

## NOTICE OF VILLAGE BOARD MEETING

**DATE:** Tuesday, January 31, 2023  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building  
W5298 State Road 114  
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, January 31, 2023, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call of Village Board**

**4. Correspondence or Communications from Board and Staff**

*Trustee Lancaster's comments from the meeting were later added as an addendum at the end of the packet.*

**5. Corrections and Approval of the Previous Meeting Minutes**

a) December 13, 2022

**6. Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

**7. Reports**

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
  - i. Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering

- g) Harrison Utilities
- h) Clerk-Treasurer
  - i. Statement of Income and Expenses
  - ii. ARPA Fund report

**8. Approval of Bills and Claims for December 2022**

**9. Unfinished Business for Discussion, Consideration, and/or Action**

- a) Discussion on Plan for Village Owned Property on County Road N
- b) Contract Renewal Request by Ken Mader for Land Lease on County N Properties

**10. New Business for Discussion, Consideration, and/or Action**

- a) Refund Request by Lori Kowalski for Summer Park Rental Fee
- b) Refund Request by Toonen Companies Inc for Prorated Purchase Fees on Manitowoc Road Property
- c) Reimbursement Request by Fire Chief for Fox Valley Technical College Tuition
- d) Payment Request by Northeast Asphalt for 2022 Street Projects Certificate #5
- e) Purchase Request by Calumet County Sheriff's Dept. for Communications Radio
- f) Purchase Request by Harrison Utilities for Replacement Pump
- g) 2022 Equipment Purchase Request by Public Works for a F350 Truck
- h) 2023 Equipment Purchase Request by Public Works for a 550 Truck
- i) Contract Request by Harrison Utilities for Sanitary Manhole Rehab along Hwy 114
- j) Contract Request by Harrison Utilities for Sanitary Manhole Replacement along Hwy 114 **Two quotes were presented at the meeting and later added as an addendum to the end of the packet.**
- k) Contract Request for Installation of Playground Equipment at Farmers Field Park
- l) (Initial) Firearms Permit Request by Corey Stumpf for Use on Property Between Firelane 12 and Firelane 13
- m) Resolution Approval Request for V2023-01 Designating Polling Locations and Combining Wards for Reporting Units for 2023 Spring Election
- n) Policy Approval Request for "Village of Harrison Streets and Roads Special Assessment Policy"
- o) Preliminary Plat Approval Request for Luniak Meadows 2 – Dercks/DeWitt LLC – County N/Schmidt Rd
- p) Approval Request for Faro Spring Boat Landing Improvements

**11. Future Agenda Items**

- a) Village-wide Safe Passage Plan - location and type (Dec/Jan.)
- b) Presentation by Fire Chief on response time (ML/MB) (Jan. – moved to Feb.)
- c) Discussion of a site location for a safety building (ML/MB) (Jan. – moved to Feb.)

- d) Presentation of Sewer Connection Fee Report and Recommendation of New Fees  
(Tabled June 14, 2022 – JB / SH, until after Village Attorney reviews them.)
- e) Resolution V23-??? Amending the Fee & Penalty Schedule
- f) Update/Discussion/Action on a 5-year Capital Improvement Plan
- g) Special Event Permits – Types and Authority to Approve
- h) Revisions to Village Code CH. 28 Nuisances
- i) Hiring Policy
- j) Request for Village to Pave North Shore Lane (Dec. – NS requested to move to March or April)
- k) Discussion on Speed Limits (Feb.)
- l) Discuss Village Owned Property on Hwy 55 (Feb.)

## **12. Adjournment**

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted/published on January 27, 2023, at the Municipal Building lobby and at [www.harrison-wi.org](http://www.harrison-wi.org)  
Vicki Tessen, Clerk



# Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



## Village Board/Fire Commission Activity Report - January 2023

(Updated: 1/25/2023)

### 1. Emergency Response

Harrison Fire Rescue was dispatched to 96 emergency calls from December 7<sup>th</sup> – January 24<sup>th</sup>.

- As of December 31<sup>st</sup> 2022, the Department responded to a total of 677 incidents.
- See attached Incident Report summary.

### 2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- N/A

### 3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- December 12<sup>th</sup> EMS Meeting/Drill
    - Inventory
  - December 14<sup>th</sup> Calumet County Dive Team Meeting/Drill
    - Brillion Pool
    - Annual Recertification
  - December 17<sup>th</sup> Fire Drill
    - Incident Command/Size-up
  - January 2<sup>nd</sup> Fire Drill
    - Specialized Teams Conferencing
  - January 9<sup>th</sup> EMS Meeting/Drill
  - January 16<sup>th</sup> Fire Drill
    - Ice/Water Rescue
  - January 16<sup>th</sup> Calumet County Dive Team Meeting
    - Annual Elections
    - Annual Equipment Checks
  - January 24<sup>th</sup> Strategic Planning Meeting
-



# Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



## 4. Chief Business/Items of Note

- Insurance values for both fire stations and the equipment housed within has been updated.
- Invoices for Fire & EMS protective services has been sent to Sherwood and Woodville.
- Mutual Aid Box Alarm System (MABAS) cards have been updated.
- All SCBA and masks have been fit and flow tested.
- All EMS personnel now have State ID badges.
- December 13<sup>th</sup> Novella Alarm System Certification
- December 13<sup>th</sup> Village Board Meeting
- December 19<sup>th</sup> Village Manager Meeting
- December 22<sup>nd</sup> Novella Hydro Testing
- December 28<sup>th</sup> Care Partners Re-inspection
- January 4<sup>th</sup> Calumet County Fire Chiefs Association Meeting
- January 9<sup>th</sup> Novella Hydro Testing
- January 10<sup>th</sup> Novella Alarm System Certification
- January 10<sup>th</sup> Driscoll Hydro Testing
- January 10<sup>th</sup> Meeting with Village Manager
- January 13<sup>th</sup> Driscoll Alarm System Certification
- January 16<sup>th</sup> Novella Hydro Testing
- January 18<sup>th</sup> Member Meeting

Respectfully Submitted,

*Jarred Gerl*

Jarred Gerl

Chief – Harrison Fire Rescue



# Harrison Fire Rescue

Menasha, WI

This report was generated on 1/25/2023 1:07:40 PM



## Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 12/7/2022 | End Date: 1/24/2023

Incident Date	Address	Incident Type
12/07/2022	White Clover CIR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/07/2022	High Cliff RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/07/2022	Handel DR, Harrison, WI 54915	Gas leak (natural gas or LPG)
12/07/2022	Firelane 1 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/07/2022	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/08/2022	Macky DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/08/2022	Creekside DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/08/2022	Golf Course RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/08/2022	Highway 114, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
12/09/2022	Silver CT, Harrison, WI 54915	Alarm system activation, no fire - unintentional
12/10/2022	Silver CT, Harrison, WI 54915	Alarm system activation, no fire - unintentional
12/10/2022	County Highway B, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/11/2022	State Park CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/11/2022	Zirbel DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/12/2022	Sara LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/12/2022	Dundas RD, Woodville (Town of), WI 54110	EMS call, excluding vehicle accident with injury
12/12/2022	Veterans AVE, Sherwood, WI 54169	Building fire
12/14/2022	S Lake Park RD, Harrison, WI 54915	Dispatched & cancelled en route
12/14/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/14/2022	Highway 10, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/15/2022	North Shore RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/15/2022	Olde Oak Tree CT, Harrison, WI 54915	Carbon monoxide incident
12/16/2022	Amy AVE, Harrison, WI 54130	Alarm system activation, no fire - unintentional
12/16/2022	Highway 10, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/16/2022	Sunset Lake CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/17/2022	Military RD, Sherwood, WI 54169	Building fire
12/19/2022	Highway 114, Harrison, WI 54952	Motor vehicle accident with no injuries.
12/20/2022	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
12/21/2022	Manitowoc RD, Menasha, WI 54942	Cover assignment, standby, moveup
12/21/2022	Niagara CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/21/2022	Castle DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/21/2022	S Lake Park RD, Harrison, WI 54915	Carbon monoxide incident
12/21/2022	Phlox DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/21/2022	E Midway RD, Harrison, WI 54915	Carbon monoxide detector activation, no CO
12/22/2022	Hearthstone DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/23/2022	Stumpf AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/23/2022	Candlelite WAY, Buchanan (Town of), WI 54915	Building fire
12/23/2022	Cherrywood DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/23/2022	Victorian DR, Harrison, WI 54915	Carbon monoxide incident
12/24/2022	State Park RD, Harrison, WI 54915	Motor vehicle accident with injuries
12/25/2022	Highway 10, Harrison, WI 54952	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



12/26/2022	Niagara CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
12/26/2022	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/26/2022	Lake Park RD, Harrison, WI 54915	Special type of incident, other
12/26/2022	Oneida ST, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/27/2022	Highway 55, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/27/2022	Gina DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/28/2022	Jochmann DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/28/2022	S Berryfield LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/28/2022	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/28/2022	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/29/2022	County Highway N, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/30/2022	Firelane 7 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
12/30/2022	State Park CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/31/2022	Darboy DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
12/31/2022	Schmidt RD, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/01/2023	Firelane 1 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/01/2023	State Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/01/2023	Man Cal RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
01/01/2023	Plank RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/03/2023	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/04/2023	Highway 55, Harrison, WI 54129	Chimney or flue fire, confined to chimney or flue
01/05/2023	State Park CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/05/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/05/2023	Lake Park RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/05/2023	Highway 10, Harrison, WI 54952	Road freight or transport vehicle fire
01/06/2023	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/06/2023	County Trunk KK, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/07/2023	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/07/2023	Robinhood WAY, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/07/2023	Faro Springs RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
01/08/2023	Rosebud LN, Harrison, WI 54915	Dispatched & cancelled en route
01/08/2023	Dundas RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
01/09/2023	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/11/2023	Manitowoc RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/12/2023	Firelane 1 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/13/2023	Dundas RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
01/13/2023	Silver CT, Harrison, WI 54915	Detector activation, no fire - unintentional
01/14/2023	Highway 55, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/14/2023	Highway 114, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/15/2023	E Midway RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/15/2023	E Midway RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/15/2023	North Shore West RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/15/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/15/2023	Firelane 8 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/17/2023	Golf Course RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/18/2023	Manitowoc RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/20/2023	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/20/2023	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



01/20/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/21/2023	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/21/2023	County Trunk KK, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/22/2023	S Lake Park, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/23/2023	County Trunk KK, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/23/2023	Woodland RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
01/24/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
		<b>Total incidents: 96</b>

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.





# VILLAGE OF HARRISON (DECEMBER - 2022)

## OVERALL INCIDENT SUMMARY

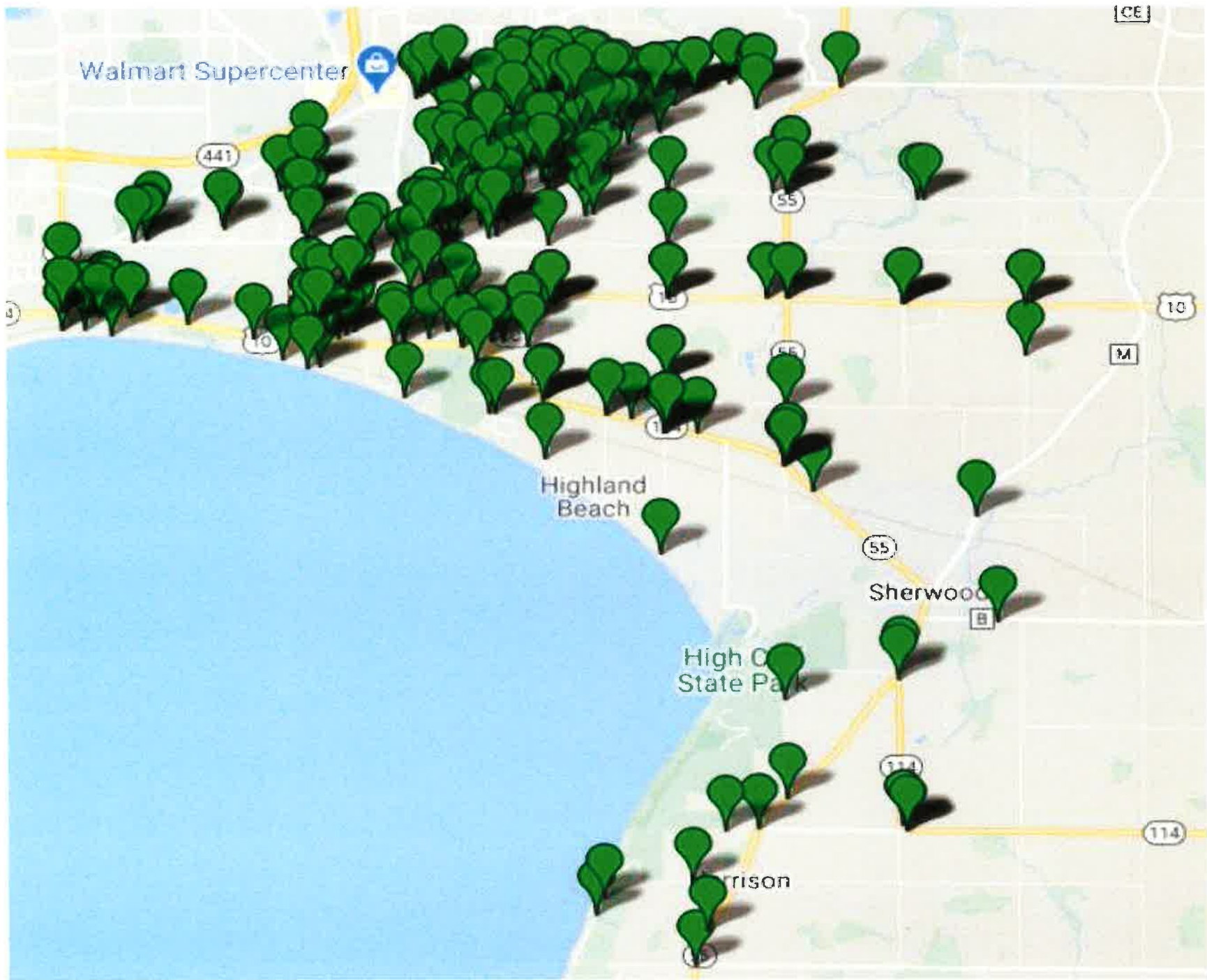
911 HANG UP	21	THEFT	6
ACCIDENT	26	TRAFFIC HAZARD	5
ACCIDENT WITH INJURY	0	TRAFFIC STOP	39
ALARM	3	TRESPASSING	2
ANIMAL	9	VIOLATE OF COURT ORDER	1
ASSIST AGENCY	6	WEAPON	0
ASSIST CITIZEN	11	WELFARE CHECK	9
BATTERY	0		
CIVIL MATTER	6		
CIVIL PROCESS	4		
CRIME PREVENTION	1		
DAMAGE TO PROPERTY	2		
DISTURBANCE	3		
DOMESTIC DISTURBANCE	0		
DRUGS	1		
EMERGENCY COMMITTAL	0		
FIRE ALARM	3		
FIRE CALL	5		
FRAUD	4		
HARASSMENT	3		
JAIL	1		
JUVENILE COMPLAINTS	1		
LOST / FOUND	0		
MEDICAL	36		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	20		
NOISE COMPLAINT	3		
ORDINANCE	3		
PARKING COMPLAINT	31		
RECKLESS DRIVING	5		
RUNAWAY	1		
SUSPICIOUS PERSON	0		
SUSPICIOUS SITUATION	6		
SUSPICIOUS VEHICLE	3		

### OVERALL

TOTAL INCIDENTS	281
CITATIONS	27
ORDINANCE	4
WARNINGS	46

### ARRESTS

TOTAL ARRESTS	8
<i>12/05/2022 Criminal Damage to Property &amp; Disorderly Conduct</i>	
<i>12/12/2022 Violate No Contact Order</i>	
<i>12/13/2022 Theft &amp; Operating without Owner's Consent</i>	
<i>12/15/2022 Fraud</i>	
<i>12/15/2022 Fraud</i>	
<i>12/22/2022 Operating While Under the Influence 4th Offense &amp; Obstructing an Officer</i>	
<i>12/23/2022 Bail Jumping</i>	
<i>12/31/2022 Operating While Under the Influence</i>	



# VILLAGE OF HARRISON (December - 2022)

## CONTRACT SUMMARY

911 HANG UP	6	THEFT	3
ACCIDENT	18	TRAFFIC HAZARD	1
ACCIDENT WITH INJURY	0	TRAFFIC STOP	19
ALARM	1	TRESPASSING	1
ANIMAL	3	VIOLATE OF COURT ORDER	1
ASSIST AGENCY	3	WEAPON	0
ASSIST CITIZEN	6	WELFARE CHECK	2
BATTERY	0		
CIVIL MATTER	3		
CIVIL PROCESS	0		
CRIME PREVENTION	1		
DAMAGE TO PROPERTY	1		
DISTURBANCE	1		
DOMESTIC DISTURBANCE	0		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	2		
FIRE CALL	5		
FRAUD	1		
HARASSMENT	2		
JAIL	0		
JUVENILE COMPLAINTS	0		
LOST / FOUND	0		
MEDICAL	12		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	14		
NOISE COMPLAINT	2		
ORDINANCE	2		
PARKING COMPLAINT	15		
RECKLESS DRIVING	3		
RUNAWAY	0		
SUSPICIOUS PERSON	0		
SUSPICIOUS SITUATION	5		
SUSPICIOUS VEHICLE	2		

<b>CONTRACT</b>	
TOTAL	135
ARRESTS	2
CITATIONS	27
ORDINANCE	2
WARNINGS	27

## ACTIVITY DETAIL SUMMARY REPORT

12/01/22	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
12/03/22	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
12/04/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/04/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/05/22	Citation	FAIL/STOP AT STOP SIGN
12/05/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/06/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/06/22	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
12/07/22	Citation	OPERATE W/O VALID LICENSE B/C EXPIRATION
12/07/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
12/07/22	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/08/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
12/08/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/08/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
12/09/22	Citation	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)
12/10/22	Citation	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
12/10/22	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/10/22	Ordinance	ANIMAL AT LARGE
12/10/22	Warning	FAIL/STOP AT STOP SIGN
12/11/22	Citation	INATTENTIVE DRIVING
12/11/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/12/22	Citation	OPERATING W/PAC >=0.15 (1ST)
12/12/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
12/13/22	Ordinance	TRESPASS TO DWELLING
12/13/22	Warning	UNSAFE LANE DEVIATION
12/13/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/13/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
12/14/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
12/14/22	Citation	OPERATING W/PAC >=0.15 (1ST)
12/15/22	Citation	FAILURE TO YIELD RIGHT OF WAY
12/15/22	Warning	OPERATE W/O VALID LICENSE (1ST VIOLATION)
12/15/22	Warning	FAILURE TO KEEP VEHICLE UNDER CONTROL
12/15/22	Warning	OPERATING LEFT OF CENTER
12/15/22	Warning	DISPLAY FALSE VEHICLE REGISTRATION PLATE
12/15/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/15/22	Warning	OPERATING LEFT OF CENTER
12/15/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/15/22	Warning	DISPLAY FALSE VEHICLE REGISTRATION PLATE

12/16/22	Ordinance	POSSESSION OF THC
12/16/22	Ordinance	POSSESSSION OF DRUG PARAPHERNALIA
12/18/22	Citation	INATTENTIVE DRIVING
12/18/22	Citation	OPERATING W/PAC (4TH)
12/18/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/18/22	Warning	FAIL/STOP AT STOP SIGN
12/19/22	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
12/19/22	Citation	OPERATING WHILE REVOKED (FORFEITURE)
12/19/22	Warning	FAIL/DISPLAY VEHICLE LICENSE PLATES
12/20/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
12/20/22	Warning	POSSESSION OF TOBACCO
12/20/22	Warning	DRIVING TOO FAST FOR CONDITIONS
12/21/22	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
12/21/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/22/22	Citation	OWI (4th)
12/22/22	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
12/22/22	Citation	DRIVING TOO FAST FOR CONDITIONS
12/22/22	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
12/22/22	Warning	DRIVING TOO FAST FOR CONDITIONS
12/22/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/22/22	Warning	FALSE ALARM
12/22/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/23/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/24/22	Citation	DRIVING TOO FAST FOR CONDITIONS
12/25/22	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
12/25/22	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
12/25/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/26/22	Citation	OPERATING W/PAC (1ST)
12/26/22	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
12/29/22	Warning	NON-REGISTRATION OF AUTO, ETC
12/29/22	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
12/30/22	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
12/30/22	Warning	FAIL/YIELD TO STOP FOR EMERGENCY VEHICLE
12/30/22	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
12/31/22	Citation	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
12/31/22	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
12/31/22	Citation	OPERATING WHILE UNDER THE INFLUENCE
12/31/22	Warning	FAILURE TO KEEP VEHICLE UNDER CONTROL
12/31/22	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED

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**VILLAGE BOARD MEETING**

**From:**

Matt Heiser, Village Manager

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**VILLAGE OF HARRISON**

**Meeting Date:**

January 31, 2023

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**Title:**

Village Manager Report

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**Issue:**

None

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**Background and Additional Information:**

Staff has been working on the following items since the last Manager's report:

- The Clerking team has been working on year-end tasks and preparing for the primary election in February. There are a number of state reports due from the Clerk at the end of January. 1099 forms must be mailed out in January and the annual OSHA report is due. Absentee ballots for the February primary must be in the mail by January 31. This team also contributes to tax collections. They assist with front counter traffic and dropping off deposits. Village staff will be part of tax collection until February 7.
- The Financial team also had year-end duties to perform. They generated W-2's and mailed them in mid-January. All new insurance deductions, pay rates and PTO balances need to be entered into the payroll system. In addition they need to submit year-end reports to the IRS regarding withholdings. They also shared in tax collection work. The Financial Assistant entered all escrow payments submitted by banks and reconciled all deposits before they went to the bank. The Village Accountant reconciled all daily activity for on-line payments and payments made directly to Nicolet bank. This team also started printing and mailing tax refunds.
- The Administrative Assistant was involved in tax collection as well being the primary contact point for all front counter transactions. All positions reconciled their daily transactions before submitting them for deposit. The AA also completed a draft of the spring newsletter. The goal is to have it to the printer in early February so that it is received by the residents by early March.
- Staff are working on the Granicus installation. The weekly meetings to build the work flow for on-line building permits was on hiatus due to the holidays and availability of Granicus programmers. Staff did identify the final four forms for Granicus to build as

part of their engagement. Staff reviewed a draft version of the new Village web site with comments as requested by Granicus. Staff are approximately 75% complete with training for the on-line agenda/minutes module of the software with multiple two-hour sessions the week of January 23<sup>rd</sup>.

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**Budget Impacts:**

None.

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**Recommended Action:**

None.

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**Attachments:**

- Budget reports for the General Fund, the Water Utility and Sewer Utility. This is the first report of the 2023 budget.
- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination. The 2022 audit will determine final balances of these funds at the end of that fiscal year.
- At the August 30, 2022 meeting Board members requested staff to explore if the pavement for the pickleball courts was/should be charged against the park impact fees. Northeast Asphalt bid \$47,130 in change order number 1 to pave the courts and increased it an additional \$11,730 in change order number 2 when the size of the courts were enlarged. These costs were part of the approved certificates of payment from Graef that the Village paid in October, 2021. They were booked against the capital outlay funds at that time. Staff would recommend keeping it that way to preserve park impact fees for future expenditures. Again, the 2022 audit will determine a balance for that fund and this historical footnote can be discontinued.

## Fund: 100 - GENERAL FUND

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	0.00	0.00	0.00	0.00
<b>REVENUES</b>		0.00	0.00	0.00	0.00	0.00
100-00-41110-000-000	General Property Taxes	0.00	0.00	2,817,382.00	-2,817,382.00	0.00
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	0.00	30.00	-30.00	0.00
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	-11,323.88	-11,323.88	60,000.00	-71,323.88	-18.87
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	0.00	0.00	0.00	0.00
<b>TAXES</b>		-11,323.88	-11,323.88	2,877,412.00	-2,888,735.88	-0.39
100-00-42000-000-000	Special Assessments	0.00	0.00	1,122,379.00	-1,122,379.00	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	114,098.50	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	6,095.00	-6,095.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-003	Sp Assmts Kimbrly Hts 2022 Rds	45,243.06	45,243.06	0.00	45,243.06	0.00
100-00-42300-000-004	Sp Assmts Hiddn Pines 2022 Rds	5,000.00	5,000.00	0.00	5,000.00	0.00
100-00-42400-000-001	Sp Assmts Hoelzel Hvns 2022	3,869.05	3,869.05	0.00	3,869.05	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
<b>SPECIAL ASSESS CONNECTION FEES</b>		168,210.61	168,210.61	1,128,474.00	-960,263.39	14.91
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	0.00	62,566.00	-62,566.00	0.00
100-00-43401-000-000	Personal Property Aid	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	0.00	49,900.00	-49,900.00	0.00
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	0.00	14,858.00	-14,858.00	0.00
100-00-43430-000-000	Exempt Computer Aid	0.00	0.00	42,042.00	-42,042.00	0.00
100-00-43520-000-000	Public Safety Grant	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportation Aids	108,715.32	108,715.32	434,804.00	-326,088.68	25.00
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	0.00	21,300.00	-21,300.00	0.00
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		108,715.32	108,715.32	625,530.00	-516,814.68	17.38
100-00-44105-000-000	Liquor & Beverage Licenses	0.00	0.00	10,000.00	-10,000.00	0.00
100-00-44110-000-000	Operators Licenses	65.00	65.00	4,900.00	-4,835.00	1.33
100-00-44115-000-000	Cigarette Licenses	0.00	0.00	200.00	-200.00	0.00
100-00-44120-000-000	Cable Television Franchise Fee	0.00	0.00	111,703.00	-111,703.00	0.00
100-00-44205-000-000	Dog Licenses Fees	1,655.00	1,655.00	11,000.00	-9,345.00	15.05
100-00-44305-000-000	Building Permit Fee	435.00	435.00	52,000.00	-51,565.00	0.84
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	0.00	0.00	0.00	0.00
100-00-44306-000-000	HVAC Permit	110.00	110.00	7,250.00	-7,140.00	1.52
100-00-44307-000-000	Plumbing Permit	165.00	165.00	10,000.00	-9,835.00	1.65
100-00-44308-000-000	Electrical Permit	505.00	505.00	13,000.00	-12,495.00	3.88



## Fund: 100 - GENERAL FUND

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
100-00-44309-000-000	Siding/Windows/Roof Permit	40.00	40.00	750.00	-710.00	5.33
100-00-44310-000-000	Pool Permit	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-44311-000-000	Lot Grade Fee	860.00	860.00	40,000.00	-39,140.00	2.15
100-00-44312-000-000	Driveway Grade Fee	185.00	185.00	9,000.00	-8,815.00	2.06
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	25.00	25.00	50.00	-25.00	50.00
100-00-44330-000-000	Utility Permit Fee	353.00	353.00	2,500.00	-2,147.00	14.12
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	275.00	275.00	22,000.00	-21,725.00	1.25
100-00-44401-000-000	Erosion Permit	100.00	100.00	6,500.00	-6,400.00	1.54
100-00-44410-000-000	Plat and CSM Review Fee	415.00	415.00	2,000.00	-1,585.00	20.75
100-00-44415-000-000	Site Plan Review Fee	0.00	0.00	600.00	-600.00	0.00
100-00-44900-000-000	Other License/Permit Fee	0.00	0.00	0.00	0.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
<b>LICENSES AND PERMITS</b>		<b>5,188.00</b>	<b>5,188.00</b>	<b>304,753.00</b>	<b>-299,565.00</b>	<b>1.70</b>
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	852.42	852.42	6,000.00	-5,147.58	14.21
<b>FINES, FORFEITS AND PENALTIES</b>		<b>852.42</b>	<b>852.42</b>	<b>6,500.00</b>	<b>-5,647.58</b>	<b>13.11</b>
100-00-46100-000-000	Administrative Fee	245.00	245.00	40,000.00	-39,755.00	0.61
100-00-46105-000-000	Publication Fee - Liquor	0.00	0.00	0.00	0.00	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	240.00	240.00	8,000.00	-7,760.00	3.00
100-00-46111-000-000	Photocopy Fee	0.00	0.00	0.00	0.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	0.00	700.00	-700.00	0.00
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	512,531.00	-512,531.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	662,450.00	-662,450.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-46321-000-000	Street Lights Fee	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	0.00	0.00	0.00	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	649.32	649.32	396,829.00	-396,179.68	0.16
100-00-46435-000-000	Recycling Collection Fee (33%)	432.60	432.60	256,099.00	-255,666.40	0.17
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	3,040.00	3,040.00	30,000.00	-26,960.00	10.13
100-00-46722-000-000	Park Shelter Rental Fee	142.18	142.18	1,000.00	-857.82	14.22
100-00-46740-000-000	Municipal Hall Rental Fee	189.58	189.58	1,200.00	-1,010.42	15.80
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>4,938.68</b>	<b>4,938.68</b>	<b>1,912,809.00</b>	<b>-1,907,870.32</b>	<b>0.26</b>
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	0.00	170,843.00	-170,843.00	0.00
<b>INTERGOV'T CHARGES FOR SERV</b>		<b>0.00</b>	<b>0.00</b>	<b>170,843.00</b>	<b>-170,843.00</b>	<b>0.00</b>
100-00-48110-000-000	Banking - Earned Interest	0.00	0.00	13,000.00	-13,000.00	0.00
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	50.97	50.97	100.00	-49.03	50.97
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00

## Fund: 100 - GENERAL FUND

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
100-00-48303-000-000	Sales - Public Works Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	Misc. Revenues	50.50	50.50	10,000.00	-9,949.50	0.51
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	0.00	15,000.00	-15,000.00	0.00
<b>MISCELLANEOUS REVENUES</b>		<b>101.47</b>	<b>101.47</b>	<b>43,100.00</b>	<b>-42,998.53</b>	<b>0.24</b>
100-00-49000-000-000	Transfer from Debt Srvce Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,600,000.00	-1,600,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING SOURCES</b>		<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>-1,600,000.00</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>276,682.62</b>	<b>276,682.62</b>	<b>8,669,421.00</b>	<b>-8,392,738.38</b>	<b>3.19</b>

Fund: 100 - GENERAL FUND

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	2,584.64	2,584.64	33,600.00	31,015.36	7.69
100-00-51100-105-000	Village Board - FICA	197.74	197.74	2,570.00	2,372.26	7.69
100-00-51100-115-000	Village Board-Training/Mileage	0.00	0.00	800.00	800.00	0.00
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	6,827.71	6,827.71	7,500.00	672.29	91.04
100-00-51100-400-000	Village Board-Supplies	0.00	0.00	500.00	500.00	0.00
100-01-51101-100-001	Planning - Salary	6,889.38	6,889.38	99,819.00	92,929.62	6.90
100-01-51101-105-000	Planning - FICA	473.08	473.08	7,636.15	7,163.07	6.20
100-01-51101-200-000	Planning - Benefits	-2,382.96	-2,382.96	57,448.00	59,830.96	-4.15
100-01-51101-205-000	Planning - Retirement	468.48	468.48	6,787.69	6,319.21	6.90
100-01-51101-300-000	Planning - Per Diem	0.00	0.00	4,000.00	4,000.00	0.00
100-01-51101-301-000	Planning - Dues	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-304-000	Planning - Consultants	0.00	0.00	0.00	0.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	0.00	3,500.00	3,500.00	0.00
100-01-51101-400-000	Planning - Supplies	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	0.00	0.00	0.00	0.00	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	0.00	28,000.00	28,000.00	0.00
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	10,000.00	10,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	27,351.72	27,351.72	351,351.00	323,999.28	7.78
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	2,136.13	2,136.13	26,878.00	24,741.87	7.95
100-02-51400-200-000	Gen. Admin - Benefits	32,185.93	32,185.93	135,353.00	103,167.07	23.78
100-02-51400-205-000	Gen. Admin - Retirement	1,859.89	1,859.89	23,892.00	22,032.11	7.78
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	0.00	4,400.00	4,400.00	0.00
100-02-51400-310-000	Gen. Admin - Dues	130.00	130.00	1,500.00	1,370.00	8.67
100-02-51400-400-000	Gen. Admin - Supplies	58.02	58.02	20,000.00	19,941.98	0.29
100-02-51400-400-005	Gen. Admin - Postage	0.00	0.00	4,000.00	4,000.00	0.00
100-02-51400-400-006	Gen. Admin - Service Contracts	7,177.93	7,177.93	75,000.00	67,822.07	9.57
100-02-51400-800-000	Gen. Admin - Publications	0.00	0.00	3,000.00	3,000.00	0.00
100-02-51400-800-005	Gen. Admin - Newsitr & Postage	0.00	0.00	4,000.00	4,000.00	0.00
100-00-51440-000-000	Elections - Wages	0.00	0.00	14,500.00	14,500.00	0.00
100-00-51440-100-000	Elections-FICA	0.00	0.00	1,109.25	1,109.25	0.00
100-00-51440-200-000	Elections - Expenses/Training	0.00	0.00	500.00	500.00	0.00
100-00-51440-300-000	Elections - Service Contracts	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51440-400-000	Elections - Supplies	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51440-500-000	Elections - Postage	2,000.00	2,000.00	0.00	-2,000.00	0.00
100-00-51440-600-000	Elections - Publications	0.00	0.00	1,000.00	1,000.00	0.00
100-05-51500-000-000	Assessor - Contract	32,720.00	32,720.00	41,000.00	8,280.00	79.80
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	0.00	500.00	500.00	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	0.00	1,000.00	1,000.00	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	0.00	17,500.00	17,500.00	0.00
100-04-51500-400-000	Treasurer - Supplies	0.00	0.00	3,000.00	3,000.00	0.00
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	0.00	7,000.00	7,000.00	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51600-500-020	Municipal Bldg - Electric	0.00	0.00	5,775.00	5,775.00	0.00
100-00-51600-500-021	Municipal Bldg - Heat	0.00	0.00	5,080.00	5,080.00	0.00

## Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 January	Actual 01/26/2023			
100-00-51600-500-022	Municipal Bldg - Telephone	0.00	0.00	1,750.00	1,750.00	0.00
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	13,130.00	13,130.00	31,693.00	18,563.00	41.43
100-00-51933-000-000	Insurance - Workers Comp.	0.00	0.00	26,298.00	26,298.00	0.00
100-00-51938-000-000	Insurance - General and Auto	0.00	0.00	24,570.00	24,570.00	0.00
100-00-51980-000-000	Memorial Expenses	0.00	0.00	500.00	500.00	0.00
<b>GENERAL GOVERNMENT</b>		<b>133,807.69</b>	<b>133,807.69</b>	<b>1,109,310.09</b>	<b>975,502.40</b>	<b>12.06</b>
100-00-52100-000-000	Law Enforcement - Contract	0.00	0.00	782,926.00	782,926.00	0.00
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	0.00	2,500.00	2,500.00	0.00
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	28,189.00	28,189.00	224,690.00	196,501.00	12.55
100-06-52200-105-000	Fire Dept - FICA	2,153.52	2,153.52	17,188.78	15,035.26	12.53
100-06-52200-200-000	Fire Dept - Benefits	0.00	0.00	28,645.00	28,645.00	0.00
100-06-52200-210-000	Fire Dept - Retirement	961.38	961.38	42,593.00	41,631.62	2.26
100-06-52200-300-000	Fire Dept - Per Diem	0.00	0.00	0.00	0.00	0.00
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	100.00	100.00	10,000.00	9,900.00	1.00
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	197.34	197.34	41,000.00	40,802.66	0.48
100-06-52200-401-000	Fire Dept - Physicals	0.00	0.00	5,000.00	5,000.00	0.00
100-06-52200-500-020	Fire Station 60 - Electric	0.00	0.00	2,500.00	2,500.00	0.00
100-07-52200-500-020	Fire Station 70 - Electric	0.00	0.00	3,000.00	3,000.00	0.00
100-06-52200-500-021	Fire Station 60 - Heat	0.00	0.00	4,000.00	4,000.00	0.00
100-07-52200-500-021	Fire Station 70 - Heat	0.00	0.00	4,000.00	4,000.00	0.00
100-06-52200-500-022	Fire Station 60 - Telephone	10.14	10.14	950.00	939.86	1.07
100-07-52200-500-022	Fire Station 70 - Telephone	10.14	10.14	1,900.00	1,889.86	0.53
100-06-52200-500-023	Fire Station 60 - Water/Sewer	749.16	749.16	3,500.00	2,750.84	21.40
100-07-52200-500-023	Fire Station 70 - Water/Sewer	0.00	0.00	1,000.00	1,000.00	0.00
100-06-52200-600-000	Fire Dept - Vehicle Maint.	0.00	0.00	13,000.00	13,000.00	0.00
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	0.00	4,000.00	4,000.00	0.00
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	2,810.54	2,810.54	13,500.00	10,689.46	20.82
100-08-52300-100-000	1st Responders - Wages	8,261.50	8,261.50	0.00	-8,261.50	0.00
100-08-52300-105-000	1st Responders - FICA	632.02	632.02	0.00	-632.02	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	0.00	0.00	59,000.00	59,000.00	0.00
100-00-52400-200-000	Inspections - Grade Checks	0.00	0.00	30,000.00	30,000.00	0.00
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	0.00	0.00	0.00	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC SAFETY</b>		<b>44,074.74</b>	<b>44,074.74</b>	<b>1,300,892.78</b>	<b>1,256,818.04</b>	<b>3.39</b>
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	0.00	40,000.00	40,000.00	0.00
100-09-53311-100-000	Hwy Dept - Wages	40,108.58	40,108.58	485,691.00	445,582.42	8.26
100-09-53311-100-901	Hwy Dept - Part Time Wages	1,274.00	1,274.00	85,500.00	84,226.00	1.49
100-09-53311-103-000	Hwy Dept - Overtime Wages	3,212.66	3,212.66	38,000.00	34,787.34	8.45
100-09-53311-105-000	Hwy Dept - FICA	3,136.83	3,136.83	37,155.36	34,018.53	8.44
100-09-53311-105-901	Hwy Dept - Part Time FICA	97.46	97.46	6,540.75	6,443.29	1.49
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	26,125.35	26,125.35	150,155.00	124,029.65	17.40

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 January	Actual 01/26/2023			
100-09-53311-205-000	Hwy Dept - Retirement	2,945.83	2,945.83	33,026.98	30,081.15	8.92
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	2,500.00	2,500.00	0.00
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	0.00	1,500.00	1,500.00	0.00
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	1,189.61	1,189.61	25,000.00	23,810.39	4.76
100-09-53311-500-020	Hwy Dept - Electric	0.00	0.00	7,500.00	7,500.00	0.00
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	0.00	0.00	3,000.00	3,000.00	0.00
100-09-53311-505-000	Hwy Dept - Building Maint	486.99	486.99	35,000.00	34,513.01	1.39
100-09-53311-600-030	Hwy Dept - Fuel	1,999.68	1,999.68	74,325.00	72,325.32	2.69
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,757.22	1,757.22	40,000.00	38,242.78	4.39
100-09-53311-700-000	Hwy Dept - Equip Maintenance	3,614.64	3,614.64	45,000.00	41,385.36	8.03
100-09-53311-900-000	Hwy Dept - Road Maintenance	60.00	60.00	327,500.00	327,440.00	0.02
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	90.00	90.00	50,000.00	49,910.00	0.18
100-09-53311-903-000	Hwy Dept - Salt & Sand	19,736.44	19,736.44	108,000.00	88,263.56	18.27
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53420-000-000	Street Lighting - General	0.00	0.00	6,500.00	6,500.00	0.00
100-00-53420-001-000	Street Lighting - North Shore	0.00	0.00	170.00	170.00	0.00
100-00-53420-004-000	Street Lighting - HAA	0.00	0.00	11,000.00	11,000.00	0.00
100-00-53420-006-000	Street Lighting - NS Woods	0.00	0.00	1,100.00	1,100.00	0.00
100-00-53441-000-000	Storm Sewer Maint./Ponds	0.00	0.00	0.00	0.00	0.00
100-00-53441-100-000	Illicit Discharge Program	2,011.74	2,011.74	5,000.00	2,988.26	40.23
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	103.99	103.99	384,397.00	384,293.01	0.03
100-00-53635-000-000	Recycling Services	53.57	53.57	256,099.00	256,045.43	0.02
100-00-53635-100-000	Compost Site	0.00	0.00	16,000.00	16,000.00	0.00
100-00-53640-000-000	Weed and Nuisance Control	0.00	0.00	14,000.00	14,000.00	0.00
100-00-53650-000-000	Harr Stormwater Util Drainage	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC WORKS</b>		<b>108,004.59</b>	<b>108,004.59</b>	<b>2,302,660.09</b>	<b>2,194,655.50</b>	<b>4.69</b>
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
<b>HEALTH AND HUMAN SERVICES</b>		<b>0.00</b>	<b>0.00</b>	<b>2,200.00</b>	<b>2,200.00</b>	<b>0.00</b>
100-00-55200-000-000	Parks - Maint. and Utilities	0.00	0.00	50,000.00	50,000.00	0.00
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
<b>CULTURE, RECREATION AND EDU.</b>		<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	3,000.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
<b>CONSERVATION AND DEVELOPMENT</b>						
		3,000.00	3,000.00	4,000.00	1,000.00	75.00
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	470,000.00	470,000.00	0.00
100-00-57220-000-000	Capital Outlay - Parks	0.00	0.00	75,000.00	75,000.00	0.00
100-06-57220-000-000	Fire Dept - Capital Outlay	6,915.00	6,915.00	119,217.00	112,302.00	5.80
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	163,680.00	163,680.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	0.00	0.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	0.00	205,000.00	205,000.00	0.00
100-09-57330-000-000	Capital Outlay - Road Projects	114,098.50	114,098.50	2,990,500.00	2,876,401.50	3.82
<b>CAPITAL OUTLAY</b>						
		121,013.50	121,013.50	4,023,397.00	3,902,383.50	3.01
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
<b>DEBT SERVICE</b>						
		0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>						
		409,900.52	409,900.52	8,802,459.96	8,392,559.44	4.66
<b>Net Totals</b>						
		-133,217.90	-133,217.90	-133,038.96	178.94	100.13

Fund: 610 - WATER UTILITY

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	0.00	0.00	0.00	0.00	0.00
<b>TAXES</b>		0.00	0.00	0.00	0.00	0.00
610-00-46101-000-000	Residential Metered Sales	59.09	59.09	882,587.00	-882,527.91	0.01
610-00-46102-000-000	Commercial Metered Sales	0.00	0.00	85,935.00	-85,935.00	0.00
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,535.00	-1,535.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	0.00	19,491.00	-19,491.00	0.00
610-00-46105-000-000	Multifamily Metered Sales	0.00	0.00	45,000.00	-45,000.00	0.00
610-00-46106-000-000	Irrigation Metered Sales	0.00	0.00	395.00	-395.00	0.00
610-00-46200-000-000	Private Fire Protection Servic	0.00	0.00	0.00	0.00	0.00
610-00-46300-000-000	Public Fire Protection Service	20.97	20.97	214,655.00	-214,634.03	0.01
<b>PUBLIC CHARGES FOR SERVICES</b>		80.06	80.06	1,249,598.00	-1,249,517.94	0.01
610-00-47000-000-000	Forfeited Discounts	0.00	0.00	4,000.00	-4,000.00	0.00
610-00-47400-000-000	Other Water Revenue	675.00	675.00	5,000.00	-4,325.00	13.50
<b>INTERGOV'T CHARGES FOR SERV</b>		675.00	675.00	9,000.00	-8,325.00	7.50
<b>Total Revenues</b>		755.06	755.06	1,258,598.00	-1,257,842.94	0.06

## Fund: 610 - WATER UTILITY

Account Number		2023 January	2023 Actual 01/26/2023	2023 Budget	Budget Status	% of Budget
610-00-57601-000-000	Purchased Water - COA / FC	0.00	0.00	649,808.00	649,808.00	0.00
610-00-57602-000-000	Fire Protection - COA	0.00	0.00	38,048.00	38,048.00	0.00
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	7,608.40	7,608.40	97,703.00	90,094.60	7.79
610-00-57641-000-000	Operation Supplies & Expenses	1,054.40	1,054.40	25,000.00	23,945.60	4.22
610-00-57651-000-000	Maintenance of Mains	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57652-000-000	Maintenance of Services	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57653-000-000	Maintenance of Meters	0.00	0.00	5,000.00	5,000.00	0.00
610-00-57654-000-000	Maintenance of Hydrants	1,169.80	1,169.80	0.00	-1,169.80	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	3,513.60	3,513.60	50,295.00	46,781.40	6.99
610-00-57903-000-000	Supplies and Expenses	0.00	0.00	0.00	0.00	0.00
610-00-57920-000-000	Admin & General Salaries	2,004.10	2,004.10	43,740.00	41,735.90	4.58
610-00-57921-000-000	Office Supplies & Expenses	200.00	200.00	29,845.00	29,645.00	0.67
610-00-57923-000-000	Outside Services Employed	1,374.97	1,374.97	40,000.00	38,625.03	3.44
610-00-57924-000-000	Insurance Expense	4,967.50	4,967.50	7,651.00	2,683.50	64.93
610-00-57925-000-000	Payroll Tax - FICA	891.70	891.70	12,942.00	12,050.30	6.89
610-00-57926-000-000	Employee Pensions & Benefits	5,267.60	5,267.60	86,553.00	81,285.40	6.09
610-00-57928-000-000	Regulatory Commission Expenses	0.00	0.00	6,000.00	6,000.00	0.00
610-00-57930-000-000	Miscellaneous General Expense	0.00	0.00	22,500.00	22,500.00	0.00
610-00-57933-000-000	Transportation Expense	0.00	0.00	4,185.00	4,185.00	0.00
610-00-57935-000-000	Maintenance of General Plant	94.50	94.50	2,500.00	2,405.50	3.78
<b>CAPITAL OUTLAY</b>		<b>28,146.57</b>	<b>28,146.57</b>	<b>1,151,770.00</b>	<b>1,123,623.43</b>	<b>2.44</b>
<b>Total Expenses</b>		<b>28,146.57</b>	<b>28,146.57</b>	<b>1,151,770.00</b>	<b>1,123,623.43</b>	<b>2.44</b>
<b>Net Totals</b>		<b>-27,391.51</b>	<b>-27,391.51</b>	<b>106,828.00</b>	<b>134,219.51</b>	<b>-25.64</b>



## Fund: 620 - SEWER UTILITY

Account Number		2023	2023	2023	Budget	Budget	% of
		January	Actual 01/26/2023				
620-00-46221-000-000	Residential Measured Service	63.92	63.92	851,153.00	-851,089.08		0.01
620-00-46222-000-000	Commercial Measured Service	0.00	0.00	91,309.00	-91,309.00		0.00
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,584.00	-3,584.00		0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	0.00	37,268.00	-37,268.00		0.00
620-00-46225-000-000	Multifamily Measured Service	0.00	0.00	62,934.00	-62,934.00		0.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>63.92</b>	<b>63.92</b>	<b>1,046,248.00</b>	<b>-1,046,184.08</b>		<b>0.01</b>
620-00-47631-000-000	Forfeited Discounts	0.00	0.00	3,453.00	-3,453.00		0.00
620-00-47635-000-000	Other Sewer Revenue	7,750.00	7,750.00	5,205.00	2,545.00		148.90
620-00-47640-000-000	Interest Income	0.00	0.00	0.00	0.00		0.00
<b>INTERGOV'T CHARGES FOR SERV</b>		<b>7,750.00</b>	<b>7,750.00</b>	<b>8,658.00</b>	<b>-908.00</b>		<b>89.51</b>
<b>Total Revenues</b>		<b>7,813.92</b>	<b>7,813.92</b>	<b>1,054,906.00</b>	<b>-1,047,092.08</b>		<b>0.74</b>

## Fund: 620 - SEWER UTILITY

Account Number		2023	2023	2023	Budget	% of
		January	Actual 01/26/2023	Budget	Status	Budget
620-00-57820-000-000	Supervision & Labor	8,090.80	8,090.80	147,998.00	139,907.20	5.47
620-00-57821-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	17,000.00	17,000.00	0.00
620-00-57827-000-000	Operation Supplies & Expenses	958.40	958.40	20,000.00	19,041.60	4.79
620-00-57828-000-000	Transportation Expense	0.00	0.00	4,185.00	4,185.00	0.00
620-00-57829-000-000	Sewerage Treatment Charges	40,333.87	40,333.87	217,210.00	176,876.13	18.57
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	0.00	50,000.00	50,000.00	0.00
620-00-57832-000-000	Maint Collection Syst Pumping	2,433.21	2,433.21	40,000.00	37,566.79	6.08
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	94.50	94.50	2,500.00	2,405.50	3.78
620-00-57840-000-000	Accounting & Collecting Labor	3,513.60	3,513.60	50,295.00	46,781.40	6.99
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	2,004.10	2,004.10	74,093.00	72,088.90	2.70
620-00-57851-000-000	Office Supplies & Expenses	200.00	200.00	32,010.00	31,810.00	0.62
620-00-57852-000-000	Outside Services Employed	1,374.98	1,374.98	40,000.00	38,625.02	3.44
620-00-57853-000-000	Insurance Expense	4,967.50	4,967.50	6,878.00	1,910.50	72.22
620-00-57854-000-000	Employee Pensions & Benefits	5,300.42	5,300.42	56,674.00	51,373.58	9.35
620-00-57855-000-000	Payroll Tax - FICA	928.48	928.48	18,386.00	17,457.52	5.05
620-00-57856-000-000	Miscellaneous General Expense	0.00	0.00	1,000.00	1,000.00	0.00
620-00-57870-000-000	Interest Expense - CWF Loan	2,731.00	2,731.00	16,250.00	13,519.00	16.81
620-00-57875-000-000	Amortization Expense-CWF Loan	9,902.00	9,902.00	41,215.00	31,313.00	24.03
<b>CAPITAL OUTLAY</b>		<b>82,832.86</b>	<b>82,832.86</b>	<b>835,694.00</b>	<b>752,861.14</b>	<b>9.91</b>
<b>Total Expenses</b>		<b>82,832.86</b>	<b>82,832.86</b>	<b>835,694.00</b>	<b>752,861.14</b>	<b>9.91</b>
<b>Net Totals</b>		<b>-75,018.94</b>	<b>-75,018.94</b>	<b>219,212.00</b>	<b>294,230.94</b>	<b>-34.22</b>

Village of Harrison  
 Monthly Staff Report of Special Revenue Funds  
 January 31, 2023  
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2021 & 2022 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

	2020	Collected in 2021	Spent in 2021	Balance 12/31/21
Park Impact Fee	\$922,876.00	\$223,340.00	\$238,790.00	\$907,426.00
Police Impact Fee	\$28,903.00	\$31,687.39	\$0.00	\$60,590.39
Fire Impact Fee	\$245,052.00	\$269,305.75	\$0.00	\$514,357.75

	1/1/2022	Collected in 2022	Spent in 2022	Balance 12/31/22
Park Impact Fee	\$907,426.00	\$171,419.60	\$2,431.15	\$1,076,414.45
Police Impact Fee	\$60,590.39	\$24,901.13	\$0.00	\$85,491.52
Fire Impact Fee	\$514,357.75	\$210,857.98	\$0.00	\$725,215.73

	1/1/2023	Collected in 2023	Spent in 2023	Current Balance
Park Impact Fee	\$1,076,414.45	\$1,078.00	\$0.00	\$1,077,492.45
Police Impact Fee	\$85,491.52	\$78.00	\$0.00	\$85,569.52
Fire Impact Fee	\$725,215.73	\$660.00	\$0.00	\$725,875.73

Notes on 2022 Park Impact Fee Expenditures:

The \$2,431.15 was on engineering for park additions/improvements

2021 Park Impact Fee Expenditures:

Playground equip. Darboy Community Park	\$139,979.00
Playground equip. Dogwood Park	\$98,811.00
	<u>\$238,790.00</u>

Note on 2021 Park Impact Fee Expenditures:

Village labor and supplies were expended to construct the base of the Pickleball and tennis courts. Staff will confirm with the auditor if those expenses can be a budgeted expense or if they must be charged to impact fees. (6/28 & 7/26 meetings) \$28,395.00

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2021 audit is in progress.

The garbage and recycling fee are based on the known units and the rates of collection in the contract. Every year the budgeted expenses should end equal to the budgeted revenues.

The law enforcement fee is based on the actual expenses from the first three quarters of the year plus the fourth quarter of the previous year. Every year those expenses should be close to the revenues in the budget so this fund would not carry a balance.

The storm water fee and transportation fees are collected for projects and carry a balance from year to year.

	2021 balance	Proj Bal 12/31/22	Proj Bal 12/31/23
Storm Water Fee	\$262,346	\$373,186	\$623,466
Transportation Fee	\$531,875	\$77,983	\$5,433

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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

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**VILLAGE OF HARRISON**

**Meeting Date:**

January 31, 2023

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**Title:**

Planning & Zoning Monthly Report

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**Report:**

1. Staff has been working on various Plan Commission agenda applications for the January meeting. Items included a preliminary plat for a new subdivision along County N/Schmidt Road and many discussion items for expansions of existing businesses or proposals for new developments, including mini-warehousing developments on Hwy 114 and Pigeon Road, exploration of semi-truck parking and storage at the landfill property on Peters Road, and residential development near Woodland School and on Old Highway Road.
2. Staff will be preparing documents for the TID #6 creation for the former Darboy Club site property.
3. Staff will be preparing annual reports for housing as required by state statute.
4. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.

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**Attachments:**

- Zoning Permit Report

Village of Harrison

December-22 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
<b>Residential</b>								
Single Family	2	60	\$ 925,000	\$ 25,074,011	1	91	\$ 814,655	\$ 38,951,024
Two Family (units)	0 ( 0 )	2	\$ 0	\$ 1,200,000	0 ( 0 )	3	\$ 0	\$ 1,850,000
Multi Family (units)	0 ( 0 )	0	\$ 0	\$ 0	0 ( 0 )	4	\$ 0	\$ 49,740,000
Additions	0	11	\$ 0	\$ 769,000	0	17	\$ 0	\$ 1,266,555
Acc. Structures	0	19	\$ 0	\$ 741,741	0	29	\$ 0	\$ 450,825
Miscellaneous	4	106	\$ 20,250	\$ 1,014,090	2	110	\$ 0	\$ 751,249
<b>Total Residential</b>	<b>6</b>	<b>198</b>	<b>\$ 945,250</b>	<b>\$ 28,798,842</b>	<b>3</b>	<b>254</b>	<b>\$ 814,655</b>	<b>\$ 93,009,653</b>
<b>Com./Ind.</b>								
New	0	6	\$ 0	\$ 7,850,000	0	3	\$ 0	\$ 2,100,000
Additions	0	1	\$ 0	\$ 5,000,000	0	1	\$ 0	\$ 1,825,000
Acc. Structures	0	1	\$ 0	\$ 15,000	0	0	\$ 0	\$ 0
Miscellaneous	0	13	\$ 0	\$ 617,285	2	10	\$ 30,000	\$ 153,471
<b>Total Com./Ind.</b>	<b>0</b>	<b>21</b>	<b>\$ 0</b>	<b>\$ 13,482,285</b>	<b>2</b>	<b>14</b>	<b>\$ 30,000</b>	<b>\$ 4,078,471</b>
<b>Combined Total</b>	<b>6</b>	<b>219</b>	<b>\$ 945,250</b>	<b>\$ 42,281,127</b>	<b>5</b>	<b>268</b>	<b>\$ 844,655</b>	<b>\$ 97,088,124</b>

Number of Vacant Lots Remaining 180

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

January 31, 2023

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**Title:**

Parks & Trails Monthly Report

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**Report:**

1. Pickleball and tennis courts – Staff continues to ask the contractor for final completion timeline. At this time, June is the estimated completion timeframe. The colorcoating has to be installed when the temperatures are warm enough. The spring weather will determine final completion.
2. Staff has submitted an application to We Energies for adding a light on the existing pole near the pavilion at Darboy Community Park to help light up the basketball and playground area. Additional security cameras are also being pursued.
3. Staff worked on getting quotes for installation of the playground equipment at Farmers Field Park, this item is on the agenda.
4. Staff met with surrounding communities and the Community Foundation regarding a feasibility study for the extension of the Friendship Trail. The Community Foundation will be providing the grant cost share for a DNR/WisDOT grant to complete a feasibility study to determine how best to connect the Friendship Trail in Menasha to High Cliff State Park. The Community Foundation has hired a consultant to assist the communities with the feasibility study. The Village may be a project sponsor for the grant application. It is anticipated that the feasibility study will be completed by the end of 2023.
5. Staff had a wrap up meeting with KASA to discuss any issues from the fall season. KASA was pleased with the facilities at Farmers Field Park and minimal changes are expected for 2023. KASA anticipates the spring season will start in April. KASA again offered to provide soccer goals at any other Village park for recreational use.

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**Attachments:**

- None

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**VILLAGE BOARD MEETING**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager  
Jeff Funk, Operations Manager

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**VILLAGE OF HARRISON**

**Meeting Date:**

January 31, 2023

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**Title:**

Public Works Monthly Report

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**Report:**

1. Staff is working with engineering on various projects for 2023. Fieldwork was completed last fall, including wetland delineation and topographic surveys. The engineer is in the process of finalizing plans.
  - a. Haen Heights (Lydia Ln & Jordan St area) ditching. The project will consist of resetting a drainage culvert and 2 roadway cross culverts. The project will also require resetting of 5-6 driveway culverts and ditching between the culverts. Due to the amount of work involved, the Public Works Department feels this is a project they can complete. The Village will reset the culverts and complete the ditching. Culverts that are reset or replaced will have end walls added. The paving over the culverts will be bid out as part of the Cottonwood Creek III resurfacing and ditching project. Staff anticipates sending out a map of the project boundaries and work to residents soon. No assessments are proposed.
  - b. Cottonwood Creek III (Cherrymeadow Ln, Alder Way, etc. area) resurfacing and ditching. The project will consist of rural resurfacing of roadway and ditching. Final plans are still underway, but it is anticipated that approx. 50% of the driveway culverts may have to be reset. The reason for resetting driveway culverts is because of elevation issues, if the ditch is flowing properly the project will not touch the driveway culvert. The project is trying to limit the number of driveway culverts being disturbed. There are 4 roadway cross culverts that will be replaced. Culverts that are reset or replaced will have end walls added. Ditching is intended only for areas in order to get the water to flow and also to areas of culvert replacement. This project will be bid out. Anticipated timeline is bid advertising Feb 8<sup>th</sup> & 15<sup>th</sup>, bid opening Feb 22<sup>nd</sup>, and possible contract award Feb 28<sup>th</sup>. Staff is working through the process of allowing residents the option to complete additional paving outside the project limits at the resident expense. Staff anticipates sending out a map of the project boundaries and work to residents soon. No assessments are proposed.
  - c. Creekside Estates (Edgewood Dr, Highland Ct, & Delta Dr area) street construction. The project will consist of completing the final street including curb & gutter, asphalt paving, sidewalks, and terrace restoration. The Village has an agreement with the Subdivision Developer to complete the work and assess 100% of the costs to the property owners. (History in a nutshell: Village was



considering concrete streets at time of subdivision development; Village agreed to assess costs since this was a switch to roadway paving material during the design process; Developer platted and starting selling lots; Village determined to stay with asphalt streets; Village agreed with Developer to change subdivision streets from concrete to asphalt; assessment method was not changed since Developer was not collecting monies on lot sales for street completion.) Street plans are being finalized from the concrete design to asphalt design. Due to construction material price increases and lot density of the subdivision, the estimated assessment cost was expected to be \$35,000-\$40,000. Staff notified the residents of this and has been receiving communication from the property owners asking how assessments can be reduced, suggesting that sidewalks be eliminated. This is a connecting subdivision between others that have sidewalks and another that is planned to have sidewalks. The sidewalks are part of the safe passage plan for this area. A question between how many lots can be assessed is still being reviewed by the Village Attorney. The agreement states that all lots in the subdivision will be assessed equally for the improvements, there are 40-lots in the subdivision. However, there are 7-lots along Woodland Road that do not benefit from the improvements as they only have frontage on Woodland Road. So the overall assessment amounts will differ depending on if it is split among 40-lots or 33-lots. Also, the initial cost of \$35-40K included driveway aprons. Not all lots have driveways so driveway apron costs will be pulled out of the overall cost and charged to each lot individually. Based on updated engineering figures, the assessments could be in the range of \$30,000-\$34,000 + driveway apron, depending on the number of lots. Anticipated timeline is bid advertising Feb 1<sup>st</sup> & 8<sup>th</sup>, bid opening Feb 15<sup>th</sup>, and possible contract award Feb 28<sup>th</sup>. Staff anticipates sending out a map of the project boundaries and work to residents soon so that they can be present for bid opening if they want.

- d. Manitowoc Road & Schmidt Road & Crack Seal & Chip Seal Program. The annual crack seal & chip seal of Village streets that are rated 7s & 8s on the PASER Rating will continue. Along with this, crack seal and chip sealing of Schmidt Road (from State Park Rd to N Harwood Rd) and Manitowoc Road (from County N to N Harwood Rd) will be bid. Anticipated timeline is bid advertising March 7<sup>th</sup> & 14<sup>th</sup>, bid opening March 21<sup>st</sup>, and possible contract award March 28<sup>th</sup>.
- e. Other Bid Projects. Quella Drive pulverizing, Village Hall parking lot, Clover Ridge parking lot, and Vans Road Pond Trail paving will be bid as part of the Cottonwood Creek III project.

2. Staff continues to work on equipment maintenance.
3. Staff continues to keep roadways clear of snow and ice as needed.
4. Staff is working with the DNR & WisDOT on signage for ATV/UTV.

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**Attachments:**

- None

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**VILLAGE BOARD MEETING****VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

January 31, 2023

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**Title:**

Harrison Utilities Monthly Report

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**Report:**

1. Staff completed the commercial cross connection inspection program.
2. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project.
3. Staff will be meeting with the DNR about the Lead/Copper Inventory requirement that is due in 2024. Harrison Utilities will be required to track materials of laterals from the watermain to the curb box, from the curb box to the house, and within the house.
4. Staff has started the 2023 Meter Change Out program. There are 155+/- meter change outs planned.
5. Staff has been working with vendors to obtain quotes/pricing for manhole replacement and rehabilitation in 2023.
6. PSC Water Connection Fee Refund. Staff has mailed out the first batch of letters seeking applicant information for possible refunds. The next step will be a 2<sup>nd</sup> notice to those that did not respond and a report as to the number and amount of refunds to those that have responded. In March or April the first batch of refund checks will be mailed. Staff completed a database of water connection fee customers in order to assist with the water connection fee reimbursement ordered by the PSC. The PSC as part of a previous water rate case has ordered Harrison Utilities to reimburse applicants for the overcharge of the water portion of the connection fee.
7. Staff continues to work on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. Staff has been reviewing the document as time allows. Staff is nearing completion of the review. Some amendments to the cross connection section of the ordinance is recommended by the DNR to bolster our existing ordinances. A final version will be presented to the Board. This is a long term project that staff works on between other projects.

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**Attachments:**

- None

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**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**  
Vicki Tessen, Clerk

**Meeting Date:**  
January 31, 2023

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**Title:**  
Clerk / Treasurer's Report

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**Issue:**  
Department's Monthly Report for Village Board

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**Background and Additional Information:**

The tax season has been much smoother this year compared to last year. The new options for residents to pay their tax bills online and at Nicolet Bank has been a success. More than 250 taxpayers have utilized these options to date. Residents say that they appreciate the convenience and staff has noticed the decrease in office traffic.

Fraudulent Check Update – the person that received the funds from the fraudulent check has made a payment agreement with the Village Treasurer to repay those funds in installments over the next few months. The person was unaware that her bank had not already refunded the Village.

Staff is meeting multiple times weekly to continue the progress of the Granicus implementation. We reviewed the layout of our website homepage, began submitting the next set of online forms to be created, and completed the live zoom trainings for the meeting and agenda module.

The December Financial Summary and Financial Reports in the January Board Packet, show all transactions and changes that were made in 2022. Please email the treasurer if there are any questions regarding details of any transactions in the report.

Before the year ended, the Village President and Treasurer streamlined the Harrison Utilities' financial accounts by closing all the accounts at one institution and depositing those funds into the other institution used by HU. We also moved a sum of money from the utility revenue account into an 8-month CD to take advantage of a special interest rate. These funds will become available shortly before we anticipate receiving the 2023 summer project invoices.

In summation for January, my focus has been on taxes, multiple end of year financial and human resource reports, preparing for the 2023 elections, Granicus, and general office tasks.

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**Attachments:**  
None

2022 VILLAGE Accounts Monthly Summary for Board

2022	January	February	March	April	May	June	July	August	September	October	November	December
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**Comm First Vlg Mmbrship 7000 APY .20% Min bal \$5 (10/29/21 & 5/16/22 deposited Chilton CD's)**

Beginning Balance	\$ 392,575.53	\$ 392,575.53	\$ 392,575.53	\$ 392,720.73	\$ 392,720.73	\$ 707,542.13	\$ 707,813.85	\$ 707,813.85	\$ 707,813.85	\$ 708,170.67	\$ 708,170.67	\$ 708,170.67
Credits	\$ -				\$ 314,821.40							
Interest			\$ 145.20			\$ 271.72			\$ 356.82			\$ 446.24
Debits	\$ -											
Ending Balance	\$ 392,575.53	\$ 392,575.53	\$ 392,720.73	\$ 392,720.73	\$ 707,542.13	\$ 707,813.85	\$ 707,813.85	\$ 707,813.85	\$ 708,170.67	\$ 708,170.67	\$ 708,170.67	\$ 708,616.91

**Comm First VLG 1 year CD 008 .75% Matures 2/6/2023**

Beginning Balance	\$ 327,204.39	\$ 327,426.71	\$ 327,617.35	\$ 327,826.04	\$ 328,028.12	\$ 328,237.07	\$ 328,439.41	\$ 328,648.62	\$ 328,857.96	\$ 329,060.68	\$ 329,270.29	\$ 329,473.26
Interest	\$ 222.32	\$ 190.64	\$ 208.69	\$ 202.08	\$ 208.95	\$ 202.34	\$ 209.21	\$ 209.34	\$ 202.72	\$ 209.61	\$ 202.97	\$ 209.87
Ending Balance	\$ 327,426.71	\$ 327,617.35	\$ 327,826.04	\$ 328,028.12	\$ 328,237.07	\$ 328,439.41	\$ 328,648.62	\$ 328,857.96	\$ 329,060.68	\$ 329,270.29	\$ 329,473.26	\$ 329,683.13

**East WI Money Mrkt 4895 APY .30%**

Beginning Balance	\$ 290,103.17	\$ 290,177.09	\$ 290,243.87	\$ 290,317.82	\$ 290,389.41	\$ 290,463.40	\$ 290,535.02	\$ 290,609.05	\$ 290,683.10	\$ 290,754.78	\$ 290,828.86	\$ 290,828.86
Credits	\$ -	\$ -										
Debits	\$ -	\$ -										
Interest	\$ 73.92	\$ 66.78	\$ 73.95	\$ 71.59	\$ 73.99	\$ 71.62	\$ 74.03	\$ 74.05	\$ 71.68	\$ 74.08		\$ 871.52
Ending Balance	\$ 290,177.09	\$ 290,243.87	\$ 290,317.82	\$ 290,389.41	\$ 290,463.40	\$ 290,535.02	\$ 290,609.05	\$ 290,683.10	\$ 290,754.78	\$ 290,828.86	\$ 290,828.86	\$ 291,700.38

**East WI Savings CD 7150 1.06%**

matures 04/01/2023

Beginning Balance	\$ 259,555.37	\$ 259,555.37	\$ 259,555.37	\$ 260,233.76	\$ 260,233.76	\$ 260,233.76	\$ 260,929.05	\$ 260,929.05	\$ 260,929.05	\$ 261,626.20	\$ 261,626.20	\$ 261,626.20
Interest	\$ -		\$ 678.39			\$ 695.29			\$ 697.15			\$ 2,762.24
Ending Balance	\$ 259,555.37	\$ 259,555.37	\$ 260,233.76	\$ 260,233.76	\$ 260,233.76	\$ 260,929.05	\$ 260,929.05	\$ 260,929.05	\$ 261,626.20	\$ 261,626.20	\$ 261,626.20	\$ 264,388.44

**Local Gov't Investment Pool 131 APY 0.05%**

Beginning Balance	\$ 248,996.03	\$ 249,010.33	\$ 249,026.99	\$ 249,061.41	\$ 249,121.94	\$ 249,252.62	\$ 249,452.93	\$ 249,780.82	\$ 250,236.86	\$ 250,734.05	\$ 251,353.60	\$ 252,122.06
Credits	\$ -											
Debits												
Interest	\$ 12.68	\$ 16.66	\$ 34.42	\$ 60.53	\$ 130.68	\$ 200.31	\$ 327.89	\$ 456.04	\$ 497.19	\$ 619.55	\$ 768.46	\$ 867.61
Ending Balance	\$ 249,008.71	\$ 249,026.99	\$ 249,061.41	\$ 249,121.94	\$ 249,252.62	\$ 249,452.93	\$ 249,780.82	\$ 250,236.86	\$ 250,734.05	\$ 251,353.60	\$ 252,122.06	\$ 252,989.67

**Nicolet Checking General 0300**

0.05%                  0.05%                  0.05%                  0.06%                  APY 0.15%

Beginning Balance	\$ 460,613.55	\$ 446,323.02	\$ 353,032.52	\$ 1,305,251.10	\$ 1,172,261.76	\$ 988,231.46	\$ 1,161,547.98	\$ 628,701.86	\$ 954,409.97	\$ 524,335.57	\$ 486,880.14	\$ 3,341,680.42
Credits	\$ 498,733.94	\$ 997,375.20	\$ 2,644,727.79	\$ 428,693.22	139928.68	\$ 777,702.15	\$ 531,533.79	\$ 2,015,982.49	\$ 226,727.63	\$ 474,607.35	\$ 5,210,109.88	\$ 819,956.50



2022 VILLAGE Accounts Monthly Summary for Board

2022	January	February	March	April	May	June	July	August	September	October	November	December
Interest	\$ -	\$ -										\$ 14.73
Debits	\$ -	\$ -										
<b>Ending Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ <b>109,411.83</b>

**Nicolet Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)**

Beginning Balance	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35
Credits		\$ -										
Debits		\$ -										
<b>Ending Balance</b>	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ 11,064.35	\$ <b>11,064.35</b>

**Com First Jewel Box Escrow CD acct 6791 (Matures 5/19/23) APY 1.004%**

Beginning Balance	\$ 417,834.20	\$ 418,189.07	\$ 418,509.87	\$ 418,865.32	\$ 419,209.59	\$ 419,565.63	\$ 419,910.48	\$ 420,267.12	\$ 420,624.06	\$ 420,969.78	\$ 421,327.32	\$ 421,673.62
Interest	\$ 354.87	\$ 320.80	\$ 355.45	\$ 344.27	\$ 356.04	\$ 344.85	\$ 356.64	\$ 356.94	\$ 345.72	\$ 357.54	\$ 346.30	\$ 358.13
<b>Ending Balance</b>	\$ 418,189.07	\$ 418,509.87	\$ 418,865.32	\$ 419,209.59	\$ 419,565.63	\$ 419,910.48	\$ 420,267.12	\$ 420,624.06	\$ 420,969.78	\$ 421,327.32	\$ 421,673.62	\$ 422,031.75

**Nicolet - Stargazer Escrow MM acct 9998**

APY 0.06

APY 0.15%

Beginning Balance	\$ 368,732.13	\$ 368,747.79	\$ 368,761.93	\$ 368,777.59	\$ 368,792.24	\$ 368,808.41	\$ 368,825.59	\$ 368,869.55	\$ 368,935.24	\$ 369,077.25	\$ 369,824.20	\$ 370,679.25
Interest	\$ 15.66	\$ 14.14	\$ 15.66	\$ 14.65	\$ 16.17	\$ 17.18	\$ 43.96	\$ 65.69	\$ 142.01	\$ 746.95	\$ 855.05	\$ 1,148.60
<b>Ending Balance</b>	\$ 368,747.79	\$ 368,761.93	\$ 368,777.59	\$ 368,792.24	\$ 368,808.41	\$ 368,825.59	\$ 368,869.55	\$ 368,935.24	\$ 369,077.25	\$ 369,824.20	\$ 370,679.25	\$ <b>371,827.85</b>

**CLOSED 1/1/2022 Nicolet Checking FIRE DEPT 1189 - moved to Fire Dept Fund Balance at Nicolet**

Beginning Balance	\$ 7.55	\$ 7.55
Debits		\$ 7.55
<b>Ending Balance</b>	\$ 7.55	\$ -

**CLOSED 4/20/2022 State Bank of Chilton CD 1028 .4% semiannual - Moved to CFCU Vlg Membership 7000 on 5/18/22**

Beginning Balance	\$ 314,174.09	\$ 314,174.09	\$ 314,174.09	\$ 314,800.71	\$ 314,800.71
Interest	\$ -	\$ -	\$ 626.62		\$ 20.69
Debits	\$ -	\$ -			\$ 314,821.40
<b>Ending Balance</b>	\$ 314,174.09	\$ 314,174.09	\$ 314,800.71	\$ 314,800.71	\$ -



**2022 HARRISON UTILITIES Accounts Monthly Summary for Board**

2022	January	February	March	April	May	June	July	August	September	October	November	December
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**CFCU Utility MM 6435 (customer paymnt)** Min 150K Open 2/4/22

APY .648%                      0.995%

Beginning Balance	\$ -	\$ 3,000,000.00	\$ 2,996,525.86	\$ 2,997,814.63	\$ 2,994,409.23	\$ 995,916.57	\$ 1,094,730.16	\$ 1,316,623.01	\$ 1,542,383.84	\$ 1,270,363.71	\$ 1,704,793.11	\$ 1,707,034.80
Credits	\$ -					\$ 98,103.61	\$ 221,377.04	\$ 224,439.34	\$ 227,097.05	\$ 227,467.60		\$ 201,349.40
Debits	\$ -	\$ 4,500.00	\$ 117.34	\$ 5,000.00	\$ 2,000,000.00	\$ -	\$ 511.94	\$ 140.31	\$ 500,486.04			\$ 108.77
Interest	\$ -	\$ 1,025.86	\$ 1,406.11	\$ 1,594.60	\$ 1,507.34	\$ 709.98	\$ 1,027.75	\$ 1,461.80	\$ 1,368.86	\$ 1,593.93	\$ 2,241.69	\$ 4,147.14
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ 2,996,525.86</b>	<b>\$ 2,997,814.63</b>	<b>\$ 2,994,409.23</b>	<b>\$ 995,916.57</b>	<b>\$ 1,094,730.16</b>	<b>\$ 1,316,623.01</b>	<b>\$ 1,542,383.84</b>	<b>\$ 1,270,363.71</b>	<b>\$ 1,499,425.24</b>	<b>\$ 1,707,034.80</b>	<b>\$ 1,912,422.57</b>

**CFCU - HU Expense account 6443** Min 150K Open 2/4/22

0.20%                      0.20%

Beginning Balance	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.16	\$ 504,778.70	\$ 483,367.84	\$ 439,270.27	\$ 373,241.12	\$ 675,741.44	\$ 626,861.20	\$ 600,620.33
Credits	\$ -	\$ -		\$ 10.00	\$ 500,010.00	\$ 0.27	\$ 20,460.79	\$ 35,319.08	\$ 547,546.57	\$ 10,184.84	\$ 22,496.25	\$ 1,036,948.84
Debits	\$ -	\$ -		\$ 10.00	\$ 253.75	\$ 21,493.02	\$ 64,558.36	\$ 101,349.23	\$ 245,046.25	\$ 59,172.67	\$ 48,834.95	\$ 1,033,093.62
Interest	\$ -	\$ -		\$ 0.16	\$ 22.29	\$ 81.89	\$ 75.79	\$ 69.08	\$ 99.32	\$ 108.59	\$ 97.83	\$ 62.59
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.16</b>	<b>\$ 504,778.70</b>	<b>\$ 483,367.84</b>	<b>\$ 439,270.27</b>	<b>\$ 373,240.12</b>	<b>\$ 675,741.44</b>	<b>\$ 626,862.20</b>	<b>\$ 600,620.33</b>	<b>\$ 604,538.14</b>

**CFCU 0706 Opened 12/28/2022 8 mo** Matures 1/29/24

APY 1.39%                      Renewed to 19 mo Special 2.22%

Beginning Balance	\$ -											\$ 500,000.00
Interest	\$ -											\$ 231.12
<b>Ending Balance</b>	<b>\$ -</b>											<b>\$ 500,231.12</b>

**CFCU CD 3008 Utility Bldg Proceeds -** Matures 1/29/24

APY 1.39%                      Renewed to 19 mo Special 2.22%

Beginning Balance	\$ 59,630.98	\$ 59,668.96	\$ 59,703.29	\$ 59,741.32	\$ 59,778.15	\$ 59,816.23	\$ 59,863.86	\$ 59,974.60	\$ 60,085.54	\$ 60,193.10	\$ 60,304.45	\$ 60,412.40
Interest	\$ 37.98	\$ 34.33	\$ 38.03	\$ 36.83	\$ 38.08	\$ 47.63	\$ 110.74	\$ 110.94	\$ 107.56	\$ 111.35	\$ 107.95	\$ 111.75
<b>Ending Balance</b>	<b>\$ 59,668.96</b>	<b>\$ 59,703.29</b>	<b>\$ 59,741.32</b>	<b>\$ 59,778.15</b>	<b>\$ 59,816.23</b>	<b>\$ 59,863.86</b>	<b>\$ 59,974.60</b>	<b>\$ 60,085.54</b>	<b>\$ 60,193.10</b>	<b>\$ 60,304.45</b>	<b>\$ 60,412.40</b>	<b>\$ 60,524.15</b>

**CFCU Utility MM 8359 (Reserve Acct)** APY .648% Min 150K Open 5/18/22

0.995%

Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,245.59	\$ 1,501,278.83	\$ 1,502,547.51	\$ 1,504,069.94	\$ 1,533,033.13	\$ 1,534,781.88	\$ 1,536,909.72
Credits	\$ -				\$ 1,500,000.00			\$ -	\$ 27,454.15			\$ 1,611,940.58
Debits	\$ -	\$ -										
Interest	\$ -	\$ -	\$ -	\$ -	\$ 245.59	\$ 1,033.24	\$ 1,268.68	\$ 1,522.43	\$ 1,509.04	\$ 1,748.75	\$ 2,127.84	\$ 4,159.81
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,245.59</b>	<b>\$ 1,501,278.83</b>	<b>\$ 1,502,547.51</b>	<b>\$ 1,504,069.94</b>	<b>\$ 1,533,033.13</b>	<b>\$ 1,534,781.88</b>	<b>\$ 1,536,909.72</b>	<b>\$ 3,153,010.11</b>

**Nicolet Checking Utilities 1937** APY 0.15%

0.15%                      0.15%

Beginning Balance	\$ 111,382.54	\$ 32,179.64	\$ 69,525.72	\$ 136,261.41	\$ 93,726.26	\$ 177,511.86	\$ 424,267.95	\$ 424,136.34	\$ 424,109.43	\$ 424,222.72	\$ 425,031.23	\$ 425,963.87
Credits	\$ 4,270.00	\$ 67,712.44	\$ 353,781.64	\$ 33,199.50	\$ 157,529.74	\$ 490,645.26						
Debits	\$ 83,475.78	\$ 30,367.43	\$ 287,053.22	\$ 75,737.01	\$ 73,747.61	\$ 243,911.25	\$ 182.16	\$ 102.43	\$ 49.95	\$ 49.95	\$ 49.95	\$ 138.95



**2022 HARRISON UTILITIES Accounts Monthly Summary for Board**

2022	January	February	March	April	May	June	July	August	September	October	November	December
Interest	\$ 2.88	\$ 1.07	\$ 7.27	\$ 2.36	\$ 3.47	\$ 22.08	\$ 50.55	\$ 75.52	\$ 163.24	\$ 858.46	\$ 982.59	\$ 1,319.53
<b>Ending Balance</b>	<b>\$ 32,179.64</b>	<b>\$ 69,525.72</b>	<b>\$ 136,261.41</b>	<b>\$ 93,726.26</b>	<b>\$ 177,511.86</b>	<b>\$ 424,267.95</b>	<b>\$ 424,136.34</b>	<b>\$ 424,109.43</b>	<b>\$ 424,222.72</b>	<b>\$ 425,031.23</b>	<b>\$ 425,963.87</b>	<b>\$ 427,144.45</b>

**Nicolet National Bank Savings 4978 - Utility EBC Forfeitures .03%**

RECOMMEND MOVING TO UTILITY GF

Beginning Balance	\$ 1,254.94	\$ 1,254.94	\$ 1,254.94	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03	\$ 1,255.03
Credits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ 0.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Balance</b>	<b>\$ 1,254.94</b>	<b>\$ 1,254.94</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>	<b>\$ 1,255.03</b>

**Nicolet CD Assessment Fund 9742 maturity 6/13/23**

Beginning Balance	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75	\$ 121,906.75
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Balance</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>	<b>\$ 121,906.75</b>

**Nicolet Money Mrkt Utility 0380 was ICB acct# 6956 before the merge. 0.10%**

0.10%

0.10%

Beginning Balance	\$ 304,054.65	\$ 304,067.56	\$ 304,079.22	\$ 54,083.20	\$ 54,084.49	\$ 54,085.91	\$ 54,087.45	\$ 54,091.75	\$ 54,098.94	\$ 54,117.84	\$ 54,227.37	\$ 54,352.75
Credits		\$ -										
Debits		\$ -	\$ 250,000.00									
Interest	\$ 12.91	\$ 11.66	\$ 3.98	\$ 1.29	\$ 1.42	\$ 1.54	\$ 4.30	\$ 7.19	\$ 18.90	\$ 109.53	\$ 125.38	\$ 168.42
<b>Ending Balance</b>	<b>\$ 304,067.56</b>	<b>\$ 304,079.22</b>	<b>\$ 54,083.20</b>	<b>\$ 54,084.49</b>	<b>\$ 54,085.91</b>	<b>\$ 54,087.45</b>	<b>\$ 54,091.75</b>	<b>\$ 54,098.94</b>	<b>\$ 54,117.84</b>	<b>\$ 54,227.37</b>	<b>\$ 54,352.75</b>	<b>\$ 54,521.17</b>

**\*Associated Bank Utility Checking 5311 - CLOSED 6/01/22 x/t Assoc. Bank HU Checking**

Beginning Balance	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -	\$ -								
Debits	\$ -	\$ -	\$ -			\$ 444,593.00						
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Balance</b>	<b>\$ 444,593.00</b>	<b>\$ 444,593.00</b>	<b>\$ 444,593.00</b>	<b>\$ 444,593.00</b>	<b>\$ 444,593.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CFCU CD 3009 Utility Bldg Proceeds CLOSED 9/16/22 x/t H APY 1.701%**

Matures 9/8/22

Beginning Balance	\$ 27,303.72	\$ 27,321.11	\$ 27,336.83	\$ 27,354.24	\$ 27,371.10	\$ 27,388.54	\$ 27,405.42	\$ 27,422.88	\$ 27,454.15			
Interest	\$ 17.39	\$ 15.72	\$ 17.41	\$ 16.86	\$ 17.44	\$ 16.88	\$ 17.46	\$ 31.27	\$ 9.85			
Debits									\$ 27,464.00			
<b>Ending Balance</b>	<b>\$ 27,321.11</b>	<b>\$ 27,336.83</b>	<b>\$ 27,354.24</b>	<b>\$ 27,371.10</b>	<b>\$ 27,388.54</b>	<b>\$ 27,405.42</b>	<b>\$ 27,422.88</b>	<b>\$ 27,454.15</b>	<b>\$ -</b>			

**Wisconsin Department of Revenue - State and Local Finance Division**  
**American Rescue Plan Act - Local Fiscal Recovery Funds**  
**Allocation to Non-Entitlement Unit (typically municipalities with a population less than 50,000)**  
**June 3, 2021**

<b>Co-Muni Code</b>	08131
<b>County</b>	CALUMET
<b>Municipality</b>	VLG OF HARRISON
<b>2019 Census Pop.</b>	12,358
<b>Total ARPA Allocation</b>	\$1,293,494.00
<b>2021 ARPA Allocation</b>	\$646,747.00
<b>2022 ARPA Allocation</b>	\$646,747.00

REVENUE ACCT: Nicolet 0300  
 REVENUE G/L: 240-00-43300-000-000  
 EXPENSE G/L: 240-00-51400-000-000  
 MEMO: Project # & expense description

Project #	Comment / Description	Board Approved	ALOTTED	Available Balance	Actual Spent to Date	Fund Balance	ARPA Initial Report Date	ARPA Status
	<b>ARPA Funds Rec'd 6/25/21- acct 300</b>		\$ (646,747)	\$ 646,747		\$ 646,747		
6.1.001	Vlg Hall - Rooftop HVAC Units	8/10/2021	\$ 59,500	\$ 587,247	\$ 59,500	\$ 587,247	4/30/2022	Completed
6.1.002	Vlg Hall - Front Office Laptop		\$ 1,720	\$ 585,527	\$ 1,720	\$ 585,527	4/30/2022	Completed
6.1.003	Vlg Hall - Office Renovation	3/8/2022	\$ 12,000	\$ 573,527	\$ 11,833	\$ 573,694	4/30/2022	In process
6.1.004	Village Elections - Badger Books Software	1/25/2022	\$ 30,000	\$ 543,527	\$ 26,513	\$ 547,181	4/30/2022	In process
6.1.005	Employees - *Covid PTO Backpay & Sick Ban	2/8/2022	\$ 60,000	\$ 483,527		\$ 547,181	4/30/2022	In process
6.1.006	Village - Meeting, Online Forms, & Website Software	5/31/2022	\$ 257,392	\$ 226,135	\$ 128,696	\$ 418,485		
6.1.007	Village - Phone System	5/31/2022	\$ 11,000	\$ 215,135	\$ 10,858	\$ 407,627		
6.1.008	Village - Network Server + Cell phone misc.		\$ 22,000	\$ 193,135	\$ 21,197	\$ 386,430		
	<b>ARPA Funds Rec'd 6/21/2022 - acct 300</b>		\$ (646,747)	\$ 839,882		\$ 1,033,177		
6.1.009	Fire Dept. - Washer Extractors	6/28/2022	\$ 26,100	\$ 813,782	\$ 26,045	\$ 1,007,132		
6.1.010	Fire Dept. - Polaris Ranger Skid Unit	6/28/2022	\$ 24,000	\$ 789,782	\$ 23,400	\$ 983,732		
6.1.011	Clerk/Treas Dept. - Computer	7/12/2022	\$ 1,095	\$ 788,687	\$ 1,075	\$ 982,657		
6.1.012	Village - Recreation Courts @ Darboy Comm.	7/12/2022	\$ 81,916	\$ 706,771		\$ 982,657		
6.1.013	Employees - Safety Program	7/26/2022	\$ 5,000	\$ 701,771		\$ 982,657		
6.1.014	Village - Playground Equipment @ Farmer's F	10/20/2022	\$ 130,000	\$ 571,771	\$ 129,614	\$ 853,043		
6.1.015	Fire Dept. - Gas Line Upgrade	9/29/2022	\$ 3,100	\$ 568,671	\$ 3,051	\$ 849,993		
6.1.016								
TOTALS			\$ 724,823	\$ 568,671	\$ 443,501	\$ 849,993		

*\*Informed some has been used - update will show on January's report after annual payroll reports are done.*

## NICOLET (INVESTORS) BANK VOH

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
	EFT 12/01/2022	DELTA DENTAL CLERK MANAGER OFFICE ASST DECEMBER	Manual Check
100-02-51400-200-000		Gen. Admin - Benefits CLERK MANAGER OFFICE ASST DECEMBER 1861647	495.67
100-09-53311-200-000		Hwy Dept - Benefits HWY DEPT DECEMBER 1861647	668.05
100-01-51101-200-000		Planning - Benefits PLANNER DECEMBER 1861647	39.05
100-00-14500-000-000		Due from Special Purpose Dist. UTILITIES DECEMBER 2022 DELTA DENTAL 622467	353.55
		Total	1,556.32
	EFT 12/01/2022	WISCONSIN EMPLOYEE TRUST FUND (ETF) VOH RETIREMENT OCTOBER	Manual Check
100-00-21520-000-000		Wisconsin Retirement Payable VOH RETIREMENT OCTOBER 276780	10,194.88
100-00-21520-000-000		Wisconsin Retirement Payable UTILITIES RETIREMENT OCTOBER 276780	3,320.70
		Total	13,515.58
	eft 12/06/2022	VOXTELESYS, LLC 166563, 162168	Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts TRUNK UNLMTD SRVR HOST LOCALE911 166563	259.23
100-02-51400-400-006		Gen. Admin - Service Contracts DID PORTING 162168	98.29
		Total	357.52
	EFT 12/09/2022	WI DEPT OF REVENUE-PAYROLL TAXES STATE TAXES WT-6 FOR PAYROLL 11/24/22	Manual Check
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES WT-6 FOR PAYROLL 11/24/22	2,073.40
		Total	2,073.40
	EFT 12/12/2022	UNITED HEALTHCARE OFFICE DECEMBER 2022 HEALTH INSURANCE	Manual Check
100-02-51400-200-000		Gen. Admin - Benefits OFFICE DECEMBER 2022 HEALTH INSURANCE 890639353899	9,334.61
100-09-53311-200-000		Hwy Dept - Benefits SHOP DECEMBER 2022 HEALTH INSURANCE 890639353899	8,845.62

## NICOLET (INVESTORS) BANK VOH

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-01-51101-200-000		Planning - Benefits	746.97
		PLANNER DECEMBER 2022 HEALTH INSURANCE 890639353899	
100-00-14500-000-000		Due from Special Purpose Dist.	4,126.50
		UTILITIES DEC 2022 HEALTH INSURANCE 890639353899	
Total			23,053.70

EFT 12/05/2022 MERCHANT CHOICE CARD SERVICES  
11/1 - 11/30 CREDIT CARD PROCESSING FEES

Manual Check

100-02-51400-400-006		Gen. Admin - Service Contracts	34.86
		11/1 - 11/30 CREDIT CARD PROCESSING FEES	
Total			34.86

EFT 12/23/2022 VERIZON WIRELESS  
IPAD FOR STATION 60

Manual Check

100-06-52200-500-022		Fire Station 60 - Telephone	10.16
		IPAD FOR STATION 60 9921548590	
100-07-52200-500-022		Fire Station 70 - Telephone	10.16
		IPAD FOR STATION 70 9921548590	
100-02-51400-400-006		Gen. Admin - Service Contracts	27.65
		PLAN ACCOUNT CHARGES 11/27-12/26 9921548590	
Total			47.97

EFT 12/08/2022 WI DEFERRED COMP  
UTILITIES DEF COMP PAYROLL 12/8/22

Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable	340.00
		UTILITIES DEF COMP PAYROLL 12/8/22	
100-00-21525-000-000		Wisc Deferred Comp Payable	750.00
		VILLAGE DEF COMP PAYROLL 12/8/22	
Total			1,090.00

EFT 12/12/2022 INTERNAL REVENUE SERVICE-PAYROLL TAXES  
EMPLOYEE SOCIAL SECURITY 12/8/22

Manual Check

100-00-21020-000-000		Social Security Taxes Payable	2,933.90
		EMPLOYEE SOCIAL SECURITY 12/8/22	
100-00-21020-000-000		Social Security Taxes Payable	686.13
		EMPLOYEE MEDICARE 12/8/22	
100-00-21020-000-000		Social Security Taxes Payable	2,933.90
		EMPLOYER LIABILITY SOCIAL SEC 12/8/22	
100-00-21020-000-000		Social Security Taxes Payable	686.13
		EMPLOYER LIABILITY MEDICARE 12/8/22	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21030-000-000		U.S. Withholding Taxes Payable	3,165.79
		FED INCOME TAXES 12/8/22	
Total			10,405.85

EFT 12/27/2022 WI DEPT OF REVENUE-PAYROLL TAXES  
STATE TAXES WT-6 FOR PAYROLL 12/8/22

Manual Check

100-00-21040-000-000		State Withholding Tax Payable	1,789.43
		STATE TAXES WT-6 FOR PAYROLL 12/8/22	
Total			1,789.43

EFT 12/22/2022 WI DEFERRED COMP  
UTILITIES DEF COMP PAYROLL 12/22/22

Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable	340.00
		UTILITIES DEF COMP PAYROLL 12/22/22	
100-00-21525-000-000		Wisc Deferred Comp Payable	750.00
		VILLAGE DEF COMP PAYROLL 12/22/22	
Total			1,090.00

EFT 12/27/2022 INTERNAL REVENUE SERVICE-PAYROLL TAXES  
EMPLOYEE SOCIAL SECURITY 12/22/22

Manual Check

100-00-21020-000-000		Social Security Taxes Payable	7,433.21
		EMPLOYEE SOCIAL SECURITY 12/22/22	
100-00-21020-000-000		Social Security Taxes Payable	1,738.39
		EMPLOYEE MEDICARE 12/22/22	
100-00-21020-000-000		Social Security Taxes Payable	7,433.21
		EMPLOYER LIABILITY SOCIAL SEC 12/22/22	
100-00-21020-000-000		Social Security Taxes Payable	1,738.39
		EMPLOYER LIABILITY MEDICARE 12/22/22	
100-00-21030-000-000		U.S. Withholding Taxes Payable	16,244.06
		FED INCOME TAXES 12/22/22	
Total			34,587.26

EFT 12/20/2022 TRACTOR SUPPLY CO  
ACCOUNT # 6035 3012 0280 1096

Manual Check

100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	33.86
		FROM 12/1/22 TRUCK #28 PLOW	
Total			33.86

EFT 12/28/2022 WE ENERGIES  
ACCT 0716666446-00001 FIRE DEPT #2 ELEC

Manual Check

## NICOLET (INVESTORS) BANK VOH

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-07-52200-500-020		Fire Station 70 - Electric	178.17
		ACCT 0716666446-00001 FIRE DEPT #2 ELEC	
100-00-53420-004-000		Street Lighting - HAA	770.05
		ACCT 0716666446-00003 General Lights	
100-00-53420-001-000		Street Lighting - North Shore	13.90
		ACCT 0716666446-3 NorthShore Golf Course	
100-00-53420-006-000		Street Lighting - NS Woods	91.42
		ACCT 0716666446-3 NorthShore Woods Sub.	
100-00-53420-000-000		Street Lighting - General	70.57
		ACCT 0716666446-00003 Harrisville Court	
100-00-51600-500-021		Municipal Bldg - Heat	614.82
		ACCT 0716666446-00004 HALL/SHOP GAS HEAT	
100-00-55200-000-000		Parks - Maint. and Utilities	285.37
		ACCT 0716666446-6 COMMUNITY PARK LIGHTS	
100-09-53311-500-020		Hwy Dept - Electric	716.58
		ACCT 0716666446-00007 ELECTRIC SHOP 60%	
100-00-51600-500-020		Municipal Bldg - Electric	477.72
		ACCT 0716666446-00007 TOWN HALL ELEC 40%	
100-06-52200-500-021		Fire Station 60 - Heat	296.72
		ACCT 0716666446-00008 FIRE DEPT #1 HEAT	
100-00-53420-000-000		Street Lighting - General	307.99
		ACCT 0716666446-9 LED STREET LIGHTING	
100-00-55200-000-000		Parks - Maint. and Utilities	248.94
		ACCT 0716666446-00010 Shelter-Noe Road	
100-07-52200-500-021		Fire Station 70 - Heat	216.14
		ACCT 0716666446-00011 FIRE DEPT #2 GAS	
100-00-55200-000-000		Parks - Maint. and Utilities	30.27
		ACCT0716666446-12 COMMPARK SPECIALEVENTS	
100-06-52200-500-020		Fire Station 60 - Electric	171.67
		ACCT 0716666446-00013 FIRE DEPT #1 ELEC	
100-00-53420-000-000		Street Lighting - General	-31.21
		SERVICE CREDIT	
Total			4,459.12

13392 12/07/2022 AARON MCGOWAN  
REIMBRSEMENT FOR PARADE DECOR

100-06-52200-400-000		Fire Dept - Supplies/Services	122.76
		REIMBRSEMENT FOR PARADE DECOR	

NICOLET (INVESTORS) BANK VOH

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<b>Total</b>			<b>122.76</b>
13393	12/07/2022	ANDY PAWLOWSKI REIMBURSE FOR CANDY	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE FOR CANDY	70.47
<b>Total</b>			<b>70.47</b>
13394	12/07/2022	AUTOMOTIVE SUPPLY CO - KAUKAUNA 60950827	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/2/22 LUBE ELEMENT,FWS&FUEL SPIN 60950827	377.84
<b>Total</b>			<b>377.84</b>
13395	12/07/2022	BATTERIES PLUS BULBS #508 P57404602	
100-06-52200-400-000		Fire Dept - Supplies/Services BATTERIES FROM 11/28/22 P57404602	143.16
<b>Total</b>			<b>143.16</b>
13396	12/07/2022	BAY TITLE & ABSTRACT, INC PURCHASE W5662 MANITOWOC RD	
405-00-18200-000-000		Land PURCHASE W5662 MANITOWOC RD	583,357.24
<b>Total</b>			<b>583,357.24</b>
13397	12/07/2022	BEAR GRAPHICS INC 907858	
100-02-51400-400-000		Gen. Admin - Supplies FROM 11/30/22 CHECKS VILLAGE TAX ACCOUNT 907858	226.37
<b>Total</b>			<b>226.37</b>
13398	12/07/2022	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR NOVEMBER 2022	
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR NOVEMBER 2022	8,654.76
<b>Total</b>			<b>8,654.76</b>
13399	12/07/2022	CRAIG MAJEWSKI REIMBURSE FOR PIZZA	

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100-06-52200-305-000		Fire Dept - Training/Mem REIMBURSE FOR PIZZA	120.00
Total			120.00
13400	12/07/2022	EMERGENCY MEDICAL PRODUCTS, INC. 2504994	
100-08-52300-000-000		1st Responders - Operating Exp FROM 11/23/22 ASHERMAN CHEST SEAL 2504994	235.83
Total			235.83
13401	12/07/2022	EZ GLIDE GARAGE DOORS & OPENERS 179386-IN	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 11/30/22 MULTI CODE MODEL 179386-IN	270.00
Total			270.00
13402	12/07/2022	GAT SUPPLY, INC 405675-2	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 12/1/22 KILN DRY ASPEN 405675-2	115.35
Total			115.35
13403	12/07/2022	GORDON FLESCH CO. INC IN13997138	
100-02-51400-400-006		Gen. Admin - Service Contracts BILL PERIOD 10/28-11/28/22 IMAGES IN13997138	282.55
Total			282.55
13404	12/07/2022	HEARTLAND BUSINESS SYSTEMS 541448-H	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 8/22/22 WEB & DNS HOSTING 541448-H	270.00
Total			270.00
13405	12/07/2022	ISAAC PRUESS REFND BARTENDER LICENSE WRONG LOCATION	
100-00-44110-000-000		Operators Licenses REFND BARTENDER LICENSE WRONG LOCATION	50.00
Total			50.00



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Check Nbr	Check Date	Payee	Amount
13406	12/07/2022	KAATS WATER CONDITIONING INC. ACCT 100131130062	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 11/23/22	49.80
		Total	49.80
13407	12/07/2022	KITZ & PFEIL HARDWARE - OSHKOSH 32130/2	
100-09-53311-400-000		Hwy Dept - Supplies CUST 812330 - 11/29/22 MECH TIMER INDR 32130/2	9.59
		Total	9.59
13408	12/07/2022	L & S TRUCK CENTER 280121	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 11/30/22 DOT INSPC 280121	108.93
		Total	108.93
13409	12/07/2022	MGD INDUSTRIAL CORPORATION 210370	
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/28/22 SUPPLIES 210370	144.70
		Total	144.70
13410	12/07/2022	PACKER CITY INTERNATIONAL TRUCKS X103122277:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FRM 12/2/22 FOR TRK #17 & #20 X103122277:01	352.44
		Total	352.44
13411	12/07/2022	POMP'S TIRE SERVICE INC. 320134510	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 11/28/22 2017 FORD F350 SUPER DUTY 320134510	773.88
		Total	773.88
13412	12/07/2022	S & A SEPTIC SERVICES 304	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 11/29/22 304	130.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

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Total			130.00
13413	12/07/2022	SERVICEMASTER BUILDING MAINTENANCE 41502	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 12/1/22 JANITORIAL DECEMBER 41502	955.00
Total			955.00
13414	12/07/2022	SERWE IMPLEMENT MUNICIPAL SALES CO, LLC 9685	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/5/22 GRND ROLLER BEARING/FLAIL 9685	1,835.38
Total			1,835.38
13415	12/07/2022	T-MOBILE FROM 10/21/22-11/20/22 HWY DEPT	
100-09-53311-500-022		Hwy Dept - Telephone FROM 10/21/22-11/20/22 HWY DEPT	201.52
100-00-51600-500-022		Municipal Bldg - Telephone FROM 10/21/22-11/20/22 OFFICE	176.33
100-07-52200-500-022		Fire Station 70 - Telephone FROM 10/21/22-11/20/22 FIRE	24.63
Total			402.48
13416	12/07/2022	TASC IN2553035	
100-02-51400-400-006		Gen. Admin - Service Contracts NOVEMBER 2022 BILLING IN2553035	35.00
Total			35.00
13417	12/07/2022	THEDACARE AT WORK 332866	
100-06-52200-401-000		Fire Dept - Physicals FROM 11/22/22 CLINIC TB SKIN TEST STEP 2 332866	29.00
Total			29.00
13418	12/07/2022	TRACTOR SUPPLY CO PURCH 11/23/22 73 POST 4FT FIBERGLASS	
100-09-53311-900-000		Hwy Dept - Road Maintenance PURCH 11/23/22 73 POST 4FT FIBERGLASS	145.27

## NICOLET (INVESTORS) BANK VOH

## Accounting Checks

Posted From: 12/01/2022 From Account:  
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			Total 145.27
13419	12/07/2022	ULINE 156932563	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 11/28/22 TRASH LINERS BLACK & CLEAR 156932563	542.51
			Total 542.51
13420	12/07/2022	WI DEPT OF JUSTICE ACCOUNT # G2028 11/1-11/30 1 BACKGRND CK	
100-02-51400-400-000		Gen. Admin - Supplies ACCOUNT # G2028 11/1-11/30 1 BACKGRND CK	7.00
100-01-51101-400-000		Planning - Supplies ACCOUNT # G2028 11/1-11/30 1 BACKGRND CK	7.00
100-06-52200-400-000		Fire Dept - Supplies/Services ACCOUNT # G2028 11/1-11/30 0 BACKGRND CK	0.00
100-09-53311-400-000		Hwy Dept - Supplies ACCOUNT # G2028 11/1-11/30 2 BACKGRND CK	14.00
			Total 28.00
13421	12/14/2022	BROOKS TRACTOR INC - SUN PRAIRIE C63298	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 11/16/22 MONTHLY RENTAL JOHN DEERE C63298	4,500.00
			Total 4,500.00
13422	12/14/2022	BURKE TRUCK & EQUIPMENT INC 30525	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/6/22 SUPPLIES 30525	4,170.32
			Total 4,170.32
13423	12/14/2022	CLEMENTS & SONS LINE X OF FOND DU LAC 4008	
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/13/22 BEDLINER 4008	550.00
			Total 550.00
13424	12/14/2022	EMERGENCY MEDICAL PRODUCTS, INC. 2507438	

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Check Nbr	Check Date	Payee	Amount
100-08-52300-000-000		1st Responders - Operating Exp	181.87
		FROM 12/02/22 TONGUE DEPRESSORS, GLOVES 2507438	
		Total	181.87
13425	12/14/2022	FIREPENNY 54177,54217	
100-06-52200-400-000		Fire Dept - Supplies/Services	2,611.00
		FROM 12/12/22 GLOVES 54217	
100-06-52200-400-000		Fire Dept - Supplies/Services	1,359.00
		FROM 12/12/22 LED LIGHT HEAD 54177	
		Total	3,970.00
13426	12/14/2022	FRANKS RADIO SERVICE INC 122009	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1,076.26
		FROM 12/08/22 ANTENNA MOUNTING KIT 122009	
		Total	1,076.26
13427	12/14/2022	J J KELLER & ASSOCIATES INC 9107258060	
100-02-51400-400-006		Gen. Admin - Service Contracts	726.90
		CUSTOMER#201462303 FROM 8/12/22 9107258060	
		Total	726.90
13428	12/14/2022	KITZ & PFEIL HARDWARE - OSHKOSH 32267/2	
100-09-53311-505-000		Hwy Dept - Building Maint	81.96
		CUST 812330 - 12/8/22 SUPPLIES 32267/2	
		Total	81.96
13429	12/14/2022	MCPMAHON 929021-92929027,929034	
100-09-57330-000-000		Capital Outlay - Road Projects	1,653.00
		MIDWAY RD CTH N TO DARBOY COMMUNITY PRK 929022	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	546.00
		2022 GENERAL ENGINEERING 929023	
100-09-57330-000-000		Capital Outlay - Road Projects	2,043.00
		2022 ASPHALT RESURFACING PROGRAM 929021	
100-09-57330-000-000		Capital Outlay - Road Projects	11,245.95
		STATE PARK RD RESURFACING W/BIKE LNS 929027	

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100-09-57330-000-000		Capital Outlay - Road Projects CREEKSIDE ESTATES & RYFORD ST ROADWAY 929026	9,755.40
100-09-57330-000-000		Capital Outlay - Road Projects COTONWOOD CREEK III HAEN HGHTS RESURFAC 929025	8,666.44
100-00-53650-000-000		Harr Stormwater Util Drainage 2022 STREET STORM SEWER & SWMP REVIEW 929024	2,256.00
100-00-52400-200-000		Inspections - Grade Checks 2022 LOT GRADE REVIEW & CHECK 929034	3,030.85
			Total 39,196.64
<hr/>			
13430	12/14/2022	MENARDS-APPLETON EAST 30439	
100-09-53311-400-000		Hwy Dept - Supplies FROM 12/08/22 SUPPLIES 30439	63.10
			Total 63.10
<hr/>			
13431	12/14/2022	NEWS PUBLISHING CO INC BE110839, BE112230	
100-02-51400-800-000		Gen. Admin - Publications FROM 11/11-11/18/22 SEASONAL LABORER	148.00
			Total 148.00
<hr/>			
13432	12/14/2022	NORTHEAST ASPHALT INC 709559-01	
100-09-57324-000-000		Capital Outlay - Hwy. Equip FROM 12/2/22 VOH SALT SHED 709559-01	28,519.60
			Total 28,519.60
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13433	12/14/2022	PACKER CITY INTERNATIONAL TRUCKS X103122494:01, X103122487:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FRM 12/8/22 TUBE CLAMP, GLASS BEZE X103122494:01	129.23
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/8/22 MIRROR, TUBE CLAMP X103122487:01	135.93
			Total 265.16
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13434	12/14/2022	S & A SEPTIC SERVICES 307	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 12/06/22 307	260.00

NICOLET (INVESTORS) BANK VOH

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<b>Total</b>			<b>260.00</b>
13436	12/21/2022	AIRGAS USA LLC 9132711361	
100-09-53311-400-000		Hwy Dept - Supplies FROM 12/12/22 BLNK WLDG 9132711361	26.60
<b>Total</b>			<b>26.60</b>
13437	12/21/2022	ARING EQUIPMENT CO INC 787835	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/14/22 WIPER BLADE VIN 1VM64318 787835	107.01
<b>Total</b>			<b>107.01</b>
13438	12/21/2022	ASSOCIATED TRUST COMPANY 23598, 23599	
301-00-58290-000-000		G.O. Debt Interest G.O. DEBT FEE 415-102 12/01/21-11/30/22 23598	475.00
301-00-58290-000-000		G.O. Debt Interest G.O. DEBT FEE 415-101 12/01/21-11/30/22 23599	475.00
<b>Total</b>			<b>950.00</b>
13439	12/21/2022	AUTOMOTIVE SUPPLY CO - KAUKAUNA 60951819	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/14/22 BEAM WIPER BLADES 60951819	83.04
<b>Total</b>			<b>83.04</b>
13440	12/21/2022	BOBCAT PLUS IG49562	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/14/22 BOBCAT PARTS IG49562	68.88
<b>Total</b>			<b>68.88</b>
13441	12/21/2022	BROOKS TRACTOR INC - SUN PRAIRIE D07615	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/13/22 WIPER BLADE D07615	105.78
<b>Total</b>			<b>105.78</b>

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13442	12/21/2022	CARDMEMBER SERVICE FROM 11/11/22 NIGHTBUDDY HEADLAMP	
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/11/22 NIGHTBUDDY HEADLAMP	99.95
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/11/22 NIGHTBUDDY HEADLAMP	99.95
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/11/22 NIGHTBUDDY HEADLAMP	99.95
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/11/22 NIGHTBUDDY HEADLAMP	99.95
100-09-53311-505-000		Hwy Dept - Building Maint FROM 11/15 FARRELL EQUP BIT/SLINGS	139.22
100-06-52200-400-000		Fire Dept - Supplies/Services CONWAY SHIELD 12/2/22 RETURN	-160.40
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/14 FLASHLIGHT DEALER PRTBLE LGHT	1,629.30
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/14 FLEET FARM JUMPER CBLs, SUPPLIES	395.72
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/15 FIREPENNY HONEYWELL SUSPENDERS	106.68
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/16 CONWAY SHIELD HOSE END FOAMER	160.40
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/17 BEST BUY SANDSIK 128 GB	29.99
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/21 HOME DEPOT TOOLS, RUGS, VACUUM	334.46
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/27 AMAZON RECHRG LITHIUM	71.31
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/25 MENARDS BUCKET & LID	10.72
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/28 HOME DEPOT DOOR MATS & WOOD	58.64
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/30 BEST BUY IPAD 10.2 INCH	429.98
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/1 LYNN BUSINESS CARDS	56.95
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/5 AMAZON 3 RING BINDERS	23.07

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100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/5 AMAZON AMERICAN FLAG	19.93
100-02-51400-400-000		Gen. Admin - Supplies FROM 11/24 ADOBE ACROBAT PRO	20.99
100-02-51400-400-000		Gen. Admin - Supplies FROM 12/4 AMAZON BINDER ENVELOPES	28.47
100-02-51400-400-000		Gen. Admin - Supplies FROM 12/4 AMAZON FILE FOLDERS	16.86
100-02-51400-400-000		Gen. Admin - Supplies FROM 11/22 TAX(NEW ACCOUNT) DPT TCKT BKS	91.66
Total			3,863.75
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13443	12/21/2022	CARSTENS ACE HARDWARE 240815	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/13/22 NUTS/BOLT/NAILS TRUCK #14 240815	0.62
Total			0.62
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13444	12/21/2022	CHARTER COMMUNICATIONS- 31663 31663120822	
100-02-51400-400-006		Gen. Admin - Service Contracts ACC 8348104270031663 SERVICE 12/8-1/7 31663120822	429.91
Total			429.91
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13445	12/21/2022	EZ GLIDE GARAGE DOORS & OPENERS 177980-IN, 179474-IN	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 8/17/22 DEDUCTIBLE FIRE STATION DOOR 177980-IN	1,000.00
100-00-13010-000-000		Misc. Accounts Receivable FROM 8/17/22 INS REIMB FIRE STATION DOOR 177980-IN	2,760.20
100-09-53311-505-000		Hwy Dept - Building Maint FROM 12/9/22 TRANSMITERS 179474-IN	150.00
Total			3,910.20
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13446	12/21/2022	FOX VALLEY TECHNICAL COLLEGE TPB0000787013	
100-06-52200-305-000		Fire Dept - Training/Mem FOR EMT PRACTICAL EXAM GERL.G	150.00
Total			150.00



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13447	12/21/2022	HYDROCLEAN EQUIPMENT INC	
		17913, 17914, 17915	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	432.70
		FROM 12/9/22 COMPLETE WATER FILTER UNIT 17913	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	445.50
		FROM 12/9/22 55 GAL BLK CHRY, 5 GAL AQUA 17914	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	145.45
		FROM 12/9/22 SUPPLIES 17915	
		Total	1,023.65
13448	12/21/2022	J & R SHOP SUPLIES	
		9321318	
100-09-53311-400-000		Hwy Dept - Supplies	660.00
		FROM 12/14/22 SUPPLIES 9321318	
		Total	660.00
13449	12/21/2022	MGD INDUSTRIAL CORPORATION	
		210746	
100-09-53311-400-000		Hwy Dept - Supplies	386.03
		FROM 12/8/22 SUPPLIES 210746	
		Total	386.03
13450	12/21/2022	MIDWEST WORKWEAR	
		304331, 304332, 304334, 304335, 404619	
100-09-53311-400-000		Hwy Dept - Supplies	56.26
		FROM 12/13/22 APPAREL WELHOUSE, BRAD 304331	
100-09-53311-400-000		Hwy Dept - Supplies	27.46
		FROM 12/13/2022 APPAREL BORNEMANN, TIM 304332	
100-09-53311-400-000		Hwy Dept - Supplies	24.79
		FROM 12/13/2022 APPAREL WISNET, JEFF 304334	
100-09-53311-400-000		Hwy Dept - Supplies	92.05
		FROM 12/13/22 APPAREL NETT, MIKE 304335	
100-09-53311-400-000		Hwy Dept - Supplies	42.10
		FROM 12/13/2022 APPAREL FUNK, JEFF 404619	
		Total	242.66
13451	12/21/2022	RIESTERER & SCHNELL, INC Chilton	
		2330901	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	583.13
		FROM 12/14/22 GREASE, OIL FLTR, AIR FLTR 2330901	

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Total			583.13
13452	12/21/2022	RUSCH DEVELOPMENT PROPERTIES KAMBURA ACRES IV FINAN GUAR REFUND	
100-00-23170-000-000		Developer Deposits KAMBURA ACRES IV FINAN GUAR REFUND	94,085.88
Total			94,085.88
13453	12/21/2022	S & A SEPTIC SERVICES 316, 317	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS STATION 60 12/13/22 317	200.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 12/13/22 316	130.00
Total			330.00
13454	12/21/2022	SCHAEFFERS MFG CO 80039-INV1	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/2/22 55 GAL SYNSHIELD DURABILITY 800039-INV1	1,616.42
Total			1,616.42
13455	12/21/2022	SHEBOYGAN COUNTY TREASURER 125736	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 11/30/22 BITUMINOUS PATCH MATL 125736	2,287.47
Total			2,287.47
13456	12/21/2022	STAMPS.COM S1092622121	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 12/1-12/31 S1092622121	39.99
Total			39.99
13457	12/21/2022	TASC IN2597626	
100-02-51400-400-006		Gen. Admin - Service Contracts DECEMBER 2022 BILLING IN2597626	35.00
Total			35.00

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Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13458	12/21/2022	VILLAGE OF HARRISON TREASURER- TAX COLLECTION ID 40124 POWTS ON HALL	
100-00-41900-000-000		Other Taxes ID 40124 POWTS ON HALL	30.00
Total			30.00
13459	12/21/2022	WEYERS EQUIPMENT 1-188690	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/14/22 FILTERS, ENGINE OIL 01-188690	173.73
Total			173.73
13460	12/21/2022	WIL-KIL PEST CONTROL 4550979, 4551172, 4551173	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 4551172	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 4551173	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL 4550979	91.66
Total			197.06
13461	12/28/2022	COMMUNITY FIRST CREDIT UNION HSA DEPOSIT RETURNED-DONNA K	
100-00-21045-000-000		Health Insurance Payable HSA DEPOSIT RETURNED-DONNA K	146.15
Total			146.15
13462	12/28/2022	KITZ & PFEIL HARDWARE - OSHKOSH 32360/2	
100-09-53311-400-000		Hwy Dept - Supplies CUST 812330 - 12/16/22 HOSE NOZZL,DEICER 32360/2	49.52
Total			49.52

## NICOLET (INVESTORS) BANK VOH

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
13463	12/28/2022	LAKESHORE SEPTIC SERVICE	
1		PORT-A-POTTY FARMERS FEILD PRK	
100-00-55200-000-000		Parks - Maint. and Utilities	200.00
1		PORT-A-POTTY FARMERS FEILD PRK	9/1/22-11/3/22
			Total
			200.00
13464	12/28/2022	LINDE GAS & EQUIPMENT INC	
32981079			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	34.38
		FROM 12/13/22 MIG NOZZLE ROUGHNECK	32981079
			Total
			34.38
13465	12/28/2022	MID-AMERICAN RESEARCH CHEMICAL	
779190-IN			
100-09-53311-505-000		Hwy Dept - Building Maint	474.90
		FROM 12/13/22 PURPOSE CLEANER	779190-IN
			Total
			474.90
13466	12/28/2022	MONROE TRUCK EQUIPMENT, INC	
845328			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1,141.22
		FROM 12/19/22 LED LIGHTS	845328
100-09-53311-700-000		Hwy Dept - Equip Maintenance	822.03
		FROM 12/21/22 SENSOR, SPEED	845512
			Total
			1,963.25
13467	12/28/2022	N.E.W. PRINTING	
155975			
100-02-51400-400-000		Gen. Admin - Supplies	87.81
		BUSINESS CARDS FROM 12/16/22	155975
			Total
			87.81
13468	12/28/2022	OFFICE DEPOT BUSINESS CREDIT - VOH	
		THROUGH 11/30/22 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies	433.80
		THROUGH 11/30/22 OFFICE SUPPLIES	
			Total
			433.80
13469	12/28/2022	S & A SEPTIC SERVICES	
325			

## NICOLET (INVESTORS) BANK VOH

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-505-000		Hwy Dept - Building Maint	260.00
		PUMP HOLDING TANKS 12/20/22 325	
		Total	260.00
13470	12/28/2022	THE UNIFORM SHOPPE OF GREEN BAY INC	
329043			
100-08-52300-000-000		1st Responders - Operating Exp	969.75
		FROM 12/13/22 BLAUER JKT SHOT SHELL 329043	
		Total	969.75
13471	12/28/2022	TTECH	
M6326			
100-04-51500-400-000		Treasurer - Supplies	350.00
		TAX BILLING SOFTWARE M6326	
		Total	350.00
13472	12/28/2022	VILLAGE OF SHERWOOD	
		TAX BILL 13562 GARB/RECYC	
100-06-52200-400-000		Fire Dept - Supplies/Services	180.00
		TAX BILL 13562 GARB/RECYC	
		Total	180.00
		Grand Total	894,179.36

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	309,872.12
Total Expenditure from Fund # 301 - DEBT SERVICE - GEN. OBLIGATION	950.00
Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5	583,357.24
Total Expenditure from all Funds	894,179.36

UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	12/05/2022	PSN INVOICE - UTILITIES	
	11/01/22-11/30/22	PSN PAYMENT SERV	Manual Check
610-00-57923-000-000		Outside Services Employed	24.97
	11/01/22-11/30/22	PSN PAYMENT SERV 268168	
620-00-57852-000-000		Outside Services Employed	24.98
	11/01/22-11/30/22	PSN PAYMENT SERV 268168	
610-00-57903-000-000		Supplies and Expenses	44.50
		ANNUAL SECURITY COMPLIANCE FEE FOR 2023 268168	
620-00-57840-000-000		Accounting & Collecting Labor	44.50
		ANNUAL SECURITY COMPLIANCE FEE FOR 2023 268168	
		Total	138.95
		Grand Total	138.95

UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Amount

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Total Expenditure from Fund # 610 - WATER UTILITY	69.47
Total Expenditure from Fund # 620 - SEWER UTILITY	69.48
Total Expenditure from all Funds	138.95



**UTILITIES EXPENSE COMM FIRST CU**

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 12/01/2022 OFFICE DEPOT BUSINESS CREDIT - HU			
OFFICE SUPPLIES THROUGH 11/17/22			Manual Check
610-00-57921-000-000		Office Supplies & Expenses	125.91
OFFICE SUPPLIES THROUGH 11/17/22			
620-00-57851-000-000		Office Supplies & Expenses	125.92
OFFICE SUPPLIES THROUGH 11/17/22			
			Total 251.83

EFT 12/05/2022 MENASHA UTILITIES			
ACCT#1044748-01  Elec Plank Rd-Meter Pit			Manual Check
620-00-57827-000-000		Operation Supplies & Expenses	21.84
ACCT#1044748-01  Elec Plank Rd-Meter Pit			
610-00-57641-000-000		Operation Supplies & Expenses	32.77
ACCT#1044219-02   COA Water #1 Electric			
620-00-57821-000-000		Fuel/Power Purchase - Pumping	876.02
ACCT#1040028-01   LS #4 Electric			
620-00-57827-000-000		Operation Supplies & Expenses	11.39
ACCT#1040028-01   Storm Water Charge			
			Total 942.02

EFT 12/07/2022 WE ENERGIES - 00003			
0705461764-00003   COA Mtr #2 - Electric			Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	109.34
0705461764-00003   COA Mtr #2 - Electric 12072022-00003			
			Total 109.34

EFT 12/07/2022 MARCO TECHNOLOGIES LLC - UTILITIES			
32915140			Manual Check
610-00-57921-000-000		Office Supplies & Expenses	84.37
Acct# 009-1758432-000 PRINTER/COPIER NOV 32915140			
620-00-57851-000-000		Office Supplies & Expenses	84.38
Acct# 009-1758432-000 PRINTER/COPIER NOV 32915140			
			Total 168.75

EFT 12/08/2022 KWIK TRIP - UTILITIES			
6333293455001			Manual Check
610-00-57933-000-000		Transportation Expense	177.85
ACCT# BG2251587 - FUEL 63332934550001			
620-00-57828-000-000		Transportation Expense	177.86
ACCT# BG2251587 - FUEL 63332934550001			

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>355.71</b>
<hr/>			
EFT	12/08/2022	ADVANCE AUTO PARTS	
6504232621100		Manual Check	
610-00-57933-000-000		Transportation Expense	42.95
		Oil Change Supplies 6504232621100	
620-00-57828-000-000		Transportation Expense	42.96
		Oil Change Supplies 6504232621100	
610-00-57935-000-000		Maintenance of General Plant	24.77
		OIL & OIL FILTER FOR LAWN MOWER 6504232621100	
610-00-57641-000-000		Operation Supplies & Expenses	24.77
		OIL & OIL FILTER LAWN MOWER 6504232621100	
<b>Total</b>			<b>135.45</b>
<hr/>			
EFT	12/20/2022	WE ENERGIES - 00006	
0705461764-00006		Fox Crsng Mtr - Elec	Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	17.33
		0705461764-00006   Fox Crsng Mtr - Elec 12202022-00006	
<b>Total</b>			<b>17.33</b>
<hr/>			
EFT	12/13/2022	WE ENERGIES - 00010	
0705461764-00010		LS#4 - Gas	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	15.24
		0705461764-00010   LS#4 - Gas 12132022-00010	
<b>Total</b>			<b>15.24</b>
<hr/>			
EFT	12/14/2022	GRAINGER - UTILITIES ACCT 825859770	
FROM 12/2/22		GLOVES FOR SANDBLASTER	Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	75.65
		FROM 12/2/22 GLOVES FOR SANDBLASTER 9532100253	
<b>Total</b>			<b>75.65</b>
<hr/>			
EFT	12/14/2022	GRAINGER - UTILITIES ACCT 825859770	
CORRECTING			Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	-75.65
		FROM 12/2/22 GLOVES FOR SANDBLASTER 9532100253	
<b>Total</b>			<b>-75.65</b>
<hr/>			
EFT	12/14/2022	GRAINGER - UTILITIES ACCT 825859770	
FROM 12/2/22		GLOVES FOR SANDBLASTER	Manual Check

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57641-000-000		Operation Supplies & Expenses	75.65
		FROM 12/2/22 GLOVES FOR SANDBLASTER 9532100253	
620-00-57827-000-000		Operation Supplies & Expenses	75.65
		FROM 12/2/22 GLOVES FOR SANDBLASTER 9532100253	
Total			151.30

EFT 12/30/2022 VERIZON WIRELESS - UTILITIES  
SHARE OF EMERGENCY PHONE

Manual Check

610-00-57641-000-000		Operation Supplies & Expenses	17.14
		SHARE OF EMERGENCY PHONE 9922444756	
620-00-57827-000-000		Operation Supplies & Expenses	42.08
		LS6 DIALER & SHARE OF EMERGENCY PHONE 9922444756	
Total			59.22

EFT 12/27/2022 WE ENERGIES - 00007  
0705461764-00007 | LS#6 Electric & Gas

Manual Check

620-00-57821-000-000		Fuel/Power Purchase - Pumping	112.56
		0705461764-00007   LS#6 Electric & Gas 12272022-00007	
Total			112.56

EFT 12/27/2022 WE ENERGIES - 00005  
0705461764-00005 | HU Main - Gas

Manual Check

610-00-57921-000-000		Office Supplies & Expenses	99.69
		0705461764-00005   HU Main - Gas 12272022-00005	
620-00-57851-000-000		Office Supplies & Expenses	99.69
		0705461764-00005   HU Main - Gas 12272022-00005	
Total			199.38

EFT 12/27/2022 WE ENERGIES - 00009  
0705461764-00009 | HU Main - Electric

Manual Check

610-00-57921-000-000		Office Supplies & Expenses	350.20
		0705461764-00009   HU Main - Electric 12272022-00009	
620-00-57851-000-000		Office Supplies & Expenses	350.21
		0705461764-00009   HU Main - Electric 12272022-00009	
Total			700.41

EFT 12/27/2022 WE ENERGIES - 00002  
0705461764-00002 | LS#2 Electric

Manual Check

620-00-57821-000-000		Fuel/Power Purchase - Pumping	79.12
		0705461764-00002   LS#2 Electric 12272022-00002	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			79.12
EFT 12/27/2022 WE ENERGIES - 00004			
0705461764-00004		LS#3 Electric	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	96.55
0705461764-00004		LS#3 Electric 12272022-00004	
Total			96.55
EFT 12/27/2022 WE ENERGIES - 00001			
0705461764-00001		LS#1 Electric & Gas	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	399.97
0705461764-00001		LS#1 Electric & Gas 12272022-00001	
Total			399.97
EFT 12/27/2022 AT&T - UTILITIES			
ACCT#920-380-0991		MTR STN #2 DIALER	Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	23.42
ACCT#920-380-0991		MTR STN #2 DIALER 920380099112-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.36
ACCT#920-380-0977		LS#3 DIALER 920380099112-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.36
ACCT#920-380-0982		LS#2 DIALER 920380099112-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.36
ACCT#920-380-0987		LS#1 DIALER 920380099112-22	
610-00-57641-000-000		Operation Supplies & Expenses	38.03
ACCT#920-380-0992		MTR STN #1 DIALER 920380099112-22	
620-00-57827-000-000		Operation Supplies & Expenses	38.42
ACCT#920-380-0996		LS#4 DIALER 920380099112-22	
Total			214.95
EFT 12/28/2022 PITNEY BOWES INC - SUPPLIES			
ACCT#0010003853		Red Ink Ctg 2 Box	Manual Check
610-00-57921-000-000		Office Supplies & Expenses	63.90
ACCT#0010003853		Red Ink Ctg 2 Box 1021977932	
620-00-57851-000-000		Office Supplies & Expenses	63.90
ACCT#0010003853		Red Ink Ctg 2 Box 1021977932	
Total			127.80
EFT 12/28/2022 PITNEY BOWES GLOBAL FINANCIAL S-UTILITIES INV			
ACCT#0010003853		LEASING CHARGE	Manual Check

## UTILITIES EXPENSE COMM FIRST CU

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57921-000-000		Office Supplies & Expenses	71.77
		ACCT#0010003853 LEASING CHARGE 3316620425	
620-00-57851-000-000		Office Supplies & Expenses	71.78
		ACCT#0010003853 LEASING CHARGE 3316620425	
Total			143.55

EFT 12/27/2022 CHARTER COMMUNICATIONS - UTILITIES  
Acct# 8348 10 427 0026135 Internet Manual Check

610-00-57921-000-000		Office Supplies & Expenses	42.24
		Acct# 8348 10 427 0026135 Internet 0026135010823	
620-00-57851-000-000		Office Supplies & Expenses	42.25
		Acct# 8348 10 427 0026135 Internet 0026135010823	
610-00-57921-000-000		Office Supplies & Expenses	22.75
		Acct# 8348 10 427 0026135 Internet 0026135010823	
620-00-57851-000-000		Office Supplies & Expenses	22.75
		Acct# 8348 10 427 0026135 Internet 0026135010823	
Total			129.99

10127 12/07/2022 CITY OF APPLETON FINANCE DEPARTMENT  
8/1/22-11/1/22 Customer #100879

610-00-57601-000-000		Purchased Water - COA / FC	95,668.13
		8/1/22-11/1/22 300-936-500 (COA#1)	
610-00-57602-000-000		Fire Protection - COA	9,325.50
		8/1/22-11/1/22 300-936-500 (COA#1)	
610-00-57601-000-000		Purchased Water - COA / FC	94,625.50
		8/1/22-11/1/22 300-937-500 (COA#2)	
Total			199,619.13

10128 12/07/2022 CORPORATE NETWORK SOLUTIONS, INC  
Port & Ethernet Switch for Monitors

610-00-18391-001-000		Computer Equipment	27.50
		Port & Ethernet Switch for Monitors 71836	
620-00-18391-000-000		Office Furniture & Equipment	27.50
		Port & Ethernet Switch for Monitors 71836	
620-00-25110-000-000		Due to Municipality	-25.00
		CREDIT OWED TO VILLAGE 71668	
Total			30.00

10129 12/07/2022 DESIGN AIR LLC  
Customer ID 401712

## UTILITIES EXPENSE COMM FIRST CU

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57935-000-000		Maintenance of General Plant	37.90
	From 11/17/22	- Furnance Filters (4ct) 7020672	
620-00-57834-000-000		Maintenance of General Plant	37.90
	From 11/17/22	- Furnance Filters (4ct) 7020672	
Total			75.80
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10130	12/07/2022	FERGUSON WATERWORKS #1476	
		Valve Risers (12 ct)	
610-00-18345-000-000		Services	487.92
		Valve Risers (12 ct) 0376082-1	
Total			487.92
<hr/>			
10131	12/07/2022	JP GRAPHICS INC	
		12/1/22 - Bill Cards for 2023	
610-00-57921-000-000		Office Supplies & Expenses	1,120.35
	12/1/22	- Bill Cards for 2023 1068175011	
620-00-57851-000-000		Office Supplies & Expenses	1,120.35
	12/1/22	- Bill Cards for 2023 1068175011	
Total			2,240.70
<hr/>			
10132	12/07/2022	T-MOBILE	
		FROM 10/21/22-11/20/22 UTILITIES	
610-00-57641-000-000		Operation Supplies & Expenses	37.78
		FROM 10/21/22-11/20/22 UTILITIES	
620-00-57827-000-000		Operation Supplies & Expenses	37.79
		FROM 10/21/22-11/20/22 UTILITIES	
Total			75.57
<hr/>			
10133	12/14/2022	ACCURATE FULL SERVICE VEHICLE CENTER	
		FROM 11/2/22 F-350 Repairs - Fuel Pump	
610-00-57933-000-000		Transportation Expense	424.68
	FROM 11/2/22	F-350 Repairs - Fuel Pump 2213536	
620-00-57828-000-000		Transportation Expense	424.69
	FROM 11/2/22	F-350 Repairs - Fuel Pump 2213536	
Total			849.37
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10134	12/14/2022	J.F. AHERN CO	
		FROM 11/29 ANNUAL FIRE EQUIP INSPECT EXT	
610-00-57641-000-000		Operation Supplies & Expenses	86.85
	FROM 11/29	ANNUAL FIRE EQUIP INSPECT EXT 543785	

## UTILITIES EXPENSE COMM FIRST CU

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	86.86
		FROM 11/29 ANNUAL FIRE EQUIP INSPECT EXT 543785	
		Total	173.71
10135	12/14/2022	MENARDS-APPLETON EAST	
		From 11/17/22 - Misc. Shop Supplies	
610-00-57641-000-000		Operation Supplies & Expenses	123.26
		From 11/17/22 - Misc. Shop Supplies 29342	
620-00-57827-000-000		Operation Supplies & Expenses	123.26
		From 11/17/22 - Misc. Shop Supplies 29342	
		Total	246.52
10136	12/21/2022	CLEAN WATER TESTING LLC	
		Monthly Water Sample Tests	
610-00-57641-000-000		Operation Supplies & Expenses	96.00
		Monthly Water Sample Tests 9006857526	
		Total	96.00
10137	12/21/2022	FERGUSON ENTERPRISES LLC #3326	
		Customer ID 71598	
610-00-57641-000-000		Operation Supplies & Expenses	424.53
		From 12/5/22 - Metal Dectector 0227644	
620-00-57827-000-000		Operation Supplies & Expenses	424.54
		From 12/5/22 - Metal Dectector 0227644	
		Total	849.07
10138	12/21/2022	FERGUSON WATERWORKS #1476	
		Customer ID 17361	
610-00-18346-000-000		Meters	1,413.90
		Pro-Rated Transmitters (10ct) 0372700	
610-00-18346-000-000		Meters	16,320.00
		5/8" Meter Bases & Trans (60ct) 0363799	
		Total	17,733.90
10139	12/21/2022	MARTENSON & EISELE INC	
		Services through 11/30/22	
610-00-13143-000-000		Due from Developers	6,324.37
		Woodland Lake Cottages through 11/30/22 62528	
620-00-13143-000-000		Due from Developers	6,324.38
		Woodland Lake Cottages through 11/30/22 62528	

## UTILITIES EXPENSE COMM FIRST CU

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-13143-000-000		Due from Developers	65.00
		Harrison Heights through 11/30/22	62539
620-00-13143-000-000		Due from Developers	65.00
		Harrison Heights through 11/30/22	62539
610-00-13143-000-000		Due from Developers	63.75
		1st Addition to LP Heights thr. 11/30/22	62523
620-00-13143-000-000		Due from Developers	63.75
		1st Addition to LP Heights thr. 11/30/22	62523
610-00-57923-000-000		Outside Services Employed	680.00
		Status Reports, Staff Meeting, & Corresp	62525
620-00-57852-000-000		Outside Services Employed	680.00
		Status Reports, Staff Meeting, & Corresp	62525
610-00-57923-000-000		Outside Services Employed	290.00
		System Map Updates	62538
620-00-57852-000-000		Outside Services Employed	290.00
		System Map Updates	62538
			Total 14,846.25
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10140	12/21/2022	POMP'S TIRE SERVICE INC.	
Harrison Utilities - Vehicle Maintenance			
610-00-57933-000-000		Transportation Expense	40.97
		F-150 Truck - Lube & Oil Change	320135280
620-00-57828-000-000		Transportation Expense	40.97
		F-150 Truck - Lube & Oil Change	320135280
610-00-57933-000-000		Transportation Expense	244.08
		F-350 - Two New Tires	320135138
620-00-57828-000-000		Transportation Expense	244.08
		F-350 - Two New Tires	320135138
			Total 570.10
<hr/>			
10141	12/21/2022	SPEEDY CLEAN	
Televising Sewer Main-Cottonwood Creek			
620-00-57831-000-000		Maintenance Sewage Collect Sys	1,761.99
		Televising Sewer Main-Cottonwood Creek	78022
			Total 1,761.99
<hr/>			
10142	12/21/2022	ULTIMATE CLEANING, LIMITED	
JAN 2023 Cleaning Service			



## UTILITIES EXPENSE COMM FIRST CU

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57935-000-000		Maintenance of General Plant	94.50
		JAN 2023 Cleaning Service 2128	
620-00-57834-000-000		Maintenance of General Plant	94.50
		JAN 2023 Cleaning Service 2128	
Total			189.00

10143 12/21/2022 VILLAGE OF HARRISON TREASURER- TAX COLLECTION  
PARCEL 43808 STORM WATER UTIL TAX BILL

610-00-57641-000-000		Operation Supplies & Expenses	39.61
		PARCEL 43808 STORM WATER UTIL TAX BILL	
Total			39.61

10144 12/28/2022 VILLAGE OF HARRISON - UTILITIES REIMB  
REIMBURSEMENT OF 2022 PAYROLL

610-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Wate	158,748.06
		REIMBURSEMENT OF 2022 PAYROLL	
620-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Sewe	166,259.07
		REIMBURSEMENT OF 2022 PAYROLL	
610-00-25110-000-000		Due to Municipality	20,679.74
		REIMBURSEMENT OF 2022 PAYROLL	
620-00-25110-000-000		Due to Municipality	22,516.19
		REIMBURSEMENT OF 2022 PAYROLL	
Total			368,203.06

10145 12/28/2022 VILLAGE OF HARRISON - UTILITIES REIMB  
2022 INSURANCES AND WORKHORSE REIMBURSE

610-00-57926-000-000		Employee Pensions & Benefits	2,014.59
		2022 DELTA DENTAL LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	2,014.59
		2022 DELTA DENTAL LESS EMP DED	
610-00-57926-000-000		Employee Pensions & Benefits	19,038.13
		2022 UNITED HEALTH LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	19,038.14
		2022 UNITED HEALTH LESS EMP DED	
610-00-57926-000-000		Employee Pensions & Benefits	71.12
		BAL 2022 RELIANCE DISB/LIFE LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	71.13
		BAL 2022 RELIANCE DISB/LIFE LESS EMP DED	

## UTILITIES EXPENSE COMM FIRST CU

## Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57926-000-000		Employee Pensions & Benefits 2022 SUPERIOR VISION LESS EMP DED	477.16
620-00-57854-000-000		Employee Pensions & Benefits 2022 SUPERIOR VISION LESS EMP DED	477.16
610-00-57923-000-000		Outside Services Employed 2022 WORKHORSE SOFTWARE ACCT/PAY	625.00
620-00-57852-000-000		Outside Services Employed 2022 WORKHORSE SOFTWARE ACCT/PAY	625.00
		Total	44,452.02
		Grand Total	656,950.19

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Amount

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Total Expenditure from Fund # 610 - WATER UTILITY	431,160.73
Total Expenditure from Fund # 620 - SEWER UTILITY	225,789.46
Total Expenditure from all Funds	656,950.19

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10127	12/07/2022	CITY OF APPLETON FINANCE DEPARTMENT 8/1/22-11/1/22 Customer #100879	
610-00-57601-000-000	8/1/22-11/1/22	Purchased Water - COA / FC 300-936-500 (COA#1)	95,668.13
610-00-57602-000-000	8/1/22-11/1/22	Fire Protection - COA 300-936-500 (COA#1)	9,325.50
610-00-57601-000-000	8/1/22-11/1/22	Purchased Water - COA / FC 300-937-500 (COA#2)	94,625.50
Total			199,619.13

10128	12/07/2022	CORPORATE NETWORK SOLUTIONS, INC Port & Ethernet Switch for Monitors	
610-00-18391-001-000		Computer Equipment Port & Ethernet Switch for Monitors 71836	27.50
620-00-18391-000-000		Office Furniture & Equipment Port & Ethernet Switch for Monitors 71836	27.50
620-00-25110-000-000		Due to Municipality CREDIT OWED TO VILLAGE 71668	-25.00
Total			30.00

10129	12/07/2022	DESIGN AIR LLC Customer ID 401712	
610-00-57935-000-000	From 11/17/22 -	Maintenance of General Plant Furnance Filters (4ct) 7020672	37.90
620-00-57834-000-000	From 11/17/22 -	Maintenance of General Plant Furnance Filters (4ct) 7020672	37.90
Total			75.80

10130	12/07/2022	FERGUSON WATERWORKS #1476 Valve Risers (12 ct)	
610-00-18345-000-000		Services Valve Risers (12 ct) 0376082-1	487.92
Total			487.92

10131	12/07/2022	JP GRAPHICS INC 12/1/22 - Bill Cards for 2023	
610-00-57921-000-000	12/1/22 -	Office Supplies & Expenses Bill Cards for 2023 1068175011	1,120.35
620-00-57851-000-000	12/1/22 -	Office Supplies & Expenses Bill Cards for 2023 1068175011	1,120.35

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			2,240.70
10132 12/07/2022 T-MOBILE			
FROM 10/21/22-11/20/22 UTILITIES			
610-00-57641-000-000		Operation Supplies & Expenses	37.78
		FROM 10/21/22-11/20/22 UTILITIES	
620-00-57827-000-000		Operation Supplies & Expenses	37.79
		FROM 10/21/22-11/20/22 UTILITIES	
Total			75.57
10133 12/14/2022 ACCURATE FULL SERVICE VEHICLE CENTER			
FROM 11/2/22 F-350 Repairs - Fuel Pump			
610-00-57933-000-000		Transportation Expense	424.68
		FROM 11/2/22 F-350 Repairs - Fuel Pump 2213536	
620-00-57828-000-000		Transportation Expense	424.69
		FROM 11/2/22 F-350 Repairs - Fuel Pump 2213536	
Total			849.37
10134 12/14/2022 J.F. AHERN CO			
FROM 11/29 ANNUAL FIRE EQUIP INSPECT EXT			
610-00-57641-000-000		Operation Supplies & Expenses	86.85
		FROM 11/29 ANNUAL FIRE EQUIP INSPECT EXT 543785	
620-00-57827-000-000		Operation Supplies & Expenses	86.86
		FROM 11/29 ANNUAL FIRE EQUIP INSPECT EXT 543785	
Total			173.71
10135 12/14/2022 MENARDS-APPLETON EAST			
From 11/17/22 - Misc. Shop Supplies			
610-00-57641-000-000		Operation Supplies & Expenses	123.26
		From 11/17/22 - Misc. Shop Supplies 29342	
620-00-57827-000-000		Operation Supplies & Expenses	123.26
		From 11/17/22 - Misc. Shop Supplies 29342	
Total			246.52
10136 12/21/2022 CLEAN WATER TESTING LLC			
Monthly Water Sample Tests			
610-00-57641-000-000		Operation Supplies & Expenses	96.00
		Monthly Water Sample Tests 9006857526	
Total			96.00

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
10137	12/21/2022	FERGUSON ENTERPRISES LLC #3326 Customer ID 71598	
610-00-57641-000-000		Operation Supplies & Expenses From 12/5/22 - Metal Dectector 0227644	424.53
620-00-57827-000-000		Operation Supplies & Expenses From 12/5/22 - Metal Dectector 0227644	424.54
Total			849.07
10138	12/21/2022	FERGUSON WATERWORKS #1476 Customer ID 17361	
610-00-18346-000-000		Meters Pro-Rated Transmitters (10ct) 0372700	1,413.90
610-00-18346-000-000		Meters 5/8" Meter Bases & Trans (60ct) 0363799	16,320.00
Total			17,733.90
10139	12/21/2022	MARTENSON & EISELE INC Services through 11/30/22	
610-00-13143-000-000		Due from Developers Woodland Lake Cottages through 11/30/22 62528	6,324.37
620-00-13143-000-000		Due from Developers Woodland Lake Cottages through 11/30/22 62528	6,324.38
610-00-13143-000-000		Due from Developers Harrison Heights through 11/30/22 62539	65.00
620-00-13143-000-000		Due from Developers Harrison Heights through 11/30/22 62539	65.00
610-00-13143-000-000		Due from Developers 1st Addition to LP Heights thr. 11/30/22 62523	63.75
620-00-13143-000-000		Due from Developers 1st Addition to LP Heights thr. 11/30/22 62523	63.75
610-00-57923-000-000		Outside Services Employed Status Reports, Staff Meeting, & Corresp 62525	680.00
620-00-57852-000-000		Outside Services Employed Status Reports, Staff Meeting, & Corresp 62525	680.00
610-00-57923-000-000		Outside Services Employed System Map Updates 62538	290.00
620-00-57852-000-000		Outside Services Employed System Map Updates 62538	290.00

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>14,846.25</b>
10140 12/21/2022 POMP'S TIRE SERVICE INC. Harrison Utilities - Vehicle Maintenance			
610-00-57933-000-000		Transportation Expense F-150 Truck - Lube & Oil Change 320135280	40.97
620-00-57828-000-000		Transportation Expense F-150 Truck - Lube & Oil Change 320135280	40.97
610-00-57933-000-000		Transportation Expense F-350 - Two New Tires 320135138	244.08
620-00-57828-000-000		Transportation Expense F-350 - Two New Tires 320135138	244.08
<b>Total</b>			<b>570.10</b>
10141 12/21/2022 SPEEDY CLEAN Televising Sewer Main-Cottonwood Creek			
620-00-57831-000-000		Maintenance Sewage Collect Sys Televising Sewer Main-Cottonwood Creek 78022	1,761.99
<b>Total</b>			<b>1,761.99</b>
10142 12/21/2022 ULTIMATE CLEANING, LIMITED JAN 2023 Cleaning Service			
610-00-57935-000-000		Maintenance of General Plant JAN 2023 Cleaning Service 2128	94.50
620-00-57834-000-000		Maintenance of General Plant JAN 2023 Cleaning Service 2128	94.50
<b>Total</b>			<b>189.00</b>
10143 12/21/2022 VILLAGE OF HARRISON TREASURER- TAX COLLECTION PARCEL 43808 STORM WATER UTIL TAX BILL			
610-00-57641-000-000		Operation Supplies & Expenses PARCEL 43808 STORM WATER UTIL TAX BILL	39.61
<b>Total</b>			<b>39.61</b>
10144 12/28/2022 VILLAGE OF HARRISON - UTILITIES REIMB REIMBURSEMENT OF 2022 PAYROLL			
610-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Wate REIMBURSEMENT OF 2022 PAYROLL	158,748.06
620-00-11151-000-000		Nicolet @3-3-2022 PAYROLL Sewe REIMBURSEMENT OF 2022 PAYROLL	166,259.07

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
 Thru: 12/31/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-25110-000-000		Due to Municipality	20,679.74
		REIMBURSEMENT OF 2022 PAYROLL	
620-00-25110-000-000		Due to Municipality	22,516.19
		REIMBURSEMENT OF 2022 PAYROLL	
Total			368,203.06

10145 12/28/2022 VILLAGE OF HARRISON - UTILITIES REIMB  
 2022 INSURANCES AND WORKHORSE REIMBURSE

610-00-57926-000-000		Employee Pensions & Benefits	2,014.59
		2022 DELTA DENTAL LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	2,014.59
		2022 DELTA DENTAL LESS EMP DED	
610-00-57926-000-000		Employee Pensions & Benefits	19,038.13
		2022 UNITED HEALTH LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	19,038.14
		2022 UNITED HEALTH LESS EMP DED	
610-00-57926-000-000		Employee Pensions & Benefits	71.12
		BAL 2022 RELIANCE DISB/LIFE LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	71.13
		BAL 2022 RELIANCE DISB/LIFE LESS EMP DED	
610-00-57926-000-000		Employee Pensions & Benefits	477.16
		2022 SUPERIOR VISION LESS EMP DED	
620-00-57854-000-000		Employee Pensions & Benefits	477.16
		2022 SUPERIOR VISION LESS EMP DED	
610-00-57923-000-000		Outside Services Employed	625.00
		2022 WORKHORSE SOFTWARE ACCT/PAY	
620-00-57852-000-000		Outside Services Employed	625.00
		2022 WORKHORSE SOFTWARE ACCT/PAY	
Total			44,452.02

Grand Total 652,539.72



UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 12/01/2022 From Account:  
Thru: 12/31/2022 Thru Account:

Amount

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Total Expenditure from Fund # 610 - WATER UTILITY	429,715.88
Total Expenditure from Fund # 620 - SEWER UTILITY	222,823.84
Total Expenditure from all Funds	652,539.72

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

January 31, 2023

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**Title:**

Concept Plan – Village Owned Property on County N

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**Issue:**

How does the Village Board want to proceed with development of Village Owned Property on County N?

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**Background and Additional Information:**

At the December 13<sup>th</sup> meeting, the Village Board asked staff to create a timeline for development of Village property. The Village owns approximately 40-acres on the northeast corner of County N/Manitowoc Road. This area was recently placed in Tax Incremental Financing District #5 (TID #5). The area is intended to be used commercially. The property is currently identified in the Comprehensive Plan as Commercial. The zoning is currently General Agricultural [AG] but could be rezoned by the Village at anytime to a commercial zoning district. [In February 2022 the Village Board directed staff and the Plan Commission to work with the Fire Chief to determine a site for a future public safety building. The Plan Commission discussed the location of possible future public safety building. The ideal location was within ¼ mile of County Road N near Manitowoc Road with approximately 4-6 acres.]

Sewer and water is adjacent to the property at the northeast corner. Sewer and water may also be available closer towards County N as part of the Luniak Meadows 2 subdivision plat. Access to the property can be obtained from Manitowoc Road and a new roadway access to County N is likely to get approved by the County. Stormwater management would have to be handled on site. Since there is a ridge through the property there is likely to be 2 ponds, one to the north and one on the south.

A concept plan was developed to determine how the property could be developed and split. The concept plan includes extending Touchdown Drive from the north (Luniak Meadows subdivision) to Manitowoc Road. Touchdown Drive is located along the east side of the property. The concept plan also creates a new east/west road from County N to Touchdown Drive. An internal loop road will allow for the property to be further split and developed with a roadway connection to the north into the proposed Luniak Meadows 2 subdivision. Sanitary sewer and water will follow the roadway layouts.

How does the Village Board want to proceed with development of the property?

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**Recommended Action:**

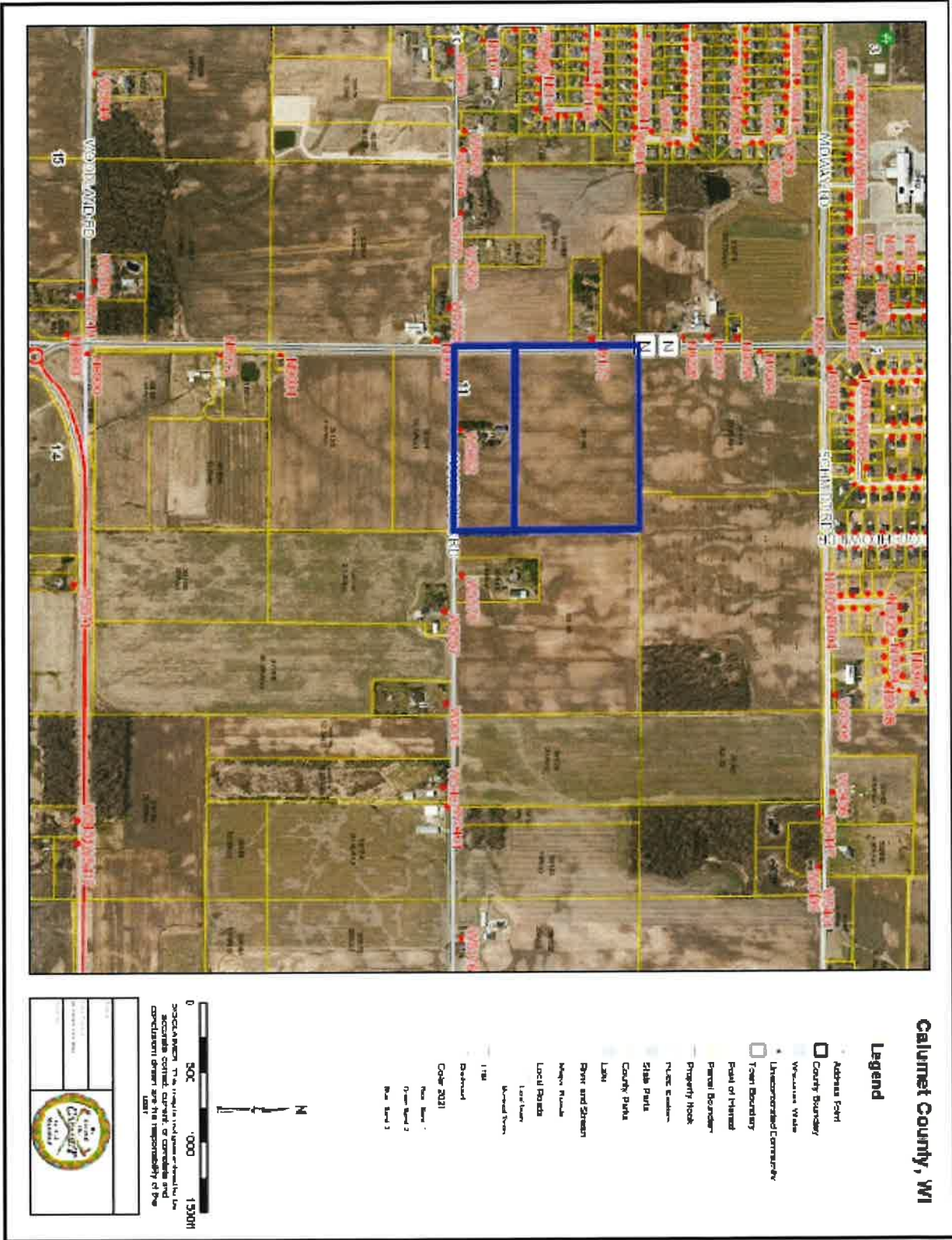
Provide direction to staff.

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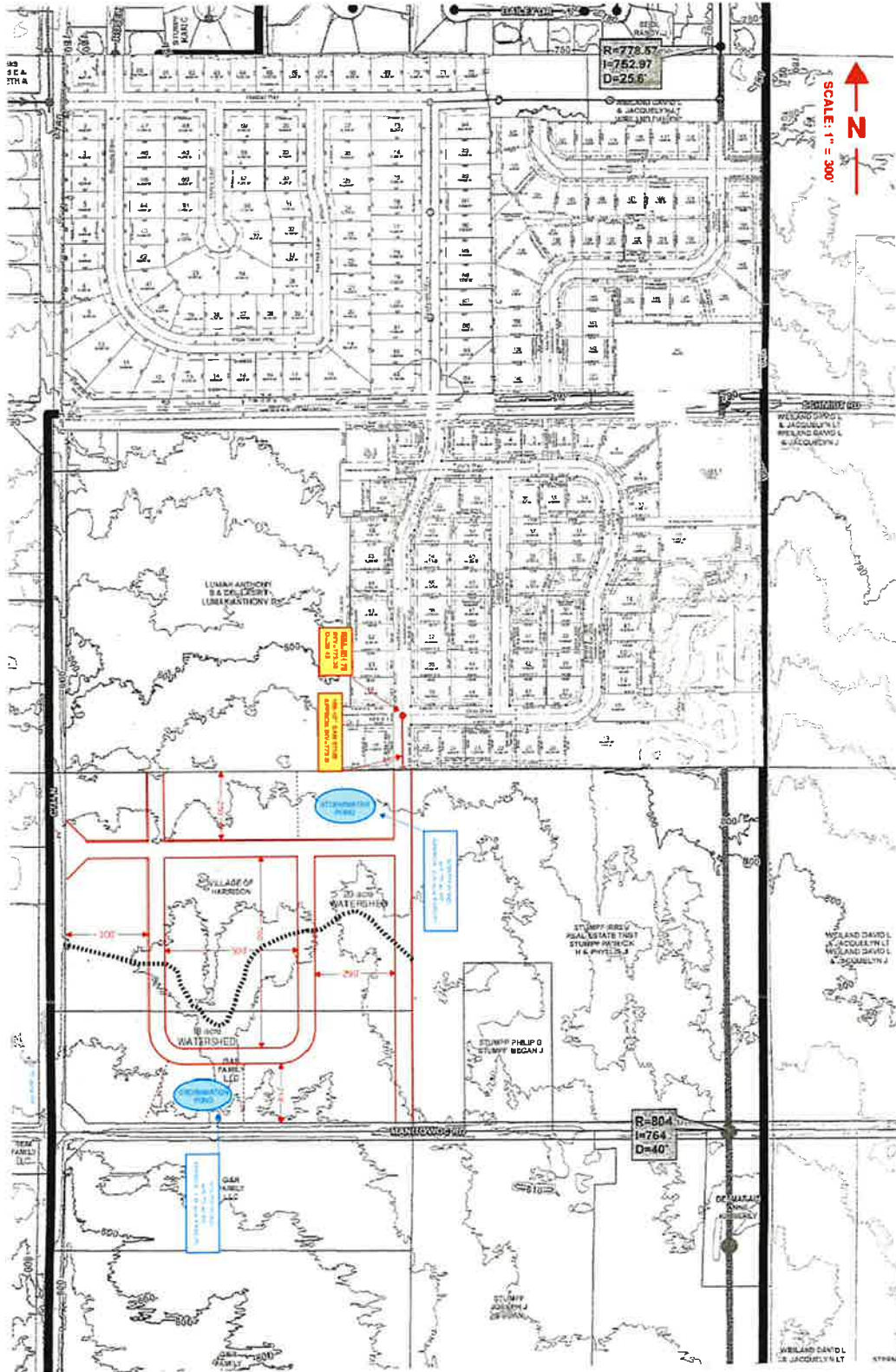
**Attachments:**

- Aerial Map
- Concept Plan (proposed roadways are identified in red)
- Proposed/Potential Timeline

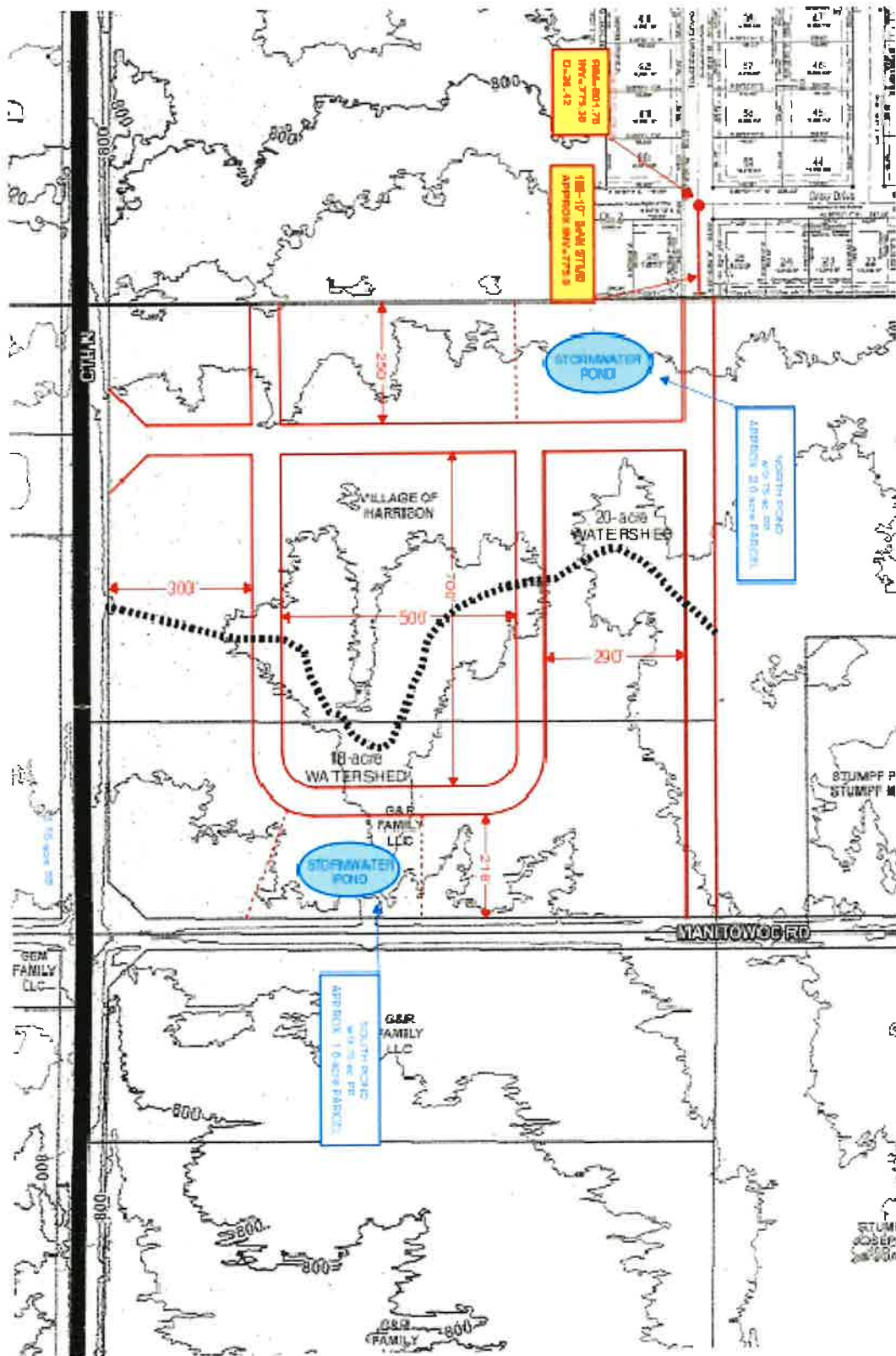
Aerial Map



# Concept Plan



Concept Plan (enlarged)





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**VILLAGE BOARD MEETING**

**From:**

Matt Heiser, Village Manager

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**VILLAGE OF HARRISON**

**Meeting Date:**

January 31, 2023

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**Title:**

Farm Lease Renewal

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**Issue:**

Should the Village lease its land on Hwy N to be farmed?

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**Background and Additional Information:**

The lessee, Ken Mader, would like to renew the contract for April 2023 to April 2024. He would like to add the land the Village recently purchased; it abuts the original parcel to its south. This would add 13 acres to the cost of the rent.

Staff has no objection to renewing the lease. The Fire Chief has expressed interest in using the buildings on the newly acquired land in burning exercises. Staff will need to work with Mr. Mader when that time comes.

At the December Board meeting the Board was uncertain about development possibilities this year. The Board directed staff to propose a plan of development. Staff does not believe there will be any development in 2023.

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**Budget Impacts:**

\$7,800 of revenue. The budget only anticipated the amount earned in 2022 which was \$5,200.

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**Recommended Action:**

To approve the proposed 2023-2024 lease.

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**Attachments:**

- Updated lease for 2023-2024. This is the same lease reviewed by the Village Attorney last year only with added land, rent and date changes.



**FARM  
LEASE**

THIS INDENTURE made and entered into this 13th of December, 2022, by and between the Village of Harrison ("Lessor"), and Ken Mader ("Lessee").

**WITNESSET  
H:**

**1. Lease Premises.**

Lessor does hereby lease the following described premises in the Village of Harrison, State of Wisconsin to wit:

All of Lot One (1), of Certified Survey Map No. 1978, filed in the office of the Register of Deeds for Calumet County, Wisconsin in Volume 14 of Certified Survey Maps on Page 123, as Document No. 265890, being part of the Southwest  
% of the Northwest % and part of the Northwest % of the Southwest % of Section 11, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin.

Calumet County Tax ID No. 39144 (26 acres)

— All of Lot Two (2), of Certified Survey Map 1978, filed in the office of the Register of Deeds for Calumet County, Wisconsin in Volume 14 of Certified Survey Maps on Page 123, as Document No. 265890, being part of the Southwest  
% of the Northwest % and part of the Northwest % of the Southwest % of Section 11, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin.

Calumet County Tax ID No. 39142 (13 acres)

~~The parties agree that for purposes of determination of the rent due hereunder, the parcels subject to this lease total approximately 39 acres.~~

**2. Term.**

This lease shall be a term of one year, commencing April 1, 2023 to April 1, 2024. In the event that Leaser shall sell or otherwise need any portion of the property which is subject of this lease during the term of said lease, the Lessor may, at its sole option, terminate and cancel this lease by giving a thirty (30) day notice to

Lessee, who shall thereupon vacate the premises in accordance with the terms of such notice.

Lessee shall be permitted to enter upon the leased premises, after termination of the lease in accordance with this paragraph 2, to harvest any crops that are currently growing on said premises.

**3. Effect of Early Termination.**

In the event this lease is not terminated by Lessor pursuant to provisions of paragraph 2, above, Lessor or his successor in the title shall be responsible for damages suffered by Lessee, including the reasonable value of crops damaged or unable to be harvested as a result of said termination. In the even this lease is terminated by Lessee, Lessee shall forfeit any and all claims of any nature whatsoever for any work performed, materials or supplies, including seed provided, or any other cost which Lessee may have incurred.

**4. Obligations of Lessee.**

Lessee shall use said property for general farming purposes and shall care for the same according to standard industry practices and shall mow all land not seeded or planted for the following crop season. Lessee warrants herein that he shall not use the chemical compound found in atrazine or any other chemical which may prevent for any period of time residential grass growth on any lands leased hereunder unless authorized in writing by the Village Manager of the Village of Harrison.

**5. Sublease.**

Should Lessee desire to sublease such property, prior written approval of Lessor shall be obtained by Lessee.

**6. Rent.**

The rent shall be two hundred (\$200.00) per acre annually which results in a total yearly payment of Seven Thousand Eight Hundred (\$7,800.00).

**7. Payment of Rent.**

Rent shall be paid in one payment of Seven Thousand Eight Hundred (\$7,800.00). Payment is due on or before April 2023.

4 8 2 1 3 J

**8. Hold Harmless and Certificate of Insurance.**

Lessee shall save and hold harmless Lessor from any and all claims, actions or liability for any injury or damage to property or persons occurring on or about the premises demised hereunder where such injury or damage has arisen out of Lessee's actions or inaction or that of Lessee's agents, contractors, or employees. This hold harmless is intended to protect Lessor from any and all claims and actions for injury or damage to the fullest extent provided by law, including payment for actual attorney fees reasonably incurred as a result of any such claim. To ensure Lessee's ability to perform under this provision, Lessee shall provide a certificate of general liability insurance in an amount of not less than One million Dollars, (\$1,000,000.00) naming Lessor as an additional insured as a term and condition of this lease.

9. **Miscellaneous.**

Lessee promises and agrees to pay the rent as provided herein and not to underlease or sublet said premises or any portion thereof or assign this lease without prior written consent of Lessor. Lessee further agrees to quit and deliver the ~~same~~ to Lessor peacefully and quietly at the end of the term of this lease and to keep the same in good repair as the same are in at the commencement of the term of the lease. Lessee further agrees to use and improve said premises using standard industry practices and to provide Lessor access to view the premises at all reasonable times. If Lessee shall fail to pay rent at the aforesaid times expressed in this lease or ~~shall underlease~~ or sublet the premises without written consent of Lessor, Lessor may enter and expel Lessee and /or his assigns from the premises forthwith and thereupon said Lessee shall be held to have forfeited any rent that he may have paid hereunder and shall be liable to Lessor for any such payment or payments of rent hereunder which are then due and unpaid. *pd 3/14*

The covenants herein contained shall bind the parties mutually and their respective heirs, personal representatives, administrators, and assigns.

**IN WITNESS WHEREOF, the parties hereto have caused this lease to be executed personally or by their duly authorized officers and their seals affixed hereto on the day and year first written above.**

Lessor: \_\_\_\_\_

Village of Harrison

Lessee: \_\_\_\_\_

Ken Mader

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**VILLAGE BOARD MEETING**

**From:**  
Vicki Tessen, Clerk

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**VILLAGE OF HARRISON**

**Meeting Date:**  
January 31, 2023

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**Title:**  
Request for Refund of Park Rental Fee

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**Issue:**  
Current policy states that summer park rentals are non-refundable, thus the resident is appealing to the Board for an exception to the policy.

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**Background and Additional Information:**  
The Village Clerk is not aware of speaking to or assisting someone with a park rental. However, the village hall rental policy does allow for refunds if made far enough in advance, so it is possible staff confused the two policies.

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**Budget Impacts:**  
\$75.00

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**Staff Recommendation:**  
None

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**Action Options:**  
Approve the refund as requested.  
Approve the refund with amendments or conditions.  
Deny the refund as requested.

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**Attachments:**

- Park rental contract
- Letter from Lori Kowalski

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## Darboy Community Park Shelter Rental Application

Park Address - N9334 Noe Rd. Harrison WI 54915

Village of Harrison - W5298 State Road 114 Harrison WI 54952

DATE OF RENTAL: 6/10/23 TIME: \_\_\_\_\_  
(including set-up and clean-up)

NAME: Peggy Van Asten

ORGANIZATION NAME (if any): \_\_\_\_\_

MAILING ADDRESS: ~~88888~~ Anna Ct

RESIDENT OF:  HARRISON  BUCHANAN / OTHER (please circle one)

HOME PHONE: ~~828-288888~~ DAY PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

**Do you intend to have any of the following:**

*"Yes" to any of these may require special approval. Please allow 30 days for review.*

- |                           |   |  |
|---------------------------|---|--|
| 1. Beer sales             | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> | If yes, liquor license is required               |
| 2. Concession Sales       | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> | If yes, contact Calumet Co. Health Dept.         |
| 3. Amplification/sound    | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> | If yes, purpose/type _____                       |
| 4. Tents                  | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> | If yes, required to call in and pay for locates  |
| 5. Mechanical Rides       | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> | If yes, Certificate of Insurance required        |
| 6. Admission Fee charge   | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> |  |
| 7. This is a public event | No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> | If yes, Certificate of Insurance may be required |

I agree to indemnify and save harmless the Town of Buchanan, Village of Harrison and their employees and elected/appointed official and their agents from any and all liability from claims of bodily damage or any other nature whatsoever arising out of the use of the Community Park. I have received a copy of the facility Use Policies and Procedures attached to this contract and agree to abide by all the rules and regulations formulated for the use of the building and facilities located in the Village of Harrison.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Applicant must be 18 years or older)

Please complete this form and return with **two** separate payments of the **\$75.00 rental fee** (\$150.00 for non-residents) and **\$150.00 security deposit** and mail to:

**Village of Harrison**  
**W5298 State Road 114**  
**Harrison, WI 54952**

**The Park Pavilion is not reserved until this completed form, rental fee, and security deposit are received!**

**The Shelter key must be picked up** from the Harrison Municipal Building, W5298 State Road 114, Harrison, prior to your event. There is a \$75.00 fee to have staff unlock the shelter if the key is not picked up or if the garbage cans are not emptied.

**Office use only**

Rental fee: CK 7301 Key # issued: \_\_\_\_\_  
 Security Deposit: \_\_\_\_\_ Date key returned: \_\_\_\_\_  
 Electrical panel fee: \_\_\_\_\_ Office staff initials: \_\_\_\_\_  
 Board approval: \_\_\_\_\_  
 Certificate of insurance/licenses \_\_\_\_\_

**Security and Liability:** Security is the responsibility of the renter. The Village is not responsible for the safety of individuals attending or participating in an event. The Village and its staff shall not be liable for lost, stolen, or damaged property, personal injuries, or other loss at any reserved facility.

**Certificate of Insurance:** A certificate of insurance is required for rentals open to the public. The certificate of insurance must give evidence of proper liability insurance, naming the Village of Harrison as an additional insured in the amount of \$2 million. The certificate of insurance must be on file 2 weeks prior to the rental to the Village of Harrison and Town of Buchanan. A copy of an insurance policy is not acceptable.

★ **Cancellation Policy:** No Refunds will be made for the months of June, July and August. A full refund of the rental fee for a cancellation at a park pavilion or facility will be made only if cancelled 30 days before the rented date. If not cancelled before 30 days, the rental fee will be retained by the Village.

The Village reserves the right to cancel and/or relocate any reservation, if the reservation threatens the integrity of the park and/or facility due to misrepresentation or information on application, unsafe facility conditions, or weather conditions.

**All existing Park Rules and Village Ordinances, whether listed here or not, are to be observed. The Village reserves the right to revoke a reservation or special permit at any time when there is a violation of Park Rules or Village Ordinance.**

Option 1: Move to a new date

Option 2: Ask the Village board for a refund.

Village Board Copy

Lori Kowalski  
N8847 Coop Rd  
Menasha, WI 54952

December 7, 2022

Allison Blackmer  
W5298 State Hwy 114  
Menasha, WI 54952

Dear Ms. Blackmer,

On September 23 my sister booked the Harrison community park for our family reunion to be on June 10, 2023.

She paid the \$75.00 fee while signing the contract. She asked the clerk at the time what would happen if we needed to cancel, and the clerk said the check would be torn up.


On October 21, I was shockingly diagnosed with breast cancer and I was told my treatment is going to last for months. My sisters and I realized the family reunion would not be able to happen. My sister that paid the deposit called to cancel the park reservation within 4 or 5 days of this news. The clerk said she would cancel it, hung up and later called her back to say that she hadn't realized it but unfortunately June, July & August deposits are non-refundable. Apparently, the policy of no refunds for June, July, & August was possibly not adequately communicated to the staff.

My sister at the time of signing did NOT see in the fine print on the 2<sup>nd</sup> page that this was the policy. I look at it as this is what we do in life. We trust the person is verbally pointing out the important information we need to know on the form. Similar to going to your doctor, they have you sign multiple forms and you sign them without reading them because you trust that the person behind the counter is pointing out what is on the form you are signing. Have you never signed the little electronic signature pad and you don't even seeing the verbiage?

Besides that: June 10 is graduation party time. I highly doubt the park would not be re-rentable that weekend. A few family members including me are longtime residents of Harrison. My godfather was George Schwalbach (long time town chairman). We we pay combined sum upwards of \$20,000 per year in taxes to Harrison, and this is how we are treated?

We are respectfully requesting a refund check of \$75.00 be sent to my sister, also a Harrison resident.

Peggy Van Asten  
N9598 Anna Ct  
Appleton, WI 54915

Sincerely,   
Lori Kowalski

Cc: Village Board

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

January 31, 2023

---

**Title:**

Request for refund of prorated fees from property purchase on Manitowoc Road

---

**Issue:**

Should the Village Board authorize a partial refund of prorated fees/taxes for a property the Village purchased?

---

**Background and Additional Information:**

In December, the Village purchased a 13.27-ac property at the corner of County Road N and Manitowoc Road. As part of the title work and closing statements, there was a credit to the Village for \$1,803.76 for taxes from Jan 1 2022 to Dec 9 2022. The tax bill was mailed out shortly thereafter and the actual taxes on the property for 2022 was \$906.96. The seller is asking if the Village will refund the difference? From the seller...*“The allowance calculated on the closing statement is supposed to reasonably represent the actual taxes that will be due. I understand that it will never be exact and I wouldn’t be mentioning anything if it were a \$50 or \$100 difference, but \$900 is a bit different. Neither party should unreasonably benefit from a discrepancy in a best guess estimate. Since we owned the property for 11/12ths of the year, I think it is a reasonable request. I thank the Board for their consideration.”*

The tax bill indicates the taxes from 2021 to 2022 decreased from \$1,925.07 to \$906.96. The reason for reduction was due to decrease in assessed value as the residential structure on the property was removed. The title company probably used the 2021 taxes to estimate what the 2022 taxes would be and prorated that over 11/12ths of the year to come up with the \$1,803.76 credit to the Village. In this case the seller is requesting \$896.80 refund (\$1,803.76-\$906.96). Staff understands the desire for fairness for prorated fees/taxes when purchasing property. Staff believes in this case, the taxes were prorated in a good faith effort based on the available information.

---

**Budget Impacts:**

Potentially \$896.80.

---

**Action:**

Staff recommends the Village reject the request for refund of prorated taxes. Staff suggests that if the Title Company gets involved to state there was a mistake in the title documents then the Village revisit at that time.

---

**Attachments:**

- 2022 Tax Bill



VILLAGE OF HARRISON  
 W5298 STATE HWY 114 MENASHA, WI 54952  
 OFFICE M-F 7:30-3:30 / DROP BOX 24 HR  
 VISIT HARRISON-WI.ORG FOR NEW WAYS TO  
 PAY YOUR BILL ONLINE OR AT OUR BANK!

**CALUMET COUNTY - STATE OF WISCONSIN  
 PROPERTY TAX BILL FOR 2022  
 REAL ESTATE**

RTH LLC, (P)

**Parcel Number: 39142  
 Bill Number: 129617**

**Important:** Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

**Location of Property/Legal Description**

**W5662 MANITOWOC RD**  
 Sec. 11, T20N, R18E  
 V139-298 SW1/4 NW1/4 SEC.11-20-18 LOT 2 CSM#1978  
 VOL.14-123 COM W1/4/C,N434.72',E1309.2',  
 S447.71',W1311.29'TO POB  
 13.270 ACRES

129617/39142  
 RTH LLC  
 2830 CURRY CT  
 GREEN BAY WI 54311

lease inform treasurer of address changes.

ASSESSED VALUE LAND 32,300	ASSESSED VALUE IMPROVEMENTS 14,000	TOTAL ASSESSED VALUE 46,300	AVERAGE ASSMT. RATIO 0.825870511	NET ASSESSED VALUE RATE 0.01466510 <small>(Does NOT reflect credits)</small>	<b>NET PROPERTY TAX</b> 631.75																																				
STIMATED FAIR MARKET VALUE LAND 36,300	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS See Reverse, Use Value Assessment 17,000	TOTAL ESTIMATED FAIR MARKET VALUE 53,300	<input type="checkbox"/> A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit 56.88	REFUSE/GARBAGE 157.56 STORM WATR UTIL 60.00 POWTS 15.00 LAW ENFOREMENT 19.50 CHRG TRANSPORTATION 23.15 CHRG																																				
<table border="1"> <thead> <tr> <th>FAXING JURISDICTION</th> <th>2021 EST. STATE AIDS ALLOCATED TAX DIST.</th> <th>2022 EST. STATE AIDS ALLOCATED TAX DIST.</th> <th>2021 NET TAX</th> <th>2022 NET TAX</th> <th>% TAX CHANGE</th> </tr> </thead> <tbody> <tr> <td>ALUMET COUNTY</td> <td>627,802</td> <td>660,197</td> <td>598.79</td> <td>238.02</td> <td>-60.2%</td> </tr> <tr> <td>VILLAGE OF HARRISON</td> <td>446,048</td> <td>497,370</td> <td>340.80</td> <td>138.40</td> <td>-59.4%</td> </tr> <tr> <td>IMBERLY SCH DIST</td> <td>15,260,937</td> <td>15,766,419</td> <td>588.62</td> <td>257.12</td> <td>-56.3%</td> </tr> <tr> <td>OX VALLEY TECH</td> <td>1,260,922</td> <td>1,342,743</td> <td>110.63</td> <td>45.44</td> <td>-58.9%</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>17,595,709</b></td> <td><b>18,266,729</b></td> <td><b>1,638.84</b></td> <td><b>678.98</b></td> <td><b>-58.6%</b></td> </tr> </tbody> </table>						FAXING JURISDICTION	2021 EST. STATE AIDS ALLOCATED TAX DIST.	2022 EST. STATE AIDS ALLOCATED TAX DIST.	2021 NET TAX	2022 NET TAX	% TAX CHANGE	ALUMET COUNTY	627,802	660,197	598.79	238.02	-60.2%	VILLAGE OF HARRISON	446,048	497,370	340.80	138.40	-59.4%	IMBERLY SCH DIST	15,260,937	15,766,419	588.62	257.12	-56.3%	OX VALLEY TECH	1,260,922	1,342,743	110.63	45.44	-58.9%	<b>TOTAL</b>	<b>17,595,709</b>	<b>18,266,729</b>	<b>1,638.84</b>	<b>678.98</b>	<b>-58.6%</b>
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<b>FIRST DOLLAR CREDIT</b> <b>POTTERY AND GAMING CREDIT</b> <b>NET PROPERTY TAX</b>					<b>TOTAL DUE: \$906.96</b> <b>FOR FULL PAYMENT</b> <b>PAY BY:</b> <b>JANUARY 31, 2023</b>  <small>Warning: If not paid by due dates,          installment option is lost and total tax is          delinquent subject to interest and, if          applicable, penalty.          Failure to pay on time. See reverse.</small>																																				
			<b>-45.44</b>	<b>-47.23</b>	<b>3.9%</b>																																				
			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>																																				
			<b>1,593.40</b>	<b>631.75</b>	<b>-60.4%</b>																																				

**FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases**

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends

PAY 1ST INSTALLMENT OF: \$591.09  
 BY JANUARY 31, 2023  
 AMOUNT ENCLOSED \_\_\_\_\_  
 MAKE CHECK PAYABLE AND MAIL TO:  
 VILLAGE OF HARRISON  
 W5298 STATE HWY 114 MENASHA, WI 54952  
 OFFICE M-F 7:30-3:30 / DROP BOX 24 HR  
 VISIT HARRISON-WI.ORG FOR NEW WAYS TO  
 PAY YOUR BILL ONLINE OR AT OUR BANK!  
 PIN# 39142  
 RTH LLC, (P)  
 BILL NUMBER: 129617

PAY 2ND INSTALLMENT OF: \$315.87  
 BY JULY 31, 2023  
 AMOUNT ENCLOSED \_\_\_\_\_  
 MAKE CHECK PAYABLE AND MAIL TO:  
 CALUMET COUNTY TREASURER  
 206 COURT ST  
 CHILTON, WI 53014  
 PIN# 39142  
 RTH LLC, (P)  
 BILL NUMBER: 129617

PAY FULL AMOUNT OF: \$906.96  
 BY JANUARY 31, 2023  
 AMOUNT ENCLOSED \_\_\_\_\_  
 MAKE CHECK PAYABLE AND MAIL TO:  
 VILLAGE OF HARRISON  
 W5298 STATE HWY 114 MENASHA, WI 54952  
 OFFICE M-F 7:30-3:30 / DROP BOX 24 HR  
 VISIT HARRISON-WI.ORG FOR NEW WAY  
 PAY YOUR BILL ONLINE OR AT OUR BAN  
 PIN# 39142  
 RTH LLC, (P)  
 BILL NUMBER: 129617

  
 INCLUDE THIS STUB WITH YOUR PAYMENT

  
 INCLUDE THIS STUB WITH YOUR PAYMENT

  
 INCLUDE THIS STUB WITH YOUR PAYMENT

---

**VILLAGE BOARD MEETING**

**From:**

Matt Heiser, Village Manager

---

**VILLAGE OF HARRISON**

**Meeting Date:**

January 31, 2023

---

**Title:**

Request for Tuition Reimbursement for Fire Chief

---

**Issue:**

Should the Village reimburse the Fire Chief for tuition expenses of an EMS class at Fox Valley Technical College?

---

**Background and Additional Information:**

The Fire Chief attended a class at Fox Valley Technical College during the autumn of 2022 entitled “Emergency Med Resp and Emergency Med Tech: Part 2”. The Chief has requested reimbursement for the tuition of that course.

According to the page 22 of Personnel Manual for the Village of Harrison Village staff are eligible for tuition costs. The manual directs everyone to consult appendix B for instructions on the process. Appendix B states that the Village will reimburse up to \$500 per calendar year per employee. It also requires the applicant to provide a receipt for tuition paid and proof of satisfactory completion of the course. Appendix B also states the final approval rests with the Village Board.

---

**Budget Impacts:**

\$500.00 from Fire Department training budget.

---

**Recommended Action:**

Staff recommends to approve the request up to the \$500 limit.

---

**Attachments:**

- Signed Education Reimbursement Form for Chief Jarred Gerl. This includes the policy statement for Education Reimbursement which is page 2 of Appendix B.
- Copy of receipt of tuition charges.
- Print out of transcript showing final grade for course.

APPENDIX B

VILLAGE OF HARRISON  
EDUCATION REIMBURSEMENT FORM

Date: 7-25-2022

Requested by:

Name: Geri Jarred L  
*Last First MI*

Course Detail:

Name of Accredited School: Fox Valley Technical College

Course Title: EMS 10531302 EMR & FMT - Part 2

How course is related to present job: I am looking to further my professional development and knowledge base regarding enhanced EMS skills.

Cost:

Tuition: \$ 521.55

Books: \$ \_\_\_\_\_

Lab Fees: \$ \_\_\_\_\_

Miscellaneous (Explain): \_\_\_\_\_  
\_\_\_\_\_

Approval:

Employer's Signature: James Deal 7-25-2022  
*James Deal* *7-25-2022*  
Date

Administrator's Signature: Matthew Hise 7-28-22  
*Matthew Hise* *7-28-22*  
Date

Successfully completed course on: 12-15-2022  
Payment made to employee on: \_\_\_\_\_  
Check Number: \_\_\_\_\_

**SUBJECT: EDUCATION REIMBURSEMENT**

**Policy**

Full-time management employees of the Village of Harrison will be eligible for reimbursement of the cost of tuition, lab fees, books, materials and other miscellaneous fees incurred in the process of taking approved courses.

**Purpose**

To provide limited financial assistance for employees who desire to increase their level of education to present job performances.

**Guidelines**

1. Course must be directly related to the employee's current job and would improve their skills on the job.
2. Reimbursement will be made only after satisfactory completion of the course.
3. Eligible employees must first exhaust other forms of financial aid (*i.e., VA Ed Program, Scholarships, etc.*)
4. A Tuition Aid Request form, obtained from the Village Manager, must be completed as far in advance as possible before close of registration for the course.
5. Final approval for reimbursement for the costs rests with the Village Board.
6. When the course is completed, a copy of the grade report, along with receipts for tuition and fees paid, should be submitted to the Village Manager for processing and refund. This must be done by the employee within thirty (30) days of notification of satisfactory completion of the course.
7. The employee will be reimbursed in a lump sum. However, should the employee terminate employment with the Village of Harrison within two (2) years of course completion, the reimbursement will be considered to be prorated over a 24-month period from the date of the course completion and the remainder will be withheld from the employee's last check.
8. All courses will be taken at a time other than the employee's regular work hours, unless vacation or compensatory time is used and Village approval has been given.
9. The Village will pay up to a maximum of \$500.00 per calendar year per employee. A maximum of \$2,000.00 per calendar year may be expended on a first-come, first-serve basis, to be determined by the date of the application.

This program can be discontinued or changed at any time at the discretion of the Village Board.

No employee will incur any rights to said policy. The discontinuance of said policy will not be considered prejudicial to anyone or any group

**FOX VALLEY TECHNICAL COLLEGE**

**STUDENT RECEIPT**

Monday, December 19, 2022 9:51 AM

Term: 2022 Fall

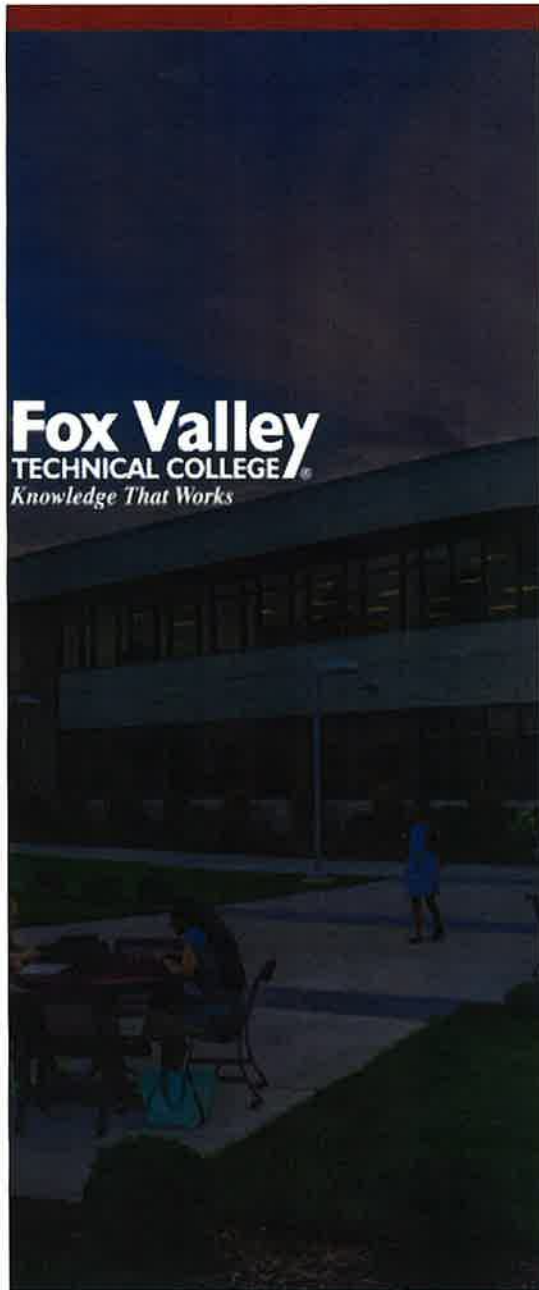
Receipt # 0

Jarred L Gerl  
N9576 Chadbury Ln  
Appleton, WI 54915-7266

Student ID: 120143523  
Plan:  
Email: jarredgerl@gmail.com  
Phone: 920/739-8226

---

<b>Class/Item Number</b>	<b>Description</b>	<b>Payment Date</b>	<b>Amount Paid</b>
83411	EMR & EMT - Part 2	8/25/2022	521.55
Total Paid:			521.55
Amount Due:			0.00



HI, JARRED ▾

ACCOUNT DASHBOARD / MY CLASSES

## My Classes

Below are a listing of your current, upcoming, and previous classes.

### Current or Upcoming Classes

No classes found.

### Previous Classes

EMERGENCY MED RESP AND EMERGENCY MED TECH - PART 2  
Aug 23 - Dec 15, 2022

A-

NATIONAL REGISTRY EMT - BASIC PRACTICAL EXAM

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

---

**Meeting Date:**

January 31, 2023

---

**Title:**

Certificate of Payment #5 for 2022 Street Paving Program

---

**Issue:**

Should the Village authorize payment #5 for the 2022 Street Paving Program?

---

**Background and Additional Information:**

The contractor has submitted an application for partial payment under the 2022 Street Resurfacing program for all work performed through January 15, 2023 in the amount of \$214,447.13. The Village engineer has reviewed the application and is recommending approval.

---

**Budget Impacts:**

\$214,447.13 for the current payment. This money has been budgeted under the capital outlay, transportation utility, and stormwater street projects portion funds (\$2,393,125.80 project total, paid \$1,711,129.92 previously for this project, total project payment including this payment \$1,925,577.05).

---

**Recommended Action:**

Staff recommends the Village Board authorize payment of the contractor's application for Certificate of Payment #5 in the amount of \$214,447.13 for work performed through January 31, 2023.

---

**Attachments:**

- Contractor's application for Payment #5 & Engineer's correspondence



January 24, 2023

Village of Harrison  
W5298 Highway 114  
Harrison, WI 54952

Re: Village of Harrison  
2022 Asphalt Street Resurfacing Program  
Certificate for Payment #5  
McM. No. H0006-09-22-00223

Enclosed herewith is Certificate for Payment #5 for the above referenced project. This Certificate is issued to Northeast Asphalt, Inc. in the amount of \$214,447.13 for partial payment for work performed through January 15, 2023.

Please process the enclosed, and forward payment to Northeast Asphalt, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.  
Associate / Municipal & Civil Engineer

LRR

cc: Northeast Asphalt, Inc.

Enclosure: Certificate for Payment #5



# McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200  
FAX: 920.751.4284

## CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON  
W5298 HWY 114  
Harrison, WI 54952

Contract No. H0006-09-22-00223  
Project File No. H0006-09-22-00223  
Certificate No. Five (5)  
Issue Date: January 24, 2023  
Project: Village of Harrison 2022 Asphalt Street  
Resurfacing Program

This Is To Certify That, In Accordance With The Contract Documents Dated: May 9, 2022

NORTHEAST ASPHALT, INC.  
W6380 Design Drive  
PO Box 1667  
Greenville, WI 54942

Is Entitled To Partial Payment For Work Performed Through: January 15, 2023

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$2,154,682.00</u>	Completed To Date	<u>\$1,984,405.20</u>
Net Change Orders	<u>\$238,443.80</u>	Retainage 2.5%	<u>\$59,828.15</u>
Current Contract Amount	<u>\$2,393,125.80</u>	Subtotal	<u>\$1,925,577.05</u>
		Previously Certified	<u>\$1,711,129.92</u>

**Amount Due This Payment: \$214,447.13**

**PLEASE PROCESS AND FORWARD PAYMENT TO NORTHEAST ASPHALT, INC.**

Certified By:  
**McMAHON ASSOCIATES, INC.**  
Neenah, Wisconsin

  
Lee R. Reibold, P.E.  
Associate / Municipal & Civil Engineer

Village of Harrison  
 2022 Asphalt Street Resurfacing Program  
 Schedule of Costs Based Upon As-Constructed Quantities  
 McM No. H0006-9-22-00223

A. Sunrise Meadows Subdivision:											
Item	Description	Bid Qty	Unit	Unit Cost	Bid Total	Payment Certificate #5		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Clearing and grubbing	1	L.S.	\$8,500.00	\$ 8,500.00	\$ -	-	1	\$ 8,500.00	0	\$ -
2	Remove existing culvert	2	EACH	\$1,350.00	\$ 2,700.00	\$ -	-	2	\$ 2,700.00	0	\$ -
3	Remove existing inlet	4	EACH	\$350.00	\$ 1,400.00	\$ -	-	4	\$ 1,400.00	0	\$ -
4	Remove existing storm sewer	275	L.F.	\$8.00	\$ 2,200.00	\$ -	-	275	\$ 2,200.00	0	\$ -
5	Remove existing concrete curb & gutter	2,300	L.F.	\$4.00	\$ 9,200.00	\$ -	-	1,905	\$ 7,620.00	(395)	\$ (1,580.00)
6	24-inch x 36-inch CMP-Arch culvert	136	L.F.	\$137.02	\$ 18,634.72	\$ -	-	132	\$ 18,086.64	(4)	\$ (548.08)
7	24-inch x 36-inch CMP-Arch culvert flared end section	4	EACH	\$479.24	\$ 1,916.96	\$ -	-	4	\$ 1,916.96	0	\$ -
8	15-inch storm sewer	255	L.F.	\$60.00	\$ 15,300.00	\$ -	-	239	\$ 14,340.00	(16)	\$ (960.00)
9	15-inch flared end section	1	EACH	\$1,025.00	\$ 1,025.00	\$ -	-	1	\$ 1,025.00	0	\$ -
10	12-inch storm sewer	31	L.F.	\$63.00	\$ 1,953.00	\$ -	-	32	\$ 2,016.00	1	\$ 63.00
11	6-inch storm sewer	860	L.F.	\$38.00	\$ 32,680.00	\$ -	-	854	\$ 32,452.00	(6)	\$ (228.00)
12	6-inch storm sewer cleanout	9	EACH	\$610.00	\$ 5,490.00	\$ -	-	10	\$ 6,100.00	1	\$ 610.00
13	4-inch storm sewer lateral	100	L.F.	\$35.00	\$ 3,500.00	51	\$ 1,785.00	161	\$ 5,635.00	61	\$ 2,135.00
14	4-inch storm sewer cleanout	8	EACH	\$405.00	\$ 3,240.00	\$ -	-	11	\$ 4,455.00	3	\$ 1,215.00
15	Catch Basin	6	EACH	\$2,735.00	\$ 16,410.00	\$ -	-	6	\$ 16,410.00	0	\$ -
16	Inlet Reconstruction	10	EACH	\$950.00	\$ 9,500.00	\$ -	-	10	\$ 9,500.00	0	\$ -
17	Sanitary manhole reconstruction	20	EACH	\$615.00	\$ 12,300.00	\$ -	-	18	\$ 11,070.00	(2)	\$ (1,230.00)
18	30-inch concrete mountable curb & gutter	2,300	L.F.	\$74.00	\$ 170,200.00	\$ -	-	1,905	\$ 140,970.00	(395)	\$ (29,230.00)
19	Pulverize existing asphalt pavement	17,580	S.Y.	\$2.30	\$ 40,434.00	\$ -	-	17,580	\$ 40,434.00	0	\$ -
20	Excavation Below Subgrade (EBS)	850	C.Y.	\$15.00	\$ 12,750.00	\$ -	-	72	\$ 1,080.00	(778)	\$ (11,670.00)
21	Base aggregate dense, 3-inch for EBS areas	1,700	TONS	\$15.50	\$ 26,350.00	\$ -	-	64.23	\$ 995.57	(1,635.77)	\$ (25,354.44)
22	Type I Geogrid for EBS areas	1,700	S.Y.	\$3.00	\$ 5,100.00	\$ -	-	106	\$ 318.00	(1,594)	\$ (4,782.00)
23	Fine grading and compaction of aggregate base	17,580	S.Y.	\$1.25	\$ 21,975.00	\$ -	-	17,580	\$ 21,975.00	0	\$ -
24	2 1/4-inch HMA Pavement 3 LT 58-28S	2,390	TONS	\$69.00	\$ 164,910.00	\$ -	-	1,863.39	\$ 128,573.91	(526.61)	\$ (36,336.09)
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,860	TONS	\$75.00	\$ 139,500.00	\$ -	-	1,558.95	\$ 116,921.25	(301.05)	\$ (22,578.75)
26	Sawing asphalt (WDOT Item No. 690.0150)	130	L.F.	\$1.50	\$ 195.00	\$ -	-	120	\$ 180.00	(10)	\$ (15.00)
27	Sawing concrete (WDOT Item No. 690.0250)	850	L.F.	\$3.50	\$ 2,975.00	\$ -	-	862	\$ 3,017.00	12	\$ 42.00
28	6-inch concrete driveway removal & replacement	200	S.Y.	\$84.41	\$ 16,882.00	\$ -	-	258	\$ 21,777.78	58	\$ 4,895.78
29	Ditching	200	L.F.	\$7.11	\$ 1,422.00	235	\$ 1,670.85	455	\$ 3,235.05	255	\$ 1,813.05
30	Concrete ditch liner	3,000	S.F.	\$10.00	\$ 30,000.00	\$ -	-	2,996	\$ 29,960.00	(4)	\$ (40.00)
31	Ditch restoration	1,300	S.Y.	\$2.75	\$ 3,575.00	\$ -	-	1,400	\$ 3,850.00	100	\$ 275.00
32	Lawn restoration	2,800	S.Y.	\$9.75	\$ 27,300.00	\$ -	-	1,200	\$ 11,700.00	(1,600)	\$ (15,600.00)
33	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -	-	1	\$ 2,825.00	0	\$ -
				<b>Total A = \$</b>	<b>812,342.68</b>	<b>\$</b>	<b>3,455.85</b>	<b>\$</b>	<b>673,239.16</b>	<b>\$</b>	<b>(139,103.53)</b>

Village of Harrison  
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B. Hoelzel Haven Subdivision					Payment Certificate #5		Contract to Date		Difference		
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Remove and replace concrete curb and gutter	20	L.F.	\$98.00	\$ 1,960.00	\$ -	-	71	\$ 6,958.00	51	\$ 4,998.00
2	Remove and salvage existing culvert	62	EACH	\$700.00	\$ 43,400.00	6	\$ 4,200.00	66	\$ 46,200.00	4	\$ 2,800.00
3	12-inch storm sewer	153	L.F.	\$59.00	\$ 9,027.00	\$ -	-	151	\$ 8,909.00	(2)	\$ (118.00)
4	Catch basin	2	EACH	\$2,735.00	\$ 5,470.00	\$ -	-	2	\$ 5,470.00	0	\$ -
5	Yard drain	1	EACH	\$1,850.00	\$ 1,850.00	\$ -	-	1	\$ 1,850.00	0	\$ -
6	15-inch x 21-inch CMP-Arch culvert	147	L.F.	\$78.00	\$ 11,466.00	122	\$ 9,516.00	271	\$ 21,138.00	124	\$ 9,672.00
7	15-inch x 21-inch CMP-Arch flared end section	11	EACH	\$328.60	\$ 3,614.60	\$ -	-	9	\$ 2,957.40	(2)	\$ (657.20)
8	18-inch CMP culvert	1,300	L.F.	\$69.50	\$ 90,350.00	90	\$ 6,255.00	1,108	\$ 77,006.00	(192)	\$ (13,344.00)
9	18-inch CMP flared end section	114	EACH	\$354.86	\$ 40,454.04	(2)	\$ (709.72)	92	\$ 32,647.12	(22)	\$ (7,806.92)
10	24-inch CMP culvert	138	L.F.	\$78.50	\$ 10,833.00	\$ -	-	138	\$ 10,833.00	0	\$ -
11	24-inch CMP flared end section	6	EACH	\$439.03	\$ 2,634.18	\$ -	-	6	\$ 2,634.18	0	\$ -
12	Install salvaged culvert	16	EACH	\$1,200.00	\$ 19,200.00	6	\$ 7,200.00	21	\$ 25,200.00	5	\$ 6,000.00
13	Ditching incl. placement of topsoil	7,900	L.F.	\$7.11	\$ 56,169.00	\$ -	-	5,540	\$ 39,389.40	(2,360)	\$ (16,779.60)
14	Sod for ditch flowline	1,760	S.Y.	\$8.00	\$ 14,080.00	\$ -	-	1,130.0	\$ 9,040.00	(630.0)	\$ (5,040.00)
15	Hydroseed, fertilizer and hydromulch	9,750	S.Y.	\$5.25	\$ 51,187.50	\$ -	-	8,666	\$ 45,496.50	(1,084)	\$ (5,691.00)
16	Seed Water	500	MGAL	\$1.00	\$ 500.00	\$ -	-	118	\$ 118.00	(382)	\$ (382.00)
17	Culvert Pipe Ditch Check	62	EACH	\$50.00	\$ 3,100.00	\$ -	-	62	\$ 3,100.00	0	\$ -
18	Pulverize existing asphalt pavement	14,200	S.Y.	\$2.30	\$ 32,660.00	\$ -	-	14,200	\$ 32,660.00	0	\$ -
19	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$15.00	\$ 30,000.00	\$ -	-	171	\$ 2,565.00	(1,829)	\$ (27,435.00)
20	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.50	\$ 62,000.00	\$ -	-	184.05	\$ 2,852.78	(3,815.95)	\$ (59,147.23)
21	Type I Geogrid for EBS areas	3,500	S.Y.	\$3.00	\$ 10,500.00	\$ -	-	319	\$ 957.00	(3,181)	\$ (9,543.00)
22	Sanitary manhole reconstruction	15	EACH	\$615.00	\$ 9,225.00	\$ -	-	8	\$ 4,920.00	(7)	\$ (4,305.00)
23	Fine gradling and compaction of aggregate base	16,200	S.Y.	\$1.25	\$ 20,250.00	3,000	\$ 3,750.00	19,200	\$ 24,000.00	3,000	\$ 3,750.00
24	2 1/4-inch HMA Pavement 3 LT 58-28S	1,950	TONS	\$69.00	\$ 134,550.00	\$ -	-	1,665.94	\$ 114,949.86	(284.06)	\$ (19,600.14)
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,490	TONS	\$75.00	\$ 111,750.00	\$ -	-	1,341.79	\$ 100,634.25	(148.21)	\$ (11,115.75)
26	Sawing asphalt (WDOT Item No. 690.0150)	1,450	L.F.	\$1.50	\$ 2,175.00	\$ -	-	994.85	\$ 1,492.28	(455.15)	\$ (682.73)
27	Sawing concrete (WDOT Item No. 690.0250)	80	L.F.	\$3.50	\$ 280.00	\$ -	-	0	\$ -	(80)	\$ (280.00)
28	Base aggregate dense, 1 1/4-inch for driveways	800	TONS	\$15.50	\$ 12,400.00	\$ -	-	1,210.44	\$ 18,761.82	410.44	\$ 6,361.82
29	3-inch HMA Driveway Pavement	33,000	S.F.	\$3.00	\$ 99,000.00	\$ -	-	31,810	\$ 95,430.00	(1,190)	\$ (3,570.00)
30	Paved driveway slopes	100	EACH	\$140.00	\$ 14,000.00	\$ -	-	100	\$ 14,000.00	0	\$ -
31	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -	-	1	\$ 2,825.00	0	\$ -
32	Traffic control	1	L.S.	\$5,950.00	\$ 5,950.00	\$ -	-	1	\$ 5,950.00	0	\$ -
<b>Total B = \$</b>					<b>912,860.32</b>	<b>\$</b>	<b>30,211.28</b>	<b>\$</b>	<b>760,944.58</b>	<b>\$</b>	<b>(151,915.74)</b>

Village of Harrison  
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C. Lakeview Court

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #5		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	6,300	S.Y.	\$2.40	\$ 15,120.00	\$ -	-	6,300	\$ 15,120.00	0	\$ -
2	Excavation Below Subgrade (EBS)	300	C.Y.	\$15.00	\$ 4,500.00	\$ -	-	92.70	\$ 1,390.50	(207.30)	\$ (3,109.50)
3	Base aggregate dense, 3-inch for EBS areas	600	TONS	\$15.50	\$ 9,300.00	\$ -	-	148.95	\$ 2,308.73	(451.05)	\$ (6,991.28)
4	Type I Geogrid for EBS areas	600	S.Y.	\$3.00	\$ 1,800.00	\$ -	-	278.22	\$ 834.66	(321.78)	\$ (965.34)
5	Sanitary manhole reconstruction	2	EACH	\$615.00	\$ 1,230.00	\$ -	-	2	\$ 1,230.00	0	\$ -
6	Fine grading and compaction of aggregate base	7,400	S.Y.	\$1.80	\$ 13,320.00	\$ -	-	6,705	\$ 12,069.00	(695)	\$ (1,251.00)
7	2 1/4-inch HMA Pavement 3 LT 58-28S	850	TONS	\$70.85	\$ 60,222.50	\$ -	-	757.62	\$ 53,677.38	(92.38)	\$ (6,545.12)
8	1 3/4-inch HMA Pavement 4 LT 58-28S	660	TONS	\$78.00	\$ 51,480.00	\$ -	-	587.40	\$ 45,817.20	(72.60)	\$ (5,662.80)
9	Sawing asphalt (WDOT Item No. 690.0150)	500	L.F.	\$1.50	\$ 750.00	\$ -	-	411	\$ 616.50	(89)	\$ (133.50)
10	3-inch HMA Driveway Pavement	3,450	S.F.	\$3.10	\$ 10,695.00	\$ -	-	3,984	\$ 12,350.40	534	\$ 1,655.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -	-	1	\$ 2,825.00	0	\$ -
<b>Total C =</b>					<b>\$ 171,242.50</b>	<b>\$ -</b>	<b>-</b>	<b>\$ 148,239.36</b>	<b>\$ -</b>	<b>\$ (23,003.14)</b>	

D. Firelane 8

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #5		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	4,400	S.Y.	\$2.40	\$ 10,560.00	\$ -	-	4,400	\$ 10,560.00	0	\$ -
2	Excavation Below Subgrade (EBS)	250	C.Y.	\$15.00	\$ 3,750.00	\$ -	-	0	\$ -	(250)	\$ (3,750.00)
3	Base aggregate dense, 3-inch for EBS areas	500	TONS	\$15.50	\$ 7,750.00	\$ -	-	0	\$ -	(500)	\$ (7,750.00)
4	Type I Geogrid for EBS areas	500	S.Y.	\$3.00	\$ 1,500.00	\$ -	-	0	\$ -	(500)	\$ (1,500.00)
5	Sanitary manhole reconstruction	7	EACH	\$615.00	\$ 4,305.00	\$ -	-	7	\$ 4,305.00	0	\$ -
6	Fine grading and compaction of aggregate base	5,320	S.Y.	\$1.85	\$ 9,842.00	\$ -	-	5,200	\$ 9,620.00	(120)	\$ (222.00)
7	2 1/4-inch HMA Pavement 3 LT 58-28S	600	TONS	\$70.85	\$ 42,510.00	\$ -	-	508.93	\$ 36,057.69	(91.07)	\$ (6,452.31)
8	1 3/4-inch HMA Pavement 4 LT 58-28S	465	TONS	\$78.00	\$ 36,270.00	\$ -	-	434.64	\$ 33,901.92	(30.36)	\$ (2,368.08)
9	Sawing asphalt (WDOT Item No. 690.0150)	550	L.F.	\$1.50	\$ 825.00	\$ -	-	509	\$ 763.50	(41)	\$ (61.50)
10	3-inch HMA Driveway Pavement	2,200	S.F.	\$3.10	\$ 6,820.00	\$ -	-	3,264	\$ 10,118.40	1,064	\$ 3,298.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -	-	1	\$ 2,825.00	0	\$ -
<b>Total D =</b>					<b>\$ 126,957.00</b>	<b>\$ -</b>	<b>-</b>	<b>\$ 108,151.51</b>	<b>\$ -</b>	<b>\$ (18,805.49)</b>	

Village of Harrison  
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E. Ravine Court						Payment Certificate #5		Contract to Date		Difference	
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	3,400	S.Y.	\$2.40	\$ 8,160.00	\$ -		3,400	\$ 8,160.00	0	\$ -
2	Excavation Below Subgrade (EBS)	100	C.Y.	\$15.00	\$ 1,500.00	\$ -		0	\$ -	(100)	\$ (1,500.00)
3	Base aggregate dense, 3-inch for EBS areas	200	TONS	\$15.50	\$ 3,100.00	\$ -		0	\$ -	(200)	\$ (3,100.00)
4	Type I Geogrid for EBS areas	200	S.Y.	\$3.00	\$ 600.00	\$ -		0	\$ -	(200)	\$ (600.00)
5	Sanitary manhole reconstruction	5	EACH	\$615.00	\$ 3,075.00	\$ -		3	\$ 1,845.00	(2)	\$ (1,230.00)
6	Fine grading and compaction of aggregate base	3,900	S.Y.	\$1.80	\$ 7,020.00	\$ -		3,900	\$ 7,020.00	0	\$ -
7	2 1/4-inch HMA Pavement 3 LT 58-28S	460	TONS	\$70.85	\$ 32,591.00	\$ -		429.34	\$ 30,418.74	(30.66)	\$ (2,172.26)
8	1 3/4-inch HMA Pavement 4 LT 58-28S	360	TONS	\$78.00	\$ 28,080.00	\$ -		334.80	\$ 26,114.40	(25.20)	\$ (1,965.60)
9	Sawing asphalt (WDOT Item No. 690.0150)	380	L.F.	\$1.50	\$ 570.00	\$ -		372	\$ 558.00	(8)	\$ (12.00)
10	3-inch HMA Driveway Pavement	2,800	S.F.	\$3.10	\$ 8,680.00	\$ -		3,324	\$ 10,304.40	524	\$ 1,624.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -		1	\$ 2,825.00	0	\$ -
<b>Total E =</b>					<b>\$ 96,201.00</b>	<b>\$ -</b>		<b>\$ 87,245.54</b>		<b>\$ (8,955.46)</b>	
<b>Total (A through E) =</b>					<b>\$ 2,119,603.50</b>	<b>\$ 33,667.13</b>		<b>\$ 1,777,820.15</b>		<b>\$ (341,783.35)</b>	

Supplemental Bid #1 - Harrison Utility District Driveway Apron Paving

Supplemental Bid #1 - Harrison Utility District Driveway Apron Paving						Payment Certificate #5		Contract to Date		Difference	
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Fine grading and compaction of aggregate base	1,400	S.F.	\$0.75	\$ 1,050.00	\$ -		1,400	\$ 1,050.00	0	\$ -
2	2 1/4-inch HMA Pavement 3 LT 58-28S	25	TONS	\$114.50	\$ 2,862.50	\$ -		0	\$ -	(25)	\$ (2,862.50)
3	1 3/4-inch HMA Pavement 4 LT 58-28S	20	TONS	\$121.75	\$ 2,435.00	\$ -		35	\$ 4,261.25	15	\$ 1,826.25
<b>Total Supplemental Bid #1 =</b>					<b>\$ 6,347.50</b>	<b>\$ -</b>		<b>\$ 5,311.25</b>		<b>\$ (1,036.25)</b>	

Supplemental Bid #2 - Darboy Community Park West Basketball Court Paving

Supplemental Bid #2 - Darboy Community Park West Basketball Court Paving						Payment Certificate #5		Contract to Date		Difference	
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Remove existing asphalt pavement	460	S.Y.	\$2.65	\$ 1,219.00	\$ -		460	\$ 1,219.00	0	\$ -
2	Fine grading and compaction of aggregate base	460	S.Y.	\$2.90	\$ 1,334.00	\$ -		460	\$ 1,334.00	0	\$ -
3	1 3/4-inch HMA Pavement 3 LT 58-28S	50	TONS	\$114.50	\$ 5,725.00	\$ -		50	\$ 5,725.00	0	\$ -
4	1 3/4-inch HMA Pavement 4 LT 58-28S	50	TONS	\$121.75	\$ 6,087.50	\$ -		0	\$ -	(50)	\$ (6,087.50)
<b>Total Supplemental Bid #2 =</b>					<b>\$ 14,365.50</b>	<b>\$ -</b>		<b>\$ 8,278.00</b>		<b>\$ (6,087.50)</b>	

Supplemental Bid #3 - Darboy Community Park East Basketball Court Paving

Supplemental Bid #3 - Darboy Community Park East Basketball Court Paving						Payment Certificate #5		Contract to Date		Difference	
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Remove existing asphalt pavement	460	S.Y.	\$2.65	\$ 1,219.00	\$ -		460	\$ 1,219.00	0	\$ -
2	Fine grading and compaction of aggregate base	460	S.Y.	\$2.90	\$ 1,334.00	\$ -		460	\$ 1,334.00	0	\$ -
3	1 3/4-inch HMA Pavement 3 LT 58-28S	50	TONS	\$114.50	\$ 5,725.00	\$ -		50	\$ 5,725.00	0	\$ -
4	1 3/4-inch HMA Pavement 4 LT 58-28S	50	TONS	\$121.75	\$ 6,087.50	\$ -		0	\$ -	(50)	\$ (6,087.50)
<b>Total Supplemental Bid #3 =</b>					<b>\$ 14,365.50</b>	<b>\$ -</b>		<b>\$ 8,278.00</b>		<b>\$ (6,087.50)</b>	
<b>Total Base Bid Contract =</b>					<b>\$ 2,154,682.00</b>	<b>\$ 33,667.13</b>		<b>\$ 1,799,687.40</b>		<b>\$ (354,994.60)</b>	

Village of Harrison  
 2022 Asphalt Street Resurfacing Program  
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Change Order Items:

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #5		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1.1	Replacement Sanitary MH Frames & Lids (Harrison Utilities)	5	EACH	\$446.06	\$ 2,230.30		\$ -	5	\$ 2,230.30	0	\$ -
1.2	Remove Existing Culvert & Install New Culvert (Firelane 8)	1	L.S.	\$2,707.50	\$ 2,707.50		\$ -	1	\$ 2,707.50	0	\$ -
2.1	Colorcoating & fencing pickleball & tennis courts	1	L.S.	\$170,600.00	\$ 170,600.00	71%	\$ 120,339.08	71%	\$ 120,339.08	-29%	\$ (50,260.92)
2.2	Armor crack seal expansion joints	602	L.F.	\$18.00	\$ 10,836.00		\$ -	0	\$ -	(602)	\$ (10,836.00)
2.3	Temporary pavement striping pickleball & tennis courts	1	L.S.	\$4,975.00	\$ 4,975.00	1	\$ 4,975.00	1	\$ 4,975.00	0	\$ -
2.4	Colorcoating & striping basketball courts	1	L.S.	\$42,120.00	\$ 42,120.00	71%	\$ 29,710.92	71%	\$ 29,710.92	-29%	\$ (12,409.08)
2.5	Temporary pavement striping basketball courts	1	L.S.	\$4,975.00	\$ 4,975.00	1	\$ 4,975.00	1	\$ 4,975.00	0	\$ -
*	Hoelzel Haven Private Driveway Paving	1	L.S.	\$20,780.00	\$ 20,780.00	1	\$ 20,780.00	1	\$ 20,780.00	0	\$ -
*	DEDUCT for Village Loading\Hauling Pulverized Material	0	L.S.	-\$671.25	\$ -	0	\$ -	0	\$ -	0	\$ -
<b>Total Change Order Items =</b>					<b>\$ 259,223.80</b>		<b>\$ 180,780.00</b>		<b>\$ 185,717.80</b>		<b>\$ (73,506.00)</b>
<b>Total Contract =</b>					<b>\$ 2,413,905.80</b>		<b>\$ 214,447.13</b>		<b>\$ 1,985,405.20</b>		<b>\$ (428,500.60)</b>

Completed to Date =		\$ 1,985,405.20
Project Retainage =	2.5%	\$ 59,828.15
Subtotal =		\$ 1,925,577.05
Previously Certified =		\$ 1,711,129.92
Amount Due this Payment =		\$ 214,447.13



1445 MCMAHON DRIVE P.O. BOX 1025  
 NEENAH, WI 54956 NEENAH, WI 54957-1025  
 TELEPHONE: 920.751.4200  
 FAX: 920.751.4284

McMAHON ASSOCIATES, INC.

**APPLICATION**  
~~CERTIFICATE FOR~~  
**PAYMENT**

VILLAGE OF HARRISON  
 W5298 HWY 114  
 Harrison, WI 54952

Contract No. H0006-09-22-00223  
 Project File No. H0006-09-22-00223  
 Certificate No. FIVE (5)  
 Issue Date: JANUARY 19, 2023  
 Project: Village of Harrison 2022 Asphalt Street Resurfacing Program

This Is To Certify That, In Accordance With The Contract Documents Dated: May 9, 2022

NORTHEAST ASPHALT, INC.  
 W6380 Design Drive  
 PO Box 1667  
 Greenville, WI 54942

Is Entitled To Partial Payment For Work Performed Through: JANUARY 15, 2023

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$2,154,682.00</u>	Completed To Date	<u>\$1,985,405.22</u>
Net Change Orders	<u>\$259,223.80</u>	Retainage 2.5%	<u>\$49,635.13</u>
Current Contract Amount	<u>\$2,413,905.80</u>	Subtotal	<u>\$1,935,770.09</u>
		Previously Certified	<u>\$1,711,129.92</u>

**Amount Due This Payment:** \$274,275.30

PLEASE PROCESS AND FORWARD PAYMENT TO NORTHEAST ASPHALT, INC.

Certified By:  
**McMAHON ASSOCIATES, INC.**  
 Neenah, Wisconsin

Lee R. Reibold, P.E.  
 Associate / Municipal & Civil Engineer

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): ASPHALT PAVING		Application Number: 5						
Application Period: 11/1/22 - 01/15/23		Application Date: 1/17/2023						
		Work Completed		E	F		G	
Specification Section No.	Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
A-1	CLEARING AND GRUBBING	\$ 8,500.00	\$ 8,500.00			\$ 8,500.00	100.00%	\$ -
A-2	REMOVE EXISTING CULVERT	\$ 2,700.00		\$ 2,700.00		\$ 2,700.00	100.00%	\$ -
A-3	REMOVE EXISTING INLET	\$ 1,400.00	\$ 1,400.00			\$ 1,400.00	100.00%	\$ -
A-4	REMOVE EXISTING STORM SEWER	\$ 2,200.00	\$ 2,200.00			\$ 2,200.00	100.00%	\$ -
A-5	REMOVE EXISTING CONCRETE CURB & GUTTER	\$ 9,200.00	\$ 7,900.00	\$ (280.00)		\$ 7,620.00	82.83%	\$ 1,580.00
A-6	24" X 36" CMP-ARCH CULVERT	\$ 18,634.72	\$ 18,086.64			\$ 18,086.64	97.06%	\$ 548.08
A-7	24" X 36" CMP-ARCH CULVERT FLARED END SECTION	\$ 1,916.96	\$ 1,916.96			\$ 1,916.96	100.00%	\$ -
A-8	15" STORM SEWER	\$ 15,300.00	\$ 14,340.00			\$ 14,340.00	93.73%	\$ 960.00
A-9	15" FLARED END SECION	\$ 1,025.00	\$ 1,025.00			\$ 1,025.00	100.00%	\$ -
A-10	12" STORM SEWER	\$ 1,953.00	\$ 2,016.00			\$ 2,016.00	103.23%	\$ (63.00)
A-11	6" STORM SEWER	\$ 32,680.00	\$ 32,452.00			\$ 32,452.00	99.30%	\$ 228.00
A-12	6" STORM SEWER CLEAN OUT	\$ 5,490.00	\$ 5,490.00	\$ 610.00		\$ 6,100.00	111.11%	\$ (610.00)
A-13	4" STORM SEWER LATERAL	\$ 3,500.00	\$ 3,635.00			\$ 5,635.00	161.00%	\$ (2,135.00)
A-14	4" STORM SEWER CLEAN OUT	\$ 3,240.00	\$ 4,455.00			\$ 4,455.00	137.50%	\$ (1,215.00)
A-15	CATCH BASIN	\$ 16,410.00	\$ 16,410.00			\$ 16,410.00	100.00%	\$ -
A-16	INLET RECONSTRUCTION	\$ 9,500.00	\$ 9,500.00			\$ 9,500.00	100.00%	\$ -
A-17	SANITARY MH RECONSTRUCTION	\$ 12,300.00	\$ 11,070.00			\$ 11,070.00	90.00%	\$ 1,230.00
A-18	30" CONCRETE MOUNTABLE CURB & GUTTER	\$ 170,200.00	\$ 153,624.00	\$ (12,654.00)		\$ 140,970.00	82.83%	\$ 29,230.00
A-19	PULVER EXISITNG ASPHALT PAVEMENT	\$ 40,434.00	\$ 40,343.00			\$ 40,343.00	99.77%	\$ 91.00
A-20	EBS	\$ 12,750.00	\$ 1,080.00			\$ 1,080.00	8.47%	\$ 11,670.00
A-21	BASE AGGREGATE DENSE 3"	\$ 26,350.00	\$ 995.57			\$ 995.57	3.78%	\$ 25,354.43
A-22	TYPE I GEO GRID FOR EBS	\$ 5,100.00	\$ 318.00			\$ 318.00	6.24%	\$ 4,782.00
A-23	FINE GRADE & COMPACTION	\$ 21,975.00	\$ 21,975.00			\$ 21,975.00	100.00%	\$ -
A-24	2.25" HMA 3LT	\$ 164,910.00	\$ 128,573.91			\$ 128,573.91	77.97%	\$ 36,336.09
A-25	1.75" HMA 4 LT	\$ 139,500.00	\$ 116,921.25			\$ 116,921.25	83.81%	\$ 22,578.75
A-26	SAWING ASPHALT	\$ 195.00	\$ 180.00			\$ 180.00	92.31%	\$ 15.00
A-27	SAWING CONCRETE	\$ 2,975.00	\$ 3,017.00			\$ 3,017.00	101.41%	\$ (42.00)
A-28	6" CONCRETE DWY REMOVE & REPLACE	\$ 16,882.00	\$ 21,777.78			\$ 21,777.78	129.00%	\$ (4,895.78)
A-29	DITCHING	\$ 1,422.00	\$ 3,235.05			\$ 3,235.05	227.50%	\$ (1,813.05)
A-30	CONCRETE DITCH LINER	\$ 29,960.00	\$ 29,960.00			\$ 29,960.00	99.97%	\$ 40.00
A-31	DITCH RESTORATION	\$ 3,575.00	\$ 14,591.50	\$ (10,741.50)		\$ 3,850.00	107.69%	\$ (275.00)
A-32	LAWN RESTORATION	\$ 27,300.00	\$ 19,938.75	\$ (8,238.75)		\$ 11,700.00	42.86%	\$ 15,600.00
A-33	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
B-1	REMOVE & REPLACE CONCRETE CURB & GUTTER	\$ 1,960.00	\$ 6,958.00			\$ 6,958.00	355.00%	\$ (4,998.00)
B-2	REMOVE AND SALVAGE EXISTING CULVERT	\$ 43,400.00	\$ 48,300.00	\$ (2,100.00)		\$ 46,200.00	106.45%	\$ (2,800.00)



Progress Estimate - Lump Sum Work

Contractor's Application

Form/Contract:		ASPHALT PAVING		Application Number:		5		
Application Period:		11/1/22 - 01/15/23		Application Date:		1/17/2023		
				Work Completed		E	F	G
Specification Section No.	A Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
B-3	12" STORM SEWER	\$ 9,027.00	\$ 8,909.00			\$ 8,909.00	98.69%	\$ 118.00
B-4	CATCH BASIN	\$ 5,470.00	\$ 5,470.00			\$ 5,470.00	100.00%	\$ -
B-5	YARD DRAIN	\$ 1,850.00	\$ 1,850.00			\$ 1,850.00	100.00%	\$ -
B-6	15" X 21" CMP-ARCH CULVERT	\$ 11,466.00	\$ 11,622.00	\$ 9,516.00		\$ 21,138.00	184.35%	\$ (9,672.00)
B-7	15" X 21" CMP-ARCH FLARED END SECTION	\$ 3,614.60	\$ 2,957.40			\$ 2,957.40	81.82%	\$ 657.20
B-8	18" CMP CULVERT	\$ 90,350.00	\$ 70,751.00	\$ 6,255.00		\$ 77,006.00	85.23%	\$ 13,344.00
B-9	18" CMP FLARED END SECTION	\$ 40,454.04	\$ 33,356.84	\$ (709.72)		\$ 32,647.12	80.70%	\$ 7,806.92
B-10	24" CMP CULVERT	\$ 10,833.00	\$ 10,833.00			\$ 10,833.00	100.00%	\$ -
B-11	24" CMP FLARED END SECTION	\$ 2,634.18	\$ 2,634.18			\$ 2,634.18	100.00%	\$ -
B-12	INSTALL SALVAGED CULVERT	\$ 19,200.00	\$ 38,400.00	\$ (13,200.00)		\$ 25,200.00	131.25%	\$ (6,000.00)
B-13	DITCHING INCLUDED PLACEMENT OF TOPSOIL	\$ 56,163.00	\$ 39,389.40			\$ 39,389.40	70.13%	\$ 16,779.60
B-14	SOD FOR DITCH FLOWLINE	\$ 14,080.00	\$ 9,439.20	\$ (399.20)		\$ 9,040.00	64.20%	\$ 5,040.00
B-15	HYDROSEED, FERTILIZER AND HYDROMULCH	\$ 51,187.50	\$ 45,496.50			\$ 45,496.50	88.88%	\$ 5,691.00
B-16	SEED WATER	\$ 500.00	\$ 118.00			\$ 118.00	23.60%	\$ 382.00
B-17	CULVERT PIPE DITCH CHECK	\$ 3,100.00	\$ 3,100.00	\$ 500.00		\$ 3,100.00	100.00%	\$ -
B-18	PULVERIZE EXISTING ASPHALT	\$ 32,660.00	\$ 32,660.00			\$ 32,660.00	100.00%	\$ -
B-19	EBS	\$ 30,000.00	\$ 2,565.00			\$ 2,565.00	8.55%	\$ 27,435.00
B-20	BASE AGGREGATE DENSE 3"	\$ 62,600.00	\$ 2,852.78			\$ 2,852.78	4.60%	\$ 59,747.22
B-21	TYPE I GEO GRID FOR EBS	\$ 10,500.00	\$ 957.00			\$ 957.00	9.11%	\$ 9,543.00
B-22	SANITARY MH RECONSTRUCTION	\$ 9,225.00	\$ 4,920.00			\$ 4,920.00	53.33%	\$ 4,305.00
B-23	FINE GRADE & COMPACTION	\$ 20,250.00	\$ 20,250.00	\$ 3,750.00		\$ 24,000.00	118.52%	\$ (3,750.00)
B-24	2.25" HMA 3LT	\$ 134,550.00	\$ 114,949.86			\$ 114,949.86	85.43%	\$ 19,600.14
B-25	1.75" HMA 4 LT	\$ 111,750.00	\$ 100,634.25			\$ 100,634.25	90.05%	\$ 11,115.75
B-26	SAWING ASPHALT	\$ 2,175.00	\$ 1,492.28			\$ 1,492.28	68.61%	\$ 682.72
B-27	SAWING CONCRETE	\$ 280.00				\$ -		\$ 280.00
B-28	BASE AGGREGATE DENSE 1.25" FOR DWY APRONS	\$ 12,400.00	\$ 18,761.82			\$ 18,761.82	151.31%	\$ (6,361.82)
B-29	3" HMA DRIVEWAY PAVEMENT	\$ 99,000.00	\$ 95,430.00			\$ 95,430.00	96.39%	\$ 3,570.00
B-30	DRIVEWAY APRON SLOPE PAVING	\$ 14,000.00	\$ 14,000.00			\$ 14,000.00	100.00%	\$ -
B-31	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
B-32	TRAFFIC CONTROL	\$ 5,950.00	\$ 5,950.00			\$ 5,950.00	100.00%	\$ -
C-1	PULVERIZE EXISTING ASPHALT	\$ 15,120.00	\$ 15,120.00			\$ 15,120.00	100.00%	\$ -
C-2	EBS	\$ 4,500.00	\$ 1,390.50			\$ 1,390.50	30.90%	\$ 3,109.50
C-3	BASE AGGREGATE DENSE 3"	\$ 9,300.00	\$ 2,308.73			\$ 2,308.73	24.83%	\$ 6,991.27
C-4	TYPE I GEO GRID FOR EBS	\$ 1,800.00	\$ 834.66			\$ 834.66	46.37%	\$ 965.34
C-5	SANITARY MH RECONSTRUCTION	\$ 1,230.00	\$ 1,230.00			\$ 1,230.00	100.00%	\$ -
C-6	FINE GRADE & COMPACTION	\$ 13,320.00	\$ 12,069.00			\$ 12,069.00	90.61%	\$ 1,251.00
C-7	2.25" HMA 3LT	\$ 60,222.50	\$ 53,677.38			\$ 53,677.38	89.13%	\$ 6,545.12

Progress Estimate - Lump Sum Work

Contractor's Application

Point/Contract: ASPHALT PAVING				Application Number: 5				
Application Period: 11/1/22 - 01/15/23				Application Date: 1/17/2023				
		Work Completed		E	F		G	
Specification Section No.	A Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
C-8	1.75" HMA 4 LT	\$ 51,480.00	\$ 45,817.20			\$ 45,817.20	89.00%	\$ 5,662.80
C-9	SAWING ASPHALT	\$ 750.00	\$ 616.50			\$ 616.50	82.20%	\$ 133.50
C-10	3" HMA DRIVEWAY PAVEMENT	\$ 10,695.00	\$ 12,350.40			\$ 12,350.40	115.48%	\$ (1,655.40)
C-11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
D-1	PULVERIZE EXISTING ASPHALT	\$ 10,560.00	\$ 10,560.00			\$ 10,560.00	100.00%	\$ -
D-2	EBS	\$ 3,750.00				\$ -		\$ 3,750.00
D-3	BASE AGGREGATE DENSE 3"	\$ 7,750.00				\$ -		\$ 7,750.00
D-4	TYPE I GEO GRID FOR EBS	\$ 1,500.00				\$ -		\$ 1,500.00
D-5	SANITARY MH RECONSTRUCTION	\$ 4,305.00	\$ 4,305.00			\$ 4,305.00	100.00%	\$ -
D-6	FINE GRADE & COMPACTION	\$ 9,620.00	\$ 9,620.00			\$ 9,620.00	97.74%	\$ 222.00
D-7	2.25" HMA 3LT	\$ 42,510.00	\$ 36,057.69			\$ 36,057.69	84.82%	\$ 6,452.31
D-8	1.75" HMA 4 LT	\$ 36,270.00	\$ 33,901.92			\$ 33,901.92	93.47%	\$ 2,368.08
D-9	SAWING ASPHALT	\$ 825.00	\$ 763.50			\$ 763.50	92.55%	\$ 61.50
D-10	3" HMA DRIVEWAY PAVEMENT	\$ 6,820.00	\$ 10,118.40			\$ 10,118.40	148.36%	\$ (3,298.40)
D-11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
E-1	PULVERIZE EXISTING ASPHALT	\$ 8,160.00	\$ 8,160.00			\$ 8,160.00	100.00%	\$ -
E-2	EBS	\$ 1,500.00				\$ -		\$ 1,500.00
E-3	BASE AGGREGATE DENSE 3"	\$ 3,100.00				\$ -		\$ 3,100.00
E-4	TYPE I GEO GRID FOR EBS	\$ 600.00				\$ -		\$ 600.00
E-5	SANITARY MH RECONSTRUCTION	\$ 3,075.00	\$ 1,845.00			\$ 1,845.00	60.00%	\$ 1,230.00
E-6	FINE GRADE & COMPACTION	\$ 7,020.00	\$ 7,020.00			\$ 7,020.00	100.00%	\$ -
E-7	2.25" HMA 3LT	\$ 32,591.00	\$ 30,418.74			\$ 30,418.74	93.33%	\$ 2,172.26
E-8	1.75" HMA 4 LT	\$ 28,080.00	\$ 26,114.40			\$ 26,114.40	93.00%	\$ 1,965.60
E-9	SAWING ASPHALT	\$ 570.00	\$ 558.00			\$ 558.00	97.89%	\$ 12.00
E-10	3" HMA DRIVEWAY PAVEMENT	\$ 8,680.00	\$ 10,304.40			\$ 10,304.40	118.71%	\$ (1,624.40)
E-11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
1-1	FINE GRADE & COMPACTION	\$ 1,050.00	\$ 1,050.00			\$ 1,050.00	100.00%	\$ -
1-2	2.25" HMA 3LT	\$ 2,862.50				\$ -		\$ 2,862.50
1-3	1.75" HMA 4 LT	\$ 2,435.00	\$ 4,261.25			\$ 4,261.25	175.00%	\$ (1,826.25)
2-1	REMOVE EXISTING ASPHALT PAVEMENT	\$ 1,219.00	\$ 1,219.00			\$ 1,219.00	100.00%	\$ -
2-2	FINE GRADE & COMPACTION	\$ 1,334.00	\$ 1,334.00			\$ 1,334.00	100.00%	\$ -
2-3	1.75" HMA 3 LT	\$ 5,725.00	\$ 5,725.00			\$ 5,725.00	100.00%	\$ -
2-4	1.75" HMA 4 LT	\$ 6,087.50				\$ -		\$ 6,087.50
3-1	REMOVE EXISTING ASPHALT PAVEMENT	\$ 1,219.00	\$ 1,219.00			\$ 1,219.00	100.00%	\$ -
3-2	FINE GRADE & COMPACTION	\$ 1,334.00	\$ 1,334.00			\$ 1,334.00	100.00%	\$ -
3-3	1.75" HMA 3 LT	\$ 5,725.00	\$ 5,725.00			\$ 5,725.00	100.00%	\$ -
3-4	1.75" HMA 4 LT	\$ 6,087.50				\$ -		\$ 6,087.50

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): <del>ASPHALT PAVING</del>				Application Number: 5				
Application Period: 11/1/22 - 01/15/23				Application Date: 1/17/2023				
		Work Completed		E	F		G	
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period				
1000	CM1 - MANHOLES & LIDS	\$ 2,230.30	\$ 2,230.30			\$ 2,230.30	100.00%	\$ -
1001	CM1- FIRELANE 8 HILLTOP INVOICE	\$ 2,707.50	\$ 2,707.50			\$ 2,707.50	100.00%	\$ -
1002	CM2- SPORT COURT	\$ 233,506.00		\$ 160,000.00		\$ 160,000.00	68.52%	\$ 73,506.00
1003	CM4- HOEZEL DRIVEWAY	\$ 20,780.00		\$ 20,780.00		\$ 20,780.00	100.00%	\$ -
<b>TOTAL</b>		\$ 2,413,905.80	\$ 1,829,617.39	\$ 155,787.83		\$ 1,985,405.22		\$ 428,500.60

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): ASPHALT PAVING							Application Number: 5				
Application Period: 11/01/22 - 01/15/23							Application Date: 1/17/2023				
A				B	C	D	E	F			
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
A-1	CLEARING AND GRUBBING	1.000	LS	\$ 8,500.00	\$ 8,500.00	1.00	\$ 8,500.00		\$ 8,500.00	100.00%	\$ -
A-2	REMOVE EXISTING CULVERT	2.000	EA	\$ 1,350.00	\$ 2,700.00	2.00	\$ 2,700.00		\$ 2,700.00	100.00%	\$ -
A-3	REMOVE EXISTING INLET	4.000	EA	\$ 350.00	\$ 1,400.00	4.00	\$ 1,400.00		\$ 1,400.00	100.00%	\$ -
A-4	REMOVE EXISTING STORM SEWER	275.000	LF	\$ 8.00	\$ 2,200.00	275.00	\$ 2,200.00		\$ 2,200.00	100.00%	\$ -
A-5	REMOVE EXISTING CONCRETE CURB & GUTTER	2,300.000	LF	\$ 4.00	\$ 9,200.00	1,905.00	\$ 7,620.00		\$ 7,620.00	82.83%	\$ 1,580.00
A-6	24" X 36" CMP-ARCH CULVERT	136.000	LF	\$ 137.02	\$ 18,634.72	132.00	\$ 18,086.64		\$ 18,086.64	97.06%	\$ 548.08
A-7	24" X 36" CMP-ARCH CULVERT FLARED END SECTION	4.000	EA	\$ 479.24	\$ 1,916.96	4.00	\$ 1,916.96		\$ 1,916.96	100.00%	\$ -
A-8	15" STORM SEWER	255.000	LF	\$ 60.00	\$ 15,300.00	239.00	\$ 14,340.00		\$ 14,340.00	93.73%	\$ 960.00
A-9	15" FLARED END SECTION	1.000	EA	\$ 1,025.00	\$ 1,025.00	1.00	\$ 1,025.00		\$ 1,025.00	100.00%	\$ -
A-10	12" STORM SEWER	31.000	LF	\$ 63.00	\$ 1,953.00	32.00	\$ 2,016.00		\$ 2,016.00	103.23%	\$ (63.00)
A-11	6" STORM SEWER	860.000	LF	\$ 38.00	\$ 32,680.00	854.00	\$ 32,452.00		\$ 32,452.00	99.30%	\$ 228.00
A-12	6" STORM SEWER CLEAN OUT	9.000	EA	\$ 610.00	\$ 5,490.00	10.00	\$ 6,100.00		\$ 6,100.00	111.11%	\$ (610.00)
A-13	4" STORM SEWER LATERAL	100.000	LF	\$ 35.00	\$ 3,500.00	161.00	\$ 5,635.00		\$ 5,635.00	161.00%	\$ (2,135.00)
A-14	4" STORM SEWER CLEAN OUT	8.000	EA	\$ 405.00	\$ 3,240.00	11.00	\$ 4,455.00		\$ 4,455.00	137.50%	\$ (1,215.00)
A-15	CATCH BASIN	6.000	EA	\$ 2,735.00	\$ 16,410.00	6.00	\$ 16,410.00		\$ 16,410.00	100.00%	\$ -
A-16	INLET RECONSTRUCTION	10.000	EA	\$ 950.00	\$ 9,500.00	10.00	\$ 9,500.00		\$ 9,500.00	100.00%	\$ -
A-17	SANITARY MH RECONSTRUCTION	20.000	EA	\$ 615.00	\$ 12,300.00	18.00	\$ 11,070.00		\$ 11,070.00	90.00%	\$ 1,230.00
A-18	30" CONCRETE MOUNTABLE CURB & GUTTER	2,300.000	LF	\$ 74.00	\$ 170,200.00	1,905.00	\$ 140,970.00		\$ 140,970.00	82.83%	\$ 29,230.00
A-19	PULVER EXISTING ASPHALT PAVEMENT	17,580.000	SY	\$ 2.30	\$ 40,434.00	17,580.00	\$ 40,434.00		\$ 40,434.00	100.00%	\$ -
A-20	EBS	850.000	CY	\$ 15.00	\$ 12,750.00	72.00	\$ 1,080.00		\$ 1,080.00	8.47%	\$ 11,670.00
A-21	BASE AGGREGATE DENSE 3"	1,700.000	TN	\$ 15.50	\$ 26,350.00	64.23	\$ 995.57		\$ 995.57	3.78%	\$ 25,354.44
A-22	TYPE I GEO GRID FOR EBS	1,700.000	SY	\$ 3.00	\$ 5,100.00	106.00	\$ 318.00		\$ 318.00	6.24%	\$ 4,782.00
A-23	FINE GRADE & COMPACTION	17,580.000	SY	\$ 1.25	\$ 21,975.00	17,580.00	\$ 21,975.00		\$ 21,975.00	100.00%	\$ -
A-24	2.25" HMA 3LT	2,390.000	TN	\$ 69.00	\$ 164,910.00	1,863.39	\$ 128,573.91		\$ 128,573.91	77.97%	\$ 36,336.09
A-25	1.75" HMA 4 LT	1,860.000	TN	\$ 75.00	\$ 139,500.00	1,558.95	\$ 116,921.25		\$ 116,921.25	83.81%	\$ 22,578.75
A-26	SAWING ASPHALT	130.000	LF	\$ 1.50	\$ 195.00	120.00	\$ 180.00		\$ 180.00	92.31%	\$ 15.00
A-27	SAWING CONCRETE	850.000	LF	\$ 3.50	\$ 2,975.00	862.00	\$ 3,017.00		\$ 3,017.00	101.41%	\$ (42.00)
A-28	6" CONCRETE DWY REMOVE & REPLACE	200.000	SY	\$ 84.41	\$ 16,882.00	258.00	\$ 21,777.78		\$ 21,777.78	129.00%	\$ (4,895.78)
A-29	DITCHING	200.000	LF	\$ 7.11	\$ 1,422.00	455.00	\$ 3,235.05		\$ 3,235.05	227.50%	\$ (1,813.05)
A-30	CONCRETE DITCH LINER	3,000.000	SF	\$ 10.00	\$ 30,000.00	2,996.00	\$ 29,960.00		\$ 29,960.00	99.87%	\$ 40.00
A-31	DITCH RESTORATION	1,300.000	SY	\$ 2.75	\$ 3,575.00	1,400.00	\$ 3,850.00		\$ 3,850.00	107.69%	\$ (275.00)
A-32	LAWN RESTORATION	2,800.000	SY	\$ 9.75	\$ 27,300.00	1,200.00	\$ 11,700.00		\$ 11,700.00	42.86%	\$ 15,600.00
A-33	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00		\$ 2,825.00	100.00%	\$ -
B-1	REMOVE & REPLACE CONCRETE CURB & GUTTER	20.000	LF	\$ 98.00	\$ 1,960.00	71.00	\$ 6,958.00		\$ 6,958.00	355.00%	\$ (4,998.00)
B-2	REMOVE AND SALVAGE EXISTING CULVERT	62.000	EA	\$ 700.00	\$ 43,400.00	66.00	\$ 46,200.00		\$ 46,200.00	106.45%	\$ (2,800.00)
B-3	12" STORM SEWER	153.000	LF	\$ 59.00	\$ 9,027.00	151.00	\$ 8,909.00		\$ 8,909.00	98.69%	\$ 118.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): ASPHALT PAVING						Application Number: 5					
Application Period: 11/01/22 - 01/15/23						Application Date: 1/17/2023					
A		B		C		D		E		F	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D ÷ E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
B-4	CATCH BASIN	2.000	EA	\$ 2,735.00	\$ 5,470.00	2.00	\$ 5,470.00		\$ 5,470.00	100.00%	\$ -
B-5	YARD DRAIN	1.000	EA	\$ 1,850.00	\$ 1,850.00	1.00	\$ 1,850.00		\$ 1,850.00	100.00%	\$ -
B-6	15" X 21" CMP-ARCH CULVERT	147.000	LF	\$ 78.00	\$ 11,466.00	271.00	\$ 21,138.00		\$ 21,138.00	184.35%	\$ (9,672.00)
B-7	15" X 21" CMP-ARCH FLARED END SECTION	11.000	EA	\$ 328.60	\$ 3,614.60	9.00	\$ 2,957.40		\$ 2,957.40	81.82%	\$ 657.20
B-8	18" CMP CULVERT	1,300.000	LF	\$ 69.50	\$ 90,350.00	1,108.00	\$ 77,006.00		\$ 77,006.00	85.23%	\$ 13,344.00
B-9	18" CMP FLARED END SECTION	114.000	EA	\$ 354.86	\$ 40,454.04	92.00	\$ 32,647.12		\$ 32,647.12	80.70%	\$ 7,806.92
B-10	24" CMP CULVERT	138.000	LF	\$ 78.50	\$ 10,833.00	138.00	\$ 10,833.00		\$ 10,833.00	100.00%	\$ -
B-11	24" CMP FLARED END SECTION	6.000	EA	\$ 439.03	\$ 2,634.18	6.00	\$ 2,634.18		\$ 2,634.18	100.00%	\$ -
B-12	INSTALL SALVAGED CULVERT	16.000	EA	\$ 1,200.00	\$ 19,200.00	21.00	\$ 25,200.00		\$ 25,200.00	131.25%	\$ (6,000.00)
B-13	DITCHING INCLUDED PLACEMENT OF TOPSOIL	7,900.000	LF	\$ 7.11	\$ 56,169.00	5,540.00	\$ 39,389.40		\$ 39,389.40	70.13%	\$ 16,779.60
B-14	SOD FOR DITCH FLOWLINE	1,760.000	SY	\$ 8.00	\$ 14,080.00	1,130.00	\$ 9,040.00		\$ 9,040.00	64.20%	\$ 5,040.00
B-15	HYDROSEED, FERTILIZER AND HYDROMULCH	9,750.000	SY	\$ 5.25	\$ 51,187.50	8,666.00	\$ 45,496.50		\$ 45,496.50	88.88%	\$ 5,691.00
B-16	SEED WATER	500.000	GA	\$ 1.00	\$ 500.00	118.00	\$ 118.00		\$ 118.00	23.60%	\$ 382.00
B-17	CULVERT PIPE DITCH CHECK	62.000	EA	\$ 50.00	\$ 3,100.00	62.00	\$ 3,100.00		\$ 3,100.00	100.00%	\$ -
B-18	PULVERIZE EXISTING ASPHALT	14,200.000	SY	\$ 2.30	\$ 32,660.00	14,200.00	\$ 32,660.00		\$ 32,660.00	100.00%	\$ 0.00
B-19	EBS	2,000.000	CY	\$ 15.00	\$ 30,000.00	171.00	\$ 2,565.00		\$ 2,565.00	8.55%	\$ 27,435.00
B-20	BASE AGGREGATE DENSE 3"	4,000.000	TN	\$ 15.50	\$ 62,000.00	184.05	\$ 2,852.78		\$ 2,852.78	4.60%	\$ 59,147.23
B-21	TYPE I GEO GRID FOR EBS	3,500.000	SY	\$ 3.00	\$ 10,500.00	319.00	\$ 957.00		\$ 957.00	9.11%	\$ 9,543.00
B-22	SANITARY MH RECONSTRUCTION	15.000	EA	\$ 615.00	\$ 9,225.00	8.00	\$ 4,920.00		\$ 4,920.00	53.33%	\$ 4,305.00
B-23	FINE GRADE & COMPACTION	16,200.000	SY	\$ 1.25	\$ 20,250.00	19,200.00	\$ 24,000.00		\$ 24,000.00	118.52%	\$ (3,750.00)
B-24	2.25" HMA 3LT	1,950.000	TN	\$ 69.00	\$ 134,550.00	1,665.94	\$ 114,949.86		\$ 114,949.86	85.43%	\$ 19,600.14
B-25	1.75" HMA 4 LT	1,490.000	TN	\$ 75.00	\$ 111,750.00	1,341.79	\$ 100,634.25		\$ 100,634.25	90.05%	\$ 11,115.75
B-26	SAWING ASPHALT	1,450.000	LF	\$ 1.50	\$ 2,175.00	994.85	\$ 1,492.28		\$ 1,492.28	68.61%	\$ 682.73
B-27	SAWING CONCRETE	80.000	LF	\$ 3.50	\$ 280.00		\$ -		\$ -		\$ 280.00
B-28	BASE AGGREGATE DENSE 1.25" FOR DWY APRONS	800.000	TN	\$ 15.50	\$ 12,400.00	1,210.44	\$ 18,761.82		\$ 18,761.82	151.31%	\$ (6,361.82)
B-29	3" HMA DRIVEWAY PAVEMENT	33,000.000	SF	\$ 3.00	\$ 99,000.00	31,810.00	\$ 95,430.00		\$ 95,430.00	96.39%	\$ 3,570.00
B-30	DRIVEWAY APRON SLOPE PAVING	100.000	EA	\$ 140.00	\$ 14,000.00	100.00	\$ 14,000.00		\$ 14,000.00	100.00%	\$ -
B-31	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00		\$ 2,825.00	100.00%	\$ -
B-32	TRAFFIC CONTROL	1.000	LS	\$ 5,950.00	\$ 5,950.00	1.00	\$ 5,950.00		\$ 5,950.00	100.00%	\$ -
C-1	PULVERIZE EXISTING ASPHALT	6,300.000	SY	\$ 2.40	\$ 15,120.00	6,300.00	\$ 15,120.00		\$ 15,120.00	100.00%	\$ -
C-2	EBS	300.000	CY	\$ 15.00	\$ 4,500.00	92.70	\$ 1,390.50		\$ 1,390.50	30.90%	\$ 3,109.50
C-3	BASE AGGREGATE DENSE 3"	600.000	TN	\$ 15.50	\$ 9,300.00	148.95	\$ 2,308.73		\$ 2,308.73	24.83%	\$ 6,991.28
C-4	TYPE I GEO GRID FOR EBS	600.000	SY	\$ 3.00	\$ 1,800.00	278.22	\$ 834.66		\$ 834.66	46.37%	\$ 965.34
C-5	SANITARY MH RECONSTRUCTION	2.000	EA	\$ 615.00	\$ 1,230.00	2.00	\$ 1,230.00		\$ 1,230.00	100.00%	\$ -
C-6	FINE GRADE & COMPACTION	7,400.000	SY	\$ 1.80	\$ 13,320.00	6,705.00	\$ 12,069.00		\$ 12,069.00	90.61%	\$ 1,251.00
C-7	2.25" HMA 3LT	850.000	TN	\$ 70.85	\$ 60,222.50	757.62	\$ 53,677.38		\$ 53,677.38	89.13%	\$ 6,545.12
C-8	1.75" HMA 4 LT	660.000	TN	\$ 78.00	\$ 51,480.00	587.40	\$ 45,817.20		\$ 45,817.20	89.00%	\$ 5,662.80
C-9	SAWING ASPHALT	500.000	LF	\$ 1.50	\$ 750.00	411.00	\$ 616.50		\$ 616.50	82.20%	\$ 133.50

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): ASPHALT PAVING						Application Number: 5					
Application Period: 11/01/22 - 01/15/23						Application Date: 1/17/2023					
A				B	C	D	E	F			
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
C-10	3" HMA DRIVEWAY PAVEMENT	3,450.000	SF	\$ 3.10	\$ 10,695.00	3,984.00	\$ 12,350.40	\$ 12,350.40	115.48%	\$ (1,655.40)	
C-11	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00	\$ 2,825.00	100.00%	\$ -	
D-1	PULVERIZE EXISTING ASPHALT	4,400.000	SY	\$ 2.40	\$ 10,560.00	4,400.00	\$ 10,560.00	\$ 10,560.00	100.00%	\$ -	
D-2	EBS	250.000	CY	\$ 15.00	\$ 3,750.00		\$ -	\$ -		\$ 3,750.00	
D-3	BASE AGGREGATE DENSE 3"	500.000	TN	\$ 15.50	\$ 7,750.00		\$ -	\$ -		\$ 7,750.00	
D-4	TYPE I GEO GRID FOR EBS	500.000	SY	\$ 3.00	\$ 1,500.00		\$ -	\$ -		\$ 1,500.00	
D-5	SANITARY MH RECONSTRUCTION	7.000	EA	\$ 615.00	\$ 4,305.00	7.00	\$ 4,305.00	\$ 4,305.00	100.00%	\$ -	
D-6	FINE GRADE & COMPACTION	5,320.000	SY	\$ 1.85	\$ 9,842.00	5,200.00	\$ 9,620.00	\$ 9,620.00	97.74%	\$ 222.00	
D-7	2.25" HMA 3LT	600.000	TN	\$ 70.85	\$ 42,510.00	508.93	\$ 36,057.69	\$ 36,057.69	84.82%	\$ 6,452.31	
D-8	1.75" HMA 4 LT	465.000	TN	\$ 78.00	\$ 36,270.00	434.64	\$ 33,901.92	\$ 33,901.92	93.47%	\$ 2,368.08	
D-9	SAWING ASPHALT	550.000	LF	\$ 1.50	\$ 825.00	509.00	\$ 763.50	\$ 763.50	92.55%	\$ 61.50	
D-10	3" HMA DRIVEWAY PAVEMENT	2,200.000	SF	\$ 3.10	\$ 6,820.00	3,264.00	\$ 10,118.40	\$ 10,118.40	148.36%	\$ (3,298.40)	
D-11	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00	\$ 2,825.00	100.00%	\$ -	
E-1	PULVERIZE EXISTING ASPHALT	3,400.000	SY	\$ 2.40	\$ 8,160.00	3,400.00	\$ 8,160.00	\$ 8,160.00	100.00%	\$ -	
E-2	EBS	100.000	CY	\$ 15.00	\$ 1,500.00		\$ -	\$ -		\$ 1,500.00	
E-3	BASE AGGREGATE DENSE 3"	200.000	TN	\$ 15.50	\$ 3,100.00		\$ -	\$ -		\$ 3,100.00	
E-4	TYPE I GEO GRID FOR EBS	200.000	SY	\$ 3.00	\$ 600.00		\$ -	\$ -		\$ 600.00	
E-5	SANITARY MH RECONSTRUCTION	5.000	EA	\$ 615.00	\$ 3,075.00	3.00	\$ 1,845.00	\$ 1,845.00	60.00%	\$ 1,230.00	
E-6	FINE GRADE & COMPACTION	3,900.000	SY	\$ 1.80	\$ 7,020.00	3,900.00	\$ 7,020.00	\$ 7,020.00	100.00%	\$ -	
E-7	2.25" HMA 3LT	460.000	TN	\$ 70.85	\$ 32,591.00	429.34	\$ 30,418.74	\$ 30,418.74	93.33%	\$ 2,172.26	
E-8	1.75" HMA 4 LT	360.000	TN	\$ 78.00	\$ 28,080.00	334.80	\$ 26,114.40	\$ 26,114.40	93.00%	\$ 1,965.60	
E-9	SAWING ASPHALT	380.000	LF	\$ 1.50	\$ 570.00	372.00	\$ 558.00	\$ 558.00	97.89%	\$ 12.00	
E-10	3" HMA DRIVEWAY PAVEMENT	2,800.000	SF	\$ 3.10	\$ 8,680.00	3,324.00	\$ 10,304.40	\$ 10,304.40	118.71%	\$ (1,624.40)	
E-11	CONTRACTOR QUALITY CONTROL TESTING	1.000	LS	\$ 2,825.00	\$ 2,825.00	1.00	\$ 2,825.00	\$ 2,825.00	100.00%	\$ -	
1-1	FINE GRADE & COMPACTION	1,400.000	SF	\$ 0.75	\$ 1,050.00	1,400.00	\$ 1,050.00	\$ 1,050.00	100.00%	\$ -	
1-2	2.25" HMA 3LT	25.000	TN	\$ 114.50	\$ 2,862.50		\$ -	\$ -		\$ 2,862.50	
1-3	1.75" HMA 4 LT	20.000	TN	\$ 121.75	\$ 2,435.00	35.00	\$ 4,261.25	\$ 4,261.25	175.00%	\$ (1,826.25)	
2-1	REMOVE EXISTING ASPHALT PAVEMENT	460.000	SY	\$ 2.65	\$ 1,219.00	460.00	\$ 1,219.00	\$ 1,219.00	100.00%	\$ -	
2-2	FINE GRADE & COMPACTION	460.000	SY	\$ 2.90	\$ 1,334.00	460.00	\$ 1,334.00	\$ 1,334.00	100.00%	\$ -	
2-3	1.75" HMA 3 LT	50.000	TN	\$ 114.50	\$ 5,725.00	50.00	\$ 5,725.00	\$ 5,725.00	100.00%	\$ -	
2-4	1.75" HMA 4 LT	50.000	TN	\$ 121.75	\$ 6,087.50		\$ -	\$ -		\$ 6,087.50	
3-1	REMOVE EXISTING ASPHALT PAVEMENT	460.000	SY	\$ 2.65	\$ 1,219.00	460.00	\$ 1,219.00	\$ 1,219.00	100.00%	\$ -	
3-2	FINE GRADE & COMPACTION	460.000	SY	\$ 2.90	\$ 1,334.00	460.00	\$ 1,334.00	\$ 1,334.00	100.00%	\$ -	
3-3	1.75" HMA 3 LT	50.000	TN	\$ 114.50	\$ 5,725.00	50.00	\$ 5,725.00	\$ 5,725.00	100.00%	\$ -	
3-4	1.75" HMA 4 LT	50.000	TN	\$ 121.75	\$ 6,087.50		\$ -	\$ -		\$ 6,087.50	
1000	CM1 - MANHOLES & LIDS	1.000	LS	\$ -	\$ 2,230.30	1.00	\$ 2,230.30	\$ 2,230.30	100.00%	\$ -	
1001	CM2- FIRELANE 8 HILLTOP INVOICE	1.000	LS	\$ -	\$ 2,707.50	1.00	\$ 2,707.50	\$ 2,707.50	100.00%	\$ -	
1002	CM2- SPORT COURT	1.000	LS	\$ 233,506.00	\$ 233,506.00	0.75	\$ 160,000.00	\$ 160,000.00		\$ 73,506.00	

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): ASPHALT PAVING						Application Number: 5					
Application Period: 11/01/22 - 01/15/23						Application Date: 1/17/2023					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
1003	CM4- HOEZEL DRIVEWAY	1.000	LS	\$ 20,780.00	\$ 20,780.00	1.00	\$ 20,780.00		\$ 20,780.00		\$ -
<b>TOTAL</b>					<b>\$ 2,413,905.80</b>		<b>\$ 1,985,405.20</b>		<b>\$ 1,985,405.22</b>		<b>\$428,500.60</b>





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**VILLAGE BOARD MEETING**

**From:**  
Calumet County Sheriff's Department  
*Prepared by Vicki Tessen, Clerk*

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**VILLAGE OF HARRISON**

**Meeting Date:**  
January 31, 2023

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**Title:**

Purchase Request for an APX8000 Portable Radio for the Additional Harrison Deputy

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**Issue:**

The Village contract with CCSD states that the Village will purchase supplies needed by the deputies.

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**Background and Additional Information:**

The Village / CCSD contract increased the number to 5 deputies assigned to the Village in 2023. The contract also states it is the Village's responsibility to directly purchase the communications radio used by the department.

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**Budget Impacts:**

\$7,500.00

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**Staff Recommendation:**

Approve the Purchase Request for an APX8000 Portable Radio for the Additional Harrison Deputy not to exceed a cost of \$7,500.00

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**Action Options:**

Approve the purchase as requested.  
Deny the purchase as requested.

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**Attachments:**

- Page 5 of the Village contract with CCSD
  - Quote from Motorola Solutions
-

property caused by an act or omission of a County employee in furtherance of the provisions of this agreement, to the extent that the same are not covered by insurance.

#### **H. VILLAGE RESPONSIBILITIES.**

1. **Portable Radios.** The Village will provide, at its expense, a portable radio for each officer assigned to the Village. All radios shall be purchased and maintained to the County's specifications. Maintenance, insurance, and repair of the equipment shall be the responsibility of the Village.
  2. **Office Space.** The Village will provide, at its expense, at least a 10X10 climate controlled office space with 24 hour access. The office shall be equipped with internet access with a minimum speed of 25 mb/s download and 5 mb/s upload, a desk, desk chair, and two conference chairs. The office shall have access to a restroom. The office space shall be keyed separately than any other office in the building. Any person who maintains the space must get security clearance through the Calumet County Sheriff's Office.
  3. **Parking Spaces.** Two indoor parking spaces shall be available to the Sheriff's Department at all times.
  4. **Impounded Vehicles.** All vehicles removed or impounded pursuant to the Municipal Code of the Village shall be disposed of by the County. The Village shall reimburse the County for all costs of such removal, impoundment and disposal which are not covered upon disposal.
  5. **Patrol Officers Experience.** All patrol officers regularly assigned to the Village shall have a minimum of one (1) year law enforcement experience to maintain continuity of law enforcement within the community, unless both parties agree to waive the one (1) year requirement.
  6. **Indemnification.** The Village will fully indemnify and hold harmless the County from any liability for defense expenses and for damages to person and property caused by any act or omission of a Village employee in furtherance of the provisions of this Agreement to the extent that the same are not covered by insurance.
- I. **MUTUAL COVENANTS.** It is mutually agreed that by entering into this Agreement, both parties to this contract specifically reserve their rights to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wis. Stat. Chapter 893 and related statutes.
- J. **GOVERNING LAW.** This Agreement shall be deemed to have been made in Calumet County, Wisconsin and shall be governed by, construed under and enforced in accordance with the law of the State of Wisconsin, except as otherwise provided herein.



## HARRISON, VILLAGE OF

Calumet County Sheriff / Harrison Deputy #5; APX8000 VHF 800

12/05/2022

12/05/2022

HARRISON, VILLAGE OF  
W5298 HWY 114  
MENASHA, WI 54952

RE: Motorola Quote for Calumet County Sheriff / Harrison Deputy #5; APX8000 VHF 800  
Dear Eric Voland,

Motorola Solutions is pleased to present HARRISON, VILLAGE OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide HARRISON, VILLAGE OF with the best products and services available in the communications industry. Please direct any questions to Eric Schroeder at [eschroeder@baycominc.com](mailto:eschroeder@baycominc.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Eric Schroeder  
Communications Consultant

Motorola Solutions Manufacturer's Representative



QUOTE-1973596  
 Calumet County Sheriff / Harrison  
 Deputy #5; APX8000 VHF 800

Billing Address:  
 HARRISON, VILLAGE OF  
 W5298 HWY 114  
 MENASHA, WI 54952  
 US

Quote Date:12/05/2022  
 Expiration Date:03/01/2023  
 Quote Created By:  
 Eric Schroeder  
 Communications Consultant  
 eschroeder@baycominc.com  
 920-544-4203

End Customer:  
 HARRISON, VILLAGE OF  
 Eric Volland  
 Eric.Volland@calumetcounty.org  
 920-849-2335

Contract: 24752 - WCA  
 Payment Terms:30 NET

Radio programming if needed will be invoiced separately at \$100 per radio.

Line #	Item Number	Description	Qty	List Price	Contract Price
	APX™ 8000 Series	APX8000			
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	1	\$7,108.00	\$5,188.84
1a	H869BW	ENH: MULTIKEY	1	\$363.00	\$264.99
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$6.00	\$4.38
1c	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	1	\$567.00	\$413.91
1d	Q361AN	ADD: P25 9600 BAUD TRUNKING	1	\$330.00	\$240.90
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	1	\$121.00	\$121.00
1f	QA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$584.00
1g	H38BS	ADD: SMARTZONE OPERATION	1	\$1,650.00	\$1,204.50
1h	Q629AH	ENH: AES ENCRYPTION AND ADP	1	\$523.00	\$381.79
2	PMMN4099CL	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	1	\$142.56	\$104.07



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



QUOTE-1973596  
Calumet County Sheriff / Harrison  
Deputy #5: APX8000 VHF 800

Line #	Item Number	Description	Qty	List Price	Contract Price
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	1	\$169.56	\$123.78
<b>Grand Total</b>				<b>\$7,464.16(USD)</b>	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
**(PO will not be processed without this)**

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

December 13, 2022

---

**Title:**

2023 Equipment Purchase – Pump Replacement at Lift Station #1 (Harrison Utilities)

---

**Issue:**

Should the Village Board authorize staff to purchase a pump for Lift Station #1?

---

**Background and Additional Information:**

The 2023 budget includes replacing a pump at Lift Station #1. The existing pumps are getting dated and need to be replaced before they fail. The capital improvement plan for Harrison Utilities is to replace a pump each year over the next several years for a couple of the lift stations. Harrison Utilities staff obtained a quote from Crane Engineering for approx. \$11,580 (7% increase over 2022 price of \$10,821)

---

**Budget Impacts:**

Approximately \$11,580. The 2023 budget allotted \$12,000.

---

**Recommended Action:**

Staff recommends purchasing the Sulzer pump from Crane Engineering for a price not to exceed \$12,000.

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**Attachments:**

- 2023 Budget - Capital Outlay for Harrison Utilities
- Crane Engineering quote





Crane Engineering\*\*

Minnesota Branch

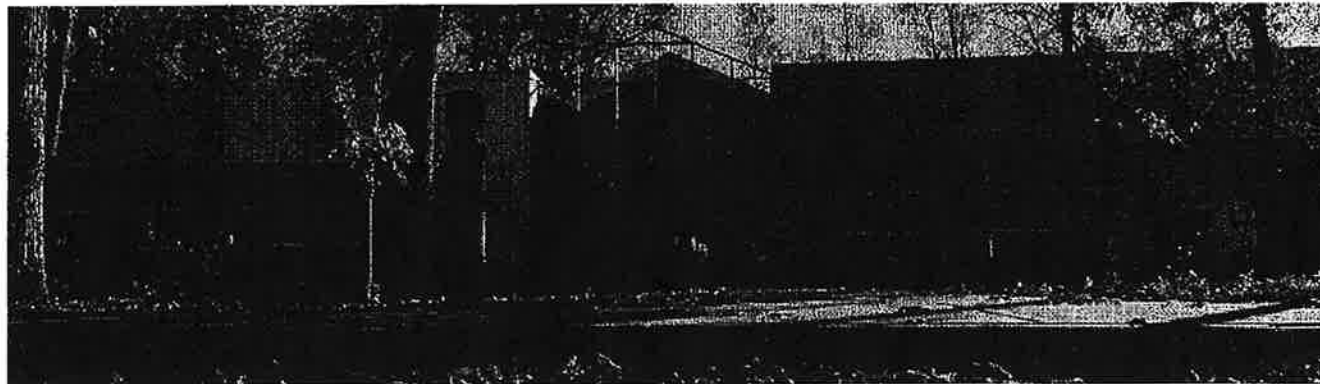
www.craneengineering.net

Burnsville

920-733-4425

952-444-1949

707 Ford Street, Kimberly, WI 54136 12265 Nicollet Ave., Burnsville, MN 55337



Quote CESQ53880-01

Valid through January 11, 2023

**Prepared For:**

Harrison Utilities  
 Tom Van Zeeland  
 Phone: 920-731-0002  
 N8722 County Road LP  
 Menasha, WI 54952  
 tvanzeeland@harrisonutilities.org

**Sales Rep:**

Craig Koch  
 Field Service Lead  
 Phone: 920-716-3446  
 Fax: 920-733-0211  
 Email: c.koch@craneengineering.net



Below is the interactive version of the quote, you can choose options and see the quote totals.

For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

*7% increase starting 01-01-2023*

**Line Item Detail**

Option	QTY	Description	Unit Price	Ext Price
	1	<b>Make: Sulzer</b> <b>Model: XFP100G-CB1.8-PE130/4</b> <b>17HP, 1780RPM, 460V, 3PH, 60HZ</b>  Includes seal leak / overtemp detection relay & guide shoe  NOTE: There is a 7% price increase on 1/01/2023	\$10,821.00	\$10,821.00
	2	<b>Make: Sulzer</b> <b>Model: XFP100G-CB1.8-PE130/4</b> <b>17HP, 1780RPM, 460V, 3PH, 60HZ</b>  Includes seal leak / overtemp detection relay & guide shoe  NOTE: There is a 7% price increase on 1/01/2023	\$10,347.00	\$20,694.00

**Prepared For:**

Harrison Utilities  
Tom Van Zeeland  
Phone: 920-731-0002  
N8722 County Road LP  
Menasha, WI 54952  
tvanzeeland@harrisonutilities.org

**Sales Rep:**

Craig Koch  
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Phone: 920-716-3446  
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**Line Item Detail**

Option	QTY	Description	Unit Price	Ext Price
	1	<b>Make: Sulzer</b> <b>Model: XFP100G-CB1.8-PE130/4</b> <b>17HP, 1780RPM, 460V, 3PH, 60HZ</b>  <b>**NOTE: Need design condition before placing order**</b>  <b>Includes seal leak / overtemp detection relay &amp; guide shoe</b>	\$11,136.00	\$11,136.00
			<i>2022 Price</i>	<i>10,800</i>
			<i>2023 Price + 7%</i>	<i>\$756.00</i>
			<i>2022 - 2 pumps</i>	
			<i>\$21,600</i>	
			<b>SubTotal:</b>	<b>\$11,136.00</b>

Update Totals

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Blocked Ads	0
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Time Saved	0 Seconds

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Web Ad Blocker

Line Item Detail Capital Outlay Harrison Utilities

	Water	Sewer
Unrestricted Fund Balance for Capital Purchases	\$490,190	
2023 Water Capital Outlay - Belt Clip for Readers (50%)	\$2,750	
2023 Water Capital Outlay - Replace Ford 350 Truck (50%)	\$21,864	
2023 Water Capital Outlay - Leak Detection Equip (50%)	\$4,385	
2023 Water Capital Outlay - Tablet & data plan for use in trucks (50%)	\$2,000	
2023 Water Capital Outlay - Install dropbox on building to protect contents (50%)	\$5,000	
2023 Sewer Capital Outlay - Belt Clip for Readers (50%)		\$2,750
2023 Sewer Capital Outlay - Replace Ford 350 Truck (50%)		\$21,864
2023 Sewer Capital Outlay - Leak Detection Equip (50%)		\$4,385
2023 Sewer Capital Outlay - Tablet & data plan for use in trucks (50%)		\$2,000
2023 Sewer Capital Outlay - Install dropbox on building to protect contents (50%)		\$5,000
2023 Sewer Capital Outlay - Replace pumps on Lift Stations 1		\$12,000
2023 Sewer Capital Outlay - Rehab manholes near Heckrodt Nature Center		\$61,775
Total Capital Outlay for each utility	\$35,999	\$109,774
Total Capital Outlay for Harrison Utilities		\$145,773
Ending Balance	\$344,417	

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager  
Jeff Funk, Operations Manager

**Meeting Date:**

January 31, 2023

---

**Title:**

2022 Equipment Purchase – 350 Truck (Public Works)

---

**Issue:**

Should the Village Board authorize staff to purchase a 350 Truck?

---

**Background and Additional Information:**

The 2022 budget included purchasing a new van chassis truck. This purchase was approved previously and the truck was ordered. Staff learned in November 2022 that the order was canceled due to lack of supply. In December 2022 staff requested to purchase a 350 truck with flatbed instead of the van chassis. The 2022 budget allotted \$53,000 for the van chassis. Public Works staff obtained quotes in December from the following:

- Brickners Park City, Inc. for \$55,575.00
- L&S Truck Center for \$57,260.00
- Ewald Chrysler Jeep Dodge for \$67,845.00

The Village Board authorized staff to purchase a 350 truck from L&S for a price not to exceed \$60,000.

Staff was told in late December that they could not order the vehicle for the Village. The reason was that the state, or manufacturers, were reducing the number of vehicles a municipality could order. With the purchase of the F150 for Harrison Utilities, the Village may have met its limit for purchasing. DPW staff is still working with dealers on quotes and availability.

---

**Budget Impacts:**

Unknown. The Board previously allotted up to \$60,000.

---

**Recommended Action:**

Staff desires to have the authority to purchase a 350 or similar truck up to \$70,000 (including bed & toolbox) when the vendor can provide one. Staff desires to have the ability to exceed the budgeted amount if needed due to the high demand and expectation that prices will be higher due to demand. There were equipment savings from the 2022 purchases.

---

**Attachments:**

- 2022 Budget - Capital Outlay

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

Budgeted Budgeted Proposed Change  
2021 2022 2023

Line-Item Detail for Capital Outlay:	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
Parks		\$5,000	\$5,000		
Match to DNR Gnt					
Parks (signs) (DCP trial signs)	\$0	\$15,000	\$10,000		
Parks (equip) Wing for Mower (other half to storm)			\$45,000		
Parks (Renwood Park Master Plan)			\$15,000		
Parks Improvements	\$0	\$100,000			
Parks 2 mowers		\$30,000			
Parks-Sprayer Ponds & Parks		\$2,500			
Spec Manuel Updt		\$7,800			
Park Total Capital Outlay		\$152,500	\$75,000	-\$77,500	-50.82%

Trails					
Trails (pave Vans Pond Maint, Trail)			\$0		
Trails Add to Trail system		\$294,206			
County N Trail Crosswalk Lights		\$34,000			
Total Trails Capital Outlay		\$328,206	\$0	-\$328,206	-100.00%

Municipal Building					
Municipal Building (repave parking lot)	\$0	\$0	\$470,000		
Municipal Building Total Capital Outlay	\$0	\$0	\$470,000	\$470,000	100.00%

Fire Department					
Fire- 6 sets turn out gear		\$13,050	\$15,000		
Fire- fund to replace/repair equip		\$31,400	\$31,400		
Fire-Escrow for future Truck		\$150,000	\$150,000		
Fire-Escrow for future scba bottles		\$12,150	\$12,150		
Fire-Escrow for future helmets		\$1,530	\$1,530		
Fire-Command Vehicle		\$0	\$62,817		
Fire-Flooring Station 60		\$0	\$10,000		
Fire-Fire services study		\$25,000	\$0		
Fire- Defibrillators (1600 x 2)		\$3,200	\$0		
Fire-polaris ranger		\$30,000	\$0		
Fire-ipads (x2)	\$0	\$918	\$0		
Fire-Generator (7500 each x2 stations)		\$15,000	\$0		
Fire Department Total Capital Outlay		\$282,248	\$282,897	\$649	0.23%

Dept of Public Works Equipment					
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)	\$250,000		\$40,000		
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$60,000		
DPW-Hwy Equip (purchase shoulder reclaim machine)			\$30,000		
DPW-Hwy Equip (Replace tractor (w/new mower wing above)			\$75,000		
DPW-HWY Equip Bomag Roller		\$30,000			
DPW-Hwy Equip Spinner for #23		\$12,000			
DPW-Hwy Equip Van chassis and tools		\$53,000			
DPW-Compactor 4045		\$8,700			
DPW-Left/Right Controller for Grader		\$5,000			
DPW-Salt Shed		\$127,266			
DPW-Replace 1998 John Deer 6310 w/Loader		\$160,000			
DPW Total Hwy Equipment Capital Outlay	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%

Road Projects					
Creedside Estates - Assessed to Property Owners			\$1,122,500		
Cottonwood Creek III (rural resurface & ditching)			\$1,375,000		
Maintowoc Road, From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$250,000		
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$200,000		
Road Project (Quella Dr pulverize and reshape)			\$43,000		
Road Projects Capital Outlay (NOT ASSESSED)	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%

Road Projects Total Capital Outlay	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
<b>Grand Total Capital Outlay</b>	<b>\$3,713,027</b>	<b>\$2,558,920</b>	<b>\$4,023,397</b>	<b>\$1,464,477</b>	<b>57.23%</b>

---

**VILLAGE BOARD MEETING****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager  
Jeff Funk, Operations Manager

---

**VILLAGE OF HARRISON****Meeting Date:**

January 31, 2022

---

**Title:**

2023 Equipment Purchase – 550 Truck (Public Works)

---

**Issue:**

Should the Village Board authorize staff to purchase a 550 Truck?

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**Background and Additional Information:**

This item was briefly discussed at the December 13<sup>th</sup> meeting. The 2023 budget includes purchasing replacing the existing F550 with dump box with a new F550 or similar truck. Public Works staff has reached out to several vendors and are still waiting on quotes, even since December meeting. Some feedback is that the truck is difficult to find due to high demand. Staff would like the ability to order the truck if a vendor can be found. The existing F550 would be a trade-in to a new purchase.

---

**Budget Impacts:**

\$60,000 was budgeted based on previous quotes for budgetary purposes.

---

**Recommended Action:**

Staff desires to have the authority to purchase a 550 or similar truck up to \$70,000 when the vendor can provide one. Staff desires to have the ability to exceed the budget amount if needed due to the high demand and expectation that prices will be higher due to demand. The road shoulder reclaimer machine came in under budget.

---

**Attachments:**

- 2023 Budget - Capital Outlay

2023 Budget Proposal

For November 15, 2022 Public Hearing

Line-Item Detail for Capital Outlay:

	Budgeted 2021	Budgeted 2022	Proposed 2023	Change	
<b>Parks</b>					
Match to DNR Gnt		\$5,000	\$5,000		
Parks (signs) (DCP trial signs)	\$0	\$15,000	\$10,000		
Parks (equip) Wing for Mower (other half to storm)			\$45,000		
Parks (Renwood Park Master Plan)			\$15,000		
Parks Improvements	\$0	\$100,000			
Parks 2 mowers		\$30,000			
Parks-Sprayer Ponds & Parks		\$2,500			
Spec Manuel Updt		\$7,800			
<b>Park Total Capital Outlay</b>		\$152,500	\$75,000	-\$77,500	-50.82%
<b>Trails</b>					
Trails (pave Vans Pond Maint. Trail)			\$0		
Trails Add to Trail system		\$294,206			
County N Trail Crosswalk Lights		\$34,000			
<b>Total Trails Capital Outlay</b>		\$328,206	\$0	-\$328,206	-100.00%
<b>Municipal Building</b>					
Municipal Building (repave parking lot)	\$0	\$0	\$470,000		
<b>Municipal Building Total Capital Outlay</b>	\$0	\$0	\$470,000	\$470,000	100.00%
<b>Fire Department</b>					
Fire- 6 sets turn out gear		\$13,050	\$15,000		
Fire- fund to replace/repair equip		\$31,400	\$31,400		
Fire-Escrow for future Truck		\$150,000	\$150,000		
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Fire-Escrow for future helmets		\$1,530	\$1,530		
Fire-Command Vehicle		\$0	\$62,817		
Fire-Flooring Station 60		\$0	\$10,000		
Fire-Fire services study		\$25,000	\$0		
Fire- Defibrillators (1600 x 2)		\$3,200	\$0		
Fire-polaris ranger		\$30,000	\$0		
Fire-ipads (x2)	\$0	\$918	\$0		
Fire-Generator (7500 each x2 stations)		\$15,000	\$0		
<b>Fire Department Total Capital Outlay</b>		\$282,248	\$282,897	\$649	0.23%
<b>Dept of Public Works Equipment</b>					
DPW-Hwy Equip (Replace Dodge Van w/SUV Explorer)	\$250,000		\$40,000		
DPW-Hwy Equip (Replace 2009 F550 w/Flatbed work truck)			\$60,000		
DPW-Hwy Equip (purchase shoulder reclaimer machine)			\$30,000		
DPW-Hwy Equip (Replace tractor (w/new mower wing above)			\$75,000		
DPW-HWY Equip Bomag Roller		\$30,000			
DPW-Hwy Equip Spinner for #23		\$12,000			
DPW-Hwy Equip Van chassis and tools		\$53,000			
DPW-Compactor 4045		\$8,700			
DPW-Left/Right Controller for Grader		\$5,000			
DPW-Salt Shed		\$127,266			
DPW-Replace 1998 John Deer 6310 w/Loader		\$160,000			
<b>DPW Total Hwy Equipment Capital Outlay</b>	\$250,000	\$395,966	\$205,000	-\$190,966	-48.23%
<b>Road Projects</b>					
Creedside Estates - Assessed to Property Owners			\$1,122,500		
Cottonwood Creek III (rural resurface & ditching)			\$1,375,000		
Maintowoc Road: From CTH N to Harwood (crack fill/chip seal/cross culvert)			\$250,000		
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/cross culvert)			\$200,000		
Road Project (Quella Dr pulverize and reshape)			\$43,000		
<b>Road Projects Capital Outlay (NOT ASSESSED)</b>	\$3,381,377	\$1,400,000	\$1,868,000	\$468,000	33.43%
<b>Road Projects Total Capital Outlay</b>	\$3,381,377	\$1,400,000	\$2,990,500	\$1,590,500	113.61%
<b>Grand Total Capital Outlay</b>	\$3,713,027	\$2,558,920	\$4,023,397	\$1,464,477	57.23%

---

**VILLAGE BOARD MEETING****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

---

**VILLAGE OF HARRISON****Meeting Date:**

January 31, 2023

---

**Title:**

Sanitary Manhole Rehab along Hwy 114 (Harrison Utilities)

---

**Issue:**

Should the Village Board authorize rehabilitation of manholes along Hwy 114 near Heckrodt Nature Center?

---

**Background and Additional Information:**

The 2023 budget includes rehabbing manholes near Heckrodt Nature Center. There are 3 manholes as part of the main sewer line that need to be rehabbed (leveling, working on deteriorated walls, and resurfacing). Harrison Utilities staff obtained a quote from Great Lakes TV Seal Inc. for the work in the amount of \$13,162.50. Harrison Utilities has used Great Lakes in the past and is one of the few companies in the area to perform this work.

---

**Budget Impacts:**

\$13,162.50. The 2023 budget allotted \$61,775 for rehabbing manholes near Heckrodt Nature Center. This is just one part of the rehab project. Replacement of a 4<sup>th</sup> manhole is proposed as a separate agenda item.

---

**Recommended Action:**

Staff recommends approving Great Lakes TV Seal Inc. to complete the rehab project at an estimated cost of \$13,162.50.

---

**Attachments:**

- 2023 Budget - Capital Outlay for Harrison Utilities
- Great Lakes TV Seal Inc. quote

Two quotes were presented at the meeting and later added to the end of this packet as an addendum.





3600 Kewaunee Road  
 Green Bay, WI 54311  
 Phone: (920) 863-3663  
 Fax: (920) 863-3662

# Quotation

Quote Number  
19608

Quote Date  
Jan 21, 2023

**Quoted to:**

HARRISON UTILITIES  
 N8722 County Rd LP  
 Menasha, WI 54952

Page  
1

Quote Good Thru	Payment Terms	Sales Rep
2/20/23	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
SANITARY MANHOLE REHAB ALONG SOUTH SIDE OF STH 114				
MH 3 AT 7.57'				
MH 2 AT 8.88'				
MH 1 AT 8.05'				
MOBILIZATION/DEMOBILIZATION	L SUM	1.00	950.000	850.00
PERMACAST MS 10000 -APPLIED AT A 1/2" AS A LEVELING SURFACE	VRT FT	24.50	140.000	3,430.00
PERMACAST MS 10000 PER 1/2" - USED TO BRING BACK SEVERELY DETERIORATED WALLS TO ORIGINAL THICKNESS / THIS IS AN ESTIMATE	VRT FT	6.00	105.000	630.00
EPOXY COAT STRUCTURES WITH 100 MILS OF EPOXY	VRT FT	24.50	245.000	6,002.50
RESURFACE BENCHES AND EPOXY COAT BENCH AND FLOW LINE	EACH	3.00	750.000	2,250.00
QUANTITIES ARE ESTIMATED, ACTUAL QUANTITIES WILL BE INVOICED				

Please notify Great Lakes within 30 days if the quotation is accepted and the above prices will be honored. This acknowledgment will enable us to schedule your work more efficiently. If prevailing wages apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount(s) to this quote.

Subtotal	13,162.50
Sales Tax	
<b>Total</b>	<b>13,162.50</b>

Line Item Detail Capital Outlay Harrison Utilities

	Water	Sewer
Unrestricted Fund Balance for Capital Purchases	\$490,190	
2023 Water Capital Outlay - Belt Clip for Readers (50%)	\$2,750	
2023 Water Capital Outlay - Replace Ford 350 Truck (50%)	\$21,864	
2023 Water Capital Outlay - Leak Detection Equip (50%)	\$4,385	
2023 Water Capital Outlay - Tablet & data plan for use in trucks (50%)	\$2,000	
2023 Water Capital Outlay - Install dropbox on building to protect contents (50%)	\$5,000	
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2023 Sewer Capital Outlay - Replace pumps on Lift Stations 1		\$12,000
2023 Sewer Capital Outlay - Rehab manholes near Heckrodt Nature Center		\$61,775
Total Capital Outlay for each utility	\$35,999	\$109,774
Total Capital Outlay for Harrison Utilities		\$145,773
Ending Balance	\$344,417	

---

**VILLAGE BOARD MEETING****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

---

**VILLAGE OF HARRISON****Meeting Date:**

January 31, 2023

---

**Title:**

Sanitary Manhole Replacement along Hwy 114 (Harrison Utilities)

---

**Issue:**

Should the Village Board authorize replacement of a manhole along Hwy 114 near Heckrodt Nature Center?

---

**Background and Additional Information:**

The 2023 budget includes rehabbing manholes near Heckrodt Nature Center. There are 3 manholes that can be rehabbed, however, the 4<sup>th</sup> manhole needs to be replaced to better address concerns. The initial plan was to remove the manhole completely, however, the angle of the connecting pipes and condition of the adjacent manholes do not allow this manhole to be removed. The engineer is recommending removing the existing 5-foot diameter manhole and replacing it with a 4-foot diameter manhole.

Staff was hoping to have all the quotes in by the time of writing this memo, however, the contractors were still working on putting numbers together. The quotes will be provided at the meeting.

---

**Budget Impacts:**

Approximately \$15,000. The 2023 budget allotted \$61,775 for rehabbing manholes near Heckrodt Nature Center. This is just one part of the rehab project. Rehabilitation of 3 manholes in the amount of \$13,162.50 is proposed as a separate agenda item.

---

**Recommended Action:**

Staff recommends approving a contractor to replace the manhole along Hwy 114 near Heckrodt Nature Center. Quotes will be provided at the meeting.

---

**Attachments:**

- 2023 Budget - Capital Outlay for Harrison Utilities

Line Item Detail Capital Outlay Harrison Utilities

	Water	Sewer
Unrestricted Fund Balance for Capital Purchases	\$490,190	
2023 Water Capital Outlay - Belt Clip for Readers (50%)	\$2,750	
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2023 Sewer Capital Outlay - Rehab manholes near Heckrodt Nature Center		\$61,775
Total Capital Outlay for each utility	\$35,999	\$109,774
Total Capital Outlay for Harrison Utilities		\$145,773
Ending Balance	\$344,417	

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

January 31, 2023

---

**Title:**

Playground Equipment Installation at Farmers Field Park

---

**Issue:**

Should the Village Board authorize staff to execute a contract for the installation of playground equipment at Farmers Field Park?

---

**Background and Additional Information:**

The Village utilized a grant from GameTime to purchase playground equipment in the fall of 2022. The grant includes purchase of equipment geared towards ages 5-12 and equipment geared towards ages 2-5. The Village Board authorized the purchase using ARPA funds.

Staff obtained a quote to install the equipment in 2023. Attached to this memo are quotes for 2 types of installation. The first quote for \$72,170 is for installation of the equipment, purchase of engineered wood fiber chips, and geo-textile fabric. The second quote for \$118,190 is for installation of the equipment, excavation and grading of the site, installation of a concrete border around the site, purchase and placement of engineered wood fiber chips, and geo-textile fabric.

In discussing the project with DPW Operations Manager, staff feels that the Village can complete the excavation and grading of the site, provide a border to keep the wood chips in place, and place the wood chips. The Village completed similar work for the Darboy Community Park and Dogwood Park playground installations.

---

**Budget Impacts:**

\$72,170.00. In the fall, the Village Board anticipated using ARPA funds.

---

**Recommended Action:**

Staff recommends the Village Board authorize the Assistant Village Manager to execute all necessary documents for installation of playground equipment at Farmers Field Park for \$72,170.

---

**Attachments:**

- Quote #1 (basic install) for \$72,170
- Quote #2 (full install) for \$118,190
- Playground Equipment Layouts



Minnesota / Wisconsin Playground  
 5101 Highway 55, Suite 6000  
 Golden Valley, Minnesota 55422  
 Ph. 800-622-5425 | 763-546-7787  
 Fax 763-546-5050 | jong@mnwiplay.com

12/29/2022  
 Quote # 1  
 103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

Village of Harrison  
 Attn: Mark Mommaerts  
 W5298 HWY 114  
 Menasha, WI 54952  
 Phone: 9209891062  
 mmommaerts@harrison-wi.org

Ship to Zip 54952

Quantity	Part #	Description	
1	INSTALL	Install - Installation of Play Equipment- Includes layout and digging for post holes Includes installation of equipment Includes disposal of packaging	
1	EWFLGE	EWFLGE - Engineered Wood Fiber	
4	161290	GameTime - Geo-Textile 2250 Sqft Roll	
			<b>Total \$72,170.00</b>

### Comments

Customer is responsible for excavation (site to be flat and level with less than 1% grade change)  
 Customer is responsible for border to contain safety surfacing

This quotation is subject to current Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Indemnification; Owner/Owner's Representative will indemnify and hold GameTime, harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. GameTime will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Excusable Delays/Additional Costs: GameTime, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of GameTime, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and GameTime, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.





Minnesota / Wisconsin Playground  
5101 Highway 55, Suite 6000  
Golden Valley, Minnesota 55422  
Ph. 800-622-5425 | 763-546-7787  
Fax 763-546-5050 | jong@mnwiplay.com

12/29/2022  
Quote #  
103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

Pricing: f.o.b. factory, firm until October 28 2022, or until the funds are depleted. If placing an order after expiration of quote, please contact our office to confirm availability of matching grants funding then, if funding is available, an updated quotation will be provided. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Materials Surcharge: due to the volatility in various industries such as, but not limited to, those supplying steel, a surcharge is needed to offset some of the excessive material costs being experienced in our industry, as well as others. This is being looked upon as a short-term necessity but no guarantees can be given that this surcharge will be removed in the near future. Once costs of materials have returned to the levels in recent history, the surcharge will be removed.

Payment terms: per the requirements of the grant, payment in full, check submitted with order

Unless already on file, please include a tax exempt certificate upon order entry whether a tax supported government agency or other.

GameTime Standard Product Shipment: order shall ship within eight to twelve weeks after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required. Receipt of anything other than what is stated herein will not constitute an order and therefore no materials will be placed into production nor installation, if required, will be scheduled.

EWF Shipment: order shall deliver within 14 - 21 days after our receipt and acceptance of your purchase order as well as schedule and weather allowing. Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Freight charges: Allowed & prepaid

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

2021 Projects: Installations, whether for play equipment or other products of our scope as well as the related services they may be included with your project, typically start up around May 1st based on weather conditions, road restrictions, etc. Based on the issues being experienced within our own country, and worldwide, the start of a typical installation year may be jeopardized. Every effort will be made to work with your project time frame but the various shutdowns will have an effect on work performance throughout the year, not just starting up. Please telephone your company contact, or our office, to discuss your project further.





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12/29/2022  
Quote #  
103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

### Project Scope:

Please note, installation is based on site being ready prior to our arrival to install play equipment as well as site conditions that have been conveyed to our organization by the owner/owner's representative and/or ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifically mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

Weather can change project scheduling in many ways. Take rain for an example. Day, or days, before rain... If weather forecasts show a high percentage chance for rain that will effect the site conditions, a postponement may be in order. Digging holes, laying certain surfacing materials, etc., are greatly affected by weather conditions and work may not begin/continue due to weather forecasts. There's the rain days themselves, which if heavy enough rainfall occurs, makes a site unworkable. Day, or days, after rain... Drying time will be needed after rain and the number of days needed will vary depending on amount of moisture received. One actual rain day may equal multiple delay days depending on work scheduled to be done.

#### + INCLUSIONS +

- + One mobilization
- + Public utility locates only
- + Installation of equipment as outlined on quote # 103126-01-02 and shown on drawing # D11547G
- + Marking and digging of footings holes to accept direct embedment supports as needed
- + Unpacking of play equipment
- + Assembly of play equipment
- + Concrete for footings as needed
- + Pouring of concrete for footings
- + Disposal of packing material
- + Engineered wood fiber (EWF) surfacing (installation excluded)
- + Playground safety surfacing
- + Construction tape/temporary bracing (as needed)
- + Standard insurance offerings
- + Standard warranty offerings
- + Standard industry accepted labor wages

#### - EXCLUSIONS -

- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Security fencing of any type
- On site security personnel
- If fencing is in place (by others), ability to unlock fencing is to be provided to our office a minimum of one week prior to our start
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation. Please note, orders can be packaged/shipped in large crates, pallets, etc., requiring heavy-duty equipment to unload.
- Sitework of any kind such as, but not limited to, excavation, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Spreading of EWF
- Concrete border to help contain playground safety surfacing
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)
- Bonding of any type







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12/29/2022  
 Quote #  
 103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities. Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has been completed.
- Short term maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. To help set up short (and ongoing) term maintenance, use the first twelve months to regularly check equipment (such as, but not limited to, tightening hardware, checking moving features, etc.). Twelve months allows use in all seasons and will provide a better understanding of what will be necessary for your ongoing maintenance. This short term schedule will be based on the amount of use the play equipment is getting as well as the type of play event that is being played on. Activities with movement have a more dynamic play which can lead to more maintenance due to the nature of the motion but also because these types of play events tend to be more popular. Static features may require less attention during the short term and ongoing maintenance as inspections will determine frequency of maintenance needed for these events. There may be a need for scheduled lower and higher frequency inspections.
- Ongoing maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. After short term maintenance period is done and data is collected for that time period, an ongoing schedule should be implemented. The ongoing maintenance can change with age and greater use. There may be a need for scheduled lower and higher frequency inspections.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) \_\_\_\_\_  
 (Cell) \_\_\_\_\_  
 (Other Telephone Number) \_\_\_\_\_

Wet Site Conditions: installation areas located near wetlands, where a high water table exists or in any environment that produces excessive moisture will require additional planning prior to installation of your project. Unless excessively wet conditions have been conveyed prior to installation quote and accounted for in some manner, your installation will not proceed. Ideal dry conditions need to be present to begin, and complete, your project as quoted.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

**Order Information:**

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_  
 Company: \_\_\_\_\_ Project Name: \_\_\_\_\_  
 Attn: \_\_\_\_\_ Attn: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Tel: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Fax: \_\_\_\_\_





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12/29/2022  
Quote #  
103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_ P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_ Purchase Amount: **\$72,170.00**





Minnesota / Wisconsin Playground  
 5101 Highway 55, Suite 6000  
 Golden Valley, Minnesota 55422  
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 Fax 763-546-5050 | jong@mnwiplay.com

12/29/2022  
 Quote # 2  
 103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

Village of Harrison  
 Attn: Mark Mommaerts  
 W5298 HWY 114  
 Menasha, WI 54952  
 Phone: 9209891062  
 mmommaerts@harrison-wi.org

Ship to Zip 54952

Quantity	Part #	Description	
1	INSTALL	Install - Installation of Play Equipment- Includes installation of geo textile fabric Includes installation of EWF Includes layout and digging for post holes Includes installation of equipment Includes disposal of packaging	
1	EXC	Other - Excavation and Grading- Excavate to 12" depth (7297 SF) Grade flat and level	
1	CONC	Other - Concrete Border- 6" W x 12" D x 490' LF	
1	EWFLGE	EWFLGE - Engineered Wood Fiber	
4	161290	GameTime - Geo-Textile 2250 Sqft Roll	
			<b>Total \$118,190.00</b>

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Excusable Delays/Additional Costs: GameTime, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of GameTime, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

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CONSULTANT: JON GILBERTSON

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Freight charges: Allowed & prepaid

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

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CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

### Project Scope:

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#### + INCLUSIONS +

- + One mobilization
- + Public utility locates only
- + Excavation of site, 12" depth
- + Concrete border to help contain playground safety surfacing
- + Installation of equipment as outlined on quote # 103126-01-02 and shown on drawing # D11547G
- + Marking and digging of footings holes to accept direct embedment supports as needed
- + Unpacking of play equipment
- + Assembly of play equipment
- + Concrete for footings as needed
- + Pouring of concrete for footings
- + Disposal of packing material
- + Engineered wood fiber (EWF) surfacing
- + Spreading of EWF
- + Playground safety surfacing
- + Construction tape/temporary bracing (as needed)
- + Standard insurance offerings
- + Standard warranty offerings
- + Standard industry accepted labor wages

#### - EXCLUSIONS -

- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Security fencing of any type
- On site security personnel
- If fencing is in place (by others), ability to unlock fencing is to be provided to our office a minimum of one week prior to our start
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation. Please note, orders can be packaged/shipped in large crates, pallets, etc., requiring heavy-duty equipment to unload.
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- Removal of existing play equipment, border, safety surfacing, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)





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12/29/2022  
 Quote #  
 103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities. Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has been completed.
- Short term maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. To help set up short (and ongoing) term maintenance, use the first twelve months to regularly check equipment (such as, but not limited to, tightening hardware, checking moving features, etc.). Twelve months allows use in all seasons and will provide a better understanding of what will be necessary for your ongoing maintenance. This short term schedule will be based on the amount of use the play equipment is getting as well as the type of play event that is being played on. Activities with movement have a more dynamic play which can lead to more maintenance due to the nature of the motion but also because these types of play events tend to be more popular. Static features may require less attention during the short term and ongoing maintenance as inspections will determine frequency of maintenance needed for these events. There may be a need for scheduled lower and higher frequency inspections.
- Ongoing maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. After short term maintenance period is done and data is collected for that time period, an ongoing schedule should be implemented. The ongoing maintenance can change with age and greater use. There may be a need for scheduled lower and higher frequency inspections.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) \_\_\_\_\_  
 (Cell) \_\_\_\_\_  
 (Other Telephone Number) \_\_\_\_\_

Wet Site Conditions: installation areas located near wetlands, where a high water table exists or in any environment that produces excessive moisture will require additional planning prior to installation of your project. Unless excessively wet conditions have been conveyed prior to installation quote and accounted for in some manner, your installation will not proceed. Ideal dry conditions need to be present to begin, and complete, your project as quoted.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

**Order Information:**

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_  
 Company: \_\_\_\_\_ Project Name: \_\_\_\_\_  
 Attn: \_\_\_\_\_ Attn: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Tel: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Fax: \_\_\_\_\_





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12/29/2022  
Quote #  
103126-01-04

CONSULTANT: JON GILBERTSON

## Farmers Field Park - Menasha, WI - D11547G

**Acceptance of quotation:**

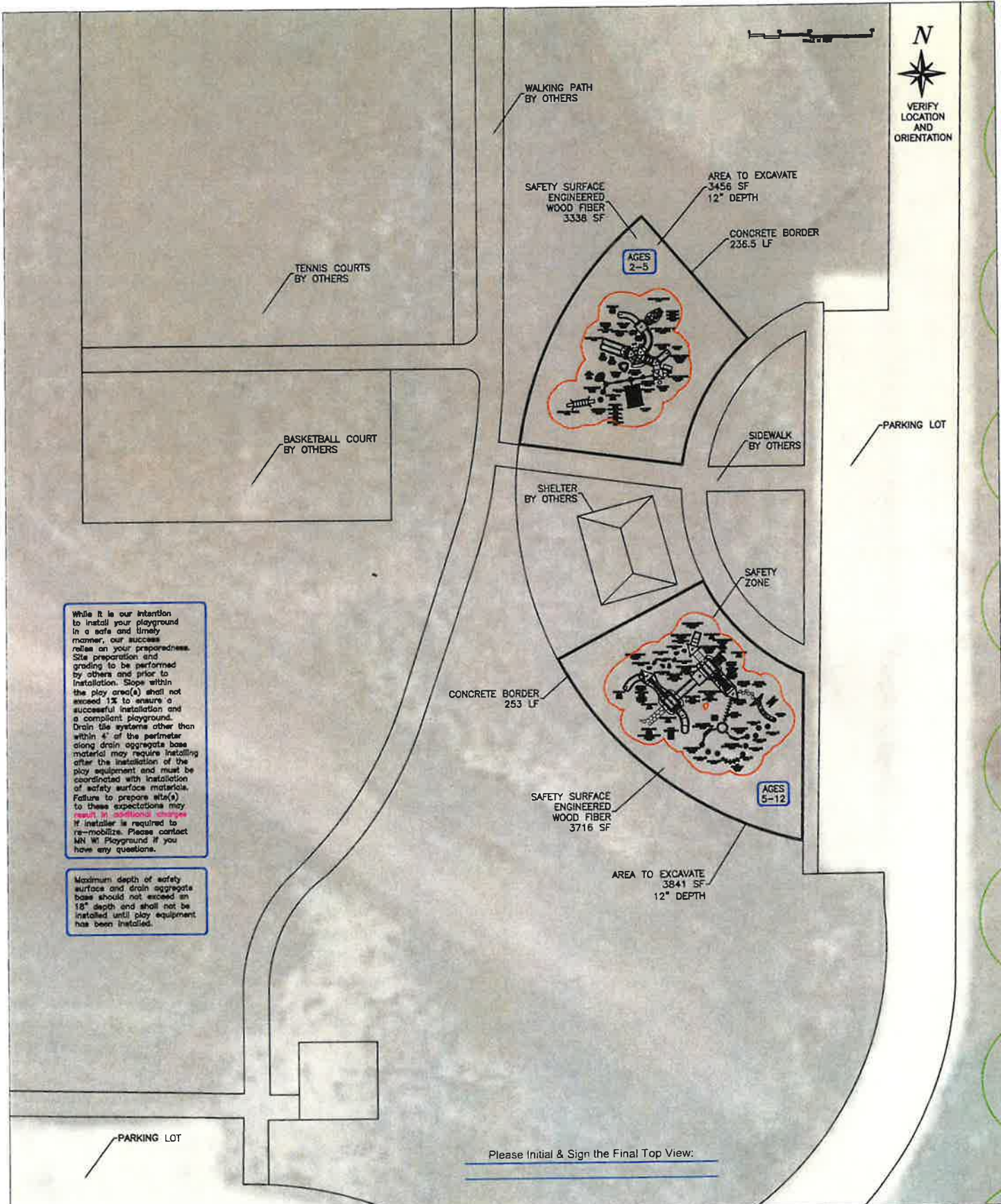
Accepted By (printed): \_\_\_\_\_ P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_ Purchase Amount: **\$118,190.00**





While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges. If installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

Please Initial & Sign the Final Top View:

Mfg. By:  
  
 Enriching Childhood Through Play.

Sold & Distributed By:  
  
**MINNESOTA WISCONSIN PLAYGROUND**

P.O. Box 27328, Golden Valley, MN 55427  
 763-546-7787 1-800-622-5425  
 Fax 763-546-5050  
 E-Mail info@mwwplay.com

Village of Harrison  
 Menasha, WI

12/28/2022

DWG. D11547G

THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

SCALE: 1" = 40'-0"



Please Initial & Sign the Final Top View:

While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

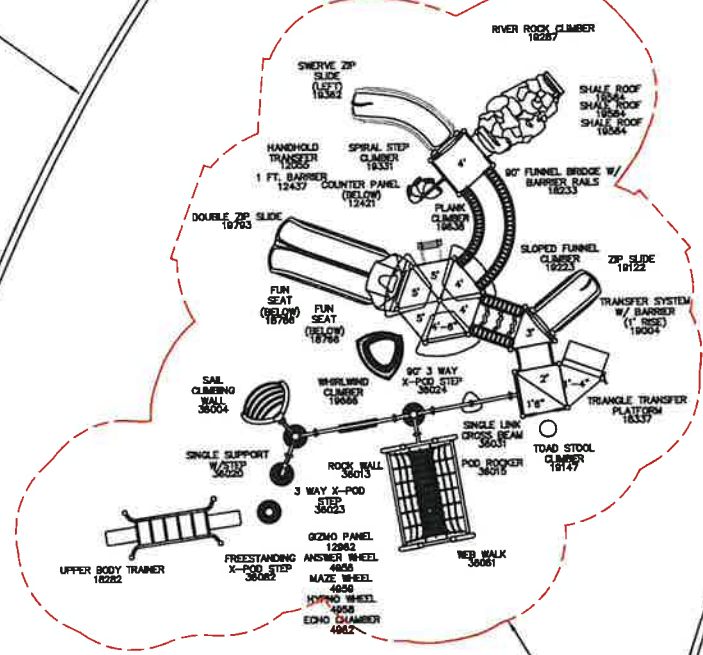
Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

AREA TO EXCAVATE  
3456 SF  
12" DEPTH

SAFETY SURFACE  
ENGINEERED  
WOOD FIBER  
3338 SF

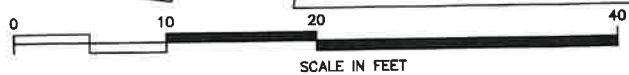
CONCRETE BORDER  
236.5 LF

AGES  
2-5

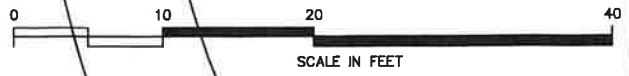


SAFETY ZONE

SIDEWALKS  
BY OTHERS



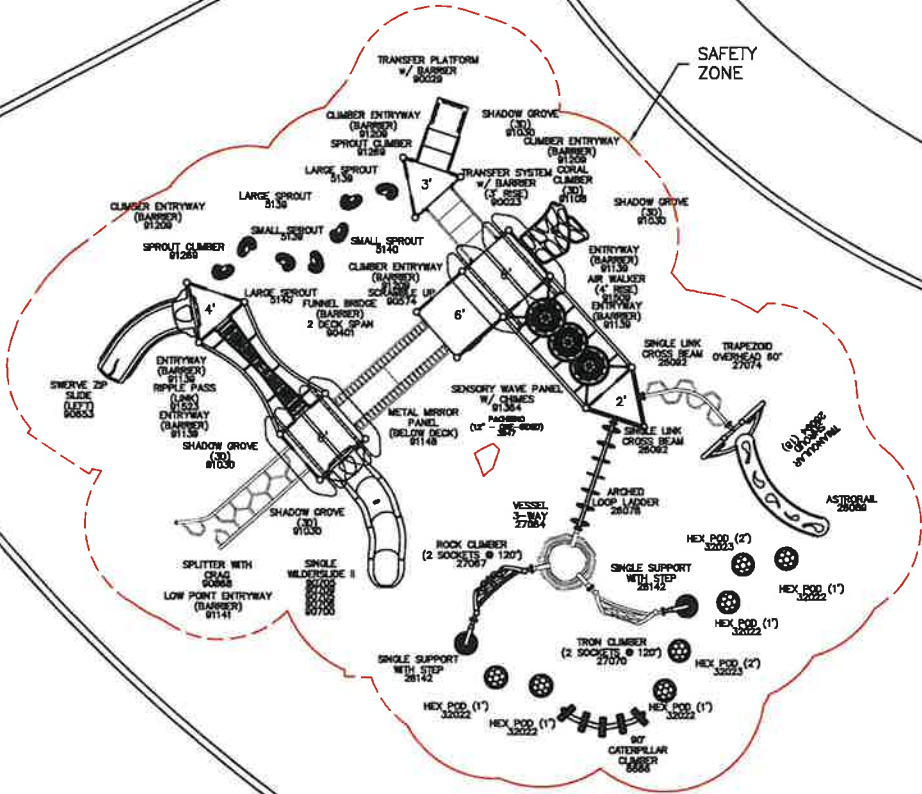
<p>Mfg. By:</p> <p>Enriching Childhood Through Play.</p>	<p>Sold &amp; Distributed By:</p> <p><b>MINNESOTA-WISCONSIN PLAYGROUND</b></p> <p>THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION</p>	<p>P.O. Box 27328, Golden Valley, MN 55427 763-546-7787 1-800-622-5425 Fax 763-546-5050 E-Mail info@mniwplay.com</p>	Village of Harrison	
			Menasha, WI	
		12/28/2022	DWG. D11547G	
THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.			SCALE: 1" = 12'-0"	



SHELTER BY OTHERS

SAFETY ZONE

SAFETY SURFACE ENGINEERED WOOD FIBER 3716 SF



While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tile systems other than within 4' of the perimeter along drain aggregate base material may require installing after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WI Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

AGES 5-12

CONCRETE BORDER 253 LF

AREA TO EXCAVATE 3841 SF 12" DEPTH

Please Initial & Sign the Final Top View:

Mfg. By: Enriching Childhood Through Play.	Sold & Distributed By: MINNESOTA-WISCONSIN PLAYGROUND P.O. Box 27328, Golden Valley, MN 55427 763-546-7787 1-800-622-5425 Fax 763-546-5050 E-Mail info@mnwiplay.com	Village of Harrison Menasha, WI	
		12/28/2022	DWG. D11547G

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

**From:**  
Vicki Tessen, Clerk

**Meeting Date:**  
January 31, 2023

---

**Title:**  
Request for Discharge of Firearms Permit by Corey Stumpf

---

**Issue:**  
Initial Permit application needs Board approval.

---

**Background and Additional Information:**  
The area in the application covers almost 55 acres over 5 parcels. A 2021 arial view of the property found on the County website shows that the area appears to be open land. However, the Clerk has not personally looked at the property in question.

---

**Budget Impacts:**  
None

---

**Staff Recommendation:**  
None

---

**Action Options:**  
Approve the permit as requested.  
Approve the permit with amendments or conditions.  
Deny the permit as requested.

---

**Attachments:**

- Application

---

RECEIVED  
JAN 05 2023  
VILLAGE OF HARRISON



### Discharge of Firearms Application

Owner mailing address: N8340 Firelane 12 Menasha 54952

I, Corey C Stumpf own 54.877 contiguous acres of land  
(name) (# of acres)

within the Village of Harrison, located at:

39990  
TAX ID 3990, 40,000, 39996, 39998, 40002 All Connecting  
(address or description of property)  
3382 3.1 6.57 181 9.49

I acknowledge as the land owner, I

- am the only one who can give non-family members permission to fire or discharge firearms on the land.
- must request a waiver annually.
- that the waiver can be revoked for a violation of WI State Statute Chapter 167 or Chapter 941 relative to the use of firearms.

[Signature]  
Authorized Signature (Land Owner)

1-2-23  
Date

BOARD ACTION: \_\_\_\_\_ Approve \_\_\_\_\_ Deny \_\_\_\_\_ Date of Meeting \_\_\_\_\_





Land Owner \_\_\_\_\_ Calumet County Sheriff's Department \_\_\_\_\_ Municipal Copy \_\_\_\_\_

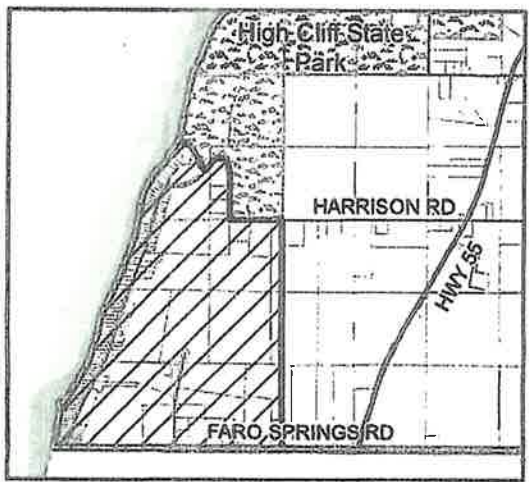
Staff Use Only:

Verification of Acres Listed Above: 54.8 [Signature]

Renewal

# Discharge of Firearms Map

-  Discharge of Firearms Prohibited
-  Village of Harrison
-  Parcels
-  Parks



**Village of HARRISON**  
WHERE OPPORTUNITY LIVES

This map was created by:  
Village of Harrison  
145200 Hwy 114  
Menasha, WI 54952  
920.999.1062

October 29, 2018

**Disclaimer:**  
This map was created using data obtained from various sources. The Village of Harrison does not guarantee the accuracy, completeness, or timeliness of the information contained herein. The Village of Harrison is not responsible for any errors or omissions in this information. The Village of Harrison is not responsible for any damages or losses resulting from the use of this information. The Village of Harrison is not responsible for any actions taken based on this information. The Village of Harrison is not responsible for any actions taken based on this information.

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**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

**From:**

Vicki Tessen

**Meeting Date:**

January 31, 2023

---

**Title:**

Resolution V2023-01 Designating Polling Locations and Combining Wards for Reporting Units for the 2023 Spring Election.

---

**Issue:**

State statutes require municipalities to set the polling locations for elections at least 30 days prior to an election.

---

**Background and Additional Information:**

At the December 27, 2022 Village Board meeting, the Board amended Resolution V2022-21 to designate the polling location, combine wards, and set reporting units for the 2023 Spring Primary, striking the Spring Election. Before deciding on polling locations for the Spring Election, the Board requested staff to contact Christ the Rock Church and inquire about using their building as a second polling location.

Staff contacted the church and after their staff considered our request, they told us that they would be happy to welcome us and allow us to use their space for the April Election, if we needed to. This is a generous offering by Christ the Rock Church considering the Spring Election is 5 days before Easter and the church will be preparing for their own Holy Week and Easter Sunday celebrations.

The Spring 2023 ballot contests of *anticipated highest elector interest* are:

- Village President – Uncontested
- Village Trustees – Uncontested
- Appleton School Board – 5 candidates / 2 seats
- Hilbert School Board – Uncontested
- Kaukauna School Board – 4 candidates / 2 seats
- Kimberly School Board – 2 candidates / 1 seat
- Stockbridge School Board – unknown
- Supreme Court Judge – 4 candidates / 1 seat
- There are other county and state races with low anticipated elector interest

Staff is presenting two options for the Spring Election on April 4, 2023 as follows:

Option 1 includes all electors voting at the Municipal Building with two reporting units.

Option 2 includes electors voting in two separate locations with three reporting units.

---

**Budget Impacts:**

Utilizing one location versus multiple locations will reduce costs and repetition.

---

**Recommended Action:**

Staff recommends approving Option 1 of Resolution V2023-01 Designating Polling Locations and Combining Wards for Reporting Units for the 2023 Spring Election.

Staff further recommends archiving Option 2 for the Board to approve for each April and November elections in even years.

---

**Action Options:**

1. Approve as requested.
2. Approve with the following conditions:
3. Approve with amended conditions.

---

**Attachments:**

- Resolution V2023-01 Option 1
- Resolution V2023-01 Option 2
- 4 Year Election Cycle Chart

### 4 Year Election Cycle

		Voter Participation Percentages	Races that impact voter participation	Ballot Styles	Minimum Reporting Units
ODD YEARS	February Primary*	up to 25%	Contested races of the April contests.	5 ballots	1
	April Election	25-35%	Village Board and School Board	5 Ballots	1
EVEN YEARS	February Primary*	up to 25%	Contested races of the April contests.	14 ballots	11
	April Election	25-35%	Village Board, School Board, County Supervisor	14 ballots	11
	August Primary*	25-35%	Governor	1 ballot	1
	November Election	80-90 %	Governor	1 ballot	1
ODD YEARS	February Primary*	up to 25%	Contested races of the April contests.	5 ballots	1
	April Election	25-35%	Village Board and School Board	5 ballots	1
EVEN YEARS	February Primary*	up to 25%	Contested races of the April contests.	14 ballots	11
	April Election	80-90%	Village Board, School Board, County Supervisor, <b>Presidential Preference</b>	14 ballots	11
	August Primary*	25-35%	Contested races of the Federal seats, except President.	1 ballot	1
	November Election	80-90%	President	1 ballot	1

\* If needed

The number of ballot styles is assuming there are no referendums that cause additional ballot styles.



The most efficient way to organize an election is to have the least number of Reporting Units possible. Each Reporting Unit requires it's own set of reporting paperwork and result totals so fewer Reporting Units = fewer poll books, less paperwork, less workers, less cost, etc.

**Reporting Unit (RU) Rules:**

**WARDS** - can include 1 or multiple Wards, but can NOT split a ward.

**DISTRICTS** (*County Supv., State Assembly, State Senate, or State Congressional*) - can split a District (by wards), but can NOT include multiple Districts in the same RU when that government body is on the ballot.

**SCHOOLS** are NOT considered "Districts" for RU rules. RU's can split or cross school lines multiple times.

In Harrison, our electors are all in the same Assembly, Senate, and Congressional Districts so we have no restrictions on combining Wards for those races.

HOWEVER, we have 9 Calumet County Supervisors, and 2 Outagamie County Supervisors. Thus, in Even year Spring Elections, we can only combine Wards that are in the same Supervisory District. Dash lines show Wards that could combine into one Reporting Unit for those elections. (Remember we want to reduce the number of Reporting Units whenever possible to reduce the paperwork.)

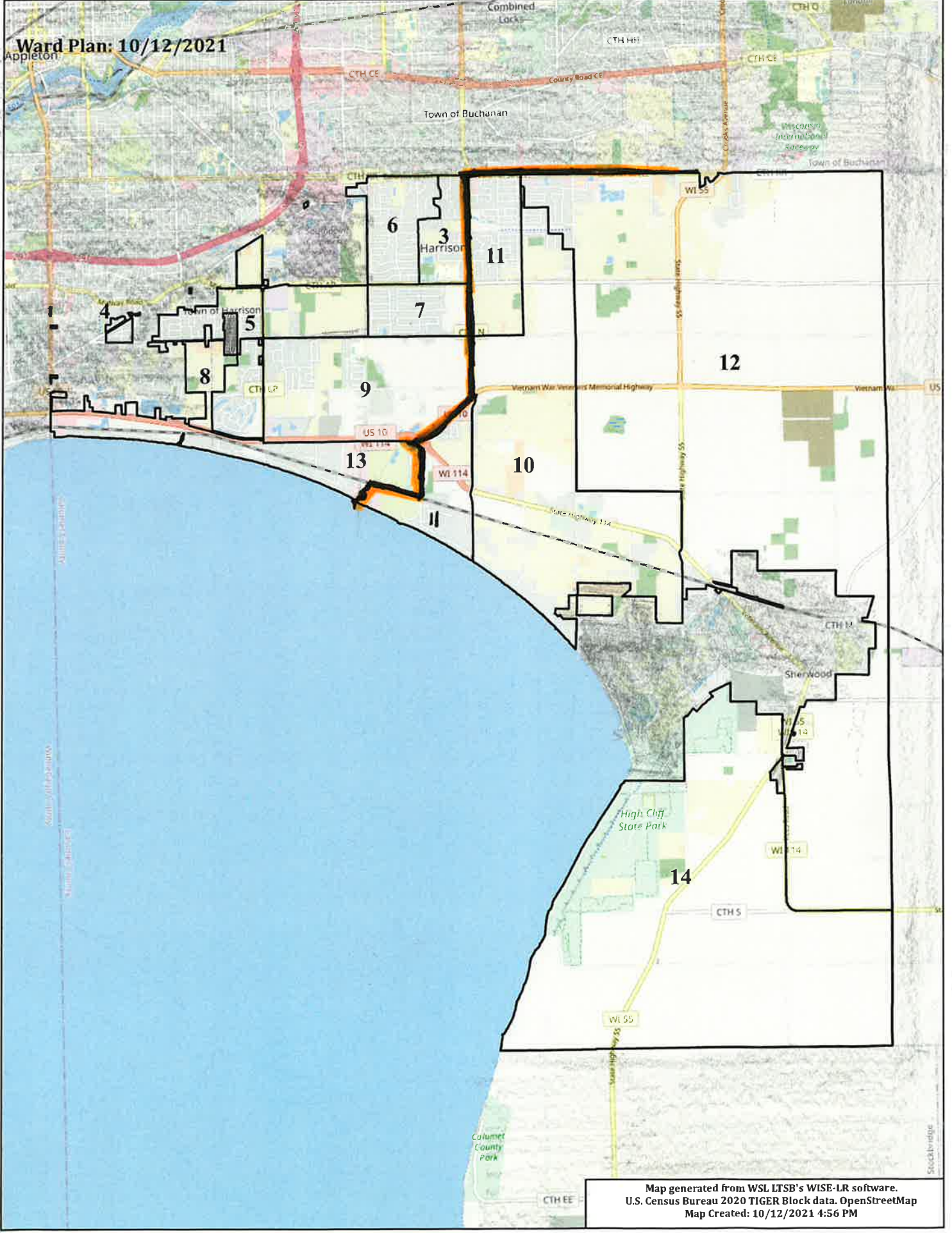
Example: Spring 2022 with Cty Supv. Wards 9 and 13 could combine into 1 RU (both in CC 09), but Wards 4 & 5 can't combine (CC 04 and CC 05 can't mix). Note school district has no effect.

Unfortunately, County Supv. and school boards are on the same ballot, so Harrison can NOT use school districts as a criteria to "split" polling locations. Electors will need to know their Ward number to determine their polling location.

Ward	Cty Sup Even Yr Spring	School Dist. Even Yr Spring	Reg. Voters 1/26/2023	
4	CC 04	Appleton	9	
5	CC 05	Appleton	736	
6	CC 06	Kimberly	1389	
3	CC 07	Kimberly	506	
7	CC 07	Kimberly	1002	
8	CC 08	Appleton	112	
9	CC 09	Kimberly	1222	
13	CC 09	Kimberly	271	
	CC 09	Appleton	269	5516
10	CC 10	Kaukauna	514	
11	CC 10	Kimberly	1243	
12	CC 12	Hilbert	57	
		Kaukauna	760	
14	CC 16	Hilbert	301	
		Kaukauna	0	
		Stockbridge	6	2881

Outagamie County

1	OC 8	Kimberly	0
2	OC 11	Kaukauna	0



**Ward Plan: 10/12/2021**

Appleton

Town of Buchanan

Harrison

Town of Harrison

Sherwood

High Cliff State Park

Columet County Park

Map generated from WSL LTSB's WISE-LR software.  
U.S. Census Bureau 2020 TIGER Block data. OpenStreetMap  
Map Created: 10/12/2021 4:56 PM

**OPTION 1**  
**RESOLUTION V2023-01**  
**ESTABLISHING THE POLLING PLACES AND COMBINING WARDS**  
**FOR 2023 SPRING ELECTION**

VILLAGE OF HARRISON  
Calumet and Outagamie Counties

**WHEREAS**, Wisconsin Statute 5.25(3) require that polling places be established for each election at least 30 days before the election; and

**WHEREAS**, Wisconsin Statute 5.25(5)(c) allow electors of more than one ward in the same municipality to vote at a single polling place; and

**WHEREAS**, it is in the best interest of the Village to consolidate polling places and share resources when voter participation is expected to be low; and

**NOW, THEREFORE**, BE IT RESOLVED THAT the polling location and reporting units for the Village of Harrison Spring Election on April 4, 2023, are as follows:

**Harrison Municipal Building, W5298 State Highway 114, Harrison, WI 54952**

Reporting Unit 1: Wards 1-2

Reporting Unit 2: Wards 3-14

Adopted by the Village Board of the Village of Harrison this 31<sup>st</sup> day of January 2023.

By: \_\_\_\_\_  
Allison Blackmer, Village President

Attest: \_\_\_\_\_  
Vicki L. Tessen, Clerk-Treasurer

**OPTION 2**

**RESOLUTION V2023-01  
ESTABLISHING POLLING LOCATIONS AND  
COMBINING WARDS FOR 2023 SPRING ELECTION**

VILLAGE OF HARRISON  
Calumet and Outagamie Counties

**WHEREAS**, Wisconsin Statute 5.25(3) requires that polling places be established for each election at least 30 days before the election; and

**WHEREAS**, Wisconsin Statute 5.25(5)(c) allows for electors of more than one ward in the same municipality to vote at the same location;

**WHEREAS**, creating two polling locations will minimize wait times for electors; and

**NOW, THEREFORE**, BE IT RESOLVED THAT the polling locations and reporting units for the Village of Harrison Spring Election on April 4, 2023 are as follows:

**Harrison Municipal Building, W5298 State Road 114**

Reporting Unit 1: Wards 1 and 2

Reporting Unit 2: Wards 10,11,12,14

**Christ the Rock Church, W6254 US-10 #114, Menasha, WI 54952**

Reporting Unit 3 Ward 3-9, and 13

Adopted by the Village Board of the Village of Harrison this 31<sup>st</sup> day of January 2023.

By: \_\_\_\_\_  
Allison Blackmer, Village President

Attest: \_\_\_\_\_  
Vicki L. Tessen, Clerk-Treasurer

---

**VILLAGE BOARD MEETING**

---

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

---

**VILLAGE OF HARRISON**

---

**Meeting Date:**

January 31, 2023

---

**Title:**

Amend Streets and Roads Special Assessment Policy

---

**Issue:**

Should the Village Board amend the Streets and Roads Special Assessment Policy to better reflect how road projects are completed?

---

**Background and Additional Information:**

The Village has a Streets and Roads Special Assessment Policy that was approved in June 2020 (replaced a Feb 2020 version). The current policy seems to be specific to only paved portions of the streets and roads that are not to be assessed. The direction from the past few years seems to be that there will be no assessments if the project is only replacing existing improvements, such as replacing driveway culverts and re-ditching. Assessments would be levied on new improvements, such as adding curb & gutter and storm sewers. Proposed changes are identified within the current policy document.

---

**Budget Impacts:**

None

---

**Recommended Action:**

Provide direction to staff to either update the policy or continue using the existing policy from June 2020.

---

**Attachments:**

- Special Assessment Policy with proposed redline changes

## VILLAGE OF HARRISON STREETS AND ROADS SPECIAL ASSESSMENT POLICY

### I. GENERAL PROVISIONS

- A. Total Project Costs include, but are not limited to, construction costs, inspection costs, permit fees, administration costs, land acquisition costs, legal fees, and engineering fees.
- B. The Village Board has the right to assess projects in methods other than those stated in this policy if the Village Board determines that the benefit can be fairly distributed through said method.
- C. Urbanization or Urbanizing is converting a street or road from a rural section roadway with ditches to an urban section roadway with curb & gutter and storm sewer. Installation of sidewalks along a street or road may be included as determined by the Village Board.

### II. STREET CONSTRUCTION AND RECONSTRUCTION

#### A. General

- 1. It shall be the policy of the Village of Harrison that all reconstruction, repair or maintenance work ~~on the existing paved portions of the streets and roads~~ within the corporate limits of the Village of Harrison shall be borne from the general funds and/or a transportation fee and shall not be assessed to the property owner.
- 2. The Village of Harrison shall assess the cost for any new infrastructure that is installed on an existing street or road, except for arterial or collector roads that have a village approved plan detailing items not to be assessed.
- 3. Assessments shall be levied on a front foot basis unless the Village Board approves to assess using a different method.
- 4. Assessments may be levied on an area wide basis if the Village Board determines that the benefit can be fairly distributed through this method. In deciding whether to special assess on an area wide basis rather than a front foot basis, the Board may consider whether or not benefiting properties have either no or minimal frontage on the subject street. Area wide assessments may be based on acreage, square feet of parcels or buildings, traffic generation, parking spaces, or any other basis that the Board believes will fairly distribute the benefit.
- 5. The standard street design will be based upon the Village of Harrison Streets Standard Specifications Manual for Storm Sewer & Street Construction.
- 6. Publicly owned properties shall be included in any area wide assessment.

## B. Items to be Assessed

1. New Improvements. The Village shall assess the cost of driveway aprons, ~~culverts, ditching,~~ curb and gutter, laterals, restoration, and any other item that improves the property except the paving of the existing street or road, when urbanizing a street or road.
- 1.2. Existing Improvements. Existing driveway aprons, culverts, ditching, curb and gutter, laterals, and restoration shall be included as part of the project and repaired or replaced as necessary with in-kind materials and be part of the Total Project Costs. Driveway aprons constructed or reconstructed outside the project limits shall be at property owner's expense. All driveways within an urbanized area shall be hard surfaced within the road right-of-way as part of the project. If the driveway has an existing aggregate (gravel) surface, it shall be changed to a hard surface at the property owner's expense. In areas with sidewalks, the driveway apron shall be concrete between the back of the curb and the sidewalk.
  - (1) Improvements requested outside the project limits shall require the property owner to sign a consent and waiver document agreeing to pay full costs of improvements and waive assessment process.

## C. Assessment to Comer Lots

1. On comer lots, the property owner will be assessed the full frontage on the short side of the lot. They will also be assessed 1/2 of the long side up to a maximum of 60 feet.

## D. New Subdivisions

1. The cost for any new street or road, sewer or water main, storm water infrastructure, or any other infrastructure items deemed necessary by the Village Board to be constructed in a new subdivision, shall be paid 100% by the developer of the subdivision.

## III. METHOD OF PAYMENT

### A. The following is the payment schedule based upon the total amount of the assessment:

1. Lump sum payment to be paid at due date.
2. One installment if the assessment is \$500.00 or less.
3. Three (3) equal installments if the total assessment is greater than \$500.00 but less than \$999.00.
4. Five (5) equal installments if the total assessment is at least \$1,000.00 but less than \$4,999.00.
5. Ten (10) equal installments if the total assessment is at least \$5,000.00 or greater.
6. The Village Board, at its discretion, may extend the timeline for the payment of special assessments, but at no time shall special assessments be greater than twenty (20) years.

7. The rate of interest on any outstanding special assessment shall be 2% above the current interest rate as found on the BCPL State Trust Fund Loan program website for the number of years that the assessment is valid.

IV. This procedure and policy is duly adopted by the Village Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Allison Blackmer, Village President

Attest: \_\_\_\_\_  
Vicki Tessen, Village Clerk



---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

**Meeting Date:**

January 31, 2023

---

**Title:**

Preliminary Plat – Luniak Meadows 2

---

**Issue:**

Should the Village Board approve a the Preliminary Plat of the Luniak Meadows 2 subdivision?

---

**Background and Additional Information:**

The applicant is proposing a 43-lot preliminary plat for a new subdivision called Luniak Meadows 2. The subdivision is located south of Schmidt Road, east of County Road N. The property is currently zoned General Agricultural [AG]. All roadways are proposed to be dedicated to the public at a width of 66-feet for the right-of-way. Lots are generally 16,000 square feet in area. Sewer and water will be extended through the subdivision. Stormwater management will be accommodated in a stormwater pond located in the Luniak Meadows (phase 1) subdivision. A temporary turnaround is proposed at the south end of Homestead Lane, which abuts the Village property to the south.

Lots 90 thru 99 are proposed to be two-family lots. Lot 110 is proposed to be a single-family condo type development. The applicant must still go through the rezoning process to rezone the property to Single-Family Residential (Suburban) [RS-1] for lots 68-89 & 100-110; Two-Family Residential [RT] for lots 90-99; and Planned Development Overlay [PDO] for lot 110. The Comprehensive Plan identifies this area as Single Family Residential (transitional). The single-family residential transition category allows for single family developments with public sewer and water. If a two-family component is added, the Comprehensive Plan Amendment process may have to occur to add two-family residential to the future land use map. The Plan Commission discussed the possible two-family zoning and condo development. The Developer was agreeable to restrict the condo development to single-family detached units and keep lots 90-99 as single-family residential lots.

Staff would like to see a pedestrian trail connection to the west out to County N between Lots 109/110 or to Schmidt Road between Lots 108/109. Sanitary and water easements and lateral stubs should be provided for access to the home adjacent to Lots 109/110 (southeast corner of County N/Schmidt Road). If the house will be purchased and added to the lot, then sewer and water easements may not be needed.

---

**Recommended Action:**

The Plan Commission recommends approving the Preliminary Plat for Luniak Meadows 2 with the following conditions:

1. Lots 90-99, as indicated on preliminary plat dated 12/20/2022 and reviewed by the Plan Commission on 1/24/2023, shall be single-family residential lots.

2. Lot 110, as indicated on preliminary plat dated 12/20/2022 and reviewed by the Plan Commission on 1/24/2023, shall be single-family detached units and may utilize the Planned Development Overlay [PDO] zoning.
3. Wetland permits shall be obtained from the WI Dept of Natural Resources and submitted to the Village.
4. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
5. All lots shall have a storm sewer lateral provided for sump pump discharge.
6. All storm sewer easements shall be 30-feet in width.
7. All comments from the Village engineer and staff shall be included in the Plan Commission discussion and decision.
8. A temporary turnaround shall be constructed at the south end of Homestead Lane, such temporary pavement width shall be approved by the Village so as to have sufficient width for public safety and public works vehicles.
9. A 20-foot outlot for pedestrian trail connection from Tony's Way/Homestead Lane to County N or Schmidt Road shall be provided. A 10-foot wide asphalt trail shall be provided to connect to the trail in the County N roundabout.
10. The development agreement shall include provision for a fee in lieu of parkland dedication, similar to phase 1.
11. A note shall be added to the plat indicating access control/no access to Schmidt Road for Lots 100-109 and access control to County N for Lot 110.
12. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
13. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to approval of the Final Plat and prior to utility and street construction.
14. Grading/Drainage Plan shall identify elevations of ground at the foundation.
15. Sidewalks and laterals shall be indicated on the infrastructure plans.
16. There shall be notes to be added to the face of the final plat in accordance with Section 115-12(d)(1)(f).
17. The final plat and final grading/drainage plans shall include benchmarks for all fire hydrants. Benchmarks shall refer to hydrant tag bolts.
18. Plans shall be sent to the appropriate utility entities for review (ie phone, cable, gas/electric, sewer/water).
19. All easements shall be labeled with correct ownership and shall provide all benefits needed to the easement holder, including but not limited to access, maintenance, or other authority.

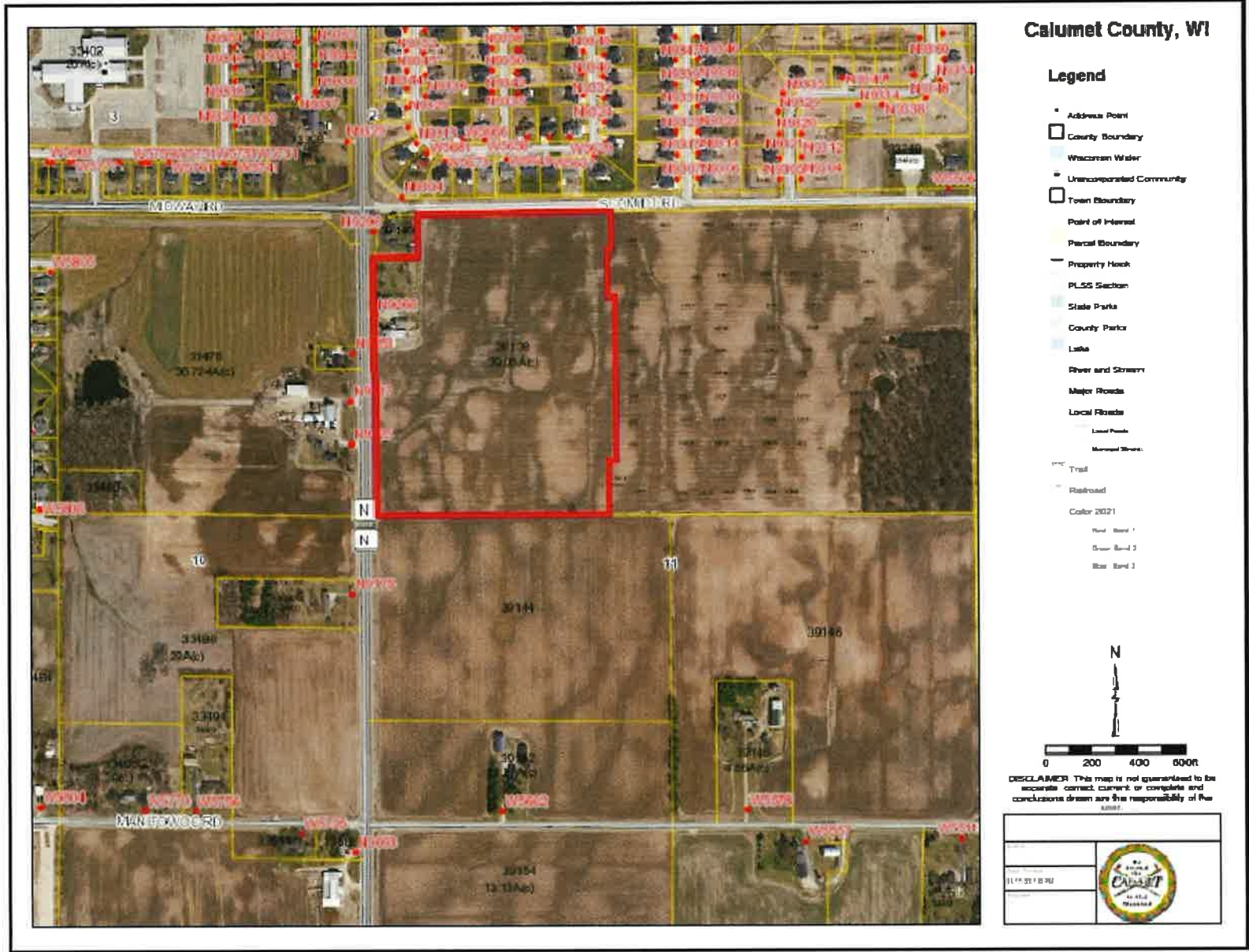
Staff has the following additional recommendation:

20. The Village Board shall approve a zoning map amendment to Single-Family Residential (Suburban) [RS-1] prior to final plat approval.

---

**Attachments:**

- Aerial Map
- Preliminary Plat



Preliminary Plat of

# Luniak Meadows 2

Lot 2 of Certified Survey Map 3940, being part of the Northwest 1/4 of the Northwest 1/4 and part of Northeast 1/4 of the Northwest 1/4 of Section 11, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin



**BENCHMARKS** (NAVD 88)

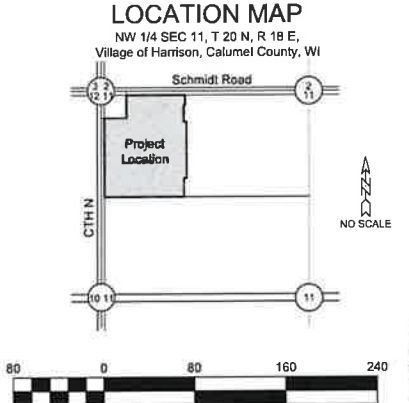
- BM 0 NGS PID DE7729  
Brass Disk in Concrete  
Elev 791.73
- BM 1 Fire Hydrant, Tag Bolt  
NW Corner of Schmidt Road and Touchdown Drive  
Elev 793.88
- BM 2 Fire Hydrant, Tag Bolt  
NE Cor. Lot 67  
SW Int. of Tony's Way & Touchdown Drive  
Elev 796.92
- BM 3 Fire Hydrant, Tag Bolt  
Lot 64 West RW Touchdown Drive  
Elev 799.97
- BM 4 Fire Hydrant, Tag Bolt  
SE Cor. Lot 60  
NW Int. Grey Drive & Touchdown Drive  
Elev 803.97
- BM 5 Fire Hydrant, Tag Bolt  
Temp. Hydrant South RW Touchdown Drive  
Elev 805.44

**Sanitary**

Structure #	Rim
MH 2	793.98
MH 5	801.77

**Storm Struct.**

Structure #	Rim	Inv
MH 9	801.95	794.92
		795.31
		797.35
		797.35
MH 14	793.71	786.46
		786.89
		788.47
CB 16.3	797.70	793.83
CB 21.1	795.02	790.32



Bearings are referenced to the North line of the Northwest 1/4 Section 11, T20N, R18E, assumed to bear N89°20'16"E, base on the Calumet County Coordinate System

**SUPPLEMENTARY DATA**

Total Area = 1,349,443 SF 30.9789 acres  
 RW Area = 206,279 SF 4.7356 acres  
 Net Area = 1,143,164 SF 26.2434 acres  
 Number of Lots = 43 lots  
 Average lot size = 16,000 SF  
 Typical lot dimension = 95' x 150'  
 Linear feet of street = 3,082 LF  
 Existing zoning = General Agricultural (AG)  
 Proposed zoning = Single-family (RS-1)  
 Two-family (RT) Lots 90 thru 99

Approving Authorities  
 Village of Harrison  
 Objecting Authorities  
 Department of Administration  
 Calumet County

NOTES  
 1. Utility and Drainage Easements will be shown on Final Plat

**LEGEND**

- Overhead Electric Lines
- Sanitary Sewer
- Storm Sewer
- Underground Electric
- Underground Gas Line
- Underground Telephone
- Water Main
- Treeline
- Index Contour
- Intermediate Contour
- Delineated Wetlands
- Sanitary Mh / Tank / Base
- Clean Out / Curb Stop / Pull Box
- Storm Manhole
- Inlet
- Hydrant
- Utility Valve
- Utility Meter
- Utility Pole
- Light Pole / Signal
- Electric Pedestal
- Electric Transformer
- Air Conditioner
- CATV Pedestal
- Gas Regulator
- 1" Rebar Found
- 2" Rebar Found
- Government Corner
- Benchmark
- Asphalt Pavement
- Concrete Pavement
- Gravel
- Existing Building

**LINE TABLE**

Line	Bearing	Length
L1	N 89°51'12" E	104.94'
L2	S 00°16'25" E	66.00'
L3	S 89°51'12" W	160.00'
L4	N 89°51'11" E	74.69'
L5	N 00°08'45" W	139.09'
L6	N 05°28'10" E	44.11'
L7	N 05°57'07" W	100.50'

**SURVEYOR'S CERTIFICATE**

I, James R. Schloff, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the Village of Harrison.

James R. Schloff  
 James R. Schloff, BLS No. S-2692  
 01/04/2023  
 Date



**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
 Civil Engineers and Land Surveyors  
 1164 Province Terrace, Menasha, WI 54952  
 Ph: 920-991-1988 Fax: 920-441-0894  
 www.davel-inc.com

**PRELIMINARY PLAT**

**Luniak Meadows 2**  
 Village of Harrison, Calumet County, WI  
 For: Dercks DeWitt, LLC

Date: 12/20/2022  
 Filename: 6614Plat2.dwg  
 Author:  
 Last Saved by: jim  
 Page: C1.1

**We need to address a growing concern:**

Staff are receiving orders from individual member(s) of the board.

While it is certainly okay to ask questions, share opinions or information with staff, at no time should any individual board member(s) be giving “direction” to staff.

Doing so undermines the collective decision-making process we have **ALL** been entrusted with. Each of our voices carries the **SAME** amount of weight and asking staff to act on any one's personal “direction” outside of Board direction is problematic. It can be viewed as undermining our collective voice and puts our staff in an unnecessary stressful situation.

Any direction given to staff **NEEDS** to be discussed in an open forum by the Village Board as a governing body. It is the Board which then provides direction through consensus or an official motion and vote.

Recent examples:

- 1) Board member involved in negotiations for a stop light.
  - a) I am not saying a stop light is not needed. However, if a board member(s) is going to be involved, then it should be the Board who decides who attends and their level of involvement. This is something we learned after the fact.
- 2) Village Manager Heiser was asked to come up with costs for a public safety building and staffing for a full-time fire department. Again, this is something we learned after the fact.
  - a) This request was made by a single board member outside of Board authority and the open discussion process. It was never talked about and I'm concerned that these types of requests are creating unnecessary busy work for our staff.
    - i) What purpose does this information serve?
    - ii) IF staff want to explore whatever possibilities to help move the Village forward, that is well within their right as leaders. My concern is that the items just mentioned are not coming from staff or the Fire Department leadership.

In summary, we need to have this uncomfortable conversation and address the elephant in the room. As elected officials, we should be representing the interests of the people who elected us, and not act as individuals moving forward. We are to collectively decide on direction and no individual person or group should be entitled to more than what state statutes allow.

The governing body is a board of six elected trustees and an elected village president, all of whom are usually elected at-large.

In villages, the village president is a trustee, with a vote on all matters, and shares executive authority with the entire board of trustees. In contrast to mayors, village presidents are not statutorily designated as the village's chief executive officer. If anyone wants reference material from the League of Wisconsin Municipalities, I have it. Thank you

References:

- <https://www.lwm-info.org/588/Distinctions-Between-Cities-Villages>  
Distinctions Between Cities & Villages
- **Village Boards**  
In villages, a majority of the members-elect constitutes a quorum of the village board. Sec. 61.32, Stats. The village president, being a trustee is counted in determining whether a quorum is present.
- <https://www.lwm-info.org/DocumentCenter/View/3030/Gov-Bod-409>  
Roles and Authority of Governing Body Members

ADDENDUM to Agenda Item 10 j) Sanitary Manhole Replacement along Hwy 114 (Harrison Utilities). Quotes were presented at the meeting and later added to the packet.

Item 10 j)

ROBERT J. IMMEL EXC., INC.  
P.O. BOX 135  
GREENVILLE, WI 54942  
PHONE (920) 757-5906  
FAX (920) 757-0189

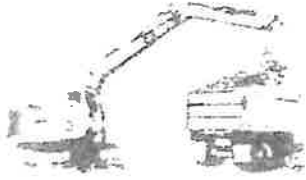
**Harrison Utilities, Plank Rd, R&R manhole, 2023**

<i>Item No</i>	<i>Name of Item</i>	<i>Approx. Qty</i>	<i>Price per foot</i>	<i>Total Price</i>
1	by pass pumping	1 ls	\$1,050.00	\$1,050.00
2	remove sanitary manhole	1 ea	\$1,560.00	\$1,560.00
3	48" sanitary manhole	1 ea	\$10,045.00	\$10,045.00
4	lawn restoration	1 ls	\$1,445.00	\$1,445.00
5	traffic control	1 ls	\$750.00	\$750.00
<b>Total Cost of Bid:</b>				<b>\$14,850.00</b>

*Bid Note:*

# *Donald Hietpas & Sons, Inc.*

## *Utility Construction*



P.O. Box 166  
1450 E. NORTH AVENUE  
LITTLE CHUTE, WISCONSIN 54140  
920-788-2568  
FAX 920-788-4718

1/26/2023

HARRISON UTILITIES

N-8722 LAKE PARK ROAD

MENASHA WIS. 54952

PRICE QUOTE FOR MANHOLE MELISSA & PLANK ROAD

FURNISH & INSTALL 4' DIAMETER SANITARY MANHOLE APPROXIMATELY 10',

CONNECT TO EXISTING 18" & 12" PVC.

CHIMNEY SEAL & MANHOLE CASTING

BY PASS PUMPING

TERRACE RESTORATION WITH E-MAT.

LUMP SUM QUOTE      \$ 19,450.00