

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, September 29, 2020
TIME: 7:30pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

Pursuant to Wis. Stats. §19.84, NOTICE is hereby given to the public that a Village of Harrison Board Meeting will be held on Tuesday, September 29, 2020 at 7:30pm. The agenda is listed below. This is a public meeting.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Reports
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Planning and Zoning
 - d) Public Works Department/Operations Manager
 - e) Statement of Income and Expenses
 - f) Harrison Utilities
5. Correspondence or Communications from Board and Staff
 - a) Request to keep pig in residential area on Spring Valley Road (Planner)
 - b) Augusta Place Update (Director of Public Works)
6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. Appointments
 - a) Administrative Committee- Julie Lopas

8. Unfinished Business from Previous Meetings for Consideration or Action
 - a) Harrison Fire Rescue By-Laws (Village Manager)
 - b) Short Term Rental Ordinance (Village Manager)
 - c) Purchase of ipads/tablets for Village Board (Village Manager)

9. New Business for Consideration or Action
 - a) Ordinance V2020-10 Comprehensive Plan Amendment- Lexington Homes (Mirrago)- Midway Road (Planner)
 - b) Ordinance V2020-11 Zoning Map Amendment- Lexington Homes (Mirrago)- Midway Road (Planner)
 - c) Conditional Use Permit- Lexington Homes (Mirrago)- Midway Road (Planner)
 - d) Certified Survey Map- Lexington Homes (Mirrago)- Midway Road (Planner)
 - e) Resolution V2020-11 Final Resolution Authorizing Public Improvement and Levying Special Assessments against Benefitted Property in the Village of Harrison- Willow Lane, Dogwood Lane, Harrisville Court, Harrisville Lane (Village Manager)
 - f) Resolution V2020-12 Resolution to Pay Off Loans with Investors Community Bank Dated April 27, 2016 and March 2, 2018 (Village Manager)
 - g) Southtowne Place Subdivision Road Acceptance (Director of Public Works)
 - h) Harrison Utilities Sewer Connection Fees (Village Manager)
 - i) Storm Pipe Installation Within Right of Way (Director of Public Works)
 - j) W5821 Hearthstone Drive Pipe Installation Within Right of Way (Director of Public Works)
 - k) W6040 Coral Court Pipe Installation Within Right of Way (Director of Public Works)
 - l) Ryford Street Extension and Creek Crossing (Director of Public Works)
 - m) Quotes for 2020 Illicit Discharge Detection and Elimination Field Screening (Village Manager)
 - n) Families First Compliance Policy (Village Manager)
 - o) Certified Survey Map- Keuer- N7437 Hwy 55 (Planner)
 - p) Certified Survey Map- Andrew- N9403 Noe Road (Planner)
 - q) Zero Lot Line Certified Survey Map- Roberts- N9021 & N9023 Spring Valley Rd (Planner)
 - r) Affidavit of Correction- Lot 57 Oakwood Estates (Planner)
 - s) Affidavit of Correction- Lot 58 Oakwood Estates (Planner)
 - t) Payment of Bills and Claims (Clerk-Treasurer)
 - u) Minutes from September 17, 2020 (Clerk-Treasurer)
 - v) Discuss/Approve Dates and Times for Meetings (Village President)

10. Future Agenda Items

11. Closed Session

Pursuant to Wis. Stats. §19.85(1)(e), the Board will meet to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following development agreement:

Rucon Construction
Lexington Homes

The Board will also meet under 19.85 (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility.

The Board may reconvene in open session pursuant to Wis. Stats. §19.85(2) to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

12. Adjournment

Agenda posted 09/24/2020 and posted at www.harrison-wi.org and Municipal Building lobby.



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - September 2020

(Updated: 9/23/2020)

1. Emergency Response

Harrison Fire Rescue was dispatched to 57 incidents from August 20th – September 23rd

- As of September 23rd, the Department has responded to a total of 359 incidents
- All precautionary safety measures put into effect due to COVID-19 remain in place
- See attached Emergency Response report

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- PR presentations remain suspended
 - An exception was made for the annual Department fundraiser. Safety considerations were discussed put into place

3. Training/Meetings

With the ongoing pandemic, we have made significant modifications to both our response protocols and training schedules.

- Business meetings continue with an option to participate online
 - No Business Meeting for September (Business Meetings occur every-other month and drill is conduct in lieu.)
- Trainings continue with safety precautions in in place
 - September 14th, hose testing for Station 60
 - September 28th, hose testing for Station 70

4. Committee Teamwork

Committee work is a prominent part of the Department operational structure. Providing opportunities for members to contribute their strengths and follow interests allows for greater buy-in and stronger results.

- The Pre-Plans Committee met on August 26th to share and discuss assigned businesses
- The Turnout Gear Committee met on September 9th to discuss the upcoming helmet purchase for Station 60 personnel
- An interview team met on September 20th to interview EMS Lieutenant candidates

5. Chief Meetings/Item of Note

- Weekly, Calumet County Emergency Operations
- August 26th Pre-Plans
- September 9th, annual ladder testing for Engines 65, 71 and 74
- September 9th, Turnout Gear
- September 9th, Village Manager



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



- September 20th EMS Lieutenant interviews
- September 24th Fire Assistant Chief interview
- Documentation continues for COVID-19 related expenses
- Locks changed at Station 70
- Conducting a cost analysis for hose testing. I will compare “our” cost of testing vs. contracting it out

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue

Jgerl@harrison-wi.org

Harrison Fire Rescue

Menasha, WI

This report was generated on 9/24/2020 11:57:25 AM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 08/20/2020 | End Date: 09/23/2020

Incident Date	Address	Incident Type
08/21/2020	Silver CT, Harrison, WI 54915	Alarm system activation, no fire - unintentional
08/21/2020	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/22/2020	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/22/2020	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/22/2020	Lake Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/23/2020	Kees RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
08/25/2020	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
08/25/2020	N Coop RD, Harrison, WI 54915	Motor vehicle accident with injuries
08/26/2020	Alder WAY, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/26/2020	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/27/2020	State Park RD, Harrison, WI 54952	Motor vehicle accident with injuries
08/27/2020	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/27/2020	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/28/2020	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/28/2020	Stumpf AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/28/2020	County Trunk KK, Harrison, WI 54915	Motor vehicle accident with injuries
08/29/2020	Brenda DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/29/2020	County Highway N, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/30/2020	Christopher LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/30/2020	Evan ST, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/30/2020	Highway 114, Harrison, WI 54952	Motor vehicle accident with injuries
08/30/2020	Firelane 1 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/31/2020	Silver CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/31/2020	S Berryfield LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/01/2020	Golf Course RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
09/01/2020	Golf Course RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
09/02/2020	Rosebud LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/03/2020	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
09/05/2020	State Park RD, Harrison, WI 54915	Motor vehicle accident with injuries
09/06/2020	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
09/07/2020	Hearthstone DR, Harrison, WI 54915	False alarm or false call, other
09/07/2020	DeBruin RD, Kaukauna, WI 54130	Dispatched & cancelled en route
09/08/2020	Geranium DR, Harrison, WI 54915	Carbon monoxide incident
09/08/2020	Stoneybrook RD, Buchanan (Town of), WI 54915	Building fire
09/08/2020	Northshore RD, Harrison, WI 54952	Brush or brush-and-grass mixture fire
09/11/2020	Highway 114, Harrison, WI 54952	Motor vehicle accident with injuries
09/11/2020	Manitowoc RD, Harrison, WI 54130	Motor vehicle accident with injuries
09/12/2020	Veterans AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
09/12/2020	Manitowoc RD, Harrison, WI 54952	False alarm or false call, other
09/12/2020	Clifton RD, Sherwood, WI 54169	Arcing, shorted electrical equipment
09/13/2020	County Road N, Harrison, WI 54915	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



09/15/2020	Otte CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/15/2020	Noe RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/15/2020	County Road KK, Harrison, WI 54915	Building fire
09/16/2020	Highway 114, Harrison, WI 54952	Alarm system activation, no fire - unintentional
09/16/2020	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
09/16/2020	Faro Springs RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
09/18/2020	County Highway N, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/19/2020	Firelane 9 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
09/20/2020	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
09/22/2020	Silver CT, Harrison, WI 54915	False alarm or false call, other
09/22/2020	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
09/22/2020	Bornemann LN, Woodville (Town of), WI 54129	EMS call, excluding vehicle accident with injury
09/22/2020	Silver CT, Harrison, WI 54915	Good intent call, other
09/23/2020	Margaret CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
09/23/2020	Noe RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/23/2020	Lakeshore LN, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury

Total incidents: 57

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



HARRISON AUGUST 2008

HARRISON	825	830	836	837	839	TOTAL	AUGUST	COMPLAINTS:	CITATIONS:
HOURS WORKED	99.6	8.3	124.5	166	8.3	406.7	HOURS WORKED	JUVENILE	2 SPEED
DAILY MILES	829	70	1090	1245	115	3349	DAILY MILES	ANIMAL	5 OWI - 1ST
COMPLAINT HRS	7.6	2.1	16.9	17.4	0.3	44.3	COMPLAINT HRS	SUSPICIOUS SITUATION	6 HIT AND RUN
FOLLOW UP HRS	1.8		4.8	1.2	0.6	8.4	FOLLOW UP HRS	SUSPICIOUS VEHICLE	4 FAIL TO NOTIFY LAW ENF OF CRASH
ACCIDENT INV HRS	1.5	1.2	10.6	2.5		15.8	ACCIDENT INV HRS	FRAUD	1 INATTENTIVE DRIVING
ACC FOLLOW UP HRS				2.7		2.7	ACC FOLLOW UP HRS	THEFT	4 PASSENGER SEATBELT VIOLATION
AGENCY ASSIST HRS	3.4		6.1	0.5		10	AGENCY ASSIST HRS	RECKLESS DRIVING	5 FAIL TO WEAR SEATBELT
SHERIFF COMPL. INV.	17	2	18	19	1	57	SHERIFF COMPL. INV.	TRAFFIC	2 OPERATE WHILE SUSPENDED
SHERIFF FOLLOW UP	1		5	5	1	12	SHERIFF FOLLOW UP	WELFARE	4 OPERATE W/O INSURANCE
SHERIFF ASSIST				2		3	SHERIFF ASSIST	DRUGS	1 IMPROPER TURN INTO DRIVEWAY
REPORT ACCIDENT	2	1	4	4		11	REPORT ACCIDENT	911 HANGUP	7 OPERATOR W/O LICENSE
NONREPORTABLE	1		2			3	NONREPORTABLE	DOMESTIC	1 FTY RIGHT OF WAY WHEN MAKING LEFT TURN
ACCIDENT FOLLOW UP				4		4	ACCIDENT FOLLOW UP	ORDINANCE	2 SEATBELT
ACCIDENT ASSIST			2	2		4	ACCIDENT ASSIST	HAZARD	2
AGENCY ASSISTS	4		8	1		13	AGENCY ASSISTS	DISTURBANCE	3
CITIZEN ASSIST	1		1	1		3	CITIZEN ASSIST	PARKING	2
MOTORIST ASSIST	1			3		4	MOTORIST ASSIST	WEAPON	1
PROPERTY CHECKS	2		1	2		5	PROPERTY CHECKS	DAMAGE	1
ARRESTS						0	ARRESTS	LOST AND FOUND	1
WARARRANT ATTEMPT						0	WARARRANT ATTEMPT	SUSPICIOUS PERSON	1
TRAFFIC CITS.	13		4	6		23	TRAFFIC CITS.	FOUND PROPERTY	1
ORD. CITS.						0	ORD. CITS.	ABANDONED VEHICLE	1
JUV ALCOHOL CITS.						0	JUV ALCOHOL CITS.		
O. W. I. ARRESTS				1		2	O. W. I. ARRESTS		
WRITTEN WARNINGS	7		3	20		30	WRITTEN WARNINGS	ARRESTS:	AGENCY ASSIST:
15 DAYS	2					3	15 DAYS	OWI - 1ST	2 CASO
PARKING CITS.	2					2	PARKING CITS.	DOMESTIC DC	1 OUTAGAMIE SHERIFF
HOUSE ALARM				1		1	HOUSE ALARM	WARARRANT	1 OSHKOSH PD
BUSINESS ALARM	1					1	BUSINESS ALARM	POSSESSION OF MARIJUANA	1 PORTAGE COUNTY SHERIFF
ALARM ASSIST						0	ALARM ASSIST		1 FOX VALLEY METRO PD
AMB. ASSIST	4		2	4		10	AMB. ASSIST		1
FIRE ASSIST				1		1	FIRE ASSIST		

**Village of Harrison
August-20 Zoning Permit Report**

	Current Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential				
Single Family	12	62	\$ 3,980,838	\$ 20,815,118
Two Family (units)	0	0	\$ 0	\$ 0
Multi Family (units)	0	2	\$ 0	\$ 17,500,000
Additions	1	9	\$ 18,000	\$ 333,500
Acc. Structures	2	29	\$ 15,000	\$ 311,800
Miscellaneous	20	89	\$ 270,258	\$ 770,876
Total Residential	35	191	\$ 4,284,096	\$ 39,731,294
Com./Ind.				
New	0	1	\$ 0	\$ 350,000
Additions	0	1	\$ 0	\$ 16,000
Acc. Structures	0	0	\$ 0	\$ 0
Miscellaneous	1	5	\$ 150,000	\$ 508,450
Total Com./Ind.	1	7	\$ 150,000	\$ 874,450
Combined Total	36	198	\$ 4,434,096	\$ 40,605,744

	Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Single Family	12	46	\$ 4,190,905	\$ 13,531,005
Two Family (units)	0	0	\$ 0	\$ 0
Multi Family (units)	0	0	\$ 0	\$ 0
Additions	2	10	\$ 122,000	\$ 498,077
Acc. Structures	1	19	\$ 20,000	\$ 251,550
Miscellaneous	8	44	\$ 52,505	\$ 277,470
Total Residential	23	119	\$ 4,385,410	\$ 14,558,102
Com./Ind.				
New	0	2	\$ 0	\$ 5,400,000
Additions	0	0	\$ 0	\$ 0
Acc. Structures	0	0	\$ 0	\$ 0
Miscellaneous	1	1	\$ 1,250	\$ 1,250
Total Com./Ind.	1	3	\$ 1,250	\$ 5,401,250
Combined Total	24	122	\$ 4,386,660	\$ 19,959,352

Number of Vacant Lots Remaining

160

Department of Public Works Updates September 29, 2020

Right of Way Permits

The Public Works Director has reviewed and approved 79 right of way permit applications in 2020 for culverts, driveways, service laterals and utilities to date. Our Engineering Tech/Code Enforcement has been inspecting all construction activities related to the individual permit applications. A total of \$9,391.80 in fees have been collected.

Private Site Development

The Driscoll Luxury Properties utility contractor, Jossart Brothers Inc., will be completing a sanitary sewer connection across Manitowoc Road on September 28, 2020. Manitowoc Road will be closed from just west of North Coop Road to just east of Spring Valley Road, and construction is anticipated to be complete by the end of the day on Tuesday, September 29, 2020. Information has been posted on the Village website.

The Public Works Director and Engineering Tech have been actively involved in working with developers to obtain road acceptance in the Kimberly Heights 4 and Southtowne Place Subdivisions. Public Works Director is also continuing plan reviews on private developments.

Crack Seal Program

The Crack Seal Program was awarded on August 18, 2020 to Farhner Asphalt Sealers, LLC. Contract work is anticipated to begin on September 28, 2020, and final contract completion is October 31, 2020 weather pending. An informational sheet has been assembled and posted on our website along with maps of the roads anticipated to be completed. Door hanger letters will be provided to property owners by the contractor before sealing commences on their road.

2020 Asphalt Paving Project

Northeast Asphalt, Inc. completed pulverizing and preparatory work on all roads the week of September 14, 2020 and the roads were paved the week of September 21, 2020. Shouldering will follow by the contractor.

Schmidt Road Bridge Crossing

Following meetings and discussions with property owners adjacent to the bridge crossing, plans and easement documents were updated. Public Works Director Laura Jungwirth will be providing property owners the updated information to finalize the easements. The Floodplain study and permitting documents are being finalized and will be sent to the WDNR soon for review. The bidding process is anticipated to begin in October or November.

2021 Budgeting

Our Public Works Director continues to work on the 2021 Public Works Budget and future road maintenance and road construction plan. This work will continue through the next couple of months in conjunction with the budgeting cycle and will be presented to the board in future budget meetings.

Road Crew/Operations Manager

- Joint sealer was placed by the road crew the week of September 14-18 in areas that are too large to be filled in with the crack seal program. Most of the work completed was to fill in settlement and severe cracking that has occurred around water valves, manholes and along curb lines.
- The Operations Manager is working with Calumet County staff on scheduling asphalt patching work following board approval on September 17, 2020.
- Decaying trees were felled by Aspen Tree Service the week of August 31 from the McKayla pond property, and road crew members worked with them to clean up the site and remove material. Stump grinding and miscellaneous cleanup is still anticipated to occur.
- Road crew graded and seeded the sledding hill at the Farmer's Field Park on September 3. From discussions at the August 18th board meeting, the remainder of the project will be on hold until public sewer and water are available, so staff was back onsite the week of September 21 to perform further fine grading and permanent seeding for sports club use. This will also allow for more manageable vegetative maintenance in the interim condition.
- Ditch cutting and weed spraying has been underway since early to mid-August and will continue until the Village is complete.

Treasurer's Report of Income and Expenses- Statements Ending 08/31/20

Investor's Community Bank Business Checking Account 0300 (GENERAL)		
Beginning Balance		\$1,383,268.78
Credit		\$1,409,662.50
Debit		\$361,486.65
Ending Balance		\$2,431,444.63
Investor's Community Bank Checking Account 1753 (TAXES)		
Beginning Balance		\$2,913,336.83
Credit		\$618.58
Debit		\$0.00
Ending Balance		\$2,913,955.41
Investor's Community Bank Business Checking Account 8500 (TOWN)		
Beginning Balance		\$11,057.75
Credit		\$0.00
Debit		\$0.00
Ending Balance		\$11,057.75
BMO Harris Bank Checking Account 1189 (FIRE DEPARTMENT)		
Beginning Balance		\$1,351.48
Credit		\$0.00
Debit		\$143.01
Ending Balance		\$1,208.47
Total Ending Balance of All Checking Accounts		\$5,357,666.26

Investor's Community Bank Money Market 0310		
Beginning Balance		\$1,863,515.57
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$379.85
Ending Balance		\$1,863,895.42
Investor's Community Bank Tax Money Market 1110		
Beginning Balance		\$469,912.63
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$95.78
Ending Balance		\$470,008.41
East Wisconsin Savings Bank Money Market 4895		
Beginning Balance		\$288,464.28
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$134.38
Ending Balance		\$288,598.66
Total Ending Balance of All Money Market Accounts		\$2,622,502.49

Local Government Investment Pool		
Beginning Balance		\$248,699.14
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$29.93
Ending Balance		\$248,729.07

Community First Credit Union CD 70008		
Beginning Balance		\$321,745.14
Dividend Paid		\$0.00
Ending Balance		\$321,745.14
State Bank of Chilton CD 0343		
Beginning Balance		\$126,341.70
Interest Paid		\$0.00
Ending Balance		\$126,341.70
State Bank of Chilton CD 1028		
Beginning Balance		\$311,361.95
Interest Paid		\$0.00
Ending Balance		\$311,361.95
State Bank of Chilton CD 0368		
Beginning Balance		\$260,831.03
Interest Paid		\$0.00
Ending Balance		\$260,831.03
East Savings CD 7150		
Beginning Balance		\$255,691.88
Interest Paid		\$0.00
Ending Balance		\$255,691.88
Total Ending Balance of All CDs		\$1,275,971.70



 Jennifer Weyenberg, Clerk-Treasurer

HARRISON UTILITIES' INCOME AND EXPENSES

August 2020

Associated Bank Public Funds Checking Account – 311 General

Beginning Balance	\$ 685,047.37
Credit	235,814.50
Debit	(332,420.15)
Ending Balance	<u>\$ 588,441.72</u>

Associated Bank Public Funds Checking Account – 567 Operating Revenue Fund – W/S Bill Collections

Beginning Balance	\$ 723,495.96
Credit	183,450.65
Debit (PSN/NSF/Bank SRVC Fee)	(506.54)
Debit	(200,011.24)
Ending Balance	<u>\$ 706,428.83</u>

Associated Bank Public Funds Checking Account – 540 Water/Sewer Construction Permit Fees

Beginning Balance	\$ 120,430.70
Credit	450.00
Debit	0.00
Ending Balance	<u>\$ 120,880.70</u>

Associated Bank Public Funds Checking Account – 648 Water Operations

Beginning Balance	\$ 882,334.91
Credit	0.00
Debit	(105.43)
Ending Balance	<u>\$ 882,229.48</u>

Associated Bank Public Funds Checking Account – 656 Sewer Operations

Beginning Balance	\$ 797,547.14
Credit	0.00
Debit	(182.92)
Ending Balance	<u>\$ 797,364.22</u>

TOTAL ENDING BALANCE OF ALL CHECKING ACCOUNTS: \$3,095,344.95

09/18/20

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Associated Bank Public Funds Money Market Account – 674
Residential Unit Fees

Beginning Balance	\$1,061,679.72
Credit	25,220.00
Debit	0.00
Interest Paid Monthly	90.19
Ending Balance	<u>\$1,086,989.91</u>

Associated Bank Public Funds Money Market Account – 644
DNR Equipment Replacement Fund (Restricted)

Beginning Balance	\$ 114,002.51
Credit	0.00
Debit	0.00
Interest Paid Monthly	9.66
Ending Balance	<u>\$ 114,012.17</u>

Associated Bank Public Funds Money Market Account – 339
Water/Sewer Mortgage Revenue Bonds

Beginning Balance	\$ 8,177.64
Credit	0.00
Debit	0.00
Interest Paid Monthly	0.07
Ending Balance	<u>\$ 8,177.71</u>

TOTAL ENDING BALANCE OF ALL MONEY MARKET ACCTS: \$1,209,179.79

Nicolet National Bank Business Savings Account – 4978
EBC Forfeitures

Beginning Balance	\$ 1,254.27
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 1,254.27</u>

TOTAL ENDING BALANCE OF ALL SAVING ACCOUNTS: \$ 1,254.27

Community First Credit Union CD – 5403 – Certificate #8

Hwy. 10/114 Building Sale (Maturity Date: 6/22/21)

Beginning Balance	\$ 58,426.06
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 58,426.06</u>

Community First Credit Union CD – 5403 – Certificate #9

Land Sale (Maturity Date: 9/08/21)

Beginning Balance	\$ 26,698.39
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 26,698.39</u>

Nicolet National Bank CD – 97423 – Certificate #9

Assessment Fund (Maturity Date: 6/13/21)

Beginning Balance	\$ 120,970.92
Credit	0.00
Debit	0.00
Interest Paid Quarterly	0.00
Ending Balance	<u>\$ 120,970.92</u>

TOTAL ENDING BALANCE OF ALL CDs: \$ 206,095.37

Mark Mommaerts

From: McGwin, Julie A - DATCP <Julie.McGwin@wisconsin.gov>
Sent: Wednesday, September 9, 2020 8:50 AM
To: Zachary Thompson; Mark Mommaerts
Cc: Patton, Elisabeth A - DATCP
Subject: RE: Pig

Good morning, Mark,

As Zack noted, the quarantine was released on August 26, 2020, after we received the test results and follow up paperwork from Dr. Young. Zack provided you with documentation of the quarantine release.

Thank you.

Julie Ann McGwin, DVM

Veterinary Specialist Senior-Program Manager/Division of Animal Health
Wisconsin Department of Agriculture, Trade and Consumer Protection
2811 Agriculture Drive
Madison, WI 53718
608-224-4897 (office)
608-572-5318 (cell)
Julie.mcGwin@wisconsin.gov



Please complete this [brief survey](#) to help us improve our customer service. Thank you for your feedback!

From: Zachary Thompson <zachary.thompson247@gmail.com>
Sent: Wednesday, September 9, 2020 8:40 AM
To: Mark Mommaerts <MMommaerts@harrison-wi.org>
Cc: McGwin, Julie A - DATCP <Julie.McGwin@wisconsin.gov>
Subject: Re: Pig

The pigs quarantine has been released. He was rehomed at the beginning of last week. I apologize that you did not get attached to the original release email.

Thank you

On Wed, Sep 9, 2020 at 8:36 AM Mark Mommaerts <MMommaerts@harrison-wi.org> wrote:

Good morning,

Is there any documentation regarding the status of the pig? The Village Board will be readdressing this issue at their meeting on September 29th.

Thank you,

Mark J. Mommaerts, AICP, Planner



Village of Harrison

W5298 State Road 114

Harrison, WI 54952

920-989-1062

www.harrison-wi.org

From: Zachary Thompson <zachary.thompson247@gmail.com>

Sent: Tuesday, August 25, 2020 3:48 PM

To: Mark Mommaerts <MMommaerts@harrison-wi.org>; Julie.mcgwin@wisconsin.gov

Subject: Re: Pig

Good afternoon Mark,

I attached you to an email I just sent to the HEad of the swine department at the department of agriculture. She is the one who needs to release the quarantine. I hope the information in the last email helps. Until that email everything between me and the vet has been via phone and apparently hasn't gotten resolved because of it. I'm hoping attaching you to the email helps the matter.

Thank you.

On Tue, Aug 25, 2020 at 3:46 PM Zachary Thompson <zachary.thompson247@gmail.com> wrote:

Good afternoon Dr Julie,

I am emailing to follow up with you on our pigs quarantine. He passed his tests at the end of July. Dr. Tom at High Cliff Veterinary Services said that he sent the paperwork in for his quarantine release. We have not yet received the release. I am wondering if you can give us a status update for him. I have attached Mark Mommaerts from the Village of Harrison on this email, The town has allowed us to keep Lucky until the quarantine is released but is also wondering about the status. My information is attached below. Thank you for your assistance in this matter.

Zachary Thompson

9207501550

n9040 spring valley rd. Menasha WI 54952

On Tue, Aug 25, 2020 at 3:06 PM Mark Mommaerts <MMommaerts@harrison-wi.org> wrote:

Hi Zach,

Any update? Is Lucky still with you or has he be relocated? It would be nice to have copies of correspondence you have the USDA for the records.

Thanks,

Mark

From: Zachary Thompson <zachary.thompson247@gmail.com>

Sent: Thursday, July 30, 2020 8:43 AM

To: Mark Mommaerts <MMommaerts@harrison-wi.org>

Subject: Re: Pig

Good morning Mike, Lucky went through is second round of testing last week monday. We are currently waiting his results. Once these results come back in then there will be emails to and from the USDA. I will let you know as soon as we get the results. Thank you for your help in this matter.

On Thu, Jul 16, 2020 at 9:42 AM Mark Mommaerts <MMommaerts@harrison-wi.org> wrote:

Hi Zach,

Thank you for attending the meeting Tuesday night. My understanding from the Village Board is that the pig can stay at your property until the USDA advises that it is safe to move the pig. No fines or penalties will be issued until the USDA allows for the pig to be moved. All this will be readdressed at the Village Board meeting at end of September.

Please forward me any correspondence from the USDA. If you have any questions or issues, please feel free to contact me.

Thank you,

Mark J. Mommaerts, AICP, Planner



Village of Harrison

W5298 State Road 114

Harrison, WI 54952

920-989-1062

www.harrison-wi.org



**Wisconsin Department of Agriculture,
Trade and Consumer Protection**

Division of Animal Health
PO Box 8911, Madison, WI 53708-8911
Telephone: 608-224-4872 Fax: 608-224-4871

ORDER OF QUARANTINE

Issued under sections 93.07 (10), 95.20 and 95.23, Wis. Stats. and chapter ATCP 10, Wis. Admin.Code.

DATE ISSUED: June 23, 2020		QUARANTINE NUMBER: 35MAP062320-1
Quarantine Property Address: N9040 Spring Valley Rd.		Legal Name of Owner: Zack Thompson
Quarantine Property City / State / Zip Menasha, WI 54952		Business Name (if other than above):
Quarantine Property County / Town / Section County: Calumet		Mailing Address / City / State / Zip (if different than property address)
Premises Registration Number: 00QA92U	Latitude / Longitude	Legal Name of Custodian (if applicable):
BREED/SPECIES/FAMILY: Swine		REASON FOR QUARANTINE: Illegal Import / Testing / Approved Herd Plan required as per PRRS/PEDv movement rule

You are hereby notified that the following described animals and products are quarantined and may not be removed from the premises where now located without written permission of the State Department of Agriculture, Trade and Consumer Protection.

Identification of Animal(s) or Products:

Swine imported into Wisconsin and any other swine located on the premises noted above.

Terms of Quarantine: Swine on this premises are under quarantine until PRRS and PEDv testing of the imported swine is conducted, the results of the testing is submitted to the Program for review, and the quarantine is released by the Department. **A certificate of veterinary inspection with official ID must be obtained for the animal(s) for movement from Iowa to Wisconsin before this quarantine may be released.**

A premises ID was not located in the Wisconsin Livestock Identification Consortium (WLIC) database for this premises. Please register the livestock premises with WLIC by calling 1-888-808-1910. This is a free service and takes 5 minutes to register and receive a premises ID number over the phone. Premises registration needs to be renewed every 3 years.

If PRRS or PEDv test results are positive, the producer and the herd veterinarian must work together to develop a herd plan, and the herd plan must be submitted and approved by the Program before the quarantine is released.

- **The Department must release the quarantine before swine may be moved from this premises.**

Please submit test results or herd plans to:

Wisconsin Department of Agriculture, Trade and Consumer Protection

Division of Animal Health

PO Box 8911, Madison, WI 53708-8911

Telephone: 608-224-4872 Fax: 608-224-4871

Email: DATCPswineherdplans@wisconsin.gov

The Department may inspect the quarantined premises to ensure the animals or products identified in this quarantine order are being held in compliance with the terms of the order.

Signature of person served _____

By order of the Wisconsin Department of Agriculture, Trade and Consumer Protection and the Wisconsin State Veterinarian.

State Veterinarian/Designee Signature <i>Julie Ann McGwin, DVM</i>	Printed Name Julie Ann McGwin, DVM
---	---------------------------------------

By order of the Wisconsin Department of Agriculture, Trade and Consumer Protection and the Wisconsin State Veterinarian, this **Quarantine is released.**

State Veterinarian/Designee Signature <i>Julie Ann McGwin, DVM</i>	Date of Release August 26, 2020
---	------------------------------------

Any person affected by an order of quarantine may petition the Department for review within 30 days of service of the quarantine. An informal hearing shall be granted within 10 days following the filing of such a petition. See sec. ATCP 10.89(6) and ch. ATCP 1.

Personal Information you provide may be used for purposes other than that for which it was originally collected s. 15.04(1)(m) Wis. Stats.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Laura Jungwirth, P.E., Director of Public Works

Meeting Date:

9/29/2020

Title:

Augusta Place Update - carried over from June 30, 2020 and July 28, 2020 Board Meetings

Issue:

The property owners on Augusta Place requested that the Village research into why there continues to be standing water in the ditch, even after the mini-storm project completion in 2014.

Background and Additional Information:

Four storm laterals were launched with a push camera from the homes out to the main on August 13, 2020 by Speedy Clean, Inc. in a follow up to issues found during the mini-storm sewer televising. Video was provided to and reviewed by staff on August 26, 2020.

- W5893 Augusta Place was cleaned of scaling, televised and no offsets were located.
- W5878 Augusta Place storm lateral was located and found to be connected to a separate storm sewer system on Muirfield. No offsets were found.
- Offsets W5883 Augusta Place and N8400 Northshore Road were found on the mini-storm televising, but the push camera gave a closer look at each individual connection to determine severity and pipe depths. W5883 Augusta had an offset of $\frac{1}{4}$ of the pipe and the N8400 Northshore offset is at $\frac{1}{3}$ of pipe. It was found that these connections were made with a Fernco coupling rather than installing bends in the PVC. While Fernco couplings are commonly used for pipe connections, they should not be utilized if pipes are offset. This does not provide a water-tight system, allows for infiltration and exfiltration when sump pumps are in use and result in premature failures.

Overall, there were calcification deposits (scale) noted in sump pump laterals and in the mini-storm sewer system due to naturally occurring minerals in the shallow bedrock and groundwater. Buildup over time will reduce the capacity of the pipes and ability for them to convey the constant water from sump pump discharges. The result is that water pushes out of pipe joints and seeps out of the system and into surrounding soil.

Infiltration was noted throughout the pipe network, particularly around manholes and lateral connections to the mini-storm system. While not severe, the combination of the calcium buildup and connections not being water-tight could result in exfiltration into the ground during frequent sump pump discharges. Many laterals are very shallow especially at the bottom of the ditch; the N8400 Northshore Road lateral in particular only has 3" of topsoil over it.

Don Heitpas and Sons, Inc. and Carl Bowers & Sons were contacted after push camera televising was completed to obtain estimates on utility and restoration work. Heitpas did not have availability this fall, Bowers did and provided quotes. They are available any time in October.

Observations and Recommendations:

It appears that the periods of standing water in the Augusta and Northshore roadside ditches after rain events could be due to potential seepage from storm laterals from constant sump pump discharge, natural settlement and soil deposition that has occurred the ditch flow line, high groundwater levels or any combination of these factors. Water standing in the ditch near the eastern intersection of Northshore and Augusta is likely due to constant sump pump discharges that exit the storm sewer pipe at the N8400 Northshore Road driveway apron. The roadside ditches on Augusta Place are somewhat flat at roughly 0.50%, so even slight standing water at the intersection could easily back up east into Augusta Place.

Option 1: Complete repairs on offsets and perform spot repairs on Augusta Place ditch flow line. Contractor cost would be \$500 for each offset repair and approximately \$1,500 for grading and restoration in isolated areas of the ditch flowline. Total estimated cost: \$2,500.

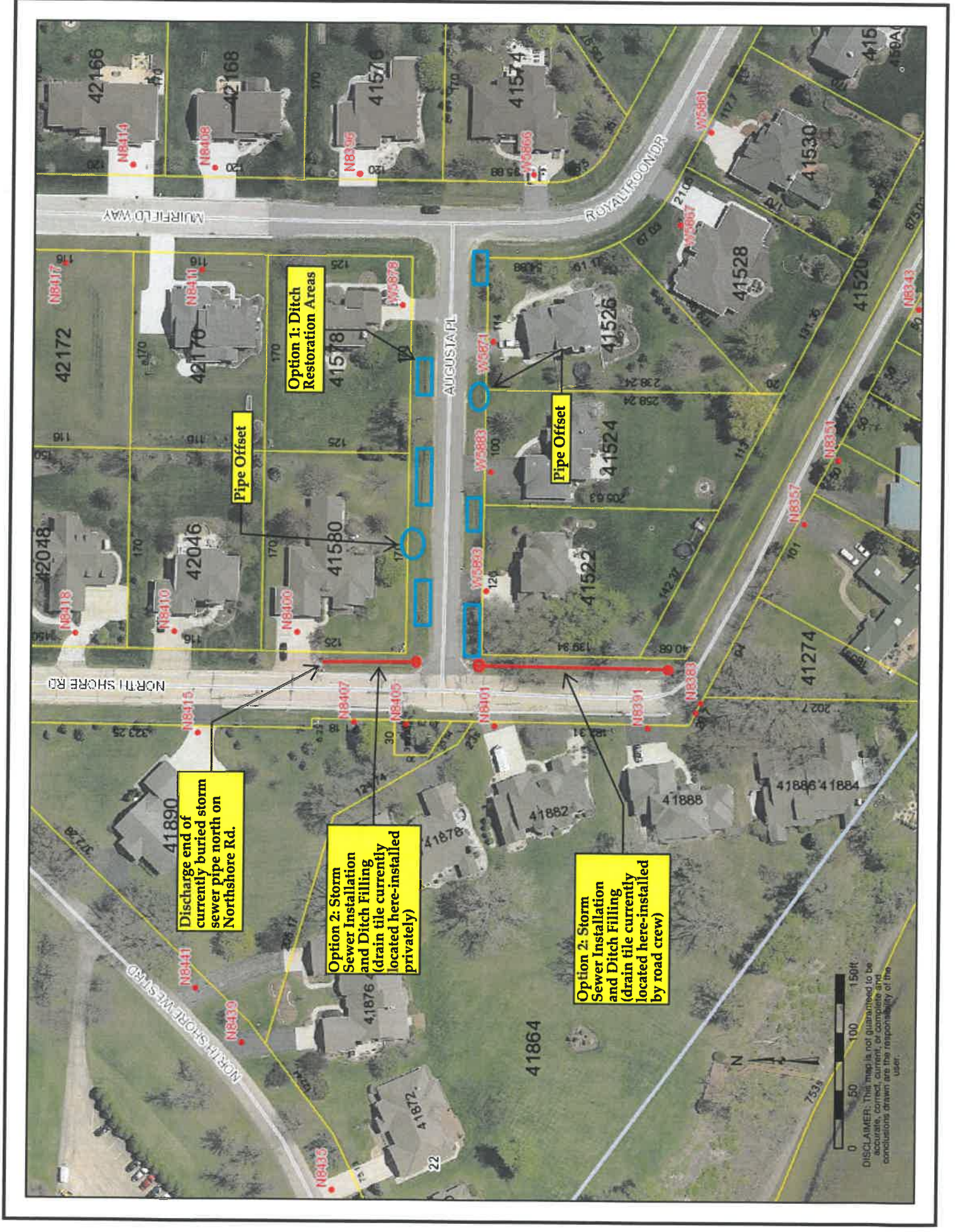
Option 2: Repair offsets and complete spot repairs on flow line of ditch outlined with Option 1 and install 18" storm sewer along the eastern side of Northshore Road and fill in ditch. Total estimated cost: \$34,000.

Option 3: Repair offsets and install 18" storm sewer along the eastern side of Northshore Road and on the north and south sides of Augusta Place (from Northshore to Muirfield) and fill in ditches. Total estimated cost: \$102,000.

Staff recommends completing Option 1 to address original construction issues and smooth out the areas of sediment deposition and settlement in the ditch flow line. Due to the high levels of calcification deposits in this area, laterals and mini-storm pipes should be routinely cleaned on a 5-year cycle. Village would be responsible for the mini-storm system and homeowners for their private laterals. When the surface of Northshore Road ultimately requires resurfacing, consider adding to the contract to install pipe and fill in the eastern road ditch per Option 2.

Attachments:

- Layout of Options 1 and 2
- Cost Estimates
- Investigation Information and Original Mini-Storm Plan Layout
- Augusta Place Push Camera Televising Photos from August 13, 2020
- Augusta Place Mini-Storm Televising Photos from July 16, 2020
- Ditch Photos from July 8, 2020



Discharge end of currently buried storm sewer pipe north on Northshore Rd.

Option 2: Storm Sewer Installation and Ditch Filling (drain tile currently located here-installed privately)

Option 2: Storm Sewer Installation and Ditch Filling (drain tile currently located here-installed by road crew)

Option 1: Ditch Restoration Areas

Pipe Offset

Pipe Offset

0 50 100 150ft
 N
 DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Augusta Place Cost Estimates

Option 1

Item	Quantity	Units	Unit Price	Total Price
Lateral Offset repairs	2	Each	\$ 500.00	\$ 1,000.00
Restoration on offset repairs	33.33	SY	\$ 6.00	\$ 200.00
Restoration on ditches*	222.22	SY	\$ 6.00	\$ 1,333.33
				\$ 2,533.33

Option 2

Item	Quantity	Units	Unit Price	Total Price
Lateral offset repairs	2	Each	\$ 500.00	\$ 1,000.00
18" storm sewer	250	LF	\$ 80.00	\$ 20,000.00
18" flared end section	2	Each	\$ 700.00	\$ 1,400.00
Storm manhole or Inlet	3	Each	\$ 2,000.00	\$ 6,000.00
Restoration on offset repairs	33.33	SY	\$ 6.00	\$ 200.00
Restoration on ditches*	222.22	SY	\$ 6.00	\$ 1,333.33
Restoration over 18" pipe	416.67	SY	\$ 8.00	\$ 3,333.33
Inlet Protection	3.00	Each	\$ 100.00	\$ 300.00
Temporary Ditch Checks	4.00	Each	\$ 100.00	\$ 400.00
				\$ 33,966.67

Option 3

Item	Quantity	Units	Unit Price	Total Price
Lateral offset repairs	2	Each	\$ 500.00	\$ 1,000.00
18" storm sewer	950	LF	\$ 80.00	\$ 76,000.00
18" flared end section	2	Each	\$ 700.00	\$ 1,400.00
Storm manhole or Inlet	5	Each	\$ 2,000.00	\$ 10,000.00
Restoration over 18" pipe	1550.00	SY	\$ 8.00	\$ 12,400.00
Inlet Protection	5.00	Each	\$ 100.00	\$ 500.00
Temporary Ditch Checks	8.00	Each	\$ 100.00	\$ 800.00
				\$ 102,100.00

*Restoration on ditches includes approx. 250 linear feet of ditch work/spot repairs

makino_w:\PROJECTS\H0006\940741\04_AUGUSTA_PLACE.dwg, 10 AUGUSTA PLACE.dwg, 5/15/2014 3:18 PM arnht, j:\msh\h_north_shore_estates\to_c\acro-allison_drive\to_c\acro_mls_north_shore_estates.dwg

Discharge end of existing buried storm sewer at end of N8400 Northshore Road driveway upon

- RMP LEGEND**
- ① EROSION BALES/STONE DITCH CHECK
 - ② CULVERT PIPE DITCH CHECK

Storm lateral located on separate disconnected system that drains north.

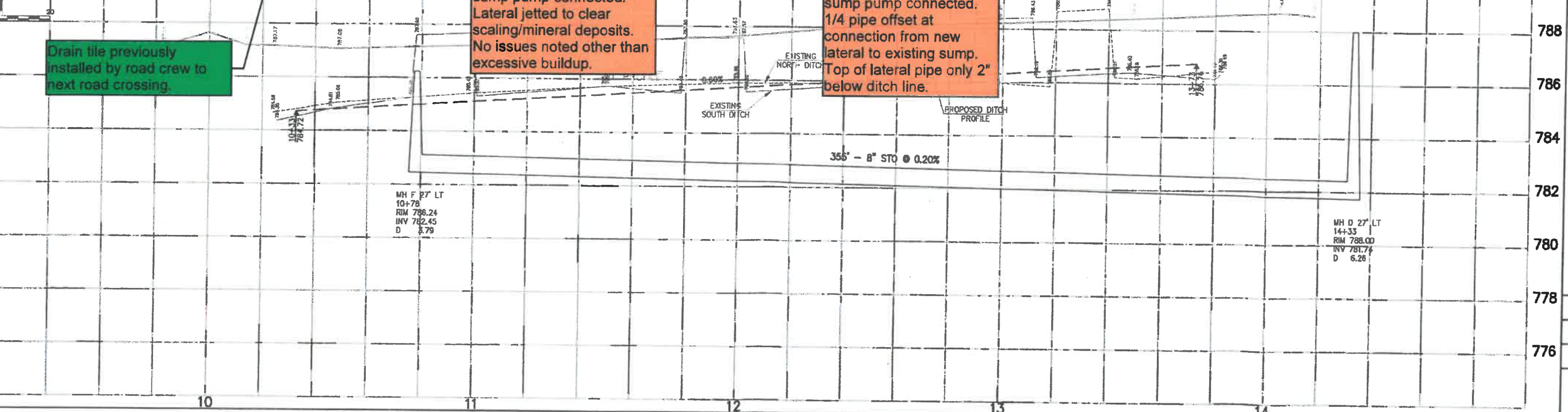
Storm lateral installed & sump pump connected. 1/3 pipe offset at connection from new lateral to existing sump.

Mineral deposit buildup noted in mini-storm pipe at Manhole D

*-STORM SEWER LATERAL CONNECTION TO EXISTING SUMP PUMP LATERAL



SCALE - FEET



SEE SHEET 11

SEE SHEET 11

McMAHON
 ENGINEERING & ARCHITECTURE
 14415 McMAHON DRIVE, MENASHA, WI 54956
 Mailing: P.O. BOX 1025, MENASHA, WI 54956
 Tel: (920) 751-4200 Fax: (920) 751-4204
 www.mcmahon.com

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NO.	
DATE	
REVISION	

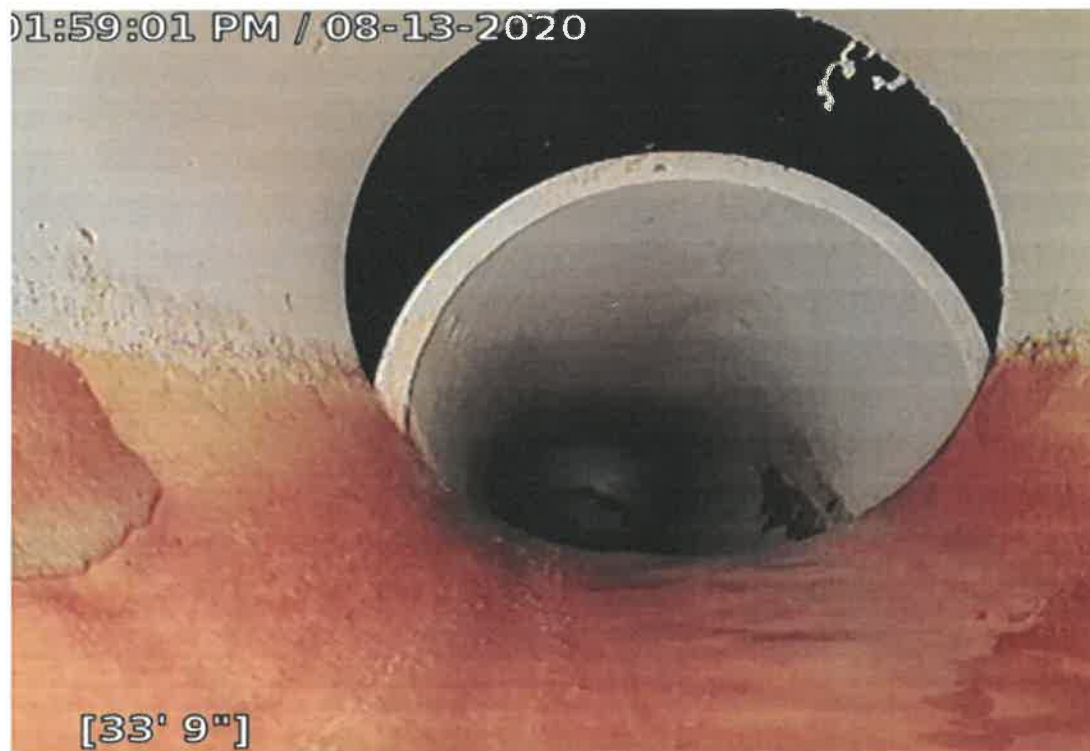
NORTH SHORE ESTATES
 VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
 AUGUSTA PLACE

DESIGNED LRR	DRAWN MJA
PROJECT NO. H0006-940741.04	
DATE 4/2014	
SHEET NO. 10	

Augusta Place Push Camera Televising (Launched from Home) 8-13-2020



W5883 Augusta Place Pipe Offset



N8400 Northshore Drive Pipe Offset

01:23:32 PM / 08-13-2020



[72' 11"]

W5893 Augusta Place Scale Deposits

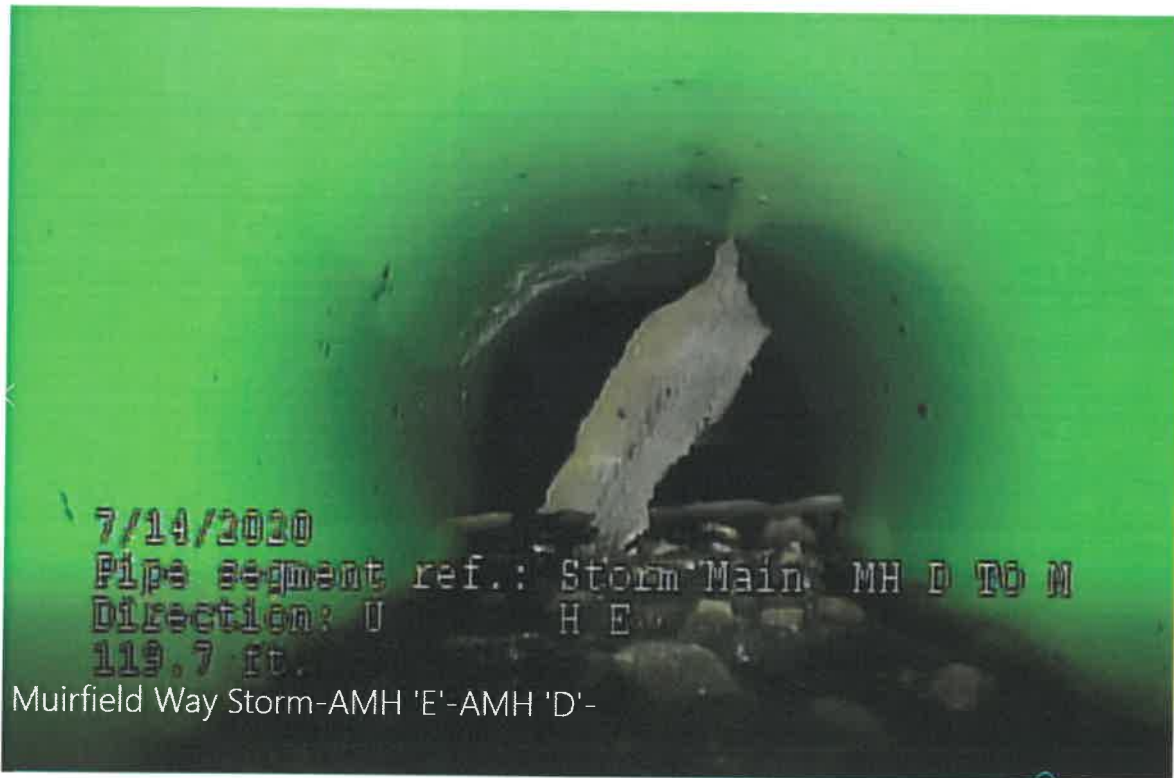
Augusta Place Storm Sewer Televising 7-16-2020

General observations:

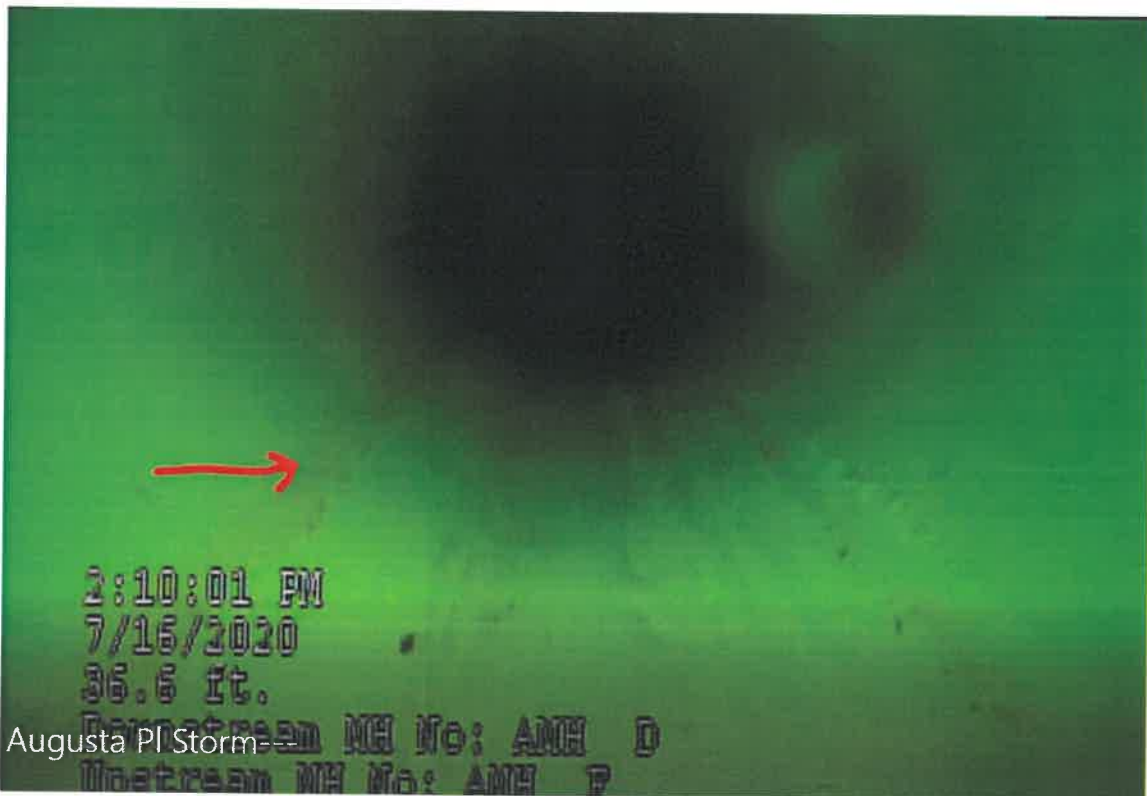
- Severe mineral deposits throughout the mini-storm pipe and within storm laterals. Mini storm had to be jetted to clear the pipe of blockages as the camera could not get through.
- Infiltration of water into the system was noted throughout the pipe system, especially at connections to structures and laterals.



Mineral deposits removed from the mini-storm pipe.



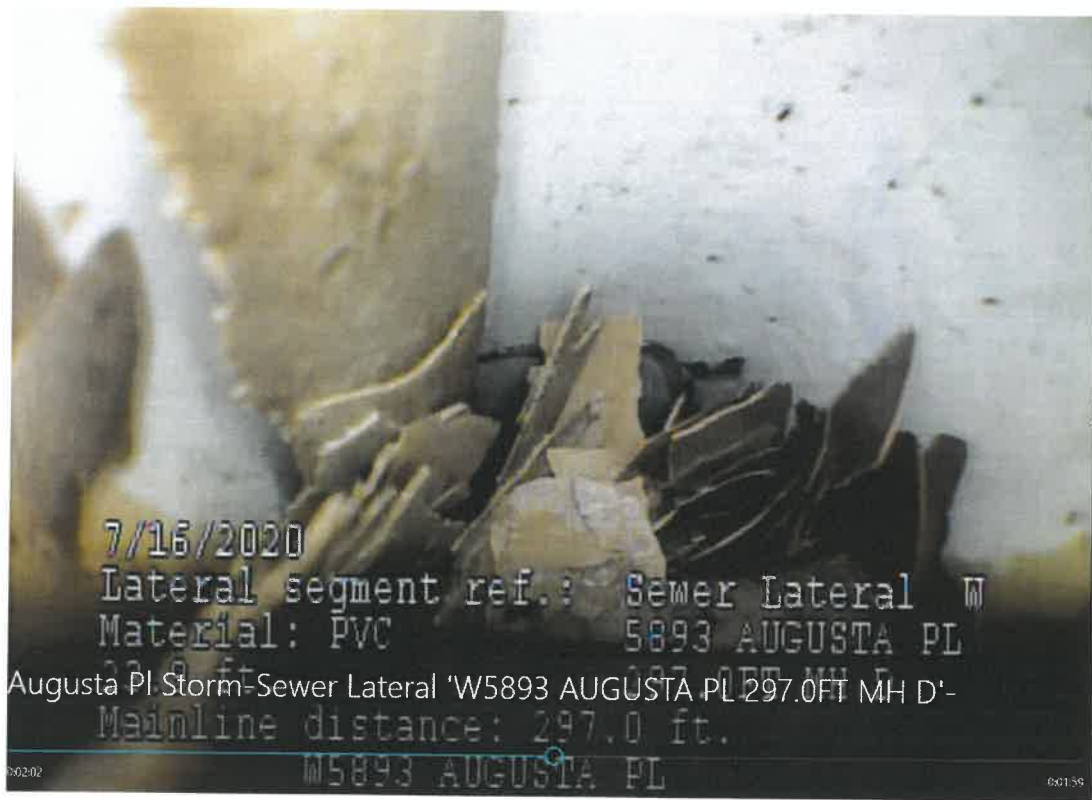
Mini-storm sewer pipe on Muirfield Way from Manhole D heading towards Manhole E. These deposits were noted near the storm lateral to N8408 Muirfield Way.



The drawn arrow indicates the elevated normal water line due to the mineral deposit buildup in the pipe. Pipe was jetted and material removed since camera could not get through. This was observed just past Manhole D traveling towards Manhole F on Augusta Place.



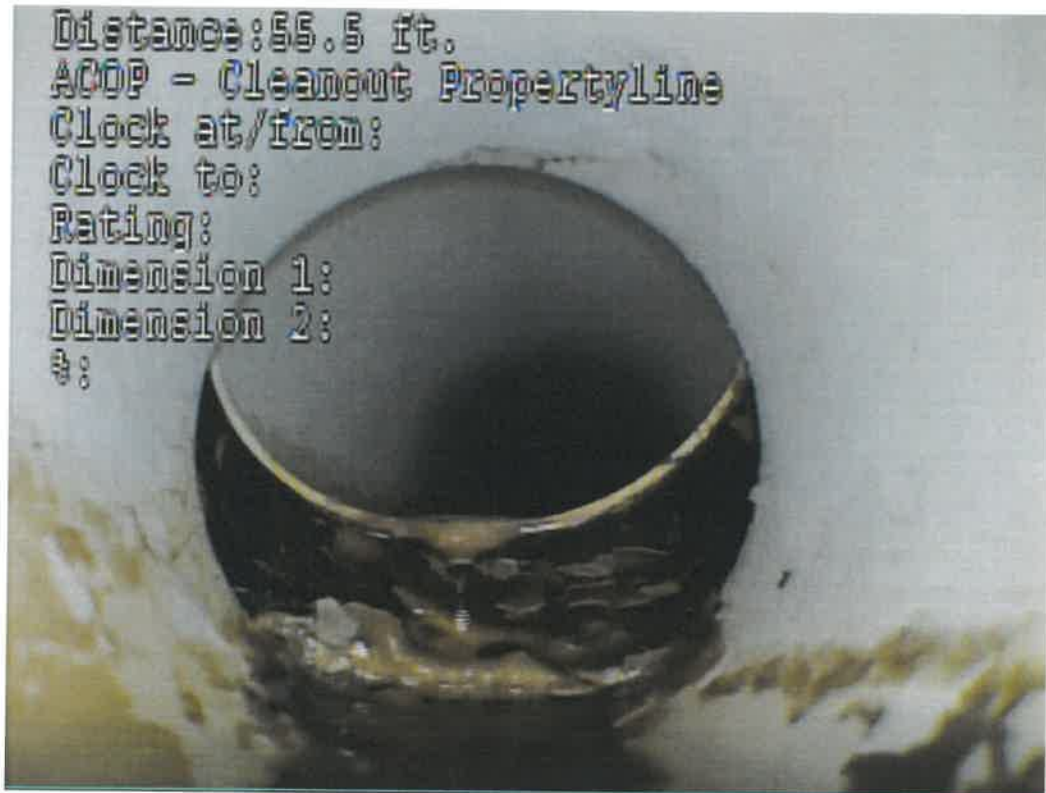
Infiltration visible near Manhole D at the corner of Muirfield and Augusta. The arrows point to the water infiltrating at the joint.



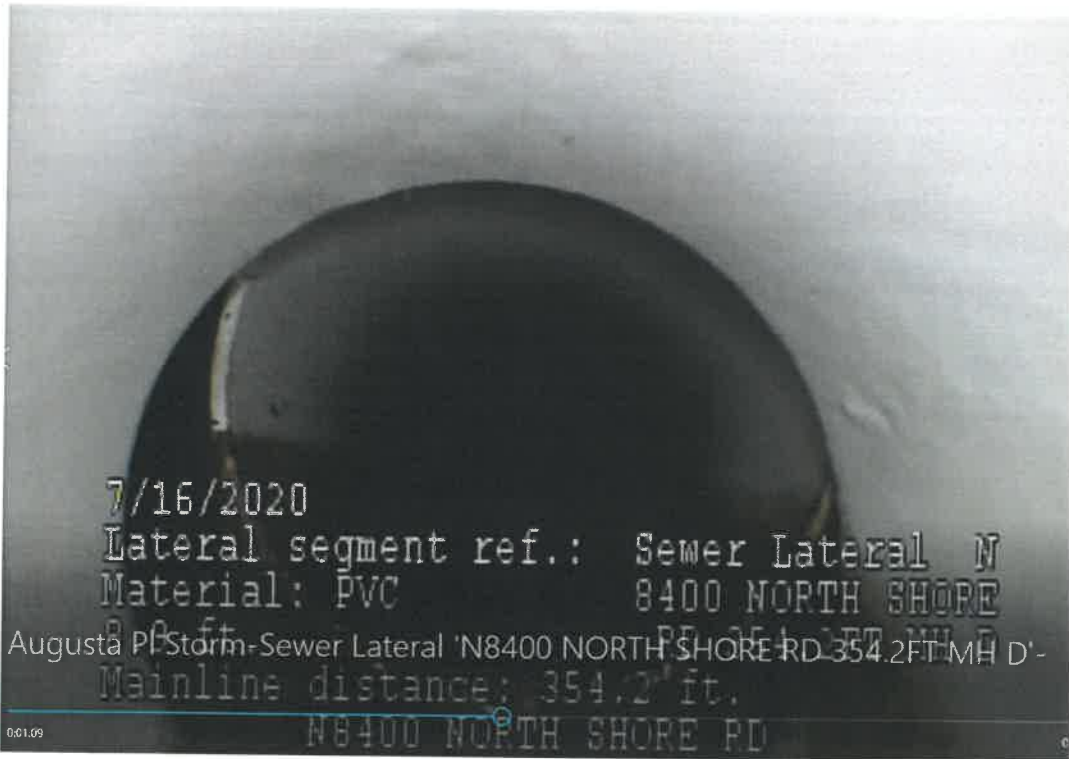
W5893 Augusta Place storm lateral. Lateral is active and connected, but severe scaling was noted at 25-feet into the lateral, so the entire lateral was unable to be televised.



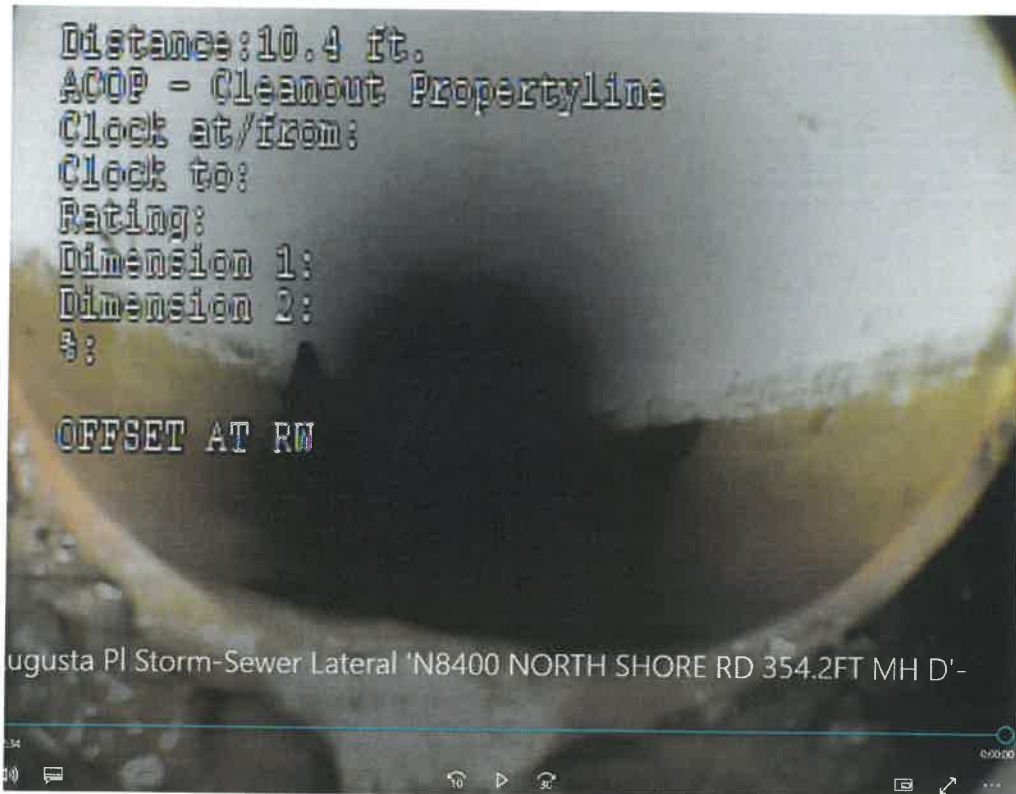
W5883 Augusta Place storm lateral. Lateral is active and connected but offset in the connection was noted at approximately 55-feet into the property from the mini storm.



Close-up of the offset at W5883 Augusta Place. Slight scaling/mineral deposits are also visible.



N8400 Northshore Road storm lateral. Lateral is active and connected but offset in the pipe connection was noted at approximately 10-feet into the property from the mini storm.



Closeup of the offset at N8400 Northshore Road.

Augusta Place Ditch Photos 7-8-2020



Looking west along the northern ditch of Augusta from Muirfield.



Looking west along the northern ditch of Augusta from W5878 Augusta driveway.



Looking west along the northern ditch of Augusta from the shared property line of W5878 Augusta and N8400 Northshore.



Looking east along the northern ditch of Augusta at N8400 Northshore.



Northeastern corner of Augusta and Northshore looking west on Augusta.



Looking north along the eastern ditch of Northshore Rd. There is a corrugated drain tile installed along this section of ditch that appears to be draining a sump discharge.



Looking south along the eastern ditch of Northshore at the Augusta intersection. This area had the most saturated ground on the entire section analyzed.



Looking east along the southern ditch of Augusta from Northshore.



Looking west at the southern ditch of Augusta from W5893 Augusta Pl.



Looking east along the southern ditch of Augusta from W5893 Augusta.



Looking west along the southern ditch of Augusta from W5883 Augusta.



Looking west along the southern ditch of Augusta from W5871 Augusta.



Looking east along the southern ditch line of Augusta from W5871 Augusta.



Looking south at the southwestern intersection of Royaltroun and Augusta. Just to the left of the dead spot in the grass is the roadside culvert.



APPLICATION FOR BOARDS, COMMITTEES OR COMMISSIONS

Preference (please check):

- Village Board, Plan Commission, Zoning Board of Appeals, Election Inspector, Fire Commission, Administrative Committee (checked)

Name JULIE LOPAS

Address

Resident of Harrison (# of years) 21 Phone

Name of Employer Retired

Occupation Phone

Education (Please indicate the highest grade completed or highest degree and major course of study.)

Accounting, Business Administration BA degree

Civic and other activities (Please list past and present civic activities and organizational memberships, especially those which may be relevant to the appointment you are seeking.)

Trustee Lovers - St. Bernadette Parish Appleton Parish Council Leader

Time constraints relative to the duties of the committee or commission position

Unknown until position is explained can't answer

What do you believe to be the most important task or basic mission of the committee or commission in which you are interested?

Administration is made up of checks + balances. Maintaining these checks + balances in any administrative area is important to the well being of the Village

To the best of your knowledge and belief, would there be any conflict of interest (personal business, investments, etc.) if you were appointed to a committee or commission? If yes, why?

No

Comments (Please briefly describe other qualifications, experience, and other information which you would like the Board to consider or which you believe are particularly relevant to the appointment you are seeking.)

Prior to moving to Harrison I've lived in the Village of Ashwaubenon. The one thing that I have learned is you have to use and have a qualified staff and they need to seriously take their recommendations

Return by mail to:
Village of Harrison
W5298 Hwy 114
Harrison, WI 54952

Or email to the Village Clerk at: jweyenberg@harrison-wi.org



HARRISON FIRE RESCUE BY-LAWS

Membership Adopted V15
6/1/2020

Revised V16
9/16/2020

Preface
Preamble
Mission

Article 1: Organizational Norms

Article 2: Membership

Section A: Equal Employment Opportunity
Section B: Application Process
Section C: Qualifiers
Section D: Training Requirements
Section E: State Compliance
Section F: Membership Retention Requirements
Section G: Points System
Section H: Emergency Call Requirements
Section I: Measurement Process
Section J: Probation
Section K: Leave

Article 3: Meetings

Section A: Officer Staff
Section B: Harrison Fire Rescue Business
Section C: Fire Staff
Section D: EMS Staff
Section E: Specially Called
Section F: Order of Business

Article 4: Member Duties and Rules

Article 5: Officers

Section A: Positions
Section B: Expectations
Section C: Qualifications
Section D: Job Qualifications, Descriptions & Requirements for Specific Officer Positions
 D1: Lieutenant
 D2: Captain
 D3: Assistant Chief
 D4: Deputy Chief
 D5: Chief
 D6: Secretary
 D7: Treasurer
Section E: Promotions

Article 6: Discipline

Article 7: Continuing Education

Article 8: Amendments

Amendment A: Pay Scale

Amendment B: Probationary Evaluations

Amendment C: Discipline Reports

Amendment D: Employee Assistance Provider

PREFACE

The Village of Harrison (the "Village") has established a Fire Department pursuant to Wis. Stats. 61.65 (the "Department"), to provide fire and emergency services for the Village. The statutory authorization provides that the Village Board appropriate the funds for the operation of the Department and make determinations as to the size of the Department, including Chiefs, Deputy Chiefs, and other subordinates (collectively the "Members"). To these ends, the Village has authorized the Department to establish By-Laws for the orderly and efficient operation of the Department.

The by-laws approved hereinafter are subject to review and revision as deemed necessary by the Harrison Fire Commission (the "Commission"). These by-laws are intended to be internal regulations of the Department and any approvals by the Commission shall not be construed as creating any contractual obligations or in any way limiting the authority of the Commission pursuant to Wisconsin Statutes.

When it is desired to alter or amend any part of these by-laws, a motion clearly stating the desired alteration shall be made at a regular business meeting and approved by a vote of 2/3 of the Members present, it shall then be submitted to the Commission for approval. Such amendment, if voted, shall take effect upon approval by the Commission.

PREAMBLE

We, the Members of Harrison Fire Rescue, in order to promote a more complete service, maintain a perfect union among ourselves, establish discipline, and promote the substance for which we are associated, do proclaim and establish these by-laws, and ask that they be approved by the Commission.

MISSION

We hereby declare our mission to be dedicated to preserving life and property throughout our entire community with a commitment to service, professionalism, and performance excellence.

ARTICLE 1 – ORGANIZATIONAL NORMS

Although the Department is a Village fire department pursuant to Wis. Stat. §61.65(2)(b), the internal name and the trade name of the Department shall be Harrison Fire Rescue, consisting of Harrison Station 60, Harrison Station 70, and Harrison EMS. The Department can have up to 60 members on the active roster while the EMS Squad (generally known as Harrison Emergency Medical Responders), may consist of a number determined by the Chief with approval from the Commission.

ARTICLE 2 - MEMBERSHIP

SECTION A – EQUAL EMPLOYMENT OPPORTUNITY

The Village of Harrison provides internal equal opportunity and treatment to all qualified applicants and paid-on-call Members. Discrimination against any person because of age, ancestry, arrest record, color, conviction record, creed, disability, marital status, military status, national origin, race, religion, sex, sexual orientation, use or nonuse of lawful products away from work, or any other characteristic protected by state or federal law is prohibited. This policy of Equal Employment Opportunity applies to all internal policies and procedures relating to recruitment and hiring, compensation, benefits, termination, and other terms and conditions of employment. Paid-on-call Members can raise concerns and make internal complaints about discrimination in the workplace without fear of reprisal.

In compliance with Americans with Disabilities Act, reasonable accommodations for qualified individuals with disabilities will be provided when requested, both during the application process and during employment. Such accommodations will be made unless an undue hardship would result.

SECTION B – APPLICATION PROCESS

Any person desiring to become a Member of the Department shall file an application with the Chief. Every applicant must have attained the age of eighteen for employment. The applicant must live within one mile (as measured by public roadway) of any Village fire or EMS district unless endorsed at the recommendation of the interview committee and approved by the Chief.

The Chief and the members of the interview committee shall communicate their recommendations to the Members for consideration and endorsement. Upon review and approval of the Members, the Chief will send a recommendation of the applicant to the Commission for final confirmation.

SECTION C – QUALIFIERS

All applicants shall be required to pass the Village “Emergency Services” physical, which shall be administered by a Village appointed physician. The Village will pay for the expense of the physical and shall execute an individual background check with any other Village hiring requirements.

SECTION D – TRAINING REQUIREMENTS

An applicant for a firefighter position within the Department (a “Firefighter”) is required to successfully complete the *Firefighter-1 State Certification* within one year of Village approval. Members who have not completed the State of Wisconsin minimum requirements for fire training may not participate in any front-line firefighting activities as set forth by Wisconsin Law.

An applicant for an Emergency Medical Responder position within the Department (“EMS”) is required to successfully complete the State of Wisconsin Emergency Medical Responder certification within one year of Village approval. Optionally, the Member may hold EMT, Advanced EMT or Paramedic License. License requirements are governed by Wisconsin Administrative Code HFS 110-113 and scope of care is governed through the Wisconsin EMS Scope of Practice, the NHTSA National Scope of Practice, local protocols as put forth by Medical Direction and rules implemented by the Department. Non-licensed members cannot be the first or only Member of the squad on the call. Non-licensed Members or Members who have not yet been approved by the Chief for full Member status (“Probationary Members”) must wait until a full, non-Probationary Member is on-scene prior to becoming involved. Once licensure is complete, the Member must complete a total of fifteen patient contacts. At the conclusion of these requirements, the candidate will be reviewed by the Members of the EMS squad for endorsement to become a full Member. The Chief may approve full Member status after reviewing the recommendation from the EMS squad.

Members who do not complete the required training within one year of Village approval, may be dismissed and may need to reapply to the Department.

SECTION E – STATE COMPLIANCE

All Members of the Department are required to comply with the State of Wisconsin regulations and laws related to Firefighting and/or Emergency Medical Services, as applicable.

SECTION F – MEMBER RETENTION REQUIREMENTS

Members of the Department are required to meet the following minimum requirements to retain membership:

1. For Firefighters joining after May 1, 2008, successful completion of Firefighter 1 and State Certification.
2. For EMS personnel, Members must maintain Emergency Medical Responder Certification according to State licensure guidelines.
3. All Members must achieve the minimum required points in each 12-month period as defined in the points system described below.
 - a. Firefighter minimum requirement is 16 points.
 - b. EMS minimum requirement is 12 points.
4. All Members must achieve the minimum acceptable percent of dispatched calls as outlined in **SECTION H: Emergency Call Requirements**.
5. All Members must maintain residency within one mile (as measured by public roadway) of the fire or EMS district unless approved by the Chief. The Chief shall review exceptions on a periodic basis and has ability to revoke approval at any time.
6. It is the Member’s responsibility to report any change in contact information (address, phone, email) to the Chief.

7. Members serving as both an EMS role and a Firefighter role must achieve all the requirements for each role as outlined.

SECTION G – POINTS SYSTEM

Members shall earn one point each toward the minimum membership requirement of points per calendar year.

1. Attend Business Meetings. To be counted in the attendance, members must be at roll call. One point is earned for each meeting attended.
2. Participate in a minimum of 4 drills/practices. One point is earned for each drill/practice. *Note: drills/practices lasting four hours in duration or longer will earn two points.*
3. Complete a minimum of four assigned station work responsibilities (fire only). One point is earned for each monthly work responsibility.
4. Ways to earn additional points counting toward the annual points requirement include:
 - a. Special practices approved by the Chief
 - b. Active participation in official committee meetings
 - i. Safety, Truck, SOG, Pub Ed, Etc.
 - c. Active participation in Specialized Teams
 - i. Extrication, RIT, Pump Ops, Rope Rescue, Water Rescue
 - d. Participation in approved outside agency events such as
 - i. Safety League Meetings
 - ii. Fire Investigator’s Meeting
 - iii. Public Education Events
 - iv. Calumet County Dive Team Meeting/Drill
 - v. EMS Trainings

NOTE: Excused absences do not count toward the minimum requirements.

SECTION H - EMERGENCY CALL REQUIREMENTS

Members of the Department will be held to the following performance measures:

1. Firefighters shall respond to a minimum of 20% of dispatched calls annually.
2. EMS Members must respond to a minimum of 20% of dispatched EMS calls annually.
3. A documented exception to the minimum requirements can be granted on a case-by-case basis at the discretion of the Chief when extenuating circumstances exist.

SECTION I – MEASUREMENT PROCESS

The Deputy Chiefs shall evaluate the participation of each Member to ensure the minimum requirements are being achieved when quarterly departmental payroll is executed. Each Member must meet the minimum requirements for in the preceding twelve months or will be notified and will be placed on probation for six months. After six months of probation, the Member will be subject to termination if said Member is not then current on all point requirements and all emergency call requirements.

The official data source of record shall be the incident call reports as entered into the Department call tracking software. Attendance reports filed with the Chief for training, meeting, and committee participation shall also be used.

SECTION J – PROBATION

Any Member that does not complete the minimum requirements in any preceding twelve-month period will be placed on probation by the Chief for a six-month period. Once on probation, the Member shall demonstrate the desire to remain a Member by becoming current on all minimum requirements before the conclusion of the probation period. Upon successful completion as determined by the Chief, the member may be removed from probationary status.

Members who are not current by the conclusion of the probation period shall be subject to dismissal on recommendation of the Chief to the Commission.

SECTION K – LEAVE

The Chief has the authority to grant a leave of absence request. A Member may apply for a leave of absence from the Department for a period not to exceed one year. The member must submit their leave request in writing to the Chief with an acceptable reason.

Any Member called into military active duty will automatically qualify for a leave of absence for the duration of their deployment.

ARTICLE 3 - MEETINGS

SECTION A – Officer Staff Meetings

Department Officer staff meetings shall be held on the first Monday of scheduled months at Station 60 with a start time of 7:00 p.m.

SECTION B – Harrison Fire Rescue Business Meetings

Posted Member meetings of the Department shall be held on the first Monday of scheduled months at Station 60 with a start time of 8:00 p.m.

SECTION C – Fire Staff Meetings

Fire Department staff meetings shall be held on the first Monday of scheduled months immediately following the Harrison Fire Rescue business meeting at Station 60.

SECTION D – EMS Staff Meetings

EMS staff meetings shall be held on the second Monday of scheduled months at Station 60 with a start time of 7:00 p.m.

SECTION E – Specially Called Meetings

The Chief may call special meetings whenever deemed necessary, or when requested in writing by any ten members stating reasons why such a meeting should be held.

SECTION F – Order of Business

A majority of Members per the official roster shall constitute a quorum for the transaction of business. All meeting proceedings shall follow the Parliamentary Rules as established by Robert's Rules of Order. Standard agendas are provided below:

- A) Business Meeting
 - 1. Call to Order
 - 2. Pledge of Allegiance
 - 3. Attendance/Roll Call
 - 4. Correspondence
 - 5. Public Participation
 - 6. Review and approve past meeting minutes
 - 7. Unfinished business
 - 8. New business
 - 9. Next meeting and announcements
 - 10. Adjournment

- B) Staff Meetings
 - 1. Review past meeting notes
 - 2. Topics for discussion
 - 3. Committee Reports
 - 4. Review of Fire/EMS calls
 - 5. Announcements
 - 6. Next Training
 - 7. 10 Minute topic
 - 8. Next meeting

ARTICLE 4 - MEMBER DUTIES AND RULES

It shall be the duty of all Members to strictly obey the lawful orders of the Department Officers duly appointed over them.

- 1. On the alarm of a fire or medical call in the response area, Members shall promptly respond according to Department SOGs.
- 2. No Non-Member of the Department, unless authorized by a chief-level Officer, shall be allowed to ride in the apparatus or handle equipment. Each Member is charged with the enforcement of this rule.
- 3. ~~No Non-Member of the Department, unless authorized by a chief-level Officer, shall be allowed on the scene during training or emergency incidents. Each Member is charged with the enforcement of this rule.~~
- 4. No Members shall be permitted to leave an emergency scene for any reason unless excused by the Officer in Command.

ARTICLE 5 - OFFICERS

SECTION A – POSITIONS

The Department will be led by a Chief appointed by the Commission. All Department Officers are subordinate to the Chief in accordance with Wisconsin statutes.

Other Department Officers include a Secretary and a Treasurer who may serve as presiding Officers during meetings in the absence of a chief-ranking Officer.

The other Firefighter Officers of the Department shall consist of two Deputy Chiefs, two Assistant Chiefs, two Safety Officers with the rank of Captain, four additional Captains, and six Lieutenants.

The other EMS Officers shall consist of a EMS Deputy Chief, EMS Captain, and EMS Lieutenant.

SECTION B – EXPECTATIONS

Firefighter Officers and EMS Officers are required to demonstrate higher knowledge and understanding of firefighting and/or emergency medical service while maintaining those same responsibilities as other Members. In addition to these responsibilities, Officers are expected to assist with incident reporting, training of other members of the Department, following Department policy and supervising others to ensure Department policy is followed. An Officer shall strive for continuous improvement through attending Department offered training/courses from outside agencies as directed and recommended by the Chief.

An Officer's main goal is to protect the public and maintain the safety of the people they lead by helping them perform duties to the best of their abilities. When arriving on-scene, an Officer takes charge of the situation, assesses the dangers, and offers a plan for scene management.

The Chief shall consider the following qualities when recommending Members to the Commission as potential Officers:

- Ability to lead others
- Mutual respect
- Experience in the discipline of fire/medical services
- Technical training
- Personal maturity
- Professionalism

SECTION C – QUALIFICATIONS

Applicants for Officer positions shall successfully demonstrate the knowledge needed to perform the duties of an Officer as defined by NFPA 1021 and meet WI SPS 330 requirements. In order to be appointed, the individual must have:

- Fire commissions require the individual has taken Fire Officer I. Those having Officer commissions prior to October 1st 2018 are grandfathered in.
- A valid WI driver's license

- Be in good standing, meeting all point requirements and emergency call requirements.
- Have demonstrated exemplary behavior at incidents, events, stations and throughout the community
- Extensive knowledge of the streets, highways, and geography of the response area.
- Considerable knowledge of the use of firefighting or EMS tools and equipment
- Ability to conduct training for Department personnel
- Ability to express ideas clearly and concisely both orally and in writing to groups and individuals
- The time to communicate monthly with those assigned under their scope of duty responsibilities

All Officer positions are subject to annual review by the Chief. Officers found not to be in compliance and fulfilling their essential duties are subject to corrective action including, but not limited to improvement plans, demotion, or revocation of Officer status pursuant to Wisconsin statutes.

SECTION D – JOB QUALIFICATIONS, DESCRIPTIONS & REQUIREMENTS FOR SPECIFIC OFFICER POSITIONS

D1 - Lieutenant

Applicants for the position of Firefighter Lieutenant will have served a minimum of three years as a Firefighter or have other relevant Officer experience at the Chief's discretion.

Applicants for the position of EMS Lieutenant will have served a minimum of three years as an Emergency Medical Responder (or higher) or have other relevant Officer experience at the Chief's discretion. Additionally, the EMS Lieutenant will have a current WI Emergency Medical Responder (or higher) license.

Expectations:

- Perform the duties and responsibilities of a Firefighter or Emergency Medical Respond as needed to fulfill obligations and complete tasks
- Assume command in the absence of superior Officers
- Carry out duties in conformance with Federal, State, County, and Local laws and ordinances
- During an emergency incident, in the absence of a Safety Captain, assume said role if assigned by Incident Command
- Respond to any dispatch received, help direct apparatus and personnel to the scene, coordinate work assignments of responding personnel, supervise the setup/configuration of equipment, and oversee emergency scene operations
- Instruct and drill members in the use of tools and equipment, cleaning of facilities and equipment, and any other duties necessary for proper department operation
- Assign team members to duties and equipment as the incident or task requires

- Attend and supervise members participating in public education and public relations activities within the response area
- Enforce Standard Operating Guidelines
- Manage disagreements or issues between department members, maintain discipline and report problems to supervisors as necessary
- Maintain a good working relationship with supervisors, subordinates, and the general public
- Submit reports on incidents, training, drill, activities, or events as required by the Chief
- Complete inventory checks, inspect apparatus for readiness, and station maintenance as assigned by a Deputy Chief
- Attend additional meetings and trainings as assigned by the Chief

Additional Duties for the EMS Lieutenant:

- Assist the Deputy Chief of EMS with the ordering of EMS supplies and maintain inventory
- Serve as the Department rehab coordinator as directed by Incident Command

D2 – Captain

Applicants for the position of Captain will have a minimum of five years' firefighting experience, with at least three years serving on the Department at the time of their appointment. Preference may be considered for a Member who is serving or has served as a Lieutenant for the Department.

Applicants for the EMS Captain will have a current WI Emergency Medical Responder (of higher level of WI emergency medical licensure) license and have been a licensed Emergency Medical Responder (or higher) for three years immediately prior to their appointment. Preference may be given to a member who is serving or has served as the EMS Lieutenant for the Department.

In addition to Lieutenant duties, Captains shall:

- Demonstrate the ability to manage multiple companies at an emergency scene
- Work with the Assistant Chief of their assigned station to coordinate probationary Firefighter orientation and training
- Mentor newly promoted Lieutenants

Additional duties of the Safety Captain:

- When assigned by an Incident Commander, the Safety Captain will monitor incident scene conditions and operations, ensuring the safety of activities and identifying changing conditions, reporting those to the Incident Commander
- Intervene as necessary to prevent loss of life or injury
- Manage the personnel accountability system on emergency scenes
- Review and evaluate incident actions plans and provide risk assessment to the Incident Commander

- Evaluate hot zones, collapse zones, and other hazardous areas to ensure the safe placement of apparatus and personnel while reporting it to the Incident Commander as necessary
- Monitor the on-scene radio communication for distress and mayday calls
- Communicate the needs of the Incident Safety Officer to the Incident Commander if the size and scope of the incident demands assistance
- Serve as chair or co-chair of the department Safety Committee

Additional duties of the EMS Captain:

- Serve as the Department "Ryan White Notification Law" Officer for post-exposure notification
- Coordinate the proper delivery and implementation of EMS specific training
- Serve as the Department rehab coordinator as directed by an Incident Commander
- Represent the interest of Emergency Medical Responders on the Department Safety Committee
- Serve as the on-scene Safety Officer for emergency medical calls

D3 - Assistant Chief

Applicants for the position of Assistant Chief will have a minimum of five years' experience serving on the Department at the time of their appointment. The Assistant Chief position also requires at least three years of Fire Officer experience. Preference may be considered for a member who has seven or more years serving as a member of the Department, five or more years of Fire Officer experience, and has served in the rank of Captain.

Assistant Chiefs are required to demonstrate knowledge and understanding of firefighting techniques and maintain those same responsibilities in the capacity of an Assistant Chief. In addition to those responsibilities, an Assistant Chief will oversee the planning and implementation of Department training as well as maintain training records, serve as the liaison between Department Specialized Teams and supervise others during the activities of an emergency. An Assistant Chief may be assigned other duties to assist other Chief Officers or the Chief. Assistant Chiefs shall assist the Deputy Chiefs in the management of their respective stations.

In addition to Lieutenant and Captain responsibilities, the Assistant Chief shall:

- Have extensive knowledge skill in the use and operation of the various types of firefighting equipment and HFR apparatus with the ability to demonstrate use to others
- Have considerable knowledge of teaching methods and training aids with the ability to supervise and conduct the training and instruction of department personnel and others
- Have considerable knowledge of the principles of building construction
- Have extensive familiarity in the use of technology to deliver training through various means
- Serve in the role of Training Officer to ensure the proper delivery, implementation, and coordination of the Department's training programs.

- Develop standards of training and technical competence for all department personnel
- Ensure the accurate documentation of Department training records utilizing the department record management system
- Manage disagreements or issues between department members, maintain discipline and report problems to supervisors as necessary

D4 - Deputy Chief

Applicants for the position of Deputy Chief will have a minimum of seven years' experience serving on the Department at the time of their appointment. The Deputy Chief position also requires at least five years of Officer experience. Preference may be given to a Member who has ten or more years serving as a Member of the Department, seven or more years of Officer experience, and has served in the rank of Assistant Chief.

EMS Deputy Chief candidates may have preference with National Registry EMT Basic or advanced.

Deputy Chiefs assist the Chief in the management of personnel and equipment assigned to a fire station or the personnel and equipment assigned to serve as Emergency Medical Responders. The Deputy Chiefs shall report to the Chief and assist with duties as directed.

The two Deputy Chiefs of the Fire Department shall oversee their respective assigned fire stations while the EMS Deputy Chief shall oversee the daily activities of the EMS Members.

In addition to Lieutenant, Captain, and Assistant Chief responsibilities, the Deputy Chief shall:

- Have supervisory and management experience
- Be knowledgeable in the use of technology for communication and pertinent data collection
- Finalize all payroll submissions with their respective station or squad for submission to the Chief
- Assist the Chief of the Department with the supervision and management of all personnel assigned to their respective station or EMS team
- Assist the Chief in hiring & promotion of Firefighters
- Ensure the equipment assigned to their station or the EMS team is in a state of readiness and safe to operate
- Report any deficiencies or damage to equipment to the Chief
- Participate in the planning and budgeting process for the Department
- Supervise and ensure execution and recording of all bi-annual fire inspections for the area; including the appointment of Department Fire Inspectors
- Maintain a good working relationship with supervisors, subordinates, elected officials and the general public
- Firefighter Deputy Chiefs shall attend the Calumet County Fire Chiefs meetings

D5 CHIEF DUTIES

The Chief shall be the head of the Department, subject to Federal and State Laws and the Ordinances of the Village. The Chief shall be held responsible for the good order and efficiency of the Department. The Chief shall sign all orders drawn on the Treasurer and submit an expense report annually to the Village Clerk and the Commission on or before January 31st for the prior calendar year. The Chief has the responsibility to assign and reassign Members between stations/squads in order to ensure proper staffing and service needs.

The Chief shall:

- Report to the Commission and the Village Manager
- Attend Commission and Village Board meetings
- Submit monthly activity reports to the Village Board
- Conduct follow-up inspections to all violations
- Attend extra meetings that are arranged by the Village Board or any subcommittees that the Chief is a member

D6 Secretary

Experience Requirement: Applicants for the position of Secretary will have completed their probationary period on the Department at the time of their appointment. Applicants may also serve in other Officer capacities on the Department. The Secretary position is administrative and assists the Chief in communication with the Members. The Secretary reports to the Chief.

An applicant for Secretary of the Department shall meet the following:

- Be in good standing, meeting all points and call requirements
- Ability to express ideas clearly and concisely both orally and in writing to groups and individuals
- Demonstrate understanding of administrative functions on a fire department
- Demonstrate proficiency in written and oral communication
- Demonstrate the ability to use technology to communicate effectively with the membership
- Keep organized official records for the Department
- Develop meeting agendas for Department Business & Staff meetings, making them available for public posting as required by law
- Carry out duties in conformance with Federal, State, County, and Local laws and ordinances
- Maintain Department roster to include important contact information, length of service, and other information as directed by the Chief
- Maintain specialized team lists

D7 Treasurer

Applicants for the position of Treasurer will have completed their probationary period on the Department at the time of appointment. Applicants for the position of Treasurer may also serve in other Officer capacities on Harrison Fire Rescue.

The Treasurer is responsible for the financial record keeping of the Department. The Treasurer assists the Chief in the reimbursement of members from the Department Petty Cash account and develops a monthly financial report. The Treasurer position is administrative and the Treasurer reports to the Chief.

An applicant for Treasurer of Harrison Fire Rescue shall:

- Be in good standing, meeting all point requirements and emergency call requirements.
- Demonstrate understanding of administrative functions on a fire department
- Demonstrate proficiency in written and oral communication
- Reimburse members who present qualifying expenses and documentation from the Petty Cash and maintains the documentation to be turned into the Chief
- Keep organized official financial records for Harrison Fire Rescue
- Carries out duties in conformance with Federal, State, County, and Local laws and ordinances
- Monitor account statements
- Assist the Chief in keeping pertinent financial documents

SECTION E – PROMOTIONS

When an Officer position becomes vacant, the Chief can elect to post the open position at the time of vacancy or may choose to leave the vacant position unfilled for an undetermined period. Positions will be filled at the Chief's discretion subject to Commission approval and may continue to be vacant.

1. Positions shall be posted for a minimum of 14 days.
2. Members shall notify the Chief in writing if they wish to be a candidate for any posted position.
3. Each candidate will complete a five-part assessment:
 - Written communication – supplemental questions to be turned in prior to the day of assessment
 - Oral interview – usual panel shall consist of seven members, to include the Chief, three Deputy Chiefs, and three Members at large. The Chief will serve as the chairperson of the panel.
 - Emergency scene scenario exercise and tactical exercise
 - A written report
 - A human resource management exercise

Once interviews for a posted position have been completed, the panel shall make an advisory recommendation to the Chief for a decision. The Chief may schedule a second interview with the candidate(s) prior to final selection. Once complete, the Chief will submit the recommended candidate for Commission approval.

E1 – Assistant Chief and Deputy Chief Promotion Process

Chief-level promotions will follow the standard Officer process with the following modifications:

- The oral interview panel will consist of the Chief, all Chief-level Officers, a Chief level Officer from outside the Department, a member of the Commission, and a Member at large who is not from the applicant's assigned Station or Squad.

ARTICLE 6 - DISCIPLINE

An internal Department Board of Review may be established by the Chief from time to time as a review mechanism for disciplinary actions related to membership issues and department guidelines. In any situation where a Department Member is accused of negligence of duty, conduct unbecoming, violation of the SOG manual without reasonable cause or justification, or other activities deemed inappropriate, the Chief may follow the progressive discipline schedule described below, but reserves the right to skip any step depending on severity of the issue or violation and the Chief alone may recommend immediate suspension, reduction in rank, or termination to the Commission. In addition, either the Chief or the Commission may suspend any subordinate Member temporarily pending the disposition of charges filed before the Commission.

The termination of employees who fail to maintain the minimum membership requirements does not fall under **Article 6-Discipline**, but rather **Article 2-Membership Requirements**.

Within 7 days of the incident, an Officer may follow the progressive disciplinary schedule to consisting of:

1. Informal Conversation
2. Verbal Documentation
3. Written Documentation
4. Recommendation of Suspension or Termination

Convening a Board of Review:

In the event the accused refutes the allegation or disciplinary action taken, the Chief shall convene the Board of Review within 30 days.

- The Board of Review shall consist of the Chief, three Deputy Chiefs, and the next highest-ranking Officer where the member is assigned. If one of the Officers listed above is involved in the cause for review, the next highest-ranking Officer from the accused member's assigned station/squad shall be part of the Board of Review.
- The accused has the right to provide a written statement, but does not retain the right to be present during the meeting.
- The accused member can appeal the decision of the Board of Review to the Fire Commission within 30 days of notification.

The Commission has the final authority to administer discipline as deemed necessary with a majority vote.

ARTICLE 7 – CONTINUING EDUCATION

The following classes are pre-approved for members of the Department within their respective roles as Firefighter or EMS Member. Upon documented successful completion of coursework, the member will be compensated for a one-time attempt at their current rate for the hours of class and be reimbursed for both the cost of the class and the WI certification test fee.

- Firefighter I
- Firefighter II
- Driver Operator
- Fire Officer 1
- Emergency Services Instructor 1
- Emergency Medical Responder (EMS Squad)

At the discretion of the Chief, other classes may be approved should the course content have a direct and clear benefit for Harrison Fire Rescue.

ARTICLE 8 – AMENDMENTS

Amendment A: Pay Scale

Probation	\$10.00		EMT	.25
2-4 years	1.00		Paramedic/RN	.50
5-7 years	.75		Secretary	.50
8-10 years	.50		Treasurer	.50
11+ years	.50		Lieutenant	2.00
Firefighter II	.25		Captain	3.00
Driver Op.	.25		Assistant Chief	4.00
Fire Officer I	.25		Deputy Chief	6.00
FF & EMR	.25			

Amendment B: Probationary Evaluations

In development.

Amendment C: Discipline Reports

See attached document.

Amendment D: Employee Assistance Provider

All full-time, part time, and Harrison Fire Rescue and their family-members are eligible to participate in the Village Employee Assistance Program (EAP). The EAP provides resources to assist employees and their families in resolving personal circumstances in a confidential manner. Services provided include assessment, counseling, referral, training and support. This program is provided at no cost to the employee or their family. Contract information for the villages EAP provider is listed below.

ThedaCare at Work Employee Assistance Program
(920)749-2390 or 1-800-236-3666

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 29th, 2020

Title:
Short Term Rental Ordinance

Issue:
Should the Village approve a short-term rental ordinance?

Background and Additional Information:

The Village has received some complaints concerning the operation of short-term rentals within the subdivisions of the Village. The Village Board directed staff to research this issue and provide a possible ordinance to address this issue.

Attached in the packet is a draft ordinance modeled on the City of Neenah's ordinance. Staff has also included Madison's ordinance (as requested) and information from the League of Municipalities and the State concerning short term rental regulations.

Ordinance, Resolution, or Policy:

None.

Budget/Financial Impact:

None. The Village would be reimbursed for any expenses related to COVID-19

Attachments:

City of Madison Ordinance
League of Municipalities article on short term rentals
Flow Chart for Short-Term Rentals
Legal explanation of short-term rental law

ORDINANCE V20-12

MUNICIPAL REGULATIONS ON SHORT TERM RENTALS

WHEREAS, in order to promote the health, safety, and general welfare of individuals in the community at large; and

WHEREAS, the Village wishes to monitor and provide reasonable means for residents to mitigate impacts created by tourist housing dwelling units; and

WHEREAS, the Village wishes to implement rationally based, reasonably tailored regulations to protect the integrity of the Village's neighborhoods; and

WHEREAS, the Wisconsin State Statutes allow municipalities to enact or adopt a regulation on short term rentals;

NOW THEREFORE, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following ordinance:

SHORT TERM RENTAL ORDINANCE

Intent.

It is the intent of this chapter to protect the public health, safety and general welfare of individuals in the community at large; to monitor and provide reasonable means for citizens to mitigate impacts created by short term rental dwelling units; and to implement rationally based, reasonably tailored regulations to protect the integrity of the City's neighborhoods.

Standards.

All short-term rental properties shall conform to the following standards:

- (1) There shall be at least two designated off-street parking spots on the short-term rental property for guests;
- (2) All short-term rental property owners or guests must abide by the noise regulations;
- (3) The owner(s) of the property is the only individual(s) allowed to rent out the short-term rental property. Third-party property management companies are strictly forbidden.
- (4) There shall be a limit of two people per bedroom and two additional people. In no case shall a short-term rental dwelling unit exceed ten individuals;

- (5) Guests are not permitted to stay at a short-term rental property for more than 30 consecutive days;
- (6) No recreational vehicles (RVs), campers, tents, or other temporary lodging arrangements shall be permitted on site as a means of providing additional accommodations for paying guests or the owner of the property;
- (7) The owner(s) of the property must obtain a short-term rental permit before any rentals are allowed;
- (8) The short-term rental property shall be the primary residence of the applicant;
- (9) The owner(s) of the short-term rental property is responsible for all applicable lodging and room taxes;
- (10) Providing meals to guests is prohibited.
- (11) A short-term rental property may be rented up to 180 days within a calendar year.

Permit procedure.

The procedure to obtain a short-term rental permit consist of:

- (1) Applicant shall apply for the permit through the Village Planning office. The Village Planner shall review the proposed short-term rental application with the applicant to determine conformance to the required standards;
- (2) Applicant shall be given addresses of all residents (property owners and/or tenants) within 200 feet of the proposed short-term rental property. It is the applicant's responsibility to notify all residents listed and provide evidence to the Village Planner that they have been informed of the proposed short term rental property and the standards for short term rentals set forth in this article;
- (3) Should the Department of Community Development determine that the proposed short-term rental property complies with the established standards, a short-term rental permit shall be issued upon payment of a permit fee established by the Village Board;
- (4) Should the Village Planner determine that the proposal does not conform to the established standards or the applicant has not made a good faith effort to contact and inform the neighboring residents, the proposed short term rental property may be denied. In such case, the applicant may petition the Board of Appeals for a public

hearing, at which time the Board of Appeals may grant or reject the short-term rental request. A fee, as established by the Council, shall be charged to the applicant if such hearing is requested; and

(5) Short term rental permits shall expire one year after issuance and, once granted, may be renewed subject to the provisions of this section by completing a renewal form available from the Village Planning Department and by paying an annual permit fee established by the Council. Failure to apply in a timely manner for renewal, and/or failure to pay the annual permit fee, shall be grounds for revocation.

Special provisions.

Special provisions for short term rental properties are as follows:

(1) Short term rental permits, once granted, may be revoked by the Village Planner or other authorized agent of the Village for cause. Complaints seeking the revocation of such permit shall be filed with the Village Planner. All such revocation hearings shall be conducted in accordance with the requirements for a short-term rental application hearing;

(2) Should a short term rental permit holder die or move to a new location, the existing permit shall automatically be terminated; except, that in the case of death, should a surviving spouse or child, residing at the same address, desire to continue the short term rental, written notice to that effect shall be given to the Village Planner for consideration to authorize continuation of that permit.

Inspection.

There may be one annual inspection each year by the Village Planner or authorized designee. The Village Planning Department or authorized designee shall have the right at any time, upon reasonable request, to enter and inspect the premises for safety and compliance purposes.

Adopted by the Village Board of the Village of Harrison, Wisconsin this ___ day of _____, 2020.

Kevin Hietpas, Village President

Attest: Jennifer Weyenberg, Village Clerk

9.29 - REGULATION OF TOURIST ROOMING HOUSES.

- (1) It shall be unlawful for any person to operate a tourist rooming house (TRH) in the City of Madison without a permit issued by the Zoning Administrator.
- (2) Definitions. For the purposes of this section:
 - (a) A "tourist rooming house" is defined in Section 28.211, MGO.
 - (b) An "operator" is a person who is the owner or lessee of property being used as a TRH and who is conducting the TRH business by, among other things, interacting digitally and in person with guests and is identified in TRH listings and advertisements as the TRH "host." An operator may not be a LLC, Trust, Nonprofit, or other corporate entity.
 - (c) A "primary residence" is defined in Section 28.211.
- (3) Application. Any person wishing to operate a TRH shall submit an application in writing to the City Zoning Administrator along with a non-refundable application fee of one hundred (\$100) dollars. Any submitted application that is not completed and still pending within one (1) year of the date the application is filed and the application fee is paid shall be administratively closed and the applicant must begin the licensing process anew.
 - (a) All applications shall state each of the following:
 1. The name and address of the TRH operator.
 2. The address of the proposed TRH.
 3. Whether the TRH operator is the owner or lessee of the property.
 4. Whether the proposed TRH is the primary residence of the operator.
 5. Whether the TRH operator proposes to use the TRH solely for stays of more than six (6) but fewer than twenty-nine (29) consecutive days.
 6. Whether the proposed TRH is contained in a dwelling unit that is subject to rules, regulations, or bylaws of a condominium association.
 7. Any other information the Zoning Administrator may reasonably require.
 - (b) All applications shall be accompanied by documented proof that:
 1. The applicant has obtained a License from Public Health of Madison and Dane County;
 2. The applicant has registered with the City of Madison's Treasurer's office to pay room tax as required under Sec. 4.21, MGO;
 3. In the case of a renter/applicant, a signed lease explicitly allowing the renter to operate a TRH at the property, a copy of the form used to notify property owner of the TRH operation, acknowledgement from property owner that they have been notified of the TRH operation;
 4. In the case of an owner who proposes to operate a TRH in a dwelling unit that is subject to rules, regulations, or bylaws of a condominium association, a letter of permission from the condominium association which states that the operation of a TRH in the dwelling unit is allowed by the condominium association's rules, regulations, or bylaws; and
 5. Any other information the Zoning Administrator may reasonably require.
 - (c) All applications shall be accompanied by the following documentation:
 1. Floor plans of the dwelling unit intended for use as tourist rooming house.
 2. A guest registry as required by the Zoning Code.
 3. Contact phone numbers and email addresses of both the property owner and TRH operator as required by the Zoning Code.
 4. A listing of all websites and places where the TRH operator has advertised and intends to advertise the TRH.
 5. A signed and notarized affidavit stipulating that the TRH is the operator's primary residence or that the TRH will be used solely for stays of more than six (6) but fewer than twenty-nine (29) days.
 6. Any other information the Zoning Administrator may reasonably require.
- (4) Notice. Prior to receiving a TRH permit, the operator shall provide notice to the property

owner (unless the property owner is also the operator). The notice shall be on a form provided by the Zoning Administrator and provide a brief description of the proposed TRH, including the maximum number of occupants and how the operation will meet the zoning code regulations contained in Sec. 28.151, MGO.

- (5) Inspection. Prior to issuing a permit to operate a TRH or approving the renewal of an existing permit, the Zoning Administrator shall inspect the premises to ensure compliance with Chapter 28, MGO (Zoning Code). At all other times, a TRH shall be available for inspection by City staff with at least forty-eight (48) hours prior written notice. However, if the City has probable cause to believe that a violation of this ordinance has occurred or is occurring, an inspection may occur at other times.
- (6) Permit Issuance. The Zoning Administrator shall grant a TRH permit upon verification of a complete TRH application and compliance with Chapter 28, MGO (Zoning Code), including specifically the zoning regulations contained in Sec. 28.151 related to the operation of a TRH.
- (7) Compliance with Zoning Code. No permit shall be issued or maintained unless the proposed TRH is in full compliance with Chapter 28, MGO (Zoning Code), including specifically the zoning regulations contained in Sec. 28.151 related to the operation of a TRH.
- (8) Transferability. Permits issued under this Section shall not be transferrable.
- (9) Permit Fees. The fee for a TRH operator permit shall be one hundred dollars (\$100) per year. Annual permits shall expire on the thirtieth (30) day of June after the granting thereof. Renewal permits shall be obtained on or before June 30 of each year as provided in sub. (10) below or be subject to a late filing fee of one hundred dollars (\$100) in addition to the permit renewal fee. Payment of the late filing fee shall not relieve any person from any other penalties prescribed in this chapter for failure to possess or obtain a permit.
- (10) Renewal. TRH operator permits shall be renewed by the thirtieth (30) day of June of each year. Prior to receiving a renewal permit, the TRH operator shall provide the Zoning Administrator with any updates or changes to any of the documentation required in sub. (3) above or submit a statement to the Zoning Administrator stating there have been no changes to the information contained in the documentation. Prior to issuing a renewal permit, the Zoning Administrator may conduct a reinspection as provided in sub. (5) above.
- (11) Enforcement and Violations. The Director of Building Inspection or designee shall enforce this ordinance. Any person who operates a TRH without a permit or in violation of this ordinance, upon conviction thereof, shall be fined not less than five hundred dollars (\$500) nor more than one thousand dollars (\$1000). Each day or portion thereof such violation continues shall be considered a separate offense. Any fine imposed under this subsection shall be doubled if the violator's permit has been revoked under Sub. (12) below.
- (12) Revocation. The Director of Building Inspection or the Common Council may suspend, deny or revoke a permit issued hereunder for failure of a permittee to comply or maintain compliance with, and/or for violation of, any applicable provisions of this ordinance. Any such suspension or revocation is reviewable under Sec. 9.49, MGO. A revocation shall result in a 6-month prohibition on the issuance of a new permit at the property.
- (13) Initial Compliance Date. This ordinance becomes effective on April 15, 2020. All TRH Operators in the City of Madison shall obtain a permit as required by this section no later than October 1, 2020.

(Cr. by ORD-20-00036, 4-14-20)

9.30 - PENALTY.

Any person, firm or corporation who shall violate any of the provisions of this chapter for which special penalty has not been provided shall be subject to a penalty of not more than two hundred dollars (\$200) for each and every violation.

Short-Term Rentals

Remzy Bitar, Attorney, Municipal Law & Litigation Group, S.C.



As short-term rentals (STRs) such as Airbnb and VRBO become more popular, local governments face classic issues associated with the influx of new uses that can create adverse side effects for the community. Some communities welcome the trend; others do not. For those questioning STRs, two competing interests arise: NIMBY versus “fundamental right to unfettered use of my property.” For unprepared communities, residential zoning and other public and private land use controls do not adequately address this growing trend. Some communities have tried to adopt amendments to their zoning ordinances to expressly restrict and/or regulate short-term rentals, but those amendments have fallen flat in court.

Seeking to address the competing interests, the Legislature created Wis. Stat. § 66.1014 in the 2017 WI Act 59, Biennial Budget Act. The statute contains one relevant definition for “residential dwelling” (“any building, structure, or part of the building or structure, that is used or intended to be used as a home, residence, or sleeping place by one person or by 2 or more persons maintaining a common household, to the exclusion of all others”).¹

Section 66.1014 has several features of note.

First, municipalities cannot prohibit STRs for 7 consecutive days or longer, referred to here as the “prohibition” provision.²

Second, the Legislature addressed regulation of the “durational” aspects of

STRs. If a residential dwelling is rented for periods of more than 6 but fewer than 29 consecutive days, a municipality may limit the total number of days within any consecutive 365-day period to no fewer than 180 days and may require those maximum days to run consecutively. However, it may not specify the period of time during which the residential dwelling may be rented, such as requiring rentals stretch over winter.³

Third, the Legislature unambiguously retained local power – “[n]othing in this subsection limits the authority of a political subdivision to enact an ordinance regulating the rental of a residential dwelling...”⁴ That section leaves local government free to regulate other aspects of STRs in a manner that is “not inconsistent” with the prohibition or durational provisions noted above. Significantly, “[a]ny person who *maintains, manages, or operates*” an STR “shall” obtain a local license, if required by local ordinance.⁵

Fourth, there are non-textual aspects to § 66.1014. The Legislature did not place the law under the city and village zoning enabling statute, Wis. Stat. § 62.23. Moreover, when the Legislature wants to completely regulate an industry and preclude or limit the ability for local regulation, it does so clearly. The Legislature did only two things with this statute: removing the power to prohibit STRs and setting durational provisions on the “total number of days.” Of all the other areas the Legislature could have withdrawn from local government (other than taxation, not discussed here), the Legislature did not address such areas but allowed local control and

licensing. The Legislature’s treatment of STRs stands in stark contrast to the Legislature’s sweeping removal of local power elsewhere, such as cellular tower regulation, wind farms, livestock siting operations, concealed carry, conditional uses, shoreland zoning and alcohol. In these areas, and many others, the Legislature’s regulatory framework has various and extensive subject matter components that are expressly meant to curtail local power.

Until recently, no Wisconsin court had addressed this statute. Just last month, in *Good Neighbors Alliance (GNA) v. Town of Holland*, Case No. 2019CV000269, the Sheboygan County Circuit Court, the Honorable Edward Stengel presiding, issued a decision of first impression in this state, specifically addressing various aspects of Holland’s STR ordinance that were specifically designed to address local concerns, harmonize the statute and address the pre-suit complaints and demands of the plaintiffs. The Town Board worked hard to draft an Ordinance that satisfied competing concerns, followed § 66.1014 and Wis. Admin. Code § ATCP 72 (administrative rules “tourist rooming houses” such as STRs) and could withstand judicial scrutiny.

GNA’s primary claim asserted the statute created a preemptive effect on local regulation, enshrining the right to free and unrestricted use of one’s property. They argued STRs involve private use of homes, not commercial activity. The court, however, found that the Legislature preserved local power due to carve-outs in the statute and that the Town acted comfortably within its powers.

GNA attacked specific features of Holland's Ordinance as conflicting with § 66.1014, such as:

- **Property Manager:** "Unless the Property Owner resides within thirty-five (35) miles of the short-term rental property, a local Property Manager must be designated for contact purposes and his or her name must be included in the application filed with the Town Clerk. The local Property Manager must reside within thirty-five (35) miles of the short-term rental property and must be available at all times the property is rented. The Property Owner must notify the Town Clerk within three (3) business days of any change in the Property Manager's contact information for the short-term rental and submit the revised contact information to the Town Clerk within the same time period."
- **Insurance:** "The Property Owner shall have and maintain homeowner's liability or business liability insurance for the premises that are used for short-term rental and shall provide written evidence of such insurance with the license application and renewal application forms."
- **Property diagram with application:** "A diagram drawn to scale showing the location of buildings and the on-site, off-street parking area(s) designated for tenants and invitees on the premises."
- **Revocation for Unpaid Fees, Taxes, Or Forfeitures or For Any Violation of State or Local Laws:** "A license may be revoked by the Town Board during the term of a License Year and following a due process hearing for one or more of the following reasons: (1) Failure by the licensee to make payment of delinquent fees, taxes, special charges, forfeitures or other debt owed to the Town. (2) Failure to maintain all required local, county and state licensing requirements.

(3) Any violation of local, county or state laws or regulations which, based upon their number, frequency and/or severity, and their relation to the short-term rental property, its owner(s), tenant(s), occupant(s) or visitor(s), substantially harm or adversely impact the predominantly residential uses and nature of the surrounding neighborhood."

- **One On-Site, Off-Street Parking Space:** "Not less than one (1) on-site, off-street parking space shall be provided for every four (4) occupants, based upon maximum occupancy."
- **Forfeitures:** "Any person who violates any provision of this chapter shall be subject upon conviction thereof to a forfeiture of not less than \$250 nor more than \$750 for each offense, together with the costs of prosecution, and in the event of default of payment of such forfeiture and costs shall be imprisoned in the Sheboygan County Jail until such forfeiture and costs are paid, except that the amount owed is reduced at the rate of \$25 for each day of imprisonment and the maximum period of imprisonment is 30 days. Each violation and each day a violation occurs or continues to exist shall constitute a separate offense."

With STRs, there are many side-effects related to the health, safety, and welfare of the public. The goal is to allow such use of the property for rentals yet protect the interests and quality of life for long-term residents. The interests being served include: preserving the character of a neighborhood; eliminating nuisances like noise, parking, and trash problems; ensuring building safety; over-occupancy; and responsiveness to neighbor complaints. Such concerns arose in the town of Holland, where it received complaints over a significant period of time, often occurring weekly during the summer months. Complaints of adverse

impacts caused by STR properties in the town of Holland included lewd behavior, unsafe fires on the beach, dogs running at large, excessive noise, trash left on the beach, traffic and RVs along narrow lake roads, and trespassing. One such trespassing event involved the complainant arriving home at night to find renters from a nearby property in the complainant's hot tub.

The town carefully considered its proposed ordinance over the course of several months, including several drafts to balance the Legislature's new statute, preservation of residential property rights and the local interests in protecting the public health, safety, and welfare. After passage of the Ordinance, GNA sought total repeal. The town passed an amended ordinance accomplishing the following:

- the elimination of any restriction on the number of days a property may be rented,
- elimination of restrictions on outdoor events on rental properties,
- elimination of minimum levels of insurance coverage,
- added a provision to allow short-term rental licensure by the town to proceed with evidence that a Wisconsin tourist rooming house license has been applied for rather than actually received,
- removed the requirement for property managers to be licensed with the town,
- removed insurance requirements for property managers,
- documented the appeal steps and procedures for licensure decisions,
- clarified the vehicle restrictions,
- removed annual building and fire inspections requirement,

- removed requirement to provide a property management agreement,
- removed town access to property without consent or inspection warrant,
- removed minimum bathroom requirement, and
- lowered the maximum forfeiture amount.

The Sheboygan Circuit Court found local government can regulate within the same field as § 66.1014 so long as it does not conflict. Due to its careful development of the STR ordinance, Holland survived four-factor preemption analysis and its ordinance was upheld.⁶

1. § 66.1014(1)(b).
 2. § 66.1014(2)(a).
 3. § 66.1014(2)(d)1.

Any community desiring such an ordinance should consult with its legal counsel and should also determine if the Holland case has been reviewed by the Court of Appeals.

Licensing and Regulation 403

About the Author:


Remzy Bitar is an attorney with the Municipal Law & Litigation Group, S.C. and has been practicing in the area of Municipal and Civil Rights Litigation Defense for over 17 years. Remzy handles all aspects of such litigation in both state and federal court including trial and appeals. His experience ranges

from defending civil rights lawsuits against jails and law enforcement, to handling condemnation, zoning and other land use matters, to open records and open meetings law, and to the defense of municipalities and their officials and employees in the areas of First Amendment, Fourth Amendment, and Equal Protection and Due Process.

Remzy began his legal practice after college at Lawrence University, law school at Washington University School of Law in St. Louis, and then completed a judicial clerkship with the Supreme Court of Missouri for the Honorable Laura Denvir Stith. Contact Remzy at rbitar@ammmr.net

4. § 66.1014(2)(c).
 5. § 66.1014(2)(d) & (2)(d)2b.
 6. *Wisconsin Carry, Inc. v. City of Madison*, 2017 WI 19, 373 Wis.2d 543, 892 N.W.2d 233.

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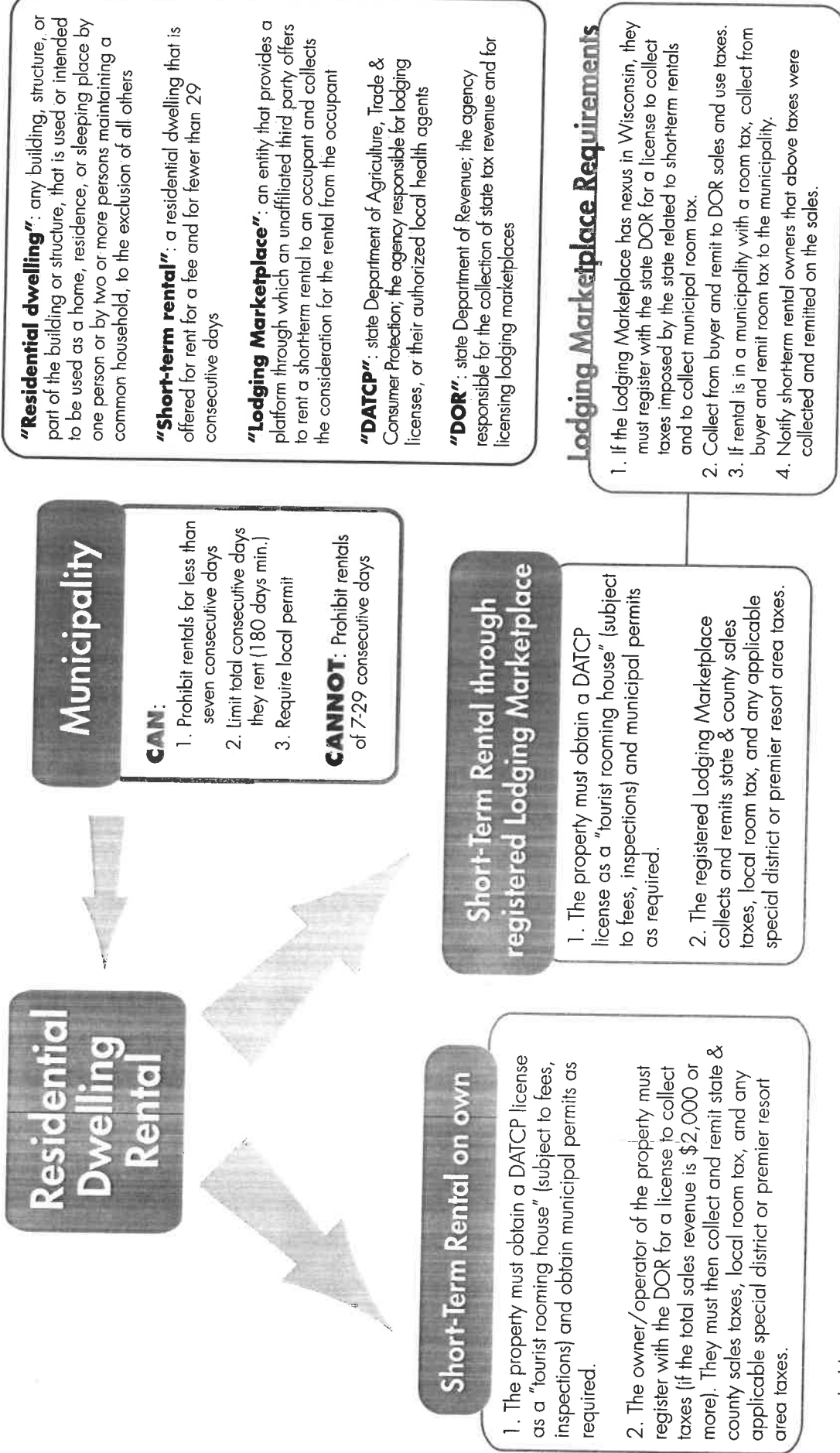
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NEW SHORT-TERM RENTALS LAW

Wisconsin Act 59 - September 2017



provided by:



Wisconsin Hotel & Lodging Association | 1025 S. Moorland Road, Ste. 200, Brookfield, WI 53005
262/782-2851 | WisconsinLodging.org

Contact: Trisha A. Pugal, CAE, President/CEO | pugal@wisconsinlodging.org
Revised March 7, 2018

WISCONSIN VACATION HOME RENTALS GET A BOOST FROM A NEW STATE LAW

Wisconsin is a popular destination for tourists. With coastlines on two Great Lakes, rolling hills dotted with farms, expansive forests offering the unforgettable smell of pine, and many cultural attractions in its two largest cities—Milwaukee and Madison—tourists find plenty of reasons to escape to Wisconsin.

After settling on a destination, the next question for most travelers is where to stay. Hotels and resorts have been the traditional option for years, but tourists are now more frequently turning to vacation rentals as a lodging option. Homeowners advertise their homes for rent on websites like Airbnb and VRBO (Vacation Rental By Owner), and travelers snap up these properties for a weekend or week or two, citing the draw of being able to house their entire family or group under one roof and have a unique backdrop for their vacation memories. It seems like a win-win for homeowners and travelers.

LOCAL ORDINANCES FOR VACATION RENTALS

But vacation rentals have a spotted history in Wisconsin, with local municipalities enforcing varying laws regarding vacation home rentals. With different laws being enforced by each county, city, town and village, and with at least one local zoning agency enforcing what were mere guidelines outlined in an unpublished memo tucked away in a file cabinet for years, homeowners were often left guessing what they were and were not allowed to do when renting their homes. Murdock Law has helped many homeowners challenge enforcement actions by local zoning agencies trying to shut down vacation rentals. We were delighted, then, last fall when state legislators took action to allow short-term rentals, within certain guidelines.

NEW WISCONSIN VACATION RENTAL LAW

Effective September 23, 2017, Governor Walker signed into law the 2017-2019 state budget (2017 Wisconsin Act 59) That state budget includes some provisions relating to short-term rentals of residential dwellings in Wisconsin. Here are the highlights of the new law:

- Short-term rentals are now defined as “a residential dwelling that is offered for rent for a fee and for fewer than 29 consecutive days.”
- Municipalities are permitted to enforce local room taxes on owners of short-term rentals, subject to certain caps.
- Cities, villages, towns, and counties are prohibited from enacting or enforcing an ordinance that prohibits the rental of a residential dwelling for 7 consecutive days or longer.
- If a residential dwelling is rented for periods of between 7 and 28 consecutive days, cities, villages, towns, and counties may limit the total number of days within any consecutive 365-day period that the dwelling may be rented to no fewer than 180 days, and they may require that the days run consecutively.
- Anyone who maintains, manages, or operates a short-term rental for more than 10 nights each year is now required to obtain a tourist rooming house license from the Wisconsin DATCP and also obtain a license for conducting such activities from the city, village, town, or county if any of these enact an ordinance requiring such a license.

In short, Wisconsin homeowners may now rent their houses on a short-term basis for periods of one week or longer, but local governments may impose a tax on such rental activity and may require that the rental activity be limited to 180 days, consecutive or non-consecutive. Homeowners may also have to obtain state and local licenses to rent their properties, depending on how frequently they rent and the licensing laws of the village, town, city, or county where their properties are located. Even with these restrictions, the new State law was welcome news for many homeowners who have opened up their homes to travelers from across the United States and even from other countries.

If you are a homeowner who wants to offer your house for vacation rentals, be sure to keep your rental activity in line with the new State law and watch for any changes to local laws regarding short-term rentals so that you can ensure that you are in compliance. Reach out to the attorneys at Murdock Law if you need additional guidance.

Now, if you are a homeowner who has been renting your house to tourists for years, sometimes for less than one-week periods, you may be asking whether you can continue renting for weekends or other periods of less than one week. The short answer is: Maybe. Depending on your use of the property, you may be able to establish your property as an existing nonconforming use under what are colloquially referred to as “grandfather laws.” Contact the attorneys at Murdock Law if you think this might be your situation and if you need help navigating the laws. We’re here to help protect your property rights.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 29th, 2020

Title:

Purchase of iPads/Tablets for Village Board

Issue:

Should the Village purchase iPads/Tablets for Village Board members?

Background and Additional Information:

The Village Board has requested some quotes in regard to iPads or tablets for Village Board meetings. The iPads or tablets would allow village trustees to conduct meetings from home if COVID-19 restrictions tighten.

Ordinance, Resolution, or Policy:

None.

Budget/Financial Impact:

None. The Village would be reimbursed for any expenses related to COVID-19.

Attachments:

Email from Calumet County IT
iPad and tablet quotes from various vendors.

Travis Parish

From: John Anderson <John.Anderson@calumetcounty.org>
Sent: Wednesday, September 23, 2020 9:54 AM
To: Travis Parish
Subject: Re: iPads Specs

Travis,

We use the basic iPad 10.2 inch. We can usually get them from Apple directly for between \$299-\$329. A new model was just released about 2 weeks ago, so there may be a little lead time to get them if you are thinking of ordering them now.

Along with the iPad, we give the supervisors an option regarding cases. A folio case with no keyboard is about \$50 and a keyboard case can range from \$100 to \$150. That is it for the iPad, but there are other "hidden costs".

We make sure that each iPad is enrolled in our MDM. This allows us to push applications to the board members wipe the devices if need be. There is a cost per user of \$210 and a recurring cost of about \$50 per user, per year. We also use a product called AgendaNotes from iCompass (a Diligent Company). This software is used to build the agenda and push it to the iPads. This was the most user friendly application we looked at. Quite a few of our board members are in their 70s & 80s, so we wanted something a little easier to use, and less overall features. It is hard to give a price on this as we have a minutes module as well as an HD video module. All together this is around \$14k per year. The HD video piece is the most expensive part so I would think just the AgendaNotes piece would be less than say, \$7k per year.

iPads are great, but make sure you have a way to give them the agenda. The iPad is useless unless you have a good way of pushing or publish the information. Also make sure you have decent wireless in your meeting space.

Any other questions, please let me know.

John Anderson
Information Technology Director
Information Technology



206 Court St | Chilton, WI 53014
Phone (920) 849-1629 | Toll-Free (833) 620-2730
Fax (920) 849-1481 | www.calumetcounty.org

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From: Travis Parish <TParish@harrison-wi.org>
Date: Wednesday, September 23, 2020 at 8:20 AM
To: John Anderson <John.Anderson@calumetcounty.org>
Subject: iPads Specs

Tablet Options

Quote #230571 v1



Prepared For:
Harrison, Village of
 Travis Parish
 W5298 Hwy 114 general delivery
 Menasha, WI 54952
P: (920) 989-1062
E: tparish@harrison-wi.org

Prepared By:
Heartland Business Systems
 Darrin Koutnik
 1700 Stephen Street
 Little Chute, WI 54140
P: 920.687.4648
E: dkoutnik@hbs.net

Date Issued:
08.26.2020
Expires:
09.23.2020

		* Optional	Price	Qty	Ext. Price
PXY-00001	Microsoft Surface Pro 7 Tablet - 12.3" - 16 GB RAM - 512 GB SSD - Windows 10 Home - Platinum - Intel Core i7 10th Gen i7-1065G7 Quad-core (4 Core) 1.30 GHz microSDXC Supported - 2736 x 1824 - PixelSense Display - 5 Megapixel Front Camera		\$1,984.00	6	\$11,904.00
EYV-00009	Microsoft Surface Pen - Rubber - Platinum		\$89.99	6	\$539.94
				* Optional Subtotal	\$12,443.94

		* Optional	Price	Qty	Ext. Price
SM-T860NZAAXAR	Samsung Galaxy Tab S6 SM-T860 Tablet - 10.5" - 6 GB RAM - 128 GB Storage - Android 9.0 Pie - Mountain Gray - Qualcomm SDM855 Snapdragon 855 SoC - Qualcomm Kryo 485 Single-core (1 Core) 2.84 GHz microSD Supported - 2560 x 1600 - 8 Megapixel Front Camera		\$649.99	6	\$3,899.94
				* Optional Subtotal	\$3,899.94

*Optional Expenses		One-Time
Surface Pro & Pen (TAA)		\$12,443.94
Samsung Galaxy Tablet: (Pen Included)		\$3,899.94

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2018.v2.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website. QT.2020.v1.0

Acceptance

Heartland Business Systems

Harrison, Village of

Darrin Koutnik

Signature / Name

08/26/2020

Date

Signature / Name

Initials

Date



Apple 10.2-inch iPad Wi-Fi - 7th generation - tablet - 32 GB - 10.2"

Mfg.Part: MW742LL/A | CDW Part: 5749381 | UNSPSC: 43211509

Availability: • **Item Backordered**

This item will ship once it is in stock. CDW cannot guarantee an in-stock date.

Warranties

None

Include: **APPLECARE+ F/SCHOOLS IPAD / IPAD AIR - \$68.83**



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\$329.00 Adverised Price

Product Details

- 10.2-inch iPad Wi-Fi
- 7th generation
- tablet
- 32 GB
- 10.2" IPS (2160 x 1620)
- space gray

Product Overview

Main Features

- 10.2-inch iPad Wi-Fi
- 7th generation
- tablet
- 32 GB
- 10.2" IPS (2160 x 1620)
- space gray

The iPad combines the power and capability of a computer with the ease of use and versatility you'd never expect from one. And now it's even more versatile, with a larger 10.2-inch Retina display, support for the full-size Smart Keyboard and the amazing capabilities of iPadOS. It's unbelievably fun. And unmistakably iPad.

With iPad, getting work done is all hustle and no hassle. You can easily edit a document while researching something on the web and making a FaceTime call to a colleague at the same time. Manage all your files in one convenient spot with the Files app. And when you want to write an essay or create a presentation, you can simply use the onscreen keyboard or attach the full-size Smart Keyboard.

iPad lets you express your creative ideas in so many ways. Whether you're painting a watercolor, designing a logo or just sketching up a storm, Apple Pencil is the perfect tool to bring your vision to life. It's designed to feel intuitive and let you draw with pixel-perfect precision.

With Incredible de

Tech Specs

Specifications are provided by the manufacturer.

Header

Manufacturer :	Apple Computer
Brand :	Apple
Product Line :	Apple 10.2-inch iPad
Model :	Wi-Fi
Localization :	English
Country Kits :	United States



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iPad

Price

\$200 - \$500

(6)

\$500 - \$1,000

(5)

\$1,000 - \$2,000

(5)

Delivery Type

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Type

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Color

+

Brand

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Connectivity

+

Display Type

+

Operating System

+

Screen Size

+

Storage Capacity

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 Phone: (920)-832-8406
 Fax: (920)-832-8485

QUOTE

Quote # AAAQ27839
 Date 09/22/20
 Sales Rep. Todd J. Schroeder

Quote To:
 Village of Harrison
 Travis Parish
 W5298 Hwy 114
 Menasha, WI 54952

Ship To:
 Corporate Network Solutions, Inc.
 Todd J. Schroeder
 1624 E Wisconsin Ave
 Appleton, WI 54911

Qty	Description	Unit Price	Ext. Price
8	Apple iPad (8th Generation) Tablet - 10.2" - 3 GB RAM - 32 GB Storage - iPadOS 14 - Space Gray - Apple A12 Bionic SoC Quad-core (4 Core) - 2160 x 1620 - In-plane Switching (IPS) Technology, Retina Display Display - 1.2 Megapixel Front Camera - 10 Hour Maximum Battery Run Time	\$345.00	\$2,760.00
8	Logitech Slim Folio Keyboard/Cover Case Apple, Logitech iPad (7th Generation) Tablet - Graphite - Water Resistant, Scratch Resistant, Spill Resistant, Bump Resistant - Plastic - 7.3" Height x 10.1" Width x 0.9" Depth	\$100.00	\$800.00
		SubTotal	\$3,560.00
		Sales Tax	\$0.00
		Shipping	\$0.00
		Total	\$3,560.00

ALL orders require 50% payment at time of order and the REMAINDER DUE upon product receipt.

***** NO LABOR (PC SETUPS, CONVERSIONS, ETC) IS INCLUDED, UNLESS OTHERWISE SPECIFIED AND DOCUMENTED *****

Prices Subject to CHANGE. Prices based upon total purchase - all delivery, training or consulting services to be billed at PUBLISHED rates for each activity involved. All hardware computer components proposed above are covered by a LIMITED Manufacturer's WARRANTY - Covering parts and labor on a depot basis. We specifically disclaim ANY and ALL warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We SHALL NOT BE LIABLE for any loss of profits, business, goodwill, data, interruption of business, or for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. MINIMUM 30% restocking fee for unopened material with original packaging.

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

September 29, 2020

Title:

Ord V20-10 Comprehensive Plan Amendment – Lexington Homes

Ord V20-11 Zoning Map Amendment – Lexington Homes

Conditional Use Permit – Lexington Homes

Issue:

Should the Village Board approve a Comprehensive Plan Amendment from Single Family & Park to Single Family, Park & Multiple Family; a Zoning Map Amendment from AG to RS-2 & MF; and Conditional Use Permit?

Background and Additional Information:

The applicant is proposing a mix of single-family and multi-family residential development on property located along Midway Road, Tax IDs 43286 & 43288. Parkland is proposed to be reserved and dedicated to Harrison for future development of a park. The development consists of six (6) 10-unit buildings and six (6) 14-unit buildings, all two-bedroom units with attached garages and outside parking area. Total development will be 44 single-family lots and 144 multi-family units. The SF lots are proposed adjacent to the existing SF lots to the south with street connections to Woodendale Way, McKayla Drive, Ethan Drive, and Midway Road.

The MF development is proposed to have access only from Midway Road. The Village of Harrison is in discussions with the Calumet County Highway Commissioner regarding this access point. The City of Appleton is suggesting that the MF development no access Midway Road, but rather access the new north/south street from Midway Road. The applicant is requesting a Comprehensive Plan Amendment, Zoning Map Amendment, and a Conditional Use Permit.

Staff has received correspondence in regard to opposition to the land use change and rezoning. There was a petition opposing the rezoning signed by a majority of property owners within 100-foot of the development property. This petition in opposition will cause the rezoning approval by the Village Board to be by $\frac{3}{4}$ majority rather than a simple majority. The petition and other correspondence is included towards the back of this memo.

Comprehensive Plan Amendment:

The applicant is proposing to amend the future land use map in the Comprehensive Plan to reconfigure some of the parkland and single-family areas as well as allow for multiple-family residential. Currently, the future land use map identifies this area as Parkland and Single-Family

Residential. There are single-family uses on the south and west sides of the property. The area to the east is currently zoned for Multi-Family. The petition maintains single-family use and parkland on the boundaries of the property. The multi-family is proposed in the middle of the property.

Zoning Map Amendment:

The applicant is proposing to rezone from General Agricultural [AG] to Single-Family Residential (Traditional) [RS-2] and Multiple-Family Residential [RM] the area for the development.

Conditional Use Permit:

The zoning ordinance requires a Conditional Use Permit for any multiple-family developer greater than 3-buildings or greater than 24-units. The applicant is proposing a 12-building development with 144-units total. Landscaping and buffering should be provided along the single-family residential uses and Midway Road.

Basis for Approval: (from the Zoning Ordinance Section 117-319)

1. *Zoning. The proposed use conforms to the underlying zoning district intent and design standards and is in harmony with the general purpose and intent of this chapter. Where there is an existing nonconforming structure, the design standards of the underlying zoning district may be waived by the plan commission and town board.* If the Comprehensive Plan and Zoning Map amendments are approved, then the proposed single-family subdivision is an allowable use in the RS-2 zoning district and the multi-family development is an allowable use in the MF zoning district.
2. *Plans. The proposed use conforms to the comprehensive plan and any other officially adopted plan.* If the Comprehensive Plan and Zoning Map amendments are approved, then the proposed single-family subdivision, multi-family development, and park conform to the Comprehensive Plan.
3. *Traffic. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.* The main entrance is anticipated to connect with Midway Road/County Road AP for the multi-family development. The single-family subdivision proposes to extend Woodendale Way, McKayla Drive, and Ethan Drive to Midway Road/County Road AP. Under the proposal, the MF traffic will not share roads with the SF lots.
4. *Landscaping and screening. Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual impacts that are associated with the proposed use as established in article VI, Access, Parking, and Loading and article IX, Landscaping and Screening Standards.* Landscaping may be required to meet buffering requirements. Landscape buffer berms around the property may be warranted.
5. *Neighborhood compatibility. The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development and whether the proposed use creates a nuisance due to noise, odor, or dust.* The multi-family residential proposed will be in the middle of the development with the single-family homes and parklands adjacent to the existing subdivisions. Landscape screening and buffering should be utilized to further reduce potential light nuisance.

6. *Services. Adequate facilities, access roads, drainage and/or necessary services have been or will be provided.* Sanitary sewer and water can be provided to the site. Stormwater management is proposed to service the development.

Budget Impacts:

None.

Recommended Action:

The Plan Commission will meet prior to the Village Board to discuss and act on the CSM. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of Ord V20-10 Comprehensive Plan Amendment for Lexington Homes (Mirrago), from Single Family Residential and Park to Single Family Residential, Park, and Multiple Family Residential.

Staff recommends approval of Ord V20-11 Zoning Map Amendment for Lexington Homes (Mirrago), from General Agricultural [AG] to Single-Family Residential (Traditional) [RS-2] and Multiple-Family Residential [RM].

Staff recommends approval the Conditional Use Permit for Lexington Homes (Mirrago) with the following conditions:

1. The applicant works with Harrison Utilities and Village of Harrison on sanitary sewer and water main connections.
2. Berms and landscape areas be provided along the north side of the development and areas adjacent to the single-family development. The berm should be approximately 5-feet in height with evergreen and other plantings that are 4-5-feet in height at the time of planting. Care should be taken to design the berm and plantings to shield vehicle headlights shining into adjacent properties.
3. The stormwater management plan approval shall be in accordance with the Intergovernmental Cooperative Agreement between Appleton and Harrison.
4. All exterior building materials shall adhere to the Village Zoning requirements unless a special exception is granted by the Plan Commission.
5. All exterior parking area lighting shall be direct cut-off fixtures to reduce/eliminate any glare.
6. All provisions of the zoning ordinance and all other Village ordinances shall be met.
7. Any comments or revisions from Village staff during the site plan review process shall be incorporated as conditions of approval.
8. All necessary permits shall be obtained prior to construction.

Attachments:

- Aerial Map
- Future Land Use Map
- Zoning Map
- Concept Plan
- Email from Joe Hurley
- Letter from Melissa Koehler
- Petition in opposition
- Plan Commission Resolution PC2020-02 (*draft, final will be presented at the meeting*)
- Ord V20-10 Comprehensive Plan Amendment
- Ord V20-11 Zoning Map Amendment

Calumet County, WI

Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad

Color 2018

- Red: Band_1
- Green: Band_2
- Blue: Band_3

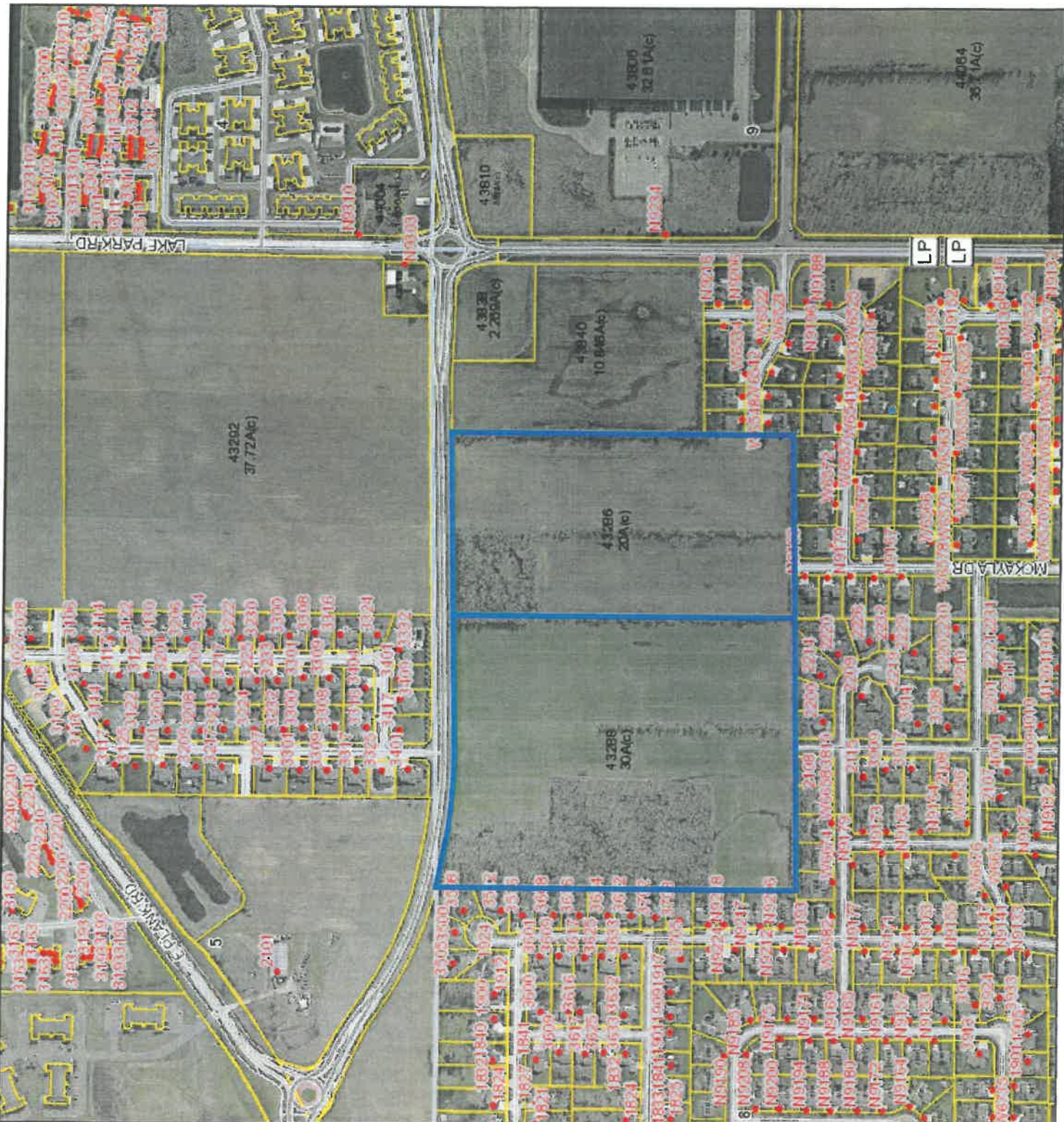


DISCLAIMER: This map is not guaranteed to be accurate, correct, or complete and conclusions drawn are the responsibility of the user.

Author:

Date Printed: 06/16/20 2:24 PM

Source:



Future Land Use Map

Harrison Future Land Use Map 2004-2023

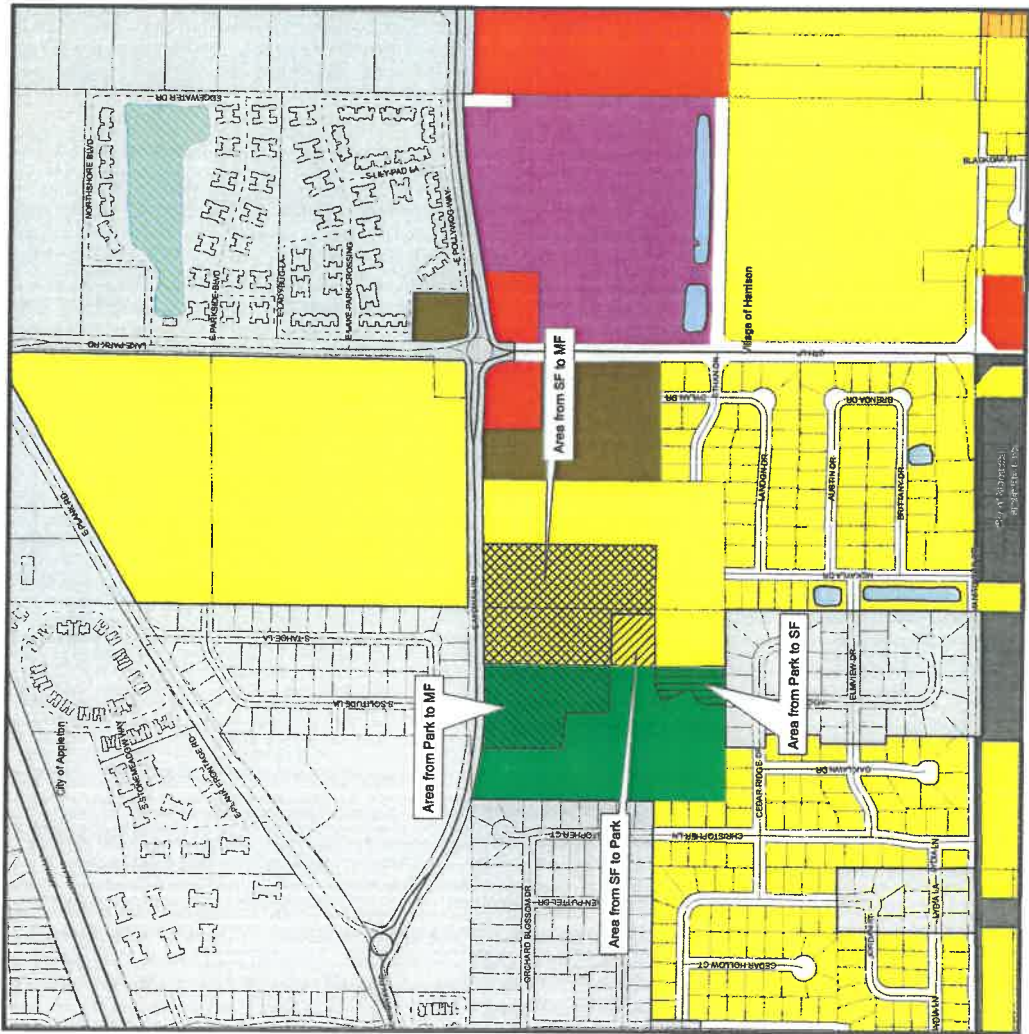
Legend

Future Land Use

- Single Family Residential (sewered)
- Single Family Residential (sewered)
- Single-Family Residential (transitional)
- Single-Family Residential (unsewered)
- Two-Family Residential
- Multi-Family Residential
- Mobile Home Park
- Farmstead Homes
- Village Center
- Commercial
- Mixed Use
- Parks and Recreation
- Industrial
- Public/Institutional
- Ag. Vacant, Undeveloped
- Special Ag/Nurseries
- Woodlands
- Utilities/Quarries
- Wetlands

Other Features:

- Parcels
- County Boundary
- Rail/Roads
- Road Centerline
- Local
- Federal
- State
- County
- Private



0 0.125 0.25 0.5 Miles

City of Harrison
PLANNING DEPARTMENT

This map was created using data collected from various sources including aerial photography, GIS data, and public input. The City of Harrison does not warrant the accuracy of the information or the results of the map. The City of Harrison is not responsible for any errors or omissions on this map. The City of Harrison is not responsible for any damages or losses resulting from the use of this map. The City of Harrison is not responsible for any claims or liabilities arising from the use of this map.

October 2004

Zoning Map

Zoning Map Village of Harrison Calumet & Outagamie Counties, WI

Legend

Zoning Districts

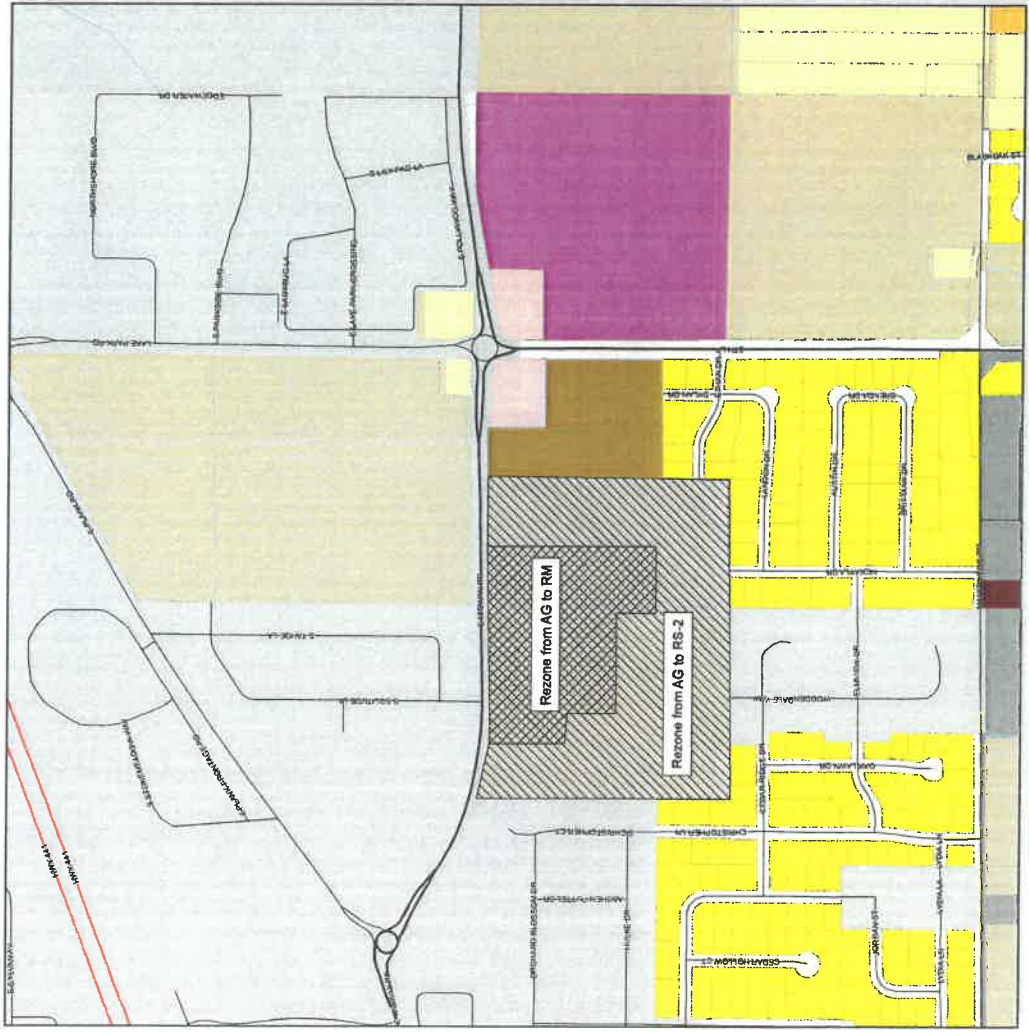
- AG | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RS-2 | Single-Family Residential (Traditional)
- RT | Two-Family Residential
- RM | Multiple-Family Residential
- CN | Neighborhood Commercial
- COR | Office & Retail Commercial
- CC | Community Commercial
- BP | Business Park
- IM | Industrial & Manufacturing
- NC | Natural & Conservancy
- MHO | Mobile Home Overlay
- PDO | Planned Development Overlay
- SHO | Shoreland Overlay*
- SWO | Shoreland-Wetland Overlay*

RoadCenterline

- Local Roads
- County Highway
- State Highway
- US Highway
- Railroads
- Streams
- Town of Harrison
- Parcels

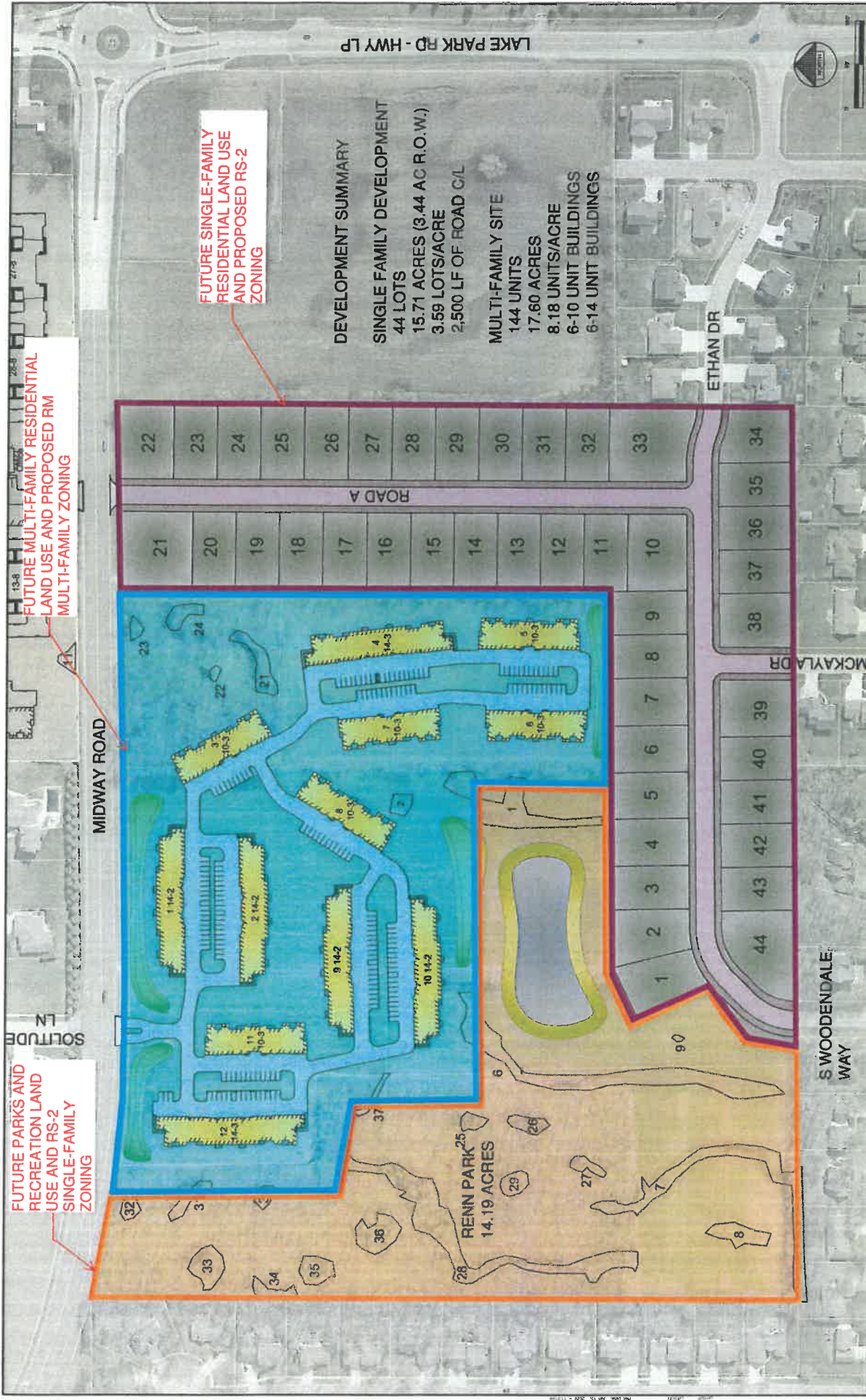
* Please note that the SHO & SWO boundaries are subject to change based on determinations of navigable waterways.

This map was created by:
Village of Harrison
Harrison, WI 54952
920-895-1082
Adopted: July 27, 2010
Effective: November 2, 2010
Current as of: August 26, 2020



Disclaimer:
This map was created using data obtained from Calumet County. The Village of Harrison does not warrant the accuracy, current status, or completeness of the material contained herein and is not responsible for any mistakes or omissions. The user of this data for any purpose other than the use or purpose intended by the Village of Harrison shall be at their own risk. The user of this data for any purpose other than the use or purpose intended by the Village of Harrison shall be at their own risk. The user of this data for any purpose other than the use or purpose intended by the Village of Harrison shall be at their own risk. The user of this data for any purpose other than the use or purpose intended by the Village of Harrison shall be at their own risk.

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FUTURE MULTI-FAMILY RESIDENTIAL
LAND USE AND PROPOSED RM
MULTI-FAMILY ZONING

FUTURE PARKS AND
RECREATION LAND
USE AND RS-2
SINGLE-FAMILY
ZONING

FUTURE SINGLE-FAMILY
RESIDENTIAL LAND USE
AND PROPOSED RS-2
ZONING

DEVELOPMENT SUMMARY

SINGLE FAMILY DEVELOPMENT
44 LOTS
15.71 ACRES (3.44 AC R.O.W.)
3.59 LOTS/ACRE
2,500 LF OF ROAD C/L

MULTI-FAMILY SITE
144 UNITS
17.60 ACRES
8.18 UNITS/ACRE
6-10 UNIT BUILDINGS
6-14 UNIT BUILDINGS

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PLAN COMMISSION RESOLUTION 2020-02

TO RECOMMEND TO THE VILLAGE BOARD AN AMENDMENT TO THE HARRISON COMPREHENSIVE PLAN (Lexington Homes - Mirrago)

WHEREAS, the Harrison Plan Commission received an application from Lexington Homes to amend the Comprehensive Plan Future Land Use Map from Single Family Residential and Parks & Recreation to Single Family Residential, Parks & Recreation, and Multi-Family Residential; and

WHEREAS, the proposed amendment is attached to the Resolution as “Exhibit A”; and

WHEREAS, the amendments have resulted in a Plan that is compliant with the requirements of Section 66.1001(2) Wis. Stats; and

WHEREAS, the Plan Commission has held a least one public hearing on these amendments on September 29, 2020, in compliance with the requirements of Section 66.1001(4)(d) Wis. Stats.

NOW, THEREFORE BE IT RESOLVED, the Harrison Plan Commission recommends to the Village Board the adoption of the amendment from Single Family Residential and Parks & Recreation to Single Family Residential, Parks & Recreation, and Multi-Family Residential for the property described as:

Park and Recreation Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 333.77 feet on the north line of said Northeast 1/4 to the Point Of Beginning; thence continuing N88°57'36"E, 3.51 feet on said north line to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 37.39 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S79°40'52"E, 37.39 feet on said southerly right of way; thence S00°48'24"E, 407.24 feet; thence N89°11'36"E, 161.80 feet; thence S00°48'24"E, 264.86 feet; thence N89°11'36"E, 586.21 feet; thence S00°48'24"E, 254.00 feet; thence S89°11'36"W, 294.82 feet; thence S81°01'58"W, 117.48 feet; thence S58°11'29"W, 127.23 feet; thence S43°48'27"E, 140.00 feet; thence 132.98 feet on the arc of a 166.00 foot radius curve to the left, having a long chord which bears S23°14'36"W, 129.45 feet; thence S00°17'39"W, 37.20 feet to the north line of the First Addition to Cedar Ridge Estates; thence S89°11'36"W, 486.62 feet on said north line and the north line of Cedar Ridge Estates to the southeast corner of Lot 41, 1st Addition to Ashland Hollows; thence N00°16'44"E, 1306.41 feet on the east lines of 1st Addition to Ashland Hollows, Ashland Hollows and Certified Survey Map Number 1665 to the Point of Beginning. Said parcel contains 593,225 Square Feet (13.619 Acres) of land more or less.

Single Family Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 337.28 feet on the north line of said Northeast 1/4 to the

southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 350.05 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S85°02'24"E, 349.41 feet on said southerly right of way; thence N88°57'36"E, 801.26 feet on said southerly right of way to the Point Of Beginning; thence continuing N88°57'36"E, 340.08 feet on said southerly right of way; thence S00°14'21"W, 1243.06 on the west line of Lot 2, Certified Survey Map Number 2524 to the northeast corner of Lot 92, Second Addition to Cedar Ridge Estates; thence S89°11'36"W, 1159.74 feet on the north lines of Second Addition to Cedar Ridge Estates and First Addition to Cedar Ridge Estates to the westerly right of way of Woodendale Way; thence N00°17'39"E, 37.20 feet; thence 132.98 feet on the arc of a 166.00 foot radius curve to the right, having a long chord which bears N23°14'36"E, 129.45 feet; thence N43°48'27"W, 140.00 feet; thence N58°11'29"E, 127.23 feet; thence N81°01'58"E, 117.48 feet; thence N89°11'36"E, 642.56 feet; thence N00°14'21"E, 901.62 feet to the southerly right of way of Midway Road, the Point of Beginning. Said parcel contains 696,587 Square Feet (15.991 Acres) of land more or less.

Multi-Family Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 337.28 feet on the north line of said Northeast 1/4 to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 37.39 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S79°40'52"E, 37.39 feet on said southerly right of way to the Point Of Beginning; thence 312.66 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S85°40'51"E, 312.20 feet on said southerly right of way; thence N88°57'36"E, 801.26 feet on said southerly right of way; thence S00°14'21"W, 901.62 feet; thence S89°11'36"W, 347.74 feet; thence N00°48'24"W, 254.00 feet; thence S89°11'36"W, 586.21 feet; thence N00°48'24"W, 264.86 feet; thence S89°11'36"W, 161.80 feet; thence N00°48'24"W, 407.24 feet to the said southerly right of way, the Point of Beginning. Said parcel contains 762,847 Square Feet (17.513 Acres) of land more or less.

Approved this 29th day of September, 2020.

Motion for adoption by: _____

Seconded by: _____

Vote Aye: ____ Nay: ____

Kevin Hietpas, Plan Commission Chair

Attest: Mark J. Mommaerts, AICP, Harrison Planner

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

RECEIVED

SEP 09 2021

HARRISON PLANNING

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Lindsay Juedes/Mick Juedes	W6548 Ethan Dr	715-302-8838	Lindsay Juedes
Cayla Wesley/Chris Wesley	W6549 Ethan Dr.	920-460-2038	Cayla Wesley
Sam Kampos	W6542 Ethan Dr.	920-740-8710	[Signature]
Chad Janke	3819 S Woodendale Way	608-576-1703	Chad Janke
Sarah Janke	3819 S Woodendale Way	920-203-3919	[Signature]
Gina Moon	2200 E Cedar Ridge Dr	920-716-2694	[Signature]
Richard DeKleyn	2214 E Cedar Ridge Dr.	920-915-5435	[Signature]
Jean DeKleyn	2214 E Cedar Ridge Dr.	920-915-5442	Jean DeKleyn
Brittany Cole	2220 E Cedar Ridge Dr.	906-288-1234	[Signature]
Jeff St. Jacques	" " "	920-850-4692	[Signature]
Marg A Steine	2108 E Cedar Ridge	920 993-1485	Marg A Steine
Nathaniel Steine	2108 E Cedar Ridge Dr.	920 1485	Nathaniel Steine






Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Whitney Dehart	W6658 Cedar Ridge Dr	920 630 3945	Whitney Dehart
Trevor Dehart	W6658 Cedar Ridge Dr.	920-595-4592	Trevor Dehart
Tom Neumann	W6666 Cedar Ridge Dr.	920-734-5033	Tom Neumann
Linda Neumann	W6666 Cedar Ridge Dr	920-734-5033	Linda Neumann
Robert Sokel	W6578 Landon Dr.	920-734-1033	Robert Sokel
Debra Sokel	W6578 Landon Dr.	920-734-1033	Debra Q. Sokel
MARY GARDNER	W6572 Landon Dr	920.993.9885	Mary Gardner
CAL GARDNER	W6572 Landon Dr	920.993.9885	Mary Gardner
ROSIE THORSON	W6566 Landon Dr.	920 - 420 - 9737	Rosie K. Thorson
TRACY THORSON	W6566 Landon Dr.	920-268-8632	Tracy Thorson

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Paul A Dennee	3512 S. Christopher Ct Appleton	920-475-6595	
JOHN DAFT	3500 S. Christopher Ct Appleton	920-954-7405	
Ashley Robinson	35th S. Christopher Ct Appleton	262 .994.0870	
ERIC ABRAHAMSON	3516 S. CHRISTOPHER CT APPLETON	262-497-5091	
Maria Butler	3616 S. Christopher Ct Appleton	920-277-7561	
David Butler	3616 S. Christopher Ct Appleton	312-259-4646	

I, home owner/resident am **opposed** to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Daniel Zak	N9206 christopher Ln appleton WI 54915	(915)938-5105	
Erika Zak	N9206 Christopher Ln Appleton, WI 54915	(915)938-5105	
Kristin Gosz	N9224 Christopher Ln. Appleton		
Doug Smestad	3702 S. CHRISTOPHER LN APPLETON, WI 54915	920 800 7146	
Lori Smestad	3702 S. Christopher Ln. Appleton WI 54915	920 574 3004	
Jeff Brannell	3622 S Christopher Ct Appleton WI 54915	920-359-3572	
DON ROBERTS	3624 S. CHRISTOPHER CT. APPLETON, WI 54915		
KALIS ROBERTS	3624 S. CHRISTOPHER CT. APPLETON WI 54915		
Gregory Parker	3608 S. CHRISTOPHER CT, APPLETON WI		
Dennis Blasczyk	N9218 Christopher Ln Appleton WI 54915		
Wendy Blasczyk	N9218 Christopher Ln. Appleton WI 54915		

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am **opposed** to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Joe Hurley	W6770 Landon Dr.	920-993-7903	Joe P. Hurley
Jodi Hurley	W6550 Cedar Dr.	920-993-7903	Jodi Hurley
Wendi Doszak	W6548 Landon Dr.	920 470 4635	Wendi Doszak
Keith Doszak	W6548 Landon Dr	262-389-4284	Keith Doszak
Julie Schmitz	W6540 Landon Dr	920 585-1312	Julie Schmitz
Josh Sherman	N6187 McKyla Dr.	920-843-1953	Josh Sherman
Mandy Shuman	N9187 McKoylar Dr	920 4859460	Mandy Shuman
Kathy Seeliger	W6674 Cedar Ridge Dr	920-264-4368	Kathy Seeliger
James Seeliger	W6674 Cedar Ridge Dr.	920 264 4370	James Seeliger
Chill Carpenter	W6682 Cedar Ridge Dr.	920-574-1220	Chill Carpenter
Timothy Carpenter	W6682 Cedar Ridge Dr.	920-574-0055	Timothy Carpenter

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am **opposed** to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Renee Londo	W6541 Ethan Dr	920 841 4766	Renee Londo
Michael Londo	W6541 Ethan Dr	920 488 4923	
Mark Strassburg	W6534 Ethan Dr	920-915-5641	Mark Strassburg
Heather Strassburg	W6534 Ethan Dr.	920-915-6488	Heather Strassburg
Garett Mason	W6522 Ethan Dr.	920-851-0868	Garett Mason
Kendra Burroughs	W6523 Ethan Dr	608-290-6920	Kendra Burroughs
Aimee Deeg	W6533 Ethan Dr. App.	920 475 6758	Aimee Deeg
Shirley Deeg	W6533 Ethan Dr	720-738-6306	Shirley Deeg
Leah Mineau	N9193 McKayla Dr	920-475-3231	Leah Mineau
MATT MINEAU	N9193 McKayla Dr	920-475-3231	MATT MINEAU

Mark Mommaerts

From: Hurley, Joe <Joe.Hurley@kcc.com>
Sent: Friday, September 4, 2020 10:26 PM
To: Mark Mommaerts
Subject: amendment of the zoning for location IDs 43286 & 43288

Mark,

My name is Joe Hurley and I recently received the notice to amend the zoning of the property located on the southeast side of the Midway Road/Lake Park Road intersection. My wife, our three boys, and I have lived here for nearly 10 years, and have come to love the location, the neighbors, the safety, and the natural setting the area offers. Our backyard has a tree line, and beyond that, is the land where the development has been proposed. To say we have enjoyed *not* having neighbors is an understatement, but we are also aware that although change is difficult, it is inevitable. Needless to say, we were disappointed to see the proposal to re-zone to allow a multi-family structure—for reasons I will outline below. I write to you in hopes that (i) you can offer some clarity on the process, but also (ii) to ensure my concerns are documented. We appreciate the Village of Harrison's (VoH) solicitation for feedback meant to be reviewed on the September 29 meeting. I would welcome the opportunity to participate in the dialogue, but with COVID still a risk, I will not be attending in-person. Here are the comments and questions I would like to bring forward.

Comments and/or Question

- **Timeline.** Is there a timeline associated with Lexington Homes' start of construction if the amendment is passed? Has the land in question even been procured? What is the specific status of the land in question as of today (i.e. who owns it currently)?
- **Process.** I am admittedly ignorant to how this process works. Does the VoH take offers for development? Have there been other offers, or is Lexington Homes' the first such offer? A reoccurring theme throughout my email is that this real estate is exceptionally attractive—especially for single-family homes. I feel that VoH would benefit from *not* taking the first offer, evaluating all options, and *not* immediately re-zoning this plot of land. Given time, I am confident other developers will propose plans that would provide a diverse set of options such that an analysis can be done that would result in a decision that benefits all stakeholders: the VoH, the area residents, as well as the prospective “new-comers.”
- **Prime Location.** I am biased, but the area is an ideal location: close to commerce (Walmart, Target, Home Depot, 441 access), maintains a rural feel, and close proximity to any of the school districts in the area (Appleton, Kimberly, or Menasha). What specific benefits does VoH see to entertain the idea of a multi-family area? I assume it is tax revenue, but are multi-family complexes more lucrative from a tax basis? If these benefits of multi-family homes can be articulated, that would help educate the community.
- **Saturation of Multi-Family Housing in the Area.** The supply for multi-family housing seems to be expansive in the area. With Lake Park apartments northeast of this location, North Shore apartments to the southeast, and another vast complex being developed by Lake Park Pub, it is hard to imagine the area needing much more than these existing units. With an abundance of availability, that will drive pricing down, and attract an even more transient population than the typical multi-family complex. It is my hope that a thorough market analysis has been completed that supports another multi-family

complex. If so, is that available to the public? In the least, I hope the VoH has visibility to this fact to justify such an amendment?

- **Corollary to Above Point → Existing Home Values Will Drop.** There are several anecdotal, and researched, consequences on values of homes when multi-family housing complexes are erected. The consensus is that people do not want to live too closely to them. If multi-family housing is developed, home values would likely drop and families would vacate, likely at a discount to their current home price. Is this something the VoH is prepared to support? The alternative is to mimic what the City of Appleton has done with homes north of Midway on Tahoe and Solitude Lanes: middle-to-upper echelon homes, and thus, an extremely high tax-generating area. Does the City of Appleton have to give any “approval” for this amendment? It seems like a partnership would go a long way in this space as I am assuming the neighborhoods in that area would not be supportive of multi-family housing either.
- **Preservation of Natural Areas.** We have been spoiled for 10 years with deer, an abundance of birds, and many other animals frequenting the area. To the extent tree lines and wooded areas can be maintained, it makes the area even more attractive for prospective homebuyers (perhaps not so much for apartment renters). There is a patch of woods that appears to be within the multi-family zone, per the proposal. Would this area be preserved, or taken down? Currently, the tree line in our neighboring lot is not ours—it is on the farmland. Is there any guarantee that it would be spared in the development process?
- **Follow-Up.** Will notes of the meeting be found online after the meeting? Will all these questions/comments be addressed (i.e. how can we find out these answers)?

In summary, I want to first thank you in advance for reading this email and responding to some of my questions. I am sure you understand that this is new for many of us in the sub-division in a relatively short amount of time, so the more information we can get, the better. Secondly, as a family, we strongly feel that the Village of Harrison has an opportunity to do something remarkable with the undeveloped land, yet we do not feel like that vision includes a multi-family housing complex. The location has a litany of attractive features from schools, to highway access, to recreational proximity (Lake Winnebago, High Cliff State Park, etc.), to major retailers that are at most five minutes away. Putting single-family homes could create a high tax base with large, partially (to fully) wooded lots with a recreational park area close by. Thank you for your time and your willingness to collect the feedback.

Joe Hurley | Kimberly-Clark Corporation | 920.721.5330 | joe.hurley@kcc.com

This e-mail is intended for the use of the addressee(s) only and may contain privileged, confidential, or proprietary information exempt from disclosure under law. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy. Thank you.

September 14, 2020

Melissa Koehler, DO, MBA
3214 S Tahoe Lane
Appleton, WI 54915

Mark Mommaerts, AICP, Village Planner
Township of Harrison, Planning Commission

RE: Zoning Change Vote, Property along Midway Road and Lake Park Road

Dear Mr. Mommaerts;

Thank you for accepting comments regarding the planned vote to rezone from single family to a combination of single-family, multiple family, and commercial use along Midway Rd. and Lake Park Rd.

My neighbors in the Aspen Ridge subdivision have had a strong opposition to the change from single-family to multiple use functions. While the neighborhood understands that the Phase 1 process will not directly affect a majority of our population, there are households along Midway that fall within 100 feet of this change, and they are strongly opposed to changing from single-family. Likewise, the families living on S. Tahoe Ln. and to border the Phase 2 land similarly strongly objected to the change. In conversations with my neighbors, not a single family approved of the change, but rather were more unnerved at the prospect of multiple family and lower quality housing. They were additionally multiple other comments, and to facilitate your next meeting, these are enumerated below.

Comments include:

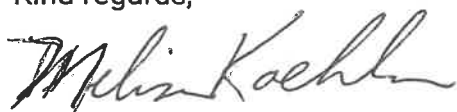
1. There is concern that increasing the population from single-family to multifamily will put additional strain on the public school systems as well as infrastructure including roads and water supply.
2. The only entrance to the Phase 1 multifamily section is directly across from the Solitude Ln entrance. This creates concern that people will use the Aspen Ridge subdivision as a cut-through to get to Plank Road. This was actually experienced in 2018-19 during the construction of the roundabouts in the area. Regarding this topic, please consider accepting the objections of the Solitude Lane residents.
3. The current single-family houses in most surrounding neighborhoods are 1/3 acre. The proposed single-family houses are 1/4 acre. This increases density in population, and there is concern regarding decreasing property value.

4. There is additional concern regarding a future inability to make comments or objections. Should the Phase 1 re-zone proposition pass, then the TID becomes fully effective. When the TID comes into effect, there is lesser of a reason to have discussions regarding Phase 2. For this reason, the Aspen Ridge Subdivision as a whole has a vested interest to assure that Phase 1 is not approved.
5. With increasing population density from multiple housing units, the overall population increases which has a direct effect on decreasing safety and increased crime.
6. People are concerned this will decrease their property value. There is a belief that Lexington Homes typically produces homes that would not be built to the caliber of surrounding properties.
7. There is a common understanding that this farmland was intended to be single-family, and many households are more amenable to single-family dwelling.

This topic is significant enough of a concern, that after the original petition was passed through the neighborhood, that several families who had not been in town and who were unable to originally sign, requested the opportunity. These additional names are included with this letter.

Thank you, again, for receiving this letter. The neighborhood has been pleased to abut the Township of Harrison, and we look forward to seeing the Township grow. Should you have any questions or concerns regarding this letter, please always feel free to contact me at (920) 809-1224.

Kind regards,

A handwritten signature in black ink, appearing to read "Melissa Koehler". The signature is fluid and cursive, with a large initial "M".

Melissa Koehler, DO, MBA

RECEIVED
 SEP 09 2020
 HARRISON PLANNING











Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am **opposed** to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Melissa Koehler	3214 S. Tahoe Lane Appleton	920-809-1224	<i>Melissa Koehler</i>
Benjamin Gehres	3230 S. Tahoe Lane Appleton, WI	920-750-3760	<i>Benjamin Gehres</i>
Lisa Manke	3300 S. Tahoe Ln Appleton WI	730-454-9201	<i>Lisa Manke</i>
John Manke	3300 S. Tahoe Ln Appleton, WI	920-850-8443	<i>John Manke</i>
Timothy Little	3316 S. Tahoe Ln Appleton, WI	920-277-3623	<i>Timothy Little</i>
Heldi Little	3316 S. Tahoe Ln Appleton WI	920-277-3623	<i>Heldi Little</i>
MICHAEL BOES	3308 S. TAHOE LN APPLETON WI	920-289-0876	<i>Michael Boes</i>
Wendy Bara	3308 S. Tahoe Ln. Appleton WI	920-284-0976	<i>Wendy M. Bara</i>
Thane Jones	3332 S. Tahoe Ln Appleton WI	314-226-3051	<i>Thane Jones</i>
Jake Jones	3332 S. Tahoe Ln Appleton WI	920 420 4022	<i>Jake Jones</i>









Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Dawn Fritzell	3409 S. Tahoe Ln., r	920-954-8136	
John Fritzell	3409 S. Tahoe Ln.	920-940-4404	
Megan Wolf	3400 S. Solitude Ln	920-703-3534	
Daniel Wolf	3400 S Solitude Ln	920-419-7387	
BS Ertnes	3130 S. Tahoe Ln	920-203-6457	
Holly Ertnes	3130 S. Tahoe Ln.	920-208-5808	
Amy Loritz	3122 S. Tahoe	920-340-2982	
Jeff Loritz	3122 S. Tahoe Ln	920-475-5614	
Aji ENON	3114 S Tahoe Lane	312-480-5221	
Khadijah ENON	3114 S Tahoe Lane	347-922-4721	

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
DOUGLAS A. KOEHLER	3214 S. TAHOE LN APPLETON 54915	920-809-1222	
DOUGLAS A KOEHLER	3222 S. TAHOE LN APPLETON 54915	920-809-1222	
Melissa Koehler	3222 S. Tahoe Ln (lot) Appleton	920-809-1224	
Amranda Reed	3206 S. Tahoe Ln	920 915 0421	
Randy Reed	3206 S. Tahoe Ln	920-915-0985	
Lauren Wecker	3028 S. Tahoe Ln.	920-209-5855	
Holly Schroeder	3401 S. Solitude Lane	414-378-4411	
Mike Schroeder	3401 S. Solitude Lane	414-526-0621	

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am **opposed** to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed) Address Phone Signature

JARA BIRN	3109 S Tahoe Ln, Appleton, WI 54915	920 460 2301	Jara Birn
CHRIS BIRN	3109 S Tahoe Ln, Appleton, WI 54915	920 540 2191	Chris Birn
MARY SCHMIDT	3117 S Tahoe Lane Appleton, WI 54915	651-380-5319	Mary Schmidt
AMY SCHMIDT	3117 S. Tahoe Ln Appleton, WI 54915	651-380-5003	Amy Schmidt
JILL NIELSEN	3201 S. Tahoe Lane Appleton WI 54915	920 573 2891	Jill Nielsen
JOHN NIELSEN	3201 S. Tahoe Lane Appleton WI 54915	414 899-9333	John Nielsen
VIM STIP	3209 S. Tahoe Lane Appleton WI 54915	920-202-1993	Vim Stip
DIANNA BLECK	3217 S. TAHOE LN Appleton WI 54915	507 254-4955	Dianna Bleck
TIM BLECK	3217 S Tahoe Ln Appleton WI 54915	920-910-1893	Tim Bleck
MIKE OLM	3101 S Solitude Ln Appleton WI 54915	920-378389	Mike Olm


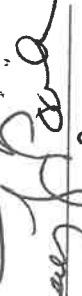
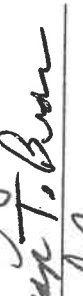

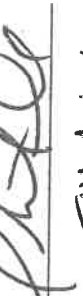




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I, home owner/resident am **opposed** to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Christine Olm	3101 S Solitude Ln	920-378-5387	
Rebecca L. Ott	3105 S. Solitude Ln	920-205-2712	
ERIN KEURK	3109 S. Solitude Ln	920-573-1380	
DAN KEDUK	3107 S. Solitude Ln	920-573-1598	
James Zeman	3113 S. Solitude Ln	920-731-1026	
Phyllis Zeman Phyllis Zeman	3113 S. Solitude Ln	920-731-1026	
Karin Charles	3122 S. Solitude Ln	920-944-7413	
Ajay Dison	3201 S. Solitude Ln.	920-450-1020	
Gregory Dion Gregory Dion	3201 S. Solitude Lane	920-471-8325	
Daniel Rettig ^{Daniel} Rettig	3200 S. Solitude Lane	920-585-9224	
Lori & Jason Boyd	3209 S. Solitude Lane	920-574-7346	

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Cole Poole	3208 S Solitude Ln	920 470 0596	
Lacey Poole	3208 S Solitude Ln	920 205 5746	
Georgette T. Brown	3217 S. Solitude Ln	920 202 3214	
TRACI BROWN	3217 S. SOLITUDE LN.	920-702-3214	
Phawn Littrell	3300 S Solitude Ln	413-212-9284	
Jill Littrell	3300 S. Solitude Lane	920-540-4662	Jill Littrell
Adam Uecker	3232 S. Solitude Ln	920-209-1983	
BONNIE MEAD	3309 S. SOLITUDE LN	920-574-0486	
Melissa Mead	3309 S. Solitude Ln	920 855 2643	
Dave Butler	3308 S. Solitude Ln	312-258-4686	

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
William P Schwadinski	3316 South Solitude	920-209-9713	
Mandy Dix	3325 S Solitude Ln	920-636-8210	
Nylan Dix	3325 S Solitude Ln	920 858 0883	
Jason Laumer	3227 S Solitude Ln	920-216-2726	
Sara Laumer	3227 S. Solitude Ln	920-216-2726	
Gianna Juber	3114 S. Solitude Ln	920-750-1255	
Mike Schreiber	3117 S Solitude Ln	920-749-9158	
Lisa Schreiber	3117 S Solitude Ln	920-749-9158	

Village of Harrison - Petition opposing re-zoning ID 43286 & 43288

I, home owner/resident am opposed to the rezoning as proposed on the following map of the property on the South side of Midway Road/County Road AP, West of Lake Park Road IDs 43286 & 43288

Name (printed)	Address	Phone	Signature
Cheri Barowski	3309 S. Tahoe Lane	920-851-0513	Cheri Barowski
KATHY DAVIS	3216 S SOLITUDE LANE	414-350-4827	Kathy Davis
Shawn DAVIS	3216 S Solitude Lane	920-428-0154	[Signature]
JEFFREY M WAGNER	3224 S SOLITUDE LANE	920-419-5330	Jeffrey M. Wagner
Roxann M. Wagner	3224 S Solitude Ln	920 419 1202	[Signature]
TIM STILP	3209 S. Tahoe Lane	920-202-1993	[Signature]
Sue Carlson	3401 S. Tahoe Lane	920-915-5491	Susan Carlson
Richard Carlson	3401 S. Tahoe Ln	920-915-5491	Richard Carlson
Miranda Kapila	3301 S. Solitude Ln.	920-915-5096	[Signature]
Erik Kapila	3301 S. Solitude Lane.	920 470 1013	Erik Kapila
John H. [Signature]	3324 S. Tahoe Lane	414-687-0574	[Signature]

ORDINANCE V20-10

AN ORDINANCE ADOPTING AMENDMENTS TO THE COMPREHENSIVE PLAN FOR THE VILLAGE OF HARRISON, WISCONSIN. (Lexington Homes - Mirrago)

WHEREAS, the Harrison Plan Commission received an application from Lexington Homes to amend the Comprehensive Plan Future Land Use Map land use designations from from Single Family Residential and Parks & Recreation to Single Family Residential, Parks & Recreation, and Multi-Family Residential for the following described property:

Park and Recreation Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 333.77 feet on the north line of said Northeast 1/4 to the Point Of Beginning; thence continuing N88°57'36"E, 3.51 feet on said north line to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 37.39 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S79°40'52"E, 37.39 feet on said southerly right of way; thence S00°48'24"E, 407.24 feet; thence N89°11'36"E, 161.80 feet; thence S00°48'24"E, 264.86 feet; thence N89°11'36"E, 586.21 feet; thence S00°48'24"E, 254.00 feet; thence S89°11'36"W, 294.82 feet; thence S81°01'58"W, 117.48 feet; thence S58°11'29"W, 127.23 feet; thence S43°48'27"E, 140.00 feet; thence 132.98 feet on the arc of a 166.00 foot radius curve to the left, having a long chord which bears S23°14'36"W, 129.45 feet; thence S00°17'39"W, 37.20 feet to the north line of the First Addition to Cedar Ridge Estates; thence S89°11'36"W, 486.62 feet on said north line and the north line of Cedar Ridge Estates to the southeast corner of Lot 41, 1st Addition to Ashland Hollows; thence N00°16'44"E, 1306.41 feet on the east lines of 1st Addition to Ashland Hollows, Ashland Hollows and Certified Survey Map Number 1665 to the Point of Beginning. Said parcel contains 593,225 Square Feet (13.619 Acres) of land more or less.

Single Family Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 337.28 feet on the north line of said Northeast 1/4 to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 350.05 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S85°02'24"E, 349.41 feet on said southerly right of way; thence N88°57'36"E, 801.26 feet on said southerly right of way to the Point Of Beginning; thence continuing N88°57'36"E, 340.08 feet on said southerly right of way; thence S00°14'21"W, 1243.06 on the west line of Lot 2, Certified Survey Map Number 2524 to the northeast corner of Lot 92, Second Addition to Cedar Ridge Estates; thence S89°11'36"W, 1159.74 feet on the north lines of Second Addition to Cedar Ridge Estates and First Addition to Cedar Ridge Estates to the westerly right of way of Woodendale Way; thence N00°17'39"E, 37.20 feet; thence 132.98

feet on the arc of a 166.00 foot radius curve to the right, having a long chord which bears N23°14'36"E, 129.45 feet; thence N43°48'27"W, 140.00 feet; thence N58°11'29"E, 127.23 feet; thence N81°01'58"E, 117.48 feet; thence N89°11'36"E, 642.56 feet; thence N00°14'21"E, 901.62 feet to the southerly right of way of Midway Road, the Point of Beginning. Said parcel contains 696,587 Square Feet (15.991 Acres) of land more or less.

Multi-Family Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 337.28 feet on the north line of said Northeast 1/4 to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 37.39 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S79°40'52"E, 37.39 feet on said southerly right of way to the Point Of Beginning; thence 312.66 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S85°40'51"E, 312.20 feet on said southerly right of way; thence N88°57'36"E, 801.26 feet on said southerly right of way; thence S00°14'21"W, 901.62 feet; thence S89°11'36"W, 347.74 feet; thence N00°48'24"W, 254.00 feet; thence S89°11'36"W, 586.21 feet; thence N00°48'24"W, 264.86 feet; thence S89°11'36"W, 161.80 feet; thence N00°48'24"W, 407.24 feet to the said southerly right of way, the Point of Beginning. Said parcel contains 762,847 Square Feet (17.513 Acres) of land more or less.

WHEREAS, the proposed amendment is attached as "Exhibit A"; and

WHEREAS, the amendments have resulted in a Plan that is compliant with the requirements of Section 66.1001(2) Wis. Stats; and

WHEREAS, the Plan Commission has held a least one public hearing on this amendment on September 29, 2020, in compliance with the requirements of Section 66.1001(4)(d) Wis. Stats.

WHEREAS, the Plan Commission recommended approval of the amendment by adoption of Plan Commission Resolution PC2020-02.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet & Outagamie Counties, Wisconsin, that Section 109-2 of the Code of Ordinances is amended to add the following:

- 11) The Village Board of the Village of Harrison, Wisconsin, does, by enactment of this ordinance, formally adopt amendments to the Harrison Comprehensive Plan, pursuant to section 66.1001(4)(c) of the Wisconsin Statutes as recommended by Plan Commission Resolution PC2020-02.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 29th day of September, 2020.

Kevin Hietpas, Village President

Attest: Jennifer Weyenberg, Village Clerk

ORDINANCE V20-11

AN ORDINANCE AMENDING THE VILLAGE OF HARRISON OFFICIAL ZONING MAP. (Lexington Homes - Mirrago)

WHEREAS, a public hearing on the map amendment (rezoning) was held by the Harrison Plan Commission on September 29, 2020; and

WHEREAS, the Plan Commission found the proposed map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment; and

WHEREAS, a petition signed by at least 20% or more of the property owners of the land immediately adjacent extending 100 feet there from was filed prior to the public hearing; and

WHEREAS, such zoning map amendment (rezoning) shall not become effective except by a favorable vote of three-fourths (3/4) of the members of the Village Board voting on the proposed amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from General Agricultural [AG] to Single-Family Residential (Traditional) [RS-2] and Multiple-Family Residential [RM]:

Single Family [RS-2] Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 333.77 feet on the north line of said Northeast 1/4 to the Point Of Beginning; thence continuing N88°57'36"E, 3.51 feet on said north line to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 37.39 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S79°40'52"E, 37.39 feet on said southerly right of way; thence S00°48'24"E, 407.24 feet; thence N89°11'36"E, 161.80 feet; thence S00°48'24"E, 264.86 feet; thence N89°11'36"E, 586.21 feet; thence S00°48'24"E, 254.00 feet; thence S89°11'36"W, 294.82 feet; thence S81°01'58"W, 117.48 feet; thence S58°11'29"W, 127.23 feet; thence S43°48'27"E, 140.00 feet; thence 132.98 feet on the arc of a 166.00 foot radius curve to the left, having a long chord which bears S23°14'36"W, 129.45 feet; thence S00°17'39"W, 37.20 feet to the north line of the First Addition to Cedar Ridge Estates; thence S89°11'36"W, 486.62 feet on said north line and the north line of Cedar Ridge Estates to the southeast corner of Lot 41, 1st Addition to Ashland Hollows; thence N00°16'44"E, 1306.41 feet on the east lines of 1st Addition to Ashland Hollows, Ashland Hollows and Certified Survey Map

Number 1665 to the Point of Beginning. Said parcel contains 593,225 Square Feet (13.619 Acres) of land more or less.

and

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 337.28 feet on the north line of said Northeast 1/4 to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 350.05 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S85°02'24"E, 349.41 feet on said southerly right of way; thence N88°57'36"E, 801.26 feet on said southerly right of way to the Point Of Beginning; thence continuing N88°57'36"E, 340.08 feet on said southerly right of way; thence S00°14'21"W, 1243.06 on the west line of Lot 2, Certified Survey Map Number 2524 to the northeast corner of Lot 92, Second Addition to Cedar Ridge Estates; thence S89°11'36"W, 1159.74 feet on the north lines of Second Addition to Cedar Ridge Estates and First Addition to Cedar Ridge Estates to the westerly right of way of Woodendale Way; thence N00°17'39"E, 37.20 feet; thence 132.98 feet on the arc of a 166.00 foot radius curve to the right, having a long chord which bears N23°14'36"E, 129.45 feet; thence N43°48'27"W, 140.00 feet; thence N58°11'29"E, 127.23 feet; thence N81°01'58"E, 117.48 feet; thence N89°11'36"E, 642.56 feet; thence N00°14'21"E, 901.62 feet to the southerly right of way of Midway Road, the Point of Beginning. Said parcel contains 696,587 Square Feet (15.991 Acres) of land more or less.

Multi-Family [RM] Legal Description:

Part of the Northwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described as follows: Commencing at the North 1/4 corner of said Section 8; thence N88°57'36"E, 337.28 feet on the north line of said Northeast 1/4 to the southerly right of way of Midway Road; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the left, having a long chord which bears S77°46'18"E, 55.34 feet on said southerly right of way; thence S79°02'24"E, 100.00 feet on said southerly right of way; thence 37.39 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S79°40'52"E, 37.39 feet on said southerly right of way to the Point Of Beginning; thence 312.66 feet on the arc of a 1671.38 foot radius curve to the left, having a long chord which bears S85°40'51"E, 312.20 feet on said southerly right of way; thence N88°57'36"E, 801.26 feet on said southerly right of way; thence S00°14'21"W, 901.62 feet; thence S89°11'36"W, 347.74 feet; thence N00°48'24"W, 254.00 feet; thence S89°11'36"W, 586.21 feet; thence N00°48'24"W, 264.86 feet; thence S89°11'36"W, 161.80 feet; thence N00°48'24"W, 407.24 feet to the said southerly right of way, the Point of Beginning. Said parcel contains 762,847 Square Feet (17.513 Acres) of land more or less.

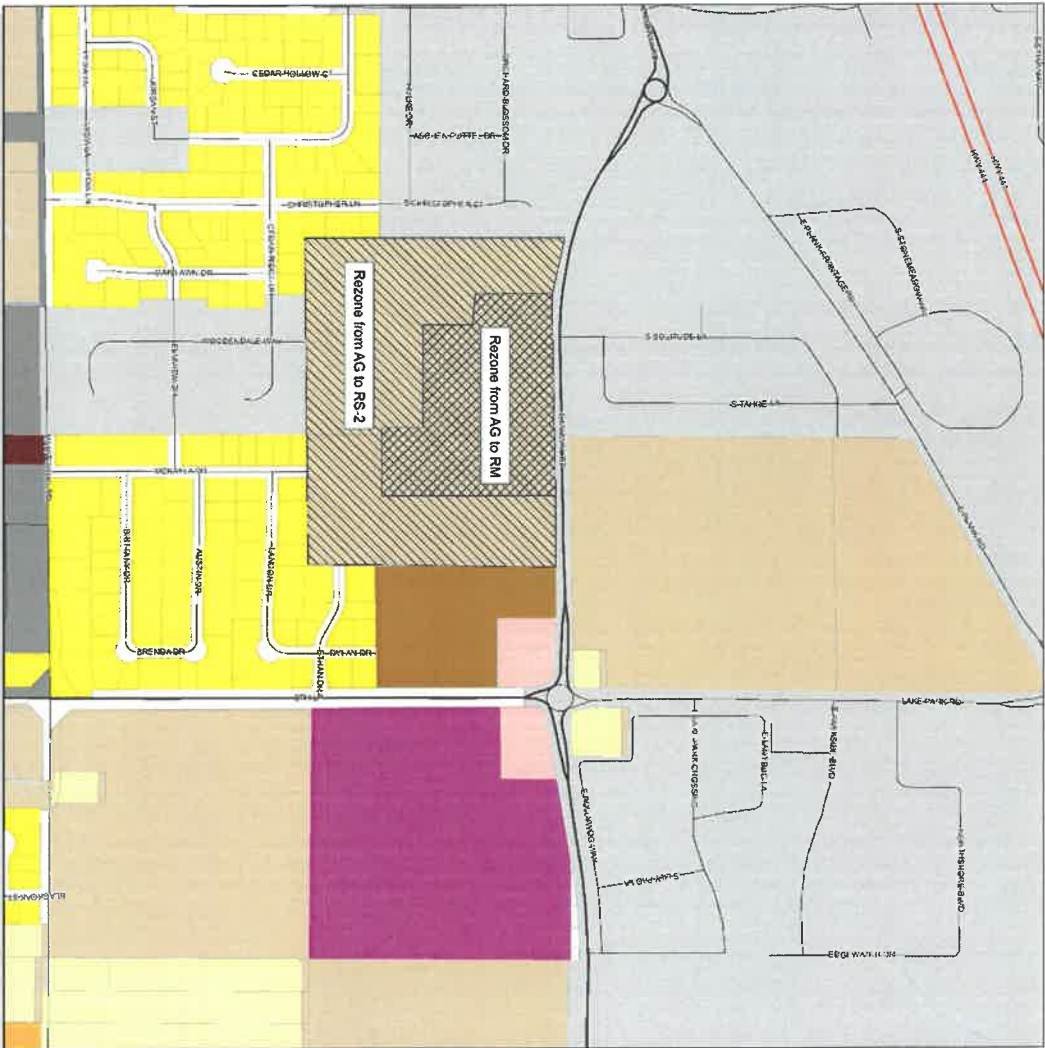
EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 29th day of September, 2020.

Kevin Hietpas, Village President

Attest: Jennifer Weyenberg, Clerk

Exhibit A – Zoning Map



Zoning Map

Village of Harrison

Calumet & Outagamie Counties, WI

Legend

Zoning Districts

- AG | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RS-2 | Single-Family Residential (Traditional)
- RT | Two-Family Residential
- RM | Multiple-Family Residential
- CN | Neighborhood Commercial
- COR | Office & Retail Commercial
- CC | Community Commercial
- BP | Business Park
- IM | Industrial & Manufacturing
- NC | Natural & Conservancy
- MHO | Mobile Home Overlay
- PDO | Planned Development Overlay
- SHO | Shoreland Overlay*
- SMO | Shoreland/Wetland Overlay*

RoadCenterline

- Local Roads
- County Highway
- State Highway
- US Highway
- Railroads
- Streams
- Parcels

* Please note that the SHO & SMO boundaries are subject to change based on determinations of navigable waterways.

This map was created by:
 Village of Harrison
 76028 Hwy 114
 Harrison, WI 54982
 920-889-1082

Adopted: July 27, 2010
 Elected: November 1, 2010
 Current as of: August 28, 2020

0 0.125 0.25 0.5 Miles

This map was created using data obtained from Calumet County. The map is not a legally recorded map nor a survey and is not intended to be used as such. The Town of Harrison does not guarantee the accuracy, current status, or completeness of the map. The user is responsible for any mistakes or misinterpretation of this information for its own use. In no event shall Calumet County or the Town of Harrison be liable for any damages, including reasonable attorney's fees, arising from the use of this map. The user is responsible for any mistakes or misinterpretation of this information for its own use. In no event shall Calumet County or the Town of Harrison be liable for any damages, including reasonable attorney's fees, arising from the use of this map. The user is responsible for any mistakes or misinterpretation of this information for its own use. In no event shall Calumet County or the Town of Harrison be liable for any damages, including reasonable attorney's fees, arising from the use of this map.

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON**Meeting Date:**

September 29, 2020

Title:

Certified Survey Map – Lexington Homes

Issue:

Should the Village Board approve the 2-lot Certified Survey Map?

Background and Additional Information:

The applicant is proposing a 2-lot and 1-outlot Certified Survey Map (CSM). The purpose of the CSM is to create building sites for a new single-family residential subdivision and a multi-family residential development. Outlot 1 is proposed to be deeded to the Village as a future park site. Outlot 1 will also include the stormwater management pond for the development. The property is currently zoned General Agricultural (AG). There is a request to rezone the property for development purposes.

Budget Impacts:

None.

Recommended Action:

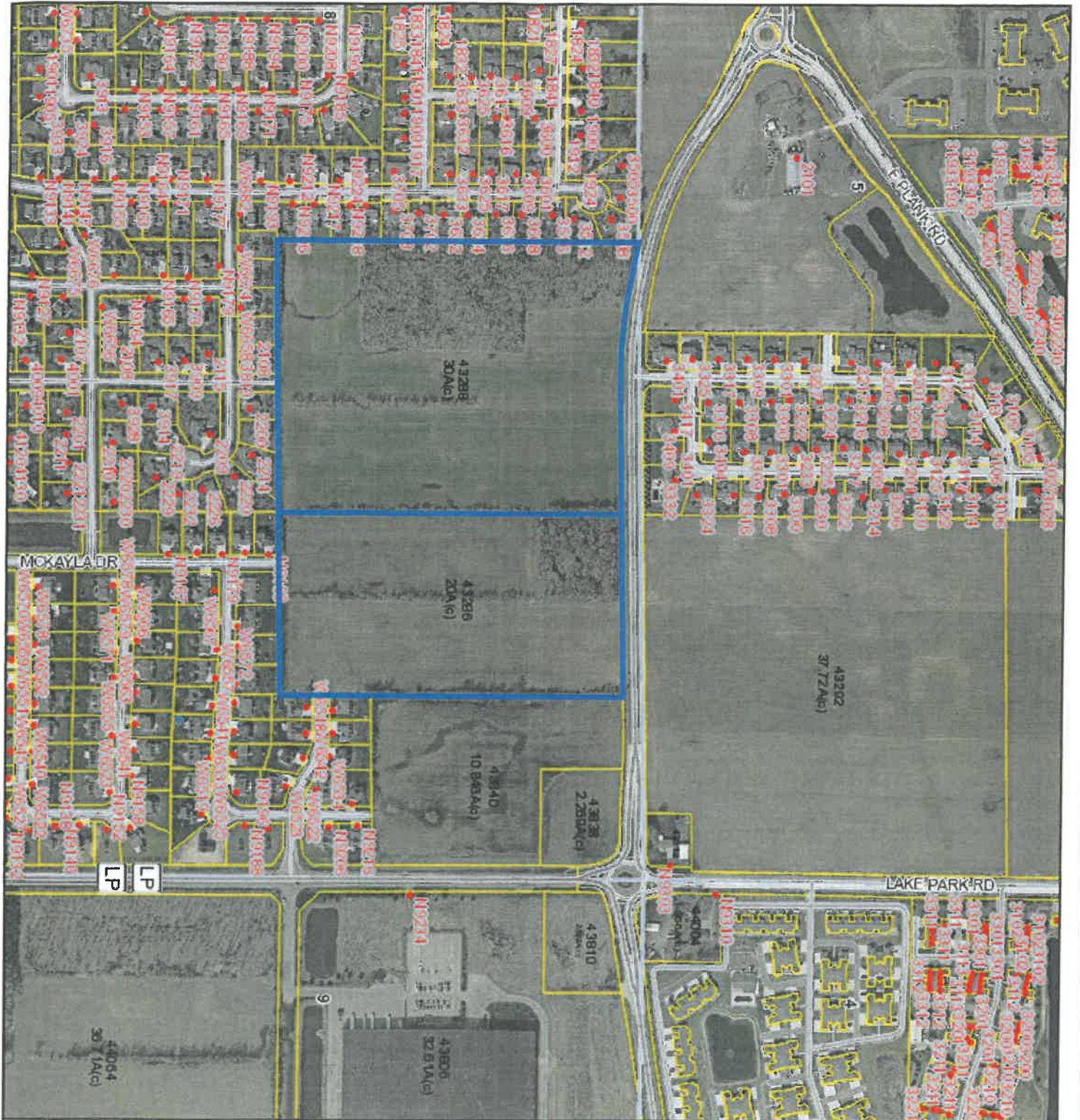
The Plan Commission will meet prior to the Village Board to discuss and act on the CSM. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of the Certified Survey Map.

Attachments:

- Aerial Map
- CSM

Calumet County, WI



Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2018
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

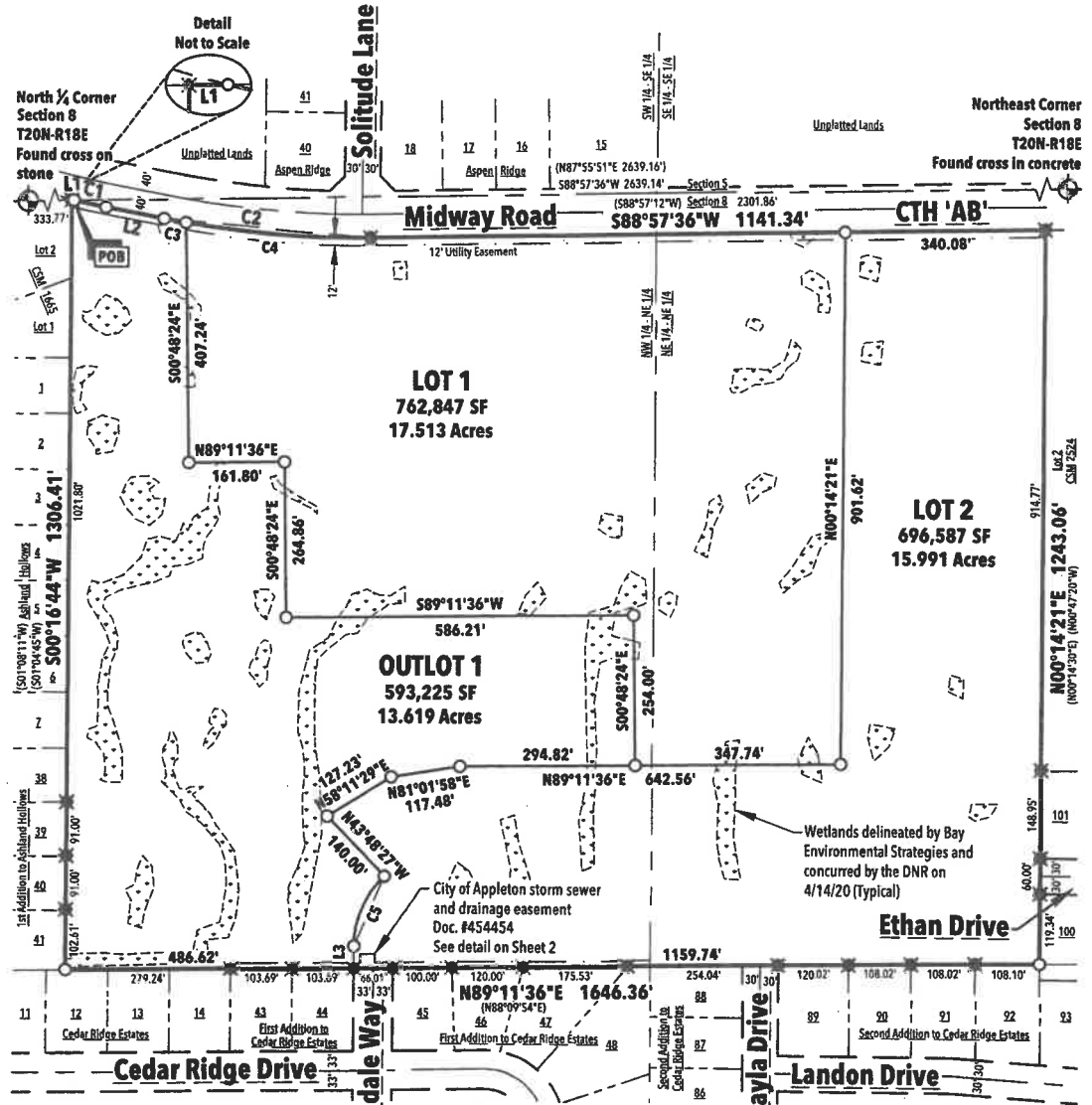


DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author:	
Date Printed:	09/18/20 2:28 PM
Sources:	

CERTIFIED SURVEY MAP

PART OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ AND PART OF THE NORTHEAST ¼ OF THE NORTHEAST ¼, ALL PART OF SECTION 8, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



Line Table

Line #	Length	Direction
L1	3.51'	S88°57'36"W
L2	100.00'	N79°02'24"W
L3	37.20'	N00°17'39"E

Curve Table

Curve #	Delta	Radius	Length	Chord Direction	Chord Length	Tangent Bearing	Second Tangent Bearing
C1	2°32'12"	1250.00'	55.34'	N77°46'18"W	55.34'	N76°30'12"W	N79°02'24"W
C2	12°00'00"	1671.38'	350.05'	N85°02'24"W	349.41'	N79°02'24"W	S88°57'36"W
C3	1°16'55"	1671.38'	37.39'	S79°40'51.5"E	37.39'	S79°02'24"E	S80°19'19"E
C4	10°43'05"	1671.38'	312.66'	S85°40'51.5"E	312.20'	S80°19'19"E	N88°57'36"E
C5	45°53'54"	166.00'	132.98'	N23°14'36"E	129.45'	S46°11'33"W	S00°17'39"W

- LEGEND**
- -
 -
 -
 - POB** Point of Beginning
 - (cc.c)** Record bearing or distance

SCALE: 1" = 240'

Bearings are referenced to the Calumet County Coordinate System. The north line of the Northeast ¼ of Section 8, T20N-R18E bears S88°57'36"W.

Robert E. Lee & Associates, Inc.
 ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
 1250 CENTENNIAL CENTRE BOULEVARD
 HOBART, WI 54155
 INTERNET: www.reeinc.com
 PHONE: (920) 662-9641
 FAX: (920) 662-9141

CERTIFIED SURVEY MAP

**PART OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ AND PART OF THE
NORTHEAST ¼ OF THE NORTHEAST ¼, ALL PART OF SECTION 8, TOWNSHIP 20
NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN**

SURVEYOR'S CERTIFICATE:

I, Troy E. Hewitt, Professional Land Surveyor, do hereby certify that by the order and under the direction of the owners listed hereon, I have surveyed, mapped and divided part of the Northwest ¼ of the Northeast ¼ and part of the Northeast ¼ of the Northeast ¼ of Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin more fully described below:

Commencing at the Northeast Corner of said Section 8; thence S88°57'36"W, 2301.86 feet on the north line of said Northeast ¼ to the southerly right of way of Midway Road (aka CTH 'AB'), the POINT OF BEGINNING; thence continuing S88°57'36"W, 3.51 feet on said north line to the northeast corner of Lot 2, Certified Survey Map Number 1665, Volume 11, Page 283, Document Number 233618, Calumet County Records; thence S00°16'44"W, 1306.41 feet on the east line of said Lot 2 extended southerly to the southeast corner of Lot 41, 1st Addition to Ashland Hollows, Document Number 316626, Calumet County Records; thence N89°11'36"E, 1646.36 feet on the north line of Cedar Ridge Estates, Document Number 249864, First Addition to Cedar Ridge Estates, Document Number 296437 and Second Addition to Cedar Ridge Estates, Document Number 397531 all in Calumet County Records to the Northeast corner of Lot 92, Second Addition to Cedar Ridge Estates; thence N00°14'21"E, 1243.06 feet on the west line of said Second Addition to Cedar Ridge Estates and the west line of Lot 2, Certified Survey Map Number 2524, Volume 19, Page 305, Document Number 344340, Calumet County Records to said southerly right of way of Midway Road; thence S88°57'36"W, 1141.34 feet on said southerly right of way; thence 350.05 feet on the arc of a 1671.38 foot radius curve to the right, having a long chord which bears N85°02'24"W, 349.41 feet on said southerly right of way; thence N79°02'24"W, 100.00 feet on said southerly right of way; thence 55.34 feet on the arc of a 1250.00 foot radius curve to the right, having a long chord which bears N77°46'18"W, 55.34 feet to the Point of Beginning.

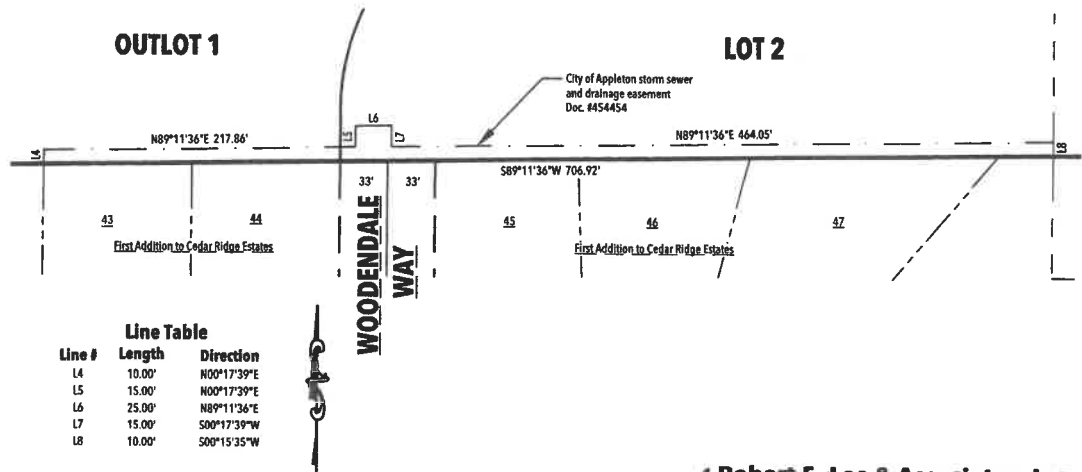
Said parcel contains 2,052,659 square feet or 47.123 acres of land more or less subject to easements and restrictions of record.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes in the surveying, mapping and dividing of the same.

Dated this _____ day of _____, 2020.

Troy E. Hewitt PLS #2831
ROBERT E. LEE & ASSOCIATES, INC.

Existing Easement Detail Scale: 1"=100'



Line Table

Line #	Length	Direction
L4	10.00'	N00°17'39"E
L5	15.00'	N00°17'39"E
L6	25.00'	N89°11'36"E
L7	15.00'	S00°17'39"W
L8	10.00'	S00°15'35"W

RESOLUTION NO. V2020-11
VILLAGE OF HARRISON
Calumet and Outagamie County, Wisconsin

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN THE VILLAGE
OF HARRISON, WISCONSIN**

WHEREAS, the governing body of the Village of Harrison, Wisconsin, held a public hearing at the Harrison Village Hall on May 8th, 2018 at 6:30 pm for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Village Engineer on the proposed public improvements consisting of storm sewer laterals and preliminary assessments against benefitted property, and heard all persons who desired to speak at the the hearing;

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of Harrison, Wisconsin, determines as follows:

1. The report of the Village Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the assessments set forth therein, is adopted and approved.

2. Payment for the improvements shall be made by assessing the cost of the storm sewer lateral to the benefitted properties as indicated in the report.

3. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

4. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

5. Assessments shall be due by November 9th, 2020. Assessments may be paid in cash or check or in five (5) annual installments to the Village Clerk. Installment payments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 4.5% per annum on the unpaid balance from January 1st of the year following the levy.

7. The Village Clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Dated _____

Signed _____
Kevin Hietpas, Village President

Published _____

Attest _____
Jennifer Weyenberg, Village Clerk

Final Engineer's Report

2018 Storm Sewer Interceptor Construction
Willow Lane, Dogwood Lane, Harrisville Lane & Harrisville Court

Prepared For The



NOVEMBER 18, 2019

McM. No. H0006-9-17-00923.04

LRR

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Final Engineer's Report

(Pursuant to Sec. 66.0703(1)(b) Wisconsin Stats., as Amended)

2018 Storm Sewer Interceptor

Willow Lane, Dogwood Lane, Harrisville Lane & Harrisville Court

Prepared For The



NOVEMBER 18, 2019

McM. No. H0006-9-17-00923.04

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the aforementioned municipal project are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMahon Associates, Inc.

By:


Lee R. Reibold, P.E.
Associate / Project Engineer

**VILLAGE OF HARRISON
2019 STORM INTERCEPTOR SEWER & STREET CONSTRUCTION
BLACK OAK ST, WOODLAND RD, WILLOW LN, DOGWOOD LN, HARRISVILLE LN & CT
FINAL SCHEDULE OF COSTS BASED UPON AS-CONSTRUCTED QUANTITIES
McM No. H0006-9-17-00923**

Storm Sewer Base Bid:							Assessable Costs	
Item	Description	Unit	Unit Cost	FINAL As-Constructed		Storm Sewer		
				Qty	Cost	Lateral		
1	Clearing and grubbing	L.S.	\$ 11,900.00	1	\$	11,900.00		
2	Remove small pipe culvert	EACH	\$ 100.00	8	\$	800.00		
3	Remove and reset small pipe culvert	EACH	\$ 500.00	1	\$	500.00		
4	Remove existing storm sewer	L.F.	\$ 5.00	52	\$	260.00		
5	Remove existing curb and gutter	L.F.	\$ 5.95	350	\$	2,082.50		
6	8-inch water main	L.F.	\$ 23.90	1,258	\$	30,066.20		
7	6-inch water main	L.F.	\$ 40.00	6	\$	240.00		
8	8-inch resilient wedge gate valve	EACH	\$ 1,350.00	2	\$	2,700.00		
9	6-inch resilient wedge gate valve	EACH	\$ 1,000.00	1	\$	1,000.00		
10	Hydrant	EACH	\$ 3,300.00	1	\$	3,300.00		
11	42-inch storm sewer	L.F.	\$ 69.25	888	\$	61,494.00		
12	36-inch storm sewer	L.F.	\$ 64.50	762	\$	49,149.00		
13	30-inch storm sewer	L.F.	\$ 58.05	162	\$	9,404.10		
14	24-inch RCP storm sewer	L.F.	\$ 52.30	35	\$	1,830.50		
15	24-inch storm sewer	L.F.	\$ 52.70	326	\$	17,180.20		
16	18-inch RCP storm sewer	L.F.	\$ 45.00	137	\$	6,165.00		
17	18-inch storm sewer	L.F.	\$ 50.10	1,826	\$	91,482.60		
18	15-inch RCP storm sewer	L.F.	\$ 30.00	37	\$	1,110.00		
19	12-inch storm sewer	L.F.	\$ 31.00	178	\$	5,518.00		
20	8-inch storm sewer with clean-out	L.F.	\$ 40.00	18	\$	720.00		
21	4-inch perforated drain tile	L.F.	\$ 13.00	350	\$	4,550.00		
22	4-inch SCH 40 PVC storm sewer lateral	L.F.	\$ 18.60	562	\$	10,453.20	\$ 10,453.20	
23	4-inch SCH 40 PVC storm sewer lateral riser	V.F.	\$ 25.00	90.5	\$	2,262.50	\$ 2,262.50	
24	4-inch cleanout	EACH	\$ 445.00	25	\$	11,125.00	\$ 11,125.00	
25	Bore 4-inch storm sewer lateral (40 L.F. each)	EACH	\$ 1,400.00	7	\$	9,800.00	\$ 9,800.00	
26	Storm sewer lateral connection	EACH	\$ 50.00	0	\$	-	\$ -	
27	19-inch x 30-inch HERCP CL IV storm sewer	L.F.	\$ 113.50	83	\$	9,420.50		
28	19-inch x 30-inch HERCP flared end section	EACH	\$ 800.00	2	\$	1,600.00		
29	24-inch RCP flared end section	EACH	\$ 825.00	1	\$	825.00		
30	15-inch RCP flared end section	EACH	\$ 600.00	1	\$	600.00		
31	96-inch diameter storm sewer manhole	V.F.	\$ 579.00	47.53	\$	27,519.87		
32	72-inch diameter storm sewer manhole	V.F.	\$ 481.00	29.53	\$	14,203.93		
33	48-inch diameter storm sewer manhole	V.F.	\$ 225.00	72.44	\$	16,299.00		
34	Catch basin	EACH	\$ 1,450.00	8	\$	11,600.00		
35	30-inch mountable concrete curb & gutter	L.F.	\$ 19.00	1,022	\$	19,418.00		
36	2-inch HMA Pavement 3 LT 58-28S	TONS	\$ 62.25	0	\$	-		
37	1 3/4-inch HMA Pavement Restoration (3 LT 58-28S)	TONS	\$ 107.50	267.33	\$	28,737.98		
38	1 3/4-inch HMA Pavement Restoration (4 LT 58-28S)	TONS	\$ 115.75	245.26	\$	28,388.85		
39	Sawing asphalt (WDOT Item No. 690.0150)	L.F.	\$ 1.75	500	\$	875.00		
40	Sawing concrete (WDOT Item No. 690.0250)	L.F.	\$ 3.00	250	\$	750.00		
41	6-inch concrete driveway apron	S.F.	\$ 5.45	4,484	\$	24,437.80		
42	Ditching	L.F.	\$ 3.15	810	\$	2,551.50		
43	Lawn restoration	S.Y.	\$ 4.45	5,118	\$	22,775.10		
44	Inlet protection	EACH	\$ 40.00	26	\$	1,040.00		
45	Tracking pad	EACH	\$ 750.00	0	\$	-		
46	Silt fence	L.F.	\$ 1.75	0	\$	-		
47	Temporary ditch check	EACH	\$ 100.00	0	\$	-		
48	Remove and reset mailboxes (approx. 20 mailboxes)	L.S.	\$ 1,000.00	1	\$	1,000.00		
49	Utility Line Openings (ULO)	EACH	\$ 400.00	16	\$	6,400.00		
50	Traffic control	L.S.	\$ 5,300.00	1	\$	5,300.00		

Total Base Bid (Items 1 through 50) = \$ 558,835.32 \$ 33,640.70

Change Order Items:

Change Order Items:							Assessable Costs	
Item	Description	Unit	Unit Cost	FINAL As-Constructed		Storm Sewer		
				Qty	Cost	Lateral		
C1.1	Storm MH-A modification	L.S.	\$ 1,531.20	1	\$	1,531.20		
C1.2	Lower water main at Woodland & Black Oak Intersection	L.S.	\$ 5,903.66	1	\$	5,903.66		
C1.3	Raise sanitary manhole on Dogwood Lane	L.S.	\$ 557.80	1	\$	557.80		
C1.4	Install new storm manhole K1	L.S.	\$ 6,794.82	1	\$	6,794.82		
C1.5	Grading and lawn restoration at new storm manhole K1	L.S.	\$ 1,568.00	1	\$	1,568.00		
C1.6	2-inch HMA Pavement 3 LT 58-28S for Carrier Way	TONS	\$ 62.25	126.91	\$	7,900.15		

Total Change Order Items = \$ 24,255.63 \$ -

Total Contract Amount = \$ 583,090.95 \$ 33,640.70

Engineering design, bidding & construction admin. \$ 99,915.71 \$ 5,764.51

Total Project Costs = \$ 683,006.66 \$ 39,405.21

VILLAGE OF HARRISON
 2018 STORM INTERCEPTOR SEWER & STREET CONSTRUCTION
 BLACK OAK ST, WOODLAND RD, WILLOW LN, DOGWOOD LN, HARRISVILLE LN & CT
 FINAL SCHEDULE OF ASSESSMENTS BASED UPON AS-CONSTRUCTED QUANTITIES
 McM No. H0006-9-17-00923

Tax ID	Parcel Number	Property Owner	Property Address	Storm Sewer Lateral	
				#	Assessment
37024	131-0542-000070A-000-0-201809-00-3400	CHRISTOPHER R FOCKLER	W6343 LILAC RD	WI 54952	\$ -
37026	131-0542-000080A-000-0-201809-00-3400	DEANNA WIDMAN	W6351 LILAC RD	WI 54952	\$ 1,576.21
37028	131-0542-000090A-000-0-201809-00-3400	H & H INVESTMENTS	W6359 LILAC RD	WI 54952	\$ 1,576.21
37030	131-0542-000100A-000-0-201809-00-3400	GREGORY L SOUTHARD	N8909 WILLOW LN	WI 54952	\$ 1,576.21
37032	131-0542-000110A-000-0-201809-00-3400	JAIME DERCKS	N8919 WILLOW LN	WI 54952	\$ 1,576.21
37034	131-0542-000120A-000-0-201809-00-3400	MITCHELL J HINTZ	N8927 WILLOW LN	WI 54952	\$ 1,576.21
37036	131-0542-000130A-000-0-201809-00-3400	JEFFREY J MUELLENBACH	N8935 WILLOW LN	WI 54952	\$ 1,576.21
37038	131-0542-000140A-000-0-201809-00-3400	MARK J EISNER	N8941 WILLOW LN	WI 54952	\$ 1,576.21
37040	131-0542-000150A-000-0-201809-00-3400	CHELSEA D DAUN	N8947 WILLOW LN	WI 54952	\$ 1,576.21
37042	131-0542-000160A-000-0-201809-00-3400	NATHAN J BERTUCCI	N8955 WILLOW LN	WI 54952	\$ 1,576.21
37044	131-0542-000170A-000-0-201809-00-3400	CRAIG S HILKER	N8961 WILLOW LN	WI 54952	\$ 1,576.21
37046	131-0542-000180A-000-0-201809-00-3400	KATHLEEN M WEBER	N8967 WILLOW LN	WI 54952	\$ 1,576.21
37048	131-0542-000190A-000-0-201809-00-3400	THOMAS D BARON	N8973 WILLOW LN	WI 54952	\$ 1,576.21
37050	131-0542-000200A-000-0-201809-00-3400	LINDSEY V HANSON	W6369 DOGWOOD LN	WI 54952	\$ 1,576.21
37052	131-0542-000210A-000-0-201809-00-3400	THOMAS E GEHRT	W6372 DOGWOOD LN	WI 54952	\$ 1,576.21
37054	131-0542-000220A-000-0-201809-00-3400	GREGORY HINDS	W6366 DOGWOOD LN	WI 54952	\$ 1,576.21
37056	131-0542-000230A-000-0-201809-00-3400	NATHAN A THAYER	W6358 DOGWOOD LN	WI 54952	\$ 1,576.21
37128	131-0542-000590A-000-0-201809-00-3400	JASON C GAFFNEY	W6355 DOGWOOD LN	WI 54952	\$ 1,576.21
37130	131-0542-000600A-000-0-201809-00-3400	H & H INVESTMENTS	N8970 WILLOW LN	WI 54952	\$ 1,576.21
37132	131-0542-000610A-000-0-201809-00-3400	ABRUEN PROPERTY INVESTMENTS	N8962 WILLOW LN	WI 54952	\$ 1,576.21
37134	131-0542-000620A-000-0-201809-00-3400	RANDY W BUECHEL	N8954 WILLOW LN	WI 54952	\$ 1,576.21
37136	131-0542-000630A-000-0-201809-00-3400	JOHN M WRASE	N8946 WILLOW LN	WI 54952	\$ 1,576.21
37138	131-0542-000640A-000-0-201809-00-3400	JOE C PREUSS	N8938 WILLOW LN	WI 54952	\$ 1,576.21
37140	131-0542-000650A-000-0-201809-00-3400	JEFFREY J VANDERVELDEN	N8932 WILLOW LN	WI 54952	\$ 1,576.21
37142	131-0542-000660A-000-0-201809-00-3400	STEVEN M MEYER	W6358 LILAC RD	WI 54952	\$ -
42596	131-0688-00L010A-000-0-201809-00-3400	LAMERS REALTY INC	N8912 HARRISVILLE CT	WI 54952	\$ 3,152.42

Totals = 25 \$ 39,405.21

Construction Cost (Items 1 through 50 + change order) =	\$ 33,640.70
Engineering Design and Construction Administration =	\$ 5,764.51
Total Assessable Costs =	\$ 39,405.21
Assessable Parcels (each) =	25
Assessment Rate (per parcel) =	\$ 1,576.21

Mapped Features
 — Project Area Boundary
 — Parcel Line
 ■ Parcel to be Assessed

Source: Calumet County, 2018.
 Disclaimer: The property lines, right-of-way lines, and other property information on this map were prepared or obtained as part of the County's tax mapping function. McMAHON ASSOCIATES, INC. does not warrant the accuracy of the information shown on this map. The accuracy of the information shown on this map is not guaranteed. The information shown on this map is for general reference and is not intended or suitable for site-specific uses. Any use of the information shown on this map is the user's sole responsibility.



0 100 Feet

FIGURE 1
ASSESSED PARCELS
STORM SEWER
LATERALS
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN



RESOLUTION NO. V2020-12
VILLAGE OF HARRISON
Calumet and Outagamie County, Wisconsin

**RESOLUTION TO PAY OFF LOANS WITH INVESTORS COMMUNITY BANK DATED
APRIL 27TH, 2016 AND MARCH 2ND, 2018**

WHEREAS, the Village Board has a surplus in its undesignated funds; and

WHEREAS, the Village Board wishes to use a portion of the undesignated funds to pay off certain loans with Investors Community Bank; and

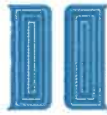
WHEREAS, the Village Board has determined that it is in the best interest of the Village of Harrison to pay off these loans early;

THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Harrison in the counties of Calumet And Outagamie, Wisconsin does hereby authorized the Village Manager and the Village Clerk to pay off two loans with Investors Community Bank dated April 27th, 2016 and March 2nd, 2018 in the total amount of \$642,526.63 on October 1st, 2020.

The question being upon the adoption of the foregoing preamble and resolution, a vote was taken by ayes and noes, which resulted as follows:

1.	Trustee	_____	voted	_____
2.	Trustee	_____	voted	_____
3.	Trustee	_____	voted	_____
4.	Trustee	_____	voted	_____
5.	Trustee	_____	voted	_____
6.	Trustee	_____	voted	_____
7.	Trustee	_____	voted	_____

A majority of the members of the village board of the Village of Harrison, in counties of Calumet and Outagamie, State of Wisconsin, having voted in favor of the preamble and resolution, they were declared adopted.



INVESTORS
COMMUNITY BANK

09/23/2020

Village of Harrison
W5298 State Rd 114
Harrison WI 54952

Customer Name: VILLAGE OF HARRISON
Loan Number: XXXXXX3100
Property Address: N/A

Thank you for your recent request for a payoff of the above referenced loan. This payoff quote is good through 10/01/2020.

Current Balance:	\$270,000.00
Interest Due:	\$3,976.63
Late Charges:	\$0.00
Release Fee:	\$0.00
Legal Fee:	\$0.00
Miscellaneous Fee:	\$0.00
Prepayment Penalty:	\$0.00
Less Escrow Balance:	\$0.00
Total Payoff:	\$273,976.63

Per Diem: \$21.7500

Investors Community Bank reserves the right to demand additional funds before or subsequent to the release of the note holder's security interest in the property securing the loan, to correct any error or omission in these figures made in good faith, whether mathematical, clerical, typographical or otherwise. The payoff figures are also subject to changes to reflect any transactions that may occur on or subsequent to the date of this payoff statement.

If you wish to wire funds, the bank's wiring instructions are as follows:

Wire to: Investors Community Bank
ABA: 075912864
Final Credit to: VILLAGE OF HARRISON
Account #: 252603100

**Funds must be received by 3:00 PM on the date of the payoff or additional interest must be included.

Prepared By: Heather Wunderlich
Phone Number: (920)882-3871

RESOLUTION
OF THE VILLAGE OF HARRISON, WISCONSIN

Adopted at a Special Open Meeting held April 12, 2016

WHEREAS the Village of Harrison, Calumet (& Outagamie) County, Wisconsin ("Village"), is presently in need of funds in the aggregate amount of Four Hundred Fifty Thousand and 00/100 Dollars, (\$450,000) for the public purpose of replenishing Village funds used to purchase real estate upon which a new Village Hall is intended to be built (the "Acquisition"); and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of Four Hundred Fifty Thousand and 00/100 Dollars, (\$450,000) be borrowed to help finance the cost of replenishing Village Funds used for the Acquisition upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, shall borrow from The Business Bank, ("Lender"), the sum of Four Hundred Fifty Thousand and 00/100 Dollars, (\$450,000) pursuant to the terms and conditions of a Promissory Note (the "Promissory Note") to be dated April 13, 2016, and be in the form attached hereto and made a part hereof;

BE IT FURTHER RESOLVED, that each advance of principal on the Promissory Note shall be requested in writing by the Village Clerk and/or Village Chairman, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said Village President and Village Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the Promissory Note of the Village to be dated April 13, 2016, in said principal amount with interest at the rate of 2.9% per annum and payable in annual installments of principal and semiannual installments of interest in the maximum amount as follows:

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
October 1, 2016	\$.00	\$ 6,198.75	\$ 6,198.75
April 1, 2017	\$ 45,000.00	\$ 6,597.50	\$ 51,597.50
October 1, 2017	\$.00	\$ 5,970.38	\$ 5,970.38
April 1, 2018	\$ 45,000.00	\$ 5,937.75	\$ 50,937.75

October 1, 2018	\$.00	\$ 5,307.00	\$ 5,307.00
April 1, 2019	\$ 45,000.00	\$ 5,278.00	\$ 50,278.00
October 1, 2019	\$.00	\$ 4,643.63	\$ 4,643.63
April 1, 2020	\$ 45,000.00	\$ 4,643.63	\$ 49,643.63
October 1, 2020	\$.00	\$ 3,980.25	\$ 3,980.25
April 1, 2021	\$ 45,000.00	\$ 3,958.50	\$ 48,958.50
October 1, 2021	\$.00	\$ 3,316.88	\$ 3,316.88
April 1, 2022	\$ 45,000.00	\$ 3,298.75	\$ 48,298.75
October 1, 2022	\$.00	\$ 2,653.50	\$ 2,653.50
April 1, 2023	\$ 45,000.00	\$ 2,639.00	\$ 47,639.00
October 1, 2023	\$.00	\$ 1,990.13	\$ 1,990.13
April 1, 2024	\$ 45,000.00	\$ 1,990.13	\$ 46,990.13
October 1, 2024	\$.00	\$ 1,326.75	\$ 1,326.75
April 1, 2025	\$ 45,000.00	\$ 1,390.50	\$ 46,390.50
October 1, 2025	\$.00	\$ 663.38	\$ 663.38
April 1, 2026	\$ 45,000.00	\$ 659.75	\$ 45,659.75

The above interest amounts may be adjusted downward in the event the loan is not fully funded on April 13, 2016.

BE IT FURTHER RESOLVED, that there has been included in the Tax Levy for the 2016 calendar year sufficient taxes to provide for the up to \$6,198.75 interest payment that could be due on the Promissory Note for 2016. In addition, there is hereby imposed on all the taxable property of the Village, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said Promissory Note as remaining payments become due and payable, such tax to be in the following minimum amounts:

Amount of Tax (principal and interest)	To Meet Note Payments Due During	Year of Levy (must be in year(s) prior to due date)
\$ 57,567.88	2017	For the year 2016
\$ 56,244.75	2018	For the year 2017
\$ 54,921.63	2019	For the year 2018
\$ 53,623.88	2020	For the year 2019
\$ 52,275.38	2021	For the year 2020
\$ 50,952.25	2022	For the year 2021
\$ 49,629.13	2023	For the year 2022

\$ 48,316.88	2024	For the year 2023
\$ 47,053.88	2025	For the year 2024
\$ 46,659.75	2026	For the year 2025

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the Village exercises its prepayment privilege, if any, or obtains collected funds from other sources, then no such direct annual tax shall be included on the tax rolls for the prepayments made (and interest allocable thereto) and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said Promissory Note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the Village for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the Promissory Note. So long as any part of the principal of, or interest on, said Promissory Note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said Promissory Note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the Village, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Note dated April __, 2016" which account shall be used solely for the purpose of paying principal of and interest on said Promissory Note. There shall be deposited in said account any accrued interest paid on said Promissory Note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said Promissory Note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal

investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the Village, charged with the responsibility for issuing the Promissory Note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the Village shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Promissory Note.

BE IT FURTHER RESOLVED, that the Village Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid. The note may be transferred by the registered owner thereof by presentation of the note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Village Clerk, shall be made on such note.

BE IT FURTHER RESOLVED, that the note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

BE IT FURTHER RESOLVED, that the Village officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender its annual audit and its annual budget, along with any other statement or financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery.

VILLAGE OF HARRISON

Adopted April 26, 2016

By: Jennifer Weyenberg
Jennifer Weyenberg, WCMC
Village Clerk

Approved April 26, 2016

By: Jim Salm
Jim Salm, Village President



INVESTORS
COMMUNITY BANK

09/23/2020

Village of Harrison
W5298 State Rd 114
Harrison WI 54952

Customer Name: VILLAGE OF HARRISON
Loan Number: XXXXXX3102
Property Address: N/A

Thank you for your recent request for a payoff of the above referenced loan. This payoff quote is good through 10/01/2020.

Current Balance:	\$360,000.00
Interest Due:	\$8,550.00
Late Charges:	\$0.00
Release Fee:	\$0.00
Legal Fee:	\$0.00
Miscellaneous Fee:	\$0.00
Prepayment Penalty:	\$0.00
Less Escrow Balance:	\$0.00
Total Payoff:	\$368,550.00

Per Diem: \$40.0000

Investors Community Bank reserves the right to demand additional funds before or subsequent to the release of the note holder's security interest in the property securing the loan, to correct any error or omission in these figures made in good faith, whether mathematical, clerical, typographical or otherwise. The payoff figures are also subject to changes to reflect any transactions that may occur on or subsequent to the date of this payoff statement.

If you wish to wire funds, the bank's wiring instructions are as follows:

Wire to: Investors Community Bank
ABA: 075912864
Final Credit to: VILLAGE OF HARRISON
Account #: 252603102

**Funds must be received by 3:00 PM on the date of the payoff or additional interest must be included.

Prepared By: Heather Wunderlich
Phone Number: (920)882-3871

Exhibit "A"
PROMISSORY NOTE

No. _____

Village of Harrison

\$450,000.00

Dated: March 2, 2018

1. **Promise to Pay and Payment Schedule.** For value received, the Village of Harrison, Calumet (& Outagamie) County, Wisconsin ("Village"), promises to pay to Investors Community Bank, or registered assigns, ("Lender") the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00), together with interest at the rate of 4.0% per annum, in accordance with the following schedule of principal and interest payments:

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
March 1, 2019	\$ 45,000.00	\$ 18,200.00	\$ 63,200.00
March 1, 2020	\$ 45,000.00	\$ 16,470.00	\$ 61,470.00
March 1, 2021	\$ 45,000.00	\$ 14,600.00	\$ 59,600.00
March 1, 2022	\$ 45,000.00	\$ 12,775.00	\$ 57,775.00
March 1, 2023	\$ 45,000.00	\$ 10,950.00	\$ 55,950.00
March 1, 2024	\$ 45,000.00	\$ 9,150.00	\$ 54,150.00
March 1, 2025	\$ 45,000.00	\$ 7,300.00	\$ 52,300.00
March 1, 2026	\$ 45,000.00	\$ 5,475.00	\$ 50,475.00
March 1, 2027	\$ 45,000.00	\$ 3,650.00	\$ 48,650.00
March 1, 2028	\$ 45,000.00	\$ 1,830.00	\$ 46,830.00

The above interest and principal amounts may be adjusted downward in the event of a prepayment on the Note.

Principal and interest on this note shall be payable only to the Lender in lawful money of the United States of America at the office of the Lender. The final installment of principal on this note shall be payable only upon presentation and surrender of this note to the Village Clerk.

2. **Funding.** The entire principal amount of the Loan shall be disbursed to the Village on the date of the Note.

3. **Prepayment.** Full or partial prepayment of this Note is permitted at any time without penalty. All prepayments shall be applied first upon the unpaid interest and then applied to the unpaid principal at the direction of the Village.

4. **Other Charges.** If any payment (other than the final payment) is not made on or before the tenth day after its due date, Lender may collect a delinquency charge of 5% of the unpaid amount. Unpaid principal and interest bear interest after maturity date until paid at the rate which would otherwise be applicable plus 2%.

5. **Security.** For the prompt payment of this Note with interest and the levying and collection of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

6. **Transferability.** This Note is transferable only upon the records of the Village kept for that purpose at the office of the Village Clerk, by the Lender in person or its legal representative duly authorized in writing, upon presentation of a written instrument of transfer satisfactory to the Village Clerk and upon such transfer being similarly noted hereon. The Village may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes.

7. **Wisconsin Statutes; Authorization.** This note issued under the terms of and for purposes specified in Section 67.12(12), Wisconsin Statutes; and is authorized by a resolution of the Village Board duly adopted by the Board at its regular open meeting duly convened on February 27, 2018 which resolution is recorded in the official book of its minutes pertaining to said date. This Note is a general obligation of the Village of Harrison.

8. **Internal Revenue Code.** The interest payable on this Note is fully taxable to the owner thereof for federal and Wisconsin income tax purposes.

9. **Certifications and Recitations of Village.** It is hereby certified and recited that all conditions, things and acts required by law to exist, to be or to be done prior to and in connection with the issuance of this note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this note, does not exceed any limitation imposed by law, and that the Village has levied a direct annual irrevocable tax sufficient to pay this note together with interest thereon when and as payable.

10. **Venue.** Lender and the Village consent to venue for any legal proceedings relating to collection of this Note to be in Outagamie County, Wisconsin.

11. **Obligations and Agreements of Village.** Village agrees to pay all costs of collection before and after judgment, including reasonable attorneys' fees, including those incurred in

successful defense or settlement of any counterclaim brought by Village or incident to any action or proceeding involving the Village pursuant to the United States Bankruptcy Court.

12. No Waiver; Rights and Remedies of Lender. No failure on the part of Lender to exercise, and no delay in exercising, any right, power or remedy under this Note shall operate as a waiver of such right, power or remedy; nor shall any single or partial exercise of any right under this Note preclude any other or further exercise of the right or the exercise of any other right. The remedies provided in this Note are cumulative and not exclusive of any remedies provided by law. Without affecting the liability of Village, Lender may, without notice, accept partial payments, release or impair any collateral security for the payment of this Note or agree not to sue any party liable on it. Without affecting the liability of Village, Lender may from time to time, without notice, renew or extend the time for payment subject to the time limits prescribed in Section 67.12(12), Wisconsin Statutes.

13. Interpretation. This note is intended by Village and Lender as a final expression of this Note and as a complete and exclusive statement of its terms, there being no conditions to the enforceability of this note. This note may be supplemented or modified except in writing. This note benefits Lender, its successors and assigns, and binds Village and its successors and assigns. The validity, construction and enforcement of this note are governed by the internal laws of Wisconsin. Invalidity or unenforceability of any provision of this Note shall not affect the validity or enforceability of any other provisions of this Note.

VILLAGE OF HARRISON

By: 

Jennifer Weyenberg, WCMC
Village Clerk

By: 

Jim Salm, Village President

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Laura Jungwirth, P.E., Director of Public Works

Meeting Date:

9/29/2020

Title:

Southtowne Place Subdivision Road Acceptance

Issue:

Al Lamers is requesting road acceptance of Southtowne Place to begin development of individual residential lots.

Background and Additional Information:

A site-walk through is scheduled for Tuesday, September 29, 2020 with the Developer, Village of Harrison Staff and Harrison Utilities Staff to develop a punch list. The following items still need to be completed prior to acceptance.

- Site walk-through and completion of punch list items for both the Village of Harrison and Harrison Utilities.
- As-Built drawings for utilities, road right of way, drainage easements and storm water treatment ponds.
- Storm and sanitary sewer televising review and approval.
- Notification of completion for installation of private utilities (We Energies, Spectrum, AT&T, etc.).
- Contractor schedule for asphalt binder installation.
- Silt fence installation along the right of way.
- Final restoration of right of way, drainage easement and pond areas.

Budget Impacts:

None

Recommended Action:

Conditional Acceptance pending completion of the above-mentioned items and sign-off from the Director of Public Works.

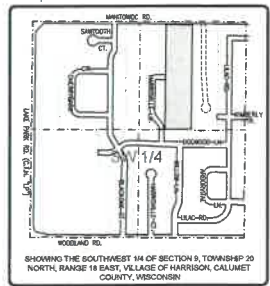
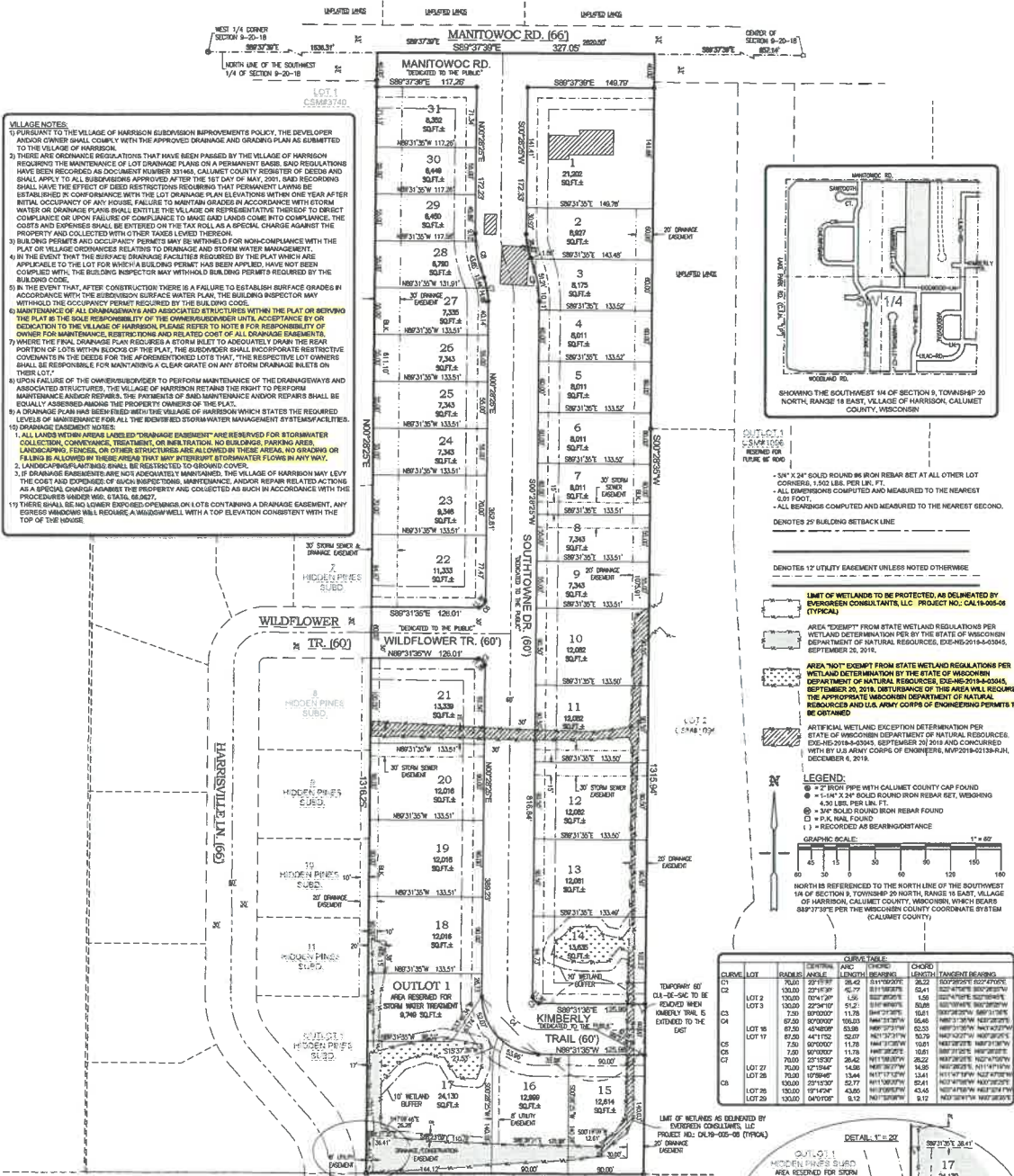
Attachments:

- Southtowne Place Plat
- Correspondence from Al Lamers regarding schedule of completion

"SOUTHTOWNE PLACE"

BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 9, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

- VILLAGE NOTES:**
- PURSUANT TO THE VILLAGE OF HARRISON SUBDIVISION IMPROVEMENTS POLICY, THE DEVELOPER AND/OR OWNER SHALL COMPLY WITH THE APPROVED DRAINAGE AND GRADING PLAN AS SUBMITTED TO THE VILLAGE OF HARRISON.
 - THERE ARE ORDINANCE REGULATIONS THAT HAVE BEEN PASSED BY THE VILLAGE OF HARRISON REGARDING THE MAINTENANCE OF LOT DRAINAGE PLANS ON A PERMANENT BASIS. SAID REGULATIONS HAVE BEEN RECORDED AS DOCUMENT NUMBER 21846, CALUMET COUNTY REGISTER OF DEEDS AND SHALL APPLY TO ALL SUBDIVISIONS APPROVED AFTER THE 1ST DAY OF MAY, 2001. SAID REGULATIONS SHALL HAVE THE EFFECT OF DEED RESTRICTIONS REQUIRING THAT PERMANENT LAWS BE ESTABLISHED IN CONFORMANCE WITH THE LOT DRAINAGE PLAN ELEVATIONS WITHIN ONE YEAR AFTER INITIAL OCCUPANCY OF ANY HOUSE. FAILURE TO MAINTAIN GRADES IN ACCORDANCE WITH STORM WATER OR DRAINAGE PLANS SHALL ENTITLE THE VILLAGE OR REPRESENTATIVE THEREOF TO DIRECT CONFORMANCE OR UPON FAILURE OF CONFORMANCE TO MAKE SAID LAWS COME INTO COMPLIANCE. THE COSTS AND EXPENSES SHALL BE ENTERED ON THE TAX ROLL AS A SPECIAL CHARGE AGAINST THE PROPERTY AND COLLECTED WITH OTHER TAXES LEVIED THEREON.
 - BUILDING PERMITS AND OCCUPANCY PERMITS MAY BE WITHHELD FOR NON-COMPLIANCE WITH THE PLAN OR VIOLATION OF ORDINANCES RELATIVE TO DRAINAGE AND STORM WATER MANAGEMENT.
 - IN THE EVENT THAT THE SURFACE DRAINAGE FACILITIES REQUIRED BY THE PLAN WHICH ARE APPLICABLE TO THE LOT FOR WHICH A BUILDING PERMIT HAS BEEN APPLIED, HAVE NOT BEEN COVERED WITHIN THE BUILDING INSPECTOR MAY WITHHOLD A BUILDING PERMIT REQUIRED BY THE BUILDING CODE.
 - IN THE EVENT THAT, AFTER CONSTRUCTION THERE IS A FAILURE TO ESTABLISH SURFACE GRADES IN ACCORDANCE WITH THE SUBDIVISION SURFACE WATER PLAN, THE BUILDING INSPECTOR MAY WITHHOLD THE OCCUPANCY PERMIT REQUIRED BY THE BUILDING CODE.
 - MAINTENANCE OF ALL DRAINAGEWAYS AND ASSOCIATED STRUCTURES WITHIN THE PLAN OR SERVING THE PLAN IS THE SOLE RESPONSIBILITY OF THE OWNERS OF THE SUBJECT UNITS. ACCEPTANCE BY INDICATION TO THE VILLAGE OF HARRISON, PLEASE REFER TO NOTE 8 FOR RESPONSIBILITY OF OWNER FOR MAINTENANCE, REPAIRS AND RELATED COSTS OF ALL DRAINAGE FACILITIES.
 - WHERE THE FINAL DRAINAGE PLAN REQUIRES A STORM BULLET TO ACCURATELY DRAIN THE REAR PORTION OF LOTS WITHIN BLOCKS OF THE PLAN, THE SUBDIVIDER SHALL INCORPORATE EFFECTIVE COVENANTS IN THE DEEDS FOR THE AFFORMENTIONED LOTS THAT "THE RESPECTIVE LOT OWNERS SHALL BE RESPONSIBLE FOR MAINTAINING A CLEAR GRATE ON ANY STORM DRAINAGE BULLETS ON THEIR LOT."
 - UPON FAILURE OF THE OWNER/SUBDIVIDER TO PERFORM MAINTENANCE OF THE DRAINAGEWAYS AND ASSOCIATED STRUCTURES, THE VILLAGE OF HARRISON RETAINS THE RIGHT TO PERFORM MAINTENANCE AND/OR REPAIRS. THE EXPENSES OF SAID MAINTENANCE AND/OR REPAIRS SHALL BE EQUALLY ASSESSMENT AGAINST THE PROPERTY OWNERS OF THE PLAN.
 - A DRAINAGE PLAN HAS BEEN REVIEWED WITHIN THE VILLAGE OF HARRISON WHICH STATES THE REQUIRED LEVELS OF MAINTENANCE FOR ALL THE DESCRIBED STORM WATER MANAGEMENT SYSTEMS/FACILITIES.
 - DRAINAGE EASEMENT NOTES:
 - ALL LOTS WITHIN AREAS DESIGNATED "DRAINAGE EASEMENT" ARE RESERVED FOR STORMWATER COLLECTION, CONVEYANCE, TREATMENT, OR INFILTRATION. NO BUILDINGS, PARKING AREAS, LANDSCAPING, FENCES, OR OTHER STRUCTURES ARE ALLOWED IN THESE AREAS. NO GRADING OR FILLING IS ALLOWED IN THESE AREAS THAT MAY INTERFERE WITH STORMWATER FLOW IN ANY WAY.
 - LANDSCAPING/PLANTINGS SHALL BE RESTRICTED TO GRASS COVER.
 - IF DRAINAGE EASEMENTS ARE NOT ADEQUATELY MAINTAINED, THE VILLAGE OF HARRISON MAY LEVY THE COST AND EXPENSES OF SUCH INSPECTIONS, MAINTENANCE AND/OR REPAIR RELATED ACTIONS AS A SPECIAL CHARGE AGAINST THE PROPERTY AND COLLECTED AS SUCH IN ACCORDANCE WITH THE PROCEDURE UNDER WIS. STAT. § 82.07.
 - THERE SHALL BE NO LOWER ELEVATION OPENINGS ON LOTS CONTAINING A DRAINAGE EASEMENT, ANY EXCESS WATERSHED WILL REQUIRE A MOUNDING WELL WITH A TOP ELEVATION CONSISTENT WITH THE TOP OF THE MOUND.



- 5/8" x 24" SOLID ROUND IRON REBAR SET AT ALL OTHER LOT CORNERS, 1500 LBS. PER LN. FT.
 - ALL DIMENSIONS COMPUTED AND MEASURED TO THE NEAREST 0.01 FOOT
 - ALL BEARINGS COMPUTED AND MEASURED TO THE NEAREST SECOND.
 - DENOTES 2" BUILDING SETBACK LINE
 - DENOTES 12" UTILITY EASEMENT UNLESS NOTED OTHERWISE
 - LIMIT OF WETLANDS TO BE PROTECTED, AS DELINEATED BY EVERGREEN CONSULTANTS, LLC. PROJECT NO. CAL-19-05-06 (TYPICAL)
 - AREA EXEMPT FROM STATE WETLAND REGULATIONS PER WETLAND DETERMINATION PER BY THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES, EX-165-2018-03045, SEPTEMBER 6, 2018.
 - AREA NOT EXEMPT FROM STATE WETLAND REGULATIONS PER WETLAND DETERMINATION BY THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES, EX-165-2018-03045, SEPTEMBER 20, 2018. CONTAINMENT OF THE AREA WILL REQUIRE THE APPROPRIATE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND U.S. ARMY CORPS OF ENGINEERING PERMITS TO BE OBTAINED
 - ARTIFICIAL WETLAND EXEMPTION DETERMINATION PER BY THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES, EX-165-2018-03045, SEPTEMBER 20, 2018 AND CONCURRED WITH BY U.S. ARMY CORPS OF ENGINEERING, MFP2018-0213-03-03, DECEMBER 6, 2018.
- LEGEND:**
- 2" IRON PIPE WITH CALUMET COUNTY CAP FOUND
 - 1.5" x 2.2" SOLID ROUND IRON REBAR SET, W/SHRDS 4.00 LB. PER LN. FT.
 - 3" SOLID ROUND IRON REBAR FOUND
 - 1/2" P.C. WALL FOUND
 - 1) = RECORDED AIR BEARING DISTANCE
- GRAPHIC SCALE: 1" = 60'
- NORTH IS REFERENCED TO THE NORTH LINE OF THE SOUTHWEST 1/4 OF SECTION 9, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN, WHICH BEARS S89°37'30"E PER THE WISCONSIN COUNTY COORDINATE SYSTEM (CALUMET COUNTY).

CURVE	LOT	RADIUS	ANGLE	LENGTH	BEARING	CHORD	TANGENT BEARING
C1	LOT 1	70.00	27°18'	26.42	S11°18'00"W	26.32	S10°07'00"E 107°53'00"W
C2	LOT 2	100.00	27°18'	42.77	S11°18'00"W	42.61	N07°49'00"E 102°51'00"W
C3	LOT 3	100.00	27°18'	1.56	S89°37'30"E	1.56	S02°07'00"E 107°53'00"W
C4	LOT 4	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C5	LOT 5	70.00	27°18'	10.03	S11°18'00"W	9.86	N07°49'00"E 102°51'00"W
C6	LOT 6	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C7	LOT 7	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C8	LOT 8	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C9	LOT 9	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C10	LOT 10	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C11	LOT 11	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C12	LOT 12	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C13	LOT 13	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C14	LOT 14	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C15	LOT 15	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C16	LOT 16	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C17	LOT 17	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C18	LOT 18	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C19	LOT 19	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C20	LOT 20	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W
C21	LOT 21	70.00	27°18'	11.78	S11°18'00"W	11.61	N07°49'00"E 102°51'00"W

There are no objections to this plan with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____

Department of Administration

WISCONSIN
STATE
REGISTERED
LAND SURVEYOR

Robert F. Dehn, R.L.S. 1251 DATED 6-15-2020
CAROL LAND SURVEYING CO., INC.
815 N. LYNDALE DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54911-1297
PHONE: (920)731-4188
C196A,2017 DATED: 6-15-2020

THIS INSTRUMENT DRAFTED BY:
RICHARD D. DENIS
CAROL LAND SURVEYING CO., INC.

Laura Jungwirth

From: Al Lamers <al@lamersrealty.com>
Sent: Tuesday, September 22, 2020 12:20 PM
To: Laura Jungwirth
Subject: RE: Southtowne Place
Attachments: MCC Binder contract.pdf

Hello Laura,

Here is an update on final details with Southtowne.

- 1.) WE Energies is done accept street light install.
- 2.) Martenson has information they need for "as Built" preparation.
- 3.) I emailed you the information relative to the streets, storm sewer, and stormwater management pond.
- 4.) Attached is signed contract for the asphalt binder to be installed late October.
- 5.) Silt fence along right of way is going up Friday and Saturday this week.
- 6.) Restoration is starting Monday along with the install of pond inlet.
- 7.) Hietpas is to be getting the safe water test to Tom Vanzeeland and he will do his inspection Monday for Harrison Utilities.

Restoration may not be fully complete until Wednesday the 30th. I am hoping we can stay on the agenda for next Tuesdays meeting, complete the final inspection on Tuesday and at worst, get road approved but not start issuing permits until restoration is complete.

Please advise

Thank you,

Al

Al Lamers
Lamers Realty, Inc.
Office 920.788.9804
Cell 920.858.1658
www.lamersrealty.com



From: Laura Jungwirth <LJungwirth@harrison-wi.org>
Sent: Tuesday, September 22, 2020 9:18 AM
To: 'Al Lamers' <al@lamersrealty.com>
Subject: Southtowne Place

Al,

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 29th, 2020

Title:

Harrison Utilities Sewer Connection Fees

Issue:

Should the Village change their sewer connection fees?

Background and Additional Information:

Currently, the Village of Harrison and Harrison Utilities charge two connection fees for development in the lift station #4 area. This dates to when the Town and Waverly Sanitary District were separate entities. This arrangement is causing confusion for builders and developers because they feel that they are paying the same fee twice.

Now that the Harrison Utilities (f/k/a Waverly Sanitary District) has been absorbed by the Village, it would make the most sense and reduce confusion to have only one connection fee to be collected by Harrison Utilities.

The following attachment contain current fee structure.

Ordinance, Resolution, or Policy:

None.

Budget/Financial Impact:

None.

Attachments:

2000 Town of Harrison Connection Fees

Aug. 10th, 2000 Meeting Minutes

Fees from Grand Chute, Darboy Sanitary, and Fox Crossing



W5298 Hwy 114 Menasha, Wisconsin 54952
 Town Hall 920-989-1062 Town Garage 920-989-1139
 Fax 920-989-1077

TOWN OF HARRISON

W5298 Hwy 114
 Menasha, WI 54952
 920-989-1062

POLICY - CONNECTION FEES

DESCRIPTION	COST	COMMENT
SFR (Single-family residence)	\$1500.00	
Duplex	\$2250.00	
Multi-Unit	\$1500.00	1 st Unit
	\$ 700.00	Each additional unit
Commercial	\$1500.00	per acre (Equivalency)

**** Above fees do not include Waverly Sanitary District's Hook-up fee**

+++++

Make check payable to the Town of Harrison, prior to building permit issuance.

The above was officially adopted on August 10, 2000 at the regular town board meeting.

Attest:

Leann S. Buboltz,
 Administrative Coordinator/Deputy Clerk

TOWN OF HARRISON,
CALUMET COUNTY

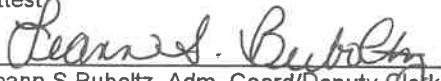
Regular Meeting Minutes
AUGUST 10, 2000

1. Call the meeting to order.- Allison called the regular meeting to order at 8:00pm.
2. Pledge of Allegiance
3. Meeting properly posted – The meeting was found to be properly posted.
4. Roll Call – Allison, Joe and Larry present. As well as Roger Clark-Attorney, Dave Wagner-Financial Consultant
5. Approve agenda – A motion by Joe and second by Larry to approve the agenda. Motion carried unanimously.
6. Approval of posted minutes- The minutes from the July 25, 2000 regular board session – A motion by Larry and second by Joe to approve of the minutes with noted amendments (item 17). Motion carried unanimously.
7. Special Assessment - public hearing July 11, 2000 discussion/action
 - ◆ Allison presented items that were changed since the public hearing regarding the breakdown of assessments. A reduction of 25% was proposed for the front footage; a proposed reduction of 50% for the area-wide assessment; an amendment to show no tax levy proposed and a proposed \$1500.00 connection fee. One hook up fee would be charged for an existing residence no matter the acreage. For commercial buildings a \$1500.00 connection fee will be assessed at an equivalent to 1 connection per 1 acre of land respectively. Policy reflecting proposed connection fees include SFR \$1500.00, Duplex - \$2250.00, Multi-Unit - \$1500.00 1st unit and \$700.00 each additional unit, commercial \$1500.00 per acre (equivalency). The fees do not include Waverly Sanitary District's connection fees. Correspondence was read into the record which will kept on file. Concerns and questions were addressed from audience members. The audience voiced that "if the whole town would benefit from this, then everyone should pay". The other side-voiced concern was that "if the people in the general area are the ones to receive services at one point, they should pay". After a one-hour question and answer session the Board was ready to take action.
 - ◆ Allison requested that she be allowed to abstain from voting because she owns land in this area. A motion by Joe and second by Larry to approve Allison's request to abstain from voting. Motion carried unanimously.
 - ◆ A motion by Joe and second by Larry to approve of the final Resolution 00-05 Series 2000. Motion carried unanimously.
 - ◆ Allison requested that she be allowed to abstain from voting because she owns land in this area. A motion by Joe and second by Larry to approve Allison's request to abstain from voting. Motion carried unanimously.
 - ◆ A motion was made by Joe and second by Larry to approve of the infrastructure bid as presented by Martenson & Eisele, Inc in correspondence dated August 3, 2000. Total projected costs is \$2,524,407.56 with the percentage splits shown as City of Menasha \$928,836.42 and Town of Harrison at \$1,595,571.14. Motion carried unanimously. This information will be submitted to the Waverly Sanitary District.
8. Announcements - none.
9. Correspondence - none.
10. Law Enforcement - Submitted for the month of July of the Calumet County Sheriff's Department activity sheet. On file.
11. Fire Department(s) –
 - ◆ No. 1 - Chief Grassl. No one in attendance to report.
 - ◆ No. 2 - Chief Wisnet – No one in attendance to report.
12. First Responders - Captain Jack reported that all is going fine.
13. Enforcement Officer - Mike Sams. No one in attendance to report.
14. Safety Officer - No one in attendance to report.
15. Treasurers' Report – JoAnn Ashauer submitted the July financial report showing a balance on hand at \$1,466,607.68. A motion by Joe and second by Larry to approve of the report as presents. Motion carried unanimously.
 - ◆ Time Warner Franchise fee was received totaling \$11,702.14.
16. Fireworks Permit Labor Day weekend at W7263 FL 2. A motion by Larry and second by Joe to approve of the request. Motion carried unanimously.
17. Blazing Star 3rd. Addition - Final. Plat and Stormwater runoff analysis report. A request was made by the Subdivision engineer to rename this plat to Blazing Meadow. The detention ponds in this area will be combined maintenance of the owners of Lots 28 and 29. A motion by Larry and second by Joe to approve of the plat along with the proposed name change. Motion carried unanimously.
18. Preliminary Drainage Plan and erosion control plan for North Shore Estate II. Upon brief discussion a motion was made by Larry and second by Joe to refer it back to developer to meet the current code standards. It was recommended that the entire plat be placed on the map for an overview. Motion carried unanimously.
19. Cottonwood Creek III - Affidavit of Correction. Review took place of the request to change the setback from 50' to 30' along Manitowoc Road referring to lots 43, 44, 50 & 51. Also requested is to revise the final plat 50' stormwater detention easement to match the engineering plans and the detention pond as constructed. A motion by Joe and second by Larry to approve of the requested changes. Motion carried unanimously.
20. Town road - Vacation Discussion. Briefly discussed were the avenues to take to vacate Town Road. It was noted that a petition to vacate would require the signature of property owners affected. Further information is needed from the Town's attorney.
21. Detention Pond discussion. Dave Schmalz had inquired if the town would be interested in taking ownership of a 2.0-acre detention pond in Linden Hills and Clover Ridge subdivision. At this time the town would not care to take ownership. Dave indicated at this point an agreement clause would be placed in the covenants who is required to maintain the dry pond.
22. Erosion Control Adoption and Approval of Building Inspector Contract addendum. Upon discussion, a builder presented his concerns with the higher prices that include a building escrow. Other concerns were the enforcement measures used for erosion control, which the Board deemed needing further research. A meeting will be scheduled to meet with the building inspector. A motion by Joe and second by Larry to table action on the erosion control policy and contract addendum until further information is obtained. Motion carried unanimously.
23. Building/Equipment/Road Maintenance Report - Bob Kesler
 - ◆ Village of Sherwood inquiring how to change the official state park accesses from State Park road to Pigeon road. Madison would receive notification as a request to change the location of the wigwags. The Town of Harrison would receive notification of the request. A public hearing would then take place.

- ◆ Conceptual Map - Hugo Wittmann access. A request from the land owner, Hugo Wittmann was made to allow the present access located approximately 800' from Manitowoc Road further north to a limit of 1000' off of County Trunk N. This would serve as entrance for the proposed Mt Calvary Church/School and a future subdivision. A motion by Larry and second by Joe to go on record in support of allowing access at 1000' north of Manitowoc on County Trunk N. Motion carried unanimously.
 - ◆ Park - Grade work is being conducted. Boy Scouts were working on cleanup of wire fencing and junk pick up. Hiking trails will be cut in shortly.
 - ◆ Harrison Road - Hill project. Work will commence next week. Pavement to be milled in place. Installation of storm sewer along the north side to fix the water problem. Ditch will be cleaned as needed; stone fence line removed/widened. Also some trees will be removed. Badger Hwy paving for \$33,498.00. Budget plus grant totals \$46,000.00.
 - ◆ New subdivision -
 - ◆ Ridge point roads are being graveled. Anticipate ready for acceptance by next meeting.
 - ◆ Blazing Star III - Sewer and water currently being installed.
 - ◆ Linden Hills plat - Working on sewer and water.
 - ◆ Clover Ridge - Working on sewer and water.
 - ◆ Miscellaneous - Mowing continuing until completed. Cutting back and trimming of over-hanging limbs taking place.
 - ◆ Pigeon Road - Calls relating to truck traffic are increasing.
 - ◆ No.1 Paving of Lot - Completed for a total of \$35,000.00. \$18,000.00 over budget.
 - ◆
24. Alcohol Beverage License - Operators License request by Marne Helms, Alissa Wilz, Eric Humbert, Eric Laurent, Brock Frye, Kristine Huss and Kathy Mayville. A motion by Larry and second by Joe to approve of the request upon clean request returned by the Department of Justice. Motion carried unanimously.
25. Certified Survey Maps, Planning & Zoning and/or ZBA Public Hearings
- ◆ Zba public hearing August 17, 2000 Estate of Margaret Schmidt (land split). A motion by Joe and second by Larry to recommend approval of the requested variant to split a tract of land into two substandard lots. It is felt that it will improve the allowable building size.
 - ◆ Hartzheim CSM - A motion by Joe and second by Larry to approve of the submitted csm. Land abuts both Manitowoc and Lake Park Road. Motion carried unanimously.
26. Pay bills - A motion by Joe and second by Larry to approve of checks 4086-4097 and 4098-4139 totaling \$569265.74. Motion carried unanimously.
27. Adjournment- A motion by Larry and second by Joe to adjourn the meeting with the time noted at 11:45pm. Motion carried unanimously.

THESE MINUTES ARE NOT YET OFFICIALLY APPROVED.

Attest


 Leann S Buboltz, Adm. Coord/Deputy Clerk
 Town of Harrison

 8/29/00
 Allison Blackmer - Chair Dated


 Larry Sprangers, Supervisor


 Joe Sprangers, Supervisor



Fox Crossing Utility District

Permit Fees

All Materials Must follow Fox Crossing Utility District specifications.

Lateral Inspection, Sewer and Water or Lateral Repair	\$ 60.00
Water Main Tapping Fee	\$150.00
Sewer Main Tapping Fee	\$ 60.00

SAC Fee – Service Availability Charge - Sewer

\$ 448.00	Per Residential Unit
\$1,700.00	Per Acre, Commercial
\$2,600.00	Per Acre, Industrial

These fees are paid by the owner.

Interceptor Impact Fee \$1,500.00 Per Acre.

Normally paid by the developer, unless it is a separate lot, then owner pays.

CURRENT TEMP 51°

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SEARCH

#2. MTR. SIZE

350.00+
3,970.00+
7,745.00+
12,065.00*

#3. MTR. SIZE

350.00+
7,450.00+
14,520.00+
22,320.00*

Garbage & Recycling
Highway Department
DEPARTMENTS HOME

DEPARTMENTS SERVICES COMMUNITY CALENDAR NEWS CONTACT US

Departments » Public Works » Utility Department
Fees/New Construction



2020 Permit Fee Chart - Water/Sewer/Storm

Water System Impact	
Meter Size	Fee
5/8" & 3/4"	\$495.00
1"	\$1,240.00
1 1/2"	\$2,480.00
2"	\$3,970.00
2 1/2"	\$6,210.00
3"	\$7,450.00
4"	\$12,425.00
6"	\$24,840.00

Inspection @ Connection Permit	
Single Family (W/S)	\$50.00
Duplex (W/S)	\$50.00
Commercial (W/S)	\$100.00
Storm	\$50.00

*Bond required / utility contractor or lic. Plumber

S.A.C. (Sewer Availability Charge)	
Meter Size	Fee
5/8" & 3/4"	\$968.00
1"	\$2,420.00
1 1/2"	\$4,840.00
2"	\$7,745.00
3"	\$14,520.00
4"	\$24,200.00
6"	\$48,400.00

Inspection of Lateral to Building	
Water (MINIMUM \$30 or \$10 PER INCH)	\$30.00
Sewer (MINIMUM \$30 or \$10 PER INCH)	\$30.00
Storm (MINIMUM \$30 or \$10 PER INCH)	\$30.00

Sewer Connection Fee	\$350.00
-----------------------------	-----------------

Residential Permit Example:	
Inspection Fee:	
Water	\$80.00
Sewer	\$80.00
Storm	\$80.00
Sewer Connection Fee	\$350.00
Water Impact Fee (5/8" meter)	\$495.00
S.A.C. Fee (5/8" meter)	\$968.00
	\$2,053.00



Commercial 2" Permit Example	
Inspection Fee:	
Water (6" pipe)	\$160.00
Sewer (4" pipe)	\$140.00
Storm (6" pipe)	\$110.00
Sewer Connection Fee:	\$350.00
Water Impact Fee (2" meter)	\$3,970.00
S.A.C. Fee (2" meter)	\$7,745.00
	\$12,475.00

All permits required BEFORE you dig All contractors that dig before getting a permit will pay double!

***All Commercial Permits will be issued AFTER the "State Approved" plan is viewed by Town staff.

***Permits are based on meter size, have that information before you apply for the permit.

S:\DPW\Water Sewer Utility\Forms, Rates & Prices\2020\2020 Inspection Permit Fee Chart.xls

HOME GOVERNMENT DEPARTMENTS SERVICES COMMUNITY CALENDAR NEWS CONTACT US

920-832-1573
832-1581
Grand Chute Town Hall
1900 W. Grand Chute Boulevard

DARBOY SANITARY DISTRICT

RESOLUTION NO. 19-01, SERIES OF 2019

RESOLUTION AUTHORIZING THE INCREASE IN SANITARY PERMIT FEES.

WHEREAS, The Darboy Sanitary District recognizes a need to increase the sanitary permit fees to adjust for growth, development, and inflationary costs.

NOW, THEREFORE, BE IT RESOLVED by the Darboy Sanitary District to increase the sanitary permit fees effective January 8, 2019 as follows:

The Sanitary Permit Fees are as follows:

Single Family Residence \$2,000.00 includes a 3/4" meter.

Duplex \$3,000.00 includes two 3/4" meters.

Commercial

Rate shall be \$2,000 per acre, which includes one 3/4" meter. Additional metered units in the same building shall be \$1,000 which includes one 3/4" meter. Each additional building on the lot shall be \$1,000 which includes one 3/4" meter.

Rates for additional meters and larger size meters shall be \$200 over the cost of the meter as follows:

		# 1 •	
3/4" Iperl (TYPE OF MTR.)	\$ 315.00		2,000.00+
1" Iperl	\$ 395.00		2,000.00*
1 1/2" Compound Omni	\$1,405.00		
2" Compound Omni	\$1,615.00		
3" Compound Omni	\$1,987.00	# 63 •	

63 • x
1,000 • =
63,000.00*

Apartment Buildings

First Unit at \$2,000 and remaining units at \$1,000.00 plus cost of meter (meters).

2,000.00+
63,000.00+
1,987.00+

HOV Connection Fees apply to all of the above and are based on the size of meter(s).

Darbo
(66,987.00*)

HOV
19,747.00+
19,747.00*

66,987.00+
19,747.00+
(86,734.00*)

**HEART OF THE VALLEY
METROPOLITAN SEWERAGE DISTRICT**

CONNECTION FEE SCHEDULE

2020

WATER METER SIZE	<u>FEE A</u>	<u>FEE B</u>	<u>TOTAL FEE</u>
5/8 INCH		\$1,316	\$1,316
3/4 INCH		\$1,316	\$1,316
1 INCH	LAST YEAR	\$3,291	\$3,291
1 1/4 INCH	FOR FEE A	\$4,871	\$4,871
1 1/2 INCH	WAS 2015	\$6,582	\$6,582
2 INCH		\$10,532	\$10,532
3 INCH		\$19,747	\$19,747
4 INCH		\$32,912	\$32,912
6 INCH		\$65,824	\$65,824
8 INCH		\$105,318	\$105,318
10 INCH		\$157,978	\$157,978
12 INCH		\$210,637	\$210,637

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Laura Jungwirth, P.E., Director of Public Works

Meeting Date:

9/29/2020

Title:

Storm Pipe Installation within the Right of Way

Issue:

Extended periods of standing water in the bottom of roadside ditches from sump pump discharges are causing property owners to want to bury pipes to alleviate this condition.

Background and Additional Information:

There have been multiple requests by property owners to install storm sewer pipe in the bottom of the roadside ditches abutting their property to alleviate standing water after rain events. The current ordinance states that such requests require “the request of the abutting property owner and approval of the Town of Harrison Board of Supervisors.”

As these requests have been made, direction given by staff has been the following:

- Complete and return a Right of Way Permit with the plan for installation.
- Plan is to be presented to the board for approval per Municipal Code of Ordinances Section 20.12.
- Upon approval by the board, sign a Permission to Install Storm Pipe in Right of Way Agreement to be recorded with Calumet County. Property owner to pay recording fee.
- Installation of the pipe shall be inspected by Village staff for adherence to proposed plan.

Budget Impacts:

None. Cost of installation will be borne by the property owners requesting the improvement.

Recommended Action:

Revise Ordinance to provide staff the authority to review and approve pipe installations within the right of way.

Attachments:

- Section 20.12 (originally Ordinance #99) of the Municipal Code of Ordinances
- Permission to Install Storm Pipe in Right of Way Agreement
- Right of Way Permit Application

20.12 DITCH AND WATERCOURSE MAINTENANCE

20.12.010 Purpose

20.12.020 Applicability

State Law reference— Sewerage and stormwater systems, Wis. Stats. § 66.0821.

20.12.010 Purpose

The purpose of this article is to promote the public health, safety and general welfare, and to provide for adequate provisions for the orderly maintenance of any ditch or watercourse adjacent to roadways upon public rights-of-way or upon easements designed for drainage of surface waters or natural watercourse. The requirements of this article shall be applicable to surface water/stormwater detention/retention ponds or earthen structures of the town, Garners Creek Stormwater Utility and/or privately maintained detention/retention within subdivisions of the town created by HVC 34.08, development agreements and platting restrictions/requirements and the requirements shall be construed as being in addition or supplemental thereto.

(Ord. No. 99(Ser. 2004), § 1, 11-11-2004)

20.12.020 Applicability

- A. This article shall apply to all property owners in the town owning property which abuts upon any ditch, watercourse or other earthen structure designed and used for drainage of surface water on public rights-of-way or dedicated easements for drainage or natural watercourse which exists upon easements or public rights-of-way for roads or ditches in the town. The requirements of this article shall obligate the property owner, as it relates to the maintenance of his property abutting said ditches, watercourses or other earthen structures, for all such ditches, watercourses or other earthen structures up to a distance of 50 feet from the property line of said abutting property. In the event the easement is less than 100 feet and is bordered on two sides by private property owners, each property owner shall be responsible for the one half of the easement adjacent to his property.
- B. Any property owner in the town who has property which abuts any ditch, watercourse, or other earthen structure, as described in paragraph A, shall be responsible for controlling activities upon such property and maintaining the owned property in such a manner as to not cause or contribute to obstructions in the ditch, watercourse or other earthen structure which would restrict, block or prohibit the free, open and continuous flow of water through the ditch, watercourse or other earthen structure.
- C. Where there occurs in said ditch, watercourse or earthen structure any accumulation or deposits of materials or vegetation which are the result of the failure to regulate or control activities upon such property or the failure to maintain the property of the abutting owner upon or adjacent to said easement, other than naturally deposited snow and/or ice, which shall create a condition that shall cause the obstruction, diversion, or blockage, temporary or otherwise, of water, which blockage causes the backing up of the water flow or stagnation of the water, or causes said water to flow upon property of another or of the town outside of the area of said easement for said ditch, watercourse or earthen structure, said abutting property owner shall be required to remove such blockage, obstruction or materials causing such diversion within 48 hours of notice in writing from the town.
- D. This article shall also apply to earthen structures referred to as detention or retention ponds where the activities or maintenance of the abutting property owner on the abutting property alter the function of the pond or earthen structure so that it does not function as originally designed or

engineered. Where such detention has occurred, the abutting property owner, on 48 hours' notice from the town, shall be required to restore the detention or retention structure to its original design and function.

- E. If the owner of said property or premises shall be in violation of paragraphs C or D and fails to comply with said notice to remedy as required by this article, the town, under the direction of the town board and town road department, shall do said work and the expense thereof shall be calculated and shall be made a special tax or charge upon the property adjacent to which the work was done pursuant to the definition of "areas of responsibility" of the property owners.
- F. Ditches other than for driveway access may be enclosed with the installation of an appropriately sized pipe or culvert upon ~~the request of the abutting property owners and the approval of the town board of supervisors~~. The full cost of such an installation restoration shall be borne by the property owners requesting same. Recommendation on the project must be given by the town's engineer and the town road department prior to commencement of the work and must be inspected during the installation, along with final inspection. All costs of clearing, ice removal, and other maintenance work shall be borne by the abutting property owners. The provisions of this paragraph shall not be applicable to ditch enclosures resulting solely from driveway access where a driveway access permit has been issued by the town.
- G. The provision of this article shall not apply to excavation work under the direction of the road supervisor by town employees or contractors performing work under contract with the town necessitating openings or excavations in town roads.

(Ord. No. 99(Ser. 2004), § 2, 11-11-2004)

**review and approval by
the Department of Public
Works.**

VILLAGE OF HARRISON
CALUMET & OUTAGAMIE COUNTIES, WISCONSIN

Permission to Install Storm Pipe in Right of Way

This agreement is entered into by and between the Village of Harrison, Calumet & Outagamie Counties, hereinafter referred to as "Village" and Owner's Name(s), hereinafter referred to as "Owner", owners of property described as Legal Description, located at Address.

This agreement authorizes the Owner to place storm sewer pipe, hereinafter referred to as "Improvement", within the right of way to the following provisions and/or conditions:

1. The Owner agrees that if the Village determines that stormwater runoff is impeded or obstructed at any time because of the Improvement, then the Village may order the Owner to remove such Improvement and return the ditch grades/elevations to that of the original condition and/or approved grading/drainage plan. If the Owner fails to comply, the Village may cause removal of the Improvement and shall place the cost on the property tax bill as a special assessment.
2. The Owner agrees to remove the Improvement upon reasonable notice from the Village that work needs to be completed within the right of way.
3. In case of emergency, the Village may remove the Improvement without giving notice to the Owner.
4. The Village is not responsible for any damage to the Improvement during removal.
5. The Village will not replace the Improvement for any reason or reimburse Owner for removal of Improvement.
6. The Owner agrees to maintain the area between the right of way and road edge, including but not limited to mowing and removal of debris.

Return to:
Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

Parcel No.(s):

This Agreement shall be binding upon the owner, its successors, assigns, and heirs, until such time as the Improvement is removed and the easement is restored to its original state.

The rest of this page left blank intentionally.

Signatures:

Property Owner(s)

Signature Date Print Name

Signature Date Print Name

STATE OF WISCONSIN)
) SS
COUNTY OF CALUMET)

Personally came before me this _____ day of _____, 20____, to me known to be the persons who executed the foregoing instrument.

Notary Public, State of Wisconsin
My Comm. Exp. _____

Village of Harrison

Approved by the **Director of Public Works** on this _____ day of _____, 20____.

Signature Print Name

STATE OF WISCONSIN)
) SS
COUNTY OF CALUMET)

Personally came before me this _____ day of _____, 20____, to me known to be the persons who executed the foregoing instrument.

Notary Public, State of Wisconsin
My Comm. Exp. _____

Instrument drafted by the Village of Harrison.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Laura Jungwirth, P.E., Director of Public Works

Meeting Date:

9/29/2020

Title:

W5821 Hearthstone Drive Storm Pipe Installation within the Right of Way

Issue:

Should W5821 Hearthstone Drive be allowed to install storm sewer pipe within the right of way?

Background and Additional Information:

A resident complaint was made on August 13, 2020 regarding installation of drain tile at W5821 Hearthstone Drive. A site visit was performed and contact was made with the contractor and the property owners. The trench was exposed, so staff was able to inspect the installation which was done appropriately and in accordance with what would have been recommended. The owner worked with staff to complete the right of way permit and pay the necessary fees following installation.

Please reference agenda item “Storm Pipe Installation in Right of Way” for additional information. If the current ordinance is active, approval will be required by the board for the installation of the pipe within the right of way for this property.

Budget Impacts:

None. Cost of installation was borne by the property owners requesting the improvement.

Recommended Action:

Approve drain tile installation and right of way permit. Agreement would also be required to be completed.

Attachments:

- Email correspondence with property owner outlining requirements
- Photos of pipe installed in right of way

Laura Jungwirth

From: Laura Jungwirth
Sent: Thursday, August 13, 2020 3:31 PM
To: 'lamonith@hotmail.com'
Subject: Right of Way Permitting
Attachments: Right-of-Way Permit Application.pdf; Permission to Occupy Drainage Easement-Staff.pdf

Josh,

I appreciate you reaching out so promptly to work through the permitting process for the installation of the pipe within the ditch line right of way. The items we will need to be addressed are as follows.

1. The proposed pipe shall be bedded in a trench of clear stone to allow for more sufficient drainage through the bottom of the ditch and the proposed pipe wrapped in fabric to prevent topsoil/clay from depositing in the pipe. Upon inspection when I stopped out earlier this afternoon, it appears that a sock was on the pipe. Clear stone should also be installed over the top of pipe and the clear stone trench wrapped in fabric. This prevents the open spaces in the stone from filling in with sediments and soil. I had to leave prior to the remainder of the pipe being backfilled so cannot verify that this was completed.
2. Complete and return a right of way permit and accompany it with a rough sketch of what you installed. Attached is the application for our reference.
3. Sign an Agreement to be recorded with Calumet County that would be similar to our Permission to Occupy Drainage Easement Agreement. We would draft this agreement, you would just need to sign in the presence of a notary, and pay the \$30 recording fee for the Calumet County Register of Deeds. Village staff would then sign and send it in with the fee to be recorded. I have attached a copy of the Permission to Occupy Drainage Easement Form for quick reference.
4. Section 20.12-020 (F) of the Municipal Code of Ordinances states that, "Ditches other than for driveway access may be enclosed with the installation of an appropriately sized pipe or culvert upon the request of the abutting property owners and the approval of the town board of supervisors." Further, "Recommendation on the project must be given by the town's Engineer and town road department prior to commencement of the work and must be inspected during the installation, along with final inspection." The above comments would be staff recommendations, but with the way this section is written, approval will still need to be granted by the board.

Please be sure to complete the right of way application as soon as possible and we can work through the rest after a decision from the board on August 25. Do not hesitate to reach out if you have any further questions or concerns.

Thank you.

Laura Jungwirth, P.E., Director of Public Works

P: 920.989.1062 • F: 920.989.1077

W5298 State Road 114 • Harrison, WI 54952

www.harrison-wi.org



W5821 Hearthstone Drive Drain Tile Installation (Photos from 8-13-2020)





APPLICANT INFORMATION

Contact Josh Joncrant
Phone 920 309 2279
Fax _____
Email Lamonith@h.harrisonwi.com

Permit Number H2020-68
Date of Application _____
Address W5821 Heathstone Dr
Appleton WI 54915

CONTRACTOR INFORMATION (if different from above)

Contractor to Perform Work Calmer & Sons
Contact Tyler

Telephone 920 740 9674

BILLING INFORMATION (if different from above)

Name _____
Address (City, State, Zip) _____

PROPOSED WORK

Estimated Start Date _____ Estimated Completion Date _____

ADDRESS/LOCATION OF PROPOSED WORK W5821 Heath Stone Dr
Appleton WI 54915

DESCRIPTION OF PROJECT Water Run off ditch

TYPE OF PERMIT (check all boxes that apply)

- Culverts**
- New Culvert (\$150 Fee)
 - Replace or Extend Culvert (\$150 Fee)
 - Culvert Variance (\$150 Fee with Public Works Director Approval)

Type of Culvert:

- Agricultural
- Residential
- Other

- Driveways**
- Install Driveway Apron (\$50 Fee)
 - Replace Driveway Apron (\$50 Fee)

- Utilities**
- Utility Permit** (\$50 Base Fee plus each of the following)
 - Open Cut Asphalt or Concrete (\$1,500 Fee)
 - Open Cut Gravel (\$1,000 Fee)
 - Per Foot Charge (\$0.10 Per Linear Foot)
- 160 lin. ft. x \$0.10 = \$16

**Permit still needs to be approved by Village Board per Ordinance Sect. 20.12-02d(F)*
**Agreement to be recorded w/ Calumet County*

Type of Permit Total: \$166
Right of Way Obstruction Fee (\$75): _____
After the Fact Permit Fee (\$150): \$150
Total: \$216 pd. 8/24/20

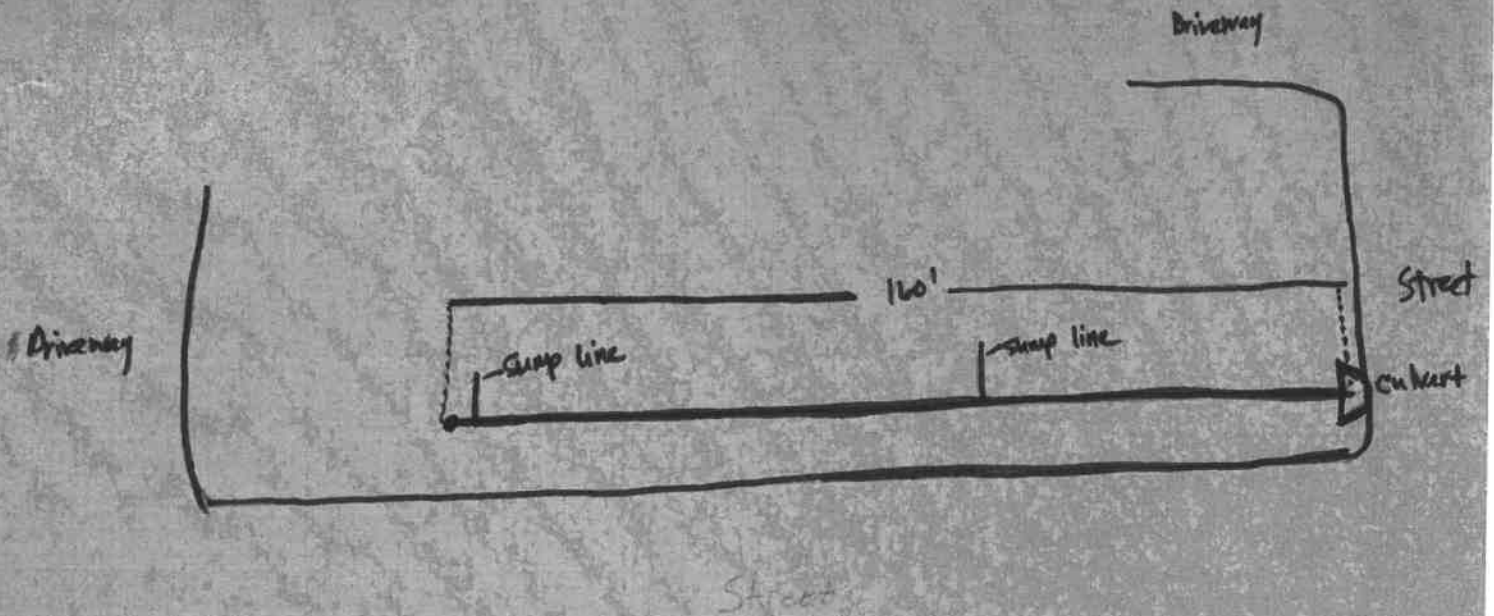
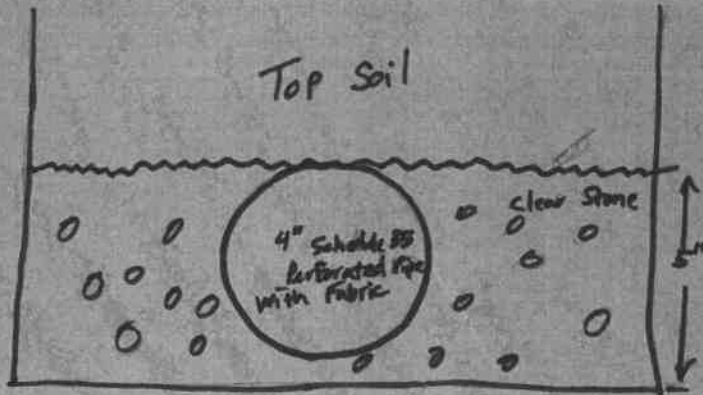
** Connections or repairs to existing or new water or sanitary services shall be coordinated with Darboy Sanitary District: (920)788-6048 or Harrison Utilities: (920)731-0002.

The Village Board of Harrison or its designated representative hereby grants this permit according to the provisions of this permit. Given under my hand pursuant to Chapter 22 of the Municipal Code.

[Signature]
Permit Holder/ Title _____
Date 8-24-20

[Signature]
Harrison Representative/ Title _____
Date _____

**Will be approved upon Village Board Approval.*



* All installed below flowline except pipe end @ ^{road side} culvert

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Laura Jungwirth, P.E., Director of Public Works

Meeting Date:

9/29/2020

Title:

W6040 Coral Court Storm Pipe Installation within the Right of Way

Issue:

Should W6040 Coral Court be allowed to install storm sewer pipe within the right of way?

Background and Additional Information:

The property owner had verbally requested to install perforated PVC storm sewer pipe in the bottom of the roadside ditch abutting their property to alleviate standing water after rain events. Requirements for installation were given to the property owner during that conversation and a follow up made via email outlining the requirements for installation. Staff found out recently that the pipe was installed without completing the requested paperwork and staff was not contacted for a field inspection.

Please reference agenda item “Storm Pipe Installation in Right of Way” for additional information. If the current ordinance is active, approval will be required by the board for the installation of the pipe within the right of way for this property.

Budget Impacts:

None. Cost of installation will be borne by the property owners requesting the improvement.

Recommended Action:

Approve drain tile installation but only upon receipt of right of way permit. Installation procedure and materials will need to be outlined prior to issuance of right of way permit. Agreement would also be required to be completed.

Attachments:

- Email correspondence with property owner outlining requirements
- Photos of pipe installed in right of way

Laura Jungwirth

From: Laura Jungwirth
Sent: Friday, August 7, 2020 9:28 AM
To: 'mych34@aol.com'
Cc: Travis Parish; Jeff Funk; Travis Parish; kevinhietpas@hotmail.com
Subject: W6040 Coral Court Drain Tile
Attachments: Right-of-Way Permit Application.pdf; Permission to Occupy Drainage Easement-Staff.pdf

Michele,

Since we are unable to meet in person today, I wanted to get you an email to outline the items we discussed over the phone last night that we would need prior to approval of the pipe installation in your ditch.

1. The proposed pipe needs to be bedded in a trench of clear stone (similar to a French drain system) to allow for more sufficient drainage through the bottom of the ditch, especially since a portion of the pipe extends above the flowline. The pipe and stone should also be wrapped in fabric and/or a sock to prevent topsoil/clay from filling in the void spaces in the stone and depositing in the pipe. Not having the fabric/sock could result in premature filling in of sediment and failure of the system.
2. Complete and return a right of way permit and accompany it with a rough sketch of what you will be installing. Attached is the application. I personally review these, and can try to turn around quickly. Our field staff would perform an inspection of the pipe upon installation.
3. Sign an Agreement to be recorded with Calumet County that would be similar to our Permission to Occupy Drainage Easement Agreement. We would draft this agreement, you would just need to sign in the presence of a notary, and pay the \$30 recording fee for the Calumet County Register of Deeds. Village staff would then sign and send it in with the fee to be recorded. I have attached a copy of the Permission to Occupy Drainage Easement Form for quick reference. We would be willing to issue approval on the permit to move ahead on construction with the caveat being that this gets signed and completed upon finalization of the document.

Please do not hesitate to reach out to discuss or if you would like assistance with anything to keep moving ahead.

Thank you.

Laura Jungwirth, P.E., Director of Public Works

P: 920.989.1062 • F: 920.989.1077

W5298 State Road 114 • Harrison, WI 54952

www.harrison-wi.org



W6040 Coral Court Drain Tile Installation (Photos from 9-16-2020)



VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Laura Jungwirth, P.E., Director of Public Works

Meeting Date:

9/29/2020

Title:

Ryford Street Road Extension and Creek Crossing

Issue:

Should the Village proceed with completing the plan set and going out to bid for the Ryford Street Project?

Background and Additional Information:

Due to the area developing south of Woodland Avenue and west of CTH N, and an interest in promoting connectivity, the Village Board voted on June 30, 2020 to proceed with a floodplain study and roadway design under a 25-year storm event for the Ryford Street Crossing. This road extension would bridge the Kambura Acres and Creekside Estates Subdivisions.

McMahon, Inc. completed a floodplain analysis and assembled costs for construction based upon that analysis. The floodplain analysis will ultimately be required to complete our permitting with the Wisconsin Department of Natural Resources for the proposed project. The options below were presented and discussed to determine how the Village wishes to proceed with this project.

- **Option 1:** Install a 43"x68" elliptical (54" equivalent) reinforced concrete pipe sized to convey the 25-year storm event. Entire road would meet standard specifications (66-foot right of way, 35-foot road width with concrete mountable curb and asphalt road surface, and two 5-foot wide sidewalks).
- **Option 2:** Install a 47"x71" elliptical (60" Equivalent) corrugated metal pipe sized to convey the 25-year storm event. Road would meet standard specifications.
- **Option 3:** Install a 4'x8' precast concrete box culvert sized to convey the 100-year storm event. Road would meet standard specifications.
- **Option 4:** Install a 4'x8' precast concrete box culvert sized to convey the 100-year storm event. The road width would be narrowed to eliminate parking lanes and the terrace width reduced. This would shorten the total length of pipe required.

Budget Impacts:

Option 1: Approximately \$330,000

Option 2: Approximately \$315,000

Option 3: Approximately \$400,000

Option 4: Approximately \$340,000-\$350,000

Attachments:

- McMahon Correspondence
- Preliminary Cost Estimates
- Stormwater Modeling Information
- Floodplain Study Map
- Watershed Map

Laura Jungwirth

From: Lee Reibold <LReibold@mcmgrp.com>
Sent: Monday, August 17, 2020 11:20 AM
To: Laura Jungwirth; Travis Parish
Subject: Ryford Street-Preliminary Engineering Plans and Construction Costs
Attachments: RYFORD STREET EXTENSION 11X17.pdf; 2020-08-17 Ryford St Construction OPC.pdf

Good Morning Laura and Travis,
Please find attached the construction OPC for the Ryford Street extension including culvert installation. The base bid includes installing the HERCP culverts (sized for the 25-yr storm event). Alternative #1 replaces the HERCP with a CMP-Arch, also sized for the 25-year storm event. Alternative #2 replaces the HERCP (sized for the 25-year storm event with a 4-ft x 8-ft precast concrete box culvert option (sized for the 100-year storm event). After you have had an opportunity to review, we could discuss alternatives to the pre-cast box culvert for the 100-year storm event; possible CMP-Arch and HERCP options.

I have also enclosed a preliminary set of engineering plans.

Please review the information and contact me with any questions or comments.

Thank you,

Lee R. Reibold, P.E.
ASSOCIATE/PROJECT ENGINEER



The McMAHON Way...

VALUES. CULTURE. RELATIONSHIPS. **FOR OVER 100 YEARS**

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
920.751.4200 EXT 223 MCMGRP.COM
920.427.6020 CELL

From: Lee Reibold
Sent: Friday, August 14, 2020 2:52 PM
To: Laura Jungwirth <LJungwirth@harrison-wi.org>; Travis Parish (TParish@harrison-wi.org) <TParish@harrison-wi.org>
Cc: Phillip Kleman <PKleman@mcmgrp.com>; Jordan Wochenske <JWochenske@mcmgrp.com>
Subject: Ryford Street-Preliminary Flood Study Analysis

Good Afternoon Laura and Travis,

Attached are three documents for our preliminary analysis of the Ryford Street crossing. The figure.pdf shows the location of the cross-sections which are referenced in the tables for the 25-yr and 100-yr storm events. The Ryford Street culvert was sized for a 25-yr storm event to not overtop the roadway. We analyzed two (2) culvert types for the 25-yr storm event, (2) 60-inch equivalent CMP-Arch pipes (47" x 71") and (2) 54-inch HERCP (43" x 68"). Due to the CMP corrugations, the CMP option is one pipe size greater than the RCP option. These two (2) pipe options were also

analyzed for the 100-yr storm event. We did a concrete box option, sized to pass the 100-yr storm event without roadway overtopping, (2) 4' x 8' precast concrete box culverts.

Comparing the culvert options for the 25-year storm event, the proposed water surface elevation is nearly identical. For the 100-yr storm event, the two culvert options have very similar proposed water surface elevations.

As can be seen on the 25-yr tables, Highland Court does overtop during a 25-yr storm (approximately 4-inches) and during a 100-yr event, the roadway overtops approximately 5-inches. However, more concerning is the backwater effects caused by the Ryford Street culvert upstream; approximately 420-ft upstream of the Ryford St crossing, the water surface elevation increases over 4-inches for a 25-yr storm event and over 5-inches during a 100-yr storm event.

I have preliminary Ryford St construction costs with the exception of the new culverts. I should have budget numbers Monday or Tuesday next week.

I know this is a lot of information to process, so please review and contact me next week to discuss.

Have a great weekend.

Lee R. Reibold, P.E.

ASSOCIATE/PROJECT ENGINEER



The McMAHON Way...

VALUES. CULTURE. RELATIONSHIPS. FOR OVER 100 YEARS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE NEENAH, WI 54956

920.751.4200 EXT 223 MCMGRP.COM

920.427.6020 CELL

Confidentiality Statement

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Village of Harrison
 Ryford Street Construction
 Preliminary Opinion of Probable Costs
 McM No. H0006-9-19-00777

Base Bid:

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Strip topsoil	4,000	S.Y.	\$ 1.50	\$ 6,000.00
2	Earthwork common (5,000 C.Y. borrow)	1	L.S.	\$ 30,000.00	\$ 30,000.00
3	43-inch x 68-inch HERCP storm sewer	192	L.F.	\$ 200.00	\$ 38,400.00
4	43-inch x 68-inch HERCP flared end section	4	EACH	\$ 3,700.00	\$ 14,800.00
5	12-inch storm sewer	132	L.F.	\$ 50.00	\$ 6,600.00
6	12-inch flared end section	1	EACH	\$ 500.00	\$ 500.00
7	Catch basin	2	EACH	\$ 2,250.00	\$ 4,500.00
8	4-inch geotextile wrapped underdrain	100	L.F.	\$ 25.00	\$ 2,500.00
9	Storm water biofilter	1	L.S.	\$ 30,000.00	\$ 30,000.00
10	Base aggregate dense 3-inch	785	TONS	\$ 10.50	\$ 8,242.50
11	Base aggregate dense 1 1/4-inch	785	TONS	\$ 10.50	\$ 8,242.50
12	30-inch concrete curb & gutter	1,045	L.F.	\$ 15.00	\$ 15,675.00
13	2-inch HMA pavement 3 LT 58-28 S	230	TONS	\$ 65.00	\$ 14,950.00
14	2-inch HMA pavement 4 LT 58-28 S	230	TONS	\$ 65.00	\$ 14,950.00
15	Base aggregate dense, 1 1/4-inch for sidewalk	170	TONS	\$ 20.00	\$ 3,400.00
16	4-inch concrete sidewalk (5-ft width)	5,220	S.F.	\$ 5.50	\$ 28,710.00
17	Lawn restoration incl. topsoil, seed, fertilizer	2,650	S.Y.	\$ 7.50	\$ 19,875.00
18	Erosion mat, Class I Urban Type A	2,650	S.Y.	\$ 2.50	\$ 6,625.00
19	Silt fence	525	L.F.	\$ 1.50	\$ 787.50
20	Inlet protection	2	EACH	\$ 150.00	\$ 300.00

Subtotal = \$ 255,057.50

Engineering design incl. floodplain study	\$ 30,000.00	\$ 30,000.00
Wetland delineation	\$ 2,000.00	\$ 2,000.00
Permitting	\$ 4,000.00	\$ 4,000.00
Construction contingencies 15%		\$ 38,258.63

Total Base Bid = \$ 329,316.13

Alternate #1:

Item	Description	Quantity	Unit	Unit Cost	Total Cost
A1.1	47-inch x 71-inch CMP-Arch (mitered end)	224	L.F.	\$180.00	\$ 40,320.00
A1.2	Deduct for Items 3 & 4	1	EACH	-\$53,200.00	\$ (53,200.00)
					\$ (12,880.00)

Subtotal = \$ 242,177.50

Engineering design incl. floodplain study	\$ 30,000.00	\$ 30,000.00
Wetland delineation	\$ 2,000.00	\$ 2,000.00
Permitting	\$ 4,000.00	\$ 4,000.00
Construction contingencies 15%		\$ 36,326.63

Total Base Bid w/Alternate #1 = \$ 314,504.13

Alternate #2

Item	Description	Quantity	Unit	Unit Cost	Total Cost
A2.1	4-ft x 8-ft box culvert (2) (direct purchase)	90	L.F.	\$850.00	\$ 76,500.00
A2.2	Contractor install 4-ft x 8-ft box culvert (2)	90	L.F.	\$270.00	\$ 24,300.00
A2.3	4-ft x 8-ft end section (2) (direct purchase)	2	EACH	\$4,250.00	\$ 8,500.00
A2.4	4-ft x 8-ft end section	2	EACH	\$4,000.00	\$ 8,000.00
A2.5	Deduct for Items 3 & 4	1	EACH	-\$53,200.00	\$ (53,200.00)
					\$ 64,100.00

Subtotal = \$ 319,157.50

Engineering design incl. floodplain study	\$ 30,000.00	\$ 30,000.00
Wetland delineation	\$ 2,000.00	\$ 2,000.00
Permitting	\$ 4,000.00	\$ 4,000.00
Construction contingencies 15%		\$ 47,873.63

Total Base Bid w/Alternate #2 = \$ 403,031.13

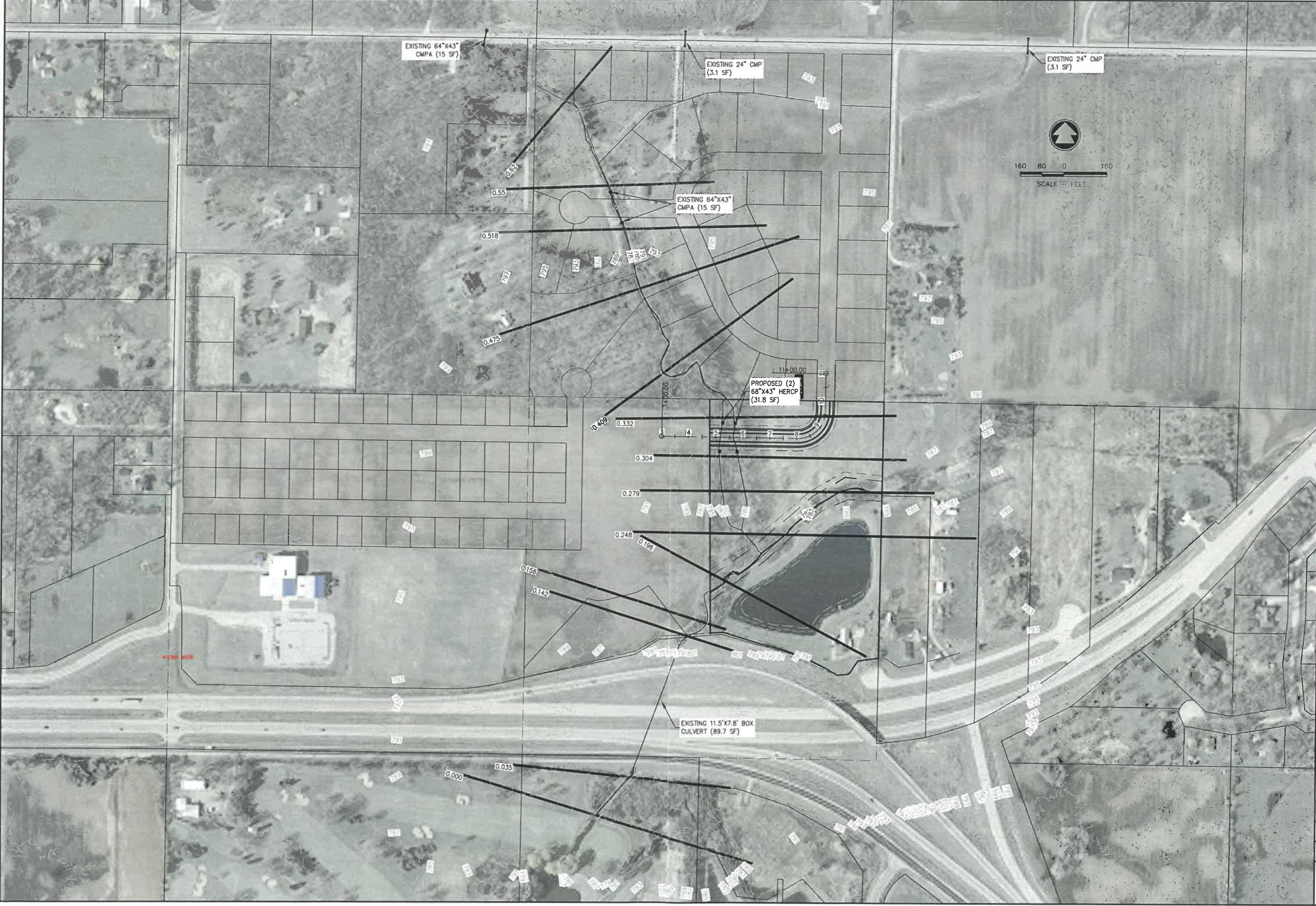
Equivalent 60" CMP Option - 25-year Proposed Condition									
Cross Section	Flow (cfs)	Existing Water Surface Elev.	Proposed Water Surface Elev.	Change from Existing Condition	Existing Top Width	Proposed Top Width	Change from Existing Condition	Road Name	Back of Walk Elevation
0.62	286	793.47	793.47	0	186	187	0.2		
0.55	286	793.29	793.29	0	191	191	0.2		
0.534	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Highland Court	792.97
0.518	286	790.59	790.6	0.01	152	48	-103.9		
0.475	286	789.76	789.83	0.07	158	163	4.5		
0.409	286	788.73	789.09	0.36	133	145	12.3		
0.332	286	785.78	788.8	3.02	99	80	-18.9		
0.318	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Ryford Street	789.01
0.304	286	784.57	784.67	0.1	373	46	-327.3		
0.279	286	784.18	784.18	0	725	246	-479.3		
0.248	286	784.1	784.1	0	503	257	-245.6		
0.196	581	783.72	783.72	0	386	79	-307.6		
0.158	581	782.57	782.57	0	104	104	0.0		
0.142	581	782.12	782.12	0	157	98	-58.2		
0.097	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	HWY 10	790.00
0.035	581	779.09	779.09	0	51	51	0.0		
0.000	581	778.18	778.18	0	211	211	0.0		

Equivalent 54" HERCP Option - 25-year Proposed Condition									
Cross Section	Flow (cfs)	Existing Water Surface Elev.	Proposed Water Surface Elev.	Change from Existing Condition	Existing Top Width	Proposed Top Width	Change from Existing Condition	Road Name	Back of Walk Elevation
0.62	286	793.47	793.47	0	186	186	0.0		
0.55	286	793.29	793.29	0	191	191	0.0		
0.534	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Highland Court	792.97
0.518	286	790.59	790.59	0	152	48	-103.9		
0.475	286	789.76	789.82	0.06	158	161	3.4		
0.409	286	788.73	789.04	0.31	133	144	10.7		
0.332	286	785.78	788.74	2.96	99	80	-18.9		
0.318	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Ryford Street	789.01
0.304	286	784.57	784.67	0.1	373	46	-327.3		
0.279	286	784.18	784.18	0	725	246	-479.3		
0.248	286	784.1	784.1	0	503	257	-245.6		
0.196	581	783.72	783.72	0	386	79	-307.6		
0.158	581	782.57	782.57	0	104	104	0.0		
0.142	581	782.12	782.12	0	157	98	-58.2		
0.097	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	HWY 10	790.00
0.035	581	779.09	779.09	0	51	51	0.0		
0.000	581	778.18	778.18	0	211	211	0.0		

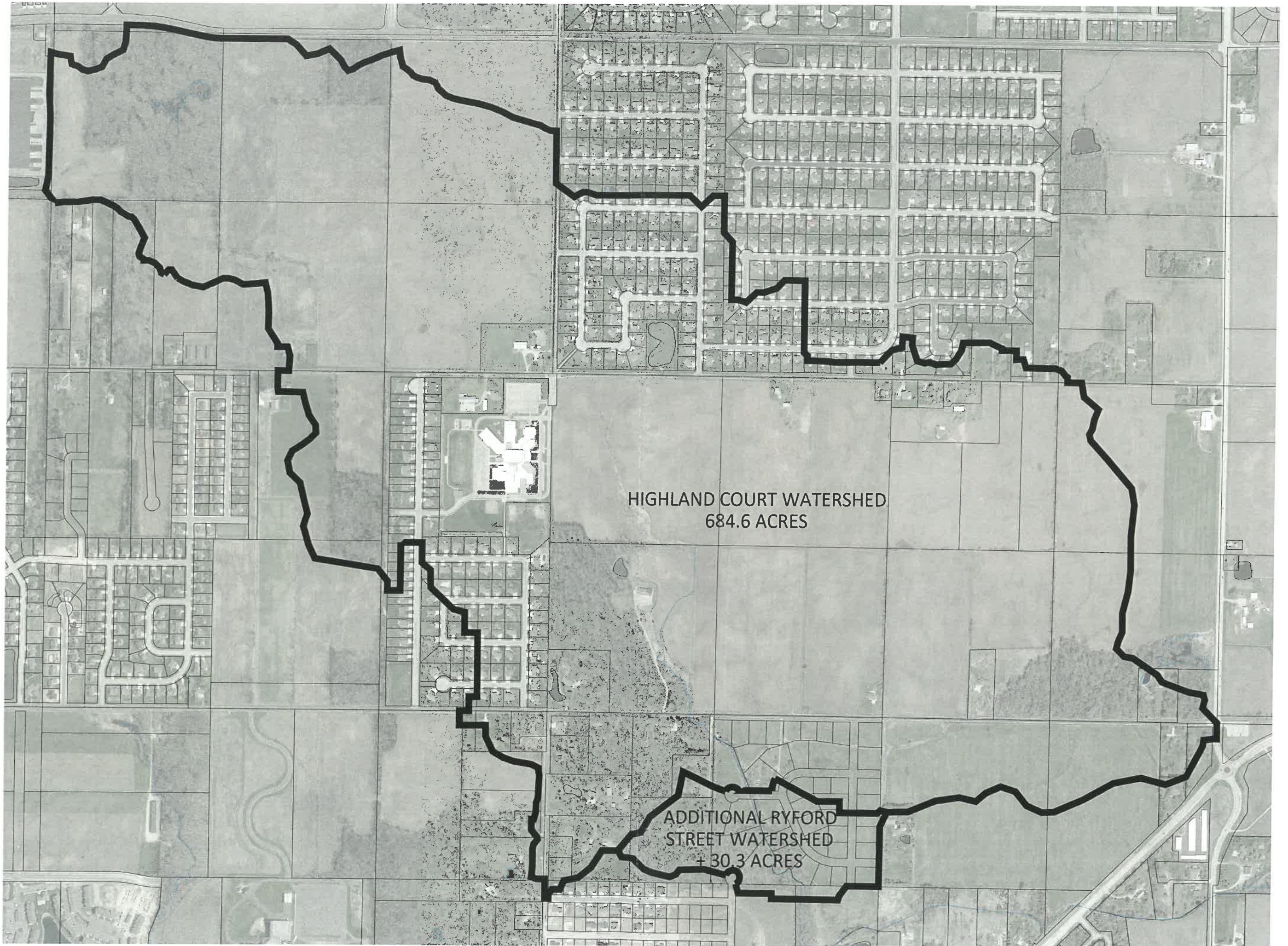
Equivalent 60" CMP Option - 100-year Proposed Condition									
Cross Section	Flow (cfs)	Existing Water Surface Elev.	Proposed Water Surface Elev.	Change from Existing Condition	Existing Top Width	Proposed Top Width	Change from Existing Condition	Road Name	Back of Walk Elevation
0.62	427	793.72	793.72	0	201	201	-0.1		
0.55	427	793.37	793.37	0	195	195	-0.2		
0.534	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Highland Court	792.97
0.518	427	791.18	791.19	0.01	48	48	0.0		
0.475	427	790.33	790.44	0.11	200	206	5.3		
0.409	427	789.3	789.74	0.44	153	182	29.7		
0.332	427	785.96	789.62	3.66	122	760	637.9		
0.318	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Ryford Street	789.01
0.304	427	785.3	785.11	-0.19	358	46	-311.6		
0.279	427	785.25	785.25	0	404	404	0.0		
0.248	427	785.22	785.22	0	345	345	0.0		
0.196	856	784.94	784.94	0	132	132	0.0		
0.158	856	784.5	784.5	0	219	219	0.0		
0.142	856	784.38	784.38	0	134	134	0.0		
0.097	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	HWY 10	790.00
0.035	856	779.76	779.76	0	54	54	0.0		
0.000	856	778.79	778.79	0	224	224	0.0		

Equivalent 54" HERCP Option - 100-year Proposed Condition									
Cross Section	Flow (cfs)	Existing Water Surface Elev.	Proposed Water Surface Elev.	Change from Existing Condition	Existing Top Width	Proposed Top Width	Change from Existing Condition	Road Name	Back of Walk Elevation
0.62	427	793.72	793.72	0	201	201	0.1		
0.55	427	793.37	793.37	0	195	195	0.1		
0.534	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Highland Court	792.97
0.518	427	791.18	791.19	0.01	48	48	0.0		
0.475	427	790.33	790.43	0.10	200	205	5.0		
0.409	427	789.3	789.71	0.41	153	180	27.5		
0.332	427	785.96	789.58	3.62	122	741	618.8		
0.318	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Ryford Street	789.01
0.304	427	785.3	785.11	-0.19	358	46	-311.6		
0.279	427	785.25	785.25	0	404	404	0.0		
0.248	427	785.22	785.22	0	345	345	0.0		
0.196	856	784.94	784.94	0	132	132	0.0		
0.158	856	784.5	784.5	0	219	219	0.0		
0.142	856	784.38	784.38	0	134	134	0.0		
0.097	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	HWY 10	790.00
0.035	856	779.76	779.76	0	54	54	0.0		
0.000	856	778.79	778.79	0	224	224	0.0		

(2) 8' x 4' Concrete Box Option - 100-year Proposed Condition									
Cross Section	Flow (cfs)	Existing Water Surface Elev.	Proposed Water Surface Elev.	Change from Existing Condition	Existing Top Width	Proposed Top Width	Change from Existing Condition	Road Name	Back of Walk Elevation
0.62	427	793.72	793.72	0	201	201	-0.1		
0.55	427	793.37	793.37	0	195	195	-0.2		
0.534	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Highland Court	792.97
0.518	427	791.18	791.18	0	48	48	0.0		
0.475	427	790.33	790.3	-0.03	200	199	-1.7		
0.409	427	789.3	789.16	-0.14	153	148	-4.9		
0.332	427	785.96	788.39	2.43	122	51	-71.2		
0.318	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Ryford Street	789.01
0.304	427	785.3	785.16	-0.14	358	34	-323.6		
0.279	427	785.25	785.25	0	404	404	0.0		
0.248	427	785.22	785.22	0	345	345	0.0		
0.196	856	784.94	784.94	0	132	132	0.0		
0.158	856	784.5	784.5	0	219	219	0.0		
0.142	856	784.38	784.38	0	134	134	0.0		
0.097	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	Culvert	HWY 10	790.00
0.035	856	779.76	779.76	0	54	54	0.0		
0.000	856	778.79	778.79	0	224	224	0.0		



<p>RYFORD FLOOD STUDY VILLAGE OF HARRISON, CALUMET COUNTY, WI EXISTING FLOODPLAIN</p>	
DESIGNED #	DRAWN #
PROJECT NO. H0006 9-18-00777	
DATE 08/2020	
SHEET NO. 11	
<p>NO.</p> <p>DATE</p> <p>REVISION</p>	<p>McMAHON ENGINEERS & ARCHITECTS McMAHON ASSOCIATES, INC. 1445 McMAHON DRIVE NEENAH, WI 54956 Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025 PH 920.751.4200 FX 920.751.4284 MCMGRP.COM</p>



HIGHLAND COURT WATERSHED
684.6 ACRES

ADDITIONAL RYFORD
STREET WATERSHED
+ 30.3 ACRES

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 29th, 2020

Title:

Review/Approve Quotes for the 2020 Illicit Discharge Detection and Elimination field screening

Issue:

Should the Village hire a firm to conduct the illicit discharge program for the Village's MS4 permit?

Background and Additional Information:

At the July Village Board meeting, the Village Board directed staff to get some other quotes for the illicit discharge program. The Village of Harrison is required to have in place an illicit discharge detection program to meet the requirements of our MS4 storm water permit.

Staff received quotes from Westwood Professional Services, McMahon Associates, and Cedar Corp. Staff also contacted Calumet County to see if they were willing to do the inspections, but we have not heard back from them.

Ordinance, Resolution, or Policy:

Harrison Ordinance 20.16 Illicit Discharge and Connection

Budget/Financial Impact:

Cost per agreement: Westwood Professional Services - \$4,800.00, McMahon - \$4,400.00, Cedar Corp. - \$5,000.00 - \$6,000.00.

Attachments:

Agreement with Westwood Professional Services, Inc.
McMahon Quotes
Email from Cedar Corp.

ATTACHMENT A

Project Work Order

Professional Services Master Agreement

PROJECT TITLE: 2020 IDDE outfall inspections

CLIENT NAME: Village of Harrison

DATE OF WORK ORDER: _____

PROJECT WORK ORDER NUMBER: PWO-00001

PROJECT LOCATION: Village of Harrison

CONTRACTOR PROJECT NUMBER: _____

This Project Work Order between Client and Westwood is set forth pursuant to our “Professional Services Master Agreement” executed on date.

I. Contract Documents

This project work order, any resulting change orders, and the Professional Services Master Agreement comprise the contract documents, and there are no other general or supplementary conditions further stipulated.

II. Project Description

Conduct the 2020 ongoing stormwater illicit discharge detection and elimination (IDDE) field screening program for the Client.

III. Client Responsibilities

1. Provide updates to the Client’s MS4 system and utility GIS data.
2. Notify Client’s departments of field screening effort and field staff activities.
3. Coordinate response to identified potential illicit discharges via the Illicit Discharge Coordinator.
4. Prepare and submit MS4 Annual Report.

IV. Deliverables

1. Outfall reports shall be provided in hardcopy and PDF format.
2. Outfall photos and flow videos shall be provided to Client on a DVD-ROM.
3. Two (2) copies of the field screening summary report, including the outfall reports for the screened outfalls.
4. Outfall condition assessment report.

V. Schedule

1. Consultant shall exercise its reasonable efforts to perform those Services and deliver the related Documents by December 31, 2020.
2. Notice to Proceed is understood to be this work order signed, dated, and fully executed by both Client and Westwood.

VI. Staff

1. Pursuant to completion of this work order, Westwood will utilize the following primary personnel under the designated roles listed:

- a. **Jason Weis, P.E., Project Manager**
Project Manager, Project Engineer
920-830-6106
jason.weis@westwoodps.com

VII. Project Work Order Attachments:

No attachments to this Project Work Order.

VIII. Form of Contract

1. 2020 Stormwater outfall screening.
 - a. Update the illicit discharge GIS applications for the 2020 screening program.
 - b. Conduct up to 36 scheduled outfall inspections. Outfall inspections shall include priority outfalls, recommended outfalls to be rescreened from the 2019 program inspections, and outfalls in the 2020 screening cycle.
 - i. For each outfall screened, the geographic location shall be verified; a digital photograph showing general location and configuration shall be taken; a digital photograph and video showing flow or the absence of flow shall be taken; and physical data on the outfall shall be verified.
 - ii. For inspected outfalls that are flowing 48 or more hours after a runoff-producing rainfall event, flow characteristics shall be documented.
 - iii. A sample of the stormwater shall be collected from outfalls that are flowing 48 or more hours after a runoff-producing rain event and analyzed using field tests and/or the Hach kit for stormwater.
 - iv. Indicator parameters from the stormwater sample (parameters can include: pH, conductivity, temperature, ammonia, total chlorine, and detergents) shall be measured as outlined in the Village of Harrison's Ongoing Screening Program.
 - v. For outfalls that are partially or fully submerged and show signs of flow, the stormwater sample shall be collected from the next accessible upstream location.
 - vi. If a potential illicit discharge is detected, the Village shall be notified and provided with the data collected during the screening of the outfall.
 - c. Produce inspection reports for each inspected outfall, including general outfall characteristics and illicit discharge indicator parameters.

- d. Produce a program summary report describing the outfall screening procedures that were followed, along with any potential illicit discharges that were discovered.
 - e. Produce a summary report of outfalls that have observed structural damage, significant deposition or erosion, or graffiti.
 - f. Update the outfall map showing the locations of the identified outfalls.
2. The following Services are not included in this Project Work Order, but shall be provided as Additional Services if authorized or confirmed in writing by the Client:
- a. Updating Client’s MS4 map beyond updating the coordinates of outfalls as located during the field inspections.
 - b. Additional outfall screening over the 36 scheduled outfalls scoped.
 - c. Outside laboratory testing.
 - d. Tracking potential illicit discharges.
 - e. Any service not specifically identified in the scope of services.
3. Westwood will perform the work scope listed for a lump sum fee of \$4,800.

ACCEPTED AND AGREED TO:

Village of Harrison (Client):

Westwood Professional Services, Inc. (Westwood):

(Signature)

(Signature)

(Name – Printed)

(Name – Printed)

(Title)

(Title)

ADDRESS FOR GIVING NOTICES:

ADDRESS FOR GIVING NOTICES:

(If Different than Professional Services Master Agreement)

(If Different than Professional Services Master Agreement)

Village of Harrison
Attn: Travis Parish, Village Manager
W5298 State Road 114
Harrison, WI 54952

Date: September 2, 2020

McM. No. To Be Determined

PROJECT DESCRIPTION:

The Village of Harrison received a WPDES Municipal Separate Storm Sewer System (MS4) General Permit WI-S050075-3 from the Wisconsin Department of Natural Resources (DNR). The MS4 Permit requires the Village to implement a municipal stormwater program that manages urban non-point source pollution, including illicit discharges. The Village is requesting assistance with its Illicit Discharge Detection & Elimination (IDDE) program, specifically on-going field screening of 36 outfalls during 2020. The purpose of the agreement is to perform the illicit discharge field screening of the Village's 36 outfalls.

SCOPE OF SERVICES:

McMAHON Associates, Inc. agrees to provide the following Scope Of Services for this project:

- Set up an electronic "Outfall Field Screening Worksheet" for the 36 outfalls.
- Update outfall data table and develop GIS attributes.
- Conduct on-going field screening for 36 outfalls.
- Document field observations, GPS coordinates, flow measurements, physical indicators, flow indicators, and onsite chemical test results using an "Outfall Field Screening Worksheet" and photographs. If flow is observed at an outfall, a chemical analysis will be conducted in the field to determine the presence of non-storm water discharges or illicit dumping.
- Recommend laboratory testing of an outfall sample to the Village, if appropriate. Identify potential parameters to be laboratory tested. Village will decide if a sample will be sent to a laboratory facility for additional parameter testing.
- Contact the Village if an illicit discharge is found during the field screening. If an illicit discharge is found during the field screening, McMahan can assist the Village with tracking and investigating the source of the discharge. These additional services will be provided as-needed and on a time and expense basis, if requested by the Village. Strategies and time involved in tracking discharges may vary greatly depending on the specific circumstances. Methods that can be used to track the discharges include drainage area investigations, visual manhole inspections, on-site investigations, etc.
- Compile field screening results and photographs. Download data and photographs from the Tablet PC into a database, and generate hard copies of "Outfall Field Screening Worksheets".
- Review and analyze results of 2020 field screening. Summarize in report.
- Identify outfalls that will be evaluated on an on-going basis and the field screening frequency for each outfall.
- Submit on-going field screening report to Village. Respond to questions.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Scope Of Services and fee is based upon the understanding that the Owner will provide the following:

- A single contact person
- Updated storm sewer system mapping

The Village of Harrison agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMAHON Associates, Inc.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMAHON Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation:

Lump Sum

IDDE Field Screening = \$4,400

*Sending samples to a laboratory for additional testing is excluded from the cost. Laboratory costs are to be invoiced on a time and expense basis.

When requested by the Village, tracking of illicit discharges within the system can be provided on a time and expense basis.

COMPLETION SCHEDULE:

McMAHON Associates, Inc. agrees to complete this project as follows: December 31, 2020 or as mutually agreed.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMAHON Associates, Inc. Is Hereby Authorized To Proceed With The Services.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

OWNER: Village of Harrison

By:

(Authorized Signature)

Title:

Date:

McMAHON ASSOCIATES, INC.

Neenah, Wisconsin

By:



Nick Vande Hey, PE

Title:

Associate / Senior Project Engineer

Date:

September 2, 2020

Please Return One Copy For Our Records

Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956

Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025

PH 920-751-4200 ▪ FX 920-751-4284 ▪ WWW.MCMGRP.COM

Travis Parish

From: Brent Jalonen <Brent.Jalonen@calumetcounty.org>
Sent: Thursday, September 24, 2020 10:09 AM
To: Travis Parish
Subject: Re: Illicit discharge testing

Travis,

Based on reading the report you sent, I don't think that I can take on all of Harrison's IDDE inspections. I would have to be available to do the same work for Sherwood and both would add too much to the workload.

I think that we can prevent doubling up on some of the inspections. For instance, I worked on County Rd KK for this year where we would share some outfalls and I can share my photos and field sheets so that you don't have to do them during the permit term. We could do this on County Rd N and maybe AP as well.

Brent Jalonen - CISEC
Erosion Control/Stormwater Specialist
Land and Water Conservation



206 Court St | Chilton, WI 53014
Phone (920) 522-2002 | Toll-Free (833) 620-2730
Fax (920) 849-1481 | www.calumetcounty.org

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From: Travis Parish <TParish@harrison-wi.org>
Sent: Wednesday, September 23, 2020 11:15 AM
To: Brent Jalonen
Subject: RE: Illicit discharge testing

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Brent,

I was just checking in to see if you found out anything in regards to helping with our illicit discharge inspections? Please let me know when you get a chance.
Thanks,

Travis Parish • Village Manager
P: 920.989.1062 • F: 920.989.1077
W5298 State Road 114 • Harrison, WI 54952
www.harrison-wi.org



From: Brent Jalonon <Brent.Jalonon@calumetcounty.org>
Sent: Thursday, September 3, 2020 12:28 PM
To: Travis Parish <TParish@harrison-wi.org>
Subject: Re: Illicit discharge testing

Thanks! I'll lookit over and see if we can be of any help.

Brent Jalonon - CISEC
Erosion Control/Stormwater Specialist
Land and Water Conservation



206 Court St | Chilton, WI 53014
Phone (920) 522-2002 | Toll-Free (833) 620-2730
Fax (920) 849-1481 | www.calumetcounty.org

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From: Travis Parish <TParish@harrison-wi.org>
Sent: Thursday, September 3, 2020 12:00 PM
To: Brent Jalonon
Subject: RE: Illicit discharge testing

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Brent,

Please find attached the report Omni did last year. They usually do only 1/3rd of the Village per year.

Thanks,

Travis Parish • Village Manager
P: 920.989.1062 • F: 920.989.1077
W5298 State Road 114 • Harrison, WI 54952
www.harrison-wi.org



From: Brent Jalonon <Brent.Jalonon@calumetcounty.org>
Sent: Thursday, September 3, 2020 9:04 AM
To: Travis Parish <TParish@harrison-wi.org>
Subject: Re: Illicit discharge testing

Let me give you a call late this morning afternoon to clarify what we can and can't do for you. How about 11:30? I'm out in the field at the moment.

Brent Jalonon - CISEC
Erosion Control/Stormwater Specialist
Land and Water Conservation



206 Court St | Chilton, WI 53014
Phone (920) 522-2002 | Toll-Free (833) 620-2730
Fax (920) 849-1481 | www.calumetcounty.org

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On Sep 3, 2020, at 8:55 AM, Travis Parish <TParish@harrison-wi.org> wrote:

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Brent,

I received the email below from one of our village board members who is also a county board supervisor. He mentioned that Calumet County has been doing illicit discharges inspections in portions of the Village. We have been hiring Omni and Associates to do our inspections, but he mentioned that the County might be willing to do our inspections for a fee. I was just wondering if this is something the County would be willing to do and what the cost would be?

Please let me know if this is something the County would be interested in.

Thanks,

Travis Parish • Village Manager
P: 920.989.1062 • F: 920.989.1077
W5298 State Road 114 • Harrison, WI 54952
www.harrison-wi.org



From: Scott Handschke <SHandschke@msn.com>

Sent: Thursday, September 3, 2020 7:08 AM

To: Travis Parish <TParish@harrison-wi.org>

Subject: Illicit discharge testing

Good Morning Travis,

I attended my monthly land and water committee meeting yesterday for Calumet County and the county stated that they have been doing illicit discharge testing in the Village of Harrison for their MS4 compliance. I asked the Calmet County staff if they coordinate their testing with the village to make sure we are not testing the same spots. They stated they did not. So the next question I had was would they be willing to do the Village's illicit discharge testing for a fee. They said they could. So would you be willing to contact Brent Jalonen at Calumet County to get pricing on doing the village's illicit discharge charge testing? This will be beneficial in that we wouldn't be double test the same spots, keep our tax dollars within the county and possibly be less money than a private company. Let me know your thoughts.

Sincerely,

Scott Handschke

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Travis Parish

From: Dean Zanon <dean.zanon@cedarcorp.com>
Sent: Wednesday, September 16, 2020 3:29 PM
To: Travis Parish
Cc: Thad Majkowski
Subject: RE: Illicit Discharge Program

Travis-

As a follow up to our conversation, Cedar Corporation will provide the following services based on historic annual inspections of roughly 30 to 35 outfalls for an amount in the range of \$5,000 to \$6,000.

- Inspect all outfalls.
- Document the location, condition and flowing or not with digital photos.
- For each outfall which is flowing 48 or more hours after a runoff producing rainfall event, the flow characteristics will be noted, sample of the runoff will be taken and testing requirements for pH, copper, phenols, chlorine and detergents utilizing the field test equipment per WDNR.
- For outfalls that are submerged or partially and are flowing, the closest upstream manhole will be inspected and a determination made if it is flowing and requires sampling.
- Inspection reports will be completed for each outfall, pictures and include sampling results if it was flowing and tested.
- Summarize all the inspections to include any potential illicit discharges that were discovered. The summary will also include any recommendations for repairs or cleaning of the outfall and surrounding areas. Update the map with any changes
- Deliverables:
 - Outfall Inspection Reports with Mapping and digital documentation.
 - Summary of the Inspections with documentation.
 - Summary of any submerged outfalls and outfalls requiring maintenance.

Please let me know if and when you would like us to proceed.

Thank You

Dean P. Zanon, P.E.

President

Cedar Corporation

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7310 | Mobile: 920-492-0293

dean.zanon@cedarcorp.com

www.cedarcorp.com | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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From: Travis Parish <TParish@harrison-wi.org>
Sent: Thursday, September 10, 2020 10:52 AM
To: Thad Majkowski <thad.majkowski@cedarcorp.com>
Cc: 'Kevin Hietpas' <kevinhietpas@hotmail.com>; Dean Zanon <dean.zanon@cedarcorp.com>
Subject: RE: Illicit Discharge Program

Thad,

Please find attached the report.
Please let me know if you have any questions.
Thanks,

Travis Parish • Village Manager

P: 920.989.1062 • F: 920.989.1077

W5298 State Road 114 • Harrison, WI 54952

<https://link.edgепilot.com/s/dc49e88c/SgF3P1q4aEGePNGMXI2sBA?u=http://www.harrison-wi.org/>



From: Thad Majkowski <thad.majkowski@cedarcorp.com>
Sent: Thursday, September 10, 2020 10:27 AM
To: Travis Parish <TParish@harrison-wi.org>
Cc: 'Kevin Hietpas' <kevinhietpas@hotmail.com>; Dean Zanon <dean.zanon@cedarcorp.com>
Subject: RE: Illicit Discharge Program

Travis,

I do not have a copy of your report to review the number of outfalls to be inspected. Can you resend it to me?

We will review and get back to you.

Thanks

Thad M. Majkowski, P.E.

Director

Cedar Corporation

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7302 | Mobile: 920-655-7929

thad.majkowski@cedarcorp.com

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From: Travis Parish <TParish@harrison-wi.org>
Sent: Thursday, September 10, 2020 9:14 AM
To: Thad Majkowski <thad.majkowski@cedarcorp.com>
Cc: 'Kevin Hietpas' <kevinhietpas@hotmail.com>
Subject: RE: Illicit Discharge Program

Thad,

Just checking in to see if you had a chance to look over the report and if it is something that Cedar Corp. would be interested in?

Please let me know.

Thanks,

Travis Parish • Village Manager

P: 920.989.1062 • F: 920.989.1077

W5298 State Road 114 • Harrison, WI 54952

<https://link.edgепilot.com/s/741ac7af/RwFPutX-uUSk8NnuOhuMJw?u=http://www.harrison-wi.org/>



From: Thad Majkowski <thad.majkowski@cedarcorp.com>
Sent: Thursday, July 30, 2020 7:09 AM
To: Travis Parish <TParish@harrison-wi.org>
Subject: RE: Illicit Discharge Program

Let me look this over and get back to you. thanks

Thad M. Majkowski, P.E.

Director

Cedar Corporation

1695 Bellevue Street | Green Bay | WI | 54311

Office: 920-491-9081 | TF: 800-472-7372

Direct: 920-785-7302 | Mobile: 920-655-7929

thad.majkowski@cedarcorp.com

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From: Travis Parish <TParish@harrison-wi.org>
Sent: Wednesday, July 29, 2020 9:45 AM
To: Thad Majkowski <thad.majkowski@cedarcorp.com>
Subject: Illicit Discharge Program

Thad,

I'm not sure if you can help me or direct me to the right person. The Village of Harrison, in the past, has used Omni and Associates to conduct the field inspections for our illicit discharge program. In conversation with the Town of Buchanan, they mentioned that they use Cedar Corp. to do their illicit discharge inspections. I was wondering if Cedar Corp. would

be interested in giving us a quote to do our illicit discharge inspections. I have attached the report we received last year from Omni to show what was done.

Please let me know if you are interested in giving us a quote.

Thanks,

Travis Parish • Village Manager

P: 920.989.1062 • F: 920.989.1077

W5298 State Road 114 • Harrison, WI 54952

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Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: September 29th, 2020

Title:

Families First Compliance Policy

Issue:

Should the Village approve the Families First Compliance Policy?

Background and Additional Information:

The League of Wisconsin Municipalities has provided guidance for municipalities to approve a policy that follows the Families First Coronavirus Response Act (FFCRA). The attached policy explains the employers' and employees' responsibility with regards to the FFCRA.

The attached policy fulfills the municipality's requirement to comply with the FFCRA.

Ordinance, Resolution, or Policy:

None.

Budget/Financial Impact:

None. The Village would be reimbursed for any expenses related to COVID-19.

Attachments:

FFCRA Policy

FFCRA Leave of Absence Request Form

Bill explaining FFCRA

FAMILIES FIRST COMPLIANCE POLICY

(Effective April 1st, 2020 to December 31st, 2020)

Introduction:

The federal government has passed the “Families First Coronavirus Response Act” to assist employees during the current public health emergency. As a covered employer, we provide the temporary benefits required by the Act as summarized in this policy between April 1, 2020 through December 31, 2020. This policy may change in response to any new or revised guidance issued by the Department of Labor.

Eligibility:

All employees, except emergency responders. Staff who have been employed fewer than 30 days are not eligible for the temporary expansion of FMLA (section B). If you are eligible for leave under sections A and B, the total amount of leave available is capped at 12 weeks.

Emergency Paid Sick Leave Benefit:

1. Full-Time employees will receive up to two weeks (80 hours) of Paid Sick Leave to be used for covered absences. Part-Time employees will receive pro-rated Paid Sick Leave based on the number of hours you work on average over a two-week period. The full benefit for which you are eligible is available for immediate use.
2. You are not required to exhaust accrued paid time off before using the Paid Sick Leave benefit. Paid Sick Leave is in addition to any accrued leave you already have.
3. Paid Sick Leave is available to you if you cannot work (in person or remotely) for any of the following reasons:

- a. You are subject to a federal, state, or local Coronavirus quarantine or isolation order;
 - b. You are advised by a health care provider to self-quarantine for Coronavirus concerns;
 - c. You are experiencing symptoms of Coronavirus and seeking medical diagnosis;
 - d. You are caring for an individual who is under a Coronavirus quarantine or isolation order or has been advised by a health care provider to self-quarantine;
 - e. You are caring for a child whose school or childcare provider has been closed or is unavailable because of Coronavirus;
 - f. You are experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.
4. We may require you to submit documentation of your need for leave, including a certification from a health care provider confirming the applicable circumstance of section 3 above.
5. If you qualify for Paid Sick Leave, we will pay you as follows:
 - a. If you require leave for reasons 3(a), (b), or (c) above, we will pay you your regular rate of pay, up to \$511 per day and/or \$5,110 in the aggregate.
 - b. If you require leave for reasons under 3(d), (e), or (f) above, we will pay you two-thirds of your regular rate of pay, up to \$200 per day and/or \$2,000 in the aggregate.
 - c. If the Paid Sick Leave you receive does not equal 100% of your normal pay, you can choose to use any accrued paid time off you have available to supplement the Paid Sick Leave benefit.
6. Your ability to use Paid Sick Leave for purposes specified in the law will end upon termination of qualifying event.

7. Paid Sick Leave provided under this law does not carryover year to year and unused sick leave is not paid out.

B. Temporary Expansion of Family Medical Leave:

Federal Family and Medical Leave is temporarily expanded to include a qualifying need related to the Coronavirus public health emergency, as declared by federal, state, or local authorities. The conditions of this expansion are outlined below:

1. You are eligible for the leave if you have worked at least 30 calendar days.
2. A “qualifying need” is limited to circumstances where you cannot work (in person or remotely) because of your need to care for your son or daughter under the age of 18 due to Coronavirus-related public health emergency school or childcare closing/unavailability.
3. You may take up to 12 weeks of leave for the temporary FMLA under this Section B; however, if you are eligible for Paid Sick Leave under Section A as well, the total amount of leave available is capped at 12 weeks.
4. Pay for the temporary FMLA leave will be as follows:
 - a. The first two weeks of the leave are unpaid. You may elect to use the Paid Sick Leave Benefit (Section A above) or any accrued paid time off you have available.
 - b. After the first two weeks, we will pay you up to ten weeks at two-thirds of your regular rate of pay, up to \$200 per day and \$10,000 aggregate. You can choose to use, or we may require you to use, your accrued pay time off or compensatory time to pay you 100% of your normal pay. Your paid time off and compensatory time will run concurrently with the temporary FMLA benefit until your paid time off and compensatory time is exhausted; if you continue to need temporary FMLA when your paid time

off and compensatory time is exhausted, we will continue to pay you at two-thirds of your regular pay up to the applicable caps.

5. Your annual FMLA leave entitlement for any reasons remains at 12 weeks.

Intermittent Leave:

Intermittent leave will be permitted only if you need time off for childcare, as outlined in Section A (3)(e) or Section B. You and your manager must agree to the term and schedule of such leave. The total amount of intermittent leave taken under Section A and/or B will not exceed 12 weeks.

Notice:

You must communicate your need for leave under this policy as soon as possible by contacting your immediate supervisor or department head or having someone do so on your behalf. You will be asked to document your need for leave. You must provide sufficient information to allow us to determine that your need for leave is covered by the terms of this policy.

Insurance Continuation:

Your health insurance will continue while you are on leave under this policy, provided you continue to pay your share of the premium. Payment arrangements can be discussed if needed by contacting the Village Manager.

Return to Work:

You will be entitled to reinstatement to the same or equivalent position once your leave ends, subject to the provisions of the FFCRA.

Conclusion:

Please contact the Village Manager if you have questions regarding this policy.



H.R. 6201, FAMILIES FIRST CORONAVIRUS RESPONSE ACT Emergency Paid Sick Leave

What the Bill Does

The *Families First Coronavirus Response Act* expands access to emergency paid sick leave to as many as 87 million U.S. workers. Many of these workers currently have no paid leave and are being forced to choose between their paycheck, their health, and the health of the people around them. This is a critical step toward protecting families' financial security and mitigating the spread of the coronavirus.

Who Is Eligible?

- Employees at companies with fewer than 500 employees
- Local, state, and federal government employees
- Employees who work under a multiemployer collective agreement and whose employers pay into a multiemployer plan.

What Are They Eligible For?

- Eligible full-time employees are entitled to two weeks (80 hours) of fully paid time off (up to \$511 per day) to self-quarantine, seek a diagnosis or preventive care, or receive treatment for COVID-19.
 - Eligible part-time employees are entitled to fully paid time off (up to \$511 per day) for the typical number of hours that they work in a typical two-week period to self-quarantine to seek a diagnosis or preventive care, or receive treatment for COVID-19.
- Eligible full-time employees are entitled to two weeks (80 hours) paid time off at two-thirds of their regular pay (up to \$200 per day) to care for a family member or to care for a child whose school has closed, or if their child care provider is unavailable due to COVID-19.
 - Eligible part-time employees are also entitled to the typical number of hours that they work in a typical two-week period at two-thirds of their typical pay (up to \$200 per day) to care for a child whose school has closed, or if their child care provider is unavailable, due to COVID-19.

Who Pays for the Emergency Paid Sick Leave?

- Employers initially front the cost of emergency paid sick leave but will be fully reimbursed by the federal government within three months.
- The reimbursement will cover both the wages paid and the employer's contribution to employee health insurance premiums during the period of leave.
- Employers will be reimbursed through a refundable tax credit that counts against employers' payroll tax, which all employers pay regardless of non-profit/for-profit status.
- Employers will submit emergency paid sick leave expenses as part of their estimated quarterly tax payments. If employer's costs more than offset their tax liability, they will get a refund from the IRS.

Emergency Paid Family Leave

What the Bill Does

In response to widespread and potentially prolonged school closures, the *Families First Coronavirus Response Act* provides families with critical protections to ensure that workers can care for their children without sacrificing their paycheck.

Who Is Eligible?

- Employees at companies with fewer than 500 employees
- State and local government employees and certain federal government employees
- Employees who work under a multiemployer collective agreement and whose employers pay into a multiemployer plan

What Are They Eligible For?

- Eligible full-time employees and part-time employees are entitled to 12 weeks of job-protected leave to take care for their children in the event of a school closure or their child care provider is unavailable due to COVID-19.
- The 12 weeks of job-protected leave include two weeks of unpaid leave, followed by 10 weeks of paid leave. Eligible employees may elect or be required to overlap the initial two weeks of unpaid leave with two weeks of other paid leave they have available. Eligible employees will receive a benefit from their employers that will be no less than two-thirds of the employee's usual pay.

Who Pays for the Emergency Paid Family Leave?

- Employers initially front the cost of emergency paid sick leave but will be fully reimbursed by the federal government within three months.
- The reimbursement will cover both the wages paid and the employer's contribution to employee health insurance premiums during the period of leave.
- Employers will be reimbursed through a refundable tax credit that counts against employers' payroll tax, which all employers pay regardless of non-profit/for-profit status.
- Employers will submit emergency paid sick leave expenses as part of their estimated quarterly tax payments. If employer's costs more than offset their tax liability, they will get a refund from the IRS.

Frequently Asked Questions

Why are employees at companies with more than 500 employees exempt from emergency paid sick leave?

The White House and Congressional Republicans were unified against any bill that included universal paid sick leave. Workers and families across the country do not have time for a stalemate. House Democrats made a difficult decision to provide emergency paid sick leave to tens of millions of U.S. workers rather than to no one at all.

Currently, 89 percent of employees at companies with more than 500 workers have access to paid sick leave. The *Families First Coronavirus Response Act* provides emergency paid sick leave to the workers who are least likely to have it.

Will the bill hurt small- and medium-sized businesses?

No. This bill will benefit small- and medium-sized businesses by helping them keep their workers healthy without taking on any additional costs. Every employer that provides paid leave under this bill will be fully reimbursed for the cost of both wages and health insurance premiums in no more than three months.

Does the bill exempt small businesses with fewer than 50 employees?

No. The bill does not exempt small businesses with fewer than 50 employees. Employees at these companies are eligible for emergency paid sick leave under this bill. Businesses with fewer than 50 employees can only qualify for a narrow exemption if the Department of Labor determines that providing these benefits would jeopardize the viability of the business.

Are health care workers and emergency responders exempt from the bill?

No. Health care workers and emergency responders are eligible for paid sick leave and paid family leave under this bill. Given the capacity challenges facing the health care system, employers have the discretion to exempt health care workers and emergency responders from the paid sick and paid family leave provisions. The Department of Labor also has the authority issue regulations exempting health care workers and emergency responders from the paid sick and paid family leave provisions.

FFCRA LEAVE OF ABSENCE REQUEST FORM

To apply for a leave under FFCRA, please complete the information below and return to: Travis Parish, Village Manager

Section A: Employee Information

Name: _____ Employer: _____

Hire Date: _____

Employment Type: Full time Part time Other: _____

Phone Number: _____ Email: _____

Preferred method of communication: Email Phone Mail Other: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Section B: Leave of Absence General Information

Leave of Absence Start Date: _____ Leave of Absence End Date: _____

Are you able to perform your work from home? Yes No

Briefly describe the reason for your leave of absence request:

Section C: Leave of Absence Details

Please select one of the six options below and provide the requested details.

1. You are subject to a Federal, State, or local quarantine or isolation order related to COVID-19.

Please provide the name of the governmental entity ordering the quarantine: _____

2. You have been advised by a health care provider to self-quarantine due to concerns related to COVID-19.

Please provide the name of the health care provider advising the self-quarantine: _____

3. You are experiencing symptoms of COVID-19 and seeking a medical diagnosis.

4. You are caring for an individual who:

is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.

Please provide the name of the governmental entity ordering the quarantine: _____

Name of the individual you are caring for: _____

Their relationship to you: _____

(This document is not intended to be exhaustive nor should it be construed as formal legal advice)

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Page

FFCRA LEAVE OF ABSENCE REQUEST FORM

has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.

Please provide the name of the health care provider advising the self-quarantine: _____

Name of the individual you are caring for: _____

Their relationship to you: _____

5. You are caring for a son or daughter because the school or place of care has been closed, or the childcare provider is unavailable, due to COVID-19 precautions.

A. Will you be the only person providing care during the period for which you are requesting leave? Yes No

B. The first two weeks of this type of leave are unpaid, but you can use your Paid Sick Time provided under the Families First Coronavirus Response Act (FFCRA), use other accrued time (vacation, PTO, etc.), or take the time unpaid. Please identify how you would like to be paid during the first two weeks of your leave:

Use my FFCRA Paid Sick Time.

Use other accrued time. Please describe: _____

Take the time unpaid.

C. School/Facility Information:

Name of the school or facility: _____

City and State of the school or facility: _____

Website of school or facility (if available): _____

D. Please provide the following information about each child:

Name Age Relationship to you

Name Age Relationship to you

Name Age Relationship to you

Name Age Relationship to you

(This document is not intended to be exhaustive nor should it be construed as formal legal advice)

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Page

FFCRA LEAVE OF ABSENCE REQUEST FORM

If any of your children are over the age of 14 and you will be providing care during daytime hours, please describe the special circumstances that exist that require your care:

- 6. You are experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.**

Please describe the circumstances:

I certify that all of the foregoing statements are true and correct to the best of my ability. I understand that misrepresentation or omission of facts may be cause for denial of leave and subject to other policies through my employer, including attendance and honesty & ethics policies.

Employee Signature

Date

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

September 29, 2020

Title:

Certified Survey Map – Keuer

Issue:

Should the Village Board approve the 2-lot Certified Survey Map?

Background and Additional Information:

The applicant is proposing to adjust a lot line between 2 properties via Certified Survey Map (CSM). The purpose of the CSM is to move the lot line to swap lands between the two parcels. Parcel ID 40926 will add property along High Cliff Road from Parcel ID 40924. The properties are currently zoned General Agricultural (AG). Lot 1 is proposed to be 9.718-acres and contains an existing house. Lot 2 is proposed to be 12.560-acres and contains an existing garage with a new house just starting construction. The right-of-way (ROW) for High Cliff Road is proposed to be dedicated to the public for roadway purposes.

Budget Impacts:

None.

Recommended Action:

The Plan Commission will meet prior to the Village Board to discuss and act on the CSM. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of the Certified Survey Map.

Attachments:

- Aerial Map
- CSM

Calumet County, WI

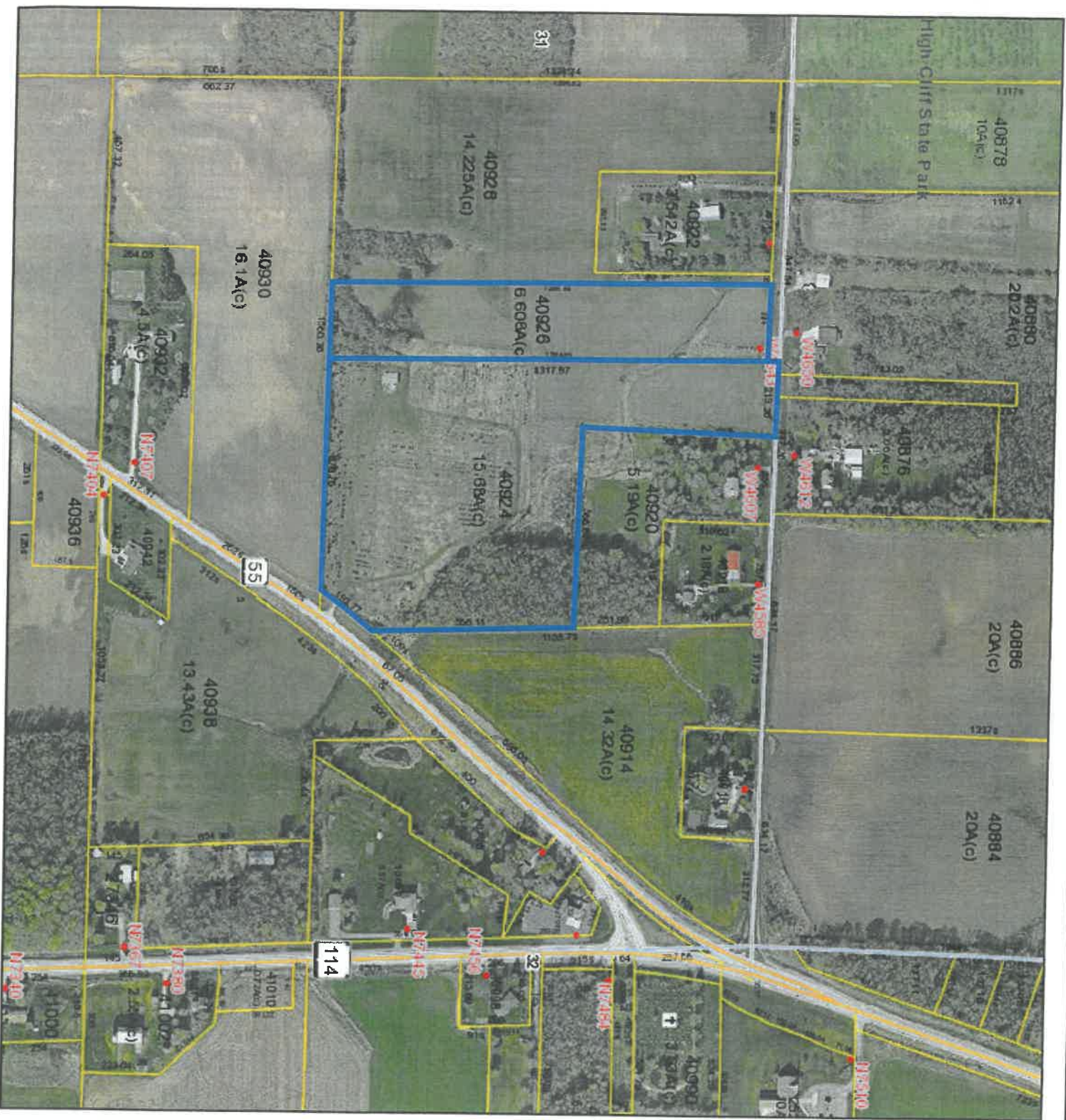
Legend

- Address Point
 - County Boundary
 - Wisconsin Water
 - Unincorporated Community
 - Town Boundary
 - Point of Interest
 - Parcel Boundary
 - Property Hook
 - PLSS Section
 - State Parks
 - County Parks
 - Lake
 - River and Stream
 - Major Roads
 - Local Roads
 - Local Roads
 - Municipal Streets
 - Trail
 - Railroad
- Color 2018
- Red: Band_1
 - Green: Band_2
 - Blue: Band_3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author:	
Date Printed:	08/16/20 1:40 PM
Sources:	



CERTIFIED SURVEY MAP NO. _____
 ALL LOT 2 OF CERTIFIED SURVEY MAP NO. 3039 AND ALL
 OF LOT 2 OF CERTIFIED SURVEY MAP NO. 2261, BEING
 PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND
 NORTHWEST 1/4 OF THE SOUTHEAST 1/4, SECTION 31,
 TOWNSHIP 20 NORTH, RANGE 19 EAST, VILLAGE OF
 HARRISON, CALUMET COUNTY, WISCONSIN.

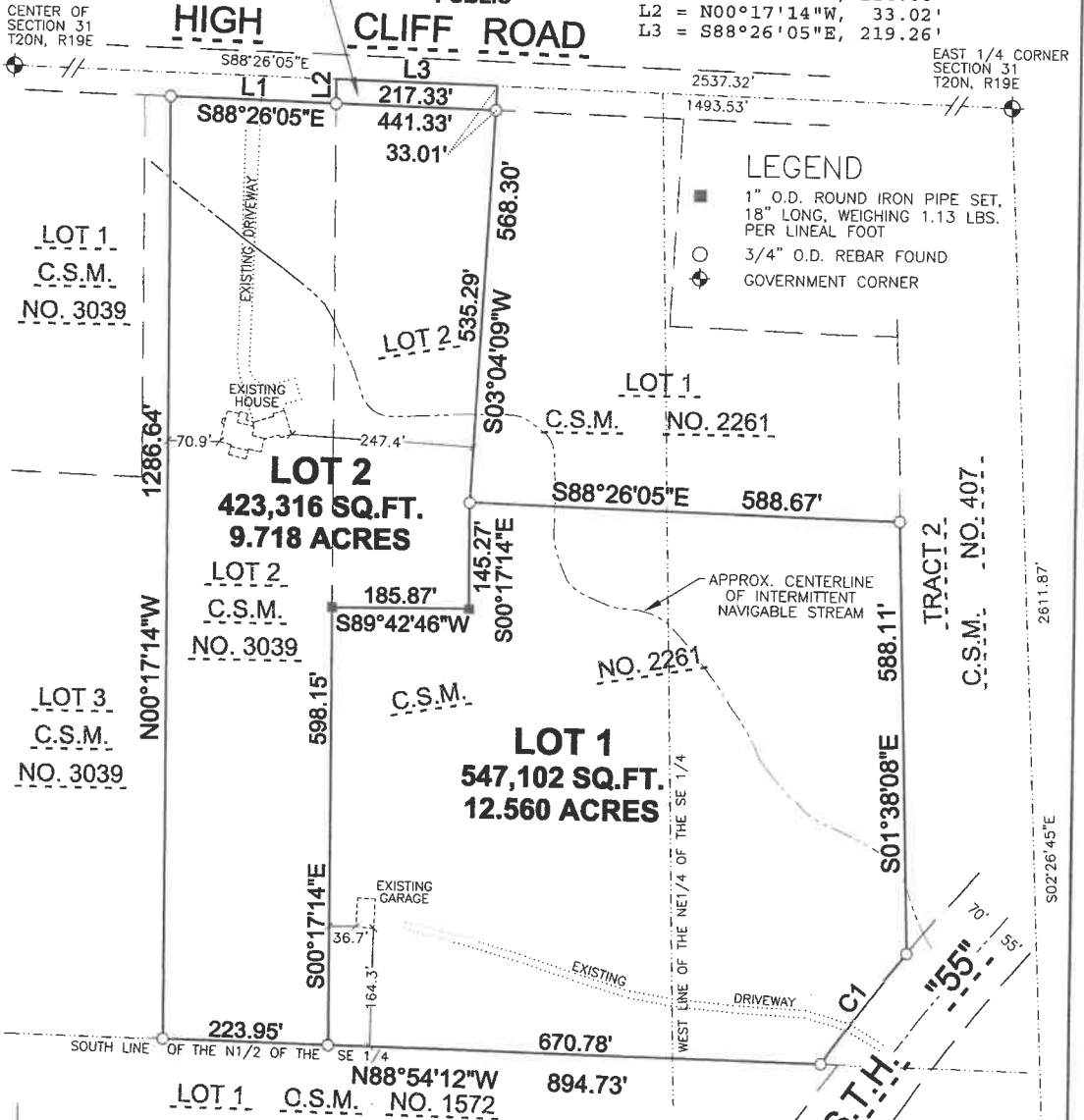
7,204 SQ.FT. [0.165 ACRES]
 DEDICATED TO THE
 PUBLIC

LINE TABLE

L1	=	S88°26'05"E,	224.00'
L2	=	N00°17'14"W,	33.02'
L3	=	S88°26'05"E,	219.26'

CENTER OF
 SECTION 31
 T20N, R19E

EAST 1/4 CORNER
 SECTION 31
 T20N, R19E



LEGEND

- 1" O.D. ROUND IRON PIPE SET, 18" LONG, WEIGHING 1.13 LBS. PER LINEAL FOOT
- 3/4" O.D. REBAR FOUND
- GOVERNMENT CORNER

SEE SHEET 2 FOR ADDITIONAL
 NOTES AND RESTRICTIONS

BEARINGS ARE REFERENCED TO THE
 CALUMET COUNTY COORDINATE SYSTEM

1" = 200'

0 200 400
 SCALE IN FEET

CURVE DATA

C1
 RADIUS = 2934.93'
 DELTA = 003°45'40"
 LENGTH = 192.66'
 CHORD = S37°18'04"W
 192.62'

Martenson & Eisele, Inc.

1377 Midway Road
 Menasha, WI 54952
 www.martenson-eisele.com
 info@martenson-eisele.com
 920.731.0381 1.800.236.0381

Planning
 Environmental
 Surveying
 Engineering
 Architecture

SURVEY FOR:
 DWIGHT KEUER
 N251 KINGS COURT
 SHERWOOD, WI 54169

PROJECT NO. 1-1198-001
 FILE 1-1198-001cs.m.dwg SHEET 1 OF 3
 THIS INSTRUMENT WAS DRAFTED BY: A.Sedor

CERTIFIED SURVEY MAP NO. _____
ALL LOT 2 OF CERTIFIED SURVEY MAP NO. 3039 AND ALL OF LOT 2 OF CERTIFIED
SURVEY MAP NO. 2261, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4
AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4, SECTION 31, TOWNSHIP 20 NORTH,
RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

NOTES AND RESTRICTIONS:

CENTERLINE OF INTERMITTENT NAVIGABLE STREAM IS SHOWN PER CALUMET COUNTY GIS AND IS NOT BASED ON AN OFFICIAL DETERMINATION AND SUBJECT TO A BUILDING SETBACK FROM THE ORDINARY HIGH WATER MARK. PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION OF THE ORDINARY HIGH WATER MARK MUST BE MADE BY AN AUTHORIZED PERSON.

ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF THE NAVIGABLE STREAM, IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.

SURVEYOR'S CERTIFICATE:

I, GARY A. ZHRINGER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:
THAT I HAVE SURVEYED, MAPPED AND DIVIDED AT THE DIRECTION OF DWIGHT KEUER, ALL LOT 2 OF CERTIFIED SURVEY MAP NO. 3039, RECORDED IN VOLUME 25 ON PAGE 152, AS DOCUMENT NO. 423019 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 2261, RECORDED IN VOLUME 17 ON PAGE 1, AS DOCUMENT NO. 330305, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4, SECTION 31, TOWNSHIP 20 NORTH, RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN. CONTAINING 977,622 SQUARE FEET [22.443 ACRES].

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE VILLAGE OF HARRISON AND CALUMET COUNTY SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 4TH DAY OF SEPTEMBER, 2020.

GARY A. ZHRINGER,
PROFESSIONAL WI LAND SURVEYOR S-2098

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNER OF RECORD:	RECORDING INFORMATION:	PARCEL NUMBER:
DWIGHT D. AND JAN M. KEUER	J.4982 I.65	131-0000-0000000-000-0-201931-00-420C
BRADLEY A. ZHRINGER	DOCUMENT NO. 535376	131-0000-0000000-000-0-201931-00-420D

CERTIFICATE OF THE VILLAGE OF HARRISON:

BE IT RESOLVED THAT THIS CERTIFIED SURVEY MAP, IN THE VILLAGE OF HARRISON HAS BEEN APPROVED AND ACCEPTED AS SURVEYED, MAPPED, DEDICATED AND DIVIDED BY THE OWNERS SHOWN HEREON,

THIS _____ DAY OF _____, 2020.

VILLAGE PRESIDENT

VILLAGE CLERK

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP.

VILLAGE TREASURER

DATE

COUNTY TREASURER

DATE

CERTIFIED SURVEY MAP NO. _____
ALL LOT 2 OF CERTIFIED SURVEY MAP NO. 3039 AND ALL OF LOT 2 OF CERTIFIED
SURVEY MAP NO. 2261, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4
AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4, SECTION 31, TOWNSHIP 20 NORTH,
RANGE 19 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNERS, WE THE UNDERSIGNED, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, MAPPED, DIVIDED AND DEDICATED AS SHOWN AND REPRESENTED ON THIS MAP.

WE ALSO FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.10 OR S236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF HARRISON

DATED THIS _____ DAY OF _____, 2020.

DWIGHT D. KEUER

JAN M. KEUER

STATE OF WISCONSIN)
)SS
CALUMET COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY
OF _____, 2020, THE ABOVE OWNER
TO ME KNOWN TO BE THE PERSON WHO EXECUTED
THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT)
(EXPIRES: _____)

OWNER'S CERTIFICATE:

AS OWNER, I THE UNDERSIGNED, HEREBY CERTIFY THAT I CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, MAPPED, DIVIDED AND DEDICATED AS SHOWN AND REPRESENTED ON THIS MAP.

I ALSO FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.10 OR S236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF HARRISON

DATED THIS _____ DAY OF _____, 2020.

BRADLEY A. ZHRINGER

STATE OF WISCONSIN)
)SS
CALUMET COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY
OF _____, 2020, THE ABOVE OWNER
TO ME KNOWN TO BE THE PERSON WHO EXECUTED
THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT)
(EXPIRES: _____)

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

September 29, 2020

Title:

Certified Survey Map – Andrew

Issue:

Should the Village Board approve the 2-lot Certified Survey Map?

Background and Additional Information:

The applicant is proposing to adjust a lot line between 2 properties via Certified Survey Map (CSM). The purpose of the CSM is to move the lot line to include all improvements on Lot 1 for N9403 Noe Road. Lot 2 is intended to be used as a new home site. The properties are currently zoned Single-Family Residential (RS-1). Each lot will meet the minimum lot requirements in the RS-1 zoning district.

Budget Impacts:

None.

Recommended Action:

The Plan Commission will meet prior to the Village Board to discuss and act on the CSM. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of the Certified Survey Map.

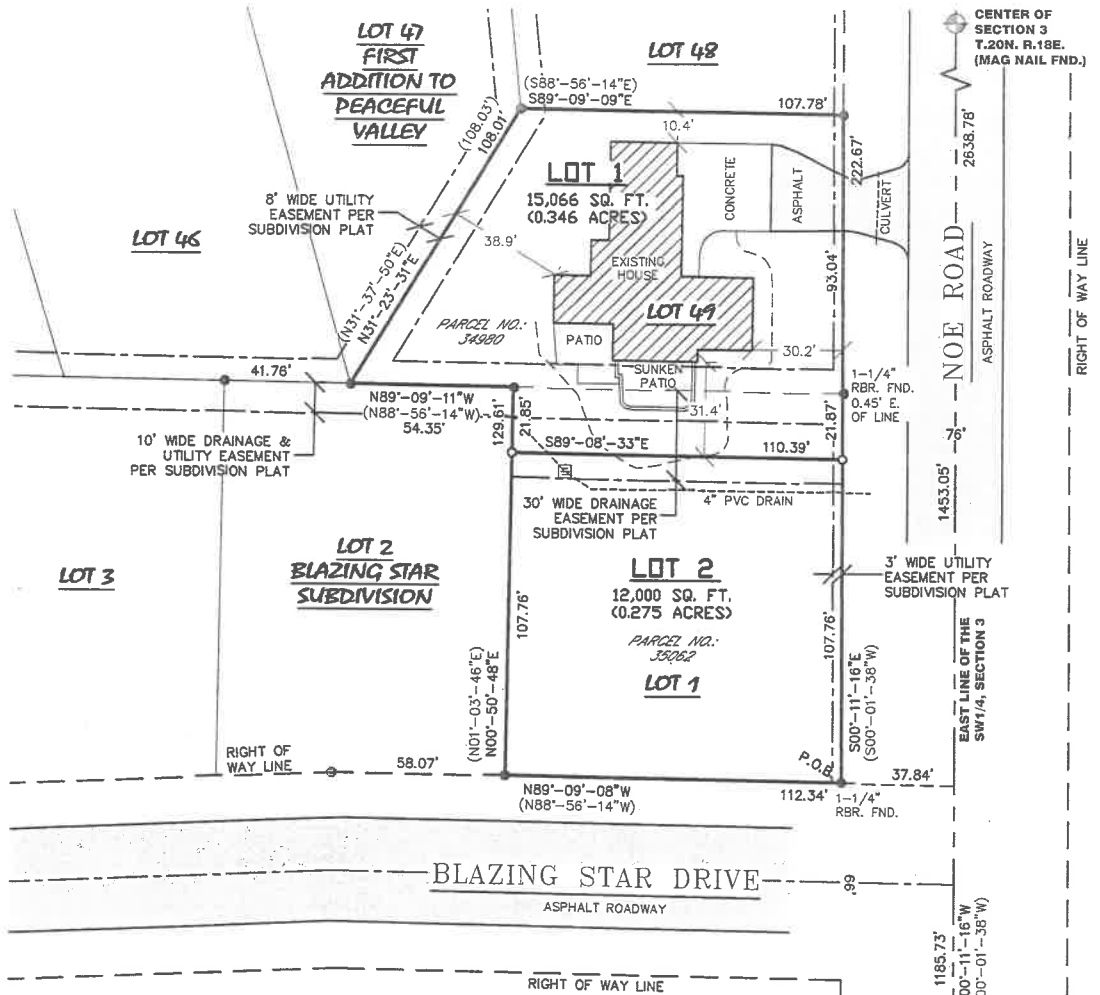
Attachments:

- Aerial Map
- CSM

CERTIFIED SURVEY MAP NO. _____

LOT 2 OF BLAZING STAR SUBDIVISION AND LOT 49 OF FIRST ADDITION TO PEACEFUL VALLEY, LOCATED IN THE SE1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 3, T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

BEARINGS REFERENCED TO THE CALUMET COUNTY COORDINATE SYSTEM AND THE EAST LINE OF THE SW1/4 OF SECTION 3, T.20N., R.18E., WHICH BEARS N00°-11'-16"W



-LEGEND-

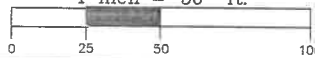
- = 1" X 18" IRON PIPE SET (1.130 LB./FT.)
- = 5/8" REBAR FOUND
- () = RECORDED INFORMATION
- ☒ = STORM INLET/CLEAN OUT
- P.O.B. = POINT OF BEGINNING

SW CORNER SECTION 3 T.20N. R.18E. (SURVEY MARKER NAIL FND.)

S89°-12'-56"E (S89°-00'-28"E) SOUTH LINE OF THE SW1/4, SECTION 3

S1/4 CORNER SECTION 3 T.20N. R.18E. (SURVEY MARKER NAIL FND.)

GRAPHIC SCALE
1 inch = 50 ft.



MERIDIAN SURVEYING, LLC <small>N9637 Friendship Drive Kaukauna, WI 54130</small>	DRAWN BY: J.B. CHECKED BY: S.C.D. JOB NO.: 12250	FIELD WORK DATE: 8-17-20 FIELD BOOK: M-58, PG.14 SHEET 1 OF 4	SURVEYED FOR: KEN BUCHINGER W3007 EMONS RD. APPLETON, WI 54915
	Office: 920-993-0881 Fax: 920-273-6037		

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

LOT 1, BLAZING STAR SUBDIVISION, AND LOT 49, FIRST ADDITION TO PEACEFUL VALLEY,
LOCATED IN THE SE1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 3, T.20N., R.18E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 2 of 4)

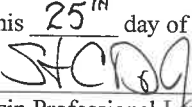
SURVEYOR'S CERTIFICATE

I, Steven C. De Jong, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, monumented and mapped under the direction of Ken Buchinger, all of Lot One (1) of Blazing Star Subdivision, and also all of Lot Forty-Nine (49) of the First Addition to Peaceful Valley, located in the Southeast Quarter (SE1/4) of the Southwest Quarter (SW1/4) and the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4), Section Three (3), Township Twenty (20) North, Range Eighteen (18) East, Village of Harrison, Calumet County, Wisconsin containing 27,066 square feet (0.621 acres) of land and being described by:

Commencing at the Southwest Corner of said Section 3; thence S89°-12'-56"E 2632.54 feet along the south line of the SW1/4 of said Section 3 to the Southeast Corner thereof; thence N00°-11'-16"W 1185.73 feet along the east line of the SW1/4 of said Section 3; thence N89°-09'-08"W 37.84 feet to the southeast corner of Lot 1 of Blazing Star Subdivision and the point of beginning; thence N89°-09'-08"W 112.34 feet along the south line of said Lot 1 to the southwest corner thereof; thence N00°-50'-48"E 129.61 feet along the west line of said Lot 1 to a point on the south line of Lot 49 of the First Addition to Peaceful Valley; thence N89°-09'-11"W 54.35 feet along the south line of said Lot 49 to the southwest corner thereof; thence N31°-23'-31"E 108.01 feet along the west line of said Lot 49 to the northwest corner thereof; thence S89°-09'-09"E 107.78 feet along the north line of said Lot 49 to the northeast corner thereof, said point being on the west line of Noe Road; thence S00°-11'-16"E 222.67 feet along the west line of said Noe Road to the point of beginning. Being subject to any and all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of the Village of Harrison in surveying, dividing, monumenting, dedicating and mapping the same.

Dated this 25th day of AUGUST, 2020.



Wisconsin Professional Land Surveyor
Steven C. De Jong, S-2751



Survey Notes:

- Owner of Record: Stanley D. Andrew & Robin M. Andrew
- Parcel Number: 131-35062 & 131-34980
- Deed of Record: Document No. 1528019
- Site Address: N9403 Noe Road, Appleton, WI 54915

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

LOT 1, BLAZING STAR SUBDIVISION, AND LOT 49, FIRST ADDITION TO PEACEFUL VALLEY,
LOCATED IN THE SE1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 3, T.20N., R.18E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 3 of 4)

VILLAGE OF HARRISON CERTIFICATE

This Certified Survey Map in Section 6, Township 20 North, Range 18 East, Village of Harrison,
Calumet County, Wisconsin, is hereby approved.

Village of Harrison - President

Date

Village of Harrison - Clerk

Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Harrison, do hereby certify that
in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this
_____ day of _____, 2020 on any lands included in this Certified Survey Map.

Village of Harrison – Treasurer

Date

COUNTY TREASURER'S CERTIFICATE:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands included
in this minor subdivision as of this _____ day of _____, 2020.

County Treasurer: Calumet County

Date



STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

LOT 1, BLAZING STAR SUBDIVISION, AND LOT 49, FIRST ADDITION TO PEACEFUL VALLEY,
LOCATED IN THE SE1/4 OF THE SW1/4 AND THE NE1/4 OF THE SW1/4 OF SECTION 3, T.20N., R.18E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 4 of 4)

OWNER'S CERTIFICATE

As owner, I hereby certify that I caused the land on this Certified Survey Map to be surveyed, divided, monumented, dedicated & mapped as represented on this map. I also certify that this map is required by S. 236.34 to be submitted to the following for approval or rejection: Village of Harrison

Stanley D. Andrew Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2020.
The above owner's to me known to be the person's who executed the foregoing instrument and acknowledge the same.

Notary Public _____ County, Wisconsin.

My Commission Expires _____

OWNER'S CERTIFICATE

As owner, I hereby certify that I caused the land on this Certified Survey Map to be surveyed, divided, monumented, dedicated & mapped as represented on this map. I also certify that this map is required by S. 236.34 to be submitted to the following for approval or rejection: Village of Harrison

Robin M. Andrew Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2020.
The above owner's to me known to be the person's who executed the foregoing instrument and acknowledge the same.

Notary Public _____ County, Wisconsin.

My Commission Expires _____



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

September 29, 2020

Title:

Certified Survey Map – Roberts – N9021 & N9023 Spring Valley Road

Issue:

Should the Village Board approve a 2-lot Zero Lot Line Certified Survey Map?

Background and Additional Information:

The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to create a zero lot line unit. The property is located at N9021 & N9023 Spring Valley Road. The property is zoned Two-Family Residential (RT) which is appropriate for zero lot line developments. Setback and lot area requirements have been met. The Building Inspector has verified the wall construction between the units is per code.

Budget Impacts:

None

Recommended Action:

The Plan Commission will meet prior to the Village Board to discuss and act on the Certified Survey Map. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of the Certified Survey Map with the following conditions:

1. Private/restrictive covenants shall be recorded at the Calumet County Register of Deeds in accordance with the zero lot line provisions in the zoning ordinance. A copy of such recorded document shall be provided to the Village Planner.

Attachments:

- Aerial Map
- CSM

Calumet County, WI

Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Municipal Streets
- Local Roads
- Trail
- Railroad

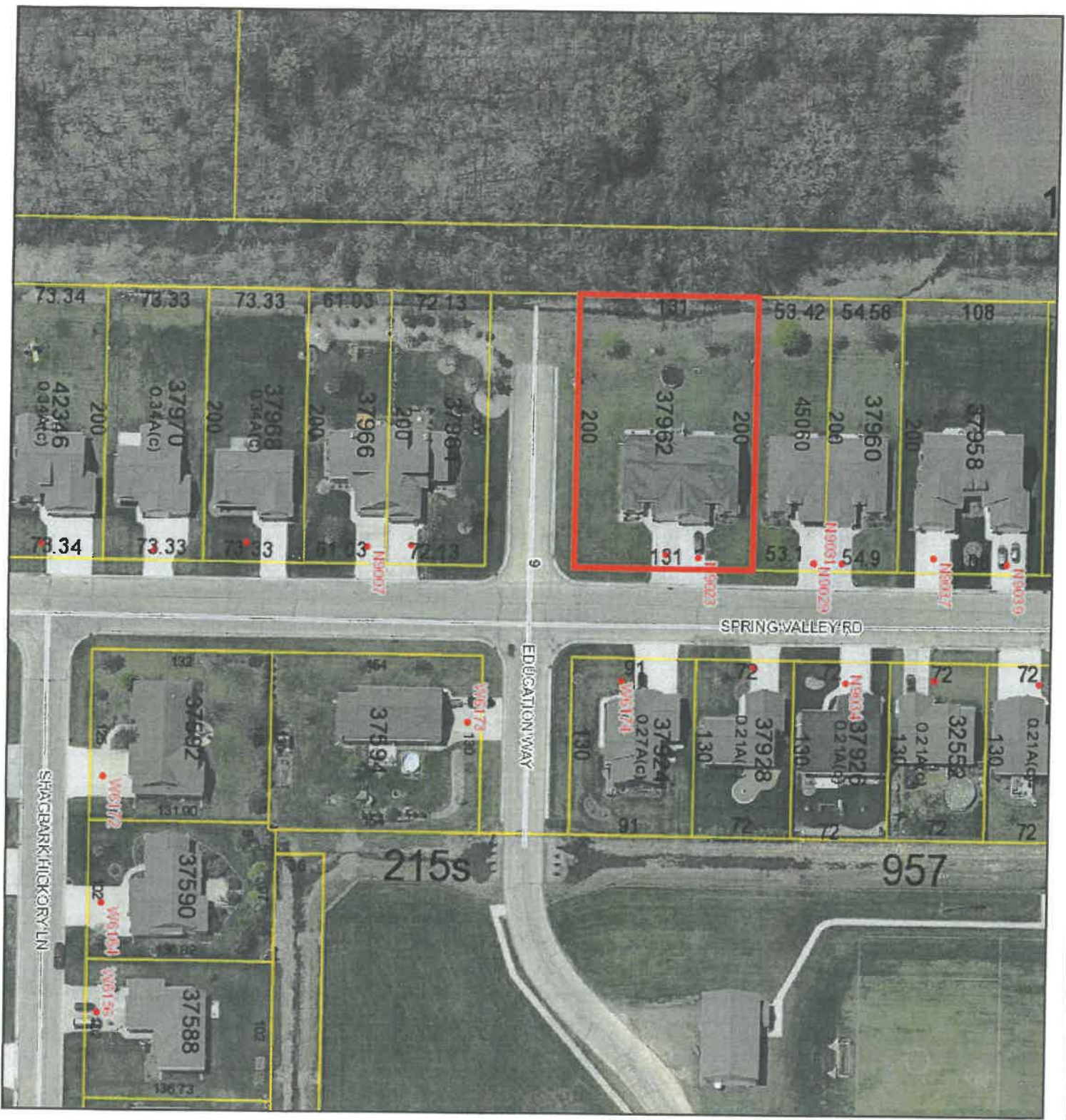
Color 2018

- Red: Band_1
- Green: Band_2
- Blue: Band_3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author: Data Printed: 08/16/20 1:17 PM Sources:	
--	--



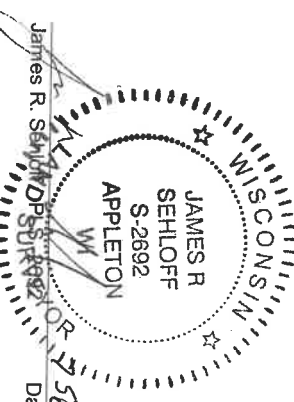
Certified Survey Map No. _____

All of Lot 83 of Woodland Trails II, located in part of the Northeast 1/4 of the Southeast 1/4 of Section 09, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

When attached single-family dwelling units are created, matters of mutual concern to the adjacent property owners due to construction, catastrophic, use, and maintenance shall be guarded against by private/restrictive covenants and deed restrictions, and no approving authority shall be held responsible for the enforcement of same.

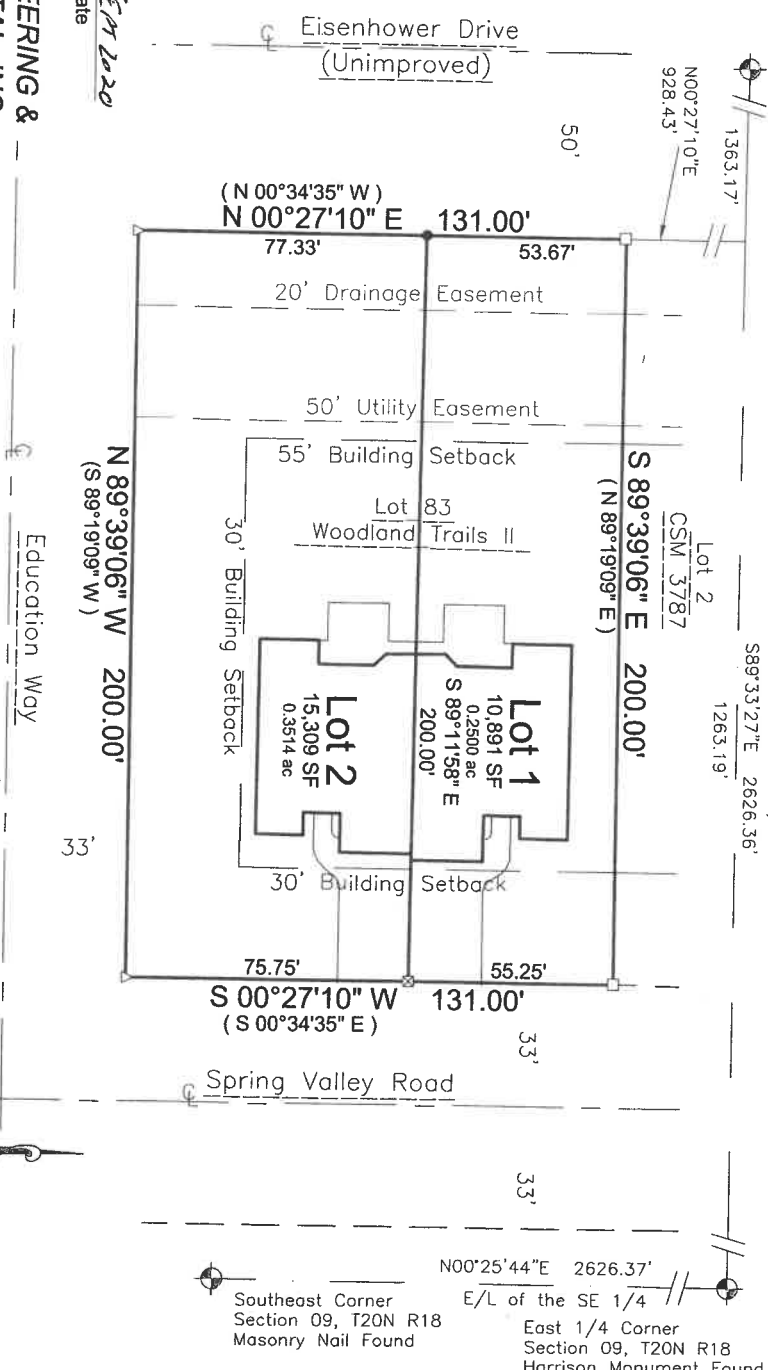
LEGEND

- 2" x 18" Steel Rebar @ 1.50lbs/LF SET
- ☒ Cut Cross Set
- △ 1 1/2" Rebar Found
- 1.3" O.D. Iron Pipe Found
- ⊙ Government Corner
- () Recorded As



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

9/7/2020 12:11 PM J:\Projects\6306rob\dwg\Civil_3D\6306CSM.dwg Printed by: jim



Survey for:
Mike Roberts
1110 Pats Drive
Appleton WI 54915

Bearings are referenced to the N/L of the SE 1/4 of Section 09, T20N, R18E assumed to bear S89°33'27"E based on the Calumet County coordinate system



File: 6306CSM.dwg
Date: 09/07/2020
Drafted By: jim
Sheet: 1 of 3

Certified Survey Map No. _____

All of Lot 83 of Woodland Trails II, located in part of the Northeast 1/4 of the Southeast 1/4 of Section 09, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison and Calumet County, and under the direction of Michael D. Roberts, the property owner of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of lot 83 of Woodland Trails II, located in part of the Northeast 1/4 of the Southeast 1/4 of Section 09, Township 17 North, Range 16 East, Village of Harrison, Calumet County, Wisconsin, containing 26,200 Square Feet (0.6015 Acres) of land subject to all easements, and restrictions of record.

Given under my hand this 15 day of SEPTEMBER, 2020.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

James R. Sehloff



Owners' Certificate

As the property owners, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided and mapped all as shown and represented on this map.

We do further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Harrison

Dated this _____ day of _____, 20_____

Michael D. Roberts, Owner

State of Wisconsin)
)SS
_____ County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, Wisconsin My Commission Expires _____

Certified Survey Map No. _____

All of Lot 83 of Woodland Trails II, located in part of the Northeast 1/4 of the Southeast 1/4 of Section 09, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Harrison, Calumet County, Michael D. Roberts, the property owner, is hereby approved by the Village Board of the Village of Harrison.

President Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Harrison.

Village Clerk Date

Treasurers' Certificate


We, being the duly elected, qualified and acting Treasurers' of the Village of Harrison and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer Date

County Treasurer Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

The property owner of record:	Recording Information:	Parcel Number(s):
Michael D. Roberts	Doc No. 430576	37962



James R. Sehloff Professional Land Surveyor No. S-2692 Date 7 SEPT 2020

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

September 29, 2020

Title:

Affidavit of Correction – Lot 57 Oakwood Estates

Issue:

Should the Village Board approve the Affidavit of Correction for Lot 57 of Oakwood Estates to release the wetlands as show on the face of the Final Plat?

Background and Additional Information:

When Oakwood Estates was platted, there was a small area of wetlands located on Lots 57 & 58. Overtime, these wetland areas expanded causing the lots to be undesirable for home sites. The developer petitioned the Army Corps of Engineers and WI DNR to release the wetlands under the artificial wetlands exemption determination. Both the Army Corps and DNR agreed that the wetlands are nonfederal and exempt form wetland permitting.

The Affidavit of Correction document will remove the wetlands from the Final Plat of Oakwood Estates making the lots more desirable for new home sites.

Budget Impacts:

None.

Recommended Action:

The Plan Commission will meet prior to the Village Board to discuss and act on the Affidavit of Correction. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of the Affidavit of Correction for Lot 57 Oakwood Estates.

Attachments:

- Affidavit of Correction
- Correspondence from Army Corps of Engineers and WI DNR

Document No.

AFFIDAVIT OF CORRECTION

State Of Wisconsin)
)ss
County Of Calumet)

I, DAVID M. SCHMALZ, Wisconsin Registered Land Surveyor No. S-01284, employed by McMahon Associates, Inc., hereby certify that Lot 57 of the Final Plat of Oakwood Estates, as recorded in the office of the Register Of Deeds for Calumet County, Wisconsin, on February 12, 2007, at 3:15 p.m., in Plat Cabinet "D", as Document #414131, shows wetlands on the face of the Final Plat. The wetlands have been released by the U.S. Army Corps of Engineers attached Regulatory File MVP-2014-03270-RJH and the Wisconsin Department of Natural Resources attached Regulatory File EXE-NE-2020-8-02551. See the attachments. The wetlands are hereby removed from the Final Plat for Lot 57.

Return To: McMahon Associates, Inc.
c/o David M. Schmalz, R.L.S.
1445 McMahon Drive - Neenah, WI 54956
PO Box 1025 - Neenah, WI 54957-1025

Witness

08-27-20
Date

David M. Schmalz
David M. Schmalz
R.L.S. #S-01284

08-27-20
Date



Tax ID 38104
Parcel Identification No. (PIN)

State Of Wisconsin)
)ss
County Of Calumet)

Personally came before me this ___ day of ___, 2020, the above named David M. Schmalz to me know to be the person who executed the aforesaid affidavit and acknowledged the same.

Notary Public

County, Wisconsin
My Commission Expires:

[Stamp / Seal]

VILLAGE OF HARRISON APPROVAL:

We hereby certify that this Affidavit Of Correction for Oakwood Estates, Village of Harrison, Calumet County, Wisconsin, was approved and accepted by the Village of Harrison on this ___ day of ___, 2020.

Kevin M. Hietpas Date

State Of Wisconsin)
)ss
County Of Calumet)

I, Jennifer Weyenberg, being the acting Clerk of the Village of Harrison, Calumet County, Wisconsin, do hereby certify that the Village Board of the Village of Harrison, passed by voice vote, authorizing me to issue a Certificate Of Approval of this Affidavit Of Correction for Oakwood Estates. I do also hereby certify that this APPROVAL WAS GRANTED and EFFECTIVE on the ___ day of ___, 2020.

Jennifer Weyenberg, Village Clerk Date

Project No. P0584-9-20-00139.00

This Instrument was drafted by: David M. Schmalz, PLS



REPLY TO ATTENTION OF
REGULATORY BRANCH

DEPARTMENT OF THE ARMY
ST. PAUL DISTRICT, CORPS OF ENGINEERS
180 FIFTH STREET EAST, SUITE 700
ST. PAUL, MN 55101-1678

June 22, 2020

Regulatory File No. MVP-2014-03270-RJH

Joe Mauthe
605 E Hancock Street
Appleton, Wisconsin 54911

Dear Mr. Mauthe:

This letter is in response to your request for an approved jurisdictional determination for a 0.32 acre parcel located along N8952 Blackoak Street in the City of Menasha. The project site is in Section 09, Township 20 North, Range 18 East, Calumet County, Wisconsin. The review area for our jurisdictional determination is identified on the enclosed figure, labeled MVP-2014-3270-RJH Page 2 of 2.

The review area contains no waters of the United States subject to Corps of Engineers (Corps) jurisdiction. Therefore, you are not required to obtain Department of the Army authorization to discharge dredged or fill material within this area. The rationale for this determination is provided in the enclosed Approved Jurisdictional Determination form. This determination is only valid for the review area shown on the enclosed figure.

If you object to this approved jurisdictional determination, you may request an administrative appeal under Corps regulations at 33 CFR 331. Enclosed you will find a Notification of Appeal Process (NAP) fact sheet and Request for Appeal (RFA) form. If you request to appeal these determinations, you must submit a completed RFA form to the Mississippi Valley Division Office at the address shown on the form.

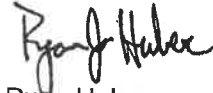
In order for an RFA to be accepted by the Corps, the Corps must determine that it is complete, that it meets the criteria for appeal under 33 CFR 331.5, and that it has been received by the Division Office within 60 days of the date of the enclosed NAP. It is not necessary to submit an RFA form to the division office if you do not object to the determination in this letter.

This approved jurisdictional determination may be relied upon for five years from the date of this letter. However, the Corps reserves the right to review and revise the determination in response to changing site conditions, information that was not considered during our initial review, or off-site activities that could indirectly alter the extent of wetlands and other resources on-site. This determination may be renewed at the end of the five year period provided you submit a written request and our staff are able to verify that the limits established during the original determination is still accurate.

Regulatory Branch (File No. MVP-2014-3270-RJH)

If you have any questions, please contact me in our Green Bay office at (651) 290-5859 or ryan.j.huber@usace.army.mil. In any correspondence or inquiries, please refer to the Regulatory file number shown above.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Huber". The signature is written in a cursive style with a large initial "R".

Ryan Huber
Project Manager

Enclosures

Cc:

Ryan Pappas, WDNR
Matt Greely, McMahon

Soil Survey and Wetland Inventory



1: 2,923



DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, complements, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/org/legal/>

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NAD_1983_HARN_Wisconsin_TM
© Latitude Geographics Group Ltd.

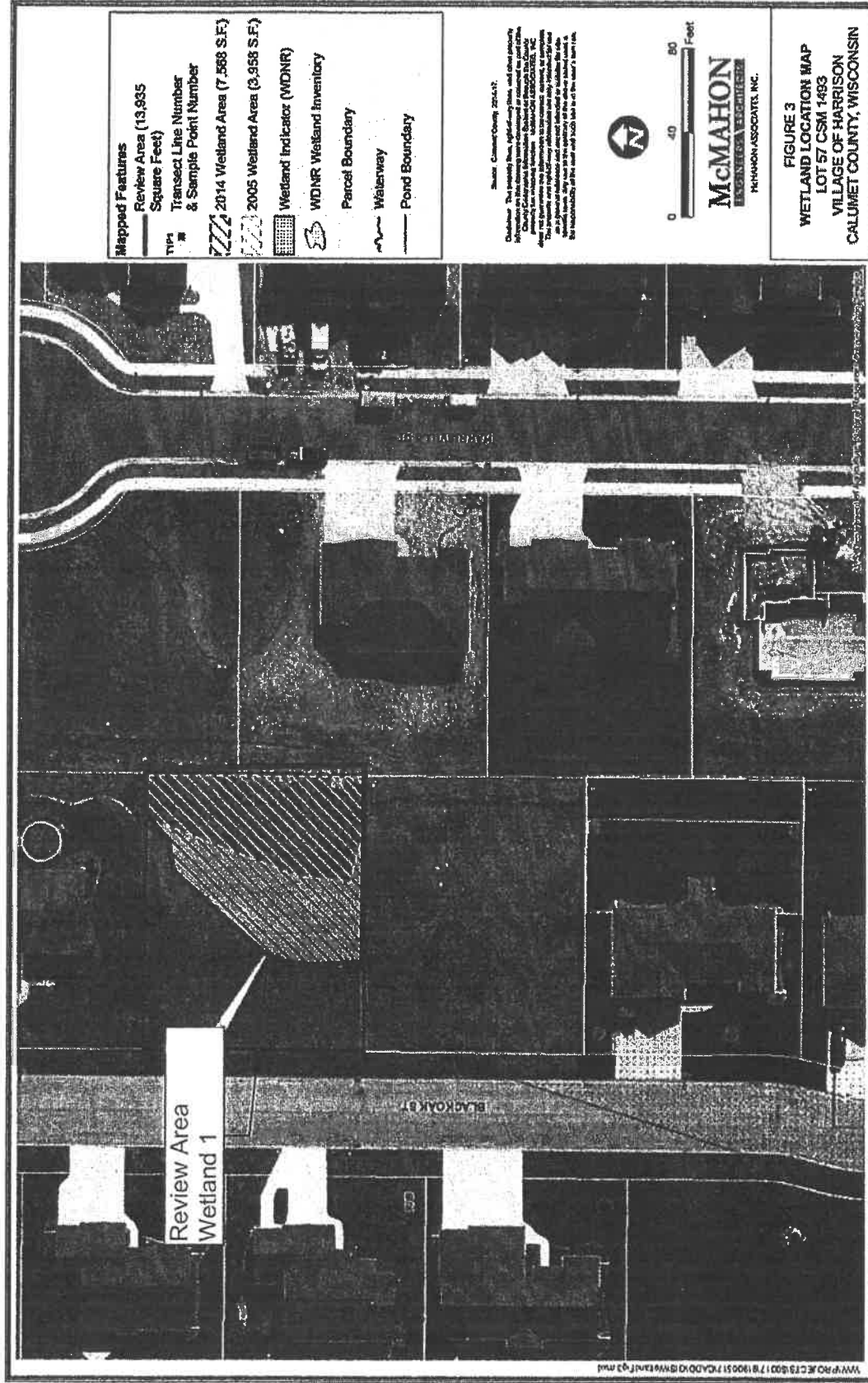


Legend

- Wetland Class Points**
 - Dammed pond
 - Excavated pond
 - Filled excavated pond
 - Filled/drainaged wetland
 - Wetland too small to delineate
- Filled Points**
- Wetland Class Areas**
 - Wetland
 - Upland
 - Filled Areas
- NRCS Wetspots**
- Wetland Indicators**
- NRCS Wisconsin Soils**
 - Soil Mapping Unit
 - Water
- Township Section**
- Cities, Towns & Villages**
 - City
 - Village
 - Civil Town
- 2010 Air Photos (WROC)

Notes

Figure 3 - Calumet County Soil Survey and WDNR Wetland Inventory Map, Oakwood Estates Lots 57 & 58, Village of Harrison, Calumet County, WI





**U.S. ARMY CORPS OF ENGINEERS
REGULATORY PROGRAM
APPROVED JURISDICTIONAL DETERMINATION FORM (INTERIM)
NAVIGABLE WATERS PROTECTION RULE**

I. ADMINISTRATIVE INFORMATION

Completion Date of Approved Jurisdictional Determination (AJD): 6/22/2020
 ORM Number: MVP-2014-03270-RJH
 Associated JDs: N/A
 Review Area Location¹: State/Territory: WI City: Menasha County/Parish/Borough: Calumet
 Center Coordinates of Review Area: Latitude 44.2162 Longitude -88.3586

II. FINDINGS

A. Summary: Check all that apply. At least one box from the following list **MUST** be selected. Complete the corresponding sections/tables and summarize data sources.

- The review area is comprised entirely of dry land (i.e., there are no waters or water features, including wetlands, of any kind in the entire review area). Rationale: N/A or describe rationale.
- There are "navigable waters of the United States" within Rivers and Harbors Act jurisdiction within the review area (complete table in Section II.B).
- There are "waters of the United States" within Clean Water Act jurisdiction within the review area (complete appropriate tables in Section II.C).
- There are waters or water features excluded from Clean Water Act jurisdiction within the review area (complete table in Section II.D).

B. Rivers and Harbors Act of 1899 Section 10 (§ 10)²

§ 10 Name	§ 10 Size	§ 10 Criteria	Rationale for § 10 Determination
N/A.	N/A.	N/A.	N/A.

C. Clean Water Act Section 404

Territorial Seas and Traditional Navigable Waters ((a)(1) waters): ³			
(a)(1) Name	(a)(1) Size	(a)(1) Criteria	Rationale for (a)(1) Determination
N/A.	N/A.	N/A.	N/A.

Tributaries ((a)(2) waters):			
(a)(2) Name	(a)(2) Size	(a)(2) Criteria	Rationale for (a)(2) Determination
N/A.	N/A.	N/A.	N/A.

Lakes and ponds, and impoundments of jurisdictional waters ((a)(3) waters):			
(a)(3) Name	(a)(3) Size	(a)(3) Criteria	Rationale for (a)(3) Determination
N/A.	N/A.	N/A.	N/A.

Adjacent wetlands ((a)(4) waters):			
(a)(4) Name	(a)(4) Size	(a)(4) Criteria	Rationale for (a)(4) Determination
N/A.	N/A.	N/A.	N/A.

¹ Map(s)/figure(s) are attached to the AJD provided to the requestor.

² If the navigable water is not subject to the ebb and flow of the tide or included on the District's list of Rivers and Harbors Act Section 10 navigable waters list, do NOT use this document to make the determination. The District must continue to follow the procedure outlined in 33 CFR part 329.14 to make a Rivers and Harbors Act Section 10 navigability determination.

³ A stand-alone TNW determination is completed independently of a request for an AJD. A stand-alone TNW determination is conducted for a specific segment of river or stream or other type of waterbody, such as a lake, where upstream or downstream limits or lake borders are established. A stand-alone TNW determination should be completed following applicable guidance and should NOT be documented on the AJD Form.



**U.S. ARMY CORPS OF ENGINEERS
REGULATORY PROGRAM
APPROVED JURISDICTIONAL DETERMINATION FORM (INTERIM)
NAVIGABLE WATERS PROTECTION RULE**

D. Excluded Waters or Features

Excluded waters ((b)(1) – (b)(12)): ⁴			
Exclusion Name	Exclusion Size	Exclusion ⁵	Rationale for Exclusion Determination
Wetland 1	0.17 acre(s)	(b)(1) Non-adjacent wetland.	Wetland 1 does not abut and is not inundated by flooding from a paragraph (a)(1)-(3) water, is not separated from one by a natural or manmade feature. Wetland 1 extends off-site but is surrounded by uplands and has no hydrologic connections.

III. SUPPORTING INFORMATION

A. Select/enter all resources that were used to aid in this determination and attach data/maps to this document and/or references/citations in the administrative record, as appropriate.

Information submitted by, or on behalf of, the applicant/consultant: AJD Request submitted by McMahon Associates, Inc. on May 27, 2020.

This information is sufficient for purposes of this AJD.

Rationale: N/A or describe rationale for insufficiency (including partial insufficiency).

- Data sheets prepared by the Corps: Title(s) and/or date(s).
- Photographs: Select. Title(s) and/or date(s).
- Corps site visit(s) conducted on: Date(s).
- Previous Jurisdictional Determinations (AJDs or PJDs): ORM Number(s) and date(s).
- Antecedent Precipitation Tool: provide detailed discussion in Section III.B.
- USDA NRCS Soil Survey: Title(s) and/or date(s).
- USFWS NWI maps: Title(s) and/or date(s).
- USGS topographic maps: 1:24K WI- Sherwood

Other data sources used to aid in this determination:

Data Source (select)	Name and/or date and other relevant information
USGS Sources	N/A.
USDA Sources	N/A.
NOAA Sources	N/A.
USACE Sources	N/A.
State/Local/Tribal Sources	N/A.
Other Sources	N/A.

B. Typical year assessment(s): N/A or provide typical year assessment for each relevant data source used to support the conclusions in the AJD.

C. Additional comments to support AJD: N/A or provide additional discussion as appropriate.

⁴ Some excluded waters, such as (b)(2) and (b)(4), may not be specifically identified on the AJD form unless a requestor specifically asks a Corps district to do so. Corps districts may, in case-by-case instances, choose to identify some or all of these waters within the review area.

⁵ Because of the broad nature of the (b)(1) exclusion and in an effort to collect data on specific types of waters that would be covered by the (b)(1) exclusion, four sub-categories of (b)(1) exclusions were administratively created for the purposes of the AJD Form. These four sub-categories are not new exclusions, but are simply administrative distinctions and remain (b)(1) exclusions as defined by the NWPR.

SECTION II - REQUEST FOR APPEAL or OBJECTIONS TO AN INITIAL PROFFERED PERMIT

REASONS FOR APPEAL OR OBJECTIONS: (Describe your reasons for appealing the decision or your objections to an initial proffered permit in clear concise statements. You may attach additional information to this form to clarify where your reasons or objections are addressed in the administrative record.)

ADDITIONAL INFORMATION: The appeal is limited to a review of the administrative record, the Corps memorandum for the record of the appeal conference or meeting, and any supplemental information that the review officer has determined is needed to clarify the administrative record. Neither the appellant nor the Corps may add new information or analyses to the record. However, you may provide additional information to clarify the location of information that is already in the administrative record.

POINT OF CONTACT FOR QUESTIONS OR INFORMATION:

If you have questions regarding this decision and/or the appeal process you may contact:

U.S Army Corps of Engineers
Attn: Ryan Huber
211 North Broadway Street Ste. 221
Green Bay, Wisconsin 54303-2757

If you only have questions regarding the appeal process you may also contact the Division Engineer through:

Administrative Appeals Review Officer
Mississippi Valley Division
P.O. Box 80 (1400 Walnut Street)
Vicksburg, MS 39181-0080
601-634-5820 FAX: 601-634-5816

RIGHT OF ENTRY: Your signature below grants the right of entry to Corps of Engineers personnel, and any government consultants, to conduct investigations of the project site during the course of the appeal process. You will be provided a 15 day notice of any site investigation, and will have the opportunity to participate in all site investigations.

Signature of appellant or agent.

Date:

Telephone number:

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
1155 Pilgrim Road
Plymouth, WI 53073

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



August 12, 2020

EXE-NE-2020-8-02551

Pillars Inc.
Joe Mauthe
605 E Hancock Street
Appleton, WI 54911

RE: Nonfederal Wetland Exemption Determination for an area described as Wetland 1, located in the SW1/4 of the SW1/4 of Section 09, Township 20 North, Range 18 East, Village of HARRISON, Calumet County

Dear Mr. Mauthe:

This letter is in response to your request for a nonfederal wetland exemption determination for the above mentioned wetlands.

According to 281.36 (4n), State Stat., a nonfederal wetland is a wetland that is not federally jurisdictional. Projects impacting nonfederal wetlands in urban areas must be less than 1 acre of total impact, and must be done in compliance with applicable stormwater management zoning ordinances or stormwater Wisconsin Pollution Discharge Elimination System (WPDES) permits to qualify for this exemption (s. 281.36(4n)(b)3, Wis. Stat.). In addition, DNR must also consider whether the nonfederal wetland is a rare and high quality wetland as defined in s 281.36(4n)(a)3, Wis. Stat.

The Department reviewed the following materials to aid in our exemption determination:

- The request narrative
- Site location map and photographs that show different angles and views of the wetland
- Botanical survey results
- Wetland delineation information
- Stormwater compliance information
- U.S. Army Corps of Engineers AJD Letter

Below is a summary of our findings:

Request Narrative

According to the request narrative part of wetland 1 (3958 square feet) is the focus of this non-federal wetland exemption request. The total non-federal wetland impact area on the site is 3958 square feet. The purpose of this project is to create a residential lot. The wetland impact is less than 10,000 square feet in the Village of Harrison on Lot 57-CSM 1493, Tax Parcel ID: 38104 owned by Pillars Inc. An additional portion of wetland 1 feature on the property will also be impacted and was determined to be an artificial exempt wetland in DNR wetland exemption request docket: EXE-NE-2020-8-00311 dated February 10th, 2020.

Site Location and Photographs

The site is located in the Village of Harrison, and confirms that the wetland is located in an **urban area** as defined by s. 281.36(4n)(a)5 Wis. Stats. Wetland photographs also show the area is an emergent marsh in a residential neighborhood with low quality and rudimentary plant species.

Wetland Delineation Information

The wetland delineation shows the wetland is a rudimentary emergent marsh. These wetlands are not rare/high quality wetland types as defined by s. 281.36(4n)(a)3 Wis. Stats.

Stormwater Compliance Information

The applicant is responsible for obtaining all other state and/or local stormwater and erosion control approvals as deemed necessary by the applicable officials. The applicant provided general knowledge of these requirements and stated that they will comply with state and local requirements. The documentation demonstrated that the project will be completed in compliance with applicable WPDES stormwater permits and stormwater ordinances adopted under s. 59.693, 60.627, 61.354, or 62.234, Wis. Stats.

U.S. Army Corps of Engineers AJD letter

The AJD letter dated June 22nd, 2020 from the U.S. Army Corps of Engineers indicated that wetland 1 located in the AJD review area is not a water of the United States. Therefore, the area described as wetland 1 is not federally jurisdictional.

Conclusion:

Based upon the documentation provided above, the proposed project impacting part of wetland 1 (3958 square feet) meets the eligibility criteria pursuant to s. 281.36 (4n), State Stats. **You are able to proceed with this project impacting part of wetland 1 (3958 square feet).** Please see the attached figure for reference. If you have any questions or would like to schedule a meeting to discuss this approval, please call me at (715) 492-0200 or email Ryan.Pappas@wisconsin.gov.

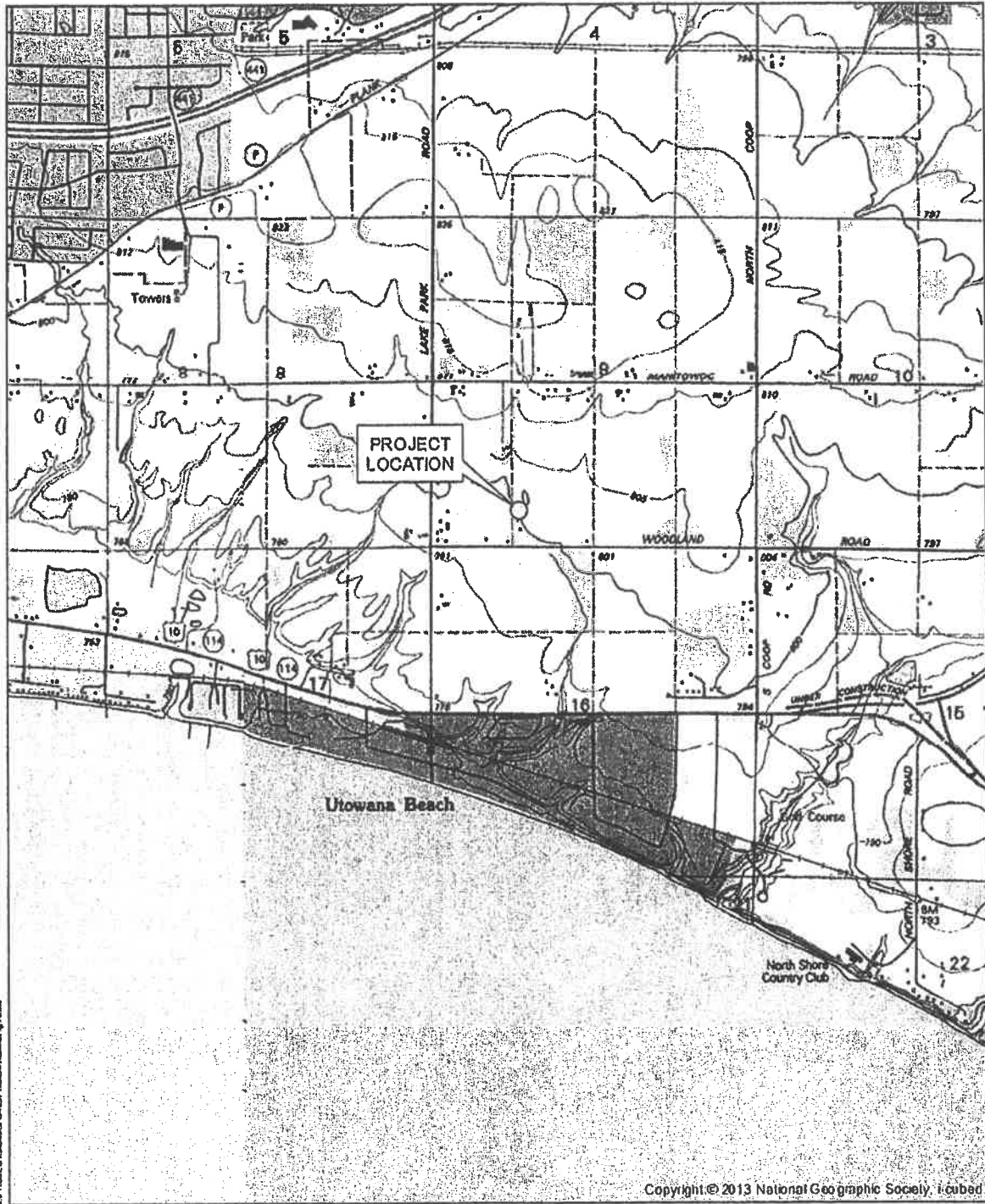
Sincerely,



Ryan Pappas
Wetland Exemption Specialist

Enc. Determination Sketch

cc: U.S. Army Corps of Engineers
V. of Harrison Zoning Department
Justin Schuenemann, McMahan & Associates, Inc., Consultant



W:\PROJECTS\2013\08\2571\HARRISON\Map\Fig1.mxd



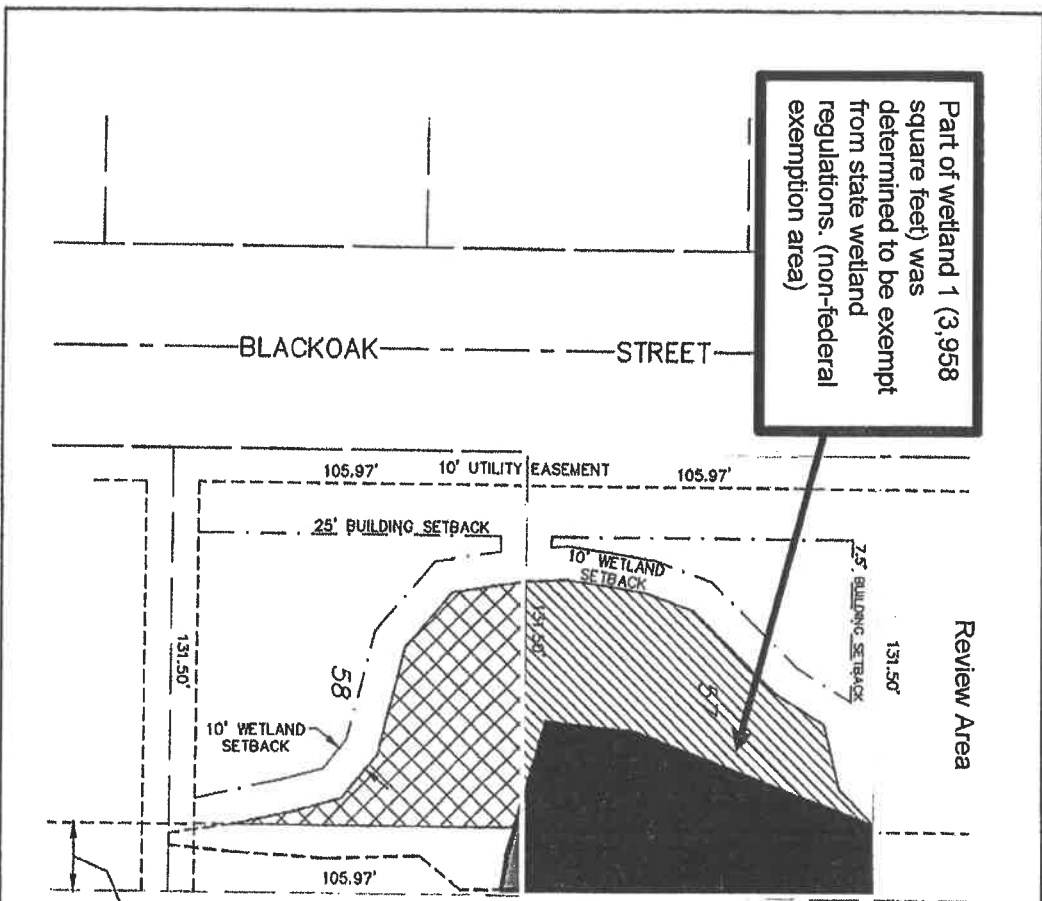
1 inch = 2,000 feet

FIGURE 1
SITE LOCATION & TOPOGRAPHIC MAP
VILLAGE OF HARRISON, CALUMET COUNTY, WI
OAKWOOD ESTATES LOTS 57 & 58

McMAHON
ENGINEERS ARCHITECTS

G0987-940571.00
 August, 2014

Part of wetland 1 (3,958 square feet) was determined to be exempt from state wetland regulations. (non-federal exemption area)



Review Area

NEW WETLANDS LOT 57 3610.2 Sq. Feet

NEW WETLANDS LOT 58 3992.1 Sq. Feet

LOT 57 & LOT 58 TOTAL NEW WETLANDS 7602.3 Sq. Feet

ORIGINAL WETLANDS LOT 57 3957.5 Sq. Feet

ORIGINAL WETLANDS LOT 58 89.0 Sq. Feet

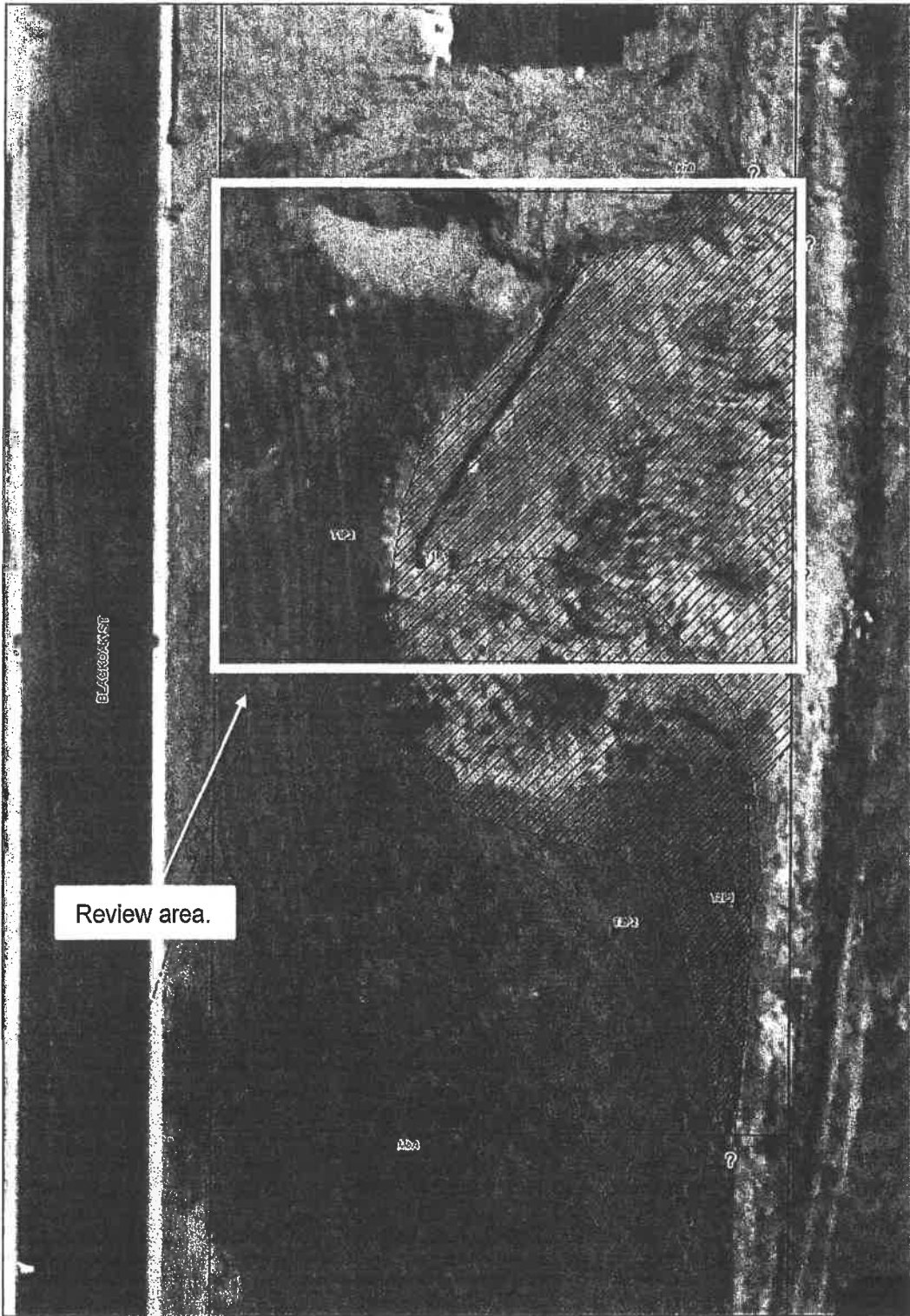
LOT 57 & LOT 58 TOTAL ORIGINAL WETLANDS 4046.5 Sq. Feet

Area determined to be artificial exempt wetlands in docket: EXE-NE-2020-8-00311.

LOT 57 3610 Sq. Feet

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DATE	3/27/2014
PROJECT NO.	
SHEET NO.	



Review area.

BLACKOAK ST

LEGEND

- TRANSECT LINE NUMBER & SAMPLE POINT NUMBER
- WETLAND AREA (0.27 ACRES WITHIN PROJECT AREA)
- WETLANDS EXTEND BEYOND THE PROJECT BOUNDARY
- HYDRIC SOIL UNIT / HYDRIC INCLUSIONS
- PROJECT BOUNDARY

FIGURE 2
WETLAND DELINEATION MAP
 VILLAGE OF HARRISON, CALUMET COUNTY, WI
 OAKWOOD ESTATES LOTS 57 & 68

McMAHON ENGINEERS ARCHITECTS

McMAHON ENGINEERS ARCHITECTS
 60887-840671.00
 August, 2014



February 10, 2020

EXE-NE-2020-8-00311

Pillars, Inc
Joe Mauthe
605 E Hancock Street
Appleton, WI 54911

RE: Artificial Wetland Exemption Determination for an area described as Wetland 1, located in the SW1/4 of the SW1/4 of Section 09, Township 20 North, Range 18 East, Village of Harrison, Calumet County

Dear Mr. Mauthe:

This letter is in response to your request for an artificial wetland exemption determination for the above mentioned wetlands.

According to 281.36 (4n), State Statutes, a landscape feature where hydrophytic vegetation may be present as a result of human modification to the landscape or hydrology and for which no definitive evidence exists showing a prior wetland or stream history before August 1, 1991, may be exempt from state wetland regulations. The following types of artificial wetlands cannot be exempted from state wetland regulation:

- 1) a wetland that serves as a fish spawning area or that is passage to a fish spawning area
- 2) a wetland created as a result of a wetland mitigation requirement.

In addition, DNR must also consider whether the artificial wetland is providing significant flood protection to adjacent or downstream properties and infrastructure, and/or significant water quality functions to adjacent or downstream water bodies.

The Department reviewed the following materials to aid in our exemption determination:

- The request narrative
- Historic Maps, including the Original Land Survey Plat, Bordner Survey, the USGS topographic Quad map, and soil mapping.
- Aerial photographs, including the 1937/8 era photograph, a pre-construction photograph, and a post-construction photograph.
- Site photographs that show different angles and views of the wetland
- 2005 and 2014 wetland delineation report
- 2005 site development plans

Below is a summary of our findings:

Request Narrative

According to the request narrative, a portion of wetland 1 (3,610 square feet) is the focus of this artificial wetland exemption request. Wetland 1 was delineated in 2005 and showed that there was 3,958 square feet of wetlands on the parcel. The parcel was left vacant while surrounding lots were developed. In 2014, the site was delineated once again, and wetland 1 has expanded to 7,568 square feet. The wetland exemption request is focused on the area that wetland 1 expanded into between 2005 and 2014 as a result of changing hydrology due to development of surrounding areas.

Historic Map Review

- Original Land Survey Plat. The original land survey indicates no wetland or stream history.
- Bordner Survey. The Bordner survey indicates the area is cropped, with an area of upland hardwoods nearby.
- USGS Topographic Quad map: The USGS Quad map indicates no wetland or stream history.
- Soil Maps: The soil maps indicate the area is in mapped Kewaunee Loam 2-6% slopes (entirely non-hydric, well drained soil) and mapped Manawa silt loam 0-3% slopes (predominantly non-hydric with hydric soil inclusions, somewhat poorly drained).

Aerial Photograph Review

- 1937/38 era aerial photograph. The 1937/38 aerial photograph shows wetland 1 is a cropped area, some wetland signatures exist.
- Pre-construction aerial photograph: The 1980s-2005 aerial photographs shows the site is cropland, with a consistent wetland signature in the area of wetland 1.
- Post-construction aerial photograph: The 2005-2018 aerial photographs shows that the surrounding areas are developed into residential areas, these surrounding areas are filled and graded, and wetland 1 is left fallow during this time.

Site Photographs

The site photographs shows the area is a wetland pocket depression surrounded by residential development.

Conclusion:

- Based upon the information provided above, the wetland identified as part of wetland 1 (3,610 square feet) lacked a wetland history prior to August 1, 1991, and fulfills all artificial wetland exemption standards. **Therefore, part of wetland 1 (3,610 square feet) exempt from state wetland regulations.** The remaining portion of wetland 1 (3,958 square feet) is *not exempt*. Please see attached figure for reference.

This letter describes DNR's decision regarding the jurisdictional status of Wetland 1 and is only valid for state jurisdictional purposes. For decisions regarding the federal jurisdictional status of Wetland 1, you will need to contact the U.S. Army Corps of Engineers.

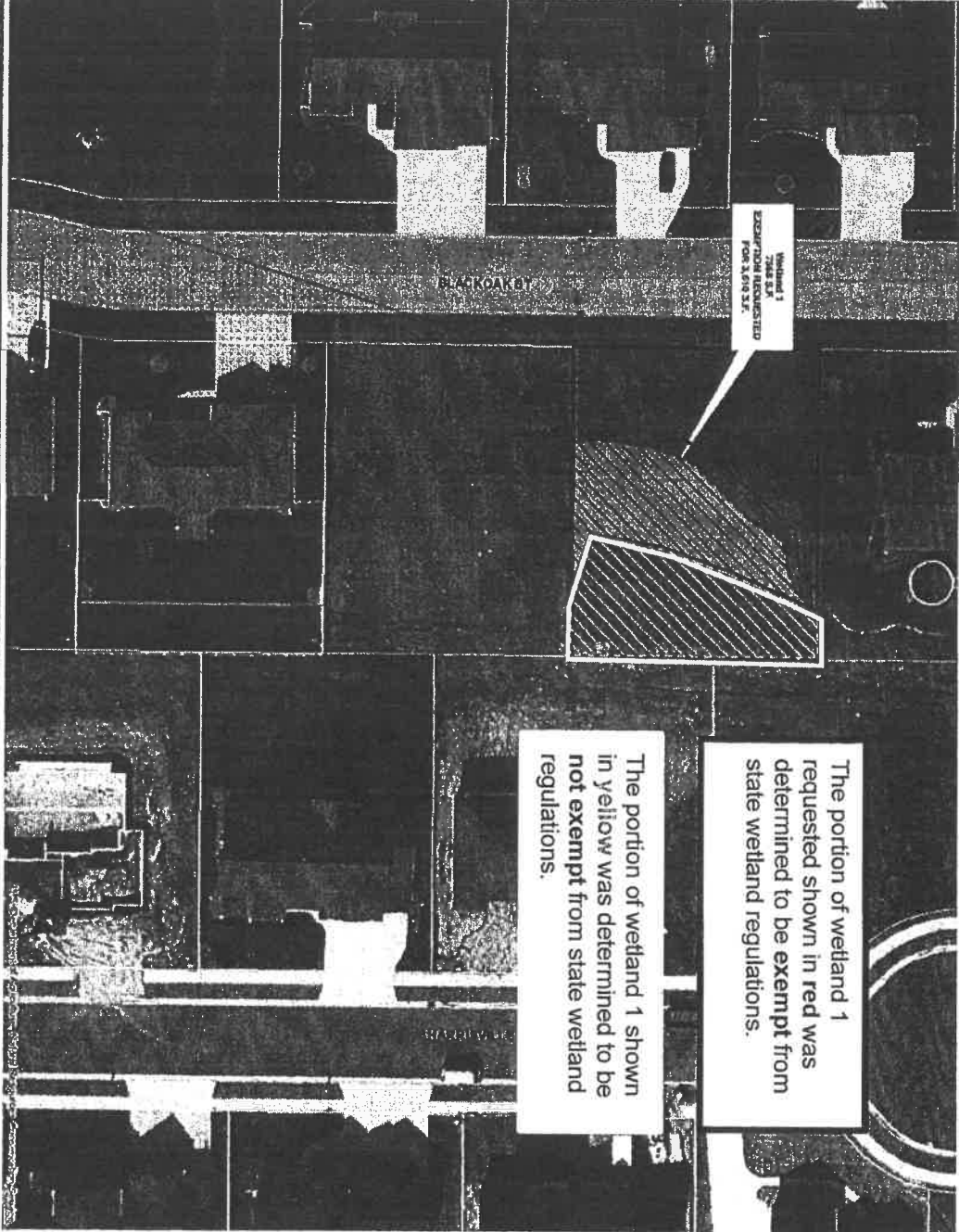
If you have any questions about this determination, please contact me at (715) 492-0200 or email Ryan.Pappas@wisconsin.gov.

Sincerely,



Ryan Pappas
Wetland Exemption Specialist

cc: U.S. Army Corps of Engineers
Justin Schuenemann, McMahon Group- Consultant



Wetland 1
Requested
for Exemption
for 1.09.11.

The portion of wetland 1 requested shown in red was determined to be exempt from state wetland regulations.

The portion of wetland 1 shown in yellow was determined to be not exempt from state wetland regulations.

Mapped Features

- Review Area (13,935 Square Feet)
- Type 1 Transect Line Number & Sample Point Number
- 2014 Wetland Area (7,588 S.F.)
- 2005 Wetland Area (3,958 S.F.)
- Wetland Indicator (WDNR)
- WDNR Wetland Inventory
- Parcel Boundary
- Waterway
- Pond Boundary

Source: Calumet County, 2011
 Contributor: The University of Wisconsin-Stevens Point
 Date: 2014
 Project: Wetland Inventory
 Location: 1.09.11
 The University of Wisconsin-Stevens Point
 Department of Environmental Science
 700 University Drive
 Stevens Point, WI 54481
 Phone: 715.848.2000
 Fax: 715.848.2001
 Email: envsci@uwsp.edu
 Website: www.uwsp.edu/envsci



0 40 80
Feet

McMAHON
ENGINEERING & ARCHITECTS, INC.
PESHAWAR, WISCONSIN

FIGURE 3
WETLAND LOCATION MAP
 VILLAGE OF HARRISON
 CALUMET COUNTY, WISCONSIN

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

September 29, 2020

Title:

Affidavit of Correction – Lot 58 Oakwood Estates

Issue:

Should the Village Board approve the Affidavit of Correction for Lot 58 of Oakwood Estates to release the wetlands as show on the face of the Final Plat?

Background and Additional Information:

When Oakwood Estates was platted, there was a small area of wetlands located on Lots 57 & 58. Overtime, these wetland areas expanded causing the lots to be undesirable for home sites. The developer petitioned the Army Corps of Engineers and WI DNR to release the wetlands under the artificial wetlands exemption determination. Both the Army Corps and DNR agreed that the wetlands are nonfederal and exempt form wetland permitting.

The Affidavit of Correction document will remove the wetlands from the Final Plat of Oakwood Estates making the lots more desirable for new home sites.

Budget Impacts:

None.

Recommended Action:

The Plan Commission will meet prior to the Village Board to discuss and act on the Affidavit of Correction. The Plan Commission decision will be presented at the meeting.

Staff recommends approval of the Affidavit of Correction for Lot 58 Oakwood Estates.

Attachments:

- Affidavit of Correction
- Correspondence from Army Corps of Engineers and WI DNR

Document No.

AFFIDAVIT OF CORRECTION

State Of Wisconsin)
)ss
County Of Calumet)

I, DAVID M. SCHMALZ, Wisconsin Registered Land Surveyor No. S-01284, employed by McMahon Associates, Inc., hereby certify that Lot 58 of the Final Plat of Oakwood Estates, as recorded in the office of the Register Of Deeds for Calumet County, Wisconsin, on February 12, 2007, at 3:15 p.m., in Plat Cabinet "D", as Document #414131, shows wetlands on the face of the Final Plat. The wetlands have been released by the U.S. Army Corps of Engineers attached Regulatory File MVP-2014-03270-RJH and the Wisconsin Department of Natural Resources attached Regulatory File EXE-NE-8-02550. See the attachments. The wetlands are hereby removed from the Final Plat for Lot 58.

Return To: McMahon Associates, Inc.
c/o David M. Schmalz, R.L.S.
1445 McMahon Drive - Neenah, WI 54956
PO Box 1025 - Neenah, WI 54957-1025

David W. Johnson
Witness

08-27-20
Date



Tax ID 38016
Parcel Identification No. (PIN)

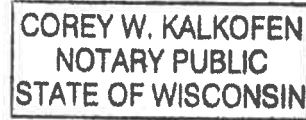
David M. Schmalz
R.L.S. #S-01284

08-27-20
Date

State Of Wisconsin)
)ss
County Of Calumet)

Personally came before me this 27th day of August, 2020, the above named David M. Schmalz to me know to be the person who executed the aforesaid affidavit and acknowledged the same.

Corey W. Kalkofen
Notary Public



Winnepago County, Wisconsin
My Commission Expires: November 30th 2022

[Stamp / Seal]

VILLAGE OF HARRISON APPROVAL:

We hereby certify that this Affidavit Of Correction for Oakwood Estates, Village of Harrison, Calumet County, Wisconsin, was approved and accepted by the Village of Harrison on this ___ day of ___, 2020.

Kevin M. Hietpas
Date

State Of Wisconsin)
)ss
County Of Calumet)

I, Jennifer Weyenberg, being the acting Clerk of the Village of Harrison, Calumet County, Wisconsin, do hereby certify that the Village Board of the Village of Harrison, passed by voice vote, authorizing me to issue a Certificate Of Approval of this Affidavit Of Correction for Oakwood Estates. I do also hereby certify that this APPROVAL WAS GRANTED and EFFECTIVE on the ___ day of ___, 2020.

Jennifer Weyenberg, Village Clerk
Date

Project No. L0618-9-20-00138

This Instrument was drafted by: David M. Schmalz, PLS



DEPARTMENT OF THE ARMY
ST. PAUL DISTRICT, CORPS OF ENGINEERS
180 FIFTH STREET EAST, SUITE 700
ST. PAUL, MN 55101-1678

REPLY TO ATTENTION OF
REGULATORY BRANCH

July 22, 2020

Regulatory File No. MVP-2014-03270-RJH

Mary Parsons
LEAVEN
1475 Opportunity Way
Menasha, Wisconsin 54952

Dear Ms. Parsons:

This letter is in response to your request for an approved jurisdictional determination for a 0.32 acre parcel located along N8944 Blackoak Street in the City of Menasha. The project site is in Section 09, Township 20 North, Range 18 East, Calumet County, Wisconsin. The review area for our jurisdictional determination is identified on the enclosed figure, labeled MVP-2014-3270-RJH Page 2 of 2.

The review area contains no waters of the United States subject to Corps of Engineers (Corps) jurisdiction. Therefore, you are not required to obtain Department of the Army authorization to discharge dredged or fill material within this area. The rationale for this determination is provided in the enclosed Approved Jurisdictional Determination form. This determination is only valid for the review area shown on the enclosed figure.

If you object to this approved jurisdictional determination, you may request an administrative appeal under Corps regulations at 33 CFR 331. Enclosed you will find a Notification of Appeal Process (NAP) fact sheet and Request for Appeal (RFA) form. If you request to appeal these determinations, you must submit a completed RFA form to the Mississippi Valley Division Office at the address shown on the form.

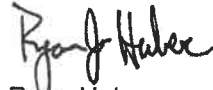
In order for an RFA to be accepted by the Corps, the Corps must determine that it is complete, that it meets the criteria for appeal under 33 CFR 331.5, and that it has been received by the Division Office within 60 days of the date of the enclosed NAP. It is not necessary to submit an RFA form to the division office if you do not object to the determination in this letter.

This approved jurisdictional determination may be relied upon for five years from the date of this letter. However, the Corps reserves the right to review and revise the determination in response to changing site conditions, information that was not considered during our initial review, or off-site activities that could indirectly alter the extent of wetlands and other resources on-site. This determination may be renewed at the end of the five year period provided you submit a written request and our staff are able to verify that the limits established during the original determination is still accurate.

Regulatory Branch (File No. MVP-2014-3270-RJH)

If you have any questions, please contact me in our Green Bay office at (651) 290-5859 or ryan.j.huber@usace.army.mil. In any correspondence or inquiries, please refer to the Regulatory file number shown above.

Sincerely,

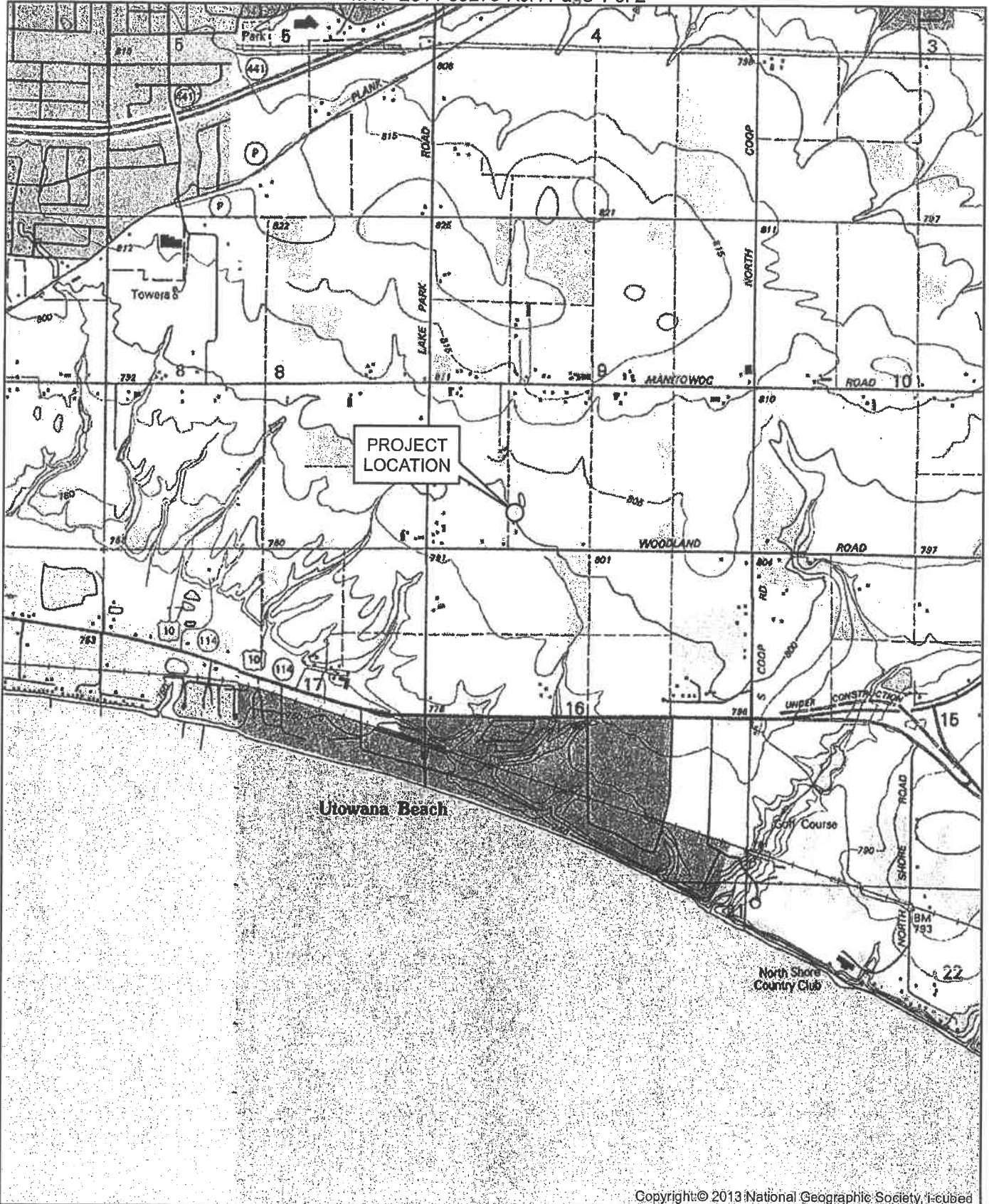
A handwritten signature in black ink that reads "Ryan Huber". The signature is written in a cursive style with a large initial "R".

Ryan Huber
Project Manager

Enclosures

Cc:

Ryan Pappas, WDNR
Matt Greely, McMahon



w:\PROJECTS\G0987194-0571\GIS\Web\Fig1.mxd

Copyright:© 2013 National Geographic Society, Incubed

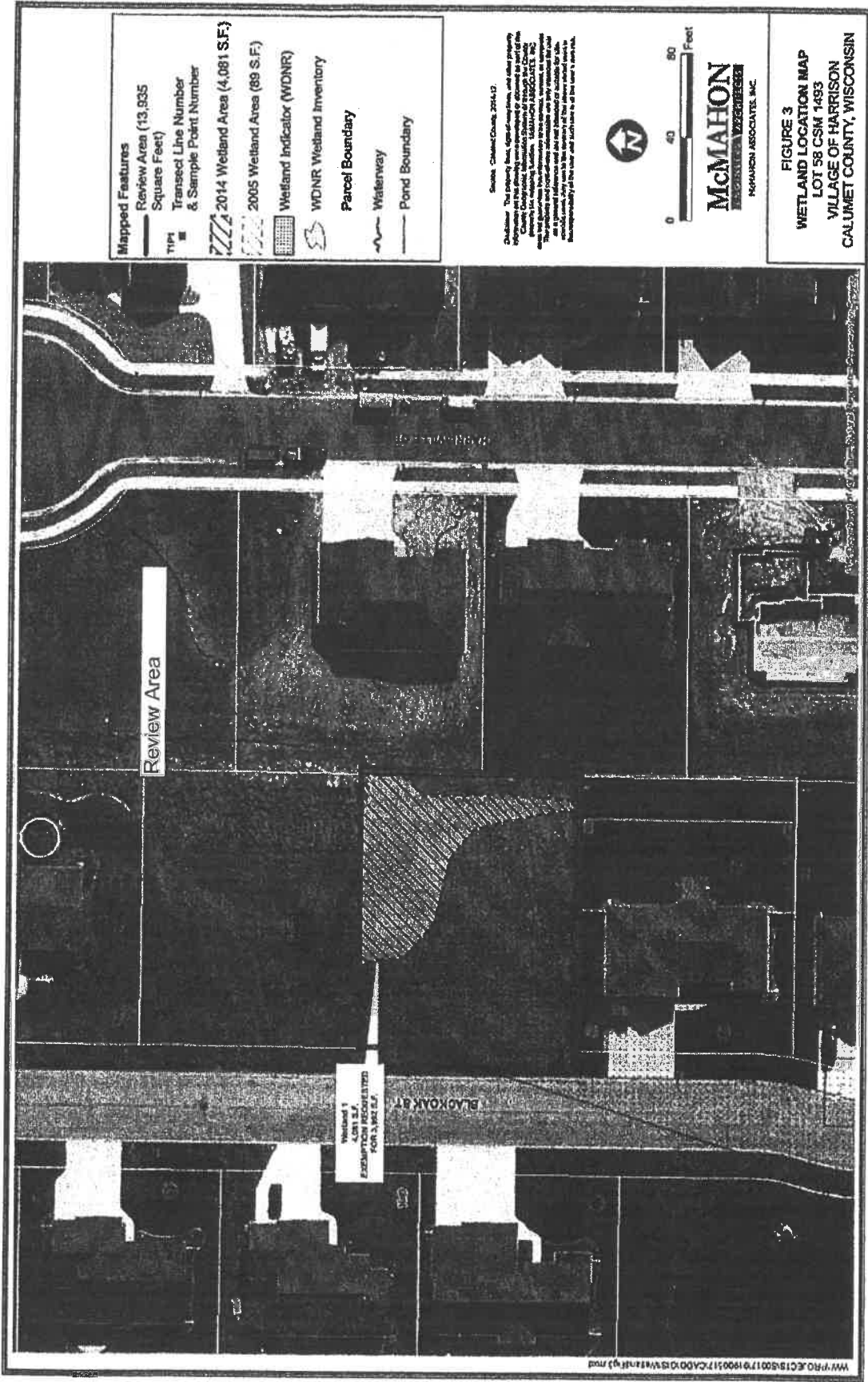


1 inch = 2,000 feet

FIGURE 1
SITE LOCATION & TOPOGRAPHIC MAP
VILLAGE OF HARRISON, CALUMET COUNTY, WI
OAKWOOD ESTATES LOTS 57 & 58



G0987-940571.00
August, 2014





**U.S. ARMY CORPS OF ENGINEERS
REGULATORY PROGRAM
APPROVED JURISDICTIONAL DETERMINATION FORM (INTERIM)
NAVIGABLE WATERS PROTECTION RULE**

I. ADMINISTRATIVE INFORMATION

Completion Date of Approved Jurisdictional Determination (AJD): 7/22/2020
 ORM Number: MVP-2014-03270-RJH
 Associated JDs: Yes, an AJD was issued for the other portion of this resources on June 22, 2020.
 Review Area Location¹: State/Territory: WI City: Menasha County/Parish/Borough: Calumet
 Center Coordinates of Review Area: Latitude 44.2162 Longitude -88.3586

II. FINDINGS

A. Summary: Check all that apply. At least one box from the following list **MUST** be selected. Complete the corresponding sections/tables and summarize data sources.

- The review area is comprised entirely of dry land (i.e., there are no waters or water features, including wetlands, of any kind in the entire review area). Rationale: N/A or describe rationale.
- There are "navigable waters of the United States" within Rivers and Harbors Act jurisdiction within the review area (complete table in Section II.B).
- There are "waters of the United States" within Clean Water Act jurisdiction within the review area (complete appropriate tables in Section II.C).
- There are waters or water features excluded from Clean Water Act jurisdiction within the review area (complete table in Section II.D).

B. Rivers and Harbors Act of 1899 Section 10 (§ 10)²

§ 10 Name	§ 10 Size	§ 10 Criteria	Rationale for § 10 Determination
N/A.	N/A.	N/A.	N/A.

C. Clean Water Act Section 404

Territorial Seas and Traditional Navigable Waters ((a)(1) waters):³

(a)(1) Name	(a)(1) Size	(a)(1) Criteria	Rationale for (a)(1) Determination
N/A.	N/A.	N/A.	N/A.

Tributaries ((a)(2) waters):

(a)(2) Name	(a)(2) Size	(a)(2) Criteria	Rationale for (a)(2) Determination
N/A.	N/A.	N/A.	N/A.

Lakes and ponds, and impoundments of jurisdictional waters ((a)(3) waters):

(a)(3) Name	(a)(3) Size	(a)(3) Criteria	Rationale for (a)(3) Determination
N/A.	N/A.	N/A.	N/A.

Adjacent wetlands ((a)(4) waters):

(a)(4) Name	(a)(4) Size	(a)(4) Criteria	Rationale for (a)(4) Determination
N/A.	N/A.	N/A.	N/A.

¹ Map(s)/figure(s) are attached to the AJD provided to the requestor.

² If the navigable water is not subject to the ebb and flow of the tide or included on the District's list of Rivers and Harbors Act Section 10 navigable waters list, do NOT use this document to make the determination. The District must continue to follow the procedure outlined in 33 CFR part 329.14 to make a Rivers and Harbors Act Section 10 navigability determination.

³ A stand-alone TNW determination is completed independently of a request for an AJD. A stand-alone TNW determination is conducted for a specific segment of river or stream or other type of waterbody, such as a lake, where upstream or downstream limits or lake borders are established. A stand-alone TNW determination should be completed following applicable guidance and should NOT be documented on the AJD Form.



**U.S. ARMY CORPS OF ENGINEERS
REGULATORY PROGRAM
APPROVED JURISDICTIONAL DETERMINATION FORM (INTERIM)
NAVIGABLE WATERS PROTECTION RULE**

D. Excluded Waters or Features

Excluded waters ((b)(1) – (b)(12)): ⁴				
Exclusion Name	Exclusion Size		Exclusion ⁵	Rationale for Exclusion Determination
Wetland 1	0.09	acre(s)	(b)(1) Non-adjacent wetland.	Wetland 1 does not abut and is not inundated by flooding from a paragraph (a)(1)-(3) water, is not separated from one by a natural or manmade feature. Wetland 1 extends off-site but is surrounded by uplands and has no hydrologic connections. An AJD was issued for that feature on June 23, 2020, and concluded the feature is a (b)(1) excluded water.

III. SUPPORTING INFORMATION

A. Select/enter all resources that were used to aid in this determination and attach data/maps to this document and/or references/citations in the administrative record, as appropriate.

Information submitted by, or on behalf of, the applicant/consultant: AJD Request submitted by McMahon Associates, Inc. on May 27, 2020.

This information is sufficient for purposes of this AJD.

Rationale: N/A or describe rationale for insufficiency (including partial insufficiency).

- Data sheets prepared by the Corps: Title(s) and/or date(s).
- Photographs: Select. Title(s) and/or date(s).
- Corps site visit(s) conducted on: Date(s).
- Previous Jurisdictional Determinations (AJDs or PJDs): 2014-03270-RJH June 23, 2020
- Antecedent Precipitation Tool: provide detailed discussion in Section III.B.
- USDA NRCS Soil Survey: Title(s) and/or date(s).
- USFWS NWI maps: Title(s) and/or date(s).
- USGS topographic maps: 1:24K WI- Sherwood

Other data sources used to aid in this determination:

Data Source (select)	Name and/or date and other relevant information
USGS Sources	N/A.
USDA Sources	N/A.
NOAA Sources	N/A.
USACE Sources	N/A.
State/Local/Tribal Sources	N/A.
Other Sources	N/A.

B. Typical year assessment(s): N/A

C. Additional comments to support AJD: N/A

⁴ Some excluded waters, such as (b)(2) and (b)(4), may not be specifically identified on the AJD form unless a requestor specifically asks a Corps district to do so. Corps districts may, in case-by-case instances, choose to identify some or all of these waters within the review area.

⁵ Because of the broad nature of the (b)(1) exclusion and in an effort to collect data on specific types of waters that would be covered by the (b)(1) exclusion, four sub-categories of (b)(1) exclusions were administratively created for the purposes of the AJD Form. These four sub-categories are not new exclusions, but are simply administrative distinctions and remain (b)(1) exclusions as defined by the NWPR.

**NOTIFICATION OF ADMINISTRATIVE APPEAL OPTIONS AND PROCESS AND
REQUEST FOR APPEAL**

Applicant: Mary Parson-LEAVEN **File No.: MVP-2014-03270-RJH** **Date: 7/22/2020**

Attached is:		See Section below
	INITIAL PROFFERED PERMIT (Standard Permit or Letter of permission)	A
	PROFFERED PERMIT (Standard Permit or Letter of permission)	B
	PERMIT DENIAL	C
X	APPROVED JURISDICTIONAL DETERMINATION	D
	PRELIMINARY JURISDICTIONAL DETERMINATION	E

SECTION I - The following identifies your rights and options regarding an administrative appeal of the above decision. Additional information may be found at <http://usace.army.mil/inet/functions/cw/cecwo/reg> or Corps regulations at 33 CFR Part 331.

A: INITIAL PROFFERED PERMIT: You may accept or object to the permit.

- **ACCEPT:** If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- **OBJECT:** If you object to the permit (Standard or LOP) because of certain terms and conditions therein, you may request that the permit be modified accordingly. You must complete Section II of this form and return the form to the district engineer. Your objections must be received by the district engineer within 60 days of the date of this notice, or you will forfeit your right to appeal the permit in the future. Upon receipt of your letter, the district engineer will evaluate your objections and may: (a) modify the permit to address all of your concerns, (b) modify the permit to address some of your objections, or (c) not modify the permit having determined that the permit should be issued as previously written. After evaluating your objections, the district engineer will send you a proffered permit for your reconsideration, as indicated in Section B below.

B: PROFFERED PERMIT: You may accept or appeal the permit

- **ACCEPT:** If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- **APPEAL:** If you choose to decline the proffered permit (Standard or LOP) because of certain terms and conditions therein, you may appeal the declined permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

C: PERMIT DENIAL: You may appeal the denial of a permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

D: APPROVED JURISDICTIONAL DETERMINATION: You may accept or appeal the approved JD or provide new information.

- **ACCEPT:** You do not need to notify the Corps to accept an approved JD. Failure to notify the Corps within 60 days of the date of this notice, means that you accept the approved JD in its entirety, and waive all rights to appeal the approved JD.
- **APPEAL:** If you disagree with the approved JD, you may appeal the approved JD under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

E: PRELIMINARY JURISDICTIONAL DETERMINATION: You do not need to respond to the Corps regarding the preliminary JD. The Preliminary JD is not appealable. If you wish, you may request an approved JD (which may be appealed), by contacting the Corps district for further instruction. Also you may provide new information for further consideration by the Corps to reevaluate the JD.

SECTION II - REQUEST FOR APPEAL or OBJECTIONS TO AN INITIAL PROFFERED PERMIT

REASONS FOR APPEAL OR OBJECTIONS: (Describe your reasons for appealing the decision or your objections to an initial proffered permit in clear concise statements. You may attach additional information to this form to clarify where your reasons or objections are addressed in the administrative record.)

ADDITIONAL INFORMATION: The appeal is limited to a review of the administrative record, the Corps memorandum for the record of the appeal conference or meeting, and any supplemental information that the review officer has determined is needed to clarify the administrative record. Neither the appellant nor the Corps may add new information or analyses to the record. However, you may provide additional information to clarify the location of information that is already in the administrative record.

POINT OF CONTACT FOR QUESTIONS OR INFORMATION:

If you have questions regarding this decision and/or the appeal process you may contact:

U.S Army Corps of Engineers
Attn: Ryan Huber
211 North Broadway Street Ste. 221
Green Bay, Wisconsin 54303-2757

If you only have questions regarding the appeal process you may also contact the Division Engineer through:

Administrative Appeals Review Officer
Mississippi Valley Division
P.O. Box 80 (1400 Walnut Street)
Vicksburg, MS 39181-0080
601-634-5820 FAX: 601-634-5816

RIGHT OF ENTRY: Your signature below grants the right of entry to Corps of Engineers personnel, and any government consultants, to conduct investigations of the project site during the course of the appeal process. You will be provided a 15 day notice of any site investigation, and will have the opportunity to participate in all site investigations.

Signature of appellant or agent.

Date:

Telephone number:



August 12, 2020

EXE-NE-2020-8-02550

LEVEN Inc.
Mary Parsons
1475 Opportunity Way
Menasha, WI 54952

RE: Nonfederal Wetland Exemption Determination for an area described as Wetland 1, located in the SW1/4 of the SW1/4 of Section 09, Township 20 North, Range 18 East, Village of HARRISON, Calumet County

Dear Ms. Parsons:

This letter is in response to your request for a nonfederal wetland exemption determination for the above mentioned wetlands.

According to 281.36 (4n), State Stat., a nonfederal wetland is a wetland that is not federally jurisdictional. Projects impacting nonfederal wetlands in urban areas must be less than 1 acre of total impact, and must be done in compliance with applicable stormwater management zoning ordinances or stormwater Wisconsin Pollution Discharge Elimination System (WPDES) permits to qualify for this exemption (s. 281.36(4n)(b)3, Wis. Stat.). In addition, DNR must also consider whether the nonfederal wetland is a rare and high quality wetland as defined in s 281.36(4n)(a)3, Wis. Stat.

The Department reviewed the following materials to aid in our exemption determination:

- The request narrative
- Site location map and photographs that show different angles and views of the wetland
- Botanical survey results
- Wetland delineation information
- Stormwater compliance information
- U.S. Army Corps of Engineers AJD Letter

Below is a summary of our findings:

Request Narrative

According to the request narrative part of wetland 1 (89 square feet) is the focus of this non-federal wetland exemption request. The total non-federal wetland impact area on the site is 89 square feet. The purpose of this project is to create a residential lot. The wetland impact is less than 10,000 square feet in the Village of Harrison on Lot 58-CSM 1493, Tax Parcel ID: 38106 owned by LEAVEN Inc. An additional portion of wetland 1 feature on the property will also be impacted and was determined to be an artificial exempt wetland in DNR wetland exemption request docket: EXE-NE-2020-8-00312 dated February 10th, 2020.

Site Location and Photographs

The site is located in the Village of Harrison, and confirms that the wetland is located in an **urban area** as defined by s. 281.36(4n)(a)5 Wis. Stats. Wetland photographs also show the area is an emergent marsh in a residential neighborhood with low quality and rudimentary plant species.

Wetland Delineation Information

The wetland delineation shows the wetland is a rudimentary emergent marsh. These wetlands are not rare/high quality wetland types as defined by s. 281.36(4n)(a)3 Wis. Stats.

Stormwater Compliance Information

The applicant is responsible for obtaining all other state and/or local stormwater and erosion control approvals as deemed necessary by the applicable officials. The applicant provided general knowledge of these requirements and stated that they will comply with state and local requirements. The documentation demonstrated that the project will be completed in compliance with applicable WPDES stormwater permits and stormwater ordinances adopted under s. 59.693, 60.627, 61.354, or 62.234, Wis. Stats.

U.S. Army Corps of Engineers AJD letter

The AJD letter dated July 22nd, 2020 from the U.S. Army Corps of Engineers indicated that wetland 1 located in the AJD review area is not a water of the United States. Therefore, the area described as wetland 1 is not federally jurisdictional.

Conclusion:

Based upon the documentation provided above, the proposed project impacting part of wetland 1 (89 square feet) meets the eligibility criteria pursuant to s. 281.36 (4n), State Stats. **You are able to proceed with this project impacting part of wetland 1 (89 square feet).** Please see the attached figure for reference. If you have any questions or would like to schedule a meeting to discuss this approval, please call me at (715) 492-0200 or email Ryan.Pappas@wisconsin.gov.

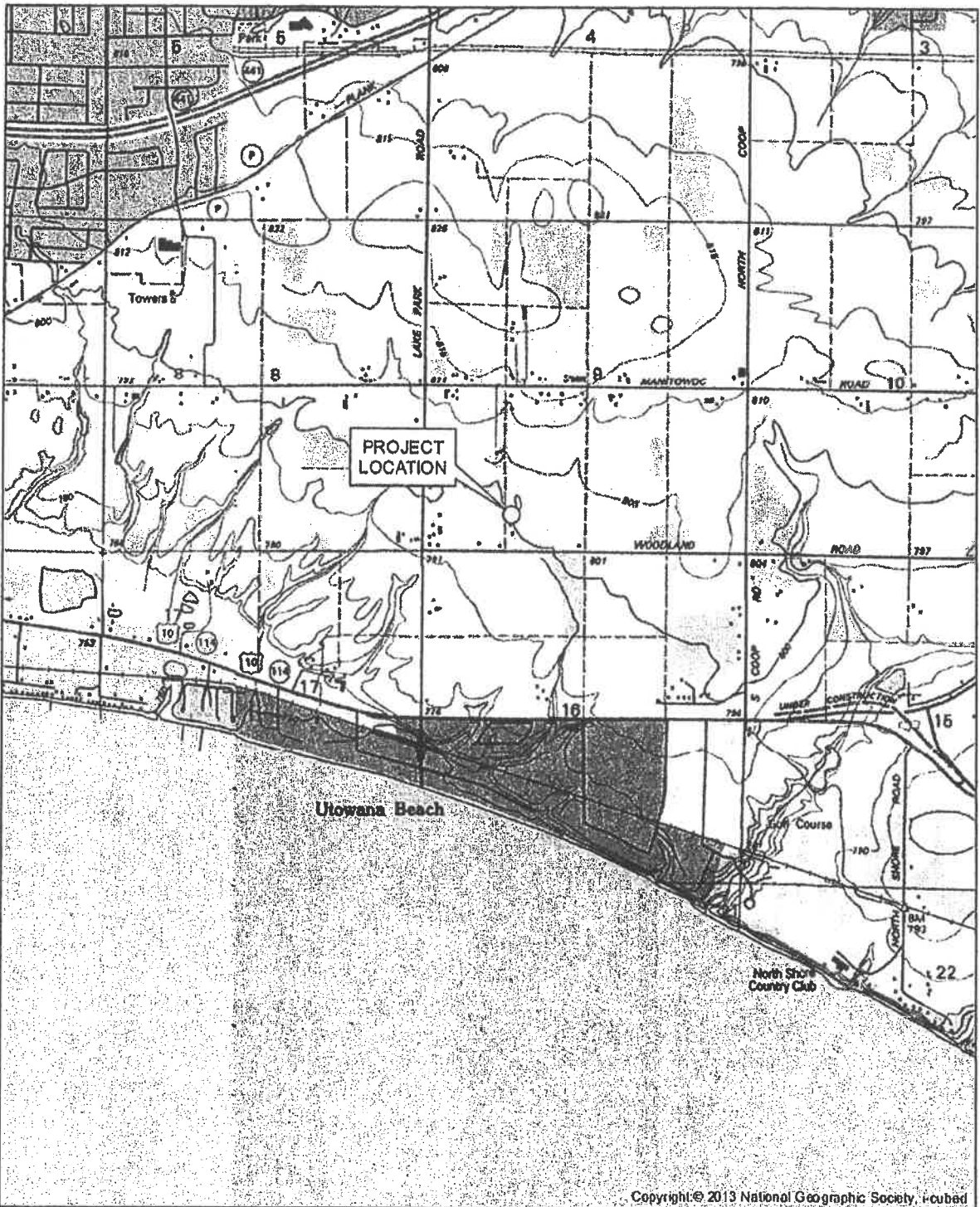
Sincerely,



Ryan Pappas
Wetland Exemption Specialist

Enc. Determination Sketch

cc: U.S. Army Corps of Engineers
V. of Harrison Zoning Department
Justin Schuenemann, McMahan & Associates Inc., Consultant



w:\PROJECTS\0262\9457\1015\Map\Map1.mxd

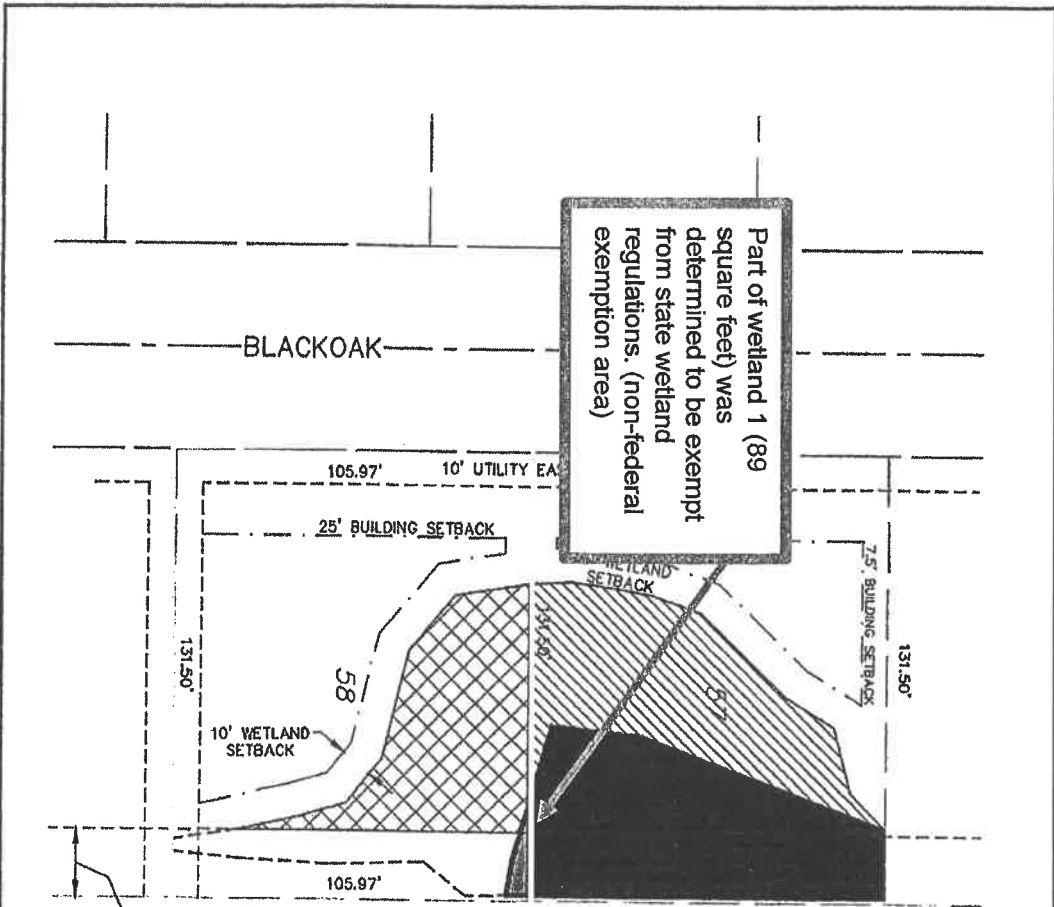


1 inch = 2,000 feet

FIGURE 1
 SITE LOCATION & TOPOGRAPHIC MAP
 VILLAGE OF HARRISON, CALUMET COUNTY, WI
 OAKWOOD ESTATES LOTS 57 & 58

McMAHON
 ENGINEERS ARCHITECTS

G0987-940571.00
 August, 2014



NEW WETLANDS LOT 57 3610.2 Sq. Feet

NEW WETLANDS LOT 58 3992.1 Sq. Feet

LOT 57 & LOT 58 TOTAL NEW WETLANDS 7602.3 Sq. Feet

ORIGINAL WETLANDS LOT 57 3987.5 Sq. Feet

ORIGINAL WETLANDS LOT 58 89.0 Sq. Feet

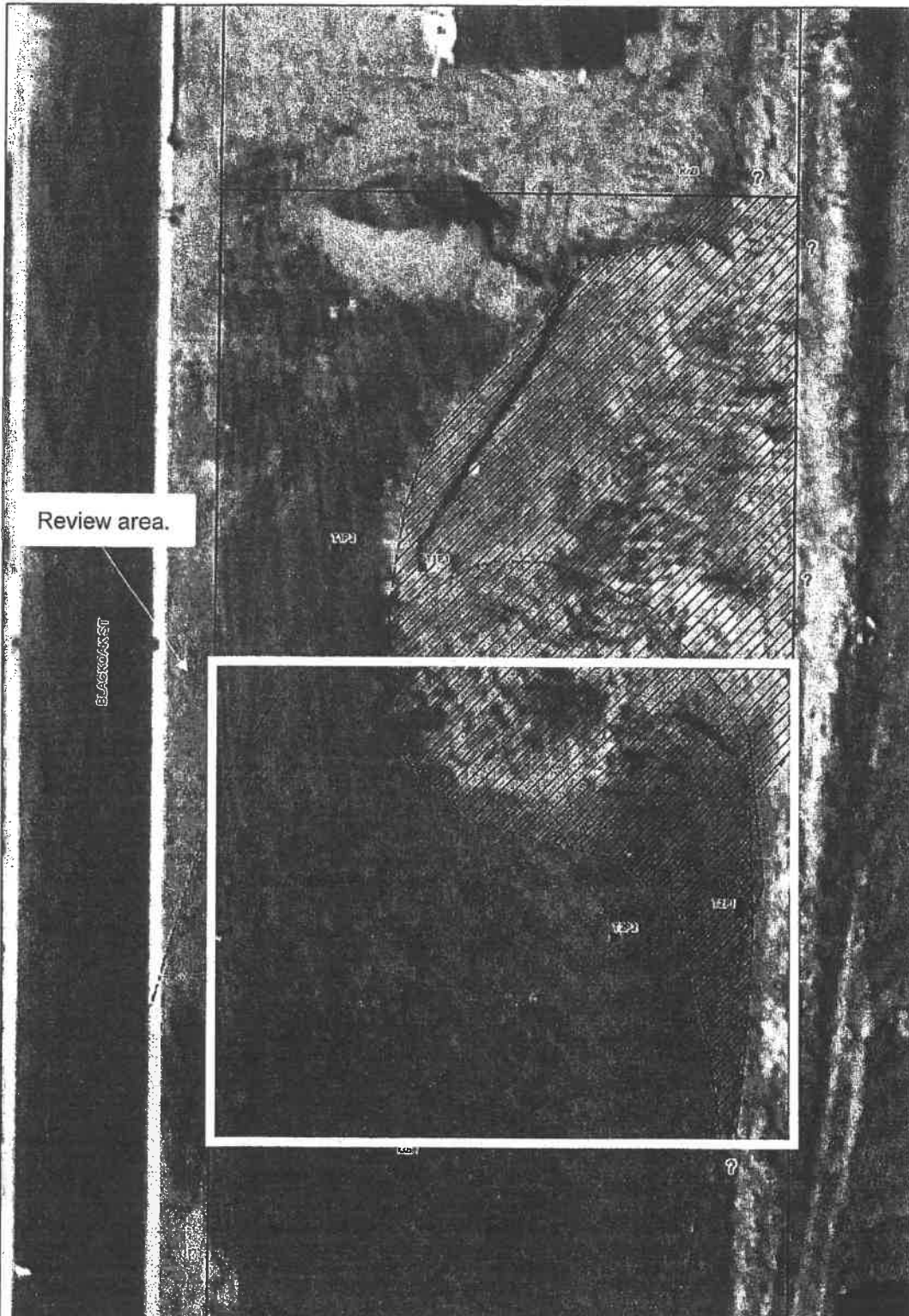
LOT 57 & LOT 58 TOTAL ORIGINAL WETLANDS 4046.5 Sq. Feet

Area determined to be artificial exempt wetlands in docket: EXE-NE-2020-8-00312.

Lot 58-3,992 SF

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



DESIGNED	DRAWN
PROJECT NO.	
DATE	
SEP 17, 2014	
SHEET NO.	



Review area.

BLACKHAWK

LEGEND

-  TRANSECT LINE NUMBER & SAMPLE POINT NUMBER
-  WETLAND AREA (0.27 ACRES WITHIN PROJECT AREA)
-  WETLANDS EXTEND BEYOND THE PROJECT BOUNDARY
-  HYDRIC SOIL UNIT / HYDRIC INCLUSIONS
-  PROJECT BOUNDARY

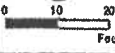


FIGURE 2
WETLAND DELINEATION MAP
VILLAGE OF HARRISON, CALUMET COUNTY, WI
OAKWOOD ESTATES LOTS 57 & 58

McMAHON
ENGINEERS ARCHITECTS

G0887-R40671.00
August 2014



February 10, 2020

EXE-NE-2020-8-00312

LEAVEN

Mary Parsons
1475 Opportunity Way
Menasha, WI 54952

RE: Artificial Wetland Exemption Determination for an area described as part of Wetland 1, located in the SW1/4 of the SW1/4 of Section 09, Township 20 North, Range 18 East, Village of Harrison, Calumet County

Dear Ms. Parsons:

This letter is in response to your request for an artificial wetland exemption determination for the above mentioned wetlands.

According to 281.36 (4n), State Statutes, a landscape feature where hydrophytic vegetation may be present as a result of human modification to the landscape or hydrology and for which no definitive evidence exists showing a prior wetland or stream history before August 1, 1991, may be exempt from state wetland regulations. The following types of artificial wetlands cannot be exempted from state wetland regulation:

- 1) a wetland that serves as a fish spawning area or that is passage to a fish spawning area
- 2) a wetland created as a result of a wetland mitigation requirement.

In addition, DNR must also consider whether the artificial wetland is providing significant flood protection to adjacent or downstream properties and infrastructure, and/or significant water quality functions to adjacent or downstream water bodies.

The Department reviewed the following materials to aid in our exemption determination:

- The request narrative
- Historic Maps, including the Original Land Survey Plat, Bordner Survey, the USGS topographic Quad map, and soil mapping.
- Aerial photographs, including the 1937/8 era photograph, a pre-construction photograph, and a post-construction photograph.
- Site photographs that show different angles and views of the wetland
- 2005 and 2014 wetland delineation report
- 2005 site development plans

Below is a summary of our findings:

Request Narrative

According to the request narrative, a portion of wetland 1 (3,992 square feet) is the focus of this artificial wetland exemption request. Wetland 1 was delineated in 2005 and showed that there was 89 square feet of wetlands on the parcel. The parcel was left vacant while surrounding lots were developed. In 2014, the site was delineated once again, and wetland 1 has expanded to 4,081 square feet. The wetland exemption request is focused on the area that wetland 1 expanded into between 2005 and 2014 as a result of changing hydrology due to development of surrounding areas.

Historic Map Review

- Original Land Survey Plat. The original land survey indicates no wetland or stream history.
- Bordner Survey. The Bordner survey indicates the area is cropped, with an area of upland hardwoods nearby.
- USGS Topographic Quad map: The USGS Quad map indicates no wetland or stream history.
- Soil Maps: The soil maps indicate the area is in mapped Kewaunee Loam 2-6% slopes (entirely non-hydric, well-drained soil) and mapped Manawa silt loam 0-3% slopes (predominantly non-hydric with hydric soil inclusions, somewhat poorly drained).

Aerial Photograph Review

- 1937/38 era aerial photograph. The 1937/38 aerial photograph shows wetland 1 is a cropped area, some wetland signatures exist.
- Pre-construction aerial photograph: The 1980s-2005 aerial photographs shows the site is cropland, with a consistent wetland signature in the area of wetland 1.
- Post-construction aerial photograph: The 2005-2018 aerial photographs shows that the surrounding areas are developed into residential areas, these surrounding areas are filled and graded, and wetland 1 is left fallow during this time.

Site Photographs

The site photographs show the area is a wetland pocket depression surrounded by residential development.

Conclusion:

- Based upon the information provided above, the wetland identified as part of wetland 1 (3,992 square feet) lacked a wetland history prior to August 1, 1991 and fulfills all artificial wetland exemption standards. **Therefore, part of wetland 1 (3,992 square feet) is exempt from state wetland regulations.** The remaining portion of wetland 1 (89 square feet) is *not exempt*. Please see attached figure for reference.

This letter describes DNR's decision regarding the jurisdictional status of Wetland 1 and is only valid for state jurisdictional purposes. For decisions regarding the federal jurisdictional status of Wetland 1, you will need to contact the U.S. Army Corps of Engineers.

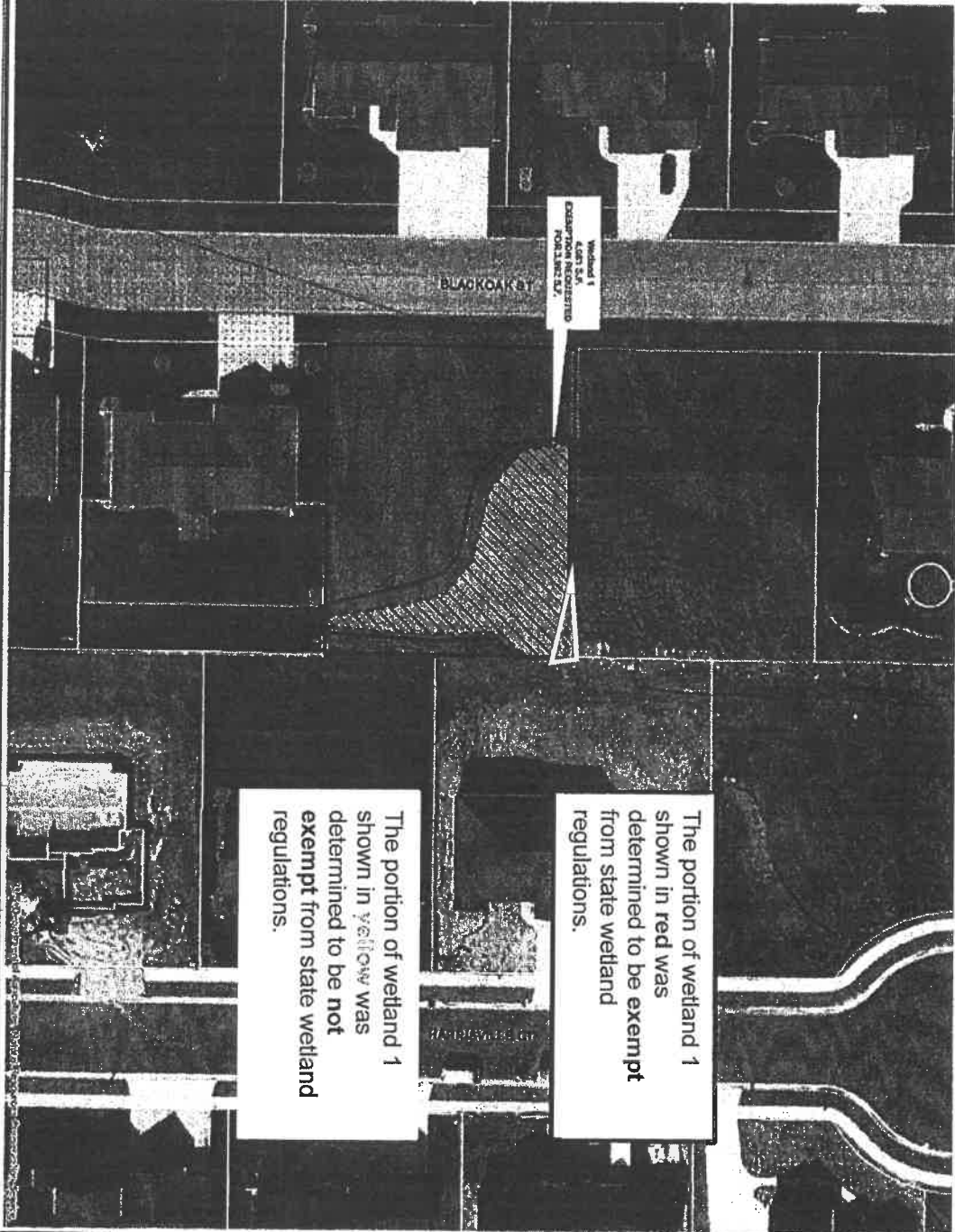
If you have any questions about this determination, please contact me at (715) 492-0200 or email Ryan.Pappas@wisconsin.gov.

Sincerely,



Ryan Pappas
Wetland Exemption Specialist

cc: U.S. Army Corps of Engineers
Justin Schuenemann McMahon Group, Consultant



Mapped Features

- Review Area (13,935 Square Feet)
- 7191 Transect Line Number & Sample Point Number
- 2014 Wetland Area (4,081 S.F.)
- 2005 Wetland Area (89 S.F.)
- Wetland Indicator (WINDIR)
- WDNR Wetland Inventory
- Parcel Boundary
- Waterway
- Pond Boundary

Source: Current Aerial 2014/17
 Disclaimer: The property lines, agricultural lines, and other features shown on this map were derived from the Wisconsin Department of Natural Resources' Wetland Inventory. The Wisconsin Department of Natural Resources is not responsible for any errors or omissions in this map. The information and graphics shown on this map are for informational purposes only and should not be used as a basis for any legal action. The accuracy of the information shown on this map is not guaranteed by the Wisconsin Department of Natural Resources.

The portion of wetland 1 shown in yellow was determined to be not exempt from state wetland regulations.

The portion of wetland 1 shown in red was determined to be exempt from state wetland regulations.

0 40 80 Feet

McMAHON
 ENGINEERS & ARCHITECTS
 McMAHON ASSOCIATES, INC.

FIGURE 3
WETLAND LOCATION MAP
 LOT 58 CSM 1493
 VILLAGE OF HARRISON
 CALUMET COUNTY, WISCONSIN

OAKWOOD ESTATES

A PART OF LOT 1 CERTIFIED SURVEY MAP NO. 1493, AS RECORDED IN VOLUME 10 OF MAPS ON PAGE 193, AND BEING A PART OF NORTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 9, TOWNSHIP 20 NORTH, RANGE 18 EAST, TOWN OF HARRISON, CALUMET COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, David M. Schmidt, Wisconsin Registered Land Surveyor S-1284, certify that I have surveyed, divided and mapped the plot of Oakwood Estates being a Part of Lot 1 Certified Survey Map No. 1493, as recorded in Volume 10 of Maps on Page 193, and being a part of Northwest 1/4 and the Southwest 1/4 of the Southwest 1/4 of Section 9, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin, containing 1,433,301 square feet (32,904 acres) of land and more particularly described as follows:

Commencing at the West 1/4 Corner of said Section 9; Thence S89°30'02"E, 557.89 feet along the North line of said Southwest 1/4 to the Point of Beginning; Thence continue S89°38'02"E, 581.21 feet along the North line of said Southwest 1/4; Thence S00°31'04"W, 1018.01 feet to the North line of the Southwest 1/4 of the Southwest 1/4; Thence S89°04'45"E, 108.10 feet along the North line of the Southwest 1/4 of the Southwest 1/4 to the Northeast corner thereof; Thence S00°31'04"W, 1081.75 feet along the East line of the Southwest 1/4 of the Southwest 1/4 to the Northeast corner of Document No. 188545; Thence N89°41'24"W, 185.12 feet along the North line of said Document No. 188545 to the Northwest corner thereof; Thence S00°31'04"W, 284.18 feet along the West line of said Document No. 188545 to the Southwest corner thereof; Thence S00°31'04"W, 284.18 feet along the West line of said Document No. 188545 to the Southwest corner thereof and to the South line of said Southwest 1/4; Thence N89°41'24"W, 185.12 feet along the South line of said Southwest 1/4 to the Southwest corner thereof; Thence N00°30'01"E, 852.45 feet; Thence N89°04'45"E, 856.45 feet; Thence N89°04'45"E, 108.10 feet; Thence N00°30'01"E, 462.27 feet; Thence N89°34'09"W, 469.00 feet along the South line of said Certified Survey Map No. 1493 and it's Eastern extension to the Southwest corner thereof; Thence N00°30'01"E, 852.45 feet along the West line of said Certified Survey Map No. 1493; Thence S89°34'09"E, 235.00 feet to the East line of said Certified Survey Map No. 1493; Thence N00°30'01"E, 462.27 feet along the East line of said Certified Survey Map No. 1493 to the Point of Beginning.

That I have made such survey, land division, and plat under the direction of the Owners of said land. That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Harrison and Calumet County in surveying, dividing and mapping the same.

Date this 10th day of August, 2006

David M. Schmidt
David M. Schmidt, S-1284
Registered Wisconsin Land Surveyor



Reviewed this 18th day of October, 2008
Reviewed this 20th day of October, 2008

TOWN OF HARRISON APPROVAL

We hereby certify that Oakwood Estates in the Town of Harrison, Calumet County was approved and accepted by the Town Board of the Town of Harrison on this 14th day of September, 2006.

Joseph Sprongera
Town Chairman - Joseph Sprongera

STATE OF WISCONSIN

COUNTY OF CALUMET

I, Penny Walr, being the duly qualified and acting clerk of the Town of Harrison, Calumet County do hereby certify that the Town Board of the Town of Harrison passed by voice vote on this 14th day of September, 2006, authorizing me to issue a certificate of approval of Oakwood Estates, The Griffin Company of Little Chute, Inc. as owners upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THE 10th day of October, 2006.

Date: 10/27/06
Penny Walr
Clerk - Penny Walr

CERTIFICATE OF TOWN TREASURER

I, John Ahnsauer being the duly qualified and acting Town Treasurer of the Town of Harrison do hereby certify that in accordance with the records in my office there are no unpaid taxes or unpaid special assessments as of October 21, 2006, affecting the lands included in Oakwood Estates.

Date: 10/26/06
John Ahnsauer
Town Treasurer - John Ahnsauer

COUNTY TREASURER'S CERTIFICATE

I, Mike Schlock being the duly elected qualified and acting County Treasurer of the County of Calumet do hereby certify that in accordance with the records in my office there are no unredemmed tax sales, unpaid taxes or unpaid special assessments as of 2/9/07, affecting the lands included in Oakwood Estates.

Date: 2/9/07
Mike Schlock
County Treasurer - Mike Schlock

UTILITY EASEMENT PROVISIONS

An easement for electrical and communication services is hereby granted by the Griffin Company of Little Chute, Inc. Grant to A T & T, WE-Energies and TIME WARNER CABLE, Grantees, to their respective successors and assigns, to construct, install, operate, repair, maintain and remove from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy for such purposes as the owner is now or may hereafter be used and for sounds and signals, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the rights to install service connections upon, across, within and beneath the surface of each lot to serve improvements thereon, or on adjacent lots, also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantee agrees to restore or caused to have restored, the property, as nearly as is reasonably possible, to the conditions existing prior to such entry by the Grantee or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities or communication facilities or to any trees, brush or roots which may be removed at any time, except facilities or communication facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantee. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without the written consent of Grantee.

The Grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NO UTILITY TRANSFORMERS OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A PROPERTY CORNER MONUMENT.
NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

COUNTY PLANNING COMMISSION APPROVAL

Approved by the Calumet County Planning and Zoning Committee on the 7th day of September, 2006.

Dated this 9th day of February, 2007

William Barribeau
William Barribeau
Chairperson, Calumet County Planning and Zoning Committee
Print Name - Chairperson

CITY OF MENASHA APPROVAL

We hereby certify that Oakwood Estates in the Town of Harrison, Calumet County was approved and accepted by the City of Menasha on this 20th day of September, 2006.

Date: 1/26/07
Debbie Holmquist
Debbie Holmquist

STATE OF WISCONSIN
COUNTY OF WINNEBAGO

I, Debbie Holmquist, being the duly elected, qualified and acting clerk of the City of Menasha, Winnebago and Calumet Counties do hereby certify that the Common Council of the City of Menasha passed by voice vote on this 20th day of September, 2006, authorizing me to issue a certificate of approval of the plot of Oakwood Estates, The Griffin Company of Little Chute, Inc. as owners upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THIS 5th day of September, 2006.

Date: 1/26/07
Debbie Holmquist
Debbie Holmquist
Clerk - Debbie Holmquist

OWNER'S CERTIFICATE OF DEROGATION

The Griffin Company of Little Chute, Inc., as owners, We hereby certify that We caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on the plat. We also certify that this plat is required by a 236.10 or a 236.12 to be submitted to the following for approval or objection:

Agencies Having Authority to Object: Department of Administration, Town of Harrison, City of Menasha, Calumet County Planning & Zoning Committee.
Approving Authority: Town of Harrison, City of Menasha, Calumet County Planning & Zoning Committee.

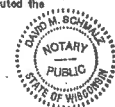
WITNESS the hand and seal of said owners this 16th day of January, 2007.

The Griffin Company of Little Chute, Inc.
In the Presence of:
Joe Buehler - Managing Member
Pat Hildes - Managing Member
Debbie Holmquist - Witness
Debbie Holmquist - Witness

State of Wisconsin) JSS
Winnebago County)

Personally came before me this 16th day of January, 2007, the above named Managing Member to me known to be the person who executed the foregoing instrument and acknowledged the same.

David M. Schmidt
Notary Public, David M. Schmidt
Calumet County, Wisconsin
My Commission Expires: 02-11-2007



CONSENT OF MORTGAGEE

M & I BANK of Appleton, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and does hereby consent to the certificate of The Griffin Company of Little Chute, Inc. as owner.

IN WITNESS WHEREOF, the said M & I BANK has caused these presents to be signed by an Authorized Officer, and countersigned by an Authorized Officer at Appleton Wisconsin, and its corporate seal to be hereunto affixed this 16th day of January, 2007.

In the Presence of:
M & I BANK OF APPLETON
David G. Danks - Authorized Officer
David G. Danks - Print Name

(State of Wisconsin) JSS
Outagamie County)

Personally came before me this 19th day of January, 2007, the above named persons to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Matthew M. Lutz
Notary Public, Outagamie County, Wisconsin
My Commission Expires: April 8, 2007



BLK	TRAC	AREA	OWNER	LEGAL	ADJACENT	REMARKS
C1	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C2	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C3	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C4	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C5	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C6	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C7	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C8	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C9	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C10	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C11	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C12	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C13	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C14	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C15	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C16	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C17	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C18	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C19	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C20	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C21	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C22	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C23	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C24	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C25	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C26	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C27	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C28	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C29	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C30	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C31	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C32	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C33	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C34	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C35	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C36	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C37	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C38	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C39	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C40	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C41	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C42	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C43	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C44	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C45	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C46	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C47	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C48	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C49	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C50	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C51	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C52	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C53	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C54	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C55	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C56	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C57	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C58	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C59	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C60	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C61	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C62	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C63	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C64	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C65	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C66	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C67	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C68	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C69	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C70	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C71	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C72	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C73	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C74	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C75	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C76	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C77	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C78	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C79	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C80	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C81	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C82	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C83	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C84	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C85	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	
C86	100.00	100.00	N. SCHMIDT, D.	100.00	100.00	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
9824	9/02/2020	BOBCAT PLUS IA14003	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/19/20 BOBCAT PARTS IA14003	97.41
Total			97.41
9825	9/02/2020	BRAD WELHOUSE AUGUST CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	30.00
Total			30.00
9826	9/02/2020	BRUSH BOY CUSTOMS 1103	
100-09-53315-902-000		Hwy Dept - Signs FROM 8/19/20 911 NUMBER W5000	40.00
Total			40.00
9827	9/02/2020	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA 9907254	
100-00-52100-000-000		Law Enforcement - Contract 2020 SECOND QUARTER 9907254	99,314.63
Total			99,314.63
9828	9/02/2020	CHAD BOESCH AUGUST CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	30.00
Total			30.00
9829	9/02/2020	CHRISTINE BRANTMEIER CANCEL HALL RENTAL 12-19-20 VIRUS RESTR	
100-00-46740-000-000		Municipal Hall Rental Fee CANCEL HALL RENTAL 12-19-20 VIRUS RESTR	94.50
100-00-21041-000-000		Sales Tax Due to State CANCEL HALL RENTAL 12-19-20 VIRUS RESTR	5.50
Total			100.00
9830	9/02/2020	CYPRESS HOMES INC ESCROW RTNS N9315 TOUCHDOWN, W5666 JONES	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
 Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21060-000-000	9/02/2020	Building Escrows Payable ESCROW RETURN FOR N9315 TOUCHDOWN DR	1,500.00
100-00-21060-000-000	9/02/2020	Building Escrows Payable ESCROW RETURN FOR W5666 JONES WAY	1,500.00
Total			3,000.00
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9831	9/02/2020	GRANT GORGES AUGUST CELL PHONE STIPEND	
100-09-53311-500-022	9/02/2020	Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	30.00
Total			30.00
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9832	9/02/2020	HARTWOOD HOMES INC ESCROW RETURN W5401 SCHMIDT RD	
100-00-21060-000-000	9/02/2020	Building Escrows Payable ESCROW RETURN FOR W5401 SCHMIDT RD	1,500.00
Total			1,500.00
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9833	9/02/2020	HEARTLAND BUSINESS SYSTEMS 393085-H	
100-02-51400-400-006	9/02/2020	Gen. Admin - Service Contracts FROM 8/14/20 WEB & DNS HOSTING 393085-H	270.00
Total			270.00
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9834	9/02/2020	JARRED GERL AUGUST CELL PHONE STIPEND	
100-07-52200-500-022	9/02/2020	Fire Station 70 - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
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9835	9/02/2020	JEFF FUNK AUGUST CELL PHONE STIPEND	
100-09-53311-500-022	9/02/2020	Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
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9836	9/02/2020	JEFF WISNET AUGUST CELL PHONE STIPEND	
100-09-53311-500-022	9/02/2020	Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	30.00

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
 Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			30.00
9837	9/02/2020	JENNIFER WEYENBERG AUGUST CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
9838	9/02/2020	JOE'S POWER CENTER 77161	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/25/20 OIL 77161	56.83
Total			56.83
9839	9/02/2020	JOSEPH JOHANEK GRADING ESCROW RETURN W5665 JONES WAY	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN W5665 JONES WAY	1,500.00
Total			1,500.00
9840	9/02/2020	KASPER BUILDING SUPPLY 66264	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 8/24/20 2X4 FOR BENCHES AT PARK 66264	126.00
Total			126.00
9841	9/02/2020	KAYLEE GREZINSKI AUGUST CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
9842	9/02/2020	KUBA DESIGN BUILDERS ESCROW RETURNS W5673 & W5657 JONES WAY	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5673 JONES WAY	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5657 JONES WAY	1,500.00
Total			3,000.00

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
9843	9/02/2020	LAURA JUNGWIRTH AUGUST CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
9844	9/02/2020	MARK MOMMAERTS AUGUST CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
9845	9/02/2020	MIDWEST DESIGN HOMES ESCROW RETURNS W6049 ZACH, W6043 ZACH ST	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6049 ZACH ST	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6043 ZACH ST	1,500.00
Total			3,000.00
9846	9/02/2020	MIKE BRANTMEIER AUGUST CELL PHONE STIPEND	
100-06-52200-500-022		Fire Station 60 - Telephone AUGUST CELL PHONE STIPEND	30.00
Total			30.00
9847	9/02/2020	MIKE NETT AUGUST CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone AUGUST CELL PHONE STIPEND	40.00
Total			40.00
9848	9/02/2020	MIKE VAN HANDEL ESCROW RETURN W6015 ZACH ST	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6015 ZACH ST	1,500.00
Total			1,500.00
9849	9/02/2020	OFFICE DEPOT BUSINESS CREDIT FROM 7/21 TO 8/5 OFFICE SUPPLIES	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-000	9/02/2020	Gen. Admin - Supplies FROM 7/21 TO 8/5 OFFICE SUPPLIES	629.43
Total			629.43
9850	9/02/2020	RUCON CONSTRUCTION MANAGEMENT ESCROW RETURN W5638 HOELZEL WAY	
100-00-21060-000-000	9/02/2020	Building Escrows Payable ESCROW RETURN W5638 HOELZEL WAY	1,500.00
Total			1,500.00
9851	9/02/2020	SHERWIN INDUSTRIES, INC SS085664	
100-09-53311-900-000	9/02/2020	Hwy Dept - Road Maintenance FROM 8/21/20 CROSSWALK SUPPLIES SS085664	1,298.63
Total			1,298.63
9852	9/02/2020	STEVE LITTLE AUGUST CELL PHONE STIPEND	
100-08-52300-000-000	9/02/2020	1st Responders - Operating Exp AUGUST CELL PHONE STIPEND	30.00
Total			30.00
9853	9/02/2020	STUMPF EXCAVATING & TRUCKING 8197	
100-09-53311-505-000	9/02/2020	Hwy Dept - Building Maint PUMP PIT FIRE DEPT SHERWOOD 8/24/20 8197	240.00
Total			240.00
9854	9/02/2020	SUPERIOR VISION INSURANCE 433577	
100-02-51400-200-000	9/02/2020	Gen. Admin - Benefits OFFICE VISION INSURANCE FOR SEP 20 433577	73.95
100-09-53311-200-000	9/02/2020	Hwy Dept - Benefits SHOP VISION INSURANCE FOR SEP 20 433577	59.85
100-01-51101-200-000	9/02/2020	Planning - Benefits PLANNER VISION INSURANCE FOR SEP 20 433577	24.65
100-00-14500-000-000	9/02/2020	Due from Special Purpose Dist. UTILITIES VISION INSURANCE FOR SEP 20 433577	88.03
Total			246.48

INVESTORS COMMUNITY BANK Accounting Checks

Posted From: 9/02/2020 From Account:
 Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
9855 IN1823879	9/02/2020	TASC	
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		AUGUST 2020 BILLING	
		IN1823879	
		Total	35.00
9856 292347	9/02/2020	THEDACARE AT WORK	
100-06-52200-401-000		Fire Dept - Physicals	394.00
		A KAZIK PHYSICAL	
		292347	
		Total	394.00
9857 1474	9/02/2020	TOWN OF BUCHANAN	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	9,384.80
		JOINT FIRE STUDY AND PUBLIC NOTICE	
		1474	
		Total	9,384.80
9858 AUGUST CELL PHONE STIPEND	9/02/2020	TRAVIS PARISH	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		AUGUST CELL PHONE STIPEND	
		Total	40.00
9859 ESCROW RETURN FOR N9329 ROSELLA DR	9/02/2020	VAN'S REALTY & CONSTRUCTION	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR N9329 ROSELLA DR	
		Total	1,500.00
9860 AUGUST CELL PHONE STIPEND	9/02/2020	WESLEY POMPA	
100-07-52200-500-022		Fire Station 70 - Telephone	30.00
		AUGUST CELL PHONE STIPEND	
		Total	30.00
9861 B20000463855	9/21/2020	ADVANCED DISPOSAL	
100-00-53620-000-000		Refuse and Garbage Services	85.00
		COMMERICAL TRASH DUMPSTER FOR AUG	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53635-000-000		Recycling Services COMMERICAL RECYCLING DUMPSTER for AUG	58.00
100-00-53620-000-000		Refuse and Garbage Services FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Services LANDFILL TAX	0.00
100-00-53620-000-000		Refuse and Garbage Services RES TRASH 90 GALLON CARTS for AUG	32,854.80
100-00-53635-000-000		Recycling Services RES RECYCLING SINGLE STREAM AUG	15,075.36
100-00-53620-000-000		Refuse and Garbage Services REPLACEMENT CART(S) -	0.00
100-00-53620-000-000		Refuse and Garbage Services FALL PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP-W5885 SWEET PEA DR	50.00
100-00-53620-000-000		Refuse and Garbage Services BULKY PICKUP - W5628 JONES WAY	125.00
100-00-53620-000-000		Refuse and Garbage Services BULKY PICKUP -	0.00
100-00-53635-000-000		Recycling Services RESID RECYCLE	0.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER PARK DEC	0.00
100-00-53635-000-000		Recycling Services COMM RECYCLING PARK DEC	0.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY & ENVIRONMENTAL FEE PARK 11/30/19	0.00
100-00-53620-000-000		Refuse and Garbage Services ADMIN, COMPLIANCE/IMPACT FEES PARK 11/30	0.00
Total			48,248.16
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9862	9/21/2020	ADVANCED DISPOSAL B20000464848	
100-00-53620-000-000		Refuse and Garbage Services COMMERICAL TRASH DUMPSTER FOR DEC	0.00
100-00-53635-000-000		Recycling Services COMMERICAL RECYCLING DUMPSTER for DEC	0.00

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
 Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53620-000-000		Refuse and Garbage Services FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Services LANDFILL TAX	0.00
100-00-53620-000-000		Refuse and Garbage Services RES TRASH 90 GALLON CARTS for DEC	0.00
100-00-53635-000-000		Recycling Services RES RECYCLING SINGLE STREAM DEC	0.00
100-00-53620-000-000		Refuse and Garbage Services REPLACEMENT CART(S) -	0.00
100-00-53620-000-000		Refuse and Garbage Services FALL PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP-	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY PICKUP	0.00
100-00-53635-000-000		Recycling Services RESID RECYCLE	0.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER PARK SEP	87.00
100-00-53635-000-000		Recycling Services COMM RECYCLING PARK SEP	49.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY & ENVIRONMENTAL FEE PARK 8/31/20	46.04
100-00-53620-000-000		Refuse and Garbage Services ADMIN, COMPLIANCE/IMPACT FEES PARK 8/20	20.46
Total			202.50

9863 9/21/2020 ANDREW HEETER
 GRADING ESCROW RETURN W6024 RYFORD ST

100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN W6024 RYFORD ST	1,500.00
Total			1,500.00

9864 9/21/2020 BACKDRAFT OPCO LLC
 INV202016193

100-06-52200-400-000		Fire Dept - Supplies YEARLY SUBSCRIPTION AUG 2020-JUL 2021	2,708.00
			INV202016193

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
 Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			2,708.00
9865	9/21/2020	BEAR GRAPHICS INC 854420, 854422	
100-00-51440-400-000		Elections - Supplies ABSENTEE ENVELOPES OUTER 0854420	663.29
100-00-51440-400-000		Elections - Supplies ABSENTEE ENVELOPES INNER 0854422	713.27
Total			1,376.56
9866	9/21/2020	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR AUGUST 2020	
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR AUGUST 2020	80,222.12
Total			80,222.12
9867	9/21/2020	BLUE PRINT SERVICE COMPANY 137648	
100-01-51101-400-000		Planning - Supplies ZONING MAPS 137648	30.38
Total			30.38
9868	9/21/2020	CARIE KRAUSE POSTAGE FOR NOV 3 GENERAL ELECTION	
100-00-51440-500-000		Elections - Postage POSTAGE FOR NOV 3 GENERAL ELECTION	1,760.00
100-00-51440-500-000		Elections - Postage POSTAGE FOR NOV 3 GENERAL ELECTION	1,540.00
Total			3,300.00
9869	9/21/2020	CARSTENS ACE HARDWARE 204098, 205057, 205530, 205638, 205688	
100-06-52200-400-000		Fire Dept - Supplies FROM 8/11/20 TARP FOR 63 204098	26.98
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 9/1/20 LP GAS CROSS WALK BY SCHOOL 205057	7.15
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 9/14/20 LP GAS FOR PATCHING 205530	26.99
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 9/16/20 LP GAS CRACK FILLING 205638	13.33

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-900-000		Hwy Dept - Road Maintenance	11.70
		FROM 9/16/20 LP GAS CRACK FILLING 205688	
Total			86.15
<hr/>			
9870	9/21/2020	DAN GARBER	
GRADING ESCROW RETURN N8957 HARRISVILLE			
100-00-21060-000-000		Building Escrows Payable	1,500.00
GRADING ESCROW RETURN N8957 HARRISVILLE			
Total			1,500.00
<hr/>			
9871	9/21/2020	DOG WASTE DEPOT	
363740			
100-00-55200-000-000		Parks - Maint. and Utilities	734.98
4 CASES DOG WASTE BAGS,5 CASES CAN LINER 363740			
Total			734.98
<hr/>			
9872	9/21/2020	ELEGANT HOMES	
GRADE RTN N9380 MULHOLLAND,W5537 HOELZEL			
100-00-21060-000-000		Building Escrows Payable	1,500.00
GRADING ESCROW RETURN N9380 MULHOLLAND			
100-00-21060-000-000		Building Escrows Payable	1,500.00
GRADING ESCROW RETURN W5537 HOELZEL			
Total			3,000.00
<hr/>			
9873	9/21/2020	EMERGENCY SERVICES MARKETING CORP, INC.	
IAMRESPONDING ONE YEAR SUBSCRIPTION			
100-06-52200-400-000		Fire Dept - Supplies	810.00
IAMRESPONDING ONE YEAR SUBSCRIPTION			
Total			810.00
<hr/>			
9874	9/21/2020	HARRISON UTILITIES	
ACCOUNT 000-2781-00			
100-07-52200-500-023		Fire Station 70 - Water/Sewer	33.89
ACCOUNT 000-2781-00			
Total			33.89
<hr/>			
9875	9/21/2020	HARRISON UTILITIES	
Code 20 Fire Service Charge			
100-00-24055-000-000		Due to Waverly Sanitary - Tax	135,406.06
Code 20 Fire Service Charge			

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-24055-000-000		Due to Waverly Sanitary - Tax Delinquent Sewer and Water	9,724.29
100-00-24055-000-000		Due to Waverly Sanitary - Tax ID 33624 LaBrec	574.93
100-00-24055-000-000		Due to Waverly Sanitary - Tax ID 33410 Palm	742.51
100-00-24055-000-000		Due to Waverly Sanitary - Tax ID 33416 Gohl	1,179.78
100-00-24055-000-000		Due to Waverly Sanitary - Tax ID 42786 Seremeta	1,355.93
Total			148,983.50
<hr/>			
9876	9/21/2020	JASON SELIG HOMES LLC GRADING ESCROW RETURN N9343 VARSITY LN	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N9343 VARSITY LN	1,500.00
Total			1,500.00
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9877	9/21/2020	JOE'S POWER CENTER 77270, 77463	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/27/20 ROPE 77270	4.00
100-09-53311-400-000		Hwy Dept - Supplies FROM 8/31/20 APRON CHAPS 77463	122.95
Total			126.95
<hr/>			
9878	9/21/2020	KAATS WATER CONDITIONING INC. ACCT 1130062	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 8/18/20	66.90
Total			66.90
<hr/>			
9879	9/21/2020	KIMBALL MIDWEST 8200102	
100-09-53311-400-000		Hwy Dept - Supplies FROM 9/2/20 CLEANER 8200102	263.82
Total			263.82
<hr/>			
9880	9/21/2020	LAKE SHORE CLEANERS, INC. 39308	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-57220-000-000		Capital Outlay - Parks	780.00
	FROM 8/31/20	SEED FOR HILL 39308	
Total			780.00
<hr/>			
9881	9/21/2020	LANGE ENTERPRISES, INC 73565	
100-09-53315-902-000		Hwy Dept - Signs	179.64
	FROM 8/24/20	SLOW CHILDREN AT PLAY SIGNS 73565	
Total			179.64
<hr/>			
9882	9/21/2020	LISOWE OIL DIV OF ADVANCED FUEL SERV 23301, 23389	
100-09-53311-600-030		Hwy Dept - Fuel	1,292.45
	FROM 8/26/20	23301	
100-09-53311-600-030		Hwy Dept - Fuel	1,147.00
	FROM 9/9/20	23389	
Total			2,439.45
<hr/>			
9883	9/21/2020	MAUREEN EVERS GRADING ESCROW RETURN N9384 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9384 DUSTY DR	
Total			1,500.00
<hr/>			
9884	9/21/2020	MCMAHON 919694, 919823-824, 919843-845, 919848	
100-00-53441-200-000		Stormwater Planning	3,303.90
		UNPS STORMWATER PLANNING 919694	
403-00-51500-000-000		Professional Services-TID #3	1,710.00
		LEGAL DESCRIPTION & MAP TID #3 919824	
404-00-51500-000-000		Professional Services-TID #4	1,776.50
		LEGAL DESCRIPTION & MAP TID #4 919823	
100-09-57330-000-000		Capital Outlay - Road Projects	8,397.65
		SCHMIDT ROAD CULVERT REPLACEMENT 919843	
100-09-57330-000-000		Capital Outlay - Road Projects	6,263.00
		RYFORD STREET EXTENSION 919844	
100-09-57330-000-000		Capital Outlay - Road Projects	1,577.10
		2020 CRACK SEAL PROGRAM 919845	
100-09-57330-000-000		Capital Outlay - Road Projects	2,104.52
		2020 ASPHALT RESURFACING PROGRAM 919848	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			25,132.67
9885	9/21/2020	MENARDS-APPLETON EAST 90174, 90206, 91161	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 8/25/20 BOLTS FOR BENCHES 90174	10.40
100-00-55200-000-000		Parks - Maint. and Utilities FROM 8/25/20 2X4 & BOLTS 90206	72.99
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 9/10/20 WELDING GLOVES 91161	69.93
Total			153.32
9886	9/21/2020	MGD INDUSTRIAL CORPORATION 186107	
100-09-53311-400-000		Hwy Dept - Supplies FROM 9/8/20 SUPPLIES 186107	230.51
Total			230.51
9887	9/21/2020	MIDWEST DESIGN HOMES GRADING ESCROW RETURN W6035 ZACH ST	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN W6035 ZACH ST	1,500.00
Total			1,500.00
9888	9/21/2020	MIDWEST RESTORATION 19920	
100-09-53311-505-000		Hwy Dept - Building Maint ENVIRONMENTAL DISINFECT 19920	2,800.00
Total			2,800.00
9889	9/21/2020	MIKE'S ELECTRIC 11856, 11865	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 8/26/20 INSTALL OUTLET, EXIT LIGHT 11856	258.80
100-09-53311-505-000		Hwy Dept - Building Maint FROM 9/2/20 FURNACE REPAIR 11865	233.92
Total			492.72
9890	9/21/2020	POMP'S TIRE SERVICE INC. 320103016	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	99.69
	FROM 8/19/20	TRAILER RR TIRE 320103016	
Total			99.69
<hr/>			
9891	9/21/2020	PTS CONTRACTORS, INC.	
		H0006-9-18-00913 CERTIFICATE #5 FINAL	
100-09-57330-000-000		Capital Outlay - Road Projects	20,000.00
		H0006-9-18-00913 CERTIFICATE #5 FINAL	
Total			20,000.00
<hr/>			
9892	9/21/2020	QUALITY TRUCK CARE CENTER INC	
		R102005296:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	931.33
	FROM 8/26/20	TRUCK #23 REPAIR & SERVICE R102005296:01	
Total			931.33
<hr/>			
9893	9/21/2020	ROGER BOWERS CONSTRUCTION CO INC	
		8/31/2020	
100-09-57330-000-000		Capital Outlay - Road Projects	432.00
	FROM 8/31/20	GOLDEN WAY SOIL	
Total			432.00
<hr/>			
9894	9/21/2020	RUCON CONSTRUCTION MANAGEMENT	
		GRADING N9316 MULHOLLAND, W5582 HOELZEL	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9316 MULHOLLAND	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5582 HOELZEL WAY	
Total			3,000.00
<hr/>			
9895	9/21/2020	SCHMIDT BROS CUSTOM INC	
		GRADING RTN N9334 VARSITY, N9375 VARSITY	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9334 VARSITY LN	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9375 VARSITY LN	
Total			3,000.00
<hr/>			
9896	9/21/2020	SERVICEMASTER BUILDING MAINTENANCE	
		34576	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	925.00
		FROM 9/1/20 JANITORIAL SEPTEMBER 34576	
Total			925.00
9897	9/21/2020	SERWE IMPLEMENT MUNICIPAL SALES CO, LLC 7538	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	61.96
		FROM 9/3/20 HOSE 7538	
Total			61.96
9898	9/21/2020	SHERWIN INDUSTRIES, INC SS085874	
100-09-53311-900-000		Hwy Dept - Road Maintenance	352.80
		FROM 9/3/20 CROSSWALK SUPPLIES SS085874	
Total			352.80
9899	9/21/2020	SHERWOOD ELEVATOR 105056, 105492	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	240.00
		FROM 8/5/20 LAWN SEED 105056	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	56.99
		FROM 8/19/20 HERBICIDE 105492	
Total			296.99
9900	9/21/2020	SMT MANUFACTURING & SUPPLY LLC 65006-IN	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	64.96
		FROM 9/9/20 6430 BELTS 0065006-IN	
Total			64.96
9901	9/21/2020	SPECTRUM- 4901 607974901082520	
100-02-51400-400-006		Gen. Admin - Service Contracts	206.12
		SERVICE PERIOD 8/24-9/23	
Total			206.12
9902	9/21/2020	SPECTRUM- 5101 607975101082420	
100-02-51400-400-006		Gen. Admin - Service Contracts	131.09
		SERVICE PERIOD 8/23-9/22	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			131.09
9903	9/21/2020	SPECTRUM- 6401 ACC 606836401 SERVICE PERIOD 09/08-10/07	
100-02-51400-400-006		Gen. Admin - Service Contracts ACC 606836401 SERVICE PERIOD 09/08-10/07	424.91
Total			424.91
9904	9/21/2020	SPEEDY CLEAN 71058	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FRM 8/13/20 AUGUSTA PLACE TELEVISION, CLEAN 71058	900.00
Total			900.00
9905	9/21/2020	STAMPS.COM S1092620091	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 9/1-9/30 S1092620091	39.99
Total			39.99
9906	9/21/2020	STEVE LITTLE REIMBURSE FOR SURGICAL MASKS	
100-08-52300-000-000		1st Responders - Operating Exp REIMBURSE FOR SURGICAL MASKS	78.81
Total			78.81
9907	9/21/2020	STUMPF EXCAVATING & TRUCKING 8206, 8220	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 9/2/20 8206	240.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 9/15/20 8220	240.00
Total			480.00
9908	9/21/2020	THE ELITE GROUP 356249	
100-02-51400-400-000		Gen. Admin - Supplies FROM 7/27/20 ORDER #352301 356249	153.06
Total			153.06

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
9909	9/21/2020	TROY HARTL GRADING ESCROW RETURN N9383 VARSITY LN	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N9383 VARSITY LN	1,500.00
Total			1,500.00
9910	9/21/2020	WASTE OIL DOCTOR, LLC 4826	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 7/14/20 WASTE OIL HEATER 4826	10,200.00
Total			10,200.00
9911	9/21/2020	WELLS FARGO FINANCIAL LEASING 5011656304	
100-02-51400-400-006		Gen. Admin - Service Contracts COVERAGE PERIOD 8/17-9/16/20 5011656304	575.69
Total			575.69
9912	9/21/2020	WEYERS EQUIPMENT 01-145609	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/31/20 HOSE 01-145609	34.36
Total			34.36
9913	9/21/2020	WI DEPT OF JUSTICE ACCOUNT # G2028 8/1-8/31	
100-02-51400-400-000		Gen. Admin - Supplies ACCOUNT # G2028 8/1-8/31	21.00
Total			21.00
9914	9/21/2020	WIL-KIL PEST CONTROL FIRE STATION 60	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 4000411	42.00
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 4000413	42.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
 Thru: 9/21/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL	
		NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		VILLAGE HALL	
		NA	
Total			84.00
<hr/>			
	9915 9/21/2020	WISCONSIN MEDIA	
		BILL PERIOD AUG 1-AUG 31	
100-02-51400-800-000		Gen. Admin - Publications	427.72
		BILL PERIOD AUG 1-AUG 31	
		0003498943	
Total			427.72
Grand Total			503,586.91

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 9/02/2020 From Account:
Thru: 9/21/2020 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	500,100.41
Total Expenditure from Fund # 403 - TAX INCREMENTAL DISTRICT #3	1,710.00
Total Expenditure from Fund # 404 - TAX INCREMENTAL DISTRICT #4	1,776.50
Total Expenditure from all Funds	503,586.91

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
09/17/2020**

A meeting of the Village of Harrison Board was called to order at 6:00pm in the Harrison Municipal Building, W5298 State Road 114 on September 17, 2020. After the Pledge of Allegiance was recited, roll call was taken.

Board Present: President Kevin Hietpas, Trustees Lou Miller, Mark Van Hefty, Scott Handschke, Pete Stier, Tyler Moore
Board Excused: Trustee Darlene Bartlein
Staff Present: Village Manager Travis Parish, Clerk-Treasurer Jennifer Weyenberg, Planner Mark Mommaerts, Director of Public Works Laura Jungwirth, Nick VandeHey of McMahan

Communications from Board or Staff

Trustee Handschke: Had correspondence with resident Susan Hayes about the air BnB and they don't have a state license.

Public Comments

None

Introduction to Village-wide Storm Water Utility Fee (Nick VandeHey)

Nick VandeHey of McMahan led a discussion on the MS4 Stormwater Permit & Stormwater Utility. Highlights were total maximum daily load of the lower Fox River Basin, Upper Fox & Wolf River Basin; best stormwater practices; and, the ERU for single-family residential, duplexes, multi-family, non-residential, undeveloped and agriculture. There was no action on this item. There will be future discussion on expanding the boundary of the utility and setting the rate.

New Business for Consideration or Action

Discharge of Firearms Application for Dave Dhein, N8162 Pigeon Road

Motion: Trustee Moore with second by Trustee Miller to approve.

Vote: Motion carried 6-0.

Approve Minutes from 08/25/2020, 09/01/2020, 09/08/2020

Motion: Trustee Stier with second by Trustee Miller to approve.

Discussion: President Hietpas asked to insert "new" to minutes of 08/25/2020, Public Comments, Paragraph 1, last sentence. Also asked to replace "seed the ditches" with "replace the culvert" in the minutes of 09/08/2020, Communications from Board or Staff, Paragraph 4, second sentence.

Vote: Motion carried 6-0.

Kimberly Heights 4 Asphalt Paving Revision

Curb and gutter has already been poured. The developer is proposing to have only the lower binder course (2 inch) installed now with the top course (2 inch) installed upon 60% buildout.

Motion: Trustee Moore with second by Trustee Stier that we require the developer to install the full depth of 4 inches as originally agreed to.

Vote: Motion carried 6-0.

2020 Asphalt Patching Work

Estimate for work from Calumet County is \$17,347.96 for Friendship Dr (1), Schmidt Rd (2), Touchdown Dr (1), Manitowoc Rd (2), Firelane 12 (3), Noe Rd (3).

Motion: Trustee Handschke with second by Trustee Miller to approve 2020 asphalt patchwork with Calumet County for the total of \$17,347.96

Vote: Motion carried 6-0.

Review/Approve State Trust Fund Loan Refinancing Options

Motion: Trustee Handschke with second by Trustee Stier to refinance the state trust fund loan with Baird.

Vote: Motion carried 5-1 with President Hietpas opposed.

Review/Approve Administrator's Evaluation Form

Motion: Trustee Moore with second by Trustee Stier to approve.

Vote: Motion carried 6-0.

Review/Approve Manhole Rehabilitation Quotes for Harrison Utilities

Sanitary sewer manholes along Fire Lane 3, 9, 10 need repairs. Quotes were received from Great Lakes TV Seal Inc. and Visu-Sewer.

Motion: Trustee Moore with second by Trustee Miller to approve the manhole rehabilitation quote received from Great Lakes TV Seal Inc. in the amount of \$24,696.20

Vote: Motion carried 6-0.

Review/Approve Change Order for Kesler Road

This was budgeted for last year, but due to weather, it was not completed. The subgrade prep is being removed and as a result the cost of the project is lower.

Motion: Trustee Stier with second by Trustee Moore to approve the change order.

Vote: Motion carried 6-0.

Future Agenda Items

Trustee Moore: Trick or Treating for 2020

Trustee Handschke: At the last County Board meeting, they talked about using Christ the Rock as a Covid-testing facility and a vaccination spot.

President Hietpas: Any items listed in the previous minutes but that weren't on this agenda.

Village Manager T. Parish asked to clarify that on the September 29th agenda there will not be any budget items. It will be for un-related budget items.

Closed session

Roll Call Vote: Miller- aye; Van Hefty- aye; Hietpas- aye; Handschke- aye; Stier- aye; Moore- aye.

The board met pursuant to 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Public Works Director.

Clerk was asked to leave the meeting at this point.

Jennifer Weyenberg, Village Clerk-Treasurer

Dated September 17, 2020

Approved September 29, 2020