

**NOTICE OF VILLAGE BOARD MEETING**

**DATE:** Tuesday, March 09, 2021  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building  
W5298 State Road 114  
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, March 09, 2021 at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Public Comments  
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. Corrections and Approval of the Previous Meetings Minutes
7. Appointments
  - a) Dan Garber- Zoning Board of Appeals (term expiring 04/30/22)
8. Unfinished Business from Previous Meetings for Consideration or Action
  - a) Carlson Dettmann Staffing Study
9. New Business for Consideration or Action
  - a) Purchase of Motorola Radio Communications Equipment
  - b) WDNR Municipal Separate Storm Sewer System (MS4) Annual Report
  - c) Ordinance V21-08 Schmidt Road Speed Reduction- County N to Dusty Drive
  - d) Stormwater Utility Credit Policy
  - e) 2021 Road Paving Bid Package
  - f) Resolution V2021-05 Establishing Polling Places for April 6, 2021
  - g) Village Board ipads and emails

10. Future Agenda Items

11. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on 03/04/2021 at [www.harrison-wi.org](http://www.harrison-wi.org) and Municipal Building lobby

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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Planner

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**VILLAGE OF HARRISON**

**Meeting Date:**

March 9, 2021

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**Title:**

Zoning Board of Appeals Appointment

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**Issue:**

Should the Village Board Dan Garber to fill a vacant seat on the Zoning Board of Appeals?

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**Background and Additional Information:**

There is currently a vacant seat on the Zoning Board of Appeals (ZBA). Dan Garber has submitted an application for the ZBA. Mr. Garber has experience serving on a ZBA for the Town of Greenville.

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**Action Options:**

1. Approve the appointment of Dan Garber to fill a vacant seat on the Zoning Board of Appeals with the term expiring on April 30, 2022.
2. Postpone action.
3. Do not approve.

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**Attachments:**

- Application for Committee



APPLICATION FOR BOARDS, COMMITTEES OR COMMISSIONS

Preference (please check):

- Village Board, Plan Commission, Zoning Board of Appeals, Election Inspector, Fire Commission, Administrative Committee

Name DAN Garber

Address N 8957 Harrisville CT Menasha 54952

Resident of Harrison (# of years) 1 Phone

Name of Employer Home Depot

Occupation Phone

Education (Please indicate the highest grade completed or highest degree and major course of study.) High School

Civic and other activities (Please list past and present civic activities and organizational memberships, especially those which may be relevant to the appointment you are seeking.) Town of Greenville Board of Appeals (6 yrs (last 2 as chair), Childrens Hospital of Wis. Planning Comm (1 term), Greenville Civic Club Board of Adjustments (1 term), Greenville Town Board 1 term Sanitary District (2 yrs)

Time constraints relative to the duties of the committee or commission position Just need advance notice

What do you believe to be the most important task or basic mission of the committee or commission in which you are interested? Provide a fair and open review of all who petition the B.O.A. to grant or deny approval of variance request with in the Village of Harrison. Strictly following Parliamentary Procedure using the Hard SHIP test a major factor to Approve or deny.

To the best of your knowledge and belief, would there be any conflict of interest (personal business, investments, etc.) if you were appointed to a committee or commission? If yes, why?

No

Comments (Please briefly describe other qualifications, experience, and other information which you would like the Board to consider or which you believe are particularly relevant to the appointment you are seeking.)

Board of Appeals (6 yrs) last 2 yrs chair

Return by mail to:  
Village of Harrison  
W5298 Hwy 114  
Harrison, WI 54952

Or email to the Village Clerk at: [jweyenberg@harrison-wi.org](mailto:jweyenberg@harrison-wi.org)

**RECEIVED**

FEB 22 2021

**HARRISON PLANNING**



March 2, 2021

To: Motorola Solutions  
500 W Monroe St. Ste 4400  
Chicago, IL 60661

Re: Purchase of Motorola radio communications equipment

The Village of Harrison does not have a formal purchase order system. This letter serves as authorization for Motorola Solutions to place an order for the communications equipment on the attached sheet for a purchase price of 6396.65. The Village of Harrison agrees to pay Motorola Solutions for the equipment "Net 30 days upon shipment" to:

Baycom Inc.  
2040 Radisson Street  
Green Bay, WI 54302

When Motorola Solutions invoices Village of Harrison, the invoice should reference "Harrison Deputy Portable Radio Quote-1398501" and be sent to Jennifer Weyenberg at the following address:

Village of Harrison  
W5298 State Road 114  
Harrison, WI 54952

For taxation purposes, even if tax-exempt, the equipment sold to Village of Harrison will ultimately reside at the following address:

Calumet County Sheriff's Office  
206 Court St  
Chilton, WI 53014  
920-849-2335

Payments can be authorized solely on this document. I submit that I am a duly authorized official of our entity and that my signature makes this a legal and binding document and that funding has been encumbered for this order.

If you have any questions regarding this order, please feel free to contact Lt. Eric Voland, 920-849-2335.

Sincerely yours,

By: \_\_\_\_\_  
Jennifer Weyenberg  
Clerk-Treasurer

COPY



## CALUMET COUNTY SHERIFF DEPT

Calumet County Sheriff / Harrison; APX8000 VHF 800

01/12/2021

01/12/2021

CALUMET COUNTY SHERIFF DEPT  
206 CT ST  
CHILTON, WI 53014

RE: Motorola Quote for Calumet County Sheriff / Harrison; APX8000 VHF 800

Dear Eric Volland,

Motorola Solutions is pleased to present CALUMET COUNTY SHERIFF DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CALUMET COUNTY SHERIFF DEPT with the best products and services available in the communications industry. Please direct any questions to Eric Schroeder at [eschroeder@baycominc.com](mailto:eschroeder@baycominc.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Eric Schroeder  
Communications Consultant

Motorola Solutions Manufacturer's Representative





QUOTE-1398501  
 Calumet County Sheriff / Harrisc  
 APX8000 VHF 800

Billing Address:  
 CALUMET COUNTY SHERIFF  
 DEPT  
 206 CT ST  
 CHILTON, WI 53014  
 US

Quote Date:01/12/2021  
 Expiration Date:04/12/2021  
 Quote Created By:  
 Eric Schroeder  
 Communications Consultant  
 eschroeder@baycominc.com  
 920-544-4203

End Customer:  
 CALUMET COUNTY SHERIFF DEPT  
 Eric Voland  
 Eric.Voland@calumetcounty.org  
 920-849-2335

Contract: 24752 - WCA  
 Payment Terms:30 NET

**Summary:**

Radio programming is \$100 per radio and is not included in this quote total. Programming will be invoiced separately by Baycom.

Line #	Item Number	Description	Qty	List Price	Contract Price
	APX™ 8000 Series	APX8000			
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	1	\$5,983.00	\$4,367.59
1a	H869BW	ENH: MULTIKEY	1	\$330.00	\$240.90
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$5.00	\$3.65
1c	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	1	\$515.00	\$375.95
1d	Q361AN	ADD: P25 9600 BAUD TRUNKING	1	\$300.00	\$219.00
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	1	\$115.00	\$115.00
1f	QA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$584.00
1g	H38BS	ADD: SMARTZONE OPERATION	1	\$1,500.00	\$1,095.00
1h	Q629AH	ENH: AES ENCRYPTION AND ADP	1	\$475.00	\$346.75



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, th Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Contract Price
2	PMMN4099CL	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	1	\$132.00	\$96.36
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	1	\$165.00	\$120.45

Grand Total

**\$6,396.65(USD)**

**Notes:**

- **PLEASE BE ADVISED:** Motorola Solutions is moving towards being more environmentally green and emailing invoices. You may receive an email invoice instead of a mailed invoice, depending on the purchase. In addition, the invoice may have a new address for submitting payments. If you have any questions or would like to change where your electronic invoices will be delivered, please contact your credit analyst or dial 800-422-4210.



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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Planner

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**VILLAGE OF HARRISON**

**Meeting Date:**

March 9, 2021

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**Title:**

WDNR Municipal Separate Storm Sewer System (MS4) Annual Report

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**Issue:**

Should the Village Board approve the MS4 Annual Report?

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**Background and Additional Information:**

Each municipality's storm water system is governed by the WI Dept. of Natural Resources (WDNR) and shall comply with the requirements of its MS4 Permit. One of the requirements is that the Annual Report be completed and submitted to the WDNR. The WDNR will not accept the report until it is approved by the municipality's governing body (Village Board). The MS4 Annual Report must be submitted to the WDNR by March 31<sup>st</sup> each year.

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**Action Options:**

1. Approve the MS4 Annual Report.
2. Approve the MS4 Annual Report with amendments.
3. Postpone action.
4. Do not approve.

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**Attachments:**

- MS4 Annual Report

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.

## Reporting Information

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** Village of Harrison 2020 MS4 Annual Report

**County:** Calumet

**Municipality:** Harrison, Town & Village

**Permit Number:** S050075

**Facility Number:** 31104

**Reporting Year:** 2020

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
  
- Attach the following permit compliance documents as appropriate using the attachments tab above
  - Storm Water Management Program *(S050075-03 General Permit and S058416-04 Madison Area Group Permit shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.)*
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory *(S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.1 - inventory due to the department by March 31, 2021.)*
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan *(S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.2 – document due to the department by March 31, 2021.)*
  - Total Maximum Daily Load documents *(\*if applicable, see permit for due dates.)*
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
    - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
  
- Sign and Submit form

### Municipal Contact Information- Complete

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].  
**Note:** Compliance items must be submitted using the Attachments tab.

### Municipality Information

**Name of Municipality:** Harrison, Town & Village  
**Facility ID # or (FIN):** 31104  
**Updated Information:**  Check to update mailing address information

**Mailing Address:** W5298 Hwy 114

**Mailing Address 2:**

**City:** Menasha

**State:** Wisconsin

**Zip Code:** 54952      XXXXX or XXXXX-XXXX

### Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

**First Name:** Kevin

**Last Name:** Hietpas

Select to **update** current contact information

**Title:** Village President

**Mailing Address:** W5298 State Road 114

**Mailing Address 2:**

**City:** Menasha

**State:** WI

**Zip Code:** 54952      XXXXX or XXXXX-XXXX

**Phone Number:** 920-989-1062      **Ext:**      XXX-XXX-XXXX

**Email:** mmommaerts@harrison-wi.org

### Additional Contacts Information (Optional)

I&E Program

Individual with responsibility for:  
(Check all that apply)

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name: Paul

Last Name: Birschbach

Title: Building Inspector

Mailing Address: W5298 Hwy 114

Mailing Address 2:

City: Menasha

State: WI

Zip Code: 54952 XXXXX or XXXXX-XXXX

Phone Number: 920-989-1062 Ext: XXX-XXX-XXXX

Email: pbirschbach@harrison-wi.org

Individual with responsibility for:  
(Check all that apply)

- I&E Program
- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name: Joseph

Last Name: Hoechst

Title: Engineer

Mailing Address: 1445 McMahon Drive

Mailing Address 2:

City: Neenah

State: WI

Zip Code: 54956 XXXXX or XXXXX-XXXX

Phone Number: 920-751-4200 Ext: XXX-XXX-XXXX

Email: jhoechst@mcmgrp.com

- I&E Program

Individual with responsibility for:  
(Check all that apply)

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name: Kaylee

Last Name: Grezinski

Title: Code Enforcement

Mailing Address: W5298 Hwy 114

Mailing Address 2:

City: Menasha

State: WI

Zip Code: 54952      xxxxx or xxxxx-xxxx

Phone Number: 920-989-1062      Ext:      xxx-xxx-xxxx

Email: kgrezinski@harrison-wi.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes    No

Public Education and Outreach    Northeastern Wisconsin Stormwater Consortium

Public Involvement and Participation

Illicit Discharge Detection and Elimination    OMNII Associates

Construction Site Pollutant Control    Birschbach Inspection Services LLC

Post-Construction Storm Water Management

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes    No

## Missing Information



Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (08/19)

## Minimum Control Measures- Section 1 : Complete

### 1. Public Education and Outreach

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/1/2020		
Project/Event Name	Education and Outreach		
Delivery Mechanism	Website <span style="float: right;">*Active</span>		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Provide information on village website

### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

## Minimum Control Measures - Section 2 : Complete

### 2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit

activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	3/8/2020		
<b>Project/Event Name</b>	MS4 Annual Report		
<b>Delivery Mechanism</b>	Government Event (Public Hearing, Council Meeting, etc)		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: 	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Presentation of Stormwater Information		
<b>Delivery Mechanism</b>	Government Event (Public Hearing, Council Meeting, etc)		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: 	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Storm water related ordinance and/or updates		
<b>Delivery Mechanism</b>	Government Event (Public Hearing, Council Meeting, etc)		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input checked="" type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: 	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	Developer education		
<b>Delivery Mechanism</b>	Other		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input type="checkbox"/> MS4 Annual Report	<input type="checkbox"/> General Public <input type="checkbox"/>	Select...	<input type="radio"/> Yes <input type="radio"/> No

<input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: Discussions with developers	Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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**b. Volunteer Activities.** Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	1/1/2020		
<b>Project/Event Name</b>	High Cliff State Park		
<b>Delivery Mechanism</b>	Clean up event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input checked="" type="radio"/> Yes <input type="radio"/> No

**c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.***

Public Involvement and participation is on-going throughout the year.

### Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

## Minimum Control Measures - Section 3 : Complete

### 3. Illicit Discharge Detection and Elimination

- |  |     |                                 |
|--|-----|---------------------------------|
| a. How many total outfalls does the municipality have?   | 242 | <input type="checkbox"/> Unsure |
| b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | 36  | <input type="checkbox"/> Unsure |
| c. From the municipality's routine screening, how many were confirmed illicit discharges?                    | 0   | <input type="checkbox"/> Unsure |
| d. How many illicit discharge complaints did the   | 0   | <input type="checkbox"/> Unsure |

municipality receive?

e. From the complaints received, how many were confirmed illicit discharges?   Unsure

f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?   Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year.  Unsure

Verbal Warning

Written Warning (including email)

Notice of Violation

Civil Penalty/ Citation


Additional Information:

h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Potential sources could not be identified, no enforcement action taken.

## Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

## Minimum Control Measures - Section 4 : Complete

### 4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?   Unsure

b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?   Unsure

c. How many erosion control inspections did the municipality complete in the reporting year?   Unsure

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

No Authority

Verbal Warning

<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input checked="" type="checkbox"/> Stop Work Order	0
<input type="checkbox"/> Forfeiture of Deposit	
<input type="checkbox"/> Other - Describe below	

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

### Minimum Control Measures - Section 5 : Complete

#### 5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities\* have received local approval ? 5  Unsure  
\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.
- b. Does the municipality utilize privately owned storm water management facilities in its pollutant reduction analysis? ● Yes ○ No  Unsure
- c. If Yes, How many privately owned storm water management facilities were inspected in the reporting year ? 6  Unsure  
Inspections completed by private land owners should be included in the reported number.
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

<input type="checkbox"/> No Authority	
<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input checked="" type="checkbox"/> Forfeiture of Deposit	0
<input type="checkbox"/> Complete Maintenance	

Bill Responsible Party

0

Other - Describe below

- e. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

## Minimum Control Measures - Section 6 : Complete

### 6. Pollution Prevention

Storm Water Management Facility Inspections  Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities? 28  Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year? 0  Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? 28  Unsure
- d. What elements are looked at during inspections (250 character limit)?  
Erosion, muskrats, trash, structures are operational and not deteriorating.
- e. How many of these facilities required maintenance? 0  Unsure
- f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)  Not Applicable

- g. How many municipal properties require a SWPPP? 2  Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? 0  Unsure
- i. Have amendments to the SWPPPs been made?  
 Yes  No  Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters

and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Collection Services - *Street Sweeping / Cleaning Program*  Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?  
 Yes  No  Unsure
- m. If known, how many tons of material was removed?   Unsure
- n. Does the municipality have a low hazard exemption for this material?  Yes  No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
 Yes - Explain frequency 2xtimes in 2020 for 2 weeks each time.  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program*  Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No  Unsure
- q. How many catch basin sumps were cleaned in the reporting year?   Unsure
- r. If known, how many tons of material was collected?   Unsure
- s. Does the municipality have a low hazard exemption for this material?  Yes  No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?  
 Yes- Explain frequency \_\_\_\_\_  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Leaf Collection Program*  Not Applicable

- u. Does the municipality conduct curbside leaf collection?  Yes  No  Unsure
- v. Does the municipality notify homeowners about pickup?  Yes  No  Unsure
- w. Where are the residents directed to store the leaves for collection?  
 Pile on terrace  Pile in street  Bags on terrace  Unsure  
 Other - Describe \_\_\_\_\_
- x. What is the frequency of collection?

2x per year, spring and fall.

1. Is collection followed by street sweeping/cleaning?  Yes  No  Unsure

2. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control?   Unsure

ab. Provide amount of de-icing products used by month last winter season?  
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<input type="text" value="0"/>	<input type="text" value="150"/>	<input type="text" value="360"/>	<input type="text" value="450"/>	<input type="text" value="250"/>	<input type="text" value="0"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="850"/>	<input type="text" value="760"/>	<input type="text" value="600"/>	<input type="text" value="590"/>

ac. Was salt applying machinery calibrated in the reporting year?  Yes  No  Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No  Unsure

Training Date	Training Name	# Attendance
<input type="text"/>	<input type="text"/>	<input type="text"/>

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

### Internal (Staff) Education & Communication

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements?  Yes  No  Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.



Elected Officials

Brief Pollution Prevention program information for inclusion in the Annual Report.

Municipal Officials

Brief Pollution Prevention program information for inclusion in the Annual Report.

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Weekly staff meetings to go over maintenance reports and cleanup activities.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

**Missing Information**

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

**Minimum Control Measures - Section 7 : Complete**

**7. Storm Sewer System Map**

- a. Did the municipality update their storm sewer map this year?

Yes  No  Unsure

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/20)

### Final Evaluation - Complete

#### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

**Element:** Public Education and Outreach

2000	2000	2000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Public Involvement and Participation

1000	1000	1000	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Illicit Discharge Detection and Elimination

4450	19500	5000	<u>General revenue fund</u>
------	-------	------	-----------------------------

**Element:** Construction Site Pollutant Control

4000	4000	4000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Post-Construction Storm Water Management

3000	3000	3000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Pollution Prevention

25690	25000	40000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

**Other (describe)**

			<u>Select...</u>
--	--	--	------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

#### Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Harrison, Town & Village is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay; Upper Fox and Wolf River Basin

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

**[A.3.1] The Permittee is following the TMDL Compliance Plan, which received Department concurrence prior to April 30, 2019.**

The permittee is confirming that all planned efforts are on schedule.

Agree  Disagree

**[A.6.3] Final Documentation.**

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree  Disagree

**[C.3-4].a Which Compliance option does the permittee anticipate choosing?**

TMDL Implementation Plan  Adaptive Management Project

**[C.3-4].b The Permittee is confirming that all planned efforts are on schedule to meet requirements due to the department.**

- For an Adaptive Management project, a plan is required within 36 months of the TMDL approval date.
- For TMDL Implementation, updates to mapping, modeling, tabular summary, and Implementation Plan documents are required within 48 months of the TMDL approval date.)

Agree  Disagree

### **Additional Information**

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/20)

### Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Attach - Other Supporting Documents

#### AR CSPC

 File Attachment

[ErosionControllInspectionList2020.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

#### IDDE Program

 File Attachment

[HarrisonIDDEOn-GoingScreeningReport-2020-pg1-29.pdf](#)

#### IDDE Program

 File Attachment

[HarrisonIDDEOn-GoingScreeningReport-2020-pg30-52.pdf](#)

#### EO Program

 File Attachment

[HarrisonMS4PermitReport-pg1-99.pdf](#)

#### EO Program

 File Attachment

[HarrisonMS4PermitReport-pg100-124.pdf](#)

#### EO Program

 File Attachment

[HarrisonMS4PermitReport-pg125-149.pdf](#)

#### EO Program

 File Attachment

[HarrisonMS4PermitReport-pg150-199.pdf](#)

#### EO Program

 File Attachment

[HarrisonMS4PermitReport-pg200-334.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

## Missing Information

**Draft and Share PDF Report with the permittee's governing body or delegated representatives.**

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

## Sign and Submit Your Application

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

### Terms and Conditions

**Certification:** I hereby certify that I am an authorized representative of the municipality covered under Harrison, Town & Village MS4 Permit for which this annual report or other compliance document is being submitted; and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority ( Form 3400-220 ) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

**Name:**

**Title:**

Authorized Signature.

- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.



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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Planner

---

**VILLAGE OF HARRISON**

**Meeting Date:**

March 9, 2021

---

**Title:**

Schmidt Road Speed Reduction

---

**Issue:**

Should the Village Board reduce the speed limit on Schmidt Road from 55mph to 35mph from County Road N east to Dusty Drive?

---

**Background and Additional Information:**

The Village President and staff attended a preliminary meeting regarding installation of a roundabout at County Road N & Midway/Schmidt Road and pedestrian facilities along County Road N from Midway/Schmidt Road to County Road KK. A public informational meeting is being scheduled by Calumet County Highway Department for March/April.

One of the topics to come up was the roundabout approach lanes on Schmidt Road. The engineer designed the approach as a 45mph design. This design has a larger median island than other approach segments causing additional costs and potential impacts to adjacent properties. The engineer stated that a 35mph design will reduce the median island lengths and lessen impacts.

The Village Board is asked to consider reducing the speed limit on Schmidt Road. Specifically the portion of Schmidt Road from County Road N to 50-feet east of the intersection of Dusty Drive. Currently Schmidt Road has an unposted speed limit, which under state law has a speed limit of 55mph. However, state law also identifies fixed speed limits for any 'outlying district within the corporate limits of a city of village' as 35mph. An 'outlying district' is defined as any roadway with the village where buildings fronting thereon average more than 200 feet apart. The WI Statewide Speed Management Guideline states provides a footnote (b) that "speed limit changes shall be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above [Table 1]." Classifying that portion of Schmidt Road from County Road N to 50-feet east of the intersection of Dusty Drive as an outlying district with a speed limit of 35mph may satisfy the 'constraints' component of footnote (b) and not require WisDOT approval. The speed limit change will also be in compliance with state statute 346.57(4).

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**Budget Impacts:**

None. Signage is already available.

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**Action Options:**

1. Approve Ordinance V21-08 reducing the speed limit from 55mph to 35mph.
2. Amend Ordinance V21-08 reducing the speed limit from 55mph to 45mph.
3. Postpone action.
4. Do not approve.

---

**Attachments:**

- WI Statewide Speed Management Guidelines
- WI State Statute – speed restrictions
- Draft Ordinance V21-08

**Table 1**  
**Speed Limits and Authority to Change**

Fixed Limits – Statute 346.57(4) <sup>(a)</sup>	Local Government Authority <sup>(b)</sup> – Statute 349.11(3) and (7) <sup>(c)</sup>
65 mph – Freeway / Expressway	WisDOT only.
55 mph – State Trunk Highways (STHs)	WisDOT only.
55 mph – County Trunk Highways (CTHs), town roads	Lower the speed limit by 10 MPH or less.
45 mph – Rustic roads	Lower the speed limit by 15 MPH or less.
35 mph – Town road (1,000' min) with 150' driveway spacing	Lower the speed limit by 10 MPH or less.
25 mph – Inside corporate limits of a city or village (other than outlying district)	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
35 mph – Outlying district <sup>(c)</sup> within city or village limits	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less
35 mph – Semi-urban district <sup>(d)</sup> outside corporate limits of a city or village	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
15 mph – School zone, when conditions are met	Raise the speed limit to that of the roadway. Lower the speed limit by 10 MPH or less.
15 mph – School crossing, when conditions are met	Raise the speed limit to that of the adjacent street. Lower the speed limit by 10 MPH or less.
15 mph – Pedestrian safety zone with public transit vehicle stopped	No changes permitted.
15 mph – Alley	Lower by 10 MPH or less.
15 mph – Street or town road adjacent to a public park	Lower by 10 MPH or less.
Construction or maintenance zones, as appropriate <sup>(e)</sup>	State and local agencies have authority to establish.

Notes:

- (a) Source: Updated 2007-2008 Wisconsin Statutes Database
- (b) All speed limit changes shall be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above.
- (c) Per Statute 346.57(1)(ar) "outlying district" is an area contiguous to any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet buildings are spaced on average more than 200 feet apart.
- (d) Per Statute 346.57(1)(b) "semiurban district" is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet buildings are spaced on average less than 200 feet apart.
- (e) Guidance on establishing speed limits in work zones is available in TGM 13-5-6.

Modified from original found in WisDOT Traffic Guidelines Manual, Chapter 13-5-1, Figure 1, June 2009.

**WI Statute 346.57 Speed restrictions.**

**(1) DEFINITIONS.** In this section:

- (ag)** "Expressway" means a state trunk highway that, as determined by the department, has 4 or more lanes of traffic physically separated by a median or barrier and that gives preference to through traffic by utilizing interchanges or limiting at-grade access to selected public roads and public driveways.
- (am)** "Freeway" means a state trunk highway that has 4 or more lanes of traffic physically separated by a median or barrier and that gives preference to through traffic by limiting access to interchanges only.
- (ar)** "Outlying district" means the territory contiguous to and including any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average more than 200 feet apart.
- (b)** "Semiurban district" means the territory contiguous to and including any highway where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average not more than 200 feet apart or where the buildings in use for such purposes fronting on both sides of the highway considered collectively average not more than 200 feet apart.

**(2) REASONABLE AND PRUDENT LIMIT.** No person shall drive a vehicle at a speed greater than is reasonable and prudent under the conditions and having regard for the actual and potential hazards then existing. The speed of a vehicle shall be so controlled as may be necessary to avoid colliding with any object, person, vehicle or other conveyance on or entering the highway in compliance with legal requirements and using due care.

**(3) CONDITIONS REQUIRING REDUCED SPEED.** The operator of every vehicle shall, consistent with the requirements of sub. (2), drive at an appropriate reduced speed when approaching and crossing an intersection or railway grade crossing, when approaching and going around a curve, when approaching a hillcrest, when traveling upon any narrow or winding roadway, when passing school children, highway construction or maintenance workers, sanitation workers, or other pedestrians, and when special hazard exists with regard to other traffic or by reason of weather or highway conditions.

**346.57(4)(4) FIXED LIMITS.** In addition to complying with the speed restrictions imposed by subs. (2) and (3), no person shall drive a vehicle at a speed in excess of the following limits unless different limits are indicated by official traffic signs:

- (a)** Fifteen miles per hour when passing a schoolhouse at those times when children are going to or from school or are playing within the sidewalk area at or about the school.
- (b)** Fifteen miles per hour when passing an intersection or other location properly marked with a "school crossing" sign of a type approved by the department when any of the following conditions exists:
  - 1. Any child is present.
  - 2. A school crossing guard is within a crosswalk at the intersection or the other location or, if no crosswalk exists, is in the roadway at the intersection or the other location.
  - 3. A school crossing guard is placing in or removing from the roadway at or near the intersection or the other location a temporary sign or device that guides, warns, or regulates traffic.
- (c)** Fifteen miles per hour when passing a safety zone occupied by pedestrians and at which a public passenger vehicle has stopped for the purpose of receiving or discharging passengers.
- (d)** Fifteen miles per hour in any alley.
- (e)** Twenty-five miles per hour on any highway within the corporate limits of a city or village, other than on highways in outlying districts in such city or village.
- (em)** Twenty-five miles per hour on any service road within the corporate limits of a city or village unless modified by the authority in charge of the highway.
- (f)** Thirty-five miles per hour in any outlying district within the corporate limits of a city or village.
- (g)** Thirty-five miles per hour on any highway in a semiurban district outside the corporate limits of a city or village.

**(gm)**

- 1. Except as provided in subd. 2., 65 miles per hour on any expressway.

2. Seventy miles per hour on any freeway, including freeways that are a part of the national system of interstate and defense highways, and on any portion of an expressway that gives preference to through traffic by utilizing interchanges only.

**(h)** In the absence of any other fixed limits or the posting of limits as required or authorized by law, 55 miles per hour.

**(i)** Fifteen miles per hour on any street or town road, except a state trunk highway or connecting highway, within, contiguous to or adjacent to a public park or recreation area when children are going to or from or are playing within such area, when the local authority has enacted an ordinance regulating such traffic and has properly marked such area with official traffic control devices erected at such points as said authority deems necessary and at those points on the streets or town roads concerned where persons traversing the same would enter such area from an area where a different speed limit is in effect.

**(j)** Thirty-five miles per hour on any town road where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average less than 150 feet apart, provided the town board has adopted an ordinance determining such speed limit and has posted signs at such points as the town board deems necessary to give adequate warning to users of the town road.

**(k)** Forty-five miles per hour on any highway designated as a rustic road under s. 83.42.

**ORDINANCE V21-08**

**AN ORDINANCE ESTABLISHING SPEED LIMITS AND ZONES ON CERTAIN VILLAGE ROADS. (Schmidt Road east of County Road N)**

WHEREAS, the Village wishes to establish the speed limit on a segment of Schmidt Road from County Road 'N' to 50-feet east of the intersection of Dusty Drive; and

WHEREAS, this segment of Schmidt Road is unposted with a speed limit of 55 mph; and

WHEREAS, State Statute §346.57(4) provides for fixed limits on certain categories of roadways; and

WHEREAS, this segment of Schmidt Road has an increase in traffic due to increased development; and

WHEREAS, this segment of Schmidt Road is considered an outlying district within the corporate limits of the Village; and

WHEREAS, establishing the speed limit at 35 mph will be in the best interest for safety and the general welfare of the public.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that the speed limit on Schmidt Road, from County Road 'N' to 50-feet east of the intersection of Dusty Drive, be established at 35 mph for all vehicles in accordance with §346.57(4)(f).

BE IT FURTHER ORDAINED, that the proper Village personnel are hereby authorized and directed to install official signs on the above listed Village roads indicating such requirements.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 9<sup>th</sup> day of March, 2021.

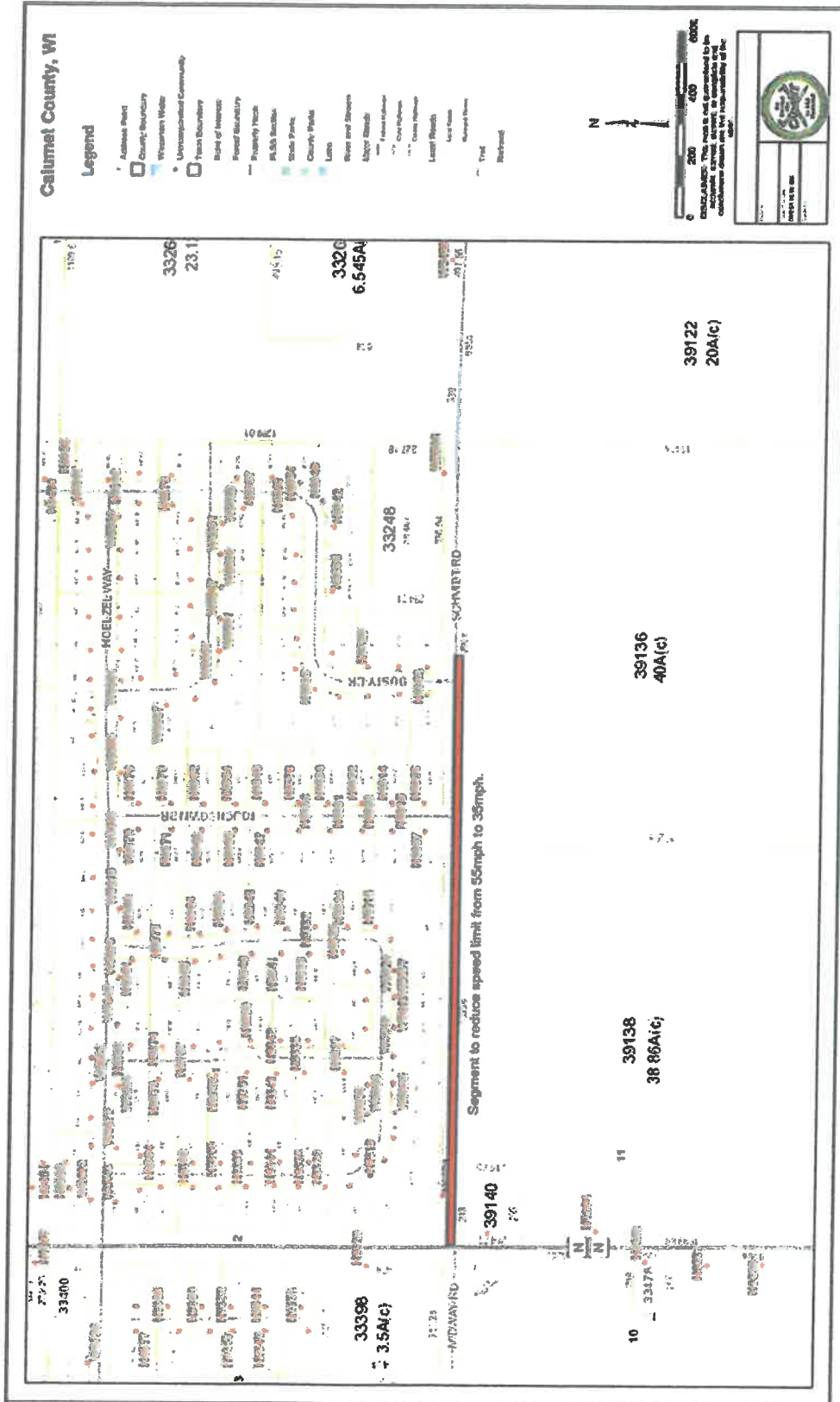
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Kevin Hietpas, Village President

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Attest: Jennifer Weyenberg, Clerk

Exhibit A







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**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Planner

**Meeting Date:**

March 9, 2021

---

**Title:**

Schmidt Road Speed Reduction

---

**Issue:**

Should the Village Board reduce the speed limit on Schmidt Road from 55mph to 35mph from County Road N east to Dusty Drive?

---

**Background and Additional Information:**

The Village President and staff attended a preliminary meeting regarding installation of a roundabout at County Road N & Midway/Schmidt Road and pedestrian facilities along County Road N from Midway/Schmidt Road to County Road KK. A public informational meeting is being scheduled by Calumet County Highway Department for March/April.

One of the topics to come up was the roundabout approach lanes on Schmidt Road. The engineer designed the approach as a 45mph design. This design has a larger median island than other approach segments causing additional costs and potential impacts to adjacent properties. The engineer stated that a 35mph design will reduce the median island lengths and lessen impacts.

The Village Board is asked to consider reducing the speed limit on Schmidt Road. Specifically the portion of Schmidt Road from County Road N to 50-feet east of the intersection of Dusty Drive. Currently Schmidt Road has an unposted speed limit, which under state law has a speed limit of 55mph. However, state law also identifies fixed speed limits for any ‘outlying district within the corporate limits of a city of village’ as 35mph. An ‘outlying district’ is defined as any roadway with the village where buildings fronting thereon average more than 200 feet apart. The WI Statewide Speed Management Guideline states provides a footnote (b) that “speed limit changes **shall** be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above [Table 1].” Classifying that portion of Schmidt Road from County Road N to 50-feet east of the intersection of Dusty Drive as an outlying district with a speed limit of 35mph may satisfy the ‘constraints’ component of footnote (b) and not require WisDOT approval. The speed limit change will also be in compliance with state statute 346.57(4).

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**Budget Impacts:**

None. Signage is already available.

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**Action Options:**

1. Approve Ordinance V21-08 reducing the speed limit from 55mph to 35mph.
2. Amend Ordinance V21-08 reducing the speed limit from 55mph to 45mph.
3. Postpone action.
4. Do not approve.

---

**Attachments:**

- WI Statewide Speed Management Guidelines
- WI State Statute – speed restrictions
- Draft Ordinance V21-08

**Table 1  
Speed Limits and Authority to Change**

Fixed Limits – Statute 346.57(4) <sup>(a)</sup>	Local Government Authority <sup>(b)</sup> – Statute 349.11(3) and (7) <sup>(a)</sup>
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55 mph – County Trunk Highways (CTHs), town roads	Lower the speed limit by 10 MPH or less.
45 mph – Rustic roads	Lower the speed limit by 15 MPH or less.
35 mph – Town road (1,000' min) with 150' driveway spacing	Lower the speed limit by 10 MPH or less.
25 mph – Inside corporate limits of a city or village (other than outlying district)	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
35 mph – Outlying district <sup>(c)</sup> within city or village limits	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less
35 mph – Semi-urban district <sup>(d)</sup> outside corporate limits of a city or village	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
15 mph – School zone, when conditions are met	Raise the speed limit to that of the roadway. Lower the speed limit by 10 MPH or less.
15 mph – School crossing, when conditions are met	Raise the speed limit to that of the adjacent street. Lower the speed limit by 10 MPH or less.
15 mph – Pedestrian safety zone with public transit vehicle stopped	No changes permitted.
15 mph – Alley	Lower by 10 MPH or less.
15 mph – Street or town road adjacent to a public park	Lower by 10 MPH or less.
Construction or maintenance zones, as appropriate <sup>(e)</sup>	State and local agencies have authority to establish.

Notes:

(a) Source: Updated 2007-2008 Wisconsin Statutes Database

(b) All speed limit changes shall be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above.

(c) Per Statute 346.57(1)(ar) "outlying district" is an area contiguous to any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet buildings are spaced on average more than 200 feet apart.

(d) Per Statute 346.57(1)(b) "semiurban district" is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet buildings are spaced on average less than 200 feet apart.

(e) Guidance on establishing speed limits in work zones is available in TGM 13-5-6.

Modified from original found in WisDOT Traffic Guidelines Manual, Chapter 13-5-1, Figure 1, June 2009.

**WI Statute 346.57 Speed restrictions.**

**(1) DEFINITIONS.** In this section:

- (ag)** "Expressway" means a state trunk highway that, as determined by the department, has 4 or more lanes of traffic physically separated by a median or barrier and that gives preference to through traffic by utilizing interchanges or limiting at-grade access to selected public roads and public driveways.
- (am)** "Freeway" means a state trunk highway that has 4 or more lanes of traffic physically separated by a median or barrier and that gives preference to through traffic by limiting access to interchanges only.
- (ar)** "Outlying district" means the territory contiguous to and including any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average more than 200 feet apart.
- (b)** "Semiurban district" means the territory contiguous to and including any highway where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average not more than 200 feet apart or where the buildings in use for such purposes fronting on both sides of the highway considered collectively average not more than 200 feet apart.

**(2) REASONABLE AND PRUDENT LIMIT.** No person shall drive a vehicle at a speed greater than is reasonable and prudent under the conditions and having regard for the actual and potential hazards then existing. The speed of a vehicle shall be so controlled as may be necessary to avoid colliding with any object, person, vehicle or other conveyance on or entering the highway in compliance with legal requirements and using due care.

**(3) CONDITIONS REQUIRING REDUCED SPEED.** The operator of every vehicle shall, consistent with the requirements of sub. (2), drive at an appropriate reduced speed when approaching and crossing an intersection or railway grade crossing, when approaching and going around a curve, when approaching a hillcrest, when traveling upon any narrow or winding roadway, when passing school children, highway construction or maintenance workers, sanitation workers, or other pedestrians, and when special hazard exists with regard to other traffic or by reason of weather or highway conditions.

**346.57(4)(4) FIXED LIMITS.** In addition to complying with the speed restrictions imposed by subs. (2) and (3), no person shall drive a vehicle at a speed in excess of the following limits unless different limits are indicated by official traffic signs:

- (a)** Fifteen miles per hour when passing a schoolhouse at those times when children are going to or from school or are playing within the sidewalk area at or about the school.
- (b)** Fifteen miles per hour when passing an intersection or other location properly marked with a "school crossing" sign of a type approved by the department when any of the following conditions exists:
  - 1. Any child is present.
  - 2. A school crossing guard is within a crosswalk at the intersection or the other location or, if no crosswalk exists, is in the roadway at the intersection or the other location.
  - 3. A school crossing guard is placing in or removing from the roadway at or near the intersection or the other location a temporary sign or device that guides, warns, or regulates traffic.
- (c)** Fifteen miles per hour when passing a safety zone occupied by pedestrians and at which a public passenger vehicle has stopped for the purpose of receiving or discharging passengers.
- (d)** Fifteen miles per hour in any alley.
- (e)** Twenty-five miles per hour on any highway within the corporate limits of a city or village, other than on highways in outlying districts in such city or village.
- (em)** Twenty-five miles per hour on any service road within the corporate limits of a city or village unless modified by the authority in charge of the highway.
- (f)** Thirty-five miles per hour in any outlying district within the corporate limits of a city or village.
- (g)** Thirty-five miles per hour on any highway in a semiurban district outside the corporate limits of a city or village.

**(gm)**

- 1. Except as provided in subd. 2., 65 miles per hour on any expressway.

2. Seventy miles per hour on any freeway, including freeways that are a part of the national system of interstate and defense highways, and on any portion of an expressway that gives preference to through traffic by utilizing interchanges only.

**(h) In the absence of any other fixed limits or the posting of limits as required or authorized by law, 55 miles per hour.**

**(i)** Fifteen miles per hour on any street or town road, except a state trunk highway or connecting highway, within, contiguous to or adjacent to a public park or recreation area when children are going to or from or are playing within such area, when the local authority has enacted an ordinance regulating such traffic and has properly marked such area with official traffic control devices erected at such points as said authority deems necessary and at those points on the streets or town roads concerned where persons traversing the same would enter such area from an area where a different speed limit is in effect.

**(j)** Thirty-five miles per hour on any town road where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average less than 150 feet apart, provided the town board has adopted an ordinance determining such speed limit and has posted signs at such points as the town board deems necessary to give adequate warning to users of the town road.

**(k)** Forty-five miles per hour on any highway designated as a rustic road under s. 83.42.

**ORDINANCE V21-08**

**AN ORDINANCE ESTABLISHING SPEED LIMITS AND ZONES ON CERTAIN VILLAGE ROADS. (Schmidt Road east of County Road N)**

WHEREAS, the Village wishes to establish the speed limit on a segment of Schmidt Road from County Road 'N' to 50-feet east of the intersection of Dusty Drive; and

WHEREAS, this segment of Schmidt Road is unposted with a speed limit of 55 mph; and

WHEREAS, State Statute §346.57(4) provides for fixed limits on certain categories of roadways; and

WHEREAS, this segment of Schmidt Road has an increase in traffic due to increased development; and

WHEREAS, this segment of Schmidt Road is considered an outlying district within the corporate limits of the Village; and

WHEREAS, establishing the speed limit at 35 mph will be in the best interest for safety and the general welfare of the public.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that the speed limit on Schmidt Road, from County Road 'N' to 50-feet east of the intersection of Dusty Drive, be established at 35 mph for all vehicles in accordance with §346.57(4)(f).

BE IT FURTHER ORDAINED, that the proper Village personnel are hereby authorized and directed to install official signs on the above listed Village roads indicating such requirements.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 9<sup>th</sup> day of March, 2021.

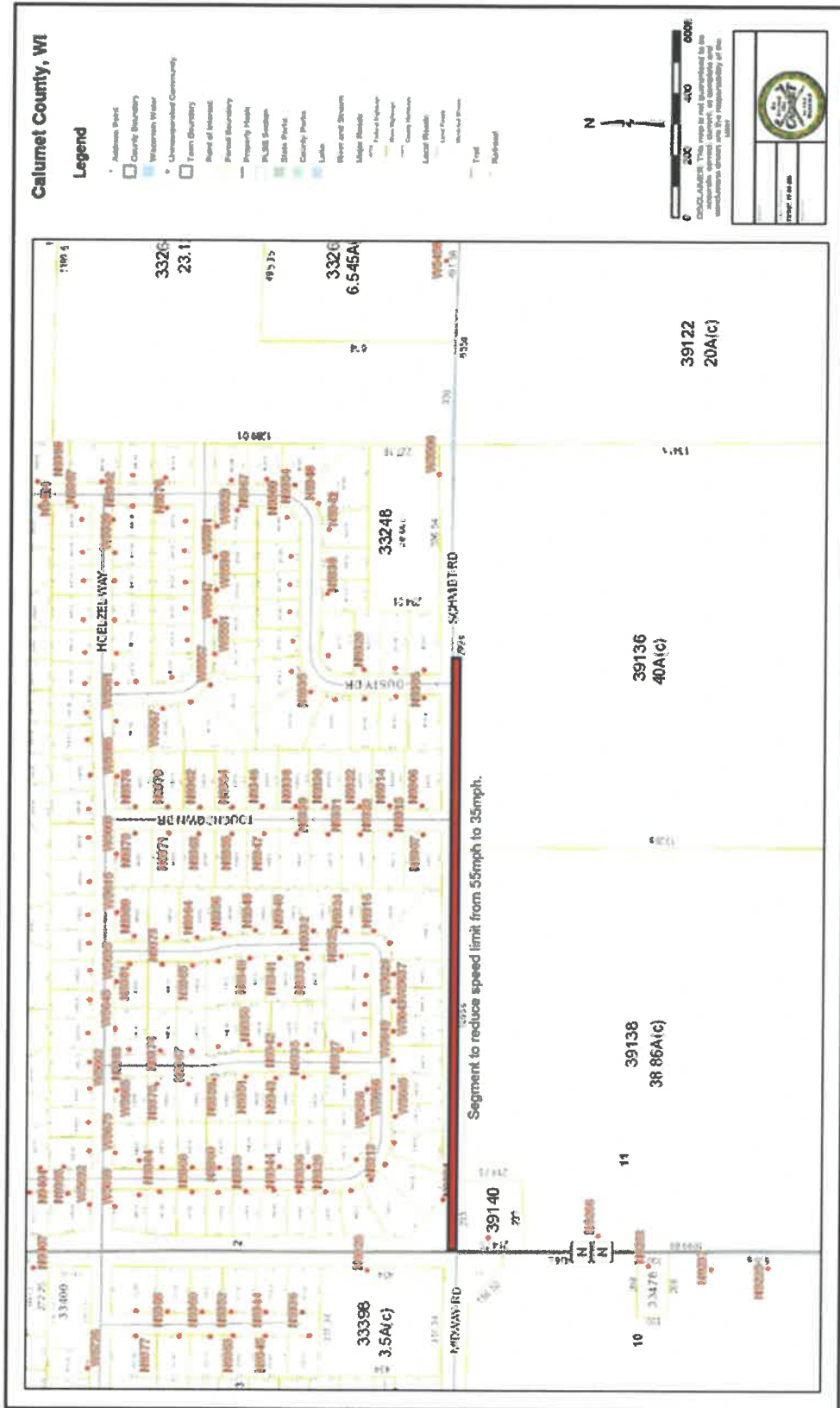
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Kevin Hietpas, Village President

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Attest: Jennifer Weyenberg, Clerk

Exhibit A



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**VILLAGE BOARD MEETING****From:**

Mark J. Mommaerts, AICP, Planner

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**VILLAGE OF HARRISON****Meeting Date:**

March 9, 2021

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**Title:**

Stormwater Utility Credit Policy

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**Issue:**

Should the Village Board approve a Credit Policy for the Stormwater Utility ordinance to provide a framework for credits and adjustments?

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**Background and Additional Information:**

In October 2020, the Village adopted Ordinance V20-16, Amending the Garners Creek Stormwater Utility to the Village of Harrison Stormwater Utility. The purpose of the amendment was to expand the stormwater utility from the Garners Creek area to the whole Village in order to address the Lake Winnebago phosphorus limits requirements. The existing ordinance provides for stormwater rate charges, parcel classification, charges for new construction, and methods of appeal.

At the February 23<sup>rd</sup> meeting, the Village adopted Ordinance V21-06, creating a credit and adjustment section of the ordinance. Ord V21-06 referenced a credit policy for providing credits and adjustments for non-residential properties. The proposed Credit Policy is included as part of this memo. The Credit Policy allows for credits for stormwater flow reduction as well as credits for stormwater quality improvements, it also allows for credits for non-metallic mining operations (quarries). Credits are broken up into tiers based on the amount of flow reduced and sediment removed. This proposed policy closely follows that of neighboring municipalities.

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**Action Options:**

1. Adopt Stormwater Utility Credit Policy.
2. Adopt Stormwater Utility Credit Policy with amendments.
3. Postpone action.
4. Do not adopt policy.

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**Attachments:**

- Stormwater Utility Credit Policy



**CREDIT POLICY**  
**VILLAGE OF HARRISON STORMWATER UTILITY**

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Purpose. The purpose of this policy is to provide a framework for credits as allowed in the Village of Harrison Stormwater Utility Ordinance.

- I. ELIGIBILITY.** A customer may be eligible for a credit, in the form of a reduced ERU multiplier for properties where all of the following conditions apply:
- A. The Village's cost of providing service or making service available to the property has been lessened.
  - B. The property conforms to all applicable ordinances and standards of the Village of Harrison.
  - C. The property has been assigned a nonresidential user stormwater classification.
- II. ALLOWABLE CREDITS**
- A. **Credits for Reducing Flow Rate:** Credits may be considered for customers who own and maintain stormwater management facilities that limit the peak discharge from a developed site to less than or equal to the peak discharge in the predevelopment condition (as defined by Village of Harrison ordinances) for a 10-year storm (3.9-inches of rain in a 24-hour period); **Maximum Credit = 55%.**
  - B. **Credits for Improving Water Quality:** Credits may be considered for customers who own and maintain stormwater management facilities that improve the quality of stormwater runoff by reducing the amount of Total Suspended Solids (TSS) in the stormwater leaving the property in its current state as compared to the TSS leaving the property without stormwater facilities in place. TSS calculations must be completed using the methodology set forth in SLAMM (Source Loading and Management Model); **Maximum Credit = 25%.**
  - C. **Credits for Non-Metallic Mining Operations:** Credits may be considered for customers who own and maintain non-metallic mining quarries which drain internally and currently utilize state regulated treatment procedures for all wastewater and ground water discharged from the quarry. The credits will come in the form of adjustments to the quarries' impervious surface calculation.
- III. MAXIMUM TOTAL CREDIT.** The maximum total credit attainable will be 80%. The remaining 20% represents that portion of the charges attributed to administering the Stormwater Utility for the benefit of the entire community.
- IV. CREDITS FOR REDUCING FLOW RATE**
- A. First Tier Credit

For meeting the minimum standard of limiting the peak discharge from a 3.9-inch, 24-hour storm to that existing prior to development, the user shall be granted a credit of 25%.

B. Second Tier Credit

For reducing the peak discharge from a 3.9-inch, 24-hour storm to 0.20 cfs per acre, the user shall be granted an additional credit of 30% (55% total credit).

**V. CREDITS FOR IMPROVING WATER QUALITY.**

A. First Tier Credit

For reducing the TSS by 40-79% as compared to the TSS leaving the property without stormwater facilities, the user shall be granted a credit of 12.5%.

B. Second Tier Credit

For reducing the TSS by 80% or more as compared to the TSS leaving the property without stormwater facilities, the user shall be granted a credit of 25%.

**VI. CREDITS FOR NON-METALLIC MINING OPERATIONS**

- A. This special credit applies only to non-metallic mining quarries which drain internally and which are currently utilizing state regulated treatment procedures for all wastewater and ground water discharged from the quarry. To qualify for this credit the quarry must hold a valid current industrial storm water discharge permit from the Wisconsin Department of Natural Resources. This credit is made in part due to the Guidance Memorandum of the State of Wisconsin Department of Natural Resources issued May 14, 2010 placing special restrictions on inclusion of quarries for storm water modeling formulas, but this Memorandum is not the controlling factor in the determination of rates applicable to quarries. The Non-Metallic Mining Credit shall come in the form of an Adjustment to the calculation of impervious surface located within quarries. The impervious surface utilized for calculating the cost and fee formulas for storm water fees in non-metallic mining operations under this credit policy shall be limited to areas comprised of parking, road, and building surfaces, which shall include land within the quarry and land adjacent to the quarry, titled to the same owner, for which storm water is transported into the quarry for treatment in conformance with the quarry's industrial storm water discharge permit. Quarry beds shall not be included. The maximum 80% credit calculations authorized in II.A. and B. shall then be applied when calculating the ultimate charges applicable to this limited area of impervious surface. Rates charged to quarries include a share of cost sharing components for all costs and expenses incurred by the storm water utility.

**VII. REQUIRED DOCUMENTATION**

A. Application

Any request for credit(s) shall contain the following information:

- 1) Tax Parcel Number
- 2) Parcel Address
- 3) Owner Name

- 4) Owner Address
  - 5) Amount and Type of Credit(s) Requested
  - 6) The Name, Address, and Telephone Number of the Contact Person
- B. Certification of Proper Installation, Operation and Maintenance  
The applicant shall provide written certification that the facilities that are the subject of the credit request are:
- 1) Constructed in accordance with plans submitted to obtain approvals for land subdivision or other government or agency permits.
  - 2) Operated in a manner to assure that they function as intended.
  - 3) Maintained in a manner to assure that they remain as constructed and function as intended.
- C. Other Documentation  
The party requesting credit(s) for the mitigation of runoff effects shall provide hydrologic and/or hydraulic studies, plans, etc. at the request of the Village Manager or designee that demonstrate, to the satisfaction of the Village Manager or designee, that the measures taken or proposed meet the requirements for the credit(s) requested.

- VIII. REVIEW PROCEDURE.** Within thirty (30) days of application to the Village Manager for a credit, the Village Manager shall issue a written notice as to whether the request has been granted, denied, or granted in part. The written notice shall set forth the reason or reasons for the decision and shall be sent to the customer by mail.
- IX. ANNUAL RENEWAL DOCUMENTATION.** In order to continue receiving credits, stormwater facilities must be maintained in a manner to assure that they remain as constructed and function as intended. Documentation may be requested on an annual basis to determine whether facilities are maintained and functioning properly. In the event a facility is determined to not be functioning properly, the Village Manager shall issue an order to repair the facilities. If the repairs are not completed within 60 days of the date of the order, the Village Manager may issue an order reducing or eliminating the credit. Any property owner who fails to comply with a repair order within 60 days shall be ineligible to reapply for credit for a period of two years.

This procedure and policy is duly adopted by the Village Board on the 9<sup>th</sup> day of March, 2021.

By: \_\_\_\_\_  
Kevin Hietpas, Village President

Attest: \_\_\_\_\_  
Jennifer Weyenberg, Village Clerk

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**VILLAGE BOARD MEETING****From:**

Mark J. Mommaerts, AICP, Planner

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**VILLAGE OF HARRISON****Meeting Date:**

March 9, 2021

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**Title:**

2021 Road Paving Program Bidding

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**Issue:**

Should the Village Board authorize Graef to bid out the 2021 road paving program?

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**Background and Additional Information:**

The 2021 Road Paving Program includes Noe Road, south of Midway Road, as well as some of the intersecting streets. The program will also include the paving of Kimberly Heights subdivision, phase 1, 2 & 3, Hidden Pines subdivision, and an alternate for Kambura Acres phase 3 & 4. Engineering design work is being completed to prepare the bid packages. Bid advertisements will go out and it is expected that bids will be received and opened prior to the March 30<sup>th</sup> meeting.

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**Budget Impacts:**

Final costs are unknown. Bids are expected to be opened at the end of March. The Kimberly Heights and Hidden Pines subdivisions will have cost assessed back to the property owners. The Kambura Acres subdivision the developer has the option to join the Village paving program or seek contractors on his own.

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**Action Options:**

1. Approve Graef bidding the project.
2. Postpone action.
3. Do not approve.

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**Attachments:**

- None

**RESOLUTION V2021-05**  
**ESTABLISHING THE POLLING PLACES FOR APRIL 6, 2021**  
VILLAGE OF HARRISON  
Calumet and Outagamie Counties

Whereas Wisconsin Statute 5.25(3) require that polling places be established for each election;  
and

Whereas, it is in the best interest of the village to create two polling places to efficiently assist voters and maintain social distancing; and

Whereas, the electors of more than one ward in the same municipality may vote at a polling place pursuant to Wisconsin Statute 5.25(5)(c);

NOW, THEREFORE, BE IT RESOLVED THAT the polling locations and reporting units for Village of Harrison on April 6, 2021 are as follows:

**Harrison Municipal Building, W5298 State Road 114 [Community Room]**

Reporting Unit: Wards 1-2

Reporting Unit: Wards 5-6; 10

Reporting Unit: Wards 7-9; 14-16

**Harrison Municipal Building, W5298 State Road 114 [Shop/Garage]**

Reporting Unit: Wards 3-4; 17-18

Reporting Unit: Wards 11-13

Adopted by the Village Board of the Village of Harrison this 9th day of March 2021.

By: \_\_\_\_\_  
Kevin Hietpas, Village President

Attest: \_\_\_\_\_  
Jennifer Weyenberg, Clerk-Treasurer