

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
October 11, 2022**

A meeting of the Village of Harrison Board was called to order at 6:00 pm at the Harrison Municipal Building, W5298 Hwy 114, Menasha, WI 54952 on Tuesday, October 11, 2022. After the Pledge of Allegiance was recited, roll call was taken.

Present: President Allison Blackmer, Trustees: Darlene Bartlein (arrived 6:40 pm), Mike Brantmeier, Scott Handschke, Matt Lancaster, Mark Van Hefty and Julene Baldwin.

Excused: None

Staff: Manager Matt Heiser, Assistant Manager Mark Mommaerts, and Clerk Vicki Tessen.

Public: Justin Fischer, Director (RW Baird)

4. Village 2022 Borrowing Presentation by RW Baird Director Justin Fischer

5. Resolution V2022-13; Providing for the Sale of Approximately \$1,600,000 General Obligation Promissory Notes, Series 2022B

MOTION: Handschke/Baldwin to approve Resolution V2022-13; Providing for the Sale of Approximately \$1,600,000 General Obligation Promissory Notes, Series 2022B as presented and circulated.

Motion Carried 6-0

6. Project Improvement Special Assessment Resolutions

- a) Resolution V2022-14 to Exercise Special Assessment for Improvements to Kimberly Heights Subdivision Phase 1, 2, & 3

MOTION: Handschke/Van Hefty to approve Resolution V2022-14 to Exercise Special Assessment for Improvements to Kimberly Heights Subdivision Phase 1, 2, & 3 as presented and circulated.

Motion Carried 6-0

- b) Resolution V2022-15 to Exercise Special Assessment for Improvements to Hidden Pines Subdivision

MOTION: Baldwin/Brantmeier to approve Resolution V2022-15 to Exercise Special Assessment for Improvements to Hidden Pines Subdivision as presented and circulated.

Motion Carried 6-0

- c) Resolution V2022-16 to Exercise Special Assessment for Improvements to Hoelzel Haven Subdivision

MOTION: Baldwin / Brantmeier to approve Resolution V2022-16 to Exercise Special Assessment for Improvements to Hoelzel Haven Subdivision as presented and circulated except that the term of the pay plan be five years versus ten years.

Motion Carried 7-0

7. Review and Discussion of Initial Budget Proposal

No action taken.

8. Future Agenda Items

- a) Presentation by Fire Chief on response time. (ML/MB)
- b) Discussion of a site location for a safety building. (ML/MB)
- c) Update/Discussion/Action on a 5-year Capital Improvement Plan
- d) Special Event Permits – Types and Authority to Approve
- e) Reimbursement to Wisconsin Wealth Management (former Darboy Club Site) (tabled June 14, 2022 – Handschke/Brantmeier) (October meeting)
- f) ARPA Fund Disbursement Plan
- g) Fire Dept Command Vehicle (10/20/22)
- h) Fire Dept DVRS (10/20/22)
- i) Park Equipment Grant (10/20/22)
- j) Employee Benefits

9. Adjournment

MOTION: Bartlein/Baldwin to adjourn at 8:37 p.m.

Motion Carried 7-0

Minutes submitted by:

Vicki L. Tessen, WCMC
Clerk/Treasurer

Approved October 20, 2022