

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, February 23, 2021
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, February 23, 2021 at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Reports
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Planning and Zoning
 - d) Public Works Department
 - e) Treasurer's Statement of Income and Expenses
 - f) Harrison Utilities
7. Appointments
 - a) Audrey Moore- Administrative Committee
8. Unfinished Business from Previous Meetings for Consideration or Action
 - a) Rules & Procedures for Village Board Meetings
 - b) Lease of Village-owned Land on CTH N
 - c) Ordinance V21-06 Amend Stormwater Utility Ordinance for Credits and Adjustments
9. New Business for Consideration or Action
 - a) Payment of Bills and Claims January 22, 2021-February 18, 2021

- b) Minutes from 02/09/21 and 11/30/20
- c) GovHR USA Professional Announcement
- d) Ordinance V21-07 Zoning Map Amendment-ECHOE Enterprises- County KK
- e) Conditional Use Permit- ECHOE Enterprises- County KK
- f) Final Plat for Stargazer Estates- Lexington Homes- Midway Road
- g) Zero Lot Line Certified Survey Map- Uecker- N9047 & N9049 Spring Valley Rd
- h) Resolution V2021-04 Fee & Penalty Schedule
- i) Engineering Service Order (Graef)- N Coop Road Culvert
- j) Staff Concerns

10. Future Agenda Items

11. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on 02/19/2021 at www.harrison-wi.org and Municipal Building lobby



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - February 2021

(Updated: 2/18/2021)

1. Emergency Response

Harrison Fire Rescue has been dispatched to 62 incidents from January 1st – February 17th.

- As of February 17th, the Department has responded to a total of 62 incidents
- All precautionary safety measures put in place due to COVID-19 remain in effect
- See attached Emergency Response report

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- PR functions remain suspended

3. Department Training/Meetings

With the ongoing pandemic, we have made significant modifications to both our response protocols and training schedules.

- Trainings continue with safety precautions in place
 - January 4th - Hazardous Materials at Station 60 and Station 70
 - January 11th - EMS training/meeting
 - January 18th - Water rescue at Station 60 and Station 70
 - January 20th - Calumet County Dive Team meeting
 - January 23rd – Live scenarios Lake Winnebago
 - sub-surface recoveries
 - surface rescues
 - EMS rapid neural
 - February 1st - Officer meeting
 - February 1st - Business Meeting

4. Committee Teamwork

Committee work is a prominent part of the Department operational structure. Providing opportunities for members to contribute their strengths and follow interests allows for greater buy-in and stronger results.

- 2021 Committees have been formed
- Department Committees
 - Training
 - SOG/By-Laws



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



- Hiring
- Turnout Gear
- Celebrations
- Public Education
- Pre-Plans
- Apparatus
- Specialty Teams
 - Water Rescue
 - Extrication
 - Pump Operations
 - Rapid Intervention Team
 - Rope Rescue

5. Chief Meetings/Item of Note

- Compressor for Station 60 ordered
 - 21,646.35 (includes 2022 annual PM service, a \$650.00 value)
- Calumet County Chiefs Meeting
 - January 6th
- COVID-19 Vaccine Rollout
 - Week of January 18th
- Three new hires
 - Ben Simons - EMS
 - Gina Erickson – Station 70
 - Sam Schuhart – Station 70
- SCBA/mask flow testing
 - Required annually

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue

Jgerl@harrison-wi.org

Harrison Fire Rescue

Menasha, WI

This report was generated on 2/18/2021 10:24:04 AM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 01/01/2021 | End Date: 02/17/2021

Incident Date	Address	Incident Type
01/01/2021	Faro Springs RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
01/01/2021	Margaret CT, Sherwood, WI 54169	Dispatched & cancelled en route
01/02/2021	Margaret CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/02/2021	Handel DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/04/2021	Firelane 12 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/04/2021	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/05/2021	Hearthstone DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/06/2021	Lower Cliff RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/10/2021	Firelane 2 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/11/2021	Schmidt RD, Harrison, WI 54130	Dispatched & cancelled en route
01/12/2021	Firelane 2 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/12/2021	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/13/2021	Margaret CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/13/2021	Victorian DR, Harrison, WI 54915	Smoke scare, odor of smoke
01/14/2021	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/15/2021	County Highway B, Woodville (Town of), WI 54129	Motor vehicle accident with injuries
01/15/2021	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/15/2021	County EE, Hilbert, WI 54129	Water & ice-related rescue, other
01/16/2021	Dundas RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
01/17/2021	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/18/2021	N Marx RD, Harrison, WI 54129	Building fire
01/19/2021	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/19/2021	Old Highway RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/20/2021	County Highway BB, Harrison, WI 54129	Detector activation, no fire - unintentional
01/20/2021	Manitowoc RD, Menasha, WI 54942	Cover assignment, standby, moveup
01/21/2021	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/21/2021	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/21/2021	Royaltron DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/23/2021	Winding Trail DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/23/2021	Skippers LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/24/2021	Robinhood WAY, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/26/2021	Macky DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/27/2021	Firelane 4 RD, Harrison, WI 54952	Off-road vehicle or heavy equipment fire
01/27/2021	Highway 55, Sherwood, WI 54169	Building fire
01/28/2021	Andrew DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/29/2021	Silver CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/30/2021	Firelane 12 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/31/2021	Stumpf AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/01/2021	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/02/2021	Firelane 12 RD, Harrison, WI 54952	Good intent call, other
02/03/2021	Rosebud LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



02/03/2021	Blue Heron CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/05/2021	N Harwood RD, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/06/2021	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/07/2021	County Highway N, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/08/2021	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/09/2021	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
02/10/2021	Lake Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/11/2021	Schmidt RD, Woodville (Town of), WI 54110	Motor vehicle accident with injuries
02/12/2021	Blue Heron CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/12/2021	Darboy DR, Harrison, WI 54915	Building fire
02/13/2021	Clifton RD, Sherwood, WI 54169	Alarm system activation, no fire - unintentional
02/13/2021	Hickory DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/13/2021	HWY 55, Harrison, WI 54952	Carbon monoxide incident
02/15/2021	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/15/2021	Tranquil WAY, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/15/2021	Windsor CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/15/2021	Bouquet DR, Harrison, WI 54915	Alarm system activation, no fire - unintentional
02/16/2021	Colin ST, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/16/2021	Blackoak ST, Harrison, WI 54952	Good intent call, other
02/16/2021	Manitowoc RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/16/2021	Harrisville CT, Harrison, WI 54952	Carbon monoxide incident

Total incidents: 62

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



HARRISON JANUARY 2021

HARRISON	825	826	833	846	836	837	TOTAL	JANUARY	COMPLAINTS:	CITATIONS:
HOURS WORKED	166	124.5	132.8	24.9	8.3	8.3	464.8	HOURS WORKED	THEFT	4 OPERATE AFTER SUSP/REV
DAILY MILES	1347	1306	1442	348	40	65	4548	DAILY MILES	DAMAGE	2 OPERATE W/O INSURANCE
COMPLAINT HRS	15	10	20.1	2		0.6	47.7	COMPLAINT HRS	SUSPICIOUS SITUATION	3 OPERATE W/O MUFFLER
FOLLOW UP HRS	1	1.8	6.1	1.7			10.6	FOLLOW UP HRS	911 HANG UP	9 OPERATE W/O REQUIRED LAMPS
ACCIDENT INV HRS	1.5	1.8				1	4.3	ACCIDENT INV HRS	FRAUD	10 POSSESS TOBACCO BY MINOR
ACC FOLLOW UP HRS							0	ACC FOLLOW UP HRS	TRESPASS	1 OPERATE LEFT OF CENTER
AGENCY ASSIST HRS	0.5	2.5	1.8	0.8	4.2		9.8	AGENCY ASSIST HRS	HARASS	2 SPEED
SHERIFF COMPL. INV.	30	10	19	5		1	65	SHERIFF COMPL. INV.	SUSPICIOUS VEHICLE	3 OPEN INTOXICANTS - PASSENGER
SHERIFF FOLLOW UP	4	4	6	2			16	SHERIFF FOLLOW UP	RECKLESS DRIVER	7 FAIL TO STOP FOR SCHOOL BUS
SHERIFF ASSIST		2					2	SHERIFF ASSIST	MISCELLANEOUS	1 OPERATE W/O LICENSE
REPORT ACCIDENT		2				1	3	REPORT ACCIDENT	ORDINANCE	1 OWI -1ST
NONREPORTABLE	3						3	NONREPORTABLE	HAZARD	3 DRUG PARAPHERNALIA
ACCIDENT FOLLOW UP							0	ACCIDENT FOLLOW UP	WELFARE	7
ACCIDENT ASSIST	2						2	ACCIDENT ASSIST	ANIMAL	3
AGENCY ASSISTS	2	2	1	1	1		7	AGENCY ASSISTS	SUSPICIOUS PERSON	3
CITIZEN ASSIST		1	1				2	CITIZEN ASSIST	PARKING	3
MOTORIST ASSIST	1	2	1	1			5	MOTORIST ASSIST	JUVENILE	2
PROPERTY CHECKS			1				1	PROPERTY CHECKS	DISTURBANCE	1
ARRESTS	1						1	ARRESTS		
WARRANT ATTEMPT			1				1	WARRANT ATTEMPT		
TRAFFIC CITS.	14	3	9				26	TRAFFIC CITS.		
ORD. CITS.	4		1				5	ORD. CITS.		
JUV ALCOHOL CITS.							0	JUV ALCOHOL CITS.		
O. W. I. ARRESTS	1						1	O. W. I. ARRESTS	ARRESTS:	
WRITTEN WARNINGS	13	7	40	7			67	WRITTEN WARNINGS	OWI - 1ST	1
15 DAYS	4	2	3				9	15 DAYS		
PARKING CITS.							0	PARKING CITS.		
HOUSE ALARM							0	HOUSE ALARM		
BUSINESS ALARM							0	BUSINESS ALARM		
ALARM ASSIST							0	ALARM ASSIST		
AMB. ASSIST	1	5	1				7	AMB. ASSIST		
FIRE ASSIST	2						2	FIRE ASSIST		

**Village of Harrison
January-21 Zoning Permit Report**

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	2	2	\$ 640,000	\$ 640,000	5	5	\$ 1,405,000	\$ 1,405,000
Two Family (units)	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Multi Family (units)	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Additions	3	3	\$ 112,115	\$ 112,115	0	0	\$ 0	\$ 0
Acc. Structures	1	1	\$ 3,000	\$ 3,000	0	0	\$ 0	\$ 0
Miscellaneous	2	2	\$ 10,000	\$ 10,000	3	3	\$ 26,934	\$ 26,934
Total Residential	8	8	\$ 765,115	\$ 765,115	8	8	\$ 1,431,934	\$ 1,431,934
Com./Ind.								
New	1	1	\$ 550,000	\$ 550,000	0	0	\$ 0	\$ 0
Additions	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Acc. Structures	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Miscellaneous	0	0	\$ 0	\$ 0	1	1	\$ 7,600	\$ 7,600
Total Com./Ind.	1	1	\$ 550,000	\$ 550,000	1	1	\$ 7,600	\$ 7,600
Combined Total	9	9	\$ 1,315,115	\$ 1,315,115	9	9	\$ 1,439,534	\$ 1,439,534

Number of Vacant Lots Remaining 220

Treasurer's Report of Income and Expenses- Statements Ending 01/31/2021

Investor's Community Bank Business Checking Account 0300 (GENERAL)	
Beginning Balance	\$4,424,798.17
Credit	\$246,107.55
Debit	\$1,761,573.93
Ending Balance	\$2,909,331.79
Investor's Community Bank Checking Account 1753 (TAXES)	
Beginning Balance	\$10,813,525.63
Credit	\$6,689,782.82
Debit	\$5,552,377.27
Ending Balance	\$11,950,931.18
Investor's Community Bank Business Checking Account 8500 (TOWN)	
Beginning Balance	\$11,057.75
Credit	\$0.00
Debit	\$0.00
Ending Balance	\$11,057.75
BMO Harris Bank Checking Account 1189 (FIRE DEPARTMENT)	
Beginning Balance	\$179.57
Credit	\$0.00
Debit	\$7.68
Ending Balance	\$171.89
Investors Community Bank Checking Account 1937 (UTILITIES)	
Beginning Balance	\$0.00
Credit	\$25,000.00
Debit	\$448.37
Ending Balance	\$24,551.63
Total Ending Balance of All Checking Accounts	\$14,871,492.61

Investor's Community Bank Money Market 0310 (GENERAL)	
Beginning Balance	\$1,865,276.63
Credit	\$0.00
Debit	\$0.00
Interest Paid	\$322.98
Ending Balance	\$1,865,599.61
Investor's Community Bank Tax Money Market 1110	
Beginning Balance	\$470,356.69
Credit	\$0.00
Debit	\$0.00
Interest Paid	\$81.44
Ending Balance	\$470,438.13
East Wisconsin Savings Bank Money Market 4895	
Beginning Balance	\$289,128.13
Credit	\$0.00
Debit	\$0.00
Interest Paid	\$115.26
Ending Balance	\$289,243.39

	Investors Community Bank Money Market 6956 (UTILITIES)	
Beginning Balance		\$0.00
Credit		\$1,093,023.95
Debit		\$25,015.00
Interest Paid		\$0.00
Ending Balance		\$1,068,008.95
	Associated Bank Money Market 3417 (UTILITIES)	
Beginning Balance		\$0.00
Credit		\$122,234.27
Debit		\$0.00
Interest Paid		\$0.44
Ending Balance		\$122,234.71
Total Ending Balance of All Money Market Accounts		\$3,815,524.79

	Local Government Investment Pool	
Beginning Balance		\$248,851.56
Credit		\$0.00
Debit		\$0.00
Interest Paid		\$19.59
Ending Balance		\$248,871.15

	Community First Credit Union CD 70008	
Beginning Balance		\$324,297.53
Dividend Paid		\$0.00
Ending Balance		\$324,297.53
	State Bank of Chilton CD 0343	
Beginning Balance		\$127,297.05
Interest Paid		\$0.00
Ending Balance		\$127,297.05
	State Bank of Chilton CD 1028	
Beginning Balance		\$312,454.70
Interest Paid		\$0.00
Ending Balance		\$312,454.70
	State Bank of Chilton CD 0368	
Beginning Balance		\$262,792.62
Interest Paid		\$0.00
Ending Balance		\$262,792.62
	East Savings CD 7150	
Beginning Balance		\$255,691.88
Interest Paid		\$0.00
Ending Balance		\$255,691.88
Total Ending Balance of All CDs		\$1,282,533.78

Jennifer Weyenberg, Clerk-Treasurer

Harrison Utilities - Topics for Review

Presented 2/23/2021

Short Term (1-3 Months)

Office

- A. Closing out 2020 financial information within Harrison Utilities' instance of Workhorse
 - 1) Recording payments for connections fees, developer reimbursements, real estate inquiries, well permits, bulk water usage and other miscellaneous receipts.
 - 2) Interfacing between Utility Billing and Municipal Accounting regarding utility bill payments
 - 3) Submission of Fiscal Year 2020 materials to Erickson & Associates for audit
- B. Completing the transition of vendor payments from Harrison Utilities (HU) office to Village of Harrison (VOH) office for 2021 services/invoices.
- C. Getting onto a shared instance of Workhorse between HU and VOH
- D. Beginning to deposit both physical payments (cash/checks) and electronic payments (Payment Service Network deposits) into Investors bank.
- E. Assessments – Locating and updating documentation of deferred assessments and recapture agreements in order to determine outstanding receivables and liabilities.
- F. Connection Fees - Revising sanitary sewer connection fees regarding commercial, industrial, and agricultural connections.
- G. Developer agreements & lien waivers
- H. Organizational structure, staffing, and cross-training

Operations

- I. Risk and Resilience Emergency Response Plan
- J. DNR annual meter exchange program
- K. Compilation of digital mapping details containing as-builts and laterals

Intermediate Term (3-6 Months)

Office

- L. PSC regulatory compliance
 - 1) 2020 Annual Report due June 1, 2021 due to state-wide extension for COVID
 - 2) Revised Rate File due June 7, 2021 to correct deficiencies in previous submission
 - 3) Water Connection Fee reimbursement
- M. DNR regulatory compliance
 - 1) Consumer Confidence Report (CCR) due July 1, 2021
 - 2) Compliance Maintenance Annual Report (CMAR) due June 30, 2021

Operations

- N. Manhole rehabilitation
- O. Lift Station #6 building improvements
- P. Seasonal operator's assistant

Long Term (Beyond 6 Months)

Office

- Q. Annual Budget
- R. Municipal Code – Revision of code regarding water, sanitary sewer, and wells
- S. Office Operational Improvements
 - 1) ACH payment adoption
 - 2) Online forms for sewer connection permits, well permits, real estate inquiries, move-in/move-outs
- T. Records retention

Operations

- U. Lift Station #3 force main repair/replacement
- V. Curb box repair program – generate an upkeep plan/budget
- W. Blacktopping of Lift Station #4 apron to HWY 10/114 and Lift Station #6 driveway
- X. GIS mapping of system infrastructure and assets
- Y. Scada systems for lift stations

APPLICATION FOR BOARDS, COMMITTEES OR COMMISSIONS

Preference (please check):

- VILLAGE BOARD PLAN COMMISSION ZONING BOARD OF APPEALS
 ELECTION INSPECTOR FIRE COMMISSION ADMINISTRATIVE COMMITTEE

Name Audrey Moore

Address 16085 Coral Ct.

Resident of Harrison (# of years) 11 Phone _____

Name of Employer AASD - Appleton West HS

Occupation Fine Arts Aide Phone _____

Education (Please indicate the highest grade completed or highest degree and major course of study.)

Master of music - Flute performance

Civic and other activities (Please list past and present civic activities and organizational memberships, especially those which may be relevant to the appointment you are seeking.)

This would be my first civic activity.

Time constraints relative to the duties of the committee or commission position

Tuesday 3-8
Sunday 5-9

What do you believe to be the most important task or basic mission of the committee or commission in which you are interested?

Best use of tax payer dollars
Communication with residents

To the best of your knowledge and belief, would there be any conflict of interest (personal business, investments, etc.) if you were appointed to a committee or commission? If yes, why?

NO

Comments (Please briefly describe other qualifications, experience, and other information which you would like the Board to consider or which you believe are particularly relevant to the appointment you are seeking.)

I would like to share my opinion and perspective as a resident of the Village of Harrison

Return by mail to:
Village of Harrison
W5298 Hwy 114
Harrison, WI 54952

Or email to the Village Clerk at: jweyenberg@harrison-wi.org

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: February 23rd, 2021

Title:

Review/Approve Rules and Procedures for Village Board Meetings

Issue:

Should the Village of Harrison modify the previously approved rules and procedures for Village Board meetings?

Background and Additional Information:

The current rules and procedures for Village Board meetings was approved on September 30th, 2014 and includes procedures for both the Town of Harrison and the Village of Harrison. Since the Town Board no longer exists, the current policy has been reviewed and updated and all references to the town have been removed.

Budget/Financial Impact:

None.

Motion:

To approve the amended rules and procedures for board meetings. (2/3rds vote is needed amended the rules and procedures per the rules)

Attachments:

Amended rules and procedures for village board members.

VILLAGE OF HARRISON
RULES AND PROCEDURES FOR BOARD MEETINGS

Meetings

A. Regular Meetings

1. Village of Harrison Board Meets in the Community Room at the Harrison Municipal Building W5298 State Park Road at 6:00 PM.
2. Regular meetings of the board shall be held on the last Tuesday of the Month, (and the Second Tuesday of the month as needed).
3. Meeting dates and times may be changed by a majority vote of the board.
4. All meetings require an agenda.
5. All motions need to be based on agenda items.

B. Special Meetings

1. Any two trustees or President may call a special meeting by filing a written notice with the village clerk. The clerk, in turn, shall immediately notify each village board member of the date, time and purpose of the special meeting.
2. A special meeting may be called, without notice, at regularly convened board meetings if a quorum is present. A special meeting may also be called if all members consent to the hold of such meeting.
3. Special meetings shall be deemed regular meetings for the purpose of transacting any business that may be permitted by law.

Preparation of Agenda

The Village President along with Village staff shall be responsible for determining those items which shall be placed on the agenda for each board meeting. Any two board members may request in writing that the Village President include any item appropriate for Village Board action on the agenda for any meeting. The request must be made at least five business days prior to the meeting.

Presiding Officer

The presiding officer shall preserve order, conduct the proceedings of the board, and be its parliamentarian. If a board member does not follow the board's rules, the presiding officer may, on his or her own motion, or shall, at a member's request, call the offending member to order. The board, if appealed to, shall decide the matter. The presiding officer may speak on any question, make any motion, and vote on all matters submitted to the board for consideration.

Quorum Required

A quorum is necessary for the transaction of any village board business. A majority of the members elect shall constitute a quorum.

Call to Order

The village president shall at the hour appointed call the trustees to order. The village president shall preside at all meetings of the board. If the village president is absent, the clerk shall call the board to order and reside until the board selects another trustee to preside at the meeting.

Absence of Members

If a board member for any reason cannot attend a regularly scheduled meeting, he or she shall notify the clerk or Village President.

Reading of Ordinances

All proposed ordinances shall be read before the board may vote on them. Each ordinance shall also be read:

1. At the time of its initial introduction (title only);
2. Immediately prior to the board's actual vote on it (title only).

Point of Order

Any board member may raise a question or point of order. The point of order must be raised at the time of the alleged breach of order occurs. The presiding officer shall, in turn, immediately rule on the question of order, subject to an appeal to the board. The appeal may be sustained by a majority vote of the members present, exclusive of the presiding officer.

Adjournment

Any board member may move to adjourn a meeting. If any agenda item is not considered before a motion to adjourn is adopted, it shall automatically be referred to the board's next regular meeting, unless the motion provides for a specific date and hour.

Reconsideration of Question

Any member who voted with the prevailing side on any question may move for reconsideration of the vote immediately after the vote at the same meeting.

Mail Correspondence

Mail correspondence addressed to the Board is to be opened by the Village President with another Trustee as a witness. Mail addressed to an individual board members are to be given to them to open.

Order of Business

The business of the board shall be conducted in the following order:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Public Hearing (if any)
5. Correspondence or Communication from Board or Staff
6. Public Comments
7. Reports
 - a) Harrison Fire and Rescue
 - b) Calumet County Sheriff's Dept.
 - c) Village Manager
 - d) Planning and Zoning
 - e) Parks and Trails
 - f) Public Work Department / Engineering
 - g) Harrison Utilities
 - h) Clerk-Treasurer (Statement of Income and Expenses)
8. Corrections and Approval of the Previous Meetings Minutes
9. Payment of Bills and Claims
10. Appointments
11. Unfinished Business from Previous Meetings
12. New Business for Consideration or Action
13. Future Agenda Items
14. Closed Session (if any)
15. Adjournment

Order of Action

1. Introduction
2. Opening Discussion
3. Motion
4. Final Discussion
5. Clerk to repeat the Motion
6. Vote

Introduction of Business

A. Introduction of Requirements

All ordinances, resolutions, memorials or other communications shall be in writing, contain a brief statement of their content, indicate the name of the presenting member and prior to their consideration by the board, be delivered to the clerk. Any trustee may require at any time the reading in full of any matter while it is before the board.

B. Filing

Each proposed ordinance or resolution shall be filed in the office of the clerk at least 5-business days prior to the scheduled board meeting at which the measure is to be introduced. If for good cause this pre-filing is impractical, the board may waive this requirement. The Village Clerk is responsible for postings, minutes and records.

C. Reintroduction Restricted

No proposed ordinance or resolution, having once been defeated, may be introduced in the same or in the substantially same form until 90 days after the date when the ordinance or resolution was defeated.

D. Availability to the Board

Agenda and Packets are to be made available to the Board at least 4 Business Days prior to the meetings.

E. Unofficial Meeting Minutes

Board and/or Staff are not to publicly disclose any items of a Village Board Meeting until the meeting minutes are approved and published, outside of normal business.

F. Meeting Minutes

Village Clerk or Designee is responsible for recording and maintaining all regular meeting minutes. Minutes are to be presented and approved at the following regular meeting and posted as timely as possible.

Voting

A. Termination of Debate

Any member wishing to terminate the discussion can ask to move to a vote if the majority of the members present agree. The board would then vote on any pending amendments and then on the main question.

B. Majority Vote Required

A majority vote shall be necessary for passage or approval, unless a larger number is required by law. In all other cases, a majority of the votes cast shall be necessary for board action, provide a quorum has voted.

C. Abstentions

1. A board member shall not vote on a proposed ordinance, order, resolution or proposition in which he or she has a direct pecuniary or personal interest not common to other board members.
2. A board member who abstains from voting shall not be counted for determining members present.

D. Vote Change

A board member may change his or her vote on a matter up to the time the next item is introduced.

Manner of Deliberation

A. Method

No board member shall address the board until recognized by the presiding officer. The board member shall then address the presiding officer and keep all remarks to the question under discussion. The trustee shall also avoid personal confrontation when speaking.

B. Recognition of Board Member

When two or more members simultaneously seek recognition, the presiding officer shall name the member who spoke first.

No motion shall be withdrawn without the consent of the trustees making and seconding the motion.

C. Termination of Debate

Any member wishing to terminate the debate if the majority of the members present agree. The board would then vote on any pending amendments and then on the main question.

Suspension of Rules

These rules or any part of them may be suspended in connection with any matter under consideration by a recorded vote of two-thirds (2/3) of the members present.

Amending of Rules

By a record vote of two-thirds (2/3) of all the members of the board, these rules or any part of them may be amended.

Robert's Rules of Order to Govern Board

In the absence of a standing rule, the board shall be governed by *Robert's Rules of Order Newly Revised*, unless contrary to state law.

Approved

Village President

Village Clerk

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: February 23rd, 2021

Title:

Farm Lease for Village Owned Property on CTH N

Issue:

Should the Village approve the farm lease for the Village owned property on CTH N?

Background and Additional Information:

At our last Village Board Meeting it was presented that Mr. Ken Mader requested to renew the lease for the 26 Acre Village owned property on CTH N at the \$160/Acre he had paid for the last several years. The direction was to see if we could be compensated closer to \$250/ Acre. After talking with Ken, he would be willing to pay \$200/Acre.

In the past, the Village has had a farm lease with Mr. Ken Mader to maintain and cultivate the land owned by the Village located on CTH N. Mr. Mader farms the land directly to the south of this property and would like to continue to farm the Village property until such time as it is developed.

The benefit to the Village of having this land farmed is that this will prevent weeds from growing up on the property and the Village will not have to spend money to maintain it.

Budget/Financial Impact:

Increase in revenue of approximately \$5,200.00.

Recommendation:

Staff recommends approving the farm lease with Mr. Ken Mader.

Attachments:

Draft Lease Agreement.

FARM LEASE

THIS INDENTURE made and entered into this 23rd of February, 2021, by and between the Village of Harrison ("Lessor"), and Ken Mader ("Lessee").

WITNESSETH:

1. **Lease Premises.**

Lessor does hereby lease the following described premises in the Village of Harrison, State of Wisconsin to wit:

All of Lot One (1), of Certified Survey Map No. 1978, filed in the office of the Register of Deeds for Calumet County, Wisconsin in Volume 14 of Certified Survey Maps on Page 123, as Document No. 265890, being part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 11, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin.

Calumet County Tax ID No. 39144

The parties agree that for purposes of determination of the rent due hereunder, the parcels subject to this lease total approximately 26 acres.

2. **Term.**

This lease shall be a term of one year, commencing April 1st, 2021 to April 1st, 2022. In the event that Leaser shall sell or otherwise need any portion of the property which is subject of this lease during the term of said lease, the Lessor may, at its sole option, terminate and cancel this lease by giving a thirty (30) day notice to Lessee, who shall thereupon vacate the premises in accordance with the terms of such notice.

Lessee shall be permitted to enter upon the leased premises, after termination of the lease in accordance with this paragraph 2, to harvest any crops that are currently growing on said premises.

3. **Effect of Early Termination.**

In the event this lease is not terminated by Lessor pursuant to provisions of paragraph 2, above, Lessor or his successor in the title shall be responsible for damages suffered by Lessee, including the reasonable value of crops damaged or unable to be harvested as a

result of said termination. In the event this lease is terminated by Lessee, Lessee shall forfeit any and all claims of any nature whatsoever for any work performed, materials or supplies, including seed provided, or any other cost which Lessee may have incurred.

4. **Obligations of Lessee.**

Lessee shall use said property for general farming purposes and shall care for the same according to standard industry practices and shall mow all land not seeded or planted for the following crop season. Lessee warrants herein that he shall not use the chemical compound found in atrazine or any other chemical which may prevent for any period of time residential grass growth on any lands leased hereunder unless authorized in writing by the Village Manager of the Village of Harrison.

5. **Sublease.**

Should Lessee desire to sublease such property, prior written approval of Lessor shall be obtained by Lessee.

6. **Rent.**

The rent shall be two hundred (\$200.00) per acre annually which results in a total yearly payment of Five Thousand Two Hundred (\$5,200.00).

7. **Payment of Rent.**

Rent shall be paid in one payment of Five Thousand Two Hundred (\$5,200.00). Payment is due on or before April 1st, 2021.

8. **Hold Harmless and Certificate of Insurance.**

Lessee shall save and hold harmless Lessor from any and all claims, actions or liability for any injury or damage to property or persons occurring on or about the premises demised hereunder where such injury or damage has arisen out of Lessee's actions or inaction or that of Lessee's agents, contractors, or employees. This hold harmless is intended to protect Lessor from any and all claims and actions for injury or damage to the fullest extent provided by law, including payment for actual attorney fees reasonably incurred as a result of any such claim. To ensure Lessee's ability to perform under this provision, Lessee shall provide a certificate of general liability insurance in an amount of not less than One million Dollars, (\$1,000,000.00) naming Lessor as an additional insured as a term and condition of this lease.

9. **Miscellaneous.**

Lessee promises and agrees to pay the rent as provided herein and not to underlease or sublet said premises or any portion thereof or assign this lease without prior written consent of Lessor. Lessee further agrees to quit and deliver the same to Lessor peacefully and quietly at the end of the term of this lease and to keep the same in good repair as the same are in at the commencement of the term of the lease. Lessee further agrees to use and improve said premises using standard industry practices and to provide Lessor access to view the premises at all reasonable times. If Lessee shall fail to pay rent at the aforesaid times expressed in this lease or shall underlease or sublet the premises without written consent of Lessor, Lessor may enter and expel Lessee and /or his assigns from the premises forthwith and thereupon said Lessee shall be held to have forfeited any rent that he may have paid hereunder and shall be liable to Lessor for any such payment or payments of rent hereunder which are then due and unpaid.

The covenants herein contained shall bind the parties mutually and their respective heirs, personal representatives, administrators, and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this lease to be executed personally or by their duly authorized officers and their seals affixed hereto on the day and year first written above.

LESSOR: _____ *Village of Harrison*

LESSEE: _____ *Ken Mader*

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

February 23, 2021

Title:

Ord V21-06 Stormwater Utility Ordinance Amendments

Issue:

Should the Village Board approve an amendment to the Stormwater Utility ordinance to allow for credits and adjustments?

Background and Additional Information:

In October 2020, the Village adopted Ordinance V20-16, Amending the Garners Creek Stormwater Utility to the Village of Harrison Stormwater Utility. The purpose of the amendment was to expand the stormwater utility from the Garners Creek area to the whole Village in order to address the Lake Winnebago phosphorus limits requirements. The existing ordinance provides for stormwater rate charges, parcel classification, charges for new construction, and methods of appeal.

The proposed amendment will add a section for credits and adjustments. The Village President received information from the Village of Fox Crossing regarding their stormwater utility ordinance. Fox Crossing provides credits to non-residential parcels where the owner installs and maintains private stormwater management facilities on-site. Credits can be earned based on the percentage of sediment removal on-site. Fox Crossing also provides adjustments to non-residential parcels if the ERUs may be incorrect and to residential parcels under several scenarios in which a property owner owns multiple parcels. The proposed ordinance closely follows the Fox Crossing ordinance.

Action Options:

1. Adopt Ordinance V21-06.
2. Adopt Ordinance V21-06 with amendments.
3. Postpone action.
4. Do not adopt ordinance.

Attachments:

- Ord V21-06 (changes highlighted in *italics* and underline on pages 5 & 6)

ORDINANCE V21-06

AN ORDINANCE ADOPTING AMENDMENTS TO STORMWATER UTILITY FOR THE VILLAGE OF HARRISON, WISCONSIN.

WHEREAS, the Village adopted Ordinance V20-16 Establishment of a Stormwater Utility; and

WHEREAS, the Village wishes to amend the Ordinance to provide provisions for credits and adjustments; and

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet & Outagamie Counties, Wisconsin, that Section 20.04 of the Code of Ordinances is amended as follows:

[Note: Amended language in *italics and underline*]

20.04 IN GENERAL

20.04.010 Establishment Of A Stormwater Utility

20.04.020 Authority Of Stormwater Utility

20.04.021 Definitions

20.04.022 Stormwater Rate Charges

20.04.023 Stormwater Parcel Classification

20.04.0235 Credits And Adjustments

20.04.024 Stormwater Charges For New Construction

20.04.025 Method Of Appeal

20.04.026 Special Assessment Authority

20.04.030 Established Regulations

20.04.040 Issuance Of Citations

20.04.050 Schedule Of Cash Deposits

20.04.010 Establishment Of A Stormwater Utility

The Village of Harrison finds that the management of stormwater and other surface water discharge within and beyond Garners Creek, Kankapot Creek and Lake Winnebago (the "Village's Waterways) is a matter that affects the health, safety and welfare of the Village, its citizens and businesses, and others in the surrounding area. Those elements of the system that provide for the collection of and conveyance of stormwater are of benefit and provide service to all properties within the Village of Harrison. The cost of operating and maintaining the Village stormwater management system and financing necessary repairs, replacements, improvements and extensions thereof should, to the extent practicable, be allocated in relationship to the benefits enjoyed and services received therefrom.

There is hereby established a Village of Harrison Stormwater Utility. The operation of the Stormwater Utility shall be under the supervision the Village Board. The Village Manager shall be in charge of the Stormwater Utility.

(Ord. No. 93(Ser. 2003), § 1, 9-30-2003)

HISTORY

Amended by Ord. V20-16 on 10/27/2020

20.04.020 Authority Of Stormwater Utility

The Village through the Stormwater Utility, may acquire, construct, lease, own, operate, maintain, extend, expand, replace, clean, dredge, repair, conduct, manage and finance such real estate and facilities as are deemed by the Village to be proper and reasonably necessary for a system of storm and surface water management. These facilities, may include, without limitation by enumeration, surface and underground drainage facilities, sewers, water courses, retaining walls and ponds, best management practices, and such other facilities as will support a stormwater management system.

(Ord. No. 93(Ser. 2003), § 2, 9-30-2003)

HISTORY

Amended by Ord. V20-16 on 10/27/2020

20.04.021 Definitions

For the purpose of this chapter, the following definitions shall apply: Words used in the singular shall include the plural, and the plural, the singular; words used in the present tense shall include the future tense; the word "shall" is mandatory and not discretionary; the word "may" is permissive. Terms not specifically defined herein shall have the meaning defined in NR 216.002, Wisconsin Administrative Code, and as the same may be amended from time to time, if defined therein; or if not therein defined, shall be constructed to have the meaning given by common and ordinary use, as defined in the latest edition of Webster's Dictionary.

DEVELOPED PROPERTY: The term "developed property" means the real property that has been altered from its natural state by the addition of any improvements that may include a building, structure, impervious surface, and change in grade or landscaping.

DUPLEX UNIT: The term "duplex unit" means any residential space identified for habitation by members of the same household attached to only one other residential space as classified by the Village Building and Zoning Codes.

DWELLING UNIT: The term "dwelling" means any residential space identified for habitation by members of the same household or as classified by the Village Board and Zoning Codes. A dwelling unit includes, but is not limited to, single family homes, manufactured homes, duplexes, multi-family apartments, residential condominiums and townhouse living units.

EQUIVALENT RUNOFF UNIT (ERU): The term "ERU" means that statistical average horizontal impervious area of "single family homes" on the date of the original utility creation. The horizontal impervious area includes but is not limited to all areas covered by structure, roof extensions, patios, porches, driveways and sidewalks.

IMPERVIOUS AREA OR IMPERVIOUS SURFACE: The term "impervious area or impervious surface" means areas that have been paved, covered or compacted to inhibit the natural infiltration of water into the soil or cause water to run off the area in greater quantities or at an increased rate of flow from the present under natural conditions as undeveloped property. Such areas may include, but are not limited to roofs, roof extensions, patios, porches, driveways,

sidewalks, pavement, gravel, athletic courts and compacted surfaces. Excluded from this definition are undisturbed land, lawn and fields.

MANAGER: The term "Manager" means the Village Manager, or his/her designee.

NON-RESIDENTIAL PROPERTY: The term "non-residential property" means any developed lot or parcel not exclusively residential as defined herein, but not limited to, transient rentals (such as hotels and motels), mobile home park, commercial, industrial, governmental property and parking lots.

RESIDENTIAL PROPERTY: The term "residential property" means any lot or parcel developed exclusively for residential purposes including, but not limited to, single-family homes, manufactured homes, duplexes, multi-family apartments, residential condominiums and townhouse living units.

RUNOFF: The term "runoff" means the surface water, including rain and snow melt, which is inhibited by impervious surfaces from naturally infiltrating into soil.

STORMWATER FACILITIES: The term "stormwater facilities" means all constructed facilities or natural features used for treating, collecting, storing and conducting stormwater to, through and from drainage areas to point of final outlet. Stormwater facilities collectively constitute a stormwater system.

UNDEVELOPED PROPERTY: The term "undeveloped property" means that which has not been altered from its natural state by the addition of any improvements, such as a building, structure, impervious surface, change of grade or landscaping. Agriculture cropland is classified as undeveloped property. For new construction, a property shall be considered developed pursuant to this ordinance upon review of the actual impervious area by January 1st of each year.

HISTORY

Adopted by Ord. V20-16 on 10/27/2020

20.04.022 Stormwater Rate Charges

By this ordinance, the Village Board is establishing the rate charge upon each lot and parcel within the Village of Harrison for services and facilities provided by the Stormwater Utility. The actual charges to be imposed, the establishment of formulas for calculations of the charges, the establishment of specific customer classifications, may be made by resolution of the Village Board.

Rate charges may include:

- A. **Base Charge (BC):** The base charge may be imposed on all property in the Village. The base charge will be designed to reflect the fact that all properties benefit from the stormwater management activities of the Village and that all property contribute in some way to the stormwater discharge that must be managed by the Village. The base charge will be designed to collect the administrative costs of the stormwater utility and the portion of the capital costs not covered by special assessment. The base charge may be based upon the size of the parcel of property.

- B. Equivalent Runoff Unity Charge (ERU): This charge shall be imposed on all property that has any developed impervious area. The ERU will be designed on the basis of a typical residential unit of property. Other units of property will be charged multiples of the ERU, based upon the impervious area contributing to surface water runoff.
- C. Special Charges (SC): This charge may be imposed on property that is in an area specially benefited by a particular stormwater management facility. The special charges will be developed to reflect the benefits/services in a particular area that may not be appropriate to spread to property throughout the Village. The special charges will be calculated on an ERU basis.

Stormwater Utility charges will be placed on the yearly tax bills for payment.

HISTORY

Adopted by Ord. V20-16 on 10/27/2020

20.04.023 Stormwater Parcel Classification

- A. For purposes of imposing the stormwater charges, all lots and parcels within the Village of Harrison are classified into the following five (5) customer classes;
 - 1. Residential - Single-Family
 - 2. Residential – Duplex
 - 3. Residential - Multi-Family and Condominium
 - 4. Non-residential
 - 5. Undeveloped
- B. The Manager shall have a list created of all lots and parcels within the Village of Harrison and assign a classification of residential, non-residential or undeveloped to each lot or parcel.
- C. The average square footage of impervious area of the ERU is established to be equivalent to 3,623 square feet.
- D. The charges imposed for single-family residential properties shall be a rate for one (1) ERU.
- E. The charges imposed for duplex residential properties shall be the rate for six-tenths (0.6) of one (1) ERU per each individual dwelling unit existing on the property (ERU rate multiplied by the number of dwelling units). The charges imposed for residential condominium plats with a maximum of two dwelling units shall be the rate for six-tenths (0.6) of one (1) ERU per each individual dwelling unit.
- F. The charges imposed for multi-family apartment, condominium and townhouse residential properties shall be the same as non-residential properties, except residential condominium plats with a maximum of two dwelling units shall be the same as duplex residential properties.

- G. The charges imposed for non-residential properties shall be the rate for one (1) ERU, multiplied by the numerical factor obtained by dividing the total impervious area of a non-residential property by the square footage of one (1) ERU. The numerical factor shall be rounded down to the nearest one-tenth (0.1), for example:
1. (ERU rate multiplied by impervious area (square feet)/3,623 square feet).
- H. No charges shall be imposed for undeveloped properties.

The Manager, or his/her designee, shall be responsible for determining the impervious area, based upon the best available information, including, but not limited to, data supplied by the Building Inspector, aerial photography, the property owner, tenant or developer. The Manager may require additional information, as necessary, to make the determination. The billing amount shall be updated to reflect any additions to the impervious area. Upon property owner's written notification and request, the Manager shall review impervious area for possible reductions.

HISTORY

Adopted by Ord. V20-16 on 10/27/2020

20.04.0235 Credits And Adjustments.

- A. Credits. The Village may provide credits against the Stormwater Utility fees charged for nonresidential parcels where the owner installs and maintains private stormwater management facilities on site which effectively reduce surface water runoff from that parcel, or which improve the quality of stormwater runoff from that parcel. Credits must be applied for and may be granted in accordance with the Stormwater Utility Credit Policy on file with the Manager.
- B. Adjustments.
1. NONRESIDENTIAL PARCELS. A nonresidential property owner may have the number of ERUs assigned to its property adjusted. Nonresidential customers who believe the number of ERUs assigned to their property to be incorrect may submit a written adjustment request to the Manager. The allocated ERUs may be adjusted if the owner can provide information stamped by a certified engineer or surveyor showing the impervious surface square footage calculation as determined by the Manager is incorrect. The Manager may also adjust impervious surface square footage calculations if it is determined by the Manager that errors were made in the original calculations due to misinterpretation or inaccuracies of the information used to determine impervious surface.
 2. RESIDENTIAL PARCELS. A residential property owner may have the number of ERUs assigned to the property or properties adjusted. Residential customers who own more than one contiguous parcel may have their ERUs adjusted if the owner requests an adjustment or if the Manager determines an adjustment is appropriate under the following circumstances:
 - a. Where a single-family home is physically located on two or more parcels, the property owner shall be assessed a charge of one ERU.
 - b. Where a single-family home is located on one parcel with one or more contiguous unbuildable parcel(s) under the same ownership, the property owner shall be charged one ERU for all the parcels combined.

c. Garage lots under the same ownership as the single-family home located across the street shall be charged one ERU for both parcels combined.

- C. Review procedure. Within 30 days of application to the Manager for a credit or adjustment, the Manager shall issue a written notice as to whether the request has been granted, denied, or granted in part. The written notice shall set forth the reason or reasons for the decision and shall be sent to the customer by mail.
- D. Effective date. Any ERU adjustment granted shall thereafter be used to calculate the customer's user charges. The reduction shall only apply for the period of time subsequent to the filing of the request for adjustment. There shall be no retroactive adjustment for user charges imposed prior to the filing of the request.
1. Exception. Any requests filed prior to April 1, 2021 may be adjusted for the prior year at the determination of the Manager.

20.04.024 Stormwater Charges For New Construction

The owner of any new construction shall be liable for stormwater charges, under this ordinance, based upon the actual impervious area on January 1st of each year.

HISTORY

Adopted by Ord. V20-16 on 10/27/2020

20.04.025 Method Of Appeal

A. The Stormwater Utility charge may be appealed as follows:

1. A written appeal shall be filed with the Village Clerk; or
2. Within thirty (30) days of payment, a written challenge to the stormwater charge must be filed with the Manager on behalf of the customer, specifying all bases for the challenge, any supporting documentation, and the amount of the stormwater charge the customer asserts is appropriate. Failure to file a challenge within thirty (30) days of payment waives all right to later challenge to the charge.

A property owner not satisfied with the Manager's decision can appeal to the Village Board for their review and action within thirty (30) days from the date of the Manager's written decision. Both the property owner and Manager may supply additional written information to the Village Board. The Village Board may affirm, reverse or modify the Manager's decision. The Village Board's determination is final. Within thirty (30) days of the date of the Village Board's written decision, the property owner may appeal the decision to circuit court through a certiorari action.

HISTORY

Adopted by Ord. V20-16 on 10/27/2020

20.04.026 Special Assessment Authority

In addition to any other method for collection of the charges established pursuant to this ordinance for stormwater utility costs, the Village Board finds that these charges may be levied on property as a special charge pursuant to Wis. Stats. 66.0627. The charges established hereunder reasonably reflect the benefits conferred on property and may be assessed as special charges. The mailing of the bill for such charges to the owner will serve as notice to the owner

that failure to pay the charges when due may result in them being charged pursuant to the authority of Wis. Stats. 66.0627. In addition the Village may provide notice each October of any unpaid charges to the Stormwater Utility, which charges, if not paid by November 15, may be placed on the tax roll under Wis. Stats. 66.0627.

HISTORY

Adopted by Ord. V20-16 on 10/27/2020

20.04.030 Established Regulations

The regulations established pursuant to HVC 20.04.010 and HVC 20.04.020 shall be applicable to all portions of the Village of Harrison, as established by said ordinance and regulations, located within the village.

(Ord. No. 93(Ser. 2003), § 3, 9-30-2003)

HISTORY

Amended by Ord. V20-16 on 10/27/2020

20.04.040 Issuance Of Citations

The issuance of citations shall be under the authority of the village upon complaint to the village and shall be prosecuted either in municipal court or the circuit court of the county.

(Ord. No. 93(Ser. 2003), § 4, 9-30-2003)

HISTORY

Amended by Ord. V20-16 on 10/27/2020

20.04.050 Schedule Of Cash Deposits

The schedule of cash deposits for violations of said regulations shall be as specified within the ordinances and said schedule shall be as currently established or hereinafter amended by the Village Board of the Village of Harrison. A copy of the above-referenced schedule shall be kept on file in the village clerk's office, where it shall be available for public viewing during normal business hours.

(Ord. No. 93(Ser. 2003), § 5, 9-30-2003)

HISTORY

Amended by Ord. V20-16 on 10/27/2020

Adopted by the Village Board of the Village of Harrison, Wisconsin this 23rd day of February, 2021.

Kevin Hietpas, Village President

Attest: Jennifer Weyenberg, Village Clerk

Summary of Payments:

Jan 22-Feb 18, 2021

Check Register (General)				
10538-10640		posted 01/22-02/12	188,486.99	
*10589		4th qtr payroll	128.50	
Check Register (Utilities)				
22012-22033		posted 02/11-02/12	38,117.06	
Check Register (Tax Account)				
1308-1441		posted 01/26	58,030.59	
ACH (General)				
Verizon		transaction 01/25/21	47.95	
United HealthCare		transaction 02/10/21	13,559.35	
Wisconsin Retirement		transaction 01/29/21	21,029.84	
Merchant's Choice		transaction 02/02/21	163.24	
Delta Dental		transaction 02/01/21	1,379.03	
Sales & Use Tax Annual Filing		transaction 01/28/21	283.38	
ACH (Utilities)				
Spectrum Cable		transaction 01/27/21	254.95	
Waste Management		transaction 02/02/21	3221.4	
Lease Direct		transaction 02/09/21	32.29	
WE Energies		transaction 02/16/21	45.42	
Fleetcor Funding (Kwik Trip)		transaction 02/16/21	244.16	
Home Depot		transaction 02/18/21	198.73	
Payroll				
Payroll #3 net pay by direct dep		2/4/2021	28,163.06	
Payroll #4 net pay by direct dep		2/18/2021	40,606.96	
Payroll Taxes				
State Taxes		1/26/2021	1,981.37	
Federal Taxes		1/25/2021	15,047.21	
State Taxes		2/9/2021	2,123.56	
Federal Taxes		2/8/2021	8,521.18	
TOTAL			421,666.22	

Summary of Payments Approved By:

President Kevin Hietpas

Trustee Pete Stier

Trustee Scott Handschke

Trustee Darlene Bartlein

Trustee Mark Van Hefly

Trustee Lou Miller

Trustee Kirk Pontow

Presented by: Jennifer Weyenberg, Clerk-Treasurer
 Approved: January 26, 2021

INVESTORS COMMUNITY BANK

ALL Checks

Posted From: 1/22/2021 From Account:
Thru: 2/18/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
10538 2016593	1/26/2021	ACCURATE FULL SERVICE VEHICLE CENTER	
		Previous Year Expense	
100-06-52200-600-000		Fire Dept - Vehicle Maint. FROM 12/29/20 2019 SPARTAN TRK REPAIR	319.06
		Total	319.06
10539 B20000474810	1/26/2021	ADVANCED DISPOSAL	
		Previous Year Expense	
100-00-53620-000-000		Refuse and Garbage Services COMMERICAL TRASH DUMPSTER FOR DEC	85.00
100-00-53635-000-000		Recycling Services COMMERICAL RECYCLING DUMPSTER for DEC	58.00
100-00-53620-000-000		Refuse and Garbage Services FUEL FEE	0.00
100-00-53620-000-000		Refuse and Garbage Services LANDFILL TAX	0.00
100-00-53620-000-000		Refuse and Garbage Services RES TRASH 90 GALLON CARTS for DEC	33,074.88
100-00-53635-000-000		Recycling Services RES RECYCLING SINGLE STREAM DEC	15,176.44
100-00-53620-000-000		Refuse and Garbage Services REPLACEMENT CART(S) -	0.00
100-00-53620-000-000		Refuse and Garbage Services FALL PICK UP	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP-N9538 CLOVER RIDGE TR	55.00
100-00-53620-000-000		Refuse and Garbage Services BULKY PICKUP - W5792 HEARTHSTONE DR	150.00
100-00-53620-000-000		Refuse and Garbage Services BULKY PICKUP -	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY PICKUP -	0.00
100-00-53635-000-000		Recycling Services RESID RECYCLE	0.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER PARK DEC	0.00
100-00-53635-000-000		Recycling Services COMM RECYCLING PARK DEC	0.00

INVESTORS COMMUNITY BANK ALL Checks

Posted From: 1/22/2021 From Account:
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Check Nbr	Check Date	Payee	Amount
100-00-53620-000-000		Refuse and Garbage Services ENERGY & ENVIRONMENTAL FEE PARK 11/30/19	0.00
100-00-53620-000-000		Refuse and Garbage Services ADMIN, COMPLIANCE/IMPACT FEES PARK 11/30	0.00
Total			48,599.32
10540	1/26/2021	ANDERS AUTO PARTS, INC 1091205	
100-06-52200-600-000		Fire Dept - Vehicle Maint. FROM 1/20/21 FILTERS FIRE DEPT 1091205	45.24
Total			45.24
10541	1/26/2021	ARING EQUIPMENT CO INC 765521	
Previous Year Expense			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/21/20 OIL, FUEL, AIR FILTERS	430.86
Total			430.86
10542	1/26/2021	ASPEN TREE SERVICE LLC 01/12/2021 STATEMENT	
Previous Year Expense			
100-09-53311-900-000		Hwy Dept - Road Maintenance 11/25/20 TREE WORK SCHMIDT ROAD	3,280.00
Total			3,280.00
10543	1/26/2021	AUTOMOTIVE SUPPLY CO - KAUKAUNA 60893552	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 1/20/21 OIL 60893552	29.40
Total			29.40
10544	1/26/2021	BATTERIES PLUS BULBS #508 P35177238	
Previous Year Expense			
100-06-52200-400-000		Fire Dept - Supplies/Services BATTERIES FROM 12/31/20	213.90
Total			213.90
10545	1/26/2021	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR DECEMBER 2020	
Previous Year Expense			
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR DECEMBER 2020	7,525.00

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ALL Checks

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Total			7,525.00

10546 1/26/2021 BOBCAT PLUS
IG42508

100-09-53311-700-000	Hwy Dept - Equip Maintenance		131.67
	FROM 1/19/21 BOBCAT PARTS	IG42508	
Total			131.67

10547 1/26/2021 BROOKS TRACTOR INC - SUN PRAIRIE
R30302, D87575

100-09-53311-900-000	Hwy Dept - Road Maintenance		3,399.00
	FROM 1/15/21 WHEEL LOADER RENTAL	R30302	
100-09-53311-700-000	Hwy Dept - Equip Maintenance		186.12
	FROM 1/19/21 STROBE, LUBE	D87575	
Total			3,585.12

10548 1/26/2021 CARDMEMBER SERVICE
4798510057423846

Previous Year Expense

100-02-51400-400-000	Gen. Admin - Supplies		12.95
	FROM 12/12 CANVA GRAPHIC DESIGN		
100-02-51400-400-000	Gen. Admin - Supplies		15.74
	FROM 12/12 ADOBE		
100-06-52200-400-000	Fire Dept - Supplies/Services		185.40
	FROM 12/9 FIRE-DEX DEX-PRO GLOVES		
100-06-52200-400-000	Fire Dept - Supplies/Services		49.96
	FROM 12/12 WALMART STATION 60 PHONE		
100-06-52200-400-000	Fire Dept - Supplies/Services		860.85
	FROM 12/14 AMAZON LED FLASHLIGHT		
100-06-52200-400-000	Fire Dept - Supplies/Services		137.59
	FROM 12/15 LYNCH 2 J HOOK CLUSTERS		
100-06-57220-000-000	Fire Dept - Capital Outlay		2,064.00
	FROM 12/16 AMAZON CARBON MONOXIDE MONITO		
100-06-52200-400-000	Fire Dept - Supplies/Services		116.04
	FROM 12/16 NORTHERN TOOL HOSE REEL CART		
100-06-52200-400-000	Fire Dept - Supplies/Services		36.19
	FROM 12/17 AMAZON 3 RING BINDERS WHITE		
100-06-52200-400-000	Fire Dept - Supplies/Services		27.83
	FROM 12/20 AMAZON 3 RING BINDERS RED		
Total			3,506.55

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Posted From: 1/22/2021 From Account:
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Check Nbr	Check Date	Payee	Amount
10549 4798510057423846	1/26/2021	CARDMEMBER SERVICE	
100-02-51400-310-000		Gen. Admin - Dues FROM 1/4 WISC MUN CLERKS WMCA DUES	65.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/6 RANEYS SLIDETRAX FOR FENDERS	133.68
100-02-51400-310-000		Gen. Admin - Dues FROM 1/4 WI CITY COUNTY MGMT WCMA MBRSH	174.95
Total			373.63
10550 210443, 210734	1/26/2021	CARSTENS ACE HARDWARE	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/12/21 RECOIL ROPE 210443	3.90
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 1/19/21 LP GAS 210734	12.03
Total			15.93
10551 93964443	1/26/2021	ESRI INC.	
100-00-56900-000-110		Development ARC GIS MAINTENANCE 04/01/21 - 03/31/22 93964443	3,000.00
Total			3,000.00
10552 0170227-IN	1/26/2021	EZ GLIDE GARAGE DOORS & OPENERS	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 1/15/21 DOOR #8 OPERATOR 0170227-IN	975.00
Total			975.00
10553 31018	1/26/2021	FIREPENNY	
Previous Year Expense			
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/24/20 FIREFIGHTER GLOVES	1,137.39
Total			1,137.39
10554 21106/2, 21390/2, 21395/2	1/26/2021	KITZ & PFEIL - APPLETON	
100-09-53311-400-000		Hwy Dept - Supplies CUST 812330 - 1/5/21 TOLIET REPAIR PARTS 21106 / 2	57.97

INVESTORS COMMUNITY BANK

ALL Checks

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Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000		Hwy Dept - Supplies	15.98
	FROM 1/22/21	BUSHING, PIPE 21390 /2	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	32.11
	FROM 1/22/21	PIPE, HARDWARE MISC 21395 /2	
Total			106.06
10555 1/26/2021 L & S TRUCK CENTER 259276, 259343, 259370			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	214.99
	FROM 1/6/21	FUEL & AIR FILTERS, PARTS 259276	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	190.80
	FROM 1/13/21	TRKS 24, 25, 15 PARTS 259343	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	330.55
	FROM 1/15/21	PARTS 259370	
Total			736.34
10556 1/26/2021 LISOWE OIL DIV OF ADVANCED FUEL SERV 24805			
100-09-53311-600-030		Hwy Dept - Fuel	1,491.09
	FROM 1/14/21	24805	
Total			1,491.09
10557 1/26/2021 MCMAHON 921222, 921226, 921227, 921313			
Previous Year Expense			
100-09-57330-000-000		Capital Outlay - Road Projects	152.00
		SCHMIDT ROAD CULVERT REPLACEMENT	
100-09-57330-000-000		Capital Outlay - Road Projects	13,138.40
		RYFORD STREET EXTENSION	
100-09-57330-000-000		Capital Outlay - Road Projects	3,398.10
		HIGHLAND COURT CULVERT REPLACEMENT	
100-09-57330-000-000		Capital Outlay - Road Projects	2,449.30
		RYFORD & HIGHLINE BIDDING SERVICES	
100-09-57330-000-000		Capital Outlay - Road Projects	300.50
		2020 ASPHALT RESURFACING PROGRAM	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,396.50
	12/1/20	CORPORATE BOUNDARY UPDATE	
Total			20,834.80
10558 1/26/2021 MENARDS-APPLETON EAST 97698, 97852, 98115, 98168			

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Check Nbr	Check Date	Payee	Amount
100-09-53311-505-000		Hwy Dept - Building Maint	
		FROM 1/11/21 SUPPLIES	43.90
			97698
100-09-53311-505-000		Hwy Dept - Building Maint	
		FROM 1/14/21 TOLIETS AND SUPPLIES	641.88
			97852
100-09-53311-505-000		Hwy Dept - Building Maint	
		FROM 1/19/21 SHOP SUPPLIES	24.97
			98115
100-09-53311-505-000		Hwy Dept - Building Maint	
		FROM 1/20/21 STORAGE SUPPLIES	128.81
			98168
		Total	839.56
10559	1/26/2021	MGD INDUSTRIAL CORPORATION	
189162			
		Previous Year Expense	
100-09-53311-400-000		Hwy Dept - Supplies	
		FROM 12/28/20 SUPPLIES	102.67
		Total	102.67
10560	1/26/2021	MGD INDUSTRIAL CORPORATION	
189516			
100-09-53311-400-000		Hwy Dept - Supplies	
		FROM 1/11/21 SUPPLIES	342.85
			189516
		Total	342.85
10561	1/26/2021	MID-AMERICAN RESEARCH CHEMICAL	
0721568-IN			
100-09-53311-400-000		Hwy Dept - Supplies	
		SANITIZER, ODOR NEUTRALIZER FROM 1/8/21	304.81
		0721568-IN	
		Total	304.81
10562	1/26/2021	MIDWEST WORKWEAR	
5204			
		Previous Year Expense	
100-09-53311-400-000		Hwy Dept - Supplies	
		2020 LOGO WEAR G GORGES	178.76
		Total	178.76
10563	1/26/2021	MONROE TRUCK EQUIPMENT, INC	
831205, 495, 585, 792, 818, 961			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	
		FROM 12/29 VALVE, LOCK -WARRANTY REPLACE	319.46
		831205	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	
		FROM 1/19/21 #22 HYDRAULIC ACCUMULATOR	2,238.81
		831495	

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100-09-53311-400-000		Hwy Dept - Supplies	50.54
	1/19/21	VALVE, IN-LINE CHECK 831585	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	2,272.50
	1/13/21	BOSS CUTTINGEDGE 831792	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	-319.46
	1/14/21	WARRANTY REPLACE VALVE, LOCK 831818	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	320.16
	1/19/21	BOSS, TRUCKLIGHT LED 831961	
Total			4,882.01
10564	1/26/2021	MORTON SALT	
5402220856			
100-09-53311-903-000		Hwy Dept - Salt & Sand	11,123.34
	1/4/21	BULK SAFE-T-SALT 5402220856	
Total			11,123.34
10565	1/26/2021	MUNICIPAL PROPERTY INSURANCE CO.	
AC 40000487		POLICY 5000348 1/1/21-1/1/22	
100-00-51932-000-000		Insurance - Property and Crime	10,670.00
		AC 40000487 POLICY 5000348 1/1/21-1/1/22	
Total			10,670.00
10566	1/26/2021	NORTHEAST ASPHALT INC	
		CERTIFICATE OF PAYMENT #2 FINAL	
		Previous Year Expense	
100-09-57330-000-000		Capital Outlay - Road Projects	6,986.68
		CERTIFICATE OF PAYMENT #2 FINAL	
Total			6,986.68
10567	1/26/2021	NORTHEAST WISCONSIN STORMWATER CONSORTIUM	
2198			
100-00-51100-310-000		Village Board-Dues	1,180.00
		2021 NEWS MEMBERSHIP 2198	
Total			1,180.00
10568	1/26/2021	POMP'S TIRE SERVICE INC.	
320108092			
		Previous Year Expense	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,335.36
		FROM 12/21/20 TIRES	
Total			1,335.36

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ALL Checks

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10569 1910926	1/26/2021	RIESTERER & SCHNELL, INC Chilton	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	
		FROM 1/4/21 NUTS, CLAMPS, BOLTS, KNOB 1910926	139.88
Total			139.88
10570 781348-INV1	1/26/2021	SCHAEFFERS MFG CO	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	
		FROM 1/8/21 55 GAL SYNSHIELD 15W-40 781348-INV1	2,044.90
Total			2,044.90
10571 15430	1/26/2021	SKID & PALLET SERVICE	
			Previous Year Expense
100-00-53635-100-000		Compost Site	
		FROM 1/20/21 2020 COMPOST - SHREDDER	10,035.00
Total			10,035.00
10572 606836401010921	1/26/2021	SPECTRUM- 6401	
100-02-51400-400-006		Gen. Admin - Service Contracts	
		ACC 606836401 SERVICE PERIOD 1/08-2/07	424.91
Total			424.91
10573 S1092621011	1/26/2021	STAMPS.COM	
100-02-51400-400-006		Gen. Admin - Service Contracts	
		METER 7434038 SERVICE FEE 1/1-1/31 S1092621011	39.99
Total			39.99
10574 8573, 8582	1/26/2021	STUMPF EXCAVATING & TRUCKING	
100-09-53311-505-000		Hwy Dept - Building Maint	
		PUMP HOLDING TANK SHOP 1/11/21 8573	120.00
100-09-53311-505-000		Hwy Dept - Building Maint	
		PUMP HOLDING TANKS 1/18/21 8582	240.00
Total			360.00
10575 485800	1/26/2021	SUPERIOR VISION INSURANCE	

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100-02-51400-200-000		Gen. Admin - Benefits	
		OFFICE VISION INSURANCE FOR FEB 21	485800
			73.95
100-09-53311-200-000		Hwy Dept - Benefits	
		SHOP VISION INSURANCE FOR FEB 21	485800
			59.85
100-01-51101-200-000		Planning - Benefits	
		PLANNER VISION INSURANCE FOR FEB 21	485800
			24.65
100-00-14500-000-000		Due from Special Purpose Dist.	
		UTILITIES VISION INSURANCE FOR FEB 21	485800
			88.03
Total			246.48
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10576	1/26/2021	TASC	
IN1948718			
100-02-51400-400-006		Gen. Admin - Service Contracts	
		JANUARY 2021 BILLING	IN1948718
			35.00
100-02-51400-400-006		Gen. Admin - Service Contracts	
		RENEWAL FEE 2021	IN1948718
			12.00
Total			47.00
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10577	1/26/2021	THEDACARE AT WORK	
298603			
			Previous Year Expense
100-06-52200-401-000		Fire Dept - Physicals	
		FROM 12/29/20 ERICKSON, SCHUHART, SIMONS	993.00
			993.00
Total			993.00
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10578	1/26/2021	TOWN OF STOCKBRIDGE	
		RENTAL AND PARTS FROM SERWE FOR PROJECT	
			Previous Year Expense
100-09-53311-901-000		Hwy Dept - Ditching/Grading	
		RENTAL AND PARTS FROM SERWE FOR PROJECT	1,445.02
			1,445.02
Total			1,445.02
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10579	1/26/2021	ULINE	
128482933			
100-09-53311-400-000		Hwy Dept - Supplies	
		FROM 1/4/21 CARPET MATS	128482933
			410.13
Total			410.13
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10580	1/26/2021	VILLAGE OF SHERWOOD	
000-0016-00			
			Previous Year Expense
100-09-57330-000-000		Capital Outlay - Road Projects	
		12/31/20 KESLER RD & STATE PARK RD	1,480.33

INVESTORS COMMUNITY BANK

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Total			1,480.33
10581	1/26/2021	WI DEPT OF JUSTICE ACCOUNT # G2028 12/1-12/31	
			Previous Year Expense
100-02-51400-400-000		Gen. Admin - Supplies ACCOUNT # G2028 12/1-12/31	14.00
Total			14.00
10582	1/26/2021	WIL-KIL PEST CONTROL 4078794, 4080005	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 4080005	47.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL 4078794	86.75
Total			133.75
10583	1/26/2021	WISCONSIN MEDIA 3661520	
			Previous Year Expense
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD DEC 1-DEC 31	75.51
100-00-51440-600-000		Elections - Publications BILL PERIOD DEC 1- DEC 31	59.54
Total			135.05
10584	1/27/2021	HOME DEPOT HEAVY DUTY TOOL CHEST	
100-09-53311-400-000		Hwy Dept - Supplies HEAVY DUTY TOOL CHEST	1,098.00
Total			1,098.00
10585	2/02/2021	CALUMET COUNTY REGISTER OF DEEDS RECORDING FEE	

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100-01-51101-400-000		Planning - Supplies	30.00
		RECORDING FEE	
Total			30.00
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	10586 2/02/2021	CITY OF APPLETON	
		Lexington Homes Agreement- City of App.	
100-09-57330-000-000		Capital Outlay - Road Projects	114,098.50
		Lexington Homes Agreement- City of App. n/a	
Total			114,098.50
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	10587 2/02/2021	VILLAGE OF HARRISON TREASURER- TAX COLLECTION	
		ID 40606 W4476 MERBACH STORMWATER	
100-00-41900-000-000		Other Taxes	2,211.35
		ID 40606 W4476 MERBACH STORMWATER	
100-00-41900-000-000		Other Taxes	1,294.45
		ID 40124 POWTS & STORMWATER ON HALL	
100-00-41900-000-000		Other Taxes	50.00
		ID 33524 STORMWATER FARMERS FIELD	
100-00-41900-000-000		Other Taxes	60.00
		ID 35906 REFERENCE ONLY- HOLLY ST CONDO	
100-00-41900-000-000		Other Taxes	50.00
		ID 41068 ASSESSED W/ 41062	
100-00-41900-000-000		Other Taxes	1,074.15
		ID 38138 PAPERMAKER RIDGE SIDEWALK	
100-00-41900-000-000		Other Taxes	862.70
		ID 37596 WOODLAND TRAILS II LAW & TRANS	
100-00-41900-000-000		Other Taxes	1.64
		ID 37922 WOODLAND TRAILS II OUTLOT 6	
100-00-41900-000-000		Other Taxes	50.00
		ID 42996 W6505 MANITOWOC RD STORMWATER	
100-00-41900-000-000		Other Taxes	939.68
		ID 45058 HIDDEN PINES OUTLOT 1	
100-00-41900-000-000		Other Taxes	290.29
		ID 40120 HWY 114 STORM WATER	
100-00-41900-000-000		Other Taxes	1,010.76
		ID 40122 HWY 114 STORMWATER	
100-00-41900-000-000		Other Taxes	50.00
		ID 41716 ASSESSED WITH ID 41714	

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Total			7,945.02
10588	2/02/2021	VILLAGE OF SHERWOOD TAX BILL 13562 GARB/RECYC	
100-06-52200-400-000		Fire Dept - Supplies/Services TAX BILL 13562 GARB/RECYC	170.00
Total			170.00
10590	2/05/2021	ANDY TILMAN INV #21-14	
100-00-51100-400-000		Village Board-Supplies SETUP IPADS 21-14	385.00
Total			385.00
10591	2/05/2021	AUTOMOTIVE SUPPLY- APPLETON 11882856	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/28 DECAL REMOVER, SOCKET HOLDERS 11882856	40.43
Total			40.43
10592	2/05/2021	BRAD WELHOUSE JANUARY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone JANUARY CELL PHONE STIPEND	30.00
Total			30.00
10593	2/05/2021	BRUSH BOY CUSTOMS 1605	
100-09-53315-902-000		Hwy Dept - Signs FROM 1/29/21 FIRE NUMBER N7387	40.00
Total			40.00
10594	2/05/2021	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT 129005	
100-09-53311-903-000		Hwy Dept - Salt & Sand INVOICE 12/1 - 12/31/20 SALT & ICE	547.74
Total			547.74
10595	2/05/2021	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA 9907722	
Total			547.74

Previous Year Expense

Previous Year Expense

INVESTORS COMMUNITY BANK

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Posted From: 1/22/2021 From Account:
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Check Nbr	Check Date	Payee	Amount
100-00-52100-000-000		Law Enforcement - Contract	101,593.14
		2020 FOURTH QUARTER	
		Total	101,593.14
10596	2/05/2021	CHAD BOESCH	
		JANUARY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		JANUARY CELL PHONE STIPEND	
		Total	30.00
10597	2/05/2021	COTTINGHAM & BUTLER INSURANCE	
		205296	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	4,000.00
		FROM 1/14/21 COMP & ORG ANALYSIS 2 OF 5 205296	
		Total	4,000.00
10598	2/05/2021	D & D EQUIPMENT	
		CL15305	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	255.25
		FROM 1/27/21 FILTERS 540 LOADER CL15305	
		Total	255.25
10599	2/05/2021	EMERGENCY MEDICAL PRODUCTS, INC.	
		2227638 LESS SALES TAX-EXEMPT ON FILE	
100-08-52300-000-000		1st Responders - Operating Exp	592.96
		FROM 1/12/21 SUPPLIES 2227638	
		Total	592.96
10600	2/05/2021	FRANKS RADIO SERVICE INC	
		2020-2333	
		Previous Year Expense	
100-08-52300-000-000		1st Responders - Operating Exp	2,786.00
		FROM 12/30/20 MINITOR VI STORED VOICE	
		Total	2,786.00
10601	2/05/2021	GRANT GORGES	
		JANUARY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		JANUARY CELL PHONE STIPEND	
		Total	30.00

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Check Nbr	Check Date	Payee	Amount
10602	2/05/2021	HARRISON UTILITIES ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	37.53
Total			37.53
10603	2/05/2021	INTERSTATE BATTERY OF GREEN BAY 90140140, 90140309	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/26/21 BATTERY 90140140	30.98
100-09-53311-400-000		Hwy Dept - Supplies FROM 2/3/21 BATTERIES 90140309	53.96
Total			84.94
10604	2/05/2021	JARRED GERL JANUARY CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone JANUARY CELL PHONE STIPEND	40.00
Total			40.00
10605	2/05/2021	JEFF FUNK JANUARY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone JANUARY CELL PHONE STIPEND	40.00
Total			40.00
10606	2/05/2021	JEFF WISNET JANUARY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone JANUARY CELL PHONE STIPEND	30.00
Total			30.00
10607	2/05/2021	JENNIFER WEYENBERG JANUARY CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone JANUARY CELL PHONE STIPEND	40.00
Total			40.00
10608	2/05/2021	KAATS WATER CONDITIONING INC. ACCT 1130062	

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Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000		Hwy Dept - Supplies	60.21
		CHARGES THROUGH 1/19/21	
		Total	60.21
10609	2/05/2021	KAYLEE GREZINSKI	
		JANUARY CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	40.00
		JANUARY CELL PHONE STIPEND	
		Total	40.00
10610	2/05/2021	KIMBALL MIDWEST	
8546730			
100-09-53311-400-000		Hwy Dept - Supplies	112.53
		FROM 1/22/21 THERMO	
		8546730	
		Total	112.53
10611	2/05/2021	KUNDINGER FLUID POWER	
50626467			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	94.30
		FROM 1/26 SWVL ELBOW, PARKRIMP COUPLING	
		50626467	
		Total	94.30
10612	2/05/2021	LANGE ENTERPRISES, INC	
75272			
100-09-53315-902-000		Hwy Dept - Signs	1,098.67
		FROM 1/28/21 30 ROAD NAME SIGNS	
		75272	
		Total	1,098.67
10613	2/05/2021	MARK MOMMAERTS	
		JANUARY CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		JANUARY CELL PHONE STIPEND	
		Total	40.00
10614	2/05/2021	MCCLONE AGENCY	
4216			
		Previous Year Expense	
100-04-51500-315-000		Treasurer - Service Contracts	1,673.00
		20/21 TAX COLLECTOR BOND	
		Total	1,673.00

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Check Nbr	Check Date	Payee	Amount
10615 4320	2/05/2021	MCCLONE AGENCY	
100-00-51933-000-000		Insurance - Workers Comp.	26,921.00
21/22 WORKERS COMP		4320	
100-00-51932-000-000		Insurance - Property and Crime	2,229.00
21/22 CRIME POLICY YEAR 2 OF 3		4320	
100-00-51938-000-000		Insurance - General and Auto	16,883.00
21/22 GENERAL LIAB & AUTO PACKAGE		4320	
Total			46,033.00
10616 98733, 98736	2/05/2021	MENARDS-APPLETON EAST	
100-09-53311-900-000		Hwy Dept - Road Maintenance	72.91
FROM 2/1/21 2 MAIL BOXES		98733	
100-09-53311-900-000		Hwy Dept - Road Maintenance	52.99
FROM 2/1/21 GENTRY POST MOUNT COMBO		98736	
Total			125.90
10617 189984	2/05/2021	MGD INDUSTRIAL CORPORATION	
100-09-53311-400-000		Hwy Dept - Supplies	155.20
FROM 1/25/21 SUPPLIES		189984	
Total			155.20
10618 722419-IN	2/05/2021	MID-AMERICAN RESEARCH CHEMICAL	
100-09-53311-505-000		Hwy Dept - Building Maint	284.73
FROM 1/21/21 LINERS 60 G		0722419-IN	
Total			284.73
10619 JANUARY CELL PHONE STIPEND	2/05/2021	MIKE BRANTMEIER	
100-06-52200-500-022		Fire Station 60 - Telephone	30.00
JANUARY CELL PHONE STIPEND			
Total			30.00
10620 JANUARY CELL PHONE STIPEND	2/05/2021	MIKE NETT	
100-09-53311-500-022		Hwy Dept - Telephone	40.00
JANUARY CELL PHONE STIPEND			

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Total			40.00
10621	2/05/2021	MORTON SALT 5402245885	
100-09-53311-903-000		Hwy Dept - Salt & Sand FROM 1/29/21 BULK SAFE-T-SALT 5402245885	13,057.11
Total			13,057.11
10622	2/05/2021	NUISANCE PRO LLC 5717	
			Previous Year Expense
100-00-53441-000-000		Storm Sewer Maint./Ponds FROM 1/15/21 WEEKLY MUSKRAT TRAP PONDS	2,775.00
Total			2,775.00
10623	2/05/2021	OFFICE DEPOT BUSINESS CREDIT FROM 1/12/21 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies FROM 1/12/21 OFFICE SUPPLIES	111.16
Total			111.16
10624	2/05/2021	PARTSMASTER 23633599	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/20/21 HEX SHANK BIT SET 23633599	176.19
Total			176.19
10625	2/05/2021	POMP'S TIRE SERVICE INC. 320109405	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 1/29/21 UNIT 24 TIRES 320109405	714.36
Total			714.36
10626	2/05/2021	SERVICEMASTER BUILDING MAINTENANCE 35957	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 2/1/21 JANITORIAL FEBRUARY 35957	925.00
Total			925.00
10627	2/05/2021	SPECTRUM- 5101 607975101012421	

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100-02-51400-400-006		Gen. Admin - Service Contracts	131.99
		SERVICE PERIOD 1/23-2/22/21	
Total			131.99
<hr/>			
10628	2/05/2021	STEVE LITTLE	
JAN CELLPHONE STIPEND, REIMB PATIENT FORM			
100-08-52300-000-000		1st Responders - Operating Exp	30.00
		JANUARY CELL PHONE STIPEND	
100-08-52300-000-000		1st Responders - Operating Exp	295.00
		REIMBURSE EMS PATIENT REPORT FORMS	
Total			325.00
<hr/>			
10629	2/05/2021	STUMPF EXCAVATING & TRUCKING	
8587, 8592			
100-09-53311-505-000		Hwy Dept - Building Maint	120.00
		PUMP HOLDING TANK SHOP 1/26/21	8587
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		PUMP HOLDING TANKS 2/1/21	8592
Total			360.00
<hr/>			
10630	2/05/2021	TANNER MAULICK	
GRADING ESCROW RETURN N9357 MULHOLLAND			
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9357 MULHOLLAND	
Total			1,500.00
<hr/>			
10631	2/05/2021	VILLAGE OF HARRISON	
PETTY CASH REIMBURSEMENTS FEB-NOV 20			
			Previous Year Expense
100-06-52200-301-000		Fire Dept - Petty Cash	1,500.00
		PETTY CASH REIMBURSEMENTS FEB-NOV 20	
Total			1,500.00
<hr/>			
10632	2/05/2021	WELLS FARGO FINANCIAL LEASING	
5013577130			
100-02-51400-400-006		Gen. Admin - Service Contracts	575.69
		COVERAGE PERIOD 1/17-2/16/21	5013577130
Total			575.69
<hr/>			
10633	2/05/2021	WESLEY POMPA	
JANUARY CELL PHONE STIPEND			

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100-07-52200-500-022		Fire Station 70 - Telephone JANUARY CELL PHONE STIPEND	30.00
Total			30.00
10634	2/05/2021	WIL-KIL PEST CONTROL 4080004	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 4080004	47.00
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL NA	0.00
Total			47.00
10635	2/05/2021	WORKHORSE SOFTWARE SERVICES 4216	
100-02-51400-400-006		Gen. Admin - Service Contracts 2021 SUPPORT FOR SOFTWARE	5,150.00
Total			5,150.00
10636	2/10/2021	GLATFELTER SPECIALTY BENEFITS FIRE DEPARTMENT AND EMS RETIREMENT	
100-06-52200-210-000		Fire Dept - Retirement FIRE DEPARTMENT RETIREMENT	19,935.50
100-08-52300-210-000		1st Responder - Retirement 1ST RESPONDER RETIREMENT	4,563.90
Total			24,499.40
10637	2/12/2021	BEST BUY Surface Pro for Code Enforcement	
100-09-53311-400-000		Hwy Dept - Supplies Surface Pro for Code Enforcement	871.98
Total			871.98

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10638	2/12/2021	CALUMET COUNTY TREASURER	
		CH. 70.114 PILT FOR TAX YEAR 2020	
100-00-26400-000-000		Payments in Lieu of Taxes	3,896.06
		CH. 70.114 PILT FOR TAX YEAR 2020	
Total			3,896.06
10639	2/12/2021	FOX VALLEY TECHNICAL COLLEGE	
		CH 70.114 PILT FOR TAX YEAR 2019	
100-00-26400-000-000		Payments in Lieu of Taxes	764.50
		CH 70.114 PILT FOR TAX YEAR 2019	
Total			764.50
10640	2/12/2021	HILBERT SCHOOL DISTRICT	
		CH. 70.114 PILT FOR TAX YEAR 2020	
100-00-26400-000-000		Payments in Lieu of Taxes	7,861.26
		CH. 70.114 PILT FOR TAX YEAR 2020	
Total			7,861.26
Grand Total			501,235.59

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Total Expenditure from Fund # 100 - GENERAL FUND	501,235.59
Total Expenditure from all Funds	501,235.59

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22012	2/11/2021	BATTERIES PLUS BULBS #508 P35902899	
610-00-57921-000-000		Office Supplies & Expenses FROM 1/21REPLACE BATTERY EMERGENCY PHONE P35902899	17.97
620-00-57851-000-000		Office Supplies & Expenses FROM 1/21REPLACE BATTERY EMERGENCY PHONE P35902899	17.98
Total			35.95
22013	2/11/2021	CRANE ENGINEERING SALES INC 397929-00	
620-00-57832-000-000		Maint Collection Syst Pumping FROM 1/19 SERVICE UNPLUG NORTH SUCTION 397929-00	2,448.37
Total			2,448.37
22014	2/11/2021	DAVE DORNFELD REIMB PART FOR LIFT #4 GEN, CLOTHING	
620-00-57832-000-000		Maint Collection Syst Pumping REIMBURSE PART-LIFT STATION #4 GENERATOR	16.89
610-00-57641-000-000		Operation Supplies & Expenses 2021 CLOTHING REIMBURSEMENT	77.81
620-00-57827-000-000		Operation Supplies & Expenses 2021 CLOTHING REIMBURSEMENT	77.81
Total			172.51
22015	2/11/2021	KITZ & PFEIL - APPLETON 21366 /2, 21371 /2	
620-00-57832-000-000		Maint Collection Syst Pumping FROM 1/21 LIFT #4 PART AIR RELEASE SOUTH 21366 /2	49.67
610-00-57641-000-000		Operation Supplies & Expenses FROM 1/21 2 PROPANE TANKS EXCHANGE 21371 /2	17.99
620-00-57827-000-000		Operation Supplies & Expenses FROM 1/21 2 PROPANE TANKS EXCHANGE 21371 /2	17.99
Total			85.65
22016	2/11/2021	MIDWEST WORKWEAR 5750	
610-00-57641-000-000		Operation Supplies & Expenses FROM 1/29 2021 CLOTHING TOM VAN ZEELAND 5750	74.24
620-00-57827-000-000		Operation Supplies & Expenses FROM 1/29 2021 CLOTHING TOM VAN ZEELAND 5750	74.24

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Total			148.48
22017 2021-018	2/11/2021	NEENAH-MENASHA SEWERAGE COMMISSION	
620-00-57829-000-000		Sewerage Treatment Charges	15,996.50
		FROM 1/20 WASTEWATER TREATMENT 2021-018	
620-00-57870-000-000		Interest Expense - CWF Loan	1,641.00
		FROM 1/20 CLEAN WATER LOAN INTEREST 2021-023	
620-00-57875-000-000		Amortization Expense-CWF Loan	4,765.00
		FROM 1/20 CLEAN WATER LOAN DEBT 2021-023	
Total			22,402.50
22018 394606	2/11/2021	NORTHERN LAKE SERVICE INC	
610-00-57641-000-000		Operation Supplies & Expenses	295.00
		FROM 1/28 Q1 2021 WATER SAMPLES 394606	
Total			295.00
22019 72021	2/11/2021	SPEEDY CLEAN	
620-00-57832-000-000		Maint Collection Syst Pumping	3,455.00
		FROM 1/8 LIFT STATION #4 VAC & WATER JET 72021	
Total			3,455.00
22020 2060	2/11/2021	ULTIMATE CLEANING LIMITED	
610-00-57935-000-000		Maintenance of General Plant	94.50
		FROM 1/14 FEBRUARY 2021 CLEANING SERVICE 2060	
620-00-57865-000-000		Maintenance of General Plant	94.50
		FROM 1/14 FEBRUARY 2021 CLEANING SERVICE 2060	
Total			189.00
22021 4109	2/11/2021	WORKHORSE SOFTWARE SERVICES	
610-00-57923-000-000		Outside Services Employed	312.50
		2021 MUNICIPAL ACCOUNTING 6 MONTHS	
620-00-57852-000-000		Outside Services Employed	312.50
		2021 MUNICIPAL ACCOUNTING 6 MONTHS	
Total			625.00

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22022 9004333255	2/12/2021	CLEAR WATER TESTING LLC	
610-00-57641-000-000		Operation Supplies & Expenses FROM 1/13/21 MONTHLY WATER SAMPLE TESTS 9004333255	96.00
Total			96.00
22023 39775700	2/12/2021	CRANE ENGINEERING SALES INC	
620-00-57832-000-000		Maint Collection Syst Pumping LIFT ST #4 ROTATING ELEMENT NORTH PUMP 397757-00	4,173.00
Total			4,173.00
22024 0320599	2/12/2021	FERGUSON WATERWORKS #1476	
610-00-57652-000-000		Maintenance of Services METER COUPLERS 0320599	626.00
Total			626.00
22025 2021 CLOTHING REIMBURSEMENT	2/12/2021	GRANT T LAUE	
610-00-57641-000-000		Operation Supplies & Expenses 2021 CLOTHING REIMBURSEMENT	162.50
620-00-57827-000-000		Operation Supplies & Expenses 2021 CLOTHING REIMBURSEMENT	162.50
Total			325.00
22026 1061357011	2/12/2021	JP GRAPHICS INC	
610-00-57921-000-000		Office Supplies & Expenses BILLING POSTCARDS 1061357011	573.50
620-00-57851-000-000		Office Supplies & Expenses BILLING POSTCARDS 1061357011	573.50
Total			1,147.00
22027 INV 97707 ACCT 31110431	2/12/2021	MENARDS-APPLETON EAST	
610-00-57641-000-000		Operation Supplies & Expenses GLOVES, BULBS, MASKS 97707	14.78
620-00-57827-000-000		Operation Supplies & Expenses GLOVES, BULBS, MASKS 97707	14.77

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620-00-57832-000-000		Maint Collection Syst Pumping	
		MALE ADAPTERS LS #4	0.68
		97707	
		Total	30.23
22028	2/12/2021	PACKERLAND RENT A MAT INC	
2751430			
610-00-57935-000-000		Maintenance of General Plant	
		RUGS/MATS	51.11
		2751430	
620-00-57865-000-000		Maintenance of General Plant	
		RUGS/MATS	51.11
		2751430	
		Total	102.22
22029	2/12/2021	PJ KORTENS & COMPANY INC	
10022676			
620-00-57832-000-000		Maint Collection Syst Pumping	
		LS #4 SUBMERSIBLE TRANSDUCER	1,241.81
		10022676	
		Total	1,241.81
22030	2/12/2021	POMP'S TIRE SERVICE INC.	
320108790			
610-00-57933-000-000		Transportation Expense	
		F-250 OIL CHANGE	30.73
		320108790	
620-00-57860-000-000		Transportation Expense	
		F-250 OIL CHANGE	30.72
		320108790	
		Total	61.45
22031	2/12/2021	SENTINEL SECURITY LLC	
20252			
610-00-57641-000-000		Operation Supplies & Expenses	
		MIDWAY RD PUMP STATION MONITOR 1/31/22	336.00
		20252	
		Total	336.00
22032	2/12/2021	SUPERIOR CHEMICAL CORPORATION	
289849			
610-00-57641-000-000		Operation Supplies & Expenses	
		D-GERM HAND RINSE	42.45
		289849	
620-00-57827-000-000		Operation Supplies & Expenses	
		D-GERM HAND RINSE	42.44
		289849	
		Total	84.89

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22033	2/12/2021	TIMES-VILLAGER	
25752		(WAVERLY) ANNUAL SUBSCRIPTION	
610-00-57641-000-000		Operation Supplies & Expenses	18.00
		ANNUAL SUBSCRIPTION 25752 (WAVERLY)	
620-00-57827-000-000		Operation Supplies & Expenses	18.00
		ANNUAL SUBSCRIPTION 25752 (WAVERLY)	
		Total	36.00
		Grand Total	38,117.06

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	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	2,841.08
Total Expenditure from Fund # 620 - SEWER UTILITY	35,275.98
Total Expenditure from all Funds	38,117.06

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Check Nbr	Check Date	Payee	Amount
1308	1/26/2021	AARON FREUND	
		2020 TAX REFUND PARCEL 36696	
100-00-21070-000-000		Overpayments Payable	64.41
		2020 TAX REFUND PARCEL 36696	
Total			64.41
1309	1/26/2021	ADAM NACKERS	
		2020 TAX REFUND PARCEL 37986	
100-00-21070-000-000		Overpayments Payable	1.61
		2020 TAX REFUND PARCEL 37986	
Total			1.61
1310	1/26/2021	AMY ECKLOR OR MATTHEW VANDENHEUVEL	
		2020 TAX REFUND PARCEL 34926	
100-00-21070-000-000		Overpayments Payable	81.79
		2020 TAX REFUND PARCEL 34926	
Total			81.79
1311	1/26/2021	AMY J HILL	
		2020 TAX REFUND PARCEL 37220	
100-00-21070-000-000		Overpayments Payable	133.49
		2020 TAX REFUND PARCEL 37220	
Total			133.49
1312	1/26/2021	ANDRAE OR REBECCA DOBBS	
		2020 TAX REFUND PARCEL 35490	
100-00-21070-000-000		Overpayments Payable	39.53
		2020 TAX REFUND PARCEL 35490	
Total			39.53
1313	1/26/2021	ANDREW DODGE	
		2020 TAX REFUND PARCEL 35266	
100-00-21070-000-000		Overpayments Payable	82.62
		2020 TAX REFUND PARCEL 35266	
Total			82.62
1314	1/26/2021	ANDREW GRUETT	
		2020 TAX REFUND PARCEL 34756	
100-00-21070-000-000		Overpayments Payable	82.72
		2020 TAX REFUND PARCEL 34756	

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			Total	82.72
1315	1/26/2021	ANDREW OR KIMBERLY FERMANICH 2020 TAX REFUND PARCEL 43882		
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 43882	53.55	
			Total	53.55
1316	1/26/2021	ANDREW OR NICHOLE DEGROOT 2020 TAX REFUND PARCEL 35016		
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35016	57.80	
			Total	57.80
1317	1/26/2021	ANDREW OR SHELLY DEXTER 2020 TAX REFUND PARCEL 41260		
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 41260	6.52	
			Total	6.52
1318	1/26/2021	ARLIE RATLIFF 2020 TAX REFUND PARCEL 38744		
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 38744	296.58	
			Total	296.58
1319	1/26/2021	BARBARA SMITH 2020 TAX REFUND PARCEL 42728		
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42728	397.45	
			Total	397.45
1320	1/26/2021	BENJAMIN WASSINK OR SAMANTHA GUTJAHR 2020 TAX REFUND PARCEL 34716		
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34716	77.59	
			Total	77.59
1321	1/26/2021	BERNARD SCHILTZ 2020 TAX REFUND PARCEL 44338		

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100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 44338	0.02
		Total	0.02
1322	1/26/2021	BILLIE JO WERNER	
		2020 TAX REFUND PARCEL 34546	
100-00-21070-000-000		Overpayments Payable	65.77
		2020 TAX REFUND PARCEL 34546	
		Total	65.77
1323	1/26/2021	BRANDON OR MAUREEN BITTTRICK	
		2020 TAX REFUND PARCEL 44638	
100-00-21070-000-000		Overpayments Payable	5,354.79
		2020 TAX REFUND PARCEL 44638	
		Total	5,354.79
1324	1/26/2021	BRENDAN MOSS	
		2020 TAX REFUND PARCEL 34418	
100-00-21070-000-000		Overpayments Payable	58.77
		2020 TAX REFUND PARCEL 34418	
		Total	58.77
1325	1/26/2021	BRENT SCHUETTPELZ	
		2020 TAX REFUND PARCEL 37664	
100-00-21070-000-000		Overpayments Payable	203.18
		2020 TAX REFUND PARCEL 37664	
		Total	203.18
1326	1/26/2021	BRIAN MULHANEY	
		2020 TAX REFUND PARCEL 45040	
100-00-21070-000-000		Overpayments Payable	1,027.80
		2020 TAX REFUND PARCEL 45040	
		Total	1,027.80
1327	1/26/2021	BRIAN OR JEANNINE POWELL	
		2020 TAX REFUND PARCEL 34788	
100-00-21070-000-000		Overpayments Payable	43.29
		2020 TAX REFUND PARCEL 34788	
		Total	43.29

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1328	1/26/2021	CANDI TESKE		
2020 TAX REFUND PARCEL 34814				
100-00-21070-000-000		Overpayments Payable	69.97	
2020 TAX REFUND PARCEL 34814				
			Total	69.97
1329	1/26/2021	CARLEEN BIESTERVELD		
2020 TAX REFUND PARCEL 35346				
100-00-21070-000-000		Overpayments Payable	55.51	
2020 TAX REFUND PARCEL 35346				
			Total	55.51
1330	1/26/2021	CHAD DORTON		
2020 TAX REFUND PARCEL 38246				
100-00-21070-000-000		Overpayments Payable	130.79	
2020 TAX REFUND PARCEL 38246				
			Total	130.79
1331	1/26/2021	CHARLES OR JEAN OTTONE		
2020 TAX REFUND PARCEL 34170				
100-00-21070-000-000		Overpayments Payable	126.37	
2020 TAX REFUND PARCEL 34170				
			Total	126.37
1332	1/26/2021	CHRISTOPHER HANSEN		
2020 TAX REFUND PARCEL 35674				
100-00-21070-000-000		Overpayments Payable	63.94	
2020 TAX REFUND PARCEL 35674				
			Total	63.94
1333	1/26/2021	CLARK VANSTRATEN		
2020 TAX REFUND PARCEL 36770				
100-00-21070-000-000		Overpayments Payable	221.94	
2020 TAX REFUND PARCEL 36770				
			Total	221.94
1334	1/26/2021	CRAIG & APRIL SCHMIDT		
2020 TAX REFUND PARCEL 36950				
100-00-21070-000-000		Overpayments Payable	25.34	
2020 TAX REFUND PARCEL 36950				

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			Total 25.34
1335	1/26/2021	DANIEL ARMSTRONG 2020 TAX REFUND PARCEL 33980	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 33980	59.87
			Total 59.87
1336	1/26/2021	DANIEL JOOSTEN 2020 TAX REFUND PARCEL 42560	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42560	1.07
			Total 1.07
1337	1/26/2021	DANIEL OR ERIKA ZAK 2020 TAX REFUND PARCEL 43732	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 43732	27.00
			Total 27.00
1338	1/26/2021	DARA RAKUN 2020 TAX REFUND PARCEL 42716	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42716	387.38
			Total 387.38
1339	1/26/2021	DAVID OR BRENDA SIPPLE 2020 TAX REFUND PARCEL 43868	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 43868	184.94
			Total 184.94
1340	1/26/2021	DEAN BIRLING 2020 TAX REFUND PARCEL 34982	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34982	2,826.79
			Total 2,826.79
1341	1/26/2021	DEAN BIRLING 2020 TAX REFUND PARCEL 34984	

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100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 34984	750.49
		Total	750.49
1342	1/26/2021	DEREK & DIANE ANDERSON	
		2020 TAX REFUND PARCEL 35360	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35360	65.24
		Total	65.24
1343	1/26/2021	DEREK OR JODIE STCLAIR	
		2020 TAX REFUND PARCEL 42568	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 42568	108.91
		Total	108.91
1344	1/26/2021	EDWARD OR JOANNA SCHULTZ	
		2020 TAX REFUND PARCEL 41466	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 41466	180.00
		Total	180.00
1345	1/26/2021	ERIC LATIMER	
		2020 TAX REFUND PARCEL 38266	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 38266	159.32
		Total	159.32
1346	1/26/2021	ERIC OLSON	
		2020 TAX REFUND PARCEL 35618	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35618	47.25
		Total	47.25
1347	1/26/2021	ETHAN OR KIMBERLY BRUNDIDGE	
		2020 TAX REFUND PARCEL 35066	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35066	41.77
		Total	41.77

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1348	1/26/2021	FREDERIQUE VIGNALI 2020 TAX REFUND PARCEL 34634	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34634	68.53
Total			68.53
1349	1/26/2021	GARRET CARNAHAN 2020 TAX REFUND PARCEL 38622	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 38622	7,402.22
Total			7,402.22
1350	1/26/2021	GREGORY GARVENS 2020 TAX REFUND PARCEL 39590	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 39590	217.13
Total			217.13
1351	1/26/2021	GREGORY GOHLKE 2020 TAX REFUND PARCEL 36754	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36754	66.31
Total			66.31
1352	1/26/2021	GREGORY KRAUSE 2020 TAX REFUND PARCEL 34878	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34878	61.21
Total			61.21
1353	1/26/2021	GREGORY LUENEBURG 2020 TAX REFUND PARCEL 37782	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 37782	54.57
Total			54.57
1354	1/26/2021	GREGORY OR NATALIE MCDONALD 2020 TAX REFUND PARCEL 37592	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 37592	87.42

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Total			87.42
1355	1/26/2021	GUY COONS 2020 TAX REFUND PARCEL 36784	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36784	53.87
Total			53.87
1356	1/26/2021	JACOB TENNESSEN 2020 TAX REFUND PARCEL 33764	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 33764	38.18
Total			38.18
1357	1/26/2021	JAMES PAHL 2020 TAX REFUND PARCEL 36712	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36712	217.18
Total			217.18
1358	1/26/2021	JAMES PETIT 2020 TAX REFUND PARCEL 36964	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36964	59.16
Total			59.16
1359	1/26/2021	JAMIE KNUDSON 2020 TAX REFUND PARCEL 37722	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 37722	0.89
Total			0.89
1360	1/26/2021	JANICE JANSEN 2020 TAX REFUND PARCEL 41730	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 41730	25.72
Total			25.72
1361	1/26/2021	JASON BOLZ 2020 TAX REFUND PARCEL 35306	

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100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35306	55.48
		Total	55.48
1362	1/26/2021	JASON DIEM OR WENDY WILBER	
		2020 TAX REFUND PARCEL 37866	
100-00-21070-000-000		Overpayments Payable	130.79
		2020 TAX REFUND PARCEL 37866	
		Total	130.79
1363	1/26/2021	JASON KILPATRICK	
		2020 TAX REFUND PARCEL 36178	
100-00-21070-000-000		Overpayments Payable	50.27
		2020 TAX REFUND PARCEL 36178	
		Total	50.27
1364	1/26/2021	JAY OR KATHLEEN STEINKE	
		2020 TAX REFUND PARCEL 40086	
100-00-21070-000-000		Overpayments Payable	3,066.92
		2020 TAX REFUND PARCEL 40086	
		Total	3,066.92
1365	1/26/2021	JAY RENTMEESTER	
		2020 TAX REFUND PARCEL 35754	
100-00-21070-000-000		Overpayments Payable	3,478.55
		2020 TAX REFUND PARCEL 35754	
		Total	3,478.55
1366	1/26/2021	JEAN KESSLER	
		2020 TAX REFUND PARCEL 40664	
100-00-21070-000-000		Overpayments Payable	16.85
		2020 TAX REFUND PARCEL 40664	
		Total	16.85
1367	1/26/2021	JEFFERY YOUNG	
		2020 TAX REFUND PARCEL 34020	
100-00-21070-000-000		Overpayments Payable	54.88
		2020 TAX REFUND PARCEL 34020	
		Total	54.88

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1368	1/26/2021	JEFFREY PLATH 2020 TAX REFUND PARCEL 43332	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 43332	24.85
		Total	24.85
1369	1/26/2021	JENNIFER ZACHEK 2020 TAX REFUND PARCEL 43734	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 43734	4,836.62
		Total	4,836.62
1370	1/26/2021	JERROD VANESS 2020 TAX REFUND PARCEL 36608	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36608	84.85
		Total	84.85
1371	1/26/2021	JESSICA OR RYAN RACETTE 2020 TAX REFUND PARCEL 38244	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 38244	79.30
		Total	79.30
1372	1/26/2021	JOEL WEEKS 2020 TAX REFUND PARCEL 33926	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 33926	38.54
		Total	38.54
1373	1/26/2021	JOHN DAVID BEUHLER 2020 TAX REFUND PARCEL 41580	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 41580	805.64
		Total	805.64
1374	1/26/2021	JOHN DIETZ 2020 TAX REFUND PARCEL 35242	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35242	81.39

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			Total 81.39
1375	1/26/2021	JON & KRISTI SICKLER 2020 TAX REFUND PARCEL 34066	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34066	80.68
			Total 80.68
1376	1/26/2021	JONATHAN ZINK 2020 TAX REFUND PARCEL 36900	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36900	202.74
			Total 202.74
1377	1/26/2021	JOSEPH ANDERSON 2020 TAX REFUND PARCEL 36018	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 36018	43.45
			Total 43.45
1378	1/26/2021	JOSEPH OR AMANDA SECOLA 2020 TAX REFUND PARCEL 43916	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 43916	31.48
			Total 31.48
1379	1/26/2021	JOSHUA OR ALEXANDRA REUSS 2020 TAX REFUND PARCEL 35984	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35984	118.84
			Total 118.84
1380	1/26/2021	JULIE MCQUINN 2020 TAX REFUND PARCEL 44274	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 44274	173.07
			Total 173.07
1381	1/26/2021	KAREN SEVERING 2020 TAX REFUND PARCEL 37002	

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100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 37002	64.84
		Total	64.84
1382	1/26/2021	KEITH BELLIN	
		2020 TAX REFUND PARCEL 36174	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 36174	47.02
		Total	47.02
1383	1/26/2021	KERRY WAUTERS	
		2020 TAX REFUND PARCEL 36264	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 36264	67.79
		Total	67.79
1384	1/26/2021	KEVIN GRAFF	
		2020 TAX REFUND PARCEL 35358	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35358	61.99
		Total	61.99
1385	1/26/2021	KEVIN KWASNY	
		2020 TAX REFUND PARCEL 45052	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 45052	4,099.37
		Total	4,099.37
1386	1/26/2021	KEVIN ROLAIN	
		2020 TAX REFUND PARCEL 36844	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 36844	181.47
		Total	181.47
1387	1/26/2021	LAWRENCE MCARTHUR	
		2020 TAX REFUND PARCEL 34472	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 34472	63.53
		Total	63.53

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1388	1/26/2021	LESLI SIMON 2020 TAX REFUND PARCEL 42720	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42720	111.31
		Total	111.31
1389	1/26/2021	LIRA MARTINEZ 2020 TAX REFUND PARCEL 34214	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34214	83.50
		Total	83.50
1390	1/26/2021	LORI LEBLANC 2020 TAX REFUND PARCEL 42670	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42670	96.80
		Total	96.80
1391	1/26/2021	MARC OR COURTNEY THIEL 2020 TAX REFUND PARCEL 44410	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 44410	147.83
		Total	147.83
1392	1/26/2021	MARCIA TREML 2020 TAX REFUND PARCEL 35952	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35952	3,895.76
		Total	3,895.76
1393	1/26/2021	MARCO GONZALEZ JR 2020 TAX REFUND PARCEL 35282	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35282	59.65
		Total	59.65
1394	1/26/2021	MARIA HERRERA 2020 TAX REFUND PARCEL 42742	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42742	394.67

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Total			394.67
1395	1/26/2021	MARK BRUNNER	
		2020 TAX REFUND PARCEL 37354	
100-00-21070-000-000		Overpayments Payable	108.38
		2020 TAX REFUND PARCEL 37354	
Total			108.38
1396	1/26/2021	MARK OR DAWN KOHL	
		2020 TAX REFUND PARCEL 35438	
100-00-21070-000-000		Overpayments Payable	61.50
		2020 TAX REFUND PARCEL 35438	
Total			61.50
1397	1/26/2021	MARK OR LORI BRAY	
		2020 TAX REFUND PARCEL 36978	
100-00-21070-000-000		Overpayments Payable	47.59
		2020 TAX REFUND PARCEL 36978	
Total			47.59
1398	1/26/2021	MARY ROBERTS	
		2020 TAX REFUND PARCEL 42702	
100-00-21070-000-000		Overpayments Payable	96.84
		2020 TAX REFUND PARCEL 42702	
Total			96.84
1399	1/26/2021	MARY VANHORN	
		2020 TAX REFUND PARCEL 34258	
100-00-21070-000-000		Overpayments Payable	79.95
		2020 TAX REFUND PARCEL 34258	
Total			79.95
1400	1/26/2021	MATTHEW GOODMAN	
		2020 TAX REFUND PARCEL 36044	
100-00-21070-000-000		Overpayments Payable	177.26
		2020 TAX REFUND PARCEL 36044	
Total			177.26
1401	1/26/2021	MATTHEW OR HEIDI WARNER	
		2020 TAX REFUND PARCEL 35436	

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100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35436	42.89
Total			42.89
1402	1/26/2021	MATTHEW OR MACKENZIE KLUSENDORF	
		2020 TAX REFUND PARCEL 37020	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 37020	8.59
Total			8.59
1403	1/26/2021	MICHAEL & LORI MISCHNICK	
		2020 TAX REFUND PARCEL 34036	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 34036	80.76
Total			80.76
1404	1/26/2021	MICHAEL BONGERS	
		2020 TAX REFUND PARCEL 41574	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 41574	222.92
Total			222.92
1405	1/26/2021	MICHAEL COBIA	
		2020 TAX REFUND PARCEL 35564	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 35564	62.52
Total			62.52
1406	1/26/2021	MICHAEL OR SHERI TREU	
		2020 TAX REFUND PARCEL 42554	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 42554	106.76
Total			106.76
1407	1/26/2021	MICHAEL WAGNER	
		2020 TAX REFUND PARCEL 37716	
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 37716	38.25
Total			38.25

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Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount	
1408	1/26/2021	MICHELLE KOLASINSKI		
2020 TAX REFUND PARCEL 36326				
100-00-21070-000-000		Overpayments Payable	80.08	
2020 TAX REFUND PARCEL 36326				
			Total	80.08
1409	1/26/2021	MIKE MILLER		
2020 TAX REFUND PARCEL 36022				
100-00-21070-000-000		Overpayments Payable	25.58	
2020 TAX REFUND PARCEL 36022				
			Total	25.58
1410	1/26/2021	NICHOLAS HOOYMAN		
2020 TAX REFUND PARCEL 34590				
100-00-21070-000-000		Overpayments Payable	67.30	
2020 TAX REFUND PARCEL 34590				
			Total	67.30
1411	1/26/2021	NICHOLAS OR TARA BEHNKE		
2020 TAX REFUND PARCEL 34278				
100-00-21070-000-000		Overpayments Payable	58.49	
2020 TAX REFUND PARCEL 34278				
			Total	58.49
1412	1/26/2021	OSCAR NAVARRO		
2020 TAX REFUND PARCEL 36686				
100-00-21070-000-000		Overpayments Payable	84.80	
2020 TAX REFUND PARCEL 36686				
			Total	84.80
1413	1/26/2021	PAMELA LEPLAVY		
2020 TAX REFUND PARCEL 42734				
100-00-21070-000-000		Overpayments Payable	2,016.29	
2020 TAX REFUND PARCEL 42734				
			Total	2,016.29
1414	1/26/2021	PATRICK SCHIESSL		
2020 TAX REFUND PARCEL 37802				
100-00-21070-000-000		Overpayments Payable	189.93	
2020 TAX REFUND PARCEL 37802				

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Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 189.93
1415	1/26/2021	PAUL WISNESKI	
2020 TAX REFUND PARCEL 39470			
100-00-21070-000-000		Overpayments Payable	433.23
2020 TAX REFUND PARCEL 39470			
			Total 433.23
1416	1/26/2021	PHILLIP PASTORELLI	
2020 TAX REFUND PARCEL 35526			
100-00-21070-000-000		Overpayments Payable	43.72
2020 TAX REFUND PARCEL 35526			
			Total 43.72
1417	1/26/2021	REBECCA PORATH	
2020 TAX REFUND PARCEL 37012			
100-00-21070-000-000		Overpayments Payable	3,519.32
2020 TAX REFUND PARCEL 37012			
			Total 3,519.32
1418	1/26/2021	ROBERT ELLIOTT	
2020 TAX REFUND PARCEL 35626			
100-00-21070-000-000		Overpayments Payable	44.88
2020 TAX REFUND PARCEL 35626			
			Total 44.88
1419	1/26/2021	ROBERT OR CAITLIN FERRY	
2020 TAX REFUND PARCEL 42428			
100-00-21070-000-000		Overpayments Payable	139.94
2020 TAX REFUND PARCEL 42428			
			Total 139.94
1420	1/26/2021	ROBERT OR KATIE BROETZMANN	
2020 TAX REFUND PARCEL 33682			
100-00-21070-000-000		Overpayments Payable	30.88
2020 TAX REFUND PARCEL 33682			
			Total 30.88
1421	1/26/2021	ROBERT OR MARY LEWINSKI	
2020 TAX REFUND PARCEL 37374			

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ALL Checks

Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21070-000-000		Overpayments Payable	
		2020 TAX REFUND PARCEL 37374	2.91
Total			2.91
1422	1/26/2021	ROSE CASEY	
		2020 TAX REFUND PARCEL 42690	
100-00-21070-000-000		Overpayments Payable	128.78
		2020 TAX REFUND PARCEL 42690	
Total			128.78
1423	1/26/2021	RYAN OR JESSICA BOWDEN	
		2020 TAX REFUND PARCEL 35382	
100-00-21070-000-000		Overpayments Payable	75.94
		2020 TAX REFUND PARCEL 35382	
Total			75.94
1424	1/26/2021	RYAN OR TRACI LEE	
		2020 TAX REFUND PARCEL 34744	
100-00-44205-000-000		Dog Licenses Fees	67.45
		2020 TAX REFUND PARCEL 34744	
Total			67.45
1425	1/26/2021	SARA FAUST	
		2020 TAX REFUND PARCEL 34510	
100-00-21070-000-000		Overpayments Payable	67.01
		2020 TAX REFUND PARCEL 34510	
Total			67.01
1426	1/26/2021	SCOTT MUSICH	
		2020 TAX REFUND PARCEL 34142	
100-00-21070-000-000		Overpayments Payable	66.56
		2020 TAX REFUND PARCEL 34142	
Total			66.56
1427	1/26/2021	SHAWN & CHERYL ESSLINGER	
		2020 TAX REFUND PARCEL 35044	
100-00-21070-000-000		Overpayments Payable	60.19
		2020 TAX REFUND PARCEL 35044	
Total			60.19

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Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
1428	1/26/2021	STACY LARSON	
2020 TAX REFUND PARCEL 34958			
100-00-21070-000-000		Overpayments Payable	71.75
2020 TAX REFUND PARCEL 34958			
Total			71.75
1429	1/26/2021	STEVEN ROSENBAUM	
2020 TAX REFUND PARCEL 36600			
100-00-21070-000-000		Overpayments Payable	84.40
2020 TAX REFUND PARCEL 36600			
Total			84.40
1430	1/26/2021	STUMPF FAMILY ENTERPRISES LLC	
2020 TAX REFUND PARCEL 39412			
100-00-21070-000-000		Overpayments Payable	0.02
2020 TAX REFUND PARCEL 39412			
Total			0.02
1431	1/26/2021	THOMAS CISKE	
2020 TAX REFUND PARCEL 35668			
100-00-21070-000-000		Overpayments Payable	61.00
2020 TAX REFUND PARCEL 35668			
Total			61.00
1432	1/26/2021	THOMAS ISRAEL	
2020 TAX REFUND PARCEL 35356			
100-00-21070-000-000		Overpayments Payable	62.68
2020 TAX REFUND PARCEL 35356			
Total			62.68
1433	1/26/2021	THOMAS OR JANET SCHOLTKA	
2020 TAX REFUND PARCEL 37390			
100-00-21070-000-000		Overpayments Payable	3,803.76
2020 TAX REFUND PARCEL 37390			
Total			3,803.76
1434	1/26/2021	THOMAS OR SHEILA DANIELS	
2020 TAX REFUND PARCEL 35690			
100-00-21070-000-000		Overpayments Payable	222.98
2020 TAX REFUND PARCEL 35690			

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ALL Checks

Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 222.98
1435	1/26/2021	TIMOTHY OR JEANELLE SALM 2020 TAX REFUND PARCEL 35160	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35160	55.42
			Total 55.42
1436	1/26/2021	TIMOTHY STINDLE JR OR ABBY LAPOTKO 2020 TAX REFUND PARCEL 44724	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 44724	130.79
			Total 130.79
1437	1/26/2021	TODD HANK 2020 TAX REFUND PARCEL 34938	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 34938	79.91
			Total 79.91
1438	1/26/2021	TODD POULSEN 2020 TAX REFUND PARCEL 37668	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 37668	31.20
			Total 31.20
1439	1/26/2021	WARREN PEPERAK 2020 TAX REFUND PARCEL 35364	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 35364	55.60
			Total 55.60
1440	1/26/2021	WILLIAM OR DEIRDRA PORRETTO JR 2020 TAX REFUND PARCEL 42138	
100-00-21070-000-000		Overpayments Payable 2020 TAX REFUND PARCEL 42138	35.73
			Total 35.73
1441	1/26/2021	WILLIAMSON GEHRIG R & MICHELLE LIVING TRUST 2020 TAX REFUND PARCEL 42882	

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TAX CHECKING

ALL Checks

Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21070-000-000		Overpayments Payable	151.58
		2020 TAX REFUND PARCEL 42882	
		Total	151.58
		Grand Total	58,030.59

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TAX CHECKING

ALL Checks

Posted From: 1/26/2021 From Account:
Thru: 1/26/2021 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	58,030.59
Total Expenditure from all Funds	58,030.59



**VILLAGE OF HARRISON, WISCONSIN
VILLAGE MANAGER
PROFESSIONAL ANNOUNCEMENT**

The Village of Harrison, (population 13,185) located on the scenic northeast shore of Lake Winnebago is seeking candidates who take a progressive approach to leadership and who excel in building collaborative relationships among all stakeholders for its next Village Manager. The Village of Harrison is part of the Appleton MSA and is a blend of urban and rural landscapes and has experienced considerable residential development due to its proximity to the Fox Cities of Appleton and Menasha.

High Cliff State Park, one of Wisconsin's most beautiful and utilized parks, is located within Harrison and provides over 1,100 acres of open space which include hiking, equestrian trails, spectacular lake vistas and sunsets. The Village of Harrison offers an excellent quality of life for its residents with easy access to all regional amenities for recreation, arts, entertainment, and dining.

The Village has a general fund operating budget of \$8.5 M with a AA+ bond rating and 20 FTEs. Police Services are provided through Calumet County Sheriff's Department.

Candidate Requirements:

- Bachelor's Degree in political science, business administrator, public administration, or related field. An MPA is preferred.
- Five (5) or more years of management experience at a senior or executive level in local government.
- Strong financial and budgeting skills; with an emphasis on development, debt financing and Tax Increment Districts.
- Excellent written and verbal communication skills and be capable of making effective public presentations, including extensive personal or written responses to public concerns and suggestions as well as being a good "listener."
- A strong background in managing capital projects.

The Ideal Candidate Will Be:

- A highly collaborative leader with a communicative, team-oriented management style and the ability to adapt to the situation and be a "people" person.

- A progressive and forward-thinking manager able to identify and incorporate best practices in local government to improve and enhance service delivery and village operations.
- Able to develop, coach and mentor staff.
- Able to build and maintain strong partnerships and relationships with a variety of stakeholders.
- A strategic manager able to establish priorities and deadlines and hold individuals and oneself accountable for achieving objectives.
- Committed to customer service and passionate about community relations and engagement.
- Knowledgeable in all aspects of human resources management.

Starting salary is \$110,000 to \$120,000 +/- DOQ with excellent benefits.

Interested candidates should apply by April 2, 2021 to Charlene Stevens, Senior Vice President, GovHR USA. Apply online at www.GovHRjobs.com. Questions may also be directed to Charlene Stevens. The Village of Harrison is an EOE employer.



**Village of Harrison
Village Manager**

THE COMMUNITY

The Village of Harrison (population 13,185) is located on the scenic northeastern shore of Lake Winnebago, one of the most popular lakes in Wisconsin and considered one of the top lakes for walleye in the state. Harrison is served by the major highways of US Highway 10 and Wisconsin State Highway 55 and 114. The Village of Harrison began as the Town of Harrison and incorporated as a village in 2013.

The Village of Harrison is a blend of urban and rural landscapes and has experienced considerable residential development due to its proximity to the Fox Cities of Appleton and Menasha. The village consists of 34 square miles, of which 28 are available for development. The Village has four parks which provide 58 acres of outdoor recreation, as well as operating a boat launch.

As part of the Appleton MSA, which includes Outagamie and Calumet Counties and the Greater Fox Valley, Harrison residents have the advantage of being served by five well regarded school districts. High Cliff State Park, one of Wisconsin's most beautiful and utilized parks, is located within Harrison Village and provides over 1,100 acres of open space which include hiking and equestrian trails, spectacular lake vistas and sunsets. The Village of Harrison offers an excellent quality of life for its residents with easy access to all regional amenities for recreation, arts, entertainment, and dining.

Harrison Quick Facts

Population: 13,185

Square miles: 34.00

Housing Units: 4,670

Median Home Value: \$225,987

Median Household Income : \$102,526

THE POSITION IN BRIEF

The Village Manager is appointed by and reports to a seven (7) member Board of Trustees and is responsible for oversight of all daily Village operations and departments. The Village has an annual general fund operating budget of \$8.5 million and a Moody's AA 2 Bond rating.

THE ORGANIZATION

The Trustees are elected to staggered three-year terms. Every two years, three seats are up for election. The term of Village President is also a two-year term.

Police Service are provided through a contract with the Calumet County Sheriff's Department and Fire Services are provided by a paid-on call department. The Village is also in the process of merging the Harrison Utilities into City operations. The utility operates five lift stations and purchases water through the City of Appleton. The Village has 20 FTEs. The Village is also part of the Northeast Wisconsin Stormwater Consortium.

EXPECTATIONS AND PROJECTS

The next Village Manager will have the opportunity to lead and guide the following projects:

- Review and update the Village's Employee handbook.
- Completion of the integration of Harrison Utility operations, finances and staff into the Village, ensuring policy and procedures are uniform.
- Development of an economic development vision and strategy for the Village that will help diversify the tax base.
- Implementation of any adopted recommendations of a staffing, class and compensation study currently being undertaken by the Village of Harrison.
- Development of a Capital Improvements Plan for the Village that will address maintenance of existing infrastructure as well as development of new amenities for the community.
- Continued expansion and enhancement of the Village's trails and park system, particularly connections to adjacent communities
- Assess the Village's current technology and identify needs and opportunities for improvement, including investment in new or updated technology.

CANDIDATE QUALIFICATION CRITERIA

The Village of Harrison is seeking candidates who take a progressive approach to leadership and who excel in building collaborative and trusting relationships among all stakeholders. The following education, experience, management, and leadership criteria have been identified by the Village as important skills and abilities for the successful candidate to possess and demonstrate.

Candidate Requirements:

- Bachelor's Degree in political science, business administrator, public administration, or related field. An MPA is preferred.

- Five (5) or more years of management experience at senior or executive level in local government.
- Strong financial and budgeting skills; with an emphasis on development, debt financing and Tax Increment Districts.
- Excellent written and verbal communication skills and be capable of making effective public presentations, including extensive personal or written responses to public concerns and suggestions as well as being a good “listener.”
- A strong background in managing capital projects.

The Ideal Candidate Will Be:

- A highly collaborative leader with a communicative, team-oriented management style and the ability to adapt to the situation and be a “people” person.
- A progressive and forward-thinking manager able to identify and incorporate best practices in local government to improve and enhance service delivery and village operations.
- Able to develop, coach and mentor staff.
- Able to build and maintain strong partnerships and relationships with a variety of stakeholders.
- A strategic manager able to establish priorities and deadlines and hold individuals and oneself accountable for achieving objectives.
- Committed to customer service and passionate about community relations and engagement.
- Knowledgeable in all aspects of human resource management.

COMPENSATION AND BENEFITS

Starting salary is \$110,000 to \$120,000 +/- DOQ. The Village provides an excellent benefit package.

HOW TO APPLY

Interested candidates should apply by April 2, 2021 to Charlene Stevens, Senior Vice President, GovHR USA. Apply online at www.GovHRjobs.com. Questions may also be directed to Charlene Stevens. The Village of Harrison is an EOE employer.

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

February 23, 2021

Title:

Ord V21-07 Zoning Map Amendment – ECHOE Enterprises

Issue:

Should the Village Board approve a Zoning Map Amendment from COR to CC?

Background and Additional Information:

Previously, the Plan Commission heard a proposal regarding an indoor, climate-controlled storage facility to be located along County Road KK on property that is currently zoned Office & Retail Commercial [COR]. The zoning code at the time classified all storage facilities as mini-warehousing, which is only allowed as a conditional use in the General Agricultural [AG] and Industrial & Manufacturing [IM] zoning districts. As part of the discussion, the Plan Commission thought a distinction could be made between indoor access, climate-controlled storage and typical exterior access, non-controlled storage facilities. The Plan Commission recommended a zoning text amendment to allow for indoor access, climate-controlled storage facilities as a conditional use in the Community Commercial [CC] zoning district, which the Village Board approved on January 12th.

The applicant is proposing a Zoning Map Amendment (Rezoning) to rezone from Office & Retail Commercial [COR] to Community Commercial [CC] property located along County Road KK, Tax ID 33114. The purpose of the rezoning is to develop an indoor, climate-controlled storage facility.

The Plan Commission held a public hearing on February 18th. The Developer spoke in favor of the Conditional Use Permit. No one spoke in opposition. An email was received expressing concern about access to County KK.

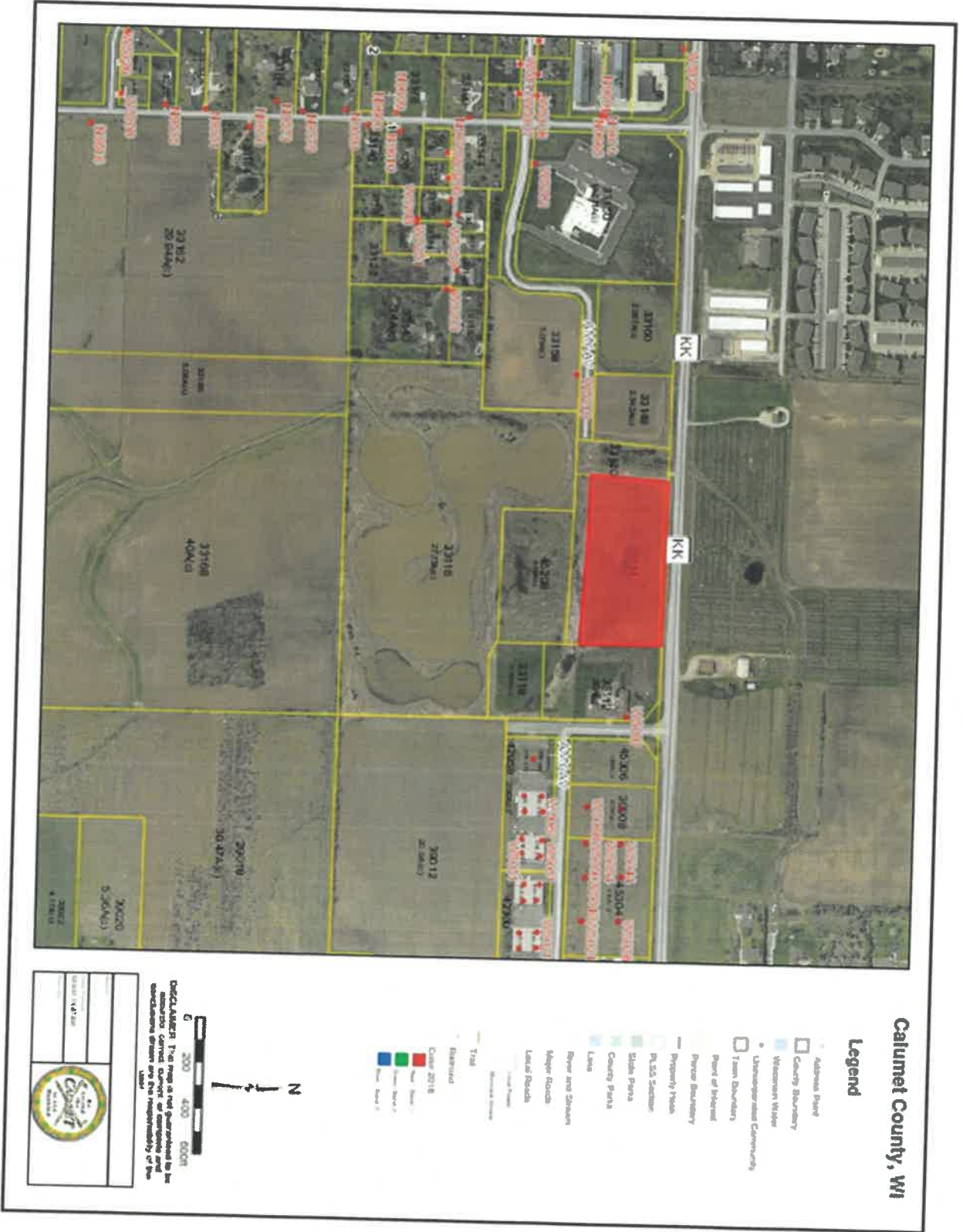
Recommended Action:

The Plan Commission, after holding a public hearing, recommends approval of the Zoning Map Amendment from Office & Retail Commercial [COR] to Community Commercial [CC].

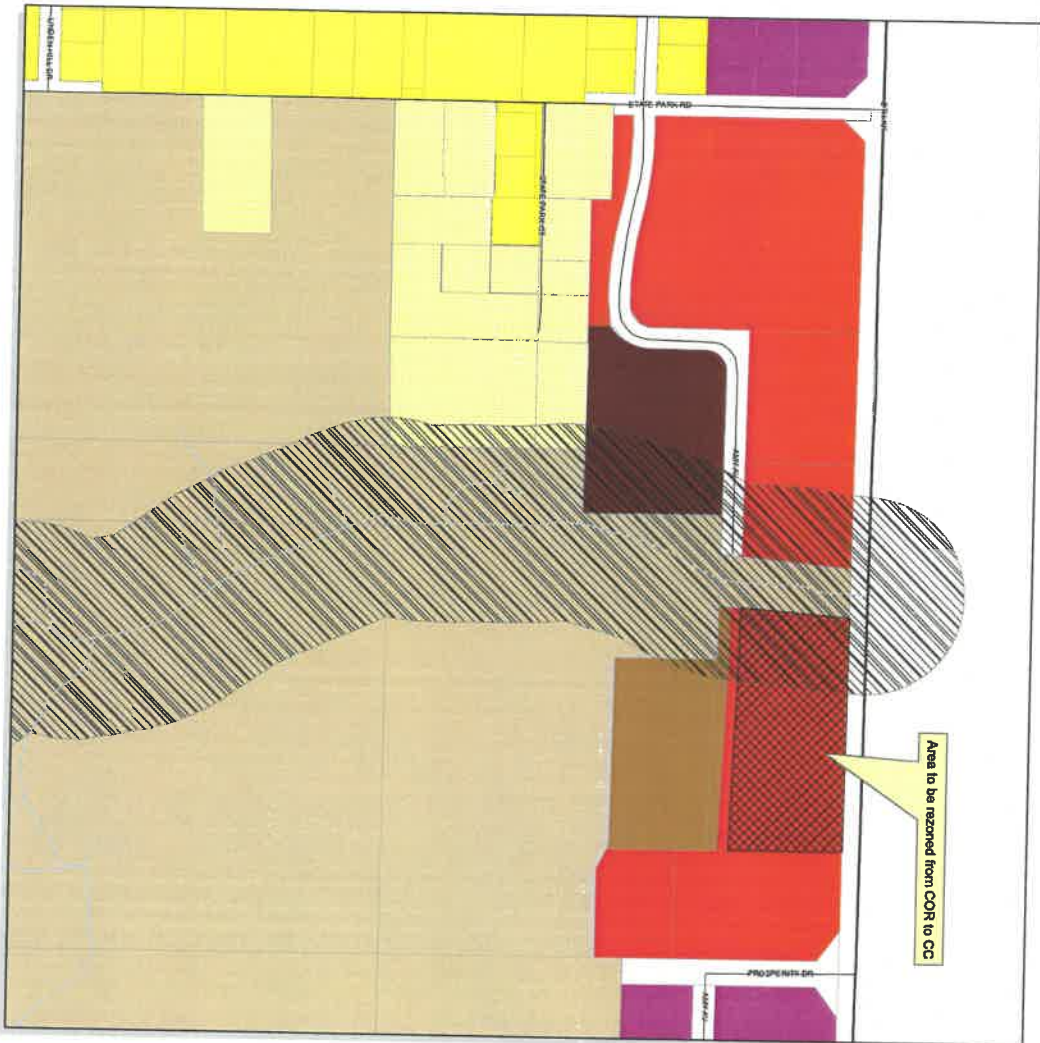
Attachments:

- Aerial Map
- Zoning Map
- Ord V21-07

Aerial Map



Zoning Map



Zoning Map Village of Harrison Calumet & Outagamie Counties, WI

Legend

Zoning Districts

- AG | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RS-2 | Single-Family Residential (Traditional)
- RT | Two-Family Residential
- RM | Multiple-Family Residential
- CU | Neighborhood Commercial
- COR | Office & Retail Commercial
- CC | Community Commercial
- BP | Business Park
- IM | Industrial & Manufacturing
- NC | Natural & Conservancy
- MHO | Mobile Home Overlay
- PDO | Planned Development Overlay
- SHO | Shoreland Overlay*
- SWO | Shoreland-Wetland Overlay*

RoadCenterline

- Local Roads
- County Highway
- State Highway
- US Highway
- Railroads
- Streams
- Town of Harrison
- Parcels
- Subject Property

- * Please note that the SHO & SWO boundaries are subject to change based on determinations of navigable waterways.

This map was created by:



Map of Harrison
W508 Highway
Harrison, WI 54952
920-938-1062

Adopted: July 27, 2010
Effective: November 1, 2010
Current as of: January 27, 2021



Disclaimer:
This map was created using data obtained from Calumet County.

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ORDINANCE V21-07

**AN ORDINANCE AMENDING THE VILLAGE OF HARRISON
OFFICIAL ZONING MAP. (ECHOE Enterprises)**

WHEREAS, a public hearing on the map amendment (rezoning) was held by the Harrison Plan Commission on February 18, 2021; and

WHEREAS, the Plan Commission found the proposed map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from Office & Retail Commercial [COR] to Community Commercial [CC]:

Lot One (1), Certified Survey Map No. 3797, recorded in the Office of the Register of Deeds for Calumet County, Wisconsin, on November 22, 2019, Volume 34 of Certified Survey Maps, Page 164, as Document No. 543578, being all of Outlot 1 of Certified Survey Map No. 2971, located in Northeast $\frac{1}{4}$ of the Fractional Northwest $\frac{1}{4}$ of Section 1, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 23rd day of February, 2021.

Kevin Hietpas, Village President

Attest: Jennifer Weyenberg, Clerk

Exhibit A – Zoning Map



Zoning Map

Village of Harrison

Calumet & Outagamie Counties, WI

Legend

Zoning Districts

- Ag | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RS-2 | Single-Family Residential (Traditional)
- RT | Two-Family Residential
- RM | Multiple-Family Residential
- CN | Neighborhood Commercial
- COR | Office & Retail Commercial
- CC | Community Commercial
- BP | Business Park
- IM | Industrial & Manufacturing
- NC | Natural & Conservancy
- MHO | Mobile Home Overlay
- PDO | Planned Development Overlay
- SHO | Shoreland Overlay*
- SMO | Shoreland-Wetland Overlay*

RoadCenterline

- Local Roads
- County Highway
- State Highway
- US Highway
- Railroads
- Streams
- Town of Harrison
- Parcels
- Subject Property

* Please note that the SHO & SMO boundaries are subject to change based on determinations of navigable waterways.

This map was created by:
 Village of Harrison
 W2326 Hwy 114
 Harrison, WI 54862
 608-569-1002

Adopted: July 27, 2010
 Effective: November 1, 2010
 Current as of: January 27, 2021



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VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

February 23, 2021

Title:

Conditional Use Permit – ECHOE Enterprises

Issue:

Should the Village Board approve a Conditional Use Permit for an indoor access, climate controlled storage facility?

Background and Additional Information:

The applicant is requesting a Conditional Use Permit (CUP) for a proposed 123,200-square foot indoor access, climate-controlled self-storage facility located on property along County Road KK, Tax ID 33114. The proposed facility will be operated by Extra Space Storage, which provides on-site management, security systems, and adequate lighting. Extra Space Storage has standard hours of operation which are access hours from 6:00am-10:00pm every day of the week and office hours from 9:30am-6:00pm Monday thru Friday and 9:00am-5:30pm Saturdays. Extra Space Storage expects 25-45 visits per day with minimal exterior parking. No outside storage is proposed.

The site plan includes driveway access to County Road KK with two overhead door access points on each side of the building, entry and exit. The interior includes two vehicle isles, several walkway isles, and an office.

The Plan Commission held a public hearing on February 18th. The Developer spoke in favor of the Conditional Use Permit. No one spoke in opposition. An email was received expressing concern about access to County KK. There was discussion regarding an additional access to Amy Avenue. The Developer stated that the preference on the back side of the building is to have a complete landscape buffer without a gap for a driveway.

Basis for Approval: (from the Zoning Ordinance Section 117-319)

1. *Zoning. The proposed use conforms to the underlying zoning district intent and design standards and is in harmony with the general purpose and intent of this chapter. Where there is an existing nonconforming structure, the design standards of the underlying zoning district may be waived by the plan commission and town board. If the Zoning Map Amendment is approved, indoor, climate-controlled storage facilities are a conditional use in the CC zoning district.*
2. *Plans. The proposed use conforms to the comprehensive plan and any other officially adopted plan. The proposed use of the property as a commercial use conforms to the Comprehensive Plan.*

3. *Traffic. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.* The main entrance is to County Road KK. It is anticipated that there will be minimal traffic entering/exiting the development on a daily basis.
4. *Landscaping and screening. Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual impacts that are associated with the proposed use as established in article VI, Access, Parking, and Loading and article IX, Landscaping and Screening Standards.* Landscaping may be required to meet buffering requirements. Landscape buffer berms around the property may be warranted.
5. *Neighborhood compatibility. The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development and whether the proposed use creates a nuisance due to noise, odor, or dust.* The surrounding land uses are for commercial or multi-family development. Landscape screening and buffering should be utilized to further reduce potential light nuisance to the multi-family zoning to the south.
6. *Services. Adequate facilities, access roads, drainage and/or necessary services have been or will be provided.* Sanitary sewer and water can be provided to the site. There is a regional stormwater management pond that may service the development.

Recommended Action:

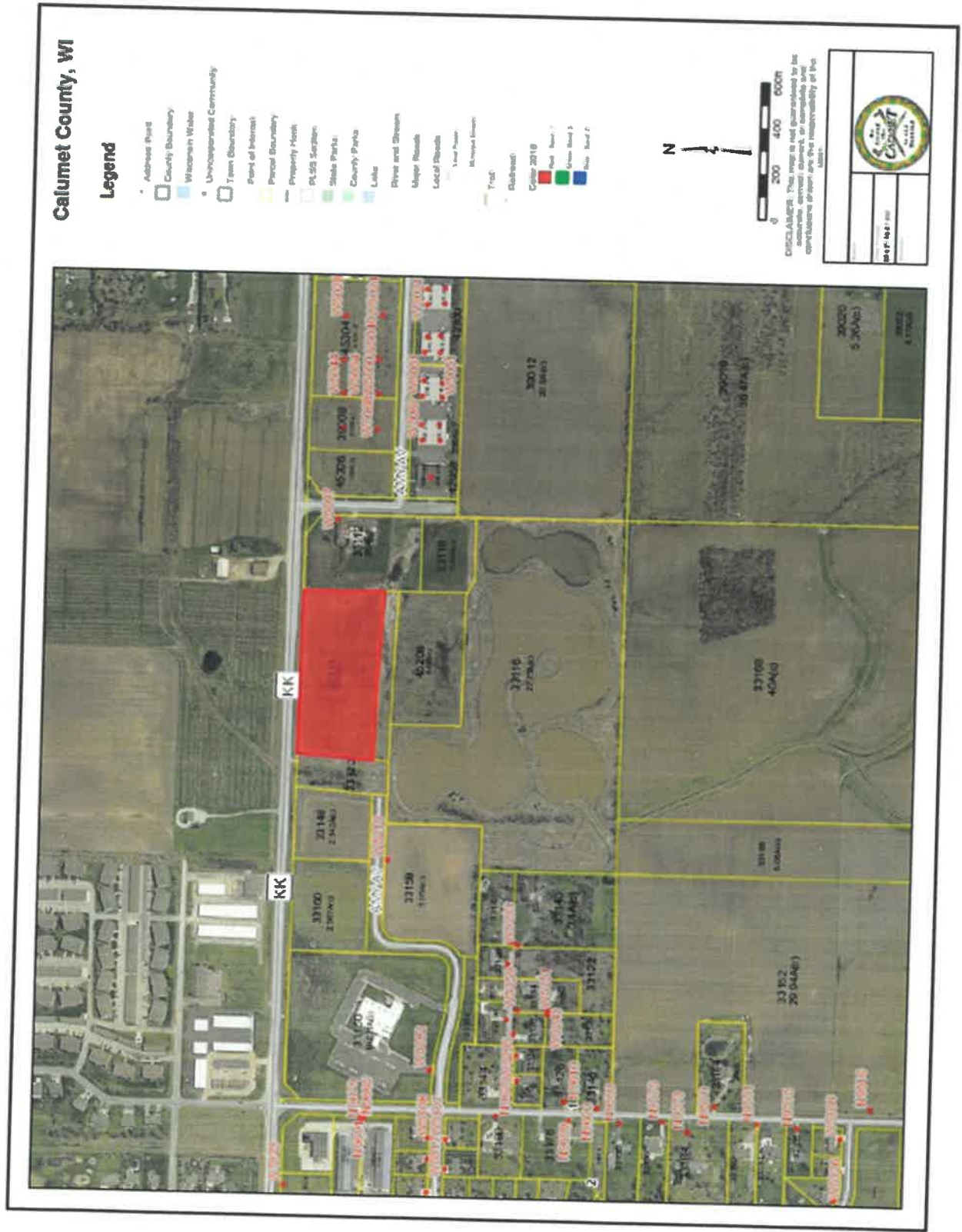
The Plan Commission recommends approval the Conditional Use Permit with the following conditions:

1. Hours of operation, or access to the building interior, shall be limited to 6:00am-10:00pm daily.
2. Berms and landscape areas be provided along the south side of the development. The berm should be approximately 5-feet in height with trees, evergreens, and other plantings that are 4-5-feet in height at the time of planting. Care should be taken to design the berm and plantings to provide approximately 50% opacity within 5-years.
3. The stormwater management plan approval shall be in accordance with the Harrison requirements or buy-in to the regional pond.
4. All exterior building materials shall adhere to the Village Zoning requirements unless a special exception is granted by the Plan Commission.
5. All exterior lighting shall be direct cut-off fixtures to reduce/eliminate any glare.
6. All provisions of the zoning ordinance and all other Village ordinances shall be met.
7. Any comments or revisions from Village staff during the site plan review process shall be incorporated as conditions of approval.
8. All necessary permits shall be obtained prior to construction.

Attachments:

- Aerial Map
- Plan Set

Aerial Map



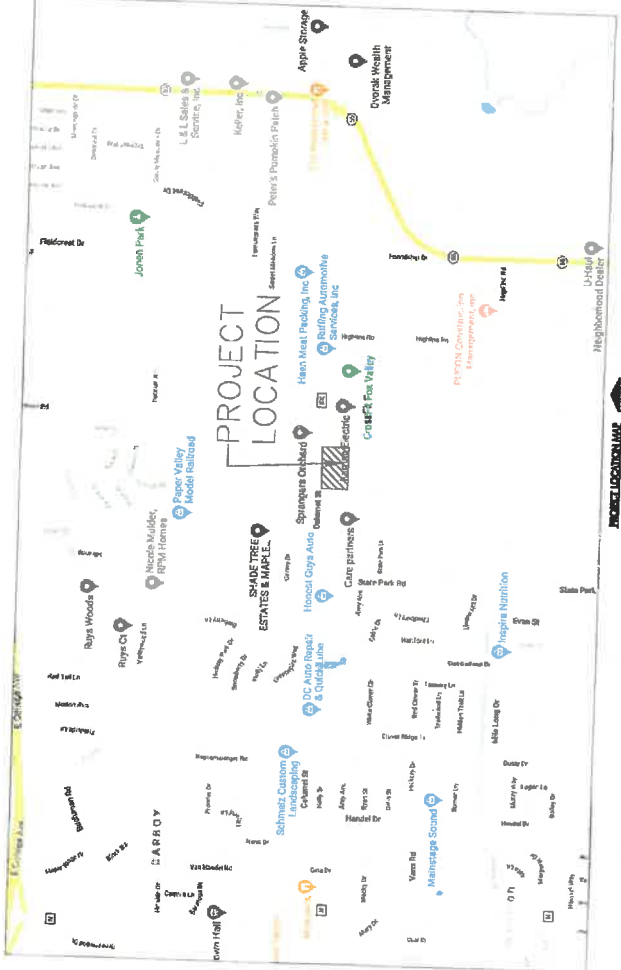
**PROPOSED CLIMATE CONTROLLED STORAGE UNITS FOR:
ECHOE HARRISON STORAGE
KAUKAUNA, WISCONSIN**



PROJECT INFORMATION

PROPOSED CLIMATE CONTROLLED STORAGE UNITS FOR:
ECHOE HARRISON STORAGE
COUNTY HIGHWAY KK • KAUKAUNA, WI

DATE	2025/08/01
BY	20559780
PROJECT NUMBER	C0.1



LEGEND

- 1. EXISTING CLEARING
- 2. EXISTING CONCRETE
- 3. EXISTING ASPHALT
- 4. EXISTING GRAVEL
- 5. EXISTING SAND
- 6. EXISTING CLAY
- 7. EXISTING SILT
- 8. EXISTING SLUDGE
- 9. EXISTING DEBRIS
- 10. EXISTING ROCK
- 11. EXISTING TREE
- 12. EXISTING SHRUB
- 13. EXISTING FENCE
- 14. EXISTING UTILITY
- 15. EXISTING EROSION CONTROL
- 16. EXISTING CURB
- 17. EXISTING DRIVE
- 18. EXISTING SIDEWALK
- 19. EXISTING DRIVEWAY
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- 48. EXISTING DRIVEWAY CURB
- 49. EXISTING DRIVEWAY CURB
- 50. EXISTING DRIVEWAY CURB

CIVIL SHEET INDEX

SHEET	SHEET TITLE
C0.1	PROPOSED CLIMATE CONTROLLED STORAGE UNITS FOR ECHOE HARRISON STORAGE KAUKAUNA, WISCONSIN
C0.2	PROPOSED CLIMATE CONTROLLED STORAGE UNITS FOR ECHOE HARRISON STORAGE KAUKAUNA, WISCONSIN
C0.3	PROPOSED CLIMATE CONTROLLED STORAGE UNITS FOR ECHOE HARRISON STORAGE KAUKAUNA, WISCONSIN



CONTACTS

OWNER:
ECHOE HARRISON STORAGE
COUNTY HIGHWAY KK • KAUKAUNA, WI

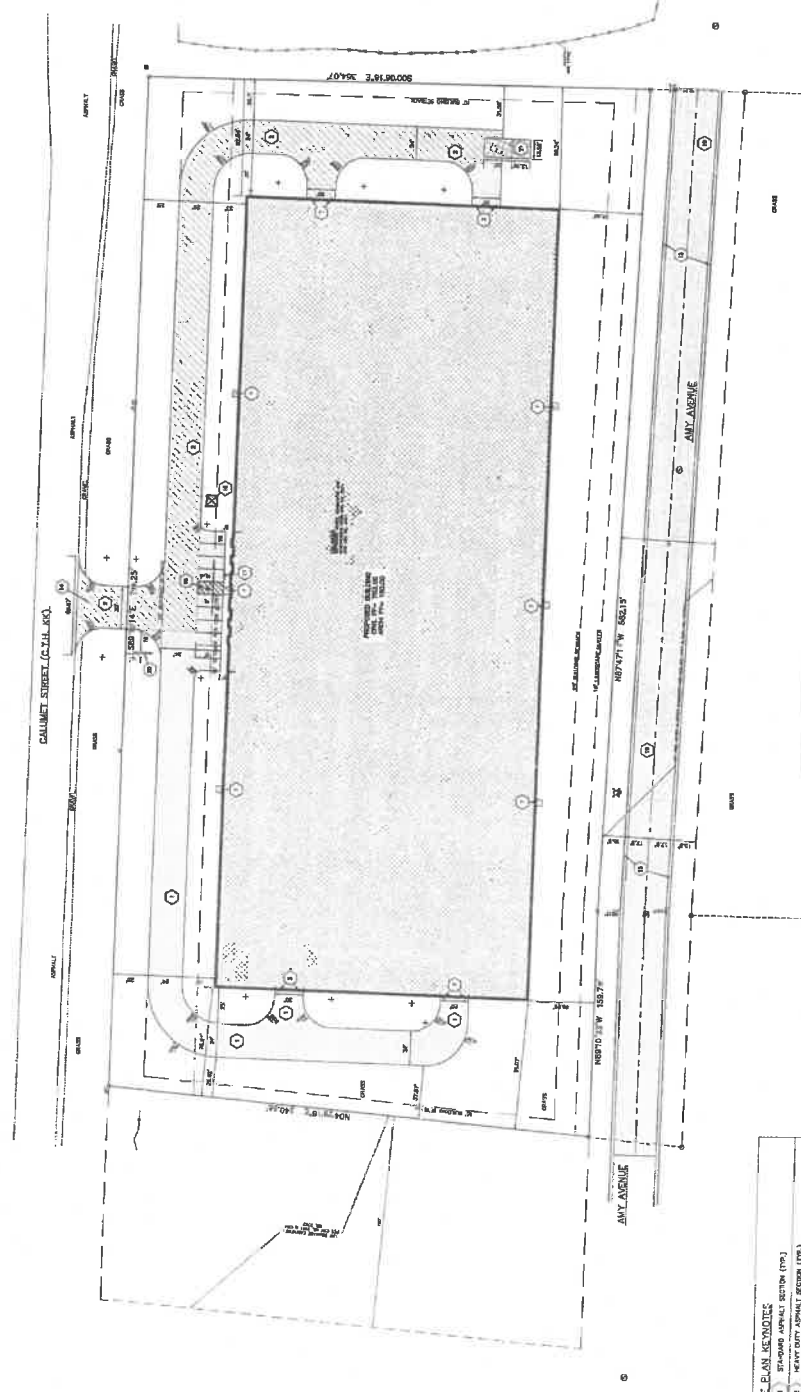
DESIGNER:
EXCEL ENGINEERING
1000 W. WISCONSIN AVE. SUITE 200
KAUKAUNA, WI 54901
TEL: 920.765.1234
WWW.EXCEL-ENGINEERING.COM

CIVIL COVER AND SPECIFICATION SHEET

GENERAL NOTE:
 SEE SHEET 001 FOR
 SPECIFICATIONS AND REQUIREMENTS

PLACEMENT LEGEND:

○	PROPOSED SIGN
○	EXISTING SIGN
○	PROPOSED CURB
○	EXISTING CURB
○	PROPOSED DRIVE
○	EXISTING DRIVE



SITE INFORMATION:

LEGAL DESCRIPTION: Lot 1 of Certified Block, New Kaukauna 2025, located in Section 24 of Certified Block, New Kaukauna, Kaukauna, WI, as shown on the Official Plat.

PROPERTY AREA: 4.00 AC (174,240 S.F.)

PROPOSED ZONING: COMMUNITY COORDINATION (CC)

PROPOSED USE: CLIMATE CONTROLLED STORAGE UNITS

PROPOSED LOT DIMENSIONS: 311.00' x 214.40'

PROPOSED LOT AREA: 66,636 S.F.

PROPOSED PAVED AREA: 10,000 S.F.

PROPOSED DRIVEWAY: 10' x 20'

PROPOSED DRIVEWAY WIDTH: 10' (MIN. DRIVEWAY WIDTH)

PROPOSED DRIVEWAY LENGTH: 10' (MIN. DRIVEWAY LENGTH)

PROPOSED DRIVEWAY AREA: 100 S.F.

PROPOSED DRIVEWAY STALLS: 1 (MINIMUM REQUIRED)

EXISTING SITE DATA

NO.	DESCRIPTION	DATE	BY
1	AS-BUILT	08/20/2025	JSM
2	PROPOSED	08/20/2025	JSM
3	REVISION	08/20/2025	JSM
4	REVISION	08/20/2025	JSM
5	REVISION	08/20/2025	JSM
6	REVISION	08/20/2025	JSM
7	REVISION	08/20/2025	JSM
8	REVISION	08/20/2025	JSM
9	REVISION	08/20/2025	JSM
10	REVISION	08/20/2025	JSM

PROPOSED SITE DATA

NO.	DESCRIPTION	DATE	BY
1	AS-BUILT	08/20/2025	JSM
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7	REVISION	08/20/2025	JSM
8	REVISION	08/20/2025	JSM
9	REVISION	08/20/2025	JSM
10	REVISION	08/20/2025	JSM

- SITE PLAN REVISIONS**
1. STANDARD SYMBOLS (TYP)
 2. REVISIONS TO EXISTING (TYP)
 3. REVISIONS TO PROPOSED (TYP)
 4. REVISIONS TO LEGAL DESCRIPTION (TYP)
 5. REVISIONS TO ZONING (TYP)
 6. REVISIONS TO USE (TYP)
 7. REVISIONS TO DIMENSIONS (TYP)
 8. REVISIONS TO AREA (TYP)
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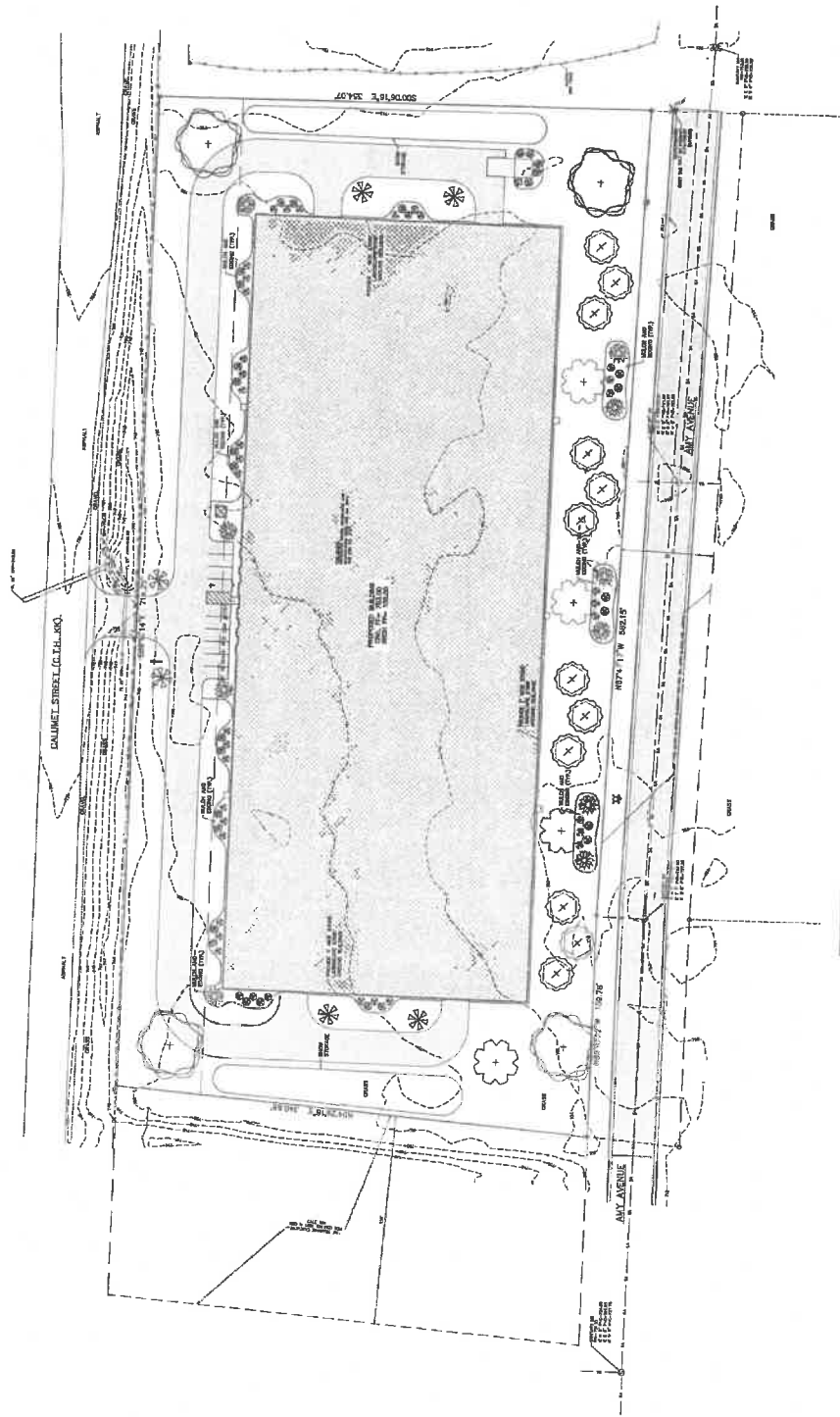


**PROPOSED CLIMATE CONTROLLED STORAGE UNITS FOR:
 ECHOE HARRISON STORAGE**
 COUNTY HIGHWAY KK • KAUKAUNA, WI

NOT FOR CONSTRUCTION
 PREPARED BY: JAMES J. HARRISON
 DATE: JAN 28, 2021
 CHECKED BY: JAMES J. HARRISON
 DATE: JAN 28, 2021

C1.4
 CIVIL LANDSCAPE AND RESTORATION PLAN
 PROJECT NUMBER: 20203780
 DATE: 01/28/21

SEPARATION NOTE:
 SEE SHEET C0.1 FOR PLAN
 SPECIFICATIONS AND REQUIREMENTS
 EROSION MATTING LOCATION



Landscaping Planting Schedule

SYMBOL	COMMON NAME	BUTYCNAL NAME	PLANT(S) SPEC.	QUANTITY	NOTES
1	Red Maple	Acer rubrum	1" DBH	4	
2	White Birch	Betula papyrifera	1" DBH	4	
3	White Birch	Betula papyrifera	1" DBH	4	
4	White Birch	Betula papyrifera	1" DBH	4	
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100	White Birch	Betula papyrifera	1" DBH	4	

LANDSCAPING CALCULATIONS

AREA PLANTS	PLANTS PROVIDED
1000 sq ft	1000 plants
2000 sq ft	2000 plants
3000 sq ft	3000 plants
4000 sq ft	4000 plants
5000 sq ft	5000 plants
6000 sq ft	6000 plants
7000 sq ft	7000 plants
8000 sq ft	8000 plants
9000 sq ft	9000 plants
10000 sq ft	10000 plants





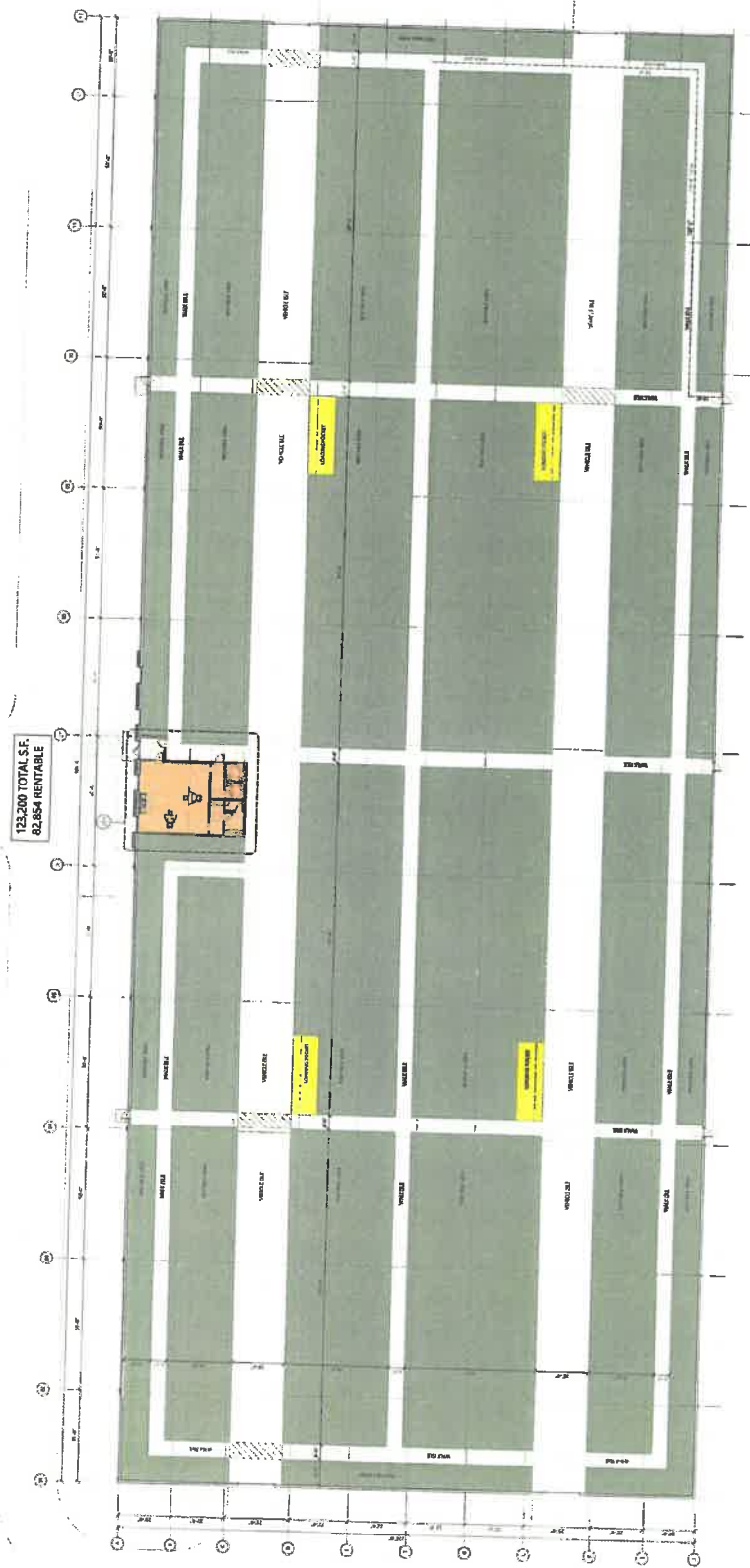
ECHOE HARRISON CC STORAGE

PROPOSED STORAGE UNITS FOR:
COUNTY HIGHWAY KK • KAUKAUNA, WI

NOT FOR CONSTRUCTION
NOV. 01, 2023
JAN. 21, 2024
APR. 29, 2024

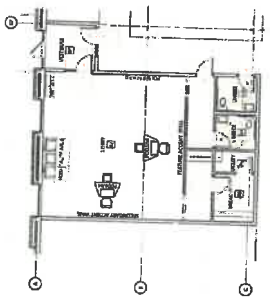
PROJECT NUMBER
2055780

SHEET NUMBER
A1.1



123,200 TOTAL S.F.
92,854 RENTABLE

FIRST FLOOR



ENLARGED OFFICE
AREA: 10' x 10'

ARCHITECTURAL FIRST FLOOR PLAN



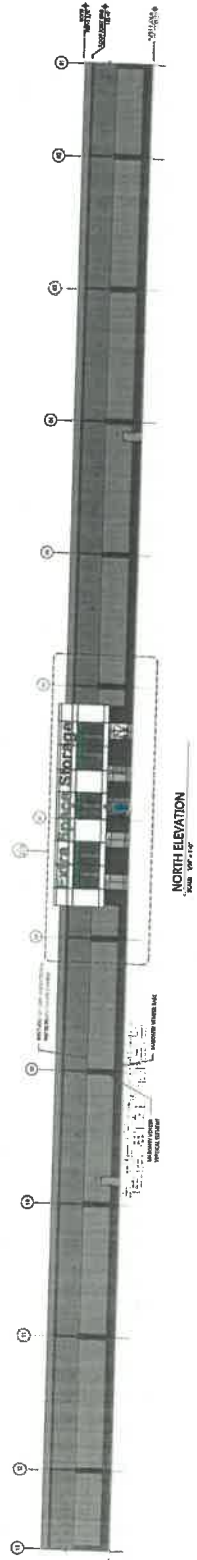
ECHOE HARRISON CC STORAGE

PROPOSED STORAGE UNITS FOR:
COUNTY HIGHWAY KK • KAUKAUNA, WI

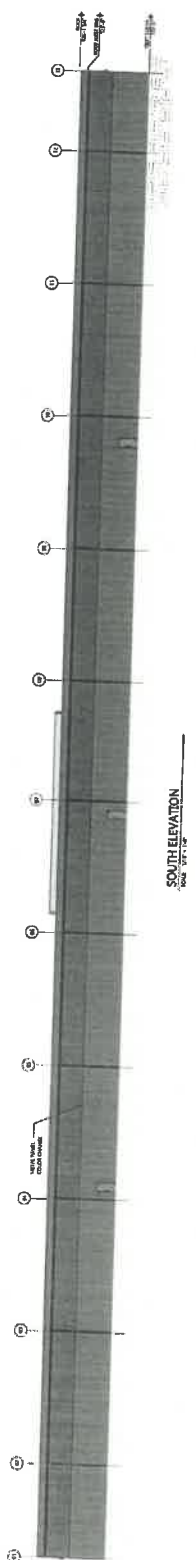
NOT FOR CONSTRUCTION
DATE: 01/20/2021
DRAWN BY: JAM, SR, 2021

2025780
SHEET NUMBER
A2.0

ARCHITECTURAL EXTERIOR ELEVATIONS



NORTH ELEVATION
Scale: 1/8" = 1'-0"



SOUTH ELEVATION
Scale: 1/8" = 1'-0"



EAST ELEVATION
Scale: 1/8" = 1'-0"



NORTH ELEVATION FASCIA
Scale: 1/8" = 1'-0"



EXCEL
ARCHITECTS • ENGINEERS • INTERIORS



Extra Space Storage

EXCEL
ARCHITECTS ENGINEERS SURVEYORS



Extra Space Storage

 **EXCEL**
AN EQUITY PARTNERS COMPANY



Extra Space Storage

**EXCEL**
ARCHITECTS • INTERIORS • EXTERIORS



**EXCEL**
ARCHITECTS • INTERIORS • STRATEGY

Mark Mommaerts

From: Fred Sprangers <flssprangers@yahoo.com>
Sent: Thursday, February 18, 2021 3:56 PM
To: Mark Mommaerts; kevinhietpas@hotmail.com
Subject: public hearing comments

Mark, Kevin

I will not be in attendance at the public hearing tonight regarding rezoning and conditional use permit requested by ECHOE enterprises for climate controlled storage on parcel 33114. However would like to offer my thoughts as a land owner directly adjacent to the property in question.

While I do not have any specific objections related to the conditional use permit for the business use itself, I do have reservations about how the climate controlled facility would be accessed by it's patrons. Long term planning would indicate that the future AMY ave extension east from state park would serve as the primary entrance/exit for development in this parcel. However within the last year or so, a drive way entrance directly off of HWY KK was put in on the parcel in question. I think it would be a mistake to allow storage facility traffic, the kind with trucks, trailers, boats, etc to have a primary entrance/exit off of an already congested HWY KK corridor. With the recent addition of the convenience store as well "R" industries in along HWY KK in Buchanan, traffic patterns are already congested along this stretch, not to mention the chaotic intersection of state park and KK. I feel by having more drive ways allowed off KK with those types of traffic you're looking to increase accident rates, as well as negatively impact public safety.

Prosperity drive to Amy ave or State Park to Amy ave should be considered the primary way in which the parcels are accessed as has been in the village plan for many years already.

I'd like the board to consider approving the conditional use permit and zoning change only on the grounds that the access granted is that provided by the future Amy Ave extension only.

Fred Sprangers 850 2372



AARON LUBECK
Director

2795 E. Cottonwood Parkway, Suite 400
Salt Lake City, UT 84121
Direct Dial Phone Number 801-365-4581
E-Mail - alubeck@extraspace.com

February 17, 2021

Eric Welhouse
Echoe Enterprises
ewelhouse@echoe-enterprises.com

Eric:

Extra Space Storage (EXR) is a publicly traded REIT operating over 1,900 properties. We specialize in the operations and management of self storage facilities nationwide.

A self storage property is a retail business but has relatively low traffic. There are many factors that influence the average daily traffic including size of property, city, neighborhood, etc. Across our portfolio the average daily traffic is between 25 and 45 visitors per day. Therefore, 6 to 8 parking spots are enough for the office parking area.

Extra Space Storage standard operating hours are as follows:

Access hours: 6am to 10pm, 7 days a week

Office hours: M-F 9:30am to 6:00pm, Sa 9:00am to 5:30pm, no office hours Sunday

Please feel free to reach out to me if there are other questions or concerns.

Sincerely,

Aaron Lubeck
Director, Real Estate

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

February 23, 2021

Title:

Final Plat – Stargazer Estates

Issue:

Should the Village Board approve the Final Plat of the Stargazer Estates subdivision?

Background and Additional Information:

The applicant is proposing a 48-lot final plat for a new subdivision called Stargazer Estates. The subdivision is located along Midway Road, west of Lake Park Road. The property is currently zoned Single Family Residential (Traditional) [RS-2]. The subdivision is proposed to have roadway access to Midway Road, with connections to Ethan Drive, Mckayla Drive, and Woodendale Way. All roadways are proposed to be dedicated to the public. Lots are generally 10,500-12,000 square feet in area, the corner lots are generally 13,000 square feet. Sewer and water will be extended through the subdivision. Stormwater management will be accommodated in a stormwater pond north of proposed lots 26-30. The pond will be located on Outlot 1 of CSM #3890, which will be deeded to the Village for park and stormwater purposes. Outlot 1 (adjacent to Lot 26) of the final plat provides access to the pond and storm sewer easement to the Village.

The final plat conforms substantially to the preliminary plat.

Recommended Action:

The Plan Commission recommends approval of the Final Plat for Stargazer Estates with the following conditions:

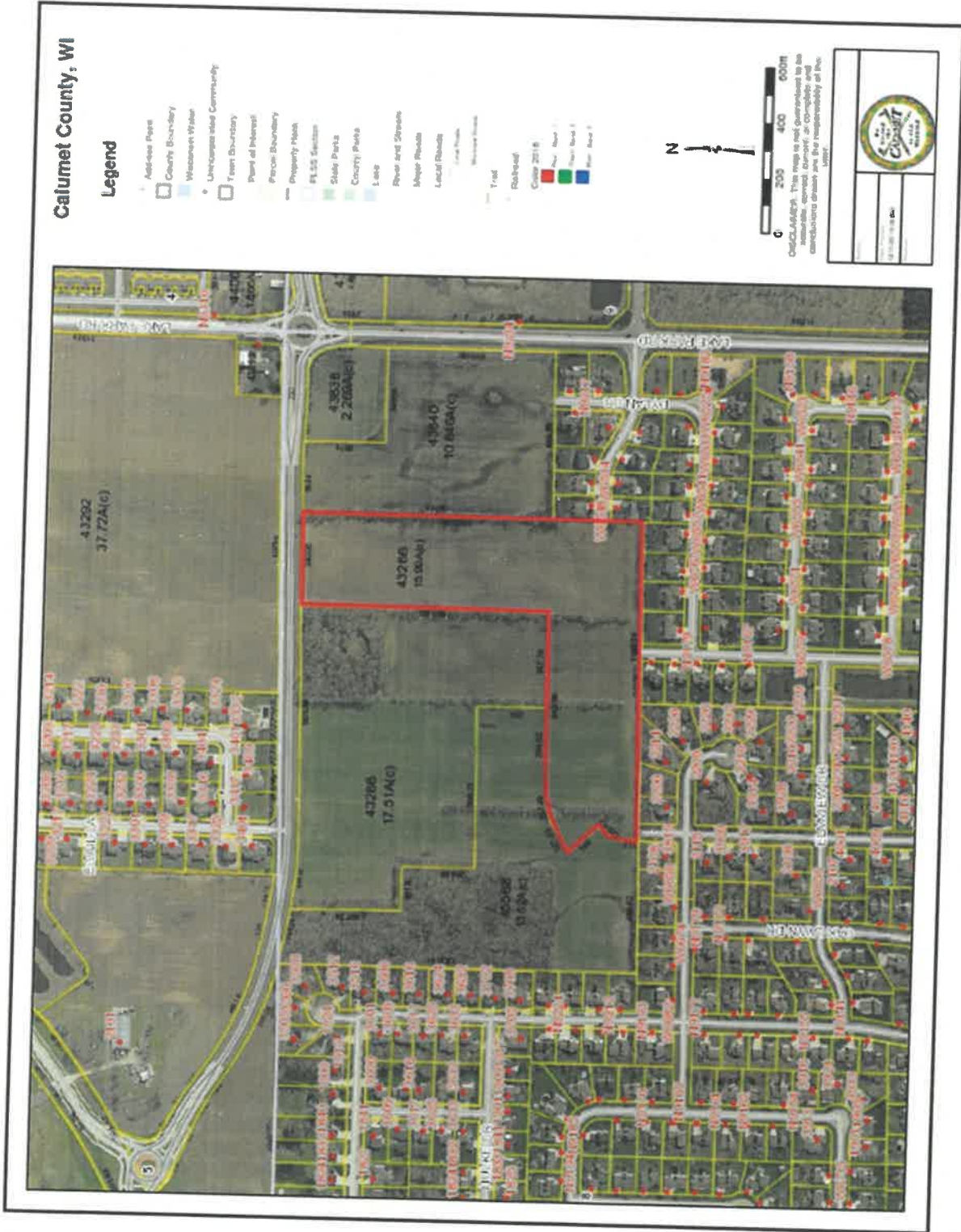
1. The Final Plat shall include the statement, “No improvements are allowed within the areas reserved for public utility and drainage easements. Improvements include, but are not limited to, building structures, driveways, parking areas, sheds, landscaping or fences. Any improvement shall be allowed only by special exception of the Village of Harrison Zoning Administrator.”
2. The Utility Easement shall name the Village of Harrison and Harrison Utilities as a grantee for water, sanitary, and storm sewer utility purposes. All water, sanitary, and storm sewer laterals are to be stubbed into all lots a minimum of 6-feet.
3. All notes stated in Section 34.08.030 Section D.1.f shall be included on the final plat.
4. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
5. All lots shall have a storm sewer lateral provided for sump pump discharge.
6. Outlot 1 to be deeded to the Village.

7. All improvements, including but not limited to, utilities, curb & gutter, street paving, sidewalks, shall be installed prior to issuance of building permits or zoning permits, unless the Village Board approves a Subdivision Development Agreement to allow for improvements to be installed at a later date.
8. All comments from the Village engineer and staff shall be included in the Plan Commission discussion and decision.
9. A note shall be added to the plat indicating no access to County AP/Midway Road for lots 1 and 48.
10. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
11. Final utility and street plans shall be reviewed and approved by the Village Engineer and Village staff prior to approval of the Final Plat and prior to utility and street construction.
12. Grading/Drainage Plan shall identify elevations of ground at the foundation.
13. Sidewalks and laterals shall be indicated on the infrastructure plans.
14. The final plat and final grading/drainage plans shall include benchmarks for all fire hydrants. Benchmarks shall refer to hydrant tag bolts.
15. Plans shall be sent to the appropriate utility entities for review (ie phone, cable, gas/electric, sewer/water).
16. A street light shall be installed at the intersection of Constellation Drive & County AP/Midway Road. Any proposed street lights shall be installed and upfront costs to be paid by the Developer. The Village will assume long-term maintenance.

Attachments:

- Aerial Map
- Final Plat

Aerial Map



STARGAZER ESTATES

ALL OF LOT 2, VOLUME 35 OF CERTIFIED SURVEY MAPS, PAGE 226, MAP NUMBER 3890, DOCUMENT NUMBER 5543855, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 AND PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 8, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Troy E. Hewitt, Professional Land Surveyor, hereby certify that by the order and under the direction of the owners listed herein, I have surveyed, divided and mapped a parcel of land being all of Lot 2, Volume 35 of Certified Survey Maps, Page 226, Map Number 3890, Document Number 5543855, located in part of the Northwest 1/4 and part of the Northeast 1/4 of the Northwest 1/4, Section 8, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

Said parcel contains 694,577 Square Feet (15,971 Acres) of land more or less. Subject to easements and restrictions of record.

This sketch map is a true and correct representation of the actual boundaries of the land surveyed and the divisions of that land and that I have fully complied with the provisions of Chapter 226 of the Wisconsin Statutes in this surveying, dividing and mapping of the same.

Troy E. Hewitt 144,62823 Date _____ 2021

ROBERT E. LEE & ASSOCIATES, INC.

OWNER'S CERTIFICATE OF DEDICATION

Leighton Homes Inc. a corporation duly organized and by virtue of the laws of the State of Wisconsin, as the property owner, does hereby certify that said corporation owned the land described in this plat to be surveyed, divided, mapped and dedicated as represented in this plat.

Leighton Homes Inc. does further certify that this plat is required by L236, 10 or L236, 12 to be submitted to the following for approval or objection:

VILLAGE OF HARRISON
CALUMET COUNTY PLANNING AND ZONING
DEPARTMENT OF ADMINISTRATION

Dated this _____ day of _____ 2021.

In the presence of _____

By _____

Title _____ Date _____

STATE OF WISCONSIN COUNTY IS _____

Personally came before me this _____ day of _____ 2021, the above named officers of said corporation as to whom to be the persons who executed this foregoing instrument, and they acknowledged that they executed this foregoing instrument as such officers as the deed of said corporation, by its authority.

My commission expires _____

_____ Wisconsin

My commission expires _____

VILLAGE BOARD APPROVAL CERTIFICATE

Approved by the Village of Harrison this _____ day of _____ 2021.

Brian Wisniewski, Village President

Date _____

Jennifer Wisniewski, Village Clerk

Date _____

VILLAGE OF HARRISON TREASURER'S CERTIFICATE

I hereby certify that this recorded instrument shows unencumbered land and no unpaid or unpaid assessments affecting any of the land included in this Certified Survey Map as of the date listed below.

Jennifer Wisniewski, Village Treasurer

Date _____

CALUMET COUNTY TREASURER'S CERTIFICATE

As duly elected Calumet County Treasurer, I hereby certify that this recorded instrument shows unencumbered lands and no unpaid or unpaid assessments affecting any of the land included in this Certified Survey Map as of the date listed below.

Willy Schabak, Calumet County Treasurer

Date _____

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications services is hereby granted by

LEIGHTON HOMES, INC., Grantor, to

WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, L.L.C. Wisconsin corporations doing business as Wisconsin Electric, Grantee.

THE GRANTEE, and THE GRANTEE, Grantee.

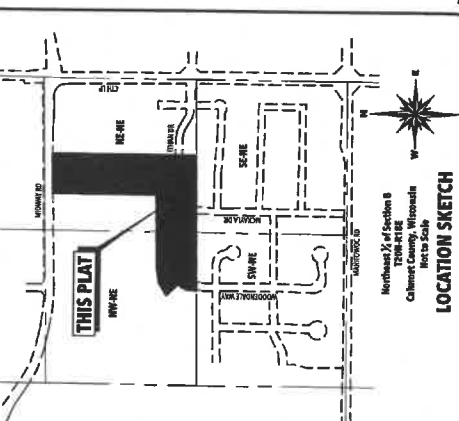
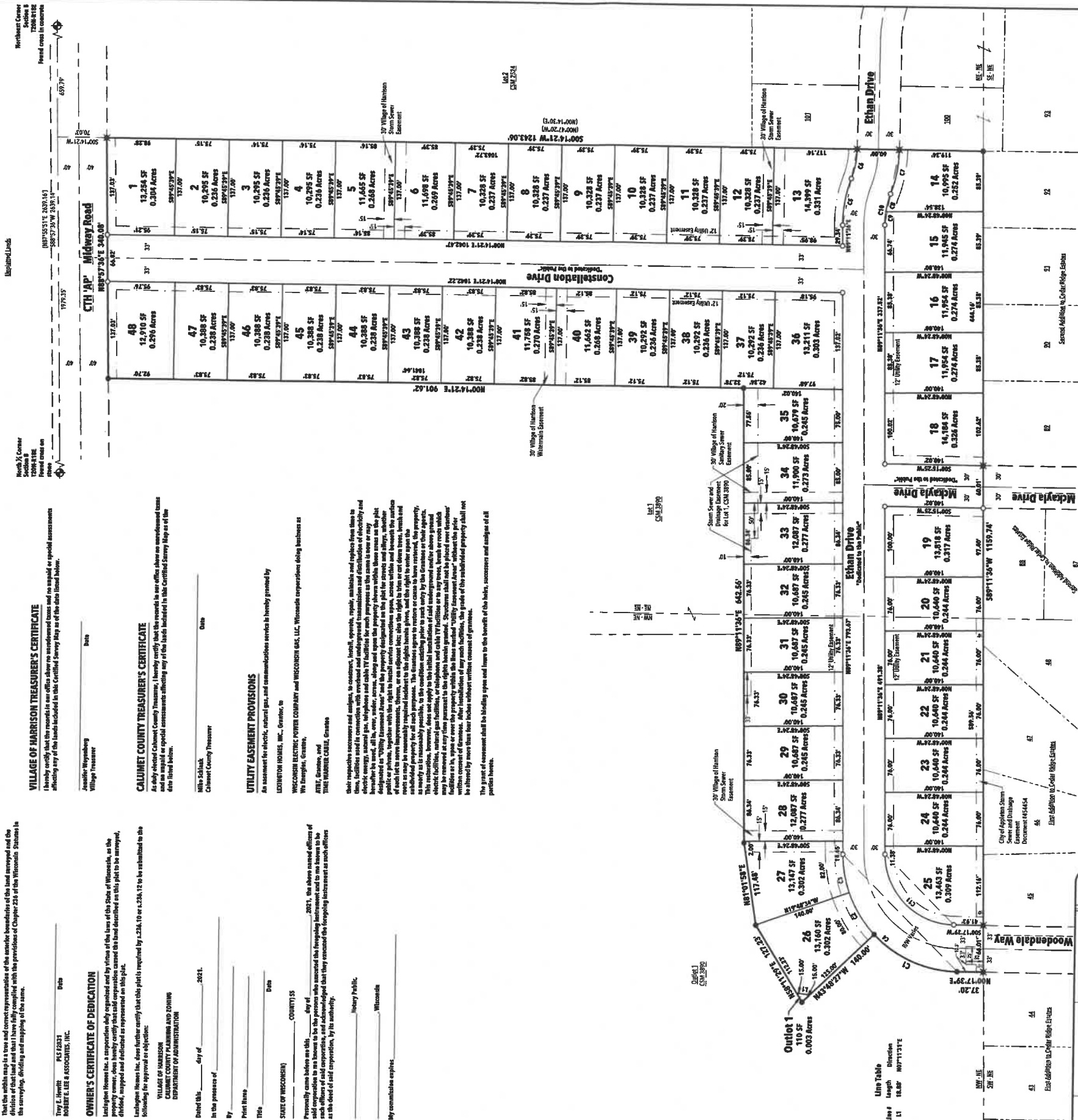
This easement is granted to the grantee for the purpose of installing, maintaining, repairing, replacing, and upgrading the electric, natural gas, and communications services on the land described in this plat. This easement shall be in accordance with the provisions of Chapter 48 of the Wisconsin Statutes and any other applicable laws. This easement shall be in accordance with the provisions of Chapter 48 of the Wisconsin Statutes and any other applicable laws. This easement shall be in accordance with the provisions of Chapter 48 of the Wisconsin Statutes and any other applicable laws. This easement shall be in accordance with the provisions of Chapter 48 of the Wisconsin Statutes and any other applicable laws. This easement shall be in accordance with the provisions of Chapter 48 of the Wisconsin Statutes and any other applicable laws.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties herein.

There are no objections to this plat with respect to Secs. 236.13, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____ 20 _____

Department of Administration



Curve #	Delta	Radius	Length	Chord	Tangent	Second Tangent Bearing
C1	47°33'54"	164.00'	121.40'	121.40'	500°17'39"W	500°17'39"W
C2	23°45'34"	164.00'	60.70'	60.70'	500°11'23"W	500°11'23"W
C3	19°07'38"	164.00'	52.82'	52.82'	500°11'30"W	500°11'30"W
C4	19°07'38"	164.00'	52.82'	52.82'	500°11'30"W	500°11'30"W
C5	21°26'41"	100.00'	67.27'	67.27'	500°23'33"W	500°23'33"W
C6	27°11'42"	100.00'	42.87'	42.87'	500°11'50"W	500°11'50"W
C7	27°11'42"	100.00'	42.87'	42.87'	500°11'50"W	500°11'50"W
C8	17°28'29"	100.00'	56.17'	56.17'	500°11'30"W	500°11'30"W
C9	4°46'23"	100.00'	18.77'	18.77'	500°11'30"W	500°11'30"W
C10	27°11'42"	100.00'	42.87'	42.87'	500°11'30"W	500°11'30"W
C11	27°11'42"	100.00'	42.87'	42.87'	500°11'30"W	500°11'30"W

PLATTED AREA DEDICATED TO THE PUBLIC:
13,242 Square Feet
3.028 Acres

SCALE: 1" = 80'



Bearings are based on the Calumet County Condition System. The north line of the Meridian 1/4 of Section 8 bears S89°57'28"W. All linear measurements have been made to the nearest landward of 1/16". All angular measurements have been made to the nearest half second and computed to the nearest half second.

LEGEND

- 1" Iron Pipe
- 2" Iron Pipe
- 4" Iron Pipe
- 6" Iron Pipe
- 8" Iron Pipe
- 12" Iron Pipe
- 18" Iron Pipe
- 24" Iron Pipe
- 30" Iron Pipe
- 36" Iron Pipe
- 42" Iron Pipe
- 48" Iron Pipe
- 54" Iron Pipe
- 60" Iron Pipe
- 66" Iron Pipe
- 72" Iron Pipe
- 78" Iron Pipe
- 84" Iron Pipe
- 90" Iron Pipe
- 96" Iron Pipe
- 102" Iron Pipe
- 108" Iron Pipe
- 114" Iron Pipe
- 120" Iron Pipe
- 126" Iron Pipe
- 132" Iron Pipe
- 138" Iron Pipe
- 144" Iron Pipe
- 150" Iron Pipe
- 156" Iron Pipe
- 162" Iron Pipe
- 168" Iron Pipe
- 174" Iron Pipe
- 180" Iron Pipe
- 186" Iron Pipe
- 192" Iron Pipe
- 198" Iron Pipe
- 204" Iron Pipe
- 210" Iron Pipe
- 216" Iron Pipe
- 222" Iron Pipe
- 228" Iron Pipe
- 234" Iron Pipe
- 240" Iron Pipe
- 246" Iron Pipe
- 252" Iron Pipe
- 258" Iron Pipe
- 264" Iron Pipe
- 270" Iron Pipe
- 276" Iron Pipe
- 282" Iron Pipe
- 288" Iron Pipe
- 294" Iron Pipe
- 300" Iron Pipe
- 306" Iron Pipe
- 312" Iron Pipe
- 318" Iron Pipe
- 324" Iron Pipe
- 330" Iron Pipe
- 336" Iron Pipe
- 342" Iron Pipe
- 348" Iron Pipe
- 354" Iron Pipe
- 360" Iron Pipe
- 366" Iron Pipe
- 372" Iron Pipe
- 378" Iron Pipe
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- 396" Iron Pipe
- 402" Iron Pipe
- 408" Iron Pipe
- 414" Iron Pipe
- 420" Iron Pipe
- 426" Iron Pipe
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- 438" Iron Pipe
- 444" Iron Pipe
- 450" Iron Pipe
- 456" Iron Pipe
- 462" Iron Pipe
- 468" Iron Pipe
- 474" Iron Pipe
- 480" Iron Pipe
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- 498" Iron Pipe
- 504" Iron Pipe
- 510" Iron Pipe
- 516" Iron Pipe
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- 528" Iron Pipe
- 534" Iron Pipe
- 540" Iron Pipe
- 546" Iron Pipe
- 552" Iron Pipe
- 558" Iron Pipe
- 564" Iron Pipe
- 570" Iron Pipe
- 576" Iron Pipe
- 582" Iron Pipe
- 588" Iron Pipe
- 594" Iron Pipe
- 600" Iron Pipe
- 606" Iron Pipe
- 612" Iron Pipe
- 618" Iron Pipe
- 624" Iron Pipe
- 630" Iron Pipe
- 636" Iron Pipe
- 642" Iron Pipe
- 648" Iron Pipe
- 654" Iron Pipe
- 660" Iron Pipe
- 666" Iron Pipe
- 672" Iron Pipe
- 678" Iron Pipe
- 684" Iron Pipe
- 690" Iron Pipe
- 696" Iron Pipe
- 702" Iron Pipe
- 708" Iron Pipe
- 714" Iron Pipe
- 720" Iron Pipe
- 726" Iron Pipe
- 732" Iron Pipe
- 738" Iron Pipe
- 744" Iron Pipe
- 750" Iron Pipe
- 756" Iron Pipe
- 762" Iron Pipe
- 768" Iron Pipe
- 774" Iron Pipe
- 780" Iron Pipe
- 786" Iron Pipe
- 792" Iron Pipe
- 798" Iron Pipe
- 804" Iron Pipe
- 810" Iron Pipe
- 816" Iron Pipe
- 822" Iron Pipe
- 828" Iron Pipe
- 834" Iron Pipe
- 840" Iron Pipe
- 846" Iron Pipe
- 852" Iron Pipe
- 858" Iron Pipe
- 864" Iron Pipe
- 870" Iron Pipe
- 876" Iron Pipe
- 882" Iron Pipe
- 888" Iron Pipe
- 894" Iron Pipe
- 900" Iron Pipe
- 906" Iron Pipe
- 912" Iron Pipe
- 918" Iron Pipe
- 924" Iron Pipe
- 930" Iron Pipe
- 936" Iron Pipe
- 942" Iron Pipe
- 948" Iron Pipe
- 954" Iron Pipe
- 960" Iron Pipe
- 966" Iron Pipe
- 972" Iron Pipe
- 978" Iron Pipe
- 984" Iron Pipe
- 990" Iron Pipe
- 996" Iron Pipe
- 1002" Iron Pipe
- 1008" Iron Pipe
- 1014" Iron Pipe
- 1020" Iron Pipe
- 1026" Iron Pipe
- 1032" Iron Pipe
- 1038" Iron Pipe
- 1044" Iron Pipe
- 1050" Iron Pipe
- 1056" Iron Pipe
- 1062" Iron Pipe
- 1068" Iron Pipe
- 1074" Iron Pipe
- 1080" Iron Pipe
- 1086" Iron Pipe
- 1092" Iron Pipe
- 1098" Iron Pipe
- 1104" Iron Pipe
- 1110" Iron Pipe
- 1116" Iron Pipe
- 1122" Iron Pipe
- 1128" Iron Pipe
- 1134" Iron Pipe
- 1140" Iron Pipe
- 1146" Iron Pipe
- 1152" Iron Pipe
- 1158" Iron Pipe
- 1164" Iron Pipe
- 1170" Iron Pipe
- 1176" Iron Pipe
- 1182" Iron Pipe
- 1188" Iron Pipe
- 1194" Iron Pipe
- 1200" Iron Pipe



Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTRAL DRIVE BLDG. 200
MADISON, WI 53715
PHONE: (608) 442-2441
FAX: (608) 442-2441
WWW: www.relee.com

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Planner

Meeting Date:

February 23, 2021

Title:

Certified Survey Map – Uecker – N9047 & N9049 Spring Valley Road

Issue:

Should the Village Board approve a 2-lot Zero Lot Line Certified Survey Map?

Background and Additional Information:

The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to create a zero lot line unit. The property is located at N9047 & N9049 Spring Valley Road. The property is zoned Two-Family Residential (RT) which is appropriate for zero lot line developments. Setback and lot area requirements have been met.

Recommended Action:

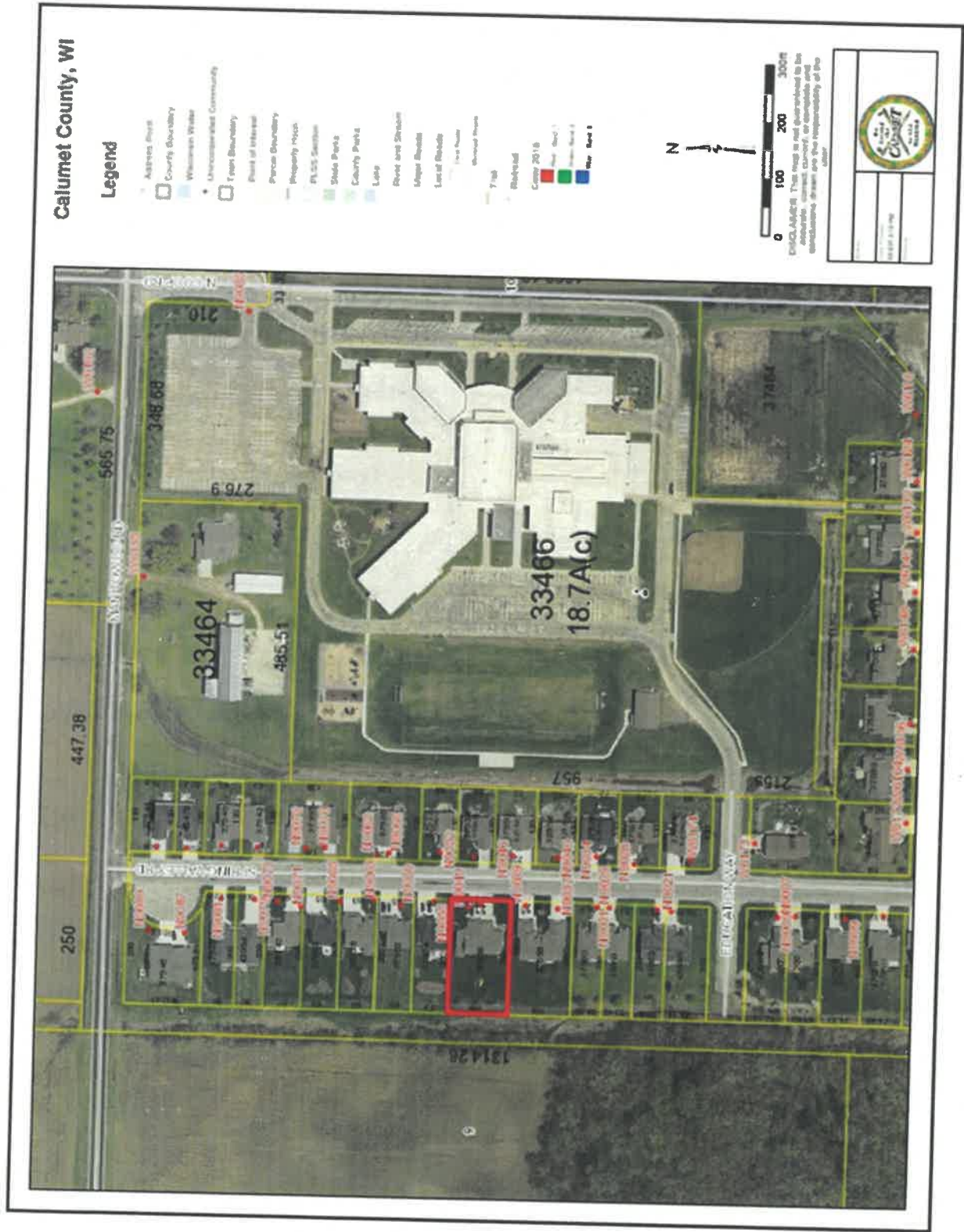
The Plan Commission recommends approval of the Certified Survey Map with the following conditions:

1. A note on the face of the Certified Survey Map shall read, “When attached single-family dwelling units are created, matters of mutual concern to the adjacent property owners due to construction, catastrophe, use, and maintenance shall be guarded against by private/restrictive covenants and deed restrictions, and no approving authority shall be held responsible for the enforcement of same.”
2. Private/restrictive covenants shall be recorded at the Calumet County Register of Deeds in accordance with the zero lot line provisions in the zoning ordinance. A copy of such recorded document shall be provided to the Village Planner.

Attachments:

- Aerial Map
- CSM

Aerial Map



Document Number

RESTRICTIVE COVENANTS
Title of Document

Name and Return Address
Bradley P. Uecker & Kelly M. Uecker Living Trust
N8948 Harrisville ct.
Menasha, WI 54952

Parcel Number: 131-37956

Drafted By: Bradley P. Uecker

INFO-PRO (800)655-2021 www.infoproforms.com

ZERO LOT LINE PROPERTY OWNERS' AGREEMENT AND RESTRICTIVE COVENANTS

1. Purpose: The purpose of this Agreement is to submit the land and improvements described herein to Zero-Lot-Line Property.
2. Description of Land: A part of lot wighty (80) Woodland Trails II, Located in the SE ¼ of the SE1/4, Section 9, T.20N., R18E., Village of Harrison, Calumet County, Wisconsin containing 21,000 square feet (0.482 acres) of land
3. Description of Building: This construction consists of one building containing two units. The building is of wood-frame construction. A Plat of Survey of the land showing the location of the building is attached to the Agreement as Exhibit "A".
4. Description of Units: Lot #1 of CSM _____ = N9049 Spring Valley Rd, Lot #2 of CSM _____ = N9047 Spring Valley Rd
5. Common Elements: It is anticipated that the only common element between the improvements established on Lot 1 and Lot 2 shall be a common wall. Wherever improvements abut on the common property line between the adjoining units, there shall be a one-hour fire wall running from the lowest floor level, including the foundation, if it is the common wall, to the underside of the roof sheathing. Such common foundation wall, if any, shall be waterproof masonry. Said wall is to be used by the unit owners in common; each unit to bear equally to the other in the cost of keeping the common wall in good order and repair, provided however, that damage to one side of the common wall not affecting the other side should be repaired by the owner of the unit on whose side the damage occurred. Each party grants the other an easement to and on the common elements for purposes of repair, maintenance, and use.
 - Purpose of Units: Each of the units is intended to be used and is restricted to residential purposes. Commercial activity is permitted in the units only to the extent that commercial activity is permitted in residences as stated in the local zoning ordinances. The owner of a unit shall also be allowed to rent their particular unit, as long as the tenant shall abide by the applicable terms and conditions of the use of said unit, as provided in this Zero-Lot-Line Property Owners Agreement.
6. Alterations: No alteration of any kind to the exterior portions of the units or changes of a permanent or semi-permanent nature to the lot areas is to be made without the mutual agreement of both unit owners.
7. Aesthetics: The parties hereto agree that the aesthetics of the units on Lot 1 and Lot 2 are important to the value of the building. Therefore, without the expressed written consent of each party, the other shall not change the exterior color of the building.
8. Maintenance: The parties acknowledge that while only one building is to be constructed on the Property, each party will have a separate dwelling, owned solely by that party, hereinafter to be referred to as that party's unit. Each unit owner shall be responsible for repair, maintenance, and/or replacement of their individual units. Said units shall be repaired at the cost of each individual unit owner and they shall keep their units in good repair, subject only to normal wear and tear.

9. Destruction and Reconstruction: In the event of the total destruction of the building on the property, it shall be determined by agreement of both unit owners whether to rebuild, restore, or sell the property. If damage is only to the unit on one lot, and such damage does not affect the other unit, the damaged unit shall be repaired by the owner of that damaged unit.

10. Acceptance of Property Agreement: The acceptance of a deed or conveyance or entering into occupancy as an owner or tenant of any unit shall constitute acceptance of the provisions of this Owners Zero-Lot-Line Agreement and the rules and regulations adopted pursuant thereto as such documents are amended from time to time. The provisions contained in such instruments as amended from time to time shall be covenants running with the land and shall bind any person having an interest or estate in such unit as though such provisions were recited in full in each deed or lease.

11. Control: Control over this building, containing two (2) units shall be by the respective owners of the individual units and any and all decisions which affect both units shall be made by mutual consent of the unit owners of both units.

12. Insurance: Each of the owners of Lot 1 and Lot 2 shall obtain, separately, adequate insurance for his or her unit. Said insurance to be sufficient and adequate to cover both property (Building and Contents) and personal liability insurance. Each owner of Lot 1 and Lot 2 shall provide to the owner of the adjoining unit a certificate of insurance. Said certificate shall be provided annually to the adjoining unit upon the anniversary date of the initial and/or original insurance binder.

13. Binding Effect: All easements and rights described herein are appurtenant to and running with the land. All easements and rights described herein are granted and reserved to, and shall inure to the benefit of and be binding on, the undersigned, their respective heirs, successors and assigns, and all mortgagors, purchasers and their heirs, executors, administrators, successors and assigns. Acceptance of a deed by a prospective owner of Lot One (1) or Lot Two (2) shall constitute an acceptance of all terms of this Agreement.

14. Amendment: This Agreement and administrative rules, if any, may be amended by the mutual consent of the owners of all units. This agreement may be amended only by a writing signed by the fee simple owners of both Lot 1 and Lot 2 and recorded with the Register of Deeds for Calumet County, Wisconsin. This document constitutes the entire agreement of the lot owners and shall be construed in accordance with laws of the State of Wisconsin.

15. Conveyances: The individual unit owners may sell or rent the unit or units which they own.

16. Right of First Refusal: The owner of any sold unit shall have the right of First Refusal regarding the purchase of the adjoining unit. The owner of any sold unit shall have the right of First Refusal regarding the purchase of the adjoining unit. In the event the adjoining unit has a bona fide offer to purchase by a third party, said adjoining unit owner shall provide a copy of said bona fide offer to purchase to the owner of the other unit and the owner of the other unit shall have two (2) days after receipt of the same to elect in writing to match the terms and conditions of said bona fide offer to purchase. In the event the owner of the remaining unit does not elect to exercise his/her/their right of first refusal within said two-day period, said first right of refusal shall become null and void and the adjoining unit owner shall be free to sell said unit to the third party, pursuant to the terms and conditions of said bona fide offer to purchase. In the event a unit owner elects to exercise his/her/their right of first refusal, said unit owner

purchasing the property shall do so pursuant to the terms and conditions of said bona fide offer to purchase.

17. Mediation: In the event of a dispute or controversy arising out of this agreement, the parties hereto agree that all disputes first be submitted to mediation. Parties may select a mediator by mutual assent. If an agreement cannot be reached, either party can force mediation. If said mediation fails, parties will then submit to arbitration pursuant to the provisions of the Wisconsin Arbitration Act.

18. Approving Authorities: The Village of Harrison and all approving authorities shall not be held responsible for enforcement of said same covenants, and that said covenants shall inure to all heirs and assigns.

19. Service of Process: Service of process on the recorded unit owner of either unit of the property affected by this Agreement shall be by personal service, either being hand-delivered or by a professional process server.

20. A note shall be placed on the face of all Certified Survey Maps and Plats creating ZERO-LOT-LINE LOTS which states:

- Private restrictive covenants shall be recorded at the Calumet County Register of Deeds, providing Declarations and/or By-laws similar to those typically recorded on a Declaration of Condominium. Said covenants shall provide for mediation of any and all disputes between owners of each unit and any third party with regard to construction, use, catastrophe, and maintenance of the real property.

Dated this _____ day of _____, 2020.

Bradley P. Uecker

Kelly M. Uecker

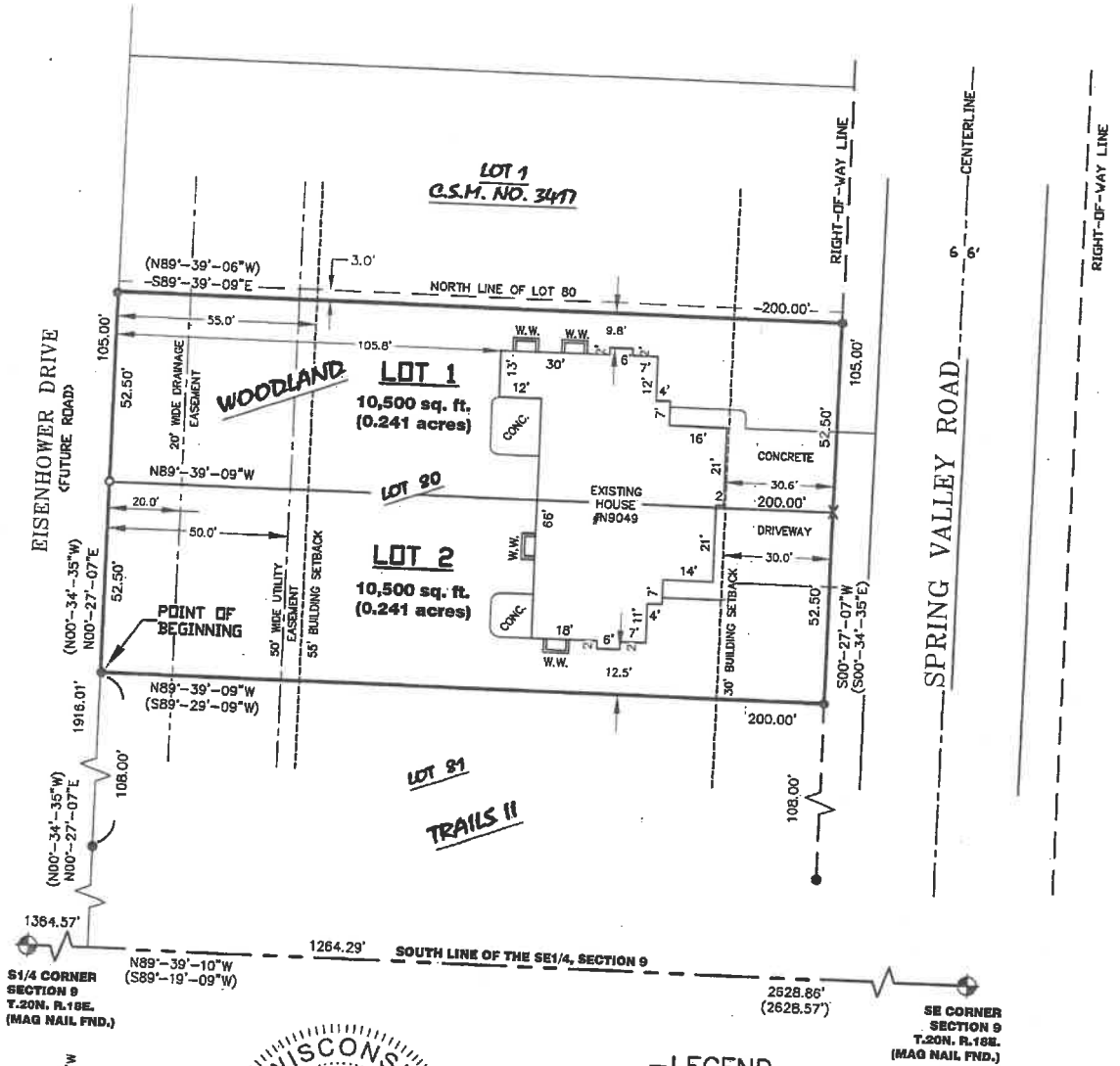
STATE OF WISCONSIN)
) ss
_____ COUNTY)

Personally came before me this _____ day of _____, 2020, the above-named Andrew R. Uecker and Lauren E. Uecker and acknowledged that he executed the foregoing instrument.

(Print Name)
Notary Public, State of Wisconsin
My Commission Expires _____

CERTIFIED SURVEY MAP NO. _____

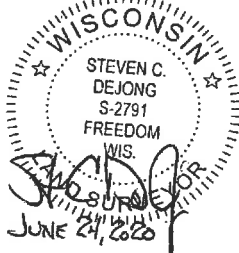
A PART OF LOT 80, WOODLAND TRAILS II, LOCATED IN THE SE1/4 OF THE SE1/4,
SECTION 9, T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



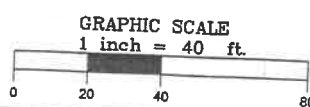
S1/4 CORNER SECTION 9 T.20N. R.18E. (MAG NAIL FND.)

SE CORNER SECTION 9 T.20N. R.18E. (MAG NAIL FND.)

BEARINGS REFERENCED TO THE CALUMET COUNTY COORDINATE SYSTEM AND THE SOUTH LINE OF THE SE1/4 OF SECTION 9, T.20N., R.18E., WHICH BEARS N89°-39'-05"W



- LEGEND-**
- = 1" X 18" IRON PIPE SET (1.130 LB./FT.)
 - ✕ = CUT "X" SET IN CONCRETE
 - = 1" IRON PIPE FOUND
 - ⊕ = COUNTY MONUMENT FOUND
 - () = RECORDED INFORMATION
 - W.W. = WINDOW WELL



SURVEYED FOR:
RUCON CONSTRUCTION
MANAGEMENT INC.
W4954 HIGHLINE RD.
KAUKAUNA, WI 54130

OWNER:
BRADLEY & KELLY UECKER
LIVING TRUST
N8948 HARRISVILLE COURT
MENASHA, WI 54952

PARCEL NUMBER: 131-37956
DEED: DOC. NO. 525336

MERIDIAN SURVEYING, LLC

N9837 Friendship Drive
Kaukauna, WI 54130

Office: 920-993-0881
Fax: 920-273-6037

DRAWN BY:	JD	FIELD WORK DATE:	6-23-20
CHECKED BY:	S.C.D.	FIELD BOOK:	M-54, PG.69
JOB NO.:	12122	SHEET	1 OF 4

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

A PART OF LOT 80, WOODLAND TRAILS II, LOCATED IN THE SE1/4 OF THE SE1/4, SECTION 9,
T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 2 of 4)

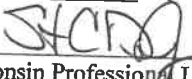
SURVEYOR'S CERTIFICATE

I, Steven C. De Jong, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, monumented and mapped under the direction of Bradley Uecker, a part of Lot Eighty (80), Woodland Trails II, a subdivision located in the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section Nine (9), Township Twenty (20) North, Range Eighteen (18) East, Village of Harrison, Calumet County, Wisconsin containing 21,000 square feet (0.482 acres) of land and being described by:

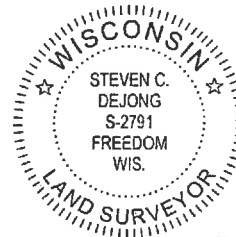
Commencing at the Southeast Corner of said Section 9; thence N89°-39'-10"W 1264.29 feet along the south line of the SE1/4 of said Section 9; thence N00°-27'-07"E 1916.01 feet to the southwest corner of said Lot 80 and the point of beginning; thence continue N00°-27'-07"E 105.00 feet along the west line of said Lot 80 to the southwest corner of Lot 1 of Certified Survey Map No. 3417 as recorded as Document No. 491578; thence S89°-39'-09"E 200.00 feet along the south line of said Lot 1 to a point on the west line of Spring Valley Road; thence S00°-27'-07"W 105.00 feet along said west line of Spring Valley Road to the southeast corner of said Lot 80; thence N89°-39'-09"W 200.00 feet along the south line of said Lot 80 to the point of beginning. Being subject to any and all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of the Village of Harrison in surveying, dividing, monumenting, dedicating and mapping the same.

Dated this 24th day of JUNE, 2020.



Wisconsin Professional Land Surveyor
Steven C. De Jong, S-2791



Survey Notes:

- Parcel No.: 131-37956
- Deed: Document No. 525336
- Property Owner(s): Bradley P. & Kelly M. Uecker Living Trust
- Property Address: N9049 Spring Valley Road, Menasha, WI 54952

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

A PART OF LOT 80, WOODLAND TRAILS II, LOCATED IN THE SE1/4 OF THE SE1/4, SECTION 9,
T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 3 of 4)

VILLAGE OF HARRISON CERTIFICATE

This Certified Survey Map in Section 9, Township 20 North, Range 18 East, Village of Harrison,
Calumet County, Wisconsin, is hereby approved.

Village of Harrison - President

Date

Village of Harrison - Clerk

Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Harrison, do hereby certify that
in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this
_____ day of _____, 2020 on any lands included in this Certified Survey Map.

Village of Harrison - Treasurer

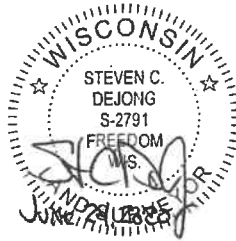
Date

COUNTY TREASURER'S CERTIFICATE:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands included
in this minor subdivision as of this _____ day of _____, 2020.

County Treasurer: Calumet County

Date



STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

A PART OF LOT 80, WOODLAND TRAILS II, LOCATED IN THE SE1/4 OF THE SE1/4, SECTION 9,
T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 4 of 4)

OWNER'S CERTIFICATE

As owner, I hereby certify that I caused the land on this Certified Survey Map to be surveyed, divided, monumented, dedicated & mapped as represented on this map. I also certify that this map is required by S. 236.34 to be submitted to the following for approval or rejection: Village of Harrison

Bradley P. Uecker (Trustee)
Bradley P. & Kelly M. Uecker Living Trust

Date

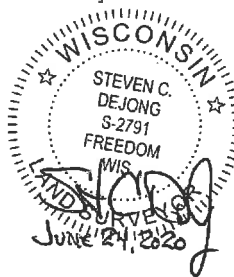
NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2020.

The above owner's to me known to be the person's who executed the foregoing instrument and acknowledge the same.

Notary Public _____ County, Wisconsin.

My Commission Expires _____



VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

February 23, 2021

Title:

Res V2021-04 Fee & Penalty Schedule

Issue:

Should the Village Board approve a Resolution amending the Fee & Penalty Schedule?

Background and Additional Information:

The Fee & Penalty Schedule may be updated from time to time as fees are adjusted or new fees are created. The proposed Fee & Penalty Schedule includes a business license fee that was created as part of the business license ordinance.

Action Options:

1. Adopt Resolution V2021-04.
2. Adopt Resolution V2021-04 with amendments.
3. Postpone action.
4. Do not adopt resolution.

Attachments:

- Fee & Penalty Schedule

RESOLUTION V2021-04
VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION AMENDING FEE & PENALTY SCHEDULE

The Village Board of the Village of Harrison do hereby resolve as follows:

WHEREAS, under the Municipal Code, the Village Board has the authority to establish fees, penalties, and charges; and

WHEREAS, the Village wishes to manage its fee & penalty schedule in the most efficient manner possible; and

WHEREAS, the Village Board may review all fees & penalties and adopt any changes necessary by resolution;

NOW THEREFORE, the Village of Harrison hereby establishes the following Fee & Penalty Schedule to guide the charging of fees in accordance with Municipal Code.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 23rd day of February, 2021.

By: _____
Kevin M. Hietpas, Village President

Attest: _____
Jennifer Weyenberg, Village Clerk

APPENDIX A

Fee and Penalty Schedule

Amended 02/23/2021

CODE SECTION	DESCRIPTION	AMOUNT
GENERAL PROVISIONS		
1.16.010(c)(1)	General Penalty - First Offense	\$1.00 - \$500.00
1.16.010(c)(2)	General Penalty - Second Offense	\$1.00 - \$1,000.00
ADMINISTRATION		
2.24.040(e)	Hard Copy (black and white)	\$0.01 per page
	Hard Copy (color)	\$0.06 per page
	DVD	\$0.13
	Flash Drive (8 GB)	\$5.02
	Flash Drive (16 GB)	\$6.53
	Flash Drive (32 GB)	\$10.08
	Flash Drive (64 GB)	\$18.52
	Flash Drive (128 GB)	\$32.21
	Mailing & Shipping	Actual Cost
	Paper to Digital	Fee Waived
	Digital to Digital	Fee Waived
2.24.050(a)	Minimum Research Cost/\$25 per hr	\$25.00
ALCOHOL BEVERAGE		
8.08.030(A)	Class "A" Fermented Malt Beverage License	\$150.00
8.08.030(B)	Class "B" Fermented Malt Beverage License	\$100.00
8.08.030(C)	Temporary Class "B" Fermented Malt Beverage License	\$10.00
8.08.030(D)	Temporary "Class B" Wine License	\$10.00
8.08.030(E)	Fermented Malt Beverage Wholesalers' License	\$25.00
8.08.030(F)	"Class A" Intoxicating Liquor License	\$350.00
8.08.030(G)	"Class B" Intoxicating Liquor License	\$350.00
	"Class C" Wine License	\$100.00
8.12.040	Operator License	\$35.00
8.12.040	Provisional License	\$15.00
	Change of Agent	\$10.00
	Reserve "Class B" License	\$10,000.00
	Tobacco License	\$100.00
ANIMALS		
22.04.040	Harboring Dangerous Animals	\$100.00
V15-01 6-42(a)(3)	Dogs Licensing State Statute 174.07	
	Spayed or Neutered Dog	\$10.00
	Unaltered Dog	\$15.00
V15-01 6-43	Late Fee Applied after March 31	\$5.00
BUSINESS LICENSE		
Ord V21-02	Business	\$5
Ord V21-02	Non-Profit Organization	\$0
EMERGENCY MANAGEMENT AND SERVICES		
10.04.010	Fire Inspector Duties	
	Initial inspection where violation is found	No Charge
	First re-inspection if violation still exists (by Fire Chief)	No Charge
	Second re-inspection (by Fire Chief) and violation still exists	\$50/inspection/violation
	Third and Fourth re-inspection (by Fire Chief) and violation still exists	\$100/inspection/violation
	Fifth or more re-inspection (by Fire Chief) and violation still exists	\$150/inspection/violation
PARKS AND RECREATION		
30.04.080	Darboy Community Park Shelter Rental Fee (Resident)	\$50.00
	Darboy Community Park Shelter Rental Fee (Non-Resident)	\$60.00
	Village Hall Community Room Rental Fee	\$100.00
STREETS, SIDEWALKS AND OTHER PUBLIC PLACES		
28.12.030	Right-of-Way (ROW) Permit	
	New/Replace or Extend Culvert	\$150
	Culvert Variance (with Village Approval)	\$150
	Install/Replace Driveway Apron	\$50

28.24.010	Utility Permit - Base Fee + below		\$50
	Open Cut Paving		\$1,500
	Open Cut Gravel		\$1,000
	Per Foot Charge (per lineal foot)		\$0.10 / lin. Ft.
	Regrade/Clean/Obstruction of Ditch		\$50
	Late Fee for After the Fact Permit		\$150
TAXATION			
4.12.020	Hotel and Room Tax		5% of gross room receipts
NUISANCE			
28.08.040	outdoor sound amplification permit		\$150
BUILDINGS AND BUILDING REGULATIONS			
26.04.020	Demolition or Removal of Buildings Permit		\$25
	If Building with No Utilities or New Permit Obtained		No Charge
26.08.070	1 & 2 Family Building Permits and Inspections		
	New Construction - up to 2400 sq. ft.		\$2,095
	New Construction - 2401 to 3500 sq. ft.		\$2,195
	New Construction - 3501 to 5000 sq. ft.		\$2,295
	New Construction - over 5000 sq. ft.		\$2,395
	Manufactured Homes		\$2,095
	Decks		\$200
	Additions - Remodeling		
	Base Fee		\$150
	Remodel greater than \$10,000 value		\$300
	Remodel less than \$10,000 value		\$200
	Erosion Control		\$100
	Electrical Service		\$100
	Electrical Permit		\$100
	Plumbing Permit		\$100
	HVAC Permit		\$100
	One Time Inspection		\$100
	Attached Garage		\$300
	Basement Remodel		\$300
	Siding/Windows/Roof		\$50
	Pools - seasonal		\$50
	Pools - permanent		\$150
	Unattached Garage greater than 200 sq ft		\$100
	Egress Window		\$100
	Escrow		\$1,500
26.12.010	Multi-Family and Commercial Permit Fees		
	Building Permit		
	Square Footage		X \$0.08
	Base Fee		\$200
	Plumbing		
	Fixture Count		\$8 per
	Base Fee		\$100
	Electrical Permit		
	Square Footage		X \$0.08
	Base Fee		\$100
	Electrical Service <200 amp		\$85
	Electrical Service >200 amp - 3 phase		\$100
	Electrical Service Temporary		\$85
	HVAC Permit		
	Square Footage		X \$0.08
	Base Fee		\$100
	911 Sign		\$25
26.16.060	Permit Fees - Pools seasonal/permanent		\$50/\$150
IMPACT FEES			
26.20.020 & Ord V19-07	Park Impact Fees		

	Single-Family Residential Development - per dwelling unit	\$1,078
	Multi-Family Residential Development - per dwelling unit	\$999
Ord V19-07	Law Enforcement Impact Fees	
	Single-Family Residential Development - per dwelling unit	\$78
	Multi-Family Residential Development - per dwelling unit	\$72
	Commercial & Institutional - per sq ft	X \$0.032
	Industrial - per sq ft	X \$0.020
Ord V19-07	Fire Impact Fees	
	Single-Family Residential Development - per dwelling unit	\$660
	Multi-Family Residential Development - per dwelling unit	\$611
	Commercial & Institutional - per sq ft	X \$0.267
	Industrial - per sq ft	X \$0.200
CONSTRUCTION SITE EROSION CONTROL ZONING		
32.44.100	Construction Site Erosion Control Permit	
	Less than 1-ac Disturbed Area	\$225
	1-ac or more Disturbed Area	\$275
	Less than 1-ac Disturbed Area - Inspection	\$25/week
	1-ac or more Disturbed Area - Inspection	\$250 + \$25/week
MOBILE HOMES AND MOBILE HOME COMMUNITIES		
32.20.150	Permit Fee	\$25
STORM WATER MANAGEMENT AND ILLICIT DISCHARGE		
20.20.120	Post-Construction Storm Water Management Permit	
	Less than 20,000 sq ft impervious surface	\$225
	20,000 or more sq ft impervious surface	\$525
	Less than 20,000 sq ft impervious surface - Inspection	0
	20,000 or more sq ft impervious surface - Inspection	\$500
20.16.150 & 20.16.160	Illicit Discharge Abatement	Cost of Abatement
20.04	Stormwater Utility ERU	\$50
SUBDIVISIONS		
	Subdivision Control	
34.08.020	Preliminary Plat	\$200 + \$5/lot
34.08.030	Final Plat	\$100 + \$5/lot
34.08.040	Certified Survey Map	\$75
	Condominium Plat	\$300 + \$5/unit
SMALL WIND ENERGY SYSTEMS		
30.08.030	Small Wind Energy System, per tower	\$100
ZONING		
32.08.060(B)(2)	Text Amendment	\$300
32.08.060(C)(2)	Map Amendment	\$300
32.16.180(I)(2)(b)	Application for PDO District	\$400
32.24.020 (c)(2)	Home Business Permit	\$150
32.24.030 (c)(2)	Solar Energy System Permit	\$200
32.24.080 (e)(3)	Adult Entertainment Establishment Permit	\$200
32.24.090 (c)(3)	Temporary Use & Structure Permit	\$100
32.32.080	Sign Permit	\$100
32.32.100 (b)	Off- Premise Sign Application	\$25 + \$0.15/sq ft
32.32.110 (2)(b)(2)(i)	Temporary Sign Permit	\$50
32.32.110 (2)(b)(2)(ii)	Temporary Sign Deposit	\$100
32.52.020 (a)	Conditional Use Permit	\$150
	Amending Public Hearing Notice	Same as Public Hearing Notice
32.060.060 (b)(2)	Site Plan Review	
	Commercial	\$300
	Industrial	\$500
32.64.010 (b)(2)	Zoning Permits	
	New Construction or Replacement (residential, commercial, industrial or other building)	\$250
	Addition	\$100
	Accessory Building (i.e. detach garage, shed, etc.)	\$50
	Fence	\$25

	Accessory Structure (i.e. driveway)			\$25
	Deck			\$25
32.64.010 (e)	Renewal Permit			\$25
32.64.030 (2)(b)(1)	Winter Temporary Zoning Occupancy Permit		1/2 new permit fee	
32.64.030 (2)(b)(2)	Special 30-day Temporary Zoning Occupancy Permit			\$50
	Zoning Certificate of Occupancy (when no Zoning Permit is required)			\$100
	Item Requiring a Public Hearing Notice			\$25
	Lot Grade & Driveway Grade Check			\$200
				\$1,045
MISCELLANEOUS FEES				
FIREWORKS	Permit Application			\$50
PROPERTY INFORMATION	Real Estate Inquiry			\$15
	Real Estate Inquiry - Rush (24hours)			\$25
	Group Tax Information Requests - Mortgage Holders	\$0.25 per parcel	10 or more	
SEWER/WATER CONNECTION FEE	In a specific area for the infrastructure for sewer/water. Paid when the building permit is applied for. (Res V2020-13)			
	Single Family Residence			\$3,800
	Multi-Unit - first unit			\$3,800
	Multi-Unit - additional units			\$500
	Commercial - per acre			\$1,500
YARDWASTE SITE	Windshield Sticker			\$10 first, \$5 second
14.04.010(G)	WEEDS			refers to 1.16.010
14.12.050	Well Operation Permit			
14.12.070	Penalty			
Ord V20-12	Short Term Rental			refers to 1.16.010
	New Permit			\$400
	Renewal Permit			\$200

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON

Meeting Date:

January 26, 2021

Title:

N Coop Road Culvert Engineering

Issue:

Should the Village Board authorize Graef to prepare engineering services for the N Coop Rd culvert?

Background and Additional Information:

There was concern about the condition of the box culvert on N Coop Road south of Lorna Lane. Graef sent a structural engineering to complete a field inspection and based on the inspection is recommending that the culvert be replaced. In order to provide a replacement recommendation, engineering design and permitting services will be needed.

The City of Appleton is planning to repave N Coop Road in 2021.

Budget Impacts:

Engineering costs are \$27,700, see attached Graef Service Order 008. Roadway engineering is a budgeted item. Replacement of the culvert was not expected in 2021, those costs can be addressed at a future meeting when the design and estimated cost of replacement is known.

Recommended Action:

1. Approve Service Order for N Coop Road.
2. Postpone action.
3. Do not approve the Service Order.

Attachments:

- Images of box culvert from field inspection
- Service Order





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SERVICE ORDER: 008
DATE: 2/19/2021
CLIENT: Village of Harrison, Wisconsin
PROJECT NAME: N. Coop Rd. Box Culvert Replacement
PROJECT NUMBER: 2021-2500.08

PROJECT REPRESENTATIVES:

Ryan P. Van Camp, PE
Project Manager
GRAEF
1150 Springhurst Drive, Suite 201
Green Bay, WI 54304
920 / 405 3826 direct
920 / 244 5368 mobile
ryan.vancamp@graef-usa.com

Jeff Funk
Operations Manager
Village of Harrison
W5298 State Road 114
Menasha, WI 54952
920 / 989 1139
jfunk@harrison-wi.org

This service order shall authorize professional services for Project under the Master Agreement dated January 12, 2021 and is subject to GRAEF's Terms and Conditions attached to that Agreement.

DESCRIPTION OF PROJECT:

The Project is to assist the Village of Harrison with due diligence, design and bidding for the evaluation and probable replacement of an existing, approximately 12-ft by 28-ft concrete box culvert along N. Coop Road, south of E. Loma Ln. See attached Figure 1 – Site Location Map. Evaluation has included a structural inspection and recommendation on repair or replacement of the existing culvert. Design will be for replacement of the concrete structure with a prefabricated corrugated aluminum box culvert, having at least the hydraulic capacity comparable to existing conditions. Installation of new structure is required prior to road mill and pave, anticipated in June or July 2021. Village will advise on length of new crossing based on projected width of future roadway, and Basic Services below assume the existing public right-of-way will accommodate the work.

SCOPE OF PROJECT SERVICES:

- 1) DUE DILIGENCE
 - a) Conduct Structural Inspection, including report summary of findings & recommendations (COMPLETE)
 - b) Geotechnical Exploration, including one (1) soil boring (to 25-foot depth) and recommendations (IN PROGRESS)
 - c) Conduct field surveying, including coordinate locates & review record drawings)
 - d) Compile survey data / create existing base drawing, including right-of-way lines
 - e) Request for WDNR Wetland Determination

- 2) PLANS, SPECIFICATIONS, AND ESTIMATES
 - a) Coordinate with Owner & meetings
 - b) Coordinate with Agencies (WDNR, USACE & Calumet County)
 - c) Prepare preliminary bid plan drawings, plan/profile sheet, & details
 - d) Perform hydraulic analysis to size structure
 - e) Prepare front end bid sections & special provisions
 - f) Prepare Engineer's Opinion of Probable Construction Costs
 - g) Prepare & submit Application for WDNR Waterway & Wetland Permit



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- 3) BIDDING / CONTRACT ADMINISTRATION
 - a) Prepare bid advertisement & documents (electronic posting)
 - b) Respond to bidders' questions
 - c) Prepare (1) addendum
 - d) Attend bid opening
 - e) Provide bid tabulation & recommendation on award
 - f) Prepare contract documents

- 4) Additional Services (upon written authorization)
 - a) Wetland Delineation Report & application to WDNR for concurrence
 - b) Structural design of owner-selected product
 - c) Easement legal description and exhibits
 - d) Right-of-way platting
 - e) Construction services
 - f) Other services not otherwise defined under Basic Services

CLIENT RESPONSIBILITIES:

- 1) Provide existing background information, i.e., survey, soil borings, record documents, etc.
- 2) Administration and recording of easements or platting, if deemed necessary.

COMPENSATION:

You agree to compensate GRAEF for all basic services noted above on an hourly rate and direct expense basis to an estimated fee of **\$27,700**. We will advise you if we anticipate exceeding this amount by more than 10 percent. This fee is further broken down as follows:

<u>TASK</u>	<u>FEE</u>
• Structural Investigation (COMPLETE)	\$2,300
• Geotechnical Exploration & Report (IN PROGRESS)	\$3,900
• Culvert/Bridge & Waterway Surveying	\$5,000
• Hydraulic Evaluation	\$2,300
• Plans, Specifications, & Estimate	\$10,700
• Bidding Administration	\$3,500
TOTAL	\$27,700

You agree to compensate GRAEF for all listed Additional Services with an additional fee agreed to in advance of the services being performed. Fees shall be negotiated on an annual basis per the Master Agreement.

SCHEDULE OF COMPLETION:

GRAEF will begin Basic Services upon receipt of signed service order and in accordance with a mutually agreed-upon schedule.


1150 Springhurst Drive, Suite 201
Green Bay, WI 54304-5950
920 / 592 9440
920 / 592 9445 fax
www.graef-usa.com

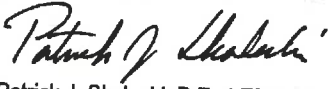


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PROJECT APPROVAL:

Graef-USA Inc.


Ryan P. Van Camp, P.E., CFM, CPESC
Project Manager | Practice Area Leader – Infrastructure


Patrick J. Skalecki, P.E., LEED AP
Principal | Green Bay Office Manager

ACCEPTED BY: Village of Harrison

(Signature)

(Name Printed)

(Title)

Date: _____



44254

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DISCLAIMER: This map is not for use in any accurate, current, or conclusions drawn are the responsibility of the user.

42634

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

Date: February 23th, 2021

Title:
Staff Concerns

Issue:
Position Back-ups / Coverage, Cross-training, Job descriptions / duties, Over-time, Vacations / Coverage, Part-time / Full-time, Time Cards, Call-in pay, Cell phones, more...

Background and Additional Information:
Concerns of lack of coverage for each position brought to attention through the Covid pandemic and recent events. Need for Cross-training / back-up / coverage and cohesiveness.

Budget/Financial Impact:
Possible additional training, More staff needed or redirected.

Motion:
No Motion needed, looking for discussion and direction.

Attachments:
None