

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, May 31, 2022
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, May 31, 2022, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call of Village Board

4. Correspondence or Communications from Board and Staff

5. Corrections and Approval of the Previous Meetings Minutes

- a) May 10, 2022

6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

7. Reports

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
 - i. Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer (Statement of Income and Expenses)

8. Approval of Bills and Claims for April 2022

9. Unfinished Business for Discussion, Consideration, and/or Action

- a) Proposed Revision of the Sound Amplification Ordinance
- b) Take from the Table the Waverly Beach revised Outdoor Amplification Application

10. New Business for Discussion, Consideration, and/or Action

- a) Variance for Private Road Development – Tom Klister – Old Highway Rd & North Shore Rd
- b) No Mow May Official Village Policy
- c) Renewal of Liquor and Tobacco License Applications:
 - i. Bobbers, LLC
 - ii. Menasha Entertainment LLC
 - iii. Cimarron, Inc.
 - iv. Two Pair of Dice, LLC
 - v. Darboy Corner Store, Inc.
 - vi. Lake Park Pub, Inc.
 - vii. North Shore Golf Club, Inc.
 - viii. Kenneth A. Sprangers
 - ix. Waverly Beach LLC
 - x. Salt, LLC
 - xi. Vargas Bros., LLC
- d) Special Event w/ Street Closure Application – Bailey Drive Block Party
- e) Special Event Application – High Cliff Triathlon routes through Harrison
- f) Resolution V2022-09 Amending Resolution V2022-06 adopting a new Municipal Ward Plan and to Combine Municipal Wards for Voting Purposes
- g) Resolution V2022-10 Preliminary Assessment Resolution – 2022 Resurfacing Program – Hoelzel Haven Subdivision
- h) Certified Survey Map – Green Meadows on Lake Park – Lake Park Rd & Midway Rd
- i) Certified Survey Map – Parcel 40160 - N8222 State Park Road
- j) Certified Survey Map – Woodland Road Subdivision - 8842 Kasten Road
- k) Possible Right-of-Way Land Purchase for Midway Road Trail Project
- l) Approve Comprehensive Outdoor Recreation Plan
- m) Approve Harrison Utilities 2020 Audit
- n) Donation of Playground Equipment to Harrison Athletic Association
- o) *New Meeting/Agenda Software paid with ARPA Funds
- p) *Online Form/Permit Submission & Payment Software paid with ARPA Funds
- q) *New Telephone System paid with ARPA Funds
- r) *New Network Server paid with ARPA Funds

**Memo and attachments will be distributed prior to start of Board Meeting.*

11. Future Agenda Items

- a) Preliminary Plat – Green Meadows on Lake Park - Lake Park Rd & Midway Rd
- b) Development Agreement for Atlas Drive – Atlas Construction – County Road N

12. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - May 2022 (Updated: 5/25/2022)

1. Emergency Response

Harrison Fire Rescue has been dispatched to 50 emergency calls from April 20th - May 24th.

- As of May 24th, the Department has responded to a total of 232 incidents
- See attached Incident Report summary

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- April 23rd Run Away to the Bay traffic control
- May 18th Woodland Elementary School fire drill
- May 21st Sherwood fundraiser
- May 24th Girl Scouts Station 60 tour

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- April 20th Calumet County Dive Team training
 - Brillion community pool
 - May 2nd Fire Drill
 - Station 70 turnout gear obstacle course
 - Station 60 rope rescue
 - May 5th Promotions Committee
 - May 9th EMS meeting/training
 - Allergies
 - Epinephrine
 - Anaphylaxis
 - May 16th Fire Drill
 - Station 70 rope rescue
 - Station 60 turnout gear obstacle course
 - May 18th Calumet County Dive Team
 - Becker's Lake deep water recovery
-



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



4. Chief Meetings/Item of Note

- April 20th Alarm testing at Mirragio apartments
- April 20th Victorian Village meeting
- April 21st CTH N meeting
- April 25th Hydro testing Harrison Estates
- April 26th Pipeline training in Green Bay
- May 3rd Neenah Menasha Chief's meeting
- May 6th New hire meeting
- May 9th Hydro testing at Mirragio apartments
- May 10th Calumet County Emergency Management Directors meeting
- May 11th Annual engine pump testing (E71, E74, E65)
- May 16th Member meeting
- May 16th Alarm testing at Mirragio apartments
- May 17th Novella development contractor meeting
- May 19th Lexington alarm and hydro tests
- May 19th Fire Commission meeting
- May 20th Skid & Pallet inspection
- May 24th Updates in Trauma Care symposium FVTC

- Fire Engines Issues were discovered during the annual pump testing of our engines. They are being addressed and repairs completed.

- ARPA Funds Our current washer/extractors are outdated.
 - Estimate of \$26,045 is for 2 machines. One for each station.
 - Turnout gear is roughly \$2,400 per set.

- ARPA Funds The current EMS rescue/extrication setup and wildland fire suppression system cannot be "switched" to the new Ranger.
 - Estimate for replacement \$23,490.
 - Logic of selling current ranger "as is"

- Inspections Inspectors are off to a good start. Excluding myself, we now have 8 people doing inspections. Previous number was 4.

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue

Harrison Fire Rescue

Menasha, WI

This report was generated on 5/25/2022 11:45:56 AM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 04/20/2022 | End Date: 05/24/2022

Incident Date	Address	Incident Type
04/20/2022	Silver CT, Harrison, WI 54915	False alarm or false call, other
04/20/2022	Exploration AVE, Harrison, WI 54915	False alarm or false call, other
04/21/2022	Cornflower DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
04/23/2022	County Trunk KK, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
04/24/2022	Geranium DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
04/25/2022	Friendship DR, Harrison, WI 54130	Alarm system activation, no fire - unintentional
04/25/2022	County Highway N, Harrison, WI 54915	Motor vehicle accident with injuries
04/26/2022	Sweet Clover DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
04/26/2022	Friendship DR, Harrison, WI 54130	Alarm system activation, no fire - unintentional
04/27/2022	Firelane 12 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
04/29/2022	Military RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
04/29/2022	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
04/30/2022	North Shore RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
05/02/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/02/2022	Military RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/02/2022	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/02/2022	Manitowoc RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/04/2022	Chain DR, Menasha, WI 54942	Building fire
05/04/2022	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
05/04/2022	Ravine CT, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
05/06/2022	Veterans AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/06/2022	Cornflower DR, Harrison, WI 54915	Building fire
05/06/2022	Ertl RD, Harrison, WI 54952	Grass fire
05/06/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/07/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/07/2022	Firelane 2 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
05/07/2022	Highway 55, Harrison, WI 54952	Building fire
05/08/2022	Nolan DR, Harrison, WI 54915	Building fire
05/09/2022	Harbor CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/10/2022	Spring CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/11/2022	Silver CT, Harrison, WI 54915	Building fire
05/11/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/11/2022	Harbor CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/12/2022	Harbor CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/12/2022	Black Cherry CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/12/2022	Dundas RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
05/14/2022	Hank DR, Buchanan (Town of), WI 54915	Building fire
05/14/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/14/2022	Pigeon RD, Sherwood, WI 54169	Motor vehicle accident with injuries
05/15/2022	Dundas RD, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/15/2022	Midway RD, Harrison, WI 54915	Motor vehicle accident with injuries

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



05/15/2022	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/17/2022	Amy AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/17/2022	Lake Park RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/18/2022	Nature CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
05/19/2022	Linden Hill DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/20/2022	Bloomington LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
05/21/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/23/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
05/24/2022	Strawflower DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
		Total incidents: 50

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



VILLAGE OF HARRISON (APRIL- 2022)

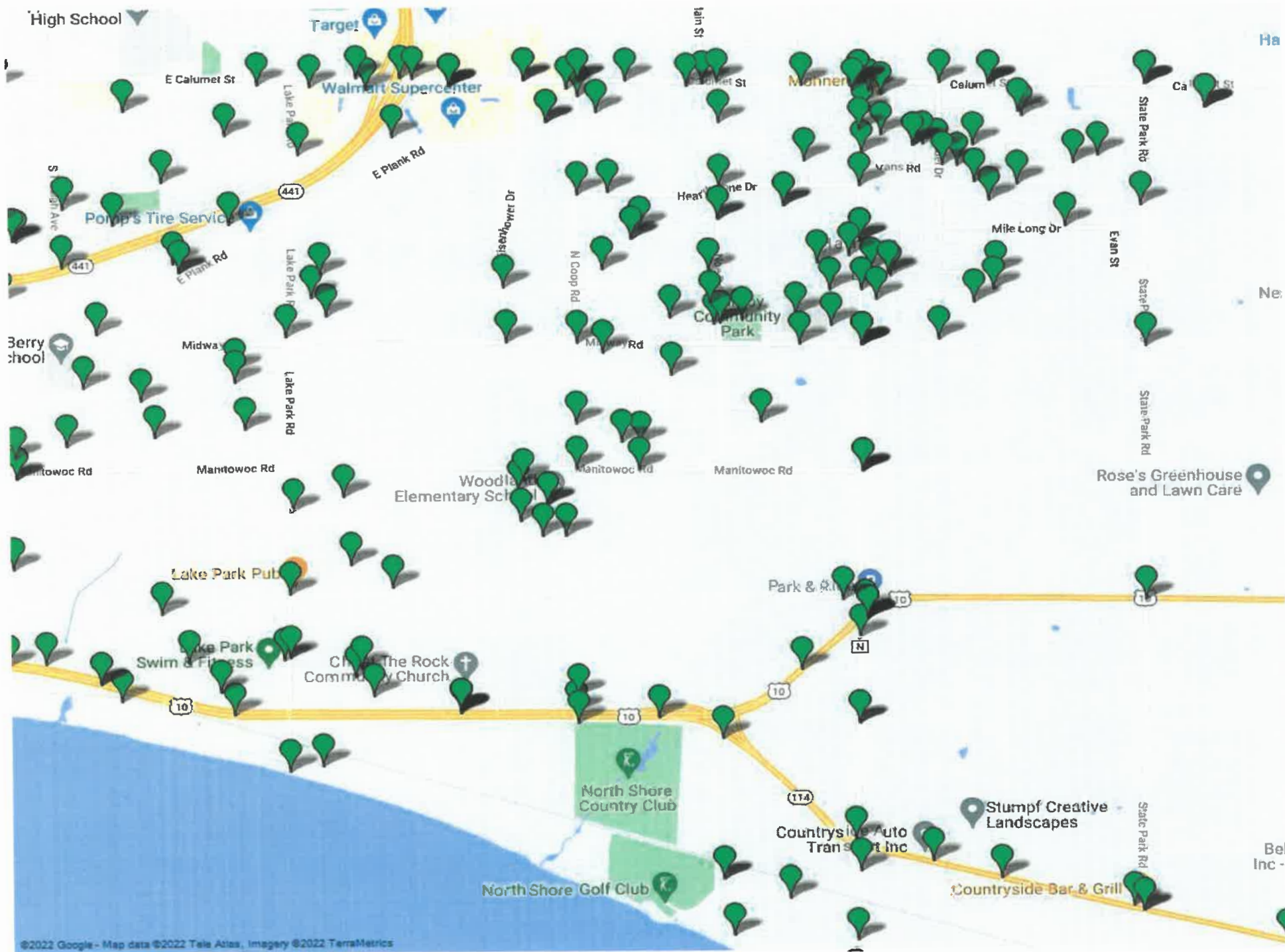
OVERALL INCIDENT SUMMARY

911 HANG UP	10
ACCIDENT	11
ACCIDENT WITH INJURY	3
ALARM	0
ANIMAL	6
ASSIST AGENCY	5
ASSIST CITIZEN	2
BATTERY	0
CIVIL MATTER	2
CIVIL PROCESS	1
CRIME PREVENTION	5
DAMAGE TO PROPERTY	3
DISTURBANCE	5
DOMESTIC DISTURBANCE	0
DRUGS	0
EMERGENCY COMMITTAL	0
FIRE ALARM	2
FIRE CALL	2
FRAUD	6
HARASSMENT	6
JAIL	0
JUVENILE COMPLAINTS	2
LOST / FOUND	0
MEDICAL	21
MISCELLANEOUS	2
MISSING PERSON	0
MOTORIST ASSIST	10
NOISE COMPLAINT	0
ORDINANCE	0
PARKING COMPLAINT	1
RECKLESS DRIVING	10
RUNAWAY	0
SUSPICIOUS PERSON	3
SUSPICIOUS SITUATION	8
SUSPICIOUS VEHICLE	17

THEFT	3
TRAFFIC HAZARD	5
TRAFFIC STOP	73
TRESPASSING	1
VIOLATE OF COURT ORDER	1
WEAPON	0
WELFARE CHECK	7

OVERALL	
TOTAL INCIDENTS	233
CITATIONS	45
ORDINANCE	2
WARNINGS	62

ARRESTS	
TOTAL ARRESTS	9
<i>4/10/2022 Possess Open Intoxicants/Carrying Concealed weapon</i>	
<i>4/10/2022 Battery or Threat to Judge/Misd. And Felony Bail Jumping</i>	
<i>Operating While Intoxicated-3rd</i>	
<i>4/10/2022 Resisting or Obstructing an Officer</i>	
<i>4/14/2022 Operating While Intoxicated</i>	
<i>4/18/2022 Burglary</i>	
<i>4/20/2022 Battery/Strangulation/1st Degree Recklessly Endangering Safety</i>	
<i>4/22/2022 Felony Bail Jumping/Disorderly Conduct</i>	
<i>4/23/2022 Operating While Intoxicated-2nd Offense</i>	
<i>Resisting or Obstructing an Officer</i>	
<i>4/29/2022 Operating While Intoxicated</i>	



VILLAGE OF HARRISON (APRIL - 2022)

CONTRACT SUMMARY

911 HANG UP	2	THEFT	3
ACCIDENT	9	TRAFFIC HAZARD	3
ACCIDENT WITH INJURY	2	TRAFFIC STOP	44
ALARM	0	TRESPASSING	1
ANIMAL	3	VIOLATE OF COURT ORDER	1
ASSIST AGENCY	1	WEAPON	0
ASSIST CITIZEN	1	WELFARE CHECK	4
BATTERY	0		
CIVIL MATTER	1		
CIVIL PROCESS	0		
CRIME PREVENTION	5		
DAMAGE TO PROPERTY	2		
DISTURBANCE	3		
DOMESTIC DISTURBANCE	0		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	0		
FRAUD	6		
HARASSMENT	3		
JAIL	0		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	16		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	7		
NOISE COMPLAINT	0		
ORDINANCE	0		
PARKING COMPLAINT	1		
RECKLESS DRIVING	6		
RUNAWAY	0		
SUSPICIOUS PERSON	1		
SUSPICIOUS SITUATION	6		
SUSPICIOUS VEHICLE	11		

CONTRACT	
TOTAL	143
ARRESTS	4
CITATIONS	24
ORDINANCE	0
WARNINGS	38

ACTIVITY DETAIL SUMMARY REPORT

04/01/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
04/01/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
04/01/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/02/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
04/02/22	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
04/02/22	Warning	NON-REGISTRATION OF AUTO, ETC
04/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/03/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/03/22	Warning	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
04/04/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
04/04/22	Citation	OPERATING WHILE SUSPENDED
04/04/22	Ordinance	POSSESS DRUG PARAPHERNALIA 961.573
04/04/22	Warning	OPERATE AFTER REV/SUSP OF REGISTRATION
04/04/22	Warning	NON-REGISTRATION OF AUTO, ETC
04/04/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/05/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/05/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/05/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
04/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/05/22	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
04/05/22	Warning	OPERATE W/O CARRYING LICENSE
04/06/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/07/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/08/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/08/22	Warning	FAIL/STOP AT STOP SIGN
04/08/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/08/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/09/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
04/09/22	Citation	VEHICLE OPERATOR FAIL/WEAR SEAT BELT
04/09/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/09/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
04/09/22	Warning	NON-REGISTRATION OF AUTO, ETC
04/10/22	Citation	OPERATING WHILE UNDER THE INFLUENCE(3RD)
04/10/22	Citation	SPEEDING IN 55 MPH ZONE (30-34 MPH)
04/10/22	Citation	OPERATING WHILE SUSPENDED
04/10/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)

04/10/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
04/10/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
04/10/22	Warning	NON-REGISTRATION OF AUTO, ETC
04/10/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/10/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
04/10/22	Warning	UNREASONABLE AND IMPRUDENT SPEED
04/11/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
04/11/22	Citation	NON-REGISTRATION OF AUTO, ETC
04/11/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
04/11/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/12/22	Citation	SPEEDING IN 55 MPH ZONE (30-34 MPH)
04/12/22	Citation	OPERATING WHILE SUSPENDED
04/12/22	Citation	OPERATING WHILE SUSPENDED
04/12/22	Citation	KEEP OPEN INTOXICANTS IN MV-OWNER
04/12/22	Warning	PERMIT UNAUTHORIZED PERSON TO DRIVE
04/13/22	Citation	INATTENTIVE DRIVING
04/13/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
04/13/22	Warning	FAIL/STOP AT STOP SIGN
04/14/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
04/15/22	Citation	SPEEDING IN 55 MPH ZONE (1-10 MPH)
04/15/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
04/17/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
04/17/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/17/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/17/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/17/22	Warning	INATTENTIVE DRIVING
04/17/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/18/22	Citation	OPERATING LEFT OF CENTER
04/19/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/20/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
04/20/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/20/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/20/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/21/22	Warning	AUTOMOBILE FOLLOWING TOO CLOSELY
04/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)

04/22/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/23/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
04/23/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
04/23/22	Citation	FAIL/STOP AT STOP SIGN
04/23/22	Citation	OPERATING WHILE UNDER THE INFLUENCE(2ND)
04/23/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
04/23/22	Ordinance	FURNISH ALCOHOL TO MINOR-1ST 2003-5
04/23/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/23/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/24/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
04/24/22	Citation	SPEEDING IN 55 MPH ZONE (25-29 MPH)
04/24/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/24/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/25/22	Citation	FAIL/YIELD RIGHT/WAY FROM STOP SIGN (RESULTING BODILY HARM)
04/25/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/25/22	Citation	AUTOMOBILE FOLLOWING TOO CLOSELY
04/25/22	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
04/26/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
04/26/22	Citation	OPERATE MOTOR VEHICLE BY PERMITTEE W/O PARENT
04/26/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
04/26/22	Warning	OPERATE W/O VALID LICENSE B/C EXPIRATION
04/27/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
04/27/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
04/28/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
04/28/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/29/22	Citation	OPERATING WHILE SUSPENDED
04/29/22	Citation	OPERATE AFTER REV/SUSP OF REGISTRATION
04/29/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
04/29/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
04/29/22	Warning	OPERATING LEFT OF CENTER
04/29/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/29/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

May 31, 2022

Title:

Village Manager Report

Issue:

None

Background and Additional Information:

Connection Fee Review

Staff met with engineers from Martinson and Eisele and reviewed the feedback from the Board. The engineers submitted an updated report to staff this week. The report needs to be reviewed by staff. Board members should anticipate seeing it on the June 14 agenda.

Staff has been working on the following items since the last Manager's report:

- Form C was due at the state by May 16. This is a team project with the auditor asking for information from staff and filling the report on our behalf. This was completed on time.
- Staff has also been working on the PSC report. It follows much the same process as form C. The PSC report is due June 1.
- Administrative staff has been very busy at the front counter issuing burn permits, yard waste stickers, dog licenses and renting Village facilities. Staff also sent out reminders to people who had dog licenses last year but did not renew them this year.
- Staff has been working on bank reconciliations and finishing the process of consolidating bank accounts. The goal is to utilize the reconciliation module in workhorse which has not been done yet in the history of the Village.
- Staff has also been working on the redistricting issue and continued entry and filing of new registrations and absentee ballot requests.

Note Regarding Budget Report

Staff requested sample invoices from the Village of Sherwood to duplicate the past practice of billing for fire services. Those examples were received last week. Thus this is still in progress.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- Budget reports for the General Fund, the Water Utility, the Sewer Utility, the Fire Dept. impact fees, Park impact fees, Police impact fees and the storm water utility fund.
- Staff report showing balances of special revenue funds.

Fund: 100 - GENERAL FUND

Account Number		2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	164,797.80	0.00	164,797.80	0.00
REVENUES		0.00	164,797.80	0.00	164,797.80	0.00
100-00-41110-000-000	General Property Taxes	0.00	-1,914.75	2,906,793.00	-2,908,707.75	-0.07
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	0.00	30.00	-30.00	0.00
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	-11,955.16	2,264.00	60,000.00	-57,736.00	3.77
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	-2,771.09	0.00	-2,771.09	0.00
TAXES		-11,955.16	-2,421.84	2,966,823.00	-2,969,244.84	-0.08
100-00-42000-000-000	Special Assessments	0.00	1,260.97	0.00	1,260.97	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	SNW Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	115,359.47	0.00	115,359.47	0.00
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	0.00	61,569.00	-61,569.00	0.00
100-00-43401-000-000	Personal Property Aid	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	0.00	49,900.00	-49,900.00	0.00
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	0.00	14,858.00	-14,858.00	0.00
100-00-43430-000-000	Exempt Computer Aid	0.00	0.00	42,400.00	-42,400.00	0.00
100-00-43530-000-000	State Transportation Aids	0.00	191,819.48	384,704.00	-192,884.52	49.86
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	0.00	21,300.00	-21,300.00	0.00
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	191,819.48	574,791.00	-382,971.52	33.37
100-00-44105-000-000	Liquor & Beverage Licenses	3,316.66	3,816.66	5,000.00	-1,183.34	76.33
100-00-44110-000-000	Operators Licenses	320.00	825.00	4,900.00	-4,075.00	16.84
100-00-44115-000-000	Cigarette Licenses	225.00	325.00	200.00	125.00	162.50
100-00-44120-000-000	Cable Television Franchise Fee	2,677.01	25,987.23	111,703.00	-85,715.77	23.26
100-00-44205-000-000	Dog Licenses Fees	1,430.00	10,573.09	8,500.00	2,073.09	124.39
100-00-44305-000-000	Building Permit Fee	4,050.20	47,652.49	50,000.00	-2,347.51	95.30
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	40.00	0.00	40.00	0.00
100-00-44306-000-000	HVAC Permit	2,165.20	30,071.89	6,500.00	23,571.89	462.64
100-00-44307-000-000	Plumbing Permit	1,935.20	24,150.80	9,000.00	15,150.80	268.34
100-00-44308-000-000	Electrical Permit	2,660.20	33,459.39	12,250.00	21,209.39	273.14
100-00-44309-000-000	Siding/Windows/Roof Permit	320.00	760.00	750.00	10.00	101.33
100-00-44310-000-000	Pool Permit	0.00	120.00	1,000.00	-880.00	12.00
100-00-44311-000-000	Lot Grade Fee	5,160.00	25,800.00	47,500.00	-21,700.00	54.32
100-00-44312-000-000	Driveway Grade Fee	1,110.00	5,550.00	10,000.00	-4,450.00	55.50
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	25.00	50.00	-25.00	50.00
100-00-44330-000-000	Utility Permit Fee	4,600.00	9,383.40	2,500.00	6,883.40	375.34
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	3,150.00	14,250.00	20,000.00	-5,750.00	71.25
100-00-44401-000-000	Erosion Permit	3,114.21	5,514.21	6,500.00	-985.79	84.83
100-00-44410-000-000	Plat and CSM Review Fee	600.00	1,350.00	1,500.00	-150.00	90.00
100-00-44415-000-000	Site Plan Review Fee	0.00	300.00	5,500.00	-5,200.00	5.45
100-00-44900-000-000	Other License/Permit Fee	0.00	255.00	0.00	255.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		36,833.68	240,209.16	303,653.00	-63,443.84	79.11
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	1,371.62	7,500.97	6,000.00	1,500.97	125.02
FINES, FORFEITS AND PENALTIES		1,371.62	7,500.97	6,500.00	1,000.97	115.40
100-00-46100-000-000	Administrative Fee	3,228.20	40,226.51	18,500.00	21,726.51	217.44
100-00-46105-000-000	Publication Fee - Liquor	159.24	159.24	0.00	159.24	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	690.00	4,770.00	8,000.00	-3,230.00	59.63
100-00-46111-000-000	Photocopy Fee	0.00	0.00	0.00	0.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	458.41	700.00	-241.59	65.49
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	421,805.00	-421,805.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	546,108.00	-546,108.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	990.00	2,000.00	-1,010.00	49.50
100-00-46321-000-000	Street Lights Fee	0.00	2,480.77	1,100.00	1,380.77	225.52
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	73,721.79	0.00	73,721.79	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	86.50	3,158.50	396,052.00	-392,893.50	0.80
100-00-46435-000-000	Recycling Collection Fee (33%)	63.50	2,129.00	189,451.00	-187,322.00	1.12
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	7,200.00	22,680.00	14,000.00	8,680.00	162.00
100-00-46722-000-000	Park Shelter Rental Fee	284.36	995.26	0.00	995.26	0.00
100-00-46740-000-000	Municipal Hall Rental Fee	0.00	1,611.43	0.00	1,611.43	0.00
PUBLIC CHARGES FOR SERVICES		11,711.80	153,380.91	1,597,716.00	-1,444,335.09	9.60
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	0.00	157,712.00	-157,712.00	0.00
Forfeited Discounts		0.00	0.00	157,712.00	-157,712.00	0.00
100-00-48110-000-000	Banking - Earned Interest	0.00	5,140.71	20,000.00	-14,859.29	25.70
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	9.79	100.00	-90.21	9.79
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	Sales - Public Works Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	Misc. Revenues	607.89	2,002.05	500.00	1,502.05	400.41
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	15,890.00	81,000.00	-65,110.00	19.62

Fund: 100 - GENERAL FUND

Account Number	2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
MISCELLANEOUS REVENUES	607.89	23,042.55	106,600.00	-83,557.45	21.62
100-00-49000-000-000 Transfer from Debt Srvce Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000 Proceeds from G.O. Bonds	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
100-00-49140-000-000 State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000 Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
Total Revenues	38,569.83	893,688.50	7,213,795.00	-6,320,106.50	12.39

Fund: 100 - GENERAL FUND

Account Number		2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	2,584.64	13,440.14	33,600.00	20,159.86	40.00
100-00-51100-105-000	Village Board - FICA	197.74	1,028.28	2,570.00	1,541.72	40.01
100-00-51100-115-000	Village Board-Training/Mileage	40.00	40.00	800.00	760.00	5.00
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,488.37	6,000.00	-488.37	108.14
100-00-51100-400-000	Village Board-Supplies	0.00	0.00	500.00	500.00	0.00
100-01-51101-100-001	Planning - Salary	7,316.06	25,383.84	156,000.00	130,616.16	16.27
100-01-51101-105-000	Planning - FICA	541.57	1,971.34	11,934.00	9,962.66	16.52
100-01-51101-200-000	Planning - Benefits	1,823.02	8,541.60	53,193.00	44,651.40	16.06
100-01-51101-205-000	Planning - Retirement	475.54	1,649.90	10,608.00	8,958.10	15.55
100-01-51101-300-000	Planning - Per Diem	0.00	1,620.00	4,000.00	2,380.00	40.50
100-01-51101-301-000	Planning - Dues	517.00	517.00	1,000.00	483.00	51.70
100-01-51101-304-000	Planning - Consultants	0.00	0.00	0.00	0.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	450.00	1,905.00	3,500.00	1,595.00	54.43
100-01-51101-400-000	Planning - Supplies	30.00	711.91	500.00	-211.91	142.38
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	0.00	248.45	0.00	-248.45	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	11,389.00	10,000.00	-1,389.00	113.89
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	15,000.00	15,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	23,034.22	133,004.55	315,035.00	182,030.45	42.22
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	1,653.50	9,663.32	24,100.00	14,436.68	40.10
100-02-51400-200-000	Gen. Admin - Benefits	13,476.60	63,238.05	93,269.00	30,030.95	67.80
100-02-51400-205-000	Gen. Admin - Retirement	1,497.20	8,610.47	21,400.00	12,789.53	40.24
100-02-51400-305-000	Gen. Admin - Training/Conf.	619.28	1,327.28	2,500.00	1,172.72	53.09
100-02-51400-310-000	Gen. Admin - Dues	0.00	264.95	3,200.00	2,935.05	8.28
100-02-51400-400-000	Gen. Admin - Supplies	1,253.87	6,009.80	20,000.00	13,990.20	30.05
100-02-51400-400-005	Gen. Admin - Postage	1,007.38	1,007.38	3,000.00	1,992.62	33.58
100-02-51400-400-006	Gen. Admin - Service Contracts	4,560.70	32,818.78	70,000.00	37,181.22	46.88
100-02-51400-800-000	Gen. Admin - Publications	17.18	48.78	3,000.00	2,951.22	1.63
100-02-51400-800-005	Gen. Admin - Newsstr & Postage	1,935.20	1,935.20	4,000.00	2,064.80	48.38
100-00-51440-000-000	Elections - Wages	45.00	8,635.00	14,000.00	5,365.00	61.68
100-00-51440-100-000	Elections-FICA	0.00	13.96	1,071.00	1,057.04	1.30
100-00-51440-200-000	Elections - Expenses/Training	0.00	0.00	500.00	500.00	0.00
100-00-51440-300-000	Elections - Service Contracts	0.00	1,422.78	4,000.00	2,577.22	35.57
100-00-51440-400-000	Elections - Supplies	0.00	497.34	3,000.00	2,502.66	16.58
100-00-51440-500-000	Elections - Postage	0.00	1,000.00	0.00	-1,000.00	0.00
100-00-51440-600-000	Elections - Publications	17.18	108.17	1,000.00	891.83	10.82
100-05-51500-000-000	Assessor - Contract	0.00	0.00	34,800.00	34,800.00	0.00
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	204.75	204.75	0.00	-204.75	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	844.36	0.00	-844.36	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	9,799.65	17,500.00	7,700.35	56.00
100-04-51500-400-000	Treasurer - Supplies	0.00	1,466.82	2,500.00	1,033.18	58.67
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	4,971.68	0.00	-4,971.68	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	213.88	7,500.00	7,286.12	2.85
100-00-51600-500-020	Municipal Bldg - Electric	471.83	2,263.21	5,500.00	3,236.79	41.15
100-00-51600-500-021	Municipal Bldg - Heat	693.49	4,914.98	4,750.00	-164.98	103.47

Fund: 100 - GENERAL FUND

Account Number		2022	2022	2022	Budget Status	% of Budget
		May	Actual 05/26/2022	Budget		
100-00-51600-500-022	Municipal Bldg - Telephone	120.00	480.00	1,750.00	1,270.00	27.43
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,377.00	18,900.00	3,523.00	81.36
100-00-51933-000-000	Insurance - Workers Comp.	0.00	28,744.00	33,311.00	4,567.00	86.29
100-00-51936-000-000	Insurance - General and Auto	0.00	19,082.00	23,625.00	4,543.00	80.77
100-00-51980-000-000	Memorial Expenses	0.00	50.00	500.00	450.00	10.00
GENERAL GOVERNMENT		64,582.95	432,952.97	1,042,916.00	609,963.03	41.51
100-00-52100-000-000	Law Enforcement - Contract	0.00	0.00	629,059.00	629,059.00	0.00
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	0.00	2,500.00	2,500.00	0.00
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	7,052.76	78,433.00	215,000.00	136,567.00	36.48
100-06-52200-105-000	Fire Dept - FICA	539.54	6,372.01	16,447.50	10,075.49	38.74
100-06-52200-210-000	Fire Dept - Retirement	849.16	4,670.38	40,575.00	35,904.62	11.51
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	120.00	1,481.83	5,500.00	4,018.17	26.94
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	4,535.90	12,337.34	41,000.00	28,662.66	30.09
100-06-52200-401-000	Fire Dept - Physicals	415.00	415.00	5,000.00	4,585.00	8.30
100-06-52200-500-020	Fire Station 60 - Electric	164.77	722.67	2,500.00	1,777.33	28.91
100-07-52200-500-020	Fire Station 70 - Electric	166.35	747.82	3,000.00	2,252.18	24.93
100-06-52200-500-021	Fire Station 60 - Heat	278.81	1,936.50	3,000.00	1,063.50	64.55
100-07-52200-500-021	Fire Station 70 - Heat	281.99	1,471.65	2,000.00	528.35	73.58
100-06-52200-500-022	Fire Station 60 - Telephone	30.00	160.58	950.00	789.42	16.90
100-07-52200-500-022	Fire Station 70 - Telephone	70.00	320.58	1,900.00	1,579.42	16.87
100-06-52200-500-023	Fire Station 60 - Water/Sewer	0.00	1,497.49	3,500.00	2,002.51	42.79
100-07-52200-500-023	Fire Station 70 - Water/Sewer	41.51	179.36	550.00	370.64	32.61
100-06-52200-600-000	Fire Dept - Vehicle Maint.	985.00	2,697.91	13,000.00	10,302.09	20.75
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	466.06	4,000.00	3,533.94	11.65
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	488.41	3,412.28	13,500.00	10,087.72	25.28
100-08-52300-100-000	1st Responders - Wages	0.00	18,914.89	0.00	-18,914.89	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	1,447.01	0.00	-1,447.01	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	20,994.87	78,782.98	50,000.00	-28,782.98	157.57
100-00-52400-200-000	Inspections - Grade Checks	0.00	7,813.25	38,000.00	30,186.75	20.56
100-00-52410-000-000	Erosion/Stormwater Plan Review	1,278.00	-6,056.37	0.00	6,056.37	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		38,292.07	218,224.22	1,096,981.50	878,757.28	19.89
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	1,756.25	40,000.00	38,243.75	4.39
100-09-53311-100-000	Hwy Dept - Wages	38,276.08	194,951.77	467,010.00	272,058.23	41.74
100-09-53311-100-901	Hwy Dept - Part Time Wages	3,368.00	6,565.79	22,500.00	15,934.21	29.18
100-09-53311-103-000	Hwy Dept - Overtime Wages	646.40	9,036.76	38,000.00	28,963.24	23.78
100-09-53311-105-000	Hwy Dept - FICA	2,853.03	15,422.23	35,726.26	20,304.03	43.17
100-09-53311-105-901	Hwy Dept - Part Time FICA	257.66	499.26	1,721.25	1,221.99	29.01
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	10,247.95	62,453.51	139,033.00	76,579.49	44.92
100-09-53311-205-000	Hwy Dept - Retirement	2,529.95	13,651.82	31,756.68	18,104.86	42.99
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	2,500.00	2,500.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022	2022	2022	Budget Status	% of Budget
		May	Actual 05/26/2022	Budget		
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	0.00	1,500.00	1,500.00	0.00
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	2,620.56	10,089.81	25,000.00	14,910.19	40.36
100-09-53311-500-020	Hwy Dept - Electric	707.74	3,394.80	7,500.00	4,105.20	45.26
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	270.00	1,080.00	3,000.00	1,920.00	36.00
100-09-53311-505-000	Hwy Dept - Building Maint	1,380.73	14,258.58	35,000.00	20,741.42	40.74
100-09-53311-600-030	Hwy Dept - Fuel	6,323.15	26,825.45	50,000.00	23,174.55	53.65
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,378.17	6,154.06	40,000.00	33,845.94	15.39
100-09-53311-700-000	Hwy Dept - Equip Maintenance	1,772.29	16,827.68	40,000.00	23,172.32	42.07
100-09-53311-900-000	Hwy Dept - Road Maintenance	26,909.90	38,145.67	327,500.00	289,354.33	11.65
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	2,078.68	2,423.96	50,000.00	47,576.04	4.85
100-09-53311-903-000	Hwy Dept - Salt & Sand	535.20	78,714.11	108,000.00	29,285.89	72.88
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	3,107.05	6,126.42	10,000.00	3,873.58	61.26
100-00-53420-000-000	Street Lighting - General	-4,006.94	-5,009.64	3,000.00	8,009.64	-166.99
100-00-53420-001-000	Street Lighting - North Shore	13.73	55.18	170.00	114.82	32.46
100-00-53420-004-000	Street Lighting - HAA	794.96	3,200.94	11,000.00	7,799.06	29.10
100-00-53420-006-000	Street Lighting - NS Woods	90.25	362.77	1,100.00	737.23	32.98
100-00-53441-000-000	Storm Sewer Maint./Ponds	0.00	0.00	40,000.00	40,000.00	0.00
100-00-53441-100-000	Illicit Discharge Program	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	32,043.18	125,778.18	378,000.00	252,221.82	33.27
100-00-53635-000-000	Recycling Services	20,798.00	83,192.00	252,000.00	168,808.00	33.01
100-00-53635-100-000	Compost Site	564.00	1,177.20	16,000.00	14,822.80	7.36
100-00-53640-000-000	Weed and Nuisance Control	0.00	0.00	14,000.00	14,000.00	0.00
100-00-53650-000-000	Harr Stormwater Util Drainage	0.00	2,892.10	0.00	-2,892.10	0.00
PUBLIC WORKS		155,559.72	720,026.66	2,199,017.19	1,478,990.53	32.74
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	4,695.67	13,433.44	35,000.00	21,566.56	38.38
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		4,695.67	13,433.44	45,000.00	31,566.56	29.85
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
100-00-57220-000-000	Capital Outlay - Parks	0.00	2,540.35	132,500.00	129,959.65	1.92
100-06-57220-000-000	Fire Dept - Capital Outlay	6,000.00	7,798.48	132,248.00	124,449.52	5.90
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	150,000.00	150,000.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	328,206.00	328,206.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	64,354.99	395,966.00	331,611.01	16.25
100-09-57330-000-000	Capital Outlay - Road Projects	5,700.00	183,355.92	1,400,000.00	1,216,644.08	13.10
CAPITAL OUTLAY		11,700.00	258,049.74	2,538,920.00	2,280,870.26	10.16
Total Expenses		274,830.41	1,645,687.03	6,929,034.69	5,283,347.66	23.75
Net Totals		-236,260.58	-751,998.53	284,760.31	1,036,758.84	-264.08

Fund: 610 - WATER UTILITY

Account Number		2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
610-00-46101-000-000	Residential Metered Sales	0.00	310,394.11	865,281.00	-554,886.89	35.87
610-00-46102-000-000	Commercial Metered Sales	0.00	33,009.54	84,250.00	-51,240.46	39.18
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,505.00	-1,505.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	10,186.87	18,563.00	-8,376.13	54.88
610-00-46105-000-000	Multifamily Metered Sales	0.00	28,046.08	28,626.00	-579.92	97.97
610-00-46106-000-000	Irrigation Metered Sales	0.00	5,313.31	395.00	4,918.31	1,345.14
610-00-46300-000-000	Public Fire Protection Service	0.00	67,025.82	214,655.00	-147,629.18	31.22
PUBLIC CHARGES FOR SERVICES		0.00	453,975.73	1,213,275.00	-759,299.27	37.42
610-00-47000-000-000	Forfeited Discounts	0.00	935.86	4,200.00	-3,264.14	22.28
610-00-47400-000-000	Other Water Revenue	112.50	1,690.46	12,225.00	-10,534.54	13.83
Forfeited Discounts		112.50	2,626.32	16,425.00	-13,798.68	15.99
Total Revenues		112.50	456,602.05	1,229,700.00	-773,097.95	37.13

Fund: 610 - WATER UTILITY

Account Number		2022	2022	2022	Budget Status	% of Budget
		May	Actual 05/26/2022	Budget		
610-00-57601-000-000	Purchased Water - COA	0.00	54,732.75	649,848.00	595,115.25	8.42
610-00-57602-000-000	Fire Protection - COA	0.00	3,170.67	38,048.00	34,877.33	8.33
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	7,340.30	33,844.15	93,050.00	59,205.85	36.37
610-00-57641-000-000	Operation Supplies & Expenses	1,140.15	6,274.66	16,780.00	10,505.34	37.39
610-00-57651-000-000	Maintenance of Mains	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57652-000-000	Maintenance of Services	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57653-000-000	Maintenance of Meters	0.00	0.00	5,000.00	5,000.00	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	2,042.40	14,705.84	47,900.00	33,194.16	30.70
610-00-57920-000-000	Admin & General Salaries	1,924.76	9,131.46	41,657.00	32,525.54	21.92
610-00-57921-000-000	Office Supplies & Expenses	3,029.72	10,089.65	17,345.00	7,255.35	58.17
610-00-57923-000-000	Outside Services Employed	2,422.50	10,115.62	19,895.00	9,779.38	50.85
610-00-57924-000-000	Insurance Expense	0.00	0.00	7,084.00	7,084.00	0.00
610-00-57925-000-000	Payroll Tax - FICA	802.38	4,084.33	13,969.00	9,884.67	29.24
610-00-57926-000-000	Employee Pensions & Benefits	854.48	9,291.29	81,654.00	72,362.71	11.38
610-00-57928-000-000	Regulatory Commission Expenses	-7,359.80	3,738.18	1,225.00	-2,513.18	305.16
610-00-57930-000-000	Miscellaneous General Expense	22.35	67.35	22,500.00	22,432.65	0.30
610-00-57933-000-000	Transportation Expense	258.20	1,177.35	4,185.00	3,007.65	28.13
610-00-57935-000-000	Maintenance of General Plant	94.50	472.50	2,500.00	2,027.50	18.90
CAPITAL OUTLAY		12,571.94	160,895.80	1,092,640.00	931,744.20	14.73
Total Expenses		12,571.94	160,895.80	1,092,640.00	931,744.20	14.73
Net Totals		-12,459.44	295,706.25	137,060.00	-158,646.25	215.75

Fund: 620 - SEWER UTILITY

Account Number		2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	0.00	286,566.80	834,464.00	-547,897.20	34.34
620-00-46222-000-000	Commercial Measured Service	0.00	32,525.92	89,519.00	-56,993.08	36.33
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,514.00	-3,514.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	19,423.26	36,537.00	-17,113.74	53.16
620-00-46225-000-000	Multifamily Measured Service	0.00	31,735.49	61,700.00	-29,964.51	51.44
PUBLIC CHARGES FOR SERVICES		0.00	370,251.47	1,025,734.00	-655,482.53	36.10
620-00-47631-000-000	Forfeited Discounts	0.00	752.26	3,385.00	-2,632.74	22.22
620-00-47635-000-000	Other Sewer Revenue	15,812.50	177,287.99	5,205.00	172,082.99	3,406.11
Forfeited Discounts		15,812.50	178,040.25	8,590.00	169,450.25	2,072.65
Total Revenues		15,812.50	548,291.72	1,034,324.00	-486,032.28	53.01

Fund: 620 - SEWER UTILITY

Account Number	2022 May	2022 Actual 05/26/2022	2022 Budget	Budget Status	% of Budget	
620-00-57820-000-000	Supervision & Labor	7,643.70	39,972.81	140,950.00	100,977.19	28.36
620-00-57821-000-000	Fuel/Power Purchase - Pumping	1,139.40	6,531.87	17,000.00	10,468.13	38.42
620-00-57827-000-000	Operation Supplies & Expenses	1,270.32	4,634.86	10,125.00	5,490.14	45.78
620-00-57828-000-000	Transportation Expense	258.21	1,177.37	4,185.00	3,007.63	28.13
620-00-57829-000-000	Sewerage Treatment Charges	17,325.31	66,332.27	217,210.00	150,877.73	30.54
620-00-57831-000-000	Maintenance Sewage Collect Sys	940.00	6,769.31	30,000.00	23,230.69	22.56
620-00-57832-000-000	Maint Collection Syst Pumping	0.00	14,480.84	16,050.00	1,569.16	90.22
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	94.50	472.50	2,500.00	2,027.50	18.90
620-00-57840-000-000	Accounting & Collecting Labor	2,042.80	14,707.67	47,900.00	33,192.33	30.70
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	1,924.76	9,131.46	70,565.00	61,433.54	12.94
620-00-57851-000-000	Office Supplies & Expenses	3,033.71	10,105.29	19,510.00	9,404.71	51.80
620-00-57852-000-000	Outside Services Employed	16,677.50	-15,255.71	19,895.00	35,150.71	-76.68
620-00-57853-000-000	Insurance Expense	0.00	0.00	6,878.00	6,878.00	0.00
620-00-57854-000-000	Employee Pensions & Benefits	1,410.29	10,810.89	53,975.00	43,164.11	20.03
620-00-57855-000-000	Payroll Tax - FICA	1,183.07	5,306.89	16,181.00	10,874.11	32.80
620-00-57856-000-000	Miscellaneous General Expense	22.35	22.35	650.00	627.65	3.44
620-00-57870-000-000	Interest Expense - CWF Loan	1,201.00	5,985.00	16,250.00	10,265.00	36.83
620-00-57875-000-000	Amortization Expense-CWF Loan	3,875.00	18,485.00	41,215.00	22,730.00	44.85
CAPITAL OUTLAY						
		60,041.92	199,670.67	731,039.00	531,368.33	27.31
Total Expenses						
		60,041.92	199,670.67	731,039.00	531,368.33	27.31
Net Totals						
		-44,229.42	348,621.05	303,285.00	-45,336.05	114.95

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 May 31, 2022 Meeting
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2021 balances still need to be confirmed by audit.

	2021 Balance	Collected in 2022	Spent in 2022	Balance
Park Impact Fee	\$26,612.00	\$118,858.00	\$0.00	\$145,470.00
Police Impact Fee	\$35,844.00	\$15,497.08	\$0.00	\$51,341.08
Fire Impact Fee	\$296,771.00	\$131,424.45	\$0.00	\$428,195.45

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The auditor is working on 2021 right now.

	2021 balance	Expected in 2022
Storm Water Fee	\$262,346	\$360,840
Transportation Fee	\$531,875	\$546,108

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Planning & Zoning Monthly Report

Report:

1. Staff has been working with the developer of the former Darboy Club to submit a Wisconsin Economic Development Corporation (WEDC) Community Development grant to assist with the redevelopment of the former Darboy Club site. The grant was submitted and accepted by WEDC. The \$250,000 grant contract was signed and executed.
2. Staff has been working on various Plan Commission agenda applications related to conditional use permits, certified survey maps, rezonings, comprehensive plan/village center plan updates, and private development proposals of the KCC property on Old Highway Road, a property on Lake Park Rd/Midway Road, and a property on Old Highway Rd/North Shore Rd. Many hours working with various developers/engineers occurred throughout the month.
3. The Assistant Village Manager attended a virtual conference about Economic Development Finance Programs. The conference focused on a wide variety of grants/programs to assist small business start ups and growth. The conference outlined many programs that can be utilized by local, county, state, federal, and private corporations to assist businesses with gap funding.
4. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.

Attachments:

- Zoning Permit Report

Village of Harrison

April-22 Zoning Permit Report

	Current Year			Previous Year		
	Permits	YTD Permits	Estimated Value	YTD Permits	Estimated Value	YTD Estimate Value
Residential						
Single Family	7	25	\$ 2,907,450	29	\$ 3,937,000	\$ 11,565,000
Two Family (units)	0	(0)	\$ 0	1	0	\$ 600,000
Multi Family (units)	0	(0)	\$ 0	1	0	\$ 14,000,000
Additions	1	4	\$ 60,000	4	0	\$ 157,115
Acc. Structures	2	3	\$ 86,000	10	\$ 181,500	\$ 202,635
Miscellaneous	3	18	\$ 15,790	42	\$ 246,069	\$ 385,017
Total Residential	13	50	\$ 3,069,240	87	\$ 4,364,569	\$ 26,909,767
Com./Ind.						
New	0	0	\$ 0	1	0	\$ 550,000
Additions	1	1	\$ 5,000,000	1	0	\$ 1,825,000
Acc. Structures	0	0	\$ 0	0	0	\$ 0
Miscellaneous	1	3	\$ 15,000	4	\$ 43,500	\$ 63,500
Total Com./Ind.	2	4	\$ 5,015,000	6	\$ 43,500	\$ 2,438,500
Combined Total	15	54	\$ 8,084,240	93	\$ 4,408,069	\$ 29,348,267
Number of Vacant Lots Remaining	148					

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Parks & Trails Monthly Report

Report:

1. Pickleball and tennis courts – finding contractors to complete the courts is the main goal. To date, neither the Village nor the general contractor have been able to find companies willing to complete the courts (nets, fencing, court color surfacing). Staff will continue to try to get the courts complete as soon as possible.
2. Auto-locks at the bathrooms and an exterior camera at Darboy Community Park have been installed. The hope is that this will help address vandalism issues at the park.
3. The Comprehensive Outdoor Recreation Plan (CORP) update is nearing completion. The consultant, GRAEF, should have the final document ready for review by the end of May, or early June.
4. Staff has been working with East Central Wisconsin Regional Planning Commission (East Central) and their consultant HKGI on a Master Plan for the Friendship Trail connecting the Fox Cities to High Cliff State Park. The consultant is analyzing community input and developing a set of recommendations for routes. Implementation will be through the local communities (Harrison, Menasha, Sherwood, etc.). It is expected that the Master Plan will help the local communities obtain state and federal grants to construct the trails. The final document is expected early summer. A petition signed by many residents along the proposed routes was submitted. The project consultant is aware of the petition and will be trying to address the issues/concerns raised by the petition in the final document.
5. Staff has been in contact with the Darboy Kiwanis club regarding the Summer Fun in the Park program. Staff will be assisting Kiwanis to prepare the Darboy Community Park for the events as they occur throughout the summer.
6. Staff met with KASA to review the soccer fields at Farmers Field. A plan to overseed, fertilize, and aerate the fields was agreed upon. Overseeding occurred a few weeks ago. The fields are already looking better. Staff is hopeful that with good weather the fields will be ready for some play this fall.

Attachments:

- None

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON**Meeting Date:**

May 31, 2022

Title:

Public Works Monthly Report

Report:

1. Staff has been working with the contractors on the various projects occurring...
 - a. Street resurfacing program – staff is inspecting contractor work and addressing issues as they arise. Paving of Firelane 8, Lakeview Court, and Ravine Court will be complete by the end of May. Staff is working on the preliminary assessment documents for the culvert replacements in the Hoelzel Haven subdivision, approximately 80-90% of the culverts are in poor condition and must be replaced.
 - b. Midway Road trail program – staff is working with property owner to acquire additional ROW for the project. The engineer is coordinating this work with that of the County’s roundabout project.
 - c. Crack fill program – staff is working with the contractor on timing and work order.
 - d. Darboy Park improvements – staff continues to work to find contractors to complete the work on the pickleball/tennis courts.
2. Staff has started the summer mowing program. The Department has 2 summer employees to assist.
3. Staff has been inspecting ditches and culverts where necessary.

Attachments:

- None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Harrison Utilities Monthly Report

Report:

1. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project. This is consuming a lot of staff time due to the number of properties involved.
2. Staff has been working with Harrison Utilities engineer (Martenson & Eisele) on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. This project has been put on hold while the Connection Fee study was on-going.
3. Lift Station #3 Repairs – the Board approved a quote for repairs to the Lift Station #3. Work is scheduled to occur May 24-26th. Staff is also working with the adjacent resident to move and place some fencing and landscaping on the Lift Station property.
4. Staff continues to implement the water meter replacement program. New meters were delivered so staff has scheduled times with property owners. Approximately 100 of the 120-130 water meters that need to be replaced have been done.
5. Utilities and Municipal financial merger – this is a team effort to get all accounts and payments switched to accounts set up by the Village. Utilities accounts have been merged with the Village’s accounting system.
6. PSC Water Rate Case –The decision from the PCS was for a slight reduction in the water rates. Overall decrease of approximately 4% on their monthly bill (decrease varies based on usage). The revised rates went into effect May 21st.
7. Connection Fee update – See Village Manager report

Attachments:

- Harrison Utilities Permit Tracker

Harrison Utilities
Total Permit Tracker

Category	2020												2021												2022			
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Village of Harrison - Residential (Single Family & Duplexes)	3	3	0	0	2	11	8	7	1	2	2	2	1	3	4	6	8	23	1	4	3	4	3	1	92	2	10	4
Village of Harrison - Multi-Family Residential (Units)	0	0	0	0	0	0	0	0	0	0	180	144	0	0	0	0	0	0	134	0	0	0	0	0	0	0	0	0
Village of Harrison - Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harrison Total (Month)	3	3	0	0	2	11	8	7	1	2	2	182	145	3	4	6	8	23	1	138	3	4	3	1	92	2	10	4
Harrison Total (YTD)	3	3	3	3	3	3	3	3	3	3	3	3	145	148	152	158	166	189	190	328	331	335	338	339	92	94	104	108
City of Menasha - Residential (Single Family & Duplexes)	4	1	0	0	2	0	2	1	2	0	1	0	0	5	2	1	0	3	4	1	0	2	1	0	0	3	8	3
City of Menasha - Multi-Family Residential (Units)	0	0	0	0	0	0	0	0	0	0	64	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Menasha - Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Menasha Total (Month)	4	1	0	0	2	0	2	1	2	0	65	0	0	5	2	1	0	3	4	1	2	1	0	0	3	8	3	
Menasha Total (YTD)	4	4	4	4	4	4	4	4	4	4	4	4	0	5	7	8	8	11	15	16	17	19	20	20	0	3	11	14
Total Residential (Month)	7	4	0	0	4	11	10	8	3	2	3	2	1	8	6	7	8	26	5	5	3	6	4	1	0	5	18	7
Total Multi-Family Residential (Month)	0	0	0	0	0	0	0	0	0	0	64	180	144	0	0	0	0	0	0	134	0	0	0	0	0	0	0	0
Total Commercial (Month)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total (Month)	7	4	0	0	4	11	10	8	3	2	67	182	145	8	6	7	8	26	5	139	4	6	4	92	5	18	7	
Grand Total (YTD)	7	11	11	11	15	26	36	44	47	49	116	298	145	153	159	166	174	200	205	344	348	354	358	92	97	115	122	
Versus Prior Year (YTD)	6	8	4	2	5	16	20	25	28	27	93	274	138	142	148	155	159	174	169	300	301	305	242	61	(53)	(56)	(44)	
Total Residential (YTD)	7	11	11	11	15	26	36	44	47	49	52	54	1	9	15	22	30	56	61	66	69	75	80	0	5	23	30	
Total Residential Versus Prior Year (YTD)	6	8	4	2	5	16	21	26	29	28	30	31	(6)	(2)	4	11	15	30	25	22	22	26	27	26	(1)	(4)	8	8
Total Multi-Family (YTD)	0	0	0	0	0	0	0	0	0	0	64	244	144	144	144	144	144	144	144	278	278	278	278	92	92	92	92	
Total Multi-Family Versus Prior Year (YTD)	0	0	0	0	0	0	0	0	0	0	64	244	144	144	144	144	144	144	144	278	278	278	278	278	(52)	(52)	(52)	(52)
Total Commercial (YTD)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	0	0	0	0	
Total Commercial Versus Prior Year (YTD)	0	0	0	0	0	0	0	0	0	0	0	0	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	1	1	1	1	0	0	0	0

Note:
Residential = Single Family or Duplexes (Counted as Two Permits)
Multi-Family = Residential Building of Three or More Units (Counted in Total Units)

2022	January	February	March	April
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Nicolet Checking General 0300 0.05%

Beginning Balance	\$ 460,613.55	\$ 446,323.02	\$ 353,032.52	\$ 1,305,251.10
Credits	\$ 498,733.94	\$ 997,375.20	\$ 2,644,727.79	\$ 428,693.22
Interest				\$ 37.47
Debits	\$ 513,024.47	\$ 1,090,665.70	\$ 1,692,509.21	\$ 561,682.56
Ending Balance	\$ 446,323.02	\$ 353,032.52	\$ 1,305,251.10	\$ 1,172,261.76

Nicolet Checking Taxes 1753 APY 0.05%

Beginning Balance	\$ 9,341,563.47	\$ 14,194,515.80	\$ 9,865,022.01	\$ 7,175,913.32
Credits	\$ 9,515,251.50	\$ 2,149,599.74	\$ 3,281.82	\$ -
Interest	\$ 502.62	\$ 552.60	\$ 327.13	\$ 285.00
Debits	\$ 4,662,801.79	\$ 6,479,646.13	\$ 2,692,390.51	\$ 3,524.72
Ending Balance	\$ 14,194,515.80	\$ 9,865,022.01	\$ 7,175,913.32	\$ 7,172,673.60

Comm First Vlg Mmbrship 7000 APY .20% Min bal \$5 (10/29/21 & 5/16/22 deposited Chilton CD's)

Beginning Balance	\$ 392,575.53	\$ 392,575.53	\$ 392,575.53	\$ 392,720.73
Credits	\$ -			
Interest			\$ 145.20	
Debits	\$ -			
Ending Balance	\$ 392,575.53	\$ 392,575.53	\$ 392,720.73	\$ 392,720.73

Nicolet Money Mrkt General 0310

APY .05%

Beginning Balance	\$ 5,869,313.99	\$ 5,869,563.23	\$ 5,029,775.65	\$ 5,029,989.24
Credits	\$ -	\$ -		
Debits	\$ -	\$ 840,000.00		
Interest	\$ 249.24	\$ 212.42	\$ 213.59	\$ 199.82
Ending Balance	\$ 5,869,563.23	\$ 5,029,775.65	\$ 5,029,989.24	\$ 5,030,189.06

Nicolet Money Mrkt Tax 1110 APY 0.05%

Beginning Balance	\$ 471,081.80	\$ 471,101.80	\$ 471,119.87	\$ 471,139.88
Credits	\$ -	\$ -		
Debits		\$ -		
Interest	\$ 20.00	\$ 18.07	\$ 20.01	\$ 18.72
Ending Balance	\$ 471,101.80	\$ 471,119.87	\$ 471,139.88	\$ 471,158.60

East WI Money Mrkt 4895 APY .30%

Beginning Balance	\$ 290,103.17	\$ 290,177.09	\$ 290,243.87	\$ 290,317.82
Credits	\$ -	\$ -		
Debits	\$ -	\$ -		
Interest	\$ 73.92	\$ 66.78	\$ 73.95	\$ 71.59
Ending Balance	\$ 290,177.09	\$ 290,243.87	\$ 290,317.82	\$ 290,389.41

Local Gov't Investment Pool 131 APY 0.05%

Beginning Balance	\$ 248,996.03	\$ 249,010.33	\$ 249,026.99	\$ 249,061.41
Credits	\$ -			
Debits				
Interest	\$ 12.68	\$ 16.66	\$ 34.42	\$ 60.53
Ending Balance	\$ 249,008.71	\$ 249,026.99	\$ 249,061.41	\$ 249,121.94

Comm First VLG 1 year CD 7008 .75% Matures 2/6/2023

Beginning Balance	\$ 327,204.39	\$ 327,426.71	\$ 327,617.35	\$ 327,826.04
Interest	\$ 222.32	\$ 190.64	\$ 208.69	\$ 202.08
Ending Balance	\$ 327,426.71	\$ 327,617.35	\$ 327,826.04	\$ 328,028.12

2022	January	February	March	April
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East WI Savings CD 7150 1.06% matures 04/01/2023

Beginning Balance	\$ 259,555.37	\$ 259,555.37	\$ 259,555.37	\$ 260,233.76
Interest	\$ -		\$ 678.39	
Ending Balance	\$ 259,555.37	\$ 259,555.37	\$ 260,233.76	\$ 260,233.76

Nicolet Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)

Beginning Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35
Credits		\$ -		
Debits		\$ -		
Ending Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35

Com First Jewel Box Escrow CD acct 6791 APY 1.0% (5/19/23)

Beginning Balance	\$ 417,834.20	\$ 418,189.07	\$ 418,509.87	\$ 418,865.32
Interest	\$ 354.87	\$ 320.80	\$ 355.45	\$ 344.27
Ending Balance	\$ 418,189.07	\$ 418,509.87	\$ 418,865.32	\$ 419,209.59

ICB Stargazer Escrow MM acct 9998 APY 0.15%

Beginning Balance	\$ 368,732.13	\$ 368,747.79	\$ 368,761.93	\$ 368,777.59
Interest	\$ 15.66	\$ 14.14	\$ 15.66	\$ 14.65
Ending Balance	\$ 368,747.79	\$ 368,761.93	\$ 368,777.59	\$ 368,792.24

CLOSED 1/1/2022 Nicolet Checking FIRE DEPT 1189 - moved to Fire Dept Fund Balance at Nicolet

Beginning Balance	\$ 7.55	\$ 7.55
Credits	\$ -	
Debits		\$ 7.55
Ending Balance	\$ 7.55	\$ -

CLOSED 4/20/2022 State Bank of Chilton CD 1028 .4% Interest is semiannual - Moved to CFCU Vlg Membership 7000 on 5/18/22

Beginning Balance	\$ 314,174.09	\$ 314,174.09	\$ 314,174.09	\$ 314,800.71
Interest	\$ -	\$ -	\$ 626.62	
Debits	\$ -	\$ -		
Ending Balance	\$ 314,174.09	\$ 314,174.09	\$ 314,800.71	\$ 314,800.71

2022 UTILITY Account Monthly Summary for Board

2022	January	February	March	April
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Nicolet Money Mrkt Utility 0380 was ICB acct# 6956 before the merge. 0.05%

Beginning Balance	\$ 304,054.65	\$ 304,067.56	\$ 304,079.22	\$ 54,083.20
Credits		\$ -		
Debits		\$ -	\$ 250,000.00	
Interest	\$ 12.91	\$ 11.66	\$ 3.98	\$ 1.29
Ending Balance	\$ 304,067.56	\$ 304,079.22	\$ 54,083.20	\$ 54,084.49

Nicolet Checking Utilities 1937 APY 0.05%

Beginning Balance	\$ 111,382.54	\$ 32,179.64	\$ 69,525.72	\$ 136,261.41
Credits	\$ 4,270.00	\$ 67,712.44	\$ 353,788.91	\$ 33,201.86
Debits	\$ 83,475.78	\$ 30,367.43	\$ 287,053.22	\$ 75,737.01
Interest	\$ 2.88	\$ 1.07	\$ 7.27	\$ 2.36
Ending Balance	\$ 32,179.64	\$ 69,525.72	\$ 136,261.41	\$ 93,726.26

Nicolet National Bank Savings 4978 - Utility EBC Forfeitures .03% RECOMMEND MOVING TO UTILITY GF

Beginning Balance	\$ 1,254.94	\$ 1,254.94	\$ 1,254.94	\$ 1,255.03
Credits	\$ -	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ 0.09	\$ -
Ending Balance	\$ 1,254.94	\$ 1,254.94	\$ 1,255.03	\$ 1,255.03

Nicolet CD Assessment Fund 9742 maturity 6/13/21

Beginning Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75
Interest	\$ -	\$ -		\$ -
Ending Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75

CFCU - HU Expense account 6443 (.05 APY)

Beginning Balance	\$ -	\$ -	\$ -	\$ -
Credits	\$ -	\$ -		\$ 5,000.00
Debits	\$ -	\$ -		
Interest	\$ -	\$ -		\$ 0.16
Ending Balance	\$ -	\$ -	\$ -	\$ 5,000.16

CFCU Utility MM 6435 (customer paymnt) APY .648% Min 150K Open 2/4/22

Beginning Balance	\$ -	\$ 3,000,000.00	\$ 2,996,525.86	\$ 2,997,814.63
Credits	\$ -			
Debits	\$ -	\$ 4,500.00	\$ 117.34	\$ 5,000.00
Interest	\$ -	\$ 1,025.86	\$ 1,406.11	\$ 1,594.60
Ending Balance	\$ -	\$ 2,996,525.86	\$ 2,997,814.63	\$ 2,994,409.23

CFCU Utility MM 8359 (Reserve Acct) APY .648% Min 150K Open 5/18/22

Beginning Balance	\$ -	\$ -	\$ -	\$ -
Credits	\$ -			
Debits	\$ -	\$ -		
Interest	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -	\$ -

CFCU CD 3008 Utility Bldg Proceeds - Matured 6/22/22 APY 1.701%

Beginning Balance	\$ 59,630.98	\$ 59,668.96	\$ 59,703.29	\$ 59,741.32
Interest	\$ 37.98	\$ 34.33	\$ 38.03	\$ 36.83
Ending Balance	\$ 59,668.96	\$ 59,703.29	\$ 59,741.32	\$ 59,778.15

2022 UTILITY Account Monthly Summary for Board

2022	January	February	March	April
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CFCU CD 3009 Utility Bldg Proceeds - Matures 9/08/22 APY 1.701%

Beginning Balance	\$ 27,303.72	\$ 27,321.11	\$ 27,336.83	\$ 27,354.24
Interest	\$ 17.39	\$ 15.72	\$ 17.41	\$ 16.86
Ending Balance	\$ 27,321.11	\$ 27,336.83	\$ 27,354.24	\$ 27,371.10

Comm First HU Savings Master 6427 -- no funds

***Associated Bank Utility Checking 0567 (customer payments) 0%**

Beginning Balance	\$ 3,062,556.64	\$ 3,257,106.16	\$ 454,681.80	\$ 678,592.60
Credits	\$ 195,221.01	\$ 198,105.39	\$ 224,423.19	\$ 195,542.16
Debits (service fees)	\$ 671.49	\$ 3,000,529.75	\$ 512.39	\$ 536.86
Interest	\$ -	\$ -		
Ending Balance	\$ 3,257,106.16	\$ 454,681.80	\$ 678,592.60	\$ 873,597.90

***Associated Bank Utility Checking 5311 - (General funds) 0.0%**

Beginning Balance	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00
Credits	\$ -	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -	
Interest	\$ -	\$ -		\$ -
Ending Balance	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00

RESTRICTED Assoc. Bank Money Mrkt Utility 3417 (DNR & Rev Bonds) APY .01%

Beginning Balance	\$ 122,245.45	\$ 122,246.49	\$ 122,247.43	\$ 122,248.47
Credits	\$ -	\$ -		
Debits		\$ -		
Interest	\$ 1.04	\$ 0.94	\$ 1.04	\$ 1.00
Ending Balance	\$ 122,246.49	\$ 122,247.43	\$ 122,248.47	\$ 122,249.47

***Assoc Bank Utility Checking 540 - (Public funds - W/S Constr Permit Fees) 0.0%**

Beginning Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70
Credits	\$ -			
Debits	\$ -	\$ -		\$ -
Interest	\$ -	\$ -		\$ -
Ending Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70

Assoc. Bank Water Operations 648 0% interest - move to a MM

Beginning Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54
Credits	\$ -	\$ -		
Debits		\$ -		
Interest		\$ -		
Ending Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54

Assoc. Bank Sewer Operations 656 0% interest - move to a MM

Beginning Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66
Credits	\$ -	\$ -		
Debits		\$ -		
Interest		\$ -		
Ending Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66

Summary of Payments Issued	January-22	February-22	March-22	April-22
Village Check Register (General)	11922 - 12001	12066 - 12185	12187 - 12305	12307 - 12438
General Spending Check Total	367,884.17	700,099.38	1,558,254.83	224,815.18
Payroll Checks	11918 - 11921, 11960	12002 - 12065, 12130	12186, 12245, 12306	12347 - 12394, 12439 - 12506
Voided Checks	11989			
Village ACH withdrawals				
COMMERCIAL TERM LOAN	84,319.00	84,319.00	84,319.00	
DELTA DENTAL	1,594.27	1,594.27	1,752.63	1,204.93
GREAT-WEST TRUST - INS	2,180.00	2,180.00	2,180.00	3,270.00
MERCHANT SERVICE FEE	280.90	300.37	80.55	51.94
RELIANCE INSURANCE	480.86	414.88	1,146.70	
RETURNED DEPOSIT ITEMS	10.00			
TASC FUNDING	416.74			
THE MCCLONE AGENCY			2,061.00	
TRACTOR SUPPLY	50.81	43.35	22.99	172.94
UNITED HEALTH CARE	23,570.53	23,570.53	15,623.88	20,717.24
VERIZON	47.97	47.93	47.93	47.93
VLG OF HARRISON POSTAGE ACCT			1,000.00	
WE ENERGIES	3,345.39	5,563.16	5,642.68	4,413.85
WI DOR - ANNUAL TID MAINT.				600.00
WI DOR - QTRLY SALES TAX	79.00			134.12
WI DOR - SELLER'S PERMIT 3 YR	10.00			
WRS - RETIREMENT	25,237.14	21,033.36	13,321.10	18,650.05
Village Check Register (Tax Account)	1477 - 1715	1716 - 2633	2634 - 2635	none
Checks Total	4,719,234.53	7,623,037.19	27.37	0
Utilities Check Register (Nicolet)	22274 - 22302	22303 - 22321	22322 - 22356	22357 - 22373
Checks Total	67,154.71	13,375.68	33,375,168.00	29,452.56
Utilities ACH withdrawals (Nicolet)				
ATT	203.28	203.37	203.34	202.73
FLEETCOR FUNDING	394.04	430.46	980.50	
HOME DEPOT		156.84	232.71	
LEASE DIRECT WEB PAY	227.63	227.63	227.63	227.63
MENASHA UTILITIES	946.84	1,225.10	1,350.13	1,059.80
PITNEY BOWES LEASE			143.55	
PITNEY BOWES SUPPLIES			80.74	
PSN*PAYMENT SERV INVOICE	49.95	49.95	49.95	49.95
RELIANCE INSURANCE	119.66	119.66	177.38	
SERVICE CHARGE		18.00		
SPECTRUM	254.95	254.95	259.95	259.95
VERIZON	214.47	214.47	214.47	214.47
WE ENERGIES AUTOPAY	1,982.35	2,313.42	2,071.93	2,077.06
Payroll				
Net Pay Roll - General Fund	35093.42	82,026.23	66,252.97	84,068.14
Net Pay Roll - Water Utility	15821.3	9,428.68	15,446.45	10,927.56
Net Pay Roll - Sewer Utility	16788.48	10,276.38	18,124.66	12,846.29
Payroll Taxes				
Federal	19,932.08	26,736.75	19,415.62	20,784.62
State	6,160.87	3822.65	3,606.83	5,342.89
	January-22	February-22	March-22	April-22
Presented by:	Vicki Tessen, Treas.	Vicki Tessen, Treas.	Vicki Tessen, Treas.	Vicki Tessen, Treas.
Meeting date:	3/8/2022	3/29/2022	4/26/2022	5/31/2022
Motion to Approve made by:	D. Bartlein	S. Handschke	S. Handschke	
Seconded by:	J. Baldwin	J. Baldwin	J. Baldwin	
Vote Count:	7-0	7-0	7-0	
President's Signature:				

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

May 31, 2022

Title:

Village Ordinance for Noise and Outdoor performances

Issue:

Should the Village allow outdoor music on commercial properties as a matter of standard operating procedures?

Background and Additional Information:

The Village currently regulates noise as part of its Nuisance chapter (Chapter 28). In summary, the ordinance prohibits disturbing noises and vibrations. It offers an exception in an outdoor amplified equipment permit. This ordinance places a four month limit on the permit thus any business wishing to have regular outdoor amplified music would need to reapply every four months.

The Waverly Beach facility was recently purchased by Anduzzi's who, as a part of their business model, frequently have outdoor musical entertainment. Recognizing this as a difficult way to operate a business when it is unknown if a permit will be granted every four months the Village is reviewing this process. The circumstances of this review are more sensitive because of the proximity of some residences to the Waverly Beach facility.

Staff approached a revision of the ordinance based on the following premises:

1. The Village wishes to balance the needs of the residents while also showing support for business investment in the community.
2. Calumet County Sheriff is the agent of law and ordinance enforcement in the Village of Harrison. Presently their staff would not have a method to determine if a sound is excessive other than a subjective judgement. Lt. Voland recommends adopting language from Kimberly's municipal code that uses a visible effect of vibrations to determine if a sound is excessive. Furthermore he recommends it apply to the entire Village; not just in cases of outdoor performances. This would make it consistent for the officer to enforce regardless of the source of the complaint.
3. Any ordinance revision would need to be applicable to other cases of commercial outdoor music performances/sound generation.

4. The Village is aware of the rural nature of the community and the sound production that can result from it. Thus staff attempted to minimize revisions to those portions of the ordinance regarding noise and focus on the outdoor amplified equipment permit component of the ordinance.
5. The conditional use permit already regulates the times that Waverly Beach can have an outdoor band (11:00 am – 10:00 pm) and outdoor business operations (9:00 am – 12:00 am).
6. Staff will review how neighboring communities handle their noise ordinances and outdoor venues.

Staff's proposal includes five revisions:

1. To add the vibration clause to the Village-wide noise ordinance.
2. To eliminate the outdoor amplified equipment permit.
3. To list a series of exceptions to the noise ordinance.
4. To more clearly describe the method of enforcement and potential consequences.
5. To add a special events permit to municipal code.

Advantages of the proposal:

- Adding the vibration clause to the Village-wide portion of the ordinance would assist the residents near Waverly Beach when they have an issue with music from indoor activities. The outdoor amplified equipment permit process only applied to music outside.
- The current outdoor amplified equipment permit is really designed for special events but does not specifically deal with them.
- The exceptions are partially pulled from existing code and add ambient music and outdoor performances for light patio bands. These exceptions would be a good fit to existing conditions at Countryside Bar, proposed conditions at Waverly Beach, and potential conditions at the former Darboy Club site.
- The method of enforcement would also fit those situations equally well. In addition it adds language applying to non-amplified music to further protect the residents.
- The addition of a special event permit to code is important because the Village is already issuing a special event permit. Thus this Village process would now be authorized/clarified in code. It would also clarify the difference between short-term and on-going events.

Disadvantages of the proposal:

- It intentionally does not define "light patio band". If a complaint were registered that the outdoor musical act was not light but instead too heavy it might be difficult for a judgement call by a responding officer. However, the officer would still be able to determine if the vibrations were too heavy and order the host to turn the music down.

In comparison to other communities the proposed base ordinance is quite similar to the process in the Village of Kimberly.

Kimberly prohibits outdoor performances as part of their liquor license but grants an exception to Anduzzi's because it is considered a restaurant. Thus, while Anduzzi's has to renew its liquor license every year they do not need a permit for the outdoor performances.

Kimberly then has a noise component to their nuisance ordinance that would apply in the event of a complaint. The law officer takes a decibel reading and has the authority to ask the host to turn it down.

The proposed ordinance for Harrison would work in a similar manner. Waverly Beach would no longer be required to have a permit for an outdoor band. In the event of a complaint the law officer would respond, make a judgement based on vibrations, and have the authority to ask the host to turn the music down.

If the Village Board wished to implement stronger measures of control, such as decibel limits, here is a summary of neighboring communities use of decibel limits:

Community	Noise Ordinance Contain Decibel Limits	Contains Anduzzi's
Little Chute	Yes	
Kimberly	Yes	X
Buchanan	No	
Menasha	No	
Appleton	Yes	
Sherwood	Yes	
Combined Locks	Yes	
Fox Crossing	No	
Ashwaubenon	No	X
Howard	No	X

If the Village Board wished to add language setting decibel limits please see the attached recommended addition to the proposed ordinance. This same language exists in both the Village of Kimberly and Little Chute. Staff removed portions so that it would only apply to the outdoor performances exception of the proposed ordinance. Lt. Voland cautioned that the sound meters could only be used if a Village of Harrison officer were available. Otherwise more than twenty additional officers would need to be trained on the sound meters and equipment would need to be available for all of them.

Budget Impacts:

None unless the sound meters are required. Purchasing three (one for each squad and one for the office) would cost approximately \$1,500. They would need to be calibrated every year.

Recommended Action:

Staff recommends one of three options for the Board:

1. Approve the revised ordinance as proposed.
 2. Add the language of decibel limits to the proposed ordinance.
 3. Reject the proposed ordinance and grant Waverly Beach the outdoor amplified equipment permit as the ordinance currently exists
-

Attachments:

- A proposed revision of the Nuisance Chapter. It is a red-lined version to more clearly demonstrate the changes that are proposed.
- Potential language setting decibel limits.

Village of Harrison
Red-Line Proposal of Revised Ordinances of Nuisance Chapter
All text appearing in black is current and not proposed to change.
May 31, 2022 Meeting.

28-111 Noises Disturbing The Public Prohibited

1. Making noise tending to unreasonably disturb person in the vicinity prohibited. No person shall make or assist in making any noise tending to unreasonably disturb the comfort, quiet or repose of persons in the vicinity thereof. This provision shall not apply if the making and continuing of the noise cannot be prevented and is necessary for the protection or preservation of property or of the health, safety, life or limb of some person, or is necessary for operation of a legally established business in a properly zoned district.
2. Loud operation of mechanical or electrical devices prohibited. No person occupying or having charge of any building or premises, or any part thereof, shall cause or allow any loud, excessive or unusual noise in the operation or use of any radio, phonograph, tape recorder, loudspeaker or other mechanical or electrical device, instrument or machine, which noise shall unreasonably disturb the comfort, quiet or repose of persons therein or in the vicinity.
3. Noise between certain hours prohibited. Except when necessary to protect the public health, safety or welfare, no person shall cause or allow any noise between the hours of 8:00 pm and 6:30 am on any day as a result of excavating, grading, building, or constructing activities.
4. **The causing of vibrations from excessive sound generation. The creation of sound waves that the sound causes vibrations to structural components, walls, glass, windows, or doors of a residence and/or vibrations to personal property contents of a residence, which would unreasonably disturb or unduly annoy occupants with normal sensitivities during normal use, detectable by visual observation.**
5. *Order by officer.* Any person violating this section shall upon the request of a law enforcement officer immediately cease any activities causing a violation of this section. Failure to cease such activities immediately upon the request of a law enforcement officer shall constitute an additional and separate violation.

28-121 Findings Of Fact

The Village Board finds that excess noise and excessive vibration can degrade the environment of the Village to a degree which is harmful and detrimental to the public health, safety and welfare of its inhabitants and interferes with the comfortable enjoyment of life, property and recreation therein and causes nuisances. The Village Board further finds that no one has any right to interfere with comfortable enjoyment of life, property and recreation within the Village by creating excess noise or excess vibration by the use of sound amplification devices which may unreasonably interfere with normal pursuits of life and recreation or the health and welfare of the Village's inhabitants.

28-122 Exceptions

The following are exceptions to the restrictions in this ordinance and are allowed to generate sound:

1. Cases of clear emergency
2. Businesses on a fixed site and have drive-through services, auction services and other like-oriented businesses that use loudspeakers to service customers shall operate or permit operation outside of a reasonably soundproof enclosure
3. Ambient music played on commercial parcels but not permitted to be heard outside the lot lines of the property
4. Regular, on-going outdoor performances of light patio bands on properties zoned appropriately for outdoor entertainment with a conditional use permit. This would not include traditional concepts of "rock bands". The reduced size and volume of a light patio band would also apply to non-amplified performances including but not limited to drum sets, vocal choruses and brass/woodwind ensembles.
5. Enforcement upon Exceptions. Nearby parcels may be disturbed by the sound generated in the exceptions. Complaints can still be registered with a law enforcement officer and their authority to control as stated in 28-111 (4) is still in force. Multiple violations can result in a review and revocation of a conditional use permit.

28-1223 Special Event Permit Required

~~Except in cases of clear emergency, no person within the Village, excluding businesses which are on a fixed site and have drive-through services, auction services, and other like-oriented businesses that use loudspeakers to service customers shall operate or permit operation outside of a reasonably soundproof enclosure,~~ Any short-term event that would generate sound, utilize public right-of-ways or public recreational space or in any other way disrupt the normal activity of the Village shall apply for a special event permit. These events include but are not limited to: outdoor concerts, festivals, parades, road races and block parties. Any event using a ~~any~~ loudspeaker, public address system or similar sound amplifying device ~~without~~ must first obtain~~ing~~ a permit from the Village Board as provided in this section.

28-1234 Application

An application for ~~an outdoor sound amplification~~ special events permit shall be filed with the Village Clerk on forms provided by ~~the clerk~~ Village administration or on-line as approved by the Village Board and shall include at least the following information:

1. Name, date, time, description, anticipated attendance and contact information for event. ~~History of the applicant relative to the applicant's fitness to hold a permit.~~
2. Description of amplified sound or music. ~~The dates and times for which the applicant is applying and the type of equipment to be used.~~
3. Listing of street closures or park facilities used. ~~The premises or area of the Village where the sound amplifying equipment will be used and the anticipated affected area.~~
4. A signature acknowledging legal terms of application. ~~sworn statement of the applicant that all information provided in the application is true and correct.~~

28-1245 Time Of Filing

Each application for ~~an outdoor sound amplification~~ special events permit shall be filed with the Village Clerk at least ~~30~~ 21 days prior to the date on which the permit is proposed to be used ~~and at least 15 days prior to granting of the permit. If a permit is not turned in timely, but time allows~~

~~for the clerk to do all the necessary legal publication and notice requirements, the clerk will use his/her discretion in accepting the permit for processing.~~

28-125 Fee

~~The nonrefundable fee for an outdoor sound amplification permit shall be as set forth in the Village fee schedule to cover the cost of publication and mailing and shall be paid at the time of filing the application for the permit.~~

28-126 Public Meeting Notice

~~No permit shall be granted until after a public meeting is held thereon in accordance with this section. The Village Clerk shall schedule a public meeting before the Village Board on the granting of the permit. A representative of the applicant shall attend the public meeting. The clerk shall notify all property owners within a radius of 300 feet of the site for which the permit is sought at least ten days before the meeting. Notice shall be given by first class mail.~~

28-127 Investigation

~~The Village clerk shall refer each application for a permit to the Village Board which shall conduct an investigation as to the advisability of granting the permit as it deems necessary or desirable to protect the public interest described in section 28-112.~~

28-1286 Granting Of Permit

1. No permit may be granted until and unless the Village Board by a majority vote has authorized granting of the same.
2. If the Village Board decides not to issue a permit it shall notify the applicant of its decision in writing **on the application** and state the reasons therefore.
3. Permits ~~shall be copies of the application with approval information noted on it. contain the date of issuance, the amount of fee paid and the name of the permittee.~~ No permit shall be valid at times or dates other than as stated on the face thereof, ~~nor for longer than four months.~~

28-1297 Appeals

Any applicant aggrieved by the Village Board's denial of a permit may within thirty (30) days after the written denial commence an action seeking the remedy available by certiorari.

28-13028 Abatement Orders

In lieu of or in addition to issuing a citation or complaint, any law enforcement officer may issue an order requiring the immediate abatement of any source of sound in violation of this article.

Village of Harrison
Potential Language of Decibel Limits
May 31, 2022 Meeting

If added to the proposed ordinance, the enforcement clause of the proposed ordinance would look as follows:

28-122 Exceptions

The following are exceptions to the restrictions in this ordinance and are allowed to generate sound:

1. Cases of clear emergency
2. Businesses on a fixed site and have drive-through services, auction services and other like-oriented businesses that use loudspeakers to service customers shall operate or permit operation outside of a reasonably soundproof enclosure
3. Ambient music played on commercial parcels but not permitted to be heard outside the lot lines of the property
4. Regular, on-going outdoor performances of light patio bands on properties zoned appropriately for outdoor entertainment with a conditional use permit. This would not include traditional concepts of “rock bands”. The reduced size and volume of a light patio band would also apply to non-amplified performances including but not limited to drum sets, vocal choruses and brass/woodwind ensembles.
5. Enforcement upon Exceptions. Nearby parcels may be disturbed by the sound generated in the exceptions. Complaints can still be registered with a law enforcement officer and their authority to control as stated in 28-111 (4) is still in force. Multiple violations can result in a review and revocation of a conditional use permit.

28-122 Enforcement

Nearby parcels may be disturbed by the sound generated in the exceptions. Complaints can still be registered with a law enforcement officer and their authority to control as stated in 28-111 (4) is still in force.

(1)Maximum permissible sound levels and vibration limits.

a.Noise from a stationary source shall not exceed the following standards for maximum sound pressure levels measured at the property line.

Table 1:

Noise Limits	
Day Time	Night Time
70 db	70 db

b.Ambient noise is the all-encompassing noise associated with a given source, usually being a composite of sounds with many sources near and far, but excluding the noise source being measured. Ambient noise is a factor and the subject noise shall exceed the ambient noise by five decibels in any octave band to be designated excessive.

c. Pure tones and impulsive noises are factors. Five noise rating numbers shall be taken from the table in subsection (1) above if the subject noise consists primarily of a pure tone or if it is impulsive in character.

d. Vibrations to structural components, walls, glass, windows, or doors of a residence and/or vibrations to personal property contents of a residence, which would unreasonably disturb or unduly annoy occupants with normal sensitivities during normal use, detectable by either visual observation or by secondary audible noise emanating from the personal property resulting from the vibration of such objects by sound waves originating from outside of the residence between the hours of 9:00 p.m. and 7:00 a.m.

(2) *Methods of measuring noise and/or methods of detecting vibrations.*

a. *Equipment.* Noise measurements, with the exception of physical vibrations caused by sound, shall be made with a sound level meter.

b. *Location of noise meter.* Noise measurement shall be made at the nearest lot line of the premises from which a noise complaint is received. The noise meter shall be placed at a height of at least three feet above the ground and at least three feet away from walls, barriers, obstructions and all other sound-reflective surfaces.

c. *Vibrations.* Unreasonably disturbing or unduly annoying physical vibrations caused by sound which are in violation of this section shall be determined by personal physical observation of the occupants of the residence but shall be deemed violations only if verified by personal physical observation of a village police officer, building inspector, or other village official who has been granted access to the residence, by the occupants, to verify that the vibrations levels prohibited in this section are occurring.

(3) Multiple violations can result in a review and revocation of a conditional use permit.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk
Mark Mommaerts, Assistant Manager

Meeting Date:

May 31, 2022

Title:

Revised Outdoor Sound Amplification Application for Waverly Beach

Issue:

Should the Village Board approve the Revised Outdoor Sound Amplification Application from Waverly Beach?

Background and Additional Information:

Waverly Beach has submitted to the clerk a revised application for Outdoor Sound Amplification. They would like to have amplified music playing in their tiki bar for their guests, and also offer amplified sound for special events, such as weddings, live music performances, and Sturgeon Spearing celebrations.

The events and dates have been revised as follows:

Ambient Outdoor Music, Sunday -Saturday, 9:00am – 12:00 am

Live Patio Music, May1, 2022 – October 31, 2022, 11:00am – 10:00pm

Special Events such as Sturgeon Spearing, dates TBD, 11:00am – 10:00pm

Note: Revisions to the Sound Amplification Ordinance may affect the outdoor sound amplification permit.

Budget Impacts:

\$150 in permit fees.

Recommended Action:

Staff recommends the Board approve the Outdoor Sound Amplification Application for the hours that align with their Conditional Use Permit and for the maximum period allowed by ordinance which is 4 months.

Action Options:

1. Approve _____ as requested.
2. Approve _____ with the following conditions:
3. Postpone action. (in the Motion say *Table until _____ if a specific date is desired.*)
4. Deny _____.
5. Motion to Dismiss permit application due to approved revision of the Sound Amplification Ordinance.

Attachments:

- Revised Application

HARRISON OUTDOOR SOUND AMPLIFICATION APPLICATION

Village of Harrison - W5298 HWY 114, Menasha, WI 54952

DATE OF APPLICATION: March 17th, 2022 (initial form)

NAME: Waverly Beach Bar and Grille

ORGANIZATION NAME (if any): Waverly Beach, LLC

MAILING ADDRESS: N8770 Fire Lane 1, Menasha, WI 54952

PHONE: 920-733-9721, 920-655-0424 EMAIL: aszymanski@anduzzis.com

DATE OF EVENT: (1/1-12/31) Sun-Sat, Ambient Music HOURS FOR SOUND: FROM 9:00 AM TO 12:00 AM

DATE OF EVENT: (5/1-10/31) Patio Season (Live Music) HOURS FOR SOUND: FROM 11:00 AM TO 10:00 PM

TYPE OF EVENT: Restaurant/Patio Entertainment

LOCATION OF EVENT WITH ADDRESS: Waverly Beach, N8770 Fire Lane 1, Menasha, WI 54952

PLEASE DESCRIBE ANTICIPATED AFFECTED AREA: Immediately surrounding the building, wedding pavilion and outdoor patio

ESTIMATED ATTENDANCE: 500

PLEASE DESCRIBE EQUIPMENT THAT WILL BE USED: Ambient music will be speakers surface mounted or integrated into the soffits welcoming the guests as they enter the building or sitting on the patio. Live music and weddings will be portable speakers with microphones.

PREVIOUS HISTORY USING OUTDOOR SOUND AMPLIFICATION: Four Anduzzi's Sport Club locations in Green Bay, Ashwaubenon, Howard and Kimberly with outdoor patios

PLEASE NOTE: If you are using a Village of Harrison Park, you must attach a copy of your Park Reservation Confirmation to this Application. If you are serving/selling beer and/or wine, you must also have the proper license from the Clerk's Office.

SIGNATURE

I, MACKENZIE CISAR (applicant or agent) declare under penalties of law that the information provided in this application is true and correct to the best of my knowledge.

Signature: 

Date: 5/6/2022

(Applicant must be 18 years or older)

Please complete this form and return with the **\$150.00 application fee**. Applications may be dropped off in person or mailed to:

Village of Harrison

W5298 Hwy 114

Menasha, WI 54952

Make checks payable to: Village of Harrison.

Office use only

Received by: _____ Date: _____ Receipt #: _____

Public Meeting Date: _____ Board Action: Approved Denied Date: _____

If Denied, Reason(s) for Denial: _____

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Variance for Private Road Development

Issue:

Should the Village Board approve a variance to allow a development to utilize private roads rather than public roads?

Background and Additional Information:

The applicant is considering purchasing a portion of the Kimberly Clark Corp. property along Firelane 10 and south of the railroad tracks. The area is adjacent to Northshore Golf Club and sits east of Firelane 10. The applicant wishes to develop the property as a single-family residential subdivision with private roads with approximately 10-16-lots on the portion south of the railroad tracks. The area north of the railroad tracks will be developed as a residential subdivision with public roads.

The intent is to create a residential development on the south side of the railroad with private streets. Utilities (sanitary sewer & water) would be public and serviced by Harrison Utilities. The subdivision ordinance states that the design of a subdivision, “new private streets shall not be permitted”. The process for a variance from the subdivision ordinance includes review by the Plan Commission and approval by the Village Board. The applicant has submitted a formal variance request.

The applicant is proposing private streets due to a provision in the railroad crossing of the existing private driveway that the private driveway remain private north of the railroad and crossing to enter the subdivision. The applicant is proposing secondary access for emergency vehicles along Firelane 10.

There is public right-of-way (ROW) from Firelane 10 south of the railroad tracks to this property where a new public road could be built. The ROW is less than the standard 60-foot width so additional ROW may have to be acquired or the public road constructed within a substandard ROW width. If there were private roads within the subdivision, easements will be required for utility access and stormwater access.

The Plan Commission held a public hearing at their meeting on May 24th. Several people spoke related to this item. There was confusion about the variance request that stated Firelane 9 will be cul-de-saced. It was explained that it was an error and there are no plans to cul-de-sac Firelane 9.

Subdivision Ordinance Variance process and approval criteria:

- (i) *Variance and appeals (modification of regulations)*. When the plan commission or Village board finds that extraordinary hardship or injustice will result from strict compliance with this chapter, it may vary the terms thereof to the extent deemed necessary and proper to grant relief, provided that the modification meets the land division variance criteria.
1. The land division variance criteria include the following four standards:
 - a. The variance is due to physical features of the site or its location.
 - b. The variance is the least deviation from this chapter which will mitigate the hardship.
 - c. The variance is not detrimental to the public interest and is in keeping with the general spirit and intent of this chapter.
 - d. Any variance recommendation shall include, at minimum, that the variance will not violate the purpose of this chapter or provisions of Wis. Stats. ch. 236.
 2. Application for a variance shall be made to the Village planner and Village clerk who shall provide notice of time and place of hearing by publication of a Class 2 notice, under Wis. Stats. ch. 985.
 3. A copy of such notice shall be mailed to all property owners within 300 feet of the subject site by regular mail. Notice of hearing shall be mailed approximately 14 days prior to hearing date. The applicant shall be responsible for payment of a hearing fee as set forth in Appendix A, Fee Schedule, reference this code section.

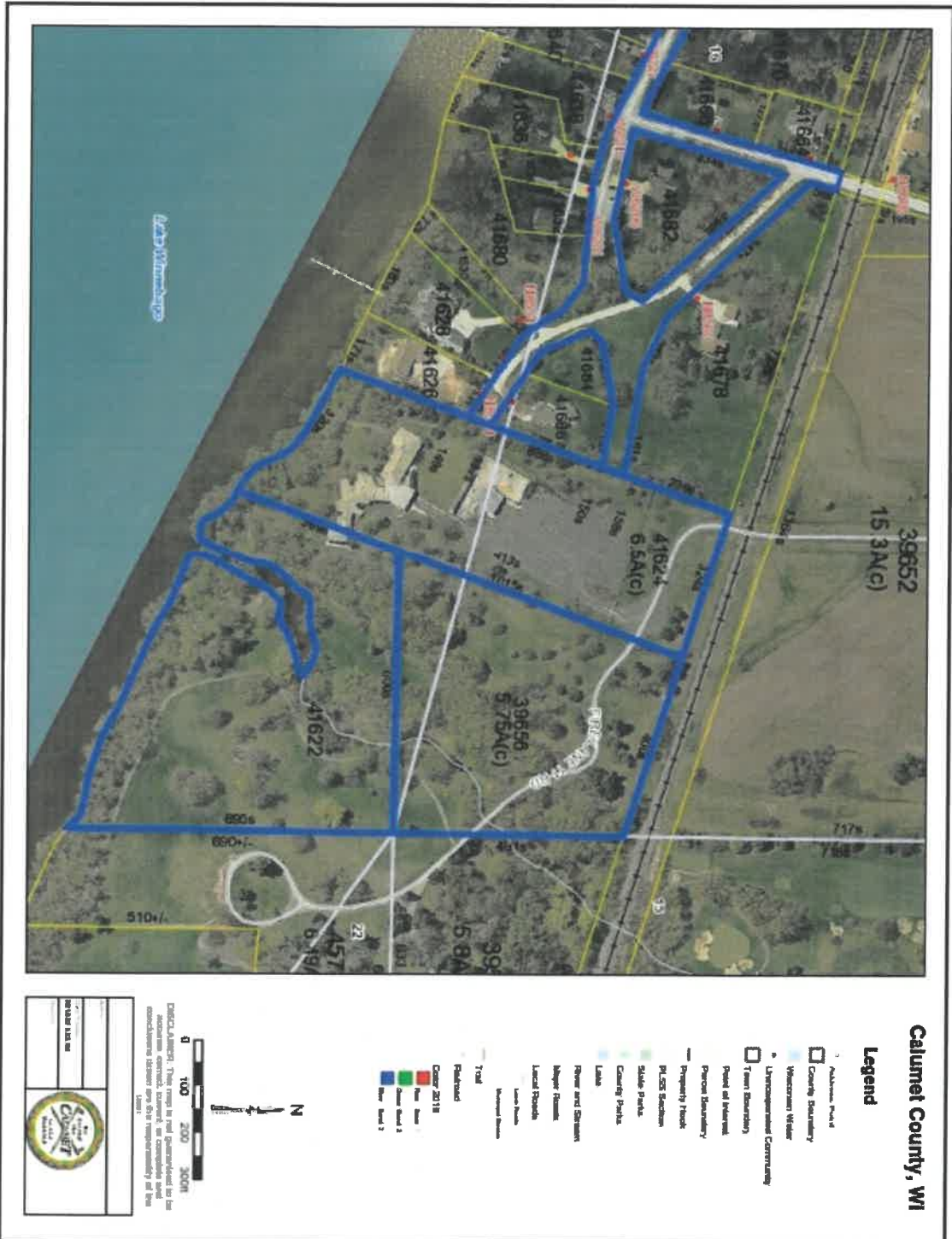
Recommended Action:

The Plan Commission recommends approval of variance for this property.

Attachments:

- Aerial Map (indicates public ROW west of site, "X" shape in blue)
- Request for Variance letter from applicant (includes aerial map and concept plan)
- Exhibit A: Development Area, Aerial Map
- Exhibit B: Potential Site plan, south side of tracks, Aerial Map (indicates the proposed private drive location, black line and potential secondary emergency access point)
- Email from Tim Wittmann, Davel Engineering, sent May 2, 2022.

Aerial Map



Letter

To: Town of Harrison

From: Paul and Tom Klister

Subject: Request for Variance

We are working with Kimberly Clark to purchase the approximate 64 acres as depicted on the attached map. Our goal/plan is to demo the existing structures south of the railroad and develop a private residential community by creating 10-16 single family residential lots. The parcel to the North of the railroad would be developed as single family residential sites and be public.

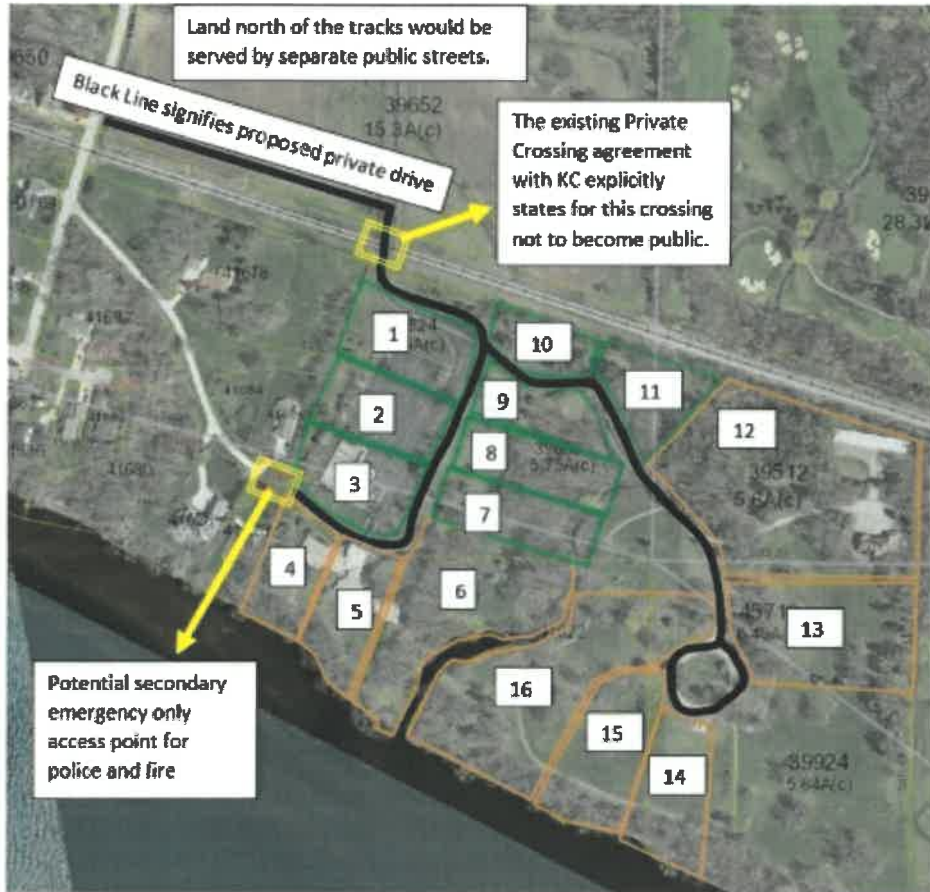
We understand that the Town's preference is to have residential developments of two or more lots to be public and follow the Town's specifications for doing so. We are respectfully requesting a variance to keep the area South of the railroad private, and have the area North of the tracks public. The following is our basis for requesting a variance:

- 1) Access: Kimberly Clark is mandating that the existing access from the frontage road onto fire lane 11 be utilized for their own private use to access their storage facility. Our plan would be to cul de sac Fire lane 9 and create a new, private drive that would come from fire lane 10 and joining up with the existing road (fire lane 11) and continue to utilize the existing passage over the railroad. Please see attached map.
- 2) Railroad Tracks: The existing access to the South portion of the land is presently served by a privately authorized easement that is granted by Canadian National Railway (CN) to Kimberly Clark. We have had discussion with a representative of CN and they are firm on requiring said access to continue to be private. In order to meet CN requirement, we would incorporate an LLC that would have all land owners South of the tracks to be members of the LLC. We would create a governing home owners association that would provide a united governance: providing the CN required insurable interest; and providing a united authority that would control all the private services that would be needed (garbage; mail; road and infrastructure; snow and landscaping; environmental regulations with the existing navigable stream).
- 3) Secondary access: We are of the understanding that there is mapped access from fire lane 10 – see attached map outlined in yellow. We have talked to the neighbors, including Steve Endries who paved the existing drive (Endries access). We are of the understanding that all the neighbors would object to us using the Endrie's access as the main thorough fare for our proposed development. To provide secondary access for police, fire and emergency vehicles, we would propose that the Endrie's ingress/egress point be utilized only in emergency situation;
- 4) The existing road and bridge that services the area South of the tracks were constructed to service as private use. If we were required to meet public standards for road construction and to build a new bridge, it would add substantial cost, that would not allow the development to be economically feasible.

Thank you for your consideration

Exhibit B

Exhibit B – Potential Site plan, south side of tracks



Email

Trish Nau

From: Tim Wittmann <tim@davel.pro>
Sent: Monday, May 2, 2022 3:37 PM
To: Trish Nau
Cc: Tom Klister; Jim Sehloff
Subject: FW: Kimberly Clark Property
Attachments: Harrison Variance Request.pdf; 7137concept3a-3.pdf

Greetings Trish,
Please find the attached variance request and North Shore Ridge subdivision concept to include private roadways.
If you could confirm receipt for action on the May Village meetings.

Let me know if you need paper copies or anything else.

Thanks - Tim

 **1164 Province Terrace**
Menasha, WI 54952
Direct: 920-560-6568
www.davel.pro 

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 *Please consider the environment before printing this message*

From: Mark Mommaerts <MMommaerts@harrison-wi.org>
Sent: Thursday, April 28, 2022 9:57 AM
To: Tim Wittmann <tim@davel.pro>
Cc: Trish Nau <Tnau@harrison-wi.org>
Subject: Kimberly Clark Property

Hi Tim,

As we discussed on the phone, outlined below is a timeline for the various applications (attached)...

Land Division Ordinance Variance (for private roads)
Deadline for application is May 3rd at Noon for the May 24th Plan Commission and May 31st Village Board meetings. There will be a public hearing for this item. There is no formal application form, please submit a letter detailing the request along with reasons for the request. Please also include a conceptual plan of the subdivision layout.



Comprehensive Plan Amendment (change future land use map from commercial to single family residential (sowered))
Deadline for application is May 16th at Noon for the June 21st Plan Commission and June 28th Village Board meetings. There will be a public hearing for this item. Please see the attached application. A legal description of the property will be needed.

Zoning Map Amendment (change zoning map from BP to RS-1)
Deadline for application is May 31st at Noon for the June 21st Plan Commission and June 28th Village Board meetings. There will be a public hearing for this item. Please see the attached application. A legal description of the property will be needed.

Preliminary Plat (subdivision)
Deadline for application is May 31st at Noon for the June 21st Plan Commission and June 28th Village Board meetings. Please see the attached application.

I include Trish Nau on this email. Trish is the new Assistant Planner for the Village and will be the contact person for these items in the future. I will continue to be involved, but only on the review side.

Thank you,

Mark J. Mommaerts, AICP
Assistant Village Manager



Village of Harrison
W5298 State Road 114
Harrison, WI 54952
920-989-1062
www.harrison-wi.org

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

May 31, 2022

Title:

“No Mow May” in the Village

Issue:

Should the Village enforce its grass cutting ordinances during May?

Background and Additional Information:

Some Board members have received input from residents that the Village should refrain from enforcing its grass cutting ordinances during the month of May. It would be up to individual property owners if they wished to participate in “No Mow May” and not cut their grass.

The Village would still cut the grass on its property (parks, village facilities, etc) during this month.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- None.

VILLAGE BOARD MEETING

From:

Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date:

May 31, 2022

Title:

2022-2023 Alcohol and Tobacco License Applications

Issue:

Should the Village Board renew the alcohol and tobacco licenses for the 2022-2023 applicants?

Background and Additional Information:

The Clerk received 11 alcohol license renewal applications prior to May 21, 2022. The full listing is attached.

Ten are applying to renew their “Class B” liquor license, AKA “Combination Class B” allowing for the sale of fermented malt beverages and liquor for consumption either on or off their premises.

One is applying to renew his “Class A” liquor license, allowing for the sale of fermented malt beverages and liquor for consumption off the premises.

The full list stating the licensees, agents, agents’ home addresses, business names, and business addresses was published in the Appleton Area Post Crescent on May 17, May 18, and May 19, 2022. The Clerk received no objections to any of the applicants during the required 10-day public notice period.

Background searches were completed on all owners for any alcohol related crime or felony charge since their last application. The searches revealed one conviction. Details of that incident are attached.

Searches were completed on all businesses for any outstanding monies owed to the Village. The searches revealed one delinquent tax bill for Bobbers, LLC. Owner indicated on the application the taxes will be paid by June 20, 2022.

Budget Impacts:

License fees were received for each application.

Recommended Action:

Staff recommends that all renewal applications on the presented list are approved for a 2022 – 2023 alcohol and/or tobacco license upon confirmation the business is in compliance with all federal, state, and municipal laws; including having no monies owed to the municipality.

Action Options:

1. Approve all license applications as presented and circulated on the listing.
2. Approve all license applications with the following conditions:
3. Approve all license applications as listed, except for _____.
4. Postpone action. (*Refer back to staff or Table an item to obtain more information.*)

Attachments:

1. Tobacco and Liquor license applicant list
2. Incident detail for Ross Schmidt

LIQUOR & TOBACCO LICENSE APPLICATIONS
VILLAGE OF HARRISON - CALUMET COUNTY, WI
July 1, 2022 - June 30, 2023

The following applications for licenses to deal in intoxicating liquor, fermented malt beverages, and tobacco have been filed with the Village of Harrison Clerk for the 2022 - 2023 licensing year.

"CLASS B" COMBINATION LIQUOR & BEER

Bobbers LLC, David Levknecht, Agent, N5564 Lakeshore Drive, Hilbert WI 54129
Location: Bobbers, W5204 Faro Springs Road

Menasha Entertainment LLC, Kevin Weaver, Agent, 1143 Highland Ave, Beloit, WI 53511
Location: Blu Sapphires Cabaret, W7191 Hwy 10 & 114

Cimarron Bar Inc., Thomas Day, Agent, N8847 Hwy 10 & 114, Menasha WI 54952
Location: Cimarron Bar & Grill, W7170 Hwy 10 & 114

Two Pair of Dice, LLC, Jessica Daul, Agent, 720 S State St, Chilton WI 53014
Location: Countryside Bar & Grill, W5302 Hwy 114

Lake Park Pub, Inc., Brian Rasmussen, Agent, W6394 Manitowoc Rd, Appleton WI 54915
Location: Lake Park Pub, N8904 County LP

North Shore Golf Club, Inc., Jonathan Kruse, Agent, W200N1648 E Pine Drive, Jackson, WI 53037
Location: North Shore Golf Club, N8421 North Shore West Rd

Salt, LLC, Ross Schmidt, Agent, 1141 Paramount Drive, Chilton, WI 53014
Location: Salt Fine Dining, N9650 Friendship Dr.

Kenneth Sprangers, W2245 Harvestore Road, Hilbert WI 54129
Location: Silver Spur Saloon, W5779 CTH KK

Vargas Bros LLC, Jose Vargas, Agent, N8331 State Park Rd, Menasha WI 54952
Location: Vargas Broad, N8331 State Park Road

Waverly Beach, LLC, Anthony Szymanski, Agent, 1992 Holmgren Way, Green Bay, WI 54304
Location: Waverly Beach, N8770 Firelane 1

"CLASS A" COMBINATION LIQUOR & BEER

Hollandtown Minimart LLC, Agent: Dinesh Tiwari, 955 Lotus Trl, Menasha, WI 54952
Location: Darboy BP, N9690 Hwy N

TOBACCO LICENSE

Hollandtown Minimart LLC, Agent: Dinesh Tiwari, 955 Lotus Trl, Menasha, WI 54952
Location: Darboy BP, N9690 Hwy N

North Shore Golf Club, Inc., Jonathan Kruse, Agent, W200N1648 E Pine Drive, Jackson, WI 53037
Location: North Shore Golf Club, N8421 North Shore West Rd

Kenneth Sprangers, W2245 Harvestore Road, Hilbert WI 54129
Location: Silver Spur Saloon, W5779 CTH KK

Incident details for Ross Schmidt.

March 8, 2021 – Mr. Ross Schmidt completed the Original Alcohol Beverage Retail License Application for Salt, LLC.

March 15, 2021 – A complaint was filed and a case was initiated against Mr. Schmidt for (3) counts of “Operate Firearm While Intoxicated” violating §941.20(1)(b) a Class A misdemeanor.

April 22, 2021 – Village Board approved a “Class B” liquor license for Salt, LLC with Mr. Schmidt as the President and Agent. License valid from April 23, 2021 to June 30, 2021.

April 24, 2021 – Mr. Schmidt had an initial appearance in circuit court for the forementioned charges.

May 24, 2021 – Mr. Schmidt submitted a Renewal Alcohol Beverage License Application for the 2021 – 2022 licensing period.

June 8, 2021 – Village Board approved a “Class B” liquor license for Salt, LLC with Mr. Schmidt as the Agent. License valid from July 1, 2021 to June 30, 2022.

June 24, 2021 – Mr. Schmidt Plead Guilty to (1) count of “Operate Firearm While Intoxicated” violating §941.20(1)(b) a Class A misdemeanor. (other 2 dismissed)

May 16, 2022 – Mr. Schmidt submitted a Renewal Alcohol Beverage License Application for the 2022 – 2023 licensing period.

May 25, 2022 – Background checks were conducted on license applicants and this incident was discovered.

May 25, 2022 – Clerk Tessen contacted Mr. Schmidt via phone and informed him the incident and not reporting it on any of the applications may be grounds for denial of his license. Mr. Schmidt explained the incident as being much less egregious than it looks on paper, informed her that he is a concealed carry permit holder, that the description should be “in possession of”, not “operate”, and explained his reasoning for pleading guilty to one charge. He stated he did not report it (on the 2022 – 2023) application because the court date did not occur in the last year. Clerk Tessen responded that it may be in his best interest to attend the Board meeting. Mr. Schmidt said he will return from out of town early to attend the meeting.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Vicki Tessen, Clerk

Meeting Date:
May 31, 2022

Title:
Bailey Drive Neighborhood Block Party

Issue:
Should the board approve the blocking off the street for the neighborhood block party?

Background and Additional Information:

Brenda Busha has asked for approving blocking off part of Bailey Drive and Logan Lane for the safety of the kids at the neighborhood block party. The neighborhood block party consists of approximately 10 houses and will have a total estimate of 20-30 people including children.

The block party has moved down approximately five (5) houses from the location used in previous years as a consideration to the one neighbor that does not enjoy the block party.

The date is Saturday, June 4, 2022, from 2:00 pm - dark

There is no need for barricades and will be no amplified music.

Budget Impacts:

None.

Staff Recommendation:

Staff recommends approving blocking off part of Bailey Drive and Logan Lane.

Action Options:

Approve the Bailey Dr Neighborhood block party
Deny the Bailey Dr Neighborhood block party.

Attachments:

- Application
-

May 31, 2022 mtg

1. To set-up and remove street closing barricades provided by the Public Works Department. Barricades will be delivered on the day before the block party (or Thursday if on a weekend) to the block representative whose name and contact information appears on this application. Barricades will be picked the day after the block party (or Monday if on a weekend).
2. Position all picnic tables, chairs, grills, and other leisure items, games and toys on one side of the street so that emergency vehicles could proceed through the area unobstructed if necessary.
3. Remove all items from the street including the barricades not later than 10:00pm.
4. No post holes/tent stakes of any kind can be put in pavement in road right-of-way.
5. Adequate provisions must be made to contain litter and to cleaning of the area at the conclusion of the event.

NOTE: Street closing permits will not be issued for neighborhood block parties on U.S. Highways, State Highways, County Trunk Highways, or Village Streets that serve as major traffic collectors, detour routes, or other streets which by their very nature are deemed hazardous.

Section 1- Event Information	
Name of Event:	Neighborhood Block Party
Event Date and Time:	Sat June 4th 2 nd dark
Event Description:	About 10 houses on our street, grill out, kids games arts + crafts
Estimated Attendance:	20-30 including children
Will there be amplified music?	NO, NO barricades
Will there be street closures?	would like to block off part of the street by the cul de sac of Bailey Dr + Logan lane for the safety of young kids.
Section 2- Contact Information	
Contact Name:	Brenda Busha
Address:	
Phone:	91
Organizat	

Village of Harrison
W5298 State Road 114
Harrison, WI 54952

Application for Street Closing and Special Events Permit

Fee: None

Intent.

This permit is intended to clarify the working relationship between the Sponsor of the special event and the Village of Harrison. Types of special events include but are not limited to Block Parties, Fun Runs, Triathlons, Parades, and ChickenFest. The Sponsor agrees to abide by the terms of this permit, and all existing policies governing use of Village Facilities unless specifically noted in the permit. The application will be reviewed by Village staff and must be signed by the Village Clerk if approved.

General Information.

Applications are available from the Village Clerk or the Public Works Director. Applications must be submitted to the Village Clerk no less than 21 days* prior to the event.

*Any person or group requesting assistance of Harrison Fire Rescue (for traffic control, first-aid tents, etc.) must contact the Fire Chief at least 6 weeks prior to the event to ensure adequate staffing from the volunteer department.

All laws regarding intoxicants must be adhered to. In addition, this permit does not relieve any individual or party from any village ordinance (including noise and alcohol.)

The Darboy Community Park Shelter must be reserved via payment by the Sponsor through the front desk at the Harrison Municipal Building.

Persons needed to run the events are the responsibility of the Sponsor, except where the Village determines that qualified personnel are required.

Equipment needed to run the event will be the responsibility of the Sponsor except when village equipment, such as traffic barricades or cones are used, under the direction of the Public Works Director or Operations Manager. The cost to repair or replace lost or damaged equipment will be charged to the Sponsor.

Street parties shall start no earlier than 10:00am and shall terminate no later than 10:00pm.

Requirements.

Emergency Vehicle Access. A 10-ft wide lane must be kept open at all times during an event for emergency vehicles to pass.

Street Closures. If the event requires street closures or re-routing of traffic, the Sponsor may be required to mail a notice to affected residences and businesses two weeks prior to the event. Street barricades are available upon request. A \$100.00 refundable deposit is required.

Certificate of Insurance. A certificate of insurance covering the event must be provided by the Sponsor, naming the Village of Harrison, its officers, board members, employees, and authorized volunteers as additional insured(s) with no exclusions.

Waste and Recyclables. The Sponsor shall provide adequate solid-waste and recyclables collection and disposal, at the Sponsor's sole expense, and shall not rely on village waste containers to meet this requirement. The required size and number of solid-waste and recyclables receptacles shall be according to standards determined by the Department of Public Works.

Toilets and Sanitation Facilities. The Sponsor shall ensure that adequate toilet and sanitation facilities are available to all attendees during the Special Event, at the Sponsor's sole expense.

Refer to the following table for the required number of toilets available for attendees. The number of attendees is at any given time, not aggregate.

Duration of event in hours	≤1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10
Attendee Count										
400-999	0	4	4	6	6	6	8	8	8	8
1000-1999	4	6	6	6	6	8	8	8	8	12
2000-2999	4	8	8	8	8	12	12	12	12	16
3000-3999	8	8	10	10	10	12	16	16	20	20
4000-4999	8	8	12	12	16	16	20	24	24	28
5000-5999	12	12	12	16	20	30	30	30	30	34
6000-6999	12	12	16	16	20	30	30	36	36	40
7000-7999	12	12	16	20	30	32	40	40	52	52
8000-8999	12	12	20	24	32	32	40	44	52	54
9000-9999	16	16	24	28	40	40	52	52	60	64
10000 and up	16	16	28	40	40	52	52	60	60	72

The required number of toilets may be met with toilets in private or public restrooms, with portable toilets, or any combination. Toilet facilities must comply with ADA requirements for accessibility.

Conditions of Permit.

The person requesting the permit agrees to the following:

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Vicki Tessen, Clerk

Meeting Date:
May 31, 2022

Title:
High Cliff Triathlon/Duathlon

Issue:
Should the board approve the High Cliff Triathlon/Duathlon?

Background and Additional Information:

The High Cliff Triathlon/Duathlon will run through a set route in Harrison on June 19th, 2022 beginning at 7:30 am. The event is estimated to have 300 in attendance.

The Calumet County Sheriff's Department and Harrison Fire and Rescue have already made commitments to assist with this event. Any need for barricades will be addressed with the Sheriff's Department.

Budget Impacts:
None.

Staff Recommendation:
Staff recommends approving the High Cliff Triathlon/Duathlon with amplified music.

Action Options:
Approve the High Cliff Triathlon/Duathlon Special Event Permit
Deny the High Cliff Triathlon/Duathlon Special Event Permit

Attachments:

- Application
- Map

1. To set-up and remove street closing barricades provided by the Public Works Department. Barricades will be delivered on the day before the block party (or Thursday if on a weekend) to the block representative whose name and contact information appears on this application. Barricades will be picked the day after the block party (or Monday if on a weekend).
2. Position all picnic tables, chairs, grills, and other leisure items, games and toys on one side of the street so that emergency vehicles could proceed through the area unobstructed if necessary.
3. Remove all items from the street including the barricades not later than 10:00pm.
4. No post holes/tent stakes of any kind can be put in pavement in road right-of-way.
5. Adequate provisions must be made to contain litter and to cleaning of the area at the conclusion of the event.

NOTE: Street closing permits will not be issued for neighborhood block parties on U.S. Highways, State Highways, County Trunk Highways, or Village Streets that serve as major traffic collectors, detour routes, or other streets which by their very nature are deemed hazardous.

Section 1- Event Information	
Name of Event:	High Cliff Triathlon / Duathlon
Event Date and Time:	June 19th (7:30am)
Event Description:	Triathlon (swim, bike, run)
Estimated Attendance:	300
Will there be amplified music?	Yes
Will there be street closures?	No
Section 2- Contact Information	
Contact Name:	Kenny Krel [Redacted] Annmarie Kern - Owner/ Timing Director
Address:	Po Box 829, Gra [Redacted]
Phone:	Kenny - 810.965.5 [Redacted] 7.3160
Organization Name:	3 Dis [Redacted]

Is the organization a 501 (c)(3)? No

Section 3- Legal Notice

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities and fireworks permits are in addition to the fees submitted for this application. I further understand that an incomplete application may be cause for denial of the event.

Signature *Annmarie Kern*

Date 4/8/2022

OFFICE USE ONLY

Recommendation from Village of Harrison:

Recommend **approval** of the permit

Recommend **refusal** of the permit

Reasons if refusal:

Clerk Signature:

Approved on this date:

Valid Dates

High Cliff Triathlon/Duathlon route June 19, 2022



Course
 Half Ironman
 Olympic

KEY
V - Volunteer
FDL - Fond du Lac County Sheriff
CCS - Calumet County Sheriff
H - Harrison Fire
5 Mile Marker (Half)
5 Mile Marker (Sprint)

BIKE MAP

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen

Meeting Date:

May 31, 2022

Title:

Resolution V2022-09 Amending Resolution V2021-15 Adopting the Ward Plan for the Village of Harrison

Issue:

Would the Village Board like to remove Wards 15 & 16 from the Ward Plan and Combine Wards 1 & 2, and Wards 3-14 for Reporting Units in the remaining 2022 elections?

Background and Additional Information:

The challenges and litigation over the Assembly, Senate, and Congressional lines are now completed and final rulings have resulted in the Village of Harrison having 2 mapping shifts or errors. In March, clerks were told to update their ward maps and the Board approved a new map on March 29, 2022 creating 2 new wards with zero voters and no potential to ever have voters.

The clerk had discussions with the Calumet County Clerk and the Wisconsin Election Commission, and they all agree that the creation of the two new wards for these mapping errors is completely unnecessary and only causes more work for everyone.

Both the Election Commission representative and the County Clerk requested the Municipal Clerk to ask the Village Board to consider amending the ward plan.

The clerk would also like to combine the wards that will have the same ballot into one reporting unit and polling place for the rest of the year.

Budget Impacts:

None.

Recommended Action:

Staff recommends approving Resolution V2022-09 Amending Resolution V2021-15 Adopting the Ward Plan for the Village of Harrison and Combining Municipal Wards for Voting Purposes

Action Options:

1. Approve Resolution V2022-09 Adopting the Ward Plan for the Village of Harrison and Combining Municipal Wards for Voting Purposes as requested.
2. Approve with the following conditions:
3. Approve with amendments.
4. Postpone action. (*Table an item to obtain more information.*)
5. Deny _____.

Attachments:

- Municipal Ward Map
- Resolution V2022-09

RESOLUTION V2022-09
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION AMENDING THE WARD PLAN AND
COMBINING MUNICIPAL WARDS FOR VOTING PURPOSES**

WHEREAS, Wisconsin Statutes § 5.15 requires all cities, villages and towns with a population of 1,000 or more to establish municipal wards based on the results of the 2020 decennial federal census; and

WHEREAS, Wisconsin Statutes § 59.10(3)(b) requires that each county board adopt and transmit to each municipal governing body in the county a tentative county supervisory district plan, dividing the county into districts and designating the approximate location and population of each ward proposed to effectuate the division of the county into districts; and

WHEREAS, these laws require that each municipality designate by consecutive whole number, geographical description and population, the various wards to be created within the municipality.

WHEREAS, the Village of Harrison Board approved a Ward Plan on October 12, 2021, and

WHEREAS, the Ward Plan was accepted and complied with all requirements and statutes, and

WHEREAS, the basis of that Ward Plan is still effective, and

WHEREAS, challenges made to the Assembly, Senate, and Congressional District maps, resulted in the creation of four ward splits within the Village, and

WHEREAS, a revised Ward Map was approved by the Village Board on March 29, 2022, creating the addition of wards 15 and 16, and

WHEREAS, wards 15 and 16 have zero population, are the result of mapping shifts or errors, are of no service to the election purposes, and

WHEREAS, the Municipal Clerk, County Clerk, and Wisconsin Election Commission staff all concur that the addition of wards 15 and 16 is unnecessary in the Village of Harrison Ward Plan for election purposes, and increases the work and reporting requirements at all government levels, and

WHEREAS, Wisconsin Statute 5.25(3) requires that polling places be established for each election at least 30 days before the election, and

WHEREAS, pursuant to Wisconsin Statute 5.25(5)(c), electors of more than one ward in the same municipality may vote at the same polling location, and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Harrison removes ward 15 and ward 16 from the Harrison Municipal Ward Plan, and

BE IT FURTHER RESOLVED, the ward boundaries are outlined and identified on the attached map, which is incorporated and made a part hereof, and that the map is generated using WISE-LR software in order to incorporate the underlying census block numbers within each ward, and

BE IT FURTHER RESOLVED, the Harrison Village Board hereby adopts an amended Ward Plan as described below:

WARD #	POPULATION	COUNTY SUPERVISORY DISTRICT#
1	0	Outagamie County Supervisory District 8
2	0	Outagamie County Supervisory District 11
3	858	Calumet County Supervisory District 7
4	27	Calumet County Supervisory District 4
5	961	Calumet County Supervisory District 5
6	2016	Calumet County Supervisory District 6
7	1723	Calumet County Supervisory District 7
8	165	Calumet County Supervisory District 8
9	1764	Calumet County Supervisory District 9
10	838	Calumet County Supervisory District 10
11	1781	Calumet County Supervisory District 10
12	1149	Calumet County Supervisory District 12
13	713	Calumet County Supervisory District 9
14	423	Calumet County Supervisory District 16

BE IT FURTHER RESOLVED, the polling place for all wards within the Village shall be the Harrison Municipal Building located at W5298 State Road 114, Harrison, WI 54952, and

BE IT FURTHER RESOLVED, Wards 1 and 2, and Wards 3 – 14 are hereby combined for voting purposes, so as to share the common polling place indicated, and such combined wards shall use common ballots and voting machines and separate returns shall not be maintained for the combined wards at any election, except where separate ballots are required under Wisconsin Statutes § 5.58 to 5.64, in which case separate ballots and voting machines shall be maintained for any electors of one or more of the combined wards who are ineligible to vote for any office or referendum for which other electors in the combined wards may vote; and

BE IT FINALLY RESOLVED, within five days of adoption or enactment of this resolution, the municipal clerk shall transmit one certified copy of the resolution and all attachments to the Calumet County Clerk, Beth Hauser.

Introduced, Approved, and Adopted: May 31, 2022.

Allison K. Blackmer, Village President

ATTEST:

Vicki L. Tessen, Village Clerk/Treasurer

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Preliminary Resolution Declaring Intent to Exercise Special Assessment

Issue:

Should the Village Board adopt a preliminary resolution declaring intent to exercise special assessments for culvert replacements in the Hoelzel Haven subdivision?

Background and Additional Information:

As part of the 2022 Street Resurfacing Program, the Village authorized ditching, culvert replacement, and street resurfacing in the Hoelzel Haven subdivision. A letter was sent to the property owners in March explaining that the Village will be responsible for ditch and road costs and the homeowner will be responsible for the culverts and driveway aprons. Village staff reviewed the culverts and found that over 80% have to be replaced because they are in poor condition.

The costs of the culvert and driveway apron will be assessed to the property owners. In order to do so, the Village must adopt a resolution declaring its intent to exercise special assessment powers. This resolution will create the assessment district, describe the project, call for an engineer's report, outline notice procedures, and set a public hearing date & time.

Budget/Financial Impact:

Costs to be assessed to the property owners.

Recommended Action:

Staff recommends approval of Resolution V2022-10.

Attachments:

- Resolution V2022-10

RESOLUTION V2022-10
PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE
SPECIAL ASSESSMENT UNDER MUNICIPAL POLICE POWERS
PURSUANT TO §66.0703, WIS. STATS. FOR DRIVEWAY CULVERT AND
APRON

RESOLVED, by the governing body of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin:

1. The governing body hereby declares its intention to exercise its police power under §66.0703, Wis. Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Driveway culvert and apron

2. The property to be assessed lies within the following described assessment district:

Assessment District

All properties within the Hoelzel Haven plat, all properties within Certified Survey Map No. 3952, and the following properties:

N9363 Exploration Avenue, Appleton, WI 54915

3. The total amount assessed against the properties in the described assessment district shall not exceed \$110.00 per linear foot for a driveway culvert and \$5 per square foot for driveway apron paving.

4. The governing body determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.

5. The municipal engineers shall prepare a report which shall consist of:

- a. Preliminary plans and specifications for the improvements.
- b. An estimate of the entire cost of the proposed storm sewer improvements.
- c. Schedule of proposed assessments.

6. When the report is completed, the municipal engineer shall file a copy of the report with the municipal clerk for public inspection.

7. Upon receiving the report of the responsible officer or body, the clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and report. This notice shall be published as a class 1 notice under ch. 985, Stats, and a copy shall be mailed at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

8. The hearing shall be held in the Harrison Municipal Building at the following address: W5298 Hwy 114, Menasha, WI 54952, on June 14, 2022 at 6:00 pm as set by the clerk in accordance with §66.0703, Stats.

9. The assessment against any parcel may be paid in cash or in annual installments the number of which shall be determined at the public hearing on the proposed assessments.

Date adopted: _____

Signed: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Preliminary Opinion of Probable Costs Based Upon Actual Bid Results
 McM No. H0006-9-22-00223

B. Hoelzel Haven Subdivision

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Assessable Project Costs			
						Culvert Replacements Length	Total Cost	Driveway Aprons Qty	Total Cost
1	Remove and replace concrete curb and gutter	20	L.F.	\$98.00	\$ 1,960.00				
2	Remove and salvage existing culvert	62	EACH	\$700.00	\$ 43,400.00				
3	12-inch storm sewer	153	L.F.	\$59.00	\$ 9,027.00				
4	Catch basin	2	EACH	\$2,735.00	\$ 5,470.00				
5	Yard drain	1	EACH	\$1,850.00	\$ 1,850.00				
6	15-inch x 21-inch CMP-Arch culvert	147	L.F.	\$78.00	\$ 11,466.00	100	\$ 7,800.00		
7	15-inch x 21-inch CMP-Arch flared end section	11	EACH	\$328.60	\$ 3,614.60	4	\$ 1,314.40		
8	18-inch CMP culvert	1,300	L.F.	\$69.50	\$ 90,350.00	1,300	\$ 90,350.00		
9	18-inch CMP flared end section	114	EACH	\$354.86	\$ 40,454.04	86	\$ 30,517.96		
10	24-inch CMP culvert	138	L.F.	\$78.50	\$ 10,833.00				
11	24-inch CMP flared end section	6	EACH	\$439.03	\$ 2,634.18				
12	Install salvaged culvert	16	EACH	\$1,200.00	\$ 19,200.00				
13	Ditching incl. placement of topsoil	7,900	L.F.	\$7.11	\$ 56,169.00				
14	Sod for ditch flowline	1,760	S.Y.	\$8.00	\$ 14,080.00				
15	Hydroseed, fertilizer and hydromulch	9,750	S.Y.	\$5.25	\$ 51,187.50				
16	Seed Water	500	MGAL	\$1.00	\$ 500.00				
17	Culvert Pipe Ditch Check	62	EACH	\$50.00	\$ 3,100.00				
18	Pulverize existing asphalt pavement	14,200	S.Y.	\$2.30	\$ 32,660.00				
19	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$15.00	\$ 30,000.00				
20	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.50	\$ 62,000.00				
21	Type I Geogrid for EBS areas	3,500	S.Y.	\$3.00	\$ 10,500.00				
22	Sanitary manhole reconstruction	15	EACH	\$615.00	\$ 9,225.00				
23	Fine grading and compaction of aggregate base	16,200	S.Y.	\$1.25	\$ 20,250.00				
24	2 1/4-inch HMA Pavement 3 LT 58-28S	1,950	TONS	\$69.00	\$ 134,550.00				
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,490	TONS	\$75.00	\$ 111,750.00				
26	Sawing asphalt (WDOT Item No. 690.0150)	1,450	L.F.	\$1.50	\$ 2,175.00				
27	Sawing concrete (WDOT Item No. 690.0250)	80	L.F.	\$3.50	\$ 280.00				
28	Base aggregate dense, 1 1/4-inch for driveways	800	TONS	\$15.50	\$ 12,400.00			800	\$12,400.00
29	3-inch HMA Driveway Pavement	33,000	S.F.	\$3.00	\$ 99,000.00			33,000	\$99,000.00
30	Paved driveway slopes	100	EACH	\$140.00	\$ 14,000.00			100	\$14,000.00
31	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00				
32	Traffic control	1	L.S.	\$5,950.00	\$ 5,950.00				
					Total B = \$ 912,860.32	\$ 129,982.36	\$ 125,400.00		
Engineering Design & Bidding Services = 3.3%					\$ 30,000.00	\$ 4,271.71	\$ 4,121.11		
Construction Administration = 3.3%					\$ 30,000.00	\$ 4,271.71	\$ 4,121.11		
Construction Contingency = 10%					\$ 91,286.03	\$ 12,998.24	\$ 12,540.00		
					\$ 1,064,146.35	\$ 151,524.01	\$ 146,182.22		

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION
 REDITCHING AND RESURFACING
 PRELIMINARY SCHEDULE OF ASSESSMENTS BASED UPON ACTUAL BID RESULTS
 McM No. H0006-09-21-00832

Parcel ID	Property Owners Name	Property Owners Address	Parcel Address	Parcel Frontage	Culvert Assessment					Driveway Apron		Total Assessment					
					Condition	length	Length	End Section	Assessment	Area	Assessment						
46028	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 2-CSM 3952 HOELZEL WAY	86.01	good	35			2	\$	-	562	\$	2,489.53	\$	2,489.53
46030	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 3-CSM 3952 HOELZEL WAY	89.11	-	0			0	\$	-		\$	-	\$	-
33400	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-CSM 3952 HOELZEL WAY	86.01	-	0			0	\$	-		\$	-	\$	-
33402	KIMBERLY AREA SCHOOL DISTRICT	217 E KIMBERLY AVE, PO BOX 159	COMBINED LOCKS, WI 54113	N9383 EXPLORATION DRIVE	1,919.18	poor	100	100	4	\$	10,823.14	3,028	\$	13,404.47	\$	24,227.61	
35202	HOLLY A HOERTH	BRADLEY J HOERTH	APPLETON, WI 54915	W5751 HOELZEL WAY	245.02	poor	42	42	2	\$	4,545.72	629	\$	2,786.32	\$	7,332.04	
35204	ELIZABETH A KIRCHNER	RANDY R KIRCHNER	APPLETON, WI 54915	W5759 HOELZEL WAY	97.04	poor	42	42	2	\$	4,545.72	621	\$	2,750.88	\$	7,296.60	
35298	MICHAEL L WILCOX		APPLETON, WI 54915	W5765 HOELZEL WAY	97.04	poor	41	42	2	\$	4,545.72	630	\$	2,790.75	\$	7,336.47	
35298	CHAD M WISNESKI		APPLETON, WI 54915	W5773 HOELZEL WAY	97.04	poor	30	30	2	\$	3,248.94	409	\$	1,811.77	\$	5,058.72	
35300	GARY A FISCHER		APPLETON, WI 54915	W5781 HOELZEL WAY	97.04	poor	29	30	2	\$	3,248.94	441	\$	1,953.53	\$	5,202.47	
35302	TIMOTHY K MCGRATH	MARGITTA MCGRATH	APPLETON, WI 54915	W5789 HOELZEL WAY	97.04	poor	29	30	2	\$	3,248.94	448	\$	1,984.53	\$	5,231.48	
35304	STEPHANIE M MOWRY	RYAN C MOWRY	APPLETON, WI 54915	W5797 HOELZEL WAY	97.04	poor	29	30	2	\$	3,248.94	458	\$	2,019.97	\$	5,269.92	
35306	JASON D BOLZ	KRISTA L BOLZ	APPLETON, WI 54915	W5798 HOELZEL WAY	98.84	poor	41	42	2	\$	4,545.72	670	\$	2,987.94	\$	7,513.66	
35306	JEFFREY G HORN	BOBI J HORN	APPLETON, WI 54915	W5788 HOELZEL WAY	98.82	poor	39	40	2	\$	4,329.26	614	\$	2,719.88	\$	7,049.13	
35310	SEAN M COLLIGAN	HOLLY L COLLIGAN	APPLETON, WI 54915	W5780 HOELZEL WAY	98.82	poor	38	38	2	\$	4,112.79	459	\$	2,006.66	\$	6,150.22	
35312	ALAN P OSSWALD		APPLETON, WI 54915	W5772 HOELZEL WAY	98.82	good	33		2	\$	-	377	\$	1,670.02	\$	1,670.02	
35314	PETERSON LINDA LIVING TRUST	VEITH TIMOTHY D LIVING TRUST	APPLETON, WI 54915	W5764 HOELZEL WAY	98.82	good	20		2	\$	-	451	\$	2,042.12	\$	5,286.06	
35318	PHILIP H VOIGHTS JR	MARY SUE VOIGHTS	APPLETON, WI 54915	W5758 HOELZEL WAY	98.82	poor	29	30	2	\$	3,248.94	610	\$	2,702.16	\$	7,292.16	
35320	BARBARA A HILDEMAN	JERRY G HILDEMAN	APPLETON, WI 54915	W5750 HOELZEL WAY	98.82	good	39		2	\$	-	618	\$	2,737.59	\$	7,283.31	
35322	MICHAEL J EMMENEGGER	AMANDA M EMMENEGGER	APPLETON, WI 54915	W5742 HOELZEL WAY	98.82	poor	42	42	2	\$	4,545.72	617	\$	2,675.58	\$	7,004.84	
35324	REBECCA H DEGROOT	JOSEPH M DEGROOT	APPLETON, WI 54915	W5734 HOELZEL WAY	98.82	poor	40	40	2	\$	4,329.26	804	\$	2,733.16	\$	7,002.42	
35328	DAVID M FULLER	LORI L FULLER	APPLETON, WI 54915	W5728 HOELZEL WAY	98.82	poor	39	40	2	\$	4,329.26	305	\$	1,616.86	\$	5,816.86	
35328	JERRY L FORTUNE	PEGGY E FORTUNE	APPLETON, WI 54915	N9376 CHEYENNE DRIVE	298.34	good	29		2	\$	-	805	\$	2,697.73	\$	7,026.98	
35330	TINA L PASTORELLI	MICHAEL P PASTORELLI	APPLETON, WI 54915	N9368 CHEYENNE DRIVE	105.12	poor	39	40	2	\$	4,329.26	623	\$	2,759.74	\$	7,089.00	
35332	ROBIN M PATTERSON		APPLETON, WI 54915	N9352 CHEYENNE DR	104.81	poor	39	40	2	\$	4,329.26	800	\$	2,657.06	\$	6,987.12	
35334	JANE BRADSHAW FINCH		APPLETON, WI 54915	N9344 CHEYENNE DR	104.81	poor	39	40	2	\$	4,329.26	578	\$	2,651.54	\$	6,987.12	
35336	ANGELA J STEARNS	DOUGLAS J STEARNS	APPLETON, WI 54915	N9336 CHEYENNE DR	104.82	good	39		2	\$	-	618	\$	2,737.59	\$	7,283.31	
35338	DANIEL J HACKBARTH		APPLETON, WI 54915	N9337 CHEYENNE DR	104.80	poor	37	38	2	\$	4,112.79	574	\$	2,675.58	\$	6,987.12	
35340	DIANA K PARADISO	EVAN S PARADISO	APPLETON, WI 54915	N9345 CHEYENNE DR	104.81	poor	39	40	2	\$	4,329.26	616	\$	2,728.73	\$	7,057.99	
35342	CHRISTINA L JACOBSON	KENT D JACOBSON	APPLETON, WI 54915	N9353 CHEYENNE DR	104.81	poor	39	40	2	\$	4,329.26	587	\$	2,900.27	\$	6,929.53	
35344	MICHELLE L ZIERLER	BARBARA MCGLIN	APPLETON, WI 54915	N9361 CHEYENNE DR	104.81	poor	29	30	2	\$	3,248.94	400	\$	1,771.91	\$	5,018.85	
35348	CARLEEN BIESTERVELD		APPLETON, WI 54915	N9381 CHEYENNE DR	104.81	poor	36	36	2	\$	3,896.33	482	\$	2,135.15	\$	6,031.48	
35348	THOMAS E THIEL		APPLETON, WI 54915	N9369 CHEYENNE DR	104.81	poor	42	42	2	\$	4,545.72	612	\$	2,711.02	\$	7,256.74	
35350	HOME OPTIONS LTD PARTNERSHIP		APPLETON, WI 54915	N9377 CHEYENNE DRIVE	289.74	good	29		2	\$	-	313	\$	1,696.00	\$	1,696.00	
35352	SUSAN A HOLLOWAY	CHAD P HOLLOWAY	SHIOCTON, WI 54170-9073	N9378 EXPLORATION AVENUE	265.59	good	25		2	\$	-	585	\$	2,281.33	\$	2,281.33	
35354	ANDREA J KRABBE	PAUL A KRABBE	APPLETON, WI 54915	N9370 EXPLORATION AVENUE	97.73	good	39		2	\$	-	601	\$	2,682.29	\$	2,682.29	
35356	MARTHA M ISRAEL	THOMAS L ISRAEL	APPLETON, WI 54915	N9362 EXPLORATION AVENUE	97.72	poor	37	38	2	\$	4,112.79	577	\$	2,555.07	\$	6,666.77	
35358	KEVIN L GRAFF	KRISTINE M GRAFF	APPLETON, WI 54915	N9354 EXPLORATION AVENUE	97.72	good	29		2	\$	-	389	\$	1,723.18	\$	1,723.18	
35360	DIANE L ANDERSON	DEREK J ANDERSON	APPLETON, WI 54915	N9346 EXPLORATION AVE	97.72	poor	35	36	2	\$	3,896.33	485	\$	2,192.73	\$	6,090.07	
35362	JESSE L NELSON	TERESA L NELSON	APPLETON, WI 54915	N9338 EXPLORATION AVENUE	97.72	poor	39	40	2	\$	4,329.26	602	\$	2,686.72	\$	6,995.98	
35364	WARREN N PEPERAK		APPLETON, WI 54915	N9324 EXPLORATION AVENUE	254.77	poor	40	40	2	\$	4,329.26	698	\$	2,830.62	\$	7,159.88	
35366	SCHAEFER DONALD J & SHIRLEY M REVOC LIVING TRUST		APPLETON, WI 54914	W5733 SKIPPERS LANE	114.16	poor	39	40	2	\$	4,329.26	406	\$	1,798.48	\$	7,022.55	
35368	JOSEPH H STUMPF		APPLETON, WI 54915	W5743 SKIPPERS LANE	67.83	good	40		1	\$	5,195.11	758	\$	3,382.19	\$	8,557.30	
35370	TRACY A NIEMUTH		APPLETON, WI 54915	W5741 SKIPPERS LANE	48.87	poor	29	30	1	\$	3,248.94	402	\$	1,780.77	\$	5,027.71	
35372	CORDS PROPERTIES LLC	BRUCE G SCHMIDT	CORONADO, CA 92178	W5753 SKIPPERS LANE	116.50	poor	05	06	2	\$	10,390.22	694	\$	3,074.26	\$	13,464.47	
35374	JODIE M SCHMIDT	AMANDA J GALINDO	APPLETON, WI 54915	W5761 SKIPPERS LANE	116.50	good	48		2	\$	-	789	\$	3,481.79	\$	3,481.79	
35376	SERGIO J GALINDO-DJENAS		APPLETON, WI 54915	W5767 SKIPPERS LANE	58.25	poor	18	18	1	\$	1,948.17	281	\$	1,242.65	\$	3,190.71	
35378	GEORGE W SZAFFRANSKI		LUXEMBURG, WI 54217	W5769 SKIPPERS LANE	58.25	poor	18	18	1	\$	1,948.17	281	\$	1,242.65	\$	3,190.71	
35380	LINDA K WINSCHER	JOSEPH R WINSCHER	APPLETON, WI 54915	W5779 SKIPPERS LANE	269.90	poor	46	46	2	\$	4,978.65	831	\$	3,681.13	\$	8,659.78	
35382	JESSICA A MAAS BOWDEN	RYAN E BOWDEN	APPLETON, WI 54915	W5276 FONTANA WAY	258.84	poor	46	46	2	\$	4,978.65	753	\$	3,335.61	\$	8,314.26	
35384	ROBERT H BROCKER	JULIE T BROCKER	APPLETON, WI 54915	W5803 SKIPPERS LANE	54.43	poor	24	24	1	\$	2,597.55	401	\$	1,774.12	\$	4,371.66	
35386	ROBERT H BROCKER	JULIE T BROCKER	APPLETON, WI 54915	W5801 SKIPPERS LANE	54.43	poor	24	24	1	\$	2,597.55	401	\$	1,774.12	\$	4,371.66	
35388	INVESTING NOW LLC		APPLETON, WI 54911	W5809 SKIPPERS LANE	53.64	poor	25	24	1	\$	2,814.02	397	\$	1,758.62	\$	4,572.63	
35390	INVESTING NOW LLC		APPLETON, WI 54911	W5807 SKIPPERS LANE	55.22	poor	25	26	2	\$	2,814.02	387	\$	1,758.62	\$	4,572.63	
35392	BEST BUILDERS INC		APPLETON, WI 54952	W5819 SKIPPERS LANE	108.88	poor	55	58	4	\$	6,060.96	803	\$	3,557.10	\$	9,618.06	
35394	LUKE ANDREW SNYDER		APPLETON, WI 54915	W5827 SKIPPERS LANE	108.88	poor	46	46	2	\$	4,978.65	687	\$	3,043.25	\$	8,021.89	
35396	ROSEMARY M THIEL		HARRISON, WI 54915	W5835 SKIPPERS LANE	109.65	poor	48	48	2	\$	5,195.11	785	\$	3,477.37	\$	8,672.47	

Totals = 8,423.09 2,110 1,710 107 \$ 185,075.75 32,800 \$ 145,298.27 \$ 330,372.02

Construction Cost (Items 1 through 32) =	\$ 129,882.36	\$ 125,400.00
Engineering Design and Construction Administration =	\$ 8,543.41	\$ 8,242.22
Construction Contingency =	\$ 12,988.24	\$ 12,540.00
Total Assessable Costs =	\$ 151,524.01	\$ 146,182.22
Assessment Rate =	\$ 108.23 per Lin Ft	\$ 4.43 per Sq Ft

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Certified Zoning Map (CSM) - Green Meadows on Lake Park

Issue:

Should the Village Board approve a Certified Zoning Map (CSM) for the Green Meadows Subdivision?

Background and Additional Information:

The Developer of a potential new subdivision is proposing to divide the property located on the southwest corner of Lake Park Road and Midway Road. The property currently consists of two lots, parcels 43840 & 43838. The proposed CSM entails all of Lot 1. The purpose of the CSM is to prepare the property for development of a potential new subdivision in two phases.

Parcel 43840 is currently zoned Multi-Family Residential [RM]. Parcel 43838 is currently zoned Neighborhood Commercial [CN]. The Developer wishes to rezone both parcels to Single-Family Residential (Traditional) [RS-2] to match that of the zoning to the west as part of the Lexington Homes subdivision approved a couple of years ago. Sewer service is available at Dylan Drive to the south.

Access to Lake Park Road may be granted by the Village. Access to Midway Road is limited as it is a County Highway. In order to avoid creating cul-de-sacs, the Developer has provided a second means of access to properties, and planned sewer & water services in the right-of-way.

Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map (CSM).

Attachments:

- Aerial Map
- CSM

Calumet County, WI

Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- Fire & EMS Station
- Major Roadway
- Local Roadway
- Local Route
- Named Route
- Total
- Highway
- Color 2018
- Red
- Blue
- Green
- Orange
- Yellow



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and the user assumes all responsibility of the content.

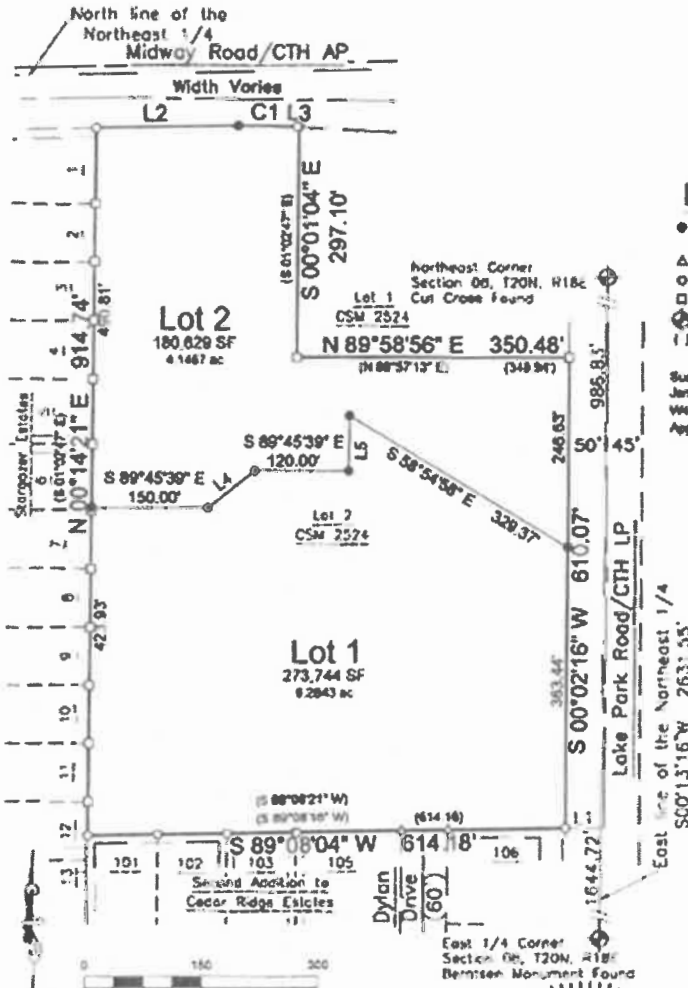


Aerial

CSM

Certified Survey Map No. _____

Part of Lot 2, Certified Survey Map 2524, located in the Northeast 1/4 of the Northeast 1/4, Section 06, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.



LEGEND

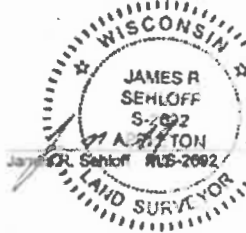
- 2" x 18" Steel Rebar
- ⊙ 1.50th L.F. SET
- △ 1" Rebar Found
- 2" Rebar Found
- 1.2" O.D. Iron Pipe Found
- ⊕ Government Corner
- () Recorded As

Survey for:
James Mein & Rick Kester
W6336 Center Valley Rd
Appleton, WI 54913

Bearings are referenced to the East line of the Northeast 1/4, Section 06, T20N, R18E, assumed to bear S00°13'16"W, base on the Calumet County Coordinate System.



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1154 Providence Terrace, Merrimack, ND 58052
Ph: 820-861-1288 Fax: 820-441-6203
www.davel.com



File: 7098CSM.dwg
Date: 05/03/2022
Drafted By: Jim
Sheet: 1 of 4

Certified Survey Map No. _____

Part of Lot 2, Certified Survey Map 2524, located in the the Northeast 1/4
of the Northeast 1/4, Section 06, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify That in full compliance with the provisions of Chapter 238 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison, and under the direction of Richard S. Kester & James B. Mahr, the property owners of said land, I have surveyed divided and mapped this Certified Survey Map, that such map correctly represents all exterior boundaries and the subdivision of the land surveyed, and that this land is part of Lot 2, Certified Survey Map 2524, recorded as Document No 344340, located in the the Northeast 1/4 of the Northeast 1/4, Section 06, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 454,372 Square Feet (10.4309 Acres) of land, described as follows:

Commencing at the Northeast corner of Section 06, thence, along the East line of the Northeast 1/4 said Section 06, S00°13'16"W, 988.83 feet, thence S89°08'04"W, 45.88 feet to the Westerly right of way line of Lake Park Road/CTH LP said point being the point of beginning, thence, along North line of Second Addition to Cedar Ridge Estates, S89°08'04"W, 814.18 feet to the East line of Stargazer Estates, thence, along said East line, N00°14'21"E, 814.74 feet to the Southerly right of way line of Midway Road/CTH AP; thence, along said Southerly right of way line, N88°57'12"E, 182.56 feet, thence, continuing along said Southerly right of way line, 76.19 feet along the arc of a curve to the right with a radius of 958.50 feet and a chord of 76.17 feet which bears S88°46'10"E, thence, continuing along said Southerly right of way line, thence, continuing along said Southerly right of way line, S88°29'32"E, 1.45 feet to the West line of Lot 1 of Certified Survey Map 2524; thence along said West line of Lot 1, N00°01'04"E, 297.10 feet to the Southwest corner of said Lot 1, thence, along the South line of said Lot 1, N89°58'58"E, 350.48 feet to said Westerly right of way line; thence along said Westerly right of way line S00°02'16"W, 610.07 feet to the point of beginning, subject to all easement and restrictions of record

Given under my hand this _____ day of _____, 2022



James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

CURVE TABLE

Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-In	Tangent Bearing-Out
C1	958.50'	S 88°46'10" E	76.17'	76.19'	4°33'16"	N 88°57'12" E	S 88°29'32" E

LINE TABLE

Line	Bearing	Length
L1	N 89°08'04" E	45.88'
L2	N 88°57'12" E	182.56'
L3	S 88°29'32" E	1.45'
L4	N 31°27'00" E	76.90'
L5	N 00°14'21" E	72.00'

File: 7096CSM.dwg
Date: 04/03/2022
Dashed By: Jim
Sheet: 2 of 4

Certified Survey Map No. _____

Part of Lot 2, Certified Survey Map 2524, located in the the Northeast 1/4
of the Northeast 1/4, Section 08, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin.

Owners' Certificate

As the property owners, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided, mapped and dedicated all as shown and represented on this map.

We do further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Harrison

Dated this _____ day of _____, 20_____

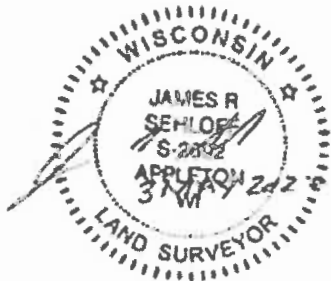
Richard S. Kester, Owner

James B. Mahn, Owner

State of Wisconsin)
)SS
_____) County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____) My Commission Expires _____
Notary Public, Wisconsin



Certified Survey Map No. _____

Part of Lot 2, Certified Survey Map 2524, located in the the Northeast 1/4
of the Northeast 1/4, Section 06, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin.

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Harrison, Calumet County, Richard S. Kaster & James B. Mahn, the property owner, is hereby approved by the Village Board of the Village of Harrison.

Alison Blackmer, Village President Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Harrison.

Vicki Teseen, Village Clerk Date

Treasurers' Certificate

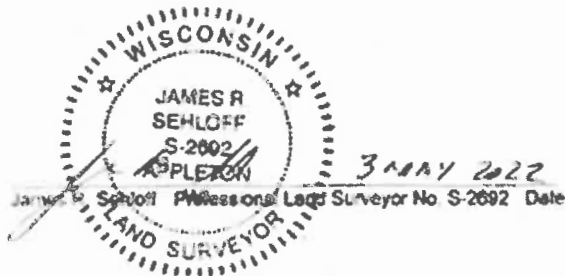
We, being the duly elected, qualified and acting Treasurers of the Village of Harrison and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer Date

County Treasurer Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record	Recording Information:	Parcel Number(s)
Richard S. Kaster & James B. Mahn	Doc No. 345831	43840



VILLAGE BOARD MEETING

From:

Mark Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON

Meeting Date:

May 31, 2022

Title:

Certified Zoning Map – N8222 State Park Road

Issue:

Should the Village Board approve a Certified Zoning Map (CSM) for Parcel 40160?

Background and Additional Information:

The owner of the parcel is proposing to divide the property located east of State Park Road and south of the CN Railroad tracks. The property currently consists of a 29.48-acre lot, parcel 40160. Parcel 40160 is currently zoned Agricultural [AG].

The owner is proposing to divide the parcel into four lots of varying sizes. Lot 1, 8.2451 acres, Lot 2, 9.1484 acres (existing barn/out building), Lot 3, 1.4682 (existing house), and Lot 4, 9.6930 acres. Sewer and water service would be a private system and well. There is a drainage easement between proposed Lots 1 & 2 for the benefit of those lots. The drainage easement will be private and will not be maintained by the Village.

Access to the property is provided by public right-of-way from State Park Road. Proposed Lot 4 will share an access with Proposed Lot 3 via an Ingress/Egress Easement.

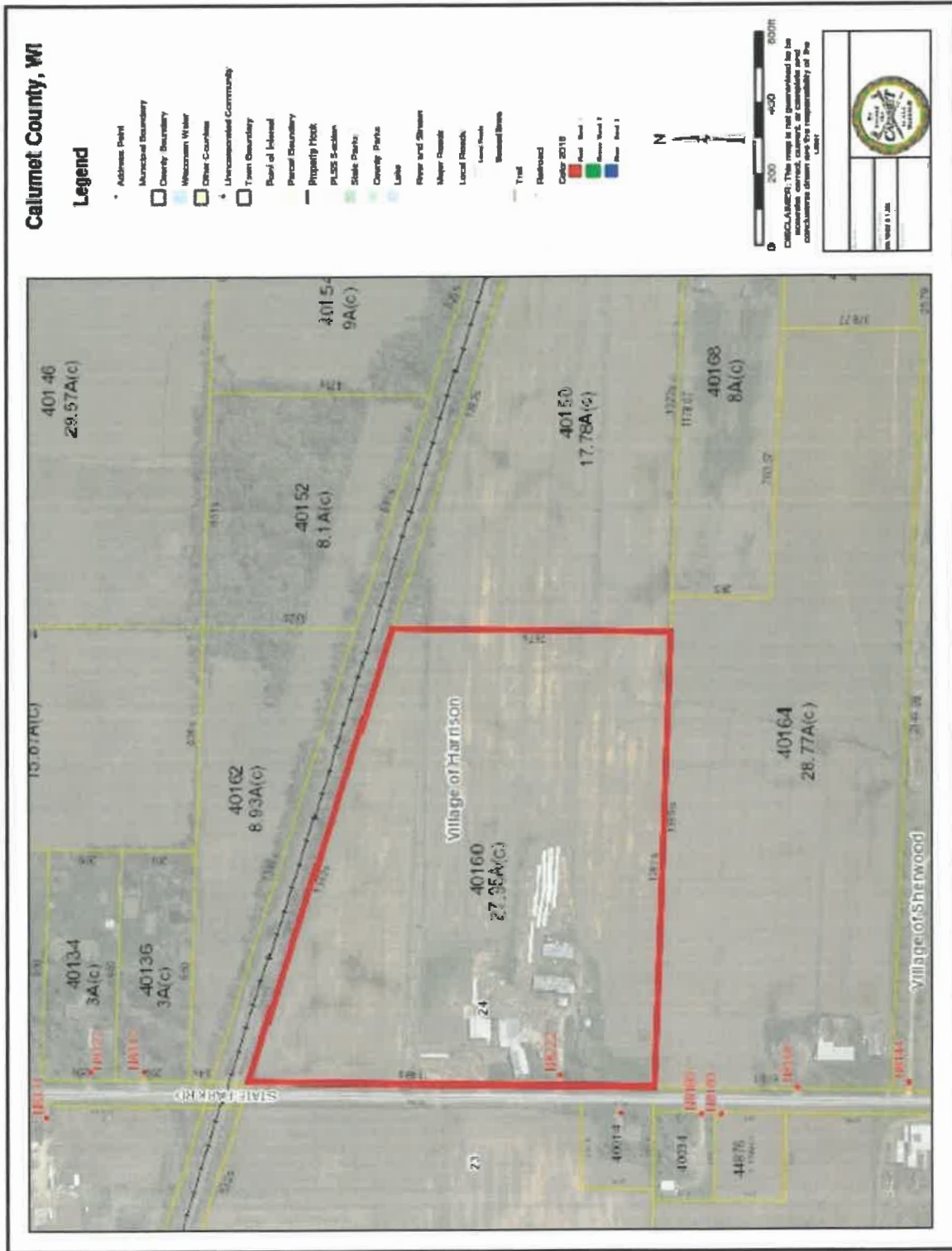
Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map (CSM).

Attachments:

- Aerial Map
- CSM

Aerial Map



Certified Survey Map No. _____

Part of the Northwest 1/4 of the Southwest 1/4
of Section 24, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin.

Surveyor's Certificate

I, Scott R. Andersen, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison, and under the direction of Eugene L. and Catherine M. Oil Revocable Living Trust, the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is Part of the Northwest 1/4 of the Southwest 1/4 of Section 24, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin containing 1,284,176 Square Feet (29.4806 Acres) of land described as follows:

Commencing at the Southwest Corner of Section 24; thence N00°49'34"E along the West line of the Southwest 1/4 of said Section 24, 1318.92 feet to the Southwest corner of the Northwest 1/4 of the Southwest 1/4 of said Section 24 and to the point of beginning; thence N00°49'34"E continuing along said west line, 1157.28 feet to the intersection of said west line and the south railroad right of way; thence S72°11'55"E along said south right of way line, 1352.31 feet to the east line of said Northwest 1/4 of the Southwest 1/4; thence S00°50'27"W along said east line, 785.49 feet to the south line of said Northwest 1/4 of the Southwest 1/4; thence N67°47'47"W along said south line, 1322.26 feet to the point of beginning. Described parcel is subject to all easements, and restrictions of record.

30' Wide Drainage Easement Defined

An unobstructed easement for the maintenance of an existing Drainage ditch which runs across Lot 1 and Lot 2 of This Certified Survey Map. This easement shall have no permanent obstructions (fences, trees, shrubs, or other obstacles) that interfere with the maintenance of said ditch. Said Easement is defined as 30' Drainage Easement which runs across Lot 1 and Lot 2 of This Certified Survey Map for the benefit of both Lot 1 and Lot 2 of This Certified Survey Map. This easement is subject to all existing easements, and restrictions of record.

60x60' Ingress/Egress Easement Defined

An unobstructed easements for Ingress and Egress (Pedestrian and Vehicular) for the benefit of Lot 4 to share an existing access point with Lot 3 of this Certified Survey Map. This easement shall have no permanent obstructions that would interfere with the ease of passages with said easement. Easement defined as "60x60' Ingress/Egress Easement" in the Southwest Corner of Lot 3 of this instrument. This easement is subject to all existing easements, and restrictions of record.

Certified Survey Map No. _____

Part of the Northwest 1/4 of the Southwest 1/4
of Section 24, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin

Owners' Certificate

As the property owners, Eugene L. and Catherine M. Ott Revocable Living Trust, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided, and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection:

Village of Harrison

Dated this _____ day of _____, 20____

Eugene L. Ott
Owner, Trustee, Beneficiary

Catherine M. Ott
Owner, Trustee, Beneficiary

State of Wisconsin)
)SS

County)

Personally came before me on the _____ day of _____, 20____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

My Commission Expires _____
Notary Public, Wisconsin

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Certified Zoning Map – Woodland Road Subdivision

Issue:

Should the Village Board approve a Certified Zoning Map (CSM) for Parcel 33544?

Background and Additional Information:

The owner of the parcel is proposing to divide the property located south of Woodland Road and east of Edgewood and Delta Drive, parcel 33544 with Kasten Road providing access from Woodland Road. The property is currently zoned Agricultural [AG]. The proposed CSM will create 4-lots.

Lot 1 consists of a 36.5-acre lot. Lot 1 will be further subdivided in the future as a single-family subdivision. Lot 2 is 34,375 square feet, Lot 3 is 48,165 square feet with easement access, and Lot 4 is 101,668 square feet.

Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map (CSM).

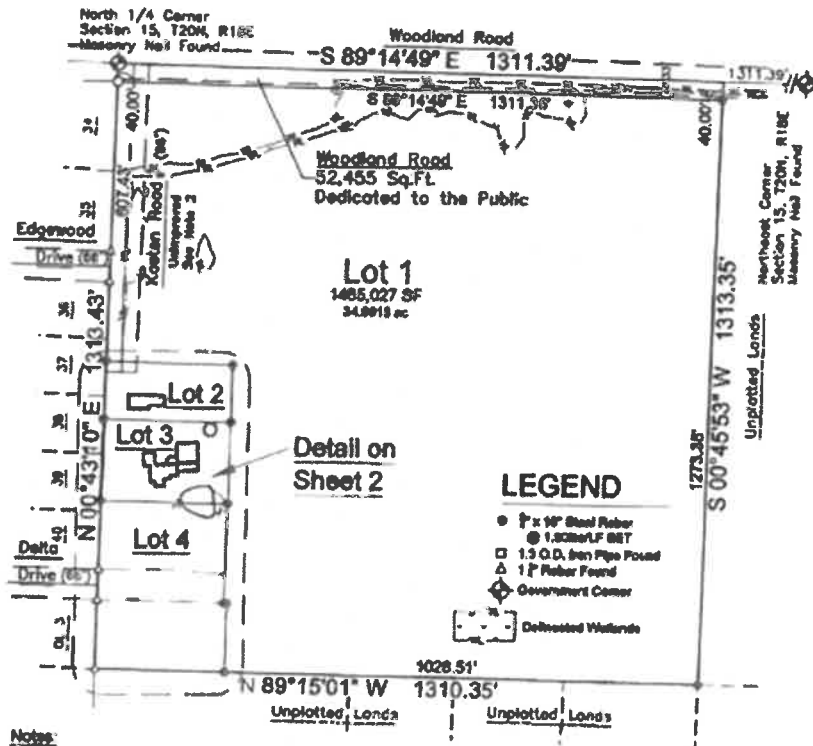
Attachments:

- Aerial Map
- CSM

Certified Survey Map No. _____

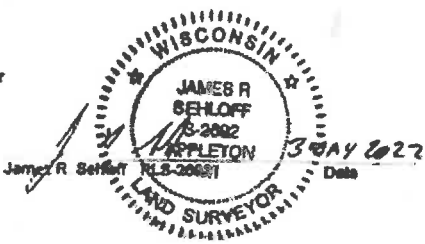
All of the Northwest 1/4 of the Northeast 1/4, Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

Bearings are referenced to the North line of the Northeast 1/4, Section 15, T20N, R18E, assumed to bear $S89^{\circ}14'49''E$, base on the Calumet County Coordinate System.



Notes:

1. Wetland Delineation prepared by Travis Stuck, Assured Delineator, Dated May, 2022.
2. Kasten Road is shown per a survey prepared by Larry Miller Dated 9-19-86. There is no record found for dedication or reservation of right of way in the register of deeds office, but it is known by the Village this is a public right of way. It is my opinion the right of way is a prescriptive easement.



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1184 Pavilion Terrace, Menasha, WI 54952
 Ph: 920-891-1888 Fax: 920-441-0884
 www.davel.com

Survey for
 Scott DeWitt
 3406 Commerce Ct, Suite C
 Appleton, WI 54911-8440
 File: 6/24CSM.dwg
 Date: 05/08/2022
 Drawn By: Jim
 Sheet 1 of 4

Certified Survey Map No. _____

All of the Northwest 1/4 of the Northeast 1/4, Section 15, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin.

Surveyor's Certificate

I, James R. Schloff, Professional land surveyor, hereby certify. That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison, and under the direction of Claudette L. Dietz Revocable Trust Dated 5/24/2021, the property owner of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed, and that this land is all of the Northwest 1/4 of the Northeast 1/4, Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 1,721,890 Square Feet (39.5248 Acres) of land described as follows:

Beginning at the North 1/4 corner of Section 15; thence along the North line of the Northeast 1/4 of said Section 15, S89°14'49"E, 1311.39 feet; thence, along the East line of the Northwest 1/4 of said Northeast 1/4, S00°45'53"W, 1313.35 feet to the South line of said Northwest 1/4 of the Northeast 1/4; thence, along said South line, N59°15'01"W, 1310.36 feet to the West line of said Northeast 1/4; thence, along said West line, N00°43'10"E, 1313.43 feet to the point of beginning, subject to all easements, and restrictions of record.

Given under my hand this _____ day of _____, 2022.

James R. Schloff, Wisconsin Professional Land Surveyor No. 8-2892



Owners' Certificate

As representative of Claudette L. Dietz Revocable Trust Dated 5/24/2021, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided and mapped all as shown and represented on this map.

I do further certify this plat is required by s. 236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Harrison

In the presence of Claudette L. Dietz Revocable Trust Dated 5/24/2021 Revocable Trust Dated 5/24/2021

Claudette L. Dietz Representative Date

State of Wisconsin)
)SS
 County)

Personally come before me on the _____ day of _____, 20____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

My Commission Expires _____
Notary Public, Wisconsin

Certified Survey Map No. _____

Part of the Northwest 1/4 of the Northeast 1/4, Section 15, Township 20 North, Range 18 East,
Village of Harrison, Calumet County, Wisconsin

Village Board Approval Certificate

Received, that this certified survey map in the Village of Harrison, Calumet County, Claudette L. Dietz Revocable Trust Dated 5/24/2021, the property owner, is hereby approved by the Village Board of the Village of Harrison.

Arlene Blackmer, Village President Date _____

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Harrison.

Vicki Taseen, Village Clerk Date _____

Treasurers' Certificates

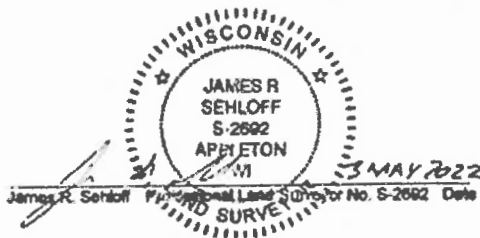
We, being the duly elected, qualified and acting Treasurers of the Village of Harrison and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer Date _____

County Treasurer Date _____

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

The property owners of record:	Recording Information:	Parcel Number(s):
Claudette L. Dietz Revocable Trust Dated 5/24/2021	Doc No 962704	33544



File: 0034C04.dwg
Date: 06/02/2022
Drawn By: Jnr
Sheet: 4 of 4

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

May 31, 2022

Title:

Purchase of Property for Midway Road Trail Project

Issue:

Should the Village Board authorize staff complete all documents finalize purchase of property of the Midway Road trail?

Background and Additional Information:

In April the Village Board awarded a bid for the Midway Road Recreation Trail Construction Program. The base bid was for the urbanization of the north side of Midway Road from County Road N to Darboy Community Park, repaving the north ½ of Midway Road (westbound lane), filling the ditch and constructing a 10-wide asphalt trail on the north side of the road, and supplemental bid #1 for paving the south ½ of Midway Road (eastbound lane). As part of the project, an additional 1,273-square feet of right-of-way is needed in order to connect the trail to the pedestrian facilities at the roundabout of County N/Midway Road.

Staff has been in contact with the property owner about the purchase and the property owner is willing to sell the necessary property.

Budget Impacts:

\$5,700. This will be part of the overall project costs in which monies were budgeted.

Action:

Authorize staff to prepare and sign all necessary documents to complete the purchase of 1,273 square feet (0.029-acres) of property for \$5,700 for the Midway Road trail project.

Attachments:

- Trail Drawing
- Property Survey Map

PROPERTY SURVEY MAP

RIGHT-OF-WAY ACQUISITION DESCRIPTION: A part of Lot 1 of Certified Survey Map No. 1793 as recorded in Volume 12 of Survey Maps on Page 360 as Document No. 248140, located in the Southeast 1/4 of the Southeast 1/4 of Section 3, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin containing 1,273 square feet of land more or less and being more fully described as follows: Commencing at the Southeast corner of said Section 3; Thence N89°17'40"W, 295.01 feet along the South line of the Southeast 1/4 of said Section 3; Thence N00°42'20"E, 40.00 feet to the North right-of-way line of Midway Road and the Point of Beginning and the start of a 487.00 foot radius curve to the left; Thence 173.10 feet along the arc of said curve having a chord distance of 172.22 feet which bears N80°43'41"E; Thence N70°45'01"E, 33.91 feet to the North right-of-way line of Midway Road as portrayed on Transportation Project Plot No: 7730238-4.01 Amendment NOK 1; The next five calls are along said former North right-of-way line; Thence S65°38'16"W, 22.45 feet to the start of a 51.00 foot radius curve to the left; Thence 17.65 feet along the arc of said curve having a chord distance of 17.56 feet which bears S80°50'15"W; Thence S50°55'28"W, 28.46 feet; Thence S76°19'55"W, 19.95 feet; Thence N89°17'40"W, 124.76 feet to the Point of Beginning.

TEMPORARY LIMITED EASEMENT DESCRIPTION: A part of Lot 1 of Certified Survey Map No. 1793 as recorded in Volume 12 of Survey Maps on Page 360 as Document No. 248140, located in the Southeast 1/4 of the Southeast 1/4 of Section 3, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin containing 1,370 square feet of land more or less and being more fully described as follows: Commencing at the Southeast corner of said Section 3; Thence N89°17'40"W, 295.01 feet along the South line of the Southeast 1/4 of said Section 3; Thence N00°42'20"E, 40.00 feet to the North right-of-way line of Midway Road and the Point of Beginning; Thence N89°17'40"W, 96.95 feet; Thence N00°10'37"W, 6.00 feet; Thence S89°17'40"E, 97.04 feet; Thence N87°14'20"E, 59.35 feet; Thence N80°18'19"E, 59.35 feet; Thence S11°31'28"E, 6.00 feet to the start of a 487.00 foot radius curve to the right; Thence 120.12 feet along the arc of said curve having a chord distance of 119.82 feet which bears S63°45'55"W to the Point of Beginning.

This easement shall terminate upon completion of the construction project for which this instrument is given or shall terminate at the latest by July 1, 2023.

FOR: -VILLAGE OF HARRISON
-W5288 STATE ROAD 114
-HARRISON, WI 54952

PARCEL NO.
1



SURVEYOR'S CERTIFICATE

The property as shown and described on this map was surveyed under my direction and control according to the Wisconsin Administrative Code, Chapter A-E7 of Minimum Standards for Property Surveys, and is a correct representation of said survey to the best of my knowledge and belief.

Date: 4-26-2022
Professional Land Surveyor

Pathing: W:\PROJECTS\H0006\092200258\CADD\Civil3D\Survey Documents\FEE-PL-114\Hoelzel FEE-TLE.dwg, 8.5x14 easement exhibit, PLOT Date: 4/26/2022 4:48 PM

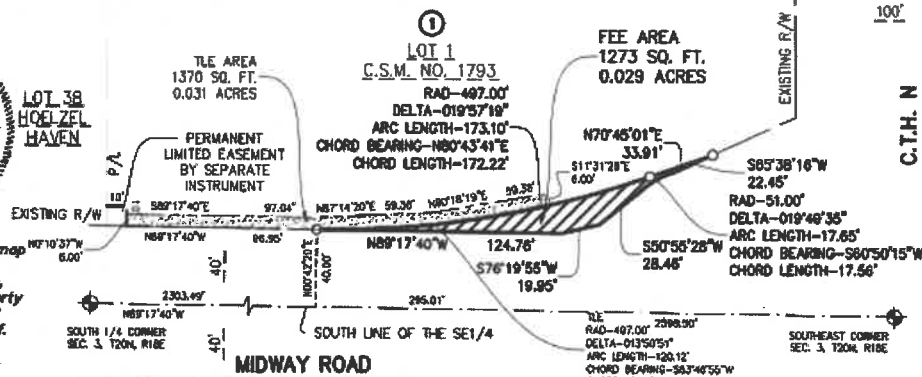
BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 3, T20N, R18E WHICH BEARS N89°17'40"W PER THE WISCONSIN COUNTY COORDINATE SYSTEM AS PUBLISHED FOR CALUMET COUNTY

60 30 0 60

SCALE - FEET

LEGEND

- - 3/4" x 18" ROUND IRON REBAR WEIGHING 1.5 lbs./lineal ft. SET
- - 1" IRON PIPE FOUND
- ⊙ - CERTIFIED LAND CORNER CALUMET COUNTY
- () - RECORDED BEARING AND/OR DISTANCE
- P/L - PROPERTY LINE
- R/W - RIGHT-OF-WAY LINE
- ▨ - FEE ACQUISITION AREA
- ▩ - TEMPORARY LIMITED EASEMENT (TLE) ACQUISITION AREA



File No.

Project No. H0006 09-22-00258 Date APR 2022 Scale 1"=60'

Drawn By MJA Field Book Page

1445 MCMAHON DRIVE NEENAH, WI 54956
 MAHON P.O. BOX 1028 NEENAH, WI 54957-1028
 Tel: (920) 731-4200 Fax: (920) 731-4204



VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

May 31, 2022

Title:

Comprehensive Outdoor Recreation Plan (CORP) Draft

Issue:

Should the Village Board approve the final draft of the Comprehensive Outdoor Recreation Plan?

Background and Additional Information:

The consultant, Graef, has prepared a final draft for the Comprehensive Outdoor Recreation Plan (CORP) update. The final draft plan includes current demographics and attributes of Harrison, the planning process, community engagement summary, needs assessment, a vision/recommendation section, and an implementation section. The final draft also incorporates comments from the April 26th meeting. These comments included adding prices to the proposed improvements for each park for budgeting purposes. There is also a separate table for the improvements.

Budget Impacts:

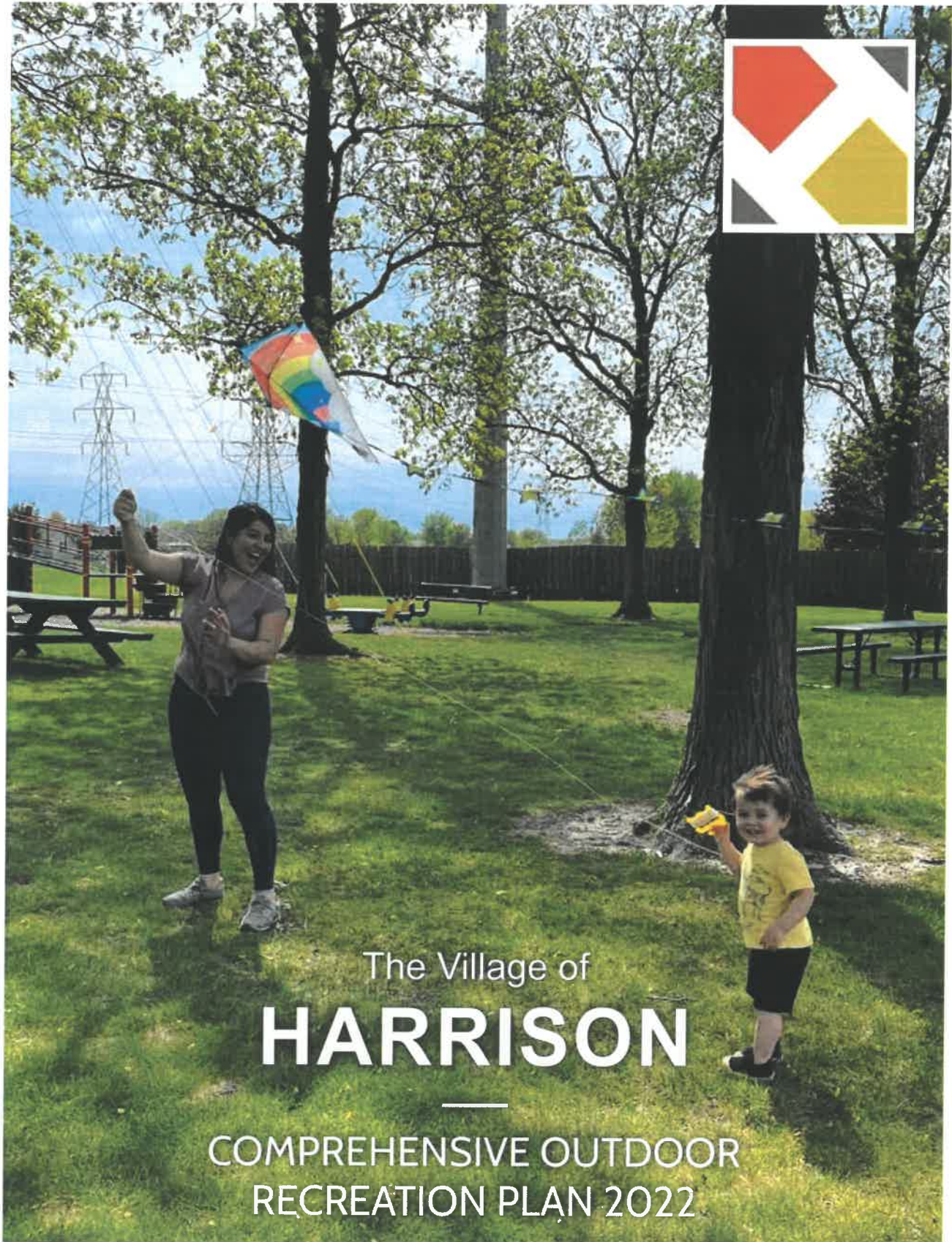
None.

Recommended Action:

Staff recommends the Village Board review and comment on the proposed final draft. If there are no major changes, staff recommends the Village Board approve the final version of the plan.

Attachments:

- Final Draft CORP



The Village of
HARRISON

—
COMPREHENSIVE OUTDOOR
RECREATION PLAN 2022

Acknowledgments

Village Board Trustees

Allison Blackmer, Village President
Julene Baldwin
Darlene Bartlein
Mike Brantmeier
Scott Handschke
Matt Lancaster
Mark Van Hefty

Plan Commission

Allison Blackmer, Chairperson
Dennis Reed
Pat Hennessey
Darlene Bartlein
Mark Van Hefty
Kent Gross
Jim Lincoln

Village Staff

Mark Mommaerts, AICP, Assistant Village Manager
Trish Nau, Assistant Planner

GRAEF Consultant Team

Kristan Sanchez, AICP
Dominic Marlow
Monica Richart
Sarah Walwema

**All photo and image credit GRAEF unless noted otherwise*



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5	VISION	38
6	IMPLEMENTATION	70



Chapter 1

Harrison Today

A Comprehensive Outdoor Recreation Plan (CORP) is a tool for communities to create a vision for their parks, recreation, and public open spaces. The planning process uses community engagement to establish the vision desired by the community, and then combines it with a review of similar communities to provide comparisons and benchmarks. The plan is intended to guide park development and recreation program decisions for a period of five years.

The adopted plan enables the Village to apply for grant funding from the WI Department of Natural Resources' (WDNR) Stewardship Program for park development projects, the preservation of land and water-based natural assets, and recreational boating and access projects on Lake Winnebago.

Related Plans



Kimberly Area School District
Safe Routes to School
Action Plan 2018



Town and Village of Harrison
CORP 2015-2019



Wisconsin Statewide CORP
(SCORP) 2019-2023

DOCUMENT PURPOSE

Inventory

List and evaluate Harrison's existing outdoor recreation and park facilities and recent improvements.

Benchmark

Compare the extent, quality, and level of service of Harrison's outdoor recreation facilities against similar communities.

Needs Assessment

Identify the needs of community members through engagement, survey, and analysis of current conditions and opportunities.

Long Range Planning

Provide a framework and guide for the long-term development and operation of Harrison's parks and outdoor recreation facilities and programs.

Recommendations

Provide a list of recommended actions to the Village for the next five years for Capital Improvement Planning (CIP) of parks and recreational facilities.

"CORP" stands for "Comprehensive Outdoor Recreation Plan" and is used throughout the document. CORP plans are used across the State of Wisconsin to guide park and recreation planning and apply for grant funding.

PLANNING CONTEXT

Development of the 2022-2026 Harrison Comprehensive Outdoor Recreation Plan involved a combination of public outreach, engagement with Village Staff and elected officials, and the application of updated national recommendations for parks and recreation planning. A review of local, regional, and state plans was also conducted to ensure consistency with the parks and recreation goals of all relevant jurisdictions. This plan was prepared with assistance from GRAEF, a planning consultant, and adopted by the Village Board. The former Town and Village of Harrison last updated its Comprehensive Outdoor Recreation Plan in 2015 with assistance from the East Central Wisconsin Regional Planning Commission (ECWRPC). This process should be completed every five years.

Effective local planning relies on the active participation of residents to ensure relevancy and sensitivity to community priorities. The COVID-19 pandemic presented an ongoing challenge and opportunity during the planning process of this CORP. In person engagement was supplemented with online engagement as well as promotion through postal mailings to all Village residents.

This plan draws upon past goals, objectives, and recommendations combined with new considerations and updated standards for parks and recreation planning. Many past goals have been reaffirmed while new ones are identified. The adopted plan will serve as a guide for park development over the next five years. This is the first plan to guide the Village of Harrison's outdoor recreation following incorporation and the annexation of significant town land.



▲ Map by GRAEF | Data: ESRI, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

HARRISON HISTORY, LOCATION, & POPULATION

The Village of Harrison encompasses over 32 square miles of land area, or approximately 20,400 acres. A portion of the Village of Harrison was incorporated from the former Town of Harrison on March 8, 2013 because of its substantial growth. After the incorporation, both the Village of Harrison and the Town of Harrison entered into a boundary agreement that reunified both the Town of Harrison and the Village of Harrison into one community known as the Village of Harrison.

The terrain is flat to gently rolling, with some hillier areas. Elevations range from 700 feet above sea level in the north to over 1,000 feet above sea level in areas adjacent to the Niagara Escarpment in the south near High Cliff State Park. The community borders approximately 8.25 miles of the northeast Lake Winnebago shoreline.

VILLAGE PROFILE

Smaller communities like Harrison are growing and continuing to attract families and businesses from larger communities, resulting in gradual changes in expectations from the community towards higher levels of park and recreation services.

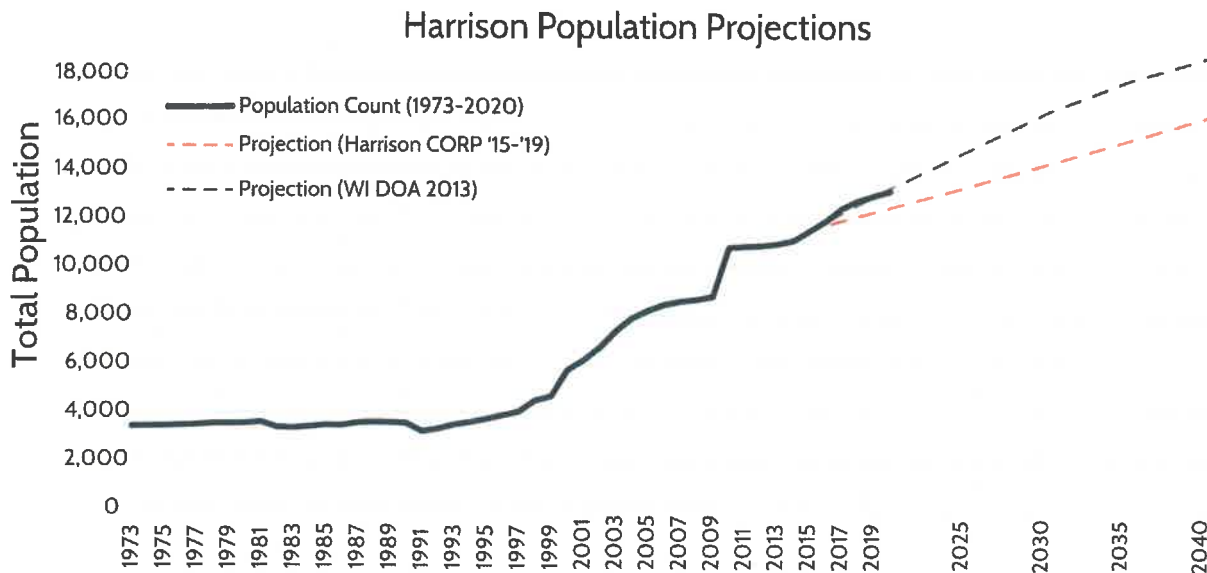
SOCIAL CHARACTERISTICS

Harrison's population is increasing. Since 1990, Harrison's population nearly doubled every ten years, increasing from 3,185 in 1990 to 10,839 in 2010. By 2020, Harrison's population had reached 13,185, outpacing projections from the Wisconsin Dept. of Administration calculated in 2013 by nearly 1,000 residents. Harrison is expected to exceed 18,000 residents by 2040 at its current rate of growth, approaching 15,000 residents by 2025. Calumet County is expected to grow modestly over the same period.

The Village of Harrison is one of the fastest growing communities in Calumet County.

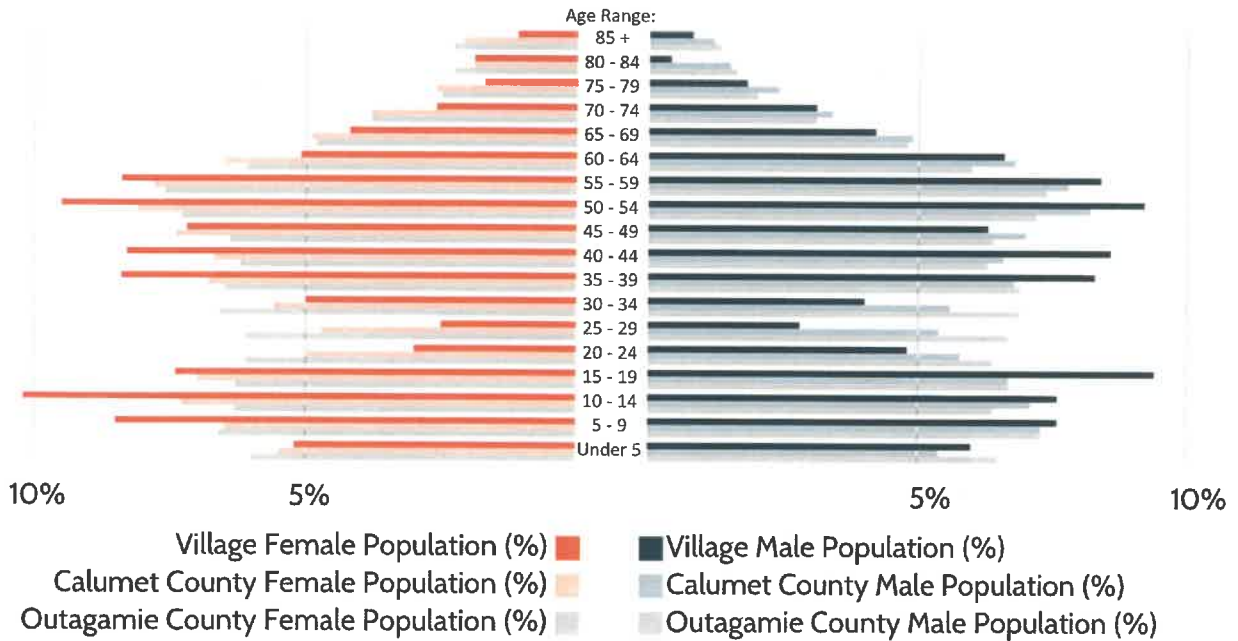
Harrison grew nearly 15% from 2015-2020.

▲ Source: American Community Survey
5-Year Estimates 2015, 2019



▲ Source: Wisconsin Department of Administration, Harrison CORP 2015

Village of Harrison Age and Sex Pyramid



▲ Source: American Community Survey 5-Year Estimates 2019

AGE & SEX PYRAMID

Compared to Calumet County and Outagamie County (a neighboring county), Harrison’s age distribution is significantly different. Harrison has an over-representative amount of children aged 5-19, especially females 10-14 and males 15-19. It is important to consider teenage population when planning for the increased demand for parks and recreation facilities to give older children appropriate activities.

Residents age 35-44 and 50-59 are some of the largest age groups in the Village. It is likely that many of these age groups are parents of children of all ages or “empty nesters” with children of adult age living in other communities.

While Harrison has a smaller population currently in retirement age (65+), this population will likely increase as residents currently 50-59 retire over the next decade. This will lead to a steadily increasing overrepresented retiree population, requiring appropriate recreational facilities for older age groups.



17%

of the residents of Harrison are between 50 and 59 years old



25%

of the residents of Harrison are between 5 and 19 years old

▲ Source: American Community Survey 5-Year Estimates 2019

MEDIAN HOUSEHOLD INCOME

The income of Harrison’s residents is steadily increasing, and it is steadily outpacing the income gains of Calumet and Outagamie Counties. Harrison’s 2019 median household income was \$107,225. Higher incomes represent strong consumer spending power and potentially greater expectations for recreational amenities in the community. Higher income communities tend to have greater amounts of parks and facilities per resident. Community engagement to gauge interest in paid recreational opportunities such as facility rentals, ice skating, and special events may be appropriate.

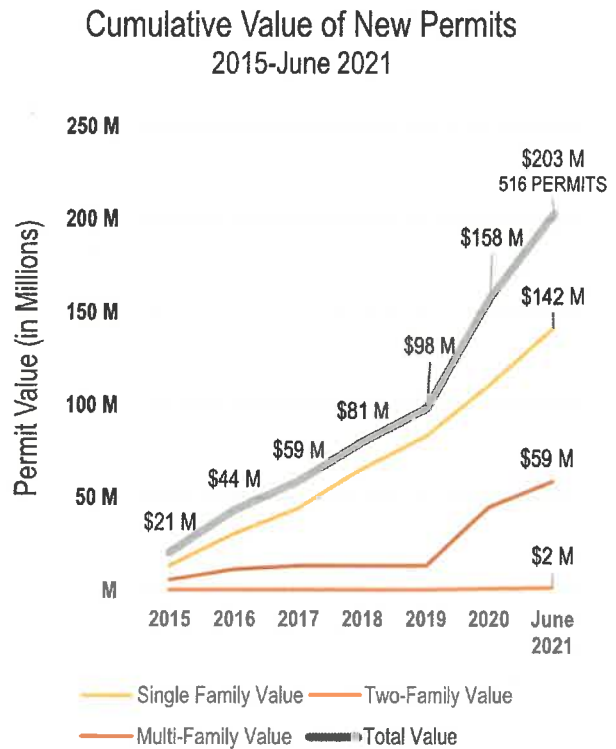
RESIDENTIAL DEVELOPMENT

Harrison’s capacity to grow also depends on available land and the permitting of new residential development. Since 2015, 516 permits for new residential structures have been filed in the Village. Of these permits, most are single-family structures; however, multi-family permits represent a large amount of total residential value added. Based on median home value of new homes, it is estimated that 673 new housing units have been added since 2015 at the time of this document’s writing (June 2021), or 96 per year.

Harrison’s Future Land Use Plan recognizes approximately 3,827 acres of land for future residential development. An analysis of this land and its capacity/need for new parks (Park Buffer Analysis) is included in Chapter 4 of this document: Community Needs Assessment.



▲ Source: American Community Survey
5-Year Estimates 2014-2019



▲ Source: Village of Harrison

RESIDENTIAL GROWTH

Statistic	Estimate
Median value of homes built after 2014 (ACS 5-Yr '19)	\$373,700
Total value added (Village of Harrison)	\$203,152,387
Estimated new multi-family units (Multi-family value divided by median value)	159
Total estimated new units (New single family and 2F units + multi-family value added divided by median value, Village of Harrison, ACS 5-Yr '19)	673
Average household size (ACS 5-Yr '19)	2.86
Capacity for new residents in new housing units (Estimated new units x avg household size)	1,923
New residents 2015-2020 (WI DOA)	2862
Average new units per year (Estimate)	96
Capacity for new residents per year in new units (New units per year x average household size)	275
Actual growth rate (Residents per year 2015-2020)	572

▲ Source: As noted above. GRAEF calculations unless otherwise specified



673

New homes built in Harrison since 2015

▲ Source: Village of Harrison

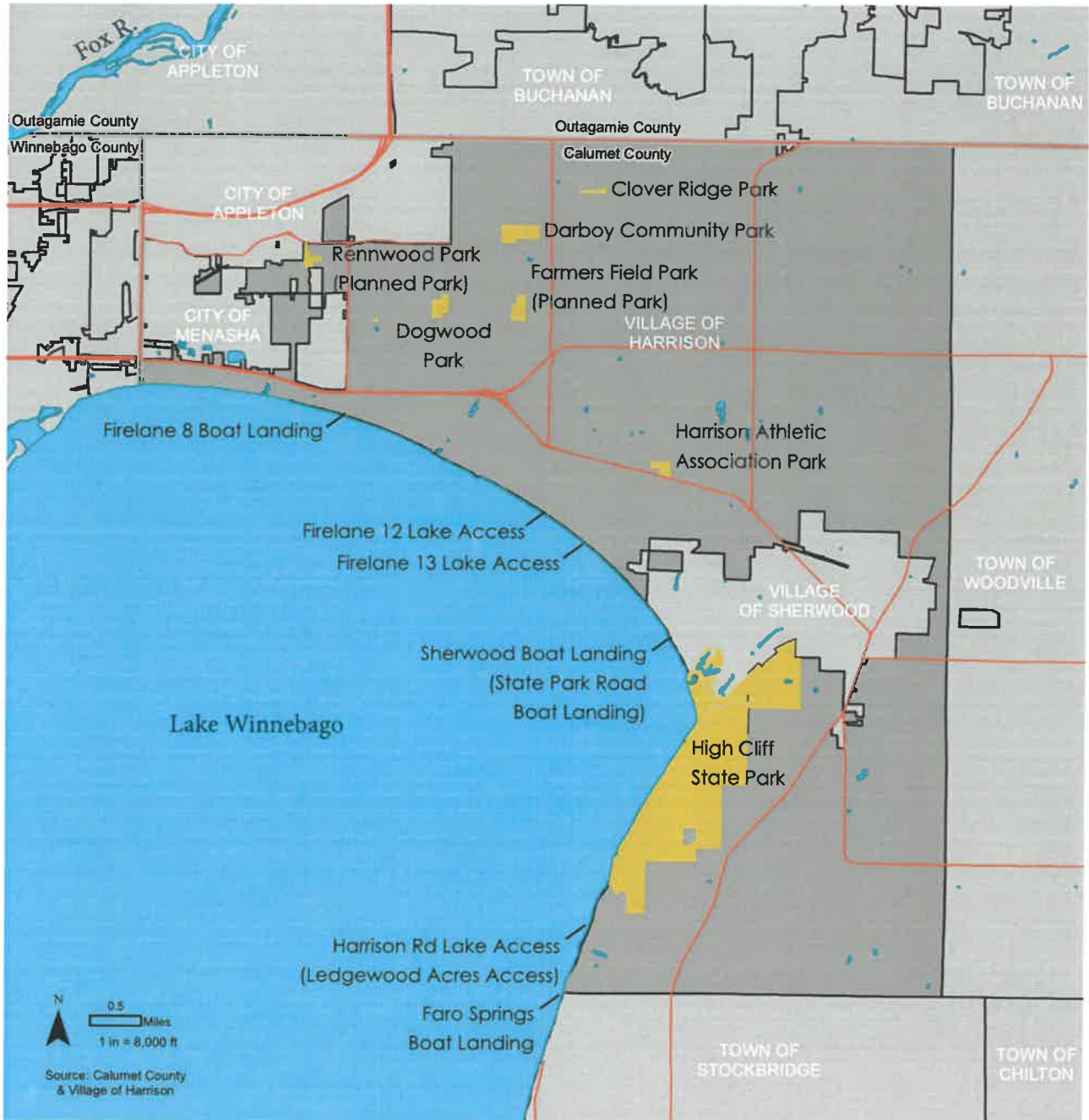


▲ An example of new subdivision construction in central Harrison, north of Lake Winnebago.



▲ An example of new multi-phase single-family subdivision development plans in central Harrison, north of Lake Winnebago.

Village of Harrison Parks



▲ Map of the Village of Harrison parks by GRAEF. Source: Calumet County GIS and Village of Harrison

VILLAGE BOARD REVIEW DRAFT V.3 // VILLAGE BOARD MEETING DATE MAY 31, 2022

EXISTING DEVELOPED PARKS	
Mini	Neighborhood
Dogwood	Darboy Community
	Clover Ridge
	PLANNED PARKS (LAND SET ASIDE FOR PARK DEVELOPMENT)
	Neighborhood
	Farmers Field
	Rennwood

EXISTING DEVELOPED PARKS			
Special Use	State	Trails	School Parks
Harrison Athletic Association	High Cliff	Highline Trail	Sunrise Elementary School
Firelane 8 Boat Landing		Noe Trail	Woodland Elementary School
Firelane 12 Lake Access		Darboy Park	
Firelane 13 Lake Access		Other local trails	
Sherwood Boat Landing (State Park Road Boat Landing)		Friendship State Trail	
Harrison Road Lake Access (Ledgewood Acres Access)		Lake Park Road Trail	
Faro Springs Boat Landing			

EXISTING PARKS & PLANNED PARKS

The Village of Harrison has a growing park facility inventory and a strong natural resource base. The Village also has public school facilities and indoor recreation facilities available. CORPs should keep an up to date inventory of all park facilities, amenities, and assets for effective planning.

Since the last planning period (2015-2019) the Village has identified locations for 3 additional park sites, doubling the number of Village-owned parks. One of these sites, Dogwood Park, has had a playground installed and is open to the public. The Village also encompasses High Cliff State Park managed by the State of Wisconsin and six special use boat launches and access areas for access to Lake Winnebago. Most parks in Harrison are distributed in the Northwest portion of the Village where the bulk of residential development exists.

Many private facilities for recreation existing in Harrison including a 163+ acre golf course, one private park, one sports complex, and church facilities with playing fields.

NATURAL RESOURCES

Harrison's natural resources are some of its strongest assets. The natural environment, Lake Winnebago, proximity to High Cliff State Park, and several environmental corridors make it easy to access and appreciate the natural environment.

Harrison has two significant waterways, the Killsnake River in the southeast and the Kankapot Creek in the northeast. The Kankapot Creek flows into the Fox River and ultimately into Green Bay and Lake Michigan. The Killsnake River flows into the Manitowoc River and ultimately into Lake Michigan. Other minor waterways in Harrison flow into Lake Winnebago. More information on Harrison's physical characteristics may be found in Chapter 5 of this plan.

2.8 miles of trails traverse the Village of Harrison in addition to 6.7+ miles of trail provided by the Friendship State Trail.

INDOOR RECREATION FACILITIES

There are no public or Village-owned indoor facilities; however, Harrison includes the Lake Park Sportzone and the Lake Park Swim and Fitness Center. These private indoor facilities offer basketball courts, baseball diamonds, soccer, volleyball, swimming pool, and a fitness center.

PUBLIC SCHOOL FACILITIES

Harrison has two parks combined with schools sites. Sunrise Elementary School and Woodland Elementary School have park facilities including baseball diamonds, basketball courts, football, playgrounds, and soccer.



▲ Grading for a new sledding hill at Farmers Field Park

3 New Planned Park Sites Since 2019

1. Farmers Field Park
2. Rennwood Park
3. Dogwood Park (now open)

PARK SITE INVENTORY AND ANALYSIS

FACILITIES

Harrison has several recreational facilities throughout the Village. While compared to larger communities, Harrison has fewer types of facilities overall, more facilities are being added over time as new parks are developed. Tennis courts, a sledding hill, and pickleball courts are some examples of new facilities anticipated to come to Harrison over the coming years.

PROGRAMMING

The Village of Harrison does not currently offer any recreational programming. However, park facilities are used by various recreational groups.

STAFFING

Harrison currently does not have a separate parks and recreation department. The Village utilizes crew from the Highway Department to help mow and maintain park facilities.



▲ Youth baseball game at Harrison Athletic Association Park

HARRISON'S PARKS


By the numbers

4.7 Acres of park per 1,000 residents

4,162 Harrison residents per park

7 Playgrounds in Parks and schoolgrounds

 **8** Soccer fields in Parks and schoolgrounds

 **3** Baseball fields and softball fields in Parks and on schoolgrounds

DARBOY COMMUNITY PARK



WHAT'S IN THE PARK?

- 2 Basketball Courts
- 4 Developmental Soccer Fields
- 3 Mini Soccer Fields
- 3 Beach Volleyball Courts
- Multi-use trail
- 2 Baseball Backstops
- 1 Tennis Court
- 6 Pickleball Courts
- Playground
- Pavilion
- Nature Trail
- Fire pit

DOGWOOD PARK



▲ Source: Bob B on Google Images 2021

WHAT'S IN THE PARK?

- Playground

CLOVER RIDGE PARK



WHAT'S IN THE PARK?

- Playground equipment
- Multi-use trails
- Picnic area

HARRISON ATHLETIC ASSOCIATION PARK



WHAT'S IN THE PARK?

- 2 Ball diamonds
- Volleyball
- Playground equipment
- Picnic area
- Pavilion

EXISTING PARK FACILITIES & AMENITIES

Harrison Parks and Recreation Facilities Inventory																								
	Acreage	Ball Diamonds	Basketball	Boat Ramp	Camping	Concessions	Fishing	Football	Golf	Ice Skating	Landscaping	Parking	Playground	Pickleball	Picnic Area	Restrooms	Shelter	Sledding Hill	Soccer	Swimming	Tennis	Trails	Volleyball	
Mini Park																								
Dogwood	0.85											X												
Neighborhood Parks																								
Clover Ridge	6.5											X	X									X		
Darboy Community	17.6	X									X	X	X	X	X	X		X		X	X	X		X
Farmers Field (Planned)	18.5										X							X						
Rennwood (Planned)	15																							
School Parks																								
Sunrise Elementary	10	X									X	X		X				X				X		
Woodland Elementary	10.86	X	X				X				X	X		X				X				X		
Special Use Parks																								
Harrison Athletic Association	16.5	X			X						X	X		X	X	X								X
Firelane 8 Boat Landing	0.21		X								X													
Firelane 12 Lake Access	0.29		X																					
Firelane 13 Lake Access	0.27																							
Sherwood Boat Landing	0.26		X																					
Harrison Rd Lake Access	0.72		X																					
Faro Springs Boat Landing	0.15		X																					

EXISTING PARK FACILITIES & AMENITIES

Harrison Parks and Recreation Facilities Inventory																								
	Acreage	Ball Diamonds	Basketball	Boat Ramp	Camping	Concessions	Fishing	Football	Golf	Ice Skating	Landscaping	Parking	Playground	Pickleball	Picnic Area	Restrooms	Shelter	Sledding Hill	Soccer	Swimming	Tennis	Trails	Volleyball	
Privately Owned Parks																								
North Shore Golf Club	164.98								X															
North Shore Woods Nature Conservancy	16.52																							
Shady Rest Driving Range	34.01								X															
Christ the Rock Church	59.57	X										X	X							X				
Mt. Calvary Baptist Church	15.00	X										X	X							X				
The Barn	6.20	X	X																	X				X
Trails (in miles)																								
Highline Trail	1.12																						X	
Noe Trail	1.07																						X	
Darboy Park	0.41																						X	
Other Local	0.21																						X	
Friendship State Trail	6.7+																						X	
State Park:																								
High Cliff	1145			X	X		X					X	X		X	X				X		X	X	X

Chapter 2

The Process

PLANNING PROCESS

The planning process began with a Discovery phase where the project team gathered data and visited each of Harrison’s existing parks and park sites slated for future park development. This included an inventory and assessment of park facilities and amenities. As Harrison’s park system is still developing, each park site varies —from a fully-developed park such as Darboy Community Park, to undeveloped land set aside in a new residential subdivision such as Rennwood Park on the Village’s far northwest side.

In this study, parks that are planned but not used by the public yet are referred to as “Planned Parks.” Residents and park users may not be familiar with the Planned Parks in the village. In later sections of this study those Planned Parks will be discussed in more detail as a vision and recommendations are made to help guide budgeting and implementation decisions over the coming years.

Following the inventory and assessment, the project team embarked on two tasks: public engagement and a peer community review. Both of these tasks taken together help create the needs analysis that will guide the vision and recommendations later in this plan. The public engagement identifies the direction the community sees for itself. The peer community review provides important data about the types and number of park amenities found in similar communities around the county. When reviewing peer community data, municipalities are selected that are similar in size and rural/urban character. This gives the planning team benchmarks to aid in planning.

The public engagement was an important part of the process because it provides a vision taken



- ▲ The process started with collecting background information on the existing and planned parks. Community engagement helped provide insight into what the community would like to see developed in their parks and open space. The needs analysis used peer communities from around Wisconsin and national benchmarks to better understand Harrison’s current parks. This information was analyzed to formulate the vision categories, which developed into the recommendations. A draft report with community input, and final report completed the project.

directly from the residents and park users. Online engagement was conducted through a project website with several features including a community survey and comment map. A pop-up event was held during a summer event with flyers to promote the project website and opportunities to provide feedback. Because community feedback was so important to forming the vision for Harrison's future parks, a project postcard was mailed to every household in the Village to promote the community survey and ask for participation.

The results of the visioning engagement is in the next section of this report and is a critical piece to forming the vision in this plan.



Add comments to the map!

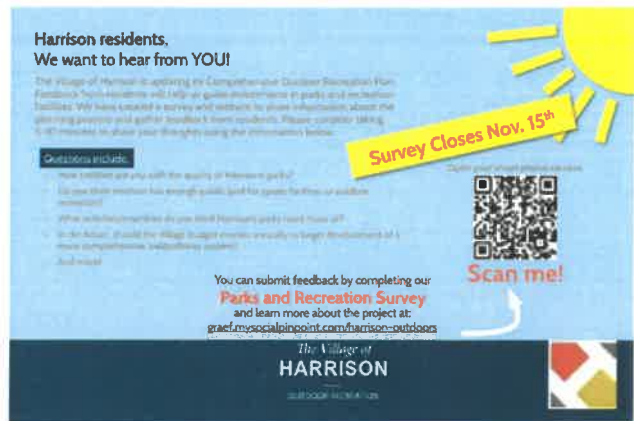
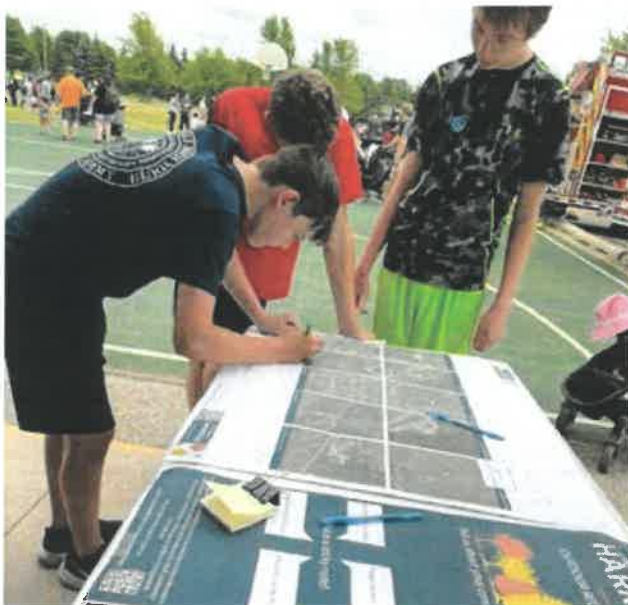


Take the survey!



Want to learn more?

- ▲ ABOVE: The public engagement website offered multiple options for respondents to participate and offer their vision for the future parks system, including a map for comments and a community survey. TOP RIGHT: At the pop-up event in Darboy Community Park participants were offered a "I ♥ Harrison's Parks!" sticker.



- ▲ Postcard mailed to all residents to promote participation in the community survey and online engagement.
- ◀ Pop-up event held in Darboy Community Park on June 23, 2021 during Summer Fun in the Park.

Chapter 3

Community Engagement

Where should Harrison's parks head in the next five years? This is a question asked through multiple engagement opportunities during the course of the project, to village leaders, park users, and residents.

POP-UP EVENT IN THE PARK

The first phase was an event at Darboy Community Park held Wednesday, June 23, 2021 from 5:30-7:30 pm during Summer Fun in the Park. The event was geared towards all ages, bringing dozens of residents to interact and learn about the comprehensive outdoor recreation planning process. Large poster boards were printed and mounted for public comment with space to write. Village officials were present to meet and greet the community along with the planning staff who were able to answer any questions about the status of park planning and listen to input from residents.

MAP COMMENTS

The team received comments on maps at both the in-person event writing on printed maps, and on the project website in the map comment button. The interactive map allowed residents to place comments on a virtual map to relate comments to specific locations. The map included the locations of all Harrison park lands and shows comments in clusters around certain places, such as Darboy community Park which received 16 unique comments online of the total 34 comments.

DARBOY COMMUNITY PARK. Residents wrote comments in support of a splash pad, skate park, tennis, and pickleball. Some asked if new facilities like pickleball courts would include equipment for public use. Other comments asked for improvements to existing basketball court surfaces or opposed expansion of the number of soccer fields.

Interactive Map: Comment heat map



Interactive Map: Darboy Park



▲ The images above show maps of where comments were placed during online public engagement on the project website.

CLOVER RIDGE PARK. Residents wrote comments in support of disc golf and soccer.

FARMERS FIELD PARK. Residents requested a dog park, means of access and sidewalks, and transparent communication about the timeline and plans for its development. Residents were excited to see the park completed. Other comments suggested adding tennis or pickle ball courts or an archery range. Winter recreation activities were also popular among commenters hoping for a sledding hill.

FIRELANE 13. Residents wrote in support of softball and boat oriented recreation.

RENNWOOD PARK. Residents requested playground equipment and a skate park be added to the new park development.

OTHER FACILITIES. Residents mentioned the desire for more baseball facilities and bike repair stations. Residents also expressed interest in educational tree identification cards to be updated and expanded.

PATHS AND TRAILS. Several comments mentioned paths and trails. Many noted the difficulty crossing County Route N. Another noted feeling unsafe walking along roads with no sidewalks while accompanying children. Another suggested additional paved paths to connect parks and neighborhoods.

NEW FACILITY IDEAS. Many mentioned or supported the addition of gaga ball.

FARMERS FIELD PARK AND OTHER NEW PARKS. Several comments requested the completion of planned facilities and amenities in Farmers Field so that it may become operational.

VILLAGE LEADERS & STAFF MEETINGS

Throughout the course of the project, the planning team met with Village staff, and periodic reviews of materials were distributed to the Village Board for review and comment. This feedback was incorporated into the plan document.



▲ Public engagement at the pop-up event at Darboy Community Park



COMMUNITY SURVEY

The community survey received 521 total participants. A snapshot of who responded to the survey is below. A majority of respondents:

- have lived in Harrison for over 10 years (58%)
- live north of highways 10/114 in the urbanized areas of Harrison (78%)
- live close to a Harrison park (71%)
- have visited a Harrison park more than 10 times in the past year (51%)
- have not participated in recreational programs in Harrison in the past year (63%).

While most of the respondents live north of highways 10/114, the responses are distributed from across the Village: from the area south of highways 10/114 (11%), in the rural area north of Sherwood (9%), and other areas (2%).

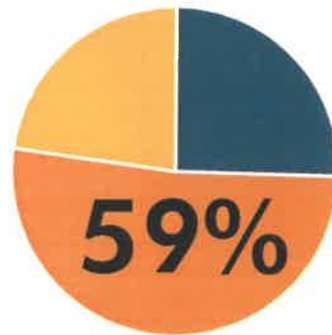
Overall, the respondents have a level of satisfaction with the quality of the parks in Harrison. The survey results do indicate a strong desire by the community for the Village increase the amount of park land for outdoor recreation, sports facilities, walking and biking trails, and small neighborhood parks. In fact, trail development and connectivity was an area of high interest from the engagement activities. Some comments focused on safety and connections across the Village, others indicated a desire for more trails overall. Trails was the top vote getter when asked what activities/amenities that you'd like more of, and when asked about if the Village should budget monies annually for the development of a comprehensive trail system, a whopping 77% of respondents said yes.

INSIGHTS

Most of the online survey responses were received following a postcard mailing to all residents promoting the online survey. Higher numbers of rural respondents were engaged following this

Does Harrison have enough public land?

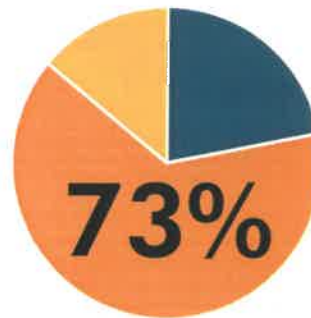
Sports Facilities



Responded No:
not enough land for sports facilities

■ Yes ■ No ■ I don't know

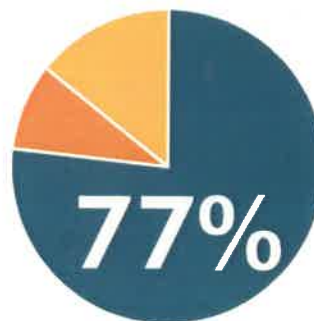
Outdoor Recreation



Responded No:
not enough land for outdoor recreation

■ Yes ■ No ■ I don't know

Should the Village budget annually to begin development of a comprehensive trail system:



Responded Yes:
budget for a trail system

■ Yes ■ No ■ Unsure

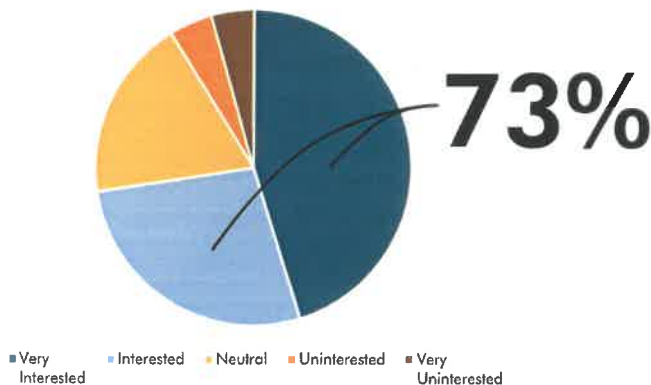
Results show overwhelming support for land acquisition for more parks:

73% support more land for small parks

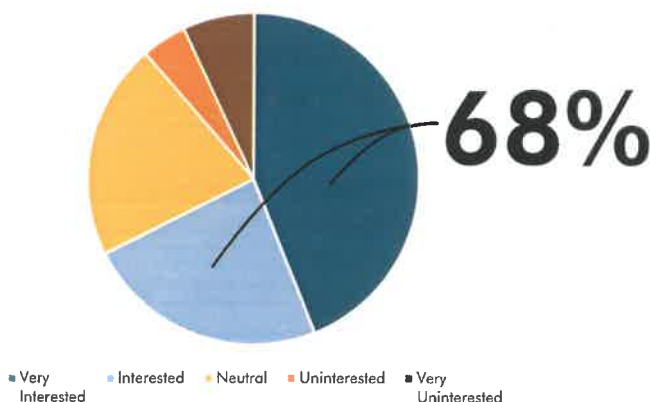
68% support more land for large parks

Survey question asked if Harrison should acquire more land for:

Small Neighborhood Parks



Large Community Parks



mailing in comparison to the in-person engagement in the summer at Darboy Community Park.

In addition, many of the online survey responses were received during or directly after the in-person community engagement at the Summer Fun in the Park event at Darboy Community Park and the subsequent public hearing about facilities in the park. This suggests that there is a high level of interest in the park planning process, and that in-person events can help to drive awareness and participation in the planning process, even if the participation happens online after the fact.

Major themes of comments, likes, and dislikes about Harrison's Parks included:

LIKES: Green space and nature, cleanliness and maintenance, and living nearby parks, trails, and facilities.

DISLIKES: Inadequate space, inadequate activities for teens and older children, outdated facilities and bathrooms, and the lack of pools, ice skating, bike paths across busy roads, and facilities designed for children and people with disabilities and mobility impairments.

Safer road crossings were also a major concern regarding the connectivity of the trail network and access to parks from different neighborhoods.

MAJOR THEMES: Harrison residents overwhelmingly support the development of new trail facilities within the community. Other popular responses include some basic amenities like bathrooms, shade trees, and shelters as well as new types of winter recreation such as sledding hills and ice skating.

Community priorities and preferences in this summary may be used to provide local context and insight in the Peer Communities Comparison analysis in the following section.

I Travel Outside of Harrison to...

Residents were asked to identify park and recreation facilities which they must travel outside of Harrison to access. These answers demonstrate ways Harrison could meet the existing needs of residents. Responses included the following:

- Splash pads and Swimming (4x)
- Dog Park (2x)
- Baseball/Softball (2x)
- Zipline (2x)
- Disc Golf
- Ice Skating
- Skate Parks
- Archery



65% interested in acquiring land for small neighborhood parks



71% of respondents live close to a park



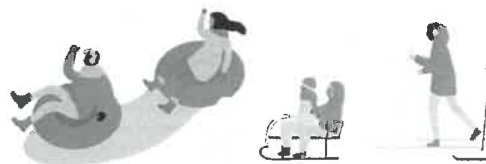
#1 trails for hiking and biking ranked highest on the list of park needs



75% support developing a trails system



64% support more winter recreation



TOP 10 desired amenities

- Walk/bike trails
- Nature trails
- Restrooms
- Sledding hills
- Shelters
- Shade trees
- Playgrounds
- Ice skating
- Disc golf
- Native landscaping

Chapter 4

Needs Assessment

NEEDS STANDARDS

The methods for assessing community parks and recreation needs have changed over the past few years with the National Recreation and Parks Association (NRPA) moving away from a standards-based calculation. The previous Comprehensive Outdoor Recreation Plan for Harrison evaluated parks and facilities using benchmarks based on a set of standards developed by the East Central Wisconsin Regional Planning Commission (ECWRPC) in 1995. These standards were used to determine “need” for parks and facilities in the Village measured in terms of “10 acres per 1,000 residents,” from which a “deficit” or “surplus” would be derived. These standards came from the NRPA, and the NRPA has since moved away from using a one-size-fits-all approach to evaluating communities’ parks and facilities. Instead, the NRPA publishes an annual report with metrics that allows communities to benchmark their parks and facilities against their peers. Metrics from the 2021 NRPA Agency Performance Review are used in this needs assessment as a comparison point for the Village of Harrison’s parks and facilities.

Priorities and conclusions drawn about park and facilities needs in this analysis are derived from community engagement and peer community comparison as recommended by the NRPA. In comparing this plan and the 2015 Harrison CORP, the recommendations will not necessarily increase based on population growth, but rather how Harrison compares to nearby communities.

COMPARABLE COMMUNITIES ASSESSMENT

The NRPA defines peer communities based on data disaggregated by population size and region. The Village of Harrison is categorized by the smallest population category: Under 20,000 residents. With a current population approaching 13,000 and a future population to surpass 18,000 by 2040, Harrison is projected to remain within this category for the foreseeable future. The NRPA also produces reports for peer communities disaggregated by state. These reports are created by voluntary participation in the **NRPA Agency Performance Survey**, which collects data from 1,000 municipalities for 25 of the most critical park and recreation metrics (though not every municipality answers every question). In addition to nearby, similar sized municipalities, the following composite categories are included in some of the following peer community comparisons:

NATIONAL PEER COMMUNITIES

This category includes over 100 communities participating in the 2021 NRPA Agency Performance Survey whose population is under 20,000 residents. The data is not disaggregated further. Data is represented in median value unless otherwise specified.

WISCONSIN PEER COMMUNITIES

This category includes 7 communities in Wisconsin participating in the NRPA Survey whose population is under 20,000 residents. Data is not disaggregated further, and is represented in median value unless

otherwise specified. Although this is a small survey sample, it does provide additional insight when included with the specific peer communities from Calumet, Outagamie, and Winnebago Counties included in this analysis. Broader participation in the NRPA Agency Performance Survey by communities in Wisconsin would strengthen the available data for such analysis.

In addition to the composite metrics above, 5 peer communities have been selected for the peer community comparison in this analysis. It is unknown whether the individual communities below are included in the WI Peer Communities composite data from the NRPA:

Grand Chute, Town of

County: Outagamie
2020 Population: 23,227

Greenville, Town of

County: Outagamie
2020 Population: 12,267

Fox Crossing, Village of

County: Winnebago
2020 Population: 19,090

Kaukauna, City of

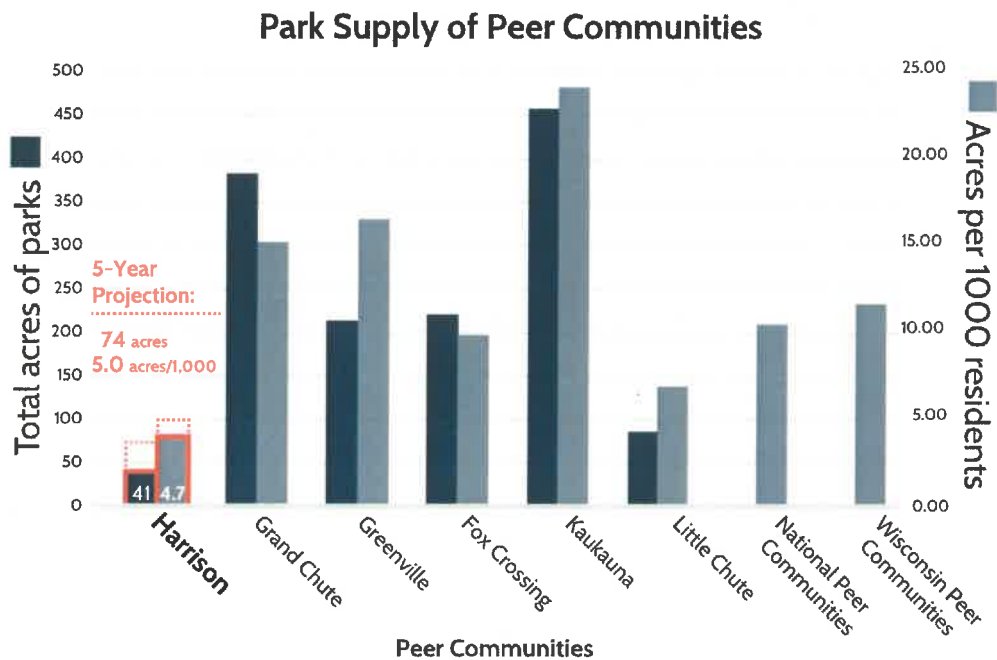
County: Outagamie
2020 Population: 16,363

Little Chute, Village of

County: Outagamie
2020 Population: 11,947

Harrison, Village of

County: Calumet
2020 Population: 13,185



▲ Source: WI Department of Administration, Fox Crossing CORP 2017, Grand Chute CORP 2018, Greenville CORP 2015, Kaukauna CORP 2019, Little Chute CORP 2016, NRPA

SUMMARY OF NRPA METRICS

The NRPA collects 25 key metrics benchmarking parks, open space, and recreation facilities across communities. Based on availability of data and richness of conclusions, the following metrics have been included in this analysis.

OPEN SPACE METRICS

ACRES OF PARKLAND PER 1,000 RESIDENTS. Although the NRPA has updated this standard which was included in previous recommended CORP standards, it is still a useful starting point. However, instead of producing a rigid “deficit” or “surplus,” the numbers are shown in comparison to peer communities.

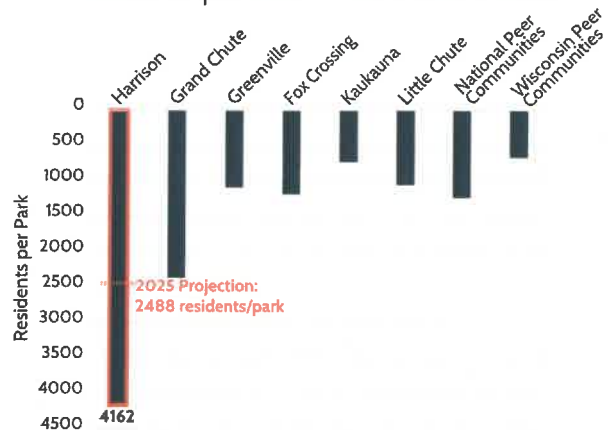
RESULTS. Harrison has fewer acres of parkland per 1,000 residents than all peer communities. Once the planned expansion of park facilities for Dogwood, Farmers Field, and Rennwood Parks is added, Harrison will have an additional 33.6 acres of parkland, an 83% increase. However, without additional park acquisition, this only increases the # of acres/1,000 residents from 4.7 to 5.0 based on 2025 population projections.

RESIDENTS PER PARK. Residents per park is a metric which helps offset the effect which exceptionally large or small parks may have on measuring Acres of Parkland per 1,000 residents. People often walk or drive between 0.25 and 2.0 miles to access their local parks. One or two large parks may satisfy the needs of parts of a community, but a distribution of parks is necessary for coverage by proximity. The Harrison Parks and Recreation Community Survey received multiple comments recognizing the difficulty of accessing parks for residents who lived further away.

RESULTS. Using Harrison’s Mini and Neighborhood parks in the comparison (Darboy Community Park, Clover Ridge Park, and Dogwood Park), Harrison

performed the worst among its peers. While adding 3 additional parks from the future facilities planned would double the number of parks, the projected population increase by 2025 will offset much of this improvement, leaving Harrison underserved compared to peer communities.

Residents per Park in Peer Communities



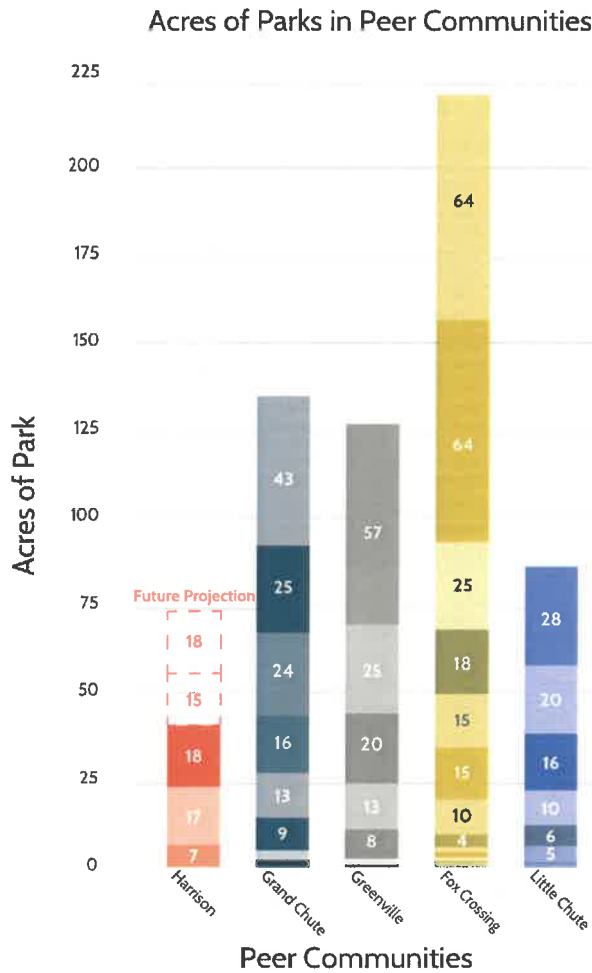
▲ Source: WI Department of Administration 2018 Population Estimates, Fox Crossing CORP 2017, Grand Chute CORP 2018, Greenville CORP 2015, Kaukauna CORP 2019, Little Chute CORP 2016, NRPA

ACRES OF PARKS IN PEER COMMUNITIES. When considering the acquisition of new land for parks and open space, the distribution of park size is a useful comparison to determine whether large, medium, or small tracts of land are appropriate. Having different sized parks helps distinguish the purpose, programming, and population which the facilities attract. Smaller and pocket parks tend to have low intensity uses and attract residents from only a quarter mile radius, while larger parks may host large community, recreation, and sporting events and attract people from 2 or more miles away. Regional and State Parks such as High Cliff State Park attract people from even further.

RESULTS. Harrison has multiple medium sized parks, each around 17 acres. The planned expansion to new park facilities includes two new parks of this size, and one pocket park with Dogwood Park at 1 acre in size.

The Village may focus on acquiring smaller tracts of land for small and pocket sized parks to serve better park distribution and improve proximity to parks for underserved areas. A park buffer analysis is included in this section to recognize areas of opportunity for the acquisition of lands for smaller parks. The boat launches and smaller waterfront properties owned by the Village may be an opportunity to expand the current parks inventory.

PROGRAMMING AND FACILITIES METRICS

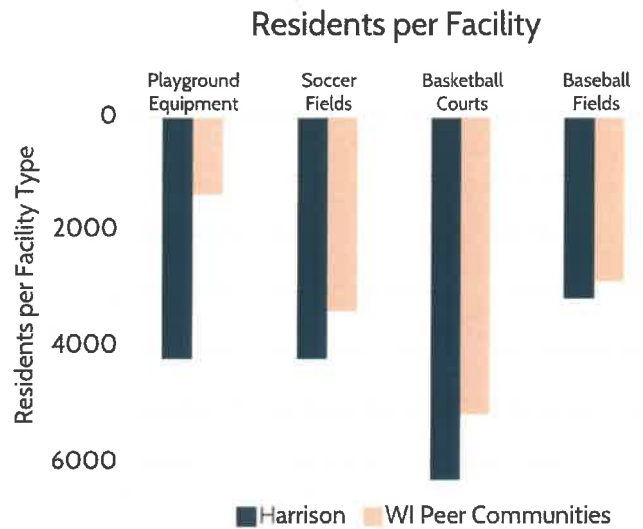


▲ Source: Fox Crossing CORP 2017, Grand Chute CORP 2018, Greenville CORP 2015, Kaukauna CORP 2019, Little Chute CORP 2016, NRPA

POPULATION PER FACILITY. The Harrison Parks and Recreation Community Survey asked residents which facilities and amenities they think Harrison needs more of. Within the top 10 responses to this question were trails, playgrounds, soccer fields, basketball courts, and baseball fields. These facilities are included in the NRPA Agency Performance Survey for benchmarking the number of residents per each facility type.

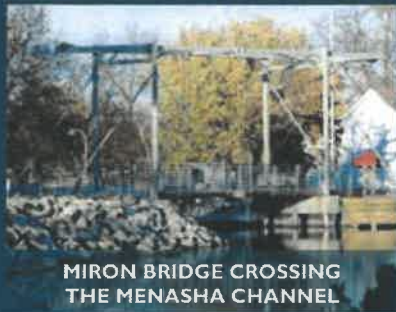
RESULTS. Harrison underperformed the median benchmark for Wisconsin Peer Communities under 20,000 residents. The largest disparity was in playgrounds, with nearly 3x the number of residents per playground compared to peers. Sports facilities also underperformed compared to the median, but only by a small amount.

MILES OF TRAIL. Trails were the most popular response to expand and improve in the Harrison Parks and Recreation Community Survey. Both



▲ Source: WI Department of Administration, Fox Crossing CORP 2017, Grand Chute CORP 2018, Greenville CORP 2015, Kaukauna CORP 2019, Little Chute CORP 2016, NRPA

Peer Community Highlight: Loop the Lake and the Friendship Trail



MIRON BRIDGE CROSSING THE MENASHA CHANNEL



LOOP THE LITTLE LAKE BUTTE DES MORTES TRAIL



LOOP THE LAKE TRESTLE TRAIL BRIDGE

Lake Winnebago is home to the Loop the Lake initiative to connect communities to each other and to nature through the development of a continuous trail system. The trail is part of the larger Friendship Trail plan between Manitowoc and Steven's Point, which passes through Little Lake Butte des Morts and on towards the Village of Harrison through Menasha, Fox Crossing, and Neenah. The trail is also complete between Forest Junction and Brillion.

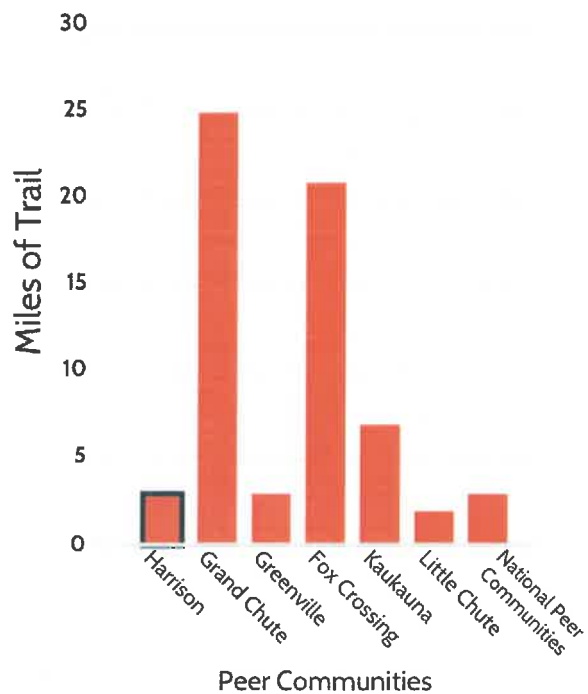
Highlights of the trail system include the Trestle Trail Bridge, an adapted abandoned railroad bridge which is the longest recreational trail crossing a body of water in the state of Wisconsin, a new bridge spanning the Neenah channel, and another bridge spanning the Menasha channel. The projects have successfully transformed once blighted areas into popular community recreational assets, celebrating local history. The system celebrates the natural environment and the enduring history of the people who call the communities it connects home.

recreational (walking, biking, paved) and nature (hiking, bird watching, paved or unpaved) trails are popular amenities in many Wisconsin communities where residents can enjoy the unique natural environment and recreational activities during fair weather.

RESULTS. Trail distribution is highly varied among Harrison's peer communities. While it matches or outpaces a few, it vastly underperforms compared to others. Since trails are recognized as one of the top community priorities for improvement, expansion, and connection, it is appropriate for Harrison to recognize opportunities to build new trails.

PER CAPITA SPENDING. Benchmarking spending per capita is an important metric which reveals the general expectations residents have in their region

Miles of Trail in Peer Communities

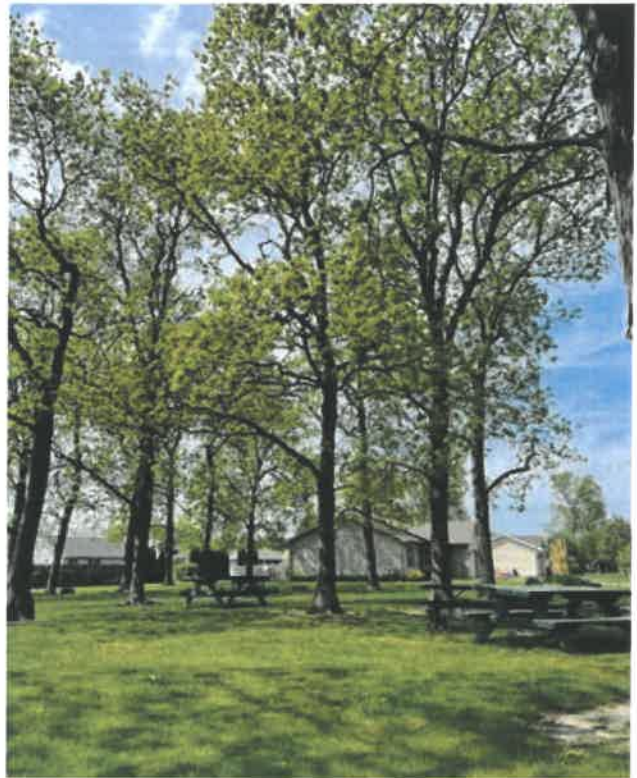


▲ Source: Fox Crossing CORP 2017, Grand Chute CORP 2018, Greenville CORP 2015, Kaukauna CORP 2019, Little Chute CORP 2016, NRPA

for Outdoor Recreation amenities and facilities, in this case, the East Central Wisconsin region. It also helps inform what level of tax burden or impact fees are appropriate for budgeting the operating expenses for a parks system.

RESULTS. Harrison currently spends about 1/4 of the expenses compare to the median peer community in Wisconsin on operating expenditures for parks. This is due to the relatively lean facilities provision and lack of a Parks Department, dedicated parks staff, or programming provided by the Village. Local amenities and open space, especially the provision of green space and trees, has been shown to be important for attracting new residents to communities competing for population, leading to higher property values and stronger tax base. Increased investment in parks and open space amenities is likely to lead to spillover effects to the local economy.

PROGRAMMING. Dozens of facility types and recreational programming are possible for Outdoor



Median Per Capita Operating Expenditures on Parks



- ▲ Source: Village of Harrison, NRPA
- ▶ Clover Ridge Park contains mature trees, playground equipment, and picnic tables.

- ▲ Park agencies of similar-sized communities are often responsible for programming social recreation events and performing arts. Image shows a sign for an evening event at City Green in Sheboygan, Wisconsin.

VILLAGE BOARD REVIEW DRAFT V.3 // VILLAGE BOARD MEETING DATE MAY 31, 2022

		Top 10 Park Amenities/Programming Types in Harrison Community Survey									
Present in...	Active Trails	Nature Trails	Playground Equipment	Soccer Fields	Sledding Hills	Disc Golf	Basketball Courts	Ice Skating	Baseball Fields	Tennis Courts	
Harrison	✓	✓	✓	✓	✓		✓		✓	✓	
Grand Chute	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Greenville	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Fox Crossing	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Kaukauna	✓	✓	✓	✓	✓	✓	✓		✓		
Little Chute	✓		✓	✓	✓		✓	✓	✓	✓	

▲ The top 10 amenities heard from the community survey results, and which are present in Harrison and the other comparison communities in Northeast Wisconsin. Source: Fox Crossing CORP 2017, Grand Chute CORP 2018, Greenville CORP 2015, Kaukauna CORP 2019, Little Chute CORP 2016

Recreation Plans, and determining in which to invest requires intentional community engagement to recognize which facilities will have the most demand and serve the greatest population. The Harrison Parks and Recreation Community Survey asked residents which facilities and amenities they would like more of in the Village. Residents may be traveling outside of Harrison to access facilities which they can't enjoy within the Village.

RESULTS. Of the 10 most requested facility types which residents indicated they want more, 6 are present within Harrison's parks. Amenities such as bathrooms, shelters, and shade trees were omitted from this analysis to focus on recreation facilities, although they were combined into the same question in the community survey. Of these desired amenities, many peer communities have most if not all of the facilities most desired by Harrison residents. The above table illustrates which communities have at least one of the

amenities. Also of note is that the survey question as respondents which amenities they would like more of, which the above table indicates if there is at least one. Residents have expressed interest for an increase in the number of amenities overall. Harrison may consider expanding its provision of recreational facilities to retain and attract residents who see them as a valuable local amenity. Specifically, Harrison may invest in disc golf and an ice skating rink. Current expansion plans include the final completion of sledding hills and tennis courts in Farmers Field and Darboy Community Park respectively.

PARKS AND RECREATION STAFFING. Harrison currently has no dedicated Parks and Recreation staff, but provides maintenance through other Village departments. Staffing was a recommendation of the previous 2015-19 CORP and remains a recommendation of this Plan. Parks and Recreation staff are responsible for the coordination of park operation, maintenance, activities, and programming.

RESULTS. Wisconsin peer communities under 20,000 have a median of 8.9 Full Time Employees (FTE) equivalent per 10,000 population. Nationally, the median community under 20,000 population has 10.9 FTE's per (total), while the 25th percentile (i.e. the bottom quarter of communities or "lower quartile") has 5.4 FTE's. Harrison may use these benchmarks when planning the staffing for a new Parks Department.

PARK SERVICE AREA ANALYSIS

The Village of Harrison is growing substantially, and has been since the mid 1990s. Because of this growth, it is important to recognize the need to acquire and develop new park space as residential areas are built. A park buffer analysis may be used to recognize the level by parks a given neighborhood or location has. Areas not fitting within at least one park buffer are considered "underserved," meaning they cannot easily walk to a park in their community.

Since many Harrison residents drive, a park buffer of 0.50 miles has been used as opposed to the typical 0.25 mile buffer recommended for urban areas. The dotted line within each buffer indicates a 0.75 mile buffer, indicating a somewhat adequate level of service for the area.

The Future Land Use Plan for Harrison recognizes an area of land (outlined in purple) outside the existing developed parcels (in yellow) which are planned to be developed or developable as population increases. Undeveloped parcels (in

green) are those which have no property assessed improvements as of 2021, but are classified as residential or agricultural (the primary land use converted to residential). This analysis is used to begin determining the total amount of park land necessary for acquisition in the future for the long range growth of Harrison.

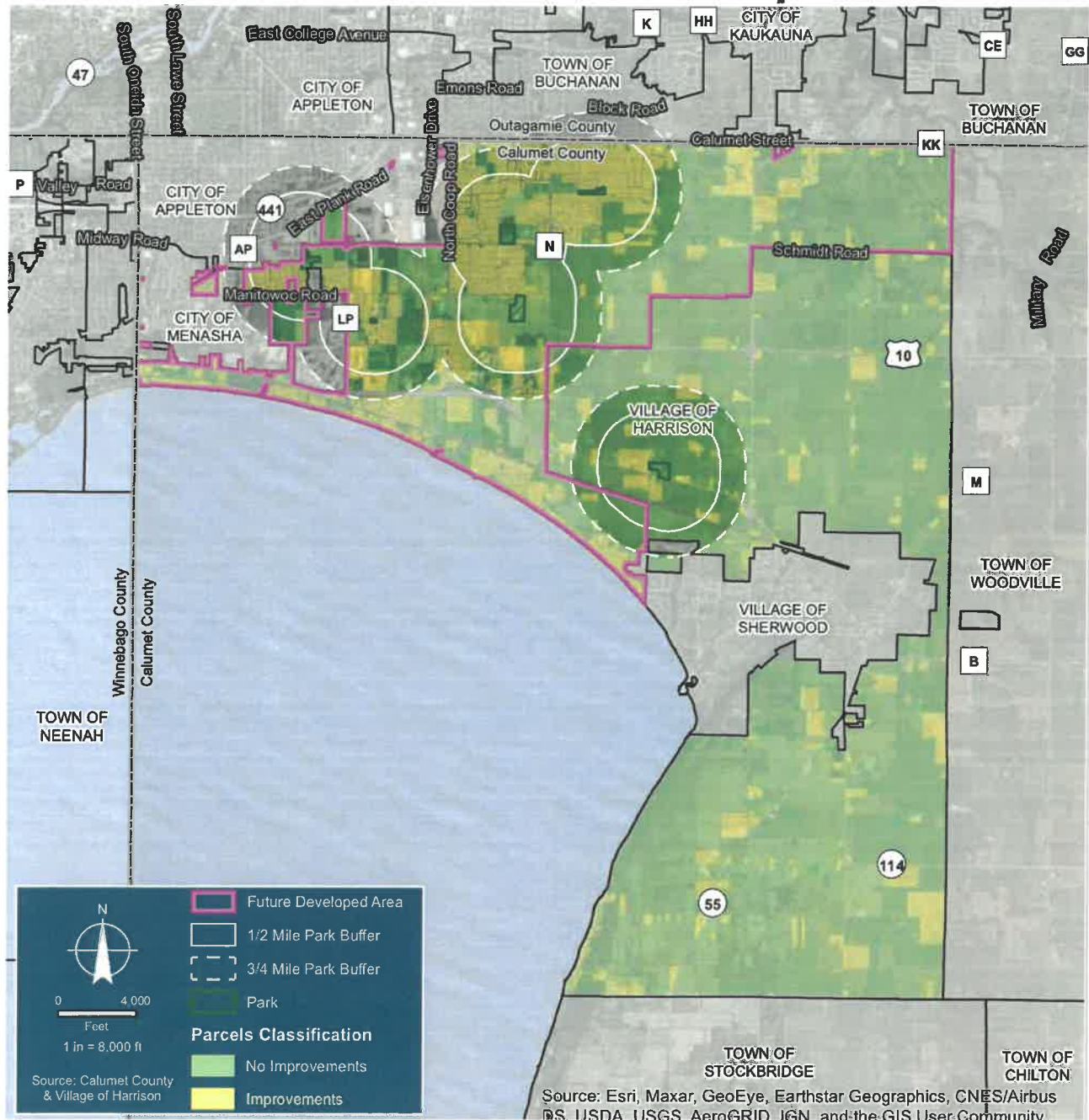
FUTURE GROWTH NEARBY PARKS (0.50 mi). Within the 1/2 mile park buffer, there is 1.069 square miles of undeveloped land (684 acres). Using the average dwelling units per acre (DUA) of a fully developed census tract in Harrison, an approximate number of future dwelling units may be projected:

$$684 \text{ acres} \times 1.55 \text{ gross DUA} \times 2.86 \text{ per household} \\ = \\ 3,032 \text{ residents}$$

The average household size for Harrison is 2.86 (ACS 5 Year '19). Therefore, approximately 3,032 more residents may live within 0.50 miles of Harrison's current parks. Harrison is projected to grow by approximately 1,600 residents by 2026 and by 5,000 residents by 2040 from 2021.

FUTURE GROWTH UNDERSERVED BY PARKS. At least 1,968 new residents will live outside the existing park service areas by 2040. Harrison is projected to achieve 5.0 acres of park land for every 1,000 residents, and peer communities have closer to 12.0 acres of parks per 1,000. In order to serve approximately 2,000 new residents with parks in the growth area, between 10-24 additional acres of parks should be acquired. **New park acquisition does not need to occur within the 5-year planning period of this Plan so long as currently undeveloped park land is developed over the planning period, and residential development occurs at the pace and in the geographic areas as anticipated in this analysis.**

Planned Park Service Area Analysis



- ▲ The diagram above illustrates existing and planned park locations in Harrison and each park's service area in concentric rings around the park sites. The green shaded area illustrates undeveloped land, and the yellow shade represents residential development. The service area of the existing and planned parks geographically covers a majority of residential development, with the exception of residential in the far north and far south areas of the Village. It is anticipated—based on the analysis of pace of residential construction and the areas identified as future residential land use in the Village—that the current and planned park site's service areas will accommodate this future growth in the coming 5 years. Source: Map by GRAEF | Data: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

SUMMARY OF ASSESSMENT

While overall park acreage and locations are suited to Harrison today and in the next several years, the Village lags behind its peers in several categories: facilities, programming, and staffing.

The charts at right illustrate how Harrison’s facilities compare to other communities in Wisconsin of a similar size. In the coming years, planning for additional facilities will help the Village offer amenities similar to its peers.

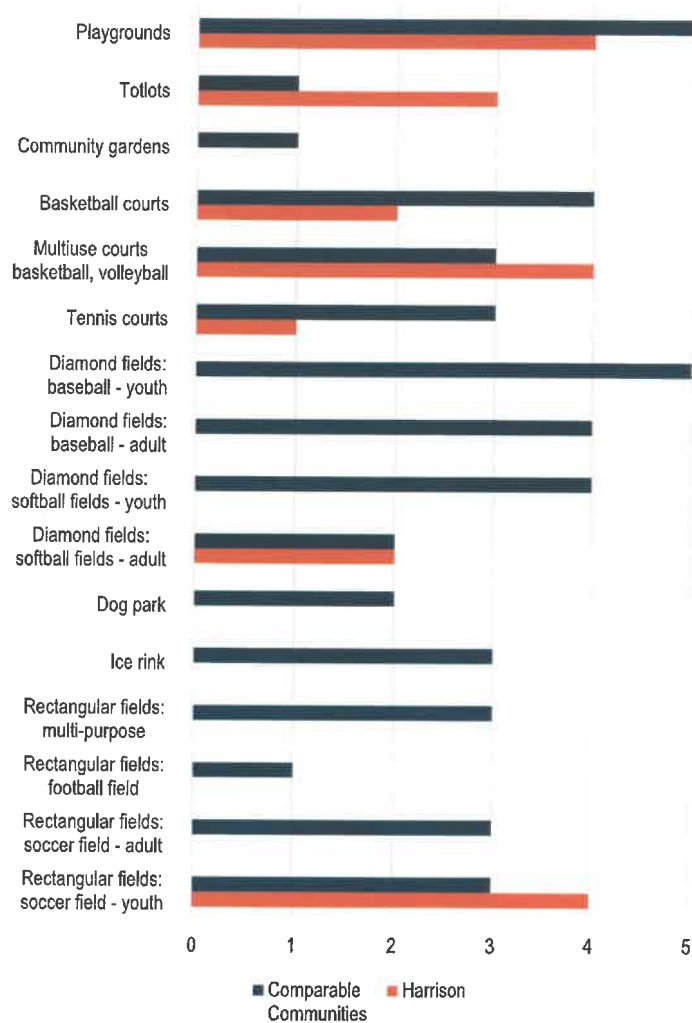
Below is a summary table of the types and number of facilities that are considered in the recommendations.

Recommendations for New Harrison Facilities

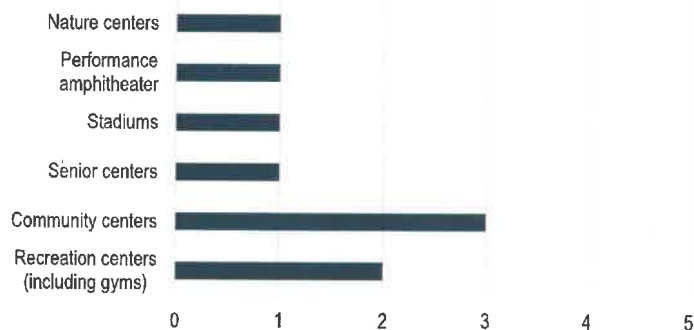
NUMBER	FACILITY TYPE
1	Playground
1	Community garden
2-3	Diamond fields
2	Basketball courts
2	Tennis courts
1-2	Dog parks
1-2	Ice rinks
1-3	Multi-purpose field
2-3	Adult soccer fields

- ▶ Charts at right illustrate the types and number of facilities and activity areas offered by other Wisconsin communities similar in size to Harrison. Source (Comparable Communities data): NRPA.

Outdoor Park Facilities
Comparison Between Harrison and
NRPA Comparable Communities



Activity Areas Offered by Comparable Communities



Chapter 5

Vision

The community profile, demographic trends, and community growth patterns, combined with the public engagement and what we heard from leaders, staff and the residents, work together to create the vision for the plan for the next five years of the park system in Harrison.

The following sections are meant to inspire and provide direction for the future of Harrison's parks. Each section—Build, Stewardship, Design, Community, Service, and Connect—contain information that takes the concepts uncovered during the first phase of the project, and creates a framework for development into a series of action items. These action items are found in the next chapter, Chapter 6 Implementation.

BUILD

The Build section focuses on what the community needs, what the community said it wants, and identifies locations and considerations for existing and future parks.

STEWARDSHIP

The Stewardship section focuses on the natural environment and physical characteristics of the Village, and how biodiversity, conservation, sustainability, and green infrastructure can be brought into the park system—providing a way for residents to connect with the natural beauty of the Village.

DESIGN

The Design section uses the information from the Stewardship section and expands that into a brand of park system to develop a palette of materials for plants, paving, buildings, and signage.

COMMUNITY

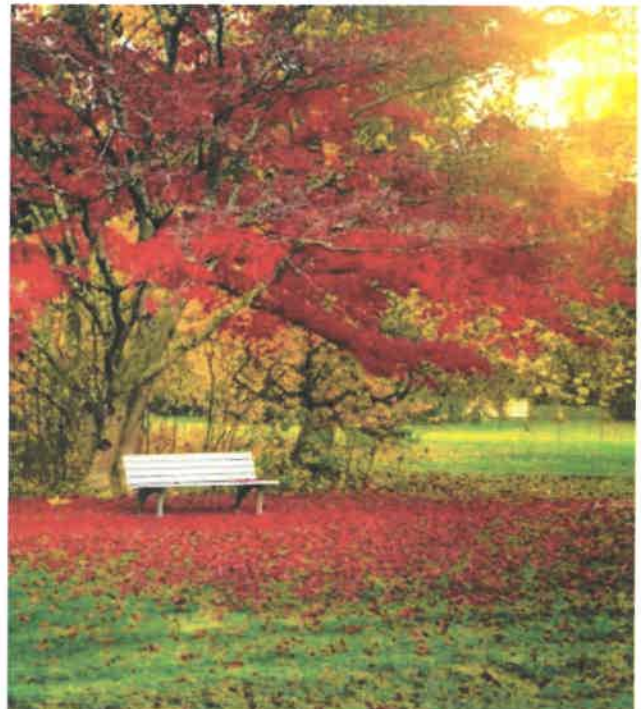
The Community section focuses on the changing demographics of the community and what it means to create park spaces that have both social spaces and physical amenities for all ages and abilities.

SERVICE

The Service section focuses on amenities, programming, responsibilities and staffing for a growing park system to consider. It also discusses valued partnerships for programming, volunteers, and philanthropy.

CONNECT

The Connect section focuses on connectivity and mobility within the Village. As one of the top amenities desired by residents, and feedback showed proactive acquisition was desired also, this section helps provide direction for future steps in this important mobility and connectivity issue.



GOALS & OBJECTIVES

1 Project park, trail, and recreation facility needs based on periodic review of community growth and community needs.

- 1.1 Ensure that environmental and aesthetic qualities of the community are considered when planning for park and recreation development, including preservation of natural resource areas.
 - 1.2 Assess park and facility needs as new subdivisions are developed to ensure that new residents are adequately served.
 - 1.3 Promote cooperative efforts with surrounding communities to provide recreational facilities and programs as well as adding new facilities and programs.
 - 1.4 Engage the Harrison community in all park and recreation facility planning efforts, including public meetings, community surveys, and pilot or demonstration projects within the parks.
-

2 Ensure that Harrison's parks and natural beauty are accessible to all residents.

- 2.1 Ensure that all Harrison residents have access to park facilities close to their home.
 - 2.2 Develop a system of multi-modal trails, paths, and safe on-street facilities that are clearly marked with wayfinding and connect Harrison residents to park and public facilities.
 - 2.3 Enhance the safety of multi-modal trail connections, especially to park facilities, through the development of safe road crossings.
 - 2.4 Design active and passive recreational areas and facilities which can be used by citizens with mobility impairments.
 - 2.5 Plan for amenities and recreation programming for residents of all ages, providing for varied interests.
 - 2.6 Enhance communication of available park and recreation facilities and improvements to Harrison residents.
 - 2.7 Develop new "Village of Harrison" branding in place of existing "Town" branding.
-

3 Encourage and promote water-oriented recreation such as fishing, boating and swimming.

3.1 Promote and endorse efforts to improve water quality, access, and navigability to Lake Winnebago.

3.2 Take advantage of the opportunity to promote and maintain the boat launches that are in the Village.

4 Continue to provide exceptional quality of facilities and maintenance of all existing parks and public spaces.

4.1 Provide adequate resources and personnel to maintain current recreational facilities and ensure that maintenance of existing facilities is balanced with the development of new parks and facilities.

4.2 Develop Master Site Plans for each park site to help guide future development.

5 Identify, preserve, cultivate, and protect areas which are environmentally significant, and which hold historic value.

5.1 Identify and incorporate historic areas or structures in the development of new parks.

5.2 Encourage the use of natural features, such as floodplains, wetlands, and woodlands, as passive recreational areas.

5.3 Protect significant wildlife areas, including the escarpment areas.

5.4 Encourage biodiversity and habitat for wildlife in Harrison by planting native plant landscaping and trees in Harrison parks that can be used for education and passive enjoyment.

BUILD

The park system in Harrison is in a growth mode. The Village has set aside over 30 acres of land for future parks, under development now. This land, combined with the existing parks, provides the framework for the recommendations for new facilities, amenities, and activity areas. The review of comparable national and Wisconsin communities in the NRPA database, combined with what was heard during the community engagement, leads to a series of recommendations to guide development of the current and planned parks in the Village.



▲ Example of lighting along trails for safety and aesthetics.



▲ Example of exercise stations, to be located along trails. Source: Outdoor Workout Supply

▼ Design idea of a gazebo structure to add shade for seating.



WATERFRONT POCKET PARK

Select a location for enhancements, potential water views or other amenities. Consider Firelane 12 Lake Access or Firelane 13 Lake Access, as screening acquisition may be reasonably achieved.

- Overlook
- Benches
- Natural area informational signage
- Fishing dock
- Public viewing pier or on-shore deck
- Landscaping and habitat
- Native riparian plantings
- Constructed fish/amphibian habitat
- Native aquatic and upper banks plantings
- Birdhouses

CREATE A WINTER DESTINATION

Winter amenities at various parks is great to consider overall. Specifically, build on the sledding hill at Farmers Field Park and create a winter destination with amenities:

- Park sign - entrance sign and directional signage
- Shelter, warming hut in winter
- Trail around the park for snowshoeing and skiing
- Lighting:
 - Festive lighting for sledding hill (festoon lights)
 - Accent lighting to promote a sense of place during the months when the sun sets earlier
 - Trail lighting (bollards or similar pedestrian scale)
 - Parking lot
- Electrical:
 - Allow electrical hookup for future festival of lights type activities
 - Food trucks and food vendors
- Landscaping/wildlife
- Focus on planting for winter interest such as evergreen, berries, and textured tree bark
- Reindeer, or other visiting animals



Images on this page illustrate a winter destination feel that could be brought to Harrison's parks. Source: GRAEF and Canva.

ACTIVITIES & FUN

Sports facilities are a large part of any park district. Equally important is to plan for all ages and abilities to get outside and enjoy nature. The following suggestions can be included in existing and future parks. Including options like obstacle course equipment, disc golf, and community gardens are alternates to organized sports leagues.

Particularly in the past two years, the value of parks and open space in our community has continued to rise. While it's still important to provide active recreation and sports facilities for youth and adults, communities are increasingly looking to have spaces for all ages and all abilities.

Spending time outside can reduce stress. Even 20 minutes a day can be helpful. A recent Park Pulse Survey by the NRPA (October 2021) indicates that over half of U.S. adults spend at least 30 minutes outside every day.

With a growing teen population in Harrison today, it's more important than ever to think about activity areas and facilities that provide productive, safe, fun places for teens to socialize with their friends and get outside.

ALL ABOUT DOGS

The pet industry has been on the rise, and in the past two years families added dogs to their household in record numbers. With the population growing, adding community facilities for dog families to get outside and exercise is even more important for communities to consider.



▲ Ideas for dog park development in the Village



▲ Disc golf idea for a Village park



▲ Obstacle course playground equipment.
Source: Minnesota Wisconsin Playground



▲ Skate parks provide space for all ages and families.

VILLAGE BOARD REVIEW DRAFT V.3 // VILLAGE BOARD MEETING DATE MAY 31, 2022

PARK	BUILD IDEAS		
Darboy Community Park	Complete the pickleball and tennis court facilities (painting, nets, etc)	Flora and fauna identifier signage	
Clover Ridge Park	Disc golf Parking lot	Flora and fauna identifier signage Community garden	Pollinator and native plantings
Dogwood Park	Lighting	Gazebo or similar shelter	
Harrison Athletic Association Park	New playground equipment	Exercise stations Multi-use trail	Specialty LED color-changing lighting
Lake Access	Picnic gazebo or pavilion	Lighting Benches	Indigenous habitat Birdhouses Upper bank planting
Farmers Field Park (Planned Park)	Create park master plan with public input. Consider utility extension timing	Winter destination amenities: ski/snowshoe trails, warming shelter, fire ring, festoon lights, ice rink, sledding hill	Playground equipment Soccer fields Diamond fields Sidewalks to connect into the park
Rennwood Park (Planned Park)	Create park master plan with public input	Playground equipment	Basketball court
Future Parks	Exercise stations Obstacle course equipment Basketball courts	Playground equipment Dog park Skate park	Performance amphitheater Community center Community garden

STEWARDSHIP

There is an opportunity in Harrison’s parks to focus on biodiversity, habitat, and connection with nature in parks. While many may have a single-family home with a grassy back yard perfect for play, the park system has the ability to bring the wonderment of the greater community’s natural beauty to an accessible site nearby. The parks can contain indigenous plants and animal habitat, or provide access to the expansive waters and vista of Lake Winnebago.

PHYSICAL CHARACTERISTICS

The Village of Harrison is located within a rich ecological community, allowing the Village to promote preservation and conservation efforts vital to the health of the environment. In this chapter, we will explore the natural resources relevant to the Village and show how a healthy environment benefits peoples’ everyday lives.

The Village sits on an interbasin divide between the Lake Winnebago watershed and Garner Creek sub-watershed which ultimately drains into the Fox River and Lake Michigan. This means that the Village influences Lake Michigan and the 30 million people that rely on its water.

The Village of Harrison is primarily located in the Southeast Glacial Plains Ecological Landscape with some of the northern portion located within the Central Lake Michigan Coastal Ecological Landscape. As defined by the WDNR, there are 16 Ecological Landscapes within Wisconsin based on ecological or environmental attributes. WDNR states that Ecological Landscapes can be used to “identify the best areas of the state to manage

for different natural communities, key habitats, aquatic features and native plants and animals from an ecosystem management perspective.” The Southeast Glacial Plains Ecological Landscape has the highest aquatic productivity for flora and fauna of any other Ecological Landscape in the state. By supporting these aquatic features, Harrison can continue to attract those interested in fishing and ecotourism at large.

GARNERS CREEK SUB-WATERSHED

The dominant fish species remaining in the creek system are those tolerant of the environmental degradation Garner Creek has experienced. As the habitat quality decreased, more fragile fish are dying. According to a 2020 Draft Garners Creek Watershed Assessment, the Garner Creek sub-watershed is determined as being low quality. Garner Creek is listed on the State’s 2020 303(d) list of impaired waterways as required by the Sections 303(d) and 305(b) of the Clean Water Act. WDNR defines impaired waterways as having no cleanup plan in place. Specific impairments of Garner Creek include chronic aquatic toxicity from chloride pollution and degraded biological habitat from phosphorus and sediment and total suspended solids pollution. Hydrological modification, stormwater impacts, and stream-bank erosion and failure are common throughout



▲ View from Fire Lane 8 Boat Landing in Harrison looking out over Lake Winnebago

the watershed. Watershed degradation has direct effects on communities. According to the U.S. Department of Agriculture, a healthy watershed can combat the damages that come from extreme weather events. Infrastructure, potable water supplies, and vegetation all benefit from healthy watersheds. Nationally in 2017, watersheds had a total average annual monetary benefit of \$2.3 Billion.

LAKE WINNEBAGO

Lake Winnebago is directly southwest of the Village and located in Fond du Lac, Calumet, and Winnebago Counties. It is 137,700 acres and the largest lake entirely located within Wisconsin. Lake Winnebago is listed as one of the best places to fish, year-round. Notably, the lake has a self-sustaining Sturgeon population and is home to one of two systems in North America where Sturgeon can be harvested with a spear. The Lake Winnebago watershed-and thus the popular fishing destination-is threatened by runoff pollution as well as waste.

Sturgeon populations are also likely to continue to decline as temperatures rise due to climate change and the quality and quantity of spawning and nursery habitats decreases. WDNR conducts annual fish surveys that outline significant findings for prominent water systems in the state.

HIGH CLIFF STATE PARK

The High Cliff Escarpment State Natural Area is located within the Village boundaries of Harrison and the Village of Sherwood.

According to the WDNR, cliffs are crucial to the life cycle of mammals, birds, herptiles, and specialized invertebrates. WDNR also lists the Southeast Glacial Plains as having the best opportunities to manage dry cliff opportunities. Sustaining cliff communities like High Cliff State Park is important, because cliffs create an important habitat for plants and animals. These plants and animals contribute to the stability of the environment. Increase in pests like rodents and insects as well as disease-carrying animals are common results of habitat loss.



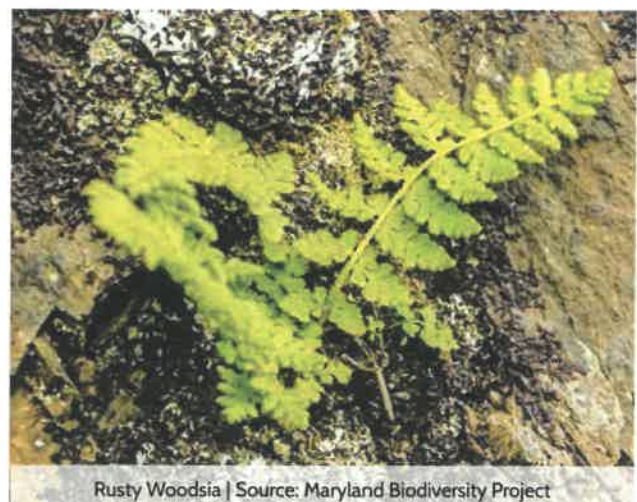
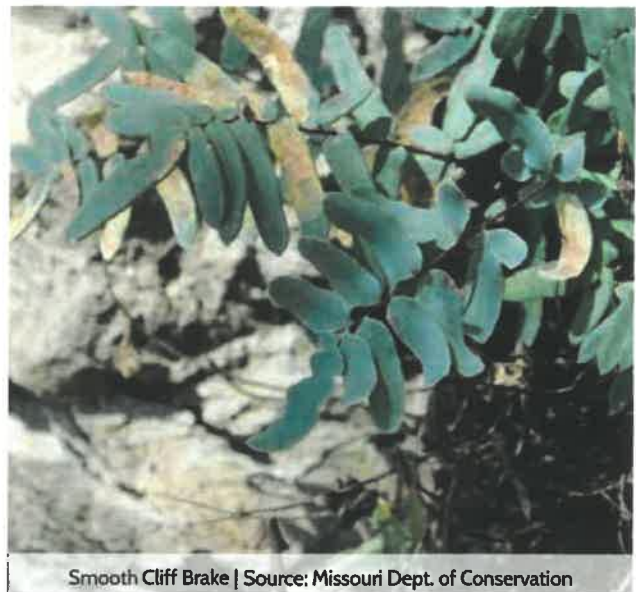
▲ Rocky Cliffs at High Cliff State Park Source: WI Dept of Natural Resources

TOPOGRAPHY AND WETLANDS

Wetlands are a part of a community's green infrastructure and can play a crucial role in maintaining a community's resiliency against rising temperatures, flooding, and air and water quality. Per the United States Environmental Section 502 of the Clean Water Act defines green infrastructure as strategies that use plant or soil systems, permeable surfaces, or landscaping to manage stormwater. Specifically, wetlands can be vital for water quality improvement and flood protection as well as adding natural beauty. Wetlands located within the Village of Harrison on agricultural or undeveloped lands are particularly important to conservation.

There is a small wetland south of CTH-KK, bordered by State Park Road, Friendship Drive, and Schmidt Road. A large swath of land in mid-Harrison features prominent wetlands. The wetlands stretch West to Lake Winnebago and meet the Harrison-Sherwood border. They are bordered by Woodland Road to the North and residential development to the South. The last prominent wetland area is located on the southeast portion of Harrison. It follows a tributary of Kankapot Creek and Killsnake River.

The relationship between agriculture and wetlands is interdependent. Historically, wetlands have created land well suited for agricultural purposes, because they support fertile soils, reduce erosion, retain and cultivate nutrients, as well as mitigate the effects of droughts. However, converting wetlands for agricultural purposes can lead to decreased water quality through nutrient or pesticide pollution and habitat degradation for fragile plants and animals. Converting wetlands for residential development also increases flood risks by replacing permeable soil with impermeable pavement concrete, or bare soil. Not only are wetlands important for drainage issues within village limits, but their health also has implications for water quality on a much larger scale outside of Village boundaries.





▲ Working together to care for the land can bring a deeper connection to a place.

CONNECT WITH THE NATURAL BEAUTY OF HARRISON

System-wide suggestions for the parks in Harrison:

- Work with a naturalist, arborist, and/or citizen science group to conduct a tree and wildlife survey of Harrison's parks and public lands.
- Develop a Harrison-specific guide to native plants, habitat, and pollinators, using WDNR resources as a base.
- Identify areas in existing and future Harrison Parks that can be "naturalized" with native plants and trees.
- Fund-raise for these planting areas or find wildlife "sponsors" (local businesses, advocacy groups, neighborhood organizations) and install them in highly visible and accessible areas.
- Work with the public works staff, and possibly community volunteers, to determine a maintenance plan for the naturalized planting areas so that sensitive plants are not damaged or neglected.
- Consider installing rain gardens with native vegetation in park areas that are consistently wet or flooded.
- Consider establishing community gardens alongside pollinator gardens to increase awareness of pollinator benefits and increase resident interaction with the Harrison environment.
- Develop and install informational signage about the new planted areas, native trees, community gardens, and/or pollinator gardens.
- Create recreational/educational programming centered around Harrison plants and wildlife, using "naturalized" areas in parks as outdoor classrooms.

DESIGN

Many park systems develop a brand identity that is used in the development of park amenities, facilities, signage, and programming materials.

Currently, the landscape in the parks in Harrison is a pleasant blend of mowed grass and shade trees, but it could include so much more. As described in the previous Stewardship section, natural beauty abounds in the Village. Public parks are one way for community members to connect with nature, and thereby understand, value, and protect these resources.

The current Village park signage could be up for a refresh. Most of the system includes reference to the former “Town” of Harrison. Starting with a new brand and logo for the parks, a new system



▲ The Village’s park signage—installed prior to incorporation into a village—still references the Town of Harrison.

of signage can be implemented throughout the parks and trails. The logo and signage can celebrate local history, educate the public about indigenous species and the environment, and create an identity for the newly incorporated Village.



▲ Decorative bicycle rack reflecting the identity of a waterfront town.



- ▲ Examples of a style of branding and logo from a park system.
- ◀ The City of Waukesha, Wisconsin, captured its identity of a community on the Fox River through public art sculptures of foxes situated at various locations around downtown. Photo source: Pinterest.

PARK BRANDING AND LOGO DEVELOPMENT

A system-wide parks branding development includes more than a logo. A brand is how individuals perceive an experience. When someone thinks of Harrison's parks, what do they think of? What kind of experience does the Village envision for park goers? Creating a place-based brand starts with the community. Steps the Village can take include:

- Conduct a community survey focused on community identity and connection with the Harrison landscape.
- Work with a designer to select three potential symbols for Harrison's parks (plant or animal).
- Ask community members to vote on the symbol that they like best.
- Work with a designer to develop logo and branding options based on the selected symbol.
- Incorporate the symbol/logo into overall park system signage, trail signage, and potentially other sculptural or decorative park elements.
- Fabricate and install new park signage.



- ▲ Examples of developing an icon or logo and using it on signage and markers in the parks.

MATERIALS PALETTE

Material choices in Harrison's parks help to define community identity and character. Consistency in material and planting palette also help to mark park property and provide orientation for users. Materials can reference Harrison's natural heritage and rural character.

WOOD

Heavy timber construction provides a natural feel while steel joinery alludes to the recent agricultural legacy. Black Locust decking is a sustainable, durable and lightweight choice that blends with the natural setting. Black Locust trees (*Robinia pseudoacacia*) are a durable, rot-resistant hardwood species. Black Locust starts a light golden tan, but the wood is known for its changing color and ages to a fine gray patina.



▲ Black Locust decking is a durable, sustainable wood for outdoor uses. Source: New York Botanical Garden



▲ Heavy timber with steel joinery. Source: vermonttimberworks.com



▲ Heavy timber construction can be combined with limestone foundations and post bases in pavilions and other park structures. Above a heavy timber theatre with stone post bases. Citizen's Park in Barrington, Illinois. Source: vermonttimberworks.com

LIMESTONE

Limestone when used in landscaping and signs references the Niagara Escarpment landform present in Harrison and High Cliff State Park. This beautiful and unique feature of Harrison's natural landscape can be celebrated in park design and serve as a unifying theme in the parks system branding. Limestone, especially with a rough, unpolished surface, can be used in retaining walls, steps, and accents, as well as incorporated into building design as facade, foundations or post bases.

As a beautiful reference to Harrison's natural history, limestone helps maintain a community identity and sense of place grounded in Harrison's unique location.

PLANT PALETTE

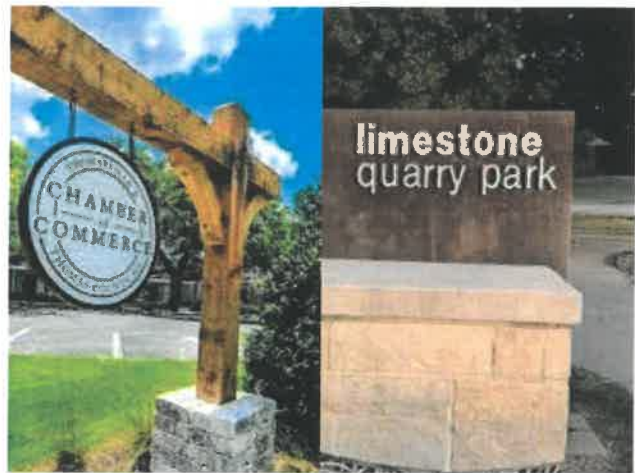
Plant selection is another way for Harrison to distinguish itself and develop a consistent park identity. Using a recommended list of plant choices and plant pairings will add character, emphasize the natural amenities present in High Cliff State Park's distinctive ecosystem, and reflect the richness of Harrison's waterfront landscapes.

The Stewardship section of this document discusses the benefits of incorporating "naturalized" planted areas into park landscapes. By selecting plants that provide year round color and interest, these areas can be incorporated into the design plan for the parks and maintain an aesthetic motif alongside the hardscape materials discussed above.

As outlined in the Stewardship section of this document, Harrison is fortunate to be situated in a landscape with the highest aquatic productivity in Wisconsin. Diversifying the array of plants in the parks will support the maintenance of clean water systems by reducing runoff pollution. Additionally, beautiful and hardy indigenous plants can be chosen to compliment the ferns, brakes and woodland plants of High Cliff State Park.



▲ Stacked limestone retaining wall



▲ Limestone paired with timber and Corten steel in signage.



▲ Limestone boulders used as accents in a lawn seating area.

PRAIRIE GARDEN

Pair a prairie garden with entrance signs and south facing building facades, around field edges and in open areas that are underutilized or difficult for growing turf grass. In addition to being drought tolerant, these plants will attract butterflies and other pollinators.



▲ Source: prairienursury.com

Butterfly Weed

Bergamot

Joe Pye Weed

Cone Flower

Columbine

Phlox

Prairie Blazingstar

Prairie Dropseed

Smooth Aster

Ironweed

Goldenrod

Black-Eyed Susan

FOREST GARDEN

Forest gardens can be designed around limestone accents and walls to evoke the atmosphere of shady fern forests at High Cliff State Park. Use these under trees instead of turf and on the north side of buildings.



▲ Source: prairienursury.com



Woodland Aster

Virginia Bluebells

Smooth Cliff Brake

Maidenhair Fern

Columbine

Trillium

Black Snakeroot

Rusty Woodsia

Wild Geranium

Lady Fern

Cinnamon Fern

Tall Bellflower

In sunny areas, such as around signs, near south facing building and in open fields, a garden palette modeled after a prairie ecosystem can be used. The plants have the added benefit of attracting pollinators such as butterflies. Shady areas near woods or north sides of buildings can be identified for gardens reflecting the woodland plants of the area. When paired with limestone accents, these shady gardens specifically suggest the ecosystem of High Cliff State Park and celebrate its unique habitat.

As Harrison continues to build support for winter recreation activities, special consideration can be given to providing plants with winter interest that can be enjoyed all year round. Evergreen plants provide a backdrop of color while indigenous hollies, such as Winterberry (*Ilex verticillata*), hold bright red fruits late into the season.

Many indigenous deciduous trees and shrubs provide winter beauty through distinctive bark texture and color. Dogwood varieties such as Red-osier dogwood (*Cornus sericea*, synonym *stolonifera*) have vibrant red bark that stands out beautifully against a winter snow. Birch tree such as White Birch (*Betula papyrifera*) have an appealing clumping structure and textured bark that accents a winter landscape. Its peeling bark is also a favorite for kids to play with.

Many indigenous Wisconsin plants have sturdy stems and seed heads that can stand up to harsh winters and snowfall, providing cover and food to birds and other animals throughout the winter. Purple Coneflower, with its large, spiny seed heads, really stands out against the white backdrop of snow.

Sturdy grasses such as Little Bluestem (*Schizachyrium scoparium*), Prairie Dropseed (*Sporobolus heterolepis*) and Switchgrasses (*Panicum virgatum*) can stand up through long winters and add texture and movement. The upright stalks offer an eye-catching vertical element.



▲ Sweet Black-Eyed Susan (*Rudbeckia subtomentosa* sp.) after a fresh snow. Source: lakewingra.org



▲ Winterberry Holly. Source: provenwinners.com



▲ White Birch. Source: EEK Wisconsin



ESTABLISH A PARK BRAND IDENTITY AND MATERIAL PALETTE

System-wide suggestions for the parks in Harrison:

- Work with a designer to develop a park logo for use in signage and materials.
- Incorporate consistent wood decking materials for boardwalks and platforms such as sustainable Black Locust.
- Utilize heavy timber and steel joinery in pavilions and other park structures as a nod to the natural and agricultural surroundings.
- Use limestone in architecture as needed for post bases, signage and facades.
- Use limestone in landscaping for steps, retaining walls and accents, similar to local limestone in Harrison's natural areas.
- Develop a palette of planting materials for common conditions such as sunny, shady and wet areas.
- Utilize indigenous trees, shrubs, forbs and grasses that provide structure, texture and color during winter months.

- ◀ Material palette from top: unpolished limestone, heavy timber with steel joinery, forest plant palette reflecting the High Cliff ecosystem, Black Locust decking.

COMMUNITY

Parks are a valuable resource in a community to provide social and recreational spaces. Many communities strive to provide social spaces for gathering, enjoying the arts, or playing games. Small pocket plazas, larger community gathering spaces, and community centers are development ideas that would bring more of this type of space to the Village. According to the comparable communities assessment using NRPA data, similar-sized communities have amenities such as an amphitheater for outdoor concerts; a nature center; and a community center for recreation, meetings, and senior and teen programming.

While certain facilities may be specific to certain age groups—such as youth soccer, for example—the social spaces suggested (this page and following page) are flexible and can appeal to a wide range of ages, abilities, and interests. This can provide great value to residents, and can be incorporated into current and future parks.



▲ From teen study groups to book clubs, community centers provide social spaces for a diverse range of residents in the community. These types of facilities can provide valuable meeting space, and rental space for parties and functions.



▲ Michael J. Walsh Plaza in De Pere, Wisconsin uses movable tables and chairs for greater flexibility for families and persons with disabilities.



▲ A splash pad was among the most desired amenities. Water nozzles can be integrated into plaza spaces, as shown above, or water play can be offered in a traditional child splash pad amenity.



▲ Bayshore in Glendale, Wisconsin, uses flexible outdoor space designed to be used for a variety of programming and events, including concerts or movie night.



- ▲ Strength training and yoga classes are examples of the types of programming for all ages that could be offered.
- ▼ Art in public spaces has the power to bring the community together. Art can help define the community's identity and bring out its unique character and sense of place.



- ▲ Getting outside to play can be more than playing sports. Communities are embracing games and providing spaces for socialization, such as outdoor ping pong, and thinking about accessibility for all residents.
- ▼ Horseshoe pits are a great way for friends and family to spend time together outside.



- ▲ Community gardens are places for neighbors to come together and share experiences of growing their own food, connecting with nature, and teaching others. These types of community spaces can be particularly valuable in areas of higher densities and multi-family residences where outdoor space is limited.

SERVICE

The Village is in a period of growth, following a relatively recent incorporation from a town into a village. While certain park amenities and programming were not present in Harrison during its years as a town, now with incorporation and growth comes opportunities to provide residents with additional opportunities.

Throughout this plan, there have been references to other park agencies throughout Wisconsin and across the country. This has been provided to offer a benchmark for future planning. It is meant to be aspirational and provide guidance to craft the future park system that matches the specific desires of the Harrison community.

This plan document provides recommendations for a five-year planning window. Budgetary limits and decisions are real considerations by the elected officials, and suggestions contained in this plan respect that only so much can be added any given year. On the other hand, during public engagement, constituents clearly stated a desire for more park offerings. These factors together set the stage for recommendations for the incremental growth of the village's park system: park staff and providing programming.

PROGRAMMING & STAFFING

When looking across the country, the NRPA data can provide options for consideration for the Village. In the table following, the darkest orange cells illustrate which are the most common programming offerings in similar sized communities and communities within the Great Lakes region. This, combined with community and stakeholder input, can guide decisions to add programming in the coming five years.

AGENCY RESPONSIBILITIES

Harrison	Other WI Communities	Responsibilities of Agencies (Majority of Comparable Wisconsin Communities are tasked with the following)
✓	✓	Operate and maintain park sites
	✓	Operate and maintain indoor facilities
	✓	Provide recreation programming and services
✓	✓	Operate, maintain, or manage trails, greenways, and/or blueways (TGB)
✓	✓	Operate, maintain, or manage special purpose parks and open spaces
	✓	Conduct major jurisdiction wide special events
	✓	Have budgetary responsibility for its administrative staff

▲ A comparison of the agency responsibilities from a majority of Wisconsin comparable communities compared to Harrison's parks today. Source: NRPA.

Staffing at similar agencies is almost 9 FTE (full time equivalent) employees. This is likely based on the comparison agencies offering more amenities and programming. As the Village determines a growth strategy for programming, so will the need for staff grow. A recommendation would be to begin with a full-time staff person and two seasonal staff persons to assist with programming during the summer months.

USE AGREEMENTS

In Harrison's parks today several organizations provide organized activities in two parks: Darboy Community Park and Harrison Athletic Association Park. This programming has been well-attended and functions as a key way for the community to

come together and recreate outside in the Village. Currently, key activities are listed below.

Darboy Community Park

- Fun in the Summer, by Darboy Kiwanis. Typically five events throughout the summer.
- Youth soccer leagues, by Kimberly Area Soccer Association (KASA). Typically several nights per week throughout the summer.

Harrison Athletic Association Park:

- Adult softball leagues, by Harrison Athletic Association. Typically several nights per week throughout the summer.
- Youth baseball leagues, Typically several nights per week throughout the summer.

The challenge with shared facilities can be coordination of scheduling and fully utilizing each park space. As discussed in previous sections of this plan, the Village has less park space per resident compared to other similar-sized communities. How

the Village manages the use of current park space available is important to park equity considerations for community members. Working with user groups to adequately plan for the full use of the parks is one step the Village can take in the coming year to better plan for future park facility needs.

RECOMMENDED STEPS:

A few key steps are recommended for the Village to take steps into providing more amenities and programming:

- Meet with user groups and establish user agreements to fully utilize current parks and provide equitable access to residents.
- Develop a list of three preferred programming offerings.
- Hire a full-time staff person dedicated to parks and programming. Follow with seasonal staff to assist with programming and activities.



▲ Youth baseball in Harrison Athletic Association Park in the summer of 2021.



▲ The Darboy Kiwanis hold four summer events in the community. The above photo is from the “Touch a Truck” event in July 2021. This was part of the Fun in the Summer series hosted by the Darboy Kiwanis. This family-friendly event featured games, refreshments, and a display of emergency vehicles to explore. Shown above is the ThedaStar helicopter landing in the park.

Programming Offered by
Park and Recreation Agencies

	Population (across U.S.)		Region
	Less than 20,000	20,000 to 40,000	Great Lakes
Themed special events	84%	89%	86%
Social recreation events	81%	89%	84%
Team sports	82%	94%	81%
Fitness enhancement classes	69%	88%	77%
Health and wellness education	71%	83%	79%
Individual sports	64%	79%	74%
Safety training	63%	67%	67%
Aquatics	59%	70%	68%
Racquet sports	59%	70%	65%
Performing arts	48%	66%	67%
Cultural crafts	41%	62%	57%
Martial arts	44%	67%	56%
Visual arts	43%	58%	59%
Natural and cultural history activities	39%	53%	61%
Trips and tours	47%	61%	57%
Golf	28%	45%	50%
Running/cycling races	39%	45%	50%

PROGRAMMING

As Harrison looks to grow parks programming, similar communities can provide a guide for future offerings:

- Themed special events
- Social recreation events
- Team sports
- Fitness enhancement classes
- Health and wellness education
- Individual sports
- Aquatics
- Racquet sports



- ▲ Special events, such as outdoor movie night or a concert in the park, is a great way for the community to get outside and socialize.
- ◀ The darkest orange cells of the table at left illustrate programming options most offered by communities of a similar size to Harrison, and communities within the Great Lakes region. Source: NRPA Agency Performance Review, 2021. Findings use data from Park Metrics, NRPA's park and recreation agency performance benchmarking tool, from 2018-2020.

CONNECT

TRAIL DEVELOPMENT

The miles of trails among local northeast Wisconsin comparable communities varies, but Harrison is similar when compared nationally against other communities with a population less than 20,000. When considering that trail development and connectivity ranked very high during the community engagement, compared to other aspirational communities locally, Harrison is considerably lower. The Village of Harrison has 2.81 miles of dedicated trails within its boundaries for walking and cycling. As the rapidly growing community develops, creating and maintaining a trail system to connect residential areas to recreation facilities, schools, and businesses becomes increasingly important.

Trail development is considered a high priority for recommendations in this plan. Opportunities to grow the trail system are included in this section.

REGIONAL TRAIL PLANNING

Harrison's position on Lake Winnebago connects the community to precious natural resources



▲ Trail in wooded area of Darboy Community Park

and park facilities across the region. One way the region is looking to increase connections between communities and improve access to the waterfront is through the Loop The Lake initiative. Part of the larger Friendship Trail plan to connect Manitowoc and Steven's Point, passing through Little Lake Butte des Morts and on towards the Village of Harrison through Menasha, Fox Crossing, and Neenah, the Loop the Lake trail is a great example of how the region is improving connectivity.

The Village has three main multi-use trail connections: Highline (1.12 miles), Noe Road (1.07 miles), and Friendship State Trail (6.7 miles). Additionally, there are snowmobile trails following an east-west direction mostly south of USH 10, then to High Cliff State Park and Lake Winnebago.

There is current planning taking place to connect the Friendship Trail to High Cliff State Park, through Harrison. This work is being coordinated through the East Central Wisconsin Regional Planning Commission (ECWRPC) with participation from Harrison and surrounding communities.

LOCAL PRIORITIES

The East Central Wisconsin Regional Planning Commission published the 2018 Kimberly Area School District Safe Routes to School (SRTS) Action Plan for use by the Village of Harrison and surrounding communities to identify and walking, bicycling, and driving barriers. This plan is a useful guide to local trail and pedestrian planning relevant to this CORP. The Kimberly Area SRTS Action Plan identifies several locations within the Village of Harrison for trail and sidewalk improvements. While not the direct focus of this CORP, the pedestrian and bicycle connections identified in the SRTS plan contribute to the goal of this CORP to ensure that Harrison's parks are accessible to all residents.

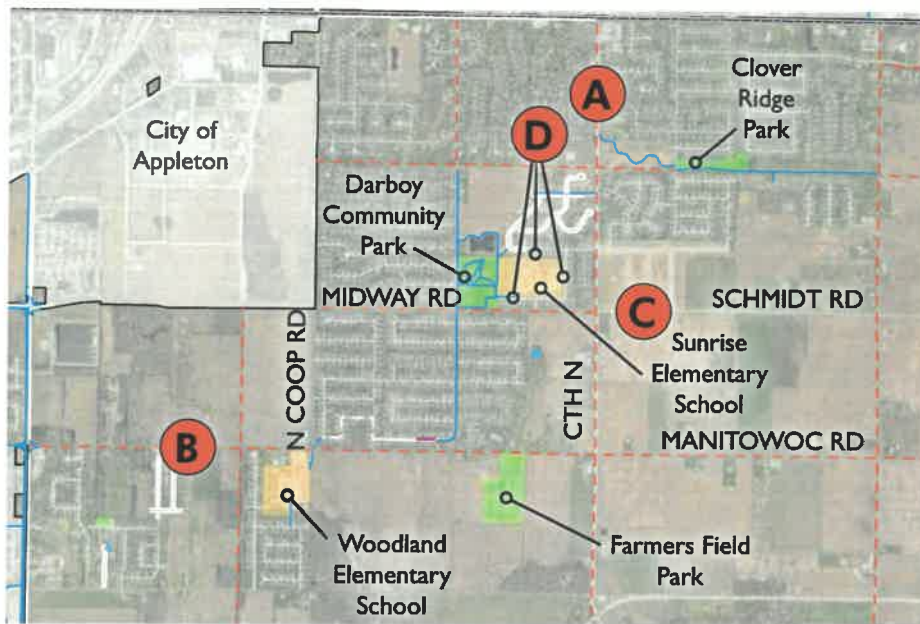
Improvements recommended for these routes are illustrated in the following enlarged map, and include a 10-foot wide off-road multi-use path on the eastern side of County Highway N which

would connect to the Friendship State Trail to the south. More 10-foot wide off-road multi-use paths are recommended along the southern side of Manitowoc Road and the northern side of Midway & Schmidt Roads eastward towards the future Farmers Field Park. Sidewalk installation is recommended for the streets serving Sunrise Elementary where there are currently none along with safe crossing points. More information on the recommended improvements and individual school action plans can be found in the East Central Wisconsin Regional Planning Commission's Kimberly Area School District Safe Routes to School Action Plan.



▲ Child's bike parked at the side of the road at Clover Ridge Park

CONNECTIONS ENLARGED MAP #1 SAFE ROUTES TO SCHOOLS RECOMMENDATIONS



◀ Existing and proposed bicycle and pedestrian facilities. Source: Calumet County and Village of Harrison

The Kimberly Area SRTS Action Plan makes sidewalk and trail improvement recommendations for seven key streets and roads in the Village of Harrison, four of which are high priority. These four routes are:

- A** County Highway N from County Highway KK to State Highway 10 (in progress 2022)
- B** Manitowoc Road from County Highway LP to N Coop Road
- C** Midway & Schmidt Roads from N Coop Road going east past County Highway N (in progress 2022)
- D** Skippers Lane, Exploration Ave, and Hoelzel Way around Sunrise Elementary

CONNECTIONS ENLARGED MAP #2 FARMERS FIELD PARK AND PARK SERVICE AREA

LEGEND FOR ENLARGED MAPS



Recommended priority trail connections:

- A** Safe crossings at Noe and N Coop Roads
- B** Trails on the north and south sides of Manitowoc Road between N Coop Road and Farmers Field Park entry
- C** Trails on the east and west sides of the future Noe Road
- D** Trail on the south side of Manitowoc Road between N Coop Road and Pepimaker Pass

▲ Existing and proposed bicycle and pedestrian facilities.
Source: Calumet County and Village of Harrison

CONNECTIONS ENLARGED MAP #3 HARRISON ATHLETIC ASSOCIATION AND PARK SERVICE AREA

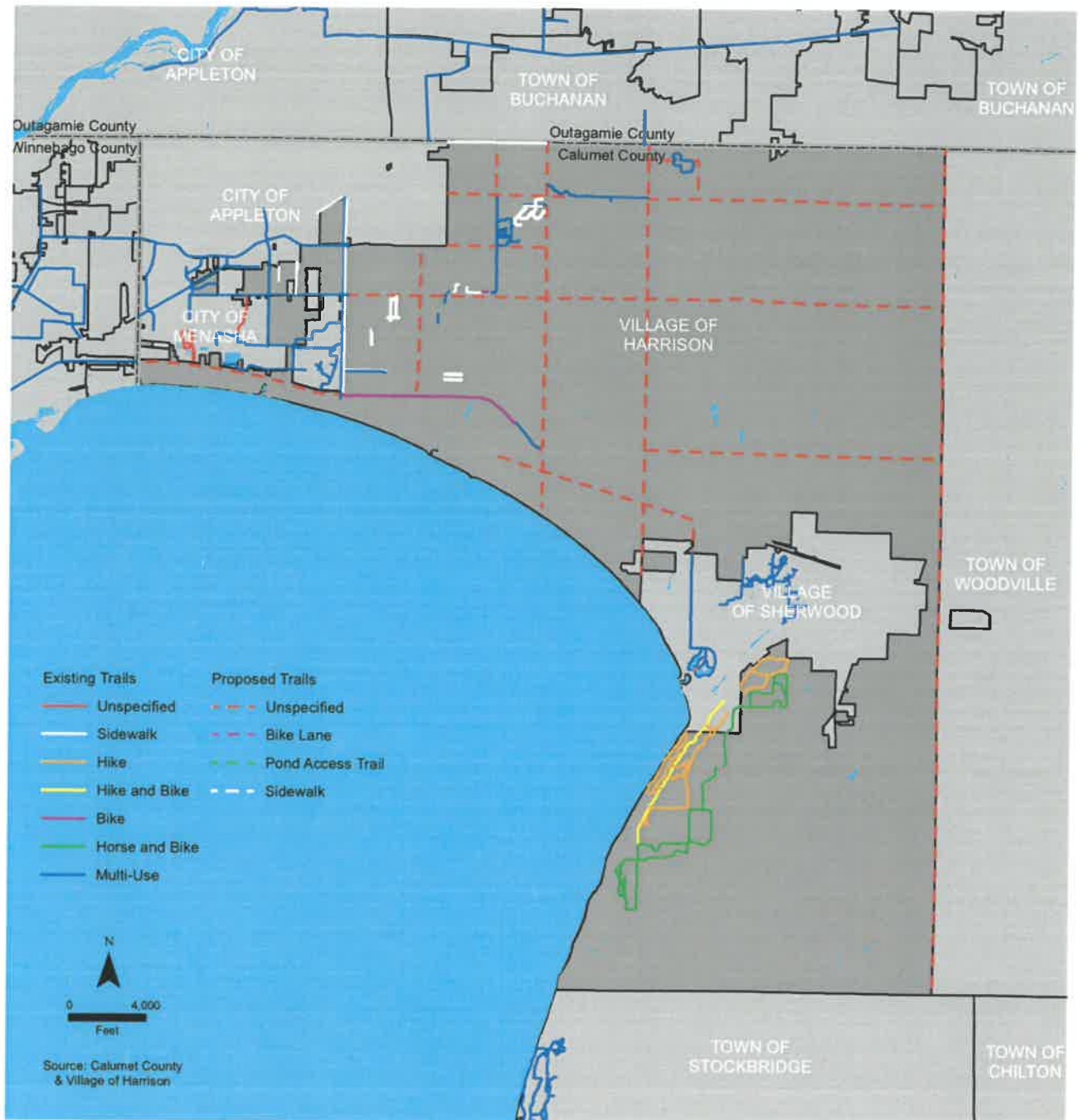


Very minimal residential uses are in the nearby vicinity of Harrison Athletic Association Park. The priority recommendations focus on regional connections:

- A** Connect STH 114 to Lake Winnebago and the planned Friendship State Trail
- B** Trail on State Park Road between the park entrance and the planned Friendship State Trail
- C** Friendship State Trail from N Shore Road to Pigeon Road

▲ Existing and proposed bicycle and pedestrian facilities.
Source: Calumet County and Village of Harrison

Bicycle & Pedestrian Connections



▲ Existing and proposed bicycle and pedestrian facilities. Source: Calumet County and Village of Harrison

Catalog of Trail Types

The following trail types can be used during the design phase of the trail implementation projects and is meant to illustrate the types of trails that the Village can consider.



Shared Use Path

A shared use path can accommodate many different types of users - bikers, walkers, runners, rollerbladers, etc - and can be found in urban, suburban, and rural areas alike.



Sidepath

A sidepath is a shared use path that follows closely alongside of an existing roadway. It may be next to the street or separated by landscaping.



River Trail

A river trail is simply a shared use path, accommodating pedestrians, cyclists, rollerbladers, and runners, that follows alongside a riverway and through the park/conservation land that surrounds these riparian areas.

Catalog of Trail Types

The following trail types can be used during the design phase of the trail implementation projects and is meant to illustrate the types of trails that the Village can consider.



Bike Lane

A bike lane is a defined and marked area on the roadway for cyclists to travel. Bike lanes can be striped only (as shown above), or painted green for greater visibility.



Paved Shoulder

Ensuring that rural and suburban roadways are designed with paved shoulders allows cyclists and walkers to safely navigate streets with light traffic.



Minor Enhancements

Minor enhancements to roadways, such as signage, ensuring drive lanes are marked, and pavement is smooth enough for bike travel, helps keep Harrison's roads safe for all.



Traffic Calming

Bumpouts, raised intersections, and small traffic circles are examples of tools that can be used to flow vehicular traffic, making streets safer for cyclists and pedestrians.

Chapter 6

Implementation

- 1** Project park, trail, and recreation facility needs based on periodic review of community growth and community needs.
 - 1.1 Ensure that environmental and aesthetic qualities of the community are considered when planning for park and recreation development, including preservation of natural resource areas.
 - 1.2 Assess park and facility needs as new subdivisions are developed to ensure that new residents are adequately served.
 - 1.3 Promote cooperative efforts with surrounding communities to provide recreational facilities and programs as well as adding new facilities and programs.
 - 1.4 Engage the Harrison community in all park and recreation facility planning efforts, including public meetings, community surveys, and pilot or demonstration projects within the parks.

A ADMINISTRATION	P PROGRAMMING	S SYSTEM-WIDE	F FUTURE PARKS	L LAKE ACCESS
Update the park service area map annually and assess the geographic location of residents to park locations and programming opportunities.	Consider hiring seasonal staff on an as-needed basis to support new Parks and Recreation staff members.		Acquire land for new parks to serve residents outside of existing park service areas, as new subdivisions are developed outside of the current park service areas, or if density patterns change.	
Initiate outreach to neighboring communities to see if they would be interested in participating in an annual meeting to collaborate around recreational options such as trail planning, programming, etc.	Make a plan and budget money to add recreation programming within the next five years.			
Meet with park user groups to discuss current facility use and needs as well as planning for future facilities.				

2 Ensure that Harrison’s parks and natural beauty are accessible to all residents.

- 2.1 Ensure that all Harrison residents have access to park facilities close to their home.
- 2.2 Develop a system of multi-modal trails, paths, and safe on-street facilities that are clearly marked with wayfinding and connect Harrison residents to park and public facilities.
- 2.3 Enhance the safety of multi-modal trail connections, especially to park facilities, through the development of safe road crossings.
- 2.4 Design active and passive recreational areas and facilities which can be used by people with mobility limitations.
- 2.5 Plan for amenities and recreation programming for residents of all ages, providing for varied interests.
- 2.6 Enhance communication of available park and recreation facilities and improvements to Harrison residents.
- 2.7 Develop new “Village of Harrison” park branding and a materials palette that highlights the natural beauty of the Village.

A ADMINISTRATION	P PROGRAMMING	S SYSTEM-WIDE	F FUTURE PARKS	L LAKE ACCESS
Evaluate the primary routes between the neighborhoods to each park to ensure that there are adequate pedestrian and bicycle facilities to accommodate families with children and residents with mobility issues.	Create at least one recreational program designed for teenagers.	Conduct a wayfinding plan for the park system that includes the parks, multi-use trail system, and directional signage. Create a trail implementation plan based on priority trail locations.	As new subdivisions develop and land is reserved for park development, proactively acquire easements or land for multi-use trail development to connect the park to the neighborhood and to other community recreation amenities.	Provide accessible paths for non-motorized lake access at two key locations on Lake Winnebago.
Budget for park signage on a yearly basis to implement the recommendations of the wayfinding study.	Implement a summer movie night program.	Create new safe walking routes and crossing points to promote safe access, especially based on community feedback.		
Work with user groups to develop park use and rental agreements, for the fields and courts that are used by recreational leagues and associations.	Organize a food truck rally at Village Hall on a summer night when ballgames are scheduled.	Engage residents around community identity and Harrison’s natural environment and work with a designer to develop branding and a materials palette.		
Create a park map for the Village and add new park facilities as they are developed and become publicly accessible to increase community awareness of existing parks and facilities.		Develop new park and trail signage with new Village of Harrison Parks branding.		

3 Encourage water-oriented recreation such as fishing and boating, promote access to lake vistas, and protect water resources.

3.1 Promote and endorse efforts to improve water quality, access, and navigability to Lake Winnebago.

3.2 Take advantage of the opportunity to promote and maintain the boat launches that are in the Village.

A ADMINISTRATION	P PROGRAMMING	S SYSTEM-WIDE	F FUTURE PARKS	L LAKE ACCESS
Participate in water quality improvement efforts for the Lake Winnebago watershed.	Sponsor and/or lead a resident group for the Fox-Wolf Watershed Alliance Annual Watershed Cleanup.			Include green infrastructure in park site improvement plans where runoff impacts Lake Winnebago.
Review and adopt a protective area buffer for waterway and wetland areas to be applied to new development and encouraged for redevelopment.				Create a plan to develop a small pocket park at one of the boat launches for passive recreation such as picnicking, fishing, and sight-seeing.

4 Continue to provide exceptional quality of facilities and maintenance of all existing parks and public spaces.

4.1 Provide adequate resources and personnel to maintain current recreational facilities and ensure that maintenance of existing facilities is balanced with the development of new parks and facilities.

4.2 Develop Master Site Plans for each park site to help guide future development.

A ADMINISTRATION	P PROGRAMMING	S SYSTEM-WIDE	F FUTURE PARKS	L LAKE ACCESS
Hire two new staff members through the formation of a new Parks Department focused on park planning, development, maintenance, and programming and evaluate the need for additional hires on a yearly basis.		Develop a list of maintenance items and schedule for inspections.		

5 Identify, preserve, cultivate, and protect areas which are environmentally significant, and which hold historic value.

- 5.1 Identify and incorporate historic areas or structures in the development of new parks.
- 5.2 Encourage the use of natural features, such as floodplains, wetlands, and woodlands, as passive recreational areas.
- 5.3 Protect significant wildlife areas, including the escarpment areas.
- 5.4 Encourage biodiversity and habitat for wildlife in Harrison by planting indigenous plant landscaping and trees in Harrison parks that can be used for education and passive enjoyment.

A ADMINISTRATION	P PROGRAMMING	S SYSTEM-WIDE	F FUTURE PARKS	L LAKE ACCESS
Develop a Harrison-specific guide to indigenous plants, habitat, and pollinators, using Wisconsin Dept. of Natural Resources (DNR) resources as a base. Provide the guide as a resource for local nature trails and sight-seeing.	Create at least one recreational program focused on education about local ecology, indigenous species, and natural resources.	Consider installing rain gardens with indigenous vegetation in park areas that are consistently wet or flooded or to prevent contaminated runoff from entering Lake Winnebago.	As part of the Harrison-specific guide, develop a list of approved native plant and tree species for recommended use in new parks and public open spaces.	
Consider working with a naturalist, arborist, and/or citizen science group to conduct a tree and wildlife survey of Harrison's parks and public lands.	Consider establishing community gardens alongside pollinator gardens to increase awareness of pollinator benefits and increase resident interaction with the Harrison environment.	Consider the need for hiring a naturalist and/or arborist on a part time or contract basis to assist the Village in identification and care of existing plants and trees within the parks and planning for additional park plantings, including trees and native landscaping.		
Work with the public works staff, and possibly community volunteers, to determine a maintenance plan for the naturalized planting areas so that sensitive plants are not damaged or neglected.	Create recreational/ educational programming centered around Harrison plants and wildlife, using "naturalized" areas in parks as outdoor classrooms.	Raise funds for planting areas or find wildlife "sponsors" (local businesses, advocacy groups, neighborhood organizations) and install them in highly visible and accessible areas.		
Identify areas in existing and future Harrison Parks that can be "naturalized" with indigenous plants and trees.		Develop and install informational signage about the new planted areas, indigenous trees, community gardens, and/or pollinator gardens.		

DARBOY COMMUNITY PARK



9334 Noe Rd

17.6 acres

Neighborhood Park

Darboy Community Park is the most developed and utilized park in Harrison, featuring annual community events like Summer Fun in the Park and recreational facilities for use by community organizations. Darboy Community Park is considered fully developed with several facilities included on its grounds, and it is served by electric and water utilities. The park also connects to the Village trail network and features a nature trail within it.

WHAT'S IN THE PARK?

- 2 Basketball Courts
- 4 Developmental Soccer Fields
- 3 Mini Soccer Fields
- 3 Beach Volleyball Courts
- Multi-use trail
- 2 Baseball Backstops
- 1 Tennis Court
- 6 Pickleball Courts
- Playground
- Pavilion
- Nature Trail
- Fire pit

Voices

from the community

What does this park need?

- Splash pad
- 3 Soccer Fields
- Basketball Court Resurfacing
- Pickleball and Tennis
- Skate Park

ACTION ITEMS:

- Provide adequate budgeting for maintenance of existing trees and vegetation.
- Analyze usage numbers and times; survey user characteristics; evaluate needs for expanded facilities and parking
- Meet with Sunrise Elementary School for feedback on cooperative efforts and shared improvements.
- Provide improved, clearly identified trails with signage extending into wooded northern portion of park.
- Improve signage for street crossings at Midway Road from all directions. Consider new marked crossings of Noe Road at Strawflower and Moonflower Drives, similar to Blazing Star Drive.
- Existing trail is accessible; consider accommodating accessibility with wooded area paths
- Implement user agreements for sport fields with organizations. Install motion-activated lighting or video-monitoring for security of facilities.
- Promote recent and future park improvements at Summer Fun in the Park events.
- Add Village logo to existing monument signs.
- Incorporate rain gardens adjacent to parking lot areas as stormwater management demonstration.
- Post locations and regulations for nearest boat launch.
- Incorporate signage or monumentation for adjacent cemetery.
- Improve north wooded area trail surfaces and signage; consider improvements for community gathering in scouting open space.
- Incorporate identification of protected species into signage.

CAPITAL IMPROVEMENT RECOMMENDATIONS				
2022	2023	2024	2025	2026
Complete pickleball and tennis court facilities (painting, nets, etc.) (\$50,000–250,000)	New trail and identifier signage (<\$50,000)	Install lighting (\$50,000-250,000)	Improve fire pit area and upgraded benches (<\$50,000)	
Resurface basketball courts (<\$50,000)		Improve street crossings (<\$50,000)		



▲ Nature identifiers can be simple or as part of a designed signage system. Materials should be durable to withstand weather conditions.



▲ The scouting fire pit area could receive upgraded seating with a rustic theme. Pictured bench is from Mount Zion Park in Ironwood, Michigan.

DOGWOOD PARK



Dogwood Park is a mini park in the southwest region of the Harrison suburban area near the intersection of Manitowoc Road and Lake Park Road. Recently developed, the park includes sanitary and water utility hookups and electricity. The park includes a playground and plans for a gazebo. The park will be operational during daytime hours.

WHAT'S IN THE PARK?

- Playground

ACTION ITEMS:

- Install light poles.
- Consider the installation of a gazebo or similar shelter.
- Create a master plan for future park improvements

CAPITAL IMPROVEMENT RECOMMENDATIONS				
2022	2023	2024	2025	2026
	Lighting (<\$50,000)	Gazebo (\$50,000–250,000)		Baseball backstop (<\$50,000)
	Picnic tables (<\$50,000)			

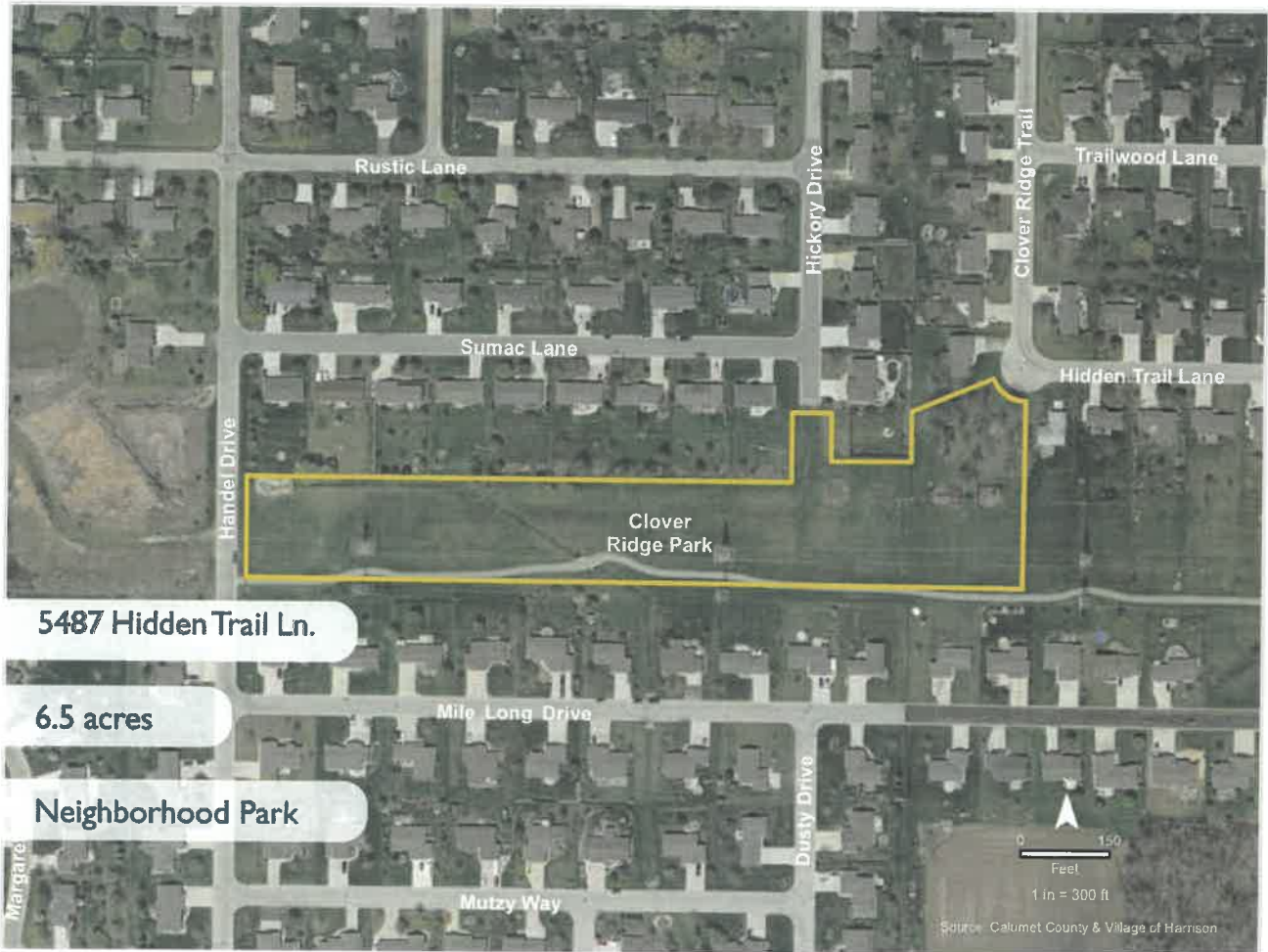


▲ A gazebo can provide a shaded area for picnicing or relaxing on a bench.



▲ Bringing in landscape furniture with materials that mimic the park brand—such as this rustic wood table with Corten frame—reinforces the connection to Harrison as a special place. Many manufacturers offer accessible options. Pictured is the Drifter picnicset by Streetlife. Source: Streetlife

CLOVER RIDGE PARK



5487 Hidden Trail Ln.

6.5 acres

Neighborhood Park

Clover Ridge Park is a small park that sits adjacent to a 0.70 mile long section of trail running between Handal Drive and State Park Road. The formal park area that connects to Hidden Trail Lane includes benches and playground equipment. Behind it is a several acre park with overhead utility cables spanning the length along the multi-use trail. There is a bridge crossing a drainage ditch and culvert in the west/central part of the park running northeast to southwest.

WHAT'S IN THE PARK?

- Playground equipment
- Multi-use trails
- Picnic area

Voices

from the community

What does this park need?

Frisbee Golf
Soccer



▲ Disc golf was requested in Clover Ridge during community engagement.

ACTION ITEMS:

- Collaborate with schools and other area organizations to plan a kick-off event for planting native landscape for habitat and pollinators.
- Consider installing disc golf nets in the open areas of the park available during daytime hours.
- Provide limited off-street parking lot extending from Hickory Dr.
- Extend trail west through Van’s Road Pond property to future CTH N trail.
- Establish a trail connection at the entrance of the park. Improve connection(s) and crossings at Handel Rd., Cumberland Dr., and State Park Rd.
- Identify available open space for community garden.
- Add Village logo to existing monument sign
- Create a master plan for future park improvements.
- Incorporate rain gardens with off-street parking improvements.
- Consider working with a local organization and/or community volunteers to implement community gardens.
- Consider locations for game play such as bocce and horseshoes.

CAPITAL IMPROVEMENT RECOMMENDATIONS				
2022	2023	2024	2025	2026
	Disc golf (<\$50,000)	Parking along Handel Drive (\$50,000–250,000)	Install game pits for horseshoes and bocce (<\$50,000)	
	Community gardens (<\$50,000)	Rain gardens incorporated into parking (<\$50,000)		
	Fall pollinator garden planting (<\$50,000)	Indigenous plantings with identifier signage (<\$50,000)		



▲ Holding a pollinator planting event at the park is a way to get the community involved in the parks.



▲ A community garden is a great way for neighbors to share experiences and knowledge.

HARRISON ATHLETIC ASSOCIATION PARK



The Harrison Athletic Association Park is a mid-size park used for youth baseball and adult softball recreation. Concessions are run during games by the Harrison Athletic Association in the pavilion. The park also includes a small playground, and a picnic area.



WHAT'S IN THE PARK?

- 2 Ball diamonds
- Volleyball
- Playground equipment
- Picnic area
- Pavilion

◀ Many communities embrace small urban spaces to host community events. Harrison could incorporate an area appropriate for a small musical group to set up for an outdoor concert. Paving and electrical are important infrastructure considerations. Inviting food vendors or food trucks creates a fun event. Pictured is James Street in De Pere, Wisconsin.

ACTION ITEMS:

- Meet with the athletic association to discuss selection criteria for the addition of all-ages obstacle course equipment alongside updating the existing playground equipment.
- Include free wi-fi within the park.
- Reach out to local restaurants and food trucks to find a day per month to have a food vendor or food truck at the park/village hall.
- Install outdoor ping pong tables or other outdoor games.
- Consider an interactive art wall installation.
- Install lighting to increase visibility. Consider the addition of LED color-changing programmable lights in one area of the park to create a festive, artistic feeling in the park that can change with the day and season.
- Create a master plan for future park improvements
- Consider working with a local organization and/or community volunteer to implement community gardens.
- Consider a small hardscape area with electrical suitable for small musical acts to perform.

CAPITAL IMPROVEMENT RECOMMENDATIONS				
2022	2023	2024	2025	2026
	Exercise stations (<\$50,000)	Specialty LED lighting (\$50,000–250,000)	New playground equipment (\$50,000–250,000)	Paved area for music (<\$50,000)
		Public wi-fi (<\$50,000)	Consider game installation such as ping pong, horseshoes, or bocce (<\$50,000)	



▲ While getting outside often means a chance to disconnect from our devices, communities are considering public wi-fi in parks. This can aid keeping parents and families connected during practices and after-school activities. Parks are also social spaces, and how we define friends and family spans the globe. Sharing experiences with friends and family while out enjoying our community is one way to stay connected.

▲ Integrating specialty lighting in the park near Village Hall provides seasonal interest and provides placemaking opportunities during the time of year when the sun sets early. Image shows Fountain Park at the library in Sheboygan. During the summer it is a fountain and plaza, and in the winter it maintains its identity as a place with a seasonal color-changing LED light display.

FARMERS FIELD PARK (Planned Park)



Manitowoc Rd.

18.5 acres

Neighborhood Park

Farmers Field is a planned neighborhood park approximately 0.5 miles south of Darboy Park. Noe Road will be extended from the north, connecting streets to access the park at a new western entrance. Preliminary grading has been completed for two championship sized soccer fields.

WHAT'S IN THE PARK?

- Sledding hill
- Graded for soccer fields
- Parking

Voices

from the
community

What does this park need?

Dog Park

More sidewalks to access the park

- ▶ Dog amenities were requested for this park during the community engagement.



ACTION ITEMS:

- Ensure that there are safe walking routes to Farmers Field Park, including crossing points.
- Complete construction of major development items and open to the public by the end of the planning time frame for this CORP (5 years).
- Consider proactively extending utilities to facilitate the expedient completion of the park development and address the current deficit of park land in the community.
- Consider working with a local organization and/or community volunteer to implement community gardens.
- Develop a Winter destination design for structures, hardscape, plantings and amenities: fire ring, warming hut, festoon lights, winter interest landscape (such as evergreen, berries, bark texture).

CAPITAL IMPROVEMENT RECOMMENDATIONS				
2022	2023	2024	2025	2026
Complete soccer fields (\$50,000–250,000)	Sidewalks and crossings to park and at entry (<\$50,000)	Diamond fields (\$50,000–250,000)	Indigenous landscape installation at key locations with informational markers (<\$50,000)	Winter destination elements and warming structure (>\$250,000)
	Accessible route from parking to seating area. Provide flexible and accessible seating options. (<\$50,000)	Perimeter accessible multi-use trail (\$50,000–250,000)	Dog-friendly dog run area (<\$50,000)	Install new plantings with emphasis on winter interest (\$50,000–250,000)
	Complete parking lot paving and install sidewalks to amenities (\$50,000–250,000)	Install obstacle course style equipment and playground (\$50,000–250,000)	Utility extensions (>\$250,000)	



▲ A winter destination considers activities for all ages.



▲ Create a winter destination during skating and sledding season. Source: Roberto Nickson on Unsplash.com

RENNWOOD PARK (Planned Park)



Rennwood Park is a planned neighborhood park south of Midway Road between East Plank Road and Lake Park Road, on the west side of the suburban area of Harrison. There is currently no road/driveway access to the planned site. The site will become accessible after the areas adjacent are developed as neighborhoods.

WHAT'S IN THE PARK?

- Rennwood Park is a future planned park without current facilities.

Voices

from the
community

What does this park need?

Playground equipment

Skate Park

ACTION ITEMS:

- Create a master plan for future park improvements.
- Consider incorporating trails within the park.
- Ensure connectivity into the park from surrounding residential neighborhoods and adjacent apartments.
- Plan for safe crossings across Midway Road.
- Develop and open the park by 2026.

CAPITAL IMPROVEMENT RECOMMENDATIONS				
2022	2023	2024	2025	2026
	Master plan (<\$50,000)	Playground (\$50,000–250,000)	Gazebo (\$50,000–250,000)	Community garden (<\$50,000)
		Multi-use trail (\$50,000–250,000)	Picnic shelter (>\$250,000)	
		Parking (\$50,000–250,000)	Benches (<\$50,000)	
		Basketball court (\$50,000–250,000)		



▲ Picnic shelters provide a place out of the elements and adds shade to the park. Additional outdoor spaces can be an added benefit near multi-family communities with limited indoor gathering spaces



▲ Community garden plots can provide added outdoor space in neighborhoods with multi-family residential.



▲ Trails for hiking and biking topped the list during the community engagement. Rennwood Park provides an opportunity to incorporate trails into a wooded area.



▲ Incorporate playgrounds into parks near neighborhoods with young children.

FUNDING OPPORTUNITIES

Projects envisioned in this plan can be funded in one of several ways:

- General fund
- Park impact fees
- Tax Incremental Financing (TIF), if within a district and eligible
- Philanthropic donations and fundraising
- Grant funding, with or without matching or contributing local funds

General Fund

General fund dollars are allocated annually during the village budgeting process. To date, maintenance projects are completed by Village Department of Public Works staff. In the future, the Village may opt to develop a separate parks budget for staffing, programs, maintenance, and capital improvements.

Park Impact Fees

At the time of development, several fees are collected from the developer, including park impact fees. These fees fund the park development fund and are held in reserve until needed for design and construction of the park. Park projects—for example in Rennwood Park—have park development fees available and can be used to fund those improvements.

TID

The Village currently has four active Tax Incremental Districts (TID). A municipality can fund public infrastructure and other eligible costs for projects within a TID so long as the costs are eligible and included with the TID project plan.

Fundraising

Working with local community organizations, particularly ones with a mission related to youth, parks, or recreation, are great partners for advancing this plan. Active organizations such as the Darboy Kiwanis Club hold events in the Village parks and may be poised to participate in a capital campaign with Village to raise money for some of the larger structures such as a pavilion or gazebo.

Another strategy would be for the Village to actively request donations to help build the parks. Donations could be organized for:

- Benches
- Trees
- Community gardens
- Pollinator gardens, or a “plant the pollinator garden” event
- Trail signage
- Plant identifier signage or marker
- Fire pit and benches upgrade at Darboy Community Park
- Fire ring and benches at Farmers Field Park

Grants

The Wisconsin DNR administers four Stewardship grant programs, awarded annually, with applications currently due May 1.

Knowles-Nelson Stewardship Local Assistance Grant Programs:

- Aids for the Acquisition and Development of Local Parks (ADLP)
- Urban Green Space (UGS) grants
- Urban Rivers (UR) grants
- Acquisition of Development Rights (ADR)

Additionally, Wisconsin DNR administers two federal programs:

- Land and Water Conservation Fund (LWCF)
- Recreation Trails Program (RTP)

SUMMARY OF CIP RECOMMENDATIONS

		2022	2023	2024	2025	2026	
DARBOY	Complete pickleball and tennis court facilities (painting, nets, etc.)	\$50,000-\$250,000					
	Resurface basketball courts	< \$50,000					
	New trail and identifier signage		< \$50,000				
	Install lighting			\$50,000-\$250,000			
	Improve street crossings			< \$50,000			
	Improve fire pit area and upgraded benches				< \$50,000		
DOGWOOD	Lighting		< \$50,000				
	Picnic tables		< \$50,000				
	Gazebo			\$50,000-\$250,000			
	Baseball backstop					< \$50,000	
CLOVER RIDGE	Disc golf		< \$50,000				
	Community gardens		< \$50,000				
	Fall pollinator garden planting		< \$50,000				
	Parking along Handel Drive			\$50,000-\$250,000			
	Rain gardens incorporated into parking			< \$50,000			
	Indigenous plantings with identifier signage			< \$50,000			
HARRISON ATHLETIC ASSOCIATION	Install game pits for horseshoes and bocce				< \$50,000		
	Exercise stations		< \$50,000				
	Specialty LED lighting			\$50,000-\$250,000			
	Public wi-fi			< \$50,000			
	New playground equipment				\$50,000-\$250,000		
FARMERS FIELD	Consider game installation such as ping pong, horseshoes, or bocce				< \$50,000		
	Paved area for music					< \$50,000	
	Complete soccer fields	\$50,000-\$250,000					
	Sidewalks and crossings to park and at entry		< \$50,000				
FARMERS FIELD	Accessible route from parking to seating area. Provide flexible and accessible seating options.		< \$50,000				
	Complete parking lot paving and install sidewalks to amenities		< \$50,000				
	Diamond fields		\$50,000-\$250,000				
	Perimeter accessible multi-use trail			\$50,000-\$250,000			
	Install obstacle course style equipment and playground			\$50,000-\$250,000			
	Indigenous landscape installation at key locations with informational markers				< \$50,000		
	Dog-friendly dog run area				< \$50,000		
	Utility extensions				> \$250,000		
	Winter destination elements and warming structure					> \$250,000	
	Install new plantings with emphasis on winter interest					\$50,000-\$250,000	
	RENNWOOD	Master plan		< \$50,000			
		Playground			\$50,000-\$250,000		
		Multi-use trail			\$50,000-\$250,000		
Parking				\$50,000-\$250,000			
Basketball court				\$50,000-\$250,000			
Gazebo					\$50,000-\$250,000		
Picnic shelter					> \$250,000		
Benches					< \$50,000		
Community garden						< \$50,000	
			< \$50,000 1 project	< \$50,000 10 projects	< \$50,000 4 projects	< \$50,000 6 projects	< \$50,000 3 projects
	\$50,000-250,000 2 projects	\$50,000-250,000 1 project	\$50,000-250,000 11 projects	\$50,000-250,000 2 projects	\$50,000-250,000 1 project		
	> \$250,000 -	> \$250,000 -	> \$250,000 -	> \$250,000 2 projects	> \$250,000 1 project		



I ❤️
HARRISON'S
Parks!



VILLAGE BOARD MEETING

From:
Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:
May 31, 2022

Title:
Donation of Village Playground Equipment in HAA Park

Issue:
Should the Village donate the toy dinosaurs to HAA?

Background and Additional Information:
HAA is requesting that the two toy dinosaurs currently stored at the yard waste site be installed at HAA park. The toys are part of the playground equipment disassembled from other parks.

A photo of them is:



Budget Impacts:
None.

Recommended Action:
Staff recommends making the donation.

Attachments:

- None.

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Accounting Checks

Posted From: 4/01/2022 From Account:
Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12307 060931377	4/05/2022	AUTOMOTIVE SUPPLY CO - KAUKAUNA	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	573.37
		FROM 04/01/22 CONTOUR PRM, MOTOR TUNE UP 060931377	
		Total	573.37
12308 P50256108	4/05/2022	BATTERIES PLUS BULBS #508	
100-06-52200-400-000		Fire Dept - Supplies/Services	180.60
		BATTERIES FROM 4/1/22 P50256108	
		Total	180.60
12309 MAR CELL PHONE STIPEND	4/05/2022	BRAD WELHOUSE	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		MAR CELL PHONE STIPEND	
		Total	30.00
12310 1379	4/05/2022	BRUSH BOY CUSTOMS	
100-00-53635-100-000		Compost Site	400.00
		FROM 3/31/22 INV #1379 FIRE NUMBER N8375	
		Total	400.00
12311 ESCROW RETURN FOR W5940 DELTA DR	4/05/2022	CALMES VERKUILEN CONSTRUCTION	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN FOR W5940 DELTA DR	
		Total	1,500.00
12312 029005	4/05/2022	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
100-09-53311-903-000		Hwy Dept - Salt & Sand	2,876.38
		INVOICE 2/1 - 2/28/22 SNOW & ICE CONTROL	
		Total	2,876.38
12313 SERVICE PERIOD 3/23/22-4/22/22	4/05/2022	CHARTER COMMUNICATIONS- 15410	
100-02-51400-400-006		Gen. Admin - Service Contracts	145.03
		SERVICE PERIOD 3/23/22-4/22/22	

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Accounting Checks

Posted From: 4/01/2022 From Account:
Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			145.03
12314	4/05/2022	CHARTER COMMUNICATIONS- 33313 SERVICE PERIOD 3/24-4/23	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 3/24-4/23	213.90
Total			213.90
12315	4/05/2022	CLAYTON LEITNER MAR CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone MAR CELL PHONE STIPEND	30.00
Total			30.00
12316	4/05/2022	ELEGANT HOMES ESCROW RETURN N9022 SOUTHTOWNE	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9022 SOUTHTOWNE	1,500.00
Total			1,500.00
12317	4/05/2022	EMERGENCY LIGHTING & ELECTRONICS LLC 210559	
100-06-52200-600-000		Fire Dept - Vehicle Maint. FROM 4/1/22 WHELEN LENS 210559	78.00
Total			78.00
12318	4/05/2022	FERGUSON WATERWORKS #1476 0354740	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 03/24/22 24 M HOLE CVR HOOK 0354740	68.64
Total			68.64
12319	4/05/2022	FIRE APPARATUS & EQUIPMENT 23222	
100-06-52200-600-000		Fire Dept - Vehicle Maint. FROM 4/1/22 REPL MASER DISCHARGE GAUGE 23222	781.61
Total			781.61
12320	4/05/2022	GAT SUPPLY, INC 393295-1, 393243-1	

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Posted From: 4/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
100-09-53311-901-000		Hwy Dept - Ditching/Grading	100.60
		FROM 3/29/22 KIILN DRY ASPEN 393295-1	
100-09-57324-000-000		Capital Outlay - Hwy. Equip	7,995.00
		FROM 03/25/22 REVERSIBLE COMPACTOR HONDA 393243-1	
		Total	8,095.60
12321	4/05/2022	GRAINGER	
9256418089			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	359.00
		FROM 03/24/22 IMPACT WRENCH 9256418089	
		Total	359.00
12322	4/05/2022	HARRISON UTILITIES	
ACCOUNT 000-2781-00			
100-07-52200-500-023		Fire Station 70 - Water/Sewer	55.78
		ACCOUNT 000-2781-00	
		Total	55.78
12323	4/05/2022	HYDROCLEAN EQUIPMENT INC	
14187			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	295.00
		FROM 03/28/22 55 GL BLACK CHERRY 14187	
		Total	295.00
12324	4/05/2022	JARRED GERL	
MAR CELL PHONE STIPEND			
100-07-52200-500-022		Fire Station 70 - Telephone	40.00
		MAR CELL PHONE STIPEND	
		Total	40.00
12325	4/05/2022	JASON SELIG HOMES LLC	
ESCROW RETURN N9345 DUSTY DR			
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9345 DUSTY DR	
		Total	1,500.00
12326	4/05/2022	JEFF FUNK	
MAR CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone	40.00
		MAR CELL PHONE STIPEND	

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Accounting Checks

Posted From: 4/01/2022 From Account:
 Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			40.00
12327	4/05/2022	JEFF WISNET	
MAR CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone	30.00
MAR CELL PHONE STIPEND			
Total			30.00
12328	4/05/2022	JEFFERSON FIRE & SAFETY	
FROM 3/9 1 GAL CHEMLUBE SYNTHETIC OIL			
100-06-52200-400-000		Fire Dept - Supplies/Services	94.50
FROM 3/9 1 GAL CHEMLUBE SYNTHETIC OIL IN138388			
100-06-52200-400-000		Fire Dept - Supplies/Services	91.00
FROM 3/23 1 GAL CHEMLUBE SYNHETIC OIL IN138904			
Total			185.50
12329	4/05/2022	KAATS WATER CONDITIONING INC.	
ACCT 1130062			
100-09-53311-400-000		Hwy Dept - Supplies	46.83
CHARGES THROUGH 3/29/22			
Total			46.83
12330	4/05/2022	KAYLEE GREZINSKI	
MAR CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone	40.00
MAR CELL PHONE STIPEND			
Total			40.00
12331	4/05/2022	LEXINGTON HOMES INC	
ESCROW RETURN W6616 ETHAN DR #29			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN W6616 ETHAN DR #29			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN W6634 ETHAN DR #26			
Total			3,000.00
12332	4/05/2022	MARK MOMMAERTS	
MAR CELL PHONE STIPEND			
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
MAR CELL PHONE STIPEND			

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Posted From: 4/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
Total			40.00
12333	4/05/2022	MATHEW HEISER	
MAR CELL PHONE STIPEND			
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
MAR CELL PHONE STIPEND			
Total			40.00
12334	4/05/2022	MENARDS-APPLETON EAST	
17469			
100-09-53311-400-000		Hwy Dept - Supplies	249.95
FROM 3/30/22 SHOP SUPPLIES 17469			
Total			249.95
12335	4/05/2022	MIKE BRANTMEIER	
MAR CELL PHONE STIPEND			
100-06-52200-500-022		Fire Station 60 - Telephone	30.00
MAR CELL PHONE STIPEND			
Total			30.00
12336	4/05/2022	MIKE NETT	
MAR CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone	40.00
MAR CELL PHONE STIPEND			
Total			40.00
12337	4/05/2022	MIKE WILCOX CONSTRUCTION INC	
ESCROW RETURN FOR N8375 FIRELANE 12			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN FOR N8375 FIRELANE 12			
Total			1,500.00
12338	4/05/2022	PRECISION CUT CONSTRUCTION LLC	
ESCROW RETURN N8880 NOE RD			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN N8880 NOE RD			
Total			1,500.00
12339	4/05/2022	RYAN KOEPKE	
MAR CELL PHONE STIPEND			

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Posted From: 4/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		MAR CELL PHONE STIPEND	
		Total	30.00
12340	4/05/2022	SERVICEMASTER BUILDING MAINTENANCE	
39520			
100-02-51400-400-006		Gen. Admin - Service Contracts	697.89
		FROM 4/1/22 JANITORIAL APRIL 39520	
		Total	697.89
12341	4/05/2022	SHERWIN-WILLIAMS	
5398-6			
100-06-52200-400-000		Fire Dept - Supplies/Services	119.44
		FROM 4/1/22 PAINT 5398-6	
		Total	119.44
12342	4/05/2022	STEVE LITTLE	
		MAR CELL PHONE STIPEND	
100-08-52300-000-000		1st Responders - Operating Exp	30.00
		MAR CELL PHONE STIPEND	
		Total	30.00
12343	4/05/2022	TIM BORNE MANN	
		MAR CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		MAR CELL PHONE STIPEND	
		Total	30.00
12344	4/05/2022	VAN'S REALTY & CONSTRUCTION	
		ESCROW RETURN N9369 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9369 ROSELLA DR	
		Total	1,500.00
12345	4/05/2022	VICKI TESSEN	
		MAR CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		MAR CELL PHONE STIPEND	
		Total	40.00

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Posted From: 4/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
12346	4/05/2022	WESLEY POMPA MAR CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone MAR CELL PHONE STIPEND	30.00
Total			30.00
12395	4/12/2022	BATTERIES PLUS BULBS #508 P50582236	
100-09-53311-900-000		Hwy Dept - Road Maintenance BATTERIES FROM 4/12/22 P50582236	7.47
Total			7.47
12396	4/12/2022	BOBCAT PLUS RG21044	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 4/5/22 T770/AT63138 RG21044	864.10
Total			864.10
12397	4/12/2022	GAT SUPPLY, INC 394325-1, 393453-2	
100-09-53311-400-000		Hwy Dept - Supplies FROM 4/11/22 SAND BAGS 394325-1	53.33
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 04/11/22 BLADE ASPHALT WALK SAW 393453-2	768.69
Total			822.02
12398	4/12/2022	GRUETT'S 76118P, LAWNMOWERS	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 3/19/22 STEEL, TUBE 76118P	311.30
100-09-57324-000-000		Capital Outlay - Hwy. Equip FROM 1/17/22 LAWNMOWERS N/A	21,360.00
Total			21,671.30
12399	4/12/2022	JEFF FUNK SAFETY TOE BOOT REIMBURSEMENT	
100-09-53311-400-000		Hwy Dept - Supplies SAFETY TOE BOOT REIMBURSEMENT	263.74
Total			263.74

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Posted From: 4/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
12400	4/12/2022	JOE'S POWER CENTER	
112664, 112663, 12347			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	-76.32
		FROM 3/30/22 RETURNED FILTERS	112664
100-09-53311-700-000		Hwy Dept - Equip Maintenance	68.98
		FROM 3/30/22 66 CHAIN LOOP,72 CHAIN LOOP	112663
100-06-52200-400-000		Fire Dept - Supplies/Services	39.89
		FROM 03/22/22 1 GAL MOTO MIX, FLEX SPOUT	112347
			Total
			32.55
12401	4/12/2022	L & S TRUCK CENTER	
262810			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	140.54
		FROM 4/7/22 GASKET, OIL, AIR	262810
			Total
			140.54
12402	4/12/2022	L.A. RESCUE, LLC	
1648			
100-06-57220-000-000		Fire Dept - Capital Outlay	1,798.48
		FROM 04/8/22 O2 TO ROLL PRO	1648
			Total
			1,798.48
12403	4/12/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV	
27236			
100-09-53311-600-030		Hwy Dept - Fuel	2,605.87
		FROM 4/01/2022	27236
			Total
			2,605.87
12404	4/12/2022	MENARDS-APPLETON EAST	
17887			
100-00-55200-000-000		Parks - Maint. and Utilities	299.34
		FROM 4/08/22 SHOP SUPPLIES	17887
			Total
			299.34
12405	4/12/2022	MGD INDUSTRIAL CORPORATION	
203331			
100-09-53311-400-000		Hwy Dept - Supplies	380.68
		FROM 4/06/22 SUPPLIES	203331
			Total
			380.68

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Check Nbr	Check Date	Payee	Amount
12406	4/12/2022	PREMIER PROMOTIONS	
32100			
100-06-52200-400-000		Fire Dept - Supplies/Services	622.00
		FROM 3/30/22 FIRE DEPARTMENT APPAREL 32100	
		Total	622.00
12407	4/12/2022	SHERWIN-WILLIAMS	
5571-8			
100-06-52200-400-000		Fire Dept - Supplies/Services	35.00
		FROM 4/6/22 PAINT 5571-8	
		Total	35.00
12408	4/12/2022	SHERWOOD WATER & SEWER	
ACCT 3050 & 3055			
100-06-52200-500-023		Fire Station 60 - Water/Sewer	169.78
		ACCOUNT NUMBER 000-3050-00 STATION 60	
100-06-52200-500-023		Fire Station 60 - Water/Sewer	546.46
		ACCOUNT NUMBER 000-3055-00 TOWN	
		Total	716.24
12409	4/12/2022	STAMPS.COM	
S1092622041			
100-02-51400-400-006		Gen. Admin - Service Contracts	39.99
		METER 7434038 SERVICE FEE 4/1-4/30 S1092622041	
		Total	39.99
12410	4/12/2022	STEVE LITTLE	
		FROM 04/01/22 REIMBURSE FOR INK & PAPER	
100-06-52200-400-000		Fire Dept - Supplies/Services	113.34
		FROM 04/01/22 REIMBURSE FOR INK & PAPER	
		Total	113.34
12411	4/12/2022	STUMPF EXCAVATING & TRUCKING	
8662, 8673			
100-09-53311-505-000		Hwy Dept - Building Maint	130.00
		PUMP HOLDING TANK 4/04/22 8662	
100-09-53311-505-000		Hwy Dept - Building Maint	260.00
		PUMP HOLDING TANK 04/11/22 8673	
		Total	390.00

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Check Nbr	Check Date	Payee	Amount
12412 147343209	4/12/2022	ULINE	
100-09-53311-505-000		Hwy Dept - Building Maint	163.82
		FROM 4/6/22 STRIPING PAINT MACHINE	147343209
		Total	163.82
12413 ACCOUNT # G2028 3/1-3/31	4/12/2022	WI DEPT OF JUSTICE	
100-02-51400-400-000		Gen. Admin - Supplies	49.00
		ACCOUNT # G2028 3/1-3/31	
		Total	49.00
12414 43581 & 42627	4/20/2022	AUGUST WINTER & SONS INC	
400-00-34010-000-000		Captial Project - Unassigned	23,484.00
		FROM 4/13/22 MAU REPLACEMENT UILITY BLD	43581
400-00-34010-000-000		Captial Project - Unassigned	36,016.00
		FRM2/15 REPLACED 2 RFTOP UNIT MUNICIPAL	42627
		Total	59,500.00
12415 P50618523	4/20/2022	BATTERIES PLUS BULBS #508	
100-06-52200-400-000		Fire Dept - Supplies/Services	65.36
		BATTERIES FROM 4/13/22	P50618523
		Total	65.36
12416 BUILDING INSPECTIONS FOR MARCH 2022	4/20/2022	BIRSCHBACH INSPECTION SERVICE INC	
100-00-52400-000-000		Building Inspector - Contract	46,485.11
		BUILDING INSPECTIONS FOR MARCH 2022	
		Total	46,485.11
12417 9908691	4/20/2022	CALUMET COUNTY TREASURER	
100-02-51400-400-000		Gen. Admin - Supplies	16.02
		2/22 PHOTO COPIES/1ST QUARTER PRINTING	
		Total	16.02
12418 4798510057423846	4/20/2022	CARDMEMBER SERVICE	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 4/01/2022 From Account:
 Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-08-52300-000-000		1st Responders - Operating Exp FROM 4/1 WALMART SUPPLIES	-49.78
100-08-52300-000-000		1st Responders - Operating Exp FROM 3/17 ERMERGENCT KITS BACKPACK	42.17
100-08-52300-000-000		1st Responders - Operating Exp FROM 3/17 L.A.RUSCUE O2 ROLL PRO	481.76
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 3/21 WALMART CLEANING SUPPLIES	9.41
100-08-52300-000-000		1st Responders - Operating Exp FROM 3/23 TARGET E71 BAG HEADLAMP	31.64
100-08-52300-000-000		1st Responders - Operating Exp FROM 3/24 WALMART SUPPLIES	71.70
100-08-52300-000-000		1st Responders - Operating Exp FROM 3/26 STUDENT MED SHOP STETHOSCOPE	216.75
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 4/1 MENARDS PAINT SUPPLIES	95.66
100-08-52300-000-000		1st Responders - Operating Exp FROM 4/2 ALLHEART SPHYG, SPHYG W/ADCUFF	253.92
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 4/7 STAPLES EXPANSION FILE POCKETS	52.98
100-00-51440-300-000		Elections - Service Contracts FROM 3/17 OFFICESUPPLY SALES TAX CREDIT	-8.56
100-00-51440-300-000		Elections - Service Contracts FROM 3/17 OFFICESUPPLY CREDIT ELEC SUPLY	-68.69
100-00-51440-300-000		Elections - Service Contracts FROM 4/4 WALMART CRDT ELECTION SUPPLIES	-82.92
100-00-51440-300-000		Elections - Service Contracts FROM 3/15 OFFICESUPPLY ELECTION SUPPLY	68.69
100-00-51440-300-000		Elections - Service Contracts FROM 3/15 OFFICESUPPLY ELECTION SUPPLIES	164.26
100-02-51400-400-000		Gen. Admin - Supplies FROM 3/24 ADOBE ACROBAT PRO	15.74
100-00-51440-400-000		Elections - Supplies FROM 4/3 DOLLAR TREE ELECTION SUPPLIES	36.93
100-00-51440-400-000		Elections - Supplies FROM 4/3 WALMART ELECTION SUPPLIES	175.53
100-02-51400-400-000		Gen. Admin - Supplies FROM 3/11 INDEED FINANCIAL ASSISTANT	507.42

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 4/01/2022 From Account:
 Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-310-000		Gen. Admin - Dues	169.95
		FROM 3/21 WI CTY CNTY MNGMNT WCMA MEMSHP	
100-00-51440-400-000		Elections - Supplies	94.70
		FROM 4/4 WALMART ELECTION SUPPLIES	
100-02-51400-310-000		Gen. Admin - Dues	20.00
		FROM 4/4 WI DFI NOTARY RENEWAL	
		Total	2,299.26
12419	4/20/2022	CHARTER COMMUNICATIONS- 31663	
		0031663040822	
100-02-51400-400-006		Gen. Admin - Service Contracts	429.91
		ACC 8348104270031663 SERVICE 4/8-5/7 0031663040822	
		Total	429.91
12420	4/20/2022	CLIFTON LARSON ALLEN LLP	
		3156371	
100-04-51500-315-015		Treasurer - Accounting	9,799.65
		FROM 2/24/22 INVOICE 3156371	
		Total	9,799.65
12421	4/20/2022	CORPORATE NETWORK SOLUTIONS, INC	
		69796	
400-00-34010-000-000		Captial Project - Unassigned	1,720.00
		FROM 3/14/22 ADMIN ASST COMPUTER 36796	
		Total	1,720.00
12422	4/20/2022	DAVE BRECKHEIMER	
		REIMBURSE VALVE TAGS	
100-06-52200-400-000		Fire Dept - Supplies/Services	36.33
		REIMBURSE VALVE TAGS	
100-06-52200-400-000		Fire Dept - Supplies/Services	23.75
		REIMBURSE FOR 60 BUILDING SUPPLIES	
		Total	60.08
12423	4/20/2022	FIREPENNY	
		46757	
100-06-52200-400-000		Fire Dept - Supplies/Services	77.00
		FROM 4/14/22 EXTRICATION GLOVES X-SM 46757	
		Total	77.00

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INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 4/01/2022 From Account:
 Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
12424 179775	4/20/2022	GLASSTEC LLC	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	150.00
		FROM 4/19/22 WINDSHIELD 2018 FORD F250 179775	
		Total	150.00
12425	4/20/2022	HERRLING CLARK LAW FIRM LTD	
		FOR SERVICES THROUGH 03/15/2022	
100-00-51300-000-000		Legal	11,389.00
		FOR SERVICES THROUGH 03/15/2022	
		Total	11,389.00
12426	4/20/2022	HORN FORD	
		20039 LESS SALES TAX	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	5.82
		FROM 04/14/22 PLUG OIL DRAIN 20039	
		Total	5.82
12427	4/20/2022	INTERSTATE BATTERY OF GREEN BAY	
		90146892	
100-09-53311-400-000		Hwy Dept - Supplies	28.98
		FROM 4/13/22 BATTERIES 90146892	
		Total	28.98
12428	4/20/2022	JARRED GERL	
		REIMBURSEMENT FROM 4/13/22 TRAUMA SHEARS	
100-08-52300-000-000		1st Responders - Operating Exp	10.50
		REIMBURSEMENT FROM 4/13/22 TRAUMA SHEARS	
		Total	10.50
12429	4/20/2022	KITZ & PFEIL - APPLETON	
		28758/2	
100-00-55200-000-000		Parks - Maint. and Utilities	50.96
		CUST 812330 - 4/14/ WRENCH/LUGGAGE LOCK 28758 /2	
		Total	50.96
12430	4/20/2022	KLINK HYDRAULICS LLC	
		21887	
100-09-53311-505-000		Hwy Dept - Building Maint	75.88
		FROM 4/18/22 PRESSURE WASHER GUN 21887	

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 4/01/2022 From Account:
 Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			75.88
12431	4/20/2022	MATT LANCASTER	
REIMB FOOD CALUMET CNTY INVESTIGATORS			
100-06-52200-400-000		Fire Dept - Supplies/Services	149.04
REIMB FOOD CALUMET CNTY INVESTIGATORS			
Total			149.04
12432	4/20/2022	MCPMAHON	
926249,926246,926247,926248,926245,92625			
100-00-52410-000-000		Erosion/Stormwater Plan Review	547.50
ANDUZZI'S SPORTS CLUB - WAVERLY BEACH 0926249			
100-00-52410-000-000		Erosion/Stormwater Plan Review	552.30
STH 10/CTH MINI STORAGE CONDOS-ALTAS 0926249			
100-09-57330-000-000		Capital Outlay - Road Projects	7,716.90
MIDWAY RD CTH N TO DARBOY COMMUNITY PRK 0926246			
100-09-57330-000-000		Capital Outlay - Road Projects	1,331.70
2022 CRACK SEAL PROGRAM 0926247			
100-00-57220-000-000		Capital Outlay - Parks	2,540.35
DARBOY COMMUNITY PARK 2022-IMPROVEMENTS 0926248			
100-00-52400-200-000		Inspections - Grade Checks	2,745.85
2022 LOT GRADE REVIEW & CHECK 0926250			
100-09-57330-000-000		Capital Outlay - Road Projects	17,276.12
2022 ASPHALT RESURFACING PROGRAM 0926245			
Total			32,710.72
12433	4/20/2022	MENARDS-APPLETON EAST	
18138			
100-09-53311-900-000		Hwy Dept - Road Maintenance	60.99
FROM 4/13/22 SHOP SUPPLIES 18138			
Total			60.99
12434	4/20/2022	MONROE TRUCK EQUIPMENT, INC	
840886			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	210.17
FROM 3/10/22 ABL, LED WORKLIGHT LUMENS 840886			
Total			210.17
12435	4/20/2022	MOUNTAIN BAY SCUBA	
000085			

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From: 4/01/2022 From Account:
Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000		Fire Dept - Supplies/Services	116.85
	FRM 4/7/22	ANKLE WEIGHTS 2LBS 000085	
Total			116.85
12436	4/20/2022	STUMPF EXCAVATING & TRUCKING	
8683			
100-09-53311-505-000		Hwy Dept - Building Maint	130.00
	PUMP HOLDING TANK 4/18/22	8683	
Total			130.00
12437	4/20/2022	TASC	
IN2329398			
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
	MARCH 2022 BILLING	IN2329398	
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
	APRIL 2022 BILLING	IN2355692	
Total			70.00
12438	4/20/2022	ULINE	
147643117			
100-00-55200-000-000		Parks - Maint. and Utilities	245.88
	FROM 4/13/22	TISSUE DISPENSER/BATHTISSUE 147643117	
Total			245.88
Grand Total			224,815.18

INVESTORS COMMUNITY BANK

Accounting Checks

Posted From:	4/01/2022	From Account:
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Amount

Total Expenditure from Fund # 100 - GENERAL FUND	163,595.18
Total Expenditure from Fund # 400 - CAPITAL PROJECTS	61,220.00
Total Expenditure from all Funds	224,815.18

UTILITIES

Accounting Checks

Posted From: 4/01/2022 From Account:
Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
22357	4/06/2022	ADVANCE AUTO PARTS	
Customer Number 6504029524			
610-00-18394-000-000		Tools, Shop & Garage Equipment	2.49
		Socket Adapt Set for Shop 6504207520582	
620-00-18395-000-000		Tools, Shop & Garage Equipment	2.50
		Socket Adapt Set for Shop 6504207520582	
610-00-57933-000-000		Transportation Expense	28.98
		Oil Change Supplies for F-250 6504207520582	
620-00-57828-000-000		Transportation Expense	28.99
		Oil Change Supplies for F-250 6504207520582	
620-00-57828-000-000		Transportation Expense	21.99
		Air Filters for F-150 & F-450 6504208821165	
610-00-57933-000-000		Transportation Expense	21.99
		Air Filters for F-150 & F-450 6504208821165	
			Total 106.94
22358	4/06/2022	BATTERIES PLUS BULBS #508	
Cust ID 9207310002			
620-00-57832-000-000		Maint Collection Syst Pumping	4.15
		Battery for Portable Generator Control P50001875	
			Total 4.15
22359	4/06/2022	FOX CROSSING UTILITIES	
12/15/21-3/18/22 Water Base Charge			
610-00-57601-000-000		Purchased Water - COA	660.00
		12/15/21-3/18/22 Water Base Charge	
			Total 660.00
22360	4/06/2022	GRAEF	
1st Addition LP Heights Through 2/26/22			
610-00-57923-000-000		Outside Services Employed	57.75
		1st Addition LP Heights Through 2/26/22 0120085	
620-00-57852-000-000		Outside Services Employed	57.75
		1st Addition LP Heights Through 2/26/22 0120085	
			Total 115.50
22361	4/06/2022	MARTENSON & EISELE INC	
For Services Rendered Through 2/28/22			
610-00-57923-000-000		Outside Services Employed	917.50
		Service Feasability - Through 2/28/22 61620	

UTILITIES

Accounting Checks

Posted From: 4/01/2022 From Account:
 Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57852-000-000		Outside Services Employed	917.50
		Service Feasability - Through 2/28/22	61620
620-00-57852-000-000		Outside Services Employed	870.00
		SSA Amendment Review Through 2/28/22	61618
610-00-57923-000-000		Outside Services Employed	569.37
		1st Add to LP Heights - Through 2/28/22	61619
620-00-57852-000-000		Outside Services Employed	569.38
		1st Add to LP Heights - Through 2/28/22	61619
610-00-57923-000-000		Outside Services Employed	290.00
		Dietz Prop. Plan Review Through 2/28/22	61621
620-00-57852-000-000		Outside Services Employed	290.00
		Dietz Prop. Plan Review Through 2/28/22	61621
Total			4,423.75

22362 4/06/2022 MENARDS-APPLETON EAST
 Acct 31110431

610-00-57641-000-000		Operation Supplies & Expenses	39.95
		Lights for Shop Wash Bay	17208
620-00-57827-000-000		Operation Supplies & Expenses	39.95
		Lights for Shop Wash Bay	17208
Total			79.90

22363 4/06/2022 WISCONSIN DNR
 David W Dornfeld - Certificate 34906

610-00-57930-000-000		Miscellaneous General Expense	45.00
		David W Dornfeld - Certificate 34906	
Total			45.00

22364 4/13/2022 CRANE ENGINEERING SALES INC
 LS #3 - Disassemble Check Valve

620-00-57832-000-000		Maint Collection Syst Pumping	651.84
		LS #3 - Disassemble Check Valve	421607-00
Total			651.84

22365 4/13/2022 DONALD HIETPAS & SONS INC
 3/9/22 Repair of 4" Force Main LS #3

620-00-57832-000-000		Maint Collection Syst Pumping	1,873.89
		3/9/22 Repair of 4" Force Main LS #3	
Total			1,873.89

UTILITIES

Accounting Checks

Posted From: 4/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
22366	4/13/2022	FERGUSON WATERWORKS #1476 Customer Number 17361	
610-00-18346-000-000		Meters	12,425.00
	3/25/22	Meter Base & Trans (50 Ct) 0351320	
Total			12,425.00
22367	4/13/2022	SPEEDY CLEAN 3/18/2 & 3/22/22 Sewer Main Tele & Clean	
620-00-57831-000-000		Maintenance Sewage Collect Sys	5,460.31
	3/18/2 & 3/22/22	Sewer Main Tele & Clean 75761	
Total			5,460.31
22368	4/20/2022	EAGLE GRAPHICS, LLC Customer #6678	
610-00-57641-000-000		Operation Supplies & Expenses	98.10
		Green Safety Jerzees (20 Ct) 226014	
620-00-57827-000-000		Operation Supplies & Expenses	98.10
		Green Safety Jerzees (20 Ct) 226014	
Total			196.20
22369	4/20/2022	POMP'S TIRE SERVICE INC. Account 7310002	
610-00-57933-000-000		Transportation Expense	27.16
		F-250 Tire Rotation & Alignment 320124005	
620-00-57828-000-000		Transportation Expense	27.17
		F-250 Tire Rotation & Alignment 320124005	
Total			54.33
22370	4/20/2022	PUBLIC SERVICE COMMISSION OF WISCONSIN PSC DIRECT ASSESS MAR 2022	
610-00-57928-000-000		Regulatory Commission Expenses	435.12
		PSC DIRECT ASSESS MAR 2022 2203-I-06335	
Total			435.12
22371	4/20/2022	ULTIMATE CLEANING, LIMITED MAY 2022 CLEANING SERVICE	
610-00-57935-000-000		Maintenance of General Plant	94.50
		MAY 2022 CLEANING SERVICE 2106	
620-00-57834-000-000		Maintenance of General Plant	94.50
		MAY 2022 CLEANING SERVICE 2106	

UTILITIES

Accounting Checks

Posted From: 4/01/2022 From Account:
Thru: 4/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			189.00
22373	4/20/2022	COMMUNITY FIRST CU - VISA ACCT 7107	
610-00-57641-000-000		Operation Supplies & Expenses FROM 3/28 FERGUSON CAULK/GASKETS BLD	7.37
620-00-57827-000-000		Operation Supplies & Expenses FROM 3/28 FERGUSON CAULK/GASKETS BLD	7.38
Total			14.75
22373	4/28/2022	VILLAGE OF HARRISON - UTILITIES REIMB NET REIMBURSEMENT-2 BANK ENTRY ERRORS	
			Previous Year Expense
620-00-11131-000-000		SHARE OF CHECKING-Sewer REIMBURSE 8/19/21 BANK DEP TO WRONG ACCT	6,456.88
620-00-11131-000-000		SHARE OF CHECKING-Sewer 10 WI DEF COMP BANK DEBITS 5/25/21 VOH	-3,400.00
620-00-11131-000-000		SHARE OF CHECKING-Sewer WI DEF COMP BANK DEBIT 5/28/21 VOH	-340.00
Total			2,716.88
Grand Total			29,452.56

UTILITIES

Accounting Checks

Posted From:	4/01/2022	From Account:
Thru:	4/30/2022	Thru Account:

Amount

Total Expenditure from Fund # 610 - WATER UTILITY	15,720.28
Total Expenditure from Fund # 620 - SEWER UTILITY	13,732.28
Total Expenditure from all Funds	29,452.56