

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, October 25, 2022
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, October 25, 2022, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Village Board**
4. **Correspondence or Communications from Board and Staff**
5. **Corrections and Approval of the Previous Meetings Minutes**
 - a) September 27, 2022
 - b) September 29, 2022

6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

7. **Reports**

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
 - i. Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

From: davenoreen2@aol.com <davenoreen2@aol.com>

Sent: Thursday, October 20, 2022 3:15 PM

To: Allison Blackmer <ABlackmer@harrison-wi.org>; Julene Baldwin <JBaldwin@harrison-wi.org>; Darlene Bartlein <dbartlein@harrison-wi.org>; Scott Handschke <SHandschke@harrison-wi.org>; Matt Lancaster <MLancaster@harrison-wi.org>; pstier@harrison-wi.org <pstier@harrison-wi.org>; Mark Van Hefty <MVanHefty@harrison-wi.org>

Subject: Traffic Light at Kernan/Firelane 4 – HWY 114/10 is Needed

Dear Harrison Trustees, Village of Harrison:

The intersection of Kernan/Firelane 4 – HWY 114/10 in my opinion is extremely dangerous for the following reasons.

- 1.) People are breaking the speed limit laws out there every day, every second. When I go the speed limit at 55 mph, everyone is passing me at least 10-20 mph above the speed limit. So when I slow down to make a left or right turn, they usually do not. Can get scary at times, especially with the 18 wheelers breaking the speed limit laws also.
- 2.) The off ramps for right and left turns off HWY 114/10 are extremely short when people are traveling at 65-75 mph out there. Winter is worst as no one slows down and the off ramps are almost always snow covered and icy. The right turn going west has a longer off ramp for some reason, but with the new housing builds going up every day, it is even more difficult getting out on HWY 114/10 because of increasing traffic.
- 3.) There are no on ramps. Difficult to get on HWY 114/10 and again winter is even worse because both sides, Kernan and Firelane 4, are going uphill to get on HWY 114/10.

So we need better law enforcement of the speed limits, 24 hours a day, or the traffic lights with longer on and off ramps need to be installed.

Maybe these suggestions are not viable, but there needs to be a way to slow down traffic on HWY 10/114. The commuters are the worst offenders in the morning and afternoon, but people exceed the speed limit all day long. I would suspect one could pay for another deputy and squad car with all the fines that would be collected. Since the population has increased along this corridor can you lower the speed limit to 45 mph?

The total disregard for speed limits is an area wide problem. I get road rage all over the valley because I am doing the speed limit. Something really needs to be done to slow down the traffic which would not be a problem if people would follow the speed limits. Not to mention the faster you go, the more gasoline that is wasted and all the extra air pollution generated. Seems odd that people complain about high gas prices when they do nothing to conserve the gasoline they have in their car. People expect things to be free and they lack responsibility.

Thank you,
Dave Wynn
Principal Analytical Chemist
W6861 Firelane 4
Harrison, WI 54952

received
10/18/2022
6:54pm

To the Village of Harrison, Plan Commission and Village Board

We the undersigned residents of Firelanes 12 & 13, Village of Harrison, oppose the business at the property of N8349 Firelane 12, a Rural Residential lot, in the Village of Harrison.

Your petitioners therefore respectfully request the Plan Commission and Village Board to oppose the current/future requests to change Zoning to Agriculture, Special Use Permits, or other requests to accomodate a business and to deviate from Restrictive Covenants of the Subdivision

- Further we oppose specific time of operations, building of berms, planting of trees. etc. as a condition to allow this business to continue.
- We conclude that violations of the current Sec. 117-127 zoning, do not allow tax paying residents to fully enjoy their property and maintain property values. We understand that an application to run a home business was previously denied. Observed violations include:
 - Sec. 117-127 (b) (1) Such home occupation shall not change the essential residential character of the dwelling.
 - Sec. 117-127 (b) (2) (d) (1) Use. A home occupation or activity shall be clearly incidental and subordinate to the residing on the premises. use of the premises as a dwelling, and shall be carried on wholly within the residential dwelling by a member of the family
 - Sec. 117-127 (b) (2) (d) (2) Operator. No person other than members of the family residing on the premises shall be engaged in such occupation.
 - Sec. 117-127 (b) (2) (d) (4) Dwelling alteration. No internal or external alterations or special construction of the premises are involved, including the creation of a separate or exclusive business entrance, and there shall be no other exterior indication that a home occupation exists
 - Sec. 117-127 (b) (2) (d) (5) Nuisance. No equipment shall be used which creates offensive noise, vibration, sound, smoke, dust, odors, heat, glare, X-rays or electrical disturbance to radio or television transmission in the area that would exceed what is normally produced by a dwelling unit in a residential zoning district
Observed include noises such as backup beeping from heavy equipment such as a skid steer and dumptrucks; banging from loading of equipment and materials onto dump truck and trailers; semiloards of material deliveries; storage of dead landscape debris, pallets and furniture; large fires and smoke when burning this stored material; business activities during the day, evening and weekends.
 - Sec. 117-127 (b) (2) (d) (7) Vehicles. No more than one vehicle shall be used in connection with a home occupation use. The home occupation vehicle must be of a type ordinarily used for conventional passenger transportation (i.e., passenger automobile or vans and pickup trucks)
 - Sec. 117-127 (b) (2) (d) (8) Storage and display. No outdoor display or storage of materials, goods, supplies or equipment shall be allowed.

NAME	ADDRESS	SIGNATURE
1 Denise Weyenberg	W5768 Firelane 12	<i>[Signature]</i>
2 CHAD WEYENBERG	W5768 Firelane 12	<i>[Signature]</i>
3 Sherry Eisch	W5726 Firelane 12	<i>[Signature]</i>
4 Brian Eisch	W5726 Firelane 12	<i>[Signature]</i>
5 Suzette Vosters	W8375 Firelane 12	<i>[Signature]</i>
6 Tim Vosters	W8375 Firelane 12	<i>[Signature]</i>
7 Jason Lattine	W5753 Firelane 12	<i>[Signature]</i>
8 Mera Schaefer	W577N " 12 Mercedes	<i>[Signature]</i>
9 DeRay Schaefer	W577N " 12 Mercedes	<i>[Signature]</i>
10 Bill Tustle	W5765 Firelane 12	<i>[Signature]</i>
11 Eric Morroe	W5743 Firelane 12	<i>[Signature]</i>

12	Dor Heddel	W5738 Firelane 12	Donald R. Keddel
13	Kathy Keddel	W5725 Firelane 12	Kathy Keddel
14	DAN STADTMUELLER	W5727 FL12	_____
15	Robin Arkoldussen	W5735 Firelane 12	W. Arkoldussen
16	Sarah Marcoe	W5743 Firelane 12	John Marcoe
17	James Ziegelbauer	W5684 Firelane 12	James Ziegelbauer
18	Steve Macrandes	W5517 Firelane 12	Steve Macrandes
19	Karen Sutter	W5795 Firelane 12	Karen Sutter
20	Norman Sutter	W5795 Firelane 12	Norman Sutter
21	Jill Schmidt	W5541 Firelane 12	Jill Schmidt
22	Tim Schmidt	W5541 Firelane 12	Tim Schmidt
23	Nate Welhouse	N8399 Firelane 12	Nate Welhouse
24	Molly Welhouse	N8399 Firelane 12	Molly Welhouse
25	Virginia's Dohr	W5583 Firelane 12	Virginia Dohr
26	Dave Vandenberg	W5593 Firelane 12	Dave Vandenberg
27	Jill Vandenberg	W5593 Firelane 12	Jill Vandenberg
28	Lee Macrandes	W5517 Firelane 12	Lee Macrandes
29	Beth Jankowski	W5561 Firelane 12	Beth Jankowski
30	Rodney Bennett	W5501 Firelane 12	Rodney Bennett
31	DEAN HIGH	W5555 FIRELANE 12	Dean High
32	Ken Boyce	W5551 Firelane 12	Ken Boyce
33	John Boyce	W5677 Firelane 12	John Boyce
34	Nancy Boyce	W5677 Firelane 12	Nancy Boyce
35	Jani Mann	W5707 Firelane 12	JANI MANN
36	TIM Griesbach	ditto	Tim Griesbach
37	Nels Rose	W5645 Firelane 12	Nels Rose
38	Trisha Rose	W5645 Firelane 12	Trisha Rose
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Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - October 2022

(Updated: 10/20/2022)

1. Emergency Response

Harrison Fire Rescue was dispatched to 62 emergency calls from September 21st – October 19th.

- As of October 19th, the Department has responded to a total of 531 incidents
- By way of comparison, HFR responded to a total of 532 last year
- See attached Incident Report summary

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- October 12th Sunrise Elementary School Presentation
 - 92 students
- October 14th Woodland Elementary School Presentation
 - 81 students
- October 18th Holy Spirit School Presentation
 - 64 students

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- September 21st Calumet County Dive Team
 - Cold case recovery dive
 - September 26th Fire Drill at Former KC Building
 - October 3rd Hose Testing at Station 60
 - October 3rd Staff Meeting
 - October 5th Calumet County Dive Team
 - Harrison/Hilbert Diver Training
 - October 5th Fire Inspector Meeting
 - October 6th Training Committee Meeting
 - October 10th EMS Staff Meeting/Training
 - Psychiatric Emergencies
-



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



- October 10th EMS Interviews
- October 17th Fire Drill
 - Hose Testing at Station 70
- October 19th Calumet County Dive Team
 - Sheriff boat
 - Drone

4. Chief Business/Items of Note

- September 21st Granicus Meeting
 - September 21st Captain Meeting
 - September 28th New Hire Meeting
 - September 29th Critical Incident Debriefing
 - October 4th Fire Commissioner Meeting
 - October 7th Budget Meeting
 - October 11th Hydro Testing at Novella Apartments
 - October 11th Village Board Meeting
 - October 13th Novella Alarm System Testing
 - October 19th Class B Foam Disposal
- Chief Gerl received confirmation that a grant he wrote was approved. The award was through Compeer Financial in the amount of \$1,890.00 to be used for scene lighting.
 - After years of red tape, Harrison Fire Rescue was able to safely dispose of 32 five-gallon pails of Class B foam at no cost to the Village. The foam contained PFAS; chemicals that are cancer causing and linked to other health impairments.

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue

Harrison Fire Rescue

Menasha, WI

This report was generated on 10/20/2022 7:55:27 AM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 09/21/2022 | End Date: 10/19/2022

Incident Date	Address	Incident Type
09/21/2022	Highway 10, Harrison, WI 54952	Motor vehicle accident with injuries
09/21/2022	S Lake Park RD, Harrison, WI 54915	Gas leak (natural gas or LPG)
09/21/2022	Highway 10, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
09/22/2022	Lakeview CT, Harrison, WI 54952	Motor vehicle/pedestrian accident (MV Ped)
09/22/2022	Noe RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/23/2022	Highway 114, Harrison, WI 54952	Assist police or other governmental agency
09/23/2022	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
09/23/2022	North Shore West RD, Harrison, WI 54952	Smoke detector activation, no fire - unintentional
09/24/2022	County Highway D, Woodville (Town of), WI 54110	Motor vehicle accident with injuries
09/24/2022	Lower Cliff RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
09/26/2022	Nature LN, Sherwood, WI 54169	Gas leak (natural gas or LPG)
09/26/2022	E Midway RD, Harrison, WI 54915	Service Call, other
09/26/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
09/26/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
09/27/2022	State Park RD, Harrison, WI 54952	Motor vehicle accident with injuries
09/28/2022	Firelane 1 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
09/28/2022	Dundas RD, Woodville (Town of), WI 54129	EMS call, excluding vehicle accident with injury
09/28/2022	Sonny DR, Harrison, WI 54952	Dispatched & cancelled en route
09/30/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
09/30/2022	Military RD, Woodville (Town of), WI 54952	EMS call, excluding vehicle accident with injury
10/01/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
10/01/2022	Mulholland LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/01/2022	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/02/2022	County Trunk KK, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/02/2022	Noe RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/03/2022	Amy AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/03/2022	Christopher LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/03/2022	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/03/2022	Silver CT, Harrison, WI 54915	Alarm system sounded due to malfunction
10/03/2022	Silver CT, Harrison, WI 54915	Alarm system sounded due to malfunction
10/03/2022	Silver CT, Harrison, WI 54915	Alarm system sounded due to malfunction
10/04/2022	Anna CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/04/2022	Military RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
10/04/2022	Dusty DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/05/2022	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
10/05/2022	Golf Course RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
10/05/2022	Manitowoc RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/06/2022	County Road EE, Hilbert, WI 54129	Swimming/recreational water areas rescue
10/08/2022	Highway 55, Harrison, WI 54130	Motor vehicle accident with injuries
10/09/2022	Highway 55, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
10/09/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



10/10/2022	Jessica LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/10/2022	Manitowoc RD, Menasha, WI 54942	Cover assignment, standby, moveup
10/10/2022	Highway 114, Harrison, WI 54952	Motor vehicle/pedestrian accident (MV Ped)
10/11/2022	Robinhood CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
10/11/2022	Knight DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
10/11/2022	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/12/2022	County Highway N, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/13/2022	S Lake Park RD, Harrison, WI 54915	Alarm system activation, no fire - unintentional
10/13/2022	Sweet Clover DR, Harrison, WI 54915	Gas leak (natural gas or LPG)
10/15/2022	Rosebud LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/15/2022	Valley LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/15/2022	North Shore RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/15/2022	Creekside DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
10/15/2022	Geranium DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/16/2022	Highway 55, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
10/17/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/18/2022	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
10/18/2022	Lake Park RD, Harrison, WI 54915	Public service assistance, other
10/18/2022	E Midway RD, Harrison, WI 54915	Gas leak (natural gas or LPG)
10/19/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
10/19/2022	Darboy DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury

Total incidents: 62

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



VILLAGE OF HARRISON (September- 2022)

OVERALL INCIDENT SUMMARY

911 HANG UP	12	THEFT	4
ACCIDENT	13	TRAFFIC HAZARD	7
ACCIDENT WITH INJURY	5	TRAFFIC STOP	65
ALARM	2	TRESPASSING	5
ANIMAL	10	VIOLATE OF COURT ORDER	3
ASSIST AGENCY	14	WEAPON	0
ASSIST CITIZEN	13	WELFARE CHECK	5
BATTERY	0		
CIVIL MATTER	2		
CIVIL PROCESS	3		
CRIME PREVENTION	1		
DAMAGE TO PROPERTY	1		
DISTURBANCE	4		
DOMESTIC DISTURBANCE	1		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	1		
FIRE CALL	8		
FRAUD	4		
HARASSMENT	8		
JAIL	1		
JUVENILE COMPLAINTS	3		
LOST / FOUND	0		
MEDICAL	18		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	18		
NOISE COMPLAINT	5		
ORDINANCE	1		
PARKING COMPLAINT	2		
RECKLESS DRIVING	9		
RUNAWAY	2		
SUSPICIOUS PERSON	4		
SUSPICIOUS SITUATION	12		
SUSPICIOUS VEHICLE	8		

OVERALL

TOTAL INCIDENTS	275
CITATIONS	19
ORDINANCE	4
WARNINGS	61

ARRESTS

TOTAL ARRESTS (9)

09/04/22 Operating While Under the Influence - 3rd Offense

09/07/22 Operating While Under the Influence

09/12/22 2nd Degree Sexual Assault

09/13/22 Criminal Damage to Property, Disorderly Conduct

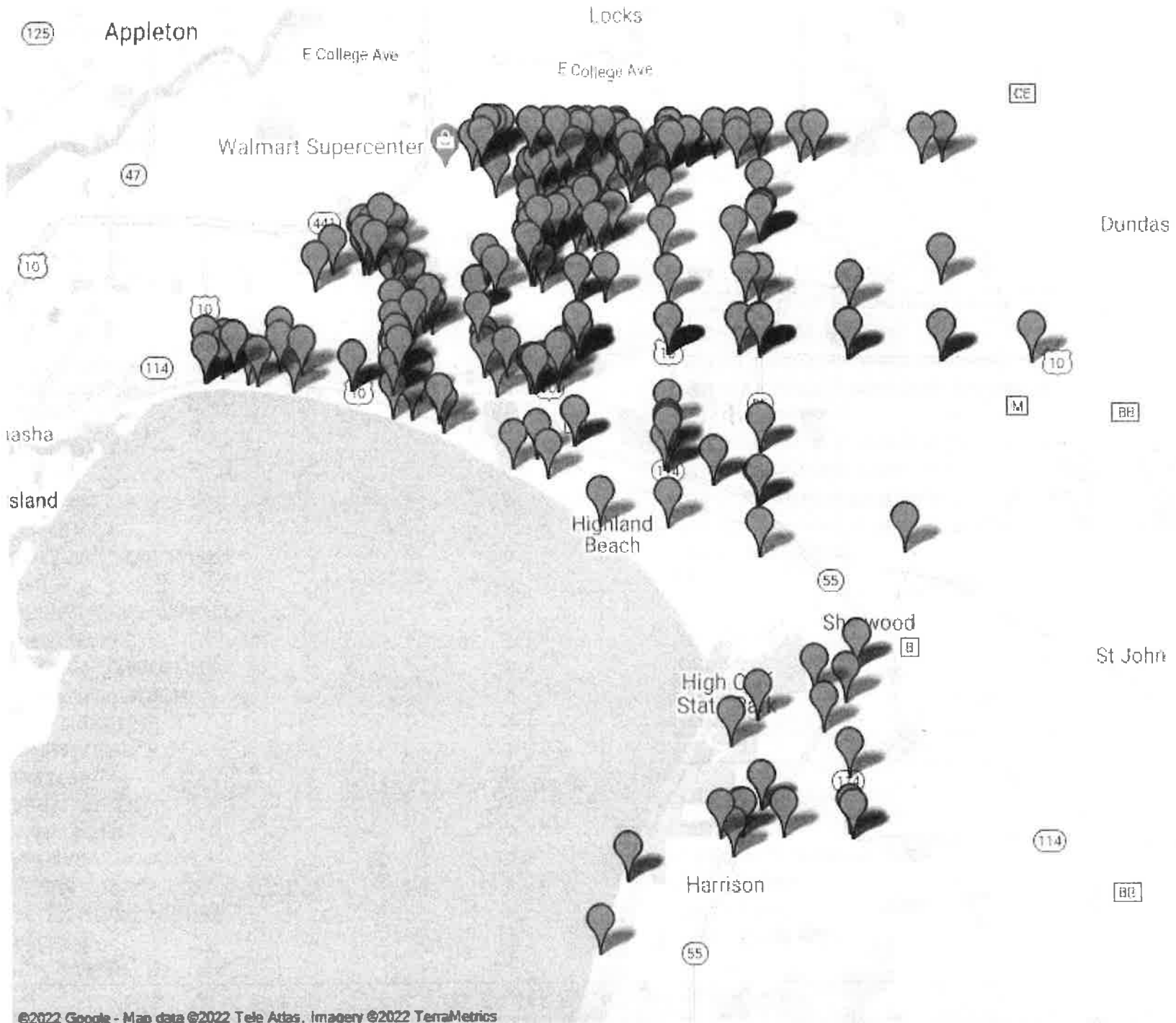
09/16/22 Burglary

09/18/22 Operating While Under the Influence

09/20/22 Disorderly Conduct - Domestic

09/23/22 Fleeing an Officer

09/25/22 Operating While Under the Influence



VILLAGE OF HARRISON (September - 2022)

CONTRACT SUMMARY

911 HANG UP	5	THEFT	3
ACCIDENT	8	TRAFFIC HAZARD	2
ACCIDENT WITH INJURY	4	TRAFFIC STOP	33
ALARM	1	TRESPASSING	5
ANIMAL	6	VIOLATE OF COURT ORDER	1
ASSIST AGENCY	5	WEAPON	0
ASSIST CITIZEN	5	WELFARE CHECK	1
BATTERY	0		
CIVIL MATTER	0		
CIVIL PROCESS	1		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	1		
DISTURBANCE	4		
DOMESTIC DISTURBANCE	1		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	1		
FIRE CALL	5		
FRAUD	3		
HARASSMENT	4		
JAIL	0		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	11		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	8		
NOISE COMPLAINT	5		
ORDINANCE	1		
PARKING COMPLAINT	2		
RECKLESS DRIVING	5		
RUNAWAY	2		
SUSPICIOUS PERSON	4		
SUSPICIOUS SITUATION	11		
SUSPICIOUS VEHICLE	3		

CONTRACT	
TOTAL	153
ARRESTS	5
CITATIONS	12
ORDINANCE	2
WARNINGS	32

ACTIVITY DETAIL SUMMARY REPORT

09/01/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
09/01/22	ORDINANCE	POSSESSION OF THC
09/01/22	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
09/01/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL-WORK AREA
09/02/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
09/02/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
09/02/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
09/03/22	Warning	NON-REGISTRATION OF AUTO, ETC
09/03/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/04/22	Citation	INATTENTIVE DRIVING
09/04/22	Citation	OPERATING WHILE UNDER THE INFLUENCE(3RD)
09/04/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
09/04/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/05/22	Warning	SPEEDING ON CITY HIGHWAY (11-15 MPH)
09/05/22	Warning	SPEEDING ON CITY HIGHWAY (11-15 MPH)
09/06/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
09/06/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
09/07/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
09/07/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
09/07/22	Warning	SPEEDING IN 55 MPH ZONE (20-24 MPH)
09/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/08/22	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
09/08/22	Warning	FAIL/NOTIFY ADDRESS CHANGE
09/08/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
09/09/22	Citation	OPERATING WHILE SUSPENDED
09/09/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
09/10/22	Warning	NON-REGISTRATION OF AUTO, ETC
09/13/22	Citation	OPERATING WHILE SUSPENDED
09/13/22	Warning	NON-REGISTRATION OF AUTO, ETC
09/13/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
09/13/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
09/14/22	Citation	OPERATING W/PAC (2ND)
09/14/22	Citation	OPERATING W/PAC-PASSENGER < 16 YRS (3RD)
09/14/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
09/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
09/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)

09/14/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
09/14/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/15/22	Citation	INATTENTIVE DRIVING
09/15/22	Warning	FAILURE TO KEEP VEHICLE UNDER CONTROL
09/15/22	Warning	NON-REGISTRATION OF AUTO, ETC
09/16/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/17/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
09/18/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
09/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
09/18/22	Warning	PASSING INTO ONCOMING TRAFFIC
09/18/22	Warning	FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP
09/18/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
09/18/22	Warning	NON-REGISTRATION OF OTHER VEHICLE
09/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/19/22	ORDINANCE	POSSESSION OF DRUG PARAPHERNALIA
09/19/22	ORDINANCE	POSSESSION OF THC
09/20/22	Warning	SPEEDING ON CITY HIGHWAY (11-15 MPH)
09/20/22	Warning	FAIL/STOP AT STOP SIGN
09/20/22	Warning	FAIL/NOTIFY ADDRESS CHANGE
09/21/22	ORDINANCE	DISORDELRY CONDUCT
09/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/21/22	Warning	FAIL/STOP AT STOP SIGN
09/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/21/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
09/22/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/23/22	Warning	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
09/23/22	Warning	EQUIP MOTOR VEHICLE WITH ILLEGAL MUFFLER
09/23/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/23/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
09/24/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/24/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/24/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
09/25/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
09/26/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
09/28/22	Citation	OPERATING WHILE SUSPENDED
09/28/22	Citation	OPERATING W/PAC (1ST)
09/28/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
09/28/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
09/29/22	Citation	INATTENTIVE DRIVING

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

October 25, 2022

Title:

Village Manager Report

Issue:

None

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

- Preparing for the November 9 election. The Clerk team has sent out 1,130 absentee with approximately 500 having been returned. The last day for on-line/mail in registration is October 19 which means all registrations must occur at the Municipal Building as of October 20.
- The Financial team completed some last minute requests for the 2021 audit. Staff has a draft of the financial statements that were in time for the Moody's rating. This team and the Clerk/Treasurer did a great job at responding quickly to those last second requests with a sensitivity to the deadline for the rating.
- Staff are working on the Granicus installation. Staff completed all the information gathering questionnaires from Granicus so the weekly meetings have temporarily stopped. Granicus is building the workflow for on-line forms and the new website in response to staff input.
- The go-live date has been set for the new telephone system. The vendor has to schedule the porting of the telephone numbers and the carriers require a two week notice. Working to avoid going live during election week the go live date is November 15. The existing telephone numbers for the Village will be ported over to the new service at 9:00 am. Staff will go through some training the week of October 31.

- The position for the Assistant Planner was posted. It is on the website for the state association of planners, the state association of administrators and the League of Wisconsin Municipalities. The Assistant Manager also reached out to the two universities in the state that have Planning programs. It was also listed on Indeed and the Village website.
- Staff and engineers from Martenson and Eisele had a virtual meeting with representatives from the City of Menasha regarding the sewer connection fee study. The City expressed a number of concerns and staff has some follow up internally to address them. Staff and engineers are meeting Monday, October 24.
- The Village Manager is on the agenda for the next meeting of the Darboy Sanitary Commission. My request is to put the public fire protection charges on the water bills.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- Budget reports for the General Fund, the Water Utility and Sewer Utility.
- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination. At the August 30, 2022 meeting Board members requested staff to explore if the pavement for the pickleball courts was/should be charged against the park impact fees. Northeast Asphalt bid \$47,130 in change order number 1 to pave the courts and increased it an additional \$11,730 in change order number 2 when the size of the courts were enlarged. These costs were part of the approved certificates of payment from Graef that the Village paid in October, 2021. They were booked against the capital outlay funds at that time. Staff would recommend keeping it that way to preserve park impact fees for future expenditures.

Fund: 100 - GENERAL FUND

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	164,797.80	0.00	164,797.80	0.00
REVENUES		0.00	164,797.80	0.00	164,797.80	0.00
100-00-41110-000-000	General Property Taxes	0.00	923,608.28	2,906,793.00	-1,983,184.72	31.77
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	30.24	30.00	0.24	100.80
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	2,264.00	60,000.00	-57,736.00	3.77
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	-2,771.09	0.00	-2,771.09	0.00
TAXES		0.00	923,131.43	2,966,823.00	-2,043,691.57	31.12
100-00-42000-000-000	Special Assessments	0.00	1,260.97	0.00	1,260.97	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	115,359.47	0.00	115,359.47	0.00
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	32,122.65	61,569.00	-29,446.35	52.17
100-00-43401-000-000	Personal Property Aid	0.00	5,896.93	0.00	5,896.93	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	54,506.89	49,900.00	4,606.89	109.23
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	1,340.40	14,858.00	-13,517.60	9.02
100-00-43430-000-000	Exempt Computer Aid	0.00	42,433.66	42,400.00	33.66	100.08
100-00-43530-000-000	State Transportation Aids	95,909.75	383,638.97	384,704.00	-1,065.03	99.72
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	18,117.10	21,300.00	-3,182.90	85.06
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		95,909.75	538,056.60	574,791.00	-36,734.40	93.61
100-00-44105-000-000	Liquor & Beverage Licenses	0.00	15,617.43	5,000.00	10,617.43	312.35
100-00-44110-000-000	Operators Licenses	0.00	4,355.00	4,900.00	-545.00	88.88
100-00-44115-000-000	Cigarette Licenses	0.00	421.15	200.00	221.15	210.58
100-00-44120-000-000	Cable Television Franchise Fee	0.00	70,539.56	111,703.00	-41,163.44	63.15
100-00-44205-000-000	Dog Licenses Fees	0.00	12,058.09	8,500.00	3,558.09	141.86
100-00-44305-000-000	Building Permit Fee	3,035.00	78,361.46	50,000.00	28,361.46	156.72
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	40.00	0.00	40.00	0.00
100-00-44306-000-000	HVAC Permit	870.00	45,214.40	6,500.00	38,714.40	695.61
100-00-44307-000-000	Plumbing Permit	825.00	36,864.07	9,000.00	27,864.07	409.60
100-00-44308-000-000	Electrical Permit	1,225.00	54,832.89	12,250.00	42,582.89	447.62
100-00-44309-000-000	Siding/Windows/Roof Permit	200.00	2,900.00	750.00	2,150.00	386.67
100-00-44310-000-000	Pool Permit	150.00	1,270.00	1,000.00	270.00	127.00
100-00-44311-000-000	Lot Grade Fee	4,300.00	44,720.00	47,500.00	-2,780.00	94.15
100-00-44312-000-000	Driveway Grade Fee	925.00	9,620.00	10,000.00	-380.00	96.20

Fund: 100 - GENERAL FUND

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	100.00	50.00	50.00	200.00
100-00-44330-000-000	Utility Permit Fee	700.00	46,279.10	2,500.00	43,779.10	1,851.16
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	1,475.00	36,500.00	20,000.00	16,500.00	182.50
100-00-44401-000-000	Erosion Permit	500.00	10,830.78	6,500.00	4,330.78	166.63
100-00-44410-000-000	Plat and CSM Review Fee	0.00	3,025.00	1,500.00	1,525.00	201.67
100-00-44415-000-000	Site Plan Review Fee	0.00	600.00	5,500.00	-4,900.00	10.91
100-00-44900-000-000	Other License/Permit Fee	0.00	710.00	0.00	710.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		14,205.00	474,858.93	303,653.00	171,205.93	156.38
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	872.61	11,715.68	6,000.00	5,715.68	195.26
FINES, FORFEITS AND PENALTIES		872.61	11,715.68	6,500.00	5,215.68	180.24
100-00-46100-000-000	Administrative Fee	1,245.00	68,026.22	18,500.00	49,526.22	367.71
100-00-46105-000-000	Publication Fee - Liquor	0.00	-88.92	0.00	-88.92	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	270.00	9,960.00	8,000.00	1,960.00	124.50
100-00-46111-000-000	Photocopy Fee	0.00	5.00	0.00	5.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	1,044.92	700.00	344.92	149.27
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	421,805.00	-421,805.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	546,108.00	-546,108.00	0.00
100-00-46310-000-000	Road Department Revenue	227.88	1,217.88	2,000.00	-782.12	60.89
100-00-46321-000-000	Street Lights Fee	0.00	2,480.77	1,100.00	1,380.77	225.52
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	73,721.79	0.00	73,721.79	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	90.00	5,716.00	396,052.00	-390,336.00	1.44
100-00-46435-000-000	Recycling Collection Fee (33%)	60.00	3,834.00	189,451.00	-185,617.00	2.02
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	340.00	36,040.00	14,000.00	22,040.00	257.43
100-00-46722-000-000	Park Shelter Rental Fee	0.00	2,345.97	0.00	2,345.97	0.00
100-00-46740-000-000	Municipal Hall Rental Fee	94.79	2,274.96	0.00	2,274.96	0.00
PUBLIC CHARGES FOR SERVICES		2,327.67	206,578.59	1,597,716.00	-1,391,137.41	12.93
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	165,188.43	157,712.00	7,476.43	104.74
FORFEITED DISCOUNTS		0.00	165,188.43	157,712.00	7,476.43	104.74
100-00-48110-000-000	Banking - Earned Interest	0.00	13,269.63	20,000.00	-6,730.37	66.35
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	9.79	100.00	-90.21	9.79
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	Sales - Public Works Equipment	0.00	23,000.00	0.00	23,000.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	4,762.00	5,000.00	-238.00	95.24
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
100-00-48900-000-000	Misc. Revenues	-50.00	28,508.00	500.00	28,008.00	5,701.60
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	15,890.00	81,000.00	-65,110.00	19.62
MISCELLANEOUS REVENUES		-50.00	85,439.42	106,600.00	-21,160.58	80.15
100-00-49000-000-000	Transfer from Debt Srvce Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,500,000.00	-1,500,000.00	0.00
Total Revenues		113,265.03	2,685,126.35	7,213,795.00	-4,528,668.65	37.22

Fund: 100 - GENERAL FUND

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	1,292.32	26,363.34	33,600.00	7,236.66	78.46
100-00-51100-105-000	Village Board - FICA	98.87	2,016.98	2,570.00	553.02	78.48
100-00-51100-115-000	Village Board-Training/Mileage	0.00	150.00	800.00	650.00	18.75
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,488.37	6,000.00	-488.37	108.14
100-00-51100-400-000	Village Board-Supplies	0.00	30.58	500.00	469.42	6.12
100-01-51101-100-001	Planning - Salary	5,445.72	63,751.83	156,000.00	92,248.17	40.87
100-01-51101-105-000	Planning - FICA	470.07	4,897.71	11,934.00	7,036.29	41.04
100-01-51101-200-000	Planning - Benefits	786.02	13,274.24	53,193.00	39,918.76	24.95
100-01-51101-205-000	Planning - Retirement	353.97	4,143.80	10,608.00	6,464.20	39.06
100-01-51101-300-000	Planning - Per Diem	765.00	3,105.00	4,000.00	895.00	77.63
100-01-51101-301-000	Planning - Dues	0.00	517.00	1,000.00	483.00	51.70
100-01-51101-304-000	Planning - Consultants	0.00	40.00	0.00	-40.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	8.13	1,964.43	3,500.00	1,535.57	56.13
100-01-51101-400-000	Planning - Supplies	0.00	688.91	500.00	-188.91	137.78
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	299.01	2,378.41	0.00	-2,378.41	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	9,690.00	27,686.50	10,000.00	-17,686.50	276.87
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	15,000.00	15,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	13,124.59	254,940.09	315,035.00	60,094.91	80.92
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	949.62	18,449.54	24,100.00	5,650.46	76.55
100-02-51400-200-000	Gen. Admin - Benefits	9,830.28	108,407.78	93,269.00	-15,138.78	116.23
100-02-51400-205-000	Gen. Admin - Retirement	853.09	16,536.20	21,400.00	4,863.80	77.27
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	3,381.44	2,500.00	-881.44	135.26
100-02-51400-310-000	Gen. Admin - Dues	0.00	309.95	3,200.00	2,890.05	9.69
100-02-51400-400-000	Gen. Admin - Supplies	96.35	12,573.43	20,000.00	7,426.57	62.87
100-02-51400-400-005	Gen. Admin - Postage	1,000.00	4,007.38	3,000.00	-1,007.38	133.58
100-02-51400-400-006	Gen. Admin - Service Contracts	4,465.79	59,937.09	70,000.00	10,062.91	85.62
100-02-51400-800-000	Gen. Admin - Publications	0.00	161.99	3,000.00	2,838.01	5.40
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	4,151.68	6,086.88	4,000.00	-2,086.88	152.17
100-00-51440-000-000	Elections - Wages	0.00	11,979.00	14,000.00	2,021.00	85.56
100-00-51440-100-000	Elections-FICA	0.00	24.29	1,071.00	1,046.71	2.27
100-00-51440-200-000	Elections - Expenses/Training	0.00	42.50	500.00	457.50	8.50
100-00-51440-300-000	Elections - Service Contracts	0.00	2,195.41	4,000.00	1,804.59	54.89
100-00-51440-400-000	Elections - Supplies	0.00	2,377.03	3,000.00	622.97	79.23
100-00-51440-500-000	Elections - Postage	0.00	1,000.00	0.00	-1,000.00	0.00
100-00-51440-600-000	Elections - Publications	0.00	614.20	1,000.00	385.80	61.42
100-05-51500-000-000	Assessor - Contract	0.00	40,900.00	34,800.00	-6,100.00	117.53
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	204.75	0.00	-204.75	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	844.36	0.00	-844.36	0.00
100-04-51500-315-015	Treasurer - Accounting	3,045.00	12,844.65	17,500.00	4,655.35	73.40
100-04-51500-400-000	Treasurer - Supplies	0.00	1,466.82	2,500.00	1,033.18	58.67
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	4,971.68	0.00	-4,971.68	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	232.85	7,500.00	7,267.15	3.10
100-00-51600-500-020	Municipal Bldg - Electric	0.00	3,804.36	5,500.00	1,695.64	69.17
100-00-51600-500-021	Municipal Bldg - Heat	0.00	5,223.45	4,750.00	-473.45	109.97

Fund: 100 - GENERAL FUND

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
100-00-51600-500-022	Municipal Bldg - Telephone	176.40	1,376.36	1,750.00	373.64	78.65
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,377.00	18,900.00	3,523.00	81.36
100-00-51933-000-000	Insurance - Workers Comp.	0.00	28,744.00	33,311.00	4,567.00	86.29
100-00-51938-000-000	Insurance - General and Auto	0.00	19,082.00	23,625.00	4,543.00	80.77
100-00-51980-000-000	Memorial Expenses	0.00	100.00	500.00	400.00	20.00
GENERAL GOVERNMENT		56,901.91	795,693.58	1,042,916.00	247,222.42	76.30
100-00-52100-000-000	Law Enforcement - Contract	0.00	254,835.17	629,059.00	374,223.83	40.51
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	1,738.57	2,500.00	761.43	69.54
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	3,526.38	137,487.07	215,000.00	77,512.93	63.95
100-06-52200-105-000	Fire Dept - FICA	269.77	10,886.36	16,447.50	5,561.14	66.19
100-06-52200-200-000	Fire Dept - Benefits	0.00	389.78	0.00	-389.78	0.00
100-06-52200-210-000	Fire Dept - Retirement	424.58	8,916.18	40,575.00	31,658.82	21.97
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	0.00	2,254.32	5,500.00	3,245.68	40.99
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	2,634.24	27,375.74	41,000.00	13,624.26	66.77
100-06-52200-401-000	Fire Dept - Physicals	0.00	900.00	5,000.00	4,100.00	18.00
100-06-52200-500-020	Fire Station 60 - Electric	0.00	1,382.35	2,500.00	1,117.65	55.29
100-07-52200-500-020	Fire Station 70 - Electric	0.00	1,529.74	3,000.00	1,470.26	50.99
100-06-52200-500-021	Fire Station 60 - Heat	0.00	2,057.02	3,000.00	942.98	68.57
100-07-52200-500-021	Fire Station 70 - Heat	0.00	1,645.19	2,000.00	354.81	82.26
100-06-52200-500-022	Fire Station 60 - Telephone	0.00	243.04	950.00	706.96	25.58
100-07-52200-500-022	Fire Station 70 - Telephone	25.00	539.85	1,900.00	1,360.15	28.41
100-06-52200-500-023	Fire Station 60 - Water/Sewer	646.10	2,858.12	3,500.00	641.88	81.66
100-07-52200-500-023	Fire Station 70 - Water/Sewer	0.00	522.71	550.00	27.29	95.04
100-06-52200-600-000	Fire Dept - Vehicle Maint.	13.61	10,658.38	13,000.00	2,341.62	81.99
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	841.06	4,000.00	3,158.94	21.03
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	0.00	7,983.42	13,500.00	5,516.58	59.14
100-08-52300-100-000	1st Responders - Wages	0.00	27,097.14	0.00	-27,097.14	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	2,072.93	0.00	-2,072.93	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	6,168.00	162,740.99	50,000.00	-112,740.99	325.48
100-00-52400-200-000	Inspections - Grade Checks	2,792.85	18,348.50	38,000.00	19,651.50	48.29
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	-8,978.87	0.00	8,978.87	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		16,500.53	676,324.76	1,096,981.50	420,656.74	61.65
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	3,942.48	11,969.12	40,000.00	28,030.88	29.92
100-09-53311-100-000	Hwy Dept - Wages	16,895.10	365,554.54	467,010.00	101,455.46	78.28
100-09-53311-100-901	Hwy Dept - Part Time Wages	864.00	30,615.72	22,500.00	-8,115.72	136.07
100-09-53311-103-000	Hwy Dept - Overtime Wages	474.44	15,291.61	38,000.00	22,708.39	40.24
100-09-53311-105-000	Hwy Dept - FICA	1,262.67	28,312.25	35,726.26	7,414.01	79.25
100-09-53311-105-901	Hwy Dept - Part Time FICA	66.10	2,339.11	1,721.25	-617.86	135.90
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	9,513.67	106,261.63	139,033.00	32,771.37	76.43
100-09-53311-205-000	Hwy Dept - Retirement	1,129.02	25,147.57	31,756.68	6,609.11	79.19

Fund: 100 - GENERAL FUND

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	2,500.00	2,500.00	0.00
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	0.00	1,500.00	1,500.00	0.00
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	828.89	18,136.92	25,000.00	6,863.08	72.55
100-09-53311-500-020	Hwy Dept - Electric	0.00	5,706.52	7,500.00	1,793.48	76.09
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	201.60	2,255.84	3,000.00	744.16	75.19
100-09-53311-505-000	Hwy Dept - Building Maint	1,734.86	23,368.29	35,000.00	11,631.71	66.77
100-09-53311-600-030	Hwy Dept - Fuel	5,924.85	60,795.55	50,000.00	-10,795.55	121.59
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,295.98	22,020.22	40,000.00	17,979.78	55.05
100-09-53311-700-000	Hwy Dept - Equip Maintenance	679.67	42,719.70	40,000.00	-2,719.70	106.80
100-09-53311-900-000	Hwy Dept - Road Maintenance	580.95	60,484.34	327,500.00	267,015.66	18.47
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	1,697.73	22,852.01	50,000.00	27,147.99	45.70
100-09-53311-903-000	Hwy Dept - Salt & Sand	0.00	78,714.11	108,000.00	29,285.89	72.88
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	0.00	8,965.68	10,000.00	1,034.32	89.66
100-00-53420-000-000	Street Lighting - General	0.00	-4,802.13	3,000.00	7,802.13	-160.07
100-00-53420-001-000	Street Lighting - North Shore	0.00	110.03	170.00	59.97	64.72
100-00-53420-004-000	Street Lighting - HAA	0.00	6,322.38	11,000.00	4,677.62	57.48
100-00-53420-006-000	Street Lighting - NS Woods	0.00	723.11	1,100.00	376.89	65.74
100-00-53441-000-000	Storm Sewer Maint./Ponds	0.00	25,421.13	40,000.00	14,578.87	63.55
100-00-53441-100-000	Illicit Discharge Program	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	34,649.58	295,153.42	378,000.00	82,846.58	78.08
100-00-53635-000-000	Recycling Services	20,798.00	187,497.00	252,000.00	64,503.00	74.40
100-00-53635-100-000	Compost Site	0.00	2,402.83	16,000.00	13,597.17	15.02
100-00-53640-000-000	Weed and Nuisance Control	-400.00	-660.00	14,000.00	14,660.00	-4.71
100-00-53650-000-000	Harr Stormwater Util Drainage	2,842.50	9,793.60	0.00	-9,793.60	0.00
PUBLIC WORKS		104,982.09	1,453,472.10	2,199,017.19	745,545.09	66.10
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	1,406.00	32,139.96	35,000.00	2,860.04	91.83
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	4,600.00	10,000.00	5,400.00	46.00
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		1,406.00	36,739.96	45,000.00	8,260.04	81.64
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	3,000.00	4,000.00	1,000.00	75.00

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 October	Actual 10/18/2022			
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	0.00	0.00	0.00
100-00-57220-000-000	Capital Outlay - Parks	0.00	11,341.98	132,500.00	121,158.02	8.56
100-06-57220-000-000	Fire Dept - Capital Outlay	25,341.00	56,231.95	132,248.00	76,016.05	42.52
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	150,000.00	150,000.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	328,206.00	328,206.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	404,666.99	395,966.00	-8,700.99	102.20
100-09-57330-000-000	Capital Outlay - Road Projects	133,626.69	1,372,989.91	1,400,000.00	27,010.09	98.07
CAPITAL OUTLAY		158,967.69	1,845,230.83	2,538,920.00	693,689.17	72.68
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Total Expenses		338,758.22	4,810,461.23	6,929,034.69	2,118,573.46	69.42
Net Totals		-225,493.19	-2,125,334.88	284,760.31	2,410,095.19	-746.36

Fund: 610 - WATER UTILITY

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	0.00	5,468.92	0.00	5,468.92	0.00
TAXES		0.00	5,468.92	0.00	5,468.92	0.00
610-00-46101-000-000	Residential Metered Sales	-7.16	734,107.72	865,281.00	-131,173.28	84.84
610-00-46102-000-000	Commercial Metered Sales	0.00	83,544.60	84,250.00	-705.40	99.16
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,505.00	-1,505.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	22,548.85	18,563.00	3,985.85	121.47
610-00-46105-000-000	Multifamily Metered Sales	0.00	62,988.72	28,626.00	34,362.72	220.04
610-00-46106-000-000	Irrigation Metered Sales	0.00	281.85	395.00	-113.15	71.35
610-00-46200-000-000	Private Fire Protection Service	0.00	11,927.69	0.00	11,927.69	0.00
610-00-46300-000-000	Public Fire Protection Service	-1.64	153,670.84	214,655.00	-60,984.16	71.59
PUBLIC CHARGES FOR SERVICES		-8.80	1,069,070.27	1,213,275.00	-144,204.73	88.11
610-00-47000-000-000	Forfeited Discounts	0.00	2,203.39	4,200.00	-1,996.61	52.46
610-00-47400-000-000	Other Water Revenue	452.50	3,802.96	12,225.00	-8,422.04	31.11
FORFEITED DISCOUNTS		452.50	6,006.35	16,425.00	-10,418.65	36.57
Total Revenues		443.70	1,080,545.54	1,229,700.00	-149,154.46	87.87

Fund: 610 - WATER UTILITY

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
610-00-57601-000-000	Purchased Water - COA / FC	691.99	443,250.37	649,848.00	206,597.63	68.21
610-00-57602-000-000	Fire Protection - COA	0.00	21,821.67	38,048.00	16,226.33	57.35
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	3,687.60	74,405.60	93,050.00	18,644.40	79.96
610-00-57641-000-000	Operation Supplies & Expenses	994.13	14,081.04	16,780.00	2,698.96	83.92
610-00-57651-000-000	Maintenance of Mains	630.00	8,089.21	15,000.00	6,910.79	53.93
610-00-57652-000-000	Maintenance of Services	0.00	974.85	15,000.00	14,025.15	6.50
610-00-57653-000-000	Maintenance of Meters	0.00	1,260.75	5,000.00	3,739.25	25.22
610-00-57654-000-000	Maintenance of Hydrants	0.00	3,600.72	0.00	-3,600.72	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	1,677.60	26,273.56	47,900.00	21,626.44	54.85
610-00-57920-000-000	Admin & General Salaries	962.38	19,178.30	41,657.00	22,478.70	46.04
610-00-57921-000-000	Office Supplies & Expenses	189.52	16,097.33	17,345.00	1,247.67	92.81
610-00-57923-000-000	Outside Services Employed	24.97	7,725.94	19,895.00	12,169.06	38.83
610-00-57924-000-000	Insurance Expense	0.00	2,250.00	7,084.00	4,834.00	31.76
610-00-57925-000-000	Payroll Tax - FICA	453.15	8,515.83	13,969.00	5,453.17	60.96
610-00-57926-000-000	Employee Pensions & Benefits	411.30	13,348.54	81,654.00	68,305.46	16.35
610-00-57928-000-000	Regulatory Commission Expenses	1,510.93	8,385.91	1,225.00	-7,160.91	684.56
610-00-57930-000-000	Miscellaneous General Expense	0.00	314.41	22,500.00	22,185.59	1.40
610-00-57933-000-000	Transportation Expense	315.75	4,620.70	4,185.00	-435.70	110.41
610-00-57935-000-000	Maintenance of General Plant	229.50	1,234.51	2,500.00	1,265.49	49.38
CAPITAL OUTLAY		11,778.82	675,429.24	1,092,640.00	417,210.76	61.82
Total Expenses		11,778.82	675,429.24	1,092,640.00	417,210.76	61.82
Net Totals		-11,335.12	405,116.30	137,060.00	-268,056.30	295.58

Fund: 620 - SEWER UTILITY

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	-7.37	657,782.88	834,464.00	-176,681.12	78.83
620-00-46222-000-000	Commercial Measured Service	0.00	81,833.40	89,519.00	-7,685.60	91.41
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,514.00	-3,514.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	43,652.65	36,537.00	7,115.65	119.48
620-00-46225-000-000	Multifamily Measured Service	0.00	73,918.36	61,700.00	12,218.36	119.80
PUBLIC CHARGES FOR SERVICES		-7.37	857,187.29	1,025,734.00	-168,546.71	83.57
620-00-47631-000-000	Forfeited Discounts	0.00	1,750.36	3,385.00	-1,634.64	51.71
620-00-47635-000-000	Other Sewer Revenue	4,212.50	277,754.49	5,205.00	272,549.49	5,336.30
620-00-47640-000-000	Interest Income	0.00	5,469.02	0.00	5,469.02	0.00
FORFEITED DISCOUNTS		4,212.50	284,973.87	8,590.00	276,383.87	3,317.51
Total Revenues		4,205.13	1,142,161.16	1,034,324.00	107,837.16	110.43

Fund: 620 - SEWER UTILITY

Account Number		2022 October	2022 Actual 10/18/2022	2022 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	3,804.40	79,129.06	140,950.00	61,820.94	56.14
620-00-57821-000-000	Fuel/Power Purchase - Pumping	1,310.58	15,461.30	17,000.00	1,538.70	90.95
620-00-57827-000-000	Operation Supplies & Expenses	214.83	11,039.50	10,125.00	-914.50	109.03
620-00-57828-000-000	Transportation Expense	315.76	4,620.78	4,185.00	-435.78	110.41
620-00-57829-000-000	Sewerage Treatment Charges	0.00	144,810.00	217,210.00	72,400.00	66.67
620-00-57831-000-000	Maintenance Sewage Collect Sys	20,822.52	28,547.98	30,000.00	1,452.02	95.16
620-00-57832-000-000	Maint Collection Syst Pumping	139.28	46,951.77	16,050.00	-30,901.77	292.53
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	229.50	1,234.51	2,500.00	1,265.49	49.38
620-00-57840-000-000	Accounting & Collecting Labor	1,677.60	26,276.19	47,900.00	21,623.81	54.86
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	962.38	19,178.30	70,565.00	51,386.70	27.18
620-00-57851-000-000	Office Supplies & Expenses	205.18	16,093.32	19,510.00	3,416.68	82.49
620-00-57852-000-000	Outside Services Employed	96.98	-28,578.39	19,895.00	48,473.39	-143.65
620-00-57853-000-000	Insurance Expense	0.00	2,250.00	6,878.00	4,628.00	32.71
620-00-57854-000-000	Employee Pensions & Benefits	418.88	15,015.11	53,975.00	38,959.89	27.82
620-00-57855-000-000	Payroll Tax - FICA	462.05	9,819.48	16,181.00	6,361.52	60.69
620-00-57856-000-000	Miscellaneous General Expense	0.00	42.13	650.00	607.87	6.48
620-00-57870-000-000	Interest Expense - CWF Loan	0.00	13,435.00	16,250.00	2,815.00	82.68
620-00-57875-000-000	Amortization Expense-CWF Loan	0.00	42,545.00	41,215.00	-1,330.00	103.23
CAPITAL OUTLAY		30,659.94	447,871.04	731,039.00	283,167.96	61.26
Total Expenses		30,659.94	447,871.04	731,039.00	283,167.96	61.26
Net Totals		-26,454.81	694,290.12	303,285.00	-391,005.12	228.92

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 October 25, 2022
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2021 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

	2020	Collected in 2021	Spent in 2021	Balance 12/31/21
Park Impact Fee	\$922,876.00	\$223,340.00	\$238,790.00	\$907,426.00
Police Impact Fee	\$28,903.00	\$31,687.39	\$0.00	\$60,590.39
Fire Impact Fee	\$245,052.00	\$269,305.75	\$0.00	\$514,357.75

	1/1/2022	Collected in 2022	Spent in 2022	Current Balance
Park Impact Fee	\$907,426.00	\$167,107.00	\$1,417.15	\$1,073,115.85
Police Impact Fee	\$60,590.39	\$23,825.45	\$0.00	\$84,415.84
Fire Impact Fee	\$514,357.75	\$201,772.52	\$0.00	\$716,130.27

Notes on 2022 Park Impact Fee Expenditures:

The \$1,417.15 was on engineering for park additions/improvements

2021 Park Impact Fee Expenditures:

Playground equip. Darboy Community Park	\$139,979.00
Playground equip. Dogwood Park	\$98,811.00
	\$238,790.00

Note on 2021 Park Impact Fee Expenditures:

Village labor and supplies were expended to construct the base of the Pickleball and tennis courts. Staff will confirm with the auditor if those expenses can be a budgeted expense or if they must be charged to impact fees. (6/28 & 7/26 meetings)

\$28,395.00

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2021 audit is in progress.

	2021 balance	Expected in 2022
Storm Water Fee	\$262,346	\$360,840
Transportation Fee	\$531,875	\$546,108

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

October 25, 2022

Title:

Planning & Zoning Monthly Report

Report:

1. Staff has been incorporating the workload from the loss of the Assistant Planner. The position has been advertised.
2. Staff has been working on various Plan Commission agenda applications for the October meeting. These included a Comprehensive Plan Amendment, Rezoning, Conditional Use Permit, and CSM for a RV repair business on Horn Road, review of TID #5 creation and boundaries, review of a CSM on Schmidt Road, review of a conservation easement on Old Highway Rd, discussion of a proposed business on residential property on Firelane 12, discussion on a proposed custom furniture business and storage development on Hwy 55/114, and discussion on an aerial park.
3. Staff attending a training conference as part of the Economic Development Certificate pursuit.
4. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.
5. Staff continues to work on various long range planning projects, including the area along the extension of Prosperity Drive and the Hwy 114/Pigeon Road area and Hwy 55 area.
6. Staff was invited to participate in the Fox Cities Comprehensive Safety Action Plan for roadway safety. The plan will be developed by East Central WI RPC and will be completed in the summer of 2023.
7. Staff is working with a playground contractor about a possible grant opportunity for playground equipment at Farmers Field.

Attachments:

- Zoning Permit Report

Village of Harrison

September-22 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	1	43	\$ 380,000	\$ 17,675,011	6	83	\$ 2,555,799	\$ 35,589,249
Two Family (units)	0	2	\$ 0	\$ 1,200,000	0	2	\$ 0	\$ 1,200,000
Multi Family (units)	0	0	\$ 0	\$ 0	0	2	\$ 0	\$ 26,800,000
Additions	0	10	\$ 0	\$ 654,000	3	13	\$ 367,500	\$ 1,016,615
Acc. Structures	0	18	\$ 0	\$ 737,541	2	24	\$ 16,700	\$ 427,195
Miscellaneous	10	89	\$ 64,990	\$ 853,261	8	99	\$ 15,522	\$ 720,549
Total Residential	11	162	\$ 444,990	\$ 21,119,813	19	223	\$ 2,955,521	\$ 65,753,608
Com./Ind.								
New	0	5	\$ 0	\$ 6,650,000	0	1	\$ 0	\$ 550,000
Additions	0	1	\$ 0	\$ 5,000,000	0	1	\$ 0	\$ 1,825,000
Acc. Structures	1	1	\$ 15,000	\$ 15,000	0	0	\$ 0	\$ 0
Miscellaneous	0	12	\$ 0	\$ 608,285	1	7	\$ 35,000	\$ 118,500
Total Com./Ind.	1	19	\$ 15,000	\$ 12,273,285	1	9	\$ 35,000	\$ 2,493,500
Combined Total	12	181	\$ 459,990	\$ 33,393,098	20	232	\$ 2,990,521	\$ 68,247,108

Number of Vacant Lots Remaining

130

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

September 27, 2022

Title:

Parks & Trails Monthly Report

Report:

1. Pickleball and tennis courts – Subcontractors have started installing the fencing at Darboy Park . Net placement will also occur. Temporary striping will be completed towards the end of October/early November.



2. Staff has submitted an application to We Energies for adding a light on the existing pole near the pavilion at Darboy Community Park to help light up the basketball and playground area. Additional security cameras are also being pursued.
- 3.

Attachments:

- None

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

Meeting Date:

October 25, 2022

Title:

Public Works Monthly Report

Report:

1. The Street Foreman has returned to work.
2. Staff completed work for a concrete drainageway near Jessica Lane/Andrew Drive area to assist with drainage issues.
3. Staff met with the engineer to discuss the 2023 road projects. Fieldwork will start this fall, including wetland delineation and topographic surveys. Staff mailed out a letter to property owners in the areas letting them know that personnel will be in the area.
4. Staff has been working with the contractors on the various projects occurring...
 - a. Street resurfacing program – all projects are complete. Staff will be addressing issues as they arise.
 - Paving of Firelane 8, Lakeview Court, and Ravine Court is complete.
 - Paving in the Hoelzel Haven subdivision (around Sunrise School) is complete.
 - Paving in the Sunrise Meadows subdivision (east of CTH N, Jochmann Drive, Margaret Drive, Sara Lane area) is complete. Some drainageway work needs to be completed, but the project is mostly complete.
 - b. Midway Road trail program – This project is complete.
5. Staff continues the summer mowing program, including all parks and ponds.
6. Staff completed the mastic sealing program. Material is added to the roadway around valves, manholes, and inlets where the road has sunk around them. The material raises the road around the infrastructure to help avoid damage from snow plowing. Staff is also patching potholes.
7. Staff will be completing grading work on Kesler Road, which is currently a gravel road.
8. Staff has been completing miscellaneous ditch projects trying to complete restoration before fall. One project is the ditching of a portion of Schaefer Road east of Hwy 55.
9. The contractors for the new salt shed have started. Several wall posts are installed.

Attachments:

- None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Harrison Utilities Monthly Report

Report:

1. Staff has been working with Harrison Utilities engineer (Martenson & Eisele) on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. Staff has been reviewing the document as time allows, it may be several more months before a full review is complete. Some amendments to the cross connection section of the ordinance is recommended by the DNR to bolster our existing ordinances. A final version will be presented to the Board.
2. The water meter replacement program has been completed. There were a handful of properties that received water shut off notices via mail and doorhangers. All but one complied. One property had the water shut off, but it was unoccupied. The water has since been tuned on as the required inspection was completed.
3. The fall hydrant flushing program was completed.
4. Staff has been conducting the required sampling for water testing.
5. Staff has been working on winter preparations...adjusting valves in roadways for plowing. This is mostly complete. The DPW has completed the mastic program to build up the roadway around manholes and structures to avoid snow plow damages.
6. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project.
7. Staff continues to inspect the wells as part of the well inspection program. There are approximately 34 wells that are part of the program. Approximately 8 customers still have to comply with the inspection program. Notices of violation have been sent, many of the properties are working on resolving the issues.
8. Staff is working on creating a database of water connection fee customers in order to assist with the water connection fee reimbursement ordered by the PSC. The PSC as part of a previous water rate case has ordered Harrison Utilities to reimburse applicants for the overcharge of the water portion of the connection fee. Staff is sorting through old records to find the original payee of the fee in order to try to contact them for the reimbursement.

Attachments:

- Harrison Utilities Permit Tracker

Harrison Utilities
Total Permit Tracker

Category	2020			2021												2022								
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	FEB	APR	MAY	JUN	JUL	AUG	SEP
Village of Harrison - Residential (Single Family & Duplexes)	2	2	2	1	3	4	6	8	23	1	4	3	4	3	1	0	2	10	4	6	1	4	5	1
Village of Harrison - Multi-Family Residential (Units)	0	0	180	144	0	0	0	0	0	0	134	0	0	0	0	92	0	0	0	0	0	0	0	0
Village of Harrison - Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Harrison Total (Month)	2	2	182	145	3	4	6	8	23	1	138	3	4	3	1	92	2	10	4	6	1	4	5	1
Harrison Total (YTD)	3	3	3	145	148	152	158	166	189	190	328	331	335	338	339	92	94	104	108	114	115	119	124	125
City of Menasha - Residential (Single Family & Duplexes)	0	1	0	0	5	2	1	0	3	4	1	0	2	1	0	0	3	8	3	2	3	2	2	4
City of Menasha - Multi-Family Residential (Units)	0	64	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Menasha - Commercial	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0
Menasha Total (Month)	0	65	0	0	5	2	1	0	3	4	1	1	2	1	0	0	3	8	3	3	3	2	2	4
Menasha Total (YTD)	12	77	77	0	5	7	8	8	11	15	16	17	19	20	20	0	3	11	14	17	20	22	24	28
Total Residential (Month)	2	3	2	1	8	6	7	8	26	5	5	3	6	4	1	0	5	18	7	8	4	6	7	5
Total Multi-Family Residential (Month)	0	64	180	144	0	0	0	0	0	0	134	0	0	0	0	92	0	0	0	0	0	0	0	0
Total Commercial (Month)	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0
Grand Total (Month)	2	67	182	145	8	6	7	8	26	5	139	4	6	4	1	92	5	18	7	9	4	6	7	5
Grand Total (YTD)	49	116	298	145	153	159	166	174	200	205	344	348	354	358	359	92	97	115	122	131	135	141	148	153
Versus Prior Year (YTD)	27	93	274	138	142	148	155	159	174	169	300	301	305	242	61	(53)	(56)	(44)	(44)	(43)	(65)	(64)	(196)	(195)
Total Residential (YTD)	49	52	54	1	9	15	22	30	56	61	66	69	75	79	80	0	5	23	30	38	42	48	55	60
Total Residential Versus Prior Year (YTD)	28	30	31	(6)	(2)	4	11	15	30	25	22	22	26	27	26	(1)	(4)	8	8	8	(14)	(13)	(11)	(9)
Total Multi-Family (YTD)	0	64	244	144	144	144	144	144	144	144	278	278	278	278	278	92	92	92	92	92	92	92	92	92
Total Multi-Family Versus Prior Year (YTD)	0	64	244	144	144	144	144	144	144	144	278	278	278	278	278	(52)	(52)	(52)	(52)	(52)	(52)	(52)	(186)	(186)
Total Commercial (YTD)	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	0	0	0	0	1	1	1	1	1
Total Commercial Versus Prior Year (YTD)	(1)	(1)	(1)	0	0	0	0	0	0	0	0	1	1	1	1	0	0	0	0	1	1	1	1	1

Note:
Residential = Single Family or Duplexes (Counted as Two Permits)
Multi-Family = Residential Building of Three or More Units (Counted in Total Units)

Summary of Payments Issued	July-22	August-22	September-22
Village Check Register (General)	12751-12852	12914 - 13048	13049-13139
General Spending Check Total	908,341.91	1,728,548.08	256099.01
Village ACH withdrawals	(Nicolet)	(Nicolet)	(Nicolet)
COMMERCIAL TERM LOAN		1,250.00	
DELTA DENTAL	1,595.37	1,595.37	1,478.22
GREAT-WEST TRUST - INS			
MERCHANT SERVICE FEE	382.34	57.12	74.98
RELIANCE INSURANCE			1,752.20
UNITED HEALTH CARE	23,053.70	21,025.08	25,082.32
VERIZON	28.47	48.01	
VOXTELESYS, LLC			256.75
VLG OF HARRISON POSTAGE ACCT			
WE ENERGIES	3,082.30	2,542.99	3,075.98
WI DOR - QTRLY SALES TAX	76.02		
WI DEFERRED COMP	2,580.00	2,580.00	3,870.00
WRS - RETIREMENT	13,233.96	12,926.18	12,825.42
Village Check Register (Tax Account)	none	2640	-
Checks Total	0	6394.78	
HU Check Register (Nicolet)			
Checks Total	0	0	0
voided checks			
HU Check Register (CFCU)	10017-10035	10036 - 10066	10067-10086
Checks Total	59,954.40	59,648.65	266,868.60
voided checks			
HU ACH withdrawals	(Nicolet & CFCU)	(Nicolet & CFCU)	(Nicolet & CFCU)
ADVANCE AUTO		-	163.04
ATT	213.3	213.25	213.18
CHARTER SERVICE		219.96	219.96
BANK - RETURN CHECKS & FEES	168.75		168.75
FLEETCOR FUNDING	922.43	1,118.76	1118.76
HOME DEPOT	115.56	210.93	30.6
KWIK TRIP		1,118.76	
Copier		252.28	
MENASHA UTILITIES	1248.19	1,312.40	1197.18
OFFICE DEPOT	89.98		177.52
PITNEY BOWES LEASE	102.28		143.55
PITNEY BOWES SUPPLIES	0		
PSN*PAYMENT SERV INVOICE	49.95	49.95	49.95
RELIANCE INSURANCE	134.09	134.09	293.14
SERVICE CHARGE			
SPECTRUM	219.96		219.96
VERIZON		424.70	212.35
VOXTELESYS LLC		66.73	
WE ENERGIES AUTOPAY	1431.85	1,278.52	1435.48
Payroll			
Net Pay Roll - General Fund	49,860.25	79,941.15	76,481.73
Net Pay Roll - Water Utility	12,653.33	12,782.81	18,756.56
Net Pay Roll - Sewer Utility	12,296.23	12,050.91	18,369.16
Payroll Taxes			
Federal	22,233.71	27,654.16	21,854.74
State	3,703.63	3,915.98	5,623.38
	July-22	August-22	September-22
Presented by:	Vicki Tessen, Treas.	Vicki Tessen, Treas.	Vicki Tessen, Treas.
Meeting date:	8/30/2022	9/27/2022	10/25/2022
Motion to Approve made by:	S. Handschke	J. Baldwin	
Seconded by:	J. Baldwin	D. Bartlein	
Vote Count:	7-0	7-0	
President's Signature:			

2022	July	August	September
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Nicolet Checking General 0300

APY 0.15%

Beginning Balance	\$ 1,161,547.98	\$ 628,701.86	\$ 955,409.97
Credits	\$ 531,533.79	\$ 2,016,982.49	\$ 226,727.63
Interest	129.75	177.24	236.36
Debits	\$ 1,064,379.91	\$ 1,690,274.38	\$ 657,038.39
Ending Balance	\$ 628,701.86	\$ 955,409.97	\$ 525,335.57

Nicolet Checking Taxes 1753

APY 0.05%

APY 0.15%

Beginning Balance	\$ 6,894,565.44	\$ 6,895,663.88	\$ 5,889,800.80
Credits	\$ 1,274.16	\$ 7,200.00	\$ 13,517.45
Interest	\$ 821.68	\$ 1,131.70	\$ 2,267.06
Debits	\$ 175.72	\$ 1,014,194.78	\$ 15,056.83
Ending Balance	\$ 6,895,663.88	\$ 5,889,800.80	\$ 5,890,528.48

Comm First Vlg Mmbrship 7000

APY .20% Min bal \$5 (10/29/21 & 5/16/22 deposited Chilton CD's)

Beginning Balance	\$ 707,813.85	\$ 707,813.85	\$ 707,813.85
Credits			
Interest			\$ 356.82
Debits			
Ending Balance	\$ 707,813.85	\$ 707,813.85	\$ 708,170.67

Nicolet Money Mrkt General 0310

APY 0.15%

Beginning Balance	\$ 5,030,643.85	\$ 5,031,243.39	\$ 5,032,139.36
Credits			
Debits			
Interest	\$ 599.54	\$ 895.97	\$ 1,937.03
Ending Balance	\$ 5,031,243.39	\$ 5,032,139.36	\$ 5,034,076.39

Nicolet Money Mrkt Tax 1110

APY 0.05%

APY 0.15%

Beginning Balance	\$ 471,201.20	\$ 471,257.36	\$ 471,341.28
Credits			
Debits			
Interest	\$ 56.16	\$ 83.92	\$ 181.43
Ending Balance	\$ 471,257.36	\$ 471,341.28	\$ 471,522.71

East WI Money Mrkt 4895

APY .30%

Beginning Balance	\$ 290,535.02	\$ 290,609.05	\$ 290,683.10
Credits			
Debits			
Interest	\$ 74.03	\$ 74.05	\$ 71.68
Ending Balance	\$ 290,609.05	\$ 290,683.10	\$ 290,754.78

Local Gov't Investment Pool 131

APY 0.05%

Beginning Balance	\$ 249,452.93	\$ 249,780.82	\$ 250,236.86
Credits			
Debits			
Interest	\$ 327.89	\$ 456.04	\$ 497.19
Ending Balance	\$ 249,780.82	\$ 250,236.86	\$ 250,734.05

Comm First VLG 1 year CD 70008

.75% Matures 2/6/2023

Beginning Balance	\$ 328,439.41	\$ 328,648.62	\$ 328,857.96
Interest	\$ 209.21	\$ 209.34	\$ 202.72
Ending Balance	\$ 328,648.62	\$ 328,857.96	\$ 329,060.68

2022	July	August	September
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East WI Savings CD 7150 1.06%

Beginning Balance	\$ 260,929.05	\$ 260,929.05	\$ 260,929.05
Interest			\$ 697.15
Ending Balance	\$ 260,929.05	\$ 260,929.05	\$ 261,626.20

Nicolet Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)

Beginning Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35
Credits			
Debits			
Ending Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35

Com First Jewel Box Escrow CD acct 6791 (Matures 5/19/23) APY 1.004%

Beginning Balance	\$ 419,910.48	\$ 420,267.12	\$ 420,624.06
Interest	\$ 356.64	\$ 356.94	\$ 345.72
Ending Balance	\$ 420,267.12	\$ 420,624.06	\$ 420,969.78

Nicolet - Stargazer Escrow MM acct 9998

APY 0.15%

Beginning Balance	\$ 368,825.59	\$ 368,869.55	\$ 368,935.24
Interest	\$ 43.96	\$ 65.69	\$ 142.01
Ending Balance	\$ 368,869.55	\$ 368,935.24	\$ 369,077.25

CLOSED 1/1/2022 Nicolet Checking FIRE DEPT 1189 - moved to Fire Dept Fund Balance at Nicolet

Beginning Balance
Credits
Debits
Ending Balance

CLOSED 4/20/2022 State Bank of Chilton CD 1028 4% semiannual - Moved to CFCU Vlg Membership 7000 on 5/18/22

Beginning Balance
Interest
Debits
Ending Balance

2022 HARRISON UTILITIES Account Monthly Summary for Board August

2022	July	August	September
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Nicolet Money Mrkt Utility 0380 was ICB acct# 6956 before the merge. 0.10% 0.15%

Beginning Balance	\$ 54,087.45	\$ 54,091.75	\$ 54,098.94
Credits			
Debits			
Interest	\$ 4.30	\$ 7.19	\$ 18.90
Ending Balance	\$ 54,091.75	\$ 54,098.94	\$ 54,117.84

Nicolet Checking Utilities 1937 APY 0.15%

Beginning Balance	\$ 424,267.95	\$ 424,136.34	\$ 424,109.43
Credits			
Debits	\$ 182.16	\$ 102.43	\$ 49.95
interest	\$ 50.55	\$ 75.52	\$ 163.24
Ending Balance	\$ 424,136.34	\$ 424,109.43	\$ 424,222.72

Nicolet National Bank Savings 4978 - Utility EBC Forfeitures .03%

Beginning Balance	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03
Credits	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03

Nicolet CD Assessment Fund 9742 maturity 6/13/23

Beginning Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75
Interest		\$ -	\$ -
Ending Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75

CFCU - HU Expense account 6443 Min 150K Op 0.20%

Beginning Balance	\$ 483,367.84	\$ 439,270.27	\$ 373,241.12
Credits	\$ 20,460.79	\$ 35,319.08	\$ 547,546.57
Debits	\$ 64,558.36	\$ 101,349.23	\$ 245,046.25
interest	\$ 75.79	\$ 69.08	\$ 99.32
Ending Balance	\$ 439,270.27	\$ 373,240.12	\$ 675,741.44

CFCU Utility MM 6435 (customer paymnt) Min 150K Open 2/4/22

Beginning Balance	\$ 1,094,730.16	\$ 1,316,623.01	\$ 1,542,383.84
Credits	\$ 221,377.04	\$ 224,439.34	\$ 227,097.05
Debits	\$ 511.94	\$ 140.31	\$ 500,486.04
Interest	\$ 1,027.75	\$ 1,461.80	\$ 1,368.86
Ending Balance	\$ 1,316,623.01	\$ 1,542,383.84	\$ 1,270,363.71

CFCU Utility MM 8359 (Reserve Acct) APY .648% Min 150K Open 5/18/22

Beginning Balance	\$ 1,501,278.83	\$ 1,502,547.51	\$ 1,504,069.94
Credits		\$ -	\$ 27,454.15
Debits			
Interest	\$ 1,268.68	\$ 1,522.43	\$ 1,509.04
Ending Balance	\$ 1,502,547.51	\$ 1,504,069.94	\$ 1,533,033.13

CFCU CD 3008 Utility Bldg Proceeds -

Beginning Balance	\$ 59,863.86	\$ 59,974.60	\$ 60,085.54
Interest	\$ 110.74	\$ 110.94	\$ 107.56
Ending Balance	\$ 59,974.60	\$ 60,085.54	\$ 60,193.10

2022 HARRISON UTILITIES Account Monthly Summary for Board August

2022	July	August	September
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Comm First HU Savings Master 6427 -- no funds			
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***Associated Bank Utility Checking 0567 (custorr began using CFCU account**

Beginning Balance	\$ 1,189,782.64	\$ 1,189,541.20	\$ 1,189,620.72
Credits	\$ -	\$ 79.52	\$ 79.15
Debits (service fees)	\$ 241.44		
Interest			
Ending Balance	\$ 1,189,541.20	\$ 1,189,620.72	\$ 1,189,699.87

RESTRICTED Assoc. Bank Money Mrkt Utility 3417 (DNR & Rev Bonds) APY .01%

Beginning Balance	\$ 122,251.57	\$ 122,252.61	\$ 122,262.39
Credits			
Debits			
Interest	\$ 1.04	\$ 9.78	
Ending Balance	\$ 122,252.61	\$ 122,262.39	\$ 122,262.39

***Assoc Bank Utility Checking 540 - (Public funds - W/S Constr Permit Fees) 0.0%**

Beginning Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70
Credits			
Debits	\$ -	\$ -	
Interest	\$ -		
Ending Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70

Assoc. Bank Water Operations 648

Beginning Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54
Credits			
Debits			
Interest			
Ending Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54

Assoc. Bank Sewer Operations 656

Beginning Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66
Credits			
Debits			
Interest			
Ending Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66

CFCU CD 3009 Utility Bldg Proceeds CLOSED 9/16/22 x/t HU Reserves 8359

Matures 9/8/22

Beginning Balance	\$ 27,405.42	\$ 27,422.88	\$ 27,454.15
Interest	\$ 17.46	\$ 31.27	\$ 9.85
Debits			\$ 27,464.00
Ending Balance	\$ 27,422.88	\$ 27,454.15	\$ -

***Associated Bank Utility Checking 5311 - CLOSED 6/01/22 x/t Assoc. Bank HU Checking**

Beginning Balance	\$ -	\$ -	\$ -
Credits			
Debits			
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -

Wisconsin Department of Revenue - State and Local Finance Division
 American Rescue Plan Act - Local Fiscal Recovery Funds
 Allocation to Non-Entitlement Unit (typically municipalities with a population less than 50,000)
 June 3, 2021

Co-Muni Code	08131
County	CALUMET
Municipality	VILLAGE OF HARRISON
2019 Census Pop.	12,358
Total ARPA Allocation	\$1,293,494.00
2021 ARPA Allocation	\$646,747.00
2022 ARPA Allocation	\$646,747.00

REVENUE ACCT: Nicolet 0300
 REVENUE G/L: 240-00-43300-000-000
 EXPENSE G/L: 240-00-51400-000-000
 MEMO: Project # & expense description

Project #	Comment / Description	Board Approved	ALOTTED	Available Balance	Actual Spent to Date	Fund Balance	ARPA Initial Report Date	ARPA Status	Completion Date
	ARPA Funds Rec'd 6/25/21- acct 300		\$ 646,747	\$ 646,747		\$ 646,747			
6.1.001	Rooftop HVAC Units		\$ 59,500	\$ 587,247	\$ 59,500	\$ 587,247	4/30/2022	Completed	
6.1.002	Front Office Laptop		\$ 1,720	\$ 585,527	\$ 1,720	\$ 585,527	4/30/2022	Completed	
6.1.003	Office Renovation	3/8/2022	\$ 12,000	\$ 573,527	\$ 11,833	\$ 573,694	4/30/2022	In process	
6.1.004	Election Software - Badger Books	1/25/2022	\$ 30,000	\$ 543,527	\$ 26,513	\$ 547,181	4/30/2022	In process	
6.1.005	Covid PTO Backpay & Sick Bank	2/8/2022	\$ 60,000	\$ 483,527		\$ 547,181			
6.1.006	Meeting, Online Forms, & Website Software	5/31/2022	\$ 257,392	\$ 226,135	\$ -	\$ 547,181			
6.1.007	Village Phone System	5/31/2022	\$ 11,000	\$ 215,135		\$ 547,181			
6.1.008	Network Server + Cell phone misc.		\$ 22,000	\$ 193,135	\$ 21,197	\$ 525,985			
	ARPA Funds Rec'd 6/21/2022 - acct 300		\$ (646,747)	\$ 839,882		\$ 1,172,732			
6.1.009	Washer Extractors for Fire Dept	6/28/2022	\$ 26,100	\$ 813,782	\$ 26,045	\$ 1,146,686			
6.1.010	Polaris Ranger Skid Unit for Fire Dept	6/28/2022	\$ 24,000	\$ 789,782	\$ 2,340	\$ 1,144,346			
6.1.011	Computer For Clerk	7/12/2022	\$ 1,095	\$ 788,687	\$ 1,075	\$ 1,143,271			
6.1.012	Park Recreation Improvement	7/12/2022	\$ 81,916	\$ 706,771		\$ 1,143,271			
6.1.013	Safety Program	7/26/2022	\$ 5,000	\$ 701,771		\$ 1,143,271			
6.1.014				\$ 701,771		\$ 1,143,271			
6.1.015				\$ 701,771		\$ 1,143,271			
TOTALS				\$ 701,771	\$ 150,223	\$ 1,143,271			

Dated From: 1/01/2022

From Account: 240-00-51400-000-000

ACCT

Thru: 12/31/2022

Thru Account: 240-00-51400-000-000

Type of Account: Active

Fund # 240 - FEDERAL FUNDS - ARPA

Debit

Credit

240-00-51400-000-000

ARPA Expenses

Posting Date	Type	Transaction Number	Date	Description	Amount
4/20/2022	DIS	12414	4/20/2022	AUGUST WINTER & SONS INC FROM 4/13/22 MAU REPLACEMENT UILITY BLD 43581	23,484.00
4/20/2022	DIS	12414	4/20/2022	AUGUST WINTER & SONS INC FRM2/15 REPLACED 2 RFTOP UNIT MUNICIPAL 42627	36,016.00
4/20/2022	DIS	12421	4/20/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 3/14/22 ADMIN ASST COMPUTER 69796	1,720.00
5/04/2022	JE	GLCORR	5/04/2022	CORRECT GL ACCT FROM FUND 100 TO 240 CORR GL 4/11 OFFICEDEPOT PRINTER FRONT	209.99
5/18/2022	JE	GLCORR	5/18/2022	CORRECT GL ACCT FROM FUND 100 TO 240 CORR GL 4/11 CARDMEMBER STAPLES TONER	94.93
7/27/2022	DIS	12844	7/27/2022	NORDON INC ARPA OFFICE REMODLE PROJECT # 6.1.003 46136	11,527.90
8/03/2022	DIS	12917	8/03/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 7/22 ARPA PROJ 6.1.012 CLERK COMP 70788	1,075.00
8/10/2022	DIS	12934	8/10/2022	C/O PARAGON DEVELOPMENT SYSTEMS, INC FROM 7/29/22 6.1.004 ELEC BADGER BOOKS 15125995	19,760.00
8/10/2022	DIS	12934	8/10/2022	C/O PARAGON DEVELOPMENT SYSTEMS, INC FROM 7/29/22 6.1.004 ELEC BADGER BOOKS 15125986	6,753.00
8/11/2022	DIS	12964	8/17/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/8/22 6.1.008 SERVER LABOR 70939	300.00
8/24/2022	DIS	12983	8/24/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/16/22 NETWORK SERVER 70959	1,275.00
8/24/2022	DIS	12983	8/24/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/23/22 ASSISTED W/SERVER MIGRATION 871033	450.00
8/24/2022	DIS	12983	8/24/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/23/22 SERVER WORKHORSE 71021	1,500.00
8/31/2022	DIS	13030	8/31/2022	CARDMEMBER SERVICE FROM 8/3 SURECALL SIGNAL PROJECT 6.1.003	92.34
8/31/2022	DIS	13034	8/31/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 6/22 CELL PHN BOOSTER PROJ 6.1.008 70521	445.00
8/31/2022	DIS	13034	8/31/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 7/5/22 SERVER,LICENSES PROJ 6.1.008 70583	13,585.00
8/31/2022	DIS	13034	8/31/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/25/22 SERVER UTILITIE PROJ 6.1.008 71040	112.50
8/31/2022	DIS	13036	8/31/2022	KBS INTERNATIONAL LLC FROM 5/22 SCREEN PROTECTOR PROJ 6.1.008	471.81

10/20/2022 11:28 AM
 Dated From: 1/01/2022
 Thru: 12/31/2022

Transactions Detail Report - Full Description

From Account: 240-00-51400-000-000
 Thru Account: 240-00-51400-000-000 Type of Account: Active

Fund # 240 - FEDERAL FUNDS - ARPA

				Debit	Credit
240-00-51400-000-000 - ARPA Expenses					
				2310	
8/31/2022	JE	GL CORR	8/31/2022	CORRECTING MEMO CARDMEMBER SERVICES CORRECTING MEMO CK13030	92.34
8/31/2022	JE	GL CORR	8/31/2022	CORRECTING MEMO CARDMEMBER SERVICES FROM 8/3 SURECALL SIGNAL PROJECT 6.1.008	92.34
9/14/2022	DIS	13061	9/14/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/31/22 SERVER PROJ 6.1.008 71084	450.00
9/14/2022	DIS	13061	9/14/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 8/31/22 SERVER PROJ 6.1.008 71111	525.00
9/14/2022	DIS	13061	9/14/2022	CORPORATE NETWORK SOLUTIONS, INC FROM 9/12/22 SERVER PROJ 6.1.008 71200	1,275.00
9/21/2022	DIS	13082	9/21/2022	BELSON CO FROM 9/9 PROJ 6.1.009 WASHER EXTRACTOR 444405	26,045.14
9/21/2022	DIS	13085	9/21/2022	EJ METALS LLC FROM 7/28/22 PROJ 6.1.010 RANGER SKID I-9548	2,340.00
10/12/2022	DIS	13183	10/12/2022	MIKE'S ELECTRIC FROM 7/27/22 DISCNT PWR WALL PRO 6.1.003 12715	90.00
Ending Balance:					149,597.61
Fund Totals:				Beginning	0.00
					149,689.95
				Ending	149,597.61
					92.34
					0.00

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10067	9/14/2022	ACCURATE FULL SERVICE VEHICLE CENTER FROM 8/31/22 F-350 Repairs	
610-00-57933-000-000		Transportation Expense FROM 8/31/22 F-350 Repairs	467.66
		2211119	
620-00-57828-000-000		Transportation Expense FROM 8/31/22 F-350 Repairs	467.67
		2211119	
		Total	935.33
10068	9/14/2022	AXLEY BRYNELSON LLP 901102	
620-00-57852-000-000		Outside Services Employed LEGAL SERV SEWER SERV DISPUTE-MENASHA	72.00
		901102	
		Total	72.00
10069	9/14/2022	CITY OF APPLETON FINANCE DEPARTMENT Accts 300-936-500 & 300-937-500	
610-00-57601-000-000		Purchased Water - COA / FC 5/1/22-8/1/22 300-936-500 (COA#1)	116,520.54
610-00-57602-000-000		Fire Protection - COA 5/1/22-8/1/22 300-936-500 (COA#1)	9,325.50
610-00-57601-000-000		Purchased Water - COA / FC 5/1/22-8/1/22 300-937-500 (COA#2)	106,897.87
		Total	232,743.91
10070	9/14/2022	COMMUNITY FIRST CU - VISA BPB WRWA Regional Clerk Training	
610-00-57930-000-000		Miscellaneous General Expense BPB WRWA Regional Clerk Training	51.75
		Total	51.75
10071	9/14/2022	FERGUSON WATERWORKS #1476 Large Meter Testing	
610-00-57653-000-000		Maintenance of Meters Large Meter Testing	1,260.75
		0369872	
		Total	1,260.75
10072	9/14/2022	MENARDS-APPLETON EAST Invoices 24986 & 24987	
610-00-57641-000-000		Operation Supplies & Expenses Shop Supplies	24.98
		24987	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	24.99
		Shop Supplies 24987	
610-00-57652-000-000		Maintenance of Services	90.89
		Materials to Raise Curbstops 24987	
610-00-57652-000-000		Maintenance of Services	25.96
		Materials to Repair Water Shutoff Valve 24986	
Total			166.82

10073 9/14/2022 PCI DATA SYSTEMS INC
8/23/22-9/2/22 Tech Services

610-00-57921-000-000		Office Supplies & Expenses	98.00
		8/23/22-9/2/22 Tech Services 23326	
620-00-57851-000-000		Office Supplies & Expenses	98.00
		8/23/22-9/2/22 Tech Services 23326	
Total			196.00

10074 9/14/2022 ULTIMATE CLEANING, LIMITED
OCT 2022 Cleaning Service

610-00-57935-000-000		Maintenance of General Plant	94.50
		OCT 2022 Cleaning Service 2121	
620-00-57834-000-000		Maintenance of General Plant	94.50
		OCT 2022 Cleaning Service 2121	
Total			189.00

10075 9/21/2022 ENDURACLEAN, INC.
Marking Paint & Flags

610-00-57641-000-000		Operation Supplies & Expenses	643.67
		Marking Paint & Flags 14902	
620-00-57827-000-000		Operation Supplies & Expenses	643.67
		Marking Paint & Flags 14902	
Total			1,287.34

10076 9/21/2022 MENARDS-APPLETON EAST
Invoices 25673 & 25752

620-00-57832-000-000		Maint Collection Syst Pumping	45.98
		LS#4 Pump Parts (Brass Nipples) 25673	
620-00-57827-000-000		Operation Supplies & Expenses	59.99
		Shop Supplies 25752	
610-00-57641-000-000		Operation Supplies & Expenses	59.99
		Shop Supplies 25752	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57921-000-000		Office Supplies & Expenses	15.53
		Misc. Kitchen Supplies 25752	
620-00-57851-000-000		Office Supplies & Expenses	15.54
		Misc. Kitchen Supplies 25752	
Total			197.03
<hr/>			
10077	9/21/2022	PUBLIC SERVICE COMMISSION OF WISCONSIN PSC Direct Assess AUG 2022	
610-00-57928-000-000		Regulatory Commission Expenses	254.73
		PSC Direct Assess AUG 2022 2208-I-06335	
Total			254.73
<hr/>			
10078	9/28/2022	CARDMEMBER SERVICE FROM 9/05 AMAZON CAR CHARGER	
610-00-57921-000-000		Office Supplies & Expenses	13.70
		FROM 9/05 AMAZON CAR CHARGER	
620-00-57851-000-000		Office Supplies & Expenses	13.71
		FROM 9/05 AMAZON CAR CHARGER	
Total			27.41
<hr/>			
10079	9/28/2022	CORPORATE NETWORK SOLUTIONS, INC 71302	
610-00-57921-000-000		Office Supplies & Expenses	262.50
		FROM 9/23/22 SET UP MICROSOFT 365 71302	
620-00-57851-000-000		Office Supplies & Expenses	262.50
		FROM 9/23/22 SET UP MICROSOFT 365 71302	
Total			525.00
<hr/>			
10080	9/28/2022	CRANE ENGINEERING SALES INC LS #4 - Install New Check Valve	
620-00-57832-000-000		Maint Collection Syst Pumping	3,170.00
		LS #4 - Install New Check Valve 427561-00	
Total			3,170.00
<hr/>			
10081	9/28/2022	FERGUSON ENTERPRISES LLC #3326 Meter Seal Wires (250ct)	
610-00-18346-000-000		Meters	103.55
		Meter Seal Wires (250ct) 0222187	
Total			103.55

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10082	9/28/2022	FERGUSON WATERWORKS #1476 Invs 0370629 & 0370622	
620-00-57827-000-000		Operation Supplies & Expenses Tool to Install Chimney Seals in Manhole 0370629	183.30
610-00-18346-000-000		Meters Meter Gaskets (400ct) 0370622	70.51
Total			253.81
10083	9/28/2022	NEENAH-MENASHA SEWERAGE COMMISSION OCT Bill Based on AUG Measures	
620-00-57829-000-000		Sewerage Treatment Charges OCT Bill Based on AUG Measures 2022-138	18,597.58
620-00-57870-000-000		Interest Expense - CWF Loan CWF Interest 2022-143	1,451.00
620-00-57875-000-000		Amortization Expense-CWF Loan CWF Debt 2022-143	4,686.00
Total			24,734.58
10084	9/28/2022	PAUL DAVIS RESTORATION Restoration at N8441 North Shore Rd	
620-00-57831-000-000		Maintenance Sewage Collect Sys Restoration at N8441 North Shore Rd 32234	445.55
Total			445.55
10085	9/28/2022	ROBERT CAMPBELL Credit Balance Refund 001-0906-01	
610-00-46101-000-000		Residential Metered Sales Credit Balance Refund 001-0906-01	22.00
610-00-46300-000-000		Public Fire Protection Service Credit Balance Refund 001-0906-01	22.00
620-00-46221-000-000		Residential Measured Service Credit Balance Refund 001-0906-01	22.00
Total			66.00
10086	9/28/2022	SUPERIOR CHEMICAL CORPORATION Nitrile Texture Gloves (1 case)	
610-00-57641-000-000		Operation Supplies & Expenses Nitrile Texture Gloves (1 case) 345009	94.02
620-00-57827-000-000		Operation Supplies & Expenses Nitrile Texture Gloves (1 case) 345009	94.02

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 188.04
			Grand Total 266,868.60

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	236,420.60
Total Expenditure from Fund # 620 - SEWER UTILITY	30,448.00
Total Expenditure from all Funds	266,868.60

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	9/15/2022	RELIANCE STANDARD LIFE INSURANCE COMPANY	
		UTILITIES AUG 2022 LIFE & DISABILITY	
			Manual Check
610-00-57926-000-000		Employee Pensions & Benefits	67.04
		UTILITIES AUG 2022 LIFE & DISABILITY	
620-00-57854-000-000		Employee Pensions & Benefits	67.05
		UTILITIES AUG 2022 LIFE & DISABILITY	
		Total	134.09

EFT	9/15/2022	RELIANCE STANDARD LIFE INSURANCE COMPANY	
		UTILITIES SEP 2022 LIFE & DISABILITY	
			Manual Check
610-00-57926-000-000		Employee Pensions & Benefits	67.04
		UTILITIES SEP 2022 LIFE & DISABILITY	
620-00-57854-000-000		Employee Pensions & Benefits	67.05
		UTILITIES SEP 2022 LIFE & DISABILITY	
		Total	134.09

EFT	9/06/2022	MENASHA UTILITIES	
		ACCT#1044748-01 Elec Plank Rd-Meter Pit	
			Manual Check
620-00-57827-000-000		Operation Supplies & Expenses	21.84
		ACCT#1044748-01 Elec Plank Rd-Meter Pit	
610-00-57641-000-000		Operation Supplies & Expenses	19.97
		ACCT#1044219-02 COA Water #1 Electric	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	1,143.98
		ACCT#1040028-01 LS #4 Electric	
620-00-57827-000-000		Operation Supplies & Expenses	11.39
		ACCT#1040028-01 Storm Water Charge	
		Total	1,197.18

EFT	9/06/2022	WE ENERGIES - 00003	
		0705461764-00003 COA Mtr #2 - Electric	
			Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	25.00
		0705461764-00003 COA Mtr #2 - Electric 09062022-00003	
		Total	25.00

EFT	9/12/2022	WE ENERGIES - 00010	
		0705461764-00010 LS#4 - Gas	
			Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	15.17
		0705461764-00010 LS#4 - Gas 09122022-00010	
		Total	15.17

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	9/13/2022	WE ENERGIES - 00006	
0705461764-00006		Fox Crsng Mtr - Elec	
		Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses	15.71
0705461764-00006		Fox Crsng Mtr - Elec 09132022-00006	
		Total	15.71
EFT	9/13/2022	THE HOME DEPOT - UTILITIES	
ACCT#6035 3223 4060 1881		SHOP SUPPLIES	
		Manual Check	
620-00-57831-000-000		Maintenance Sewage Collect Sys	30.60
ACCT#6035 3223 4060 1881		SHOP SUPPLIES	
		Total	30.60
EFT	9/13/2022	MARCO TECHNOLOGIES LLC - UTILITIES	
Acct# 009-1758432-000		PRINTER/COPIER SEP	
		Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	84.37
Acct# 009-1758432-000		PRINTER/COPIER SEP 32315047	
620-00-57851-000-000		Office Supplies & Expenses	84.38
Acct# 009-1758432-000		PRINTER/COPIER SEP 32315047	
		Total	168.75
EFT	9/21/2022	WE ENERGIES - 00004	
0705461764-00004		LS#3 Electric	
		Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	120.03
0705461764-00004		LS#3 Electric 09212022-00004	
		Total	120.03
EFT	9/22/2022	WE ENERGIES - 00007	
0705461764-00007		LS#6 Electric & Gas	
		Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	95.24
0705461764-00007		LS#6 Electric & Gas 09222022-00007	
		Total	95.24
EFT	9/23/2022	WE ENERGIES - 00002	
0705461764-00002		LS#2 Electric	
		Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	65.94
0705461764-00002		LS#2 Electric 09232022-00002	
		Total	65.94
EFT	9/23/2022	WE ENERGIES - 00005	
0705461764-00005		HU Main - Gas	
		Manual Check	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57921-000-000		Office Supplies & Expenses	8.12
		0705461764-00005 HU Main - Gas 09232022-00005	
620-00-57851-000-000		Office Supplies & Expenses	8.12
		0705461764-00005 HU Main - Gas 09232022-00005	
Total			16.24

EFT 9/23/2022 WE ENERGIES - 00009
 0705461764-00009 | HU Main - Electric **Manual Check**

610-00-57921-000-000		Office Supplies & Expenses	416.74
		0705461764-00009 HU Main - Electric 09232022-00009	
620-00-57851-000-000		Office Supplies & Expenses	416.75
		0705461764-00009 HU Main - Electric 09232022-00009	
Total			833.49

EFT 9/23/2022 WE ENERGIES - 00001
 0705461764-00001 | LS#1 Electric & Gas **Manual Check**

620-00-57821-000-000		Fuel/Power Purchase - Pumping	248.66
		0705461764-00001 LS#1 Electric & Gas 09232022-00001	
Total			248.66

EFT 9/26/2022 AT&T - UTILITIES
 ACCT#920-380-0991 MTR STN #2 DIALER **Manual Check**

610-00-57641-000-000		Operation Supplies & Expenses	20.93
		ACCT#920-380-0991 MTR STN #2 DIALER 920380099109-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.50
		ACCT#920-380-0977 LS#3 DIALER 920380099109-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.50
		ACCT#920-380-0982 LS#2 DIALER 920380099109-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.50
		ACCT#920-380-0987 LS#1 DIALER 920380099109-22	
610-00-57641-000-000		Operation Supplies & Expenses	38.17
		ACCT#920-380-0992 MTR STN #1 DIALER 920380099109-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.58
		ACCT#920-380-0996 LS#4 DIALER 920380099109-22	
Total			213.18

EFT 9/27/2022 CHARTER COMMUNICATIONS - UTILITIES
 Acct# 8348 10 427 0026135 Internet **Manual Check**

610-00-57921-000-000		Office Supplies & Expenses	69.99
		Acct# 8348 10 427 0026135 Internet 0026135090822	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57851-000-000		Office Supplies & Expenses	69.99
		Acct# 8348 10 427 0026135 Internet 0026135090822	
610-00-57921-000-000		Office Supplies & Expenses	39.99
		Acct# 8348 10 427 0026135 Internet 0026135090822	
620-00-57851-000-000		Office Supplies & Expenses	39.99
		Acct# 8348 10 427 0026135 Internet 0026135090822	
Total			219.96

EFT 9/27/2022 OFFICE DEPOT BUSINESS CREDIT - HU
OFFICE SUPPLIES THROUGH 9/01/22

Manual Check

610-00-57921-000-000		Office Supplies & Expenses	88.76
		OFFICE SUPPLIES THROUGH 9/01/22	
620-00-57851-000-000		Office Supplies & Expenses	88.76
		OFFICE SUPPLIES THROUGH 9/01/22	
Total			177.52

EFT 9/27/2022 ADVANCE AUTO PARTS
Oil Change Supplies

Manual Check

610-00-57933-000-000		Transportation Expense	34.21
		Oil Change Supplies 6504222027853	
620-00-57828-000-000		Transportation Expense	34.22
		Oil Change Supplies 6504222027853	
620-00-57832-000-000		Maint Collection Syst Pumping	92.71
		LIFT PUMP 6504224228915	
610-00-57641-000-000		Operation Supplies & Expenses	0.95
		SHOP SUPPLY 6504222027853	
620-00-57827-000-000		Operation Supplies & Expenses	0.95
		SHOP SUPPLY 6504222027853	
Total			163.04

EFT 9/28/2022 PITNEY BOWES GLOBAL FINANCIAL S-UTILITIES INV
ACCT#0010003853 LEASING CHARGE

Manual Check

610-00-57921-000-000		Office Supplies & Expenses	71.77
		ACCT#0010003853 LEASING CHARGE 3316182029	
620-00-57851-000-000		Office Supplies & Expenses	71.78
		ACCT#0010003853 LEASING CHARGE 3316182029	
Total			143.55

EFT 9/29/2022 RELIANCE STANDARD LIFE INSURANCE COMPANY
UTILITIES OCT 2022 LIFE & DISABILITY

Manual Check

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57926-000-000		Employee Pensions & Benefits UTILITIES OCT 2022 LIFE & DISABILITY	79.52
620-00-57854-000-000		Employee Pensions & Benefits UTILITIES OCT 2022 LIFE & DISABILITY	79.53
Total			159.05
Grand Total			4,176.49

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	1,148.28
Total Expenditure from Fund # 620 - SEWER UTILITY	3,028.21
Total Expenditure from all Funds	4,176.49

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13049	9/07/2022	EVERS CONSTRUCTION & REALTY GRADING ESRW RTN N9074&N9072 SOUTHTOWNE	
100-00-21060-000-000		Building Escrows Payable GRADING ESRW RTN N9074&N9072 SOUTHTOWNE	1,500.00
Total			1,500.00

13050	9/07/2022	GFL ENVIRONMENTAL U30000076057, U30000075775	
100-00-53620-000-000		Refuse and Garbage Services RES TRASH FOR AUGUST U30000076057	31,110.00
100-00-53635-000-000		Recycling Services RES RECYCLING FOR AUGUST U30000076057	20,740.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER FOR AUGUST U30000076057	85.00
100-00-53635-000-000		Recycling Services COMMERCIAL RECYCLING DUMPSTER FOR AUGUST U30000076057	58.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP-W5465 AMY AVE U30000076057	0.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE RESIDENT PICKUP U30000076057	3,111.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE VILLAGE HALL PICKUP U30000076057	8.58
100-00-53620-000-000		Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP U30000075775	70.00
Total			55,182.58

13051	9/07/2022	HARRISON UTILITIES ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	71.97
Total			71.97

13052	9/07/2022	KAATS WATER CONDITIONING INC. 100131130062	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 8/30/22	84.00
Total			84.00

13053 9/07/2022 PATRICIA NAU
REIMBURSE AUGUST MILEAGE-SITE INSPECTS

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-01-51101-305-000		Planning - Training/Mile/Exp. REIMBURSE AUGUST MILEAGE-SITE INSPECTS	27.50
Total			27.50
13054	9/07/2022	SERVICEMASTER BUILDING MAINTENANCE 40800	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 9/1/22 JANITORIAL SEPTEMBER 40800	955.00
Total			955.00
13055	9/07/2022	STAMPS.COM S1092622091	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 9/1-9/30 S1092622091	39.99
Total			39.99
13056	9/07/2022	VERIZON WIRELESS 9914437258	
100-06-52200-500-022		Fire Station 60 - Telephone IPAD FOR STATION 60 9914437258	10.18
100-07-52200-500-022		Fire Station 70 - Telephone IPAD FOR STATION 70 9914437258	10.18
100-02-51400-400-006		Gen. Admin - Service Contracts PLAN ACCOUNT CHARGES 07/27-08/26 9914437258	27.65
Total			48.01
13058	9/14/2022	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR AUGUST 2022	
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR AUGUST 2022	48,386.87
Total			48,386.87
13059	9/14/2022	BRUSH BOY CUSTOMS 1507	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 9/6/22 LETTERING #28 DOORS	270.00
Total			270.00
13060	9/14/2022	CHARTER COMMUNICATIONS- 31663 31663090822	

10/19/2022

6:17 PM

Reprint Check Register - Full Report - Regular

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	429.91
		ACC 8348104270031663 SERVICE 9/8-10/7 31663090822	
		Total	429.91
13061	9/14/2022	CORPORATE NETWORK SOLUTIONS, INC 71084, 71111, 71175, 71200	
240-00-51400-000-000		ARPA Expenses	450.00
		FROM 8/31/22 SERVER PROJ 6.1.008 71084	
240-00-51400-000-000		ARPA Expenses	525.00
		FROM 8/31/22 SERVER PROJ 6.1.008 71111	
100-02-51400-400-006		Gen. Admin - Service Contracts	2,498.00
		FROM 9/8/22 MICROSOFT 365 BUISNESS SUBS 71175	
240-00-51400-000-000		ARPA Expenses	1,275.00
		FROM 9/12/22 SERVER PROJ 6.1.008 71200	
		Total	4,748.00
13062	9/14/2022	CUSTOM FIRE APPARATUS INC 0021655-IN	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	4,550.00
		FROM 8/3/22 TRUCK REPAIR 0021655-IN	
		Total	4,550.00
13063	9/14/2022	ERIN REISNER GRADING ESCROW RETURN W5531 SCHRIBER LN	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5531 SCHRIBER LN	
		Total	1,500.00
13064	9/14/2022	GORDON FLESCH CO. INC IN13880167	
100-02-51400-400-006		Gen. Admin - Service Contracts	313.00
		FROM 9/5/22 IMAGES IN13880167	
		Total	313.00
13065	9/14/2022	GREAT LAKES TESTING, INC 115835	
100-06-52200-400-000		Fire Dept - Supplies/Services	490.00
		FROM 9/2/22 FT GROUND LADDER 115835	
		Total	490.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13066 81301P	9/14/2022	GRUETT'S	
100-00-57220-000-000		Capital Outlay - Parks	1,219.00
		FROM 8/31/22 SUPPLIES 81301P	
Total			1,219.00
13067 30022/2	9/14/2022	KITZ & PFEIL HARDWARE - OSHKOSH	
100-09-53311-400-000		Hwy Dept - Supplies	8.96
		CUST 812330 - 8/19/22 SUPPLIES 30022-2	
Total			8.96
13068 6908, 6917	9/14/2022	KREPLINE TRUCKING & EXCAVATING INC	
100-09-57330-000-000		Capital Outlay - Road Projects	2,129.88
		FROM 8/12/22 HOELZEL HAVEN 6908	
100-09-57330-000-000		Capital Outlay - Road Projects	862.97
		FROM 8/29/22 MIDWAY RD 6917	
Total			2,992.85
13069 28074, 28137	9/14/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV	
100-09-53311-600-030		Hwy Dept - Fuel	3,115.75
		FROM 8/26/2022 28074	
100-09-53311-600-030		Hwy Dept - Fuel	3,300.04
		FROM 9/8/22 28137	
Total			6,415.79
13070 927557 - 927562	9/14/2022	MCPAHON	
100-00-52400-200-000		Inspections - Grade Checks	866.70
		2022 LOT GRADE REVIEW & CHECK 927562	
100-09-57330-000-000		Capital Outlay - Road Projects	13,780.70
		MIDWAY RD CTH N TO DARBOY COMMUNITY PRK 927558	
100-09-57330-000-000		Capital Outlay - Road Projects	4,614.50
		2022 ASPHALT RESURFACING PROGRAM 927557	
100-09-53311-900-000		Hwy Dept - Road Maintenance	1,014.00
		2022 CRACK SEAL PROGRAM 927559	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	1,404.00
		2022 GENERAL ENGINEERING 927561	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
201-00-57220-000-000		Capital Outlay - Parks	1,261.15
		DARBOY COMMUNITY PARK 2022 IMPROVEMENTS 927560	
Total			22,941.05
<hr/>			
13071	9/14/2022	MENARDS-APPLETON EAST 25438, 25723	
100-09-53311-900-000		Hwy Dept - Road Maintenance	394.57
		FROM 9/1/22 SUPPLIES 25438	
100-09-53315-902-000		Hwy Dept - Signs	275.55
		FROM 9/07/22 SUPPLIES 25723	
Total			670.12
<hr/>			
13072	9/14/2022	MGD INDUSTRIAL CORPORATION 208057	
100-09-53311-400-000		Hwy Dept - Supplies	148.67
		FROM 9/6/22 SUPPLIES 208057	
Total			148.67
<hr/>			
13073	9/14/2022	NEWS PUBLISHING CO INC BE84699, BE87287	
100-00-51440-600-000		Elections - Publications	145.58
		ACCOUNT 102886 ABSENTEE BALLOT	
100-00-51440-600-000		Elections - Publications	81.59
		ACCOUNT 102886 VOTING EQUIP TST	
100-00-51440-600-000		Elections - Publications	3.41
		ACCOUNT 102886 SERVICE CHARGE	
Total			230.58
<hr/>			
13074	9/14/2022	POMP'S TIRE SERVICE INC. 320129954,3201300209,320130326,320129736	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,139.30
		FROM 8/12/22 TRAILER 320129954	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	684.94
		FROM 8/21/22 UNIT #15 320130209	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,547.60
		FROM 8/21/22 TRUCK #22 320130326	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	3,693.48
		FROM 8/12/22 #22 320129736	
Total			7,065.32

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13075	9/14/2022	ROCKET INDUSTRIAL IN00378765	
100-09-53311-400-000		Hwy Dept - Supplies FROM 9/12 TRI FOLD HAND TOWELS IN00378765	35.96
Total			35.96
13076	9/14/2022	S & A SEPTIC SERVICES 207, 210	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/29/22 207	260.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 9/6/22 210	130.00
Total			390.00
13077	9/14/2022	SHERWIN INDUSTRIES, INC SS095187, SS095233, SS095236	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 08/31/22 SUPPLIES SS095187	121.43
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 9/1/22 SUPPLIES SS095233	5,050.40
100-09-53311-400-000		Hwy Dept - Supplies FROM 8/31/22 SS095236	1,201.77
Total			6,373.60
13078	9/14/2022	TRUCK EQUIPMENT INC 1017209-00	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 8/30/22 SPRING BRAKE 1017209-00	117.00
Total			117.00
13079	9/14/2022	TRUGREEN LIMITED PARTNERSHIP 165111465, 165111479	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 8/2 COMM PARK LAWN SERVICE 165111465	1,050.00
100-00-55200-000-000		Parks - Maint. and Utilities FROM 8/2 CLOVER RIDGE PARK LAWN SERVICE 165111479	1,050.00
Total			2,100.00
13080	9/14/2022	WEST BEND MUTUAL DEPUTY CLERK Bond for Notary	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-000		Gen. Admin - Supplies	50.00
		DEPUTY CLERK Bond for Notary 011339562000	
Total			50.00

13081	9/14/2022	WI DEPT OF JUSTICE	
		ACCOUNT # G2028 7/1-7/31 15 BACKGRND CK	
100-02-51400-400-000		Gen. Admin - Supplies	112.00
		ACCOUNT # G2028 7/1-7/31 16 BACKGRND CK	
100-01-51101-400-000		Planning - Supplies	0.00
		ACCOUNT # G2028 7/1-7/31 0 BACKGROUND CK	
100-06-52200-400-000		Fire Dept - Supplies/Services	7.00
		ACCOUNT # G2028 7/1-7/31 1 BACKGROUND CK	
100-09-53311-400-000		Hwy Dept - Supplies	0.00
		ACCOUNT # G2028 7/1-7/31 2 BACKGROUND CK	
100-02-51400-400-000		Gen. Admin - Supplies	21.00
		ACCOUNT # G2028 8/1-8/31 3 BACKGROUND CK	
Total			140.00

13082	9/21/2022	BELSON CO	
		444405	
240-00-51400-000-000		ARPA Expenses	26,045.14
		FROM 9/9 PROJ 6.1.009 WASHER EXTRACTOR 444405	
Total			26,045.14

13083	9/21/2022	BRUSH BOY CUSTOMS	
		1494	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	240.00
		FROM 8/16/22 LETTERING #27 LOADER	
100-09-53315-902-000		Hwy Dept - Signs	1,120.00
		FROM 8/16/22 POPULATION CHNG REFLECTIVE	
Total			1,360.00

13084	9/21/2022	CORPORATE NETWORK SOLUTIONS, INC	
		71227	
100-02-51400-400-000		Gen. Admin - Supplies	425.00
		FROM 9/14/22 MONITORS & STANDS 71227	
100-02-51400-400-000		Gen. Admin - Supplies	125.00
		FROM 9/16 DRIVE FOR BLD INSPECTOR COMP 71234	
Total			550.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13085 I-9548	9/21/2022	EJ METALS LLC	
240-00-51400-000-000		ARPA Expenses	2,340.00
		FROM 7/28/22 PROJ 6.1.010 RANGER SKID I-9548	
		Total	2,340.00
13086 30775	9/21/2022	GENE FREDERICKSON TRUCKING & EXC., INC.	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	61.50
		FROM 9/8/22 SHREDDED TOPSOIL 30775	
		Total	61.50
13087 I00764310	9/21/2022	GFC LEASING - WI	
100-02-51400-400-006		Gen. Admin - Service Contracts	274.96
		COVERAGE PERIOD 10/5/22 - 11/4/22 I00764310	
		Total	274.96
13088	9/21/2022	JAMES MAYER	
		GRADING ESCROW RETURN W5460 MIELKE RD	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5460 MIELKE RD	
		Total	1,500.00
13089	9/21/2022	KENNETH COURNOYER	
		GRADING ESCROW RETURN N9341 MULHOLLAND	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9341 MULHOLLAND	
		Total	1,500.00
13090 81346	9/21/2022	LANGE ENTERPRISES, INC	
100-09-53315-902-000		Hwy Dept - Signs	1,226.28
		FROM 9/7/22 POSTS 81346	
		Total	1,226.28
13091 4318	9/21/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV	
100-06-52200-400-000		Fire Dept - Supplies/Services	625.00
		FROM 8/24/2022 OIL DRY COARSE 4318	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			625.00
13092 927882	9/21/2022	MCMAHON	
100-09-57330-000-000		Capital Outlay - Road Projects	6,891.10
		2022 ASPHALT RESURFACING PROGRAM 927882	
Total			6,891.10
13093 97	9/21/2022	MOUNTAIN BAY SCUBA	
100-06-52200-400-000		Fire Dept - Supplies/Services	31.41
		FRM 9/13/22 SPRING STRAPS 97	
Total			31.41
13094 7313	9/21/2022	NORSEC COMPUTER RECYCLERS LLC	
100-00-53635-000-000		Recycling Services	315.00
		FROM 8/10/22 RECYCLING EVENT TV'S 7313	
Total			315.00
13095 124493, 124559, 124576	9/21/2022	NUTRITION SERVICE COMPANY	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	491.97
		FROM 8/1/22 LAWN SEED 124493	
100-00-55200-000-000		Parks - Maint. and Utilities	222.98
		FROM 8/30/22 AQUATIC ROUNDUP 124576	
100-00-55200-000-000		Parks - Maint. and Utilities	93.99
		FROM 8/29/22 AQUATIC ROUNDUP 124559	
Total			808.94
13096 45581	9/21/2022	RENNERTS	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	62.50
		FROM 9/7/22 UNIT 65 COMPARTMENT LIGHT 45581	
Total			62.50
13097 219	9/21/2022	S & A SEPTIC SERVICES	
100-09-53311-505-000		Hwy Dept - Building Maint	260.00
		PUMP HOLDING TANKS 9/13/22 219	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			260.00
13098	9/21/2022	TASC IN2497844	
100-02-51400-400-006		Gen. Admin - Service Contracts SEPTEMBER 2022 BILLING IN2497844	35.00
Total			35.00
13099	9/21/2022	ULINE FROM 9/16/22 TOILET TISSUE	
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 9/16/22 TOILET TISSUE 153541182	92.59
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 9/6/22 SUPPLIES 153540538	184.07
Total			276.66
13100	9/21/2022	VICKI TESSEN REIMBURSE MILEAGE WMCA CONF AUG 2022	
100-02-51400-305-000		Gen. Admin - Training/Conf. REIMBURSE MILEAGE WMCA CONF AUG 2022	131.25
100-00-51440-200-000		Elections - Expenses/Training REIMBURSE MILEAGE MATERIALS TO COUNTYS	42.50
100-00-51440-400-000		Elections - Supplies REIMBURSE FROM 8/7/22 ELEC SUPPLIES	22.66
Total			196.41
13101	9/21/2022	WIL-KIL PEST CONTROL 4497971	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 4497971	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL NA	0.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			52.70
13102 60945354	9/28/2022	AUTOMOTIVE SUPPLY CO - KAUKAUNA	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	154.05
		FROM 9/20/22 OIL, OIL FILTERS, GREASEGUN 60945354	
Total			154.05
13103	9/28/2022	CALMES VERKUILEN CONSTRUCTION	
		ESCROW RETURN N8841 NOE RD	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N8841 NOE RD	
Total			1,500.00
13104	9/28/2022	CARDMEMBER SERVICE	
		FROM 8/10 COUNTRYSIDE PROMO INTERVIEWS	
100-06-52200-400-000		Fire Dept - Supplies/Services	53.50
		FROM 8/10 COUNTRYSIDE PROMO INTERVIEWS	
100-06-52200-400-000		Fire Dept - Supplies/Services	14.40
		FROM 8/11 FLEET FARM SUPPLIES	
100-06-52200-400-000		Fire Dept - Supplies/Services	9.27
		FROM 8/19 WALMART SUPPLIES	
100-06-52200-400-000		Fire Dept - Supplies/Services	49.99
		FROM 8/23 AMAZON HAND TOWEL DISPENSER	
100-06-52200-400-000		Fire Dept - Supplies/Services	22.98
		FROM 8/23 AMAZON BACKDROP PHOTO	
100-06-52200-400-000		Fire Dept - Supplies/Services	2.99
		FROM 8/23 POSTERMYWALL FLYERS	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	59.30
		FROM 8/30 AMAZON FILTER	
100-06-52200-400-000		Fire Dept - Supplies/Services	145.58
		FROM 8/31 WALMART TARPS & USB CABLE	
100-06-57220-000-000		Fire Dept - Capital Outlay	295.30
		FROM 9/2 ROUGHCOUNTRY UTV WINCH & MOUNT	
100-06-52200-400-000		Fire Dept - Supplies/Services	94.84
		FROM 9/6 HOME DEPOT SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies	15.74
		FROM 8/24 ADOBE ACROBAT PRO	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 8/16 CHULA VISTA CHG VT CONFERANCE	176.24
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 8/16 CHULA VISTA CHG MG CONFERANCE	176.24
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 8/22 CHULA VISTA CHG MW CONFERANCE	403.73
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 8/24 CHULA VISTA CHG VT CONFERANCE	218.74
100-02-51400-400-000		Gen. Admin - Supplies FROM 8/31 AMAZON UMBRELLA	32.68
100-00-51100-400-000		Village Board-Supplies FROM 8/31 AMAZON GAVEL	30.58
100-02-51400-310-000		Gen. Admin - Dues FROM 9/7 WI DFI NOTARY RENEWAL FOR MW	20.00
Total			1,822.10

13105 9/28/2022 CORPORATE NETWORK SOLUTIONS, INC
 71247, 71249, 71299, 71302

100-02-51400-400-006		Gen. Admin - Service Contracts BARRACUDA FOR OFFICE 365 - 22 USERS 71247	1,900.00
100-02-51400-400-006		Gen. Admin - Service Contracts SONIC WALL FIREWALL 1 YEAR SUBSCRIP 71249	950.00
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 9/23 INSTL MONTR/STAND TRISH/CHRIS 71299	375.00
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 9/23/22 RECONN S DRIVE FIN ASST 71302	37.50
Total			3,262.50

13106 9/28/2022 CYPRESS HOMES INC
 ESCROW RTNS N8733 CONNOR, N9320 DUSTY

100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N8733 CONNOR CIR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9320 DUSTY DR	1,500.00
Total			3,000.00

13107 9/28/2022 DOG WASTE DEPOT
 505650

NICOLET (INVESTORS) BANK VOH

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Check Nbr	Check Date	Payee	Amount
100-00-55200-000-000		Parks - Maint. and Utilities	1,072.90
	FROM 9/12/22	5 CASES DOG WASTE BAGS 505650	
Total			1,072.90
<hr/>			
13108	9/28/2022	ELISA SOUTHARD	
		GRADING ESCROW RETURN W5356 MIELKE RD	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5356 MIELKE RD	
Total			1,500.00
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13109	9/28/2022	GAT SUPPLY, INC	
		402890-1, 403100-1	
100-09-53311-400-000		Hwy Dept - Supplies	258.11
	FROM 9/20/22	SAFETY GLASSES, GLOVES 402890-1	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	382.50
	FROM 9/22/22	SUPPLIES 403100-1	
Total			640.61
<hr/>			
13110	9/28/2022	GFC LEASING - WI	
		I00748706	
100-02-51400-400-006		Gen. Admin - Service Contracts	274.96
		COVERAGE PERIOD 7/5/22 - 8/4/22 I00748706	
Total			274.96
<hr/>			
13111	9/28/2022	GREEN BAY HIGHWAY PRODUCTS	
		41835	
100-09-57330-000-000		Capital Outlay - Road Projects	571.32
	FROM 9/13/22	PIPE ON JOCHMANN DR 41835	
Total			571.32
<hr/>			
13112	9/28/2022	GRUETT'S	
		81766P, 81905P, 81906P	
100-06-57220-000-000		Fire Dept - Capital Outlay	383.79
	FROM 9/15/22	HOOD STORAGE RACK 81766P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	82.81
	FROM 9/20/22	BLADE SET 81905P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	32.56
	FROM 9/20/22	PARTS 81906P	
Total			499.16

NICOLET (INVESTORS) BANK VOH

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13113	9/28/2022	HARRISON UTILITIES ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	75.51
Total			75.51
13114	9/28/2022	J & E CONSTRUCTION CO INC 2022-2463	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 9/12/22 6" BR CLEAR SELF HAUL 2022-2463	328.18
Total			328.18
13115	9/28/2022	JACOBS DESIGN HOMES ESCROW RETURN W6007 ZACH ST	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6007 ZACH ST	1,500.00
Total			1,500.00
13116	9/28/2022	JASON SELIG HOMES LLC ESCROW RETURN N9357 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9357 DUSTY DR	1,500.00
Total			1,500.00
13117	9/28/2022	JOE'S POWER CENTER 125914, 126603	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 9/20/22 CUB REPAIRS-TIRES, STEERING 125914	334.13
100-09-53311-901-000		Hwy Dept - Ditching/Grading MINI EXCAVATOR RENTAL-JESSICA LN DITCH 126603	385.00
Total			719.13
13118	9/28/2022	KIMBALL MIDWEST 100315117	
100-09-53311-400-000		Hwy Dept - Supplies FROM 9/21/22 PAINT 100315117	1,700.40
Total			1,700.40
13119	9/28/2022	KM CONSTRUCTION ESCROW RETURN W5973 WOODLAND RD	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5973 WOODLAND RD	1,500.00
Total			1,500.00
13120	9/28/2022	KREPLINE TRUCKING & EXCAVATING INC 6950	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 9/21/22 3/4 DENSE BASE 6950	446.88
Total			446.88
13121	9/28/2022	LINCOLN CONTRACTORS SUPPLY, INC R00514	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 9/22/20 PLATE COMPACTOR R00514	79.57
Total			79.57
13122	9/28/2022	MATT LANCASTER REIMBURSEMENT FOR SODA/GATORADE/WATER	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSEMENT FOR SODA/GATORADE/WATER	260.91
Total			260.91
13123	9/28/2022	MENARDS-APPLETON EAST 26400	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 9/20/22 DISCHARGE HOSE, CATCH BASIN 26400	410.81
Total			410.81
13124	9/28/2022	MGD INDUSTRIAL CORPORATION 208455	
100-09-53311-400-000		Hwy Dept - Supplies FROM 9/19/22 SUPPLIES 208455	241.22
Total			241.22
13125	9/28/2022	MURPHY O'HEARN GRADING ESCROW RETURN N8952 BLACKOAK ST	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N8952 BLACKOAK ST	1,500.00
Total			1,500.00

NICOLET (INVESTORS) BANK VOH

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Check Nbr	Check Date	Payee	Amount
13126 154729	9/28/2022	N.E.W. PRINTING	
100-02-51400-400-000		Gen. Admin - Supplies	398.93
		#10 REGULAR ENVELOPES FROM 9/21/22 154729	
		Total	398.93
13127	9/28/2022	OFFICE DEPOT BUSINESS CREDIT - VOH THROUGH 9/16/22 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies	701.63
		THROUGH 9/16/22 OFFICE SUPPLIES	
		Total	701.63
13128	9/28/2022	PAUL OR DEB ANZELMO ESCROW RTN LESS DEDUCT W5447 SCHMIDT RD	
100-00-21060-000-000		Building Escrows Payable	1,300.00
		ESCROW RTN LESS DEDUCT W5447 SCHMIDT RD	
		Total	1,300.00
13129	9/28/2022	PFILE HOMES INC ESCROW RETURN W6359 KIMBERLY TR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W6359 KIMBERLY TR	
		Total	1,500.00
13130	9/28/2022	POMP'S TIRE SERVICE INC. 320130747	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	5,288.08
		FROM 8/25/22 TRUCK #17 320130747	
		Total	5,288.08
13131	9/28/2022	RUCON CONSTRUCTION INC ESCROW RETURN W5943 DELTA DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W5943 DELTA DR	
		Total	1,500.00
13132	9/28/2022	S & A SEPTIC SERVICES 230	
100-09-53311-505-000		Hwy Dept - Building Maint	130.00
		PUMP HOLDING TANKS 9/19/22 230	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
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Check Nbr	Check Date	Payee	Amount
Total			130.00
13133	9/28/2022	SCHMIDT BROS CUSTOM HOMES INC ESCROW RETURN N9328 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9328 DUSTY DR	1,500.00
Total			1,500.00
13134	9/28/2022	SCOTT OR MANDY SCHEWE GRADING ESCROW RETURN N9329 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N9329 DUSTY DR	1,500.00
Total			1,500.00
13135	9/28/2022	SUPERIOR VISION INSURANCE 670838	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE OCT 22 670838	139.20
100-09-53311-200-000		Hwy Dept - Benefits SHOP VISION INSURANCE OCT 22 670838	98.58
100-01-51101-200-000		Planning - Benefits PLANNER VISION INSURANCE OCT 22 670838	0.00
100-00-14500-000-000		Due from Special Purpose Dist. UTILITIES VISION INSURANCE OCT 22 670838	88.03
Total			325.81
13136	9/28/2022	VAN'S REALTY & CONSTRUCTION ESCROW RETURN N9368 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9368 ROSELLA DR	1,500.00
Total			1,500.00
13137	9/28/2022	WIL-KIL PEST CONTROL 4496578, 4497970	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 4497970	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00

NICOLET (INVESTORS) BANK VOH

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Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION 70 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	91.66
		VILLAGE HALL 4496578	
Total			144.36

13138 9/28/2022 WISCONSIN MEDIA
 4892531

100-00-51440-600-000		Elections - Publications	68.74
		BILL PERIOD 8/1-8/31 TYPE E AB 4892531	
100-01-51101-800-000		Planning - Publications	73.39
		BILL PERIOD 8/1-8/31 5329840 PUBLIC HEAR 4892531	
100-00-46105-000-000		Publication Fee - Liquor	27.29
		BILL PERIOD 8/1-8/31 DARBOY BP 4892531	
100-01-51101-800-000		Planning - Publications	75.21
		BILL PERIOD 8/1-8/31 PH 040823 4892531	
100-01-51101-800-000		Planning - Publications	36.39
		BILL PERIOD 8/1-8/31 REZONE 22 4892531	
100-01-51101-800-000		Planning - Publications	41.44
		BILL PERIOD 8/1-8/31 REZONE 22 4892531	
100-00-51440-600-000		Elections - Publications	19.20
		BILL PERIOD 8/1-8/31 TYPE D PUB 4892531	
Total			341.66

13139 9/28/2022 ZACHARY OR ASHLEY SOUTHARD
 GRADING ESCROW RETURN W5366 MIELKE RD

100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5366 MIELKE RD	
Total			1,500.00

Grand Total 256,099.01

10/19/2022

6:17 PM

Reprint Check Register - Full Report - Regular

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	224,202.72
Total Expenditure from Fund # 201 - PARK IMPACT FEES	1,261.15
Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA	30,635.14
Total Expenditure from all Funds	256,099.01

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 9/01/2022		DELTA DENTAL	
CLERK MANAGER OFFICE ASST SEPTEMBER		Manual Check	
100-02-51400-200-000		Gen. Admin - Benefits	495.67
		CLERK MANAGER OFFICE ASST SEPTEMBER 1816760	
100-09-53311-200-000		Hwy Dept - Benefits	668.05
		HWY DEPT SEPTEMBER 1816760	
100-01-51101-200-000		Planning - Benefits	39.05
		PLANNER SEPTEMBER 1816760	
100-00-14500-000-000		Due from Special Purpose Dist.	275.45
		UTILITIES SEPTEMBER 2022 DELTA DENTAL 594539	
Total			1,478.22
EFT 9/02/2022		VOXTELESYS, LLC	
144849, 148767		Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts	7.90
		FROM 8/25/22 SERVER HOSTING PRO RATED 144849	
100-02-51400-400-006		Gen. Admin - Service Contracts	248.85
		FROM 8/31/22 TRUNK UNLIMITED SERVER HOST 148767	
Total			256.75
EFT 9/02/2022		MERCHANT CHOICE CARD SERVICES	
8/1 - 8/31 CREDIT CARD PROCESSING FEES		Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts	74.98
		8/1 - 8/31 CREDIT CARD PROCESSING FEES	
Total			74.98
EFT 9/09/2022		WI DEPT OF REVENUE-PAYROLL TAXES	
STATE TAXES WT-6 FOR PAYROLL 8/18/22		Manual Check	
100-00-21040-000-000		State Withholding Tax Payable	1,912.39
		STATE TAXES WT-6 FOR PAYROLL 8/18/22	
Total			1,912.39
EFT 9/12/2022		UNITED HEALTHCARE	
OFFICE SEPTEMBER 2022 HEALTH INSURANCE		Manual Check	
100-02-51400-200-000		Gen. Admin - Benefits	9,334.61
		OFFICE SEPTEMBER 2022 HEALTH INSURANCE 890638964090	
100-09-53311-200-000		Hwy Dept - Benefits	8,845.62
		SHOP SEPTEMBER 2022 HEALTH INSURANCE 890638964090	
100-01-51101-200-000		Planning - Benefits	746.97
		PLANNER SEPTEMBER 2022 HEALTH INSURANCE 890638964090	

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee	Amount
100-00-14500-000-000		Due from Special Purpose Dist.	6,155.12
		UTILITIES SEPT 2022 HEALTH INSURANCE 890638964090	
Total			25,082.32

EFT 9/15/2022 RELIANCE STANDARD LIFE INSURANCE COMPANY
AUG 2022 LIFE & DISABILITY HWY DEPT Manual Check

100-09-53311-200-000		Hwy Dept - Benefits	268.56
		AUG 2022 LIFE & DISABILITY HWY DEPT	
100-02-51400-200-000		Gen. Admin - Benefits	222.61
		AUG 2022 LIFE & DISABILITY OFFICE	
100-01-51101-200-000		Planning - Benefits	36.51
		AUG 2022 LIFE & DISABILITY PLANNER	
100-06-52200-200-000		Fire Dept - Benefits	48.67
		AUG 2022 LIFE & DISABILITY FIRE	
100-00-14500-000-000		Due from Special Purpose Dist.	27.30
		UTILITIES AUG 2022 LIFE & DISABILITY	
Total			603.65

EFT 9/15/2022 RELIANCE STANDARD LIFE INSURANCE COMPANY
SEP 2022 LIFE & DISABILITY HWY DEPT Manual Check

100-09-53311-200-000		Hwy Dept - Benefits	268.56
		SEP 2022 LIFE & DISABILITY HWY DEPT	
100-02-51400-200-000		Gen. Admin - Benefits	222.61
		SEP 2022 LIFE & DISABILITY OFFICE	
100-01-51101-200-000		Planning - Benefits	36.51
		SEP 2022 LIFE & DISABILITY PLANNER	
100-06-52200-200-000		Fire Dept - Benefits	48.67
		SEP 2022 LIFE & DISABILITY FIRE	
100-00-14500-000-000		Due from Special Purpose Dist.	-58.90
		UTILITIES SEP 2022 LIFE & DISABILITY	
Total			517.45

EFT 9/21/2022 VERIZON WIRELESS
IPAD FOR STATION 60 Manual Check

100-06-52200-500-022		Fire Station 60 - Telephone	10.18
		IPAD FOR STATION 60 9914437258	
100-07-52200-500-022		Fire Station 70 - Telephone	10.18
		IPAD FOR STATION 70 9914437258	

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Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	27.65
		PLAN ACCOUNT CHARGES 08/27-09/26 9914437258	
		Total	48.01
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	EFT 9/26/2022	WE ENERGIES	
	ACCT 0716666446-00001	FIRE DEPT #2 ELEC	
		Manual Check	
100-07-52200-500-020		Fire Station 70 - Electric	208.86
		ACCT 0716666446-00001 FIRE DEPT #2 ELEC	
100-00-53420-004-000		Street Lighting - HAA	767.91
		ACCT 0716666446-00003 General Lights	
100-00-53420-001-000		Steet Lighting - North Shore	13.75
		ACCT 0716666446-3 NorthShore Golf Course	
100-00-53420-006-000		Street Lighting - NS Woods	90.31
		ACCT 0716666446-3 NorthShore Woods Sub.	
100-00-53420-000-000		Street Lighting - General	69.91
		ACCT 0716666446-00003 Harrisville Court	
100-00-51600-500-021		Municipal Bldg - Heat	47.45
		ACCT 0716666446-00004 HALL/SHOP GAS HEAT	
100-00-55200-000-000		Parks - Maint. and Utilities	284.81
		ACCT 0716666446-6 COMMUNITY PARK LIGHTS	
100-09-53311-500-020		Hwy Dept - Electric	589.19
		ACCT 0716666446-00007 ELECTRIC SHOP 60%	
100-00-51600-500-020		Municipal Bldg - Electric	392.80
		ACCT 0716666446-00007 TOWN HALL ELEC 40%	
100-06-52200-500-021		Fire Station 60 - Heat	10.23
		ACCT 0716666446-00008 FIRE DEPT #1 HEAT	
100-00-53420-000-000		Street Lighting - General	308.02
		ACCT 0716666446-9 LED STREET LIGHTING	
100-00-55200-000-000		Parks - Maint. and Utilities	68.28
		ACCT 0716666446-00010 Shelter-Noe Road	
100-07-52200-500-021		Fire Station 70 - Heat	30.34
		ACCT 0716666446-00011 FIRE DEPT #2 GAS	
100-00-55200-000-000		Parks - Maint. and Utilities	18.20
		ACCT0716666446-12 COMMPARK SPECIALEVENTS	
100-06-52200-500-020		Fire Station 60 - Electric	175.92
		ACCT 0716666446-00013 FIRE DEPT #1 ELEC	
100-00-53420-000-000		Street Lighting - General	0.00
		SERVICE CREDIT	

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EFT 9/06/2022 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 9/1/22 Manual Check

100-00-21020-000-000		Social Security Taxes Payable	3,219.02
		EMPLOYEE SOCIAL SECURITY 9/1/22	
100-00-21020-000-000		Social Security Taxes Payable	752.83
		EMPLOYEE MEDICARE 9/1/22	
100-00-21020-000-000		Social Security Taxes Payable	3,219.02
		EMPLOYER LIABILITY SOCIAL SEC 9/1/22	
100-00-21020-000-000		Social Security Taxes Payable	752.83
		EMPLOYER LIABILITY MEDICARE 9/1/22	
100-00-21030-000-000		U.S. Withholding Taxes Payable	3,318.61
		FED INCOME TAXES 9/1/22	
Total			11,262.31

EFT 9/01/2022 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 9/1/22 Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable	340.00
		UTILITIES DEF COMP PAYROLL 9/1/22	
100-00-21525-000-000		Wisc Deferred Comp Payable	950.00
		VILLAGE DEF COMP PAYROLL 9/1/22	
Total			1,290.00

EFT 9/26/2022 WI DEPT OF REVENUE-PAYROLL TAXES
STATE TAXES WT-6 FOR PAYROLL 9/1 & 15 Manual Check

100-00-21040-000-000		State Withholding Tax Payable	1,904.11
		STATE TAXES WT-6 FOR PAYROLL 9/1/22	
100-00-21040-000-000		State Withholding Tax Payable	1,806.88
		STATE TAXES WT-6 FOR PAYROLL 9/15/22	
Total			3,710.99

EFT 9/15/2022 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 9/15/22 Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable	340.00
		UTILITIES DEF COMP PAYROLL 9/15/22	
100-00-21525-000-000		Wisc Deferred Comp Payable	950.00
		VILLAGE DEF COMP PAYROLL 9/15/22	
Total			1,290.00

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 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 9/19/2022 INTERNAL REVENUE SERVICE-PAYROLL TAXES			
EMPLOYEE SOCIAL SECURITY 9/15/22			Manual Check
100-00-21020-000-000		Social Security Taxes Payable	3,025.97
EMPLOYEE SOCIAL SECURITY 9/15/22			
100-00-21020-000-000		Social Security Taxes Payable	707.65
EMPLOYEE MEDICARE 9/15/22			
100-00-21020-000-000		Social Security Taxes Payable	3,025.97
EMPLOYER LIABILITY SOCIAL SEC 9/15/22			
100-00-21020-000-000		Social Security Taxes Payable	707.65
EMPLOYER LIABILITY MEDICARE 9/15/22			
100-00-21030-000-000		U.S. Withholding Taxes Payable	3,125.19
FED INCOME TAXES 9/15/22			
			Total 10,592.43
<hr/>			
EFT 9/21/2022 VERIZON WIRELESS			
IPAD FOR STATION 60			Manual Check
100-06-52200-500-022		Fire Station 60 - Telephone	-10.18
IPAD FOR STATION 60 9914437258			
100-07-52200-500-022		Fire Station 70 - Telephone	-10.18
IPAD FOR STATION 70 9914437258			
100-02-51400-400-006		Gen. Admin - Service Contracts	-27.65
PLAN ACCOUNT CHARGES 08/27-09/26 9914437258			
			Total -48.01
<hr/>			
EFT 9/30/2022 WISCONSIN EMPLOYEE TRUST FUND (ETF)			
VOH RETIREMENT AUGUST			Manual Check
100-00-21520-000-000		Wisconsin Retirement Payable	9,904.46
VOH RETIREMENT AUGUST 272772			
100-00-21520-000-000		Wisconsin Retirement Payable	2,920.96
UTILITIES RETIREMENT AUGUST 272772			
			Total 12,825.42
<hr/>			
EFT 9/29/2022 WI DEFERRED COMP			
UTILITIES DEF COMP PAYROLL 9/29/22			Manual Check
100-00-21525-000-000		Wisc Deferred Comp Payable	340.00
UTILITIES DEF COMP PAYROLL 9/29/22			
100-00-21525-000-000		Wisc Deferred Comp Payable	950.00
VILLAGE DEF COMP PAYROLL 9/29/22			
			Total 1,290.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 9/01/2022 From Account:
 Thru: 9/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 9/06/2022 PSN INVOICE - UTILITIES			
08/01/22-08/31/22 PSN PAYMENT SERV Manual Check			
610-00-57923-000-000		Outside Services Employed	24.97
	08/01/22-08/31/22	PSN PAYMENT SERV 263581	
620-00-57852-000-000		Outside Services Employed	24.98
	08/01/22-08/31/22	PSN PAYMENT SERV 263581	
Total			49.95

EFT 9/06/2022 PSN INVOICE - UTILITIES			
08/01/22-08/31/22 PSN PAYMENT SERV Manual Check			
610-00-57923-000-000		Outside Services Employed	-24.97
	08/01/22-08/31/22	PSN PAYMENT SERV 263581	
620-00-57852-000-000		Outside Services Employed	-24.98
	08/01/22-08/31/22	PSN PAYMENT SERV 263581	
Total			-49.95

EFT 9/29/2022 RELIANCE STANDARD LIFE INSURANCE COMPANY			
OCT 2022 LIFE & DISABILITY HWY DEPT Manual Check			
100-09-53311-200-000		Hwy Dept - Benefits	268.56
		OCT 2022 LIFE & DISABILITY HWY DEPT	
100-02-51400-200-000		Gen. Admin - Benefits	271.61
		OCT 2022 LIFE & DISABILITY OFFICE	
100-01-51101-200-000		Planning - Benefits	36.51
		OCT 2022 LIFE & DISABILITY PLANNER	
100-06-52200-200-000		Fire Dept - Benefits	48.67
		OCT 2022 LIFE & DISABILITY FIRE	
100-00-14500-000-000		Due from Special Purpose Dist.	5.75
		UTILITIES OCT 2022 LIFE & AD&D	
Total			631.10

13021 9/01/2022 VOID			
VOID 13021 PAT SCHREITER PAID CK 12973 Manual Check			
100-00-51440-000-000		Elections - Wages	-20.00
		VOID 13021 PAT SCHREITER PAID CK 12973	
Total			-20.00

Grand Total 75,873.99

10/19/2022

6:39 PM

Reprint Check Register - Full Report - Manual

Page: 7
ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 9/01/2022 From Account:
Thru: 9/30/2022 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	75,873.99
Total Expenditure from all Funds	75,873.99

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

October 25, 2022

Title:

Recognition Plaque for Jeff Wisnet

Issue:

Appreciation of 30 Years of Service

Background and Additional Information:

Jeff Wisnet, a member of Public Works, reached his 30-year anniversary to the Village this month.

That is quite an accomplishment. Staff and Board members appreciate his dedication to the community. Thank you Jeff.

In discussions with the Village President and Trustee Bartlein staff learned there is recent precedent for this. Another employee, Bob Kessler, was awarded a plaque of recognition when he reached his 30-year anniversary.

Jeff will likely be at the meeting to receive the award.

Budget Impacts:

\$71.00

Recommended Action:

None.

Attachments:

- None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Vicki Tessen, Clerk

Meeting Date:
October 25, 2022

Title:
RESOLUTION V2022-17 AUTHORIZING THE ISSUANCE AND SALE OF \$1,600,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B

Issue:
Should the Village incur \$1,600,000 in general obligation debt to fund 2023 capital improvement projects?

Background and Additional Information:

Attached is a draft of the resolution outlining the details of the borrowing/sale of promissory notes. The final numbers will be determined during the sale proposal on October 25, 2022.

An updated, final resolution and the exhibits will be available at the meeting on October 25, 2022.

Budget Impacts:

This financial planning establishes consistency of the Village levy and mil rate. The principal and interest payments on this general obligation debt will not increase the overall tax levy compared to the 2021 tax levy. Exact dollar amounts of the payments will be included in the final draft of the resolution.

Staff Recommendation:

Staff recommends approving the resolution as presented at the October 25, 2022 meeting.

Action Options:

1. Approve RESOLUTION V2022-17 AUTHORIZING THE ISSUANCE AND SALE OF \$1,600,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B as recommended.
2. Approve RESOLUTION V2022-17 AUTHORIZING THE ISSUANCE AND SALE OF \$1,600,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B with the following amendments:
3. Postpone action and defer back to staff for further information.
4. Other: _____

Attachments:

- Resolution V2022-17
-

RESOLUTION NO. V2022-17

**RESOLUTION AUTHORIZING THE ISSUANCE AND
SALE OF \$1,600,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2022B**

WHEREAS, on October 11, 2022, the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin (the "Village") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes, Series 2022B (the "Notes") for the public purposes, including paying the cost of street improvement projects (the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, pursuant to the Set Sale Resolution, it is the finding of the Village Board that it is necessary, desirable and in the best interest of the Village to sell such Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION SIX HUNDRED THOUSAND DOLLARS (\$1,600,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the President and Village Clerk or other appropriate officers of the Village are authorized and directed to execute an acceptance of the Proposal on behalf of the Village. To evidence the obligation of the Village, the President and Village Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the Village, the general obligation promissory notes aggregating the principal amount of ONE MILLION SIX HUNDRED THOUSAND DOLLARS (\$1,600,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022B"; shall be issued in the aggregate principal amount of \$1,600,000; shall be dated November 15, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023. Interest shall be computed upon the basis of a 360-day year

twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the Village shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2022 through 2031 for the payments due in the years 2023 through 2032 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022B, dated November 15, 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies,

including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures

appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the Village's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Village hereby authorizes the President and Village Clerk or other appropriate officers of the Village to enter into a Fiscal Agency Agreement between the Village and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket

Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 18. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded October 25, 2022.

Allison Blackmer
President

ATTEST:

Vicki L. Tessen
Village Clerk

(SEAL)

EXHIBIT A

Note Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on March 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT C

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
CALUMET AND OUTAGAMIE COUNTIES
NO. R-____ VILLAGE OF HARRISON \$ _____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022B

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____ November 15, 2022 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Village of Harrison, Calumet and Outagamie Counties, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,600,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street improvement projects, as authorized by a resolution adopted on October 25, 2022. Said resolution is recorded in the official minutes of the Village Board for said date.

The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any

proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF HARRISON
CALUMET AND OUTAGAMIE COUNTIES,
WISCONSIN

By: _____
Allison Blackmer
President

(SEAL)

By: _____
Vicki L. Tessen
Village Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VILLAGE BOARD MEETING

From:
Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date:
October 25, 2022

Title:
Assessment Questions from Village Resident

Issue:
What is the process for which assessment costs are calculated, what are the criteria used to determine what is or is not assessed for, and who makes those determinations?

Background and Additional Information:
A resident on Hoelzel Way was assessed for work done on his property and his neighbors that did not need to replace their culvert were not assessed for anything.

Budget Impacts:
TBD

Staff Recommendation:
Staff's only recommendation is that the Board consider all possible ramifications before setting precedence.

Action Options:

Attachments:

- Email correspondence
- Assessment Policy

Clerk

From: Clerk
Sent: Tuesday, October 18, 2022 5:12 PM
To: Allison Blackmer
Cc: Matt Heiser; Mark Mommaerts
Subject: FW: Assessment

Allison,

I am forwarding an email from Joe DeGroot. He's come to a few meetings regarding the Hoelzel Haven Project. He called me today with questions about the assessments.

His culvert needed replacing, so he got an assessment for the culvert and 2 end caps. However, he is surrounded by neighbors that had "good" culverts, so they did not need to replace their culvert nor pay for an assessment, even though they also had end caps added to their culverts. (16 – 18 properties fell into the "good" culverts category.)

If I understood Mark correctly, there is a policy that all culverts in the Village must have end caps on them. Hoelzel Haven (among other streets) are/were "grandfathered" with the condition that once the culverts were moved or worked on, then the end caps would need to be added. The "good" culverts on Hoelzel Way were only moved/worked on because the Village chose to resurface the road and thus the Village paid for these end caps because if it weren't for "our" project, the owners' culverts would still be grandfathered.

Note: The issue mentioned in the below email is referencing the total number of end caps purchased (131) vs billed/assessed (77). We concluded that end caps are also used in the street, at each corner and other public areas, so it makes sense that we used more than the 77 that were assessed for. However, those "good" culvert homes also account for some of the end caps.

If you intend to add this to an agenda for discussion, I'd much prefer it be on October 25th vs the end of November. That way if the Board chooses to reduce charges or send out additional invoices, staff can handle it before the tax bills are printed.

Vicki

From: Joseph DeGroot <jdegroot58@gmail.com>
Sent: Tuesday, October 18, 2022 3:12 PM
To: Clerk <Clerk@harrison-wi.org>
Subject: Assessment

To whom it may concern. Vicki T or Allison B.

I was wondering if you could put on the first board meeting in November questions for how assessment numbers came about. My assessment came in at 3200.00 dollars, this is for 34' culvert pipe and two end caps. The 2 end caps come in at \$709. The problem or one of them is everyone got end caps but many of their assessment bills came in at 0 dollars???. More issues with how many end cap we're bought and the amount used. So many questions, but if I go to the next meeting on October 25th, you can only listen and can't answer because it's not on the agenda, so it's a waste of time for me. Please put this issue on an agenda so this can be addressed as soon as possible. Talked to the clerk today the 18 of October and she has issues that don't add up. Thank you for your time but please bring this issue to the whole board.

Thanks,
Joseph De Groot

RESOLUTION V2020-01
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION APPROVING STREETS AND ROADS SPECIAL ASSESSMENT
POLICY**

WHEREAS, the Village Board of the Village of Harrison, Calumet and Outagamie Counties, wishes to formalize any written or unwritten policy concerning streets and roads assessments; and

WHEREAS, the Village Board of the Village of Harrison at its January 14th, 2020 meeting discussed changes and modifications to its existing formal and informal assessment policy; and

WHEREAS, the Village Board has determined that a formal, written policy is in the best interest of the Village of Harrison to provide a fair and equitable way to distribute the costs of infrastructure improvements;

NOW, THEREFORE, BE IT RESOLVED by the Village of Harrison Village Board that the formal, written assessment policy for the Village of Harrison shall be as follows:

**VILLAGE OF HARRISON
STREETS AND ROADS SPECIAL ASSESSMENT POLICY**

I. GENERAL PROVISIONS

- A. Total Project Costs include, but are not limited to, construction costs, inspection costs, permit fees, administration costs, land acquisition costs, legal fees, and engineering fees.
- B. The Village Board has the right to assess projects in methods other than those stated in this policy if the Village Board determines that the benefit can be fairly distributed through said method.

II. STREET CONSTRUCTION AND RECONSTRUCTION

A. General

- 1. The Village of Harrison shall not assess the cost to repave or reconstruct the asphalt/concrete portions of the streets and roads located within the Village of Harrison. In instances where a road cannot be urbanized, the Village would cover the cost of at least 50% of the road reconstruction and

the affected property owners would be assessed the remaining maximum 50% of the project for residential areas and the Village would cover at least 75% of the cost of the road reconstruction and the affected property owners would be assessed the remaining maximum 25% of the project for rural areas based on Article II A3 of this assessment policy.

2. The Village of Harrison shall not assess the cost to install storm water mains.
3. Assessments will be levied on an area wide basis if the Village Board determines that the benefit can be fairly distributed through this method. In deciding whether to special assess on an area wide basis rather than a front foot basis, the Board may consider whether or not benefiting properties have either no or minimal frontage on the subject street. Area wide assessments may be based on acreage, square feet of parcels or buildings, traffic generation, parking spaces, or any other basis that the Board believes will fairly distribute the benefit.
4. The standard street design will be based upon the Village of Harrison Streets Specification manual.
5. Publicly owned properties shall be included in any area wide assessment.

B. Items to be Assessed

1. The Village shall assess curb and gutter, laterals, restoration and any other item that improves the property except the paving of the road and any mains.

C. Exceptions to Assessment Rates

1. Corner Lots, Multiple Frontage Lots – will not be assessed for the frontages to which access is physically or legally precluded.

D. New Subdivisions

1. The cost for any new street or road, sewer or water main, storm water infrastructure or any other infrastructure items deemed necessary by the Village Board to be constructed in a new subdivision shall be paid 100% by the developer of the subdivision.

III. METHOD OF PAYMENT


- A. The following is the payment schedule based upon the total amount of the assessment:

1. Lump sum payment to be paid at due date.
2. One installment if the assessment is \$500.00 or less.
3. Three (3) equal installments if the total assessment is greater than \$500.00 but less than \$999.00.
4. Five (5) equal installments if the total assessment is at least \$1,000.00 but less than \$4,999.00.
5. Ten (10) equal installments if the total assessment is at least \$5,000.00 or greater.
6. The Village Board, at its discretion, may extended the timeline for the payment of special assessments, but at no time shall special assessments be greater than twenty (20) years.
7. The rate of interest on any outstanding special assessment shall be 2% above the current interest rate as found on the BCPL State Trust Fund Loan program website.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 11th day of February, 2020.

VILLAGE OF HARRISON

By: 
Kevin Hietpas, Village President

Attest: 
Jennifer Weyenberg, Village Clerk

Parcel ID	Owner 1	Owner2	House	street	Length	End	Culvert
35336	DOUGLAS J STEARNS	ANGELA J STEARNS	N9336	CHEYENNE DR	34	2	3,251.37
35338	DANIEL J HACKBARTH		N9337	CHEYENNE DR	34	2	3,251.37
35334	JANE BRADSHAW FINCH		N9344	CHEYENNE DR	34	2	3,251.37
35340	EVAN S PARADISO	DIANA K PARADISO	N9345	CHEYENNE DR	34	2	3,251.37
35332	ROBIN M PATTERSON		N9352	CHEYENNE DR	34	2	3,251.37
35342	KENT D JACOBSON	CHRISTINA L JACOBSON	N9353	CHEYENNE DR	30	2	2,868.86
35330	MICHAEL P PASTORELLI	TINA L PASTORELLI	N9360	CHEYENNE DR	34	2	3,251.37
35344	BARBARA MCGLIN	MICHELLE L ZIERLER	N9361	CHEYENNE DR	30	2	2,868.86
35346	CARLEEN BIESTERVELD		N9369	CHEYENNE DR	36	2	3,442.63
35326	DAVID M FULLER	LORI L FULLER	N9376	CHEYENNE DR			culvert - good
35348	THOMAS E THIEL		N9377	CHEYENNE DR	24	2	2,295.09
35328	JERRY L FORTUNE	PEGGY E FORTUNE	W9368	CHEYENNE DR	34	2	3,251.37
35364	WARREN N PEPERAK		N9324	EXPLORATION AVE	32	2	3,060.12
35362	JESSE L NELSON	TERESA L NELSON	N9332	EXPLORATION AVE	36	2	3,442.63
35360	DEREK J ANDERSON	DIANE L ANDERSON	N9338	EXPLORATION AVE			culvert - good
35358	KEVIN L GRAFF	KRISTINE M GRAFF	N9346	EXPLORATION AVE	30	2	2,868.86
35356	THOMAS L ISRAEL	MARTHA M ISRAEL	N9354	EXPLORATION AVE	24	2	2,295.09
35354	PAUL A KRABBE	ANDREA J KRABBE	N9362	EXPLORATION AVE	32	2	3,060.12
33402	KIMBERLY AREA SCHOOL DISTRICT		N9363	EXPLORATION AVE	122	4	11,666.69
35352	CHAD P HOLLOWAY	SUSAN A HOLLOWAY	N9370	EXPLORATION AVE	34	2	3,251.37
35350	MARK WITT	JOANNE WITT	N9378	EXPLORATION AVE			culvert - good
33400	SPENCER HOMES & CONSTRUCTION LLC		LOT 1-C9	HOELZEL WAY			culvert - good
46030	SPENCER HOMES & CONSTRUCTION LLC		LOT 3-C9	HOELZEL WAY			culvert - good
46028	SHEILA ARCHAMBAULT		W5710	HOELZEL WAY			culvert - good
35324	JOSEPH M DEGROOT	REBECCA H DEGROOT	W5726	HOELZEL WAY	34	2	3,251.37
35322	MICHAEL J EMMENEGGER	AMANDA M EMMENEGGER	W5734	HOELZEL WAY			culvert - good
35320	JERRY G HILDEMAN	BARBARA A HILDEMAN	W5742	HOELZEL WAY			culvert - good
35318	JEFFREY JAMES LEACH		W5750	HOELZEL WAY			culvert - good
35292	BRADLEY J HOERTH	HOLLY A HOERTH	W5751	HOELZEL WAY	38	2	3,633.89
35316	PHILIP H VOIGHTS	MARY SUE VOIGHTS	W5758	HOELZEL WAY			culvert - good
35294	RADY R KIRCHNER	ELIZABETH A KIRCHNER	W5759	HOELZEL WAY	38	2	3,442.63
35314	VEITH TIMOTHY D LIVING TR	PETERSON LINDA L	W5764	HOELZEL WAY	28	2	2,677.60
35296	MICHAEL L WILCOX		W5765	HOELZEL WAY	36	2	3,633.89
35312	ALAN P OSSWALD		W5772	HOELZEL WAY			culvert - good
35298	CHAD M WISNESKI		W5773	HOELZEL WAY	24	2	2,295.09
35310	SEAN M COLLIGAN	HOLLY L COLLIGAN	W5780	HOELZEL WAY	34	2	3,251.37
35300	GARY A FISCHER		W5781	HOELZEL WAY	24	2	2,295.09
35308	JEFFREY G HORN	BOBI J HORN	W5788	HOELZEL WAY			culvert - good
35302	TIMOTHY K MCGRATH	MARGITTA MCGRATH	W5789	HOELZEL WAY			culvert - good
35306	JASON D BOLZ	KRISTA L BOLZ	W5796	HOELZEL WAY			culvert - good
35304	RYAN C MOWRY	STEPHANIE M MOWRY	W5797	HOELZEL WAY	26	2	2,486.34
35366	SCHAEFER DONALD J	SCHAEFER DONALD J & S	W5733	SKIPPERS LN	40	2	3,825.14
35370	TRACY A NIEMUTH		W5741	SKIPPERS LN			culvert - good
35368	JOSEPH H STUMPF		W5743	SKIPPERS LN			culvert - good
35372	CORDS PROPERTIES LLC		W5753	SKIPPERS LN			culvert - good
35374	BRUCE G SCHMIDT	JODIE M SCHMIDT	W5761	SKIPPERS LN	48	2	4,590.17
35376	SERGIO J GALINDO	AMANDA J GALINDO	W5767	SKIPPERS LN	16	1	1,530.06
35378	GEORGE W SZAFRANSKI		W5769	SKIPPERS LN	16	1	1,530.06
35380	LINDA K WINSCHER	JOSEPH R WINSCHER	W5779	SKIPPERS LN	44	2	4,207.66
35382	RYAN BOWDEN	JESSICA A MAAS BOWDEN	W5791	SKIPPERS LN	42	2	4,016.40
35386	ROBERT H BROCKER	JULIE T BROCKER	W5801	SKIPPERS LN	22	1	2,103.83
35384	ROBERT H BROCKER	JULIE T BROCKER	W5803	SKIPPERS LN	22	1	2,103.83
35390	INVESTING NOW LLC		W5807	SKIPPERS LN	24	2	2,295.09
35388	INVESTING NOW LLC		W5809	SKIPPERS LN	24	1	2,295.09
35392	BEST BUILDERS INC		W5819	SKIPPERS LN	24	2	2,295.09
35394	LUKE ANDREW SNYDER		W5827	SKIPPERS LN	46	2	4,398.92
35396	ROSEMARY M THIEL		W5835	SKIPPERS LN	46	2	4,398.92
TOTALS:					1364	77	\$ 130,437.43

40 Properties are assessed for culverts & end caps

17 Properties with \$0 Assessment

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Final Project Costs Based Upon As-Constructed Quantities
 McM No. H0006-9-22-00223

B. Hoelzel Haven Subdivision

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Assessable Project Costs	
						Culvert Replacements Length	Total Cost
1	Remove and replace concrete curb and gutter	20	L.F.	\$98.00	\$ 1,960.00		
2	Remove and salvage existing culvert	62	EACH	\$700.00	\$ 43,400.00		
3	12-inch storm sewer	153	L.F.	\$59.00	\$ 9,027.00		
4	Catch basin	2	EACH	\$2,735.00	\$ 5,470.00		
5	Yard drain	1	EACH	\$1,850.00	\$ 1,850.00		
6	15-inch x 21-inch CMP-Arch culvert	147	L.F.	\$78.00	\$ 11,466.00	122	\$ 9,516.00
7	15-inch x 21-inch CMP-Arch flared end section	11	EACH	\$328.60	\$ 3,614.60	4	\$ 1,314.40
8	18-inch CMP culvert	1,300	L.F.	\$69.50	\$ 90,350.00	1,242	\$ 86,319.00
9	18-inch CMP flared end section	114	EACH	\$354.86	\$ 40,454.04	73	\$ 25,904.78
10	24-inch CMP culvert	138	L.F.	\$78.50	\$ 10,833.00		
11	24-inch CMP flared end section	6	EACH	\$439.03	\$ 2,634.18		
12	Install salvaged culvert	16	EACH	\$1,200.00	\$ 19,200.00		
13	Ditching incl. placement of topsoil	7,900	L.F.	\$7.11	\$ 56,169.00		
14	Sod for ditch flowline	1,760	S.Y.	\$8.00	\$ 14,080.00		
15	Hydroseed, fertilizer and hydromulch	9,750	S.Y.	\$5.25	\$ 51,187.50		
16	Seed Water	500	MGAL	\$1.00	\$ 500.00		
17	Culvert Pipe Ditch Check	62	EACH	\$50.00	\$ 3,100.00		
18	Pulverize existing asphalt pavement	14,200	S.Y.	\$2.30	\$ 32,660.00		
19	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$15.00	\$ 30,000.00		
20	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.50	\$ 62,000.00		
21	Type I Geogrid for EBS areas	3,500	S.Y.	\$3.00	\$ 10,500.00		
22	Sanitary manhole reconstruction	15	EACH	\$615.00	\$ 9,225.00		
23	Fine grading and compaction of aggregate base	16,200	S.Y.	\$1.25	\$ 20,250.00		
24	2 1/4-inch HMA Pavement 3 LT 58-28S	1,950	TONS	\$69.00	\$ 134,550.00		
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,490	TONS	\$75.00	\$ 111,750.00		
26	Sawing asphalt (WDOT Item No. 690.0150)	1,450	L.F.	\$1.50	\$ 2,175.00		
27	Sawing concrete (WDOT Item No. 690.0250)	80	L.F.	\$3.50	\$ 280.00		
28	Base aggregate dense, 1 1/4-inch for driveways	800	TONS	\$15.50	\$ 12,400.00		
29	3-inch HMA Driveway Pavement	33,000	S.F.	\$3.00	\$ 99,000.00		
30	Paved driveway slopes	100	EACH	\$140.00	\$ 14,000.00		
31	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00		
32	Traffic control	1	L.S.	\$5,950.00	\$ 5,950.00		
					Total B = \$ 912,860.32		\$ 123,054.18
Engineering Design & Bidding Services =		3.0%		\$ 27,385.81		\$ 3,691.63	
Construction Administration =		3.0%		\$ 27,385.81		\$ 3,691.63	
Construction Contingency =		0%		\$ -		\$ -	
					\$ 967,631.94		\$ 130,437.43

VILLAGE BOARD MEETING

From: Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date: October 25, 2022

Title:

Resolution V2022-18 Authorizing a Street and Roads Fee

Issue:

Should the Village Street and Roads fee be amended?

Background and Additional Information:

The Village has been charging a Transportation/Streets and Roads Fee for a few years and it should be updated to maintain the Village's standard of road maintenance.

Budget Impacts: varies

Staff Recommendation:

- Approving the amended fee.

Action Options:

Approve as written and circulated

Amend

Deny

Attachments:

- Resolution V2022-18
-

RESOLUTION V2022-18
VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION AUTHORIZING A STREETS AND ROADS FEE

WHEREAS, the Village of Harrison, Calumet and Outagamie Counties, Wisconsin is a municipal corporation charged with the duty to provide necessary services to the residents of the Village; and

WHEREAS, the Village of Harrison more than 100 miles of roads to maintain; and

WHEREAS, the State of Wisconsin has imposed levy limits that restricts the ability of local municipalities to provide those necessary services to their residents; and

WHEREAS, the yearly percentage increase in the cost of maintaining streets and roads within the Village of Harrison has exceeded the percentage increase in the allowable levy limit set forth by the State of Wisconsin; and

WHEREAS, the Village of Harrison wishes to charge a yearly fee in order to maintain the roads that are within the Village of Harrison; and

WHEREAS, the Village of Harrison wishes to designate the revenue raised by the streets and roads fee to only be used for the maintenance of the streets and roads under the jurisdiction of the Village of Harrison,

NOW, THEREFORE, BE IT RESOLVED by the Village of Harrison Village Board to institute a yearly streets and roads fee that shall be listed on the fee schedule for the Village of Harrison.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 25th day of October, 2022.

VILLAGE OF HARRISON

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk-Treasurer

VILLAGE BOARD MEETING

From: Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date: October 25, 2022

Title:

Resolution V2022-19 Stormwater ERU Fee Revision

Issue:

Should the Village Stormwater ERU fee be amended?

Background and Additional Information:

The Village created a Stormwater Fee to fund an account designated for the maintenance and upkeep of the ponds within the Village.

Should the Village amend the fees to better plan for the costs future maintenance required by the WI DNR.

Budget Impacts: varies

Staff Recommendation:

- Approving the amended fee.
-

Action Options:

Approve as written and circulated

Amend

Deny

Attachments:

- Resolution V2022-19
-

RESOLUTION V2022-19
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION CREATING A VILLAGE OF HARRISON STORMWATER UTILITY
EQUIVALENT RUNOFF UNIT (ERU) FEE.**

WHEREAS, under the Municipal Code, the Village Board has the authority to establish fees and charges; and

WHEREAS, the Village has amended the Garners Creeks Stormwater Utility to become the Village of Harrison Stormwater Utility; and

WHEREAS, the Village has determined that the mechanism for funding the Village of Harrison Stormwater Utility shall be based on an equivalent runoff unit (ERU) fee;

NOW THEREFORE, the Village of Harrison hereby establishes the equivalent runoff unit (ERU) fee and places it on the fee schedule for the Village of Harrison.

Adopted by the Board of Trustees of the Village of Harrison this 25th day of October, 2022.

VILLAGE OF HARRISON

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk-Treasurer

VILLAGE BOARD MEETING

From: Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date: October 25, 2022

Title:

Resolution V2022-20 Authorizing the Recoupment of Fuel Surcharges on Garbage and Recycling Collection

Issue:

Should the Village recoup the surcharges for resident garbage and recycling pick up?

Background and Additional Information:

Budget Impacts:

\$10,000 - \$11,000
(equates to approximately \$3 per year per customer)

Staff Recommendation:

Approve the resolution as written

Action Options:

Approve as written and circulated
Amend
Deny

Attachments:

- Resolution V2022-20
-

RESOLUTION V2022-20
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION AUTHORIZING THE RECOUPMENT OF FUEL SURCHARGES ON
GARBAGE AND RECYCLING COLLECTION**

WHEREAS, the Village pre-charges residents for the cost for their garbage and recycling collection based upon the contracted price; and

WHEREAS, the current garbage and recycling collection contract includes a clause for a fuel surcharge; and

WHEREAS, the cost of fuel has reached the limit stated in the contract clause thus incurring surcharges;

NOW THEREFORE, the Village of Harrison hereby authorizes the treasurer to recoup the fuel surcharges incurred for residents' portion of invoices.

Adopted by the Board of Trustees of the Village of Harrison this 25th day of October 2022.

VILLAGE OF HARRISON

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk-Treasurer

VILLAGE BOARD MEETING

From: Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date: October 25, 2022

Title:

Fee and Penalty Schedule

Issue:

Should the Village Fee and Penalty Schedule be amended?

Background and Additional Information:

This would be for discussion only at this meeting and a motion to approve a Resolution stating the new fees could be made in conjunction with the final budget hearing.

The Fee and Penalty Schedule should be reviewed annually at budget time to ensure the document is current and continues to be appropriate.

Budget Impacts: varies

Staff Recommendation:

to consider the following changes:

- (pg1) Adding the Streets and Roads fee amount to the Fee and Penalty Schedule vs stating the amount within the resolution.
- (pg 2) Removing the Outdoor Sound Amplification Permit fee
- (pg 3) Amending the Storm Utility ERU amount
- (pg 4) Removing the Harrison Utility Inquiry Vacant Land and Rush options

Action Options:

None

Attachments:

- Fee and Penalty Schedule
-

APPENDIX A		Fee and Penalty Schedule		Amended 10/26/2021
CODE SECTION	DESCRIPTION	AMOUNT		
GENERAL PROVISIONS				
1.16.010(c)(1)	General Penalty - First Offense	\$1.00 - \$500.00		
1.16.010(c)(2)	General Penalty - Second Offense	\$1.00 - \$1,000.00		
ADMINISTRATION				
2.24.040(e)	Hard Copy (black and white)	\$0.05 per page		
	Hard Copy (color)	\$0.15 per page		
	Flash Drive	Actual Cost		
	Mailing & Shipping	Actual Cost		
	Paper to Digital	Fee Waived		
	Digital to Digital	Fee Waived		
2.24.050(a)	Minimum Research Cost/\$25 per hr	\$25.00		
ALCOHOL BEVERAGE				
8.08.030(A)	Class "A" Fermented Malt Beverage License	\$150.00		
8.08.030(B)	Class "B" Fermented Malt Beverage License	\$100.00		
8.08.030(C)	Temporary Class "B" Fermented Malt Beverage License	\$10.00		
8.08.030(D)	Temporary "Class B" Wine License	\$10.00		
8.08.030(E)	Fermented Malt Beverage Wholesalers' License	\$25.00		
8.08.030(F)	"Class A" Intoxicating Liquor License	\$350.00		
8.08.030(G)	"Class B" Intoxicating Liquor License	\$350.00		
	"Class C" Wine License	\$100.00		
	Reserve "Class B" License	\$10,000.00		
	Publication Fee for Alcohol License	Actual Cost		
8.12.040	Operator License	1 yr \$35 / 2 yr \$50		
8.12.040	Provisional License	\$15.00		
	Change of Agent	\$10.00		
	Tobacco License	\$100.00		
ANIMALS				
22.04.040	Harboring Dangerous Animals	\$100.00		
V15-01 6-42(a)(3)	Dogs Licensing State Statute 174.07			
	Spayed or Neutered Dog	\$10.00		
	Unaltered Dog	\$15.00		
V15-01 6-43	Late Fee Applied after March 31	\$5.00		
BUSINESS LICENSE				
Ord V21-02	Business	\$5		
Ord V21-02	Non-Profit Organization	\$0		
EMERGENCY MANAGEMENT AND SERVICES				
10.04.010	Fire Inspector Duties			
	Initial inspection where violation is found	No Charge		
	First re-inspection if violation still exists (by Fire Chief)	No Charge		
	Second re-inspection (by Fire Chief) and violation still exists	\$50/inspection/violation		
	Third and Fourth re-inspection (by Fire Chief) and violation still exists	\$100/inspection/violation		
	Fifth or more re-inspection (by Fire Chief) and violation still exists	\$150/inspection/violation		
PARKS AND RECREATION				
30.04.080	Darboy Community Park Shelter Rental Fee (Resident)	\$75.00		
	Darboy Community Park Shelter Rental Fee (Non-Resident)	\$150.00		
	Village Hall Community Room Rental Fee	\$100.00		
	Street Closure Barricade Rental Fee	\$100.00		
STREETS, SIDEWALKS AND OTHER PUBLIC PLACES				
Res. V2022-18	Streets and Roads Fee per \$1,000 of Assessed Value	\$0.50		
28.12.030	Right-of-Way (ROW) Permit			
	New/Replace or Extend Culvert	\$150		
	Culvert Variance (with Village Approval)	\$150		
	Install/Replace Driveway Apron	\$50		
28.16.030 & Ord V15-08	Sump Pump Connection Violation	\$50 + court costs		
28.24.010	Utility Permit - Base Fee + below	\$50		
	Open Cut Paving	\$1,500		
	Open Cut Gravel	\$1,000		
	Per Foot Charge (per lineal foot)	\$0.10 / lin. Ft.		

	Regrade/Clean/Obstruction of Ditch	\$50
	Late Fee for After the Fact Permit	\$150
NUISANCE		
28.08.040	Outdoor Sound Amplification Permit	\$150
BUILDINGS AND BUILDING REGULATIONS		
26.04.020	Demolition or Removal of Buildings Permit	\$25
	If Building with No Utilities or New Permit Obtained	No Charge
26.08.070	1 & 2 Family Building Permits and Inspections	
	New Construction - up to 2400 sq. ft.	\$2,095
	New Construction - 2401 to 3500 sq. ft.	\$2,195
	New Construction - 3501 to 5000 sq. ft.	\$2,295
	New Construction - over 5000 sq. ft.	\$2,395
	Manufactured Homes	\$2,095
	Decks	\$200
	Additions - Remodeling	
	Base Fee	\$150
	Remodel greater than \$10,000 value	\$300
	Remodel less than \$10,000 value	\$200
	Erosion Control	\$100
	Electrical Service	\$100
	Electrical Permit	\$100
	Plumbing Permit	\$100
	HVAC Permit	\$100
	One Time Inspection	\$100
	Attached Garage	\$300
	Basement Remodel	\$300
	Siding/Windows/Roof	\$50
	Pools Permit Fees - seasonal/permanent	\$50/\$150
	Unattached Garage greater than 200 sq ft	\$100
	Egress Window	\$100
	Escrow	\$1,500
26.12.010	Multi-Family and Commercial Permit Fees	
	Building Permit	\$0.08 per sq ft
	Base Fee	\$200
	Plumbing	\$8 per fixture
	Fixture Count	
	Base Fee	\$100
	Electrical Permit	\$0.08 per sq ft
	Base Fee	\$100
	Electrical Service <200 amp	\$85
	Electrical Service >200 amp - 3 phase	\$100
	Electrical Service Temporary	\$85
	HVAC Permit	\$0.08 per sq ft
	Base Fee	\$100
	911 Sign	\$25
26.16.060	Permit Fees - Pools seasonal/permanent	\$50/\$150
IMPACT FEES		
26.20.020 & Ord V19-07	Park Impact Fees	
	Single-Family Residential Development - per dwelling unit	\$1,078
	Multi-Family Residential Development - per dwelling unit	\$999
Ord V19-07	Law Enforcement Impact Fees	
	Single-Family Residential Development - per dwelling unit	\$78
	Multi-Family Residential Development - per dwelling unit	\$72
	Commercial & Institutional - per sq ft	X \$0.032
	Industrial - per sq ft	X \$0.020
Ord V19-07	Fire Impact Fees	
	Single-Family Residential Development - per dwelling unit	\$660
	Multi-Family Residential Development - per dwelling unit	\$611
	Commercial & Institutional - per sq ft	X \$0.267
	Industrial - per sq ft	X \$0.200

CONSTRUCTION SITE EROSION CONTROL ZONING		
32.44.100	Construction Site Erosion Control Permit	
	Less than 1-ac Disturbed Area	\$225
	1-ac or more Disturbed Area	\$275
	Less than 1-ac Disturbed Area - Inspection	\$25/week
	1-ac or more Disturbed Area - Inspection	\$250 + \$25/week
MOBILE HOMES AND MOBILE HOME COMMUNITIES		
32.20.150	Permit Fee	\$25
STORM WATER MANAGEMENT AND ILLICIT DISCHARGE		
20.20.120	Post-Construction Storm Water Management Permit	
	Less than 20,000 sq ft impervious surface	\$225
	20,000 or more sq ft impervious surface	\$525
	Less than 20,000 sq ft impervious surface - Inspection	0
	20,000 or more sq ft impervious surface - Inspection	\$500
20.16.150 & 20.16.160	Illicit Discharge Abatement	Cost of Abatement
20.04	Stormwater Utility ERU	\$50 per ERU
		\$60 per ERU
SUBDIVISIONS		
	Subdivision Control	
34.08.020	Preliminary Plat	\$200 + \$5/lot
34.08.030	Final Plat	\$100 + \$5/lot
34.08.040	Certified Survey Map	\$75
	Condominium Plat	\$300 + \$5/unit
SMALL WIND ENERGY SYSTEMS		
30.08.030	Small Wind Energy System, per tower	\$100
SOLID WASTE		
18.10	Yard Waste Site	
18.10 4) c)	Yard Waste Sticker	\$20
18.10 4) f)	Forfeiture - first offense	\$50 + court costs
	Forfeiture - second offense	\$100 + court costs
	Forfeiture - third offense and each additional offense	\$250 + court costs
18.12	Littering	
18.12 7)	Forfeitures are set pursuant to the State of Wisconsin Revised Uniform Deposit and Bail Schedule for Conservation, Environmental Protection, ATV/UTV, Boat, OHM, And Snowmobile Violations, current edition.	Per WI Revised Uniform Deposit and Bail Schedule
	Forfeiture - items not covered in WI Revised Uniform Deposit and Bail Schedule - first offense	\$50 + court costs
	Forfeiture - items not covered in WI Revised Uniform Deposit and Bail Schedule - second offense	\$100 + court costs
	Forfeiture - items not covered in WI Revised Uniform Deposit and Bail Schedule - third offense and each additional offense	\$250 + court costs
UTILITY FEES		
Ord V21-18	Sanitary Sewer & Watermain Permit	
	Application base fee	
	Subdivision Plat	\$250
	Commercial Development Plan	\$100
	Multiple Family Development Plan	\$100
	Engineer's review (billed after review)	Actual Cost
	Inspection base fee	\$50
	Inspector's review (billed after construction)	Actual Cost
	Enforcement	
	Legal Fees	Actual Cost
	Harrison Utilities required construction	Actual Cost
ZONING		
32.08.060(B)(2)	Text Amendment	\$300
32.08.060(C)(2)	Map Amendment	\$300
32.16.180(I)(2)(b)	Application for PDO District	\$400
32.24.020 (c)(2)	Home Business Permit	\$150
32.24.030 (c)(2)	Solar Energy System Permit	\$200
32.24.080 (e)(3)	Adult Entertainment Establishment Permit	\$200

32.24.090 (c)(3)	Temporary Use & Structure Permit	\$100
32.32.080	Sign Permit	\$100
32.32.100 (b)	Off- Premise Sign Application	\$25 + \$0.15/sq ft
32.32.110 (2)(b)(2)(i)	Temporary Sign Permit	\$50
32.32.110 (2)(b)(2)(ii)	Temporary Sign Deposit	\$100
32.52.020 (a)	Conditional Use Permit	\$150
	Amending Public Hearing Notice	Same as Public Hearing Notice
32.060.060 (b)(2)	Site Plan Review	
	Commercial	\$300
	Industrial	\$500
32.64.010 (b)(2)	Zoning Permits	
	New Construction or Replacement (residential, commercial, industrial or other building)	\$250
	Addition	\$100
	Accessory Building (i.e. detach garage, shed, etc.)	\$50
	Fence	\$25
	Accessory Structure (i.e. driveway)	\$25
	Deck	\$25
32.64.010 (e)	Renewal Permit	1/2 new permit fee
32.64.030 (2)(b)(1)	Winter Temporary Zoning Occupancy Permit	\$50
32.64.030 (2)(b)(2)	Special 30-day Temporary Zoning Occupancy Permit	\$100
	Zoning Certificate of Occupancy (when no Zoning Permit is required)	\$25
	Item Requiring a Public Hearing Notice	\$200
	Lot Grade & Driveway Grade Check	\$1,045
MISCELLANEOUS FEES		
FIREWORKS	Permit Application	\$50
PROPERTY INFORMATION	Real Estate Inquiry	\$30
	Real Estate Inquiry - Rush (2 business days)	\$60
	Harrison Utility Inquiry – Vacant land	\$15
	Harrison Utility Inquiry – Standard	\$25
	Harrison Utility Inquiry – Rush (2 business days)	\$50
	Group Tax Information Requests - Mortgage Holders	\$0.25 per parcel Groups of 10 or more
SEWER/WATER CONNECTION FEE	In a specific area for the infrastructure for sewer/water. Paid when the building permit is applied for. (Res V2020-13)	
	Single Family Residence	\$3,800
	Multi-Unit - first unit	\$3,800
	Multi-Unit - additional units	\$500
	Commercial - per acre	\$1,500
YARDWASTE SITE	Windshield Sticker	\$20 each
14.04.010(G)	WEEDS	refers to 1.16.010
14.12.050	Well Operation Permit	
14.12.070	Penalty	refers to 1.16.010
Ord V20-12	Short Term Rental	
	New Permit	\$400
	Renewal Permit	\$200

VILLAGE BOARD MEETING

From:
Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date:
October 25, 2022

Title:
Request for Discharge of Firearms Permit

Issue:

Background and Additional Information:

The family says they have hunted on this land for years without knowing they needed a permit.

Because this is their first permit and not a renewal, it needs Board approval.

Budget Impacts:

None

Staff Recommendation:

None

Action Options:

Attachments:

- Application
-



Discharge of Firearms Application

Owner mailing address: N9809 Highline Rd Kaukauna, WI 54130

I, Linda Sprangers own 23.88 contiguous acres of land
(name) (# of acres)

within the Village of Harrison, located at:

N9809 Highline Rd. Kaukauna.
(address or description of property)

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

Linda Sprangers
Authorized Signature (Land Owner)

10-14-22
Date

BOARD ACTION:	<u> </u> Approve	<u> </u> Deny	<u> </u> Date of Meeting
Land Owner	<u> </u> Calumet County Sheriff's Department	<u> </u> Municipal Copy	<u> </u>

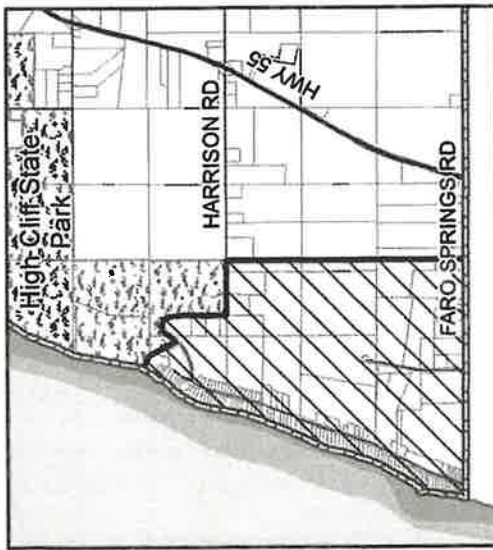
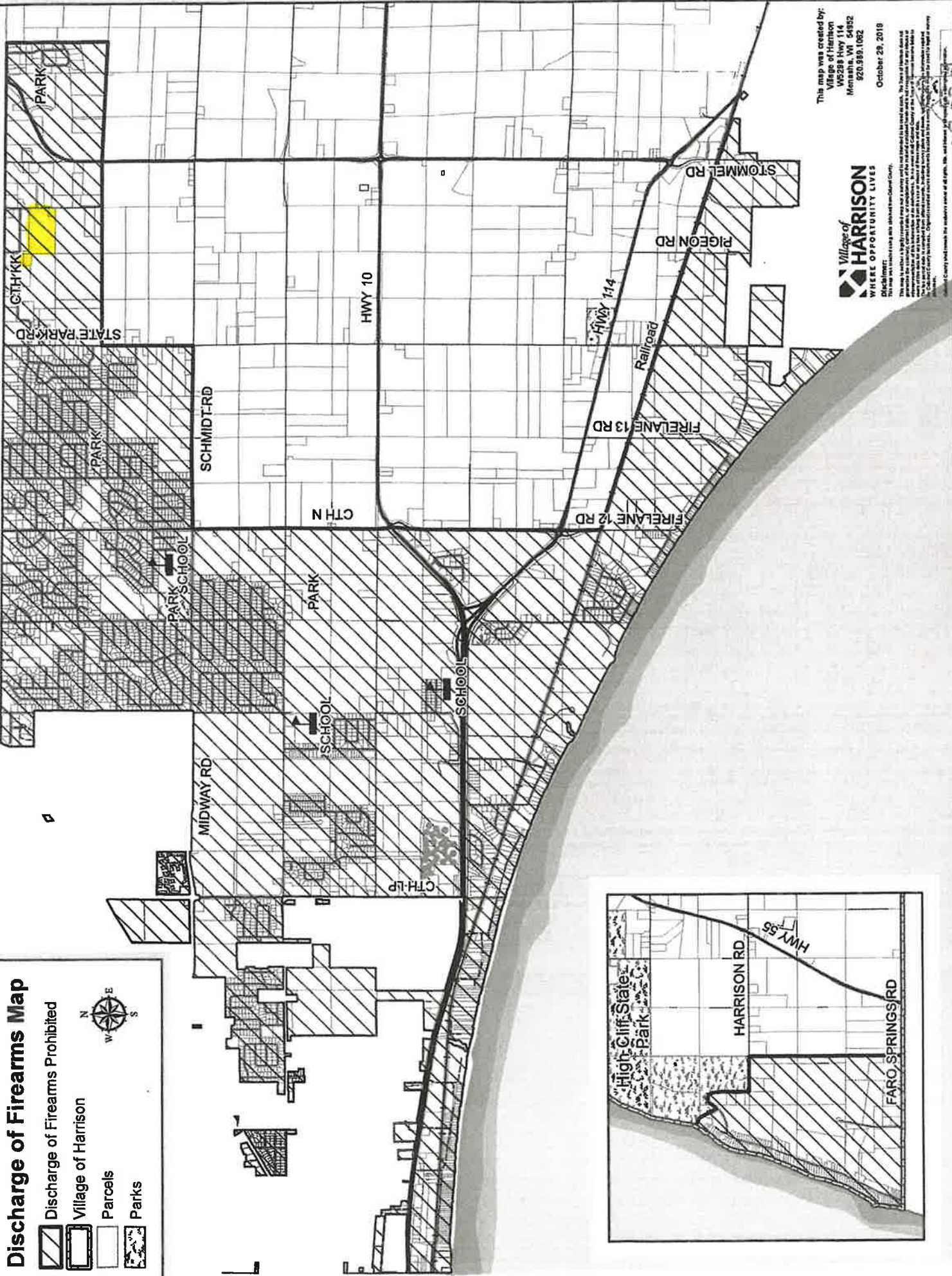
Staff Use Only:

Verification of Acres Listed Above: _____

Renewal

Discharge of Firearms Map

-  Discharge of Firearms Prohibited
-  Village of Harrison
-  Parcels
-  Parks



This map was created by:
 Village of Harrison
 16528 Hwy 114
 Menasha WI 54952
 920.990.1092
 October 29, 2018



Disclaimer:
 The map and data are subject to change without notice. The Village of Harrison is not responsible for any errors or omissions in this map. The Village of Harrison is not liable for any damages, including consequential damages, arising from the use of this map. The Village of Harrison is not responsible for any damages, including consequential damages, arising from the use of this map. The Village of Harrison is not responsible for any damages, including consequential damages, arising from the use of this map.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 18, 2022

Title:

Ord V22-17 - Comprehensive Plan Amendment – JJMRS Commercial LLC

Issue:

Should the Village Board approve a Comprehensive Plan Amendment from Farmstead Homes to Ag, Vacant, Undeveloped?

Background and Additional Information:

The applicant is requesting that a portion of the property located at N7099 Horn Road, Tax ID 38768, be changed on the Future Land Use Map from a Farmstead Home to Ag, Vacant, Undeveloped. The landowner would like to grow his RV Rental and Storage Business on this site. The parcel is located off S. Harwood Road and a half mile north of State Highway 114 in the southeastern corner of the Village. It is also approximately 2 ½ miles from High Cliff State Park offering an RV Rental and Storage opportunity. The only other Commercial property in the vicinity is located 4.5 miles to the southwest on the corner of State Highway 55 and Faro Springs Road, (Bobbers LLC). The Village has allowed business/commercial development within the Ag, Vacant, Undeveloped future land use category as the AG zoning district best fits this designation.

At the September Plan Commission meeting, it was recommended that the parcel be split to separate out the residence from the business areas of the property. The home parcel would remain in the Farmstead Homes designation of the Comprehensive Plan while the rest of the property and outbuildings should be classified as Ag on the Future Land Use Map to complement the surrounding land uses. The business portion of the property would be rezoned to General Agricultural with a Conditional Use Permit issued for the rental and storage business. A Certified Survey Map (CSM) would be created to split the property.

Comprehensive Plan

The proposal is to amend the Future Land Use Map to change the land use designation from Farmstead Homes to Ag, Vacant, Undeveloped. A public hearing was held at the Plan Commission meeting on September 20th and revisited on October 18th.

Findings of Fact:

- Staff finds that the request corresponds with the Economic Development Goal within the Comprehensive Plan of the Village of Harrison: *“To retain and attract businesses and strengthen the Village of Harrison's local economy by balancing commercial and industrial development through investment and attraction with residential and agricultural development to create a more vibrant economic climate and livable village.”*

- Staff finds that the request corresponds with the Economic Development Objectives #1, #3, #4 and #5 within the Comprehensive Plan of the Village of Harrison:

1. Diversify the local economic base so that it keeps pace with the realities of a rapidly changing world economy and does not become threatened by economic downturns in various sectors of the economic base. Diversify the mixture of commercial uses in the village to meet unique market niches and better serve existing neighborhoods.

3. Take advantage of the economic development potential of the Village's proximity to the regional highway network. Ensure appropriate transportation connections and appropriate parking facilities to serve retail, commercial and industrial land uses and their needs.

4. Develop and maintain an infrastructure that will support current and future commercial activities.

5. Increase the proportion of commercial/manufacturing tax base relative to residential tax base. Provide adequate sites for desired commercial/manufacturing/industrial businesses, including a new business/industrial park. This includes maintaining the infrastructure, codes, and ordinances required for the vitality and growth of these types of activities.

- Staff finds that proper notices were given to amend the Comprehensive Plan.

Recommended Action:

The Plan Commission recommends approval of a Comprehensive Plan Amendment from Farmstead Homes to Ag, Vacant, Undeveloped.

A motion to approved Ordinance V22-17 is appropriate.

Attachments:

- Aerials (2)
- Future Land Use Map
- Resolution PC2022-06
- Ord V22-17

N7099 Horn Road, Parcel 38768

Legend

- Address Point
- County Boundary
- Wisconsin Water
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2021
 - Red: Band 1
 - Green: Band 2
 - Blue: Band 3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

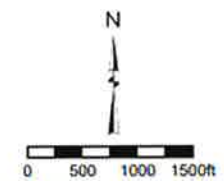
Author	
Date: 11/13/22	
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Area Overview N7099 Horn Road

Legend

- County Boundary
- Wisconsin Water
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PESS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
 - Local Roads
 - Municipal Streets
- Trail
- Railroad
- Color 2021**
 - Red - 2021.1
 - Green - 2021.2
 - Blue - 2021.3



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<p>Author:</p> <p>Date Printed:</p> <p>06/2022 2:38 PM</p> <p>Printer:</p>	
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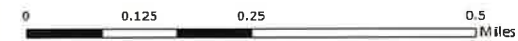




Harrison Future Land Use Map 2004-2023

Legend

County Boundary	Future Land Use
Railroads	Single-Family Residential (sewered)
Road Centerline	Single-Family Residential (sewered)
Local	Single-Family Residential (transitional)
Federal	Single-Family Residential (unsewered)
State	Two-Family Residential
County	Multi-Family Residential
Private	Mobile Home Park
	Farmstead Homes
	Commercial
	Mixed Use
	Parks and Recreation
	Industrial
	Public/Institutional
	Ag, Vacant, Undeveloped
	Special Ag/Nurseries
	Woodlands
	Utilities/Quarries
	Wetlands



Disclaimer:
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PLAN COMMISSION RESOLUTION 2022-06

**TO RECOMMEND TO THE VILLAGE BOARD AN AMENDMENT TO THE HARRISON
COMPREHENSIVE PLAN (Horn Road)**

WHEREAS the Harrison Plan Commission received an application from JJMRS Commercial LLC to amend the Comprehensive Plan Future Land Use Map from Farmstead Homes to Ag, Vacant, Undeveloped; and

WHEREAS a map of the proposed amendment is attached to the Resolution as "Exhibit A"; and

WHEREAS the amendments have resulted in a Plan that is compliant with the requirements of Section 66.1001(2) Wis. Stats; and

WHEREAS, the Plan Commission has held a least one public hearing on these amendments on September 20, 2022, in compliance with the requirements of Section 66.1001(4)(d) Wis. Stats.

NOW, THEREFORE BE IT RESOLVED, the Harrison Plan Commission recommends to the Village Board the adoption of the amendment from Farmstead Homes to Ag, Vacant, Undeveloped for the property located at N7099 Horn Road, Hilbert WI 54129, described as follows:

Being a part of Lot One (1) of Certified Survey Map No. 2250 as recorded as Document No. 299366, being located in the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of Section Five (5), Township Nineteen (19) North, Range Nineteen (19) East, Village of Harrison, Calumet County, Wisconsin containing 78,062 square feet (1.792 acres) of land and being described by:

Commencing at the East Quarter Corner of said Section 5; thence N89°-15'-34"W 1353.91 feet along the north line of the SE1/4 of said Section 5; thence S00°-49'-36"W 41.25 feet to the point of beginning; thence continuing S00°-49'-36"W 366.55 feet; thence N89°-15'-34"W 223.01 feet; thence N00°-13'-27"W 99.62 feet; thence N03°-17'-34"E 164.70 feet; thence N06°-30'-37"E 77.86 feet to the beginning of a non-tangent curve to the left; thence 104.51 feet along the arc of said curve to the left having a radius of 60.00 feet and a chord which bears N74°-58'-55"E 91.79 feet; thence S89°-15'-34"E 121.74 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

Approved this 18th day of October 2022.

Motion for adoption by: _____

Seconded by: _____

Vote Aye: ____ Nay: ____

Allison Blackmer, Plan Commission Chair

Attest: Mark J. Mommaerts, AICP,
Harrison Assistant Village Manager

ORDINANCE V22-17

AN ORDINANCE ADOPTING AMENDMENTS TO THE COMPREHENSIVE PLAN FOR THE VILLAGE OF HARRISON, WISCONSIN. (JJRMS Commercial, LLC)

WHEREAS, the Harrison Plan Commission received an application from the property owners to amend the Comprehensive Plan Future Land Use Map land use designations from Farmstead Homes to Ag, Vacant, Undeveloped for the following described property:

Part of Lot 1, Certified Survey Map, 2250, Vol. 16-282, Commencing 1,353.91 feet west of the Center of the East ¼ and Commencing 231.13 feet West, 41.25 feet South, 368.17 feet West, 366.55 feet South, 599.24 feet East and 407.8 feet North to the Point of Beginning, being part of the Northwest of the Southeast ¼ of the Northeast of the Southwest ¼ of Section 05, Township 19 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin.

WHEREAS, a map of the proposed amendment is attached as “Exhibit A”; and

WHEREAS, the amendments have resulted in a Plan that is compliant with the requirements of Section 66.1001(2) Wis. Stats; and

WHEREAS, the Plan Commission has held a least one public hearing on this amendment on September 20, 2022, in compliance with the requirements of Section 66.1001(4)(d) Wis. Stats.

WHEREAS, the Plan Commission recommended approval of the amendment by adoption of Plan Commission Resolution PC2022-06.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet & Outagamie Counties, Wisconsin, that Section 109-2 of the Code of Ordinances is amended to add the following:

- 17) The Village Board of the Village of Harrison, Wisconsin, does, by enactment of this ordinance, formally adopt amendments to the Harrison Comprehensive Plan, pursuant to section 66.1001(4)(c) of the Wisconsin Statutes as recommended by Plan Commission Resolution PC2022-06.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 25th day of October 2022.

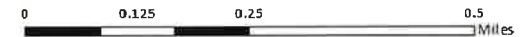
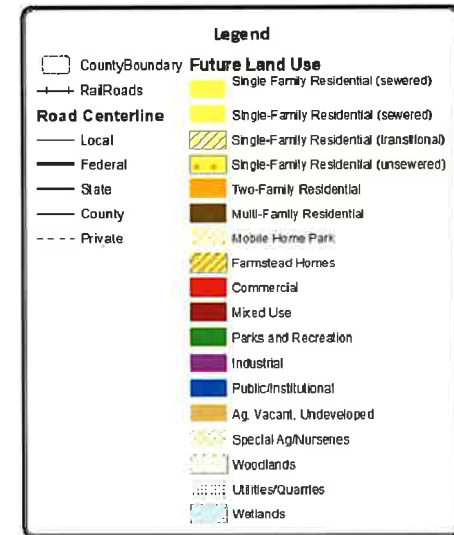
Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk

Exhibit A



Harrison Future Land Use Map 2004-2023



Disclaimer:
 This map was created using data obtained from Calaveras County. All digital data was obtained from Calaveras County and is not the responsibility of the County of Merced.
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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Ord V22-18 – Zoning Map Amendment – JJMRS Commercial LLC

Issue:

Should the Village Board approve a Zoning Map Amendment from Rural Residential [RR] to General Agricultural [AG]?

Background and Additional Information:

The applicant is requesting that a portion of the property located at N7099 Horn Road, Tax ID 38768, be changed on the Future Land Use Map from a Farmstead Home to Ag, Vacant, Undeveloped. The landowner would like to grow his RV Rental and Storage Business on this site. The parcel is located off S. Harwood Road and a half mile north of State Highway 114 in the southeastern corner of the Village. It is also approximately 2 ½ miles from High Cliff State Park offering an RV Rental and Storage opportunity. The only other Commercial property in the vicinity is located 4.5 miles to the southwest on the corner of State Highway 55 and Faro Springs Road, (Bobbers LLC). The Village has allowed business/commercial development within the Ag, Vacant, Undeveloped future land use category as the AG zoning district best fits this designation.

At the September Plan Commission meeting, it was recommended that the parcel be split to separate out the residence from the business areas of the property. The home parcel would remain in the Farmstead Homes designation of the Comprehensive Plan while the rest of the property and outbuildings should be classified as Ag on the Future Land Use Map to complement the surrounding land uses. The business portion of the property would be rezoned to General Agricultural with a Conditional Use Permit issued for the rental and storage business. A Certified Survey Map (CSM) would be created to split the property.

Rezoning

The proposal is to amend the Zoning Map to change the zoning from Rural Residential [RR] to General Agricultural [AG] for the eastern portion of the property, as shown in the “rezoning map”. A public hearing was held at the Plan Commission meeting on September 20th and revisited the item on October 18th.

Findings of Fact:

- Staff finds that the rezoning request does comply with the Economic Development Objectives #1, #3, #4 and #5 within the Comprehensive Plan of the Village of Harrison:

1. Diversify the local economic base so that it keeps pace with the realities of a rapidly changing world economy and does not become threatened by economic downturns in

various sectors of the economic base. Diversify the mixture of commercial uses in the village to meet unique market niches and better serve existing neighborhoods.

3. Take advantage of the economic development potential of the Village's proximity to the regional highway network. Ensure appropriate transportation connections and appropriate parking facilities to serve retail, commercial and industrial land uses and their needs.

4. Develop and maintain an infrastructure that will support current and future commercial activities.

5. Increase the proportion of commercial/manufacturing tax base relative to residential tax base. Provide adequate sites for desired commercial/manufacturing/industrial businesses, including a new business/industrial park. This includes maintaining the infrastructure, codes, and ordinances required for the vitality and growth of these types of activities.

- Staff finds the RV Business complies with *Zoning Ordinance 117-80 General Agricultural District [AG] (d)(6) Commercial truck, bus, mobile home, large vehicle, or heavy equipment sales and rentals and also [AG] (d)(12) Mini-Warehousing.*
- Property owners within 300-feet of the subject property have been notified via first-class mail.

Recommended Action:

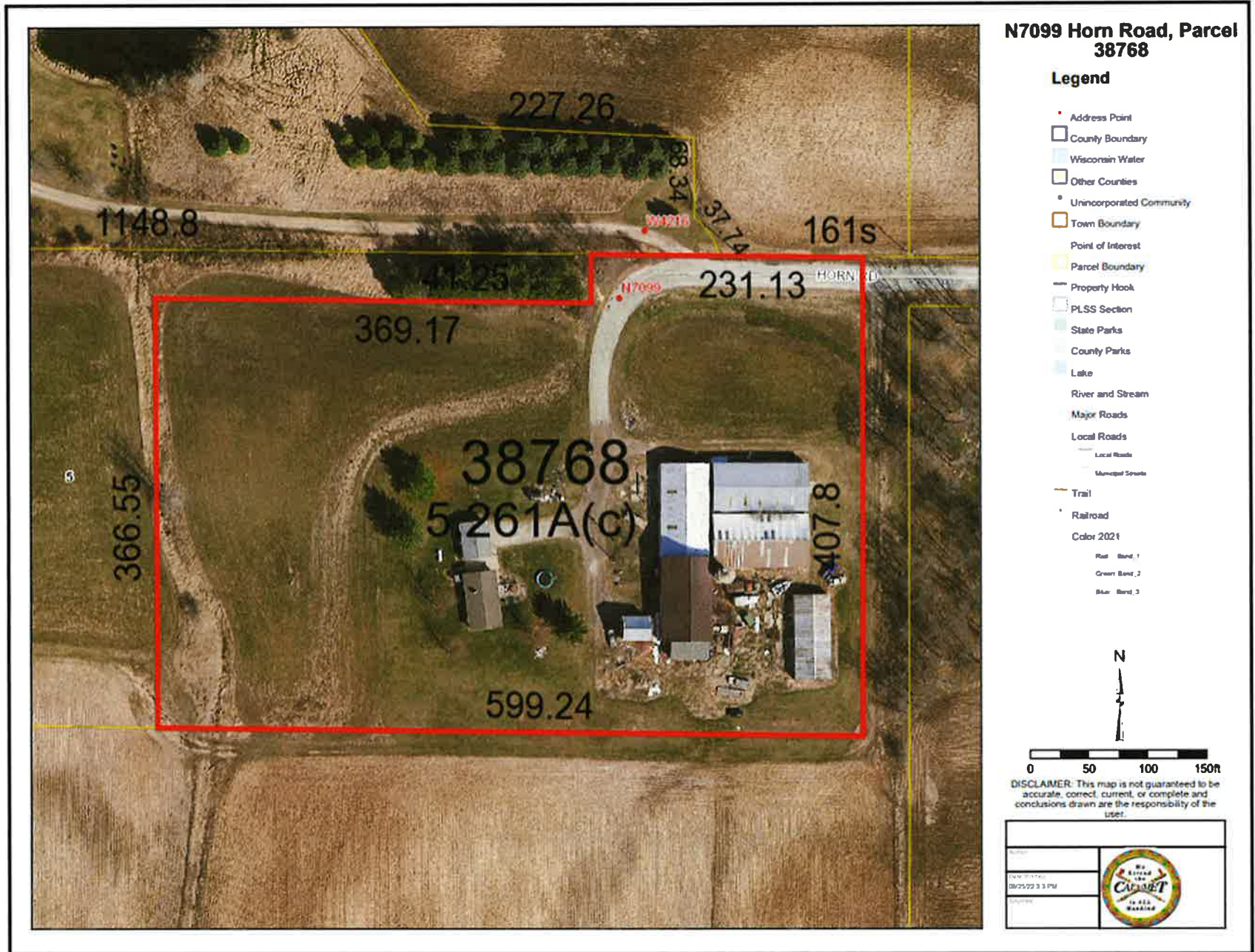
The Plan Commission recommends approval of the Zoning Map Amendment from Rural Residential [RR] to General Agricultural [AG] for the eastern portion of the property as described in the "rezoning map".

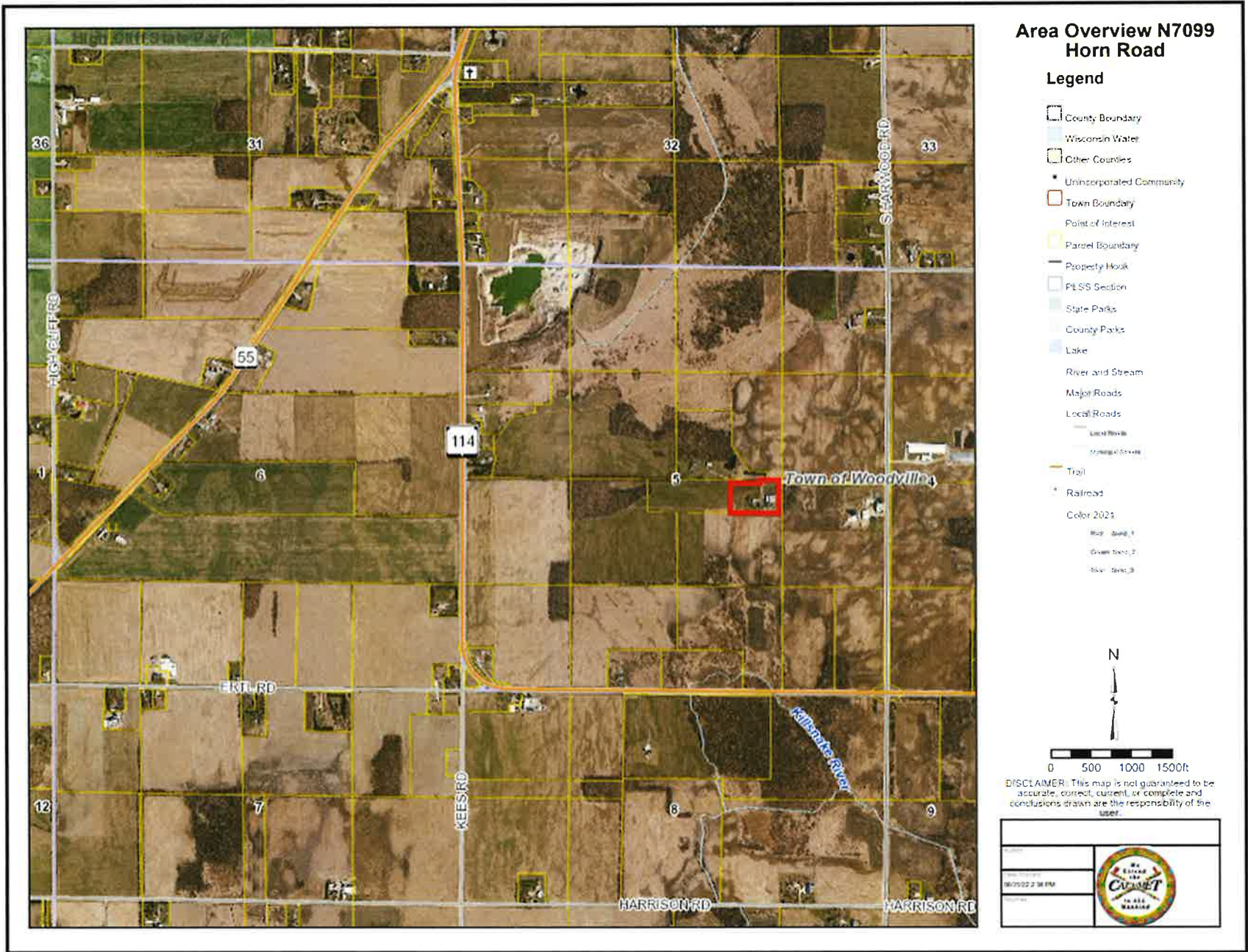
A motion to approve Ordinance V22-18 is appropriate.

Attachments:

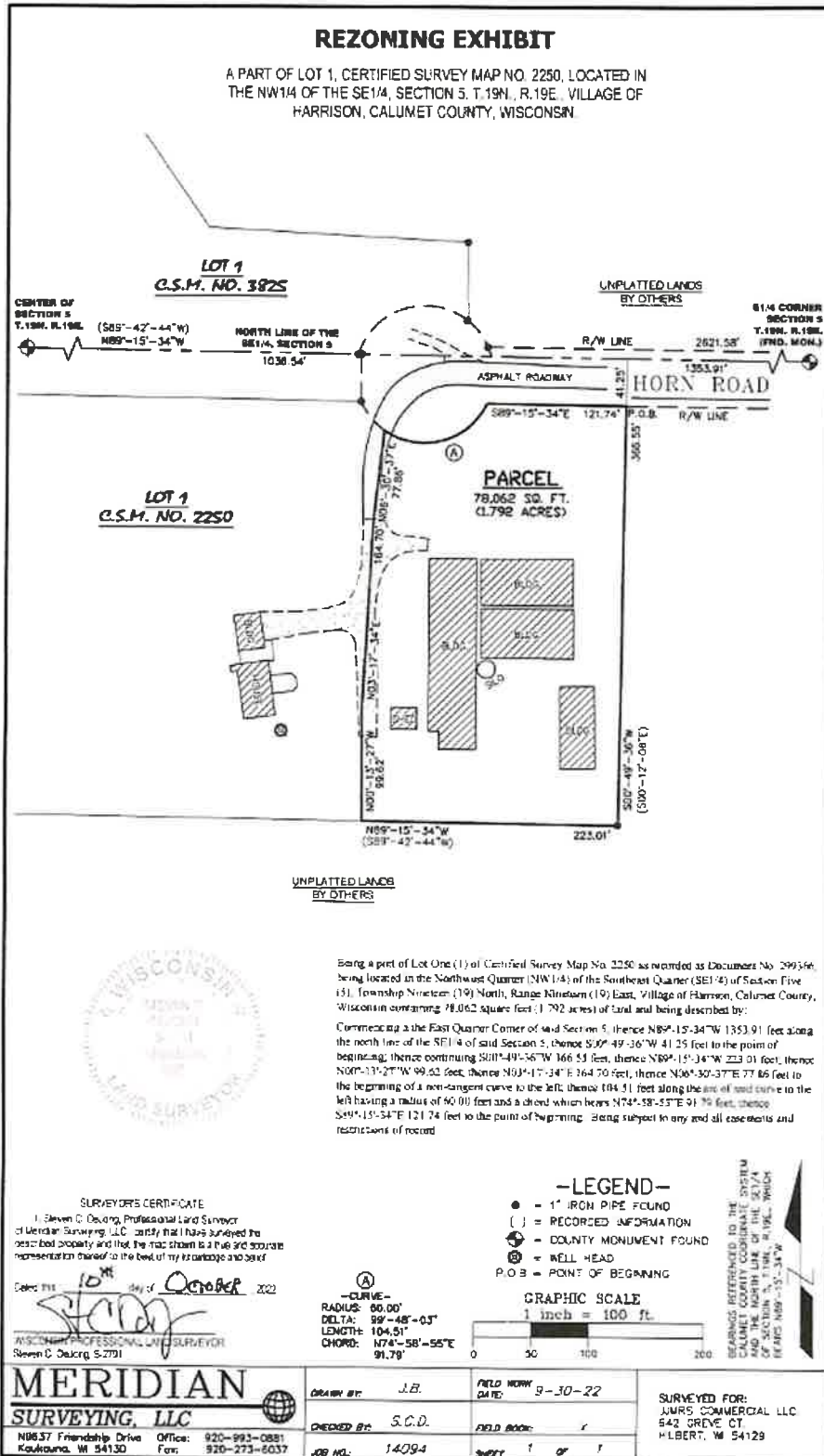
- Aerials (2)
- "Rezoning Map"
- Zoning Map
- Ord V22-18

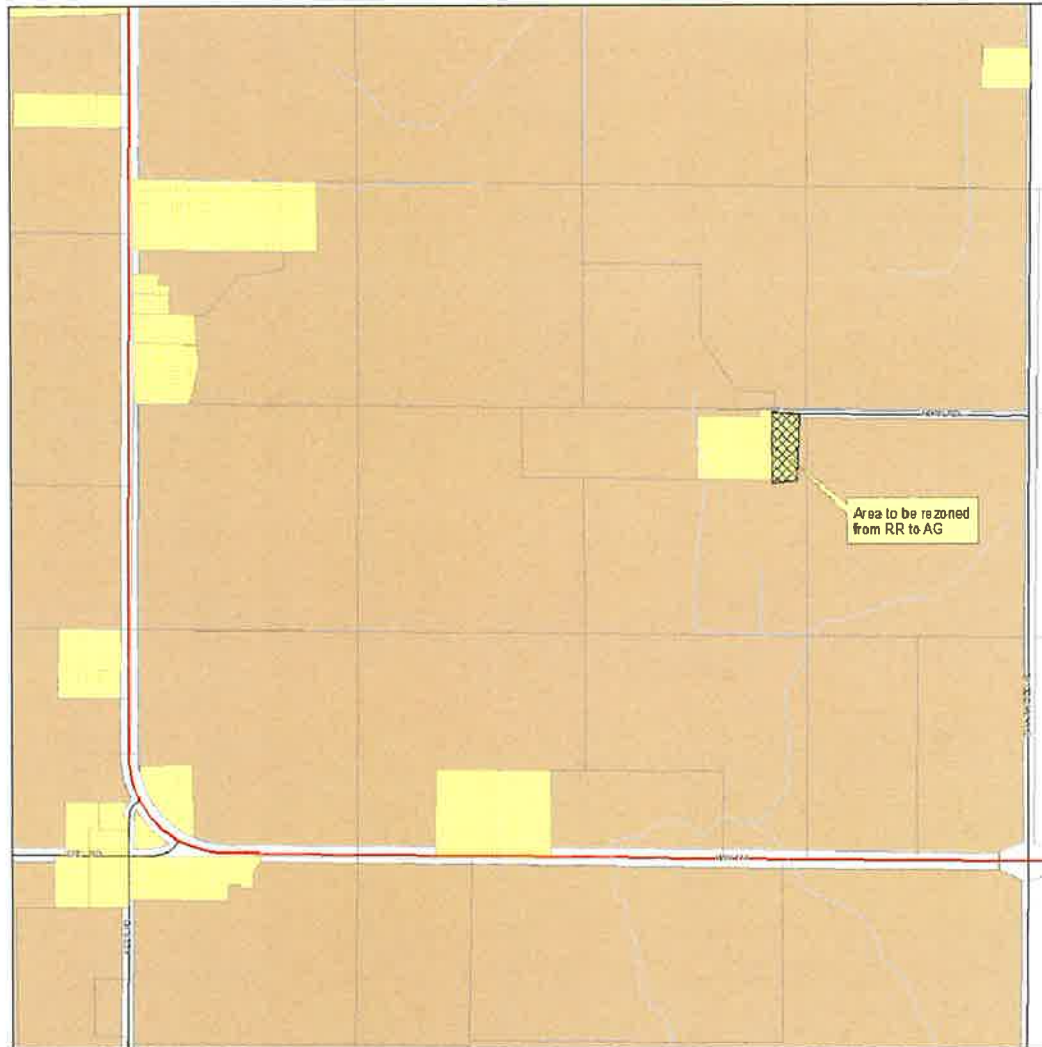
Aerial #1 Parcel





“Rezoning Map”





Zoning Map

Village of Harrison

Calumet & Outagamie Counties, WI

Legend

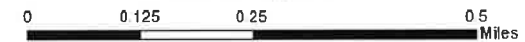
Zoning Districts	Road Centerline
AG General Agriculture	Local Roads
RR Rural Residential	County Highway
RS-1 Single-Family Residential (Suburban)	State Highway
RS-2 Single-Family Residential (Traditional)	US Highway
RT Two-Family Residential	Rail Roads
RM Multiple-Family Residential	Streams
CN Neighborhood Commercial	Town of Harrison
COR Office & Retail Commercial	Parcels
CC Community Commercial	
BP Business Park	
IM Industrial & Manufacturing	
NC Natural & Conservancy	
MHD Mobile Home Overlay	
PDD Planned Development Overlay	
SHO Shoreland Overlay	
SWO Shoreland-Wetland Overlay	

* Please note that the SHO & SWO boundaries are subject to change based on determinations of navigable waterways



This map was created by:
Village of Harrison
WS208 Hwy 114
Harrison, WI 54952
909-933-1902

Adopted: July 27, 2010
Effective: November 1, 2010
Current as of: September 30, 2022



Disclaimer:
This map was created using data obtained from Calumet County.

This map is neither a legally recorded map nor a survey and is not intended to be used as such. The Town of Harrison does not guarantee the accuracy, current status, or completeness of the material contained herein and is not responsible for any misuse or misrepresentation of this information or its derivatives. In no event shall Calumet County or the Town of Harrison be liable to users of this data for any loss arising from the use or misuse of these maps and data.

This parcel data is compiled from official records, including survey plats and deeds, but only contains the information required for Calumet County purposes. Original recorded source documents located in the county courthouse should be used for legal or survey purposes.

Calumet County shall remain the exclusive owner of all rights, title and interests in all specifically copyrighted information.

ORDINANCE V22-18

**AN ORDINANCE AMENDING THE VILLAGE OF HARRISON
OFFICIAL ZONING MAP. (JJMRS Commercial, LLC)**

WHEREAS, a public hearing on the map amendment (rezoning) was held by the Harrison Plan Commission on September 20, 2022; and

WHEREAS, the Plan Commission found the proposed map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from Rural Residential [RR] to General Agricultural [AG]:

Part of Lot 1, Certified Survey Map, 2250, Vol. 16-282, Commencing 1,353.91 feet west of the Center of the East $\frac{1}{4}$ and Commencing 231.13 feet West, 41.25 feet South, 368.17 feet West, 366.55 feet South, 599.24 feet East and 407.8 feet North to the Point of Beginning, being part of the Northwest of the Southeast $\frac{1}{4}$ of the Northeast of the Southwest $\frac{1}{4}$ of Section 05, Township 19 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin. .

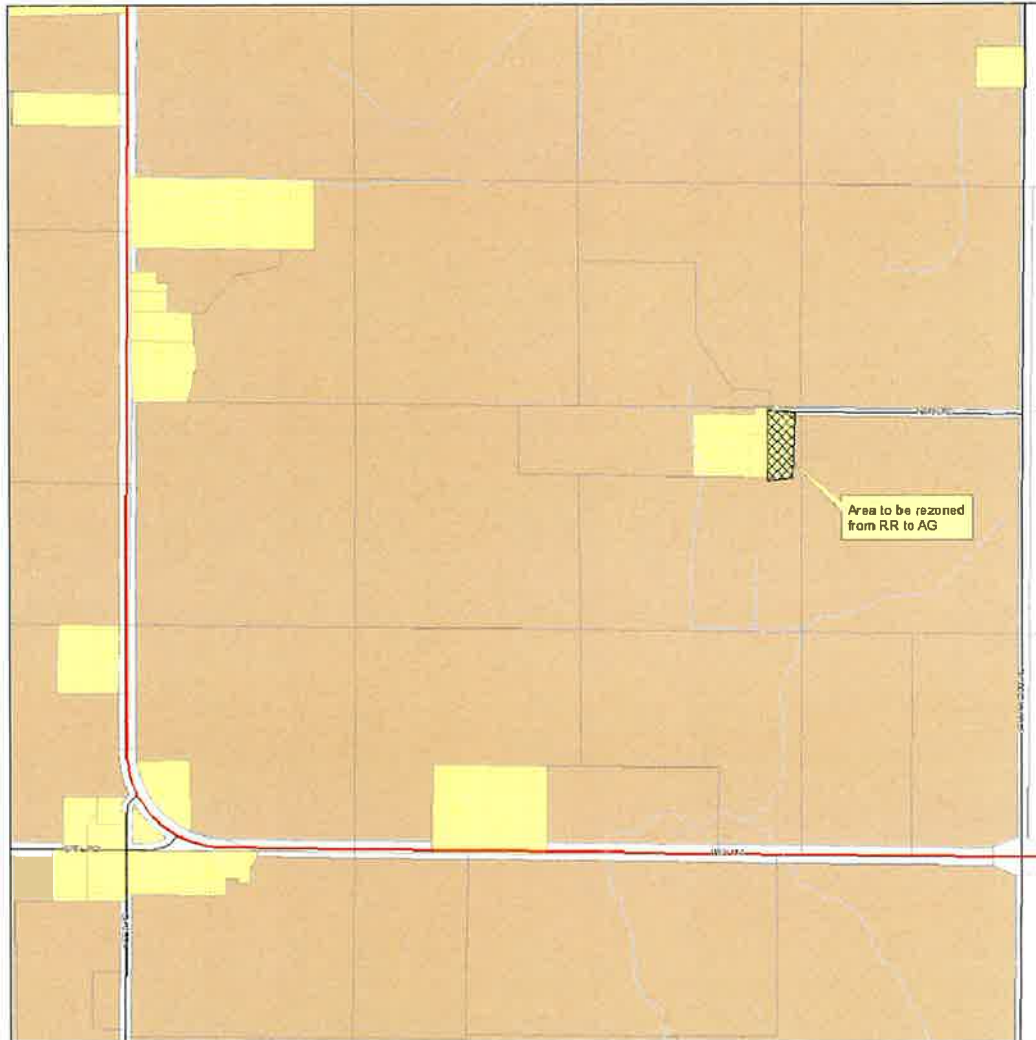
EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison this 25th day of October 2022.

Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk

Exhibit A – Zoning Map



Zoning Map

Village of Harrison









Calumet & Outagamie Counties, WI

Legend

Zoning Districts

-  AG | General Agriculture
-  RR | Rural Residential
-  RS-1 | Single-Family Residential (Suburban)
-  RS-2 | Single-Family Residential (Traditional)
-  RT | Two-Family Residential
-  RM | Multiple-Family Residential
-  CN | Neighborhood Commercial
-  COR | Office & Retail Commercial
-  CC | Community Commercial
-  BP | Business Park
-  IM | Industrial & Manufacturing
-  NC | Natural & Conservancy
-  MHO | Mobile Home Overlay
-  PDO | Planned Development Overlay
-  *SHO | Shoreland Overlay*
-  *SWO | Shoreland-Wetland Overlay*

RoadCenterline

-  Local Roads
-  County Highway
-  State Highway
-  US Highway
-  Railroads
-  Streams
-  Town of Harrison
-  Parcels

* Please note that the SHO & SWO boundaries are subject to change based on determinations of navigable waterways



This map was created by
 Village of Harrison
 W 2288 Hwy 114
 Harrison, WI 54982
 920-983-1082
 Adapted July 27, 2010
 Effective November 1, 2010
 Current as of September 30, 2022



Disclaimer:

This map was created using data obtained from Calumet County.

This map is neither a legally recorded map nor a survey and is not intended to be used as such. The Town of Harrison does not guarantee the accuracy, current status, or completeness of the material contained herein and is not responsible for any reliance or misrepresentation of the information or its derivatives. It is the user's responsibility to Calumet County or the Town of Harrison before relying on this data for any legal matter. The use or misuse of these maps and data. The base parcel data is compiled from official records, including survey data and deeds, but only contains the information required for Calumet County business. Original recorded source documents located in the county courthouse should be used for legal or survey purposes.

Calumet County shall have the exclusive control of all rights, title, and interest in all publicly owned information.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Conditional Use Permit – JJMRS Commercial LLC

Issue:

Should the Village Board approve a Conditional Use Permit for an RV rental and storage business?

Background and Additional Information:

The applicant is requesting that a portion of the property located at N7099 Horn Road, Tax ID 38768, be changed on the Future Land Use Map from a Farmstead Home to Ag, Vacant, Undeveloped. The landowner would like to grow his RV Rental and Storage Business on this site. The parcel is located off S. Harwood Road and a half mile north of State Highway 114 in the southeastern corner of the Village. It is also approximately 2 ½ miles from High Cliff State Park offering an RV Rental and Storage opportunity. The only other Commercial property in the vicinity is located 4.5 miles to the southwest on the corner of State Highway 55 and Faro Springs Road, (Bobbers LLC). The Village has allowed business/commercial development within the Ag, Vacant, Undeveloped future land use category as the AG zoning district best fits this designation.

At the September Plan Commission meeting, it was recommended that the parcel be split to separate out the residence from the business areas of the property. The home parcel would remain in the Farmstead Homes designation of the Comprehensive Plan while the rest of the property and outbuildings should be classified as Ag on the Future Land Use Map to complement the surrounding land uses. The business portion of the property would be rezoned to General Agricultural with a Conditional Use Permit issued for the rental and storage business. A Certified Survey Map (CSM) would be created to split the property.

Conditional Use Permit

The applicant is proposing to utilize the existing accessory buildings to operate an RV rental business from April thru October. No outside storage is expected except for customer vehicles that are utilizing the rentals. The hours of operation are primarily 9am-3pm Monday through Friday. Traffic is expected to be light due to weeklong rentals. All repairs and cleaning will occur inside “building C”. All buildings, A-E, are expected to be utilized during the winter (October – April) for storage of RVs, Boats, and vehicles.

The applicant intends to improve the existing buildings and site. “Building C” will have an office and restroom facilities. The applicant is working with Calumet County Planning & Zoning on the sanitary permit.

Recommended Action:

The Plan Commission recommends approval of the Conditional Use Permit with the following conditions:

1. Primary hours of operation be limited to 9:00am – 3:00pm Monday through Friday. Occasional business outside of these hours may be conducted, provided that it does not occur more than a couple of times a week and the duration is limited to the time necessary to conduct the special business.
2. No outside storage of RVs, boats, vehicles, or other equipment is allowed. Occasional parking of rentals outside is permitted, but shall not be parked outside overnight. Parking of customer vehicles outside is permitted.
3. A copy of the Sanitary Permit shall be submitted to the Village.
4. RV Rental pick up and drop off shall only occur during the months of April to October.
5. RV, boat, and vehicle storage shall primarily occur during the months of October to April.
6. All repairs, cleaning, and other work on the RVs shall occur inside the buildings.

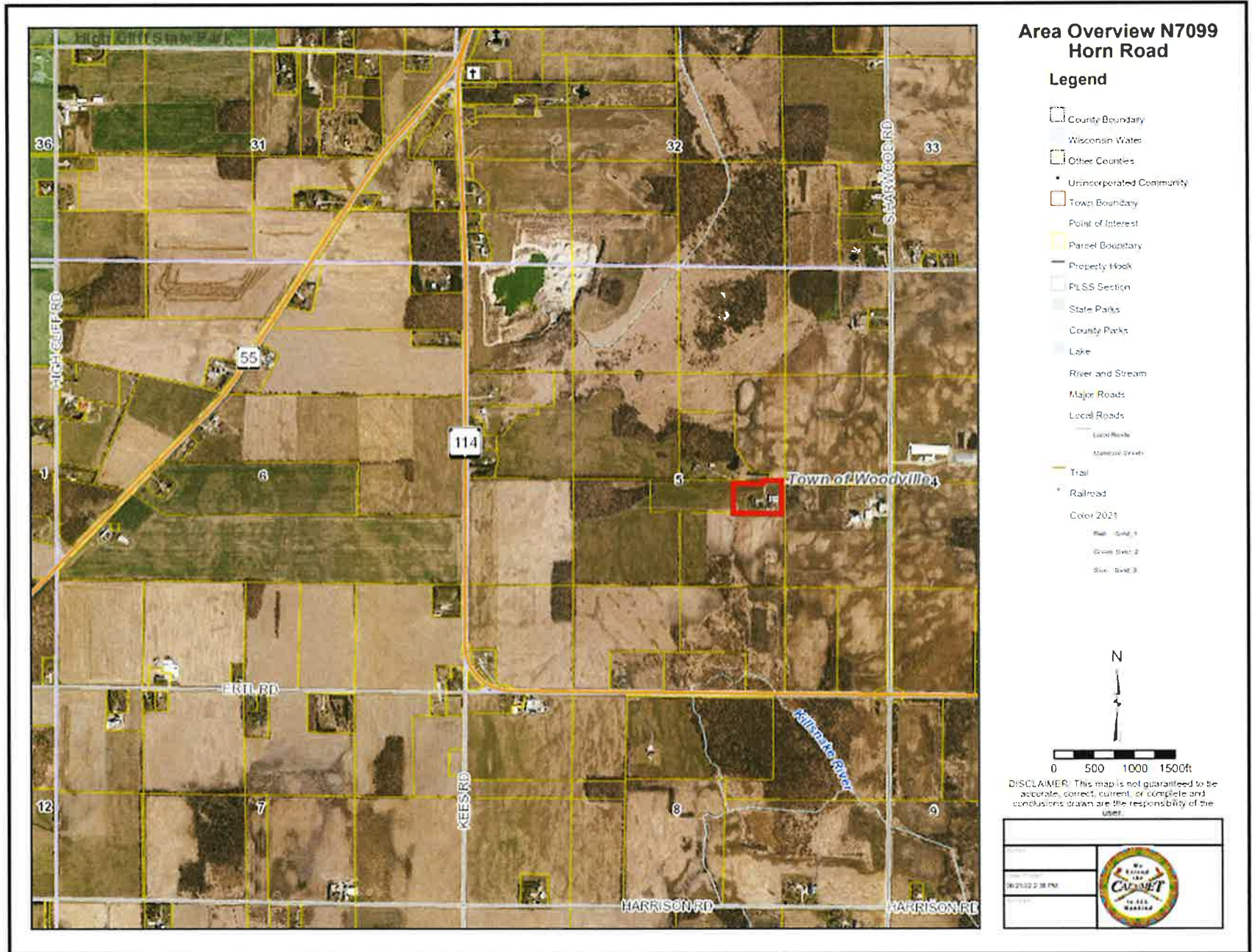
Attachments:

- Aerials (2)
- Development Plan

Aerial #1 Parcel



Aerial #2 Overview



Development Plan

Schmidt RV Rental & Storage

We intend to use building C during the summer to run our RV Rental business from beginning of April until the end of October. The business will not have any outside storage except there may be a few cars from our customers that are out on rentals. The business will primarily be open from 9am – 3pm Monday through Friday. There will be occasional rentals outside of these times. The vehicle traffic will be minimal because most RV Rentals are for at least a week. We will be doing all repairs and cleaning of RVs inside Building C.

We intend to use Buildings A, B, C, D, and E during the winter to store RV's, boats, and cars. The units will go into storage late October and will come out of storage early April.

I have supplied document A which shows the current layout of buildings and their sizes. We do not intend to add any buildings at this time and will continue to clean up the property. This property has been neglected for over 20 years and we will get it cleaned up by May next year and intend to paint the buildings. This will be a major improvement for the neighborhood and will not look so run down as it does now.

We have talked to the county and have everything ready to go to put in a holding tank early spring which will allow us to have a bathroom in building C. There also will be a small office in building C.

We would like to put up a sign on building C facing the road, but it would **NOT** be illuminated because we do not send our RV's out during the dark. We will have all trash containers inside building C.

The only place that we will need snow removal will be the driveway leading up to the house. The snow will be pushed straight down the driveway towards the field.

The rental business is a quiet business that many would not even know that it is there because we do everything inside the building. The plan will be to hire some employees as the parents retire and the son continues with the business. The owners will be living in the house located next to the business which also will be fixed up and made to look so much better with no junk outside.

(A)



Aerial Map #1

- A = 30 x 80 2 story used store boats + cars
- B = 30 x 80 single level used store boats + cars
- C = 40 x 80 RV Rental in summer + RV storage winter
- D = 40 x 80 single level used store boats + cars
- E = 30 x 70 single level used store boats + cars

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Certified Survey Map – JJMRS Commercial LLC

Issue:

Should the Village Board approve a 1-lot Certified Survey Map?

Background and Additional Information:

The applicant is requesting that a portion of the property located at N7099 Horn Road, Tax ID 38768, be changed on the Future Land Use Map from a Farmstead Home to Ag, Vacant, Undeveloped. The landowner would like to grow his RV Rental and Storage Business on this site. The parcel is located off S. Harwood Road and a half mile north of State Highway 114 in the southeastern corner of the Village. It is also approximately 2 ½ miles from High Cliff State Park offering an RV Rental and Storage opportunity. The only other Commercial property in the vicinity is located 4.5 miles to the southwest on the corner of State Highway 55 and Faro Springs Road, (Bobbers LLC). The Village has allowed business/commercial development within the Ag, Vacant, Undeveloped future land use category as the AG zoning district best fits this designation.

At the September Plan Commission meeting, it was recommended that the parcel be split to separate out the residence from the business areas of the property. The home parcel would remain in the Farmstead Homes designation of the Comprehensive Plan while the rest of the property and outbuildings should be classified as Ag on the Future Land Use Map to complement the surrounding land uses. The business portion of the property would be rezoned to General Agricultural with a Conditional Use Permit issued for the rental and storage business. A Certified Survey Map (CSM) would be created to split the property.

Certified Survey Map

The proposal is to split the property into 2-lots. Lot 1 will be 3.187-acres and will contain the existing home and garage. The zoning and land use will not change for Lot 1. Lot 2 is proposed to be 1.792-acres and will contain the accessory buildings for the business. Lot 2 will have the future land use changed to Ag, Vacant, Undeveloped and be rezoned from RR to AG and will have the Conditional Use Permit for the business.

Recommended Action:

The Plan Commission recommends approval of the Certified Survey Map (CSM).

Attachments:

- Aerials (2)
- Certified Survey Map

Aerial #1 Parcel



N7099 Horn Road, Parcel 38768

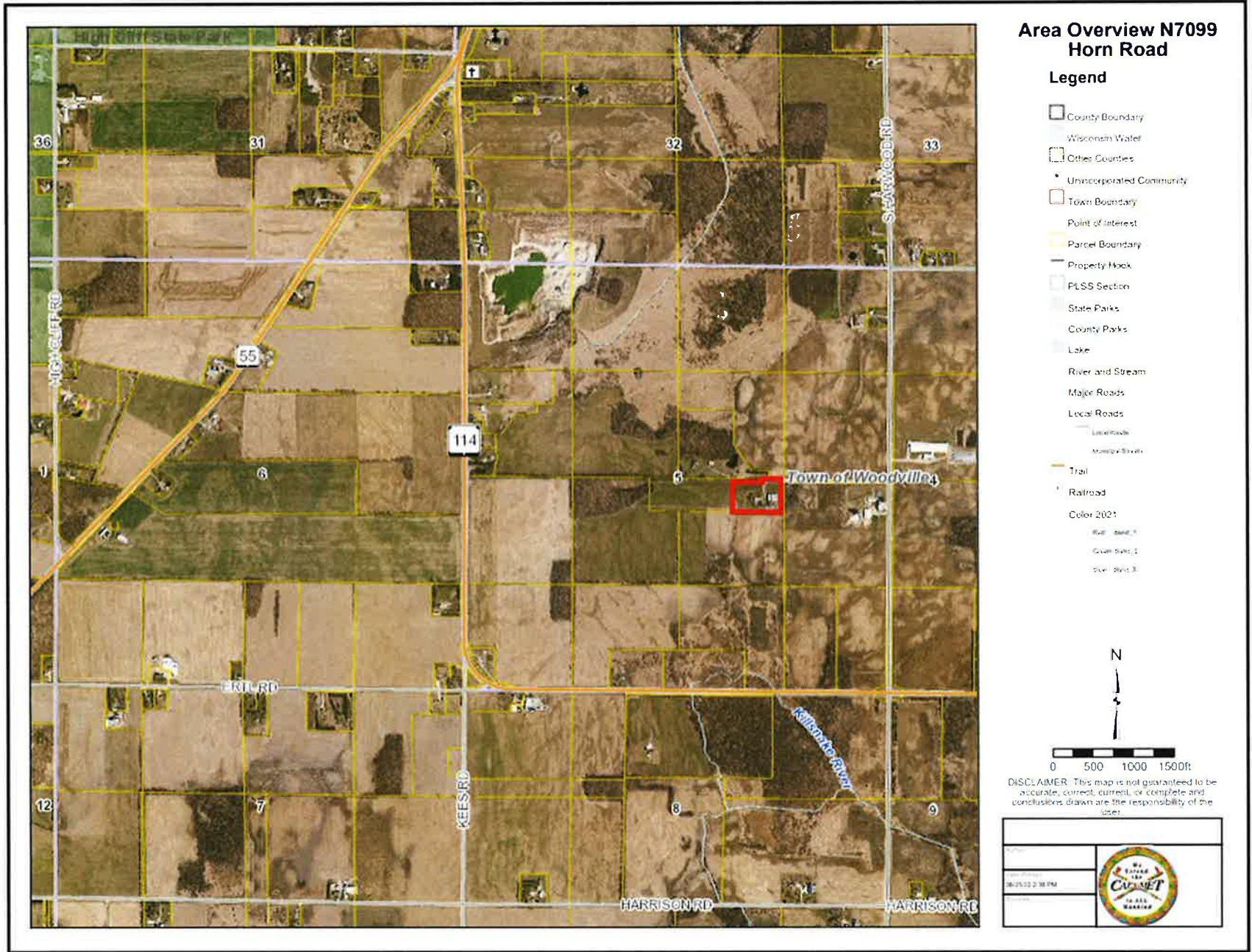
Legend

- Address Point
- County Boundary
- Wisconsin Water
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Streams
- Major Roads
- Local Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2021
 - Red - Dist. 1
 - Green - Dist. 2
 - Blue - Dist. 3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and any reliance drawn are the responsibility of the user.

06/25/2023 1:18 PM	
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STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1, CERTIFIED SURVEY MAP NO. 2250, LOCATED IN THE NW1/4 OF THE SE1/4,
SECTION 5, T.19N., R.19E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 2 of 4)

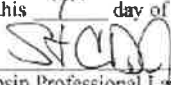
SURVEYOR'S CERTIFICATE

I, Steven C. De Jong, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, dedicated, monumented and mapped under the direction of Jim Schmidt, all of Lot One (1) of Certified Survey Map No. 2250 as recorded as Document No. 299366, being located in the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of Section Five (5), Township Nineteen (19) North, Range Nineteen (19) East, Village of Harrison, Calumet County, Wisconsin containing 229,184 square feet (5.262 acres) of land and being described by:

Commencing at the East Quarter Corner of said Section 5; thence N89°-15'-34"W 1353.91 feet along the north line of the SE1/4 of said Section 5 to the point of beginning; thence S00°-49'-36"W 407.80 feet; thence N89°-15'-34"W 599.24 feet; thence N00°-49'-36"E 366.55 feet; thence S89°-15'-34"E 368.17 feet; thence N00°-44'-26"E 41.25 feet to a point on the north line of the SE1/4 of said Section 5; thence S89°-15'-34"E 231.13 feet along said north line to the point of beginning. Being subject to any and all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of the Village of Harrison in surveying, dividing, dedicating, monumenting, and mapping the same.

Dated this 7th day of October, 2022.



Wisconsin Professional Land Surveyor
Steven C. De Jong, S-2794



Survey Notes:

- Surveyed lands are contained wholly within Parcel No. 38768
- Surveyed lands are contained wholly within Document No. 571286
- Owner(s) of Record: JIMRS Commercial, LLC

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____
ALL OF LOT 1, CERTIFIED SURVEY MAP NO. 2250, LOCATED IN THE NW1/4 OF THE SE1/4,
SECTION 5, T.19N., R.19E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 3 of 4)

VILLAGE OF HARRISON CERTIFICATE

This Certified Survey Map in Section 5, Township 19 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin, is hereby approved.

Village of Harrison - President

Date

Village of Harrison - Clerk

Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Harrison, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2022 on any lands included in this Certified Survey Map.

Village of Harrison - Treasurer

Date

COUNTY TREASURER'S CERTIFICATE:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands included in this minor subdivision as of this _____ day of _____, 2022.

County Treasurer: Calumet County

Date

STATE OF WISCONSIN
SACRED
October 7, 2022

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1, CERTIFIED SURVEY MAP NO. 2250, LOCATED IN THE NW1/4 OF THE SE1/4,
SECTION 5, T.19N., R.19E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
(Sheet 4 of 4)

OWNER'S CERTIFICATE

As owner, I hereby certify that I caused the land on this Certified Survey Map to be surveyed, divided, monumented, dedicated & mapped as represented on this map. I also certify that this map is required by S. 236.34 to be submitted to the following for approval or rejection: Village of Harrison

James R. Schmidt – (Representative)
JJMRS Commercial, LLC

Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2022.

The above owner's to me known to be the person's who executed the foregoing instrument and acknowledge the same.

Notary Public _____ County, Wisconsin.

My Commission Expires _____

WISCONSIN
NOTARY PUBLIC
JAMES R. SCHMIDT
October 7, 2022

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Certified Survey Map – Jackels Sturgis

Issue:

Should the Village Board approve a 2-lot CSM?

Background and Additional Information:

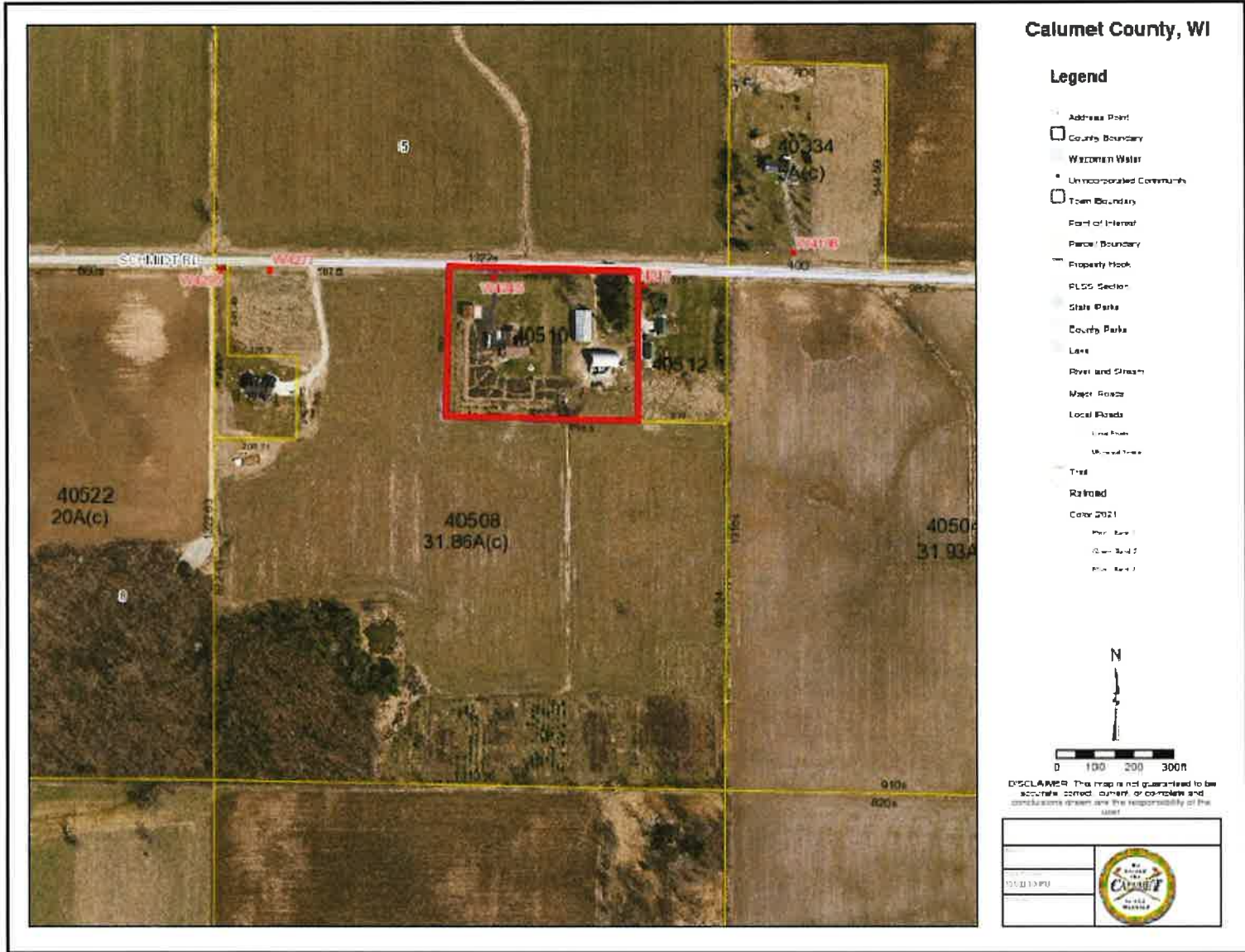
The applicant is proposing a 2-lot Certified Survey Map (CSM) for property located at W4245 Schmidt Road, Loc ID 40510. The entire property is currently zoned Rural Residential [RR]. The purpose of the CSM is to split the property so that the barn and shed are separated from the house. Lot 1 is approximately 2.617-acres with 300-feet of road frontage and would contain the existing house and garage. Lot 2 is approximately 1.606-acres with 179-feet of road frontage and would contain the barn and shed and could be sold as a home site in the future.

Recommended Action:

The Plan Commission recommends approval of the 2-lot Certified Survey Map.

Attachments:

- Aerial Map
- CSM

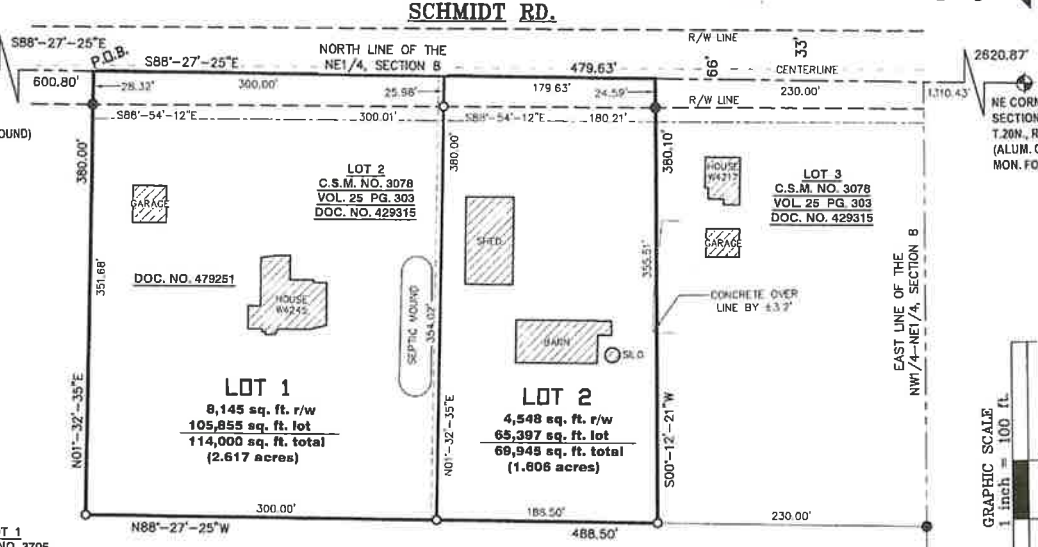


CERTIFIED SURVEY MAP NO.

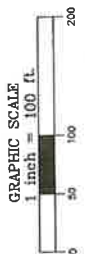
ALL OF LOT 2, C.S.M. NO. 3078, VOL. 25, PG. 303, DOC. NO. 429315; BEING PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 8, T.20N., R.19E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

LOT 1
C.S.M. NO. 3705
VOL. 33 PG. 129
DOC. NO. 530662

- LEGEND-**
- = 1" OUTSIDE DIA. X 18" IRON PIPE SET, WT. 1.54 LBS. PER LINEAL FT.
 - = 1" IRON PIPE FOUND
 - ⊙ = CALUMET CO. PLSS COR.



BEARINGS REFERENCED TO THE NORTH LINE OF THE NE 1/4, SECTION 8, T.20N., R.19E., VILLAGE OF HARRISON, CALUMET COUNTY COORDINATE SYSTEM



<p>MERIDIAN SURVEYING, LLC 2020 Madison Street, Suite 200 New Berlin, WI 53051</p>	
<p>DRAWN BY: BUB</p>	<p>FIELD WORK DATE: 06-29-22</p>
<p>CHECKED BY: BB</p>	<p>FIELD BOOK: NOTES</p>
<p>JOB NO.: 13675</p>	<p>SHEET 1 OF 4</p>

SURVEYED FOR:
USDA S. SCHMIDT RD.
KAUKAUNA, WI 54130

CERTIFIED SURVEY MAP NO. _____
ALL OF LOT 2, C.S.M. NO. 3078, VOL. 25, PG. 303, DOC. NO. 429315;
BEING PART OF THE NW1/4 OF THE NE1/4 OF SECTION 8, T.20N., R.19E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
Sheet 2 of 4

SURVEYOR'S CERTIFICATE

I, Bradley A. Buechel, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, and mapped under the direction of Lisa Sturgis, all of Lot Two (2) of Certified Survey Map No. 3078, recorded in Volume 25 of Certified Survey Maps on page 303; being part of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Twenty (20) North, Range Nineteen (19) East, Village of Harrison, Calumet County, Wisconsin containing 183,945 square feet (4.223 acres) of land and being described by:

Commencing at the North Quarter Corner of said Section 8; thence S88°-27'-25"E along the North line of the NE1/4 of said Section 8, a distance of 600.80 feet to the Northwest corner of said Lot 2 and the point of beginning; thence continue S88°-27'-25"E along said North line, a distance of 479.63 feet to the Northeast corner of said Lot 2; thence S00°-12'-21"W 380.10 feet to the Southeast corner of said Lot 2; thence N88°-27'-25"W 488.50 feet to the Southwest Corner of said Lot 2; thence N01°-32'-35"E 380.00 feet to the point of beginning; being subject to any and all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of Calumet County and the Village of Harrison in surveying, dividing, and mapping the same.

Dated this 1st day of July


Wisconsin Professional Land Surveyor,
Bradley A. Buechel, S-2613



Survey Notes:

- Surveyed lands are contained wholly within Parcel ID No. 40510
- Surveyed lands are contained wholly within Document No. 479251
- Owner(s) of Record: Jackels Sturgis Revocable Trust

COPY

CERTIFIED SURVEY MAP NO. _____
ALL OF LOT 2, C.S.M. NO. 3078, VOL. 25, PG. 303, DOC. NO. 429315;
BEING PART OF THE NW1/4 OF THE NE1/4 OF SECTION 8, T.20N., R.19E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
Sheet 3 of 4

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land described on this map to be surveyed, divided, and mapped as represented on this map. I (we) also certify that this map is required by S. 236.34 to be submitted to the following for approval or objection: Calumet County Planning and Zoning Department and the Village of Harrison.

Dated this 27th day of September, 2022.

In the presence of: Jackels Sturgis Revocable Trust

Joseph G. Jackels
Joseph G. Jackels

Lisa A. Sturgis
Lisa A. Sturgis

STATE OF WISCONSIN)
CALUMET COUNTY) SS

Personally came before me this 27th day of September, 2022, the above named person(s), to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Wicki L. Tossen
Notary Public, Calumet County, Wisconsin

My Commission Expires August 31, 2022

Dated this 1st day of July, 2022.

Bradley A. Buchel
Wisconsin Professional Land Surveyor
Bradley A. Buchel, S-2613



COPY

CERTIFIED SURVEY MAP NO. _____
ALL OF LOT 2, C.S.M. NO. 3078, VOL. 25, PG. 303, DOC. NO. 429315;
BEING PART OF THE NW1/4 OF THE NE1/4 OF SECTION 8, T.20N., R.19E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
Sheet 4 of 4

VILLAGE OF HARRISON CERTIFICATE

This Certified Survey Map in Section 8, Township 20 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin, is hereby approved.

Village of Harrison - President

Date

Village of Harrison - Clerk

Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Harrison, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2022 on any lands included in this Certified Survey Map.

Village of Harrison - Treasurer


Date

COUNTY TREASURER'S CERTIFICATE:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands included in this minor subdivision as of this _____ day of _____, 2022.

County Treasurer: Calumet County

Date

Dated this 1st day of July

Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613



VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Release of Conservation Easement

Issue:

Should the Village Board release the conservation easement on Lot 1 of North Shore Woods subdivision (Lots 1-3 of CSM #3893)?

Background and Additional Information:

The property owner is requesting that the Village release the conservation easement from their property on Old Highway Road, parcels 42188, 45590, and 45592. The conservation easement was placed on the property as part of the subdivision plat process for the North Shore Woods subdivision. Staff believes the purpose of the easement was to retain the existing trees as a buffer between the subdivision homes and the subject property, which at the time was identified to be commercial property. Since the plat was recorded, the Village amended the future land use of the subject property from commercial to single-family residential and the property has been rezoned to Single-Family Residential (Suburban) [RS-1].

If the property is to be developed as single-family homes, staff does not have any issues with the conservation easement being released. The detention basin maintenance easement will remain as will the sewer easement (as identified on the plat and CSM #3893)

This item was discussed by the Plan Commission in October 2021, at that time there was a proposal to develop the property as multi-family (three- 4-unit buildings) so the Plan Commission held off to see how the development proposal fared. That proposal did not get approved so the owner is back requesting release of the easement for the SF lots.

Budget Impacts:

- None
-

Recommended Action:

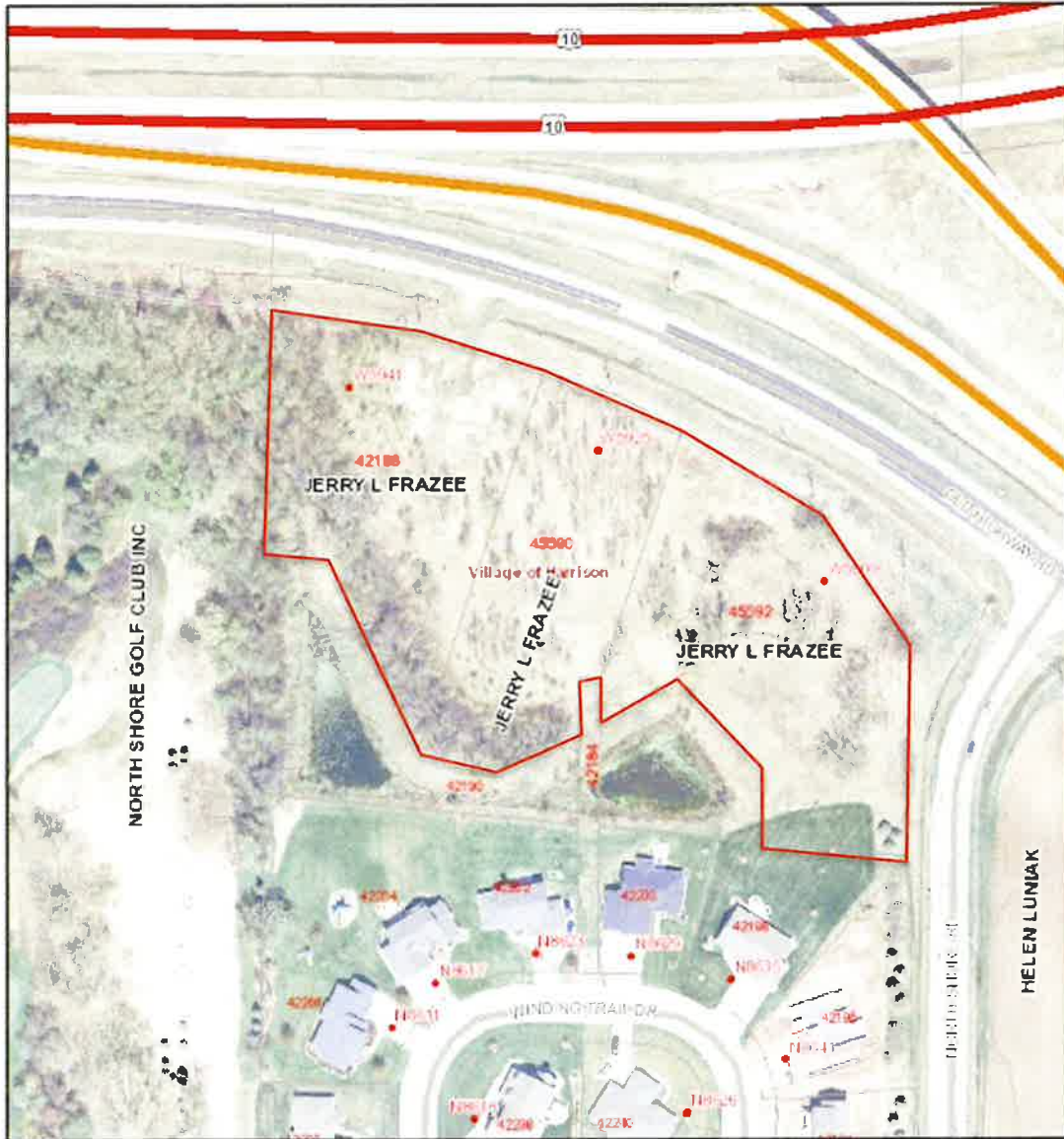
The Plan Commission recommends approval of the conservation easement release.

Attachments:

- Aerial Map
- Release of Easement document
- North Shore Woods Plat

Aerial Map

Calumet County Parcel



10/6/2021, 1:30:13 PM

1:2,257

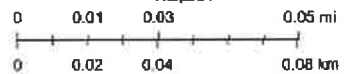
Calumet Roads Cartographic

- Federal Highways
- State Highways
- County Highways
- Local Roads
- City Streets
- Parcels

- Address Point
- Publishing.DBO.MunicipalBoundary
- Publishing.DBO.UnincorporatedCommunity

Ortho2018

- Red: Band_1
- Green: Band_2
- Blue: Band_3



County of Calumet, Esri Canada, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Calumet County Land Information Office

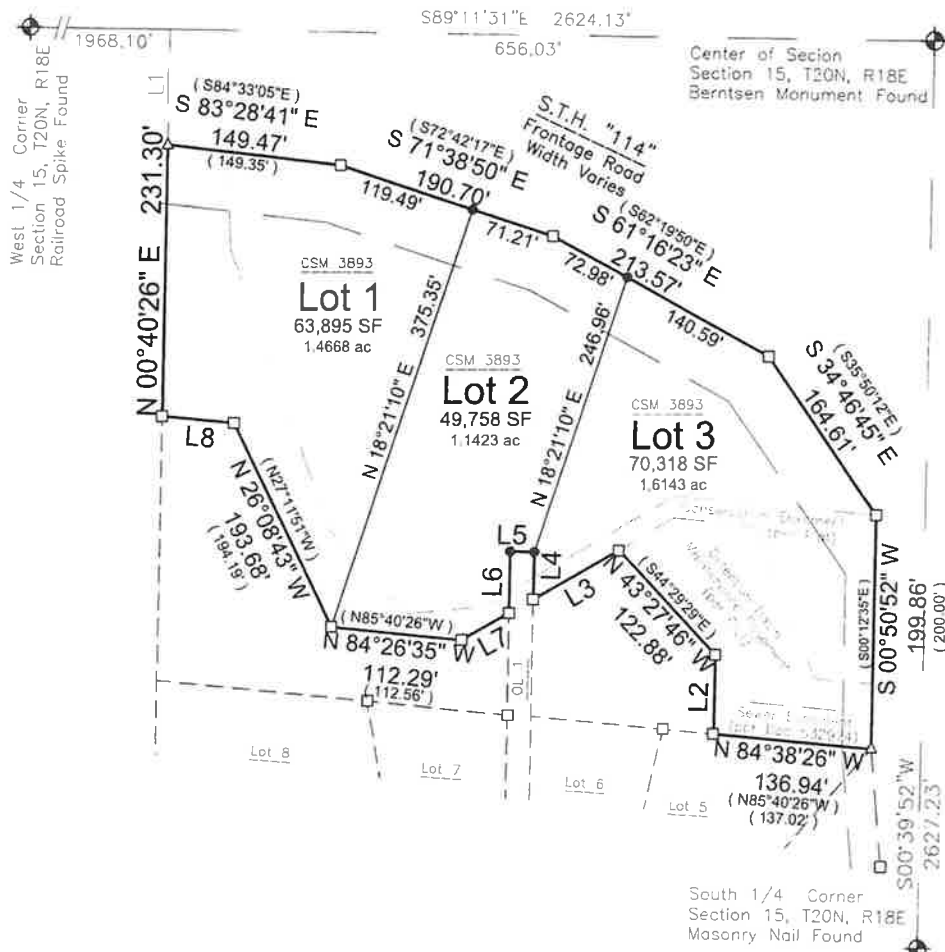
County of Calumet, Esri Canada, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA | Calumet County Land Information Office |

Release of Easement Document

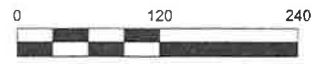
<p><small>Document Number</small></p>	<h2 style="margin: 0;">RELEASE OF EASEMENT</h2>	<h1 style="margin: 0;">RECEIVED</h1> <p style="margin: 5px 0 0 0;">AUG 25 2021</p> <p style="margin: 0 0 0 0;">HARRISON PLANNING</p>
<p>WHEREAS, on the 22nd day of October, 2003, North Shore Road Properties, LLC & Platt Development Corporation, recorded the Subdivision Plat of North Shore Woods, recorded in the Office of the Register of Deeds in and for Calumet County, Wisconsin, on October 22, 2003 in Cabinet C, on Slide 146 inclusive, as Document No. 368628. Said Plat shows a Conservation Easement located on Lot 1 which the current land owner wishes to be released.</p>		<p><small>This space reserved for recording data</small></p>
<p>Parcel Description All of Lots 1, 2 and 3 of Certified Survey Map 3893, recorded as Document No. 554573, formally being part Lot 1 North Shore Woods located in the of the Northeast 1/4 of the Southwest 1/4 of Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.</p>		<p><small>Return to:</small> Davel Engineering & Environmental, Inc. 1164 Province Terrace Menasha, Wisconsin 54952</p>
<p>The Village of Harrison, hereby releases all rights it has in regards to the Conservation Easement located on the above described property and shown on Exhibit A attached herein.</p>		<p style="text-align: center;"><small>42188, 42___ and 42___</small></p> <p style="text-align: center;"><small>Parcel Identification Number(s)</small></p>
<p>_____ Kevin M. Hietpas, Village President</p>		<p>_____ Date</p>
<p>_____ Vicki Tessen, Village Clerk</p>		<p>_____ Date</p>
<p><small>This instrument drafted by: Davel Engineering & Environmental, Inc. Prepared by: James R. Sehloff Aug 25, 2021 - 10:17 AM. \\Projects\6253pre\dwg\Civil 3D\6253Release.dwg. Printed by: jrm</small></p>		

Exhibit A

All of Lots 1, 2 and 3 of Certified Survey Map 3893 formally being part Lot 1 North Shore Woods located in the of the Northeast 1/4 of the Southwest 1/4 of Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1164 Province Terrace, Menasha, WI 54952
 Ph: 920-991-1866 Fax: 920-441-0804
 www.davel.pro



Conservation Easement Area
 Per Plat to be released

File: 6253Release.dwg
 Date: 08/25/2021
 Drafted By: Jim
 Sheet: 2 of 2

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

October 25, 2022

Title:

Certificate of Payment #3 for 2022 Street Paving Program

Issue:

Should the Village authorize payment #3 for the 2022 Street Paving Program?

Background and Additional Information:

The contractor has submitted an application for partial payment under the 2022 Street Resurfacing program for all work performed through August 26, 2022 in the amount of \$681,890.28. The Village engineer has reviewed the application and is recommending approval.

Budget Impacts:

\$681,890.28 for the current payment. \$508,694.31 was previously paid, with this payment the total payment will be \$1,190,584.59 of the \$2,393,125.80 total project cost.

Recommended Action:

Staff recommends the Village Board authorize payment of the contractor's application for Certificate of Payment #2 in the amount of \$681,890.28 for work performed through August 26, 2022.

Attachments:

- Contractor's application for Payment #3 & Engineer's correspondence



October 7, 2022

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2022 Asphalt Street Resurfacing Program
Certificate for Payment #3
McM. No. H0006-09-22-00223

Enclosed herewith is Certificate for Payment #3 for the above referenced project. This Certificate is issued to Northeast Asphalt, Inc. in the amount of \$681,890.28 for partial payment for work performed through August 26, 2022.

Please process the enclosed, and forward payment to Northeast Asphalt, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Northeast Asphalt, Inc.

Enclosure: Certificate for Payment #3

McMAHON

ENGINEERS ARCHITECTS

1445 McMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

McMAHON ASSOCIATES, INC.

TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 HWY 114
Harrison, WI 54952

Contract No. H0006-09-22-00223
Project File No. H0006-09-22-00223
Certificate No. Three (3)
Issue Date: October 7, 2022
Project: Village of Harrison 2022 Asphalt Street
Resurfacing Program

This Is To Certify That, In Accordance With The Contract Documents Dated: May 9, 2022

NORTHEAST ASPHALT, INC.
W6380 Design Drive
PO Box 1667
Greenville, WI 54942


Is Entitled To Partial Payment For Work Performed Through: August 26, 2022

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$2,154,682.00</u>	Completed To Date	<u>\$1,250,412.74</u>
Net Change Orders	<u>\$238,443.80</u>	Retainage 2.5%	<u>\$59,828.15</u>
Current Contract Amount	<u>\$2,393,125.80</u>	Subtotal	<u>\$1,190,584.59</u>
		Previously Certified	<u>\$508,694.31</u>

Amount Due This Payment: \$681,890.28

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin


Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Schedule of Costs Based Upon As-Constructed Quantities
 McM No. H0006-9-22-00223

A. Sunrise Meadows Subdivision:													
Item	Description	Bid Qty	Unit	Unit Cost	Bid Total	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Clearing and grubbing	1	L.S.	\$8,500.00	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
2	Remove existing culvert	2	EACH	\$1,350.00	\$ 2,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
3	Remove existing inlet	4	EACH	\$350.00	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -	4	\$ 1,400.00	4	\$ 1,400.00
4	Remove existing storm sewer	275	L.F.	\$8.00	\$ 2,200.00	\$ -	\$ -	\$ -	\$ -	275	\$ 2,200.00	275	\$ 2,200.00
5	Remove existing concrete curb & gutter	2,300	L.F.	\$4.00	\$ 9,200.00	\$ -	\$ -	895	\$ 3,580.00	\$ -	\$ -	895	\$ 3,580.00
6	24-inch x 36-inch CMP-Arch culvert	136	L.F.	\$137.02	\$ 18,634.72	\$ -	\$ -	\$ -	\$ -	132	\$ 18,086.64	132	\$ 18,086.64
7	24-inch x 36-inch CMP-Arch culvert flared end section	4	EACH	\$479.24	\$ 1,916.96	\$ -	\$ -	\$ -	\$ -	4	\$ 1,916.96	4	\$ 1,916.96
8	15-inch storm sewer	255	L.F.	\$60.00	\$ 15,300.00	\$ -	\$ -	\$ -	\$ -	239	\$ 14,340.00	239	\$ 14,340.00
9	15-inch flared end section	1	EACH	\$1,025.00	\$ 1,025.00	\$ -	\$ -	\$ -	\$ -	1	\$ 1,025.00	1	\$ 1,025.00
10	12-inch storm sewer	31	L.F.	\$63.00	\$ 1,953.00	\$ -	\$ -	\$ -	\$ -	32	\$ 2,016.00	32	\$ 2,016.00
11	6-inch storm sewer	860	L.F.	\$38.00	\$ 32,680.00	\$ -	\$ -	\$ -	\$ -	854	\$ 32,452.00	854	\$ 32,452.00
12	6-inch storm sewer cleanout	9	EACH	\$610.00	\$ 5,490.00	\$ -	\$ -	\$ -	\$ -	10	\$ 6,100.00	10	\$ 6,100.00
13	4-inch storm sewer lateral	100	L.F.	\$35.00	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	110	\$ 3,850.00	110	\$ 3,850.00
14	4-inch storm sewer cleanout	8	EACH	\$405.00	\$ 3,240.00	\$ -	\$ -	\$ -	\$ -	11	\$ 4,455.00	11	\$ 4,455.00
15	Catch Basin	6	EACH	\$2,735.00	\$ 16,410.00	\$ -	\$ -	\$ -	\$ -	6	\$ 16,410.00	6	\$ 16,410.00
16	Inlet Reconstruction	10	EACH	\$950.00	\$ 9,500.00	\$ -	\$ -	\$ -	\$ -	10	\$ 9,500.00	10	\$ 9,500.00
17	Sanitary manhole reconstruction	20	EACH	\$615.00	\$ 12,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
18	30-inch concrete mountable curb & gutter	2,300	L.F.	\$74.00	\$ 170,200.00	\$ -	\$ -	\$ -	\$ -	895	\$ 66,230.00	895	\$ 66,230.00
19	Pulverize existing asphalt pavement	17,580	S.Y.	\$2.30	\$ 40,434.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
20	Excavation Below Subgrade (EBS)	850	C.Y.	\$15.00	\$ 12,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
21	Base aggregate dense, 3-inch for EBS areas	1,700	TONS	\$15.50	\$ 26,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
22	Type I Geogrid for EBS areas	1,700	S.Y.	\$3.00	\$ 5,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
23	Fine grading and compaction of aggregate base	17,580	S.Y.	\$1.25	\$ 21,975.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
24	2 1/4-inch HMA Pavement 3 LT 58-28S	2,390	TONS	\$69.00	\$ 164,910.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,860	TONS	\$75.00	\$ 139,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
26	Sawing asphalt (WDOT Item No. 690.0150)	130	L.F.	\$1.50	\$ 195.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
27	Sawing concrete (WDOT Item No. 690.0250)	850	L.F.	\$3.50	\$ 2,975.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
28	6-inch concrete driveway removal & replacement	200	S.Y.	\$84.41	\$ 16,882.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
29	Ditching	200	L.F.	\$7.11	\$ 1,422.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
30	Concrete ditch liner	3,000	S.F.	\$10.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
31	Ditch restoration	1,300	S.Y.	\$2.75	\$ 3,575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
32	Lawn restoration	2,800	S.Y.	\$9.75	\$ 27,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
33	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Total A = \$					812,342.68	\$ -	\$ -	\$ 3,580.00	\$ -	\$ 179,981.60	\$ -	\$ 183,561.60	

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Schedule of Costs Based Upon As-Constructed Quantities
 McM No. H0006-9-22-00223

C. Lakeview Court

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	6,300	S.Y.	\$2.40	\$ 15,120.00	6,300	\$ 15,120.00	\$ -	-	\$ -	-	6,300	\$ 15,120.00
2	Excavation Below Subgrade (EBS)	300	C.Y.	\$15.00	\$ 4,500.00	92.7	\$ 1,390.50	\$ -	-	\$ -	-	93	\$ 1,390.50
3	Base aggregate dense, 3-inch for EBS areas	600	TONS	\$15.50	\$ 9,300.00	148.95	\$ 2,308.73	\$ -	-	\$ -	-	148.95	\$ 2,308.73
4	Type I Geogrid for EBS areas	600	S.Y.	\$3.00	\$ 1,800.00	278.22	\$ 834.66	\$ -	-	\$ -	-	278.22	\$ 834.66
5	Sanitary manhole reconstruction	2	EACH	\$615.00	\$ 1,230.00	2	\$ 1,230.00	\$ -	-	\$ -	-	2	\$ 1,230.00
6	Fine grading and compaction of aggregate base	7,400	S.Y.	\$1.80	\$ 13,320.00	6,705	\$ 12,069.00	\$ -	-	\$ -	-	6,705	\$ 12,069.00
7	2 1/4-inch HMA Pavement 3 LT 58-28S	850	TONS	\$70.85	\$ 60,222.50	757.62	\$ 53,677.38	\$ -	-	\$ -	-	757.62	\$ 53,677.38
8	1 3/4-inch HMA Pavement 4 LT 58-28S	660	TONS	\$78.00	\$ 51,480.00	587.40	\$ 45,817.20	\$ -	-	\$ -	-	587.40	\$ 45,817.20
9	Sawing asphalt (WDOT Item No. 690.0150)	500	L.F.	\$1.50	\$ 750.00	411	\$ 616.50	\$ -	-	\$ -	-	411	\$ 616.50
10	3-inch HMA Driveway Pavement	3,450	S.F.	\$3.10	\$ 10,695.00	3,984	\$ 12,350.40	\$ -	-	\$ -	-	3,984	\$ 12,350.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	1	\$ 2,825.00	\$ -	-	\$ -	-	1	\$ 2,825.00
Total C =					\$ 171,242.50	\$ 148,239.36	\$ -	\$ -	\$ -	\$ -	\$ 148,239.36		

D. Firelane 8

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	4,400	S.Y.	\$2.40	\$ 10,560.00	4,400	\$ 10,560.00	\$ -	-	\$ -	-	4,400	\$ 10,560.00
2	Excavation Below Subgrade (EBS)	250	C.Y.	\$15.00	\$ 3,750.00	0	\$ -	\$ -	-	\$ -	-	0	\$ -
3	Base aggregate dense, 3-inch for EBS areas	500	TONS	\$15.50	\$ 7,750.00	0	\$ -	\$ -	-	\$ -	-	0	\$ -
4	Type I Geogrid for EBS areas	500	S.Y.	\$3.00	\$ 1,500.00	0	\$ -	\$ -	-	\$ -	-	0	\$ -
5	Sanitary manhole reconstruction	7	EACH	\$615.00	\$ 4,305.00	7	\$ 4,305.00	\$ -	-	\$ -	-	7	\$ 4,305.00
6	Fine grading and compaction of aggregate base	5,320	S.Y.	\$1.85	\$ 9,842.00	5,200	\$ 9,620.00	\$ -	-	\$ -	-	5,200	\$ 9,620.00
7	2 1/4-inch HMA Pavement 3 LT 58-28S	600	TONS	\$70.85	\$ 42,510.00	508.93	\$ 36,057.69	\$ -	-	\$ -	-	508.93	\$ 36,057.69
8	1 3/4-inch HMA Pavement 4 LT 58-28S	465	TONS	\$78.00	\$ 36,270.00	434.64	\$ 33,901.92	\$ -	-	\$ -	-	434.64	\$ 33,901.92
9	Sawing asphalt (WDOT Item No. 690.0150)	550	L.F.	\$1.50	\$ 825.00	509	\$ 763.50	\$ -	-	\$ -	-	509	\$ 763.50
10	3-inch HMA Driveway Pavement	2,200	S.F.	\$3.10	\$ 6,820.00	3,264	\$ 10,118.40	\$ -	-	\$ -	-	3,264	\$ 10,118.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	1	\$ 2,825.00	\$ -	-	\$ -	-	1	\$ 2,825.00
Total D =					\$ 126,957.00	\$ 108,151.51	\$ -	\$ -	\$ -	\$ -	\$ 108,151.51		

E. Ravine Court

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	3,400	S.Y.	\$2.40	\$ 8,160.00	3,400	\$ 8,160.00	\$ -	-	\$ -	-	3,400	\$ 8,160.00
2	Excavation Below Subgrade (EBS)	100	C.Y.	\$15.00	\$ 1,500.00	0	\$ -	\$ -	-	\$ -	-	0	\$ -
3	Base aggregate dense, 3-inch for EBS areas	200	TONS	\$15.50	\$ 3,100.00	0	\$ -	\$ -	-	\$ -	-	0	\$ -
4	Type I Geogrid for EBS areas	200	S.Y.	\$3.00	\$ 600.00	0	\$ -	\$ -	-	\$ -	-	0	\$ -
5	Sanitary manhole reconstruction	5	EACH	\$615.00	\$ 3,075.00	3	\$ 1,845.00	\$ -	-	\$ -	-	3	\$ 1,845.00
6	Fine grading and compaction of aggregate base	3,900	S.Y.	\$1.80	\$ 7,020.00	3,900	\$ 7,020.00	\$ -	-	\$ -	-	3,900	\$ 7,020.00
7	2 1/4-inch HMA Pavement 3 LT 58-28S	460	TONS	\$70.85	\$ 32,591.00	429.34	\$ 30,418.74	\$ -	-	\$ -	-	429.34	\$ 30,418.74
8	1 3/4-inch HMA Pavement 4 LT 58-28S	360	TONS	\$78.00	\$ 28,080.00	334.80	\$ 26,114.40	\$ -	-	\$ -	-	334.80	\$ 26,114.40
9	Sawing asphalt (WDOT Item No. 690.0150)	380	L.F.	\$1.50	\$ 570.00	372	\$ 558.00	\$ -	-	\$ -	-	372	\$ 558.00
10	3-inch HMA Driveway Pavement	2,800	S.F.	\$3.10	\$ 8,680.00	3,324	\$ 10,304.40	\$ -	-	\$ -	-	3,324	\$ 10,304.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	1	\$ 2,825.00	\$ -	-	\$ -	-	1	\$ 2,825.00
Total E =					\$ 96,201.00	\$ 87,245.54	\$ -	\$ -	\$ -	\$ -	\$ 87,245.54		

Total (A through E) = \$ 2,119,603.50 \$ 346,611.41 \$ 178,607.24 \$ 698,389.05 \$ 1,223,607.69

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Schedule of Costs Based Upon As-Constructed Quantities
 McM No. H0006-9-22-00223

Supplemental Bid #1 - Harrison Utility District Driveway Apron Paving

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Fine grading and compaction of aggregate base	1,400	S.F.	\$0.75	\$ 1,050.00	1,400	\$ 1,050.00	\$ -	-	\$ -	-	1,400	\$ 1,050.00
2	2 1/4-inch HMA Pavement 3 LT 58-28S	25	TONS	\$114.50	\$ 2,862.50	\$ -	-	\$ -	-	\$ -	-	0	\$ -
3	1 3/4-inch HMA Pavement 4 LT 58-28S	20	TONS	\$121.75	\$ 2,435.00	35	\$ 4,261.25	\$ -	-	\$ -	-	35	\$ 4,261.25
Total Supplemental Bid #1 =					\$ 6,347.50	\$ 5,311.25	\$ -	\$ -	\$ -	\$ -	\$ 5,311.25		

Supplemental Bid #2 - Darboy Community Park West Basketball Court Paving

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Remove existing asphalt pavement	460	S.Y.	\$2.65	\$ 1,219.00	\$ -	-	\$ -	-	460	\$ 1,219.00	460	\$ 1,219.00
2	Fine grading and compaction of aggregate base	460	S.Y.	\$2.90	\$ 1,334.00	\$ -	-	\$ -	-	460	\$ 1,334.00	460	\$ 1,334.00
3	1 3/4-inch HMA Pavement 3 LT 58-28S	50	TONS	\$114.50	\$ 5,725.00	\$ -	-	\$ -	-	50	\$ 5,725.00	50	\$ 5,725.00
4	1 3/4-inch HMA Pavement 4 LT 58-28S	50	TONS	\$121.75	\$ 6,087.50	\$ -	-	\$ -	-	\$ -	-	0	\$ -
Total Supplemental Bid #2 =					\$ 14,365.50	\$ -	\$ -	\$ 8,278.00	\$ 8,278.00	\$ 8,278.00	\$ 8,278.00		

Supplemental Bid #3 - Darboy Community Park East Basketball Court Paving

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Remove existing asphalt pavement	460	S.Y.	\$2.65	\$ 1,219.00	\$ -	-	\$ -	-	460	\$ 1,219.00	460	\$ 1,219.00
2	Fine grading and compaction of aggregate base	460	S.Y.	\$2.90	\$ 1,334.00	\$ -	-	\$ -	-	460	\$ 1,334.00	460	\$ 1,334.00
3	1 3/4-inch HMA Pavement 3 LT 58-28S	50	TONS	\$114.50	\$ 5,725.00	\$ -	-	\$ -	-	50	\$ 5,725.00	50	\$ 5,725.00
4	1 3/4-inch HMA Pavement 4 LT 58-28S	50	TONS	\$121.75	\$ 6,087.50	\$ -	-	\$ -	-	\$ -	-	0	\$ -
Total Supplemental Bid #3 =					\$ 14,365.50	\$ -	\$ -	\$ 8,278.00	\$ 8,278.00	\$ 8,278.00	\$ 8,278.00		

Total Base Bid Contract = \$ 2,154,682.00 \$ 351,922.66 \$ 178,607.24 \$ 714,945.05 \$ 1,245,474.94

Change Order Items:

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #1		Payment Certificate #2		Payment Certificate #3		Contract to Date	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1.1	Replacement Sanitary MH Frames & Lids (Harrison Utilities)	5	EACH	\$446.06	\$ 2,230.30	5	\$ 2,230.30	\$ -	-	\$ -	-	5	\$ 2,230.30
1.2	Remove Existing Culvert & Install New Culvert (Firelane 8)	1	L.S.	\$2,707.50	\$ 2,707.50	1	\$ 2,707.50	\$ -	-	\$ -	-	1	\$ 2,707.50
2.1	Colorcoating & fencing pickleball & tennis courts	1	L.S.	\$170,600.00	\$ 170,600.00	\$ -	-	\$ -	-	\$ -	-	\$ -	-
2.2	Armor crack seal expansion joints	602	L.F.	\$18.00	\$ 10,836.00	\$ -	-	\$ -	-	\$ -	-	\$ -	-
2.3	Temporary pavement striping pickleball & tennis courts	1	L.S.	\$4,975.00	\$ 4,975.00	\$ -	-	\$ -	-	\$ -	-	\$ -	-
2.4	Colorcoating & striping basketball courts	1	L.S.	\$42,120.00	\$ 42,120.00	\$ -	-	\$ -	-	\$ -	-	\$ -	-
2.5	Temporary pavement striping basketball courts	1	L.S.	\$4,975.00	\$ 4,975.00	\$ -	-	\$ -	-	\$ -	-	\$ -	-
Total Change Order Items =					\$ 238,443.80	\$ 4,937.80	\$ -	\$ -	\$ -	\$ -	\$ 4,937.80		

Total Contract = \$ 2,393,125.80 \$ 356,860.46 \$ 178,607.24 \$ 714,945.05 \$ 1,250,412.74

Completed to Date =	\$ 356,860.46	\$ 535,467.70	\$ 1,250,412.74
Project Retainage = 5%	\$ 17,843.02	5% \$ 26,773.38	2.5% \$ 59,828.15
Subtotal =	\$ 339,017.44	\$ 508,694.31	\$ 1,190,584.60
Previously Certified =	\$ -	\$ 339,017.44	\$ 508,694.31
Amount Due this Payment =	\$ 339,017.44	\$ 169,676.87	\$ 681,890.28



McMahon Associates, Inc.
1445 McMahon Drive P.O. Box 1025
Neenah, WI 54956 Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner)
Village of Harrison
W5298 State Rd. 114
Harrison, WI 54952

PROJECT: V/O Harrison 2022 Street Resurfacing Program
CONTRACTOR: Northeast Asphalt, Inc.
Contract No.: H0006-09-22-00223
Project No.: 709343
Application No.: 3
Application Date: 08/27/22
Period From: 07/24/22 To: 08/26/22

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	\$ 2,154,682.00	Completed To Date	\$ 1,245,032.76 \$ 1,250,412.74
Net Change Orders	\$ 233,506.00 \$ 238,443.80	Retainage ⁵ %	\$ 62,251.64
Current Contract Amount	\$ 2,393,125.90 \$ 2,393,125.80	Subtotal	\$ 1,182,781.12
		Previous Applications	\$ 565,385.57

Amount Due This Application: \$ 617,395.55

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through 1 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated August 29th 20 22

Northeast Asphalt, Inc.
(contractor)

By Taylor Tauer (name & title) DS

COUNTY OF Outagamie
STATE OF Wisconsin } ss

Before me on this 29th day of August 20 22 personally appeared Taylor Tauer
known to me, who being duly sworn, did depose and say that he/she is the
Area Manager of the Contractor above mentioned; that he/she
(title)

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 3-3-2023

Mary J Jorgensen
(Notary Public)
MARY J JORGENSEN
Notary Public
State of Wisconsin

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract)	ASPHALT PAVING	Application Number:	3
Application Period	7/24/22 - 8/26/22	Application Date:	8/27/2022

Specification Section No.	A Description	B Schedular Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)		G Balance to Finish (H - F)
			D From Previous Application (C+D)	D This Period		% (F / B)		
-1	CLEARING AND GRUBBING	\$ 8,500.00			\$ -		\$ 8,500.00	
-2	REMOVE EXISTING CULVERT	\$ 2,700.00			\$ -		\$ 2,700.00	
-3	REMOVE EXISTING INLET	\$ 1,400.00		\$ 1,400.00	\$ 1,400.00	100.00%	\$ -	
-4	REMOVE EXISTING STORM SEWER	\$ 2,200.00		\$ 2,200.00	\$ 2,200.00	100.00%	\$ -	
-5	REMOVE EXISTING CONCRETE CURB & GUTTER	\$ 9,200.00			\$ -		\$ 9,200.00	
-6	24" X 36" CMP-ARCH CULVERT	\$ 18,634.72		\$ 18,086.64	\$ 18,086.64	97.06%	\$ 548.08	
-7	24" X 36" CMP-ARCH CULVERT FLARED END SECTION	\$ 1,916.96		\$ 1,916.96	\$ 1,916.96	100.00%	\$ -	
-8	15" STORM SEWER	\$ 15,300.00		\$ 14,310.00	\$ 14,310.00	93.73%	\$ 960.00	
-9	15" FLARED END SECTION	\$ 1,025.00		\$ 1,025.00	\$ 1,025.00	100.00%	\$ -	
-10	12" STORM SEWER	\$ 1,953.00		\$ 2,016.00	\$ 2,016.00	103.23%	\$ (63.00)	
-11	6" STORM SEWER	\$ 32,680.00		\$ 32,452.00	\$ 32,452.00	99.30%	\$ 228.00	
-12	6" STORM SEWER CLEAN OUT	\$ 5,490.00		\$ 5,490.00	\$ 5,490.00	100.00%	\$ -	
-13	4" STORM SEWER LATERAL	\$ 3,500.00		\$ 5,635.00	\$ 5,635.00	161.00%	\$ (2,135.00)	
-14	4" STORM SEWER CLEAN OUT	\$ 4,740.00		\$ 4,455.00	\$ 4,455.00	137.50%	\$ (1,215.00)	
-15	CATCH BASIN	\$ 16,410.00		\$ 16,410.00	\$ 16,410.00	100.00%	\$ -	
-16	INLET RECONSTRUCTION	\$ 9,500.00		\$ 9,500.00	\$ 9,500.00	100.00%	\$ -	
-17	SANITARY MH RECONSTRUCTION	\$ 12,300.00			\$ -		\$ 12,300.00	
-18	30" CONCRETE MOUNTABLE CURB & GUTTER	\$ 170,200.00	\$ 66,230.00		\$ 66,230.00	38.91%	\$ 103,970.00	
-19	PULVER EXISITNG ASPHALT PAVEMENT	\$ 40,434.00			\$ -		\$ 40,434.00	
-20	EBS	\$ 12,750.00			\$ -		\$ 12,750.00	
-21	BASE AGGREGATE DENSE 3"	\$ 26,350.00			\$ -		\$ 26,350.00	
-22	TYPE I GEO GRID FOR EBS	\$ 5,100.00			\$ -		\$ 5,100.00	
-23	FINE GRADE & COMPACTION	\$ 21,975.00			\$ -		\$ 21,975.00	
-24	2.25" HMA 3LT	\$ 164,910.00			\$ -		\$ 164,910.00	
-25	1.75" HMA 4 LT	\$ 139,500.00			\$ -		\$ 139,500.00	
-26	SAWING ASPHALT	\$ 195.00			\$ -		\$ 195.00	
-27	SAWING CONCRETE	\$ 2,975.00			\$ -		\$ 2,975.00	
-28	6" CONCRETE DWY REMOVE & REPLACE	\$ 16,882.00			\$ -		\$ 16,882.00	
-29	DITCHING	\$ 1,422.00			\$ -		\$ 1,422.00	
-30	CONCRETE DITCH LINER	\$ 30,000.00			\$ -		\$ 30,000.00	
-31	DITCH RESTORATION	\$ 3,575.00			\$ -		\$ 3,575.00	
-32	LAWN RESTORATION	\$ 27,300.00			\$ -		\$ 27,300.00	
-33	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00			\$ -		\$ 2,825.00	
-34	REMOVE & REPLACE CONCRETE CURB & GUTTER	\$ 1,960.00			\$ -		\$ 1,960.00	
-35	REMOVE AND SALVAGE EXISTING CULVERT	\$ 43,400.00	\$ 25,900.00	\$ 22,400.00	\$ 48,300.00	111.29%	\$ (9,900.00)	
-36	12" STORM SEWER	\$ 9,027.00		\$ 8,909.00	\$ 8,909.00	98.69%	\$ 118.00	
-37	CATCH BASIN	\$ 5,470.00		\$ 5,470.00	\$ 5,470.00	100.00%	\$ -	

Progress Estimate - Lump Sum Work

Contractor's Application

Contractor (Contract):	ASPHALT PAVING	Application Number:	3
Application Period:	7/24/22 - 8/26/22	Application Date:	8/27/2022

Specification Section No.	A Description	B Scheduled Value (\$)	Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G % (F / B)	Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period				
5	YARD DRAIN	\$ 1,850.00		\$ 1,850.00		\$ 1,850.00	100.00%	\$ -
6	15" X 21" CMP-ARCH CULVERT	\$ 11,466.00		\$ 11,466.00		\$ 11,466.00	101.36%	\$ (156.00)
7	15" X 21" CMP-ARCH FLARED END SECTION	\$ 3,614.60		\$ 2,957.40		\$ 2,957.40	81.82%	\$ 657.20
8	18" CMP CULVERT	\$ 90,350.00	\$ 41,144.00	\$ 29,607.00		\$ 70,751.00	78.31%	\$ 19,599.00
9	18" CMP FLARED END SECTION	\$ 40,454.04	\$ 19,872.16	\$ 13,484.08		\$ 33,356.84	82.46%	\$ 7,097.20
10	24" CMP CULVERT	\$ 10,833.00		\$ 10,833.00		\$ 10,833.00	100.00%	\$ -
11	24" CMP FLARED END SECTION	\$ 2,634.18		\$ 2,634.18		\$ 2,634.18	100.00%	\$ -
12	INSTALL SALVAGED CULVERT	\$ 19,200.00	\$ 24,000.00	\$ 14,400.00		\$ 38,400.00	200.00%	\$ (19,200.00)
13	DITCHING INCLUDED PLACEMENT OF TOPSOIL	\$ 56,169.00		\$ 39,389.40		\$ 39,389.40	70.13%	\$ 16,779.60
14	SOD FOR DITCH FLOWLINE	\$ 14,080.00	\$ 6,359.20			\$ 6,359.20	45.10%	\$ 7,720.80
15	HYDROSEED, FERTILIZER AND HYDROMULCH	\$ 51,187.50	\$ 16,306.50			\$ 16,306.50	31.86%	\$ 34,881.00
16	SEED WATER	\$ 500.00	\$ 10.00			\$ 10.00	2.00%	\$ 490.00
17	CULVERT PIPE DITCH CHECK	\$ 3,100.00	\$ 2,600.00			\$ 2,600.00	83.87%	\$ 500.00
18	PULVERIZE EXISTING ASPHALT	\$ 32,660.00	\$ 32,660.00			\$ 32,660.00	100.00%	\$ -
19	EBS	\$ 20,000.00		\$ 2,565.00		\$ 2,565.00	8.55%	\$ 27,435.00
20	BASE AGGREGATE DENSE 3"	\$ 62,000.00	\$ 1,708.10	\$ 1,144.68		\$ 2,852.78	4.60%	\$ 59,147.22
21	TYPE I GEO GRID FOR EBS	\$ 10,500.00		\$ 957.00		\$ 957.00	9.11%	\$ 9,543.00
22	SANITARY MH RECONSTRUCTION	\$ 9,225.00		\$ 4,920.00		\$ 4,920.00	53.33%	\$ 4,305.00
23	FINE GRADE & COMPACTION	\$ 20,250.00		\$ 20,250.00		\$ 20,250.00	100.00%	\$ -
24	2.25" HMA 3LT	\$ 134,550.00		\$ 114,949.86		\$ 114,949.86	85.43%	\$ 19,600.14
25	1.75" HMA 4 LT	\$ 111,750.00		\$ 100,634.25		\$ 100,634.25	90.05%	\$ 11,115.75
26	SAWING ASPHALT	\$ 2,175.00	\$ 1,492.28			\$ 1,492.28	68.61%	\$ 682.72
27	SAWING CONCRETE	\$ 280.00				\$ -		\$ 280.00
28	BASE AGGREGATE DENSE 1.25" FOR DWY APRONS	\$ 12,400.00				\$ -		\$ 12,400.00
29	3" HMA DRIVEWAY PAVEMENT	\$ 99,000.00		\$ 95,430.00		\$ 95,430.00	96.39%	\$ 3,570.00
30	DRIVEWAY APRON SLOPE PAVING	\$ 14,000.00		\$ 14,000.00		\$ 14,000.00	100.00%	\$ -
31	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00				\$ -		\$ 2,825.00
32	TRAFFIC CONTROL	\$ 5,950.00	\$ 2,975.00			\$ 2,975.00	50.00%	\$ 2,975.00
33	PULVERIZE EXISTING ASPHALT	\$ 15,120.00	\$ 15,120.00			\$ 15,120.00	100.00%	\$ -
34	EBS	\$ 4,500.00	\$ 1,390.50			\$ 1,390.50	30.90%	\$ 3,109.50
35	BASE AGGREGATE DENSE 3"	\$ 9,300.00	\$ 2,308.73			\$ 2,308.73	24.83%	\$ 6,991.27
36	TYPE I GEO GRID FOR EBS	\$ 1,800.00	\$ 834.66			\$ 834.66	46.37%	\$ 965.34
37	SANITARY MH RECONSTRUCTION	\$ 1,230.00	\$ 1,230.00			\$ 1,230.00	100.00%	\$ -
38	FINE GRADE & COMPACTION	\$ 13,320.00	\$ 12,069.00			\$ 12,069.00	90.60%	\$ 1,251.00
39	2.25" HMA 3LT	\$ 60,222.50	\$ 53,677.38			\$ 53,677.38	89.13%	\$ 6,545.12
40	1.75" HMA 4 LT	\$ 51,480.00	\$ 45,817.20			\$ 45,817.20	89.00%	\$ 5,662.80
41	SAWING ASPHALT	\$ 750.00	\$ 616.50			\$ 616.50	82.20%	\$ 133.50
42	3" HMA DRIVEWAY PAVEMENT	\$ 10,695.00	\$ 12,350.40			\$ 12,350.40	115.48%	\$ (1,655.40)

Progress Estimate - Lump Sum Work

Contractor's Application

or (Contract): ASPHALT PAVING		Application Number 3						
Application Period: 7/24/22 - 8/26/22		Application Date 8/27/2002						
Specification Section No.	A Description	D Scheduled Value (\$)	Work Completed		E Materials Presently Stored (not in C or D)	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed and Stored to Date (C - D + E)	% (F / B)	
11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
1	PULVERIZE EXISTING ASPHALT	\$ 10,560.00	\$ 10,560.00			\$ 10,560.00	100.00%	\$ -
2	EBS	\$ 3,750.00				\$ -		\$ 3,750.00
3	BASE AGGREGATE DENSE 3"	\$ 7,750.00				\$ -		\$ 7,750.00
4	TYPE I GEO GRID FOR EBS	\$ 1,500.00				\$ -		\$ 1,500.00
5	SANITARY MH RECONSTRUCTION	\$ 4,305.00	\$ 4,305.00			\$ 4,305.00	100.00%	\$ -
6	FINE GRADE & COMPACTION	\$ 9,842.00	\$ 9,620.00			\$ 9,620.00	97.74%	\$ 222.00
7	2.25" HMA 3LT	\$ 42,510.00	\$ 36,057.69			\$ 36,057.69	84.82%	\$ 6,452.31
8	1.75" HMA 4 LT	\$ 36,270.00	\$ 33,901.92			\$ 33,901.92	93.47%	\$ 2,368.08
9	SAWING ASPHALT	\$ 825.00	\$ 763.50			\$ 763.50	92.55%	\$ 61.50
10	3" HMA DRIVEWAY PAVEMENT	\$ 6,820.00	\$ 10,118.40			\$ 10,118.40	148.36%	\$ (3,298.40)
11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
1	PULVERIZE EXISTING ASPHALT	\$ 8,160.00	\$ 8,160.00			\$ 8,160.00	100.00%	\$ -
2	EBS	\$ 1,500.00				\$ -		\$ 1,500.00
3	BASE AGGREGATE DENSE 3"	\$ 3,100.00				\$ -		\$ 3,100.00
4	TYPE I GEO GRID FOR EBS	\$ 600.00				\$ -		\$ 600.00
5	SANITARY MH RECONSTRUCTION	\$ 3,075.00	\$ 1,845.00			\$ 1,845.00	60.00%	\$ 1,230.00
6	FINE GRADE & COMPACTION	\$ 7,020.00	\$ 7,020.00			\$ 7,020.00	100.00%	\$ -
7	2.25" HMA 3LT	\$ 32,591.00	\$ 30,418.74			\$ 30,418.74	93.33%	\$ 2,172.26
8	1.75" HMA 4 LT	\$ 28,080.00	\$ 26,119.60			\$ 26,119.60	93.00%	\$ 1,965.60
9	SAWING ASPHALT	\$ 570.00	\$ 558.00			\$ 558.00	97.89%	\$ 12.00
10	3" HMA DRIVEWAY PAVEMENT	\$ 8,680.00	\$ 10,304.40			\$ 10,304.40	118.71%	\$ (1,624.40)
11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
1	FINE GRADE & COMPACTION	\$ 1,050.00	\$ 1,050.00			\$ 1,050.00	100.00%	\$ -
	2.25" HMA 3LT	\$ 2,862.50				\$ -		\$ 2,862.50
	1.75" HMA 4 LT	\$ 2,435.00	\$ 4,261.25			\$ 4,261.25	175.00%	\$ (1,826.25)
	REMOVE EXISTING ASPHALT PAVEMENT	\$ 1,219.00		\$ 1,219.00		\$ 1,219.00	100.00%	\$ -
	FINE GRADE & COMPACTION	\$ 1,334.00		\$ 1,334.00		\$ 1,334.00	100.00%	\$ -
	1.75" HMA 3 LT	\$ 5,725.00		\$ 5,725.00		\$ 5,725.00	100.00%	\$ -
	1.75" HMA 4 LT	\$ 6,087.50				\$ -		\$ 6,087.50
	REMOVE EXISTING ASPHALT PAVEMENT	\$ 1,219.00		\$ 1,219.00		\$ 1,219.00	100.00%	\$ -
	FINE GRADE & COMPACTION	\$ 1,334.00		\$ 1,334.00		\$ 1,334.00	100.00%	\$ -
	1.75" HMA 3 LT	\$ 5,725.00		\$ 5,725.00		\$ 5,725.00	100.00%	\$ -
	1.75" HMA 4 LT	\$ 6,087.50				\$ -		\$ 6,087.50
10	CM1 - MANHOLES & UDS	\$ 2,230.30	\$ 2,230.30			\$ 2,230.30	100.00%	\$ -
11	CM1- FIRELANE B HILLTOP INVOICE	\$ 2,707.50	\$ 2,707.50			\$ 2,707.50	100.00%	\$ -
12	CM2- SPORT COURT	\$ 233,506.00				\$ -		\$ 233,506.00
TOTAL		\$ 2,393,125.80	\$ 595,147.71	\$ 649,890.05		\$ 1,245,032.76		\$ 914,587.04

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): ASPHALT PAVING						Application Number: 3				
Application Period: 7/24/22 - 8/26/22						Application Date: 8/27/2022				
A				B	C	D	E	F		
Bid Item No.	Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (D - F)
		Item Quantity	Units	Unit Price						
A-1	CLEARING AND GRUBBING	1,000	LS	\$ 8,500.00	\$ 8,500.00	\$ -	\$ -		\$ 8,500.00	
A-2	REMOVE EXISTING CULVERT	2,000	EA	\$ 1,350.00	\$ 2,700.00	\$ -	\$ -		\$ 2,700.00	
A-3	REMOVE EXISTING INLET	4,000	EA	\$ 350.00	\$ 1,400.00	4.00	\$ 1,400.00	100.00%	\$ -	
A-4	REMOVE EXISTING STORM SEWER	275,000	LF	\$ 8.00	\$ 2,200.00	275.00	\$ 2,200.00	100.00%	\$ -	
A-5	REMOVE EXISTING CONCRETE CURB & GUTTER	2,300,000	LF	\$ 4.00	\$ 9,200.00		\$ -		\$ 9,200.00	
A-6	24" X 36" CMP-ARCH CULVERT	136,000	LF	\$ 137.02	\$ 18,634.72	132.00	\$ 18,086.64	97.05%	\$ 548.08	
A-7	24" X 36" CMP-ARCH CULVERT FLARED END SECTION	4,000	EA	\$ 479.24	\$ 1,916.96	4.00	\$ 1,916.96	100.00%	\$ -	
A-8	15" STORM SEWER	255,000	LF	\$ 60.00	\$ 15,300.00	239.00	\$ 14,340.00	93.73%	\$ 960.00	
A-9	15" FLARED END SECTION	1,000	EA	\$ 1,025.00	\$ 1,025.00	1.00	\$ 1,025.00	100.00%	\$ -	
A-10	12" STORM SEWER	31,000	LF	\$ 63.00	\$ 1,953.00	32.00	\$ 2,016.00	103.23%	\$ (63.00)	
A-11	6" STORM SEWER	860,000	LF	\$ 38.00	\$ 32,680.00	854.00	\$ 32,431.60	99.30%	\$ 228.00	
A-12	6" STORM SEWER CLEAN OUT	9,000	EA	\$ 610.00	\$ 5,490.00	9,000	\$ 5,490.00	100.00%	\$ -	
A-13	4" STORM SEWER LATERAL	100,000	LF	\$ 35.00	\$ 3,500.00	100,000	\$ 3,500.00	100.00%	\$ -	
A-14	4" STORM SEWER CLEAN OUT	8,000	EA	\$ 405.00	\$ 3,240.00	11.00	\$ 4,455.00	137.50%	\$ (1,215.00)	
A-15	CATCH BASIN	6,000	EA	\$ 2,735.00	\$ 16,410.00	6.00	\$ 16,410.00	100.00%	\$ -	
A-16	INLET RECONSTRUCTION	10,000	EA	\$ 950.00	\$ 9,500.00	10.00	\$ 9,500.00	100.00%	\$ -	
A-17	SANITARY MH RECONSTRUCTION	20,000	EA	\$ 615.00	\$ 12,300.00		\$ -		\$ 12,300.00	
A-18	30" CONCRETE MOUNTABLE CURB & GUTTER	2,300,000	LF	\$ 74.00	\$ 170,200.00	885.00	\$ 66,230.00	38.91%	\$ 103,970.00	
A-19	PULVER EXISTING ASPHALT PAVEMENT	17,580,000	SY	\$ 2.30	\$ 40,434.00		\$ -		\$ 40,434.00	
A-20	EBS	850,000	CY	\$ 15.00	\$ 12,750.00		\$ -		\$ 12,750.00	
A-21	BASE AGGREGATE DENSE 3"	1,700,000	TN	\$ 15.50	\$ 26,350.00		\$ -		\$ 26,350.00	
A-22	TYPE I GEO GRID FOR EBS	1,700,000	SY	\$ 3.00	\$ 5,100.00		\$ -		\$ 5,100.00	
A-23	FINE GRADE & COMPACTION	17,580,000	SY	\$ 1.25	\$ 21,975.00		\$ -		\$ 21,975.00	
A-24	2.25" HMA 3LT	1,390,000	TN	\$ 69.00	\$ 164,910.00		\$ -		\$ 164,910.00	
A-25	1.75" HMA 4 LT	1,860,000	TN	\$ 75.00	\$ 139,500.00		\$ -		\$ 139,500.00	
A-26	SAWING ASPHALT	130,000	LF	\$ 1.50	\$ 195.00		\$ -		\$ 195.00	
A-27	SAWING CONCRETE	850,000	LF	\$ 3.50	\$ 2,975.00		\$ -		\$ 2,975.00	
A-28	6" CONCRETE DWY REMOVE & REPLACE	200,000	SY	\$ 84.41	\$ 16,882.00		\$ -		\$ 16,882.00	
A-29	DITCHING	200,000	LF	\$ 7.11	\$ 1,422.00		\$ -		\$ 1,422.00	
A-30	CONCRETE DITCH LINER	3,000,000	SF	\$ 10.00	\$ 30,000.00		\$ -		\$ 30,000.00	
A-31	DITCH RESTORATION	1,300,000	SY	\$ 2.75	\$ 3,575.00		\$ -		\$ 3,575.00	
A-32	LAWN RESTORATION	2,800,000	SY	\$ 9.75	\$ 27,300.00		\$ -		\$ 27,300.00	
A-33	CONTRACTOR QUALITY CONTROL TESTING	1,000	LS	\$ 2,825.00	\$ 2,825.00		\$ -		\$ 2,825.00	
B-1	REMOVE & REPLACE CONCRETE CURB & GUTTER	20,000	LF	\$ 98.00	\$ 1,960.00		\$ -		\$ 1,960.00	
B-2	REMOVE AND SALVAGE EXISTING CULVERT	62,000	EA	\$ 700.00	\$ 43,400.00	62,000	\$ 43,400.00	111.29%	\$ (4,900.00)	
B-3	12" STORM SEWER	153,000	LF	\$ 59.00	\$ 9,027.00	151.00	\$ 8,909.00	98.89%	\$ 118.00	
B-4	CATCH BASIN	2,000	EA	\$ 2,735.00	\$ 5,470.00	2,000	\$ 5,470.00	100.00%	\$ -	

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		ASPHALT PAVING				Application Number:		3			
Application Period:		7/24/22 - 8/26/22				Application Date:		8/27/2022			
A		B			C	D	F				
Item		Contract Information			Estimated	Value of Work	Materials Presently	Total Completed	%	Balance in Finish	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantity Installed	Installed to Date	Stored (not in C)	and Stored in Date (D + E)	(F / B)	(B - F)
B-5	YARD DRAIN	1.000	EA	\$ 1,850.00	\$ 1,850.00	1.00	\$ 1,850.00		\$ 1,850.00	100.00%	\$ -
B-6	15' X 21" CMP-ARCH CULVERT	147.000	LF	\$ 78.00	\$ 11,466.00	149.00	\$ 11,622.00		\$ 11,622.00	101.36%	(\$156.00)
B-7	15' X 21" CMP-ARCH FLARED END SECTION	11.000	EA	\$ 328.60	\$ 3,614.60	9.00	\$ 2,957.40		\$ 2,957.40	81.82%	\$ 657.20
B-8	18" CMP CULVERT	1,300.000	LF	\$ 69.50	\$ 90,350.00	1,293.00	\$ 89,751.00		\$ 89,751.00	78.31%	\$ 19,599.00
B-9	18" CMP FLARED END SECTION	114.000	EA	\$ 354.86	\$ 40,454.04	94.00	\$ 33,356.34		\$ 33,356.34	82.46%	\$ 7,097.70
B-10	24" CMP CULVERT	138.000	LF	\$ 78.50	\$ 10,833.00	138.00	\$ 10,833.00		\$ 10,833.00	100.00%	\$ -
B-11	24" CMP FLARED END SECTION	6.000	EA	\$ 439.03	\$ 2,634.18	6.00	\$ 2,634.18		\$ 2,634.18	100.00%	\$ -
B-12	INSTALL SALVAGED CULVERT	16.000	EA	\$ 1,200.00	\$ 19,200.00	32.00	\$ 38,400.00		\$ 38,400.00	200.00%	\$ (19,200.00)
B-13	DITCHING INCLUDED PLACEMENT OF TOPSOIL	7,900.000	LF	\$ 7.11	\$ 56,169.00	5,540.00	\$ 39,389.40		\$ 39,389.40	70.13%	\$ 16,779.60
B-14	SOD FOR DITCH FLOWLINE	1,760.000	SY	\$ 8.00	\$ 14,080.00	794.00	\$ 6,352.00		\$ 6,352.00	45.16%	\$ 7,728.00
B-15	HYDROSEED, FERTILIZER AND HYDROMULCH	9,750.000	SY	\$ 5.25	\$ 51,187.50	3,106.00	\$ 16,306.50		\$ 16,306.50	31.66%	\$ 34,881.00
B-16	SEED WATER	500.000	GA	\$ 1.00	\$ 500.00	10.00	\$ 10.00		\$ 10.00	2.00%	\$ 490.00
B-17	CULVERT PIPE DITCH CHECK	62.000	EA	\$ 50.00	\$ 3,100.00	62.00	\$ 3,100.00		\$ 3,100.00	100.00%	\$ -
B-18	PULVERIZE EXISTING ASPHALT	14,200.000	SY	\$ 2.30	\$ 32,660.00	14,200.00	\$ 32,660.00		\$ 32,660.00	100.00%	\$ -
B-19	EB5	2,000.000	CY	\$ 15.00	\$ 30,000.00	171.00	\$ 2,565.00		\$ 2,565.00	12.55%	\$ 27,435.00
B-20	BASE AGGREGATE DENSE 3"	4,000.000	TN	\$ 15.50	\$ 62,000.00	184.05	\$ 2,862.75		\$ 2,862.75	4.62%	\$ 59,137.25
B-21	TYPE I GEO GRID FOR EBS	3,500.000	SY	\$ 3.00	\$ 10,500.00	319.00	\$ 957.00		\$ 957.00	9.11%	\$ 9,543.00
B-22	SANITARY MH RECONSTRUCTION	15.000	EA	\$ 615.00	\$ 9,225.00	8.00	\$ 4,920.00		\$ 4,920.00	53.33%	\$ 4,305.00
B-23	FINE GRADE & COMPACTION	16,200.000	SY	\$ 1.25	\$ 20,250.00	16,200.00	\$ 20,250.00		\$ 20,250.00	100.00%	\$ -
B-24	2.25" HMA 3LT	1,950.000	TN	\$ 69.00	\$ 134,550.00	1,555.94	\$ 107,499.86		\$ 107,499.86	85.43%	\$ 27,050.14
B-25	1.75" HMA 4 LT	1,490.000	TN	\$ 75.00	\$ 111,750.00	1,341.79	\$ 100,634.25		\$ 100,634.25	96.05%	\$ 11,115.75
B-26	SAWING ASPHALT	1,450.000	LF	\$ 1.50	\$ 2,175.00	994.85	\$ 1,492.28		\$ 1,492.28	68.61%	\$ 682.72
B-27	SAWING CONCRETE	80.000	LF	\$ 3.50	\$ 280.00		\$ -		\$ -		\$ 280.00
B-28	BASE AGGREGATE DENSE 1.25" FOR DWY APRONS	800.000	TN	\$ 15.50	\$ 12,400.00		\$ -		\$ -		\$ 12,400.00
B-29	3" HMA DRIVEWAY PAVEMENT	33,000.000	SF	\$ 3.00	\$ 99,000.00	31,810.00	\$ 95,430.00		\$ 95,430.00	98.79%	\$ 3,570.00
B-30	DRIVEWAY APRON SLOPE PAVING	100.000	EA	\$ 140.00	\$ 14,000.00	100.00	\$ 14,000.00		\$ 14,000.00	100.00%	\$ -
B-31	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00		\$ -		\$ -		\$ 2,825.00
B-32	TRAFFIC CONTROL ***	1.000	LS	\$ 5,950.00	\$ 5,950.00	0.50	\$ 2,975.00		\$ 2,975.00	50.00%	\$ 2,975.00
C-1	PULVERIZE EXISTING ASPHALT	6,300.000	SY	\$ 2.40	\$ 15,120.00	6,300.00	\$ 15,120.00		\$ 15,120.00	100.00%	\$ -
C-2	EB5	300.000	CY	\$ 15.00	\$ 4,500.00	72.70	\$ 1,090.50		\$ 1,090.50	24.25%	\$ 3,409.50
C-3	BASE AGGREGATE DENSE 3"	600.000	TN	\$ 15.50	\$ 9,300.00	148.95	\$ 2,308.73		\$ 2,308.73	24.85%	\$ 6,991.27
C-4	TYPE I GEO GRID FOR EBS	600.000	SY	\$ 3.00	\$ 1,800.00	278.22	\$ 834.66		\$ 834.66	46.37%	\$ 965.34
C-5	SANITARY MH RECONSTRUCTION	2.000	EA	\$ 615.00	\$ 1,230.00	2.00	\$ 1,230.00		\$ 1,230.00	100.00%	\$ -
C-6	FINE GRADE & COMPACTION	7,400.000	SY	\$ 1.80	\$ 13,320.00	6,795.00	\$ 12,069.00		\$ 12,069.00	90.61%	\$ 1,251.00
C-7	2.25" HMA 3LT	850.000	TN	\$ 70.85	\$ 60,222.50	737.62	\$ 52,677.38		\$ 52,677.38	89.13%	\$ 7,545.12
C-8	1.75" HMA 4 LT	660.000	TN	\$ 78.00	\$ 51,480.00	587.40	\$ 45,817.20		\$ 45,817.20	89.00%	\$ 5,662.80
C-9	SAWING ASPHALT	500.000	LF	\$ 1.50	\$ 750.00	411.60	\$ 617.40		\$ 617.40	82.28%	\$ 132.60
C-10	3" HMA DRIVEWAY PAVEMENT	3,450.000	SF	\$ 3.10	\$ 10,695.00	3,984.00	\$ 12,350.40		\$ 12,350.40	115.48%	\$ (1,655.40)
C-11	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00		\$ 2,825.00	100.00%	\$ -

*** Note: Item B-32 authorized with Payment Certificate #1 (0.5) and #2 (0.5) completing item to 100%

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): ASPHALT PAVING		Application Number: 3								
Application Period: 7/24/22 - 8/26/22		Application Date: 8/27/2022								
A		B	C	D	E	F				
Bid Item No.	Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / D)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price						
D-1	PULVERIZE EXISTING ASPHALT	4,400.000	SY	\$ 2.40	\$ 10,560.00	4,400.00	\$ 10,560.00	\$ 10,560.00	100.00%	\$ -
D-2	EBS	250.000	CY	\$ 15.00	\$ 3,750.00		\$ -	\$ -		\$ 3,750.00
D-3	BASE AGGREGATE DENSE 3"	300.000	TN	\$ 15.50	\$ 7,750.00		\$ -	\$ -		\$ 7,750.00
D-4	TYPE I GEO GRID FOR EBS	500.000	SY	\$ 3.00	\$ 1,500.00		\$ -	\$ -		\$ 1,500.00
D-5	SANITARY MH RECONSTRUCTION	7.000	EA	\$ 615.00	\$ 4,305.00	7.00	\$ 4,305.00	\$ 4,305.00	100.00%	\$ -
D-5	FINE GRADE & COMPACTION	5,320.000	SY	\$ 1.85	\$ 9,842.00	5,200.00	\$ 9,620.00	\$ 9,620.00	97.74%	\$ 222.00
D-7	2.25" HMA 3LT	600.000	TN	\$ 70.85	\$ 42,510.00	598.93	\$ 36,037.69	\$ 36,037.69	84.82%	\$ 6,472.31
D-8	1.75" HMA 4 LT	465.000	TN	\$ 78.00	\$ 36,270.00	434.64	\$ 33,901.92	\$ 33,901.92	93.47%	\$ 2,368.08
D-9	SAWING ASPHALT	550.000	LF	\$ 1.50	\$ 825.00	509.00	\$ 763.50	\$ 763.50	92.55%	\$ 61.50
D-10	3" HMA DRIVEWAY PAVEMENT	2,200.000	SF	\$ 3.10	\$ 6,820.00	3,264.00	\$ 10,118.40	\$ 10,118.40	148.36%	\$ (3,298.40)
D-11	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00	\$ 2,825.00	100.00%	\$ -
E-1	PULVERIZE EXISTING ASPHALT	3,400.000	SY	\$ 2.40	\$ 8,160.00	3,400.00	\$ 8,160.00	\$ 8,160.00	100.00%	\$ -
E-2	EBS	100.000	CY	\$ 15.00	\$ 1,500.00		\$ -	\$ -		\$ 1,500.00
E-3	BASE AGGREGATE DENSE 3"	200.000	TN	\$ 15.50	\$ 3,100.00		\$ -	\$ -		\$ 3,100.00
E-4	TYPE I GEO GRID FOR EBS	200.000	SY	\$ 3.00	\$ 600.00		\$ -	\$ -		\$ 600.00
E-5	SANITARY MH RECONSTRUCTION	5.000	EA	\$ 615.00	\$ 3,075.00	3.00	\$ 1,845.00	\$ 1,845.00	60.00%	\$ 1,230.00
E-6	FINE GRADE & COMPACTION	3,900.000	SY	\$ 1.80	\$ 7,020.00	3,900.00	\$ 7,020.00	\$ 7,020.00	100.00%	\$ -
E-7	2.25" HMA 3LT	460.000	TN	\$ 70.85	\$ 32,591.00	429.34	\$ 30,418.74	\$ 30,418.74	93.33%	\$ 2,172.26
E-8	1.75" HMA 4 LT	380.000	TN	\$ 78.00	\$ 29,640.00	334.80	\$ 26,114.40	\$ 26,114.40	93.00%	\$ 3,525.60
E-9	SAWING ASPHALT	980.000	LF	\$ 1.50	\$ 1,470.00	772.00	\$ 1,158.00	\$ 1,158.00	97.85%	\$ 312.00
E-10	3" HMA DRIVEWAY PAVEMENT	2,800.000	SF	\$ 3.10	\$ 8,680.00	3,324.00	\$ 10,304.40	\$ 10,304.40	119.71%	\$ (1,624.40)
E-11	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00	\$ 2,825.00	100.00%	\$ -
F-1	FINE GRADE & COMPACTION	1,400.000	SF	\$ 0.75	\$ 1,050.00	1,400.00	\$ 1,050.00	\$ 1,050.00	100.00%	\$ -
F-2	2.25" HMA 3LT	25.000	TN	\$ 114.50	\$ 2,862.50		\$ -	\$ -		\$ 2,862.50
F-3	1.75" HMA 4 LT	20.000	TN	\$ 121.75	\$ 2,435.00	15.00	\$ 4,261.25	\$ 4,261.25	175.00%	\$ (1,826.25)
F-1	REMOVE EXISTING ASPHALT PAVEMENT	460.000	SY	\$ 2.65	\$ 1,219.00	460.00	\$ 1,219.00	\$ 1,219.00	100.00%	\$ -
F-2	FINE GRADE & COMPACTION	460.000	SY	\$ 2.90	\$ 1,334.00	460.00	\$ 1,334.00	\$ 1,334.00	100.00%	\$ -
F-3	1.75" HMA 3 LT	50.000	TN	\$ 114.50	\$ 5,725.00	50.00	\$ 5,725.00	\$ 5,725.00	100.00%	\$ -
F-4	1.75" HMA 4 LT	50.000	TN	\$ 121.75	\$ 6,087.50		\$ -	\$ -		\$ 6,087.50
F-1	REMOVE EXISTING ASPHALT PAVEMENT	460.000	SY	\$ 2.65	\$ 1,219.00	460.00	\$ 1,219.00	\$ 1,219.00	100.00%	\$ -
F-2	FINE GRADE & COMPACTION	460.000	SY	\$ 2.90	\$ 1,334.00	460.00	\$ 1,334.00	\$ 1,334.00	100.00%	\$ -
F-3	1.75" HMA 3 LT	50.000	TN	\$ 114.50	\$ 5,725.00	50.00	\$ 5,725.00	\$ 5,725.00	100.00%	\$ -
F-4	1.75" HMA 4 LT	50.000	TN	\$ 121.75	\$ 6,087.50		\$ -	\$ -		\$ 6,087.50
1000	CM1 - MANHOLES & LIDS	1.000	LS	\$ -	\$ 2,230.30	1.00	\$ 2,230.30	\$ 2,230.30	100.00%	\$ -
1001	CM2- FIRELANE & HILLTOP INVOICE	1.000	LS	\$ -	\$ 2,707.50	1.00	\$ 2,707.50	\$ 2,707.50	100.00%	\$ -
1002	CM2- SPORT COURT	1.000	LS	\$ 233,506.00			\$ -	\$ -		\$ -
TOTAL					\$ 2,159,619.80		\$ 1,245,032.74	\$1,245,032.74		\$914,587.06

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

October 25, 2022

Title:

Results of the Information Technology Request for Proposals

Issue:

Which firm should the Village use to support their IT equipment and processes?

Background and Additional Information:

Recently the Village has used Corporate Network Solutions, Inc. (CNSI) of Appleton to support its network and equipment. Harrison Utilities had used PCI Data until the new server was installed. As a side note; PCI Data was recently purchased by AIT.

When the new server was installed at the Municipal Building all the off-sites were incorporated into the Village network which made the physical server at HU unnecessary. At that point CNSI took over support of HU workstations as well.

The Village issued an RFP for IT support services that was due in September. In alphabetic order the Village invited a proposal from:

1. AIT Business Technologies
2. Corporate Network Solutions, Inc.
3. OnTech
4. Pros4Technology
5. The IT Department

This list was determined by recommendations from Village Board members and the IT department of Calumet County of local firms known to work with neighboring communities. All five firms submitted a proposal.

The RFP listed the following criteria to evaluate the proposals:

- Comparable managed services experience
- Strength of entity members/completeness of the team
- Senior Level Engineering or Support staff retention rates
- Demonstrated ability to assist in the role of information technology integrator
- Demonstrated ability to work with multiple, diverse departments
- Understanding the goals and direction set forth as expressed in the Scope of Work and through the interview process

- The extent to which the overall proposal meets or is likely to meet the Village’s objectives, as outlined in Scope of Work.

I also included a row for rates charged by the different firms.

I allowed one of the vendors, Pros4Technology, to perform a security audit. This may have been an error since the other vendors did not perform one and it did not give the current service a chance to respond. My recommendation for how to handle the results would be to give whomever is appointed a chance to respond to the results. My recommendation would not be to use it as a significant reason for selection because it is too easy to criticize a competitor. The accuracy of the scan might also be in question, for example, it contains a couple of user reports with the user “Harrison FS1”. This is not a user; it is the device name of the file server.

Budget Impacts:

Depending on the selection

Recommended Action:

All five respondents had many similar responses with some variations between them:

- All respondents had examples of local municipal experience.
- All respondents asserted expertise with networks, servers, workstations and cyber security but only a couple include phone support or building security.
- AIT, OnTech and Pros4Technology all had a monthly cost. The other two did not but still offer monitoring services.
- The hourly price for support was fairly close with a slight edge to CNSI if a large block of labor is pre-paid.
- OnTech was the largest respondent. The IT Department was the smallest.
- AIT and CNSI were the oldest (arguably most established) of respondents.
- CNSI would be the least disruptive having built the existing network and phone system.
- CNSI and The IT Department seemed to respond the most directly to the questions of the RFP; the other three were more their standard listing of their services and prices.

Staff does not see a significant enough difference in RFP responses to change.

If Board wishes to make a change they have a couple of options:

1. Could select a service on October 25. Only caveat would be to finish phone system installation.
2. Could request interviews.

Attachments:

- Matrix summarizing evaluation criteria in proposals
- Copy of all RFP responses

Matrix Summarizing IT RFP Evaluation Criteria
 Village of Harrison
 October 25, 2022

Criteria	Firms				
	AIT	CNSI	OnTech	Pros4Technology	IT Dept
Comperable managed service experience ("Co"= City of, "Vo"=Village of, "To"=Town of)	15 Municipalities ToLawrence, VoSherwood, Heart of the Valley San Dist	28 Municipalities, Waupaca Coutny, VoWrightstown, CoBerlin, VoHortonville	50 Municipalities, VoHarland, CoCedarburg, CoColumbus, CoHartford PD, VoRichfield,	6 Municipalities, CoKiel, CoNew Holstein, VoJackson	28 Municipalities over time but not all on-going, VoReedsville, CoBrillion, ToBuchanan
Strength & Completeness of Team	Total employees unknown, network,server, workstation, cyber security, phones	7 FTE and 1 PTE, network, server, workstation, cyber security, building security, phones	34 FTE (23 techncial staff), network, server, workstation, cyber security	15 soon to be 17 FTE, network, server workstation, cyber security and building security	3 FTE + 1 FT Intern, network, server, workstation, cyber security
Senior Lvl Enginerring or staff retention	Founded in 1998, 2 security engineers, numerous employees approaching 10+ years	Founded 1998, 1 senior network engineer, Avg Length of service 13 years	Founded in 2004, 8 senior consultants, Avg tenure of 4 years which they attribue to several recent new hires	Founded in 2009, senior staff & retention unknown	Founded 2006, 1 Senior Technician, Average length of service 9 years
Demonstrate Ability to be IT Integrator	Described in introduction of 500+ clients, list of monitored services, and product services	Described in recent server upgrade & incorporation of various sites and softwares	Described in their different levels of support options	Client testimony is fairly diverse	Described in their company profile and "Qaulified Personnel" section

Criteria	Firms				
	AIT	CNSI	OnTech	Pros4Technology	IT Dept
Demonstrate Ability to support diverse depts	Described in introduction of 500+ clients, list of monitored services, and product services	Described in recent server upgrade & incorporation of various sites and softwares	Described in their different levels of support options	Client testimony is fairly diverse	262 Clients
Understand goals/objectives in Scope of Work	Described in introduction of 500+ clients, list of monitored services, and product services	Responded directly to RFP and gave examples of how they accomplished each of the categories requested	Did provide detailed company information, otherwise in their list of services	Their standard service options	Responded directly to RFP with a proposal for each of the categories requested
Overall Proposal Meeting Village's goals/objectives	Was mostly a standard list of services	Responded directly to RFP and gave examples of how they accomplished each of the categories requested	Was mostly a standard list of services	Majority of their proposal was client testimony, results of a security audit	Responded directly to RFP, couched proposal in terms of partnership and team
Rate	\$1,000/Month + \$135/Hr standard \$150/Hr senior eng	No monthly cost, \$120/Hr to \$150/Hr depending on prepurchased blocks	\$882/Month or \$610/Month + \$130/Hr	\$5,975 to address results of security audit, \$2,185/month standard or \$2,735/month Security +	\$139/Hr



AIT Business Technologies, LLC

738 Ford Street

Kimberly, WI 54136

Phone: (920) 730-0500

Fax: (920) 733-1864

www.getait.com

bschuh@getait.com

Dear Village of Harrison;

AIT Business Technologies is proud to present the following proposal to the Village of Harrison to support and maintain their network infrastructure, hardware and software. AIT is currently celebrating our 25th year, having been incorporated in Wisconsin in 1998. We are a locally owned family company operating less than 10 miles from the Village of Harrison Village Hall.

AIT prides itself as your complete technology partner. Our team is well versed in network design and troubleshooting as well as management and diagnostics of internal and remote user needs. We have completed thousands of projects involving multiple stakeholders and currently work with a number of other municipalities in a similar capacity to what the Village of Harrison is looking for. We are prepared and well equipped to handle all aspects of the Scope of Work set out in "RFP 2022 Village of Harrison."

We invite you to review the attached proposal and look forward to hearing any questions or feedback you might have.

We look forward to hearing from you.

Sincerely,

Brian Schuh

Vice President of Sales & Customer Relations

AIT Business Technologies, LLC.



AIT Business Technologies, LLC
738 Ford Street
Kimberly, WI 54136
Phone: (920) 730-0500
Fax: (920) 733-1864
www.getait.com
bschuh@getait.com

Company Profile

AIT Business Technologies puts customer service above all else. We focus on being the best partner to our customers that we can be. All of our growth has been organic based on providing top notch customer service by building the best team possible. Employee retention at AIT has been phenomenal with numerous team members approaching 10 years of tenure. We have an in-house ticketing system and in-house diagnostic team that make sure all requests are completed in a timely manner and escalated as necessary. Our managed service customers are assigned a senior level engineer that will treat the Village's network like their own. We strive to provide the best value products and services we possibly can. We currently work with more than 500 clients, including more than 15 other municipal institutions in the Fox Valley.

Our management team has been specifically designed to give all of our team members the resources they need to be successful both professionally and personally. Owner/President Aaron Schmitt founded the business in 1998, and remains deeply involved with all aspects of the business, overseeing major projects and maintaining strong relationships with our clients. Two Vice Presidents oversee day to day operations from a customer service perspective first, keeping team members equipped and prepared for each unique situation they find themselves in. Our team brings more than 100 years of IT contracting experience to the table, holding more than 25 different industry certifications in cyber security, project management, and vendor specific products and services. Certifications held by our engineers include MCSE, MCP, VMWare, Veeam, A+, Network+, Security+, Project+, in addition to standard college degree certificates.

We have a security team that consists of two full time engineers focusing on security compliance and managed services. We also have an internal diagnostic team of two full time employees focusing on triaging and fixing issues as they come in throughout the day. This team can escalate issues to a team of dedicated project engineers that will take the tech notes and visit sites when necessary to make sure systems are running at their peak. We have attached a proposal for our managed services that we recommend to keep the Village IT infrastructure updated and safe. For on-site and remote service requests, our labor rates are \$135 per hour for standard support and \$150 per hour for senior engineer support.

Municipal References

Town of Lawrence – Cindy Cocken - cindyk@townoflawrence.org

Village of Sherwood – Randy Friday - administrator@villageofsherwood.org

Heart of the Valley Sewerage District – Kevin Skogman - Kevin.Skogman@hvmsd.org



We are Pleased to Present the
Following Proposal

Managed Services Proposal

QUOTE #000339 V1

PREPARED FOR
Village of Harrison

PREPARED BY
Brian Schuh



Friday, September 16, 2022

Village of Harrison
Matt Heiser
W5298 WI-114 Trunk
Menasha, WI 54952
mheiser@harrison-wi.org

Dear Matt,

Village of Harrison
Fully Managed Services Proposal

Introduction

AIT is pleased to provide Village of Harrison with this proposal for fully proactive managed services. AIT has helped hundreds of organizations with their IT needs, and choosing to move forward with a proactive approach allows us to provide the best possible service and reliability monitoring of your network.

Security and performance problems within your network can catch you off-guard at the worst possible time, which is why more organizations are seeking proactive measures to prevent such problems from occurring.

Services Included

AIT includes the following services and guarantees as part of your monthly rate.

Standard Business Hour Support

Our staff of technicians are at your disposal Monday through Friday, 8:00AM to 4:30PM. You can reach out to us for support either by e-mail at service@appletontech.com or telephone at 920-730-0500. You can also contact one of our technicians directly via their cell phone or e-mail address, but for the best response time, we recommend all requests go through our main office.

Guaranteed Response Time

When requested, a technician will return your call or e-mail within 2 business hours.

After-Hours & Weekend Call-Back Support

An on-call technician will be available for call-back and remote support 24x7x365. If the on-call technician is unable to answer immediately, we guarantee a return phone call within 2 business hours.

Remote Support Agent on All Workstations

Powered by ConnectWise Manage, our remote monitoring and maintenance agent will be installed on all workstations in your environment. This agent gives us the monitoring capabilities and power to control your workstations for remote support, patch management, registry fixes, and more.



Daily On-Premise Backup System Monitoring of Windows-Based Servers

The worst time to find out your backups are not running properly is after a failure or data loss has occurred. With us monitoring your backup cycles, you can be assured your backups will be available if you need them.

Server Capacity & Performance Monitoring

If your company's server runs low on space (or runs out completely), this means a screeching halt of your operation. It can also lead to corrupt databases and other detrimental situations. There are also times that tasks can become hung-up, causing high CPU and/or disk loads, which will cause poor performance, and ultimately, lack of productivity. We monitor all of these items so we can take action when necessary.

Workstation Capacity & Performance Monitoring

Running out of space or high CPU loads can also plague workstations, causing system instability, poor performance, or just general inconsistencies. Our agents also monitor for these conditions, allowing us to be notified and take action when necessary.

Network Monitoring with Automated Alerts

Rogue traffic on your network can cause network bottlenecks, resulting in poor performance, disconnections, and other usability issues. Our monitoring tools can alert us of these conditions so we can locate the source of the problem quickly and efficiently.

Third-Party Software Patch Management

There are multitudes of software packages that require updates to keep them secure and up-to-date. Our 3rd-party patch management handles updates such as Java, Flash, Adobe, and more... This allows you to keep operating business as usual.

Quarterly External Network Vulnerability Scan

Hackers are constantly trying to find ways of invading your network. The internet provides an easy way for attackers to reach your systems. A secure firewall solution is important, but at times it becomes necessary for pinholes to be open in your firewall to allow access to certain services and devices from remote. As a managed services customer, we will perform an intrusion test on a quarterly basis to determine your risk factors, if any.

License & Asset Management

It is important to know your inventory of hardware and software for many reasons, such as disaster planning, insurance, or general system upgrade cycles. We collect and organize this information, allowing us to call upon it easily when needed.

Quarterly Network Health Review

Your network is the backbone of your company. All of the devices in your office depend on it to communicate with each other. Our quarterly review of your network allows us to identify any weak points and recommend any upgrades that might be necessary.



Scheduled Preventative Maintenance

Simple maintenance of your equipment can go a long way towards the longevity of your server & networking equipment. Our managed services include maintenance cycles such as annual physical clean-out, temporary & log file clean-up, and more.

Windows Update Patch Management

Microsoft is constantly releasing updates for the Windows operating system, with the intention of patching security issues and improving reliability. Unfortunately, that is not always the result. In the past, certain Windows Updates have caused compatibility issues with customer software, halting their ability to operate. With patch management, we can deploy patches to certain machines in stages, allow us to perform testing before applying them to all machines on your network.

SentinelOne Managed Anti-Virus Software

Threats such as ransomware, spyware, and Trojan horses threaten to infiltrate your network around the clock every day. New threats are created and distributed around the world every single day. It is absolutely paramount to have an anti-virus program that can not only track known viruses, but can also learn your network's normal activities, and slam on the brakes when something out of normal is detected. The SentinelOne platform delivers the defenses you need to prevent, detect, and neutralize known **and** unknown threats. This managed plan includes one license for each of your Windows-based devices.

Monthly Costs / Terms

We have calculated the monthly cost for these services to be on a per month basis, which is subject to Wisconsin Sales Tax (for taxable entities). Invoices shall be sent on the 1st of each month with Net 30 terms.

Length of Contract

There is no contract required, and no minimum commitment with our managed services plan. 30 day notification of service termination required.

At AIT Business Technologies, our business is taking care of your business!

Brian Schuh

AIT Business Technologies



Fully Managed Services - Recurring

Description	Price	Qty	Ext. Price
Monthly-Managed Services Fully Managed Services Fully Proactive Managed Services Include: Standard Business Support Remote Support Agent on all Workstations After Hours & Weekend Call-Back Support On-Premise Backup System Monitoring (Daily) Server Capacity & Performance Monitoring Quarterly Network Health Review Scheduled Preventative Maintenance Windows Update Management Quarterly External Network Vulnerability Scan License & Asset Management Network Monitoring with Automated Alerts Third-Party Software Patch Management Workstation Capacity & Performance Monitoring	\$0.00	1	\$0.00
Base Charge	\$250.00	1	\$250.00
Physical Servers	\$50.00	2	\$100.00
Workstations	\$25.00	22	\$550.00
Network Equipment	\$100.00	1	\$100.00
Subtotal:			\$1,000.00

Main: 9207300500
Email: bschuh@appletontech.com
Web: www.appletontech.com



Managed Services Proposal



Prepared by:
AIT Business Technologies
Brian Schuh
9207300500
bschuh@appletontech.com

Prepared for:
Village of Harrison
W5298 WI-114 Trunk
Menasha, WI 54952
Matt Heiser
(920) 989-1062
mheiser@harrison-wi.org

Quote Information:
Quote #: 000339
Version: 1
Delivery Date: 09/16/2022
Expiration Date: 10/15/2022

Quote Summary

Description	Amount
Fully Managed Services - Reoccurring	\$1,000.00
Total:	\$1,000.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Prices valid for 30 days from the date of this proposal.

AIT Business Technologies

Village of Harrison

Signature: _____

Signature: _____

Name: Brian Schuh

Name: Matt Heiser

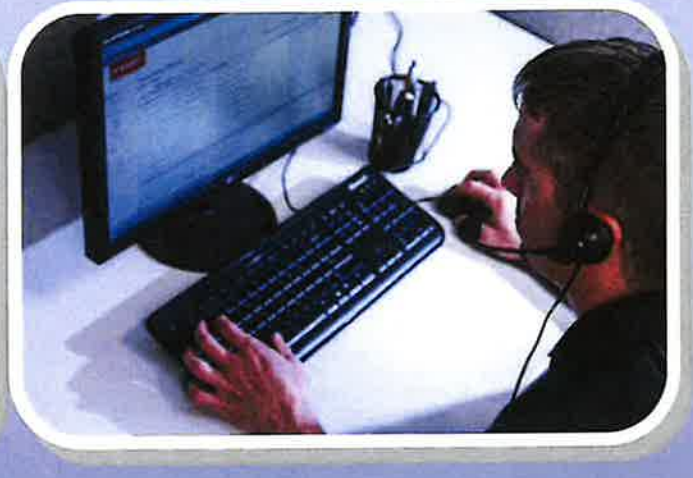
Title: _____

Date: _____

Date: 09/16/2022



AIT Business Technologies, LLC
738 Ford Street | Kimberly, WI 54136
www.appletontech.com | 920.730.0500
Your Complete Business Technology Partner



Products & Services

- Network File Servers
- Network Storage (NAS & SAN)
- Routing & Switching Equipment
- Workstations & Thin Clients
- Communication Systems
- Digital Signage / Patient Education
- Video Surveillance Systems
- Document Imaging Equipment
- Printers / Multifunction Devices
- Background Music & PA Systems
- Network & Storage Engineering
- Managed IT Services
- 24x7x365 Emergency Support
- Virtual CIO (vCIO) Duties
- Remote Help Desk Support
- Co-Location Services
- Disaster Recovery
- Business Continuity
- Mobility Solutions
- Remote Monitoring



Technology
Solutions
From People
You Can Trust.

AIT Business Technologies, LLC - *The Better Choice.*

Technology can be overwhelming, yet it is critical to the success of your business. Technology is constantly changing, and that's why choosing the right technology provider is essential.

At AIT, we are your partner for all your information technology needs. Our team is large enough to offer premium IT quality and selection while providing the personalized service you deserve.

Our philosophy is simple: Not to be the biggest, but to be the best. We believe this is accomplished through relationships, communication, and trust. Our customers deserve to be partnered with an IT organization that values them as a client.

Now entering our 25th year, AIT is a proven information technology provider in the greater Fox Valley area. With expertise in networking, storage, managed services, replication, security, and much more, we have the proficiency to be your single technology resource.

Reach out to us today to schedule a free consultation to discuss how AIT would be "The Better Choice" for your business technology needs!



Thank you,

AIT Business Technologies, LLC

738 Ford Street - Kimberly, WI 54136

Office: 920.730.0500

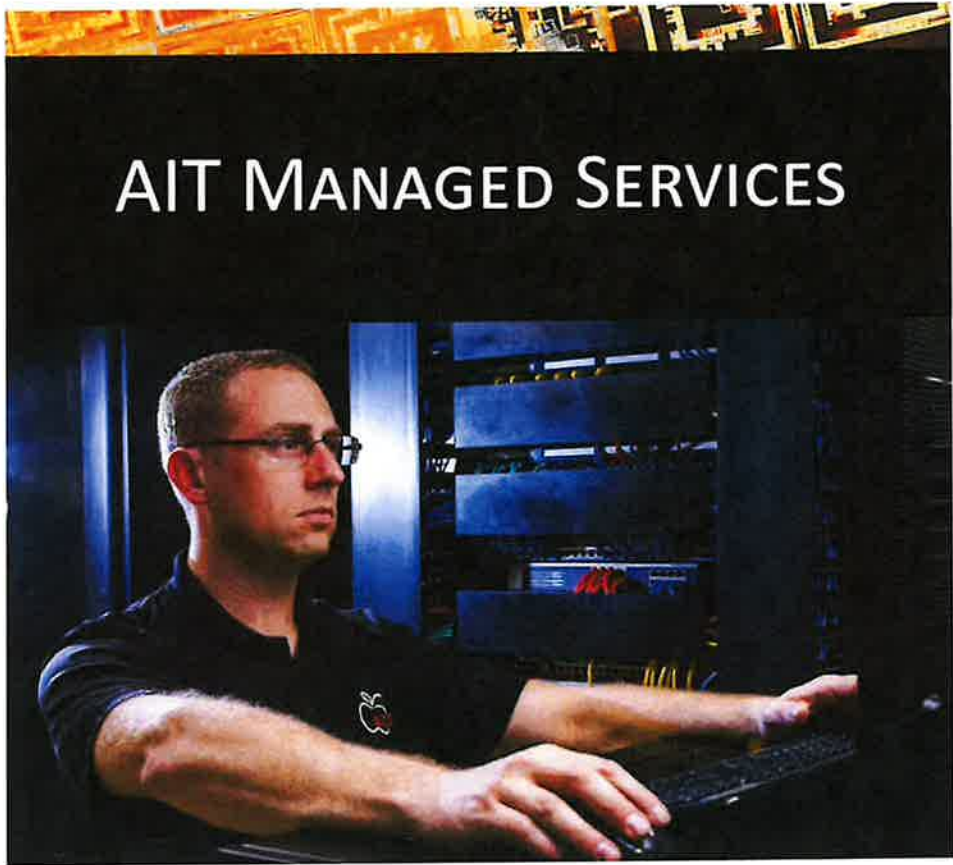
<https://getait.com/>





KEY SERVICES:

- Network Analysis
- Proactive Maintenance
- Tested Backups
- Virus Scanning
- Network Documentation
- Updates and More...



How long would you let your car run without changing the oil?

Your technology infrastructure needs periodic attention too. Professional managed services from Appleton Information Technologies can save you money and down time by fixing small problems before they become major catastrophes. A thorough cleaning and PC tune-up can make each workstation run significantly faster, eliminating many daily complaints and increasing each employee’s production.

AIT technicians will do a thorough network analysis and document every aspect of your network providing you with details of all your pertinent technology information.

Technicians will also visit each site on a set interval to complete scheduled maintenance. You may determine this to be a monthly visit, quarterly or yearly to meet your needs. It’s all about giving you the comfort of knowing that your system is always running at peak levels and you have a partner that is as familiar with your system and goals as you are.



AIT Business Technologies, LLC
738 Ford Street | Kimberly, WI 54136
sales@appletontech.com | 920.730.0500



**Your Complete
Business Technology
Partner**

AIT SERVICES & SOLUTIONS

WORK SMARTER, NOT HARDER

You make money doing what you do best. We help you do that by providing reliable and innovative tech and communication support under one roof. We love working with a customer as they grow and helping them take advantage of new products and methods.



At AIT, we encompass and provide virtually all technologies necessary to make your business not only function, but thrive, without breaking the bank.

In business since 1998, we have been a part of the convergence of computer networks, telephone communications, security & surveillance, and video conferencing. We are truly the only source you need for all of your business technology needs.



Powering connections



- Business Network Consulting
- Windows Server Design
- Business Workstation Design & Troubleshooting
- Disaster Recovery Planning
- Complete Server Replication
- HIPAA Compliant Internal Data Storage Closet
- IP & Standard Telephone Systems
- Managed Services
- Preventative Maintenance
- IT Project Coordination
- Virus Removal & Protection
- Smartphone Integration
- Remote User Accessibility
- Document Management
- Backup & Data Recovery Services
- WiFi & Other Wireless Communications



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sales@appletontech.com | 920.730.0500

*Your Complete
Business Technology
Partner*

AIT REPLICATION SERVICES

KEY ADVANTAGES:

- Fully tested backups
- Offsite protection
- No backup tapes
- No lost, stolen or compromised media
- Entire server data replication, not just bits and pieces

You worked hard to build your business, spending countless hours organizing and streamlining your operation. You've earned your clients through your ability to provide exceptional service.

What would happen if disaster would strike and compromise your companies information or ability to operate?

AIT can provide the assurance that your business will be able to operate regardless of the type of disaster you encounter.

AIT is proud to provide your business with a state-of-the-art replication service. It's designed to meet HIPPA and other regulatory requirements and provide disaster protection.

To secure all your data & systems with a complete working replica of it, not just the bits and pieces.

***Are you
prepared for
when disaster
strikes?***



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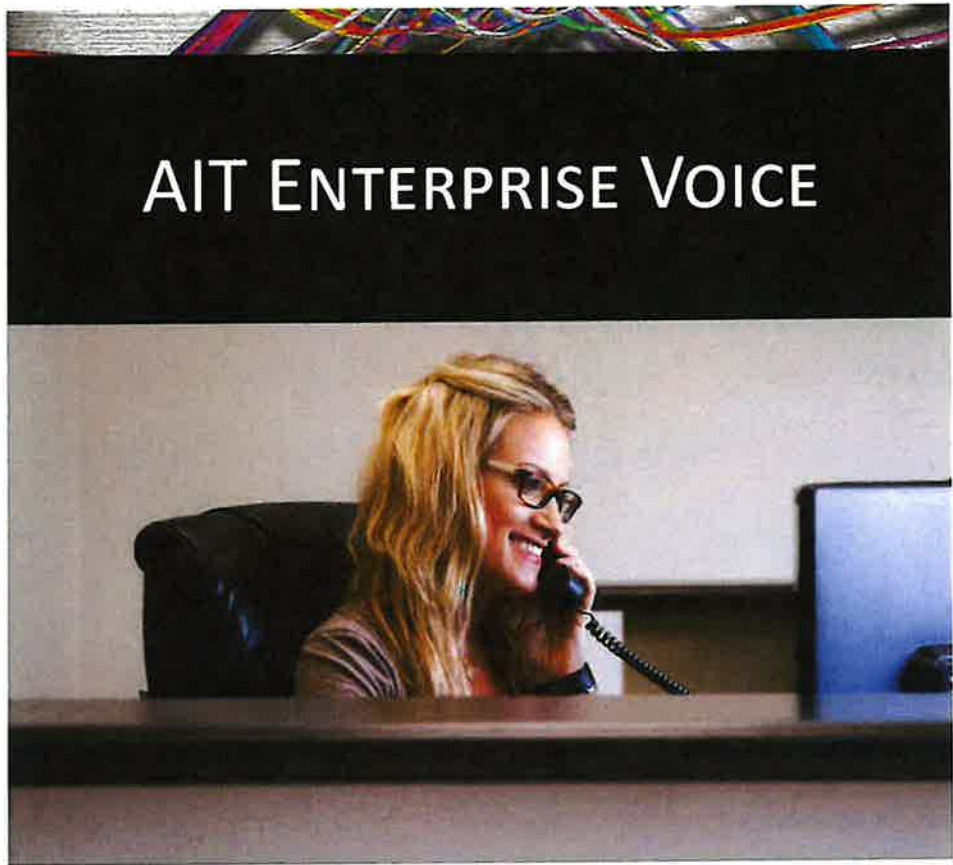


***Your Complete
Business Technology
Partner***



KEY ADVANTAGES:

- Centralized Management
- Centralized Carriers
- Cost Savings
- Flexibility & Scalability
- Improved Efficiency

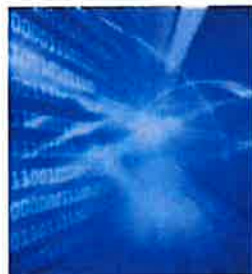


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Communication is essential to the success of your business. A dropped call could result in a lost client. Multiple management sites could cost your business a great deal of money and time. A consolidated communication system may be the answer.

AIT offers Enterprise Voice as the solution for businesses looking to simplify their communications systems. By offering a single centralized management solution, your business can benefit in the flexibility and scalability needed for a growing company. The improved efficiency will allow more time to service your customers rather than your technology.

With certified technicians in Avaya, Zultys, Panasonic, and Mitel systems, AIT has the experience to improve how your local office functions. Contact us today to discuss how Enterprise Voice could benefit your business.



**Your Complete
 Business Technology
 Partner**



Village of Harrison Board Members:

I speak on behalf of the entire Corporate Network Solutions, Inc (CNSI) team in saying how thrilled we are to have been selected to respond to an RFP to continue to be the Village of Harrison's preferred partner for the ongoing outsourced information technology hardware and software support.

Corporate Network Solutions, Inc.
1624 E Wisconsin Ave.
Appleton, WI 54911
www.cnsiwi.com

CNSI is an S-Corporation registered to do business in the State of Wisconsin. We are a preferred outsourced IT provider who has been assisting our partners with solutions since September of 1998. If you have any further questions, please contact me at either (920) 832-8406x202 or email me directly at todd.schroeder@cnsiwi.com.

We look forward to showing the village board why CNSI is a strategic solution that will address the current and future challenges that the Village of Harrison is facing in their technology needs. With CNSI as your partner, we will help the village with:

- Workstation devices, server management, network maintenance and management, on-site support, cyber security, vendor management, and network architecture and design.
- Support and maintain your existing technology.
- Assist in planning and budgeting for future projects.

Included in this RFP, you will find responses that meet and exceed your requirements along with the information you requested. Should you need any other information to move this process forward and further validate your decision, please let us know.

We are grateful for this opportunity with the Village of Harrison.

Thank you for your time.

A handwritten signature in black ink, appearing to read "Todd J Schroeder", is written over a horizontal line.

Todd J Schroeder
VP Sales
Corporate Network Solutions, Inc.
1624 E Wisconsin Ave
Appleton, WI 54911

Todd.Schroeder@cnsiwi.com
www.cnsiwi.com



Corporate Network Solutions, Inc. (CNSI) Company Profile

- President/Director of Technical Services: Brian Van Asten
- Vice-President/VP Sales – Todd Schroeder
- Office Manager – Laura Nutt
- Network Engineers – Alex Welch, Justin Biese, Erich LeClair
- Hardware Technician – Brock Barrington, Xander Biese

CNSI employs seven (7) fulltime and one parttime employee ranging from Senior Network Engineers, Network Engineers, Hardware Technicians, and an Office Manager.

Brian Van Asten – Senior Network Engineer with certifications in the following Microsoft Certified Systems Engineer, 3CX Installation/Support, VMware Certified, CompTIA IT Project+. Responsible for 3CX phone system installations and high-end Network Level/Security support. He has been with CNSI since 9/28/1998.

Todd Schroeder – Sales, customer support, and hardware level support with certifications in CompTIA A+ and CompTIA Network+. Has been with CNSI since 9/28/1998.

Laura Nutt – Office manager, first point of contact, manages techs schedules, etc. She has been with CNSI since 8/30/2010.

Alex Welch – Network Engineer who is a certified Microsoft Certified Systems Engineer who provides support for the network, file server, security, firewall, LAN, WiFi, Barracuda, etc. He has been with CNSI since 5/1/2007.

Brock Barrington – Hardware technician and Barracuda backup specialist with CompTIA A+ and CompTIA Network+ certifications. Also works with all hardware and software related issues. He has been with CNSI since 7/29/2013.

Justin Biese – Network Engineer who is certified with CompTIA A+ and CompTIA Network+ and provides support for 3CX phone system, network, file server, security, firewall, LAN, WiFi, Barracuda, etc. He has been with CNSI since 8/19/2013.

Erich LeClair – Network Engineer/Hardware Technician who provides support from the hardware and software level up to file server and network support. He has been with CNSI since 11/29/2021.

Xander Biese – Part time Hardware Technician.

All technicians are qualified to support all aspects of the Village of Harrison's network environment. If specific specializations are required, it will be assigned accordingly.

CNSI currently has an excess of 250 existing client ranging from as few a single device to as many as over 1,000. I've included an attachment of the 28 existing municipal clients we currently serve. We have a long and successful history working with local government accounts.

Please see the following four (4) current references:

Waupaca County
Brent Wyland – Director of Information Technology
Phone: (715) 258-6237
Email: brent.wyland@co.waupaca.wi.us

Village of Wrightstown
Travis Coenen – Village Administrator
Phone: (920) 532-5567
Email: tcoenen@wrightstown.us

City of Berlin
Sara Rutkowski - City Administrator
Phone: (920) 361-5400
Email: srutkowski@cityofberlin.wi.gov

Village of Hortonville
Nathan Treadwell – Village Administrator
Phone: (920) 779-6011
Email: village.administrator@hortonville.wi.gov



State/Local Government Accounts

- ◆ **City of Berlin, Police Dept., WWTP - Berlin, WI**
- ◆ **City of Seymour, Police Dept., Water & Utility - Seymour, WI**
- ◆ **Clintonville Police Department - Clintonville, WI**
- ◆ **Freedom Fire Company - Freedom, WI**
- ◆ **Kaukauna Housing Authority - Kaukauna, WI**
- ◆ **Manawa Police Department - Manawa, WI**
- ◆ **Marion Police Department - Marion, WI**
- ◆ **Town of Buchanan - Appleton, WI**
- ◆ **Town of Cicero - Cicero, WI**
- ◆ **Town of Freedom - Freedom, WI**
- ◆ **Town of Hartland - Bonduel, WI**
- ◆ **Town of Maine - Shiocton, WI**
- ◆ **Town of Nichols - Nichols, WI**
- ◆ **Town of Osborn - Seymour, WI**
- ◆ **Village of Black Creek, Police Dept., WWTP - Black Creek, WI**
- ◆ **Village of Bonduel - Bonduel, WI**
- ◆ **Village of Combined Locks - Combined Locks, WI**
- ◆ **Village of Harrison - Menasha, WI**
- ◆ **Village of Hortonville, Police Dept., Water Dept. - Hortonville, WI**
- ◆ **Village of Wrightstown - Wrightstown, WI**
- ◆ **Waupaca County - Waupaca, WI**
- ◆ **Waupaca County Sheriff's Office - Waupaca, WI**
- ◆ **Weyauwega/Fremont Police Department - Weyauwega, WI**



RFP 2022 Village of Harrison – Project Narrative

BACKGROUND INFORMATION

- As of 12:00p on 8/29/2022 the separate Village and Utilities networks have been successfully merged into one. The HPE DL380 Gen10 file server is located in the Village office data room. There are virtual VM's running for the Village/Utilities, Active Directory, Domain Controller, etc. Also, as of 2:00p on 8/29/2022 the Fire Department laptop is setup with remote access to the file server. The new 3CX phone system implementation is scheduled to be completed by 10/7/2022 but it will be completed prior to that date.
- Since we are the current outsourced IT provider and we completed the file server migration, network consolidation and new 3CX phone system installation is scheduled we feel we are the best choice to provide ongoing services for the Village of Harrison.

SCOPE OF WORK - We are currently the preferred outsourced IT provider for the Village of Harrison and have partnered with the Town/Village of Harrison since February of 2015. We have proposed, procured, configured, installed, and tested a lot of major, as well as every day, projects over the past 7.5 years.

- 1.) **WORKSTATION DEVICES** - We completed a network audit recently and keep it updated on a regular basis of all of the existing hardware. Almost all of which we have quoted, procured, installed, configured, and supported. All of the workstation software has been installed, configured, and supported by CNSI. We were also the vendor who researched, proposed, and installed the projector solution in the Municipal Building. We assist, both remotely and onsite, with any software issues.
- 2.) **SERVER MANAGEMENT** – The server at the Utilities is no longer in service as the data has been migrated from that location/device to the new HPE DL380 Gen10 server located at the Village offices. We remotely monitor the server via NinjaRMM and are notified immediately via email with issues such as being offline, rebooting, power issues with UPS battery backup, etc. We also monitor the Barracuda Backup Server daily to make sure the backups are successfully completed, and the data is moved to the offsite data locations. We also monitor the Barracuda Essentials for Office 365 Complete Protection and Compliance. This software monitors all email traffic for spam, phishing, threats, ransomware, endpoint protection, etc. as well as backing up the cloud-based MS Exchange mailboxes in order to comply with open records requests and archiving.
- 3.) **NETWORK MAINTENANCE AND MANAGEMENT** – The server upgrade/migration is completed. We have an updated network audit and listing of all hardware at the locations. We also use NinjaRMM (remote monitoring and management software) to monitor and manage the hardware.
- 4.) **ON-SITE SUPPORT** – CNSI staff is available 24x7x365 for remote and onsite technical support. When our clients call the main number, they can dial x300 for afterhours emergency on call technical support. The system utilizes a phone tree and dials each

techs phone number until it's answered. In fact, on the weekend of June 25-26, 2022, Vicki Tessen called in at 2:21p (service ticket description attached for reference), Brian answered the call and forwarded it to a tech at 2:45p, Alex contacted Vicki and agreed to meet onsite at 6:30p. Alex determined the file server had "crashed" because of a faulty RAID controller card. Because the HPE file server had a standard 9x5xNBD warranty we were going to be able to place a call Monday morning with support and get a replacement part on Tuesday morning. However, we decided to put in a "loaner" file server the next day which was Sunday. Within a short amount of time, we had a loaner HPE file server in-place and the system back up and running prior to the start of the work week which meant no downtime for the Village employees. The loaner file server has been in place and utilized by the Village since then until it was recently upgraded and removed. We were being told that a replacement/upgraded HPE file server was being reviewed by the Board, so we left it in place at no charge to the Village. Also, after the Workhorse software at the Utilities was finally merged with the Workhorse at the Village running the software via the VPN tunnel was extremely slow. Our recommendation was to install two loaner workstations, at no charge, to accommodate the Utilities until the two networks were merged into one.

- 5.) **CYBER SECURITY** – The network security solution implemented at the Village includes the SonicWALL TZ400 network security appliance that also includes the Advanced Gateway Security Suite annual subscription. Please see attached Data Sheet for a complete description of the features included in the subscription. There is also a 3-year subscription in place (effective until 4-26-2024) for Bitdefender GravityZone Business Security which includes antivirus, spam, phishing, ransomware, zero-day attacks, endpoint protection, etc.
- 6.) **VENDOR MANAGEMENT** – We currently have documented all subscriptions for the Village software including Microsoft 365, Barracuda products, Bitdefender, SonicWALL, etc. and we send out reminders and renewal quotes when necessary to keep those subscriptions active. We also work with the third-party software vendors (i.e., Workhorse) to schedule and assist with upgrades, migrations, etc. Lastly, on an annual basis we provide budget numbers to the Village Administrator to be able to plan for the upcoming year of expenses.
- 7.) **NETWORK ARCHITECTURE AND DESIGN** – In order to successfully integrate the Utilities existing data files and Workhorse database into the proposed single server environment at the Village location we did an onsite evaluation of their hardware/software. It was proposed that after merging the Workhorse database the best solution would be to transfer/copy the data to the Village's new file server, create a VPN tunnel between the two locations, and then have those users work directly from the Village server. With the files/software now consolidated we have a single point of data. We are doing a nightly complete backup in which the data is stored at two secure offsite data locations. The disaster recovery plan in place includes the ability to do a bare metal recovery using a loaner equivalent or higher file server from CNSI. The other option is we could spin up a virtual file server in the cloud as a last resort to keep the Village working until an alternate plan is implemented. When Covid hit in 2020 we were able to setup remote users to work from home or other locations as needed. Lastly, we try plan at least one onsite face to face meeting per year in order to go over the existing environment and propose any future technologies.



Corporate Network Solutions, Inc. Support Block Plan – Terms and Conditions

BY ACCEPTING THE SERVICES AND SUPPORT DESCRIBED ON YOUR **SUPPORT BLOCK PLAN**, YOU AGREE TO BE BOUND BY AND ACCEPT THE TERMS AND CONDITIONS HEREIN. PLEASE READ THIS AGREEMENT IN ITS ENTIRETY. THIS CONTRACT IS BETWEEN _____ AND CORPORATE NETWORK SOLUTIONS, INC.

Support Block Plan

Corporate Network Solutions, Inc. agrees to provide _____ hours of technical support to _____ at the rate of _____ per hour. These hours are to be pre-paid in full as of the date of this contract. The support may be provided over the phone or on location, as deemed necessary.

Rates are calculated as follows:

Standard Rate	\$150.00 per hour
20 Hour Block	\$140.00 per hour
50 Hour Block	\$130.00 per hour
100 Hour Block	\$120.00 per hour

How and When to Use:

Corporate Network Solutions, Inc. normal business hours are Monday through Friday, 8:00am to 5:00pm. Support is available during these hours. Any services performed at times other than normal business hours will be charged at time and one half and double time on Sundays and holidays.

The hours of support exclude the following holidays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve, and Christmas Day.

Corporate Network Solutions, Inc. is not liable for any failure or delay in performance due to any cause beyond its control.

To initiate a service call under your **Support Block Plan**, you must call Corporate Network Solutions, Inc. at (920) 832-8406. When you call, please confirm with the technician that you are a **Support Block Plan** member. Once it is confirmed that you are a **Support Block Plan** member, the technician will render phone support. This time will be deducted from your **Support Block Plan** hours. If onsite service is required, the technician will make the necessary arrangements for onsite service. This time and travel time (if applicable) will be deducted from the **Support Block Plan** hours.

General Terms:

Term: This Agreement begins on the date the **Support Block Plan** is accepted. It is a non-expiring Agreement.

Transferability: This Agreement is between Corporate Network Solutions, Inc. and _____ is non-transferable.

On-site Support: On-site service requested under the **Support Block Plan** will only be performed at the following pre-determined location(s) _____.

Cancellation: This Agreement begins on the date the **Support Block Plan** is accepted. The Agreement may be cancelled within ten (10) days of your acceptance of the Agreement by sending written notice to:

Corporate Network Solutions, Inc.
1624 E Wisconsin Ave
Appleton, WI 54911

Attn: Service Manager

If this Agreement is cancelled within ten (10) days of your acceptance of said Agreement, a refund will be issued (less the cost of services rendered, if any, made under this Agreement). The refunded amount will be based on our normal Technical Support rates (\$140.00 per hour), including travel and onsite charges, and not the discounted **Support Block Plan** rates. The Agreement cannot be cancelled and is non-refundable after ten (10) days of your acceptance of the Agreement.

Corporate Network Solutions, Inc. may cancel this Agreement if you fail to make payment of the Total Price for said **Support Block Plan** in accordance with the invoice terms, make a misrepresentation to us or our agents, or otherwise breach your obligations under the Agreement. If Corporate Network Solutions, Inc. cancels this Agreement, a written notice of cancellation will be mailed to the address indicated in our records. The notice will include the reason for cancellation and the effective date of cancellation, which will not be less than (10) days from the date notice of cancellation is sent

Entire Agreement: This contract is the entire Agreement between you and Corporate Network Solutions, Inc. with respect to its subject matter and none of Corporate Network Solutions, Inc. employees or agents may orally vary the terms and conditions of this Contract.

Date of Acceptance: _____

Company: _____

Address: _____

Phone: _____ Fax: _____

Contact Name(s): _____

Authorized Signature: _____ Title: _____

CNSI Authorized Signature: _____ Date: _____

Signature indicates acceptance of all terms and conditions specified in the **Corporate Network Solutions, Inc. Support Block Plan Contract**.

After signing, please make a copy for your records and email back to helpdesk@cnsiwi.com.

Thank You and we appreciate your continued business.



RECEIVED

SEP 16 2022

VILLAGE OF HARRISON

New - Client Onboard

Quote # KB011631
Version 1



Prepared for:

Village of Harrison

Matt Heiser
MHeiser@harrison-wi.org

Prepared by:
Ontech Systems Inc.

Keegan Bolstad
keegan@ontech.com

Wednesday, September 14, 2022

Village of Harrison
Matt Heiser
W5298 State Road 114
Menasha, WI 54952
MHeiser@harrison-wi.org

Dear Matt,

Ontech Systems Inc. is pleased to present Village of Harrison with options for IT Support needs. We appreciate the consideration and time reviewing our proposal. We look forward to a potential partnership!

Cover Letter Details

- Contact Details:
 - Company: Ontech Systems, Inc.
 - Address: N85W16186 Appleton Ave Menomonee Falls, WI 53051
 - RFP Contact: Keegan Bolstad. Keegan@ontech.com (262) 224-1348 (Cell)
- State of Incorporation: Wisconsin - Washington County
- Type of Corporation: S-Corp
- Scope of Work Criteria
 - Endpoint & Project Management: Included in Proposal
 - Server Management: Included in Proposal
 - Network Maintenance & Management: Included in Proposal
 - On-Site Support: Included in Proposal
 - Vendor Management: Included in Proposal
 - Network Architecture Design & Strategic Planning: Included in Proposal

KB

Keegan Bolstad
Sales Manager
Ontech Systems Inc.

Company Profile

Mission Statement: A trusted advisor since 2004, Ontech Systems delivers quality IT solutions. Fostering longstanding relationships with a focus on customer service, we take pride in exceeding expectations.

Company Structure & Team Roles

Ontech Systems, inc. is built to help small to mid size organizations (5-500 users) manage their Technology. Although we work with a wide variety of clients, local government has been a niche for us over the last 10 years. We've grown deep partnership with local government and have become a good resource for municipal clients and the unique challenges they face.

Our goal is to create and foster long term relationships, both with customers and our employees. Being locally owned and operated allows us the flexibility to react to changing needs of our clients and market. Financial health is also a critical part of our success, we've built our business on the pride that no one customer makes up more than 2% of our total business. That factor mixed with our conservative management have allowed us the ability to grow year over year. We are constantly adding new staff and talent to our teams in order to keep up with the changing technology landscape.

- **Dedicated Account Team:** One of our major goals is for clients to work with the same personnel as much as possible.
 - **Account Manager:** Responsible for sales and admin functions, 5 year budgeting outlook & reviews. Available to assist with 3rd party needs like software development, data and phone connections, etc. Also a primary resource for any needs at Ontech
 - **Inside Sales:** Responsible for quoting and sourcing needs for renewals, hardware, etc. Works closely with Account Manager for sales and admin needs
 - **Primary Engineer:** Responsible for technical assistance. Village of Harrison has direct access to this resource; cell phone, email, etc.
 - **Secondary Engineer:** Responsible for technical assistance. Village of Harrison has direct access to this resource; cell phone, email, etc.
- **Other Ontech Resources**
 - **Inside Tech(s)/Dispatcher:** Responsible for taking incoming request from customers, staffed M-F 8am-5pm at the office.
 - **Project Managers:** Responsible for oversight of projects and delivery of those projects.
 - **Sales Engineers:** Responsible for the design and oversight of new project creation and relevant metrics.
 - **Managed Services Manager:** Responsible for the oversight of our managed services delivery
 - **Service Manager:** Responsible for oversight of our engineering team and service delivery.
 - **Sales Manager:** Responsible for oversight of our sales functions.

Employee Information:

- 34 Total Employees
- 23 Full Time Employees (FTE) Consulting/Technical Resources
 - Senior Consultant: 8
 - Field Tech: 8
 - Inside Tech: 5
 - Service Leadership: 2
 - Average Industry Experience: 15 Years
 - Average Tenure with Ontech: 4 Years
- 11 FTE Sales/Admin Resources
 - Average Industry Experience: 9 Years
 - Average Tenure with Ontech: 5 Years

Ontech takes great pride in providing its team members a great place to work and retaining our employees for the long term. Our average Tenure with Ontech is lower as we account for team members brand new to our team (joined in last 6 months). We have

several new hires that trend our average tenure down slightly.

- Support Scope of Services
 - Workstation Devices: 23 FTE
 - Server Management: 16 FTE
 - Network Maintenance & Management: 16 FTE
 - On-Site Support: 16 FTE
 - Cyber Security: 16 FTE
 - Vendor Management: 16 FTE
 - Network Architecture & Design: 10 FTE

Skills & Certifications:

Ontech has a strong emphasis on professional training & development. Both sales and technical employees are required to achieve certain training standards per year. We focus on achieving one minor certification per quarter (a project management course, smaller manufacturer cert, etc.) and one major certification every year to every other year (Microsoft MCSE, VM Ware VCP, Cisco CCNA, etc.). Ontech's focus on continuous education keeps us up to date with the latest industry solutions and trends. Below is a count of active certifications held by Ontech staff;

- Microsoft Certifications (MCP, MCSA, MCSE, MCTS, MCDST): 32 - 10 with Cloud Focus such as Microsoft365
- VM Ware Certifications (VCP): 8
- CompTIA Certifications (ITF, A+, Network+): 25
- Apple Certifications: 2
- Cisco Certifications (CCNA, CCENT): 3
- SonicWALL SSNA: 5

Client Information & References

- Total Number of Clients: 250
- Total Number of Municipal Clients: 50 in varying capacities
 - Full Time IT administrators for the network: about 20
- Current References - More can be supplied upon request, attempted to supply a blend of long term clients and some newer with similar size or departments
 - Village of Hartland - Ryan Bailey (Finance Director/Interim-City Admin) - (262) 367-2714
 - 5+ Year Client, Onsite Maintenance
 - City of Cedarburg - Mikko Hivlo (City Manager) - (262) 375-7600
 - 5+ Year Client, Managed Services & Onsite Maintenance
 - City of Columbus - Stephanie Masche (HR) - (920) 623-5900
 - 3-5 Year Client, Managed Services & Onsite Maintenance
 - City of Hartford PD: Chief Mc Farlan City: Jack Ewing (Internal IT) - (262) 673-2600
 - 5+ Year Client, Recently converted to managed services
 - Village of Richfield - Jim Healy (Village Admin) - (262) 628-2260
 - 5+ Year Client, Managed Services & Maintenance
 - Cities and Villages Mutual Insurance - LaTanya Lee (IT) - (262) 784-5666
 - 5+ Year Client, Managed Services & Maintenance, Security Assessment Program

Insurance Coverages

- General Liability: \$2M
- Auto Liability: \$1M
- Professional Liability: \$1M
- Umbrella Liability: \$2M

Certificate of Insurance with the village listed as additional insured will be provided annually if selected as the vendor.

Billing

Managed service tools are billed monthly. Hourly time can be billed in time blocks, as used, or on a set monthly schedule. Hourly time for onsite work has no hourly minimums, hourly labor is billed in 15 minute increments. Ontech is flexible with how we work/bill our customers based on their needs.

Proposal Summary

Based on discussions, Ontech has provided options for several different areas of (Company) network. Here is a quick breakdown of those;

- Support Option 1 - Advanced Bundle: This support model combines managed services with T&M time as needed for functions outside managed services scope. The advanced bundle is our lead due to the cybersecurity landscape, it includes what's known as EDR (SentinelOne) and is critical to helping identify and respond to cyber threats. This does come with a decent size price tag, which is why in option 2 we provided just our basic bundle
- Support Option 2 - Basic Bundle: Similar to the advance where we combine the managed services with T&M for work outside of the scope. The biggest difference between the two is the security products toolset. Ontech believes this is the "bare minimum" an organization should do.

Product Documentation Related to the Proposal

- 5 Year IT Budgeting Document: Account manager's use this spreadsheet a lot in budgeting and allocation conversations with customers. This is a working document the account manager updates with customer feedback to forecast recurring and capital expenses?
- Ontech Master Services Agreement (MSA): Our generic consulting agreement for review, if you choose to move forward with Ontech, an electronic signature version will be sent.

Project Narrative

Ontech has 2 primary service approaches for clients based on their needs. We do have clients mix and match approaches slightly to provide them and their users the best overall support possible.

1. Hybrid (options provided): We use a combination of managed service tools to take care of day to day operational items and blend that with hours working with your team and staff for support items. This tends to provide the best of both worlds in terms of providing management of devices but also the personnel relationship between our organizations. In this model though, we cannot guarantee SLA responses after hours, it is done on a best effort basis. References provided can speak on this though.
2. Managed Help Desk: SLA backed 24x7 live answer help desk, average response time through the desk is 1-3 minutes for initial support/troubleshooting. This a fully managed approach where 95% of support is all handled remotely unless something (like internet outage) requires physical boots on the ground to resolve. We do blend in some hours to the monthly package, but they are billed only if used/needed.
 1. We did not quote this option for Village of Harrison as it seems a bit overkill based on the needs.
 2. In option 1 Hybrid, we can utilize the help desk for a subset of critical users, this is common to do for department heads & police. where they have access to a slightly different support off hours in case they need it. This could be used to provide that off hours coverage and be a bit less expensive than the managed help desk for everyone.

We have clients in all these different models, but our most popular is that Hybrid setup, probably 70% of clients fall into that approach that we have quoted.

Key Services Responses

- **Workstation Devices:** As part of Ontech's Support methods, all machines would have a desktop care agent. This tool will take away the day to day administration of the machine. We would create profiles for the machines (ie current security patches, up to date AV, etc.) and if a machine falls out of compliance with that it will log a ticket with us to get the machine in compliance. The tool provides some licensing, like a remote access (requires 2FA) & Anti-Virus, J.
- **Server Management:** Similar to the desktop care, all servers will have a server management tool (Elite Server Care) on them that alerts and ties into our ticketing system. This will report on hardware and software non compliance the same. The servers will have what's know as lights out management, meaning any steps that are allowed will be used to keep the system operational no matter the day/time. Ontech wouldn't make changes that would impact other servers/applications, but reboot, restore, etc. are all functional to ensure uptime.
 - Ontech Provides monthly reports with a quarterly call to review network performance and can be setup with the support services manager.
- **Network Maintenance & Management:** Similar to the above two sections, the network care tool will monitor all the IT equipment, anything that has an IP will be mapped for inventory controls. Network care will also backup configs of firewalls, switches, wireless controllers for ease of management. This also provides analytics on network usage by device. Reporting can be provided. Included in the RFP response will be a sample report, but these can be customized.
- **On-Site Support:** Proposal is setup for time and Material as needed. We could do a quarterly onsite placeholder (Not contractual) if the village wanted to have a "consistent" office hours approach. This is at the decision of the village. We do allow access into our ticketing system, so department heads or even all users could have access to the portal to review ticket status, add notes/comments, etc. The goal of that is to be able to provide visibility. Mentioned more in the last section, but annual planning sessions will occur. These can happen department by department or entire village. Most of our municipal clients try to get to a point where they have budgets by department.
- **Cyber Security:** The advanced bundle separates itself in terms of offering and capabilities. Basic has just signature based Anti-Virus. Advanced builds on that with EDR, DNS hardening, Dark Web monitoring, user phishing simulation training.
- **Vendor Management:** Ontech shouldn't need much ramp on on applications used by the Village due to our familiar with them at other municipal clients. We will 100% work with vendors to avoid the finger pointing contest, we will own the network like its our own and ensure us and vendors are held accountable to deliver a quality service to the Village users.
- **Network Architecture, Design, & Strategic Planning:** Template 5 year planning document will be included with the proposal. Typically we meet annually with our clients for a budgeting and strategy session, but can be more frequent if preferred.
- **Other Comments:** All items and compliance requirements mentioned by the Village in the RFP Ontech is very confident in handling. Ontech's account management team would provide the value add services at no cost to the Village for the budgeting and planning. We also hold user training seminars, round tables, a how to blog series, etc. to provide clients additional value beyond just fixing the IT problems.

Onboard Fee

Description	Qty
Service - Fixed Fee: TBD Based on Option Selected (Estimate Provided)	1

Support Option 1: Advanced Bundle

Description	Recurring	Qty	Ext. Recurring
<ul style="list-style-type: none"> • 2 Year Contract Term pricing shown • Note: Ontech does have a month to month option if preferred. 			
Ontech Advanced Managed Services Bundle	\$882.00	1	\$882.00



Support Option 1: Advanced Bundle

Description	Recurring	Qty	Ext. Recurring
MyGlue Network Documentation Portal		1	
LionGard		1	
Network Care		6	
Virtual Host Care		2	
Elite Server Care		2	
Desktop Care		22	
Webroot SAT		25	
Webroot DNS		22	
Fortify for Endpoint - Ransomware Defense & Remedy Tool		24	
Office 365 RiskWatch		1	

If choosing a contract option, I understand the services I am approving on this proposal is a contract between our business entity and Ontech Systems, Inc. for Managed Services only. These services differ from hourly time and materials charges. The terms available for Managed Services are month to month, 1 year, or 2 year.

If choosing a commitment option, your business will be *committed to the minimum monthly spend amount quoted, this will be your minimum commitment.* If additions are needed, they can be added to active contract. All Managed Services products purchased through Ontech must be on the same term length. Cancellation prior to the termination date will result in full payment of contracted Managed Services through the last day of contract.

Contract starts when agents are installed and "live and active", not accepted proposal date, and these dates will be reflected on your invoice. **Agreement terms will auto renew unless a 60-day notice is provided by end client.** The monthly fees do not include set up or cancellation service fees to install or uninstall the Managed Services agents(s).

Monthly Subtotal: \$882.00

Support Option 2: Basic Bundle

* Optional

Description	Recurring	Qty	Ext. Recurring
<ul style="list-style-type: none"> • 2 Year Contract Term pricing shown • Note: Ontech does have a month to month option if preferred. 			
Basic Bundle	\$610.00	1	\$610.00
Basic Bundle			
Network Documentation Portal		1	
Change Management Portal		1	

Support Option 2: Basic Bundle

* Optional

Description	Recurring	Qty	Ext. Recurring
Virtual Host Care		2	
Desktop Care		22	
Elite Server Care		2	

If choosing a contract option, I understand the services I am approving on this proposal is a contract between our business entity and Ontech Systems, Inc. for Managed Services only. These services differ from hourly time and materials charges. The terms available for Managed Services are month to month, 1 year, or 2 year.

If choosing a commitment option, your business will be committed to the minimum monthly spend amount quoted, this will be your minimum commitment. If additions are needed, they can be added to active contract. All Managed Services products purchased through Ontech must be on the same term length. Cancellation prior to the termination date will result in full payment of contracted Managed Services through the last day of contract.

Contract starts when agents are installed and "live and active", not accepted proposal date, and these dates will be reflected on your invoice. **Agreement terms will auto renew unless a 60-day notice is provided by end client.** The monthly fees do not include set up or cancellation service fees to install or uninstall the Managed Services agents(s).

* Optional Monthly Subtotal: \$610.00

On-Site Hours

Description	Price	Qty	Ext. Price
Time & Material Hours	\$130.00	1	\$130.00

- Billed as consumed
- Billed in 15 minute increments
- No onsite or hourly minumums

Note: this is a time estimate that will be invoiced separately during our semi-monthly billing for actual time of service

Subtotal: \$130.00

Description of Managed Services

Features Included in Documentation Portal:

- Encrypted Documentation Portal for storing all network information. MyGlue is available through a web browser as well as mobile app.
 - Centrally store all passwords
 - Control who has access to each password
 - Automatically create strong passwords
 - Store important "how to" and procedural information
 - Standard Operating Procedures
 - PC Setup Checklists
 - New Hire/Termination Documents
 - Contracts & Service Providers

- o Contacts and Locations
 - Dynamically link network devices to people and locations

Features Included in Change Management Portal:

- Change Management Automation
- Alerts & Metric Value Tracking
- Ticketing System Integration for Change Tracking

Features Included in Network Care:

- Automated Inventory of Network Devices and Classification: Have a profile for every device on a network at your fingertips
- Network Diagram & Connectivity Methods: Instantly know how everything on your network is connected
- IP Address Management: Get an automatic list of all the IP addresses currently in use and which device is using it
- Alerts & Notifications: Stay on top of important network events with both preconfigured and customizable alerting
- Service Monitoring: Inventory and monitor the services running on nearly any device on the network
- Context Aware Data: Get relevant and actionable information tailored to each device type
- Rich Statistics: Understand and improve the stability of a network with usage and health stats
- Live & Historic Data: View network performance as it happens with a 60-second polling, or dive into detailed logs
- Netflow Data & Analytics: Gain real-time visibility into network traffic with analytics and reporting

Features Included in Virtual Host Care:

- Real time server hardware health monitoring
- Health Checks for configurations, including vCPU, memory, and network setup
- Review error logs using vSphere and vCenter
- Reconfigure VM's & host data stores
- Lights out management: when a server is down, steps to reboot it automatically will be taken

Features Included with Ontech Elite Server Care:

- 24x7 Monitoring & Alerting on Servers
- Webroot Anti-Virus License
- LogMeIn Enterprise - for both Client and Ontech use
- Windows Patches and Updates
- Driver & Firmware Updates for Servers
- Server Cluster Health-Checks and Remediation
- Assign issue based Troubleshooting including;
 - Exchange
 - VM Ware
 - Hyper-V
 - Remote Desktop Services
 - Server Performance Issues
 - Group Policy Failures
 - Windows Server and Service Errors

Ontech and our NOC Target Service Levels

- Server Down Tickets: 15-30 minutes to begin work
- Critical Impact Alert Tickets: 1-2 Hours to begin work

- Update Critical Impact Tickets: every 3-4 Hours

Features Included in Desktop Care:

- 24x7 monitoring and alerting of hardware components
- Backup Alerts to our NOC and internal team
- Webroot Antivirus
- Windows Security patches
- MFA/2FA enabled Remote Access Tool
- 3rd party patches like Adobe, Java, etc.
- Auto attempts to remove malware
- Weekly Temp File and Cookie Clean up

Features Included in Help Desk 24x7 Agent if Option 2 is reviewed

- All functions in above Desktop Care Agent
- Unlimited Help Desk Support via calls, chat, or email. US Based Help Desk

Features Included in Webroot Security Awareness Training:

- Fully featured phishing simulator
- Engaging and interactive training courses
- Trackable, customizable training campaigns
- Campaign and contact management
- Reporting Center

Features included in Webroot DNS Protection:

- Webroot DNS Features
 - Secure and reliable internet connectivity
 - No on-site hardware install
 - IPv4, IPv6, HTTP, and HTTPS filtering
 - 80 distinct web categories
 - Roaming and mobile user protection
 - Wifi and guest network protection
 - Policy control by user, group, or IP Address
 - On-Demand reporting
 - Maintain regulatory compliance by restricting browsing
- Advanced Web Browsing Protection Benefits
 - Admins are able to maintain full network visibility with complete insight into the connection requests being made and by whom allows better informed access policies
 - Admins are able to reduce infections due to the ability to prevent users browsing to malicious and suspicious internet locations, resulting in less cost of remediation
 - Admins are able to implement and enforce granular access policies to take control of productivity, HR & compliance requirements, and more with customizable policy controls by individual, groups, or IP Address

Features Included in Fortify For Endpoint Protection:

- Complete SOC Services: Implement advanced operations without the need for in-house security expertise. The complete Continuum Fortify SOC analyzes quarantined applications and files, reducing false positives and ensuring comprehensive protection. We take care of the labor challenges while you focus on growing your business.
- Threat Detection: Rapidly recognizes many thousands of virus and malware attack variants including cryptomining

attacks as well as the root causes of these malicious behaviors by quickly identifying and diagnosing corrupt source processes and system settings.

- **Response & Remediation:** When malicious behavior is detected, Continuum Fortify For Endpoint Security will quickly rollback files to previous safe versions through tracking changes in the devices and restoring it to an acceptable risk state.
- **Next Generation Endpoint Security:** Fortify For Endpoint Security utilizes the patented SentinelOne platform, for its unique malware detection and remediation technology. This solution incorporates the industry's most innovative prevention, providing visibility into the root causes and origins of the threat, reversing the malicious operations and remediating them at an agile speed, when needed.

Features Included in O365 Risk Watch:

- **Leaked Credentials** – indicates that the users valid credentials have been leaked, when cyber criminals compromise valid passwords of legitimate users, they often share those credentials. This sharing is typically done by posting publicly on the dark web, paste sites, or by trading and selling the credentials on the black market.
- **Azure AD Threat Intelligence** – indicates user activity that is unusual for the given user or is consistent with known attack patterns
- **Sign In From Anonymous IP Address** – indicates sign ins from an anonymous IP address, these IP Addresses are typically used by actors who want to hide their login telemetry for potentially malicious intent
- **Atypical Travel** – identifies two sign ins originating from geographically distant locations, where at least one of the locations may also be atypical for the user given past behaviors, this takes into account the time between the two sign ins and the time it would have taken for the user to travel from the first to second location, indicating the different user using the same credentials
- **Malware Linked IP Address** – indicates sign ins from IP addresses infected with malware that is known to actively communicate with a bot server, this is determined by correlating IP addresses of the users device against IP addresses that were in contact with a bot server while the bot server was active
- **Unfamiliar Sign In Properties** – considers past sign in history to look for anomalous sign ins. The system stores information about previous locations used by a user and considers there familiar locations. The risk detection is triggered when the sign in occurs from a location that's not already in the list of familiar locations
- **Admin Unconfirmed User Compromised** – indicates an admin has selected confirm user compromised in the risky users UI or using risky Users API
- **Malicious IP Address** – indicates sign in from a malicious IP Address, an IP address is considered malicious based on high failure rates because of invalid credentials received from the IP address or other IP reputation sources
- **Suspicious Inbox Manipulation Rules** – this detection is discovered by Microsoft cloud app security, this detention profiles your environment and triggers alerts when suspicious rules that delete or move messages or folders are set on users inbox. This may indicate that the users account is compromised that messages are being intentionally hidden, and that the mailbox is being used to distribute spam malware in the organization.



N85W16186 Appleton Ave
 Suite A
 Menomonee Falls, Wisconsin 53051
 www.ontech.com
 (262) 522-8560

New - Client Onboard

Quote Information:
Quote #: KB011631
 Version:
 Delivery Date:
 Expiration Date:

Prepared for:
Village of Harrison
 W5298 State Road 114
 Menasha, WI 54952
 Matt Heiser

Prepared by:
Ontech Systems Inc.
 Keegan Bolstad
 (262) 522-8560
 keegan@ontech.com

MHeiser@harrison-wi.org

Quote Summary

Description	Amount
On-Site Hours	\$130.00
	Subtotal: \$130.00
	Estimated Tax: \$6.50
	Total: \$136.50

Monthly Expenses Summary

Description	Amount
Support Option 1: Advanced Bundle	\$882.00
	Monthly Total: \$882.00

***Optional Expenses**

Description	Recurring
Support Option 2: Basic Bundle	\$610.00
	Optional Subtotal: \$610.00

For full quote view with product descriptions, warranty information and disclaimers, please review PDF.

Note: Quote is valid for 15 days.

Taxes, shipping, handling and other fees may apply.
 We reserve the right to cancel orders arising from pricing or other errors.

Note: Please do not pay from quote, invoice to follow.

Cover Letter/References

**Proposal for:
Village of Harrison**

Proposal

Network Audit



EDR, SIEM, NGAV

Brochures



For The Village of Harrison

Pros 4 Technology Inc (State of Wisconsin Corporation)
818 E. Clifford Street
Plymouth, WI 530073
920-400-1279
Contact Person: Bill Prusow – President & CEO
Email: Bill@pros4technology.com



Pros 4 Technology Specializes in Working with Municipalities. That means we understand the special needs of Municipalities including Police Departments, Wastewater Treatment Plants, Recreation Centers, Public Works, and Fire Departments. We are familiar with working with vendors such as Workhorse, Civic Systems, SCADA, SENSUS, WatchGuard, GIS Mapping, and Tax Software. We understand things such as clerks needs to keep Board Members updated prior to meetings and what they must do to get ready for them. When it comes time to collecting Taxes and Elections, we know how important it is to have reliable computers.

Pros 4 Technology has been existence since 2009 and Bill Prusow the CEO has been working with Municipalities for over 33 years. We have over 125 Managed clients as we only work with clients that have agreements in place with us making us available when needed for all our clients.

A few of our clients Municipal Clients include City of Kiel, City of New Holstein, Village of Elkhart Lake, Village of Howards Grove, Town of Sheboygan, Town of Jackson, Village of Jackson, Town of Mosel, and Village of Glenbeulah.

Municipal References:

City of Kiel
Jamie Aulik – Administrator
920-894-2909
jamie.aulik@kielwi.gov

City of New Holstein
Casey Langenfeld – Clerk
920-898-5766
caseyl@cnhwi.org

Village of Jackson
Jen Keller - Administrator
262-677-9001
jen.keller@villageofjackson.com

Employees:

We currently have 15 employees soon to be 17 employees. Our new 9,000 Square Foot facility is in the build process to house our growth. We have all our own Help Desk Staff. Employees have all been through background checks to meet Criminal Justice Systems requirements to work with all the Police Departments we do work for. Our departments consist of Help Desk, Network Techs, Network Engineers, and Operations. We also have a partnership with Cybereason/Ascend to provide our 24/7/365 SOC (Security Operations Center) to allow us to add advanced Security such as Endpoint Detection & Response.

Reliable IT Support for Business

At Pros 4 Technology, we have focused our entire business on providing IT support for yours. Our clients trust our years of experience and value our responsiveness, honesty and accountability. We take pride in being trustworthy, knowledgeable, and easy to work with. Our proactive approach to technology management keeps your systems running efficiently and reliably, largely eliminating costly downtime, data loss, and the resulting damage to your business reputation.

All business owners, no matter the size of the company, are charged with managing constant changes and threats to essential information technology systems with millions of components. The answer is to work with a partner who will proactively plan and manage technology systems with expert and timely IT support, so that when you need them, they just work. This is the Mission of Pros 4 Technology.

Pros 4 Technology founder and owner Bill Prusow has been providing computer technology solutions and IT support to businesses and consumers since 1989. As an entrepreneur himself, he understands how small businesses run and what kind of IT support owners need to keep their systems operating optimally and within budget. Many of Bill's clients have been with him for 20 years or more.



Bill was inspired to found Pros 4 Technology in 2009 by a desire to empower small businesses by providing responsive, friendly, full-service IT support tailored to their business needs. Pros 4 Technology now serves business clients with as few as 2 computers, as well as corporations with multiple locations/networks and more than 700 workstations, and nearly everything in between. Solutions provided include Managed IT Services, Data Backup and Recovery, Cyber Security, Cloud Server Solutions, Microsoft Office 365, Servers, Workstations, Software, VOIP Phone Systems, Door Access Control Systems and IP Camera Systems.

Bill Prusow is a graduate of the University of Wisconsin – Milwaukee with more than 33 years of experience in computer services. He and his technical staff have completed hundreds of technical courses in business network design, on-site and cloud-based servers, network security, and business network administration. Each technician and network engineer has been carefully selected for extensive knowledge of business technology systems and security, exceptional diagnostic skills, integrity and work ethic, and commitment to client satisfaction. Read on to hear what our clients have to say about our IT support services.



Comments from Pros 4 Technology Clients

Pros 4 Technology provides me a great deal of comfort in knowing that my business data and technology systems are professionally maintained and protected.



In today's world, businesses rely heavily on technology solutions and the lack of ongoing maintenance and proper disaster recovery can be fatal. We have been very pleased with... the entire Pros 4 Technology team!

-David Schmidt, President of AisleLogic

Drexel's IT Department is Pros 4 Technology... They have become a very important part of our team and we look forward to a long-term relationship with them.



With 6 locations and over 200 computers, it has been a relief that Pros 4 Technology manages all of our IT. The solutions they have developed for our company, both cloud solutions and on-site solutions, make our company run efficiently and allow us to keep growing. They are always watching out for not only our technology reliability and security, but our bottom line!

-Joel Fleischman, CEO of Drexel Building Supply

Coming to work and having all our computers and printers working so that we can begin our day without delay is of huge economic importance to us.



We highly recommend the services of Pros 4 Technology. Our previous experience with a pay per visit firm resulted in coming to work on a Monday morning with computers and printers not working. I was honestly reluctant to sign up for a monthly fee agreement with Pros 4 Technology because I felt that such agreement would be to our economic disadvantage and that it would be better for us to pay as we go. I was wrong. Since signing on with the Pros 4 Technology monthly maintenance program, we have had zero unplanned downtime on any of our computers or devices. The difference between what we had before and what we have now is truly amazing. If there are issues with our computers a tech shows up on a timely basis and performs their work, and when they are done, they have truly solved the issue without creating other issues. A tech will show up without us telling them that there is going to be a problem with one of our computers, and the problem is fixed before there is a crash, loss of data, or loss of employee production time. I am extremely happy with Pros 4 Technology and would recommend their services to anyone.

-Dwight D. Darrow, Darrow & Dietrich Law Offices

We found them to be knowledgeable, responsive and easy to work with.



In 2017, New Holstein Utilities (NHU) began a search for an IT vendor who could provide managed IT services for our utility. Pros 4 Technology was invited to meet with us to discuss their services. Shortly after the meeting they conducted a free, comprehensive network analysis and then were invited to provide a proposal for services. While we have only been a business partner with Pros 4 Technology for a short time, NHU has found them to be knowledgeable, responsive and easy to work with. We anticipate having a strong business relationship with Pros 4 Technology.
- Randy Jaeckels, NHU General Manager

We appreciate the proactive approach to managing our computer systems, allowing us to focus on our business rather than IT problems.



Pros 4 Technology has been a great technology partner for our organization. After an initial analysis of our systems they provided us with options of how to best utilize their services.
-Kathleen Eickhoff, Executive Director, Elkhart Lake Tourism

They come to our office every month and do a computer clean up and check for any other issues we are having.



We have been using Pros 4 Technology for several years. They are always very helpful and have a lot of knowledge when we can't get our phones or computers to work correctly. The response time is great so we can get up and running quickly. I would recommend them to anyone. Other business owners I have referred are also very pleased with their service.
-April Tarras, Co-Owner, Nett Insurance Agency

We are happy to join the growing list of satisfied clients!



We have been very pleased with the service and support received from the Pros 4 Technology team, exactly what we expected!
-Shirl Breunig, Executive Director, Sheboygan Falls Chamber-Main Street

Pros 4 Technology is both responsive and very personable. Without a doubt, I would highly recommend their services to anyone!



Braganzas Incorporated

We were looking for a local company that could handle our computer and networking needs. A local company was very important to us when we began to look for a new tech company. We try to support local businesses, and we've found that we have a local tech company that outperforms the other companies that we talked to outside of the area.
-Shaunna Baganz, owner of Braganzas Incorporated

Pros 4 Technology's support staff is very timely, professional and personal.



Pros 4 Technology has proven to be very thorough in their planning and implementation of solutions to meet our IT needs, from data backup, server replacement and increased Wi-Fi accessibility, as well as improved access between our multiple locations.... I would highly recommend Pros 4 Technology for all your computer needs.
-Jeff Brill, Operations Manager of Sheboygan Auto Group

It's nice to know that when we need something done, that you will have the expertise to "get it done" for us and keep us up and running as we should be.



It has been a pleasure to work with you and your employees, who have been ever so helpful.
-Donna LaRue, Saint Vincent De Paul Council Secretary

Pros 4 Technology has come to our aid several times and are extremely professional and reliable.



We have had wonderful experiences with Pros 4 Technology. They are definitely our go-to firm for all computer help.... We would highly recommend working with them for any of your computer needs.
-Mary Hauser, Executive Director, Plymouth Wisconsin Chamber of Commerce

Running a business isn't easy, but knowing we always have our computer system running to its fullest capacity is a relief, to say the least.



We have been using Pros 4 Technology for many years dating back to the previous company we owned, to our new business we started up in 2017. Their staff is second to none. The level of service we receive is amazing to say the least. We can call about any concern or issue and either they answer right away or immediately get back to us. The level of knowledge Pros 4 Technology has goes beyond the expectation of our company. We recently started up a construction business and hired them to provide and install our computer system to include our phone system. They offer a monthly maintenance fee at a very competitive rate, which gives us access to their technicians whenever we are in need of help. Pros 4 Technology also ran all of our data wiring to ensure us a system that has the most current wiring for the technological times we live in. I would recommend this company for any of your computer or data needs.

- Daryl Prusow, President of Espire Homes

With Pros 4 Technology we get on-site monthly visits so that we have the face to face contact, and get to know who we are working with on the other end of the line...



Working with the group at Pros 4 Technology has been great. From the conversion to our everyday support the relationship and professionalism from the team at Pros 4 Technology has been astounding. They recommended Windows 360 and I was apprehensive at first, but with their support and especially their patience, it has been a good move for our organization. When calling in to the support line or emailing them, the response time is quick and the correction is immediate. I really appreciate the fact that they can remote in at any time, on any machine that we have especially when we purchased a new printer, they were able to set it up on the network and help us set up each work station with access, all done remotely....I definitely recommend Pros 4 Technology.

-Jo Ann Lesser, Clerk/Treasurer, Village of Howards Grove

From major issues to quick and simple email questions, we know we can rely on them to get back to us quickly and to give us the right information the first time.



We have used Pros 4 Technology for quite a few years now and can say we have always received excellent and quick service. We highly recommend them to anyone needing help with technology.

-Kristina Halseth, Insurance Solutions of Wisconsin

Installation was smooth and easy and Pros 4 Technology service has been prompt and effective – even when the questions are not related to their installation.



I was very glad we chose to work with Pros 4 Technology. After hearing much conflicting advice, [they] explained what would best suit our needs and made us feel very comfortable with the decisions that had to be made.

-Susan Radke, Owner of The HUB Studio Cafe & Seranya Studios

Over the past few years, we have struggled to find a supportive and knowledgeable computer company to service our growth. Pros 4 Technology has exceeded our expectations.



On a referral, we interviewed Pros 4 Technology and immediately felt that they understood our needs as a growing company. They proposed a plan to implement to safe guard our system and make our server, system and computers more user friendly and reliable.

-Matt Kapellen, Executive Broker, Pleasant View Realty

Pros 4 Technology takes the time to explain how certain technologies work and help us to decide the best fit for our organization.



Pros 4 Technology was invaluable in updating all our systems. They're incredible trouble-shooters and have saved the day for us many times.... They're responsive and friendly, too.

-Jodi Casetta, Principal of Holy Trinity School

The Pros 4 Technology team is very accessible, and a joy to work with.



The Pros 4 Technology team has worked extremely hard at meeting our technology needs here at the Boys & Girls Clubs and have done an amazing job!

-Gwen Weber, Director of Operations, Boys & Girls Clubs of Sheboygan County

Pros 4 Technology has been a blessing to us as they have addressed emergency issues, security issues and hardware issues, all with complete efficiency, expertise, and professionalism.



The Team at Pros 4 Technology is second to none.... Even during their initial evaluation of our systems, it was obvious that they were up-to-date on everything from our routers to our server needs, to our requirements for HIPPA. It is great to know that Pros 4 Technology is there for us anytime we need them and truly 'has our back!'

-Dr. Wendy Varish, Chiropractor, Howards Grove Chiropractic

Pros 4 Technology is always available when needed with fast, dependable service. They are proactive with regular maintenance to prevent problems.



Pros 4 Technology has serviced our computer system for many years. They take great care of all our computer needs, from replacing a server to helping with any computer questions.... I highly recommend Pros 4 Technology for your computer needs! They do a great job for our company.

-Mike Burkart, President/Owner of Mike Burkart Ford, Inc.

Their service has been prompt and effective. The Pros 4 Technology team is always there for any needs we may have.



We have been using Pros 4 Technology for many years. They have been a big help to manage our growing technology needs. They helped us set up a secure network with a backup and disaster recovery solution....

We would highly recommend the team from Pros 4 Technology.

-Linda Schmidt, Office Manager, Haucke Plumbing & Heating

We were looking for an expert IT consulting firm to help us manage our growing technology needs.... We found just that with Pros 4 Technology.



From the no obligation Technology Analysis and Recommendation Report to full implementation of a secure network with a backup and disaster recovery solution, onsite and remote support along with 24/7/365 remote monitoring of our network, Pros 4 Technology always goes above and beyond. I would highly recommend the professional and reliable team from Pros 4 Technology.

-John F. Kuznacic, Vice President of Honold & LaPage, Inc.

The service we received was top notch and they went the extra mile to make sure we were satisfied.



Pros 4 Technology provided the YMCA with a rather large-scale Wi-Fi coverage. They were very professional and provided us with a very accurate quote. They provide great tech support when needed and are very responsive to our needs. I would recommend Pros 4 Technology to anyone.

-Mike Gustafson, Executive Director, Sheboygan Falls YMCA

Pros 4 Technology is just spectacular at getting computer systems to work right, and work well.



I've trusted the backup service and network setup from Pros 4 Technology for years. These days, most of our business data resides on our computers, and any loss or blockage of our access to our data has the potential to shut down our businesses...forever!

-Jerry Baltus, Business Coach

Quite simply, Pros 4 Technology allows the Town of Jackson to have a high level of computer productivity and security without the cost of an IT department.



-Julia Oliver, Clerk, Town of Jackson, Washington County

The life of our hardware has no doubt been extended because of the maintenance provided by Pros 4 Technology.



Pros 4 Technology have been serving all our information technology needs for over 6 years. We run a 26,000-square foot Community Center and have multiple computers/servers including a public computer lab.

We have several partners in the building with various filter needs as well, and Pros 4 Technology can accommodate almost any request.... There have been several "issues" that would most certainly have been crises if it had not been for the quick response of the Pros 4 Technology team. To keep your business technology running efficiently, economically and securely I would highly recommend Pros 4 Technology.

-Kelly Valentino, Parks & Recreation Director, Village of Jackson

We have been very satisfied with the Pros 4 Technology response to any of our issues that have come up.



In 2013 Pros 4 Technology, Inc. installed new workstations in all of our offices and the systems have been operating above my expectations ever since.

-John Skodinski, Fire Chief, Village of Jackson Fire Department

Pros 4 Technology is always available when you need them and their follow through and follow up is excellent!



We have used Pros 4 Technology for years. We recently relocated our facility and we were reminded again how awesome their service is. An entire new network was created by the Pros 4 Technology professional team and we were up and running day one flawlessly.

-Kevin Loose, President of Custom Craft Trophy & Embroidery

Pros 4 Technology is our lifeline to technology. They are always looking out for the bottom line of OCA with cutting edge ideas and solutions for our tech needs.



The Pros 4 Technology team is accurate and efficient. They continue to exceed my expectations.

-Brian J Goelzer, Executive Director, Orange Cross Ambulance

I can rely on Pros 4 Technology's expertise and put a high level of confidence in their abilities and customer service.



We've been using Pros 4 Technology for a few years now and have been very happy with their service.... I highly recommend them for all your computer system needs.

-Mark J. Miller, CPA Financial Services

We have had several long-time problems that we thought that we just had to live with. Pros 4 Technology was proactive and found a solution to these problems...



Working with Pros 4 Technology has been a big help. They answer all questions, from the simple to the difficult.... In an emergency situation, they are always right there. And even day to day issues are taken care of right away with almost no waiting.

-Marcie Laurin, Professional Supply

Pros 4 Technology provides spectacular IT service. Very simply, they are among the very best!



Pros 4 Technology has been the exclusive computer consultant for our office computer systems since 1993.

-George G. Hartl, DDS, MS, Orthodontist & Owner of Hartl Orthodontics

Pros 4 Technology's proactive approach to IT has reduced the downtime and problems in our business, savings us money.



Pros 4 Technology has been a blessing for EcoManity. They've helped our company set up network to cloud computing which helps improve office efficiency. They've protected us with online backups and helped network our office. Pros 4 Technology has acted promptly anytime we have issues.... I highly recommend Pros 4 Technology!
-Brian Schwaller, Energy Consultant and Owner of EcoManity

Pros 4 Technology's knowledgeable staff is always helpful. We would highly recommend them!

Pros 4 Technology has provided us very prompt service for over 15 years. *-John Kruepke, Owner, K&A Petro, J&M Ltd.*

Pros 4 Technology has allowed us to focus on selling insurance and leave all the computer repairs and troubleshooting up to them.



Our agency turned to Pros 4 Technology over 3 years ago for our computer needs. We are a small business, but our technology needs are significant.... We appreciate their prompt and professional service!
-Bill Hatch, Smith & Hatch Insurance Agency

We use Pros 4 Technology as our IT department.



It is not only their fast service that has us using Pros 4 technology. When they are here repairing a problem (which is far less often than before we began using Pros 4 technology) they are also advising us as to steps we need to take to prevent possible IT problems down the road.
-Roger Ostermann, President of RLO Sign

Pros 4 Technology is very professional, and very reliable. We couldn't be more pleased.



We are very happy to be associated with Pros 4 Technology. They came to our office and resolved some long-standing issues that others were unable to diagnose or correct. Since their intervention, and monthly maintenance, our system has been running smoothly. When we have an issue, Pros 4 Technology is able to resolve it, usually within an hour, often times remotely.
-Steven R. Lindstrom DDS, Dentist and Owner of The Lindstrom Group

They are integral to ensuring the City of Kiel is a modern city government, so we can better serve our residents in a secure and efficient manner.



Securing, updating and centralizing our IT infrastructure was a priority and we didn't know where to start. I was recommended Pros 4 Technology by a friend, and they handled the process from start to finish. In a little over a year, they updated our servers, centralized our IT infrastructure, secured our workstations, installed WIFI, installed a VoIP phone system, and there are more projects to come. -*Jamie J. Aulik, City Administrator City of Kiel*

Pros came in and provided our organization stability in the midst of transition.



Bill was terrific and sat down with me and my team to give a very thorough overview of the services Pros would provide, along with timeline and cost. But importantly, was after that initial meeting, as our relationship has progressed, every invoice has been exactly what Bill quoted us. After any organization signs on, you mostly deal with Bill's team, who are equally awesome. His engineers explained everything as we went through the migration process and were very reassuring. Not to mention, that it has been no less than AMAZING to have access to a help desk, that has responded to every issue almost immediately. - *Karin Kirchmeier, Executive Director*

Pros 4 Technology truly exemplifies customer service.



They are fast, efficient, and extremely knowledgeable. They truly go above and beyond for their customers. We depend on them and they come through time and time again. - *Daryl Mangeri, Executive Director of Consumer Credit Counseling Service*

The Pros 4 staff assisted us with a new server project, numerous site improvements, and handles our regular monthly maintenance.



The Pros 4 staff is friendly, knowledgeable and professional. The thing I appreciate most about Pros 4 Technology is when we have a problem, they are very responsive and generally have the problem solved within an hour. - *Chief Ryan Vossekuil, Jackson Police Department*

We are always treated with the utmost respect by everyone at Pros4Technology.



We receive prompt replies to all of our concerns. Everyone is so patient and professional, and we feel completely at ease with all of our IT needs being handled by your company. – *Tandra Sbrocco, Executive Director, Love Inc of Sheboygan County.*

When dealing with Pros 4 Technology I felt that it was all about ME!



No matter what question I asked, trust me there were a lot, they answered them all with professionalism and was able to communicate at my level. The installation of equipment was well executed, they went above and beyond what one would expect. My experience was awesome and still have their continued support and expertise which brings a level of comfort in this technology world.- *Traci Hermann, Clerk Treasurer, Town of Mosel.*

Pros4Technology is by far the easiest group to work with and their communication is extraordinary.



If I need help they try to get to me as quickly as I can. The staff are personable and knowledgeable. They will work hard to figure out your issue. – *Richard Wirtz of Andrews & Wirtz Law Office LLC*

Bill and his staff are very knowledgeable and responsive.



Any time we ask for help, they are right there, ready to help and have the resolution we need. We feel that our data is protected and if something should go wrong, they would be there to assist and can provide us with back-up without hesitation. – *Jessica Herzog Lift X Services LLC*

Our growing business was in need of better IT security and back-up.



We also needed a more efficient way to share files within our company, so we reached out to Bill. After a thorough explanation of options, Pros 4 implemented a new server in our office. They suggested equipment that fit our needs best. Their crew installed everything quickly, with minimal disruption. We are extremely pleased with the level of professionalism, communication and follow-up of the entire team. – *Kate Holzmann, Owner of D & D Carpentry*

Pros 4 Technology has been instrumental in helping us set up and manage our IT infrastructure.



Their behind-the-scenes updates and maintenance work is invisible to the end users, which allows our system to be up and our employees able to work just about 100% of the workday. They are very responsive, and answer any questions or address any concerns quickly, with a very fast ticket turnaround time. We highly recommend. – *Tiffany Vande Hey, CPA, CMA, CFM- Controller at Quasius Construction.*

Pros 4 Technology cleaned up our nightmare of IT mess in quick order.



No more daily glitches! They respond instantly when there is a problem. If the situation cannot be cleared up remotely someone is here within the hour. Every staff member is very knowledgeable, friendly, and respectful. – *Mike Hannes, Owner of Lakeshore Pallet, Inc.*

We decided to make the switch to Pros for our IT needs and are happy we did.



The transition went smooth and timely and did not disrupt our business. We were able to improve the way we were sharing our files in a more cost effective manner. They were knowledgeable and helped us get security cameras up and running at an offsite location. When we do have questions or a problem we always get a quick response and they resolve the situation timely. We are very pleased with our decision to switch to Pros 4 Technology.- *Diane Fletcher , Owner of MVP Storage*

Making the switch to Pros has been a great fit for our company.



They were able to solve the ongoing issues we had with our previous company. The process of switching over was properly communicated and implemented in a timely matter which made down time minimal. I enjoyed working with everyone through the initial set up and now continuing with the help desk with any issues that arise. Their timely communication isn't something you can always find in the IT world, and it is VERY MUCH appreciated.- *Jenna Pack, General Manager of Champion Storage*

We cannot say enough positive things about the level of professionalism and helpfulness from the team at Pros4Technology



Especially with the way the past year has gone and the need to transition to a heavy virtual platform, we were so thankful to have Pros on our team, ensuring we were set up appropriately to deliver the best virtual experiences for our members and helping us make informed decisions and updates to be current with the times.- *Deidre Martinez, Executive Director of the Sheboygan County Chamber*

We engaged Pros 4 Technology at a critical time for our company.



We were unsatisfied with our current IT provider and were constructing a new facility. Pros 4 quickly and accurately assessed our current and future needs. They worked directly with our general contractor and related subcontractors to ensure no IT requirements were missed. And they were out in full force the weekend of our move, allowing us to seamlessly close business on Friday at our old location and be operational at our new facility first thing the following Monday morning. They have continued to be incredibly responsive, whether dealing with new project requests or assisting with help desk questions. They pride themselves on providing only the highest quality in their service along with honest assessments of your IT needs, and it shows. – *Bill Tatman General Manager of Lakeside Bottling Company*

Having a competent, local IT partner has made a huge difference for our firm.



Over the past 20 years our firm utilized various consulting firms based out of Milwaukee. We were always “small fish” to these companies, and we felt it. Working with Pros4 I have never felt like my problems were put on the back burner, they are always quick to respond to any issue I come across. Their use of email support tickets always makes me feel confident that any problem I have will be resolved in a timely manner and I’m never left waiting more than an hour for a response. If the initial point of contact can’t fix the issue immediately, they find a way to get it resolved, even if it means getting several engineers involved. As the sole in-house IT person, they have helped make my job easier by bringing new tools into our office that allow me to do my job more efficiently. – *Rosa Hartman IT Manager Rohde Dales LLP*

I can’t imagine how frustrated we would be without your services



I must tell you how impressed I am with your team...they have been an invaluable partner for us and get us answers and solutions very quickly. – *Dan Feldner, Regional Franchise Developer*

Excellent, professional services.



Hope Health Center

The team is very knowledgeable and easy to work with. The responsiveness of the helpdesk team is incredible! I highly recommend Pros 4 Technology! – Jacky Drewry CEO Anchor of

No-Cost, No-Obligation Network Audit for New Clients

Every Pros 4 Technology new client relationship starts with a No-Cost, No-Obligation Computer Network Audit. During this technology “health check” we will perform a comprehensive audit of your entire network to look for potential problems, security loopholes, spyware and other hidden problems that will cause the computers on your network to run slow, crash and lose data.

We provide this valuable service at no charge because we need to diagnose your network before we can offer technology the phone without a thorough technology and how you use it misleading. Your Network Audit effective plan for addressing accurate costs. It is our relationship.



solutions. Costs quoted over understanding of your are inherently inaccurate and allows us to develop an your IT needs, and provide investment in a great client

Call today and put us to the test!

Pros 4 Technology Inc.

818 East Clifford Street, Plymouth, WI 53073

920-400-1279 • Bill@Pros4Technology.com



**818 East Clifford Street
Plymouth, WI 53073
920-400-1279**

**PROPOSAL TO PROVIDE
MANAGED IT SERVICES**

**Prepared For
Village of Harrison**

September 12, 2022

**By:
Bill Prusow
Pros 4 Technology, Inc.
www.pros4technology.com**



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The 10 Most Important Reasons Why You Should Choose Pros 4 Technology For Your IT Support Company

1. **We Specialize in Working with Municipalities.** That means we understand the special needs of Municipalities including Police Departments, Wastewater Treatment Plants, Recreation Centers, Public Works, and Fire Departments. We are familiar with working with vendors such as Workhorse, Civic Systems, Caselle/Clarity, SCADA, SENSUS, WatchGuard, GIS Mapping, and Tax Software. We understand things such as clerks needs to keep Board Members updated prior to meetings and what they must do to get ready for them. When it comes time to collecting Taxes and Elections, we know how important it is to have reliable computers.
2. **We are big enough to handle large multi-location clients, and small enough to still provide you the individual attention you deserve.** Whether it's building a new network from the ground up or helping you figure out why you're getting an error message when you open a document, you can count on us to help.
3. **We GUARANTEE calls to be returned within 30 minutes of first creating a ticket and a 2-hour response time to network emergencies.** When your computer network goes down in the middle of a busy workday, you need it fixed **immediately** so your employees aren't sitting around taking a \$10,000 coffee break waiting for their computers to come back online. We also offer remote monitoring 24 hours a day 7 days a week to prevent problems before they interfere with your business.
4. **Our "geeks" have personality.** They won't try to keep you in the dark or dazzle you with acronyms. We'll answer every question you have in plain English and make sure you understand what options you have available so you can make decisions based on your priorities and budget – not just because we say so
5. **Our technicians are seasoned, qualified, professionals with years of real-world experience.** Our staff does ongoing training to ensure we are up to date on the latest technologies and solutions. We have years of field experience to fall back on, so we have to learn on your dime.
6. **Our technicians will know your network and your staff.** The staff that works with you will get to know your network and your staff, so they become familiar with you. You won't talk to someone who has never been onsite to your location!



7. **We GUARANTEE to provide you with the most cost-effective solution to your problem.** As a business owner, myself, I understand the importance of keeping overhead costs to a minimum. That's why we require that our technicians are trained to find the least expensive solution to your problem without sacrificing quality. We never charge clients for expensive upgrades, hardware, and solutions that aren't 100% necessary.
8. **Our communication to our clients is one of our keys to a successful relationship.** It starts when you call us you will get a live person. We communicate to staff before we just start working on their computers. We meet multiple times per year to keep you updated of the status of your network and help you plan for future needs. We also have regular onsite tech visits that are scheduled the same days and times, so you know when we are coming.
9. **We understand budgets.** When we quote a project that is what is billed. Our managed service agreements are tailored to your needs to avoid costly overage bills every month. When it comes to planning and budgets, we will be there to help make sure software and hardware stay updated while helping you plan the budget.
10. **We Include Cybersecurity Training.** Our training program provides engaged security training to your employees. Training leads to reduced IT expense and less employee downtime. With 95% percent of breaches caused by human error this training is invaluable.



Managed IT Services Plan Options - Village of Harrison

Plan Description	Premium Plan (Option 1)	Security Plus Plan (Option 2)
Unlimited Time Included for Service Tickets & Maintenance Business Hours: Monday – Friday, 7:30 a.m. – 5:00 p.m. No Overage Ever!	✓	✓
Help Desk Remote Response Time 30 Minutes or Less	✓	✓
On-Site Emergency Response Time Within 2 Business Hours	✓	✓
Regular Scheduled On-Site Monthly Tech Maintenance Visits	✓	✓
Remote Server Monitoring and Management <ul style="list-style-type: none"> ✓ Server stability and performance ✓ Daily backup monitoring ✓ Monitoring for down/offline devices ✓ Server Maintenance 	✓	✓
Workstation Monitoring – Stability and Performance	✓	✓
Manage Microsoft Updates and Microsoft Security Patches	✓	✓
Manage Network Equipment Updates and Security Patches	✓	✓
Includes: Security Endpoint Bitdefender Anti-Virus Software Protection	✓	
Router Firewall Management and Updates	✓	✓
Daily Monitored Onsite Server Image Backups (30 Days of revisions) ** Backup NAS Drive Included in Plan Nothing to Buy or Pay Monthly For!!!	✓	✓
Daily Monitored Offsite Server Image Backups (30 Days of revisions)	✓	✓
Auto Elevate Security Software for All Workstations	✓	✓
Strategic Planning Meetings for New Technology	✓	✓
Vendor Liaison, ISP, VoIP, Managed Print, Software Provider	✓	✓
Network Documentation & Password Access Control/Logging	✓	✓
Manage Software Licenses – Assist in Microsoft Audits	✓	✓
Network Equipment Programming Backups	✓	✓
Monitor Workstation & Server Aging	✓	✓
Employee New Hire and Termination - IT Management	✓	✓
Manage Hosted Email - Office 365	✓	✓
Software Installation and Upgrades	✓	✓
Installation of New Computers & Data Transfers	✓	✓
We Provide a Loaner Server Available If Needed	✓	✓
Loaner Network Equipment If Needed	✓	✓
Technology Business Reviews and Budget Planning	✓	✓
Security Awareness Training for Employees Included	✓	✓
Dark Web Password Monitoring	✓	✓
Logging Security Information Event Management (SIEM)		✓
Endpoint Detection & Response (EDR) by CYBEREASON		✓
Next Generation CYBEREASON AV		✓
SIEM, EDR, and NGAV Monitored 24/7/365 by our Security Operations Center (SOC)(Usually Required for Municipal Cybersecurity Insurance)		✓
Managed IT Service Agreement Billed Per Month	\$2,185.00	\$2,735.00

Above Quoted Monthly Rates Will Stay the Same During the 3 Year Period Unless You Exceed 22 Computers, 1 Server with 4 VM's and 3 Router. This covers Village Hall, Public Works Fire Station 60, and Fire Station 70.



Server and Backup Device

No Charge

For us to give you the highest quality of service and the fastest response time, we highly encourage you to have one of our servers and one of our backup devices in place. We understand you have invested in equipment already, so in this instance we will be providing you a standard Lenovo server as part of the managed service agreement which has an expected 5-year lifespan before you must invest in another server. This allows you to sell your current server and backup device, or potentially negotiate a buyback from the current IT provider. We do this for your protection and to ensure the fastest response if an issue arises with the server.

Project Labor

\$5,975.00

Clean up network settings to reduce high risk rating from audit findings. Lock down network security again to reduce risk rating found in audit. Configure backups onsite & offsite. Install automation, remote support, and monitoring software on all servers and workstations. Install Auto Elevate Security software on all workstations. Move servers to a Hypervisor environment to allow a loaner server to be put in if ever needed in an emergency. Deploy Bitdefender Endpoint Security if option 1 or Cybereason EDR, SIEM, and NGAV if Option 2 is chosen. Go through router settings to make sure the Firmware is updated and security setting are done correctly closing open ports that should not be open again findings from audit. Move to Dropsuite Office 365 Backup and archiving to meet Open Record requirements. Go through Group Policy Settings on servers to make sure security is setup. Go through Office 365 setup and make sure Advanced Security features are setup.



**Dropsuite Backup & Email Archiving – To Meet Open Records Law
Billed \$4.00 Per Month Per Mailbox**

With Dropsuite Business Backup for Office 365, customer data is kept safe and in compliance with regulatory requirements that include GDPR, HIPAA, SOC, and more, through military-grade encryption that protects data at rest and in transit. Dropsuite helps to close the data protection gaps in Office 365. Dropsuite cloud-based email archiving helps any organization efficiently store, safeguard, manage, and discover data from most email systems such as Microsoft Exchange Online, Hosted Exchange. With this service, all emails are Securely backed up, professionally archived and Searchable, and Discoverable.

Customers are covered in the event of a legal motion to hold a set of email records, or when a third-party regulator requests to access emails in the case of a compliance audit. Emails, attachments, calendar, tasks, and related files are archived using envelope journaling, ensuring all assets are stored without fail. Dropsuite customers feel confident knowing their company's emails are archived securely and are readily available should the need arise.

Business Backup includes:

Exchange Online backup - Exchange Online can be one of the largest data sources of any O365 environment. Emails, attachments, and related data can be massive in terms of file size. Because Dropsuite provides unlimited storage and the option for unlimited restore you will never need to worry about running out of storage. Set up automated backups to occur several times a day, and because only modified files are backed up, speed is maximized.

OneDrive and SharePoint backup - Backup OneDrive and SharePoint files to ensure all your business digital assets are safe from harm. Maintain complete copies of critical business digital assets to ensure protection from hackers, encryption malware, accidental deletion and more.

Teams backup - Microsoft Teams backup is included with Dropsuite Backup for Office 365. Teams has quickly become the go-to chat messaging and file-sharing tool for Microsoft Office 365 users and Dropsuite protects all Teams files.

Groups backup - Office 365 Groups backup is included with Dropsuite Backup for Office 365. Groups is a powerful tool for creating sets of members and shared resources for collaboration and project management, such as people working on a project together who need to share Outlook inboxes, calendars, file libraries, documents, notes, calendars and much more. A Group doesn't have to have a Team, but every Team has a Group.

Calendars, Tasks, and Attachment backup - Microsoft Calendars, Contacts and Tasks are also included in Office 365 backup by Dropsuite. These Office 365 data sets are the often forgotten or overlooked and can lead to significant data protection gaps.

As the intelligence of hackers continues to grow, so does the technology built to protect against even their best attacks.

Technology like **Endpoint Detection & Response (EDR)** can be invaluable to businesses or managed service providers (MSPs), but with such a powerful tool, there are many questions that need to be answered to understand how it works, what it protects against, and the benefits it can offer.

What is EDR?

Endpoint Detection & Response (EDR) is a proactive approach to security that monitors endpoints in real time and hunts threats that have infiltrated a company's defenses. It's an emerging technology that offers greater visibility into what's happening on endpoints, providing context and detailed information on attacks. **EDR services** allow you to know if and when an attacker is in your network and to detect the path of the attack if it happens—helping to respond to incidents in record time.

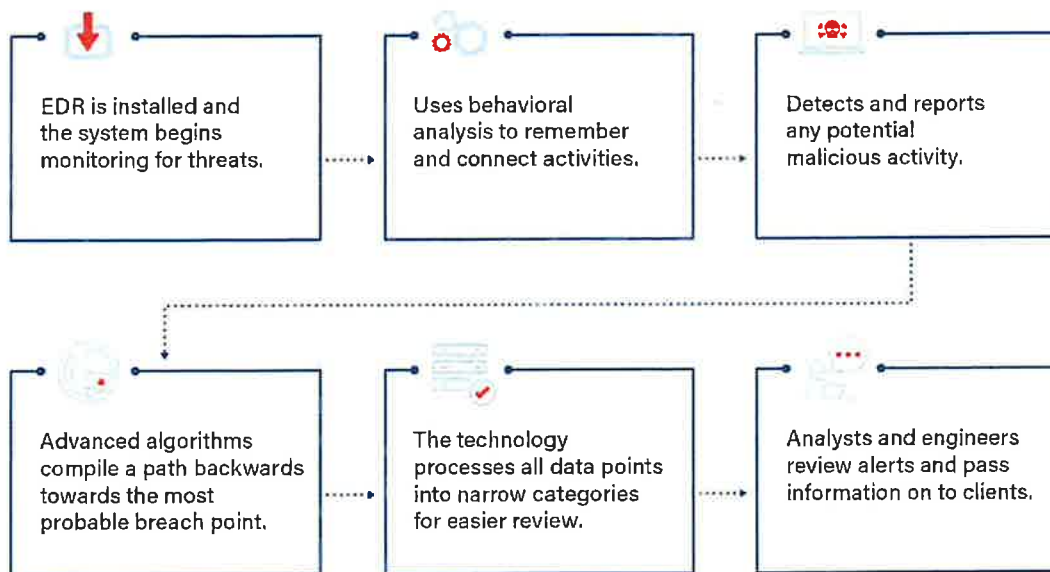
Why does it matter?

*"It's no longer about preventing attacks at the endpoint—that can't be done 100 percent of the time—but instead catching an attack or attack attempt ASAP. The goal is to mitigate the damage and stop any further infiltration into the network via the victimized user's machine."—
Kelly Jackson Higgins, Dark Reading.*

Because of the large number of endpoints on a given system, it's increasingly difficult to protect from advanced attacks that enter through endpoints, such as individual computers or mobile devices. This is often where hacker activity takes place and, even with the most advanced protection, a breach could still occur. According to a report from the IDC (International Data Corporation), 70% of successful breaches start on endpoint devices. These types of attacks can be detrimental due to reputation loss or financial ruin. Customer information and network security must be protected, and yet most small and mid-sized businesses don't have the resources for 24/7 monitoring as it becomes increasingly difficult to withstand these types of attacks. Businesses of all sizes need to protect their data and have greater visibility into advanced threats—all in a cost-effective manner. An EDR solution can do just that.

How does EDR work?

Once EDR technology is installed, it uses advanced algorithms to analyze the behaviors of individual users on your system, allowing it to remember and connect their activities. In the same way that you often notice when something feels off or different about someone, you are close to, the technology can “sense” behavior that is out of the ordinary for a given user on your system. The data is immediately filtered, enriched, and monitored for signs of malicious behavior. These signs trigger an alarm, and the investigation begins—determining if a hit is true or a false positive. If malicious activity is detected, the algorithms track the **path of the attack** and build it back to the point of entry. The technology then consolidates all data points into narrow categories called MalOps™ (Malicious Operations) to make it easier for analysts to review. In the event of a true hit, the customer is notified and given actionable response steps and recommendations for further investigation and advanced forensics. If it is a false positive, the alarm is closed, investigation notes are added, and the customers are not notified.



What type of threats does EDR detect?

EDR protects against fileless malware, malicious scripts, or stolen user credentials. It is designed to track the techniques, tactics, and procedures that an attacker uses. But it goes even deeper. Not only does it learn how attackers break into your network, but it also detects their path of activity: how they learn about your network, move to other machines, and attempt to accomplish their goals in the attack. You're protected against:

- Malware (crimeware, ransomware, etc.)
- Fileless attacks
- Misuse of legitimate applications
- Suspicious user activity and behavior

YOU'RE PROTECTED AGAINST



Malware
(crimeware,
ransomware, etc.)



Fileless attacks



Misuse of legitimate
applications



Suspicious user activity
and behavior

What are the elements of EDR?

EDR is unique because its algorithms not only detect and fight threats, but also streamline how alerts and attack data are managed. Using behavioral analysis to analyze user activity in real time allows for immediate detection of potential threats without interfering with endpoints. It empowers the forensic investigation by consolidating attack data into stories that can be analyzed, working with your antivirus and other tools to provide a safe and secure network.



Focuses on detection



Cross-correlates data across the whole environment



Combines whitelisting and blacklisting with behavioral analysis



Observes endpoint activity without interfering



Empowers incident response and forensic investigation



Enables effective cleanup and remediation



Works with your antivirus

How are incidents processed with EDR?

EDR processes and responds to threats in an innovative way that streamlines analyst investigations, saving both time and money. The system monitors hundreds of thousands of data points or alerts and consolidates them into narrow categories called MalOps™. That data is then processed and filtered through the AI engine and compared to previous dataset patterns and behaviors to help identify previously unknown or known malicious activity. After the current and past data is compared, decisions are made within the AI engine to send an alert about the incident, restrict the activity, remove the threat, and repair any damage. Because the incidents are consolidated into narrow categories using MalOps, the investigation hours required from an analyst are dramatically reduced.

According to the statistics, there were at least **450,000 new malicious files** detected every day in 2022 so far which means companies must aggressively fight against these threats and have a more streamlined detection and review process. This allows analysts to efficiently fight and detect the biggest threats.

What information does EDR collect?

Endpoint Detection & Response runs through sensors installed on your endpoints—no reboot required. All this data is pieced together to build a complete picture of endpoint activity, no matter where the device is located.

ONCE THE SENSORS ARE INSTALLED, THE SYSTEM STARTS COLLECTING THE FOLLOWING INFORMATION



Process Information



Connections Information



File Information



Driver Information



Autorun Information



System Information



Machine Information



User Information

Why is EDR better than traditional methods of post-breach analysis?

As attackers become more skilled and adjust their methods to current technology, traditional methods of post-breach analysis are no longer enough. First is the response time.

After an attack, time is critical, and a slow investigation may be detrimental to your company.

Traditional methods require extended time for an investigation—all while the attacker might be doing more damage to your network and putting your clients and data at risk. Traditional methods are also limited in the depth of information and breadth of the investigation. Even if they are able to determine the impacted areas, traditional methods are typically unable to show where the attack entered and the path it took. EDR lets you know when an attack occurred, but also compiles the behavioral data to show the attack path on your network, from where it entered to the actions it took. In addition, EDR compiles the data in a way that is easier for analysts to review, significantly reducing the amount of data to analyze. This, in turn, reduces the overall time and cost of post-breach analysis.

Traditional AV vs EDR

A common question people ask is the **difference between EDR and a traditional antivirus (AV)** or next-generation antivirus (NGAV). In their minds, they do not need both technologies. But that is not the case. The reality is that both technologies serve different purposes in protecting your network. AV and NGAVs are focused on prevention but have zero visibility into what happened during an attack. They are designed to catch the bad before it enters your network. But even when they do that correctly, they are not designed to show you where the malware came from and how it spread in the system. EDR tells the whole story and helps you track how the executable gained access to the machine and attempted to run. EDR not only provides visibility when an attack is stopped by an AV, but when control fails with a good NGAV, you are most likely dealing with a serious attack such as **fileless malware**, zero-day exploits, or advanced persistent threats. These types of attacks do not leave signatures, which makes them harder to prevent and nearly impossible to

detect without a service like EDR. It will warn you of attempted attacks and provide insight when attackers have gotten past all your defenses and are currently in your network.

The difference between EDR & SIEM

Another common question is the difference between EDR and Security Information and Event Management (SIEM). **SIEM is a technology that collects logs from firewalls, servers, and network devices.** It consolidates all your network logs to help track behavior, identify threats, and investigate them. However, rules and queries must be set to tell the SIEM what to look for and what behaviors to track. SIEM is a great service for a holistic view of the activities that take place across your network. EDR consolidates and analyzes the endpoint data specifically, equipping analysts rather than requiring them to analyze hundreds of thousands of logs or events. Ultimately, the two technologies serve different purposes and can complement each other in a secure network environment, but the main purpose of EDR is streamlined, effective detection and response to threats.

Additional Benefits of EDR

The innovative and effective nature of EDR alone proves its worth, but there are additional benefits that go even deeper than the technology.

- **More cost-efficient.** Rather than hiring a 24/7 in-house security team or leaving yourself open to a large-scale attack, EDR allows you to invest in the security of your company and data in a way that is realistic for a small to mid-sized team.
- **Saves time.** Because there are fewer alerts to analyze with MalOps™ and fewer false positives, EDR allows analysts to spend more time investigating legitimate threats.
- **Increased team efficiency.** Instead of parsing through alerts and comparing them to other data points, EDR correlates data points into one single story, saving analysts enormous amounts of overhead and time. This allows the team to process data and protect the company more efficiently.

What role do security analysts play?

The beauty of EDR is the way it combines advanced technology and analyst expertise.

No human element is required during the detection, path analysis, and lateral movement stages. Analysis and interpretation of the collected data sets are still important, but not during the initial seconds of a detected incident. This allows for increased protection of the network and allows security analysts to investigate the legitimate threats rather than filtering through false positives. Because of how the data is consolidated with EDR and MalOps™, it is easier and more intuitive to understand, diagnose and remedy problems. This equips analysts to investigate and provide solutions for legitimate threats.

The impact of EDR

Ultimately EDR can have a dramatic impact on small to mid-sized companies and the protection and security they can provide for their business, customers, and data. **As the intelligence of hackers continues to grow**, businesses are increasingly at risk. There is too much at stake to not have an endpoint detection and response plan in place.

Now is not the time to get complacent with your passwords.

Digital criminals have ramped up their skills and schemes within the last year to take advantage of the pandemic remote transition. Small businesses have had to strengthen their cybersecurity software to protect themselves, but their biggest threat is human error. If your employees are not cautious with their password protocol, you're still vulnerable to cyberattacks.

We have discussed password best practices in the past, including using strong, non-sequenced passwords and password managers. But there's another step that tends to be skipped for the sake of convenience – two-factor authentication (2FA.)

We understand the additional verification can make signing into your accounts a little cumbersome. But it's worth a few extra minutes to ensure that your valuable data is protected. Let us take a closer look:

How Does 2FA Work?

Two-factor authentication is triggered whenever you log into an account on a new browser. For example, say you have 2FA enabled on your Microsoft Outlook account. If you are logging onto your email on a friend's phone for the first time, Outlook would ask you to verify your identity with a secondary piece of information.

There are **three common themes** of information that a 2FA can request from you:

- **Something You Know:** This includes passwords, PINs or additional chosen security codes.
- **Something You Are:** This includes biometrics like fingerprints and face scans.
- **Something You Have:** This includes smartphones or other devices where websites can send confirmation codes or messages.

As for the 2FA process, different applications and websites use different styles.

By now, you have most likely experienced some 2FA methods like receiving SMS codes or opening devices with your fingerprint. But 2FA can also be achieved through:

- **Email Verification:** Your account sends an email with either a code to copy or a link for you to click to confirm your identity.
- **Phone Call Verification:** Your account calls your phone to give you a code to enter to confirm your identity.
- **2FA Software:** 2FA software includes websites or applications that help verify the safety of the websites or devices you are using, along with often saving passwords securely. Their goal is to add extra layers of protection to your 2FA methods and cybersecurity.
- **2FA Hardware:** Whereas 2FA software lives on your devices, 2FA hardware is a physical key or USB-style object. These are plugged into your devices to verify and sign into your most important accounts. 2FA hardware pieces have been referred to as the most secure method to protect your devices.

Where Can I Use 2FA?

Chances are, on just about everything that you would like to protect. 2FA's popularity has grown exponentially in the last decade, and now almost every major website has the option to enable it. All the major players you most likely used every day – Microsoft Outlook, Amazon, Facebook, Dropbox – have 2FA settings for your protection.

Generally, 2FA can be turned on through your account settings on your chosen platform. But luckily, PC Mag created [a comprehensive guide on how to enable 2FA](#) on all of your favorite websites. Check it out for a step-by-step walkthrough.

Is 2FA Necessary?

Yes! Now more than ever.

With so many companies switching to digital and remote operations in 2020, digital criminals have ramped up. CrowdStrike reported that there were [more cyberattacks in the first six months of 2020 than in all of 2019](#). This means that hackers have strengthened their skills to find new and improved ways of accessing your company's valuable data. And now, your password is not enough to keep them out.

Here is a troubling statistic – [23 million people have reported that they still use the password "123456."](#) That would be like if [everyone in the state of Florida used the same password](#).

This password is common and easy to guess by cyberhackers. And the more people become negligent about using strong passwords, the easier it will be for digital criminals to crack them.

By adding in 2FA for all your company's accounts (and your personal accounts, too!), you are lessening the likelihood of cyber hackers accessing your information. If they are not scared off by the 2FA request, they most likely won't be able to provide the correct code, key or biometric to move forward.

And we are not the only ones who think it's essential. Duo reported that 2FA usage jumped from [28% in 2017 to 53% in 2019](#). We expect to see that number continue to grow!

Is 2FA Foolproof?

Unfortunately, no – but that does not mean you should skip it.

As we have discussed before, no single cybersecurity method is infallible. There have been reports of **cyber hackers running phishing schemes** so detailed that they even fool accounts with 2FA enabled.

A typical scenario for this might look like getting an email that your account has been compromised, prompting you to log in. If you enter your credentials through their malware-laden page, cyber hackers now have access to everything you have typed – including a 2FA verification code.

You can avoid situations like this with comprehensive cybersecurity plans – ones that do not depend on a single strategy. For example, say your employee came across an email like this. With proper cybersecurity training, they would be able to recognize it as fraudulent and steer clear.

While 2FA may not be 100% foolproof, a **2019 Microsoft study reported that it is 99.9% effective against hacks**. That means it's still a strong (and often free!) defense against cyberattacks and we recommend that everyone use it to protect their devices.

SECURITY AWARENESS & PHISHING

COMPREHENSIVE TESTING & TRAINING. CONQUERING HUMAN ERROR

Cybersecurity is everyone's responsibility. End users are the biggest risk to your network and the best solution is to train them.

With a Managed Phishing and Security Awareness training program in place, you can actually see the open rates of phishing emails within your organization.

Our service provides frequent training and testing for your employees. Our phishing emails are sophisticated and realistic – resembling real-world phishing emails. For example: outstanding invoices, LinkedIn notifications, or IT is telling users to change their password. Your employees need to know how to spot the signs of phishing emails so they can avoid and report them.

SEE RESULTS

Track performance
& see improvements

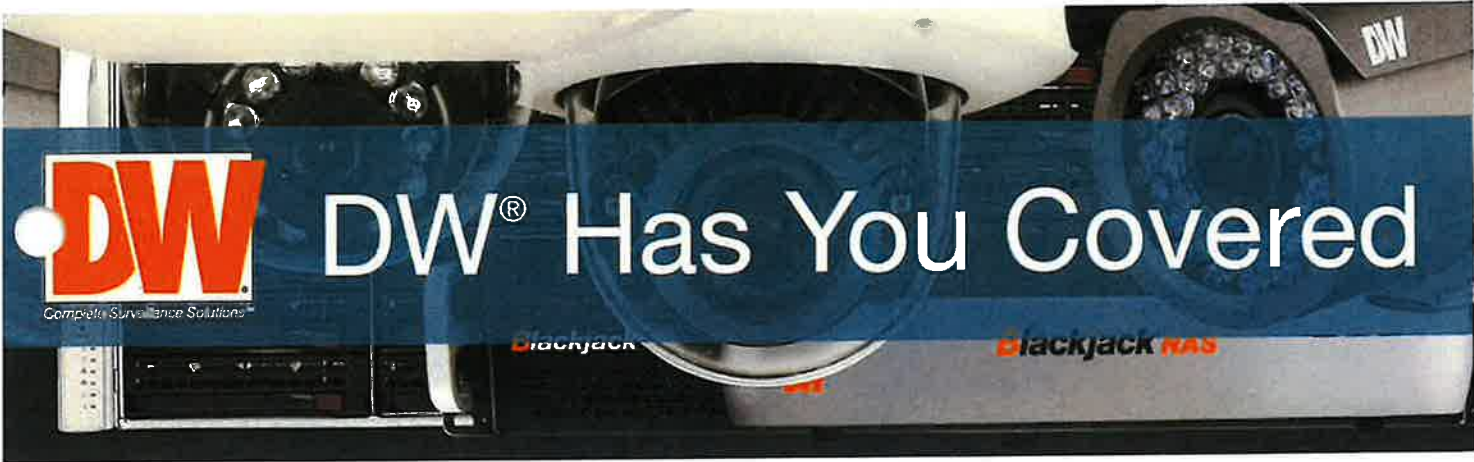
91%

of breaches begin with an email!

50%

of cyber-attacks are due to human error.

**EQUIP YOUR USERS TO THINK BEFORE THEY
CLICK WITH ACCESS TO THE WORLD'S LARGEST**



DW® is the leader in HD video surveillance systems focusing on effortless management and powerful features. Dedicated to delivering complete video surveillance solutions for HD over Coax and IP systems of any size, for any application and all user.



Cameras



Recorders



Software

WHY CHOOSE DW®?



Innovation

DW® is a leading industry force, combining cutting edge products with intuitive, easy to use interfaces for all user levels.



Performance

With a solid reputation for product performance and quality, DW® offers some of the most reliable and feature-rich products and applications.



Return on Investment

Providing customers a faster return on investment, DW® provides best pricing on project registrations, no re-occurring fees, innovative products designed to maximize each installation and a single source solution.



Support

DW's commitment to support offers free, unlimited access to our knowledgeable, US-based technical support team. With simple, detailed instructions, installation and configuration of even the most complex systems is easy.

INDUSTRIES

- ✓ Retail
- ✓ K-12 Education
- ✓ College/University
- ✓ Financial
- ✓ Property Management
- ✓ Religious Institution
- ✓ Town/Municipality
- ✓ Infrastructure
- ✓ Industrial
- ✓ Commercial
- ✓ Government

California Office
16220 Bloomfield Avenue
Cerritos, California USA 90703

Florida Office
5436 West Crenshaw Street
Tampa, Florida USA 33634
www.digital-watchdog.com



818 E Clifford St
Plymouth, WI 53073
920-400-1279

www.pros4technology.com
support@pros4technology.com



Anywhere. Anytime. Any Device.

Pdk io provides the most powerful and streamlined access control platform on the market. Experience full configuration and management from any internet-connected device. Manage users, create groups, open and close doors, set system rules, send SMS & email alerts, instantly allow or revoke facility access, and more. All in a single App. Backed by the industry's highest security standards, pdk io services are hosted in highly secure and redundant cloud servers. For added security, two-factor authentication for users can be enabled before any account changes take place.

Access control has never been this simple

Intuitive Mobile and Web Interface
Customizable Rules Engine
Visually Appealing Hardware
Defining the future of access control



Single App Management
With pdk io, administrators can manage users, assign physical and mobile credentials, create access rules, open and close doors, and more. All from one single app.



Manage Multiple Locations
Users are able to manage databases for multiple locations from only one login. Pdk io features anytime access to all of your systems from any web enabled device.



Email and Text Alerts
Create email or SMS notifications to alert individuals of specific occurrences within the system such as: door prop alarms, unlock notifications, and lockdown initiations.



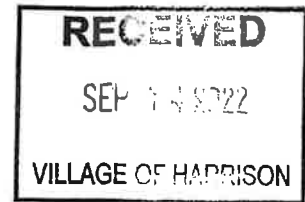
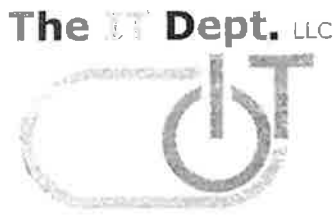
Automatic Updates
Always be up-to-date with the latest software and features. Pdk io's future-proof design incorporates new technology and eliminates the need for manually updates.



Advanced Integrations
Experience seamless total security control with advanced integrations from security cameras, intercom entry panels, wireless locksets, HR platforms, and more.



Strengthened Security
As new security threats arise, you'll enjoy comfort knowing pdk proactively and automatically prevents network hacking with the highest level of up-to-date security.



September 12, 2022

N7537 Long Lake Road
Brillion, WI 54110

Village of Harrison
Matt Heiser
W5298 State Road 114
Menasha, WI 54952

It is our pleasure to respond to the Village of Harrison's request for a proposal. The IT Dept. LLC is a Limited Liability Corporation, S Corporation, registered with the State of Wisconsin. We are trained, educated, experienced, prepared, and insured to supply all services outlined in the scope of work items 1-7. Work would be completed by employees of The IT Dept. LLC.

The IT Dept. LLC has been in business since 2006. The IT Dept. LLC was founded to provide capable, professional IT services to organizations, businesses, and municipalities whose needs do not justify a full-time IT department. We partner with our clients to meet their business objectives.

What's different about The IT Dept. LLC? We have professional, fair, honest, and experienced staff with business experience. The highest level techs do the remote and onsite work. We don't recommend solutions because they will make us money. Recommendations are made because it is the best resolution for you. The IT Dept. LLC has an unprecedented level of responsibility and ownership with no "geek speak" unless you want to hear it.

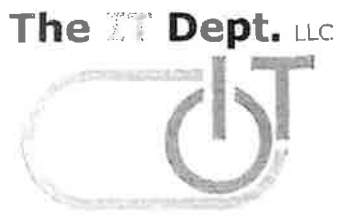
Our breath of knowledge from comes corporate IT. Server management, complex migrations, installations, end client support and everything in between, we have the experience to work with all levels of the organization. We work with municipalities on all levels of compliance including State and Federal technology audits and emergency plans. The IT Dept. LLC works with your vendors, coordinates and purchases your hardware, works with your staff on upgrades/updates and migrations to give you the confidence that IT is handled.

Thank you for the opportunity to respond to your request for proposal.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tammy Koehler". The signature is fluid and cursive, with a large initial "T" and "K".

Tammy Koehler
CEO. 920.418.2298. tammy@theitdeptllc.com
www.theitdeptllc.com
www.soscomputerservice.com



Company Profile

The IT Dept. LLC was founded in 2006 by Tammy Koehler. Our mission is one of partnership. Part of your team. Our goal is to give you IT recommendations based on our years of experience and what we would do if it was our own entity. We work for you and work with suppliers and vendors to assist you in making the best decisions for the Village of Harrison.

Org. Structure/Tenure/Key Staff/Certifications

CEO/Senior Technician

Tammy Koehler: After twelve-plus years in "Corporate IT" with a paper company in the Fox Valley, it was time to bring that level of server, software, and hardware support to small and medium entities. She has a BBA–Office Systems major. Microsoft Certified Systems Engineer certification (this is the big one, that includes all of the other Microsoft certifications DNS, DHCP, Active Directory, Policy Management, Security, and more), 7 habits of highly effective people, InterAct, 27 years in infrastructure, server, network management, and maintenance, security (hardware and software), hardware, software, end-user support both remote and on-site for 2500 internal staff. Every software package mentioned in the RFP she has worked with before and supports currently with other municipal clients. Additionally, Tammy has experience with most technology/telco/security vendors. If it touches your infrastructure, she has experience with it.

Senior Technician

Anita Butkovich: Anita joined the team in 2012 with a background in plant floor IT programming and website development from another larger corporate technology employer in the Fox Valley area. She has an Associate's degree in what was then called data processing. I know, old school, right? She also has been through 7 habits of highly effective people and is ISO 9001 certified. 30 years of experience with hardware and software, database management, software engineering, website development, HTML, CSS, VisualBasic programming, end-user support, and MS Office products round out her experience and certifications.

Client Support/Client Social Media Manager

Jennifer Gulley: Jennifer joined our team in 2020. She is the social media manager and takes care of pages and campaigns for our customers. She takes care of all non-technical office-related matters in her free time. Her formal training and certifications come from the teaching world as she started her career teaching in Nevada.

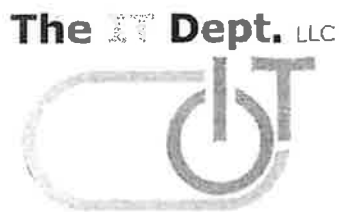
Client Support/Technical Apprentice

Trevor Fischer: We are all about community and volunteerism. Trevor is proof positive of that! We are involved in the youth apprenticeship program at Brillion High School. We have had an apprentice for the last several years. Currently, Trevor Fischer is our youth apprentice. He loves all things computers and is an amazing bright mind that has attention to detail.

Qualified Personnel

All of our staff will support the Village of Harrison. Details are listed below.

1. Workstation Devices (**4 FTE, 2 FTE noted below**)
 - a) Installed applications, login/password maintenance, security management, and remediation (anti-virus & anti-malware management and remediation). **4 FTE**



- b) Device Management, Security Policy Management, and Remote Monitoring will be completed by our senior techs Tammy and Anita. **2 FTE**
- 2. Server Management (**4 FTE, 2 FTE noted below**)
 - a) MS Windows server, group policy, security policy management, backup monitoring (note * at end of this section) DNS, DHCP, and AD work will be completed by our senior techs Tammy and Anita. **2 FTE**
 - b) Remote monitoring of HW/SW errors, warnings, patching, and compliance will be an all-staff function. **4 FTE**
- 3. Network Maintenance and Management (**4 FTE, 2 FTE noted below**)
 - a) Firewalls, Switching, Routing, and Wireless Infrastructure will be completed by our senior techs Tammy and Anita. **2 FTE**
 - b) All other items will be an all-staff function in this area. **4 FTE**
- 4. On-Site Support **4 FTE**
- 5. Cyber Security (**4 FTE, 2 FTE noted below**)
 - a) All staff is able to assist with desktop-level security **4 FTE**
 - b) Firewall configuration, review, and recommendations are handled by the senior techs. **2 FTE**
- 6. Vendor Management **4 FTE**
- 7. Network Architecture and Design **2 FTE**

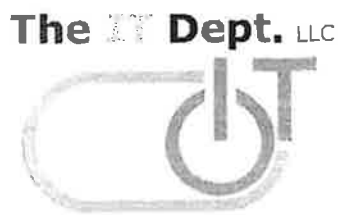
NOTE: *We will set up, monitor, and report on your backup. We will show you how to verify your backup. However, our insurance does not cover whether you have a backup or not.

Clients/Municipal Clients

This year to date we have conducted business with 262 clients. Some we see weekly, or for a special project, or just for a specific need here or there. Of these clients, 28 include a town, city, village, police, fire, utility, public works, court, community center, or housing authorities. Our relationships with municipal clients reach back to the start of our business in 2006. We continue to add new municipal clients every year. We continue to do work with those that started with us at the very beginning.

References

1) Mary Jo Krahn Clerk-Treasurer Village of Reedsville, Manitowoc County clerk-treasurer@reedsvillewi.gov 920-754-4371	2) Erik Smith Primary Companies eriks@primarycompanies.com 920-756-4519
3) Kirk Schend Police Chief City of Brillion, Calumet County pdlog@brillionwi.gov 920-756-2221	4) Dennis Jandrey Engineering Technician Town of Buchanan, Outagamie County dennisj@townofbuchanan.wi.gov 920-734-8599
5) Patty Schreiber Clerk City of Brillion, Calumet County clerk@brillionwi.gov 920-756-2250	6) Sarah Pielhop Owner Pielhop Wieting Funeral Home clerk@brillionwi.gov 920-756-2250



Project Narrative

The IT Dept. LLC prides itself on our service. This means that we will speak to you so you understand. Treat you as we do our friends and neighbors. We will be respectful. And we will keep our promises. Finally, we will focus on your needs and what our expertise views as the best solution, not sell you a product that makes us the most money.

Initially, we would need to gather all information regarding all aspects of technology. Reviewing systems for a potential urgent resolution to immediate issues would be prioritized. Planning with the Village of Harrison staff would be required to determine the priority and timing of projects.

1) Workstation Devices

- a) Our strategy with workstations is to work with your needs. We have clients that we manage their inventory and replace workstation devices on a 3-year rotation allowing for every workstation device to be replaced every 3 years. Other clients rely on strong backups and run their devices into the ground. As your partner, we would gather your expectations and put a plan in place that creates a balance between the longevity of equipment and the undue risk of failure. Most clients end up somewhere in the middle.
- b) The IT Dept. would recommend a complete physical inventory be taken, if there is not one, and system maintenance and inventory tool, as well as a remote desktop tool, be placed on each device to assist with upgrades, updates, and support of staff.
- c) We recommend, support, and troubleshoot all technology that is connected to your network and even those that are not. Tablets, PCs, Notebooks, printers, various projection solutions from Smartboards, wireless TV for signage and other uses, as well as traditional projectors. It would be our pleasure to support all of your devices including your current projector.

2) Server Management

- a) We currently manage many servers. Today, we look for opportunities to leverage current and emerging technologies to move toward a "software as a service" model. We would look to move the Village of Harrison to this model over time. Examples include looking at hosted Workhorse (currently available), moving shared drive mappings and network resources to a Microsoft 365 environment with the security needed to be government compliant (currently available), appliance and cloud backup for DR and Continuity (currently available). All of the above solutions would lower your TCO and improve disaster and continuity options.
- b) Ultimately we would work toward an environment where you were not held back by a physical server. We have done this with many clients, including municipal, to give them updated technology at a cost savings. However, we would do this over time to make sure you can maximize what is currently in place.

3) Network Maintenance and Management

- a) We are able to maintain and manage your current patching, compliance, upgrades, network firewalls, switching, routing, and wireless given our extensive experience in the field.
- b) Recommendations for the future, would include removing physical dependence on location for connectivity. This also allows for more options relating to disaster recovery and continuity. Again, we would want to maximize current systems with a long-range plan of moving away from server dependence.
- c) Security Policy Management would be staff specific to continue to maintain the detailed security requirements of a municipality as we move to updated technology.



4) On-Site and Remote Support

- a) Our office is approximately 15 minutes from the Village of Harrison administration building and within 20 minutes from other locations. It would be our pleasure to be onsite, partnering with your staff as you require. We are always available nights and weekends. Tammy, the owner, takes most of the off-hours calls. If she is unavailable other staff is scheduled to cover. Our regular hours are 7 am-5 pm Monday-Friday. Our approach to upgrades, of any kind, is based on your schedule, not ours. We truly operate as an extension of your staff, in the best interests of your municipality.
- b) We are current on weekly OS updates and other applications. If you are having an issue, it is likely we know about it and are working on a resolution.
- c) In regard to proper use of village applications and systems, we recommend an internet policy, a device policy and an overall technology policy be considered to be part of the employee handbook.
- d) If there is a security concern such as email or application behavior we recommend you call or email us. We will know if it is a concern and what to do about it. Just reach out and we will have an answer.
- e) Urgent issues are priority #1 at The IT Dept. They are followed by scheduled appointments onsite or remotely. We have the availability to be onsite on short notice or scheduled when you need us. We also utilize remote support in those instances where both parties are comfortable utilizing our remote support program.
- f) We are familiar with all connectivity options and providers in the county and in specific areas in the county.
- g) Any staff member is able to assist with user support items in this area.

5) Cyber Security

- a) The IT Dept. LLC recommends SonicWall devices as well as other firewalls to their clients. The SonicWALL device fits well when configured well.
- b) BitDefender GravityZone Business Security is a strong player in the software security area. Patch management and OS update options are available through the management tool. In your current environment, it is a reasonable choice. Implementation of recommendations to move away from the expense of the hardware server in house would dictate the need for stronger, additional protections including a MS Office 365 cloud hosted layer of protection from ransomware as well as secure two-layer authentication.

6) Vendor Management

- a) Tammy spent years managing vendors in the software/hardware/telco/desktop/server-room realm as manager of infrastructure and networking with a fox valley paper company. She knows the "geek speak". But also has the knowledge to use common descriptors to allow boards, administrators, and staff to understand and make the decisions needed. Tammy and Anita, as senior techs, will work as your staff, as you request, to coordinate vendors and manage them. Trevor and Jennifer will coordinate items, typically in the background to facilitate management. Most importantly, we will not "point the fingers" and leave you with no direction. We will own your projects and issues as if they were our own. We are tenacious in working through complex vendor updates, upgrades, and issues.

7) Network Architecture and Design

- a) Disaster recovery and business continuity are a project in themselves. Having a working disaster recovery and continuity of operations plan is essential. Senior techs would be involved in the process of reviewing all aspects, asking the right questions, and working with Village of Harrison staff to develop a comprehensive plan that will work. Our preference is to take care of issues before there is a disaster. That being said, we have successfully assisted in true disaster recovery situations for clients.



- b) Business continuity has been more critical over the last several years. The “what if” became reality. It has changed how many look at technology and its requirements. The IT Dept. has built business continuity plans for clients that have weathered the last several years as well as natural disasters, technological disasters, and other situations.
- c) Tammy and Anita have the experience and process background that is needed to handle your disaster recovery and business continuity. Tammy developed, tested, and implemented disaster recovery and business continuity plans in her role as infrastructure and networking manager. Anita was responsible for the availability of systems in her data management role. Today we continue those experiences only on a smaller scale for small and medium entities.
- d) No one likes talking about this, but we also work with clients in difficult, confidential, matters frequently. Privacy is a strong component of our business model. Additionally, we use risk mitigation discussions and documentation for all types of events with technology and staff.

Cost of Services

- 1) Our Current rate is \$139/hour. The rate increase is 5% annually.
- 2) Billing begins when we leave our office and ends when we leave your facility. There is no minimum 15-minute We bill in 15 minute increments with the customer always benefitting on the increment.
- 3) Our technicians document the start and end times and dates. Invoices are detailed. You will know what project, devices, and staff person we were working with. Detail will include what was accomplished.
- 4) If the Village of Harrison wants a contract, we will sign one and agree to the stipulations of the contract. Tammy worked for many years managing vendors and contracts. She doesn't much care for contracts. She believes that bad providers hide behind contracts. This is why we don't tie our customer's hands with contracts. We provide services you should expect from your technology provider. We don't need a contract to do a good job.