

**NOTICE OF PUBLIC MEETING**  
**Village of Harrison (Calumet & Outagamie Counties), WI**

Pursuant to Wisconsin Statutes 19.84, notice is hereby given that a Village of Harrison Board Meeting will be held at the Harrison Municipal Building, W5298 State Road 114, on Tuesday, October 9, 2018 at 7:00pm. The agenda is printed below.

1. Call to Order the Village Board Meeting for October 9, 2018
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
  - a) Economic Development 201 for Local Leaders Oct. 29<sup>th</sup> at 5:00pm
5. Public Comments  
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Consent Agenda
  - a) Application for License to Serve ending June 30, 2019
7. Items Removed from Consent Agenda (if any)
8. Appointments
  - a) None
9. Unfinished Business from Previous Meetings for Consideration or Action
  - a) None
10. New Business for Consideration or Action
  - a) Certificate of Payment #1 Peters Concrete Co. in the amount \$211,238.39
  - b) Gravel Roads Acceptance for Kimberly Heights 2 & 3
  - c) 2019 Budget Discussion
11. Reports
12. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting. Agenda posted at the Harrison Municipal Building Lobby and [www.harrison-wi.org](http://www.harrison-wi.org)

Jennifer Weyenberg, WCMC  
Village Clerk-Treasurer  
October 5, 2018



# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Village of Harrison, Wisconsin

To the Board of the Village of Harrison, WI:

I hereby apply for a license to serve, from date hereof to June 30, 2019, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I understand that any falsification, omissions, or misleading information on this application is grounds for denial of my license application or revocation of any license issued.

Last Name: Brace First Name: Andrew Middle I: W  
 Street Address: 1430 Ford du Lac St City: West Bend Zip: 53090  
 Day Phone: 262 305 8927 Evening Phone: 262 305 8927  
 Date of Birth: \_\_\_\_\_ Where will you be working?: Bartending  
 Driver's License Number: \_\_\_\_\_ Waverly Beach  
 Do you currently hold or have held an operator's license within the last 2 years?  YES  NO  
 If yes, please list the municipality which issued your license: \_\_\_\_\_

List any offenses you have been convicted of in the last 5 years which were felony, misdemeanor, or local ordinance. Include juvenile convictions and alcohol related traffic violations (drunk driving, open intoxicant in vehicle, etc.) Failure of full disclosure may prohibit approval of license.

Violation	County or Municipality	Approximate Date

WITNESS SIGNATURE:

Subscribed and sworn to before me this 27 day of September 2018/19.

X Andrew Brace 9/27/18  
 Applicant Signature Date

Deb Harrison  
 Witness Signature

Witness Address: 512 Cortland Ct.  
Kimberly, WI 54136

Office Use Only: \$25.00  Background Check   
 Reported to the Board: \_\_\_\_\_ Course Completion



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

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Request Date: **10/3/2018**

Report Date: **10/3/2018**

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

Name: **BRACE, ANDREW W**

Date of Birth:

Alias Names:

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NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

The applicant should submit his or her challenge to CIB on Form DJ-LE-247. Form DJ-LE-247 is available free of charge on [The Department of Justice website](#) or by calling (608) 266-7314. A challenge may include a request for comparison of the fingerprints of the person submitting the challenge to the fingerprints on file that are associated with the Wisconsin arrest record below.

NO RECORD FOUND

An arrest record search based only on a name, date of birth, and other identifying data that is not unique to a particular person (like "sex" or "race") may result in:

1. Identification of criminal history records for multiple persons as potential matches for the identifying data submitted, or
2. Identification of an arrest history record belonging to a person whose identifying information is similar in some way to the identifying data that was submitted to be searched, but is not the same person whose identifying data was submitted for searching. The Crime Information Bureau

# McMAHON

ENGINEERS ARCHITECTS

September 14, 2018

Village of Harrison  
Attn: Bob Kesler  
W5298 Highway '114'  
Menasha, WI 54952

Re: Village of Harrison  
2018 Storm Sewer Interceptor Construction  
Certificate For Payment #1  
McM. No. H0006-9-17-00923.08

Enclosed herewith is Certificate For Payment #1 for the above referenced project. This Certificate is issued to Peters Concrete Company in the amount of \$211,238.39 for partial payment for work performed through September 12, 2018.

Please process the enclosed, and forward payment to Peters Concrete Company, along with a copy of this certificate.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.



Lee R. Reibold, P.E.  
Associate / Project Engineer

LRR:car

Enclosure: Certificate For Payment #1

cc: Peters Concrete Company

**McMAHON**  
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

McMAHON ASSOCIATES, INC.

TELEPHONE: 920.751.4200  
FAX: 920.751.4284

**CERTIFICATE FOR  
PAYMENT**

VILLAGE OF HARRISON  
Attn: Bob Kesler  
W5298 Highway '114'  
Menasha, WI 54952

Contract No. H0006-9-17-00923  
Project File No. H0006-9-17-00923.08  
Certificate No. One 91)  
Issue Date: September 14, 2018  
Project: Village of Harrison 2018 Storm Sewer  
Interceptor Construction

This is To Certify That, In Accordance With The Contract Documents Dated: May 10, 2018

PETERS CONCRETE COMPANY  
1516 Atkinson Drive  
Green Bay, WI 54303

Is Entitled To Partial Payment For Work Performed Through: September 12, 2018


- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$593,151.70</u>	Completed To Date	<u>\$222,356.20</u>
Net Change Orders	<u>\$0.00</u>	Retainage 5%*	<u>\$11,117.81</u>
Current Contract Amount	<u>\$593,151.70</u>	Subtotal	<u>\$211,238.39</u>
		Previously Certified	<u>\$0.00</u>

\*5% Completed To Date

**Amount Due This Payment: \$211,238.39**

Certified By:  
**McMAHON ASSOCIATES, INC.**  
Neenah, Wisconsin

  
Lee R. Reibold, P.E.  
Associate / Project Engineer

VILLAGE OF HARRISON  
 BLACK OAK STREET  
 STORM INTERCEPTOR SEWER & STREET CONSTRUCTION  
 SCHEDULE OF COSTS BASED UPON ACTUAL BID RESULTS  
 McM No. H0006-9-17-00923

Storm Sewer Base Bid:

Item	Description	Bid Qty	Unit	Unit Cost	Payment Certificate #1	
					Qty	Cost
1	Clearing and grubbing	1	L.S.	\$ 11,900.00		\$ -
2	Remove small pipe culvert	8	EACH	\$ 100.00	2	\$ 200.00
3	Remove and reset small pipe culvert	1	EACH	\$ 500.00		\$ -
4	Remove existing storm sewer	51	L.F.	\$ 5.00		\$ -
5	Remove existing curb and gutter	350	L.F.	\$ 5.95		\$ -
6	8-inch water main	1260	L.F.	\$ 23.90	1,260	\$ 30,114.00
7	6-inch water main	6	L.F.	\$ 40.00	6	\$ 240.00
8	8-inch resilient wedge gate valve	2	EACH	\$ 1,350.00	2	\$ 2,700.00
9	6-inch resilient wedge gate valve	1	EACH	\$ 1,000.00	1	\$ 1,000.00
10	Hydrant	1	EACH	\$ 3,300.00	1	\$ 3,300.00
11	42-inch storm sewer	900	L.F.	\$ 69.25	900	\$ 62,325.00
12	36-inch storm sewer	765	L.F.	\$ 64.50	765	\$ 49,342.50
13	30-inch storm sewer	160	L.F.	\$ 58.05	160	\$ 9,288.00
14	24-inch RCP storm sewer	35	L.F.	\$ 52.30		\$ -
15	24-inch storm sewer	325	L.F.	\$ 52.70		\$ -
16	18-inch RCP storm sewer	130	L.F.	\$ 45.00		\$ -
17	18-inch storm sewer	1,835	L.F.	\$ 50.10		\$ -
18	15-inch RCP storm sewer	40	L.F.	\$ 30.00		\$ -
19	12-inch storm sewer	165	L.F.	\$ 31.00		\$ -
20	8-inch storm sewer with clean-out	20	L.F.	\$ 40.00		\$ -
21	4-inch perforated drain tile	350	L.F.	\$ 13.00		\$ -
22	4-inch SCH 40 PVC storm sewer lateral	560	L.F.	\$ 18.60		\$ -
23	4-inch SCH 40 PVC storm sewer lateral riser	90	V.F.	\$ 25.00		\$ -
24	4-inch cleanout	23	EACH	\$ 445.00		\$ -
25	Bore 4-inch storm sewer lateral (40 L.F. each)	7	EACH	\$ 1,400.00		\$ -
26	Storm sewer lateral connection	5	EACH	\$ 50.00		\$ -
27	19-inch x 30-inch HERCP CL IV storm sewer	84	L.F.	\$ 113.50		\$ -
28	19-inch x 30-inch HERCP flared end section	2	EACH	\$ 800.00		\$ -
29	24-inch RCP flared end section	1	EACH	\$ 825.00		\$ -
30	15-inch RCP flared end section	2	EACH	\$ 600.00		\$ -
31	96-inch diameter storm sewer manhole	49.0	V.F.	\$ 579.00	49.0	\$ 28,371.00
32	72-inch diameter storm sewer manhole	29.7	V.F.	\$ 481.00	29.7	\$ 14,285.70
33	48-inch diameter storm sewer manhole	71.3	V.F.	\$ 225.00		\$ -
34	Catch basin	8	EACH	\$ 1,450.00	8	\$ 11,600.00
35	30-inch mountable concrete curb & gutter	350	L.F.	\$ 19.00		\$ -
36	2-inch HMA Pavement 3 LT 58-28S	650	TONS	\$ 62.25		\$ -
37	1 3/4-inch HMA Pavement Restoration (3 LT 58-28S)	140	TONS	\$ 107.50		\$ -
38	1 3/4-inch HMA Pavement Restoration (4 LT 58-28S)	140	TONS	\$ 115.75		\$ -
39	Sawing asphalt (WDOT Item No. 690.0150)	620	L.F.	\$ 1.75		\$ -
40	Sawing concrete (WDOT Item No. 690.0250)	250	L.F.	\$ 3.00		\$ -
41	6-inch concrete driveway apron	4,300	S.F.	\$ 5.45		\$ -
42	Ditching	770	L.F.	\$ 3.15		\$ -
43	Lawn restoration	5,000	S.Y.	\$ 4.45		\$ -
44	Inlet protection	20	EACH	\$ 40.00	8	\$ 320.00
45	Tracking pad	2	EACH	\$ 750.00	1	\$ 750.00
46	Silt fence	1,500	L.F.	\$ 1.75		\$ -
47	Temporary ditch check	12	EACH	\$ 100.00		\$ -
48	Remove and reset mailboxes (approx. 20 mailboxes)	1	L.S.	\$ 1,000.00		\$ -
49	Utility Line Openings (ULO)	18	EACH	\$ 400.00	16	\$ 6,400.00
50	Traffic control	1	L.S.	\$ 5,300.00	0.4	\$ 2,120.00
						\$ 222,356.20

Black Oak Storm Sewer Interceptor Base Bid = \$ 222,356.20  
 Winding Trail Drive Mini-Storm Alternate Bid #1 = \$ -

Total Contract Amount =	\$ 222,356.20
Project Retainage = 5%	\$ 11,117.81
Subtotal =	\$ 211,238.39
Previously Certified =	\$ -
Amount Due this Payment =	\$ 211,238.39

**VILLAGE OF HARRISON  
 NORTSHORE WOODS-WINDING TRAIL DRIVE  
 MINI-STORM SEWER CONSTRUCTION  
 SCHEDULE OF COSTS BASE UPON ACTUAL BID RESULTS  
 McM No. H0006-9-16-00485.14**

*Alternate #1: Bore Driveway Aprons*

Item	Description	Bid Qty	Unit	Unit Cost	Payment Certificate #1	
					Qty	Cost
1	6-inch storm sewer	470	L.F.	\$ 24.80	\$	-
2	4-inch SCH 40 PVC storm sewer lateral	70	L.F.	\$ 16.00	\$	-
3	6-inch cleanout	2	EACH	\$ 225.00	\$	-
4	4-inch cleanout	7	EACH	\$ 175.00	\$	-
5	Storm sewer inlet connection	2	EACH	\$ 150.00	\$	-
6	Bore 6-inch storm sewer	5	EACH	\$ 1,500.00	\$	-
7	Lawn restoration	700	S.Y.	\$ 6.00	\$	-
8	Inlet protection	2	EACH	\$ 50.00	\$	-
<b>Total Construction Cost =</b>					<b>\$</b>	<b>-</b>

# McMAHON

ENGINEERS ARCHITECTS

McMahon Associates, Inc.  
 1445 McMahon Drive P.O. Box 1025  
 Neenah, WI 54956 Neenah, WI 54957-1025  
 Telephone: (920)751-4200  
 FAX: (920)751-4284

## APPLICATION FOR PAYMENT

(Owner)  Village of Harrison W5298 Highway 114 Menasha, WI 54952	PROJECT:	2018 Storm Sewer Interceptor Construction
	CONTRACTOR	Peters Concrete Company
	Contract No.	H0006-8-17-00923
	Project No.	
	Application No.	1
	Application Date	09/12/2018
Period From	08/20/2018 To 09/12/2018	

Application is Made For Payment in Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

LRR  
09/10/18

The Present Status Of The Account For This Contract is As Follows:

Original Contract	\$ 593,151.70	Completed To Date	\$ 222,356.20
Net Change Orders	\$	Retainage 5 %	\$ 11,712.81
Current Contract Amount	\$ 593,151.70	Subtotal	\$ 222,548.39
		Previous Applications	\$ 0.00

Amount Due This Application: \$ 222,548.39  
211,238.39

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through 1 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

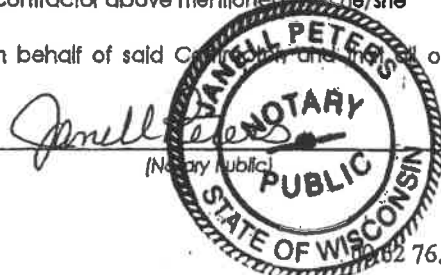
Dated September 12 20 18 Peters Concrete Company

By Jack Peters (contractor)  
Pres (name & title)

COUNTY OF \_\_\_\_\_ } ss  
 STATE OF \_\_\_\_\_ }  
 Before me on this 12 day of September 20 18 personally appeared Jack Peters  
President known to me, who being duly sworn, did depose and say that he/she is the \_\_\_\_\_  
 of the Contractor above mentioned that he/she

executed the above Application For Payment and statement on behalf of said Contractor and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 12-5-21





Unit Billing

Application: 1

Period: 09/12/2018

Schedule of Work Completed

Item	Description	Price/Unit	Scheduled Qty	Scheduled Value	Current Units Complete	Current Value	Total Units Complete	Total Value
A1	Clearing and Grubbing	11,900.00	1.00	11,900.00	<del>1.00</del>	<del>11,900.00</del>	<del>1.00</del>	<del>11,900.00</del>
A2	Remove Small Pipe Culvert	100.00	8.00	800.00	2.00	200.00	2.00	200.00
A3	Remove and Reset Small Pipe Cul	500.00	1.00	500.00				
A4	Remove Existing Storm Sewer	5.00	51.00	255.00				
A5	Remove Existing Curb and Gutter	5.95	350.00	2,082.50				
A6	8 Inch Water Main	23.90	1,260.00	30,114.00	1,260.00	30,114.00	1,260.00	30,114.00
A7	6 Inch Water Main	40.00	6.00	240.00	6.00	240.00	6.00	240.00
A8	8 Inch Resilient Wedge Gate Valve	1,350.00	2.00	2,700.00	2.00	2,700.00	2.00	2,700.00
A9	6 Inch Resilient Wedge Gate Valve	1,000.00	1.00	1,000.00	1.00	1,000.00	1.00	1,000.00
A10	Hydrant	3,300.00	1.00	3,300.00	1.00	3,300.00	1.00	3,300.00
A11	42 Inch Storm Sewer	69.25	900.00	62,325.00	900.00	62,325.00	900.00	62,325.00
A12	36 Inch Storm Sewer	64.50	765.00	49,342.50	765.00	49,342.50	765.00	49,342.50
A13	30 Inch Storm Sewer	58.05	160.00	9,288.00	160.00	9,288.00	160.00	9,288.00
A14	24 Inch RCP Storm Sewer	52.30	35.00	1,830.50				
A15	24 Inch Storm Sewer	52.70	325.00	17,127.50				
A16	18 Inch RCP Storm Sewer	45.00	130.00	5,850.00				
A17	18 Inch Storm Sewer	50.10	1,835.00	91,933.50				
A18	15 Inch RCP Storm Sewer	30.00	40.00	1,200.00				
A19	12 Inch Storm Sewer	31.00	165.00	5,115.00				
A20	8 Inch Storm Sewer with Cleanout	40.00	20.00	800.00				
A21	4 Inch Perforated Drain Tile	13.00	350.00	4,550.00				
A22	4 Inch Schedule 40 PVC Storm Se	18.60	560.00	10,416.00				
A23	4 Inch Schedule 40 PVC Storm Se	25.00	90.00	2,250.00				
A24	4 Inch Cleanout	445.00	23.00	10,235.00				
A25	Bore 4 Inch Storm Sewer Lateral	1,400.00	7.00	9,800.00				
A26	Storm Sewer Lateral Connection	50.00	5.00	250.00				
A27	19" x 30" HERCP Class IV Storm S	113.50	84.00	9,534.00				
A28	19" x 30" HERCP Flared End Secti	800.00	2.00	1,600.00				
A29	24 Inch RCP Flared End Section	825.00	1.00	825.00				
A30	15 Inch RCP Flared End Section	600.00	2.00	1,200.00				

Unit Billing

Application: 1

Period: 09/12/2018

Schedule of Work Completed

Item	Description	Price/Unit	Scheduled Qty	Scheduled Value	Current Units Complete	Current Value	Total Units Complete	Total Value
A31	96 Inch Diameter Storm Sewer Ma	579.00	49.00	28,371.00	49.00	28,371.00	49.00	28,371.00
A32	72 Inch Diameter Storm Sewer Ma	481.00	29.70	14,285.70	29.70	14,285.70	29.70	14,285.70
A33	48 Inch Diameter Storm Sewer Ma	225.00	71.30	16,042.50				
A34	Catch Basin	1,450.00	8.00	11,600.00	8.00	11,600.00	8.00	11,600.00
A35	30 Inch Mountable Concrete Curb	19.00	350.00	6,650.00				
A36	2 Inch HMA Pavement 3LT 58-28S	62.25	650.00	40,462.50				
A37	1 3/4 Inch HMA Pavement Restoratio	107.50	140.00	15,050.00				
A38	1 3/4 Inch HMA Pavement Restoratio	115.75	140.00	16,205.00				
A39	Sawing Asphalt (WisDOT Item No.	1.75	620.00	1,085.00				
A40	Sawing Concrete (WisDOT Item No	3.00	250.00	750.00				
A41	6 Inch Concrete Driveway Restorati	5.45	4,300.00	23,435.00				
A42	Ditching	3.15	770.00	2,425.50				
A43	Lawn Restoration	4.45	5,000.00	22,250.00				
A44	Inlet Protection	40.00	20.00	800.00	8.00	320.00	8.00	320.00
A45	Tracking Pad	750.00	2.00	1,500.00	1.00	750.00	1.00	750.00
A46	Silt Fence	1.75	1,500.00	2,625.00				
A47	Temporary Ditch Check	100.00	12.00	1,200.00				
A48	Remove and Reset Mailboxes	1,000.00	1.00	1,000.00				
A49	Utility Line Openings	400.00	18.00	7,200.00				
A50	Traffic Control	5,300.00	1.00	5,300.00	16.00	6,400.00	16.00	6,400.00
1	6 Inch Storm Sewer	24.80	470.00	11,656.00	0.40	2,120.00	0.40	2,120.00
2	4 inch Schedule 40 PVC Storm Se	16.00	70.00	1,120.00				
3	6 Inch Cleanout	225.00	2.00	450.00				
4	4 Inch Cleanout	175.00	7.00	1,225.00				
5	Storm Sewer Inlet Connection	150.00	2.00	300.00				
6	Bore 6 Inch Storm Sewer	1,500.00	5.00	7,500.00				
7	Lawn Restoration	6.00	700.00	4,200.00				
8	Inlet Protection	50.00	2.00	100.00				

Totals: 22,370.00 593,151.70 3,210.10 234,256.20 3,210.10 ~~234,256.20~~ \$222,356.20

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**VILLAGE BOARD MEETING****VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

October 9, 2018

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**Title:**

Accept Roads in Gravel State for Kimberly Heights 2 & 3 Subdivisions

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**Issue:**

Should the Village Board accept certain roads in a graveled state for the Kimberly Heights 2 & 3 subdivisions?

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**Background and Additional Information:**

As part of the subdivision approval process, the Village Board must accept new roadways prior to issuance of zoning permits or building permits. The developer of the Kimberly Heights 2 & 3 subdivisions is requesting the Village Board accept several streets in a graveled state. The roadway acceptance will allow permits to be issued.

The on-site inspectors have been verifying construction of utilities, base, and gravel. Village specifications and standards have been met. All other roads in the subdivision have been accepted. The asphalt binder will be constructed the week of October 8<sup>th</sup>.

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**Budget Impacts:**

None

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**Recommended Action:**

Staff recommends the Village Board accept the following roads in the Kimberly Heights subdivision in a graveled state:

- Rosella Drive (from Hoelzel Way south to Jones Way)
  - Jones Way (from Rosella Drive to intersection of Varsity Lane)
  - Schreiber Lane
  - Dusty Drive (from Hoelzel Way south to the subdivision plat limits)
- 

**Attachments:**

- None