

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, October 11, 2022
TIME: 6:00 pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

Pursuant to Wis. Stats. §19.84, NOTICE is hereby given to the public that a Village of Harrison Board Meeting will be held on Tuesday, October 11, 2022, at 6:00 pm. The agenda is listed below. This is a public meeting.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Village Board
4. Baird Presentation by Justin Fischer
5. Resolution V2022-13; Providing for the Sale of Approximately \$1,600,000 General Obligation Promissory Notes, Series 2022B
6. Project Improvement Special Assessment Resolutions
 - a) Resolution V2022-14 to Exercise Special Assessment for Improvements to Kimberly Heights Subdivision Phase 1, 2, & 3
 - b) Resolution V2022-15 to Exercise Special Assessment for Improvements to Hidden Pines Subdivision
 - c) Resolution V2022-16 to Exercise Special Assessment for Improvements to Hoelzel Haven Subdivision
7. Review and Discussion of Initial Budget Proposal
8. Adjournment

The logo for BAIRD is a dark blue parallelogram tilted to the right, with the word "BAIRD" in white, bold, serif capital letters centered within it.

BAIRD

Village of Harrison

2022 Financing Discussion

October 11, 2022

Justin A. Fischer, Director

jfischer@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3635
Fax 414.298.7354

Village of Harrison

2022 Financing Discussion

October 11, 2022



Borrowing Amount / Structure / Purpose

Issue:	General Obligation Promissory Notes
Estimated Size:	\$1,600,000
Purpose:	Road Improvement Projects
Structure:	Matures March 1, 2023-2032
First Interest:	March 1, 2023
Callable:	March 1, 2029, or any date thereafter
Estimated Interest Rate:	4.00%

Timeline

- Village Board considers plan of finance.....October 11, 2022
 - Preparations are made for issuance
 - ✓ Official Statement
 - ✓ Bond Rating
 - ✓ Marketing
- Village Board Considers Award Resolution (finalizes terms and interest rate) October 25, 2022
- Closing of Notes (funds available) November 15, 2022

Village of Harrison

2022 Financing Discussion

October 11, 2022

2022 Capital Improvement Financing Plan



		2022 CIP							
		\$1,600,000							
		GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B							
		<i>Dated November 15, 2022</i>							
		<i>(First interest 3/1/2023)</i>							
LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE (A)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1) TIC= 4.00%	LESS: HYPOTHETICAL BID PREMIUM	TOTAL	EXISTING PLUS 2022 DEBT SERVICE	EXISTING PLUS 2022 MILL RATE (C)	YEAR DUE
2021	2022	\$797,918 (B)					\$797,918	\$0.63	2022
2022	2023	\$321,680	\$445,000	\$47,724	(\$1,666)	\$491,058	\$812,738	\$0.63	2023
2023	2024	\$326,080	\$105,000	\$50,288		\$155,288	\$481,368	\$0.36	2024
2024	2025	\$325,330	\$110,000	\$45,450		\$155,450	\$480,780	\$0.35	2025
2025	2026	\$324,480	\$115,000	\$40,388		\$155,388	\$479,868	\$0.35	2026
2026	2027	\$323,530	\$120,000	\$35,100		\$155,100	\$478,630	\$0.34	2027
2027	2028	\$327,430	\$130,000	\$29,475		\$159,475	\$486,905	\$0.33	2028
2028	2029	\$326,898	\$135,000	\$23,175		\$158,175	\$485,073	\$0.32	2029
2029	2030	\$322,033	\$140,000	\$16,650		\$156,650	\$478,683	\$0.31	2030
2030	2031	\$118,450	\$145,000	\$10,238		\$155,238	\$273,688	\$0.17	2031
2031	2032	\$116,150	\$155,000	\$3,488		\$158,488	\$274,638	\$0.17	2032
		<u>\$3,629,978</u>	<u>\$1,600,000</u>	<u>\$301,974</u>	<u>(\$1,666)</u>	<u>\$1,900,308</u>	<u>\$5,530,286</u>		

(A) Existing debt service 2023-2030 does not include TID supported debt service.

(B) Includes January-March payments on the 2021 Nicolet National Bank loan; net of bid premium of \$9,304.50 from Series 2022A.

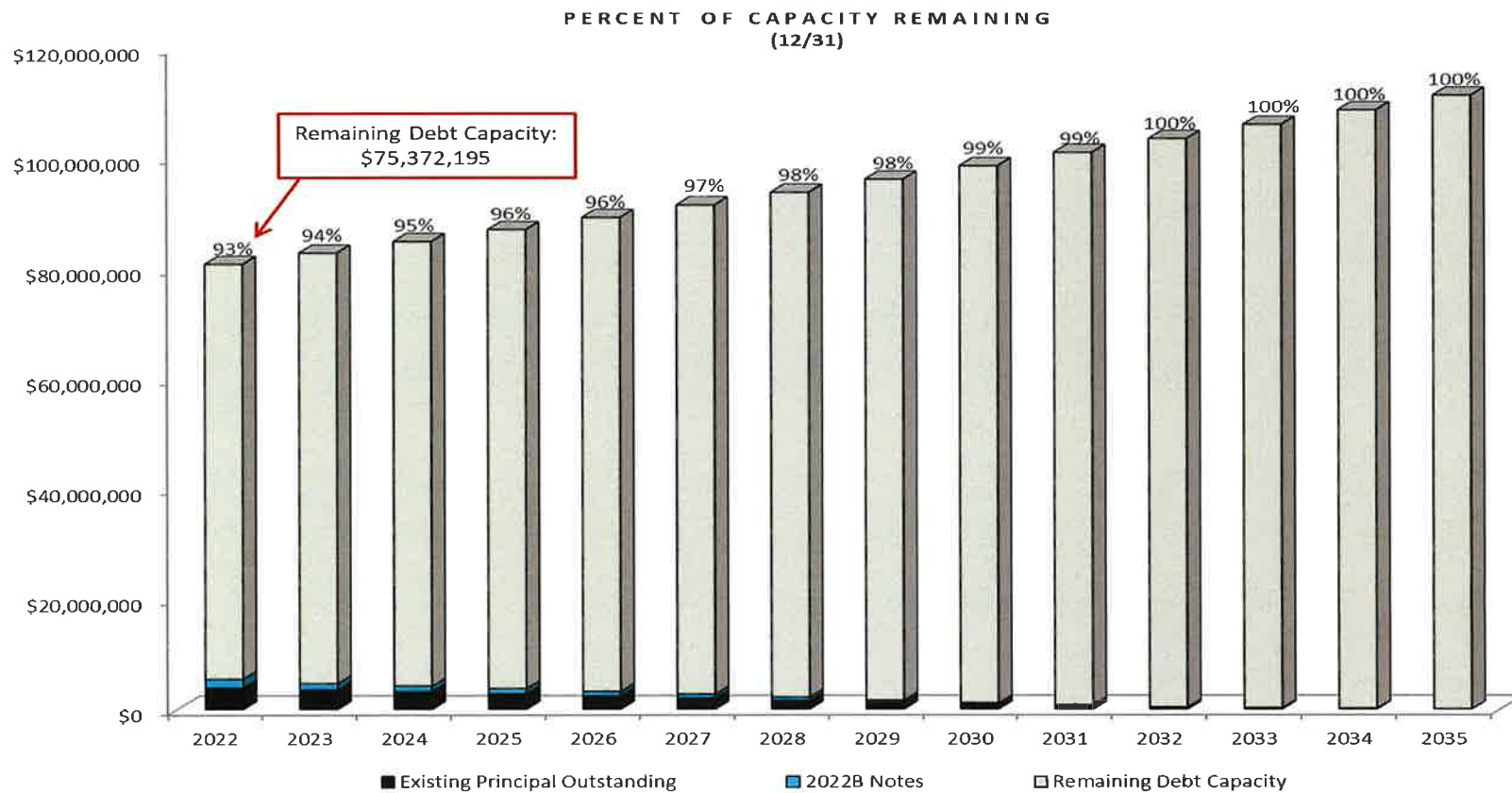
(C) Mill rate based on Assessed Valuation of \$1,257,934,271 with annual growth of 2.50% thereafter.

Village of Harrison

2022 Financing Discussion

October 11, 2022

Hypothetical Debt Capacity Chart (after 2022B Notes)



Note: Future capacity based on 2022 Equalized Valuation (TID-IN) of \$1,617,243,900 with annual growth of 2.50%.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

October 11, 2022

Title:

Resolution V2022-13 to Borrow for 2023 Road Projects

Issue:

Should the Village borrow for road projects next year?

Background and Additional Information:

The Village began a process of capital improvement planning in 2020 that envisioned two goals:

1. Borrowing to accomplish annual street reconstruction/maintenance projects
2. Borrow to control debt payments to maintain a flat mill rate.

That process involved the municipal financial advisor Baird.

While staff certainly understand that debt can be unattractive in this case it fits the circumstances of the Village:

- As with all municipalities in the state, debt is the only way to secure the funding for large public capital projects and still stay compliant with the levy limit laws. The Village would not be allowed to tax to fund these projects.
- The Village could spend reserves on these projects. This is not recommended by staff for two reasons:
 - The Village currently receives a favorable rating from Moody's that secures low interest rates for debt. This favorable rating would be impacted by a reduction in cash reserves.
 - The cash reserves are finite. They could possibly fund projects for a couple of years but would then be exhausted.

Staff would also not recommend forgoing road projects. Most communities in the state postponed this type of investment during the great recession. The Village, like most municipalities, have roads in need of maintenance. It is also a tangible and powerful way for the taxpayer to see and appreciate their taxes at work for them.

If the Village were to refrain from borrowing the resulting drop in debt payments would bring down the mill rate. While this might sound attractive in the short term it makes future budget

discussions more difficult. At some point in time the Village will need to raise its mill rate for any number of reasons and that will be difficult to accomplish politically. A stable mill rate makes budgeting and capital investment far less volatile. If the Board wishes to control their mill rate one good tool to do that is to manipulate the debt payments each year. This is quite common among municipalities.

The resolution before the Board tonight envisions \$1,600,000 of new debt. The initial draft budget for 2023 only proposes roughly \$1,200,000 of new debt. As the Board discusses the budget the amount of debt Baird secures for the Village may go down or the Village may add a

Budget Impacts:

TBD

Recommended Action:

Approve the resolution to borrow.

Attachments:

- Copy of resolution V2022-13
- Copy of presentation from Baird

Resolution No. V2022-13

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$1,600,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B

WHEREAS the Village of Harrison, Calumet and Outagamie Counties, Wisconsin (the "Village") is presently in need of approximately \$1,600,000 for public purposes, including paying the cost of street improvement projects; and

WHEREAS it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Issuance of the Notes. The Village shall issue its General Obligation Promissory Notes, Series 2022B in an amount of approximately \$1,600,000 (the "Notes") for the purpose above specified.

Section 2. Sale of the Notes. The Village Board hereby authorizes and directs the officers of the Village to take all actions necessary to negotiate the sale of the Notes to Robert W. Baird & Co. Incorporated ("Baird"). At a subsequent meeting, the Village Board shall take further action to approve the details of the Notes and authorize the sale of the Notes.

Section 3. Official Statement. The Village Clerk shall cause an Official Statement concerning this issue to be prepared by Baird. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded October 11, 2022.

Allison Blackmer
President

ATTEST:

Vicki L. Tessen
Village Clerk

(SEAL)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Vicki Tessen, Clerk

Meeting Date:
October 11, 2022

Title:
Special Assessment Resolutions for Hidden Pines, Kimberly Heights 1, 2, & 3, and Hoelzel Haven Subdivisions

Issue:
Approval of final assessments to property owners.

Background and Additional Information:
There are 3 separate resolutions to assess the property owners that benefitted from the projects that were finalized in 2022.

Each resolution should be considered, discussed, and motioned individually.

Budget Impacts:
The Village will offer to establish payment plans that may extend 10 years at an interest rate of 7.25%
Hidden Pines total assessed amount - \$164,161.57
Kimberly Heights 1, 2, & 3 total assessed amount - \$1,174,943.69
Hoelzel Haven total assessed amount - \$130,437.43

Staff Recommendation:
To approve each resolution as presented.

Action Options:

1. Approve _____ as recommended.
2. Approve _____ with the following amendments: _____.
3. Postpone action and defer back to staff for further information.
4. Other: _____

Attachments:

- Resolutions V2022-14, V2022-15, V2022-16
- Village Special Assessment Policy

RESOLUTION V2022-14
VILLAGE OF HARRISON
Calumet and Outagamie Counties, Wisconsin

**FINAL RESOLUTION TO EXERCISE SPECIAL ASSESSMENT UNDER
MUNICIPAL POLICE POWERS PURSUANT TO §66.0703, STATS. FOR
STREET, CURB, GUTTER, SIDEWALK, AND APRON CONSTRUCTION IN
“KIMBERLY HEIGHTS 1, 2, & 3” SUBDIVISION**

WHEREAS, the Village Board of the Village of Harrison, Wisconsin, approved a Developer’s Agreement for “Kimberly Heights 1, 2, & 3” Subdivision in 2018; and

WHEREAS, the Developer’s Agreement included the construction of street, curb, gutter, sidewalk, and apron as stated in the Engineer’s Report; and

WHEREAS, the developer, as sole owner of the benefitted property at the time of development, waived the requirement of a public hearing, and

WHEREAS, the Village has assumed the responsibility for the repayment of the construction of the improvements and wishes to assess those costs to the benefitting property owners per the agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Harrison, Wisconsin, as follows:

1. The Final Report of the Village Planner, a copy of which is attached hereto and incorporated herein as is fully set forth herein, including the assessments set forth therein, is adopted and approved.
2. The governing body hereby exercises its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district known as “Kimberly Heights 1, 2, & 3” subdivision hereafter listed for benefits conferred upon such property by reason of street, curb, gutter, sidewalk, and apron improvement:
3. Assessments shall be due by November 14, 2022. Per the Village Special Assessment Policy, Assessments may be paid in cash to the Village Clerk/Treasurer or in ten (10) annual installments. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate as found on the BCPL State Trust Fund Loan program website as of date of passage, PLUS 2% (7.25% total) per annum on the unpaid balance from January 1st of the year following the levy.
4. The Village Clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Adopted, approved, and recorded October 11, 2022.

Allison Blackmer
President

ATTEST:

Vicki L. Tessen
Village Clerk

Published: _____

RESOLUTION V2022-15
VILLAGE OF HARRISON
Calumet and Outagamie Counties, Wisconsin

**FINAL RESOLUTION TO EXERCISE SPECIAL ASSESSMENT UNDER
MUNICIPAL POLICE POWERS PURSUANT TO §66.0703, STATS. FOR
STREET, CURB, GUTTER, SIDEWALK, AND APRON CONSTRUCTION IN
“HIDDEN PINES” SUBDIVISION**

WHEREAS, the Village Board of the Village of Harrison, Wisconsin, approved a Developer’s Agreement for “Hidden Pines” Subdivision in 2019; and

WHEREAS, the Developer’s Agreement included the construction of street, curb, gutter, sidewalk, and apron as stated in the Engineer’s Report; and

WHEREAS, the developer, as sole owner of the benefitted property at the time of development, waived the requirement of a public hearing, and

WHEREAS, the Village has assumed the responsibility for the repayment of the construction of the improvements and wishes to assess those costs to the benefitting property owners per the agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Harrison, Wisconsin, as follows:

1. The Final Report of the Village Planner, a copy of which is attached hereto and incorporated herein as is fully set forth herein, including the assessments set forth therein, is adopted and approved.
2. The governing body hereby exercises its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district known as “Hidden Pines” subdivision hereafter listed for benefits conferred upon such property by reason of street, curb, gutter, sidewalk, and apron improvement:
3. Assessments shall be due by November 14, 2022. Per the Village Special Assessment Policy, Assessments may be paid in cash to the Village Clerk/Treasurer or in ten (10) annual installments. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate as found on the BCPL State Trust Fund Loan program website as of date of passage, PLUS 2% (7.25% total) per annum on the unpaid balance from January 1st of the year following the levy.
4. The Village Clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Adopted, approved, and recorded October 11, 2022.

Allison Blackmer
President

ATTEST:

Vicki L. Tessen
Village Clerk

Published: _____

Hidden Pines

LocID	Parno	Owner Name	Owner Name 2	Mailing Address	Mailing City	Mailing St	Mailing Z	Physical Address	House Number	Street	Lot No.	Apron Cost	Road costs	Total Cost
45036	131-0726-000010A-000-0-201809-00-3100	MAAS CURT J & VICKI G	REVOCABLE TRUST	W6404 Dogwood Lane	Menasha	WI	54952	N9007 Sweetgrass Trail	N9007	Sweetgrass Trail	1	\$ -	\$ 13,939.50	\$ 13,939.50
45038	131-0726-000020A-000-0-201809-00-3100	RYAN POLCYN	BROOKE POLCYN	N9015 Sweetgrass Trail	Menasha	WI	54952	N9015 Sweetgrass Trail	N9015	Sweetgrass Trail	2	\$ 948.95	\$ 13,939.50	\$ 14,888.45
45040	131-0726-000030A-000-0-201809-00-3100	BRIAN MULHANEY	LAURA MULHANEY	N9027 Sweetgrass Trail	Menasha	WI	54952	N9027 Sweetgrass Trail	N9027	Sweetgrass Trail	3	\$ 939.30	\$ 13,939.50	\$ 14,878.80
45042	131-0726-000040A-000-0-201809-00-3100	KEVIN MEYER	MEGAN MEYER	N8439 Muirfield Way	Menasha	WI	54952	N9041 Sweetgrass Trail	N9041	Sweetgrass Trail	4	\$ -	\$ 13,939.50	\$ 13,939.50
45044	131-0726-000050A-000-0-201809-00-3100	Jeremy Lisowe	Christie Lisowe	N9051 Sweetgrass Trail	Menasha	WI	54952	N9051 Sweetgrass Trail	N9051	Sweetgrass Trail	5	\$ 1,186.67	\$ 13,939.50	\$ 15,126.17
45046	131-0726-000060A-000-0-201809-00-3100	Bret Pearson	Catherine Peason	W6386 Wildflower Trail	Menasha	WI	54952	W6386 Wildflower Trail	W6386	Wildflower Trail	6	\$ 1,296.69	\$ 13,939.50	\$ 15,236.19
45048	131-0726-000070A-000-0-201809-00-3100	Kamaljit Gill		1200 Plank Road	Menasha	WI	54952	W6378 Wildflower Trail	W6378	Wildflower Trail	7	\$ 1,151.98	\$ 13,939.50	\$ 15,091.48
45050	131-0726-000080A-000-0-201809-00-3100	Joseph Hardwick	Meagan Hardwick	N9040 Sweetgrass Trail	Menasha	WI	54952	N9040 Sweetgrass Trail	N9040	Sweetgrass Trail	8	\$ 1,218.17	\$ 13,939.50	\$ 15,157.67
45052	131-0726-000090A-000-0-201809-00-3100	Kevin Kwasny	Alyssa Kwasny	N9032 Sweetgrass Trail	Menasha	WI	54952	N9032 Sweetgrass Trail	N9032	Sweetgrass Trail	9	\$ 1,427.67	\$ 13,939.50	\$ 15,367.17
45054	131-0726-000100A-000-0-201809-00-3100	Robert Bock	Rachel Bock	N9026 Sweetgrass Trail	Menasha	WI	54952	N9026 Sweetgrass Trail	N9026	Sweetgrass Trail	10	\$ 1,335.07	\$ 13,939.50	\$ 15,274.57
45056	131-0726-000110A-000-0-201809-00-3100	David Geurts	Lynn Geurts	304 W Elm Drive	Little Chute	WI	54149	N9018 Sweetgrass Trail	N9018	Sweetgrass Trail	11	\$ 1,322.62	\$ 13,939.50	\$ 15,262.12
45058				pond										
											Subtotals	\$ 10,827.12	\$ 153,334.45	\$ 164,161.57
Village of Harrison													\$ 26,083.62	
Dogwood Park frontage													\$ 179,418.07	

RESOLUTION V2022-16
VILLAGE OF HARRISON
Calumet and Outagamie Counties, Wisconsin

**FINAL RESOLUTION TO EXERCISE SPECIAL ASSESSMENT UNDER
MUNICIPAL POLICE POWERS PURSUANT TO §66.0703, STATS. FOR
CULVERT RECONSTRUCTION IN “HOELZEL HAVEN” SUBDIVISION**

WHEREAS, the Village Board of the Village of Harrison, Wisconsin, approved a culvert and apron reconstruction project for Hoelzel Haven Subdivision by motion at its March 8, 2022 meeting; and

WHEREAS, the Preliminary Engineer’s Report described the benefitted properties and Engineer’s estimates for the proposed work and improvements; and

WHEREAS, a public hearing was held on June 14, 2022, for the purpose of hearing all interested persons concerning the proposed improvements and preliminary estimates, and

WHEREAS, the Village has assumed the responsibility for the repayment of the construction of the improvements and wishes to assess the costs of the culvert to the benefitting property owners per the Village Special Assessment Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Harrison, Wisconsin, as follows:

1. The Final Engineer’s Report of the Village Engineer, a copy of which is attached hereto and incorporated herein as is fully set forth herein, including the assessments set forth therein, is adopted and approved.
2. The governing body hereby exercises its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district known as “Hoelzel Haven” subdivision hereafter listed for benefits conferred upon such property by reason of Culvert Reconstruction:
3. Assessments shall be due by November 14, 2022. Per the Village Special Assessment Policy, Assessments may be paid in cash to the Village Clerk/Treasurer or in ten (10) annual installments. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate as found on the BCPL State Trust Fund Loan program website as of date of passage, PLUS 2% (7.25% total) per annum on the unpaid balance from January 1st of the year following the levy.
4. The Village Clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Adopted, approved, and recorded October 11, 2022.

Allison Blackmer
President

ATTEST:

Vicki L. Tessen
Village Clerk

Published: _____

Final Engineer's Report

2022 Hoelzel Haven Subdivision Improvements Hoelzel Way, Cheyenne Drive, Exploration Avenue & Skippers Lane

Prepared For The



SEPTEMBER 23, 2022

McM. No. H0006-9-22-00223
LRR

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Final Engineer's Report

(Pursuant to Sec. 66.0703(1)(b) Wisconsin Stats., as Amended)

2022 Hoelzel Haven Subdivision Improvements Hoelzel Way, Cheyenne Drive, Exploration Avenue & Skippers Lane

Prepared For The



SEPTEMBER 23, 2022
McM. No. H0006-9-22-00223

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the aforementioned municipal project are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMahon Associates, Inc.

By:

A handwritten signature in black ink, appearing to read 'Lee R. Reibold', is written over a horizontal line.

Lee R. Reibold, P.E.
Associate / Project Engineer

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Final Project Costs Based Upon As-Constructed Quantities
 McM No. H0006-9-22-00223

B. Hoelzel Haven Subdivision						Assessable Project Costs Culvert Replacements	
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Length	Total Cost
1	Remove and replace concrete curb and gutter	20	L.F.	\$98.00	\$ 1,960.00		
2	Remove and salvage existing culvert	62	EACH	\$700.00	\$ 43,400.00		
3	12-inch storm sewer	153	L.F.	\$59.00	\$ 9,027.00		
4	Catch basin	2	EACH	\$2,735.00	\$ 5,470.00		
5	Yard drain	1	EACH	\$1,850.00	\$ 1,850.00		
6	15-inch x 21-inch CMP-Arch culvert	147	L.F.	\$78.00	\$ 11,466.00	122	\$ 9,516.00
7	15-inch x 21-inch CMP-Arch flared end section	11	EACH	\$328.60	\$ 3,614.60	4	\$ 1,314.40
8	18-inch CMP culvert	1,300	L.F.	\$69.50	\$ 90,350.00	1,242	\$ 86,319.00
9	18-inch CMP flared end section	114	EACH	\$354.86	\$ 40,454.04	73	\$ 25,904.78
10	24-inch CMP culvert	138	L.F.	\$78.50	\$ 10,833.00		
11	24-inch CMP flared end section	6	EACH	\$439.03	\$ 2,634.18		
12	Install salvaged culvert	16	EACH	\$1,200.00	\$ 19,200.00		
13	Ditching incl. placement of topsoil	7,900	L.F.	\$7.11	\$ 56,169.00		
14	Sod for ditch flowline	1,760	S.Y.	\$8.00	\$ 14,080.00		
15	Hydroseed, fertilizer and hydromulch	9,750	S.Y.	\$5.25	\$ 51,187.50		
16	Seed Water	500	MGAL	\$1.00	\$ 500.00		
17	Culvert Pipe Ditch Check	62	EACH	\$50.00	\$ 3,100.00		
18	Pulverize existing asphalt pavement	14,200	S.Y.	\$2.30	\$ 32,660.00		
19	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$15.00	\$ 30,000.00		
20	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.50	\$ 62,000.00		
21	Type I Geogrid for EBS areas	3,500	S.Y.	\$3.00	\$ 10,500.00		
22	Sanitary manhole reconstruction	15	EACH	\$615.00	\$ 9,225.00		
23	Fine grading and compaction of aggregate base	16,200	S.Y.	\$1.25	\$ 20,250.00		
24	2 1/4-inch HMA Pavement 3 LT 58-28S	1,950	TONS	\$69.00	\$ 134,550.00		
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,490	TONS	\$75.00	\$ 111,750.00		
26	Sawing asphalt (WDOT Item No. 690.0150)	1,450	L.F.	\$1.50	\$ 2,175.00		
27	Sawing concrete (WDOT Item No. 690.0250)	80	L.F.	\$3.50	\$ 280.00		
28	Base aggregate dense, 1 1/4-inch for driveways	800	TONS	\$15.50	\$ 12,400.00		
29	3-inch HMA Driveway Pavement	33,000	S.F.	\$3.00	\$ 99,000.00		
30	Paved driveway slopes	100	EACH	\$140.00	\$ 14,000.00		
31	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00		
32	Traffic control	1	L.S.	\$5,950.00	\$ 5,950.00		
				Total B = \$	912,860.32	\$	123,054.18
Engineering Design & Bidding Services = 3.0%					\$ 27,385.81	\$	3,691.63
Construction Administration = 3.0%					\$ 27,385.81	\$	3,691.63
Construction Contingency = 0%					\$ -	\$	-
				\$	967,631.94	\$	130,437.43

VILLAGE OF HARRISON
 HOELZEL HAVEN SUBDIVISION
 REDITCHING AND RESURFACING
 FINAL SCHEDULE OF ASSESSMENTS BASED UPON AS-CONSTRUCTED QUANTITIES
 McM No. H0006-09-22-00223

Parcel ID	Property Owners Name	Property Owners Address	Parcel Address	Culvert Assessment				
				Length	End Section	Assessment		
46028	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 2-CSM 3952 HOELZEL WAY		\$ -		
46030	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 3-CSM 3952 HOELZEL WAY		\$ -		
33400	SPENCER HOMES & CONSTRUCTION LLC	3990 EARTHROCK ROAD	APPLETON, WI 54913	LOT 1-CSM 3952 HOELZEL WAY		\$ -		
33402	KIMBERLY AREA SCHOOL DISTRICT	217 E KIMBERLY AVE, PO BOX 159	COMBINED LOCKS, WI 54113	N9363 EXPLORATION DRIVE	122	4	\$ 11,666.69	
35292	HOLLY A HOERTH	BRADLEY J HOERTH	W5751 HOELZEL WAY	APPLETON, WI 54915	W5751 HOELZEL WAY	38	2	\$ 3,633.89
35294	ELIZABETH A KIRCHNER	RANDY R KIRCHNER	W5759 HOELZEL WAY	APPLETON, WI 54915	W5759 HOELZEL WAY	36	2	\$ 3,442.63
35296	MICHAEL L WILCOX		W5765 HOELZEL WAY	APPLETON, WI 54915	W5765 HOELZEL WAY	38	2	\$ 3,633.89
35298	CHAD M WISNESKI		W5773 HOELZEL WAY	APPLETON, WI 54915	W5773 HOELZEL WAY	24	2	\$ 2,295.09
35300	GARY A FISCHER		W5781 HOELZEL WAY	APPLETON, WI 54915	W5781 HOELZEL WAY	24	2	\$ 2,295.09
35302	TIMOTHY K MCGRATH	MARGITTA MCGRATH	W5789 HOELZEL WAY	APPLETON, WI 54915	W5789 HOELZEL WAY			\$ -
35304	STEPHANIE M MOWRY	RYAN C MOWRY	W5797 HOELZEL WAY	APPLETON, WI 54915	W5797 HOELZEL WAY	26	2	\$ 2,486.34
35306	JASON D BOLZ	KRISTA L BOLZ	W5796 HOELZEL WAY	APPLETON, WI 54915	W5796 HOELZEL WAY			\$ -
35308	JEFFREY G HORN	BOBI J HORN	W5788 HOELZEL WAY	APPLETON, WI 54915	W5788 HOELZEL WAY			\$ -
35310	SEAN M COLLIGAN	HOLLY L COLLIGAN	W5780 HOELZEL WAY	APPLETON, WI 54915	W5780 HOELZEL WAY	34	2	\$ 3,251.37
35312	ALAN P OSSWALD		W5772 HOELZEL WAY	APPLETON, WI 54915	W5772 HOELZEL WAY			\$ -
35314	PETERSON LINDA L LIVING TRUST	VEITH TIMOTHY D LIVING TRUST	W5764 HOELZEL WAY	APPLETON, WI 54915	W5764 HOELZEL WAY	28	2	\$ 2,677.60
35316	PHILIP H VOIGHTS JR	MARY SUE VOIGHTS	W5758 HOELZEL WAY	APPLETON, WI 54915	W5758 HOELZEL WAY			\$ -
35318	JEFFREY JAMES LEACH		W5750 HOELZEL WAY	APPLETON, WI 54915	W5750 HOELZEL WAY			\$ -
35320	BARBARA A HILDEMAN	JERRY G HILDEMAN	W5742 HOELZEL WAY	APPLETON, WI 54915	W5742 HOELZEL WAY			\$ -
35322	MICHAEL J EMMENEGGER	AMANDA M EMMENEGGER	W5734 HOELZEL WAY	APPLETON, WI 54915	W5734 HOELZEL WAY			\$ -
35324	REBECCA H DEGROOT	JOSEPH M DEGROOT	W5726 HOELZEL WAY	APPLETON, WI 54915	W5726 HOELZEL WAY	34	2	\$ 3,251.37
35326	DAVID M FULLER	LORI L FULLER	N9376 CHEYENNE DR	APPLETON, WI 54915	N9376 CHEYENNE DRIVE			\$ -
35328	JERRY L FORTUNE	PEGGY E FORTUNE	W9368 CHEYENNE DR	APPLETON, WI 54915	W9368 CHEYENNE DRIVE	34	2	\$ 3,251.37
35330	TINA L PASTORELLI	MICHAEL P PASTORELLI	N9360 CHEYENNE DR	APPLETON, WI 54915	N9360 CHEYENNE DRIVE	34	2	\$ 3,251.37
35332	ROBIN M PATTERSON		N9352 CHEYENNE DR	APPLETON, WI 54915	N9352 CHEYENNE DRIVE	34	2	\$ 3,251.37
35334	JANE BRADSHAW FINCH		N9344 CHEYENNE DR	APPLETON, WI 54915	N9344 CHEYENNE DRIVE	34	2	\$ 3,251.37
35336	ANGELA J STEARNS	DOUGLAS J STEARNS	N9336 CHEYENNE DR	APPLETON, WI 54915	N9336 CHEYENNE DRIVE	34	2	\$ 3,251.37
35338	DANIEL J HACKBARTH		N9337 CHEYENNE DR	APPLETON, WI 54915	N9337 CHEYENNE DRIVE	34	2	\$ 3,251.37
35340	DIANA K PARADISO	EVAN S PARADISO	N9345 CHEYENNE DR	APPLETON, WI 54915	N9345 CHEYENNE DRIVE	34	2	\$ 3,251.37
35342	CHRISTINA L JACOBSON	KENT D JACOBSON	N9353 CHEYENNE DR	APPLETON, WI 54915	N9353 CHEYENNE DRIVE	30	2	\$ 2,868.86
35344	MICHELLE L ZIERLER	BARBARA MCGLIN	N9361 CHEYENNE DR	APPLETON, WI 54915	N9361 CHEYENNE DRIVE	30	2	\$ 2,868.86
35346	CARLEEN BIESTERVELD		N9369 CHEYENNE DR	APPLETON, WI 54915	N9369 CHEYENNE DRIVE	36	2	\$ 3,442.63
35348	THOMAS E THIEL		N9377 CHEYENNE DR	APPLETON, WI 54915	N9377 CHEYENNE DRIVE	24	2	\$ 2,295.09
35350	HOME OPTIONS LTD PARTNERSHIP		W7297 WILD TURKEY LN	SHIOCTON, WI 54170-9073	N9378 EXPLORATION AVENUE			\$ -
35352	SUSAN A HOLLOWAY	CHAD P HOLLOWAY	N9370 EXPLORATION AVE	APPLETON, WI 54915	N9370 EXPLORATION AVENUE	34	2	\$ 3,251.37
35354	ANDREA J KRABBE	PAUL A KRABBE	N9362 EXPLORATION AVE	APPLETON, WI 54915	N9362 EXPLORATION AVENUE	32	2	\$ 3,060.12
35356	MARTHA M ISRAEL	THOMAS L ISRAEL	N9354 EXPLORATION AVE	APPLETON, WI 54915	N9354 EXPLORATION AVENUE	24	2	\$ 2,295.09
35358	KEVIN L GRAFF	KRISTINE M GRAFF	N9346 EXPLORATION AVE	APPLETON, WI 54915	N9346 EXPLORATION AVENUE	30	2	\$ 2,868.86
35360	DIANE L ANDERSON	DEREK J ANDERSON	N9338 EXPLORATION AVE	APPLETON, WI 54915	N9338 EXPLORATION AVENUE			\$ -
35362	JESSE L NELSON	TERESA L NELSON	N9332 EXPLORATION AVE	APPLETON, WI 54915	N9332 EXPLORATION AVENUE	36	2	\$ 3,442.63
35364	WARREN N PEPERAK		N9324 EXPLORATION AVE	APPLETON, WI 54915	N9324 EXPLORATION AVENUE	32	2	\$ 3,060.12
35366	SCHAEFER DONALD J & SHIRLEY M REVOC LIVING TRUST		1713 W. GREENLAWN LN	APPLETON, WI 54914	W5733 SKIPPERS LANE	40	2	\$ 3,825.14
35368	JOSEPH H STUMPF		N9205 HEDGEROW DR	APPLETON, WI 54915	W5743 SKIPPERS LANE			\$ -
35370	TRACY A NIEMUTH		W5741 SKIPPERS LN	APPLETON, WI 54915	W5741 SKIPPERS LANE			\$ -
35372	CORDS PROPERTIES LLC		PO BOX 181372	CORONADO, CA 92178	W5753 SKIPPERS LANE			\$ -
35374	JODIE M SCHMIDT	BRUCE G SCHMIDT	N217 EASTOWNE LN	APPLETON, WI 54915	W5761 SKIPPERS LANE	48	2	\$ 4,590.17
35376	SERGIO J GALINDO-DUENAS	AMANDA J GALINDO	W5767 SKIPPERS LN	APPLETON, WI 54915	W5767 SKIPPERS LANE	16	1	\$ 1,530.06
35378	GEORGE W SZAFRANSKI		211 ROBIN LN	LUXEMBURG, WI 54217	W5769 SKIPPERS LANE	16	1	\$ 1,530.06
35380	LINDA K WINSCHER	JOSEPH R WINSCHER	W5779 SKIPPERS LN	APPLETON, WI 54915	W5779 SKIPPERS LANE	44	2	\$ 4,207.66
35382	JESSICA A MAAS BOWDEN	RYAN E BOWDEN	W2575 FONTANA WAY	APPLETON, WI 54915	W5791 SKIPPERS LANE	42	2	\$ 4,016.40
35384	ROBERT H BROCKER	JULIE T BROCKER	W5469 COLIN ST	APPLETON, WI 54915	W5803 SKIPPERS LANE	22	1	\$ 2,103.83
35386	ROBERT H BROCKER	JULIE T BROCKER	W5469 COLIN ST	APPLETON, WI 54915	W5801 SKIPPERS LANE	22	1	\$ 2,103.83
35388	INVESTING NOW LLC		1007 E GLENDALE AVE	APPLETON, WI 54911	W5809 SKIPPERS LANE	24	1	\$ 2,295.09
35390	INVESTING NOW LLC		1007 E GLENDALE AVE	APPLETON, WI 54911	W5807 SKIPPERS LANE	24	2	\$ 2,295.09
35392	BEST BUILDERS INC		N8813 COUNTY N	MENASHA, WI 54952	W5819 SKIPPERS LANE	24	2	\$ 2,295.09
35394	LUKE ANDREW SNYDER		W5827 SKIPPERS LN	APPLETON, WI 54915	W5827 SKIPPERS LANE	46	2	\$ 4,398.92
35396	ROSEMARY M THIEL		W5833 SKIPPERS LN	HARRISON, WI 54915	W5835 SKIPPERS LANE	46	2	\$ 4,398.92
				Totals =	1,364	77	\$ 130,437.43	

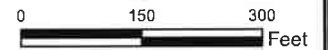
Construction Cost (Items 1 through 32) =	\$ 123,054.18
Engineering Design and Construction Administration =	\$ 7,383.25
Construction Contingency =	\$ -
Total Assessable Costs =	\$ 130,437.43
Assessment Rate =	\$ 95.63 per Lin Ft

Mapped Features

- Parcel to be Assessed
- Project Area
- Parcel Line

Source: Calumet County, 2020-21.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee the information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
ASSESSMENT AREA
ASPHALT RESURFACING WITH
DITCH GRADING AND
RESETTING CULVERTS
HOELZEL HAVEN SUBDIVISION
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN



w:\PROJECTS\H0006092\10682\CADD\GIS\Figure1_Assess_B.mxd May 27, 2022 kpk

**VILLAGE OF HARRISON
STREETS AND ROADS SPECIAL ASSESSMENT POLICY**

I. GENERAL PROVISIONS

- A. Total Project Costs include, but are not limited to, construction costs, inspection costs, permit fees, administration costs, land acquisition costs, legal fees, and engineering fees.
- B. The Village Board has the right to assess projects in methods other than those stated in this policy if the Village Board determines that the benefit can be fairly distributed through said method.

II. STREET CONSTRUCTION AND RECONSTRUCTION

A. General

- 1. The Village of Harrison shall not assess the cost to repave or reconstruct the asphalt/concrete portions of the streets and roads located within the Village of Harrison. In instances where a road cannot be urbanized, the Village would cover the cost of at least 50% of the road reconstruction and the affected property owners would be assessed the remaining maximum 50% of the project for residential areas and the Village would cover at least 75% of the cost of the road reconstruction and the affected property owners would be assessed the remaining maximum 25% of the project for rural areas based on Article II A3 of this assessment policy.
- 2. The Village of Harrison shall not assess the cost to install storm water mains.
- 3. Assessments will be levied on an area wide basis if the Village Board determines that the benefit can be fairly distributed through this method. In deciding whether to special assess on an area wide basis rather than a front foot basis, the Board may consider whether or not benefiting properties have either no or minimal frontage on the subject street. Area wide assessments may be based on acreage, square feet of parcels or buildings, traffic generation, parking spaces, or any other basis that the Board believes will fairly distribute the benefit.
- 4. The standard street design will be based upon the Village of Harrison Streets Specification manual.
- 5. Publicly owned properties shall be included in any area wide assessment.

B. Items to be Assessed

- 1. The Village shall assess curb and gutter, laterals, restoration and any other item that improves the property except the paving of the road and any mains.

C. Exceptions to Assessment Rates

1. Corner Lots, Multiple Frontage Lots – will not be assessed for the frontages to which access is physically or legally precluded.

D. New Subdivisions

1. The cost for any new street or road, sewer or water main, storm water infrastructure or any other infrastructure items deemed necessary by the Village Board to be constructed in a new subdivision shall be paid 100% by the developer of the subdivision.

III. METHOD OF PAYMENT

A. The following is the payment schedule based upon the total amount of the assessment:

1. Lump sum payment to be paid at due date.
2. One installment if the assessment is \$500.00 or less.
3. Three (3) equal installments if the total assessment is greater than \$500.00 but less than \$999.00.
4. Five (5) equal installments if the total assessment is at least \$1,000.00 but less than \$4,999.00.
5. Ten (10) equal installments if the total assessment is at least \$5,000.00 or greater.
6. The Village Board, at its discretion, may extended the timeline for the payment of special assessments, but at no time shall special assessments be greater than twenty (20) years.
7. The rate of interest on any outstanding special assessment shall be 2% above the current interest rate as found on the BCPL State Trust Fund Loan program website.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 11th day of February 2020



Current Interest Rates

Current General Obligation Loan Interest Rates (eff. 09/28/2022)

Loan Term	Interest Rate
2 Years	5.50%
3 - 5 Years	5.50%
6 - 10 Years	5.25%
11 - 20 Years	5.25%

NOTE for Loan Applications over 5 Million - Loan application requests over 5 million dollars will require pre-approval by the BCPL Investment Committee. Contact Richard Sneider at **(608) 261-8001** (office), **(608) 572-1611** (cell) or email richard.sneider@wi.gov for pre-approval details.

Revenue Loan Interest Rates - Revenue loans have more risk than general obligation loans, so revenue loan interest rates will always be higher than the general obligation rates shown above. The interest rate offered by BCPL on any revenue loan will be based on an analysis of the risks specific to each individual transaction. Revenue loans require additional information and documentation designed to allow BCPL staff to analyze those risks prior to loan application. Please see the Revenue Loan Worksheet/Application Request for a list of required information.

Still have questions? Contact Richard Sneider at **(608) 261-8001** (office), **(608) 572-1611** (cell) or email richard.sneider@wi.gov.

BCPL State Trust Fund Loan Program - Home

- [Application Process](#)
- [General Obligation Loan Fact Sheet](#)
- [Revenue Obligation Loan Fact Sheet](#)
- [Interest Rates](#)
- [School District Borrowing Procedures](#)
- [Sample Documents](#)
- [Loan Application Request Forms](#)
- [BCPL Loan History](#)

What's New

- [BCPL-UWSP Partnership](#)
- [BCPL Celebrates Earth Day](#)
- [2022 Spring Timber Sale](#)
- [2022 Library Aid Distribution - \\$40.6 Million](#)
- [Racine's Belle City Ceremony](#)
- [WI Counties May 2020 BCPL Article](#)
- [La Crosse County and the BCPL](#)
- [WI Towns Association SpotLight](#)

Assets & Beneficiaries

School Trust Funds

- [Common School Fund](#)
- [Normal School Fund](#)
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BCPL State Trust Fund Loan Program

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School Trust Lands

- [Timber Management](#)
- [Land Bank](#)

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

October 11, 2022

Title:

2023 Village Budget Proposal

Issue:

First meeting to determine the 2023 budget for the Village of Harrison.

Background and Additional Information:

This is the first proposal by staff and review by the Village Board for the 2023 budget. This introductory memo will be laid out in the following order:

1. Philosophies/Changes from the 2022 budget proposals/process
2. Some general assumptions that help drive the numbers
3. Very brief review of changes in expense categories
4. Summary of status for the first budget meeting on October 11

Philosophies/Changes from 2022 proposals

The 2022 Budget was the first one for current staff so we ended up pulling a lot of numbers forward from the 2021 budget. After a year of experience with more recent financial activity to consider staff attempted to be more accurate with many line items. The 2021 and 2022 budget did not reflect the growth occurring in the community nor the front counter traffic. Board members will note significant increases to licenses and permits. Thus staff updated:

- Building permit revenue
- HVAC permit revenue
- Plumbing permit
- Electrical permit
- Zoning permit
- Liquor license
- Dog licenses
- Building Inspection as an expense. This reflects that portion of building permit fees that the inspector is permitted to retain as part of their contract with the Village. It also increases as permit activity goes up.

Staff was still conservative in the estimates. The impact on construction is unknown at this point from the lagging supply chain problems, inflation and disruption in the energy market from international issues.

Staff included the assessments from a street project in the revenue for 2023. Anticipated assessments were quite low in the 2021/2022 budgets and one of the street projects proposed for 2023 would be assessed to property owners. It is the last of the subdivisions where developers agreed to an assessment for the completion of the streets/curb/gutter/storm sewer.

The taxes are calculated differently from 2022. To avoid the issues encountered with the mill rate the two changes incorporated into this version:

1. The tax levy limit worksheet has been completed as much as possible until the final debt numbers are known. Staff has been working with the Department of Revenue on this draft.
2. The increment for the TIDs is included in the mill rate calculation. This will help guide the Board and staff to the desired mill rate. PLEASE REMEMBER: the total amount of increment is calculated using the apportioned tax levies of all the entities that tax in the TIDs. This includes two school districts, Calumet County and the technical college. Until staff has the apportioned levies from those entities the increment can only be estimated. Typically the Village receives that information in late October/early November. Thus the increment amount and resulting mill rate is an estimate that WILL definitely change. The Village budget will need to be tweaked as well when the data becomes available.

General Assumptions

The actual increases in some expenses are not yet known so staff used some basic numbers as place-holders:

- The 2023 proposal includes a 6% increase in health insurance premium
- The 2023 proposal includes an 8% increase in property/liability insurance premium
- The 2023 proposal includes wage increases for staff. This has become a more tricky issue because of recent inflation.

The original wage schedule adopted by the Board from the Carlson Dettmann study was updated for 2022 inflation. As a reminder, the wage schedule is based on the concept of each job (or role in the Village) having a pay range in concert with comparable public sector employers. Each pay range has a target of the control point (or step 6 in a 15 step progression). Jobs paid at the control point would mean half of the comparable communities pay less than the Village and half pay more. The step increases below the control point are approximately 2.5% apart and after the control point are roughly 1.5% each step.

Due to the nature of recent inflation staff wanted to keep the wage schedule up to date. Thus staff updated the entire schedule, every wage point, 2%. The wage increases for the 2023 budget include that increase plus the advancement to the next step. Mathematically this works out to:

1. People still below the control point will receive an increase 4.67-4.9%.
2. People landing on the control point will receive an increase of 4.6%
3. People advancing on steps above the control point receive an increase 3.15-3.83%

These proposed wage increases would apply to the Village Manager as well. The Village Manager is the only position in the Village not yet on the schedule. This proposal would be a 3.83% increase for that position in 2023.

The proposed benefit levels do not yet reflect a decrease in the Village contribution to the HSA. I am proposing a \$500 reduction so that it would match the deductible levels.

Brief Review of Changes in Expense Categories

1. Gen Govt goes up 4.6%

Is primarily due to wage and benefit increases in addition to some slight operational increases.

2. Public Safety goes up 21.3%

- That includes an additional officer dedicated to the Village from Calumet County as envisioned in the contract and the previously mentioned increase with building permit expense (the state considers building inspection to be part of public safety).
- It also includes some operational increases for the Fire Department.

3. Public Works goes up 6.75%

This is the biggest change proposed in the budget. Staff is proposing another person for the DPW.

- Staff is proposing to create a Park Leader position that could potentially be filled by promotion from within.
- This new position would be in the same pay grade as Public Works Lead Foreman
- If a promotion occurs from within then the Village would hire to backfill that position

4. For Culture and Recreation there is an increase proposing to add some picnic tables to the parks.

5. Capital Outlay is also a proposed substantial increase. Please see the attached list of capital items proposed.

Summary of status for the first budget meeting on October 11

This leads to expenditures exceeding revenues by \$435,480. This can be balanced by cutting the capital project of paving the parking lot for the Municipal Building. Other cuts/changes are certainly possible which is the purpose of the budget meetings. However, this would accomplish a balanced budget quickly and easily.

As a reminder – staff are still waiting on the following numbers:

1. Property/Liability insurance
2. Health insurance
3. Tax information from other entities (to calculate increment)
4. State transportation aids

The attachments include two completed capital improvement plans by Assistant Manager Mark Mommaerts. This is an important step forward to financial planning. I still need to complete a plan for the municipal building and the Fire Department (with the input of the Fire Chief).

Budget Impacts:

TBD

Recommended Action:

None.

Attachments:

- Copy of Proposed 2023 Budget
- Copy of Capital Improvement Plan for the Department of Public Works (Prepared by Assistant Village Manager Mark Mommaerts)
- Copy of Capital Improvement Plan for Harrison Utilities (Prepared by Assistant Village Manager Mark Mommaerts)

Department of Public Works
Capital Improvement Program
2023-2027

Line #	Dept.	Item	Description	Est. Cost	Year						Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2023	2024	2025	2026	2027	Later				
1	Street	Woodland School Ped. Access & Drainageway Clearing		\$ 80,000		\$ 80,000								
2	Street	Truck Replacement	Replace Van with SUV (Explorer or Equinox)	\$ 40,000	\$ 40,000									
3	Storm	Street Sweeper		\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000			Stormwater Utility		
4	Storm	Vans Pond Trail	Pave maintenance trail and connect to CTH N trail	\$ 140,988	\$ 140,988							Stormwater Utility		
5	General	Village Hall Parking Lot		\$ 469,020	\$ 469,020									
6	General	Generator		\$ 25,000	\$ 25,000							ARPA???		
7	Storm	Mower	Purchase wing mower for larger mowing area	\$ 45,000	\$ 45,000							Stormwater Utility		
8	Park	Mower	Purchase wing mower for larger mowing area	\$ 45,000	\$ 45,000						Park general fund			
9	Street	Plow Truck Replacement	Replace 2007 Sterling LT9500 Plow Truck	\$ 250,000		\$ 250,000								
10	Street	Street Truck Replacement	Replace 2009 Ford F550 with Flatbed work truck	\$ 60,000	\$ 60,000									
11	Street	Shoulder Reclaimer	Purchase shoulder reclaimer machine	\$ 30,000	\$ 30,000									
12	Park & Storm	Tractor with mower	Replace tractor with mower attachment	\$ 75,000	\$ 75,000									
13	Street	Front Loader	Replace 2011 Volvo Loader	\$ 270,000		\$ 270,000								
14	Park	Darboy Park	New trail and identifier signage	\$ 10,000	\$ 10,000									
15			Install lighting	\$ 125,000		\$ 125,000								
16			Improve street crossings	\$ 50,000		\$ 50,000								
17			Improve fire pit area and upgraded benches	\$ 50,000			\$ 50,000							
18	Park	Farmers Field	Sidewalks and crossing to park and at entry	\$ 50,000	\$ 50,000									
19			accessible route from parking to seating area. Provide flexible and accessible seating options.	\$ 50,000	\$ 50,000									
20			Complete parking lot paving and install sidewalks to amenities	\$ 450,000	\$ 450,000									
21			Diamond field	\$ 250,000		\$ 250,000								
22			Perimeter accessible multi-use trail	\$ 250,000		\$ 250,000								
23			Install obstacle course style equipment and playground	\$ 150,000		\$ 150,000								
24			Indigenous landscape installation at key location with informational markers	\$ 50,000			\$ 50,000							
25			Dog-friendly dog run area	\$ 50,000			\$ 50,000							
26			Utility extensions	\$ 500,000			\$ 500,000							
27			Winter destination elements and warming structure	\$ 250,000				\$ 250,000						
28			Install new plantings with emphasis on winter interest	\$ 100,000				\$ 100,000						
29	Park	Clover Ridge Park	Disc Golf	\$ 50,000	\$ 50,000									
30			Community Gardens	\$ 50,000	\$ 50,000									
31			Fall pollinator garden planting	\$ 50,000	\$ 50,000									
32			Parking along Handel Drive	\$ 175,000		\$ 175,000								
33			Rain gardens incorporated into parking	\$ 50,000		\$ 50,000								
34			Indigenous planting with identifier signage	\$ 50,000		\$ 50,000								

35			Install game pits for horseshoes and bocce	\$ 10,000			\$ 10,000						
36	Park	Dogwood Park	Lighting	\$ -									
37			Picnic tables	\$ 2,500	\$ 2,500								
38			Gazebo	\$ 50,000		\$ 50,000							
39			Baseball backstop	\$ 50,000			\$ 50,000						
40	Park	Rennwood Park	Master Plan	\$ 15,000	\$ 15,000								
41			Playground	\$ 150,000		\$ 150,000							
42			Multi-use trail	\$ 250,000		\$ 250,000							
43			Parking	\$ 250,000		\$ 250,000							
44			Basketball court	\$ 100,000		\$ 100,000							
45			Gazebo	\$ 100,000			\$ 100,000						
46			Picnic Shelter	\$ 250,000			\$ 250,000						
47			Benches	\$ 10,000			\$ 10,000						
48			Community Gardens	\$ 50,000				\$ 50,000					
49	Park	HAA	Exercise stations	\$ 50,000	\$ 50,000								
50			Specialty LED lighting	\$ 250,000		\$ 250,000							
51			Public wi-fi	\$ 10,000		\$ 10,000							
52			New playground equipment	\$ 150,000			\$ 150,000						
53			Consider game installation such as ping pong, horseshoes, or bocce	\$ 50,000			\$ 50,000						
54			Paved area for music	\$ 50,000				\$ 50,000					
55	TID	TID #1	Woodland Road Trail from Lake Park Rd to eastern boundary of TID	\$ 500,000				\$ 500,000					TID #1
56	TID	TID #2	Extend sewer & water from Friendship Drive to the east	\$ 350,000				\$ 350,000					TID #2
57			Complete Amy Avenue to Prosperity Drive, including possible widening of bridge, and construct a trail from State Park Road to regional stormwater pond	\$ 720,000		\$ 720,000							TID #2
58			Upgrade Friendship Road	\$ 930,000					\$ 930,000				TID #2
59			Upgrade Highline Road	\$ 1,028,000					\$ 1,028,000				TID #2
60			Utility & road extensions	\$ 3,700,000					\$ 3,700,000				TID #2
61	TID	TID #3	Eisenhower Drive, from Midway Rd to Manitowoc Rd	\$ 4,100,000			\$ 100,000		\$ 4,000,000				TID #3 & General
62			Eisenhower Drive, from Manitowoc Rd to Hwy 10/114	\$ 4,100,000			\$ 100,000		\$ 4,000,000				TID #3 & General
63			Manitowoc Rd reconstruction, from N Coop Rd to Eisenhower	\$ 600,000					\$ 600,000				TID #3 & General
64			N Coop Rd reconstruction, from Midway Rd to Manitowoc Rd	\$ 1,200,000					\$ 1,200,000				TID #3 & General
65	TID	TID #4	Pedestrian facilities; trails, sidewalks, etc.	\$ 150,000					\$ 150,000				TID #4
Total	Total	Total		\$ 24,305,508	\$ 1,900,008	\$ 3,329,500	\$ 2,209,500	\$ 1,069,500	\$ 8,119,500	\$ 7,677,500			

Harrison Utilities
Capital Improvement Program
2023-2027

Line #	Dept.	Item	Description	Est. Cost	Year						Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2023	2024	2025	2026	2027	Later				
1	Water	Hydrant Extensions	install fire hydrant extensions within lakeshore area	\$ 10,000				\$ 5,000	\$ 5,000					
2	Water	Beltclip for Meter Reading (50%)	purchase equipment and software equipment for final readings	\$ 2,750	\$ 2,750									
3	Water	Truck 350 (50%)	replace existing 350 truck	\$ 21,864	\$ 21,864									
4	Water	GIS Software (50%)	purchase GIS software & license for system mapping	\$ 2,000		\$ 2,000								
5	Water	Leak Detection Equipment	purchase SEWRIN water line leak detection kit	\$ 4,385	\$ 4,385									
6	Sanitary	LS #3 Forcemain Replacement	replace approx 1/2 mile ductal iron forcemain to poly/plastic	\$ 450,000	\$ 450,000									
7	Sanitary	LS #1 Forcemain Replacement	replace forcemain coming out of wet well	\$ 30,000		\$ 30,000								
8	Sanitary	LS #2 Forcemain Replacement	replace forcemain coming out of wet well	\$ 30,000			\$ 30,000							
9	Sanitary	VFDs (Variable Frequency Drive) Motors	install VFDs on lift station pumps (2024 - LS #4, 2025 - LS#1, 2026 - LS#2&3)	\$ 44,956		\$ 10,820	\$ 11,136	\$ 23,000						
10	Sanitary	Beltclip for Meter Reading (50%)	purchase equipment and software equipment for final readings	\$ 2,750	\$ 2,750									
11	Sanitary	Remote Monitoring of Lift Station	SCADA (LS#4, LS#1, LS#6, LS#2 & #3)	\$ 240,000		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000					
12	Sanitary	Pump replacement	replace lift station pump (LS#1, LS#2, LS#3, LS#4 & #6)	\$ 60,000	\$ 12,000		\$ 12,000	\$ 12,000		\$ 24,000				
13	Sanitary	Truck 350 (50%)	replace existing 350 truck	\$ 21,864	\$ 21,864									
14	Sanitary	Rehab Manholes	rehab manholes near Heckrodt Nature Center	\$ 61,775	\$ 61,775									
15	Sanitary	LS#4 Dry Capsule Valves	replace overhead valves in LS#4	\$ 23,249			\$ 23,249							
16	General	GIS Software (50%)	purchase GIS software & license for system mapping	\$ 2,000		\$ 2,000								
17	General	Sign	purchase/install signage with message reader for property	\$ 15,000	\$ 15,000									
18	General	Building Roof	Replace storm damage to roof	\$ 56,352	\$ 56,352									
19	General	Sealcoat Parking Lot	Sealcoat parking lot & LS#4	\$ 5,980		\$ 5,980								
20	General	Dropbox	install dropbox on building for contents to remain safe	\$ 10,000	\$ 10,000									
21	General	Computer/Equipment Replacement	replace computers			\$\$\$		\$\$\$		\$\$\$				
22	General	Tablets for vehicles	purchase tablets for vehicles with data plan	\$ 4,000	\$ 4,000									
Total	Total	Total		\$ 1,098,925	\$ 662,740	\$ 110,800	\$ 136,385	\$ 100,000	\$ 65,000	\$ 24,000				

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List of Trucks	date purchased	replacement year	Speciality Items
Ford F-250	2020	2035	Crane, Full Utility Box
Ford F-450	2015	2032	Dump box, Rear PTO, V-Plow
Ford F-150	2015	2030	Bed mounted utility box
Ford F-350	2002	2023	Full Utility Box

General Fund	Adopted		Proposed		
	2021 Adopted	2022	2023		
Taxes	\$3,673,369	\$3,611,823	\$3,824,500	\$212,677	5.89%
Special Assessments	\$79,220	\$79,220	\$1,128,474	\$1,049,254	1324.48%
Intergovernmental Revenues	\$602,073	\$574,791	\$575,430	\$639	0.11%
Licenses and Permits	\$303,653	\$303,653	\$374,953	\$71,300	23.48%
Fines, Forfeits and Penalties	\$6,500	\$6,500	\$6,500	\$0	0.00%
Public Charges for Services	\$1,583,358	\$1,597,716	\$1,801,157	\$203,441	12.73%
Intergovernmental Charges	\$113,604	\$157,712	\$171,827	\$14,115	8.95%
Miscellaneous Revenues	\$106,600	\$106,600	\$43,100	-\$63,500	-59.57%
Other Financing Sources	\$1,880,000	\$1,500,000	\$1,500,000	\$0	0.00%
	\$8,348,377	\$7,938,015	\$9,425,941	\$1,487,926	18.74%
Fund Balance Applied	\$71,107				
	\$8,419,484	\$7,938,015	\$9,425,941	\$1,487,926	18.74%
Expenditures					
General Government	\$809,414	\$1,036,939	\$1,084,657	\$47,718	4.60%
Public Safety	\$961,330	\$1,132,324	\$1,373,685	\$241,361	21.32%
Public Works	\$2,105,418	\$2,199,017	\$2,347,506	\$148,489	6.75%
Health and Human Services	\$2,200	\$2,200	\$2,200	\$0	0.00%
Culture and Recreation	\$45,000	\$45,000	\$60,000	\$15,000	33.33%
Conservation and Development	\$4,000	\$4,000	\$4,000	\$0	0.00%
Capital Outlay	\$3,713,027	\$2,558,920	\$4,239,373	\$1,680,453	65.67%
Debt Service	\$779,095	\$645,000	\$750,000	\$105,000	16.28%
Other Financing Uses					
Total Expenditures	\$8,419,484	\$7,623,400	\$9,861,421	\$2,238,021	29.36%
Increment		\$148,736	\$157,495		
Estimated Tax Rate per \$1,000	\$3.05	\$2.99	\$2.9886		
Revenues Over Expenses				-\$435,480	

HU Sanitary Sewer			
Revenues	\$1,037,972	\$1,014,210	\$1,034,324
Expenditures	\$1,683,183	\$832,818	\$920,109

HU Water Utility			
Revenues	\$1,276,161	\$1,195,453	\$1,229,700
Expenditures	\$1,160,765	\$1,051,977	\$1,277,314

	Bal 1/1/23	Revs	Exp	Bal 12/31/23
Fire Impact Fees	\$712,830	\$175,000	\$0	\$887,830
Park Impact Fees	\$1,035,803	\$100,000	-\$752,500	\$383,303
Police Impact Fees	\$84,026	\$18,000	\$0	\$102,026
Transportation Fees	\$77,983	\$563,230	-\$600,000	\$41,213
Harrison Stormwater Utility	\$373,186	\$100,000	-\$197,000	\$276,186

Line Item Detail for Taxes:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Property Taxes	\$2,833,960	\$2,906,793	\$3,014,470	\$107,677	3.70%
Forest/Cropland	\$30	\$30	\$30	\$0	0.00%
In Lieu of taxes	\$60,285	\$60,000	\$60,000	\$0	0.00%
Interest on PP	\$0	\$0	\$0	\$0	#DIV/0!
Total Property tax levy		\$2,966,823	\$3,074,500	\$107,677	3.63%
Debt Service	\$779,094	\$645,000	\$750,000	\$105,000	16.28%
Total Tax Revenue	\$3,675,390	\$3,611,823	\$3,824,500	\$212,677	5.89%

Line Item Detail for Special Assessments:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Spec Assmtns	\$0	\$0	\$1,122,379	\$1,122,379	100.00%
Connection Sewer	\$0	\$0	\$0	\$0	0.00%
Spec Assmnt Sidewalk	\$6,095	\$6,095	\$6,095	\$0	0.00%
Hickory/Rustic	\$61,405	\$61,405	\$0	-\$61,405	-100.00%
Sumac Rd	\$11,720	\$11,720	\$0	-\$11,720	-100.00%
Kimberly Heights				\$0	0.00%
Total	\$79,220	\$79,220	\$1,128,474	\$1,049,254	1324.48%

Line-Item Detail for Intergovernmental Revenues

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
State Shared Revenue	\$78,766	\$61,569	\$62,566	\$997	1.62%
Fire Dues Harrison	\$49,897	\$49,900	\$49,900	\$0	0.00%
Fire Dues Sherwood	\$14,858	\$14,858	\$14,858	\$0	0.00%
Computer Aid	\$42,400	\$42,400	\$42,042	-\$358	-0.84%
State Transp Aid	\$394,792	\$384,704	\$384,704	\$0	0.00%
Recycling Grant	\$21,300	\$21,300	\$21,300	\$0	0.00%
Muni State Pay	\$60	\$60	\$60	\$0	0.00%
Total	\$602,073	\$574,791	\$575,430	\$639	0.11%

Licenses & Permits

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Liquor License	\$5,000	\$5,000	\$10,000	\$5,000	100.00%
Operator License	\$4,900	\$4,900	\$4,900	\$0	0.00%
Cigarette License	\$200	\$200	\$200	\$0	0.00%
Franchise Fee	\$111,703	\$111,703	\$111,703	\$0	0.00%
Dog License	\$8,500	\$8,500	\$11,000	\$2,500	29.41%
Building Permits	\$50,000	\$50,000	\$60,000	\$10,000	20.00%
HVAC Permits	\$6,500	\$6,500	\$25,000	\$18,500	284.62%
Plumbing Permit	\$9,000	\$9,000	\$20,000	\$11,000	122.22%
Electrical Permit	\$12,250	\$12,250	\$30,000	\$17,750	144.90%
Siding/Win/Roof Permit	\$750	\$750	\$1,200	\$450	60.00%
Pool Permit	\$1,000	\$1,000	\$1,000	\$0	0.00%
Lot Grade Fee	\$47,500	\$47,500	\$40,000	-\$7,500	-15.79%
Driveway Fee	\$10,000	\$10,000	\$9,000	-\$1,000	-10.00%
Culvert Permit	\$150	\$150	\$150	\$0	0.00%
Demolition	\$50	\$50	\$50	\$0	0.00%
Utility Permit	\$2,500	\$2,500	\$15,000	\$12,500	500.00%
Culvert /Insp. Port	\$150	\$150	\$150	\$0	0.00%
Zoning Permit	\$20,000	\$20,000	\$25,000	\$5,000	25.00%
Erosion Permit	\$6,500	\$6,500	\$8,000	\$1,500	23.08%
Plat Review	\$1,500	\$1,500	\$2,000	\$500	33.33%
Site Plan Review	\$5,500	\$5,500	\$600	-\$4,900	-89.09%
Fireworks Permit	\$0	\$0	\$0	\$0	0.00%
Total	\$303,653	\$303,653	\$374,953	\$71,300	23.48%

Line-Item Detail for Fines, Forfeitures and Penalties:

	Budgeted 2020	Budgeted 2021	Proposed 2022
Ordinance Violations	\$1,000	\$500	\$500
Parking Violations	\$4,000	\$6,000	\$6,000
Total	\$5,000	\$6,500	\$6,500

Line-Item Detail for Public Charges:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Administrative Fee	\$10,000	\$18,500	\$40,000	\$21,500	116.22%
Publications	\$50	\$0	\$0	\$0	0.00%
Real Estate Inquiries	\$5,000	\$8,000	\$8,000	\$0	0.00%
Credit Card Surcharge	\$500	\$700	\$700	\$0	0.00%
Law Enforcement Charge	\$199,505	\$421,805	\$512,531	\$90,726	21.51%
Transportation Charge	\$531,750	\$531,750	\$563,230	\$31,480	5.92%
Road Dept Revenue	\$500	\$2,000	\$2,000	\$0	0.00%
Streetlights	\$1,100	\$1,100	\$2,000	\$900	81.82%
Refuse	\$394,403	\$396,052	\$384,397	-\$11,655	-2.94%
Recycling	\$189,898	\$189,451	\$256,099	\$66,648	35.18%
Compost Sticker	\$7,500	\$14,000	\$30,000	\$16,000	114.29%
Park Shelter	\$1,500	\$0	\$1,000	\$1,000	100.00%
Municipal Hall	\$1,700	\$0	\$1,200	\$1,200	100.00%
Total	\$1,343,406	\$1,583,358	\$1,801,157	\$217,799	13.76%

Line-Item Detail for Intergovernmental Service Charges:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Sherwood/Woodville Fire Contract	\$113,604	\$157,712	\$166,577	\$8,865	5.62%
Fire Dept Operational Budgeted Costs			\$444,629		
Plus Costs Related to Fire Protection In other Parts of the Budget:					
Contract Expense-Fire Insur	\$ 23,667	\$ 23,667	\$ 23,667		
Contract Expense-Attny Fees	\$ 2,000	\$ 2,000	\$ 2,000		
Contract Expense-Building Maint Lawn Svc	\$ 3,785	\$ 3,785	\$ 3,785		
Contract Expense-Building Maint Snow Plow	\$ 7,065	\$ 7,065	\$ 7,065		
Contract Expense-Village Board Meetings	\$ 500	\$ 500			
Contract Expense - Fire Commission Meetings			\$ 500		
Fire Dept Capital Outlay & Escrowed Capital			<u>\$311,580</u>		
Total Costs Shared with Sherwood			\$793,226		
Percent of Equalized Value Protected by HFD in Sherwood			21%		
Invoice amount:	\$113,604	\$157,712	\$166,577		

Line-Item Detail for Miscellaneous Revenues:

	Budgeted 2020	Budged 2021	Proposed 2022	Change	
Interest Earned	\$15,000	\$20,000	\$13,000	-\$7,000	-35.00%
Interest on Spec Assmnts	\$100	\$100	\$100	\$0	0.00%
Sale of Equipment	\$3,000	\$0	\$0	\$0	0.00%
Insurance Recoveries	\$4,000	\$5,000	\$5,000	\$0	0.00%
Other Misc Revs	\$5,000	\$500	\$10,000	\$9,500	1900.00%
Tippage Fee	\$25,000	\$81,000	\$15,000	\$66,000	-81.48%
Total	\$52,100	\$106,600	\$43,100	\$63,500	-59.57%

Line-Item Detail for Other Financing Sources:

	Budgeted 2021	Budgeted 2022	Proposed 2023
GO Borrowing	\$1,880,000	\$1,500,000	\$1,500,000
Total	\$1,880,000	\$1,500,000	\$1,500,000

General Government

Line-Item Detail for the Village Board:

	Budgeted 2021	Budget 2022	Proposed 2023	Change	
Village Salary	\$33,600	\$33,600	\$33,600	\$0	0
Village FICA	\$2,570	\$2,570	\$2,570	\$0	0.00%
Training/Mileage	\$800	\$800	\$800	\$0	0.00%
Subscription/Dues	\$6,000	\$6,000	\$7,500	\$1,500	25.00%
Supplies	\$500	\$500	\$500	\$0	0.00%
Total	\$43,470	\$43,470	\$44,970	\$1,500	3.45%

General Government

Line-Item Detail for the Planning Department:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Salary	\$82,478	\$156,000	\$97,819	\$58,181	-37.30%
FICA	\$6,356	\$11,934	\$7,483	-\$4,451	-37.30%
Benefits	\$25,330	\$53,193	\$56,385	\$3,192	6.00%
Retirement	\$11,217	\$10,608	\$6,652	-\$3,956	-37.30%
Per Diem	\$4,000	\$4,000	\$4,000	\$0	0.00%
Dues	\$500	\$1,000	\$1,000	\$0	0.00%
Training/Mileage/Lodging	\$3,500	\$3,500	\$3,500	\$0	0.00%
Supplies	\$500	\$500	\$1,000	\$500	100.00%
				-	
Total	\$133,881	\$240,735	\$177,838	\$62,897	-26.13%

General Government

Line-Item Detail for the General Administration Department

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Legal	\$10,000	\$10,000	\$25,000	\$15,000	150.00%
Hwy Dept Legal	\$15,000	\$15,000	\$10,000	-\$5,000	-33.33%
Wages	\$246,600	\$315,035	\$351,351	\$36,316	11.53%
FICA	\$18,865	\$24,100	\$26,878	\$2,778	11.53%
Benefits	\$58,300	\$93,269	\$131,411	\$38,142	40.89%
Retirement	\$17,308	\$21,422	\$23,892	\$2,469	11.53%
Training/Conferences	\$1,500	\$2,500	\$4,200	\$1,700	68.00%
Dues	\$2,500	\$3,200	\$1,500	-\$1,700	-53.13%
Supplies	\$17,000	\$20,000	\$20,000	\$0	0.00%
Postage	\$3,500	\$3,000	\$4,000	\$1,000	33.33%
Service Contracts	\$75,000	\$70,000	\$75,000	\$5,000	7.14%
Publications	\$4,500	\$3,000	\$3,000	\$0	0.00%
Newsletter	\$5,000	\$4,000	\$4,000	\$0	0.00%
Election-Wages	\$6,200	\$14,000	\$14,500	\$500	3.57%
Election FICA	\$475	\$1,071	\$1,109	\$38	3.57%
Election Exp/Mile/LO	\$500	\$500	\$500	\$0	0.00%
Election Svc Contracts	\$4,000	\$4,000	\$3,000	-\$1,000	-25.00%
Election Supplies	\$4,000	\$3,000	\$4,000	\$1,000	33.33%
Election Publication	\$790	\$1,000	\$1,000	\$0	0.00%
Assessor Contract	\$34,800	\$34,800	\$41,000	\$6,200	17.82%
Treasurer Wages	\$0	\$0	\$0	\$0	0.00%
Treasurer FICA	\$0	\$0	\$0	\$0	0.00%
Treasurer Mileage	\$0	\$0	\$500	\$500	100.00%
Treasurer Service Contracts	\$0	\$0	\$1,000	\$1,000	1000.00%
Treasurer Accounting (Audit)	\$17,500	\$17,500	\$17,500	\$0	0.00%
Treasurer Supplies	\$2,500	\$2,500	\$2,500	\$0	0.00%
Assessor Supplies Brd of Review	\$0	\$0	\$0	\$0	0.00%
Treasurer Postage	\$0	\$0	\$6,000	\$6,000	100.00%
Treasurer Publications	\$0	\$0	\$0	\$0	0.00%
Total	\$545,838	\$647,898	\$762,841	\$109,944	16.97%

General Government

Line-Item Detail for the Hall Maintenance Department

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Supplies	\$1,500	\$7,500	\$5,000	-\$2,500	-33.33%
Electric	\$5,500	\$5,500	\$5,775	\$275	5.00%
Heat	\$4,750	\$4,750	\$5,080	\$330	6.95%
Telephone	\$1,750	\$1,750	\$1,750	\$0	0.00%
Insurance - Property	\$18,000	\$18,900	\$20,412	\$1,512	8.00%
Insurance - Work Comp	\$31,725	\$33,311	\$35,976	\$2,665	8.00%
Insurance - Auto	\$22,500	\$23,625	\$25,515	\$1,890	8.00%
Funeral/Memorial	\$500	\$500	\$500	\$0	0.00%
Total	\$86,225	\$95,836	\$100,008	\$4,172	4.35%

Public Safety

Line-Item Detail for the Law Enforcement Department:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Calumet County Contract	\$614,355	\$629,059	\$782,926	\$153,867	24.46%
Law Enforcement Dog Pick up	\$0	\$0			
School Cross Guards	\$2,500	\$2,500	\$2,500		
Total	\$616,855	\$631,559	\$785,426		

Public Safety

Line-Item Detail for the Fire Department

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change		
Wages	\$118,500	\$215,000	\$224,690	\$9,690	4.51%	
FICA	\$9,075	\$16,448	\$17,189	\$741	4.51%	
Chief Benefits		\$26,597	\$28,193	\$1,596	6.00%	
WRS		\$10,575	\$12,593	\$2,018	19.08%	
Retirement	\$38,000	\$30,000	\$30,000	\$0	0.00%	
Petty Cash	\$4,000	\$0	\$0	\$0	0.00%	
Training	\$5,500	\$5,500	\$10,000	\$4,500	81.82%	
Supplies/Services	\$37,000	\$41,000	\$41,000	\$0	0.00%	
Physicals	\$4,000	\$5,000	\$5,000	\$0	0.00%	
Electric - Station 60	\$2,500	\$2,500	\$2,500	\$0	0.00%	
Electric - Station 70	\$3,000	\$3,000	\$3,000	\$0	0.00%	
Heat - Station 60	\$3,000	\$3,000	\$4,000	\$1,000	33.33%	
Heat - Station 70	\$2,000	\$2,000	\$4,000	\$2,000	100.00%	
Telephone - Station 60	\$950	\$950	\$950	\$0	0.00%	
Telephone - Station 70	\$1,900	\$1,900	\$1,900	\$0	0.00%	
Water - Station 60	\$3,500	\$3,500	\$3,500	\$0	0.00%	
Water - Station 70	\$550	\$550	\$1,000	\$450	81.82%	
Building Maint. Misc.		\$5,115	\$5,115	\$0	0.00%	Added From Contract Invoice
EMS Operating Expense		\$13,500	\$13,500	\$0	0.00%	Added From Contract Invoice
Shop Supplies		\$3,130	\$0	-\$3,130	-100.00%	Eliminate From Contract Invoice
Burn Permits		\$500	\$0	-\$500	-100.00%	Eliminate from Contract Invoice
Vehicle Maintenance	\$13,000	\$13,000	\$13,000	\$0	0.00%	
Equipment Maintenance	\$4,000	\$4,000	\$4,000	\$0	0.00%	
Fuel	\$6,000	\$6,000	\$6,000	\$0	0.00%	
1st Responders Operating Expense		\$13,500	\$13,500	\$0	0.00%	
Contract Expense-Vllg Brd		\$500	\$500	\$0	0.00%	
Contract Expense-Gen Admin		\$9,750	\$0	-\$9,750	-100.00%	
Contract Expense-Fire Insur		\$ 23,667	\$ 23,667	\$0	0.00%	Not in Fire Dept total - part of Hall Maintenance budget
Contract Expense-Attny Fees		\$ 2,000	\$ 2,000	\$0	0.00%	Not in Fire Dept total - part of General Admin budget
Contract Expense-Building Maint Lawn Svc		\$ 3,785	\$ 3,785	\$0	0.00%	Not in Fire Dept total - part of Public Works budget
Contract Expense-Building Maint Snow Plow		\$ 7,065	\$ 7,065	\$0	0.00%	Not in Fire Dept total - part of Public Works budget
Total	\$256,475	\$426,265	\$444,629	\$18,365	4.31%	

Public Safety

Line-Item Detail for the Contracted Services Department

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Building Insp Contract	\$50,000	\$50,000	\$110,000	\$60,000	120.00%
Grade Checks	\$38,000	\$38,000	\$30,000	-\$8,000	-21.05%
Total	\$88,000	\$88,000	\$140,000	\$52,000	59.09%

Public Works

Line-Item Detail for the Department of Public Works (D.P.W.)

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Engineer/Consultant	\$40,000	\$40,000	\$40,000	\$0	0.00%
Salary	\$395,810	\$467,010	\$539,771	\$72,761	15.58%
Part time Salary	\$65,000	\$22,500	\$42,000	\$19,500	86.67%
OT Salary	\$45,000	\$38,000	\$38,000	\$0	0.00%
FICA	\$34,358	\$35,726	\$41,292	\$5,566	15.58%
Part Time FICA	\$5,025	\$1,721	\$3,213	\$1,492	86.67%
Unemployment Comp	\$1,000	\$1,000	\$1,000	\$0	0.00%
Benefits	\$107,650	\$139,033	\$174,934	\$35,902	25.82%
Retirement	\$35,802	\$31,757	\$36,704	\$4,948	15.58%
Training	\$2,500	\$2,500	\$2,500	\$0	0.00%
CDL	\$1,500	\$1,500	\$1,500	\$0	0.00%
Supplies	\$25,000	\$25,000	\$25,000	\$0	0.00%
Electric	\$7,500	\$7,500	\$7,500	\$0	0.00%
Heat	\$2,000	\$2,000	\$2,000	\$0	0.00%
Telephone	\$3,000	\$3,000	\$3,000	\$0	0.00%
Bldg. Maintenance	\$35,000	\$35,000	\$35,000	\$0	0.00%
Fuel	\$50,000	\$50,000	\$74,325	\$24,325	48.65%
Vehicle Maintenance	\$40,000	\$40,000	\$40,000	\$0	0.00%
Equip Maintenance	\$40,000	\$40,000	\$45,000	\$5,000	12.50%
Road Maintenance	\$327,500	\$327,500	\$327,500	\$0	0.00%
Ditching/Grading	\$50,000	\$50,000	\$50,000	\$0	0.00%
Salt/Sand	\$108,000	\$108,000	\$108,000	\$0	0.00%
Road Signs	\$10,000	\$10,000	\$10,000	\$0	0.00%
Street Lighting	\$3,000	\$3,000	\$6,500	\$3,500	116.67%
Street Lights - N.S.	\$170	\$170	\$170	\$0	0.00%
Street Lights - HAA	\$11,000	\$11,000	\$11,000	\$0	0.00%
Street Lights - NSW	\$1,100	\$1,100	\$1,100	\$0	0.00%
				-	
Storm Sewer Maintenance	\$40,000	\$40,000	\$0	-\$40,000	100.00%
Illicit Discharge Program	\$5,000	\$5,000	\$5,000	\$0	0.00%
Storm - Consultant	\$0	\$0	\$0	\$0	0.00%
Refuse	\$396,052	\$378,000	\$384,397	\$6,397	1.69%
Recycling	\$189,451	\$252,000	\$256,099	\$4,099	1.63%
Compost Site	\$16,000	\$16,000	\$16,000	\$0	0.00%
Weed Control	\$12,000	\$14,000	\$14,000	\$0	0.00%
NEW: Sidewalk Maint Program			\$5,000	\$5,000	100.00%
Total	\$2,105,418	\$2,199,017	\$2,347,506	\$148,490	6.75%

Health and Human Services

Line-Item Detail for the Health and Human Services Department:

	Budgeted 2021	Budged 2022	Proposed 2023	Change	
Humane Society Contribution	\$1,500	\$1,500	\$1,500	\$0	0.00%
HOVPP	\$700	\$700	\$700	\$0	0.00%
Total	\$2,200	\$2,200	\$2,200	\$0	0.00%

Parks
Line-Item Detail for the Parks Department

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Park Maintenance	\$25,000	\$35,000	\$50,000	\$15,000	42.86%
Recreational Program	\$10,000	\$10,000	\$10,000	\$0	0.00%
Total	\$35,000	\$45,000	\$60,000	\$15,000	33.33%

Economic Development

Line-Item Detail for the Economic Development Department

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Development	\$4,000	\$4,000	\$4,000	\$0	0.00%
Total	\$4,000	\$4,000	\$4,000	\$0	0.00%

Line-Item Detail for Capital Outlay:	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Parks					
Match to DNR Gnt		\$5,000	\$5,000		
Parks (signs) (DCP trial signs)	\$0	\$15,000	\$10,000		
Parks (equip) Wing for Mower (other half to storm)			\$45,000		
Parks (Renwood Park Master Plan)			\$15,000		
Parks (HAA - replace fencing)			\$46,293		
Parks Improvements	\$0	\$100,000			
Parks 2 mowers		\$30,000			
Parks-Sprayer Ponds & Parks		\$2,500			
Spec Manuel Updt		\$7,800			
Park Total Capital Outlay		\$152,500	\$121,293	-\$31,207	-20.46%
Trails					
Trails (pave Vans Pond Maint. Trail)			\$141,000		
Trails Add to Trail system		\$294,206			
County N Trail Crosswalk Lights		\$34,000			
Total Trails Capital Outlay		\$328,206	\$141,000	-\$187,206	-57.04%
Municipal Building					
Municipal Building (repave parking lot)	\$0	\$0	\$470,000		
Municipal Building Total Capital Outlay	\$0	\$0	\$470,000	\$470,000	100.00%
Fire Department					
Fire- 6 sets turn out gear		\$13,050	\$15,000		
Fire- fund to replace/repair equip		\$31,400	\$31,400		
Fire-Escrow for future Truck		\$150,000	\$150,000		
Fire-Escrow for future scba bottles		\$12,150	\$12,150		
Fire-Escrow for future helmets		\$1,530	\$1,530		
Fire-Command Vehicle		\$0	\$64,500		
Fire-DVRS System		\$0	\$27,000		
Fire-Flooring Station 60		\$0	\$10,000		
Fire-Fire services study		\$25,000	\$0		
Fire- Defibrillators (1600 x 2)		\$3,200	\$0		
Fire-polaris ranger		\$30,000	\$0		
Fire-ipads (x2)	\$0	\$918	\$0		
Fire-Generator (7500 each x2 stations)		\$15,000	\$0		
Fire Department Total Capital Outlay		\$282,248	\$311,580	\$29,332	10.39%
Dept of Public Works Equipment					
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)	\$250,000		\$40,000		
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$60,000		
DPW-Hwy Equip (purchase shoulder reclaim machine)			\$30,000		
DPW-Hwy Equip (Replace tractor (w/new mower wing above)			\$75,000		
DPW-HWY Equip Bomag Roller		\$30,000			
DPW-Hwy Equip Spinner for #23		\$12,000			
DPW-Hwy Equip Van chassis and tools		\$53,000			
DPW-Compactor 4045		\$8,700			
DPW-Left/Right Controller for Grader		\$5,000			
DPW-Salt Shed		\$127,266			
DPW-Replace 1998 John Deer 6310 w/Loader		\$160,000			
DPW Total Hwy Equipment Capital Outlay	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%
Road Projects					
Creedside Estates - Assessed to Property Owners			\$1,122,500		
Cottonwood Creek III (rural resurface & ditching)			\$1,375,000		
Maintowoc Road: From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$250,000		
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$200,000		
Road Project (Quella Dr pulverize and reshape)			\$43,000		
Road Projects Capital Outlay (NOT ASSESSED)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%
Road Projects Total Capital Outlay	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,239,373	\$1,680,453	65.67%

Line-Item Detail for the Stormwater Fund

	2023 Activity		
	Revenues	Expenses	
Starting Balance	\$373,186		
Stormwater fees Collected	\$100,000		
Storm Sewer Maintenance/Ponds		-\$40,000	
NEW: Storm Catch Basin Program		-\$12,000	
NEW: Pond Rip Rap		-\$20,000	
NEW: Cross Culvert Program		-\$30,000	
Capital Storm Water (Street Sweeper)		-\$50,000	
Capital Storm Water (half of mower wing)		-\$45,000	
Total Expenses		-\$197,000	
End Balance			\$473,186

Special Revenue Funds

Line-Item Detail for Park Impact Fees

	2023 Activity		
	Revenues	Expenses	
Starting Balance	\$1,035,803		
Park Impact Fees Collected	\$100,000		
Capital Outlay: Farmers Field Park (Sidewalks & crossing to park and entry)		-\$50,000	
Capital Outlay: Farmers Field Park (route from parking to seating area + seating options)		-\$50,000	
Capital Outlay: Farmers Field Park (Pave Parking Lot & sidewalks to amenities)		-\$450,000	
Capital Outlay: Clover Ridge Park (Install Disc Golf Course)		-\$50,000	
Capital Outlay: Clover Ridge Park (Build Community Garden)		-\$50,000	
Capital Outlay: Clover Ridge Park (Plan Fall polinator garden)		-\$50,000	
Capital Outlay: Dogwood Park (Picnic Tables)		-\$2,500	
Capital Outlay: HAA (Exercise Stations)		-\$50,000	
Total Expenses		-\$752,500	
End Balance			\$383,30

Special Revenue Funds

Line-Item Detail for Harrison Transportation Fund

	2023 Activity		
	Revenues	Expenses	
Starting Balance	\$77,983		
Transportation Fees Collected	\$563,230		
Road Project Contributions		-\$600,000	
End Balance			\$41,213

Special Revenue Funds

Line-Item Detail for Harrison Police Impact Fees

	2023 Activity		
	Revenues	Expenses	
Starting Balance	\$84,026		
Police Impact Fees Collected	\$18,000		
2023 Police Impact Fee Uses		\$0	
End Balance			\$102,026

Special Revenue Funds

Line-Item Detail for Harrison Fire Impact Fees

	2023 Activity		
	Revenues	Expenses	
Starting Balance	\$712,830		
Police Impact Fees Collected	\$175,000		
2023 Police Impact Fee Uses		\$0	
End Balance			\$887,830

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Jarred Gerl, Fire Chief

Meeting Date:

October 11, 2022

Title:

Station 60 Flooring Replacement

Background and Additional Information:

The tile floor in the meeting room at Station 60 is in poor condition. There are cuts, grooves, scratches, and stain marks throughout the flooring. As the primary station for meetings and trainings, the floor has outlived its use.

Budget Impacts:

The three quotes below reflect the recommended thickness for tile replacement. Quotes were obtained from three vendors to get a baseline cost for removal and install. They are as follows:

- \$7,736.20 (overlay) Carpetland
- \$7,411.00 Macco's
- \$9,474.54 Floors by Roberts

Staff Recommendation:

Staff recommends the Village Board authorize the purchase of new flooring for the Station 60 office area to not exceed the amount of \$11,000. Current market prices are fluid and future increases are possible.

Attachments:

- Quotes
 - Pictures
-



Quote

1080 S. Van Dyke Rd., Appleton, WI 54914-8844
 Phone: 920-739-0304 Fax: 920-739-7353

Quote #

 Install Date

 Contract #

 Date

 Sales Person1

 Designer

Acct # 5726
 For: 920 733-0421 Fax

Job Site: 920 733-0421

HARRISON FIRE RESCUE
W5298 STATE ROAD 114
SHERWOOD, WI 5495

HARRISON FIRE RESCUE
W5298 STATE ROAD 114
SHERWOOD, WI 5495

Type	Quantity	Product Description Labor Description	Color / Item Number Room	Price	Total
VINYL RESILIENT					
Materials	1116.57SqFt	Explorer S Cove - Vinyl Tile - 7 X 48 - 12 New Silhouette 921 Per Case Ecs210748		\$3.15	\$3,517.20
Labor	1100SqFt	Loose Lay	MEETING ROOM	\$3.00	\$3,300.00
Notes	39 CASES				
Accessories					
Materials	182LnFt	4" BURKE COVE BASE	COLOR T.B.D.	\$4.50	\$819.00
Labor	182LnFt	REMOVE EXISTING COVE BASE AND INSTALL NEW			
Labor					
Labor	2Hour	General Prep		\$50.00	\$100.00

Information	Total
50% DEPOSIT ON APPROVAL	Labor <input type="text" value="\$3,400.00"/>
	Materials <input type="text" value="\$4,336.20"/>
	Contract Total <input type="text" value="\$7,736.20"/>
	Sales Tax <input type="text"/>
	Grand Total <input type="text" value="\$7,736.20"/>
Date	Ck#
Deposit	<input type="text"/>

- * Sizes Subject to measure
- * Not Responsible For Unforeseen Conditions
- * Unless specified, customer liable for removal of furniture and existing floor coverings
- * Subject to Tariff increase
- * This Proposal May Be Withdrawn by Us if Not Accepted within 30 days
- * Carpet seams are not guaranteed to be invisible
- * ALL PRICING SUBJECT TO TARIFFS



James P. Ray
 Owner

 Seller Date

080 Van Dyke Road
 Appleton, WI 54914
 (920) 739-0304
 (920) 739-7353 Fax

1700 W. Southpark Ave.
 Oshkosh, WI 54902
 (920) 426-8666
 (920) 426-3450 Fax

Quote # 11341

9/12/2022 1:41:46 PM



680 S. WESTLAND DRIVE • APPLETON, WI 54914
920-731-3231

Remittance Address:
Macco's Commercial Interiors, Inc.
P.O. Box 12028
Green Bay, WI 54307

ES283758

QUOTE

Sold To TOWN OF HAERRISON FIRE DEPT W5298 STATE RD 114 HARRISON, WI 54952	Ship To TOWN OF HAERRISON FIRE DEPT #60 W469 CLIFTON RD SHERWOOD, WI 54169
---	--

Quote Date 09/16/22	Tele #1 920-733-0421	PO Number	Quote Number ES283758
-------------------------------	--------------------------------	------------------	---------------------------------

Style/Item	Color/Description	Extension
LUXURY VINYL PLANK FLOORING	ALLOWANCE	7,411.00

COST FOR NEW LUXURY VINYL PLANK FLOORING AND 4 INCH TALL VINYL BASE IN THE MEETING ROOM.

VINYL PLANK MATERIAL IS ESTIMATED AT \$3.00 A SQUARE FOOT ALLOWANCE, THE PRODUCT YOU HAD LISTED ON THE OTHER QUOTE IS A DISCONTINUED PRODUCT AND NO LONGER AVAILABLE FROM THE MANUFACTURER.

COST INCLUDES NEW 4" TALL VINYL WALL BASE, REMOVAL OF THE EXISTING VCT FLOORING AS LONG IT IS NOT ASBESTOS, SKIM COAT OF THE CONCRETE, STANDARD FLOOR PREP AND FLOORING TRANSITION STRIPS.

DUMPSTER FOR DISPOSAL IS INCLUDED IN THE COST.

— 09/16/22 — 1:46PM —

Sales Representative(s):
SCHUMERTH,DALE

50% down payment; balance due to installer upon completion.

QUOTE TOTAL: \$7,411.00

Dale J Schumerth
Project Manager



Office: (920) 731-3231
Cell: (920) 378-1643
Email: dales@maccos.com
680 S. WESTLAND DR.

Proposal

9/8/2022 3:17:53 PM

Page 1



Floors by Roberts
 2900 N Zuehlke Drive Suite E
 Appleton WI 54911
 920-739-2092
 920-739-7605

Proposal #: **7659**
 SaleDate: **09/08/2022**
 Next Install:
 Sales Rep: **Barb Milz**

SOLD TO

Station 60
Fire Station
W469 Clifton Road
Sherwood (54169), WI 54169

SHIPPED TO

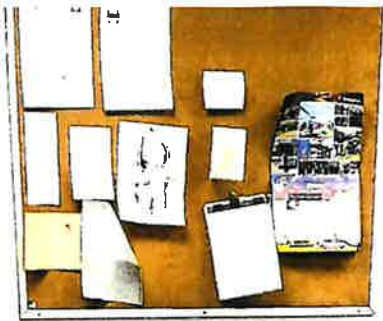
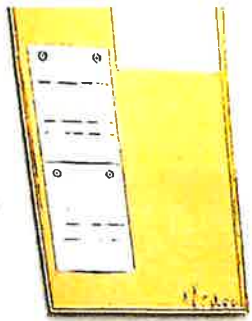
Jared Station 60
Fire Station - Meeting Room
Sherwood (54169) WI 54169

MATERIALS			QUANTITY	PRICE	TOTAL
1	Montana	TBD	1,159.68 SqFt	\$2.69	\$3,119.54
	Meeting Room - 48 Cartons Stock Luxury Vinyl Plank				
5	Covebase	TBD	184.00 LnFt	\$2.00	\$368.00
8	LVT / LVP Trim	NA	2.00 Each	\$59.95	\$119.90
	End Cap (4 LF) and Reducer (6LF)				

LABOR			QUANTITY	PRICE	TOTAL
1		Lux. Vin. Plank	1,159.68 SqFt	\$2.50	\$2,899.20
2		Rip Out VCT	1,064.00 SqFt	\$1.50	\$1,596.00
3		Haul Away old Materials per Sqft.	1,064.00 SqFt	\$0.25	\$266.00
4		Remove Covebase	182.00 LnFt	\$1.00	\$182.00
	Remove and haul away old covebase				
5		Covebase	184.00 LnFt	\$1.50	\$276.00
6		Prepare Floor	4.00 Each	\$75.00	\$300.00
7		Adhesive	1,159.68 SqFt	\$0.30	\$347.90

**Quotes expire in 30 days.
 **Cancellation of contracts may result in restocking charges
 **Seller is not responsible for manufacturer delays.
 **Furniture to be moved by customer
 **Effective 8/1/22 there will be a 3% surcharge on credit card payments

SubTotal: \$9,474.54
Misc Chg: \$0.00
Total: \$9,474.54
Payments: \$0.00
Balance: \$9,474.54



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Jarred Gerl, Fire Chief

Meeting Date:

October 11, 2022

Title:

Command Vehicle Purchase

Background and Additional Information:

Currently, the Fire Department Chief does not have a command vehicle and is using his personal vehicle to conduct village business. Due to the nature of emergency response and his position, the Chief responds to calls outside normal village hours. This means 24 hours a day, 7 days a week. Response outside normal village hours is an everyday occurrence and not an exception to the norm. Command vehicles are commonplace for emergency services for enhanced 24-hour service, tactical response, and incident stabilization.

Considerations:

- A personal vehicle is being used for village work (everyday)
- As a full-time employee responding/working with a personal vehicle, there could be liability issues for the Chief
- When the Chief uses Utility 76, it takes needed apparatus away from station 70
- A command vehicle would free up an official vehicle for fire inspections
- The command vehicle would carry additional EMS equipment
- When inter-agency requests are made, a command vehicle serves a contact site
- A command vehicle would serve as a focal point for incident size-up, communications, and mutual aid coordination
- A command vehicle would be instrumental in the event of a mass casualty incident

Nearby municipalities having command vehicles:

- Little Chute
 - Buchanan
 - Fox Crossings
 - Neenah/Menasha
 - Appleton
-

Budget Impacts:

The truck quoted below (F150 XL) is a base model with minimal upgrades (crew cab, engine, trailer receiver). Quotes were obtained from three vendors to get a baseline cost for the spec'd vehicle. They are as follows:

- \$44,785.00 Stumpf Ford
- \$46,785.00 Horn Ford

- \$46,903.50 Bergstrom Ford

Staff Recommendation:

Staff recommends the Village Board authorize Harrison Fire Rescue to purchase a command vehicle from a vendor which meets the minimum specifications determined by the Chief to not exceed the amount of \$52,000. Current vehicle prices are extremely fluid, and future incentives are a possibility. The probable cost if ordered is estimated. Should flexibility exist for the selection process (i.e. not tied to this exact model), it allows for potentially acquiring an added value vehicle at a lower cost.

In addition to the vehicle purchase price, an additional amount is needed to properly outfit the vehicle. Listed below are recommendations for outfitting the vehicle to not exceed the following amounts.

- Topper/Bedliner \$3,500
- Lights/Siren/Installation \$2,500
- Reflective Decal Package \$2,500
- Motorola VHF Radio \$4,000
- Accessory Total = \$12,500

Total cost with outfitting the vehicle to not exceed \$64,500

Attachments:

- Vehicle Quotes
 - Command Vehicle Policy
-



Preview Order M001 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 09/09/2022 09:33:27

Dealership Name: Les Stumpf Ford

Sales Code : F41353

Dealer Rep.	Mike Coulthard	Type	Fleet	Vehicle Line	F-150	Order Code	M001
Customer Name	VILLAGE	Priority Code	M1	Model Year	2023	Price Level	320

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 145	\$44910	AUTO START-STOP REMOVAL	\$-50
145 INCH WHEELBASE	\$0	CLASS IV TRAILER HITCH	\$315
TOTAL BASE VEHICLE	\$44910	REAR-WINDOW DEFROSTER	\$220
RACE RED	\$0	XL CHROME APPEARANCE PACKAGE	\$895
CLOTH 40/20/40 FRONT SEAT	\$0	.CHROME FRONT/REAR BUMPERS	\$0
MEDIUM DARK SLATE	\$0	.FOG LAMPS	\$0
EQUIPMENT GROUP 101A	\$0	.17" SILVER PAINTED ALUMINUM	\$0
.XL SERIES	\$0	PRIVACY GLASS	\$100
5.0L V8 ENGINE	\$2335	FLEX FUEL VEHICLE	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.265/70R 17 BSW ALL-TERRAIN	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
3.31 RATIO REGULAR AXLE	\$0	FUEL CHARGE	\$0
7050# GVWR PACKAGE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	PRICED DORA	\$0
FRONT LICENSE PLATE BRACKET	\$0	ADVERTISING ASSESSMENT	\$0
ENGINE BLOCK HEATER	\$90	DESTINATION & DELIVERY	\$1795
50 STATE EMISSIONS	\$0		

\$ 44,785 + Title, Plate

TOTAL BASE AND OPTIONS	\$50610	MSRP
XL DISCOUNT	\$-750	
XL DISCOUNT CHROME	\$-500	
TOTAL DISCOUNT	\$-1250	
TOTAL	\$49360	

ORDERING FIN: QT882 END USER FIN: QT882

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Jarred Gerl

From: Kurt <kurt@hornford.com>
Sent: Tuesday, September 13, 2022 2:05 PM
To: Jarred Gerl
Subject: 2023 Ford F-150

Hello Chief,

Thank you for taking the time to stop in yesterday and talk about the 2023 Ford F-150. I have priced out the truck for you. The full MSRP of the truck is \$50,610, with the discounts the MSRP is \$49,360. The sale price that I can sell this truck for today is \$46,785. This does not include any sales tax, title fees, or registration. I will need to verify the FIN number for this pricing. These numbers are today's numbers. Please understand that the numbers may change due to price increases and availability.

Please let me know if you have any additional questions.



Thank You

Kurt Vande Wettering
Sales
Horn Ford
1-800-261-4676
kurt@hornford.com

Prepared for: Mr. JARRED GERL, HARRISON FIRE

2023 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1E)

Price Level: 320



Client Proposal

Prepared by:

Dan Keuler

Office: 920-727-9000

Quote ID: Harrison

Date: 09/26/2022



Bergstrom Neenah Ford-Lincoln | 525 S. Green Bay Road, Neenah, Wisconsin, 549563151

Office: 920-727-9000

Prepared for: Mr. JARRED GERL

HARRISON FIRE

Prepared by: Dan Keuler

09/26/2022

Bergstrom Neenah Ford-Lincoln | 525 S. Green Bay Road Neenah Wisconsin |



549563151

2023 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1E)

Price Level: 320 | Quote ID: Harrison

Pricing Summary - Single Vehicle

			MSRP
<i>Vehicle Pricing</i>			
	Base Vehicle Price		\$44,910.00
	Options		\$3,470.00
	Colors		\$0.00
	Upfitting		\$0.00
	Fleet Discount		\$0.00
	Fuel Charge		\$0.00
	Destination Charge		\$1,795.00
	Subtotal		\$50,175.00
<i>Pre-Tax Adjustments</i>			
	Code	Description	MSRP
	DOC	Documentation Fee	\$297.00
	Subtotal		\$50,472.00
<i>Discount Adjustments</i>			
	Discount Adjustments		-\$3,738.00
	Subtotal		\$46,734.00
<i>Post-Tax Adjustments</i>			
	Code	Description	MSRP
	WI Title	WI Title Fee	\$164.50
	MUN	MUNICIPAL PLATE	\$5.00
	Subtotal		\$46,903.50
	Total		\$46,903.50

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Mr. JARRED GERL

HARRISON FIRE

Prepared by: Dan Keuler
09/26/2022

Bergstrom Neenah Ford-Lincoln | 525 S. Green Bay Road Neenah Wisconsin |
549563151



2023 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1E)

Price Level: 320 | Quote ID: Harrison

Pricing Summary - Single Vehicle

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Mr. JARRED GERL

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Price Level: 320 | Quote ID: Harrison

As Configured Vehicle

Code	Description	MSRP
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Base Vehicle

W1E	Base Vehicle Price (W1E)	\$44,910.00
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Packages

102A	Equipment Group 102A High	\$385.00
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Includes:

- Transmission: Electronic 10-Speed Automatic
Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.
- Tires: 265/70R17 BSW A/T
- Removes Illuminated Entry & Heated Sideview Mirrors
- Ford Co-Pilot360 2.0
- Pre-Collision Assist w/Automatic Emergency Braking
Includes pedestrian detection, forward collision warning and dynamic brake support.
- BLIS w/Trailer Tow Coverage
- Lane-Keeping System
Includes lane-keeping alert, lane-keeping aid and driver alert.
- Rear View Camera
- Auto High Beam
- Reverse Sensing System
- Reverse Brake Assist
- Post-Collision Braking
- Rear Window Fixed Privacy Glass
- Rear Window Defroster
- Cloth 40/Console/40 Front-Seats
Includes flow-through console and steering column-mounted shift.
- SYNC 4 w/Enhanced Voice Recognition
Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC 4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 90-day trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the navigation service will terminate. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.
- Radio: AM/FM SiriusXM w/360L

Powertrain

995_	Engine: 5.0L V8 Includes flex-fuel capability.	\$2,335.00
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Includes:

- 3.31 Axle Ratio
- GVWR: 7,050 lbs Payload Package

44G	Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.	Included
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As Configured Vehicle (cont'd)

Code	Description	MSRP
X27	3.31 Axle Ratio	Included
NNGV6	GVWR: 7,050 lbs Payload Package	Included
Wheels & Tires		
STDTR	Tires: 265/70R17 BSW A/T	Included
64F	Wheels: 17" Silver Painted Aluminum	Included
Seats & Seat Trim		
W	Cloth 40/Console/40 Front-Seats <i>Includes flow-through console and steering column-mounted shift.</i>	Included
Other Options		
145WB	145" Wheelbase	STD
582	Radio: AM/FM SiriusXM w/360L	Included
86A	XL Chrome Appearance Package - Option Discount	\$895.00 -\$500.00
	<i>Includes:</i> - Wheels: 17" Silver Painted Aluminum - Chrome Front & Rear Bumpers - Fog Lamps w/Black Bezels	
53B	Class IV Trailer Hitch Receiver <i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7/4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (Includes BLIS w/trailer tow coverage where BLIS is available).</i>	\$315.00
43A	Ford Co-Pilot360 2.0 <i>Includes:</i> - Pre-Collision Assist w/Automatic Emergency Braking <i>Includes pedestrian detection, forward collision warning and dynamic brake support.</i> - BLIS w/Trailer Tow Coverage - Lane-Keeping System <i>Includes lane-keeping alert, lane-keeping aid and driver alert.</i> - Rear View Camera - Auto High Beam - Reverse Sensing System - Reverse Brake Assist - Post-Collision Braking	Included
41H	Engine Block Heater	\$90.00
52X	Auto Start-Stop Removal	-\$50.00

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As Configured Vehicle (cont'd)

Code	Description	MSRP
524	SYNC 4 w/Enhanced Voice Recognition <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC 4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 90-day trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the navigation service will terminate. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.</i>	Included
	<i>Includes: - Radio: AM/FM SiriusXM w/360L</i>	
PAINT	Monotone Paint Application	STD
924	Rear Window Fixed Privacy Glass	Included
57Q	Rear Window Defroster	Included
595	Fog Lamps w/Black Bezels	Included
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates, optional to all others.</i>	N/C

Fleet Options

17C	Chrome Front & Rear Bumpers	Included
WARANT	Fleet Customer Powertrain Limited Warranty <i>Requires valid FIN code.</i> <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C

Exterior Color

PQ_02	Race Red	N/C
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Interior Color

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Price Level: 320 | Quote ID: Harrison

As Configured Vehicle (cont'd)

Code	Description	MSRP
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats	N/C
SUBTOTAL		\$48,380.00
Destination Charge		\$1,795.00
TOTAL		\$50,175.00

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Section I – Purpose

The purpose of this policy is to set forth the conditions under which the Village may allow for use of take-home vehicles by employees. Employees with take home vehicles will also use the vehicle for their daily responsibilities in support of Village operations during normal business hours. This policy will set forth the criteria for the assignment of take-home vehicles as well as the Village's requirements for the use of take-home vehicles by Village employees.

Section II – Limitation on Use

Take home vehicles will be used for official Village business. It is not intended that these vehicles be used to conduct personal business.

Under certain circumstances, this policy allows operators of take-home vehicles to make stops to or from work for personal business.

An operator may not operate the vehicle if they are impaired by alcohol or drugs.

Section III – Criteria for Assignment of Take-Home Vehicles

Take home vehicles shall only be assigned based on the Village's operational needs. Take home vehicles may be assigned based on one or more of the following criteria:

1. Fire and Police employees who routinely respond from their homes for either emergency calls or to support public safety operations.
2. Employees who, as part of their normal job responsibilities, are expected to *routinely respond from their homes* for either Village emergency operations or to support Village operations after normal business hours.
3. Employees, who are assigned on-call status on a rotational basis, may be assigned a take home vehicle when they are serving on-call.
4. Any damage to the vehicle shall immediately be reported to the Village Manager.
5. Any injuries caused by or to the occupants of the vehicle shall be immediately reported to the Village Manager.
6. Unless otherwise directed by the Village Manager and Board, the future assignment of take-home vehicles shall not be provided as a component of an employee's compensation package.

Section IV – Other Requirements

Employees assigned a take home vehicle must be provided a copy of this policy and will provide a written signoff that they have received and reviewed the policy. The employee statements shall be kept on file with the Village Manager.

Section V – Fire Department Command Vehicle: Command 69

The Village may provide a vehicle for use by one or more of the Chief's for the purpose of decreasing response time to emergencies and reducing the personal investment of the operator in carrying out Fire Department/Village duties.

Command 69 will be utilized by the Fire Chief for the purpose of responding to emergency calls, training events, conferences, seminars, and meetings during regular and extended work hours. It is further understood that Command 69 is to be used for the purpose of department function and is not to be utilized for personal recreation. Drivers of Command 69 need to have in their possession, fire department identification when off duty.

No other person shall operate the vehicle except for a Chief or employee designated by the Chief. For Command 69, no person shall activate the lights or sirens in the vehicle or operate the vehicle when they are in such use, other than the Chief(s) or other person(s) approved by the Chief.

No person who is not a member of the fire department or other fire department while on official business shall be in the vehicle when the vehicle is in emergency response mode, though the Chief may proceed to the scene or station during an emergency with other persons in the vehicle without utilizing emergency operations. A member of another fire department or law enforcement agency may be present in the vehicle for a purpose related to emergency use.

When the Chief of the Department is off duty for more than five consecutive days, Command 69 may be assigned to a Deputy as a take-home vehicle for the purpose of responding to calls and department business. If both the Chief and Deputy Chiefs are out of the jurisdiction for more than five consecutive days, the vehicle may be housed at one of the Stations and used by department personnel for the purpose of department function.

VILLAGE BOARD MEETING

From:

Jarred Gerl, Fire Chief

VILLAGE OF HARRISON

Meeting Date:

October 11, 2022

Title:

Purchase of a Digital Vehicular Repeater System (DVRS)

Background and Additional Information:

For those in the emergency services world, communication is one of the most important safety considerations. Unfortunately, a universally adopted standard for communication does not exist. Calumet County uses what is known as a VHF frequency while the neighboring counties use either 800mhz or 700mhz frequencies. This means our responders cannot communicate with neighboring agencies in time of need. This poses significant danger. HFR participates in the MABAS agreement where resources from neighboring agencies respond when help is needed. Their people cannot communicate with our people and vice-versa. So, when time sensitive information on an emergency scene needs to be relayed, we do not have the capacity to do it.

Considerations:

- Harrison Fire Rescue is a part of the MABAS Box Alarm System
- The Village geographically borders multiple counties that use other frequencies
- Consideration should be given to agencies responding to our incidents
- Personnel safety is our #1 priority. Everyone goes home!

Budget Impact:

The system quoted below is a Motorola P25 and the recommended unit for inter-operability and portability. Emergency frequencies are highly regulated and there are only a couple of vendors in our area who can provide quotes. Listed below are those quotes:

- \$27,645 Frank's Radio
- BayComm Communications: failed to provide a quote after multiple requests over a 3 week period.

Staff Recommendation:

Staff recommends the Village Board authorize the purchase the Motorola P25 portable DVRS in the amount to not exceed \$30,000. Current market prices are fluid and there is potential for the cost to change.

Attachments:

- Quotes
 - Literature
-



Estimate

Date	Estimate No.
9/1/2022	2022-285

4410 Custer Street • Manitowoc, WI 54220-4126

Phone 920-682-5989 • 1-800-269-3191 • Fax 920-682-6027

www.franksradioservice.com Corporate E-mail: franksradio@franksradioservice.com

Bill To:

**HARRISON FIRE DEPT. STATION 1
W5298 HWY 114
MENASHA, WI 54952**

Ship To:

**HARRISON FIRE DEPT. STATION 1
W5298 HWY 114
MENASHA, WI 54952**

Qty. Quoted	Item Description	U/M	Terms		REP
			MRS Price	Unit Price	Extended Price
1	Motorola DVR Transportable Repeater Cross-Band Orange Suitcase VHF Radio 7/800 Radio Programming & Set-up	ea	0.00	27,645.00	27,645.00

Estimates/Quotes do not include any shipping or delivery fees that may apply.

Subtotal \$27,645.00

Sales Tax (5.0%) \$0.00

Total \$27,645.00

Print Name: X _____

Customer Signature: X _____

- Prices are not guaranteed until purchased.
- New Customer orders may require a deposit.
- Our Standard Terms and Conditions Apply.
- Special order items are non-returnable and may not be canceled once ordered from supplier.

P25 TRANSPORTABLE DIGITAL VEHICULAR REPEATER SYSTEM



Bringing critical two-way radio communications to a large building or critical incident can be a challenge. The P25 Transportable DVRS is a rapid deployment repeater designed to bring two-way portable radio communications to a critical incident, command post, or special event. It is an ideal solution that keeps public safety and federal government agencies connected in the moments that matter.

The P25 Transportable DVRS consists of a best in class vehicular repeater (DVRS), filters and power supply installed in a protective carrying case. Mounting space is provided to add the certified, remote mount APX™ or XTL™ series mobile radios of the user's choice. The case can be powered by 12VDC or 120VAC. An optional external battery pack provides 2 hours of use.

Key Features & Benefits

- Programmable output power: 1-10 watts.
- Available in VHF, UHF, 700 MHz and 800 MHz bands.
- Extends key P25 trunking features to the 'DVRS Enabled' portable radio users including:
 - Portable Push-to-talk and Emergency ID pass-through
 - Go Ahead and Deny Tones
 - Out of Range, Site Trunking and Failsoft System Status Broadcasts.
- P25 Digital / Analog operation.
- Full duplex or simplex operation.
- In-Band or Cross-Band configurations.
- Integrates with remote mount APX™5500, APX™6500 and APX™7500 mobile radios.
- Operated through mobile radio control head.
- Available in Orange or Black.
- Made of Ultra High impact structural copolymer polypropylene with solid wall design, to meet the most demanding environments.
- Sold exclusively through Motorola Solutions.



GENERAL SPECIFICATIONS



Dimensions: Height / Width / Depth / Weight

523.2mm (20.6") x 431.8mm (17") x 218.4mm (8.6")

50 lbs. (22.7 Kg)

Channel Spacing

12.5 or 25 kHz programmable

Number of Channels

192

CTCSS / DCS

Programmable per channel

Power Supply

13.8V DC +/- 20%, negative ground only

117 V AC or 220V AC

Current Drain	117 VAC	13.8 VDC
Standby Receive	0.5A	1.6A
Transmit	2.8A	14.5A

Operating Temperature

-30°C to +60°C

Antenna Impedance

50 Ohms

Duty Cycle

Continuous (DVR)

External Connectors

Antenna

N Female

Computer Interface

USB

Power Supply

AC-MS3102E14-7P; DC – MS3102E16-11P



FUTURECOM.COM

Tel. 1-800-701-9180 or (905) 660-5548, Fax (905) 660-6858

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GENERAL SPECIFICATIONS



Equipment Type Acceptance	VHF	UHF	700 MHz	800 MHz
FCC	136 – 174 MHz LO6-DVRSVHF	380-406 MHz 406.1512 MHz LO6-DVRSUHF	764-776 MHz 794-806 MHz LO6-DVRS700	806-824 MHz 851-869 MHz LO6-DVRS800
Industry Canada	138 – 174 MHz 2098B-DVRSVHF	406.1-430MHz 450-470MHz 2098B-DVRSUHF	768-776 MHz 798-806 MHz 2098B-DVRS700	806-824 MHz 851-869 MHz 2098B-DVRS800
Transmitter Specifications	VHF	UHF	700 MHz	800 MHz
Frequency Band [MHz]	136 – 174 MHz	380-430 MHz 450-470 MHz 470-512 MHz	764-776 MHz	851-869 MHz
Power Output @ Antenna Port	10 W (programmable per channel from 1W to 10W)			
CTC Option	15 sec to 15 min or Disabled			
Max Spurious Output	-20dBm			
Frequency Stability	+/- 1.5ppm			
FM Hum and Noise 12.5/25 kHz	37 dB / 43 dB			
Audio Response	+1, -3 dB of 6 dB / octave pre-emphasis characteristic over 300 Hz – 3 kHz			
Audio Distortion	<2%			
Receiver Specifications	VHF	UHF	700 MHz	800 MHz
Frequency Band [MHz]	136 – 174 MHz	380-430 MHz 450-470 MHz 470-512 MHz	794-806 MHz 764-776 MHz	806-824 MHz 851-869 MHz
Receiver Sensitivity	-115 dBm			
Frequency Stability	+/- 1.5 ppm			
Selectivity 12.5 / 25 kHz	60 dB / 75 dB			
Intermodulation	70 dB			
Deviation 12.5 / 25 kHz	+/-2.5 kHz / +/-5 kHz			
FM Hum and Noise 12.5 / 25 kHz	37 dB / 43 dB			
Audio Output (Repeater Detect Audio)	600 mV RMS nominal, flat response			
Audio Response	+1, -3 dB of 6 dB / octave de-emphasis characteristic over 300 Hz – 3 kHz			
Audio Distortion	<2%			

Please note that D9 Control heads are not compatible with the Transportable DVRS suitcase models. High Power VHF mobile Radios are also not compatible with any Transportable DVRS suitcase models



FUTURECOM.COM

Tel. 1-800-701-9180 or (905) 660-5548, Fax (905) 660-6858

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GENERAL SPECIFICATIONS



Optional Battery Pack and Charger for Transportable DVRS Specifications

Backup Time for DVRS

(50:50 Tx-Rx Duty Ratio, with New Batteries) 2 hrs

Dimensions Height / Width / Depth

Battery Pack 245mm (9.65") / 280mm (11.0") / 175mm (6.9")

Battery Charger 51mm (2.0") / 127mm (5.0") / 124.5mm (4.9")

Weight

Battery Pack 13.0kg (28.5lb)

Battery Charger 1.8kg (4.0lb)

Battery Charger Input Voltage 100-132V AC, 50-60 or 220V AC, 50-60 Hz

Battery Pack Output Voltage Range 10.9V DC – 13.8V DC

Charging Temperature +20°C to +25°C (+68°F to +77°F)

Operating Temperature -15°C to +50°C (+5°F to +122°F)

Storage Temperature +25°C (+77°F)

Charger Output DC Fuse 7.5A, Automotive Blade Type, Fast Blow

(Reverse DC Polarity Protection)

Charger Compliance CSA C22.2, UL 1236

Charger DC Plug Compliance MIL-C-5015

Connectors

Battery Pack DC Output CA3102E16-11SB, "MIL-C-5015" Bayonet

Charger AC Input NEMA 5-15P Three Prong AC Plug

Charger DC Output CA3106E16-11PB, "MIL-C-5015" Bayonet

Charging Time 10 hrs approx.

Float Charge Required

Note: Specifications are subject to change without notice

DVRS Battery Pack



3277 Langstaff Road, Concord, ON Canada L4K 5P8
Tel. 1-800-701-9180 or (905) 660-5548, Fax (905) 660-6858

Jarred Gerl

From: Jeff Frank <jeff.frank@franksradioservice.com>
Sent: Thursday, September 1, 2022 4:10 PM
To: Jarred Gerl
Subject: Motorola DVR
Attachments: dvrsbrochure-transportable.pdf; Estimate 2022-285.pdf

Good Afternoon Chief,

Attached is a ball park on a Motorola DVR system.
I quoted it as the transportable suitcase.

Please let me know if you have any questions.

Thank You,

Jeff Frank

Administrative Services Manager



4410 Custer Street, Manitowoc, WI 54220

Office (920)682-5989 | Fax (920)682-6027

jeff.frank@franksradioservice.com | www.franksradioservice.com

Hours of Operation

Monday-Thursday: 8am-5pm

Friday: 8am-4:30pm

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