

VILLAGE OF HARRISON
BOARD MEETING MINUTES
October 20, 2022

A meeting of the Village of Harrison Board was called to order at 6:00 pm at the Harrison Municipal Building, W5298 Hwy 114, Menasha, WI 54952 on Tuesday, October 20, 2022. After the Pledge of Allegiance was recited, roll call was taken.

Present: President Allison Blackmer, Trustees: Darlene Bartlein, Mike Brantmeier, Scott Handschke, Matt Lancaster, Mark Van Hefty and Julene Baldwin.

Excused: None

Staff: Manager Matt Heiser, Assistant Manager Mark Mommaerts, Operations Manager Jeff Funk, Code Enforcer Kaylee Grezinski, and Clerk Vicki Tessen.

Public: None

4. Approve Previous Meeting Minutes

- a) October 11, 2022, Budget/Board Meeting

*MOTION: JB/DB to approve the minutes of October 11, 2022, as printed and circulated.
Motion Carried 7-0*

5. Unfinished Business from Previous Meetings for Consideration or Action

None

6. New Business for Consideration or Action

- a) Purchase of Playground Equipment for Farmer's Field and Funding Options

*MOTION: SH/MVH to purchase playground equipment for Farmers Field using the GAmETime Grant (\$92,936.50) and \$129,614.11 in ARPA funds to purchase the equipment and using approximately \$75,000 in ARPA funds for installation costs.
Motion Carried 7-0*

- b) Authorizing Fire Chief to Purchase a Command Vehicle

*MOTION: JB/DB to authorize the fire chief to purchase a command vehicle using reserve funds, not to exceed \$65,000.
Motion Carried 7-0*

- c) Reallocating 2022 Fire Department Capital Expenditure Funds from the Purchase of a Polaris Ranger UTV to the Purchase of a Digital Vehicular Repeater System. (DVRS)

*MOTION: ML/DB to amend the 2022 budget by reallocating \$30,000 from the 2022 Fire Department Capital Expenditure Funds designated for the purchase of a Polaris Ranger UTV and move those funds to the purchase of a Digital Vehicular Repeater System.
Motion Carried 7-0*

- d) Employee HSA benefits

MOTION: SH/MVH to set the Village contribution to an employee's HSA account to be equal to the employee's 2023 health care deductible.

Motion Failed 2-5 (Blackmer, Baldwin, Brantmeier, Bartlein, and Lancaster opposed)

(Record to show that the employee benefits will remain the same as 2022. Staff is further directed to begin researching insurance options earlier in 2023 for board review prior to beginning 2024 budget discussions.)

e) Addition of DPW Staff

MOTION: ML/MVH to authorize the hiring of two additional seasonal positions in the summer at a pay scale of \$18 - \$20 / hour and in the winter at a pay scale of \$20 - \$22 / hour.

Motion Carried 6-1 (Baldwin opposed)

(Record to show that the discussion's understanding is if there is difficulty in hiring the additional seasonal staff, then the Board will reconsider the request for an additional full-time employee.)

7. Review and Discussion of Budget Proposal – 2nd Draft

At 7:08 pm the Board took a short break and then reconvened for a round table discussion on the 2nd draft of the budget.

No action taken.

8. Future Agenda Items

- a) Presentation by Fire Chief on response time. (ML/MB)
- b) Discussion of a site location for a safety building. (ML/MB)
- c) Update/Discussion/Action on a 5-year Capital Improvement Plan
- d) Special Event Permits – Types and Authority to Approve
- e) Reimbursement to Wisconsin Wealth Management (former Darboy Club Site) (tabled June 14, 2022 – Handschke/Brantmeier) (October meeting)
- f) ARPA Fund Disbursement Plan
- g) Fire Dept Command Vehicle (10/20/22)
- h) Fire Dept DVRS (10/20/22)
- i) Park Equipment Grant (10/20/22)
- j) Employee Benefits

9. Adjournment

MOTION: JB/DB to adjourn.

Motion Carried 7-0

Minutes submitted by:

Vicki L. Tessen, WCMC
Clerk/Treasurer

Approved November 15, 2022