

## **NOTICE OF PUBLIC MEETING**

VILLAGE OF HARRISON, CALUMET (& OUTAGAMIE) COUNTY, WI

NOTICE IS HEREBY GIVEN that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, on Tuesday, August 28, 2018 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for August 28, 2018
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Swearing In Ceremony for Newly Approved Harrison Fire Rescue Members and Recognition of Members for Completing Probation
6. Public Comments  
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. Consent Agenda
  - a) Payment of Bills and Claims
  - b) Minutes from 07/10/18 and 07/31/18
  - c) Discharge of Firearms Application- Don Mielke, corner of State Park and Mielke Rd
8. Items Removed from Consent Agenda (if any)
9. Appointments
  - a) None
10. Unfinished Business from Previous Meetings for Consideration or Action
  - a) Ryford Street Extension
11. New Business for Consideration or Action
  - a) Accept Roadways in Kimberly Heights Subdivision
  - b) Approve fence in Harrison Utilities Sewer and Water Easement on Chrystella Dr

- c) Request to Place Fence in Drainage Easement- N9108 Kernan Ave
- d) Resolution V2018-18 Requesting Darboy Sanitary District Extend Sewer and Water Mains
- e) Request to Assess Street Improvements in Kambura Acres III Subdivision
- f) Approve \$1.00/hr increase for Grant Laue, Harrison Utilities, for obtaining Municipal Waterworks Operator Certification
- g) Approve bid for the installation of storm sewer for Farmers Field in the amount of \$166,500.00

12. Reports

- a) Calumet Co. Sheriff's Department
- b) Zoning Permits
- c) Harrison Fire Rescue
- d) Treasurer's Statement of Income and Expenses

13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, Village Clerk-Treasurer  
Agenda Posted August 24, 2018 at [www.harrison-wi.org](http://www.harrison-wi.org) and Municipal Building lobby

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**VILLAGE BOARD MEETING**

**From:**

Jennifer Weyenberg, Village Clerk

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**VILLAGE OF HARRISON**

**Meeting Date:**

August 28, 2018

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**Title:**

Consent Agenda- Payment of Bills and Claims, Minutes from 07/10/18 and 07/31/18, Discharge of Firearms application for Don Mielke

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**Issue:**

None

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**Background and Additional Information:**

\*Payment of Bills and Claims- This month's payments include \$136,327.78 to NSAH (Northshore Apartments) as part of their development agreement. This is paid upon confirmation that all property taxes are paid. Election Inspector wages for August 14<sup>th</sup> partisan primary are also included.

\*Discharge of Firearms application- Don Mielke owns 69 acres which exceeds the minimum requirement of 40 acres. A permit has been granted in previous years with no issues.

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**Budget/Financial Impact:**

N/A

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**Recommended Action:**

Approve all items on the consent agenda.

*Summary of Payments Approved By:*

<i>Summary of Payments:</i>		August
Check Register (general)		
#6703-6735	posted 07/31/18	33,093.87
#6736	voided 08/09/18	0.00
#6737-6740	from payroll 08/09/18	1,820.57
#6741-6780	posted 08/15/18	231,480.60
#6781-6809	from payroll 08/23/18	2,312.18
#6810-6832	posted 08/24/18	35,277.10
Check Register (tax account)		
Direct Pay		
Verizon Wireless	pulled 08/23/18	173.63
United HealthCare	pulled 08/10/18	16,549.85
We Energies	pulled 08/28/18	3,315.74
Wisconsin Retirement	pulled 07/31/18	9,940.48
Delta Dental	pulled 08/01/18	1,272.67
Merchant's Choice	pulled 08/02/18	28.10
Reliance Standard	pulled 08/24/18	513.95
Tractor Supply	no purchases	0.00
Payroll		
Payroll #16 net pay by direct dep	8/9/2018	23,652.76
Payroll #17 net pay by direct dep	8/23/2018	22,526.68
	<b>TOTAL</b>	<b>381,958.18</b>

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 President James Salm

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 Trustee Tamra Nelson

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 Trustee Gary Nickel

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 Trustee Kevin Hietpas

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 Trustee Tyler Moore

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 Trustee Buddy Lisowe

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 Trustee Joe Sprangers

Presented by: Jennifer Weyenberg, Clerk-Treasurer  
 Approved August 28, 2018

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ACCT

INVESTORS COMMUNITY BANK

Dated From: 7/19/2018

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6703	7/31/2018	ADVANCED DISPOSAL B20000381802	
100-00-53620-000-000		Refuse and Garbage Services COMMERICAL TRASH DUMPSTER PARK 6/7-7/31	206.96
100-00-53635-000-000		Recycling Services COMM RECYCLING DUMPSTER PARK 6/27-7/31	63.56
100-00-53620-000-000		Refuse and Garbage Services ADMIN FEE, COMPLIANCE/IMPACT CHARGE 6/30	16.10
100-00-53620-000-000		Refuse and Garbage Services RES TRASH 90 GALLON CARTS for JUNE	0.00
100-00-53635-000-000		Recycling Services LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Services RES RECYCLING SINGLE STREAM JUNE	0.00
100-00-53620-000-000		Refuse and Garbage Services REPLACEMENT CART(S) -	0.00
100-00-53620-000-000		Refuse and Garbage Services SPRING PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP -	0.00
100-00-53620-000-000		Refuse and Garbage Services RESID RECYCLE	0.00
100-00-53620-000-000		Refuse and Garbage Services RESIDENTIAL TRASH	0.00
<b>Total</b>			<b>286.62</b>
6704	7/31/2018	AMOS MIKKELSON JULY CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone JULY CELL PHONE STIPEND	40.00
<b>Total</b>			<b>40.00</b>
6705	7/31/2018	BATTERIES PLUS BULBS #508 ORDER 508-P3204371	
100-00-51440-400-000		Elections - Supplies BULBS FROM 7/2/18	249.75
<b>Total</b>			<b>249.75</b>

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Dated From: 7/19/2018

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Thru Account:

Check Nbr	Check Date	Payee	Amount
6706 0801735	7/31/2018	BEAR GRAPHICS	
100-00-51440-400-000		Elections - Supplies	405.07
		ELECTION ENVELOPES	
		0801735	
		Total	405.07
6707 IG33737	7/31/2018	BOBCAT PLUS	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	541.14
		FROM 7/9/18	
		IG33737	
		Total	541.14
6708	7/31/2018	BRAD WELHOUSE	
		JULY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		JULY CELL PHONE STIPEND	
		Total	30.00
6709 C53628	7/31/2018	BROOKS TRACTOR INC - SUN PRAIRIE	
100-00-57220-000-000		Capital Outlay - Parks	8,500.00
		FROM 7/11/18 FARMERS FIELD PK RENT DOZER C53628	
		Total	8,500.00
6710 ACCT 4798 5100 5742 3846	7/31/2018	CARDMEMBER SERVICE	
100-00-51440-400-000		Elections - Supplies	36.21
		DICKS ELECTION SNACKS FROM 6/11/18	
100-02-51400-400-000		Gen. Admin - Supplies	12.10
		CVS GIFT WRAP FROM 6/26/18	
100-00-51100-400-000		Village Board-Supplies	231.00
		APPL TROPHY NAME PLATES FROM 6/19/18	
100-02-51400-400-000		Gen. Admin - Supplies	198.00
		APPL TROPHY NAME PLATES FROM 6/19/18	
100-01-51101-400-000		Planning - Supplies	132.00
		APPL TROPHY NAME PLATES FROM 6/19/18	
100-00-51980-000-000		Memorial Expenses	126.00
		APPL TROPHY RETIREMENT GIFT FROM 6/21/18	
		Total	735.31

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Thru Account:

Check Nbr	Check Date	Payee	Amount
6711	7/31/2018	CHAD BOESCH JULY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone JULY CELL PHONE STIPEND	30.00
		Total	30.00
6712	7/31/2018	CORPORATE NETWORK SOLUTIONS, INC 55778	
100-02-51400-400-000		Gen. Admin - Supplies SWITCH AND WIRELESS ROUTER FROM 5/30/18 55778	43.50
		Total	43.50
6713	7/31/2018	DON JUNGEN JULY CELL PHONE STIPEND	
100-08-52300-000-000		1st Responders - Operating Exp JULY CELL PHONE STIPEND	30.00
		Total	30.00
6714	7/31/2018	J & E CONSTRUCTION CO INC 2018-921, 2018-953	
100-00-57220-000-000		Capital Outlay - Parks 3" CRUSHED STONE 7/10/18 FARMERS FIELD 2018-921	637.44
100-00-57220-000-000		Capital Outlay - Parks 3" CRUSHED STONE 7/16/18 FARMERS FIELD 2018-953	2,497.14
		Total	3,134.58
6715	7/31/2018	JEFF WISNET JULY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone JULY CELL PHONE STIPEND	30.00
		Total	30.00
6716	7/31/2018	JENNIFER WEYENBERG JULY CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone JULY CELL PHONE STIPEND	40.00
		Total	40.00
6717	7/31/2018	JOE'S POWER CENTER 27384	

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Dated From: 7/19/2018  
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Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000		Hwy Dept - Equip Maintenance	29.83
		PARTS FROM 7/17/18	27384
		Total	29.83
6718	7/31/2018	KARLS MECHANICAL CONTRACTORS, INC. K19911	
100-09-53311-505-000		Hwy Dept - Building Maint	568.26
		FROM 5/11/18 A/C WORK	K19911
		Total	568.26
6719	7/31/2018	KITZ & PFEIL HARDWARE - OSHKOSH 7727	
100-09-53311-400-000		Hwy Dept - Supplies	14.90
		CUST #812330 FROM 7/18/18 KEYS	7727
		Total	14.90
6720	7/31/2018	KIWANIS CLUB OF DARBOY, INC. 1718-168	
100-00-55200-120-000		Parks - Recreation Programs	1,000.00
		MEET THE PAPERMAKERS 7-18-18	
		Total	1,000.00
6721	7/31/2018	L & S TRUCK CENTER 269098, 269141, 269144	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	2,947.07
		2010 INTERNATIONAL 7600 FROM 7/12/18	269098
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	50.00
		2017 FORD F550 SUPR DUTY FRM 7/12/18 DOT	269141
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	112.31
		2009 FORD F550 SUPER DUTY FROM 7/12/18	269144
		Total	3,109.38
6722	7/31/2018	LISOWE OIL 23127, 23128, 23158	
100-09-53311-600-030		Hwy Dept - Fuel	1,491.82
		FROM 7/11/18	23127
100-09-53311-600-030		Hwy Dept - Fuel	560.55
		FROM 7/11/18	23128
100-09-53311-600-030		Hwy Dept - Fuel	2,025.36
		FROM 7/17/18	23158



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Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>4,077.73</b>

6723 7/31/2018 MARK MOMMAERTS  
 JULY CELL PHONE STIPEND

100-00-51600-500-022	Municipal Bldg - Telephone		40.00
	JULY CELL PHONE STIPEND		

**Total 40.00**

6724 7/31/2018 MGD INDUSTRIAL CORPORATION  
 164781, 165088

100-09-53311-400-000	Hwy Dept - Supplies		335.22
	FROM 7/11/18	164781	

100-09-53311-400-000	Hwy Dept - Supplies		83.94
	FROM 7/24/18	165088	

**Total 419.16**

6725 7/31/2018 MIKE BRANTMEIER  
 JULY CELL PHONE STIPEND

100-06-52200-500-022	Fire Station 60 - Telephone		30.00
	JULY CELL PHONE STIPEND		

**Total 30.00**

6726 7/31/2018 MIKE NETT  
 JULY CELL PHONE STIPEND

100-09-53311-500-022	Hwy Dept - Telephone		30.00
	JULY CELL PHONE STIPEND		

**Total 30.00**

6727 7/31/2018 OFFICE DEPOT CREDIT PLAN  
 BALANCE THROUGH 6/29/18

100-02-51400-400-000	Gen. Admin - Supplies		113.18
	BALANCE THROUGH 6/29/18		

**Total 113.18**

6728 7/31/2018 SHORT ELLIOT HENDRICKSON, INC  
 352712, 353233

100-00-52400-200-000	Inspections - Grade Checks		6,879.00
	FOUNDATION, TEMP GRADE, LOT, DRIVEWAY CK	352712	

100-00-52400-200-000	Inspections - Grade Checks		1,144.37
	STREET CONSTRUCTION REVIEW	353233	

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Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>8,023.37</b>

6729 7/31/2018 SOMMERVILLE FLAG  
INVOICE DATED 7/12/18

100-09-53311-505-000 Hwy Dept - Building Maint 422.00  
10 NEW FLAGS VARYING SIZES 07/12/18

Total 422.00

6730 7/31/2018 SPECTRUM- 4901  
607974901071818

100-02-51400-400-006 Gen. Admin - Service Contracts 186.16  
SERVICE PERIOD 07/24-08/23

Total 186.16

6731 7/31/2018 SPECTRUM- 5101  
607975101071818

100-02-51400-400-006 Gen. Admin - Service Contracts 201.18  
SERVICE PERIOD 07/23-08/22

Total 201.18

6732 7/31/2018 STUMPF EXCAVATING & TRUCKING  
7817

100-09-53311-505-000 Hwy Dept - Building Maint 240.00  
PUMP HOLDING TANKS 07/16/18 7817

Total 240.00

6733 7/31/2018 TRAVIS PARISH  
JULY CELL PHONE STIPEND

100-00-51600-500-022 Municipal Bldg - Telephone 40.00  
JULY CELL PHONE STIPEND

Total 40.00

6734 7/31/2018 WESLEY POMPA  
JULY CELL PHONE STIPEND

100-07-52200-500-022 Fire Station 70 - Telephone 30.00  
JULY CELL PHONE STIPEND

Total 30.00

6735 7/31/2018 WIL-KIL PEST CONTROL  
3430312, 3430313, 3430711, 3430713

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Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		FIRE STATION 60 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		FIRE STATION 70 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	89.25
		EXTERIOR INSECT FIRE STATION #60 3430711	
100-02-51400-400-006		Gen. Admin - Service Contracts	105.00
		EXTERIOR INSECT FIRE STATION 70 3430713	
100-02-51400-400-006		Gen. Admin - Service Contracts	146.75
		POWER SPRAY - VILLAGE HALL 3430313	
100-02-51400-400-006		Gen. Admin - Service Contracts	81.75
		VILLAGE HALL 3430312	
		Total	422.75
		Grand Total	33,093.87

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	33,093.87
Total Expenditure from all Funds	33,093.87

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Posting Date: 7/31/2018

INVESTORS COMMUNITY BANK

Dated From: 7/19/2018

Thru:

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		33,093.87
	Total Expenditure - Fund # 100	33,093.87	
	<b>Total</b>	<b>33,093.87</b>	<b>33,093.87</b>

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Dated From: 8/01/2018  
Thru:

From Account:  
Thru Account:

Check Nbr	Check Date	Payee	Amount
6741	8/15/2018	5 ALARM 178621-1, 178777-1	
100-06-52200-400-000		Fire Dept - Supplies FACEPIECE WIPES FROM 7/24/18	117.59
		178621-1	
100-06-52200-700-000		Fire Dept - Equip Maintenance REPAIR LUMBAR PAD FROM 7/30/18	78.37
		178777-1	
		Total	195.96

6742 8/15/2018 ACCURATE APPRAISAL, LLC  
ACCAPP2018-3

100-05-51500-000-000		Assessor - Contract 2018 SETUP SALES AND PERSONAL PROPERTY	10,440.00
		ACCAPP2018-3	
		Total	10,440.00

6743 8/15/2018 ADVANCED DISPOSAL  
B20000382695, B20000383957

100-00-53620-000-000		Refuse and Garbage Services COMMERICAL TRASH DUMPSTER FOR JULY	82.00
100-00-53635-000-000		Recycling Services COMMERICAL RECYCLING DUMPSTER for JULY	56.00
100-00-53620-000-000		Refuse and Garbage Services FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Services RES TRASH 90 GALLON CARTS for JULY	30,007.00
100-00-53635-000-000		Recycling Services LANDFILL TAX	0.00
100-00-53635-000-000		Recycling Services RES RECYCLING SINGLE STREAM JULY	14,278.00
100-00-53620-000-000		Refuse and Garbage Services REPLACEMENT CART(S) - N8617 FIRELANE 10	75.00
100-00-53620-000-000		Refuse and Garbage Services SPRING PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP - W7093 FIRELANE 2	50.00
100-00-53620-000-000		Refuse and Garbage Services RESID RECYCLE	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP - N9561 JADE CT	50.00

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From Account:

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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53620-000-000		Refuse and Garbage Services CONTAMINATED RECYCLE 7/10	238.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER PARK 8/1-8/31	82.00
100-00-53635-000-000		Recycling Services COMM RECYCLING LESS CREDIT PARK 6/7-8/31	77.34
100-00-53620-000-000		Refuse and Garbage Services FUEL & ENVIRONMENTAL FEES LESS CREDIT	63.64
100-00-53620-000-000		Refuse and Garbage Services ADMIN, SVC CHRG, COMPLIANCE/IMPACT FEES	22.77
		Total	45,081.75
6744	8/15/2018	AMOS MIKKELSON MILEAGE REIMBURSEMENT	
100-06-52200-400-000		Fire Dept - Supplies MILEAGE REIMBURSEMENT 7/30/18	316.10
		Total	316.10
6745	8/15/2018	BATTERIES PLUS BULBS #508 P4003558	
100-09-53311-505-000		Hwy Dept - Building Maint BULBS FROM 7/25/18 P4003558	249.75
		Total	249.75
6746	8/15/2018	BEAR GRAPHICS 0801809	
100-02-51400-400-000		Gen. Admin - Supplies LASER CHECKS 0801809	157.81
		Total	157.81
6747	8/15/2018	BIRSCHBACH INSPECTION SERVICE, LLC BUILDING INSPECTIONS FOR JULY 2018	
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR JULY 2018	8,911.00
		Total	8,911.00
6748	8/15/2018	BRUSH BOY CUSTOMS 0459	
100-09-53315-902-000		Hwy Dept - Signs W4187, YARD WASTE	365.00

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 365.00
6749 169693	8/15/2018	CARSTENS ACE HARDWARE	
100-06-52200-400-000		Fire Dept - Supplies	53.96
		FROM 8/6/18 NOZZEL & HOSE 169693	
			Total 53.96
6750 0425774-IN	8/15/2018	CONWAY SHIELD	
100-08-52300-000-000		1st Responders - Operating Exp	65.50
		VESTS FROM 7/11/18 0425774-IN	
			Total 65.50
6751 56410	8/15/2018	CORPORATE NETWORK SOLUTIONS, INC	
100-02-51400-400-000		Gen. Admin - Supplies	380.00
		HP LASERJET PRINTER FROM 7/31/18 56410	
			Total 380.00
6752 236511	8/15/2018	DOG WASTE DEPOT	
100-00-55200-000-000		Parks - Maint. and Utilities	199.98
		CASE 3200 DOG WASTE BAGS 236511	
			Total 199.98
6753 18531	8/15/2018	FIRE APPARATUS & EQUIPMENT	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	484.23
		FROM 7/27/18 18531	
			Total 484.23
6754 21711	8/15/2018	FOX CITIES SIGN AND LIGHTING SERVICES, LLC	
		LESS SALES TAX	
100-09-53311-505-000		Hwy Dept - Building Maint	148.50
		FIX MESSAGE BOARD ON SIGN FROM 7/27/18 21711	
			Total 148.50
6755 4580	8/15/2018	GOLD CROSS AMBULANCE SERVICE	



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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-08-52300-000-000		1st Responders - Operating Exp	1,347.30
		MED SUPPLY EPI,NARCAN,ATOMIZERS 3/30/18 4580	
		Total	1,347.30
6756	8/15/2018	HARRISON UTILITIES	
		ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer	29.01
		ACCOUNT 000-2781-00	
		Total	29.01
6757	8/15/2018	HENNESSEY HOMES INC	
		ESCROW RETURN FOR W6070 ZACH ST	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR W6070 ZACH ST	
		Total	1,500.00
6758	8/15/2018	JARRED GERL	
		REIMBURSE BATTERY MAINTAINER, HOSE CART	
100-06-52200-400-000		Fire Dept - Supplies	194.59
		REIMBURSE BATTERY MAINTAINER, HOSE CART	
		Total	194.59
6759	8/15/2018	JENNY ROLLO	
		ESCROW RETURN W6064 ZACH ST	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W6064 ZACH ST	
		Total	1,500.00
6760	8/15/2018	JOE SPRANGERS	
		REPLACEMENT CHECK FOR PAYROLL 4/5/18	
100-00-51100-100-000		Village Board - Wages	149.18
		FROM APRIL 5, 2018 PAYROLL-REPLACEMENTCK	
		Total	149.18
6761	8/15/2018	JOE'S POWER CENTER	
		27701	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1.02
		PART FROM 7/23/18 27701	
		Total	1.02

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Check Nbr	Check Date	Payee	Amount
6762	8/15/2018	KAATS WATER CONDITIONING INC. CHARGES THROUGH 7/24/18	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 7/24/18	53.52
<b>Total</b>			<b>53.52</b>
6763	8/15/2018	LANGE ENTERPRISES, INC 66131	
100-09-53315-902-000		Hwy Dept - Signs FROM 7/26 CARRIER WAY, MIDWAY RD 66131	180.69
<b>Total</b>			<b>180.69</b>
6764	8/15/2018	LISOWE OIL 23192, 23220	
100-09-53311-600-030		Hwy Dept - Fuel FROM 7/23/18 23192	1,613.13
100-09-53311-600-030		Hwy Dept - Fuel FROM 7/26/18 23220	1,673.14
<b>Total</b>			<b>3,286.27</b>
6765	8/15/2018	MCPMAHON 0910637,0910645,0910646,0910647,0910692	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant KIMBERLY HEIGHTS CONCRETE-COST 0910637	66.00
100-09-53311-000-000		Hwy Dept - Engineer/Consultant CONCEPT PLAN NORTH OF DOGWOOD LANE 0910637	641.00
100-09-57330-000-000		Capital Outlay - Road Projects SCHMIDT ROAD CULVERT REPLACEMENT 0910645	2,948.50
100-00-57220-000-000		Capital Outlay - Parks MANITOWOC RD PARK CONSTR SERVICES 0910646	3,705.59
100-00-57220-000-000		Capital Outlay - Parks MANITOWOC RD PARK MADER SEWER EASEMENT 0910646	272.00
401-00-57200-000-000		Street Improvements - TID #1 BLACK OAK ST INTERCEPTOR WETLAND FEE 0910647	1,143.63
100-09-57330-000-000		Capital Outlay - Road Projects BLACK OAK ST INTERCEPTOR WETLAND FEE 0910647	1,143.62
100-09-57330-000-000		Capital Outlay - Road Projects RUSTIC & HICKORY DESIGN & BIDDING 0910692	510.70

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100-09-57330-000-000		Capital Outlay - Road Projects	428.00
		RUSTIC & HICKORY CONSTRUCTION SERVICES 0910692	
100-09-57330-000-000		Capital Outlay - Road Projects	676.50
		RUSTIC & HICKORY WETLAND EXEMP REQ FEE 0910692	
<b>Total</b>			<b>11,535.54</b>
<hr/>			
6766	8/15/2018	MENARDS-APPLETON EAST	
42982			
100-09-53311-400-000		Hwy Dept - Supplies	55.84
		FROM 8/2 42982	
<b>Total</b>			<b>55.84</b>
<hr/>			
6767	8/15/2018	MONROE TRUCK EQUIPMENT, INC	
793646, 794025			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	43.28
		FROM 7/24/18 AIR CYLINDERS 793646	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,240.24
		FROM 8/2/18 LIGHTS 794025	
<b>Total</b>			<b>1,283.52</b>
<hr/>			
6768	8/15/2018	NSAH, INC	
DEVELOPMENT AGREEMENT TOONEN			
401-00-56700-700-000		Grant-Toonen Development TID 1	136,327.78
		DEVELOPMENT AGREEMENT TOONEN	
<b>Total</b>			<b>136,327.78</b>
<hr/>			
6769	8/15/2018	PREMIER PROMOTIONS	
28435, 28436			
100-06-52200-400-000		Fire Dept - Supplies	12.00
		CLOTHES 06/30/18 28435	
100-06-52200-400-000		Fire Dept - Supplies	105.00
		CLOTHES 07/19/18 28436	
<b>Total</b>			<b>117.00</b>
<hr/>			
6770	8/15/2018	REPORTING SYSTEMS, INC.	
2018_4080			
100-06-52200-400-000		Fire Dept - Supplies	3,040.92
		YEARLY INVOICE AUGUST 2018-JULY 2019 2018_4080	
<b>Total</b>			<b>3,040.92</b>

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Check Nbr	Check Date	Payee	Amount
6771	8/15/2018	SPECTRUM- 6401 606836401080218	
100-02-51400-400-006		Gen. Admin - Service Contracts ACC 606836401 SERVICE PERIOD 08/08-09/07	424.91
Total			424.91
6772	8/15/2018	STAMPS.COM S1092618081	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 8/1-8/31 S1092618081	39.99
Total			39.99
6773	8/15/2018	STUMPF EXCAVATING & TRUCKING 7838	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/1/18 7838	240.00
Total			240.00
6774	8/15/2018	THEDACARE AT WORK 251251	
100-06-52200-401-000		Fire Dept - Physicals PHYSICAL FIRE DEPT - A BEYER 251251	415.00
Total			415.00
6775	8/15/2018	TOWN OF BUCHANAN 1324	
100-00-52102-000-000		School Crossing Guard & Lights 1/2 WAGES CROSSING GUARDS 8/1/17-7/31/18 1324	1,705.00
Total			1,705.00
6776	8/15/2018	W.S. DARLEY & CO 17324014, 17333086	
100-06-57220-000-000		Fire Dept - Capital Outlay FROM 5/18/18 MISSING FREIGHT INV17315919 17324014	29.80
100-06-52200-400-000		Fire Dept - Supplies FROM 8/3/18 ADPT, HAZMAT 17333086	54.06
Total			83.86
6777	8/15/2018	WELLS FARGO FINANCIAL LEASING 5005017598	

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100-02-51400-400-006		Gen. Admin - Service Contracts	575.69
		COVERAGE PERIOD 07/17-08/16/18 5005017598	
Total			575.69
6778 8/15/2018 WI DEPT OF JUSTICE ACCOUNT G2028			
100-02-51400-400-000		Gen. Admin - Supplies	21.00
		ACCOUNT # G2028 7/1-7/31	
Total			21.00
6779 8/15/2018 WIL-KIL PEST CONTROL 3430710, 3430712			
100-02-51400-400-006		Gen. Admin - Service Contracts	42.00
		FIRE STATION 60 3430710	
100-02-51400-400-006		Gen. Admin - Service Contracts	42.00
		FIRE STATION 70 3430712	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION #60 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION 70 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		VILLAGE HALL NA	
Total			84.00
6780 8/15/2018 WISCONSIN MEDIA 0001839382			
100-02-51400-800-000		Gen. Admin - Publications	239.43
		BILLING PERIOD JUL 1-JUL 31 0001839382	
Total			239.43
Grand Total			231,480.60

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	94,009.19
Total Expenditure from Fund # 401 - TAX INCREMENTAL DISTRICT #1	137,471.41
Total Expenditure from all Funds	231,480.60

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6810 U1860083SH	8/24/2018	AMERICAN MESSAGING	
100-09-53311-900-000		Hwy Dept - Road Maintenance	13.25
		U1860083SH FROM 8/1/18	
Total			13.25
6811 C38719	8/24/2018	ARING EQUIPMENT CO INC	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1,212.69
		FROM 8/2/18 C38719	
Total			1,212.69
6812 410580	8/24/2018	BENEFIT ADVANTAGE	
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		AUGUST BILLING 410580	
Total			35.00
6813 ACCT 4798 5100 5742 3846	8/24/2018	CARDMEMBER SERVICE	
100-01-51101-305-000		Planning - Training/Mile/Exp.	310.00
		CONFERENCE REGIST ECONOMIC DEVELOPMENT	
Total			310.00
6814 0426955-IN	8/24/2018	CONWAY SHIELD	
100-08-52300-000-000		1st Responders - Operating Exp	59.00
		VESTS FROM 8/10/18 0426955-IN	
Total			59.00
6815 35928P	8/24/2018	GRUETT'S	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	85.75
		FROM 7/28/18 BLADE 35928P	
Total			85.75
6816 274308-H	8/24/2018	HEARTLAND BUSINESS SYSTEMS	
100-02-51400-400-006		Gen. Admin - Service Contracts	270.00
		WEB AND DNS HOSTING 274308-H	

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			Total 270.00
6817	8/24/2018	J & E CONSTRUCTION CO INC 2018-1110	
100-09-57330-000-000		Capital Outlay - Road Projects 3' CLEAR STONE BLACK OAK FROM 8/8/18 2018-1110	92.40
			Total 92.40
6818	8/24/2018	JOE'S POWER CENTER 28355	
100-09-53311-700-000		Hwy Dept - Equip Maintenance SPOOL & TRIMMER LINE FROM 8/2/18 28355	44.85
			Total 44.85
6819	8/24/2018	KIWANIS CLUB OF DARBOY, INC. FLIGHT NIGHT 8-8-18	
100-00-55200-120-000		Parks - Recreation Programs FLIGHT NIGHT 8-8-18	1,000.00
			Total 1,000.00
6820	8/24/2018	L & S TRUCK CENTER 269272, 269273	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance TRUCK #14 FROM 7/31/18 269272	703.03
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance TRUCK #20 FROM 7/31/18 269273	1,386.93
			Total 2,089.96
6821	8/24/2018	LAKESHORE SEPTIC SERVICE 8/7/18	
100-00-55200-000-000		Parks - Maint. and Utilities 4 PORT-A-POTTY FLIGHT NIGHT COMMUNITY PK 8/7/18	200.00
			Total 200.00
6822	8/24/2018	LISOWE OIL 23261	
100-09-53311-600-030		Hwy Dept - Fuel FROM 8/2/18 23261	1,616.68
			Total 1,616.68



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6823	8/24/2018	MCPMAHON	
		911014, 911016, 911022, 911023, 911024	
100-09-57330-000-000		Capital Outlay - Road Projects	1,533.00
		SCHMIDT RD CULVERT REPLACEMENT 0911014	
401-00-57200-000-000		Street Improvements - TID #1	3,047.07
		BLACK OAK SEWER/ROADWAY SONNY TO DOGWOOD 0911016	
100-09-57330-000-000		Capital Outlay - Road Projects	3,047.06
		BLACK OAK SEWER/ROADWAY SONNY TO DOGWOOD 0911016	
100-09-57330-000-000		Capital Outlay - Road Projects	1,188.00
		RUSTIC AND HICKORY CONST SERVICES 0911022	
100-09-57330-000-000		Capital Outlay - Road Projects	157.85
		RUSTIC & HICKORY FEES & PERMITS 0911022	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,288.41
		CONCEPT PLAN NORTH OF DOGWOOD LANE 0911023	
100-00-57220-000-000		Capital Outlay - Parks	2,364.19
		MANITOWOC RD PARK CONST SERVICES 0911024	
100-00-57220-000-000		Capital Outlay - Parks	473.51
		MANITOWOC RD PK MADER STORM EASEMENT 0911024	
		Total	13,099.09
6824	8/24/2018	MIKE'S ELECTRIC	
		10748	
100-09-53311-505-000		Hwy Dept - Building Maint	252.58
		CHANGE RELAY MTG RM FROM 8/3/18 10748	
		Total	252.58
6825	8/24/2018	OUTAGAMIE COUNTY	
		February and April Publications	
100-00-51440-600-000		Elections - Publications	100.13
		February and April Publications 118487	
100-00-51440-300-000		Elections - Service Contracts	214.80
		Feb and April On-Site Support 118487	
100-00-51440-300-000		Elections - Service Contracts	480.00
		Coding 118487	
100-00-51440-400-000		Elections - Supplies	1,029.65
		Express Vote Cards, Ballots, Paper Rolls 118487	
		Total	1,824.58

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6826	8/24/2018	SHERWOOD ELEVATOR 84771, 84772	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 7/24/18 LAWN SEED, WHEAT 00084771	144.84
100-09-53311-901-000		Hwy Dept - Ditching/Grading LAWN SEED, FERTILIZER FROM 7/24/18 00084772	445.00
Total			589.84
6827	8/24/2018	SHORT ELLIOT HENDRICKSON, INC 354656, 354658	
100-00-52400-200-000		Inspections - Grade Checks FOUNDATION,TEMP GRADE, LOT, DRIVEWAY CK 354658	7,034.00
100-00-52400-200-000		Inspections - Grade Checks STREET CONSTRUCTION REVIEW 354656	4,138.69
Total			11,172.69
6828	8/24/2018	SUPERIOR VISION INSURANCE 0000179879	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE FOR SEP 000179879	49.30
100-09-53311-200-000		Hwy Dept - Benefits SHOP VISION INSURANCE FOR SEP 0000179879	70.42
100-01-51101-200-000		Planning - Benefits PLANNER VISION INSURANCE FOR SEP 0000179879	24.65
100-00-14500-000-000		Due from Special Purpose Dist. UTILITIES VISION INSURANCE FOR SEP 0000179879	95.07
Total			239.44
6829	8/24/2018	ULTIMATE CLEANING LIMITED 1842	
100-02-51400-400-006		Gen. Admin - Service Contracts SEPTEMBER 2018 SERVICES 1842	245.21
Total			245.21
6830	8/24/2018	W.S. DARLEY & CO 17334331	
100-06-57220-000-000		Fire Dept - Capital Outlay FROM 8/16/18 BOOTS 17334331	290.09
Total			290.09

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6831	8/24/2018	WIL-KIL PEST CONTROL	
3453514, 3453515			
100-02-51400-400-006		Gen. Admin - Service Contracts	42.00
		FIRE STATION 60	3453514
100-02-51400-400-006		Gen. Admin - Service Contracts	42.00
		FIRE STATION 70	3453515
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION #60	NA
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION 70	NA
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL	NA
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		VILLAGE HALL	NA
		Total	84.00
6832	8/24/2018	WISCONSIN EMS ASSOCIATION	
3028			
100-08-52300-000-000		1st Responders - Operating Exp	450.00
		MEMBERSHIP TO 8/1/19	
		Total	450.00
		Grand Total	35,277.10

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	32,230.03
Total Expenditure from Fund # 401 - TAX INCREMENTAL DISTRICT #1	3,047.07
Total Expenditure from all Funds	35,277.10

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Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		32,230.03
	Total Expenditure - Fund # 100	32,230.03	
401-00-11100-000-000	SHARE OF CHECKING-TIF #1		3,047.07
	Total Expenditure - Fund # 401	3,047.07	
	Total	35,277.10	35,277.10

**VILLAGE OF HARRISON  
BOARD OF REVIEW MEETING MINUTES  
07/10/2018**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, July 10, 2018 at 6:45pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Gary Nickel  
Board excused: Trustee Tamra Nelson  
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg

Closed Session and Action

Motion by Trustee Lisowe with second by Trustee Moore to enter closed session pursuant to Wis. State Stats. 19.85(1)(b) to consider dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter in regards to a bartender application. Motion to enter closed session carried on a roll call vote: Sprangers- aye; Lisowe- aye; Moore- aye; Salm-aye; Hietpas-aye; and Nickel-aye.

After discussion with Waverly Beach Manager Doug Schneider and applicant A. Schmit about charges on her background check, a motion was made by Trustee Moore with second by Trustee Lisowe to reconvene in open session to take action. Motion carried 6-0.

Open Session

Motion was made by President Salm with second by Trustee Hietpas to approve a bartender license for A. Schmit. Motion carried 6-0.

Correspondence or Communications from Board and Staff

Trustee Nickel said he was contacted by resident Tom Hooyman and discussed the LP Project.

Consent Agenda

Minutes from 06/26/18; Discharge of Firearms Application for Tony Mader and Ed Bogard; Annual Donation to Sherwood Lions Football Program (up to \$300); Applications for Operator's Licenses July 1, 2018-June 30, 2019

Discussion: None

Motion: Trustee Lisowe with second by Trustee Moore to approve all items on the consent agenda.

Vote: Motion carried 6-0.

Unfinished Business from Previous Meetings for Consideration or Action

a) Harrison Fire Rescue 100-yr Celebration- Request for \$3000 budgeted for ChickenFest Fireworks and use of village's building and equipment

Discussion: Deputy Chief Wes Pompa shared the events planned for the celebration and confirmed that the Harrison Fire Rescue Auxillary was approved as a 501(c)(3) organization. The group is requesting \$3,000 as seed money for the event and to use Station 60 on Sept. 8 from 10:30am-11:00pm. Concerns were raised about the liability of serving alcohol from the Station.

Motion: Trustee Lisowe with second by Trustee Sprangers to approve the request.

Vote: Motion carried 4-1-1 with Trustee Nickel opposed and Trustee Moore abstained.

New Business for Consideration or Action

a) Permission to Occupy Drainage Easement- W6849 Alder Way

Discussion: The property owner is asking to place a 6-foot solid fence within a 10' stormwater easement along the east side of the property, where a storm pipe/culvert is buried. Staff expressed concerns about allowing the fence over the storm pipe, which is there to collect water in the Alder Way ditch and convey it to the detention pond on the south side of the property. During large rain events, the stormwater would flow overland between houses if the pipe were to back up.

Motion: Trustee Moore with second by Trustee Nickel to deny the request.

Vote: Motion to deny carried 6-0.

There being no other business, a motion was made by Trustee Lisowe with second by Trustee Moore to adjourn the meeting at 7:15pm. Motion carried 6-0.

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Jennifer Weyenberg, Village Clerk  
Dated July 10, 2018  
Approved August 28, 2018

**VILLAGE OF HARRISON  
BOARD OF REVIEW MEETING MINUTES  
07/31/2018**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, July 31, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Gary Nickel, Tamra Nelson  
Board excused: None  
Staff present: Village Manager Travis Parish, Clerk Jennifer Weyenberg, Public Works Director Bob Kesler, Planner Mark Mommaerts

Correspondence or Communications from Board and Staff

Bill Van Offeren- Drainage issue at W6838 Willowglen Way: Village Manager T. Parish shared a letter received from Mr. Van Offeren about the drainage issues in his front yard and the slope of the ditch.

Mark Wiegert- Calumet Co. Sherrif's Department: Mr. Wiegert is running for Sheriff on August 14<sup>th</sup> and took a few minutes to speak with the board.

Trustee Lisowe was asked by a resident on Blue Bonnet Drive if the crosswalks in the area will be repainted.

Public Comments

Karen Schiedermayer's vehicle was damaged during the April snowstorm when she hit a wall of snow and ice on Hwy 114 near Firelane 3. She has paid \$2100+ in repairs and requested that she be reimbursed by the village. She also requested that the snowplow driver be reprimanded. No action will be taken on this. It had been explained to Ms. Schiedermayer that the accident occurred on a state highway of which the village has no jurisdiction. In addition, the snow was pushed from Firelane 3. This is a private lane of which the village has no jurisdiction. The snowplow driver identified in the incident is not a village employee. He is a private contractor who was driving a private vehicle and hired by the homeowners on the private fire lanes.

Consent Agenda

Payment of Bills and Claims; Applications for Operator's Licenses July 1, 2018-June 30, 2019; Discharge of Firearms Application for Jim Bodway on Manitowoc Rd

Discussion: Trustee Nickel requested to remove the payment of bills and claims

Motion: Trustee Moore with second by Trustee Hietpas to approve remaining items on the consent agenda.

Vote: Motion carried 7-0.



### Items Removed from Consent Agenda

Payment of Bills and Claims- Trustee Nickel asked for clarification on the Fire Department's multiple purchases of parade candy. Trustee Moore confirmed that the department participated in the parades and public safety events.

Motion: Trustee Lisowe with second by Trustee Nickel to approve the payment of bills and claims.

Vote: Motion carried 7-0.

### Unfinished Business from Previous Meetings for Consideration or Action

a) Authorize Accurate Appraisal to conduct revaluation in 2019

Discussion: The board previously approved a 4-yr contract with Accurate Appraisal which included a revaluation year to be done in 2019, 2020, or 2021. Staff is asking that the board authorize Accurate to conduct it in 2019 as the village's assessed values have fallen to 85% of full value. At a 15% difference, this puts the village out of compliance with the 10% rule.

Motion: Trustee Nelson with second by Trustee Lisowe to conduct the revaluation in 2019.

Vote: Motion carried 6-1 with Trustee Hietpas opposed.

### New Business for Consideration or Action

a) Certified Survey Map- Don Mielke

Discussion: The property owner has two agricultural parcels and plans to subdivide the land. The CSM creates 2 single family lots fronting onto Mielke Rd and each will have access via culvert and private driveway. There is a future road proposed to access the remaining agricultural lands behind the lots.

Motion: Trustee Moore with second by Trustee Nelson to approve the CSM provided that there is proof that each lot will be able to support a private sanitary system.

Vote: Motion to approve carried 7-0.

b) Development Agreement for Kambura Acres III

Discussion: As part of the subdivision approval process, a development agreement must be approved to be sure that all public improvements are installed. This agreement differs from the ones for Phase 1 and Phase 2 in that the village is not exercising the parkland dedication fee or fee in lieu of taxes because of Lift Station #6.

Motion: Trustee Nelson with second by Trustee Sprangers to approve the development agreement.

Vote: Motion carried 7-0.

c) Agreement for Professional Services for Ryford St. extension

Discussion: Staff requested that McMahon look into designing a stream crossing for Ryford St. extending east from the Kambura Acres subdivision. At this time, it is not known what type of crossing might be needed (e.g. bridge, box culvert, corrugated metal culvert).

McMahon estimates the design work will be approximately \$34,00. This was not included in the budget.

Motion: None take. The consensus of the board was to hold this over until more information can be obtained.

Vote: None.

**d) Street Tree Policy**

**Discussion:** Some property owners have been asking if street trees are allowed in the road right-of-way between the sidewalk and curb. Currently, there are no ordinances that allow for the planting of trees and staff is asking the board to consider a policy that would specify the type, size, and location of planted trees. Policies from Village of Howard, City of Manitowoc, and Village of Fox Crossing were shared with the board.

**Motion:** None taken. The board members did not reach a consensus on whether or not to allow trees in the road right-of-way.

**Vote:** None.

**e) Contract with Ehlers for Impact Fees Study**

**Discussion:** The board previously authorized funding in 2018 for an impact fee study to review the current Park Impact Fee Schedule.

**Motion:** Trustee Nelson with second by Trustee Lisowe to approve the contract with Ehlers to conduct an impact fees study.

**Vote:** Motion carried 7-0.

**f) Installation of Storm Sewer and construction of Storm Water Pond at Farmers Field**

**Discussion:** Staff installed a graveled road and began grading the soccer fields at Farmers Field, but needs to install a storm water pond and construct the storm water piping for the parking lot and fields. Estimated costs are \$164,917.80 and would fall under municipal bidding requirements. The project could be done in phases.

**Motion:** Trustee Lisowe with second by Trustee Nelson to go out for bid on the full project.

**Vote:** Motion carried 7-0.

**Reports**

a) Calumet Co. Sheriff's Department- 199.1 hours worked in June with 16 citations issued.

b) Zoning Permits- 27 residential permits were issued in June. 7 of those were for single-family homes.

c) Harrison Fire Rescue- responded to 30 calls in June. Members refreshed their training on the Autopulse and did rope training at High Cliff State Park.

d) Treasurer's Report- on file.

There being no other business, a motion was made by Trustee Lisowe with second by Trustee Moore to adjourn the meeting at 8:12pm. Motion carried 7-0.

---

Jennifer Weyenberg, Village Clerk

Dated July 31, 2018

Approved August 28, 2018



## Discharge of Firearms Application

Owner mailing address: W 5484 Mielke Rd Menasha

I, Donald R Mielke own 76 contiguous acres of land <sup>54952</sup>  
(name) (# of acres)

within the Village of Harrison, located at:

corner of State Park + Mielke Rd  
(address or description of property)

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

[Signature]  
Authorized Signature (Land Owner)

2-9-18  
Date





BOARD ACTION: \_\_\_\_\_ Approve \_\_\_\_\_ Deny \_\_\_\_\_ Date of Meeting \_\_\_\_\_

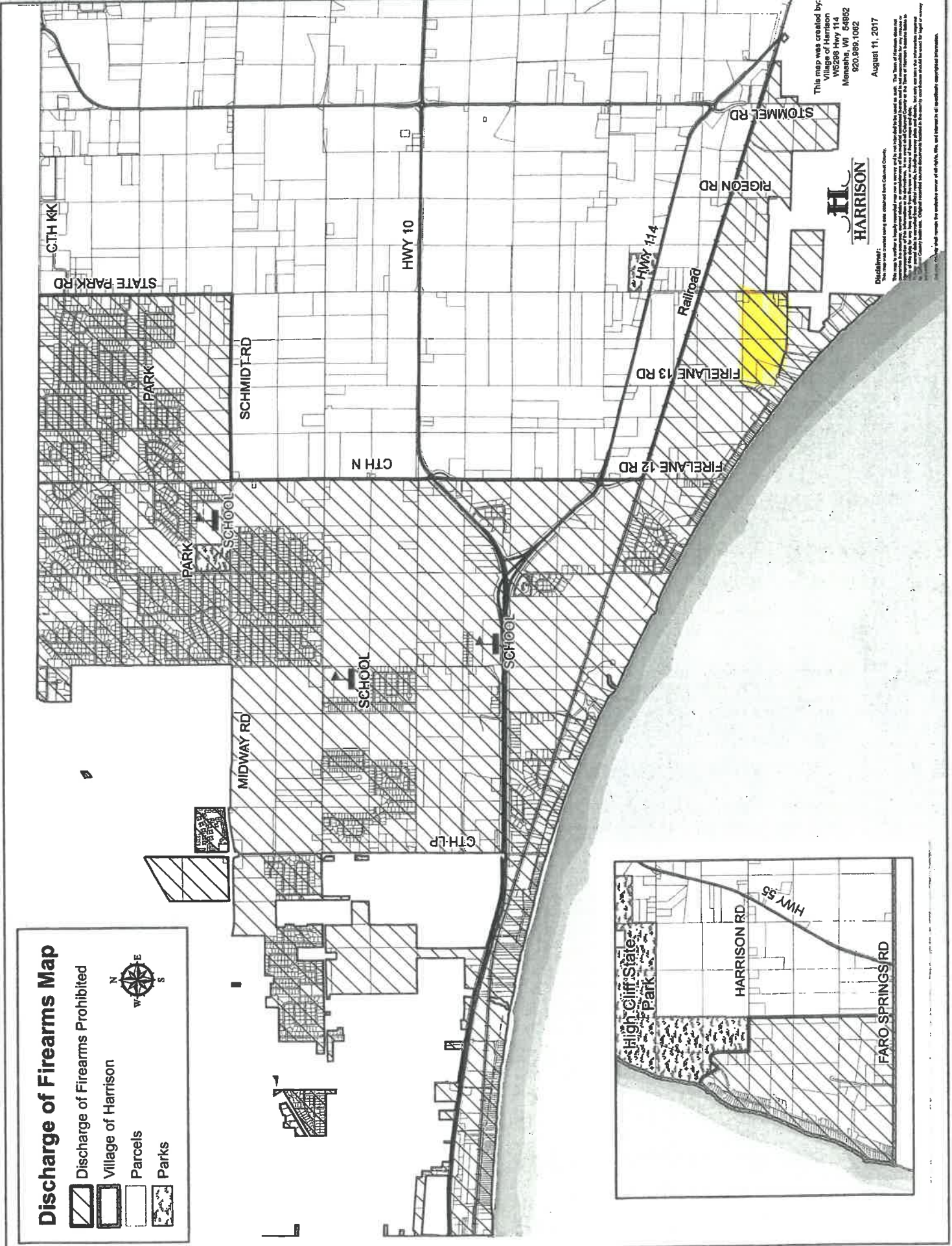
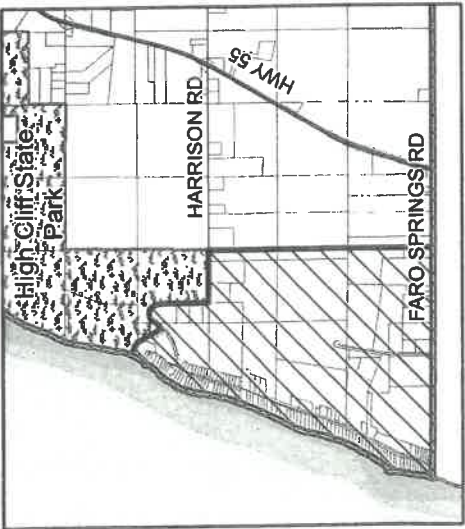
Land Owner \_\_\_\_\_ Calumet County Sheriff's Department \_\_\_\_\_ Municipal Copy \_\_\_\_\_

Staff Use Only:

Verification of Acres Listed Above: 69-ac ajm

# Discharge of Firearms Map

-  Discharge of Firearms Prohibited
-  Village of Harrison
-  Parcels
-  Parks



This map was created by:  
 Village of Harrison  
 W0288 Hwy 114  
 Menasha, WI 54952  
 920.969.1062  
 August 11, 2017



**Disclaimer:**  
 This map is not a legally enforceable map and is not intended to be used as such. The Town of Harrison does not warrant the accuracy, completeness, or timeliness of the information contained herein. The Village of Harrison is not responsible for any errors or omissions in this map. The Village of Harrison is not responsible for any damages or losses resulting from the use of this map. The Village of Harrison is not responsible for any damages or losses resulting from the use of this map. The Village of Harrison is not responsible for any damages or losses resulting from the use of this map.

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**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

August 28, 2018

---

**Title:**

Ryford Street Extension

---

**Issue:**

Should the Village Board authorize staff to enter into an agreement for professional services with McMahon Associates to engineer the extension of Ryford Street?

---

**Background and Additional Information:**

This item was postponed from the July meeting in order for staff to get a timeline for development from the adjacent property owners. Staff spoke with the developers of the property north of Kambura Acres, their timeline for a residential subdivision is to perform design work and seek approvals over the winter with construction to start next spring. Staff has not yet contacted the new owners to the east.

Previous memo...Staff asked the Village engineer, McMahon Associates, to look into the design and permitting of a stream crossing for Ryford Street extending east from the Kambura Acres subdivision. The street layout is planned to follow the sewer and water main design as part of the sanitary lift station #6 project. The street extension will allow continued development to the east and north and will allow vehicular and pedestrian connection between the subdivision developments. At this time it is unknown what type of structure (e.g. bridge, concrete box culvert, corrugated metal culvert, etc.) will be required to cross the stream. The intent is to determine what type of crossing is needed and obtain DNR permits for future construction. The engineer's estimate is the DNR permitting will take up to 6 months once the topographic, street design, and floodplain analysis is complete.

---

**Budget Impacts:**

\$34,000 total (\$6,000 for topographic survey, \$6,000 for street design, \$18,000 for floodplain analysis, \$4,000 for permit application), this has not been budgeted. The street is planned to follow the sewer & water main design as part of the sanitary lift station #6 project.

---

**Recommended Action:**

Staff recommends proceeding with the project, either this fall if funds can be obtained or next spring as part of the 2019 budget. Costs may vary for 2019 work.

---

**Attachments:**

- Agreement for Professional Services

Village of Harrison  
Attn: Mark Mommaerts, AICP  
W5298 Hwy 114  
Menasha, WI 54952

Date: July 13, 2018

McM. No. M0032-9-18-00002

**PROJECT DESCRIPTION:**

The Village of Harrison desires to extend Ryford Street to the east approximately 650 feet. The new street will cross a navigable stream that is tributary to Lake Winnebago. A new culvert structure will need to be sized and installed to cross the stream. The purpose of this proposal is to provide services for designing the new street, conducting a floodplain analysis and preparing the Wisconsin Department of Natural Resources (DNR) Municipal Transportation permit related to the project. The floodplain analysis will start approximately 1,000 feet upstream of the proposed stream crossing and will extend approximately 200 feet downstream of the STH 114/USH 10 box culvert.

**SCOPE OF SERVICES:**

McMahon Associates, Inc. agrees to provide the following Scope Of Services for this project:

Topographic & Boundary Survey

- Research public records for previous property surveys and property deeds listed in the tax roll.
- Field survey and monument the proposed street right-of-way.
- Draft a property survey map of our field survey in accordance with WI. Administrative Code A-E 7 Minimum Standards for Property Surveys.
- Contact Diggers Hotline for field location of public utilities.
- Perform a topographic and location survey of property to extend from the centerline of proposed street and extending approximately 20 to 30 feet past right-of-way.
- Prepare AutoCAD base drawing to include property lines and topographic survey information

Street Design

- Coordination with public utility companies at initial project conception and completion of final plans. Coordination will consist of notifying utilities about the project, requesting information concerning existing utility locations, and requesting the proposed work plan for making modifications to their facilities which may be required to accommodate the proposed project.
- Meet with Town staff, when necessary, to review and discuss the engineering design and project.
- Prepare construction plans in accordance with Village requirements. The plans will consist of the following:
  - ▶ Title Sheet
  - ▶ General Notes & Erosion Control Plan
  - ▶ Horizontal Alignment & Survey Control Sheet
  - ▶ Plan and Profile Sheets
  - ▶ Miscellaneous Details Sheets
- Prepare an opinion of probable cost for the project.

---

## **SCOPE OF SERVICES:**

### Floodplain Analysis

- Perform supplemental topographic and location survey along the stream corridor, including:
  - ▶ Cross-sections of stream channel (centerline, top of banks & toe of banks) at 10 to 11 locations along creek. This work is scheduled during late fall\winter season for 'leaf-off' conditions.
  - ▶ Locate existing STH 114/USH 10 box culvert, including dimensions and material.
  - ▶ Establish benchmarks, horizontal control points and vertical control points.
  - ▶ Take photographs of waterway for floodplain analysis and permit applications.
- Create 1 foot contour base map that incorporates topographic survey information with Calumet County LIDAR information for floodplain analysis.
- Conduct field investigation of waterway, including review of topographic and aerial mapping.
- Prepare hydrologic models in accordance with NR 116 to determine regional flood flow discharge for waterway under study. The 25 and 100-year storm events will be evaluated. Since no gauging station is present, the following two techniques will be utilized:
  - ▶ TR-55 (HEC-HMS or XP-SWMM)
  - ▶ USGS empirical regression equations.
- Prepare hydraulic model in HEC-RAS for the existing condition.
- Evaluate hydraulic model in HEC-RAS for proposed condition(s).
  - ▶ Evaluate up to three proposed culvert sizes/materials/end treatments.
  - ▶ Discuss results and select culvert size/material/end treatments for permitting.
- Prepare final proposed hydraulic model in HEC-RAS for the proposed culvert as selected by Owner.
- Prepare Floodplain Analysis Report to summarize the hydrologic & hydraulic analysis in accordance with NR 116 requirements. Report will include 100-year floodplain maps for the existing and proposed conditions.

### Permit Applications

- Contact Wisconsin DNR transportation liaison to coordinate project permitting.
- Prepare and submit Municipal Transportation General Wetland & Waterway Permit (GP) to Wisconsin DNR, including the following supporting documents:
  - ▶ WRAPP Form
  - ▶ Project Narrative
  - ▶ Site maps / Photographs
  - ▶ Construction Plan Sheet
  - ▶ Wetland Practicable Alternatives Analysis
  - ▶ Culvert Sizing Worksheet(s)

### Items Not Included In The Scope Of Services:

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Stormwater management design and permitting (may be needed depending on final project length).
- Sanitary sewer & water main design.
- Pavement design.
- FEMA submittals.
- Wetland delineations/determinations.
- Archaeological, historical, endangered/threatened species investigations or reports.
- Soil borings, slope stability, geotechnical, groundwater and environmental site investigations.
- Surveys, plats, certified survey maps, easements and legal descriptions including roadway dedication.
- Bidding and construction services (may be provided upon request).

**SPECIAL TERMS:** (Refer Also To General Terms & Conditions - Attached)

The Scope Of Services and fee is based upon the understanding that the Owner will provide the following:

- Permission to access the property for site investigations and topographic survey.
- Fees and signatures associated with required permit applications.

The Village of Harrison agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc.

**COMPENSATION:** (Does Not Include Permit Or Approval Fees)

McMahon Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation:

- Rates Per Attached Fee Schedule – Time & Expense
  - ▶ Topographic Survey .....\$6,000
  - ▶ Street Design .....\$6,000
  - ▶ Floodplain Analysis .....\$18,000
  - ▶ Permit Applications .....\$4,000

**COMPLETION SCHEDULE:**

McMahon Associates, Inc. agrees to complete this project as mutually agreed upon by the Owner & McMahon Associates, Inc.

**ACCEPTANCE:**

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMahon Associates, Inc. Is Hereby Authorized To Proceed With The Services.

*The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.*

**VILLAGE OF HARRISON**  
Wisconsin

**McMAHON ASSOCIATES, INC.**  
Neenah, Wisconsin

By: \_\_\_\_\_  
(Authorized Signature)

By:  \_\_\_\_\_  
Lee R. Reibold, P.E.

Title: \_\_\_\_\_

Title: Associate / Project Engineer

Date: \_\_\_\_\_

Date: July 13, 2018

*Please Return One Copy For Our Records*  
Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956  
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025  
PH 920-751-4200 ■ FX 920-751-4284 ■ WWW.MCMGRP.COM



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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Planner

---

**VILLAGE OF HARRISON**

**Meeting Date:**

August 28, 2018

---

**Title:**

Accept Roads in Gravel State for Kimberly Heights Subdivision

---

**Issue:**

Should the Village Board accept certain roads in a graveled state in the Kimberly Heights subdivision?

---

**Background and Additional Information:**

As part of the subdivision approval process, the Village Board must accept new roadways prior to issuance of zoning permits or building permits. The developer of the Kimberly Heights subdivision is requesting the Village Board accept several streets in a graveled state. The roadway acceptance will allow permits to be issued.

The roadways are Mulholland Drive, Varsity Lane, and Jones Way (between Mulholland Drive & Varsity Lane). The on-site inspectors have been verifying construction of utilities, base, and gravel, with the exception of a portion of Varsity Lane where a proof roll of the sub base was not approved. Portions of Varsity Lane failed 2 proof rolls (6/26 & 7/3) with comments to dig out certain areas and replace with better material. Sometime between 7/3 - 7/12 the gravel was placed on Varsity Lane without an approved proof roll. A proof roll of the gravel was conducted 8/23 and there were no issues with the roadway. Upon speaking with the developer, the contractor removed the soft areas and replaced with better material but did not call for another proof roll thinking that was all that had to be done. Staff does not have a major concern with the construction of the roadways, the same contractor built the roads in Flowering Meadows and Parker Farms subdivision, the concern is that the process for inspections was not followed for this particular roadway.

Gas and electric utilities are installed. The terraces are graded and seeded with straw matting placed on top. Silt fencing is installed at the right-of-way line. All in accordance with the development agreement.

---

**Budget Impacts:**

None

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**Recommended Action:**

There are several options the Village Board can take:

1. Accept Mulholland Drive, Varsity Lane, and Jones Way (between Mulholland Drive & Varsity Lane) as is.
2. Accept Mulholland Drive and Jones Way (between Mulholland Drive & Varsity Lane). Require the developer to remove all gravel to the sub base in Varsity Lane to conduct a proof roll on the sub base then re-gravel and accept this roadway at a later date.
3. Accept Mulholland Drive, Varsity Lane, and Jones Way (between Mulholland Drive & Varsity Lane) and require a 3-year escrow from the developer in an amount determined by the Village engineer to rebuild Varsity Lane if there is failure.

Since the same contractor has built other roadways in Harrison and the quality of construction work can be witnessed, staff recommends acceptance of the roadways.

The temporary asphalt binder will be constructed by the end of September. Concrete paving is not planned until 2020 or 2021 so there is time to see how the roadway will function before final paving.

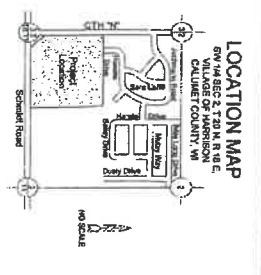
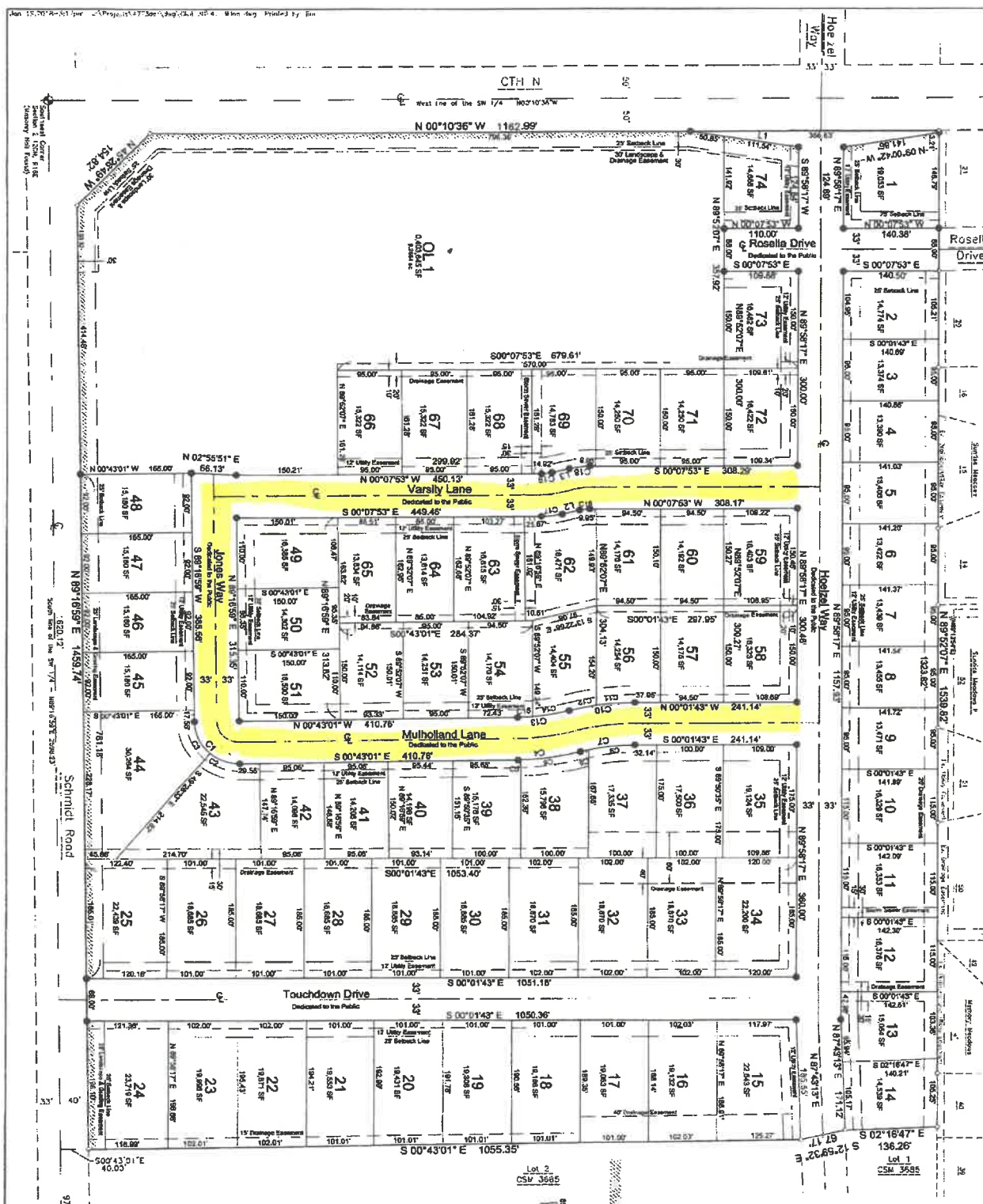
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**Attachments:**

- Subdivision Plat

# Kimberly Heights

As of Lot 1 of Certified Survey Map No. 3631 and being part of the Southeast 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of Section 14 of Township 20 North, Range 18 East, Village of Hanson, Calumet County, Wisconsin

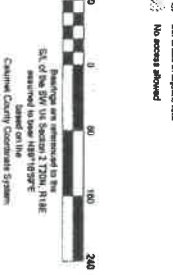


- NOTES:**
- All survey measurements have been made to the nearest one-tenth of an inch.
  - All distances have been made to the nearest 20 seconds and rounded to the nearest half second.

**LEGEND**

LINE TABLE	LINE	BEARING	LENGTH
1	1/2" Rubber Road	N 00°07'53" E	182.39'
2	3/4" Rubber Road	S 00°07'53" E	182.39'
3	1" x 1" Spine Road	N 00°07'53" E	28.98'
4	1" x 1" Spine Road	S 00°07'53" E	28.98'
5	All other corners	N 00°07'53" E	28.98'
6	1/2" x 1/2" SET	N 00°07'53" E	28.98'
7	1/2" x 1/2" SET	S 00°07'53" E	28.98'

Let stand by request last.  
No access defined.



There are no objections to this map with respect to the same being recorded in the public records of the State of Wisconsin, subject to the provisions of the Wisconsin Statutes, Chapter 231, Section 23.12, and Chapter 231, Section 23.13.

**JAMES H. BERTS**  
 Surveyor  
 State of Wisconsin  
 Department of Administration  
 231.12-23.13

**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
 CIVIL ENGINEERING CONSULTANTS  
 1117 Bruce Street, Marshfield, WI 54449  
 Phone: 715-735-1200 Fax: 715-735-1202  
 www.davel.com

South 1/4 Corner  
 Section 14, T20N, R18E  
 Calumet County, Wisconsin  
 Project Date: Jan 11, 2018

---

**VILLAGE BOARD MEETING**

**From:**  
Harrison Utilities

---

**VILLAGE OF HARRISON**

**Meeting Date:**  
August 28, 2018

---

**Title:**  
Agreement to Place Fence in Sewer & Water Easement – 2908 Chrystella Drive (City of Menasha)

---

**Issue:**  
Should the Village Board approve the placement of a fence in a sewer & water easement controlled by Harrison Utilities?

---

**Background and Additional Information:**

The property owner at 2908 Chrystella Drive (City of Menasha) is requesting permission to place a fence within a utility easement granted to Harrison Utilities (formerly Waverly Sanitary District). A Utility Easement Amendment document was drafted by Herrling Clark Law Firm to allow for construction of nonpermanent structures, such as fencing, over and across the easement. As part of the amendment document there are certain provisions and responsibilities listed.

---

**Budget Impacts:**  
None

---

**Recommended Action:**  
Staff recommends approval if the Utility Easement Amendment document was recorded at the Calumet County Register of Deeds for this parcel.

---

**Attachments:**

- Information packet from Harrison Utilities



**VAN ZEELAND**  
NURSERY & LANDSCAPE

Making Yards Beautiful Since 1932

**NATE MUELLER**

Phone (920) 788-1051  
Direct (920) 687-7326  
Fax (920) 788-6598  
nate@vanzeelandnursery.com

1715 E. Main Street  
Little Chute, WI 54140  
www.beautifyyouryard.com

*Company performing the work.  
Nate Mueller contacted Tom Van Zeeland  
Building a fence over utility easement.*

8/13/2018 9:51 AM

Account Information

Page: 1  
UTIL

Account Nbr: 001-1883-00

Security Code: 5711

Customer Name: HOERNING, JULIE

1st Address: 2908 CHRYSTELLA DR

2nd Address:

City: MENASHA

State: WI Zipcode: 54952

Phone Nbr: (920)946-9765

PSC Classification: Residential

Email:

Service Addr: 2908 CHRYSTELLA DR

Move In Date: 12/04/2015 Final Read Date:

Tax Roll Id:

Carrier Route Sort:

Bill Cycle Cd: Group Code: 63 LP PONDS COM OS Direct Payment:

2nd Contact:

Memos: 1st: WATER ON/CLEAR WATER INSP 10/9/14

2nd:

3rd: COM/RESIDENTIAL

4th: SN 67051458 INSTALLED 10/9/14

Account Balance: 149.77

<----- Balances ----->

	<u>Current</u>	<u>Overdue</u>	<u>Late Fee</u>	<u>Bill Date</u>	<u>Due Date</u>	<u>Total</u>
SEWER	30.23	0.00	0.00	7/27/2018	8/20/2018	30.23
WATER	119.54	0.00	0.00	7/27/2018	8/20/2018	119.54
Totals:	149.77	0.00	0.00			149.77

Services:	<u>Utility</u>	<u>Rate Type</u>	<u>Method of Volume</u>	<u>Meter Nbr</u>
	SEWER	5/8"	Seasonal	1852277914
	WATER	5/8"	Calculate	1852277914

 **COPY**

*Can  
RWC  
WSE*  
*Rec'd  
10/19/09*

800 N. Lynndale Dr.  
Appleton, WI 54914  
920.739.7366  
Fax: 920.739.6352

Green Bay  
920.468.7366  
New London  
920.982.9652

October 8, 2009

Waverly Sanitary District  
Attn: Cathy Girdley  
N8722 County Road LP  
Menasha, WI 54952

Re: **Master Form – Plantings Within Easement Area**

Dear Cathy:

I am enclosing ten copies of the Utility Easement Amendment, final draft. The revisions have been made to the very last paragraph on page one of the form.

I am enclosing ten copies of the form, referred to as the cover page, that needs to be attached to a Utility Easement Amendment, before it will be allowed to be recorded in Calumet County (or for that matter, in any county).

You complete this form as is shown, but you need to add, in each case, the tax parcel number (referred to as the Parcel Identification Number on the form) for the Grantor/homeowner.

Once you add this form to the Utility Easement itself, you have a three page document and you will have to pay the Register of Deeds \$15.00 (\$11.00 for the first page and \$2.00 for each page thereafter) as a recording cost. The check should be made out to the Register of Deeds.

You will need to send to the Register of Deeds the original of the Utility Master Agreement with the completed form (cover page) along with the check, and request the Register of Deeds to record the document. Once the document is recorded, the Register of Deeds will return it to you. You need to include a self-addressed, stamped envelope for the Register of Deeds to use for the return of the recorded Amendment.

For your information, the address for the Calumet County Register of Deeds is:

206 Court St.  
Chilton, WI 53014-1198

John D. CLAYPOOL  
Greg P. CURTIS  
Richard T. ELROD  
Paula A. HAMER  
Charles J. HARTZHEIM  
Kelly S. KELLY  
Charles D. KOEHLER  
Kevin LONERGAN  
Robert B. LOOMIS  
Lance E. MUELLER  
Andrew J. ROSSMEISSL  
Michael S. SIDDALL  
OF COUNSEL  
Don R. HERRLING  
Roger W. CLARK

October 8, 2009  
Page 2

---

Thank you.

Yours very truly,

A handwritten signature in cursive script, appearing to read "C. Hartzheim".

CHARLES J. HARTZHEIM  
Direct Dial No. 920-882-3229

CJH/hlr  
Enclosures



Document Number

**Utility Easement Amendment  
Title of Document**

Recording Area

Name and Return Address  
Waverly Sanitary District  
N8722 County Road LP  
Menasha, WI 54952

Parcel Identification Number (PIN)

**WAVERLY SANITARY DISTRICT**  
**UTILITY EASEMENT AMENDMENT**

This Utility Easement Agreement is entered into for good and valuable consideration, acknowledged to have been exchanged between the Easement Grantor and the Easement Grantee, the Easement Grantee being the Waverly Sanitary District, its successors or assigns.

The Waverly Sanitary District has an Easement, which includes the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove sewer mains and/or water mains and any necessary lift stations, over and across the lands that are the subject matter of this Easement and which are described and attached hereto as Exhibit A.

The Grantor of this Easement has requested the right to construct a structure, over and across the Easement, of a nonpermanent nature, such as fencing.

The Grantor and the Grantee sign this document, to acknowledge that the Grantee is by this document giving the Grantor the right to construct a nonpermanent structure such as fencing, upon the Easement area. Provided however, that the Grantor, by signature hereto, waives any right to claim adverse possession or easement by prescription against the Waverly Sanitary District, as pertains to the fencing or other nonstructural type construction carried out by the Grantor.

The Grantor, by signature hereto, acknowledges that in the future, the Waverly Sanitary District will have the right to go upon the easement area and to remove any such nonstructural improvements such as fencing, when the Grantee is carrying out its duties of construction, repairs, maintenance, etc. The Grantee will restore the premises to their previous condition, except that the Grantee will not be responsible for the replacement of any Grantor nonstructural improvements such as fencing.

Pursuant to this Agreement, the Grantor may, within the sole discretion of the Grantee, plant shrubs within the easement area; provided that the proposed areas of planting are delineated with a drawing presented by the Grantor to the Grantee. The Grantee desires that shrubs not be planted directly over buried piping. If the Grantor is allowed to do such plantings, and the Grantee thereafter has to do any repairs or maintenance within the easement area, any removal, damages or replacement costs as to such shrubs shall not be the financial responsibility of the Grantee when restoring the premises.

IN WITNESS WHEREOF, the Grantor and Grantee have executed this document on the date set forth opposite their signature.

GRANTOR:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

GRANTEE:

Waverly Sanitary District by:

Date: \_\_\_\_\_

\_\_\_\_\_  
(District President)

STATE OF WISCONSIN )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above-named to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires:

(NOTARY SEAL)

THIS INSTRUMENT DRAFTED BY:  
Attorney Charles J. Hartzheim  
Herring Clark Law Firm Ltd.  
800 North Lynndale Drive  
Appleton, WI 54914  
(920) 739-7366  
(920) 739-6352 (facsimile)

---

**VILLAGE BOARD MEETING****VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

August 28, 2018

---

**Title:**

Agreement to Place Fence in Drainage Easement – N9108 Kernan Avenue

---

**Issue:**

Should the Village Board approve the placement of a fence in a drainage easement?

---

**Background and Additional Information:**

The property owner at N9108 Kernan Avenue is requesting permission to place 4-foot high, chain link fence within a drainage easement along the rear (east side) of the property. The property is Lot 8 of the Cottonwood Creek subdivision. There is a 10-foot utility & drainage easement along the rear (east) side of the property. The purpose of the fence is to provide an enclosed area of the back yard.

The zoning ordinance requires approval from the easement holder prior to issuance of a zoning permit for the fence. In this case, WE Energies will have to grant approval for the utility easement and the Village Board must decide if a fence is allowed in the easement as it is also a drainage easement. The applicant must request permission from WE Energies to place a fence in the easement. Typically WE Energies grants these requests.

---

**Budget Impacts:**

None

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**Recommended Action:**

If a fence is approved within the easement, staff recommends that the standard Permission to Occupy Drainage Easement Agreement be signed and recorded with the Calumet County Register of Deeds prior to a fence permit being issued.

---

**Attachments:**

- Request Letter with Site Plan
- Subdivision Plan
- Aerial Image
- Draft Agreement

**George and Anne Peterson**

**N9108 S. Kernan Ave.**

**Appleton, WI 54915**

**Phone: 920-205-0564**

[Annepeterson8593@gmail.com](mailto:Annepeterson8593@gmail.com)

**August 20, 2018**

**To Whom It May Concern:**

**We are writing to request permission to install a 4 foot high chain link fence (details attached). Diggers hotline has been contacted, plan may have some minor alterations based on their markings. Valley Custom Fence will be the installer.**

**Thanks for your consideration,**

**Anne and George Peterson**

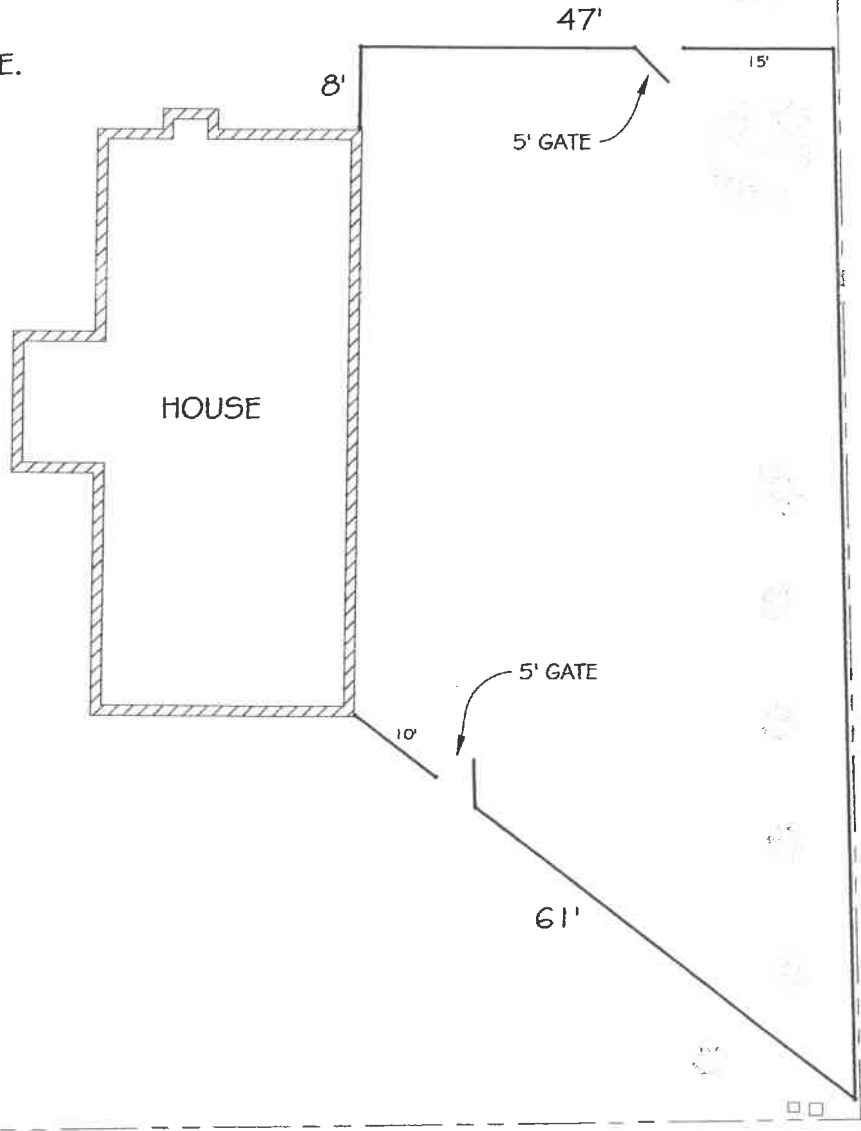
**RECEIVED**

**AUG 23 2018**

**TOWN OF HARRISON**

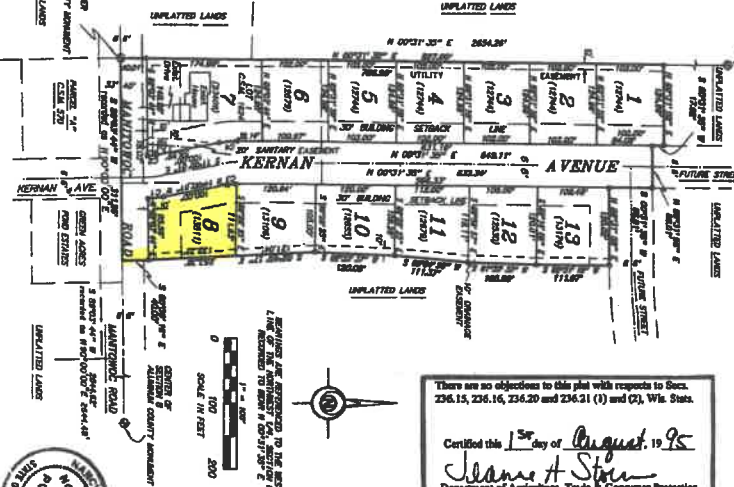


GEORGE PETERSON  
N9108 S. KERNAN AVE.  
APPLETON, WI



# COTTONWOOD CREEK

ALL OF SECTION 164 AND PART OF THE SOUTHWEST 1/4 OF SECTION 16  
TOWNSHIP 20 NORTH RANGE 18 EAST, TOWN OF JANSSEN, COLLIER COUNTY, MISSISSIPPI



SCALE TABLE

Ashtley	0.0000-1.0000	0.0000-1.0000	0.0000-1.0000
0.0000	0.0000	0.0000	0.0000
0.0000	0.0000	0.0000	0.0000
0.0000	0.0000	0.0000	0.0000
0.0000	0.0000	0.0000	0.0000

**LOCATION MAP**  
This map shows the location of the subject land in relation to the surrounding areas. The subject land is highlighted in yellow.

**NOTES**  
All survey measurements have been made to the nearest one hundredth of a foot.  
All angles or bearings have been taken to the nearest one minute of an arc.  
The north-south line of the subject land is parallel to the north-south line of the street.  
The east-west line of the subject land is parallel to the east-west line of the street.  
The subject land is bounded on the north and south by the street, and on the east and west by the street.

There are no objections to this plat with respects to Secs. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stat.

Certified this 1<sup>st</sup> day of August, 1995

Sharon A. Spivey  
Department of Agriculture, Trade & Consumer Protection



**OWNER'S CERTIFICATE OF REDUCTION**  
I, Mark Collins, Notary Public, State of Wisconsin, do hereby certify that the instrument described herein is a true and correct copy of the original instrument as the same appears in my records.

**OWNER'S CERTIFICATE OF REDUCTION**  
I, Mark Collins, Notary Public, State of Wisconsin, do hereby certify that the instrument described herein is a true and correct copy of the original instrument as the same appears in my records.



**TOWN BOARD RESOLUTION**  
The Town Board of Cottonwood Creek, in the Town of Harrison, is hereby approved by the date 9-11-95 of this instrument.

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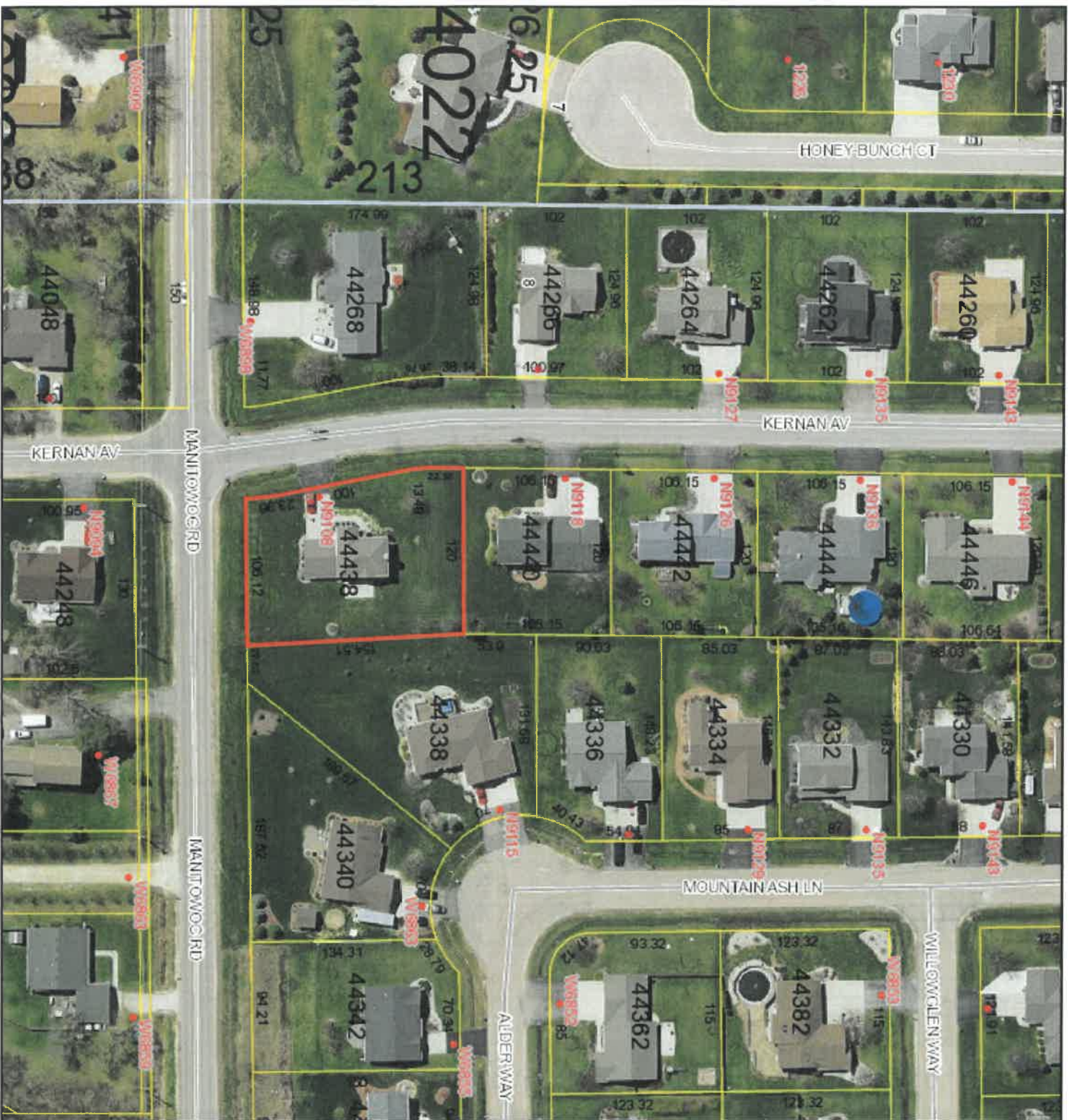
# Calumet County, WI

## Legend

- Address Point
  - ▭ County Boundary
  - ▭ Wisconsin Water
  - Unincorporated Community
  - ▭ Town Boundary
  - Point of Interest
  - ▭ Parcel Boundary
  - ▭ PLSS Section
  - ▭ Property Hook
  - ▭ State Parks
  - ▭ County Parks
  - ▭ Lake
  - ▭ River and Stream
  - ▭ Major Roads
  - ▭ Local Roads
  - ▭ Municipal Streets
  - ▭ Trail
  - ▭ Railroad
- Color 2014
- Red: Band 1
  - Green: Band 2
  - Blue: Band 3



**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.



<p>Date Printed: 08/28/18 8:38 AM</p> <p>Sources:</p>	
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VILLAGE OF HARRISON  
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

**Permission to Occupy Drainage Easement Agreement**

---

This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Anne & George Peterson, hereinafter referred to as "Owner", owners of property described as Lot 8, Cottonwood Creek being all of CSM 1624 and part of the SW1/4 of the NW1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, located at N9108 Kernan Avenue.

This agreement authorizes the Owner to place a 4-foot tall, chain link fence, hereinafter referred to as "Improvement", within the recorded drainage easement on their property subject to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the property grades/elevations to that of the approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the easement area or that access needs to be obtained through the easement area.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage done during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the drainage easement, including but not limited to mowing and removal of debris, on both sides of the Improvement.

---

Return to:  
Village of Harrison  
W5298 Hwy 114  
Menasha, WI 54952

---

Parcel No.(s): 131-0494-000080A-000-  
0-201808-00-2300

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

*The rest of this page left blank intentionally.*

Signatures:

**Property Owner(s)**

\_\_\_\_\_  
Signature                          Date                          Print Name

\_\_\_\_\_  
Signature                          Date                          Print Name

STATE OF WISCONSIN    )  
  ) SS  
COUNTY OF CALUMET    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, to me known to be the persons who executed the foregoing instrument.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Comm. Exp. \_\_\_\_\_

**Village of Harrison**

Approved by the **Village Board** on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Village President                          Print Name

\_\_\_\_\_  
Attest: Clerk                                  Print Name

Instrument drafted by the Village of Harrison.

**RESOLUTION V2018-18**  
**VILLAGE OF HARRISON**  
Calumet and Outagamie Counties

**RESOLUTION REQUESTING DARBOY SANITARY DISTRICT EXTEND SEWER &  
WATER SERVICE IN THE VILLAGE OF HARRISON**

WHEREAS, the Village of Harrison wishes to encourage development within the Village boundaries; and

WHEREAS, the Village of Harrison has also received requests from current property owners in the Highline Road/Hwy 55 area for sewer and water service; and

WHEREAS, the Village of Harrison and the Darboy Sanitary District have entered into an agreement for the provision of sewer and water to the Village; and

WHEREAS, it has been determined that an extension of sanitary sewer and water mains are needed to provide sewer and water service to a portion of the Village of Harrison; and

WHEREAS, the Village of Harrison desires to proceed with the implementation of the needed infrastructure improvements.

NOW, THEREFORE, BE IT RESOLVED by the Village of Harrison Village Board that a request is made to the Darboy Sanitary District to extend sewer and water service to the portion of the Village of Harrison as identified in Exhibit 1, as per the agreement between the Village of Harrison and the Darboy Sanitary District.

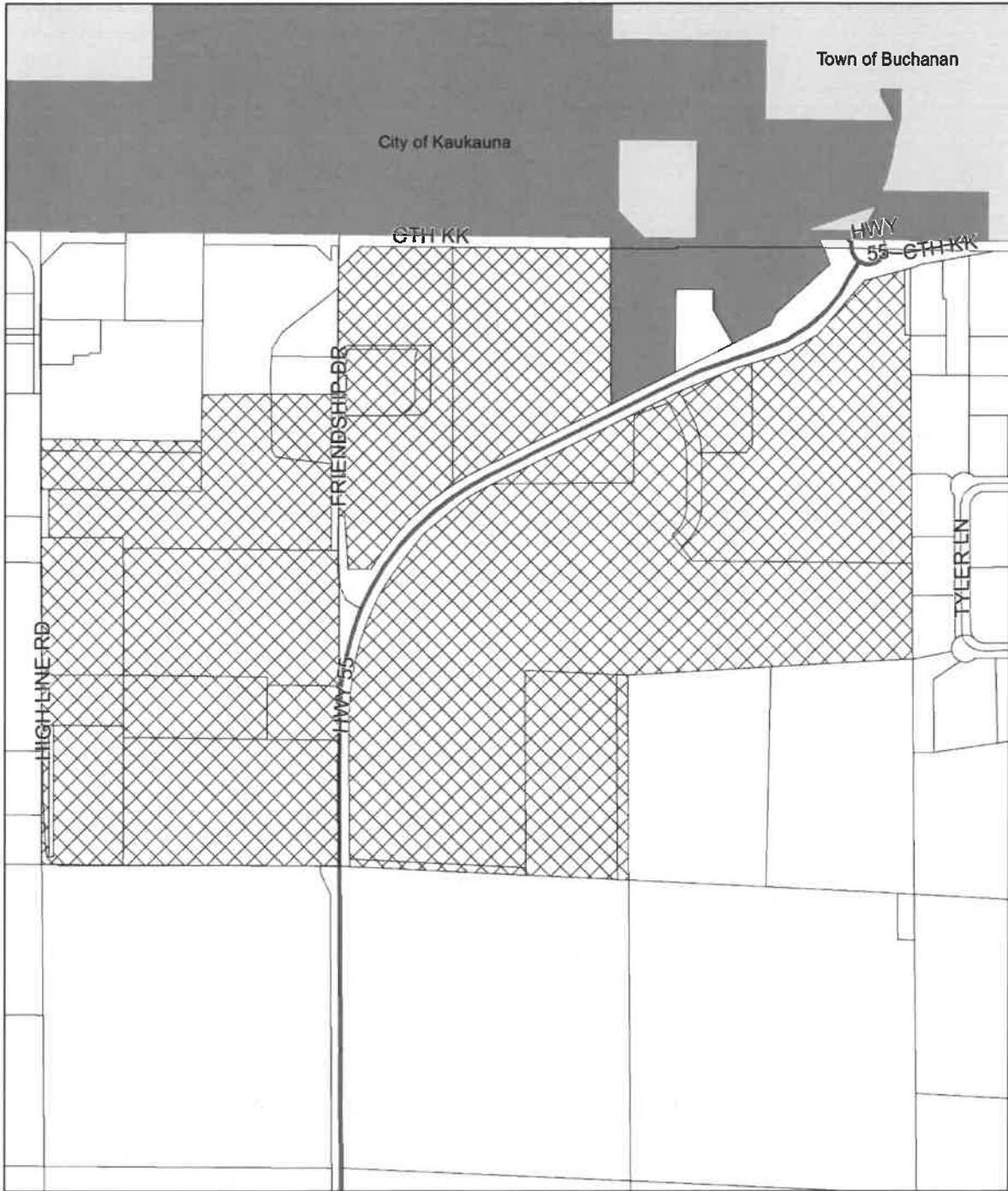
Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

VILLAGE OF HARRISON


By: \_\_\_\_\_  
James Salm, Village President

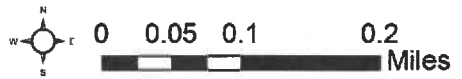
Attest: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk

# Exhibit 1



## Legend

 Area to extend sewer & water service



---

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

August 28, 2018

---

**Title:**

Request to Assess Street Improvements in Kambura Acres III Subdivision

---

**Issue:**

Should the Village Board agree to assess street improvements in the Kambura Acres III subdivision?

---

**Background and Additional Information:**

The developer of the Kambura Acres III subdivision is requesting that the Village special assess the final street improvements (curb & gutter, paving, sidewalks, and terrace restoration) rather than the developer holding an escrow to cover the costs. The request is similar to that of the Kimberly Heights subdivision development agreement.

Currently, the developer is to construct the street to a gravel state (install sanitary, water, and storm sewer; construct the sub base and gravel base, install utilities, etc.) then submit a letter of credit or other form of financial guarantee in the amount equal to the remaining improvements to finish the street (curb & gutter, paving, sidewalks, terrace restoration, etc.). The financial guarantee must be held for 2-years while the gravel roadway settles. The developer is proposing that he construct the gravel street and is requesting the Village finish the street and assess the cost to the lots.

---

**Budget Impacts:**

It is anticipated that the final street improvements will be constructed in 2020 or 2021. All costs for the project will be assessed back to the lots. The Village will have to pay the upfront costs and get reimbursed through the assessment payments.

---

**Recommended Action:**

The Village Board can agree to special assess the finish street improvements or deny the request in which the developer will have to pay for the finish street improvements. If the Board is agreeable to the assessment request, a revised development agreement and waiver of special assessment resolution will be brought back for review and approval.

Also, if the Board is agreeable to the assessment request, a decision as to whether the final street paving is concrete or asphalt should be made. Currently, the street is intended to be paved in asphalt since the subdivision was approved prior to the concrete street policy. However, if the Village will be constructing the final street, then the Village can decide to upgrade to concrete

pavement. Since the developer will be starting on the gravel road construction soon, a final paving decision should be made to ensure the proper base is constructed.

---

**Attachments:**

- Kambura Acres III plan

# KAMBURA ACRES III

PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4,  
SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST,  
COUNTY OF HARRISON, TOWNSHIP OF HARRISON,  
CALHOUN COUNTY, MISSISSIPPI

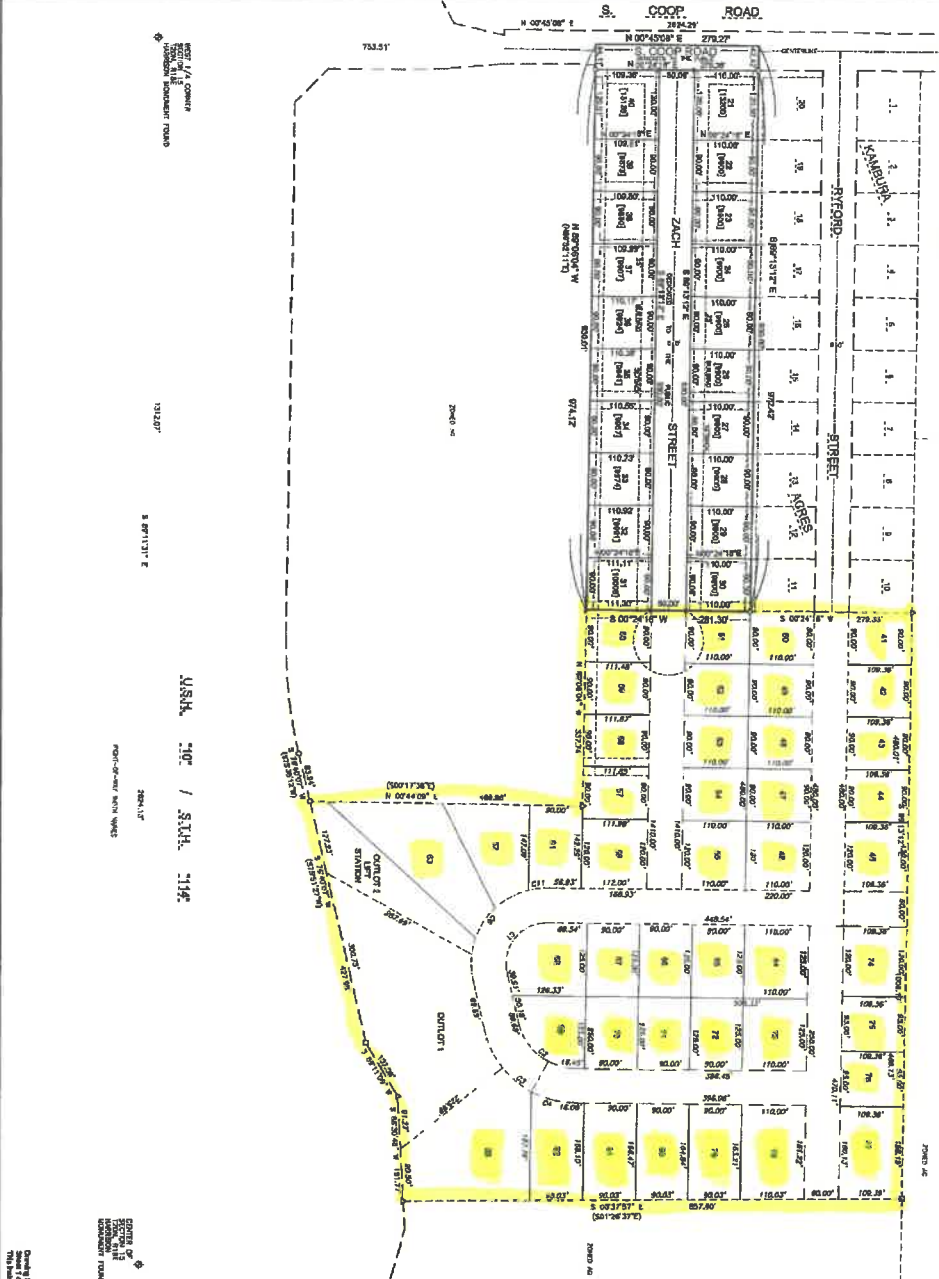
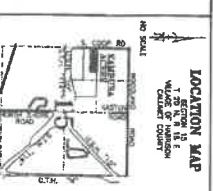
SECTION 16  
Middletown Schoolhouse



MEASUREMENTS ARE REFERENCED TO THE QUARTER SECTION CORNER OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, CALHOUN COUNTY, MISSISSIPPI.

- LEGEND
- 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 34' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 30' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 28' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 26' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 24' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 22' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 20' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 18' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 16' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 14' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 12' LONG.
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  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 4' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 2' LONG.
  - 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 0' LONG.

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- 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 2' LONG.
- 1-1/4" O.D. IRON PIPE 1200' DIA. EST. 0' LONG.



NOTE: THE DISTANCE BETWEEN THE 100' AND 200' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 200' AND 300' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 300' AND 400' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 400' AND 500' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 500' AND 600' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 600' AND 700' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 700' AND 800' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 800' AND 900' MARKS ON THE PLAT IS 100 FEET. THE DISTANCE BETWEEN THE 900' AND 1000' MARKS ON THE PLAT IS 100 FEET.

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Mattinson & Elsie, Inc.  
Surveyors  
1000 N. Main Street  
Birmingham, AL 35203  
Phone: (205) 948-1111  
Fax: (205) 948-1112

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

---

**Date:** August 28<sup>th</sup>, 2018

---

**Title:**

Approve \$1.00 per hour increase for Grant Laue, Harrison Utilities, for obtaining Municipal Waterworks Operator Certification.

---

**Issue:**

Should the Village approve a raise of \$1.00 per hour for Grant Laue for obtaining his Municipal Waterworks Operator Certification?

---

**Background and Additional Information:**

Please review attached email from Cathy Girdley concerning the past practice of Harrison Utilities f/k/a Waverly Sanitary District.

The current wage for this position is \$22.44. This would increase the wage to \$23.44 retroactive to August 8<sup>th</sup>, 2018.

---

**Budget/Financial Impact:**

This item was budgeted for in the Harrison Utilities Budget.

---

**Recommended Motion:**

Motion to approve a \$1.00 per hour increase for Grant Laue for obtaining his waterworks operator certification.

---

**Attachments:**

Email from Cathy Girdley  
Copy of Certification



## Travis Parish

---

**From:** Cathy Girdley <cgirdley@harrisonutilities.org>  
**Sent:** Monday, August 20, 2018 8:00 AM  
**To:** Travis Parish  
**Subject:** Grant Laue's Certification  
**Attachments:** SKMBT\_C36418082007510.pdf

Good Morning Travis -- I'm sending a copy of this email with Tom to give to you. Grant received notification last week regarding his certification testing results. Passed with flying colors! Historically -- when an operator passes the exam, a \$1.00/hr. raise is given to the employee. Prior Commissions would make the raise retroactive to the Certificate's printed date -- in this case that would be August 8, 2018.

I don't know whether or not you need to run this by the Board, but if you do, could you please include this issue on the VOH's 8/28/18 meeting agenda. If not -- just let me know and I'll pass this on. Thanks Travis.

**Catherine M. Girdley**  
Office Manager  
Harrison Utilities  
(920) 731-0002  
[cgirdley@harrisonutilities.org](mailto:cgirdley@harrisonutilities.org)



*The State of Wisconsin  
Department of  
Natural Resources*



GRANT T LAUE  
514 VAN BUREN ST  
LITTLE CHUTE WI 54140

This certificate recognizes that

**GRANT T LAUE**

**Certification No: 36664**

has met the requirements of Ch. NR 114,  
Wis. Adm. Code, as a certified operator:

**Municipal Waterworks Operator Certification**

DISTRIBUTION GRADE T  
GROUNDWATER GRADE T

Certification begins on **August 1, 2018** and expires on **August 1, 2021**

For renewal of this certificate, you will need **18 continuing education hours**  
before this certificate expires.

Daniel L. Meyer, Secretary  
Department of Natural Resources

Printed on 08/08/18

*Certification information and training opportunities can be found at <http://dnr.wi.gov> by searching keywords "Operator Certification"*

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

---

**Date:** August 28<sup>th</sup>, 2018

**Title:**

Approve bid for the installation of storm sewer for Farmers Field in the amount of \$166,500.00.

**Issue:**

Should the Village approve the bid for the installation of storm sewer for Farmers Field in the amount of \$166,500.00.

---

**Background and Additional Information:**

The Village of Harrison has been grading Farmers Field for the construction of two soccer fields. This project has been in coordination with the Blackoak St. project. In order to complete the fields, a stormwater pond will need to be constructed and storm sewer will need to be installed.

This bid would be for the installation of the storm sewer.

---

**Budget/Financial Impact:**

The Village budgeted \$100,000 for park improvements. There is approximately \$28,422.00 left for this year.

The Village would need to use undesignated funds to complete this project. The Village has undesignated funds in the amount of \$840,886.79.

---

**Recommended Motion:**

Motion to approve the bid with Kruczek Construction for the installation of storm sewer in Farmers Field in the amount of \$166,500.00.

---

**Attachments:**

Letter of Recommendation  
Notice of Award  
Bid Tabulation  
Storm Sewer Map for Farmers Field



August 22, 2018

Village of Harrison  
Attn: Bob Kesler, Public Works Director  
W5298 Highway '114'  
Menasha, WI 54952

Re: Village of Harrison  
Farmers Field Park Storm Sewer Construction  
Letter Of Recommendation  
McM. No. H0006-9-17-00886

On August 21, 2018, bids were received at the Village of Harrison Village Hall for the above referenced project. Six bids were received, ranging in Base Bid price, Supplemental Bid #1 price, plus Alternate Bid #1 price from \$166,500.00 to \$301,268.20 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-9-17-00886 to the low bidder, Kruczek Construct, Inc. (Contractor), in the amount of \$166,500.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.  
Associate / Project Engineer

LRR:car

Enclosures: Notice of Awards (3 copies each)  
Bid Tabulation

**SECTION 00 51 00.00**

**NOTICE OF AWARD**

Dated: \_\_\_\_\_

To: **KRUCZEK CONSTRUCTION, INC.**  
3636 Kewaunee Road  
Green Bay, WI 54311

Contract No. H0006-9-17-00886

Project: **FARMERS FIELD PARK STORM SEWER CONSTRUCTION**  
For The  
**VILLAGE OF HARRISON | Calumet County, Wisconsin**

---

You are notified that your Bid, dated August 21, 2018, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Farmers Field Park Storm Sewer Construction for the Village of Harrison, Calumet County, Wisconsin.

The Contract Price of your contract is One Hundred Sixty-six Thousand Five Hundred & no/100 Dollars (\$166,500.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by \_\_\_\_\_.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.1) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

**VILLAGE OF HARRISON**  
**Calumet County, Wisconsin**

\_\_\_\_\_  
(authorized signature)

\_\_\_\_\_  
(title)

Witness: \_\_\_\_\_

**BID TABULATION**

Owner: VILLAGE OF HARRISON  
 Project Name: Farmers Field Park Storm Sewer Construction  
 Contract No. H006-a-17-0086  
 Bid Date: August 21, 2018  
 Bid Time: 10:00 a.m. local time  
 Project Manager: Lee R. Redbird, P.E.

Engineer: MCKAYON  
 1445 Meashon Drive  
 P.O. Box 1025  
 Neenah, WI 54956 / 9207-1025

RUZECKI CONSTRUCTION, INC.  
 3155 Kenmore Road  
 Green Bay, WI 54311

ROGER BOWERS CONST., INC.  
 W1888 Kasso Road  
 Kaukauna, WI 54130

WOOD SEWER & EXCAVATING, INC.  
 6928 County Road X  
 New London, WI 54951

DORNER, INC.  
 E306 Lumburg Road  
 P.O. Box 129  
 Lumburg, WI 54117

CARL BOWERS & SONS  
 CONSTRUCTION CO., INC.  
 N1594 Melrose Road  
 Kaukauna, WI 54130

ADVANCE CONSTRUCTION, INC.  
 2141 Woodchuck Avenue  
 Green Bay, WI 54313

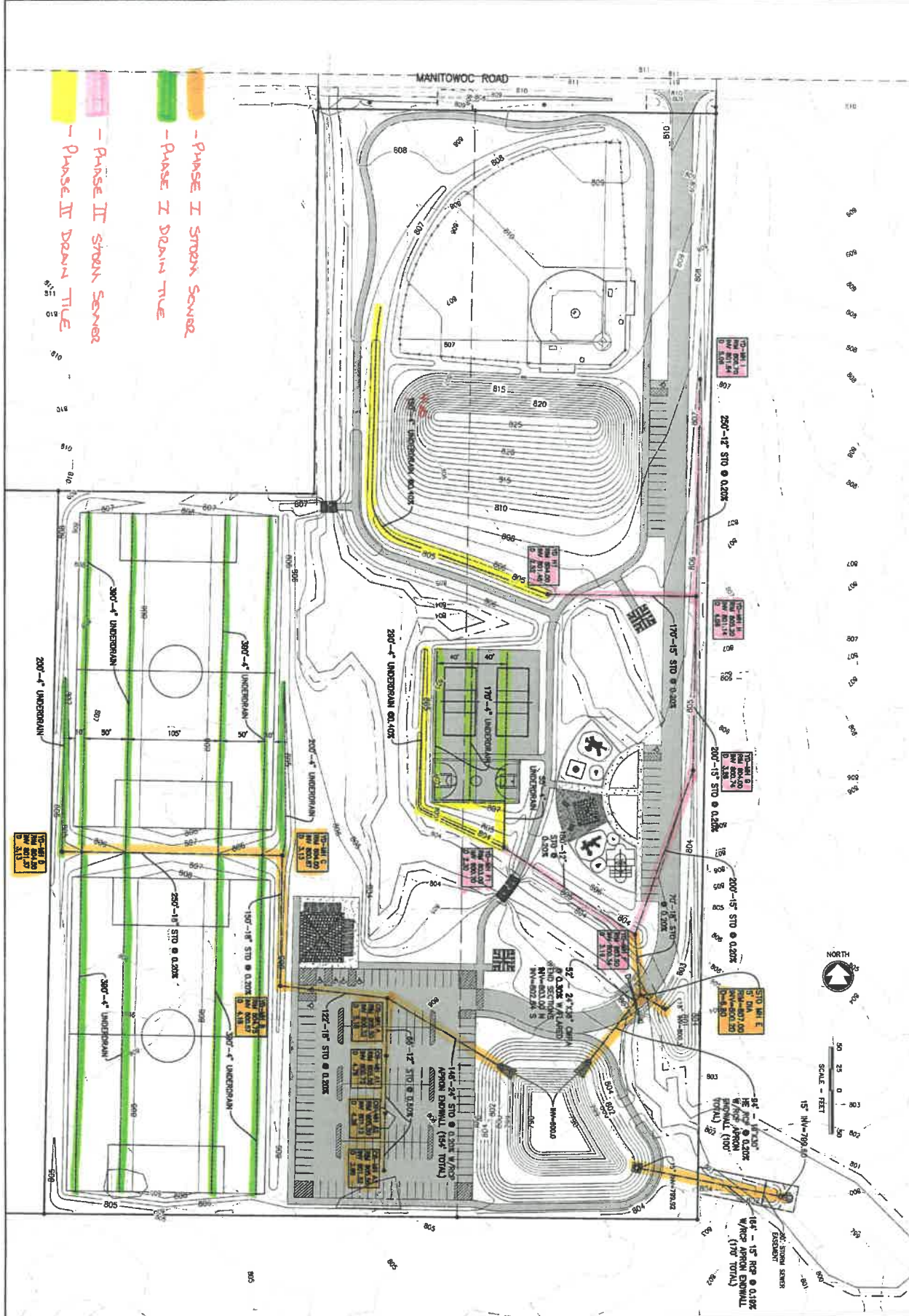
Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	94	L.F.	19 inch x 30 inch HENCIP Storm Sewer	\$50.00	\$5,640.00	\$55.00	\$6,110.00	\$79.00	\$7,426.00	\$97.00	\$9,178.00	\$65.00	\$6,110.00	\$120.00	\$11,280.00
2.	148	L.F.	24 inch Storm Sewer	\$50.00	\$7,400.00	\$51.00	\$7,638.00	\$78.00	\$11,544.00	\$63.00	\$9,324.00	\$48.00	\$7,104.00	\$104.00	\$15,392.00
3.	622	L.F.	18 inch Storm Sewer	\$31.00	\$19,282.00	\$42.00	\$26,124.00	\$47.00	\$29,234.00	\$40.00	\$24,880.00	\$42.00	\$26,124.00	\$70.50	\$43,851.00
4.	164	L.F.	15 inch RCP Storm Sewer	\$31.00	\$5,084.00	\$39.00	\$6,392.00	\$49.00	\$8,056.00	\$46.00	\$7,544.00	\$37.00	\$6,068.00	\$53.00	\$8,692.00
5.	198	L.F.	12 inch Storm Sewer	\$33.00	\$6,534.00	\$39.00	\$7,724.00	\$46.00	\$9,108.00	\$33.00	\$6,534.00	\$36.00	\$7,128.00	\$77.50	\$15,345.00
6.	3,520	L.F.	4 inch Perforated Drain Tile with Sock	\$6.00	\$21,120.00	\$10.00	\$35,200.00	\$9.00	\$31,680.00	\$9.00	\$31,680.00	\$12.00	\$42,240.00	\$22.50	\$79,200.00
7.	1	Ea.	19 inch x 30 inch HENCIP Flared End Section	\$850.00	\$850.00	\$650.00	\$650.00	\$650.00	\$650.00	\$1,000.00	\$1,000.00	\$850.00	\$850.00	\$800.00	\$800.00
8.	1	Ea.	24 inch RCP Flared End Section	\$850.00	\$850.00	\$650.00	\$650.00	\$525.00	\$525.00	\$1,000.00	\$1,000.00	\$850.00	\$850.00	\$670.00	\$670.00
9.	1	Ea.	18 inch RCP Flared End Section	\$700.00	\$700.00	\$475.00	\$475.00	\$425.00	\$425.00	\$800.00	\$800.00	\$750.00	\$750.00	\$580.00	\$580.00
10.	1	Ea.	15 inch RCP Flared End Section	\$600.00	\$600.00	\$400.00	\$400.00	\$380.00	\$380.00	\$600.00	\$600.00	\$700.00	\$700.00	\$500.00	\$500.00
11.	6.8	V.F.	60 inch Diameter Storm Sewer Manhole	\$500.00	\$3,400.00	\$450.00	\$3,060.00	\$490.00	\$3,332.00	\$550.00	\$3,740.00	\$460.00	\$3,128.00	\$594.00	\$4,079.20
12.	28.8	V.F.	48 inch Diameter Storm Sewer Manhole	\$500.00	\$14,400.00	\$350.00	\$10,080.00	\$390.00	\$11,252.00	\$475.00	\$13,685.00	\$370.00	\$10,656.00	\$420.00	\$12,096.00
13.	1	Ea.	Detention Pond Outlet Structure	\$9,000.00	\$9,000.00	\$8,200.00	\$8,200.00	\$6,200.00	\$6,200.00	\$10,000.00	\$10,000.00	\$8,500.00	\$8,500.00	\$10,000.00	\$10,000.00
<b>TOTAL (Items 1 through 13, inclusive)</b>					<b>\$96,510.00</b>		<b>\$112,326.00</b>		<b>\$125,552.00</b>		<b>\$129,695.00</b>		<b>\$157,268.00</b>		<b>\$171,165.20</b>

**SUPPLEMENTAL BID #1**

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
S-1	570	L.F.	15 inch Storm Sewer	\$34.00	\$19,380.00	\$38.00	\$21,660.00	\$42.00	\$23,940.00	\$31.00	\$17,670.00	\$37.00	\$21,090.00	\$54.55	\$31,150.50
S-2	450	L.F.	12 inch Storm Sewer	\$33.00	\$14,850.00	\$39.00	\$17,550.00	\$38.00	\$16,940.00	\$28.00	\$12,600.00	\$36.00	\$16,380.00	\$47.35	\$20,865.00
S-3	15.6	V.F.	48 inch Diameter Storm Sewer Manhole	\$400.00	\$6,240.00	\$400.00	\$6,240.00	\$390.00	\$6,102.00	\$370.00	\$5,772.00	\$370.00	\$5,772.00	\$570.00	\$8,970.00
S-4	2	Ea.	Yard Drain	\$1,000.00	\$2,000.00	\$1,500.00	\$3,000.00	\$1,390.00	\$2,780.00	\$1,600.00	\$3,200.00	\$1,400.00	\$2,800.00	\$1,210.00	\$2,420.00
<b>TOTAL SUPPLEMENTAL BID #1 (Items S-1 through S-4, inclusive)</b>					<b>\$41,810.00</b>		<b>\$46,380.00</b>		<b>\$51,664.00</b>		<b>\$39,460.00</b>		<b>\$45,142.00</b>		<b>\$59,701.00</b>
<b>TOTAL BASE BID + SUPPLEMENTAL BID #1</b>					<b>\$138,340.00</b>		<b>\$158,706.00</b>		<b>\$177,216.00</b>		<b>\$169,155.00</b>		<b>\$202,410.00</b>		<b>\$220,866.20</b>

**ALTERNATE BID #1**

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-1	3,320	L.F.	4 inch Perforated Drain Tile with Sock and Clear Stone Backfill	\$4.00	\$13,280.00	\$4.00	\$13,280.00	\$10.50	\$34,860.00	\$18.00	\$59,760.00	\$28.50	\$94,320.00	\$20.00	\$66,400.00
<b>TOTAL (Base Bid + Supplemental Bid #1 + Alternate Bid #1)</b>					<b>\$156,500.00</b>		<b>\$207,986.00</b>		<b>\$214,376.00</b>		<b>\$222,515.00</b>		<b>\$302,730.00</b>		<b>\$301,266.20</b>
<b>Bid Security</b>															
<b>Additional Allowance/Incentive</b>															



- PHASE I STADIUM SEATING  
- PHASE I DRAIN TILE  
- PHASE II STADIUM SEATING  
- PHASE II DRAIN TILE



SCALE - FEET  
0 25 50 75 100

<p><b>05</b></p>	<p><b>FARMERS FIELD PARK</b>  <b>VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN</b>  <b>PROPOSED UTILITY PLAN</b></p>	<p><b>McMAHON</b>          McMAHON ASSOCIATES, INC.          1448 McMAHON DRIVE, WISCONSIN 53190          PHONE: P.O. BOX 1228 HILTON, WI 53027-1228          FAX: (262) 781-4300 FAX: (262) 781-4304 WWW.MCMON.COM</p>
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**Village of Harrison  
August-18 Zoning Permit Report**

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
<b>Residential</b>								
Single Family	4	57	\$ 1,410,000	\$ 15,098,445	7	41	\$ 1,601,000	\$ 10,260,586
Two Family (units)	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Multi Family (units)	0	0	\$ 0	\$ 0	1	1	\$ 1,934,052	\$ 1,934,052
Additions	0	10	\$ 0	\$ 506,500	1	9	\$ 20,000	\$ 216,500
Acc. Structures	5	28	\$ 35,395	\$ 395,895	4	22	\$ 41,750	\$ 214,305
Miscellaneous	10	48	\$ 203,020	\$ 545,869	4	40	\$ 23,815	\$ 186,670
<b>Total Residential</b>	<b>19</b>	<b>143</b>	<b>\$ 1,648,415</b>	<b>\$ 16,546,709</b>	<b>17</b>	<b>113</b>	<b>\$ 3,620,617</b>	<b>\$ 12,812,113</b>
<b>Com./Ind.</b>								
New	0	0	\$ 0	\$ 0	0	2	\$ 0	\$ 700,000
Additions	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Acc. Structures	0	0	\$ 0	\$ 0	0	1	\$ 0	\$ 2,500
Miscellaneous	0	3	\$ 0	\$ 38,100	2	5	\$ 271,450	\$ 294,930
<b>Total Com./Ind.</b>	<b>0</b>	<b>3</b>	<b>\$ 0</b>	<b>\$ 38,100</b>	<b>2</b>	<b>8</b>	<b>\$ 271,450</b>	<b>\$ 997,430</b>
<b>Combined Total</b>	<b>19</b>	<b>146</b>	<b>\$ 1,648,415</b>	<b>\$ 16,584,809</b>	<b>19</b>	<b>121</b>	<b>\$ 3,892,067</b>	<b>\$ 13,809,543</b>

Number of Vacant Lots Remaining 97





# Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



## ACTIVITY REPORT FOR JULY 2018

1. Harrison Fire Rescue responded to 36 calls in July. There were 11 calls for the firefighters to respond to, including 1 call to our mutual aid partners. Our Emergency Medical Responders (EMR's) responded to 28 calls for assistance, including 3 calls where our firefighters and EMR were both needed.
2. 247 Total calls so far in 2018 through the end of July.
3. The department met on Monday, June 2nd for its monthly business and staff meeting. Topics for discussion included information about the different parades in Calumet County in July. Members discussed the 501(c)(3), recent tool purchases, the 100 year celebration, Sherwood 50<sup>th</sup> celebration, and other important business. Two members who were part of our station 70 team resigned at the end of June, members were informed at the staff meeting.
4. On Wednesday, July 4<sup>th</sup>, HFR participated in the Independence Day parade in Hilbert.
5. Monday July 9<sup>th</sup> was the EMR team meeting and training night. Members trained on the administration of Aspirin for medical emergencies.
6. On Thursday, July 12<sup>th</sup>, at 9:12 am, Harrison Fire Rescue responded to North Shore Golf Club for a chemical leak. Through a mistake by a vendor, two chemicals were mixed creating a hazardous plume, forcing the vendor out of the area. He was transported by GCA. When he left, his equipment remained operating, causing a spill in the facility. Appleton Fire Department Hazardous Material Response Team was contacted for assistance. The two departments worked together to remove the hazard and make the facility operational again. The duration of the call was six hours.
7. On Monday, July 16<sup>th</sup>, Harrison Fire Rescue members did RIT, which stands for Rapid Intervention Team, training at Station 70.
8. Four members completed all requirements to join Harrison Fire Rescue and joined the team in July. Those new members are Aaron Beyer, Curtis Halbach, Andrew Pawlowski, & Corey Pawlowski. Chief Mikkelson will have them sworn in in August at a Board Meeting.
9. On Sunday, July 22, Harrison Fire participated in the parade in Stockbridge.
10. On July 27<sup>th</sup>, one of the Harrison First Responders, Kathy Smith, resigned due to too many scheduling conflicts. Kathy had joined in January of 2017. Harrison Fire Rescue thanks her for her service.
11. On Monday, July 30<sup>th</sup>, six members of the Truck Committee went to Custom Fire Apparatus in Osceola, WI. Leaving at 6:00 am and returning at 10:30 at night, the final version of the new Fire Engine was completed. This meeting is known as the "build meeting", as the committee and the vendor cover every detail of the truck. Several changes were made to better meet the specification, increase longevity of the truck, improve safety for our members, and make sure this truck will serve the citizens for many years.

## Treasurer's Report of Income and Expenses- July 2018

Investor's Community Bank Business Checking Account 0300 (GENERAL)		
Beginning Balance		\$2,242,588.80
Credit		\$292,127.94
Debit		\$342,428.26
Ending Balance		\$2,192,288.48
Investor's Community Bank Checking Account 1753 (TAXES)		
Beginning Balance		\$904,093.59
Credit		\$0.00
Debit		\$0.00
Ending Balance		\$904,093.59
Investor's Community Bank Business Checking Account 8500 (TOWN)		
Beginning Balance		\$228,482.50
Credit		\$21,340.91
Debit		\$13,490.60
Ending Balance		\$236,332.81
BMO Harris Bank Checking Account 1189 (FIRE DEPARTMENT)		
Beginning Balance		\$8,371.85
Credit		\$306.15
Debit		\$138.15
Ending Balance		\$8,539.85
Total Ending Balance of All Checking Accounts		\$3,341,254.73

Investor's Community Bank Money Market 0310		
Beginning Balance		\$351,968.24
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$585.71
Ending Balance		\$352,553.95
Investor's Community Bank Tax Money Market 1110		
Beginning Balance		\$837,651.70
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$1,393.94
Ending Balance		\$839,045.64
East Wisconsin Savings Bank Money Market 4895		
Beginning Balance		\$284,693.00
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$157.17
Ending Balance		\$284,850.17
Total Ending Balance of All Money Market Accounts		\$1,476,449.76

Local Government Investment Pool

Beginning Balance	\$239,580.01
Credit	\$0.00
Debit	\$0.00
Interest Paid	\$396.45
Ending Balance	<b>\$239,976.46</b>

Community First Credit Union CD 4070

Beginning Balance	\$310,393.74
Interest Paid	\$366.43
Ending Balance	<b>\$310,760.17</b>