

**NOTICE OF PUBLIC HEARING for 2019 BUDGET and NOTICE OF BOARD MEETING**

**DATE:** Tuesday, December 11, 2018  
**TIME:** 7:00pm  
**PLACE:** Harrison Municipal Building  
W5298 State Road 114  
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison will hold both a Public Hearing on the 2019 Budget and a Board Meeting on Tuesday, December 11, 2018 at 7:00pm. The agenda is printed below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Open Public Hearing for 2019 Budget  
Present budget and hear public comments for/against
5. Close Public Hearing for 2019 Budget
6. Garners Creek Storm Water Utility Recognition of Service Award presented to Trustee Joe Sprangers
7. Presentation by TJ Lamers, Integrated Public Resources
8. Correspondence or Communications from Board and Staff
9. Public Comments  
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
10. Consent Agenda
  - a) Payment of Bills and Claims
  - b) Minutes from 11/27/18

11. Items Removed from Consent Agenda (if any)
12. Appointments
  - a) None
13. Unfinished Business from Previous Meetings for Consideration or Action
  - a) None
14. New Business for Consideration or Action
  - a) Resolution V2018-22 Authorizing a Streets and Roads Fee
  - b) Resolution V2018-23 Authorizing Special Charges for Law Enforcement Services for Tax Year 2018
  - c) Resolution V2018-24 Adopting the 2019 Annual Budget and Establishing the Property Tax Levy for Village of Harrison
  - d) Approve Police Services Contract with Calumet County
  - e) Request to Place Fence in Drainage Easement- W5951 Sweet Clover Dr.
  - f) TIF Policy for Multi-Family and Single-Family Developments
  - g) Fees for "H" Yard Waste Stickers
15. Reports
16. Closed Session- Bartender License Denial and Purchase of Properties on Manitowoc Road and on County N

Please take notice, that pursuant to Wis. Stats. §19.85(1)(b), the Board will convene in closed session to consider dismissal, demotion, licensing, or discipline of a public employee or licensee and pursuant to Wis. Stats. §19.85(1)(e) to deliberate or negotiate the purchase of public property, investment of public funds, or conduct other business when competitive or bargaining require a closed session. The Board may then reconvene in open session pursuant to Wis. Stats. §19.85(2) to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

#### 17. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Jennifer Weyenberg, Village Clerk-Treasurer

Agenda Posted December 7, 2018 at [www.harrison-wi.org](http://www.harrison-wi.org) and Municipal Building lobby

Summary of Payments Approved By:

President James Salm

Trustee Tamra Nelson

Trustee Gary Nickel

Trustee Kevin Hietpas

Trustee Tyler Moore

Trustee Buddy Lisowe

Trustee Joe Sprangers

Presented by: Jennifer Weyenberg, Clerk-Treasurer  
Approved December 11, 2018

Summary of Payments:		December
Check Register (general)		
#7213	from payroll #24	149.18
#7214-7258	posted 11/30/18	26,383.62
#7259-7270	posted 12/06/18	20,781.92
Check Register (tax account)		
Direct Pay		
Verizon Wireless	pulled 11/26/18	203.55
United HealthCare	not yet pulled for Dec	0.00
We Energies	not yet pulled for Dec	0.00
Wisconsin Retirement	pulled 11/30/18	11,676.70
Delta Dental	pulled 12/03/18	1,272.67
Merchant's Choice	pulled 12/03/18	23.16
Reliance Standard	not yet pulled for Dec	0.00
Tractor Supply	not yet pulled for Dec	0.00
Payroll		
Payroll #24 net pay by direct dep	11/29/2018	22,107.48
	<b>TOTAL</b>	<b>82,598.28</b>

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INVESTORS COMMUNITY BANK

Dated From: 11/15/2018

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
7214 180129-1	11/30/2018	5 ALARM	
100-06-52200-700-000		Fire Dept - Equip Maintenance	110.00
		TEST COMPRESSOR FROM 11/8/18 180129-1	
		Total	110.00
7215 NOVEMBER CELL PHONE STIPEND	11/30/2018	AMOS MIKKELSON	
100-07-52200-500-022		Fire Station 70 - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
7216 1050353	11/30/2018	ANDERS AUTO PARTS, INC	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	105.72
		ANTIFREEZE, WINDOW WASH FROM 11/16/18 1050353	
		Total	105.72
7217 0255180	11/30/2018	BADGER PLASTIC & SUPPLY, INC	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,100.00
		TRUCK #17 REPAIR BOX LINER FROM 11/19/18 0255180	
		Total	1,100.00
7218 D 37702	11/30/2018	BJ RICKEL	
100-09-53311-400-000		Hwy Dept - Supplies	179.98
		FROM 11/27/18 WRENCH & PLIER SETS D 37702	
		Total	179.98
7219 NOVEMBER CELL PHONE STIPEND	11/30/2018	BRAD WELHOUSE	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	
		Total	30.00
7220 D68295	11/30/2018	BROOKS TRACTOR INC - SUN PRAIRIE	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	210.64
		FROM 11/27/18 HYDRAULIC OIL D68295	

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From Account:  
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Check Nbr	Check Date	Payee	Amount	
			Total	210.64
7221	11/30/2018	CALUMET COUNTY TREASURER 2018 FINAL SETTLEMENT		
100-00-44205-000-000		Dog Licenses Fees 2018 FINAL SETTLEMENT	2,773.00	
			Total	2,773.00
7222	11/30/2018	CARDMEMBER SERVICE ACCT 4798 5100 5742 3846		
100-00-51100-115-000		Village Board-Training/Mileage 10/11 INSIGHT PUBLICATIONS	35.00	
100-01-51101-305-000		Planning - Training/Mile/Exp. FROM 10/9 LOWELL CENTER MADISON	124.00	
100-02-51400-400-000		Gen. Admin - Supplies FROM 10/18 WALMART OFFICE SUPPLIES	479.45	
100-00-51440-400-000		Elections - Supplies FROM 10/25 WALMART	34.50	
100-00-51440-400-000		Elections - Supplies FROM 10/28 WALMART	215.19	
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 11/2 ALL THE QUEENS HORSES	49.37	
			Total	937.51
7223	11/30/2018	CARSTENS ACE HARDWARE 173386, 174574		
100-06-52200-400-000		Fire Dept - Supplies FROM 11/19/18 ANTIFREEZE	30.00	
100-06-52200-400-000		Fire Dept - Supplies FROM 10/23/18 SHOP PARTS & LABOR	89.38	
			Total	119.38
7224	11/30/2018	CHAD BOESCH NOVEMBER CELL PHONE STIPEND		
100-09-53311-500-022		Hwy Dept - Telephone NOVEMBER CELL PHONE STIPEND	30.00	
			Total	30.00
7225	11/30/2018	CORPORATE NETWORK SOLUTIONS, INC 56936		

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Dated From: 11/15/2018  
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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	180.00
		BARRACUDA SECURITY 1 YR FROM 10/6/18 56936	
		Total	180.00
7226	11/30/2018	DON JUNGEN NOVEMBER CELL PHONE STIPEND	
100-08-52300-000-000		1st Responders - Operating Exp	30.00
		NOVEMBER CELL PHONE STIPEND	
		Total	30.00
7227	11/30/2018	JEFF WISNET NOVEMBER CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	
		Total	30.00
7228	11/30/2018	JENNIFER WEYENBERG NOVEMBER CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
7229	11/30/2018	JOE'S POWER CENTER 34915	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	148.33
		CHAIN, OIL FROM 11/20/18 34915	
		Total	148.33
7230	11/30/2018	KARLS MECHANICAL CONTRACTORS, INC. K20534, K20579	
100-09-53311-505-000		Hwy Dept - Building Maint	2,321.00
		FROM 10/18/18 ST 60 FURNACE K20534	
100-09-53311-505-000		Hwy Dept - Building Maint	332.57
		FROM 10/31/18 ST 70 REPAIR SWITCH K20579	
		Total	2,653.57
7231	11/30/2018	LANGE ENTERPRISES, INC 67443	
100-09-53315-902-000		Hwy Dept - Signs	1,251.36
		FROM 11/8/18 BRACKETS E450 67443	

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Check Nbr	Check Date	Payee	Amount
Total			1,251.36
7232	11/30/2018	LISOWE OIL 24135	
100-09-53311-600-030		Hwy Dept - Fuel	1,938.48
	FROM 11/15/18	24135	
Total			1,938.48
7233	11/30/2018	MARK GACKENHEIMER REIMBURSE SURVEY MONKEY SUBSCRIP RENEWAL	
100-06-52200-400-000		Fire Dept - Supplies	288.00
		REIMBURSE SURVEY MONKEY SUBSCRIP RENEWAL	
Total			288.00
7234	11/30/2018	MARK MOMMAERTS NOVEMBER CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
Total			40.00
7235	11/30/2018	MCCLONE AGENCY 256774	
100-00-51938-000-000		Insurance - General and Auto	2,048.00
		GROUP ACCIDENT YEAR 3	256774
Total			2,048.00
7236	11/30/2018	MENARDS-APPLETON EAST 50070, 50548	
100-09-53311-400-000		Hwy Dept - Supplies	348.85
	FROM 11/14/18	KEROSENE HTR	50070
100-09-53311-400-000		Hwy Dept - Supplies	45.93
	FROM 11/21/18	50548	
Total			394.78
7237	11/30/2018	MID-AMERICAN RESEARCH CHEMICAL 0651092-IN	
100-00-55200-000-000		Parks - Maint. and Utilities	133.59
		PARK GARBAGE BAGS FROM 11/9/18	0651092-IN
Total			133.59

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Check Nbr	Check Date	Payee	Amount
7238	11/30/2018	MIKE BRANTMEIER NOVEMBER CELL PHONE STIPEND	
100-06-52200-500-022		Fire Station 60 - Telephone NOVEMBER CELL PHONE STIPEND	30.00
Total			30.00
7239	11/30/2018	MIKE NETT NOVEMBER CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone NOVEMBER CELL PHONE STIPEND	30.00
Total			30.00
7240	11/30/2018	MODERN BUSINESS MACHINES IN341188	
100-02-51400-400-000		Gen. Admin - Supplies STAPLES FOR COPIER FROM 11/14/18 IN341188	77.00
Total			77.00
7241	11/30/2018	MONROE TRUCK EQUIPMENT, INC 799074	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 11/19/18 799074	2,225.33
Total			2,225.33
7242	11/30/2018	OFFICE DEPOT CREDIT PLAN BALANCE THROUGH 11/16/18	
100-02-51400-400-000		Gen. Admin - Supplies BALANCE THROUGH 11/16/18	11.39
Total			11.39
7243	11/30/2018	SCHWAAB, INC. C012395	
100-02-51400-400-000		Gen. Admin - Supplies INVOICE C012395 RECEIVED DATE STAMP	78.25
Total			78.25
7244	11/30/2018	SHERWIN INDUSTRIES, INC SS077751	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 9/28/18 COLD PATCH SS077751	2,864.64



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Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>2,864.64</b>
7245	11/30/2018	SPECTRUM- 4901 607974901111818	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 11/24-12/23	186.57
<b>Total</b>			<b>186.57</b>
7246	11/30/2018	SPECTRUM- 5101 607975101111818	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 11/23-12/22	201.41
<b>Total</b>			<b>201.41</b>
7247	11/30/2018	STUMPF CREATIVE LANDSCAPE 10071	
100-00-53635-100-000		Compost Site COMPOST SITE REPLACE TREES FROM 11/2/18 10071	2,100.00
<b>Total</b>			<b>2,100.00</b>
7248	11/30/2018	STUMPF EXCAVATING & TRUCKING 7968	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 11/15/18 7968	240.00
<b>Total</b>			<b>240.00</b>
7249	11/30/2018	SUPERIOR CHEMICAL CORPORATION 211766	
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/14/18 DEO SPRAY, ADHESIVE REMOVE 211766	506.87
<b>Total</b>			<b>506.87</b>
7250	11/30/2018	SUPERIOR VISION INSURANCE 0000209544	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE FOR DEC 0000209544	49.30
100-09-53311-200-000		Hwy Dept - Benefits SHOP VISION INSURANCE FOR DEC 0000209544	70.42
100-01-51101-200-000		Planning - Benefits PLANNER VISION INSURANCE FOR DEC 0000209544	24.65

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Check Nbr	Check Date	Payee	Amount
100-00-14500-000-000		Due from Special Purpose Dist.	95.07
		UTILITIES VISION INSURANCE FOR DEC 0000209544	
Total			239.44
7251	11/30/2018	THEDACARE AT WORK	
258142			
100-09-53311-306-000		Hwy Dept - CDL/Testing	156.00
		DOT POOL ANNUAL MEMB 6-25 EMP 258142	
Total			156.00
7252	11/30/2018	TOYS FOR TRUCKS MENASHA	
268871			
100-07-57220-000-001		Fire Dept - Equipment Escrow	1,729.00
		FROM 10/30 ROLL N LOCK & CARGO MANAGER 268871	
Total			1,729.00
7253	11/30/2018	TRAVIS PARISH	
		NOVEMBER CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
Total			40.00
7254	11/30/2018	ULTIMATE CLEANING LIMITED	
1877			
100-02-51400-400-006		Gen. Admin - Service Contracts	245.21
		DECEMBER 2018 SERVICES 1877	
Total			245.21
7255	11/30/2018	WESLEY POMPA	
		NOVEMBER CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	
Total			30.00
7256	11/30/2018	WEYERS EQUIPMENT	
01-120644			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	329.00
		HEX SHAFT, FLANGE BEARING FROM 11/19/18 01-120644	
Total			329.00

Dated From: 11/15/2018 From Account:  
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Check Nbr	Check Date	Payee	Amount
7257	11/30/2018	WIL-KIL PEST CONTROL 3523945, 3524174, 3524175	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 3524174	42.00
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 3524175	42.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL 3523945	81.75
Total			165.75
7258	11/30/2018	WISCONSIN MEDIA 0002085881	
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD OCT 1-OCT 31 0002085881	85.42
Total			85.42
Grand Total			26,383.62

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Amount

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Total Expenditure from Fund # 100 - GENERAL FUND	26,383.62
Total Expenditure from all Funds	26,383.62

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INVESTORS COMMUNITY BANK

Dated From: 11/15/2018  
Thru:

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		26,383.62
	Total Expenditure - Fund # 100	26,383.62	
	Total	26,383.62	26,383.62

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Check Nbr	Check Date	Payee	Amount
7259	12/06/2018	AMOS MIKKELSON REIMBURSE FLAG PATCH EMBLEMS	
100-06-52200-400-000		Fire Dept - Supplies REIMBURSE FLAG PATCH EMBLEMS	38.99
		Total	38.99
7260	12/06/2018	CALUMET COUNTY DHHS CPT CODE90686 AND G0008	
100-06-52200-400-000		Fire Dept - Supplies NOV 5, 2018 FLU VACCINATIONS	735.00
		Total	735.00
7261	12/06/2018	CARSTENS ACE HARDWARE 175047	
100-06-52200-400-000		Fire Dept - Supplies FROM 11/29/18 DRUM LINER	17.99
		175047	
		Total	17.99
7262	12/06/2018	CREATIVE PRODUCT SOURCE INC CPI075637	
100-06-52200-400-000		Fire Dept - Supplies FROM 11/14/18 PINT GLASS	807.28
		CPI075637	
		Total	807.28
7263	12/06/2018	EHLERS 78669	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant IMPACT FEE STATUS UPDATE MEETING	900.00
		78669	
		Total	900.00
7264	12/06/2018	JEFF WISNET REIMBURSE SAFETY BOOTS 2018	
100-09-53311-400-000		Hwy Dept - Supplies REIMBURSE SAFETY BOOTS 2018	267.75
		Total	267.75
7265	12/06/2018	JENNIFER WEYENBERG YEARLY BRINGIT WEBSITE FEES- PERSONAL CC	
100-00-51440-400-000		Elections - Supplies YEARLY BRINGIT WEBSITE FEES- PERSONAL CC	49.95

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Check Nbr	Check Date	Payee	Amount
100-00-51440-400-000		Elections - Supplies	6.30
		POLLING SITE SUPPLIES- PAID CASH	
		Total	56.25
7266	12/06/2018	KAATS WATER CONDITIONING INC. CHARGES THROUGH 11/27/18	
100-09-53311-400-000		Hwy Dept - Supplies	26.76
		CHARGES THROUGH 11/27/18	
		Total	26.76
7267	12/06/2018	MCCLONE AGENCY SHORT-TERM TAX COLLECTION BOND	
100-04-51500-400-000		Treasurer - Supplies	1,461.00
		SHORT-TERM TAX COLLECTION BOND 256688	
		Total	1,461.00
7268	12/06/2018	MCPMAHON 912135,912183,912184,912186,912188-189	
100-00-53441-000-000		Storm Sewer Maintenance	150.00
		AMY AVENUE POND 0912135	
100-00-53441-000-000		Storm Sewer Maintenance	450.00
		LAKEVIEW POND 0912135	
100-09-57330-000-000		Capital Outlay - Road Projects	2,025.10
		NORTHSHORE WOODS MINI STORM SEWER 0912183	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	210.00
		DOGWOOD LANE EXTENSION 0912184	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	396.00
		SCHMIDT ROAD CULVERT REPLACEMENT 0912184	
100-00-57220-000-000		Capital Outlay - Parks	2,953.40
		MANITOWOC ROAD PARK 0912186	
100-09-57330-000-000		Capital Outlay - Road Projects	9,283.71
		RUSTIC & HICKORY LANE URBANIZATION 0912188	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	396.00
		CONCEPT PLAN NORTH OF DOGWOOD LANE 0912189	
		Total	15,864.21
7269	12/06/2018	VILLAGE OF COMBINED LOCKS 2018 - M27	
100-00-51440-600-000		Elections - Publications	31.00
		1/7 SHARE PUBLIC TEST 11/6 ELECTION 2018-M27	

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Check Nbr	Check Date	Payee	Amount
			Total 31.00
7270	12/06/2018	WELLS FARGO FINANCIAL LEASING	
5005544802			
100-02-51400-400-006		Gen. Admin - Service Contracts	575.69
	COVERAGE PERIOD 11/17-12/16/18	5005544802	
			Total 575.69
			Grand Total 20,781.92



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From Account:  
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Amount

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Total Expenditure from Fund # 100 - GENERAL FUND	20,781.92
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Total Expenditure from all Funds	20,781.92
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INVESTORS COMMUNITY BANK

Dated From: 11/01/2018  
Thru:

Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		20,781.92
	Total Expenditure - Fund # 100	20,781.92	
	Total	20,781.92	20,781.92

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
11/27/18**

A regular meeting of the Village of Harrison Board was called to order on Tuesday, November 27, 2018 at 7:00pm in the Harrison Municipal Building, W5298 State Road 114. After the Pledge of Allegiance was recited, roll call was taken.

Board present: President Jim Salm, Trustees Joe Sprangers, Buddy Lisowe, Tyler Moore, Kevin Hietpas, Tamra Nelson  
Board excused: Trustee Gary Nickel  
Staff present: Clerk Jennifer Weyenberg, Village Manager Travis Parish, Public Works Director Bob Kesler, Building Inspector Paul Birschbach

Correspondence or Communications from Board and Staff

None

Consent Agenda

Payment of Bills and Claims, Minutes from 10/31/18 & 11/13/18, Operator License for Tammy Mehlberg

Discussion: None

Motion: Trustee Nelson with second by Trustee Moore to approve the consent agenda.

Vote: Motion carried 6-0.

Items Removed from Consent Agenda

None

Appointments

a) Neenah-Menasha Sewerage Commission (Harrison Utilities Representative) for 3-year term

Discussion: None

Motion: Trustee Lisowe with second by Trustee Hietpas to appoint Village Manager Travis Parish to a 3-year term. There were no other nominations.

Vote: Motion carried 6-0.

Unfinished Business from Previous Meetings for Consideration or Action

a) None

New Business for Consideration or Action

a) Certified Survey Map- Kent Gross

Discussion: The applicant is proposing a 2-lot CSM for land located at W6387 Manitowoc Rd. Lot 1 will be 3.7 acres with existing house and accessory buildings. Lot 2 will be 6 acres which will be further subdivided and known as the Hidden Pines subdivision. 33' will be dedication for a future road, and another 7' will be dedicated to the public for future acquisition. The additional ROW will allow for future urbanization and pedestrian facilities along Manitowoc Rd.

Motion: Trustee Nelson with second by Trustee Hietpas to approve the CSM including the agreement (known as the "option to purchase"), with \$1,500.00 check from developer.

Vote: Motion carried 6-0.

b) Certified Survey Map- Nels & Trisha Rose

Discussion: The applicant is proposing a 1-lot CSM in order to combined two properties into one. The combination will allow them to remove the property lines and setback requirements in order to build a new home.

Motion: Trustee Lisowe with second by Trustee Moore to approve the CSM.

Vote: Motion carried 6-0.

c) Park Impact Fee Waiver Request for Care Partners Assisted Living

Discussion: The developer is proposing an assisted living facility for property along Amy Ave east of State Park Road and will have approx. 56 residential living units. The village requires an \$800 park impact fee for single-family dwellings and \$740 fees for multi-family. The developer is asking that the village waive the park impact fee due to the nature of their business. Staff does not recommend waiving the fee completely, but negotiating a reduced fee.

Motion: Trustee Lisowe with second by Trustee Hietpas to reduce the park impact fee to \$400 per unit.

Vote: Motion carried 6-0.

d) Approve Building Inspector's Contract

Discussion: The inspector's current 3-year deal ends this year and he is requesting another 3-year contract commencing January 1, 2019. There are some increases to permit costs, in addition to new permits being required for detached garages, siding, roofing, and windows.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the contract with the addition that permits contain language related to ATCP-110.

Vote: Motion carried 6-0.

e) Authorize Placement of Culvert in Right-of-Way on Firelane 12

Discussion: A 48" culvert pipe has been installed at the property to address drainage concerns, but 10-feet of the pipe was placed in the village's road right-of-way. They owners are asking for after the fact permission to keep the culvert in place. Staff recommends denial of the request.

Motion: Trustee Sprangers and second by Trustee Nelson to deny the request due to future maintenance concerns and potential liability for future flooding issues.

Vote: Motion carried 4-2 with Trustee Moore and President Salm opposed.

f) Authorize Amendments to Personnel Manual

Discussion: The village's attorney reviewed the manual and made updates to the grievance policy and types of separation. The Village Board asked that the changes to the cell phony policy be included in the personnel manual as well. Those changes will be brought back at a future meeting.

Motion: Trustee Lisowe with second by Trustee Nelson to approve the amendments to the manual.

Vote: Motion carried 6-0.

g) Approve 2019 Sewer Rates for Harrison Utilities

Discussion: Waverly Sanitary District used to apply a tax levy to all properties within the district to pay for a portion of the operation and maintenance of the sewer system. Properties were levied a tax on top of the normal sewer rates. Staff is requesting that Harrison Utilities (formerly Waverly Sanitary District) increase the sewer rates and get rid of the tax levy.

Motion: Trustee Moore with second by Trustee Nelson to increase the sewer rates and remove the tax levy for sewer.

Vote: Motion carried 6-0.

h) Approve Revised Exhibit A for Termination Agreement for Garners Creek Stormwater Utility

Discussion: The board previously approved the termination of Garners Creek, which included the allocations of TSS known as "Exhibit A". The engineer has since determined that the table in Exhibit A was incorrect and made revisions.

Motion: Trustee Lisowe with second by Trustee Hietpas to approve Revised Exhibit A for Termination Agreement for Garners Creek Stormwater Utility

Vote: Motion carried 6-0.

### Reports

Activity reports for Zoning Permits, Harrison Fire Rescue, and the Calumet County Sheriff's Department were distributed along with the Treasurer's Statement of Income and Expenses and a report from the Village Manager.

### Closed Session – Personnel Matter

Motion by Trustee Lisowe with second by Trustee Hietpas to enter closed session.

Roll Call Vote: Sprangers- aye

Lisowe- aye

Moore- aye

Salm- aye

Hietpas-aye

Nelson- aye

Pursuant to Wis. Stats §19.85(1)(g), the board met in closed session to confer with legal counsel about strategy regarding current or likely litigation.

The village board did not reconvene in open session. The meeting adjourned in closed session.

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Jennifer Weyenberg, Village Clerk-Treasurer

Dated November 27, 2018

Approved by the Village Board on December 11, 2018

**RESOLUTION V2018-22**  
**VILLAGE OF HARRISON**  
Calumet and Outagamie Counties

**RESOLUTION AUTHORIZING A STREETS AND ROADS FEE**

**WHEREAS**, the Village of Harrison, Calumet and Outagamies Counties, Wisconsin is a municipal corporation charged with the duty to provide necessary services to the residents of the Village; and

**WHEREAS**, the State of Wisconsin has imposed levy limits that restricts the ability of local municipalities to provide those necessary services to their residents; and

**WHEREAS**, the yearly percentage increase in the cost of constructing and maintaining streets and roads within the Village of Harrison has exceeded the percentage increase in the allowable levy limit set forth by the State of Wisconsin; and

**WHEREAS**, the Village of Harrison does not wish burden its residents with large assessments for the construction and maintenance of streets and roads; and

**WHEREAS**, the Village of Harrison instead wishes to charge a yearly fee for the construction and maintenance of streets and roads to lessen any possible assessment to residents;

**NOW, THEREFORE, BE IT RESOLVED** by the Village of Harrison Village Board to institute a yearly streets and roads fee in the amount of \$125.00 on every improved parcel located within the Village of Harrison for streets and roads maintenance and construction.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 11th day of December, 2018.

VILLAGE OF HARRISON

By: \_\_\_\_\_  
James Salm, Village President

Attest: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk

**RESOLUTION V2018-23**  
VILLAGE OF HARRISON  
Calumet and Outagamie Counties

**RESOLUTION AUTHORIZING SPECIAL CHARGES FOR LAW ENFORCEMENT  
SERVICES FOR TAX YEAR 2018**

**WHEREAS**, the Village of Harrison, Calumet and Outagamies Counties, Wisconsin has determined that due to budgetary constraints it is necessary to impose a special charge for the cost of law enforcement services on properties located within the Village of Harrison; and

**WHEREAS**, the Village of Harrison is authorized to collect the cost of such services by imposition of a special charge pursuant to 66.0627, Wis. Stats;

**NOW, THEREFORE, BE IT RESOLVED** by the Village of Harrison Village Board that a special charge be placed on the tax bill of all taxable property within the Village of Harrison for law enforcement services. The special charge rate shall be determined based on the total cost of the provision of law enforcement services divided by the assessed value of the all properties located within the Village of Harrison. This rate shall then be assessed to each property based on their individual assessed values.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 11th day of December, 2018.

VILLAGE OF HARRISON

By: \_\_\_\_\_  
James Salm, Village President

Attest: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk

**RESOLUTION V2018-24**  
VILLAGE OF HARRISON  
Calumet and Outagamie Counties

**RESOLUTION ADOPTING THE 2019 ANNUAL BUDGET AND ESTABLISHING THE  
PROPERTY TAX LEVY FOR THE VILLAGE OF HARRISON**

**WHEREAS**, the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin has reviewed the proposed revenues from all sources and the proposed expenditures for all governmental operations as prepared in the 2019 Annual Village Budget; and

**WHEREAS**, a public hearing on the Annual Budget was held on December 11, 2018, after due and proper notice of said hearing having been given in accordance with the provisions of Section 65.90, Wis. Stats.; and

**WHEREAS**, it is necessary to levy a general property tax levy in the amount of \$2,670,038.00 and debt service levy in the amount of \$884,112.00 for a total tax levy of \$3,554,150.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, as follows:

1. That the 2019 Annual Village Budget, a summary of which is attached hereto and made a part hereof, shall be and is hereby approved.
2. That there is being levied a tax of \$3,554,150.00 on all taxable property within the Village of Harrison for uses and purposes set forth in the 2019 Annual Village Budget.
3. That the Village Clerk/Treasurer is hereby authorized and directed to apply the approved tax levy on the current tax roll of the Village of Harrison.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 11th day of December, 2018.

VILLAGE OF HARRISON

By: \_\_\_\_\_  
James Salm, Village President

Attest: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk



**NOTICE OF PUBLIC HEARING**  
**VILLAGE OF HARRISON, CALUMET AND OUTAGAMIE COUNTIES**  
**TUESDAY, DECEMBER 11TH, 2018 at 7:00 PM**  
**Harrison Municipal Building, W5298 Hwy 114, Harrison, WI**

Notice is hereby given for a PUBLIC HEARING on the Proposed 2019 Budget for the Village of Harrison. The detailed proposed budget is available for inspection at the Harrison Municipal Hall office Monday thru Friday, 7:30am to 3:30pm. The following is a summary of the proposed 2019 Budget:

<b>VILLAGE OF HARRISON 2019 BUDGET SUMMARY</b>			
	<b>2018 Adopted Village Budget</b>	<b>2019 Proposed Village Budget</b>	<b>% Change</b>
<b>REVENUES:</b>			
General Property Taxes	\$ 2,514,243	\$ 2,670,038	6.2%
Property Taxes – Debt Service	\$ 797,255	\$ 884,112	
Other Taxes	\$ 1,275	\$ 1,395	
Special Assessment	\$ 85,600	\$ 59,500	
Intergovernmental Revenues	\$ 501,618	\$ 499,224	
Licenses and Permits	\$ 261,301	\$ 775,900	
Fines, Forfeits and Penalties	\$ 5,500	\$ 5,800	
Public Charges for Services	\$ 582,478	\$ 834,751	
Intergovernmental Charges for Services	\$ 110,551	\$ 242,627	
Miscellaneous Revenues	\$ 28,605	\$ 54,110	
Other Financing Sources	\$ 1,500,000	\$ 2,500,000	
Total Revenues	\$ 6,388,426	\$ 8,527,457	
Fund Balance Applied	\$ 0	\$ 0	
<b>Total Revenues &amp; Fund Balance Applied</b>	<b>\$ 6,388,426</b>	<b>\$ 8,527,457</b>	<b>33%</b>
<b>EXPENDITURES:</b>			
General Government	\$ 787,522	\$ 816,388	
Public Safety	\$ 449,109	\$ 807,630	
Public Works	\$ 2,222,951	\$ 2,117,207	
Health & Human Services	\$ 2,200	\$ 2,200	
Culture, Recreation & Education	\$ 85,000	\$ 60,000	
Conservation and Development	\$ 23,000	\$ 23,000	
Capital Outlay/Capital Purchases	\$ 2,021,389	\$ 3,816,920	
Debt Service	\$ 797,255	\$ 884,112	
Other Financing Uses	\$ 0	\$ 0	
<b>Total Expenditures</b>	<b>\$ 6,388,426</b>	<b>\$ 8,527,457</b>	<b>33%</b>
<b>FUND BALANCES: JAN. 1 – DEC. 31</b>			
Fund Balance - Unassigned	\$ 3,118,451	\$ 2,525,299	
Fund Balance – Park	\$ 212,578	\$ 0	
Fund Balance - Debt Service	\$ 597,291	\$ 0	
<b>Indebtedness</b>			
2015 G.O. Debt – TID #1	\$ 1,456,000	\$ 1,408,400	
2016 G.O. Debt – Snow Plow Truck	\$ 120,584	\$ 81,376	
2016 G.O. Debt – CTH N Land Purchase	\$ 405,000	\$ 360,000	
2018 G.O. Debt – KYB Parkland Purchase	\$ 0	\$ 450,000	
2018 G.O. Debt – Road Reconst. Projects	\$ 0	\$ 1,500,000	
Travis Parish, Village Manager Village of Harrison			
			Dated November 20, 2018

## VILLAGE OF HARRISON

### POLICE SERVICES CONTRACT

**MEMORANDUM OF AGREEMENT** (“Agreement”) made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between the VILLAGE OF HARRISON, a municipal corporation, with business offices located at \_\_\_\_\_, Harrison, Wisconsin, 53xxx, in Calumet County, Wisconsin (hereinafter referred to as “Village”), and CALUMET COUNTY, a municipal corporation of the State of Wisconsin (hereinafter referred to as “County”) with Sheriff’s Office business offices located at 206 Court Street, Chilton, Wisconsin 53014. Hereinafter, individually may be referred to as “party” or collectively may be referred to as “parties.”

#### RECITALS

**WHEREAS**, the Village is required to provide its own police protection services but does not have its own police department and desires to contract with the County for the furnishing of such services under the provisions of Wis. Stat. §61.65, and other provisions of law; and,

**WHEREAS**, the County is willing to provide the Village with the desired services as the County does now furnish police protection services throughout Calumet County, Wisconsin.

**NOW, THEREFORE, IN CONSIDERATION OF** the mutual covenants and promises hereinafter set forth, and other good and valuable consideration, the receipt of which is acknowledged by both parties, the parties agree as follows:

- A. **RECITALS.** The above recitals are true, correct, and incorporated here by reference.
- B. **COMPENSATION.** The Village shall pay to the Calumet County Treasurer one-fourth (1/4) of the total annual amount due for said services, quarterly within fifteen (15) days of the end of the previous quarter, the amount(s) which have been determined as set forth in Appendix A. Appendix A is the estimated costs. The Village is responsible for the actual costs incurred by the County.
- C. **ASSIGNMENT OF OFFICERS.**
  1. The Village is designated as a separate and distinct section within the system utilized by the County which divides the county in geographical sections for the purpose of supervising police activities within the county; and the assignment of officers to the Village from the Calumet County Sheriff’s Office shall be at the discretion of said Office, but shall be made on the same basis as assignments by the Sheriff’s Office to other sections of the county, provided however, that the hours of each daily shift shall be mutually agreed upon between the Calumet County Sheriff’s Office and the Village.

2. The provisions of the preceding paragraph notwithstanding, no officer shall be assigned by the County to full-time police services in the third year of this contract, in the Village without the approval of the Village, which approval shall not be unreasonably withheld. The Village Administrator shall be notified, in writing prior to January 1<sup>st</sup> of each contract year, of the names of the officers who have posted for the Harrison assignment. In the event that this approval is withheld, written notice of the basis for the disapproval shall be given to the County. The County shall give copies of such notice to the officer and his collective bargaining unit, and the officer shall be immediately suspended from performing full-time police services for the Village. If it should be later determined that the basis for the Village's disapproval of an officer is unfounded or it is without just cause, the County, at its discretion, may return such officer to full-time police services (in the third year of this contract) in the Village and the Village shall be held harmless. The County may use an officer who is not approved for full-time police services in the Village, to perform services within the Village other than under the terms of this Agreement, or to temporarily perform police services in the Village.
3. The phrase "full-time police services" shall mean the actual costs as set forth in Appendix B, and the assignment by the County of a sufficient number of certified sworn officers from its Sheriff's Office so as to provide the Village with police protection for twenty-four (24) hours per day, seven (7) days per week in the fifth year of this contract.

Full-time police services also includes; investigative functions, supervision, and record keeping functions. Services may also include (as necessary) K-9 patrol and searches, Emergency Response Unit (ERU) activities and SWAT calls.

**D. PROCESSING VIOLATIONS.** All arrests made, summonses served and/or citations issued by officers assigned to the Village to perform police services will be processed in the following way:

1. For violations of State Statutes not adopted by the Village, or County ordinances, not covered by Village ordinances, (criminal felony matters), they shall be handled and processed in the same manner as other county arrests; and
2. For violations of Village ordinances and Village adopted State Statutes, (civil, non-felony matters), they shall be handled by the Sheriff's Office and processed in the Circuit Court by the Village Attorney. Where there may be a choice of law, priority shall be given to charging a violation of Village ordinance or a Village adopted State Statute.

**E. CONTRACT ADMINISTRATION.** The Chief Deputy and/or designee, mutually agreed upon by both parties, shall act as the contract administrator for the County and shall:

1. Serve as the point of contact for all activities in the Village and disseminate information of those activities as he/she deems necessary;
2. Be knowledgeable of community affairs and attend Village Board and committee meetings as deemed necessary by the Village Board; and

**F. TERM.**

1. It is agreed that the County will provide three (3) full-time police officers the first two years of the contract (2019); one (1) additional officer the third year of the contract (2021); and one (1) additional one full-time officer in the fifth year of the contract (2023). It is anticipated that by 2023, one hundred percent (100%) police service will be provided to the Village. In 2023, population numbers will need to be reevaluated to determine if 5 officers in 2023 is sufficient to meet 100% of police service. This agreement shall be for a five (5) year term, commencing on January 1, 2019 and ending on December 31, 2023, unless terminated in accordance with the provisions hereof; and that either party shall have the right to terminate this agreement with at least a six (6) month prior written notice to the other party, providing such termination begins on January 1<sup>st</sup>. The termination notice shall be sent in accordance with the Notice provision, Section M below.
2. In the event the parties cannot agree on terms and conditions for a new or a renewal agreement by December 1, 2023, this Agreement shall be extended for one (1) year on the same terms and conditions of the fifth year of the contract, except for the right to renew or extend, and the annual sum to be paid by the Village to the County for 2024 shall be computed at a 3% increase from the 2023 budget amount as stated in Appendix A.

**G. COUNTY RESPONSIBILITIES.**

1. **Serious Incident Notification.** That the Sheriff or his/her designee shall promptly and timely notify the Village Administrator, or in his/her absence the Village President, of each occurrence of serious incidents, and/or police action to be taken by the County and/or other law enforcement personnel within the Village of Harrison. A "serious incident" shall include but not be limited to homicides, sexual assaults, suspicious deaths, taking of hostages, kidnappings, and riots.
2. **Training.** Officers assigned to the Village shall be properly trained and supervised by County. Such training shall include an orientation session to provide the officers with specific knowledge of the Village, such orientation materials to be supplied by the Village.
3. **Equipment**
  - i. The County will supply all necessary personal equipment for the officers assigned to the Village, excluding portable radios. Necessary personal

equipment provided by the County includes firearms, ammunition, and soft body armor.

- ii. The County will provide a properly equipped squad car. Colors and decals to be designated by the Village at their cost.
  - iii. The County will provide all office technology (to be reimbursed by the Village) and maintained by County IT staff.
  - iv. Officers assigned to the Village shall have use of all communications equipment, official records, and files of the County, except when there is a compelling need for the County to maintain confidentiality.
4. **Reports.** The County shall provide the Village with the following reports on a quarterly basis:
  - i. Ticket and Warning Issued Report
  - ii. Monthly Activity Report
  - iii. Monthly Incident Report
5. **Carry Out Duties.** The County shall fully and timely provide all services, equipment, materials and devices contemplated by this Agreement, and not to withhold providing any of the same during the term of any renewal or extension hereof, except for cause beyond the control of the County; and make available to the Village, the County Sheriff's Office Records Section personnel to enter and maintain as part of the County's data bank, bicycle registrations and any other data which the Village deems necessary to properly and reasonably carry out the statutory duty of police protections.
6. **Relief Officers.** The County shall provide necessary officers as relief and/or replacement during the absence or after termination of an officer regularly assigned to the Village, in accordance with the terms and conditions of this agreement.
7. **Fringe Benefits.** Officers assigned to the Village shall be provided with fringe benefits on the same basis as provided to other sworn officers of the Calumet County Sheriff's Office.
8. **County Employees.** That all officers to the Village, at all times shall be and remain employees of the County, and shall not be deemed employees or agents of the Village; and that the County shall fully indemnify and hold harmless the Village from any liability for defense expenses and for damages to person or property caused by an act or omission of a County employee in furtherance of the provisions of this agreement, to the extent that the same are not covered by insurance.

## H. VILLAGE RESPONSIBILITIES.

1. **Portable Radios.** The Village will provide, at its expense, a portable radio for each officer assigned to the Village. All radios shall be purchased and maintained to the County's specifications. Maintenance, insurance, and repair of the equipment shall be the responsibility of the Village.
  2. **Office Space.** The Village will provide, at its expense, at least a 10X10 climate controlled office space with 24 hour access. The office shall be equipped with internet access with a minimum speed of 25 mb/s download and 5 mb/s upload, a desk, desk chair, and two conference chairs. The office shall have access to a restroom. The office space shall be keyed separately than any other office in the building. Any person who maintains the space must get security clearance through the Calumet County Sheriff's Office.
  3. **Parking Spaces.** Two indoor parking spaces shall be available to the Sheriff's Department at all times.
  4. **Impounded Vehicles.** All vehicles removed or impounded pursuant to the Municipal Code of the Village shall be disposed of by the County. The Village shall reimburse the County for all costs of such removal, impoundment and disposal which are not covered upon disposal.
  5. **Patrol Officers Experience.** All patrol officers regularly assigned to the Village shall have a minimum of one (1) year law enforcement experience to maintain continuity of law enforcement within the community, unless both parties agree to waive the one (1) year requirement.
  6. **Indemnification.** The Village will fully indemnify and hold harmless the County from any liability for defense expenses and for damages to person and property caused by any act or omission of a Village employee in furtherance of the provisions of this Agreement to the extent that the same are not covered by insurance.
- I. **MUTUAL COVENANTS.** It is mutually agreed that by entering into this Agreement, both parties to this contract specifically reserve their rights to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wis. Stat. Chapter 893 and related statutes.
- J. **GOVERNING LAW.** This Agreement shall be deemed to have been made in Calumet County, Wisconsin and shall be governed by, construed under and enforced in accordance with the law of the State of Wisconsin, except as otherwise provided herein. All actions or proceedings relating directly or indirectly, to this Agreement whether sounding in contract or tort, shall be litigated in the Courts of Calumet County, Wisconsin. All parties to this Agreement hereby subject themselves to the jurisdiction of the Courts of Calumet County, Wisconsin.

- K. **ASSIGNMENT.** The rights and obligations of the parties under this Agreement are personal as between them, and they may not be assigned, transferred or conveyed in any manner by either party without the prior written consent of the other party.
- L. **WAIVER.** Waiver by either party of a breach or a violation of any provision or term of this Agreement may not be construed to be a waiver of any subsequent breach.
- M. **NOTICE.** Any and all notices and demands shall be in writing delivered in person or by first class mail, registered or certified, postage paid, return receipt requested, or delivered by a recognized overnight carrier service with proof of delivery to the County Clerk (if notice is given by the Village), or to the Village Clerk (if notice is given by the County), and addressed to the appropriate party as follows:

**VILLAGE:** Village Clerk  
Jennifer Weyenberg, WCMC – Clerk  
W5298 State Road 114  
Menasha WI 54952  
Phone: 920-989-1062  
Email: [jweyenberg@harrison-wi.org](mailto:jweyenberg@harrison-wi.org)

**CALUMET COUNTY:** Beth Hauser  
206 Court Street  
Chilton, WI 53014  
Phone: 920-849-1458  
Fax: 920-849-1469  
Email: [Beth.Hauser@calumetcounty.org](mailto:Beth.Hauser@calumetcounty.org)

All other correspondence may be sent by regular mail addressed as noted above. At any time either Party may change the contact information by sending notice as stated above to the other Party.

- N. **SEVERABILITY.** The provisions of this Agreement are severable and if any provision is found to be invalid, unenforceable, or void by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated unless the effect of holding the provision invalid, unenforceable or void defeats the entire purpose of the Agreement.
- O. **AUTHORIZATION.** The persons signing this Agreement warrant that they have been authorized to enter into this Agreement by and on behalf of their respected parties and that they have full and complete authority to bind their respective parties by executing this Agreement.
- P. **ENTIRE AGREEMENT.** This Agreement is the entire agreement between the undersigned parties and shall only be modified, changed or amended in writing and

signed by duly authorized representatives of each party, which amendment expressly states that it is the intention of the parties to amend this Agreement.

**IN WITNESS WHEREOF**, this contract has been executed in duplicate, originals as of the day and year above written.

(See Appended A for summary of contract costs.)

**VILLAGE OF HARRISON**

**COUNTY OF CALUMET**

By: \_\_\_\_\_  
Travis Parish  
Village Administrator

By: \_\_\_\_\_  
Todd Romenesko  
County Administrator

By: \_\_\_\_\_  
Jennifer Weyenberg  
Village Clerk

By: \_\_\_\_\_  
Beth Hauser  
Calumet County Clerk



2019

EQUIPMENT

	TOTAL COSTS	YEARS OF USE	YEARLY COST	OFFICER EQUIPMENT	COST	YEARS OF USE	YEARLY COST
Squad car	\$40,000.00	2	\$20,000.00	Taser	\$1,725.00	5	\$345.00
Lightbar/push bumper	\$2,300.00	10	\$230.00	Gun	\$500.00	10	\$50.00
Cage	\$1,400.00	10	\$140.00	Vest	\$750.00	5	\$150.00
Radio	\$7,500.00	8	\$937.50	Portable	\$6,700.00	8	\$837.50
radar	\$2,000.00	10	\$200.00	Holster	\$140.00	10	\$14.00
Video/install	\$6,600.00	10	\$660.00	OC	\$25.00	4	\$6.25
Computer/Docking Station	\$6,250.00	3	\$2,083.33	Uniform	\$525.00	1	\$525.00
Center console/Printer	\$1,050.00	10	\$105.00				
harddrive and licenses	\$2,000.00	3	\$666.67				<u>\$1,927.75</u>
Rifle	\$2,450.00	10	\$245.00				
Gun Lock	\$300.00	10	\$30.00	OFFICE Computer			
PBT	\$470.00	6	\$78.33				
Camera	\$100.00	6	\$16.67				
Door Tools	\$130.00	6	\$21.67	Firewall	\$1,500.00	1	\$1,500.00
Stop Sticks	\$400.00	10	\$40.00	Network Switch	\$620.00	1	\$620.00
Cellphone	\$420.00	1	\$420.00	Threat/AV	\$500.00	1	\$500.00
Tools		10	\$0.00	URL/WEB	\$300.00	1	\$300.00
Shovel		10	\$0.00	Maintenance	\$200.00	1	\$200.00
Broom		10	\$0.00	PC /Monitor	\$1,200.00	5	\$240.00
Binoculars		10	\$0.00	Printer	\$600.00	5	\$120.00
Fire Extinguisher		10	\$0.00				
Fuses		10	\$0.00				<u>\$3,480.00</u>
Rolotape		10	\$0.00				
Steel Tape		10	\$0.00				
Defibrillator	\$2,400.00	10	\$240.00				
First Aid Bag		1	\$0.00				
			<u>\$26,114.17</u>				

MAINTENANCE

GAS AVE GAL PER SQUAD	3600	\$3.25	\$11,700.00
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2019

2017 average Deputy Hourly rate \$49.75

3 Deputies with benefits (91707)

2020 hours of straight time

Average of 160 hours of overtime

Administration, Supervision and support fee 10%

1 squad car and equipment

Fuel

Squad Maintenance

Deputy Equipment

Office Computer

\$334,179.00

\$33,417.90

\$26,114.17

\$11,700.00

\$4,000.00

\$5,783.25

\$3,480.00

\$418,674.32

WAGES\* .10

2047.39\*3

ESTIMATED COST

ESTIMATED COST

**2020**

EQUIPMENT	TOTAL COSTS	YEARS OF USE	YEARLY COST	OFFICER EQUIPMENT	COST	YEARS OF USE	YEARLY COST
Squad car	\$40,000.00	2	\$20,000.00	Taser	\$1,725.00	5	\$345.00
Lightbar/push bumper	\$2,300.00	10	\$230.00	Gun	\$500.00	10	\$50.00
Cage	\$1,400.00	10	\$140.00	Vest	\$750.00	5	\$150.00
Radio	\$7,500.00	8	\$937.50	Portable	\$6,700.00	8	\$837.50
radar	\$2,000.00	10	\$200.00	Holster	\$140.00	10	\$14.00
Video/Install	\$6,600.00	10	\$660.00	OC	\$25.00	4	\$6.25
Computer/Docking Station	\$6,250.00	3	\$2,083.33	Uniform	\$525.00	1	\$525.00
Center console/Printer	\$1,050.00	10	\$105.00				
harddrive and licenses	\$2,000.00	3	\$666.67				<u>\$1,927.75</u>
Rifle	\$2,450.00	10	\$245.00				
Gun Lock	\$300.00	10	\$30.00				
PBT	\$470.00	6	\$78.33				
Camera	\$100.00	6	\$16.67				
Door Tools	\$130.00	6	\$21.67				
Stop Sticks	\$400.00	10	\$40.00	Firewall	\$1,500.00	1	\$1,500.00
Cellphone	\$420.00	1	\$420.00	Network Switch	\$620.00	1	\$620.00
Tools		10	\$0.00	Threat/AV	\$500.00	1	\$500.00
Shovel		10	\$0.00	URL/WEB	\$300.00	1	\$300.00
Broom		10	\$0.00	Maintenance	\$200.00	1	\$200.00
Binoculars		10	\$0.00	PC /Monitor	\$1,200.00	5	\$240.00
Fire Extinguisher		10	\$0.00	Printer	\$600.00	5	\$120.00
Fuses		10	\$0.00				<u>\$3,480.00</u>
Rototape		10	\$0.00				
Steel Tape		10	\$0.00				
Defibrillator	\$2,400.00	10	\$240.00				
First Aid Bag		1	\$0.00				
			<u>\$26,114.17</u>				

MAINTENANCE	GAS AVE GAL PER SQUAD	2020
	3600	\$3.25 \$11,700.00

2017 average Deputy Hourly rate \$49.75

3 Deputies with benefits			
2020 hours of straight time			
Average of 160 hours of overtime			
Administration, Supervision and support fee 10%	\$344,203.13		(((49.75*2020)+(68.11*160))*3)*1.03
1 squad car and equipment	\$34,420.31		WAGES* .10
Fuel	\$26,114.17		
Squad Maintenance	\$11,700.00		
Deputy Equipment	\$4,000.00		
Office Computer	\$5,783.25		2047.39*3
	\$3,480.00		
	\$429,700.86		

**ESTIMATED COST**

2021

EQUIPMENT

	TOTAL COSTS	YEARS OF USE	YEARLY COST	OFFICER EQUIPMENT	COST	YEARS OF USE	YEARLY COST
Squad car	\$40,000.00	2	\$20,000.00				
Lightbar/push bumper	\$2,300.00	10	\$230.00	Taser	\$1,725.00	5	\$345.00
Cage	\$1,400.00	10	\$140.00	Gun	\$500.00	10	\$50.00
Radio	\$7,500.00	8	\$937.50	Vest	\$750.00	5	\$150.00
radar	\$2,000.00	10	\$200.00	Portable	\$6,700.00	8	\$837.50
Video/Install	\$6,600.00	10	\$660.00	Holster	\$140.00	10	\$14.00
Computer/Docking Station	\$6,250.00	3	\$2,083.33	OC	\$25.00	4	\$6.25
Center console/Printer	\$1,050.00	10	\$105.00	Uniform	\$525.00	1	\$525.00
harddrive and licenses	\$2,000.00	3	\$666.67				\$1,927.75
Rifle	\$2,450.00	10	\$245.00				
Gun Lock	\$300.00	10	\$30.00				
PBT	\$470.00	6	\$78.33				
Camera	\$100.00	6	\$16.67				
Door Tools	\$130.00	6	\$21.67				
Stop Sticks	\$400.00	10	\$40.00	OFFICE Computer			
Cellphone	\$420.00	1	\$420.00	Firewall	\$1,500.00	1	\$1,500.00
Tools		10	\$0.00	Network Switch	\$620.00	1	\$620.00
Shovel		10	\$0.00	Threat/AV	\$500.00	1	\$500.00
Broom		10	\$0.00	URL/WEB	\$300.00	1	\$300.00
Binoculars		10	\$0.00	Maintenance	\$200.00	1	\$200.00
Fire Extinguisher		10	\$0.00	PC /Monitor	\$1,200.00	5	\$240.00
Fuses		10	\$0.00	Printer	\$600.00	5	\$120.00
Rototape		10	\$0.00				\$3,480.00
Steel Tape		10	\$0.00				
Defibrillator	\$2,400.00	10	\$240.00				
First Aid Bag		1	\$0.00				
			<u>\$26,114.17</u>				

MAINTENANCE  
GAS AVE GAL PER SQUAD

3600	\$3.25	\$11,700.00
------	--------	-------------

2021

2017 average Deputy Hourly rate \$49.75

4 Deputies with benefits (91707)  
2020 hours of straight time  
Average of 160 hours of overtime  
Administration, Supervision and support fee 10%

2 squad car and equipment  
Fuel  
Squad Maintenance  
Deputy Equipment  
Office Computer

\$472,304.62	(((49.75*2020)+(68.11*160))*4)1.06
\$47,230.46	WAGES*10
\$52,228.33	26114.17*2
\$23,400.00	11700*2
\$8,000.00	4000*2
\$7,711.00	2047.39*4
\$3,480.00	

ESTIMATED COST

\$614,354.42

**2022**

EQUIPMENT	TOTAL COSTS	YEARS OF USE	YEARLY COST	OFFICER EQUIPMENT	COST	YEARS OF USE	YEARLY COST
Squad car	\$40,000.00	2	\$20,000.00	Taser	\$1,725.00	5	\$345.00
Lightbar/push bumper	\$2,300.00	10	\$230.00	Gun	\$500.00	10	\$50.00
Cage	\$1,400.00	10	\$140.00	Vest	\$750.00	5	\$150.00
Radio	\$7,500.00	8	\$937.50	Portable	\$6,700.00	8	\$837.50
radar	\$2,000.00	10	\$200.00	Holster	\$140.00	10	\$14.00
Video/Install	\$6,600.00	10	\$660.00	OC	\$25.00	4	\$6.25
Computer/Docking Station	\$6,250.00	3	\$2,083.33	Uniform	\$525.00	1	\$525.00
Center console/Printer	\$1,050.00	10	\$105.00				
harddrive and licenses	\$2,000.00	3	\$666.67				<u>\$1,927.75</u>
Rifle	\$2,450.00	10	\$245.00				
Gun Lock	\$300.00	10	\$30.00				
PBT	\$470.00	6	\$78.33	OFFICE Computer			
Camera	\$100.00	6	\$16.67				
Door Tools	\$130.00	6	\$21.67	Firewall	\$1,500.00	1	\$1,500.00
Stop Sticks	\$400.00	10	\$40.00	Network Switch	\$620.00	1	\$620.00
Cellphone	\$420.00	1	\$420.00	Threat/AV	\$500.00	1	\$500.00
Tools	10	10	\$0.00	URL/WEB	\$300.00	1	\$300.00
Shovel	10	10	\$0.00	Maintenance	\$200.00	1	\$200.00
Broom	10	10	\$0.00	PC/Monitor	\$1,200.00	5	\$240.00
Binoculars	10	10	\$0.00	Printer	\$600.00	5	\$120.00
Fire Extinguisher	10	10	\$0.00				
Fuses	10	10	\$0.00				<u>\$3,480.00</u>
Rolotape	10	10	\$0.00				
Steel Tape	10	10	\$0.00				
Defibrillator	\$2,400.00	10	\$240.00				
First Aid Bag	1	1	\$0.00				
			<u>\$26,114.17</u>				

MAINTENANCE	\$4,000.00		\$4,000.00				
GAS AVE GAL PER SQUAD	3600	\$3-25	\$11,700.00				

**2022**

2017 average Deputy Hourly rate \$49.75

4 Deputies with benefits (91707)							
2020 hours of straight time							
Average of 160 hours of overtime							
Administration, Supervision and support fee 10%	\$485,671.74						(((49.75*2020)+(68.11*160))*4)1.09
2 squad car and equipment	\$48,567.17						WAGES*.10
Fuel	\$52,228.33						26114.17*2
Squad Maintenance	\$23,400.00						11700*2
Deputy Equipment	\$8,000.00						4000*2
Office Computer	\$7,711.00						2047.39*4
	\$3,480.00						
ESTIMATED COST	\$629,058.24						

**2023**

EQUIPMENT	TOTAL COSTS	YEARS OF USE	YEARLY COST	OFFICER EQUIPMENT	COST	YEARS OF USE	YEARLY COST
Squad car	\$40,000.00	2	\$20,000.00	Taser	\$1,725.00	5	\$345.00
Lightbar/push bumper	\$2,300.00	10	\$230.00	Gun	\$500.00	10	\$50.00
Cage	\$1,400.00	10	\$140.00	Vest	\$750.00	5	\$150.00
Radio	\$7,500.00	8	\$937.50	Portable	\$6,700.00	8	\$837.50
radar	\$2,000.00	10	\$200.00	Holster	\$140.00	10	\$14.00
Video/Install	\$6,600.00	10	\$660.00	OC	\$25.00	4	\$6.25
Computer/Docking Station	\$6,250.00	3	\$2,083.33	Uniform	\$525.00	1	\$525.00
Center console/Printer	\$1,050.00	10	\$105.00				
harddrive and licenses	\$2,000.00	3	\$666.67				\$1,927.75
Rifle	\$2,450.00	10	\$245.00				
Gun Lock	\$300.00	10	\$30.00				
PBT	\$470.00	6	\$78.33				
Camera	\$100.00	6	\$16.67				
Door Tools	\$130.00	6	\$21.67				
Stop Sticks	\$400.00	10	\$40.00				
Cellphone	\$420.00	1	\$420.00				
Tools		10	\$0.00	Firewall	\$1,500.00	1	\$1,500.00
Shovel		10	\$0.00	Network Switch	\$620.00	1	\$620.00
Broom		10	\$0.00	Threat/AV	\$500.00	1	\$500.00
Binoculars		10	\$0.00	URL/WEB	\$300.00	1	\$300.00
Fire Extinguisher		10	\$0.00	Maintenance	\$200.00	1	\$200.00
Fuses		10	\$0.00	PC /Monitor	\$1,200.00	5	\$240.00
Rototape		10	\$0.00	Printer	\$600.00	5	\$120.00
Steel Tape		10	\$0.00				\$3,480.00
Defibrillator	\$2,400.00	10	\$240.00				
First Aid Bag		1	\$0.00				
			<u>\$26,114.17</u>				

MAINTENANCE	\$4,000.00
GAS AVE GAL PER SQUAD	3600 \$3.25 \$11,700.00

**2023**

2017 average Deputy Hourly rate \$49.75

- 5 Deputies with benefits (91707)
  - 2020 hours of straight time
  - Average of 160 hours of overtime
- Administration, Supervision and support fee 10%
- 2 squad car and equipment
- Fuel
- Squad Maintenance
- Deputy Equipment
- Office Computer

\$623,798.56	(((49.75*2020)+(68.11*160))*5)1.12
\$62,379.86	WAGES*.10
\$52,228.33	26114.17*2
\$23,400.00	11700*2
\$8,000.00	4000*2
\$9,638.75	2047.39*5
\$3,480.00	
\$782,925.50	

ESTIMATED COST

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

December 11, 2018

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**Title:**

Agreement to Place Fence in Drainage Easement – W5951 Sweet Clover

---

**Issue:**

Should the Village Board approve the placement of a fence in a drainage easement?

---

**Background and Additional Information:**

The property owner at W5951 Sweet Clover is requesting permission to place 4-foot high, aluminum fence within a storm sewer & drainage easement along the side (east side) of the property. The property is Lot 26 of the Midway Meadows subdivision. There is a 20-foot storm sewer & drainage easement along the side (east) side of the property and an 8-foot utility easement along the rear (south) side of the property. The fence is proposed to be place 6-feet from the side property line and 2-feet from the rear property line. The purpose of the fence is to provide an enclosed area of the back yard for a dog.

The zoning ordinance requires approval from the easement holder prior to issuance of a zoning permit for the fence. In this case, WE Energies will have to grant approval for the utility easement and the Village Board must decide if a fence is allowed in the storm sewer & drainage easement. The applicant must request permission from WE Energies to place a fence in the easement. Typically WE Energies grants these requests.

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**Budget Impacts:**

None

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**Recommended Action:**

If a fence is approved within the easement, staff recommends that the standard Permission to Occupy Drainage Easement Agreement be signed and recorded with the Calumet County Register of Deeds prior to a fence permit being issued.

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**Attachments:**

- Request Letter with Site Plan
- Subdivision Plan
- Aerial Image
- Draft Agreement

Tim Kruse  
W5951 Sweet Clover Drive  
Appleton, WI 54915  
11/24/2018

Village of Harrison Board  
W5298 HWY 114  
Menasha, WI 54952

Dear Village of Harrison Board:

This letter is to request a waiver on an easement to enable us to place a fence on the east and south edge of our lot at W5951 Sweet Clover Drive. The fence is needed to keep a family dog in our yard.

A map showing the requested position of the fence relative the lot line is included with this letter. If there are any questions I can be reached at (920) 716-2554 or via email at [timkruse0@gmail.com](mailto:timkruse0@gmail.com).

Whatever your decision, please accept my sincere thanks for your time and consideration of my request.

Sincerely,



Tim Kruse

Enclosures



roadway

approx. location of storm inlet

RECEIVED  
NOV 26 2018  
HARRISON PLANNING



TIM & ROZ KRUSE  
W595 I SWEET CLOVER DR.  
APPLETON, WI

swale

16'

19'

CLOSE OFF

5' GATE

5' GATE

HOLE FOR POST

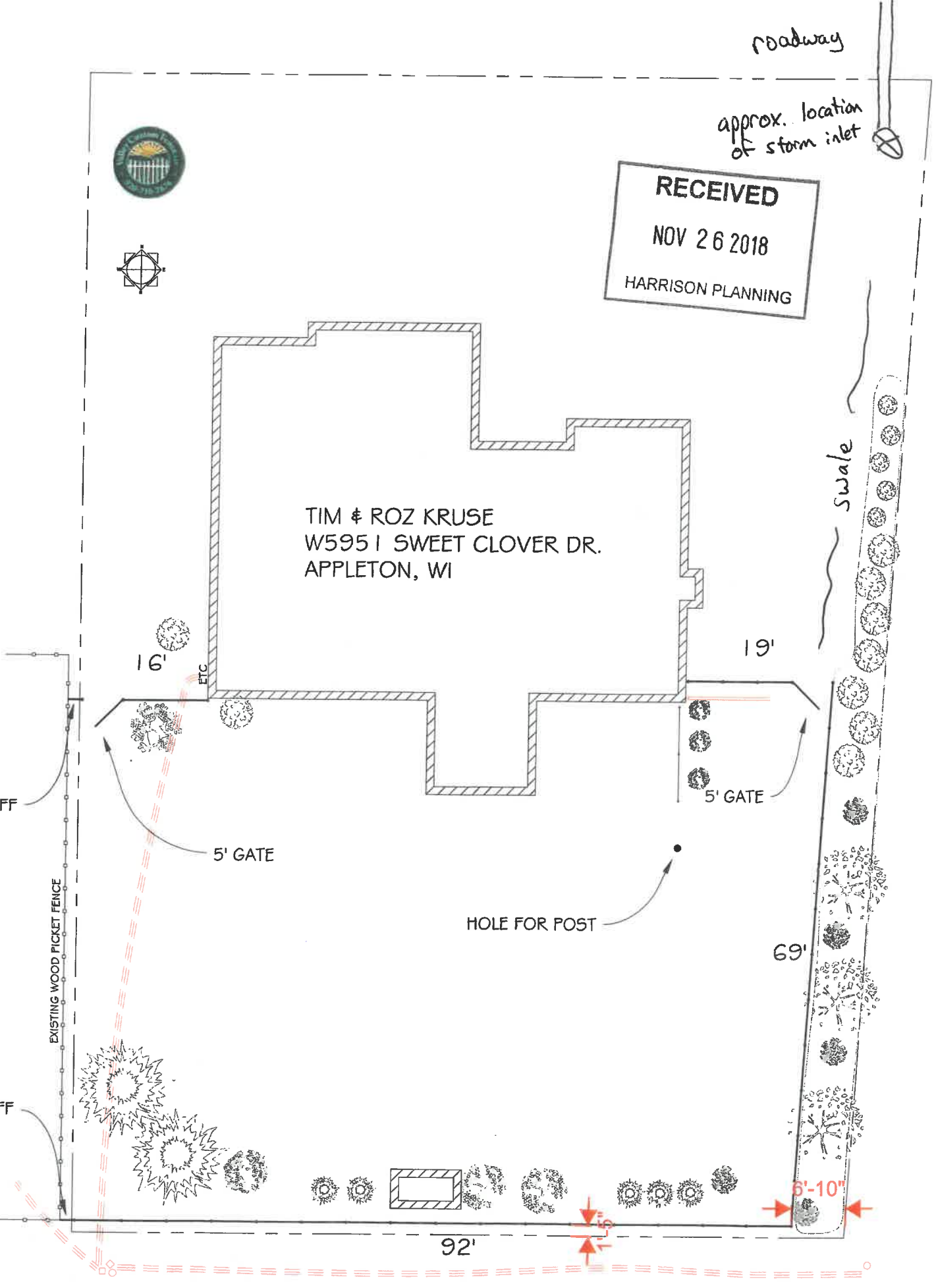
69'

CLOSE OFF

EXISTING WOOD PICKET FENCE

6'-10"

92'





# MIDWAY MEADOWS

A PART OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN

**NOTES:**

- FRONT YARD BUILDING SETBACK TO BE 30 FEET UNLESS NOTED OTHERWISE.
- PUBLIC SEWER AND WATER SERVICE IS PROVIDED FROM DARBY SANITARY DISTRICT.
- LOTS MAY HAVE FUTURE ASSESSMENTS FOR STORM WATER DETENTION, SIDEWALKS AND/OR STREET LIGHTING BY THE TOWN OF HARRISON.
- LOT FENCING IS REGULATED BY THE TOWN OF HARRISON AND CALUMET COUNTY ORDINANCE AND/OR BY PRIVATE COVENANTS.
- GARDNER CREEK COMMUNITIES STORM WATER UTILITY DISTRICT MAY APPLY FUTURE LOT ASSESSMENTS FOR STORM WATER DRAINAGE AND DETENTION POND FUTURE MAINTENANCE.
- ALL LOTS WHICH ARE ADJACENT TO STORM WATER DRAINAGE EASEMENTS ARE RESTRICTED IN THAT NO EXPOSED BASEMENT WINDOWS ARE ALLOWED TO FACE THE DRAINAGE EASEMENT.
- THERE ARE ORDINANCE REGULATIONS THAT HAVE BEEN PASSED BY THE TOWN OF HARRISON REQUIRING THE MAINTENANCE OF LOT DRAINAGE PLANS ON A PERMANENT BASIS. SAID REGULATIONS HAVE BEEN PASSED BY THE TOWN OF HARRISON BOARD AS ORDINANCE #73 SERIES 03-2001 AND SHALL APPLY TO ALL SUBDIVISIONS APPROVED AFTER THE 24TH DAY OF APRIL 2002.

**DRAINAGE & DETENTION EASEMENT RESTRICTIONS:**

1. MAINTENANCE OF ALL DRAINAGE WAYS AND ASSOCIATED STRUCTURES WITHIN THE SUBDIVISION OR DRAINAGE EASEMENT IS THE SOLE RESPONSIBILITY OF THE OWNER/SUBSIDORER UNTIL ACCEPTANCE BY OR DEDICATION TO THE TOWN OF HARRISON.
2. UPON FAILURE OF THE OWNER/SUBSIDORER TO PERFORM MAINTENANCE OF THE DRAINAGE WAYS AND ASSOCIATED STRUCTURES, THE TOWNSHIP, COUNTY AND/OR GARDNER'S CREEK COMMUNITIES STORM WATER UTILITY RETAINS THE RIGHT TO PERFORM MAINTENANCE AND/OR REPAIRS. THE PAYMENTS OF SAID MAINTENANCE AND/OR REPAIRS SHALL BE EQUALLY ASSESSED AMONG THE PROPERTY OWNERS OF THE SUBDIVISION WITH A DRAINAGE COVENANT.
3. A DRAINAGE PLAN HAS BEEN FILED WITH THE DEPARTMENT OF PLANNING & ZONING OFFICE WHICH STATES THE REQUIRED LEVELS OF MAINTENANCE FOR ALL THE IDENTIFIED STORM WATER MANAGEMENT SYSTEMS.

**RESTRICTIONS:**

- BUILDING PERMITS AND OCCUPANCY PERMITS MAY BE WITHHELD FOR NON COMPLIANCE WITH THE PLAT OR TOWN ORDINANCE AS FOLLOWS:
- A) IN THE EVENT THAT THE SURFACE DRAINAGE FACILITIES REQUIRED BY THE PLAT WHICH ARE APPLICABLE TO THE LOT FOR WHICH A BUILDING PERMIT HAS BEEN APPLIED, HAVE NOT BEEN COMPLIED WITH, THE BUILDING INSPECTOR MAY WITHHOLD BUILDING PERMITS REQUIRED BY THE BUILDING CODE.
  - B) IN THE EVENT THAT, AFTER CONSTRUCTION THERE IS A FAILURE TO ESTABLISH SURFACE GRADES IN ACCORDANCE WITH THE SUBDIVISION SURFACE WATER PLAN, THE BUILDING INSPECTOR MAY WITHHOLD THE OCCUPANCY PERMIT REQUIRED BY THE BUILDING CODE.

**ACCESS RESTRICTION:**

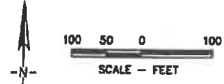
AS ORDER, I HEREBY RESTRICT LOTS 37, 38, 39 AND OUTLET 1 IN THAT NO OWNER, POSSESSOR, USER OR OTHER PERSON SHALL HAVE ANY RIGHT OF DIRECT VEHICULAR ACCESS AND EGRESS WITH MIDWAY ROAD AS SHOWN ON THIS PLAT. IT IS EXPRESSLY NOTED THAT THIS RESTRICTION SHALL CONSTITUTE A RESTRICTION FOR THE BENEFIT OF THE PUBLIC ACCORDING TO SECTION 236.28(3) OF THE WISCONSIN STATUTES.

**OWNERS & SUBSIDORERS:**

HUBS OF DARBY LLC  
CLIFFORD WITENBERG (PRESIDENT)  
NEENAH COOP ROAD  
APPLETON, WISCONSIN 54915  
PHONE 973-8227

**APPROVAL AGENCIES:**

CALUMET COUNTY PLANNING AND ZONING COMMITTEE  
TOWN OF HARRISON  
CITY OF APPLETON  
AGENCIES HAVING AUTHORITY TO OBJECT:  
DEPARTMENT OF ADMINISTRATION  
CALUMET COUNTY LAND CONSERVATION COMMITTEE



BEARINGS ARE REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN, WHICH IS ASSIGNED TO BEAR 589°12'59" PER CALUMET COUNTY COORDINATES.

Revised This 2nd day of December, 2004.

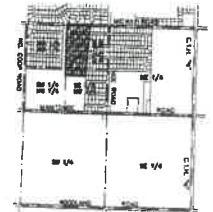
There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified December 13<sup>th</sup> 2004

*Benecke Ponce*  
Department of Administration



- LEGEND**
- - 1 1/4" x 30" ROUND STEEL BAR WEARING 4.17 lbs./lineal ft. SET
  - - 3/4" x 24" ROUND STEEL BAR WEARING 1.50 lbs./lineal ft. SET
  - ✕ - 1 1/4" ROUND STEEL REBAR FOUND
  - - 1" PIPE FOUND
  - ⊙ - CERTIFIED LAND CORNER OUTA/GAME COUNTY
  - ( ) - RECORDED BEARING AND/OR DISTANCE
  - S.F. - SQUARE FEET
  - LIMITS OF WOODED AREA
  - ||||| ACCESS RESTRICTED RIGHT-OF-WAY
  - UTILITY EASEMENT (10' UNLESS NOTED)
  - UTILITY EASEMENT (10' UNLESS NOTED)
- ALL OTHER LOT CORNERS STAKED WITH 3/4" x 24" ROUND STEEL BAR, WEARING 1.50 LBS./LIN. FT.



LOCATION MAP SHOWING SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN



SHEET 1 OF 2

**McMAHON ASSOCIATES, INC.**

ENGINEERS  
ARCHITECTS  
SCIENTISTS  
SURVEYORS

1445 McMahon Drive Neenah, WI 54956  
Mailing Address:  
P.O. Box 1025 Neenah, WI 54957-1025  
TEL: 920-751-6200 FAX: 920-751-6284

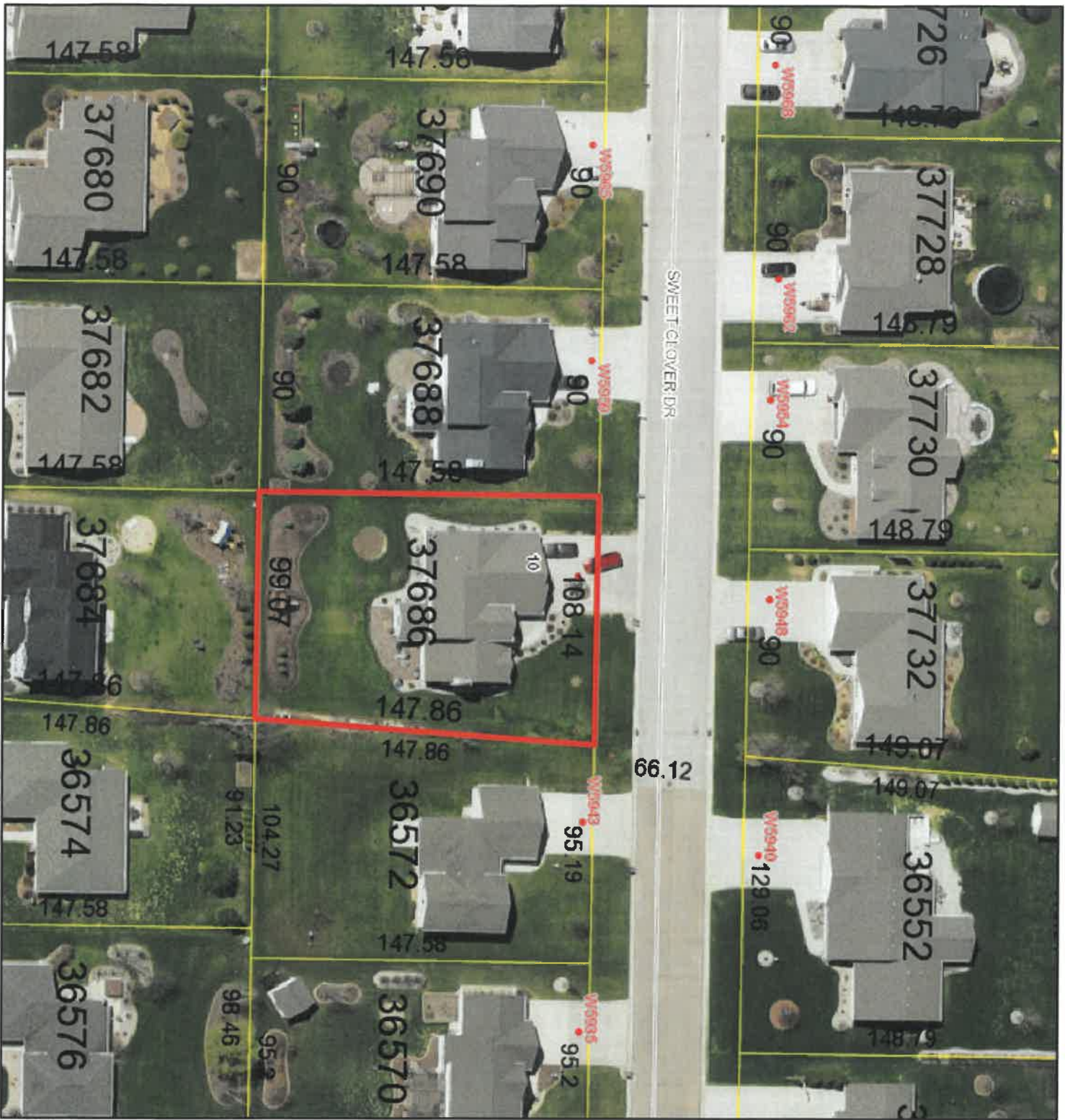


From street looking south



From rear yard looking north towards street

# Calumet County, WI



## Legend

- Address Point
  - County Boundary
  - Wisconsin Water
  - Unincorporated Community
  - Town Boundary
  - Point of Interest
  - Parcel Boundary
  - Property Hook
  - PLSS Section
  - State Parks
  - County Parks
  - Lake
  - River and Stream
  - Major Roads
  - Local Roads
  - Local Roads
  - Municipal Streets
  - Trail
  - Railroad
- Color 2014
- Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3



N

**DISCLAIMER:** This map is not guaranteed to be accurate, correct, current, or complete and the conclusions drawn are the responsibility of the user.

Author:		
Data Printed:	12/28/18 2:51 PM	

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VILLAGE OF HARRISON  
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

**Permission to Occupy Drainage Easement Agreement**

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This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Timothy & Rosalyn Kruse, hereinafter referred to as "Owner", owners of property described as Lot 26 of Midway Meadows being a part of the NE1/4 of the NW1/4 and the SE1/4 of the NW1/4 of Section 10, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, located at W5951 Sweet Clover Drive.

This agreement authorizes the Owner to place a 4-foot, aluminum fence 6-feet from the east property line, hereinafter referred to as "Improvement", within the recorded drainage easement on their property subject to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the property grades/elevations to that of the approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the easement area or that access needs to be obtained through the easement area.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage done during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the drainage easement, including but not limited to mowing and removal of debris, on both sides of the Improvement.

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Return to:  
Village of Harrison  
W5298 Hwy 114  
Harrison, WI 54952

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Parcel No.(s): 131-0589-000260A-000-  
0-201810-00-2100

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

*The rest of this page left blank intentionally.*

Signatures:

**Property Owner(s)**

\_\_\_\_\_  
Signature                                      Date                                      Print Name

\_\_\_\_\_  
Signature                                      Date                                      Print Name

STATE OF WISCONSIN      )  
  ) SS  
COUNTY OF CALUMET    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to me known to be the persons who executed the foregoing instrument.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Comm. Exp. \_\_\_\_\_

**Village of Harrison**

Approved by the **Village Board** on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Village President                                      Print Name

\_\_\_\_\_  
Attest: Clerk                                      Print Name

Instrument drafted by the Village of Harrison.

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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Planner

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**VILLAGE OF HARRISON**

**Meeting Date:**

December 11, 2018

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**Title:**

TIF Policy

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**Issue:**

Should the Village Board pursue TIF district agreements for residential developments?

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**Background and Additional Information:**

Typically, Tax Incremental Financing (TIF) Districts are created for industrial, mixed-use, or blighted areas. TIF project costs can only be used to support these uses. Under specific circumstances, project costs can be used for newly platted residential developments within a TIF that meet one of the following criteria: 1) The density of the residential housing is at least 3 units per acre; 2) The residential housing is located in a conservation subdivision, as defined in s. 66.1027 (1) (a); or 3) The residential housing is located in a traditional neighborhood development, as defined in s. 66.1027 (1) (c). Typical single-family residential development in the Village is just over 2-lots per acre.

A developer has approached the Village about a mixed multi-family and single-family development. He has stated that the only way the project can work for him is if he receives TIF funding to assist with infrastructure improvements. Does the Village Board wish to provide TIF assistance to new platted residential developments? Either single-family or multi-family?

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**Budget Impacts:**

None

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**Recommended Action:**

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**Attachments:**

- None

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**VILLAGE BOARD MEETING****From:**

Jennifer Weyenberg, Village Clerk-Treasurer

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**Title:**

Fee for "H" Yard Waste Stickers

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**Issue:**

Should the Village raise the cost of the annual "H" windshield sticker

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**Background and Additional Information:**

The Yard Waste Site is currently open M/ W/ F from 7:30am-3:30pm, T/H from 7:30am-7:30pm, and Saturdays from 8:00am-4:00pm. Residents can purchase a \$5.00 windshield decal (up to two vehicles per household) and it is good for one season. Here's a look at how other municipalities handle yard waste:

Greenville- \$10.00 for first windshield sticker, \$5.00 for each additional, good for one season

Combined Locks- \$5.00 for windshield sticker, good for one season

Little Chute- \$20.00 initial purchase of an access-controlled card with annual renewal fee

Kaukauna- Vouchers sold in \$5.00 increments good for disposal of 5 bags/cans

Grand Chute and Appleton- \$4.00 per 30 gallon bag

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**Budget/Financial Impact:**

Not known at this time. The yard waste program has far more expenses than revenue. Stickers cost approx. \$1.48 each to print.

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**Recommended Action:**

Adopt a plan similar to Greenville's. Make a motion to approve a fee of \$10.00 for the first windshield sticker, and \$5.00 for each additional one. No commercial businesses or professional contractors can use the site.

Village of Harrison

November-18 Zoning Permit Report

	Current Year			Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	YTD Permits	Estimated Value	YTD Estimate Value
<b>Residential</b>							
Single Family	6	77	\$ 2,135,000	\$ 21,196,445	3	\$ 660,000	\$ 13,262,586
Two Family (units)	0	( 0 )	\$ 0	\$ 0	0	\$ 0	\$ 0
Multi Family (units)	0	( 0 )	\$ 0	\$ 0	0	\$ 0	\$ 1,934,052
Additions	1	13	\$ 40,000	\$ 661,500	0	\$ 0	\$ 386,300
Acc. Structures	2	34	\$ 4,400	\$ 410,695	1	\$ 3,000	\$ 231,658
Miscellaneous	1	61	\$ 4,000	\$ 687,885	2	\$ 25,000	\$ 539,118
<b>Total Residential</b>	<b>10</b>	<b>185</b>	<b>\$ 2,183,400</b>	<b>\$ 22,956,525</b>	<b>6</b>	<b>\$ 688,000</b>	<b>\$ 16,353,714</b>
<b>Com./Ind.</b>							
New	0	0	\$ 0	\$ 0	0	\$ 0	\$ 700,000
Additions	1	2	\$ 25,000	\$ 75,000	0	\$ 0	\$ 1,561,329
Acc. Structures	0	0	\$ 0	\$ 0	0	\$ 0	\$ 2,500
Miscellaneous	1	7	\$ 1,000	\$ 50,150	2	\$ 40,000	\$ 460,930
<b>Total Com./Ind.</b>	<b>2</b>	<b>9</b>	<b>\$ 26,000</b>	<b>\$ 125,150</b>	<b>2</b>	<b>\$ 40,000</b>	<b>\$ 2,724,759</b>
<b>Combined Total</b>	<b>12</b>	<b>194</b>	<b>\$ 2,209,400</b>	<b>\$ 23,081,675</b>	<b>8</b>	<b>\$ 728,000</b>	<b>\$ 19,078,473</b>
Number of Vacant Lots Remaining	99						



# HARRISON UTILITIES' INCOME AND EXPENSES

November 2018

## Associated Bank Public Funds Checking Account – 311 General

Beginning Balance	\$ 760,625.94
Credit	113,919.50
Debit	(159,239.57)
Ending Balance	<u>\$ 715,305.87</u>

## Associated Bank Public Funds Checking Account – 567 Operating Revenue Fund – W/S Bill Collections

Beginning Balance	\$1,001,142.92
Credit	142,370.40
Debit	(100,150.54)
Interest Paid Monthly	1,227.97
Ending Balance	<u>\$1,044,590.75</u>

## Associated Bank Public Funds Checking Account – 540 Water/Sewer Construction Permit Fees

Beginning Balance	\$ 117,580.70
Credit	0.00
Debit	0.00
Ending Balance	<u>\$ 117,580.70</u>

## Associated Bank Public Funds Checking Account – 648 Water Operations

Beginning Balance	\$ 663,722.50
Credit	0.00
Debit	(105.23)
Ending Balance	<u>\$ 663,617.27</u>

## Associated Bank Public Funds Checking Account – 656 Sewer Operations

Beginning Balance	\$ 803,892.85
Credit	0.00
Debit	(157.53)
Ending Balance	<u>\$ 803,735.32</u>

TOTAL ENDING BALANCE OF ALL CHECKING ACCOUNTS: \$3,344,829.91

11/30/18

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Associated Bank Public Funds Money Market Account – 674  
Facilities' Connection Fees

Beginning Balance	\$ 959,838.51
Credit	0.00
Debit	0.00
Interest Paid Monthly	710.01
Ending Balance	<u>\$ 960,548.52</u>

Associated Bank Public Funds Money Market Account – 644  
DNR Equipment Replacement Fund (Restricted)

Beginning Balance	\$ 108,175.77
Credit	0.00
Debit	0.00
Interest Paid Monthly	80.02
Ending Balance	<u>\$ 108,255.79</u>

Associated Bank Public Funds Money Market Account – 339  
Water/Sewer Mortgage Revenue Bonds

Beginning Balance	\$ 8,167.12
Credit	0.00
Debit	0.00
Interest Paid Monthly	0.67
Ending Balance	<u>\$ 8,167.79</u>

TOTAL ENDING BALANCE OF ALL MONEY MARKET ACCTS: \$1,076,972.10

Nicolet National Bank Business Savings Account – 4978  
EBC Forfeitures

Beginning Balance	\$ 1,253.16
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 1,253.16</u>

TOTAL ENDING BALANCE OF ALL SAVING ACCOUNTS: \$ 1,253.16

**Community First Credit Union CD – 5403 – Certificate #8**

Hwy. 10/114 Building Sale (Maturity Date: 5/22/20)

Beginning Balance	\$ 55,692.04
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 55,692.04</u>

**Community First Credit Union CD – 5403 – Certificate #6**

Land Sale (Maturity Date: 3/08/19)

Beginning Balance	\$ 25,566.56
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 25,566.56</u>

**Nicolet National Bank CD – 97423 – Certificate #6**

Assessment Fund (Maturity Date: 6/13/19)

Beginning Balance	\$ 118,278.34
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 118,278.34</u>

**TOTAL ENDING BALANCE OF ALL CDs:** \$ 199,536.94