

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
February 08, 2022**

A regular meeting of the Village of Harrison Board was called to order at 6:00pm at the Harrison Municipal Building, W5298 Hwy 114, Menasha, WI 54952 on Tuesday, February 8, 2022. After the Pledge of Allegiance was recited, roll call was taken.

- Present:** President Blackmer, Trustees: Baldwin, Bartlein, Handschke, Lancaster, Stier, and Van Hefty.
Staff: Manager Heiser, Assistant Manager Mommaerts, Operations Manager Funk, and Clerk Tessen.
Public: 12 citizens

4. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

Doreen Houk – spoke on Waverly Beach conditional use permit.
Bill Hershman – spoke on Waverly Beach conditional use permit.
Steve Little – spoke on Harrison Fire and Rescue spouse appreciation night.

5. Correspondence or Communications from Board and Staff

None

6. Corrections and Approval of the Previous Meetings Minutes

- a. January 25, 2022

*PS/JB Motion to approve the minutes from January 25, 2022, as presented.
Motion passed 7-0*

7. Unfinished Business from Previous Meetings for Consideration or Action

None

*Motion: MH/JB to move 8 e to the next item of discussion.
Motion Passed 7-0*

8. New Business for Consideration or Action

- e) Discussion/Action on fire department appreciation dinner or other options

*Motion: SH/MVH to support the fire and EMS department's appreciation dinner in the amount of \$1,500.00
Motion passed 6-0-1 (Lancaster abstained)*

a) Overview of the Village Comprehensive Plan

Motion: SH/PS refer the comprehensive plan back to the Plan Commission to update the plan and address eliminating the multifamily units.

Motion Passed 7-0

Motion: ML/MVH to direct the Plan Commission to modify the Village Center conception plan by removing multifamily units.

Motion Passed 7-0

Motion: ML/SH to direct staff and the Plan Commission to work with the fire chief to determine a site plan for a future public safety bldg. within the comprehensive plan.

Passed 7-0

b) Discussion/Action on Road Projects for 2022 including Hoelzel Haven Urbanization

Motion: ML/JB to direct the Village Planner to move forward with obtaining costs for a “plan B” to include an advantageous path to the school.

Motion Passed 7-0

Motion SH/JB to direct the Planner to have engineers provide costs to a scaled down version of the full urbanization project.

Motion Passed 7-0

c) Discussion/Action on a Staff Covid Policy

ML/PS Motion to approve the personnel policy for Covid quarantine compensation as presented.

Motion Passed 7/0

ML/PS Motion to direct staff to back pay 8 employees that had to utilize PTO while off for Covid related illness.

Motion Passed 7-0

d) Discussion/Action on a Staff Cell Phone Policy

SH/PS Motion to direct the Village Manager to create a cell phone policy that eliminates stipends, includes village owned phones, and determines specifically who will need one.

Motion passed 7-0

9. Future Agenda Items

- a) Discussion/Action on a 5-year Capital Improvement Plan
- b) Discussion/Action/Staff Direction regarding fiduciary management of financial accounts
- c) Discussion/Action on amending our noise ordinance to include decibel limits
- d) Discussion/Action on parking and speed limits in the Village (JB/ML) 10/26/21
- e) 2/22/2022 – Hoelzel Haven urbanization topic

10. Closed Session

MOTION: Handschke/Baldwin to go into Closed Session pursuant to Wis. Stats. §19.85(1)(c), to discuss the six-month performance evaluation of the Village Manager. Village Manager will be included for a portion of the Closed Session.

Roll Call vote to go into Closed Session.

President Blackmer - Aye
Trustee Handschke - Aye
Trustee Van Hefty - Aye

Trustee Baldwin - Aye
Trustee Lancaster – Aye

Trustee Bartlein - Aye
Trustee Stier - Aye

Roll Call vote to return into Open Session:

President Blackmer - Aye
Trustee Handschke - Aye
Trustee Van Hefty - Aye

Trustee Baldwin - Aye
Trustee Lancaster – Aye

Trustee Bartlein - Aye
Trustee Stier - Aye

11. Adjournment

*MOTION: Stier/Baldwin to adjourn.
Motion Carried 7-0*

Minutes submitted by:

Vicki L. Tessen, WCMC
Clerk/Treasurer

Approved on March 8, 2022