

**Zoning Board of Appeals Minutes**  
September 3, 2019

- 1) Site Inspections: Zoning Board members met on-site at 5:00pm. Viewed the following properties:
  - a. N6775 State Highway 55 – Ben Scheurer
- 2) Return to Village Hall: Returned to Village Hall from site inspections at 5:25pm.
- 3) Call to Order: Meeting was called to order at 5:27pm.
- 4) Roll Call: Present: Craig Majewski, John Jung, Tom Capper, Scott Chicoine, 1 seat vacant.  
Excused: None.  
Staff present: Mark Mommaerts, AICP (Planner).
- 5) Pledge of Allegiance: Pledge was recited.
- 6) Approve Minutes: Motion (Capper/Majewski) to approve the June 18, 2019 minutes. Motion carried unanimously.
- 7) Public participation: There was no public comment.
- 8) Convene Meeting and Enter Public Hearing: The Public Hearing was opened at 5:30pm. The following petitions were heard:
  - a. Variance – Ben Scheurer – N6775 State Highway 55. The hearing notice was included as part of the record. The staff memo was reviewed and included as part of the record. An email dated August 23, 2019 at 8:59am from Ben Scheurer (Petitioner) was included as part of the record. Gerald Bloedorn, N6779 State Highway 55, spoke about his concerns with drainage and gutters. Mr. Bloedorn stated that he would be fine if the gutters on the proposed shed were at least 7-feet from the property line. Chairperson Chicoine asked what the setback was from his shed to the property line. Mr. Bloedorn responded that his shed is 8-feet from the property line. Board member Capper asked how the setback would be enforced if approved. Planner Mommaerts stated that the Zoning Board can conditionally approve the variance with a specific setback requirement that the applicant would have to follow or else be in violation of the approval and the code. There were general questions from the Zoning Board regarding the proposed structure, site, and code requirements.

9) Close Public Hearing and Reconvene Regular Meeting: The Public Hearing was closed and the regular meeting reconvened at 5:44pm.

10) Items for Discussion and Possible Action: The following items were discussed:

- a. Variance – Ben Scheurer – N6775 State Highway 55. Motion (Majewski/Jung) to postpone action until the October 1<sup>st</sup> meeting so that the applicant can be present. Motion carried unanimously.

11) Adjourn: Motion (Jung/Majewski) to adjourn at 5:45pm. Motion carried unanimously.

*Dated: September 4, 2019*

*Prepared by: Mark Mommaerts, AICP, Planner*

 10/1/19

Craig Majewski, Secretary      Date  
Zoning Board of Appeals