

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, August 18, 2020
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

Pursuant to Wis. Stats. §19.84, NOTICE is hereby given to the public that a Village of Harrison Board Meeting will be held on Tuesday, August 18, 2020 at 6:00pm. The agenda is listed below. This is a public meeting.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
5. New Business for Consideration or Action
 - a) Gravel Road Acceptance and Request to Install Curb & Gutter and Asphalt Streets in Kimberly Heights 4 (Planner)
 - b) Award Crack Fill Bid (*note: bid opening scheduled for August 18, 2020- bids not yet available) (Village President)
 - c) Formation of Administration Committee- Considers matters relating to personnel policy, transportation, health and other matter as designated by the Village Board (Village President)
 - d) Village Board tablets and email addresses (Village President)
 - e) Preparation for Village Manager Review (Village President)
 - f) Discussion on Parks (Village President)
 - g) Discussion on Village-owned land (Village President)
 - h) Consideration of previous motion on Farmers Field (Village Manager)

6. Future Agenda Items

7. Adjournment

Agenda posted 08/13/2020 and posted at www.harrison-wi.org and Municipal Building lobby.

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

August 18, 2020

Title:

Request to install curb & gutter and asphalt paving in Kimberly Heights 4 Subdivision

Issue:

Should the Village Board allow the developer to install curb & gutter and asphalt paving early in the Kimberly Heights 4 subdivision?

Background and Additional Information:

The Developer is requesting to install curb & gutter and asphalt paving in the Kimberly Heights 4 subdivision earlier than stated in the approved development agreement. The development agreement outlined final street improvements occurring in 2023. Provisions in the development agreement allow for at least 80% of the property owners to request paving earlier upon review and approval by the Village Board.

Staff have been in discussions regarding the quest to install curb & gutter and asphalt paving this year in Kimberly Heights 4. Staff's recommendation to the Village Board will be to conduct a walk through of the gravel roads prior to curb & gutter and asphalt pavement. At the time of writing this memo, no such walk through has occurred or been scheduled. The Village Board must accept the roadways in a gravel state. A 3-year financial warranty, in an amount equal to the cost of curb & gutter and asphalt, must be provided to the Village to cover any future damage.

Staff received this request on the 12th. It seemed to be a time sensitive issue as the Developer desires to start paving the week of August 17th. Any additional information staff collects will be presented at the meeting.

Budget/Financial Impact:

None. Developer is responsible for curb & gutter and asphalt paving costs.

Recommended Action:

If the Board authorizes early paving, staff recommends:

1. A walk through of the gravel roadways be completed and punch list items be addressed prior to paving.
2. The Village Board accepts the roadways in a gravel state.
3. A 3 year financial guarantee be provided, in an amount equal to the cost of curb & gutter and asphalt.

Attachments:

- None