



ZONING BOARD OF APPEALS MEETING MINUTES

VILLAGE OF HARRISON
CALUMET COUNTY, WI
W5298 HWY 114
MENASHA, WI 54952

TUESDAY, MAY 2, 2017

- 1) Call to Order: Meeting was called to order at 5:00pm by Chair Ophoven.
- 2) Pledge of Allegiance: Pledge was recited.
- 3) Roll Call: Present: Craig Majewski, Tom Capper, Jack Ophoven, Pat Hennessey, Scott Chicoine. Excused: Alternate John Jung. Staff present: Mark Mommaerts, AICP (Planner)
- 4) Election of Vice-Chair: Capper nominated Chicoine as Vice-Chair. Motion (Hennessey/Majewski) to nominate Scott Chicoine as Vice Chair. Motion carried unanimously.
- 5) Election of Secretary: Chicoine nominated Majewski as Secretary. Motion (Hennessey/Capper) to nominate Majewski as Secretary. Motion carried unanimously.
- 6) Approve Minutes: Motion (Capper/Chicoine) to approve the January 5, 2016 minutes. Motion carried unanimously.
- 7) Public participation: There was no public comment.
- 8) Items for Discussion:
 - a. Discuss Board rules and meeting procedures: Planner Mommaerts went through the Zoning Board of Appeals Rules of Procedure document with the Board since there were a couple of new members.
 - b. Discuss Zoning Board of Appeals Workshop: There was general discussion on the Zoning Board of Appeals Workshop held by the Center for Land Use Education in March.
- 9) Set Next Meeting Date: Next meeting set for June 6, 2017 at 5:00pm.
- 10) Adjourn: Motion (Chicoine/Hennessey) to adjourn at 5:27pm. Motion carried unanimously.

Dated: May 3, 2017

Prepared by: Mark Mommaerts, AICP, Planner

Craig Majewski 6/6/17

Craig Majewski, Secretary Date
Zoning Board of Appeals