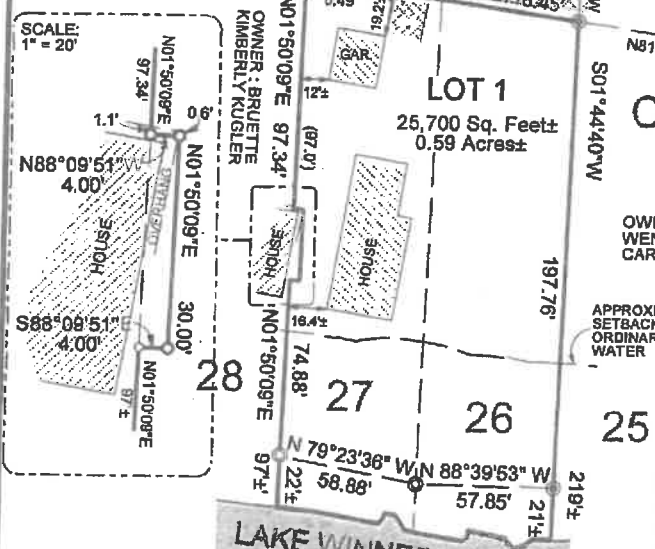
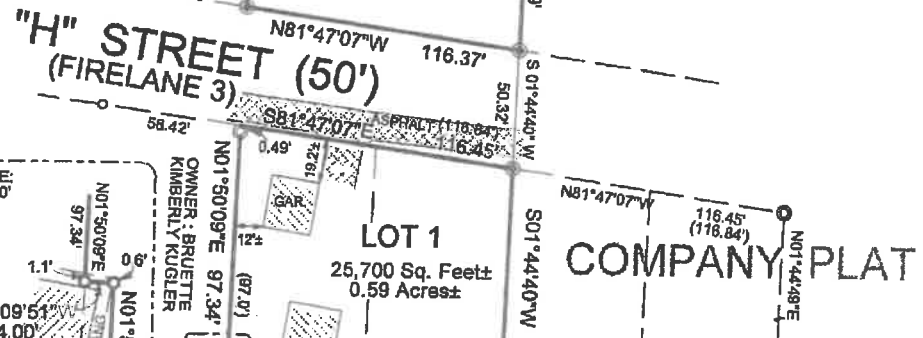
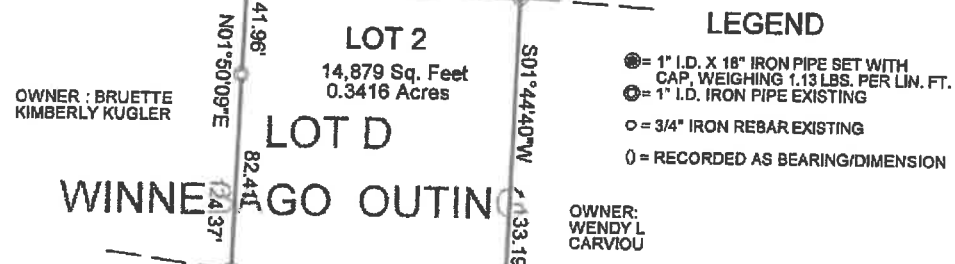
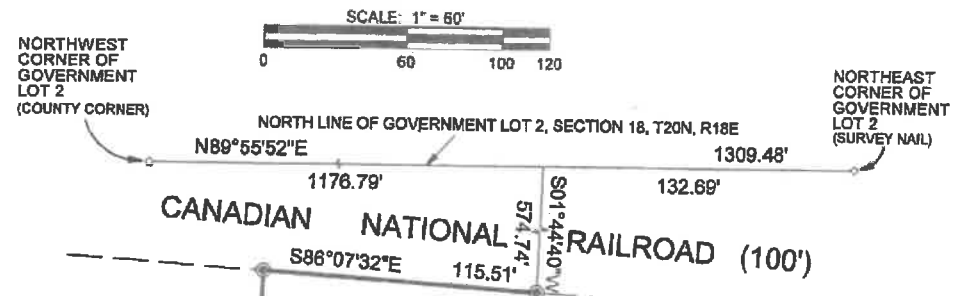
CERTIFIED SURVEY MAP NO.

BEING ALL OF LOT 26 AND PART OF LOTS 27 AND "D", ALL IN "WINNEBAGO OUTING COMPANY PLAT", LOCATED IN GOVERNMENT LOT 2 OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

RECEIVED
 APR 02 2018
 HARRISON PLANNING

NOTES:
 - THE ORDINARY HIGH WATER MARK SETBACK IS NOT BASED ON AN OFFICIAL DETERMINATION AND PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION OF THE ORDINARY HIGH WATER MUST BE MADE BY THE VILLAGE OF HARRISON PLANNING AND ZONING DEPARTMENT OR OTHER AUTHORIZED PERSON. ALSO ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE VILLAGE OF HARRISON PLANNING AND ZONING DEPARTMENT PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.
 - PRIOR TO ANY CONSTRUCTION CONTACT WISCONSIN DEPARTMENT OF NATURAL RESOURCES TO DETERMINE THE LOCATION OF ORDINARY HIGH WATER.
 - ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.
 - THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER MARK SHALL BE THE POINT ON THE BANK OF A NAVIGABLE STREAM OR ON THE SHORE OF A LAKE UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER EASILY RECOGNIZED CHARACTERISTICS.

NORTH IS REFERENCED TO THE NORTH LINE OF GOVERNMENT LOT 2, SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN, WHICH BEARS N89°55'52"E PER THE WISCONSIN COUNTY COORDINATE SYSTEM (CALUMET COUNTY)



ROBERT F. REIDER, PLS 1251 DATE
 CAROW LAND SURVEYING CO., INC.
 615 N LYNNDAL DR., PO BOX 1297
 APPLETON, WI 54912-1297
 OFFICE: (920) 731 4168
 A1803.4 (cp mr jb CP) 4/2/2018

CERTIFIED SURVEY MAP NO.

BEING ALL OF LOT 26 AND PART OF LOTS 27 AND "D", ALL IN WINNEBAGO OUTING COMPANY PLAT, LOCATED IN GOVERNMENT LOT 2 OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

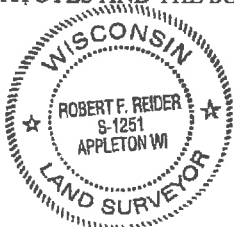
SURVEYOR'S CERTIFICATE:

I, ROBERT F. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 26 AND PART OF LOTS 27 AND "D", ALL IN WINNEBAGO OUTING COMPANY PLAT, LOCATED IN GOVERNMENT LOT 2 OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF GOVERNMENT LOT 2 OF SECTION 18, TOWNSHIP 20 NORTH, RANGE 18 EAST; THENCE S89°55'52"W, 132.69 FEET ALONG THE NORTH LINE OF SAID GOVERNMENT LOT 2 TO THE NORTHERLY EXTENSION OF THE EAST LINE OF LOT 26 IN WINNEBAGO OUTING COMPANY PLAT; THENCE S01°44'40"W, 574.74 FEET ALONG SAID NORTHERLY EXTENSION TO THE SOUTH RIGHT-OF-WAY LINE OF THE CANADIAN NATIONAL RAILROAD AND THE POINT OF BEGINNING; THENCE CONTINUING S01°44'40"W, 381.27 FEET ALONG SAID NORTHERLY EXTENSION AND THE EAST LINE OF SAID LOT 26 TO THE STARTING POINT OF A MEANDER LINE OF THE NORTH SHORE OF LAKE WINNEBAGO, SAID POINT BEARS N01°44'40"E, 21 FEET MORE OR LESS FROM THE NORTH SHORE OF LAKE WINNEBAGO; THENCE N88°39'53"W, 57.85 FEET ALONG SAID MEANDER LINE; THENCE N79°23'36"W, 58.88 FEET ALONG SAID MEANDER LINE TO THE WEST LINE OF LOT 27, WINNEBAGO OUTING COMPANY PLAT AND THE TERMINATION POINT OF SAID MEANDER LINE, SAID POINT BEARS N01°50'09"E, 22 FEET MORE OR LESS FROM THE NORTH SHORE OF LAKE WINNEBAGO; THENCE N01°50'09"E, 74.88 FEET ALONG SAID WEST LINE; THENCE S88°09'51"E, 4.00 FEET; THENCE N01°50'09"E, 30.00 FEET; THENCE N88°09'51"W, 4.00 FEET TO THE WEST LINE OF SAID LOT 27; THENCE N01°50'09"E, 97.34 FEET ALONG SAID WEST LINE TO THE SOUTH RIGHT OF WAY LINE OF "H" STREET; THENCE S81°47'07"E, 116.45 FEET ALONG SAID SOUTH LINE TO THE NORTHERLY EXTENSION OF THE EAST LINE OF SAID LOT 26; THENCE N01°44'40"E, 50.32 FEET ALONG SAID EAST LINE TO THE NORTH RIGHT OF WAY LINE OF "H" STREET; THENCE N81°47'07"W, 116.37 FEET ALONG SAID NORTH LINE TO THE NORTHERLY EXTENSION OF THE WEST LINE OF SAID LOT 27; THENCE N01°50'09"E, 124.37 FEET ALONG SAID NORTHERLY EXTENSION TO THE SOUTH RIGHT OF WAY LNE OF THE CANADIAN NATIONAL RAILROAD; THENCE S86°07'32"E, 115.51 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING. INCLUDING ALL OF THOSE LANDS LYING BETWEEN THE ABOVE DESCRIBED MEANDER LINE AND THE NORTH SHORE OF LAKE WINNEBAGO, BOUNDED BY THE EXTENSION OF THE RESPECTIVE LINES OF THE ABOVE DESCRIBED PARCEL TO SAID LAKE SHORE. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF MARTHA & JAMES HARDIN, 2-53-16-E TAMA-CHO, FUCHU-SHI, TOKYO, JAPAN 183-0002.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF HARRISON.



Robert F. Reider 4-2-18
ROBERT F. REIDER, PLS-1251 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDALE DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A1803.4 (RFR) DATED: 4-2-2018

COUNTY TREASURER CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS INCLUDED IN THIS MINOR SUBDIVISION AS OF THIS _____ DAY OF _____, 20____.

COUNTY TREASURER

DATED
SHEET 2 OF 3 SHEETS

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

April 24, 2018

Title:

Accept Roads in Gravel State for Kimberly Heights Subdivision

Issue:

Should the Village Board accept certain roads in a graveled state for the Kimberly Heights subdivision?

Background and Additional Information:

As part of the subdivision approval process, the Village Board must accept new roadways prior to issuance of zoning permits or building permits. The developer of the Kimberly Heights subdivision is requesting the Village Board accept several streets in a graveled state. The roadway acceptance will allow permits to be issued.

The on-site inspectors have been verifying construction of utilities, base, and gravel. All Village specifications and standards have been met.

Budget Impacts:

None

Recommended Action:

Staff recommends the Village Board accept the following roads in the Kimberly Heights subdivision in a graveled state:

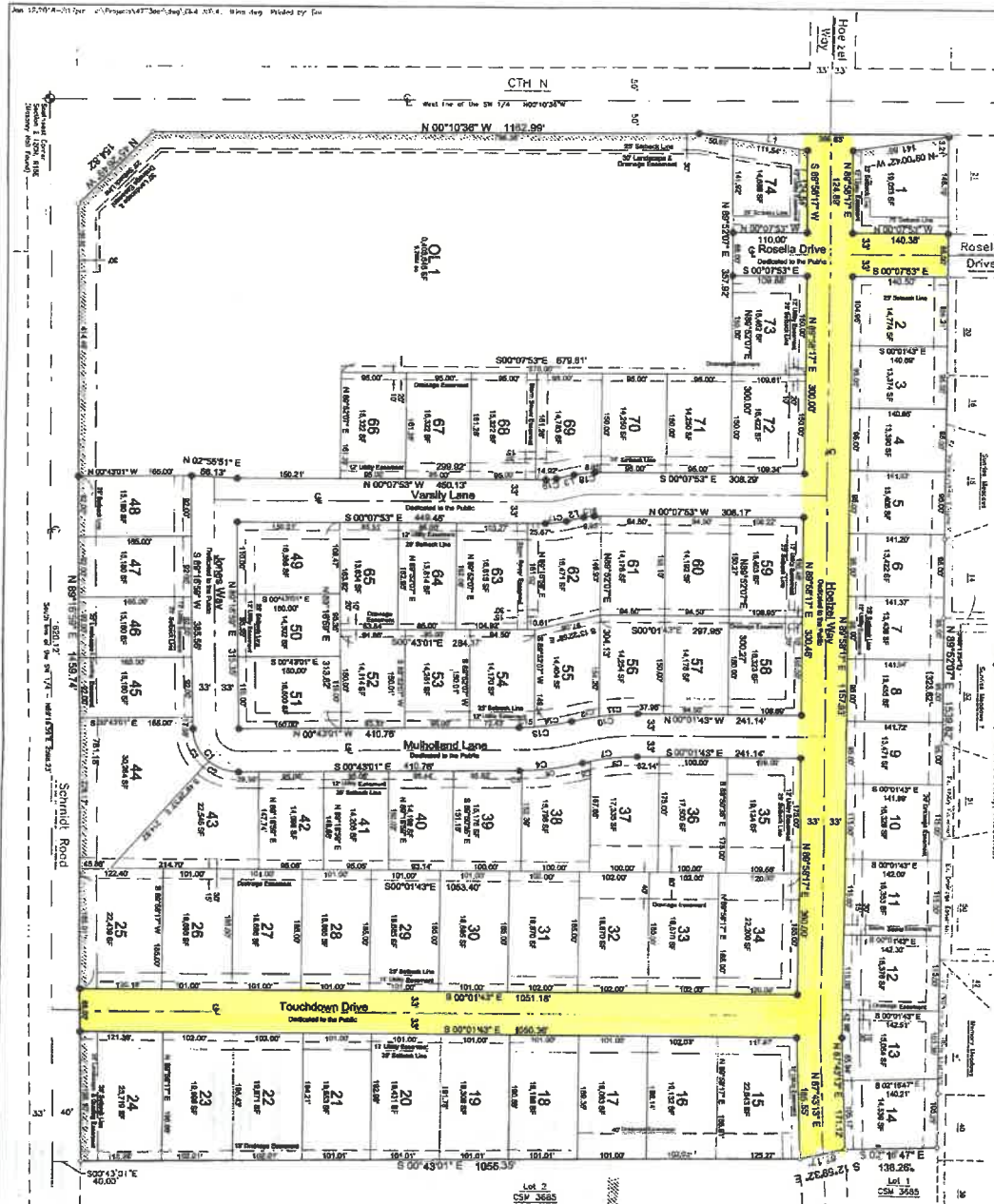
- Hoezel Way (from County N east to the subdivision plat limits)
- Rosella Drive (from Hoelzel Way north to the subdivision plat limits)
- Touchdown Drive

Attachments:

- Subdivision Plat

Kimberly Heights

All of Lot 1 of Certified Survey Map No. 383-1 and being part of the Southwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of Section 02, Township 20 North, Range 10 East, Village of Harrison, Calumet County, Wisconsin



NOTES:

- All other easements have been recorded to the relevant owners.
- All easements are shown to the extent they are shown on the original plat and are shown to the extent they are shown on the original plat.

LEGEND

LINE TABLE	Line	Meaning	Length
1	1" 12" 30" E	12.30'	
2	1" 12" 30" E	12.30'	
3	1" 12" 30" E	12.30'	
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68	1" 12" 30" E	12.30'	
69	1" 12" 30" E	12.30'	
70	1" 12" 30" E	12.30'	
71	1" 12" 30" E	12.30'	
72	1" 12" 30" E	12.30'	
73	1" 12" 30" E	12.30'	
74	1" 12" 30" E	12.30'	



DAVE ENGINEERING & ENVIRONMENTAL, INC.
 CIVIL ENGINEERING CONSULTANTS
 1000 W. WISCONSIN ST.
 MILWAUKEE, WI 53233
 (414) 353-1100
 www.daveeng.com

NOTES:

- All other easements have been recorded to the relevant owners.
- All easements are shown to the extent they are shown on the original plat and are shown to the extent they are shown on the original plat.

RESOLUTION NO. V2018-09
VILLAGE OF HARRISON
Calumet and Outagamie County, Wisconsin

**RESOLUTION TO RE-ASSIGN EISENHOWER DR. FUNDING TO THE BLACKOAK ST.
CONSTRUCTION PROJECT**

WHEREAS, the Village of Harrison has funding set aside for the future construction of Eisenhower Dr.; and

WHEREAS, the Village of Harrison is not eligible for federal funding for Eisenhower Dr. until the 2021-2022 budget cycle; and

WHEREAS, the Village of Harrison wishes to construct Blackoak St. in 2018 in order to provide a safe alternative access during the construction of CTH LP in 2019; and

WHEREAS, the Village of Harrison Village Board agrees that the re-assignment of funding is in the best interest of the taxpayers of the Village of Harrison;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Harrison does hereby re-assign the Eisenhower Dr. funding to the Blackoak St. construction project.

This Resolution was adopted by the Village of Harrison Board of Trustees on the 24th day of April 2018.

Dated _____

Signed _____
James Salm, Village President

Published _____

Attest _____
Jennifer Weyenberg, Village Clerk

RESOLUTION V2018-10
PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE
SPECIAL ASSESSMENT UNDER MUNICIPAL POLICE POWERS
PURSUANT TO §66.0703, STATS. FOR STORM INTERCEPTOR SEWER
AND STREET CONSTRUCTION

RESOLVED, by the governing body of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin:

1. The governing body hereby declares its intention to exercise its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Storm interceptor sewer and street construction

2. The property to be assessed lies within the following described assessment district:

Assessment District

All property fronting upon both sides of Willow Ln. from its intersection with Lilac Rd. to its intersection with Dogwood Ln. and all the following properties:

W6359 Lilac Rd. Menasha, WI

W6355 Dogwood Ln. Menasha, WI

W6351 Lilac Rd. Menasha, WI

W6358 Dogwood Ln. Menasha, WI

W6372 Dogwood Ln. Menasha WI

W6366 Dogwood Ln. Menasha, WI

N8912 Harrisville Ct. Menasha, WI

3. The total amount assessed against the properties in the described assessment district shall not exceed \$1,744.20 per lot.

4. The governing body determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.

5. The municipal engineers shall prepare a report which shall consist of:

- a. Preliminary plans and specifications for the improvements.
- b. An estimate of the entire cost of the proposed storm sewer improvements.
- c. Schedule of proposed assessments.

6. When the report is completed, the municipal engineer shall file a copy of the report with the municipal clerk for public inspection.

7. Upon receiving the report of the responsible officer or body, the clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and report. This notice shall be published as a class 1 notice under ch. 985, Stats, and a copy shall be mailed at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

8. The hearing shall be held in the Harrison Municipal Building at the following address: W5298 Hwy 114, Menasha, WI 54952, on May 8th, 2018 at 6:00 pm as set by the clerk in accordance with §66.0703, Stats.

9. The assessment against any parcel may be paid in cash or in annual installments the number of which shall be determined at the public hearing on the proposed assessments.

Date adopted: _____

Signed: _____
Village President

Attest: _____
Village Clerk

VILLAGE OF HARRISON
 BLACK OAK STREET
 STORM INTERCEPTOR SEWER & STREET CONSTRUCTION
 PRELIMINARY ASSESSMENT ROLE
 McM No. H0006-9-17-00923

Tax ID	Parcel Number	Property Owner	Property Address	Storm Sewer Lateral	
				#	Assessment
37024	131-0542-000070A-000-0-201809-00-3400	CHRISTOPHER R FOCKLER	W6343 LILAC RD MENASHA WI 54952	0	\$ -
37026	131-0542-000080A-000-0-201809-00-3400	DEANNA WIDMAN BRANDON WIDMAN	W6351 LILAC RD MENASHA WI 54952	1	\$ 1,744.20
37028	131-0542-000090A-000-0-201809-00-3400	H & H INVESTMENTS	W6359 LILAC RD MENASHA WI 54952	1	\$ 1,744.20
37030	131-0542-000100A-000-0-201809-00-3400	GREGORY L SOUTHARD JULIE L SOUTHARD	N8909 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37032	131-0542-000110A-000-0-201809-00-3400	JAIME DERCKS	N8919 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37034	131-0542-000120A-000-0-201809-00-3400	MITCHELL J HINTZ	N8927 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37036	131-0542-000130A-000-0-201809-00-3400	JEFFREY J MUELLENBACH	N8935 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37038	131-0542-000140A-000-0-201809-00-3400	MARK J EISNER	N8941 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37040	131-0542-000150A-000-0-201809-00-3400	CHELSEA D DAUN JORDAN C DAUN	N8947 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37042	131-0542-000160A-000-0-201809-00-3400	NATHAN J BERTUCCI	N8955 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37044	131-0542-000170A-000-0-201809-00-3400	CRAIG S HILKER JULIE L HILKER	N8961 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37046	131-0542-000180A-000-0-201809-00-3400	KATHLEEN M WEBER	N8967 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37048	131-0542-000190A-000-0-201809-00-3400	THOMAS D BARON REBECCA K BARON	N8973 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37050	131-0542-000200A-000-0-201809-00-3400	LINDSEY V HANSON	W6369 DOGWOOD LN MENASHA WI 54952	1	\$ 1,744.20
37052	131-0542-000210A-000-0-201809-00-3400	THOMAS E GEHRT	W6372 DOGWOOD LN MENASHA WI 54952	1	\$ 1,744.20
37054	131-0542-000220A-000-0-201809-00-3400	GREGORY HINDS	W6366 DOGWOOD LN MENASHA WI 54952	1	\$ 1,744.20
37056	131-0542-000230A-000-0-201809-00-3400	NATHAN A THAYER REBECCA S THAYER	W6358 DOGWOOD LN MENASHA WI 54952	1	\$ 1,744.20
37128	131-0542-000590A-000-0-201809-00-3400	JASON G GAFFNEY SHANNON M GAFFNEY	W6355 DOGWOOD LN MENASHA WI 54952	1	\$ 1,744.20
37130	131-0542-000600A-000-0-201809-00-3400	H & H INVESTMENTS	N8970 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37132	131-0542-000610A-000-0-201809-00-3400	ABRUEN PROPERTY INVESTMENTS	N8962 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37134	131-0542-000620A-000-0-201809-00-3400	RANDY W BUECHEL	N8954 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37136	131-0542-000630A-000-0-201809-00-3400	JOHN M WRASE	N8946 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37138	131-0542-000640A-000-0-201809-00-3400	JOE C PREUSS NICHOLLE K PREUSS	N8938 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37140	131-0542-000650A-000-0-201809-00-3400	JEFFREY J VANDERVELDEN	N8932 WILLOW LN MENASHA WI 54952	1	\$ 1,744.20
37142	131-0542-000660A-000-0-201809-00-3400	STEVEN M MEYER WENDY R MEYER	W6358 LILAC RD MENASHA WI 54952	0	\$ -
42596	131-0688-00L010A-000-0-201809-00-3400	LAMERS REALTY INC	N8912 HARRISVILLE CT MENASHA WI 54952	2	\$ 3,488.40

Totals = 25 \$ 43,605.00

Construction Cost (Items 1 through 50) =	\$ 32,300.00
Engineering Design and Construction Administration =	\$ 6,460.00
Construction Contingency =	\$ 4,845.00
Total Assessable Costs =	\$ 43,605.00
Assessable Parcels (each) =	25
Assessment Rate (per parcel) =	\$ 1,744.20

Village of Harrison



Mapped Features

- Parcel Line
- Parcel to be Assessed

Source: Calumet County, 2018.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



FIGURE 1
ASSESSED PARCELS
STORM SEWER
LATERALS
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

w:\PROJECTS\H0006\91700923\CADD\GIS\Assessment_B.mxd March 27, 2018 kpk

RESOLUTION V2018-11
PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE
SPECIAL ASSESSMENT UNDER MUNICIPAL POLICE POWERS
PURSUANT TO §66.0703, STATS. FOR STORM SEWER AND STREET
CONSTRUCTION

RESOLVED, by the governing body of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin:

1. The governing body hereby declares its intention to exercise its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Storm sewer and street construction

2. The property to be assessed lies within the following described assessment district:

Assessment District

All property fronting upon both sides of Rustic Ln. from its intersection with Handel Dr. to its intersection with Hickory Dr. and all property fronting upon both sides of Hickory Dr. from its western intersection with Rustic Ln. to its eastern intersection with Rustic Ln. and including the property located at N9562 Handel Dr., Appleton, WI.

3. The total amount assessed against the properties in the described assessment district shall not exceed 50% of the total cost of the improvements.

4. The governing body determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.

5. The municipal engineers shall prepare a report which shall consist of:

- a. Preliminary plans and specifications for the improvements.
- b. An estimate of the entire cost of the proposed storm sewer improvements.
- c. Schedule of proposed assessments.

6. When the report is completed, the municipal engineer shall file a copy of the report with the municipal clerk for public inspection.

7. Upon receiving the report of the responsible officer or body, the clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and report. This notice shall be published as a class 1 notice under ch. 985, Stats, and a copy shall be mailed at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

8. The hearing shall be held in the Harrison Municipal Building at the following address: W5298 Hwy 114, Menasha, WI 54952, on May 8th, 2018 at 6:30 pm as set by the clerk in accordance with §66.0703, Stats.

9. The assessment against any parcel may be paid in cash or in annual installments the number of which shall be determined at the public hearing on the proposed assessments.

Date adopted: _____

Signed: _____
Village President

Attest: _____
Village Clerk

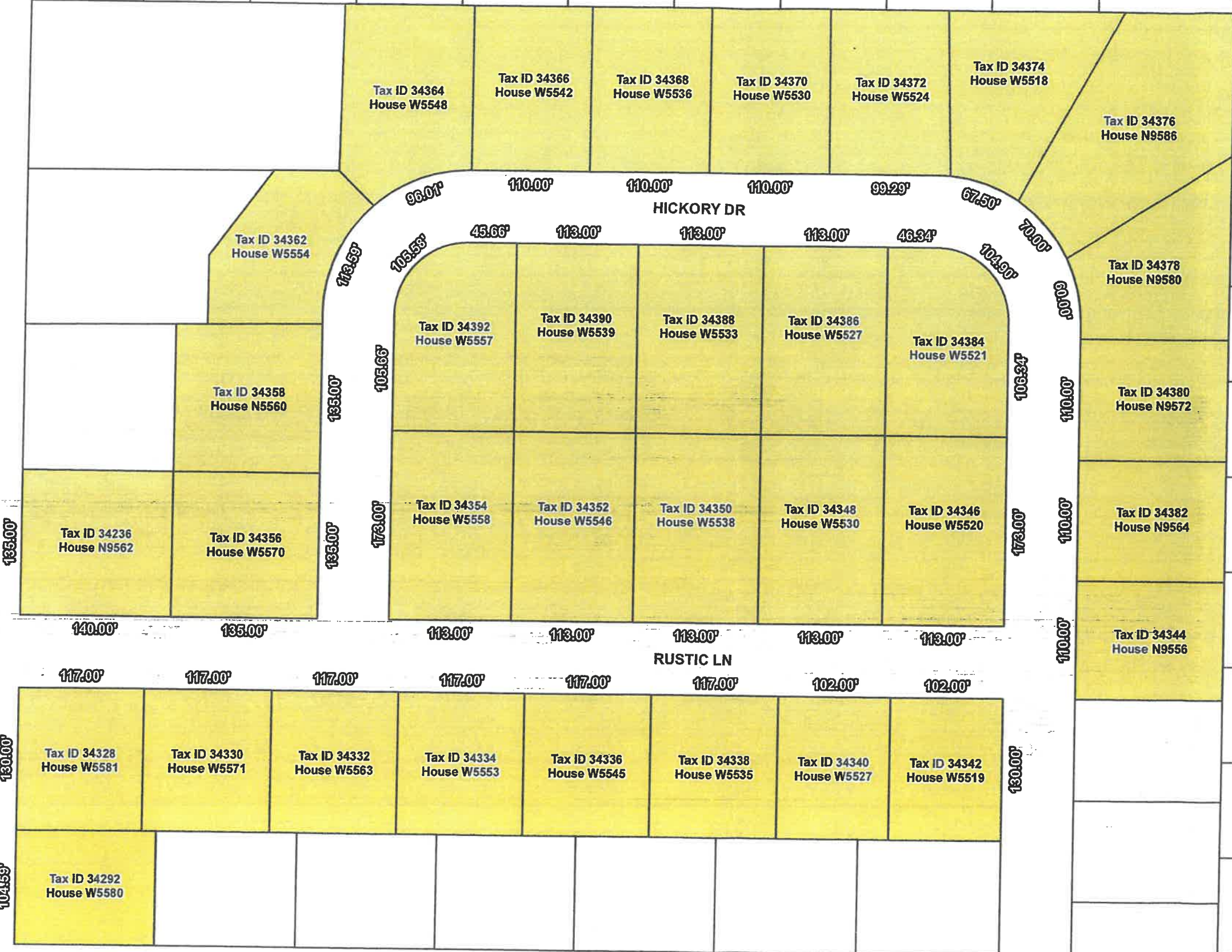
VILLAGE OF HARRISON
 RUSTIC LANE & HICKORY DRIVE
 STORM SEWER & STREET CONSTRUCTION
 PRELIMINARY ASSESSMENT ROLE BASED UPON ACTUAL BID RESULTS
 McM No. H0006-9-17-00924

Tax ID	Property Owner	Mailing Address	Total Frontage	Option 1 - Assessable Project Costs				Optional Driveway Assessment				
				Curb & Gutter	Concrete Driveway Apron	Storm Sewer Lateral	Total Assessment	DW Apron Area	Concrete Driveway Apron	Total Assessment		
34236	ERIC F ROELLCHEN	JULIE A ROELLCHEN	N9562 HANDEL DR	APPLETON WI 54915	275.00	\$ 2,352.80	\$ -	\$ 1,543.35	\$ 3,896.15	0	\$ -	\$ 3,896.15
34292	AMOS A DECOSTER		W5580 SUMAC LN	APPLETON WI 54915	104.59	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ -
34328	KEITH KERSTEN		W5581 RUSTIC LN	APPLETON WI 54915	247.00	\$ 2,352.80	\$ 3,108.60	\$ -	\$ 5,461.40	474	\$ 2,900.19	\$ 5,252.98
34330	DANIEL L LOOS	MARY J LOOS	W5571 RUSTIC LN	APPLETON WI 54915	117.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	323	\$ 1,976.29	\$ 5,872.44
34332	KELLY J GARNCARZ	PHILLIP L GARNCARZ	W5563 RUSTIC LN	APPLETON WI 54915	117.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	343	\$ 2,098.66	\$ 5,994.81
34334	JOHN P MORGAN	JUDITH A MORGAN	W5553 RUSTIC LN	APPLETON WI 54915	117.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	421	\$ 2,575.90	\$ 6,472.06
34336	SCOTT S DUQUAINE		W5545 RUSTIC LN	APPLETON WI 54915	117.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	349	\$ 2,135.37	\$ 6,031.52
34338	KATHRYN M BOLDT	RICHARD C PETERSON	W5535 RUSTIC LN	APPLETON WI 54915	117.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	361	\$ 2,208.79	\$ 6,104.94
34340	JUDITH L MORROW	WALLACE F MORROW	W5527 RUSTIC LN	APPLETON WI 54915	102.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	431	\$ 2,637.09	\$ 6,533.24
34342	JILL E STIEG	SCOTT R STIEG	W5519 RUSTIC LN	APPLETON WI 54915	232.00	\$ -	\$ 3,108.60	\$ -	\$ 3,108.60	403	\$ 2,465.77	\$ 2,465.77
34344	JAMES J SALM		N9556 HICKORY DR	APPLETON WI 54915	110.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	349	\$ 2,135.37	\$ 6,031.52
34346	SARAH JOHNSON	TODD R JOHNSON	W5520 RUSTIC LN	APPLETON WI 54915	286.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	587	\$ 3,591.58	\$ 7,487.73
34348	GARY T TOPINKA	KAREN K TOPINKA	W5530 RUSTIC LN	APPLETON WI 54915	113.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	387	\$ 2,367.87	\$ 6,264.02
34350	CARMEN L VANDEHEY		W5538 RUSTIC LN	APPLETON WI 54915	113.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	541	\$ 3,310.13	\$ 7,206.28
34352	DENNIS J BABIARZ	CYNTHIA G BABIARZ	W5546 RUSTIC LN	APPLETON WI 54915	113.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	484	\$ 2,961.37	\$ 6,857.52
34354	DIANE C EVENSON	JEFFREY M WEYENBERG	W5558 RUSTIC LN	APPLETON WI 54915	286.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	434	\$ 2,655.45	\$ 6,551.60
34356	DAWN PAFF		W5570 RUSTIC LN	APPLETON WI 54915	270.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	775	\$ 4,741.87	\$ 8,638.02
34358	PEGGY L HUSS	JOHN P HUSS	W5560 HICKORY DR	APPLETON WI 54915	135.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	454	\$ 2,777.82	\$ 6,673.97
34362	LORI A LANE	RICHARD D LANE	W5554 HICKORY DR	APPLETON WI 54915	113.59	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	544	\$ 3,328.48	\$ 7,224.64
34364	JAMES A ROSERA	JEAN L ROSERA	W5548 HICKORY DR	APPLETON WI 54915	96.01	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	419	\$ 2,563.67	\$ 6,459.82
34366	BARBARA A DOERING	GARY J DOERING	W5542 HICKORY DR	APPLETON WI 54915	110.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	525	\$ 3,212.23	\$ 7,108.38
34368	LYNN G MOSS		W5536 HICKORY DR	APPLETON WI 54915	110.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	535	\$ 3,273.42	\$ 7,169.57
34370	JACQUELINE A KOHLHAGEN	WILLIAM J KOHLHAGEN	W5530 HICKORY DR	APPLETON WI 54915	110.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	460	\$ 2,814.53	\$ 6,710.68
34372	TODD J REGENFUSS	JILL M REGENFUSS	W5524 HICKORY DR	APPLETON WI 54915	99.29	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	464	\$ 2,839.00	\$ 6,735.15
34374	MARTINSON DENNIS G	MARTINSON QUINN A	W5518 HICKORY DR	APPLETON WI 54915	67.50	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	395	\$ 2,416.82	\$ 6,312.97
34376	DENNIS P SCHUH	LYNN M SCHUH	N9586 HICKORY DR	APPLETON WI 54915	70.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	503	\$ 3,077.62	\$ 6,973.78
34378	TIMO VIRTANEN		N9580 HICKORY DR	APPLETON WI 54915	60.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	1148	\$ 7,024.08	\$ 10,920.23
34380	DAVID C SCHRIMPF		N9572 HICKORY DR	APPLETON WI 54915	110.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	642	\$ 3,928.10	\$ 7,824.25
34382	KRYSTAL PRINSEN	MATTHEW PRINSEN	N9564 HICKORY DR	APPLETON WI 54915	110.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	436	\$ 2,667.68	\$ 6,563.83
34384	FRED P STUMPF	KAREN K STUMPF	W5521 HICKORY DR	APPLETON WI 54915	257.58	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	510	\$ 3,120.45	\$ 7,016.61
34386	REBECCA A DESROCHERS		W5527 HICKORY DR	APPLETON WI 54915	113.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	390	\$ 2,386.23	\$ 6,282.38
34388	BRADLEY A VANDEHEY	JULIE A VANDEHEY	W5533 HICKORY DR	APPLETON WI 54915	113.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	508	\$ 3,108.22	\$ 7,004.37
34390	DALE T HACKBARTH	JOYCE M HACKBARTH	W5539 HICKORY DR	APPLETON WI 54915	113.00	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	1149	\$ 7,030.20	\$ 10,926.35
34392	MARVIN E POHL	PATRICIA A POHL	W5557 HICKORY DR	APPLETON WI 54915	256.90	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35	\$ 7,004.75	514	\$ 3,144.93	\$ 7,041.08
Totals =					4,881.46	\$ 75,289.46	\$ 99,475.20	\$ 47,844.00	\$ 222,608.66	16,258	\$ 99,475.20	\$ 222,608.66

Construction Cost (Items 1 through 34) =	\$ 55,266.40	\$ 73,020.00	\$ 35,120.00
Engineering Design and Construction Administration =	\$ 11,733.10	\$ 15,502.20	\$ 7,456.00
Construction Contingency =	\$ 8,289.96	\$ 10,953.00	\$ 5,268.00
Total Assessable Costs =	\$ 75,289.46	\$ 99,475.20	\$ 47,844.00
Assessable Parcels (each) =	32	32	31
Assessment Rate (per parcel) =	\$ 2,352.80	\$ 3,108.60	\$ 1,543.35

\$ 73,020.00
\$ 15,502.20
\$ 10,953.00
\$ 99,475.20
16,258
\$ 6.12

Village of Harrison



- Mapped Features**
- Parcel Line
 - Parcels to be Assessed

Source: Calumet County, 2017.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

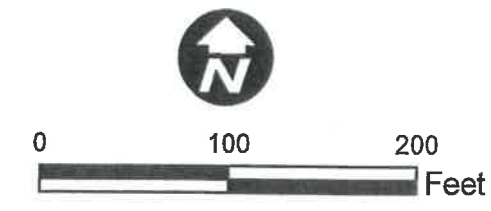


FIGURE 1
ASSESSED PARCELS
 RUSTIC LANE AND
 HICKORY DRIVE URBANIZATION
 VILLAGE OF HARRISON
 CALUMET COUNTY, WISCONSIN

W:\PROJECTS\H000619\170092A\CADD\GIS\Urbanization_B.mxd February 5, 2018 kpk

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: April 24th, 2018

Title:

Approve New Electric Service for Lift Station #6

Issue:

Should the Village of Harrison install new electric service for Lift Station #6?

Background and Additional Information:

The Village of Harrison has agreed to construct Lift Station #6 in order to provide sewer service to approximately 700 acres in the Village of Harrison. As part of this project, the Village needs to extend electricity to the lift station that will be located north of the Hwy 10/114 split.

WE Energies needs a signed agreement and a check in the amount of \$26,628.24.

Budget/Financial Impact:

Total cost is \$26, 628.24. This cost would come out of the utility fund for the construction of lift station #6.

Recommendation:

Staff recommends approval of the contract with WE Engeries to install electric service to lift station #6.

Attachments:

Letter and contract

We Energies
P.O. Box 1699
Appleton, WI 54912
Phone 800-972-8856
920-380-3490
www.we-energies.com



3/23/2018

Waverly Sanitary District
N8722 County Road LP
Menasha, WI 54952

Subject: Request for new electric service at Frontage Rd. Menasha, WI 54952

Dear Waverly Sanitary District:

Thank you for applying for electric service at the address listed above. Your next steps are:

1. Carefully review and sign the enclosed installation agreement.
 - These documents outline the proposed installation, the conditions and terms, and the associated costs.
2. Review and sign your site sketch.
 - The site sketch represents an approximate location of the equipment and is not to be used to verify its location.
3. Remit payment, if applicable, using one of the following options. Reference the work request number shown below on your check or when paying via phone or online.
 - Personal check.
 - Online at we-energies.com/payconstructionbill.
 - Phone at 855-570-0998.
4. Sign and return the following in the enclosed envelope:
 - The drawing included with this letter.
 - A copy of this letter.
 - Payment if using personal check.
 - Your signed line extension installation agreement.
5. Send or fax the Electric Ready for Service card when the site is ready.
 - Your site is ready for service when all the requirements on the Ready for Service card are met. We will schedule installation when we receive your completed card.
 - Construction will not begin until payment and a municipal electric inspection or Certificate of Compliance have been received.
 - If there is not an Electric Ready for Service card enclosed, that means it has been mailed to your builder/developer.

If you, your contractor, or your electrical inspector have questions about this installation, or you have any natural gas needs, please contact me at 920-380-3413. I look forward to working with you to make your project a success.

Sincerely,

A handwritten signature in blue ink that reads "Kathy Meyer". There is a small circular mark below the signature.

Kathy Meyer
Energy Services Consultant

Enclosures

Installation Agreement (Standard Embedded Credit)

Customer: Waverly Sanitary District
Work Request #: 3884382
Political District: T-Harrison
Service Address: Frontage Rd
We Energies Representative: Kathy Meyer
Phone: 920-380-3413
Type: 480/277 V- 4wire

Class: Underground

Size: 400 AMPS

Refundable Distribution:	\$ 21,957.31
Credit Available:	\$ - 2,471.00
Subtotal:	\$ 19,486.31
Nonrefundable Distribution:	\$ 7,141.93
Service Charges:	\$ N/A
Total Charges:	\$ 26,628.24

Please review the following conditions of installation.

- ✓ The installation cost shown above covers electric facilities only. The total charges shown are valid for ninety (90) days from the date of this agreement and must be paid prior to the service being energized. In the event we encounter unusual conditions or circumstances while installing your service, additional charges may apply.
- ✓ Because our costs are higher during the winter months, seasonal charges are in effect between Dec.1 and March 31. You will be assessed seasonal charges during our winter construction season unless you request to delay installation until after March 31, or your site is ready and the Ready for Service card is returned to us by Dec.1.
- ✓ The installation cost shown above has been reduced by the standard embedded credit for which your installation qualifies. Embedded credits can not be used to reduce the cost of nonrefundable distribution or other items such as excess facilities, seasonal and service charges. Those dollars, with the exception of the service charges, may be eligible for refund within five years from the installation up to the original dollar amount paid.
- ✓ An outlet location letter will be sent to your electrical contractor indicating the point of termination of our cables to your building.
- ✓ All trenches opened by We Energies for underground installation will be rough backfilled and compacted using existing soil. Excess earth, stones and debris will be left on the site. Please note that we do not restore.
- ✓ Locate and mark any buried obstructions and private underground facilities (septic lines, private electric lines, fencing drain tiles, etc.) Also, mark any future or planned structures (pools, outbuildings, decks, patios, etc.). We Energies is not responsible for damages to unmarked, private facilities.
- ✓ We require adequate rights of way for the installation and maintenance of the service equipment, including the right to clear brush and remove trees and shrubs along the route of our facilities. You may be responsible for costs associated with relocation of our facilities if future changes to your plans interfere with them. Acceptance of this agreement grants us these rights.
- ✓ Complete and return the enclosed Ready for Service card by mail or fax when the site is fully ready for installation.

My signature below indicates my agreement to the installation contingencies outlined above.

Authorized Signature: _____ **Date:** ____/____/____

Title: _____ **Company:** _____

**Return one signed copy to We Energies in the envelope provided.
Contact the We Energies representative shown above if you have questions.**



ELEC WR WI 3884382

GAS WR

CITY/TOWN/VILLAGE: V. HARRISON

CUSTOMER NAME: WAVERLY SANITARY DISTRICT

PROJECT LOCATION: FRONTAGE RD. STH 114/USH 10

WORK DESCRIPTION: 12.47KV LINE EXTENSION FOR

400 AMP 277Y/480V LIFT STATION SERVICE

PREPARED BY: S. ZIEGENHAGEN

E-MAIL: sus.ziegenhagen@we-energies.com

OFFICE #: 920-380-3481

CELL #: 920-588-8478

PAGER #: IO #: 5489

PROJECT ID: WIS884382

DATE PREPARED: 3/12/2018

DATE REVISED: 3/16/2018

RAILROAD PERMITTING/FLAGGING REQUIRED YES NO

CORROSION CONTACT: PHONE #:

COMMON INFORMATION

STAKING REQUIREMENTS:

SURVEYOR STAKED NOT NEEDED

DESIGNER YES NO

RESTORE PRIVATE PROPERTY: WE ENERGIES CUSTOMER

WORK IS APPROX. 1450 FT. DIRECTION EAST. OF CL OF

NEAREST CROSS STREET

(ALSO FOR GAS SERVICE TRD)

FIRE LANE 10

ELECTRIC INFORMATION

OPER MAP #: 382L-0036-A4 FEEDER/LINE #: E.HCL.51

CATV JOINT USE #: TEL JOINT USE #:

PROPOSED GAS SERVICE INFORMATION

MTR SIZE: MTR TYPE: PRES: EFV

SERV PIPE SIZE: MATERIAL: RELIGHT

MTR LOC: FT. OF CORNER CURB VLV

CONSTRUCTION TYPE: TIE IN /PPNG

PHONE #:

CONTINGENCIES & COMMENTS:

DIGGERS HOTLINE / MISS DIG REQUIRED.

WE ENERGIES WILL RESTORE WE ENERGIES EXCAVATIONS ONLY.

WE ENERGIES WILL NOT HAUL SPOIL.

CUSTOMER IS REQUIRED TO LOCATE ALL PRIVATE UNDERGROUND FACILITIES PRIOR TO INSTALLATION.

WE ENERGIES IS NOT RESPONSIBLE FOR ROOT DAMAGE.

22,000 AMPERE AVAILABLE SHORT CIRCUIT CURRENT.

REFERENCE WE ENERGIES 'ELECTRIC SERVICE & METERING MANUAL' PAGES: G3-5, U2-3, U10, M2-3, M17, D2, D17-17 & APPENDIX L.

WIRE KEY:

R - 3 # 336ACSR

R19 - 3 # 1/0AL 35KV

F - 1 # 2ACSR

F3 - 3 # 2ACSR

F7 - 3 # 336ACSR

F16 - 1 # 2AL 15KV JKT

F17 - 3 # 2AL 15KV JKT

N - 1 # 2ACSR

N4 - 1 # 336ACSR

S - 6DX

\$8 - 1 # 3500XR

C - COMMUNICATIONS

CONTACTS:

WAVERLY SANITARY DISTRICT:

OFFICE MANAGER

CATHY GIRDOLEY

920-731-2955

ENGINEERING FIRM:

MARTENSON & EISELE

MIKE SIEWERT

920-731-0381

CUSTOMER ADVOCATE:

KATHY MEYER

920-380-3413

LEGEND TABLE with symbols for various utility lines and markers.

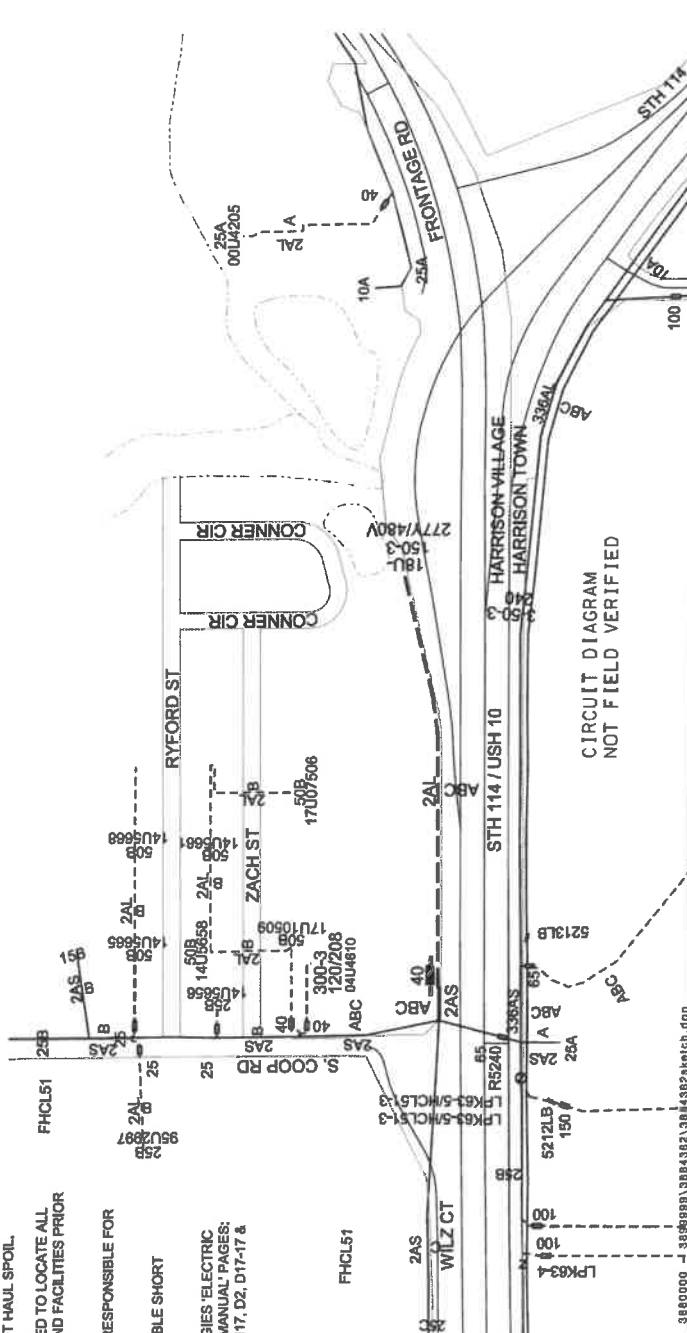
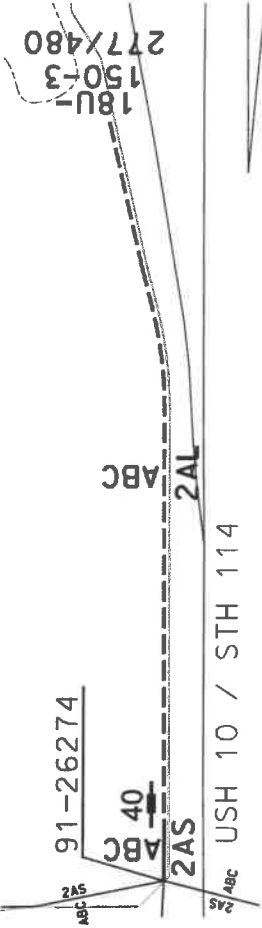


CRITICAL SAFETY RULES - EO:

- 1. Enclosed space procedures
2. Excavation and shoring
3. Rubber gloves and sleeves
4. Fall protection
5. Lock out - Tag out
6. Seat belts
7. Securing parked vehicles

CUSTOMER HAS REVIEWED AND APPROVES SKETCH

CUSTOMER'S SIGNATURE OF APPROVAL DATE





ELEC WR
GAS WR

WI 3884382

RYFORD

STREET

19 18 17 16 15 14 13 12 11

S. COOP ROAD

ZACH STREET

82
04-15928
FUSED @ 40
80
79
78
77
76
75

MT CALVARY
LUTHERAN CHURCH

SEE SHEET 3 OF 3

91-26274
45-5
109-33.2
710

18-453
FUSE @ 40
8" SCR-15' W
111-20.2
129-72.3
730

740
50' BORE
750

770 18U-150-3
277Y/480V
288-27.1
281-60.2
PAD DIMENSIONS
76" wide x 66" deep
EASEMENT LIMITS

400 AMP
TRANSOCKET
790
3-20015A CTS

S.T.H. "114" / U.S.H. "10"

WEST 1/4 CORNER
SECTION 15
TOWNSHIP 18 N
RANGE 10 W
MONUMENT FOUND

1312.07'

S 89°1'31" E

316.11'

1884.11'

WETLAND
AREA AA

WETLAND
AREA Q

WETLAND
AREA Q

(FUTURE)
CONNOR CIRCLE

CONNOR CIRCLE

WEST LINE OF THE SET/4 OF THE NW/4, SEC. 15

BY MICH POWER CO
CUSTOMER EQUIPMENT ENERGIZED BY
MICH POWER CO. THIS EQUIPMENT
CANNOT BE ACCURATELY LOCATED

MANUFACTURER:
KVA:
VOLTAGE:
LOCATION ID:
PHASE:
FLUID TYPE:
DESIGN IZ:
SERIAL:
MATERIAL #:
WE ENERGIES EQUIPMENT ENERGIZED _Y_N
Customer EQUIPMENT ENERGIZED _Y_N EDC:
SWITCHED BY: DATE/TIME:



SHEET NO.
2 OF 3

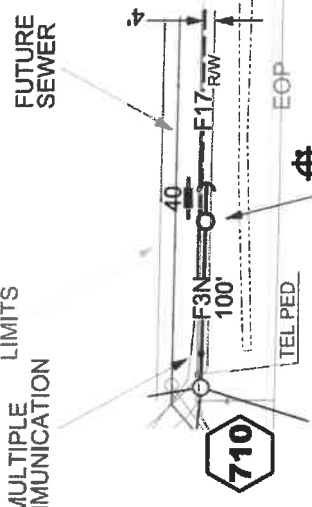


NORTH
T20N
R18E
SEC.15

770

150KVA PADMOUNT
PAD DIMENSIONS
78" WIDE X 68" DEEP

EASEMENT
LIMITS
MULTIPLE
COMMUNICATION



FUTURE SEWER

30' EASEMENT
LIMITS

\$8

FREE STANDING
TRANSOCKET

780

CHURCH & SCHOOL
PARKING LOT
740
50' BORE
750
PROPOSED SEWER
MULTIPLE
COMMUNICATIONS

MULTIPLE
COMMUNICATIONS



WETLANDS

SHEET NO.
3 OF 3



Are you ready for electric service?



Important! The electric ready for service card must be completed when you are ready for electric service and returned to us before we can begin your new service installation.

If the site is not ready when we arrive to install service, your timeline may be significantly delayed.

To be considered ready for service, you must complete the following:

- Located, marked or exposed any private buried obstructions or underground facilities – such as a well, drain tiles, septic/mound system and/or underground yard lighting – with stakes, spray paint or flags (applies to underground service only).*



Note to customer: We Energies and/or its agents will not be held responsible for damage that occurs to customer-owned underground facilities that are not properly located and marked before electric service installation.

- Prepared the ground around my building and along the service route to within 4 inches of final grade (applies to underground service only).



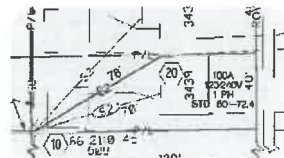
- Installed meter socket at agreed-upon meter location (applies to both underground and overhead service).



- Cleared a minimum 10-foot-wide path along the service route from the property line to the meter location. I've made sure things like dirt piles and construction materials aren't in the way (applies to underground service only).



- Sent my signed sketch (if applicable) and informed We Energies of any planned decks, patios or pools before my service is installed. Once my service is installed, it would be my responsibility to pay any costs to move my electric facilities to accommodate future structures. **Note:** Building over the top of electric facilities may cause serious safety or code violations.



- Submitted payment, if applicable.

* If you are unable to properly locate and mark your privately owned buried facilities, you can hire a contractor to do it for you.

I understand that my service will not be energized until We Energies receives my municipal inspection or affidavit.

Electric ready for service card

Please complete, sign and return this card when all of the items above have been completed.

If the site is not ready when we arrive to install service, your timeline may be significantly delayed.

Name: _____ (please print)

Installation address: _____ Frontage Rd. (please print)

City: _____ Menasha State: _____ WI ZIP code: _____ 54952

Daytime phone: _____

- I certify that I am the owner or authorized representative of the owner.

Signature: _____ Date: _____

- Please hold my ready for service card and schedule installation after March 31.

(For We Energies office use only) Order number: _____ 3884382

Additional charges for electric service installation apply from Dec. 1 through March 31.

For new service questions, visit www.we-energies.com/newservice or call 262-574-6400 or 866-423-0364 (toll free).

GRADE VERIFICATION FORM

Establishing the final grade on your property is necessary prior to the installation of We Energies underground facilities. To ensure public safety, state and national codes require us to install our facilities at certain depths. If relocation or repair of our facilities becomes necessary because of a grade change greater than 4 inches, you will be billed the full relocation or repair costs.

Project Details

Development Name: Waverly Sanitary District

Municipality: Town of Harrison

Work Request #: 3884382

AUTHORIZATION: I certify that I am the owner, or authorized representative of the owner, of the aforementioned development and that the entire route in which We Energies underground facilities are to be installed is within 4 inches of final grade. I agree that I, or the owner of the property, will pay for any relocation or repair costs incurred by We Energies due to grade change in excess of 4 inches.

Signature: _____ Date: _____

Printed Name: _____

Title: _____

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: April 24th, 2018

Title:

Approve Contract with CESA 10 for MSDS online.

Issue:

Should the Village of Harrison contract with CESA 10 for Material Safety Data Sheet online?

Background and Additional Information:

All organizations are required by law, through OSHA, to have an up to date material safety data sheet binder that contains all the information with regards to chemicals located on the premise. These binders need to be maintained and kept up to date or the organization is subject to fines.

CESA 10 is offering a program to school districts and municipalities that would allow them to contract for an online database specifically for their organization for an annual fee of \$1500.00. They are also offering to conduct a chemical inventory and a one time data entry fee in the amount of \$1348.00.

Budget/Financial Impact:

Total costs are \$2848.00 with a recurring fee of \$1500.00 per year.

Recommendation:

Staff recommends contracting with CESA 10 for MSDS online software with an annual fee of \$1500 and to conduct the one-time chemical inventory and data entry in the amount of \$1348.00.

Attachments:

Email and contract

Travis Parish

From: Lance Gregorich <lgregorich@cesa10.k12.wi.us>
Sent: Wednesday, April 11, 2018 4:07 PM
To: Travis Parish
Subject: MSDSONline and Chemical inventory agreement
Attachments: Village of Harrison MSDSONline.Contract.180411.pdf

Hi Travis-

Attached is the MSDSONline and chemical inventory proposal we discussed.
Here is a breakdown

- MSDSONline software \$1500/annually
- Chemical inventory-\$848-one time
- SDS data entry- \$500.00, one time

If you select the chemical inventory and data input the total would be \$2848.00.

Please select the options you would want and send a signed copy back to me.

Let me know if you have any questions or concerns.

Thank you!

Lance Gregorich

Manager of Project Management/Environmental, Health, and Safety

CESA# 10

725 West Park Ave

Chippewa Falls, WI 54729

Office: 715-720-2046

Cell: 715-271-1762

Email: lgregorich@cesa10.k12.wi.us



C·E·S·A¹⁰
Cooperative Educational Service Agency

Where service and leadership unite.

Follow CESA 10 on Facebook @ <http://www.facebook.com/Cooperative.Educational.Service.Agency.10>



MSDSonline® for Municipalities and Counties

Chemicals in Our Workplace

When used responsibly, chemicals used in the work setting allow employees to make keep our community facilities, grounds, vehicles, and equipment running smoothly. Chemicals also help maintain cleanliness, keep pests out of kitchens and break rooms and prevent dandelions from growing in parks and cemeteries. But when chemicals are mismanaged, they can create serious health and safety problems for employees and other building occupants.



MSDSonline® Access

A Material Safety Data Sheet is a comprehensive fact sheet prepared by chemical manufacturers to describe the physical properties, health effects, and other characteristics of chemicals, as well as procedures for handling, storing, and disposing of the chemicals. This information is the foundation for creating a chemical management program. Because municipalities are continuously asked to accomplish more tasks with fewer resources, it can be difficult to manage chemicals and meet compliance requirements. However, proper chemical management is critical because even a minor accident or chemical exposure can have serious implications.

Benefits of Online Access	Features of MSDSonline®
<p>Having on-demand access to MSDS information makes it easier for your municipality to meet state and federal compliance requirements for chemical storage. This service can also help you by:</p> <ul style="list-style-type: none"> • Maximizing the safety of staff and users • Preventing costly clean-ups and possibly building closures • Avoiding lawsuits and negative public relations resulting from chemical accidents • Eliminating the time-consuming task of maintaining a paper manual • Providing an opportunity to streamline chemical inventory 	<p>This powerful High-Quality Account from MSDSonline® provides:</p> <ul style="list-style-type: none"> ✓ Unlimited 24/7 access to MSDS information ✓ A user-friendly website ✓ eBinder technology to help users build a customized library of current chemicals ✓ Portable storage options to provide access in locations with limited internet access ✓ 800 number to call if website not available ✓ Multiple backup options that meet state compliance requirements ✓ Multi-site administration with access for all ✓ Free administrator training

MSDSonline® Administration

New customers will be granted access to MSDSonline® after signing a CESA 10 contract, assigning an administrator, and working through the sign-up process with CESA 10's assistance.

See next page to sign up→

For more information, please contact Lance Gregorich, CESA 10 EHS Manager at 715.720.2046 or lgregorich@cesa10.k12.wi.us

CESA 10 MSDSonline® AGREEMENT

SCOPE

Village of Harrison agrees to pay \$1500 annually to obtain/maintain access to MSDSonline® through CESA 10.

ADDITIONAL SCOPE

For municipalities without the time or the staff necessary to complete full safety data sheet (SDS) compliance using the MSDSonline® database, CESA 10 offers the following additional services.

Please check any box to receive the service indicated:

- Chemical Inventory:** CESA 10 will assist you in creating a chemical inventory of hazardous chemicals located in your buildings and on your grounds. Assistance from the customer in the form of organizing chemicals within identified areas helps to significantly reduce the cost of this service type.
Cost: \$848.00

- Hazardous Chemical Removal:** CESA 10 will assist you in properly removing hazardous chemicals through a State of Wisconsin approved third party.
Cost: N/A

- Database Development:** CESA 10 will develop an online database (MSDSonline® e-binder) of all chemicals used and stored in customer facilities. The customer must conduct an initial chemical inventory and supply to CESA 10, in a spreadsheet form, accurate chemical names with manufacturer names. **Cost: \$500.00**

- Ebinder Maintenance:** Post ebinder creation, CESA 10 will serve as a data entry coordinator for the customer's MSDSonline® administrator and will upload safety data sheets to the MSDSonline® ebinder.
Cost: Annual fee of \$375 (can be prorated).

- MSDSonline® Implementation:** CESA 10 will provide the customer with resources to implement MSDSonline®. This includes CESA 10 staff working side by side with your website manager (to add MSDSonline® link on selected website), assistance in determining the organizational structure of chemical inventory (per room/building), a customized customer-specific training video on how to access MSDSonline® for all-staff once the website and chemical inventories are updated, customer-specific MSDSonline® administrator training, as well as CESA 10 created reference materials and assistance (implementation materials, email templates, training videos, etc.) This service does not include Chemical Inventory, Hazardous Chemical Removal Assistance, Database Development or Maintenance options available.

Term and Termination Excepting the one-time services above, this agreement and annual fees shall be automatically renewed for successive one-year terms unless the District gives CESA 10 at least 60 days written notice of its intention not to renew the Agreement. Service price(s) may increase in the future. Billing and other related fees will continue until termination by one of the parties.

**For more information, please contact Lance Gregorich, CESA 10 EHS Manager at
715.720.2046 or lgregorich@cesa10.k12.wi.us**

CESA 10

Mike Haynes, Agency Administrator

Village of Harrison

Authorized District Signature

Name and Title [please print]

Date

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: April 24th, 2018

Title:

Discuss Phone Stipend for Employees.

Issue:

Should the Village provide phone stipends for employees?

Background and Additional Information:

The Village Board currently offers a stipend to some employees and provides phones for other. Some employees in the public works department use their personal phones for work, but are not reimbursed or provided a stipend. They are requesting that they be provided a stipend in lieu of being provided a phone. However, the Public Works Director and the Operations Manager still wish to have the Village provide them with a phone.

In researching what other communities do I found that many offer a stipend in lieu of providing a cell phone. The stipend ranges from \$30 for basic phone usage up to \$65 for a data plan.

Budget/Financial Impact:

Dependent on stipend amount. Phone usage has been budgeted for.

Recommended Motion:

Staff recommends one policy for all employees concerning phones.

Attachments:

None.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: April 24th, 2018

Title:

Discuss Storm Water Pond for Baseball Complex in Harrison

Issue:

Should the Village of Harrison provide funding for an enhanced stormwater pond/entrance signage for the Baseball Complex in Harrison?

Background and Additional Information:

Kaukauna Youth Baseball has been fund raising for the construction of baseball complex on land owned by the Village of Harrison. One component of any type of construction on this property will require the construction of a stormwater pond. Since the Village owns the land, they would also own and be responsible for the stormwater pond.

This property is located at the corner of CTH KK and Hwy 55 and is a highly visible entrance into the Village. As such, it would make sense to provide an enhanced stormwater pond that includes some sort of signage welcoming people to the Village of Harrison.

Budget/Financial Impact:

Total costs are unknown at this time. This could be budgeted for in the future.

Recommendation:

Staff recommends obtaining construction cost estimates.

Attachments:

Example of Stormwater Pond



HARRISON MARCH 2018

HARRISON	821	841	824	825	826	832	833	834	835	836	838	839	840	TOTAL	MARCH	COMPLAINTS:
HOURS WORKED	13	26.5	3.2	19.2	2.9	6.6	1	16.6	29.2	13.3	19.9	34.9	22.5	208.8	HOURS WORKED	WELFARE CHECK
DAILY MILES	148	255	32	239	30	75	18	171	297	177	245	520	210	2417	DAILY MILES	NOISE
COMPLAINT HRS	1.1		0.5	0.5	2.5			6.3	2.6	0.4	0.3	2.1	3.6	19.9	COMPLAINT HRS	SUSPICIOUS VEHICLE
FOLLOW UP HRS														0	FOLLOW UP HRS	911 HANG UP
ACCIDENT INV HRS				1								0.7		1.7	ACCIDENT INV HRS	ANIMAL
ACC FOLLOW UP HRS												0.8		0.8	ACC FOLLOW UP HRS	SUSPICIOUS SITUATION
AGENCY ASSIST HRS	3	3.2												6.2	AGENCY ASSIST HRS	DEATH
SHERIFF COMPL. INV.	2		1	1	1		1	1	5	1	2	5	6	26	SHERIFF COMPL. INV.	DISTURBANCE
SHERIFF FOLLOW UP												1		1	SHERIFF FOLLOW UP	TRESPASS
SHERIFF ASSIST		2				2			1			3		8	SHERIFF ASSIST	LOST & FOUND
REPORT ACCIDENT				1										1	REPORT ACCIDENT	THEFT
NONREPORTABLE														1	NONREPORTABLE	SUSPICIOUS PERSON
ACCIDENT FOLLOW UP														1	ACCIDENT FOLLOW UP	HARASSMENT
ACCIDENT ASSIST														0	ACCIDENT ASSIST	HAZARD
AGENCY ASSISTS	3	1												4	AGENCY ASSISTS	ORDINANCE
CITIZEN ASSIST														0	CITIZEN ASSIST	
MOTORIST ASSIST								1	1		1	2	1	6	MOTORIST ASSIST	
PROPERTY CHECKS	1										7			8	PROPERTY CHECKS	CITATIONS:
ARRESTS														0	ARRESTS	SPEED
WARRANT ATTEMPT											2		1	3	WARRANT ATTEMPT	OPERATE W/O LICENSE
TRAFFIC CITS.				3		2					1	6	2	14	TRAFFIC CITS.	SEATBELT
ORD. CITS.														0	ORD. CITS.	NON-REGISTRATION AUTO
JUV ALCOHOL CITS.														0	JUV ALCOHOL CITS.	IMPROPER STOP AT R/R
O. W. I. ARRESTS														0	O. W. I. ARRESTS	PROOF OF INSURANCE
WRITTEN WARNINGS				2		3	1		6		4	3	2	21	WRITTEN WARNINGS	LEFT OF CENTER
15 DAYS				1				1	1			9		12	15 DAYS	OAS
PARKING CITS.														2	PARKING CITS.	
HOUSE ALARM														0	HOUSE ALARM	
BUSINESS ALARM														1	BUSINESS ALARM	AGENCY ASSIST
ALARM ASSIST														0	ALARM ASSIST	APPLETON PD
AMB. ASSIST	2					1		1		1	1			7	AMB. ASSIST	MENASHA PD
FIRE ASSIST		2												2	FIRE ASSIST	FOX CROSSING PD



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



ACTIVITY REPORT FOR MARCH 2018

1. Harrison Fire Rescue responded to 32 calls in March. There were 12 calls for the firefighters to respond to, including 3 calls to our mutual aid partners and 4 calls that required first responders and firefighters. Our Emergency Medical Responders (EMR's) had 20 calls for assistance.
2. 103 Total calls so far in 2018 through the end of March.
3. The meeting scheduled for Monday, March 5th was cancelled due to a lack of agenda items. The February training had been cancelled due to icy weather, so the training was conducted on March 5th instead. This training was conducted by Assistant Chief Jarred Gerl and focused on understanding MABAS, which stands for Mutual Aid Box Alarm System. AC Gerl did an overview and conducted table top exercises so the membership could understand and effectively use MABAS.
4. On Monday, March 12th, the members who serve as Emergency Medical Responders had their meeting and training. The members reviewed their calls and discussed recertifications. Deputy Chief Don Jungen encouraged members to connect with Chief Mikkelson for their One on One discussions.
5. The Harrison Fire Rescue Truck Committee met in March. The specification to be sent out to bid was completed and finalized. Chief Mikkelson would review the final draft to be submitted to the Village Board for approval to seek bids. The timeline is still to have bids returned before June so that a decision could be made and a new truck could be ordered so that expected delivery could be in early enough in 2019 that the summer months could be used for training and equipping the new truck.
6. On Saturday, March 17th, Fire Chief Mikkelson held a new Fire Officer Orientation & Training. The Chief was assisted by Assistant Chief Gerl, Firefighter Kevin Kloehn, and Captain Pat Klein. The training lasted about 6 hours and covered a variety of subjects a new officer would need to be successful.
7. On Monday, March 19th, the firefighters had training night. This night was used for training on grass and brush fires. Every spring, there is coordination for training and the need to burn some fields under controlled circumstances. This training kicked that season off. Over the next few days, more areas were burned and other members got the exposure they needed to our equipment we have to manage these types of emergency calls.
8. REMINDER: Chief Mikkelson will be at the National Fire Academy in Emmitsburg, Maryland from April 21, 2018 through May 5, 2018 taking classes as part of the Managing Officer Program. He is available by phone and email if needed.