

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, February 28, 2023
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held at 6:00pm on Tuesday, February 28, 2023, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Village Board**
4. **Correspondence or Communications from Board and Staff**
 - a) Letter from Calumet County District Attorney, Nathan F. Haberman, responding to an open meetings law complaint regarding meetings held by the Harrison Fire Commission and Village Board in 2020 and 2021
5. **Corrections and Approval of the Previous Meeting Minutes**
 - a) January 31, 2023
 - b) February 14, 2023
6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three (3) minute time limit per person. Time extensions may be granted by the President. If intending to speak, please register your name and address on the sign-in sheet prior to the start of the meeting.
7. **Reports**
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Village Manager
 - i. Budget Report
 - d) Planning and Zoning
 - e) Parks and Trails

- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

8. Approval of Bills and Claims

- a) January 2023

9. Presentation on the 2021 Village Audit by Jake Lenell, Clifton Larson Allen, LLP

10. Presentation on Lake Winnebago MS4 Stormwater by McMahon and Associates

11. Presentation by Festival of Lights

12. Presentation on Fire Department Response Time by Fire Chief

13. Unfinished Business for Discussion, Consideration, and/or Action

- a) Request by Staff to Proceed with Engineering and Design for Village Owned Property on County Road N, and Contact Commercial Brokers Regarding Same

14. New Business for Discussion, Consideration, and/or Action

- a) Proposal for 2022 Unified Audit Contract
- b) Request by Festival of Lights for Park Use in 2023 (*same memo as Presentation*)
- c) Discussion of a Site Location for a Future Safety Building (*discussion only, no memo*)
- d) Waiver Request to Bury Foundation at N8709 N Harwood Road
- e) Discussion on Safety Options for Curve on Firelane 13
- f) Notice of Award to Contractor for Creekside Estates Roadway Improvements Project
- g) Notice of Award to Contractor for the 2023 Asphalt Paving Program
- h) Variance Request by DeWitt Development, LLC to Access Control on Woodland Road in Harrison Heights Subdivision
- i) Development Agreement Request by DeWitt Development, LLC for the SE Corner of Woodland Rd in Harrison Heights Subdivision
- j) Final Plat Map Approval Request by DeWitt Development, LLC for the SE Corner of Woodland Rd in Harrison Heights Subdivision
- k) Purchase Request by Fire Chief for Station 60 Flooring Replacement
- l) Proposed Policy Regarding Staff Authorization for Village Purchases
- m) Amending the Streets Standards and Specifications Manual
- n) Ordinance V23-01 Requiring Trails and/or Sidewalks be Included in All Future Developer Proposals for New Subdivisions
- o) Ordinance V23-02 Amending Ordinance V21-03; Discharge of Firearms, and Amend the Firearms Prohibited Map
- p) Ordinance V23-03; Revisions to Village Code CH. 28 Nuisances
- q) Resolution V2023-02; Submittal of Grant for Friendship Trail Feasibility Study
- r) Support of Grant Application by City of Menasha for Friendship Trail Feasibility Study

- s) Resolution V2023-03; To Set Public Hearing to Discontinue the Right-of-Way for Kasten Road in Harrison Heights Subdivision by DeWitt Development, LLC

15. Future Agenda Items

- a) Village-wide Safe Passage Plan - location and type (Dec/Jan.)
- b) Presentation of Sewer Connection Fee Report and Recommendation of New Fees (Tabled June 14, 2022 – JB / SH, until after Village Attorney reviews them.)
- c) Resolution Amending the Fee & Penalty Schedule Detailing Penalties (March)
- d) Update/Discussion/Action on a 5-year Capital Improvement Plan
- e) Special Event Permits – Types and Authority to Approve
- f) Request for Village to Pave North Shore Lane (Dec. – NS requested to move to March or April)
- g) Discussion on Speed Limits (Feb. – move to March)
- h) Discuss Village Owned Property on Hwy 55 (Feb. – move to March)
- i) Rules, Expectations, and Responsibilities of Village Board and Commissions (AB)
- j) Hiring Policy

16. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on February 24, 2023, at the Municipal Building lobby and at www.harrison-wi.org
Vicki Tessen, Clerk



Nathan F. Haberman, District Attorney
Douglass K. Jones, Assistant District Attorney
Heather Highland, Assistant District Attorney

206 Court Street, Chilton, WI 53014
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Fax: (920) 849-1464 | Email: calumetda@da.wi.gov

February 16, 2023

Village of Harrison Presidents, Village Trustees and Fire Commission
Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

Former Village of Harrison President Kevin Hietpas
Kevinhietpas@hotmail.com

Village of Harrison President Allison Blackmer
ablackmer@harrison-wi.org

Village Trustee Julene Baldwin
jbaldwin@harrison-wi.org

Village Trustee Darlene Bartlein
dbartlein@harrison-wi.org

Village Trustee Scott Handschke
shandschke@harrison-wi.org

Village Trustee Matt Lancaster
mlancaster@harrison-wi.org

Village Trustee Mike Brantmeier
mbrantmeier@harrison-wi.org

Village Trustee Mark Van Hefty
mvanhefty@harrison-wi.org

Former Village Trustee Pete Stier
Pete.stier@calumetcounty.org

Village Manager Matt Heiser
mheiser@harrison-wi.org

Village Clerk Vicki Tessen
clerk@harrison-wi.org

Fire Chief Jarred Gerl
jgerl@harrison-wi.org

Fire Commission President John Zink
jzink@outlook.com

Village Presidents, Trustees, and Fire Commission:

On November 11, 2021, I received a verified open meetings law complaint regarding the Village of Harrison, primarily as it relates to the full-time fire chief position and the actions of the Village of Harrison Fire Commission. Between November 2021 and March 2022, Detective Lieutenant Chris Braman of the Winnebago County Sheriff's Office, conducted an investigation into this matter. This letter addresses the issues raised from the verified open meetings complaint, as well as those uncovered from the investigation by Lt. Braman.

I. The Open Meetings Law

The policy of the State of Wisconsin is that the public is entitled to the fullest and most complete information regarding the affairs of government. Wis. Stat. § 19.81(1). To further this policy, all meetings of all state and local governmental bodies shall be publicly held in places reasonably accessible to members of the public and



shall be open to all citizens at all times, unless otherwise expressly provided by law. Wis. Stat. § 19.81(2). The open meetings law must be liberally construed to achieve this policy. Wis. Stat. § 19.81(4).

In this context, the Village Board and the Fire Commission are considered governmental bodies and are bound by the requirements of the open meetings law. Wis. Stat. § 19.82(1). Any meetings of the Fire Commission or the Village Board require proper notice be given. Wis. Stat. § 19.84(1).

The notice must sufficiently apprise members of the public and media about the time, date, place and subject matter of the meeting. Wis. Stat. § 19.84(2). Whether the notice is sufficiently specific will depend on what is reasonable under the circumstances. *State ex rel. Buswell v. Tomah Area School Dist.*, 2007 WI 71, ¶ 22, 301 Wis. 2d 178, 732 N.W.2d 804. To determine what is reasonable, three factors are considered: the burden of providing more detailed notice, whether the subject is of particular public interest, and whether it involves non-routine action that the public would be unlikely to anticipate. *Id.* ¶ 28.

An illustration of proper notice regarding discipline and termination of a library director was noticed as “discussion of the role, duties, and responsibilities of the library director and evaluation of the job performance and possible action.” See *State ex rel. Wanninger v. City of Manitowoc Pub. Library Bd.*, (unpublished) App. No. 2011AP1059 (Wis. Ct. App. Apr. 11, 2012). Examples of insufficient notice include “old business,” and “new business.” In some circumstances, failure to expressly state whether action will be taken at a meeting could be a violation of the open meetings law. *State ex rel. Olson v. City of Baraboo Joint Review Bd.*, 2002 WI App 64, ¶ 15, 252 Wis. 2d 628, 643 N.W.2d 796.

During the meeting, the committee or board is free to discuss any aspect of any subject identified in the public notice of that meeting and issues reasonably related to that subject. *Buswell*, 2007 WI 71, ¶ 34. However, the committee or board may not address any topics that are not reasonably related to the information in the notice. *Id.* Failure to expressly state whether action will be taken at a meeting could be a violation of the open meetings law. *State ex rel. Olson v. City of Baraboo Joint Review Bd.*, 2002 WI App 64, ¶ 15, 252 Wis. 2d 628, 643 N.W.2d 796. All motions and roll-call votes at meetings, whether open or closed sessions, must be recorded. Wis. Stat. § 19.88(3).

A governmental body may convene a closed session if the subject matter is authorized in Wis. Stat. § 19.85. However, closed sessions should be used sparingly and only when necessary to protect the public interest as the exceptions are to be strictly construed. Proper notice is still required for closed sessions. *Buswell*, 2007 WI 71 ¶ 37 n. 7. The notice must contain enough information for the public to determine the nature of the business and whether the subject matter of the closed session is authorized by law. 66 Op. Att’y Gen. 93, 98.

In a closed session, the law authorizes consideration of employment, promotion, compensation or performance of a public employee of the governmental body. Wis. Stat. § 19.85(1)(c). Considerations of the qualifications of a specific employee and the specific salary to offer is permitted in a closed session. 80 Op. Att’y Gen. 176, 178-82; see also 67 Op. Att’y Gen 117, 118. However, a closed session is not permitted to discuss general qualifications and salary range for a position. *Id.* Voting by the governmental body should be done in open session unless it is absolutely necessary to be closed. See *State ex. re. Schaeve v. Van Lare*, 125 Wis. 2d 40, 53, 370 N.W.2d 271 (Ct. App. 1985) and *State ex re. Epping v. City of Neillsville Common Council*, 218 Wis. 2d 516, 524 n. 4, 581 N.W.2d 548 (Ct. App. 1998).

Violations of open meetings laws may result in forfeitures for any member of a governmental body who attended a meeting in violation of the law, and violations of the law may result in the action being voided. Wis. Stat. §§ 19.96-19.97. The district attorney of the county where a violation occurred has the authority and broad discretion to enforce open meetings laws. Wis. Stat. § 19.97(1); see also *State v. Karpinski*, 92 Wis. 2d 299, 607, 285 N.W.2d 729 (1979).

II. The Violations of the Open Meetings Law by the Fire Commission and the Village Board

During a Fire Commission meeting on 06/13/19, notice was provided regarding the appointment of interim fire chief. Jarrod Gerl was recommended by the resigning fire chief. Mr. Gerl held the position of assistant chief. The Commission motioned and approved the appointment of Mr. Gerl. Notice was properly given and action was properly taken.

During a Village Board Meeting on 09/10/2019, the agenda reflects the Board was to consider changing the fire chief position from a part-time to a full-time position. According to the minutes, no vote was taken as the Board chose to wait until the “feasibility study with Town of Buchanan is completed.” Notice was proper here as well.

The minutes from the Village Board meeting on 10/22/20 indicate during the public comment section of the meeting John Zink, a member of the Fire Commission, “expressed the goal of having a full-time fire chief.” There is no issue with notice here as matters raised during a period of public comment may be discussed without more specific notice. Wis. Stat. § 19.83(2). However, it is recommended that extensive deliberation be deferred for future meetings for proper notice.

During the Village Board meeting on 03/09/21, according to the minutes for future agenda items, “Discussion of Full-Time Fire Chief” was identified. At the subsequent meeting on 03/18/21, the Village Board gave notice for a discussion on “Correspondence or Communications from Board and Staff.” According to the minutes, it was discussed that Fire Chief Gerl will send Village President Hietpas a job description of the fire chief and the job has to go through the Fire Commission. The notice given for the 03/18/21 meeting was insufficient to inform the public about a discussion regarding making the fire chief position a full-time position. Merely, identifying “correspondence or communication” does not identify the subject matter – particularly one of public interest. This notice is analogous to the example of insufficient notice “new business.” A member of the public should not have to review the past minutes for future agenda minutes and guess that the fire chief topic would be anticipated during the 03/18/21 meeting.

In a letter dated 05/4/21, John Zink, the President of the Fire Commission, made a formal recommendation on behalf of the Fire Commission to Village President Kevin Hietpas. The letter was addressed to the Board, indicating that “The Fire Commission would like to recommend to the Village of Harrison Board, the hiring of Jarrod Gurhl to the position of Full-Time Fire Chief.” In reviewing the Fire Commission agendas leading up to this letter, there was never notice to suggest changing the fire chief from part-time to full-time was going to be discussed. Likewise, there was never notice given that a recommendation for fire chief was going to be discussed, nor that the Commission would vote about supporting a full-time position and who was going to be the person to fill the full-time position.

Lt. Braman interviewed Chief Gerl as part of this investigation. During that interview, Chief Gerl stated that changing the fire chief position from part-time to full-time had been discussed at numerous Fire Commission meetings in the last year and a half. Lt. Braman also spoke to Commission President Zink, who indicated that the Fire Commission had discussed changing the fire chief position from part-time to full-time in multiple meetings in 2020 and probably in 2021. He did not recall it being on any agenda. He further stated that Village Manager Travis Parish and Commission member Mike Pompa had been taking minutes during 2020 and 2021.

It is my opinion that President Zink’s recommendation letter is evidence of several violations of the open meetings laws. There was a lack of notice to discuss the change from part-time to full-time. There was a lack of notice that a formal recommendation was going to be made to the Village Board supporting the full-time position and who would fill that full-time position. To the extent that a vote was taken by the Commission on these issues, another violation for record keeping occurred because no record has been made of the vote.

On 05/11/21, the Village Board held another meeting. During this meeting they entered a closed session “to consider employment, promotion, compensation, or performance...of any public employee...” No specific

notice was provided beyond this. No notice regarding the subject matter of the closed session was ever given. The notice language did state "The Board may reconvene in open session...to take action on any matter discussed in closed session...." From the minutes, it is clear that during this closed session, the Board discussed whether "to make the current fire chief a full-time fire chief." Immediately following the closed session, an open session vote was taken which approved Chief Gerl to become the full-time fire chief at a negotiated salary.

It is my opinion that the Village Board's action taken on 05/11/21 relating to the fire chief is also a violation of the open meetings law. There was no notice given to ensure the public could determine the nature of the business and whether the subject matter of the closed session was authorized by law. The language used in the 05/11/21 agenda was a simple restatement of the statutory language. The violation is compounded because of the open session vote that immediately followed the closed session. While the notice did suggest a vote may be anticipated, the public was never informed about the subject matter of that vote. The public had no notice the Board would consider changing the fire chief position from part-time to full-time. Similarly, the public did not have notice about who may be hired for the full-time fire chief position. This is not routine action that anyone in the public could reasonably anticipate.

These violations by the Fire Commission and Village Board could have easily been avoided by simple proper notice. The ability to properly notice in the past, and failure to do so in the future is evidence of intentional or knowing conduct. When the complete chronology is considered, there is a complete lack of notice to the public that the Village Board was considering increasing the fire chief position from part-time to full-time. This is further evidenced by members of the community approaching members of the Village Board, which then prompted this verified complaint. Notice should have been given regarding the closed session and the open session topic similar to the illustration above for the library director in *Wanninger*.

Matters relating to law enforcement and firefighting are generally of substantial interest to the public because both provide vital services for the safety of our communities, both involve major budgetary expenses and both frequently receive public praise and criticism. These policy considerations, coupled with the principles of open government, demonstrate the seriousness of the open meeting violations by the Fire Commission and by the Village Board.

III. Additional Concerns That Arose

These violations of the open meetings law call into question the legitimacy of the full-time fire chief position and who should hold that position. The investigation also described actions of several individuals which further contribute to these concerns because they had a direct interest in the fire chief position.

Village President Hietpas told Lt. Braman that during the 05/11/21 Board meeting, Village Trustee (and Village Fire Department Lieutenant) Matt Lancaster stood up and stated if the position was not approved and given to Chief Gerl, that he and other volunteer fire fighters would resign. Village President Hietpas stated he felt the Board was bullied into voting for the position. Village Trustee Darlene Bartlein also reported to Lt. Braman that she too felt pressured by Trustee Lancaster to vote for the position change from part-time to full-time. Nonetheless, Trustee Bartlein was one of the two votes opposing the full-time position. It was further suggested that the former Village Manager Travis Parish left in part due to the political climate at the Village Hall.

On 10/15/21, a Village of Harrison resident questioned the lack of notice regarding the fire chief position. On 10/18/21, Village President Hietpas discussed with department heads that there were agendas, but no minutes for the Fire Commission meetings listed on the Village's website. Village Manager Matt Heiser was able to locate most of the missing minutes from Fire Commission meetings. By 10/21/21, the majority of the Fire Commission meetings had minutes listed on the Village's website.

According to President Hietpas, he discussed the lack of notice issue with the Village's attorney, and then this

issue was listed as a discussion item on the agenda for the 10/26/21 Board meeting. According to President Hietpas, during that meeting Trustee Lancaster said President Hietpas should be ashamed of himself for putting this on the agenda.

Turning to the late discovery of the Fire Commission minutes, generally this is not an open meeting violation nor an open records violation. However, the events surrounding the Fire Commission meeting on 12/14/20 is particularly troubling.

As of 10/21/21, the Fire Commission meeting from 12/14/20 had an agenda listed but no minutes. In reviewing that agenda, there was no indication that the Fire Commission was going to discuss the fire chief position. On 10/27/21, however, another agenda for the 12/14/20 meeting was posted on the Village's website. This new agenda mirrored the prior agenda except that bullet point 8 was changed to "Fire Chief position," suggesting the fire chief position was going to be discussed. Also on 10/27/21, minutes for the 12/14/20 Fire Commission meeting appeared. According to the minutes, the Fire Commission discussed and reached consensus that the Fire Commission would recommend the fire chief be a full-time position and the Fire Commission would recommend Chief Gerl for that position.

Lt. Braman interviewed Chief Gerl about this. Chief Gerl said after the department head meeting on 10/18/21, he asked if any Fire Commission members had minutes from the 12/14/20 meeting, but no minutes were located. Chief Gerl then created an agenda and minutes for that meeting, trying to remember to the best of his ability what was discussed and decided. Chief Gerl turned the new agenda and minutes over to the Village Hall. Village Clerk Tessen and Village Manager Heiser both indicated that the new agenda and new minutes were uploaded to the website, but then taken down given discrepancy between two agendas.

I do not find any violation of the law by Trustee Lancaster or Fire Chief Gerl. Furthermore, I do not find that there has been official misconduct in either of their public roles.

In a public forum such as a Village Board, everyone must act professionally. Each Village Trustee is entitled to make their own vote free from undue pressure and threats. Threats and intimidation should not be tolerated within the Village Board. Village Trustees must respect the autonomy of each other. If the Village Board does not have its own code of ethics for its members, it should. The Village Board should also have avenues to hold each other accountable if the code of ethics is violated.

Recreating agendas and minutes to "fix" a previous inadequacy after the action has been questioned does not undo a violation of the open meetings law, even if the actions were well-intended. These actions merely encourage people to be skeptical and apprehensive about their own government.

A representative government is dependent upon an informed electorate. All persons are entitled to the greatest possible information regarding the affairs of its own government. The State of Wisconsin recognizes our government is an open government and the individuals that represent our government should have high moral and ethical standards. Unprofessional behavior, providing inadequate notice for official actions, and failing to keep contemporaneous detailed notes, coupled with the open meetings violations above, call into question the legitimacy of a full-time fire chief position.

IV. Conclusion and Recommendation of the District Attorney


Here, Village President Hietpas reported concerns for open meeting law violations. While I do find that violations have occurred, as outlined above, I am exercising my discretion to merely inform and warn the Village Board and Fire Commission about these violations. The Village President's complaint was well-intentioned and demonstrates a certain level of proper self-governing. In reviewing present Fire Commission agendas and minutes, it is clear that a conscious effort has been made to improve notice and record keeping. Likewise, the Village Board frequently has provided sufficient notice with proper record keeping. The issues presented here are not widespread in the Village of Harrison.

During this investigation, Fire Commission President Zink told Lt. Braman that members of the Fire Commission are volunteers that are being good citizens by participating in the Fire Commission. I concur. The Village Trustees are similarly good citizens participating in local government. Rules relating to open records and open meetings often are not initially understood or appreciated. It is my intention that through this process all members of the Village of Harrison are better informed about their official legal responsibilities.

This complaint presented an opportunity to reverse the Village Board's vote on 05/11/21 regarding the fire chief position. I do not believe that seeking this type of order from the court is necessary here. If the citizens of the Village of Harrison, the Village Board or the Fire Commission have reservations about the appropriateness of a full-time fire chief and the appropriateness of the person for that role, the Village Board can properly notice additional discussions on these issues and take the action that best serves the people.

In conclusion, I find violations of the open meetings law have occurred, but I am exercising my discretion to merely inform and warn the Village Board and the Fire Commission. I strongly encourage all members of local government to become trained on issues of open records and open meetings. I am confident that the Village of Harrison can continue to provide a high level of professional services to their community.

Respectfully,



Nathan F. Haberman
District Attorney

Cc: Attorney Andrew Rossmeyssl
Lt. Christopher Braman, Winnebago County Sheriff's Office



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - February 2023

(Updated: 2/21/2023)

1. Emergency Response

Harrison Fire Rescue was dispatched to 49 emergency calls from January 25th – February 20th.

- As of February 20th, the Department responded to a total of 89 incidents.
- See attached Incident Report summary.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- February 5th Members of Harrison Fire Rescue volunteered their time to assist members of Lower Cliff Fishing Club mark springs on Lake Winnebago.

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- January 28th Calumet County Dive Team Drill
 - Lake Winnebago
- February 5th Calumet County Dive Team Drill
 - Lake Winnebago
- February 6th Chief's Meeting
- February 6th Officer's Meeting
- February 6th Staff Meeting
- February 8th Promotion Interviews
- February 13th EMS Meeting/Drill
 - Geriatrics
- February 15th Calumet County Dive Team Meeting
- February 15th New Member Interviews
- February 20th Fire Department Drill
 - Truck and engine company skills/tasks leading up to live burn scenarios at acquired house on 114.

4. Chief Business/Items of Note

- Fire personnel now have State ID badges.
 - WI EMS Scope of Practice Attestation has been filed with the State.
-



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



- January 25th Buchanan Fire Chief Meeting
- January 31st Village Board Meeting
- February 1st Local Business Meeting
- February 2nd Fond du Lac County Dive Team Training
- February 8th Novella Apartments Hydro Testing
- February 8th County HAZMAT Assessment
- February 13th Novella Apartments Alarm Testing
- February 14th Village Board Meeting
- February 15th Officer Meeting
- February 17th New Construction Meeting (KNOX)
- February 20th Sheriff Department Meeting

Respectfully Submitted,

Jarred Gerl

Jarred Gerl

Chief – Harrison Fire Rescue



Harrison Fire Rescue

Menasha, WI

This report was generated on 2/21/2023 1:05:15 PM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 01/25/2023 | End Date: 02/20/2023

Incident Date	Address	Incident Type
01/25/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/25/2023	S Lake Park RD, Harrison, WI 54915	Alarm system activation, no fire - unintentional
01/25/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
01/25/2023	Stumpf AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
01/25/2023	Blazing Star DR, Harrison, WI 54915	Motor vehicle accident with injuries
01/26/2023	Skippers LN, Harrison, WI 54915	Carbon monoxide incident
01/26/2023	Hickory DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/29/2023	Heathstone DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/30/2023	Mase CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/31/2023	Paige WAY, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
01/31/2023	S Lake Park RD, Harrison, WI 54915	Alarm system activation, no fire - unintentional
01/31/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/01/2023	Military RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/01/2023	S Lake Park RDS, Harrison, WI 54915	Alarm system sounded due to malfunction
02/01/2023	E Midway RD, Harrison, WI 54915	Gas leak (natural gas or LPG)
02/01/2023	Old Highway RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/02/2023	Hoffmann CT, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/03/2023	North Shore RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/04/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/05/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/06/2023	Creekside, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/06/2023	Man Cal RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
02/06/2023	Hearthstone DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/07/2023	Waterview DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/07/2023	Faro Springs RD, Harrison, WI 54129	Ice rescue
02/08/2023	Highway 55, Buchanan (Town of), WI 54130	Building fire
02/08/2023	Blazing Star DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/09/2023	Schmidt RD, Woodville (Town of), WI 54110	Motor vehicle accident with injuries
02/10/2023	Cedar Hollow CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/11/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/11/2023	Firelane 10 RD, Harrison, WI 54952	Alarm system activation, no fire - unintentional
02/12/2023	Knight DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/13/2023	State Park RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/13/2023	Gina DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/14/2023	Highline RD, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/15/2023	Exploration DR, Harrison, WI 54915	Alarm system activation, no fire - unintentional
02/15/2023	Firelane 1 RD, Harrison, WI 54952	Building fire
02/15/2023	Firelane 3' RD, Harrison, WI 54952	Building fire
02/16/2023	Knight DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/17/2023	Rustic LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
02/17/2023	Parker CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



02/17/2023	Plank RD, Harrison, WI 54952	Building fire
02/17/2023	Golf Course RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/17/2023	Palisades TRL, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/18/2023	Sundown CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/18/2023	Veterans AVE, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
02/18/2023	Kesler RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
02/19/2023	Amy AVE, Harrison, WI 54130	EMS call, excluding vehicle accident with injury
02/19/2023	North Shore West RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
		Total incidents: 49

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



VILLAGE OF HARRISON (JANUARY - 2023)

OVERALL INCIDENT SUMMARY

911 HANG UP	21	THEFT	0
ACCIDENT	13	TRAFFIC HAZARD	3
ACCIDENT WITH INJURY	1	TRAFFIC STOP	83
ALARM	4	TRESPASSING	2
ANIMAL	9	VIOLATE OF COURT ORDER	2
ASSIST AGENCY	8	WEAPON	0
ASSIST CITIZEN	1	WELFARE CHECK	16
BATTERY	0		
CIVIL MATTER	3		
CIVIL PROCESS	5		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	2		
DISTURBANCE	5		
DOMESTIC DISTURBANCE	1		
DRUGS	1		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	5		
FRAUD	3		
HARASSMENT	2		
JAIL	0		
JUVENILE COMPLAINTS	4		
LOST / FOUND	0		
MEDICAL	36		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	11		
NOISE COMPLAINT	2		
ORDINANCE	0		
PARKING COMPLAINT	20		
RECKLESS DRIVING	7		
RUNAWAY	3		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	7		
SUSPICIOUS VEHICLE	16		

OVERALL	
TOTAL INCIDENTS	299
CITATIONS	21
ORDINANCE	1
WARNINGS	89

ARRESTS	
TOTAL ARRESTS	10
01/06/2023	Warrant
01/09/2023	Identity Theft, Issue Worthless Checks
01/09/2023	Possession of Drug Paraphernalia, Operate While Revoked, Probation Violation, 2nd Degree Recklessly Endangering Safety, Possession of Amphetamine
01/16/2023	Warrant
01/17/2023	Probation Violation
01/22/2023	Disorderly Conduct
01/24/2023	Attempted Theft, Burglary, Bail Jumping
01/23/2023	Attempted Theft, Burglary, Bail Jumping, Operate without Owner's Consent
01/26/2023	Disorderly Conduct
01/30/2023	Disorderly Conduct (Domestic)



VILLAGE OF HARRISON (JANUARY - 2023)

CONTRACT SUMMARY

911 HANG UP	5	THEFT	0
ACCIDENT	8	TRAFFIC HAZARD	1
ACCIDENT WITH INJURY	0	TRAFFIC STOP	59
ALARM	3	TRESPASSING	2
ANIMAL	6	VIOLATE OF COURT ORDER	2
ASSIST AGENCY	5	WEAPON	0
ASSIST CITIZEN	1	WELFARE CHECK	10
BATTERY	0		
CIVIL MATTER	1		
CIVIL PROCESS	0		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	1		
DISTURBANCE	3		
DOMESTIC DISTURBANCE	1		
DRUGS	0		
EMERGENCY COMMITTAL	0		
FIRE ALARM	0		
FIRE CALL	4		
FRAUD	1		
HARASSMENT	1		
JAIL	0		
JUVENILE COMPLAINTS	2		
LOST / FOUND	0		
MEDICAL	27		
MISCELLANEOUS	1		
MISSING PERSON	0		
MOTORIST ASSIST	3		
NOISE COMPLAINT	1		
ORDINANCE	0		
PARKING COMPLAINT	20		
RECKLESS DRIVING	2		
RUNAWAY	2		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	7		
SUSPICIOUS VEHICLE	14		

CONTRACT	
TOTAL	195
ARRESTS	6
CITATIONS	10
ORDINANCE	1
WARNINGS	64

ACTIVITY DETAIL SUMMARY REPORT

01/02/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/02/23	Warning	NON-REGISTRATION OF AUTO, ETC
01/04/23	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
01/04/23	Warning	FAIL/STOP AT STOP SIGN
01/04/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/06/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/06/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/06/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/06/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/06/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/06/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/06/23	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
01/06/23	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
01/06/23	Warning	OPERATING WHILE SUSPENDED
01/06/23	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
01/07/23	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/07/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/07/23	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
01/07/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/07/23	Warning	NON-REGISTRATION OF AUTO, ETC
01/07/23	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
01/07/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/07/23	Warning	NON-REGISTRATION OF AUTO, ETC
01/07/23	Warning	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
01/07/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/08/23	Citation	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)
01/08/23	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
01/08/23	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
01/08/23	Warning	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
01/08/23	Warning	FAIL/STOP AT STOP SIGN
01/08/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/09/23	Warning	False Alarm
01/09/23	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/10/23	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/10/23	Citation	OWI (1st) (PAC \geq 0.15)
01/10/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/10/23	Warning	OPERATE W/O VALID LICENSE B/C EXPIRATION
01/11/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)

01/11/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/11/23	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/11/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/11/23	Warning	FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE
01/12/23	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/12/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/13/23	Warning	False Fire Alarm
01/13/23	Warning	PROB LICENSEE OPER CLASS D VEH W/OTHER PERSON IN VEH
01/13/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/14/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/14/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/14/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/15/23	Citation	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/15/23	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
01/15/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/15/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/15/23	Warning	FAIL/STOP AT STOP SIGN
01/15/23	Warning	SPEEDING IN 55 MPH ZONE (20-24 MPH)
01/16/23	Warning	FAIL/STOP AT STOP SIGN
01/17/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/17/23	Warning	FAIL/STOP AT STOP SIGN
01/18/23	Warning	FAIL/STOP AT STOP SIGN
01/18/23	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
01/19/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/19/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/20/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/20/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/21/23	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/21/23	Citation	NON-REGISTRATION OF AUTO, ETC
01/21/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/21/23	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
01/22/23	Citation	VIOL OF CHILD SAFETY RESTRAINT - CHILD 4 YRS BUT < 8 YRS
01/22/23	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/22/23	Citation	OPERATE W/O VALID LICENSE B/C EXPIRATION
01/22/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/22/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/22/23	Warning	FAIL/NOTIFY ADDRESS CHANGE
01/22/23	Warning	FAIL/YIELD TO STOP FOR EMERGENCY VEHICLE
01/22/23	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS

01/22/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/23/23	Citation	OPERATE AFTER REV/SUSP OF REGISTRATION
01/23/23	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/23/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/23/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/23/23	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
01/23/23	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
01/23/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/23/23	Warning	OPERATING WHILE SUSPENDED
01/23/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/24/23	Ordinance	POSSESSION OF THC
01/24/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/24/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/24/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/24/23	Warning	SPEEDING IN 55 MPH ZONE (20-24 MPH)
01/24/23	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
01/24/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/25/23	Citation	OPERATING LEFT OF CENTER
01/25/23	Citation	OPERATE W/O VALID LICENSE (1ST VIOLATION)
01/25/23	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
01/25/23	Warning	NON-REGISTRATION OF AUTO, ETC
01/25/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/26/23	Citation	OPERATING WHILE SUSPENDED
01/26/23	Warning	OPERATION W/O REQUIRED LAMPS LIGHTED
01/26/23	Warning	OPERATE MOTORCYCLE W/O HEADLIGHTS ON-DAY
01/26/23	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
01/27/23	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
01/28/23	Citation	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/28/23	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
01/28/23	Warning	OPERATE TRAILER W/O REAR REFLECTORS
01/28/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
01/28/23	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
01/30/23	Citation	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
01/31/23	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

February 28, 2023

Title:

Village Manager Report

Issue:

None

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

- The Clerking team prepared and held a primary election on February 21. The preparation included the statutory required public test of the machines, scheduling and training poll workers, and in-person voting from February 7 to 17. Activity was higher than anticipated with over 1,000 voters. Approximately half of these were ballots submitted via absentee ballot which requires additional time to process the absentee request, mail the ballot and document its return. This team was also involved in the last of the tax payments which the Village could receive until February 7. This team was also very active issuing bartender licenses. Staff believes Waverly Beach required all their bar staff to be licensed by sturgeon spearing season so there was quite a wave of them.
- The Financial team also had year-end duties to perform. As mentioned above this team was involved in the last of the tax payment receipts. This included entering all escrow payments submitted by the banks, reconciling all deposits before they went to the bank, reconciling all daily activity of on-line payments and payments made directly to Nicolet Bank and printing/ mailing refunds.

As this team stays up-to-date they also continue to find old issues to clean up. A new project they have been chipping away at are old escrow amounts that were never paid back to permit applicants. The Village requires a deposit/escrow for certain building permit and zoning permit applications. Sometimes the permits were closed without ever making the final journal entries to close out escrow amounts the Village rightly kept. Sometimes builders did not perform the process to get their escrow money back. Staff are looking back a number of years to close out these amounts so that they are not continuously pushed forward every year for reconciliation.

- The Administrative Assistant was involved in tax collection as well being the primary contact point for all front counter transactions. All positions reconciled their daily

transactions before submitting them for deposit. The AA also completed a draft of the spring newsletter. This was submitted to the printer in February and should be received by residents the first week of March.

- The Granicus project is picking up momentum. Staff completed training for on-line agendas/packets and has started building practice meetings in parallel of the current paper packets. Staff and Granicus have completed 2 reviews of the new website. Staff are now engaged in a request to review each page (over 90 of them) of the current website to determine what gets migrated to the new one. The workflow design of on-line building & zoning permits is complete. It was a massive build with all the various permutations possible. Granicus will be asking the Village to sign off on a summary of the work flow before their technicians install it. They will also be calculating a value of work to go against our contract to determine how many other processes they will build for the Village.
- The sewer connection fee issue received consultant attention the past two months. Staff reviewed the concerns of the city of Menasha. Staff relayed these concerns for attorney review along with the most recent study by Martinson and Eisele. The legal review produced some recommendations that staff is targeting for Board review at its March meeting.

Budget Impacts:

None.

Recommended Action:

None.

Attachments:

- Budget reports for the General Fund, the Water Utility and Sewer Utility. This includes a status of the 2022 budget as well. While almost all 2022 expenses have been posted to 2022 the year is not closed out yet so this is not the final state of the budget but it is close.
- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination. The 2022 audit will determine final balances of these funds at the end of that fiscal year.
- At the August 30, 2022 meeting Board members requested staff to explore if the pavement for the pickleball courts was/should be charged against the park impact fees. Northeast Asphalt bid \$47,130 in change order number 1 to pave the courts and increased it an additional \$11,730 in change order number 2 when the size of the courts were enlarged. These costs were part of the approved certificates of payment from Graef that the Village paid in October, 2021. They were booked against the capital outlay funds at that time. Staff would recommend keeping it that way to preserve park impact fees for future expenditures. Again, the 2022 audit will determine a balance for that fund and this historical footnote can be discontinued.

Fund: 100 - GENERAL FUND

Account Number		2022	2022	2022	Budget	% of
		December	Actual 12/31/2022	Budget	Status	Budget
100-00-40000-000-000	State Lottery Credit	0.00	164,797.80	0.00	164,797.80	0.00
REVENUES		0.00	164,797.80	0.00	164,797.80	0.00
100-00-41110-000-000	General Property Taxes	0.00	923,608.28	2,906,793.00	-1,983,184.72	31.77
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	30.24	30.00	0.24	100.80
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	2,264.00	60,000.00	-57,736.00	3.77
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	-30.00	-2,801.09	0.00	-2,801.09	0.00
TAXES		-30.00	923,101.43	2,966,823.00	-2,043,721.57	31.11
100-00-42000-000-000	Special Assessments	0.00	17,234.28	0.00	17,234.28	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	SNW Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-003	Sp Assmts Kimbryl Hts 2022 Rds	2,422.29	585,413.82	0.00	585,413.82	0.00
100-00-42300-000-004	Sp Assmts Hiddn Pines 2022 Rds	0.00	82,663.85	0.00	82,663.85	0.00
100-00-42400-000-001	Sp Assmts Hoelzel Hvns 2022	0.00	80,347.17	0.00	80,347.17	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		2,422.29	879,757.62	0.00	879,757.62	0.00
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	85,762.22	61,569.00	24,193.22	139.29
100-00-43401-000-000	Personal Property Aid	0.00	5,896.93	0.00	5,896.93	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	54,506.89	49,900.00	4,606.89	109.23
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	1,340.40	14,858.00	-13,517.60	9.02
100-00-43430-000-000	Exempt Computer Aid	0.00	42,433.66	42,400.00	33.66	100.08
100-00-43520-000-000	Public Safety Grant	0.00	12,675.00	0.00	12,675.00	0.00
100-00-43530-000-000	State Transportation Aids	0.00	383,638.97	384,704.00	-1,065.03	99.72
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	18,117.10	21,300.00	-3,182.90	85.06
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	604,371.17	574,791.00	29,580.17	105.15
100-00-44105-000-000	Liquor & Beverage Licenses	0.00	15,617.43	5,000.00	10,617.43	312.35
100-00-44110-000-000	Operators Licenses	35.00	4,390.00	4,900.00	-510.00	89.59
100-00-44115-000-000	Cigarette Licenses	0.00	421.15	200.00	221.15	210.58
100-00-44120-000-000	Cable Television Franchise Fee	0.00	95,053.32	111,703.00	-16,649.68	85.09
100-00-44205-000-000	Dog Licenses Fees	480.00	12,628.09	8,500.00	4,128.09	148.57
100-00-44305-000-000	Building Permit Fee	2,529.44	86,725.71	50,000.00	36,725.71	173.45
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	40.00	0.00	40.00	0.00
100-00-44306-000-000	HVAC Permit	1,364.44	47,648.84	6,500.00	41,148.84	733.06
100-00-44307-000-000	Plumbing Permit	746.44	39,175.51	9,000.00	30,175.51	435.28
100-00-44308-000-000	Electrical Permit	1,329.44	58,567.14	12,250.00	46,317.14	478.10

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		December	Actual 12/31/2022			
100-00-44309-000-000	Siding/Windows/Roof Permit	360.00	3,540.00	750.00	2,790.00	472.00
100-00-44310-000-000	Pool Permit	0.00	1,390.00	1,000.00	390.00	139.00
100-00-44311-000-000	Lot Grade Fee	2,580.00	55,040.00	47,500.00	7,540.00	115.87
100-00-44312-000-000	Driveway Grade Fee	555.00	11,840.00	10,000.00	1,840.00	118.40
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	125.00	50.00	75.00	250.00
100-00-44330-000-000	Utility Permit Fee	100.00	55,182.20	2,500.00	52,682.20	2,207.29
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	1,200.00	40,900.00	20,000.00	20,900.00	204.50
100-00-44401-000-000	Erosion Permit	2,686.35	16,083.33	6,500.00	9,583.33	247.44
100-00-44410-000-000	Plat and CSM Review Fee	0.00	3,025.00	1,500.00	1,525.00	201.67
100-00-44415-000-000	Site Plan Review Fee	0.00	900.00	5,500.00	-4,600.00	16.36
100-00-44900-000-000	Other License/Permit Fee	0.00	710.00	0.00	710.00	0.00
100-00-44905-000-000	Fireworks Permit	50.00	50.00	0.00	50.00	0.00
LICENSES AND PERMITS		14,016.11	549,052.72	303,653.00	245,399.72	180.82
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	1,450.93	14,293.94	6,000.00	8,293.94	238.23
FINES, FORFEITS AND PENALTIES		1,450.93	14,293.94	6,500.00	7,793.94	219.91
100-00-46100-000-000	Administrative Fee	1,627.04	71,978.16	18,500.00	53,478.16	389.07
100-00-46105-000-000	Publication Fee - Liquor	0.00	-88.92	0.00	-88.92	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	360.00	11,550.00	8,000.00	3,550.00	144.38
100-00-46111-000-000	Photocopy Fee	0.00	5.00	0.00	5.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	91.68	1,178.26	700.00	478.26	168.32
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	421,805.00	-421,805.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	546,108.00	-546,108.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	1,962.00	2,000.00	-38.00	98.10
100-00-46321-000-000	Street Lights Fee	0.00	2,480.77	1,100.00	1,380.77	225.52
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	73,721.79	0.00	73,721.79	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	37.50	5,828.50	396,052.00	-390,223.50	1.47
100-00-46435-000-000	Recycling Collection Fee (33%)	25.00	3,909.00	189,451.00	-185,542.00	2.06
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	660.00	38,140.00	14,000.00	24,140.00	272.43
100-00-46722-000-000	Park Shelter Rental Fee	0.00	2,345.97	0.00	2,345.97	0.00
100-00-46740-000-000	Municipal Hall Rental Fee	0.00	2,274.96	0.00	2,274.96	0.00
PUBLIC CHARGES FOR SERVICES		2,801.22	215,285.49	1,597,716.00	-1,382,430.51	13.47
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	165,188.43	157,712.00	7,476.43	104.74
INTERGOV'T CHARGES FOR SERV		0.00	165,188.43	157,712.00	7,476.43	104.74
100-00-48110-000-000	Banking - Earned Interest	17,334.73	89,412.52	20,000.00	69,412.52	447.06
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	9.79	100.00	-90.21	9.79
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		December	Actual 12/31/2022			
100-00-48303-000-000	Sales - Public Works Equipment	0.00	23,000.00	0.00	23,000.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	7,610.24	5,000.00	2,610.24	152.20
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	Misc. Revenues	-15,595.66	12,338.89	500.00	11,838.89	2,467.78
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	15,890.00	81,000.00	-65,110.00	19.62
MISCELLANEOUS REVENUES		1,739.07	148,261.44	106,600.00	41,661.44	139.08
100-00-49000-000-000	Transfer from Debt Srvc Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,500,000.00	-1,500,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,500,000.00	-1,500,000.00	0.00
Total Revenues		22,399.62	3,664,110.04	7,213,795.00	-3,549,684.96	50.79

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 December	Actual 12/31/2022			
100-00-51100-100-000	Village Board - Wages	2,584.64	32,824.94	33,600.00	775.06	97.69
100-00-51100-105-000	Village Board - FICA	197.74	2,511.33	2,570.00	58.67	97.72
100-00-51100-115-000	Village Board-Training/Mileage	0.00	150.00	800.00	650.00	18.75
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,488.37	6,000.00	-488.37	108.14
100-00-51100-400-000	Village Board-Supplies	0.00	30.58	500.00	469.42	6.12
100-01-51101-100-001	Planning - Salary	5,647.11	72,911.46	156,000.00	83,088.54	46.74
100-01-51101-105-000	Planning - FICA	465.45	5,616.66	11,934.00	6,317.34	47.06
100-01-51101-200-000	Planning - Benefits	420.43	14,480.69	53,193.00	38,712.31	27.22
100-01-51101-205-000	Planning - Retirement	367.06	4,739.16	10,608.00	5,868.84	44.68
100-01-51101-300-000	Planning - Per Diem	585.00	3,690.00	4,000.00	310.00	92.25
100-01-51101-301-000	Planning - Dues	0.00	517.00	1,000.00	483.00	51.70
100-01-51101-304-000	Planning - Consultants	0.00	40.00	0.00	-40.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	1,964.43	3,500.00	1,535.57	56.13
100-01-51101-400-000	Planning - Supplies	125.15	1,341.80	500.00	-841.80	268.36
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	64.35	2,525.21	0.00	-2,525.21	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-800-000	Legal	4,632.25	32,318.75	10,000.00	-22,318.75	323.19
100-09-51300-000-000	Hwy Dept - Legal	661.75	661.75	15,000.00	14,338.25	4.41
100-02-51400-100-000	Gen. Admin - Wages	45,701.82	340,624.76	315,035.00	-25,589.76	108.12
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	3,395.66	24,740.92	24,100.00	-640.92	102.66
100-02-51400-200-000	Gen. Admin - Benefits	7,299.48	124,688.57	93,269.00	-31,419.57	133.69
100-02-51400-205-000	Gen. Admin - Retirement	2,980.60	22,115.67	21,400.00	-715.67	103.34
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	3,875.44	2,500.00	-1,375.44	155.02
100-02-51400-310-000	Gen. Admin - Dues	0.00	309.95	3,200.00	2,890.05	9.69
100-02-51400-400-000	Gen. Admin - Supplies	1,013.71	16,342.91	20,000.00	3,657.09	81.71
100-02-51400-400-005	Gen. Admin - Postage	0.00	4,007.38	3,000.00	-1,007.38	133.58
100-02-51400-400-006	Gen. Admin - Service Contracts	3,028.85	67,230.17	70,000.00	2,769.83	96.04
100-02-51400-800-000	Gen. Admin - Publications	1,531.84	1,819.72	3,000.00	1,180.28	60.66
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	0.00	6,086.88	4,000.00	-2,086.88	152.17
100-00-51440-000-000	Elections - Wages	0.00	18,101.50	14,000.00	-4,101.50	129.30
100-00-51440-100-000	Elections-FICA	0.00	37.11	1,071.00	1,033.89	3.46
100-00-51440-200-000	Elections - Expenses/Training	0.00	91.25	500.00	408.75	18.25
100-00-51440-300-000	Elections - Service Contracts	333.18	2,528.59	4,000.00	1,471.41	63.21
100-00-51440-400-000	Elections - Supplies	23.51	2,944.51	3,000.00	55.49	98.15
100-00-51440-500-000	Elections - Postage	0.00	2,000.00	0.00	-2,000.00	0.00
100-00-51440-600-000	Elections - Publications	387.59	1,001.79	1,000.00	-1.79	100.18
100-05-51500-000-000	Assessor - Contract	0.00	40,900.00	34,800.00	-6,100.00	117.53
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	204.75	0.00	-204.75	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	844.36	0.00	-844.36	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	20,337.71	17,500.00	-2,837.71	116.22
100-04-51500-400-000	Treasurer - Supplies	350.00	2,868.82	2,500.00	-368.82	114.75
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	2,697.55	7,669.23	0.00	-7,669.23	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	232.85	7,500.00	7,267.15	3.10
100-00-51600-500-020	Municipal Bldg - Electric	477.72	4,972.54	5,500.00	527.46	90.41
100-00-51600-500-021	Municipal Bldg - Heat	614.82	6,107.86	4,750.00	-1,357.86	128.59

Fund: 100 - GENERAL FUND

Account Number		2022	2022	2022	Budget Status	% of Budget
		December	Actual 12/31/2022	Budget		
100-00-51600-500-022	Municipal Bldg - Telephone	352.66	1,905.35	1,750.00	-155.35	108.88
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,377.00	18,900.00	3,523.00	81.36
100-00-51933-000-000	Insurance - Workers Comp.	0.00	28,744.00	33,311.00	4,567.00	86.29
100-00-51938-000-000	Insurance - General and Auto	0.00	19,082.00	23,625.00	4,543.00	80.77
100-00-51980-000-000	Memorial Expenses	0.00	210.78	500.00	289.22	42.16
GENERAL GOVERNMENT		85,939.92	970,816.50	1,042,916.00	72,099.50	93.09
100-00-52100-000-000	Law Enforcement - Contract	155,538.11	560,411.30	629,059.00	68,647.70	89.09
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	1,738.57	2,500.00	761.43	69.54
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	12,695.00	182,634.88	215,000.00	32,365.12	84.95
100-06-52200-105-000	Fire Dept - FICA	971.16	14,337.93	16,447.50	2,109.57	87.17
100-06-52200-200-000	Fire Dept - Benefits	0.00	535.79	0.00	-535.79	0.00
100-06-52200-210-000	Fire Dept - Retirement	24,733.08	34,923.00	40,575.00	5,652.00	86.07
100-06-52200-300-000	Fire Dept - Per Diem	0.00	0.00	0.00	0.00	0.00
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	270.00	2,604.32	5,500.00	2,895.68	47.35
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	7,159.57	37,921.55	41,000.00	3,078.45	92.49
100-06-52200-401-000	Fire Dept - Physicals	29.00	1,243.00	5,000.00	3,757.00	24.86
100-06-52200-500-020	Fire Station 60 - Electric	171.67	1,846.84	2,500.00	653.16	73.87
100-07-52200-500-020	Fire Station 70 - Electric	178.17	2,069.03	3,000.00	930.97	68.97
100-06-52200-500-021	Fire Station 60 - Heat	296.72	2,421.76	3,000.00	578.24	80.73
100-07-52200-500-021	Fire Station 70 - Heat	216.14	1,979.80	2,000.00	20.20	98.99
100-06-52200-500-022	Fire Station 60 - Telephone	10.16	273.54	950.00	676.46	28.79
100-07-52200-500-022	Fire Station 70 - Telephone	59.79	645.35	1,900.00	1,254.65	33.97
100-06-52200-500-023	Fire Station 60 - Water/Sewer	0.00	2,858.12	3,500.00	641.88	81.66
100-07-52200-500-023	Fire Station 70 - Water/Sewer	73.38	743.26	550.00	-193.26	135.14
100-06-52200-600-000	Fire Dept - Vehicle Maint.	-1,842.72	10,947.05	13,000.00	2,052.95	84.21
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	841.06	4,000.00	3,158.94	21.03
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	2,130.11	12,581.55	13,500.00	918.45	93.20
100-08-52300-100-000	1st Responders - Wages	0.00	35,484.14	0.00	-35,484.14	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	2,714.54	0.00	-2,714.54	0.00
100-08-52300-210-000	1st Responder - Retirement	5,764.40	5,764.40	0.00	-5,764.40	0.00
100-00-52400-000-000	Building Inspector - Contract	14,234.76	189,410.36	50,000.00	-139,410.36	378.82
100-00-52400-200-000	Inspections - Grade Checks	3,605.25	24,994.15	38,000.00	13,005.85	65.77
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	-8,978.87	0.00	8,978.87	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		226,293.75	1,122,946.42	1,096,981.50	-25,964.92	102.37
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	1,860.50	14,649.12	40,000.00	25,350.88	36.62
100-09-53311-100-000	Hwy Dept - Wages	68,350.90	490,401.74	467,010.00	-23,391.74	105.01
100-09-53311-100-901	Hwy Dept - Part Time Wages	643.00	35,094.22	22,500.00	-12,594.22	155.97
100-09-53311-103-000	Hwy Dept - Overtime Wages	5,186.62	22,199.10	38,000.00	15,800.90	58.42
100-09-53311-105-000	Hwy Dept - FICA	5,505.37	38,075.71	35,726.26	-2,349.45	106.58
100-09-53311-105-901	Hwy Dept - Part Time FICA	49.19	2,681.72	1,721.25	-960.47	155.80
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	5,951.11	120,935.66	139,033.00	18,097.34	86.98

Fund: 100 - GENERAL FUND

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 December	Actual 12/31/2022			
100-09-53311-205-000	Hwy Dept - Retirement	4,779.92	33,711.61	31,756.68	-1,954.93	106.16
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	329.00	2,500.00	2,171.00	13.16
100-09-53311-306-000	Hwy Dept - CDL/Testing	180.00	180.00	1,500.00	1,320.00	12.00
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	3,448.60	24,630.15	25,000.00	369.85	98.52
100-09-53311-500-020	Hwy Dept - Electric	716.58	7,458.79	7,500.00	41.21	99.45
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	403.04	2,860.40	3,000.00	139.60	95.35
100-09-53311-505-000	Hwy Dept - Building Maint	5,296.66	33,601.97	35,000.00	1,398.03	96.01
100-09-53311-600-030	Hwy Dept - Fuel	10,847.14	79,004.29	50,000.00	-29,004.29	158.01
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	11,830.23	40,560.39	40,000.00	-560.39	101.40
100-09-53311-700-000	Hwy Dept - Equip Maintenance	17,593.63	63,801.63	40,000.00	-23,801.63	159.50
100-09-53311-900-000	Hwy Dept - Road Maintenance	8,528.92	73,504.12	327,500.00	253,995.88	22.44
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	115.35	25,505.27	50,000.00	24,494.73	51.01
100-09-53311-903-000	Hwy Dept - Salt & Sand	27,710.25	106,424.36	108,000.00	1,575.64	98.54
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	0.00	10,998.16	10,000.00	-998.16	109.98
100-00-53420-000-000	Street Lighting - General	347.35	-3,698.58	3,000.00	6,698.58	-123.29
100-00-53420-001-000	Street Lighting - North Shore	13.90	151.49	170.00	18.51	89.11
100-00-53420-004-000	Street Lighting - HAA	770.05	8,633.78	11,000.00	2,366.22	78.49
100-00-53420-006-000	Street Lighting - NS Woods	91.42	995.71	1,100.00	104.29	90.52
100-00-53441-000-000	Storm Sewer Maint./Ponds	0.00	31,746.57	40,000.00	8,253.43	79.37
100-00-53441-100-000	Illicit Discharge Program	1,508.50	1,754.50	5,000.00	3,245.50	35.09
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	33,884.58	406,622.60	378,000.00	-28,622.60	107.57
100-00-53635-000-000	Recycling Services	21,108.00	250,821.00	252,000.00	1,179.00	99.53
100-00-53635-100-000	Compost Site	0.00	2,402.83	16,000.00	13,597.17	15.02
100-00-53640-000-000	Weed and Nuisance Control	0.00	-900.00	14,000.00	14,900.00	-6.43
100-00-53650-000-000	Harr Stormwater Util Drainage	3,240.00	16,453.60	0.00	-16,453.60	0.00
PUBLIC WORKS		239,960.81	1,941,590.91	2,199,017.19	257,426.28	88.29
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	2,094.39	35,688.64	35,000.00	-688.64	101.97
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	5,094.77	10,000.00	4,905.23	50.95
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		2,094.39	40,783.41	45,000.00	4,216.59	90.63
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022	2022	2022	Budget	% of
		December	Actual 12/31/2022	Budget	Status	Budget
CONSERVATION AND DEVELOPMENT						
		0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	0.00	0.00	0.00
100-00-57220-000-000	Capital Outlay - Parks	0.00	11,341.98	132,500.00	121,158.02	8.56
100-06-57220-000-000	Fire Dept - Capital Outlay	1,130.38	116,763.83	132,248.00	15,484.17	88.29
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	150,000.00	150,000.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	328,206.00	328,206.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	28,519.60	592,420.40	395,966.00	-196,454.40	149.61
100-09-57330-000-000	Capital Outlay - Road Projects	-168,869.08	3,113,033.29	1,400,000.00	-1,713,033.29	222.36
CAPITAL OUTLAY						
		-139,219.10	3,833,559.50	2,538,920.00	-1,294,639.50	150.99
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE						
		0.00	0.00	0.00	0.00	0.00
Total Expenses						
		415,069.77	7,912,696.74	6,929,034.69	-983,662.05	114.20
Net Totals						
		-392,670.15	-4,248,586.70	284,760.31	4,533,347.01	-1,491.99

Fund: 610 - WATER UTILITY

Account Number		2022		2022 Budget	Budget Status	% of Budget
		December	Actual 12/31/2022			
610-00-41900-000-000	Interest Income	2,800.11	11,285.61	0.00	11,285.61	0.00
TAXES		2,800.11	11,285.61	0.00	11,285.61	0.00
610-00-46101-000-000	Residential Metered Sales	76,708.82	956,037.64	865,281.00	90,756.64	110.49
610-00-46102-000-000	Commercial Metered Sales	7,966.95	105,815.33	84,250.00	21,565.33	125.60
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,505.00	-1,505.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	2,299.36	29,298.61	18,563.00	10,735.61	157.83
610-00-46105-000-000	Multifamily Metered Sales	7,635.05	85,137.02	28,626.00	56,511.02	297.41
610-00-46106-000-000	Irrigation Metered Sales	22.47	351.10	395.00	-43.90	88.89
610-00-46200-000-000	Private Fire Protection Serv	1,318.00	15,850.49	0.00	15,850.49	0.00
610-00-46300-000-000	Public Fire Protection Service	17,270.16	205,375.27	214,655.00	-9,279.73	95.68
PUBLIC CHARGES FOR SERVICES		113,220.81	1,397,865.46	1,213,275.00	184,590.46	115.21
610-00-47000-000-000	Forfeited Discounts	191.05	2,725.29	4,200.00	-1,474.71	64.89
610-00-47400-000-000	Other Water Revenue	20.00	4,474.42	12,225.00	-7,750.58	36.60
INTERGOVT CHARGES FOR SERV		211.05	7,199.71	16,425.00	-9,225.29	43.83
Total Revenues		116,231.97	1,416,350.78	1,229,700.00	186,650.78	115.18

Fund: 610 - WATER UTILITY

Account Number		2022		2022 Budget	Budget Status	% of Budget
		December	Actual 12/31/2022			
610-00-57601-000-000	Purchased Water - COA / FC	190,971.91	634,222.28	649,848.00	15,625.72	97.60
610-00-57602-000-000	Fire Protection - COA	9,325.50	31,147.17	38,048.00	6,900.83	81.86
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	8,453.02	93,705.27	93,050.00	-655.27	100.70
610-00-57641-000-000	Operation Supplies & Expenses	2,093.36	17,432.60	16,780.00	-652.60	103.89
610-00-57651-000-000	Maintenance of Mains	0.00	8,089.21	15,000.00	6,910.79	53.93
610-00-57652-000-000	Maintenance of Services	27.00	1,334.29	15,000.00	13,665.71	8.90
610-00-57653-000-000	Maintenance of Meters	0.00	1,260.75	5,000.00	3,739.25	25.22
610-00-57654-000-000	Maintenance of Hydrants	382.94	3,983.66	0.00	-3,983.66	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	3,634.23	34,940.59	47,900.00	12,959.41	72.94
610-00-57903-000-000	Supplies and Expenses	44.50	44.50	0.00	-44.50	0.00
610-00-57920-000-000	Admin & General Salaries	1,924.76	23,990.20	41,657.00	17,666.80	57.59
610-00-57921-000-000	Office Supplies & Expenses	2,901.20	22,785.25	17,345.00	-5,440.25	131.36
610-00-57923-000-000	Outside Services Employed	2,719.97	10,180.88	19,895.00	9,714.12	51.17
610-00-57924-000-000	Insurance Expense	0.00	2,250.00	7,084.00	4,834.00	31.76
610-00-57925-000-000	Payroll Tax - FICA	1,079.00	10,938.10	13,969.00	3,030.90	78.30
610-00-57926-000-000	Employee Pensions & Benefits	22,567.81	37,374.75	81,654.00	44,279.25	45.77
610-00-57928-000-000	Regulatory Commission Expenses	0.00	8,385.91	1,225.00	-7,160.91	684.56
610-00-57930-000-000	Miscellaneous General Expense	0.00	644.41	22,500.00	21,855.59	2.86
610-00-57933-000-000	Transportation Expense	2,257.38	7,450.75	4,185.00	-3,265.75	178.03
610-00-57935-000-000	Maintenance of General Plant	386.45	1,739.84	2,500.00	760.16	69.59
CAPITAL OUTLAY		248,769.03	951,900.41	1,092,640.00	140,739.59	87.12
Total Expenses		248,769.03	951,900.41	1,092,640.00	140,739.59	87.12
Net Totals		-132,537.06	464,450.37	137,060.00	-327,390.37	338.87

Fund: 620 - SEWER UTILITY

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 December	Actual 12/31/2022			
620-00-46221-000-000	Residential Measured Service	77,472.98	879,684.96	834,464.00	45,220.96	105.42
620-00-46222-000-000	Commercial Measured Service	8,409.52	106,198.98	89,519.00	16,679.98	118.63
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,514.00	-3,514.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	9,820.56	74,742.07	36,537.00	38,205.07	204.57
620-00-46225-000-000	Multifamily Measured Service	9,167.19	100,720.68	61,700.00	39,020.68	163.24
PUBLIC CHARGES FOR SERVICES		104,870.25	1,161,346.69	1,025,734.00	135,612.69	113.22
620-00-47631-000-000	Forfeited Discounts	158.16	2,172.58	3,385.00	-1,212.42	64.18
620-00-47635-000-000	Other Sewer Revenue	-4,025.25	316,893.19	5,205.00	311,688.19	6,088.25
620-00-47640-000-000	Interest Income	2,800.13	11,285.78	0.00	11,285.78	0.00
INTERGOV'T CHARGES FOR SERV		-1,066.96	330,351.55	8,590.00	321,761.55	3,845.77
Total Revenues		103,803.29	1,491,698.24	1,034,324.00	457,374.24	144.22

Fund: 620 - SEWER UTILITY

Account Number		2022		2022 Budget	Budget Status	% of Budget
		2022 December	Actual 12/31/2022			
620-00-57820-000-000	Supervision & Labor	9,095.75	99,854.16	140,950.00	41,095.84	70.84
620-00-57821-000-000	Fuel/Power Purchase - Pumping	3,578.84	21,167.04	17,000.00	-4,167.04	124.51
620-00-57827-000-000	Operation Supplies & Expenses	1,506.81	13,465.44	10,125.00	-3,340.44	132.99
620-00-57828-000-000	Transportation Expense	2,257.42	7,450.89	4,185.00	-3,265.89	178.04
620-00-57829-000-000	Sewerage Treatment Charges	0.00	180,497.95	217,210.00	36,712.05	83.10
620-00-57831-000-000	Maintenance Sewage Collect Sys	1,761.99	30,309.97	30,000.00	-309.97	101.03
620-00-57832-000-000	Maint Collection Syst Pumping	0.00	47,076.80	16,050.00	-31,026.80	293.31
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	361.68	1,715.07	2,500.00	784.93	68.60
620-00-57840-000-000	Accounting & Collecting Labor	3,678.73	34,987.72	47,900.00	12,912.28	73.04
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	1,924.76	23,990.20	70,565.00	46,574.80	34.00
620-00-57851-000-000	Office Supplies & Expenses	2,931.78	22,827.10	19,510.00	-3,317.10	117.00
620-00-57852-000-000	Outside Services Employed	5,049.48	-21,790.43	19,895.00	41,685.43	-109.53
620-00-57853-000-000	Insurance Expense	0.00	2,250.00	6,878.00	4,628.00	32.71
620-00-57854-000-000	Employee Pensions & Benefits	22,609.63	39,134.05	53,975.00	14,840.95	72.50
620-00-57855-000-000	Payroll Tax - FICA	1,128.06	12,349.84	16,181.00	3,831.16	76.32
620-00-57856-000-000	Miscellaneous General Expense	0.00	42.13	650.00	607.87	6.48
620-00-57870-000-000	Interest Expense - CWF Loan	0.00	16,510.00	16,250.00	-260.00	101.60
620-00-57875-000-000	Amortization Expense-CWF Loan	0.00	52,478.00	41,215.00	-11,263.00	127.33
CAPITAL OUTLAY		55,884.93	584,315.93	731,039.00	146,723.07	79.93
Total Expenses		55,884.93	584,315.93	731,039.00	146,723.07	79.93
Net Totals		47,918.36	907,382.31	303,285.00	-604,097.31	299.18

Fund: 610 - WATER UTILITY

Account Number		2023	2023	2023	Budget	% of
		December	Actual 12/31/2023	Budget	Status	Budget
610-00-41900-000-000	Interest Income	0.00	750.23	0.00	750.23	0.00
TAXES		0.00	750.23	0.00	750.23	0.00
610-00-46101-000-000	Residential Metered Sales	0.00	74,687.08	882,587.00	-807,899.92	8.46
610-00-46102-000-000	Commercial Metered Sales	0.00	7,587.99	85,935.00	-78,347.01	8.83
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,535.00	-1,535.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	2,258.91	19,491.00	-17,232.09	11.59
610-00-46105-000-000	Multifamily Metered Sales	0.00	7,285.10	45,000.00	-37,714.90	16.19
610-00-46106-000-000	Irrigation Metered Sales	0.00	19.47	395.00	-375.53	4.93
610-00-46200-000-000	Private Fire Protection Servic	0.00	1,331.20	0.00	1,331.20	0.00
610-00-46300-000-000	Public Fire Protection Service	0.00	17,515.57	214,655.00	-197,139.43	8.16
PUBLIC CHARGES FOR SERVICES		0.00	110,685.32	1,249,598.00	-1,138,912.68	8.86
610-00-47000-000-000	Forfeited Discounts	0.00	180.42	4,000.00	-3,819.58	4.51
610-00-47400-000-000	Other Water Revenue	0.00	800.00	5,000.00	-4,200.00	16.00
INTERGOV'T CHARGES FOR SERV		0.00	980.42	9,000.00	-8,019.58	10.89
Total Revenues		0.00	112,415.97	1,258,598.00	-1,146,182.03	8.93

Fund: 610 - WATER UTILITY

Account Number		2023	2023	2023	Budget Status	% of Budget
		December	Actual 12/31/2023	Budget		
610-00-57601-000-000	Purchased Water - COA / FC	0.00	0.00	649,808.00	649,808.00	0.00
610-00-57602-000-000	Fire Protection - COA	0.00	0.00	38,048.00	38,048.00	0.00
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	0.00	15,066.35	97,703.00	82,636.65	15.42
610-00-57641-000-000	Operation Supplies & Expenses	0.00	2,795.51	25,000.00	22,204.49	11.18
610-00-57651-000-000	Maintenance of Mains	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57652-000-000	Maintenance of Services	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57653-000-000	Maintenance of Meters	0.00	0.00	5,000.00	5,000.00	0.00
610-00-57654-000-000	Maintenance of Hydrants	0.00	1,169.80	0.00	-1,169.80	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	0.00	7,027.20	50,295.00	43,267.80	13.97
610-00-57903-000-000	Supplies and Expenses	0.00	0.00	0.00	0.00	0.00
610-00-57920-000-000	Admin & General Salaries	0.00	4,008.20	43,740.00	39,731.80	9.16
610-00-57921-000-000	Office Supplies & Expenses	0.00	693.64	29,845.00	29,151.36	2.32
610-00-57923-000-000	Outside Services Employed	0.00	3,414.94	40,000.00	36,585.06	8.54
610-00-57924-000-000	Insurance Expense	0.00	9,228.00	7,651.00	-1,577.00	120.61
610-00-57925-000-000	Payroll Tax - FICA	0.00	1,806.30	12,942.00	11,135.70	13.96
610-00-57926-000-000	Employee Pensions & Benefits	0.00	7,024.97	86,553.00	79,528.03	8.12
610-00-57928-000-000	Regulatory Commission Expenses	0.00	0.00	6,000.00	6,000.00	0.00
610-00-57930-000-000	Miscellaneous General Expense	0.00	0.00	22,500.00	22,500.00	0.00
610-00-57933-000-000	Transportation Expense	0.00	234.68	4,185.00	3,950.32	5.61
610-00-57935-000-000	Maintenance of General Plant	0.00	189.00	2,500.00	2,311.00	7.56
CAPITAL OUTLAY		0.00	52,658.59	1,151,770.00	1,099,111.41	4.57
Total Expenses		0.00	52,658.59	1,151,770.00	1,099,111.41	4.57
Net Totals		0.00	59,757.38	106,828.00	47,070.62	55.94

Fund: 620 - SEWER UTILITY

Account Number		2023	2023	2023	Budget	% of
		December	Actual 12/31/2023	Budget	Status	Budget
620-00-46221-000-000	Residential Measured Service	0.00	75,897.39	851,153.00	-775,255.61	8.92
620-00-46222-000-000	Commercial Measured Service	0.00	7,962.23	91,309.00	-83,346.77	8.72
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,584.00	-3,584.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	2,449.40	37,268.00	-34,818.60	6.57
620-00-46225-000-000	Multifamily Measured Service	0.00	8,843.86	62,934.00	-54,090.14	14.05
PUBLIC CHARGES FOR SERVICES		0.00	95,152.88	1,046,248.00	-951,095.12	9.09
620-00-47631-000-000	Forfeited Discounts	0.00	150.43	3,453.00	-3,302.57	4.36
620-00-47635-000-000	Other Sewer Revenue	0.00	11,550.00	5,205.00	6,345.00	221.90
620-00-47640-000-000	Interest Income	0.00	750.24	0.00	750.24	0.00
INTERGOV'T CHARGES FOR SERV		0.00	12,450.67	8,658.00	3,792.67	143.81
Total Revenues		0.00	107,603.55	1,054,906.00	-947,302.45	10.20

Fund: 620 - SEWER UTILITY

Account Number		2023	2023	2023	Budget Status	% of Budget
		December	Actual 12/31/2023	Budget		
620-00-57820-000-000	Supervision & Labor	0.00	16,212.05	147,998.00	131,785.95	10.95
620-00-57821-000-000	Fuel/Power Purchase - Pumping	0.00	1,153.93	17,000.00	15,846.07	6.79
620-00-57827-000-000	Operation Supplies & Expenses	0.00	1,712.48	20,000.00	18,287.52	8.56
620-00-57828-000-000	Transportation Expense	0.00	234.69	4,185.00	3,950.31	5.61
620-00-57829-000-000	Sewerage Treatment Charges	0.00	40,333.87	217,210.00	176,876.13	18.57
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	0.00	50,000.00	50,000.00	0.00
620-00-57832-000-000	Maint Collection Syst Pumping	0.00	2,968.77	40,000.00	37,031.23	7.42
620-00-57833-000-000	Maint Trmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	0.00	189.00	2,500.00	2,311.00	7.56
620-00-57840-000-000	Accounting & Collecting Labor	0.00	7,027.20	50,295.00	43,267.80	13.97
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	0.00	4,008.20	74,093.00	70,084.80	5.41
620-00-57851-000-000	Office Supplies & Expenses	0.00	693.67	32,010.00	31,316.33	2.17
620-00-57852-000-000	Outside Services Employed	0.00	6,049.96	40,000.00	33,950.04	15.12
620-00-57853-000-000	Insurance Expense	0.00	9,228.00	6,878.00	-2,350.00	134.17
620-00-57854-000-000	Employee Pensions & Benefits	0.00	7,102.91	56,674.00	49,571.09	12.53
620-00-57855-000-000	Payroll Tax - FICA	0.00	1,893.59	18,386.00	16,492.41	10.30
620-00-57856-000-000	Miscellaneous General Expense	0.00	0.00	1,000.00	1,000.00	0.00
620-00-57870-000-000	Interest Expense - CWF Loan	0.00	2,731.00	16,250.00	13,519.00	16.81
620-00-57875-000-000	Amortization Expense-CWF Loan	0.00	9,902.00	41,215.00	31,313.00	24.03
CAPITAL OUTLAY		0.00	111,441.32	835,694.00	724,252.68	13.34
Total Expenses		0.00	111,441.32	835,694.00	724,252.68	13.34
Net Totals		0.00	-3,837.77	219,212.00	223,049.77	-1.75

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 December	Actual 12/31/2023			
100-00-40000-000-000	State Lottery Credit	0.00	0.00	0.00	0.00	0.00
REVENUES		0.00	0.00	0.00	0.00	0.00
100-00-41110-000-000	General Property Taxes	0.00	0.00	2,817,382.00	-2,817,382.00	0.00
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	0.00	30.00	-30.00	0.00
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	2,130.62	60,000.00	-57,869.38	3.55
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	1,631.49	0.00	1,631.49	0.00
TAXES		0.00	3,762.11	2,877,412.00	-2,873,649.89	0.13
100-00-42000-000-000	Special Assessments	0.00	0.00	1,122,379.00	-1,122,379.00	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	SNW Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	6,095.00	-6,095.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-003	Sp Assmts Kimbriy Hts 2022 Rds	0.00	82,706.76	0.00	82,706.76	0.00
100-00-42300-000-004	Sp Assmts Hiddn Pines 2022 Rds	0.00	5,000.00	0.00	5,000.00	0.00
100-00-42400-000-001	Sp Assmts Hoelzel Hvnz 2022	0.00	3,869.05	0.00	3,869.05	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	205,674.31	1,128,474.00	-922,799.69	18.23
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	0.00	62,566.00	-62,566.00	0.00
100-00-43401-000-000	Personal Property Aid	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	0.00	49,900.00	-49,900.00	0.00
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	0.00	14,858.00	-14,858.00	0.00
100-00-43430-000-000	Exempt Computer Aid	0.00	0.00	42,042.00	-42,042.00	0.00
100-00-43520-000-000	Public Safety Grant	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportation Aids	0.00	108,715.32	434,804.00	-326,088.68	25.00
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	0.00	21,300.00	-21,300.00	0.00
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	108,715.32	625,530.00	-516,814.68	17.38
100-00-44105-000-000	Liquor & Beverage Licenses	0.00	0.00	10,000.00	-10,000.00	0.00
100-00-44110-000-000	Operators Licenses	0.00	383.00	4,900.00	-4,517.00	7.82
100-00-44115-000-000	Cigarette Licenses	0.00	0.00	200.00	-200.00	0.00
100-00-44120-000-000	Cable Television Franchise Fee	0.00	3,306.62	111,703.00	-108,396.38	2.96
100-00-44205-000-000	Dog Licenses Fees	0.00	3,160.00	11,000.00	-7,840.00	28.73
100-00-44305-000-000	Building Permit Fee	0.00	2,850.00	52,000.00	-49,150.00	5.48
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	0.00	0.00	0.00	0.00
100-00-44306-000-000	HVAC Permit	0.00	920.00	7,250.00	-6,330.00	12.69
100-00-44307-000-000	Plumbing Permit	0.00	660.00	10,000.00	-9,340.00	6.60
100-00-44308-000-000	Electrical Permit	0.00	1,080.00	13,000.00	-11,920.00	8.31

Fund: 100 - GENERAL FUND

Account Number		2023	2023	2023	Budget Status	% of Budget
		December	Actual 12/31/2023	Budget		
100-00-44309-000-000	Siding/Windows/Roof Permit	0.00	40.00	750.00	-710.00	5.33
100-00-44310-000-000	Pool Permit	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-44311-000-000	Lot Grade Fee	0.00	3,440.00	40,000.00	-36,560.00	8.60
100-00-44312-000-000	Driveway Grade Fee	0.00	740.00	9,000.00	-8,260.00	8.22
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	50.00	50.00	0.00	100.00
100-00-44330-000-000	Utility Permit Fee	0.00	1,356.30	2,500.00	-1,143.70	54.25
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	0.00	1,100.00	22,000.00	-20,900.00	5.00
100-00-44401-000-000	Erosion Permit	0.00	400.00	6,500.00	-6,100.00	6.15
100-00-44410-000-000	Plat and CSM Review Fee	0.00	665.00	2,000.00	-1,335.00	33.25
100-00-44415-000-000	Site Plan Review Fee	0.00	0.00	600.00	-600.00	0.00
100-00-44900-000-000	Other License/Permit Fee	0.00	300.00	0.00	300.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		0.00	20,450.92	304,753.00	-284,302.08	6.71
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	0.00	1,813.45	6,000.00	-4,186.55	30.22
FINES, FORFEITS AND PENALTIES		0.00	1,813.45	6,500.00	-4,686.55	27.90
100-00-46100-000-000	Administrative Fee	0.00	1,100.00	40,000.00	-38,900.00	2.75
100-00-46105-000-000	Publication Fee - Liquor	0.00	0.00	0.00	0.00	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	0.00	780.00	8,000.00	-7,220.00	9.75
100-00-46111-000-000	Photocopy Fee	0.00	0.00	0.00	0.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	108.01	700.00	-591.99	15.43
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	512,531.00	-512,531.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	662,450.00	-662,450.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-46321-000-000	Street Lights Fee	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	0.00	0.00	0.00	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	0.00	649.32	396,829.00	-396,179.68	0.16
100-00-46435-000-000	Recycling Collection Fee (33%)	0.00	432.60	256,099.00	-255,666.40	0.17
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	0.00	4,720.00	30,000.00	-25,280.00	15.73
100-00-46722-000-000	Park Shelter Rental Fee	0.00	426.54	1,000.00	-573.46	42.65
100-00-46740-000-000	Municipal Hall Rental Fee	0.00	1,042.69	1,200.00	-157.31	86.89
PUBLIC CHARGES FOR SERVICES		0.00	9,259.16	1,912,809.00	-1,903,549.84	0.48
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	172,814.00	170,843.00	1,971.00	101.15
INTERGOV'T CHARGES FOR SERV		0.00	172,814.00	170,843.00	1,971.00	101.15
100-00-48110-000-000	Banking - Earned Interest	0.00	0.00	13,000.00	-13,000.00	0.00
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	236.74	100.00	136.74	236.74
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023	2023	2023	Budget	% of
		December	Actual 12/31/2023	Budget	Status	Budget
100-00-48303-000-000	Sales - Public Works Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	Misc. Revenues	0.00	170.50	10,000.00	-9,829.50	1.71
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	0.00	15,000.00	-15,000.00	0.00
MISCELLANEOUS REVENUES		0.00	407.24	43,100.00	-42,692.76	0.94
100-00-49000-000-000	Transfer from Debt Srvc Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,600,000.00	-1,600,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,600,000.00	-1,600,000.00	0.00
Total Revenues		0.00	522,896.51	8,669,421.00	-8,146,524.49	6.03

Fund: 100 - GENERAL FUND

Account Number		2023	2023	2023	Budget	% of
		December	Actual 12/31/2023			
100-00-51100-100-000	Village Board - Wages	0.00	5,169.28	33,600.00	28,430.72	15.38
100-00-51100-105-000	Village Board - FICA	0.00	395.48	2,570.00	2,174.52	15.39
100-00-51100-115-000	Village Board-Training/Mileage	0.00	0.00	800.00	800.00	0.00
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,827.71	7,500.00	672.29	91.04
100-00-51100-400-000	Village Board-Supplies	0.00	0.00	500.00	500.00	0.00
100-01-51101-100-001	Planning - Salary	0.00	13,778.76	99,819.00	86,040.24	13.80
100-01-51101-105-000	Planning - FICA	0.00	988.94	7,636.15	6,647.21	12.95
100-01-51101-200-000	Planning - Benefits	0.00	-2,382.96	57,448.00	59,830.96	-4.15
100-01-51101-205-000	Planning - Retirement	0.00	936.96	6,787.69	5,850.73	13.80
100-01-51101-300-000	Planning - Per Diem	0.00	0.00	4,000.00	4,000.00	0.00
100-01-51101-301-000	Planning - Dues	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-304-000	Planning - Consultants	0.00	0.00	0.00	0.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	1,350.00	3,500.00	2,150.00	38.57
100-01-51101-400-000	Planning - Supplies	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	0.00	0.00	0.00	0.00	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	0.00	28,000.00	28,000.00	0.00
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	10,000.00	10,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	0.00	54,547.48	351,351.00	296,803.52	15.53
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	0.00	4,096.65	26,878.00	22,781.35	15.24
100-02-51400-200-000	Gen. Admin - Benefits	0.00	40,976.88	135,353.00	94,376.12	30.27
100-02-51400-205-000	Gen. Admin - Retirement	0.00	3,709.17	23,892.00	20,182.83	15.52
100-02-51400-305-000	Gen. Admin - Training/Conf.	0.00	299.00	4,400.00	4,101.00	6.80
100-02-51400-310-000	Gen. Admin - Dues	0.00	306.46	1,500.00	1,193.54	20.43
100-02-51400-400-000	Gen. Admin - Supplies	0.00	926.52	20,000.00	19,073.48	4.63
100-02-51400-400-005	Gen. Admin - Postage	0.00	0.00	4,000.00	4,000.00	0.00
100-02-51400-400-006	Gen. Admin - Service Contracts	0.00	15,247.67	75,000.00	59,752.33	20.33
100-02-51400-800-000	Gen. Admin - Publications	0.00	0.00	3,000.00	3,000.00	0.00
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	0.00	0.00	4,000.00	4,000.00	0.00
100-00-51440-000-000	Elections - Wages	0.00	0.00	14,500.00	14,500.00	0.00
100-00-51440-100-000	Elections-FICA	0.00	0.00	1,109.25	1,109.25	0.00
100-00-51440-200-000	Elections - Expenses/Training	0.00	71.80	500.00	428.20	14.36
100-00-51440-300-000	Elections - Service Contracts	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51440-400-000	Elections - Supplies	0.00	142.95	5,000.00	4,857.05	2.86
100-00-51440-500-000	Elections - Postage	0.00	2,000.00	0.00	-2,000.00	0.00
100-00-51440-600-000	Elections - Publications	0.00	0.00	1,000.00	1,000.00	0.00
100-05-51500-000-000	Assessor - Contract	0.00	32,720.00	41,000.00	8,280.00	79.80
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	0.00	500.00	500.00	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	0.00	1,000.00	1,000.00	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	0.00	17,500.00	17,500.00	0.00
100-04-51500-400-000	Treasurer - Supplies	0.00	0.00	3,000.00	3,000.00	0.00
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	0.00	7,000.00	7,000.00	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51600-500-020	Municipal Bldg - Electric	0.00	599.88	5,775.00	5,175.12	10.39
100-00-51600-500-021	Municipal Bldg - Heat	0.00	1,687.07	5,080.00	3,392.93	33.21

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 December	Actual 12/31/2023			
100-00-51600-500-022	Municipal Bldg - Telephone	0.00	176.40	1,750.00	1,573.60	10.08
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	13,145.00	31,693.00	18,548.00	41.48
100-00-51933-000-000	Insurance - Workers Comp.	0.00	0.00	26,298.00	26,298.00	0.00
100-00-51938-000-000	Insurance - General and Auto	0.00	0.00	24,570.00	24,570.00	0.00
100-00-51980-000-000	Memorial Expenses	0.00	0.00	500.00	500.00	0.00
GENERAL GOVERNMENT		0.00	197,717.10	1,109,310.09	911,592.99	17.82
100-00-52100-000-000	Law Enforcement - Contract	0.00	0.00	782,926.00	782,926.00	0.00
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	0.00	2,500.00	2,500.00	0.00
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	0.00	35,472.20	224,690.00	189,217.80	15.79
100-06-52200-105-000	Fire Dept - FICA	0.00	2,752.01	17,188.78	14,436.77	16.01
100-06-52200-200-000	Fire Dept - Benefits	0.00	0.00	28,645.00	28,645.00	0.00
100-06-52200-210-000	Fire Dept - Retirement	0.00	1,922.76	42,593.00	40,670.24	4.51
100-06-52200-300-000	Fire Dept - Per Diem	0.00	540.00	0.00	-540.00	0.00
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	0.00	119.00	10,000.00	9,881.00	1.19
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	0.00	3,280.04	41,000.00	37,719.96	8.00
100-06-52200-401-000	Fire Dept - Physicals	0.00	0.00	5,000.00	5,000.00	0.00
100-06-52200-500-020	Fire Station 60 - Electric	0.00	225.39	2,500.00	2,274.61	9.02
100-07-52200-500-020	Fire Station 70 - Electric	0.00	189.08	3,000.00	2,810.92	6.30
100-06-52200-500-021	Fire Station 60 - Heat	0.00	715.21	4,000.00	3,284.79	17.88
100-07-52200-500-021	Fire Station 70 - Heat	0.00	461.92	4,000.00	3,538.08	11.55
100-06-52200-500-022	Fire Station 60 - Telephone	0.00	20.29	950.00	929.71	2.14
100-07-52200-500-022	Fire Station 70 - Telephone	0.00	45.29	1,900.00	1,854.71	2.38
100-06-52200-500-023	Fire Station 60 - Water/Sewer	0.00	749.16	3,500.00	2,750.84	21.40
100-07-52200-500-023	Fire Station 70 - Water/Sewer	0.00	75.11	1,000.00	924.89	7.51
100-06-52200-600-000	Fire Dept - Vehicle Maint.	0.00	345.45	13,000.00	12,654.55	2.66
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	1,092.70	4,000.00	2,907.30	27.32
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	0.00	2,848.52	13,500.00	10,651.48	21.10
100-08-52300-100-000	1st Responders - Wages	0.00	8,261.50	0.00	-8,261.50	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	632.02	0.00	-632.02	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	0.00	5,480.00	59,000.00	53,520.00	9.29
100-00-52400-200-000	Inspections - Grade Checks	0.00	1,414.10	30,000.00	28,585.90	4.71
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	0.00	0.00	0.00	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		0.00	66,641.75	1,300,892.78	1,234,251.03	5.12
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	1,486.00	40,000.00	38,514.00	3.72
100-09-53311-100-000	Hwy Dept - Wages	0.00	80,217.16	485,691.00	405,473.84	16.52
100-09-53311-100-901	Hwy Dept - Part Time Wages	0.00	1,737.00	85,500.00	83,763.00	2.03
100-09-53311-103-000	Hwy Dept - Overtime Wages	0.00	5,890.55	38,000.00	32,109.45	15.50
100-09-53311-105-000	Hwy Dept - FICA	0.00	6,252.18	37,155.36	30,903.18	16.83
100-09-53311-105-901	Hwy Dept - Part Time FICA	0.00	132.88	6,540.75	6,407.87	2.03
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	0.00	44,575.82	150,155.00	105,579.18	29.69

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 December	Actual 12/31/2023			
100-09-53311-205-000	Hwy Dept - Retirement	0.00	5,855.29	33,026.98	27,171.69	17.73
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	2,500.00	2,500.00	0.00
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	239.52	1,500.00	1,260.48	15.97
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	0.00	3,733.91	25,000.00	21,266.09	14.94
100-09-53311-500-020	Hwy Dept - Electric	0.00	899.82	7,500.00	6,600.18	12.00
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	0.00	201.60	3,000.00	2,798.40	6.72
100-09-53311-505-000	Hwy Dept - Building Maint	0.00	1,726.99	35,000.00	33,273.01	4.93
100-09-53311-600-030	Hwy Dept - Fuel	0.00	7,743.40	74,325.00	66,581.60	10.42
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	0.00	7,029.94	40,000.00	32,970.06	17.57
100-09-53311-700-000	Hwy Dept - Equip Maintenance	0.00	23,723.65	45,000.00	21,276.35	52.72
100-09-53311-900-000	Hwy Dept - Road Maintenance	0.00	87.31	327,500.00	327,412.69	0.03
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	0.00	90.00	50,000.00	49,910.00	0.18
100-09-53311-903-000	Hwy Dept - Salt & Sand	0.00	48,531.13	108,000.00	59,468.87	44.94
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	0.00	1,504.78	10,000.00	8,495.22	15.05
100-00-53420-000-000	Street Lighting - General	0.00	380.10	6,500.00	6,119.90	5.85
100-00-53420-001-000	Street Lighting - North Shore	0.00	14.02	170.00	155.98	8.25
100-00-53420-004-000	Street Lighting - HAA	0.00	773.68	11,000.00	10,226.32	7.03
100-00-53420-006-000	Street Lighting - NS Woods	0.00	91.61	1,100.00	1,008.39	8.33
100-00-53441-000-000	Storm Sewer Maint./Ponds	0.00	1,890.00	0.00	-1,890.00	0.00
100-00-53441-100-000	Illicit Discharge Program	0.00	2,024.60	5,000.00	2,975.40	40.49
100-00-53441-200-000	Stormwater Planning	0.00	0.00	0.00	0.00	0.00
100-00-53620-000-000	Refuse and Garbage Services	0.00	35,065.09	384,397.00	349,331.91	9.12
100-00-53635-000-000	Recycling Services	0.00	21,820.18	256,099.00	234,278.82	8.52
100-00-53635-100-000	Compost Site	0.00	0.00	16,000.00	16,000.00	0.00
100-00-53640-000-000	Weed and Nuisance Control	0.00	0.00	14,000.00	14,000.00	0.00
100-00-53650-000-000	Harr Stormwater Util Drainage	0.00	3,920.00	0.00	-3,920.00	0.00
PUBLIC WORKS		0.00	307,638.21	2,302,660.09	1,995,021.88	13.36
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	0.00	723.81	50,000.00	49,276.19	1.45
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		0.00	723.81	60,000.00	59,276.19	1.21
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023	2023	2023	Budget	% of
		December	Actual 12/31/2023	Budget	Status	Budget
CONSERVATION AND DEVELOPMENT		0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	470,000.00	470,000.00	0.00
100-00-57220-000-000	Capital Outlay - Parks	0.00	0.00	75,000.00	75,000.00	0.00
100-06-57220-000-000	Fire Dept - Capital Outlay	0.00	9,016.84	119,217.00	110,200.16	7.56
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	163,680.00	163,680.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	0.00	0.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	71,068.00	205,000.00	133,932.00	34.67
100-09-57330-000-000	Capital Outlay - Road Projects	0.00	140,067.20	2,990,500.00	2,850,432.80	4.68
CAPITAL OUTLAY		0.00	220,152.04	4,023,397.00	3,803,244.96	5.47
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	795,872.91	8,802,459.96	8,006,587.05	9.04
Net Totals		0.00	-272,976.40	-133,038.96	139,937.44	205.19

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 February 28, 2023
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2021 & 2022 balances still need to be confirmed by audit.
 By state statute impact fees must be spent within 7 years of receipt or returned to owner.

	2020	Collected in 2021	Spent in 2021	Balance 12/31/21
Park Impact Fee	\$922,876.00	\$223,340.00	\$238,790.00	\$907,426.00
Police Impact Fee	\$28,903.00	\$31,687.39	\$0.00	\$60,590.39
Fire Impact Fee	\$245,052.00	\$269,305.75	\$0.00	\$514,357.75

	1/1/2022	Collected in 2022	Spent in 2022	Balance 12/31/22
Park Impact Fee	\$907,426.00	\$171,419.60	\$2,431.15	\$1,076,414.45
Police Impact Fee	\$60,590.39	\$24,901.13	\$0.00	\$85,491.52
Fire Impact Fee	\$514,357.75	\$210,857.98	\$0.00	\$725,215.73

	1/1/2023	Collected in 2023	Spent in 2023	Current Balance
Park Impact Fee	\$1,076,414.45	\$4,312.00	\$0.00	\$1,080,726.45
Police Impact Fee	\$85,491.52	\$312.00	\$0.00	\$85,803.52
Fire Impact Fee	\$725,215.73	\$2,640.00	\$0.00	\$727,855.73

Notes on 2022 Park Impact Fee Expenditures:

The \$2,431.15 was on engineering for park additions/improvements

2021 Park Impact Fee Expenditures:

Playground equip. Darboy Community Park	\$139,979.00
Playground equip. Dogwood Park	\$98,811.00
	<u>\$238,790.00</u>

Note on 2021 Park Impact Fee Expenditures:

Village labor and supplies were expended to construct the base of the Pickleball and tennis courts. Staff will confirm with the auditor if those expenses can be a budgeted expense or if they must be charged to impact fees. (6/28 & 7/26 meetings) \$28,395.00

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges. The auditor separates them with journal entries and is part of the audit process. The 2021 audit is in progress.

The garbage and recycling fee are based on the known units and the rates of collection in the contract. Every year the budgeted expenses should end equal to the budgeted revenues.

The law enforcement fee is based on the actual expenses from the first three quarters of the year plus the fourth quarter of the previous year. Every year those expenses should be close to the revenues in the budget so this fund would not carry a balance.

The storm water fee and transportation fees are collected for projects and carry a balance from year to year.

	2021 balance	Proj Bal 12/31/22	Proj Bal 12/31/23
Storm Water Fee	\$262,346	\$373,186	\$623,466
Transportation Fee	\$531,875	\$77,983	\$5,433

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

February 28, 2023

Title:

Planning & Zoning Monthly Report

Report:

1. Staff has been working on various Plan Commission agenda applications for the February meeting. Items included a final plat for Harrison Heights, a new subdivision along Woodland Road, as well as an access control variance for 2-lots on Woodland Road, and a discontinuance of ROW for Kasten Road. Staff worked on a Comprehensive Plan Amendment draft discussion along County Road N.
2. Staff has been preparing documents for the TID #6 creation for the former Darboy Club site property. The Joint Review Board met on Feb 20th and support looks likely for creation.
3. Staff has been updating forms and brochures in preparation for conversion to the new website.
4. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.

Attachments:

- Zoning Permit Report

Village of Harrison
January-23 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	4	4	\$ 1,970,000	\$ 1,970,000	5	5	\$ 2,069,000	\$ 2,069,000
Two Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	0	\$ 0	\$ 0
Multi Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	0	\$ 0	\$ 0
Additions	1	1	\$ 12,500	\$ 12,500	0	0	\$ 0	\$ 0
Acc. Structures	1	1	\$ 20,000	\$ 20,000	0	0	\$ 0	\$ 0
Miscellaneous	4	4	\$ 14,500	\$ 14,500	0	0	\$ 0	\$ 0
Total Residential	10	10	\$ 2,017,000	\$ 2,017,000	5	5	\$ 2,069,000	\$ 2,069,000
Com./Ind.								
New	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Additions	0	0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Acc. Structures	1	1	\$ 35,000	\$ 35,000	0	0	\$ 0	\$ 0
Miscellaneous	0	0	\$ 0	\$ 0	1	1	\$ 3,500	\$ 3,500
Total Com./Ind.	1	1	\$ 35,000	\$ 35,000	1	1	\$ 3,500	\$ 3,500
Combined Total	11	11	\$ 2,052,000	\$ 2,052,000	6	6	\$ 2,072,500	\$ 2,072,500

Number of Vacant
Lots Remaining

196

VILLAGE BOARD MEETING

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON

Meeting Date:

February 28, 2023

Title:

Parks & Trails Monthly Report

Report:

1. Pickleball and tennis courts – Staff continues to ask the contractor for final completion timeline. At this time, June is the estimated completion timeframe. The colorcoating has to be installed when the temperatures are warm enough. The spring weather will determine final completion.
2. Staff has submitted an application to We Energies for adding a light on the existing pole near the pavilion at Darboy Community Park to help light up the basketball and playground area. Utilizing the existing pole does not provide a lot of light onto the playground equipment. Staff has asked We Energies to provide information on installing a new pole on the east edge of the playground.
3. Eagle Scout Project – Dylan Bodway will be building and installing a wood shed near the firepit at Darboy Community Park as an Eagle Scout project. He will be working with DPW staff to place the 4' x 10' wood storage structure sometime this spring/summer.
4. Staff met with surrounding communities and the Community Foundation regarding a feasibility study for the extension of the Friendship Trail. The Community Foundation will be providing the grant cost share for a DNR/WisDOT grant to complete a feasibility study to determine how best to connect the Friendship Trail in Menasha to High Cliff State Park. The Community Foundation has hired a consultant to assist the communities with the feasibility study. The Village will be a project sponsor for the grant application. It is anticipated that the feasibility study will be completed by the end of 2023.
5. Staff had a wrap up meeting with Festival of Lights to discuss the 2022 season and look forward to 2023. Festival of Lights will be asking the Village Board to utilize the trail around the greenspace in 2023, in addition to the trails in the woods. The paved trail will allow Festival of Lights to offer an accessible trail.
6. DPW Staff will be removing ash trees within the woods at Darboy Community Park as time allows. Trees are showing signs of disease.

7. Staff continues to work on completing projects identified in the budget, including obtaining information on a small shelter/pavilion at Dogwood Park, installation of disc golf cages at Clover Ridge Park, master plan development at Rennwood Park, and electrical plans and backstop and seeding at Farmers Field Park.

Attachments:

- KASA (Kimberly Area Soccer Association) Spring Schedule for Farmers Field Park



KIMBERLY AREA SOCCER ASSOCIATION

Dear Partners,

Thank you again for the help and support you give KASA and the members of the club.

For everyone's planning purposes I thought I would send the below dates relative to KASA soccer. It is our intent, over time, that we minimize changes to field layout and days of use. The club feels that if we can stabilize this for you, KASA members, and our community, we can all plan better together.

Below is our timeline for the season, in general, it has not deviated from past timelines:

1. April 3-14- KASA will work with the Municipal partners to organize/line fields and stage goals.
2. April 4- Teams will begin to practice given weather and field conditions.
3. April 13- 8u-10u Academy practice start. Planning to use Farmers Field.
4. April 20- Games schedule finalized for Classic and Recreational Soccer.
 - a. We will distribute the schedule to you as soon as they are complete.
 - b. Plan on similar usage of fields based on last year, exact dates and times TBD.
5. April 29 - June 24- Academy Season played.
 - a. Games on Saturday
 - b. Hoping to have 2 Saturday Academy game dates, one in May and one in June.
6. April 30 - June 26 – Competitive Games are played.
 - a. Games played on weeknights and weekends on various fields in the community.
 - b. We try and coordinate the best location for visiting teams, referees, and our teams.
7. May 8- July 14- 5u/6u program starts, location TBD.
 - a. We may need to use Fries park for 10u and 11u games due to the number of teams.
8. May 14 - July 23 – Recreational Season
 - a. Games played on Monday through Thursday and Sunday primarily.

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager
Jeff Funk, Operations Manager

VILLAGE OF HARRISON**Meeting Date:**

February 28, 2023

Title:

Public Works Monthly Report

Report:

1. Weight limits will be going on Village roads on March 6th.
2. Staff is working on pricing out different types of culverts in order to try to reduce project costs.
3. Staff is working with engineering on various projects for 2023. Fieldwork was completed last fall, including wetland delineation and topographic surveys. The engineer is in the process of finalizing plans.
 - a. Haen Heights (Lydia Ln & Jordan St area) ditching. The project will consist of resetting a drainage culvert and 2 roadway cross culverts. The project will also require resetting of 5-6 driveway culverts and ditching between the culverts. Due to the amount of work involved, the Public Works Department feels this is a project they can complete. The Village will reset the culverts and complete the ditching. Culverts that are reset or replaced will have end walls added. The paving over the culverts will be bid out as part of the Cottonwood Creek III resurfacing and ditching project. Staff sent out a map of the project boundaries and work to residents. Staff has been in contact with several residents to address their concerns with the project. No assessments are proposed.
 - b. Cottonwood Creek III (Cherrymeadow Ln, Alder Way, etc. area) resurfacing and ditching. The project will consist of rural resurfacing of roadway and ditching. Final plans are still underway, but it is anticipated that approx. 50% of the driveway culverts may have to be reset. The reason for resetting driveway culverts is because of elevation issues, if the ditch is flowing property the project will not touch the driveway culvert. The project is trying to limit the number of driveway culverts being disturbed. There are 4 roadway cross culverts that will be replaced. Culverts that are reset or replaced will have end walls added. Ditching is intended only for areas in order to get the water to flow and also to areas of culvert replacement. This project will be bid out. Anticipated timeline is bid advertising Feb 8th & 15th, bid opening Feb 22nd, and possible contract award Feb 28th. Staff is working through the process of allowing residents the option to complete additional paving outside the project limits at the resident expense.

Staff anticipates sending out a map of the project boundaries and work to residents soon. No assessments are proposed.

- c. Creekside Estates (Edgewood Dr, Highland Ct, & Delta Dr area) street construction. The project will consist of completing the final street including curb & gutter, asphalt paving, sidewalks, and terrace restoration. The Village has an agreement with the Subdivision Developer to complete the work and assess 100% of the costs to the property owners. (History in a nutshell: Village was considering concrete streets at time of subdivision development; Village agreed to assess costs since this was a switch to roadway paving material during the design process; Developer platted and starting selling lots; Village determined to stay with asphalt streets; Village agreed with Developer to change subdivision streets from concrete to asphalt; assessment method was not changed since Developer was not collecting monies on lot sales for street completion.) Street plans were finalized from the concrete design to asphalt design for the bid documents. Bids were received on Feb 15th. The low bidder was MCC, Inc. at \$898,993. The Village engineer adjusted the preliminary assessment role based on the bids and assessments are expected in the \$22,000-\$23,000 range, plus costs for driveway aprons. (previous assessment amounts were in the \$35,000 range)
- d. Manitowoc Road & Schmidt Road & Crack Seal & Chip Seal Program. The annual crack seal & chip seal of Village streets that are rated 7s & 8s on the PASER Rating will continue. Along with this, crack seal and chip sealing of Schmidt Road (from State Park Rd to N Harwood Rd) and Manitowoc Road (from County N to N Harwood Rd) will be bid. Anticipated timeline is bid advertising March 7th & 14th, bid opening March 21st, and possible contract award March 28th.
- e. Other Bid Projects. Quella Drive pulverizing, Village Hall parking lot, Clover Ridge parking lot, and Vans Road Pond Trail paving will be bid as part of the Cottonwood Creek III project.

4. Staff continues to work on equipment maintenance.
5. Staff continues to keeps roadways clear of snow and ice as needed.
6. Staff is working with the DNR & WisDOT on signage for ATV/UTV.

Attachments:

- None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Harrison Utilities Monthly Report

Report:

1. Staff has completed approximately 90 meter change outs of the 145 that need to be completed in 2023.
 2. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project.
 3. Staff is working on the Lead/Copper Inventory requirement that is due in 2024. Harrison Utilities will be required to track materials of watermains, laterals from the watermain to the curb box, from the curb box to the house.
 4. Staff is anticipating the pumps for Lift Station #1 will arrive soon. That will be a priority project to replace the pumps once they arrive.
 5. The sanitary manhole near Heckrodt Nature Preserve (part of Hus interceptor connection) will be replaced in late February.
 6. PSC Water Connection Fee Refund. Staff has mailed out the 2nd notice of letters seeking applicant information for possible refunds. Staff is working with the PSC to determine how to contact applicants that have not responded. In March or April the first batch of refund checks will be mailed. The PSC as part of a previous water rate case has ordered Harrison Utilities to reimburse applicants for the overcharge of the water portion of the connection fee. Staff expects to refund up to \$220,000 from applicants that have responded. Early indications are that we will have to work with DOR and the Unclaimed Property Program for all applicants that we are unable to connect with.
 7. Staff continues to work on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. Staff has been reviewing the document as time allows. Staff is nearing completion of the review. Some amendments to the cross connection section of the ordinance is recommended by the DNR to bolster our existing ordinances. A final version will be presented to the Board. This is a long term project that staff works on between other projects.
-

Attachments:

- None



VILLAGE BOARD MEETING

From:
Vicki Tessen, Clerk

VILLAGE OF HARRISON

Meeting Date:
February 28, 2023

Title:
Clerk / Treasurer's Report

Issue:
Department's Monthly Report for Village Board

Background and Additional Information:

The February tax settlement process with the county and school taxing jurisdictions has been completed as indicated by the large checks that were disbursed from the tax account.

Staff continues to work on the website and meetings/agenda software however slowly. We will be making this a higher priority in the next couple of weeks.

The February Spring Primary went very well. Voter participation was double what was anticipated. This is great news and shows our residents are involved in what is happening in the state. Even though we ordered more ballots than is usually needed for a Spring Primary, the amount we ordered in December did not account for the influx of interest and resulted in running out of ballots. Therefore, a lot of residents used the E-Z Vote machines for the first time and found out they liked it.

We are already preparing for the Spring Election. There will be 3 State-wide referendums on the ballot, as well as the WI Supreme Court Justice race, Village Board & President, and 5 School Boards.

Attachments:
None

2023 - Village Accounts	December 2022	January
Comm First Vlg Mmbrship 7000 (Min bal \$5) QTRLY Interest		0.797%
Beginning Balance	708,170.67	708,616.91
Credits		
Interest	446.24	
Debits		
Ending Balance	708,616.91	708,616.91
Comm First VLG 1 year CD 008	Matures 2/6/2023 @ .75%	10/18/23 @ 4.218%
Beginning Balance	329,473.26	329,683.13
Interest	209.87	210.00
Ending Balance	329,683.13	329,893.13
East WI Money Mrkt 4895		
Beginning Balance	290,901.76	290,974.69
Credits		
Debits		
Interest	72.93	74.14
Ending Balance	290,974.69	291,048.83
East WI Savings CD 7150	1.06% QTRLY - matures 04/01/2023	
Beginning Balance	261,626.20	262,317.61
Interest	691.41	
Ending Balance	262,317.61	262,317.61
Local Gov't Investment Pool 131		
Beginning Balance	252,122.06	252,989.67
Interest	867.61	916.05
Ending Balance	252,989.67	253,905.72
Nicolet Checking General 0300		4.31%
Beginning Balance	3,341,680.42	3,123,293.67
Credits	819,956.50	330,819.46
Debits	9,052.63	872,992.39
Interest	1,038,343.25	10,138.26
Ending Balance	3,123,293.67	2,581,120.74
Nicolet Money Mrkt General 0310		4.31%
Beginning Balance	1,745,405.89	5,032.22
Credits	4,300.00	-
Debits	1,745,405.89	18.00
Interest	732.22	17.64
Ending Balance	5,032.22	5,031.86
Nicolet Money Mrkt Tax 1110		4.31%
Beginning Balance	473,569.38	2,225,741.15
Credits	7,662,963.23	
Debits	5,917,557.34	
Interest	6,765.88	7,819.36
Ending Balance	2,225,741.15	2,233,560.51
Opened 12/06/2022 Nicolet Checking Taxes 2723 replaces acct 1		4.31%
Beginning Balance	5,917,557.34	14,625,150.60
Credits	8,708,221.25	9,299,170.91
Debits	5,088.56	6,561,442.19
Interest	4,460.57	15,274.82
Ending Balance	14,620,690.03	17,362,879.32

2023 - Village Accounts	December 2022	January
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Opened 12/06/2022 Nicolet ONLINE Taxes 2730 4.31%

Beginning Balance	-	109,411.83
Credits	109,397.10	244,526.97
Debits		18.00
Interest	14.73	240.43
Ending Balance	109,411.83	353,920.80

Nicolet Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)

Beginning Balance	11,064.35	11,064.35
Credits		
Debits		
Ending Balance	11,064.35	11,064.35

Com First Jewel Box Escrow CD acct 6791 (Matures 5/19/23) APY 1.004%

Beginning Balance	421,673.62	422,031.75
Interest	358.13	358.44
Ending Balance	422,031.75	422,390.19

Nicolet - Stargazer Escrow MM acct 9998

Beginning Balance	370,679.25	371,827.85
Interest	1,148.60	1,306.29
Ending Balance	371,827.85	373,134.14

2023 HARRISON UTILITIES Account Summaries report for Board mtgs

2023 HARRISON UTILITIES	December 2022	January
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CFCU Utility MM 6435 (customer paymnt) Min 150K 3.928%

Beginning Balance	1,707,034.80	1,912,422.57
Credits	201,349.40	219,946.37
Debits	108.77	130.76
Interest	4,147.14	6,780.70
Ending Balance	1,912,422.57	2,139,018.88

CFCU - HU Expense account 6443 Min 150K 0.300%

Beginning Balance	600,620.33	604,538.14
Credits	1,036,948.84	19,487.50
Debits	1,033,093.62	76,436.86
interest	62.59	146.15
Ending Balance	604,538.14	547,734.93

CFCU 0706 HU 8 mo CD - matures 8/29/2023 - 4.218% 4.218%

Beginning Balance	500,000.00	500,231.12
Interest	231.12	1,792.03
Ending Balance	500,231.12	502,023.15

CFCU CD 3008 Utility Bldg Proceeds - matures 1/29/2024 - 2.178%

Beginning Balance	60,412.40	60,524.15
Interest	111.75	111.96
Ending Balance	60,524.15	60,636.11

CFCU Utility MM 8359 (Reserve Acct) Min 150K 3.928%

Beginning Balance	1,536,909.72	3,153,010.11
Credits	1,611,940.58	-
Debits		-
Interest	4,159.81	10,518.79
Ending Balance	3,153,010.11	3,163,528.90

Nicolet Checking Utilities 1937 4.310%

Beginning Balance	425,963.87	427,144.45
Credits		
Debits	138.95	49.95
interest	1,319.53	1,500.47
Ending Balance	427,144.45	428,594.97

Nicolet Money Mrkt Utility 0380 4.310%

Beginning Balance	54,352.75	54,521.17
Credits		
Debits		
Interest	168.42	191.54
Ending Balance	54,521.17	54,712.71

Nicolet 4978 - Utility EBC Forfeitures. CLOSED 02/17/2023 X/T acct 1937

Beginning Balance	1,255.43	1,255.03
Debits	-	-
Interest	0.36	1.09
Ending Balance	1,255.79	1,256.12

Nicolet CD Assessment Fund 9742 CLOSED 02/17/2023 X/T acct 1937

Beginning Balance	122,890.81	122,900.00
Debits		
Interest	9.19	-
Ending Balance	122,900.00	122,900.00

Wisconsin Department of Revenue - State and Local Finance Division
American Rescue Plan Act - Local Fiscal Recovery Funds
Allocation to Non-Entitlement Unit (typically municipalities with a population less than 50,000)
June 3, 2021

Co-Muni Code	08131
County	CALUMET
Municipality	VLG OF HARRISON
2019 Census Pop.	12,358
Total ARPA Allocation	\$1,293,494.00
2021 ARPA Allocation	\$646,747.00
2022 ARPA Allocation	\$646,747.00

REVENUE ACCT: Nicolet 0300
 REVENUE G/L: 240-00-43300-000-000
 EXPENSE G/L: 240-00-51400-000-000
 MEMO: Project # & expense description

Project #	Comment / Description	Board Approved	ALOTTED	Available Balance	Actual Spent to Date	Fund Balance	ARPA Initial Report Date	ARPA Status
	ARPA Funds Rec'd 6/25/21- acct 300		\$ (646,747)	\$ 646,747		\$ 646,747		
6.1.001	Vlg Hall - Rooftop HVAC Units	8/10/2021	\$ 59,500	\$ 587,247	\$ 59,500	\$ 587,247	4/30/2022	Completed
6.1.002	Vlg Hall - Front Office Laptop		\$ 1,720	\$ 585,527	\$ 1,720	\$ 585,527	4/30/2022	Completed
6.1.003	Vlg Hall - Office Renovation	3/8/2022	\$ 12,000	\$ 573,527	\$ 11,923	\$ 573,604	4/30/2022	In process
6.1.004	Village Elections - Badger Books Software	1/25/2022	\$ 30,000	\$ 543,527	\$ 26,513	\$ 547,091	4/30/2022	In process
6.1.005	Employees - *Covid PTO Backpay & Sick Ban	2/8/2022	\$ 60,000	\$ 483,527	\$ 1,878	\$ 545,213	4/30/2022	In process
6.1.006	Village - Meeting, Online Forms, & Website Software	5/31/2022	\$ 257,392	\$ 226,135	\$ 128,696	\$ 416,517		
6.1.007	Village - Phone System	5/31/2022	\$ 11,000	\$ 215,135	\$ 11,193	\$ 405,324		
6.1.008	Village - Network Server + Cell phone misc.		\$ 22,000	\$ 193,135	\$ 21,197	\$ 384,128		
	ARPA Funds Rec'd 6/21/2022 - acct 300		\$ (646,747)	\$ 839,882		\$ 1,030,875		
6.1.009	Fire Dept. - Washer Extractors	6/28/2022	\$ 26,100	\$ 813,782	\$ 26,045	\$ 1,004,829		
6.1.010	Fire Dept. - Polaris Ranger Skid Unit	6/28/2022	\$ 24,000	\$ 789,782	\$ 23,400	\$ 981,429		
6.1.011	Clerk/Treas Dept. - Computer	7/12/2022	\$ 1,095	\$ 788,687	\$ 1,075	\$ 980,354		
6.1.012	Village - Recreation Courts @ Darboy Comm.	7/12/2022	\$ 81,916	\$ 706,771		\$ 980,354		
6.1.013	Employees - Safety Program	7/26/2022	\$ 5,000	\$ 701,771		\$ 980,354		
6.1.014	Village - Playground Equipment @ Farmer's P	10/20/2022	\$ 130,000	\$ 571,771	\$ 201,784	\$ 778,570		
6.1.015	Fire Dept. - Gas Line Upgrade	9/29/2022	\$ 3,100	\$ 568,671	\$ 3,051	\$ 775,520		
6.1.016								
TOTALS			\$ 724,823	\$ 568,671	\$ 517,974	\$ 775,520		

**BILLS & CLAIMS
JANUARY 2023
VILLAGE OF HARRISON
GENERAL ACCOUNTS**

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13473 4034	1/04/2023	ACCURATE APPRAISAL, LLC	
100-05-51500-000-000		Assessor - Contract	32,720.00
		FROM 12/1/22 FIRST INV 2023 ASSESMNT 4034	
		Total	32,720.00
13474 C63340	1/04/2023	BROOKS TRACTOR INC - SUN PRAIRIE	
100-09-53311-900-000		Hwy Dept - Road Maintenance	4,500.00
		FROM 12/16/22 MONTHLY RENTAL JOHN DEERE C63340	
		Total	4,500.00
13475 9909363	1/04/2023	CALUMET COUNTY TREASURER	
100-04-51500-400-005		Treasurer - Postage	2,697.55
		2022 TAX BILL POSTAGE DUE-REBILLS	
		Total	2,697.55
13476 9909334	1/04/2023	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
100-09-53311-903-000		Hwy Dept - Salt & Sand	3,075.79
		FROM 12/22/22 SNOW & ICE CONTROL	
		Total	3,075.79
13477 15410122322	1/04/2023	CHARTER COMMUNICATIONS- 15410	
100-02-51400-400-006		Gen. Admin - Service Contracts	145.37
		SERVICE PERIOD 12/23/22-01/22/23	
		Total	145.37
13478 33313122422	1/04/2023	CHARTER COMMUNICATIONS- 33313	
100-02-51400-400-006		Gen. Admin - Service Contracts	54.99
		SERVICE PERIOD 12/24-1/23	
		Total	54.99
13479	1/04/2023	DARBOY SANITARY DISTRICT	
		BILLING PERIOD 10/01/22-12/31/22	
100-00-55200-000-000		Parks - Maint. and Utilities	65.09
		BILLING PERIOD 10/01/22-12/31/22	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			65.09
13480 922143	1/04/2023	DECKER SUPPLY CO INC	
100-09-53311-900-000		Hwy Dept - Road Maintenance	1,596.18
		FROM 12/19/22 30WATT SOLAR SIGN, POLE, RING 922143	
Total			1,596.18
13481 4671	1/04/2023	EJ METALS LLC	
240-00-51400-000-000		ARPA Expenses	21,060.00
		FROM 12/15/22 PROJ 6.1.010 RANGER SKID 4671	
Total			21,060.00
13482 2023NEWSC37	1/04/2023	FOX-WOLF WATERSHED ALLIANCE	
100-00-51100-310-000		Village Board-Dues	1,875.00
		2023 NEWSC MEMBERSHIP	
Total			1,875.00
13483 U30000090243, U30000089994	1/04/2023	GFL ENVIRONMENTAL	
100-00-53620-000-000		Refuse and Garbage Services	31,575.00
		RES TRASH FOR DECEMBER U30000090243	
100-00-53635-000-000		Recycling Services	21,050.00
		RES RECYCLING FOR DECEMBER U30000090243	
100-00-53620-000-000		Refuse and Garbage Services	85.00
		COMMERCIAL TRASH DUMPSTER FOR DECEMBER U30000090243	
100-00-53635-000-000		Recycling Services	58.00
		COMMERCIAL RECYCLING DUMPSTER FOR DEC U30000090243	
100-00-53620-000-000		Refuse and Garbage Services	25.00
		CONTAMINATION CHR 5358 GABLE LN U30000090243	
100-00-53620-000-000		Refuse and Garbage Services	2,107.00
		ENERGY CHARGE RESIDENT PICKUP U30000090243	
100-00-53620-000-000		Refuse and Garbage Services	8.58
		ENERGY CHARGE VILLAGE HALL PICKUP U30000090243	
100-00-53620-000-000		Refuse and Garbage Services	70.00
		COMMUNITY PARK TRASH PICKUP U30000089994	
100-00-53620-000-000		Refuse and Garbage Services	25.00
		CONTAMINATION CHR 5548 BRANDON WAY U30000090243	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53620-000-000		Refuse and Garbage Services	0.00
		BULKY ITEM PICKUP N/A	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		FALL YARD PICKUP N/A	
100-00-53620-000-000		Refuse and Garbage Services	-11.00
		CREDIT CHRG ALLEY SERVICE ERROR FROM NOV U30000090243	
Total			54,992.58

13484	1/04/2023	HARRISON UTILITIES	
ACCOUNT 000-2781-00			
100-07-52200-500-023		Fire Station 70 - Water/Sewer	73.38
		ACCOUNT 000-2781-00	
Total			73.38

13485	1/04/2023	LEAGUE OF WI MUNICIPALITIES	
ID:34643			
100-00-51100-310-000		Village Board-Dues	4,952.71
		2023 STANDARD DUES	
Total			4,952.71

13486	1/04/2023	MENARDS-APPLETON EAST	
30636			
100-09-53311-400-000		Hwy Dept - Supplies	59.98
		FROM 12/12/22 CHARGER/ MAINTAINER 30636	
Total			59.98

13487	1/04/2023	MGD INDUSTRIAL CORPORATION	
211149			
100-09-53311-400-000		Hwy Dept - Supplies	417.98
		FROM 12/27/22 SUPPLIES 211149	
Total			417.98

13488	1/04/2023	MIKE'S ELECTRIC	
12814			
100-09-53311-505-000		Hwy Dept - Building Maint	1,439.07
		FROM 12/23/22 RUN LIGHTS IN SALT SHED 12814	
Total			1,439.07

13489 1/04/2023 MORTON SALT
5402720000

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-903-000		Hwy Dept - Salt & Sand	23,943.05
	FROM 12/28/22	BULK SAFE-T-SALT 5402720000	
		Total	23,943.05
13490	1/04/2023	POMP'S TIRE SERVICE INC. 320135272	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	5,531.12
	FROM 12/19/22	TRUCK #23 320135272	
		Total	5,531.12
13491	1/04/2023	S & A SEPTIC SERVICES 329	
100-09-53311-505-000		Hwy Dept - Building Maint	130.00
		PUMP HOLDING TANKS 12/27/22 329	
		Total	130.00
13492	1/04/2023	SERVICEMASTER BUILDING MAINTENANCE 41740	
100-02-51400-400-006		Gen. Admin - Service Contracts	1,031.00
	FROM 01/1/23	JANITORIAL JANUARY 41740	
		Total	1,031.00
13493	1/04/2023	STEVE LITTLE GLUCOMETER SUPPLIES	
100-08-52300-000-000		1st Responders - Operating Exp	67.50
		GLUCOMETER SUPPLIES	
		Total	67.50
13494	1/04/2023	SUPERIOR VISION INSURANCE 695055	
100-02-51400-200-000		Gen. Admin - Benefits	139.20
		OFFICE VISION INSURANCE JAN 23 695055	
100-09-53311-200-000		Hwy Dept - Benefits	98.58
		SHOP VISION INSURANCE JAN 23 695055	
100-01-51101-200-000		Planning - Benefits	0.00
		PLANNER VISION INSURANCE JAN 23 695055	
100-00-14500-000-000		Due from Special Purpose Dist.	88.03
		UTILITIES VISION INSURANCE JAN 23 695055	
		Total	325.81

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13495	1/04/2023	T-MOBILE FROM 11/21/22-12/20/22 FIRE	
100-07-52200-500-022		Fire Station 70 - Telephone FROM 11/21/22-12/20/22 FIRE	25.00
Total			25.00
13496	1/04/2023	T-MOBILE FROM 11/21/22-12/20/22 HWY DEPT	
100-09-53311-500-022		Hwy Dept - Telephone FROM 11/21/22-12/20/22 HWY DEPT	201.52
100-00-51600-500-022		Municipal Bldg - Telephone FROM 11/21/22-12/20/22 OFFICE	176.33
Total			377.85
13497	1/04/2023	WMCA DUES WMCA 2023 MEMBERSHIP FEE MEGHAN & VICKI	
100-02-51400-310-000		Gen. Admin - Dues WMCA 2023 MEMBERSHIP FEE MEGHAN & VICKI	130.00
Total			130.00
13498	1/04/2023	WORKHORSE SOFTWARE SERVICES 5285	
100-02-51400-400-006		Gen. Admin - Service Contracts 2023 SUPPORT FOR SOFTWARE	2,800.00
Total			2,800.00
13499	1/11/2023	AMY DEBROUX REIMBURSEMENT FOR MAIL BOX DAMAGE	
100-09-53311-900-000		Hwy Dept - Road Maintenance REIMBURSEMENT FOR MAIL BOX DAMAGE	60.00
Total			60.00
13500	1/11/2023	AUTOMOTIVE SUPPLY CO - KAUKAUNA 60953167	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 1/3/23 ROCKER SWITCH 60953167	3.52
Total			3.52
13501	1/11/2023	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR DECEMBER 2022	
			Previous Year Expense

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR DECEMBER 2022	5,580.00
Total			5,580.00
13502	1/11/2023	BROOKS TRACTOR INC - SUN PRAIRIE D08169	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/3/23 WIPER BLADE D08169	60.22
Total			60.22
13503	1/11/2023	BRUSH BOY CUSTOMS 1590	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/9/23 UNIT NUMBERS	85.00
Total			85.00
13504	1/11/2023	CAPITAL ONE TRADE CREDIT 4442212832	
Previous Year Expense			
100-09-53311-400-000		Hwy Dept - Supplies FROM 12/2/22 IRT 14 DRY CUT METAL	319.99
Total			319.99
13505	1/11/2023	CITY OF APPLETON LEXINGTON HOMES AGREEMENT-CITY OF APPL	
100-09-57330-000-000		Capital Outlay - Road Projects LEXINGTON HOMES AGREEMENT-CITY OF APPL NA	114,098.50
Total			114,098.50
13506	1/11/2023	CORPORATE NETWORK SOLUTIONS, INC 72093 VILLAGE OF HARRISON PORTION	
Previous Year Expense			
240-00-51400-000-000		ARPA Expenses FROM 12/28/22 PROJ 6.1.007 PHONES ARPA	335.00
Total			335.00
13507	1/11/2023	ESRI INC. ARC GIS MAINTENANCE 04/01/23 - 03/31/24	
100-00-56900-000-110		Development ARC GIS MAINTENANCE 04/01/23 - 03/31/24 94402590	3,000.00
Total			3,000.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
 Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13508	1/11/2023	GORDON FLESCH CO. INC	
IN14033156			Previous Year Expense
100-02-51400-400-006		Gen. Admin - Service Contracts	308.44
		BILL PERIOD 11/28/22-1/04/23 IMAGES	
		Total	308.44
13509	1/11/2023	GRANICUS	
160854			
240-00-51400-000-000		ARPA Expenses	128,696.23
		FROM 1/9/23 PRO 6.1.006 GRANICUS	160854
		Total	128,696.23
13510	1/11/2023	GRUETT'S	
84363P			Previous Year Expense
100-09-53311-400-000		Hwy Dept - Supplies	429.00
		FROM 12/15/22 SUPPLIES	
		Total	429.00
13511	1/11/2023	HYDROCLEAN EQUIPMENT INC	
18257			
100-09-53311-505-000		Hwy Dept - Building Maint	96.99
		FROM 1/9/23 FUEL FILTER, PARKER RACOR	18257
		Total	96.99
13512	1/11/2023	INTERSTATE BATTERY OF GREEN BAY	
90151070			
100-09-53311-400-000		Hwy Dept - Supplies	62.75
		FROM 1/5/23 BATTERIES	90151070
		Total	62.75
13513	1/11/2023	KAATS WATER CONDITIONING INC.	
CHARGES THROUGH 12/20/22			Previous Year Expense
100-09-53311-400-000		Hwy Dept - Supplies	54.87
		CHARGES THROUGH 12/20/22	
		Total	54.87
13514	1/11/2023	KITZ & PFEIL HARDWARE - OSHKOSH	
32601/2			
100-09-53311-400-000		Hwy Dept - Supplies	8.99
		CUST 812330 1/6/23 LEVER FLUSH SURE FIT	32601/2

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			8.99
13515	1/11/2023	LISOWE OIL DIV OF ADVANCED FUEL SERV	
		28796,4472,28896,28943,28951	
		Previous Year Expense	
100-09-53311-600-030		Hwy Dept - Fuel	2,629.43
		FROM 12/01/2022	
100-09-53311-505-000		Hwy Dept - Building Maint	89.00
		FROM 12/06/22 AUTO SHUTOFF GAS NOZZLE	
100-09-53311-600-030		Hwy Dept - Fuel	2,474.53
		FROM 12/16/22	
100-09-53311-600-030		Hwy Dept - Fuel	2,500.65
		FROM 12/21/22	
100-09-53311-600-030		Hwy Dept - Fuel	3,242.53
		FROM 12/24/22	
Total			10,936.14
13516	1/11/2023	LISOWE OIL DIV OF ADVANCED FUEL SERV	
		29011	
100-09-53311-600-030		Hwy Dept - Fuel	1,999.68
		FROM 1/3/2023 29011	
Total			1,999.68
13517	1/11/2023	MENARDS-APPLETON EAST	
		31367	
		Previous Year Expense	
100-09-53311-400-000		Hwy Dept - Supplies	76.98
		FROM 12/29/22 SUPPLIES	
Total			76.98
13518	1/11/2023	MGD INDUSTRIAL CORPORATION	
		211267	
		Previous Year Expense	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	242.48
		FROM 12/29/22 REAMER/SHANK	
Total			242.48
13519	1/11/2023	MIDWEST WORKWEAR	
		SI-104223	
100-09-53311-400-000		Hwy Dept - Supplies	185.24
		FROM 1/2/23 APPAREL KEPKE RYAN SI-104223	
Total			185.24

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13520	1/11/2023	MONROE TRUCK EQUIPMENT, INC 845406,845687,845846	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/3/23 SOUND OFF, LED AMBER/GREEN 845406	347.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/3/2 SPINNER DISC 845687	272.44
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/3/23 845846	214.74
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/6/23 LED BAR, W/BLINKERS, B UP ALARM 846070	187.28
Total			1,021.46
13521	1/11/2023	MUNICIPAL PROPERTY INSURANCE CO. AC 40000487 POLICY 5000348 1/1/23-1/1/24	
100-00-51932-000-000		Insurance - Property and Crime AC 40000487 POLICY 5000348 1/1/23-1/1/24	10,827.00
Total			10,827.00
13522	1/11/2023	RUCON CONSTRUCTION INC ESCROW RETURN W5646 HOELZEL WAY	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5646 HOELZEL WAY	1,500.00
Total			1,500.00
13523	1/11/2023	S & A SEPTIC SERVICES 331	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 1/2/23 331	260.00
Total			260.00
13524	1/11/2023	SECURA INSURANCE A MUTUAL CO ACCT 7282623 POLICY CP 321 65 60	
100-00-51932-000-000		Insurance - Property and Crime HARRISON ATHLETIC ASSOC ACCT 7282623	2,303.00
Total			2,303.00
13525	1/11/2023	SHERWOOD WATER & SEWER ACCOUNT NUMBER 000-3055-00 STATION 60	
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3055-00 STATION 60	587.83

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3050-00 TOWN	161.33
Total			749.16
13526 268389	1/11/2023	SI METALS AND SUPPLY	
Previous Year Expense			
100-09-53311-400-000		Hwy Dept - Supplies FROM 12/29/22 SUPPLIES	44.00
Total			44.00
13527	1/11/2023	SPENCER HOMES LLC ESCROW RETURN LESS DEDUCT W5718 HOELZEL	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN LESS DEDUCT W5718 HOELZEL	1,400.00
Total			1,400.00
13528 58076, 58104	1/11/2023	TECC SECURITY SYSTEMS INC	
Previous Year Expense			
100-00-55200-000-000		Parks - Maint. and Utilities FROM 12/28/22 INSTALL CAMERAS PAVILION	1,264.72
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 12/29/22 5 ACCESS FOBS, SHIPPING	55.00
Total			1,319.72
13529 I03-1229-09625	1/11/2023	TRI CITY GLASS INC	
Previous Year Expense			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/29/22 2019 WEST VIN PPNM1597	260.72
Total			260.72
13530 REIMBURSEMENTS	1/11/2023	TROY GILLIS	
Previous Year Expense			
100-06-52200-600-000		Fire Dept - Vehicle Maint. REIMBURSE TRUCK 62 MIRRORS	143.99
100-06-57220-000-000		Fire Dept - Capital Outlay REIMBURSE FOR RANGER LIGHTING & ELEC	1,130.38
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE FOR GRIP TAPE	15.81
100-06-52200-600-000		Fire Dept - Vehicle Maint. REIMBURSE FOR FUEL PUMP	63.29

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			1,353.47
13531	1/11/2023	TRUCK EQUIPMENT INC 1032715-00	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/4/23 PLOW MARKERS 1032715-00	151.96
Total			151.96
13532	1/11/2023	VANDRICH PROPERTIES LLC REFUND 2023 REFUSE & RECYCLING	
100-00-53620-000-000		Refuse and Garbage Services REFUND 2023 REFUSE & RECYCLING	103.99
100-00-53635-000-000		Recycling Services REFUND 2023 REFUSE & RECYCLING	53.57
Total			157.56
13533	1/11/2023	WISCONSIN MEDIA 5146940	
			Previous Year Expense
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD 11/1-11/30 APC RECRUITMENT	758.00
100-00-51440-600-000		Elections - Publications BILL PERIOD 11/1-11/30 PUBLIC TEST	19.20
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD 11/1-11/30/22 2023 BUDGET	291.12
100-02-51400-800-000		Gen. Admin - Publications BILL PERIOD 11/1-11/30/22 APC PUBLIC	312.49
Total			1,380.81
13538	1/18/2023	AUTOMOTIVE SUPPLY- APPLETON 12031430	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 1/12/23 MINIATURE LAMP 12031430	3.48
Total			3.48
13539	1/18/2023	BROOKS TRACTOR INC - SUN PRAIRIE D08214, D08440	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/11/23 AIR FILTERS D08440	82.64
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/4/23 HYDRAULIC OIL D08214	567.85

NICOLET (INVESTORS) BANK VOH

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Posted From: 1/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
Total			650.49
13540 1593	1/18/2023	BRUSH BOY CUSTOMS	
100-06-57220-000-000		Fire Dept - Capital Outlay	3,200.00
		FROM 1/10/23 DODGE GRAPHICS SIDES TAILGATE	
Total			3,200.00
13541 69-1	1/18/2023	CALUMET COUNTY FIRE INVESTIGATION UNIT	
100-06-52200-305-000		Fire Dept - Training/Mem	100.00
		FROM 1/11/23 FIRE INVESTIGATORS 69-1	
Total			100.00
13542 31663010823	1/18/2023	CHARTER COMMUNICATIONS- 31663	
100-02-51400-400-006		Gen. Admin - Service Contracts	429.91
		ACC 8348104270031663 SERVICE 1/8-2/7 31663010823	
Total			429.91
13543 CL26991	1/18/2023	D & D EQUIPMENT CO INC	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	220.37
		FROM 1/13/23 PARTS CL26991	
Total			220.37
13544 2515811, 2515986, 2515987	1/18/2023	EMERGENCY MEDICAL PRODUCTS, INC.	
100-08-52300-000-000		1st Responders - Operating Exp	2,360.50
		FROM 1/5/23 SUPPLIES 2515811	
100-08-52300-000-000		1st Responders - Operating Exp	427.60
		FROM 1/5/23 SUPPLIES 2515986	
100-08-52300-000-000		1st Responders - Operating Exp	22.44
		FROM 1/5/23 COLD PACKS 2515987	
Total			2,810.54
13545 5488	1/18/2023	FOX VALLEY HUMANE ASSOCIATION, LTD	
		Previous Year Expense	
100-02-51400-400-006		Gen. Admin - Service Contracts	80.00
		FROM 12/31/22 ANIMALS HANDLED 1	

NICOLET (INVESTORS) BANK VOH

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Check Nbr	Check Date	Payee	Amount
Total			80.00
13546 133441	1/18/2023	JOE'S POWER CENTER	
100-09-53311-400-000		Hwy Dept - Supplies	93.97
		FROM 1/16/22 CHAIN,ENGINE OIL,OIL WINTER 133441	
Total			93.97
13547 264524	1/18/2023	L & S TRUCK CENTER	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,022.50
		FROM 1/12/23 GRILL/RADITOR, HEADLAMP TRK#19 264524	
Total			1,022.50
13548 31994, 32044	1/18/2023	MENARDS-APPLETON EAST	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	112.26
		FROM 1/10/23 SUPPLIES 31994	
100-09-53311-400-000		Hwy Dept - Supplies	31.84
		FROM 1/11/23 POLISH/FINSH PAD, COMPOUND 32044	
Total			144.10
13549 211442	1/18/2023	MGD INDUSTRIAL CORPORATION	
100-09-53311-400-000		Hwy Dept - Supplies	317.56
		FROM 1/5/23 LOCKNUTS, FLATWASHERS 211442	
Total			317.56
13550 SI-104516, SI-104517	1/18/2023	MIDWEST WORKWEAR	
100-09-53311-400-000		Hwy Dept - Supplies	169.27
		FROM 1/12/23 APPAREL NETT MIKE SI-104516	
100-09-53311-400-000		Hwy Dept - Supplies	164.26
		FROM 1/12/23 APPAREL GREZINSKI KAYLEE SI-104517	
Total			333.53
13551	1/18/2023	MIKE NETT	
STEELTOE BT REMBRSEMNT REMAINING BALANCE			
100-09-53311-400-000		Hwy Dept - Supplies	155.73
STEELTOE BT REMBRSEMNT REMAINING BALANCE			

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			155.73
13552 846242	1/18/2023	MONROE TRUCK EQUIPMENT, INC	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	1,312.88
		FROM 1/16/23 CUTTINGEDGE KITS 846242	
Total			1,312.88
13553 5402734020	1/18/2023	MORTON SALT	
100-09-53311-903-000		Hwy Dept - Salt & Sand	19,736.44
		FROM 1/16/23 BULK SAFE-T-SALT 5402734020	
Total			19,736.44
13554 417	1/18/2023	NETT LAWN MOWING & LANDSCAPING	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	90.00
		FROM 1/17/CLEAR CATAIS FRM CULVERT KESLER 417	
Total			90.00
13555 R103026242:01	1/18/2023	PACKER CITY INTERNATIONAL TRUCKS	
		Previous Year Expense	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	4,042.62
		FRM 12/31/22 TRUCK # 17	
Total			4,042.62
13556 ADDING MONEY POSTAGE ACCOUNT 15025158	1/18/2023	PITNEY BOWES BANK INC RESERVE ACCOUNT	
100-00-51440-500-000		Elections - Postage	2,000.00
		ADDING MONEY POSTAGE ACCOUNT 15025158	
Total			2,000.00
13557 X102028557:0, X104017277:01	1/18/2023	QUALITY TRUCK CARE CENTER INC	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	839.23
		FROM 1/9/23 TRUCK # 22 MIRROR X102028557:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	-111.51
		FROM 1/10/32 RETUNED PART OF MIRROR X104017277:01	
Total			727.72

NICOLET (INVESTORS) BANK VOH

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Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13558 343	1/18/2023	S & A SEPTIC SERVICES	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 1/10/23 343	130.00
Total			130.00
13559 329298	1/18/2023	THE UNIFORM SHOPPE OF GREEN BAY INC Previous Year Expense	
100-08-52300-000-000		1st Responders - Operating Exp FROM 12/22/22 JACKETS	642.80
Total			642.80
13560 SOMEN-546	1/18/2023	TOYS FOR TRUCKS MENASHA	
100-06-57220-000-000		Fire Dept - Capital Outlay FROM 1/11/23 FOR TRUCK 2022 RAM 1500 SOMEN-546	3,715.00
Total			3,715.00
13561	1/18/2023	VILLAGE OF HARRISON TREASURER- TAX COLLECTION PARCEL 39142 TAXES W5662 MANITOWOC PROP	
405-00-18200-000-000		Land PARCEL 39142 TAXES W5662 MANITOWOC PROP	906.96
Total			906.96
13562 4566136, 4566323, 4566324	1/18/2023	WIL-KIL PEST CONTROL	
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 60 4566323	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts FIRE STATION 70 4566324	52.70
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA	0.00
100-02-51400-400-006		Gen. Admin - Service Contracts VILLAGE HALL 4566136	91.66
Total			197.06

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Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13563	1/25/2023	CALUMET COUNTY TREASURER CH 70.114 PILT FOR TAX YEAR 2022	
100-00-41320-000-000		Payments In Lieu of Taxes CH 70.114 PILT FOR TAX YEAR 2022	3,664.10
Total			3,664.10
13564	1/25/2023	CARDMEMBER SERVICE FROM 1/7/22 SPECK	
			Previous Year Expense
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 1/7/22 SPECK	-26.97
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/13/22 SPECK	26.97
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/19/22 WALMART IPAD CASE	25.38
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/20/22 WALMART ICE SCRAPER	17.74
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/20/22 FLEETFARM BATTERY MAINTAINER	39.99
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/20/22 AMAZON STROBE FLASHING LGHT	55.98
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/28/22 USPS POSTAGE	12.60
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/28/22 FLEETFARM RECOVERY STRAPS	63.98
100-08-52300-000-000		1st Responders - Operating Exp FROM 12/28 WALMART TEST STRIPS/CLEAN SPLY	32.36
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 12/29/22 ULTRA BRIGHT LIGHTZ SEAPKER	614.95
100-01-51101-400-000		Planning - Supplies FROM 12/11/22 AMAZON LABEL MAKER	118.15
100-02-51400-400-000		Gen. Admin - Supplies FROM 12/24 ADOBE ACROBAT PRO	20.99
100-02-51400-400-000		Gen. Admin - Supplies FROM 12/28/22 FESTIVAL WINKLER FOOD	35.16
100-02-51400-400-000		Gen. Admin - Supplies FROM 1/8/23 AMAZON WE ENVELOPES	69.60
Total			1,106.88

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Accounting Checks

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Check Nbr	Check Date	Payee	Amount
13565 72238	1/25/2023	CORPORATE NETWORK SOLUTIONS, INC	
100-02-51400-400-006		Gen. Admin - Service Contracts BARRACUDA NETWORKS BACKUP SERV 1 YEAR 72238	2,064.00
		Total	2,064.00
13566	1/25/2023	FOX VALLEY TECHNICAL COLLEGE CH 70.114 PILT FOR TAX YEAR 2022	
100-00-41320-000-000		Payments In Lieu of Taxes CH 70.114 PILT FOR TAX YEAR 2022	699.50
		Total	699.50
13567 I00793113	1/25/2023	GFC LEASING - WI	
100-02-51400-400-006		Gen. Admin - Service Contracts COVERAGE PERIOD 2/5/23 - 3/4/23 I00793113	274.96
		Total	274.96
13568	1/25/2023	HILBERT SCHOOL DISTRICT CH 70.114 PILT FOR TAX YEAR 2022	
100-00-41320-000-000		Payments In Lieu of Taxes CH 70.114 PILT FOR TAX YEAR 2022	6,960.28
		Total	6,960.28
13569 929550	1/25/2023	MCMAHON	
100-00-53441-100-000		Illicit Discharge Program 2022 ILLICIT DISCHARGE 929550	2,011.74
		Total	2,011.74
13570 156363	1/25/2023	N.E.W. PRINTING	
100-02-51400-400-000		Gen. Admin - Supplies BUSINESS CARDS FROM 1/19/23 156363	58.02
		Total	58.02
13571 127106	1/25/2023	OUTAGAMIE COUNTY	
100-00-51440-600-000		Elections - Publications 1/13/23 AUGUST & NOV PUBLICATIONS	307.68

Previous Year Expense

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-400-000	1/13/23	Elections - Supplies NOV BALLOTS,SUPPLIES	23.51
100-00-51440-300-000	1/13/23	Elections - Service Contracts AUG & NOV CODING,ON-SITE SUPPORT	333.18
Total			664.37
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13572	1/25/2023	STAMPS.COM S1092623011	
100-02-51400-400-006		Gen. Admin - Service Contracts METER 7434038 SERVICE FEE 1/1-1/31 S1092623011	39.99
Total			39.99
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13573	1/25/2023	SUPERIOR CHEMICAL LLC 353775	
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 1/18/23 AQUA SEAL DRAIL SEAL 353775	197.34
Total			197.34
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13574	1/25/2023	SUPERIOR VISION INSURANCE OFFICE VISION INSURANCE FEB 23	
100-02-51400-200-000		Gen. Admin - Benefits OFFICE VISION INSURANCE FEB 23 703199	139.20
100-09-53311-200-000		Hwy Dept - Benefits SHOP VISION INSURANCE FEB 23 703199	84.52
100-01-51101-200-000		Planning - Benefits PLANNER VISION INSURANCE FEB 23 703199	0.00
100-00-14500-000-000		Due from Special Purpose Dist. UTILITIES VISION INSURANCE FEB 23 703199	73.95
Total			297.67
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13575	1/25/2023	TASC IN2630325	
100-02-51400-400-006		Gen. Admin - Service Contracts JANUARY 2023 BILLING IN2630325	37.43
100-02-51400-400-006		Gen. Admin - Service Contracts RENEWAL FEE 2023 IN2630325	12.83
Total			50.26
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13576	1/25/2023	WISCONSIN MEDIA 5229759	

Previous Year Expense

NICOLET (INVESTORS) BANK VOH

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Posted From: 1/01/2023 From Account:
 Thru: 1/31/2023 Thru Account:

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100-01-51101-800-000		Planning - Publications	64.35
		BILL PERIOD12/1-12/31 PUBLIC HEARING	
100-02-51400-800-000		Gen. Admin - Publications	22.23
		BILL PERIOD 12/1-12/31NOTICE OF MEETING	
100-00-51440-600-000		Elections - Publications	60.71
		BILL PERIOD12/1-12/31NOTICE SPRING ELEC	
Total			147.29

13578	1/31/2023	AUTOMOTIVE SUPPLY CO - KAUKAUNA	
60953169			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	7.04
		FROM 1/3/23 ROCKER SWITCH 60953169	
Total			7.04

13579	1/31/2023	BROOKS TRACTOR INC - SUN PRAIRIE	
D08751			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	121.95
		FROM 1/20/23 SCREW, NUT D08751	
Total			121.95

13580	1/31/2023	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
9909436		Previous Year Expense	
100-09-53311-903-000		Hwy Dept - Salt & Sand	691.41
		FROM12/22/22 SNOW & ICE CONTROL	
Total			691.41

13581	1/31/2023	CARSTENS ACE HARDWARE	
242531			
100-09-53311-900-000		Hwy Dept - Road Maintenance	27.31
		FROM 1/25/23 LP GAS 242531	
Total			27.31

13582	1/31/2023	CHARTER COMMUNICATIONS- 15410	
15410012323			
100-02-51400-400-006		Gen. Admin - Service Contracts	145.65
		SERVICE PERIOD 01/23/23-02/22/23	
Total			145.65

13583	1/31/2023	CORPORATE NETWORK SOLUTIONS, INC	
72339, 72360			

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100-02-51400-400-006		Gen. Admin - Service Contracts	75.00
		LABOR 1/9 PHONE AUTO ATTENDANT CHANGES 72339	
100-02-51400-400-006		Gen. Admin - Service Contracts	2,800.00
		FROM 1/27/23 SUPPORT BLOCK-20 HOURS 72360	
Total			2,875.00
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13584	1/31/2023	GAT SUPPLY, INC 408423-1	
100-09-53311-400-000		Hwy Dept - Supplies	76.90
		FROM 1/19/23 KILN DRY ASPEN LATH 50 BUNDL 408423-1	
Total			76.90
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13585	1/31/2023	GFL ENVIRONMENTAL U30000093676, U30000093433	
100-00-53620-000-000		Refuse and Garbage Services	32,551.00
		RES TRASH FOR JANUARY U30000093676	
100-00-53635-000-000		Recycling Services	21,687.00
		RES RECYCLING FOR JANUARY U30000093676	
100-00-53620-000-000		Refuse and Garbage Services	85.00
		COMMERCIAL TRASH DUMPSTER FOR JANUARY U30000093676	
100-00-53635-000-000		Recycling Services	58.00
		COMMERCIAL RECYCLING DUMPSTER FOR JAN U30000093676	
100-00-53620-000-000		Refuse and Garbage Services	75.00
		DAMAGED CARTS W6998 HWY 10 & 114 U30000093676	
100-00-53620-000-000		Refuse and Garbage Services	2,171.52
		ENERGY CHARGE RESIDENT PICKUP U30000093676	
100-00-53620-000-000		Refuse and Garbage Services	8.58
		ENERGY CHARGE VILLAGE HALL PICKUP U30000093676	
100-00-53620-000-000		Refuse and Garbage Services	70.00
		COMMUNITY PARK TRASH PICKUP U3000003433	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		CONTAMINATION CHRG N/A	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		BULKY ITEM PICKUP N/A	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		FALL YARD PICKUP N/A	
Total			56,706.10

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13586	1/31/2023	GLATFELTER SPECIALTY BENEFITS FIRE DEPARTMENT & EMS RETIREMENT	
			Previous Year Expense
100-06-52200-210-000		Fire Dept - Retirement FIRE DEPARTMENT RETIREMENT	23,204.60
100-08-52300-210-000		1st Responder - Retirement 1ST RESPONDER RETIREMENT	5,764.40
		Total	28,969.00
13587	1/31/2023	HALRON LUBRICANTS INC 1378230-00	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 1/27/23 USED OIL FILTER DRUM DROP 1378230-00	55.00
		Total	55.00
13588	1/31/2023	HARRISON UTILITIES ACCOUNT 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	75.11
		Total	75.11
13589	1/31/2023	HYDROCLEAN EQUIPMENT INC 18530	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/26/23 5 GAL AQUA SHIELD 18530	344.40
		Total	344.40
13590	1/31/2023	LINDE GAS & EQUIPMENT INC 33484566	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/10/20 MIG LINER MONOCOIL 33484566	32.70
		Total	32.70
13591	1/31/2023	LISOWE OIL DIV OF ADVANCED FUEL SERV 29095, 29145	
100-09-53311-600-030		Hwy Dept - Fuel FROM 1/19/2023 29095	2,334.78
100-09-53311-600-030		Hwy Dept - Fuel FROM 1/26/2023 29145	3,408.94
		Total	5,743.72

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Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13592	1/31/2023	MCMAHON	
929400 - 929408			Previous Year Expense
100-09-53311-000-000		Hwy Dept - Engineer/Consultant STORM SEWER & ST CONSTRUCTION SPECIF	390.00
100-09-57330-000-000		Capital Outlay - Road Projects MIDWAY RD CTH N TO DARBOY COMMUNITY PRK	468.00
100-09-53311-000-000		Hwy Dept - Engineer/Consultant 2022 GENERAL ENGINEERING	924.50
100-09-57330-000-000		Capital Outlay - Road Projects 2022 ASPHALT RESURFACING PROGRAM	1,794.00
100-09-57330-000-000		Capital Outlay - Road Projects STATE PARK RD RESURFACING W/BIKE LNS	973.50
100-09-57330-000-000		Capital Outlay - Road Projects CREEKSIDE ESTATES & RYFORD ST ROADWAY	9,148.95
100-09-57330-000-000		Capital Outlay - Road Projects COTONWOOD CREEK III HAEN HGHTS RESURFAC	4,902.80
100-00-53650-000-000		Harr Stormwater Util Drainage 2022 STREET STORM SEWER & SWMP REVIEW	984.00
100-00-52400-200-000		Inspections - Grade Checks 2022 LOT GRADE REVIEW & CHECK	574.40
		Total	20,160.15
13593	1/31/2023	MENARDS-APPLETON EAST 32383	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/17/23 AA PROTECTANT TRIGGER 32383	24.94
		Total	24.94
13594	1/31/2023	MGD INDUSTRIAL CORPORATION 211822	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/19/23 SUPPLIES 211822	441.08
		Total	441.08
13595	1/31/2023	MORTON SALT 5402739026	
100-09-53311-903-000		Hwy Dept - Salt & Sand FROM 1/20/23 BULK SAFE-T-SALT 5402739026	11,602.47
		Total	11,602.47

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13596	1/31/2023	OFFICE DEPOT BUSINESS CREDIT - VOH THROUGH 1/18/23 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies THROUGH 1/18/23 OFFICE SUPPLIES	149.83
			Total 149.83
13597	1/31/2023	PAUL KOSTKA FROM 1/21/23 REIMBURSEMENT FOR BOOTS	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/21/23 REIMBURSEMENT FOR BOOTS	174.08
			Total 174.08
13598	1/31/2023	POMP'S TIRE SERVICE INC. 320136292	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 1/26/23 SKID STR FLAT REPAIR 320136292	51.00
			Total 51.00
13599	1/31/2023	ROCKET INDUSTRIAL IN00400697	
100-09-53311-400-000		Hwy Dept - Supplies FROM 1/30/23 KITCHEN ROLL TOWELS IN00400697	193.24
			Total 193.24
13600	1/31/2023	S & A SEPTIC SERVICES 351, 362, 372	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 1/23/23 351	130.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 1/17/23 362	260.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP OUT WAS BAY PIT 1/26/23 372	200.00
			Total 590.00
13601	1/31/2023	SECURA INSURANCE A MUTUAL CO ACCT 7282623	
100-00-51932-000-000		Insurance - Property and Crime HARRISON ATHLETIC ASSOC LATE FEE	15.00
			Total 15.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13602 78384	1/31/2023	SPEEDY CLEAN	
100-00-53441-000-000		Storm Sewer Maint./Ponds	630.00
		FROM1/19/23 CLEAR MINERAL MUCK FROM LINE 78384	
		Total	630.00
13603	1/31/2023	T-MOBILE	
		FROM 12/21/22-1/20/23 HWY DEPT	
100-09-53311-500-022		Hwy Dept - Telephone	201.60
		FROM 12/21/22-1/20/23 HWY DEPT	
100-00-51600-500-022		Municipal Bldg - Telephone	176.40
		FROM 12/21/22-1/20/23 OFFICE	
		Total	378.00
13604	1/31/2023	THEDACARE AT WORK	
		334786, 332410	
100-02-51400-400-006		Gen. Admin - Service Contracts	2,100.00
		FROM 1/02/23 EAP CONTRACT 334786	
100-09-53311-306-000		Hwy Dept - CDL/Testing	162.00
		FROM1/3/23 DS CRL DOT KOEPKE.R, KOSTKA.P 334848	
		Total	2,262.00
13605	1/31/2023	THEDACARE AT WORK	
		332410	
		Previous Year Expense	
100-09-53311-306-000		Hwy Dept - CDL/Testing	180.00
		FROM11/3/22 DOT POOL ANNUAL MEMN6-25 EMP	
		Total	180.00
		Grand Total	647,479.02

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	496,480.83
Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA	150,091.23
Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5	906.96
Total Expenditure from all Funds	647,479.02

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 1/03/2023		DELTA DENTAL	
CLERK MANAGER OFFICE ASST JANUARY			Manual Check
100-02-51400-200-000		Gen. Admin - Benefits	862.56
		CLERK MANAGER OFFICE ASST JANUARY 1876516	
100-09-53311-200-000		Hwy Dept - Benefits	602.51
		HWY DEPT JANUARY 1876516	
100-01-51101-200-000		Planning - Benefits	-117.15
		PLANNER JANUARY 1876516	
100-00-14500-000-000		Due from Special Purpose Dist.	360.61
		UTILITIES JANUARY 2023 DELTA DENTAL 631489	
Total			1,708.53

EFT 1/04/2023		WISCONSIN EMPLOYEE TRUST FUND (ETF)	
VOH RETIREMENT NOVEMBER			Manual Check
100-00-21520-000-000		Wisconsin Retirement Payable	10,315.10
		VOH RETIREMENT NOVEMBER 278371	
100-00-21520-000-000		Wisconsin Retirement Payable	3,320.70
		UTILITIES RETIREMENT NOVEMBER 278371	
Total			13,635.80

EFT 1/04/2023		VOXTELESYS, LLC	
173277			Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts	263.10
		TRUNK UNLMTD SRVR HOST LOCALE911 173277	
Total			263.10

EFT 1/11/2023		UNITED HEALTHCARE	
OFFICE JANUARY 2023 HEALTH INSURANCE			Manual Check
100-02-51400-200-000		Gen. Admin - Benefits	10,044.97
		OFFICE JANUARY 2023 HEALTH INSURANCE 890636079235	
100-09-53311-200-000		Hwy Dept - Benefits	9,589.74
		SHOP JANUARY 2023 HEALTH INSURANCE 890636079235	
100-01-51101-200-000		Planning - Benefits	-2,265.81
		PLANNER JANUARY 2023 HEALTH INSURANCE 890636079235	
100-00-14500-000-000		Due from Special Purpose Dist.	4,511.50
		UTILITIES JAN 2023 HEALTH INSURANCE 890636079235	
Total			21,880.40

EFT 1/11/2023		WI DEPT OF REVENUE-PAYROLL TAXES	
STATE TAXES WT-6 FOR PAYROLL 12/22/22			Manual Check

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21040-000-000		State Withholding Tax Payable STATE TAXES WT-6 FOR PAYROLL 12/22/22	5,451.86
Total			5,451.86

EFT 1/03/2023 MERCHANT CHOICE CARD SERVICES
12/1 - 12/31 CREDIT CARD PROCESSING FEES **Prev YR Exp/Manual Check**

100-02-51400-400-006		Gen. Admin - Service Contracts 12/1 - 12/31 CREDIT CARD PROCESSING FEES	93.36
Total			93.36

EFT 1/17/2023 FSA DEPENDENT CARE ACCOUNT
GRANT 2022 FSA DEP CARE REIMBURSEMENT **Manual Check**

100-00-21045-000-000		Health Insurance Payable GRANT 2022 FSA DEP CARE REIMBURSEMENT	3,269.50
Total			3,269.50

EFT 1/20/2023 TRACTOR SUPPLY CO
FROM 12/19/22 RV BLADES TRAILER PLUGS **Prev YR Exp/Manual Check**

100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/19/22 RV BLADES TRAILER PLUGS	39.98
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 12/27 PIN ROUND FOR 540 GEHL LOADER	52.98
Total			92.96

EFT 1/20/2023 VERIZON WIRELESS
9923932570 **Manual Check**

100-06-52200-500-022		Fire Station 60 - Telephone IPAD FOR STATION 60 9923932570	10.14
100-07-52200-500-022		Fire Station 70 - Telephone IPAD FOR STATION 70 9923932570	10.14
100-02-51400-400-006		Gen. Admin - Service Contracts PLAN ACCOUNT CHARGES 12/27-1/26 9923932570	27.65
Total			47.93

EFT 1/05/2023 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 1/5/23 **Manual Check**

100-00-21525-000-000		Wisc Deferred Comp Payable UTILITIES DEF COMP PAYROLL 1/5/23	340.00
100-00-21525-000-000		Wisc Deferred Comp Payable VILLAGE DEF COMP PAYROLL 1/5/23	825.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			1,165.00

EFT 1/09/2023 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 1/5/23 **Manual Check**

100-00-21020-000-000		Social Security Taxes Payable	3,488.55
		EMPLOYEE SOCIAL SECURITY 1/5/23	
100-00-21020-000-000		Social Security Taxes Payable	815.86
		EMPLOYEE MEDICARE 1/5/23	
100-00-21020-000-000		Social Security Taxes Payable	3,488.55
		EMPLOYER LIABILITY SOCIAL SEC 1/5/23	
100-00-21020-000-000		Social Security Taxes Payable	815.86
		EMPLOYER LIABILITY MEDICARE 1/5/23	
100-00-21030-000-000		U.S. Withholding Taxes Payable	3,696.33
		FED INCOME TAXES 1/5/23	
Total			12,305.15

EFT 1/25/2023 WI DEPT OF REVENUE-PAYROLL TAXES
STATE TAXES WT-6 FOR PAYROLL 1/5/23 **Manual Check**

100-00-21040-000-000		State Withholding Tax Payable	2,153.94
		STATE TAXES WT-6 FOR PAYROLL 1/5/23	
Total			2,153.94

EFT 1/30/2023 WE ENERGIES
ACCT 0716666446-00001 FIRE DEPT #2 ELEC **Manual Check**

100-07-52200-500-020		Fire Station 70 - Electric	189.08
		ACCT 0716666446-00001 FIRE DEPT #2 ELEC	
100-00-53420-004-000		Street Lighting - HAA	773.68
		ACCT 0716666446-00003 General Lights	
100-00-53420-001-000		Street Lighting - North Shore	14.02
		ACCT 0716666446-3 NorthShore Golf Course	
100-00-53420-006-000		Street Lighting - NS Woods	91.61
		ACCT 0716666446-3 NorthShore Woods Sub.	
100-00-53420-000-000		Street Lighting - General	70.69
		ACCT 0716666446-00003 Harrisville Court	
100-00-51600-500-021		Municipal Bldg - Heat	1,687.07
		ACCT 0716666446-00004 HALL/SHOP GAS HEAT	
100-00-55200-000-000		Parks - Maint. and Utilities	286.97
		ACCT 0716666446-6 COMMUNITY PARK LIGHTS	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-500-020		Hwy Dept - Electric	899.82
		ACCT 0716666446-00007 ELECTRIC SHOP 60%	
100-00-51600-500-020		Municipal Bldg - Electric	599.88
		ACCT 0716666446-00007 TOWN HALL ELEC 40%	
100-06-52200-500-021		Fire Station 60 - Heat	715.21
		ACCT 0716666446-00008 FIRE DEPT #1 HEAT	
100-00-53420-000-000		Street Lighting - General	309.41
		ACCT 0716666446-9 LED STREET LIGHTING	
100-00-55200-000-000		Parks - Maint. and Utilities	391.13
		ACCT 0716666446-00010 Shelter-Noe Road	
100-07-52200-500-021		Fire Station 70 - Heat	461.92
		ACCT 0716666446-00011 FIRE DEPT #2 GAS	
100-00-55200-000-000		Parks - Maint. and Utilities	45.71
		ACCT0716666446-12 COMMPARK SPECIALEVENTS	
100-06-52200-500-020		Fire Station 60 - Electric	225.39
		ACCT 0716666446-00013 FIRE DEPT #1 ELEC	
100-00-53420-000-000		Street Lighting - General	0.00
		SERVICE CREDIT	
Total			6,761.59

EFT 1/31/2023 WI DEPT OF REVENUE
NEW TIF #5 REMITTANCE FEE Manual Check

405-00-51510-000-000		Administrative Costs - TID #5	1,000.00
		NEW TIF #5 REMITTANCE FEE	
Total			1,000.00

EFT 1/31/2023 WISCONSIN EMPLOYEE TRUST FUND (ETF)
VOH RETIREMENT DECEMBER Manual Check

100-00-21520-000-000		Wisconsin Retirement Payable	18,608.85
		VOH RETIREMENT DECEMBER 279793	
100-00-21520-000-000		Wisconsin Retirement Payable	3,950.80
		UTILITIES RETIREMENT DECEMBER 279793	
100-02-51400-400-000		Gen. Admin - Supplies	27.27
		INTEREST LATE REPORTED 279793	
Total			22,586.92

EFT 1/19/2023 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 1/19/23 Manual Check

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21525-000-000		Wisc Deferred Comp Payable UTILITIES DEF COMP PAYROLL 1/19/23	340.00
100-00-21525-000-000		Wisc Deferred Comp Payable VILLAGE DEF COMP PAYROLL 1/19/23	825.00
Total			1,165.00

EFT 1/23/2023 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 1/19/23 **Manual Check**

100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE SOCIAL SECURITY 1/19/23	5,140.36
100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE MEDICARE 1/19/23	1,202.19
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY SOCIAL SEC 1/19/23	5,140.36
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY MEDICARE 1/19/23	1,202.19
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES 1/19/23	3,699.42
Total			16,384.52

EFT 1/26/2023 WI DEPT OF REVENUE-SALES TAX
SALES AND USE TAX DUE FROM 4TH QTR 2022 **Manual Check**

100-00-21041-000-000		Sales Tax Due to State SALES AND USE TAX DUE FROM 4TH QTR 2022	48.67
Total			48.67

13474 1/04/2023 BROOKS TRACTOR INC - SUN PRAIRIE
CORRECT POSTING YEAR **Manual Check**

100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 12/16/22 MONTHLY RENTAL JOHN DEERE C63340	-4,500.00
Total			-4,500.00

13474 1/04/2023 BROOKS TRACTOR INC - SUN PRAIRIE
CORRECT POSTING YEAR **Prev YR Exp/Manual Check**

100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 12/16/22 MONTHLY RENTAL JOHN DEERE	4,500.00
Total			4,500.00

13475 1/04/2023 CALUMET COUNTY TREASURER
CORRECT POSTING YEAR **Manual Check**

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-04-51500-400-005		Treasurer - Postage	-2,697.55
		2022 TAX BILL POSTAGE DUE-REBILLS	
		Total	-2,697.55
13475	1/04/2023	CALUMET COUNTY TREASURER	
		CORRECT POSTING YEAR	
		Prev YR Exp/Manual Check	
100-04-51500-400-005		Treasurer - Postage	2,697.55
		2022 TAX BILL POSTAGE DUE-REBILLS	
		Total	2,697.55
13476	1/04/2023	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
		CORRECT POSTING YEAR	
		Manual Check	
100-09-53311-903-000		Hwy Dept - Salt & Sand	-3,075.79
		FROM12/22/22 SNOW & ICE CONTROL	
		Total	-3,075.79
13476	1/04/2023	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
		CORRECT POSTING YEAR	
		Prev YR Exp/Manual Check	
100-09-53311-903-000		Hwy Dept - Salt & Sand	3,075.79
		FROM12/22/22 SNOW & ICE CONTROL	
		Total	3,075.79
13477	1/04/2023	CHARTER COMMUNICATIONS- 15410	
		CORRECT POSTING YEAR	
		Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts	-145.37
		SERVICE PERIOD 12/23/22-01/22/23	
		Total	-145.37
13477	1/04/2023	CHARTER COMMUNICATIONS- 15410	
		CORRECT POSTING YEAR	
		Prev YR Exp/Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts	145.37
		SERVICE PERIOD 12/23/22-01/22/23	
		Total	145.37
13478	1/04/2023	CHARTER COMMUNICATIONS- 33313	
		CORRECT POSTING YEAR	
		Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts	-54.99
		SERVICE PERIOD 12/24-1/23	
		Total	-54.99

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13478	1/04/2023	CHARTER COMMUNICATIONS- 33313	
		CORRECT POSTING YEAR	
			Prev YR Exp/Manual Check
100-02-51400-400-006		Gen. Admin - Service Contracts	54.99
		SERVICE PERIOD 12/24-1/23	
		Total	54.99
13479	1/04/2023	DARBOY SANITARY DISTRICT	
		CORRECT POSTING YEAR	
			Manual Check
100-00-55200-000-000		Parks - Maint. and Utilities	-65.09
		BILLING PERIOD 10/01/22-12/31/22	
		Total	-65.09
13479	1/04/2023	DARBOY SANITARY DISTRICT	
		CORRECT POSTING YEAR	
			Prev YR Exp/Manual Check
100-00-55200-000-000		Parks - Maint. and Utilities	65.09
		BILLING PERIOD 10/01/22-12/31/22	
		Total	65.09
13480	1/04/2023	DECKER SUPPLY CO INC	
		CORRECT POSTING YEAR	
			Manual Check
100-09-53311-900-000		Hwy Dept - Road Maintenance	-1,596.18
		FROM12/19/22 30WATT SOLAR SIGN,POLE,RING 922143	
		Total	-1,596.18
13480	1/04/2023	DECKER SUPPLY CO INC	
		CORRECT POSTING YEAR	
			Prev YR Exp/Manual Check
100-09-53311-900-000		Hwy Dept - Road Maintenance	1,596.18
		FROM12/19/22 30WATT SOLAR SIGN,POLE,RING	
		Total	1,596.18
13481	1/04/2023	EJ METALS LLC	
		CORRECT POSTING YEAR	
			Manual Check
240-00-51400-000-000		ARPA Expenses	-21,060.00
		FROM 12/15/22 PROJ 6.1.010 RANGER SKID 4671	
		Total	-21,060.00
13481	1/04/2023	EJ METALS LLC	
		CORRECT POSTING YEAR	
			Prev YR Exp/Manual Check
240-00-51400-000-000		ARPA Expenses	21,060.00
		FROM 12/15/22 PROJ 6.1.010 RANGER SKID	

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			21,060.00

13483 1/04/2023 GFL ENVIRONMENTAL
CORRECT POSTING YEAR

Manual Check

100-00-53620-000-000	Refuse and Garbage Services		-31,575.00
	RES TRASH FOR DECEMBER	U30000090243	
100-00-53635-000-000	Recycling Services		-21,050.00
	RES RECYCLING FOR DECEMBER	U30000090243	
100-00-53620-000-000	Refuse and Garbage Services		-85.00
	COMMERCIAL TRASH DUMPSTER FOR DECEMBER	U30000090243	
100-00-53635-000-000	Recycling Services		-58.00
	COMMERCIAL RECYCLING DUMPSTER FOR DEC	U30000090243	
100-00-53620-000-000	Refuse and Garbage Services		-25.00
	CONTAMINATION CHRG 5358 GABLE LN	U30000090243	
100-00-53620-000-000	Refuse and Garbage Services		-2,107.00
	ENERGY CHARGE RESIDENT PICKUP	U30000090243	
100-00-53620-000-000	Refuse and Garbage Services		-8.58
	ENERGY CHARGE VILLAGE HALL PICKUP	U30000090243	
100-00-53620-000-000	Refuse and Garbage Services		-70.00
	COMMUNITY PARK TRASH PICKUP	U30000089994	
100-00-53620-000-000	Refuse and Garbage Services		-25.00
	CONTAMINATION CHRG 5548 BRANDON WAY	U30000090243	
100-00-53620-000-000	Refuse and Garbage Services		0.00
	BULKY ITEM PICKUP	N/A	
100-00-53620-000-000	Refuse and Garbage Services		0.00
	FALL YARD PICKUP	N/A	
100-00-53620-000-000	Refuse and Garbage Services		11.00
	CREDIT CHRG ALLEY SERVICE ERROR FROM NOV	U30000090243	
Total			-54,992.58

13483 1/04/2023 GFL ENVIRONMENTAL
CORRECT POSTING YEAR

Prev YR Exp/Manual Check

100-00-53620-000-000	Refuse and Garbage Services		31,575.00
	RES TRASH FOR DECEMBER		
100-00-53635-000-000	Recycling Services		21,050.00
	RES RECYCLING FOR DECEMBER		
100-00-53620-000-000	Refuse and Garbage Services		85.00
	COMMERCIAL TRASH DUMPSTER FOR DECEMBER		

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53635-000-000		Recycling Services COMMERCIAL RECYCLING DUMPSTER FOR DEC	58.00
100-00-53620-000-000		Refuse and Garbage Services CONTAMINATION CHRG 5358 GABLE LN	25.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE RESIDENT PICKUP	2,107.00
100-00-53620-000-000		Refuse and Garbage Services ENERGY CHARGE VILLAGE HALL PICKUP	8.58
100-00-53620-000-000		Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP	70.00
100-00-53620-000-000		Refuse and Garbage Services CONTAMINATION CHRG 5548 BRANDON WAY	25.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP	0.00
100-00-53620-000-000		Refuse and Garbage Services FALL YARD PICKUP	0.00
100-00-53620-000-000		Refuse and Garbage Services CREDIT CHRG ALLEY SERVICE ERROR FROM NOV	-11.00
Total			54,992.58

13484 1/04/2023 HARRISON UTILITIES
CORRECT POSTING YEAR Manual Check

100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	-73.38
Total			-73.38

13484 1/04/2023 HARRISON UTILITIES
CORRECT POSTING YEAR Prev YR Exp/Manual Check

100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	73.38
Total			73.38

13486 1/04/2023 MENARDS-APPLETON EAST
13486 Manual Check

100-09-53311-400-000		Hwy Dept - Supplies FROM 12/12/22 CHARGER/ MAINTAINER 30636	-59.98
Total			-59.98

13486 1/04/2023 MENARDS-APPLETON EAST
CORRECT POSTING YEAR Prev YR Exp/Manual Check

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-400-000		Hwy Dept - Supplies	59.98
		FROM 12/12/22 CHARGER/ MAINTAINER	
		Total	59.98
13487	1/04/2023	MGD INDUSTRIAL CORPORATION	
		CORRECT POSTING YEAR	
		Manual Check	
100-09-53311-400-000		Hwy Dept - Supplies	-417.98
		FROM 12/27/22 SUPPLIES	
		211149	
		Total	-417.98
13487	1/04/2023	MGD INDUSTRIAL CORPORATION	
		CORRECT POSTING YEAR	
		Prev YR Exp/Manual Check	
100-09-53311-400-000		Hwy Dept - Supplies	417.98
		FROM 12/27/22 SUPPLIES	
		Total	417.98
13488	1/04/2023	MIKE'S ELECTRIC	
		CORRECT POSTING YEAR	
		Manual Check	
100-09-53311-505-000		Hwy Dept - Building Maint	-1,439.07
		FROM 12/23/22 RUN LIGHTS IN SALT SHED	
		12814	
		Total	-1,439.07
13488	1/04/2023	MIKE'S ELECTRIC	
		CORRECT POSTING YEAR	
		Prev YR Exp/Manual Check	
100-09-53311-505-000		Hwy Dept - Building Maint	1,439.07
		FROM 12/23/22 RUN LIGHTS IN SALT SHED	
		Total	1,439.07
13489	1/04/2023	MORTON SALT	
		CORRECT POSTING YEAR	
		Manual Check	
100-09-53311-903-000		Hwy Dept - Salt & Sand	-23,943.05
		FROM 12/28/22 BULK SAFE-T-SALT	
		5402720000	
		Total	-23,943.05
13489	1/04/2023	MORTON SALT	
		CORRECT POSTING YEAR	
		Prev YR Exp/Manual Check	
100-09-53311-903-000		Hwy Dept - Salt & Sand	23,943.05
		FROM 12/28/22 BULK SAFE-T-SALT	
		Total	23,943.05

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13490	1/04/2023	POMP'S TIRE SERVICE INC. CORRECT POSTING YEAR	Manual Check
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/19/22 TRUCK #23 320135272	-5,531.12
		Total	-5,531.12
13490	1/04/2023	POMP'S TIRE SERVICE INC. CORRECT POSTING YEAR	Prev YR Exp/Manual Check
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 12/19/22 TRUCK #23	5,531.12
		Total	5,531.12
13491	1/04/2023	S & A SEPTIC SERVICES CORRECT POSTING YEAR	Manual Check
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 12/27/22 329	-130.00
		Total	-130.00
13491	1/04/2023	S & A SEPTIC SERVICES CORRECT POSTING YEAR	Prev YR Exp/Manual Check
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 12/27/22	130.00
		Total	130.00
13493	1/04/2023	STEVE LITTLE CORRECT POSTING YEAR	Manual Check
100-08-52300-000-000		1st Responders - Operating Exp GLUCOMETER SUPPLIES	-67.50
		Total	-67.50
13493	1/04/2023	STEVE LITTLE CORRECT CHECK NUMBER	Prev YR Exp/Manual Check
100-08-52300-000-000		1st Responders - Operating Exp GLUCOMETER SUPPLIES	67.50
		Total	67.50
13495	1/04/2023	T-MOBILE CORRECT POSTING YEAR	Manual Check
100-07-52200-500-022		Fire Station 70 - Telephone FROM 11/21/22-12/20/22 FIRE	-25.00

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			-25.00
13495	1/04/2023	T-MOBILE	
CORRECT POSTING YEAR		Prev YR Exp/Manual Check	
100-07-52200-500-022		Fire Station 70 - Telephone	25.00
FROM 11/21/22-12/20/22 FIRE			
Total			25.00
13496	1/04/2023	T-MOBILE	
CORRECT POSTING YEAR		Manual Check	
100-09-53311-500-022		Hwy Dept - Telephone	-201.52
FROM 11/21/22-12/20/22 HWY DEPT			
100-00-51600-500-022		Municipal Bldg - Telephone	-176.33
FROM 11/21/22-12/20/22 OFFICE			
Total			-377.85
13496	1/04/2023	T-MOBILE	
CORRECT POSTING YEAR		Prev YR Exp/Manual Check	
100-09-53311-500-022		Hwy Dept - Telephone	201.52
FROM 11/21/22-12/20/22 HWY DEPT			
100-00-51600-500-022		Municipal Bldg - Telephone	176.33
FROM 11/21/22-12/20/22 OFFICE			
Total			377.85
13943	1/04/2023	STEVE LITTLE	
CORRECT POSTING YEAR		Prev YR Exp/Manual Check	
100-08-52300-000-000		1st Responders - Operating Exp	67.50
GLUCOMETER SUPPLIES			
Total			67.50
13943	1/04/2023	STEVE LITTLE	
WRONG CHECK NUMBER POSTED		Prev YR Exp/Manual Check	
100-08-52300-000-000		1st Responders - Operating Exp	-67.50
GLUCOMETER SUPPLIES			
Total			-67.50
Grand Total			110,014.23

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	109,014.23
Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5	1,000.00
Total Expenditure from all Funds	110,014.23

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Reprint Check Register - Quick Report - ALL

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ACCT

NICOLET (INVESTORS) BANK VOH

Payroll Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	71,430.12
Total Expenditure from Fund # 610 - WATER UTILITY	17,501.10
Total Expenditure from Fund # 620 - SEWER UTILITY	17,983.50
Total Expenditure from all Funds	106,914.72

**BILLS & CLAIMS
JANUARY 2023
VILLAGE OF HARRISON
TAX ACCOUNT**

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
3002	1/11/2023	APPLETON SCHOOL DISTRICT JANUARY 15, 2023 SETTLEMENT TO APPLETON	
100-00-24045-000-000		Due to Appleton School - Taxes JANUARY 15, 2023 SETTLEMENT TO APPLETON	535,311.99
			Total 535,311.99
3003	1/11/2023	CALUMET COUNTY TREASURER JANUARY 15, 2023 SETTLEMENT TO COUNTY	
100-00-24010-000-000		Due to County - Tax Apprtnmnt JANUARY 15, 2023 SETTLEMENT TO COUNTY	2,515,405.66
			Total 2,515,405.66
3004	1/11/2023	FOX VALLEY TECHNICAL COLLEGE JANUARY 15, 2023 SETTLEMENT TO FVTC	
100-00-24050-000-000		Due to Fox Valley Tech - Taxes JANUARY 15, 2023 SETTLEMENT TO FVTC	480,235.36
			Total 480,235.36
3005	1/11/2023	HILBERT SCHOOL DISTRICT JANUARY 15, 2023 SETTLEMENT TO HILBERT	
100-00-24043-000-000		Due to Hilbert School - Taxes JANUARY 15, 2023 SETTLEMENT TO HILBERT	245,526.02
			Total 245,526.02
3006	1/11/2023	KAUKAUNA SCHOOL DISTRICT JANUARY 15, 2023 SETTLEMENT TO KAUKAUNA	
100-00-24042-000-000		Due to Kaukauna School - Taxes JANUARY 15, 2023 SETTLEMENT TO KAUKAUNA	606,562.11
			Total 606,562.11
3007	1/11/2023	KIMBERLY SCHOOL DISTRICT JANUARY 15, 2023 SETTLEMENT TO KIMBERLY	
100-00-24041-000-000		Due to Kimberly School - Taxes JANUARY 15, 2023 SETTLEMENT TO KIMBERLY	2,165,369.08
			Total 2,165,369.08
3008	1/11/2023	STOCKBRIDGE SCHOOL DISTRICT JANUARY 15, 2023 SETTLEMENT TO STOCKBRID	
100-00-24044-000-000		Due to Stockbrdge Schl - Taxes JANUARY 15, 2023 SETTLEMENT TO STOCKBRID	3,646.69

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			3,646.69
3009	1/25/2023	ALINA OR DUSTIN LEDER 2022 TAX REFUND PARCEL 37678	
100-00-21070-000-000		Overpayments Payable 2022 TAX REFUND PARCEL 37678	169.83
Total			169.83
3010	1/25/2023	ALINE OR WILLIAM VANDOORN IV 2022 TAX REFUND PARCEL 44726	
100-00-21070-000-000		Overpayments Payable 2022 TAX REFUND PARCEL 44726	155.02
Total			155.02
3011	1/25/2023	ALLAN OR RACHELLE VANLINN 2022 TAX REFUND PARCEL 41714	
100-00-21070-000-000		Overpayments Payable 2022 TAX REFUND PARCEL 41714	2,601.01
Total			2,601.01
3012	1/25/2023	ANDREW DODGE 2022 TAX REFUND PARCEL 35266	
100-00-21070-000-000		Overpayments Payable 2022 TAX REFUND PARCEL 35266	116.86
Total			116.86
3013	1/25/2023	ANDREW OR KASSI WONG 2022 TAX REFUND PARCEL 36738	
100-00-21070-000-000		Overpayments Payable 2022 TAX REFUND PARCEL 36738	4,432.66
Total			4,432.66
3014	1/25/2023	BENJAMIN KONS 2022 TAX REFUND PARCEL44446	
100-00-21070-000-000		Overpayments Payable 2022 TAX REFUND PARCEL44446	3,516.78
Total			3,516.78
3015	1/25/2023	BLANCHE FRANZESE OR JOHN BEUHLER 2022 TAX REFUND PARCEL 41580	

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21070-000-000		Overpayments Payable	1,156.19
		2022 TAX REFUND PARCEL 41580	
		Total	1,156.19
<hr/>			
	3016 1/25/2023	BRUCE LAWLESS	
		2022 TAX REFUND PARCEL 35518	
100-00-21070-000-000		Overpayments Payable	125.85
		2022 TAX REFUND PARCEL 35518	
		Total	125.85
<hr/>			
	3017 1/25/2023	CAROLE GOHL	
		2022 TAX REFUND PARCEL 33408	
100-00-21070-000-000		Overpayments Payable	29.09
		2022 TAX REFUND PARCEL 33408	
		Total	29.09
<hr/>			
	3018 1/25/2023	CRAIG & AMY SURPRISE	
		2022 TAX REFUND PARCEL 34864	
100-00-21070-000-000		Overpayments Payable	88.84
		2022 TAX REFUND PARCEL 34864	
		Total	88.84
<hr/>			
	3019 1/25/2023	DA'NEIL OR MATTHEW SPENCER	
		2022 TAX REFUND PARCEL 43698	
100-00-21070-000-000		Overpayments Payable	172.14
		2022 TAX REFUND PARCEL 43698	
		Total	172.14
<hr/>			
	3020 1/25/2023	DAVIS NHAN	
		2022 TAX REFUND PARCEL 42158	
100-00-21070-000-000		Overpayments Payable	410.35
		2022 TAX REFUND PARCEL 42158	
		Total	410.35
<hr/>			
	3021 1/25/2023	GREGORY KRAUSE	
		2022 TAX REFUND PARCEL 34878	
100-00-21070-000-000		Overpayments Payable	224.16
		2022 TAX REFUND PARCEL 34878	
		Total	224.16

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
3022	1/25/2023	JACK KARCH	
		2022 TAX REFUND PARCEL 45158	
100-00-21070-000-000		Overpayments Payable	155.02
		2022 TAX REFUND PARCEL 45158	
Total			155.02
3023	1/25/2023	JEREMY GACKENHEIMER	
		2022 TAX REFUND PARCEL 38546	
100-00-21070-000-000		Overpayments Payable	400.54
		2022 TAX REFUND PARCEL 38546	
100-00-21070-000-000		Overpayments Payable	5,364.22
		2022 TAX REFUND PARCEL 41102	
Total			5,764.76
3024	1/25/2023	JON DIEDRICH	
		2022 TAX REFUND PARCEL 38722	
100-00-21070-000-000		Overpayments Payable	9.00
		2022 TAX REFUND PARCEL 38722	
Total			9.00
3025	1/25/2023	JULIE HENDRICKS	
		2022 TAX REFUND PARCEL 36424	
100-00-21070-000-000		Overpayments Payable	55.86
		2022 TAX REFUND PARCEL 36424	
Total			55.86
3026	1/25/2023	KATHY OR DAVID AMOND	
		2022 TAX REFUND PARCEL 44220	
100-00-21070-000-000		Overpayments Payable	2,836.90
		2022 TAX REFUND PARCEL 44220	
Total			2,836.90
3027	1/25/2023	KELLY OR CHADWICK SHAW	
		2022 TAX REFUND PARCEL 40684	
100-00-21070-000-000		Overpayments Payable	1,241.40
		2022 TAX REFUND PARCEL 40684	
Total			1,241.40
3028	1/25/2023	MATTHEW KLAPPS OR SARAH KOCKEN	
		2022 TAX REFUND PARCEL 38148	

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21070-000-000		Overpayments Payable	354.34
		2022 TAX REFUND PARCEL 38148	
		Total	354.34
3029	1/25/2023	MATTHEW RIECKMANN	
		2022 TAX REFUND PARCEL 35856	
100-00-21070-000-000		Overpayments Payable	466.48
		2022 TAX REFUND PARCEL 35856	
		Total	466.48
3030	1/25/2023	MAXWELL OR CHRISTIANNA ONEIL	
		2022 TAX REFUND PARCEL 44824	
100-00-21070-000-000		Overpayments Payable	155.02
		2022 TAX REFUND PARCEL 44824	
		Total	155.02
3031	1/25/2023	MICHAEL HOLZ	
		2022 TAX REFUND PARCEL 36890	
100-00-21070-000-000		Overpayments Payable	23.48
		2022 TAX REFUND PARCEL 36890	
		Total	23.48
3032	1/25/2023	MICHAEL ROTH	
		2022 TAX REFUND PARCEL 38080	
100-00-21070-000-000		Overpayments Payable	324.52
		2022 TAX REFUND PARCEL 38080	
		Total	324.52
3033	1/25/2023	MICHELLE KOLASINSKI	
		2022 TAX REFUND PARCEL 36326	
100-00-21070-000-000		Overpayments Payable	561.71
		2022 TAX REFUND PARCEL 36326	
		Total	561.71
3034	1/25/2023	PATRICK SCHIESSL	
		2022 TAX REFUND PARCEL 37802	
100-00-21070-000-000		Overpayments Payable	10.00
		2022 TAX REFUND PARCEL 37802	
		Total	10.00

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
3035	1/25/2023	PAUL RASMUSSEN	
		2022 TAX REFUND PARCEL 35578	
100-00-21070-000-000		Overpayments Payable	241.93
		2022 TAX REFUND PARCEL 35578	
		Total	241.93
3036	1/25/2023	SHIRLEY HORN	
		2022 TAX REFUND PARCEL 38736	
100-00-21070-000-000		Overpayments Payable	10.00
		2022 TAX REFUND PARCEL 38736	
		Total	10.00
3037	1/25/2023	SKELTON RAND D & KARLA M RLV TR	
		2022 TAX REFUND PARCEL 38684	
100-00-21070-000-000		Overpayments Payable	40.00
		2022 TAX REFUND PARCEL 38684	
		Total	40.00
3038	1/25/2023	STEVEN NETTEKOVEN	
		REISSUE CK 1851,DESTROYED,CAN'T CASH	
100-00-21070-000-000		Overpayments Payable	12.01
		REISSUE CK 1851- 2021 TAX REFUND P 40596	
		Total	12.01
3039	1/25/2023	ZACKERY & AMY ROWE	
		2022 TAX REFUND PARCEL 36398	
100-00-21070-000-000		Overpayments Payable	443.17
		2022 TAX REFUND PARCEL 36398	
		Total	443.17
		Grand Total	6,577,961.29

TAX CHECKING NICOLET VOH

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	6,577,961.29
Total Expenditure from all Funds	6,577,961.29

BILLS & CLAIMS
JANUARY 2023
VILLAGE OF HARRISON
HARRISON UTILITIES ACCOUNTS

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
10146	1/04/2023	AIT BUSINESS TECHNOLOGIES, LLC Domain Registration Renewal	
610-00-57921-000-000		Office Supplies & Expenses Domain Registration Renewal 41285	35.00
620-00-57851-000-000		Office Supplies & Expenses Domain Registration Renewal 41285	35.00
Total			70.00

10147	1/04/2023	BENJAMIN ERNST Refund of San. Permit 1576 Acct 001-4081	
			Previous Year Expense
620-00-47635-000-000		Other Sewer Revenue Refund of San. Permit 1576 Acct 001-4081	4,025.25
Total			4,025.25

10148	1/04/2023	BEST EQUIPMENT LLC Pressure Washer Repair	
			Previous Year Expense
610-00-57641-000-000		Operation Supplies & Expenses Pressure Washer Repair	262.00
620-00-57827-000-000		Operation Supplies & Expenses Pressure Washer Repair	262.00
Total			524.00

10149	1/04/2023	BRANDON BARLOW 2022 Q3&Q4 Mileage Reimbursement	
			Previous Year Expense
610-00-57921-000-000		Office Supplies & Expenses 2022 Q3&Q4 Mileage Reimbursement	77.44
620-00-57851-000-000		Office Supplies & Expenses 2022 Q3&Q4 Mileage Reimbursement	77.44
Total			154.88

10150	1/04/2023	CINCINNATI INSURANCE COMPANY ACCOUNT # 1000656935	
610-00-57924-000-000		Insurance Expense ACCT#1000656935 ANNUAL MARKET POLICY	4,967.50
620-00-57853-000-000		Insurance Expense ACCT#1000656935 ANNUAL MARKET POLICY	4,967.50
Total			9,935.00

10151	1/04/2023	MARCIN KOBYLARZ Credit Balance Refund 000-0620-02	
			Previous Year Expense

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-46300-000-000		Public Fire Protection Service	20.97
		Credit Balance Refund 000-0620-02	
610-00-46101-000-000		Residential Metered Sales	59.09
		Credit Balance Refund 000-0620-02	
620-00-46221-000-000		Residential Measured Service	64.29
		Credit Balance Refund 000-0620-02	
Total			144.35

10152 1/04/2023 MENARDS-APPLETON EAST
Misc. Operating/Shop Supplies Previous Year Expense

610-00-57641-000-000		Operation Supplies & Expenses	30.96
		Stain/Sanding Supplies and AA Batteries	
620-00-57827-000-000		Operation Supplies & Expenses	30.97
		Stain/Sanding Supplies and AA Batteries	
610-00-57641-000-000		Operation Supplies & Expenses	55.85
		Paper Towel & Welding Helmet (After Reb)	
620-00-57827-000-000		Operation Supplies & Expenses	55.85
		Paper Towel & Welding Helmet (After Reb)	
Total			173.63

10153 1/04/2023 NEENAH-MENASHA SEWERAGE COMMISSION
JAN 2023 Bill Based on NOV 2022 Measures

620-00-57829-000-000		Sewerage Treatment Charges	20,541.46
		JAN 2023 Bill Based on NOV 2022 Measures 2023-005	
620-00-57870-000-000		Interest Expense - CWF Loan	1,307.00
		Clean Water Fund (CWF) Loan - Interest 2023-010	
620-00-57875-000-000		Amortization Expense-CWF Loan	4,739.00
		Clean Water Fund (CWF) Loan - Debt 2023-010	
Total			26,587.46

10154 1/04/2023 SUPERIOR CHEMICAL LLC
Aero Kleen (6ct) and Sun Gel Previous Year Expense

610-00-57641-000-000		Operation Supplies & Expenses	71.76
		Aero Kleen (6ct) and Sun Gel	
620-00-57827-000-000		Operation Supplies & Expenses	71.76
		Aero Kleen (6ct) and Sun Gel	
Total			143.52

10155 1/04/2023 T-MOBILE
FROM 11/21/22-12/20/22 UTILITIES

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57641-000-000		Operation Supplies & Expenses	37.78
		FROM 11/21/22-12/20/22 UTILITIES	
620-00-57827-000-000		Operation Supplies & Expenses	37.79
		FROM 11/21/22-12/20/22 UTILITIES	
Total			75.57

10156 1/04/2023 WORKHORSE SOFTWARE SERVICES
5285

610-00-57923-000-000		Outside Services Employed	1,350.00
		2023 SUPPORT FOR SOFTWARE SERVICE	
620-00-57852-000-000		Outside Services Employed	1,350.00
		2023 SUPPORT FOR SOFTWARE SERVICE	
Total			2,700.00

10157 1/11/2023 COMMUNITY FIRST CU - VISA
12/29/22 Statment Date **Previous Year Expense**

610-00-57641-000-000		Operation Supplies & Expenses	14.78
		12/8/22 Amazon - SS Feeler Gauges	
620-00-57827-000-000		Operation Supplies & Expenses	14.79
		12/8/22 Amazon - SS Feeler Gauges	
610-00-57641-000-000		Operation Supplies & Expenses	11.20
		12/14/22 Airgas - Welding Tips	
620-00-57827-000-000		Operation Supplies & Expenses	11.20
		12/14/22 Airgas - Welding Tips	
Total			51.97

10158 1/11/2023 CORPORATE NETWORK SOLUTIONS, INC
12/28/22 VGA Adapter Converter **Previous Year Expense**

610-00-57921-000-000		Office Supplies & Expenses	12.50
		12/28/22 VGA Adapter Converter	
620-00-57851-000-000		Office Supplies & Expenses	12.50
		12/28/22 VGA Adapter Converter	
Total			25.00

10159 1/11/2023 FERGUSON ENTERPRISES LLC #3325
12/21/22-Storz Hydrant Adapter,Cap,Wrenc **Previous Year Expense**

610-00-57654-000-000		Maintenance of Hydrants	382.94
		12/21/22-Storz Hydrant Adapter,Cap,Wrenc	
Total			382.94

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
10160	1/11/2023	FOX CROSSING UTILITIES	
	9/19-12/15/22	Water Base & Vol Charges	Previous Year Expense
610-00-57601-000-000		Purchased Water - COA / FC	678.28
	9/19-12/15/22	Water Base & Vol Charges	
		Total	678.28
10161	1/11/2023	L & S TRUCK CENTER	
	12/31/22	F-450 Engine Repair	Previous Year Expense
610-00-57933-000-000		Transportation Expense	1,071.17
	From 12/31/22	F-450 Engine Repair	
620-00-57828-000-000		Transportation Expense	1,071.18
	From 12/31/22	F-450 Engine Repair	
		Total	2,142.35
10162	1/11/2023	MENARDS-APPLETON EAST	
	Account 31110431		Previous Year Expense
610-00-57641-000-000		Operation Supplies & Expenses	48.48
	12/28/22	Misc. Shop Supplies	
620-00-57827-000-000		Operation Supplies & Expenses	48.48
	12/28/22	Misc. Shop Supplies	
610-00-57921-000-000		Office Supplies & Expenses	27.99
	12/28/22	Misc. Kitchen Supplies	
620-00-57851-000-000		Office Supplies & Expenses	27.99
	12/28/22	Misc. Kitchen Supplies	
		Total	152.94
10163	1/11/2023	STUMPF CREATIVE LANDSCAPES INC	
	12/29/22	Fill for CS at 7008 Shea Rd	Previous Year Expense
610-00-57652-000-000		Maintenance of Services	27.00
	12/29/22	Fill for CS at 7008 Shea Rd	
		Total	27.00
10164	1/18/2023	MARTENSON & EISELE INC	
	Engineering Services through 12/31/22		Previous Year Expense
610-00-13143-000-000		Due from Developers	4,667.50
	Woodland Lake Cottages through 12/31/22		
620-00-13143-000-000		Due from Developers	4,667.50
	Woodland Lake Cottages through 12/31/22		
610-00-13143-000-000		Due from Developers	951.00
	Harrison Heights through 12/31/22		

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-13143-000-000		Due from Developers Harrison Heights through 12/31/22	951.00
610-00-13143-000-000		Due from Developers 1st Addition to LP Heights thr. 12/31/22	311.25
620-00-13143-000-000		Due from Developers 1st Addition to LP Heights thr. 12/31/22	311.25
610-00-13143-000-000		Due from Developers North Shore Ridge through 12/31/22	827.50
620-00-13143-000-000		Due from Developers North Shore Ridge through 12/31/22	827.50
620-00-57852-000-000		Outside Services Employed Melissa St/Plank Sewer through 12/31/22	574.00
Total			14,088.50

10165 1/18/2023 VYE
Website Hosting 2023 JAN-JUN

610-00-57921-000-000		Office Supplies & Expenses Website Hosting 2023 JAN-JUN INV-008348	165.00
620-00-57851-000-000		Office Supplies & Expenses Website Hosting 2023 JAN-JUN INV-008348	165.00
Total			330.00

10166 1/25/2023 CLEAN WATER TESTING LLC
1/18/23 Monthly Water Sample Tests

610-00-57641-000-000		Operation Supplies & Expenses 1/18/23 Monthly Water Sample Tests 9006979312	96.00
Total			96.00

10167 1/25/2023 CORPORATE NETWORK SOLUTIONS, INC
1/20/23 - HP ProBook Notebook (3ct)

610-00-18391-001-000		Computer Equipment 1/20/23 - HP ProBook Notebook (3ct) 72212	862.50
620-00-18392-001-000		Computer Equipment 1/20/23 - HP ProBook Notebook (3ct) 72212	862.50
Total			1,725.00

10168 1/25/2023 DIGGERS HOTLINE, INC.
1/16/23 - 1st Prepayment 2023

610-00-57641-000-000		Operation Supplies & Expenses 1/16/23 - 1st Prepayment 2023 230 1 34101 PP1	958.40
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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
 Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000	1/16/23	Operation Supplies & Expenses 1st Prepayment 2023	958.40
		230 1 34101 PP1	
Total			1,916.80

10169	1/25/2023	FERGUSON ENTERPRISES LLC #3326 Meter Seal Wires (250ct) & Rubber Gask	
610-00-18346-000-000		Meters Meter Seal Wires (250ct) & Rubber Gask	162.70
		0229207	
Total			162.70

10170	1/25/2023	FERGUSON WATERWORKS #1476 Invoices 0379311 & 0379569	
610-00-18346-000-000	1/17/23	Meters Meter Couplers (200 Ct)	3,308.54
		0379311	
610-00-57654-000-000	1/16/23	Maintenance of Hydrants Various Parts for Hydrant Inv.	1,169.80
		0379569	
Total			4,478.34

10171	1/25/2023	MARTENSON & EISELE INC For Services Through 12/31/2022	
			Previous Year Expense
610-00-57923-000-000		Outside Services Employed System Map Updates	1,100.00
620-00-57852-000-000		Outside Services Employed System Map Updates	1,100.00
Total			2,200.00

10172	1/25/2023	NEENAH-MENASHA SEWERAGE COMMISSION FEB 2023 Bill Based on DEC 2022 Measures	
620-00-57829-000-000		Sewerage Treatment Charges FEB 2023 Bill Based on DEC 2022 Measures	19,792.41
		2023-019	
620-00-57870-000-000		Interest Expense - CWF Loan Clean Water Fund (CWF) Loan - Interest	1,424.00
		2023-024	
620-00-57875-000-000		Amortization Expense-CWF Loan Clean Water Fund (CWF) Loan - Debt	5,163.00
		2023-024	
Total			26,379.41

10173	1/25/2023	TOTAL ENERGY SYSTEMS LLC 1/17/23 Preventive Maintenance LSs	
620-00-57832-000-000	1/17/23	Maint Collection Syst Pumping Preventive Maint. LS#4	1,101.00
		INV93049	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
 Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57832-000-000	1/17/23	Maint Collection Syst Pumping Preventive Maint. LS#1	597.00
		INV93054	
620-00-57832-000-000	1/17/23	Maint Collection Syst Pumping Preventive Maint. LS#6	735.21
		INV93052	
Total			2,433.21
<hr/>			
10174	1/25/2023	ULTIMATE CLEANING, LIMITED	
	1/13/23	- FEB 2023 Cleaning Service	
610-00-57935-000-000		Maintenance of General Plant	94.50
		FEB 2023 Cleaning Service	2130
620-00-57834-000-000		Maintenance of General Plant	94.50
		FEB 2023 Cleaning Service	2130
Total			189.00
Grand Total			101,993.10

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	23,917.38
Total Expenditure from Fund # 620 - SEWER UTILITY	78,075.72
Total Expenditure from all Funds	101,993.10

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 1/05/2023 MENASHA UTILITIES			
ACCT#1044748-01		Elec Plank Rd-Meter Pit	Prev YR Exp/Manual Check
620-00-57827-000-000		Operation Supplies & Expenses	21.84
ACCT#1044748-01		Elec Plank Rd-Meter Pit	
610-00-57641-000-000		Operation Supplies & Expenses	107.82
ACCT#1044219-02		COA Water #1 Electric	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	1,199.75
ACCT#1040028-01		LS #4 Electric	
620-00-57827-000-000		Operation Supplies & Expenses	11.39
ACCT#1040028-01		Storm Water Charge	
Total			1,340.80
EFT 1/05/2023 KWIK TRIP - UTILITIES			
ACCT# BG2251587 - FUEL			Prev YR Exp/Manual Check
610-00-57933-000-000		Transportation Expense	255.68
ACCT# BG2251587 - FUEL			
620-00-57828-000-000		Transportation Expense	255.68
ACCT# BG2251587 - FUEL			
Total			511.36
EFT 1/05/2023 OFFICE DEPOT BUSINESS CREDIT - HU			
OFFICE SUPPLIES THROUGH 12/18/22			Prev YR Exp/Manual Check
610-00-57921-000-000		Office Supplies & Expenses	79.95
OFFICE SUPPLIES THROUGH 12/18/22			
620-00-57851-000-000		Office Supplies & Expenses	79.96
OFFICE SUPPLIES THROUGH 12/18/22			
Total			159.91
EFT 1/06/2023 WE ENERGIES - 00003			
0705461764-00003 COA Mtr #2 - Electric			Prev YR Exp/Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	326.17
0705461764-00003 COA Mtr #2 - Electric			
Total			326.17
EFT 1/26/2023 WE ENERGIES - 00007			
0705461764-00007 LS#6 Electric & Gas			Prev YR Exp/Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	146.35
0705461764-00007 LS#6 Electric & Gas			
Total			146.35

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
 Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	1/12/2023	WE ENERGIES - 00010	
0705461764-00010	LS#4 - Gas	Prev YR Exp/Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	19.93
0705461764-00010	LS#4 - Gas		
		Total	19.93
EFT	1/12/2023	WE ENERGIES - 00006	
0705461764-00006	Fox Crsng Mtr - Elec	Prev YR Exp/Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses	16.25
0705461764-00006	Fox Crsng Mtr - Elec		
		Total	16.25
EFT	1/25/2023	WE ENERGIES - 00004	
0705461764-00004	LS#3 Electric	Prev YR Exp/Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	109.18
0705461764-00004	LS#3 Electric		
		Total	109.18
EFT	1/11/2023	MARCO TECHNOLOGIES LLC - UTILITIES	
33123107		Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	84.37
Acct# 009-1758432-000		PRINTER/COPIER DEC 33123107	
620-00-57851-000-000		Office Supplies & Expenses	84.38
Acct# 009-1758432-000		PRINTER/COPIER DEC 33123107	
		Total	168.75
EFT	1/25/2023	AT&T - UTILITIES	
920380099101		Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses	22.16
ACCT#920-380-0991		MTR STN #2 DIALER 920380099101-23	
620-00-57827-000-000		Operation Supplies & Expenses	38.89
ACCT#920-380-0977		LS#3 DIALER 920380099101-23	
620-00-57827-000-000		Operation Supplies & Expenses	38.89
ACCT#920-380-0982		LS#2 DIALER 920380099101-23	
620-00-57827-000-000		Operation Supplies & Expenses	38.89
ACCT#920-380-0987		LS#1 DIALER 920380099101-23	
610-00-57641-000-000		Operation Supplies & Expenses	38.56
ACCT#920-380-0992		MTR STN #1 DIALER 920380099101-23	
620-00-57827-000-000		Operation Supplies & Expenses	39.00
ACCT#920-380-0996		LS#4 DIALER 920380099101-23	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			216.39
<hr/>			
EFT	1/25/2023	CHARTER COMMUNICATIONS - UTILITIES	
26135010823		Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	64.99
	Acct# 8348 10 427 0026135	Internet 26135010823	
620-00-57851-000-000		Office Supplies & Expenses	65.00
	Acct# 8348 10 427 0026135	Internet 26135010823	
Total			129.99
<hr/>			
EFT	1/27/2023	WE ENERGIES - 00001	
0705461764-00001		LS#1 Electric & Gas Prev YR Exp/Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	443.16
	0705461764-00001	LS#1 Electric & Gas	
Total			443.16
<hr/>			
EFT	1/27/2023	WE ENERGIES - 00009	
0705461764-00009		HU Main - Electric Prev YR Exp/Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	331.11
	0705461764-00009	HU Main - Electric	
620-00-57851-000-000		Office Supplies & Expenses	331.12
	0705461764-00009	HU Main - Electric	
Total			662.23
<hr/>			
EFT	1/27/2023	WE ENERGIES - 00002	
0705461764-00002		LS#2 Electric Prev YR Exp/Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	81.01
	0705461764-00002	LS#2 Electric	
Total			81.01
<hr/>			
10155	1/04/2023	T-MOBILE	
		CORRECT POSTING YEAR Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses	-37.78
		FROM 11/21/22-12/20/22 UTILITIES	
620-00-57827-000-000		Operation Supplies & Expenses	-37.79
		FROM 11/21/22-12/20/22 UTILITIES	
Total			-75.57
<hr/>			
10155	1/04/2023	T-MOBILE	
		CORRECT POSTING YEAR Prev YR Exp/Manual Check	

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
 Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57641-000-000		Operation Supplies & Expenses	37.78
		FROM 11/21/22-12/20/22 UTILITIES	
620-00-57827-000-000		Operation Supplies & Expenses	37.79
		FROM 11/21/22-12/20/22 UTILITIES	
		Total	75.57
		Grand Total	4,331.48

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	1,327.06
Total Expenditure from Fund # 620 - SEWER UTILITY	3,004.42
Total Expenditure from all Funds	4,331.48

UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	1/03/2023	PSN INVOICE - UTILITIES	
	12/01/22-12/31/22	PSN PAYMENT SERV	
			Manual Check
610-00-57923-000-000		Outside Services Employed	24.97
	12/01/22-12/31/22	PSN PAYMENT SERV	269828
620-00-57852-000-000		Outside Services Employed	24.98
	12/01/22-12/31/22	PSN PAYMENT SERV	269828
		Total	49.95
		Grand Total	49.95

UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 1/01/2023 From Account:
Thru: 1/31/2023 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	24.97
Total Expenditure from Fund # 620 - SEWER UTILITY	24.98
Total Expenditure from all Funds	49.95

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

February 28, 2023

Title:

2021 Village Audit Presentation and Quote for Unified Audit

Issue:

Should the Village employ Clifton Larson to perform a unified audit of the Village and Harrison Utilities moving forward?

Background and Additional Information:

Staff has been very engaged since 2021 to merge Harrison Utilities into the Village as a Department. A lot of work has gone into the financial system and process revision to make that happen.

Traditionally HU was audited by a separate firm, Erickson and Associates. Staff proposes that one firm audit the Village and include HU as a department. Staff hopes to capture some economies of scale by including both entities in one audit. Staff also hopes to resolve timing issues in that work is done/milestones met simultaneously for both entities.

Staff was in communication with Moody's, and this does not impact the Village rating except that there would be fewer documents to coordinate and communicate.

Staff would recommend one of the existing auditing firms to minimize the impact of the transition. If either of the existing firms is chosen, they already have the history of half the work and would only need to learn the other half. If a third firm were chosen, via RFP for example, that new firm would have to learn the history of both organizations.

Staff asked for a proposal from Clifton Larson Allen because it is the larger firm and because incorporating HU will be a smaller task than Erickson having to incorporate the Village. On Friday, February 24, 2023, Clifton Larson e-mailed the following quote:

Segment	Fee
Village Audit	10,500.00
Form C preparation assistance	1,800.00
PSC report preparation assistance	3,500.00
Water Utility Audit	5,000.00
Sewer Utility Audit	<u>5,000.00</u>
Subtotal professional fees	25,800.00
Technology fee (5%)	<u>1,290.00</u>
Subtotal all professional and other fees	27,090.00
<u>Additional services, if applicable</u>	
Utility asset tracking	3,500.00
Opening balance procedures, utilities	<u>3,500.00</u>
Subtotal professional fees, optional services	7,000.00
Technology fee (5%)	<u>350.00</u>
Subtotal all optional professional fees and	7,350.00

Just to put that quote into perspective here are prices the Village paid for financial work for fiscal year 2020:

Harrison Utilities	Audit	\$10,985
Harrison Utilities	PSC Report	\$4,045
Village of Harrison:	Audit	\$9,799
Village of Harrison	Form C	<u>\$1,600</u>
		\$26,429

A representative from Clifton Larson Allen will have their own hand-out/presentation materials. The financial statements were finalized in December of 2022.

Budget Impacts:

The 2023 budget set aside \$17,500 for the Village and each utility budgeted \$40,000 for outside services so this proposal is well within budget.

Recommended Action:

Approve the proposal from Clifton Larson Allen to audit the Village and Harrison Utilities as a department of the Village.

Attachments:

- 2021 Village Audit and Financial Statements
- 2021 Internal Control Communication
- 2021 Governance Communication

VILLAGE OF HARRISON, WISCONSIN
FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
YEAR ENDED DECEMBER 31, 2021



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**VILLAGE OF HARRISON, WISCONSIN
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INDEPENDENT AUDITORS' REPORT

Village Board
Village of Harrison
Harrison, Wisconsin

Report on the Audit of the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund (except as described below), the aggregate remaining fund information, and the statement of revenues, expenditures, and changes in fund balance – budget and actual – general fund of the Village of Harrison, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Village of Harrison's basic financial statements as listed in the table of contents.

Adverse Opinion

In our opinion, because of the significance of the matter described in the Basis for Adverse Opinion on Harrison Utilities and Business-Type Activities paragraph, the financial statements referred to below do not present fairly the financial position of the Harrison Utilities and Business-Type Activities of the Village of Harrison, Wisconsin, as of December 31, 2021, or the changes in financial position or cash flow thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund (except as described above), the aggregate remaining fund information, and the statement of revenues, expenditures, and changes in fund balance – budget and actual – general fund of the Village of Harrison, as of December 31, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village of Harrison and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matter Giving Rise to the Adverse Opinion on Harrison Utilities and Business-Type Activities

Management has not included the Harrison Utilities in the Village's financial statements. Accounting principles generally accepted in the United States of America require the Harrison Utilities to be presented as a major enterprise fund and financial information about Harrison Utilities to be a part of the business-type activities, thus increasing that activity's assets, liabilities, revenues, expenses and changing its net position. The amount by which this departure would affect the assets, deferred outflow of resources, liabilities, deferred inflows of resources, net position, revenues, and expenses of the business-type activities and the omitted major fund has not been determined.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village of Harrison's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Village of Harrison's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Village of Harrison's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the schedules relating to pensions as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Harrison's basic financial statements. The detailed comparison of budgeted and actual revenues and the detailed comparison of budgeted and actual expenditures for the general fund are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the detailed comparison of budgeted and actual revenues and the detailed comparison of budgeted and actual expenditures for the general fund are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Village Board
Village of Harrison

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022, on our consideration of the Village of Harrison's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village of Harrison's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Village of Harrison's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Wauwatosa, Wisconsin
October 28, 2022

**VILLAGE OF HARRISON, WISCONSIN
STATEMENT OF NET POSITION
DECEMBER 31, 2021**

ASSETS

Cash and Investments	\$ 14,305,228
Receivables:	
Taxes and Special Charges	4,803,928
Accounts, Net	33,216
Special Assessments	303,119
Due from Other Governments	375,063
Net Pension Asset	433,061
Capital Assets, Nondepreciable	4,861,412
Capital Assets, Depreciable	14,334,427
Total Assets	<u>39,449,454</u>

DEFERRED OUTFLOWS OF RESOURCES

Pension Related Amounts	718,888
Total Deferred Outflows of Resources	<u>718,888</u>

LIABILITIES

Accounts Payable	1,363,616
Accrued and Other Current Liabilities	79,067
Due to Other Governments	134,880
Unearned revenue	646,747
Accrued Interest Payable	8,337
Special Deposits	1,540,207
Long-Term Obligations:	
Due Within One Year	755,000
Due in More Than One Year	2,825,000
Total Liabilities	<u>7,352,854</u>

DEFERRED INFLOWS OF RESOURCES

Property Taxes Levied for Subsequent Year	6,593,398
Pension Related Amounts	948,198
Total Deferred Inflows of Resources	<u>7,541,596</u>

NET POSITION

Net Investment in Capital Assets	17,345,839
Restricted	2,495,082
Unrestricted	5,432,971
Total Net Position	<u>\$ 25,273,892</u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2021**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
GOVERNMENTAL ACTIVITIES					
General Government	\$ 715,026	\$ 506,407	\$ -	\$ -	\$ (208,619)
Public Safety	1,350,103	815,142	152,367	-	(382,594)
Public Works	2,634,792	1,767,046	-	394,275	(473,471)
Health and Human Services	-	-	21,554	-	21,554
Culture and Recreation	95,619	226,612	-	-	130,993
Conservation and Development	417,492	-	-	-	(417,492)
Interest and Fiscal Charges	49,556	-	-	-	(49,556)
Total Governmental Activities	<u>\$ 5,262,588</u>	<u>\$ 3,315,207</u>	<u>\$ 173,921</u>	<u>\$ 394,275</u>	(1,379,185)
GENERAL REVENUES					
Taxes:					
Property Taxes					3,605,109
Tax Increments					592,619
Other Taxes					37
Federal and State Grants and Other Contributions					
Not Restricted to Specific Functions					153,494
Interest and Investment Earnings					22,539
Miscellaneous					43,373
Total General Revenues					<u>4,417,171</u>
CHANGE IN NET POSITION					
					3,037,986
Net Position - Beginning of Year					<u>22,235,906</u>
NET POSITION - END OF YEAR					<u>\$ 25,273,892</u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2021**

	General	Debt Service	Other Governmental Funds	Total
ASSETS				
Cash and Investments	\$ 11,379,537	\$ -	\$ 2,925,691	\$ 14,305,228
Receivables:				
Taxes and Special Charges	3,759,003	468,390	576,535	4,803,928
Accounts, Net	33,216	-	-	33,216
Special Assessments	303,119	-	-	303,119
Due from Other Funds	33,573	-	-	33,573
Due from Other Governments	375,063	-	-	375,063
	<u>\$ 15,883,511</u>	<u>\$ 468,390</u>	<u>\$ 3,502,226</u>	<u>\$ 19,854,127</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
LIABILITIES				
Accounts Payable	\$ 1,363,616	\$ -	\$ -	\$ 1,363,616
Accrued and Other Current Liabilities	79,067	-	-	79,067
Due to Other Funds	-	26,486	7,087	33,573
Unearned revenue	-	-	646,747	646,747
Due to Other Governments	134,880	-	-	134,880
Special Deposits	1,540,207	-	-	1,540,207
Total Liabilities	<u>3,117,770</u>	<u>26,486</u>	<u>653,834</u>	<u>3,798,090</u>
DEFERRED INFLOWS OF RESOURCES				
Property Taxes and Special Charges Levied for Subsequent Year	5,154,940	645,000	793,458	6,593,398
Special Assessments	303,119	-	-	303,119
Total Deferred Inflows of Resources	<u>5,458,059</u>	<u>645,000</u>	<u>793,458</u>	<u>6,896,517</u>
FUND BALANCES				
Restricted	-	-	2,062,021	2,062,021
Assigned	-	-	-	-
Unassigned	7,307,682	(203,096)	(7,087)	7,097,499
Total Fund Balances	<u>7,307,682</u>	<u>(203,096)</u>	<u>2,054,934</u>	<u>9,159,520</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 15,883,511</u>	<u>\$ 468,390</u>	<u>\$ 3,502,226</u>	<u>\$ 19,854,127</u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
BALANCE SHEET – GOVERNMENTAL FUNDS (CONTINUED)
DECEMBER 31, 2021**

Total Fund Balances as Shown on Previous Page	\$ 9,159,520
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.	19,195,839
Other long-term assets are not available to pay current period expenditures and therefore are deferred in the funds.	
Special Assessments	303,119
Net Pension Asset	433,061
Some deferred outflows and inflows of resources reflect changes in long-term liabilities and are not reported in the funds.	
Deferred Outflows Related to Pensions	718,888
Deferred Inflows Related to Pensions	(948,198)
Deferred Inflows Related to Special Assessments	
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	
Notes Payable	(3,580,000)
Accrued Interest on Long-Term Obligations	<u>(8,337)</u>
Net Position of Governmental Activities as Reported on the Statement of Net Position	<u>\$ 25,273,892</u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES – GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2021**

	General	Debt Service	Other Governmental Funds	Total
REVENUES				
Taxes	\$ 2,826,052	\$ 778,820	\$ 592,619	\$ 4,197,491
Special Assessments	157,399	-	-	157,399
Intergovernmental	621,843	-	-	621,843
Licenses and Permits	585,487	-	525,913	1,111,400
Fines and Forfeits	15,132	-	-	15,132
Public Charges for Services	2,027,960	-	-	2,027,960
Intergovernmental Charges for Services	114,848	-	-	114,848
Miscellaneous	65,997	-	-	65,997
Total Revenues	<u>6,414,718</u>	<u>778,820</u>	<u>1,118,532</u>	<u>8,312,070</u>
EXPENDITURES				
Current:				
General Government	726,932	-	-	726,932
Public Safety	1,248,375	-	172	1,248,547
Public Works	2,033,825	-	-	2,033,825
Culture and Recreation	28,205	-	-	28,205
Conservation and Development	125,132	-	425,775	550,907
Debt Service:				
Principal	-	1,582,200	-	1,582,200
Interest and Fiscal Charges	-	81,794	-	81,794
Capital Outlay	3,505,769	-	238,790	3,744,559
Total Expenditures	<u>7,668,238</u>	<u>1,663,994</u>	<u>664,737</u>	<u>9,996,969</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,253,520)	(885,174)	453,795	(1,684,899)
OTHER FINANCING SOURCES				
Long-Term Debt Issued	500,000	-	-	500,000
Total Other Financing Sources	<u>500,000</u>	<u>-</u>	<u>-</u>	<u>500,000</u>
NET CHANGE IN FUND BALANCES	(753,520)	(885,174)	453,795	(1,184,899)
Fund Balances - Beginning of Year	<u>8,061,202</u>	<u>682,078</u>	<u>1,601,139</u>	<u>10,344,419</u>
FUND BALANCES - END OF YEAR	<u>\$ 7,307,682</u>	<u>\$ (203,096)</u>	<u>\$ 2,054,934</u>	<u>\$ 9,159,520</u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2021**

Net Change in Fund Balances as Shown on Previous Page \$ (1,184,899)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Assets Reported as Capital Outlay in Governmental Fund Statements	3,744,559
Capital Assets Reported in Functional Expenses	121,327
Depreciation Expense Reported in the Statement of Activities	(866,580)

Governmental funds do not present revenues that are not available to pay current obligations. In contrast, such revenues are reported in the statement of activities when earned.

Special Assessments	(11,496)
Net Pension Asset	242,858

Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Long-Term Debt Issued	(500,000)
Principal Repaid	1,582,200

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Accrued Interest on Long-Term Debt	32,238
Deferred Outflows of Resources Related to Pensions	251,670
Deferred Inflows of Resources Related to Pensions	<u>(373,891)</u>

Change in Net Position of Governmental Activities as Reported in the Statement of Activities	<u><u>\$ 3,037,986</u></u>
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See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES – BUDGET AND ACTUAL – GENERAL FUND
YEAR ENDED DECEMBER 31, 2021**

	Budget		Actual	Variance
	Original	Final		Final Budget - Positive (Negative)
REVENUES				
Taxes	\$ 2,894,275	\$ 2,894,275	\$ 2,826,052	\$ (68,223)
Special Assessments	17,815	17,815	157,399	139,584
Intergovernmental	587,215	587,215	621,843	34,628
Licenses and Permits	303,653	303,653	585,487	281,834
Fines and Forfeits	6,500	6,500	15,132	8,632
Public Charges for Services	1,664,358	1,664,358	2,027,960	363,602
Intergovernmental Charges for Services	128,462	128,462	114,848	(13,614)
Miscellaneous	25,600	25,600	65,998	40,398
Total Revenues	<u>5,627,878</u>	<u>5,627,878</u>	<u>6,414,719</u>	<u>786,841</u>
EXPENDITURES				
Current:				
General Government	675,533	675,533	726,932	(51,399)
Public Safety	961,330	961,330	1,248,375	(287,045)
Public Works	2,105,418	2,105,418	2,033,825	71,593
Health and Human Services	2,200	2,200	-	2,200
Culture and Recreation	45,000	45,000	28,205	16,795
Conservation and Development	137,881	137,881	125,132	12,749
Capital Outlay	3,713,027	3,713,027	3,505,769	207,258
Total Expenditures	<u>7,640,389</u>	<u>7,640,389</u>	<u>7,668,238</u>	<u>(27,849)</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,012,511)	(2,012,511)	(1,253,519)	758,992
OTHER FINANCING SOURCES				
Long-Term Debt Issued	1,880,000	1,880,000	500,000	(1,380,000)
Proceeds from Sale of Capital Assets	-	-	-	-
Total Other Financing Sources (Uses)	<u>1,880,000</u>	<u>1,880,000</u>	<u>500,000</u>	<u>(1,380,000)</u>
NET CHANGE IN FUND BALANCE	(132,511)	(132,511)	(753,519)	(621,008)
Fund Balance - Beginning of Year	<u>8,061,202</u>	<u>8,061,202</u>	<u>8,061,202</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ 7,928,691</u>	<u>\$ 7,928,691</u>	<u>\$ 7,307,683</u>	<u>\$ (621,008)</u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
STATEMENT OF FIDUCIARY NET POSITION – CUSTODIAL FUNDS
DECEMBER 31, 2021**

ASSETS

Cash and Investments	\$ 4,387,280
Receivables:	
Taxes and Special Charges	11,660,471
Total Assets	16,047,751

LIABILITIES

Due to Other Governments	4,387,280
Total Liabilities	4,387,280

DEFERRED INFLOWS OF RESOURCES

Property Taxes Levied for Subsequent Year	11,660,471
Total Deferred Inflows of Resources	11,660,471

NET POSITION - RESTRICTED

\$ -

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION – CUSTODIAL FUNDS
DECEMBER 31, 2021**

	<u>Custodial Funds</u>
ADDITIONS	
Tax collections	\$ 16,047,751
Total Additions	<u>16,047,751</u>
DEDUCTIONS	<u>16,047,751</u>
Total Deductions	16,047,751
CHANGE IN NET POSITION	-
Net Position - Beginning of Year	<u>-</u>
NET POSITION - END OF YEAR	<u><u>\$ -</u></u>

See accompanying Notes to Basic Financial Statements.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Village of Harrison, Wisconsin (the Village), have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the Village are described below:

A. Reporting Entity

The Village is a municipal corporation governed by an elected seven-member board (the Village Board). In accordance with U.S. GAAP, the basic financial statements are required to include the Village and any separate component units that have a significant operational or financial relationship with the Village. The Village has not identified any component units that are required to be included in the basic financial statements.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Village. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for services.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Governmental funds include general, special revenue, debt service and capital projects funds. Proprietary funds include enterprise and internal service funds. The Village has no internal service funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Village reports the following major governmental funds:

General Fund

This is the Village's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide and Fund Financial Statements (Continued)

Debt Service Fund

Used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

The Village has the following major enterprise fund:

Harrison Utilities

Harrison Utilities operates a water and sewer utility serving customers in the Village of Harrison and surrounding communities.

The Village's *business-type activities* and proprietary fund are not included in the Village's financial statements.

In addition, the Village reports Custodial funds to account for assets held by the Village in a trustee capacity or as an agent for individuals, private organizations, and /or other governmental units. The Villages reports tax roll collection activity in the custodial fund.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Revenues susceptible to accrual include intergovernmental grants, intergovernmental charges for services, public charges for services and interest. Other revenues such as licenses and permits, fines and forfeits and miscellaneous revenues are recognized when received in cash or when measurable and available.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus and Basis of Accounting (Continued)

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, and fees and fines, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources, as they are needed.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance

1. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. For purposes of the statement of cash flows, all cash deposits and highly liquid investments (including restricted assets) with a maturity of three months or less from date of acquisition are considered to be cash equivalents.

2. Property Taxes and Special Charges Receivable

Property taxes and special charges consist of taxes on real estate and personal property and user charges assessed against Village properties. They are levied during December of the prior year and become an enforceable lien on property the following January 1. Property taxes are payable in various options depending on the type and amount. Personal property taxes and special charges are payable on or before January 31 in full. Real estate taxes are payable in full by January 31 or in two equal installments on or before January 31 and July 31. Real estate taxes not paid by January 31 are purchased by the County as part of the February tax settlement. Delinquent personal property taxes remain the collection responsibility of the Village. Special charges not paid by January 31 are held in trust by the County and remitted to the Village, including interest, when collected by the County.

3. Accounts Receivable

Accounts receivable are recorded at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

4. Special Assessments

Assessments against property owners for public improvements are generally not subject to full settlement in the year levied. Special assessments are placed on tax rolls on an installment basis. Revenue from special assessments recorded in governmental funds is recognized as collections are made within the period of availability.

5. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "Due from Other Funds" and "Due to Other Funds" in the fund financial statements.

6. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Village as assets with an initial, individual costs of \$5,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the Village are depreciated using the straight-line method over the following estimated useful lives:

Land Improvements	20 to 40 Years
Buildings and Improvements	25 Years
Machinery and Equipment	5 to 20 Years
Infrastructure	25 Years

7. Deferred Outflows/Inflows of Resources

Deferred outflows of resources are a consumption of net position by the government that is applicable to a future reporting period. Deferred inflows of resources are an acquisition of net position by the government that is applicable to a future reporting period. The recognition of those outflows and inflows as expenses or expenditures and revenues are deferred until the future periods to which the outflows and inflows are applicable.

Governmental funds may report deferred inflows of resources for unavailable revenues. The Village reports unavailable revenues for special assessments. These inflows are recognized as revenues in the government-wide financial statements.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

8. Long-Term Obligations

In the government-wide financial statements, and proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

9. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

10. Fund Equity

Governmental Fund Financial Statements

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

Nonspendable Fund Balance: Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.

Restricted Fund Balance: Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

10. Fund Equity (Continued)

Committed Fund Balance: Amounts that are constrained for specific purposes by action of the Village Board. These constraints can only be removed or changed by the Village Board using the same action that was used to create them.

Assigned Fund Balance: Amounts that are constrained for specific purposes by action of Village management. The Village Board has authorized the Village Manager to assign fund balance. Residual amounts in any governmental fund, other than the General Fund, are also reported as assigned.

Unassigned Fund Balance: Amounts that are available for any purpose. Positive unassigned amounts are only reported in the General Fund.

The Village has not adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. When a policy does not specify the spend-down policy, GASB Statement No. 54 indicates that restricted funds would be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

Government-Wide and Proprietary Fund Statements

Equity is classified as net position and displayed in three components:

Net Investment in Capital Assets: Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources.

Restricted Net Position: Amount of net position that is subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.

Unrestricted Net Position: Net position that is neither classified as restricted nor as net investment in capital assets.

E. Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Changes in Accounting Policies

The Village changed accounting policies related to accounting for fiduciary activities by adopting Statement of Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*, in 2021. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is not material.

NOTE 2 STEWARDSHIP AND COMPLIANCE

A. Budgets and Budgetary Accounting

The Village follows these procedures in establishing the budgetary data reflected in the basic financial statements:

1. During October, Village management submits to the Village Board a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by Village Board action.
2. Budgets are adopted on a basis consistent with U.S. GAAP for all governmental funds, except for the Tax Incremental District No. 1 and Tax Incremental District No. 2. Budget is defined as the originally approved budget plus or minus approved amendments. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget.
3. During the year, formal budgetary integration is employed as a management control device for the governmental funds adopting a budget.
4. Expenditures may not exceed appropriations provided in detailed budget accounts maintained for each activity or department of the Village. Amendments to the budget during the year require initial approval by management and are subsequently authorized by the Village Board.
5. Encumbrance accounting is not used by the Village to record commitments related to unperformed contracts for goods or services.

B. Excess of Expenditures Over Budget Appropriations

The Village's total General Fund expenditures for the year ended December 31, 2021 exceeded budget by \$27,849.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 2 STEWARDSHIP AND COMPLIANCE (CONTINUED)

C. Deficit Fund Equity

The following funds had a deficit fund balance as of December 31, 2021:

Fund:	<u>Deficit Fund Balance</u>
Debt Service	\$ (203,096)
TIF District No. 2	(1,300)
TIF District No. 3	(2,860)
TIF District No. 4	(2,927)
Total	<u>\$ (210,183)</u>

The Village anticipates future tax increments will finance the deficit of the tax incremental districts.

D. Property Tax Levy Limit

Wisconsin state statutes provide for a limit on the property tax levies for all Wisconsin cities, villages, towns and counties. For the 2021 budget year, Wisconsin Statutes limit the increase in the maximum allowable tax levy to the change in the Village's January 1 equalized value as a result of net new construction. The actual limit for the Village for the 2021 budget was 2.57%. Debt service for debt authorized after July 1, 2005 is exempt from the levy limit. In addition, Wisconsin statutes allow the limit to be adjusted for the increase in debt service authorized prior to July 1, 2005 and in certain other situations.

NOTE 3 CASH AND INVESTMENTS

The Village maintains various cash and investment accounts, including pooled funds that are available for use by all funds. Each fund's portion of these accounts is displayed on the financial statements as "Cash and Investments." Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

- Time deposits
- Repurchase agreements
- Securities issued by federal, state, and local governmental entities
- Statutorily authorized commercial paper and corporate securities
- Wisconsin local government investment pool

The carrying amount of the Village's cash and investments totaled \$18,741,837 December 31, 2021 as summarized below:

Petty Cash and Cash on Hand	\$ 5,311
Deposits with Financial Institutions	18,438,201
Investments:	
Wisconsin Local Government Investment Pool	248,996
Total	<u>\$ 18,692,508</u>

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Fair Value Measurements

The Village categorizes its fair value measurements within the fair value hierarchy established by U.S. GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The Village currently has no investments that are subject to fair value measurement.

Deposits and investments of the Village are subject to various risks. Presented below is a discussion of the Village's deposits and investments and the related risks.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The Village does not have an additional custodial credit policy.

Deposits with financial institutions within the state of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the state of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Deposits with credit unions are insured by the National Credit Union Share Insurance Fund (NCUSIF) in the amount of \$250,000 per credit union member. Also, the state of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available. This coverage has been considered in determining custodial credit risk.

As of December 31, 2021, \$16,359,983 of the Village's deposits with financial institutions were in excess of federal and state depository insurance limits. No amounts were collateralized.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Custodial Credit Risk (Continued)

The Village has investments in the Wisconsin local government investment pool of \$248,996 at December 31, 2021. The Wisconsin local government investment pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2021, the fair value of the Village's share of the LGIP's assets was substantially equal to the carrying value.

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Wisconsin statutes limit investments in securities to the top two ratings assigned by nationally recognized statistical rating organizations. The Village does not have an additional credit risk policy. The Village's investment in the Wisconsin local government investment pool is not rated.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Village does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The Local Government Investment Pool has a weighted average maturity of 74 days.

Credit Risk

Credit risk is the risk that an issue or other counterparty to an investment will not fulfill its obligations. The Village's investment policy does not address credit risk for investments. The Village holds investments in LGIP, which is not rated.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 4 CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital Assets, Not Being Depreciated:				
Land	\$ 1,981,823	\$ -	\$ -	\$ 1,981,823
Construction in Progress	439,648	2,879,590	439,649	2,879,589
Total Capital Assets, Not Being Depreciated	2,421,471	2,879,590	439,649	4,861,412
Capital Assets, Being Depreciated:				
Land Improvements	1,971,909	357,261	-	2,329,170
Buildings and Improvements	2,301,673	361,703	-	2,663,376
Machinery and Equipment	6,195,054	49,513	-	6,244,567
Infrastructure	11,665,302	657,468	-	12,322,770
Subtotals	22,133,938	1,425,945	-	23,559,883
Less Accumulated Depreciation for:				
Land Improvements	580,774	26,661	-	607,435
Buildings and Improvements	1,055,486	109,962	-	1,165,448
Machinery and Equipment	3,378,148	662,543	-	4,040,691
Infrastructure	3,344,468	67,414	-	3,411,882
Subtotals	8,358,876	866,580	-	9,225,456
Total Capital Assets, Being Depreciated, Net	13,775,062	559,365	-	14,334,427
Governmental Activities Capital Assets, Net	<u>\$ 16,196,533</u>	<u>\$ 3,438,955</u>	<u>\$ 439,649</u>	19,195,839
Less: Capital Related Debt				1,850,000
Net Investment in Capital Assets				<u>\$ 17,345,839</u>

Depreciation expense was charged to functions of the Village as follows:

Governmental Activities:	
General Government	\$ 26,661
Public Safety	109,962
Public Works	662,543
Culture and Recreation	67,414
Total Depreciation Expense - Governmental Activities	<u>\$ 866,580</u>

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 5 INTERFUND RECEIVABLE, PAYABLES, AND TRANSFERS

Interfund receivables and payables between individual funds of the Village, as reported in the fund financial statements, as of December 31, 2021 are detailed below:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Temporary Cash Advances to Finance Operating		
Cash Deficits:		
Governmental Funds:		
General Fund	\$ 33,573	\$ -
Debt Service	-	(26,486)
TIF District No. 2	-	(1,300)
TIF District No. 3	-	(2,860)
TIF District No. 4	-	(2,927)
Total	<u>\$ 33,573</u>	<u>\$ (33,573)</u>

NOTE 6 LONG-TERM OBLIGATIONS

The following is a summary of changes in long-term obligations of the Village for the year ended December 31, 2021:

	<u>Beginning Balance</u>	<u>Issued</u>	<u>Retired</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
General Obligation Debt					
Direct Placements:					
Notes	\$ 1,357,200	\$ 500,000	\$ 1,357,200	\$ 500,000	\$ 500,000
State Trust Fund Loans	3,305,000	-	225,000	3,080,000	255,000
Governmental Activities					
Long-Term Obligations	<u>\$ 4,662,200</u>	<u>\$ 500,000</u>	<u>\$ 1,582,200</u>	<u>\$ 3,580,000</u>	<u>\$ 755,000</u>

Interest paid during the year on long-term debt totaled \$81,794.

General Obligation Debt

General obligation debt currently outstanding is detailed as follows:

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/21</u>
General Obligation Notes	11/17/20	3/1/30	3.75%	\$ 1,500,000	\$ 1,350,000
General Obligation Notes	11/17/20	3/1/35	2.00	1,880,000	1,730,000
General Obligation Notes	12/31/21	6/30/22	4.00	500,000	500,000
Total Outstanding					
General Obligation Debt					<u>\$ 3,580,000</u>

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 6 LONG-TERM OBLIGATIONS (CONTINUED)

Annual principal and interest maturities of the outstanding general obligation debt of \$3,580,000 on December 31, 2021 are detailed below:

<u>Year Ended December 31,</u>	<u>Governmental Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 755,000	\$ 54,186	\$ 809,186
2023	260,000	44,330	304,330
2024	265,000	40,280	305,280
2025	275,000	35,905	310,905
2026	275,000	31,255	306,255
2027 - 2030	1,185,000	78,740	1,263,740
2031 - 2035	565,000	28,950	593,950
2035+	-	-	-
Total	<u>\$ 3,580,000</u>	<u>\$ 313,646</u>	<u>\$ 3,893,646</u>

For governmental activities, the other long-term liabilities are generally funded by the general fund.

Legal Margin for New Debt

The Village's legal margin for creation of additional general obligation debt on December 31, 2021 was \$64,019,320 as follows:

Equalized Valuation of the Village	\$ 1,351,986,400
Statutory Limitation Percentage	<u>(x) 5%</u>
General Obligation Debt Limitation, Per Section 67.03 of the Wisconsin Statutes	67,599,320
Total Outstanding General Obligation Debt Applicable to Debt Limitation	3,580,000
Legal Margin for New Debt	<u>\$ 64,019,320</u>

General obligation notes are direct placements in which the full faith and is secured by the Village's taxing authority. These notes are not subject to any special terms related to events of default, termination events or escalation clauses. The State Trust Fund loan is a private placement which contains a subjective acceleration clause that allows the lender to accelerate payment of the entire principal amount to be come immediately due if the lender determines that a material adverse change occurs. The State Trust Fund Loan is secured by the Village's taxing authority.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 7 PENSION PLAN

Plan Description

The WRS is a cost-sharing, multiple-employer, defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible state of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone WRS Financial Report, which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and executive service retirement plan participants, if hired on or before December 31, 2016) are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 7 PENSION PLAN (CONTINUED)

Postretirement Adjustments

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the floor) set at retirement.

The Core and Variable annuity adjustments granted during recent years are as follows:

<u>Year</u>	<u>Core Fund Adjustment</u>	<u>Variable Fund Adjustment</u>
2011	(1.2)%	11.0 %
2012	(7.0)	(7.0)
2013	(9.6)	9.0
2014	4.7	25.0
2015	2.9	2.0
2016	0.5	(5.0)
2017	2.0	4.0
2018	2.4	17.0
2019	-	(10.0)
2020	1.7	21.0

Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and executives and elected officials. Starting on January 1, 2016, the executives and elected officials category was merged into the general employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remained of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the year ended December 31, 2021, the WRS recognized \$72,184 in contributions from the Village.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 7 PENSION PLAN (CONTINUED)

Contribution rates as of December 31, 2021 are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General (Including Teachers)	6.75 %	6.75 %
Protective with Social Security	6.75	11.65
Protective without Social Security	6.75	16.25

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2021, the Village reported an asset of \$433,061 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2020, and the total pension asset used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2019 rolled forward to December 31, 2020.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net pension asset was based on the Village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2020, the Village's proportion was 0.00693660%, which was an increase of 0.00103781% from its proportion measured as of December 31, 2019.

For the year ended December 31, 2021, the Village recognized pension credit of \$48,330.

At December 31, 2021, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 626,771	\$ 135,005
Net Differences Between Projected and Actual Earnings on Pension Plan Investments	-	813,037
Changes in Assumptions	9,822	-
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	10,111	156
Employer Contributions Subsequent to the Measurement Date	72,184	-
Total	<u>\$ 718,888</u>	<u>\$ 948,198</u>

\$72,184 reported as deferred outflows related to pension resulting from the Village's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended December 31, 2021.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 7 PENSION PLAN (CONTINUED)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Year Ending December 31,</u>	
2022	\$ (76,875)
2023	(18,421)
2024	(144,834)
2025	(61,362)
Total	<u>\$ (301,492)</u>

Actuarial Assumptions

The total pension liability in the December 31, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2019
Measurement Date of Net Pension Liability (Asset):	December 31, 2020
Actuarial Cost Method:	Entry Age Normal
Asset Valuation Method:	Fair Market Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality	Wisconsin 2018 Mortality Table
Postretirement Adjustments*	1.9%

** No postretirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the postretirement discount rate.*

Actuarial assumptions are based upon an experience study conducted in 2019 that covered a three-year period from January 1, 2016 to December 31, 2018. The Total Pension Liability for December 31, 2020 is based upon a roll-forward of the liability calculated from the December 31, 2019 actuarial valuation.

Long-Term Expected Return on Plan Assets

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 7 PENSION PLAN (CONTINUED)

Long-Term Expected Return on Plan Assets (Continued)

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	<u>Current Asset Allocation %</u>	<u>Long-Term Expected Nominal Rate of Return %</u>	<u>Long-Term Expected Real Rate of Return %</u>
Core Fund Asset Class:			
Global Equities	51.0 %	7.2 %	4.7 %
Fixed Income	25.0	3.2	0.8
Inflation Sensitive Assets	16.0	2.0	(0.4)
Real Estate	8.0	5.6	3.1
Private Equity/Debt	11.0	10.2	7.6
Multi-Asset	4.0	5.8	3.3
Total Core Fund	<u>115.0 %</u>	6.6	4.1
Variable Fund Asset Class:			
U.S. Equities	70.0 %	6.6	4.1
International Equities	30.0	7.4	4.9
Total Variable Fund	<u>100.0 %</u>	7.1	4.6

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.4%

Asset allocations are managed within established ranges, target percentages may differ from actual monthly allocations.

Single Discount Rate

A single discount rate of 7.00% was used to measure the total pension liability for the current and prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 2.00% (Source: Fixed-income municipal bonds with 20 years to maturity that include only federally tax-exempt municipal bonds as reported in Fidelity Index's "20-year Municipal GO AA Index" as of December 31, 2020. In describing this index, Fidelity notes that the Municipal Curves are constructed using option-adjusted analytics of a diverse population of over 10,000 tax-exempt securities). Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan members contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 7 PENSION PLAN (CONTINUED)

Sensitivity of the Village's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the Village's proportionate share of the net pension liability December 31, 2021 calculated using the discount rate of 7.0%, as well as what the Village's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one-percentage-point lower (6.0%) or one-percentage-point higher (8.0%) than the current rate:

	One Percent Decrease to Discount Rate (6.0%)	Current Discount Rate (7.0%)	One Percent Increase to Discount Rate (8.0%)
Village's Proportionate Share of the Net Pension Liability (Asset)	\$ 412,214	\$ (433,061)	\$ (1,053,910)

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

Payables to the Pension Plan

At December 31, 2021, the Village reported a payable of \$33,829 for the outstanding amount of contributions to the pension plan.

NOTE 8 FUND EQUITY

Restricted Fund Balance

In the fund financial statements, portions of governmental fund balances are not available for appropriation or are legally restricted for use for a specific purpose. At December 31, 2021, restricted fund balance was as follows:

Special Revenue Funds:

Restricted for:

Park Improvements	\$ 909,006
Law Enforcement Impact	60,590
Fire Department Impact	514,358
Fire Department	8
Total Special Revenue Fund Restricted Fund Balance	1,483,962

Capital Project Funds:

Restricted for:

Tax Incremental District 1	532,751
Capital Projects	45,308
Total Capital Project Funds	578,059

Total Restricted Fund Balance	\$ 2,062,021
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**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 8 FUND EQUITY (CONTINUED)

Net Position

The Village reports restricted net position at December 31, 2021 as follows:

Governmental Activities:

Restricted for:

Park Improvements	\$ 909,006
Law Enforcement Impact	60,590
Fire Department Impact	514,358
Fire Department	8
Capital Projects	532,751
Capital Projects	45,308
Pension Asset	433,061
Total Restricted Net Position	<u>\$ 2,495,082</u>

NOTE 9 OTHER INFORMATION

A. Tax Incremental Financing Districts

The Village has established separate capital projects funds for Tax Incremental District (TID) No. 1 and Tax Incremental District (TID) No. 2, Tax Incremental District (TID) No. 3, and Tax Incremental District (TID) No. 4, which were created by the Village in accordance with Section 66.1105 of the Wisconsin Statutes. At the time the District was created, the property tax base within the District was "frozen" and increment taxes resulting from increases to the property tax base are used to finance District improvements, including principal and interest on long-term debt issued by the Village to finance such improvements. The Statutes allow eligible project costs to be incurred up to five years prior to the maximum termination date. The Village's District is still eligible to incur project costs.

Since creation of the above Districts, the Village has provided various financing sources to the TIDs. The foregoing amounts are not recorded as liabilities in the TID capital project funds but can be recovered by the Village from any future excess tax increment revenues.

B. Risk Management

The Village is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The Village completes an annual review of its insurance coverage to ensure adequate coverage. The Village has not made significant changes to coverage from the previous year. The Village's losses have not exceed coverage in any of the prior three years.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 9 OTHER INFORMATION (CONTINUED)

C. Contingencies

From time-to-time, the Village is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management and the Village Attorney that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Village's financial position or results of operations.

D. Commitments and Contingent Liabilities

The Village has a contract with the City of Appleton to pay for half the cost of the storm sewer, paving, grade and gravel, and temporary asphalt paving for certain properties located in the Village boundaries and the City's utility service area. The payments are subject to certain terms and conditions as agreed upon between the Village and the City, and continue through the year December 31, 2025. The Village also has an agreement with a developer to reimburse the Village for these costs. The Village received from the developer and paid to the City \$114,099 in 2021 in accordance with this agreement.

E. Economic Impact of COVID-19

The World Health Organization has declared the spread of the Coronavirus Disease (COVID-19) a worldwide pandemic. The COVID-19 pandemic is having significant effects on global markets, supply chains, employees of organizations, and local communities. Specific to the Village, COVID-19 may impact parts of its 2021 operations and financial results. Management believes the Village is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as of October 28, 2022.

**VILLAGE OF HARRISON, WISCONSIN
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION
LIABILITY (ASSET) – WISCONSIN RETIREMENT SYSTEM
LAST TEN FISCAL YEARS**

Plan Year Ending	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Covered Payroll (Plan Year)	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability (Asset)
12/31/16	0.00433812 %	\$ 35,756	\$ 657,314	5.44 %	99.12 %
12/31/17	0.00438854	(130,300)	657,579	19.82	102.93
12/31/18	0.00523332	186,185	1,023,633	18.19	96.45
12/31/19	0.00589879	(190,203)	1,051,708	18.09	102.96
12/31/20	0.00693660	(433,061)	1,257,777	34.43	105.26

See accompanying Notes to Required Supplementary Information.

**VILLAGE OF HARRISON, WISCONSIN
SCHEDULE OF CONTRIBUTIONS – WISCONSIN RETIREMENT SYSTEM
LAST TEN FISCAL YEARS**

Fiscal Year Ending	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll (Fiscal Year)	Contributions as a Percentage of Covered Payroll
12/31/16	\$ 43,383	\$ 43,383	\$ -	\$ 657,314	6.60 %
12/31/17	44,716	44,716	-	657,579	6.80
12/31/18	68,583	68,583	-	1,023,633	6.70
12/31/19	68,887	68,887	-	1,051,708	6.55
12/31/20	84,900	84,900	-	1,257,777	6.75
12/31/21	72,184	72,184	-	1,069,387	6.75

See accompanying Notes to Required Supplementary Information.

**VILLAGE OF HARRISON, WISCONSIN
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
DECEMBER 31, 2021**

NOTE 1

There were no changes of benefit terms or assumptions for any participating employer in the WRS.

The Village is required to present the last ten fiscal years of data; however, accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

**VILLAGE OF HARRISON, WISCONSIN
COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2021**

	Special Revenue					Capital Projects					Total
	Park Impact Fees Fund	Law Enforcement Impact Fees	Fire Department Impact Fees	Fire Department	ARPA	Tax Incremental District No. 1	Tax Incremental District No. 2	Tax Incremental District No. 3	Tax Incremental District No. 4	Capital Projects	
ASSETS											
Cash and Investments	\$ 909,006	\$ 60,590	\$ 514,358	\$ 8	\$ 646,747	\$ 749,674	\$ -	\$ -	\$ -	\$ 45,308	\$ 2,925,691
Receivables:											
Taxes and Special Charges	-	-	-	-	-	576,535	-	-	-	-	576,535
Total Assets	<u>\$ 909,006</u>	<u>\$ 60,590</u>	<u>\$ 514,358</u>	<u>\$ 8</u>	<u>\$ 646,747</u>	<u>\$ 1,326,209</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,308</u>	<u>\$ 3,502,226</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES											
LIABILITIES											
Unearned revenue	\$ -	\$ -	\$ -	\$ -	\$ 646,747	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 646,747
Due to Other Funds	-	-	-	-	-	-	1,300	2,860	2,927	-	7,087
Total Liabilities	-	-	-	-	646,747	-	1,300	2,860	2,927	-	653,834
DEFERRED INFLOWS OF RESOURCES											
Property Taxes Levied for Subsequent Year	-	-	-	-	-	793,458	-	-	-	-	793,458
Total Deferred Inflows of Resources	-	-	-	-	-	793,458	-	-	-	-	793,458
FUND BALANCES											
Restricted	909,006	60,590	514,358	8	-	532,751	-	-	-	45,308	2,062,021
Unassigned	-	-	-	-	-	-	(1,300)	(2,860)	(2,927)	-	(7,087)
Total Fund Balances	<u>909,006</u>	<u>60,590</u>	<u>514,358</u>	<u>8</u>	<u>-</u>	<u>532,751</u>	<u>(1,300)</u>	<u>(2,860)</u>	<u>(2,927)</u>	<u>45,308</u>	<u>2,054,934</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 909,006</u>	<u>\$ 60,590</u>	<u>\$ 514,358</u>	<u>\$ 8</u>	<u>\$ 646,747</u>	<u>\$ 1,326,209</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,308</u>	<u>\$ 3,502,226</u>

**VILLAGE OF HARRISON, WISCONSIN
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2021**

	Special Revenue				Capital Projects				Total	
	Park Impact Impact Fees	Law Enforcement Impact Fees	Fire Department Impact Fees	Fire Department	Tax Incremental District No. 1	Tax Incremental District No. 2	Tax Incremental District No. 3	Tax Incremental District No. 4		Capital Projects
REVENUES										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 592,619	\$ -	\$ -	\$ -	\$ -	\$ 592,619
Licenses and Permits	224,920	31,687	269,306	-	-	-	-	-	-	525,913
Public Charges for Service	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Total Revenues	224,920	31,687	269,306	-	592,619	-	-	-	-	1,118,532
EXPENDITURES										
Current:										
General Government	-	-	-	-	-	-	-	-	-	-
Public Safety	-	-	-	172	-	-	-	-	-	172
Conservation and Development	-	-	-	-	425,325	150	150	150	-	425,775
Capital Outlay	238,790	-	-	-	-	-	-	-	-	238,790
Total Expenditures	238,790	-	-	172	425,325	150	150	150	-	664,737
NET CHANGE IN FUND BALANCES	(13,870)	31,687	269,306	(172)	167,294	(150)	(150)	(150)	-	453,795
Fund Balances - Beginning of Year	922,876	28,903	245,052	180	365,457	(1,150)	(2,710)	(2,777)	45,308	1,601,139
FUND BALANCES - END OF YEAR	\$ 909,006	\$ 60,590	\$ 514,358	\$ 8	\$ 532,751	\$ (1,300)	\$ (2,860)	\$ (2,927)	\$ 45,308	\$ 2,054,934



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Village Board and Management
Village of Harrison
Harrison, Wisconsin

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Village of Harrison as of and for the year ended December 31, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the entity's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control. Management has not included the Harrison Utilities in the Village's financial statements. Accounting principles generally accepted in the United States of America require the Harrison Utilities to be presented as a major enterprise fund and financial information about Harrison Utilities to be a part of the business-type activities.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to fraud or error may occur and not be detected by such controls. However, as discussed below, we identified certain deficiencies in internal control that we consider to be weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Material weaknesses

We consider the following deficiencies in the entity's internal control to be material weaknesses.

Financial Statement preparation and adjusting journal entries

As part of our audit, we proposed adjusting journal entries that were material to the Village's financial statements. While the Village's staff maintains financial records which accurately report revenues and expenditures throughout the year, preparing year-end adjusting and closing entries requires additional expertise that would entail training and staff time to develop. As a result, the year-end financial records prepared by the Village may contain material misstatements. In addition, current Village staff maintains accounting records which reflect the Village's financial transactions; however, preparing the Village's annual financial report, including note disclosures, involves the selection and application of specific accounting principles which would require additional experience and knowledge. The Village contracts with us and our knowledge of applicable accounting principles, financial statement format, and note disclosures to assist in the preparation of the annual financial report in an efficient manner. Without our involvement, the Village may not be able to completely prepare an annual financial report in accordance with accounting principles generally accepted in the United States of America.

We recommend the Village designate an individual to obtain additional training in order to prepare the adjusting and closing entries. We are available to assist the individual in obtaining the understanding to prepare these entries. We also recommend the Village continue reviewing the annual financial report. While it may not be cost beneficial to train additional staff to completely prepare the report, a thorough review of this information by appropriate staff of the Village is necessary to obtain a complete and adequate understanding of the Village's annual financial report and Municipal Financial Report.

Management response

Management noted they will thoroughly review the year-end adjusting and closing entries and will work with CLA to identify opportunities to reduce the number and significance of year-end adjusting and closing entries.

Management believes the cost for additional staff time and training to prepare year-end closing entries and reports outweigh the benefits to be received. Management has reviewed and approved the annual financial report prior to issuance.

Village of Harrison's written response to the material weaknesses identified in our audit was not subjected to the audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

* * *

This communication is intended solely for the information and use of management, the Village Board, and others within the entity, and is not intended to be, and should not be, used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Wauwatosa, Wisconsin
October 28, 2022



Village Board
Village of Harrison
Harrison, Wisconsin

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Village of Harrison as of and for the year ended December 31, 2021, and have issued our report thereon dated October 28, 2022. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Village of Harrison are described in Note 1 to the financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during 2021.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- The net pension liability, deferred outflows of resources and deferred inflows of resources reported for the pension benefits are calculated by an actuary based on census data and the retirement systems' assumptions for discount rate, inflation rate, mortality, retirement, and other data. We evaluated the key factors and assumptions used to develop net pension liability, deferred outflows of resources and deferred inflows of resources for pension benefits in determining that it is reasonable in relation to the financial statements as a whole.
- Management's estimate of useful lives of capital assets is based on the Village's capitalization policy. We evaluated key factors and assumptions used to develop the useful lives of capital assets in determining that it is reasonable in relation the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements.

Corrected misstatements

The attached schedule summarizes all misstatements (material and immaterial) detected as a result of audit procedures that were corrected by management.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2022.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Other audit findings or issues

We have provided a separate letter to you dated October 28, 2022, communicating internal control related matters identified during the audit.

Other information in documents containing audited financial statements

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

With respect to the supplementary information accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated October 28, 2022.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

* * *

This communication is intended solely for the information and use of the Village Board and management of Village of Harrison and is not intended to be, and should not be, used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Wauwatosa, Wisconsin
October 28, 2022

Client: **226-60342300 - Village of Harrison**
 Engagement: **AUD 2021 - Village of Harrison**
 Period Ending: **12/31/2021**
 Trial Balance: **0900.00 - Village of Harrison TB**
 Workpaper: **0921.00 - Adjusting Journal Entry Report**
 Fund Level: **All**
 Index: **All**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries				
Adjusting Journal Entries JE # 6				
		1320.10		
To record 2021 tax roll to be collected in 2022				
100-00-12010-000-000	Current Prop. Taxes Receivable		21,202,691.00	
301-00-12010-001-000	Debt Serv Prop Tax Receivable		645,000.00	
401-00-12010-001-000	Property Taxes - Increment		793,458.00	
100-00-24010-000-000	Due to County - Tax Apptmmt			6,346,057.00
100-00-24041-000-000	Due to Kimberly School - Taxes			5,175,565.00
100-00-24042-000-000	Due to Kaukauna School - Taxes			1,465,826.00
100-00-24043-000-000	Due to Hilbert School - Taxes			583,865.00
100-00-24044-000-000	Due to Stockbrdge Schl - Taxes			10,047.00
100-00-24045-000-000	Due to Appleton School - Taxes			1,293,955.00
100-00-24050-000-000	Due to Fox Valley Tech - Taxes			1,172,436.00
100-00-24053-000-000	Due to Gamers Craek - Taxes			372,734.00
100-00-26010-000-000	Deferred Revenue			2,966,823.00
100-00-26010-000-000	Deferred Revenue			1,639,824.00
100-00-26010-000-000	Deferred Revenue			828.00
100-00-26010-000-000	Deferred Revenue			29,436.00
100-00-26010-000-000	Deferred Revenue			10,020.00
100-00-26010-000-000	Deferred Revenue			135,275.00
301-00-26010-000-000	Deferred Revenue			645,000.00
401-00-26010-000-000	Deferred Revenue			793,458.00
100-00-24010-000-000	Due to County - Tax Apptmmt			
100-00-24010-000-000	Due to County - Tax Apptmmt			
Total			22,641,149.00	22,641,149.00
Adjusting Journal Entries JE # 13				
		3000.01		
To reclass ARPA fund to deferred revenue				
400-00-34010-000-000	Capital Project - Unassigned		646,747.00	
400-00-26000-000-000	Capital Project - Deferred Rev			646,747.00
Total			646,747.00	646,747.00
Adjusting Journal Entries JE # 14				
		1100.06		
To record fire department activity				
Fire - 11020	Fire Department Cash		8.00	
Fire - 52200	Fire Department Expenses		172.00	
Fire - 34025	Fire Department Designated			180.00
Total			180.00	180.00
Adjusting Journal Entries JE # 15				
		1320.10		
To record revenue for 2021 taxes				
100-00-12010-000-000	Current Prop. Taxes Receivable		779,094.00	
100-00-12010-000-000	Current Prop. Taxes Receivable		592,619.00	
100-00-12010-000-000	Current Prop. Taxes Receivable		110,832.00	
100-00-12010-001-000	Real Estate Taxes		18,666,934.00	
100-00-24010-000-000	Due to County - Tax Apptmmt		1,471,022.00	
100-00-24041-000-000	Due to Kimberly School - Taxes		1,348,684.00	
100-00-24042-000-000	Due to Kaukauna School - Taxes		452,854.00	
100-00-24043-000-000	Due to Hilbert School - Taxes		148,370.00	
100-00-24044-000-000	Due to Stockbrdge Schl - Taxes		3,506.00	
100-00-24045-000-000	Due to Appleton School - Taxes		328,669.00	
100-00-24050-000-000	Due to Fox Valley Tech - Taxes		287,205.00	
100-00-24053-000-000	Due to Gamers Craek - Taxes		376,179.00	
100-00-26010-000-000	Deferred Revenue		4,386,374.00	
100-00-40000-000-000	State Lottery Credit		100,309.00	
100-00-41110-000-000	General Property Taxes		910,467.00	
100-00-48900-000-000	Misc Revenues		113.00	
301-00-11100-000-000	Debt Service Levy Fund		779,094.00	
301-00-26010-000-000	Deferred Revenue		779,094.00	
401-00-11100-000-000	SHARE OF CHECKING-TIF #1		592,619.00	
401-00-26010-000-000	Deferred Revenue		592,619.00	
100-00-11100-000-000	SHARE OF CHECKING-General			779,094.00
100-00-11100-000-000	SHARE OF CHECKING-General			592,619.00
100-00-12010-000-000	Current Prop. Taxes Receivable			100,309.00
100-00-12010-000-000	Current Prop. Taxes Receivable			910,467.00
100-00-12010-000-000	Current Prop. Taxes Receivable			3,587,456.00
100-00-12010-000-000	Current Prop. Taxes Receivable			18,666,934.00
100-00-12010-000-000	Current Prop. Taxes Receivable			452,854.00
100-00-12010-000-000	Current Prop. Taxes Receivable			113.00
100-00-21070-000-000	Overpayments Payable			110,832.00
100-00-41110-000-000	General Property Taxes			2,833,960.00
100-00-42000-000-000	Special Assessments			29,765.00
100-00-42000-000-000	Special Assessments			478.00

100-00-46210-000-000	Law Enforcement Charges		421,776.00	
100-00-46300-000-000	Transportation Utility Charges		531,722.00	
100-00-46324-000-000	Harrison Stormwater Util Fee		376,179.00	
100-00-46420-000-000	Refuse Collection Fee (67%)		380,734.00	
100-00-46435-000-000	Recycling Collection Fee (33%)		187,526.00	
100-00-46440-000-000	Weed & Nulsance Control Fee		413.00	
301-00-12010-001-000	Debt Serv Prop Tax Receivable		779,094.00	
301-00-41010-000-000	Ganrl Property tax-Debt Serv.		779,094.00	
401-00-12010-001-000	Property Taxes - Increment		592,619.00	
401-00-41110-000-000	Tax Increments - TID#1		592,619.00	
Total		32,706,657.00	32,706,657.00	
Adjusting Journal Entries JE # 16				
To record bond proceeds				
100-00-11100-000-000	SHARE OF CHECKING-General	499,500.00		
100-00-58210-000-000	Debt Issuance Costs	500.00		
100-00-49110-000-000	Proceeds from G.O. Bonds		500,000.00	
Total		500,000.00	500,000.00	
Adjusting Journal Entries JE # 20				
To adjust special assessment receivables for receipt of receivables prior to YE.				
100-00-26012-000-000	Deferred Sp. Assessmnt Revenue	6,638.00		
100-00-42000-000-000	Special Assessments	49,328.97		
100-00-42000-000-000	Special Assessments	12,598.00		
100-00-12110-100-000	Sp. Assessment - Red Maple		49,328.97	
100-00-12110-100-000	Sp. Assessment - Red Maple		11,591.00	
100-00-12610-000-000	Sp. Asmt Receivable Current		7,645.00	
Total		68,564.97	68,564.97	
Adjusting Journal Entries JE # 23				
to record LWM park grant as revenue				
201-00-14400-000-000	Parks - Due from Town	1,580.00		
201-00-44315-000-000	Park Impact Fee		1,580.00	
Total		1,580.00	1,580.00	
Adjusting Journal Entries JE # 24				
To move arpa funds into a separate fund				
240-00-11100-000-000	Share of Checking-ARPA	646,747.00		
400-00-26000-000-000	Capital Project - Deferred Rev	646,747.00		
240-00-26010-000-000	Deferred Revenue - ARPA		646,747.00	
400-00-11100-000-000	SHARE OF CHECKING-Capital Proj		646,747.00	
Total		1,293,494.00	1,293,494.00	
Total Adjusting Journal Entries		57,858,371.97	57,858,371.97	
Total All Journal Entries		57,858,371.97	57,858,371.97	

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

February 28, 2023

Title:

Festival of Lights Presentation

Issue:

Should the Board allow expansion of the event to the paved trail in Darboy Community Park and permit them to plant pine trees?

Background and Additional Information:

The Festival of Lights would like to present to the Board their successes of the 2022 holiday season. They also wish to request two changes from the Board:

They report the most common question they receive is if the event is ADA compliant. While the wood chips used on the trail in the woods does comply with ADA standards it often is not in a condition suitable for wheelchairs that time of year. The group wishes to expand their displays onto the paved trail in Darboy Community Park. Village staff maintain that trail so it is always in good condition.

The group also wishes to plant pine trees in the woods north of the park. All the trees there are seasonal and the group wishes to enhance the experience of their display with pine trees.

Budget Impacts:

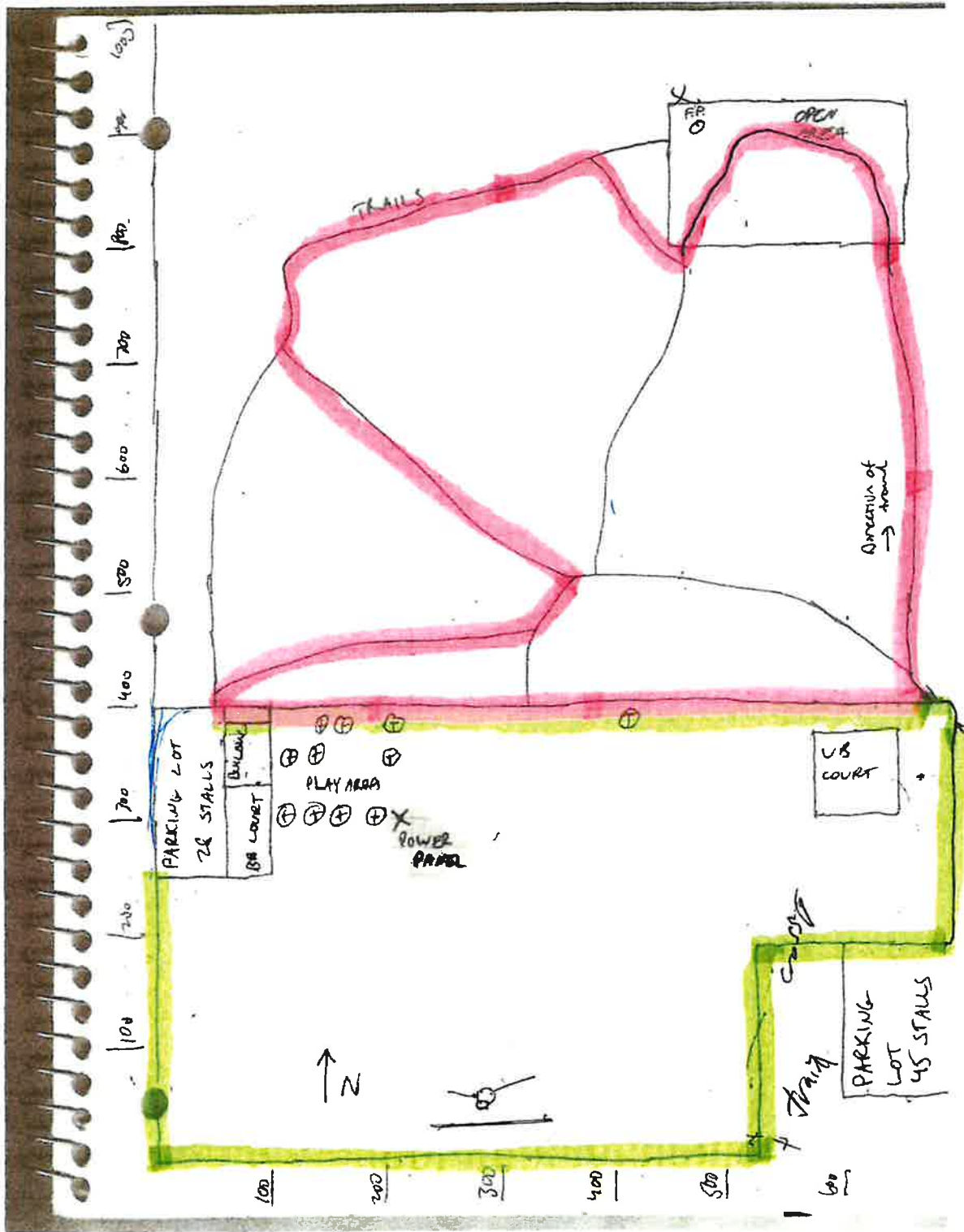
None.

Recommended Action:

Staff recommends to approve use of the paved trail in Darboy Community Park and to allow planting of pine trees in coordination with Village staff.

Attachments:

Copy of map provided by Festival of Lights



- existing trail 1/2 mile
- new trail 3/8 mile

VILLAGE BOARD MEETING

From:

Jarred Gerl, Fire Chief

VILLAGE OF HARRISON

Meeting Date:

February 28, 2023

Title:

Response Time Presentation

Background and Additional Information:

The Board requested a presentation on Harrison Fire Rescue response time. The Fire Chief created a PowerPoint presentation addressing response time, call volume, and future projections.

Budget Impacts:

The Board had previously budgeted \$25,000 for future planning/study which has not been spent.

Staff Recommendation:

Reflect on past studies and the data presented while considering growth projections to provide direction for staff on a potential future public safety building.

- Location
- Size/Needs
- Possibilities
- Cost/Savings
- Financial Impact

Attachments:

- PowerPoint
-

HARRISON FIRE RESCUE



Strategic Planning



MISSION | VISION | VALUES

Mission

Dedicated to preserving life and property throughout our entire community with a commitment to service, professionalism, and performance excellence

Vision

Our members will stand ready to respond, pursuing every opportunity to our citizens safe through preparation, dedication, and trust.

Values

We will continue to strive to build trust both within Harrison Fire Rescue and the community we serve. We will earn that trust through:

- **Compassion** - To be kind and caring to those in their time of need
- **Integrity** - To be honest and trustworthy
- **Dedication** - To be committed and motivated to continuously pursue excellence.
- **Teamwork** - To have appreciation and admiration for each other and those we serve.

WHO IS HARRISON FIRE RESCUE?

Department Makeup

1 Full-time Chief

Station 60

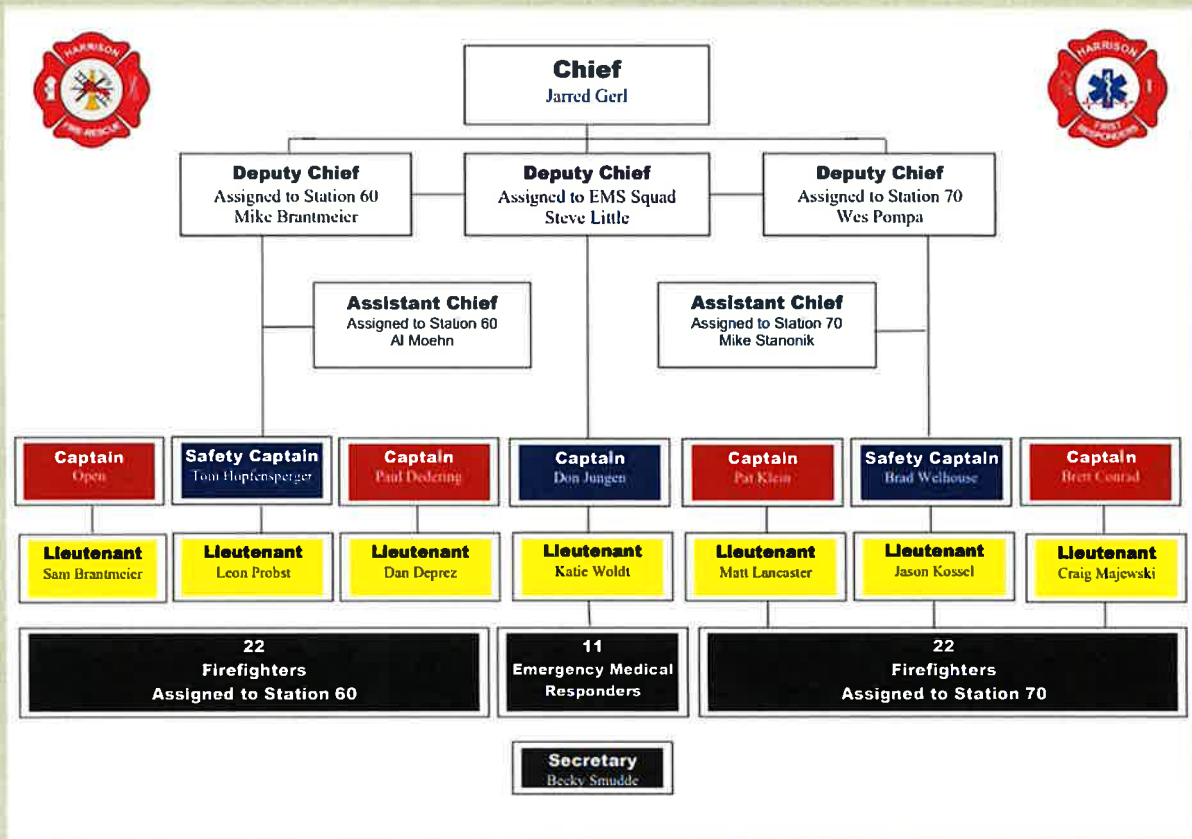
- 30 Volunteer Roster

Station 70

- 30 Volunteer Roster

EMS Squad

- 14 Volunteer Roster



WHO WE SERVE

Village of Harrison

Village of Sherwood

Town of Buchanan

(Automatic Aid)

Town of Woodville

MABAS Box Cards

FIRE RESCUE STAFFING

Harrison has a **volunteer** roster that protects over **18,000** residents and numerous visitors who travel through our 52 square miles of coverage.

LOCATION	POPULATION	SQ. MILES	STAFFING
Neenah/Menasha	45,587	15	68 FT 24/7
Grand Chute	23,876	23	32 FT 24/7
Kaukauna	17,170	8	20 FT 24/7
Fox Crossings	18,925	12	6 FT + Weekends
Harrison	14,424 (18,008)	32 (52)	1 FT + Volunteers
Sherwood	3,271	4	“
Woodville (1/3)	313	16	“

LAW ENFORCEMENT STAFFING

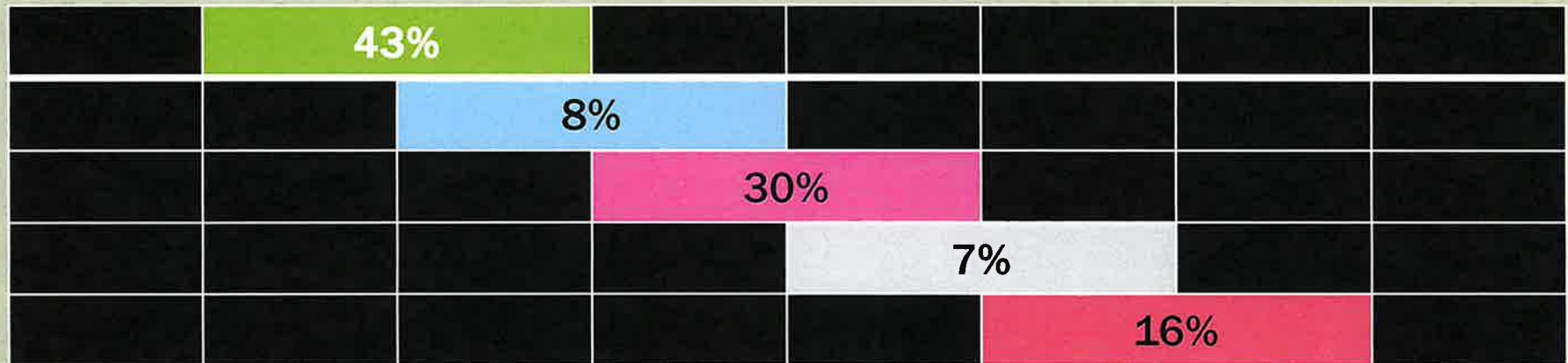
LOCATION	CALLS	STAFFING
Neenah PD	25,596	42 FT
Grand Chute	26,487	35 FT
Menasha	11,687	32 FT
Fox Crossings	19,239	28 FT
Fox Valley Metro	18,939	27 FT
Kaukauna PD	13,317	26 FT
Harrison	3,900	5 FT

*Based on information provided by each agency; some agencies may use different standards for reporting call for service.

HARRISON POPULATION GROWTH

As the Village population continues to grow, our emergency service model requires adaptation. Increased population directly correlates to call volume.

1997	2000	2005	2010	2015	2020	2022	2030
4,025	5,756	8,223	8,894	11,532	12,418	14,424	?



55%	25%	18,030
-----	-----	--------

RESPONSE TIME

-QUESTION STATEMENT-

What is an acceptable wait time during a period of crisis?

-LENSES-

Professional Standards
Community Expectations
Business Expectations
ISO (Insurance Services Office) Rating

NFPA

NATIONAL FIRE PROTECTION ASSOCIATION

Village of Harrison:

Adopted. The most current edition and any subsequent editions of the following technical codes are adopted by reference and made a part of the Village fire prevention code. NFPA 1, Fire Prevention Code of the National Fire Protection Association and its incorporated standards and codes as published in the National Fire Codes of the National Fire Protection Association;...

NFPA

WHAT IS THE FIRE STANDARD?

NFPA Standard 1710 establishes an 80 second "turnout time" and 240 second (4 min.) "travel time". Together, **320 seconds or 5 minutes and 20 seconds** "response time". Benchmark time goal for not less than 90% of dispatched incidents.

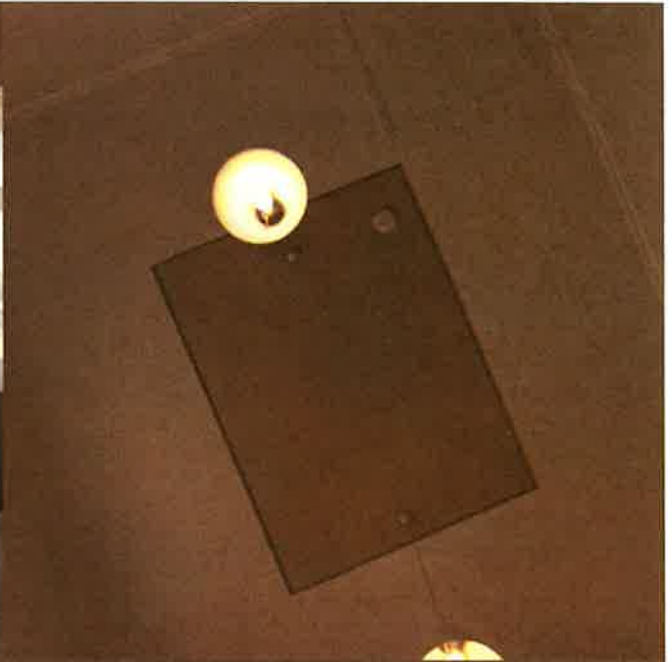
NFPA 1710 = 5 minutes 20 seconds

NFPA 1720 = 10 minutes

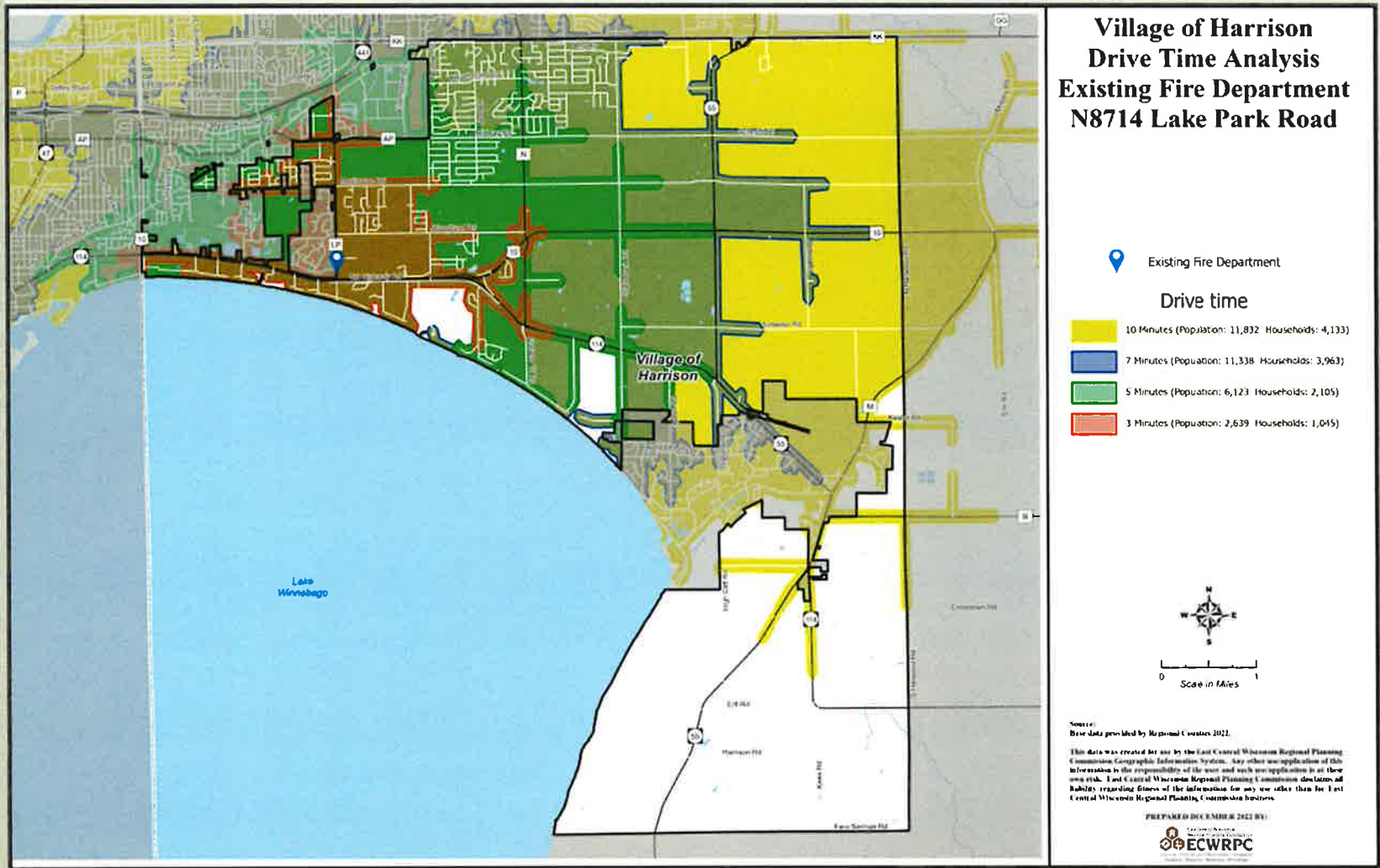
Station 70 = **18 minutes 28 seconds**

Station 60 = **12 minutes 23 seconds**

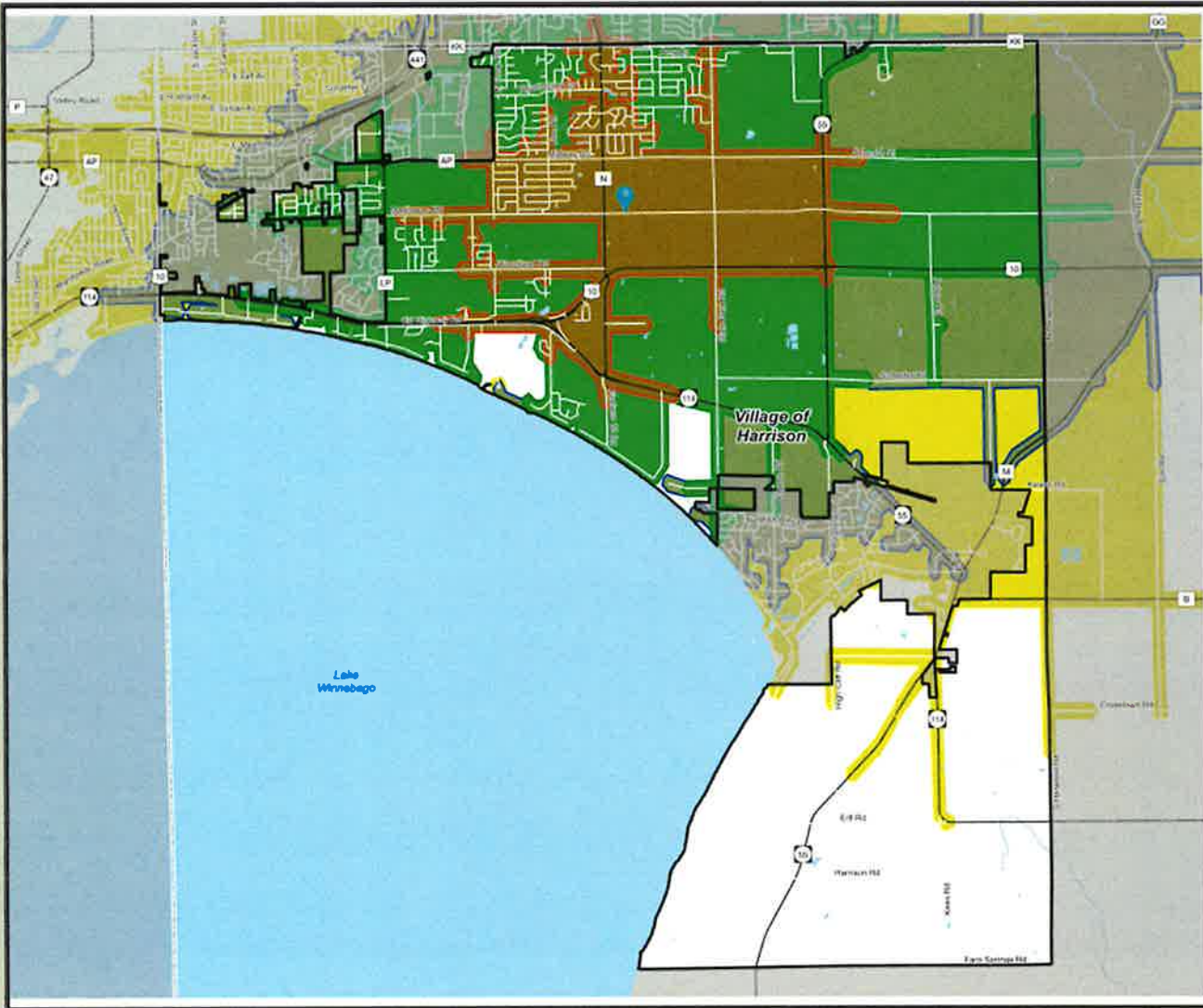
EMS = **9 minutes 44 seconds (BLS)**



HARRISON RESPONSE TIME CURRENT FIRE STATION LOCATION







HARRISON RESPONSE TIME PROPOSED PUBLIC SAFETY BUILDING LOCATION



Village of Harrison Drive Time Analysis Planned Fire Department Manitowoc Road

 Planned Fire Department

Drive time

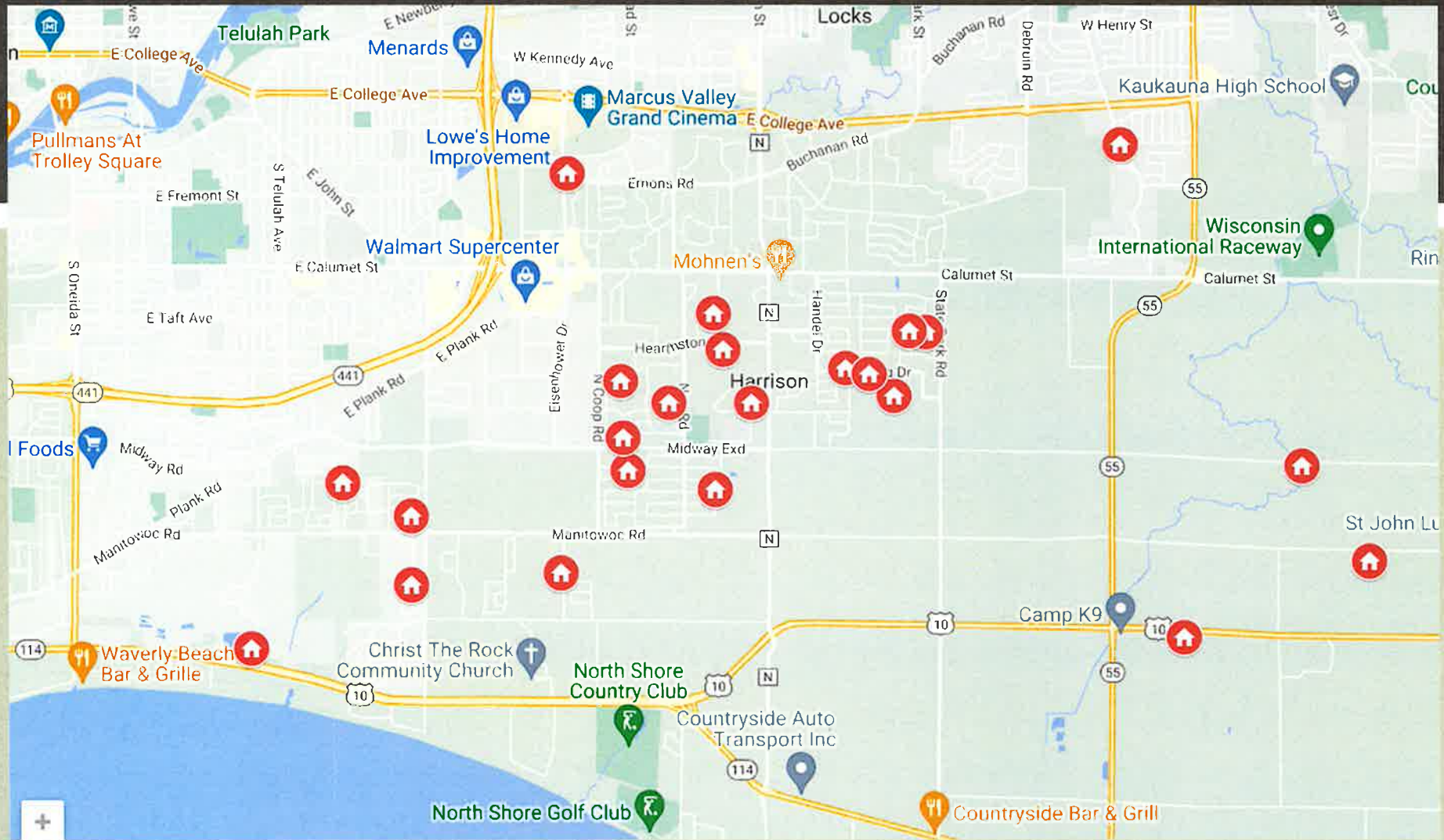
-  10 Minutes (Population: 11,840 Households: 4,137)
-  7 Minutes (Population: 11,787 Households: 4,110)
-  5 Minutes (Population: 10,638 Households: 3,665)
-  3 Minutes (Population: 3,162 Households: 942)



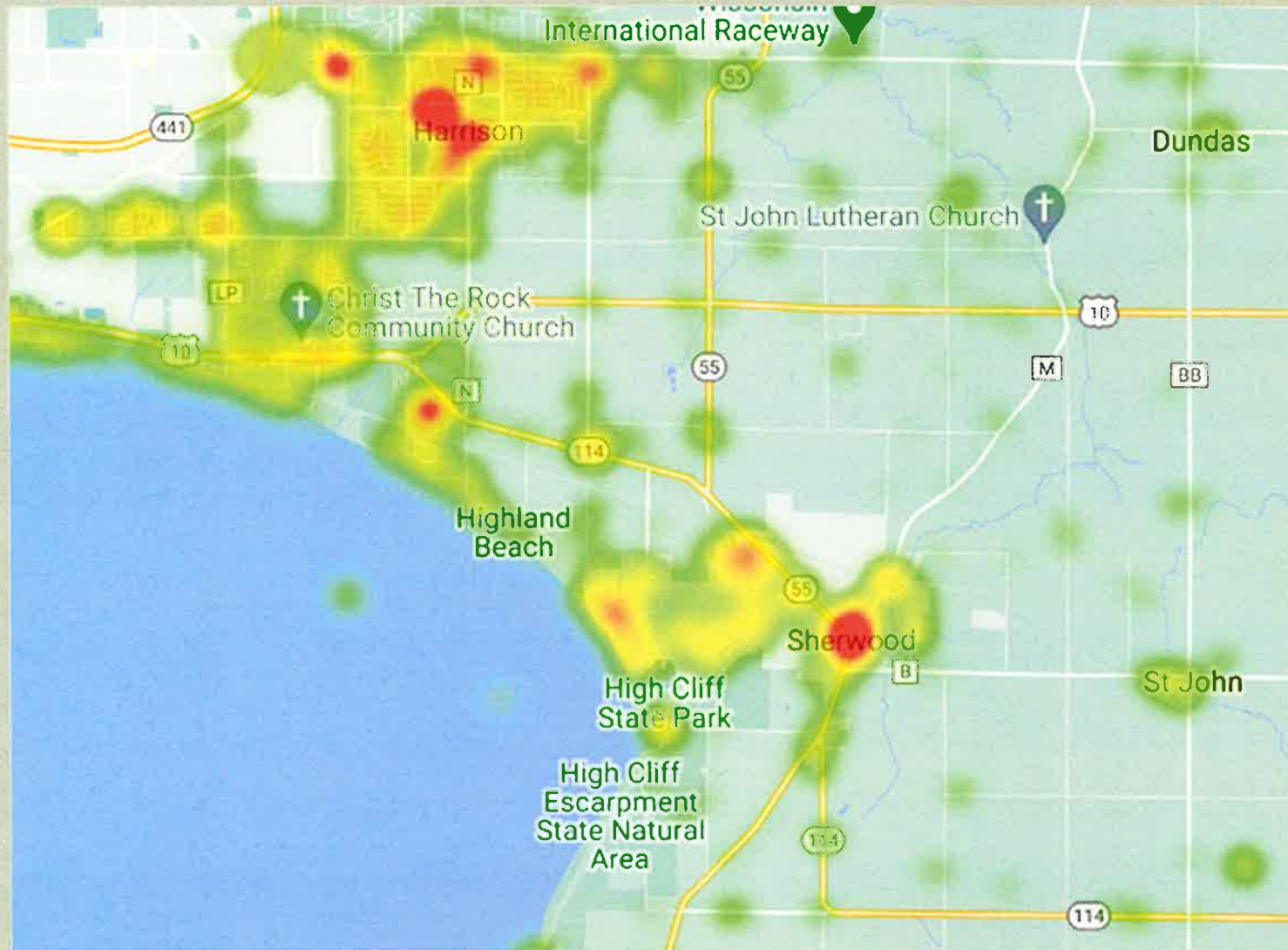
0 1
Scale in Miles

Source:
Base data provided by Regional Counties 2022.
This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.





HARRISON RESPONSE HEAT MAP



INCIDENT RESPONSE

Comparisons	2000	2005	2010	2015	2020	2021	2022
# Fire Calls	N/A	34	90	93	175	128	181
# EMS Calls (Excluding Vehicle Accidents)	N/A	N/A	N/A	N/A	316 357	404 429	496 536
Totals					491	532	677
Harrison Volunteer Hours					7,591	9,643	9,117

Fox Crossings	916	1027	N/A
Grand Chute	2,221	2,427	N/A
Kaukauna	1,430	1,556	N/A
Neenah/Menasha	1,942	3,174	N/A

INCIDENT RESPONSE

Trends and Demographics

Comparisons	2018	2019	2020	2021	2022
# Sheriff Calls for Service	2988	3383	3345	3754	3900

Calls for service have increased over 30% in last 5 years

PREVIOUS STUDIES

YEAR	STUDY GROUP	RECOMMENDATION
2007	RW Management	"... relocation of Harrison #2."
2013	TID #1 Created	"...demolish Fire Station #70..."
2015	UW Extension	"...Station must be addressed."
2019	EHLERS	"...the Village is planning to construct a new Fire Station to replace Station 70..."

FUTURE SPACE/INFRASTRUCTURE NEEDS

EMS Supplies

Fire Supplies

Closets

Secured Space

Apparatus/Squads

Sheriff Lockers

Evidence Lockup

Internet Speed

RECOMMENDATION

Reflect on past studies and the data presented while considering growth projections to provide direction for staff on a potential future public safety building.

- Location
- Size/Needs
- Possibilities
- Cost/Savings
- Financial Impact

STRATEGIC PLANNING

In summary,

We have a very good thing happening in Harrison. To maintain our level of service, we need an active approach for planning and projecting future needs.



VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Concept Plan – Village Owned Property on County N

Issue:

How does the Village Board want to proceed with development of Village Owned Property on County N?

Background and Additional Information:*From the January 31st meeting:*

At the December 13th meeting, the Village Board asked staff to create a timeline for development of Village property. The Village owns approximately 40-acres on the northeast corner of County N/Manitowoc Road. This area was recently placed in Tax Incremental Financing District #5 (TID #5). The area is intended to be used commercially. The property is currently identified in the Comprehensive Plan as Commercial. The zoning is currently General Agricultural [AG] but could be rezoned by the Village at anytime to a commercial zoning district. [In February 2022 the Village Board directed staff and the Plan Commission to work with the Fire Chief to determine a site for a future public safety building. The Plan Commission discussed the location of possible future public safety building. The ideal location was within ¼ mile of County Road N near Manitowoc Road with approximately 4-6 acres.]

Sewer and water is adjacent to the property at the northeast corner. Sewer and water may also be available closer towards County N as part of the Luniak Meadows 2 subdivision plat. Access to the property can be obtained from Manitowoc Road and a new roadway access to County N is likely to get approved by the County. Stormwater management would have to be handled on site. Since there is a ridge through the property there is likely to be 2 ponds, one to the north and one on the south.

A concept plan was developed to determine how the property could be developed and split. The concept plan includes extending Touchdown Drive from the north (Luniak Meadows subdivision) to Manitowoc Road. Touchdown Drive is located along the east side of the property. The concept plan also creates a new east/west road from County N to Touchdown Drive. An internal loop road will allow for the property to be further split and developed with a roadway connection to the north into the proposed Luniak Meadows 2 subdivision. Sanitary sewer and water will follow the roadway layouts.

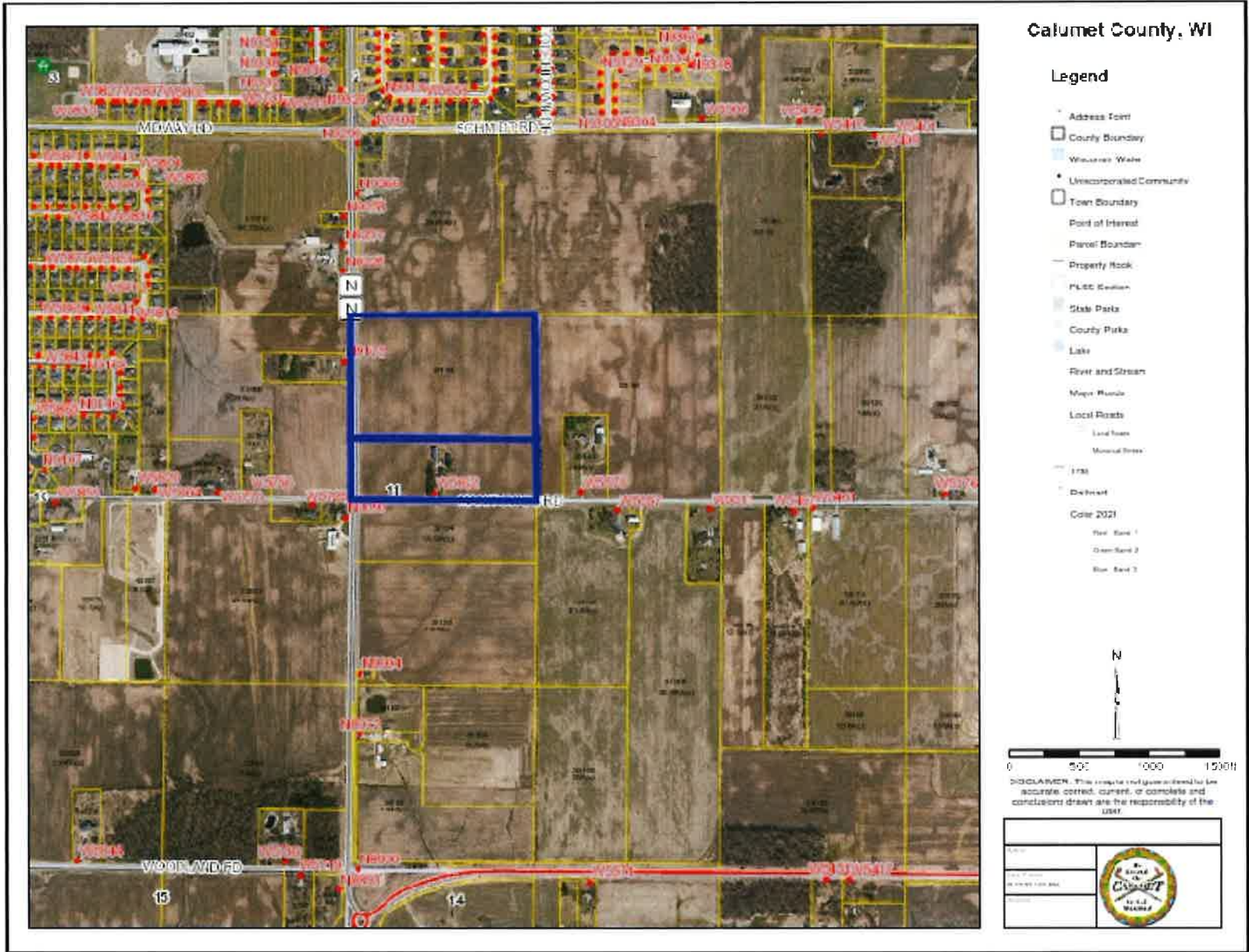
How does the Village Board want to proceed with development of the property?

Recommended Action:

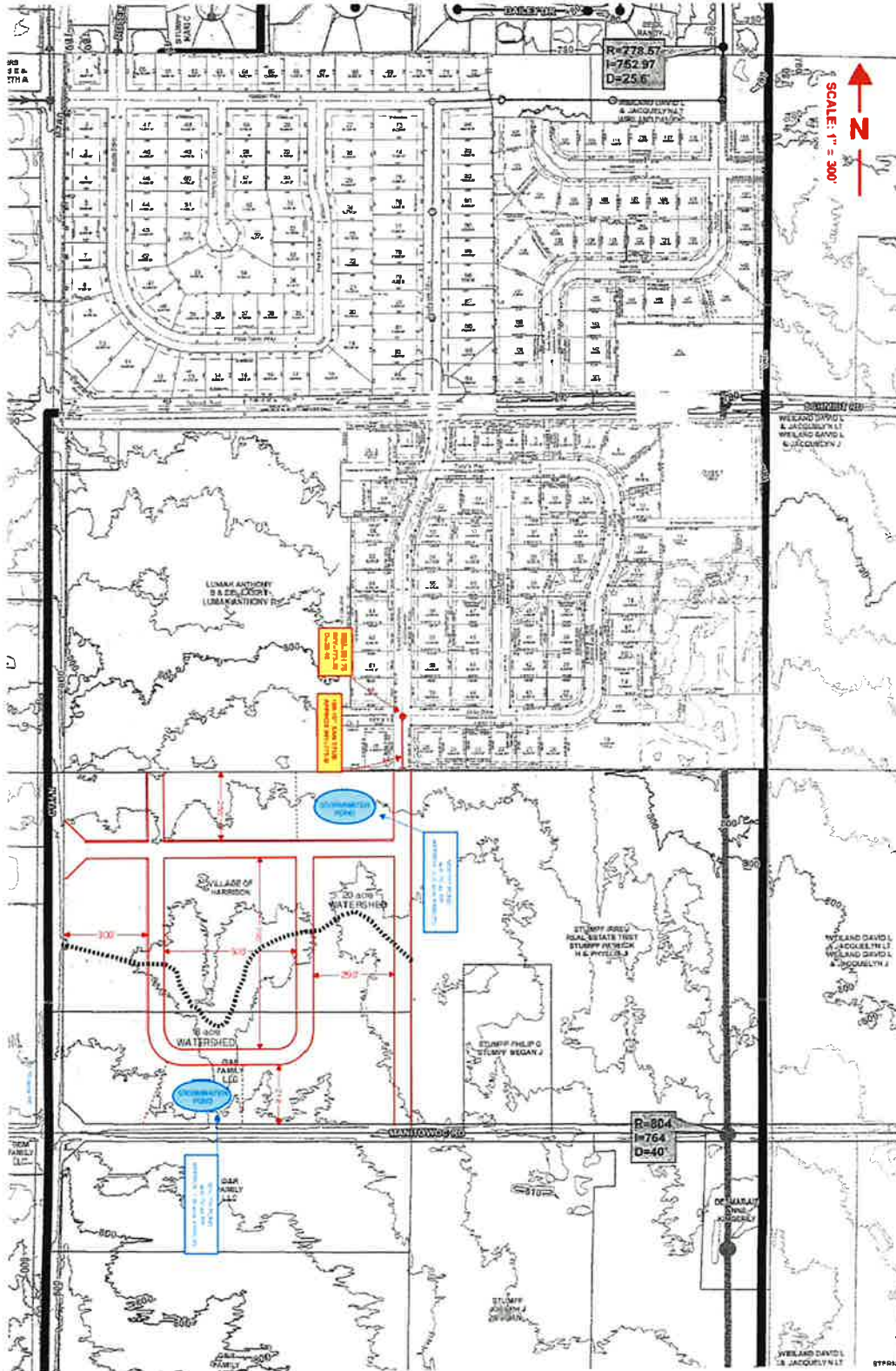
Provide direction to staff. (timeline may be push back a month from proposed)

Attachments:

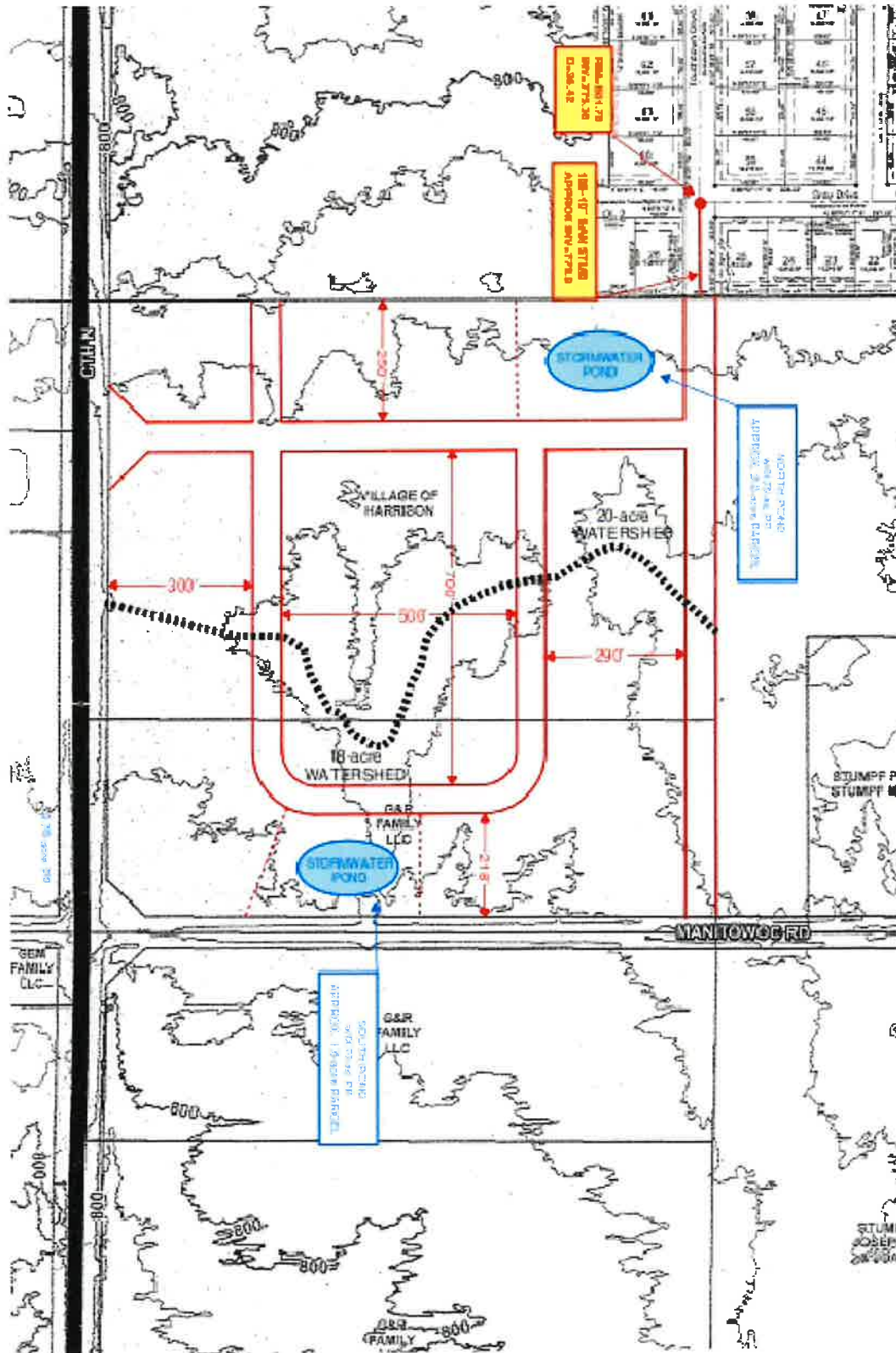
- Aerial Map
- Concept Plan (proposed roadways are identified in red)
- Proposed/Potential Timeline



Concept Plan



Concept Plan (enlarged)



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Request to bury foundation at N8709 N Harwood Rd

Issue:

Should the Village Board allow the property owner at N8709 N Harwood Rd to bury the foundation on-site after the house is demolished?

Background and Additional Information:

The property owner at N8709 N Harwood Road wishes to demolish an existing home and rebuild on-site. The owner wishes to bury the existing foundation on-site rather than remove all materials as required by ordinance. The property owner addressed the Village Board at the January 31st meeting and the Board directed him to consult with staff. Based on the ordinance provisions, only the Village Board may authorize exceptions from the ordinance.

Section 103-10 Demolition of Buildings

(e) Foundation removal. In all residential zoning districts, all foundation materials from a demolished structure shall be removed from the site. Exceptions may be granted by the Village board.

Staff does not find any immediate concerns about the demolished foundation materials remaining on-site. The only concerns are for future building or property uses.

Budget Impacts:

None

Recommended Action:

Staff recommends the Village Board authorize the exception to foundation materials from a demolished structure to remain on-site.

Attachments:

- Email request from Vince Nettekoven
- Aerial Map

Email Request

Mark Mommaerts

From: Jeremy Nettekoven <jnettekoven@darboystone.com>
Sent: Wednesday, February 1, 2023 7:33 AM
To: Mark Mommaerts
Subject: Demolition and removal of home at N8709Harwood Road Menasha WI 54952

Good Morning

Requesting-After the house at N8709 Harwood Road Menasha WI 54952 is razed and removed we would like cave in the field stone foundation walls for fill.

Thank You
Vince Nettekoven

Aerial Map



VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

VILLAGE OF HARRISON**Meeting Date:**

February 28, 2023

Title:

Safety Options for curve on Firelane 13

Issue:

How does the Village wish to proceed to address safety concerns along the curve on Firelane 13?

Background and Additional Information:

At the January 31st meeting, the Village Board reviewed a letter from Ann Younger Crandall regarding safety issues at a curve in the road on Firelane 13. The Village Board asked staff to review and develop some options. Staff looked at the area and found that there is a large tree only several feet from the roadway with branches that hang low over the roadway. The trees appear to be within the road right-of-way as identified on the aerial map. The pavement is narrow, approx. 22-foot wide, with minimal gravel shoulder and ditch.

Possible options to address the safety concerns:

1. Do nothing. This option does not address any of the physical limitations but relies on the driving public to use caution in the area.
2. Remove the tree(s). This option may open visibility of the roadway to the driving public by reducing encroachments near the roadway.
 - a. Village removes tree(s). This is option 2a with the Village removing the tree(s).
 - b. Property owner removes tree(s). This is option 2b with the property owner given the option to remove the tree(s) by a specified time of the Village.
3. Install guardrail. This option may reduce the number of vehicles hitting the horse fences. If the guardrail has reflectors it may help the driving public see that the roadway curves. The guardrail may not allow for pedestrians to get off the road far enough when vehicles are present.
4. Install a street light. This option may help illuminate the area for the driving public to see a curve is present.
5. Widen the roadway (will require tree to be removed). This option would look at expanding the roadway paving which will require removal of the tree and expanding the roadway base and paving. This is the most expensive option listed.
6. Other: _____

Budget Impacts:

Varies depending on the option. \$1,500 - \$5,000 for tree removal and/or guard rail. A street light probably ranges from \$2,000-\$4,000. Staff has not yet explored costs associated with widening the roadway.

Recommended Action:

Provide staff with direction to either move forward with an action, or to bring more information back to the Village Board.

Attachments:

- Letter from Ann Younger Crandall with photos (submitted to Village Board for Jan 31st meeting)
- Aerial Map

Letter

January 23, 2023

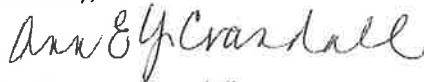
Allison Blackmer, Village of Harrison Board President:

I want to bring attention to a safety issue which I would like reviewed by the Village Board. My hobby farm is located on the north end of Fire Lane 13. The house and barn are on the east side of Fire Lane 13 and the horse pasture is on the west side of the road. There is a sharp curve on the east end of Fire Lane 12 where it turns into Fire Lane 13.. After the first initial sharp curve there is a second curve as the road heads north which is not marked by any signage. On November 6th, 2022, a hit and run driver, driving north after the initial curve on Fire Lane 13, drove off the road on the east shoulder and drove into my pasture. The driver destroyed over 80 feet of fencing, a heavy hayfeeder, several stock tanks, a 12-foot gate and broke off a telephone pole with our electrical fencer and circuits. The person also seriously injured one of my horses which I eventually had to put down after 5 weeks of care for multiple deep wounds. (Unfortunately, the driver has not been located as of this letter.)

This was the 5th accident with property damage and certainly the worst to occur in this area of the pasture in the last 10 years. There have been others in the ditch with no or very minimal property damage and multiple close calls with the many pedestrians who walk by my property. I have lived on this property since 1982. Initially we rarely had any issues with traffic. Fire Lane 12 has grown over the years from a few cottages to many permanent homes. Along with the growth have come an increase in traffic and noncompliance to the 25mph speed limit in this area. I have discussed these issues with the Calumet County Sheriff, and they have advised me to bring this to the attention of the Village Board.

My husband and I live in fear this will happen again. The equipment in our pasture can be replaced. The loss of the horse was traumatic. But even worse would be a pedestrian accident. I am respectfully asking that attention be brought to this safety issue and a review of this area of Fire Lane 13 be completed for possible safety improvements.

Sincerely,



Ann Younger Crandall
N8203 Fire Lane 13
Menasha, WI 54952
920-716-2412

Enclosed: Map and Picture of pasture

Photo from letter



Aerial Map



Legend

- ★ Address Point
- County Boundary
- Wisconsin Water
- ★ Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLES Section
- State Parks

Calumet County, WI



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

DATE: 07/20/23 11:00 AM	
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Roadway Image



VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Notice of Award – Creekside Estates Roadway Improvements

Issue:

Which bidder should the Village Board award the Creekside Estates Roadway Improvements Program to?

Background and Additional Information:

On February 15th, bids were received for the Creekside Estates Roadway Improvement Program. Two bids were received, containing a base bid for the curb & gutter, asphalt street paving, sidewalk, terrace restoration, and driveway apron completion. The bid tabulation indicating all bidders and bid amounts is attached. The low bidder for the base bid was MCC, Inc. in the amount of \$898,993.90.

The project was split into 2-parts, Part A is that portion of Ryford Street/Noe Road adjacent to the Village owned land south of Creekside Estates. Part B is the Creekside Estates subdivision. The development agreement with the developer of the subdivision stated that all costs associated with the completion of the subdivision roads will be assessed equally to all lots within the subdivision. Project costs will be kept separate for Part A & Part B.

There is some debate about how the assessments for Creekside Estates should be completed. The development agreement, waiver of special assessment resolution, and subdivision plat documents reference “all lots”. There are 7-lots that only have frontage on Woodland Road which claim they do not receive the benefit of the assessment. Attached is the Preliminary Engineer’s Report (based on bids) which outline the assessment and driveway apron amounts. The report spreads the assessment over all 40-lots of the subdivision. If the 7-lots along Woodland Road are removed from the assessments, then the assessment amount for the 33 other lots will be higher than the report states. Final assessments will be determined after final costs are in and a final assessment role and resolution is prepared.

Budget Impacts:

Contract Award is \$898,993.90. The Village budgeted \$1,122,379 for this work.

Recommended Action:

Staff recommends approval of Creekside Estates Roadway Improvements to MCC, Inc. in the amount of \$898,993.90.

Attachments:

- Bid Tabulation
- Letter from McMahon Associates
- Notice of Award
- Preliminary Engineer's Report (based on bid received)

BID TABULATION

OWNER: VILLAGE OF HARRISON
 Project Name: CREEKSIDE ESTATES ROADWAY IMPROVEMENTS
 Contract No. H0006-09-22-00640
 Bid Date: Wednesday, February 15, 2023
 Bid Time: 10:00 a.m.
 Project Manager: Lee Reibold

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

MCC, INC.
 2600 N. Roemer Road
 Appleton, WI 54912

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

PART A - RYFORD STREET

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
A1.	3	Ea.	Adjust Manhole Castings	\$600.00	\$1,800.00	\$395.00	\$1,185.00
A2.	3	Ea.	Adjust Water Valve Boxes	\$100.00	\$300.00	\$55.00	\$165.00
A3.	2	Ea.	Replace Catch Basin Hoods and Adjust Catch Basin Castings	\$400.00	\$800.00	\$400.00	\$800.00
A4.	1054	L.F.	30-Inch Mountable Reinforced Concrete Curb & Gutter	\$14.40	\$15,177.60	\$14.40	\$15,177.60
A5.	1760	S.Y.	Fine Grading & Compaction of Aggregate Base	\$1.83	\$3,220.80	\$3.00	\$5,280.00
A6.	250	TON	2-1/4 Inch HMA Pavement, 3LT 58-285	\$70.65	\$17,662.50	\$75.60	\$18,900.00
A7.	200	TON	1-3/4 Inch HMA Pavement, 3LT 58-285	\$77.67	\$15,534.00	\$79.80	\$15,960.00
A8.	180	C.Y.	Earthwork Common for Sidewalk	\$16.50	\$2,970.00	\$10.00	\$1,800.00
A9.	200	TON	Base Aggregate Dense 1-1/4 Inch for Sidewalk	\$12.60	\$2,520.00	\$13.50	\$2,700.00
A10.	5300	S.F.	4-Inch Concrete Sidewalk	\$5.90	\$31,270.00	\$5.90	\$31,270.00
A11.	30	L.F.	Sawing Asphalt (WisDOT Item No. 690.0150)	\$3.05	\$91.50	\$2.00	\$60.00
A12.	15	L.F.	Sawing Concrete (WisDOT Item No. 690.0250)	\$4.55	\$68.25	\$4.00	\$60.00
A13.	2	Ea.	Inlet Protection	\$118.00	\$236.00	\$85.00	\$170.00
A14.	1500	S.Y.	Lawn Restoration	\$5.20	\$7,800.00	\$9.48	\$14,220.00
SUB TOTAL (Items A1. through A14., Inclusive)				\$100,450.65		\$108,147.60	

PART B - CREEKSIDE ESTATES

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
B1.	13000	S.Y.	Pulverize Existing Asphalt Pavement	\$0.66	\$8,580.00	\$1.00	\$13,000.00
B2.	250	C.Y.	Reclaimed Asphaltic Pavement for Roadway	\$9.16	\$2,290.00	\$31.30	\$7,825.00
B3.	27	Ea.	Adjust Manhole Castings	\$600.00	\$16,200.00	\$395.00	\$10,665.00
B4.	20	Ea.	Adjust Water Valve Boxes	\$100.00	\$2,000.00	\$55.00	\$1,100.00
B5.	31	Ea.	Adjust Curb Boxes	\$150.00	\$4,650.00	\$60.00	\$1,860.00
B6.	21	Ea.	Replace Catch Basin Hoods and Adjust Catch Basin Castings	\$400.00	\$8,400.00	\$400.00	\$8,400.00
B7.	1	Ea.	Hydrant Relocation	\$820.00	\$820.00	\$4,000.00	\$4,000.00
B8.	2	Ea.	Catch Basin	\$2,645.00	\$5,290.00	\$2,800.00	\$5,600.00
B9.	85	L.F.	12-Inch Storm Sewer	\$62.00	\$5,270.00	\$60.00	\$5,100.00
B10.	2	Ea.	Core Drill Existing Catch Basin and Connect Storm Sewer	\$950.00	\$1,900.00	\$900.00	\$1,800.00
B11.	7000	L.F.	30-Inch Mountable Reinforced Concrete Curb & Gutter	\$14.40	\$100,800.00	\$14.40	\$100,800.00
B12.	13000	S.Y.	Fine Grading and Compaction of Aggregate Base	\$1.83	\$23,790.00	\$2.00	\$26,000.00
B13.	1800	TON	2-1/4 Inch HMA Pavement, 3LT 58 - 285	\$70.65	\$127,170.00	\$75.60	\$136,080.00
B14.	1400	TON	1-3/4 Inch HMA Pavement, 4LT 58 - 285	\$77.67	\$108,738.00	\$79.80	\$111,720.00
B15.	1400	C.Y.	Earthwork Common for Sidewalk	\$12.50	\$17,500.00	\$8.60	\$13,440.00
B16.	1400	TON	Base Aggregate Dense 1-1/4 Inch for Sidewalk	\$17.60	\$24,640.00	\$16.25	\$22,750.00
B17.	40	L.F.	Concrete Curb Pedestrian (WisDOT Item No. 601.0600)	\$40.00	\$1,600.00	\$40.00	\$1,600.00
B18.	31000	S.F.	4-Inch Concrete Sidewalk	\$5.90	\$182,900.00	\$5.90	\$182,900.00
B19.	4500	S.F.	6-Inch Concrete Sidewalk	\$6.70	\$30,150.00	\$6.70	\$30,150.00
B20.	40	S.F.	Curb Ramp Detectable Warning Field Natural Patina	\$35.00	\$1,400.00	\$35.00	\$1,400.00
B21.	200	S.F.	Curb Ramp Detectable Warning Field Radial Natural Patina	\$45.00	\$9,000.00	\$45.00	\$9,000.00
B22.	8800	S.F.	6-Inch Concrete Driveway Apron	\$6.70	\$58,960.00	\$6.70	\$58,960.00
B23.	125	L.F.	Sawing Asphalt (WisDOT Item No. 690.0150)	\$3.05	\$381.25	\$2.00	\$250.00
B24.	23	Ea.	Inlet Protection	\$118.00	\$2,714.00	\$85.00	\$1,955.00
B25.	10500	S.Y.	Lawn Restoration	\$5.20	\$54,600.00	\$9.48	\$99,540.00
SUB TOTAL (Items B1. through B25., Inclusive)				\$798,543.25		\$855,895.00	
TOTAL (Items A1. through B25., inclusive)				\$898,993.90		\$964,042.60	

Bid Security	5%	5%
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Subcontractor
 Concrete Curb & Gutter - Jim Fischer, Inc.
 Concrete Sidewalk & Driveway Aprons - Jim Fischer, Inc.
 Asphalt Paving - MCC, Inc.
 Lawn Restoration - Pleasant Knoll Landscaping LLC
 Storm Sewer - AG Excavating
 Traffic Control - Gordon Work Zones

Subcontractor
 Concrete Curb & Gutter - Jim Fischer, Inc.
 Concrete Sidewalk & Driveway Aprons - Jim Fischer, Inc.
 Asphalt Paving - Northeast Asphalt
 Asphalt
 Lawn Restoration - Signature Landscapes
 Storm Sewer - Calnin and Goss



February 15, 2023

Village of Harrison
W5298 Highway 114
Menasha, WI 54952

Re: Village of Harrison
Creskide Estates Roadway Improvements
Letter Of Recommendation
McM. No. H0006-09-22-00640

On February 15, 2023, bids were received at Village Municipal Building for the above referenced project. Two (2) bids were received, ranging in price from \$898,993.90 to \$964,042.60 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-09-22-00640 to the low bidder, MCC, INC., in the amount of \$898,993.90.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read 'Lee R. Reibold'.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: MCC, INC.
2600 N. Roemer Road
Appleton, Wisconsin 54912

Contract No. H0006-09-22-00640

Project: CREEKSIDE ESTATES ROADWAY IMPROVEMENTS
For the VILLAGE OF HARRISON

You are notified that your Bid, dated February 15, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for Creekside Estates Roadway Improvements.

The Contract Price of your Contract is Eight Hundred Ninety-Eight Thousand and Nine Hundred Ninety Three and 90/100 Dollars (\$ 898,993.90).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF HARRISON | Calumet County, Wisconsin

(authorized signature)

(title)

Witness: _____

Preliminary Engineer's Report

2023 Creekside Estates Subdivision
Final Roadway Improvements
Noe Road, Edgewood Drive, Delta Drive, Highland Court
& Connor Circle

Prepared For The



REVISED: FEBRUARY 15, 2023
McM. No. H0006-9-22-00640
LRR

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Preliminary Engineer's Report

(Pursuant to Sec. 66.0703(1)(b) Wisconsin Stats., as Amended)

2023 Creekside Estates Subdivision Final Roadway Improvements Noe Road, Edgewood Drive, Delta Drive, Highland Court & Connor Circle

Prepared For The



REVISED: FEBRUARY 15, 2023
McM. No. H0006-9-22-00640

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the aforementioned municipal project are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMahon Associates, Inc.

By:

A handwritten signature in black ink, appearing to read "L. R. Reibold", is written over a horizontal line.

Lee R. Reibold, P.E.
Associate / Project Engineer

**Village of Harrison
 Creekside Estates & Ryford Street
 2023 Final Roadway Improvements
 Preliminary Construction Costs Based Upon Actual Bid Results
 McM No. H0006-09-22-00640**

A. Ryford Street					
Item	Description	Bid Qty	Unit	Unit Cost	Total Cost
A1	Adjust manhole castings	3	EACH	\$600.00	\$ 1,800.00
A2	Adjust water valves	3	EACH	\$100.00	\$ 300.00
A3	Replace catch basin hoods and adjust catch basin castings	2	EACH	\$400.00	\$ 800.00
A4	30-inch mountable reinforced concrete curb & gutter	1,054	L.F.	\$14.40	\$ 15,177.60
A5	Fine grading & compaction of aggregate base	1,760	S.Y.	\$1.83	\$ 3,220.80
A6	2 1/4-inch HMA Pavement 3 LT 58-28S	250	TONS	\$70.65	\$ 17,662.50
A7	1 3/4-inch HMA Pavement 4 LT 58-28S	200	TONS	\$77.67	\$ 15,534.00
A8	Earthwork Common for sidewalk	180	C.Y.	\$16.50	\$ 2,970.00
A9	Base aggregate dense 1 1/4-inch for sidewalk	200	TONS	\$17.60	\$ 3,520.00
A10	4-inch concrete sidewalk	5,300	S.F.	\$5.90	\$ 31,270.00
A11	Sawing asphalt (WisDOT Item No. 690.0150)	30	L.F.	\$3.05	\$ 91.50
A12	Sawing concrete (WisDOT Item No. 690.0250)	15	L.F.	\$4.55	\$ 68.25
A13	Inlet protection	2	EACH	\$118.00	\$ 236.00
A14	Lawn restoration	1,500	S.Y.	\$5.20	\$ 7,800.00

Total Part A (Items A1 through A14) = \$ 100,450.65

B. Creekside Estates					
Item	Description	Bid Qty	Unit	Unit Cost	Total Cost
B1	Pulverize existing asphalt pavement	13,000	S.Y.	\$0.66	\$ 8,580.00
B2	Reclaimed Asphaltic Pavement for Roadway	250	C.Y.	\$9.16	\$ 2,290.00
B3	Adjust manhole castings	27	EACH	\$600.00	\$ 16,200.00
B4	Adjust Water Valve Boxes	20	EACH	\$100.00	\$ 2,000.00
B5	Adjust Curb Boxes	31	EACH	\$150.00	\$ 4,650.00
B6	Replace catch basin hoods and adjust catch basin castings	21	EACH	\$400.00	\$ 8,400.00
B7	Hydrant Relocation	1	EACH	\$820.00	\$ 820.00
B8	Catch basin	2	EACH	\$2,645.00	\$ 5,290.00
B9	12-inch storm sewer	85	L.F.	\$62.00	\$ 5,270.00
B10	Core drill existing catch basin and connect storm sewer	2	EACH	\$350.00	\$ 700.00
B11	30-inch mountable reinforced concrete curb & gutter	7,000	L.F.	\$14.40	\$ 100,800.00
B12	Fine grading & compaction of aggregate base	13,000	S.Y.	\$1.83	\$ 23,790.00
B13	2 1/4-inch HMA Pavement 3 LT 58-28S	1,800	TONS	\$70.65	\$ 127,170.00
B14	1 3/4-inch HMA Pavement 4 LT 58-28S	1,400	TONS	\$77.67	\$ 108,738.00
B15	Earthwork Common for sidewalk	1,400	C.Y.	\$12.50	\$ 17,500.00
B16	Base aggregate dense 1 1/4-inch for sidewalk	1,400	TONS	\$17.60	\$ 24,640.00
B17	Concrete Curb Pedestrian (WisDOT Item No.601.0600)	40	L.F.	\$40.00	\$ 1,600.00
B18	4-inch concrete sidewalk	31,000	S.F.	\$5.90	\$ 182,900.00
B19	6-inch concrete sidewalk	4,500	S.F.	\$6.70	\$ 30,150.00
B20	Curb Ramp Detectable Warning Field, natural patina	40	S.F.	\$35.00	\$ 1,400.00
B21	Curb Ramp Detectable Warning Field, radial, natural patina	200	S.F.	\$45.00	\$ 9,000.00
B22	6-inch concrete driveway apron	8,800	S.F.	\$6.70	\$ 58,960.00
B23	Sawing asphalt (WisDOT Item No. 690.0150)	125	L.F.	\$3.05	\$ 381.25
B24	Inlet protection	23	EACH	\$118.00	\$ 2,714.00
B25	Lawn restoration	10,500	S.Y.	\$5.20	\$ 54,600.00

Total Part B (Items B1 through B25) = \$ 798,543.25

Total Part A & B = \$ 898,993.90

Engineering Design & Bidding	5.6%	\$ 50,000.00
Construction Administration	6.1%	\$ 55,000.00
Construction Contingencies	10%	\$ 89,899.39

Total Project Costs = \$ 1,093,893.29

Village of Harrison
Creekside Estates & Ryford Street
2023 Final Roadway Improvements
Preliminary Establishment of Assessment Rate Based Upon Actual Bid Results
McM No. H0006-09-22-00640

1. Final Roadway Improvements Including Concrete Curb & Gutter, Asphalt Streets and Concrete Sidewalk

Total 2023 Construction Costs		\$	798,543.25
Total 2021 Construction Costs		\$	<u>18,308.30</u>
Total Project Construction Costs		\$	816,851.55
Total 2023 Driveway Apron Costs (Items B19 & B22)		\$	<u>(89,110.00)</u>
Total Roadway Construction Costs		\$	727,741.55
Engineering Design & Bidding Fees	5.6%	\$	40,475.33
Construction Administration Fees	6.1%	\$	44,522.87
Construction Contingencies	10.0%	\$	<u>72,774.16</u>
Total Assessable Roadway Costs		\$	885,513.90
Total Assessable Lots			<u>40</u> Lots
Total Roadway Assessment Rate		\$	22,137.85 Per Lot

2. Final Driveway Apron Assessment Rate

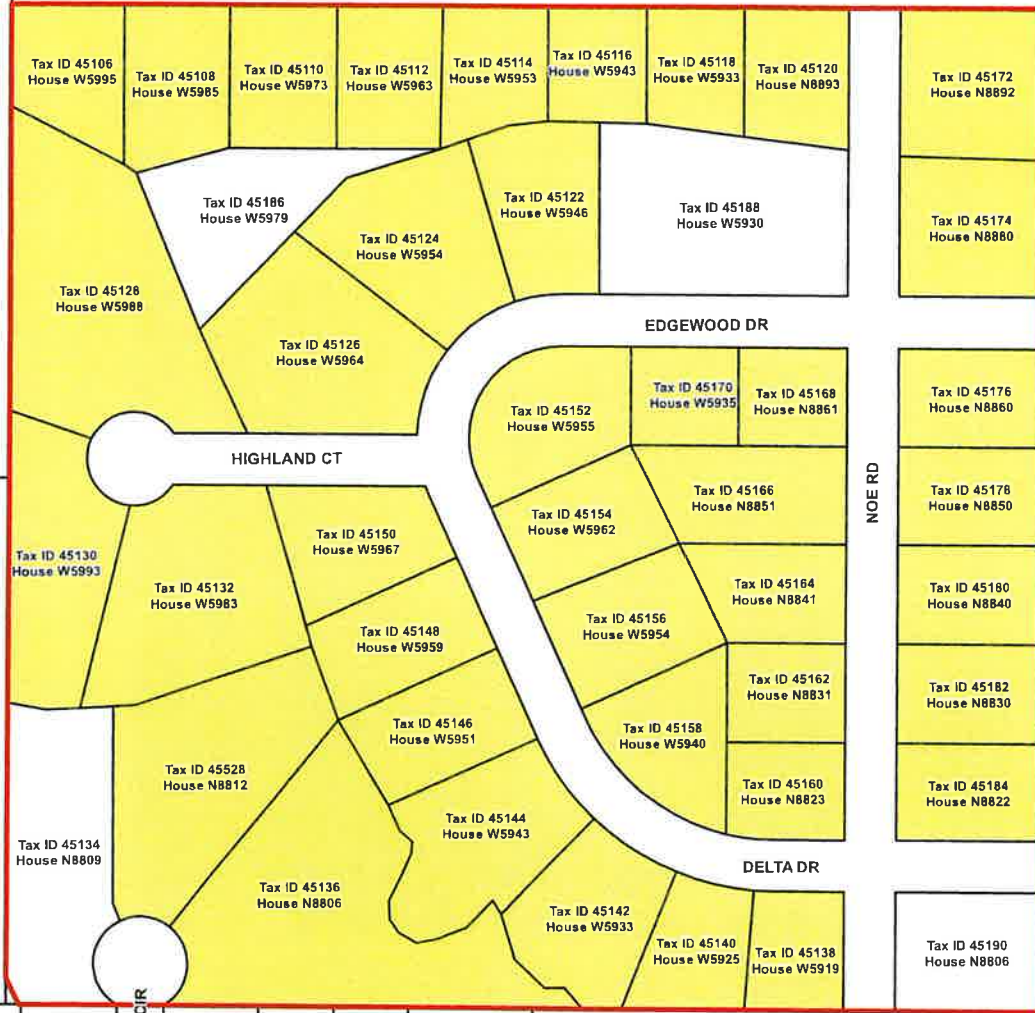
Total 2023 Driveway Apron Costs (Items B19 & B22)		\$	89,110.00
Engineering Design & Bidding Fees	5.6%	\$	4,956.10
Construction Administration Fees	6.1%	\$	5,451.71
Construction Contingencies	10.0%	\$	<u>8,911.00</u>
Total Assessable Driveway Apron Costs		\$	108,428.80
Total Assessable Driveway Apron Area			<u>8,800</u> Sq Ft
Total Driveway Apron Assessment Rate		\$	12.32 Per Sq Ft

Village of Harrison
 Creekside Estates & Ryford Street
 2023 Final Roadway Improvements
 Preliminary Schedule of Assessments
 McM No. H0006-09-22-00640

Roadway Assessment Rate = \$ 22,137.85 Per Lot
 Driveway Apron Assessment Rate = \$ 12.32 Per Sq Ft

Tax ID	Parcel Number	Property Owner Name	Mailing Address	Property Address		Lot No.	Roadway Assessment		Driveway Apron Assessment		Total Assessment			
							Area	Assessment	Area	Assessment				
45106	131-0728-000010A-000-0-201815-00-2100	BADGER CAPITAL HOLDINGS I LLC	210 N. MAIN STREET, STE. 100	OSHKOSH	WI 54901	W5995 WOODLAND RD	1	\$	22,137.85	0	\$	-	\$	22,137.85
45108	131-0728-000020A-000-0-201815-00-2100	MICHAEL EIMMERMANN	W5985 WOODLAND RD	MENASHA	WI 54952	W5985 WOODLAND RD	2	\$	22,137.85	0	\$	-	\$	22,137.85
45110	131-0728-000030A-000-0-201815-00-2100	RYAN OCONNELL RENE E OCONNELL	N8939 LILAC RD	MENASHA	WI 54952	W5973 WOODLAND RD	3	\$	22,137.85	0	\$	-	\$	22,137.85
45112	131-0728-000040A-000-0-201815-00-2100	RIC BLOUGH	N8938 LILAC RD	MENASHA	WI 54952	W5963 WOODLAND RD	4	\$	22,137.85	0	\$	-	\$	22,137.85
45114	131-0728-000050A-000-0-201815-00-2100	BADGER CAPITAL HOLDINGS I LLC	210 N. MAIN STREET, STE. 100	OSHKOSH	WI 54901	W5953 WOODLAND RD	5	\$	22,137.85	0	\$	-	\$	22,137.85
45116	131-0728-000060A-000-0-201815-00-2100	DAWN PETERSON PAUL PETERSON	N9132 BRENDA DR	APPLETON	WI 54915	W5943 WOODLAND RD	6	\$	22,137.85	0	\$	-	\$	22,137.85
45118	131-0728-000070A-000-0-201815-00-2100	PRECISION CUT CONSTRUCTION LLC	N8641 WINDING TRAIL DR.	MENASHA	WI 54952	W5933 WOODLAND RD	7	\$	22,137.85	0	\$	-	\$	22,137.85
45120	131-0728-000080A-000-0-201815-00-2100	SHEKHAR K ADHIKARI	N8893 NOE RD	MENASHA	WI 54952	N8893 NOE RD	8	\$	22,137.85	0	\$	-	\$	22,137.85
45122	131-0728-000090A-000-0-201815-00-2100	BERGWALL GEOFFREY & ERIN	W5946 EDGEWOOD DR	MENASHA	WI 54952	W5946 EDGEWOOD DR	9	\$	22,137.85	410	\$	5,051.80	\$	27,189.64
45124	131-0728-000100A-000-0-201815-00-2100	BRAD R LEITNER	W5954 EDGEWOOD DR	MENASHA	WI 54952	W5954 EDGEWOOD DR	10	\$	22,137.85	340	\$	4,189.29	\$	26,327.14
45126	131-0728-000110A-000-0-201815-00-2100	MICHAEL BURG	W5964 EDGEWOOD DR	MENASHA	WI 54952	W5964 EDGEWOOD DR	11	\$	22,137.85	400	\$	4,928.58	\$	27,066.43
45128	131-0728-000120A-000-0-201815-00-2100	EMILY A KOSSEL	N9009 SPRING VALLEY ROAD	MENASHA	WI 54952	W5988 HIGHLAND CT	12	\$	22,137.85	0	\$	-	\$	22,137.85
45130	131-0728-000130A-000-0-201815-00-2100	CHAD K PAFFEL	W5993 HIGHLAND CT	MENASHA	WI 54952	W5993 HIGHLAND CT	13	\$	22,137.85	400	\$	4,928.58	\$	27,066.43
45132	131-0728-000140A-000-0-201815-00-2100	PAUL E BENEDICT	W5983 HIGHLAND CT	MENASHA	WI 54952	W5983 HIGHLAND CT	14	\$	22,137.85	340	\$	4,189.29	\$	26,327.14
45134	131-0728-000150A-000-0-201815-00-2100	UECKER PROPERTIES LLC	W4954 HIGHLINE RD	KAUKAUNA	WI 54130	N8809 CONNOR CIR	15-Lot 1 CSM	\$	-	0	\$	-	\$	-
45136	131-0728-000160A-000-0-201815-00-2100	JEFFREY J ROOYAKKERS	W6447 SAWTOOTH ST	MENASHA	WI 54952	N8806 CONNOR CIR	16	\$	22,137.85	0	\$	-	\$	22,137.85
45138	131-0728-000170A-000-0-201815-00-2100	DAVID RODRIGUEZ	W6029 SWEET WILLIAM DRIVE	APPLETON	WI 54915	W5919 DELTA DR	17	\$	22,137.85	0	\$	-	\$	22,137.85
45140	131-0728-000180A-000-0-201815-00-2100	BRETT B BIRNSCHEIN	W5925 DELTA DR	MENASHA	WI 54952	W5925 DELTA DR	18	\$	22,137.85	390	\$	4,805.37	\$	26,943.21
45142	131-0728-000190A-000-0-201815-00-2100	CHRISTOPHER NACKERS	100 WOODLAND CT	KAUKAUNA	WI 54130	W5933 DELTA DR	19	\$	22,137.85	0	\$	-	\$	22,137.85
45144	131-0728-000200A-000-0-201815-00-2100	JOSH MARQUARDT	1340 MOON RIDGE CT	KAUKAUNA	WI 54130	W5943 DELTA DR	20	\$	22,137.85	420	\$	5,175.01	\$	27,312.86
45146	131-0728-000210A-000-0-201815-00-2100	ADAM NACKERS	N8935 SPRING VALLEY RD	MENASHA	WI 54952	W5951 DELTA DR	21	\$	22,137.85	0	\$	-	\$	22,137.85
45148	131-0728-000220A-000-0-201815-00-2100	DAVID M & LINDA M EBBEN LIVING TRUST	W5959 DELTA DR	MENASHA	WI 54952	W5959 DELTA DR	22	\$	22,137.85	220	\$	2,710.72	\$	24,848.57
45150	131-0728-000230A-000-0-201815-00-2100	MATHEW M VANZEELAND	1610 S. MADISON ST	APPLETON	WI 54915	W5967 DELTA DR	23	\$	22,137.85	340	\$	4,189.29	\$	26,327.14
45152	131-0728-000240A-000-0-201815-00-2100	NATHAN MALEWISKI	11765 TARHEEL TRAIL	ROCKTON	IL 61072	W5955 EDGEWOOD DR	24	\$	22,137.85	0	\$	-	\$	22,137.85
45154	131-0728-000250A-000-0-201815-00-2100	MATT C LUANGLA	W5962 DELTA DR	APPLETON	WI 54915	W5962 DELTA DR	25	\$	22,137.85	420	\$	5,175.01	\$	27,312.86
45156	131-0728-000260A-000-0-201815-00-2100	JESSICA L TITEL	W5954 DELTA DR	MENASHA	WI 54952	W5954 DELTA DR	26	\$	22,137.85	440	\$	5,421.44	\$	27,559.29
45158	131-0728-000270A-000-0-201815-00-2100	JACK B KARCH	W5940 DELTA DR	MENASHA	WI 54952	W5940 DELTA DR	27	\$	22,137.85	270	\$	3,326.79	\$	25,464.64
45160	131-0728-000280A-000-0-201815-00-2100	SOLENE RIVERA GALARZA	N8823 NOE RD	MENASHA	WI 54952	N8823 NOE RD	28	\$	22,137.85	370	\$	4,558.94	\$	26,696.79
45162	131-0728-000290A-000-0-201815-00-2100	MYLEE XIONG	N8831 NOE ROAD	MENASHA	WI 54952	N8831 NOE RD	29	\$	22,137.85	400	\$	4,928.58	\$	27,066.43
45164	131-0728-000300A-000-0-201815-00-2100	BENZ BRADLEY E & PENNY L LIVING TRUST	W2544 BROOKMEADOW CT	APPLETON	WI 54915	N8841 NOE RD	30	\$	22,137.85	300	\$	3,696.44	\$	25,834.28
45166	131-0728-000310A-000-0-201815-00-2100	MATTHEW E ERSTAD	N8851 NOE RD	MENASHA	WI 54952	N8851 NOE RD	31	\$	22,137.85	410	\$	5,051.80	\$	27,189.64
45168	131-0728-000320A-000-0-201815-00-2100	JONATHAN CALDER	N8861 NOE RD	MENASHA	WI 54952	N8861 NOE RD	32	\$	22,137.85	340	\$	4,189.29	\$	26,327.14
45170	131-0728-000330A-000-0-201815-00-2100	BRANDON C RILEY	W5935 EDGEWOOD DR	MENASHA	WI 54952	W5935 EDGEWOOD DR	33	\$	22,137.85	400	\$	4,928.58	\$	27,066.43
45172	131-0728-000340A-000-0-201815-00-2100	ANDREW D KLOEHN	1156 BIRLING DR.	MENASHA	WI 54952	N8892 NOE RD	34	\$	22,137.85	0	\$	-	\$	22,137.85
45174	131-0728-000350A-000-0-201815-00-2100	STEVEN R BURMEISTER	N8880 NOE RD	MENASHA	WI 54952	N8880 NOE RD	35	\$	22,137.85	360	\$	4,435.72	\$	26,573.57
45176	131-0728-000360A-000-0-201815-00-2100	GEORGE T BROWN	N8860 NOE ROAD	MENASHA	WI 54952	N8860 NOE RD	36	\$	22,137.85	250	\$	3,080.36	\$	25,218.21
45178	131-0728-000370A-000-0-201815-00-2100	CATHERINE A FRONEK	N8850 NOE RD	MENASHA	WI 54952	N8850 NOE RD	37	\$	22,137.85	360	\$	4,435.72	\$	26,573.57
45180	131-0728-000380A-000-0-201815-00-2100	RANDALL KEITH REED	N8840 NOE ROAD	MENASHA	WI 54952	N8840 NOE RD	38	\$	22,137.85	260	\$	3,203.58	\$	25,341.43
45182	131-0728-000390A-000-0-201815-00-2100	HOLLY MARIE ERTMER	N8830 NOE RD	MENASHA	WI 54952	N8830 NOE RD	39	\$	22,137.85	370	\$	4,558.94	\$	26,696.79
45184	131-0728-000400A-000-0-201815-00-2100	BRANDON POPP	N8822 NOE RD	MENASHA	WI 54952	N8822 NOE RD	40	\$	22,137.85	430	\$	5,298.23	\$	27,436.07
45186	131-0728-00L010A-000-0-201815-00-2100	VILLAGE OF HARRISON	W5298 STATE ROAD 114	MENASHA	WI 54952	W5979 WOODLAND RD	Outlot 1	\$	-	0	\$	-	\$	-
45188	131-0728-00L020A-000-0-201815-00-2100	VILLAGE OF HARRISON	W5298 STATE ROAD 114	MENASHA	WI 54952	W5930 EDGEWOOD DR	Outlot 2	\$	-	0	\$	-	\$	-
45190	131-0728-00L030A-000-0-201815-00-2100	VILLAGE OF HARRISON	W5298 STATE ROAD 114	MENASHA	WI 54952	N8806 NOE RD	Outlot 3	\$	-	0	\$	-	\$	-
45528	131-0728-000150B-000-0-201815-00-2100	ANDREW R & LAUREN E UECKER LIVING TRUST	N8812 CONNOR CIRCLE	MENASHA	WI 54952	N8812 CONNOR CIR	15-Lot 2 CSM	\$	22,137.85	0	\$	-	\$	22,137.85
								\$	885,513.90	8,640	\$	106,457.37	\$	991,971.27

WOODLAND RD



Mapped Features

- Assessment Area Boundary
- Parcel Line
- Parcel to be Assessed

Source: Calumet County, 2022

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
ASSESSED PARCELS
FINAL ROADWAY IMPROVEMENTS
CREEKSIDE ESTATES
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

RYFORD ST

CONNOR CIR

NOEL RD

KASTLEN RD

EDGEWOOD DR

HIGHLAND CT

DELTA DR

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Notice of Award – 2023 Asphalt Paving Program

Issue:

Which bidder should the Village Board award the 2023 Asphalt Paving Program to?

Background and Additional Information:

On February 22nd, bids were received for the 2023 Asphalt Paving Program. The program consists of the following:

- A. Cottonwood Creek III (Basswood, Alder, Mountain Ash, etc.) resurfacing and ditching
- B. Haen Heights (Jordan, Lydia) asphalt repairs
- C. Paving of the Village Hall parking lot
- D. Pulverizing and grading Quella Drive
- E. Paving the trail through the Vans Road Pond
- F. Paving a new parking lot at Clover Ridge Park (Handel Dr)

Two bids were received, containing a base bid for the 6 projects listed. The bid tabulation indicating all bidders and bid amounts is attached. The low bidder for the base bid was MCC, Inc. in the amount of \$902,630.50.

Budget Impacts:

Contract Award is \$902,630.50. The Village budgeted nearly \$2,000,000 for this work. Budget numbers were based on high material prices, most of which have come down since last summer for the work the Village is completing. Final engineering plans versus preliminary project plans also identify which work needs to be done versus estimating work that needs to be done.

Recommended Action:

Staff recommends approval of the 2023 Asphalt Paving Program to MCC, Inc. in the amount of \$902,630.50.

Attachments:

- Bid Tabulation
- Letter from McMahon Associates
- Notice of Award

BID TABULATION

OWNER: VILLAGE OF HARRISON
Project Name: 2023 ASPHALT STREET RESURFACING PROGRAM
Contract No. H0006-09-22-00581
Bid Date: Wednesday, February 22, 2023
Bid Time: 10:00 a.m.
Project Manager: Lee Reibold

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

MCC, INC.
 2600 N. Roemer Road
 Appleton, WI 54912

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

A. COTTONWOOD CREEK III SUBDIVISION

Item	Qty	Unit	Description
A1.	32 Ea.		Remove Existing Culvert
A2.	980 L.F.		15" x 21" CMP-Arch Culvert
A3.	64 Ea.		15" x 21" CMP-Arch Flared End Section
A4.	4600 L.F.		Ditching Including Placement of Top Soil
A5.	850 S.Y.		Sod for Ditch Flowline
A6.	7000 S.Y.		Hydroseed, Fertilizer, and Hydromulch
A7.	350 MGAL		Seed Water
A8.	36 Ea.		Culvert Pipe Ditch Check
A9.	28 Ea.		Temporary Ditch Check
A10.	2 Ea.		Inlet Protection
A11.	11900 S.Y.		Pulverize Existing Asphalt Pavement
A12.	450 C.Y.		Excavation Below Subgrade (EBS)
A13.	900 TON		Base Aggregate Dense, 3 Inch for EBS Areas
A14.	900 S.Y.		Type I Geogrid for EBS Areas
A15.	10 S.Y.		Adjust Manhole Cover
A16.	8 Ea.		Adjust Water Valve Box
A17.	13500 S.Y.		Fine Grading and Compaction of Aggregate Base
A18.	1600 TON		2-1/4 inch HMA Pavement, 3 LT 58-285
A19.	1250 TON		1-3/4 inch HMA Pavement, 4 LT 58-285
A20.	1100 L.F.		Sawing Asphalt (WisDOT Item No. 690.0150)
A21.	400 TON		Base Aggregate Dense, 1-1/4 Inch for Driveways
A22.	2150 S.Y.		3 Inch HMA Driveway Pavement
A23.	56 Ea.		Driveway Apron Slope Paving
A24.	1 L.S.		Contractor Quality Control Testing

Unit Price	Total
\$133.00	\$4,256.00
\$41.95	\$41,111.00
\$182.00	\$11,648.00
\$15.75	\$72,450.00
\$12.50	\$10,625.00
\$2.45	\$17,150.00
\$1.00	\$350.00
\$15.00	\$540.00
\$84.00	\$2,352.00
\$120.00	\$240.00
\$0.60	\$7,140.00
\$14.79	\$6,655.50
\$15.95	\$14,355.00
\$1.55	\$1,395.00
\$650.00	\$6,500.00
\$100.00	\$800.00
\$1.73	\$23,355.00
\$66.85	\$106,960.00
\$77.00	\$96,250.00
\$2.00	\$7,200.00
\$16.15	\$6,460.00
\$21.95	\$47,214.00
\$235.00	\$13,160.00
\$6,400.00	\$6,400.00

Unit Price	Total
\$350.00	\$11,200.00
\$72.65	\$71,197.00
\$428.00	\$27,392.00
\$10.90	\$50,140.00
\$12.50	\$10,625.00
\$2.45	\$17,150.00
\$1.00	\$350.00
\$15.00	\$540.00
\$84.00	\$2,352.00
\$120.00	\$240.00
\$0.60	\$7,140.00
\$12.95	\$5,827.50
\$16.35	\$14,715.00
\$3.80	\$3,420.00
\$640.00	\$6,400.00
\$70.00	\$560.00
\$2.25	\$30,375.00
\$67.15	\$107,440.00
\$71.80	\$89,750.00
\$2.00	\$2,200.00
\$19.00	\$7,600.00
\$24.70	\$53,105.00
\$225.00	\$12,600.00
\$3,500.00	\$3,500.00

SUB -TOTAL (Items A1. through A24., Inclusive)

\$499,566.50

\$535,818.50

B - HAEN HEIGHTS ASPHALT REPAIR

Item	Qty	Unit	Description
B1.	320 L.F.		Sawing Asphalt (WisDOT Item No. 690.0150)
B2.	2800 S.F.		Preparation of Aggregate Base for Paving
B3.	550 S.F.		2-1/4 Inch HMA Pavement, 3LT 58-285
B4.	550 S.F.		1-3/4 Inch HMA Pavement, 4LT 58-285
B5.	2300 S.F.		3 Inch HMA Driveway Pavement 4LT 58-285
B6.	10 Ea.		Driveway Apron Slope Paving

Unit Price	Total
\$2.00	\$640.00
\$1.10	\$3,080.00
\$2.45	\$1,347.50
\$2.35	\$1,292.50
\$2.05	\$4,715.00
\$735.00	\$2,350.00

Unit Price	Total
\$2.00	\$640.00
\$0.80	\$2,240.00
\$4.60	\$2,530.00
\$3.40	\$1,870.00
\$2.65	\$6,095.00
\$225.00	\$2,250.00

SUB - TOTAL (Items B1. through B6., Inclusive)

\$13,425.00

\$15,625.00

C - VILLAGE MUNICIPAL COMPLEX

Item	Qty	Unit	Description
C1.	11100 S.Y.		Pulverize Existing Asphalt Pavement
C2.	500 C.Y.		Excavation Below Subgrade (EBS)
C3.	800 TON		Base Aggregate Dense, 3-Inch for EBS Areas
C4.	1000 S.Y.		Type I Geogrid for EBS Areas
C5.	200 S.F.		Remove & Replace Thickened Edge Concrete Sidewalk 6 Inch
C6.	200 L.F.		Remove & Replace 24 Inch Concrete Curb & Gutter
C7.	11500 S.Y.		Fine Grading and Compaction of Aggregate Base
C8.	1600 TON		2-1/4 Inch HMA Pavement, 3LT 58-285
C9.	1250 TON		1-3/4 Inch HMA Pavement, 4LT 58-285
C10.	120 L.F.		Sawing Asphalt (WisDOT Item No. 690.0150)
C11.	3500 L.F.		Marking Line Epoxy 4-Inch
C12.	4 Ea.		Marking Symbols Epoxy
C13.	1 L.S.		Contractor Quality Control Testing

Unit Price	Total
\$1.27	\$14,097.00
\$14.80	\$7,400.00
\$15.95	\$12,760.00
\$1.55	\$1,550.00
\$14.00	\$2,800.00
\$65.00	\$13,000.00
\$1.76	\$20,240.00
\$69.30	\$110,880.00
\$78.30	\$97,875.00
\$2.00	\$240.00
\$3.25	\$11,375.00
\$250.00	\$1,000.00
\$5,800.00	\$5,800.00

Unit Price	Total
\$0.70	\$7,770.00
\$10.90	\$5,450.00
\$15.30	\$12,240.00
\$3.80	\$3,800.00
\$16.50	\$3,300.00
\$64.50	\$12,900.00
\$3.10	\$35,650.00
\$68.95	\$110,320.00
\$74.10	\$92,625.00
\$2.00	\$240.00
\$2.25	\$7,875.00
\$95.00	\$380.00
\$3,750.00	\$3,750.00

SUB - TOTAL (Items C1. through C13., Inclusive)

\$299,017.00

\$296,900.00

D - QUELLA DRIVE

Item	Qty	Unit	Description
D1.	1200 S.Y.		Pulverize Existing Asphalt Pavement
D2.	1500 S.Y.		Fine Grading and Compaction of Aggregate Base
D3.	50 L.F.		Sawing Asphalt (WisDOT Item No. 690.0150)

Unit Price	Total
\$1.65	\$1,980.00
\$2.30	\$3,450.00
\$3.00	\$150.00

Unit Price	Total
\$0.90	\$1,080.00
\$1.60	\$2,400.00
\$2.00	\$100.00

SUB - TOTAL (Items D1. through D3., Inclusive)

\$5,580.00

\$3,580.00

E - VANS ROAD POND RECREATION TRAIL PAVING

Item	Qty	Unit	Description
E1.	100 TON		Base Aggregate Dense, 1-1/4 Inch for Fine Grading
E2.	2500 S.Y.		Fine Grading and Compaction of Aggregate Base
E3.	450 TON		3 Inch HMA Pavement, 4LT 58-285
E4.	1 L.S.		Contractor Quality Control Testing

Unit Price	Total
\$18.00	\$1,800.00
\$3.50	\$8,750.00
\$105.00	\$47,250.00
\$2,500.00	\$2,500.00

Unit Price	Total
\$13.15	\$1,315.00
\$2.35	\$5,875.00
\$95.25	\$42,862.50
\$1,750.00	\$1,750.00

SUB - TOTAL (Items E1. through E4., Inclusive)

\$60,300.00

\$51,802.50

F - CEDAR RIDGE PARK PARKING LOT PAVING

Item	Qty	Unit	Description
F1.	900 S.Y.		Fine Grading and Compaction of Aggregate Base
F2.	120 TON		2-1/4 Inch HMA Pavement, 3LT 58-285
F3.	95 TON		1-3/4 Inch HMA Pavement, 4LT 58-285
F4.	400 L.F.		Marking Line Epoxy 4-Inch
F5.	1 L.S.		Contractor Quality Control Testing

Unit Price	Total
\$2.89	\$2,601.00
\$73.00	\$8,760.00
\$79.80	\$7,581.00
\$9.00	\$3,600.00
\$2,200.00	\$2,200.00

Unit Price	Total
\$3.60	\$3,240.00
\$84.90	\$10,188.00
\$89.70	\$8,521.50
\$15.95	\$6,380.00
\$825.00	\$825.00

SUB - TOTAL (Items F1. through F5., Inclusive)

\$24,742.00

\$29,154.50

TOTAL (Items A1. through F5., Inclusive)

\$902,630.50

\$932,280.50

Bid Security	5%	5%
Addendum Acknowledgement	yes	yes

Subcontractor
 MCC, Inc. - Ditching
 Century Fence Company -
 Pavement Marking
 Pleasant Knoll Landscaping -
 Lawn Restoration
 Gordon Work Zones - Traffic
 Control
 P&K Flatwork Inc. - Concrete

Subcontractor
 Gene Frederickson Excavating -
 Ditching
 Crowley - Pavement Marking
 Pleasant Knoll - Lawn Restoration



February 22, 2023

Village of Harrison
W5298 State Road '114'
Harrison, WI 54952

Re: Village of Harrison
2023 Asphalt Street Resurfacing Program
Letter Of Recommendation
McM. No. H0006-09-22-00581

On February 22, 2023, bids were received at Village Municipal Building for the above referenced project. Two (2) were received, ranging in price from \$902,630.50 to \$932,280.50 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-09-22-00581 to the low bidder, MCC, Inc., in the amount of \$902,630.50.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee Reibold".

Lee Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: MCC, INC.
2600 N. Roemer Road
Appleton, WI 54912

Contract No. H0006-09-22-00581

Project: 2023 ASPHALT STREET RESURFACING PROGRAM
For the VILLAGE OF HARRISON

You are notified that your Bid, dated February 22, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2023 Asphalt Resurfacing Program.

The Contract Price of your Contract is Nine Hundred and Two Thousand, Six Hundred and Thirty and 50/100 Dollars (\$ 902,630.50).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF HARRISON | Calumet County, Wisconsin

(authorized signature)

(title)

Witness: _____

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2022

Title:

Variance to Access Control Ord – Harrison Heights

Issue:

Should the Village Board approve a variance to the access control ordinance to allow 2 residential driveway onto Woodland Road as part of the Harrison Heights subdivision?

Background and Additional Information:

The final plat of Harrison Heights, located south of Woodland Road and east of Noe Road, contain two parcels with road frontage only on Woodland Road. Woodland Road is an access-controlled roadway. The purpose is to limit the number of streets and driveways intersecting it in order to provide a consistent flow of traffic. The Village has an access control ordinance that limits the number of access points to no more than 8 within a given mile. Currently there are approximately 11 access points on the south side of Woodland Road (including the future access points for lots in the Creekside Estates subdivision). The Developer is requesting a variance to the access control ordinance.

Due to the wetlands and stream adjacent to Woodland Road, there is a large area that would be undevelopable without driveway access to Woodland Road. The Harrison Heights plat identifies an Outlot that will be utilized as a stormwater pond. This will have limited trips and will typically only be accessed by Village staff to maintain the pond. The Developer is proposing to create additional lots, Lots 1 & 2, in order to maximize development of the property. However, the only way to access Lots 1 & 2 is with a driveway to Woodland Road. The access control ordinance allows the Village Board to grant a variance.

Recommended Action:

The Plan Commission recommends a variance for access to Lots 1 and 2 of Harrison Heights subdivision.

Attachments:

- Aerial Map
- Final Plat for Harrison Heights

Aerial Map



Final Plat for Harrison Heights



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2022

Title:

Development Agreement for Harrison Heights Subdivision

Issue:

Should the Village Board approve the development agreement for the Harrison Heights subdivision?

Background and Additional Information:

As a part of the subdivision plat approval process, the Village requires a Development Agreement in order to assure all the public improvements are installed in the subdivision if the final plat is to be approved prior to all the improvements being completed. The agreement is similar to the ones approved for previous subdivisions. The Developer will be required to submit a financial guarantee to complete the final improvements (the Village will not assess for work). The Development Agreement provides standards for utility and roadway construction in a temporary state and final state.

The agreement has a section for public improvement guarantees which the developer will submit a financial guarantee (cash escrow, letter of credit, bond) in order to cover the costs of the remaining improvements (curb & gutter, asphalt paving, sidewalks, restoration). Typically, the developer's engineer will submit a cost estimate for these improvements, which is reviewed by the Village. This cost estimate is used to determine the financial guarantee amount. As of the writing of this memo, the cost estimates have not been submitted to determine the guarantee amount. Staff suggests that the Village Board approve the draft development agreement with the understanding that costs estimates will be submitted and reviewed by Village staff and engineer for appropriateness and that the statutory allowable 20% be added to the cost estimate to determine the financial guarantee amount.

Budget/Financial Impact:

None.

Recommended Action:

Staff recommends that the development agreement be approved for the Harrison Heights subdivision.

Attachments:

- Draft Development Agreement
-

**SUBDIVISION DEVELOPMENT AGREEMENT
HARRISON HEIGHTS**

THIS AGREEMENT, made this ____ day of _____, 20___, between DeWitt Development, LLC, hereinafter called “Subdivider”, and the Village of Harrison, a municipal corporation of the State of Wisconsin, located in Calumet and Outagamie counties, hereinafter called “Village”.

WHEREAS, Subdivider is the owner of approximately 17.2052-acres of land in the Village, said land being referred to as “Harrison Heights” described as:

Part of Lot 1 of Certified Survey Map 3940, and vacated right-of-way of Kasten Road, being part of the Northwest ¼ of the Northeast ¼ in Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County.

WHEREAS, Subdivider desires to subdivide and develop said lands;

WHEREAS, said lands are presently zoned or planned to be zoned as **RS-1 | Single-Family Residential (Suburban)** which permits the above development; and

WHEREAS, the Plan Commission has recommended to the Village Board that the proposed subdivision of the above described lands be given final approval when the final plat thereof has been presented to the Village Board on the condition that the Subdivider enter into an agreement with the Village relative to the manner and method by which said lands are to be developed; and

WHEREAS, the Subdivider agrees to develop said land as herein described in accordance with this Agreement and in accordance with all of the ordinances and regulations of the Village of Harrison; and

WHEREAS, the developer/subdivider assures the Village and shall on the plat acknowledge:

“The owner/subdivider has no notice or knowledge of any environmental problems (the existence of hazardous or toxic substances) of any sort on the property being transferred. The owner/subdivider understands that it will pay for any costs to remediate any environmental problems encountered during construction of any of the public improvements required by the Village on the plat in the Developer’s Agreement. The owner/subdivider understand that they shall be individually responsible for any environmental problems found on the land, transferred to the Village on the Plat of Survey or Certified Survey Map during the construction of roads or other dedications and agree to hold the Village harmless until construction, installation or grading is complete.”; and

WHEREAS, the Village and Subdivider agree that the required dedications for surface water drainage and detention shall be dedicated with the plat acceptance, but shall be constructed by the developer as specified. Security for performance of the construction shall be secured by letter of credit or escrow. Security for performance shall not be released in full or in part, at the discretion of the Village, until performance is complete and sufficient development of the subdivision has occurred to satisfy the Village that further development related impairment or damage of surface water structures will not occur.

NOW, THEREFORE, in consideration of the granting of approval of a final plat for **Harrison Heights** and the development thereof by the Village Board, the Subdivider does hereby agree to subdivide and develop said lands as follows:

SECTION 1 – IMPROVEMENTS

All public improvements shall be in accordance with the Village of Harrison Standards and Specifications as established in the *Standard Specifications Manual*, the Land Division Ordinance, and all other ordinances for the Village of Harrison. All plans and specifications for the public improvements shall require approval from the Village Engineer and Public Works Department prior to proceeding with construction.

A. ROADS AND STREETS The **Subdivider** hereby agrees:

To furnish, construct, grade and surface all roads and streets in the subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village.

The Village has given consideration to the installation required and completion dates shall hereinafter be established and specified below. The completion dates are based upon the developer's installation in accordance with the land division ordinance and the **FINAL** plan specifications and drawings approved by the Village.

All street construction, including but not limited to, sanitary sewer, watermain, storm sewer and associated laterals, subgrade, gravel base, and 1½" temporary asphalt binder shall be inspected by the Village, or their designee, in accordance with Section I, below.

Once the Village of Harrison standards have been met, the Village Board will take action respectively, to accept the listed roads. Acceptance of a gravel road may only occur after the subgrade, gravel, and 1½" temporary asphalt binder (full roadway width) has been installed and inspected by the Village, all utilities (sanitary sewer, water, storm sewer, gas, electric, cable/phone, etc.) have been installed, and all terraces and primary drainage swales and ditches have been graded, seeded, and mulched and inspected by the Village. Once approved, the roads will sit for a period not less than two (2) freeze/thaw cycles but no more than three (3) years after acceptance by the Village Board.

During the specified time period, the mountable curb and gutter shall be installed, the 4-inch asphalt paving completed, and sidewalks and/or trails installed. The Subdivider shall be responsible for the construction of the mountable curb and gutter, asphalt paving, and sidewalk and/or trail construction. All sidewalks to be installed as part of a single project and shall not be installed on a per lot basis unless approved by the Public Works Department.

All costs for construction of the curb and gutter, the asphalt paving, and sidewalks and/or trails shall be held in escrow, in the form of a Performance Bond, Letter of Credit, or Cash Escrow, payable to the Village of Harrison.

Any variation to the proposed schedule of the improvements as set forth in the contract below may be extended where requests are made by the Subdivider for construction during periods within the determination of the Public Works Department and the Village's Engineer, require extension of time periods to assure the Village that the improvements will not suffer from premature degeneration as a result of said construction.

For new utility or street construction between November 15th and May 1st, there will be an additional warranty period of three years beginning from the acceptance of the "gravel road". Such warranty shall apply to all improvements in case of failure. Such warranty shall be in the form of a Performance Bond, Letter of Credit or Cash Escrow in an amount sufficient, as

approved by the Public Works Department and/or Village Engineer, to repair defects in the roadway. Repair of such defects shall be determined by the Public Works Department.

The schedule for construction shall be as follows:

Timeframe Record	
Subdivision	Harrison Heights
Final Subdivision Approval	Winter 2023
Sanitary, Water, and Storm Sewers	Winter 2023
Utilities (Gas, Electric, Phone, Cable, etc.)	Spring 2023
Grade & Gravel	Spring 2023
Terraces	Spring/Summer 2023
1½” Temporary Asphalt Binder	Spring/Summer 2023
Landscape Berm with Plantings	NA
Concrete Mountable Curb & Gutter	Summer/Fall 2025
4” Asphalt Pavement	Summer/Fall 2025
Sidewalks/Trails	Summer/Fall 2025

If 80% of the property owners of the subdivision request an earlier timeframe for curb & gutter, asphalt pavement, and sidewalks/trails to be installed, the Village Board may review such request.

B. CURB AND GUTTER The Subdivider hereby agrees:

1. To furnish, construct and install curb and gutter in accordance with the plat, plans, specifications and drawings attached hereto as Exhibit “A” and to complete said installation as set forth in the schedule above.

C. SIDEWALKS The Subdivider hereby agrees:

1. To furnish, construct and install concrete sidewalks in accordance with the plat, plans, specifications and drawings and to complete said installation as set forth in the schedule above. Sidewalks are to be constructed on both sides of the street. Sidewalks may be installed on a per lot basis prior to final road construction. All sidewalks are to be installed as part of the final road construction in accordance with the table above.

D. TRAILS The Subdivider hereby agrees:

1. None are proposed.

E. SANITARY SEWER The Subdivider hereby agrees:

1. To furnish, construct, install and provide a complete sewerage system throughout the entire subdivision, all in accordance with the plat plans, specifications and drawings *as per the requirements of Harrison Utilities and the Standard Specifications Manual for the Village of Harrison.*

2. To install separate sanitary sewer laterals six (6') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual for Harrison Utilities* and the Village of Harrison.
3. The sanitary sewer system will not be accepted until the sanitary sewers have been installed and tested in accordance with *Harrison Utilities* specifications on file with the Department of Natural Resources and the Subdivider's plan specifications as approved by *Harrison Utilities* and the Village's Engineer.

F. WATER The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide a complete water distribution system throughout the entire subdivision, all in accordance with the plat, plans, specifications and drawings *as per the requirements of Harrison Utilities* and the *Standard Specifications Manual* for the Village of Harrison.
2. To install separate water laterals six (6') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual for Harrison Utilities* and the Village of Harrison.
3. The water distribution system will not be accepted until the water distribution system has been installed and tested in accordance with *Harrison Utilities* specifications on file with the Department of Natural Resources and Public Service Commission and the Subdivider's plans and specifications approved by the *Harrison Utilities* and the Village's Engineer.

G. SURFACE WATER DRAINAGE The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide adequate facilities for storm and surface water drainage throughout the entire subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village and the Wisconsin Department of Natural Resources (WDNR) Post-Construction Performance Standards.
2. All stormwater management facility construction, including but not limited to, retention/detention ponds, primary drainage swales, and associated piping systems shall be inspected by an on-site inspector designated by the Village, before acceptance by the Village.
3. To install separate storm sewer laterals six (6') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual* for the Village of Harrison.
4. The Village Board will not accept the storm and surface water drainage improvements until the same have been installed and tested in accordance with the Village's specifications and the Subdivider's plans and specifications approved by the Village. The storm water and surface water drainage improvements shall be completed before a release of the performance guarantee specified by this contract.

H. EROSION CONTROL The **Subdivider** hereby agrees:

1. To install silt fence at the right-of-way line or install erosion matting within the right-of-way along all streets in the **FINAL** plat prior to acceptance of the street(s) in a graveled

state. Silt fence or erosion matting to be installed in accordance with the WDNR Technical Standards.

2. Maintain silt fence along the right-of-way line until all land disturbances have been stabilized in accordance with WDNR Technical Standards.
3. Maintain all other erosion control practices for stormwater management facilities, environmental protections, etc., in accordance with WDNR Technical Standards.

I. GRADING The **Subdivider** hereby agrees:

1. To complete rough and fine grading along all primary drainage swales and ditches in the subdivision all in accordance with **FINAL** plat, plans specifications and drawings approved by the Village.
2. To complete rough grading along all property lines to the design grade.
3. To seed and establish a vegetative cover over all disturbed areas.

J. LANDSCAPING RESTORATION The **Subdivider** hereby agrees:

1. To preserve to the maximum extent possible existing trees, shrubbery, vines and grasses not actually lying within public roadways, easements, drainageways, building foundations sites, private driveways, solid absorption waste disposal areas, paths and trails by use of sound conservation practices.
2. To remove and lawfully dispose of all destroyed trees, brush, tree trunks, shrubs and other natural growth and all rubbish.
3. To provide topsoil, seed, fertilizer and mulch for primary drainage swales and ditches and seed fertilizer and mulch for terrace areas in order to provide permanent growth of grass prior to acceptance of the street(s) in a graveled state.
4. To provide a growth of grass and warranty for washouts or other destruction of the drainage plan structures.

K. LANDSCAPE BERMS The **Subdivider** hereby agrees:

1. None are proposed.

L. INSPECTIONS The **Subdivider** hereby agrees:

1. To allow for the Village, or a third party selected by the Village, to inspect all improvements for the purpose of ensuring compliance with the *Standard Specifications Manual* for the Village of Harrison and Harrison Utilities.
2. To pay for all costs associated with the inspection of improvements within the subdivision development. Cost of Village inspections to be billed at the following rates: \$52 per hour for Engineering Technician (Field Inspector), \$59 per hour for Public Works Lead Foreman, and \$69 per hour for Operator, plus actual costs for incidental

items, such as equipment, mileage, etc. Costs of third party inspectors to be billed at actual costs to the Village.

M. PAYMENT IN LIEU OF PARKLAND The Subdivider hereby agrees:

1. To pay the Village a fee in lieu of parkland dedication in an amount equal to **\$13,885.20**. Fee in lieu of parkland is based on the following assumptions in the park impact fee and public needs assessment document: \$25,000 per acre of parkland, 6.65-acres of parkland per 1,000 residents, and 2.88 persons per household ($\$25,000 * 6.65 / 1,000 * 2.88 =$ per lot fee). There are 29-lots in Harrison Heights.

N. STREET LIGHTS The Subdivider hereby agrees:

1. To furnish, construct, install and provide a street light at the intersection of Woodland Road/Dublin Pass. Such streets lights are to be LED lights mounted on a black, smooth fiberglass pole approved by the Village. If conditions warrant, installation on an existing pole may be approved by the Village.

SECTION II – MISCELLANEOUS REQUIREMENTS

- A. Survey Monuments. The Subdivider hereby agrees to properly place and install all survey or other monuments required by statute and ordinance.
- B. Grade. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner, the final signed plan set showing the finished grade at each lot corner.
- C. Plans. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner all plans and specifications identified in the Land Division Ordinance of the Village of Harrison.
- D. Compliance with Ordinances and Statutes. The Subdivider hereby agrees to comply with the requirements and provisions of all Village ordinances and state statutes.
- E. Record Drawings. The Subdivider agrees to provide the Village with grade sheets, asphalt mix records, and record drawings of the sanitary sewer, water main, storm sewer improvements, and streets showing location of all the appurtenances and features of the systems as required by the Village of Harrison Standard Specifications.
- F. Locations for Laterals or Other Improvements. If locates are necessary for any reason prior to final acceptance, the developer shall either provide adequate record drawings to the Village or the developer shall provide the field locates of utilities (such as laterals).

SECTION III – PUBLIC IMPROVEMENT GUARANTEE

- A. The Village will not sign the final plat until such improvement is guaranteed as listed in A(1).
 1. The Subdivider shall provide an irrevocable letter of credit, or cash escrow, together referred to as Financial Guarantee, of which the Village can draw from,

for an amount equal to one hundred twenty percent (120%) of the cost of furnishing, constructing, installing, staking, inspecting and testing the improvement as required by this contract. The amount shall include construction engineering costs, inspection, and shall be subject to final approval by the Village. (Improvements are described in this contract in Section 1 – Part, A, B, C, D, E, F, G, H, I, J, K, L, M & N hereof) The improvements shall be guaranteed prior to the Village approving the final plat.

The Subdivider shall notify the Village a minimum of ninety (90) days prior to the expiration of the Financial Guarantee. The Subdivider shall cause the Financial Guarantee to automatically renew year after year until released fully by the Village. Failure to notify the Village in writing that the Financial Guarantee will expire will be deemed a violation of this Agreement and the Village Board shall have the authority to draw upon the Financial Guarantee at any time.

That amount of the public improvements, **as provided by the developer's engineer**, and verified by the Village engineer is \$_____.

A detail of the estimated cost shall be attached as Exhibit "B".

- B. The Subdivider shall furnish, construct, install, stake, inspect and test the improvement. The improvement shall be dedicated to and accepted by the Village prior to the Village approving any release of a public improvement guarantee.
- C. The Subdivider hereby agrees to guarantee the improvements described in Section I hereof against defects due to faulty materials or workmanship which appear within a period of two (2) years [or three (3) years if winter construction is utilized] from the date the final course of asphalt has been laid and shall pay for any damages resulting therefrom to Village property. The warranty shall be in the form of a letter of credit, or cash escrow in an amount sufficient, as approved by the Public Works Department and/or Village Engineer, to repair such defect. Repair of such defect shall be determined by the Public Works Department.
- D. As improvements required by this Agreement are completed, approved and accepted by the Village, the Subdivider may request a reduction of the public improvement guarantee based upon a demonstration that there exists no necessity for a guarantee in the full amount as originally required. Reductions in the amount of the public improvement guarantee shall be solely within the discretion of the Village Board and shall be made only upon recommendation by the Public Works Department and Village Engineer.
- E. That the public improvement guarantee provided hereunder shall in all respects require compliance with the land division ordinance and particularly the performance guarantee as required by Article IV entitled "Development Agreements".

SECTION IV – BUILDING PERMITS

- A. The Village will not allow building permits to be issued to any person in the said subdivision until all improvements required herein have been dedicated to and accepted by the Village. The Village will perform no repair, maintenance or snow plowing upon said improvements until full acceptance of the roadways by the Village.

- B. Building permits may be issued by the Village upon all outstanding inspection and plan review fees or charges being paid and dedication acceptance and verification by the Village that the provisions of this Agreement have been complied with.
- C. The Village shall also require verification that all public improvements have been paid for in the form of Lien Waivers from all persons providing materials or performing work on the Public Improvements for which certification is sought, and upon recording of the final plat, provided that the Subdivider has filed a sufficient Financial Guarantee with the Village to cover the cost of remaining items. Should the Subdivider fail to complete any items pursuant to the terms of the contract by the date set forth herein, the Village shall have the right through the Financial Guarantee provided by the Subdivider to complete the said improvement and the Village shall have unrestricted access to the Subdivider's land for said purpose.
- D. Further, in the event that during the construction of the improvements specified herein, it is determined by the Public Works Department, or Village's Engineer, that the Subdivider and/or its subcontractors installing said improvements have created a situation that is hazardous to the public and requires guarding improvement or repair, the Village may access the Subdivider's property for the purpose of making said repairs and any costs associated with the maintenance of roadways, filling of holes, removal of obstructions or other necessary work may be charged against the cash escrow or irrevocable letter of credit. The Public Works Department shall make an effort to notify the Subdivider of the situation. The Public Works Department and the Engineer in their judgment may determine the necessity of the repairs are urgent in nature and complete those repairs without notice to the Subdivider.

SECTION V – AMENDMENTS

The Village Board and Subdivider by mutual consent may amend this Agreement at any regularly scheduled meeting of the Village Board of the Village of Harrison. The Village Board shall not, however, consent to an amendment until after having first received a recommendation from the Public Works Department and/or the Village's Engineer.

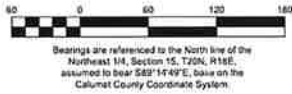
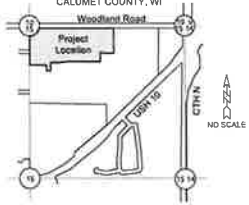
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EXHIBIT A

Final Plat, Plans, and Drawings as approved by the Village.

LOCATION MAP

NE 1/4 SEC 15, T 20 N, R 18 E,
VILLAGE OF HARRISON
CALUMET COUNTY, WI



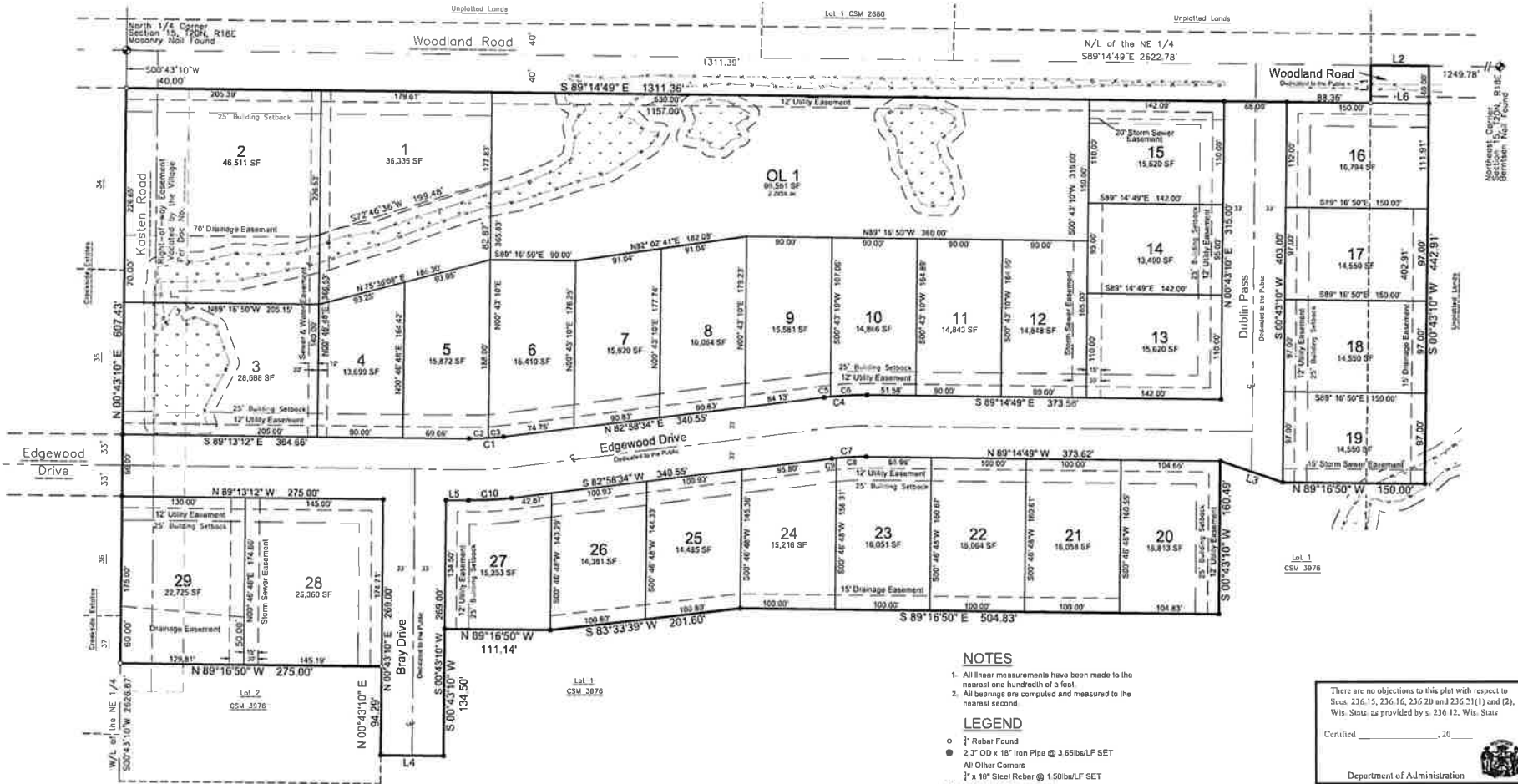
Bearings are referenced to the North line of the
Northeast 1/4, Section 15, T20N, R18E,
assumed to bear S88°14'49"E, same as the
Calumet County Coordinate System.

Harrison Heights

Part of Lot 1 of Certified Survey Map 3976 and part of vacated right-of-way of Kesten Road,
being part of the Northwest 1/4 of Northeast 1/4 in Section 15,
Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

Line	Bearing	Length
L1	N00°43'10"E	43.00'
L2	S88°14'49"E	61.67'
L3	N75°50'00"W	63.63'
L4	N89°13'12"W	68.02'
L5	N89°16'50"W	23.50'
L6	S89°14'49"E	61.67'

Curve	Radius	Chord Distance	Chord Length	Arc Length	Central Angle	Tangent Bearing in	Tangent Bearing out
C1	267.00'	N88°32'41"E	36.34'	36.37'	7°48'14"	S89°13'12"E	N82°58'34"E
C2	267.00'	N88°32'41"E	22.26'	22.26'	4°22'59"	S89°13'12"E	N82°58'34"E
C3	267.00'	N88°14'37"E	16.59'	16.61'	7°26'29"	N88°14'37"E	N82°58'34"E
C4	233.00'	N88°13'12"E	45.16'	45.23'	7°46'37"	N82°58'34"E	S89°14'49"E
C5	333.00'	N89°13'12"E	8.88'	8.88'	1°09'00"	N82°58'34"E	N89°14'49"E
C6	233.00'	N87°26'15"W	28.49'	28.57'	5°37'32"	N84°58'42"E	S89°14'49"E
C7	287.00'	S88°13'12"W	36.21'	36.24'	7°46'37"	N89°14'49"W	S82°58'34"W
C8	287.00'	S87°26'15"W	31.10'	31.12'	6°42'37"	N89°14'49"W	S82°58'34"W
C9	287.00'	S82°58'34"W	5.12'	5.12'	1°06'00"	S84°58'34"W	S82°58'34"W
C10	233.00'	S18°52'41"W	45.22'	45.26'	7°48'14"	S82°58'34"W	N89°13'12"W



- NOTES**
- All linear measurements have been made to the nearest one hundredth of a foot.
 - All bearings are computed and measured to the nearest second.

- LEGEND**
- Rebar Found
 - 2" OD x 18" Iron Pipe @ 3.65lbs/LF SET
 - ▲ All Other Corners
 - ✕ 1" x 18" Steel Rebar @ 1.50lbs/LF SET
 - SF Lot Areas in Square Feet

There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),
Wis. Stat. as provided by s. 236.12, Wis. Stat.

Certified _____, 20____

Department of Administration

James R. Sehnolt PLS 2692 Date



(1) Rebar found

File: 6934.Final.dwg
Date: 01/20/2023
Drafted By: kraly
Sheet: 1 of 2
Revision Date: Jan 20, 2023

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha WI 54952
Ph: 920-991-1816 Fax: 920-441-0594
www.davel.com

Harrison Heights

Part of Lot 1 of Certified Survey Map 3940, and vacated right-of-way of
Kasten Road, being part of the Northwest 1/4 of the Northeast 1/4 in Section 15,
Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

Surveyor's Certificate

I, James R. Sehoff, professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison, and under the direction of Dewitt Development, LLC, owner of said land, I have surveyed, divided and mapped Harrison Heights; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed, and that the land is part of Lot 1 of Certified Survey Map 3940, being part of the Northwest 1/4 of the Northeast 1/4 in Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 749,450 Square Feet (17 2052 Acres) of land, described as follows:

Commencing at the North 1/4 corner of Section 15, thence along the West line of the Northeast 1/4 of said Section 15, S00°43'10"W, 40.00 feet to the Northwest corner of Lot 1 of Certified Survey Map 3976 said point being the point of beginning, thence along the Southern right of way line of Woodland Road, S89°14'49"E, 1311.26 feet to the Southeast corner of said Lot 1, thence N00°45'53"E, 40.00 feet to the North line of said Northeast 1/4, thence, along said North line, S89°14'49"E, 61.61 feet; thence S00°43'10"W, 442.91 feet, thence N89°16'50"W, 150.00 feet, thence S70°48'48"W, 66.58 feet, thence S00°43'10"W, 160.49 feet, thence S89°16'50"E, 504.63 feet, thence S89°23'39"W, 201.60 feet, thence N89°16'50"W, 111.94 feet, thence S00°43'10"W, 134.50 feet, thence S89°13'12"W, 66.00 feet, thence N00°43'10"E, 94.29 feet, thence N89°16'50"W, 275.00 feet to said West line of the Northeast 1/4; thence, N00°43'10"E, 607.43 feet to the point of beginning, subject to all easements and restrictions of record.

Given under my hand this _____ day of _____, 20____.

James R. Sehoff, Wisconsin Professional Land Surveyor No. S-2692.

Owner's Certificate

Dewitt Development, LLC, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Dewitt Development, LLC, does further certify this plat is required by s 236.10 or s 236.12 to be submitted to the following for approval or objection:

Village of Harrison Planning and Zoning Committee
Calumet County Resource Department
Department of Administration

IN WITNESS WHEREOF, the said Dewitt Development, LLC, has caused these presents to

be signed by its authorized representatives, located at _____, Wisconsin

this _____ day of _____, 20____.

In the Presence of: Dewitt Development, LLC

Scott DeWitt, President

State of Wisconsin) _____

_____ (County)

Personally came before me this _____ day of _____, 20____, the above named to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin My commission expires: _____

Village Board Approval Certificate

Resolved, that the plat of Harrison Heights in the Village of Harrison, Calumet County, Dewitt Development, LLC, is hereby approved by the Village Board of the Village of Harrison.

Chairman Date _____

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Harrison

Clerk Date _____

Treasurer's Certificate

We, being the duly elected, qualified and acting Treasurer(s) of the Village of Harrison and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredemmed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Village Treasurer Date _____

County Treasurer Date _____

Utility Easement Provisions

An easement for electric, natural gas, public utilities and communications service is hereby granted by

Dewitt Development, LLC, grantor

to:

Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as We Energies, Grantee,
SBC, Grantee,
Dorsey Sanitary District, Grantee
Village of Harrison, Grantee
TDS Marocrom, Grantee
and
Time Warner Cable, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or an adjacent lot; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantee agrees to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantee or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantee's facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantee. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantee.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Dewitt Development, LLC

Scott DeWitt, Managing Member Date _____

Mortgagee's Certificate

Nicolet Nation Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, Mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and does hereby consent to the above certificate of Dewitt Development, LLC, owner.

IN WITNESS WHEREOF, the said Nicolet Nation Bank has caused these presents to be signed by

_____, its President, and countersigned by

_____, its Secretary or Cashier, at _____, Wisconsin, and its corporate seal

to be hereunto affixed this _____ day of _____, 20____.

President Date _____

Secretary or Cashier Date _____

State of Wisconsin)

_____ (County) as

Personally came before me this _____ day of _____, 20____, _____, President.

and _____, Secretary (cashier) of the above named corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such President and Secretary (cashier) of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public, Wisconsin My Commission Expires _____

Village Notes:

- There are Ordinance regulations that have been passed by the Village of Harrison requiring the maintenance of lot drainage plans on a permanent basis. Said regulations have been recorded as Document Number 23146A, Calumet County Register of Deeds and shall apply to all subdivisions approved after the 1st day of May, 2001. Said recording shall have the effect of deed restrictions requiring that permanent laws be established in conformance with the lot drainage plan elevations within one year after initial occupancy of any house. Failure to maintain grades in accordance with storm water or drainage plans shall entitle the Village or representative thereof to direct compliance or upon failure of compliance to make said lands come into compliance. The costs and expenses shall be entered on the tax roll as a special charge against the property and collected with other taxes levied thereon.
- Building permits and occupancy permits may be withheld for non-compliance with the plat or Village Ordinances relating to drainage and storm water management.
- In the event that the surface drainage facilities required by the plat which are applicable to the lot for which a building permit has been applied, have not been completed with, the building Inspector may withhold building permits required by the building code.
- In the event that, after construction there is a failure to establish surface grades in accordance with the subdivision surface water plan, the building inspector may withhold the occupancy permit required by the building code.
- Maintenance of all drainageways and associated structures within the plat or serving the plat is the sole responsibility of the Owner/Subdivider until acceptance by or dedication to the Village of Harrison. After said acceptance please refer to Note 9 for responsibility of owner for maintenance, restoration and related cost of all Drainage Easements.
- Where the final drainage plan requires a storm inlet to adequately drain the rear portion of lots within blocks of the plat, the subdivider shall incorporate restrictive covenants in the deeds for the aforementioned lots that, "The respective lot owners shall be responsible for maintaining a clean grate on any said storm drainage inlets on their lot."
- Upon failure of the Owner/Subdivider to perform maintenance of the drainageways and associated structures, the Village of Harrison retains the right to perform maintenance and/or repairs. The payments of said maintenance and/or repairs shall be equally assessed among the property owners of the plat.
- Pursuant to the Village of Harrison Subdivision Improvements Policy, the developer and/or owner shall comply with the approved Drainage and Grading Plan as submitted to the Village of Harrison.
- Drainage Easement Notes:
 - All lands within areas labeled "Drainage Easement" are reserved for stormwater collection, conveyance, treatment, or infiltration. No buildings, fences, parking areas and landscaping or other structures are allowed in these areas. No grading or filling is allowed in these areas that may interrupt stormwater flows in any way.
 - Any improvement shall be allowed only by special exemption of the Village of Harrison Planner.
 - Landscaping/plantings shall be restricted to ground cover.
 - If Drainage Easements are not adequately maintained, the Village of Harrison may levy the cost and expenses of such inspections, maintenance, and/or repair related actions as a special charge against the property and collected as such in accordance with the procedures under Wis. State. 66.0927.
 - There shall be no lower exposed openings on lots containing a drainage easement. Any egress windows will require a window well with a top elevation adjacent with the top of the house foundation elevation.
 - The right of way along Woodland Road adjacent to Lot 15 and Lot 16 is access restrict. No ingress or egress will be allowed between for said lot and Woodland Road.

This Final Plat is contained wholly within the property described in the following recorded instruments:

the property owner of record:	Recording Information:	Plat Number(s)
Dewitt Development, LLC	Doc No. 569379 Doc No. 571164	46190 33536

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s 236.12, Wis. Stats.

Certified _____, 20____.

Department of Administration

Revision Date: Jan 20, 2023
File: 8934Final.dwg
Date: 01/20/2023
Drafted By: kelsy
Sheet: 2 of 2



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1816 Fax: 920-441-0804
www.davel.com

Harrison Heights Subdivision

Village of Harrison, Calumet County, WI
For: DeWitt Development, LLC

LOCATION MAP



Sewer and Water shall be constructed in accordance with the State of Wisconsin Standard Specifications for Sewer and Water Construction, and all Special Provisions of the Village of Harrison.

Streets shall be constructed in accordance with the State of Wisconsin Standard Specifications for Highway and Structure Construction, and all Special Provisions of the Village of Harrison.

Contractor shall locate all buried facilities prior to excavating. This plan may not correctly or completely show all buried facilities.

The Contractor shall verify all staking and field layout against the plan and field conditions prior to conducting the work and immediately notify the Engineer of any discrepancies.

The Contractor shall comply with all conditions of the Erosion Control Plan and the Storm Water discharge Permit. All Erosion Control shall be done in accordance with the Plan and Wisconsin DNR Technical Standards.

The outside services are shown to stop at a minimum 5 feet outside the foundation wall. The Contractor shall be responsible for coordination of construction of the services into the building to properly coincide with the interior plumbing plans, and compliance with all plumbing permits.

The Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and channel locations.

The contractor shall coordinate with provider for electric, gas, and telecommunication service connections and repairs.

Pipe lengths are measured to center of structure. Endwalls are included in pipe length.

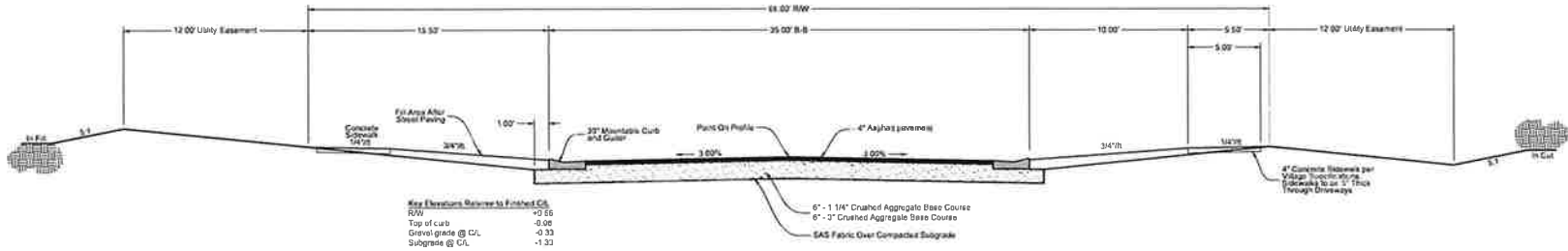
Water Pipes shall be PVC, AWWA C900, with minimum of 10 gauge, insulated (blue), single-conductor copper tracer wire, or equivalent, per SPS 382.30 (1)(b).

Sanitary Sewer Main to be SDR 35 PVC. All laterals to be SCH 40 PDC, with minimum of 10 gauge, insulated (green), single-conductor copper tracer wire, or equivalent, per SPS 382.30 (1)(b).

Storm Sewer Pipe shall be PVC SDR(35), Reinforced Concrete Class III, or HDPE, AASHTO M 294, Type 5 with soil tight joints, with minimum of 10 gauge, insulated (red), single-conductor copper tracer wire, or equivalent, per SPS 382.30 (7)(b) to a

SHEET INDEX	
Sheet	Page
Sewer & Water Cover Sheet	1.1
Drainage and Grading Plan	1.2
Erosion & Sediment Control Plan	1.3
Construction Details	2.1
Sewer & Water Details	2.2
Erosion & Sediment Control Details	2.3
Stormwater Pond Details	2.4
Stormwater Pond Details	2.5
Plan & Profile: Edgewood Drive - Sta 0+00 to 8+00	3.1
Plan & Profile: Edgewood Drive - Sta 8+00 to 11+00 35	3.2
Plan & Profile: Roundstone Place - Sta 0+00 to 8+50	3.3
Plan & Profile: Roundstone Place - Sta 8+50 to 16+50 75	3.4
Plan & Profile: Delta Drive - Sta 0+00 to 7+50	3.5
Plan & Profile: Delta Drive - Sta 7+50 to 13+47 00	3.6
Plan & Profile: Corn Lane - Sta 0+00 to 4+50	3.7
Plan & Profile: Corn Lane - Sta 4+50 to 10+28 45	3.8
Plan & Profile: Any Drive - Sta 0+00 to 7+57 00	3.9
Plan & Profile: Dublin Pass - Sta 0+00 to 10+60 46	3.10
Plan & Profile: Kilmory Way - Sta 0+00 to 8+68 60	3.11
Plan & Profile: SE Sanitary - Sta 0+00 to 6+55 10	3.12
Plan & Profile: Woodland Road - Sta 0+00 to 6+67 69	3.13
Plan & Profile: SE Woodman - Sta 0+00 to 7+63 49	3.14
Plan & Profile: Farm Ditch - Sta 0+00 to 6+48 80	3.15
Plan & Profile: Woodland Road - Sta 8+00 to 8+50	3.16

LEGEND	
4" x 4" - CMV	Underground Cable Tray
12" - 18" - 12"	Underground Fire Pipe
12" - 18" - 12"	Overhead Water Main
12" - 18" - 12"	Utility Gas Pipe
12" - 18" - 12"	Sanitary Sewer
12" - 18" - 12"	Storm Sewer
12" - 18" - 12"	Underground Electric
12" - 18" - 12"	Underground Gas Line
12" - 18" - 12"	Underground Telephone
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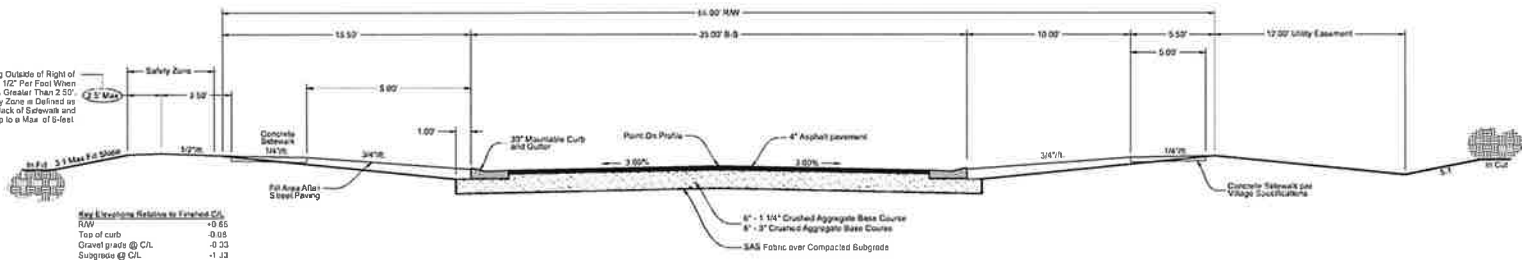


Key Elevations Relative to Finished CL

RM	+0.66
Top of curb	-0.00
Gravel grade @ CL	-0.33
Subgrade @ CL	-1.33

TYPICAL STREET SECTION

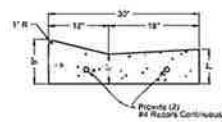
Fill Slopes: Extend Safety Zone Grading Outside of Right of Way Sloped Away From Right of Way at 1/2" Per Foot When Vertical Elevation Change of Fill Slope is Greater Than 2.50'. The Horizontal Distance of the Safety Zone is Defined as the Elevation Difference Between Back of Sidewalk and Existing Grade Plus 1 Foot Up to a Max of 10 feet.



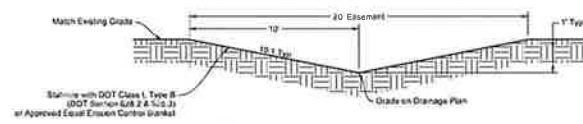
Key Elevations Relative to Finished CL

RM	+0.66
Top of curb	-0.00
Gravel grade @ CL	-0.33
Subgrade @ CL	-1.33

STREET SECTION ADJACENT TO WETLAND



30" MOUNTABLE CURB



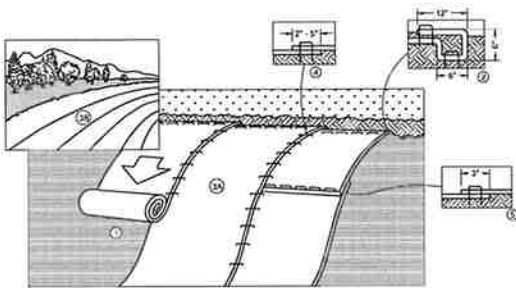
NOTE: Mat should extend to top of bank or 18" vertically, whichever is less.

TYPICAL DRAINAGE SWALE SECTION

CONSTRUCTION DETAILS

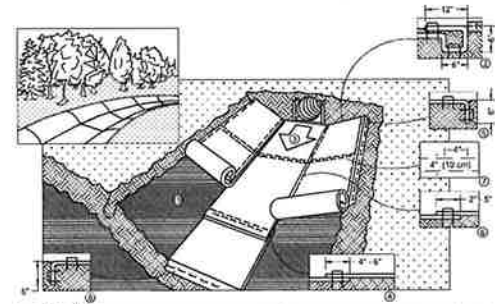
Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC

Date	02/6/2023
Filename	6934Eng.dwg
Author	JRD
Last Saved By	jennifer
Page	2.1

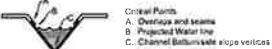


1. Prepare soil before installing Rolled Erosion Control Products (RECP), including any necessary application of lime, fertilizer, and seed.
2. Note: When using catch-a-seed kit, seed must be prepared area. Cells must be installed with paper side down.
3. Begin at the top of the slope by anchoring the RECP's in a 4" (10 cm) deep x 6" (15 cm) wide trench with approximately 12" (30 cm) of RECP's extended beyond the up-slope portion of the trench. Anchor the RECP's with a row of staples/stakes, approximately 12" (30 cm) apart in the bottom of the trench. Backfill and compact the trench after staking. Apply seed to compacted soil and fill remaining 12" (30 cm) portion of RECP's back over seed and compacted soil. Secure RECP's over compacted soil with a row of staples/stakes spaced approximately 12" (30 cm) apart across the width of the RECP's.
4. Roll the RECP's (A) down or (B) up-slope across the slope. RECP's will install with appropriate side against the soil surface. All RECP's must be securely fastened to soil surface by placing staples/stakes in appropriate locations as shown in the staple pattern guide. When using the DOT system, staples/stakes should be placed through each of the colored dots corresponding to the appropriate staple pattern.
5. The edges of parallel RECP's must be staggered with approximately 2", 5" (5 cm - 12.5 cm) overlap depending on RECP's type.
6. Consecutive RECP's applied down the slope must be placed end-to-end (joggle edge) with an approximate 3" (7.5 cm) overlap. Stagger through overlapped area, approximately 12" (30 cm) apart across entire RECP's width.
7. To locate end-to-end, the use of staple or stake lengths greater than 6" (15 cm) may be necessary to properly secure the RECP's.
8. Detail provided by North American Green (www.nageen.com).
9. Turf Reinforcement Mats (TRMA) shall be installed in accordance with the above specifications for all RECP's. Anchoring strip and pattern is to be installed per manufacturer applications for dry runs having 4:1 slope. All TRMA's shall be topsoil filled, seeded, and covered with a Class 2, Type B erosion mat in accordance with all manufacturer specifications.

EROSION/TURF REINFORCEMENT MAT SLOPE INSTALLATION
DNR TECHNICAL STANDARD 1052

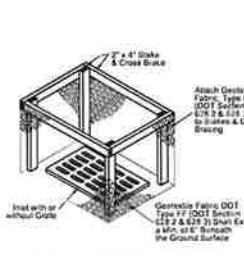


1. Prepare soil before installing Rolled Erosion Control Products (RECP), including any necessary application of lime, fertilizer, and seed.
2. Note: When using catch-a-seed kit, seed must be prepared area. Cells must be installed with paper side down.
3. Begin at the top of the channel by anchoring the RECP's in a 4" (10 cm) deep x 6" (15 cm) wide trench with approximately 12" (30 cm) of RECP's extended beyond the up-slope portion of the trench. Anchor the RECP's with a row of staples/stakes, approximately 12" (30 cm) apart in the bottom of the trench. Backfill and compact the trench after staking. Apply seed to compacted soil and fill remaining 12" (30 cm) portion of RECP's back over seed and compacted soil. Secure RECP's over compacted soil with a row of staples/stakes spaced approximately 12" (30 cm) across the width of the RECP's.
4. Roll lateral RECP's in direction of water flow in bottom of channel. RECP's will install with appropriate side against the soil surface. All RECP's must be securely fastened to soil surface by placing staples/stakes in appropriate locations as shown in the staple pattern guide. When using the DOT system, staples/stakes should be placed through each of the colored dots corresponding to the appropriate staple pattern.
5. Place consecutive RECP's and end-over (joggle edge) with a 4" x 6" (10 cm x 15 cm) overlap. Use a double row of staples/stakes 4" (10 cm) apart and 4" (10 cm) in center to secure RECP's.
6. Full length edge of RECP's at soil side slope must be anchored with a row of staples/stakes approximately 12" (30 cm) apart in a 4" (10 cm) deep x 6" (15 cm) wide trench. Backfill and compact the trench after staking.
7. In long flow channel applications a stake check post is recommended at 30 to 40 feet (9.1 - 12.2 m) intervals. Use a double row of staples staggered 4" (10 cm) apart and 4" (10 cm) in center over entire width of the channel.
8. The terminal end of the RECP's must be anchored with a row of staples/stakes approximately 12" (30 cm) apart in a 4" (10 cm) deep x 4" (10 cm) wide trench. Backfill and compact the trench after staking.
9. In loose soil conditions, the use of staple or stake lengths greater than 6" (15 cm) may be necessary to properly anchor the RECP's.
10. Detail provided by North American Green (www.nageen.com).

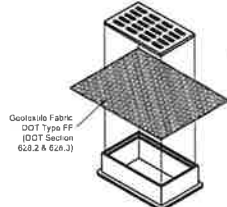


EROSION MAT CHANNEL INSTALLATION
DNR TECHNICAL STANDARD 1053

- Note:
- * In loose soil conditions, the use of staple or stake lengths greater than 6" (15 cm) may be necessary to properly anchor the RECP's.



INLET PROTECTION, TYPE A



INLET PROTECTION, TYPE B
(CAN BE INSTALLED IN ANY INLET WITHOUT A CURB BOX)

GENERAL NOTES:
Inlet protection devices shall be manufactured or replaced at the discretion of the engineer.

Manufactured alternatives approved and listed on the DOT Erosion Control Products Allowable List may be substituted.

When retrofitting or maintaining inlet protection, care shall be taken so that the equipment is not on the grade or on the curb, over or into the ditch. Any material falling into the ditch shall be removed immediately.

* Trapped debris, including top products, when captured shall contain a minimum of 12" (30 cm) of the material to facilitate maintenance or removal.

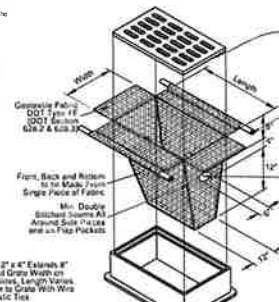
* For inlet protection, Type C (per curb box), an additional 10" (25 cm) of fabric, as depicted in the detail and described in detail. The wood shall rest back the entire length of the curb box opening.

* 3 x 3 sp. joints and tie legs are to be used as needed.

INLET PROTECTION, TYPE C

INSTALLATION NOTES:
Inlet protection Type A shall be placed around all inlet areas until permanent stabilization has been established. Inlet protection Type B shall be utilized on permanent inlets used for installation of curb and gutter or similar curb protection type C shall be utilized on inlet with curb box.

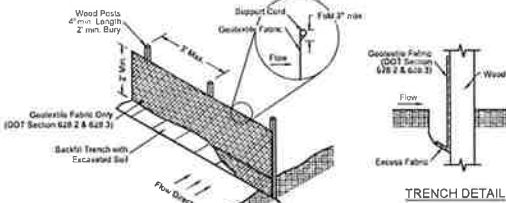
TYPE B & C:
Type B shall be installed in the ditch to a minimum of 2' of the grate. The curb box shall remain a minimum of 2' from the ditch edge. Type C shall be installed on inlet with curb box.



INLET PROTECTION, TYPE D
(CAN BE INSTALLED IN ANY INLET WITH OR WITHOUT A CURB BOX)

INSTALLATION NOTES:
Inlet protection Type D shall be placed around all inlet areas until permanent stabilization has been established. Inlet protection Type D shall be utilized on permanent inlets used for installation of curb and gutter or similar curb protection type D shall be utilized on inlet with curb box.

TYPE D:
Type D shall be installed in the ditch to a minimum of 2' of the grate. The curb box shall remain a minimum of 2' from the ditch edge. Type D shall be installed on inlet with curb box.

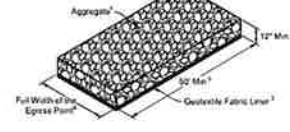


TRENCH DETAIL

Sill fence notes:

1. Details of construction not shown on this drawing shall conform to criteria set by authorities having jurisdiction and by DNR Technical Standard 1056.
2. When possible, the sill fence should be constructed in an arc or horseshoe shape with the ends pointing up-slope to maximize both strength and effectiveness.
3. Attach the fabric to the posts with wire staples or wooden lath and nails.
4. A 2" or post spacing allowed if a woven geotextile fabric is used.
5. Trench shall be a minimum of 4" wide and 6" deep to bury and anchor the geotextile fabric. Fill material to be tamped and backfill and compact trench with excavated soil.
6. Geotextile fabric shall be reinforced with an industrial polypropylene netting with a maximum mesh spacing of 3/4" or equal. A heavy-duty nylon top support chord or equivalent is required.
7. Stake posts shall be spaced "heel" or "toe" type with a minimum length of 1/2" (30 cm) galvanized steel (without anchor). Pin anchors shall be a minimum size of 4" diameter or 1 1/2" x 3 1/2", except wood posts for geotextile fabric reinforced with netting shall be a minimum size of 1 1/8" x 1 1/8" oak or hickory.

SILT FENCE INSTALLATION
DNR TECHNICAL STANDARD 1056

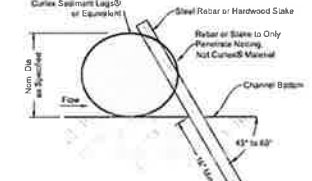


TRACKING PAD DETAIL
DNR TECHNICAL STANDARD 1057

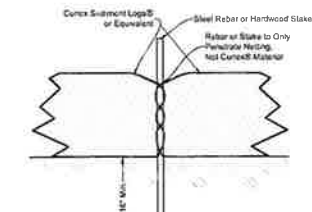
1. Use hard, durable, angular stone or recycled concrete meeting the gradation in Table 1. Where this gradation is not available, meet the gradation in Wisconsin Department of Transportation (DOT) 2010 Standard Specification, Section 312, Select Crushed Material.
2. Slope the stone tracking pad in a manner to direct runoff to an approved treatment practice.
3. Select fabric type based on soil conditions and vehicle loading.
4. Install tracking pad across full width of the access point, or restrict exiting traffic to a designated egress lane at least 12 feet wide across the top of the pad.
5. If a 50' pad length is not possible due to site geometry, install the maximum length practicable and supplement with additional practices as needed.

TABLE 1 GRADATION FOR STONE TRACKING PADS

Stone Size	Percent by weight passing
3/8"	100
1/2"	90-100
1-1/2"	25-60
3/4"	0-20
3/8"	0-5



STAKE DETAILS
(NO TRENCH)



STAKE DETAIL
(FRONT VIEW)



FRONT ELEVATION

NOTE:
Stake installation shall meet manufacturer's requirements in regard to spacing, material, size, and bury depth.

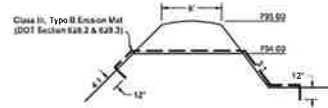
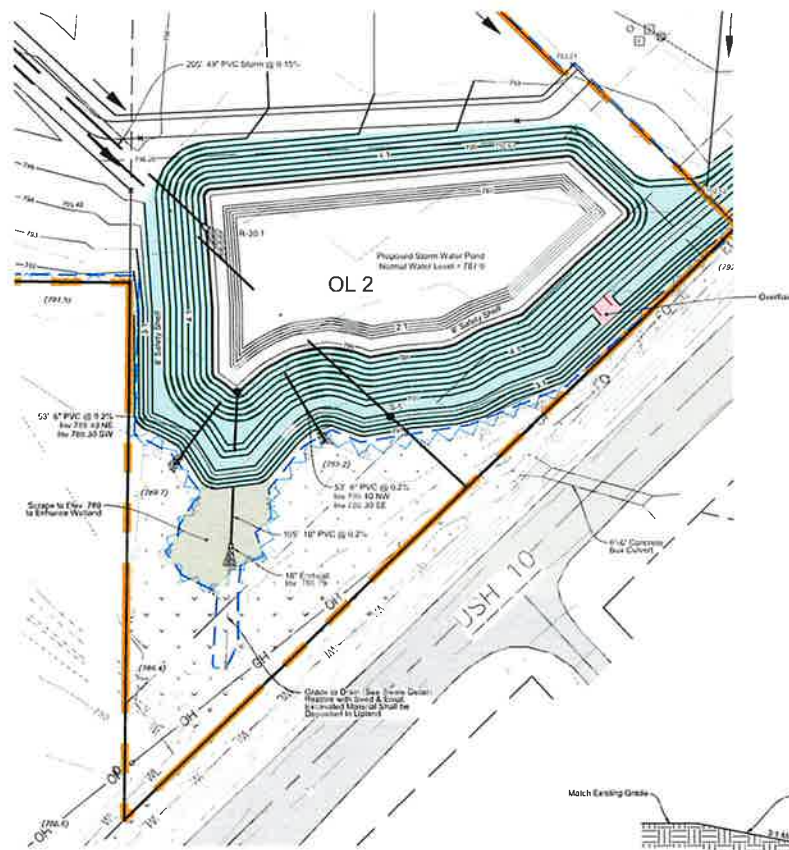
SEDIMENT LOG DETAIL

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Phoenix Terrace, Verona, WI 53592
Ph: 920.901.1866 Fax: 920.901.1868
www.davel.com

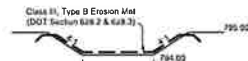
EROSION & SEDIMENT CONTROL DETAILS

Harrison Heights Subdivision
Village of Harrison, Calumet County, WI
For: DeWitt Development, LLC

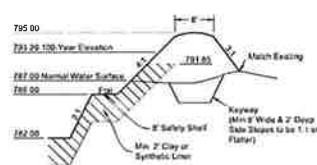
Date: 02/16/2023
Filename: 6934Eng.dwg
User: JRD
User Created by: jennifer
Page: 2/3



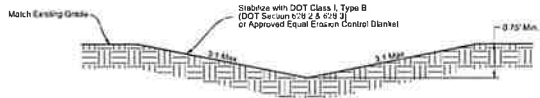
EMERGENCY SPILLWAY SECTION



EMERGENCY SPILLWAY DETAIL

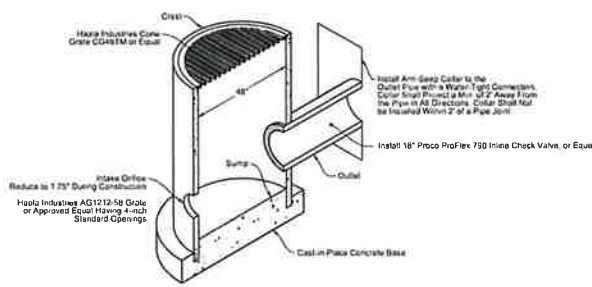


TYPICAL EMBANKMENT SECTION



Note:
Mat Should Extend to Top of Bank or 18" Vertically, Whichever is Less.

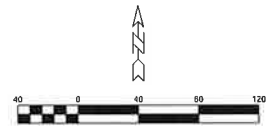
TYPICAL DRAINAGE SWALE SECTION

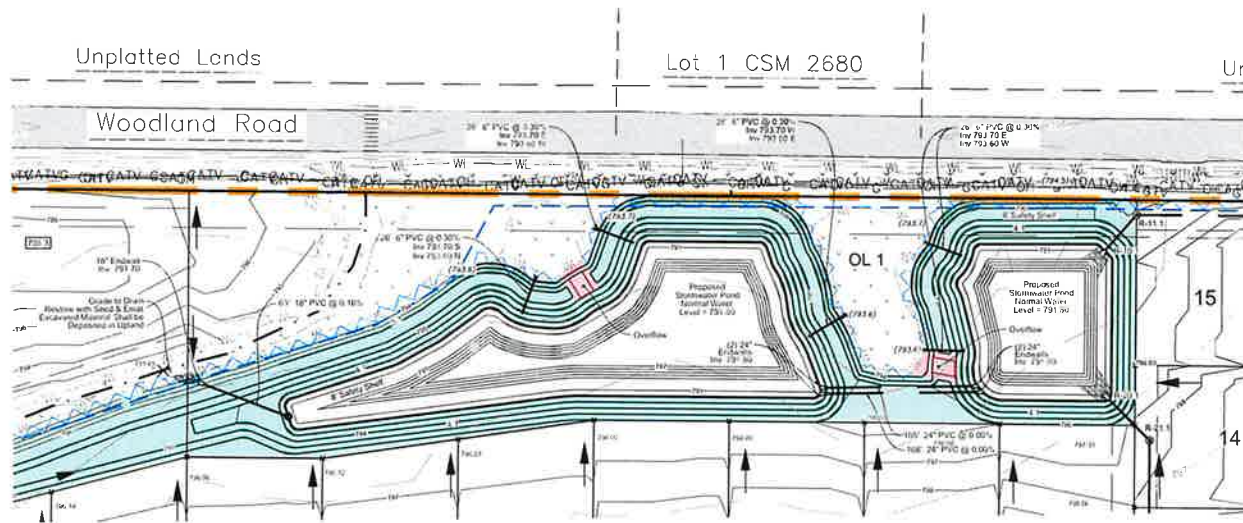


STAND PIPE DETAIL

Outlet	Size in	18"
Invert	Elevation	787.00
Inlet orifice	Slope (%)	0.2
Size in		4
Invert	Elevation	787.00
Crest	Elevation	792.00
Sump	Elevation	784.00

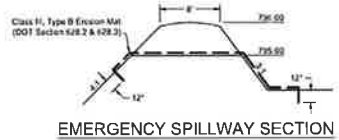
- Final Notes**
- The base of the embankment shall be stripped of all vegetation, stumps, logs and other matter. Striping shall be to a minimum of 6 inches. Embankments shall be constructed with non-organic soils and compacted to 90% standard proctor according to the procedures outlined in ASTM D 698. No free slumps, or other organic material shall be buried in the embankment. The compacted embankment height shall be increased a minimum of 5% to account for settlement.
 - All pipes extending through the embankment shall be bedded and backfilled with embankment or equivalent soils. The bedding and catch shall be completed in place and to the same standard as the original embankment. Excavation through a completed embankment shall have a side slope of 1:1 at all falls.
 - Topsoil shall be spread on all disturbed areas, except for elevations below the safety shelf, as work is completed. The minimum depth of topsoil shall be 4 inches.
 - All areas disturbed by pond construction shall be seeded as work is completed. Pond side slopes above permanent pool shall be temporarily seeded with annual ryegrass immediately after pond is "roughed in". This will require topsoil application. Slopes steeper than 10:1 but less than 4:1 will require properly anchored mulch in accordance with Section 627.1 of the DOT Standard Specifications for Highway and Structure Construction, DOT Class 1 Type B erosion mat will be required on slopes steeper than 4:1 (Sections 628.2 & 628.3).
 - Repair all inflow points shall extend a minimum of 18 vertical inches below the permanent pool. (Section 606.2 & 606.3).
 - Any rock encountered shall be excavated to a depth two feet deeper than the proposed pond grade.
 - The pond shall be constructed with a Type B liner with the following WDNR specifications (Wet Detention Pond Technical Standard 1901). Liners include: Clay, High Density Polyethylene (HDPE), Polyethylene Pond Liner (PPL) or any liner satisfying Type A Liner criteria.
 - Clay liner specifications are as follows:
 - 20% fines (200 sieve) or more
 - Hydraulic conductivity of 1 x 10⁻⁶ cm/sec or less
 - Average liquid limit of 10 or greater, with no values less than 14
 - Average PI of 7 or more, with no values less than 5
 - Clay compaction and decomposition as specified in NRCS Wisconsin Construction Specification 204, Earthfill for Waste Storage Facilities
 - Minimum thickness of 2 feet
 - If in situ soil meet the above requirements of the specification for a Type B Clay Liner, including a minimum saturated hydraulic conductivity of 1 x 10⁻⁶ cm/sec to a depth of 4 feet below the pond bottom, the in-situ soils then satisfy the pond liner requirements.
 - HDPE liner specifications are as follows:
 - Minimum thickness of 40 mils
 - Design according to the criteria in Table 3 of NRCS 313, Waste Storage Facility Technical Standard
 - Install according to NRCS Wisconsin Construction Specification 202, Polyethylene Geomembrane Lining
 - PPL liner specifications are as follows:
 - Minimum thickness of 30 mils
 - Design according to the criteria in Table 3 of NRCS 313, Waste Storage Facility Technical Standard
 - Install according to NRCS Wisconsin Construction Specification 202, Polyethylene Geomembrane Lining
 - All liners must extend above the permanent pool up to the elevation of the 2 year, 24 hour rainfall event.
 - Any pond foundation or adjacent areas shall comply with provisions of DNR Technical Standard 1001 Section V B 2 v.



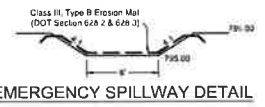


Pond Notes:

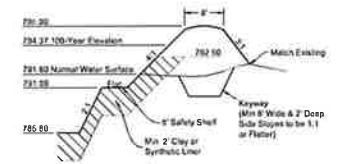
- The base of the embankment shall be stripped of all vegetation, stumps, logs and other matter. Striping shall be to a minimum of 6 inches.
- Embankments shall be constructed with non organic soil and compacted to 90% standard proctor according to the procedure outlined in ASTM D 698. No tree stumps, or other organic material shall be buried in the embankment. The constructed embankment height shall be increased a minimum of 5% to account for settlement.
- All pipes extending through the embankment shall be bedded and backfilled with embankment or equivalent soils. The bedding and backfill shall be compacted in lifts and to the same standard as the original embankment. Excavation through a completed embankment shall have a side slope of 1:1 or flatter.
- Topsoil shall be spread on all disturbed areas, except for elevations below the safety shelf, as work is completed. The minimum depth of topsoil shall be 4 inches.
- All areas disturbed by pond construction shall be seeded as work is completed. Pond side slopes above permanent pool shall be temporarily seeded with annual ryegrass or safe immediately after pond is "roughed in." This will require topsoil application. Slopes steeper than 10:1 but less than 4:1 will require grazing anchors placed in accordance with Section 627.1 of the DOT Standard Specifications for Highway and Structure Construction, DOT Class I. Type B erosion mat will be required on slopes steeper than 4:1 (Section 628.2 & 628.3).
- Rebar at all inflow points shall extend a minimum of 18 vertical inches below the permanent pool. (Section 606.2 & 606.2)
- Any rock encountered shall be excavated to a depth two feet deeper than the proposed pond grade.
- The pond shall be constructed with a Type B liner with the following HDPE specifications (W8 Detention Pond Technical Standard 1002). Liners include: Clay, High Density Polyethylene (HDPE), Polyethylene Pond Liner (PEL) or any liner satisfying Type A Liner criteria. Clay liner specifications are as follows:
 - 50% fines (200 sieve) or more
 - Hydraulic conductivity of 1 x 10⁻⁵ or less
 - Average PI of 10 or greater, with no value less than 4
 - Average PI of 7 or more, with no value less than 5
 - Clay composition and nomenclature as specified in NRCS Wisconsin Construction Specification 204, Earth for Waste Storage Facilities
 - Minimum thickness of 2 feet
 - If in situ soil meets the above requirements of the specification for a Type B Clay Liner, including a minimum saturated hydraulic conductivity of 1 x 10⁻⁶ cm/sec to a depth of 4 feet below the pond bottom, the in situ soil may satisfy the pond liner requirements.
 HDPE liner specifications are as follows:
 - Minimum thickness of 40 mils
 - Design according to the criteria in Table 3 of NRCS 313, Waste Storage Facility Technical Standard
 - Install according to NRCS Wisconsin Construction Specification 202, Polyethylene Geomembrane Lining
 PEL liner specifications are as follows:
 - Minimum thickness of 30 mils
 - Design according to the criteria in Table 3 of NRCS 313, Waste Storage Facility Technical Standard
 - Install according to NRCS Wisconsin Construction Specification 202, Polyethylene Geomembrane Lining
- All liners must extend above the permanent pool up to the elevation of the 2 year, 24-hour rainfall event.
- All pond inlets and or overflow devices shall comply with conditions of DNR Technical Standard 1001 Section V B 2 k



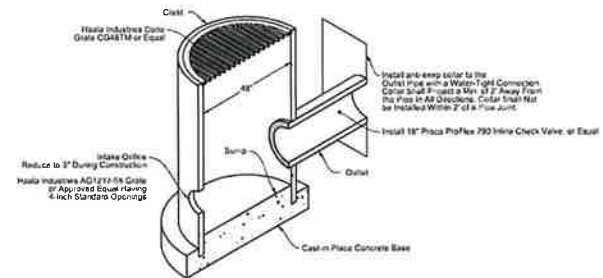
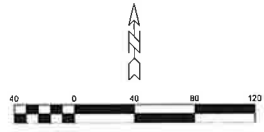
EMERGENCY SPILLWAY SECTION



EMERGENCY SPILLWAY DETAIL

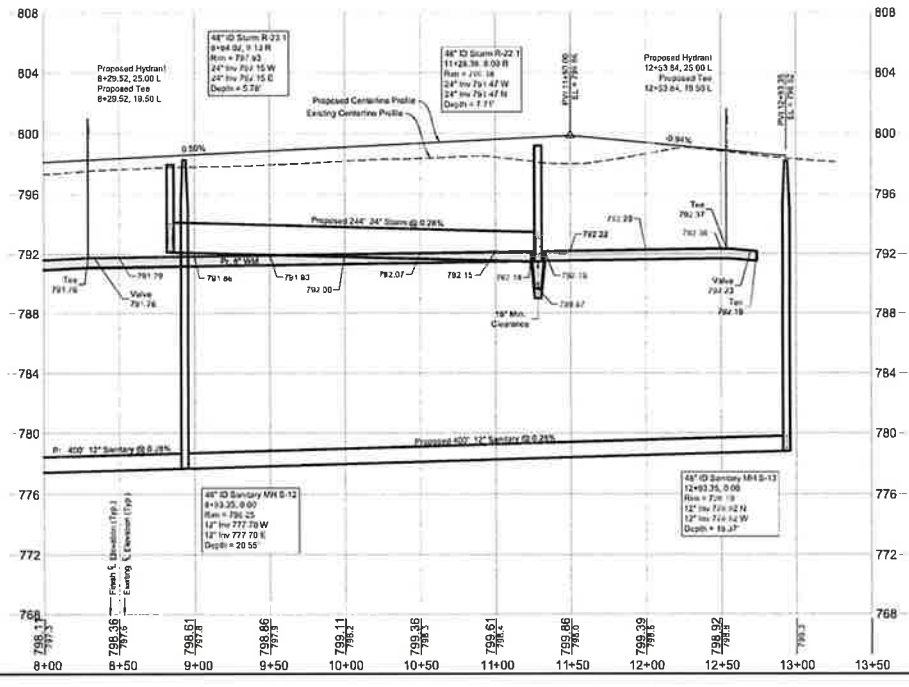
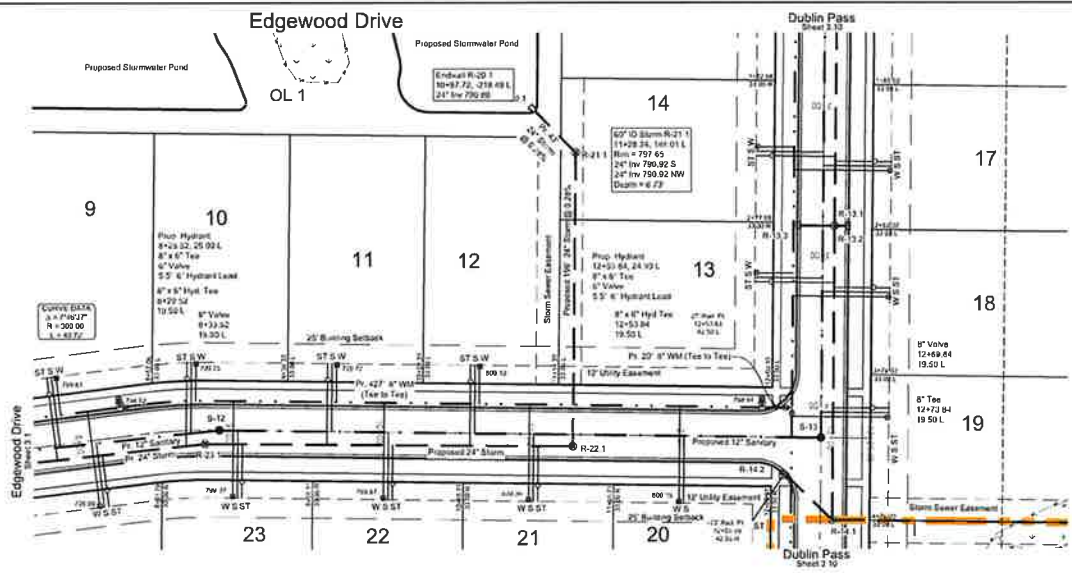


TYPICAL EMBANKMENT SECTION



STAND PIPE DETAIL

Outlet	Size, In	16"
	Invert	791.80
	Slope (%)	0.2
Intake orifice	Size, In	4"
	Invert	791.50
Orifice	Elevation	793.50
Stand Pipe	Elevation	788.40



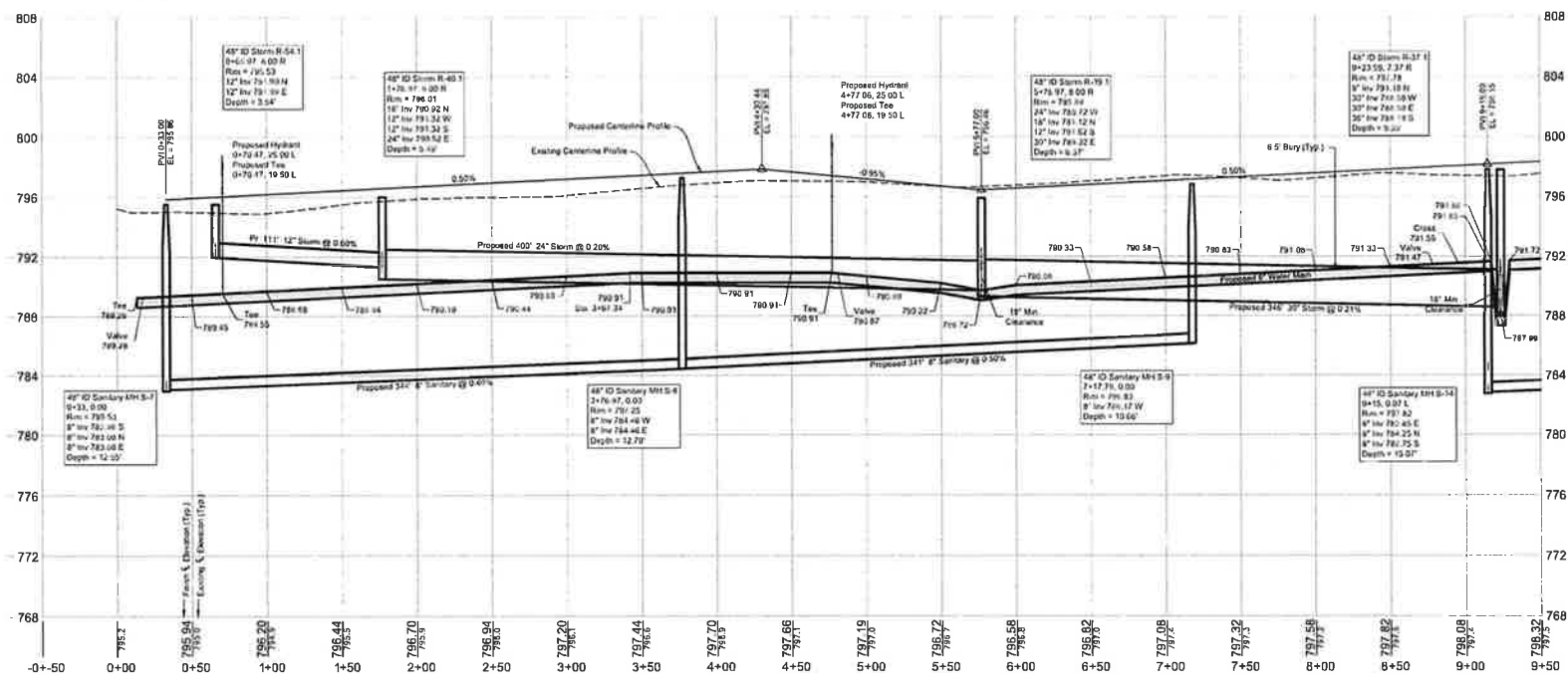
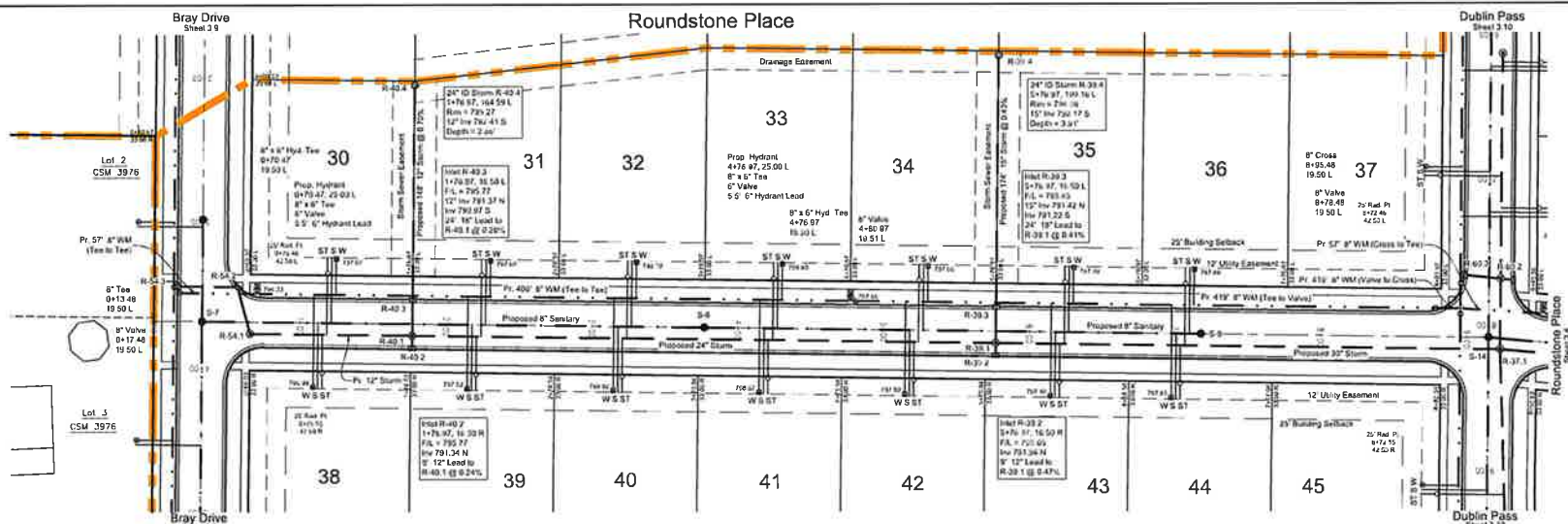
NOTES:
 1. MAJOR STATIONING IS TO BACK OF CURB.
 2. PROPOSED GRADE.
 3. FLOWLINES ARE INCLUDED IN ALL VERT LENGTH.

- LEGEND**
- Proposed Storm Sewer
 - Proposed Sanitary Sewer
 - Proposed Electric Main
 - Proposed Gas Main
 - Proposed Water Main
 - Proposed Storm Drain
 - Proposed Storm Storm
 - Proposed Utility Vault
 - Proposed Catch Basin
 - Proposed Valve
 - Proposed Manhole
 - Proposed Tee
 - Proposed Cleanout
 - Proposed Bend
 - Proposed Elbow
 - Proposed Plug

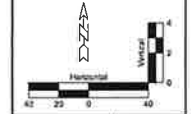
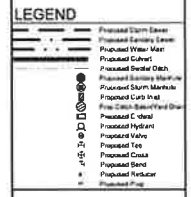


Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC
IMPROVEMENT PLANS
 Edgewood Drive
 Sta 8+00 to 13+26.35

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1164 Providence Terrace, Monona, WI 53653
 Ph: 608-881-1567 Fax: 608-841-0344
 www.davel.com



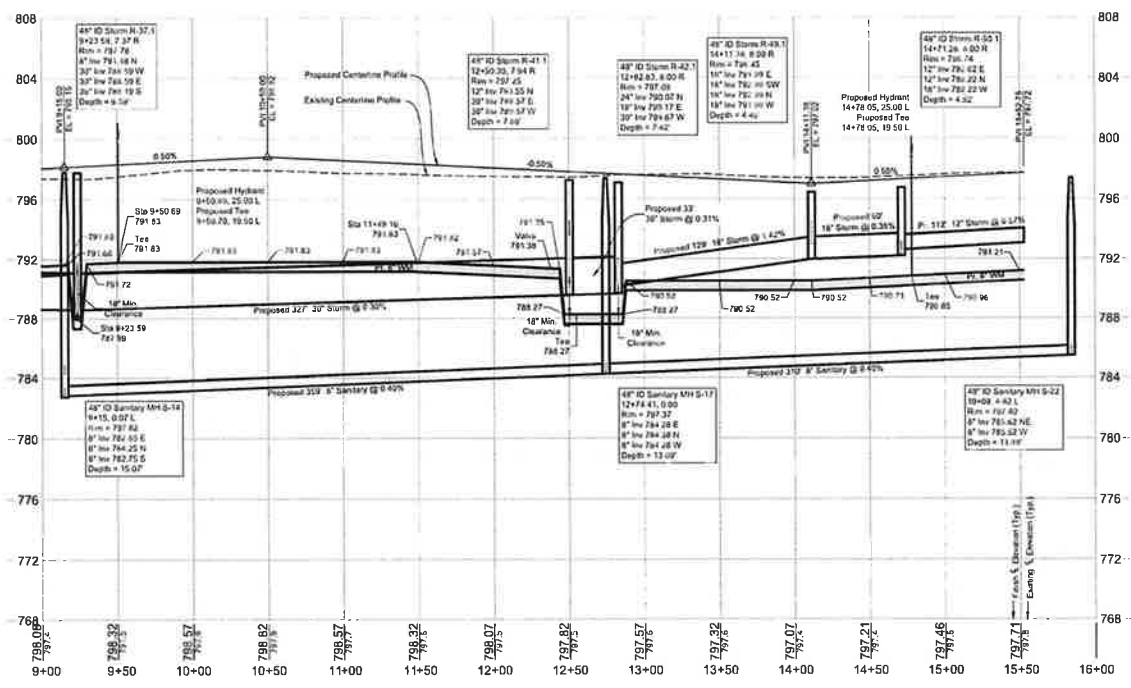
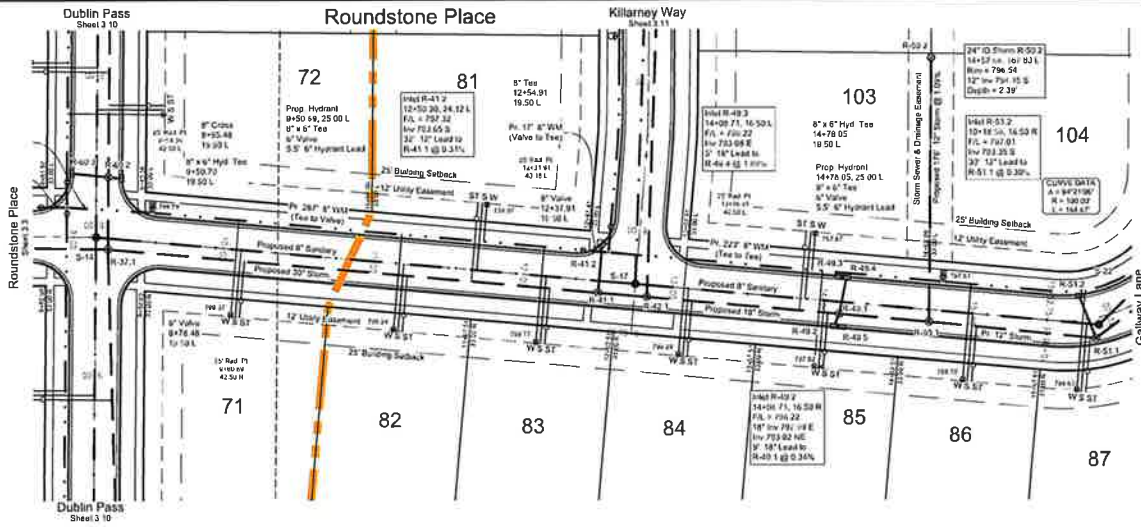
NOTES:
 RADIIUS STATIONING IS TO BACK OF CURB.
 ±4.19' - PROPOSED GRADE.
 ENDPILES ARE INCLUDED IN SLEEPER LENGTH.



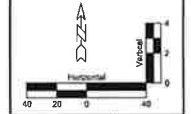
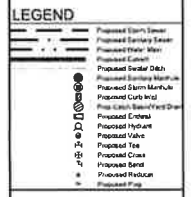
Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC

IMPROVEMENT PLANS
 Roundstone Place
 Sta 0+00 to 9+50

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1154 Fremont Terrace, Wausau, WI 54983
 P. 715.841.1800
 www.davel.com

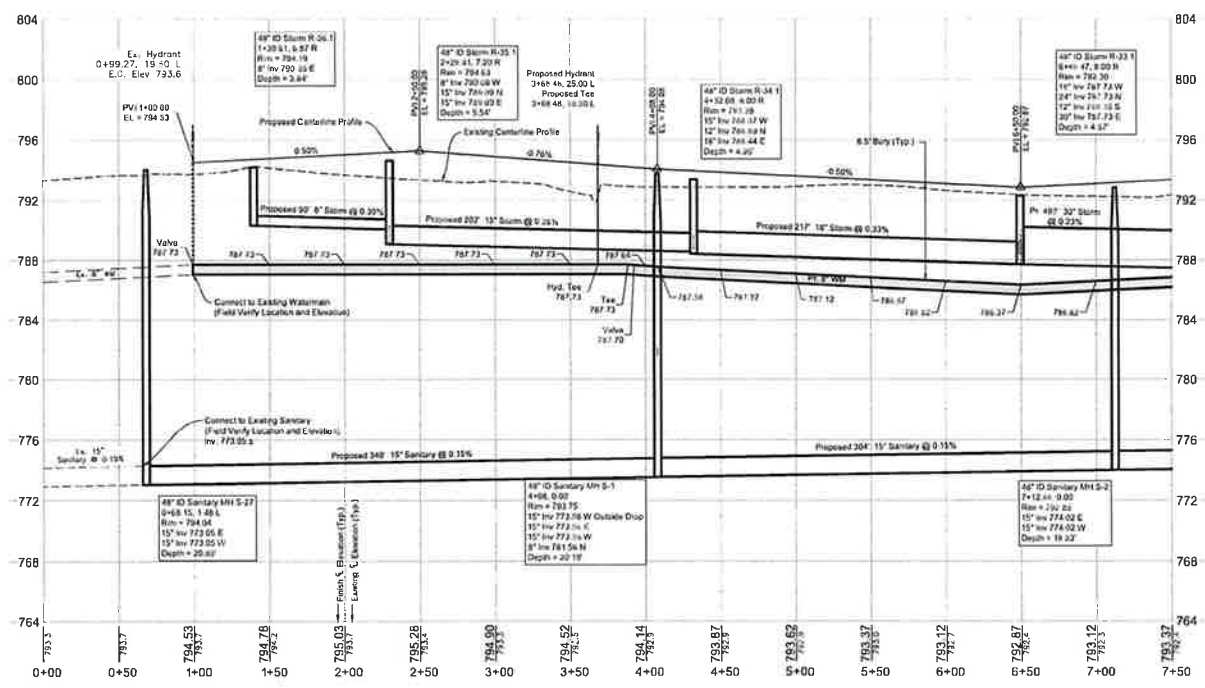
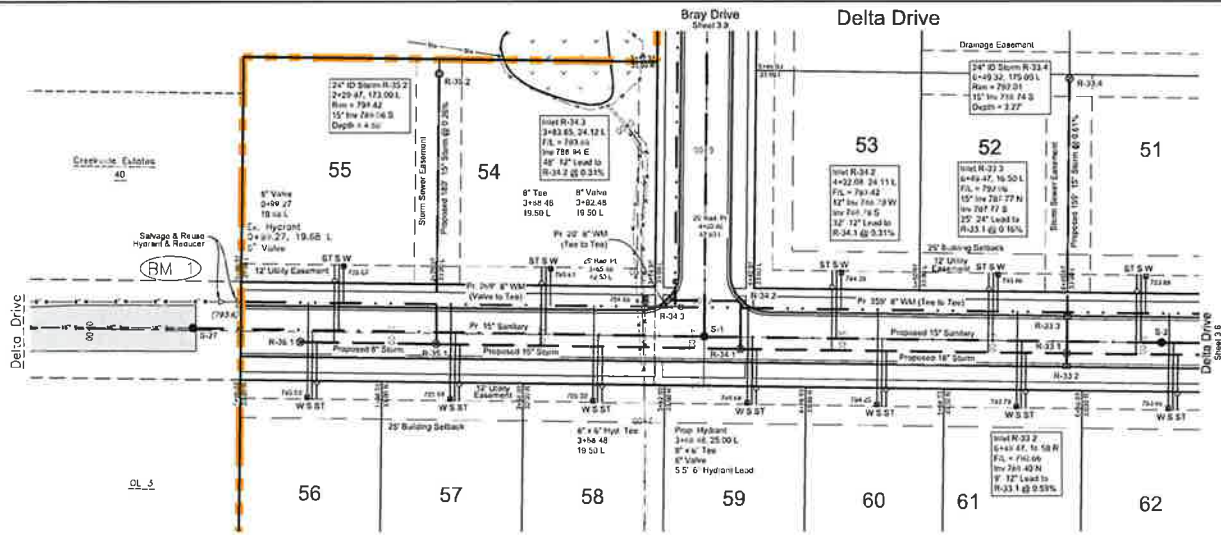


NOTES:
 RADIIUS STATIONING IS TO BACK OF CURB
 1/4" = 10' HORIZONTAL SCALE
 1" = 1' VERTICAL SCALE
 ENDS ARE FILLED IN VALVE LENGTH

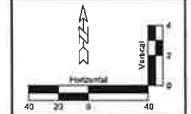
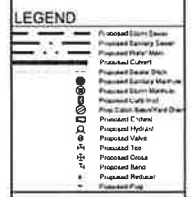


Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC
IMPROVEMENT PLANS
 Roundstone Place
 Sta 9+00 to 15+57.75

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1144 Providence Terrace, Wausau, WI 54982
 P.O. Box 995, Lusk, NE 68581-0995
 www.davel.com
 Phone: (715) 795-2222

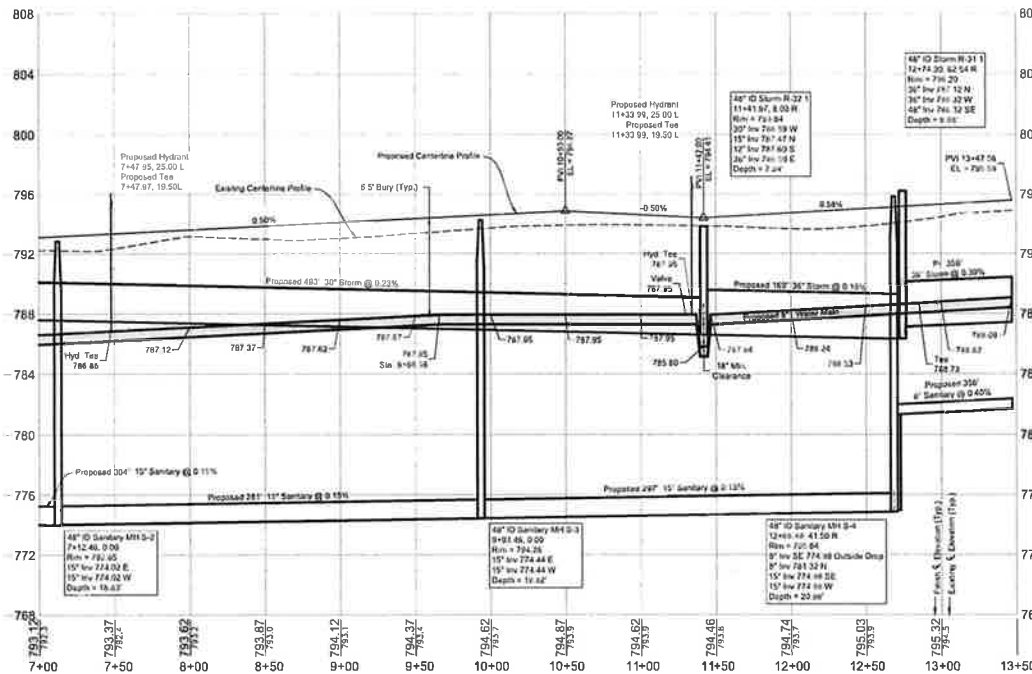
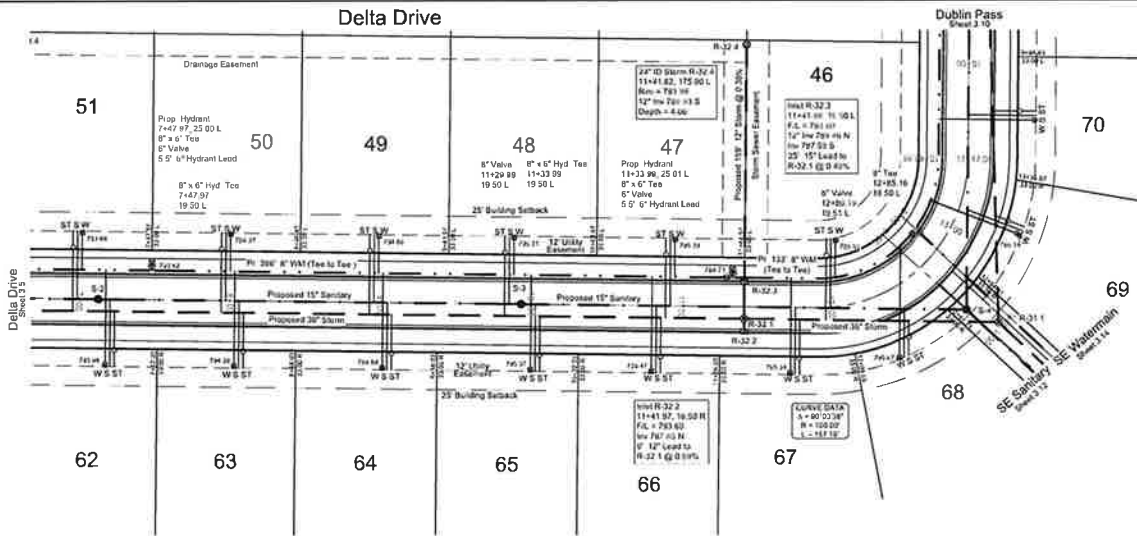


NOTES:
 RADIIUS STATIONS IS TO SCALE OF CURVE
 @ 4" = 1' - PROPOSED GRADE
 ENDWALLS ARE INCLUDED IN CURVE LENGTHS

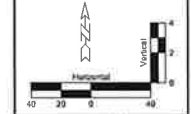
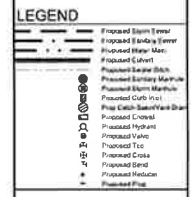


Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC
IMPROVEMENT PLANS
 Delta Drive
 Sta 0+00 to 7+50

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1148 Francis Terrace, Menasha, WI 54952
 P: 920.331.3331 Fax: 920.441.0208
 www.davel.com



NOTES:
 RADUS STATIONING IS TO BACK OF CURB
 18' = PROPOSED GRADE
 SHOULDS ARE INCLUDED IN CLEAR LENGTH

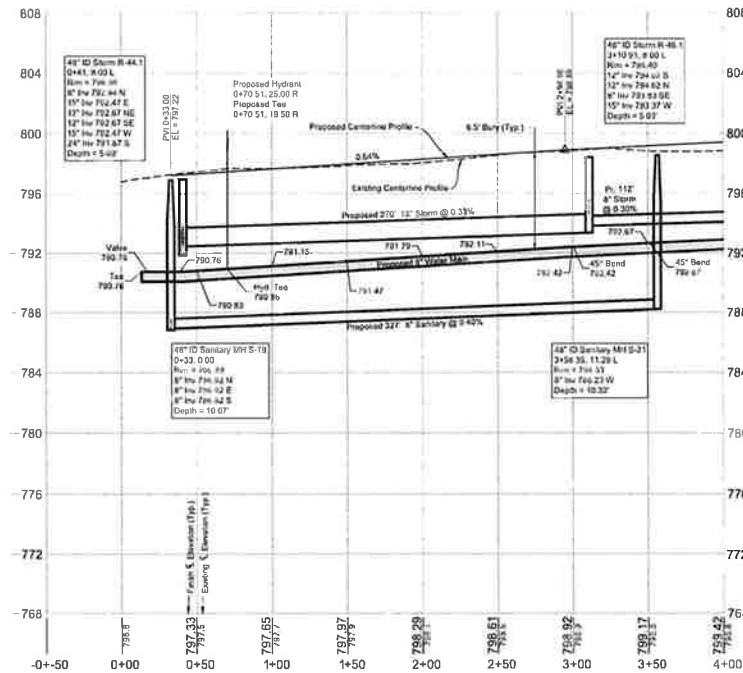
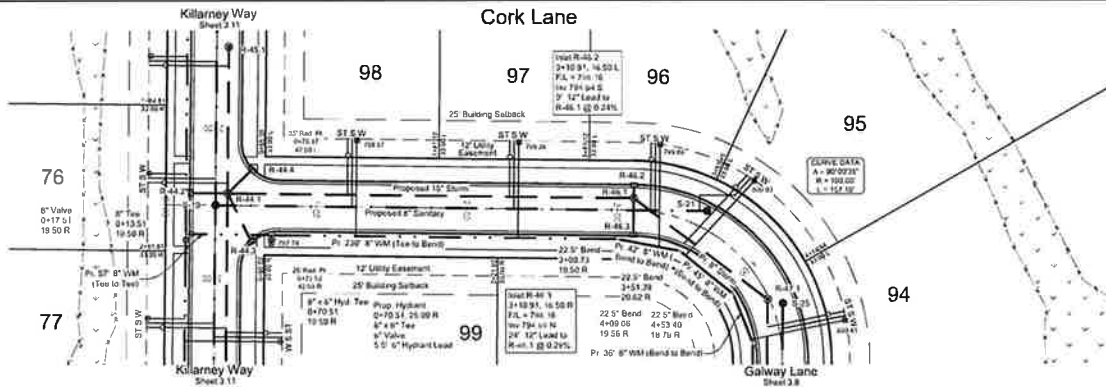


Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC

IMPROVEMENT PLANS
 Delta Drive
 Sta 7+00 to 13+47.08

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1144 Prospera Terrace, Monroeville, WI 53022
 Ph: 920.991.1886, Fax: 920.991.1884
 www.davel.com

Title: 6034Prof 1.dwg
 Date: February 6, 2023
 Engineer: JRD
 Checked by: Jennifer
 Page: 3.6



NOTES:
 RADII STATIONING IS TO BACK OF CURVE
 g14.15 - PVI POS 0.0000
 ENDPILES ARE IN LINES IN CURVE LENGTH

LEGEND

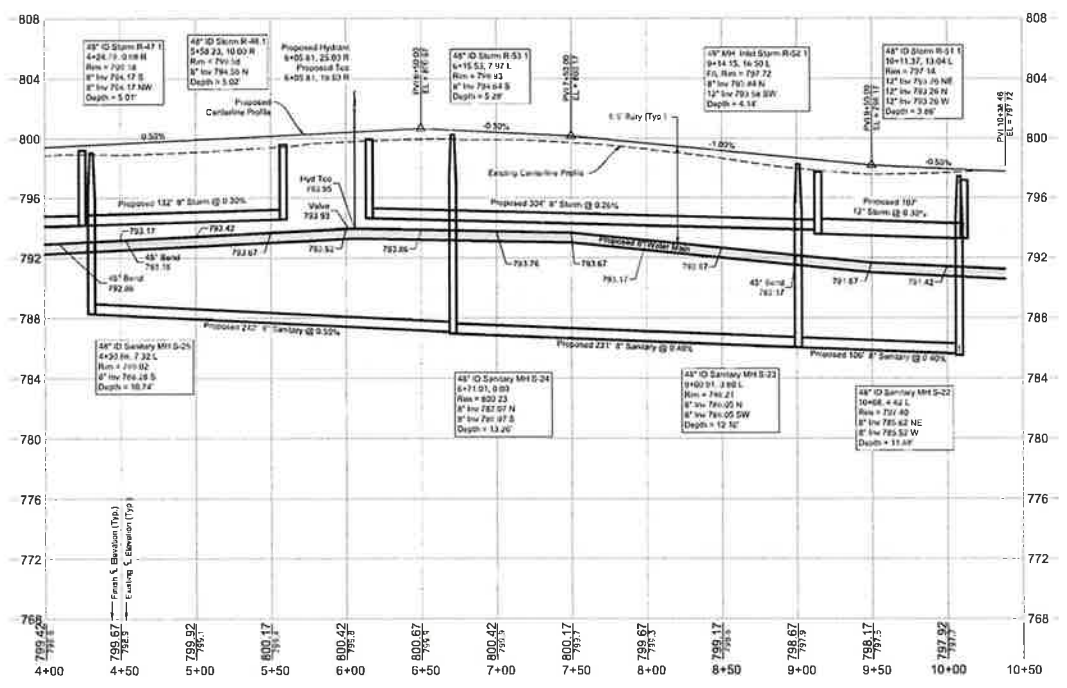
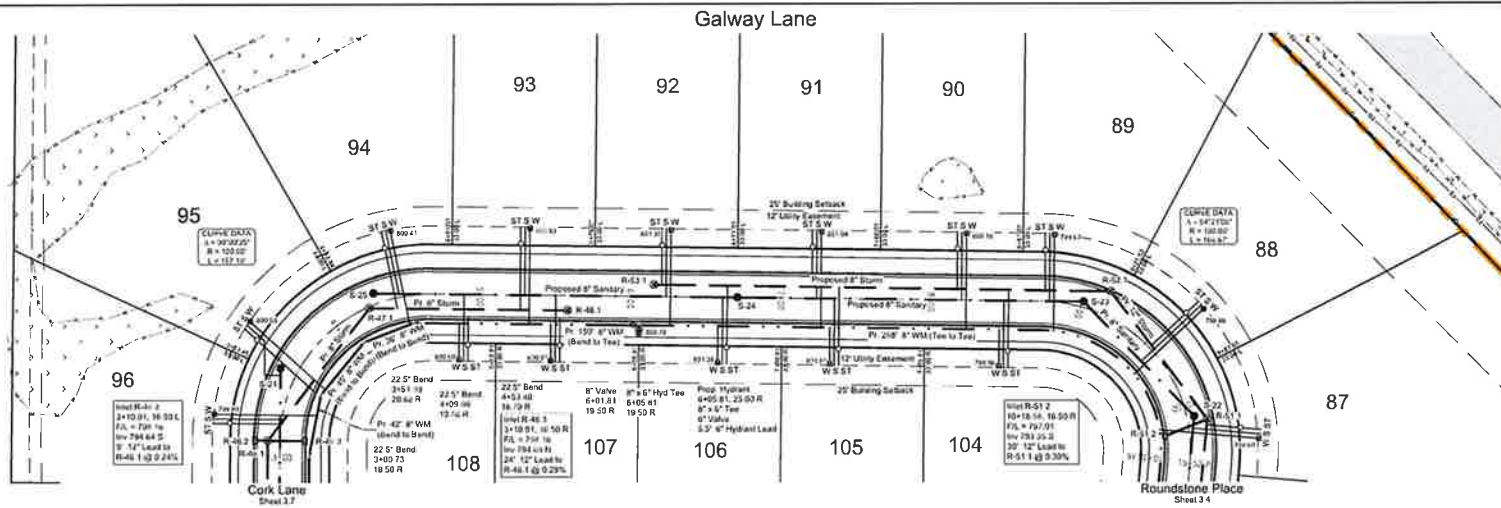
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[Symbol]	Proposed Electric
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[Symbol]	Proposed Sanitary Main
[Symbol]	Proposed Storm Main
[Symbol]	Proposed Curb & Gutter
[Symbol]	Proposed Sidewalk
[Symbol]	Proposed Valve
[Symbol]	Proposed Manhole
[Symbol]	Proposed Catch Basin
[Symbol]	Proposed Storm Inlet
[Symbol]	Proposed Storm Outlet
[Symbol]	Proposed Storm Inlet
[Symbol]	Proposed Storm Outlet
[Symbol]	Proposed Storm Inlet
[Symbol]	Proposed Storm Outlet
[Symbol]	Proposed Storm Inlet
[Symbol]	Proposed Storm Outlet



Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC
IMPROVEMENT PLANS
 Cork Lane
 S18 D+00 to 4+00

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1134 Frances Trank, Wausau, WI 54982
 Ph. 715.841.1888 Fax. 715.841.0244
 www.davel.com

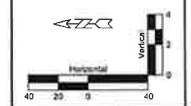
Project: 6924P01.dwg
 Date: February 8, 2023
 Projected by: JRD
 Checked by: Jennifer
 Page: 3.7



NOTES:
 RADIUS STATIONABLE TO BALK OF LANE.
 8+4 18' - PROPOSED GRADE
 ENDHALLS ARE INCLUDED IN MANHOLE LENGTH

LEGEND

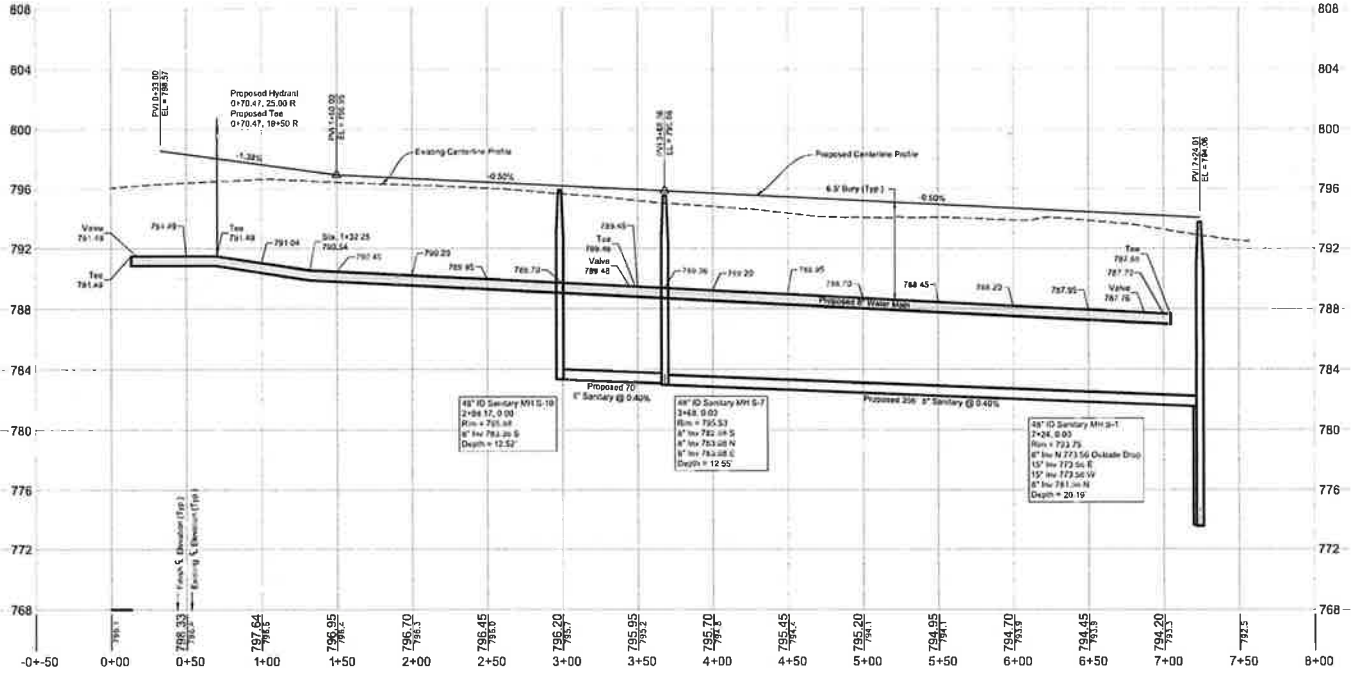
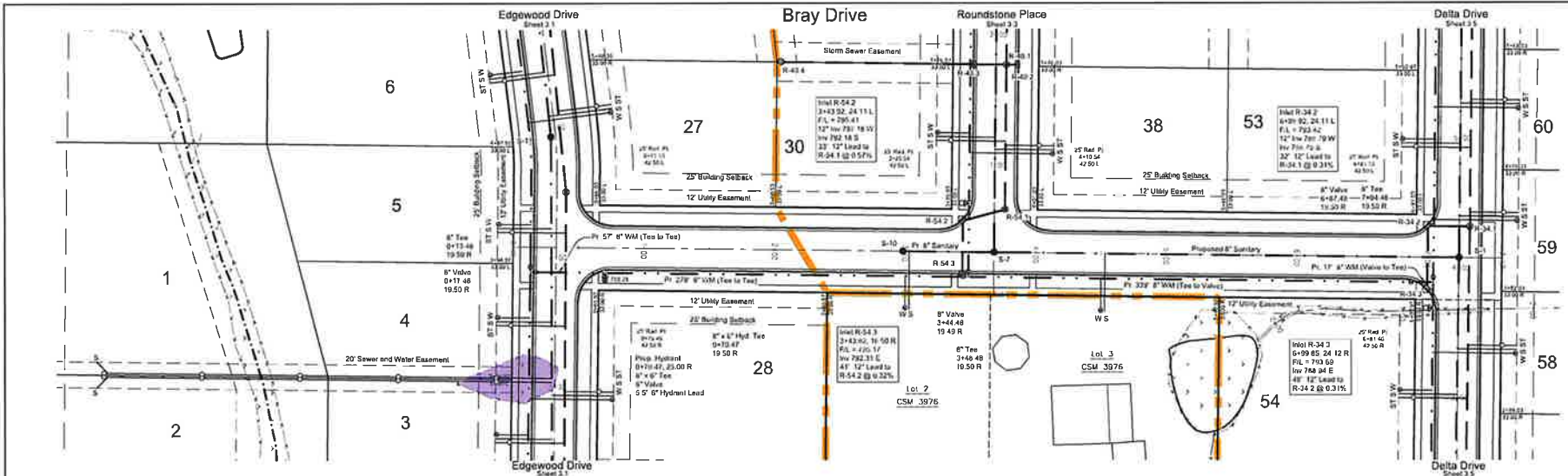
	Proposed Storm Sewer
	Proposed Sanitary Sewer
	Proposed Water Main
	Proposed Gas Line
	Proposed Electric Line
	Proposed Cable TV Line
	Proposed Fire Line
	Proposed Sewer Manhole
	Proposed Storm Manhole
	Proposed Water Manhole
	Proposed Gas Manhole
	Proposed Electric Manhole
	Proposed Cable TV Manhole
	Proposed Fire Manhole
	Proposed Sewer Valve
	Proposed Water Valve
	Proposed Gas Valve
	Proposed Electric Valve
	Proposed Cable TV Valve
	Proposed Fire Valve
	Proposed Sewer Manhole with Inlet
	Proposed Storm Manhole with Inlet
	Proposed Water Manhole with Inlet
	Proposed Gas Manhole with Inlet
	Proposed Electric Manhole with Inlet
	Proposed Cable TV Manhole with Inlet
	Proposed Fire Manhole with Inlet



Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC

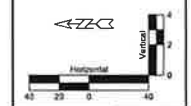
IMPROVEMENT PLANS
 Galway Lane
 Sta 4+00 to 10+38.46

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1144 Prosperity Terrace, Wausau, WI 54980
 P: 715.845.1444, F: 715.845.1444
 www.davel.com



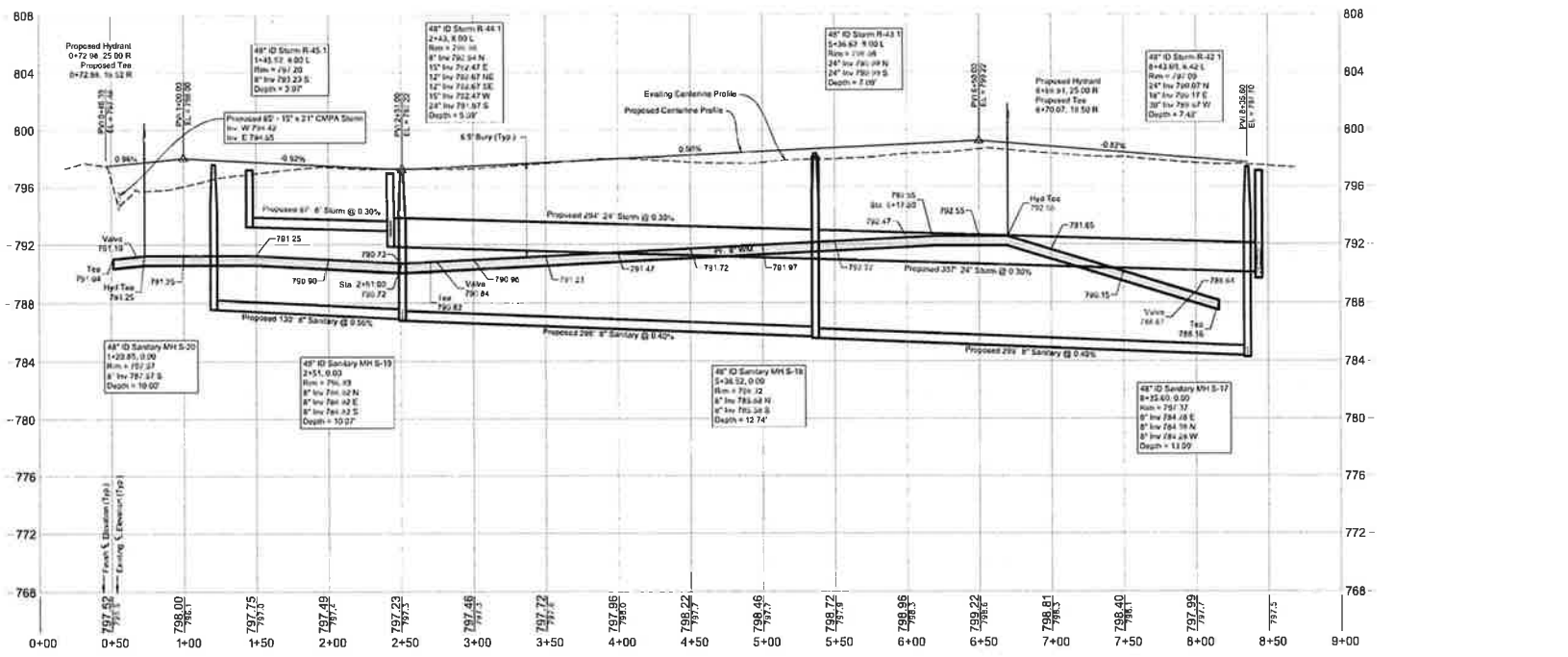
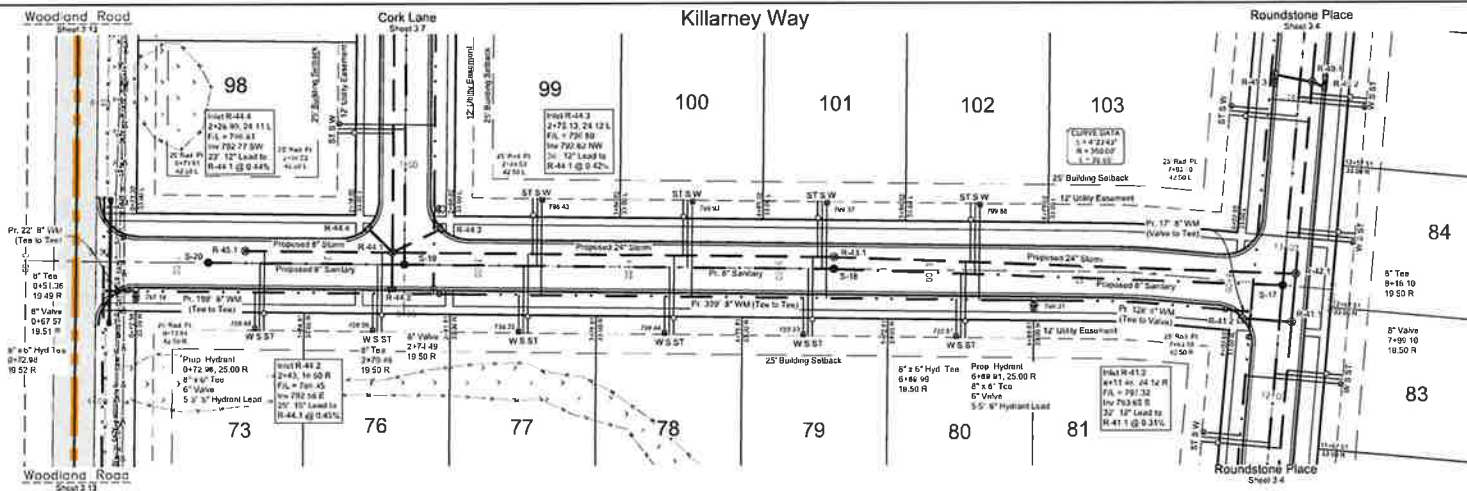
NOTES:
 1. RADIUS ESTABLISHED TO BACK UP CURBS.
 2. 6" x 18" - PROPOSED CURB
 3. ENDPILES ARE INCLUDED IN ALL CURB LENGTHS

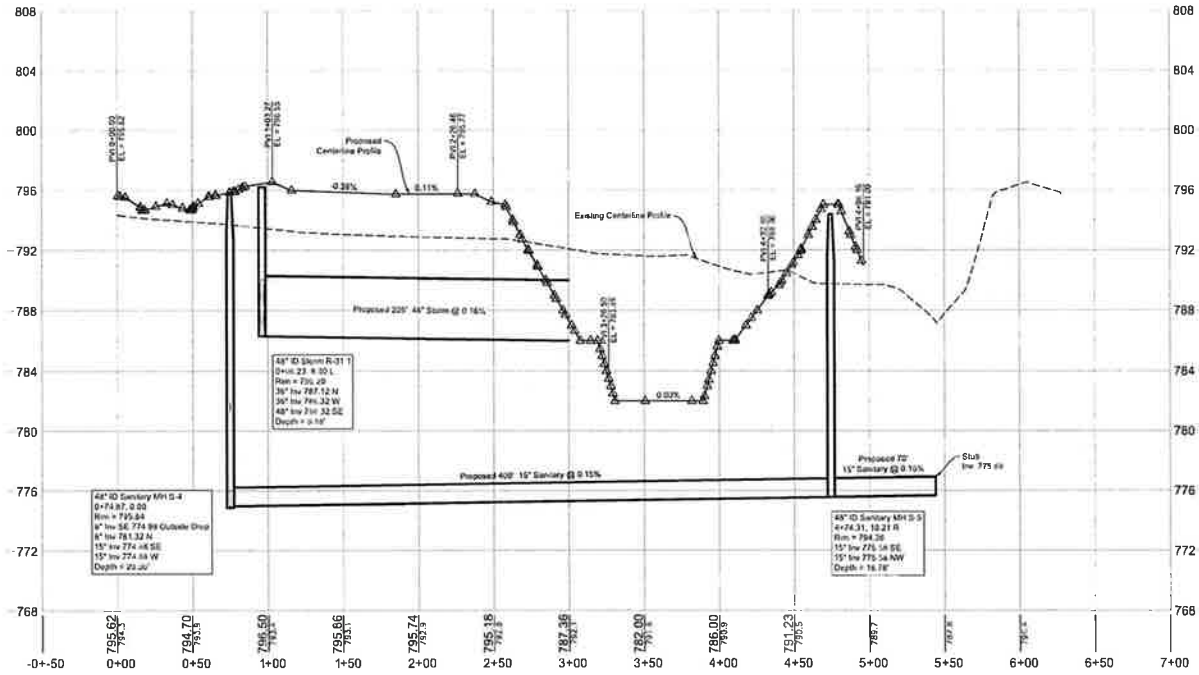
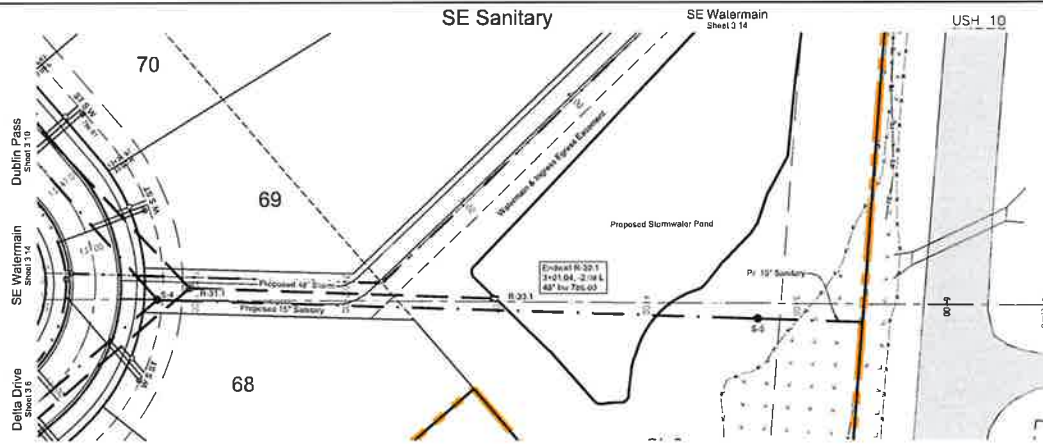
- LEGEND**
- Proposed Storm Sewer
 - Proposed Sanitary Sewer
 - Proposed Storm Man
 - Proposed Storm
 - Proposed Storm Drop
 - Proposed Storm Manhole
 - Proposed Storm Valve
 - Proposed Storm Tee
 - Proposed Storm Cross
 - Proposed Storm
 - Proposed Storm
 - Proposed Storm



Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC
IMPROVEMENT PLANS
 Bray Drive
 Sta 0+00 to 7+57.00

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1184 Powers Terrace, Neenah, WI 54956
 Ph: 920-331-1200 Fax: 920-331-0824
 www.davel.com

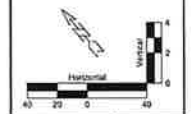




NOTES:
 RADIIUS STATIONING IS TO BACK OF CURB
 614.18' - PROPOSED GRADE
 ENDSHALLS ARE INCLUDED IN INVERT LENGTH

LEGEND

	Proposed Storm Sewer
	Proposed Sanitary Sewer
	Proposed Water Main
	Proposed Sewer Manhole
	Proposed Storm Manhole
	Proposed Catch Basin
	Proposed Valve
	Proposed Tank
	Proposed Pond
	Proposed Road
	Proposed Bridge



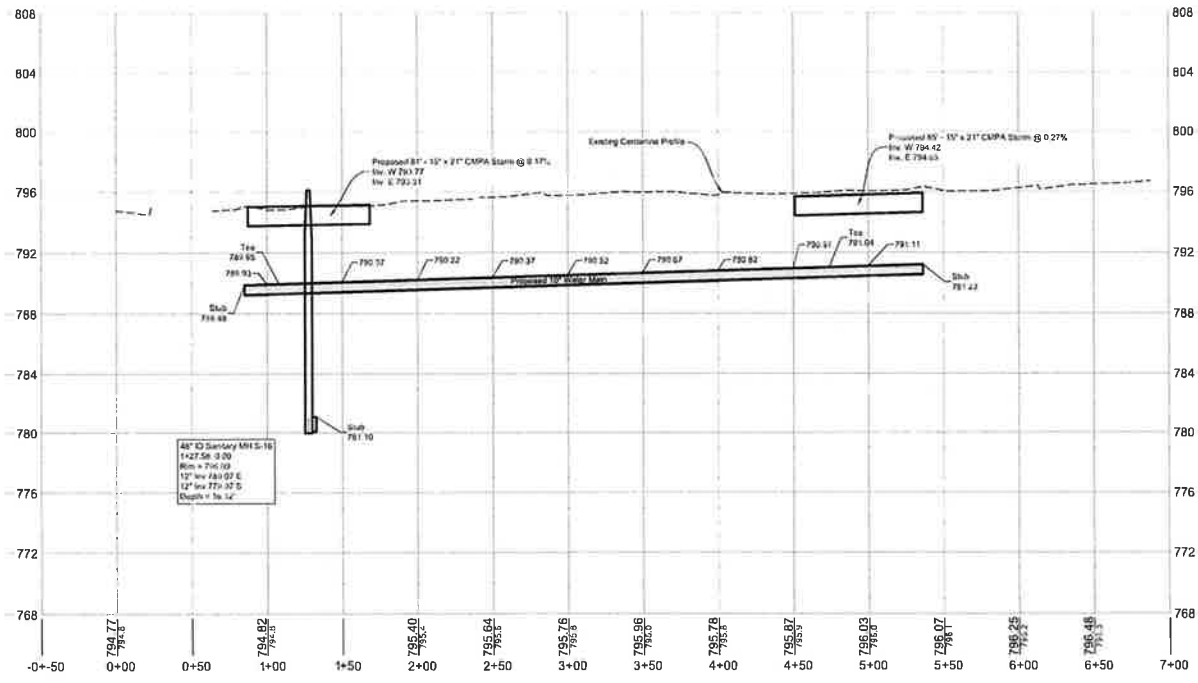
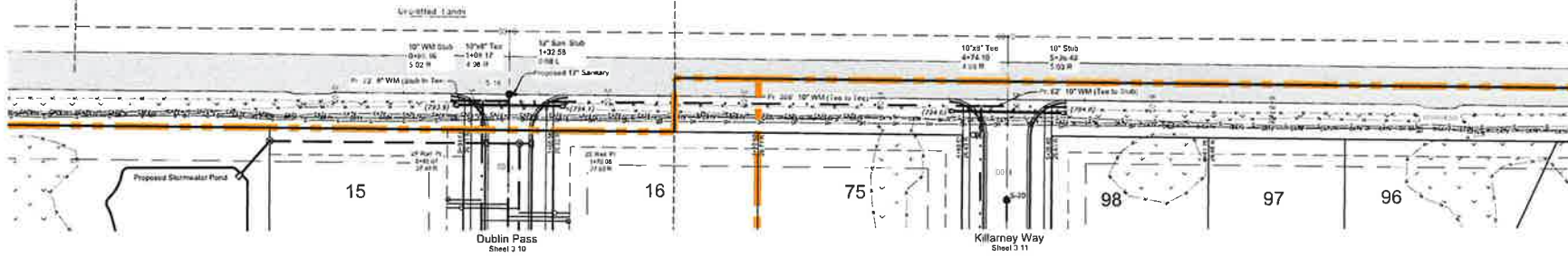
Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC

IMPROVEMENT PLANS
 SE Sanitary
 Sta 0+00 to 6+65.10

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1144 Francis Terrace, Wausau, WI 54980
 P: 715.833.1888 Fax: 715.833.1888
 www.davel.com

Project: 6034Prel 2.dwg
 Date: February 6, 2023
 Engineer: JRD
 Draftsman: Jennifer
 Page: 3.12

Woodland Road

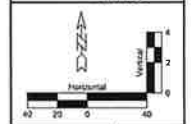


NOTES:

RADIUS STATIONING IS TO BAL & OF CURB
 64' R - PROPOSED PARCELS
 ENROLLS ARE INCLUDED IN LAVERT LENGTH

LEGEND

- Proposed Storm Sewer
- Proposed Sanitary Sewer
- Proposed Manhole
- Proposed Culvert
- Proposed Sewer Stack
- Proposed Sanitary Manhole
- Proposed Catch Basin
- Proposed Storm Manhole
- Proposed Catch Basin
- Proposed Check Valve
- Proposed Inlet
- Proposed Valve
- Proposed Tee
- Proposed Cross
- Proposed Bend
- Proposed Reducer
- Proposed Plug

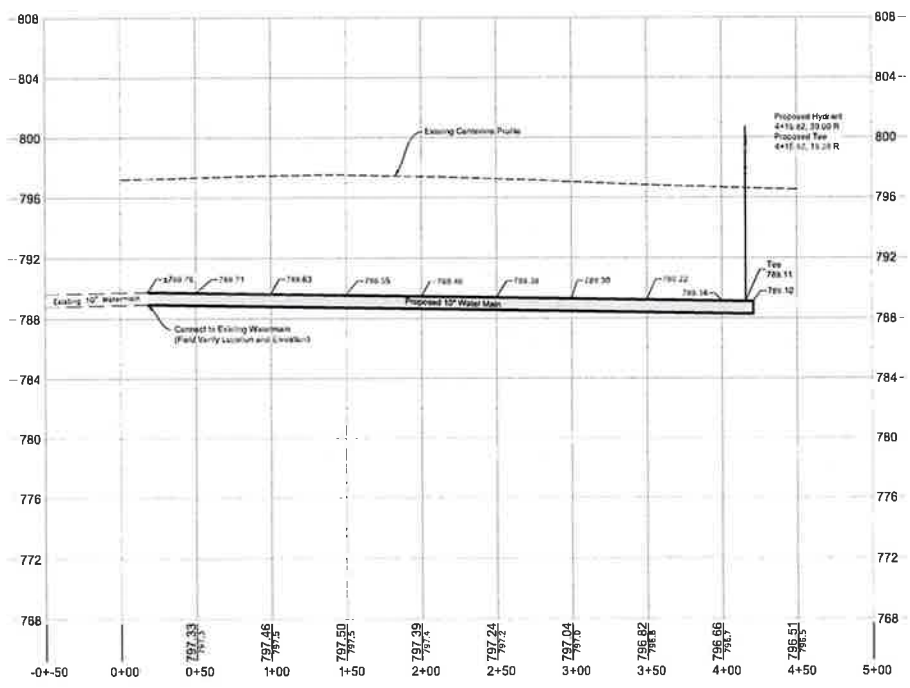
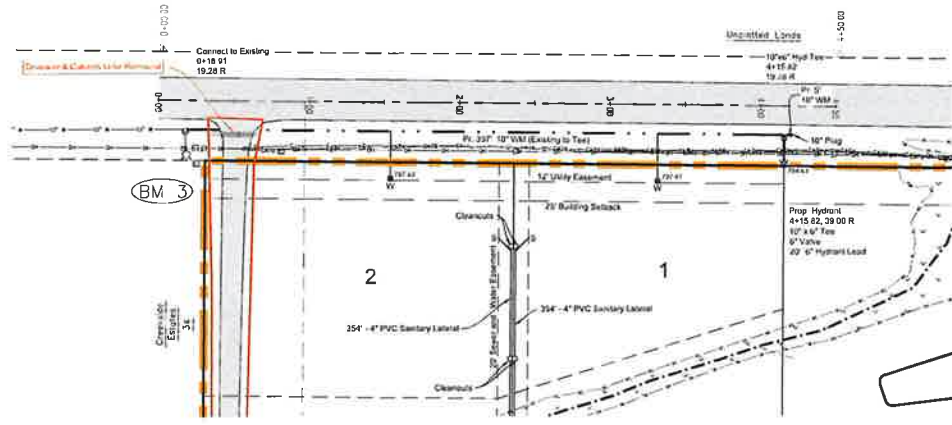


Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC

IMPROVEMENT PLANS
 Woodland Road
 Sta 6+00 to 6+87.86

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1144 Pioneer Terrace, Menasha, WI 54952
 Tel: 920.931.1838 Fax: 920.931.0504
 www.davel.com

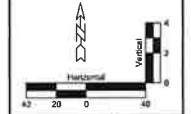
Woodland Road



NOTES:
 ANGLES STARTING IS TO BACK OF CURB
 24" x 18" = PROPOSED GRADE
 ENDWALLS ARE INCLUDED IN GULVERT LENGTH

LEGEND

	Proposed Sewer Line
	Proposed Sewer Valve
	Proposed Sewer Tee
	Proposed Sewer Cross
	Proposed Sewer Bend
	Proposed Sewer Offset
	Proposed Sewer Manhole
	Proposed Sewer Ditch
	Proposed Sewer Catchment
	Proposed Sewer Inlet
	Proposed Sewer Outlet
	Proposed Sewer Cleanout
	Proposed Sewer Vent
	Proposed Sewer Vent Tee
	Proposed Sewer Vent Cross
	Proposed Sewer Vent Bend
	Proposed Sewer Vent Offset
	Proposed Sewer Vent Manhole
	Proposed Sewer Vent Ditch
	Proposed Sewer Vent Catchment
	Proposed Sewer Vent Inlet
	Proposed Sewer Vent Outlet
	Proposed Sewer Vent Cleanout
	Proposed Sewer Vent Vent
	Proposed Sewer Vent Vent Tee
	Proposed Sewer Vent Vent Cross
	Proposed Sewer Vent Vent Bend
	Proposed Sewer Vent Vent Offset
	Proposed Sewer Vent Vent Manhole
	Proposed Sewer Vent Vent Ditch
	Proposed Sewer Vent Vent Catchment
	Proposed Sewer Vent Vent Inlet
	Proposed Sewer Vent Vent Outlet
	Proposed Sewer Vent Vent Cleanout
	Proposed Sewer Vent Vent Vent



Harrison Heights Subdivision
 Village of Harrison, Calumet County, WI
 For: DeWitt Development, LLC
IMPROVEMENT PLANS
 Woodland Road
 Sta 0+00 to 4+50

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1144 Francis Terrace, Marsha, WI 55922
 Ph. 703 881-1333 Fax. 703-881-1333
 www.davel.com

Project: 6924/Plat 1.dwg
 Date: February 6, 2003
 Drawn by: JRD
 Checked by: Jennifer
 Page: 3.16

EXHIBIT B

Engineer's Cost Estimate for Improvements.

EXHIBIT C

Financial Guarantee.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Final Plat – Harrison Heights

Issue:

Should the Village Board approve a Final Plat of the Harrison Heights subdivision?

Background and Additional Information:

The applicant is proposing a 29-lot and 1-outlot final plat for a new subdivision called Harrison Heights. The subdivision is located south of Woodland Road, east of Noe Road. The property is currently zoned Single-Family Residential (Suburban) [RS-1]. The subdivision is proposed to have roadway access to Woodland Road via Dublin Pass from the south. All roadways are proposed to be dedicated to the public at a width of 66-feet for the right-of-way. Lots are generally 15,000 square feet in area. A few proposed lots, along the west end, range from 46,000 square feet in area to 22,000 square feet in area, with substantial drainage easements. Sewer and water will be extended through the subdivision. Stormwater management will be accommodated in a stormwater pond located on Outlot 1. An access control variance for lots 2 and 1, allowing direct driveway access to Woodland Road, has been put before the commission. A Board resolution will be introduced to vacate Kasten Road, located east of Noe Road. Per state statute 66.1003, the Board resolution must be introduced at least 40 days prior to the hearing.

Recommended Action:

The Plan Commission recommends approval of the Final Plat for Harrison Heights with the following conditions:

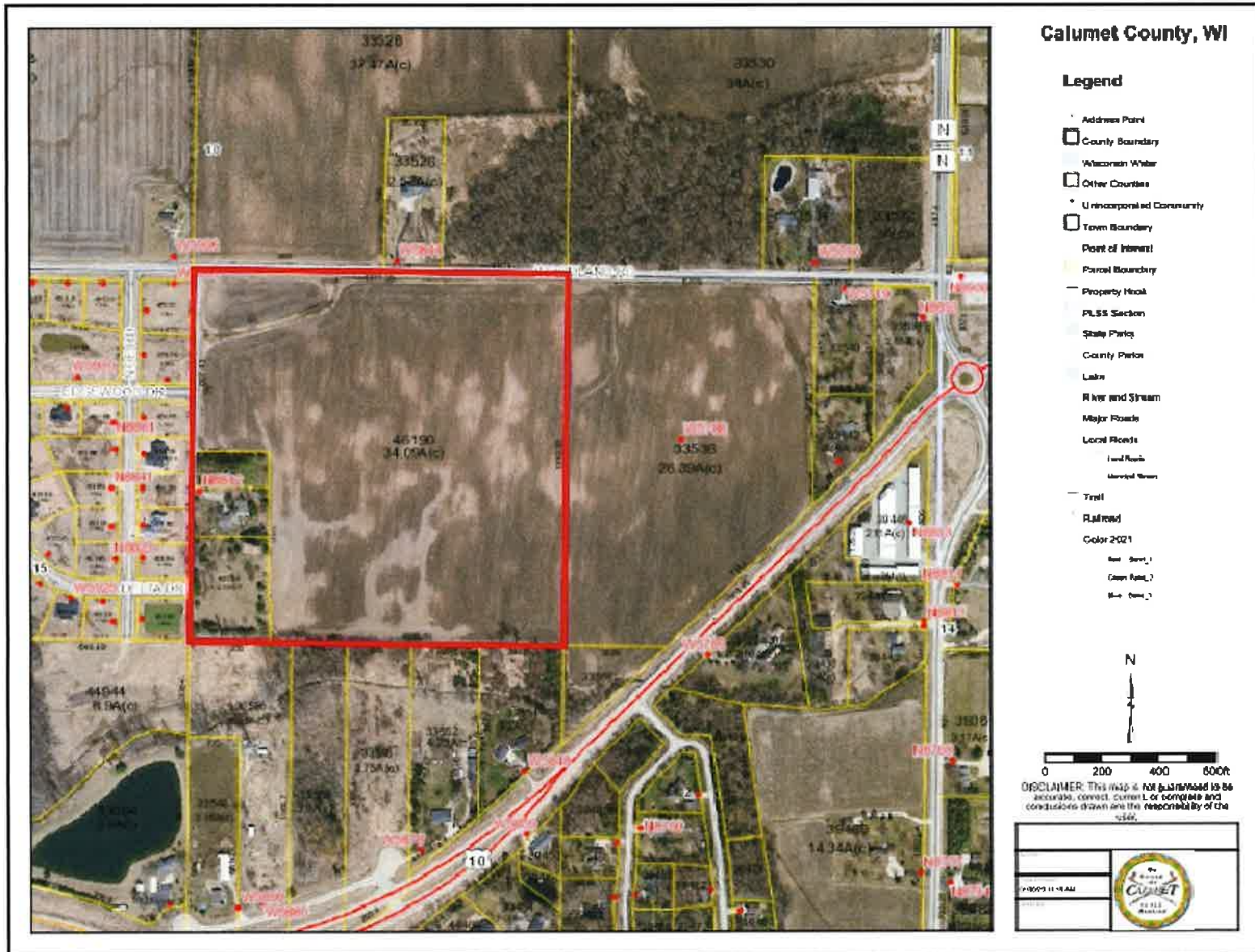
1. An access control variance be approved for Lots 1 & 2.
2. That the Final Plat not be signed by the Village until the right-of-way of Kasten Road be discontinued.
3. A streetlight be added to the intersection of Woodland Rd and Dublin Pass.
4. Under the Utility Easement Provisions on page 2 of the plat, it should be Harrison Utilities rather than Darboy Sanitary District.
5. All review comments from the Village staff shall be included in the Plan Commission discussion and decision.
6. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
7. All lots shall have a storm sewer lateral provided for sump pump discharge.
8. All drainageways, drainage easement, and associated infrastructure shall be installed, graded and seeded prior to roadway acceptance.
9. All utilities, including but not limited to, sanitary sewer, water, storm sewer, gas, electric, cable, phone, shall be installed prior to roadway acceptance.

10. The Village Board shall accept the roadway in a “graveled state”, with a temporary asphalt binder, prior to issuance of building permits and zoning permits.
11. All final improvements, including but not limited to, curb & gutter, asphalt paving, sidewalks, and trails shall be installed prior to issuance of building permits or zoning permits, unless the Village Board approves a Subdivision Development Agreement to allow for improvements to be installed at a later date.
12. If applicable, wetland determinations and/or studies shall be provided to the Village.
13. Benchmarks shall be established on all hydrant tag bolts.
14. Grading/Drainage Plan shall identify elevations of ground at the foundation.

Attachments:

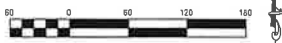
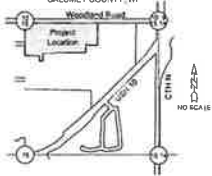
- Aerial Map
- Final Plat

Aerial Map



LOCATION MAP

NE 1/4 SEC 15, T 20 N, R 18 E,
VILLAGE OF HARRISON,
CALUMET COUNTY, WI



Bearings are referenced to the North line of the
Northwest 1/4, Section 15, T20N, R18E,
assumed to bear S89°14'49"E, based on the
Calumet County Coordinate System

Harrison Heights

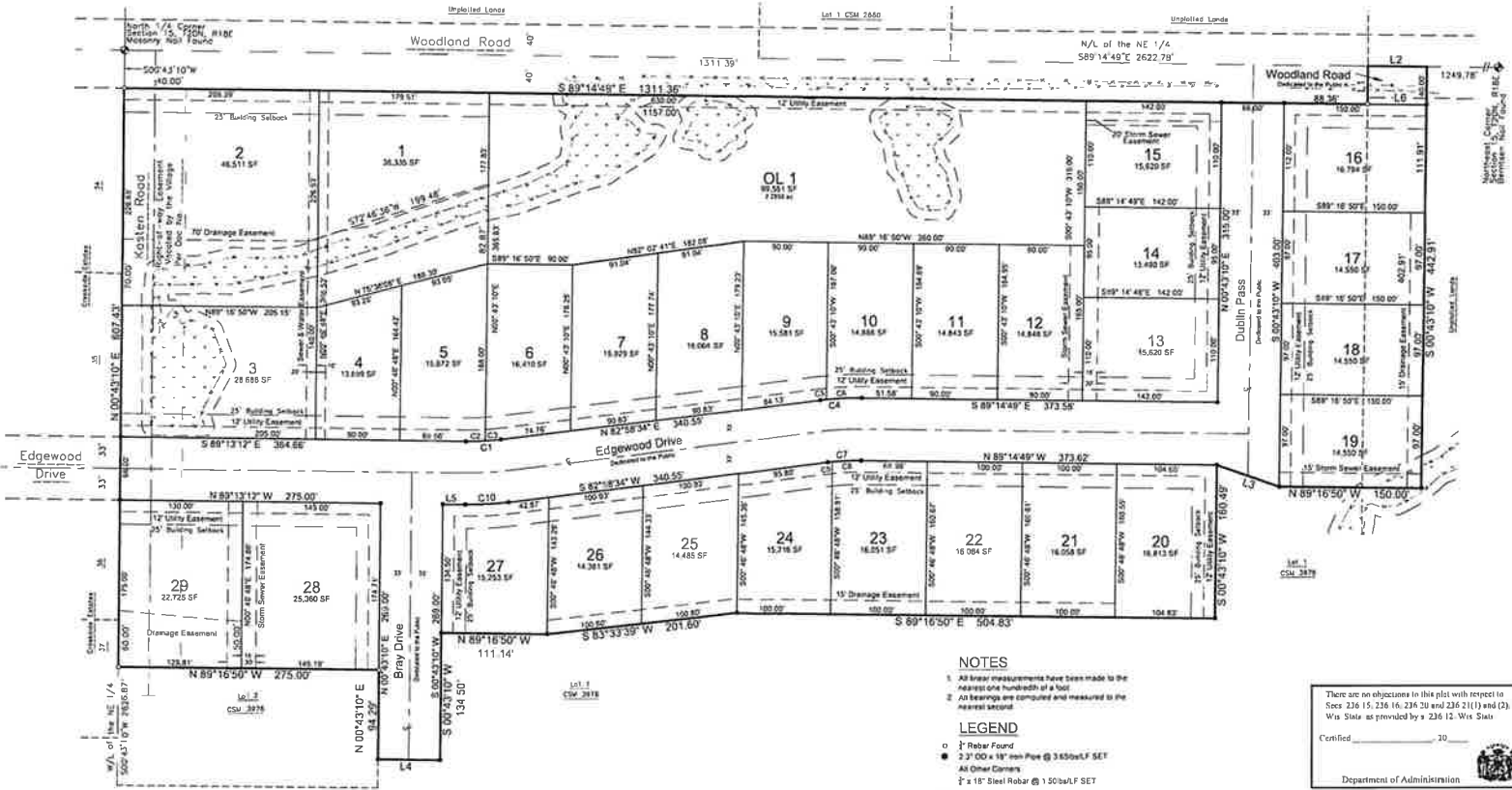
Part of Lot 1 of Certified Survey Map 3976 and part of vacated right-of-way of Kastan Road,
being part of the Northwest 1/4 of Northeast 1/4 in Section 15,
Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

LINE TABLE

Line Being	Length
L1	100'45.51' E 45.00'
L2	51'14.48' E 116.11'
L3	10'00'43.10' W 100.00'
L4	10'00'43.10' W 100.00'
L5	8'00'43.10' W 80.00'
L6	8'00'43.10' W 80.00'

CURVE TABLE

Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing	Tangent Bearing to
C1	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C2	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C3	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C4	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C5	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C6	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C7	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C8	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C9	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C10	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C11	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C12	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C13	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C14	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C15	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C16	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C17	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C18	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C19	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C20	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C21	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C22	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C23	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C24	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C25	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C26	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C27	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C28	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C29	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C30	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C31	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C32	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C33	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C34	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C35	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C36	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C37	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C38	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C39	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C40	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C41	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C42	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C43	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C44	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C45	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C46	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C47	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C48	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C49	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E
C50	201.88	N 89°14'49" E	38.34	38.37	7°48'14"	S 89°13'12" E	N 81°24'34" E



NOTES

- All linear measurements have been made to the nearest one hundredth of a foot.
- All bearings are computed and measured to the nearest second.

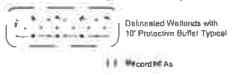
LEGEND

- Rebar Found
- 2 3/4" OD x 18" iron Pipe @ 3.85b/s.F SET
- All Other Corners
- 1/2" x 18" Steel Rebar @ 1.50b/s.F SET
- Lot Area In Square Feet

There are no objections to this plat with respect to
Secs 236 15, 236 16, 236 17 and 236 21(1) and (2),
Wis State as provided by a 236 12, Wis State

Certified _____ 20____

Department of Administration



File: 99247.dwg
Date: 01/07/2023
Drawn By: Anly
Sheet: 1 of 2
Revision Date: Jan 20, 2023

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1184 Phoenix Terrace, Menasha, WI 54952
Ph: 920.991.1888 Fax: 920.941.0264
www.davel.com

James H. Smith PLS 1003 0000

Harrison Heights

Part of Lot 1 of Certified Survey Map 3940, and vacated right-of-way of Kasten Road, being part of the Northwest 1/4 of the Northeast 1/4 in Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

Surveyor's Certificate

I, James R. Selioli, professional land surveyor, hereby certify that in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subchapter regulations of the Village of Harrison, and under the direction of Dewitt Development, LLC, owner of said land, I have surveyed, plotted and mapped Harrison Heights that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed, and that the land is part of Lot 1 of Certified Survey Map 3940, being part of the Northwest 1/4 of the Northeast 1/4 in Section 15, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 749.450 Square Feet (17.2022 Acres) of land, described as follows:

Commencing at the North 1/4 corner of Section 15, thence along the West line of the Northeast 1/4 of said Section 15, 500'43"10"W, 40.00 feet to the Northwest corner of Lot 1 of Certified Survey Map 3978 said point being the point of beginning, thence along the Southern right-of-way line of Woodland Road, S88°14'43"E, 1311.26 feet to the Southeast corner of said Lot 1, thence N00°43'03"E, 40.00 feet to the North line of said Northeast 1/4, thence along said North line, S89°14'49"E, 61.61 feet, thence S00°43'10"W, 442.51 feet, thence N85°18'50"W, 150.00 feet, thence S70°48'45"W, 69.58 feet, thence S00°43'10"W, 160.48 feet, thence S87°10'0"E, 504.83 feet, thence S83°33'30"W, 201.80 feet, thence N85°18'50"W, 111.14 feet, thence S00°43'10"W, 134.50 feet, thence S45°12'12"W, 66.00 feet, thence N00°43'10"E, 84.28 feet, thence N85°18'50"W, 275.00 feet to said West line of the Northeast 1/4, thence, N00°43'10"E, 607.43 feet to the point of beginning, subject to all easements and restrictions of record.

Given under my hand this _____ day of _____, 20____.

James R. Selioli, Wisconsin Professional Land Surveyor No. S-2932

Owner's Certificate

Dewitt Development, LLC, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, mapped, plotted and dedicated as represented on this plat.

Dewitt Development, LLC, does further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Harrison Planning and Zoning Committee
Calumet County Resource Department
Department of Administration

IN WITNESS WHEREOF, the said Dewitt Development, LLC, has caused these presents to

be signed by its authorized representatives, located at _____, Wisconsin

this _____ day of _____, 20____.

In the Presence of: Dewitt Development, LLC

Scott DeWitt, President

State of Wisconsin) ss
County)

Personally came before me this _____ day of _____, 20____,

the above named to me known to be the persons who executed the foregoing instrument and acknowledged the same.

My commission expires _____

Notary Public, Wisconsin

Village Board Approval Certificate

Resolved that the plat of Harrison Heights in the Village of Harrison, Calumet County, Dewitt Development, LLC, is hereby approved by the Village Board of the Village of Harrison.

Chairman _____ Date _____

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Harrison.

Clerk _____ Date _____

Treasurer's Certificate

We, being the duly elected, qualified and acting Treasurers of the Village of Harrison and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredemmed tax sales and unpaid taxes, or appeal assessments on and of the land indicated in the plat.

Village Treasurer _____ Date _____

County Treasurer _____ Date _____

Utility Easement Provisions

An easement for electric, natural gas, public utilities and communications services is hereby granted by

Dewitt Development, LLC, grantor

to:

Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as the Grantees;
SBC, Grantee;
Dixiey Sanitary District, Grantee;
Village of Harrison, Grantee;
TDS Metasum, Grantee;
and
Time Warner Cable, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same or now or may hereafter be used, all in, over, under, across, along and upon the property shown within these areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots, also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to install upon the subdivided property for all such purposes. The Grantee agrees to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantee or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantee's facilities or in, upon or over the property within the herein marked "Utility Easement Areas" without the prior written consent of Grantee. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of Grantee.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Dewitt Development, LLC

Scott DeWitt, Managing Member _____ Date _____

Mortgagee's Certificate

Nicolei Mellon Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, Mortgagee of the above described land, does hereby consent to the surveying, plotting, mapping and dedication of the land described on this plat, and does hereby consent to the above certificate of Dewitt Development, LLC, owner.

IN WITNESS WHEREOF, the said Nicolei Mellon Bank has caused these presents to be signed by

_____ its President, and countersigned by _____ its Secretary or Cashier, at _____, Wisconsin and its corporate seal

to be hereunto affixed this _____ day of _____, 20____.

President _____ Date _____

Secretary or Cashier _____ Date _____

State of Wisconsin)

County)

Personally came before me this _____ day of _____, 20____,

the above named to me known to be the persons who executed the foregoing instrument, and as so known to be such President and Secretary (Cashier) of said corporation, and acknowledged that they executed the foregoing instrument as such officers of the said corporation, by its authority.

My Commission Expires _____

Notary Public, Wisconsin

Village Notes:

- There are Ordinance regulations that have been passed by the Village of Harrison requiring the maintenance of lot drainage plans on a permanent basis. Said regulations have been recorded as Document Number 231641, Calumet County Register of Deeds and shall apply to all subdivisions approved after the 1st day of May, 2001. Said recording shall have the effect of deed restrictions requiring that permanent laws be established in conformance with the lot drainage plan elevations within one year after initial occupancy of any house. Failure to maintain grades in accordance with storm water or drainage plans shall require the Village of Harrison to direct compliance or upon failure of compliance to make said lands conform to compliance. The costs and expenses shall be non-compliance on the fee bill as a special charge against the property and collected with other taxes levied thereon.
- Building permits and occupancy permits may be withheld for non-compliance with the plat or Village Ordinances relating to drainage and storm water management.
- In the event that the surface drainage facilities required by the plat which are applicable to the lot for which a building permit has been applied, have not been completed with, the building inspector may withhold building permits required by the building code.
- In the event that after construction there is a failure to establish surface grades in accordance with the subdivision surface water plan, the building inspector may withhold the occupancy permit required by the building code.
- Maintenance of all drainageways and associated structures within the plat or serving the plat is the sole responsibility of the Owner/Subdivider until acceptance by or dedication to the Village of Harrison. After said acceptance please refer to Note 9 for responsibility of owner for maintenance, restorations and related cost of all Drainage Easements.
- Where the final drainage plan requires a storm inlet to adequately drain the rear portion of lots within blocks of the plat, the subdivider shall incorporate restrictive covenants in the deeds for the aforementioned lots that, the respective lot owners shall be responsible for maintaining a clear grade on any storm drainage inlets on their lot.
- Upon failure of the Owner/Subdivider to perform maintenance of the drainageways and associated structures, the Village of Harrison retains the right to perform maintenance and/or repairs. The expense of said maintenance and/or repairs shall be equally assessed among the property owners of the plat.
- Pursuant to the Village of Harrison Subdivision Improvement Policy, the developer and/or owner shall comply with the approved Drainage and Grading Plan as submitted to the Village of Harrison.

Drainage Easement Notes

- All lands within areas labeled "Drainage Easement" are reserved for stormwater collection, conveyance, retention, or entrance. No buildings, fences, parking areas and landscaping or other structures are allowed in these areas. No grading or filling is allowed in these areas that may interrupt stormwater flows in any way.
- Any improvement shall be allowed only by special exemption of the Village of Harrison Planner.
- Landscaping/plantings shall be restricted to ground cover.
- If Drainage Easements are not adequately maintained, the Village of Harrison may levy the cost and expense of such inspections, maintenance, and/or repair related actions as a special charge against the property and collected as such in accordance with the procedures under Wis. Stat. 98.0007.
- There shall be no lower exposed openings on lots containing a drainage easement. Any areas windows will require a window seal with a top elevation consistent with the top of the house foundation elevation.
- The right of way along Woodland Road adjacent to Lot 15 and Lot 16 is access restrict. No ingress or egress will be allowed between lot 16 and Woodland Road.

This Final Plat is contained wholly within the property described in the following recorded instrument:

the property owner of record Dewitt Development, LLC	Recording Information Doc No: 069379 Doc No: 571164	Parcel Number(s) 46190 35556
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There are no objections in the plat with respect to Secs 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stat as provided by s. 236.12, Wis Stat
Certified _____, 20____
Department of Administration

Revision Date: Jan 20, 2023
File: 403M16.dwg
Date: 01/20/23
Drafted by: Kristy
Sheet: 2 of 2



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Promena Terrace, Wausau, WI 54983
PH: 820-981-1888 Fax: 820-441-5854
www.davel.com

VILLAGE BOARD MEETING

From:

Jarred Gerl, Fire Chief

VILLAGE OF HARRISON

Meeting Date:

February 28, 2023

Title:

Station 60 Flooring Replacement

Background and Additional Information:

The tile floor in the meeting room at Station 60 is in poor condition. There are cuts, grooves, scratches, and stain marks throughout the flooring. As the primary station for meetings and trainings, the floor has outlived its use.

Budget Impacts:

Flooring for Station 60 has been budgeted for in the capital outlay for 2023. The three quotes below reflect the recommended thickness for tile replacement. Quotes were obtained from three vendors to get a baseline cost for removal and install. They are as follows:

- \$7,736.20 (overlay) Carpetland
- \$7,411.00 Macco's
- \$9,474.54 Floors by Roberts

Staff Recommendation:

Staff recommends the Village Board authorize the purchase of new flooring from Macco's.

Attachments:

- Quotes
-



Quote

1080 S. Van Dyke Rd., Appleton, WI 54914-8844
 Phone: 920-739-0304 Fax: 920-739-7353

Quote #

 Install Date

 Contract #

 Date

 Sales Person1

 Designer

Acct # 5726
 For: 920 733-0421 Fax

Job Site: 920 733-0421

HARRISON FIRE RESCUE
 W5298 STATE ROAD 114
 SHERWOOD, WI 5495

HARRISON FIRE RESCUE
 W5298 STATE ROAD 114
 SHERWOOD, WI 5495

Type	Quantity	Product Description Labor Description	Color / Item Number Room	Price	Total
VINYL RESILIENT					
Materials	1116.57 SqFt	Explorer S Cove - Vinyl Tile - 7 X 48 - 12 New Silhouette 921 Per Case Ecs210748		\$3.15	\$3,517.20
Labor	1100 SqFt	Loose Lay	MEETING ROOM	\$3.00	\$3,300.00
Notes	39 CASES				
Accessories					
Materials	182 LnFt	4" BURKE COVE BASE	COLOR T.B.D.	\$4.50	\$819.00
Labor	182 LnFt	REMOVE EXISTING COVE BASE AND INSTALL NEW			
Labor					
Labor	2 Hour	General Prep		\$50.00	\$100.00

Information	Total
50% DEPOSIT ON APPROVAL	Labor <input type="text" value="\$3,400.00"/>
	Materials <input type="text" value="\$4,336.20"/>
	Contract Total <input type="text" value="\$7,736.20"/>
	Sales Tax <input type="text"/>
	Grand Total <input type="text" value="\$7,736.20"/>
	Deposit <input type="text"/>

- * Sizes Subject to measure
- * Not Responsible For Unforeseen Conditions
- * Unless specified, customer liable for removal of furniture and existing floor coverings
- * Subject to Tariff increase
- * This Proposal May Be Withdrawn by Us if Not Accepted within 30 days
- * Carpet seams are not guaranteed to be invisible
- * ALL PRICING SUBJECT TO TARIFFS

Buyer _____ Date _____ Seller _____ Date _____



680 S. WESTLAND DRIVE • APPLETON, WI 54914
920-731-3231

Remittance Address:
Macco's Commercial Interiors, Inc.
P.O. Box 12028
Green Bay, WI 54307

ES283758

QUOTE

Sold To		Ship To	
TOWN OF HARRISON FIRE DEPT W5298 STATE RD 114 HARRISON, WI 54952		TOWN OF HARRISON FIRE DEPT #60 W469 CLIFTON RD SHERWOOD, WI 54169	
Quote Date	Tele #1	PO Number	Quote Number
02/13/23	920-733-0421		ES283758

Inventory	Style/Item	Color/Description	Quantity Units	Price	Extension
B00114	LUXURY VINYL PLANK FLOORING	B00114 STERLING	1.00 SF	7,411.00	7,411.00

COST FOR NEW LUXURY VINYL PLANK FLOORING AND 4 INCH TALL VINYL BASE IN THE MEETING ROOM AND ONE PRIVATE OFFICE.

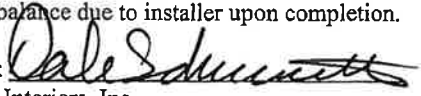
VINYL PLANK MATERIAL IS INTERFACE STEADY STRIDE 12.5 CM X 1 M. COLOR B00114 STERLING, VINYL WALL BASE 4" TALL COVE BASE IS TARKETT COLOR TA4 GATEWAY. COST INCLUDES REMOVAL OF THE EXISTING VCT FLOORING, SKIM COAT OF THE CONCRETE AND STANDARD FLOOR PREP.

DUMPSTER FOR DISPOSAL IS INCLUDED IN THE COST.

— 02/13/23 ————— 12:30PM —

Sales Representative(s):
SCHUMERTH, DALE

50% down payment; balance due to installer upon completion.

Authorized Signature: 
Macco's Commercial Interiors, Inc.

ACCEPTANCE OF PROPOSAL:
The above proposal includes all Terms and Conditions on the reverse side and is hereby accepted.

QUOTE TOTAL: \$7,411.00

Signature _____
Date _____

Proposal

9/8/2022 3:17:53 PM

Page 1



Floors by Roberts
 2900 N Zuehlke Drive Suite E
 Appleton WI 54911
 920-739-2092
 920-739-7605

Proposal #: **7659**
 SaleDate: **09/08/2022**
 Next Install:
 Sales Rep: **Barb Milz**

SOLD TO

Station 60
Fire Station
W469 Clifton Road
Sherwood (54169), WI 54169

SHIPPED TO

Jared Station 60
Fire Station - Meeting Room
Sherwood (54169) WI 54169

MATERIALS		QUANTITY	PRICE	TOTAL
1	Montana Meeting Room - 48 Cartons Stock Luxury Vinyl Plank	TBD 1,159.68 SqFt	\$2.69	\$3,119.54
5	Covebase	TBD 184.00 LnFt	\$2.00	\$368.00
8	LVT / LVP Trim End Cap (4 LF) and Reducer (6LF)	NA 2.00 Each	\$59.95	\$119.90

LABOR		QUANTITY	PRICE	TOTAL
1	Lux. Vin. Plank	1,159.68 SqFt	\$2.50	\$2,899.20
2	Rip Out VCT	1,064.00 SqFt	\$1.50	\$1,596.00
3	Haul Away old Materials per Sqft.	1,064.00 SqFt	\$0.25	\$266.00
4	Remove Covebase Remove and haul away old covebase	182.00 LnFt	\$1.00	\$182.00
5	Covebase	184.00 LnFt	\$1.50	\$276.00
6	Prepare Floor	4.00 Each	\$75.00	\$300.00
7	Adhesive	1,159.68 SqFt	\$0.30	\$347.90

- **Quotes expire in 30 days.
- **Cancellation of contracts may result in restocking charges
- **Seller is not responsible for manufacturer delays.
- **Furniture to be moved by customer
- **Effective 8/1/22 there will be a 3% surcharge on credit card payments

SubTotal: \$9,474.54
Misc Chg: \$0.00
Total: \$9,474.54
Payments: \$0.00
Balance: \$9,474.54

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

February 28, 2023

Title:

Village Purchasing and Disposal Policy

Issue:

How might the Village Board assign some authority to staff to make purchases that were already approved, or in an emergency situation, yet still maintain the proper oversight of public spending?

Background and Additional Information:

In previous meetings the Board has discussed a potential purchasing policy. At the January 31, 2023 meeting the Board specifically requested it to streamline the process of purchasing capital items that the Board already approved in the previous budget process.

Staff sought examples of policies from neighboring communities including the Villages of Little Chute, Kimberly and Combined Locks. The policy from the Village of Kimberly was used as a model.

The portion of this policy in question is what to do with the revenue generated by the sale of department equipment that cannot be traded in. The policy requires that vehicles be traded in (rather than sold) to avoid any issue with the transfer of registration to a new owner. This was recommended by the Village Attorney.

The proposed policy has revenue from the sale of equipment go into the general fund. This would make the money available for any Village purpose.

Another option, however, is to set that money aside for future department purchases because the equipment was originally taxed for a department purpose (e.g. fire protection, public works, etc).

This is a very common debate in communities and a survey would likely show both practices in use. Some communities put it into the general fund while others set up a “designated” fund for each department for a future purchase. Both practices are legal and ethical so it is really the will of the Board to decide the matter. It is important, however, that the policy clearly define the process and the Board approve it so there is no confusion among staff.

Budget Impacts:

None.

Recommended Action:

This is on the agenda for discussion at the February 28, 2023 meeting. Board members should consider and make comments for revisions before approving at the March meeting.

Attachments:

Proposed Purchasing and Disposal Policy.

VILLAGE OF HARRISON PURCHASING AND DISPOSAL POLICY

I. PURPOSE

- A. The purpose of this policy is to provide an efficient procurement process while still maintaining the appropriate oversight of tax payor funds.
- B. The provisions of Wisconsin State Statute Section 62.15 take precedence over any portion of this policy that may be in conflict. Public construction over \$25,000 shall be publicly noticed and bid.

II. GOALS

- A. To ensure that materials, equipment and services are purchased at the lowest prices consistent with quality and performance;
- B. To provide adequate controls over Village expenditures and financial commitments with proper documentation;
- C. To obtain quality goods required by Village departments and to ensure that these goods are at the place and time needed and;
- D. To provide a standardized system of purchasing for use by all Village departments in accordance.

III. PURCHASING CATEGORIES

Purchases made by the Village of Harrison shall be categorized as follows:

- A. Purchases up to \$5,000;
- B. Budgeted capital outlay purchases;
- C. Public construction purchases over \$25,000.00;
- D. Change Order Authorizations for Public Works Projects;
- E. Emergency Purchases.

1.1. Purchases Up to \$5,000.00.

Village Department Directors are authorized to purchase budgeted materials, equipment and services having a value up to five thousand dollars (\$5,000.00) provided there is funding in the budget for said purchases.

1.2. Budgeted Capital Outlay Equipment.

All equipment or items costing more than five thousand dollars (\$5,000) are considered capital outlay items. All capital outlay items specifically approved in the annual budget as part of the general fund capital outlay or special revenue funds (e.g impact fees or storm water utility) capital fund may be purchased by

Village Department Directors without additional Board approval if they fall within approved budgeted amounts. Written quotations shall be obtained from at least three (3) vendors for purchases having a value over five thousand dollars (\$5,000.00) and presented to the Village Manager. Whenever feasible the purchase shall be made from the lowest bidder offering qualified services and/or merchandise. Any items that cost more than the approved budgeted amount must be approved by the Village Board. Any items with a value more than five thousand dollars that was not part of the approved budget must be approved by the Village Board.

1.3. Public Construction purchases

All public construction projects with a value of twenty-five thousand dollars (\$25,000) qualify for state statute procedures as defined by Wis. Stats. § 62.15. Staff and Village consultants/engineers will ensure state public bidding requirements are followed. Professional services are excluded from the requirements of this section where quality of service, as well as fee, will determine the acceptance of the proposals.

1.4. Change Order Authorization for Public Works Projects

All changes and claims shall be submitted to the consultant/engineer by the party seeking payment. The consultant/engineer will negotiate with the party seeking payment any adjustment deemed appropriate and will present the change or claim to the owner according to the following guidelines:

1. Change orders that add less than \$5,000 can be approved by Village Department Directors. All change orders that add more than \$5,000 to the project and that can be addressed at a regularly scheduled Village Board meeting without detrimental impact to construction timelines, project finances or other variables as may be identified, shall receive prior approval of the Village Board before being processed. When a request for a change order at a regularly scheduled Board meeting is not possible and detrimental impact to the construction timelines, project finances or other variable could be realized, section 2 below will apply.
2. Changes and claims must be submitted in writing and approved by the Village Manager upon recommendation of the consultant/engineer. The Village Manager should consult with the Village President regarding the circumstances of the change order whenever possible. At the next available Board meeting, the Village Board shall be formally apprised of the processed change order and shall take formal action to memorialize the change order. The consultant/engineer will seek out other bid items to offset the impact of the change order whenever possible.

1.5. Emergency Purchases

Emergency purchasing procedures should only be used when normal purchasing channels are not available. Emergency purchases may be made:

1. When there is an immediate threat to public health or safety;
2. To meet emergencies that may cause a financial harm to public property or other public assets;
3. To meet emergencies that may cause financial harm to people or private assets.

Emergency purchases specific to those outlined in this section are to be approved by the Village Manager and the Village President or two members of the Harrison Village Board when the Village Manager and the Village President are unable to make said emergency purchases. This section shall not apply to instances otherwise governed by the Village Emergency Operations Plan or Calumet County Disaster Plan.

1.6. Other purchases over \$5,000 that are not capital outlay items nor covered by Wis. Stats. § 62.15

Other purchases over five thousand dollars not subject to the statutory bidding procedures, such as professional services, shall be submitted to the Village Board for approval. This section includes proposals for services received via a bidding, request for proposal (RFP) or open solicitation process of a vendor, contractor or professional firm. All necessary services subject to this procedure shall first be negotiated by Village Administration and then taken to the Village Board for final approval of the service contract. Administration shall make all attempts to provide alternative proposals but for certain sole-source services or for services specifically matching the demands of a given project, one proposal may be processed as prescribed herein.

IV. DIFFICULTY OBTAINING QUOTES/BIDS

When seeking bids staff may encounter difficulties from time to time getting the three bids necessary for purchases over \$5,000. Staff must document the attempts to obtain these bids or cases where vendor is the sole producer/provider of the item.

V. CREDIT CARD USE

The Village of Harrison shall issue credit cards to proper personnel based on Department Director recommendations. The Treasurer shall maintain a listing of all authorized credit card users as well as the names of the applicable credit card companies and the numbers of the credit cards those persons are authorized to use. Village credit cards shall generally only be used for purchases up to one thousand dollars (\$1,000.00). Receipts for credit card purchases must be submitted to the Department Director. The Department Director shall provide the receipts to the Village Accountant or their designee prior to the end of the

month. When the Department Director provides the credit card receipt to the Village Accountant he/she shall note what was purchased and the departmental account to charge. The Village Accountant or their designee shall reconcile all credit card statements monthly and once reconciliation has taken place, attach original receipts to the appropriate statements and code the expenses for payment in a timely fashion.

VI. REMBURSEMENT OF PERSONAL EXPENDITURE FOR VILLAGE PURCHASE

If Village staff expends personal funds for Village material they will be reimbursed. The Village Accountant or their designee must be provided the receipt as proof of purchase. Village staff should make every effort to use Village funds and/or credit cards for purchases of Village material and personal funds should only be used in special circumstances.

VII. DISPOSAL OF VILLAGE EQUIPMENT

When property owned by the Village of Harrison no longer serves any useful purpose in the department in which it is located, the Department Director shall first determine whether any other Village Department needs such property. In the event any department of the Village can no longer use such property, the Department Director shall determine a plan of action for items with the objective of obtaining the highest revenue or minimizing risk to the Village. Vehicles will be traded in when replaced to avoid registration problems with purchasers.

Revenue from sold material shall be recorded as part of the general fund.

VIII. This procedure and policy is duly adopted by the Village Board on the _____ day of _____, 20__.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Amending the Standard Specifications Manual

Issue:

Should the Village Board adopt amendments to the Standard Specifications Manual?

Background and Additional Information:

In 2022, Village staff worked with the Village engineer to develop amendments to the Standard Specifications Manual for the Village. Proposed changes include the following:

- Increasing asphalt paving thickness from 3.5-inches to 4-inches.
- Reviewing appropriate pipe materials and how they can be utilized.
- Adding storm underdrains within the roadway to help drain road beds.
- Adding a section for roadway repairs.
- Updating the typical street sections to indicate 4-inches of asphalt paving, 3% crown for drainage, and SAS fabric between subbase and base aggregate material. The proposed changes will create a stronger base and roadway that should allow the roads to last longer.
- Updated all standard details with current WisDOT specifications and best management practices.

Budget Impacts:

None

Recommended Action:

Staff recommends the Village Board adopt the proposed amendments to the Standard Specifications Manual.

Attachments:

- Special Provisions
- Typical Street Sections and Standard Details

SPECIAL PROVISIONS

STORM SEWER & STREET CONSTRUCTION

For The
VILLAGE OF HARRISON
Calumet County, Wisconsin

January 2023

I. GENERAL

- A. These Special Provisions take precedence over the General Conditions, Supplementary General Conditions and General Specifications.
- B. Any bid items with a Wisconsin DOT item number included in the description shall be furnished and installed in accordance with the corresponding Wisconsin DOT specification.
- C. A minimum of ten (10) days notice shall be to the OWNER by the CONTRACTOR before beginning construction. A pre-construction conference shall be scheduled at which the CONTRACTOR's supervisor, who will be on-site during the work, must be present. Prior to the pre-construction conference, the CONTRACTOR shall submit a construction schedule to the OWNER showing the work sequence, estimated number of working days, number of crews anticipated and two (2) telephone numbers where a representative can be reached at all times.
- D. The CONTRACTOR shall notify the local police, fire and utilities as well as utility departments a minimum of ten (10) days prior to commencement of work.
- E. All bid prices shall include restoration to original conditions, unless otherwise specified on the plans or specifications. This includes driveways, culvert end walls, mailboxes, shrubs, trees, etc.
- F. The CONTRACTOR shall conduct the work specified within the contract during regular working hours. **NO** work shall be performed on Saturday, Sunday or any legal holiday without the OWNER's written consent.
- G. No roadway closures are permitted without written authorization from the OWNER. The CONTRACTOR shall maintain emergency vehicle access on the job at all times. Reasonable vehicular and pedestrian access shall be provided for residential driveways during construction and at the end of each workday. The CONTRACTOR shall coordinate and maintain access for refuse collection throughout construction. The CONTRACTOR shall coordinate with residents to allow parking on one-side of the roadways during construction.
- H. CONTRACTOR to notify residents via letter a minimum of two days prior to work on street begins. The CONTRACTOR shall prepare a copy of the letter for review during the pre-construction conference.

SPECIAL PROVISIONS

Storm Sewer & Street Construction
VILLAGE OF HARRISON - Calumet County, Wisconsin

I. Construction Operations

1. Protect and preserve known property and survey marks and land monuments.
2. Perform survey work using global positioning or conventional methods. Establish additional benchmarks and control points as necessary to support the method of operation.
3. The CONTRACTOR may substitute conventional subgrade staking for global positioning system (GPS) machine guidance. The OWNER and/or the ENGINEER may require the CONTRACTOR to revert to conventional subgrade staking methods for all or part of the work at any point during construction if, in the ENGINEER's opinion, the GPS machine guidance is producing unacceptable results.
4. CONTRACTOR to coordinate with the ENGINEER throughout the course of construction to ensure that the work performed using GPS machine guidance conforms to the contract tolerances.

II. **STORM SEWER CONSTRUCTION**

A. Acceptable Materials:

1. Storm sewer mains shall be as follows:
 - a. Polyvinyl Chloride (PVC) SDR 35 (4-inch through 24-inch)
 - b. Polyvinyl Chloride (PVC) Ribbed (All sizes)
 - c. Polyvinyl Chloride (PVC) Corrugated (All sizes)
 - d. High Density Polyethylene (HDPE) Corrugate (All sizes)
 - e. Polypropylene (PP) (All sizes)
 - f. Reinforced Concrete Pipe (RCP) (All sizes)
 - g. Corrugated Metal Pipe (CMP) (Culverts only)
2. Manholes and inlets:
 - a. All new storm sewer manholes, inlets and yard drains shall be precast structures.
 - b. All storm sewer manholes and catch basins are to be constructed with a minimum 12-inch sump. Yard drains do not have sumps.

- c. All storm sewer manhole and inlet rim elevations in new subdivisions are to be set at gravel elevation. Yard drains and storm manholes located outside of the roadway are to be set at finished elevation.
- d. Prior to final asphalt paving, the top adjustment ring for manholes located within the roadway, shall be replaced with a rubber adjustment ring. The maximum adjustment ring to be 4-inches. Tapered rings are to be utilized whenever possible to match the cross-slope of the road. Catch basins are not required to have a rubber adjustment ring.
- e. Catch basin and yard drain leads to be a minimum of 12-inch diameter.

3. Laterals

- a. Storm sewer laterals to be Schedule 40 PVC.
- b. A cleanout and frost sleeve are to be installed at the roadway right-of-way for all storm sewer laterals.
- c. Storm sewer lateral connections to new sewers to be saddle wyes or Inserta-Tees.
- d. Storm sewer lateral connections to existing sewers to be saddle wyes or Inserta-Tees.

4. Underdrains

- a. Roadway subsurface underdrains to be installed as shown on the typical roadway section and as shown on the plan drawings.
- b. Acceptable pipe materials include corrugated polyethylene pipe (HDPE) or polyvinyl chloride (PVC) pipe. Underdrain piping to be wrapped with a geotextile sock.
- c. Subsurface underdrains to be installed and discharge into a storm sewer catch basin. Underdrains to extend 25 feet each direction at a minimum slope of 0.50%.
- d. Underdrains to be installed in a 12" x 12" trench located below the curb and gutter and backfilled with open graded clear stone.

B. Construction

- 1. If less than 2-feet of cover over storm sewer, RCP Class IV pipe is required.
- 2. If between 2-feet and 3-feet of cover over storm sewer, RCP Class III or greater pipe is required.

3. If 3-feet of cover or greater, any of the acceptable pipe materials listed may be used.
 4. Areas of disturbed pavement shall be restored with a minimum of 12-inches of base aggregate dense (6-inches of 3-inch, 6-inches of 1 1/4-inch) and a minimum of 4-inches of HMA pavement (2 1/4-inch lower layer, 1 3/4-inch upper layer). Existing asphalt shall be saw-cut to provide a clean joint for the new asphalt.
- C. Culverts
1. Acceptable pipe material is corrugated metal (CMP) or reinforced concrete (RCP).
 2. Fabricated flared end sections are required for all culvert pipes.
 3. Culvert to be installed on a minimum of 3-inches of crushed aggregate bedding and backfilled with 1 1/4-inch minus crushed aggregate.
- D. All storm sewer, including catch basin leads, yard drain leads and laterals are to be cleaned and televised prior to acceptance and/or asphalt paving.

III. ROADWAY CONSTRUCTION

- A. Curb and Gutter
1. The type of concrete curb and gutter to be installed is as specified on the plan drawings and/or in the Developer's Agreement.
 - a. Urban local roadway sections to be constructed with 30-inch mountable concrete curb and gutter.
 - b. Urban collector and arterial roadway sections to be constructed with 30-inch non-mountable (barrier-type) concrete curb and gutter.
 2. All concrete curb and gutter to be continuously reinforced with two (2) #4 rebar with minimum 3" clearance.
- B. Subbase
1. Construct subbase, removing unsuitable materials and replacing with suitable material.
 2. Compact the prepared subbase and perform proof roll test with a fully loaded quad-axle truck. A VILLAGE representative must be present during the proof roll test. ENGINEER to perform subgrade elevation check prior to placement of aggregate base.

3. Areas that subgrade is unsuitable, excavate poor soils, install Type 1 Geogrid and backfill with 3-inch Base Aggregate Dense.
 4. Install SAS Fabric prior to placement of aggregate base.
- C. Base Aggregate Dense
1. Construct aggregate base over a prepared subgrade as follows:
 - a. Local roadway section to be constructed with 12-inches of base aggregate dense (6-inches of 3-inch and 6-inches of 1 ¼-inch).
 - b. Collector roadway section to be constructed with 15-inches of base aggregate dense (9-inches of 3-inch and 6-inches of 1 ¼-inch).
 - c. Arterial roadway section to be constructed with 18-inches of base aggregate dense (12-inches of 3-inch and 6-inches of 1 ¼-inch).
 2. Aggregate shoulders to be constructed along rural sections to a minimum width of 2-feet unless specified otherwise in the Contract. Aggregate shouldering to be completed by the OWNER.
- D. Asphalt Pavement
1. Hot Mix Asphalt (HMA) pavements to be installed in two (2) lifts as follows:
 - a. Local roadway sections to be constructed with 4-inches of HMA pavement: 2 1/4-inch 3 LT 58-28S lower layer and 1 ¾-inch 4 LT 58-28S upper layer.
 - b. Collector roadway sections to be constructed with 4-inches of HMA pavement: 2 ¼-inch 3 LT 58-28S lower layer and 1 ¾-inch 4 LT 58-28S upper layer.
 - c. Arterial roadway sections to be constructed with 5-inches of HMA pavement: 3-inch 3 MT 58-28S lower layer and 2-inch 4 MT 58-28S upper layer.
 2. Existing pavement edges shall be saw cut or milled to provide a straight line for construction of a full depth butt joint, including driveways.
 3. The CONTRACTOR shall submit asphalt weight tickets to the ENGINEER, with the location designated, to verify yields on the pavement.
 4. Quality Control Testing
 - a. CONTRACTOR to conduct asphalt quality control testing in accordance with Section 460.2.8.2 of the Wisconsin Department of Transportation Standard Specifications.

- b. CONTRACTOR to submit the test results to the ENGINEER daily. Control charts to be submitted to the ENGINEER within 10-days after paving is completed.
- c. Payment of the asphalt QC program is incidental to the contract unless there is a specific Contractor Quality Control Testing bid item.
- d. Sampling and testing requirements to comply with Section 460.2.8.2.1.3.1, regardless of the contract size with the exception of the following:
 - 1. An on-site laboratory is not required for testing.
 - 2. Split sample portions to be retained for a period of 14-days after contract completion.
 - 3. Number of samples per day for testing to comply with paragraph (5), but a minimum of one (1) sample per day is required.
- e. For CONTRACTOR Non-Performance of QMP testing, the OWNER will deduct 10% of the bid item unit price for the amount of material represented and allowed to remain in place. However, the OWNER may require the removal and replacement of the untested material.

IV. ROADWAY REPAIRS

- A. Wherever any areas within the Village roadway right-of-way has been damaged or removed by the CONTRACTOR, replace or repair existing improvements at the CONTRACTOR's expense. Replace with the same material, thickness and type as the existing disturbed surface.
- B. Repair disturbed areas as specified herein or in accordance with other sections of the Specification.
- C. Concrete Pavement
 - 1. Replace aggregate base to the same thickness as existing with a minimum thickness of 6-inches.
 - 2. Replace concrete pavement to the same thickness as the adjoining slab with a minimum thickness of 6-inches.
 - 3. Areas of concrete pavement repair to be completed in accordance with Section 32 11 23.00 Base Aggregates and Section 32 13 13.00 Concrete Pavements.
- D. Asphalt Pavement & Asphalt Driveways

1. Replace asphalt pavement to the same thickness as the adjoining pavement. Install a minimum HMA Pavement thickness of 4-inches over 12-inches of aggregate base.
2. Areas of asphalt pavement repair to be completed in accordance with Section 32 11 23.00 Base Aggregates and Section 32 12 16.00 Asphaltic Concrete Paving.

E. Concrete Curb & Gutter, Sidewalk and Driveways

1. Replace curb and gutter with curb and gutter having the same cross-section conforming to the adjacent curbing. Tie replacement curb and gutter to existing curb and gutter with two (2) 12-inch No. 6 tie bars. Perform work in accordance with Section 32 16 13.00 Concrete Curb & Gutter.
2. Replace sidewalks and concrete driveways with the same thickness and width to conform to adjacent walks and driveways. A minimum sidewalk thickness of 4-inches over 4-inches of aggregate base in non-traffic areas and a minimum sidewalk thickness of 6-inches over 6-inches of aggregate base in traffic areas. A minimum concrete driveway thickness of 6-inches over 6-inches of aggregate base. Install ½-inch expansion joint filler between replacement sidewalk and existing sidewalk. Perform work in accordance with Section 32 16 23.00 Concrete Sidewalk & Driveways.

D. Lawn Turf Restoration

1. Repair disturbed turf areas with a minimum of 4-inches of topsoil, seed mixture #4, fertilizer and mulch. Areas of turf repairs to be completed in accordance with Section 32 92 00.00 Landscaping.

V. LANDSCAPING AND RESTORATION

- A. Lawn restoration shall include placement of topsoil, seed, fertilizer and mulch. Mulch is required in areas that are **not** proposed with erosion mat. Salvaged topsoil may be used.
- B. The CONTRACTOR shall use seed mixture #4, as shown in Table 32 92 00.00-1 for lawn type turf areas.
- C. Ditch elevation checks will be required after final grading of topsoil prior to seeding.
- D. Topsoil to be graded to match the top edge of shoulder point.

VI. EROSION CONTROL

SPECIAL PROVISIONS

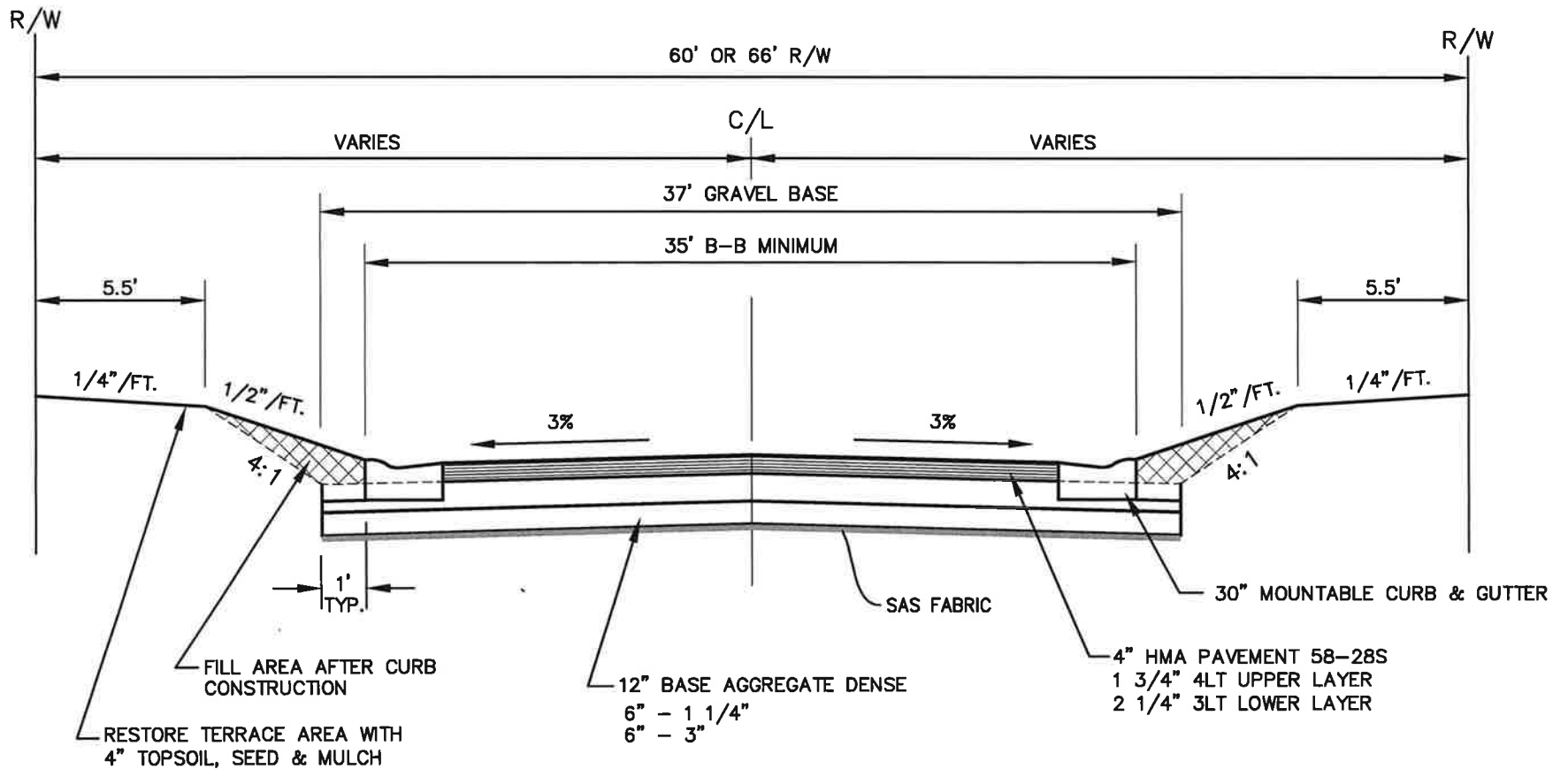
Storm Sewer & Street Construction
VILLAGE OF HARRISON - Calumet County, Wisconsin

- A. The CONTRACTOR shall comply with the Erosion Control Plan (ECP) & Storm Water Management Plan (SWMP).
- B. All construction activities must be in compliance with the DNR Storm Water Discharge Permit. The CONTRACTOR will be responsible for all inspections and preparation of all inspection reports as required by the permit.
- C. The CONTRACTOR shall control erosion in accordance with the Technical Standards and the plan drawings. CONTRACTOR is responsible for providing, installing and maintaining all erosion control devices until the site has been stabilized. CONTRACTOR is responsible for the removal of all temporary erosion control devices upon project acceptance and final site stabilization.
- D. The CONTRACTOR is responsible to sweeping the streets as needed throughout construction. Streets shall also be swept at the end of each workday.
- E. Construction Site Inspection Reports
 - 1. The CONTRACTOR is responsible for all inspections and preparation of all inspection reports as required by the permit.
 - 2. The CONTRACTOR will be required to provide the OWNER/ENGINEER with original Construction Site Inspection Reports with 24-hours of completion of each report. The OWNER/ENGINEER will observe the BMP's installed and/or documented, and notify the CONTRACTOR of any necessary corrective action. In the event corrective action is necessary, a policy establishing timelines for corrective actions will be implemented, similar to the WDOT Erosion Control Order. If the CONTRACTOR fails to comply with the timeline established in the Erosion Control Order, the OWNER will first notify the Wisconsin DNR of CONTRACTOR non-compliance; and secondly, complete the corrective actions needed.
 - 3. The Erosion Control Plan, Storm Water Management Plan and all inspection reports are to remain on-site, in a secure area, provided by the CONTRACTOR, until permit coverage is terminated.
- F. Amendments
 - 1. The CONTRACTOR is responsible for amending the Erosion Control Plan if: There is a change in construction, operation or maintenance at the site which has the reasonable potential for the discharge of pollutants carried by construction site runoff; or if the DNR notifies the OWNER of changes needed in the plan. The DNR and OWNER shall be notified five (5) working days prior to making changes to the plan.
 - 2. In the event that the Erosion Control Plan is required to be amended, as stated in (1) above, the CONTRACTOR may contract with the ENGINEER to amend the plan.

VII. TRAFFIC CONTROL

- A. CONTRACTOR to notify emergency services a minimum of 2-days prior to beginning work. Emergency services shall have access through the project at any time during construction.
- B. The CONTRACTOR shall prepare and submit a traffic control plan for review and approval, to the OWNER/ENGINEER, prior to the preconstruction conference.

END OF SECTION



NOTE:
SUMP PUMPS ARE REQUIRED TO BE
CONNECTED TO A STORM SEWER
COLLECTION SYSTEM WHEN AVAILABLE.

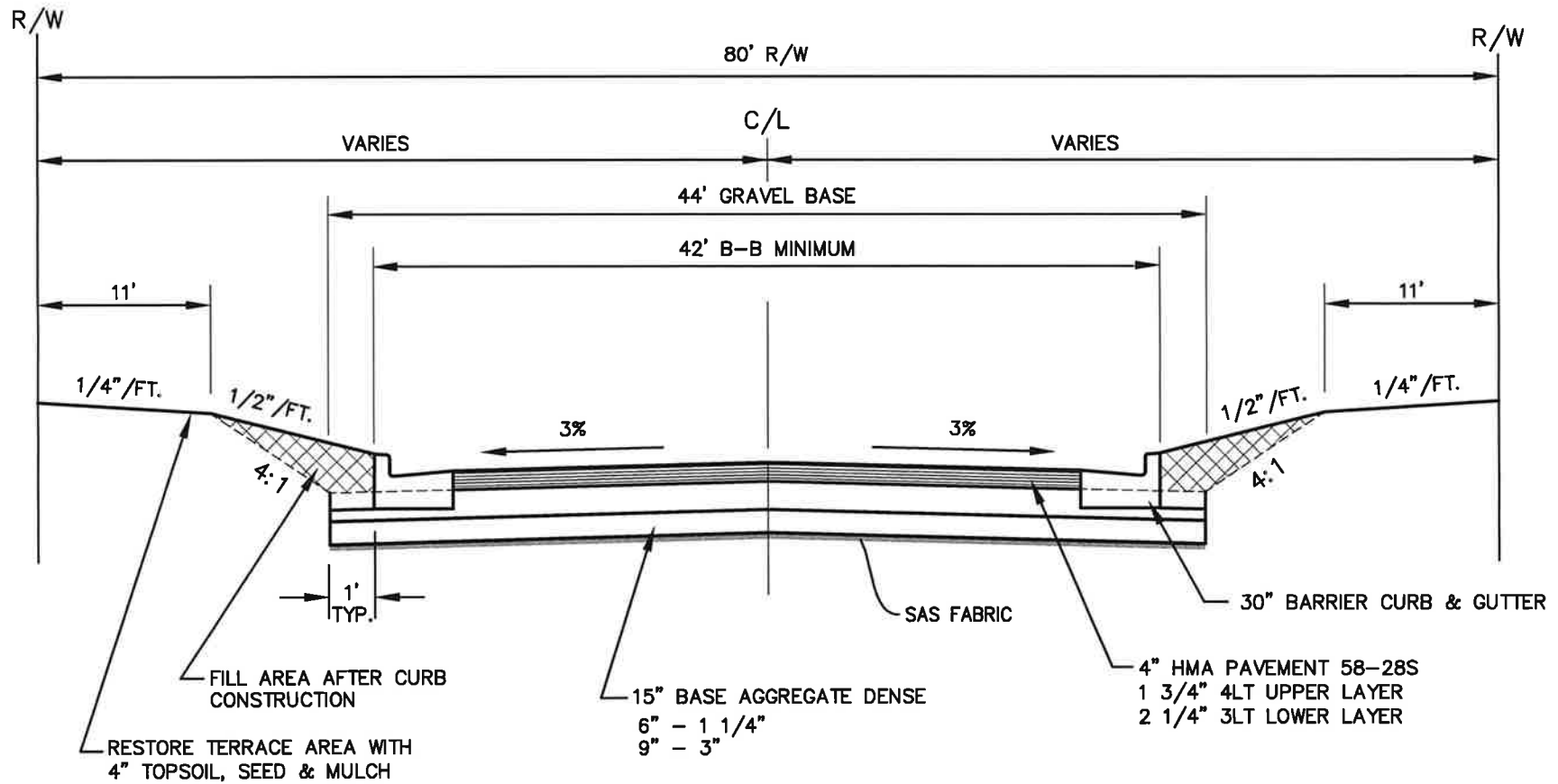
HARRISON

URBAN LOCAL STREET SECTION

(SANITARY DISTRICT DEVELOPMENTS)

McMAHON
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com



NOTE:
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COLLECTION SYSTEM WHEN AVAILABLE.

HARRISON

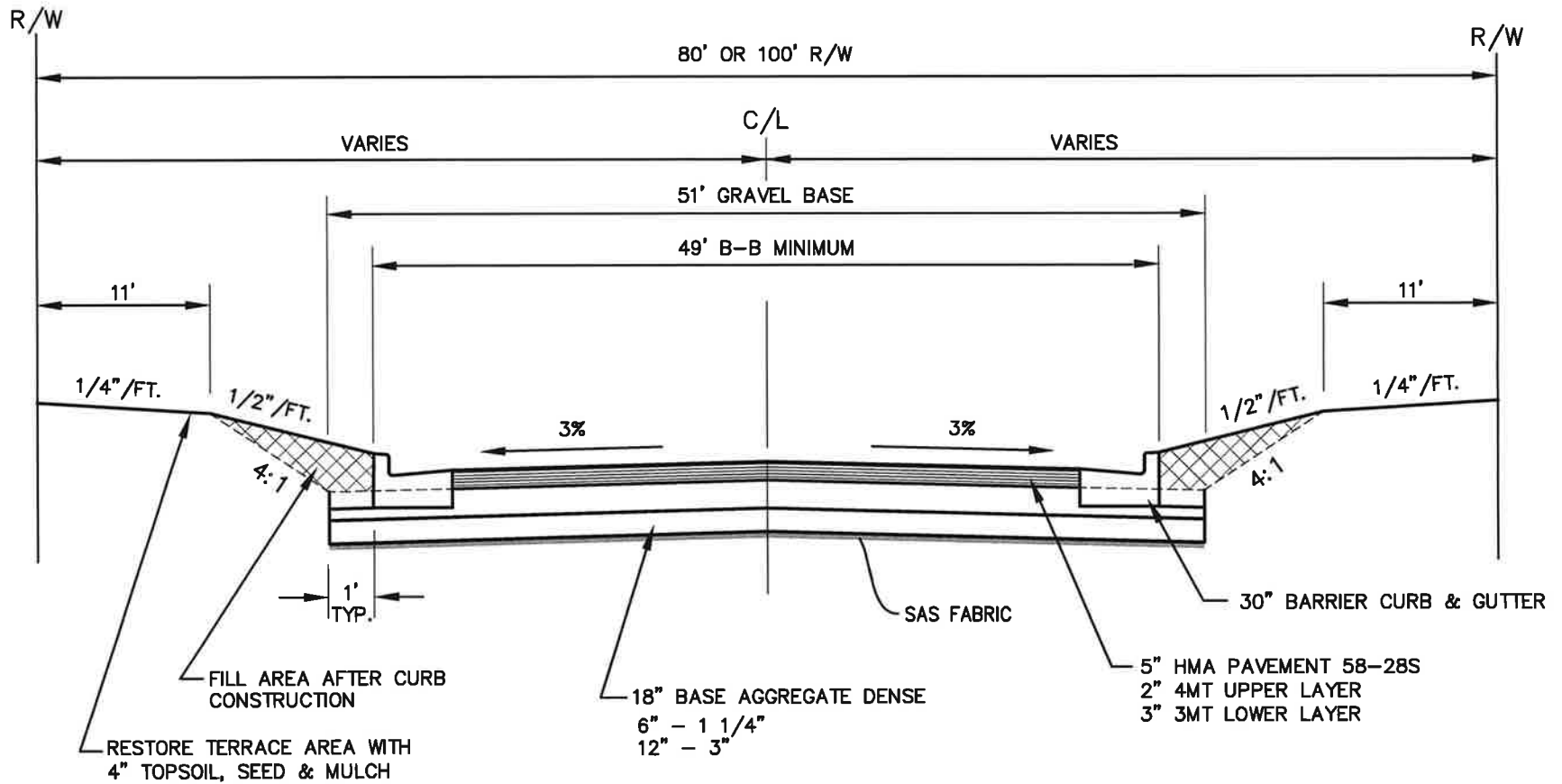
URBAN COLLECTOR STREET SECTION

(SANITARY DISTRICT DEVELOPMENTS)

McMAHON

ENGINEERS ARCHITECTS

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NOTE:
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COLLECTION SYSTEM WHEN AVAILABLE.

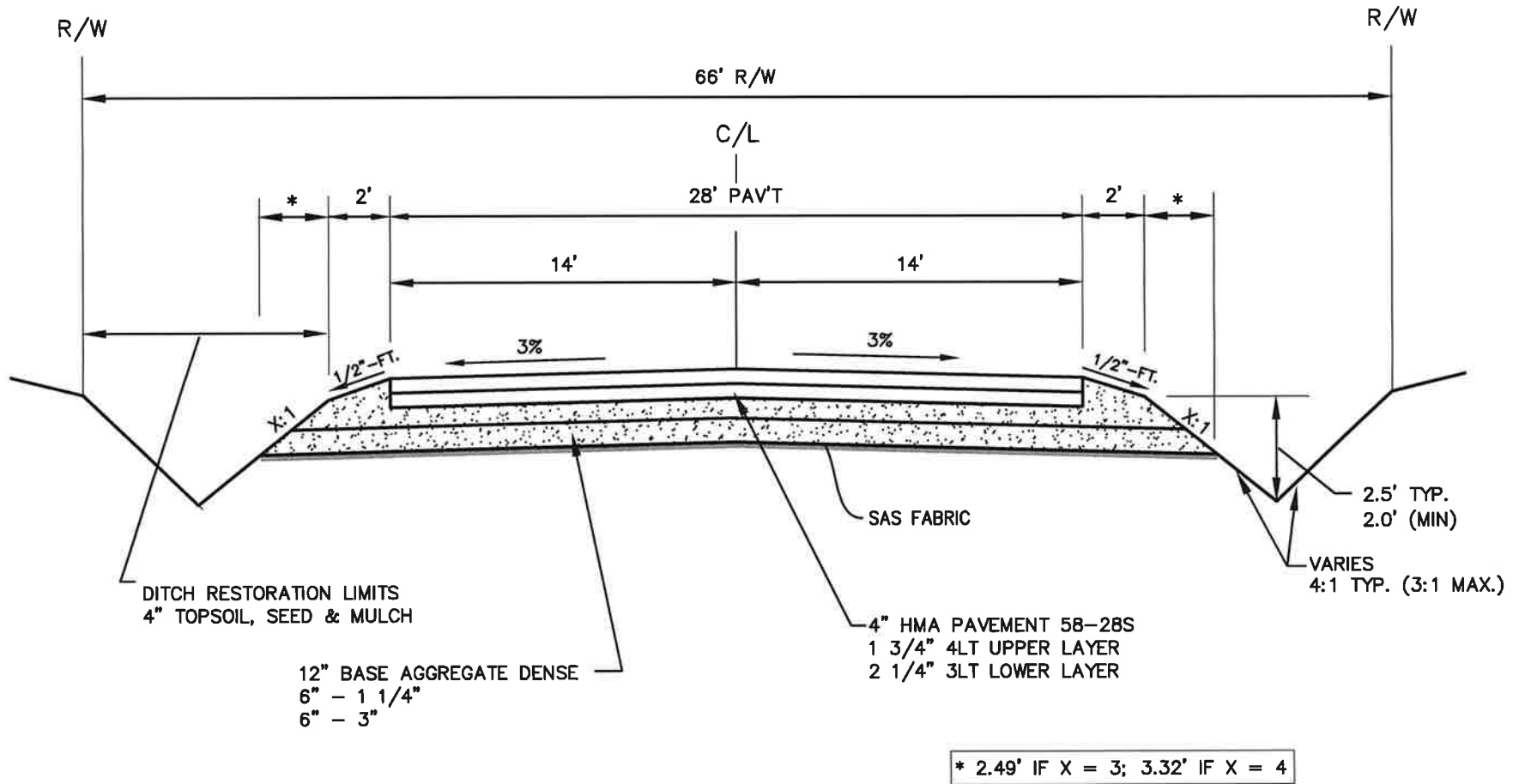
HARRISON

URBAN ARTERIAL STREET SECTION

(SANITARY DISTRICT DEVELOPMENTS)

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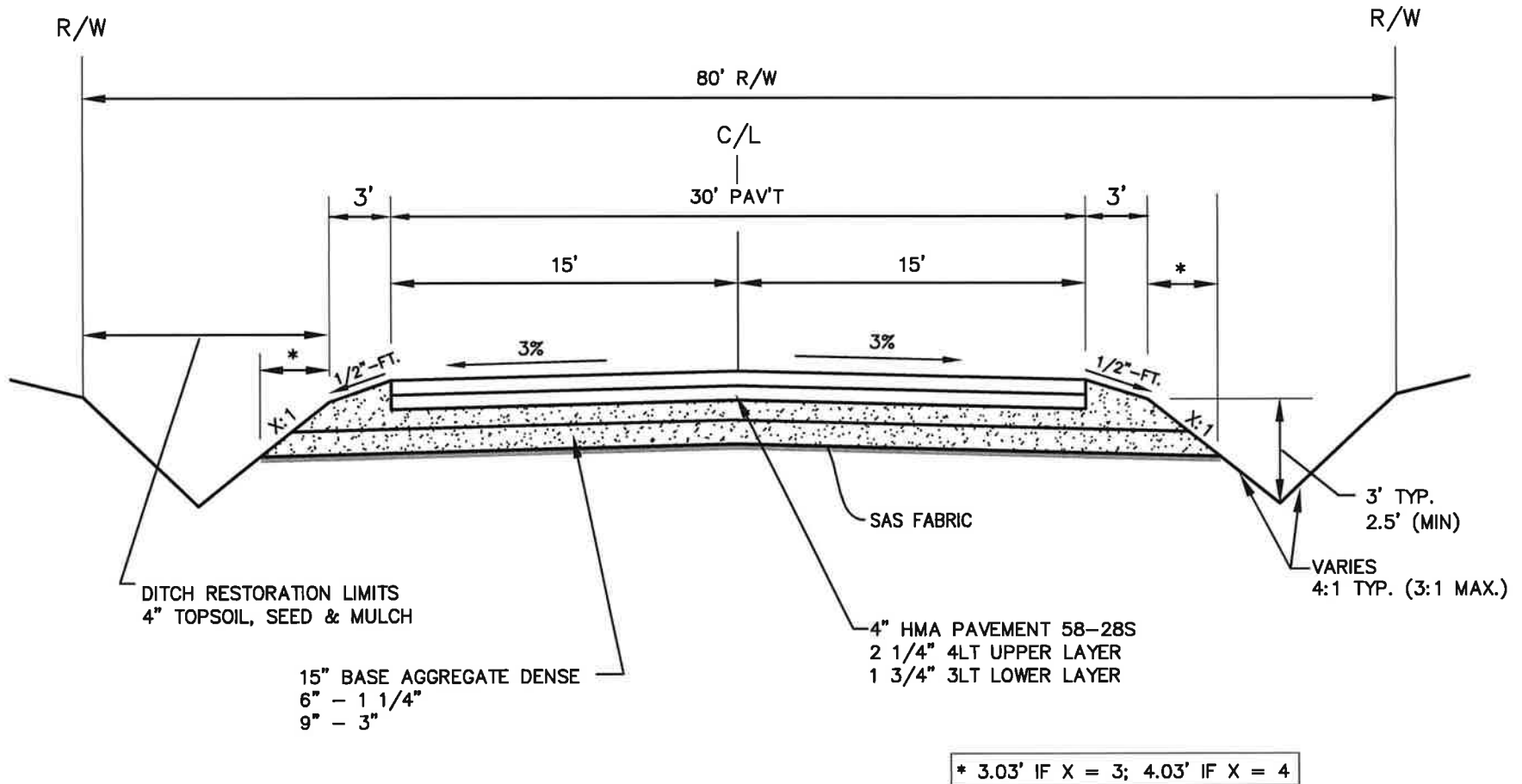


HARRISON RURAL LOCAL STREET SECTION

(NON-SANITARY DISTRICT DEVELOPMENTS)

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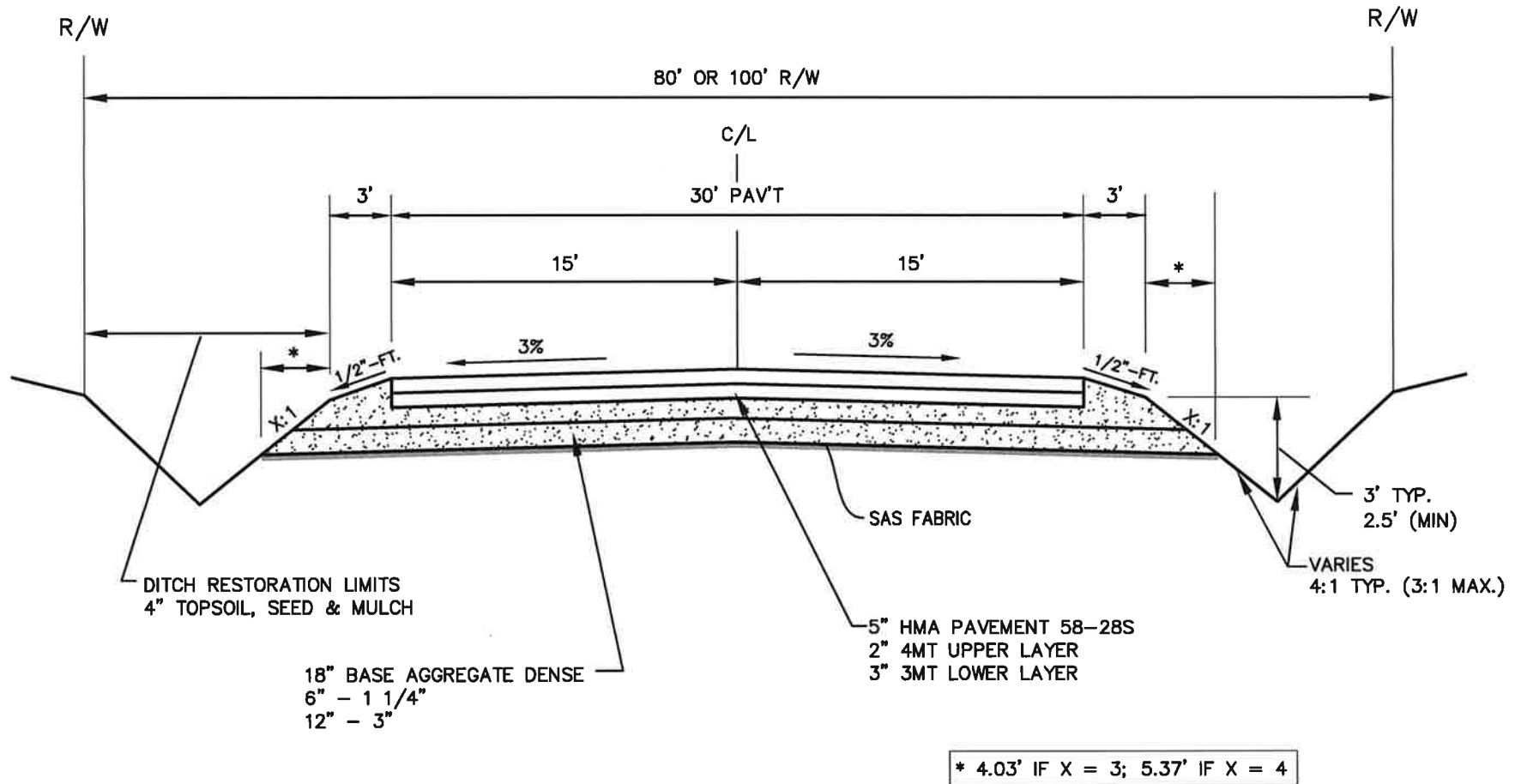


HARRISON RURAL COLLECTOR STREET SECTION

(NON-SANITARY DISTRICT DEVELOPMENTS)

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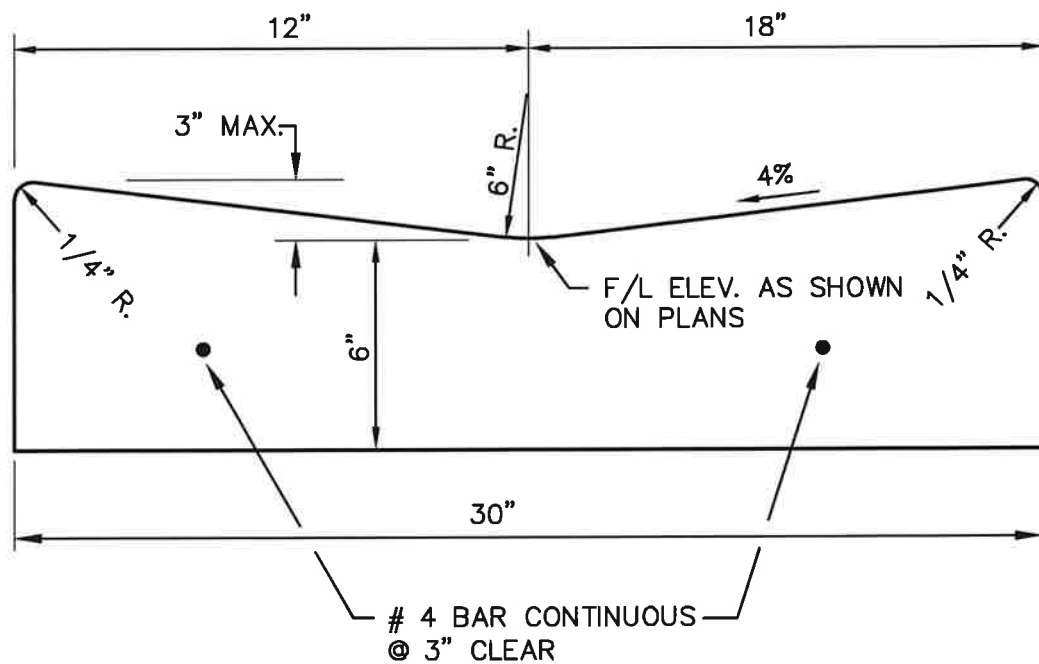


HARRISON RURAL ARTERIAL STREET SECTION

(NON-SANITARY DISTRICT DEVELOPMENTS)

McMAHON
ENGINEERS ARCHITECTS

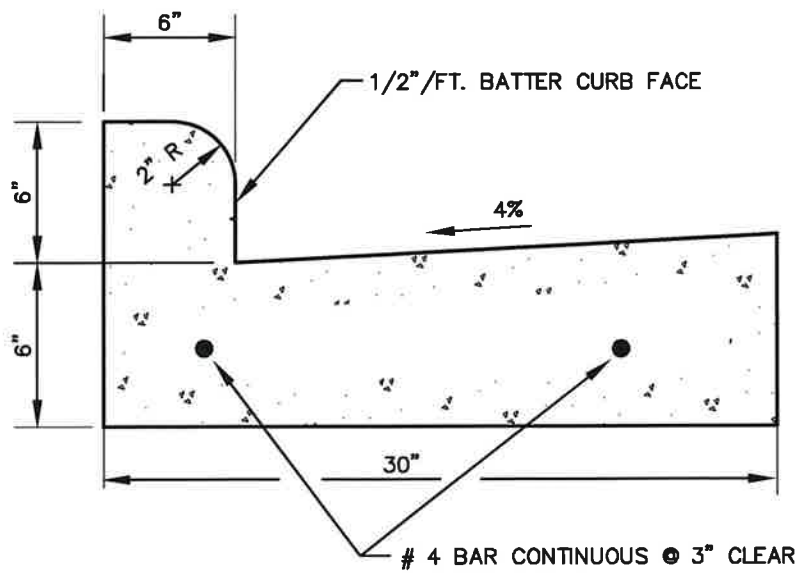
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30" MOUNTABLE CURB & GUTTER

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ENGINEERS ARCHITECTS

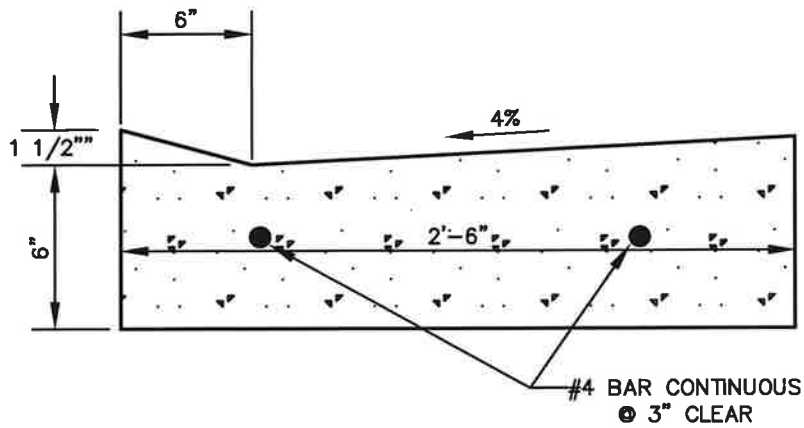
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30" BARRIER CURB AND GUTTER

McMAHON
ENGINEERS ARCHITECTS

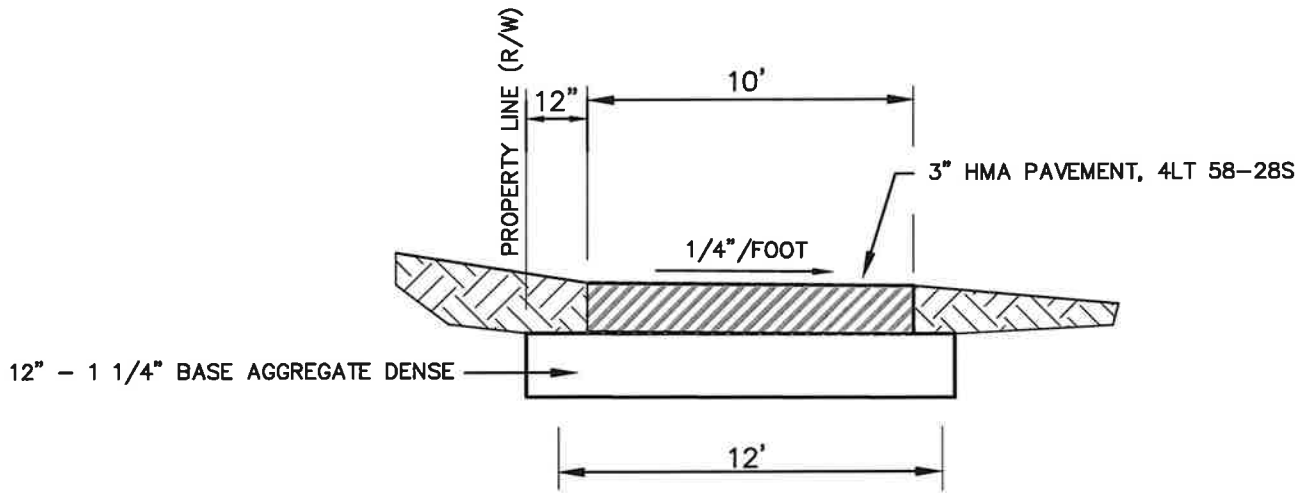
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DRIVEWAY OPENING CURB AND GUTTER

McMAHON
ENGINEERS ARCHITECTS

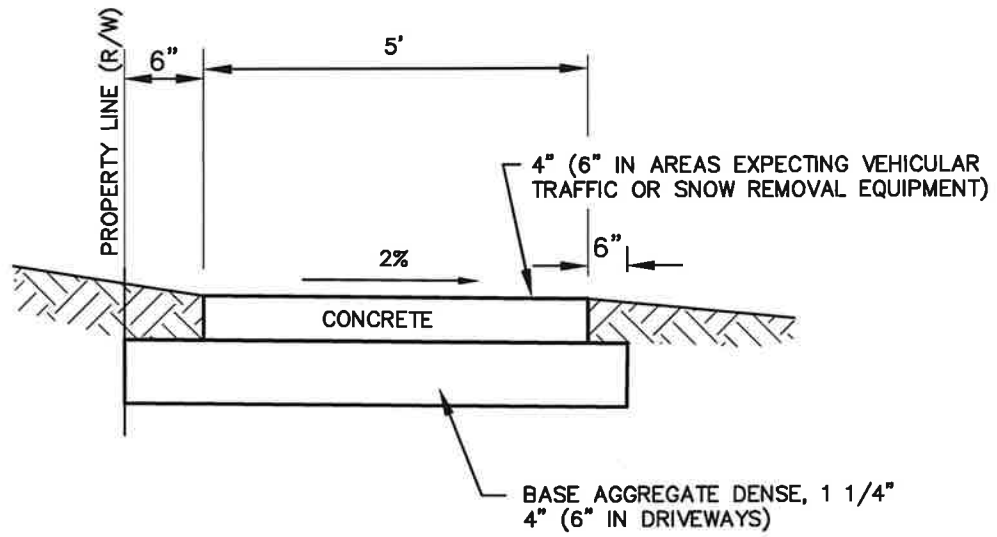
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ASPHALT TRAIL

McMAHON
ENGINEERS ARCHITECTS

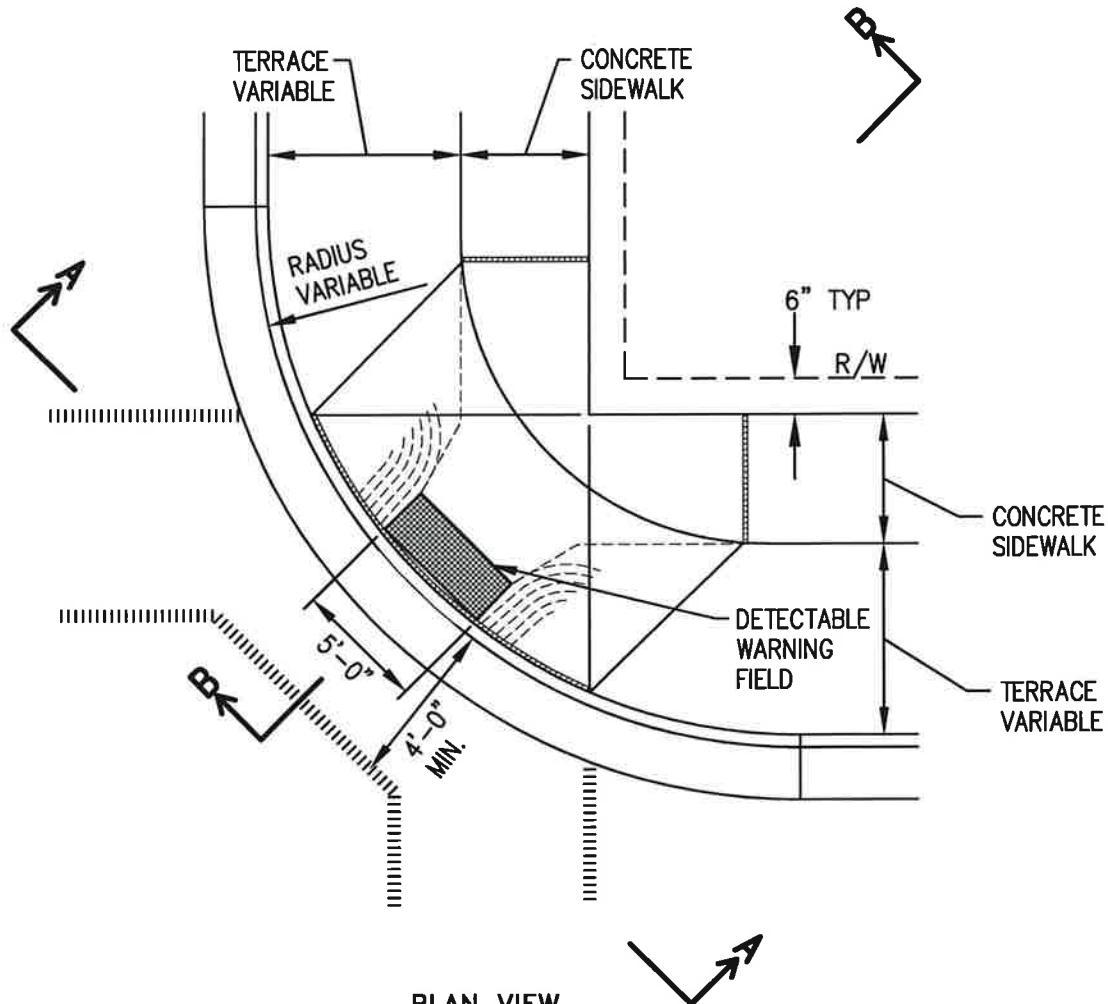
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CONCRETE SIDEWALK

McMAHON
ENGINEERS ARCHITECTS

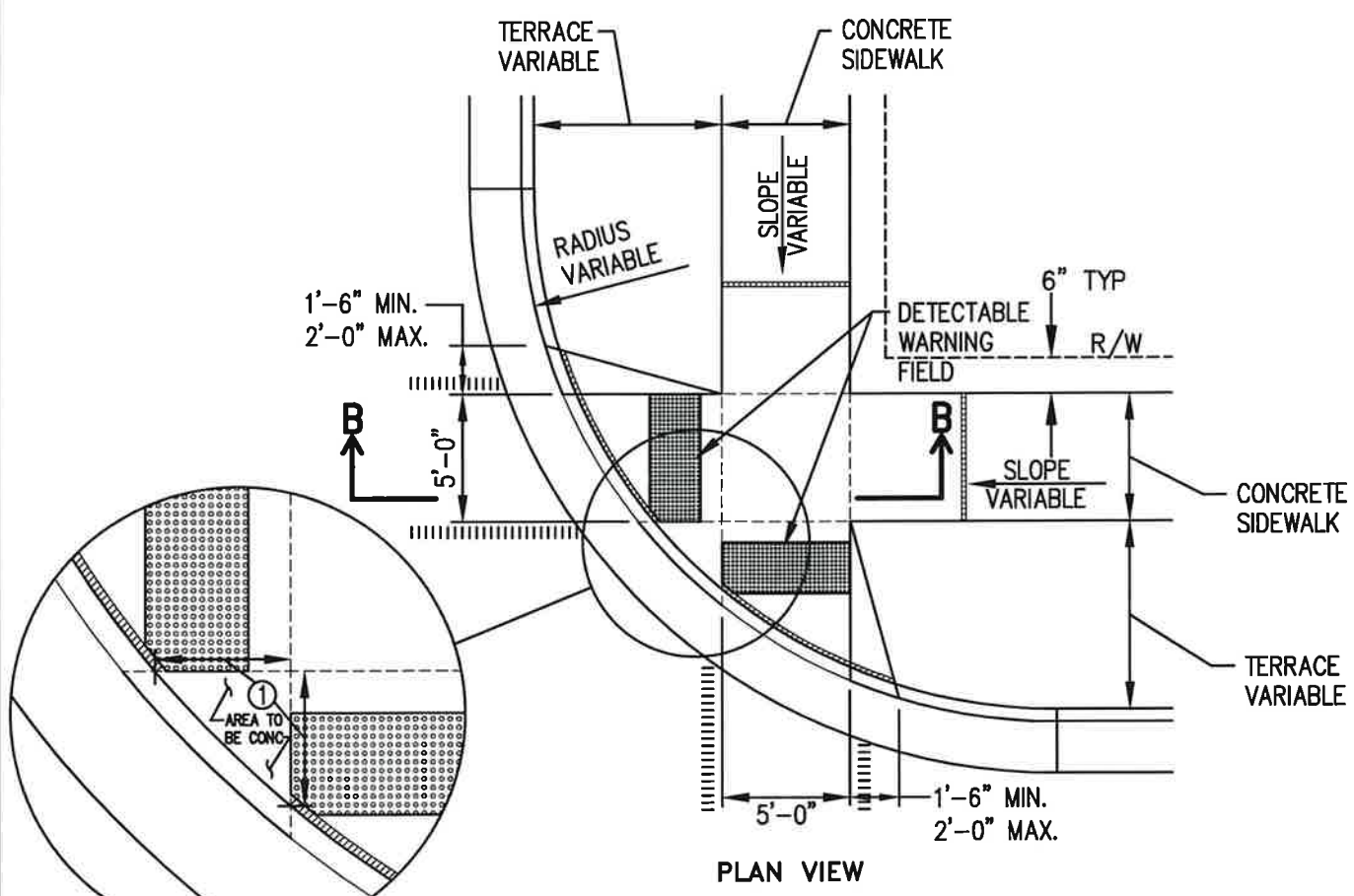
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PLAN VIEW
TYPE 1 RAMP
 (CENTER OF CORNER RADIUS)

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PLAN VIEW


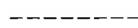

① WHEN THIS DISTANCE IS LESS THAN 6'-0" IT MAY BE DIFFICULT TO ACHIEVE A 12H:1V SLOPE., OR FLATTER, ON THE RAMP. REDUCE CURB HEIGHT IN TRIANGLE AREA TO ACHIEVE 12H:1V SLOPE, OR FLATTER, ON RAMP. 2" MINIMUM CURB HEIGHT.

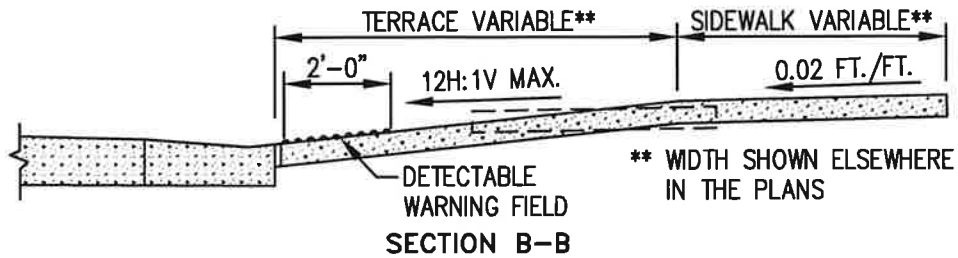
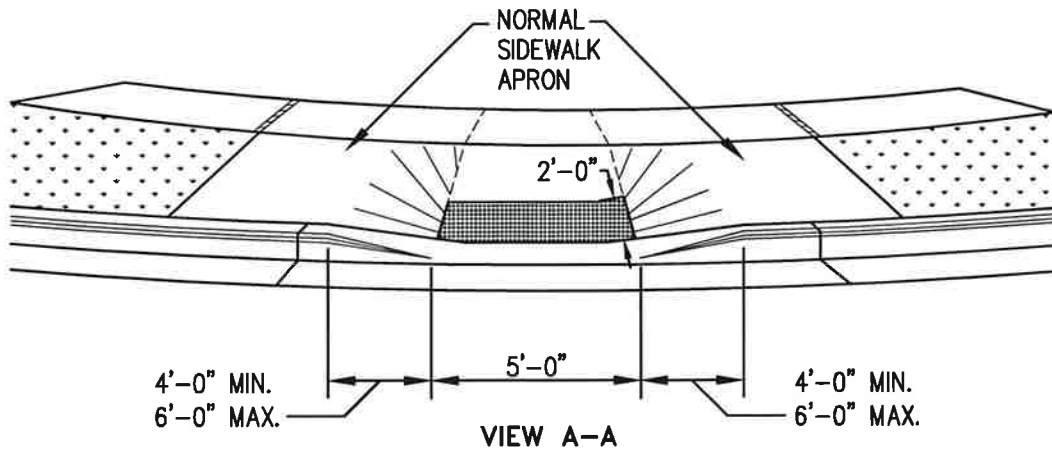
TYPE 2 RAMP
(ON LINE WITH SIDEWALK)

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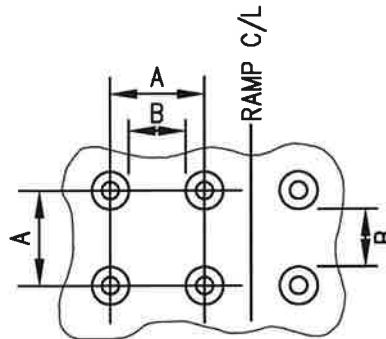
LEGEND

-  1/2" EXPANSION JOINT-SIDEWALK
-  CONTRACTION JOINT FIELD LOCATED
-  PAVEMENT MARKING CROSSWALK (WHITE)



McMAHON
ENGINEERS ARCHITECTS

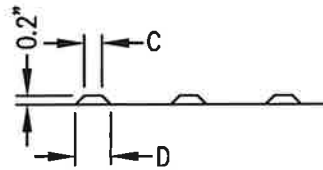
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PLAN VIEW

	MIN.	MAX.
A	1.6"	2.4"
B	0.65"	1.5"
C	*	*
D	0.9"	1.4"

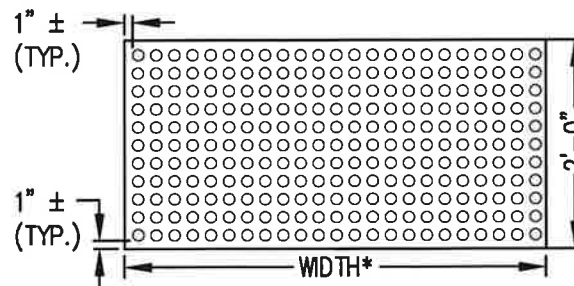
* THE C DIMENSION IS 50% TO 65% OF THE D DIMENSION.



ELEVATION VIEW

TRUNCATED DOMES

DETECTABLE WARNING
PATTERN DETAIL



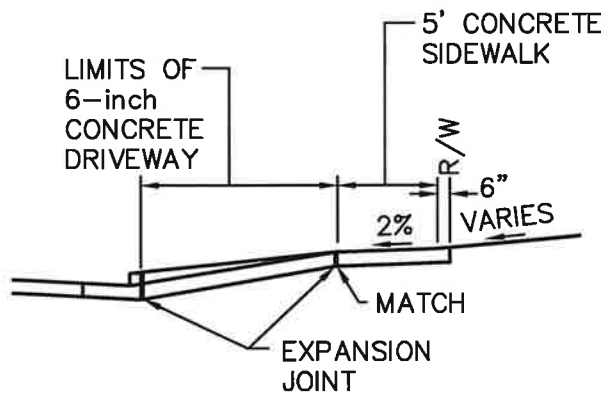
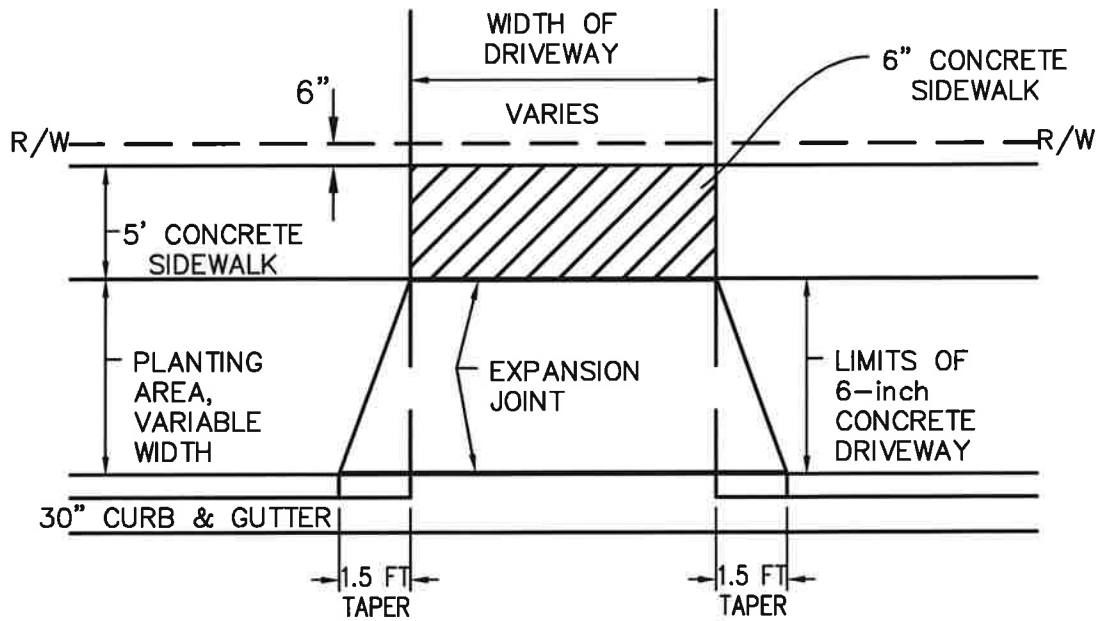
PLAN VIEW

CAST IRON DETECTABLE WARNING FIELD (TYPICAL)

* THE TOTAL INSTALLED WIDTH
OF THE DETECTABLE WARNING
FIELD TO EQUAL THE CURB
OPENING WIDTH

McMAHON
ENGINEERS ARCHITECTS

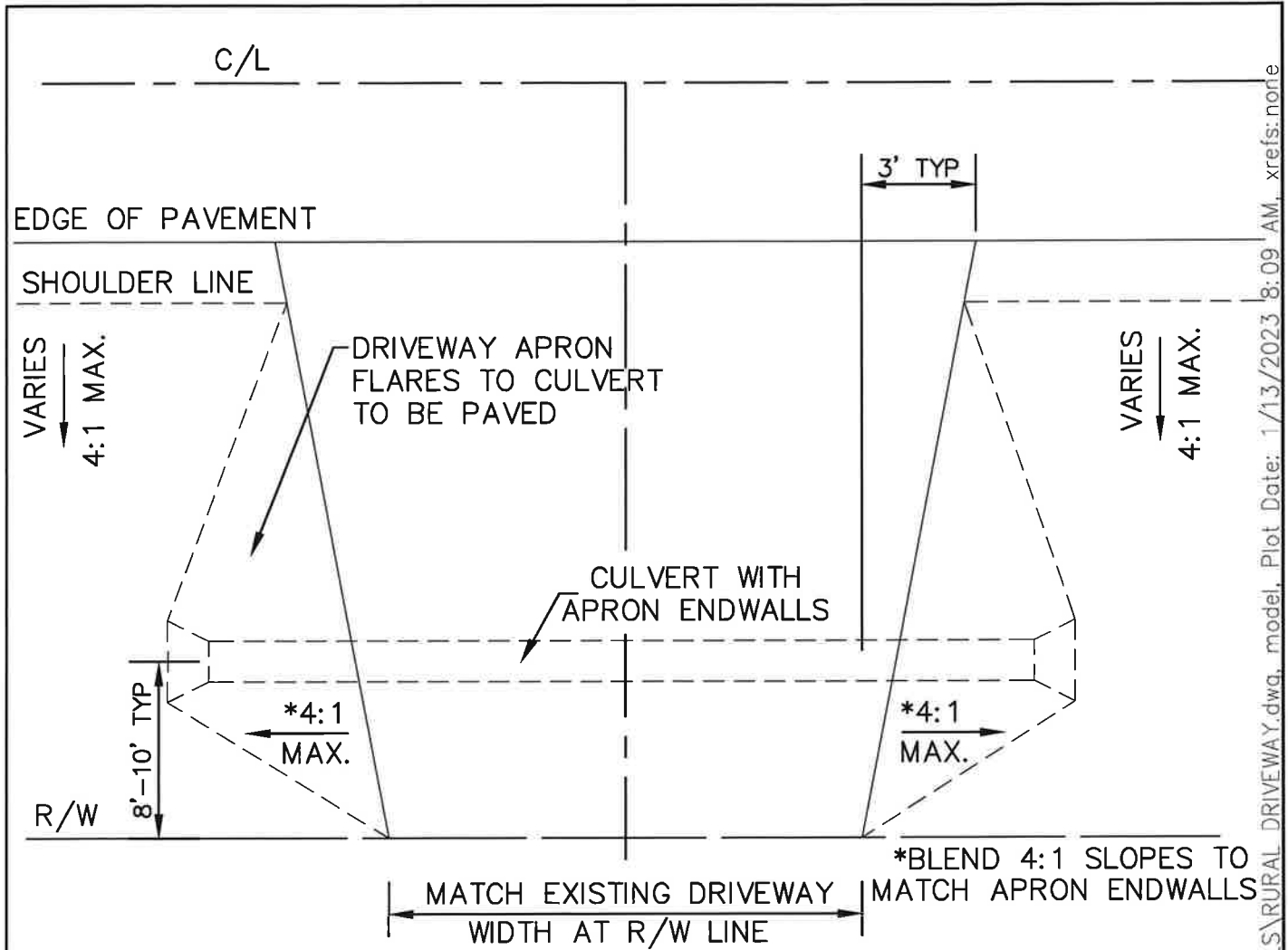
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CONCRETE DRIVEWAY DETAIL

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RURAL DRIVEWAY

GENERAL NOTES FOR DRIVEWAYS

DRIVEWAY APRON MATERIALS AND TRANSITION AREAS TO BE SAME AS EXISTING.

FOR ASPHALTIC DRIVEWAYS USE 12" BASE AGGREGATE DENSE AND 3" HMA TYPE E-0.3

FOR GRAVEL DRIVEWAYS USE 12" BASE AGGREGATE DENSE 1 1/4"

MAX. DRIVEWAY SLOPES IN CUT OR FILL TO BE 8%

CULVERT LENGTHS SHOWN ON PLAN IS FOR PIPE LENGTH ONLY.

RESIDENTIAL CULVERT LENGTHS:

30' MINIMUM; 36' MAXIMUM

AGRICULTURAL CULVERT LENGTHS:

40' MINIMUM; 60' MAXIMUM

ALL OTHER USES:

30' MINIMUM; 60' MAXIMUM

McMAHON
ENGINEERS ARCHITECTS

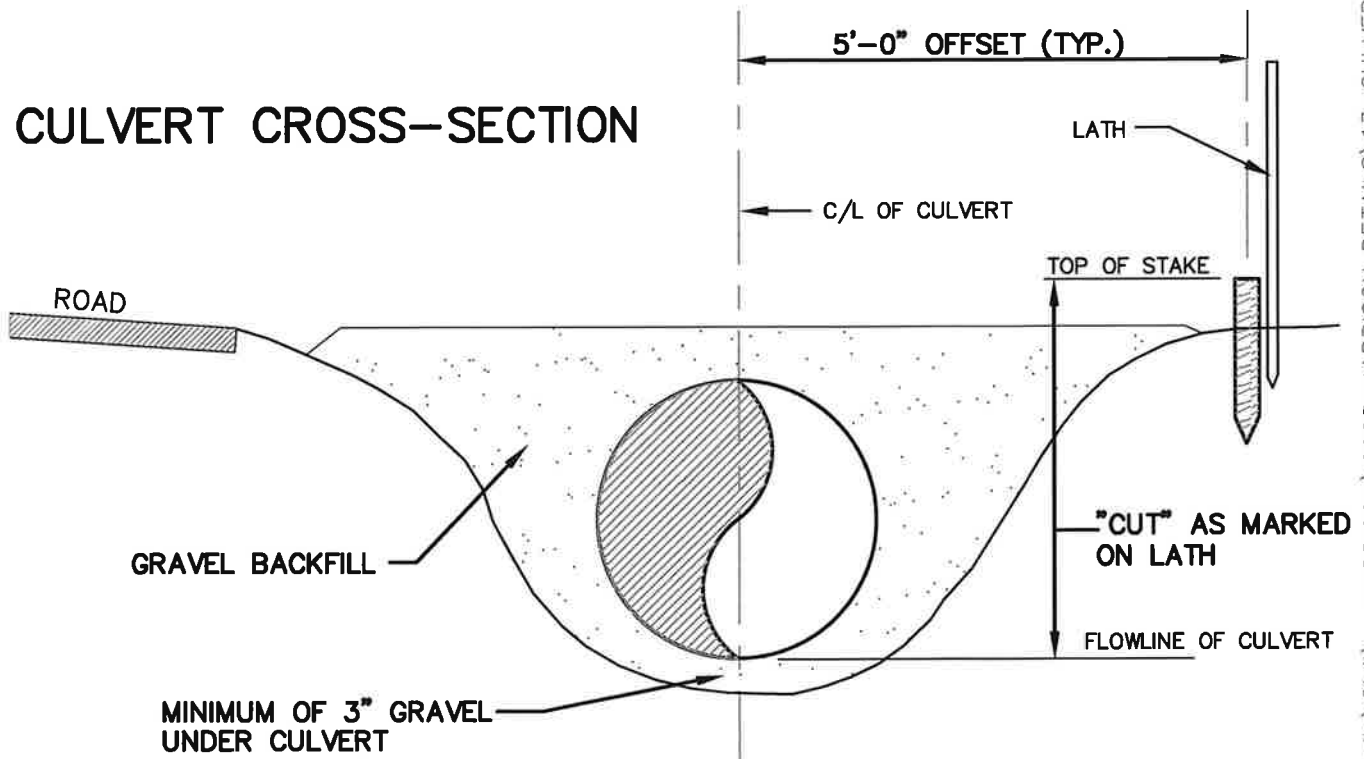
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CULVERT SPECIFICATIONS AND INSTALLATION PROCEDURE

INSTALLATION PROCEDURE

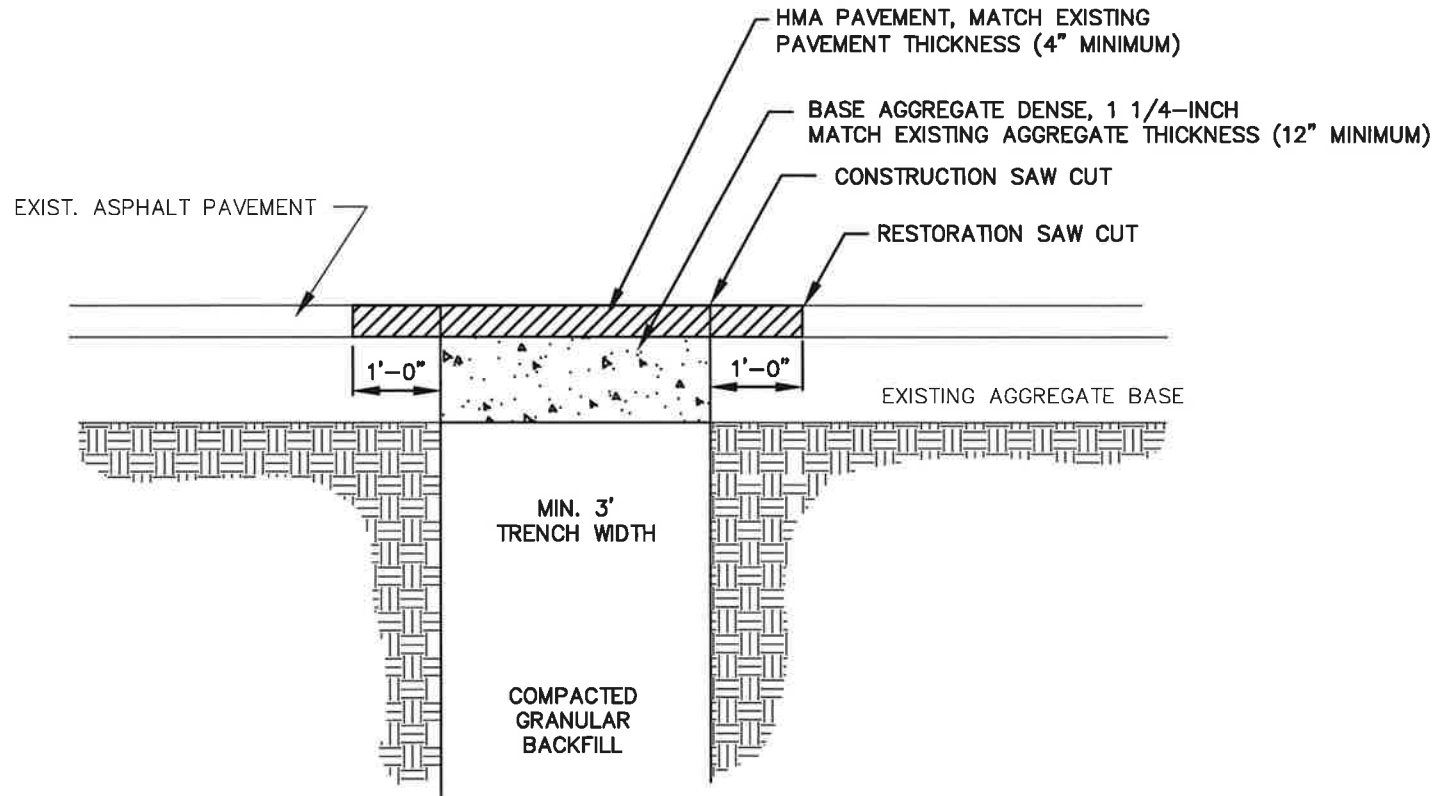
1. THE APPLICANT MUST PLACE A STAKE IN THE CENTER OF THE CULVERT LOCATION IN THE DITCH LINE.
2. CONTACT THE VILLAGE OF HARRISON BUILDING INSPECTOR ONE WEEK PRIOR TO INSTALLING THE CULVERT.
3. A GRADE STAKE WILL BE SET 5 FEET FROM THE CENTER OF THE CULVERT AT EACH END OF THE CULVERT.
4. THE "CUT" (DISTANCE FROM TOP OF STAKE TO FLOWLINE OF CULVERT) WILL BE MARKED IN INCHES ON A LATH PLACED NEXT TO THE GRADE STAKE (SEE DIAGRAM).
5. THE CULVERT CAN NOW BE INSTALLED. EXCAVATE DEEP ENOUGH TO ALLOW FOR THE MINIMUM OF 3 INCHES OF GRAVEL UNDERNEATH THE PIPE PLUS THE WALL THICKNESS OF THE PIPE. REMEMBER, THE "CUT" IS FROM THE TOP OF THE STAKE TO THE INSIDE BOTTOM (FLOWLINE) OF THE PIPE.
6. DO NOT REMOVE THE GRADE STAKES UNTIL THE INSTALLATION HAS BEEN INSPECTED BY THE VILLAGE OF HARRISON BUILDING INSPECTOR.
7. UPON COMPLETION OF THE INSTALLATION, CONTACT THE VILLAGE OF HARRISON BUILDING INSPECTOR FOR THE CULVERT TO BE INSPECTED.

CULVERT CROSS-SECTION



McMAHON
ENGINEERS ARCHITECTS

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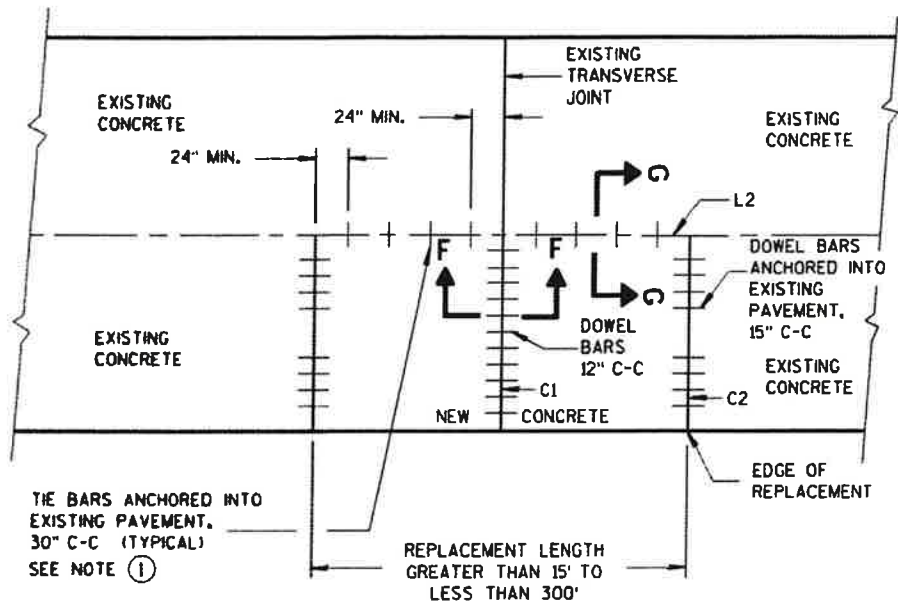


ASPHALT PAVEMENT RESTORATION

McMAHON

ENGINEERS ARCHITECTS

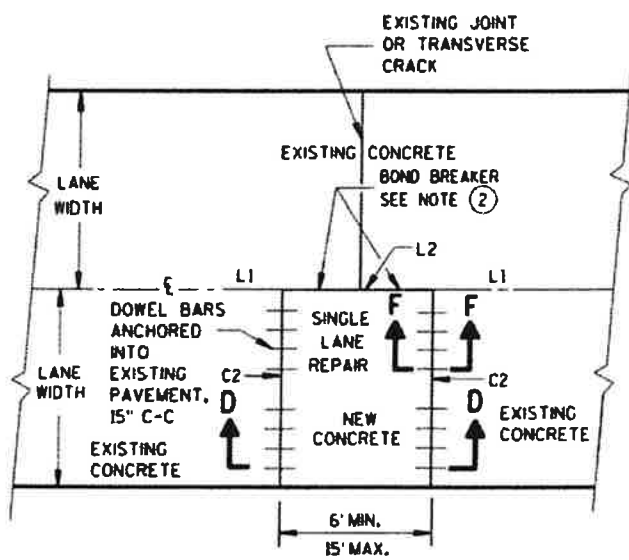
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THE BARS ANCHORED INTO EXISTING PAVEMENT, 30" C-C (TYPICAL) SEE NOTE ①

REPLACEMENT LENGTH GREATER THAN 15' TO LESS THAN 300'

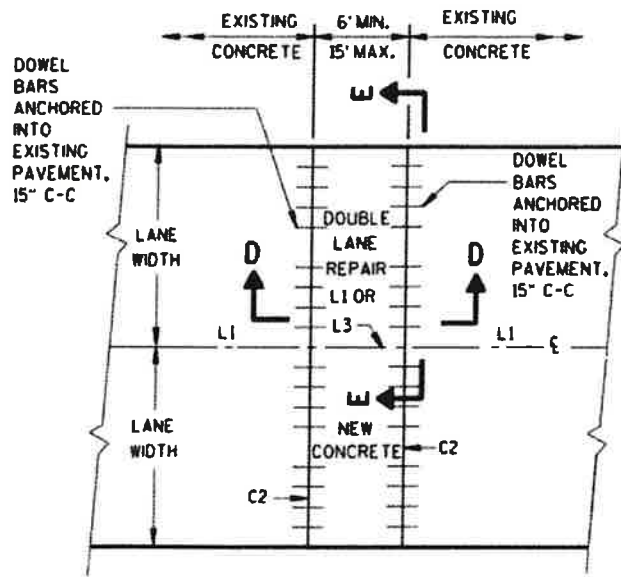
**PLAN VIEW
SINGLE LANE
CONCRETE PAVEMENT REPLACEMENT**



**PLAN VIEW
SINGLE LANE
CONCRETE PAVEMENT REPAIR**

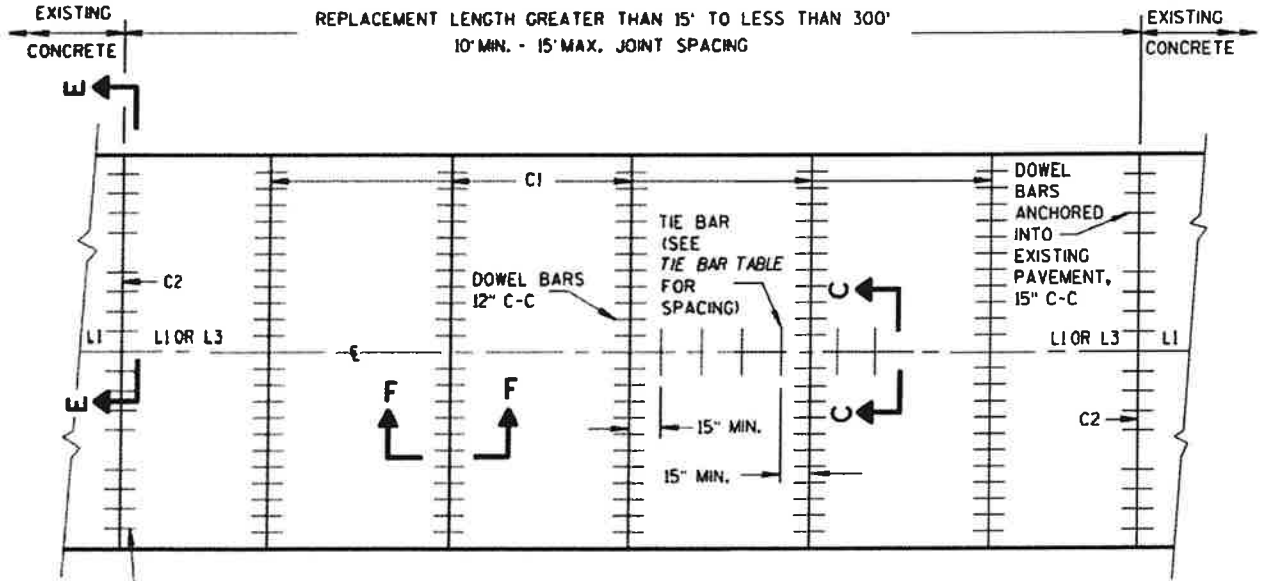
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ENGINEERS ARCHITECTS

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PLAN VIEW

MULTI-LANE CONCRETE PAVEMENT REPAIR

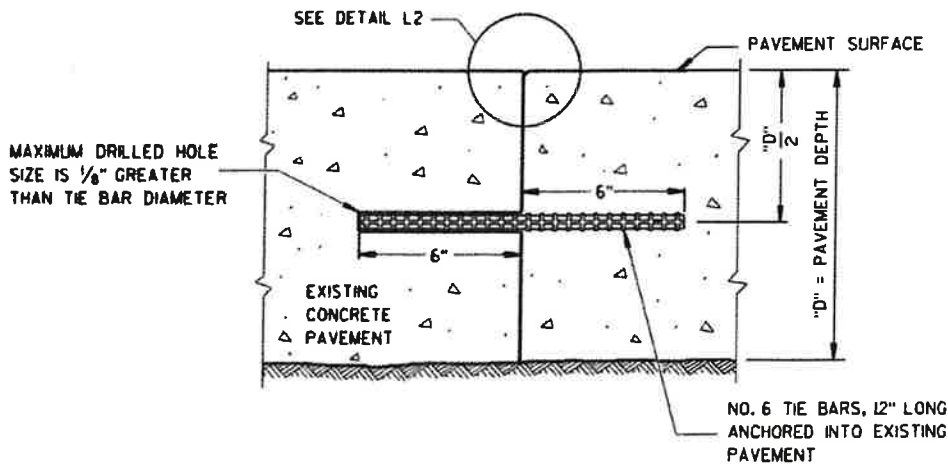


PLAN VIEW

MULTI-LANE CONCRETE PAVEMENT REPLACEMENT

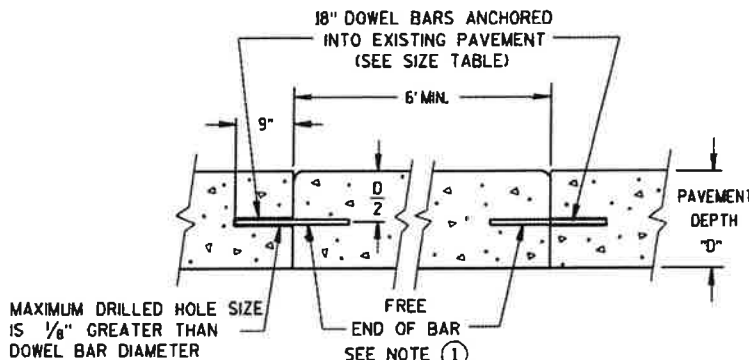
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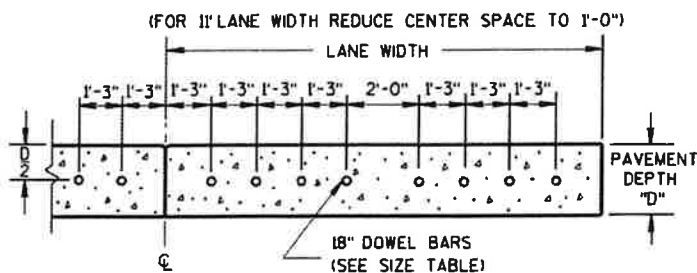


SECTION G-G

TIE BARS ANCHORED INTO EXISTING PAVEMENT



SECTION D-D



SECTION E-E

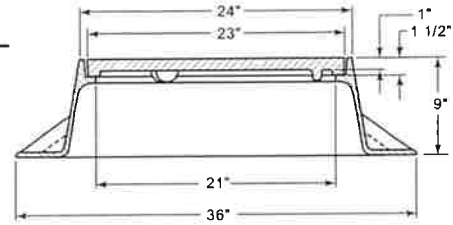
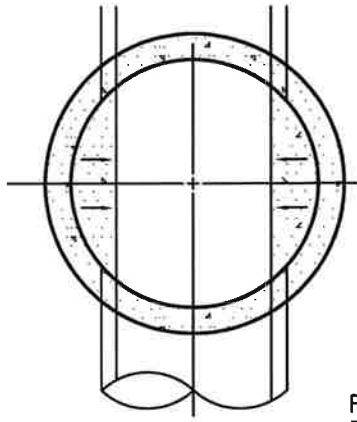
DRILLED DOWEL BAR CONSTRUCTION JOINT

PAVEMENT DEPTH, DOWEL BAR SIZE AND JOINT SPACING TABLE

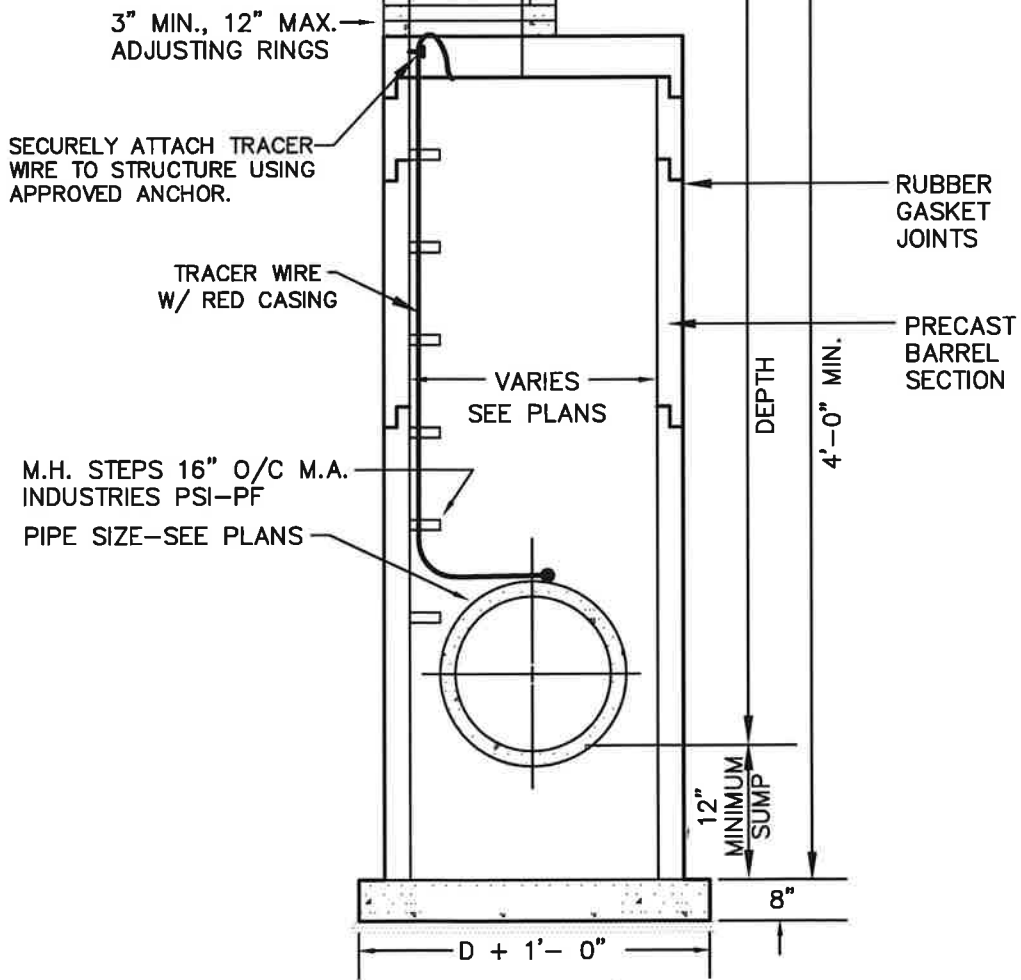
PAVEMENT DEPTH (D)	DOWEL BAR DIAMETER	CONTRACTION JOINT SPACING
5 1/2", 6", 6 1/2"	NONE	12'
7", 7 1/2"	1"	14'
8", 8 1/2"	1 1/4"	15'
9", 9 1/2"	1 1/4"	15'
10" & ABOVE	1 1/2"	15'

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FRAME & GRATE NEENAH
FNDY. NO. R-1550-B OR
EQUAL



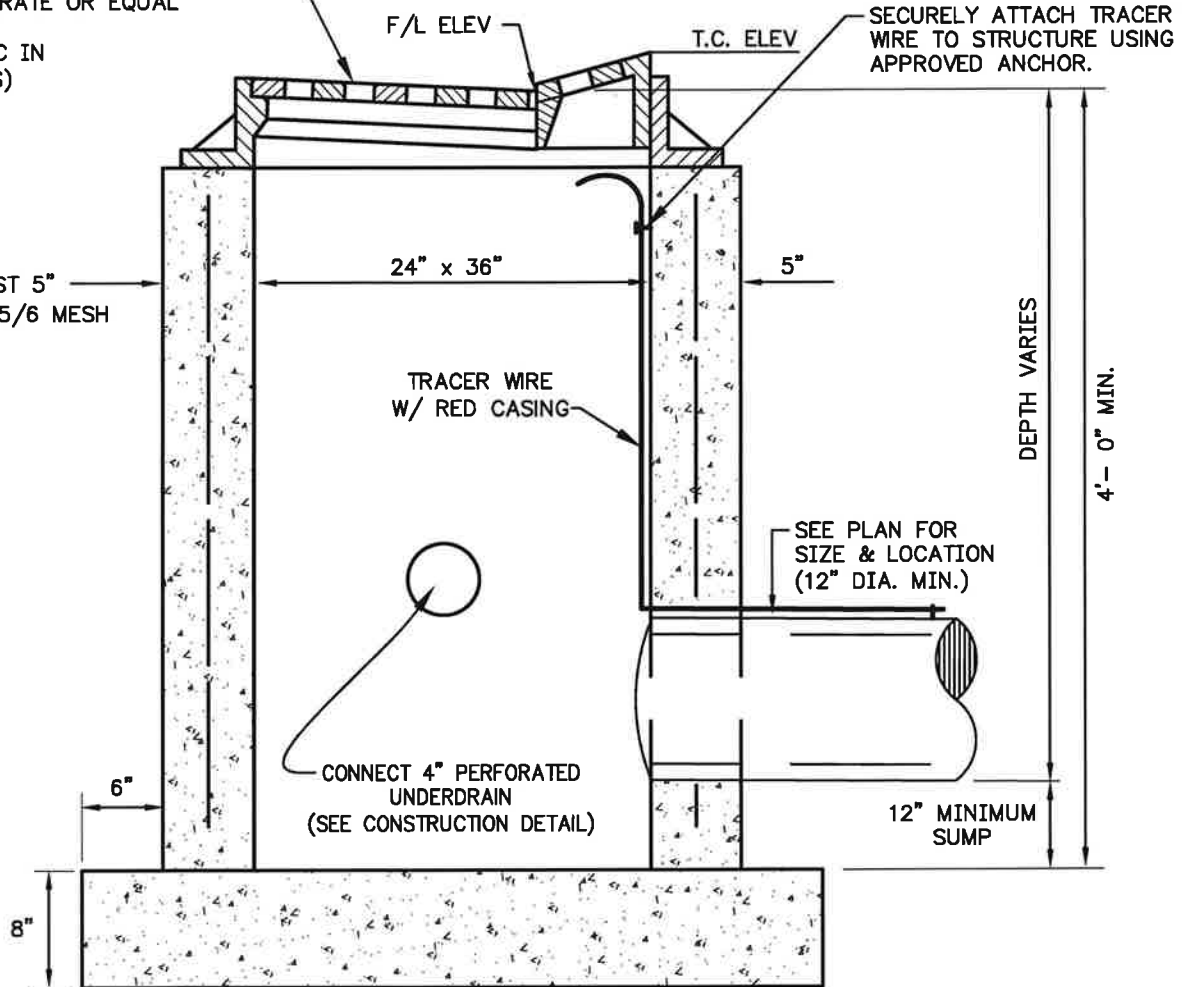
STORM SEWER M.H. DETAIL

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FRAME & GRATE, NEENAH FNDY.
NO. R-3067 WDOT HM WITH
TYPE 'L' GRATE OR EQUAL

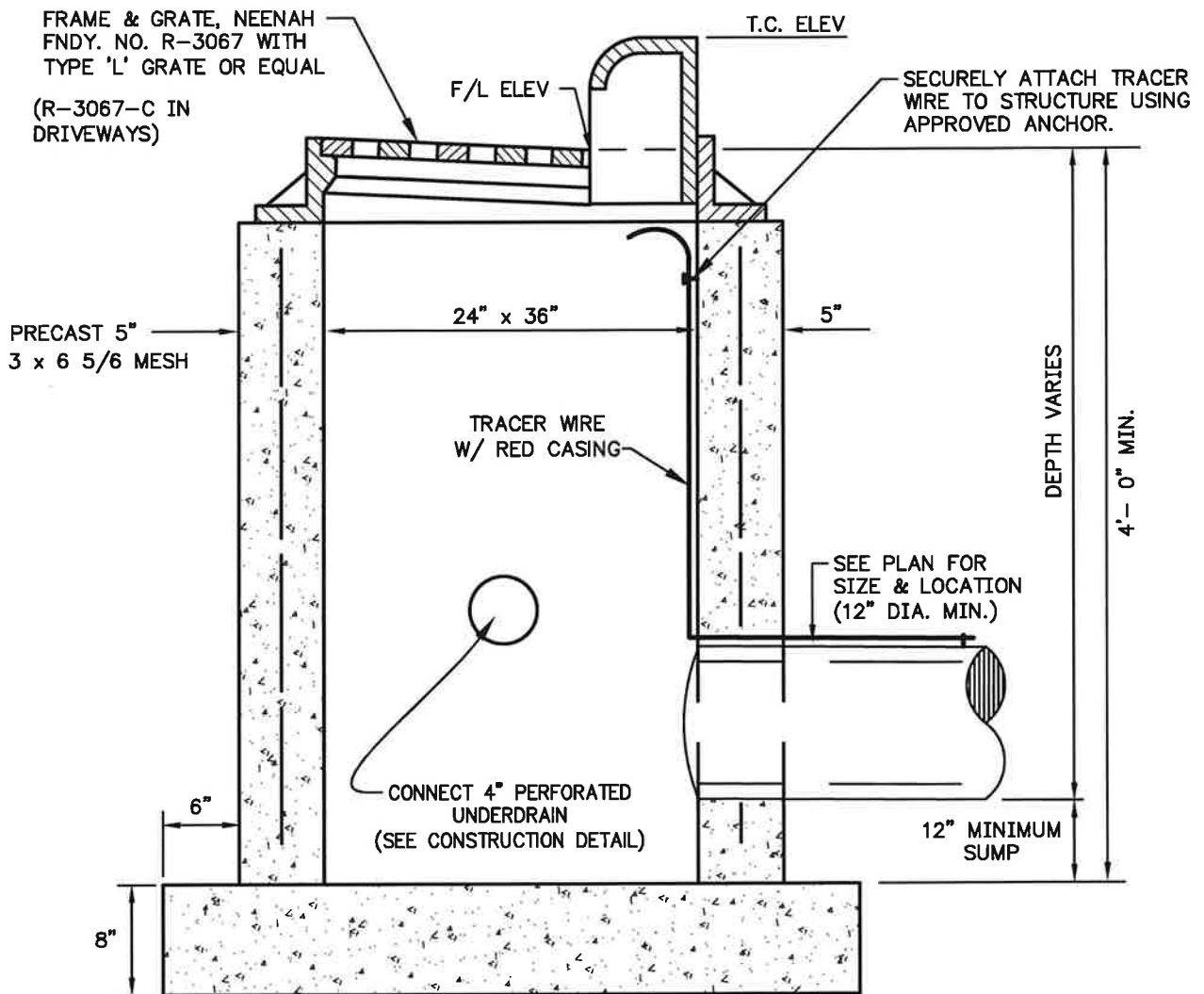
(R-3067-C IN
DRIVEWAYS)



STORM SEWER CATCH BASIN (FOR 30" MOUNTABLE CURB & GUTTER)

McMAHON
ENGINEERS ARCHITECTS

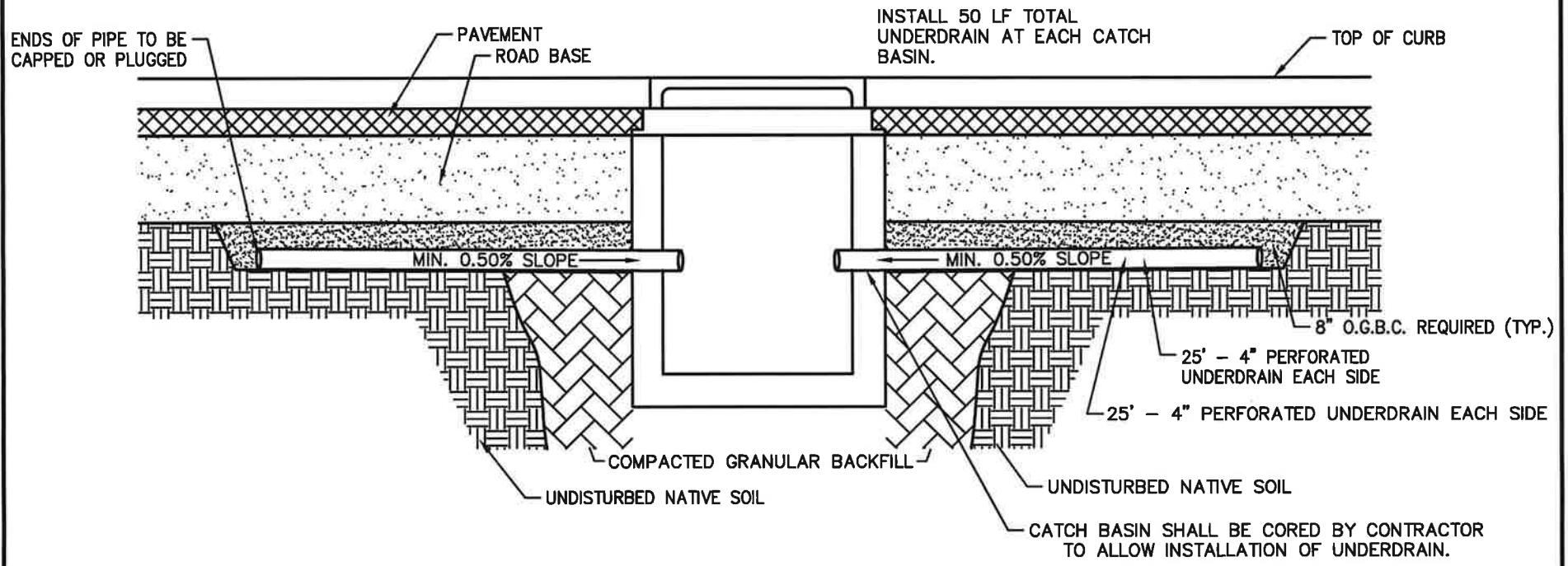
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
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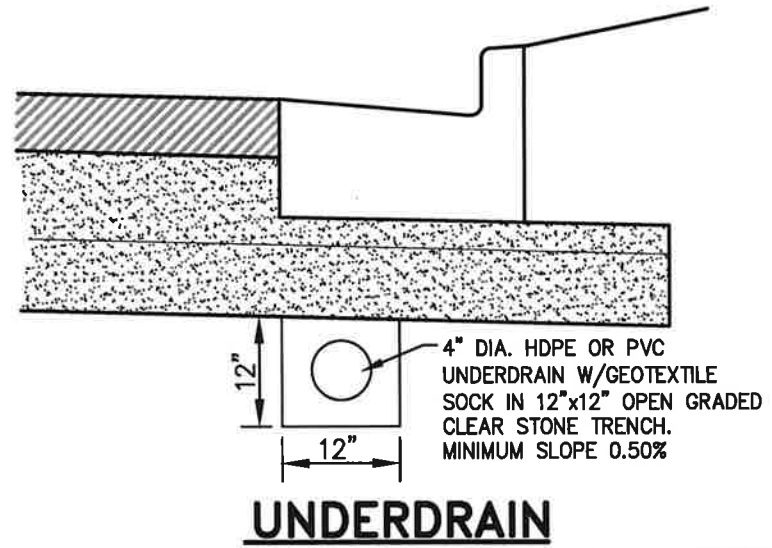
STORM SEWER CATCH BASIN (FOR 30" BARRIER CURB & GUTTER)

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ENGINEERS ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
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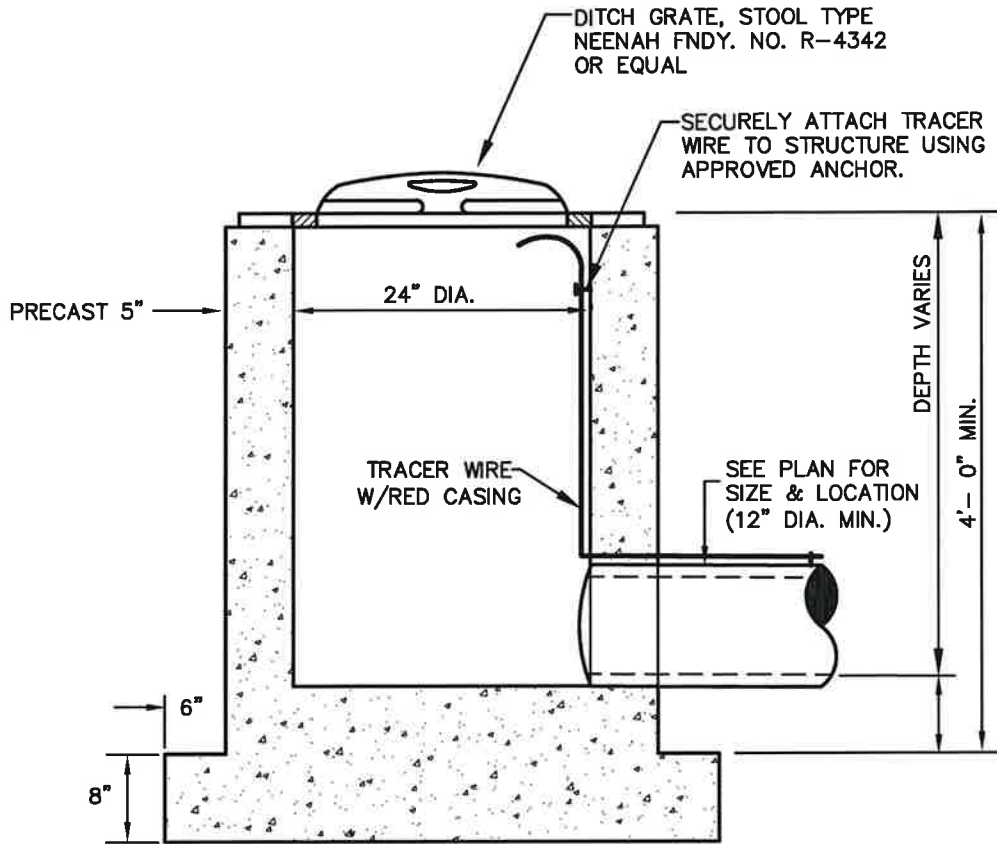


UNDERDRAIN DETAIL FOR CATCH BASIN



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DITCH INLET/YARD DRAIN

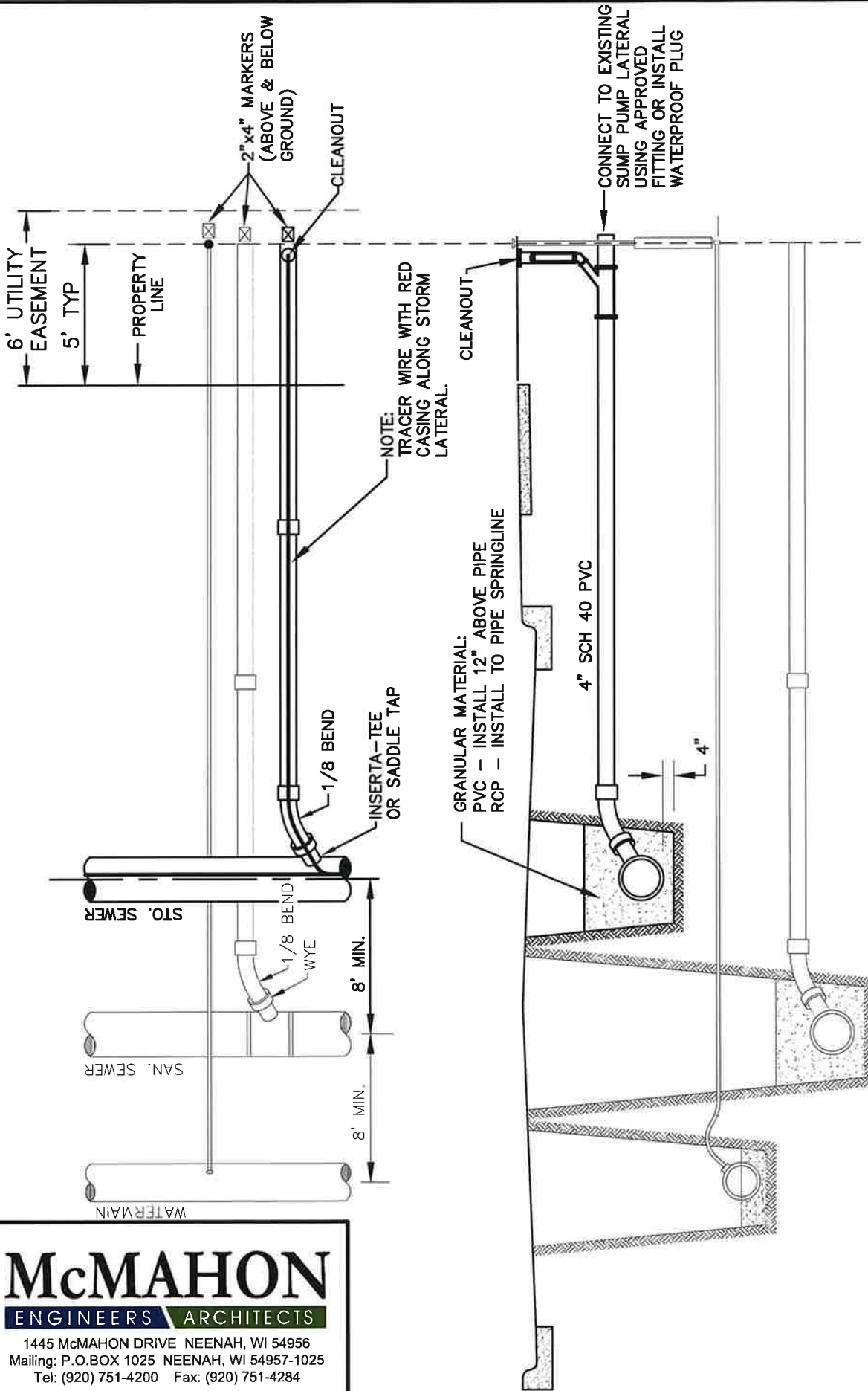
McMAHON
ENGINEERS ARCHITECTS

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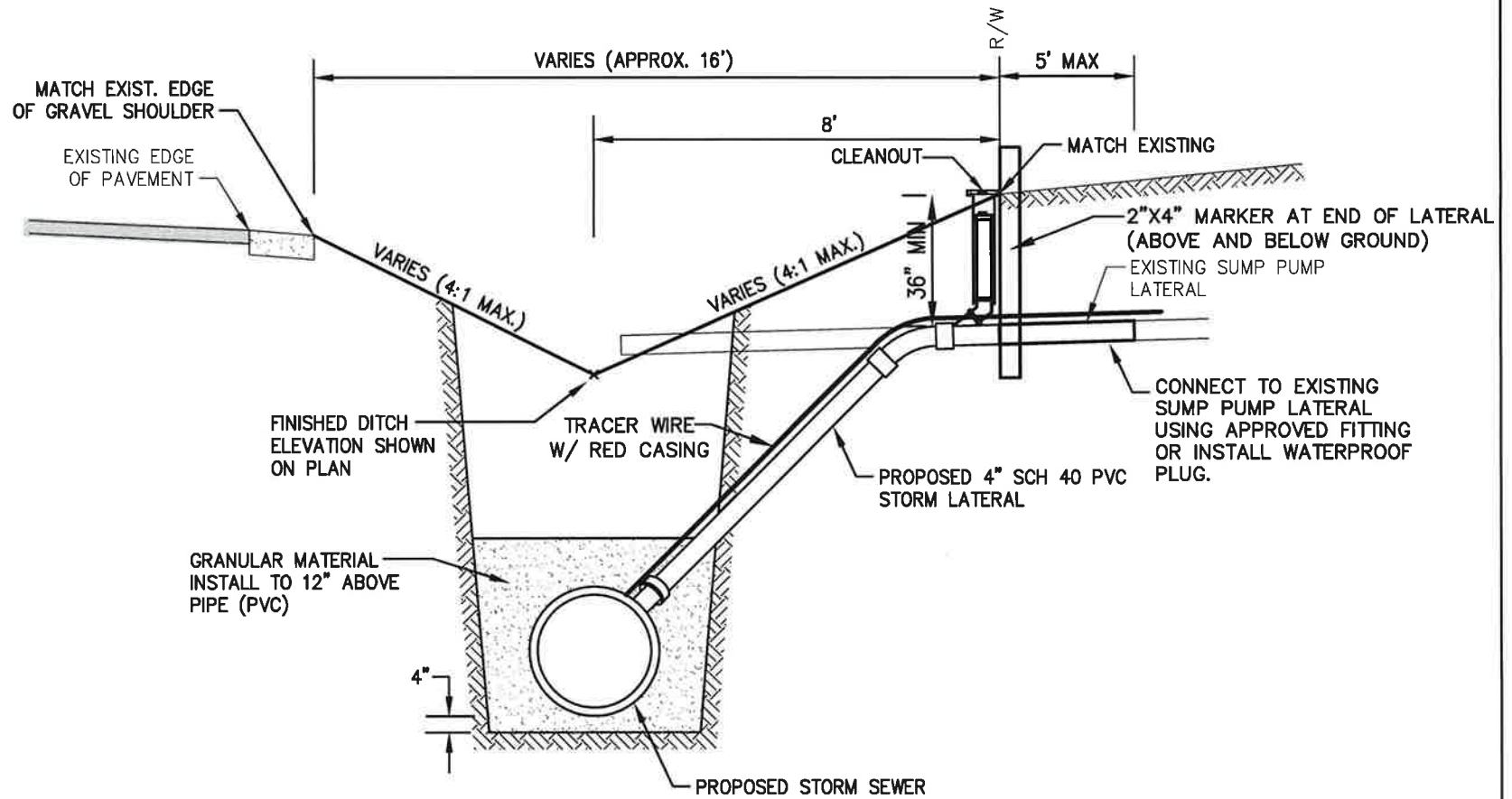
ENGINEERS ARCHITECTS

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NOTE:
 SANITARY SEWER AND
 WATERMAIN CONSTRUCTION
 SPECIFICATIONS BY OTHERS.

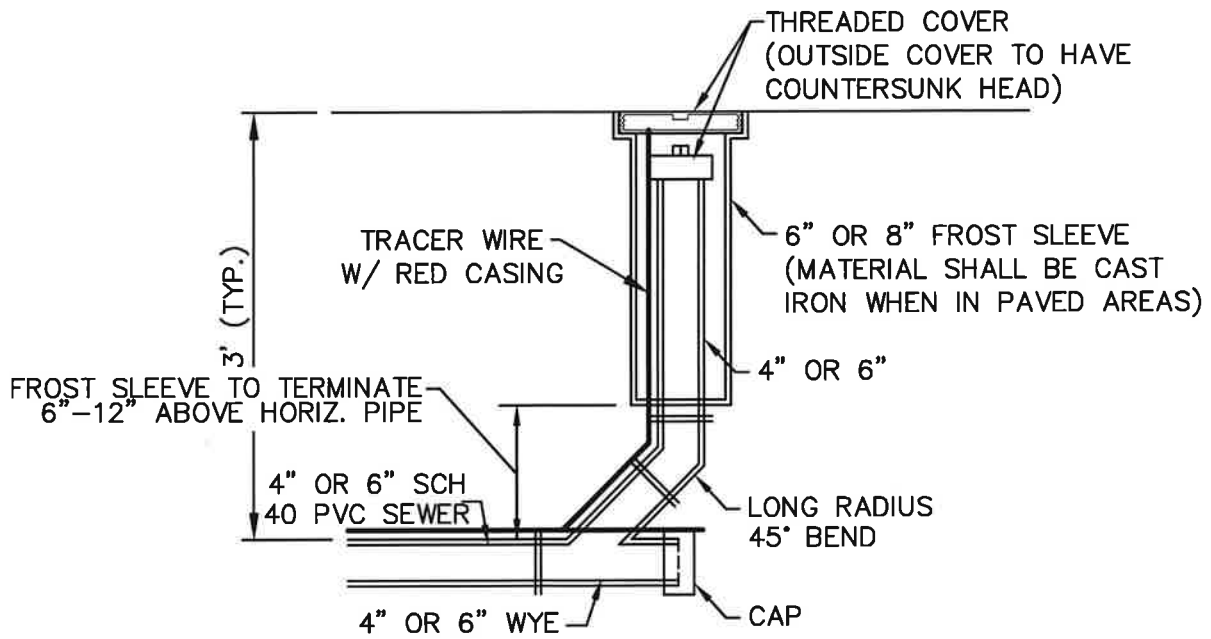
TYPICAL STORM SEWER LATERAL TO R/W



TYPICAL STORM LATERAL TO R/W

McMAHON
ENGINEERS ARCHITECTS

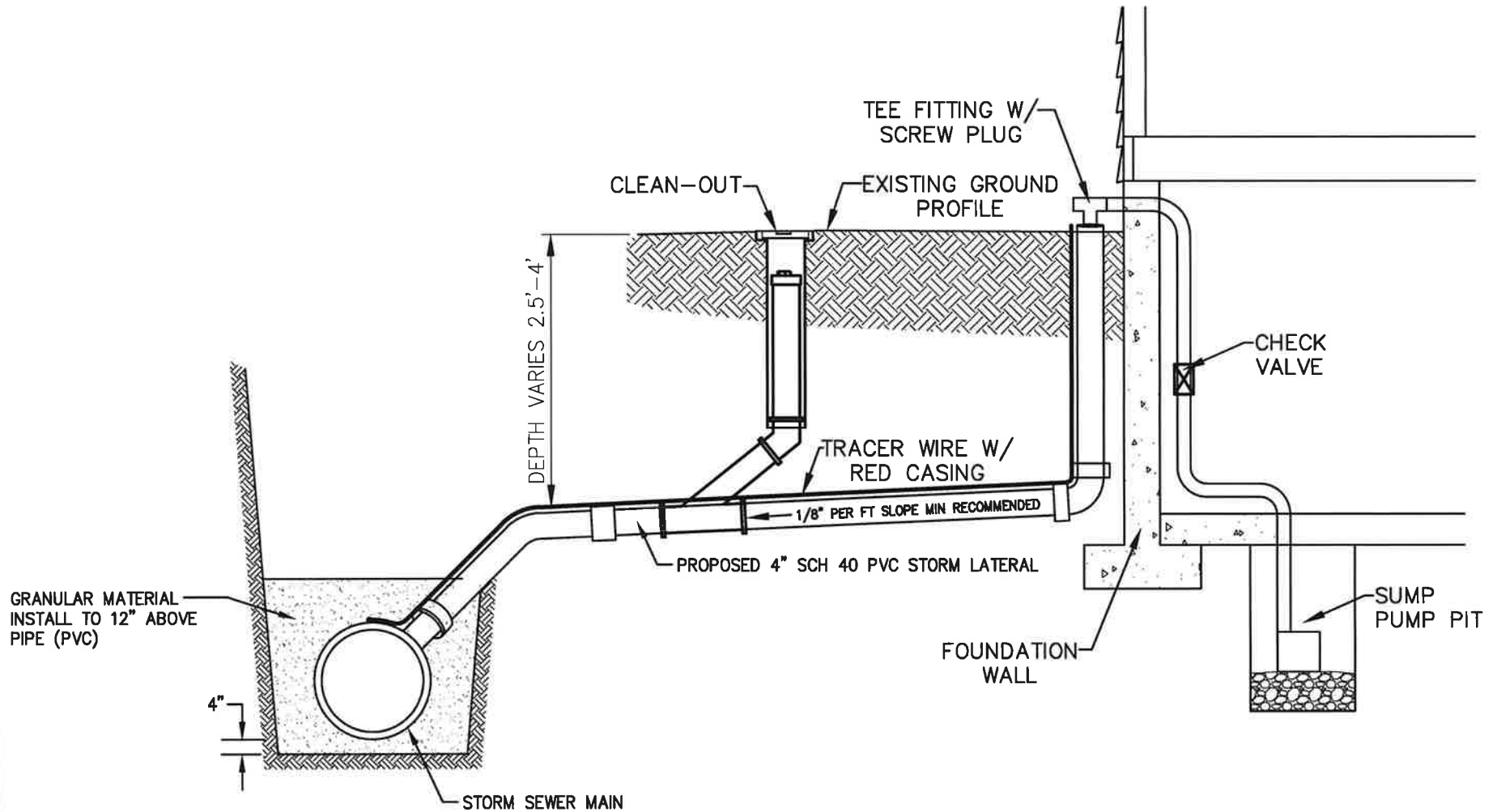
1445 McMAHON DRIVE NEENAH, WI 54956
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STORM SEWER LATERAL CLEANOUT

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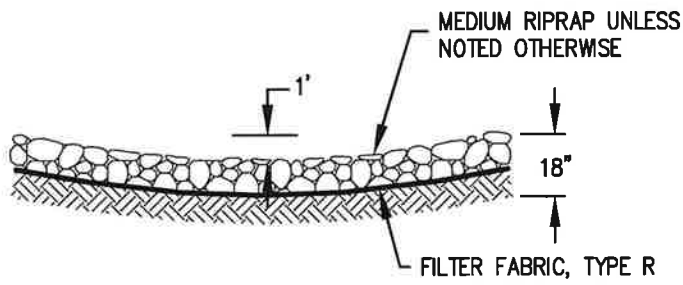
1445 McMAHON DRIVE NEENAH, WI 54956
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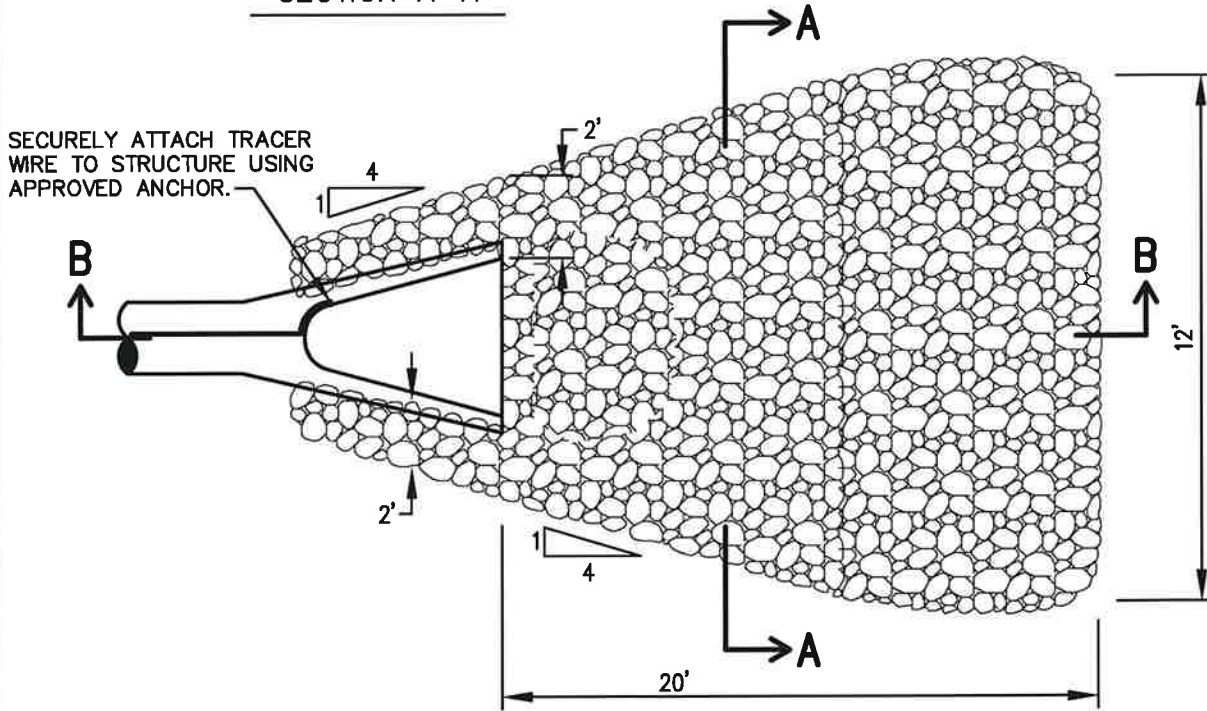
TYPICAL STORM LATERAL CONNECTION TO HOME

McMAHON
ENGINEERS ARCHITECTS

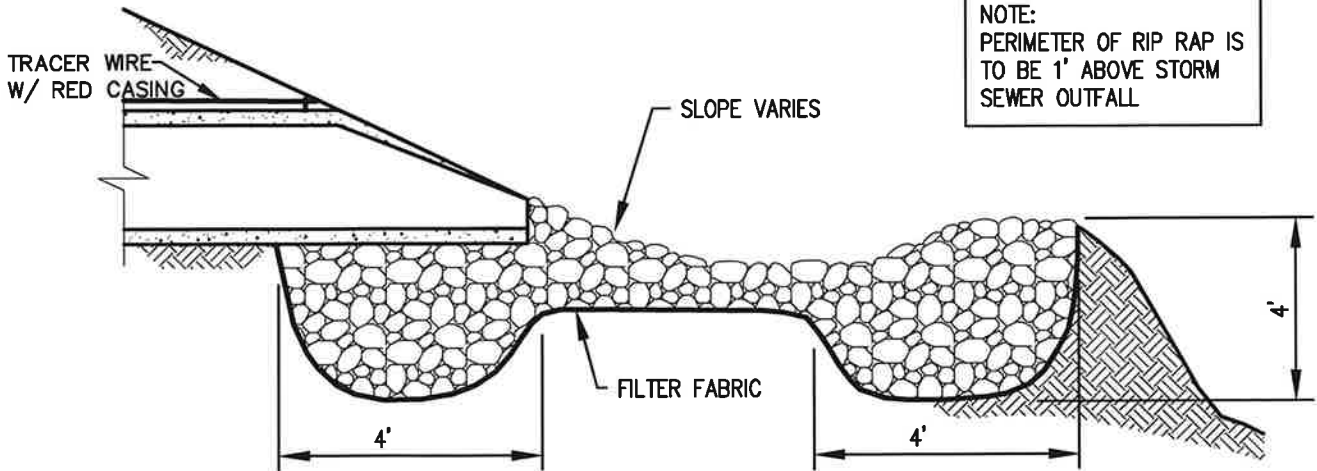
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SECTION A-A



PLAN

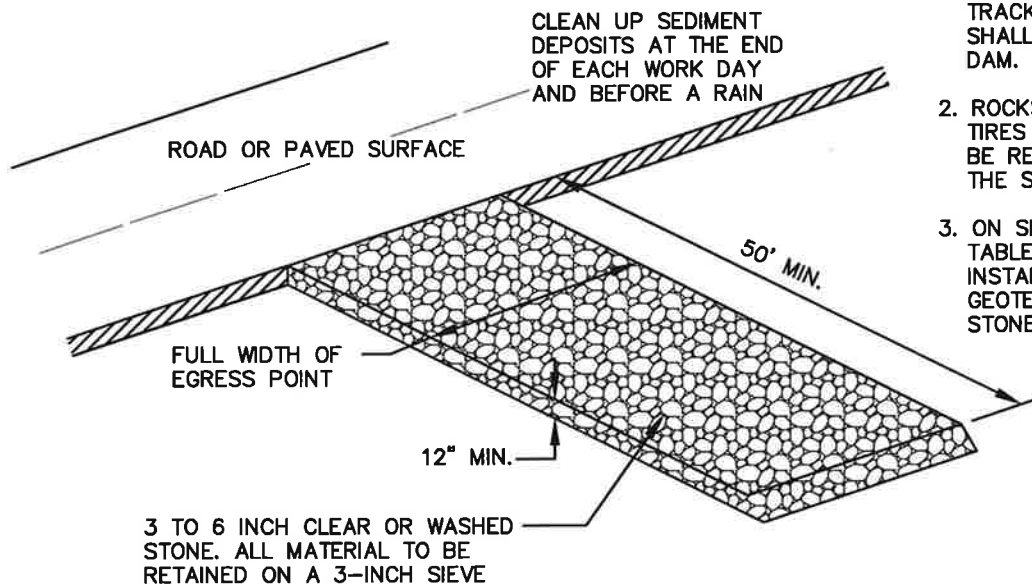


SECTION B-B

RIPRAP AT STORM SEWER

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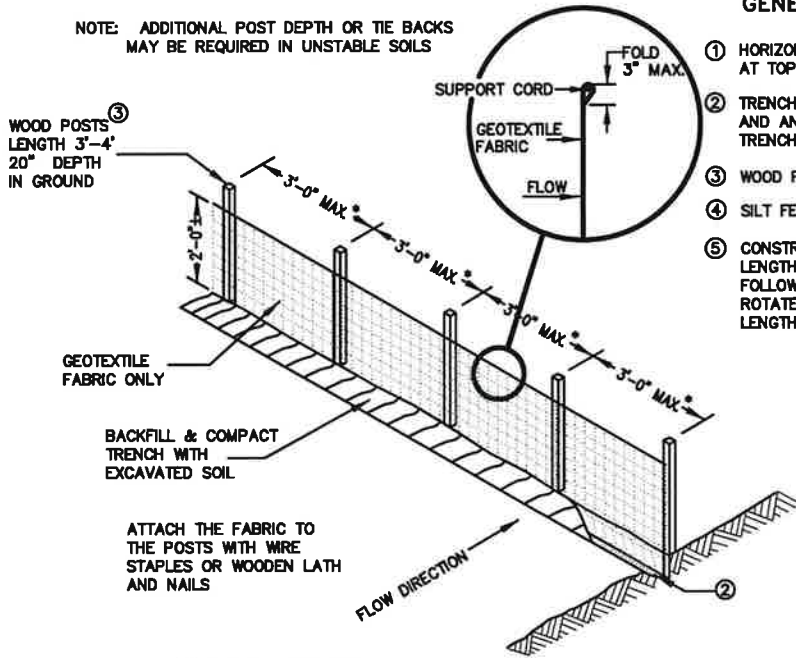
1. DIVERT FLOW AWAY FROM TRACKING PAD USING CULVERTS, SHALLOW TRENCH OR DIVERSION DAM.
2. ROCKS LODGED BETWEEN THE TIRES OF DUAL VEHICLES SHALL BE REMOVED PRIOR TO LEAVING THE SITE.
3. ON SITES WITH A HIGH WATER TABLE OR STURATED SOILS, INSTALL A DOT TYPE R GEOTEXTILE FABRIC UNDER STONE TRACKING PAD.

STONE TRACKING PAD

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NOTE: ADDITIONAL POST DEPTH OR TIE BACKS MAY BE REQUIRED IN UNSTABLE SOILS

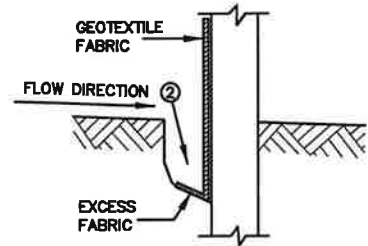


SILT FENCE

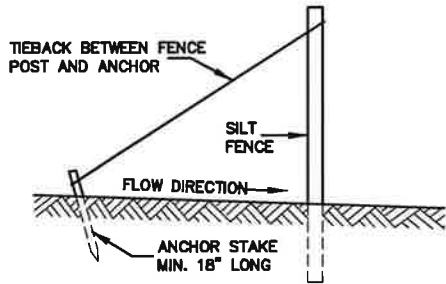
* NOTE: 8'-0" POST SPACING ALLOWED IF A WOVEN GEOTEXTILE FABRIC IS USED.

GENERAL NOTES

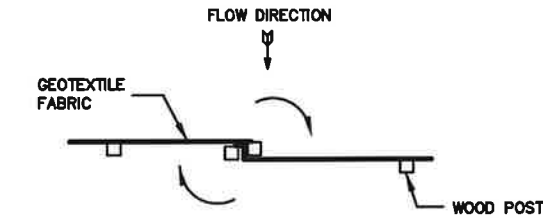
- ① HORIZONTAL BRACE REQUIRED WITH 2" X 4" WOODEN FRAME OR EQUIVALENT AT TOP OF POSTS.
- ② TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.
- ③ WOOD POSTS SHALL BE A MINIMUM SIZE OF 1 1/2" X 1 1/2" OF OAK OR HICKORY.
- ④ SILT FENCE TO EXTEND ACROSS THE TOP OF THE PIPE.
- ⑤ CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: A) OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, B) HOOK THE END OF EACH SILT FENCE LENGTH.



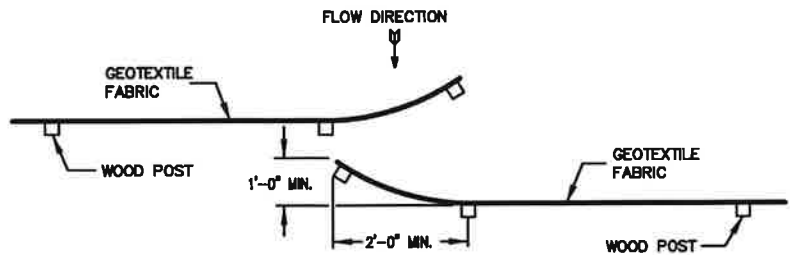
TRENCH DETAIL



SILT FENCE TIE BACK
(WHEN ADDITIONAL SUPPORT REQUIRED)



TWIST METHOD



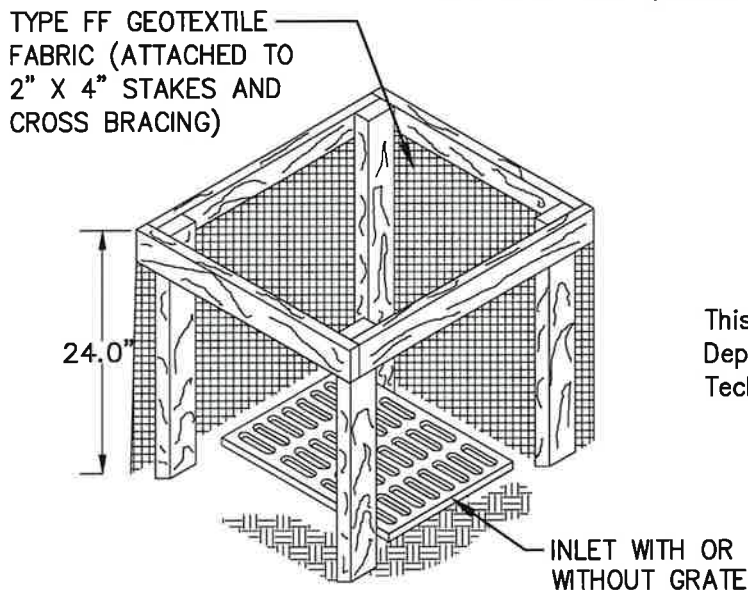
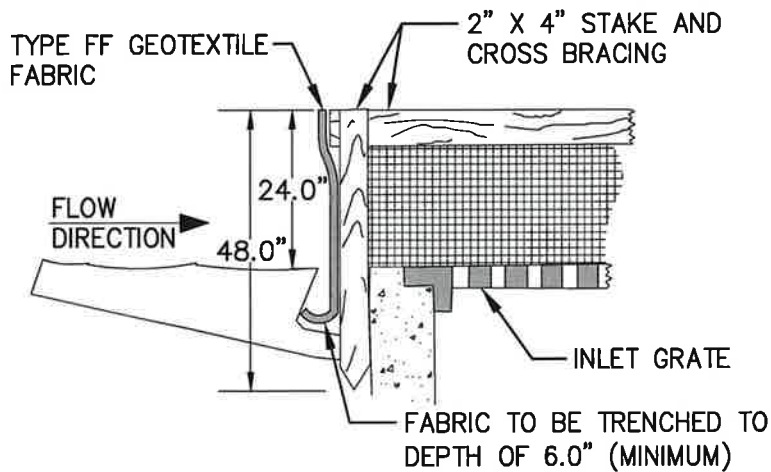
HOOK METHOD

JOINING TWO LENGTHS OF SILT FENCE ⑤

This drawing based on Wisconsin Department of Transportation Standard Detail Drawing 8 E 10-2.

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This drawing based on Wisconsin Department of Natural Resources Technical Standard No. 1060.

INLET PROTECTION, TYPE A

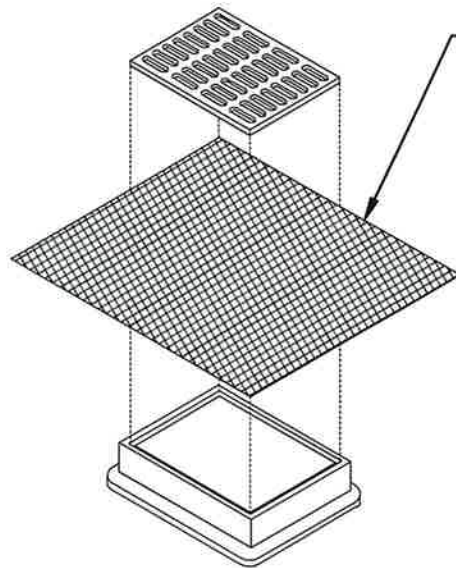
GENERAL NOTES

MAINTENANCE NOTES

1. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE FABRIC DOES NOT FALL INTO THE STRUCTURE. MATERIAL THAT HAS FALLEN INTO THE INLET SHALL BE IMMEDIATELY REMOVED.
1. TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
2. GEOTEXTILE FABRIC TYPE FF FOR FLAPS, TOP AND BOTTOM OF OUTSIDE OF FILTER BAG. FRONT, BACK, AND BOTTOM OF FILTER BAG BEING ONE PIECE.
3. FRONT LIFTING FLAP IS TO BE USED WHEN REMOVING AND MAINTAINING FILTER BAG.
4. SIDE FLAPS SHALL BE A MAXIMUM OF TWO INCHES LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.
5. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2" x 4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.

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TYPE FF GEOTEXTILE FABRIC
(EXTEND FABRIC A MINIMUM OF
10" AROUND GRATE PERIMETER
FOR MAINTENANCE OR REMOVAL)

INLET PROTECTION, TYPE B

WITHOUT CURB BOX

This drawing based on Wisconsin
Department of Natural Resources
Technical Standard No. 1060.

GENERAL NOTES

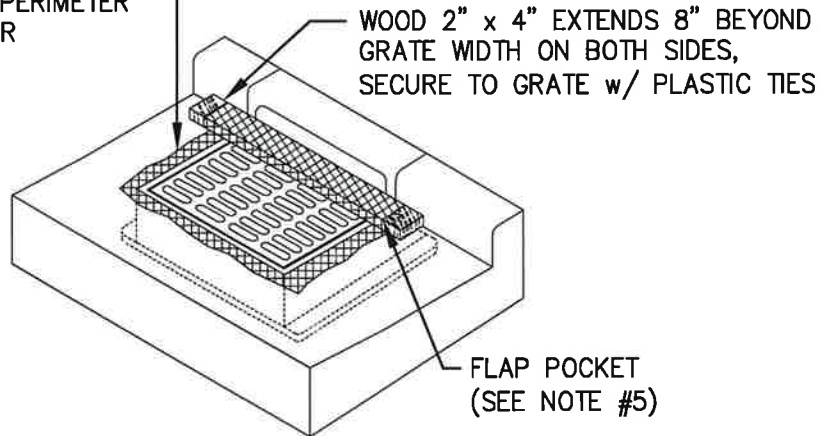
MAINTENANCE NOTES

1. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE FABRIC DOES NOT FALL INTO THE STRUCTURE. MATERIAL THAT HAS FALLEN INTO THE INLET SHALL BE IMMEDIATELY REMOVED.
1. TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
2. GEOTEXTILE FABRIC TYPE FF FOR FLAPS, TOP AND BOTTOM OF OUTSIDE OF FILTER BAG. FRONT, BACK, AND BOTTOM OF FILTER BAG BEING ONE PIECE.
3. FRONT LIFTING FLAP IS TO BE USED WHEN REMOVING AND MAINTAINING FILTER BAG.
4. SIDE FLAPS SHALL BE A MAXIMUM OF TWO INCHES LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.
5. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2" x 4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.

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TYPE FF GEOTEXTILE FABRIC
(EXTEND FABRIC A MINIMUM OF
10" AROUND GRATE PERIMETER
FOR MAINTENANCE OR
REMOVAL)



INLET PROTECTION, TYPE C

WITH CURB BOX

This drawing based on Wisconsin
Department of Natural Resources
Technical Standard No. 1060.

GENERAL NOTES

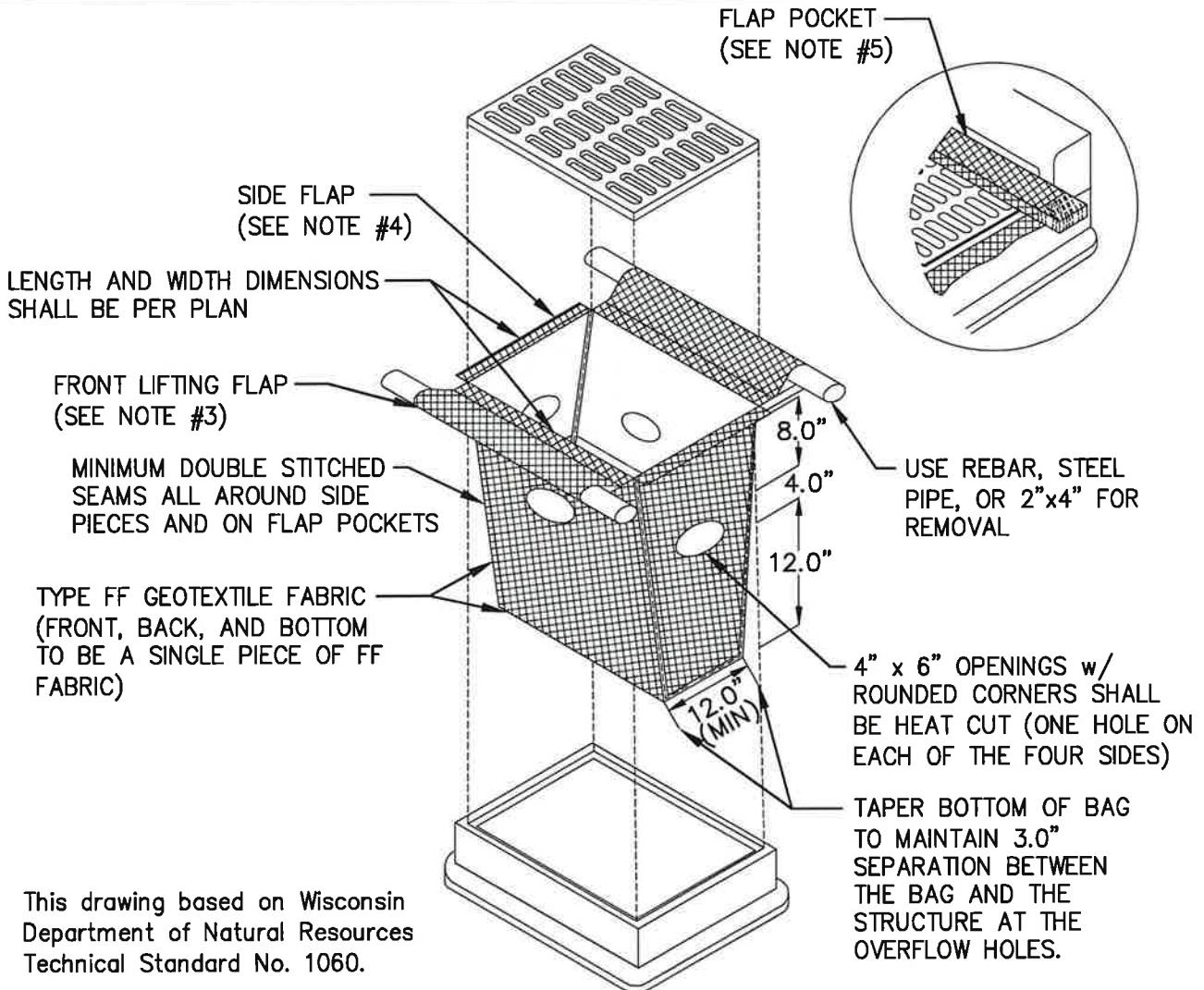
MAINTENANCE NOTES

1. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE FABRIC DOES NOT FALL INTO THE STRUCTURE. MATERIAL THAT HAS FALLEN INTO THE INLET SHALL BE IMMEDIATELY REMOVED.
1. TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
2. GEOTEXTILE FABRIC TYPE FF FOR FLAPS, TOP AND BOTTOM OF OUTSIDE OF FILTER BAG. FRONT, BACK, AND BOTTOM OF FILTER BAG BEING ONE PIECE.
3. FRONT LIFTING FLAP IS TO BE USED WHEN REMOVING AND MAINTAINING FILTER BAG.
4. SIDE FLAPS SHALL BE A MAXIMUM OF TWO INCHES LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.
5. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2" x 4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.

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This drawing based on Wisconsin Department of Natural Resources Technical Standard No. 1060.

INLET PROTECTION, TYPE D

CAN BE INSTALLED IN INLETS WITH OR WITHOUT CURB BOXES

GENERAL NOTES

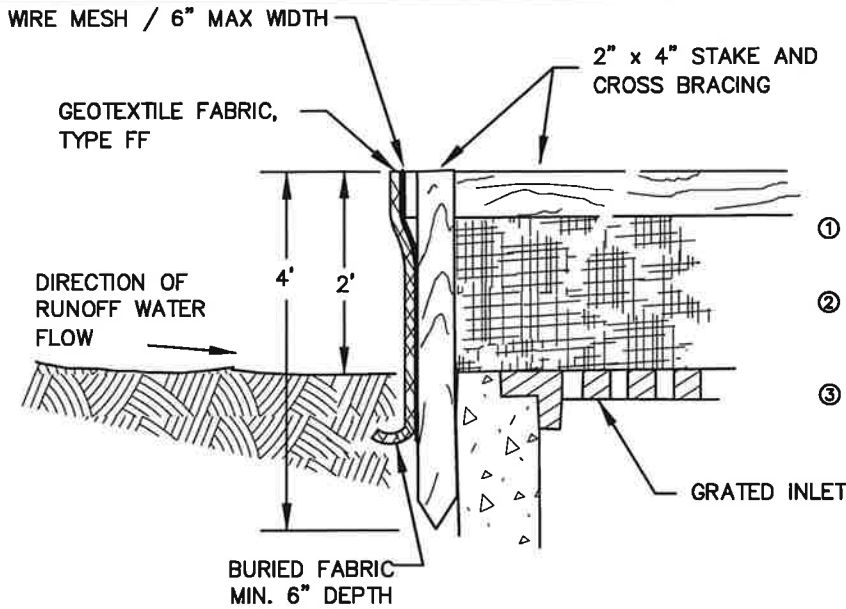
MAINTENANCE NOTES

1. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE FABRIC DOES NOT FALL INTO THE STRUCTURE. MATERIAL THAT HAS FALLEN INTO THE INLET SHALL BE IMMEDIATELY REMOVED.
1. TAPER BOTTOM OF BAG TO MAINTAIN THREE INCHES OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.
2. GEOTEXTILE FABRIC TYPE FF FOR FLAPS, TOP AND BOTTOM OF OUTSIDE OF FILTER BAG. FRONT, BACK, AND BOTTOM OF FILTER BAG BEING ONE PIECE.
3. FRONT LIFTING FLAP IS TO BE USED WHEN REMOVING AND MAINTAINING FILTER BAG.
4. SIDE FLAPS SHALL BE A MAXIMUM OF TWO INCHES LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.
5. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2" x 4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.

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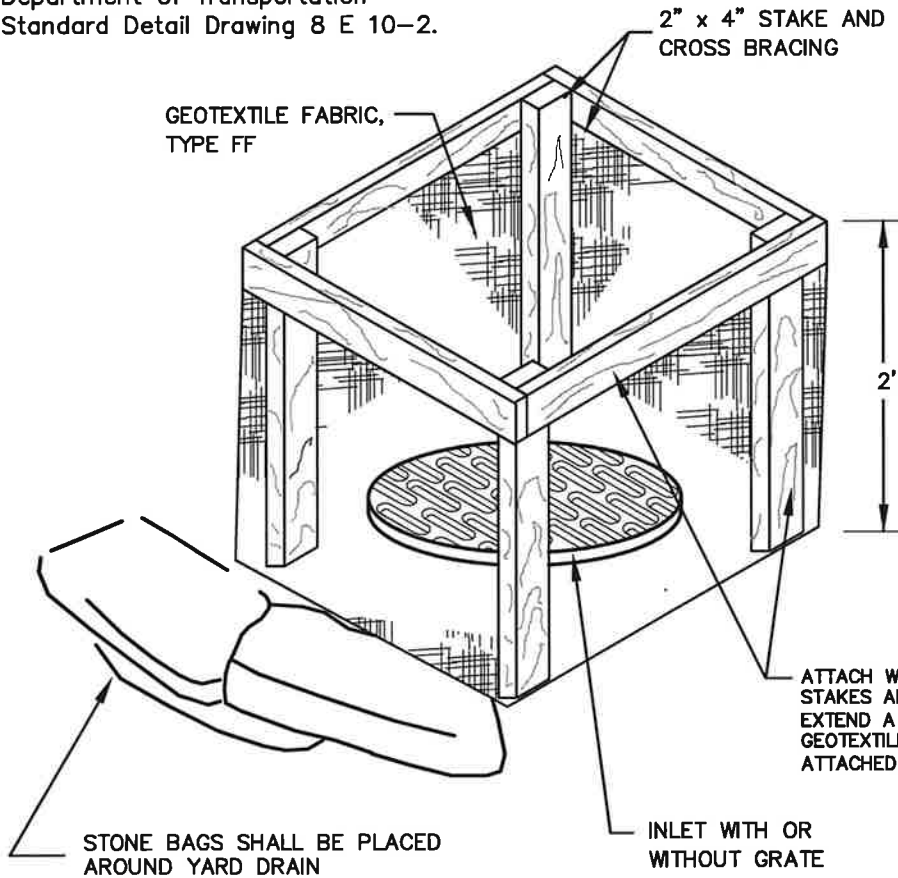
GENERAL NOTES

MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE DEPARTMENT'S EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED.

WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

- ① FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
- ② FOR INLET PROTECTION, TYPE C (WITH CURB BOX), AN ADDITIONAL 18" OF FABRIC IS WRAPPED AROUND THE WOOD AND SECURED WITH STAPLES. THE WOOD SHALL NOT BLOCK THE ENTIRE HEIGHT OF THE CURB BOX OPENING.
- ③ FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2X4.

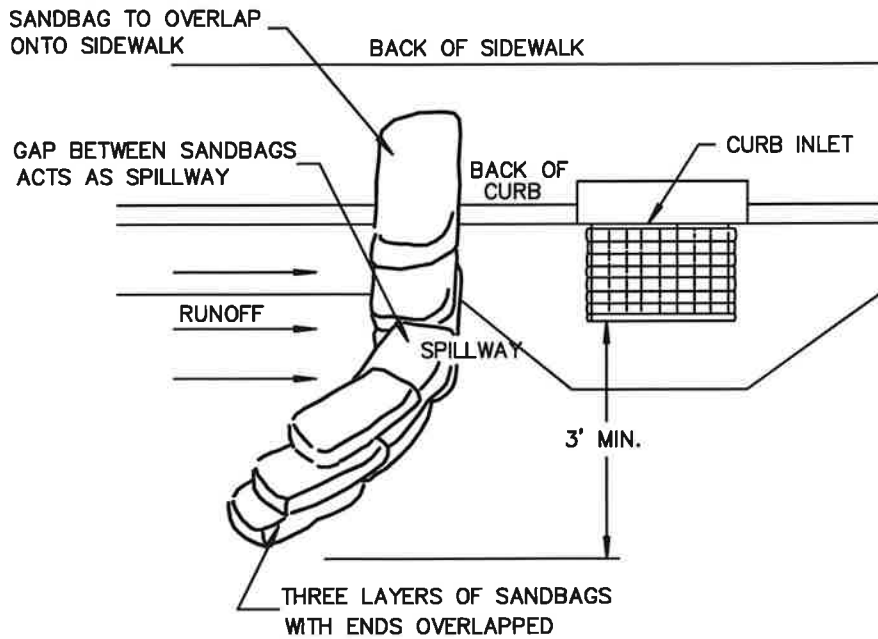
This drawing based on Wisconsin Department of Transportation Standard Detail Drawing 8 E 10-2.



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YARD DRAIN PROTECTION

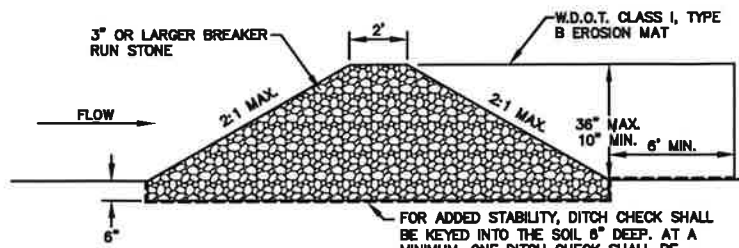


CURB INLET SEDIMENT BARRIER
(FILTER BAG TYPE)

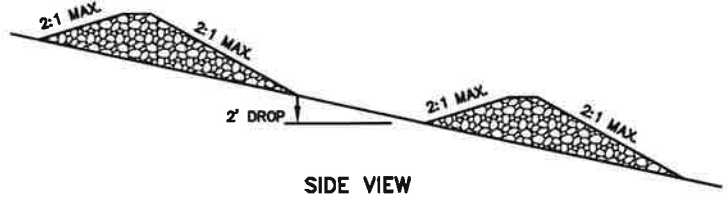
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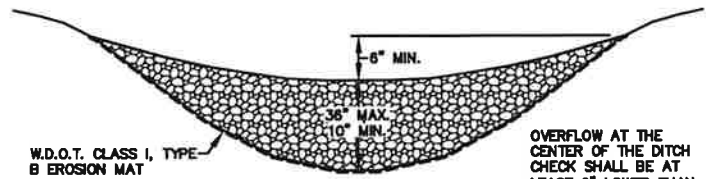
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SIDE VIEW



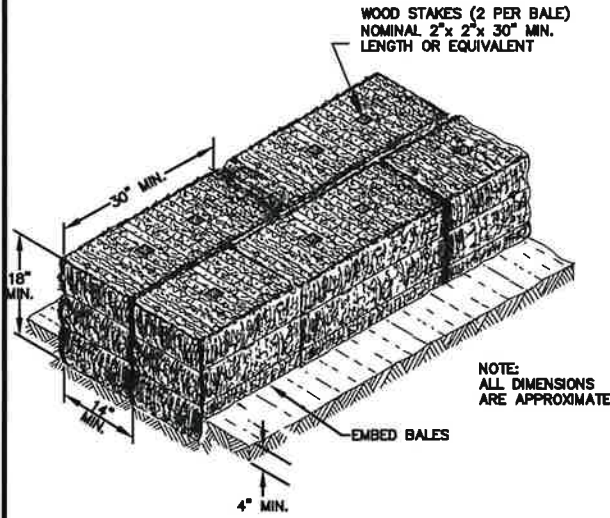
SIDE VIEW



FRONT ELEVATION

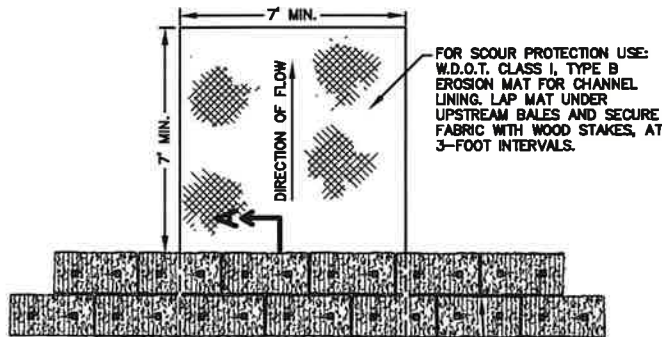
OVERFLOW AT THE CENTER OF THE DITCH CHECK SHALL BE AT LEAST 6" LOWER THAN THE EDGES TO PREVENT WASHOUTS.

STONE OPTION



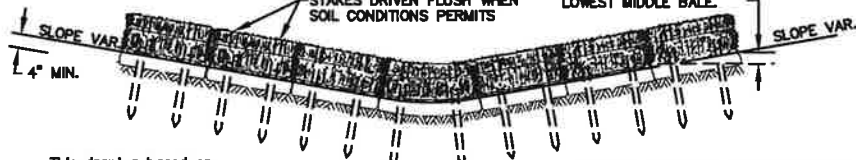
SECTION A-A

NOTE: ALL DIMENSIONS ARE APPROXIMATE



PLAN VIEW

NOTE: AT A MINIMUM, ONE DITCH CHECK SHALL BE INSTALLED FOR EVERY 2- FEET OF DROP IN THE CHANNEL



**FRONT ELEVATION
BALE OPTION**

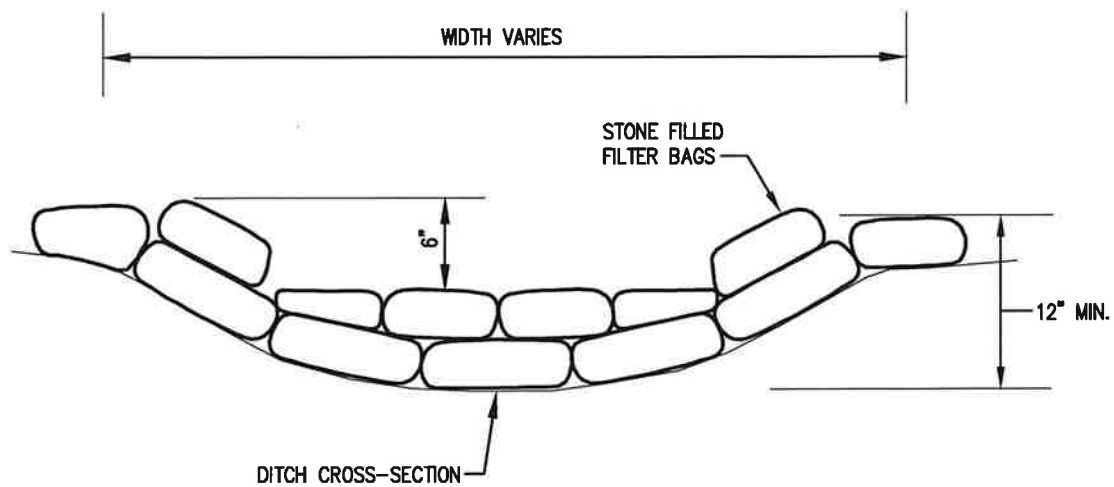
STAGGER JOINTS WITH A DOUBLE ROW.

This drawing based on W.D.O.T. S.D.D. 8 E 8-3

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TEMPORARY DITCH CHECK

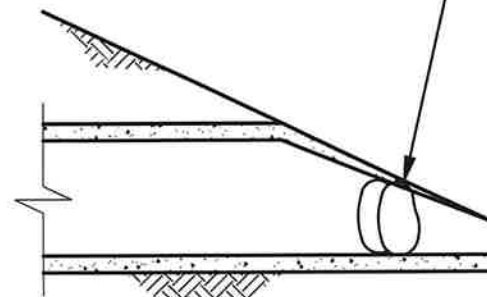
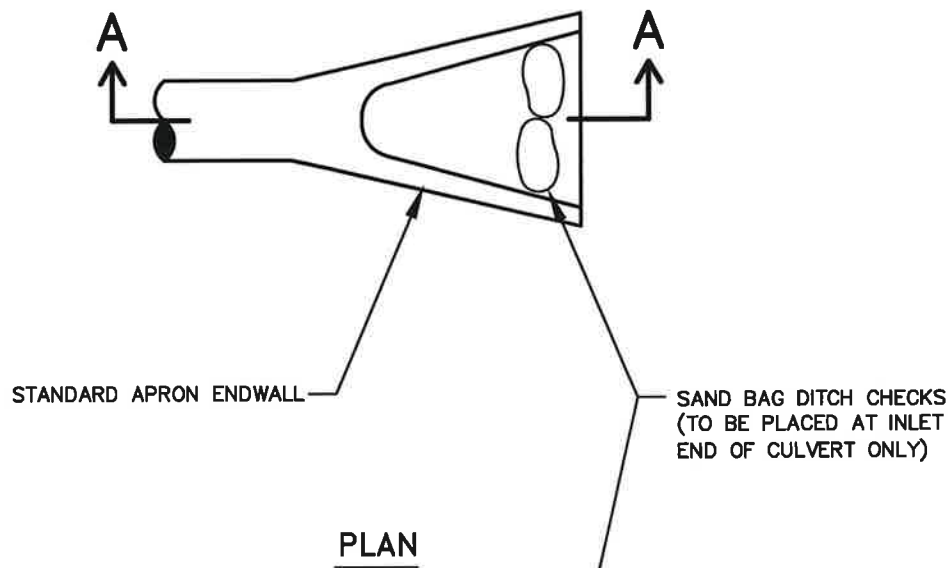


STONE DITCH CHECK BAGS SHALL BE BURLAP OR SYNTHETIC NET BAGS OF SUFFICIENT STRENGTH TO HOLD AGGREGATE SECURELY, WITH A MESH SIZE OF 1/8-INCH. THE BAGS SHALL BE 24-INCHES LONG BY 12-INCHES WIDE BY 6-INCHES HIGH. THE AGGREGATE IN THE BAGS SHALL CONFORM TO THE SIZE REQUIREMENTS FOR COURSE AGGREGATE FOR CONCRETE MASONRY, NUMBER 2.

STONE DITCH CHECK

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CULVERT PIPE DITCH CHECKS

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VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Ord V23-01 – Sidewalks and Trail in New Subdivisions

Issue:

Should the Village Board adopt an ordinance requiring developers of new subdivisions to construct a trail, or pay a fee in lieu of a trail, as part of the development?

Background and Additional Information:

The Village Board asked for a safe passage plan which included a requirement for developers to pay for trails along proposed subdivisions. Staff developed a draft ordinance requirement as part of the subdivision process. The proposed draft requires the developer to construct a trail along a major street if a trail is identified on that street on the Village trail map. The proposed draft identifies the preferred side of the street for the trail and that if the development occurs on the opposite side then a fee in lieu of trail construction is required. It also gives the Village the ability to approve an alternate route for a trail (e.g. routing a trail through the subdivision rather than along the street).

Also attached to this memo is an excerpt from the Comprehensive Outdoor Recreation Plan (CORP) related to trails and trail maps. The trail maps identify the major streets that are identified for future trails. Trails are typically used to connect regional points of interest, such as parks, schools, recreational areas, and commercial areas. Bike lanes, sidewalks, and trails work together to create a safe passage network for pedestrian and recreational users.

Budget Impacts:

None

Recommended Action:

Staff recommends the Village Board adopt the proposed ordinance.

Staff recommends the Village Board ask the Plan Commission to review the trail map and make recommendations on potential amendments to the Village Board. This process may require a public hearing and legal notices for plan amendments.

Attachments:

- Draft Ord V23-01
- Excerpt about trails from Park Plan, including maps

ORDINANCE V23-01

AN ORDINANCE AMENDING SECTION 115-66, SIDEWALKS AND TRAILS FOR THE VILLAGE OF HARRISON, WISCONSIN

WHEREAS, the Village has a comprehensive plan and comprehensive outdoor recreation plan which identify existing and future pedestrian trails; and

WHEREAS, the Village wants to provide recreational and transportation alternatives for residents of the Village; and

WHEREAS, the Village wishes to ensure that new developments contribute to the Village trail system.

THEREFORE, BE IT ORDAINED, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following:

115-66 Sidewalks and Trails

The subdivider shall construct a ten-foot (10') wide asphalt trail along the frontage of all arterial and collector streets in accordance with the comprehensive plan, comprehensive outdoor recreation plan, or any other master plan or trail plan approved by the Village or provide a fee in lieu of trail construction negotiated as part of the development agreement. Such trail construction shall be at the time of installation of final street paving and in accordance with the standard specifications manual approved by the Village. The subdivider shall construct five-foot wide sidewalks on both sides of a local street in all new subdivisions at the time of installation of curb and gutter and in accordance with plans and standard specifications approved by the Village.

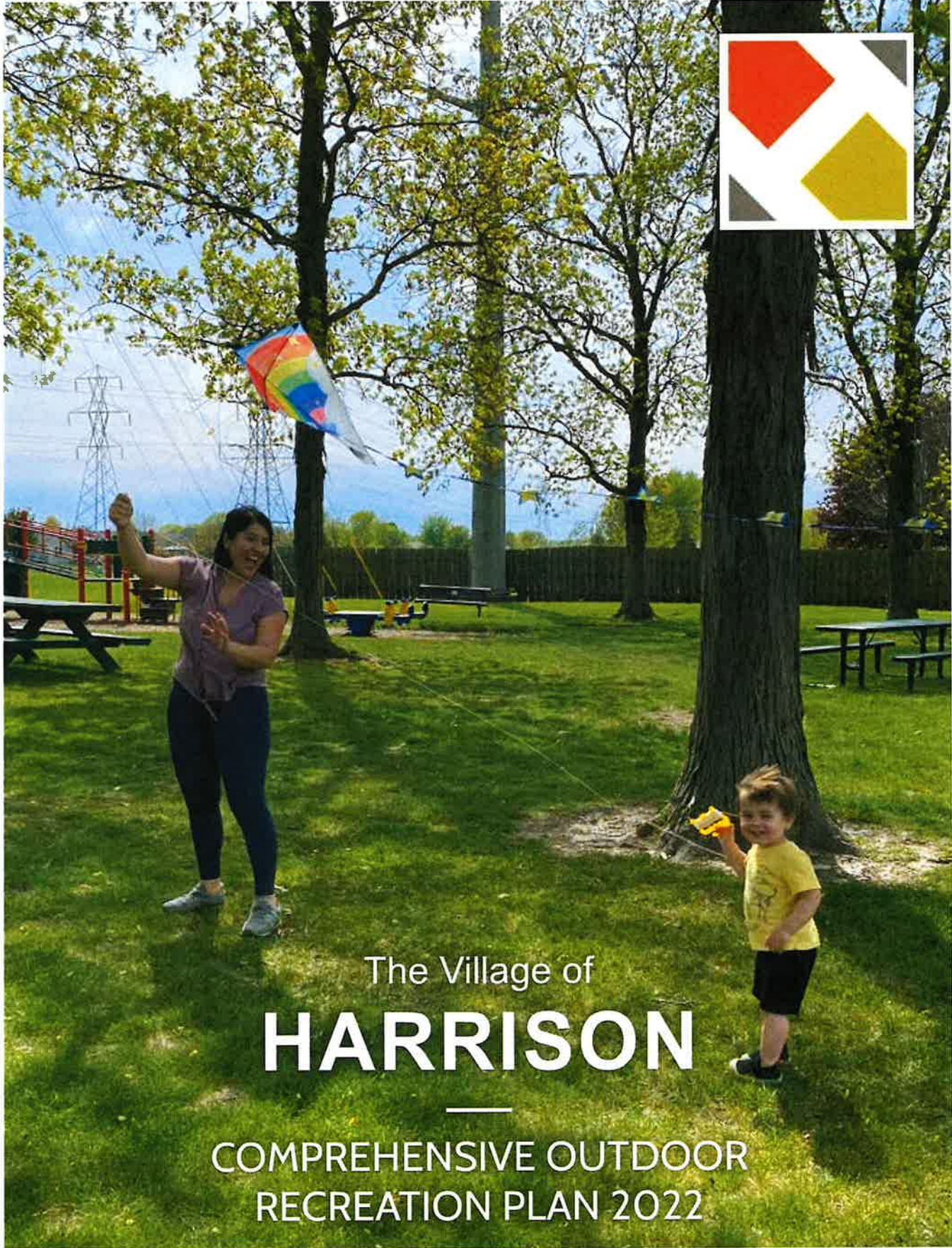
- 1) Generally, trails should be constructed on the north side of arterial or collector street. If the development occurs on the opposite side of the trail, a fee in lieu of trail construction shall be paid. Such fee shall be kept in escrow by the Village for future trail construction. If a trail already exists along the arterial or collector street, such fee shall be used to compensate the entity that paid for the trail if the trail was constructed not more than ten (10) years from approval of the final plat. If the trail was constructed more than ten (10) years from final plat approval, such fee shall be held in escrow by the Village to be used solely for trail construction in the Village to fill in gaps within the Village trail system.
- 2) Generally, trails should be located within the existing street right-of-way, however, the subdivider may, with approval from the Village, chose to provide additional right-of-way along the arterial or collector street to avoid filling in roadside ditches. The Village may approval alternate routes of trails as requested by the subdivider.

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 28th day of February, 2023.

Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk



The Village of
HARRISON

—
COMPREHENSIVE OUTDOOR
RECREATION PLAN 2022

CONNECT

TRAIL DEVELOPMENT

The miles of trails among local northeast Wisconsin comparable communities varies, but Harrison is similar when compared nationally against other communities with a population less than 20,000. When considering that trail development and connectivity ranked very high during the community engagement, compared to other aspirational communities locally, Harrison is considerably lower. The Village of Harrison has 2.81 miles of dedicated trails within its boundaries for walking and cycling. As the rapidly growing community develops, creating and maintaining a trail system to connect residential areas to recreation facilities, schools, and businesses becomes increasingly important.

Trail development is considered a high priority for recommendations in this plan. Opportunities to grow the trail system are included in this section.

REGIONAL TRAIL PLANNING

Harrison's position on Lake Winnebago connects the community to precious natural resources



▲ Trail in wooded area of Darboy Community Park

and park facilities across the region. One way the region is looking to increase connections between communities and improve access to the waterfront is through the Loop The Lake initiative. Part of the larger Friendship Trail plan to connect Manitowoc and Steven's Point, passing through Little Lake Butte des Mortes and on towards the Village of Harrison through Menasha, Fox Crossing, and Neenah, the Loop the Lake trail is a great example of how the region is improving connectivity.

The Village has three main multi-use trail connections: Highline (1.12 miles), Noe Road (1.07 miles), and Friendship State Trail (6.7 miles). Additionally, there are snowmobile trails following an east-west direction mostly south of USH 10, then to High Cliff State Park and Lake Winnebago.

There is current planning taking place to connect the Friendship Trail to High Cliff State Park, through Harrison. This work is being coordinated through the East Central Wisconsin Regional Planning Commission (ECWRPC) with participation from Harrison and surrounding communities.

LOCAL PRIORITIES

The East Central Wisconsin Regional Planning Commission published the 2018 Kimberly Area School District Safe Routes to School (SRTS) Action Plan for use by the Village of Harrison and surrounding communities to identify and walking, bicycling, and driving barriers. This plan is a useful guide to local trail and pedestrian planning relevant to this CORP. The Kimberly Area SRTS Action Plan identifies several locations within the Village of Harrison for trail and sidewalk improvements. While not the direct focus of this CORP, the pedestrian and bicycle connections identified in the SRTS plan contribute to the goal of this CORP to ensure that Harrison's parks are accessible to all residents.

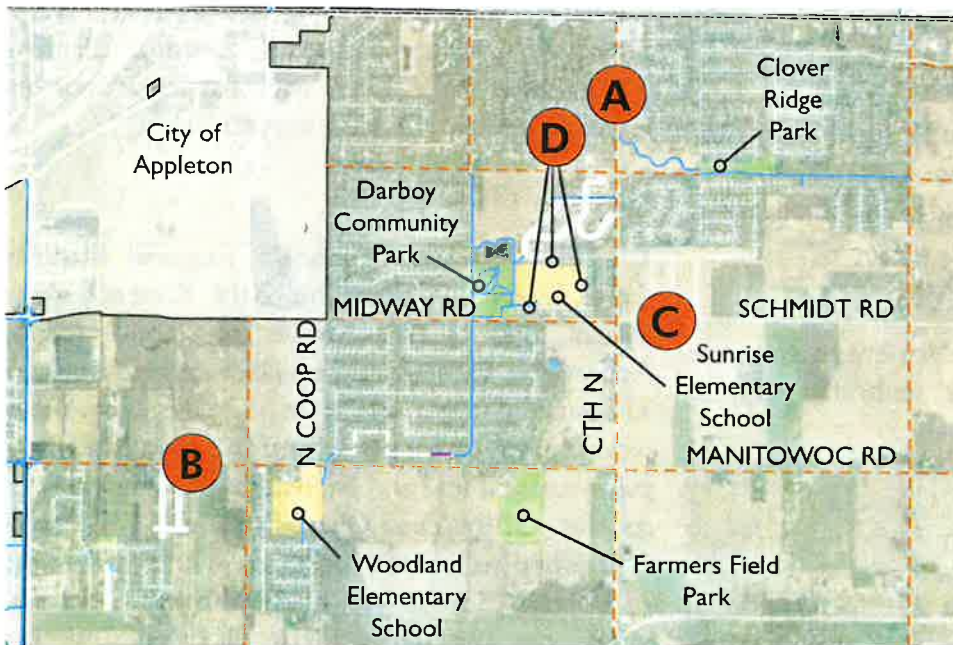
Improvements recommended for these routes are illustrated in the following enlarged map, and include a 10-foot wide off-road multi-use path on the eastern side of County Highway N which

would connect to the Friendship State Trail to the south. More 10-foot wide off-road multi-use paths are recommended along the southern side of Manitowoc Road and the northern side of Midway & Schmidt Roads eastward towards the future Farmers Field Park. Sidewalk installation is recommended for the streets serving Sunrise Elementary where there are currently none along with safe crossing points. More information on the recommended improvements and individual school action plans can be found in the East Central Wisconsin Regional Planning Commission's Kimberly Area School District Safe Routes to School Action Plan.



▲ Child's bike parked at the side of the road at Clover Ridge Park

CONNECTIONS ENLARGED MAP #1 SAFE ROUTES TO SCHOOLS RECOMMENDATIONS



Existing Trails	Proposed Trails
Unspecified	Unspecified
Sidewalk	Bike Lane
Hike	Pond Access Trail
Hike and Bike	Sidewalk
Bike	
Horse and Bike	
Multi-Use	

◀ Existing and proposed bicycle and pedestrian facilities. Source: Calumet County and Village of Harrison

The Kimberly Area SRTS Action Plan makes sidewalk and trail improvement recommendations for seven key streets and roads in the Village of Harrison, four of which are high priority. These four routes are:

- A** County Highway N from County Highway KK to State Highway 10 (in progress 2022)
- B** Manitowoc Road from County Highway LP to N Coop Road
- C** Midway & Schmidt Roads from N Coop Road going east past County Highway N (in progress 2022)
- D** Skippers Lane, Exploration Ave, and Hoelzel Way around Sunrise Elementary

CONNECTIONS ENLARGED MAP #2 FARMERS FIELD PARK AND PARK SERVICE AREA

LEGEND FOR ENLARGED MAPS



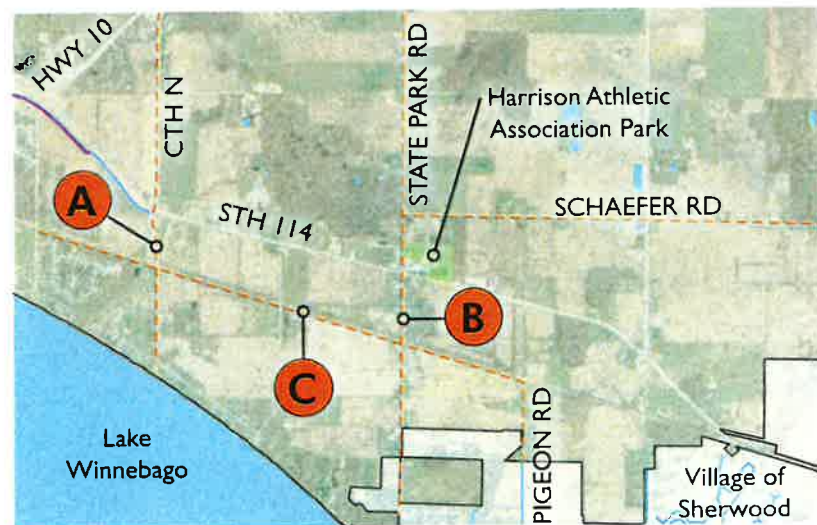
Existing Trails		Proposed Trails	
—	Unspecified	—	Unspecified
—	Sidewalk	—	Bike Lane
—	Hike	—	Pond Access Trail
—	Hike and Bike	—	Sidewalk
—	Bike		
—	Horse and Bike		
—	Multi-Use		

Recommended priority trail connections:

- A** Safe crossings at Noe and N Coop Roads
- B** Trails on the north and south sides of Manitowoc Road between N Coop Road and Farmers Field Park entry
- C** Trails on the east and west sides of the future Noe Road
- D** Trail on the south side of Manitowoc Road between N Coop Road and Papermaker Pass

▲ Existing and proposed bicycle and pedestrian facilities.
Source: Calumet County and Village of Harrison

CONNECTIONS ENLARGED MAP #3 HARRISON ATHLETIC ASSOCIATION AND PARK SERVICE AREA

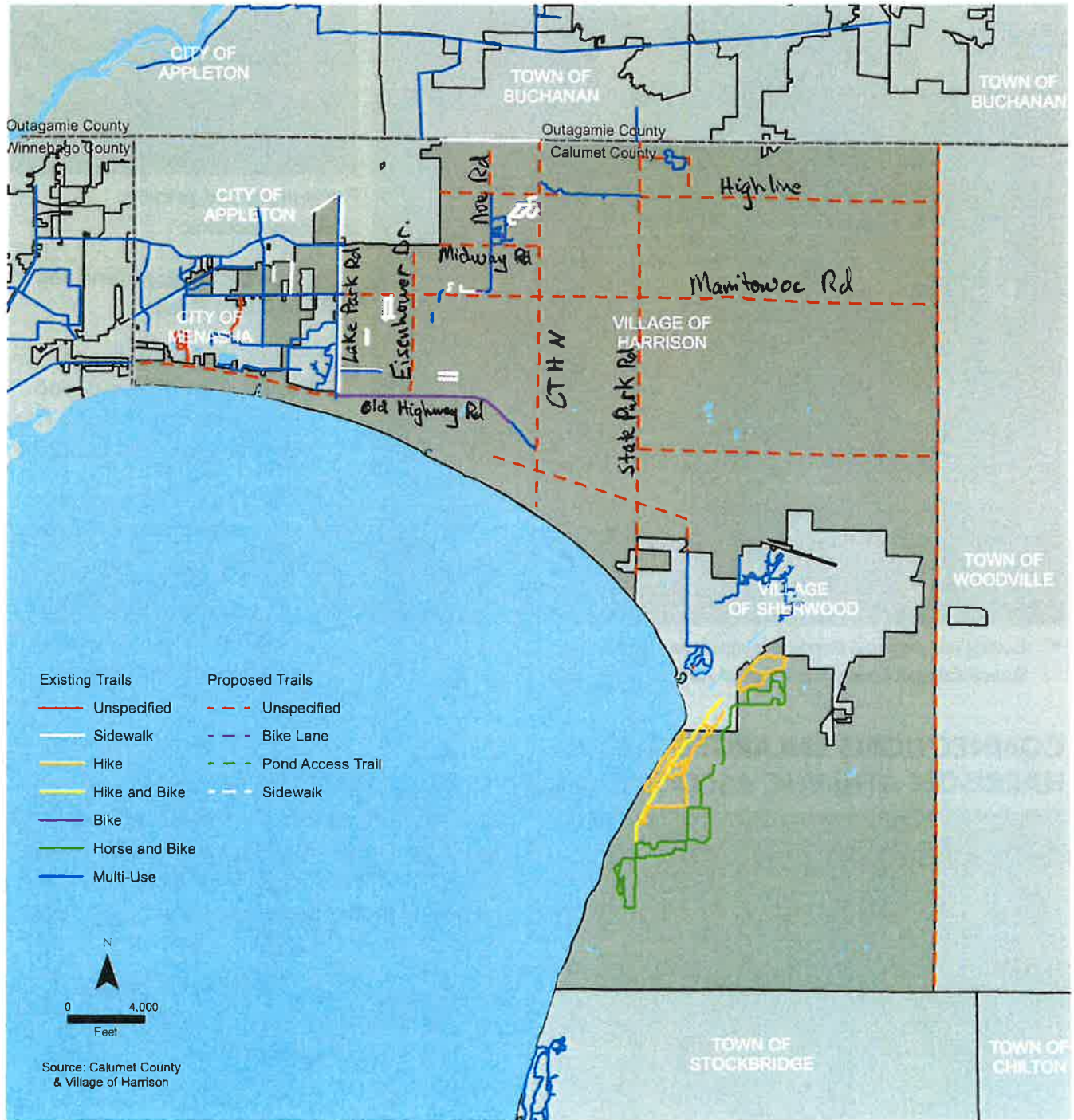


Very minimal residential uses are in the nearby vicinity of Harrison Athletic Association Park. The priority recommendations focus on regional connections:

- A** Connect STH 114 to Lake Winnebago and the planned Friendship State Trail
- B** Trail on State Park Road between the park entrance and the planned Friendship State Trail
- C** Friendship State Trail from N Shore Road to Pigeon Road

▲ Existing and proposed bicycle and pedestrian facilities.
Source: Calumet County and Village of Harrison

Bicycle & Pedestrian Connections



▲ Existing and proposed bicycle and pedestrian facilities. Source: Calumet County and Village of Harrison

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Ord V23-02 Amending the Discharge of Firearms Ordinance & Map

Issue:

Should the Village Board amend the Discharge of Firearms Map?

Background and Additional Information:

The Village regulates the discharge of firearms within certain areas of Harrison. These areas are typically the developed areas of the Village, or adjacent to them. The boundaries of the regulated area have not changed since October 2019. As the Village continues to grow, the map should be reviewed periodically to adjust for the growth. Staff is recommending an amendment to the map boundaries to include the area between County Road N and the overhead electrical lines between Hwy 10 and Schmidt Road (highlighted in pink on the attached map). The Village allows for property owners to receive a discharge waiver if they own 40 contiguous acres within the boundary.

Staff reached out to Lt. Voland, Calumet County Sheriff's Office. Lt. Voland is in general agreement with the proposed boundaries. Both staff and Lt. Voland debated extending the area over to State Park Road (between Hwy 10 & Schmidt Road) but the feeling was that the map could be amending in the future to include this area as additional development occurs.

Staff found that the original discharge of firearms ordinance referenced a map created on June 29, 2003. Any subsequent changes to the map would require an ordinance change. Staff is proposing an ordinance amendment that such map may be amended from time to time by the Village Board. In the future, the Village Board can approve a map amendment without having to adopt an ordinance.

Budget Impacts:

None

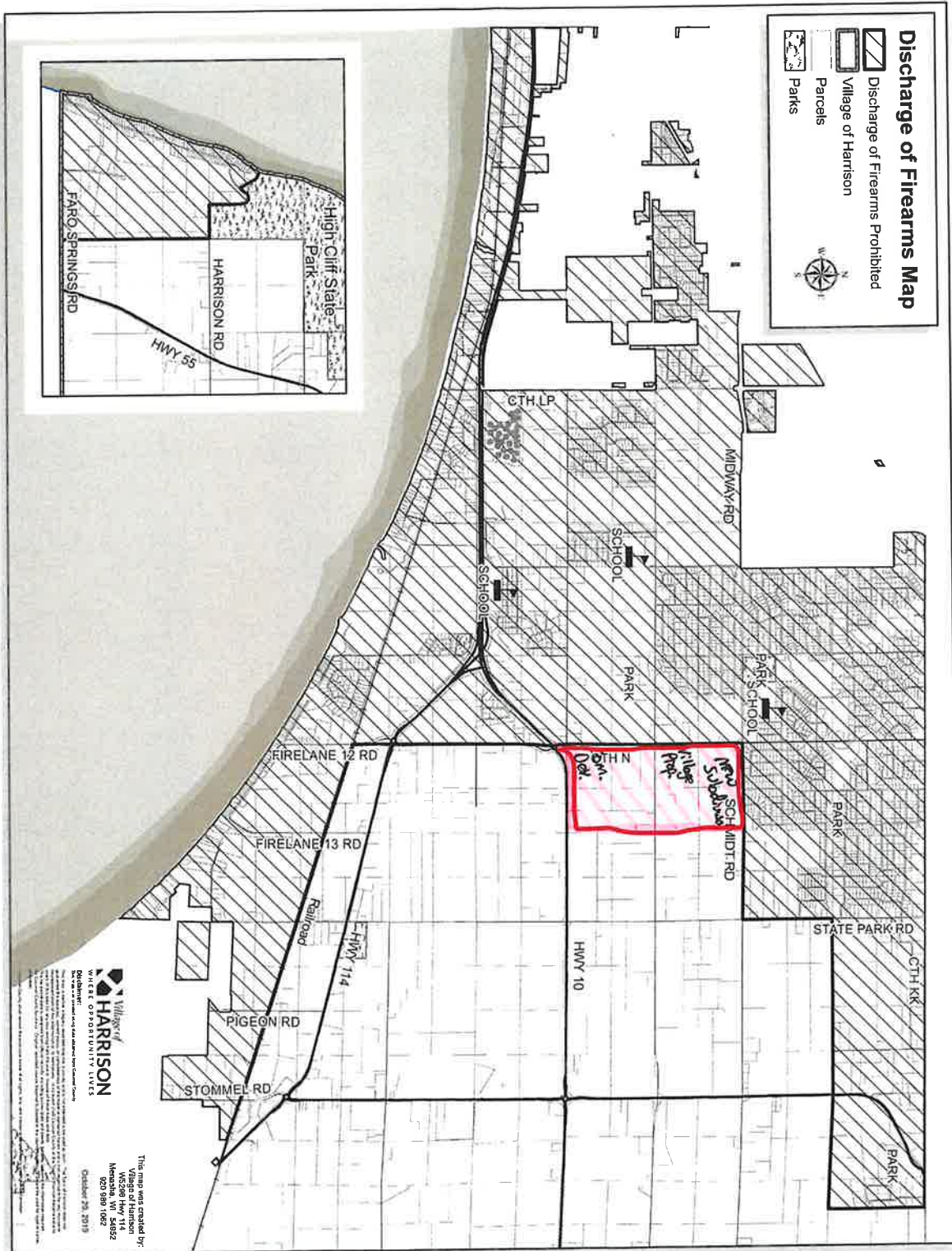
Recommended Action:

Staff recommends approval.

Attachments:

- Ord V23-02
- Discharge of Firearms Map (area in pink is proposed amendment)

Discharge of Firearms Map (proposed)



ORDINANCE V23-02

AN ORDINANCE AMENDING DIVISION 16-II-2 DISCHARGE OF FIREARMS FOR THE VILLAGE OF HARRISON, WISCONSIN

WHEREAS, the Village has a discharge of firearms ordinance which includes a map prohibiting the fire or discharge of firearms within the boundaries stated on the map; and

WHEREAS, the Village wishes to amend the map from time to time to reflect the growth of the Village; and

WHEREAS, the Village desires to amend the ordinance to allow the Village Board to amend the map from time to time.

THEREFORE, BE IT ORDAINED, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following:

DIVISION 16-II-2 DISCHARGE OF FIREARMS

16-60 Definitions

16-61 Prohibition

16-62 Exclusions

16-63 Waiver

16-64 Implementation And Enforcement

16-65 Penalty

16-60 Definitions

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this paragraph, except where the context clearly indicates a different meaning:

Ammunition means any single slug, single ball, scatter shot, fine shot, pellet, or BB.

Dwelling means any house, apartment, business building, cottage, or mobile home.

Firearm means any rifle, shotgun, muzzle loader, handgun, or airgun.

(Ord. No. 5, § 1, 6-8-1976; Ord. No. 91, § 1, 6-29-2003)

HISTORY

Amended by Ord. V21-03 on 1/26/2021

16-61 Prohibition

1. *Firearms.*

1. No person shall fire or discharge any firearm with ammunition within 100 yards of any occupied, permanent or seasonal dwelling, within the village.
2. There shall be no fire or discharge of any firearm with ammunition within the boundaries stated on the map adopted by the village board of supervisors on June 29, 2003. **Such map may be amended from time to time by the Village Board.**
3. The map of the village with said boundaries shaded is incorporated by reference and hereby made a part of this section. A copy of the above-referenced map shall be kept on file in the village clerk's office, where it shall be available for public viewing during normal business hours.

2. *Bow and arrow or crossbow.*

1. It shall be unlawful for a person to discharge a bow and arrow or crossbow within 100 yards from a building located on another person's land. This restriction shall not apply if the person who owns the land on which the building is located allows the hunter to hunt with a bow and arrow or crossbow within the specified distance of the building.
2. A person who discharges a bow and arrow or crossbow shall discharge the arrow or bolt toward the ground.
3. No person shall discharge an arrow or bolt from any weapon where the arrow or bolt may endanger the life, limb or property of another or will traverse any part of any street, alley, or public grounds.

(Ord. No. 5, § 2, 6-8-1976; Ord. No. 91, § 2, 6-29-2003)

HISTORY

Amended by Ord. [V20-01](#) on 2/11/2020

Amended by Ord. [V21-03](#) on 1/26/2021

16-62 Exclusions

This section shall not apply to the use of such guns or firearms by officers duly designated and authorized by village, county, state or federal authorities.

(Ord. No. 5, § 3, 6-8-1976; Ord. No. 91, § 3, 6-29-2003)

HISTORY

Amended by Ord. [V21-03](#) on 1/26/2021

16-63 Waiver

The village clerk may issue a waiver for discharge of firearms if a landowner owns a minimum of 40 acres.

1. The landowner the waiver is issued to is the only one who can give nonfamily members permission to hunt on the land.
2. The waiver is issued on an annual basis.
3. The waiver can be revoked for a violation of Wis. Stats. § 167.31 or Wis. Stats. ch. 941 relating to the use of firearms.

(Ord. No. 5, § 4, 6-8-1976; Ord. No. 91, § 4, 6-29-2003)

HISTORY

Amended by Ord. [V21-03](#) on 1/26/2021

16-64 Implementation And Enforcement

This section shall be implemented and enforced in the following manner, to wit:

1. The village clerk is hereby authorized to prepare and procure citizen complaint forms, which shall be distributed to the county sheriff's department. Additional citizen complaint forms shall be kept in the office of the village clerk.
2. A citizen complaint form shall be furnished to any complainant upon request made to either the county sheriff or his designee, or the village clerk.
3. The complainant shall furnish, in writing on the complaint form, all information requested by such complaint form. Each citizen complaint form shall be legibly signed by the complainant and dated.
4. Each citizen complaint shall be forwarded by mail, or presented in person, to the village clerk who shall, upon receipt thereof, present the complaint form to the village board for their consideration. The village board, following review of a citizen complaint form, may forward such citizen complaint form to the village attorney for prosecution.

(Ord. No. 5, § 5, 6-8-1976; Ord. No. 91, § 5, 6-29-2003)

HISTORY

Amended by Ord. [V21-03](#) on 1/26/2021

16-65 Penalty

Any person violating any provision of this section shall, upon conviction thereof, be punished according to the general penalties described in section 1-7.

(Ord. No. 5, § 6, 6-8-1976; Ord. No. 91, § 6, 6-29-2003)

HISTORY

Amended by Ord. [V21-03](#) on 1/26/2021

EFFECT. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 28th day of February, 2023.

Allison Blackmer, Village President

Attest: Vicki Tessen, Village Clerk

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

February 28, 2023

Title:

Village Ordinance for Noise and Outdoor performances

Issue:

Should the Village revise its current Noise Ordinance?

Background and Additional Information:

The Village President informed the Board she received more complaints about the outdoor music from Anduzzi's at Waverly Beach (AWB) during the October 25, 2022 Village Board meeting. Residents and owners of AWB were present at that meeting. The Village President expressed a desire to revisit this issue in the future at that time.

The Village revised its noise ordinance at the May 31, 2022 meeting. As a reminder, the original noise ordinance required a permit for all activity that utilized amplification equipment outdoors. This permit only lasted four months and the owners of AWB were concerned their business conditions could change suddenly if the permit were not renewed. The revised ordinance eliminated the need for a permit for restaurants featuring outdoor music but still required a permit for special events including those that utilized outdoor amplification equipment. This was retained from the original version.

Staff approached the revision of the ordinance based on the following premises:

1. The Village wishes to balance the needs of the residents while also showing support for business investment in the community.
2. Calumet County Sheriff is the agent of law and ordinance enforcement in the Village of Harrison. Presently their staff would not have a method to determine if a sound is excessive other than a subjective judgement. Lt. Voland recommends adopting language from Kimberly's municipal code that uses a visible effect of vibrations to determine if a sound is excessive. Furthermore he recommends it apply to the entire Village; not just in cases of outdoor performances. This would make it consistent for the officer to enforce regardless of the source of the complaint.
3. Any ordinance revision would need to be applicable to other cases of commercial outdoor music performances/sound generation.

4. The Village is aware of the rural nature of the community and the sound production that can result from it. Thus staff attempted to minimize revisions to those portions of the ordinance regarding noise and focus on the outdoor amplified equipment permit component of the ordinance.
5. The conditional use permit already regulates the times that Waverly Beach can have an outdoor band (11:00 am – 10:00 pm) and outdoor business operations (9:00 am – 12:00 am).
6. Staff will review how neighboring communities handle their noise ordinances and outdoor venues.

The revision of the ordinance included five changes:

1. To add the vibration clause to the Village-wide noise ordinance.
2. To eliminate the outdoor amplified equipment permit.
3. To list a series of exceptions to the noise ordinance.
4. To more clearly describe the method of enforcement and potential consequences.
5. To add a special events permit to municipal code.

Since then staff and elected officials have had sporadic contact with Village residents in the area of AWB and residents from Fox Crossing. Input from the Calumet County Sheriff's department also shows that complaint frequencies were quite high. The primary complaint was that the revised ordinance allowed too high of a sound threshold with the only measuring tool being vibrations that were visible or tactile at the house of the complainant.

One possible option would be to add decibel limits to the ordinance. As a reminder, not all of Harrison's neighbors have decibel limits. Below is a table summarizing them:

Community	Noise Ordinance Contain Decibel Limits	Contains Anduzzi's
Little Chute	Yes	
Kimberly	Yes	X
Buchanan	No	
Menasha	No	
Appleton	Yes	
Sherwood	Yes	
Combined Locks	Yes	
Fox Crossing	No	
Ashwaubenon	No	X
Howard	No	X

When the Village revised its noise ordinance in May of 2022 it borrowed heavily from the ordinance in effect in the Village of Kimberly. This seems appropriate because it contains another branch of Anduzzi's and of all their locations Kimberly has the closest proximity of

residences. Thus, the language from Kimberly's ordinance regarding decibel limits would be a possible remedy. This also makes sense because Anduzzi's is able to function with those sound thresholds in Kimberly.

Please keep in mind this also applies to other businesses in the Village that might utilize outdoor music. Country Side Tavern plays ambient music outdoors during the warmer months and it is anticipated the impending Mr. Brew Tap House will also have outdoor entertainment.

Another option would be to revise the Conditional Use Permit. This would apply only to AWB.

Some residents met with staff in January and proposed a trial period for the decibel limits. The Sheriff is open to that but would need staff assistance during business hours and the equipment.

Budget Impacts:

None unless the sound meters are required. Purchasing three (one for each squad and one for the office) would cost approximately \$1,500. They would need to be calibrated every year.

Recommended Action:

This is on the agenda as discussion only tonight. Staff recommends consideration by Village Board members.

Attachments:

- A new, potential third version of the Noise Ordinance. The only change is the addition of decibel limits: 28-111 (4).

ORDINANCE V23-0x

AN ORDINANCE REPEALING AND RE-CREATING CHAPTER 28 ARTICLE IV OF THE MUNICIPAL CODE OF ORDINANCES, NUISANCES

WHEREAS, The Village of Harrison finds that excessive levels of sound/noise is detrimental to the physical, mental, and social well-being of the people, as well as, inhibits their comfort, living conditions, general welfare, and safety; and

WHEREAS, the Village wishes to amend and update its Code of Ordinances Chapter 28 Article IV;

NOW, THEREFORE, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following ordinance repealing and recreating Chapter 28 Article IV:

Chapter 28 - NUISANCES

ARTICLE IV. - NOISE REGULATION

DIVISION 1. - GENERALLY

28-111 Noises Disturbing The Public Prohibited

1. Making noise tending to unreasonably disturb person in the vicinity prohibited. No person shall make or assist in making any noise tending to unreasonably disturb the comfort, quiet, or repose of persons in the vicinity thereof. This provision shall not apply if the making and continuing of the noise cannot be prevented and is necessary for the protection or preservation of property, or the health, safety, life, or limb of some person, or is necessary for operation of a legally established business in a properly zoned district.
2. Loud operation of mechanical or electrical devices prohibited. No person occupying or having charge of any building or premises, or any part thereof, shall cause or allow any loud, excessive, or unusual noise in the operation or use of any radio, phonograph, tape recorder, loudspeaker, or other mechanical or electrical device, instrument, or machine, which noise shall unreasonably disturb the comfort, quiet, or repose of persons therein or in the vicinity.
3. Noise between certain hours prohibited. Except when necessary to protect the public health, safety, or welfare, no person shall cause or allow any noise between the hours of 8:00 pm and 6:30 am on any day as a result of excavating, grading, building, or constructing activities.
4. Decibel Levels
Noise from a stationary source shall not exceed the following standard for maximum sound pressure levels measured at the property line:

Zone	Daytime (7 am - 7 pm) Maximum levels	Nighttime (7 pm - 7 am) Maximum levels
Residential	70 dB(A)	60 dB(A)
Commercial	70 dB(A)	70 dB(A)
Industrial	75 dB(A)	75 dB(A)

Methods of measuring noise and/or methods of detecting vibrations.

a. *Equipment.* Noise measurements, with the exception of physical vibrations caused by sound, shall be made with a sound level meter.

b. *Location of noise meter.* Noise measurement shall be made at the nearest lot line of the premises from which a noise complaint is received. The noise meter shall be placed at a height of at least three feet above the ground and at least three feet away from walls, barriers, obstructions and all other sound-reflective surfaces.

5. The causing of vibrations from excessive sound generation. The creation of sound waves that the sound causes vibrations to structural components, walls, glass, windows, or doors of a residence and/or vibrations to personal property contents of a residence, which would unreasonably disturb or unduly annoy occupants with normal sensitivities during normal use, detectable by visual observation.
6. *Order by officer.* Any person violating this section shall upon the request of a law enforcement officer immediately cease any activities causing a violation of this section. Failure to cease such activities immediately upon the request of a law enforcement officer shall constitute an additional and separate violation.

28-121 Findings Of Fact

The Village Board finds that excess noise and excessive vibration can degrade the environment of the Village to a degree which is harmful and detrimental to the public health, safety and welfare of its inhabitants and interferes with the comfortable enjoyment of life, property and recreation therein and causes nuisances. The Village Board further finds that no one has any right to interfere with comfortable enjoyment of life, property and recreation within the Village by creating excess noise or excess vibration by the use of sound amplification devices which may unreasonably interfere with normal pursuits of life and recreation or the health and welfare of the Village's inhabitants.

28-122 Exceptions

The following are exceptions to the restrictions in this ordinance and are allowed to generate sound:

1. Cases of clear emergency

2. Businesses on a fixed site and have drive-through services, auction services and other like-oriented businesses that use loudspeakers to service customers shall operate or permit operation outside of a reasonably soundproof enclosure
3. Ambient music played on commercial parcels but not permitted to be heard outside the lot lines of the property
4. Regular, on-going outdoor performances of light patio bands on properties zoned appropriately for outdoor entertainment with a conditional use permit. This would not include traditional concepts of “rock bands”. The reduced size and volume of a light patio band would also apply to non-amplified performances including but not limited to drum sets, vocal choruses and brass/woodwind ensembles.
5. Enforcement upon Exceptions. Nearby parcels may be disturbed by the sound generated in the exceptions. Complaints can still be registered with a law enforcement officer and their authority to control as stated in 28-111 (4) is still in force. Multiple violations can result in a review and revocation of a conditional use permit.

28-123 Special Event Permit Required

Any short-term event that would generate sound, utilize public right-of-ways or public recreational space or in any other way disrupt the normal activity of the Village shall apply for a special event permit. These events include but are not limited to: outdoor concerts, festivals, parades, road races and block parties. Any event using a loudspeaker, public address system or similar sound amplifying device must first obtain a permit from the Village Board as provided in this section.

28-124 Application

An application for a permit shall be filed with the Village Clerk on forms provided by Village administration or on-line as approved by the Village Board and shall include at least the following information:

1. Name, date, time, description, anticipated attendance and contact information for event.
2. Description of amplified sound or music.
3. Listing of street closures or park facilities used.
4. A signature acknowledging legal terms of application

28-125 Time Of Filing

Each application for a special events permit shall be filed with the Village Clerk at least 21 days prior to the date on which the permit is proposed to be used

28-126 Granting Of Permit

1. No permit may be granted until and unless the Village Board by a majority vote has authorized granting of the same.
2. If the Village Board decides not to issue a permit it shall notify the applicant of its decision in writing on the application and state the reasons therefore.

3. Permits shall be copies of the application with approval information noted on it. No permit shall be valid at times or dates other than as stated on the face thereof.

28-127 Appeals

Any applicant aggrieved by the Village Board's denial of a permit may within thirty (30) days after the written denial commence an action seeking the remedy available by certiorari.

28-128 Abatement Orders

In lieu of or in addition to issuing a citation or complaint, any law enforcement officer may issue an order requiring the immediate abatement of any source of sound in violation of this article.

EFFECT. Any and all existing provisions of the Village of Harrison Municipal Code in conflict with the provisions of this ordinance amendment are hereby repealed. This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this xxST day of xxx, 2023.

Allison Blackmer, Village President

Attest: Vicki L. Tessen, Clerk

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Resolution V2023-02 – Support of Grant Application for Friendship Trail Feasibility Study

Issue:

Should the Village Board adopt a resolution of support for a grant application to explore the feasibility of a trail from Menasha to High Cliff State Park?

Background and Additional Information:

In 2022, The Community Foundation for the Fox Valley Region sponsored a High Cliff Trail Corridor Master Plan. There were many residents of the Village that had concerns about the trail location options. The Village Board reviewed the Master Plan and recommended that the proposed trail follow the Hwy 114 corridor. Since that time, staff has been involved in a trail committee consisting of surrounding municipal and private partners. One of the outcomes of the committee was to complete a feasibility study for the corridor to better identify roadway and environmental concerns. The feasibility study is the next step after a master plan. The goal of the feasibility study will be to prepare documents for municipalities to use to obtain design and construction grants.

The committee determined that applying for a WisDOT grant to complete the feasibility study is the next step. The feasibility study will be split into 2 applications in order to maximize grant opportunities. Each application must be sponsored by a local municipality. Harrison will be a sponsor for the local roads application (Manitowoc Road, Old Highway Road, etc.) and the City of Menasha will be the sponsor of the Hwy 10/114 application. The grant is an 80/20 split where the grant will cover up to 80% of the feasibility study costs and the local match is 20%. The Community Foundation has stated that they will cover the 20% local share so there is no cost to Harrison as part of this grant application.

The Community Foundation has hired a consultant to assist with grant application submittal and to be the project manager for the feasibility study project. The Community Foundation has committed \$2 million to this project as part of its 5-year commitment.

The grant application is due March 24th.

Budget Impacts:

None. The Community Foundation for the Fox Valley Region will be providing the required 20% match for the grant.

Recommended Action:

Staff recommends the Village Board adopt Resolution V2023-02, Support of Grant Application.

Attachments:

- Resolution V2023-02
- Email from Curt Detjen, Community Foundation
- Support letter from Fox Cities Greenways

RESOLUTION V2023-02

A RESOLUTION IN SUPPORT OF GRANT APPLICATION FOR FRIENDSHIP TRAIL FEASIBILITY STUDY

WHEREAS, the Village of Harrison is interested in developing a multimodal bicycle and pedestrian connection to High Cliff State Park and requires a feasibility study as described in the application for the High Cliff State Trail Corridor: Along Local Roads; and

WHEREAS, financial aid is required to carry out the project.

THEREFORE, BE IT RESOLVED, that the Village of Harrison has budgeted a sum sufficient to complete the project.

BE IT FURTHER RESOLVED, that the Village of Harrison hereby authorizes Mark Mommaerts, Assistant Village Manager, to act on behalf of the Village of Harrison to:

- submit an application to the State of Wisconsin Department of Transportation for any financial aid that may be available;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents;
- and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Harrison will:

- comply with state or federal rules for the programs;
- and will obtain from the State of Wisconsin Department of Transportation approval prior to starting any work on the project.

Adopted by the Village Board of the Village of Harrison this 28th day of February 2023.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Clerk-Treasurer



February 20, 2023

MISSION

We strengthen our community for current and future generations by helping people make a difference in the lives of all.

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Past Chair

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Mike Van Asten

Manny Vasquez

Reg Wydeven

PRESIDENT/CEO

Curt Detjen
(E-Office)

Mark Mommaerts
Village Planner/Asst. City Manager
Village of Harrison
W5298 State Hwy 114
Harrison, WI 54952

Dear Mark,

The Community Foundation for the Fox Valley Region is very pleased with the progress being made toward the High Cliff Connection multi-modal trail. The David L. and Rita E. Nelson Family Fund, which we are honored to administer and lead, first provided \$100,000 to pay for the development of the project master plan, then followed up with a commitment of up to \$2 million over five years as private-share monies to support the planning and implementation of the plan.

The Harrison Village Board will be asked to authorize an application for a Transportation Alternatives Grant (TAG) from the Wisconsin Department of Transportation to conduct feasibility studies for the Pigeon Road, Old Highway Road, and Manitowoc Road segments of this regional trail. This letter confirms that we encourage the Village of Harrison to authorize this application, and that the local share of this matching grant will be borne by the Community Foundation's fund if the grant is secured.

This feasibility study is the next logical step in the collaborative project that will lead to this trail connection with High Cliff State Park. I look forward to the ongoing work with you, your skilled staff and the other municipalities and nonprofits to achieve this vision of regional benefit.

Sincerely,


Curt S. Detjen
President/CEO





FOX CITIES GREENWAYS, INC.

P.O. Box 5

MENASHA, WI 54952

FCGREENWAYS@GMAIL.COM

February 13th, 2023

Northeast Wisconsin Regional Plan Commission and WisDOT:

This letter is in support of the Village of Harrison's efforts to lead a feasibility study to further explore the addition of multi-modal trails in gap segments along local roadways for the larger High Cliff State Trail Corridor. The multi-jurisdictional master plan development started in 2020 with the Trail Summit and has strong support from our organization.

The mission of Fox Cities Greenways Inc. is to foster the development and preservation of trails and greenways within the Greater Fox Cities Region – and this trail study leading to trail development certainly fits that mission. The High Cliff State Trail Corridor Feasibility Study: Along Local Roads will give us the answers needed to define key gaps in the network on our way to connected completion between the Fox Cities and the High Cliff region showcasing Lake Winnebago and protected natural areas that should be accessible to all.

The further development of this regional corridor is critical to providing multi-modal opportunities along a strong regional transportation backbone. This project will also assist with filling in gaps that currently exist within this corridor and increasing access to the natural environment for those without vehicular access. Fox Cities Greenways Inc continues to further the message of equity and inclusion in the outdoors in partnership with the Community Foundation for the Fox Valley Region. This project will further equity in providing safe non-motorized access to a crown-jewel natural region within the Fox Cities with access to all.

Please give the Village of Harrison's application for the feasibility study your highest consideration. Feel free to reach out with further questions on the connectivity and future planning of the region. We are happy to help!

Sincerely,

A handwritten signature in black ink that reads "Holly Femal". The signature is written in a cursive, flowing style.

Holly Femal
Fox Cities Greenways, Inc. Board Member

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Support of City of Menasha Grant Application for Friendship Trail Feasibility Study

Issue:

Should the Village Board authorize the Village President to sign a letter of support to the City of Menasha's grant application to explore the feasibility of a trail from Menasha to High Cliff State Park?

Background and Additional Information:

This item relates to the Village's grant application resolution. In order to bolster the City of Menasha's grant application for the trail feasibility study, letters of support from community groups and neighboring municipalities are being sought. Part of the City's application for feasibility study will cover portions of roadways in Harrison as well.

Budget Impacts:

None. The Community Foundation for the Fox Valley Region will be providing the required 20% match for the grant to the City of Menasha.

Recommended Action:

Staff recommends the Village Board authorize the Village President to sign the letter of support.

Attachments:

- Letter of support

February 28, 2023

East Central Wisconsin Regional Planning Commission and WisDOT:

This letter is in support of the City of Menasha's efforts to lead a feasibility study to further explore the addition of multi-modal trails in gap segments along local roadways for the larger High Cliff State Trail Corridor. The multi-jurisdictional master plan development started in 2020 with the Trail Summit and has strong support from our organization.

The Village of Harrison wishes to find a trail connection between the High Cliff State Park and the greater Appleton/Fox Cities area. A feasibility study to guide the local municipalities in achieving this goal is the first step for the trail becoming a reality.

The further development of this regional corridor is critical to filling in gaps that currently exist within this corridor. Providing safe off-road multi-modal transportation for corridor users is essential. Some current roadway configurations are not conducive to non-experienced riders and others do not provide any facilities. The Village of Harrison has received comments that businesses along the corridor desire a trail and could lead to further economic development in the area.

The Harrison Village Board of Trustees at their February 28, 2023 meeting unanimously supported the Village President submitting this letter on their behalf. Please give the City of Menasha's application for the feasibility study your highest consideration.

Sincerely,

Allison Blackmer
President, Village of Harrison

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

February 28, 2023

Title:

Res V2023-03 – Set Public Hearing to Discontinue of Right-of-Way for Kasten Road – Harrison Heights

Issue:

Should the Village Board adopt a resolution setting a public hearing to discuss discontinuance of the right-of-way for Kasten Road as part of the Harrison Heights subdivision?

Background and Additional Information:

The final plat of Harrison Heights proposes to vacate/discontinue the right-of-way/easement for Kasten Road. Kasten Road intersects Woodland Road and is located between County Road N and Noe Road. Kasten Road is identified on the Harrison Heights plat on the west side of proposed Lots 2, 3, & 29.

Kasten Road is currently a substandard road due to its width and construction. Currently, Kasten Road is used as a driveway for an existing home. When vacated/discontinued, the existing home will have access to a new road in the Harrison Heights subdivision. There was a concern from the Plan Commission about access for the existing home. The developer stated that access will come from the new roadways...Edgewood Drive, Dublin Pass, and Bray Drive. From the end of Bray Drive the developer will provide an easement for a driveway to the home.

Per WI state statute 66.1003, the Village must hold a public hearing to discontinue a roadway. The resolution to discontinue/vacate must be introduced at a Village Board meeting at least 40 days prior to the public hearing. After the public hearing, the Village Board may adopt a resolution discontinuing/vacating the roadway.

Recommended Action:

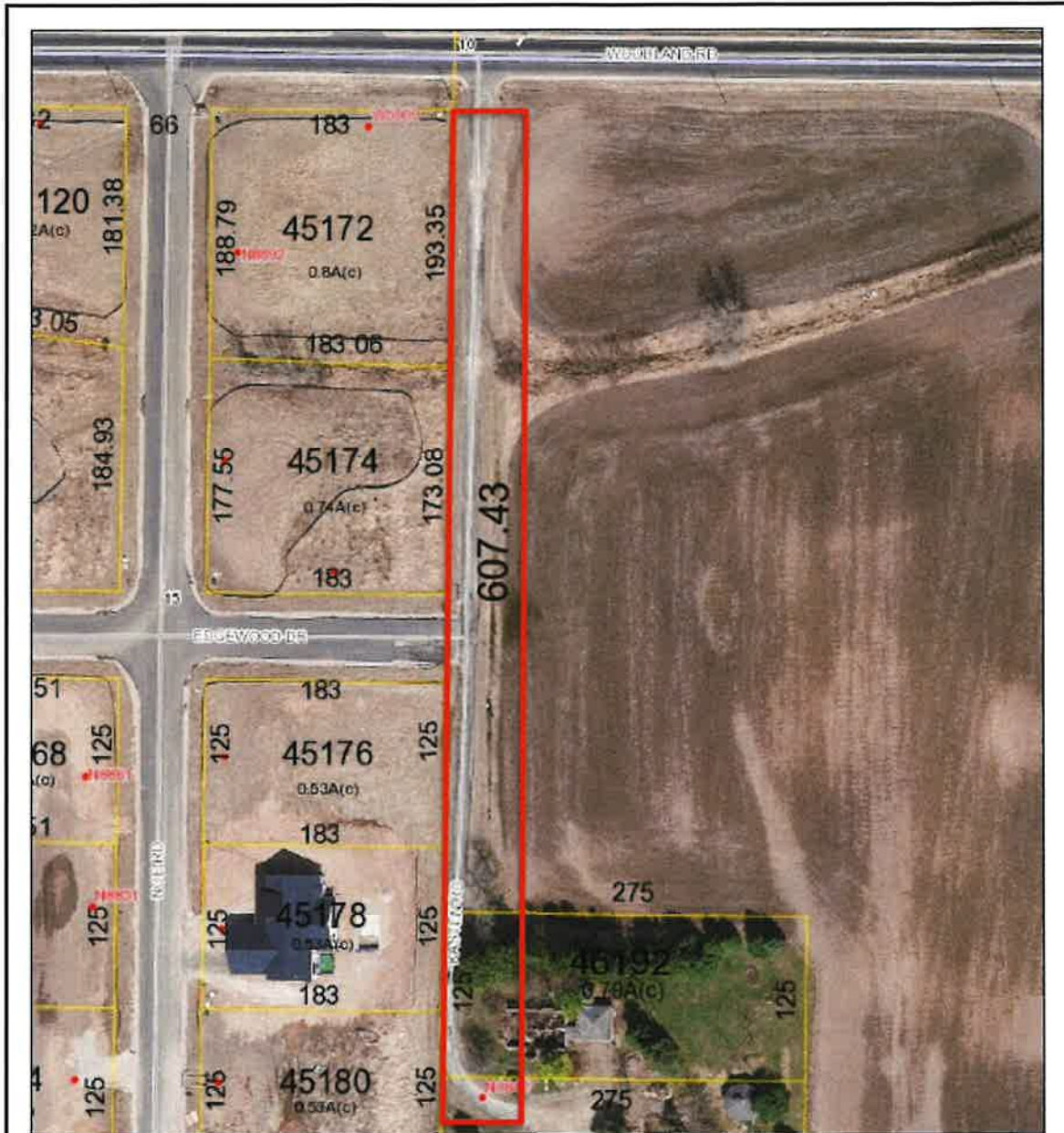
The Plan Commission recommends the Village Board proceed with discontinuing the right-of-way for Kasten Road.

Staff recommends the Village Board adopt Resolution V2023-03.

Attachments:

- Aerial Maps
- Final Plat for Harrison Heights
- Resolution V2023-03

Aerial Map



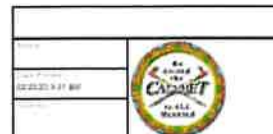
Legend

- Address Point
- County Boundary
- Wisconsin Water
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks

Calumet County, WI



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.



RESOLUTION V2023-03
VILLAGE OF HARRISON
Calumet and Outagamie Counties

**RESOLUTION SETTING A PUBLIC HEARING DATE FOR A PUBLIC WAY
DISCONTINUANCE OF KASTEN ROAD (Harrison Heights)**

WHEREAS, the discontinuance of the following described public way is in the public interest; and

WHEREAS, owners of land abutting a public way filed a written request to vacate or discontinue all of the public way, otherwise known as right-of-way, of Kasten Road, generally located on parcels 33544, 46190 and 46192; and

WHEREAS, the Village Board is authorized to discontinue public ways under §66.1003; and

WHEREAS, the Village wishes to discontinue all of the public way of Kasten Road, as shown on the attached Exhibit "A", which is described as follows:

All of the right-of-way of Kasten Road from the southerly right-of-way of Woodland Road south to the terminus of the Kasten Road right-of-way, being part of the Northwest ¼ of the Northeast 1/4 of Section 15 , Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, and being further generally described as follows: Commencing at the North Quarter Corner of said Section 15; thence southerly a distance of 40.00 feet along the west line of the northeast quarter to the point of beginning; thence southerly a distance of 792.00 feet more or less; thence easterly a distance of 66.00 feet; thence northerly a distance of 792.00 feet more or less; thence westerly a distance of 66.00 feet to the point of beginning, containing 52,272 square feet more or less. Subject to all easements and restrictions of record.

NOW THEREFORE, it is the intent of the Village Board to discontinue the above described right-of-way and to set a public hearing date and time to be held by the Village Board at the Village Hall at W5298 Hwy 114, Menasha, WI 54952, on April 25, 2023 at 6:00pm to discuss the discontinuance.

BE IT FURTHER RESOLVED, that the Village Clerk is directed to publish a Class 3 Notice of said public hearing pursuant to Chapter 985 Wis. Stats, and to arrange for service of a copy of the Notice of Public Hearing on the owners of all of the frontage of lots or land abutting the road right-of-way to be discontinued; that said service shall be not less than 30 days before the date of the public hearing.

BE IT FURTHER RESOLVED, the discontinuance of the road right-of-way shall take effect only upon adoption of the final resolution after the public hearing.

Adopted by the Village Board of the Village of Harrison this 28th day of February, 2023.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Clerk

Exhibit A

