

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, December 13, 2022
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, December 13, 2022, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Village Board**
4. **Correspondence or Communications from Board and Staff**
5. **Corrections and Approval of the Previous Meeting Minutes**
 - a) November 15, 2022
6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. **Reports**
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Village Manager
 - i. Budget Report
 - d) Planning and Zoning
 - e) Parks and Trails

- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

8. Approval of Bills and Claims for November 2022

9. Unfinished Business for Discussion, Consideration, and/or Action

- a) Reimbursement to Wisconsin Wealth Management (former Darboy Club Site)

10. New Business for Discussion, Consideration, and/or Action

- a) Conditional Use Permit – Electric City Crossing, LLC – Amy Avenue
- b) Land Lease Contract Renewal with Ken Mader for County N Properties
- c) Resolution V2022-21 Designating Polling Locations for 2023 and Combining Wards for Reporting Units
- d) Ord V22-19 – Street Trees within Road Right-of-Way
- e) Ord V22-20 – Repealing Ord V22-16 Ch. 26-8 of Municipal Code on All-Terrain Vehicle / Utility Terrain Vehicle Route Ordinance and Re-Creating as All-Terrain Vehicle/Utility Terrain Vehicle Route Ordinance.
- f) Ord V22-21 - Creating Chapter 2, Article 2-V, Section 2-169 of the Municipal Code of Ordinances, Relating to Administration, Finance, Refunding of Certain Overpayments and Discharging of Certain Underpayments
- g) 2022 Equipment Purchase
 - i. 350 Truck (Public Works)
- h) 2023 Equipment Purchases
 - i. F150 Truck (Harrison Utilities)
 - ii. Belt Clip Transceiver (Harrison Utilities)
 - iii. Shouldering Machine (Public Works)
 - iv. Street Sweeper (Public Works)
 - v. Wing Mower (Public Works)
 - vi. Compact Tractor (Public Works)
 - vii. 550 Truck (Public Works)
 - viii. Escape/Equinox (General/Administration)
- i) January Board Meeting Schedule
 - i. Cancel prior approved Special Meeting on January 10, 2023

11. Future Agenda Items

- a) Presentation by Fire Chief on response time. (ML/MB)
- b) Discussion of a site location for a safety building. (ML/MB)

- c) Update/Discussion/Action on a 5-year Capital Improvement Plan
- d) Presentation of Sewer Connection Fee Report and Recommendation of New Fees after the Village Attorney reviews them. (Tabled June 14, 2022 – Baldwin / Handschke)
- e) Special Event Permits – Types and Authority to Approve
- f) ARPA Fund Disbursement Plan
- g) Village-wide Safe Passage Plan - location and type (Dec/Jan 2023)
- h) Revisions to Village Code CH. 28 Nuisances
- i) Hiring Policy
- j) Review Village Special Assessment Policy for Improvements (Dec. – push to Jan.)
- k) North Shore Lane request for Village to Pave (Dec. – NS requested push to March or April)

12. Closed Session

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved concerning options to remove a Special District's charge from Harrison tax bills.

The Board will also meet in closed session pursuant to Wis. State Stats. 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved concerning return of funds from a resident.

Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, and Village Attorney.

The Board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.

13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted/published on December 8, 2022, at the Municipal Building lobby and at www.harrison-wi.org
Vicki Tessen, Clerk

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
November 15, 2022**

DRAFT #1

A meeting of the Village of Harrison Board was called to order at 6:00 pm at the Harrison Municipal Building, W5298 Hwy 114, Menasha, WI 54952 on Tuesday, November 15, 2022. After the Pledge of Allegiance was recited, roll call was taken.

Present: President Allison Blackmer, Trustees: Julene Baldwin, Darlene Bartlein, Mike Brantmeier, Scott Handschke, Matt Lancaster, and Mark Van Hefty.

Excused: None

Staff: Manager Matt Heiser, Assistant Manager Mark Mommaerts, and Clerk Vicki Tessen.

Public: Times Villager Reporter, Judy Hebbe.

4. Public Hearing

- a) Open the Public Hearing and Present the Proposed 2023 Budget

MOTION: SH/MB to open the public hearing.

Motion Carried 7-0

- b) Hear Public Comments

None

- c) Close the Public Hearing

MOTION: DB/JB to close the public hearing.

Motion Carried 7-0

5. Correspondence or Communications from Board and Staff

Trustee Lancaster conducted a ride along with the sheriff's department and commented on how Harrison's growth has affected traffic.

Multiple trustees expressed that the election inside the room went well, but the traffic and parking limitations at the Municipal Building may require us to use two polling locations.

6. Corrections and Approval of the Previous Meetings Minutes

- a) October 20, 2022

- b) October 25, 2027

MOTION: JB/SH to approve the October 20, 2022 minutes as presented.

Motion Carried 7-0

MOTION: JB/MVH to approve the October 25, 2022 minutes as presented.

Motion Carried 7-0

7. Public Comments

None

8. The following reports are on file in the Clerk's office:

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
 - i. Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

9. Approval of Bills and Claims for October 2022

Treasurer Tessen noted a correction to the bills and claims since the report was disseminated: the funds for the Fire Department Command Vehicle were taken out of the Fire Department's Capital Outlay and not the Fire Impact Fees as printed in the reports.

*MOTION: JB/MVH to approve the Bills and Claims for October 2022 as corrected.
Motion Carried 7-0*

10. Unfinished Business for Discussion, Consideration, and/or Action

None

11. New Business for Discussion, Consideration, and/or Action

- a) Street Tree Ordinance

For discussion and Board feedback – no action taken.

- b) Certificate of Payment #2 Final – Crack Seal Program

MOTION: ML/JB to authorize payment of the contractor's application for Certificate of Payment #2 (Final) in the amount of \$5,008.92 for Crack Seal work performed through August 9, 2022, as printed and circulated.

Motion Carried 7-0

- c) Certificate of Payment # 3 – Midway Road Trail Program

MOTION: SH/JB to authorize payment of the Midway Road Trail Project's contractor application for Certificate of Partial Payment #3 in the amount of \$339,905.75 for Crack Seal work performed through August 9, 2022, as presented and circulated.

Motion Carried 7-0

- d) Certificate of Payment # 4 – 2022 Road Paving Program

MOTION: SH/MB to authorize payment of the contractor's application for Certificate of Payment #4 in the amount of \$520,545.33 for work performed through October 31, 2022, as presented and circulated.
Motion Carried 7-0

- e) Resolution V2022-22 Adopting the Project Plan and Creating Tax Increment Financing District #5 (TID #5)

MOTION: MVH/SH to approve Resolution V2022-22 Adopting the Project Plan and Creating Tax Increment Financing District #5 (TID #5) as presented and circulated.
Motion Carried 7-0

- f) Resolution V2022-23 Amending the Fee and Penalty Schedule

MOTION: JB/DB to approve Resolution V2022-23 Amending the Fee and Penalty Schedule as presented and circulated.
Motion Carried 7-0

- g) Resolution V2022-24 Adopting 2023 Annual Budget and Tax Levy

MOTION: SH/JB to approve Resolution V2022-24 Adopting 2023 Annual Budget and Tax Levy, whereas the general property tax levy is in the amount of \$2,877,412.00 and debt service levy is in the amount of \$812,738.00, for a total tax levy of \$3,690,150.00 as presented and circulated.
Motion Carried 7-0

- h) Future Meeting Dates

- i. December 13 (any items from Nov Plan Commission meeting)
- ii. January 10 (any items from December Plan Commission meeting)
- iii. January 31 (regular Board meeting)

MOTION: SH/MB to approve the change to future meeting dates as presented and circulated.
Motion Carried 7-0

12. Future Agenda Items

- a) Presentation by Fire Chief on response time. (ML/MB)
- b) Discussion of a site location for a safety building. (ML/MB)
- c) Update/Discussion/Action on a 5-year Capital Improvement Plan
- d) Presentation of Sewer Connection Fee Report and Recommendation of New Fees after the Village Attorney reviews them. (Tabled June 14, 2022 – Baldwin / Handschke)
- e) Special Event Permits – Types and Authority to Approve
- f) Reimbursement to Wisconsin Wealth Management (former Darboy Club Site) (tabled June 14, 2022 – Handschke/Brantmeier) (October meeting)
- g) ARPA Fund Disbursement Plan
- h) Village-wide Safe Passage Plan - location and type (Dec/Jan 2023)
- i) Revisions to Village Code CH. 28 Nuisances

- j) Review Village Special Assessment Policy for Improvements (Dec.)
- k) Hiring Policy
- l) North Shore Lane request for Village to Pave (Dec)

13. Adjournment

*MOTION: JB/DB to adjourn.
Motion Carried 7-0*

Minutes submitted by:

Vicki L. Tessen, WCMC
Clerk/Treasurer

Approved December 13, 2022



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - December 2022

(Updated: 12/7/2022)

1. Emergency Response

Harrison Fire Rescue was dispatched to 42 emergency calls from November 11th – December 6th.

- As of December 6th, the Department has responded to a total of 621 incidents
- See attached Incident Report summary

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- December 3rd Chilton Parade
- December 6th Kaukauna Parade

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- November 14th EMS Meeting/Drill
 - Ambulance Driving
 - DNR Bracelets
 - Hospice
 - Pediatric Respiratory Problems
 - BBP, C-, Croup Updates
- November 16th Calumet County Dive Team Meeting/Drill
 - Stockbridge Quarry
- November 21st Fire Drill
 - Winterization/Station Cleaning
- December 5th Chief's Meeting
- December 5th Officer's Meeting
- December 5th Staff Meeting

4. Chief Business/Items of Note

- November 17th Officer Training
 - November 21st Promotion Interview
 - November 28th Fire Commission Meeting
-



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



- November 29th Granicus Training
- November 29th Community Business Visit
- November 30th Training Officer Meeting
- December 2nd New Hire Meeting
- December 5th Gold Cross Meeting/Ride Along
- December 7th FVTC Training Scenarios

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue



Harrison Fire Rescue

Menasha, WI

This report was generated on 12/7/2022 11:58:54 PM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 11/11/2022 | End Date: 12/6/2022

Incident Date	Address	Incident Type
11/12/2022	Big Lake CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
11/12/2022	Sundown CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
11/12/2022	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/13/2022	Lilac RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/13/2022	Skippers LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
11/13/2022	Natures Way DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
11/13/2022	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/14/2022	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
11/15/2022	North Shore West RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/17/2022	Hidden Trail LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
11/17/2022	Veterans AVE, Sherwood, WI 54169	Motor vehicle accident with injuries
11/18/2022	Timberline DR, Sherwood, WI 54169	Carbon monoxide detector activation, no CO
11/20/2022	Amy AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
11/20/2022	Highway 55, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/22/2022	Firelane 6 RD, Harrison, WI 54952	Carbon monoxide incident
11/22/2022	Amy AVE, Harrison, WI 54130	Extinguishing system activation due to malfunction
11/22/2022	Edgewood DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/22/2022	Exploration AVE, Harrison, WI 54915	Alarm system sounded due to malfunction
11/23/2022	Golden CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
11/25/2022	County Highway M, Woodville (Town of), WI 54952	Motor vehicle accident with injuries
11/26/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/27/2022	Guernsey DR, Sherwood, WI 54169	Carbon monoxide incident
11/27/2022	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/28/2022	Niagara CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
11/28/2022	Highline RD, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
11/28/2022	County Highway M, Harrison, WI 54952	Motor vehicle accident with injuries
11/29/2022	Mielke RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
11/30/2022	Maple Bluff LN, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/01/2022	US Hwy 151, Chilton, WI 53014	Building fire
12/01/2022	N Harwood RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/01/2022	Highway 114 / Highway 10, Harrison, WI 54952	Passenger vehicle fire
12/01/2022	Amy AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/01/2022	Firelane 12 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/02/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
12/02/2022	Highway 114, Harrison, WI 54952	Passenger vehicle fire
12/02/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
12/03/2022	Dundas RD, Woodville (Town of), WI 54110	EMS call, excluding vehicle accident with injury
12/04/2022	Big Lake CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/05/2022	Ertl RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/05/2022	Golden CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/05/2022	County Highway D, Harrison, WI 54110	Motor vehicle accident with injuries
12/06/2022	Natures Way DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury

Total Incidents: 42

VILLAGE OF HARRISON (October - 2022)

OVERALL INCIDENT SUMMARY

911 HANG UP	23	THEFT	6
ACCIDENT	20	TRAFFIC HAZARD	3
ACCIDENT WITH INJURY	2	TRAFFIC STOP	61
ALARM	3	TRESPASSING	1
ANIMAL	13	VIOLATE OF COURT ORDER	1
ASSIST AGENCY	11	WEAPON	0
ASSIST CITIZEN	6	WELFARE CHECK	12
BATTERY	0		
CIVIL MATTER	2		
CIVIL PROCESS	4		
CRIME PREVENTION	1		
DAMAGE TO PROPERTY	2		
DISTURBANCE	6		
DOMESTIC DISTURBANCE	0		
DRUGS	1		
EMERGENCY COMMITTAL	0		
FIRE ALARM	1		
FIRE CALL	6		
FRAUD	4		
HARASSMENT	3		
JAIL	0		
JUVENILE COMPLAINTS	4		
LOST / FOUND	0		
MEDICAL	37		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	13		
NOISE COMPLAINT	7		
ORDINANCE	2		
PARKING COMPLAINT	4		
RECKLESS DRIVING	13		
RUNAWAY	2		
SUSPICIOUS PERSON	3		
SUSPICIOUS SITUATION	15		
SUSPICIOUS VEHICLE	9		

OVERALL

TOTAL INCIDENTS	302
CITATIONS	39
ORDINANCE	2
WARNINGS	57

ARRESTS

TOTAL ARRESTS 9

10/01/2022 - Felon in Possession of Firearm, Possession of Methamphetamine & Drug Paraphernalia

10/02/2022 - Obstructing an Officer, Possession of Cocaine with Intent to Deliver, Possession of Methamphetamine with Intent to Deliver, & Possession of Drug Paraphernalia

10/04/2022 - OWI 4th Offense, Bail Jumping

10/08/2022 - Disorderly Conduct, Damage to Property

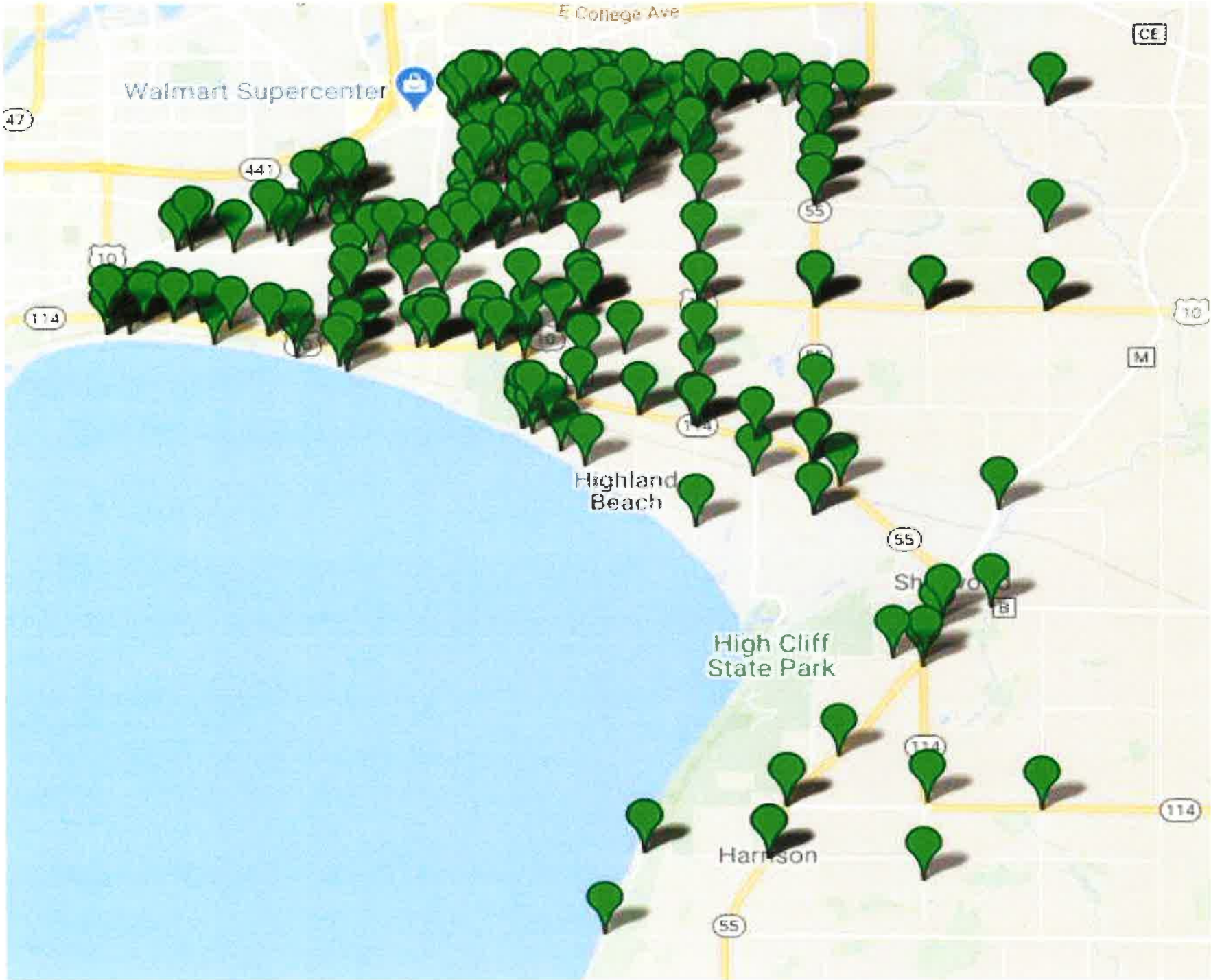
10/08/2022 - OWI

10/11/2022 - Eluding an Officer

10/20/2022 - OWI 2nd Offense

10/27/2022 - Resisting an Officer, Intimidate a Witness, Disorderly Conduct (Domestic)

10/31/2022 - Disorderly Conduct



VILLAGE OF HARRISON (OCTOBER - 2022)

CONTRACT SUMMARY

911 HANG UP	4	THEFT	4
ACCIDENT	9	TRAFFIC HAZARD	1
ACCIDENT WITH INJURY	1	TRAFFIC STOP	35
ALARM	2	TRESPASSING	1
ANIMAL	6	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	2	WEAPON	0
ASSIST CITIZEN	1	WELFARE CHECK	8
BATTERY	0		
CIVIL MATTER	2		
CIVIL PROCESS	0		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	1		
DISTURBANCE	4		
DOMESTIC DISTURBANCE	0		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	2		
FRAUD	2		
HARASSMENT	1		
JAIL	0		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	22		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	6		
NOISE COMPLAINT	5		
ORDINANCE	2		
PARKING COMPLAINT	2		
RECKLESS DRIVING	4		
RUNAWAY	1		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	4		
SUSPICIOUS VEHICLE	3		

CONTRACT	
TOTAL	138
ARRESTS	3
CITATIONS	15
ORDINANCE	0
WARNINGS	33

ACTIVITY DETAIL SUMMARY REPORT

10/01/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/02/22	Warning	NON-REGISTRATION OF AUTO, ETC
10/02/22	Warning	NON-REGISTRATION OF AUTO, ETC
10/02/22	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
10/02/22	Warning	VENT/SIDE WINDOW EXCESSIVE TINTING
10/02/22	Warning	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
10/02/22	Warning	NON-REGISTRATION OF AUTO, ETC
10/02/22	Warning	CRACKED/DAMAGED/POOR REFLECT ON MIRROR
10/02/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
10/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
10/03/22	Citation	FAILURE TO TRANSFER VEHICLE TITLE
10/03/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
10/03/22	Citation	NON-REGISTRATION OF AUTO, ETC
10/03/22	Citation	OPERATE MOTORCYCLE W/O VALID LICENSE
10/03/22	Ordinance	DISORDERLY CONDUCT
10/03/22	Ordinance	DISORDERLY CONDUCT
10/04/22	Citation	SPEEDING IN 55 MPH ZONE (1-10 MPH)
10/04/22	Citation	OWI (4th)
10/04/22	Citation	PASSING INTO ONCOMING TRAFFIC
10/04/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
10/04/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/04/22	Warning	FAIL/STOP AT STOP SIGN
10/04/22	Warning	FAIL/STOP AT STOP SIGN
10/06/22	Citation	RECKLESS DRIVING-ENDANGER SAFETY
10/07/22	Citation	FAIL/STOP AT STOP SIGN
10/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
10/07/22	Warning	NON-REGISTRATION OF AUTO, ETC
10/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
10/07/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
10/07/22	Warning	NON-REGISTRATION OF AUTO, ETC
10/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
10/07/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
10/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
10/07/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
10/08/22	Citation	OPERATING W/PAC (2ND)
10/08/22	Citation	OPERATING WHILE SUSPENDED
10/08/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
10/08/22	Warning	AUTOMOBILE FOLLOWING TOO CLOSELY

10/08/22	Warning	OPERATE VEHICLE W/ IMPROPER COLOR LIGHT TO FRONT
10/10/22	Citation	INATTENTIVE DRIVING
10/10/22	Citation	OPERATOR VIOLATE RED TRAFFIC LIGHT
10/10/22	Citation	UNREASONABLE AND IMPRUDENT SPEED
10/11/22	Warning	DEVIATION FROM DESIGNATED LANE
10/15/22	Citation	VEH. OPERATOR FLEE/ELUDE OFFICER
10/15/22	Citation	FAIL/STOP AT STOP SIGN
10/15/22	Citation	UNREASONABLE AND IMPRUDENT SPEED
10/15/22	Citation	VEH. OPERATOR FLEE/ELUDE OFFICER
10/15/22	Citation	RECKLESS DRIVING-ENDANGER SAFETY
10/15/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
10/16/22	Citation	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)
10/16/22	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
10/16/22	Citation	OPERATING W/PAC >=0.15 (1ST)
10/17/22	Warning	UNREASONABLE AND IMPRUDENT SPEED
10/17/22	Warning	OPERATE W/O CARRYING LICENSE
10/18/22	Citation	OPERATING W/PAC >=0.15 (1ST)
10/18/22	Citation	FAILURE TO STOP FOR SCHOOL BUS
10/19/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
10/19/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
10/19/22	Warning	FAIL/STOP AT STOP SIGN
10/20/22	Citation	OPERATING WHILE UNDER THE INFLUENCE(2ND)
10/20/22	Citation	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
10/20/22	Warning	OPERATE W/O CARRYING LICENSE
10/20/22	Warning	UNSAFE LANE DEVIATION
10/20/22	Warning	AUTOMOBILE FOLLOWING TOO CLOSELY
10/20/22	Warning	VENT/SIDE WINDOW EXCESSIVE TINTING
10/20/22	Warning	COVER/OBSTRUCT STOP LAMP LENSES
10/20/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
10/22/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
10/22/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
10/22/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/22/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
10/22/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
10/22/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
10/22/22	Warning	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
10/25/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
10/25/22	Citation	OPERATING WHILE REVOKED (FORFEITURE)
10/25/22	Warning	NON-REGISTRATION OF AUTO, ETC

10/25/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
10/26/22	Citation	AUTOMOBILE FOLLOWING TOO CLOSELY
10/26/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
10/26/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/26/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/26/22	Warning	OPERATE W/O CARRYING LICENSE
10/27/22	Citation	DRIVING WRONG WAY ON DIVIDED HIGHWAY
10/27/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
10/27/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
10/27/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
10/27/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/28/22	Citation	SPEEDING IN 55 MPH ZONE (1-10 MPH)
10/28/22	Citation	INATTENTIVE DRIVING
10/28/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/28/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
10/28/22	Warning	OPERATE W/O CARRYING LICENSE
10/30/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
10/30/22	Warning	SPEEDING IN 55 MPH ZONE (20-24 MPH)
10/30/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
10/30/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
10/31/22	Citation	OPERATING W/PAC >=0.15 (1ST)

VILLAGE OF HARRISON (NOVEMBER - 2022)

OVERALL INCIDENT SUMMARY

911 HANG UP	20	THEFT	2
ACCIDENT	27	TRAFFIC HAZARD	9
ACCIDENT WITH INJURY	1	TRAFFIC STOP	58
ALARM	3	TRESPASSING	1
ANIMAL	11	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	5	WEAPON	1
ASSIST CITIZEN	7	WELFARE CHECK	18
BATTERY	0		
CIVIL MATTER	1		
CIVIL PROCESS	3		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	0		
DISTURBANCE	7		
DOMESTIC DISTURBANCE	2		
DRUGS	1		
EMERGENCY COMMITTAL	0		
FIRE ALARM	1		
FIRE CALL	1		
FRAUD	4		
HARASSMENT	10		
JAIL	0		
JUVENILE COMPLAINTS	3		
LOST / FOUND	0		
MEDICAL	25		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	23		
NOISE COMPLAINT	1		
ORDINANCE	1		
PARKING COMPLAINT	24		
RECKLESS DRIVING	14		
RUNAWAY	0		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	6		
SUSPICIOUS VEHICLE	7		

OVERALL

TOTAL INCIDENTS	300
CITATIONS	31
ORDINANCE	11
WARNINGS	69

ARRESTS

TOTAL ARRESTS 9

11/10/2022 Burglary

11/12/2022 Operating While Under the Influence

11/14/2022 Substantial Battery; False Imprisonment; Domestic Abuse; Go Armed While Intoxicated

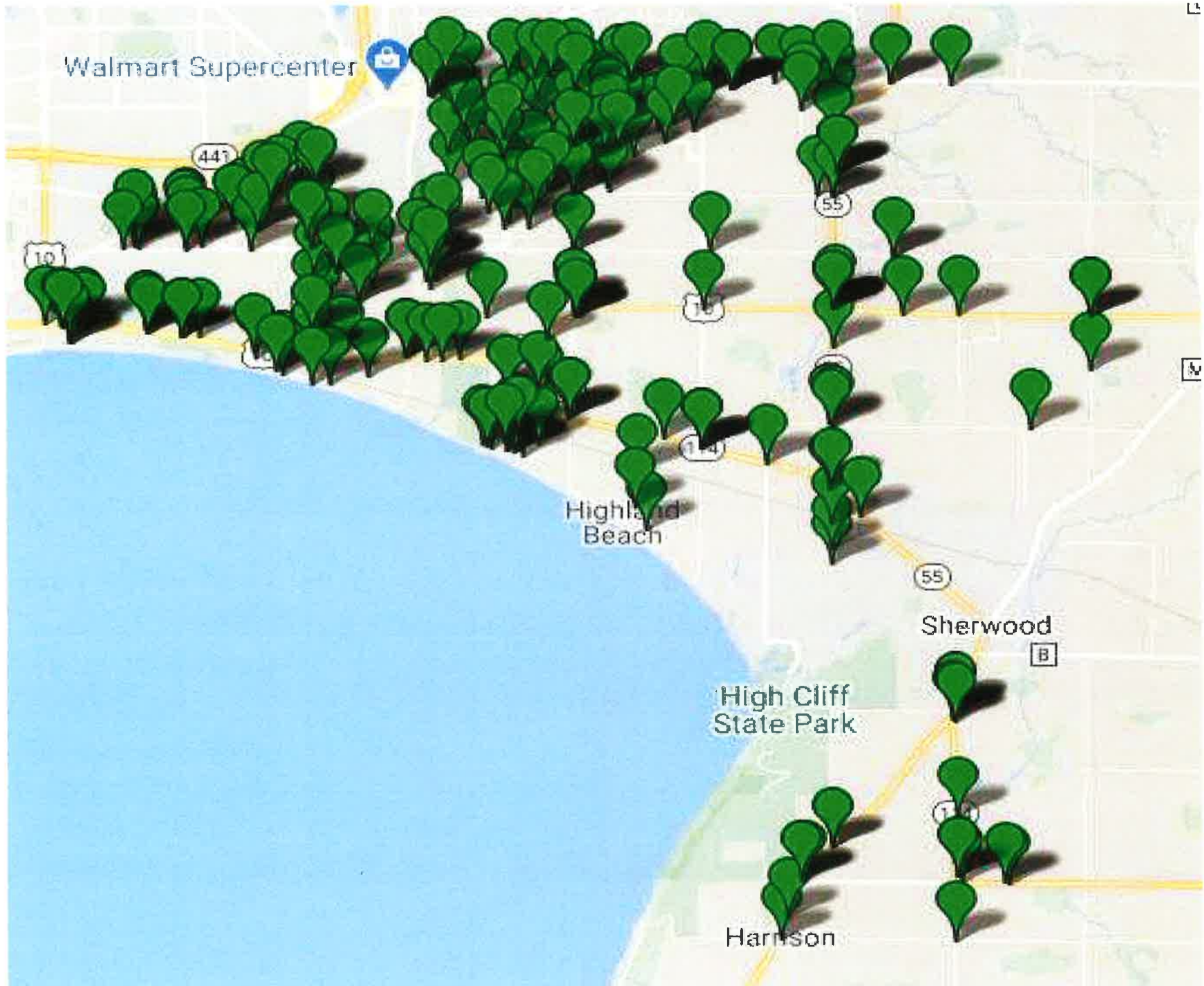
11/17/2022 Warrant

11/20/2022 Disorderly Conduct; Domestic Abuse

11/23/2022 Operating While Under the Influence

11/27/2022 Operating While Under the Influence

11/28/2022 Disorderly Conduct



VILLAGE OF HARRISON (NOVEMBER - 2022)

CONTRACT SUMMARY

911 HANG UP	5	THEFT	1
ACCIDENT	13	TRAFFIC HAZARD	5
ACCIDENT WITH INJURY	1	TRAFFIC STOP	27
ALARM	1	TRESPASSING	0
ANIMAL	6	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	3	WEAPON	1
ASSIST CITIZEN	3	WELFARE CHECK	7
BATTERY	0		
CIVIL MATTER	1		
CIVIL PROCESS	0		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	0		
DISTURBANCE	5		
DOMESTIC DISTURBANCE	0		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	1		
FRAUD	3		
HARASSMENT	9		
JAIL	0		
JUVENILE COMPLAINTS	2		
LOST / FOUND	0		
MEDICAL	13		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	13		
NOISE COMPLAINT	0		
ORDINANCE	1		
PARKING COMPLAINT	4		
RECKLESS DRIVING	5		
RUNAWAY	0		
SUSPICIOUS PERSON	1		
SUSPICIOUS SITUATION	3		
SUSPICIOUS VEHICLE	4		

CONTRACT	
TOTAL INCIDENTS	138
ARRESTS	4
CITATIONS	21
ORDINANCE	1
WARNINGS	29

ACTIVITY DETAIL SUMMARY REPORT

11/01/22	Citation	OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON >21
11/02/22	Citation	OPERATE MOTOR VEH BY PERMITTEE W/ ANOTHER PERSON IN VEH
11/02/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/02/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/02/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
11/02/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
11/03/22	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
11/04/22	Warning	SPEEDING IN 55 MPH ZONE (1-10 MPH)
11/04/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/05/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
11/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
11/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/05/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
11/06/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
11/06/22	Ordinance	POSSESSION OF THC
11/06/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/06/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
11/07/22	Citation	OPERATING W/PAC (1ST)
11/08/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
11/08/22	Warning	INATTENTIVE DRIVING
11/10/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/11/22	Warning	FAIL/YIELD/UNCONTROLLED INTERSECTION
11/11/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/12/22	Warning	NON-REGISTRATION OF AUTO, ETC
11/12/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
11/12/22	Warning	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
11/12/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/13/22	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/13/22	Warning	INATTENTIVE DRIVING
11/13/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
11/14/22	Ordinance	UNDERAGE ALCOHOL
11/14/22	Ordinance	UNDERAGE ALCOHOL
11/15/22	Citation	NON-REGISTRATION OF AUTO, ETC
11/15/22	Citation	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
11/15/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
11/15/22	Warning	OPERATE W/O CARRYING LICENSE
11/15/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)

11/15/22	Warning	FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE
11/15/22	Warning	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
11/15/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/16/22	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
11/16/22	Citation	FAIL/YIELD FOR YIELD SIGN
11/16/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
11/17/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
11/17/22	Warning	OPERATE W/O VALID LICENSE (1ST VIOLATION)
11/17/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/17/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
11/18/22	Warning	FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE
11/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
11/18/22	Warning	DRIVING TOO FAST FOR CONDITIONS
11/18/22	Warning	FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP
11/18/22	Warning	CRACKED/DAMAGED VEHICLE WINDSHIELD
11/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/19/22	Citation	FAILURE TO FILE ACCIDENT REPORT
11/19/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
11/20/22	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
11/20/22	Citation	RACING ON HIGHWAY
11/20/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/20/22	Warning	OPERATING LEFT OF CENTER
11/21/22	Citation	PAC CAUSE INJURY (2+)
11/21/22	Citation	AUTOMOBILE FOLLOWING TOO CLOSELY
11/21/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
11/21/22	Ordinance	UNDERAGE ALCOHOL
11/21/22	Ordinance	UNDERAGE ALCOHOL
11/21/22	Ordinance	UNDERAGE ALCOHOL
11/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/21/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/22/22	Ordinance	OBSTRUCTING AN OFFICER
11/23/22	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
11/23/22	Citation	OPERATING WHILE SUSPENDED
11/23/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
11/23/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
11/23/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
11/23/22	Warning	FAIL/NOTIFY ADDRESS CHANGE
11/23/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)

11/25/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/25/22	Warning	NON-REGISTRATION OF AUTO, ETC
11/25/22	Warning	FAIL/STOP AT STOP SIGN
11/25/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
11/25/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
11/26/22	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
11/26/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
11/26/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/26/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
11/27/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
11/27/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
11/27/22	Citation	NON-REGISTRATION OF AUTO, ETC
11/27/22	Ordinance	OBSTRUCTING AN OFFICER
11/27/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/27/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
11/27/22	Warning	TAKE AND DRIVE VEHICLE W/O CONSENT
11/27/22	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
11/27/22	Warning	DISPLAY FALSE VEHICLE REGISTRATION PLATE
11/27/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
11/28/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
11/28/22	Ordinance	POSSESSION OF THC
11/28/22	Ordinance	POSSESSION OF DRUG PARAPHERNALIA
11/28/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
11/28/22	Warning	OPERATING LEFT OF CENTER
11/28/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/29/22	Citation	OPERATING W/PAC (3RD)
11/29/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
11/30/22	Citation	FAIL/STOP AT STOP SIGN
11/30/22	Ordinance	UNDERAGE ALCOHOL
11/30/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
11/30/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
11/30/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

December 13, 2022

Title:

Village Manager Report

Issue:

None

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

- The Clerking team has been working on post-election tasks, the tax bills and the state reports that are due this time of year. The Deputy Clerk has been entering the election day registrations into the state system. The Clerk/Treasurer has been working on the special charges for the tax bills. Village staff received proofs/samples of tax bills from the County on November 30 and were given approximately a week to submit changes or confirm they were accurate. Tax bills will be mailed on Friday, December 9.
- The Financial team contributed to preparing the data for the special charges for the garbage collection fee. Staff has received the completed financial documents for the Village audit of 2021. We are in the process of scheduling them to present those documents to the Village Board. Staff has also completed all requests for the utilities audit and are awaiting the documents or next set of requests for this audit.
- Both teams have been having meetings in preparation for tax collection. Staff anticipates the first payments will arrive on Monday, December 12. Entering these payments into the County system, reconciling them and depositing them daily will occupy both teams until the end of January.
- Staff are working on the Granicus installation. The weekly meetings to build the work flow for on-line building permits is nearing completion. That team will then work on other on-line forms such as those issued at the front counter or from utilities. Village staff completed a second survey for Granicus to guide them on the web site design. Granicus has begun their on-line training process for the agendas/minutes team.
- The new Assistant Planner, Josh Sherman, started December 7.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- Budget reports for the General Fund, the Water Utility and Sewer Utility.
- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination. At the August 30, 2022 meeting Board members requested staff to explore if the pavement for the pickleball courts was/should be charged against the park impact fees. Northeast Asphalt bid \$47,130 in change order number 1 to pave the courts and increased it an additional \$11,730 in change order number 2 when the size of the courts were enlarged. These costs were part of the approved certificates of payment from Graef that the Village paid in October, 2021. They were booked against the capital outlay funds at that time. Staff would recommend keeping it that way to preserve park impact fees for future expenditures.

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	164,797.80	0.00	164,797.80	0.00
REVENUES		0.00	164,797.80	0.00	164,797.80	0.00
100-00-41110-000-000	General Property Taxes	0.00	923,608.28	2,906,793.00	-1,983,184.72	31.77
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	30.24	30.00	0.24	100.80
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	2,264.00	60,000.00	-57,736.00	3.77
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	-2,771.09	0.00	-2,771.09	0.00
TAXES		0.00	923,131.43	2,966,823.00	-2,043,691.57	31.12
100-00-42000-000-000	Special Assessments	0.00	17,234.28	0.00	17,234.28	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	131,332.78	0.00	131,332.78	0.00
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	85,762.22	61,569.00	24,193.22	139.29
100-00-43401-000-000	Personal Property Aid	0.00	5,896.93	0.00	5,896.93	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	54,506.89	49,900.00	4,606.89	109.23
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	1,340.40	14,858.00	-13,517.60	9.02
100-00-43430-000-000	Exempt Computer Aid	0.00	42,433.66	42,400.00	33.66	100.08
100-00-43530-000-000	State Transportation Aids	0.00	383,638.97	384,704.00	-1,065.03	99.72
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	18,117.10	21,300.00	-3,182.90	85.06
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	591,696.17	574,791.00	16,905.17	102.94
100-00-44105-000-000	Liquor & Beverage Licenses	0.00	15,617.43	5,000.00	10,617.43	312.35
100-00-44110-000-000	Operators Licenses	-15.00	4,340.00	4,900.00	-560.00	88.57
100-00-44115-000-000	Cigarette Licenses	0.00	421.15	200.00	221.15	210.58
100-00-44120-000-000	Cable Television Franchise Fee	0.00	95,053.32	111,703.00	-16,649.68	85.09
100-00-44205-000-000	Dog Licenses Fees	0.00	12,123.09	8,500.00	3,623.09	142.62
100-00-44305-000-000	Building Permit Fee	695.00	84,891.27	50,000.00	34,891.27	169.78
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	40.00	0.00	40.00	0.00
100-00-44306-000-000	HVAC Permit	430.00	46,714.40	6,500.00	40,214.40	718.68
100-00-44307-000-000	Plumbing Permit	165.00	38,594.07	9,000.00	29,594.07	428.82
100-00-44308-000-000	Electrical Permit	245.00	57,482.70	12,250.00	45,232.70	469.25
100-00-44309-000-000	Siding/Windows/Roof Permit	120.00	3,300.00	750.00	2,550.00	440.00
100-00-44310-000-000	Pool Permit	0.00	1,390.00	1,000.00	390.00	139.00
100-00-44311-000-000	Lot Grade Fee	860.00	53,320.00	47,500.00	5,820.00	112.25
100-00-44312-000-000	Driveway Grade Fee	185.00	11,470.00	10,000.00	1,470.00	114.70

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	125.00	50.00	75.00	250.00
100-00-44330-000-000	Utility Permit Fee	100.00	55,182.20	2,500.00	52,682.20	2,207.29
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	325.00	39,975.00	20,000.00	19,975.00	199.88
100-00-44401-000-000	Erosion Permit	2,486.35	15,883.33	6,500.00	9,383.33	244.36
100-00-44410-000-000	Plat and CSM Review Fee	0.00	3,025.00	1,500.00	1,525.00	201.67
100-00-44415-000-000	Site Plan Review Fee	0.00	900.00	5,500.00	-4,600.00	16.36
100-00-44900-000-000	Other License/Permit Fee	0.00	710.00	0.00	710.00	0.00
100-00-44905-000-000	Fireworks Permit	50.00	50.00	0.00	50.00	0.00
LICENSES AND PERMITS		5,646.35	540,607.96	303,653.00	236,954.96	178.03
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	140.00	12,973.01	6,000.00	6,973.01	216.22
FINES, FORFEITS AND PENALTIES		140.00	12,973.01	6,500.00	6,473.01	199.58
100-00-46100-000-000	Administrative Fee	345.00	70,696.12	18,500.00	52,196.12	382.14
100-00-46105-000-000	Publication Fee - Liquor	0.00	-88.92	0.00	-88.92	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	90.00	11,280.00	8,000.00	3,280.00	141.00
100-00-46111-000-000	Photocopy Fee	0.00	5.00	0.00	5.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	1,075.33	700.00	375.33	153.62
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	421,805.00	-421,805.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	546,108.00	-546,108.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	1,962.00	2,000.00	-38.00	98.10
100-00-46321-000-000	Street Lights Fee	0.00	2,480.77	1,100.00	1,380.77	225.52
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	73,721.79	0.00	73,721.79	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	0.00	5,791.00	396,052.00	-390,261.00	1.46
100-00-46435-000-000	Recycling Collection Fee (33%)	0.00	3,884.00	189,451.00	-185,567.00	2.05
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	20.00	37,360.00	14,000.00	23,360.00	266.86
100-00-46722-000-000	Park Shelter Rental Fee	0.00	2,345.97	0.00	2,345.97	0.00
100-00-46740-000-000	Municipal Hall Rental Fee	0.00	2,274.96	0.00	2,274.96	0.00
PUBLIC CHARGES FOR SERVICES		455.00	212,788.02	1,597,716.00	-1,384,927.98	13.32
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	165,188.43	157,712.00	7,476.43	104.74
FORFEITED DISCOUNTS		0.00	165,188.43	157,712.00	7,476.43	104.74
100-00-48110-000-000	Banking - Earned Interest	0.00	35,705.83	20,000.00	15,705.83	178.53
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	9.79	100.00	-90.21	9.79
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	Sales - Public Works Equipment	0.00	23,000.00	0.00	23,000.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	4,762.00	5,000.00	-238.00	95.24
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-00-48900-000-000	Misc. Revenues	5,200.00	35,982.79	500.00	35,482.79	7,196.56
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	15,890.00	81,000.00	-65,110.00	19.62
MISCELLANEOUS REVENUES		5,200.00	115,350.41	106,600.00	8,750.41	108.21
100-00-49000-000-000	Transfer from Debt Srvc Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,500,000.00	-1,500,000.00	0.00
Total Revenues		11,441.35	2,857,866.01	7,213,795.00	-4,355,928.99	39.62

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	1,292.32	31,532.62	33,600.00	2,067.38	93.85
100-00-51100-105-000	Village Board - FICA	98.87	2,412.46	2,570.00	157.54	93.87
100-00-51100-115-000	Village Board-Training/Mileage	0.00	150.00	800.00	650.00	18.75
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,488.37	6,000.00	-488.37	108.14
100-00-51100-400-000	Village Board-Supplies	0.00	30.58	500.00	469.42	6.12
100-01-51101-100-001	Planning - Salary	1,170.84	68,435.19	156,000.00	87,564.81	43.87
100-01-51101-105-000	Planning - FICA	84.50	5,235.71	11,934.00	6,698.29	43.87
100-01-51101-200-000	Planning - Benefits	-326.54	13,733.72	53,193.00	39,459.28	25.82
100-01-51101-205-000	Planning - Retirement	76.10	4,448.20	10,608.00	6,159.80	41.93
100-01-51101-300-000	Planning - Per Diem	0.00	3,105.00	4,000.00	895.00	77.63
100-01-51101-301-000	Planning - Dues	0.00	517.00	1,000.00	483.00	51.70
100-01-51101-304-000	Planning - Consultants	0.00	40.00	0.00	-40.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	1,964.43	3,500.00	1,535.57	56.13
100-01-51101-400-000	Planning - Supplies	7.00	1,223.65	500.00	-723.65	244.73
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	0.00	2,460.86	0.00	-2,460.86	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	27,686.50	10,000.00	-17,686.50	276.87
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	15,000.00	15,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	13,032.84	307,955.78	315,035.00	7,079.22	97.75
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	942.70	22,287.96	24,100.00	1,812.04	92.48
100-02-51400-200-000	Gen. Admin - Benefits	-1,088.53	116,300.56	93,269.00	-23,031.56	124.69
100-02-51400-205-000	Gen. Admin - Retirement	847.13	19,982.20	21,400.00	1,417.80	93.37
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	3,875.44	2,500.00	-1,375.44	155.02
100-02-51400-310-000	Gen. Admin - Dues	0.00	309.95	3,200.00	2,890.05	9.69
100-02-51400-400-000	Gen. Admin - Supplies	208.37	15,537.57	20,000.00	4,462.43	77.69
100-02-51400-400-005	Gen. Admin - Postage	0.00	4,007.38	3,000.00	-1,007.38	133.58
100-02-51400-400-006	Gen. Admin - Service Contracts	1,900.07	66,101.39	70,000.00	3,898.61	94.43
100-02-51400-800-000	Gen. Admin - Publications	0.00	287.88	3,000.00	2,712.12	9.60
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	0.00	6,086.88	4,000.00	-2,086.88	152.17
100-00-51440-000-000	Elections - Wages	0.00	18,101.50	14,000.00	-4,101.50	129.30
100-00-51440-100-000	Elections-FICA	0.00	37.11	1,071.00	1,033.89	3.46
100-00-51440-200-000	Elections - Expenses/Training	0.00	91.25	500.00	408.75	18.25
100-00-51440-300-000	Elections - Service Contracts	0.00	2,195.41	4,000.00	1,804.59	54.89
100-00-51440-400-000	Elections - Supplies	0.00	2,921.00	3,000.00	79.00	97.37
100-00-51440-500-000	Elections - Postage	0.00	2,000.00	0.00	-2,000.00	0.00
100-00-51440-600-000	Elections - Publications	0.00	614.20	1,000.00	385.80	61.42
100-05-51500-000-000	Assessor - Contract	0.00	40,900.00	34,800.00	-6,100.00	117.53
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	204.75	0.00	-204.75	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	844.36	0.00	-844.36	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	20,337.71	17,500.00	-2,837.71	116.22
100-04-51500-400-000	Treasurer - Supplies	0.00	2,518.82	2,500.00	-18.82	100.75
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	4,971.68	0.00	-4,971.68	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	232.85	7,500.00	7,267.15	3.10
100-00-51600-500-020	Municipal Bldg - Electric	0.00	4,494.82	5,500.00	1,005.18	81.72
100-00-51600-500-021	Municipal Bldg - Heat	0.00	5,493.04	4,750.00	-743.04	115.64

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-00-51600-500-022	Municipal Bldg - Telephone	176.33	1,729.02	1,750.00	20.98	98.80
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,377.00	18,900.00	3,523.00	81.36
100-00-51933-000-000	Insurance - Workers Comp.	0.00	28,744.00	33,311.00	4,567.00	86.29
100-00-51938-000-000	Insurance - General and Auto	0.00	19,082.00	23,625.00	4,543.00	80.77
100-00-51980-000-000	Memorial Expenses	0.00	210.78	500.00	289.22	42.16
GENERAL GOVERNMENT		18,422.00	903,298.58	1,042,916.00	139,617.42	86.61
100-00-52100-000-000	Law Enforcement - Contract	0.00	404,873.19	629,059.00	224,185.81	64.36
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	1,738.57	2,500.00	761.43	69.54
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	3,526.38	173,466.26	215,000.00	41,533.74	80.68
100-06-52200-105-000	Fire Dept - FICA	269.77	13,636.54	16,447.50	2,810.96	82.91
100-06-52200-200-000	Fire Dept - Benefits	0.00	535.79	0.00	-535.79	0.00
100-06-52200-210-000	Fire Dept - Retirement	424.58	10,614.50	40,575.00	29,960.50	26.16
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	120.00	2,454.32	5,500.00	3,045.68	44.62
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	336.39	31,098.37	41,000.00	9,901.63	75.85
100-06-52200-401-000	Fire Dept - Physicals	29.00	1,243.00	5,000.00	3,757.00	24.86
100-06-52200-500-020	Fire Station 60 - Electric	0.00	1,675.17	2,500.00	824.83	67.01
100-07-52200-500-020	Fire Station 70 - Electric	0.00	1,890.86	3,000.00	1,109.14	63.03
100-06-52200-500-021	Fire Station 60 - Heat	0.00	2,125.04	3,000.00	874.96	70.83
100-07-52200-500-021	Fire Station 70 - Heat	0.00	1,763.66	2,000.00	236.34	88.18
100-06-52200-500-022	Fire Station 60 - Telephone	0.00	263.38	950.00	686.62	27.72
100-07-52200-500-022	Fire Station 70 - Telephone	24.63	610.19	1,900.00	1,289.81	32.12
100-06-52200-500-023	Fire Station 60 - Water/Sewer	0.00	2,858.12	3,500.00	641.88	81.66
100-07-52200-500-023	Fire Station 70 - Water/Sewer	0.00	669.88	550.00	-119.88	121.80
100-06-52200-600-000	Fire Dept - Vehicle Maint.	0.00	12,789.77	13,000.00	210.23	98.38
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	841.06	4,000.00	3,158.94	21.03
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	235.83	10,687.27	13,500.00	2,812.73	79.16
100-08-52300-100-000	1st Responders - Wages	0.00	35,484.14	0.00	-35,484.14	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	2,714.54	0.00	-2,714.54	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	8,654.76	183,830.36	50,000.00	-133,830.36	367.66
100-00-52400-200-000	Inspections - Grade Checks	0.00	21,388.90	38,000.00	16,611.10	56.29
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	-8,978.87	0.00	8,978.87	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		13,621.34	910,274.01	1,096,981.50	186,707.49	82.98
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	12,788.62	40,000.00	27,211.38	31.97
100-09-53311-100-000	Hwy Dept - Wages	17,325.24	439,376.08	467,010.00	27,633.92	94.08
100-09-53311-100-901	Hwy Dept - Part Time Wages	0.00	34,451.22	22,500.00	-11,951.22	153.12
100-09-53311-103-000	Hwy Dept - Overtime Wages	505.08	17,517.56	38,000.00	20,482.44	46.10
100-09-53311-105-000	Hwy Dept - FICA	1,304.50	33,874.84	35,726.26	1,851.42	94.82
100-09-53311-105-901	Hwy Dept - Part Time FICA	0.00	2,632.53	1,721.25	-911.28	152.94
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	-2,012.91	112,971.64	139,033.00	26,061.36	81.26
100-09-53311-205-000	Hwy Dept - Retirement	1,158.97	30,090.66	31,756.68	1,666.02	94.75

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	329.00	2,500.00	2,171.00	13.16
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	0.00	1,500.00	1,500.00	0.00
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	218.09	21,399.64	25,000.00	3,600.36	85.60
100-09-53311-500-020	Hwy Dept - Electric	0.00	6,742.21	7,500.00	757.79	89.90
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	201.52	2,658.88	3,000.00	341.12	88.63
100-09-53311-505-000	Hwy Dept - Building Maint	942.51	29,247.82	35,000.00	5,752.18	83.57
100-09-53311-600-030	Hwy Dept - Fuel	0.00	68,157.15	50,000.00	-18,157.15	136.31
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,613.09	30,343.25	40,000.00	9,656.75	75.86
100-09-53311-700-000	Hwy Dept - Equip Maintenance	1,835.38	48,043.38	40,000.00	-8,043.38	120.11
100-09-53311-900-000	Hwy Dept - Road Maintenance	145.27	65,120.47	327,500.00	262,379.53	19.88
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	115.35	25,505.27	50,000.00	24,494.73	51.01
100-09-53311-903-000	Hwy Dept - Salt & Sand	0.00	78,714.11	108,000.00	29,285.89	72.88
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	0.00	10,998.16	10,000.00	-998.16	109.98
100-00-53420-000-000	Street Lighting - General	0.00	-4,045.93	3,000.00	7,045.93	-134.86
100-00-53420-001-000	Street Lighting - North Shore	0.00	137.59	170.00	32.41	80.94
100-00-53420-004-000	Street Lighting - HAA	0.00	7,863.73	11,000.00	3,136.27	71.49
100-00-53420-006-000	Street Lighting - NS Woods	0.00	904.29	1,100.00	195.71	82.21
100-00-53441-000-000	Storm Sewer Maint./Ponds	0.00	31,746.57	40,000.00	8,253.43	79.37
100-00-53441-100-000	Illicit Discharge Program	0.00	246.00	5,000.00	4,754.00	4.92
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	0.00	372,738.02	378,000.00	5,261.98	98.61
100-00-53635-000-000	Recycling Services	0.00	229,713.00	252,000.00	22,287.00	91.16
100-00-53635-100-000	Compost Site	0.00	2,402.83	16,000.00	13,597.17	15.02
100-00-53640-000-000	Weed and Nuisance Control	0.00	-900.00	14,000.00	14,900.00	-6.43
100-00-53650-000-000	Harr Stormwater Util Drainage	0.00	13,213.60	0.00	-13,213.60	0.00
PUBLIC WORKS		23,352.09	1,724,982.19	2,199,017.19	474,035.00	78.44
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	0.00	33,594.25	35,000.00	1,405.75	95.98
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	5,094.77	10,000.00	4,905.23	50.95
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		0.00	38,689.02	45,000.00	6,310.98	85.98
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	3,000.00	4,000.00	1,000.00	75.00

Fund: 100 - GENERAL FUND

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	0.00	0.00	0.00
100-00-57220-000-000	Capital Outlay - Parks	0.00	11,341.98	132,500.00	121,158.02	8.56
100-06-57220-000-000	Fire Dept - Capital Outlay	0.00	115,633.45	132,248.00	16,614.55	87.44
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	150,000.00	150,000.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	328,206.00	328,206.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	563,900.80	395,966.00	-167,934.80	142.41
100-09-57330-000-000	Capital Outlay - Road Projects	0.00	3,281,902.37	1,400,000.00	-1,881,902.37	234.42
CAPITAL OUTLAY		0.00	3,972,778.60	2,538,920.00	-1,433,858.60	156.48
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Total Expenses		55,395.43	7,553,022.40	6,929,034.69	-623,987.71	109.01
Net Totals		-43,954.08	-4,695,156.39	284,760.31	4,979,916.70	-1,648.81

Fund: 610 - WATER UTILITY

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	0.00	6,784.88	0.00	6,784.88	0.00
TAXES		0.00	6,784.88	0.00	6,784.88	0.00
610-00-46101-000-000	Residential Metered Sales	0.00	879,328.82	865,281.00	14,047.82	101.62
610-00-46102-000-000	Commercial Metered Sales	0.00	97,848.38	84,250.00	13,598.38	116.14
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,505.00	-1,505.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	26,999.25	18,563.00	8,436.25	145.45
610-00-46105-000-000	Multifamily Metered Sales	0.00	77,501.97	28,626.00	48,875.97	270.74
610-00-46106-000-000	Irrigation Metered Sales	0.00	328.63	395.00	-66.37	83.20
610-00-46200-000-000	Private Fire Protection Servic	0.00	14,532.49	0.00	14,532.49	0.00
610-00-46300-000-000	Public Fire Protection Service	0.00	188,105.11	214,655.00	-26,549.89	87.63
PUBLIC CHARGES FOR SERVICES		0.00	1,284,644.65	1,213,275.00	71,369.65	105.88
610-00-47000-000-000	Forfeited Discounts	0.00	2,534.24	4,200.00	-1,665.76	60.34
610-00-47400-000-000	Other Water Revenue	0.00	3,834.93	12,225.00	-8,390.07	31.37
FORFEITED DISCOUNTS		0.00	6,369.17	16,425.00	-10,055.83	38.78
Total Revenues		0.00	1,297,798.70	1,229,700.00	68,098.70	105.54

Fund: 610 - WATER UTILITY

Account Number		2022	2022	2022	Budget Status	% of Budget
		December	Actual 12/08/2022	Budget		
610-00-57601-000-000	Purchased Water - COA / FC	190,293.63	633,544.00	649,848.00	16,304.00	97.49
610-00-57602-000-000	Fire Protection - COA	9,325.50	31,147.17	38,048.00	6,900.83	81.86
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	3,600.80	88,853.05	93,050.00	4,196.95	95.49
610-00-57641-000-000	Operation Supplies & Expenses	37.78	15,377.02	16,780.00	1,402.98	91.64
610-00-57651-000-000	Maintenance of Mains	0.00	8,089.21	15,000.00	6,910.79	53.93
610-00-57652-000-000	Maintenance of Services	0.00	1,307.29	15,000.00	13,692.71	8.72
610-00-57653-000-000	Maintenance of Meters	0.00	1,260.75	5,000.00	3,739.25	25.22
610-00-57654-000-000	Maintenance of Hydrants	0.00	3,600.72	0.00	-3,600.72	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	1,677.60	32,983.96	47,900.00	14,916.04	68.86
610-00-57920-000-000	Admin & General Salaries	962.38	23,027.82	41,657.00	18,629.18	55.28
610-00-57921-000-000	Office Supplies & Expenses	1,120.35	21,004.40	17,345.00	-3,659.40	121.10
610-00-57923-000-000	Outside Services Employed	0.00	7,460.91	19,895.00	12,434.09	37.50
610-00-57924-000-000	Insurance Expense	0.00	2,250.00	7,084.00	4,834.00	31.76
610-00-57925-000-000	Payroll Tax - FICA	446.48	10,305.58	13,969.00	3,663.42	73.77
610-00-57926-000-000	Employee Pensions & Benefits	405.65	15,212.59	81,654.00	66,441.41	18.63
610-00-57928-000-000	Regulatory Commission Expenses	0.00	8,385.91	1,225.00	-7,160.91	684.56
610-00-57930-000-000	Miscellaneous General Expense	0.00	644.41	22,500.00	21,855.59	2.86
610-00-57933-000-000	Transportation Expense	0.00	5,193.37	4,185.00	-1,008.37	124.09
610-00-57935-000-000	Maintenance of General Plant	37.90	1,391.29	2,500.00	1,108.71	55.65
CAPITAL OUTLAY		207,908.07	911,039.45	1,092,640.00	181,600.55	83.38
Total Expenses		207,908.07	911,039.45	1,092,640.00	181,600.55	83.38
Net Totals		-207,908.07	386,759.25	137,060.00	-249,699.25	282.18

Fund: 620 - SEWER UTILITY

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	0.00	802,211.98	834,464.00	-32,252.02	96.14
620-00-46222-000-000	Commercial Measured Service	0.00	97,789.46	89,519.00	8,270.46	109.24
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,514.00	-3,514.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	64,921.51	36,537.00	28,384.51	177.69
620-00-46225-000-000	Multifamily Measured Service	0.00	91,553.49	61,700.00	29,853.49	148.38
PUBLIC CHARGES FOR SERVICES		0.00	1,056,476.44	1,025,734.00	30,742.44	103.00
620-00-47631-000-000	Forfeited Discounts	0.00	2,014.42	3,385.00	-1,370.58	59.51
620-00-47635-000-000	Other Sewer Revenue	0.00	320,918.44	5,205.00	315,713.44	6,165.58
620-00-47640-000-000	Interest Income	0.00	6,785.00	0.00	6,785.00	0.00
FORFEITED DISCOUNTS		0.00	329,717.86	8,590.00	321,127.86	3,838.39
Total Revenues		0.00	1,386,194.30	1,034,324.00	351,870.30	134.02

Fund: 620 - SEWER UTILITY

Account Number		2022 December	2022 Actual 12/08/2022	2022 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	3,951.20	94,709.61	140,950.00	46,240.39	67.19
620-00-57821-000-000	Fuel/Power Purchase - Pumping	0.00	17,588.20	17,000.00	-588.20	103.46
620-00-57827-000-000	Operation Supplies & Expenses	37.79	11,996.42	10,125.00	-1,871.42	118.48
620-00-57828-000-000	Transportation Expense	0.00	5,193.47	4,185.00	-1,008.47	124.10
620-00-57829-000-000	Sewerage Treatment Charges	0.00	180,497.95	217,210.00	36,712.05	83.10
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	28,547.98	30,000.00	1,452.02	95.16
620-00-57832-000-000	Maint Collection Syst Pumping	0.00	47,076.80	16,050.00	-31,026.80	293.31
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	37.90	1,391.29	2,500.00	1,108.71	55.65
620-00-57840-000-000	Accounting & Collecting Labor	1,677.60	32,986.59	47,900.00	14,913.41	68.87
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	962.38	23,027.82	70,565.00	47,537.18	32.63
620-00-57851-000-000	Office Supplies & Expenses	1,120.35	21,015.67	19,510.00	-1,505.67	107.72
620-00-57852-000-000	Outside Services Employed	0.00	-26,839.91	19,895.00	46,734.91	-134.91
620-00-57853-000-000	Insurance Expense	0.00	2,250.00	6,878.00	4,628.00	32.71
620-00-57854-000-000	Employee Pensions & Benefits	428.44	16,952.86	53,975.00	37,022.14	31.41
620-00-57855-000-000	Payroll Tax - FICA	473.21	11,694.99	16,181.00	4,486.01	72.28
620-00-57856-000-000	Miscellaneous General Expense	0.00	42.13	650.00	607.87	6.48
620-00-57870-000-000	Interest Expense - CWF Loan	0.00	16,510.00	16,250.00	-260.00	101.60
620-00-57875-000-000	Amortization Expense-CWF Loan	0.00	52,478.00	41,215.00	-11,263.00	127.33
CAPITAL OUTLAY		8,688.87	537,119.87	731,039.00	193,919.13	73.47
Total Expenses		8,688.87	537,119.87	731,039.00	193,919.13	73.47
Net Totals		-8,688.87	849,074.43	303,285.00	-545,789.43	279.96

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 December 13, 2022
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2021 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

	2020	Collected in 2021	Spent in 2021	Balance 12/31/21
Park Impact Fee	\$922,876.00	\$223,340.00	\$238,790.00	\$907,426.00
Police Impact Fee	\$28,903.00	\$31,687.39	\$0.00	\$60,590.39
Fire Impact Fee	\$245,052.00	\$269,305.75	\$0.00	\$514,357.75

	1/1/2022	Collected in 2022	Spent in 2022	Current Balance
Park Impact Fee	\$907,426.00	\$177,887.60	\$2,431.15	\$1,082,882.45
Police Impact Fee	\$60,590.39	\$24,605.45	\$0.00	\$85,195.84
Fire Impact Fee	\$514,357.75	\$208,372.52	\$0.00	\$722,730.27

Notes on 2022 Park Impact Fee Expenditures:

The \$2,431.15 was on engineering for park additions/improvements

2021 Park Impact Fee Expenditures:

Playground equip. Darboy Community Park	\$139,979.00
Playground equip. Dogwood Park	\$98,811.00
	<u>\$238,790.00</u>

Note on 2021 Park Impact Fee Expenditures:

Village labor and supplies were expended to construct the base of the Pickleball and tennis courts. Staff will confirm with the auditor if those expenses can be a budgeted expense or if they must be charged to impact fees. (6/28 & 7/26 meetings) \$28,395.00

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2021 audit is in progress.

	2021 balance	Expected in 2022
Storm Water Fee	\$262,346	\$360,840
Transportation Fee	\$531,875	\$546,108

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 13, 2022

Title:

Planning & Zoning Monthly Report

Report:

1. Josh Sherman, the new Assistant Planner, started December 7th. Josh will be taking over the duties of zoning permit issuance, preparing information for Plan Commission meetings, zoning code enforcement, and assisting with developers.
2. Staff has been working on various Plan Commission agenda applications for the upcoming meeting. Staff will be meeting with the Kimberly Area School District to try to address issues related to a conceptual plan for a new subdivision east of Woodland School. A mini-warehouse development on Hwy 114 wants to expand and so staff will be providing information to the Plan Commission about possible options.
3. Staff will be preparing documents for the TID #5 creation to send to the Wisconsin Department of Revenue.
4. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.

Attachments:

- Zoning Permit Report

Village of Harrison
November-22 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	3	58	\$ 1,335,000	\$ 24,149,011	2	90	\$ 700,000	\$ 38,136,369
Two Family (units)	0 (0)	2	\$ 0	\$ 1,200,000	1 (2)	3	\$ 650,000	\$ 1,850,000
Multi Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	4	\$ 0	\$ 49,740,000
Additions	0	11	\$ 0	\$ 769,000	1	17	\$ 9,000	\$ 1,266,555
Acc. Structures	1	19	\$ 4,200	\$ 741,741	1	29	\$ 0	\$ 450,825
Miscellaneous	5	102	\$ 69,260	\$ 993,840	5	108	\$ 17,700	\$ 751,249
Total Residential	9	192	\$ 1,408,460	\$ 27,853,592	10	251	\$ 1,376,700	\$ 92,194,998
Com./Ind.								
New	1	6	\$ 1,200,000	\$ 7,850,000	1	3	\$ 550,000	\$ 2,100,000
Additions	0	1	\$ 0	\$ 5,000,000	0	1	\$ 0	\$ 1,825,000
Acc. Structures	0	1	\$ 0	\$ 15,000	0	0	\$ 0	\$ 0
Miscellaneous	1	13	\$ 9,000	\$ 617,285	0	8	\$ 0	\$ 123,471
Total Com./Ind.	2	21	\$ 1,209,000	\$ 13,482,285	1	12	\$ 550,000	\$ 4,048,471
Combined Total	11	213	\$ 2,617,460	\$ 41,335,877	11	263	\$ 1,926,700	\$ 96,243,469

Number of Vacant Lots Remaining 182

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

December 13, 2022

Title:

Parks & Trails Monthly Report

Report:

1. Pickleball and tennis courts – Subcontractors have completed installation of the fencing at Darboy Park. Post and net placement will be installed by the Public Works Department in the spring. Temporary striping is completed. Final surfacing will occur in the summer.
2. Staff has submitted an application to We Energies for adding a light on the existing pole near the pavilion at Darboy Community Park to help light up the basketball and playground area. Additional security cameras are also being pursued. Staff is waiting to hear back on installation.
3. Festival of Lights has their annual light program at Darboy Park.

Attachments:

- None

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON

Meeting Date:

December 13, 2022

Title:

Public Works Monthly Report

Report:

1. Staff is working with engineering on various projects for 2023. Fieldwork was completed this fall, including wetland delineation and topographic surveys. The engineer will finalize plans in December and January. It is expected that projects will be bid in February for a late February award.
2. Staff has been working with vendors to obtain quotes/pricing for vehicle/equipment purchases in 2023.
3. Staff has completed the final clean-ups/prep work for the parks for winter.
4. Staff will be working on setting up trucks for the plowing season. They have also completed marking roads and trails for plowing.
5. The contractors for the new salt shed have completed the building. Paving was completed the week of Thanksgiving.

Attachments:

- None

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 13, 2022

Title:

Harrison Utilities Monthly Report

Report:

1. Staff is wrapping up the commercial cross connection inspection program. There are a handful of businesses left to inspect.
2. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project.
3. The well inspection program is completed. Several properties decided to abandon the private well rather than continue to permit it.
4. Staff has been working with vendors to obtain quotes/pricing for vehicle/equipment purchases in 2023.
5. Staff is working on creating a database of water connection fee customers in order to assist with the water connection fee reimbursement ordered by the PSC. The PSC as part of a previous water rate case has ordered Harrison Utilities to reimburse applicants for the overcharge of the water portion of the connection fee. Staff has completed the database and will be sending out confirmation letters in December.
6. Staff has been working with Harrison Utilities engineer (Martenson & Eisele) on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. Staff has been reviewing the document as time allows. Staff is nearing completion of the review. Some amendments to the cross connection section of the ordinance is recommended by the DNR to bolster our existing ordinances. A final version will be presented to the Board. This is a long term project that staff works on between other projects.

Attachments:

- None

VILLAGE BOARD MEETING

From:
Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date:
December 13, 2022

Title:
Clerk / Treasurer's Report

Issue:
Informing the Board of recent and upcoming activity in the clerk / treasurer's office

Background and Additional Information:

The last reports and participation statistics for the November election will be finalized by December 15th and sent to the state. At the November election, we handed out pink paper slips for people to report any difference between their voter registration and their current WI ID or WI driver's license. The State is requesting clerks to clean up their voter registrations to match the state DMV records. We received between 500 and 1,000 responses that now need to be hand updated. The plan is to work on these in our spare time and have it completed before the next major election. We are already into the next election cycle. All (known) candidates have been given their paperwork, election plans and ballot styles are being considered, the first notices have already been published, and election supplies are being ordered.

The tax assessments and special charges were uploaded to the tax software with 99.9% accuracy. There was a difference of only \$29.40 (due to the software rounding fractional pennies down instead of to the nearest cent). The Clerk is meeting with the Village Manager and Deputy Clerk to explain the process of calculating and applying the assessments and charges. The plan is to have multiple people understand how to do it and to discuss possible ways to lessen the workload on just the clerk/treasurer.

New for this tax season, we are implementing options for residents to pay their tax bills online or at one of our financial institutions. We have been working with Payment Services Network (PSN), the company that processes online payments for Harrison Utilities, to set up a tax payment account for us. The benefit to using PSN as our payment processing vendor is that besides having a low (3%) surcharge for processing credit and debit card payments, they also process payments from checking or savings accounts, and that surcharge is only \$1.10 regardless of the transaction amount. Although the Village is not charged for any of these surcharges, our residents should appreciate that these are the best rates and options I've seen for this service. The other new option is to pay your tax bill in person at the Nicolet National Bank on the corner of Lake Park and Calumet Street (by Home Depot). The benefit to paying at the bank is mostly for those taxpayers that have escrow checks larger than their tax bill. The Calumet Street branch of Nicolet will process your payment the same as if you were at our office, except that they will be able to make cash refunds for overages (up to a set limit) on escrow and mortgage company checks. It will also be more convenient for those residents that live in that area.

Fraudulent Check Update – the criminal(s) have slowed down on attempts to deposit checks. So far, we have blocked 17 attempts to withdraw funds from our account using a mobile deposit app. The sheriff's department has executed the subpoena for bank records and has confirmed some information and is continuing to investigate. The most recent activity was the beginning of November, in which 2 checks

were rejected by the bank automated system and a bank employee mistakenly processed them. The bank has reversed those withdrawals and met with staff and President Blackmer to assure us that this will not occur again.

Staff is meeting multiple times weekly to continue the progress of the Granicus implementation. We are looking forward to seeing the drafts of our hard work.

Attachments:

None

2022	September	October	November
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Comm First Vlg Mmbrship 7000 APY .20% Min bal \$5 (10/29/21 & 5/16/22 deposited Chilton CD's)

Beginning Balance	\$ 707,813.85	\$ 708,170.67	\$ 708,170.67
Credits			
Interest	\$ 356.82		
Debits			
Ending Balance	\$ 708,170.67	\$ 708,170.67	\$ 708,170.67

Comm First VLG 1 year CD 008 .75% Matures 2/6/2023

Beginning Balance	\$ 328,857.96	\$ 329,060.68	\$ 329,270.29
Interest	\$ 202.72	\$ 209.61	\$ 202.97
Ending Balance	\$ 329,060.68	\$ 329,270.29	\$ 329,473.26

East WI Money Mrkt 4895 APY .30%

Beginning Balance	\$ 290,683.10	\$ 290,754.78	\$ 290,828.86
Credits			
Debits			
Interest	\$ 71.68	\$ 74.08	
Ending Balance	\$ 290,754.78	\$ 290,828.86	\$ 290,828.86

statement not received yet

East WI Savings CD 7150 1.06%

Beginning Balance	\$ 260,929.05	\$ 261,626.20	\$ 261,626.20
Interest	\$ 697.15		
Ending Balance	\$ 261,626.20	\$ 261,626.20	\$ 261,626.20

Local Gov't Investment Pool 131 APY 0.05%

Beginning Balance	\$ 250,236.86	\$ 250,734.05	\$ 251,353.60
Credits			
Debits			
Interest	\$ 497.19	\$ 619.55	
Ending Balance	\$ 250,734.05	\$ 251,353.60	\$ 251,353.60

statement not received yet

Nicolet Checking General 0300

Beginning Balance	\$ 954,409.97	\$ 524,335.57	\$ 486,880.14
Credits	\$ 226,727.63	\$ 474,607.35	\$ 5,210,109.88
Interest	\$ 236.36	\$ 945.54	\$ 6,212.18
Debits	\$ 657,038.39	\$ 512,062.78	\$ 2,355,309.60
Ending Balance	\$ 524,335.57	\$ 486,880.14	\$ 3,341,680.42

Nicolet Money Mrkt General 0310

Beginning Balance	\$ 5,032,139.36	\$ 5,034,076.39	\$ 4,735,128.83
Credits			
Debits		\$ 300,000.00	\$ 3,004,300.00
Interest	\$ 1,937.03	\$ 1,052.44	\$ 14,577.06
Ending Balance	\$ 5,034,076.39	\$ 4,735,128.83	\$ 1,745,405.89

2022	September	October	November
Nicolet Money Mrkt Tax 1110 APY 0.05%			
Beginning Balance	\$ 471,341.28	\$ 471,522.71	\$ 472,476.99
Credits			
Debits			
Interest	\$ 181.43	\$ 954.28	\$ 1,092.39
Ending Balance	\$ 471,522.71	\$ 472,476.99	\$ 473,569.38

Nicolet Checking Taxes 1753 APY 0.05%			
Beginning Balance	\$ 5,889,800.80	\$ 5,890,528.48	\$ 5,903,907.18
Credits	\$ 13,517.45	\$ 16,124.32	\$ 1,500.00
Interest	\$ 2,267.06	\$ 11,924.32	\$ 13,650.16
Debits	\$ 15,056.83	\$ 2,745.62	\$ 1,500.00
Ending Balance	\$ 5,890,528.48	\$ 5,903,907.18	\$ 5,917,557.34

Nicolet Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)			
Beginning Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35
Credits			
Debits			
Ending Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35

Com First Jewel Box Escrow CD acct 6791 (Matures 5/19/23) APY 1.004%			
Beginning Balance	\$ 420,624.06	\$ 420,969.78	\$ 421,327.32
Interest	\$ 345.72	\$ 357.54	\$ 346.30
Ending Balance	\$ 420,969.78	\$ 421,327.32	\$ 421,673.62

Nicolet - Stargazer Escrow MM acct 9998			
Beginning Balance	\$ 368,935.24	\$ 369,077.25	\$ 369,824.20
Interest	\$ 142.01	\$ 746.95	\$ 855.05
Ending Balance	\$ 369,077.25	\$ 369,824.20	\$ 370,679.25

CLOSED 1/1/2022 Nicolet Checking FIRE DEPT 1189 - moved to Fire Dept Fund Balance at Nicolet

Beginning Balance
Credits
Debits
Ending Balance

CLOSED 4/20/2022 State Bank of Chilton CD 1028 .4% semiannual - Moved to CFCU Vlg Membership 7000 on 5/18/22

Beginning Balance
Interest
Debits
Ending Balance

2022 HARRISON UTILITIES Accounts Monthly Summary for Board

2022	September	October	November
*Assoc Bank Utility Checking 540 - (Public funds - W/S Constr Permit Fees) 0.0%			
Beginning Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70
Credits			
Debits		\$ -	
Interest		\$ -	
Ending Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70

*Associated Bank Utility Checking 0567 (customer payments) 0%			
Beginning Balance	\$ 1,189,620.72	\$ 1,189,699.87	\$ 1,189,770.83
Credits	\$ 79.15	\$ 70.96	\$ 79.16
Debits (service fees)			
Interest			
Ending Balance	\$ 1,189,699.87	\$ 1,189,770.83	\$ 1,189,849.99

Assoc. Bank Water Operations 4648

Beginning Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54
Credits			
Debits			
Interest			
Ending Balance	\$ 881,952.54	\$ 881,952.54	\$ 881,952.54

Assoc. Bank Sewer Operations 4656

Beginning Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66
Credits			
Debits			
Interest			
Ending Balance	\$ 796,697.66	\$ 796,697.66	\$ 796,697.66

RESTRICTED Assoc. Bank Money Mrkt Utility 3417 (DNR & Rev Bonds) APY .01%

Beginning Balance	\$ 122,262.39	\$ 122,272.44	\$ 122,282.82
Credits			
Debits			
Interest	\$ 10.05	\$ 10.38	
Ending Balance	\$ 122,272.44	\$ 122,282.82	\$ 122,282.82

Comm First HU Savings Master 6427 -- no funds

CFCU Utility MM 6435 (customer paymnt) Min 150K Open 2/4/22

Beginning Balance	\$ 1,542,383.84	\$ 1,270,363.71	\$ 1,704,793.11
Credits	\$ 227,097.05	\$227,467.60	
Debits	\$ 500,486.04		
Interest	\$ 1,368.86	\$1,593.93	\$ 2,241.69
Ending Balance	\$ 1,270,363.71	\$ 1,499,425.24	\$ 1,707,034.80

CFCU - HU Expense account 6443 Min 150K Open 2/4/22

Beginning Balance	\$ 373,241.12	\$ 675,741.44	\$ 626,861.20
Credits	\$ 547,546.57	\$ 10,184.84	\$ 22,496.25
Debits	\$ 245,046.25	\$ 59,172.67	\$ 48,834.95
interest	\$ 99.32	\$ 108.59	\$ 97.83
Ending Balance	\$ 675,741.44	\$ 626,862.20	\$ 600,522.50

2022 HARRISON UTILITIES Accounts Monthly Summary for Board

2022	September	October	November
CFCU CD 3008 Utility Bldg Proceeds -			
Beginning Balance	\$ 60,085.54	\$ 60,193.10	\$ 60,304.45
Interest	\$ 107.56	\$ 111.35	\$ 107.95
Ending Balance	\$ 60,193.10	\$ 60,304.45	\$ 60,412.40

CFCU Utility MM 8359 (Reserve Acct) APY .648% Min 150K Open 5/18/22

Beginning Balance	\$ 1,504,069.94	\$ 1,533,033.13	\$ 1,534,781.88
Credits	\$ 27,454.15		
Debits			
Interest	\$ 1,509.04	\$ 1,748.75	\$ 2,127.84
Ending Balance	\$ 1,533,033.13	\$ 1,534,781.88	\$ 1,536,909.72

Nicolet Checking Utilities 1937 APY 0.15%

Beginning Balance	\$ 424,109.43	\$ 424,222.72	\$ 425,031.23
Credits			
Debits	\$ 49.95	\$ 49.95	\$ 49.95
interest	\$ 163.24	\$ 858.46	\$ 982.59
Ending Balance	\$ 424,222.72	\$ 425,031.23	\$ 425,963.87

Nicolet National Bank Savings 4978 - Utility EBC Forfeitures .03%

Beginning Balance	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03
Credits	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03

Nicolet CD Assessment Fund 9742 maturity 6/13/23

Beginning Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75

Nicolet Money Mrkt Utility 0380 was ICB acct# 6956 before the merge. 0.10%

Beginning Balance	\$ 54,098.94	\$ 54,117.84	\$ 54,227.37
Credits			
Debits			
Interest	\$ 18.90	\$ 109.53	\$ 125.38
Ending Balance	\$ 54,117.84	\$ 54,227.37	\$ 54,352.75

***Associated Bank Utility Checking 5311 - CLOSED 6/01/22 x/t Assoc. Bank HU Checking**

Beginning Balance	\$ -	\$ -	\$ -
Credits			
Debits			
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -

CFCU CD 3009 Utility Bldg Proceeds CLOSED 9/8/22 Matures 9/8/22

Beginning Balance	\$ 27,454.15		
Interest	\$ 9.85		
Debits	\$ 27,464.00		
Ending Balance	\$ -		

Wisconsin Department of Revenue - State and Local Finance Division
American Rescue Plan Act - Local Fiscal Recovery Funds
Allocation to Non-Entitlement Unit (typically municipalities with a population less than 50,000)
June 3, 2021

Co-Muni Code	08131
County	CALUMET
Municipality	VILLAGE OF HARRISON
2019 Census Pop.	12,358
Total ARPA Allocation	\$1,293,494.00
2021 ARPA Allocation	\$646,747.00
2022 ARPA Allocation	\$646,747.00

REVENUE ACCT: Nicolet 0300
 REVENUE G/L: 240-00-43300-000-000
 EXPENSE G/L: 240-00-51400-000-000
 MEMO: Project # & expense description

Project #	Comment / Description	Board Approved	ALOTTED	Available Balance	Actual Spent to Date	Fund Balance	ARPA Initial Report Date	ARPA Status
	ARPA Funds Rec'd 6/25/21- acct 300		\$ (646,747)	\$ 646,747		\$ 646,747		
6.1.001	Rooftop HVAC Units	8/10/2021	\$ 59,500	\$ 587,247	\$ 59,500	\$ 587,247	4/30/2022	Completed
6.1.002	Front Office Laptop		\$ 1,720	\$ 585,527	\$ 1,720	\$ 585,527	4/30/2022	Completed
6.1.003	Office Renovation	3/8/2022	\$ 12,000	\$ 573,527	\$ 11,833	\$ 573,694	4/30/2022	In process
6.1.004	Election Software - Badger Books	1/25/2022	\$ 30,000	\$ 543,527	\$ 26,513	\$ 547,181	4/30/2022	In process
6.1.005	*Covid PTO Backpay & Sick Bank	2/8/2022	\$ 60,000	\$ 483,527		\$ 547,181	4/30/2022	In process
6.1.006	Meeting, Online Forms, & Website Software	5/31/2022	\$ 257,392	\$ 226,135	\$ -	\$ 547,181		
6.1.007	Village Phone System	5/31/2022	\$ 11,000	\$ 215,135	\$ 10,858	\$ 536,323		
6.1.008	Network Server + Cell phone misc.		\$ 22,000	\$ 193,135	\$ 21,197	\$ 515,127		
	ARPA Funds Rec'd 6/21/2022 - acct 300		\$ (646,747)	\$ 839,882		\$ 1,161,874		
6.1.009	Washer Extractors for Fire Dept	6/28/2022	\$ 26,100	\$ 813,782	\$ 26,045	\$ 1,135,828		
6.1.010	Polaris Ranger Skid Unit for Fire Dept	6/28/2022	\$ 24,000	\$ 789,782	\$ 2,340	\$ 1,133,488		
6.1.011	Computer For Clerk	7/12/2022	\$ 1,095	\$ 788,687	\$ 1,075	\$ 1,132,413		
6.1.012	Recreation Courts @ Darboy Comm. Park	7/12/2022	\$ 81,916	\$ 706,771		\$ 1,132,413		
6.1.013	Safety Program	7/26/2022	\$ 5,000	\$ 701,771		\$ 1,132,413		
6.1.014	Playground Equipment @ Farmer's Field Park	10/20/2022	\$ 130,000	\$ 571,771	\$ 129,614	\$ 1,002,799		
6.1.015	Gas Line Upgrade at Fire Dept.	9/29/2022	\$ 3,100	\$ 568,671	\$ 3,051	\$ 999,749		
TOTALS			\$ 724,823	\$ 568,671	\$ 293,745	\$ 999,749		

**Informed some has been used - update will show on January's report after annual payroll reports are done.*

Summary of Payments Issued	August-22	September-22	October-22	November-22
Village Check Register (General)	12914 - 13048	13049-13139	13140-13243	13244-13391
General Spending Check Total	1,728,548.08	256,099.01	706,674.20	1,896,266.17
Village ACH withdrawals	(Nicolet)	(Nicolet)	(Nicolet)	(Nicolet)
COMMERCIAL TERM LOAN	1,250.00			
DELTA DENTAL	1,595.37	1,478.22	1,556.32	1,556.32
GREAT-WEST TRUST - INS				
MERCHANT SERVICE FEE	57.12	74.98	57.04	54.24
RELIANCE INSURANCE		1,752.20	606.60	462.57
RETURNED DEPOSIT ITEMS				
THE MCCLONE AGENCY				
TRACTOR SUPPLY				
UNITED HEALTH CARE	21,025.08	25,082.32	23,053.70	23,053.70
VERIZON	48.01		48.01	
VOXTELESYS, LLC		256.75	238.11	242.19
VLG OF HARRISON POSTAGE ACCT			1,000.00	
WE ENERGIES	2,542.99	3,075.98	2,877.46	3,153.88
WI DOR - ANNUAL TID MAINT.				
WI DOR - QTRLY SALES TAX			1,330.59	
WI DOR - SELLER'S PERMIT 3 YR				
WI DEFERRED COMP	2,580.00	3,870.00	2,180.00	2,180.00
WRS - RETIREMENT	12,926.18	12,825.42	19,863.65	
Village Check Register (Tax Account)	2640	-	-	-
Checks Total	6394.78	0	0	0
HU Check Register (Nicolet)				
Checks Total	0	0	0	0
HU Check Register (CFCU)	10036 - 10066	10067-10086	10087-10105	10106-10125
Checks Total	59,648.65	266,868.60	66,977.41	379,495.05
HU ACH withdrawals	(Nicolet & CFCU)	(Nicolet & CFCU)	Nicolet & CFCU	(Nicolet & CFCU)
ADVANCE AUTO	-	163.04		
ATT	213.25	213.18	209.10	208.75
CHARTER SERVICE	219.96	219.96	219.96	219.96
BANK - RETURN CHECKS & FEES		168.75		
FLEETCOR FUNDING	1,118.76	1,118.76		
GRAINGER			125.03	
HOME DEPOT	210.93	30.60	314.81	48.76
KWIK TRIP	1,118.76		631.51	969.05
Copier	252.28		168.75	245.57
MENASHA UTILITIES	1,312.40	1,197.18	1,349.44	1,178.70
OFFICE DEPOT		177.52		
PITNEY BOWES LEASE		143.55		
PITNEY BOWES SUPPLIES				91.29
(Nicolet acct) PSN Charge for Online Utility Payments	49.95	49.95	49.95	49.95
RELIANCE INSURANCE	134.09	293.14	159.05	159.05
SERVICE CHARGE				
SPECTRUM		219.96	219.96	
VERIZON	424.70	212.35		49.64
VOXTELESYS LLC	66.73			
WE ENERGIES AUTOPAY	1,278.52	1,435.48	1,365.00	1,176.42
WM CORPORATE SERVICES INC				32.5
Payroll				
Net Pay Roll - General Fund	79,941.15	76,481.73	48,630.57	83,399.66
Net Pay Roll - Water Utility	12,782.81	18,756.56	12,628.81	12,465.36
Net Pay Roll - Sewer Utility	12,050.91	18,369.16	12,915.11	13,078.56
Payroll Taxes				
Federal	27,654.16	21,854.74	22,468.33	27,422.06
State	3,915.98	5,623.38	3,845.87	3,652.88
	August-22	September-22		
Presented by:	Vicki Tessen, Treas.	Vicki Tessen, Treas.	Vicki Tessen, Treas.	Vicki Tessen, Treas.
Meeting date:	9/27/2022	10/25/2022	11/15/2022	12/13/2022
Motion to Approve made by:	J. Baldwin	J. Baldwin	J. Baldwin	
Secoded by:	D. Bartlein	M. Brantmeier	M. Van Hefty	
Vote Count:	7-0	7-0	7-0	
President's Signature:				

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13244	11/02/2022	ANDY PAWLOWSKI REIMBURSE FOR CANDY	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE FOR CANDY	29.29
Total			29.29
13245	11/02/2022	ARING EQUIPMENT CO INC 785861	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 10/24/22 FRONT FENDER VIN 1VM64318 785861	906.40
Total			906.40
13246	11/02/2022	BROOKS TRACTOR INC - SUN PRAIRIE 386191	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 10/18/22 LOW DEF PSI 386191	1,893.42
Total			1,893.42
13247	11/02/2022	CHARTER COMMUNICATIONS- 15410 15410102322	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 10/23/22-11/22/22	145.44
Total			145.44
13248	11/02/2022	CHARTER COMMUNICATIONS- 33313 33313102422	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 10/24-11/23	214.84
Total			214.84
13249	11/02/2022	EMERGENCY MEDICAL PRODUCTS, INC. 2491350	
100-08-52300-000-000		1st Responders - Operating Exp FROM 10/18/22 SUPPLIES 2491350	260.50
Total			260.50
13250	11/02/2022	FAST SIGNS APP-152855	
100-02-51400-400-000		Gen. Admin - Supplies 2023 YARD WASTE STICKERS - QTY 2000 APP-152855	600.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			600.00
13251	11/02/2022	FOX VALLEY TECHNICAL COLLEGE TPB0000770216	
100-06-52200-305-000		Fire Dept - Training/Mem FOR STATE EXM FIREFIGHTER II	80.00
Total			80.00
13252	11/02/2022	GFL ENVIRONMENTAL U30000082936, U30000083195	
100-00-53620-000-000		Refuse and Garbage Services RES TRASH FOR OCTOBER U30000083195	31,575.00
100-00-53635-000-000		Recycling Services RES RECYCLING FOR OCTOBER U30000083195	21,050.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER FOR OCTOBER U30000083195	85.00
100-00-53635-000-000		Recycling Services COMMERCIAL RECYCLING DUMPSTER FOR OCT U30000083195	58.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE RESIDENT PICKUP U30000083195	3,157.50
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE VILLAGE HALL PICKUP U30000083195	8.58
100-00-53620-000-000		Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP U30000082936	70.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP N/A	0.00
Total			56,004.08
13253	11/02/2022	HARRISON UTILITIES ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	75.41
Total			75.41
13254	11/02/2022	JASON KOSSEL REIMBURSE FOR CANDY	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE FOR CANDY	69.59
		Total	69.59
13255	11/02/2022	KAATS WATER CONDITIONING INC. CHARGES THROUGH 10/25/22	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 10/25/22	50.92
		Total	50.92
13256	11/02/2022	KAMPO ELECTRIC INC 6245	
100-06-57220-000-000		Fire Dept - Capital Outlay REMAINDER BALANCE GENERAC GENERATORS	9,088.00
		Total	9,088.00
13257	11/02/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV 28509	
100-09-53311-600-030		Hwy Dept - Fuel FROM 10/26/2022 28509	3,413.94
		Total	3,413.94
13258	11/02/2022	M.P.B. BUILDERS INC 122913	
100-09-57324-000-000		Capital Outlay - Hwy. Equip FROM 10/26/22 3RD PAYMENT - TRUSSES SET 122913	40,000.00
		Total	40,000.00
13259	11/02/2022	MCPMAHON 0928309	
100-09-57330-000-000		Capital Outlay - Road Projects COTTONWOOD CREEK III HAEN HGTS RESUR 928309	1,167.00
		Total	1,167.00
13260	11/02/2022	MIRSBERGER SALES & SERVICE, INC REF#23956	
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 10/27/22 TRAILER 1M9BU1212PH832893 23956	1,408.00
		Total	1,408.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13261	11/02/2022	NORTHEAST ASPHALT INC CERT PAYMENT 3 H0006-09-22-00223	
100-09-57330-000-000		Capital Outlay - Road Projects CERT PAYMENT 3 H0006-09-22-00223 H0006-09-22-00223	681,890.28
Total			681,890.28
13262	11/02/2022	POMP'S TIRE SERVICE INC. 320133078	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 10/21/22 2020 CHEVOLET SILVERADO 320133078	1,224.32
Total			1,224.32
13263	11/02/2022	ROBERT OR CAITLIN FERRY GRADING ESCROW RETURN N9368 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN N9368 ROSELLA DR	1,500.00
Total			1,500.00
13264	11/02/2022	S & A SEPTIC SERVICES 274	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 10/25/22 274	260.00
Total			260.00
13265	11/02/2022	SHERWIN INDUSTRIES, INC SS096114	
100-09-53311-400-000		Hwy Dept - Supplies FROM 10/28/22 SOFT SHELL JACKETS SS096114	113.39
Total			113.39
13266	11/02/2022	T-MOBILE FROM 9/21/22-10/20/22 HWY DEPT	
100-09-53311-500-022		Hwy Dept - Telephone FROM 9/21/22-10/20/22 HWY DEPT	201.52
100-00-51600-500-022		Municipal Bldg - Telephone FROM 9/21/22-10/20/22 OFFICE	176.33
100-07-52200-500-022		Fire Station 70 - Telephone FROM 9/21/22-10/20/22 FIRE	25.37
Total			403.22

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13267	11/02/2022	THE UNIFORM SHOPPE OF GREEN BAY INC 326934, 327290	
100-08-52300-000-000		1st Responders - Operating Exp FROM 10/17/22 REMV/PUT ON EMBLEMS 326934	6.50
100-08-52300-000-000		1st Responders - Operating Exp FROM 10/27/22 BLAUER JKT SHOT SHELL 327290	907.90
		Total	914.40
13268	11/02/2022	THEDACARE AT WORK 330387	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 9/22 EAP OS CISD ONSITE/EAP TRAVEL 330387	297.50
		Total	297.50
13269	11/02/2022	WE ENERGIES - NATURAL GAS FACILITY PRO 6.1.015 FIRE DEPT GAS LINE UPGRADE	
240-00-51400-000-000		ARPA Expenses PRO 6.1.015 FIRE DEPT GAS LINE UPGRADE	3,050.65
		Total	3,050.65
13270	11/09/2022	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR OCTOBER 2022	
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR OCTOBER 2022	12,434.61
		Total	12,434.61
13271	11/09/2022	CHARLES A GEHL STUMP GRINDING FROM 11/3/22 STATION 60 ASH STUMPS	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 11/3/22 STATION 60 ASH STUMPS	1,700.00
		Total	1,700.00
13272	11/09/2022	CORPORATE NETWORK SOLUTIONS, INC 71574	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 10/31/22 RESET PASSWORD FOR USER 71574	37.50
		Total	37.50
13273	11/09/2022	CUSTOM FIRE APPARATUS INC 4910	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-600-000		Fire Dept - Vehicle Maint.	4.75
	FROM 10/27/22	KNOB MUSHROOM BLACK 4910	
Total			4.75
<hr/>			
13274	11/09/2022	EMERGENCY MEDICAL PRODUCTS, INC. 2494359, 2492069	
100-08-52300-000-000		1st Responders - Operating Exp	31.30
	FROM 10/19/22	FELX ALL SPLINT 2492069	
100-08-52300-000-000		1st Responders - Operating Exp	34.92
	FROM 10/24/22	ASHERMAN CHEST SEAL 2494359	
Total			66.22
<hr/>			
13275	11/09/2022	FOX STAMP, SIGN & APPEREL OE-21834	
100-02-51400-400-000		Gen. Admin - Supplies	47.90
	FROM 11/1/22	CLERK STAMPS OE-21834	
Total			47.90
<hr/>			
13276	11/09/2022	FVTC FOUNDATION GRADING ESCROW RETURN W59995 RYFORD	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W59995 RYFORD	
Total			1,500.00
<hr/>			
13277	11/09/2022	GORDON FLESCH CO. INC IN13961122	
100-02-51400-400-006		Gen. Admin - Service Contracts	410.06
		BILL PERIOD 9/28-10/28/22 IMAGES IN13961122	
Total			410.06
<hr/>			
13278	11/09/2022	GREEN BAY HIGHWAY PRODUCTS 42161	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	1,385.34
	FROM 10/28/22	28"X20", 28"X20" ENDWALL 42161	
Total			1,385.34
<hr/>			
13279	11/09/2022	JEFF WISNET STEEL TOE BOOT REIMBRSEMENT	
100-09-53311-400-000		Hwy Dept - Supplies	290.13
		STEEL TOE BOOT REIMBRSEMENT	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			290.13
13280 122946	11/09/2022	M.P.B. BUILDERS INC	
100-09-57324-000-000		Capital Outlay - Hwy. Equip	27,000.00
	FROM 11/7/22	21230-36X52X18 PROJECT 122946	
Total			27,000.00
13281 928559	11/09/2022	MCMAHON	
100-00-53441-100-000		Illicit Discharge Program	246.00
	2022 ILLICIT DISCHARGE	928559	
Total			246.00
13282 28547, 28549	11/09/2022	MENARDS-APPLETON EAST	
100-00-53441-000-000		Storm Sewer Maint./Ponds	39.98
	FROM 11/1/22	6" PVC CAP 28547	
100-00-53441-000-000		Storm Sewer Maint./Ponds	8.09
	FROM 11/1/22	6" SEWER CAP 28549	
Total			48.07
13283 R103025746:01	11/09/2022	PACKER CITY INTERNATIONAL TRUCKS	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	2,093.94
	FRM 10/22	FUEL LEAK 7000 SERIES AJ212779 R103025746:01	
Total			2,093.94
13284 278	11/09/2022	S & A SEPTIC SERVICES	
100-09-53311-505-000		Hwy Dept - Building Maint	130.00
	PUMP HOLDING TANKS 11/1/22	278	
Total			130.00
13285 41278	11/09/2022	SERVICEMASTER BUILDING MAINTENANCE	
100-02-51400-400-006		Gen. Admin - Service Contracts	955.00
	FROM 11/1/22	JANITORIAL NOVEMBER 41278	
Total			955.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13286	11/09/2022	STAMPS.COM S1092622111	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 11/1-11/30 S1092622111	39.99
		Total	39.99
13287	11/09/2022	SUBURBAN WILDLIFE SOLUTIONS LLC 7075	
100-00-53441-000-000		Storm Sewer Maint./Ponds PONDS 1/4 WORK DONE DATED 11/7/22 7075	6,277.37
		Total	6,277.37
13288	11/16/2022	BROOKS TRACTOR INC - SUN PRAIRIE D06538	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 11/02/22 WET CHG BAT C12 BATY SPEG D06538	327.46
		Total	327.46
13289	11/16/2022	CHARTER COMMUNICATIONS- 31663 31663110822	
100-02-51400-400-006		Gen. Admin - Service Contracts ACC 8348104270031663 SERVICE 11/8-12/7 31663110822	429.91
		Total	429.91
13290	11/16/2022	CORPORATE NETWORK SOLUTIONS, INC 71668	
100-02-51400-400-000		Gen. Admin - Supplies FROM 11/10/22 BLUETOOTH HEADSET VICKI 71668	25.00
		Total	25.00
13291	11/16/2022	EAGLE GRAPHICS, LLC 241230	
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/11/22 VILLAGE OF HARRISON VARIOU 241230	58.00
		Total	58.00
13292	11/16/2022	GAT SUPPLY, INC FROM 11/11/22 SUPPLIES	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 11/11/22 SUPPLIES 405675-1	48.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			48.00
13293 82974P	11/16/2022	GRUETT'S	
100-09-53311-505-000		Hwy Dept - Building Maint	28.00
		FROM 10/21/22 TUBE 82974P	
Total			28.00
13294 31846/2, 31928/2	11/16/2022	KITZ & PFEIL HARDWARE - OSHKOSH	
100-09-53311-505-000		Hwy Dept - Building Maint	25.98
		CUST 812330 - 11/8/22 PARKS SALT SHED 31846/2	
100-09-53311-505-000		Hwy Dept - Building Maint	0.70
		FROM 11/14/22 HARDWARE MISC 31928/2	
Total			26.68
13295 1 PORT-A-POTTY DOGWOOD/SWEETGRASS	11/16/2022	LAKESHORE SEPTIC SERVICE	
100-00-55200-000-000		Parks - Maint. and Utilities	259.94
		1 PORT-A-POTTY DOGWOOD/SWEETGRASS 08-15-22	
Total			259.94
13296 82073	11/16/2022	LANGE ENTERPRISES, INC	
100-09-53315-902-000		Hwy Dept - Signs	1,570.64
		FROM 11/8/22 SIGNS 82073	
Total			1,570.64
13297 28829, 28854, 28881, 29047	11/16/2022	MENARDS-APPLETON EAST	
100-09-53311-505-000		Hwy Dept - Building Maint	407.99
		FROM 11/7/22 SUPPLIES 28829	
100-09-53311-505-000		Hwy Dept - Building Maint	274.95
		FROM 11/7/22 SUPPLIES 28854	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	63.43
		FROM 11/8/22 COLOR DUCK, WINDSHIELD WASH 28881	
100-09-53311-505-000		Hwy Dept - Building Maint	103.16
		FROM 11/11/22 SUPPLIES 29047	
Total			849.53

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Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13298	11/16/2022	MGD INDUSTRIAL CORPORATION 209663	
100-09-53311-400-000		Hwy Dept - Supplies FROM 10/27/22 SUPPLIES 209663	365.60
Total			365.60
13299	11/16/2022	MICHELS ROAD & STONE, INC. CERT PAYMENT 3 H0006-09-22-00258	
100-09-57330-000-000		Capital Outlay - Road Projects CERT PAYMENT 3 H0006-09-22-00258 H0006-09-22-00258	339,905.75
Total			339,905.75
13300	11/16/2022	NORTHEAST ASPHALT INC CERT PAYMENT 4 H0006-09-22-00223	
100-09-57330-000-000		Capital Outlay - Road Projects CERT PAYMENT 4 H0006-09-22-00223 H0006-09-22-00223	520,545.33
Total			520,545.33
13301	11/16/2022	ROCKET INDUSTRIAL IN00388998	
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/10 HND TWLS,BTH TISSUE,PAPER TWL IN00388998	380.15
Total			380.15
13302	11/16/2022	S & A SEPTIC SERVICES 284	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 11/8/22 284	260.00
Total			260.00
13303	11/16/2022	SCHILLER'S TREE SERVICE INC 24901	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 11/11 RMV AND TRIM TREES 24901	2,400.00
Total			2,400.00
13304	11/16/2022	SHERWIN INDUSTRIES, INC SS096257	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 11/8/22 PATCHER 11 MACHINE RENTAL SS096257	1,000.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			1,000.00
13305 11/16/2022 THUNDER ROAD LLC CERT PAYMENT 2 FINAL H0006-09-22-00223			
100-09-57330-000-000		Capital Outlay - Road Projects	5,008.92
CERT PAYMENT 2 FINAL H0006-09-22-00223 H0006-09-22-00266			
Total			5,008.92
13306 11/16/2022 WI DEPT OF JUSTICE ACCOUNT # G2028 10/1-10/31 2 BACKGRND CK			
100-02-51400-400-000		Gen. Admin - Supplies	14.00
ACCOUNT # G2028 10/1-10/31 2 BACKGRND CK			
100-01-51101-400-000		Planning - Supplies	0.00
ACCOUNT # G2028 7/1-7/31 0 BACKGROUND CK			
100-06-52200-400-000		Fire Dept - Supplies/Services	7.00
ACCOUNT # G2028 10/1-10/31 1 BACKGRND CK			
100-09-53311-400-000		Hwy Dept - Supplies	0.00
ACCOUNT # G2028 7/1-7/31 2 BACKGROUND CK			
Total			21.00
13307 11/16/2022 WIL-KIL PEST CONTROL 4539690, 4540607, 4540608			
100-02-51400-400-006		Gen. Admin - Service Contracts	52.70
FIRE STATION 60		4540607	
100-02-51400-400-006		Gen. Admin - Service Contracts	52.70
FIRE STATION 70		4540608	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
EXTERIOR INSECT FIRE STATION #60		NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
EXTERIOR INSECT FIRE STATION 70		NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
POWER SPRAY - VILLAGE HALL		NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	91.66
VILLAGE HALL		4539690	
Total			197.06
13350 11/22/2022 CALUMET COUNTY DHHS NOV 14, 2022 FLU VACCINATIONS			
100-08-52300-000-000		1st Responders - Operating Exp	160.00
NOV 14, 2022 FLU VACCINATIONS			

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			160.00
13351	11/22/2022	CARDMEMBER SERVICE	
	AMAZON 10/11/22	RETURN FOAM GUN	
100-06-52200-400-000		Fire Dept - Supplies/Services	-118.96
	AMAZON 10/11/22	RETURN FOAM GUN	
100-08-52300-000-000		1st Responders - Operating Exp	483.80
	FROM 10/11	AMAZON 20 LED HEADLAMP	
100-06-52200-400-000		Fire Dept - Supplies/Services	59.32
	FROM 10/16	STAPLES SHEET PROTECTORS	
100-06-52200-400-000		Fire Dept - Supplies/Services	118.96
	FROM 10/16	AMAZON FOAM GUN	
100-06-52200-400-000		Fire Dept - Supplies/Services	13.34
	FROM 10/17	WALMART PLATES	
100-06-52200-400-000		Fire Dept - Supplies/Services	97.48
	FROM 10/17	LITTLE CAESARS PZZA	
100-06-52200-400-000		Fire Dept - Supplies/Services	129.99
	FROM 10/23	BEST BUY DASH CAM	
100-06-52200-400-000		Fire Dept - Supplies/Services	32.99
	FROM 10/24	AMAZON DASH CAM ADAPTER	
100-06-52200-400-000		Fire Dept - Supplies/Services	29.41
	FROM 10/25	WALMART	
100-06-52200-400-000		Fire Dept - Supplies/Services	391.96
	FROM 10/28	TOYS FOR TRUCKS MATS	
100-08-52300-000-000		1st Responders - Operating Exp	399.00
	FROM 10/28	AMAZON PEDI WHEEL	
100-06-52200-400-000		Fire Dept - Supplies/Services	41.71
	FROM 11/1	WALMART KEY RING AND LIGHT	
100-06-52200-400-000		Fire Dept - Supplies/Services	11.66
	FROM 11/6	AMAZON PRINTER CABLE	
100-06-52200-400-000		Fire Dept - Supplies/Services	105.02
	FROM 11/4	GALLS 3 POLAR PARKA	
100-09-53311-305-000		Hwy Dept - Training Expenses	329.00
	FROM 10/24	KAYLEE'S REG TRAINING	
100-02-51400-400-000		Gen. Admin - Supplies	15.74
	FROM 10/24	ADOBE ACROBAT PRO	
100-00-51440-400-000		Elections - Supplies	173.65
	FROM 11/2	WALMART ELECTION SUPPLIES	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-000		Gen. Admin - Supplies	219.13
		FROM 11/4 STAPLES OFFICE SUPPLIES	
100-00-51440-400-000		Elections - Supplies	302.84
		FROM 11/07 DICK'S FAMILY FOODS ELECTION	
100-00-51440-400-000		Elections - Supplies	11.95
		FROM 11/7 FESITVAL FOODS ELECTION SUPPLY	
100-02-51400-305-000		Gen. Admin - Training/Conf.	280.00
		FROM 10/10 LEAGUE OF WI TRAINING	
100-02-51400-305-000		Gen. Admin - Training/Conf.	129.00
		FROM 10/24 COURTYARD TRAINING	
100-01-51101-400-000		Planning - Supplies	527.74
		FROM 10/28 INDEED ASST PLANNER	
100-02-51400-400-000		Gen. Admin - Supplies	57.78
		FROM 11/1 INDEED DPW	
Total			3,842.51

13352 11/22/2022 CLIFTON LARSON ALLEN LLP
3456311

100-04-51500-315-015		Treasurer - Accounting	7,493.06
		STATEMENT THRU 10/27/2022	
		3456311	
Total			7,493.06

13353 11/22/2022 CORPORATE NETWORK SOLUTIONS, INC
71340, 71684

240-00-51400-000-000		ARPA Expenses	10,669.00
		FROM 9/28/22 PROJ 6.1.007 PHONES ARPA	
		71340	
240-00-51400-000-000		ARPA Expenses	189.00
		FROM 11/18/22 PROJ 6.1.007 PHONES ARPA	
		71684	
Total			10,858.00

13354 11/22/2022 CUSTOM FIRE APPARATUS INC
21924-IN

100-06-52200-600-000		Fire Dept - Vehicle Maint.	11.46
		FROM 10/27/22 FREIGHT FOR KNOB	
		21924-IN	
Total			11.46

13355 11/22/2022 FIRE APPARATUS & EQUIPMENT
24073

100-06-52200-600-000		Fire Dept - Vehicle Maint.	2,115.18
		FROM 11/10/22 VIN 9C070414	
		24073	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			2,115.18
13356 121868	11/22/2022	FRANKS RADIO SERVICE INC	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	146.42
	FROM 11/17/22	PWR CABLE, ANENNAS 121868	
Total			146.42
13357 6989	11/22/2022	KREPLINE TRUCKING & EXCAVATING INC	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	147.25
	FROM 11/8/22	3/4 DENSE BASE 6989	
Total			147.25
13358 280010	11/22/2022	L & S TRUCK CENTER	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	333.52
	FROM 11/16/22	DOT INSPC, HORN, HEADLIGHT 280010	
Total			333.52
13359 28661	11/22/2022	LISOWE OIL DIV OF ADVANCED FUEL SERV	
100-09-53311-600-030		Hwy Dept - Fuel	3,947.66
	FROM 11/14/2022	28661	
Total			3,947.66
13360 928679,928681,928682,928683	11/22/2022	MICHAHON	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	256.50
		2022 CRACK SEAL PROGRAM 928681	
100-09-57330-000-000		Capital Outlay - Road Projects	1,014.00
		MIDWAY RD CTH N TO DARBOY COMMUNITY PRK 928682	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	563.00
		2022 GENERAL ENGINEERING 928679	
100-09-57330-000-000		Capital Outlay - Road Projects	3,298.50
		2022 ASPHALT RESURFACING PROGRAM 928683	
100-09-57330-000-000		Capital Outlay - Road Projects	2,138.90
		STATE PARK RD RESURFACING W/BIKE LNS 928673	
100-09-57330-000-000		Capital Outlay - Road Projects	946.50
		CREEKSIDE ESTATES & RYFORD ST ROADWAY 928674	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-57330-000-000		Capital Outlay - Road Projects COTONWOOD CREEK III HAEN HGHTS RESURFAC 928675	12,397.70
100-00-53650-000-000		Harr Stormwater Util Drainage 2022 STREET STORM SEWER & SWMP REVIEW 928687	3,420.00
201-00-57220-000-000		Capital Outlay - Park Impact DARBOY COMMUNITY PARK 2022 IMPROVEMENTS 928680	1,014.00
100-00-52400-200-000		Inspections - Grade Checks 2022 LOT GRADE REVIEW & CHECK 928690	3,040.40
Total			28,089.50

13361 11/22/2022 MIKE'S ELECTRIC
 12759

100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/08/22 DISCNT SRV STATION 60 12759	60.00
Total			60.00

13362 11/22/2022 S & A SEPTIC SERVICES
 289

100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 11/15/22 289	130.00
Total			130.00

13363 11/22/2022 SUPERIOR VISION INSURANCE
 687771

100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE DEC 22 687771	139.20
100-09-53311-200-000		Hwy Dept - Benefits SHOP VISION INSURANCE DEC 22 687771	98.58
100-01-51101-200-000		Planning - Benefits PLANNER VISION INSURANCE DEC 22 687771	0.00
100-00-14500-000-000		Due from Special Purpose Dist. UTILITIES VISION INSURANCE DEC 22 687771	88.03
Total			325.81

13364 11/22/2022 THE ELITE GROUP
 411159

100-09-53311-400-000		Hwy Dept - Supplies FROM 11/11/22 ORDER #409066 411159	60.00
100-02-51400-400-000		Gen. Admin - Supplies FROM 11/11/22 ORDER #409066 411159	826.80

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Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			886.80
13365	11/22/2022	VICKI TESSEN REIMBURSE MILEAGE MATERIALS TO COUNTYS	
100-00-51440-200-000		Elections - Expenses/Training REIMBURSE MILEAGE MATERIALS TO COUNTYS	48.75
Total			48.75
13366	11/22/2022	WISCONSIN MEDIA 5064814	
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD 10/1-10/31 NOTICE PUBL HEARING 54064814	125.89
100-01-51101-800-000		Planning - Publications BILL PERIOD 10/1-10/31 PUBLIC HEARING 5064814	82.45
Total			208.34
13367	11/30/2022	ALAN MOEHN DIRECT DEPOSIT REPLACEMENT CHECK	
100-06-52200-100-000		Fire Dept - Wages DIRECT DEP REPLACEMENT ALAN M	843.61
Total			843.61
13368	11/30/2022	ARMSTRONG HOMES LLC ESCROW RETURN N8782 CONNOR CIR	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N8782 CONNOR CIR	1,500.00
Total			1,500.00
13369	11/30/2022	AUTOMOTIVE SUPPLY CO - KAUKAUNA 60950002, 60950075	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 11/21/22 TOGGLE SWITCH HLA SNOW PLOW 60950002	4.58
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 11/22/22 LUBE ELEMENT SQUAD CAR 60950075	122.78
Total			127.36
13370	11/30/2022	BRENDON HARTJES REIMBURSE FOR SODA, WATER, GATORADE	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE FOR SODA, WATER, GATORADE	148.75

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Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			148.75
13371	11/30/2022	CALUMET COUNTY TREASURER PAYMENT FOR DOG SETTLEMENT REPORT 2022	
100-00-24030-000-000		Due to County - Dog License PAYMENT FOR DOG SETTLEMENT REPORT 2022	3,008.00
Total			3,008.00
13372	11/30/2022	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT 9909226	
100-09-53311-900-000		Hwy Dept - Road Maintenance INV10/1 - 10/31/22 FLASHING BEACON CTH N	1,042.86
100-09-57324-000-000		Capital Outlay - Hwy. Equip INV10/1 - 10/31/22 FLASHING BEACON CTH N	23,021.29
Total			24,064.15
13373	11/30/2022	CHARTER COMMUNICATIONS- 15410 15410112322	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 11/23/22-12/22/22	145.44
Total			145.44
13374	11/30/2022	CHARTER COMMUNICATIONS- 33313 33313112422	
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 11/24-12/23	214.84
Total			214.84
13375	11/30/2022	DAVE BRECKHEIMER REIMBURSE FOR WINTERIZATION SUPPLIES	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE FOR WINTERIZATION SUPPLIES	111.76
Total			111.76
13376	11/30/2022	ELEGANT HOMES LLC ESCROW RETURN W5554 SCHREIBER LN	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5554 SCHREIBER LN	1,500.00
Total			1,500.00

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Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13377	11/30/2022	FOX VALLEY HUMANE ASSOCIATION, LTD 5405, 5453	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 8/31/22 ANIMALS HANDLED 1 5405	80.00
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 10/31/22 ANIMALS HANDLED 2 5453	160.00
Total			240.00
13378	11/30/2022	GFC LEASING - WI I00778127	
100-02-51400-400-006		Gen. Admin - Service Contracts COVERAGE PERIOD 12/5/22 - 1/4/23 I00778127	274.96
Total			274.96
13379	11/30/2022	GFL ENVIRONMENTAL U30000086491	
100-00-53620-000-000		Refuse and Garbage Services RES TRASH FOR NOVEMBER U30000086491	31,575.00
100-00-53635-000-000		Recycling Services RES RECYCLING FOR NOVEMBER U30000086742	21,050.00
100-00-53620-000-000		Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER FOR NOVEMBER U30000086742	85.00
100-00-53635-000-000		Recycling Services COMMERCIAL RECYCLING DUMPSTER FOR NOV U30000086742	58.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP N9540 HICKORY DR U30000086742	50.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE RESIDENT PICKUP U30000086742	2,445.19
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE VILLAGE HALL PICKUP U30000086742	8.58
100-00-53620-000-000		Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP U30000086742	70.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services FALL YARD PICKUP U30000086742	8,443.75

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Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53620-000-000		Refuse and Garbage Services	11.00
		ALLEY SERVICE W.O #35110 U30000086742	
Total			63,796.52
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13380	11/30/2022	HARRISON UTILITIES	
ACCOUNT 000-2781-00			
100-07-52200-500-023		Fire Station 70 - Water/Sewer	71.76
ACCOUNT 000-2781-00			
Total			71.76
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13381	11/30/2022	KLINK HYDRAULICS LLC	
26390			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	153.95
FROM 11/23/22 26390			
Total			153.95
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13382	11/30/2022	L & S TRUCK CENTER	
279867, 280026, 280069			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,749.07
FROM 11/18/22 DOT INSPC, MULTI AIR LEAKS 279867			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	553.17
FROM 11/21/22 DOT INSP, REPL PARTS 280067			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	332.77
FROM 11/22/22 DOT INSP, LOSING AIR 280069			
Total			2,635.01
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13383	11/30/2022	LANGE ENTERPRISES, INC	
82134			
100-09-53315-902-000		Hwy Dept - Signs	461.84
FROM 11/15/22 STOP SIGNS 82134			
Total			461.84
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13384	11/30/2022	MENARDS-APPLETON EAST	
29571, 29623			
100-09-53311-400-000		Hwy Dept - Supplies	43.40
FROM 11/22/22 SUPPLIES 29571			
100-00-55200-000-000		Parks - Maint. and Utilities	19.74
FROM 11/23/22 FVP RV MARINE 50F A/F 29623			
Total			63.14

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13385	11/30/2022	MONROE TRUCK EQUIPMENT, INC 844267, 844322	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 11/16/22 FORCE POWER CONTACTOR 844267	168.68
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 11/16/22 FORCE POWER CONTACTOR 844322	124.33
Total			293.01
13386	11/30/2022	OFFICE DEPOT BUSINESS CREDIT - VOH THROUGH 11/17/22 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies THROUGH 11/17/22 OFFICE SUPPLIES	418.94
Total			418.94
13387	11/30/2022	RUCON CONSTRUCTION INC ESCROWS W5547 SCHREIBER, N4904 HIGHLINE	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5547 SCHREIBER LN	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N4904 HIGHLINE RD	1,500.00
Total			3,000.00
13388	11/30/2022	S & A SEPTIC SERVICES 295	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 11/22/22 295	260.00
Total			260.00
13389	11/30/2022	THEDACARE AT WORK 332585	
100-06-52200-401-000		Fire Dept - Physicals FROM 11/7/22 PHYSICAL 332585	314.00
Total			314.00
13390	11/30/2022	TROY GILLIS REIMBURSE CAMLOCK ADAPTER/HIRING SUPPLYS	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE CAMLOCK ADAPTER/HIRING SUPPLYS	105.30
Total			105.30

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13391	11/30/2022	ULINE	
156649876			
100-09-53311-505-000		Hwy Dept - Building Maint	275.13
	FROM 11/18/22	SORBENT PADS	156649876
			Total 275.13
		Grand Total	1,896,266.17

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	1,881,343.52
Total Expenditure from Fund # 201 - PARK IMPACT FEES	1,014.00
Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA	13,908.65
Total Expenditure from all Funds	1,896,266.17

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 11/01/2022		DELTA DENTAL	
CLERK MANAGER OFFICE ASST NOVEMBER			Manual Check
100-02-51400-200-000		Gen. Admin - Benefits	495.67
		CLERK MANAGER OFFICE ASST NOVEMBER	1846624
100-09-53311-200-000		Hwy Dept - Benefits	668.05
		HWY DEPT NOVEMBER	1846624
100-01-51101-200-000		Planning - Benefits	39.05
		PLANNER NOVEMBER	1846624
100-00-14500-000-000		Due from Special Purpose Dist.	353.55
		UTILITIES NOVEMBER 2022 DELTA DENTAL	612315
			Total 1,556.32
EFT 11/09/2022		WI DEPT OF REVENUE-PAYROLL TAXES	
STATE TAXES WT-6 FOR PAYROLL 10/27/22			Manual Check
100-00-21040-000-000		State Withholding Tax Payable	1,786.67
		STATE TAXES WT-6 FOR PAYROLL 10/27/22	
			Total 1,786.67
EFT 11/01/2022		MERCHANT CHOICE CARD SERVICES	
10/1 - 10/31 CREDIT CARD PROCESSING FEES			Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts	54.24
		10/1 - 10/31 CREDIT CARD PROCESSING FEES	
			Total 54.24
EFT 11/21/2022		RELIANCE STANDARD LIFE INSURANCE COMPANY	
DEC 2022 LIFE & DISABILITY HWY DEPT			Manual Check
100-09-53311-200-000		Hwy Dept - Benefits	268.56
		DEC 2022 LIFE & DISABILITY HWY DEPT	
100-02-51400-200-000		Gen. Admin - Benefits	247.11
		DEC 2022 LIFE & DISABILITY OFFICE	
100-01-51101-200-000		Planning - Benefits	-73.02
		DEC 2022 LIFE & DISABILITY PLANNER CRDT	
100-06-52200-200-000		Fire Dept - Benefits	48.67
		DEC 2022 LIFE & DISABILITY FIRE	
100-00-14500-000-000		Due from Special Purpose Dist.	-28.75
		UTILITIES DEC 2022 LIFE & AD&D CREDIT	
			Total 462.57
EFT 11/03/2022		VOXTELESYS, LLC	
160515			Manual Check

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	242.19
		TRUNK UNLMTD SRVR HOST LOCALE911 160515	
Total			242.19

EFT 11/23/2022 VERIZON WIRELESS
9919167782

Manual Check

100-06-52200-500-022		Fire Station 60 - Telephone	10.16
		IPAD FOR STATION 60 9919167782	
100-07-52200-500-022		Fire Station 70 - Telephone	10.16
		IPAD FOR STATION 70 9919167782	
100-02-51400-400-006		Gen. Admin - Service Contracts	27.65
		PLAN ACCOUNT CHARGES 9/27-10/26 9919167782	
Total			47.97

EFT 11/28/2022 WE ENERGIES
ACCT 0716666446-00001 FIRE DEPT #2 ELEC

Manual Check

100-07-52200-500-020		Fire Station 70 - Electric	153.93
		ACCT 0716666446-00001 FIRE DEPT #2 ELEC	
100-00-53420-004-000		Street Lighting - HAA	771.77
		ACCT 0716666446-00003 General Lights	
100-00-53420-001-000		Steet Lighting - North Shore	13.79
		ACCT 0716666446-3 NorthShore Golf Course	
100-00-53420-006-000		Street Lighting - NS Woods	90.70
		ACCT 0716666446-3 NorthShore Woods Sub.	
100-00-53420-000-000		Street Lighting - General	70.14
		ACCT 0716666446-00003 Harrisville Court	
100-00-51600-500-021		Municipal Bldg - Heat	223.96
		ACCT 0716666446-00004 HALL/SHOP GAS HEAT	
100-00-55200-000-000		Parks - Maint. and Utilities	283.87
		ACCT 0716666446-6 COMMUNITY PARK LIGHTS	
100-09-53311-500-020		Hwy Dept - Electric	535.06
		ACCT 0716666446-00007 ELECTRIC SHOP 60%	
100-00-51600-500-020		Municipal Bldg - Electric	356.70
		ACCT 0716666446-00007 TOWN HALL ELEC 40%	
100-06-52200-500-021		Fire Station 60 - Heat	58.12
		ACCT 0716666446-00008 FIRE DEPT #1 HEAT	
100-00-53420-000-000		Street Lighting - General	308.02
		ACCT 0716666446-9 LED STREET LIGHTING	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-55200-000-000		Parks - Maint. and Utilities ACCT 0716666446-00010 Shelter-Noe Road	53.55
100-07-52200-500-021		Fire Station 70 - Heat ACCT 0716666446-00011 FIRE DEPT #2 GAS	84.27
100-00-55200-000-000		Parks - Maint. and Utilities ACCT0716666446-12 COMMPARK SPECIALEVENTS	15.71
100-06-52200-500-020		Fire Station 60 - Electric ACCT 0716666446-00013 FIRE DEPT #1 ELEC	134.29
100-00-53420-000-000		Street Lighting - General SERVICE CREDIT	0.00
Total			3,153.88

EFT 11/10/2022 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 11/10/22

Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable UTILITIES DEF COMP PAYROLL 11/10/22	340.00
100-00-21525-000-000		Wisc Deferred Comp Payable VILLAGE DEF COMP PAYROLL 11/10/22	750.00
Total			1,090.00

EFT 11/14/2022 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 11/10/22

Manual Check

100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE SOCIAL SECURITY 11/10/22	3,112.60
100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE MEDICARE 11/10/22	727.92
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY SOCIAL SEC 11/10/22	3,112.60
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY MEDICARE 11/10/22	727.92
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES 11/10/22	3,310.72
Total			10,991.76

EFT 11/25/2022 WI DEPT OF REVENUE-PAYROLL TAXES
STATE TAXES WT-6 FOR PAYROLL 11/10/22

Manual Check

100-00-21040-000-000		State Withholding Tax Payable STATE TAXES WT-6 FOR PAYROLL 11/10/22	1,866.21
Total			1,866.21

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 11/24/2022		WI DEFERRED COMP	
		UTILITIES DEF COMP PAYROLL 11/24/22	Manual Check
100-00-21525-000-000		Wisc Deferred Comp Payable	340.00
		UTILITIES DEF COMP PAYROLL 11/24/22	
100-00-21525-000-000		Wisc Deferred Comp Payable	750.00
		VILLAGE DEF COMP PAYROLL 11/24/22	
Total			1,090.00
EFT 11/28/2022		INTERNAL REVENUE SERVICE-PAYROLL TAXES	
		EMPLOYEE SOCIAL SECURITY 11/24/22	Manual Check
100-00-21020-000-000		Social Security Taxes Payable	5,132.18
		EMPLOYEE SOCIAL SECURITY 11/24/22	
100-00-21020-000-000		Social Security Taxes Payable	1,200.28
		EMPLOYEE MEDICARE 11/24/22	
100-00-21020-000-000		Social Security Taxes Payable	5,132.18
		EMPLOYER LIABILITY SOCIAL SEC 11/24/22	
100-00-21020-000-000		Social Security Taxes Payable	1,200.28
		EMPLOYER LIABILITY MEDICARE 11/24/22	
100-00-21030-000-000		U.S. Withholding Taxes Payable	3,765.38
		FED INCOME TAXES 11/24/22	
Total			16,430.30
EFT 11/10/2022		UNITED HEALTHCARE	
		OFFICE NOVEMBER 2022 HEALTH INSURANCE	Manual Check
100-02-51400-200-000		Gen. Admin - Benefits	9,334.61
		OFFICE NOVEMBER 2022 HEALTH INSURANCE 890636359022	
100-09-53311-200-000		Hwy Dept - Benefits	8,845.62
		SHOP NOVEMBER 2022 HEALTH INSURANCE 890636359022	
100-01-51101-200-000		Planning - Benefits	746.97
		PLANNER NOVEMBER 2022 HEALTH INSURANCE 890636359022	
100-00-14500-000-000		Due from Special Purpose Dist.	4,126.50
		UTILITIES NOV 2022 HEALTH INSURANCE 890636359022	
Total			23,053.70
Grand Total			61,825.81

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND 61,825.81

Total Expenditure from all Funds 61,825.81

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10106	11/02/2022	FERGUSON WATERWORKS #1476	
		1" Meter & Transmitter (1ct)	
610-00-18346-000-000		Meters	459.18
		1" Meter & Transmitter (1ct) 0368144	
Total			459.18

10107	11/02/2022	MENARDS-APPLETON EAST	
		Account 31110431	
610-00-57921-000-000		Office Supplies & Expenses	2.83
		Paper Towel and Coffee - with rebate 27535	
620-00-57851-000-000		Office Supplies & Expenses	2.83
		Paper Towel and Coffee - with rebate 27535	
610-00-57933-000-000		Transportation Expense	43.19
		Motor Oil and Wiper Blades 27535	
620-00-57828-000-000		Transportation Expense	43.19
		Motor Oil and Wiper Blades 27535	
610-00-57641-000-000		Operation Supplies & Expenses	5.99
		Shop Towels 27535	
620-00-57827-000-000		Operation Supplies & Expenses	6.00
		Shop Towels 27535	
Total			104.03

10108	11/02/2022	T-MOBILE	
		FROM 9/21/22-10/20/22 UTILITIES	
610-00-57641-000-000		Operation Supplies & Expenses	37.78
		FROM 9/21/22-10/20/22 UTILITIES	
620-00-57827-000-000		Operation Supplies & Expenses	37.79
		FROM 9/21/22-10/20/22 UTILITIES	
Total			75.57

10109	11/02/2022	WISCONSIN RURAL WATER ASSOCIATION	
		System Membership Renewal	
610-00-57930-000-000		Miscellaneous General Expense	330.00
		System Membership Renewal S5514	
Total			330.00

10110	11/09/2022	BATTERIES PLUS LLC	
		Replacement Battery for Laptop CPU	
610-00-57921-000-000		Office Supplies & Expenses	51.97
		Replacement Battery for Laptop CPU P56560016	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57851-000-000		Office Supplies & Expenses	51.98
		Replacement Battery for Laptop CPU P56560016	
Total			103.95

10111 11/09/2022 JOE'S POWER CENTER
Lawn Mower Maint. Supplies

610-00-57641-000-000		Operation Supplies & Expenses	12.38
		Lawn Mower Maint. Supplies 129860	
620-00-57827-000-000		Operation Supplies & Expenses	12.38
		Lawn Mower Maint. Supplies 129860	
Total			24.76

10112 11/16/2022 DIGGERS HOTLINE, INC.
10/31/22 Account Balance

610-00-57641-000-000		Operation Supplies & Expenses	250.95
		10/31/22 Account Balance 221 0 34101	
620-00-57827-000-000		Operation Supplies & Expenses	250.95
		10/31/22 Account Balance 221 0 34101	
Total			501.90

10113 11/16/2022 MENARDS-APPLETON EAST
Curbstop Riser Materials

610-00-57652-000-000		Maintenance of Services	82.44
		Curbstop Riser Materials 28144	
610-00-57641-000-000		Operation Supplies & Expenses	18.97
		Share of Light Bulbs & Ball Pein Hammer 28144	
620-00-57827-000-000		Operation Supplies & Expenses	18.97
		Share of Light Bulbs & Ball Pein Hammer 28144	
Total			120.38

10114 11/16/2022 NORTHERN LAKE SERVICE, INC.
2022 Q4 WATER SAMPLES

610-00-57641-000-000		Operation Supplies & Expenses	329.76
		2022 Q4 WATER SAMPLES 428849	
Total			329.76

10115 11/16/2022 SUPERIOR CHEMICAL LLC
Lubricant, De-Ice, and Aqua Seal

610-00-57641-000-000		Operation Supplies & Expenses	209.99
		Lubricant, De-Ice, and Aqua Seal 348924	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	210.00
		Lubricant, De-Ice, and Aqua Seal 348924	
Total			419.99
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10116	11/16/2022	ULTIMATE CLEANING, LIMITED	
DEC 2022 Cleaning Service			
610-00-57935-000-000		Maintenance of General Plant	94.50
		DEC 2022 Cleaning Service 2125	
620-00-57834-000-000		Maintenance of General Plant	94.50
		DEC 2022 Cleaning Service 2125	
Total			189.00
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10117	11/30/2022	AXLEY BRYNELSON LLP	
908916			
620-00-57852-000-000		Outside Services Employed	396.00
		LEGAL SERV SEWER SERV DISPUTE-MENASHA 908916	
Total			396.00
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10118	11/30/2022	BATTERIES PLUS LLC	
Replacement Battery for Shop Generator			
610-00-57641-000-000		Operation Supplies & Expenses	25.70
		Replacement Battery for Shop Generator P57051909	
620-00-57827-000-000		Operation Supplies & Expenses	25.71
		Replacement Battery for Shop Generator P57051909	
Total			51.41
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10119	11/30/2022	CLEAN WATER TESTING LLC	
Monthly Water Sample Tests			
610-00-57641-000-000		Operation Supplies & Expenses	96.00
		Monthly Water Sample Tests 9006759878	
Total			96.00
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10120	11/30/2022	CORPORATE NETWORK SOLUTIONS, INC	
23.8" Acer Computer Monitors (2ct)			
610-00-18391-001-000		Computer Equipment	122.00
		23.8" Acer Computer Monitors (2ct) 71761	
620-00-18391-000-000		Office Furniture & Equipment	122.00
		23.8" Acer Computer Monitors (2ct) 71761	
Total			244.00

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10121	11/30/2022	FERGUSON WATERWORKS #1476 Valve Risers and Curbstop Parts	
610-00-18345-000-000		Services Valve Risers and Curbstop Parts 0376082	1,275.02
610-00-18345-000-000		Services Valve Risers and Curbstop Parts 0376995	762.90
Total			2,037.92
10122	11/30/2022	MARTENSON & EISELE INC Woodland Lake Cottages through 10/31/22	
610-00-13143-000-000		Due from Developers Woodland Lake Cottages through 10/31/22 62461	5,531.25
620-00-13143-000-000		Due from Developers Woodland Lake Cottages through 10/31/22 62461	5,531.25
620-00-57852-000-000		Outside Services Employed Connection Fee Review through 10/31/22 62460	780.00
Total			11,842.50
10123	11/30/2022	NEENAH-MENASHA SEWERAGE COMMISSION DEC Bill Based on OCT Measures	
620-00-57829-000-000		Sewerage Treatment Charges DEC Bill Based on OCT Measures 2022-168	17,661.39
620-00-57870-000-000		Interest Expense - CWF Loan Clean Water Fund (CWF) Loan - Interest 2022-173	1,573.00
620-00-57875-000-000		Amortization Expense-CWF Loan Clean Water Fund (CWF) Loan - Debt 2022-173	5,083.00
Total			24,317.39
10124	11/30/2022	R.K. ENTERPRISES OF WISCONSIN INC Vac Around Curb Stop to Replace Material	
610-00-57652-000-000		Maintenance of Services Vac Around Curb Stop to Replace Material 7583	250.00
Total			250.00
10125	11/30/2022	US POSTAL SERVICE Bulk Mailing Account Balance Reload	
610-00-57921-000-000		Office Supplies & Expenses PERMIT 68 FIRST CLASS PRESORT	2,500.00
620-00-57851-000-000		Office Supplies & Expenses PERMIT 68 FIRST CLASS PRESORT	2,500.00

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total
			5,000.00
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10126	11/30/2022	VILLAGE OF HARRISON - UTILITIES REIMB REIMBURSEMENT OF 2021 PAYROLL	
610-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Wate REIMBURSEMENT OF 2021 PAYROLL	139,507.80
620-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Sewe REIMBURSEMENT OF 2021 PAYROLL	154,129.74
610-00-25110-000-000		Due to Municipality REIMBURSEMENT OF 2021 PAYROLL	18,475.05
620-00-25110-000-000		Due to Municipality REIMBURSEMENT OF 2021 PAYROLL	20,488.72
			Total
			332,601.31
<hr/>			
			Grand Total
			379,495.05

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	170,475.65
Total Expenditure from Fund # 620 - SEWER UTILITY	209,019.40
Total Expenditure from all Funds	379,495.05

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
 Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	11/04/2022	MENASHA UTILITIES	
		ACCT#1044748-01 Elec Plank Rd-Meter Pit	
		Manual Check	
620-00-57827-000-000		Operation Supplies & Expenses	21.84
		ACCT#1044748-01 Elec Plank Rd-Meter Pit	
610-00-57641-000-000		Operation Supplies & Expenses	20.36
		ACCT#1044219-02 COA Water #1 Electric	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	1,125.11
		ACCT#1040028-01 LS #4 Electric	
620-00-57827-000-000		Operation Supplies & Expenses	11.39
		ACCT#1040028-01 Storm Water Charge	
		Total	1,178.70
EFT	11/07/2022	WE ENERGIES - 00003	
		0705461764-00003 COA Mtr #2 - Electric	
		Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses	28.68
		0705461764-00003 COA Mtr #2 - Electric 11072022-00003	
		Total	28.68
EFT	11/08/2022	THE HOME DEPOT - UTILITIES	
		1014043	
		Manual Check	
610-00-57935-000-000		Maintenance of General Plant	24.38
		ACCT#6035 3223 4060 1881 CELL ANTENA	
620-00-57834-000-000		Maintenance of General Plant	24.38
		ACCT#6035 3223 4060 1881 CELL ANTENA	
		Total	48.76
EFT	11/08/2022	MARCO TECHNOLOGIES LLC - UTILITIES	
		32714617	
		Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	122.78
		Acct# 009-1758432-000 PRINTER/COPIER SEP 32714617	
620-00-57851-000-000		Office Supplies & Expenses	122.79
		Acct# 009-1758432-000 PRINTER/COPIER SEP 32714617	
		Total	245.57
EFT	11/14/2022	WE ENERGIES - 00006	
		0705461764-00006 Fox Crsng Mtr - Elec	
		Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses	16.25
		0705461764-00006 Fox Crsng Mtr - Elec 11142022-00006	
		Total	16.25

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	11/14/2022	WE ENERGIES - 00010	
0705461764-00010		LS#4 - Gas	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	14.79
0705461764-00010		LS#4 - Gas	11142022-00010
		Total	14.79
EFT	11/08/2022	WM CORPORATE SERVICES INC	
1983034-1796-0			Manual Check
610-00-57921-000-000		Office Supplies & Expenses	16.25
	10/26/22	RECYCLING CONTAMINATION CHG	
620-00-57851-000-000		Office Supplies & Expenses	16.25
	10/26/22	RECYCLING CONTAMINATION CHG	
		Total	32.50
EFT	11/21/2022	RELIANCE STANDARD LIFE INSURANCE COMPANY	
UTILITIES DEC 2022 LIFE & DISABILITY			Manual Check
610-00-57926-000-000		Employee Pensions & Benefits	79.52
		UTILITIES DEC 2022 LIFE & DISABILITY	
620-00-57854-000-000		Employee Pensions & Benefits	79.53
		UTILITIES DEC 2022 LIFE & DISABILITY	
		Total	159.05
EFT	11/15/2022	PITNEY BOWES INC - SUPPLIES	
1021764970			Manual Check
610-00-57921-000-000		Office Supplies & Expenses	45.64
		ACCT#0010003853 Red Ink Ctg 1 Box	1021764970
620-00-57851-000-000		Office Supplies & Expenses	45.65
		ACCT#0010003853 Red Ink Ctg 1 Box	1021764970
		Total	91.29
EFT	11/16/2022	KWIK TRIP - UTILITIES	
63151831550001			Manual Check
610-00-57933-000-000		Transportation Expense	484.52
		ACCT# BG2251587 - FUEL	63151831550001
620-00-57828-000-000		Transportation Expense	484.53
		ACCT# BG2251587 - FUEL	63151831550001
		Total	969.05
EFT	11/21/2022	WE ENERGIES - 00007	
0705461764-00007		LS#6 Electric & Gas	Manual Check

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57821-000-000		Fuel/Power Purchase - Pumping	81.82
		0705461764-00007 LS#6 Electric & Gas 11212022-00007	
		Total	81.82
EFT 11/21/2022 WE ENERGIES - 00004			
		0705461764-00004 LS#3 Electric	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	71.16
		0705461764-00004 LS#3 Electric 11212022-00004	
		Total	71.16
EFT 11/28/2022 WE ENERGIES - 00002			
		0705461764-00002 LS#2 Electric	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	54.13
		0705461764-00002 LS#2 Electric 11282022-00002	
		Total	54.13
EFT 11/28/2022 WE ENERGIES - 00009			
		0705461764-00009 HU Main - Electric	Manual Check
610-00-57921-000-000		Office Supplies & Expenses	301.49
		0705461764-00009 HU Main - Electric 11282022-00009	
620-00-57851-000-000		Office Supplies & Expenses	301.49
		0705461764-00009 HU Main - Electric 11282022-00009	
		Total	602.98
EFT 11/28/2022 WE ENERGIES - 00005			
		0705461764-00005 HU Main - Gas	Manual Check
610-00-57921-000-000		Office Supplies & Expenses	22.33
		0705461764-00005 HU Main - Gas 11282022-00005	
620-00-57851-000-000		Office Supplies & Expenses	22.33
		0705461764-00005 HU Main - Gas 11282022-00005	
		Total	44.66
EFT 11/28/2022 WE ENERGIES - 00001			
		0705461764-00001 LS#1 Electric & Gas	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	261.95
		0705461764-00001 LS#1 Electric & Gas 11282022-00001	
		Total	261.95
EFT 11/28/2022 CHARTER COMMUNICATIONS - UTILITIES			
Acct# 8348 10 427 0026135		Internet	Manual Check

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57921-000-000		Office Supplies & Expenses	69.99
	Acct# 8348 10 427 0026135	Internet 0026135110822	
620-00-57851-000-000		Office Supplies & Expenses	69.99
	Acct# 8348 10 427 0026135	Internet 0026135110822	
610-00-57921-000-000		Office Supplies & Expenses	39.99
	Acct# 8348 10 427 0026135	Internet 0026135110822	
620-00-57851-000-000		Office Supplies & Expenses	39.99
	Acct# 8348 10 427 0026135	Internet 0026135110822	
Total			219.96

EFT 11/28/2022 AT&T - UTILITIES
ACCT#920-380-0991 MTR STN #2 DIALER

Manual Check

610-00-57641-000-000		Operation Supplies & Expenses	22.38
	ACCT#920-380-0991 MTR STN #2 DIALER	920380099111-22	
620-00-57827-000-000		Operation Supplies & Expenses	37.32
	ACCT#920-380-0977 LS#3 DIALER	920380099111-22	
620-00-57827-000-000		Operation Supplies & Expenses	37.32
	ACCT#920-380-0982 LS#2 DIALER	920380099111-22	
620-00-57827-000-000		Operation Supplies & Expenses	37.32
	ACCT#920-380-0987 LS#1 DIALER	920380099111-22	
610-00-57641-000-000		Operation Supplies & Expenses	36.99
	ACCT#920-380-0992 MTR STN #1 DIALER	920380099111-22	
620-00-57827-000-000		Operation Supplies & Expenses	37.42
	ACCT#920-380-0996 LS#4 DIALER	920380099111-22	
Total			208.75

EFT 11/30/2022 VERIZON WIRELESS - UTILITIES
SHARE OF EMERGENCY PHONE

Manual Check

610-00-57641-000-000		Operation Supplies & Expenses	7.63
	SHARE OF EMERGENCY PHONE	9920062400	
620-00-57827-000-000		Operation Supplies & Expenses	42.01
	LS6 DIALER & SHARE OF EMERGENCY PHONE	9920062400	
Total			49.64

Grand Total 4,379.69

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2022 From Account:
Thru: 11/30/2022 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	1,339.18
Total Expenditure from Fund # 620 - SEWER UTILITY	3,040.51
Total Expenditure from all Funds	4,379.69

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 13, 2022

Title:

Wisconsin Wealth Management, LLC reimbursement

Issue:

Should the Village Board authorize reimbursement to Wisconsin Wealth Management under the terms of the development agreement?

Background and Additional Information:

In May 2021, the Village entered into an agreement with Wisconsin Wealth Management, LLC regarding the demolition and site preparation of the former Darboy Club site at the southwest corner of County N and County KK. The Village agreed to reimburse Wisconsin Wealth Management, LLC up to \$250,000 to assist with demolition and site preparation costs. On June 2, 2022, Wisconsin Wealth Management, LLC submitted copies of invoices and A/P invoice history report for costs of \$258,069.73.

The development agreement identified that the reimbursement is to occur within 30-days of both the demolition being completed in accordance with the agreement and upon the Village receiving copies of paid invoices or receipts for work completed. Demolition and site preparation was to include purchase of property, asbestos testing and removal, demolition of building and removal of any concrete and/or asphalt paving materials, retaining walls, adding fill, stormwater management, and seed and landscape.

At the June 14th meeting the Board had some concern that not all the items in Section I.a. were completed. Staff reached out to Wisconsin Wealth Management for clarification. They said "...they could wait until all the fill is in place, install the rock wall and seed the site down, all the concrete and asphalt has either hauled off site or ground and stock piled, it is recycled so that stock pile will be used for the base on the parking areas of the new development as it gets completed." Project one will start in October with expected completion of April 2023. [Project one will be announced in a press release by the company in a month or so.] Developers are ready to put in a convenience store but are still trying to find a different user as per the agreement. Other projects will be completed as the right fit is found, rather than just building something to do it quickly.

At the June 28th meeting the Board took no action in order to give the developer time to meet the agreement conditions. On November 23rd, the developer emailed an update to the project which included, "*- Completed fill work @ corner of Cty KK and N. - Stockpile of recycled concrete*

remains on site near Mary Street, to be used on the Mr. Brews project, and others coming in spring.- Topsoil, seeded, erosion mat and straw all areas brought to grade. - Installed rock wall to heights specified by RE LEE. - Finish milling all on-site asphalt.

As stated, work will be starting imminently on the Mr. Brews project, which is scheduled to be completed by June 1, 2023. We look forward to announcing additional projects that would start either spring, or more towards fall of 2023 along the remaining frontages of Cty KK and N.

Because of the current and future projects it isn't really feasible for us to complete any more work as we will be re-disturbing the various areas and utilizing stockpiled materials as we go.

Let me know if the Village is satisfied with the current condition and schedule of activities and if the incentive funds can be released at this time.”

Agreement with Wisconsin Wealth Management:

I. DEVELOPER OBLIGATIONS AND WARRANTIES.

- a. **DEMOLITION & SITE PREPARATION.** *The DEVELOPER agrees to purchase the Property (if not yet purchased) and perform asbestos testing estimated at \$8,000-\$10,000 and remove any and all asbestos prior to building demolition estimated at \$50,000-\$100,000. The DEVELOPER agrees to demolish the existing building and remove any concrete and/or asphalt paving materials estimated at \$182,986 as outlined in the bid received from Wisconsin Earthworks, see Exhibit B. The DEVELOPER agrees to add fill to the Property and construct retaining walls around existing cell tower. The DEVELOPER agrees to provide for a storm water system to accommodate proposed development estimated at \$200,000-\$240,000. DEVELOPER agrees to seed and landscape the Property after all demolition activities are complete.*

Budget Impacts:

\$250,000. It is undetermined from which account the funds will come from, reserves may have to be used.

Recommended Action:

Possible actions:

1. Do not pay reimbursement for demolition & site preparation until the provisions of Section I.a. of the Development Agreement are met to the reasonable satisfaction of the Village Board as per the agreement.
2. Pay partial reimbursement as a good faith gesture since portions of the provisions of Section I.a. of the Development Agreement are met.
3. Pay full reimbursement (up to \$250,000) as agreed to in the Development Agreement for demolition & site preparation as the developer has completed site work to the maximum extent possible.

At this time, staff suggests a partial payment (50% or 75 % payment) for activities related to demolition and site preparation. Staff feels that the full site does not meet the intent of the restoration planned by the developer.

Attachments:

- Photos



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

December 13, 2022

Title:

Conditional Use Permit – Amy Avenue Commercial Development (Electric City Crossing, LLC)

Issue:

Should the Village Board approve or conditionally approve a Conditional Use Permit expansion?

Background and Additional Information:

In January 2019, the Village approved a Conditional Use Permit (CUP) for a six-building commercial development along Amy Avenue between Prosperity Drive and Highline Road. The applicant is seeking to expand that commercial development by two more buildings. The proposal is for the buildings to be used for retail, trade and contractors, and light industrial uses. The property is currently zoned Business Park [BP].

The applicant is proposing shared parking areas for the buildings. All business materials will be stored inside. Each building will have a sanitary sewer & water line shared between the units with each unit having a restroom facility and office area. Business signs will be wall-mounted.

The applicant is seeking a CUP in order to allow trade and contractor businesses and light manufacturing uses to operate within a unit. Essentially, this is an expansion of the current CUP.

The Plan Commission held a public hearing at their meeting on November 22, 2022. On one spoke in opposition to the CUP.

Findings of Fact (Basis for Approval):

According to Section 117-319 of the Harrison Zoning Ordinance, no Conditional Use Permit shall be recommended by the Plan Commission, or approved by the Village Board, unless it shall find all of the following criteria have been met. The applicant's failure to satisfy the criteria, or any other applicable requirement, shall be deemed grounds to deny the Conditional Use Permit.

1. Zoning. The proposed use conforms to the underlying zoning district intent and design standards and is in harmony with the general purpose and intent of the zoning ordinance. *Staff finds that the proposal conforms to the BP zoning district.*
2. Plans. The proposed use conforms to the Harrison Comprehensive Plan and any other officially adopted town plan. *Staff finds that the proposed development of retail and trade and contractor offices comply with the commercial designation of the Comprehensive Plan's future land use map.*
3. Traffic. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. *Staff finds that all road access is from Amy Avenue and the number of driveways is minimized.*
4. Landscaping and screening. Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual

- impacts that are associated with the proposed use as established in Article VI, Access, Parking, and Loading and Article IX, Landscaping and Screening Standards of the zoning ordinance. *Staff finds that the plans illustrate a landscape buffer and appropriate green space.*
5. Neighborhood compatibility. The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development and whether the proposed use creates a nuisance due to noise, odor, or dust. *Staff finds that the proposed development complies with the commercial designation of the Comprehensive Plan's future land use map. The proposed development is consistent with the remainder of the development and is similar in nature to the development on the south side of Amy Avenue.*
 6. Services. Adequate facilities, access roads, drainage and/or necessary services have been or will be provided. *Staff finds that sanitary sewer & water facilities, stormwater management facilities, and roadway access are provided.*

Budget Impacts:

None

Recommended Action:

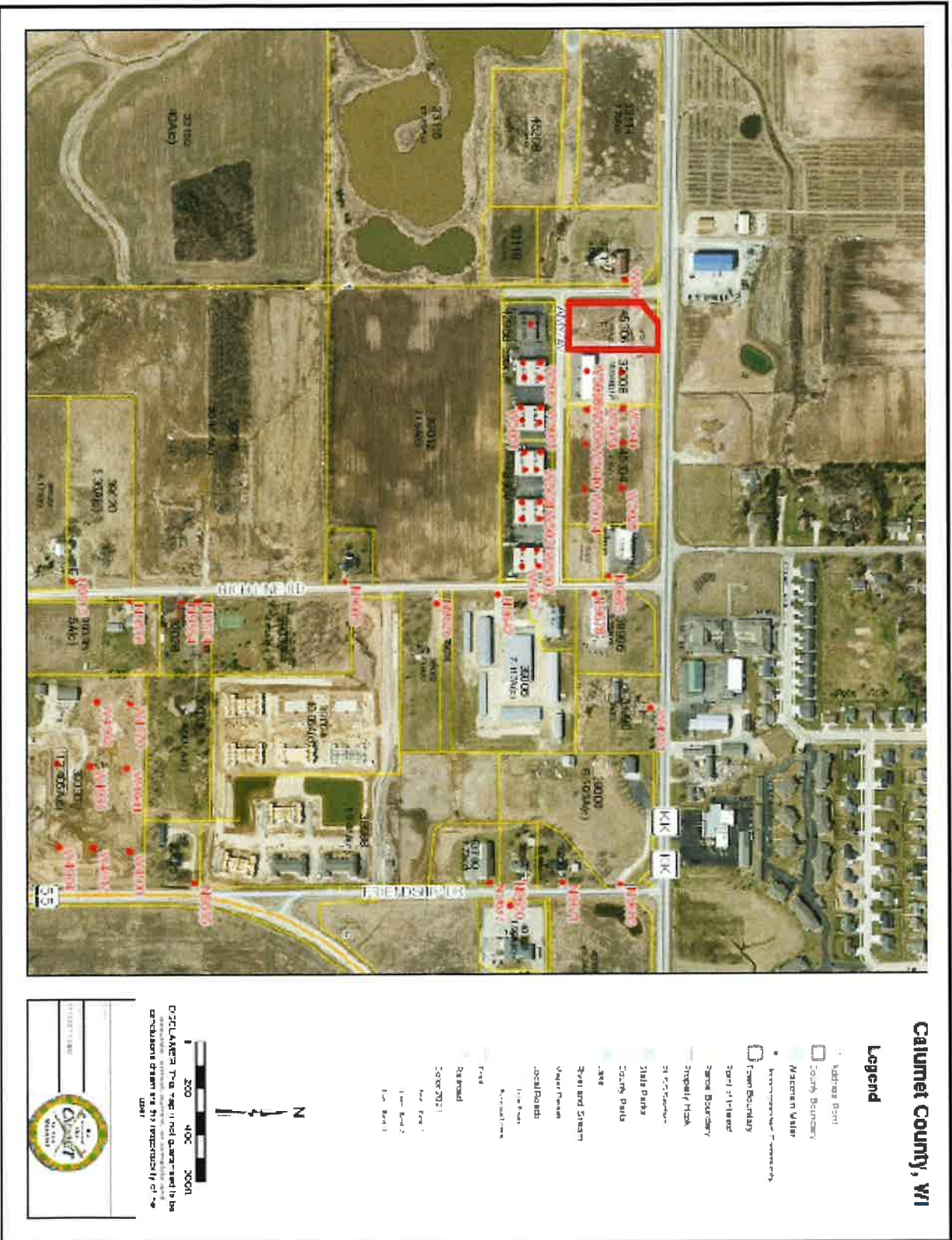
The Plan Commission recommends approval of the Conditional Use Permit request with the following conditions (as approved in 2019):

1. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of a zoning permit.
2. Building materials and design shall be as approved by the Plan Commission at the October 2018 meeting. Deviations from the approved elevations shall require review and approval by the Plan Commission.
3. No outside storage, including but not limited to materials, equipment, or products, shall be allowed for any business within the development.
4. All mechanical equipment (ground or roof-mounted) shall be screened from view from a public road.
5. Access to the development shall be from Amy Avenue.
6. The hours of operation for any business within the development shall be limited to 7:00am to 6:00pm Monday through Friday and 7:00am and 3:00pm on Saturdays. The Plan Commission may approve alternate hours upon request from the business.
7. Only those uses permitted in the applicable zoning district and trade or contractor uses shall be allowed within the development.
8. A Zoning Certificate of Occupancy shall be required for initial occupancy of a unit or a change of occupancy for each unit to ensure compliance with the zoning ordinance.
9. All exterior lighting shall be direct cut-off fixtures
10. One freestanding sign, that meets the requirements of the zoning ordinance, shall be allowed. All other business signage shall be wall-mounted and shall meet the requirements of the zoning ordinance.
11. All applicable local, County, and State rules, regulations, and ordinances shall be met.

Attachments:

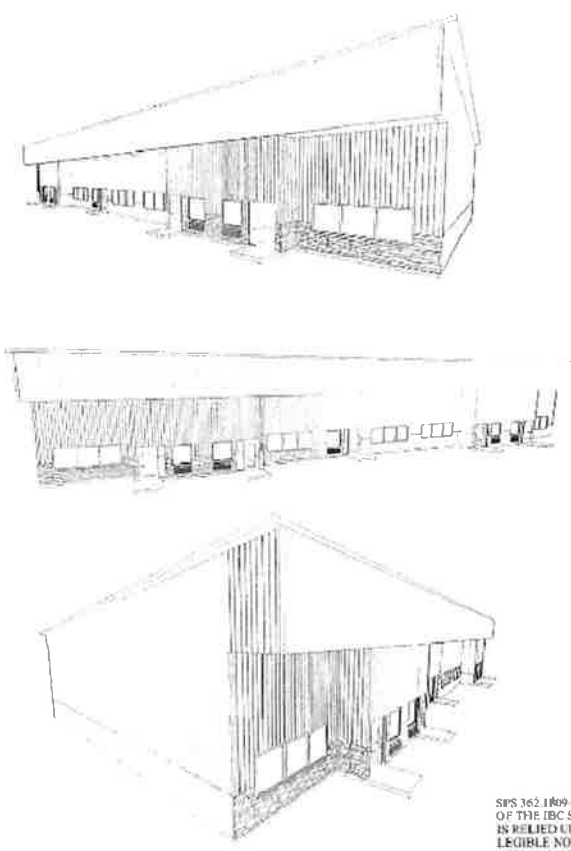
- Aerial Map
- Plan Set

Aerial Map



AMY AVENUE

AMY AVENUE VILLAGE OF HARRISON, WI



BUILDING CODE ANALYSIS

PROPOSED TENANT BUILD OUT:
AMY AVE
VILLAGE OF HARRISON, WI
BUILDINGS #9 & #10 (SPF T3 0)

PROJECT INFORMATION

USE AND OCCUPANCY CLASSIFICATION
"S-2" STORAGE - ONLY NON-COMBUSTIBLE
MATERIALS WILL BE PERMITTED TO BE STORED IN
THE BUILDING

TYPE OF CONSTRUCTION
TYPE VB
NONSPRINKLERED, SEPARATED

GENERAL BUILDING HEIGHT AND AREA
PROPOSED FIRST FLOOR AREA: TOTAL 9263 SQ FT.
PROPOSED MEZZ. AREA: TOTAL 1485 SQ FT.

	PER CH 5	PER CH 9
ALLOWABLE "S-2"	13,500 S.F.	12,000 S.F.

PLUMBING SYSTEM
PER SECTION 29, TABLE 2902.1 PER 100 OCCUPANTS
1 WC FOR EACH MALE & FEMALE
1 PER 100 FOR LAVATORIES
(NO CHANGES TO BATHROOMS)

ALL CONSTRUCTION OF THIS BUILDING SHALL
MEET OR EXCEED ALL APPLICABLE ORDINANCES,
CODES AND STANDARDS. IN THE CASE OF
CONFLICT, THE MOST STRINGENT SHALL APPLY

IBC 2015
IEBC 2015
IMC 2015
STATE OF WISCONSIN PLUMBING CODE
NATIONAL ELECTRICAL CODE
UNIFORM FIRE PROTECTION CODE



SHEET INDEX

T1.0	TITLE
T2.1	NOISE
T3.1	TITLE PLAN
T3.2	FOUNDATION PLAN
A1.0	CROSS SECTIONS
A1.1	SECTION 100
A2.0	CROSS SECTION DETAILS
A2.1	MEZZANINE PLAN
A3.0	SECTION 200
A4.0	SECTION 300
A5.0	SECTION 400
A6.0	SECTION 500
A7.0	SECTION 600
A8.0	SECTION 700
A9.0	SECTION 800
A10.0	SECTION 900
A11.0	SECTION 1000
A12.0	SECTION 1100
A13.0	SECTION 1200
A14.0	SECTION 1300
A15.0	SECTION 1400
A16.0	SECTION 1500
A17.0	SECTION 1600
A18.0	SECTION 1700
A19.0	SECTION 1800
A20.0	SECTION 1900
A21.0	SECTION 2000
A22.0	SECTION 2100
A23.0	SECTION 2200
A24.0	SECTION 2300
A25.0	SECTION 2400
A26.0	SECTION 2500
A27.0	SECTION 2600
A28.0	SECTION 2700
A29.0	SECTION 2800
A30.0	SECTION 2900
A31.0	SECTION 3000
A32.0	SECTION 3100
A33.0	SECTION 3200
A34.0	SECTION 3300
A35.0	SECTION 3400
A36.0	SECTION 3500
A37.0	SECTION 3600
A38.0	SECTION 3700
A39.0	SECTION 3800
A40.0	SECTION 3900
A41.0	SECTION 4000
A42.0	SECTION 4100
A43.0	SECTION 4200
A44.0	SECTION 4300
A45.0	SECTION 4400
A46.0	SECTION 4500
A47.0	SECTION 4600
A48.0	SECTION 4700
A49.0	SECTION 4800
A50.0	SECTION 4900
A51.0	SECTION 5000
A52.0	SECTION 5100
A53.0	SECTION 5200
A54.0	SECTION 5300
A55.0	SECTION 5400
A56.0	SECTION 5500
A57.0	SECTION 5600
A58.0	SECTION 5700
A59.0	SECTION 5800
A60.0	SECTION 5900
A61.0	SECTION 6000
A62.0	SECTION 6100
A63.0	SECTION 6200
A64.0	SECTION 6300
A65.0	SECTION 6400
A66.0	SECTION 6500
A67.0	SECTION 6600
A68.0	SECTION 6700
A69.0	SECTION 6800
A70.0	SECTION 6900
A71.0	SECTION 7000
A72.0	SECTION 7100
A73.0	SECTION 7200
A74.0	SECTION 7300
A75.0	SECTION 7400
A76.0	SECTION 7500
A77.0	SECTION 7600
A78.0	SECTION 7700
A79.0	SECTION 7800
A80.0	SECTION 7900
A81.0	SECTION 8000
A82.0	SECTION 8100
A83.0	SECTION 8200
A84.0	SECTION 8300
A85.0	SECTION 8400
A86.0	SECTION 8500
A87.0	SECTION 8600
A88.0	SECTION 8700
A89.0	SECTION 8800
A90.0	SECTION 8900
A91.0	SECTION 9000
A92.0	SECTION 9100
A93.0	SECTION 9200
A94.0	SECTION 9300
A95.0	SECTION 9400
A96.0	SECTION 9500
A97.0	SECTION 9600
A98.0	SECTION 9700
A99.0	SECTION 9800
A100.0	SECTION 9900
A101.0	SECTION 10000

SPS 362.1809- THIS IS A DEPARTMENT RULE IN ADDITION TO THE REQUIREMENTS OF THE IBC SECTION 1809.5: WHERE A FROST PROTECTED SHALLOW FOUNDATION IS RELIED UPON FOR A HEATED OR SEMI HEATED STRUCTURE, PERMANENT LEGIBLE NOTICES SHALL BE POSTED NEAR THE THERMOSTATS OF ALL BUILDING APPLIANCES THAT INDICATES ALL OF THE FOLLOWING: 1. THAT THE STRUCTURE IS DESIGNED USING A FROST PROTECTED SHALLOW FOUNDATION AND 2. THE MINIMUM MONTHLY AVERAGE TEMPERATURE THAT THE STRUCTURE MUST BE MAINTAINED AT TO AVOID FROST DAMAGE TO THE FOUNDATION



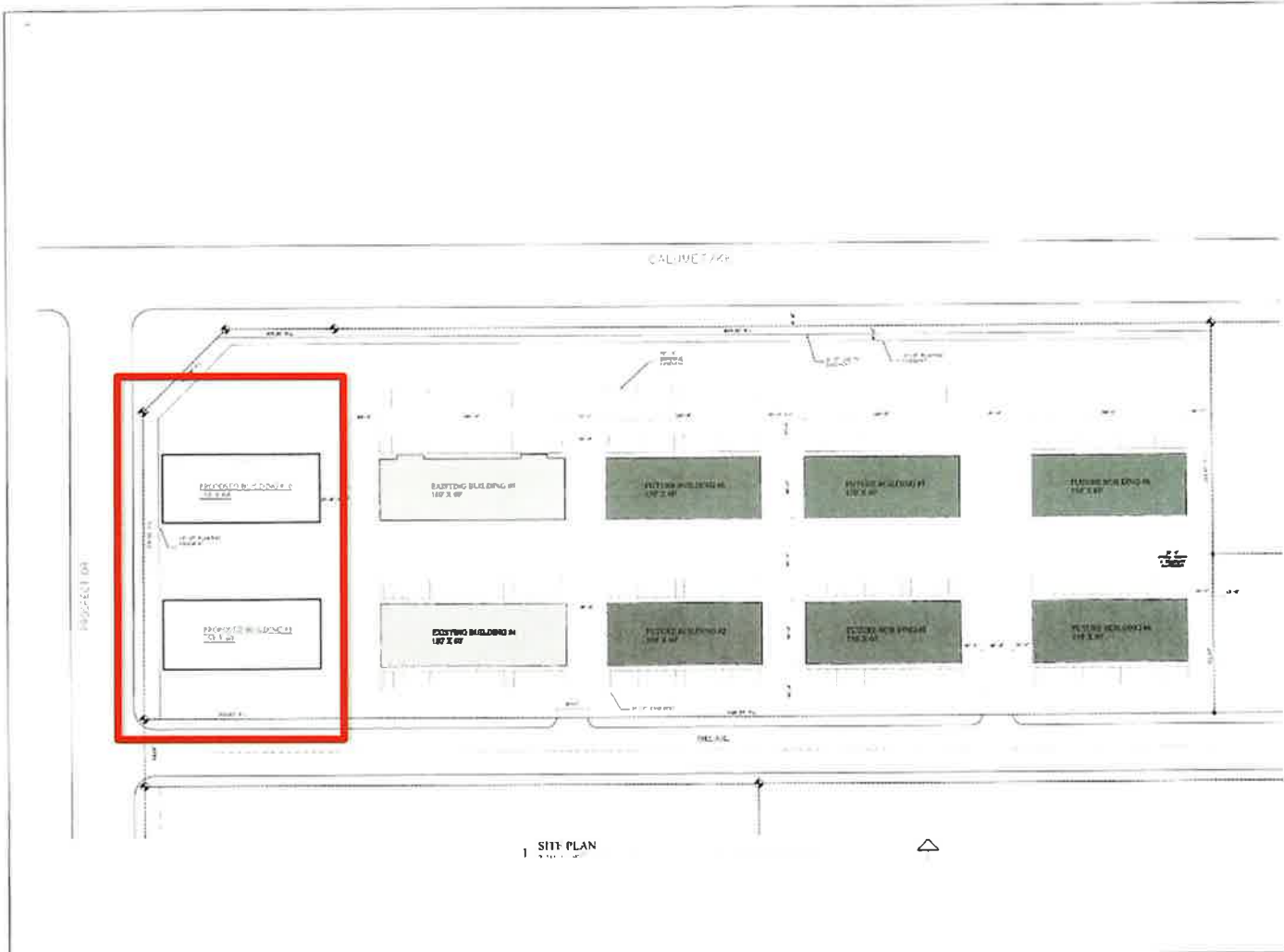
AGENT
Daniel J. Meissner
AIA, LLC
1221 E. Cabot Street, Adams, WI

ELECTRIC CITY CROSSING, LLC
BUSINESS CONDOS
AMY AVENUE, VILLAGE OF HARRISON, WI

1221 E. Cabot Street, Adams, WI 53002
Tel: 262.228.1234
Fax: 262.228.1235
www.seymourlumber.com



TITLE
T1.0



1 SITE PLAN

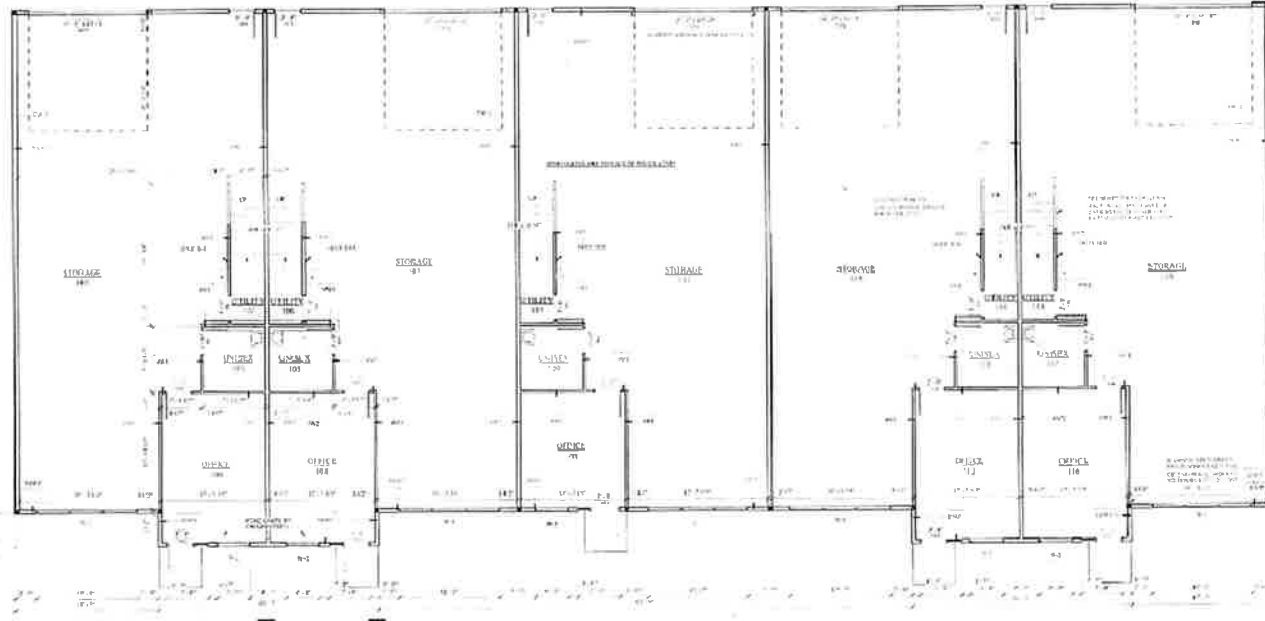
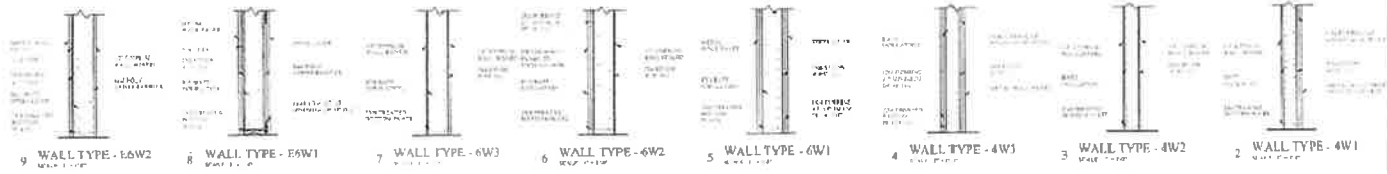
Daniel J. Meissner
 Surveyors & Engineers, LLC
 207 S. Harbor Street, Appleton, WI

ELECTRIC CITY CROSSING, LLC
 BUSINESS CONDOS
 AMY AVENUE, VILLAGE OF HARRISON, WI

DATE: 10/1/2011

SCALE: 1" = 20'

T3.0



FIRST FLOOR
wall type

MACOMALS
SEYMOUR LUMBER
1228 E. CALHOUN STREET, APPLESBY, WI

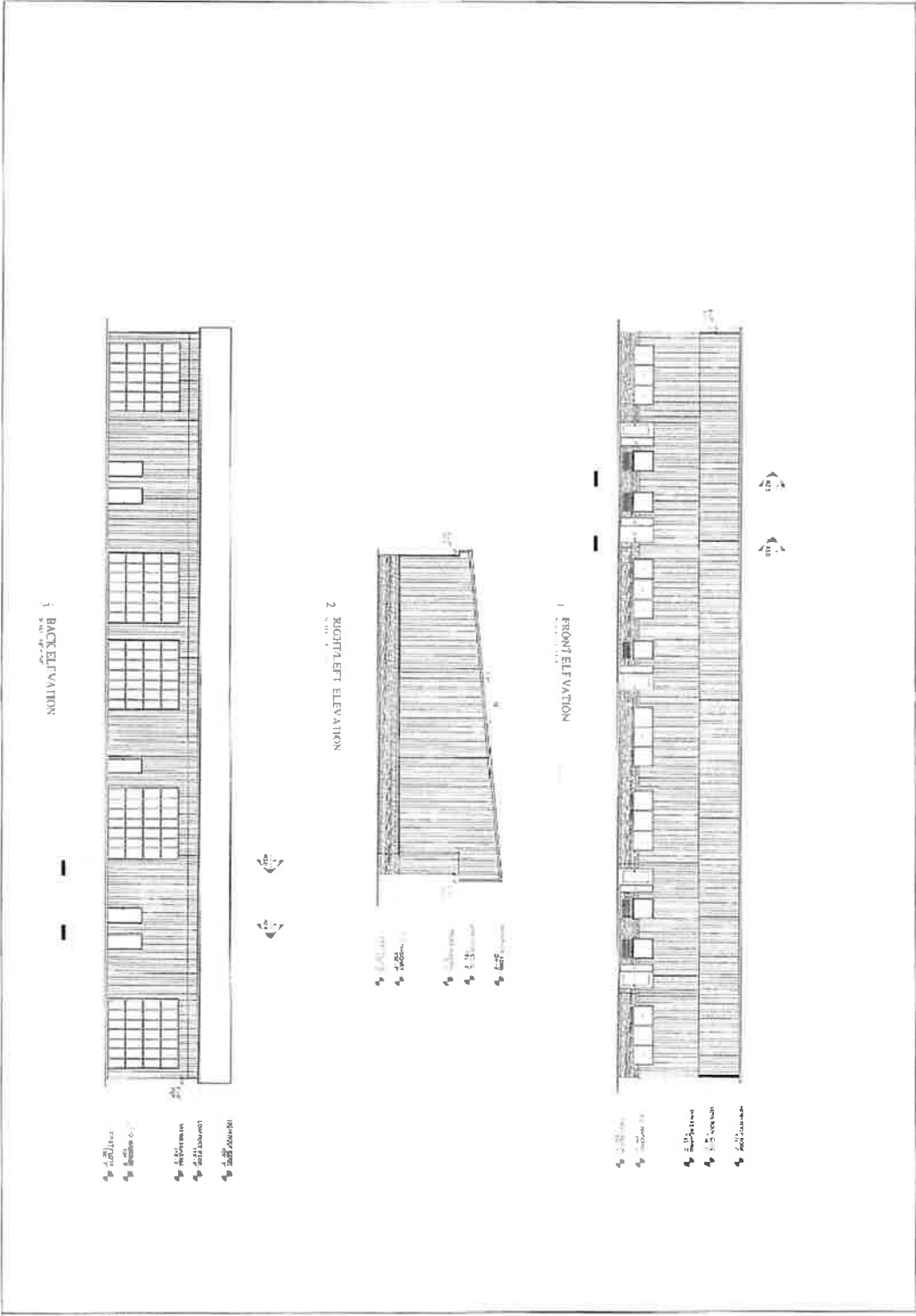
Daniel J. Meissner
AA, LLC
1228 E. CALHOUN STREET, APPLESBY, WI

ELECTRIC CITY CROSSING, LLC
BUSINESS CONDOS
AMY AVENUE, VILLAGE OF HARRISON, WI

FLOOR PLAN

A1.0

DATE: 11/11/11
SCALE: 1/8" = 1'-0"
DRAWN BY: J. MEISSNER
CHECKED BY: J. MEISSNER



VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

December 13, 2022

Title:

Farm Lease Renewal

Issue:

Should the Village lease its land on Hwy N to be farmed?

Background and Additional Information:

The lessee, Ken Mader, would like to renew the contract for April 2023 to April 2024. He would like to add the land the Village recently purchased; it abuts the original parcel to its south. This would add 13 acres to the cost of the rent.

Staff has no objection to renewing the lease. The Fire Chief has expressed interest in using the buildings on the newly acquired land in burning exercises. Staff will need to work with Mr. Mader when that time comes.

Budget Impacts:

\$7,800 of revenue. The budget only anticipated the amount earned in 2022 which was \$5,200.

Recommended Action:

To approve the proposed 2023-2024 lease.

Attachments:

- Updated lease for 2023-2024. This is the same lease reviewed by the Village Attorney last year only with added land, rent and date changes.

**FARM
LEASE**

THIS INDENTURE made and entered into this 13th of December, 2022, by and between the Village of Harrison ("Lessor"), and Ken Mader ("Lessee").

WITNESSET

H:

1. Lease Premises.

Lessor does hereby lease the following described premises in the Village of Harrison, State of Wisconsin to wit:

All of Lot One (1), of Certified Survey Map No. 1978, filed in the office of the Register of Deeds for Calumet County, Wisconsin in Volume 14 of Certified Survey Maps on Page 123, as Document No. 265890, being part of the Southwest
% of the Northwest % and part of the Northwest % of the Southwest % of Section 11, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin.

Calumet County Tax ID No. 39144 (26 acres)

— All of Lot Two (2), of Certified Survey Map 1978, filed in the office of the Register of Deeds for Calumet County, Wisconsin in Volume 14 of Certified Survey Maps on Page 123, as Document No. 265890, being part of the Southwest
% of the Northwest % and part of the Northwest % of the Southwest % of Section 11, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin.

Calumet County Tax ID No. 39142 (13 acres)

~~The parties agree that for purposes of determination of the rent due hereunder, the parcels subject to this lease total approximately 39 acres.~~

2. Term.

This lease shall be a term of one year, commencing April 1, 2023 to April 1, 2024. In the event that Leaser shall sell or otherwise need any portion of the property which is subject of this lease during the term of said lease, the Lessor may, at its sole option, terminate and cancel this lease by giving a thirty (30) day notice to

Lessee, who shall thereupon vacate the premises in accordance with the terms of such notice.

Lessee shall be permitted to enter upon the leased premises, after termination of the lease in accordance with this paragraph 2, to harvest any crops that are currently growing on said premises.

3. Effect of Early Termination.

In the event this lease is not terminated by Lessor pursuant to provisions of paragraph 2, above, Lessor or his successor in the title shall be responsible for damages suffered by Lessee, including the reasonable value of crops damaged or unable to be harvested as a result of said termination. In the even this lease is terminated by Lessee, Lessee shall forfeit any and all claims of any nature whatsoever for any work performed, materials or supplies, including seed provided, or any other cost which Lessee may have incurred.

4. Obligations of Lessee.

Lessee shall use said property for general farming purposes and shall care for the same according to standard industry practices and shall mow all land not seeded or planted for the following crop season. Lessee warrants herein that he shall not use the chemical compound found in atrazine or any other chemical which may prevent for any period of time residential grass growth on any lands leased hereunder unless authorized in writing by the Village Manager of the Village of Harrison.

5. Sublease.

Should Lessee desire to sublease such property, prior written approval of Lessor shall be obtained by Lessee.

6. Rent.

The rent shall be two hundred (\$200.00) per acre annually which results in a total yearly payment of Seven Thousand Eight Hundred (\$7,800.00).

7. Payment of Rent.

Rent shall be paid in one payment of Seven Thousand Eight Hundred (\$7,800.00). Payment is due on or before April 2023.

4 8 2 1 3 J

8. Hold Harmless and Certificate of Insurance.

Lessee shall save and hold harmless Lessor from any and all claims, actions or liability for any injury or damage to property or persons occurring on or about the premises demised hereunder where such injury or damage has arisen out of Lessee's actions or inaction or that of Lessee's agents, contractors, or employees. This hold harmless is intended to protect Lessor from any and all claims and actions for injury or damage to the fullest extent provided by law, including payment for actual attorney fees reasonably incurred as a result of any such claim. To ensure Lessee's ability to perform under this provision, Lessee shall provide a certificate of general liability insurance in an amount of not less than One million Dollars, (\$1,000,000.00) naming Lessor as an additional insured as a term and condition of this lease.

9. **Miscellaneous.**

Lessee promises and agrees to pay the rent as provided herein and not to underlease or sublet said premises or any portion thereof or assign this lease without prior written consent of Lessor. Lessee further agrees to quit and deliver the ~~same~~ to Lessor peacefully and quietly at the end of the term of this lease and to keep the same in good repair as the same are in at the commencement of the term of the lease. Lessee further agrees to use and improve said premises using standard industry practices and to provide Lessor access to view the premises at all reasonable times. If Lessee shall fail to pay rent at the aforesaid times expressed in this lease or ~~shall underlease~~ or sublet the premises without written consent of Lessor, Lessor may enter and expel Lessee and /or his assigns from the premises forthwith and thereupon said Lessee shall be held to have forfeited any rent that he may have paid hereunder and shall be liable to Lessor for any such ^{payment} or payments of rent hereunder which are then due and unpaid. *ms 3/14*

The covenants herein contained shall bind the parties mutually and their respective heirs, personal representatives, administrators, and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this lease to be executed personally or by their duty authorized officers and their seals affixed hereto on the day and year first written above.

Lessor: _____

Village of Harrison

Lessee: _____

Ken Mader

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Vicki Tessen

Meeting Date:

December 13, 2022

Title:

Resolution V2022-21 Designating Polling Locations for 2023 and Combining Wards for Reporting Units

Issue:

State statutes require municipalities to set the polling locations for elections at least 30 days prior to an election.

Background and Additional Information:

In 2023, staff anticipates a February Primary and an April Spring Election. Staff is proposing both elections be held at the Harrison Municipal Building for all wards.

The reasoning for this is:

1. The Harrison voter participation for these two elections has historically been low.
2. The 2023 Spring Election will have at least 7 different ballots.
3. Using one location is the most efficient way to organize and administer an election.
4. Reduces confusion for residents to know where to vote.

From 2019 to 2022 for these two elections, the number of voters (in-person & absentee) has ranged from as few as 214 voters in 2022, to as many as 3,140 voters in the 2020 Presidential Preference election. For reference, the highest voter participation in those elections (3,140) was less than half the number of voters that participated in last November's election. With an anticipated 40% voting absentee, that leaves less than 2,000 voters coming in-person on election day, dividing that by 5 check-in stations, equals about 30 voters at each station per hour. In other words, there should be almost NO wait time for pre-registered voters.

With the new Badger Books being able to accommodate multiple wards and multiple ballot styles (i.e. county supervisory or school districts) we do not need to have separate ward/school district check-in stations. This significantly streamlines the check-in process by eliminating one line being super long while another is vacant.

When there's an election for school boards in Harrison, it requires a minimum of 7 ballot styles. When we also have county supervisor races on that election, it increases to 16 – 18 ballot styles. According to election laws, and the makeup of Harrison's ward and county supervisory districts it is not possible to split locations by school districts. For residents that are motivated to vote because of the school board race, it can be very confusing for them if their school is split into two or even three locations.

Budget Impacts:

Utilizing one location versus multiple locations will reduce costs and repetition.

Recommended Action:

Staff recommends approving Resolution V2022-21 Designating Polling Locations for 2023 elections to be at the Village Municipal Building and Combining Wards 1 and 2, and Wards 3 – 14 for Reporting Units.

Action Options:

1. Approve as requested.
 2. Approve with the following conditions:
 3. Approve with amended conditions.
-

Attachments:

- Resolution V2022-21

RESOLUTION V2022-21
ESTABLISHING THE POLLING PLACES AND COMBINING WARDS
FOR 2023 SPRING PRIMARY AND SPRING ELECTION

VILLAGE OF HARRISON
Calumet and Outagamie Counties

Whereas Wisconsin Statute 5.25(3) require that polling places be established for each election at least 30 days before the election; and

Whereas, it is in the best interest of the Village to consolidate polling places and share resources when voter participation is expected to be low; and

Whereas, the electors of more than one ward in the same municipality may vote at a single polling place pursuant to Wisconsin Statute 5.25(5)(c);

NOW, THEREFORE, BE IT RESOLVED THAT the polling locations and reporting units for the Village of Harrison Spring Primary on February 21, 2023, and Spring Election on April 4, 2023, are as follows:

Harrison Municipal Building, W5298 State Highway 114, Harrison, WI 54952

Reporting Unit 1: Wards 1-2

Reporting Unit 2: Wards 3-14

Adopted by the Village Board of the Village of Harrison this 13th day of December 2022.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Clerk-Treasurer

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

December 13, 2022

Title:

Ordinance V22-19 – Street Trees within Road Right-of-Way

Issue:

Should the Village adopt an ordinance to allow trees in the terrace/right-of-way?

Background and Additional Information:

The draft ordinance and arboricultural specifications were presented at the last meeting. The comments received at the last meeting included adding willows to the undesirable/do not plant list. Staff also reached out to Mike Stanonik on the Fire Department who has previous experience as an arborist. Comments/suggestions from Mike were also included in this final draft.

Previous Background:

As Harrison continues to develop, staff has been asked more frequently whether or not street trees (trees planted within the road right-of-way, typically between the sidewalk and curb) are allowed in Harrison. Currently, there are no ordinances that allow for street trees so each property owner would have to request permission from the Village Board prior to planting. If the Village Board plans to allow street trees in the future, staff recommends that a standard policy for species, location, and size be developed. Attached to this memo is a draft ordinance and arboricultural specifications.

This item was discussed in 2013, 2018, and 2021. In 2021, it was determined to proceed with a draft ordinance for review. All three times the discussion was due to interest from a developer/builder and property owners. Past discussions have included the lack of appropriate staff for maintenance and desire for simplified ordinance/policy. Staff received a DNR grant to assist with costs associated with drafting an ordinance.

Budget Impacts:

Unknown.

Recommended Action:

Staff recommends the Village Board adopt Ord V22-19, Street Trees with Road Right-of-Way.

Attachments:

- Article 22-XI Street Trees within Road Right-of-Way
- Arboricultural Specifications Manual

ORDINANCE V22-19

AN ORDINANCE CREATING ARTICLE 22-XI FOR STREET TREES WITHIN ROAD RIGHT-OF-WAY FOR THE VILLAGE OF HARRISON, WISCONSIN

WHEREAS, the Village has received interest from residents and property owners regarding planting trees within street terraces or road rights-of-way; and

WHEREAS, the Village has recognized the benefits of street trees to reduce stormwater runoff, improve air quality, reduce urban heat-island effect, provide shade, and beautify neighborhoods; and

WHEREAS, the Village desires to create municipal regulations on trees within road rights-of-way; and

THEREFORE, BE IT ORDAINED, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following:

ARTICLE 22-XI Street Trees within Road Right-of-Way.

22-290 Street Trees within Road Right-of-Way

- 1) **Purpose:** This section shall regulate the placement and types of trees within the road right-of-way within the Village of Harrison. The Village will evaluate the location and ensure a good match between the type of tree and the planting site. Street trees help make the Village of Harrison a wonderful place to live by: removing air pollutants that can trigger respiratory illnesses; reducing storm water run-off; providing shade which keeps the Village cooler during the summer and reduces energy costs; providing shelter and food for native birds and other wildlife; reducing carbon dioxide emissions that pollute the air; and enhancing the community, which increases property values and makes our community more inviting. Emphasis should be placed on planting native trees, since these are best adapted to Wisconsin's climate and soils and are the best for our native birds and other animals. All provisions of Chapter 28, Nuisances, are incorporated herein at length by reference as if set forth fully herein.
- 2) **Definitions:** for the purposes of this section, the following terms are defined:
 - a) "Owners of street trees" are defined as owners of real property abutting the street tree within the road right-of-way.
 - b) "Street trees" are defined as trees, large shrubs, large bushes and all other large woody vegetation growing or planted between property lines on either side of all streets, avenues, boulevards, alleys or other public rights-of-way within the Village of Harrison.
 - c) "Terrace" is defined as the area between the street curb and sidewalk, or if there is no sidewalk as the area between the street curb and the right-of-way line.

- 3) **Applicability:** Street trees shall only be allowed upon any portion of the Village road right-of-way in developments that have curb and gutter. No street tree shall exist, be planted, or be placed within any ditch in the Village of Harrison.
- 4) **Tree Location:** Trees shall be planted in the terrace, or if no sidewalk is present, within the right of-way, with the following guidelines, subject to permit approval. New trees shall be planted in accordance with the following:
 - a) Minimum of three feet (3') from any curb, street pavement edge, and/or sidewalk.
 - b) Minimum of five feet (5') from any underground water line, sewer line, transmission line or other utility.
 - c) Minimum of ten feet (10') from any driveway and/or gas/water valve.
 - d) Minimum of twenty feet (20') from any street light or utility pole and/or fire hydrant.
 - e) Minimum of sixty feet (60') from any street corner as measured from the point of the nearest intersecting curbs, curblines or pavement edges.
 - f) Trees should also be planted an equal distance between the sidewalk (or proposed sidewalk) and back of curb (or proposed curb) in coordination with underground utilities.
- 5) **Tree Species:**
 - a) The following trees may be allowed for typical terraces (greater than 7') and without powerlines:
 1. Accolade Elm
 2. Autumn Gold Ginkgo
 3. Turkish Filbert
 4. Swamp White Oak
 5. Hackberry – *Celtis occidentalis*
 6. Kentucky Coffee
 7. London Planetree
 8. Locust: Continental honey locust, Skyline honey locust, Shademaster honey locust, Imperial honey locust, Halka locust
 9. Maple: Columnar Norway or Erectum maple, Emerald Queen maple, Cleveland maple, Red Sunset Maple, Bowhall maple, Crimson King maple, Schwedler maple, Jade Glen maple, Summershade maple, Superform maple, Green Mountain maple, Parkway maple , Sugar maple
 10. Linden: Redmond linden, Littleleaf linden, Greenspire linden, Sentry linden, June Bride linden, Glenleven linden
 - b) The following trees may be allowed for small terraces (4'-8' wide) and under powerlines:
 1. Spring Snow Flowering Crabapple
 2. Japanese Lilac
 3. Pink Flair Cherry
 4. Royal Raindrop Flowering Crabapple
 - c) The following street trees shall not be planted:

1. Coniferous Trees (Such as Cedars, Pine, Spruce, etc.) - dense crown creates visual obstacle (May be allowed on a case by case basis by the Village Public Works Department depending on the type of tree)
 2. Most Large Nut and Fruit Bearing Trees (e.g. black walnut and horse chestnut) - potential for litter problem
 3. Black Ash (*Fraxinus nigra*) – subject to Emerald Ash Borer
 4. Green Ash (*Fraxinus pennsylvanica*) – subject to Emerald Ash Borer
 5. White Ash (*Fraxinus americana*) – subject to Emerald Ash Borer
 6. Paper Birch (*Betula papyrifera*) - insect problems, weak wood, drought intolerant
 7. Horse-chestnut, Buckeye (*Aesculus* spp.) - large nuts create a litter problem
 8. Catalpa (*Catalpa speciosa*) - flower, fruit, and leaf litter problems, large root flare
 9. Eastern Cottonwood (*Populus deltoides*) – known for the massive release of seed-bearing cotton
 10. American Elm (*Ulmus americana*) - subject to Dutch Elm Disease (disease resistant American Elms are now available)
 11. Siberian Elm (*Ulmus pumila*) - weak wood, large buttress roots
 12. Black Locust (*Robinia pseudoacacia*) - weak wood due to borer problems
 13. Box Elder Maple (*Acer negundo*) - weak wood, sprawling crown
 14. Red Maple (*Acer rubrum*) - requires acidic and sandy soil, iron chlorosis problems
 15. Silver Maple (*Acer saccharinum*) - weak wood, large buttress roots
 16. Russian Olive (*Elaeagnus angustifolia*) - subject to phomopsis blight, sprawling crown
 17. Black Walnut, Butternut Walnut (*Juglans* spp.) - large nuts create litter problem
 18. Willows – low hanging branches/vegetation
- d) Trees not listed may be allowed on a case-by-case basis as determined by the Village Public Works Department.
- 6) **Planting Distances:** Small tree species should be planted a minimum of 25' apart from one another. Large tree species should be planted a minimum of 40' apart from one another.
- 7) **Property Owner Maintenance.** The owner of street trees within the Village of Harrison right-of-way as described herein shall be solely responsible for the trimming and maintenance of the street trees within the right-of-way at the sole cost of the owner of the street trees. Furthermore, the owner of street trees within Village right-of-way shall be liable for any and all damage, personal injury, or injuries resulting to property or person caused by obvious neglect of the street tree within the Village of Harrison right-of-way, and the owner of the street trees shall hold harmless and indemnify the Village of Harrison from any and all liability whatsoever.
- a) **Height Clearance for Branches/Vegetation.** The property owner shall be responsible for trimming/pruning branches over the roadway. Such branches or vegetation over a roadway shall be trimmed/pruned so that there is a clearance of 14-feet over the roadway.

Such branches or vegetation over a sidewalk or trail shall be trimmed/pruned so that there is a clearance of 10-feet over the sidewalk or trail.

- 8) **Permit.** No street tree shall be planted, placed or exist within any portion of the Village right-of-way until such time that the property owner has obtained an approved street tree permit. Applications for street tree permits shall be made to the Village Clerk. The application shall be reviewed and approved by the Public Works Department prior to the issuance of a street tree permit. The street tree permit shall be issued by the Public Works Department.
- 9) **Attachment to Tree.** It shall be unlawful to attach any wire, rope, or tapping to any street tree within the Village right-of-way without the permission of the Village Public Works Department. Furthermore, it shall be unlawful to attach any sign, advertisement or notice to any street tree on any Village right-of-way.
- 10) **Right to Prune & Removal.** The Village shall have the right to plant, prune, maintain or remove any street trees located within the Village right-of-way at the Village's sole discretion for the general protection of the Village residents and to maintain the safety, welfare, and best interests of the Village of Harrison residents. The Village may remove or cause or order to be removed any street tree which is in an unsafe condition or which by reason of its nature is potentially dangerous and injurious to sewers, electric power lines, gaslines, waterlines or other public improvements, or is infected with any disease or insects, and shall order the property owner to remove the unsafe condition. In the event the property owner fails or refuses to remove the unsafe condition within 30 days of notice of the Village of Harrison, then the Village shall have the right to remove the unsafe condition at the sole cost and expense of the owner, and in the event the owner refuses or fails to pay the cost or expense, the Village may attach the cost or expense to the owner's real estate property as a special assessment.
- 11) **Stumps.** All stumps of street trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.
- 12) **Violations.** Any person, firm, corporation, partnership or any other entity violating any provision of this section shall be fined an amount set forth in Fee & Penalty Schedule, reference this Code section, for each offense committed on each day, which each said day shall be a separate violation, plus costs of prosecution, and, in default of payment of such forfeiture and cost, shall be added to the tax roll as a special charge.
- 13) **Arboricultural Specifications Manual.** The most recent version of the Village of Harrison Arboricultural Specifications Manual; ANSI A300, American National Standard for Tree Care Operations; and ANSI Z60.1, American Standard for Nursery Stock; each in its entirety, are hereby adopted and made a part of this chapter upon passage.

22-291 Trees, Weeds and Other Vegetation Encroaching within Right-of-Way.

- 1) The owners of trees upon private property which project over public sidewalks, streets or alleys shall also maintain said trees as described herein Section 22-290 & 22-291. When

violations are discovered on private property, the Village shall give reasonable notice to the owner to take appropriate action. If the property owner refuses or neglects to follow the order of the Village, the Village may remedy the situation and charge the owner by special charge.

- a) All trees, hedges, billboards or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic approaching an intersection or pedestrian crosswalk shall be cut or removed.
 - b) All limbs of trees which project over and less than 10 feet above any public sidewalk, street or other public place shall be kept trimmed to a reasonable height to allow for safe use and passage.
 - c) All trees which are a menace to public safety or are the cause of substantial annoyance to the general public shall be cut or removed.
- 2) Hazardous and infected trees. Any tree or part thereof, whether alive or dead, which the Village shall find to be infected, hazardous or a nuisance so as to endanger the public or other trees, plants or shrubs growing within the Village, or to be injurious to sewers, sidewalks or other public improvements, whether growing upon public or private premises, shall be removed, trimmed or treated by the owner of the property upon or adjacent to which such tree or part thereof is located. A tree with the disease known as "Dutch elm disease," a fatal disease of elms caused by the fungus *Ceratostomella ulmi* Buisman, as well as causal fungus, is specifically included herein as an infected tree. Other such known diseases are Emerald Ash Borer and Oak Wilt. The Village shall give written notice to the owner to remedy the situation which shall be served personally, mailed, or posted upon the affected tree. Such notice shall specifically state the period of time within which the action must be taken, which shall be not more than 14 days. If the owner fails to remove, treat or trim said tree within the time limit, the Village shall cause the tree to be removed, treated or trimmed and shall report the full cost thereof to the Village Clerk who shall enter such cost as a special charge against the property.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 13th day of December, 2022.

Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk

Village of Harrison

Arboricultural Specifications Manual



**Adopted:
December 2022**

Introduction

- A. Authority: Pursuant to authority granted under Chapter 22 Article XI of the Village of Harrison Municipal Code the following serves as the Arboricultural Specifications and Standards of Practice for the Village of Harrison, Wisconsin, hereinafter referred to as the **Harrison Arboricultural Specifications Manual**.

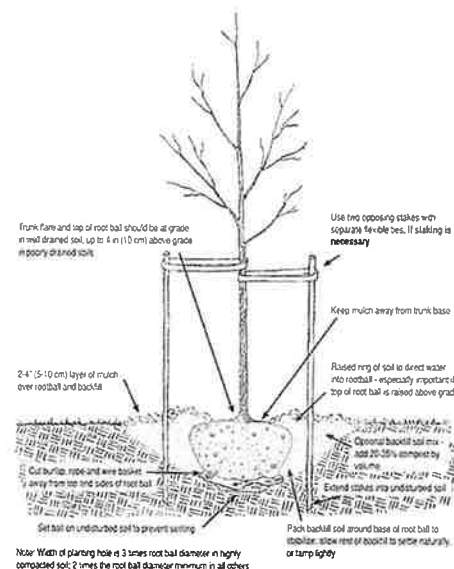
- B. Policy: The policy of the Village of Harrison is to regulate the planting, transplanting, maintenance, removal and protection of public trees and shrubs in the Village in order to alleviate hazardous conditions which may result in injury to persons using the streets, sidewalks or other public property within the Village. It is also policy to promote and enhance the beauty and general welfare of the Village by protecting trees and shrubs from undesirable treatments, maintenance practices, planting and removal.

- C. Function: These specifications are to serve as a standard for the planting and maintenance of all public trees and will apply whether work is performed by Village employees, contractors or private individuals. In abiding by and enforcing these specifications, the Village makes every effort to maintain a safe and aesthetically pleasing community. Exceptions to these specifications must be approved by the Village Department of Public Works. The Arboricultural Specifications Manual shall be adhered to at all times, but may be amended at any time that experience, new research, or laws indicate that improved methods or circumstances make it advisable.

- D. Where provisions of this Manual differ from the ordinance, the language of the adopted ordinance shall apply.

Tree Planting Standards

- A. Size: All trees planted along the terraces and within public spaces must be of sufficient size to absorb the abuse and conditions common to trees planted in urban areas. The minimum allowable size for shade trees is 1" caliper and 1" caliper for ornamental trees, however larger sizes may be required to ensure survival for specific situations. Tree caliper shall be measured six inches above the ground to the nearest ¼".
- B. Condition: Unless otherwise specified, all trees shall conform to the American Nursery and Landscape Association's *American Standards for Nursery Stock*, (Z60.1• 2004). Each tree chosen for planting shall be a high-quality, healthy tree with evidence of vigorous growth during the previous year. All trees shall have a comparatively straight, single trunk, well developed leaders and crown, and the roots shall not only be characteristic of the species, cultivar or variety, but also exhibit evidence of proper nursery pruning practices. Ornamental trees may be multiple-stemmed if they can be pruned for adequate clearance. At the time of planting, all trees must have a full healthy crown, be free of mechanical injuries and display no other objectionable features that will affect the future form, health, and beauty of the tree.
- C. Planting Methods: Proper planting methods (Figure 1) are critical to ensuring a high level of transplanting success by encouraging proper root growth and reducing transplant shock. A large planting hole 2-3 times the diameter of the root ball shall be used leaving a pedestal of soil in the center of the hole on which to rest the tree. The root/trunk flare should be at or slightly above the finished grade. When using balled and burlapped planting stock, remove the wire, burlap and twine from at least the top half of the rootball, thus minimizing disturbance to ensure the root ball's integrity. If necessary, use a sharp hand pruner to remove any damaged roots as needed. Whenever possible, backfill the hole with native soil and do not add amendments such as compost, peat moss, or stone to "improve" the soil. Water the tree generously to eliminate large air pockets and firm the soil around the tree's roots.



**Figure 1 Proper Tree Planting Methods
(Tennessee Tech University)**

- D. Location: All street trees shall be planted midway between the curb and sidewalk (or where the sidewalk would be if there is no sidewalk), unless in the opinion of the Village Department of Public Works, there is sufficient reason to plant the trees off-center. To allow for maintenance, minimize infrastructure damage and promote safety, trees shall be planted using the following guidelines. Exceptions to these guidelines may be made by the Village Department of Public Works when circumstances warrant, and public safety is not threatened.
1. Minimum of three feet (3') from any curb, street pavement edge, and/or sidewalk.
 2. Minimum of five feet (5') from any underground water line, sewer line, transmission line or other utility.
 3. Minimum of ten feet (10') from any driveway and/or gas/water valve.
 4. Minimum of twenty feet (20') from any streetlight or utility pole and/or fire hydrant.
 5. Minimum of sixty feet (60') from any street corner as measured from the point of the nearest intersecting curbs, curblines or pavement edges.
- E. Vision Triangle: No trees (or shrubs greater than 30" in height) shall be planted in the Vision Triangle as specified in section 117-53 of Harrison Municipal Code. The Vision Triangle is determined by drawing a straight line between two points, each measured 25' back from the property line/right-of-way line along each street.
- F. Spacing: Future maintenance problems can be minimized by careful and thoughtful placement of trees. Spacing of trees is a function of local site conditions, the species or cultivar used, and there, mature height, spread and form. A safe minimum spacing between trees is a distance equal to the width of the species at maturity. Good general guidelines are as follows:
1. 25' center-to-center for small trees
 2. 35' center-to-center for medium trees
 3. 40' center-to-center for large trees
- G. Recommended Street Trees: Appendices A and B contain the lists of tree species approved for planting in the Village based upon their mature size. The Village may review the trees listed in these appendices to determine whether any species, cultivars or varieties should be added or removed from the lists at any time. Only small-growing trees (Appendix A) shall be planted under overhead secondary or primary electrical distribution lines. Trees planted to the side of power lines shall be carefully selected for mature habit to minimize future conflicts.
- H. Undesirable Street Trees: The continued planting of species or their varieties as listed in Appendix C are not appropriate for street tree planting and shall no longer be planted within the Village's right of ways, except in special locations where they can be used advantageously. Future plantings of these species and/or cultivars is discouraged due to form, growth habits, fruit production, susceptibility to serious insects or diseases, propensity to incur storm damage, shallow/aggressive root systems and other limitations. The limitations listed for each tree or species are the more serious problems encountered locally and this list should periodically be reviewed by the Tree Board to reflect current research and experience. Inclusion on this list alone shall not be the sole basis when determining if a tree's removal is warranted but rather the Village's Tree Removal Policy, contained within this document, should be used when making such determinations.

Maintenance of Newly Planted Trees

- A. **General:** Newly planted trees, shrubs and other plants require special maintenance for one or two growing seasons following planting. All maintenance practices shall follow approved arboricultural standards.
- B. **Watering:** Since up to 95% of the tree's roots were cut when the tree was dug in the nursery, regular watering is important to aid in the development of a strong new root system. Trees need the equivalent of about one inch of rain every week. When the soil is dry four inches below the soil surface, it is time to water. Owners should water the street trees planted in the terrace adjacent to their house during the growing season.
- C. **Mulching:** A layer of mulch around the newly planted tree is beneficial. It helps reduce competition from grass and weeds, retains soil moisture, improves soil fertility and structure and protects the trunk from damage caused by mowers and string trimmers. A 3- 4 inch layer of mulch shall be placed at an even depth around the tree. Mulch shall be pulled away from the trunk so as not to be touching the trunk as this promotes fungal diseases and encourages rodents to girdle the bark at the base of the tree. Shredded bark or woods chips are recommended materials, but be sure the material is seasoned or composted before using. The use of stone or other inorganic material is discouraged and generally not recommended.
- D. **Pruning:** No pruning should occur at the time of planting except to remove dead or broken branches. Unnecessary pruning at this time may reduce the amount of stored energy the plant holds and may stress the tree. A pruning schedule may be started two years after planting.
- E. **Fertilization:** Adequate quantities of the essential nutrient elements should be available after new root growth starts. Provision of good drainage and adequate soil moisture are far more important following planting than fertilization. Apply fertilizer sparingly and only to correct a specific deficiency. Since excessive fertilization can "burn" roots and stimulate crown growth faster than the roots can supply water, it is best to wait until the third year after planting to begin applications.
- F. **Staking:** If it is necessary to stake a tree after planting use only broad, soft strapping and leave some play for the tree to sway in the wind. Do not use wire surrounded by a garden hose as this may cause serious damage to the trunk. All staking material should be removed within two years unless deemed necessary for continued stability.
- G. **Wrapping:** Studies have found that trunk wrap often does more harm than good. However, wrap may be seasonally used to protect young trees from sunscald or cracking, but should be removed every spring to prevent long-term damage.

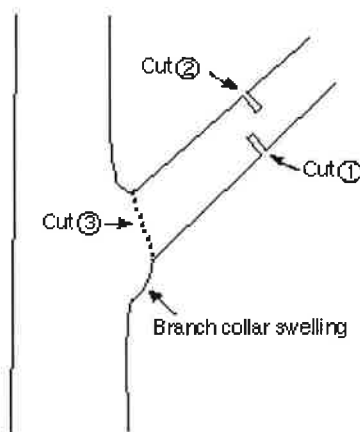
Planting Policies

- A. **Reconstructed and Widened Streets:** When trees are removed in preparation for reconstruction or widening of any established street, new trees will not be planted by the Village. The owner may decide to replace street trees on their own. The location and species of these trees shall be determined by the Village Department of Public Works with assistance from the Village Engineer.

- B. Resident Plantings: Residents or property owners who wish to plant trees in the Village right of way should submit a "Street Tree Planting Application" to the Village Department of Public Works prior to beginning work. Species should be chosen from the recommended tree planting lists contained in Appendices A and B. The Village Department of Public Works will review all applications with emphasis on planting the "right tree in the right place".
- C. Unimproved Streets: Trees shall not be planted in the terrace on unimproved streets or where no curb and gutter exists without approval from the Village Department of Public Works.

Pruning Standards

- A. General: All pruning shall follow the American National Standards Institute's *Standard Practices for Tree Care Operations-Pruning (ANSI A 300 (Part 1))* for the purpose of crown cleaning, crown thinning, crown raising, and structure development. Pruning shall improve the appearance of the trees and maintain the crown shape and symmetry typical of the species at its given size and age. Permission from the Village Department of Public Works is required before any pruning is done on Village owned and maintained trees.
- B. Pruning Cuts: All final cuts shall be "collar cuts" made sufficiently close to the trunk or parent limb, without cutting into the branch collar or leaving a protruding stub, so that closure can readily begin under normal conditions. The face of the "collar cut" or wound area shall be circular in form. "Flush" cuts to the main stem behind the branch collar and that leave oval exposed wounds shall not be made. Cuts shall be clean and made such that all wound sides are even edged and do not leave "dog ear" ridges on one side or another. All limbs removed shall be cut in such a manner so as to prevent any ripping or tearing of the wood or bark on the parent or remaining stem. Large limbs shall be cut using the three-cut pruning method as shown in Figure 2. Limbs shall be brought to the ground as to prevent any damage to property, publicly or privately owned.



**Figure 2 Proper Pruning Technique --3 Cut Method
(University of Minnesota Extension Service)**

- C. **Crown Cleaning:** Crown cleaning should remove all dead, dying, diseased, crowded, weakly attached and low-vigor branches. Interior crowding and crossed or rubbing branches should be pruned where practical so as not to leave large holes in the general form of the tree. Trunk suckers and water sprouts, especially where they are present below the bottom 1/2 of the tree, should also be removed as part of crown cleaning. Suckers and sprouts that add to the shape of the tree above 14 feet may remain in mature trees that may not have an optimum crown or shape.
- D. **Crown Thinning:** Crown thinning should selectively remove and/or prune branches back to large laterals to increase light penetration and air movement through the crown. After crown thinning, trees and branches shall have foliage and mechanical stress evenly distributed along a branch and throughout the crown. Not more than one-fourth of foliage on mature trees shall be removed.
- E. **Crown Raising:** Crown raising should remove lower branches where practical (dependent on tree size) to obtain an eventual full foliage height clearance of 15 feet on the street side of the tree. Work shall maintain the crown shape and symmetry typical of the species being pruned, and should balance the tree evenly. Raising should also allow an eventual clearance over the pedestrian walk (or resident side of tree) of 10 feet. Pruning may include heading cuts on lower limbs or thinning cuts to lighten lower branch loads to achieve clearance if complete branch removal from the tree trunk is not practical.
- F. **Clearance Pruning:** Clearance of houses and buildings should be such that branches are a minimum of 15 feet from rooftops. Trees and other vegetation shall be pruned to maintain a clear line of sight when approaching all traffic control devices and intersections.
- G. **Tools:** Proper tools such as hand pruners, pole saws, hand saws, and chain saws shall be used for each cut. The cutting edges of each tool shall be positioned to obtain a proper pruning cut so it will not cut, rip, or harm adjacent bark areas. At no time shall any person working in trees for pruning purposes, wear spurs or any other footwear, which, in the opinion of the Village Department of Public Works, injure the tree being pruned.
- H. **Site Appearance and Clean-Up:** Pruned limbs and branches temporarily placed in the terrace area shall be placed in such a manner as to eliminate any obstruction to motor vehicles and pedestrians. Site cleanup shall include removal of small twigs, chips, leaves and limbs from the street, curb, terrace, sidewalk, private lawns and driveways with the appropriate tools for the job. The site shall be returned to the same state it existed in prior to the pruning work. Under no circumstances shall any materials be allowed to lie on the terrace overnight.
- I. **Topping:** It is an unacceptable practice to top any public tree in the Village and it is not recommended for any private tree. Topping is the indiscriminate cutting back of tree branches to stubs or lateral branches that are not large enough to assume the terminal role of growth. Property owners often feel that their trees have become too large for their property and feel the need to reduce the tree's height. Topping, however, is not a viable method of height reduction and will make a tree more hazardous in the long term by encouraging excessive growth and extensive decay.
- J. **Pruning of Oaks:** To minimize the spread of oak wilt (*Ceratocystis fagacearum*), owners should avoid the pruning or wounding of oaks (*Quercus* spp.) from April 1 to October 1.
- K. **Wound Dressings:** Under normal circumstances, wound dressings or pruning paints shall not be applied to pruning cuts. Research has shown that they may actually interfere with the protective benefits of tree gums and resins, and prevent wound surfaces from closing as

quickly as they might under natural conditions. The exception to using wound dressings is when corrective pruning needs to be done on oaks (*Quercus* spp.) and American elms (*Ulmus americana*) during the growing season. Application of wound dressings is recommended to prevent the introduction of pathogens such as Dutch elm disease (*Ophiostoma ulmi*) and oak wilt which are both transmitted by insects attracted to the sap of fresh wounds.

Tree Removal Policy

- A. **General:** There are many factors that contribute to transforming a tree from an asset to a liability. They include: disease, decay, and mechanical damage which can cause tree to be structurally unsound, and therefore unsafe. It is the policy of the Village to base tree removals on safety related criteria and liability. As specified in the Village of Harrison ordinances, the only person who may authorize the planting or removal of a Village tree is the Village Department of Public Works or his/her designated agent. Generally, this section applies to trees on Village property not located within the street right-of-way.
- B. **Acceptable Reasons for Public Tree Removal:** A tree may be removed when the Village Department of Public Works concludes that any of the following conditions exist:
 - 1. Any dead or dying tree;
 - 2. Any otherwise healthy tree, which harbors insects or diseases, which could reasonably be expected to seriously injure or harm any other tree i.e. Dutch elm disease, oak wilt and emerald ash borer
 - 3. Any tree which, by reason of location or condition, constitutes an imminent danger to the health, safety or welfare of the general public. In the category of dangerous or hazardous trees are those with observable, critical structural defects that could cause the tree to fail during periods of stress, i.e. wind or ice storms. Included are extensive rot or cavity formations, weak forks or crotches, and/or other characteristics that would impose an immediate liability to the Village;
- C. **Unacceptable Reasons for Public Tree Removal:** NOT included in the definition of a tree as a public nuisance or immediate hazard are the following:
 - 1. Species of trees currently classified as undesirable and thereby prohibited from being planted on Village owned property, as listed in the Undesirable Species List of this Arboricultural Specification Manual (Appendix E), with the following exceptions:
 - a. Any individual tree listed in the prohibited species table that is declared a public nuisance by the Village Department of Public Works, that meets the specification for removal as previously identified;
 - b. Any individual or species of tree listed in the prohibited species table that is designated by the Village Department of Public Works as being part of a scheduled village wide, replacement program designed to upgrade the Village's tree population;
 - 2. Individual trees, regardless of species or kind, that pose either an imminent or potential hazard for which corrective actions can be taken;
 - 3. Trees that constitute an inconvenience to the public by virtue of leaf, twig or fruit drop; that act as sources of allergies; that cause root blockage in sanitary or storm sewers; that inhibit or prevent the growing of turf beneath the canopy of the tree due to shading; that are subject to disease or insect problems, which cause only minor harm to trees;

4. Trees that constitute an inconvenience to the public by virtue of their location, except those public trees that pose serious obstruction problems in terms of egress or access to private property or new construction projects. The removal of a public tree for purposes of accommodating private facilities will not be sanctioned unless the following conditions have been satisfied:
 - a. There are no other reasonable design alternatives;
 - b. The value of the tree(s) in question has been determined by the Village Department of Public Works in accordance with the latest revision of "*Guide for Plant Appraisal*" as published by the International Society of Arboriculture;
 - c. The Village must be compensated for the loss of the tree(s) by the property owner before removal is authorized by the Village.
- D. Unauthorized Removals: If a tree is removed without prior written authorization from the Village Department of Public Works (or other authorized Village representative), the Village will need to be compensated for the tree's loss. The party removing the tree will be subject to a citation under section 1-7 of Harrison Municipal Code which may include restitution of the tree's value using the latest revision of "*Guide for Plant Appraisal*" as published by the International Society of Arboriculture. Upon payment of the citation, the Village Department of Public Works may replace the street tree(s) at their discretion if the site is appropriate for replanting. All costs associated with the planting will be borne by the Village.

Miscellaneous Maintenance Practices

- A. Stump Removal: The stumps of all removed trees shall be ground to a depth of at least eight inches (8") below the surrounding ground level. The excess stump chips shall be removed, the hole filled with clean topsoil, and the site graded and seeded. Watering of newly established grass will then be the responsibility of the adjacent property owner. All costs associated with stump removal shall be borne by whomever bears the cost of tree removal.
- B. Fertilization: The Village does not, in general, fertilize terrace trees. A resident who wishes to fertilize the terrace tree(s) adjacent to their property shall request written permission from the Village using the "Tree Work Permit Application". The Village Department of Public Works has the authority to approve or deny a fertilization request. All fertilization shall adhere to the American National Standards Institute's *Standard Practices for Tree Care Operations Fertilization (ANSI A 300 (Part 2))*.
- C. Cabling and Bracing: Tree support systems are used to provide supplemental support to leaders, individual branches, and /or entire trees by limiting their movement. When a tree has a structural defect or condition that poses a high risk of failure, a supplemental support system can often reduce the risk. However, not all potential hazards can be mitigated by their installation. It is essential that each tree be carefully examined for risk of failure by a qualified arborist to ensure that the system will achieve its objective of providing added support, without increasing the risk of tree failure.

As a general rule, cables should be located above the crotch at a point approximately two-thirds (2/3) of the distance between the crotch and tops of the branch ends. Rust-resistant cables, thimbles and lags should be used and thimbles must be used in the eye splice in each

end of the cable. Under no circumstances shall cable be wrapped around a branch. All cabling and bracing practices shall follow the American National Standards Institute's Standard Practices for Tree Care Operations - *Support Systems, Cabling, Bracing, and Guying (ANSI A300 (Part 3)-2000)* and the International Society of Arboriculture's companion publication *Best Management Practices Tree Support Systems: Cabling, Bracing, and Guying* (2001).

- D. **Spraying:** The Village, in general, limits the use of pesticides on its public trees. Applications may be done for the control of specific diseases or insects with the proper timing and materials to obtain the desired level of control. Suitable precautions shall be taken to protect and warn the public that spraying is being done. All application practices shall conform to the appropriate State and Federal regulations.
- A resident who wishes to apply pesticides to the terrace tree(s) adjacent to their property shall request written permission from the Village using the "Tree Work Permit Application". The Village Department of Public Works has the authority to approve or deny a pesticide application request. Residents applying for permission to apply pesticides must submit the following information: type of pesticide, timing (weeks(s) to be applied), quantity to be used, application method, and reason for pesticide use. If the application is done by a commercial contractor or is a restricted use pesticide (RUP), proof of a valid Wisconsin Department of Agriculture Trade and Consumer Protection Commercial Applicator License Number is also needed.

Digger's Hotline and Local Utilities

- A. **Digger's Hotline (811)** and all appropriate local utility companies must be notified prior to any underground excavation, including but not limited to: tree planting, stump removal and root repair. Three business days are customarily required as sufficient notice for the processing of locates. Proper marking of excavation sites prior to calling ensures that no resident, employee or utility are at risk from damage to unmarked utilities. Work within 18" of any underground utility requires hand digging to expose the facility and prevent unnecessary damage to utilities. Private utilities (i.e. irrigation, pet fences, private lighting etc.) located within the public right-of-way shall be marked by the adjacent property owner at their expense. The Village cannot assume responsibility for any damage as a result of unmarked private utilities in the right of way as they are prohibited by the Village.

References

- American National Standards Institute. *American National Standards for Arboricultural Operations-Pruning, Repairing, Maintaining and Removing Trees, and Cutting Brush• Safety Requirements* (Z133.1-2000). International Society of Arboriculture, Champaign, IL.
- American National Standards Institute. *American Standard for Nursery Stock*, (Z60.1• 2004). American Nursery and Landscape Association, Washington D.C ..
- American National Standards Institute. *American National Standards for Tree Care Operations-Tree, Shrub, and Other Woody Plant Maintenance-Standard Practices (Pruning)* (A300, Part 1-2001). National Arborist Association, Manchester, NH.
- American National Standards Institute. *American National Standards for Tree Care Operations-Tree, Shrub, and Other Woody Plant Maintenance-Standard Practices (Fertilization)* (A300, Part 2-1998). National Arborist Association, Manchester, NH.
- American National Standards Institute. *American National Standards for Tree Care Operations-Tree, Shrub, and Other Woody Plant Maintenance-Standard Practices (Support Systems a. Cabling, Bracing, and Guying)* (A300, Part 3-2000). National Arborist Association, Manchester, NH.
- Council of Tree and Landscape appraisers, 2000. *Guide for Plant Appraisal*. International Society of Arboriculture, Champaign, IL. 143 pp.
- Smiley, E.T. and S. Lilly. 2001. *Best Management Practices Tree Support Systems: Cabling, Bracing and Guying*. International Society of Arboriculture, Champaign, IL. 30 pp.

APPENDIX A – SMALL TREE PLANTING LIST

HEIGHT: up to 30' in height

SPACING: 25' minimum

TERRACE WIDTH: 4-7 feet

- A. Spring Snow Flowering Crabapple
- B. Japanese Lilac
- C. Pink Flair Cherry
- D. Royal Raindrop Flowering Crabapple

APPENDIX B – TREE PLANTING LIST

HEIGHT: no limit

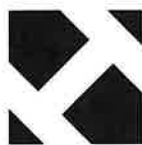
SPACING: 40' minimum

TERRACE WIDTH: Greater than 7 feet

- A. Accolade Elm
- B. Autumn Gold Ginkgo
- C. Turkish Filbert
- D. Swamp White Oak
- E. Hackberry – *Celtis occidentalis*
- F. Kentucky Coffee
- G. London Planetree
- H. Locust: Continental honey locust, Skyline honey locust, Shademaster honey locust, Imperial honey locust, Halka locust
- I. Maple: Columnar Norway or Erectum maple, Emerald Queen maple, Cleveland maple, Red Sunset Maple, Bowhall maple, Crimson King maple, Schwedler maple, Jade Glen maple, Summershade maple, Superform maple, Green Mountain maple, Parkway maple, Sugar maple
- J. Linden: Redmond linden, Littleleaf linden, Greenspire linden, Sentry linden, June Bride linden, Glenleven linden

APPENDIX C – UNDESIREABLE TREE PLANTING LIST

- A. Coniferous Trees (Such as Cedars, Pine, Spruce, etc.) - dense crown creates visual obstacle
- B. Large Nut and Fruit Bearing Trees (Such as Black Walnut, Horse Chestnut) - potential for litter problem
- C. Willow Trees – low hanging branches
- D. Black Ash (*Fraxinus Nigra*) – subject to Emerald Ash Borer
- E. Green Ash (*Fraxinus Pennsylvanica*) – subject to Emerald Ash Borer
- F. White Ash (*Fraxinus Americana*) – subject to Emerald Ash Borer
- G. Paper Birch (*Betula papyrifera*) - insect problems, weak wood, drought intolerant
- H. Horse-chestnut, Buckeye (*Aesculus spp.*) - large nuts create a litter problem
- I. Catalpa (*Catalpa speciosa*) - flower, fruit, and leaf litter problems, large root flare
- J. Eastern Cottonwood (*Populus deltoides*) – known for the massive release of seed-bearing cotton
- K. American Elm (*Ulmus americana*) - subject to Dutch Elm Disease (disease resistant American Elms are now available)
- L. Siberian Elm (*Ulmus pumila*) - weak wood, large buttress roots
- M. Black Locust (*Robinia psuedoacacia*) - weak wood due to borer problems
- N. Box Elder Maple (*Acer negundo*) - weak wood, sprawling crown
- O. Red Maple (*Acer rubrum*) - requires acidic and sandy soil, iron chlorosis problems
- P. Silver Maple (*Acer saccharinum*) - weak wood, large buttress roots
- Q. Russian Olive (*Elaeagnus angustifolia*) - subject to phomopsis blight, sprawling crown
- R. Black Walnut, Butternut Walnut (*Juglans spp.*) - large nuts create litter problem
- S. Willows – low hanging branches/vegetation



Village of Harrison

W5298 Hwy 114
Menasha, WI 54952
Phone: 920-989-1062

STREET TREE PLANTING APPLICATION

Landowner Information					
Applicant Name (Indiv., Org. or Entity)		Authorized Representative		Title	
Mailing Address		City		State	Postal Code
E-mail Address		Telephone (include area code)		Fax (include area code)	
Contractor Information (if applicable)					
Name (Organization or Entity)		Contact Person		Title	
Mailing Address		City		State	Postal Code
E-mail Address		Telephone (include area code)		Fax (include area code)	
Project or Site Location					
Site Address / Location:		Location ID(s):		Plat / CSM / Lot No.:	
Tree Information					
Proposed species to be planted:					
Number of trees to be planted:					
Diameter of tree trunk:					
Estimated date of planting:					
Specific location of tree(s) to be planted (include dimensions): **include aerial plan**					
Project Plans (see reverse side)					
<input type="checkbox"/> Site Plan					
Fees (Payable to Village of Harrison)					
<input type="checkbox"/> Street Tree - \$25.00 (per application, not per tree)					
Certification, Permission, & Notice					
If permission is granted, I hereby agree to do the work specified above in accordance with the Village of Harrison Arbicultural Specifications Manual (available by request at Village Hall) including any special provisions listed with this permit and all of the work referred to above shall be performed without cost to the Village of Harrison. Furthermore, the holder of this permit agrees not to hold the Village of Harrison, or any employees thereof, however caused, responsible for any liability by obvious neglect to person or property throughout the exercise of this permit. Additionally, contractors must submit proof of insurance to the Village of Harrison before a permit may be granted.					
Landowner Signature (required)				Date Signed	

FOR MUNICIPAL USE ONLY		<input type="checkbox"/> Proof of Insurance Received		<input type="checkbox"/> Additional Provisions on Back	
Below ground or above ground utilities:			Dominant species on street (if any):		
Terrace width:			Sidewalk present:		
Date Complete Application Received:		Permit Number:	Date Approved or Denied:		Approval Comments or Reasons for Denial

STREET TREE PLANTING APPLICATION

****STREET TREE PLANTING PERMIT SPECIAL PROVISIONS****

In addition to the specifications set forth in the Village of Harrison Arboricultural Specifications Manual, the following special provisions are considered part of this agreement and shall be adhered to as part of this Planting Permit.

1. Trees shall not be less than one- and one-half inches (1½”) in diameter at six inches (6”) above the ground.
2. Street tree species shall be determined and/or approved by the Village Department of Public Works prior to the start of work.
3. The planting hole shall be a minimum of twice the diameter of the ball, with sides sloping inward toward the bottom of the root ball. The planting hole shall not be dug deeper than the root ball and the root ball shall be placed on undisturbed sub-soil,
4. The root flare of the tree shall be placed at or not more than one inch (1”) above the grade of the surrounding soil. Balled and burlapped and potted and trees shall have excess soil removed from the top of the root system to ensure the root flare is properly located.
5. All burlap wrapping, strings, wire baskets and nails shall be removed from the upper half of the root ball after the tree has been placed in the planting hole.
6. Permit holder is responsible for disposing of all brush, debris, and/or logs generated from work they perform while working within the Village. Please do NOT leave debris on the curb for Village crews to pick up.
7. Other:

Village of Harrison

Arboricultural Specifications Manual



**Adopted:
December 2022**

Introduction

- A. Authority: Pursuant to authority granted under Chapter 22 Article XI of the Village of Harrison Municipal Code the following serves as the Arboricultural Specifications and Standards of Practice for the Village of Harrison, Wisconsin, hereinafter referred to as the **Harrison Arboricultural Specifications Manual**.

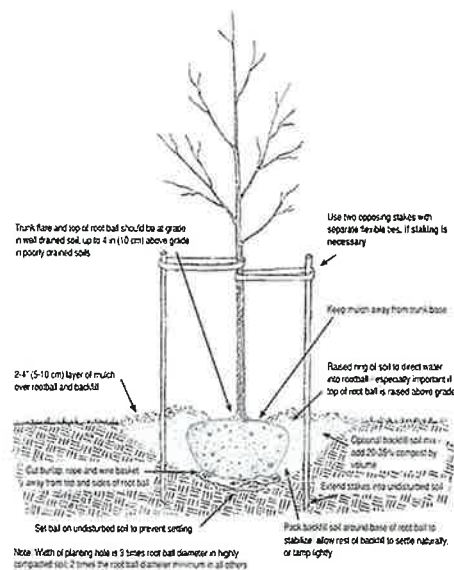
- B. Policy: The policy of the Village of Harrison is to regulate the planting, transplanting, maintenance, removal and protection of public trees and shrubs in the Village in order to alleviate hazardous conditions which may result in injury to persons using the streets, sidewalks or other public property within the Village. It is also policy to promote and enhance the beauty and general welfare of the Village by protecting trees and shrubs from undesirable treatments, maintenance practices, planting and removal.

- C. Function: These specifications are to serve as a standard for the planting and maintenance of all public trees and will apply whether work is performed by Village employees, contractors or private individuals. In abiding by and enforcing these specifications, the Village makes every effort to maintain a safe and aesthetically pleasing community. Exceptions to these specifications must be approved by the Village Department of Public Works. The Arboricultural Specifications Manual shall be adhered to at all times, but may be amended at any time that experience, new research, or laws indicate that improved methods or circumstances make it advisable.

- D. Where provisions of this Manual differ from the ordinance, the language of the adopted ordinance shall apply.

Tree Planting Standards

- A. Size: All trees planted along the terraces and within public spaces must be of sufficient size to absorb the abuse and conditions common to trees planted in urban areas. The minimum allowable size for shade trees is 1" caliper and 1" caliper for ornamental trees, however larger sizes may be required to ensure survival for specific situations. Tree caliper shall be measured six inches above the ground to the nearest ¼".
- B. Condition: Unless otherwise specified, all trees shall conform to the American Nursery and Landscape Association's *American Standards for Nursery Stock*, (Z60.1• 2004). Each tree chosen for planting shall be a high-quality, healthy tree with evidence of vigorous growth during the previous year. All trees shall have a comparatively straight, single trunk, well developed leaders and crown, and the roots shall not only be characteristic of the species, cultivar or variety, but also exhibit evidence of proper nursery pruning practices. Ornamental trees may be multiple-stemmed if they can be pruned for adequate clearance. At the time of planting, all trees must have a full healthy crown, be free of mechanical injuries and display no other objectionable features that will affect the future form, health, and beauty of the tree.
- C. Planting Methods: Proper planting methods (Figure 1) are critical to ensuring a high level of transplanting success by encouraging proper root growth and reducing transplant shock. A large planting hole 2-3 times the diameter of the root ball shall be used leaving a pedestal of soil in the center of the hole on which to rest the tree. The root/trunk flare should be at or slightly above the finished grade. When using balled and burlapped planting stock, remove the wire, burlap and twine from at least the top half of the rootball, thus minimizing disturbance to ensure the root ball's integrity. If necessary, use a sharp hand pruner to remove any damaged roots as needed. Whenever possible, backfill the hole with native soil and do not add amendments such as compost, peat moss, or stone to "improve" the soil. Water the tree generously to eliminate large air pockets and firm the soil around the tree's roots.



**Figure 1 Proper Tree Planting Methods
(Tennessee Tech University)**

- D. Location: All street trees shall be planted midway between the curb and sidewalk (or where the sidewalk would be if there is no sidewalk), unless in the opinion of the Village Department of Public Works, there is sufficient reason to plant the trees off-center. To allow for maintenance, minimize infrastructure damage and promote safety, trees shall be planted using the following guidelines. Exceptions to these guidelines may be made by the Village Department of Public Works when circumstances warrant, and public safety is not threatened.
1. Minimum of three feet (3') from any curb, street pavement edge, and/or sidewalk.
 2. Minimum of five feet (5') from any underground water line, sewer line, transmission line or other utility.
 3. Minimum of ten feet (10') from any driveway and/or gas/water valve.
 4. Minimum of twenty feet (20') from any streetlight or utility pole and/or fire hydrant.
 5. Minimum of sixty feet (60') from any street corner as measured from the point of the nearest intersecting curbs, curblines or pavement edges.
- E. Vision Triangle: No trees (or shrubs greater than 30" in height) shall be planted in the Vision Triangle as specified in section 117-53 of Harrison Municipal Code. The Vision Triangle is determined by drawing a straight line between two points, each measured 25' back from the property line/right-of-way line along each street.
- F. Spacing: Future maintenance problems can be minimized by careful and thoughtful placement of trees. Spacing of trees is a function of local site conditions, the species or cultivar used, and there, mature height, spread and form. A safe minimum spacing between trees is a distance equal to the width of the species at maturity. Good general guidelines are as follows:
1. 25' center-to-center for small trees
 2. 35' center-to-center for medium trees
 3. 40' center-to-center for large trees
- G. Recommended Street Trees: Appendices A and B contain the lists of tree species approved for planting in the Village based upon their mature size. The Village may review the trees listed in these appendices to determine whether any species, cultivars or varieties should be added or removed from the lists at any time. Only small-growing trees (Appendix A) shall be planted under overhead secondary or primary electrical distribution lines. Trees planted to the side of power lines shall be carefully selected for mature habit to minimize future conflicts.
- H. Undesirable Street Trees: The continued planting of species or their varieties as listed in Appendix C are not appropriate for street tree planting and shall no longer be planted within the Village's right of ways, except in special locations where they can be used advantageously. Future plantings of these species and/or cultivars is discouraged due to form, growth habits, fruit production, susceptibility to serious insects or diseases, propensity to incur storm damage, shallow/aggressive root systems and other limitations. The limitations listed for each tree or species are the more serious problems encountered locally and this list should periodically be reviewed by the Tree Board to reflect current research and experience. Inclusion on this list alone shall not be the sole basis when determining if a tree's removal is warranted but rather the Village's Tree Removal Policy, contained within this document, should be used when making such determinations.

Maintenance of Newly Planted Trees

- A. **General:** Newly planted trees, shrubs and other plants require special maintenance for one or two growing seasons following planting. All maintenance practices shall follow approved arboricultural standards.
- B. **Watering:** Since up to 95% of the tree's roots were cut when the tree was dug in the nursery, regular watering is important to aid in the development of a strong new root system. Trees need the equivalent of about one inch of rain every week. When the soil is dry four inches below the soil surface, it is time to water. Owners should water the street trees planted in the terrace adjacent to their house during the growing season.
- C. **Mulching:** A layer of mulch around the newly planted tree is beneficial. It helps reduce competition from grass and weeds, retains soil moisture, improves soil fertility and structure and protects the trunk from damage caused by mowers and string trimmers. A 3- 4 inch layer of mulch shall be placed at an even depth around the tree. Mulch shall be pulled away from the trunk so as not to be touching the trunk as this promotes fungal diseases and encourages rodents to girdle the bark at the base of the tree. Shredded bark or woods chips are recommended materials, but be sure the material is seasoned or composted before using. The use of stone or other inorganic material is discouraged and generally not recommended.
- D. **Pruning:** No pruning should occur at the time of planting except to remove dead or broken branches. Unnecessary pruning at this time may reduce the amount of stored energy the plant holds and may stress the tree. A pruning schedule may be started two years after planting.
- E. **Fertilization:** Adequate quantities of the essential nutrient elements should be available after new root growth starts. Provision of good drainage and adequate soil moisture are far more important following planting than fertilization. Apply fertilizer sparingly and only to correct a specific deficiency. Since excessive fertilization can "bum" roots and stimulate crown growth faster than the roots can supply water, it is best to wait until the third year after planting to begin applications.
- F. **Staking:** If it is necessary to stake a tree after planting use only broad, soft strapping and leave some play for the tree to sway in the wind. Do not use wire surrounded by a garden hose as this may cause serious damage to the trunk. All staking material should be removed within two years unless deemed necessary for continued stability.
- G. **Wrapping:** Studies have found that trunk wrap often does more harm than good. However, wrap may be seasonally used to protect young trees from sunscald or cracking, but should be removed every spring to prevent long-term damage.

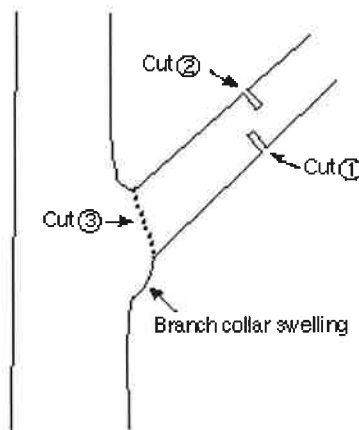
Planting Policies

- A. **Reconstructed and Widened Streets:** When trees are removed in preparation for reconstruction or widening of any established street, new trees will not be planted by the Village. The owner may decide to replace street trees on their own. The location and species of these trees shall be determined by the Village Department of Public Works with assistance from the Village Engineer.

- B. Resident Plantings: Residents or property owners who wish to plant trees in the Village right of way should submit a "Street Tree Planting Application" to the Village Department of Public Works prior to beginning work. Species should be chosen from the recommended tree planting lists contained in Appendices A and B. The Village Department of Public Works will review all applications with emphasis on planting the "right tree in the right place".
- C. Unimproved Streets: Trees shall not be planted in the terrace on unimproved streets or where no curb and gutter exists without approval from the Village Department of Public Works.

Pruning Standards

- A. General: All pruning shall follow the American National Standards Institute's *Standard Practices for Tree Care Operations-Pruning (ANSI A 300 (Part 1))* for the purpose of crown cleaning, crown thinning, crown raising, and structure development. Pruning shall improve the appearance of the trees and maintain the crown shape and symmetry typical of the species at its given size and age. Permission from the Village Department of Public Works is required before any pruning is done on Village owned and maintained trees.
- B. Pruning Cuts: All final cuts shall be "collar cuts" made sufficiently close to the trunk or parent limb, without cutting into the branch collar or leaving a protruding stub, so that closure can readily begin under normal conditions. The face of the "collar cut" or wound area shall be circular in form. "Flush" cuts to the main stem behind the branch collar and that leave oval exposed wounds shall not be made. Cuts shall be clean and made such that all wound sides are even edged and do not leave "dog ear" ridges on one side or another. All limbs removed shall be cut in such a manner so as to prevent any ripping or tearing of the wood or bark on the parent or remaining stem. Large limbs shall be cut using the three-cut pruning method as shown in Figure 2. Limbs shall be brought to the ground as to prevent any damage to property, publicly or privately owned.



**Figure 2 Proper Pruning Technique --3 Cut Method
(University of Minnesota Extension Service)**

- C. **Crown Cleaning:** Crown cleaning should remove all dead, dying, diseased, crowded, weakly attached and low-vigor branches. Interior crowding and crossed or rubbing branches should be pruned where practical so as not to leave large holes in the general form of the tree. Trunk suckers and water sprouts, especially where they are present below the bottom 1/2 of the tree, should also be removed as part of crown cleaning. Suckers and sprouts that add to the shape of the tree above 14 feet may remain in mature trees that may not have an optimum crown or shape.
- D. **Crown Thinning:** Crown thinning should selectively remove and/or prune branches back to large laterals to increase light penetration and air movement through the crown. After crown thinning, trees and branches shall have foliage and mechanical stress evenly distributed along a branch and throughout the crown. Not more than one-fourth of foliage on mature trees shall be removed.
- E. **Crown Raising:** Crown raising should remove lower branches where practical (dependent on tree size) to obtain an eventual full foliage height clearance of 15 feet on the street side of the tree. Work shall maintain the crown shape and symmetry typical of the species being pruned, and should balance the tree evenly. Raising should also allow an eventual clearance over the pedestrian walk (or resident side of tree) of 10 feet. Pruning may include heading cuts on lower limbs or thinning cuts to lighten lower branch loads to achieve clearance if complete branch removal from the tree trunk is not practical.
- F. **Clearance Pruning:** Clearance of houses and buildings should be such that branches are a minimum of 15 feet from rooftops. Trees and other vegetation shall be pruned to maintain a clear line of sight when approaching all traffic control devices and intersections.
- G. **Tools:** Proper tools such as hand pruners, pole saws, hand saws, and chain saws shall be used for each cut. The cutting edges of each tool shall be positioned to obtain a proper pruning cut so it will not cut, rip, or harm adjacent bark areas. At no time shall any person working in trees for pruning purposes, wear spurs or any other footwear, which, in the opinion of the Village Department of Public Works, injure the tree being pruned.
- H. **Site Appearance and Clean-Up:** Pruned limbs and branches temporarily placed in the terrace area shall be placed in such a manner as to eliminate any obstruction to motor vehicles and pedestrians. Site cleanup shall include removal of small twigs, chips, leaves and limbs from the street, curb, terrace, sidewalk, private lawns and driveways with the appropriate tools for the job. The site shall be returned to the same state it existed in prior to the pruning work. Under no circumstances shall any materials be allowed to lie on the terrace overnight.
- I. **Topping:** It is an unacceptable practice to top any public tree in the Village and it is not recommended for any private tree. Topping is the indiscriminate cutting back of tree branches to stubs or lateral branches that are not large enough to assume the terminal role of growth. Property owners often feel that their trees have become too large for their property and feel the need to reduce the tree's height. Topping, however, is not a viable method of height reduction and will make a tree more hazardous in the long term by encouraging excessive growth and extensive decay.
- J. **Pruning of Oaks:** To minimize the spread of oak wilt (*Ceratocystis fagacearum*), owners should avoid the pruning or wounding of oaks (*Quercus* spp.) from April 1 to October 1.
- K. **Wound Dressings:** Under normal circumstances, wound dressings or pruning paints shall not be applied to pruning cuts. Research has shown that they may actually interfere with the protective benefits of tree gums and resins, and prevent wound surfaces from closing as

quickly as they might under natural conditions. The exception to using wound dressings is when corrective pruning needs to be done on oaks (*Quercus* spp.) and American elms (*Ulmus americana*) during the growing season. Application of wound dressings is recommended to prevent the introduction of pathogens such as Dutch elm disease (*Ophiostoma ulmi*) and oak wilt which are both transmitted by insects attracted to the sap of fresh wounds.

Tree Removal Policy

- A. General: There are many factors that contribute to transforming a tree from an asset to a liability. They include: disease, decay, and mechanical damage which can cause tree to be structurally unsound, and therefore unsafe. It is the policy of the Village to base tree removals on safety related criteria and liability. As specified in the Village of Harrison ordinances, the only person who may authorize the planting or removal of a Village tree is the Village Department of Public Works or his/her designated agent. Generally, this section applies to trees on Village property not located within the street right-of-way.
- B. Acceptable Reasons for Public Tree Removal: A tree may be removed when the Village Department of Public Works concludes that any of the following conditions exist:
 - 1. Any dead or dying tree;
 - 2. Any otherwise healthy tree, which harbors insects or diseases, which could reasonably be expected to seriously injure or harm any other tree ie. Dutch elm disease, oak wilt and emerald ash borer
 - 3. Any tree which, by reason of location or condition, constitutes an imminent danger to the health, safety or welfare of the general public. In the category of dangerous or hazardous trees are those with observable, critical structural defects that could cause the tree to fail during periods of stress, i.e. wind or ice storms. Included are extensive rot or cavity formations, weak forks or crotches, and/or other characteristics that would impose an immediate liability to the Village;
- C. Unacceptable Reasons for Public Tree Removal: NOT included in the definition of a tree as a public nuisance or immediate hazard are the following:
 - 1. Species of trees currently classified as undesirable and thereby prohibited from being planted on Village owned property, as listed in the Undesirable Species List of this Arboricultural Specification Manual (Appendix E), with the following exceptions:
 - a. Any individual tree listed in the prohibited species table that is declared a public nuisance by the Village Department of Public Works, that meets the specification for removal as previously identified;
 - b. Any individual or species of tree listed in the prohibited species table that is designated by the Village Department of Public Works as being part of a scheduled village wide, replacement program designed to upgrade the Village's tree population;
 - 2. Individual trees, regardless of species or kind, that pose either an imminent or potential hazard for which corrective actions can be taken;
 - 3. Trees that constitute an inconvenience to the public by virtue of leaf, twig or fruit drop; that act as sources of allergies; that cause root blockage in sanitary or storm sewers; that inhibit or prevent the growing of turf beneath the canopy of the tree due to shading; that are subject to disease or insect problems, which cause only minor harm to trees;

4. Trees that constitute an inconvenience to the public by virtue of their location, except those public trees that pose serious obstruction problems in terms of egress or access to private property or new construction projects. The removal of a public tree for purposes of accommodating private facilities will not be sanctioned unless the following conditions have been satisfied:
 - a. There are no other reasonable design alternatives;
 - b. The value of the tree(s) in question has been determined by the Village Department of Public Works in accordance with the latest revision of "*Guide for Plant Appraisal*" as published by the International Society of Arboriculture;
 - c. The Village must be compensated for the loss of the tree(s) by the property owner before removal is authorized by the Village.
- D. Unauthorized Removals: If a tree is removed without prior written authorization from the Village Department of Public Works (or other authorized Village representative), the Village will need to be compensated for the tree's loss. The party removing the tree will be subject to a citation under section 1-7 of Harrison Municipal Code which may include restitution of the tree's value using the latest revision of "*Guide for Plant Appraisal*" as published by the International Society of Arboriculture. Upon payment of the citation, the Village Department of Public Works may replace the street tree(s) at their discretion if the site is appropriate for replanting. All costs associated with the planting will be borne by the Village.

Miscellaneous Maintenance Practices

- A. Stump Removal: The stumps of all removed trees shall be ground to a depth of at least eight inches (8") below the surrounding ground level. The excess stump chips shall be removed, the hole filled with clean topsoil, and the site graded and seeded. Watering of newly established grass will then be the responsibility of the adjacent property owner. All costs associated with stump removal shall be borne by whomever bears the cost of tree removal.
- B. Fertilization: The Village does not, in general, fertilize terrace trees. A resident who wishes to fertilize the terrace tree(s) adjacent to their property shall request written permission from the Village using the "Tree Work Permit Application". The Village Department of Public Works has the authority to approve or deny a fertilization request. All fertilization shall adhere to the American National Standards Institute's *Standard Practices for Tree Care Operations Fertilization (ANSI A 300 (Part 2))*.
- C. Cabling and Bracing: Tree support systems are used to provide supplemental support to leaders, individual branches, and /or entire trees by limiting their movement. When a tree has a structural defect or condition that poses a high risk of failure, a supplemental support system can often reduce the risk. However, not all potential hazards can be mitigated by their installation. It is essential that each tree be carefully examined for risk of failure by a qualified arborist to ensure that the system will achieve its objective of providing added support, without increasing the risk of tree failure.

As a general rule, cables should be located above the crotch at a point approximately two-thirds (2/3) of the distance between the crotch and tops of the branch ends. Rust-resistant cables, thimbles and lags should be used and thimbles must be used in the eye splice in each

end of the cable. Under no circumstances shall cable be wrapped around a branch. All cabling and bracing practices shall follow the American National Standards Institute's Standard Practices for Tree Care Operations - *Support Systems, Cabling, Bracing, and Guying (ANSI A300 (Part 3)-2000)* and the International Society of Arboriculture's companion publication *Best Management Practices Tree Support Systems: Cabling, Bracing, and Guying* (2001).

- D. **Spraying:** The Village, in general, limits the use of pesticides on its public trees. Applications may be done for the control of specific diseases or insects with the proper timing and materials to obtain the desired level of control. Suitable precautions shall be taken to protect and warn the public that spraying is being done. All application practices shall conform to the appropriate State and Federal regulations.
- A resident who wishes to apply pesticides to the terrace tree(s) adjacent to their property shall request written permission from the Village using the "Tree Work Permit Application". The Village Department of Public Works has the authority to approve or deny a pesticide application request. Residents applying for permission to apply pesticides must submit the following information: type of pesticide, timing (weeks(s) to be applied), quantity to be used, application method, and reason for pesticide use. If the application is done by a commercial contractor or is a restricted use pesticide (RUP), proof of a valid Wisconsin Department of Agriculture Trade and Consumer Protection Commercial Applicator License Number is also needed.

Digger's Hotline and Local Utilities

- A. **Digger's Hotline (811)** and all appropriate local utility companies must be notified prior to any underground excavation, including but not limited to: tree planting, stump removal and root repair. Three business days are customarily required as sufficient notice for the processing of locates. Proper marking of excavation sites prior to calling ensures that no resident, employee or utility are at risk from damage to unmarked utilities. Work within 18" of any underground utility requires hand digging to expose the facility and prevent unnecessary damage to utilities. Private utilities (i.e. irrigation, pet fences, private lighting etc.) located within the public right-of-way shall be marked by the adjacent property owner at their expense. The Village cannot assume responsibility for any damage as a result of unmarked private utilities in the right of way as they are prohibited by the Village.

References

- American National Standards Institute. *American National Standards for Arboricultural Operations-Pruning, Repairing, Maintaining and Removing Trees, and Cutting Brush• Safety Requirements* (Z133.1-2000). International Society of Arboriculture, Champaign, IL.
- American National Standards Institute. *American Standard for Nursery Stock*, (Z60.1• 2004). American Nursery and Landscape Association, Washington D.C ..
- American National Standards Institute. *American National Standards for Tree Care Operations-Tree, Shrub, and Other Woody Plant Maintenance-Standard Practices (Pruning)* (A300, Part 1-2001). National Arborist Association, Manchester, NH.
- American National Standards Institute. *American National Standards for Tree Care Operations-Tree, Shrub, and Other Woody Plant Maintenance-Standard Practices (Fertilization)* (A300, Part 2-1998). National Arborist Association, Manchester, NH.
- American National Standards Institute. *American National Standards for Tree Care Operations-Tree, Shrub, and Other Woody Plant Maintenance-Standard Practices (Support Systems a. Cabling, Bracing, and Guying)* (A300, Part 3-2000). National Arborist Association, Manchester, NH.
- Council of Tree and Landscape appraisers, 2000. *Guide for Plant Appraisal*. International Society of Arboriculture, Champaign, IL. 143 pp.
- Smiley, E.T. and S. Lilly. 2001. *Best Management Practices Tree Support Systems: Cabling, Bracing and Guying*. International Society of Arboriculture, Champaign, IL. 30 pp.

APPENDIX A – SMALL TREE PLANTING LIST

HEIGHT: up to 30' in height

SPACING: 25' minimum

TERRACE WIDTH: 4-7 feet

- A. Spring Snow Flowering Crabapple
- B. Japanese Lilac
- C. Pink Flair Cherry
- D. Royal Raindrop Flowering Crabapple

APPENDIX B – TREE PLANTING LIST

HEIGHT: no limit

SPACING: 40' minimum

TERRACE WIDTH: Greater than 7 feet

- A. Accolade Elm
- B. Autumn Gold Ginkgo
- C. Turkish Filbert
- D. Swamp White Oak
- E. Hackberry – *Celtis occidentalis*
- F. Kentucky Coffee
- G. London Planetree
- H. Locust: Continental honey locust, Skyline honey locust, Shademaster honey locust, Imperial honey locust, Halka locust
- I. Maple: Columnar Norway or Erectum maple, Emerald Queen maple, Cleveland maple, Red Sunset Maple, Bowhall maple, Crimson King maple, Schwedler maple, Jade Glen maple, Summershade maple, Superform maple, Green Mountain maple, Parkway maple, Sugar maple
- J. Linden: Redmond linden, Littleleaf linden, Greenspire linden, Sentry linden, June Bride linden, Glenleven linden

APPENDIX C – UNDESIREABLE TREE PLANTING LIST

- A. Coniferous Trees (Such as Cedars, Pine, Spruce, etc.) - dense crown creates visual obstacle
- B. Large Nut and Fruit Bearing Trees (Such as Black Walnut, Horse Chestnut) - potential for litter problem
- C. Willow Trees – low hanging branches
- D. Black Ash (*Fraxinus Nigra*) – subject to Emerald Ash Borer
- E. Green Ash (*Fraxinus Pennsylvanica*) – subject to Emerald Ash Borer
- F. White Ash (*Fraxinus Americana*) – subject to Emerald Ash Borer
- G. Paper Birch (*Betula papyrifera*) - insect problems, weak wood, drought intolerant
- H. Horse-chestnut, Buckeye (*Aesculus* spp.) - large nuts create a litter problem
- I. Catalpa (*Catalpa speciosa*) - flower, fruit, and leaf litter problems, large root flare
- J. Eastern Cottonwood (*Populus deltoides*) – known for the massive release of seed-bearing cotton
- K. American Elm (*Ulmus americana*) - subject to Dutch Elm Disease (disease resistant American Elms are now available)
- L. Siberian Elm (*Ulmus pumila*) - weak wood, large buttress roots
- M. Black Locust (*Robinia psuedoacacia*) - weak wood due to borer problems
- N. Box Elder Maple (*Acer negundo*) - weak wood, sprawling crown
- O. Red Maple (*Acer rubrum*) - requires acidic and sandy soil, iron chlorosis problems
- P. Silver Maple (*Acer saccharinum*) - weak wood, large buttress roots
- Q. Russian Olive (*Elaeagnus angustifolia*) - subject to phomopsis blight, sprawling crown
- R. Black Walnut, Butternut Walnut (*Juglans* spp.) - large nuts create litter problem



Village of Harrison

W5298 Hwy 114
Menasha, WI 54952
Phone: 920-989-1062

STREET TREE PLANTING APPLICATION

Landowner Information			
Applicant Name (Indiv., Org. or Entity)		Authorized Representative	Title
Mailing Address		City	State Postal Code
E-mail Address		Telephone (include area code)	Fax (include area code)
Contractor Information (if applicable)			
Name (Organization or Entity)		Contact Person	Title
Mailing Address		City	State Postal Code
E-mail Address		Telephone (include area code)	Fax (include area code)
Project or Site Location			
Site Address / Location:		Location ID(s):	Plat / CSM / Lot No.:
Tree Information			
Proposed species to be planted:			
Number of trees to be planted:			
Diameter of tree trunk:			
Estimated date of planting:			
Specific location of tree(s) to be planted (include dimensions): **include aerial plan**			
Project Plans (see reverse side)			
<input type="checkbox"/> Site Plan			
Fees (Payable to Village of Harrison)			
<input type="checkbox"/> Street Tree - \$25.00 (per application, not per tree)			
Certification, Permission, & Notice			
If permission is granted, I hereby agree to do the work specified above in accordance with the Village of Harrison Arboricultural Specifications Manual (available by request at Village Hall) including any special provisions listed with this permit and all of the work referred to above shall be performed without cost to the Village of Harrison. Furthermore, the holder of this permit agrees not to hold the Village of Harrison, or any employees thereof, however caused, responsible for any liability by obvious neglect to person or property throughout the exercise of this permit. Additionally, contractors must submit proof of insurance to the Village of Harrison before a permit may be granted.			
Landowner Signature (required)			Date Signed

FOR MUNICIPAL USE ONLY		<input type="checkbox"/> Proof of Insurance Received	<input type="checkbox"/> Additional Provisions on Back
Below ground or above ground utilities:		Dominant species on street (if any):	
Terrace width:		Sidewalk present:	
Date Complete Application Received:	Permit Number:	Date Approved or Denied:	Approval Comments or Reasons for Denial

STREET TREE PLANTING APPLICATION

****STREET TREE PLANTING PERMIT SPECIAL PROVISIONS****

In addition to the specifications set forth in the Village of Harrison Arboricultural Specifications Manual, the following special provisions are considered part of this agreement and shall be adhered to as part of this Planting Permit.

1. Trees shall not be less than one- and one-half inches (1½”) in diameter at six inches (6”) above the ground.
2. Street tree species shall be determined and/or approved by the Village Department of Public Works prior to the start of work.
3. The planting hole shall be a minimum of twice the diameter of the ball, with sides sloping inward toward the bottom of the root ball. The planting hole shall not be dug deeper than the root ball and the root ball shall be placed on undisturbed sub-soil,
4. The root flare of the tree shall be placed at or not more than one inch (1”) above the grade of the surrounding soil. Balled and burlapped and potted trees shall have excess soil removed from the top of the root system to ensure the root flare is properly located.
5. All burlap wrapping, strings, wire baskets and nails shall be removed from the upper half of the root ball after the tree has been placed in the planting hole.
6. Permit holder is responsible for disposing of all brush, debris, and/or logs generated from work they perform while working within the Village. Please do NOT leave debris on the curb for Village crews to pick up.
7. Other:

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

December 13, 2022

Title:

ATV/UTV Use on all Village roads.

Issue:

Should the Village allow ATVs on all of its roadways?

Background and Additional Information:

At the July 12, 2022 meeting the Board directed staff to present two draft ordinances for discussion at the August 16, 2022 meeting. The first draft would be to allow ATVs on all roadways in the Village. The second draft would be to limit their use to rural areas. At the August 30, 2022 meeting the Village Board considered an agenda item to word a non-binding advisory referendum question on the November agenda. During the course of that discussion the Board considered what would be considered “rural” use of an ATV/UTV. They decided at that time to use roads south of state highway 10 and also east of State Park Road to identify the rural areas of the Village.

Staff asked for input from Calumet County Sheriff’s department. Other communities in the county allow for ATV use on their roadways. The use of these vehicles does not generate a lot of activity for the Sheriff’s department. Calumet County Sheriff’s Department does not oppose the Village allowance of ATV use.

The Village Board approved Ordinance 22-16 on September 27 which allowed ATV use on the rural roads in the Village.

The Village Board had a non-binding advisory referendum question placed on the ballot of the November 8 election. It asked voters if ATVs should be allowed Village-wide; which would add the urban areas. Voters cast 3,120 votes in favor of allowing village-wide use of ATVs and 2,591 votes opposing it.

At the November 15, 2022 Board meeting Board members asked to see an updated ordinance for consideration.

Budget Impacts:

To Be Determined. The cost of the signs would need to be determined. Signs were not installed after the approval of ordinance 22-16 awaiting the results of the referendum and resulting action of the Village Board. If ATVs were allowed Village-wide it would greatly reduce the signs

needed. Rather than marking individual streets/intersections signs could be posted at entry points to the Village notifying drivers that ATVs were allowed in the community.

Recommended Action:

Consider the attached ordinance. The Village attorney has reviewed and approved this version.

Attachments:

- Draft Ordinance 22-20 Allowing ATV Use Village-wide

ORDINANCE V22-20

AN ORDINANCE REPEALING ORDINANCE 22-16 OF MUNICIPAL CODE ON ATV USE IN THE VILLAGE OF HARRISON AND RECREATING AS ALL-TERRAIN VEHICLE/UTILITY TERRAIN VEHICLE ROUTE ORDINANCE

WHEREAS, the Village desires to repeal Ordinance 22-16 in its entirety; and

WHEREAS, the voters of the Village of Harrison cast 3,120 votes in favor of allowing village-wide use of ATVs and 2,591 votes opposing it in a non-binding advisory referendum question posed on the November 8, 2022 ballot; and

WHEREAS, the Village desires to enact the will of the people and approve municipal regulations for ATV/UTV use in all areas of the Village; and

WHEREAS, the Wisconsin State Statutes allow municipalities to enact or adopt a regulation on ATV/UTV use;

NOW THEREFORE, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following ordinance:

Ordinance 22-16 is repealed and Chapter 26-8 All-terrain vehicle/Utility terrain vehicle Route Ordinance is recreated.

26-08 (a) TITLE AND PURPOSE

The title of this ordinance is the All-terrain vehicle/Utility terrain vehicle Route Ordinance. The purpose of this ordinance is to establish all-terrain vehicle/utility terrain vehicle routes in the Village and to regulate the operation of all-terrain vehicles and utility terrain vehicles in the Village.

26-08 (b) AUTHORITY

The Village Board of the Village of Harrison, Calumet County, Wisconsin, has the specific authority to adopt this All-terrain vehicle/utility terrain vehicle Ordinance under s. 23.33 (8) (b) and (11), Wis. stats.

26-08 (c) ADOPTION OF ORDINANCE

This ordinance adopted on proper notice with a quorum and roll call vote by a majority of the Village Board present and voting, provides the authority for the Village to designate all-terrain vehicle/utility terrain vehicle routes in the Village and to regulate the use of those routes and all-terrain vehicles and utility terrain vehicles in the Village, designates all-terrain vehicle/utility terrain vehicle routes in the Village and provides for the regulation of the use of those routes and of all-terrain vehicles and utility terrain vehicles in the Village.

26-08 (d) OPERATION OF ALL-TERRAIN VEHICLES AND UTILITY TERRAIN VEHICLES

Pursuant to s. 23.33 (4) (d) 4., Wis. stats., except as otherwise provided in s. 23.33 (4), Wis. stats., no person may operate an all-terrain vehicle/utility terrain vehicle on the roadway portion of any highway in the Village except on roadways that are designated as all-terrain vehicle/utility terrain vehicle routes by this ordinance. Operation of all-terrain vehicles/utility terrain vehicles on a roadway in the Village that is an all-terrain vehicle/utility terrain vehicle route is authorized only for the extreme right side of the roadway except that left turns may be made from any part of the roadway that is safe given prevailing conditions.

26-08 (e) DESIGNATION AND AUTHORIZATION OF ALL-TERRAIN VEHICLE/UTILITY TERRAIN VEHICLE ROUTES

- (1) Except as otherwise provided in this ordinance, highways are not designated all-terrain vehicle/utility terrain vehicle routes.
- (2) All-terrain vehicle/utility terrain vehicle use is limited to the following routes:
 - a. All public Village streets.

26-08 (f) CONDITIONS APPLICABLE TO ALL-TERRAIN VEHICLE/UTILITY TERRAIN VEHICLE ROUTES

Pursuant to s. 23.33 (8) (d), Wis. stats., the following restrictions are placed on the use of the Village all-terrain vehicle/utility terrain vehicle routes designated by this resolution:

- (1) Routes shall be marked with uniform all-terrain vehicle/utility terrain vehicle route signs in accordance with s. 23.33 (8) (e), Wis. stats., and s. NR 64.12 (7), Wisconsin Administrative Code. No person may do any of the following in regard to signs marking Village all-terrain vehicle/utility terrain vehicle routes:
 - a. Intentionally remove, damage, deface, move, or obstruct any uniform all-terrain vehicle/utility terrain vehicle route or trail sign or standard or intentionally interfere with the effective operation of any uniform all-terrain vehicle/utility terrain vehicle route or trail sign or standards if the sign or standard is legally placed by the state, any municipality, or any authorized individual.
 - b. Possess any uniform all-terrain vehicle/utility terrain vehicle route or trail sign or standard of the type established by the department for the warning, instruction, or information of the public, unless he or she obtained the uniform all-terrain vehicle/utility terrain vehicle route or trail sign or standard in a lawful manner. Possession of a uniform all-terrain vehicle/utility terrain vehicle route or trail sign or standard creates a rebuttable presumption of illegal possession.
- (2) Operation shall be subject to all provisions of s. 23.33, Wis. Stats., which is adopted as a part of this ordinance by reference, pursuant to s. 23.33 (11), Wis. Stats.
- (3) A copy of this ordinance shall be sent by the Village Clerk to the Department of Natural Resources, the Calumet County Sheriff's Department and any other law enforcement agency serving the Village of Harrison's jurisdiction.
- (4) The following additional restrictions shall apply to the use of all-terrain vehicle/utility terrain vehicles:
 - a. All all-terrain vehicle/utility terrain vehicle operators shall observe posted roadway speed limits.
 - b. All all-terrain vehicle/utility terrain vehicle operators shall ride single file.
 - c. All all-terrain vehicle/utility terrain vehicle operators shall slow the vehicle to 10 miles per hour or less when operating within 150 feet of a dwelling.

- d. Headlights and taillights must be turned on at all times as required by state law.
- e. Youth must be at least 16 and are required to have safety certificates as required by state law.
- f. All persons under 18 operating and/or riding on an ATV must wear a helmet as required by state law.

26-08 (g) ENFORCEMENT

This ordinance may be enforced by any law enforcement officer authorized to enforce the laws of the state of Wisconsin.

26-08 (h) PENALTIES

The penalties under s. 23.33 (13), Wis. stats., are adopted by reference.

26-08 (i) STATE ALL-TERRAIN VEHICLE LAWS ADOPTED

Except as otherwise specifically provided in this chapter, all provisions of Wis. Stats. § 23.33, and as hereafter amended, describing and defining regulations with respect to the use of all-terrain vehicles in the state for which the penalty is a forfeiture only, including penalties to be imposed and procedure for prosecution, are adopted and by reference are made a part of this Code as if fully set forth in this chapter. Any act required to be performed or prohibited by a statute incorporated in this section by reference is required or prohibited by this section.

26-08 (j) SEVERABILITY

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

26-08 (k) EFFECTIVE DATE

This ordinance is effective on publication or posting.

The Village clerk shall properly publish this ordinance as required under s. 60.80, Wis. stats.

Adopted this 13th day of December, 2022.

Village President Allison Blackmer

Village Clerk/Treasurer Vicki Tessen

VILLAGE BOARD MEETING

From:

Vicki Tessen

VILLAGE OF HARRISON

Meeting Date:

December 13, 2022

Title: Ordinance V22-21- Creating CHAPTER 2, ARTICLE 2-V, SECTION 2-169 of the Municipal Code of Ordinances, Relating to Refunding of Certain Overpayments and Discharging of Certain Underpayments.

Issue:

The Village and Utilities get nominal overpayments and underpayments during the year, and we would like to clear the underpayments from our books and would like to stop issuing checks for nominal refunds of overpayments that are for less than the cost to issue the refund.

Background and Additional Information:

Our County Treasurer suggested enacting this policy, especially for tax collection purposes. The tax software has a payment option available to deal with the minor over and under payments making balancing easier for the staff. Besides the County, some other nearby communities have had similar policies for years (Appleton, Black Creek, Little Chute, Vandebroek, Hortonville).

Budget Impacts:

The impact of retaining overcharges and discharging undercharges will hopefully be close to a net zero. The larger impact will be on work hours and labor costs. When a person mails in a check in which they transposed the change (\$.45 vs \$.54) staff has to hold the check from deposit meaning their tax bill or water bill is not being paid until staff can contact the payer and get it corrected. It can take hours of research to find email or telephone information or days to use the postal mail system. By the time the payer corrects the issue, their bill may have become delinquent or past due and has incurred additional charges.

Recommended Action:

Staff recommends approving Ordinance V22-21 creating Chapter 2, Article 2-V, Section 2-169 of the Municipal Code of Ordinances, relating to refunding of certain overpayments and discharging of certain underpayments.

Action Options:

1. Approve as requested.
2. Approve with the following conditions:
3. Approve with amended conditions.

Attachments:

Ordinance V22-21

ORDINANCE V22-21

**AN ORDINANCE CREATING CHAPTER 2, ARTICLE 2-V, SECTION 2-169
OF THE MUNICIPAL CODE OF ORDINANCES,
RELATING TO REFUNDING OF CERTAIN OVERPAYMENTS AND
DISCHARGING OF CERTAIN UNDERPAYMENTS**

WHEREAS, in the process of collecting payments of property taxes, permit fees, utility fees, and other monies on behalf of the Village of Harrison or Harrison Utilities, the treasurer and other staff occasionally receive payment in excess of the amount owed through error, inadvertence, or oversight; and

WHEREAS, in the process of collecting payments of property taxes, permit fees, utility fees, and other monies on behalf of the Village of Harrison or Harrison Utilities, the treasurer and other staff occasionally receive payment less than the amount owed through error, inadvertence, or oversight; and

WHEREAS, the past policy of the Village and Utilities has been to refund any such overpayments and pursue collection of any such underpayments, regardless of amount or effort involved; and

WHEREAS, the Village Board recognizes that the expense to process such refunds or pursue collections often exceeds the amount in question; and

WHEREAS, the Village Board has determined that it is not cost effective to process refunds of nominal overpayments in the absence of a demand for refund, nor pursue collection efforts of nominal underpayments; and

WHEREAS, the Village Board determined that it is in the interest of the Village to establish a policy to retain nominal overpayments absent demand by the payor for refund and to discharge nominal underpayments on debts owed to the Village or Utility.

NOW THEREFORE, the Village Board of the Village of Harrison, Calumet County, Wisconsin, does hereby ordain as follows:

SECTION I. Created. Section 2-169 in Article 2-V in Chapter 2 of the Municipal Code of the Village of Harrison is hereby created to provide as follows:

**CHAPTER 2 – ADMINISTRATION
ARTICLE 2-V – FINANCE**

2-169 Retention of Nominal Overpayments Absent Demand and Discharge of Nominal Underpayments

- (a) For purposes of this section a "Nominal " Overpayment or Underpayment shall be an amount which does not exceed a \$5.00 difference toward any tax, fee, or other obligation to the Village or Utility.

- (b) As an administrative convenience, the Village or Utility shall retain any Nominal Overpayment and shall not process a refund of the same absent appropriate demand for refund by the payer of the overpayment.
- (c) As an administrative convenience, the Village or Utility may opt to not pursue any Nominal Underpayment owed by a resident or utility customer or vendor.
- (d) A Nominal Overpayment or Underpayment pursuant to the provisions of this section shall be credited or debited to the General Fund for Village transactions and to the Customer Accounts Funds for Utility transactions pursuant to any regulations by the Public Service Commission.

SECTION 2. Severability. Each section, subsection, paragraph, sentence, clause, phrase, and provision of the foregoing Ordinance is, and the same as, hereby declared to be severable and if any portion of any provision thereof is duly determined to be invalid for any reason, such determination shall not invalidate any other portion of any other provision thereof.

SECTION 3. Effective Date. This Ordinance shall take effect and be enforced from and after its passage and posting as required by law.

INTRODUCED, APPROVED AND ADOPTED by the Village Board of the Village of Harrison, Calumet County, Wisconsin this 13th day of December 2022.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Clerk-Treasurer

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

Meeting Date:

December 13, 2022

Title:

2022 Equipment Purchase – 350 Truck (Public Works)

Issue:

Should the Village Board authorize staff to purchase a 350 Truck?

Background and Additional Information:

The 2022 budget includes purchasing a new van chassis truck. This purchase was approved previously and the truck was ordered. Staff learned recently that the order was canceled due to lack of supply. Staff wishes to purchase a 350 truck with flatbed instead of the van chassis. The 2022 budget allotted \$53,000 for the van chassis. Public Works staff obtained quotes from the following:

- Brickners Park City, Inc. for \$55,575.00
- L&S Truck Center for \$57,260.00
- Ewald Chrysler Jeep Dodge for \$67,845.00

Budget Impacts:

\$55,575.00 + bed & toolbox costs. The 2022 budget allotted \$53,000 for a van chassis and tools. The 2022 equipment budget has approximately \$30,000 from savings on purchases for the loader, compactor, roller, and spinner, in addition to the \$53,000.

Recommended Action:

Staff recommends purchasing the 3500 Tradesman Crew Cab Chassis from Brickners Park City, Inc. for \$55,575, plus costs to install bed and toolboxes.

Attachments:

- 2022 Budget - Capital Outlay
- Brickners Park City, Inc. quote
- L&S Truck Center quote
- Ewald Chrysler Jeep Dodge quote

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Parks		\$5,000	\$5,000		
Match to DNR Gnt	\$0	\$15,000	\$10,000		
Parks (signs) (DCP trial signs)			\$45,000		
Parks (equip) Wing for Mower (other half to storm)			\$15,000		
Parks (Renwood Park Master Plan)	\$0	\$100,000			
Parks Improvements		\$30,000			
Parks 2 mowers		\$2,500			
Parks-Sprayer Ponds & Parks		\$7,800			
Spec Manuel Updt		\$152,500	\$75,000	-\$77,500	-50.82%
Park Total Capital Outlay					
Trails			\$0		
Trails (pave Vans Pond Maint. Trail)		\$294,206			
Trails Add to Trail system		\$34,000			
County N Trail Crosswalk Lights		\$328,206	\$0	-\$328,206	-100.00%
Total Trails Capital Outlay					
Municipal Building	\$0	\$0	\$470,000	\$470,000	100.00%
Municipal Building (repave parking lot)	\$0	\$0	\$470,000	\$470,000	100.00%
Municipal Building Total Capital Outlay					
Fire Department		\$13,050	\$15,000		
Fire- 6 sets turn out gear		\$31,400	\$31,400		
Fire- fund to replace/repair equip		\$150,000	\$150,000		
Fire-Escrow for future Truck		\$12,150	\$12,150		
Fire-Escrow for future scba bottles		\$1,530	\$1,530		
Fire-Escrow for future helmets		\$0	\$62,817		
Fire-Command Vehicle		\$0	\$10,000		
Fire-Flooring Station 60		\$25,000	\$0		
Fire-Fire services study		\$3,200	\$0		
Fire- Defibrillators (1600 x 2)		\$30,000	\$0		
Fire-polaris ranger	\$0	\$918	\$0		
Fire-ipads (x2)		\$15,000	\$0		
Fire-Generator (7500 each x2 stations)		\$282,248	\$282,897	\$649	0.23%
Fire Department Total Capital Outlay					
Dept of Public Works Equipment	\$250,000		\$40,000		
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)			\$60,000		
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$30,000		
DPW-Hwy Equip (purchase shoulder reclaim machine)			\$75,000		
DPW-Hwy Equip (Replace tractor (w/new mower wing above)		\$30,000			
DPW-HWY Equip Bomag Roller		\$12,000			
DPW-Hwy Equip Spinner for #23		\$53,000			
DPW-Hwy Equip Van chassis and tools		\$8,700			
DPW-Compactor 4045		\$5,000			
DPW-Left/Right Controller for Grader		\$127,266			
DPW-Salt Shed		\$160,000			
DPW-Replace 1998 John Deer 6310 w/Loader	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%
DPW Total Hwy Equipment Capital Outlay					
Road Projects			\$1,122,500		
Creedside Estates - Assessed to Property Owners			\$1,375,000		
Cottonwood Creek Ill (rural resurface & ditching)			\$250,000		
Maintowoc Road: From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$200,000		
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$43,000		
Road Project (Quella Dr pulverize and reshape)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%
Road Projects Capital Outlay (NOT ASSESSED)					
Road Projects Total Capital Outlay	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477	57.23%



New 2022 Ram

3500 Chassis Cab 3500 TRADESMAN CREW CAB CHASSIS 4X4 60' CA Crew Cab

Detailed Pricing

MSRP **\$55,575**

MSRP Detailed Pricing **\$55,575**

+ [See 3 Available Specials](#)

We're here to help
715-804-1373

➔ In Transit to Brickner's Park City Inc



What's Your Trade-In Worth? Kelley Blue Book Trade-In Values [get value](#)

(<https://bricknersparkcitycllc.cms.dealer.com/kbb.htm>)

Exterior Color

Billet Silver Metallic
Clearcoat

Interior Color

Diesel Gray/Black

Body/Seating

Crew Cab/6 seats

Transmission

6-Speed Automatic Aisin
AS66RC HD
Transmission

Drivetrain

4WD

Engine

6.4L V8 Heavy-Duty HEMI
Engine

VIN

3C7WRTCJ0NG320253

Stock Number

34343



Prepared by: Ian Keberlein
11/11/2022

L & S Truck Center | 330 N Bluemound Dr Appleton Wisconsin | 549145744

2023 F-350 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W3H)

Price Level: 315 | Quote ID: 221107

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		
Base Vehicle Price		\$53,720.00
Options		\$2,230.00
Colors		\$660.00
Upfitting		\$0.00
Fleet Discount		\$0.00
Fuel Charge		\$0.00
Destination Charge		\$1,795.00
Subtotal		\$58,405.00
<i>Discount Adjustments</i>		
Discount Adjustments		-\$745.00
Subtotal		\$57,660.00
<i>Post-Tax Adjustments</i>		
Code	Description	MSRP
19065P	GPC	-\$400.00
Subtotal		\$57,260.00
Total		\$57,260.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

TRUCKS & VANS

SHOPPING TOOLS

RAM COMMERCIAL

TOWING & CAPABILITY

RAM LIFE

OWNERS



TRUCKS & VANS

SHOPPING TOOLS

RAM COMMERCIAL

MENU

VEHICLE DETAILS

Pricing provided may vary significantly between website and dealer as a result of supply chain constraints. Pricing shown is nonbinding and does not constitute an offer. Contact your dealer for updated vehicle pricing.

EXTERIOR

INTERIOR



4 of 6

On Dealer Lot 1

2022 RAM 3500 TRADESMAN CREW CAB CHASSIS 4X4 60" CA

VIN: 3C7WRTCLXNG296142

VIN MSRP 2

\$67,845

Calculate Payment

87.6 miles away

Ewald Chrysler Jeep Dodge

(414) 427-2000

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

December 13, 2022

Title:

2023 Equipment Purchase – F150 Truck (Harrison Utilities)

Issue:

Should the Village Board authorize staff to purchase a F150 truck to replace an existing truck?

Background and Additional Information:

The 2023 budget includes replacing the existing Ford 350 Truck with a new Ford 150 Truck. Harrison Utilities staff obtained quotes from the following:

- Les Stumpf Ford for \$39,807.08
- Dorsch Ford for \$47,605.00
- Horn Ford for \$42,098.00

A trade in cost has not been obtained, but is estimated at \$1,000-\$3,000.

Budget Impacts:

\$39,807.08+. The 2023 budget allotted \$43,728 (split 50% between water and sewer).

Recommended Action:

Staff recommends purchasing the F150 for Harrison Utilities from Les Stumpf Ford for \$39,807.08, plus any title or licensing fees.

Attachments:

- 2023 Budget - Capital Outlay for Harrison Utilities
- Les Stumpf Ford quote
- Dorsch Ford quote
- Horn Ford email

Line Item Detail Capital Outlay Harrison Utilities

	Water	Sewer
Unrestricted Fund Balance for Capital Purchases	\$490,190	
2023 Water Capital Outlay - Belt Clip for Readers (50%)	\$2,750	
2023 Water Capital Outlay - Replace Ford 350 Truck (50%)	\$21,864	
2023 Water Capital Outlay - Leak Detection Equip (50%)	\$4,385	
2023 Water Capital Outlay - Tablet & data plan for use in trucks (50%)	\$2,000	
2023 Water Capital Outlay - Install dropbox on building to protect contents (50%)	\$5,000	
2023 Sewer Capital Outlay - Belt Clip for Readers (50%)		\$2,750
2023 Sewer Capital Outlay - Replace Ford 350 Truck (50%)		\$21,864
2023 Sewer Capital Outlay - Leak Detection Equip (50%)		\$4,385
2023 Sewer Capital Outlay - Tablet & data plan for use in trucks (50%)		\$2,000
2023 Sewer Capital Outlay - Install dropbox on building to protect contents (50%)		\$5,000
2023 Sewer Capital Outlay - Replace pumps on Lift Stations 1		\$12,000
2023 Sewer Capital Outlay - Rehab manholes near Heckrodt Nature Center		\$61,775
Total Capital Outlay for each utility	\$35,999	\$109,774
Total Capital Outlay for Harrison Utilities		\$145,773
Ending Balance	\$344,417	



Preview Order M100 - X1E - 4x4 SuperCab: Order Summary Time of Preview: 12/06/2022 08:39:04 Receipt: NA

Dealership Name: Les Stumpf Ford

Sales Code : F41353

Dealer Rep.	Mike Coulthard	Type	Fleet	Vehicle Line	F-150	Order Code	M100
Customer Name	Harrison	Priority Code	A1	Model Year	2023	Price Level	325

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB - 163	\$45810	BLACK PLATFORM RUNNING BOARDS	\$250
163.7 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$45810	AUTO START-STOP REMOVAL	\$-50
OXFORD WHITE	\$0	CLASS IV TRAILER HITCH	\$315
VINYL 40/20/40 FRONT SEAT	\$0	PRICE CONCESSION INDICATOR	\$0
MEDIUM DARK SLATE	\$0	REMARKS TRAILER	\$0
EQUIPMENT GROUP 101A	\$0	FLEX FUEL VEHICLE	\$0
.XL SERIES	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.17" SILVER STEEL WHEELS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
5.0L V8 ENGINE	\$0	FUEL CHARGE	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	NET INVOICE FLEET OPTION (04A)	\$0
.265/70R 17 BSW ALL-TERRAIN	\$0	PRICED DORA	\$0
3.31 RATIO REGULAR AXLE	\$0	ADVERTISING ASSESSMENT	\$0
7150# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$1795
FORD FLEET SPECIAL ADJUSTMENT	\$0	Front & Rear Molded Splash Gua	\$235
FRONT LICENSE PLATE BRACKET	\$0	TOTAL DDT OPTS	\$235
TOTAL BASE AND OPTIONS			MSRP \$48355
XL DISCOUNT			\$-750
TOTAL			\$47605

\$39,807.08
 Total Cost

DISCOUNTS:
 \$-3400.00

ORDERING PIN: QT882 END USER FIN: QT882

INCENTIVES

Acc. Code ID :10 Contract/Ref # :19-129P Bid Date :05/24/22state : WI

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Released on
12/5 Included
in Price Given

Tom Van Zeeland

From: Kurt <kurt@hornford.com>
Sent: Tuesday, December 6, 2022 12:26 PM
To: Tom Van Zeeland
Subject: RE: Quote on F-150 for Harrison Utilities / Menasha
Attachments: Harrison 2023 F-150.pdf

Hello Tom,

I did some checking on the information that you provided. The MSRP for the 2023 Ford F-150 XL with options that you provided is \$47,605. The sale price for The Village of Harrison Utilities is \$42,098. This does not include any taxes, title, or license fees. Please review the attached build and let me know if you have any additional questions.



Thank You

Kurt Vande Wettering
Sales
Horn Ford
1-800-261-4676
kurt@hornford.com

From: "Tom Van Zeeland" <tvanzeeland@harrisonutilities.org>
Sent: 12/6/22 11:03 AM

To: "kurt@hornford.com" <kurt@hornford.com>
Subject: RE: Quote on F-150 for Harrison Utilities / Menasha

Sounds good Kurt

Thank you.

Tom Van Zeeland

Lead Systems Operator



Phone: 920-850-6864

www.harrisonutilities.org

From: Kurt <kurt@hornford.com>
Sent: Tuesday, December 6, 2022 11:00 AM
To: Tom Van Zeeland <tvanzeeland@harrisonutilities.org>
Subject: RE: Quote on F-150 for Harrison Utilities / Menasha

Thank you Tom.

I will work on this and let you know if I have any questions. Thank you!



Prepared by: Dylan Fletcher
12/06/2022

Dorsch Ford | 2641 Eaton Road Green Bay Wisconsin | 543114501

2023 F-150 4x4 SuperCab 8' box 163" WB XL (X1E)

Price Level: 325

Major Equipment

- * AdvanceTrac with Curve Control electronic stability control system with anti-roll
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * 6 airbags
- * Manual climate control
- * Fixed rear seats
- * Split-bench rear seat
- * Fold-up rear seat cushion
- * Manual rear seat head restraint control
- * 40-20-40 split-bench front seat
- * Driver seat with 4-way directional controls
- * Height adjustable front seat head restraints
- * Front seat center armrest
- * Manual driver seat fore/aft control
- * Manual passenger seat fore/aft control
- * Vinyl front seatback upholstery
- * 4-wheel antilock (ABS) brakes
- * Brake assist system
- * Driver front impact airbag
- * Passenger front impact airbag
- * Airbag occupancy sensor
- * SecuriLock immobilizer
- * Rear under seat climate control ducts
- * 60-40 folding rear seats
- * Front facing rear seat
- * Height adjustable rear seat head restraints
- * 3 rear seat head restraints
- * Split-bench front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Manual reclining driver seat
- * Manual reclining passenger seat
- * Vinyl front seat upholstery
- * 4-wheel disc brakes
- * Electronic parking brake
- * Hill Start Assist

As Configured Vehicle

	MSRP
Black Platform Running Boards	\$250.00
Front & Rear Molded Splash Guards	\$235.00
<hr/>	
SUBTOTAL	\$45,810.00
Destination Charge	\$1,795.00
<hr/>	
TOTAL	\$47,605.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Dylan Fletcher
12/06/2022

Dorsch Ford | 2641 Eaton Road Green Bay Wisconsin | 543114501

2023 F-150 4x4 SuperCab 8' box 163" WB XL (X1E)

Price Level: 325

Major Equipment

(Based on selected options, shown at right)

10-speed automatic

- * Running boards
- * Class IV tow rating
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Battery rating: 610CCA
- * Battery run down protection
- * Driver selectable drivetrain mode
- * 8 inch primary LCD display
- * Bluetooth wireless audio streaming
- * Seek scan
- * Auxiliary input jack
- * Internet radio capability
- * Wheelbase: 163"
- * Tire/wheel capacity rear: 4,498 lbs.
- * Spring rating front: 3,650 lbs.
- * Trip computer
- * Heated driver and passenger side door mirrors
- * DRL preference setting
- * Light tinted windows

Exterior: Oxford White
Interior: Black w/Medium Dark Slate w/Vinyl
40/20/40 Front Seat

- * 17 x 7.5-inch front and rear silver steel wheels
- * P265/70R17 AT BSW front and rear tires
- * Lock-up transmission
- * Alternator Amps: 200A
- * All-speed ABS and driveline traction control
- * Lead acid battery
- * Auto stop-start engine
- * Fuel tank capacity: 23.01 gal.
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * Radio data system (RDS)
- * SYNC 4 external memory control
- * Vehicle body length: 250"
- * Axle capacity rear: 4,800 lbs.
- * Axle capacity front: 4,800 lbs.
- * Standard ride suspension
- * Power door mirrors
- * Manual folding door mirrors
- * Daytime running lights
- * Variable intermittent front windshield wipers

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$45,810.00
Equipment Group 101A Standard	-\$750.00
Engine: 5.0L V8	Included
Transmission: Electronic 10-Speed Automatic	Included
3.31 Axle Ratio	Included
GVWR: 7,150 lbs Payload Package	Included
Tires: 265/70R17 BSW A/T	Included
Wheels: 17" Silver Steel	Included
163" Wheelbase	STD
Radio: AM/FM Stereo w/6 Speakers	Included
Auto Start-Stop Removal	-\$50.00
Monotone Paint Application	STD
Fleet Customer Powertrain Limited Warranty	N/C
50 State Emissions	STD
SYNC 4	Included
Oxford White	N/C
Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
Vinyl 40/20/40 Front Seat	N/C
Class IV Trailer Hitch Receiver	\$315.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

December 13, 2022

Title:

2023 Equipment Purchase – Belt Clip Transceiver (Harrison Utilities)

Issue:

Should the Village Board authorize staff to purchase a belt clip transceiver?

Background and Additional Information:

The 2023 budget includes purchasing a belt clip transceiver for reading meters to replace the existing/failing belt clip. Harrison Utilities staff obtained quotes from the following:

- Ferguson Waterworks for \$6501.00

Harrison Utilities purchases their meters from Ferguson Waterworks so they are the vendor that has equipment for our meters.

There was a price increase from when pricing was obtained for budgetary purposes and when quotes were obtained for purchase. There are funds in the fund balance for capital purchase account for the increase in price.

Budget Impacts:

\$6,501.00. The 2023 budget allotted \$5,500 (split 50% between water and sewer).

Recommended Action:

Staff recommends purchasing the belt clip transceiver from Ferguson Waterworks for \$6,501.00.

Attachments:

- 2023 Budget - Capital Outlay for Harrison Utilities
- Ferguson Waterworks quote

Line Item Detail Capital Outlay Harrison Utilities

	Water	Sewer
Unrestricted Fund Balance for Capital Purchases	\$490,190	
2023 Water Capital Outlay - Belt Clip for Readers (50%)	\$2,750	
2023 Water Capital Outlay - Replace Ford 350 Truck (50%)	\$21,864	
2023 Water Capital Outlay - Leak Detection Equip (50%)	\$4,385	
2023 Water Capital Outlay - Tablet & data plan for use in trucks (50%)	\$2,000	
2023 Water Capital Outlay - Install dropbox on building to protect contents (50%)	\$5,000	
2023 Sewer Capital Outlay - Belt Clip for Readers (50%)		\$2,750
2023 Sewer Capital Outlay - Replace Ford 350 Truck (50%)		\$21,864
2023 Sewer Capital Outlay - Leak Detection Equip (50%)		\$4,385
2023 Sewer Capital Outlay - Tablet & data plan for use in trucks (50%)		\$2,000
2023 Sewer Capital Outlay - Install dropbox on building to protect contents (50%)		\$5,000
2023 Sewer Capital Outlay - Replace pumps on Lift Stations 1		\$12,000
2023 Sewer Capital Outlay - Rehab manholes near Heckrodt Nature Center		\$61,775
Total Capital Outlay for each utility	\$35,999	\$109,774
Total Capital Outlay for Harrison Utilities		\$145,773
Ending Balance	\$344,417	



FERGUSON WATERWORKS #1476
 5350 NORTH RICHMOND STREET
 APPLETON, WI 54913-0000

Phone: 920-731-3252
 Fax: 920-731-2305

Deliver To: From: Dillon Huth Comments:

08:27:02 DEC 06 2022

Page 1 of 1

FERGUSON WATERWORKS #1476
 Price Quotation
 Phone: 920-731-3252
 Fax: 920-731-2305

Bid No: B180486
Bid Date: 12/06/22
Quoted By: DCH

Cust Phone: 920-989-1062
Terms: NET 10TH PROX

Customer: VILLAGE OF HARRISON
 METER ACCOUNT
 N8722 LAKE PARK RD
 MENASHA, WI 54952

Ship To: VILLAGE OF HARRISON
 METER ACCOUNT
 N8722 LAKE PARK RD
 MENASHA, WI 54952

Cust PO#: BELT CLIP

Job Name: METER ACCOUNT

Item	Description	Quantity	Net Price	UM	Total
N13302100	R900 BELT CLIP TRANSCEIVER V3	1	6500.000	EA	6500.00

Net Total: \$6500.00
Tax: \$0.00
Freight: \$0.00
Delivery: \$1.00
Total: \$6501.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
 Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.
 COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1476&on=17361>

Tom Van Zeeland

From: Dillon.Huth@ferguson.com
Sent: Tuesday, December 6, 2022 7:35 AM
To: Tom Van Zeeland
Subject: Belt Clip
Attachments: BELT CLIP.pdf

Tom,
Attached is a quote for a belt clip, the lead times are not as bad as previously advertised. As of right now I am showing an expected ship date of 2/10/23 if ordered today. Let me know if you want me to go ahead with this order.

Thank you!

Dillon Huth
Outside Sales - Municipal

Ferguson Waterworks
5350 N Richmond St
Appleton, WI 54913

Cell: (920) 378-3366
Office: (920) 731-3252
Email: dillon.huth@ferguson.com



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

Meeting Date:

December 13, 2022

Title:

2023 Equipment Purchase – Shouldering Machine (Public Works)

Issue:

Should the Village Board authorize staff to purchase a shouldering machine?

Background and Additional Information:

The 2023 budget includes purchasing a new shouldering machine. Public Works staff obtained a quotes from the following:

- Serwe Implement, LLC for \$11,900.00

Serwe Implement is the only vender that offers the shouldering machine the Village needs.

Budget Impacts:

\$11,900.00. The 2023 budget allotted \$30,000 for a shouldering machine.

Recommended Action:

Staff recommends purchasing the Tiger “Claw” road shouldering machine from Serwe Implement, LLC for \$11,900.00.

Attachments:

- 2023 Budget - Capital Outlay
- Serwe Implement, LLC quote

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

Budgeted 2021 Budgeted 2022 Proposed 2023 Change

Parks		\$5,000	\$5,000		
Match to DNR Gnt	\$0	\$15,000	\$10,000		
Parks (signs) (DCP trial signs)			\$45,000		
Parks (equip) Wing for Mower (other half to storm)			\$15,000		
Parks (Renwood Park Master Plan)	\$0	\$100,000			
Parks Improvements		\$30,000			
Parks 2 mowers		\$2,500			
Parks-Sprayer Ponds & Parks		\$7,800			
Spec Manuel Updt					
Park Total Capital Outlay		\$152,500	\$75,000	-\$77,500	-50.82%

Trails			\$0		
Trails (pave Vans Pond Maint. Trail)		\$294,206			
Trails Add to Trail system		\$34,000			
County N Trail Crosswalk Lights			\$0		
Total Trails Capital Outlay		\$328,206	\$0	-\$328,206	-100.00%

Municipal Building	\$0	\$0	\$470,000		
Municipal Building (repave parking lot)	\$0	\$0	\$470,000	\$470,000	100.00%
Municipal Building Total Capital Outlay					

Fire Department					
Fire- 6 sets turn out gear		\$13,050	\$15,000		
Fire- fund to replace/repair equip		\$31,400	\$31,400		
Fire-Escrow for future Truck		\$150,000	\$150,000		
Fire-Escrow for future scba bottles		\$12,150	\$12,150		
Fire-Escrow for future helmets		\$1,530	\$1,530		
Fire-Command Vehicle		\$0	\$62,817		
Fire-Flooring Station 60		\$0	\$10,000		
Fire-Fire services study		\$25,000	\$0		
Fire- Defibrillators (1600 x 2)		\$3,200	\$0		
Fire- polaris ranger		\$30,000	\$0		
Fire-ipads (x2)	\$0	\$918	\$0		
Fire-Generator (7500 each x2 stations)		\$15,000	\$0		
Fire Department Total Capital Outlay		\$282,248	\$282,897	\$649	0.23%

Dept of Public Works Equipment					
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)	\$250,000		\$40,000		
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$60,000		
DPW-Hwy Equip (purchase shoulder reclaim machine)			\$30,000		
DPW-Hwy Equip (Replace tractor (w/new mower wing above))			\$75,000		
DPW-HWY Equip Bomag Roller		\$30,000			
DPW-Hwy Equip Spinner for #23		\$12,000			
DPW-Hwy Equip Van chassis and tools		\$53,000			
DPW-Compactor 4045		\$8,700			
DPW-Left/Right Controller for Grader		\$5,000			
DPW-Salt Shed		\$127,266			
DPW-Replace 1998 John Deer 6310 w/Loader		\$160,000			
DPW Total Hwy Equipment Capital Outlay	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%

Road Projects			\$1,122,500		
Creedside Estates - Assessed to Property Owners			\$1,375,000		
Cottonwood Creek III (rural resurface & ditching)			\$250,000		
Maintowoc Road: From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$200,000		
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$43,000		
Road Project (Quella Dr pulverize and reshape)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%
Road Projects Capital Outlay (NOT ASSESSED)					
	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
Road Projects Total Capital Outlay					
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477	57.23%

Serwe Implement, LLC

N11889 Hwy 175
Brownsville, WI 53006

Office: 920-583-6091
Cell: 920-602-0938
Fax: 920-269-1134
Email: archie@serweinc.com

Village of Harrison

December 3, 2022

c/o Jeff Funk

re: Tiger Shouldering machine

Jeff,

As per our phone conversation I do stock Tiger "Claw" road shouldering machines for rentals and sales.

Pickup and delivery is extra

Purchase price on Tiger claw with standard 1 direction working unit	\$15,400.00
Less municipal discount	<\$3,500.00>
Net delivered price	\$11,900.00



Archie Serwe

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON**Meeting Date:**

December 13, 2022

Title:

2023 Equipment Purchase – Street Sweeper (Public Works)

Issue:

Should the Village Board authorize staff to purchase a street sweeper?

Background and Additional Information:

The 2023 budget includes purchasing a street sweeper. Public Works staff obtained quotes for the following:

- Ravo Sweeper (Serwe Implement) for \$254,171.00 with payment plan options. There is also a quote for a demo model for \$221,125.00. The payment plan options are only for the new machine.
- Scarab Sweeper (Serwe Implement) for \$332,044.20

Serwe Implement is the only vender in the area that sells street sweepers. During the capital improvement plan and budget discussion, it was expected that the street sweeper will be paid over a 5-year payment plan. The budget included \$50,000 towards a purchase. The 5-year payment plan has a cost of \$53,697.21 per year.

Budget Impacts:

\$53,697.21. The 2023 budget allotted \$50,000 for a street sweeper.

Recommended Action:

Staff recommends purchasing the Ravo Street Sweeper from Serwe Implement in a five-year payment plan for \$53,697.21 per year (total \$268,396.05 over 5-years).

There is a projected ending balance of \$623,466 in the Stormwater Fund if the Board wanted to complete purchase in 2023 rather than be on a payment plan. The in-full purchase price for the new machine is \$254,171.00 (savings of \$14,225.05 over 5-years).

Attachments:

- 2023 Budget - Stormwater Fund
- Ravo Sweeper (Serwe Implement) quote and Ravo Sweeper payment plan
- Scarab Sweeper (Serwe Implement) quote

Line-Item Detail for the Stormwater Fund

	2023 Activity	
	Revenues	Expenses
Starting Balance	\$373,186	
Stormwater fees Collected	\$447,280	
Storm Sewer Maintenance/Ponds		-\$40,000
NEW: Storm Catch Basin Program		-\$12,000
NEW: Pond Rip Rap		-\$20,000
NEW: Cross Culvert Program		-\$30,000
Capital Storm Water (Street Sweeper)		-\$50,000
Capital Storm Water (half of mower wing)		-\$45,000
Total Expenses		-\$197,000
End Balance	\$623,466	

Serwe Implement , LLC

N11889 Hwy 175
Brownsville, WI 53006

Office: 920-583-6091
Cell: 920-602-0938
Fax: 920-269-1134
Email: archie@serweinc.com

Village of Harrison

December 3, 2022

c/o Jeff Funk

re: Ravo sweeper quote

Jeff,

As per our phone conversation here is the pricing for my demo Ravo street sweeper as well as a price for a new order out 2023 sweeper.

- 1) Demo Ravo street sweeper (same unit that you demo'd) with 25 more hours on it than when you demo'd the unit. Price as per my email from June 13th.

	\$223,000.00
Less additional discount for the additional 25 hours @ \$75.00/ hour	<\$1,875.00>
Net price with new warranty	\$221,125.00

- 2) Order out new 2023 Ravo street sweeper identically equipped with
 - 3rd. broom
 - Standard white paint
 - Backup and broom camera
 - Spring loaded 8 inch catch basin hose
 - High pressure Wash down hose
 - PM 10 particular cleaning national certification

2023 pricing as per Sourcewell national contract

\$254,171.00

Both machines come standard with a 2 year 2000 hour warranty from the day of delivery or the day of the first use season which ever is later.

Options:

- | | | |
|---|-----|------------|
| - Custom paint for unit | add | \$6,494.00 |
| - 3 rd . year full warranty with additional 1000 hours | add | \$7,182.00 |
| - Spare front and rear wheel | add | \$1,533.00 |
| - Water recirculation system | add | \$5,117.00 |



Archie Serwe

Ed Cockrell

December 5, 2022

FORMAL PROPOSAL

OBLIGOR: VILLAGE OF HARRISON WI

- ✓ This is a finance/ownership contract. No residual value.
- ✓ Fixed interest rate for the five (5) year, six (6) year, and seven (7) year terms.

EQUIPMENT: NEW RAVO STREET SWEEPER

OPTION 1

Acquisition Cost:	\$235,000.00	Term:	Five (5) years	First Payment Due:	Six Months from Close
Down Payment:	\$ 0.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$53,679.21
Trade In:	\$ 0.00	Interest Rate:	5.540%		
Principal Balance:	\$235,000.00	Rate Factor:	0.228422		

OPTION 2

Acquisition Cost:	\$235,000.00	Term:	Six (6) years	First Payment Due:	Six Months from Close
Down Payment:	\$ 0.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$45,836.27
Trade In:	\$ 0.00	Interest Rate:	5.500%		
Principal Balance:	\$235,000.00	Rate Factor:	0.195048		

OPTION 3

Acquisition Cost:	\$235,000.00	Term:	Seven (7) years	First Payment Due:	Six Months from Close
Down Payment:	\$ 0.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$40,255.99
Trade In:	\$ 0.00	Interest Rate:	5.480%		
Principal Balance:	\$235,000.00	Rate Factor:	0.171302		

- **This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.**
- Failure to consummate this transaction once credit approval is granted and the documents are drafted and delivered to Obligor will result in a documentation fee being assessed to the Obligor.
- This transaction must be credit approved, all documents properly executed and returned to Ed Cockrell and the transaction funded on ALL proposals on or before December 20, 2022. If funding does not occur within that time-frame, or there is a change of circumstance which adversely affects the expectations, rights, or security of Obligee or its assignees, then Obligee or its assignees reserve the right to adjust and determine a new interest rate factor and payment amount, or withdraw this proposal in its entirety.
- This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- **OBLIGOR'S TOTAL AMOUNT OF TAX-EXEMPT DEBT TO BE ISSUED IN THIS CALENDAR YEAR WILL NOT EXCEED THE \$10,000,000 LIMIT, OR THE INTEREST RATE IS SUBJECT TO CHANGE.**

ED COCKRELL

VILLAGE OF HARRISON WI

Signature

Title

Signature

Title

Date

Date

Serwe Implement , LLC

N11889 Hwy 175
Brownsville, WI 53006

Office: 920-583-6091
Cell: 920-602-0938
Fax: 920-269-1134
Email: archie@serwcinc.com

Village of Harrison

December 5, 2022

c/o Jeff Funk

re: Scarab 9 yard street sweeper

Jeff, your pricing for a new Scarab street sweeper 9 yard version of the Ravo sweeper is as follows:

Scarab Maven 65 Stainless steel debris body street sweeper

Peterbilt 220 chassis cab over

Dual sweep with tilting heads

Stainless steel front spray bar

Rear catch basin boom

4 roof mounted warning beacons

Debris screen shaker

Variable speed Auxiliary side (3rd.) broom

Additional 170 gallon water tank

Dealer prep and 2 day customer training

Minnesota state contract pricing

\$332,044.20



Archie Serwe

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON**Meeting Date:**

December 13, 2022

Title:

2023 Equipment Purchase – Wing Mower (Public Works)

Issue:

Should the Village Board authorize staff to purchase a wing mower for mowing of parks and ponds?

Background and Additional Information:

The 2023 budget includes purchasing a large wing mower for mowing parks and ponds. Public Works staff obtained quotes for the following:

- John Deere 1600 Turbo – 11-foot cut width (EIS Implement) for \$63,500.00
- John Deere 1600 Turbo – 11-foot cut width (Riesterer & Schnell) for \$68,165.00
- Jacobsen HR600 – 11-foot cut width (Horst Distributing) for \$81,995.00
- Jacobsen HR700 – 14-foot cut width (Horst Distributing) for \$93,995.00

The larger 14-foot cutting width (Jacobsen) will allow operators to mow stormwater ponds easier as they will not have to get as close to the water edge. The larger width will also reduce mowing times in the large open areas of the parks.

Budget Impacts:

\$93,995.00. The 2023 budget allotted \$90,000 for a wing mower (split 50% between parks capital outlay and stormwater fund).

Recommended Action:

Staff recommends purchasing the Jacobsen HR700 from Horst Distributing for \$93,995.00. Staff expects to be under budget with the SUV purchase and with the shoulder reclaimer machine.

Attachments:

- 2023 Budget - Capital Outlay & Stormwater Fund
- John Deere 1600 Turbo – 11-foot cut width (EIS Implement) quote
- John Deere 1600 Turbo – 11-foot cut width (Riesterer & Schnell) quote
- Jacobsen HR600 – 11-foot cut width & Jacobsen HR700 – 14-foot cut width (Horst Distributing) quote

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Parks		\$5,000	\$5,000		
Match to DNR Gnt	\$0	\$15,000	\$10,000		
Parks (signs) (DCP trial signs)			\$45,000		
Parks (equip) Wing for Mower (other half to storm)			\$15,000		
Parks (Renwood Park Master Plan)	\$0	\$100,000			
Parks Improvements		\$30,000			
Parks 2 mowers		\$2,500			
Parks-Sprayer Ponds & Parks		\$7,800			
Spec Manuel Updt		\$152,500	\$75,000	-\$77,500	-50.82%
Park Total Capital Outlay					
Trails			\$0		
Trails (pave Vans Pond Maint. Trail)		\$294,206			
Trails Add to Trail system		\$34,000			
County N Trail Crosswalk Lights		\$328,206	\$0	-\$328,206	-100.00%
Total Trails Capital Outlay					
Municipal Building	\$0	\$0	\$470,000		
Municipal Building (repave parking lot)	\$0	\$0	\$470,000	\$470,000	100.00%
Municipal Building Total Capital Outlay					
Fire Department		\$13,050	\$15,000		
Fire- 6 sets turn out gear		\$31,400	\$31,400		
Fire- fund to replace/repair equip		\$150,000	\$150,000		
Fire-Escrow for future Truck		\$12,150	\$12,150		
Fire-Escrow for future scba bottles		\$1,530	\$1,530		
Fire-Escrow for future helmets		\$0	\$62,817		
Fire-Command Vehicle		\$0	\$10,000		
Fire-Flooring Station 60		\$25,000	\$0		
Fire-Fire services study		\$3,200	\$0		
Fire- Defibrillators (1600 x 2)		\$30,000	\$0		
Fire-polaris ranger	\$0	\$918	\$0		
Fire-ipads (x2)		\$15,000	\$0		
Fire-Generator (7500 each x2 stations)		\$282,248	\$282,897	\$649	0.23%
Fire Department Total Capital Outlay					
Dept of Public Works Equipment	\$250,000		\$40,000		
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)			\$60,000		
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$30,000		
DPW-Hwy Equip (purchase shoulder reclaim machine)			\$75,000		
DPW-Hwy Equip (Replace tractor (w/new mower wing above)		\$30,000			
DPW-HWY Equip Bomag Roller		\$12,000			
DPW-Hwy Equip Spinner for #23		\$53,000			
DPW-Hwy Equip Van chassis and tools		\$8,700			
DPW-Compactor 4045		\$5,000			
DPW-Left/Right Controller for Grader		\$127,266			
DPW-Salt Shed		\$160,000			
DPW-Replace 1998 John Deer 6310 w/Loader	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%
DPW Total Hwy Equipment Capital Outlay					
Road Projects			\$1,122,500		
Creedside Estates - Assessed to Property Owners			\$1,375,000		
Cottonwood Creek III (rural resurface & ditching)			\$250,000		
Maintowoc Road: From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$200,000		
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$43,000		
Road Project (Quella Dr pulverize and reshape)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%
Road Projects Capital Outlay (NOT ASSESSED)					
Road Projects Total Capital Outlay	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477	57.23%

Line-Item Detail for the Stormwater Fund

	2023 Activity	
	Revenues	Expenses
Starting Balance	\$373,186	
Stormwater fees Collected	\$447,280	
Storm Sewer Maintenance/Ponds		-\$40,000
NEW: Storm Catch Basin Program		-\$12,000
NEW: Pond Rip Rap		-\$20,000
NEW: Cross Culvert Program		-\$30,000
Capital Storm Water (Street Sweeper)		-\$50,000
Capital Storm Water (half of mower wing)		-\$45,000
Total Expenses		-\$197,000
End Balance	\$623,466	



Selling Equipment



8431 County Rd B
Two Rivers, WI 54241
1-800-474-0281
eisimplementinc.com

DOWN (to) EARTH

Quote Id: 27198561

Customer: VILLAGE OF HARRISON

JOHN DEERE 1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS				
Hours:				Suggested List
Stock Number:				\$ 88,429.00
				Selling Price
				\$ 63,500.00
Code	Description	Qty	Unit	Extended
0735TC	1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS	1	\$ 88,129.00	\$ 88,129.00
Standard Options - Per Unit				
001A	United States and Canada	1	\$ 0.00	\$ 0.00
0443	US English w/ Spanish (Bi-Lingual) Operator's Manual	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Value Added Services Total				\$ 0.00
Other Charges				
	Setup	1	\$ 300.00	\$ 300.00
Other Charges Total				\$ 300.00
Suggested Price				\$ 88,429.00
Customer Discounts				
Customer Discounts Total			\$ -24,929.00	\$ -24,929.00
Total Selling Price				\$ 63,500.00

JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)				
Hours:				Suggested List
Stock Number:				\$ 63,801.98
				Selling Price
				\$ 50,600.00
Code	Description	Qty	Unit	Extended
0389LV	4066R Compact Utility Tractor (52 PTO hp)	1	\$ 49,512.00	\$ 49,512.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1520	eHydro™	1	\$ 0.00	\$ 0.00
1795	Less Loader	1	\$ 0.00	\$ 0.00
2060	Deluxe Cab with Air Ride Seat	1	\$ 11,513.00	\$ 11,513.00



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Riesterer & Schnell, Inc.
1775 American Drive
Neenah, WI 54956-1406
920-751-8787
clongtine@rands.com

Quote Summary

Prepared For:

VILLAGE OF HARRISON
W5298 STATE ROAD 114
MENASHA, WI 54952
Business: 920-989-1139
JFunk@harrison-wi.org

Delivering Dealer:

Riesterer & Schnell, Inc.
Ryan Dewilde
1775 American Drive
Neenah, WI 54956-1406
Phone: 920-751-8787
rdewilde@rands.com

Quote ID: 27824785
Created On: 22 November 2022
Last Modified On: 22 November 2022
Expiration Date: 22 December 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: November 21, 2022	\$ 88,525.97	\$ 68,165.00 X	1 =	\$ 68,165.00
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp) Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: November 21, 2022	\$ 63,346.57	\$ 52,052.19 X	1 =	\$ 52,052.19
Equipment Total				\$ 120,217.19

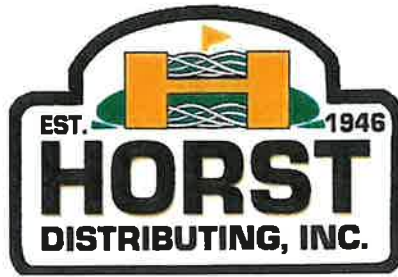
* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 120,217.19
Trade In	
SubTotal	\$ 120,217.19
Est. Service Agreement Tax	\$ 0.00
Total	\$ 120,217.19
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 120,217.19

Salesperson : X _____

Accepted By : X _____



QUOTE

444 N. Madison St. • PO Box 110 • Chilton, Wisconsin 53014
 (920) 849-2341 • Fax (920) 849-9576 • www.horstdistributing.com
Turf Equipment Specialists Serving Wisconsin & Upper Michigan

TO: Village of Harrison
 Attn: Jeff Funk
 Harrison, WI

Date: 11/28/22

Attention: Jeff

Your Inquiry: Verbal

QTY	DESCRIPTION	UNIT PRICE	TOTAL
ONE(1)	2023 Jacobsen HR600 "all hydraulic" rotary finish mower, 65HP Kubota diesel engine, 4WD, foldable ROPS system, deluxe seat, 11 foot cutting width.		
	<i>Regular Price</i>	\$129,050.00	
	<i>Special Price to Village</i>		<u>\$81,995.00</u>
ONE(1)	Same as above except HR700 with 14 foot cutting width instead of 11 foot.		
	<i>Regular Price</i>	\$150,100.00	
	<i>Special Price to Village</i>		<u>\$93,995.00</u>

FOB	DELIVERY	PAYMENT TERMS	SALESMEN
Harrison—Assembled & Ready for operation	Our Truck	Net 30	Greg Kallenberg

We are pleased to submit this quotation on our interpretation of your requirements. All quoted prices are subject to change after 30 days from date of this quotation. Sales and use tax, where applicable, payable by the buyer.

We appreciate the privilege of quoting on your requirements and hope for your favorable consideration.

Sincerely Horst Distributing, Inc.

By: _____

THANK YOU FOR YOUR BUSINESS!

GRANT MORTIMER, PRESIDENT

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

Meeting Date:

December 13, 2022

Title:

2023 Equipment Purchase – Compact Tractor (Public Works)

Issue:

Should the Village Board authorize staff to purchase a compact tractor?

Background and Additional Information:

The 2023 budget includes purchasing a compact tractor to replace the existing tractor. Public Works staff obtained quotes for the following:

- John Deere 4066R Compact Utility Tractor (EIS Implement) for \$49,512.00
- John Deere 4066R Compact (Riesterer & Schnell) for \$52,052.19

Staff only obtained quotes for a John Deere in order to utilize the attachments for the existing John Deere compact tractor.

Budget Impacts:

\$49,512.00. The 2023 budget allotted \$75,000 for a compact tractor.

Recommended Action:

Staff recommends purchasing the John Deere 4066R Compact Utility Tractor from EIS Implement for \$49,512.00.

Attachments:

- 2023 Budget - Capital Outlay & Stormwater Fund
- John Deere 4066R Compact Utility Tractor (EIS Implement) quote
- John Deere 4066R Compact (Riesterer & Schnell) quote

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change
Parks		\$5,000	\$5,000	
Match to DNR Gnt	\$0	\$15,000	\$10,000	
Parks (signs) (DCP trial signs)			\$45,000	
Parks (equip) Wing for Mower (other half to storm)			\$15,000	
Parks (Renwood Park Master Plan)	\$0	\$100,000		
Parks Improvements		\$30,000		
Parks 2 mowers		\$2,500		
Parks-Sprayer Ponds & Parks		\$7,800		
Spec Manuel Updt		\$152,500	\$75,000	-\$77,500 -50.82%
Park Total Capital Outlay				

Trails			\$0	
Trails (pave Vans Pond Maint. Trail)		\$294,206		
Trails Add to Trail system		\$34,000		
County N Trail Crosswalk Lights		\$328,206	\$0	-\$328,206 -100.00%
Total Trails Capital Outlay				

Municipal Building	\$0	\$0	\$470,000	
Municipal Building (repave parking lot)	\$0	\$0	\$470,000	\$470,000 100.00%
Municipal Building Total Capital Outlay				

Fire Department		\$13,050	\$15,000	
Fire- 6 sets turn out gear		\$31,400	\$31,400	
Fire- fund to replace/repair equip		\$150,000	\$150,000	
Fire-Escrow for future Truck		\$12,150	\$12,150	
Fire-Escrow for future scba bottles		\$1,530	\$1,530	
Fire-Escrow for future helmets		\$0	\$62,817	
Fire-Command Vehicle		\$0	\$10,000	
Fire-Flooring Station 60		\$25,000	\$0	
Fire-Fire services study		\$3,200	\$0	
Fire- Defibrillators (1600 x 2)		\$30,000	\$0	
Fire-polaris ranger	\$0	\$918	\$0	
Fire-ipads (x2)		\$15,000	\$0	
Fire-Generator (7500 each x2 stations)		\$282,248	\$282,897	\$649 0.23%
Fire Department Total Capital Outlay				

Dept of Public Works Equipment	\$250,000		\$40,000	
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)			\$60,000	
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$30,000	
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DPW-Compactor 4045		\$5,000		
DPW-Left/Right Controller for Grader		\$127,266		
DPW-Salt Shed		\$160,000		
DPW-Replace 1998 John Deer 6310 w/Loader	\$250,000	\$395,966	\$205,000	-\$190,966 -48.23%
DPW Total Hwy Equipment Capital Outlay				

Road Projects			\$1,122,500	
Creedside Estates - Assessed to Property Owners			\$1,375,000	
Cottonwood Creek III (rural resurface & ditching)			\$250,000	
Maintowoc Road: From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$200,000	
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$43,000	
Road Project (Quella Dr pulverize and reshape)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000 33.43%
Road Projects Capital Outlay (NOT ASSESSED)				
	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500 113.61%
Road Projects Total Capital Outlay				
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477 57.23%



Selling Equipment



8431 County Rd B
Two Rivers, WI 54241

1-800-474-0281
eisimplement.com

DOWN (vs) EARTH

Quote Id: 27198561

Customer: VILLAGE OF HARRISON

JOHN DEERE 1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS				
Hours:				Suggested List
Stock Number:				\$ 88,429.00
				Selling Price
				\$ 63,500.00
Code	Description	Qty	Unit	Extended
0735TC	1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS	1	\$ 88,129.00	\$ 88,129.00
Standard Options - Per Unit				
001A	United States and Canada	1	\$ 0.00	\$ 0.00
0443	US English w/ Spanish (Bi-Lingual) Operator's Manual	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Value Added Services Total				\$ 0.00
Other Charges				
	Setup	1	\$ 300.00	\$ 300.00
Other Charges Total				\$ 300.00
Suggested Price				\$ 88,429.00
Customer Discounts				
Customer Discounts Total			\$ -24,929.00	\$ -24,929.00
Total Selling Price				\$ 63,500.00

JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)				
Hours:				Suggested List
Stock Number:				\$ 63,801.98
				Selling Price
				\$ 50,600.00
Code	Description	Qty	Unit	Extended
0389LV	4066R Compact Utility Tractor (52 PTO hp)	1	\$ 49,512.00	\$ 49,512.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1520	eHydro™	1	\$ 0.00	\$ 0.00
1795	Less Loader	1	\$ 0.00	\$ 0.00
2060	Deluxe Cab with Air Ride Seat	1	\$ 11,513.00	\$ 11,513.00



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Riesterer & Schnell, Inc.
1775 American Drive
Neenah, WI 54956-1406
920-751-8787
clongtine@rands.com

Quote Summary

Prepared For:

VILLAGE OF HARRISON
W5298 STATE ROAD 114
MENASHA, WI 54952
Business: 920-989-1139
JFunk@harrison-wi.org

Delivering Dealer:

Riesterer & Schnell, Inc.
Ryan Dewilde
1775 American Drive
Neenah, WI 54956-1406
Phone: 920-751-8787
rdewilde@rands.com

Quote ID: 27824785

Created On: 22 November 2022

Last Modified On: 22 November 2022

Expiration Date: 22 December 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 1880 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS	\$ 88,525.97	\$ 68,165.00 X	1 =	\$ 68,165.00
Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: November 21, 2022				
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)	\$ 63,346.57	\$ 52,052.19 X	1 =	\$ 52,052.19
Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: November 21, 2022				
Equipment Total				\$ 120,217.19

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 120,217.19
Trade In	
SubTotal	\$ 120,217.19
Est. Service Agreement Tax	\$ 0.00
Total	\$ 120,217.19
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 120,217.19

Salesperson : X _____

Accepted By : X _____

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON

Meeting Date:

December 13, 2022

Title:

2023 Equipment Purchase – 550 Truck (Public Works)

Issue:

Should the Village Board authorize staff to purchase a 550 Truck?

Background and Additional Information:

The 2023 budget includes purchasing replacing the existing F550 with dump box with a new F550. Public Works staff has reached out to several vendors and are still waiting on quotes. Some feedback is that the truck is difficult to find due to high demand. Staff would like to ability to order the truck if a vendor can be found. The existing F550 would be a trade-in to a new purchase.

Budget Impacts:

\$60,000 was budgeted based on previous quotes for budgetary purposes.

Recommended Action:

Staff desires to have the authority to purchase a 550 when the vendor can provide one. Staff desires to have the ability to exceed the budget amount if needed. Staff expects to be under budget with the SUV purchase and with the shoulder reclaimer machine.

Attachments:

- 2023 Budget - Capital Outlay

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

Budgeted Budgeted Proposed Change
2021 2022 2023

Parks		\$5,000	\$5,000		
Match to DNR Gnt	\$0	\$15,000	\$10,000		
Parks (signs) (DCP trial signs)			\$45,000		
Parks (equip) Wing for Mower (other half to storm)			\$15,000		
Parks (Renwood Park Master Plan)	\$0	\$100,000			
Parks Improvements		\$30,000			
Parks 2 mowers		\$2,500			
Parks-Sprayer Ponds & Parks		\$7,800			
Spec Manuel Updt		\$152,500	\$75,000	-\$77,500	-50.82%
Park Total Capital Outlay					

Trails			\$0		
Trails (pave Vans Pond Maint. Trail)		\$294,206			
Trails Add to Trail system		\$34,000			
County N Trail Crosswalk Lights		\$328,206	\$0	-\$328,206	-100.00%
Total Trails Capital Outlay					

Municipal Building					
Municipal Building (repave parking lot)	\$0	\$0	\$470,000		
Municipal Building Total Capital Outlay	\$0	\$0	\$470,000	\$470,000	100.00%

Fire Department					
Fire- 6 sets turn out gear		\$13,050	\$15,000		
Fire- fund to replace/repair equip		\$31,400	\$31,400		
Fire-Escrow for future Truck		\$150,000	\$150,000		
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Fire-Command Vehicle		\$0	\$62,817		
Fire-Flooring Station 60		\$0	\$10,000		
Fire-Fire services study		\$25,000	\$0		
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Fire- polaris ranger		\$30,000	\$0		
Fire-ipads (x2)	\$0	\$918	\$0		
Fire-Generator (7500 each x2 stations)		\$15,000	\$0		
Fire Department Total Capital Outlay		\$282,248	\$282,897	\$649	0.23%

Dept of Public Works Equipment					
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)	\$250,000		\$40,000		
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DPW Total Hwy Equipment Capital Outlay	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%

Road Projects					
Creedside Estates - Assessed to Property Owners			\$1,122,500		
Cottonwood Creek III (rural resurface & ditching)			\$1,375,000		
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Road Project (Quella Dr pulverize and reshape)			\$43,000		
Road Projects Capital Outlay (NOT ASSESSED)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%
Road Projects Total Capital Outlay	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477	57.23%

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

Meeting Date:

December 13, 2022

Title:

2023 Equipment Purchase – Escape/Equinox (General/Administration/Public Works)

Issue:

Should the Village Board authorize staff to purchase a vehicle replacement for general use?

Background and Additional Information:

The 2023 budget includes purchasing a replacement for the existing van with a SUV. Public Works staff obtained a quotes for the following:

- Ford Escape for \$32,797.84 + title & licensing
- GM Chevrolet Equinox LS for \$26,580.00 + title & licensing (includes \$1,000 trade-in for existing Dodge van)
- Equinox LT for \$32,490 + title & licensing

Budget Impacts:

\$26,580.00 + title & licensing. The 2023 budget allotted \$40,000 for a replacement.

Recommended Action:

Staff recommends purchasing the GM Chevrolet Equinox LS for \$26,580.00 + title & licensing and trade-in of existing van.

Attachments:

- 2023 Budget - Capital Outlay
- Ford Escape quote
- GM Chevrolet Equinox LS quote
- Equinox LT quote

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Parks		\$5,000	\$5,000		
Match to DNR Gnt	\$0	\$15,000	\$10,000		
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Dept of Public Works Equipment	\$250,000		\$40,000		
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Road Projects Capital Outlay (NOT ASSESSED)					
Road Projects Total Capital Outlay	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
Grand Total Capital Outlay	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477	57.23%



VEHICLE DESCRIPTION
ESCAPE AWD

NU **B98185**

Go Further
ford.com

2022 ESCAPE SE AWD
106.7" WHEEL BASE
1.5L ECOBOOST W/START-STOP
8-SPD AUTO TRANSMISSION

EXTERIOR
CARDONIZED GRAY
INTERIOR
DARK EARTH GRAY CLOTH SEATS

EPA DOT Fuel Economy and Environment Gasoline Vehicle

Fuel Economy
28 MPG combined city/hwy
 26 city
 31 hwy
 3.6 gallons per 100 miles

Small SUVs range from 14 to 129 MPG. The best vehicle rates 142 MPG.

You save \$250 in fuel costs over 5 years compared to the average new vehicle!

Annual fuel cost \$1,250

Fuel Economy & Greenhouse Gas Rating 6
Smog Rating 7

This vehicle emits 318 grams CO₂ per mile. The best emits 6 grams per mile (see only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$6,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.25 per gallon. MPGe is miles per gallon gasoline equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov
Calculate personalized estimates and compare vehicles.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver Passenger	★★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.		
Side Crash	Front seat Rear seat	★★★★★
Based on the risk of injury in a side impact.		
Rollover		★★★★★
Based on the risk of rollover in a single-vehicle crash.		

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

1FMCU9G60NUB98185

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- | | | | |
|--|--|--|--|
| EXTERIOR | INTERIOR | FUNCTIONAL | SAFETY/SECURITY |
| <ul style="list-style-type: none"> ACTIVE GRILLE SHUTTERS DOOR HANDLES - BODY COLOR DUAL EXHAUST CHROME TIPS EASY FUEL CAPLESS FILLER HEADLAMP COURTESY DELAY HEADLAMPS - AUTO HALOGEN PRIVACY GLASS - REAR DOORS REAR INT WIPER/WASH/DFRST REAR SPOILER TAILLAMPS-LED | <ul style="list-style-type: none"> 1-TOUCH DOWN DRIVER WINDOW DUAL ILLUM VIS VANITY MIRR ILLUMINATED ENTRY SYSTEM MANUAL PASS SEAT - 4-WAY POWERPOINTS - 12V ROTARY GEAR SHIFT DIAL SPLIT FOLD/SLIDE REAR SEAT STEERING TILT/TELESCOPE, CRUISE & AUDIO CONTROLS USB A (1) AND C (1) | <ul style="list-style-type: none"> AM/FM STEREO W/8 SPEAKERS AUTO START STOP TECH BLIS W/CROSS-TRAFFIC ALERT ELECTRIC PARKING BRAKE FORD CO-PILOT360™ FORDPASS™ CONNECT INTELLIGENT ACCESS W/PUSH BUTTON START REAR VIEW CAMERA REFRESHRS SIRIUSXM® - SVG N/A AKLHI SYNCS3 8" SCR N W/APLUNK® | <ul style="list-style-type: none"> ADVANCETRAC™ WITH RSC® AIRBAQ - DRIVER KNEE AIRBAGS - DUAL STAGE FRONT AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT AIRBAGS - SAFETY CANOPIES LATCH CHLD SAFETY SYSTEM PERSONAL SAFETY SYSTEM™ SECURILOCK® ANTI-THEFT SYS SOS POST-CRASH ALERT SYS™ TIRE PRESSURE MONIT SYS |

INCLUDED ON THIS VEHICLE (MSRP)

EQUIPMENT GROUP 2024	(MSRP)	PRICE INFORMATION	(MSRP)
225/55R18 99H A/S 65W TIRES		BASE PRICE	530,020.00
FLR LINERS FR-RR W/O CRPT MTS	160.00	TOTAL OPTIONS/OTHER	4,220.00
TIRE INFT/SLNT KIT NO SPR INC		TOTAL VEHICLE & OPTIONS/OTHER	34,240.00
SUPPLEMENTAL PTC HEATER	NO CHARGE	DESTINATION & DELIVERY	1,495.00
SE SPORT APPEARANCE PACKAGE	1,295.00	TOTAL BEFORE DISCOUNTS	35,735.00
.19" MACHINED EBONY ALUM WHL		CONV/CLD W/THR PKG DISCO	110.00
FORD CO-PILOT360 ASSIST	995.00	TOTAL SAVINGS	110.00
.VOKG-ACTV TOUCH-SCR NAV SYS			
ADR CRZ CTRL W/STOP N DD			
CONVENIENCE PACKAGE	995.00		
.POWER LIFTGATE			
.AUTO DUAL ZONE CLIMATE CTRL			
.8-WAY POWER DRIVER SEAT			
COLD WEATHER PACKAGE	695.00		
.PREMIUM WRAPPED STEERING WHL			
.HEATED STEERING WHEEL			
.MIRROR-PWR/HTD GLASS			
.REMOTE START SYSTEM			
4G LTE WI-FI HOTSPOT REMOVAL	20.00		
FRONT LICENSE PLATE BRACKET	NO CHARGE		

\$33,797.84 Sale Price
- 1,000.00 Trade
\$32,797.84 + Title, Plate, Fee

RAMP ONE		TOTAL MSRP \$35,625.00
CW18		
RAMP TWO		Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance . FORD CREDIT
	CONVOY	

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, Utcense, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

NL232 N RB 2X 255 005672 11 23 22



Vehicle: [Retail] 2023 Chevrolet Equinox (1XX26) AWD 4dr LS w/1LS (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$28,200.00
Total Options	\$785.00
Vehicle Subtotal	\$28,985.00
Destination Charge	\$1,395.00
Grand Total	\$30,380.00

- 2800
\$27,580.00

Trade

- 1000
\$26,580.00

LT AWD

!



More Views



More Views

Your 2023 Equinox LT AWD

[Send](#)

[Save](#)

[Print](#)

Net Price

\$32,490[†]

Lease

Estimated Lease Payment

\$501 Monthly for 48 months

\$501 due at signing (after all offers). No security deposit required. Ultra-low mileage Lease. Mileage charge of \$0.25/mile over 40,000 miles.

[Lease Details](#)



Adjust Payments

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 13, 2022

Title:

Cancellation of Special Board Meeting on January 10, 2023.

Issue:

None.

Background and Additional Information:

The Board had set a schedule of future meetings working around the holidays that included a special meeting on January 10. This meeting was to handle any business resulting from the December Plan Commission meeting. The Plan Commission did not have any items requiring action in December so the meeting was cancelled.

Budget Impacts:

None.

Recommended Action:

Cancel the January 10 Special Board Meeting.

Attachments:

- None.