

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, March 08, 2022
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, March 08, 2022, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Correspondence or Communications from Board and Staff
5. Corrections and Approval of the Previous Meetings Minutes
 - a) February 8, 2022
6. Public Comments
Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. Unfinished Business from Previous Meetings for Consideration or Action
 - a) Discussion/Action on Hoelzel Haven Urbanization
8. Reports
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Village Manager
 - d) Planning and Zoning
 - e) Parks and Trails
 - f) Public Works Department/Engineering
 - g) Harrison Utilities
 - h) Clerk-Treasurer (Statement of Income and Expenses)
9. Payments of Bills and Claims for January 2022
10. New Business for Discussion, Consideration, and/or Action
 - a) Presentation on Residential Development by Jeff Marlow, Lexington Homes
 - b) Vargus Brother's Noise Ordinance Temporary Variance

- c) Resolution V2022-03 – Authorizing Submission of a Community Development Investment Grant Application to the Wisconsin Economic Development Corporation for the former Darboy Club Site.
- d) Resolution V2022-05 Authorizing the Issuance and Sale of \$1,295,000 General Obligation Promissory Notes, Series 2022A
- e) Ord V22-01 – Amending Municipal Regulations for Tourist Rooming Houses, Section 117-136 of the Zoning Code
- f) Ryford Street & Highland Court Culvert Replacement payment #2
- g) 2021 Road Paving Program payment #4
- h) Public Works Department Purchase of Roller
- i) Low Income Household Water Assistance Program Application (Harrison Utilities)
- j) Additional Workstations in Village Hall
- k) “Class A” Alcohol License and Cigarette License Application
Hollandtown Minimart LLC,
Dinesh Tiwari, Agent, 955 Lotus Trl, Menasha, WI 54952
Location: Darboy BP, N9690 Hwy N

11. Future Agenda Items

- a) Discussion/Action on a 5-year Capital Improvement Plan
- b) Discussion/Action/Staff Direction regarding fiduciary management of financial accounts
- c) Discussion/Action on amending our noise ordinance to include decibel limits
- d) Discussion/Action on parking and speed limits in the Village (JB/ML) 10/26/21

12. Closed Session

Pursuant to Wis. Stats. §19.85(1), the Board will convene in closed session under the following exemptions and purposes. There will be no action taken in closed session.

- a) Exemption (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically, to discuss
 - i. proposed Resolution 2022-04 Post Facto authorization of borrowing of \$500,000 and Issuing the Sale of a General Obligation Promissory Note and Levying a Tax.
 - ii. potential litigation with a developer for sewer connection fees.
- b) Exemption (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is the six-month performance evaluation of the Village Manager, present will be the Board and Manager.

The Board may reconvene in open session pursuant to Wis. Stats. §19.85(2) to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk’s Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on March 3, 2022 at www.harrison-wi.org and Municipal Building lobby.
Vicki Tessen, Clerk

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

March 8, 2022

Title:

KASA Agenda Item

Issue:

Why is the KASA Request on the February 22 Agenda Not on March 8 Agenda?

Background and Additional Information:

The agenda for the February 22 meeting contained an item for Board approval regarding KASA use of Village facilities. KASA leadership asked that I postpone that item until they determine some more scheduling information.

I also need to more concretely defined expectations for moving of the goals when not in use. Thus, this item is not ready for Board consideration at this time.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- None.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

March 8, 2022

Title:

2022 Road Projects - Hoelzel Haven urbanization

Issue:

Discussion on the Hoelzel Haven (around Sunrise School) urbanization?

Background and Additional Information:

Information provided for March 8th meeting...

There was a Public Informational Meeting (PIM) held on February 24th. There seemed to be a good attendance, 41 names on the voluntary sign-in sheet. As part of the meeting, attendees were given a comment sheet and were allowed to rank the various options. Attached to this memo is a list of the returned responses.

The engineer updated the preliminary schedule of cost and preliminary assessment numbers for all options based on the most recent assessment policy, which is attached. Generally, potential assessments for Option 1 (urbanization and complete sidewalks) & Option 3 (urbanization and partial sidewalk) are \$7,500-\$8,000 with some properties higher and lower. Generally, potential assessments for Option 2 (rural resurfacing & partial trail on Midway Rd.) & Option 2b (rural resurfacing & full trail on Midway Rd.) are \$5,500-\$6,500 with some properties higher and lower.

Total Village Costs (not including potential assessment costs and Darboy Sanitary District costs) for

- Option 1 is \$1,868,517
- Option 2 is \$761,650
- Option 2b is \$877,112
- Option 3 is \$1,789,906

Information provided for February 22nd meeting...

At the last meeting, the Board asked the engineer to prepare several options for road work in the subdivision. The following are the options:

1. Option 1 is the full urbanization with sidewalks, it also includes the preliminary schedule of assessments for curb & gutter, driveway apron and storm sewer lateral.

2. Option 2 is simply a pulverize and pave with the exception of Krissy Drive which is being urbanized in order to construct a trail from Midway Road to the School Property. In addition, in order to install a trail along Midway Road, the north side of Midway will need to be urbanized with curb & gutter and storm sewer. The engineer separated out the costs of work necessary along Midway Road and Krissy Drive from the resurfacing costs for the remaining roadways.
3. Option 3, is an urbanization of the street with limited sidewalk in order to get from County N to the School Property (Sidewalk along Hoelzel Way from County N to Exploration Ave then south on Exploration Ave to the School Property). The engineer included on the Order of Probable Cost (OPC) assessable curb & gutter and storm sewer lateral costs but did not prepare an assessment role as the dollar amounts did not change and the assessment role with Option 1 could be used. The engineer did not include the driveway aprons as an assessable cost in Option 3 as it only pertains to the properties with sidewalk abutting their property. For the most part, the assessable costs in option 3 are the same as option 1 minus the aprons for each property.

The apron cost is the majority cost for most of the parcel assessments. The Village Board could also decide to not assess for curb & gutter or laterals but assess for driveway aprons.

Alternately, the Village Board could decide not to assess for the driveway aprons because they are only being done to accommodate sidewalks, which are not proposed to be assessed. Most properties would see their potential assessment drop by 40-50% if driveway aprons were not assessed. The proposal does not include corner lot credits, so some corner lots will be paying for both street frontages. This method could be changed, but it would also affect the School Property linear footage which will then increase the front foot cost for all other properties.

A public informational meeting will be held on Thursday, February 24th at 6:00pm. The engineer will present the selected information at about 6:15pm and again at 6:45pm.

Information provided for February 8th meeting...

The Village engineer has prepared preliminary cost estimates for the urbanization around Sunrise School, part of the Hoelzel Haven subdivision. The cost estimate is higher than the estimates in the 5-year road plan put together by Graef, mostly because the 5-year road plan does not include stormwater costs in the estimated project costs. The project plans identify stormwater and storm sewer costs. In the past, Harrison has levied special assessments for storm sewer and urbanization improvements (curb & gutter and driveway aprons). The Village may also assess for sidewalks, but has not previously assessed for adding sidewalks to existing subdivisions. When the subdivision plat was approved future improvements were considered. The subdivision plat states "*The Town of Harrison [now known as the Village of Harrison] or Calumet County may apply future assessment for street, storm sewer, and sidewalk improvements.*"

Total estimated project cost to Village =	\$2,325,670.00
Minus curb & gutter costs (assessed) =	-\$139,256.18
Minus driveway apron costs (assessed) =	-\$265,657.94
Minus storm sewer lateral costs (assessed) =	-\$105,038.95
Total estimated Village costs =	\$1,815,716.93
If sidewalk was assessed Village cost =	\$1,540,216.93
Costs to Darboy Sanitary District (not included in Village costs) =	\$153,650.00

The Village budgeted \$1,400,000 for road projects in Capital Outlay for 2022, plus \$1,000,000 from the Transportation Fund, for a total of \$2,400,000 for road work in 2022. Other road projects include resurfacing of the Sunrise Meadows subdivision (Jochmann Drive east of County N, Margaret Lane, Bloomingrose Lane, Old Oak Tree Ct., Rosella Dr, Sara Ln) and Lakeview Court. Depending on how the Village breaks out project costs, some projects may have to be delayed or reserves utilized.

The engineer did not calculate per lot assessments at this time. Once it is determined what will be assessed (C&G, driveway aprons, storm laterals, sidewalks, etc.), the engineer will prepare an Engineer's Report identifying all the affected parcels and their corresponding assessment. Based upon the original 49 lot subdivision and the 3 additional lots on the north side of Hoelzel Way, the assessment would be approximately \$9,800 per lot. However, this could change based on the front foot assessment of the curb & gutter to the school, which is not part of the subdivision plat but has frontage on the road. Based upon the estimated C&G assessment rate and school's assessable frontage, the school assessment would be approximately \$30,000 of the \$139k total C&G cost. If sidewalks were included in the assessment then that number will change as well, and if assessed on a front foot then the school district will pay a portion (roughly 22%) of the sidewalk as well.

The engineer will have the plans ready for a public informational meeting by the end of February. Does the Village Board want to have the informational meeting as part of the Village Board meeting, or does the Village Board want a separate project specific informational meeting for the residents?

It is expected that the project will be ready for bid by early March, which is the typical time that the Village bids out road projects.

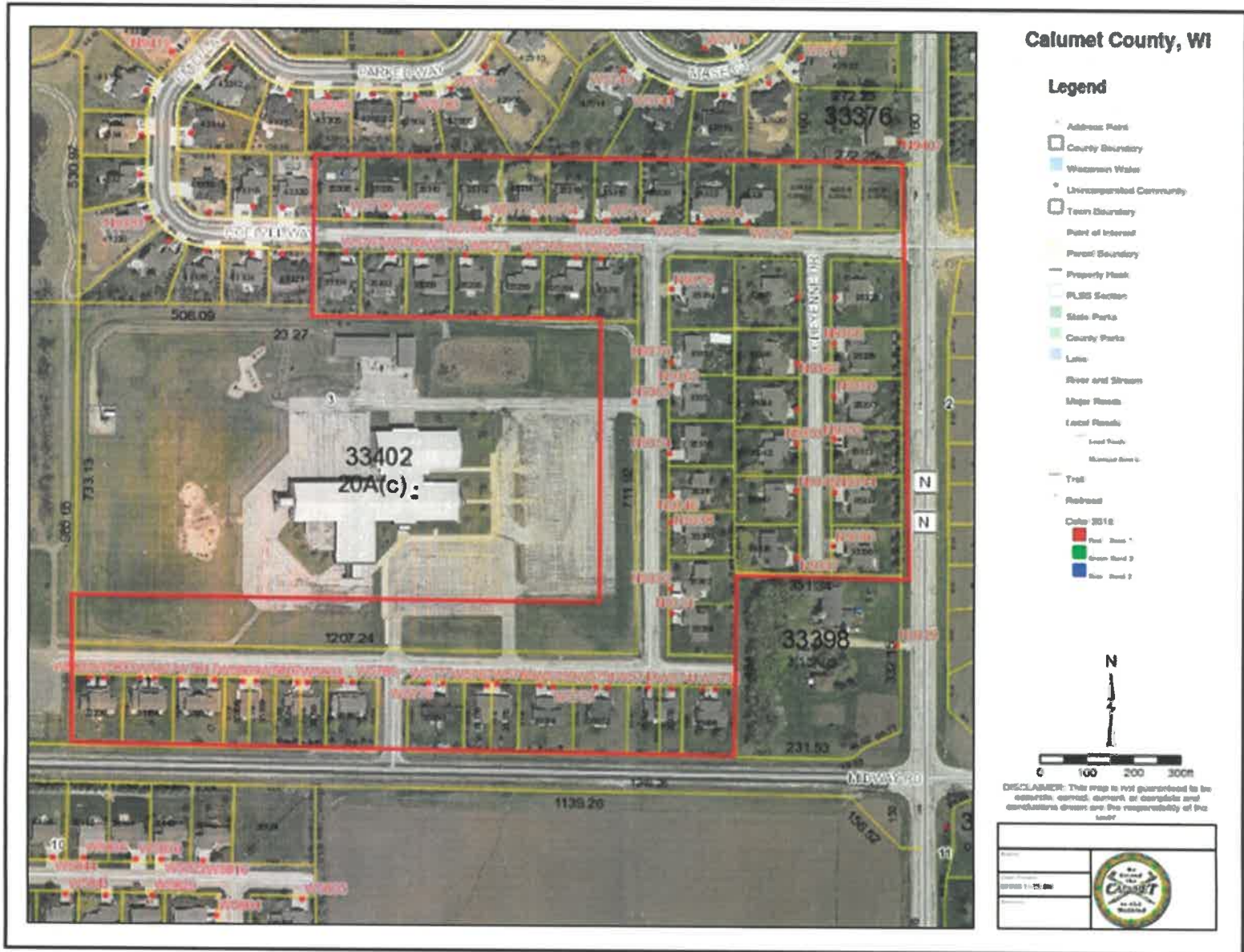
Recommended Action:

How does the Village Board want to proceed with the possible Options?

- 1) Option 1
- 2) Option 2
- 3) Option 2b
- 4) Option 3
- 5) Variation of any of the options presented
- 6) None.

Attachments:

- Aerial Map
- Results of PIM preference
- Assessment Policy
- Engineer opinion of probably cost
 - Option 1 (includes preliminary schedule of assessment)
 - Option 2
 - Option 2b
 - Option 3
- Preliminary schedule of assessments based on engineers estimate (based on assessment policy)
 - Option 1 & 3 (option 3 is same as 1 assuming concrete driveway aprons are installed)
 - Option 2 & 2b (unknown at this time how much re-ditching & culvert replacement is needed, but roads are 20-years +/- old so assumption is most will have to be replaced)
 - Option 1, sidewalk assessment (estimate if sidewalks were to be assessed)





**VILLAGE OF HARRISON
STREETS AND ROADS SPECIAL ASSESSMENT POLICY**

I. GENERAL PROVISIONS

- A. Total Project Costs include, but are not limited to, construction costs, inspection costs, permit fees, administration costs, land acquisition costs, legal fees, and engineering fees.
- B. The Village Board has the right to assess projects in methods other than those stated in this policy if the Village Board determines that the benefit can be fairly distributed through said method.

II. STREET CONSTRUCTION AND RECONSTRUCTION

A. General

- 1. It shall be the policy of the Village of Harrison that all reconstruction, repair or maintenance work on the existing paved portions of the streets and roads within the corporate limits of the Village of Harrison shall be borne from the general funds and/or a transportation fee and shall not be assessed to the property owner.
- 2. The Village of Harrison shall assess the cost for any new infrastructure that is installed on an existing street or road, except for arterial or collector roads that have a village approved plan detailing items not to be assessed.
- 3. Assessments shall be levied on a front foot basis unless the Village Board approves to assess using a different method.
- 4. Assessments may be levied on an area wide basis if the Village Board determines that the benefit can be fairly distributed through this method. In deciding whether to special assess on an area wide basis rather than a front foot basis, the Board may consider whether or not benefiting properties have either no or minimal

frontage on the subject street. Area wide assessments may be based on acreage, square feet of parcels or buildings, traffic generation, parking spaces, or any other basis that the Board believes will fairly distribute the benefit.

5. The standard street design will be based upon the Village of Harrison Streets Specification manual.

6. Publicly owned properties shall be included in any area wide assessment.

B. Items to be Assessed

1. The Village shall assess the cost of driveway aprons, culverts, ditching, curb and gutter, laterals, restoration, and any other item that improves the property except the paving of the existing street or road.

C. Assessment to Corner Lots

1. On corner lots, the property owner will be assessed the full frontage on the short side of the lot. They will also be assessed 1/2 of the long side up to a maximum of 60 feet.

D. New Subdivisions

1. The cost for any new street or road, sewer or water main, storm water infrastructure or any other infrastructure items deemed necessary by the Village Board to be constructed in a new subdivision shall be paid 100% by the developer of the subdivision.

III. METHOD OF PAYMENT

A. The following is the payment schedule based upon the total amount of the assessment:

1. Lump sum payment to be paid at due date.
2. One installment if the assessment is \$500.00 or less.
3. Three (3) equal installments if the total assessment is greater than \$500.00 but less than \$999.00.
4. Five (5) equal installments if the total assessment is at least \$1,000.00 but less than \$4,999.00.

5. Ten (10) equal installments if the total assessment is at least \$5,000.00 or greater.
6. The Village Board, at its discretion, may extended the timeline for the payment of special assessments, but at no time shall special assessments be greater than twenty (20) years.
7. The rate of interest on any outstanding special assessment shall be 2% above the current interest rate as found on the BCPL State Trust Fund Loan program website for the number of years that the assessment is valid.

Created: 6/24/2020
Approved:

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION URBANIZATION
 STORM SEWER, STREET & SIDEWALK CONSTRUCTION
 PRELIMINARY SCHEDULE OF COSTS BASED UPON ENGINEERS ESTIMATES
 McM No. H0006-09-21-00832

OPTION 1

Base Bid Items:						Assessable Project Costs			
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Storm Sewer		Concrete	
						Curb & Gutter	Lateral	Driveway Apron	
1	Remove small pipe culvert	58	EACH	\$200.00	\$ 11,600.00				
2	Remove existing yard drain	2	EACH	\$300.00	\$ 600.00				
3	Remove existing storm sewer	140	L.F.	\$10.00	\$ 1,400.00				
4	Remove existing curb and gutter	34	L.F.	\$5.00	\$ 170.00				
5	15-inch x 23-inch CMP Arch culvert	60	L.F.	\$35.00	\$ 2,100.00				
6	15-inch x 23-inch CMP Arch end section	2	EACH	\$400.00	\$ 800.00				
7	29-inch x 45-inch HERCP storm sewer	353	L.F.	\$175.00	\$ 61,775.00				
8	29-inch x 45-inch HERCP flared end section	4	EACH	\$1,200.00	\$ 4,800.00				
9	36-inch RCP storm sewer	313	L.F.	\$80.00	\$ 25,040.00				
10	24-inch RCP storm sewer	1,272	L.F.	\$65.00	\$ 82,680.00				
11	18-inch RCP storm sewer	658	L.F.	\$55.00	\$ 36,190.00				
12	15-inch RCP storm sewer	643	L.F.	\$45.00	\$ 28,935.00				
13	12-inch storm sewer	1,080	L.F.	\$40.00	\$ 43,200.00				
14	8-inch storm sewer	768	L.F.	\$35.00	\$ 26,880.00				
15	4-inch perforated drain tile	1,150	L.F.	\$20.00	\$ 23,000.00				
16	4-inch SCH 40 PVC storm sewer lateral	2,456	L.F.	\$25.00	\$ 61,400.00				
17	4-inch clean-out	64	EACH	\$200.00	\$ 12,800.00				
18	Storm sewer lateral connection	56	EACH	\$200.00	\$ 11,200.00				
19	48-inch diameter storm sewer manhole	87.0	V.F.	\$450.00	\$ 39,150.00				
20	72-inch diameter storm sewer manhole	6.0	V.F.	\$600.00	\$ 3,600.00				
21	84-inch diameter storm sewer manhole	9.5	V.F.	\$700.00	\$ 6,650.00				
22	Catch basin	23	EACH	\$2,000.00	\$ 46,000.00				
23	Yard drain	7	EACH	\$2,000.00	\$ 14,000.00				
24	Remove existing hydrant, lead and replace tee bolts	12	EACH	\$1,500.00	\$ 18,000.00				
25	6-inch Hydrant lead	150	L.F.	\$60.00	\$ 9,000.00				
26	Hydrant	12	EACH	\$5,000.00	\$ 60,000.00				
27	Valve box adjustment	16	EACH	\$250.00	\$ 4,000.00				
28	1 1/4-inch SDR 9 PE water lateral	100	L.F.	\$15.00	\$ 1,500.00				
29	1 1/4-inch corporation, curb stop and stop box	2	EACH	\$500.00	\$ 1,000.00				
30	Remove and replace curb stop and curb box	61	EACH	\$750.00	\$ 45,750.00				
31	4-inch SCH 40 PVC sanitary sewer lateral	80	L.F.	\$30.00	\$ 2,400.00				
32	Sanitary manhole casting adjustment	15	EACH	\$800.00	\$ 12,000.00				
33	Common excavation	10,000	C.Y.	\$9.00	\$ 90,000.00				
34	Base aggregate dense, 3-inch	6,500	TONS	\$13.00	\$ 84,500.00				
35	Base aggregate dense, 1 1/4-inch	6,500	TONS	\$13.00	\$ 84,500.00				
36	30-inch concrete curb & gutter	50	L.F.	\$20.00	\$ 1,000.00				
37	30-inch mountable concrete curb & gutter	9,100	L.F.	\$12.50	\$ 113,750.00	\$ 113,750.00			
38	Fine grading and compaction of aggregate base	15,900	S.Y.	\$1.50	\$ 23,850.00				
39	2-inch HMA Pavement 3 LT 58-28S	1,900	TONS	\$70.00	\$ 133,000.00				
40	2-inch HMA Pavement 4 LT 58-28S	1,900	TONS	\$70.00	\$ 133,000.00				
41	Sawing asphalt (WDOT Item No. 690.0150)	1,500	L.F.	\$1.50	\$ 2,250.00				
42	Sawing concrete (WDOT Item No. 690.0250)	500	L.F.	\$2.50	\$ 1,250.00			\$ 1,250.00	
43	6-inch concrete driveway apron (within R/W)	17,800	S.F.	\$6.00	\$ 106,800.00			\$ 106,800.00	
44	6-inch concrete driveway apron (private)	16,400	S.F.	\$6.00	\$ 98,400.00				
45	3-inch HMA Driveway Pavement	1,400	S.F.	\$2.50	\$ 3,500.00				
46	Base aggregate dense, 1 1/4-inch for driveway (within R/W)	750	TONS	\$19.00	\$ 14,250.00			\$ 14,250.00	
47	Base aggregate dense, 1 1/4-inch for driveway (private)	605	TONS	\$19.00	\$ 11,495.00				
48	Base aggregate dense, 1 1/4-inch for sidewalk	1,200	TONS	\$19.00	\$ 22,800.00			\$ 5,286.96	
49	4-inch Concrete Sidewalk	26,500	S.F.	\$5.00	\$ 132,500.00				
50	6-inch Concrete Sidewalk	8,000	S.F.	\$6.00	\$ 48,000.00			\$ 48,000.00	
51	Detectable warning field, natural patina	200	S.F.	\$45.00	\$ 9,000.00				
52	Lawn restoration	18,000	S.Y.	\$8.00	\$ 144,000.00				
53	Hydroseed and mulch	18,000	S.Y.	\$2.50	\$ 45,000.00				
54	Marking Crosswalk Epoxy Transverse Line, 6 Inch, WDOT Item 646.7420	800	L.F.	\$2.50	\$ 2,000.00				
55	Marking Stop Line Epoxy 18 Inch, WDOT Item 646.6120	120	L.F.	\$7.50	\$ 900.00				
56	Inlet protection	34	EACH	\$65.00	\$ 2,210.00				
57	Tracking pad	2	EACH	\$1,200.00	\$ 2,400.00				
58	Remove and reset mailboxes	1	L.S.	\$5,000.00	\$ 5,000.00				
59	Contractor quality control testing	1	L.S.	\$12,500.00	\$ 12,500.00				
60	Traffic control	1	L.S.	\$12,500.00	\$ 12,500.00				
Subtotal Construction Costs =						\$ 2,037,975.00	\$ 113,750.00	\$ 85,400.00	\$ 175,586.96
Engineering Design & Bidding Services =		5%		\$ 96,000.00	\$ 5,358.26	\$ 4,022.82	\$ 8,271.13		
Construction Administration =		7%		\$ 140,000.00	\$ 7,814.13	\$ 5,866.61	\$ 12,062.06		
Construction Contingency =		10%		\$ 203,797.50	\$ 11,375.00	\$ 8,540.00	\$ 17,558.70		
Total Project Costs =						\$ 2,477,772.50	\$ 138,297.39	\$ 103,829.42	\$ 213,478.84
Total Darboy Sanitary District Costs (Items 24 through 32) =						\$ 153,650.00			
Total Village of Harrison Costs =						\$ 1,868,516.85			

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Option 1: Full roadway urbanization with sidewalk construction.

Proposed Features

- Road Features
- Sidewalk
- Sidewalk on west side of CTH 'N'
- Sanitary Lateral
- Storm System
- Water Lateral

Existing Features

- Sanitary Sewer
- Watermain

Other Mapped Features

- Project Limits
- Parcel Line

Source: Calumet County, 2020-21.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



0 150 300 Feet



FIGURE 1
OPTION 1 - FULL SIDEWALK
HOELZEL HAVEN SUBDIVISION
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION RESURFACING
 ASPHALT RESURFACING WITH MIDWAY RD & KRISSY DR TRAIL CONSTRUCTION
 PRELIMINARY SCHEDULE OF COSTS BASED UPON ENGINEERS ESTIMATES
 McM No. H0006-09-21-00832

OPTION 2

Base Bid Items:

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Assessable Project Costs	
						Ditching	Culvert
1	Pulverize existing asphalt pavement	14,800	S.Y.	\$1.75	\$ 25,900.00		
2	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$10.00	\$ 20,000.00		
3	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.00	\$ 60,000.00		
4	Type I Geogrid for EBS areas	3,500	S.Y.	\$5.00	\$ 17,500.00		
5	Valve box adjustment	16	EACH	\$250.00	\$ 4,000.00		
6	1 1/4-inch SDR 9 PE water lateral	100	L.F.	\$15.00	\$ 1,500.00		
7	1 1/4-inch corporation, curb stop and stop box	2	EACH	\$500.00	\$ 1,000.00		
8	4-inch SCH 40 PVC sanitary sewer lateral	80	L.F.	\$30.00	\$ 2,400.00		
9	Sanitary manhole casting adjustment	15	EACH	\$800.00	\$ 12,000.00		
10	Base aggregate dense, 1 1/4-inch for fine grading	900	TONS	\$13.00	\$ 11,700.00		
11	Fine grading and compaction of aggregate base	16,900	S.Y.	\$1.50	\$ 25,350.00		
12	2-inch HMA Pavement 3 LT 58-28S	1,780	TONS	\$70.00	\$ 124,600.00		
13	2-inch HMA Pavement 4 LT 58-28S	1,780	TONS	\$70.00	\$ 124,600.00		
14	Base aggregate dense, 3/4-inch for shouldering	500	TONS	\$20.00	\$ 10,000.00		
15	Sawing asphalt (WDOT Item No. 690.0150)	1,500	L.F.	\$1.50	\$ 2,250.00		
16	Sawing concrete (WDOT Item No. 690.0250)	500	L.F.	\$2.50	\$ 1,250.00		
17	3-inch HMA Driveway Pavement	15,500	S.F.	\$2.50	\$ 38,750.00		
18	Contractor quality control testing	1	L.S.	\$3,500.00	\$ 3,500.00		
19	Traffic control	1	L.S.	\$4,000.00	\$ 4,000.00		
20	Re-ditching	7,800	L.F.	\$6.00	\$ 46,800.00	\$ 46,800.00	
21	Ditch restoration incl. topsoil, seed and fertilizer	15,400	S.Y.	\$8.00	\$ 123,200.00	\$ 123,200.00	
22	Erosion mat, Type I, Class B	15,400	S.Y.	\$3.00	\$ 46,200.00	\$ 46,200.00	
23	18-inch CMP culvert	2,224	L.F.	\$35.00	\$ 77,840.00		\$ 73,850.00
24	18-inch CMP flared end section	123	EACH	\$400.00	\$ 49,200.00		\$ 46,800.00
Subtotal Construction Costs =					\$ 833,540.00	\$ 216,200.00	\$ 120,650.00

Midway Road (Roundabout to Krissy Drive) & Krissy Drive Recreation Trail:

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Assessable Project Costs	
						Ditching	Culvert
25	Common excavation	2,100	C.Y.	\$10.00	\$ 21,000.00		
26	Base aggregate dense, 1 1/4-inch for roadway	1,100	TONS	\$15.00	\$ 16,500.00		
27	30-inch concrete curb and gutter	1,320	L.F.	\$17.50	\$ 23,100.00		
28	HMA Pavement 58-28S	200	TONS	\$80.00	\$ 16,000.00		
29	15-inch x 23-inch CMP-Arch culvert	85	L.F.	\$35.00	\$ 2,975.00		
30	15-inch x 23-inch CMP-Arch flared end section	3	EACH	\$400.00	\$ 1,200.00		
31	18-inch RCP storm sewer	45	L.F.	\$55.00	\$ 2,475.00		
32	15-inch RCP storm sewer	500	L.F.	\$45.00	\$ 22,500.00		
33	15-inch RCP flared end section	1	EACH	\$650.00	\$ 650.00		
34	12-inch RCP storm sewer	400	L.F.	\$40.00	\$ 16,000.00		
35	Catch basin	3	EACH	\$2,000.00	\$ 6,000.00		
36	Base aggregate dense, 1 1/4-inch for trail	1,100	TONS	\$19.00	\$ 20,900.00		
37	3-inch HMA Pavement for trail	225	TONS	\$90.00	\$ 20,250.00		
38	6-inch concrete sidewalk	50	S.Y.	\$6.00	\$ 300.00		
39	Detectable warning field, natural patina	80	S.F.	\$45.00	\$ 3,600.00		
40	Lawn restoration	1,350	S.Y.	\$8.00	\$ 10,800.00		
41	Hydroseed and mulch	1,350	S.Y.	\$2.50	\$ 3,375.00		
42	Marking Crosswalk Epoxy Transverse Line, 6 Inch, WDOT Item 646.7420	120	L.F.	\$2.50	\$ 300.00		
43	Marking Stop Line Epoxy 18 Inch, WDOT Item 646.6120	45	L.F.	\$7.50	\$ 337.50		
44	Contractor quality control testing	1	L.S.	\$1,500.00	\$ 1,500.00		
45	Traffic control	1	L.S.	\$4,000.00	\$ 4,000.00		
Subtotal Construction Costs =					\$ 193,762.50	\$ -	\$ -
Total Construction Costs =					\$ 1,027,302.50	\$ 216,200.00	\$ 120,650.00
Engineering Design & Bidding Services =		4%		\$ 25,000.00	\$ 8,648.00	\$ 4,826.00	
Construction Administration =		4%		\$ 25,000.00	\$ 8,648.00	\$ 4,826.00	
Construction Contingency =		10%		\$ 102,730.25	\$ 21,620.00	\$ 12,065.00	
Total Project Costs =					\$ 1,180,032.75	\$ 255,116.00	\$ 142,367.00

Total Darby Sanitary District Costs (Items 5 through 9) = \$ 20,900.00
Total Village of Harrison Costs = \$ 761,649.75

w:\PROJECTS\H0006092\100832\CADD\GIS\Figure2_B.mxd February 16, 2022 kpk



Option 2: Pulverize and Pave Roadways. Install 10' trail along Midway Road from CTH 'N' to Krissy Drive and along Krissy Drive to school property.

Proposed Features

- 10' Trail

Other Mapped Features

- Project Limits
- Parcel Line

Source: Calumet County, 2020-21.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



FIGURE 2
OPTION 2 - PULVERIZE AND PAVE
HOELZEL HAVEN SUBDIVISION
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN



VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION RESURFACING
 ASPHALT RESURFACING WITH MIDWAY RD & KRISSEY DR TRAIL CONSTRUCTION
 PRELIMINARY SCHEDULE OF COSTS BASED UPON ENGINEERS ESTIMATES
 McM No. H0006-09-21-00832

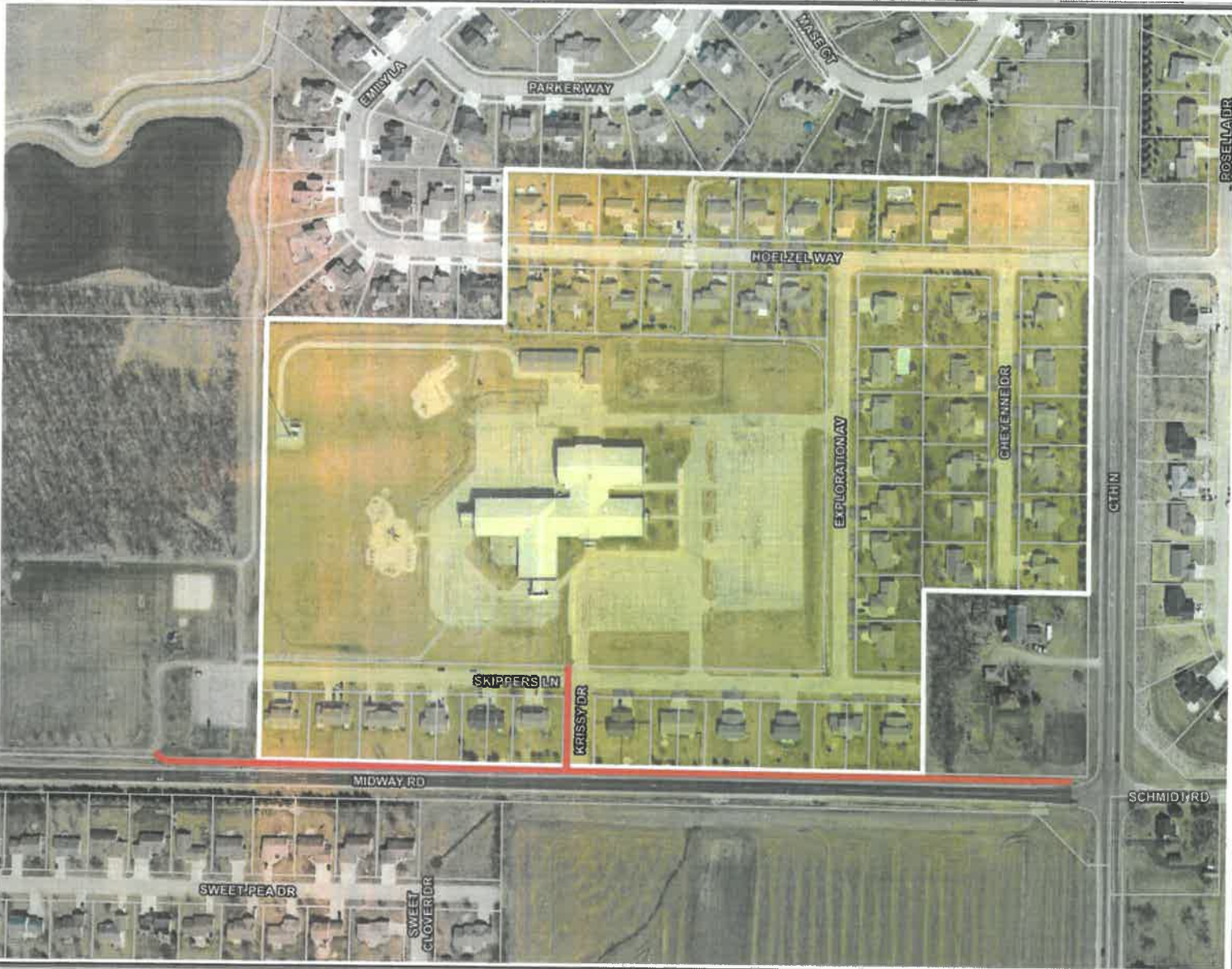
OPTION 2b

Base Bid Items:

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Assessable Project Costs	
						Ditching	Culvert
1	Pulverize existing asphalt pavement	14,800	S.Y.	\$1.75	\$ 25,900.00		
2	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$10.00	\$ 20,000.00		
3	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.00	\$ 60,000.00		
4	Type I Geogrid for EBS areas	3,500	S.Y.	\$5.00	\$ 17,500.00		
5	Valve box adjustment	16	EACH	\$250.00	\$ 4,000.00		
6	1 1/4-inch SDR 9 PE water lateral	100	L.F.	\$15.00	\$ 1,500.00		
7	1 1/4-inch corporation, curb stop and stop box	2	EACH	\$500.00	\$ 1,000.00		
8	4-inch SCH 40 PVC sanitary sewer lateral	80	L.F.	\$30.00	\$ 2,400.00		
9	Sanitary manhole casting adjustment	15	EACH	\$800.00	\$ 12,000.00		
10	Base aggregate dense, 1 1/4-inch for fine grading	900	TONS	\$13.00	\$ 11,700.00		
11	Fine grading and compaction of aggregate base	16,900	S.Y.	\$1.50	\$ 25,350.00		
12	2-inch HMA Pavement 3 LT 58-28S	1,780	TONS	\$70.00	\$ 124,600.00		
13	2-inch HMA Pavement 4 LT 58-28S	1,780	TONS	\$70.00	\$ 124,600.00		
14	Base aggregate dense, 3/4-inch for shouldering	500	TONS	\$20.00	\$ 10,000.00		
15	Sawing asphalt (WDOT Item No. 690.0150)	1,500	L.F.	\$1.50	\$ 2,250.00		
16	Sawing concrete (WDOT Item No. 690.0250)	500	L.F.	\$2.50	\$ 1,250.00		
17	3-inch HMA Driveway Pavement	15,500	S.F.	\$2.50	\$ 38,750.00		
18	Contractor quality control testing	1	L.S.	\$3,500.00	\$ 3,500.00		
19	Traffic control	1	L.S.	\$4,000.00	\$ 4,000.00		
20	Re-ditching	7,800	L.F.	\$6.00	\$ 46,800.00	\$ 46,800.00	
21	Ditch restoration incl. topsoil, seed and fertilizer	15,400	S.Y.	\$8.00	\$ 123,200.00	\$ 123,200.00	
22	Erosion mat, Type I, Class B	15,400	S.Y.	\$3.00	\$ 46,200.00	\$ 46,200.00	
23	18-inch CMP culvert	2,224	L.F.	\$35.00	\$ 77,840.00		\$ 73,850.00
24	18-inch CMP flared end section	123	EACH	\$400.00	\$ 49,200.00		\$ 46,800.00
Subtotal Construction Costs =					\$ 833,540.00	\$ 216,200.00	\$ 120,650.00

Midway Road (Roundabout to Darboy Community Park) & Krissy Drive Recreation Trail:

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Assessable Project Costs	
						Ditching	Culvert
25	Common excavation	3,200	C.Y.	\$10.00	\$ 32,000.00		
26	Base aggregate dense, 1 1/4-inch for roadway	1,500	TONS	\$15.00	\$ 22,500.00		
27	30-inch concrete curb and gutter	2,050	L.F.	\$17.50	\$ 35,875.00		
28	HMA Pavement 58-28S	250	TONS	\$80.00	\$ 20,000.00		
29	15-inch x 23-inch CMP-Arch culvert	85	L.F.	\$35.00	\$ 2,975.00		
30	15-inch x 23-inch CMP-Arch flared end section	3	EACH	\$400.00	\$ 1,200.00		
31	24-inch RCP storm sewer	25	L.F.	\$65.00	\$ 1,625.00		
32	18-inch RCP storm sewer	80	L.F.	\$55.00	\$ 4,400.00		
33	18-inch RCP flared end section	1	EACH	\$750.00	\$ 750.00		
34	15-inch RCP storm sewer	500	L.F.	\$45.00	\$ 22,500.00		
35	15-inch RCP flared end section	0	EACH	\$650.00	\$ -		
36	12-inch RCP storm sewer	445	L.F.	\$40.00	\$ 17,800.00		
37	Adjust existing storm sewer manhole	2	V.F.	\$550.00	\$ 1,100.00		
38	60-inch diameter storm sewer manhole	15.5	V.F.	\$550.00	\$ 8,525.00		
39	Catch basin	5	EACH	\$2,000.00	\$ 10,000.00		
40	Base aggregate dense, 1 1/4-inch for trail	1,900	TONS	\$19.00	\$ 36,100.00		
41	3-inch HMA Pavement for trail	400	TONS	\$90.00	\$ 36,000.00		
42	6-inch concrete sidewalk	50	S.Y.	\$6.00	\$ 300.00		
43	Detectable warning field, natural patina	80	S.F.	\$45.00	\$ 3,600.00		
44	Lawn restoration	2,500	S.Y.	\$8.00	\$ 20,000.00		
45	Hydroseed and mulch	2,500	S.Y.	\$2.50	\$ 6,250.00		
46	Marking Crosswalk Epoxy Transverse Line, 6 Inch, WDOT Item 646.7420	120	L.F.	\$2.50	\$ 300.00		
47	Marking Stop Line Epoxy 18 Inch, WDOT Item 646.6120	45	L.F.	\$7.50	\$ 337.50		
48	Contractor quality control testing	1	L.S.	\$1,500.00	\$ 1,500.00		
49	Traffic control	1	L.S.	\$4,000.00	\$ 4,000.00		
Subtotal Construction Costs =					\$ 289,637.50	\$ -	\$ -
Total Construction Costs =					\$ 1,123,177.50	\$ 216,200.00	\$ 120,650.00
Engineering Design & Bidding Services =				4%	\$ 30,000.00	\$ 8,648.00	\$ 4,826.00
Construction Administration =				4%	\$ 30,000.00	\$ 8,648.00	\$ 4,826.00
Construction Contingency =				10%	\$ 112,317.75	\$ 21,620.00	\$ 12,065.00
Total Project Costs =					\$ 1,295,495.25	\$ 255,116.00	\$ 142,367.00
Total Darboy Sanitary District Costs (Items 5 through 9) =					\$ 20,900.00		
Total Village of Harrison Costs =					\$ 877,112.25		



Option 2b: Pulverize and Pave Roadways, install 10' trail along Midway Road from CTH 'N' to Darboj Community Park and along Krissy Drive to school property.

Proposed Features

- 10' Trail

Other Mapped Features

- Project Limits
- Parcel Line

Source: Calumet County, 2020-21.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



McMAHON
ENGINEERS & ARCHITECTS
McMAHON ASSOCIATES, INC.

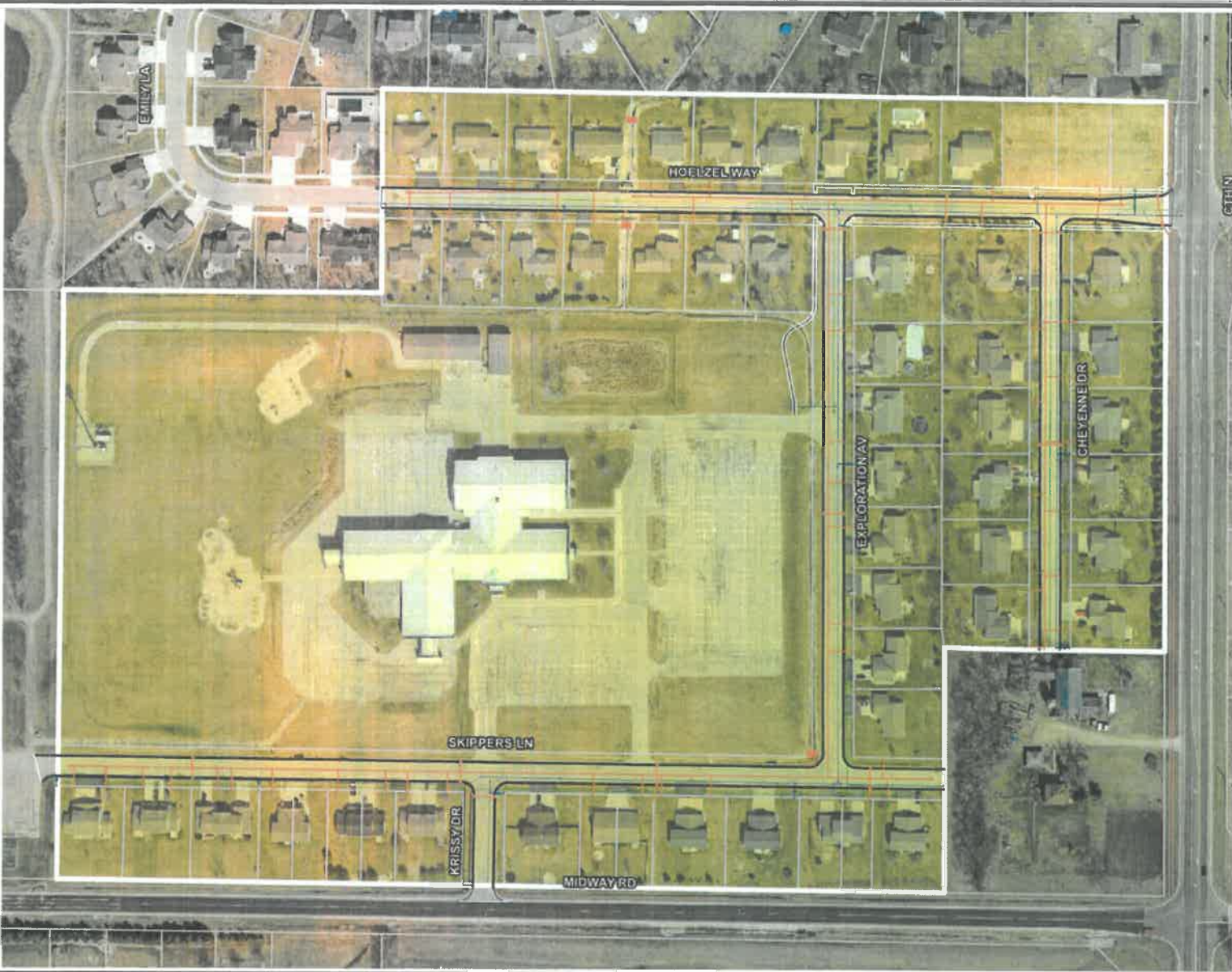
FIGURE 2b
OPTION 2b - PULVERIZE AND PAVE
HOELZEL HAVEN SUBDIVISION
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

**VILLAGE OF HARRISON
HOELZEL HAVEN SUBDIVISION URBANIZATION
STORM SEWER, STREET & PARTIAL SIDEWALK CONSTRUCTION
PRELIMINARY SCHEDULE OF COSTS BASED UPON ENGINEERS ESTIMATES
McM No. H0006-09-21-00832**

OPTION 3

Base Bid Items:						Assessable Project Costs		
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Curb & Gutter	Storm Sewer	
								Lateral
1	Remove small pipe culvert	58	EACH	\$200.00	\$ 11,600.00			
2	Remove existing yard drain	2	EACH	\$300.00	\$ 600.00			
3	Remove existing storm sewer	140	L.F.	\$10.00	\$ 1,400.00			
4	Remove existing curb and gutter	34	L.F.	\$5.00	\$ 170.00			
5	15-inch x 23-inch CMP Arch culvert	60	L.F.	\$35.00	\$ 2,100.00			
6	15-inch x 23-inch CMP Arch end section	2	EACH	\$400.00	\$ 800.00			
7	29-inch x 45-inch HERCP storm sewer	353	L.F.	\$175.00	\$ 61,775.00			
8	29-inch x 45-inch HERCP flared end section	4	EACH	\$1,200.00	\$ 4,800.00			
9	36-inch RCP storm sewer	313	L.F.	\$80.00	\$ 25,040.00			
10	24-inch RCP storm sewer	1,272	L.F.	\$65.00	\$ 82,680.00			
11	18-inch RCP storm sewer	658	L.F.	\$55.00	\$ 36,190.00			
12	15-inch RCP storm sewer	643	L.F.	\$45.00	\$ 28,935.00			
13	12-inch storm sewer	1,080	L.F.	\$40.00	\$ 43,200.00			
14	8-inch storm sewer	768	L.F.	\$35.00	\$ 26,880.00			
15	4-inch perforated drain tile	1,150	L.F.	\$20.00	\$ 23,000.00			
16	4-inch SCH 40 PVC storm sewer lateral	2,456	L.F.	\$25.00	\$ 61,400.00			\$ 61,400.00
17	4-inch clean-out	64	EACH	\$200.00	\$ 12,800.00			\$ 12,800.00
18	Storm sewer lateral connection	56	EACH	\$200.00	\$ 11,200.00			\$ 11,200.00
19	48-inch diameter storm sewer manhole	87.0	V.F.	\$450.00	\$ 39,150.00			
20	72-inch diameter storm sewer manhole	6.0	V.F.	\$600.00	\$ 3,600.00			
21	84-inch diameter storm sewer manhole	9.5	V.F.	\$700.00	\$ 6,650.00			
22	Catch basin	23	EACH	\$2,000.00	\$ 46,000.00			
23	Yard drain	7	EACH	\$2,000.00	\$ 14,000.00			
24	Remove existing hydrant, lead and replace tee bolts	12	EACH	\$1,500.00	\$ 18,000.00			
25	6-inch Hydrant lead	150	L.F.	\$60.00	\$ 9,000.00			
26	Hydrant	12	EACH	\$5,000.00	\$ 60,000.00			
27	Valve box adjustment	16	EACH	\$250.00	\$ 4,000.00			
28	1 1/4-inch SDR 9 PE water lateral	100	L.F.	\$15.00	\$ 1,500.00			
29	1 1/4-inch corporation, curb stop and stop box	2	EACH	\$500.00	\$ 1,000.00			
30	Remove and replace curb stop and curb box	61	EACH	\$750.00	\$ 45,750.00			
31	4-inch SCH 40 PVC sanitary sewer lateral	80	L.F.	\$30.00	\$ 2,400.00			
32	Sanitary manhole casting adjustment	15	EACH	\$800.00	\$ 12,000.00			
33	Common excavation	10,000	C.Y.	\$9.00	\$ 90,000.00			
34	Base aggregate dense, 3-inch	6,500	TONS	\$13.00	\$ 84,500.00			
35	Base aggregate dense, 1 1/4-inch	6,500	TONS	\$13.00	\$ 84,500.00			
36	30-inch concrete curb & gutter	50	L.F.	\$20.00	\$ 1,000.00			
37	30-inch mountable concrete curb & gutter	9,100	L.F.	\$12.50	\$ 113,750.00	\$ 113,750.00		
38	Fine grading and compaction of aggregate base	15,900	S.Y.	\$1.50	\$ 23,850.00			
39	2-inch HMA Pavement 3 LT 58-28S	1,900	TONS	\$70.00	\$ 133,000.00			
40	2-inch HMA Pavement 4 LT 58-28S	1,900	TONS	\$70.00	\$ 133,000.00			
41	Sawing asphalt (WDOT Item No. 690.0150)	1,500	L.F.	\$1.50	\$ 2,250.00			
42	Sawing concrete (WDOT Item No. 690.0250)	500	L.F.	\$2.50	\$ 1,250.00			
43	6-inch concrete driveway apron (within R/W)	1,350	S.F.	\$6.00	\$ 8,100.00			
44	6-inch concrete driveway apron (private)	1,270	S.F.	\$6.00	\$ 7,620.00			
45	3-inch HMA Driveway Pavement	24,500	S.F.	\$2.50	\$ 61,250.00			
46	Base aggregate dense, 1 1/4-inch for driveway (within R/W)	1,850	TONS	\$19.00	\$ 35,150.00			
47	Base aggregate dense, 1 1/4-inch for driveway (private)	50	TONS	\$19.00	\$ 950.00			
48	Base aggregate dense, 1 1/4-inch for sidewalk	240	TONS	\$19.00	\$ 4,560.00			
49	4-inch Concrete Sidewalk	6,850	S.F.	\$5.00	\$ 34,250.00			
50	6-inch Concrete Sidewalk	640	S.F.	\$6.00	\$ 3,840.00			
51	Detectable warning field, natural patina	80	S.F.	\$45.00	\$ 3,600.00			
52	Lawn restoration	20,500	S.Y.	\$8.00	\$ 164,000.00			
53	Hydroseed and mulch	20,500	S.Y.	\$2.50	\$ 51,250.00			
54	Marking Crosswalk Epoxy Transverse Line, 6 Inch, WDOT Item 646.7420	400	L.F.	\$2.50	\$ 1,000.00			
55	Marking Stop Line Epoxy 18 Inch, WDOT Item 646.6120	85	L.F.	\$7.50	\$ 637.50			
56	Inlet protection	34	EACH	\$65.00	\$ 2,210.00			
57	Tracking pad	2	EACH	\$1,200.00	\$ 2,400.00			
58	Remove and reset mailboxes	1	L.S.	\$5,000.00	\$ 5,000.00			
59	Contractor quality control testing	1	L.S.	\$12,500.00	\$ 12,500.00			
60	Traffic control	1	L.S.	\$12,500.00	\$ 12,500.00			
Subtotal Construction Costs =						\$ 1,775,537.50	\$ 113,750.00	\$ 85,400.00
Engineering Design & Bidding Services =				5%	\$ 96,000.00	\$ 6,150.25	\$ 4,617.42	
Construction Administration =				8%	\$ 140,000.00	\$ 8,969.11	\$ 6,733.74	
Construction Contingency =				10%	\$ 177,553.75	\$ 11,375.00	\$ 8,540.00	
Total Project Costs =						\$ 2,189,091.25	\$ 140,244.37	\$ 105,291.15
Total Darboy Sanitary District Costs (Items 24 through 32) =						\$ 153,650.00		
Total Village of Harrison Costs =						\$ 1,789,905.73		

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Option 3: Full roadway urbanization with partial sidewalk construction from CTH 'N' to school property.

Proposed Features

- Road Features
- Sidewalk
- Sidewalk on west side of CTH 'N'
- Sanitary Lateral
- Storm System
- Water Lateral

Existing Features

- Sanitary Sewer
- Watermain

Other Mapped Features

- Project Limits
- Parcel Line

Source: Calumet County, 2020-21.

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FIGURE 3
OPTION 3 - PARTIAL SIDEWALK
HOELZEL HAVEN SUBDIVISION
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION URBANIZATION
 STORM SEWER & STREET CONSTRUCTION
 PRELIMINARY SCHEDULE OF ASSESSMENTS BASED UPON ENGINEERS ESTIMATES
 McM No. H0006-09-21-00832

OPTIONS 1 & 3

Parcel ID	Property Owners Name	Property Owners Address	Parcel Address	Parcel Frontage	Curb & Gutter		Storm Sewer Lateral		Concrete Driveway Apron		Total Assessment
					Frontage	Assessment	No. Laterals	Assessment	Area	Assessment	
46028	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 2-CSM 3952 HOELZEL WAY	86.01	86.01 \$ 1,629.57	1	\$ 1,622.33	0.00	0.00	\$ 3,251.90
46030	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 3-CSM 3952 HOELZEL WAY	89.11	89.11 \$ 1,688.30	1	\$ 1,622.33	0.00	0.00	\$ 3,310.64
33400	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-CSM 3952 HOELZEL WAY	86.01	86.01 \$ 1,629.57	1	\$ 1,622.33	457.25	3,602.91	\$ 7,054.82
33402	KIMBERLY AREA SCHOOL DISTRICT	217 E KIMBERLY AVE, PO BOX 159	COMBINED LOCKS, WI 54119	N9363 EXPLORATION DRIVE	1,919.16	1,315.54 \$ 24,924.58	0	\$ 0.00	0.00	0.00	\$ 24,924.58
35292	HOLLY A HOERTH	BRADLEY J HOERTH	APPLETON, WI 54915	W5751 HOELZEL WAY	245.02	175.01 \$ 3,315.79	1	\$ 1,622.33	519.25	4,318.56	\$ 9,256.69
35294	ELIZABETH A KIRCHNER	RANDY R KIRCHNER	APPLETON, WI 54915	W5759 HOELZEL WAY	97.04	97.04 \$ 1,838.55	1	\$ 1,622.33	519.25	4,318.56	\$ 7,779.44
35296	MICHAEL L WILCOX		APPLETON, WI 54916	W5765 HOELZEL WAY	97.04	97.04 \$ 1,838.55	1	\$ 1,622.33	519.25	4,318.56	\$ 7,779.44
35298	CHAD M WISNESKI		APPLETON, WI 54915	W5773 HOELZEL WAY	97.04	97.04 \$ 1,838.55	1	\$ 1,622.33	395.25	3,287.26	\$ 6,748.15
35300	GARY A FISCHER		APPLETON, WI 54915	W5781 HOELZEL WAY	97.04	97.04 \$ 1,838.55	1	\$ 1,622.33	457.25	3,602.91	\$ 7,263.80
35302	TIMOTHY K MCGRATH	MARGITTA MCGRATH	APPLETON, WI 54915	W5789 HOELZEL WAY	97.04	97.04 \$ 1,838.55	1	\$ 1,622.33	472.75	3,931.83	\$ 7,392.71
35304	STEPHANIE M MOWRY	RYAN C MOWRY	APPLETON, WI 54915	W5797 HOELZEL WAY	97.09	97.09 \$ 1,839.49	1	\$ 1,622.33	457.25	3,602.91	\$ 7,264.74
35306	JASON D BOLZ	KRISTA L BOLZ	APPLETON, WI 54915	W5796 HOELZEL WAY	98.84	98.84 \$ 1,872.65	1	\$ 1,622.33	565.75	4,705.30	\$ 8,200.29
35308	JEFFREY G HORN	BOBI J HORN	APPLETON, WI 54915	W5788 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	519.25	4,318.56	\$ 7,813.17
35310	SEAN M OLLIGAN	HOLLY L OLLIGAN	APPLETON, WI 54915	W5780 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	457.25	3,602.91	\$ 7,297.52
35312	ALAN P OSSWALD		APPLETON, WI 54915	W5772 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	395.25	3,287.26	\$ 6,871.87
35314	PETERSON LINDA L LIVING TRUST	VEITH TIMOTHY D LIVING TRUST	APPLETON, WI 54915	W5784 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	317.75	2,642.70	\$ 6,137.31
35316	PHILIP H VOIGHTS JR	MARY SUE VOIGHTS	APPLETON, WI 54915	W5758 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	488.25	4,060.74	\$ 7,555.34
35318	JEFFREY JAMES LEACH		APPLETON, WI 54915	W5760 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	519.25	4,318.56	\$ 7,813.17
35320	BARBARA A HILDEMAN	JERRY G HILDEMAN	APPLETON, WI 54915	W5742 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	519.25	4,318.56	\$ 7,813.17
35322	MICHAEL J EMMENEGGER	AMANDA M EMMENEGGER	APPLETON, WI 54915	W5734 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	488.25	4,060.74	\$ 7,555.34
35324	REBECCA H DEGROOT	JOSEPH M DEGROOT	APPLETON, WI 54915	W5726 HOELZEL WAY	98.82	98.82 \$ 1,872.27	1	\$ 1,622.33	519.25	4,318.56	\$ 7,813.17
35326	DAVID M FULLER	LORI L FULLER	APPLETON, WI 54915	N9378 CHEYENNE DR	298.34	223.34 \$ 4,231.46	1	\$ 1,622.33	302.25	2,513.79	\$ 8,367.59
35328	JERRY L FORTUNE	PEGGY E FORTUNE	APPLETON, WI 54915	W9368 CHEYENNE DRIVE	105.12	105.12 \$ 1,991.63	1	\$ 1,622.33	519.25	4,318.56	\$ 7,932.53
35330	TINA L PASTORELLI	MICHAEL P PASTORELLI	APPLETON, WI 54915	N9360 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	503.75	4,189.65	\$ 7,979.74
35332	ROBIN M PATTERSON		APPLETON, WI 54915	N9352 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	519.25	4,318.56	\$ 7,926.68
35334	JANE BRADSHAW FINCH		APPLETON, WI 54915	N9344 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	503.75	4,189.65	\$ 7,979.74
35336	ANGELA J STEARNS	DOUGLAS J STEARNS	APPLETON, WI 54915	N9336 CHEYENNE DRIVE	104.82	104.82 \$ 1,985.95	1	\$ 1,622.33	488.25	4,060.74	\$ 7,668.83
35338	DANIEL J HACKBARTH		APPLETON, WI 54915	N9337 CHEYENNE DRIVE	104.80	104.80 \$ 1,985.57	1	\$ 1,622.33	503.75	4,189.65	\$ 7,979.74
35340	DIANA K PARADISO	EVAN S PARADISO	APPLETON, WI 54915	N9345 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	488.25	4,060.74	\$ 7,668.83
35342	CHRISTINA L JACOBSON	KENT D JACOBSON	APPLETON, WI 54915	N9353 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	619.25	4,318.56	\$ 9,226.66
35344	MICHELLE L ZIERLER	BARBARA MCGLIN	APPLETON, WI 54915	N9361 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	302.25	2,513.79	\$ 8,207.30
35346	CARLEEN BIESTERVELD		APPLETON, WI 54915	N9369 CHEYENNE DRIVE	104.81	104.81 \$ 1,985.76	1	\$ 1,622.33	519.25	4,318.56	\$ 7,926.68
35348	THOMAS E THIEL		APPLETON, WI 54915	N9377 CHEYENNE DRIVE	289.74	214.88 \$ 4,071.18	1	\$ 1,622.33	457.25	3,602.91	\$ 9,551.84
35350	HOME OPTIONS LTD PARTNERSHIP		SHIOCTON, WI 54170-9073	N9378 EXPLORATION AVENUE	295.59	217.81 \$ 4,128.59	1	\$ 1,622.33	488.25	4,060.74	\$ 7,555.34
36362	SUSAN A HOLLOWAY	CHAD P HOLLOWAY	APPLETON, WI 54915	N9370 EXPLORATION AVENUE	97.73	97.73 \$ 1,851.82	1	\$ 1,622.33	488.25	4,060.74	\$ 7,555.34
36364	ANDREA J KRABBE	PAUL A KRABBE	APPLETON, WI 54915	N9362 EXPLORATION AVE	97.72	97.72 \$ 1,851.43	1	\$ 1,622.33	503.75	4,189.65	\$ 7,668.42
36366	MARTHA M ISRAEL	THOMAS L ISRAEL	APPLETON, WI 54915	N9354 EXPLORATION AVENUE	97.72	97.72 \$ 1,851.43	1	\$ 1,622.33	333.25	2,771.62	\$ 6,245.38
36368	KEVIN L GRAFF	KRISTINE M GRAFF	APPLETON, WI 54915	N9346 EXPLORATION AVENUE	97.72	97.72 \$ 1,851.43	1	\$ 1,622.33	519.25	4,318.56	\$ 7,926.68
36369	DIANE L ANDERSON	DEREK J ANDERSON	APPLETON, WI 54915	N9338 EXPLORATION AVENUE	97.72	97.72 \$ 1,851.43	1	\$ 1,622.33	503.75	4,189.65	\$ 7,979.74
36372	JESSE L NELSON	TERESA L NELSON	APPLETON, WI 54915	N9332 EXPLORATION AVENUE	97.72	97.72 \$ 1,851.43	1	\$ 1,622.33	519.25	4,318.56	\$ 7,926.68
36374	WARREN N PEPERAK	SCHAEFER DONALD J & SHIRLEY M REVOC LIVING TRUST	APPLETON, WI 54914	N9324 EXPLORATION AVENUE	254.77	182.99 \$ 3,456.52	1	\$ 1,622.33	519.25	4,318.56	\$ 9,267.50
36376	JOSEPH H STUMPF		APPLETON, WI 54915	W5733 SKIPPERS LANE	114.18	114.18 \$ 2,163.29	2	\$ 3,244.67	612.25	5,092.04	\$ 10,499.99
36378	TRACY A NIEMUTH		APPLETON, WI 54915	W5743 SKIPPERS LANE	67.83	67.83 \$ 1,285.13	1	\$ 1,622.33	333.25	2,771.62	\$ 5,679.08
36379	CORDS PROPERTIES LLC		APPLETON, WI 54915	W5741 SKIPPERS LANE	48.67	48.67 \$ 922.12	1	\$ 1,622.33	333.25	2,771.62	\$ 5,316.07
36381	JODIE M SCHMIDT	BRUCE G SCHMIDT	APPLETON, WI 54915	W5761 SKIPPERS LANE	116.50	116.50 \$ 2,207.24	2	\$ 3,244.67	565.75	4,705.30	\$ 10,157.21
36383	SERGIO J GALINDO-DUENAS	AMANDA J GALINDO	APPLETON, WI 54915	W5767 SKIPPERS LANE	116.50	116.50 \$ 2,207.24	2	\$ 3,244.67	643.25	5,349.86	\$ 10,801.77
36385	GEORGE W SZAFRANSKI		LUXEMBURG, WI 54217	W5769 SKIPPERS LANE	58.25	58.25 \$ 1,103.62	1	\$ 1,622.33	255.75	2,127.05	\$ 4,853.01
36387	LINDA K WINSCHER	JOSEPH R WINSCHER	APPLETON, WI 54915	W5779 SKIPPERS LANE	269.98	184.99 \$ 3,694.33	2	\$ 3,244.67	627.75	5,220.95	\$ 12,159.95
36389	JESSICA A MAAS BOWDEN	RYAN E BOWDEN	APPLETON, WI 54915	W5781 SKIPPERS LANE	258.84	183.85 \$ 3,483.27	2	\$ 3,244.67	627.75	5,220.95	\$ 11,949.89
36391	ROBERT H BROCKER	JULIE T BROCKER	APPLETON, WI 54915	W5803 SKIPPERS LANE	54.43	54.43 \$ 1,031.25	1	\$ 1,622.33	341.00	2,836.07	\$ 5,489.65
36393	ROBERT H BROCKER	JULIE T BROCKER	APPLETON, WI 54915	W5801 SKIPPERS LANE	54.43	54.43 \$ 1,031.25	1	\$ 1,622.33	341.00	2,836.07	\$ 5,489.65
36395	INVESTING NOW LLC		APPLETON, WI 54911	W5809 SKIPPERS LANE	53.84	53.84 \$ 1,016.28	1	\$ 1,622.33	341.00	2,836.07	\$ 5,474.68
36397	INVESTING NOW LLC		APPLETON, WI 54911	SKIPPERS LANE	55.22	55.22 \$ 1,046.21	1	\$ 1,622.33	341.00	2,836.07	\$ 5,504.62
36399	BEST BUILDERS INC		MENASHA, WI 54952	W5819 SKIPPERS LANE	108.86	108.86 \$ 2,062.49	2	\$ 3,244.67	643.25	5,349.86	\$ 10,657.02
36401	LUKE ANDREW SHYDER		APPLETON, WI 54915	W5827 SKIPPERS LANE	108.86	108.86 \$ 2,062.49	2	\$ 3,244.67	643.25	5,349.86	\$ 10,657.02
36403	ROSEMARY M THIEL		HARRISON, WI 54915	W5835 SKIPPERS LANE	109.65	109.65 \$ 2,077.45	2	\$ 3,244.67	643.25	5,349.86	\$ 10,671.99

Totals = 8,423.09 7,299.45 \$ 138,297.39 64 \$ 103,829.42 25,688.00 \$ 213,478.84 \$ 455,605.65

Construction Cost (Items 1 through 50) =	\$ 113,750.00	\$ 85,400.00	\$ 175,586.96
Engineering Design and Construction Administration =	\$ 13,172.39	\$ 9,889.42	\$ 20,333.18
Construction Contingency =	\$ 11,375.00	\$ 8,540.00	\$ 17,558.70
Total Assessable Costs =	\$ 138,297.39	\$ 103,829.42	\$ 213,478.84
Assessment Rate =	\$ 18.95 per Lin Ft	\$ 1,622.33 per EACH	\$ 8.32 per sq.Ft.

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION URBANIZATION
 STORM SEWER & STREET CONSTRUCTION
 PRELIMINARY SCHEDULE OF ASSESSMENTS BASED UPON ENGINEERS ESTIMATES
 McM No. H0006-09-21-00832

OPTIONS 2 & 2b

Parcel ID	Property Owners Name		Property Owners Address		Parcel Address		Parcel Frontage	Re-Ditching		Culvert		Total Assessment
								Frontage	Assessment	Length	Assessment	
48028	SPENCER HOMES & CONSTRUCTION LLC		3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 2-CSM 3952 HOELZEL WAY	86.01	86.01	\$ 3,051.32	35	\$ 2,361.54	\$ 5,412.86	
48030	SPENCER HOMES & CONSTRUCTION LLC		3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 3-CSM 3952 HOELZEL WAY	89.11	89.11	\$ 3,161.30	0	\$ -	\$ 3,161.30	
33400	SPENCER HOMES & CONSTRUCTION LLC		3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-CSM 3952 HOELZEL WAY	86.01	86.01	\$ 3,051.32	0	\$ -	\$ 3,051.32	
33402	KIMBERLY AREA SCHOOL DISTRICT		217 E KIMBERLY AVE, PO BOX 159	COMBINED LOCKS, WI 54113	N9363 EXPLORATION DRIVE	1,919.16	1,207.24	\$ 42,828.51	100	\$ 6,747.25	\$ 49,575.76	
35292	HOLLY A HOERTH		W5751 HOELZEL WAY	APPLETON, WI 54915	W5751 HOELZEL WAY	245.02	175.01	\$ 6,208.72	42	\$ 2,833.85	\$ 9,042.57	
35294	ELIZABETH A KIRCHNER		W5759 HOELZEL WAY	APPLETON, WI 54915	W5759 HOELZEL WAY	97.04	97.04	\$ 3,442.63	42	\$ 2,833.85	\$ 6,276.47	
35296	MICHAEL L WILCOX		W5785 HOELZEL WAY	APPLETON, WI 54915	W5785 HOELZEL WAY	97.04	97.04	\$ 3,442.63	41	\$ 2,766.37	\$ 6,209.00	
35298	CHAD M WISNESKI		W5773 HOELZEL WAY	APPLETON, WI 54915	W5773 HOELZEL WAY	97.04	97.04	\$ 3,442.63	30	\$ 2,024.18	\$ 5,466.80	
35300	GARY A FISCHER		W5781 HOELZEL WAY	APPLETON, WI 54915	W5781 HOELZEL WAY	97.04	97.04	\$ 3,442.63	29	\$ 1,956.70	\$ 5,399.33	
35302	TIMOTHY K MCGRATH		MARGITTA MCGRATH	APPLETON, WI 54915	W5789 HOELZEL WAY	97.04	97.04	\$ 3,442.63	29	\$ 1,956.70	\$ 5,399.33	
35304	STEPHANIE M MOWRY		RYAN C MOWRY	APPLETON, WI 54915	W5789 HOELZEL WAY	97.04	97.04	\$ 3,442.63	29	\$ 1,956.70	\$ 5,399.33	
35306	JASON D BOLZ		W5797 HOELZEL WAY	APPLETON, WI 54915	W5797 HOELZEL WAY	97.09	97.09	\$ 3,444.40	29	\$ 1,956.70	\$ 5,401.10	
35308	JEFFREY G HORN		KRISTA L BOLZ	APPLETON, WI 54915	W5796 HOELZEL WAY	98.84	98.84	\$ 3,506.49	41	\$ 2,766.37	\$ 6,272.86	
35310	SEAN M COLLIGAN		BOBI J HORN	APPLETON, WI 54915	W5788 HOELZEL WAY	98.82	98.82	\$ 3,505.78	39	\$ 2,631.43	\$ 6,137.20	
35312	ALAN P OSSWALD		HOLLY L COLLIGAN	APPLETON, WI 54915	W5780 HOELZEL WAY	98.82	98.82	\$ 3,505.78	38	\$ 2,593.96	\$ 6,069.73	
35314	PETERSON LINDA L LIVING TRUST		W5772 HOELZEL WAY	APPLETON, WI 54915	W6772 HOELZEL WAY	98.82	98.82	\$ 3,505.78	33	\$ 2,226.59	\$ 5,732.37	
35316	PHILIP H VOIGHTS JR		VEITH TIMOTHY D LIVING TRUST	APPLETON, WI 54915	W5764 HOELZEL WAY	98.82	98.82	\$ 3,505.78	29	\$ 1,956.70	\$ 5,462.48	
35318	JEFFREY JAMES LEACH		MARY SUE VOIGHTS	APPLETON, WI 54915	W5758 HOELZEL WAY	98.82	98.82	\$ 3,505.78	29	\$ 1,956.70	\$ 5,462.48	
35320	BARBARA A HILDEMAN		JERRY G HILDEMAN	APPLETON, WI 54915	W5750 HOELZEL WAY	98.82	98.82	\$ 3,505.78	29	\$ 2,631.43	\$ 6,137.20	
35322	MICHAEL J EMMENEGGER		AMANDA M EMMENEGGER	APPLETON, WI 54915	W5742 HOELZEL WAY	98.82	98.82	\$ 3,505.78	42	\$ 2,833.85	\$ 6,339.62	
35324	REBECCA H DEGROOT		JOSEPH M DEGROOT	APPLETON, WI 54915	W5734 HOELZEL WAY	98.82	98.82	\$ 3,505.78	40	\$ 2,698.90	\$ 6,204.68	
35326	DAVID W FULLER		LORI L FULLER	APPLETON, WI 54915	W5726 HOELZEL WAY	98.82	98.82	\$ 3,505.78	39	\$ 2,631.43	\$ 6,137.20	
35328	JERRY L FORTUNE		PEGGY E FORTUNE	APPLETON, WI 54915	N9376 CHEYENNE DRIVE	298.34	223.34	\$ 7,923.30	29	\$ 1,956.70	\$ 9,880.00	
35330	TIMA L PASTORELLI		MICHAEL P PASTORELLI	APPLETON, WI 54915	N9368 CHEYENNE DRIVE	105.12	105.12	\$ 3,729.28	39	\$ 2,631.43	\$ 6,360.71	
35332	BINN M PATTERSON		JANE BRADSHAW FINCH	APPLETON, WI 54915	N9360 CHEYENNE DRIVE	104.81	104.81	\$ 3,718.28	39	\$ 2,631.43	\$ 6,349.71	
35334	ANGELA J STEARNS		DOUGLAS J STEARNS	APPLETON, WI 54915	N8352 CHEYENNE DRIVE	104.81	104.81	\$ 3,718.28	39	\$ 2,631.43	\$ 6,349.71	
35336	DANIEL J HACKBARTH		EVAN S PARADISO	APPLETON, WI 54915	N9344 CHEYENNE DRIVE	104.81	104.81	\$ 3,718.28	39	\$ 2,631.43	\$ 6,349.71	
35338	DIANA K PARADISO		KENT D JACOBSON	APPLETON, WI 54915	N9336 CHEYENNE DRIVE	104.82	104.82	\$ 3,718.63	37	\$ 2,496.48	\$ 6,215.12	
35340	CHRISTINA L JACOBSON		BARBARA MCGLIN	APPLETON, WI 54915	N9337 CHEYENNE DRIVE	104.80	104.80	\$ 3,717.93	39	\$ 2,631.43	\$ 6,349.35	
35342	MICHELLE L ZIERLER		BARBARA MCGLIN	APPLETON, WI 54915	N9345 CHEYENNE DRIVE	104.81	104.81	\$ 3,718.28	39	\$ 2,631.43	\$ 6,349.71	
35344	CARLEEN BIESTERVELD		THOMAS E THIEL	APPLETON, WI 54915	N9353 CHEYENNE DRIVE	104.81	104.81	\$ 3,718.28	29	\$ 1,956.70	\$ 5,674.98	
35346	HOME OPTIONS LTD PARTNERSHIP		CHAD P HOLLOWAY	APPLETON, WI 54915	N9351 CHEYENNE DRIVE	104.81	104.81	\$ 3,718.28	36	\$ 2,429.01	\$ 6,147.29	
35348	SUSAN A HOLLOWAY		ANDREA J KRABBE	APPLETON, WI 54915	N9377 CHEYENNE DRIVE	289.74	214.88	\$ 7,023.17	42	\$ 2,633.85	\$ 9,579.87	
35350	ANDREA J KRABBE		THOMAS L ISRAEL	APPLETON, WI 54915	N9378 CHEYENNE DRIVE	295.59	217.81	\$ 7,726.93	35	\$ 2,361.54	\$ 10,088.47	
35352	MARTHA M ISRAEL		KEVIN L GRAFF	APPLETON, WI 54915	N9370 EXPLORATION AVENUE	97.73	97.73	\$ 3,467.11	39	\$ 2,631.43	\$ 6,098.53	
35354	KEVIN L GRAFF		DIANE L ANDERSON	APPLETON, WI 54915	N9362 EXPLORATION AVENUE	97.72	97.72	\$ 3,466.75	37	\$ 2,466.48	\$ 5,933.24	
35356	DIANE L ANDERSON		JESSE L NELSON	APPLETON, WI 54915	N9354 EXPLORATION AVENUE	97.72	97.72	\$ 3,466.75	29	\$ 1,956.70	\$ 5,423.46	
35358	WARREN N PEPERAK		SCHAEFER DONALD J & SHIRLEY M REVOC LIVING TRUST	APPLETON, WI 54915	N9346 EXPLORATION AVENUE	97.72	97.72	\$ 3,466.75	35	\$ 2,361.54	\$ 5,828.29	
35360	JESSE L NELSON		TRACY A NIEMUTH	APPLETON, WI 54915	N9338 EXPLORATION AVENUE	97.72	97.72	\$ 3,466.75	39	\$ 2,631.43	\$ 6,098.18	
35362	JESSE L NELSON		COROS PROPERTIES LLC	APPLETON, WI 54915	N9332 EXPLORATION AVENUE	97.72	97.72	\$ 3,466.75	40	\$ 2,898.90	\$ 6,165.65	
35364	JESSE L NELSON		JODIE M SCHMIDT	APPLETON, WI 54915	N9324 EXPLORATION AVENUE	254.77	182.39	\$ 6,470.36	39	\$ 2,631.43	\$ 9,101.79	
35366	JESSE L NELSON		SERGIO J GALINDO-DUENAS	APPLETON, WI 54915	W5733 SKIPPERS LANE	114.18	114.18	\$ 4,050.69	48	\$ 3,238.68	\$ 7,289.37	
35368	JESSE L NELSON		GEORGE W SZAFRANSKI	APPLETON, WI 54915	W5743 SKIPPERS LANE	67.83	67.83	\$ 2,406.36	40	\$ 2,898.90	\$ 5,105.26	
35370	JESSE L NELSON		LINDA K WINSCHER	APPLETON, WI 54915	W5741 SKIPPERS LANE	48.67	48.67	\$ 1,726.64	29	\$ 1,956.70	\$ 3,683.34	
35372	JESSE L NELSON		JESSICA A MAAS BOWDEN	APPLETON, WI 54915	W5753 SKIPPERS LANE	116.50	116.50	\$ 4,133.00	95	\$ 6,409.89	\$ 10,542.89	
35374	JESSE L NELSON		ROBERT H BROCKER	APPLETON, WI 54915	W5761 SKIPPERS LANE	116.50	116.50	\$ 4,133.00	48	\$ 3,238.68	\$ 7,371.68	
35376	JESSE L NELSON		ROBERT H BROCKER	APPLETON, WI 54915	W5767 SKIPPERS LANE	58.25	58.25	\$ 2,066.50	18	\$ 1,214.51	\$ 3,281.00	
35378	JESSE L NELSON		ROBERT H BROCKER	APPLETON, WI 54915	W5769 SKIPPERS LANE	58.25	58.25	\$ 2,066.50	18	\$ 1,214.51	\$ 3,281.00	
35380	JESSE L NELSON		INVESTING NOW LLC	APPLETON, WI 54915	W5779 SKIPPERS LANE	269.98	194.99	\$ 6,917.54	46	\$ 3,103.74	\$ 10,021.28	
35382	JESSE L NELSON		INVESTING NOW LLC	APPLETON, WI 54915	W5791 SKIPPERS LANE	258.84	183.85	\$ 6,522.33	46	\$ 3,103.74	\$ 9,626.07	
35384	JESSE L NELSON		LUKE ANDREW SNYDER	APPLETON, WI 54915	W5803 SKIPPERS LANE	54.43	54.43	\$ 1,930.98	24	\$ 1,619.34	\$ 3,550.32	
35386	JESSE L NELSON		BEST BUILDERS INC	APPLETON, WI 54915	W5801 SKIPPERS LANE	54.43	54.43	\$ 1,930.98	24	\$ 1,619.34	\$ 3,550.32	
35388	JESSE L NELSON		LUKE ANDREW SNYDER	APPLETON, WI 54915	W5809 SKIPPERS LANE	53.64	53.64	\$ 1,902.95	25	\$ 1,686.81	\$ 3,589.77	
35390	JESSE L NELSON		LUKE ANDREW SNYDER	APPLETON, WI 54915	W5819 SKIPPERS LANE	55.22	55.22	\$ 1,959.01	25	\$ 1,686.81	\$ 3,645.82	
35392	JESSE L NELSON		ROSEMARY M THIEL	APPLETON, WI 54915	W5827 SKIPPERS LANE	108.86	108.86	\$ 3,861.96	55	\$ 3,710.99	\$ 7,572.95	
35394	JESSE L NELSON		ROSEMARY M THIEL	APPLETON, WI 54915	W5827 SKIPPERS LANE	108.86	108.86	\$ 3,861.96	46	\$ 3,103.74	\$ 6,965.69	
35396	JESSE L NELSON		ROSEMARY M THIEL	APPLETON, WI 54915	W5835 SKIPPERS LANE	109.65	109.65	\$ 3,899.99	48	\$ 3,288.88	\$ 7,128.67	

Totals = 8,423.09 7,191.16 \$ 255,116.00 2,110 \$ 142,367.00 \$ 397,493.00

Construction Cost (Items 1 through 50) =	\$ 216,200.00	\$ 120,650.00
Engineering Design and Construction Administration =	\$ 17,296.00	\$ 9,652.00
Construction Contingency =	\$ 21,620.00	\$ 12,065.00
Total Assessable Costs =	\$ 255,116.00	\$ 142,367.00
Assessment Rate =	\$ 35.48 per Lin Ft	\$ 67.47 per Lin Ft

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION URBANIZATION
 STORM SEWER & STREET CONSTRUCTION
 PRELIMINARY SCHEDULE OF ASSESSMENTS BASED UPON ENGINEERS ESTIMATES
 Mo:1 No. H0006-09-21-00832

OPTION 1

potential assessment
 of sidewalks

Parcel ID	Property Owners Name	Property Owners Address	Parcel Address	Parcel Frontage	Curb & Gutter		Storm Sewer Lateral		Concrete Driveway Apron		Total Assessment	Sidewalk		Total Assessment w/Sidewalk	
					Frontage	Assessment	No. Laterals	Assessment	Area	Assessment		Frontage	Assessment		
46028	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 2-CSM 3952 HOELZEL WAY	86.01	86.01	1,829.57	1	1,622.33	0.00	-	3,261.90	86.01	2,778.61	6,030.72
46030	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 3-CSM 3952 HOELZEL WAY	88.11	88.11	1,688.30	1	1,622.33	0.00	-	3,310.64	88.11	2,778.61	6,189.80
33402	KIMBERLY AREA SCHOOL DISTRICT	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-CSM 3952 HOELZEL WAY	86.01	86.01	1,829.57	1	1,622.33	457.25	3,602.91	7,054.82	86.01	2,778.61	9,833.63
35292	HOLLY A HOERTH	217 E KIMBERLY AVE, PO BOX 159	COMBINED LOCKS, WI 54113	N9363 EXPLORATION DRIVE	1,919.18	1,315.54	24,524.58	0	-	0.00	-	24,924.58	0.00	-	24,924.58
35294	ELIZABETH A KIRCHNER	RANDY R KIRCHNER		W5751 HOELZEL WAY	249.02	173.01	3,315.79	1	1,622.33	519.25	4,316.56	9,256.69	175.01	5,654.23	14,910.91
35296	MICHAEL L WILCOX			W5759 HOELZEL WAY	97.04	97.04	1,839.55	1	1,622.33	519.25	4,316.56	7,779.44	97.04	3,135.17	10,914.61
35298	CHAD M WISNESKI			W5773 HOELZEL WAY	97.04	97.04	1,839.55	1	1,622.33	395.25	4,287.28	6,746.15	97.04	3,135.17	9,883.32
35300	GARY A FISCHER			W5781 HOELZEL WAY	97.04	97.04	1,839.55	1	1,622.33	457.25	3,602.91	7,283.80	97.04	3,135.17	10,399.97
35302	TIMOTHY K MCGRATH	RYAN G MOWRY		W5789 HOELZEL WAY	97.04	97.04	1,839.55	1	1,622.33	472.75	3,931.83	7,392.71	97.04	3,135.17	10,527.88
35304	STEPHANIE M MOWRY	KRISTA L BOLZ		W5797 HOELZEL WAY	97.04	97.04	1,839.55	1	1,622.33	457.25	3,602.91	7,284.74	97.04	3,135.17	10,401.53
35308	JEFFREY G HORN	BOBI J HORN		W5798 HOELZEL WAY	98.34	98.34	1,872.65	1	1,622.33	565.75	4,705.30	8,200.29	98.34	3,193.32	11,393.61
35310	SEAN M COLLIGAN	HOLLY L COLLIGAN		W5780 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	519.25	4,316.56	7,813.17	98.82	3,192.88	11,005.85
35312	ALAN P OSSWALD			W5772 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	457.25	3,602.91	7,297.52	98.82	3,192.88	10,490.20
35314	PETERSON LINDA L LIVING TRUST	VEITH TIMOTHY D LIVING TRUST		W5784 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	317.75	2,642.70	6,137.31	98.82	3,192.88	9,329.59
35316	PHILIP H VOIGTTS JR	MARY SUE VOIGTTS		W5758 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	488.25	4,060.74	7,555.34	98.82	3,192.88	10,748.22
35318	JEFFREY JAMES LEACH			W5750 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	519.25	4,316.56	7,813.17	98.82	3,192.88	11,005.85
35320	BARBARA A HILDEMAN	JERRY G HILDEMAN		W5742 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	519.25	4,316.56	7,813.17	98.82	3,192.88	11,005.85
35322	MICHAEL J EMMENEGGER	AMANDA M EMMENEGGER		W5734 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	519.25	4,316.56	7,813.17	98.82	3,192.88	11,005.85
35324	REBECCA H DEGROOT	JOSEPH M DEGROOT		W5726 HOELZEL WAY	98.82	98.82	1,872.27	1	1,622.33	519.25	4,316.56	7,813.17	98.82	3,192.88	11,005.85
35326	DAVID M FULLER	LORI L FULLER		N9378 CHEYENNE DR	298.34	105.12	4,231.46	1	1,622.33	302.25	2,513.79	8,554.34	104.81	3,396.22	11,948.56
35328	JERRY L FORTUNE	PEGGY E FORTUNE		N9388 CHEYENNE DR	105.12	105.12	1,991.63	1	1,622.33	519.25	4,316.56	7,813.17	104.81	3,396.22	11,209.37
35330	TINA L PASTORELLI	MICHAEL P PASTORELLI		N9360 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	503.75	4,189.65	7,797.74	104.81	3,386.20	11,183.95
35332	ROBIN M PATTERSON			N9352 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	519.25	4,316.56	7,813.17	104.81	3,386.20	11,183.95
35334	JANE BRADSHAW FINCH			N9344 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	519.25	4,316.56	7,813.17	104.81	3,386.20	11,183.95
35336	ANGELA J STEARNS	DOUGLAS J STEARNS		N9336 CHEYENNE DR	104.82	104.82	1,985.55	1	1,622.33	519.25	4,316.56	7,813.17	104.82	3,386.20	11,183.95
35338	DANIEL H HACKBARTH			N9337 CHEYENNE DR	104.80	104.80	1,985.57	1	1,622.33	519.25	4,316.56	7,813.17	104.80	3,386.20	11,183.95
35340	DIANA K PARADISO	EVAN S PARADISO		N9345 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	503.75	4,189.65	7,797.74	104.81	3,386.20	11,183.95
35342	CHRISTINA L JACOBSON	KENT D JACOBSON		N9353 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	488.25	4,060.74	7,666.83	104.81	3,386.20	11,056.04
35344	MICHELLE L ZIERLER	BARBARA MCOLIN		N9361 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	503.75	4,189.65	7,797.74	104.81	3,386.20	11,183.95
35346	CARLEEN BIESTERVELD			N9369 CHEYENNE DR	104.81	104.81	1,985.76	1	1,622.33	519.25	4,316.56	7,813.17	104.81	3,386.20	11,183.95
35348	THOMAS E THIEL			N9377 CHEYENNE DR	295.74	214.88	4,071.18	1	1,622.33	457.25	3,602.91	9,551.84	217.81	7,936.65	16,508.69
35350	HOME OPTIONS LTD PARTNERSHIP	W7297 WILD TURKEY LN	SHOCTON, WI 54170-9073	N9379 EXPLORATION AVENUE	295.59	217.81	4,126.59	1	1,622.33	457.25	3,602.91	9,551.84	217.81	7,936.65	16,508.69
35352	SUSAN A HOLLOWAY	CHAD P HOLLOWAY		N9370 EXPLORATION AVENUE	97.73	97.73	1,851.62	1	1,622.33	488.25	4,060.74	7,534.69	97.73	3,157.14	10,692.18
35354	ANDREA J KRABBE	PAUL A KRABBE		N9362 EXPLORATION AVENUE	97.72	97.72	1,851.43	1	1,622.33	503.75	4,189.65	7,868.42	97.72	3,157.14	10,820.56
35356	MARTHA M ISRAEL	THOMAS L ISRAEL		N9354 EXPLORATION AVENUE	97.72	97.72	1,851.43	1	1,622.33	333.25	2,771.62	6,245.36	97.72	3,157.14	9,402.52
35358	KEVIN L GRAFF	KRISTINE M GRAFF		N9346 EXPLORATION AVENUE	97.72	97.72	1,851.43	1	1,622.33	519.25	4,316.56	7,792.33	97.72	3,157.14	10,949.47
35360	DIANE L ANDERSON	DEREK J ANDERSON		N9338 EXPLORATION AVENUE	97.72	97.72	1,851.43	1	1,622.33	519.25	4,316.56	7,792.33	97.72	3,157.14	10,949.47
35362	JESSE L NELSON	TERESA L NELSON		N9332 EXPLORATION AVENUE	97.72	97.72	1,851.43	1	1,622.33	519.25	4,316.56	7,792.33	97.72	3,157.14	10,949.47
35364	WARREN N PEPERAK			N9324 EXPLORATION AVENUE	254.77	182.39	3,455.52	1	1,622.33	503.75	4,189.65	9,267.50	182.39	5,892.50	15,160.00
35366	SCHAEFER DONALD J & SHIRLEY M REVOC LIVING TRUST			N9324 EXPLORATION AVENUE	114.18	114.18	2,163.20	2	3,244.67	612.25	5,032.04	10,459.99	114.18	3,688.93	14,148.92
35368	JOSEPH H STUMPF			1713 W. GREENLAWN LN	67.83	67.83	1,263.13	1	1,622.33	333.25	2,771.62	5,316.07	67.83	2,191.45	7,870.53
35370	TRACY A NIEMI/JH			N9205 HEDGEROW DR	118.50	118.50	2,207.24	2	3,244.67	612.25	5,032.04	10,459.99	118.50	3,688.93	14,148.92
35372	CORDS PROPERTIES LLC	PO BOX 161372	CORONADO, CA 92178	W5733 SKIPPERS LANE	48.67	48.67	922.12	1	1,622.33	333.25	2,771.62	5,316.07	48.67	1,572.43	6,888.50
35374	JODIE M SCHMIDT	BRUCE G SCHMIDT		N217 EASTOWNE LN	116.50	116.50	2,207.24	2	3,244.67	612.25	5,032.04	10,459.99	116.50	3,688.93	14,148.92
35376	SERGIO J GALINDO-DUENAS	AMANDA J GALINDO		W5761 SKIPPERS LANE	58.25	58.25	1,103.62	1	1,622.33	256.75	2,127.05	4,853.01	58.25	1,881.94	6,734.95
35378	GEORGE W SZAPRANSKI	2171 ROBIN LN	LUXEMBURG, WI 54217	W5769 SKIPPERS LANE	58.25	58.25	1,103.62	1	1,622.33	256.75	2,127.05	4,853.01	58.25	1,881.94	6,734.95
35380	LINDA K WINSCHER	JOSEPH R WINSCHER		W5779 SKIPPERS LANE	269.98	194.98	3,694.33	2	3,244.67	627.75	5,220.95	12,159.65	194.98	6,299.74	18,459.69
35382	JESSICA A MAAS BOWDEN	RYAN E BOWDEN		W5791 SKIPPERS LANE	259.94	183.85	3,483.27	2	3,244.67	627.75	5,220.95	12,159.65	183.85	5,938.63	18,098.72
35384	ROBERT H BROCKER	JULIE T BROCKER		W5783 SKIPPERS LANE	54.43	54.43	1,031.25	1	1,622.33	341.00	2,836.07	5,489.65	54.43	1,758.53	7,248.18
35386	ROBERT H BROCKER	JULIE T BROCKER		W5603 SKIPPERS LANE	54.43	54.43	1,031.25	1	1,622.33	341.00	2,836.07	5,489.65	54.43	1,758.53	7,248.18
35388	INVESTING NOW LLC	1007 E GLENDALE AVE	APPLETON, WI 54911	W5601 SKIPPERS LANE	54.43	54.43	1,031.25	1	1,622.33	341.00	2,836.07	5,489.65	54.43	1,758.53	7,248.18
35390	INVESTING NOW LLC	1007 E GLENDALE AVE	APPLETON, WI 54911	W5609 SKIPPERS LANE	53.64	53.64	1,016.28	1	1,622.33	341.00	2,836.07	5,489.65	53.64	1,793.00	7,207.89
35392	BEST BUILDERS INC	1007 E GLENDALE AVE	APPLETON, WI 54911	SKIPPERS LANE	65.22	65.22	1,046.21	1	1,622.33	341.00	2,836.07	5,604.62	65.22	1,784.05	7,288.67
35394	LUKE ANDREW SNYDER			N8613 COUNTY N	108.86	108.86	2,062.49	2	3,244.67	643.25	5,349.86	10,657.02	108.86	3,517.05	14,174.07
35396	ROSEMARY M THIEL			W5827 SKIPPERS LANE	108.86	108.86	2,062.49	2	3,244.67	643.25	5,349.86	10,657.02	108.86	3,517.05	14,174.07
35398				W5833 SKIPPERS LANE	108.65	108.65	2,077.48	2	3,244.67	643.25	5,349.86	10,671.99	108.65	3,542.61	14,214.56

Totals = 8,423.09 7,299.45 138,297.39 64 103,829.42 25,688.00 213,478.84 455,805.65 5,983.31 193,328.25 640,833.80

Construction Cost (Items 1 through 50) =	\$ 113,750.00	\$ 85,400.00	\$ 175,586.96	\$ 159,013.04
Engineering Design and Construction Administration =	\$ 13,172.39	\$ 9,899.42	\$ 20,333.18	\$ 18,413.91
Construction Cont'l/Enc =	\$ 11,375.00	\$ 8,540.09	\$ 17,508.70	\$ 15,801.30
Total Assessable Costs =	\$ 138,297.39	\$ 103,829.42	\$ 213,478.84	\$ 193,228.25
Assessment Rate =	16.93 per Lin Ft	1,622.33 per EACH	8.32 per Sq.Ft.	32.31 per Lin Ft

Hoelzel Haven Urbanization
Resident Comments
As of March 4, 2022

1. The estimated amount of Assessable project costs for option #1 or #3 for our property was listed at \$10,500. The new subdivision across County N and down from Hoelzel Way are causing the need for sidewalks to the school. We should not have to pay for this project as everyone in these areas are going to use it. This expense should be divided by the entire township instead of having the property owners that live nearest the school pay for it.
2. It would be nice to know what the estimated assessment would be for our property based on the option selected. I'm also wondering where residents will park during the construction process. One resident brought up the idea at the meeting of the roads around the school area being general use areas -- as in used widely by the public and people from surrounding areas. I do think there's precedent for not assessing homeowners given the general use nature of the roads I know several years ago that was an argument the residents along John Street (near Appleton East) made when Appleton was looking to assess for the reconstruction of that road and sidewalks... I'm thinking the same argument could be made for our area... In any case, we're happy that you're tackling the road -- as the repair it seems is long over due. The culverts in particular are an issue - - which act to a degree as a natural speed bump to slow traffic down - but they are a little bit of a nuisance...
3. I believe in providing safe passage for kids to get to Sunrise, however I don't believe that sidewalks on Cheyenne would provide that benefit. All three of my kids went to Sunrise and I have never felt that they were unsafe walking on Cheyenne Dr. I think sidewalks should be provided on the major car traffic roads. As a reference, the subdivisions behind Sunrise do not have sidewalks and have significantly more houses and families than Hoelzel Haven. For Cheyenne Dr, I am in favor of getting rid of the ditches. They are constantly wet and a hassle to maintain. In summary: I am in favor of upgrading Cheyenne Dr to get rid of the ditches. I am not in favor of sidewalks on Cheyenne Dr. I am in favor of sidewalks on high traffic roads leading to Sunrise. I believe this is the third option in your letter.
4. My husband & I attended the meeting tonight and I wanted to thank you for your presentation. We have lived in our home on Cheyenne Drive for almost 20 years, and have been frustrated with our ditches ALL of those 20 years. Our children are grown, but we have been raising (fostering) two girls, 4 1/2 & 6 years old, for several years. (Our 6yo attends Sunrise kindergarten). She takes the bus around the corner (which is silly) and she would love to walk, but it is way too dangerous with the heavy traffic and no sidewalks. I walk the girls to park at least once a week when the weather is nice & LOVE when we reach the sidewalks at the west end of Hoelzel Drive. The girls are terrified of the cars zooming around them as we walk the gravel. Most people in the subdivision that are my age, understandably, do not want to spend the money. At 57 years old with 2 small children, I can see both sides of the coin. I've been in this subdivision since it's beginning & remember what it once was. BUT...it has grown... and I also love what it has become. We need to protect our children from traffic, get them outdoors playing &

riding bikes safely. My husband & I are hopeful that full road reconstruction/storm sewer/curb & gutter with sidewalks, is what happens this summer. We are tired of mowing our water/frog filled ditch & also tired of the frustration of traffic that doesn't watch for children. We look forward to more info at the next meeting. Thank you again.

5. We have lived in the neighborhood for 7-8 years now, and have watched it grow (with the new surrounding subdivisions). While I understand that 20 years ago, or even 10 years ago, sidewalks may not have been necessary – we feel that they absolutely are now. The traffic on Hoelzel Way has obviously increased with the completion of Parker Farms, and the speed of traffic, is extremely concerning for the many kids that walk, or ride bikes, along the side of the road to get to the park, and school. Even for those that have to stand at the corner of Hoelzel Way/Exploration Ave waiting for the bus, it is not safe. I understand that the individuals that live on Cheyenne Dr may not have the same feelings, as there is no through traffic on their street. A solution may be for Cheyenne Dr residents not to have sidewalks, and it may not matter in the grand scheme of things (cost wise), but would likely satisfy their requests to remain more rural. Our only question/concern would be regarding potential drainage/flooding issues.
6. There is a lot of foot and bicycle traffic especially with the school so close. Vehicle traffic has increased substantially since the new subdivision was built. Sidewalks would help with this safety hazard. The current ditches are a safety hazard. We have fallen and so have our neighbors when mowing the lawn. Kids on bikes have fallen into them. People who park in the street have fallen into them getting out of their car. Some neighbors do not take care of their ditches, they are filled with weeds, and they have become an eyesore. Removing the ditches would improve curb appeal and increase property values.
7. I am the owner and as far as sidewalks in this area, it is kind of an end of the road that possibly in the future might be continued but there would be no need of curb, gutter and sidewalks in this area at this time for there are no houses past the corner except ours at this time that would need this. If you could take this into consideration, I would appreciate it. Hope you are having a Great Day!!
8. I attended your informational gathering at the town hall this evening concerning the Hoelzel Urbanization project. First, I would like to say that I was greatly disappointed with your lack of information regarding costs associated with the proposal. It is difficult to make an informed decision without ALL of the variables. I would also like to say that I do not agree with your using MY tax dollars to hire an engineering firm to generate options for urbanization BEFORE you poll the affected residents! In EITHER of the TWO tax bills we received you could have included a survey to said citizens and you would have learned all you did tonight without the extra cost. I believe a good amount of our affected properties were represented and that the majority of us feel the same. My family and I moved here 20 years ago to be free of sidewalks. At that time we were assured that we would not have to worry about that changing. Please remember the opinions and voices heard tonight and keep our neighborhood rural!
9. Can we get an estimated assessment for our property when an option is selected. Where will we park during construction?
10. We do not want sidewalks!

11. Moved here with ditches, why would I want to change after 19years of living here?
12. Being on the corner, my concern is the amount being assessed. Its hard to rate the options.
13. Moved here 20 years ago to get away from sidewalks. Keep the ditches!!
14. No sidewalks need on east of Exploration.
15. We are on Cheyenne and feel no need for anything but road resurfacing. We moved away from city for a reason. We have 2 kids in braces and we simply can't afford to pay for anything more than that. We don't want to have to lose our home.
16. Sidewalks are not necessary in this area and if bussing is discontinued traffic is going to be a big problem and it is doubtful that sidewalks will be used that much.
17. Need assessment amount for option 1 & 3. I'm retired. If 1 & 3 are the benefit of Village and safety of school kids, walker, etc. Should be no cost to home owner period!
18. Owned for 20 years out here. I lie the rural setting – the road does need to be resurfaced – but all the extras can wait – you could put 20 miles of sidewalk around that area – and parents will not let their children walk to school in this day and age!
19. This was done wrong to start. Option 1 is best for the neighborhood, but without a policy or precedent of financing is unacceptable. Option 2 serves the broader community by connection N/Park/Midway.
20. I take advantage of the bussing knowing full well it is not safe for kids to walk to school. That said we moved here from Combined Locks & were happy to get away from sidewalks. Not interested in them – happy with buses.
21. The ditch on Hoelzel are terrible. The water does not flow any where. Curb, gutter, & storm sewer is necessary. Many, many people (& kids) walk on Hoelzel Way, keeping as is with a resurface only not acceptable.



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - February 2022

(Updated: 2/16/2022)

1. Emergency Response

Harrison Fire Rescue has been dispatched to 70 incidents from January 1st - February 15th.

- On February 12th, the EMS Squad was dispatched to 8 different incidents
- See attached Incident Report summary

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- January 10th Woodland Elementary Student Rewards
- January 20th Darboy Kiwanis Meeting

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- January 3rd Live fire drill – Manitowoc Road farmhouse
 - January 5th Calumet County Chief's Meeting
 - January 10th EMS meeting/training
 - Traffic incident procedures and protocols
 - Gear maintenance
 - Report writing
 - January 17th Live fire drill – Manitowoc Road farmhouse
 - January 26th Calumet County Dive Team meeting
 - Harrison hosted
 - February 6th Calumet County Dive Team drill
 - Ice dive – Stockbridge quarry
 - February 7th Staff meetings/training
 - Chief's 6pm
 - Officers 7pm
 - Department 8pm
 - February 12th Joint training with Buchanan Fire Department
 - Live house burn evolutions
 - Being rescheduled due to safety issue
-



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



- February 14th EMS meeting/training
 - Non-visualized airways
 - Colorimetric CO2 devices
 - AED updates

4. Chief Meetings/Item of Note

- January 5th New construction alarm inspection/approval – Midway
 - January 7th Member meeting
 - January 10th Woodland Elementary School
 - January 20th Darboy Kiwanis
 - January 20th New construction alarm inspection/approval – Friendship
 - January 20th FFII instructor
 - January 25th Village Board meeting
 - January 27th Captain Michael Abrashoff presentation
 - January 31st Member meeting
 - January 31st Assistant Chief meeting
 - February 3rd Village President meeting
-
- Engine 65 was taken out of service for a factory recall on the fuel rail assembly.
 - The annual SCBA testing/software update has been completed for all breathing apparatus.
 - The annual flow testing has been completed for all MSA masks.
 - The annual compressor maintenance has been performed at Station 60.
 - Firefighter/EMT Pawlowski passed his EMT National Board Certification.

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue

Harrison Fire Rescue

Menasha, WI

This report was generated on 2/16/2022 8:33:25 AM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 01/01/2022 | End Date: 02/15/2022

Incident Date	Address	Incident Type
01/01/2022	Dusty DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/01/2022	Friendship DR, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/01/2022	Bloomingrose LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/02/2022	Woodland RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/04/2022	Bloomingrose LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/04/2022	Hickory DR, Harrison, WI 54915	Dispatched & cancelled en route
01/04/2022	Shagbark Hickory LN, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/04/2022	Hickory DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/05/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/06/2022	Forest LN, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/06/2022	Bloomingrose LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/08/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/09/2022	Natures Way DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/10/2022	Verna RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/10/2022	Rocksbury CT, Sherwood, WI 54169	Motor vehicle accident with injuries
01/11/2022	Firelane 12 RD, Harrison, WI 54952	Chimney or flue fire, confined to chimney or flue
01/12/2022	Lakeshore LN, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/13/2022	Creekside DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/15/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/16/2022	Firelane 12 RD, Harrison, WI 54952	Off-road vehicle or heavy equipment fire
01/17/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/17/2022	Varsity LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/18/2022	County Highway B, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
01/18/2022	Clover Ridge TRL, Harrison, WI 54915	Carbon monoxide incident
01/18/2022	County Highway M, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/19/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/19/2022	Firelane 2 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/20/2022	Bouquet DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/20/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/20/2022	S Coop RD, Harrison, WI 54952	Gas leak (natural gas or LPG)
01/20/2022	Military RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/21/2022	Oak Lawn DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/22/2022	Firelane 8 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/23/2022	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/24/2022	Firelane 9 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/26/2022	Firelane 9 RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/27/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/28/2022	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/29/2022	Highway 55, Harrison, WI 54130	Motor vehicle accident with injuries
01/31/2022	Blue Heron CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/31/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



02/01/2022	Hearthstone DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/02/2022	N Harwood RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
02/02/2022	Knight DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/03/2022	Plank RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/04/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/04/2022	Hickory DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/05/2022	Victorian DR, Harrison, WI 54915	CO detector activation due to malfunction
02/06/2022	Hoffmann CT, Harrison, WI 54952	Building fire
02/07/2022	Woodland RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/07/2022	Turnberry DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/09/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
02/09/2022	McHugh RD, Hilbert, WI 54129	Medical assist, assist EMS crew
02/09/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/10/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/10/2022	Landon DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/10/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
02/11/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/12/2022	Brant-St John RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
02/12/2022	Escarpment TER, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/12/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/12/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/12/2022	Margaret CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/12/2022	Brant St John RD, Woodville (Town of), WI 54110	EMS call, excluding vehicle accident with injury
02/12/2022	Cumberland DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/12/2022	Cliffview DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/14/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/14/2022	Amy AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/15/2022	Snapdragon LN, Harrison, WI 54915	Carbon monoxide incident
02/15/2022	Hoelzel WAY, Harrison, WI 54915	EMS call, excluding vehicle accident with injury

Total incidents: 70

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



VILLAGE OF HARRISON (JANUARY - 2022)

OVERALL INCIDENT SUMMARY

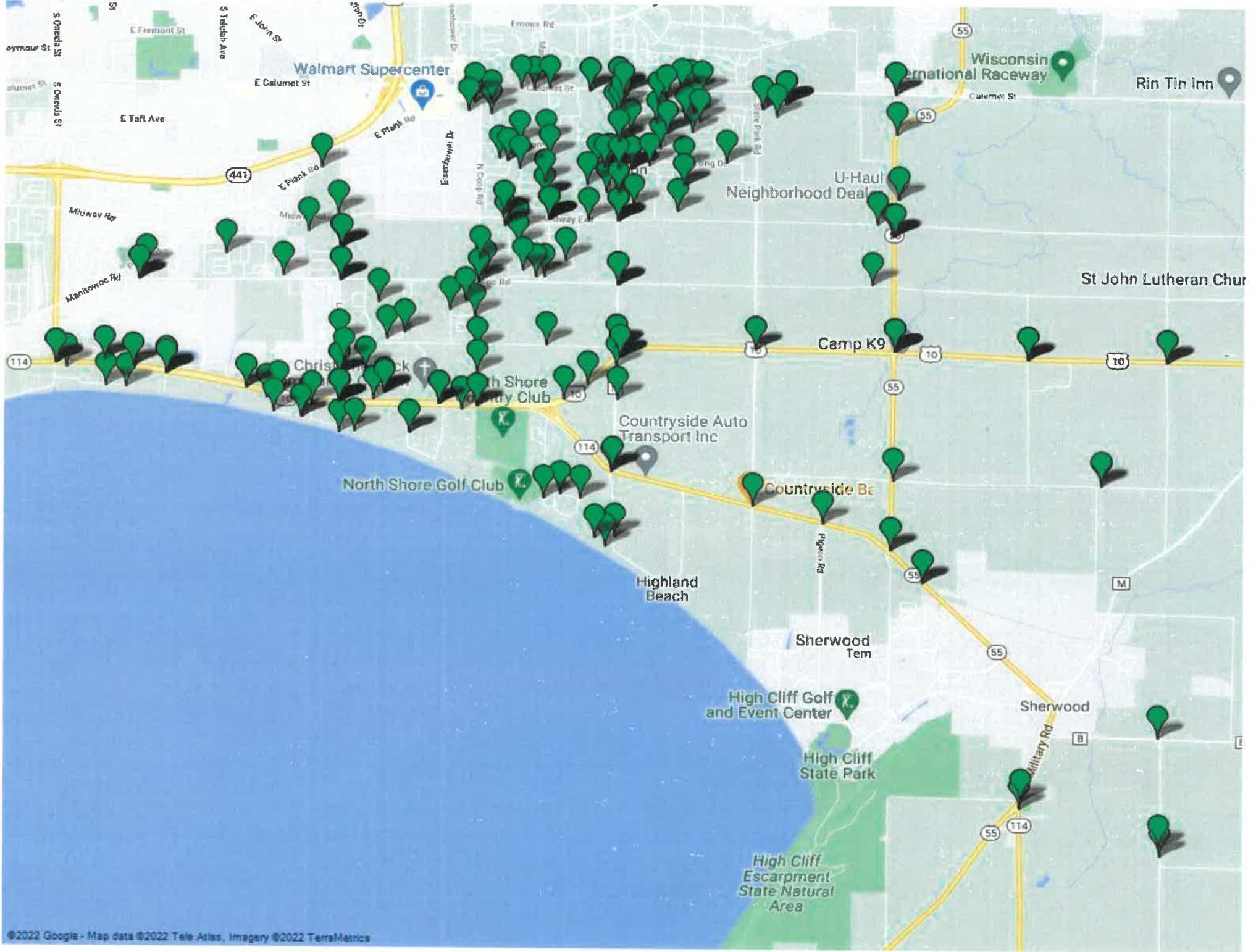
911 HANG UP	20	THEFT	4
ACCIDENT	17	TRAFFIC HAZARD	5
ACCIDENT WITH INJURY	0	TRAFFIC STOP	82
ALARM	6	TRESPASSING	0
ANIMAL	5	VIOLATE OF COURT ORDER	1
ASSIST AGENCY	6	WEAPON	0
ASSIST CITIZEN	8	WELFARE CHECK	8
BATTERY	0		
CIVIL MATTER	0		
CIVIL PROCESS	1		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	3		
DISTURBANCE	3		
DOMESTIC DISTURBANCE	3		
DRUGS	1		
EMERGENCY COMMITTAL	1		
FIRE ALARM	0		
FIRE CALL	3		
FRAUD	4		
HARASSMENT	2		
JAIL	2		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	24		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	18		
NOISE COMPLAINT	0		
ORDINANCE	1		
PARKING COMPLAINT	10		
RECKLESS DRIVING	8		
RUNAWAY	1		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	3		
SUSPICIOUS VEHICLE	3		

OVERALL

TOTAL INCIDENTS	256
CITATIONS	29
ORDINANCE	5
WARNINGS	76

ARRESTS

TOTAL ARRESTS	7
1/3/2022	Domestic Disorderly Conduct
1/10/2022	Battery/Disorderly Conduct
1/29/2022	Misdemeanor Bail Jumping
1/30/2022	Domestic Disorderly Conduct
1/30/2022	Misdemeanor Bail Jumping
1/30/2022	Warrant
1/31/2022	Domestic Disorderly Conduct
	Possession of THC



VILLAGE OF HARRISON (JANUARY - 2022)

CONTRACT SUMMARY

911 HANG UP	4	THEFT	1
ACCIDENT	12	TRAFFIC HAZARD	2
ACCIDENT WITH INJURY	0	TRAFFIC STOP	49
ALARM	3	TRESPASSING	0
ANIMAL	3	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	4	WEAPON	0
ASSIST CITIZEN	5	WELFARE CHECK	5
BATTERY	0		
CIVIL MATTER	0		
CIVIL PROCESS	0		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	3		
DISTURBANCE	2		
DOMESTIC DISTURBANCE	3		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	3		
FRAUD	2		
HARASSMENT	1		
JAIL	0		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	9		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	9		
NOISE COMPLAINT	0		
ORDINANCE	1		
PARKING COMPLAINT	6		
RECKLESS DRIVING	3		
RUNAWAY	0		
SUSPICIOUS PERSON	0		
SUSPICIOUS SITUATION	2		
SUSPICIOUS VEHICLE	3		

CONTRACT	
TOTAL	136
ARRESTS	7
CITATIONS	14
ORDINANCE	2
WARNINGS	32

ACTIVITY DETAIL SUMMARY REPORT

01/13/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
01/13/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
01/16/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
01/26/22	Citation	IID TAMPERING/FAIL TO INSTALL/VIOULATE COURT ORDER
01/26/22	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
01/27/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/26/22	Citation	OWI (1st) (PAC>=0.15)
01/18/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/27/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/06/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
01/25/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/29/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/29/22	Citation	FAILURE TO YIELD RIGHT OF WAY
01/02/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/04/22	Citation	OPERATING W/PAC >=0.15 (1ST)
01/05/22	Citation	OPERATING W/PAC (1ST)
01/12/22	Citation	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
01/12/22	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
01/12/22	Citation	IID TAMPERING/FAIL TO INSTALL/VIOULATE COURT ORDER
01/12/22	Citation	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
01/12/22	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
01/12/22	Citation	IID TAMPERING/FAIL TO INSTALL/VIOULATE COURT ORDER
01/13/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/13/22	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/22/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/23/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/07/22	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/18/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/27/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/03/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/03/22	Warning	NON-REGISTRATION OF AUTO, ETC
01/01/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/07/22	Warning	OPERATE VEHICLE W/ IMPROPER COLOR LIGHT TO FRONT
01/07/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/25/22	Warning	VENT/SIDE WINDOW EXCESSIVE TINTING
01/25/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/25/22	Warning	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
01/27/22	Warning	OPERATE W/O CARRYING LICENSE

01/14/22	Warning	NON-REGISTRATION OF AUTO, ETC
01/14/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/16/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/16/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/16/22	Warning	FAIL/NOTIFY ADDRESS CHANGE
01/16/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/23/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/25/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/25/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/25/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/25/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/27/22	Warning	NON-REGISTRATION OF AUTO, ETC
01/27/22	Warning	NON-REGISTRATION OF AUTO, ETC
01/27/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/21/22	Warning	FAIL/YIELD WHILE MAKING LEFT TURN
01/13/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/24/22	Warning	FAILURE TO KEEP VEHICLE UNDER CONTROL
01/12/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/12/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/15/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/16/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/23/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/29/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
01/01/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/06/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/08/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/09/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/13/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/18/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/20/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/27/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/28/22	Warning	FAIL/STOP AT STOP SIGN
01/28/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/06/22	Warning	FAIL/NOTIFY ADDRESS CHANGE

01/06/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/06/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
01/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/11/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/11/22	Warning	NO DISPLAY OF REGISTRATION CERTIFICATE
01/12/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/12/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/15/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/16/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/16/22	Warning	FAIL/NOTIFY ADDRESS CHANGE
01/25/22	Warning	OPERATE W/O CARRYING LICENSE
01/29/22	Warning	OPERATE W/O CARRYING LICENSE
01/30/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/31/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/12/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/12/22	Warning	FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE
01/12/22	Warning	OPERATE W/O VALID LICENSE (1ST VIOLATION)
01/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/29/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

February 22, 2022

Title:

Manager's Report for the February 22, 2022 Village Board Meeting

Issue:

None.

Background and Additional Information:

2020 Audit for Village funds

The 2020 audit for the Village of Harrison was completed this week. The auditor will present the results at a future Board meeting.

Broadband Study

The New North recently won a Federal grant to study the current status of broadband availability in the region. They hired a consulting team to conduct an in-depth analysis of broadband data, mapping, and cost modelling for each county. The completed reports will allow each county to identify and address broadband access gaps. Draft county reports are currently available and are being reviewed by key stakeholders within each county (including the Village of Harrison.) The reports will help us determine where broadband service falls short, and how to address those shortfalls, with the highest priority areas being those with little or no service. Mary Kohrell of Calumet County Economic Development is leading this effort for us.

PSC Rate Application

Staff completed the last of a number of information requests from the PSC. They are evaluating our submittals now. If they do not need any additional information the following process will unfold:

1. PSC staff will create an exhibit based on all the information in the application with a recommended new rate. This will take 2-3 weeks.
2. Harrison Utilities will then have a week to question/challenge/correct anything in the exhibit.
3. The exhibit will then get presented to PSC staff rate analysts for any adjustments to the recommended rate.
4. They will schedule a public hearing with appropriate notices. During this hearing a record is created based on the entry of facts by PSC staff and public comments. Typically it is 6-8 weeks between the creation of the exhibit and the hearing.

5. The official record becomes a report. A public meeting of the Commission is scheduled for them to act on the recommendations of the report.
6. The water utility will then have 90 days to implement the new rate.

Atkins Development in Menasha

Atkins Development is moving forward in the City of Menasha. They decided to obtain their sewer permits and pay the connection fees as they currently are. If the connection fees get revised downward they could be eligible for some sort of refund.

Budget Impacts:

None.

Recommended Action:

None

Attachments:

- None

Village of Harrison
January-22 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	5	5	\$ 2,069,000	\$ 2,069,000	2	2	\$ 640,000	\$ 640,000
Two Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	0	\$ 0	\$ 0
Multi Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	0	\$ 0	\$ 0
Additions	0	0	\$ 0	\$ 0	3	3	\$ 112,115	\$ 112,115
Acc. Structures	0	0	\$ 0	\$ 0	1	1	\$ 3,000	\$ 3,000
Miscellaneous	0	0	\$ 0	\$ 0	2	2	\$ 10,000	\$ 10,000
Total Residential	5	5	\$ 2,069,000	\$ 2,069,000	8	8	\$ 765,115	\$ 765,115
Com./Ind.								
New	0	0	\$ 0	\$ 0	1	1	\$ 550,000	\$ 550,000
Additions	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Acc. Structures	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Miscellaneous	1	1	\$ 3,500	\$ 3,500	0	0	\$ 0	\$ 0
Total Com./Ind.	1	1	\$ 3,500	\$ 3,500	1	1	\$ 550,000	\$ 550,000
Combined Total	6	6	\$ 2,072,500	\$ 2,072,500	9	9	\$ 1,315,115	\$ 1,315,115

Number of Vacant
Lots Remaining

168

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON

Meeting Date:

February 22, 2022

Title:

Parks & Trails Monthly Report

Report:

1. Staff has been working with East Central Wisconsin Regional Planning Commission (East Central) and their consultant HKGI on a Master Plan for the Friendship Trail connecting the Fox Cities to High Cliff State Park. The consultant is analyzing community input and developing a set of recommendations for routes. Much of the master plan area runs through the Village of Harrison. Implementation will be through the local communities (Harrison, Menasha, Sherwood, etc.). It is expected that the Master Plan will help the local communities obtain state and federal grants to construct the trails. The final document is expected early summer.
2. KASA has been in contact with staff regarding use of Darboy Community Park for soccer fields.

Attachments:

-

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON

Meeting Date:

February 22, 2022

Title:

Public Works Monthly Report

Report:

1. Staff has been meeting with the engineer (McMahon Associates) preparing for the 2022 Street Paving Program. A public informational meeting is scheduled for Thursday, February 24th for the potential Hoelzel Haven subdivision urbanization.
2. Staff has been continuously maintaining and prepping equipment in between plowing/salting duties.
3. Staff has been inspecting and steaming culverts where necessary to clear ice blockage to keep water flowing.

Attachments:

- None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 22, 2022

Title:

Harrison Utilities Monthly Report

Report:

1. Staff has been working with Harrison Utilities engineer (Martenson & Eisele) on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures.
2. Staff repaired a hydrant break along Old Highway Road.
3. Staff continues to explore opportunities to make the water meter replacement program more efficient. Discussions with the DNR are occurring about rebuilding some water meters rather than having to replace with new water meters.
4. Staff is working on converting paper maps into a digital PDF form so that they can be viewed in the field. Staff is also exploring ways to digitize older paper drawings into the CAD system map.
5. Number of watermain and sewer main permits (January 2022): 1
6. Number of sanitary sewer connection permits (January 2022): 92

Attachments:

- None

2022	January	February	March	April
Nicolet Checking General 0300 0.0%				
Beginning Balance	\$ 460,613.55		\$ -	\$ -
Credits	\$ 498,733.94			
Debits	\$ 513,024.47			
Ending Balance	\$ 446,323.02	\$ -	\$ -	\$ -

Nicolet Checking Taxes 1753 APY 0.05%				
Beginning Balance	\$ 9,341,563.47		\$ -	\$ -
Credits	\$ 9,515,251.50			
Interest	\$ 502.62			
Debits	\$ 4,662,801.79			
Ending Balance	\$ 14,194,515.80	\$ -	\$ -	\$ -

Nicolet Checking Town 8500 APY .0%				
Beginning Balance	\$ 11,064.35		\$ -	\$ -
Credits				
Debits				
Ending Balance	\$ 11,064.35	\$ -	\$ -	\$ -

TOTAL OF VOH CHECKING ACCTS	\$ 14,651,903.17	\$ -	\$ -	\$ -
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Comm First Vlg Savings acct 7000 APY .15% (10/29/2021 deposited Chilton CD's)				
Beginning Balance	\$ 392,575.53	\$ -	\$ -	\$ -
Credits	\$ -			
Debits	\$ -			
Ending Balance	\$ 392,575.53	\$ -	\$ -	\$ -

Nicolet Money Mrkt General 0310 APY 0.05% (was 0.15%)				
Beginning Balance	\$ 5,869,313.99		\$ -	\$ -
Credits	\$ -			
Debits	\$ -			
Interest	\$ 249.24			
Ending Balance	\$ 5,869,563.23	\$ -	\$ -	\$ -

Nicolet Money Mrkt Tax 1110 APY 0.15% now 0.05%				
Beginning Balance	\$ 471,081.80		\$ -	\$ -
Credits	\$ -			
Debits				
Interest	\$ 20.00			
Ending Balance	\$ 471,101.80	\$ -	\$ -	\$ -

East WI Money Mrkt 4895 APY .30%				
Beginning Balance	\$ 290,103.17		\$ -	\$ -
Credits	\$ -			
Debits	\$ -			
Interest	\$ 73.92			
Ending Balance	\$ 290,177.09	\$ -	\$ -	\$ -

2022	January	February	March	April
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MARKETS	\$ 6,630,842.12	\$ -	\$ -	\$ -
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Local Gov't Investment Pool APY 0.05%				
Beginning Balance	\$ 248,996.03		\$ -	\$ -
Credits	\$ 12.68			
Debits				
Interest				
Ending Balance	\$ 249,008.71	\$ -	\$ -	\$ -

Comm First CD 70008 1 year certificate Matures 2/6/2023 .75%				
Beginning Balance	\$ 327,204.39		\$ -	\$ -
Interest	\$ 222.32	\$ -		
Ending Balance	\$ 327,426.71	\$ -	\$ -	\$ -

State Bank of Chilton CD 1028 .4% Interest is semiannual (4/20/22)				
Beginning Balance	\$ 314,174.09		\$ -	\$ -
Interest	\$ -	\$ -		
Ending Balance	\$ 314,174.09	\$ -	\$ -	\$ -

East Savings CD 7150 1.06% matures 04/01/2023				
Beginning Balance	\$ 259,555.37		\$ -	\$ -
Interest	\$ -			
Ending Balance	\$ 259,555.37	\$ -	\$ -	\$ -

Com First Jewel Box Escrow CD acct 6791 APY 1.0% (5/19/23)				
Beginning Balance	\$ 417,834.20		\$ -	\$ -
Interest	\$ 354.87			
Ending Balance	\$ 418,189.07	\$ -	\$ -	\$ -

ICB Stargazer Escrow MM acct 9998 APY 0.15%				
Beginning Balance	\$ 368,732.13	\$ -	\$ -	\$ -
Credits	\$ -	\$ -		
Debits	\$ -	\$ -		
Interest	\$ 15.66			
Ending Balance	\$ 368,747.79	\$ -	\$ -	\$ -

Nicolet Checking FIRE DEPT 1189 CLOSED ACCOUNT January 31, 2022 - moved to Fire Dept Fund Balance at Nicolet				
Beginning Balance	\$ 7.55	\$ 7.55	\$ -	\$ -
Credits	\$ -			
Debits		\$ 7.55		
Ending Balance	\$ 7.55	\$ -	\$ -	\$ -

2022 UTILITY Statement of Accounts by month

2022	January	February	March	April	May	June
Nicolet Money Mrkt Utility 0380 was ICB acct# 6956 before the merge. 0.05% was 0.15%						
Beginning Balance	\$ 304,054.65	\$ -	\$ -	\$ -	\$ -	\$ -
Credits						
Debits						
Interest	\$ 12.91					
Ending Balance	\$ 304,067.56	\$ -	\$ -	\$ -	\$ -	\$ -

Nicolet Checking Utilities 1937 APY 0.04% was 0.0%

	\$ 111,382.54		\$ -	\$ -	\$ -	\$ -
Credits	\$ 4,270.00					
Debits	\$ 83,475.78					
interest	\$ 2.88					
Ending Balance	\$ 32,179.64	\$ -	\$ -	\$ -	\$ -	\$ -

***Associated Bank Utility Checking 0567 (customer payments) 0%**

Beginning Balance	\$ 3,062,556.64		\$ -	\$ -	\$ -	\$ -
Credits	\$ 195,221.01					
Debits	\$ 671.49	\$ -				
Interest	\$ -					
Ending Balance	\$ 3,257,106.16	\$ -	\$ -	\$ -	\$ -	\$ -

Comm First CU Utility MM 6435 (customer payments) APY .50% Opened 2/4/2022

Beginning Balance	\$ -	\$ 3,000,000.00	\$ -	\$ -	\$ -	\$ -
Credits	\$ -					
Debits	\$ -					
Interest	\$ -					
Ending Balance	\$ -	\$ 3,000,000.00	\$ -	\$ -	\$ -	\$ -

***Assoc Bank Utility Checking 540 - (Public funds - W/S Constr Permit Fees) 0.0%**

Beginning Balance	\$ 121,030.70		\$ -	\$ -	\$ -	\$ -
Credits	\$ -					
Debits	\$ -	\$ -		\$ -		\$ -
Interest	\$ -	\$ -		\$ -		\$ -
Ending Balance	\$ 121,030.70	\$ -	\$ -	\$ -	\$ -	\$ -

***Associated Bank Utility Checking 5311 - (General funds) 0.0%**

Beginning Balance	\$ 444,593.00		\$ -	\$ -	\$ -	\$ -
Credits	\$ -			\$ -		
Debits	\$ -					
Interest	\$ -	\$ -		\$ -	\$ -	\$ -
Ending Balance	\$ 444,593.00	\$ -	\$ -	\$ -	\$ -	\$ -

Assoc. Bank Money Mrkt Utility 3417 (DNR & Rev Bonds) APY .01%

Beginning Balance	\$ 122,245.45		\$ -	\$ -	\$ -	\$ -
Credits	\$ 1.04					
Debits						
Interest						
Ending Balance	\$ 122,246.49	\$ -	\$ -	\$ -	\$ -	\$ -

2022 UTILITY Statement of Accounts by month

2022	January	February	March	April	May	June
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Nicolet National Bank Savings 4978 - Utility EBC Forfeitures .0% RECOMMEND MOVING TO UTILITY GF

Beginning Balance	\$ 3,169,790.71		\$ -	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -		\$ -	\$ -	\$ -
Ending Balance	\$ 3,169,790.71	\$ -	\$ -	\$ -	\$ -	\$ -

Comm First CD 200925403008 Utility - Matured 6/22/21 APY 1.701%

Beginning Balance	\$ 59,630.98		\$ -	\$ -	\$ -	\$ -
Interest		\$ -		\$ -	\$ -	
Ending Balance	\$ 59,630.98	\$ -	\$ -	\$ -	\$ -	\$ -

Comm First CD 200925403009 Utility - Matured 6/22/21 APY 1.701%

Beginning Balance	\$ 27,303.72		\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -		\$ -	\$ -	\$ -
Ending Balance	\$ 27,303.72	\$ -	\$ -	\$ -	\$ -	\$ -

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

March 8, 2022

Title:

Presentation for Residential Development – Lexington Homes

Issue:

Should the Village Board consider TIF incentives for a residential development by Lexington Homes?

Background and Additional Information:

The Developer will be giving a presentation/discussion on a couple of proposed concept plans for residential development along Lake Park Road, north of Midway Road and south of Plank Road. One concept plan identifies single-family lots. The other concept plan identifies 14-unit townhome buildings.

Recommended Action:

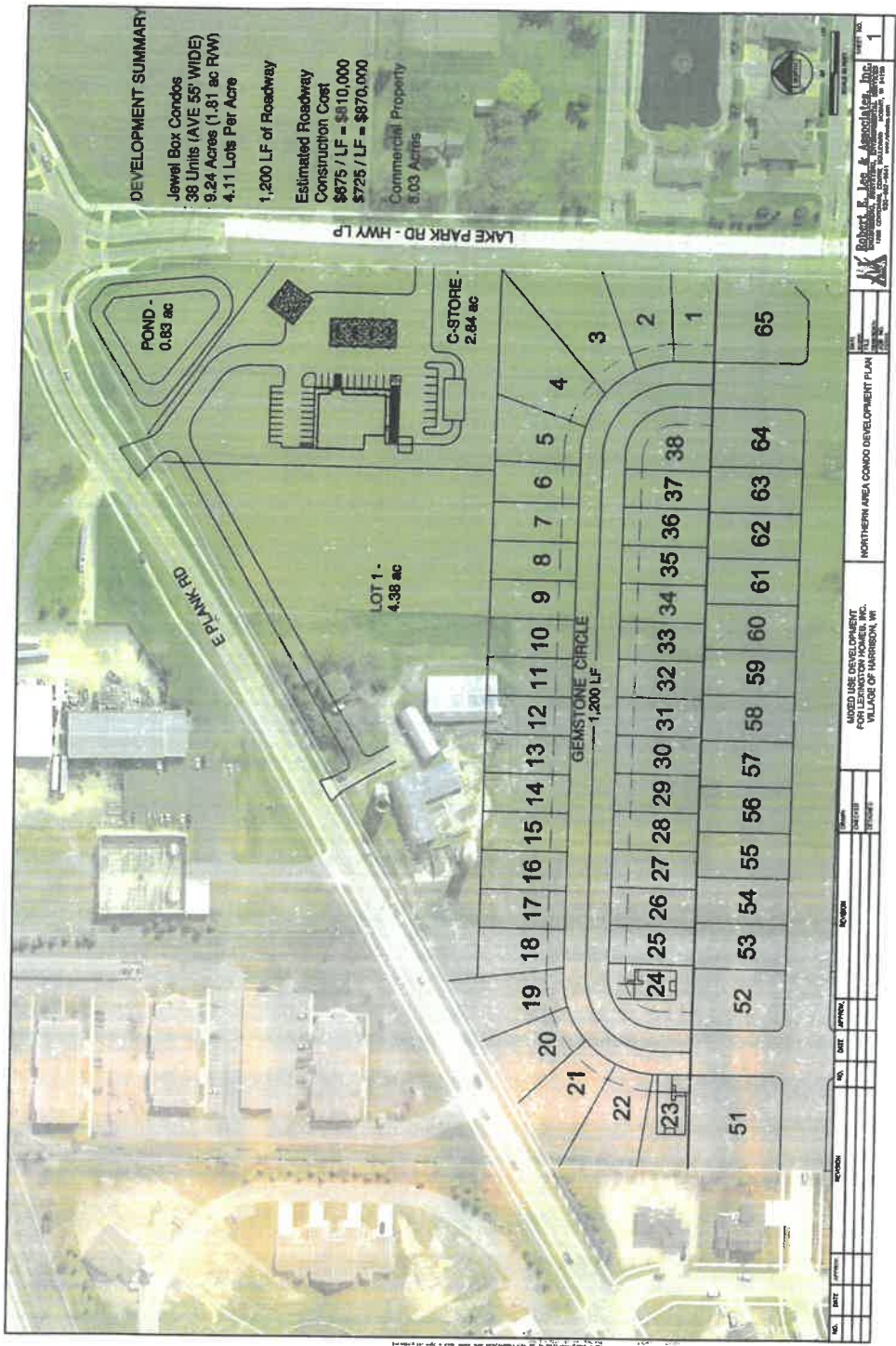
The Developer is seeking input on whether or not the Village will support TIF for the residential development.

- If “yes” then additional discussion will occur in the future on potential incentives.
- If “no” then the Developer can decide to move forward or not.

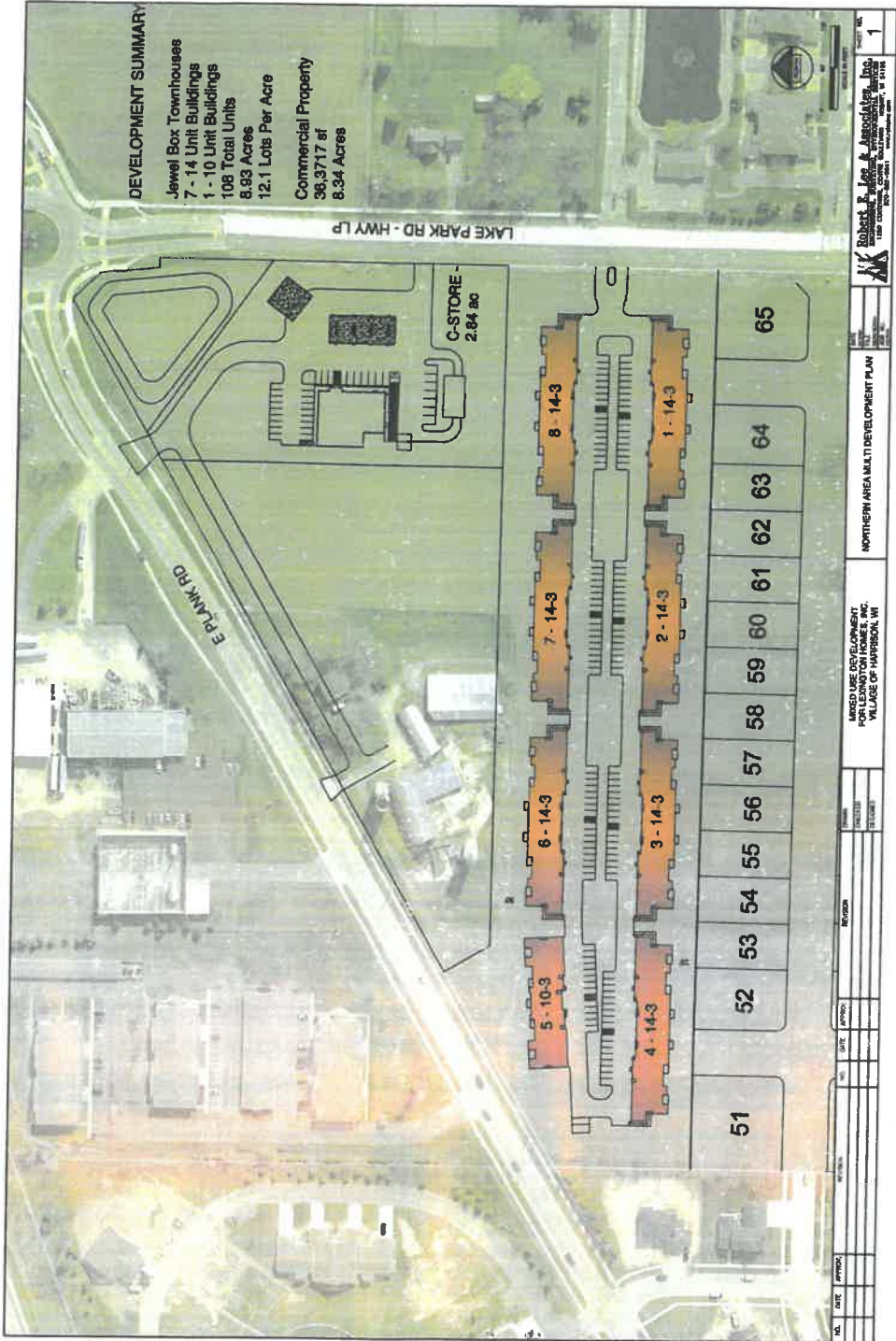
Attachments:

- Concept Plans
 - Jewel Box Condos (SF lots)
 - Jewel Box Townhouses (MF buildings)

Jewel Box Condos (SF lots)



Jewel Box Townhomes (MF buildings)



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

February 22, 2022 - *cxld*
March 8, 2022

Title:

Vargas Bros LLC Party Event

Issue:

There will be a large event at the Vargas Bros LLC business and the owners would like the Board to approve a temporary variance to the Village noise ordinance.

Background and Additional Information:

The Vargas Bros owners have notified the Board and requested permission to exceed the noise ordinance every time they have had a large event on their property. They hold a liquor license and understand the rules associated with that privilege. They also agree to comply if a sheriff or deputy requests the music to be turned down. To my knowledge, there have not been any significant issues with this business in the past. The property is large and has few neighbors.

Event Information

Name of Event: Sweet 16/Quinceanera Party
Event Date & Time: June 8, 2022, 4 PM to June 9, 2022, 1:00 AM
Event Description: Birthday celebration
Estimated Attendance: unknown
Will there be amplified music? Yes, a band will be playing inside the building.
Will there be street closures? No

Budget Impacts:

None

Staff Recommendation:

None

Action Options:

1. Approve a noise ordinance variance to Vargas Bros LLC for June 8, 2022, until 1:00 AM June 9, 2022.
2. Approve a noise ordinance variance to Vargas Bros LLC for June 8, 2022, until 1:00 AM June 9, 2022, or until they are notified by an officer that a complaint has been made, whichever occurs first.
3. Deny Vargas Bros LLC a noise variance.
4. Postpone action and defer back to staff for further information.
5. Other: _____

Attachments:

- Ordinance 28-111 Noise Disturbing the Public Prohibited

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

March 8, 2022

Title:

Resolution V2022-03 Authorizing Submission of CDI Grant application to WEDC

Issue:

Should the Village authorize staff to request and accept a WEDC CDI grant to assist with the redevelopment of the former Darboy Club site?

Background and Additional Information:

The Community Development Investment (CDI) grant program provides incentives up to \$250,000 for the purpose of supporting economic development for communities for projects with emphasis on, but not limited to, downtown community-driven efforts that should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners. Wisconsin Wealth Management, LLC (the "Developer") proposes to redevelop the former Darboy Club property and has requested the Village to submit a CDI grant up to \$250,000 to assist with project costs. A resolution authorizing the submission of a grant application by the Village is a prerequisite for submission of a CDI grant application; and

The resolution will authorize the Assistant Village Manager to act on behalf of the Village to submit a CDI application to WEDC, sign documents, and take necessary action to undertake, direct and complete approved grant activities.

Recommended Action:

Staff recommends the Village Board adopt Resolution V2022-03, Authorizing the Submission of a Community Development Investment (CDI) Grant Application to the Wisconsin Economic Development Corporation (WEDC) for the former Darboy Club site.

Attachments:

- Resolution V2022-03

RESOLUTION V2022-03
VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT INVESTMENT (CDI) GRANT APPLICATION TO THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION (WEDC) FOR THE FORMER DARBOY CLUB SITE

THE VILLAGE BOARD OF THE VILLAGE OF HARRISON DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Village of Harrison, Wisconsin (the "Village") recognizes that redevelopment projects are part of the Village's plan to improve properties; and

WHEREAS, the Community Development Investment (CDI) grant program provides incentives up to \$250,000 for the purpose of supporting economic development for communities for projects with emphasis on, but not limited to, downtown community-driven efforts that should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners; and

WHEREAS, Wisconsin Wealth Management, LLC (the "Developer") proposes to redevelop the former Darboy Club property, and has requested the Village to submit a CDI grant up to \$250,000 to assist with project costs; and

WHEREAS, a resolution authorizing the submission of a grant application by the Village is a prerequisite for submission of a CDI grant application; and

WHEREAS, in this action by the Village Board, the Village Board has declared its intent to complete CDI grant activities described in the Grant application if awarded funds; and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Harrison that the Village requests funds available from the WEDC through the CDI grant program and will comply with all requirements of the program and hereby authorizes the Assistant Village Manager to act on behalf of the Village to submit a CDI application to WEDC, sign documents, and take necessary action to undertake, direct and complete approved grant activities.

BE IT FURTHER RESOLVED THAT if said grant is awarded, authorization is granted to execute all documents required by the WEDC, and such funds shall be accepted and expended pursuant to the terms of the grant award.

Introduced, Approved, and Adopted: March 8, 2022.

Allison K. Blackmer, Village President

ATTEST:

Vicki L. Tessen, Village Clerk/Treasurer

(SEAL)

RESOLUTION NO. 2022-05_

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$1,295,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022A

WHEREAS, on January 25, 2022, the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin (the "Village") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes (the "Notes") for public purposes, including paying the cost of street improvement projects (the "Project") and refunding the Village's General Obligation Promissory Note, dated December 31, 2021, which was issued to provide interim financing for a portion of the Village's street improvement projects (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village Board deems it to be necessary, desirable and in the best interest of the Village to refund the Refunded Obligations for the purpose of providing permanent financing for the projects financed by the Refunded Obligations;

WHEREAS, the Village is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes and to refinance its outstanding obligations;

WHEREAS, pursuant to the Set Sale Resolution, the Village has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project and the Refunding;

WHEREAS, Baird, in consultation with the officials of the Village, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on March 8, 2022;

WHEREAS, the Village Clerk/Treasurer (in consultation with Baird) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on March 8, 2022;

WHEREAS, the Village has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the Village. Baird has recommended that the Village accept the Proposal. A copy of said Proposal submitted

by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The Village Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the Village and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project and the Refunding, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION TWO HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$1,295,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein), plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The President and Village Clerk/Treasurer or other appropriate officers of the Village are authorized and directed to execute an acceptance of the Proposal on behalf of the Village. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022A"; shall be issued in the aggregate principal amount of \$1,295,000; shall be dated March 31, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on the dates and in the principal amounts set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2022. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP

and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the Village shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2022 through 2031 for the payments due in the years 2022 through 2032 in the amounts set forth on the Schedule. The amount of tax levied in the year 2022 shall be the total amount of debt service due on the Notes in the years 2022 and 2023; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2022.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The Village hereby appropriates from taxes levied in anticipation of the issuance of the Notes, amounts levied to pay debt service on the Refunded Obligations or other funds of the Village on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2022 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting

principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022A, dated March 31, 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium not used for the Refunding which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Notes and the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk/Treasurer or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk/Treasurer, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to

do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the Village's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Village hereby authorizes the President and Village Clerk/Treasurer or other appropriate officers of the Village to enter a Fiscal Agency Agreement between the Village and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes: The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk/Treasurer shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk/Treasurer are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk/Treasurer or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of

the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk/Treasurer's office.

Section 16. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk/Treasurer shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk/Treasurer, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 18. Redemption of Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on March 31, 2022 at a price of par plus accrued interest to the date of redemption.

The Village hereby directs the Village Clerk/Treasurer to take all actions necessary for the redemption of the Refunded Obligations on their redemption date. Any and all actions heretofore taken by the officers and agents of the Village to effectuate such redemption are hereby ratified and approved.

Section 19. Record Book. The Village Clerk/Treasurer shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk/Treasurer are authorized to agree to such additional provisions as the bond insurer may reasonably request

and which are acceptable to the President and Village Clerk/Treasurer including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 8, 2022

Allison Blackmer
President

ATTEST:

Vicki Tessen
Village Clerk/Treasurer

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on March 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
CALUMET AND OUTAGAMIE COUNTIES
NO. R- _____ VILLAGE OF HARRISON \$ _____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
_____ March 31, 2022 _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Village of Harrison, Calumet and Outagamie Counties, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2022 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,295,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street improvement projects (the "Project") and refunding certain obligations of the Village, as authorized by a resolution adopted

on March 8, 2022 (the "Resolution"). Said Resolution is recorded in the official minutes of the Village Board for said date.

The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolutions referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new

fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk/Treasurer; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF HARRISON
CALUMET AND OUTAGAMIE COUNTIES,
WISCONSIN

By: _____
President

By: _____
Village Clerk/Treasurer

(SEAL)

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 22, 2022

Title:

Ordinance V22-01 – Zoning Text Amendments (Tourist Rooming Houses)

Issue:

Should the Village Board adopt Ordinance V22-01, Amending Municipal Regulations on Tourist Rooming Houses, Section 117-136 of the Zoning Code?

Background and Additional Information:

The attorney representing the Village in a claim is recommending the Village amend some language in the zoning ordinance related to Tourist Rooming Houses (short term rentals). The changes include extending the time from 29 days to 30 days, not requiring a permit if rented less than 10 days a year, and defining “operator” as an authorized agent in charge of the property. Because the language is within the zoning ordinance, the Village must follow the process for zoning text amendments, which includes review and recommendation from the Plan Commission prior to Village Board approval and adoption.

The Plan Commission held a public hearing on the proposed amendments on February 15, 2022. No one spoke in opposition to the proposed amendments.

Budget Impacts:

None.

Recommended Action:

1. Adopt Ordinance V22-012, Amending Municipal Regulations on Tourist Rooming Houses, Section 117-136 of the Zoning Code, as submitted and presented.
2. Adopt Ordinance V22-01 with amendments.
3. Postpone action.
4. Do not approve.

The Plan Commission recommends the Village Board adopt Ordinance V22-01, Amending Municipal Regulations on Tourist Rooming Houses.

Attachments:

- Ord V22-01

ORDINANCE V22-01

AN ORDINANCE AMENDING MUNICIPAL REGULATIONS ON TOURIST ROOMING HOUSES, SECTION 117-136 OF THE ZONING CODE

WHEREAS, on September 29, 2020 the Village Board adopted Ordinance V20-12, Municipal Regulations on Short Term Rentals; and

WHEREAS, on May 25, 2021 the Village repealed Ordinance V20-12 in its entirety and recreated regulations on Tourist Rooming Houses by adoption of Ordinance V21-13; and

WHEREAS, the Village wishes to monitor and provide reasonable means for residents to mitigate impacts created by tourist housing dwelling units; and

WHEREAS, the Village wishes to implement rationally based, reasonably tailored regulations to protect the integrity of the Village's neighborhoods; and

WHEREAS, the Wisconsin State Statutes allow municipalities to enact or adopt a regulation on short term rentals;

WHEREAS, the Village wishes to amend provisions of Ordinance V21-13 to extend the timeframe from 29 to 30 days, to not require a permit if rented less than 10 days a years, and redefine "operator" to include an authorized agent in charge of a Tourist Rooming House.

NOW THEREFORE BE IT ORDAINED, the Village Board of the Village of Harrison, Wisconsin, does hereby amend Section 117-136 as follows:

[Editor's Note: Deletions = ~~strikethrough~~ | Additions = *italics underline*]

REGULATION OF TOURIST ROOMING HOUSES.

- (1) It shall be unlawful for any person to operate a Tourist Rooming House (TRH) in the Village of Harrison *for more than ten (10) nights each year* without a permit issued by the Zoning Administrator.
- (2) Definitions. For the purposes of this section:
 - (a) A "tourist rooming house" is a dwelling unit, other than a Hotel, Motel, Bed and Breakfast Establishment or Hostel, in which sleeping accommodations are offered for pay to tourists or transients for stays between one (1) and ~~twenty-nine (29)~~ *thirty (30)* days. The definition does not include private boarding, lodging or rooming houses not accommodating tourists or transients.
 - (b) An "operator" is a person who is the owner or lessee *or authorized agent in charge* of property being used as a Tourist Rooming House (TRH) and who is conducting the TRH business by, among other things, interacting digitally and in person with guests and is identified in TRH listings and advertisements as the TRH "host." An operator may not be a LLC, Trust, Nonprofit, or other corporate entity.
 - (c) A "primary residence" is a dwelling unit that serves as an individual's true, fixed and permanent home for at least 183 days in a calendar year and to which, whenever absent therefrom, that individual intends to return. Additional characteristics of a primary residence include, but are not limited to, where an individual receives mail, claims

residence for purposes of voter registration, pays for utilities, and lists as their address on state issued identification cards. An individual can have only one primary residence.

- (d) A "Bedroom" is any habitable space in a Dwelling Unit other than a kitchen or living room that is intended for or capable of being used for sleeping with a door that closes the room off from other common space such as living and kitchen areas, is within the dwelling unit thermal envelope, that is at least seventy (70) square feet in area, exclusive of closets and other appurtenant space, and meets Building Code standards for egress, light and ventilation according to the Uniform Dwelling Code, Wis. Admin. Code Chs. SPS 320-325, or the Uniform Multifamily Dwelling Code, Wis. Admin. Code Ch. SPS 366. A room identified as a den, library, study, office, dining room, or other extra room that satisfies this definition will be considered a bedroom.
 - (e) "Multiple Unassociated Parties" is two (2) or more individuals who separately book accommodations at the same TRH on any shared date.
- (3) Application. Any person wishing to operate a TRH shall submit an application in writing to the Zoning Administrator along with a non-refundable application fee as outlined in the Fee & Penalty Schedule, reference this code section. Any submitted application that is not completed and still pending within one (1) year of the date the application is filed and the application fee is paid shall be administratively closed and the applicant must begin the licensing process anew.
- (a) All applications shall state each of the following:
 - 1. The name and address of the TRH operator.
 - 2. The address of the proposed TRH.
 - 3. Whether the TRH operator is the owner or lessee of the property.
 - 4. Whether the proposed TRH is the primary residence of the operator.
 - 5. Whether the TRH operator proposes to use the TRH solely for stays of more than six (6) but fewer than ~~twenty-nine (29)~~ thirty (30) consecutive days.
 - 6. Whether the proposed TRH is contained in a dwelling unit that is subject to rules, regulations, or bylaws of a condominium association.
 - 7. Any other information the Zoning Administrator may reasonably require.
 - (b) All applications shall be accompanied by documented proof that:
 - 1. The applicant has registered to pay room tax as required;
 - 2. In the case of a renter/applicant, a signed lease explicitly allowing the renter to operate a TRH at the property, a copy of the form used to notify property owner of the TRH operation, acknowledgement from property owner that they have been notified of the TRH operation;
 - 3. In the case of an owner who proposes to operate a TRH in a dwelling unit that is subject to rules, regulations, or bylaws of a condominium association, a letter of permission from the condominium association which states that the operation of a TRH in the dwelling unit is allowed by the condominium association's rules, regulations, or bylaws; and
 - 4. Any other information the Zoning Administrator may reasonably require.
 - (c) All applications shall be accompanied by the following documentation:
 - 1. Floor plans of the dwelling unit intended for use as tourist rooming house.
 - 2. Contact phone numbers and email addresses of both the property owner and TRH operator.

3. A listing of all websites and places where the TRH operator has advertised and intends to advertise the TRH.
 4. A signed and notarized affidavit stipulating that the TRH is the operator's primary residence or that the TRH will be used solely for stays of more than six (6) but fewer than ~~twenty-nine (29)~~ *thirty (30)* days.
 5. Any other information the Zoning Administrator may reasonably require.
- (4) Regulations. Prior to receiving a TRH permit, the operator shall provide the following:
- (a) Notice to the property owner (unless the property owner is also the operator) and all properties within 200-feet of the property providing a brief description of the proposed TRH and how often the operator intends to rent the property. A copy of such notice as well as a list of addresses the notice was sent shall accompany the application.
 - (b) The owner or operator of the Tourist Rooming House shall register with the appropriate entities and shall pay room tax as required under law.
 - (c) Only the owner of the property may operate a Tourist Rooming House, except that a renter may operate if explicitly allowed in the lease. A property owner proposing to operate a TRH in a dwelling unit that is subject to rules, regulations, or bylaws of a condominium association may only operate the dwelling unit as TRH if explicitly allowed by the condominium association.
 - (d) If the tourist rooming house is operated for stays of more than six (6) but fewer than ~~twenty-nine (29)~~ *thirty (30)* consecutive days, the tourist rooming house may be operated for no more than 180 days in any consecutive 365-day period as provided in Wis. Stat. §66.1014(2)(d). The 180 allowable days in any 365-day period must run consecutively and the TRH operator must give the Zoning Administrator notice of the first rental of any 365-day period.
 - (e) If the tourist rooming house is operated for stays of one (1) to six (6) consecutive days, the tourist rooming house shall be the operator's primary residence.
 - (f) If an operator who is operating a TRH pursuant to sub. (e) above occupies the residence at the time of rental, there is no limit to the number of days the Tourist Rooming House may operate.
 - (g) If an operator who is operating a TRH pursuant to sub. (e) above does not occupy the residence at the time of rental, the tourist rooming house may operate no more than thirty (30) days per permitting year; July 1 to June 30th.
 - (h) If an operator who is operating a TRH pursuant to sub. (e) above does not occupy the residence at the time of the rental, the TRH may not be rented to Multiple Unassociated Parties at the same time.
 - (i) Maximum tourist occupancy shall not exceed the lesser of two times the number of legal bedrooms in the dwelling unit or ten (10). Children under the age of 12 shall not count toward the maximum tourist occupancy.
 - (j) There shall be at least two designated off-street parking spots on the short-term rental property for guests.
 - (k) All short-term rental property owners or guests must abide by the noise regulations.
 - (l) No recreational vehicles (RVs), campers, tents, or other temporary lodging arrangements shall be permitted on site as a means of providing additional accommodations for paying guests or the owner of the property.
 - (m) Providing meals to guests is prohibited.
 - (n) Owner to present proof of insurance at time of application.

- (o) A TRH shall be available for inspection by Village staff with at least forty-eight (48) hours prior written notice. However, in the event the Village has probable cause to believe that a violation of this ordinance has occurred or is occurring, an inspection may occur at other times.
 - (p) All advertisements of the tourist rooming house, including advertisements on the website of a Lodging Marketplace, must contain a clearly displayed valid TRH permit number issued under this ordinance.
- (5) Inspection. Prior to issuing a permit to operate a TRH or approving the renewal of an existing permit, the Zoning Administrator or designee shall inspect the premises to ensure compliance with this ordinance. At all other times, a TRH shall be available for inspection by Village staff with at least forty-eight (48) hours prior written notice. However, if the Village has probable cause to believe that a violation of this ordinance has occurred or is occurring, an inspection may occur at other times.
 - (6) Permit Issuance. The Zoning Administrator shall grant a TRH permit upon verification of a complete TRH application and compliance with this ordinance, including specifically the regulations contained in Section (4) above related to the operation of a TRH.
 - (7) Transferability. Permits issued under this Section shall not be transferrable.
 - (8) Permit Fees. The fee for a TRH operator permit shall be as stated in the Fee & Penalty Schedule for new and renewals. Annual permits shall expire on the thirtieth (30) day of June after the granting thereof. Renewal permits shall be obtained on or before June 30 of each year as provided in sub. (9) below or be subject to a late filing fee equal to twice the renewal fee. Payment of the late filing fee shall not relieve any person from any other penalties prescribed in this chapter for failure to possess or obtain a permit.
 - (9) Renewal. TRH operator permits shall be renewed by the thirtieth (30) day of June of each year. Prior to receiving a renewal permit, the TRH operator shall provide the Zoning Administrator with any updates or changes to any of the documentation required in sub. (3) & (4) above or submit a statement to the Zoning Administrator stating there have been no changes to the information contained in the documentation. Prior to issuing a renewal permit, the Zoning Administrator may conduct a reinspection as provided in sub. (5) above.
 - (10) Enforcement and Violations. The Zoning Administrator or designee shall enforce this ordinance. Any person who operates a TRH without a permit or in violation of this ordinance, upon conviction thereof, shall be fined in accordance with the Fee & Penalty Schedule, reference Section 1.16 General Penalties. Each day or portion thereof such violation continues shall be considered a separate offense. Any fine imposed under this subsection shall be doubled if the violator's permit has been revoked under Sub. (11) below.
 - (11) Revocation. The Zoning Administrator or the Village Board may suspend, deny or revoke a permit issued hereunder for failure of a permittee to comply or maintain compliance with, and/or for violation of, any applicable provisions of this ordinance. Any such suspension or revocation is reviewable under Sec. 32.56 of the Harrison Village Code. A revocation shall result in a 6-month prohibition on the issuance of a new permit at the property.
 - (12) Initial Compliance Date. This ordinance becomes effective on July 1, 2021. All TRH Operators in the Village of Harrison shall obtain a permit as required by this section no later than July 1, 2021. TRH Operators that applied prior to July 1, 2021 under Ord V20-12 may have the application fee applied to the TRH Application.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 22nd day of February, 2022.

Allison K. Blackmer, Village President

Attest: Vicki Tessen, Clerk/Treasurer

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON

Meeting Date:

February 22, 2022

Title:

Ryford Street & Highland Court Certificate of Payment #2

Issue:

Should the Village authorize payment #2 for Ryford Street & Highland Court culvert replacement?

Background and Additional Information:

The engineer (McMahon Associates) has submitted a certification for final payment under the Ryford Street & Highland Court culvert replacement contract for work performed through December 20, 2021. The Village engineer on the project (McMahon) has reviewed the application and is recommending approval.

Recommended Action:

The consulting engineer (McMahon) recommends the Village Board authorize final payment of the contractor's application for payment #2 in an amount of \$111,615.92 to Vinton Construction Co. for work performed through December 20, 2021.

Attachments:

- Engineer's transmittal letter & Contractor's application for Payment #4



January 25, 2022

Village of Harrison
W5298 Highway '114'
Menasha, WI 54952

Re: Village of Harrison
Ryford Street & Highland Court Culvert Construction
Certificate for Payment #2-REVISED
McM. No. H0006-09-18-00777

Enclosed herewith is Certificate for Payment #2 for the above referenced project. This Certificate is issued to Vinton Construction Co. in the amount of \$111,615.92 for FINAL payment for work performed through December 20, 2021.

Please process the enclosed, and forward payment to Vinton Construction Co. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:car

cc: Vinton Construction Co.

Enclosure: Certificate for Payment #2-REVISED

**CERTIFICATE FOR
PAYMENT**

VILLAGE OF HARRISON
W5298 HWY 114
Menasha, WI 54952

Contract No. H0006-09-18-00777
Project File No. H0006-09-18-00777
Certificate No. Two (2) REVISED
Issue Date: January 25, 2022
Project: Village of Harrison - Ryford Street &
Highland Ct Culvert Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: February 23, 2021

VINTON CONSTRUCTION COMPANY
1322 33rd Street
PO Box 137
Manitowoc, WI 54221-1987

Is Entitled To FINAL Payment For Work Performed Through: December 20, 2021

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$289,182.40</u>	Completed To Date	<u>\$245,673.74</u>
Net Change Orders	<u>-\$43,508.66</u>	Retainage	<u>\$0.00</u>
Current Contract Amount	<u>\$245,673.74</u>	Subtotal	<u>\$245,673.74</u>
		Previously Certified	<u>\$134,057.82</u>

Amount Due This Payment: \$111,615.92

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin


Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Village of Harrison
 Ryford Street & Highland Court Street & Culvert Construction
 FINAL Schedule of Costs Based Upon As-Constructed Quantities
 McM No. H0006-9-18-00777

A. Highland Court Culvert Replacement:

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid	Payment Certificate #1 Qty	Payment Certificate #1 Total Cost	Payment Certificate #2R Qty	Payment Certificate #2R Total Cost	FINAL Contract Qty	FINAL Contract Total Cost	Difference Qty	Difference Total Cost
1	Clearing and grubbing	1	L.S.	\$2,380.00	\$ 2,380.00			1	\$ 2,380.00	1	\$ 2,380.00	0	\$ 0
2	Remove & salvage existing 43" x 64" CMP-Arch (113-ft)	1	EACH	\$850.00	\$ 850.00			1	\$ 850.00	1	\$ 850.00	0	\$ 0
3	Temporary coffer dam & bypass pumping	1	L.S.	\$1.00	\$ 1.00			1	\$ 1.00	1	\$ 1.00	0	\$ 0
4	48" x 76" HERCP storm sewer (3 EA @ 88')	264	L.F.	\$178.00	\$ 46,992.00			264	\$ 46,992.00	264	\$ 46,992.00	0	\$ 0
5	48" x 76" HERCP flared end section	6	EACH	\$5,205.00	\$ 31,230.00			6	\$ 31,230.00	6	\$ 31,230.00	0	\$ 0
6	Reconnect existing 8" storm sewer	1	EACH	\$714.00	\$ 714.00			1	\$ 714.00	1	\$ 714.00	0	\$ 0
7	Concrete slurry backfill	350	C.Y.	\$81.00	\$ 28,350.00			110	\$ 8,910.00	110	\$ 8,910.00	-240	\$ (19,440.00)
8	Earthwork and grading	1	L.S.	\$9,500.00	\$ 9,500.00			1	\$ 9,500.00	1	\$ 9,500.00	0	\$ 0
9	Medium rip-rap	200	C.Y.	\$54.30	\$ 10,860.00			59	\$ 3,203.70	59	\$ 3,203.70	-141	\$ (7,656.30)
10	Base aggregate dense, 1 1/4-inch for roadway restoration	180	TONS	\$17.28	\$ 3,110.40			129.37	\$ 2,235.51	129.37	\$ 2,235.51	-50.63	\$ (874.89)
11	Asphalt roadway restoration (2" HMA pavement patch)	2,000	S.F.	\$2.78	\$ 5,560.00			1,481	\$ 4,117.18	1,481	\$ 4,117.18	-519	\$ (1,442.82)
12	Lawn restoration incl. topsoil, seed, fertilizer	750	S.Y.	\$3.23	\$ 2,422.50			261	\$ 843.03	261	\$ 843.03	-489	\$ (1,579.47)
13	Erosion mat, Class I Type A	750	S.Y.	\$2.00	\$ 1,500.00			261	\$ 522.00	261	\$ 522.00	-489	\$ (978.00)
14	Silt fence	300	L.F.	\$3.00	\$ 900.00	275	\$ 825.00	69	\$ 207.00	344	\$ 1,032.00	44	\$ 132.00
15	Inlet protection	2	EACH	\$125.00	\$ 250.00			2	\$ 250.00	2	\$ 250.00	0	\$ 0
				Subtotal A =	\$ 144,619.90		\$ 825.00		\$ 111,955.42		\$ 112,780.42		\$ (31,839.48)

B. Ryford Street Roadway & Culvert Construction (Phase II):

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid	Payment Certificate #1 Qty	Payment Certificate #1 Total Cost	Payment Certificate #2R Qty	Payment Certificate #2R Total Cost	FINAL Contract Qty	FINAL Contract Total Cost	Difference Qty	Difference Total Cost
1	Clearing and grubbing	1	L.S.	\$2,975.00	\$ 2,975.00			0	\$ 0	1	\$ 2,975.00	0	\$ 0
2	Temporary coffer dam & bypass pumping	1	L.S.	\$500.00	\$ 500.00			0	\$ 0	1	\$ 500.00	0	\$ 0
3	58" x 91" HERCP storm sewer (2 EA @ 72')	144	L.F.	\$384.50	\$ 55,368.00			0	\$ 0	144	\$ 55,368.00	0	\$ 0
4	58" x 91" HERCP flared end section	4	EACH	\$6,627.50	\$ 26,510.00			0	\$ 0	4	\$ 26,510.00	0	\$ 0
5	Concrete slurry backfill	160	C.Y.	\$62.50	\$ 10,000.00			(87.50)	\$ (5,468.75)	63	\$ 3,906.25	-97.50	\$ (6,093.75)
6	Earthwork and grading	1	L.S.	\$9,000.00	\$ 9,000.00			0	\$ 0	1	\$ 9,000.00	0	\$ 0
7	Medium rip-rap	200	C.Y.	\$54.30	\$ 10,860.00			(81.67)	\$ (4,434.68)	93	\$ 5,067.82	-106.67	\$ (5,792.18)
8	8-inch storm sewer	28	L.F.	\$34.25	\$ 959.00			25	\$ 856.25	4	\$ 137.00	34.25	\$ 34.25
9	12-inch RCP storm sewer	60	L.F.	\$48.25	\$ 2,895.00			55	\$ 2,653.75	9.5	\$ 458.38	4.5	\$ 217.13
10	12-inch RCP flared end section	1	EACH	\$677.50	\$ 677.50			1	\$ 677.50	1	\$ 677.50	0	\$ 0
11	Catch basin	2	EACH	\$1,856.00	\$ 3,712.00			2	\$ 3,712.00	2	\$ 3,712.00	0	\$ 0
12	4-inch geotextile wrapped underdrain	100	L.F.	\$14.75	\$ 1,475.00			0	\$ 0	2	\$ 29.50	-98	\$ (1,445.50)
13	4-inch SCH 40 PVC sanitary sewer lateral	90	L.F.	\$108.75	\$ 9,787.50			16	\$ 2,360.00	106	\$ 11,567.50	6	\$ 650.00
14	1 1/4-inch SDR 9 PE water lateral	90	L.F.	\$63.75	\$ 5,737.50			80	\$ 5,100.00	99	\$ 6,262.50	9	\$ 572.50
15	1 1/4-inch corporation, curb stop, and stop box	2	EACH	\$853.00	\$ 1,706.00			13.5	\$ 11,500.00	94	\$ 800.63	3.5	\$ 299.37
16	Sanitary manhole casing adjustment	2	EACH	\$625.00	\$ 1,250.00			2	\$ 1,250.00	2	\$ 1,706.00	0	\$ 0
17	Silt fence	300	L.F.	\$3.00	\$ 900.00			(2)	\$ (1,250.00)	0	\$ 0	-2	\$ (1,250.00)
18	Inlet protection	2	EACH	\$125.00	\$ 250.00			0	\$ 0	275	\$ 825.00	-25	\$ (75.00)
				Subtotal B =	\$ 144,562.50		\$ 140,288.50		\$ (7,395.18)		\$ 132,893.32		\$ (11,669.18)
				Contract Total (A & B) =	\$ 289,182.40		\$ 141,113.50		\$ 104,560.24		\$ 245,673.74		\$ (43,508.66)

Completed to Date =	\$ 141,113.50	\$ 245,673.74
Project Retainage =	5.0%	\$ 7,055.68
Subtotal =	\$ 134,057.82	\$ 245,673.74
Previously Certified =		\$ 134,057.82
Amount Due this Payment =	\$ 134,057.82	\$ 111,615.92

**APPLICATION
FOR PAYMENT**

Village of Harrison

PROJECT: Ryford Street & Highland Court
 CONTRACTOR Vinton Construction Company
 Contract No. H0006-9-18-00777
 Project No. Same as contract
 Application No. 3
 Application Date 12.20.21
 Period From 08.30.21 To 12.20.21

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	<u>289,182.40</u>	Completed To Date	<u>245,673.74</u>
Net Change Orders	<u>.00</u>	Retainage 5%-1 st 50%	<u>0</u>
Current Contract Amount	<u>289,182.40</u>	Subtotal	<u>245,673.74</u>
		Previous Applications	<u>247,524.12</u>

Amount Due This Application: \$ (1,850.38)

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said contract, being Applications For Payment numbered 1 through 1 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated January 19, 20 22


(contractor)

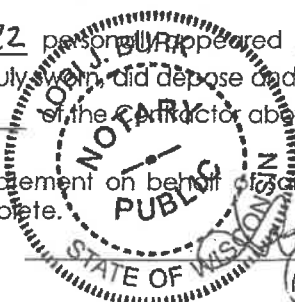
By Rich Lamers, Vice President
(name & title)

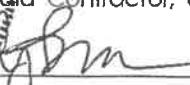
COUNTY OF Manitowoc
STATE OF Wisconsin } ss

Before me on this 19th day of January 20 22 personally appeared Rich Lamers
known to me, who being duly sworn, did depose and say that he/she is the Vice President
(title) of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 2-10-2024




(Notary Public)

Lori J Burk

Vinton Construction Company

APPLICATION NUMBER: 3.00

APPLICATION DATE: 12.20.21

PERIOD TO: 12.20.21

ARCHITECT'S PROJECT NO: H0006-9-18-00777

JOB Harrison-Ryford St & Highland Court
VCC# 21028

ITEM NO.	DESCRIPTION OF WORK	UNIT QUANTITY	UNIT OF MEASURE	UNIT PRICE	SCHEDULED VALUE	G	H			L	M	N	N
							PREV. QTY	FROM PREV. APPLICATIONS	CURRENT QTY				
BASE BID A-----													
1	A-1 Clearing/Grubbing	1.00	LS	2,380.00	2,380.00	1.00	2,380.00	0.00	0.00	1.00	2,380.00	1.00	0.00
2	A-2 Remove/Salvage Existing	1.00	EA	850.00	850.00	1.00	850.00	0.00	0.00	1.00	850.00	1.00	0.00
3	A-3 Temp Coffe Dam, Bv-Pass	1.00	LS	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	0.00
4	A-4 48" x 76" HERCP Storm Sewer	264.00	LF	178.00	46,992.00	264.00	46,992.00	0.00	0.00	264.00	46,992.00	1.00	0.00
5	A-5 48" x 76" HERCP Flared End	6.00	EA	5,205.00	31,230.00	6.00	31,230.00	0.00	0.00	6.00	31,230.00	1.00	0.00
6	A-6 Reconnect Existing 8" Storm	1.00	EA	714.00	714.00	1.00	714.00	0.00	0.00	1.00	714.00	1.00	0.00
7	A-7 Concrete Slurry Backfill	350.00	CY	81.00	28,350.00	110.00	8,910.00	0.00	0.00	110.00	8,910.00	0.31	19,440.00
8	A-8 Earthwork and Grading	1.00	LS	9,500.00	9,500.00	1.00	9,500.00	0.00	0.00	1.00	9,500.00	1.00	0.00
9	A-9 Medium Rip-Rap	200.00	CY	54.30	10,860.00	58.52	3,177.64	0.48	26.06	59.00	3,203.70	0.30	7,656.30
10	A-10 Base Agg Dense, 1 1/4" for	180.00	TON	17.28	3,110.40	129.37	2,235.51	0.00	0.00	129.37	2,235.51	0.72	874.89
11	A-11 Asphalt Roadway Restoration	2,000.00	SF	2.78	5,560.00	1,800.00	5,004.00	(319.00)	(886.82)	1,481.00	4,117.18	0.74	1,442.82
12	A-12 Lawn Restoration Incl Topsoil,	750.00	SY	3.23	2,422.50	261.00	843.03	0.00	0.00	261.00	843.03	0.35	1,579.47
13	A-13 Erosion Mat, Class I, Type A	750.00	SY	2.00	1,500.00	261.00	522.00	0.00	0.00	261.00	522.00	0.35	978.00
14	A-14 Silt Fence	300.00	LF	3.00	900.00	619.00	1,857.00	(275.00)	(825.00)	344.00	1,032.00	1.15	(132.00)
15	A-15 Inlet Protection	2.00	EA	125.00	250.00	2.00	250.00	0.00	0.00	2.00	250.00	1.00	0.00
BASE BID B-----													
16	B-1 Clearing and Grubbing	1.00	LS	2,975.00	2,975.00	1.00	2,975.00	0.00	0.00	1.00	2,975.00	1.00	0.00
17	B-2 Temp Coffe Dam and Bv-Pass	1.00	LS	500.00	500.00	1.00	500.00	0.00	0.00	1.00	500.00	1.00	0.00
18	B-3 58" x 91" HERCP Storm Sewer	144.00	LF	384.50	55,368.00	144.00	55,368.00	0.00	0.00	144.00	55,368.00	1.00	0.00
19	B-4 58" x 91" HERCP Flared End	4.00	EA	6,627.50	26,510.00	4.00	26,510.00	0.00	0.00	4.00	26,510.00	1.00	0.00
20	B-5 Concrete Slurry Backfill	160.00	CY	62.50	10,000.00	150.00	9,375.00	(87.50)	(5,468.75)	62.50	3,906.25	0.39	6,093.75
21	B-6 Earthwork and Grading	1.00	LS	9,000.00	9,000.00	1.00	9,000.00	0.00	0.00	1.00	9,000.00	1.00	0.00
22	B-7 Medium Rip-Rap	200.00	CY	54.30	10,860.00	175.00	9,502.50	(81.67)	(4,434.68)	93.33	5,067.82	0.47	5,792.18
23	B-8 8" Storm Sewer	28.00	LF	34.25	959.00	25.00	856.25	4.00	137.00	29.00	993.25	1.04	(34.25)
24	B-9 12" RCP Storm Sewer	60.00	LF	48.25	2,895.00	55.00	2,653.75	9.50	458.38	64.50	3,112.13	1.08	(217.13)
25	B-10 12" RCP Flared End Section	1.00	EA	677.50	677.50	1.00	677.50	0.00	0.00	1.00	677.50	1.00	0.00
26	B-11 Catch Basin	2.00	EA	1,856.00	3,712.00	2.00	3,712.00	0.00	0.00	2.00	3,712.00	1.00	0.00
27	B-12 4" Geotextile Wrapped	100.00	LF	14.75	1,475.00	90.00	1,327.50	16.00	236.00	106.00	1,563.50	1.06	(88.50)
28	B-13 4" Sch 40 PVC Sanitary Sewer	90.00	LF	108.75	9,787.50	80.00	8,700.00	19.00	2,066.25	99.00	10,766.25	1.10	(978.75)
29	B-14 1 1/4" SDR 9 PE Water Lateral	90.00	LF	63.75	5,737.50	80.00	5,100.00	13.50	860.63	93.50	5,960.63	1.04	(223.13)
30	B-15 1 1/4" Corporation, Curb Stop and	2.00	EA	853.00	1,706.00	2.00	1,706.00	0.00	0.00	2.00	1,706.00	1.00	0.00
31	B-16 Sanitary Manhole Casting	2.00	EA	625.00	1,250.00	2.00	1,250.00	(2.00)	(1,250.00)	0.00	0.00	0.00	1,250.00
32	B-17 Silt Fence	300.00	LF	3.00	900.00	275.00	825.00	0.00	0.00	275.00	825.00	0.92	75.00
33	B-18 Inlet Protection	2.00	EA	125.00	250.00	2.00	250.00	0.00	0.00	2.00	250.00	1.00	0.00
Total:					289,182.40		254,753.68		(9,079.94)		245,673.74		43,508.66
Less: Retainage							7,229.56		(7,229.56)		7,229.56		
Total:							247,524.12		(1,850.38)		245,673.74		
Amount Previously Requested									0.00		247,524.12		
Amount Due This Request									(1,850.38)		(1,850.38)		

Summary
 Pay App #3 (1,850.38)
 Pay App #2 Not Received 113,466.30
 Final Balance Due Vinton 111,615.92

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 22, 2022

Title:

2021 Street Paving Program Application for Payment #4

Issue:

Should the Village authorize payment #4 for the 2021 street paving program?

Background and Additional Information:

The contractor has submitted an application for payment under the 2021 street paving program for work performed through December 1, 2021. The Village engineer on the project (Graef) has reviewed the application and is recommending approval.

Recommended Action:

The consulting engineer (Graef) recommends the Village Board authorize payment of the contractor's application for payment #4 in an amount of \$857,108.17 for work performed through December 1, 2021.

Attachments:

- Engineer's transmittal letter & Contractor's application for Payment #4



TRANSMITTAL FORM

1150 Springhurst Drive, Suite 201
Green Bay, WI 54304-5950
920 / 592 9440
920 / 592 9445 fax
www.graef-usa.com

Date: January 25, 2022

To: Village of Harrison
W5298 State Road 114
Harrison, WI 54952

Re: 2021 Street Paving Program
Application for Payment 04

Attn: Matt Heiser, Village Manager GRAEF Job #: 2021-2500.00

We are sending you: Herewith Under Separate Cover

COPIES	NO.	DESCRIPTION
1	7 pp.	Signed Application for Payment No. 4

- Per your request
- For your approval
- For your use
- Review & return
- Copies for distribution
- Corrected prints

REMARKS:

Matt,
Enclosed is Application for Payment No. 04 on the subject project received on January 25, 2022. The application has been reviewed and is recommended for payment to Northeast Asphalt, Inc. in the amount of \$857,108.17 on work performed through December 1, 2021. A partial waiver of construction liens has been included for the work included in the application being recommended for payment. A signed and dated copy of the aproved application should accompany payment to the Contractor. Please let us know any questions on the application or our recommendations.

Sincerely,
GRAEF-USA, INC.


Ryan P. Van Camp, PE
Project Manager | Practice Area Leader - Infrastructure

Copy to: Jeff Funk, Village of Harrison (email)
Mark Mommaerts, Village of Harrison (email)
Pat Skalecki, Graef (email)



Contractor's Application for Payment No.

4

Application Period: 9/17/21 - 12/01/21	Application Date: 1/25/2022
To (Owner): Village of Harrison	From (Contractor): Northeast Asphalt, Inc.
Project: 2021 Street Paving Program	Via (Engineer): GRAEF - Attn: Ryan Van Camp, ryan.vancamp@graefusa.com
Owner's Contract No.:	Contractor's Project No.: 708921
	Engineer's Project No.: 2021-2500.00

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$132,250.00	
2	\$43,750.00	
3	\$28,655.00	
4	\$6,319.95	
5 Speedy Clean	\$1,525.00	
TOTALS	\$212,499.95	
NET CHANGE BY CHANGE ORDERS		\$212,499.95

1. ORIGINAL CONTRACT PRICE.....	\$	\$2,871,735.61
2. Net change by Change Orders.....	\$	\$212,499.95
3. Current Contract Price (Line 1 ± 2).....	\$	\$3,084,235.56
4. TOTAL COMPLETED AND STORED TO DATE		
(Column F total on Progress Estimates).....	\$	\$3,031,147.63
5. RETAINAGE:		
a. 5% X \$3,031,147.63 Work Completed.....	\$	\$151,557.38
b. X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$151,557.38
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$2,879,590.25
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$2,022,482.08
8. AMOUNT DUE THIS APPLICATION.....	\$	\$857,108.17
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Column G total on Progress Estimates + Line 5.c above).....	\$	\$204,663.31

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Jon Leach Date: 1/25/2022 | 1:13 PM PST

0007A6D2410E4AA...

Payment of: \$ 857,108.17

(Line 8 or other - attach explanation of the other amount)

is recommended by: Ryan P Van Camp 1/25/2022

(Engineer) (Date)

Payment of: \$ _____

(Line 8 or other - attach explanation of the other amount)

is approved by: _____

(Owner) (Date)

Approved by: _____

Funding or Financing Entity (if applicable) (Date)

DS
MW

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Base Bid Nos. 1, 2 & 3; Alternate Bid Nos. A1 & A2								Application Number: 4			
Application Period: 9/17/21 - 12/01/21								Application Date: 1/25/2022			
A				B		C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
BASE BID NO. 1: Noe Rd., Midway Rd. to Mantowoc Rd.											
1	Traffic Control	1	L.S.	\$14,500.00	\$14,500.00	1	\$14,500.00		\$14,500.00	100.0%	
2	Remove Asphaltic Pavement	30,142	S.Y.	\$0.50	\$15,071.00	30142	\$15,071.00		\$15,071.00	100.0%	
3	Fine Grading & Compaction of Aggregate (WisDOT Spec 211)	30,142	S.Y.	\$0.95	\$28,634.90	30142	\$28,634.90		\$28,634.90	100.0%	
4	Inlet Protection	84	EA.	\$60.00	\$5,040.00	79	\$4,740.00		\$4,740.00	94.0%	\$300.00
5	Remove & Replace Concrete Curb and Gutter, 30-inch Mountable	420	L.F.	\$39.50	\$16,590.00	178.7	\$7,058.65		\$7,058.65	42.5%	\$9,531.35
6	Common Excavation	8,871	C.Y.	\$4.00	\$35,484.00	6971.72	\$27,886.88		\$27,886.88	78.6%	\$7,597.12
7	Dense Graded Base Aggregate, 1.25-inch	11,178	TON	\$8.30	\$92,777.40	7874.88	\$65,361.50		\$65,361.50	70.4%	\$27,415.90
8	Geogrid, Type SR	31,937	S.Y.	\$1.50	\$47,905.50	20455	\$30,682.50		\$30,682.50	64.0%	\$17,223.00
9	2.25-inch HMA Pavement, 3 LT 58-28S	8,031	TON	\$56.80	\$456,160.80	7526.75	\$427,519.40		\$427,519.40	93.7%	\$28,641.40
10	1.75-inch HMA Pavement, 4 LT 58-28S	6,247	TON	\$58.90	\$367,948.30	6400.32	\$376,978.85		\$376,978.85	102.5%	-\$9,030.55
11	Pavement Marking, Paint, 4-inch, Yellow (Double Centerline)	5,718	L.F.	\$0.60	\$3,430.80	5454	\$3,272.40		\$3,272.40	95.4%	\$158.40
12	Pavement Marking Line, Epoxy, 6-inch, White (Crosswalk)	520	L.F.	\$8.50	\$4,420.00	504	\$4,284.00		\$4,284.00	96.9%	\$136.00
13	Pavement Marking Line, Epoxy, 24-inch, White (Stop Bar)	90	L.F.	\$11.00	\$990.00	250	\$2,750.00		\$2,750.00	277.8%	-\$1,760.00
14	Topsoil, Seed, Fertilizer & Mulch	235	S.Y.	\$2.72	\$639.20	10	\$27.20		\$27.20	4.3%	\$612.00
15	Adjust Manhole Casting	52	EA.	\$500.00	\$26,000.00	83	\$41,500.00		\$41,500.00	159.6%	-\$15,500.00
BASE BID NO. 2: Kimberly Heights Subdivision, Phases 1 to 3											
16	Traffic Control	1	L.S.	\$11,000.00	\$11,000.00	1	\$11,000.00		\$11,000.00	100.0%	
17	Pulverize Asphaltic Pavement & Compact	19045	S.Y.	\$0.46	\$8,760.70	19045	\$8,760.70		\$8,760.70	100.0%	
18	Inlet Protection	33	EA.	\$60.00	\$1,980.00	37	\$2,220.00		\$2,220.00	112.1%	-\$240.00
19	Adjust Water Valve Box	20	EA.	\$25.00	\$500.00	21	\$525.00		\$525.00	105.0%	-\$25.00
20	Adjust Manhole Casting	47	EA.	\$500.00	\$23,500.00	50	\$25,000.00		\$25,000.00	106.4%	-\$1,500.00
21	Adjust Catch Basin Casting & Provide WisDOT Type HM Hood	33	EA.	\$250.00	\$8,250.00	30	\$7,500.00		\$7,500.00	90.9%	\$750.00
22	2.25-inch HMA Pavement, 3 LT 58-28S	3230	TON	\$62.00	\$200,260.00	2997	\$185,814.00		\$185,814.00	92.8%	\$14,446.00
23	1.75-inch HMA Pavement, 4 LT 58-28S	2510	TON	\$58.40	\$146,584.00	2438.69	\$142,419.50		\$142,419.50	97.2%	\$4,164.50
24	Dense Graded Base Aggregate, 1.25-inch	7236	TON	\$8.00	\$57,888.00	4285.32	\$34,282.56		\$34,282.56	59.2%	\$23,605.44
25	Concrete Curb and Gutter, 30-inch Mountable	14242	L.F.	\$10.00	\$142,420.00	14367	\$143,670.00		\$143,670.00	100.9%	-\$1,250.00
26	Concrete Sidewalk, 4-inch	55485	S.F.	\$4.24	\$235,256.40	51890	\$220,013.60		\$220,013.60	93.5%	\$15,242.80
27	Concrete Pavement, 6-inch (Driveway)	49653	S.F.	\$4.94	\$245,285.82	57674	\$284,909.56		\$284,909.56	116.2%	-\$39,623.74
28	Detectable Warning Field	320	S.F.	\$32.00	\$10,240.00	274	\$8,768.00		\$8,768.00	85.6%	\$1,472.00
29	Topsoil, Seed, Fertilizer & Mulch	14194	S.Y.	\$1.52	\$21,574.88	8838	\$13,433.76		\$13,433.76	62.3%	\$8,141.12
30	Imported Borrow (WisDOT Spec 208)	1000	C.Y.	\$0.01	\$10.00						
BASE BID NO. 3: Hidden Pines Subdivision											
31	Traffic Control	1	L.S.	\$500.00	\$500.00	1	\$500.00		\$500.00	100.0%	
32	Inlet Protection	6	EA.	\$60.00	\$360.00	5	\$300.00		\$300.00	83.3%	\$60.00
33	Adjust Water Valve Box	4	EA.	\$25.00	\$100.00	4	\$100.00		\$100.00	100.0%	
34	Adjust Manhole Casting	14	EA.	\$500.00	\$7,000.00	15	\$7,500.00		\$7,500.00	107.1%	-\$500.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):						Application Number: 4				
Base Bid Nos. 1, 2 & 3; Alternate Bid Nos. A1 & A2						Application Date: 1/25/2022				
Application Period: 9/17/21 - 12/01/21										
A				B	C	D	E		F	
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price						
35	Adjust Catch Basin Casting & Provide WisDOT Type HM Hood	6	EA.	\$600.00	\$3,600.00	2	\$1,200.00			
36	2.25-inch HMA Pavement, 3 LT 58-28S	412	TON	\$69.10	\$28,469.20	400.57	\$27,679.39	\$1,200.00	33.3%	\$2,400.00
37	1.75-inch HMA Pavement, 4 LT 58-28S	320	TON	\$65.70	\$21,024.00	333.76	\$21,928.03	\$27,679.39	97.2%	\$789.81
38	Dense Graded Base Aggregate, 1.25-inch	974	TON	\$8.00	\$7,792.00	2247.04	\$17,976.32	\$21,928.03	104.3%	-\$904.03
39	Concrete Curb and Gutter, 30-inch Mountable	1911	L.F.	\$10.00	\$19,110.00	1933	\$19,330.00	\$17,976.32		-\$10,184.32
40	Concrete Sidewalk, 4-inch	8367	S.F.	\$4.24	\$35,476.08	8165	\$34,619.60	\$19,330.00	101.2%	-\$220.00
41	Concrete Pavement, 6-inch (Driveway)	3016	S.F.	\$4.94	\$14,899.04	3531	\$17,443.14	\$34,619.60	97.6%	\$856.48
42	Remove, Salvage & Reinstall HDPE Flared End Section and Provide	1	L.S.	\$650.00	\$650.00	1	\$650.00	\$17,443.14	117.1%	-\$2,544.10
43	Topsoil, Seed, Fertilizer & Mulch	1500	S.Y.	\$1.52	\$2,280.00	1820	\$2,766.40	\$650.00	100.0%	
44	Imported Borrow (WisDOT Spec 208)	200	C.Y.	\$0.01	\$2.00			\$2,766.40	121.3%	-\$486.40
ALTERNATE BID NO. A1: Kumbura Acres Subdivision, Phases 3 & 4										
45	Traffic Control	1	L.S.	\$500.00	\$500.00	1	\$500.00			
46	Inlet Protection	18	EA.	\$60.00	\$1,080.00			\$500.00	100.0%	
47	Fine Grading & Compaction of Aggregate (WisDOT Spec 211)	12465	S.Y.	\$0.95	\$11,841.75	10481.17	\$9,957.11			\$1,080.00
48	Adjust Water Valve Box	16	EA.	\$25.00	\$400.00	16	\$400.00	\$9,957.11	84.1%	\$1,884.64
49	Adjust Manhole Casting	31	EA.	\$500.00	\$15,500.00	31	\$15,500.00	\$400.00	100.0%	
50	Adjust Catch Basin Casting	18	EA.	\$250.00	\$4,500.00	1	\$250.00	\$15,500.00	100.0%	
51	2.25-inch HMA Pavement, 3 LT 58-28S	1312	TON	\$56.80	\$74,521.60	1293.19	\$73,453.19	\$250.00	5.6%	\$4,250.00
52	1.75-inch HMA Pavement, 4 LT 58-28S	1021	TON	\$58.90	\$60,136.90	1020.54	\$60,109.81	\$73,453.19	98.6%	\$1,068.41
53	Concrete Curb and Gutter, 30-inch Mountable	5785	L.F.	\$10.00	\$57,850.00	5941	\$59,410.00	\$60,109.81	100.0%	\$27.09
54	Concrete Sidewalk, 4-inch	27570	S.F.	\$4.24	\$116,896.80	25180	\$106,763.20	\$59,410.00	102.7%	-\$1,560.00
55	Concrete Pavement, 6-inch (Driveway)	8750	S.F.	\$4.94	\$43,225.00	10401	\$51,380.94	\$106,763.20	91.3%	\$10,133.60
56	Detectable Warning Field	160	S.F.	\$32.00	\$5,120.00	120	\$3,840.00	\$51,380.94	118.9%	-\$8,155.94
57	Topsoil, Seed, Fertilizer & Mulch	12180	S.Y.	\$1.52	\$18,513.60	12857	\$19,542.64	\$3,840.00	75.0%	\$1,280.00
58	Imported Borrow (WisDOT Spec 208)	550	C.Y.	\$0.01	\$5.50			\$19,542.64	105.6%	-\$1,029.04
ALTERNATE BID NO. A2: Noe Rond Urbanization										
59	Traffic Control	1	L.S.	\$1,000.00	\$1,000.00	1	\$1,000.00			
60	Remove CMP Culvert Pipe, 18-inch	183	L.F.	\$1.00	\$183.00	183	\$183.00	\$1,000.00	100.0%	
61	Inlet Protection	7	EA.	\$60.00	\$420.00			\$183.00	100.0%	
62	Common Excavation	1150	C.Y.	\$4.00	\$4,600.00	1150	\$4,600.00			\$420.00
63	Dense Graded Base Aggregate, 1.25-inch	150	TON	\$8.00	\$1,200.00			\$4,600.00	100.0%	
64	Concrete Curb and Gutter, 30-inch Mountable	1114	L.F.	\$10.00	\$11,140.00	1105	\$11,050.00			\$1,200.00
65	Catch Basin, 2-ft x 3-ft	1	EA.	\$2,090.00	\$2,090.00	1	\$2,090.00	\$11,050.00	99.2%	\$90.00
66	Manhole, 4-ft Diameter, Provide Varying Castings	8	EA.	\$2,405.00	\$19,240.00	8	\$19,240.00	\$2,090.00	100.0%	
67	Storm Sewer, 15-inch HDPE	1097	L.F.	\$38.80	\$42,563.60	1097	\$42,563.60	\$19,240.00	100.0%	
68	Storm Sewer, 15-inch CMP	11	L.F.	\$50.00	\$550.00	11	\$550.00	\$42,563.60	100.0%	
69	Apron Endwall, 24-inch Concrete	1	EA.	\$820.00	\$820.00	1	\$820.00	\$550.00	100.0%	

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Base Bid Nos. 1, 2 & 3; Alternate Bid Nos. A1 & A2						Application Number: 4					
Application Period: 9/17/21 - 12/01/21						Application Date: 1/25/2022					
A					B	C	D	E		F	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
70	Topsoil, Seed, Fertilizer & Mulch	1967	S.Y.	\$1.52	\$2,989.84	1915.33	\$2,911.30		\$2,911.30	97.4%	\$78.54
71	Storm Sewer, 19x30-inch RCP	38	L.F.	\$118.00	\$4,484.00	38	\$4,484.00		\$4,484.00	100.0%	
100	Change Order No.01	1	L.S.	\$132,250.00	\$132,250.00	1	\$132,250.00		\$132,250.00	100.0%	
101	Change Order No.02	2500	TN	\$17.50	\$43,750.00	4641.46	\$81,222.05		\$81,222.05	185.7%	-\$37,472.05
102	Change Order No.03	1	LS	\$28,655.00	\$28,655.00	1	\$28,655.00		\$28,655.00	100.0%	
103	Change Order No.04	1	LS	\$6,319.95	\$6,319.95	1	\$6,319.95		\$6,319.95	100.0%	
104	Speedy Clean - W/O Revision Change Order 05	1	LS	\$1,525.00	\$1,525.00	1	\$1,525.00		\$1,525.00	100.0%	
Totals							\$3,084,235.56		\$3,031,147.63		\$53,075.93



SUBCONTRACTOR AFFIDAVIT

List of Sub-subcontractors or Suppliers that performed or supplied Work in this Application:

Supplier/Sub-Subcontractor Name and Address	Line Item Schedule of Values
Al Dlx Concrete Inc, 401 Gertrude St, Kaukauna, WI 54130	24, 40, 41, 43, 54, 55, 57, 60, 62
Calnin & Goss 505 W. Edgewood Dr., Appleton, WI 54913	11,12, 13
Century Fence PO Box 727, Pewaukee, WI 53072-0727	39, 40, 41
Double D Landscape LLC, 950 S. Allen Rd., Green Bay, WI 54311	32, 43, 57,

Include an original executed lien waiver for each Sub-subcontractor and Supplier named above.

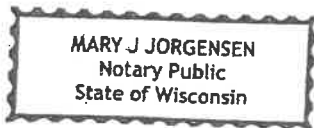
The undersigned, being first duly sworn on oath states that:

1. All information provided above is true and correct;
2. The Work covered by this Pay Application has been completed in accordance with the Subcontract Documents;
3. The above List of Sub-subcontractors and Suppliers is a complete listing of all Subcontractors and Suppliers who performed any portion of Work for which payment is being requested by this Pay Application;
4. Subcontractor has no knowledge of any Notices of Intent to File Claim for Lien or Claims for Lien or bond notices or claims being served or filed as of the date of this Affidavit for this Project;
5. All due and payable claims with respect to Subcontractor's Work on the Project have been paid to date to its Sub-subcontractors and Suppliers or will be paid from proceeds of this Pay Application.

DocuSigned by:
 Signed: Jon Leach
 Name: Jon Leach
 Title: Agent
 Date: 1/25/2022 | 1:13 PM PST

DS
MLW

Subscribed and sworn to me this the
25 day of January, 2022
Mary J Jorgensen
 Notary Public, State of Wisconsin
 My Commission Expires: 3-3-2023



PARTIAL WAIVER OF CONSTRUCTION LIEN
§779.05, Wis. Stats.

Date: **January 25, 2022**

1. Claimant's Name: **Northeast Asphalt, Inc.**
Claimant's Address: **W6380 Design Drive, Greenville, WI 54942**

2. Property Improved by Contractor's Work (check one):
 Street address: **NEA # 708921 - Village of Harrison 2021 Street Paving - Various Sts.**
 Legal description attached.

3. Contractor's Work furnished at the request of:

GRAEF-US INC.
1150 Springhurst Drive Suite 201
Green Bay, WI 54304-5950

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):

The following work: **NEA Invoice 708921-04 in the amount of \$902,219.13 less retainer of \$45,110.96**

All Work to date of this Waiver in the amount of: _____

5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

CONTRACTOR NAME: **NORTHEAST ASPHALT, INC.**

By: *Jon Leach*
DocuSigned by: (signature)

Authorized Agent's Name: **Jon Leach**
0007A6D2410E4AA... (print name of person signing above)

Title: **Agent**

Address: **W6380 Design Drive, Greenville, WI 54942**

Telephone Number: **920-757-2900**

NOTE: This is a conditional waiver of lien rights in that the validity of this waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON**Meeting Date:**

February 22, 2022

Title:

Purchase of Roller for Public Works Department

Background and Additional Information:

The Public Works Department is in need of a new roller/compactor. Staff obtained quotes and researched/viewed various rollers. The quotes are:

- 2019 Case from Miller-Bradford & Risberg Inc. = \$33,000
- 2019 Hamm from Hayden-Murphy = \$39,900
- 2016 Caterpillar from MacAllister Rentals = \$47,250
- 2018 Volvo from Alta Equipment Co. = \$59,325

The 2022 budget identifies \$30,000 for purchase of a roller. However, the Village saved over \$8,000 on the purchase of the lawn mower and \$41,000 on the purchase of the loader. The saving will offset the additional cost of the roller.

Public Works staff feels the 2019 Case will be sufficient for their needs.

Recommended Action:

Staff recommends the Village Board authorize Public Works Department to purchase the 2019 Case DV26D Smooth Drum Compactor from Miller-Bradford & Risberg Inc. for \$33,000.

Attachments:

- Quotes
 - 2019 Case from Miller-Bradford & Risberg Inc. = \$33,000
 - 2019 Hamm from Hayden-Murphy = \$39,900
 - 2016 Caterpillar from MacAllister Rentals = \$47,250
 - 2018 Volvo from Alta Equipment Co. = \$59,325



**Machinery
Trader**

Quick Search: Keywords



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WANT** WITH

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2019 CASE DV26D

Photos (4) Smooth Drum Compactors



\$33,000



Financial Calculator



Qualifies for
Warranty

Seller Information

MILLER-BRADFORD & RISBERG INC.

Sussex, Wisconsin 53089

[Video Chat With This Dealer](#)

Machine Location:

📍 3737 11th Street

Rockford, Illinois 61109

See All Smooth Drum Compactors From Seller

See All Construction Equipment From Seller

General

Year 2019

Manufacturer CASE

Model DV26D

Hours ~~201~~ 201.5

Condition New

Stock Number 006519

Description 48" DOUBLE DRUM, FOLDABLE ROPS, DUAL LEVER
CONTROLS, BEACON + VIBRATORY
50 gal water system

Exterior

ROPS Open

*Notice: Financing terms available may vary depending on applicant and/or guarantor credit profile(s) and additional approval conditions. Assets aged 10-15 years or more may require increased finance charges. Financing approval may require pledge of collateral as security. Applicant credit profile including FICO is used for credit review. Commercial financing provided or arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873. Consumer financing arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873 and state licenses listed at this [link](#). Consumer financing not available for consumers residing in Nevada, Vermont, or Wisconsin. Additional state restrictions may apply. Equal opportunity lender.

2019 HAMM HD12VV



USD **\$39,900**

 [View Rental Prices >](#)

Seller Information

Hayden-Murphy
Minneapolis, Minnesota
55420

Machine Location:

📍 9301 East

Bloomington Fwy

Minneapolis,

Minnesota 55420





[Hide Thumbnails](#)

Description

Specifications

Year	2019	Manufacturer	HAMM
Model	HD12VV	Hours	13
Serial Number	H2302715	Condition	Used
Stock Number	0013726	Number of Drums	2
Drum Width	47 in		

[Show As Paragraph](#)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Base Bid Nos. 1, 2 & 3; Alternate Bid Nos. A1 & A2						Application Number: 4					
Application Period: 9/17/21 - 12/01/21						Application Date: 1/25/2022					
A					B	C	D	E		F	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
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71	Storm Sewer, 19x30-inch RCP	38	L.F.	\$118.00	\$4,484.00	38	\$4,484.00		\$4,484.00	100.0%	
100	Change Order No.01	1	L.S.	\$132,250.00	\$132,250.00	1	\$132,250.00		\$132,250.00	100.0%	
101	Change Order No.02	2500	TN	\$17.50	\$43,750.00	4641.46	\$81,222.05		\$81,222.05	185.7%	-\$37,472.05
102	Change Order No.03	1	LS	\$28,655.00	\$28,655.00	1	\$28,655.00		\$28,655.00	100.0%	
103	Change Order No.04	1	LS	\$6,319.95	\$6,319.95	1	\$6,319.95		\$6,319.95	100.0%	
104	Speedy Clean - W/O Revision Change Order 05	1	LS	\$1,525.00	\$1,525.00	1	\$1,525.00		\$1,525.00	100.0%	
Totals							\$3,084,235.56		\$3,031,147.63		\$53,075.93

2019 HAMM HD12VV



USD **\$39,900**

 [View Rental Prices >](#)

Seller Information

Hayden-Murphy
Minneapolis, Minnesota
55420

Machine Location:

📍 9301 East

Bloomington Fwy

Minneapolis,

Minnesota 55420





[Hide Thumbnails](#)

Description

Specifications

Year	2019	Manufacturer	HAMM
Model	HD12VV	Hours	13
Serial Number	H2302715	Condition	Used
Stock Number	0013726	Number of Drums	2
Drum Width	47 in		

[Show As Paragraph](#)

2016 CATERPILLAR CB34B

USD **\$47,250**

Seller Information

MacAllister Rentals
Indianapolis, Indiana 46241

Machine Location:
📍 7825 Northport Dr
Lansing, Michigan 48917



[Hide Thumbnails](#)

Description

OROPS, FOPS, WATER SPRAY SYSTEM, LIGHTING, T4F ENGINE, PRODUCT LINK *** SALE SUBJECT TO AVAILABILITY ***

Specifications

Year	2016	Manufacturer	CATERPILLAR
Model	CB34B	Hours	2,180
Serial Number	XB400243	Condition	Used
Stock Number	XB400243	Water System	Yes
ROPS	Open	FOPS	Yes


[Show As Paragraph](#)



Quick Search: Keywords



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WANT** WITH **Check Buying Power**




2018 VOLVO DD35B

Photos (4) Smooth Drum Compactors

USD \$59,325



Get Financing*



Qualifies for Warranty

Seller Information

Alta Equipment Co.
New Hudson, Michigan 48165

[Video Chat With This Dealer](#)

Machine Location:
📍 420 Nolen Drive
South Elgin, Illinois 60177

See All Smooth Drum Compactors From Seller

See All Construction Equipment From Seller

General

Year 2018

Manufacturer VOLVO

Model DD35B

Hours 400

Serial Number 273317

Condition Used

Stock Number EQ0086835

Description 54.1" DRUM WIDTH, FOLD ROPS, BEACON, WORK LIGHTS, HOURS/LOCATION/CONDITION SUBJECT TO CHANGE

*Notice: Financing terms available may vary depending on applicant and/or guarantor credit profile(s) and additional approval conditions. Assets aged 10-15 years or more may require increased finance charges. Financing approval may require pledge of collateral as security. Applicant credit profile including FICO is used for credit review. Commercial financing provided or arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873. Consumer financing arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873 and state licenses listed at this [link](#). Consumer financing not available for consumers residing in Nevada, Vermont, or Wisconsin. Additional state restrictions may apply. Equal opportunity lender.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 22, 2022

Title:

Low Income Household Water Assistance Program (LIHWAP)

Issue:

Should the Village authorize Harrison Utilities to become a vendor in the LIHWAP?

Background and Additional Information:

The Wisconsin Department of Administration (DOA), Division of Energy Housing and Community Resources (DEHCR), introduced a Low Income Household Water Assistance Program (LIHWAP). LIHWAP is designed to provide direct financial assistance to reduce arrearages charged to eligible drinking water and wastewater utility customers.

The LIHWAP was authorized under two separate federal appropriations as part of an emergency effort to respond to the possible future disconnection of water services due to impacts of the COVID-19 pandemic. Financial assistance for water and wastewater bills is provided for in the Consolidated Appropriations Act, 2021 and the American Rescue Plan Act of 2021. The focus of the program will be restoration of services and prevention of disconnection.

Households eligible for LIHWAP will be required to first complete a Wisconsin Home Energy Assistance Program (WHEAP) application. The federal Health and Human Services agency recently approved Wisconsin's implementation plan. Energy Services Inc. (ESI) is the agency responsible for administration of LIHWAP benefits in the State of Wisconsin, and the agency expects disbursements for water bill assistance to begin in September 2021. ESI will disburse an amount on a one-time basis to the utility, which will be responsible for applying the assistance to an eligible customer's bill.

Harrison Utilities staff has reviewed the contract language and has had discussions with DOA staff about the contract terms and feel that there are no adverse affects to Harrison Utilities to participate in the program. The Village attorney has reviewed the contract and does not see any legal "red flags" for Harrison Utilities to participate.

Recommended Action:

Staff recommends the Village Board authorize Harrison Utilities to enter into a Contract for Services for the Low Income Household Water Assistance Program.

Attachments:

- Contract for Services



State of Wisconsin Department of Administration
Division of Energy, Housing and Community Resources (DEHCR)



Low Income Household Water Assistance Program (LIHWAP)
PO Box 7970
Madison WI 53707-7970
heat@wisconsin.gov

**CONTRACT FOR SERVICES BETWEEN THE STATE OF
WISCONSIN DEPARTMENT OF ADMINISTRATION AND**

VENDOR NAME

This Vendor Contract is entered into by and between the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources hereinafter the "Division", under the following terms:

1. Definitions

- a) Agency means the entity that administers LIHWAP.
- b) Department means the Wisconsin Department of Administration.
- c) Division means the Division of Energy, Housing and Community Resources.
- d) LIHWAP means the Low Income Household Water Assistance Program.
- e) LIHWAP payment includes home drinking water and wastewater benefits.
- f) Vendor means any private or public entity in the business of supplying water and/or wastewater related services to customers.
- g) WHEAP means the Wisconsin Home Energy Assistance Program.

2. The Division agrees to the following:

- a) To provide funds for LIHWAP.
- b) To assign a vendor number/business code to each Vendor after the contract is signed.
- c) To issue to a vendor a single check or Automated Clearing House (ACH) payment that includes benefits for all LIHWAP eligible households. A payment register, accessed via the secured Home Energy Plus System, precedes the check or ACH deposit. The register includes the name of the LIHWAP applicant, the account name and number, the amount(s) to be applied to each customer, and the address and county of residence of the applicant.

3. The Vendor agrees to the following:

- a) To provide water and/or wastewater services to each eligible residential household in an amount equal to the LIHWAP payment received in the current program year.
- b) To charge LIHWAP eligible households using the Vendor's normal billing process.
- c) To charge all LIHWAP eligible households the price normally charged for home drinking water and/or wastewater supplied to non-eligible households.
- d) Not to discriminate against a LIHWAP eligible household with respect to terms, deferred payment plans, credit, conditions of sale or discounts offered to other customers.
- e) To provide to the Division, upon request, with written reconciliation and confirmation that benefits have been credited appropriately to households and their services have been restored on a timely basis or disconnection status has been removed if applicable.
- f) To apply LIHWAP crisis payments identified in the Payment Register as directed by the Agency and/or Division.
- g) To post all payments to customer accounts within 3-5 business days.
- h) To clearly enter, on LIHWAP households' bill, the amount of LIHWAP payment(s) received in a manner which identifies the payment as received from the Wisconsin Low Income Household Water Assistance Program or LIHWAP.
- i) To provide a statement to LIHWAP households clearly indicating the cost of home drinking water and/or wastewater services provided.
- j) To, annually send all refunds, in compliance with LIHWAP Vendor Refund Policies, no later than 60 days following the end of the program year (September 30).
- k) To comply with LIHWAP Vendor Refund Policies and to maintain an accounting system and supporting fiscal records for five years and to provide records to Division representatives upon request.
- l) To fully cooperate with the Division's monitoring practices; including but not limited to providing requested documentation within set time frames, as well as communicating with Division staff.



- m) To provide at no cost to the Division, customer, or agency, written information on an applicant household's home drinking water and/or wastewater costs, bill payment history, and/or arrearage history for no more than the previous 12 monthly billing periods even when it may be from a prior occupant household.
- n) To comply with all Wisconsin laws, regulation or other requirements pertaining to the supply of home drinking water and/or wastewater services for residential use. In the event of any dispute between the Division and the Vendor, the venue for any legal action arising out of the Contract shall be Dane County Wisconsin.
- o) To provide at no cost to the Department, or an authorized agent to the Department, for the purposes of research, evaluation, and analysis, information on household water and/or wastewater costs and usage for participants of LIHWAP.
- p) To report, to the Agency and/or the Division, situations that threaten life, health or safety.
- q) To cooperate with the Agency and/or the Division in developing procedures to respond to immediate and potential emergencies which includes the provision of household water and/or wastewater services based on the documented promise to pay using LIHWAP funds.
- r) To cooperate with the Agency in providing home drinking water and/or wastewater services to eligible households.
- s) To provide the Division with business practice and contact information and to notify the Division of any changes.
- t) To notify the Division of mergers and/or acquisitions. Mergers and/or acquisitions may affect the company's policies and service areas. Submission of a new vendor contract reflecting such policy and service area changes may be required as indicated in this contract.
- u) To provide the contents of this contract to all applicable Vendor staff.
- v) To hold the Division harmless and to indemnify the Division, the Department, its Agencies, officers and employees against any and all claims, suits, actions, liabilities and costs of any kind, including attorney's fees, for personal injury or damage to property arising from the acts or omissions of Supplier, or its agents, office, employees or subcontractor. Notwithstanding anything else herein to the contrary in no event with either party be liable to the other for any incidental, indirect, special, consequential or punitive damages or lost profits.

4. Length of Contract

- a) This contract is in effect until terminated as described in the 'Termination' section. Both parties have executed this contract as of the day and year indicated by the Division agent's signature.

5. Termination

- a) This contract will terminate effective immediately upon determination by the Division that the Vendor is not in compliance with the terms of this contract. The Vendor will be notified within ten days of termination.
- b) Either the Division or the Vendor may terminate this contract by giving the other party at least ten days written notice.

6. Entire Contract

- a) It is understood and agreed that the entire contract between the parties is contained in this Vendor Contract.
- b) This contract supersedes all previous commitments, promises, representations either oral or written, between the parties relating to the subject matter hereof.
- c) The person signing this Contract, on behalf of the Vendor, certifies and attests that they have full and complete authority to bind the Vendor, on whose behalf they are executing this document.

By typing my name in the provided field, I indicate that I am the person named, and this entry is the legal equivalent of a manual/handwritten signature. I further understand that I may print the document and sign by hand.

Vendor Signature

Date (mm/dd/ccyy)

Division of Energy, Housing and Community Resources Signature

Date (mm/dd/ccyy)



Low Income Household Water Assistance Program (LIHWAP) Vendor Refund Policy

1. **Credit Balances** - If no change occurs in the residence of the LIHWAP recipient and the recipient retains the same supplier with an active account, the credit balance of LIHWAP funds remains with the Vendor until exhausted.
2. **Unclaimed Credit Balances** - In the event there is a balance of LIHWAP funds remaining on an account AND the account becomes inactive, AND the Vendor is unable to locate the customer, the balance of the funds is to be returned, by check, to the Division by the end of each program year (September 30). The returned check shall include all information listed in item number five of this Refund Policy.
3. **Move With Credit Balance Remaining** - If the LIHWAP recipient moves and a credit balance remains the vendor shall return the balance of the funds to the Division, by check, by the end of each program year (September 30). The returned check shall include all information listed in Item number five of this Refund Policy.
4. **Deceased Recipient** - In the event a credit balance remains, and the account is closed, the credit balance will be refunded to the program no later than the end of the program year (September 30). Submit a check to the Division with the information listed in number seven of this Refund Policy.
5. **Return Address for Refunds to the State of Wisconsin - Mail refunds to:**
DOA/DIVISION OF ENERGY, HOUSING AND COMMUNITY RESOURCES
ATTN: LIHWAP REFUND
PO BOX 7970
MADISON WI 53707-7970
Refunds must include the following information: Customer name, Customer address, Date of LIHWAP payment to Vendor, Reason for the return
8. **Vendor Payments** – All LIHWAP payments made to a Vendor shall be applied to current water and/or wastewater services costs. LIHWAP payments that exceed current costs shall be applied as credit to the customers' account. Credit balances shall be handled in accordance with the policies of this contract. Any balance remaining shall be credited to the customers' account.
9. **Incorrect Payments** – All Vendors are required to review the weekly payment register for accuracy of LIHWAP payments. In the event a payment is made in error, the Vendor shall contact the Division's Help Desk at (608) 267-3680 or heat@wisconsin.gov. Contact must occur within 30 days to correct the error. If payments are made in error corrections needed will be determined by the Division.

STATE OF WISCONSIN
 DEPARTMENT OF ADMINISTRATION
 DIVISION OF ENERGY, HOUSING AND COMMUNITY RESOURCES
 P. O. BOX 7970
 MADISON, WI 53707-7970
 HEAT@WISCONSIN.GOV



**Water Utility
 Vendor Number
 (Department Use
 Only)**

Water Utility Vendor Information

Water Utility Vendor Name (payment is issued in this name)

Primary Contact	Primary Contact Phone	Customer Service Phone*	
Primary Fax	Primary Contact E-mail		
Primary Contact Address	City	State	Zip
Payment/Check Contact	Payment/Check Contact Phone		
Payment/Check Fax	Payment/Check Contact E-mail		
Payment/Check Contact Address	City	State	Zip

*Appears on customer notices

Legal Name

Taxpayer Identification Number (TIN) _____ Identify the TIN type below

Employer ID Number (FEIN) Individual Taxpayer Identification Number (ITIN) Social Security Number (SSN)

Type of Entity:

Individual/Sole Proprietor Corporation Limited Liability Company Government Entity

Counties/Tribes served (Please check all that apply)

<input type="checkbox"/> 1-Adams	<input type="checkbox"/> 2-Ashland	<input type="checkbox"/> 3-Barron	<input type="checkbox"/> 4-Bayfield	<input type="checkbox"/> 5-Brown
<input type="checkbox"/> 6-Buffalo	<input type="checkbox"/> 7-Burnett	<input type="checkbox"/> 8-Calumet	<input type="checkbox"/> 9-Chippewa	<input type="checkbox"/> 10-Clark
<input type="checkbox"/> 11-Columbia	<input type="checkbox"/> 12-Crawford	<input type="checkbox"/> 13-Dane	<input type="checkbox"/> 14-Dodge	<input type="checkbox"/> 15-Door
<input type="checkbox"/> 16-Douglas	<input type="checkbox"/> 17-Dunn	<input type="checkbox"/> 18-Eau Claire	<input type="checkbox"/> 19-Florence	<input type="checkbox"/> 20-Fond du Lac
<input type="checkbox"/> 21-Forest	<input type="checkbox"/> 22-Grant	<input type="checkbox"/> 23-Green	<input type="checkbox"/> 24-Green Lake	<input type="checkbox"/> 25-Iowa
<input type="checkbox"/> 26-Iron	<input type="checkbox"/> 27-Jackson	<input type="checkbox"/> 28-Jefferson	<input type="checkbox"/> 29-Juneau	<input type="checkbox"/> 30-Kenosha
<input type="checkbox"/> 31-Kewaunee	<input type="checkbox"/> 32-La Crosse	<input type="checkbox"/> 33-Lafayette	<input type="checkbox"/> 34-Langlade	<input type="checkbox"/> 35-Lincoln
<input type="checkbox"/> 36-Manitowoc	<input type="checkbox"/> 37-Marathon	<input type="checkbox"/> 38-Marinette	<input type="checkbox"/> 39-Marquette	<input type="checkbox"/> 40-Milwaukee
<input type="checkbox"/> 41-Monroe	<input type="checkbox"/> 42-Oconto	<input type="checkbox"/> 43-Oneida	<input type="checkbox"/> 44-Outagamie	<input type="checkbox"/> 45-Ozaukee
<input type="checkbox"/> 46-Pepin	<input type="checkbox"/> 47-Pierce	<input type="checkbox"/> 48-Polk	<input type="checkbox"/> 49-Portage	<input type="checkbox"/> 50-Price
<input type="checkbox"/> 51-Racine	<input type="checkbox"/> 52-Richland	<input type="checkbox"/> 53-Rock	<input type="checkbox"/> 54-Rusk	<input type="checkbox"/> 55-St. Croix
<input type="checkbox"/> 56-Sauk	<input type="checkbox"/> 57-Sawyer	<input type="checkbox"/> 58-Shawano	<input type="checkbox"/> 59-Sheboygan	<input type="checkbox"/> 60-Taylor
<input type="checkbox"/> 61-Trempealeau	<input type="checkbox"/> 62-Vernon	<input type="checkbox"/> 63-Vilas	<input type="checkbox"/> 64-Walworth	<input type="checkbox"/> 65-Washburn
<input type="checkbox"/> 66-Washington	<input type="checkbox"/> 67-Waukesha	<input type="checkbox"/> 68-Waupaca	<input type="checkbox"/> 69-Wausara	<input type="checkbox"/> 70-Winnebago
<input type="checkbox"/> 71-Wood	<input type="checkbox"/> 72-Menominee	<input type="checkbox"/> 85- Red Cliff Tribe	<input type="checkbox"/> 86-Stockbridge-Munsee Tribe	
<input type="checkbox"/> 88-Lac du Flambeau Tribe	<input type="checkbox"/> 89-Bad River Tribe	<input type="checkbox"/> 91-Mole Lake/Sokaogon Tribe	<input type="checkbox"/> 92-Oneida Tribe	<input type="checkbox"/> 94 - Lac Courte Oreilles Tribe

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

March 8, 2022

Title:

Additional Workstations for Office

Issue:

Should the Village Board authorize staff to enter an agreement to obtain additional workstations in the office?

Background and Additional Information:

With the additional office staff hired, there are not enough workstations for the number of employees. Staff has reached out to a couple of firms that provide office cubicles to add additional workstations. Staff looked at reconfiguring the office to make it easier to assist customers at the front counter as well as workflow efficiencies. The following quotes were received:

- Nordon Business Environments for \$11,527.90 – this includes 3 new workstation areas
- Systems Furniture for \$10,053.08 (no adjustable base workstations) or \$12,743.94 (adjustable base workstations, seating, and glass top panels)

* all quotes include delivery and installation

* all quotes utilize existing panels and work surfaces to the maximum extent possible

Staff prefers the quote from Nordon Business Environments as the proposed layout works around an existing copy/mail area. The design from Systems Furniture removes this area so staff would have to find additional areas for this. The Nordon quote also works around an existing column whereas the Systems Future quote does not, which may affect final product. The Systems Furniture quote does not specify seating for the basic quote. The Nordon quote does specify seating and the Village could look to obtain seating cheaper from another vendor.

Budget Impacts:

This is an unbudgeted item. The Village Manager has thoughts that a budget amendment could be accomplished to cover the cost. The other option is to use ARPA funds, which could cover these costs. The cost of the workstations does not include additional costs of computers, phones, etc.

Recommended Action:

Staff recommends the Village Board authorize staff to accept the proposal by Nordon Business Environments not to exceed \$11,527.90 for new workstations.

Attachments:

- Proposal from Nordon Business Environments
- Proposal(s) from Systems Furniture

Nordon Business Environments



February 23, 2022

Proposal For:
Mark Mommaerts
Village Of Harrison
W5298 State Road 114
Harrison, WI 54952

We are pleased to submit our Proposal for the following furniture in accordance with your specifications.

Budget Summary

Item	Cost
New worksurfaces and files for 2 front stations (reuse panels) and new panels for 2 back workstations (reuse worksurfaces and files)-per attached plan	\$9,803.90
Point Vertex fabric, Greystone trim and Linen flax laminate worksurfaces with charcoal trim	
Stool-Black fabric and mesh	\$324.00
Delivery & Installation	\$1,400.00
Total (tax not included)	\$11,527.90

**Due to the instability of the supply chain and high variability in pricing, this quote pricing is good for 30 days and / or at the point Nordon receives price increases or additional fees from any manufacturer or supplier included in this quote.

Change Procedure

All changes to the signed Proposal should be handled through a Change Request. The Change Request simply documents that both parties have agreed to a change and any additional costs. Before continuing with the change, both parties are expected to sign the Change Request.

Acceptance

By accepting this proposal or submitting a purchase order for this proposal, the customer also agrees to the attached Terms & Conditions of Sale document.

Customer

By: _____

Title: _____

Date: _____

Nordon

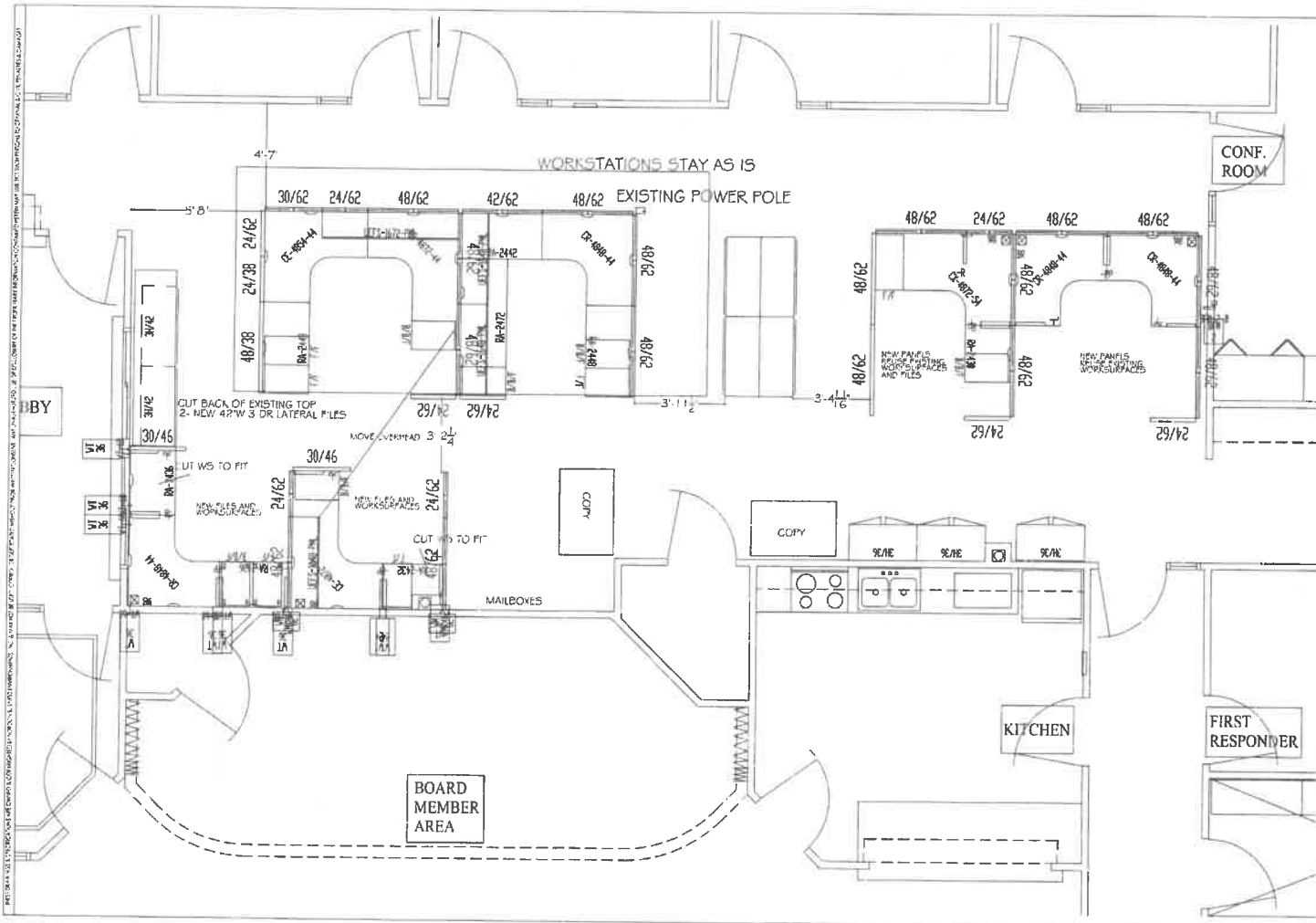
By: Mary Steidl

Title: Sales Consultant

Date: February 23, 2022

www.nordon.com
3300 E Winslow Ave • Appleton, WI 54911
P: 920.739.6202 • F: 920.739.0322





NORDON
BUSINESS ENVIRONMENTS

3300 E WINSLOW AVE
APPLETON, WI 54911

P: 920-739-6202
F: 920-739-0322
www.nordon.com

DESIGNER:
SALESPERSON:

Village of Harrison

FURNITURE PLAN	
REVISED 2-22-22	
PRELIMINARY NOT FOR CONSTRUCTION	
DATE PLOTTED: 12-2-21	
SCALE: 1/1	

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Systems Furniture

Mark Mommaerts

From: Drake Sanford <drake.sanford@sysfurniture.com>
Sent: Wednesday, February 16, 2022 9:12 AM
To: Mark Mommaerts
Cc: Gail Saathoff
Subject: Updated Packet and budgetary quote
Attachments: VOH001 - FF PACK REV1.pdf

Good morning Mark,

Happy Wednesday!

Gail did two options for you, to show you were pricing falls.

Option 1: No glass on the panels, no height adjustable bases: \$10,053.08 delivered and installed.

Option 2: Glass & Adj Height Desk and Seating: \$12,743.94 delivered and installed.

Please reach out with any questions or concerns.

Thank you,

Drake Sanford
Account Executive

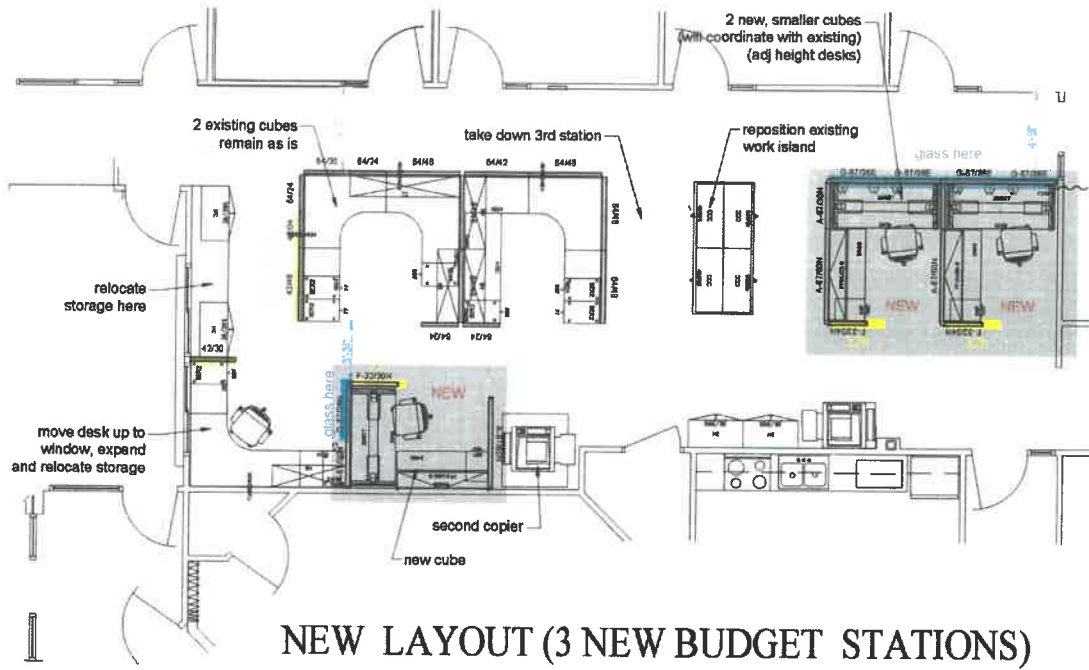


SHOWROOM & OFFICE
125 S. Broadway | De Pere, WI 54115

920.336.1510 main | 920.347.4056 direct | 920.413.2884 cell | 920.336.4008 fax
www.sysfurniture.com



SUGGESTED FLOOR PLAN



CONCEPTUAL IMAGES



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Vicki Tessen, Clerk

Meeting Date:
March 8, 2022

Title:
Consideration of a “Class A” Liquor License and Cigarette License for Darboy BP.

Issue:
The Darboy Corner Store located at N9690 Hwy N, is scheduled to change ownership on March 16, 2022. The new buyer requests the Board to approve a Class A beer and liquor license, and a cigarette license so he may continue doing business as a gas station and convenience store.

Background and Additional Information:
The legal business name will be Hollandtown Minimart LLC, but will operate as Darboy BP.

Dinesh Kumar Tiwari is the owner and will also be the registered agent of the property. A federal background check was completed on him with no results found.

Mr. Tiwari will retain current staff and add some new staff.

Budget Impacts:
Minimal – license application fees only

Staff Recommendation:
The Clerk recommends approval of the requested “Class A” Liquor License and a Cigarette License by Dinesh Kumar Tiwari.

Action Options:

1. Approve as recommended.
2. Approve with the following amendments:
3. Postpone action and defer back to staff for further information.
4. Other: _____

Attachments:

- None
