

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, February 28, 2023
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, February 28, 2023, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Village Board**
4. **Correspondence or Communications from Board and Staff**
 - a) Letter from Calumet County District Attorney, Nathan F. Haberman, responding to an open meetings law complaint regarding meetings held by the Harrison Fire Commission and Village Board in 2020 and 2021
5. **Corrections and Approval of the Previous Meeting Minutes**
 - a) January 31, 2023
 - b) February 14, 2023
6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three (3) minute time limit per person. Time extensions may be granted by the President. If intending to speak, please register your name and address on the sign-in sheet prior to the start of the meeting.
7. **Reports**
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Village Manager
 - i. Budget Report
 - d) Planning and Zoning
 - e) Parks and Trails

- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

8. Approval of Bills and Claims

- a) January 2023

9. Presentation on the 2021 Village Audit by Jake Lenell, Clifton Larson Allen, LLP

10. Presentation on Lake Winnebago MS4 Stormwater by McMahon and Associates

11. Presentation by Festival of Lights

12. Presentation on Fire Department Response Time by Fire Chief

13. Unfinished Business for Discussion, Consideration, and/or Action

- a) Request by Staff to Proceed with Engineering and Design for Village Owned Property on County Road N, and Contact Commercial Brokers Regarding Same

14. New Business for Discussion, Consideration, and/or Action

- a) Proposal for 2022 Unified Audit Contract
- b) Request by Festival of Lights for Park Use in 2023 (*same memo as Presentation*)
- c) Discussion of a Site Location for a Future Safety Building (*discussion only, no memo*)
- d) Waiver Request to Bury Foundation at N8709 N Harwood Road
- e) Discussion on Safety Options for Curve on Firelane 13
- f) Notice of Award to Contractor for Creekside Estates Roadway Improvements Project
- g) Notice of Award to Contractor for the 2023 Asphalt Paving Program
- h) Variance Request by DeWitt Development, LLC to Access Control on Woodland Road in Harrison Heights Subdivision
- i) Development Agreement Request by DeWitt Development, LLC for the SE Corner of Woodland Rd in Harrison Heights Subdivision
- j) Final Plat Map Approval Request by DeWitt Development, LLC for the SE Corner of Woodland Rd in Harrison Heights Subdivision
- k) Purchase Request by Fire Chief for Station 60 Flooring Replacement
- l) Proposed Policy Regarding Staff Authorization for Village Purchases
- m) Amending the Streets Standards and Specifications Manual
- n) Ordinance V23-01 Requiring Trails and/or Sidewalks be Included in All Future Developer Proposals for New Subdivisions
- o) Ordinance V23-02 Amending Ordinance V21-03; Discharge of Firearms, and Amend the Firearms Prohibited Map
- p) Ordinance V23-03; Revisions to Village Code CH. 28 Nuisances
- q) Resolution V2023-02; Submittal of Grant for Friendship Trail Feasibility Study
- r) Support of Grant Application by City of Menasha for Friendship Trail Feasibility Study

- s) Resolution V2023-03; To Set Public Hearing to Discontinue the Right-of-Way for Kasten Road in Harrison Heights Subdivision by DeWitt Development, LLC

15. Future Agenda Items

- a) Village-wide Safe Passage Plan - location and type (Dec/Jan.)
- b) Presentation of Sewer Connection Fee Report and Recommendation of New Fees (Tabled June 14, 2022 – JB / SH, until after Village Attorney reviews them.)
- c) Resolution Amending the Fee & Penalty Schedule Detailing Penalties (March)
- d) Update/Discussion/Action on a 5-year Capital Improvement Plan
- e) Special Event Permits – Types and Authority to Approve
- f) Request for Village to Pave North Shore Lane (Dec. – NS requested to move to March or April)
- g) Discussion on Speed Limits (Feb. – move to March)
- h) Discuss Village Owned Property on Hwy 55 (Feb. – move to March)
- i) Rules, Expectations, and Responsibilities of Village Board and Commissions (AB)
- j) Hiring Policy

16. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on February 24, 2023, at the Municipal Building lobby and at www.harrison-wi.org
Vicki Tessen, Clerk