

**VILLAGE OF HARRISON
FIRE COMMISSION MINUTES
Monday June 18th, 2018
6:00 PM**

1. Call to order – The meeting was called to order at 6:04 pm.
2. Pledge of Allegiance.
3. Roll call – Present: Jeff VandenBoogaard, Kevin Rolain, and Jon Zink. Also present: Village Manager Travis Parish and Fire Chief Amos Mikkelson.
Excused: Chad Moder.
4. Approve Minutes - Minutes were not available for approval.
5. Public Comments – None.
6. Review Officers Promotion Process – Chief Mikkelson went over his proposed process for officers’ promotions. This included a minimum 14 day posting period for positions, a four part assessment and a final recommendation from the Fire Chief.
Motion by Jeff VandenBoogaard, seconded by Kevin Rolain to approve the promotion processes as presented by the Fire Chief. Motion carried 3-0.
7. Review of Firefighter Job Description – The commission reviewed the firefighter job description created by the Fire Chief. Motion by Kevin Rolain, seconded by Jeff VandenBoogaard. Motion carried 3-0.

8. Approve hiring Paid On-Call Firefighters: Chris Halbach, David Wood, Andrew Pawlowski, Aaron Beyer, Corey Pawlowski, and Jonathon Verbeten. Motion by Kevin Rolain, seconded by Jeff VandenBoogaard to approve hiring the requested paid on-call firefighters. Motion carried 3-0.
9. Adjournment – Motion by Kevin Rolain, seconded by Jeff VandenBoogaard to adjourn. Motion carried 3-0.