

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, February 9, 2021
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, February 9, 2021 at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
 - a) Update of Village Manager Recruitment
 - b) Board Room Audio System
5. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Presentation- Carlson Dettmann Staffing Study
7. Appointments
 - a) Village President Kevin Hietpas to Neenah-Menasha Sewerage Commission
8. Unfinished Business from Previous Meetings for Consideration or Action
 - a) Review/Amend Stormwater Ordinance
 - b) Rules & Procedures for Village Board Meetings
9. New Business for Consideration or Action
 - a) Minutes from 01/26/21
 - b) Railroad Quiet Zones
 - c) Purchase Microsoft Surface Pro for Code Enforcement Officer
 - d) Lease of Village-owned Land on CTH N
 - e) Intergovernmental Cooperation Agreement Between City of Appleton and Village of Harrison Coop Road

- f) Planner Request to Attend IEDC Economic Development Courses
- g) Request to Transfer Stormwater Pond

10. Future Agenda Items

11. Closed Session

Pursuant to Wis. Stats. §19.85(1)(e), the Board will meet to deliberate or negotiate the purchase of public property, the investment of public funds or conduct other business when competitive or bargaining reasons require a closed session to address the following: Bayland Buildings (former Darboy Club Site); KCC land purchase; and proposal to purchase Village-owned land on County Rd N

and, 19.85(1)(g) to confer with legal counsel about strategy regarding current or likely litigation.

The Board may reconvene in open session pursuant to Wis. Stats. §19.85(2) to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

12. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on 02/03/2021 at www.harrison-wi.org and Municipal Building lobby



Village of Harrison

Village Manager

Recruitment Schedule

Week of February 1	Initial conversation with Village President to discuss the Executive Search – timeline, documents needed, stakeholder interviews, profile development, etc.
Week of February 8	Interviews with Village Trustees, Department Directors and other identified stakeholders via Zoom.
Week of February 15	Draft profile and position advertisement text to the Village of Harrison for approval.
Week of February 22	Advertise position and start recruitment process.
March 26th	Deadline for resumes
Mar 29 – Apr 9	Consultant reviews resumes, interviews candidates, conducts background reviews, due diligence, etc. Consultant narrows field to 8-12 candidates for further consideration.
Week of April 12	Consultant submits Recruitment Report to Village of Harrison (Electronically) and meets with Village President and Trustee.
Week of April 19	Village conducts interviews of semi-finalists; 5 to 6 candidates.
Week of April 26	Second Interviews if necessary
May	Candidate commences employment.

Microsoft Surface

Access to all plans and previous documentation

Fill out all worksheets once and save right to the network

- Eliminates all time spent after inspections just doing daily reports
 - Any type of road project report and pictures
 - Storm sewer reports / all individual lateral locations / structure details / mainline grade shots and pipe information
 - Erosion Control Inspection reports and pictures
 - Occupancy property grade shots / access to grading and drainage plans

Quick reference to spec

Pictures and measurements

All ordinances for code enforcement

Email

Active Permits

This Microsoft Surface will make me more efficient. Being able to write on the screen with a stylus to fill out all my worksheets and documents will eliminate all the time I spend on doing the paperwork at the end of the day. This way I can take care of all that in the moment and save everything directly to the network. Also, any pictures I take will be right on that device and I will not have to transfer. Having quick access to the network will be beneficial for getting any plans, documentation, photos etc. that I would need. This device will be something that I use every day. With majority of my work happening outside the office I need to be able to stay connected.

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Microsoft

Microsoft - Surface Pro 7 - 12.3" Touch Screen - Intel Core i5 - 8GB Memory - 128GB Solid State Drive (Latest Model) - Platinum

Model: VDV-00001 SKU: 6375055

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Processor Model: ⓘ

Intel 10th Generation Core i5

System Memory (RAM): ⓘ

8GB

Total Storage Capacity:

128GB

Color: Platinum



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Help

Get it tomorrow

 **Pickup:** Unavailable within 250 miles of your store
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See it in-store: Appleton (5.5 miles away) is the closest store with a demo model on display.

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Package - Microsoft - Surface Pro 7 - 12.3" Touch Screen - Intel Core i5 - 8GB Memory - 128GB Solid State Drive (Latest Model) - Platinum and Brydge - 12.3 Pro+ Wireless Keyboard Touchpad Surface Pro - Silver

\$812.48
\$849.98



Package - Microsoft - Surface Pro 7 - 12.3" Touch Screen - Intel Core i5 - 8GB Memory - 128GB Solid State Drive (Latest Model) - Platinum + 2 more items

\$889.97
\$1,089.97

Overview

Specifications

Key Specs

Total Storage Capacity	128 gigabytes
Security Features	Facial recognition
2-in-1 Design ⓘ	Yes
Screen Size ⓘ	12.3 inches
Screen Resolution ⓘ	2736 x 1824
Processor Model ⓘ	Intel 10th Generation Core i5
Internet Connectivity	Wi-Fi
Operating System ⓘ	Windows 10 Home
Voice Assistant Built-in ⓘ	No
Battery Type	Lithium-ion

General

Product Name	Surface Pro 7 - 12.3" Touch Screen - Intel Core i5 - 8GB Memory - 128GB Solid State Drive (Latest Model)
Brand	Microsoft
Data Plan Required	No
Model Number	VDV-00001
Model Family	Microsoft Surface Pro 7
Year of Release	2019
Color	Platinum
Color Category	Silver

Feature

Total Storage Capacity	128 gigabytes	Help
	Facial recognition	

Security Features

GPS Enabled	No
2-in-1 Design ⓘ	Yes
Keyboard Included	No
Stylus Dock	None

Camera

Rear-Facing Camera	Yes
Rear Facing Camera Megapixels ⓘ	8 megapixels
Rear Facing Camera Video Resolution ⓘ	1920x1080 (1080p)
Front-Facing Camera	Yes
Front Facing Camera Megapixels ⓘ	5 megapixels
Front Facing Camera Video Resolution ⓘ	1080p

Display

Screen Size ⓘ	12.3 inches
Screen Resolution ⓘ	2736 x 1824
Screen Type	PixelSense
Stylus Input ⓘ	Built for Windows Ink (Active)

Performance

Battery Life ⓘ	10.5 hours
System Memory (RAM) ⓘ	8 gigabytes
Processor Brand	Intel
Processor Model ⓘ	Intel 10th Generation Core i5

Connectivity

Internet Connectivity	Wi-Fi
Compatible Wireless Standard(s) ⓘ	Wireless-A, Wireless-AC, Wireless-B, Wireless-G, Wireless-N
Bluetooth Enabled ⓘ	Yes
Bluetooth Version ⓘ	5.0
Headphone Jack ⓘ	Yes
Interface(s) ⓘ	3.5mm audio, DisplayPort, USB Type A, USB Type C

Compatibility

Operating System Compatibility	Windows
Operating System ⓘ	Windows 10 Home
Expandable Memory Compatibility	microSD, microSDXC
Voice Assistant Built-in ⓘ	No

Power

Charging Interface(s) ⓘ	Proprietary
Battery Type	Lithium-ion

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Included

Stylus Included No

Included Software Microsoft Office 365 30-Day trial

Additional Accessories Included Power supply

Dimension

Product Height ⓘ 0.33 inches

Product Width ⓘ 11.5 inches

Product Depth ⓘ 7.9 inches

Product Weight ⓘ 27.2 ounces

Warranty

Manufacturer's Warranty - Parts 1 year

Manufacturer's Warranty - Labor 1 year

Other

UPC 889842476965

Reviews ⭐⭐⭐⭐⭐ (1,181) ⌵

Questions & Answers ⌵

Buying Options ⌵

From the Manufacturer ⌵

Our experts recommend



+



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Package Total: \$924.96

⭐⭐⭐⭐⭐ (1,181)

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5 Best Tablets - Feb. 2021 - BestReviews


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**INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN
CITY OF APPLETON AND VILLAGE OF HARRISON
COOP ROAD**

The Parties to this Intergovernmental Cooperation Agreement (hereinafter the "Agreement") are the City of Appleton (hereinafter the "City") and the Village of Harrison (hereinafter the "Village").

RECITALS

WHEREAS, the boundaries between the City and Village have been established with the incorporation of the Village; and

WHEREAS, Coop Road is a significant boundary along the eastern edge of the City; and

WHEREAS, the majority of the Coop Road boundary is in the City;

NOW THEREFORE, the parties agree as follows:

1. The statutory authority for this Agreement is under Wis. Stat. §§66.0301(1)-(5).
2. Within 60 days of this Agreement, the City shall begin the process to detach from its incorporated boundaries, from the centerline of Coop Road to the Village limits and extending from Lorna Lane to Midway Road, said stretch shall thereafter be attached to the Village. As "owner" of the lands under said area to be detached, the City shall undertake the tasks required for detachment identified in Wis. Stat. §66.0227(1); and thereafter as soon as reasonably possible and practical adopt an ordinance for detachment pursuant to Wis. Stat. §66.0227(2); thereafter, within 60 days, the Village shall adopt an ordinance for attachment of said land pursuant to Wis. Stat. §66.0227(2).
3. The City shall resurface Coop Road, from Midway Road to Lorna Lane, with asphalt pavement in 2021.
4. In exchange for the foregoing, the Village shall pay the City \$120,000 towards the Coop Road asphalt resurfacing project based on the overall percentage of the project within the new Village boundary (56%). Said payment from the Village to the City shall be made within thirty (30) days of the resurfacing project's substantial completion.
5. The posted speed limit for the shared portion of Coop Road shall be mutually agreed upon by the City and Village.

Dated this ____ day of _____, 2020.

SIGNATURES BEGIN ON THE FOLLOWING PAGE

VILLAGE OF HARRISON

By: _____
Kevin M. Hietpas, Village President

By: _____
Jennifer Weyenberg, Village Clerk

Provision has been made to pay the liability that
will accrue under this contract

Approved as to form:

Jennifer Weyenberg, Clerk-Treasurer

Andrew J. Rossmeissl, Village Attorney

CITY OF APPLETON

By: _____
Jacob A. Woodford, Mayor

By: _____
Kami Lynch, City Clerk

Provision has been made to pay the liability that
will accrue under this contract

Approved as to form:

Anthony D. Saucerman, Finance Director
City Law: 20-0263

Christopher R. Behrens, City Attorney

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: November 24th, 2020

Title:

Discuss/Approve Intergovernmental Cooperation Agreement between City of Appleton and Village of Harrison for Coop Rd.

Issue:

Should the Village agree to take over a portion of Coop Rd. from the City of Appleton and pay for 56% of the cost to have it repaved?

Background and Additional Information:

In the early to mid-1990's, the City of Appleton annexed a large portion of the Town of Harrison. As part of this annexation, the City also annexed all of Coop Rd. north of Midway Rd. to Lorna Ln. Since that time, very little maintenance has been done on that portion of Coop Rd.

Recently, the City approached the Village about fixing Coop Rd. and requested that the Village pay approximately 56% of the cost. Staff replied that it was not the policy of the Village of Harrison to fix roads in other communities. The City then asked if the Village would be willing to take over Coop Rd., east of the centerline, from Midway Rd. to Lorna Ln. and then help pay for a portion of the cost of a repave. The attached agreement would facilitate that transfer.

Ordinance, Resolution, or Policy:

None.

Budget/Financial Impact:

\$120,000 in 2021. This item has been allocated in the 2021 budget.

Attachments:

Intergovernmental Agreement with the City of Appleton for Coop Rd.

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Dated this ____ day of _____, 2020.

SIGNATURES BEGIN ON THE FOLLOWING PAGE

VILLAGE OF HARRISON

By: _____
Kevin M. Hietpas, Village President

By: _____
Jennifer Weyenberg, Village Clerk

Provision has been made to pay the liability that will accrue under this contract

Approved as to form:

Jennifer Weyenberg, Clerk-Treasurer

Andrew J. Rossmeissl, Village Attorney

CITY OF APPLETON

By: _____
Jacob A. Woodford, Mayor

By: _____
Kami Lynch, City Clerk

Provision has been made to pay the liability that will accrue under this contract

Approved as to form:

Anthony D. Saucerman, Finance Director
City Law: 20-0263

Christopher R. Behrens, City Attorney

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

February 9, 2021

Title:

Economic Development Training

Issue:

Should the Village Board authorize the Planner to attend economic development training courses?

Background and Additional Information:

Over the past several years, staff has been attending economic development training courses offered by the International Economic Development Council (IEDC). Due to the pandemic, staff did not attend a course in 2020. In 2021, many of the courses are being offered with online options. Staff wishes to attend 2 online courses in 2021.

Budget Impacts:

\$1,500 for 2 online courses, plus incidental materials/packet. The Planning Department has a \$3,500 budget for training & development.

Recommended Action:

Staff recommends the Village Board authorize the Planner to attend 2 online courses offered through IEDC.

Attachments:

- None

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON**Meeting Date:**

February 9, 2021

Title:

Accepting Stormwater Pond Deed Transfer for Cobble Creek

Issue:

Should the Village Board accept the deed transfer of lands associated with the stormwater pond for the Cobble Creek subdivision?

Background and Additional Information:

It is the Village's policy to accept stormwater management ponds for maintenance purposes to ensure they operate properly. Typically, a developer will plat a subdivision, construct the stormwater pond, then deed the pond to the Village, including the pond infrastructure and the land. The developer of the Cobble Creek subdivision is requesting the Village take ownership of the stormwater pond. The property is described as Outlot 4 of Cobble Creek Subdivision.

Budget Impacts:

Seasonal pond maintenance, e.g. mowing, animal control, etc.

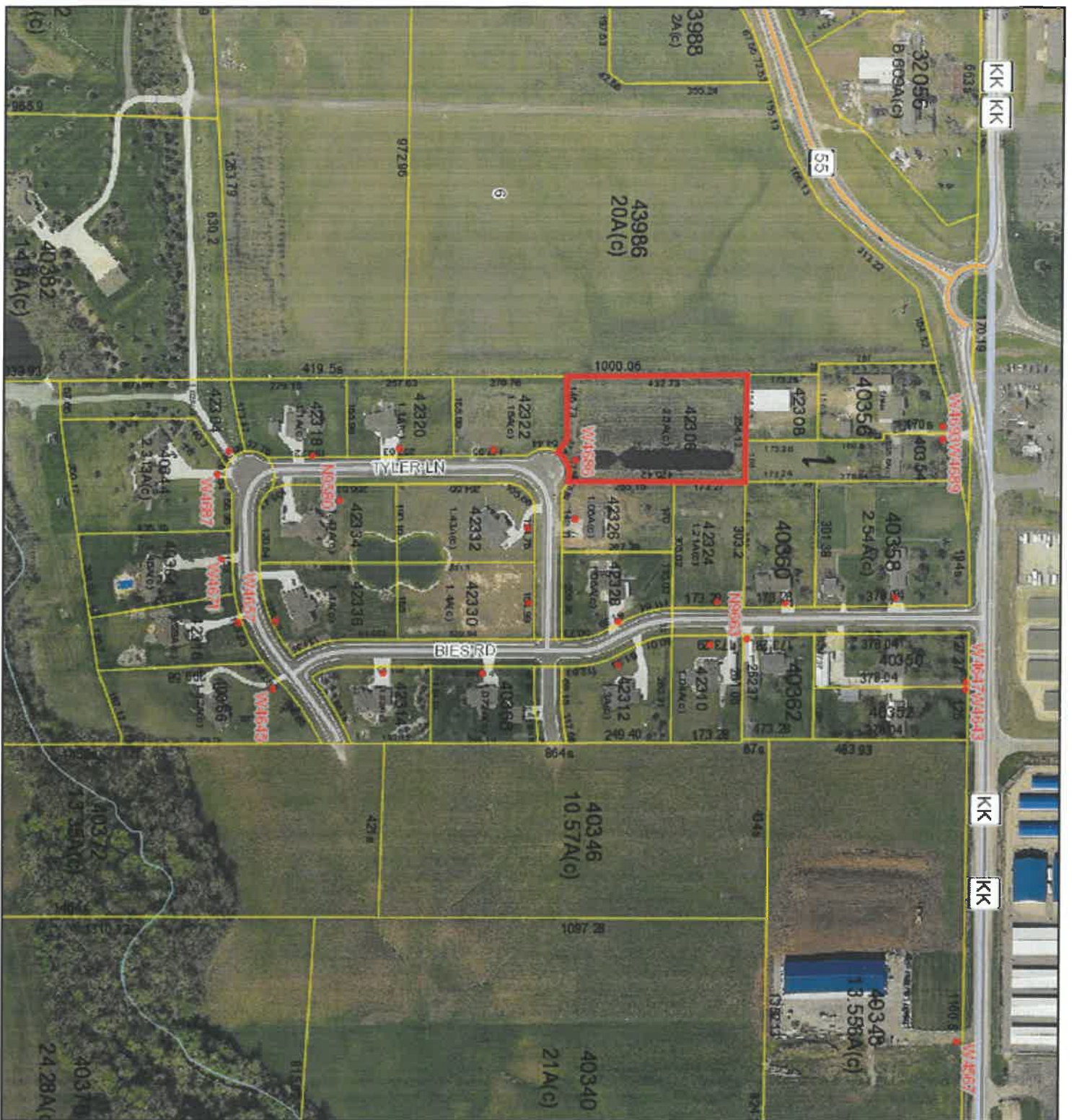
Recommended Action:

Staff recommends approval of the transfer for Outlot 4 of Cobble Creek Subdivision and that the owner prepare all necessary transfer documents and fees.

Attachments:

- Aerial Map

Calumet County, WI



Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Local Streets
- Municipal Streets
- Trail
- Railroad
- Color 2018
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author:	
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Sources:	