

VILLAGE OF HARRISON
BOARD MEETING MINUTES
April 12, 2022

A regular meeting of the Village of Harrison Board was called to order at 6:00pm at the Harrison Municipal Building, W5298 Hwy 114, Menasha, WI 54952 on Tuesday, April 12, 2022. After the Pledge of Allegiance was recited, roll call was taken.

- Present:** President Allison Blackmer, Trustees: Julene Baldwin, Darlene Bartlein, Scott Handschke, Matt Lancaster, Pete Stier, and Mark Van Hefty.
Staff: Manager Matt Heiser, Assistant Manager Mark Mommaerts, Operations Manager Jeff Funk, Fire Chief Jarred Gerl, and Clerk Vicki Tessen.
Public: 21 citizens

4. Correspondence or Communications from Board and Staff

Bonnie McKenney sent a letter to the Board opposing the Waverly Beach Outdoor Sound Amplification application.

5. Corrections and Approval of the Previous Meetings Minutes

MOTION: Handschke/Bartlein to approve the minutes from March 29, 2022.
Motion passed 7-0

6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

A resident from Fire Lane 1 informed the Board that a right-hand turn sign has been missing for over a year. The location is on Fire Lane 1 by the tracks turning onto Fire Lane 2. Operations Manager Funk will look at the situation this week.

MOTION: Handschke/Lancaster to move the remaining public comments to be heard just prior to the new business when the Waverly Beach Outdoor Sound Amplification application is to be discussed.
Motion passed 7-0

7. Unfinished Business from Previous Meetings for Consideration or Action

None

8. Appointments

MOTION: Handschke/Baldwin to appoint Trustee Van Hefty to the Planning Commission as Village Board Representative.
Motion approved 6-0-1 (Trustee Van Hefty abstained)

Continuation of Public Comments

The following people spoke regarding the Waverly Beach Outdoor Sound Amplification application:
Mac Cisar - supporting
Jack Couillard – opposing

James Beson – opposing
Maren Lang – opposing
Susan Anderson – opposing
April Hershman - opposing

9. New Business for Discussion, Consideration, and/or Action

a) Outdoor Sound Amplification Permit for Waverly Beach

MOTION: Handschke/Stier to table this item and have the ordinance rewritten using decibel levels and have staff bring it back (to the Board) within 30 days.

Motion approved 7-0

MOTION: Lancaster/Baldwin for staff to meet with residents and owners for input into the new outdoor sound ordinance.

Motion approved 7-0

b) Purchase of a Polaris Ranger for the Fire Department

MOTION: Bartlein/Baldwin to approve the purchase of a Polaris Ranger for the Fire Department from Gruett's for \$25,341.00

Motion approved 7-0

c) Purchase of a Generator for the Fire Department

MOTION: Stier/Handschke to approve the purchase of 2 generators for the Fire Department from P&J Kampo Electric, Inc in the amount of \$15,088.

Motion approved 7-0

d) MS4 Permit Annual Report

MOTION: Handschke/Van Hefty to accept the MS4 Permit Annual Report as presented.

Motion approved 7-0

e) Award bid for 2022 Crack Seal Program

MOTION: Bartlein/Baldwin to award the 2022 Crack Seal Program to Thunder Road, LLC in the amount of \$1.68/lb. for a total bid quantity of 119,048 pounds.

Motion approved 7-0

Motion Bartlein/Baldwin to allow appropriate personnel to sign the Notice of Award and necessary paperwork with the contractor.

Motion approved 7-0

f) Upgrade Server at the Municipal Building

MOTION: Handschke/Baldwin to have a workshop held with staff and board members to create a plan for Village IT needs.

Motion approved 7-0

g) Engagement Letters from Clifton Larson Allen for the 2021 Audit

MOTION: Stier/Bartlein to approve the engagement letter from Clifton Larson Allen to complete the Village 2021 audit.

Motion approved 7-0

*MOTION: Bartlein/Stier to contract with Clifton Larson Allen to complete the Form C for the Village.
Motion approved 7-0*

h) Farm Lease Renewal

MOTION: Lancaster/Bartlein to approve renewing the farm lease of Village land on Highway N to Ken Mader.

Motion approved 7-0

i) 2023-2027 5-year Road Improvement Plan – No Action Taken.

j) Status of Graef Projects – Information only, No Action Taken

i. Comprehension Outdoor Recreation Plan

ii. Hydraulic Study on Ryford Property

10. Future Agenda Items

a) Discussion/Action on a 5-year Capital Improvement Plan

b) Discussion of options for noise, outdoor amplification, and special events ordinances – April 26, 2022 agenda

c) Amended noise ordinance that includes measurable limits – May 31, 2022 if possible

d) 6-month Class B Alcohol License for Harrison Athletic Association - April 26, 2022 agenda

e) Boards and Commissions Appointments – April 26, 2022 agenda

f) Village IT plan

g) Update on Graef Projects – April 26, 2022

11. Adjournment

MOTION: Baldwin/Bartlein to adjourn.

Motion Carried 7-0

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Minutes submitted by:

Vicki L. Tessen, WCMC
Clerk/Treasurer

Approved on April 26, 2022