



## NOTICE OF VILLAGE OF HARRISON BOARD MEETING

**DATE:** Tuesday, January 30, 2024  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building, W5298 State Road 114,  
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, January 30, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

### Call to Order

### Pledge of Allegiance

1. **Roll Call**
2. **Correspondence or Communications from Board and Staff**
3. **Corrections and Approval of the Previous Meeting Minutes**

a) December 19, 2023 Minutes

4. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. **Reports**

- a) Fire Rescue
- b) Calumet County Sheriff's Dept.
- c) Village Manager's Report
- d) Planning and Zoning Report
- e) Parks and Trails
- f) Public Works/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer

**6. Approval of Bills and Claims**

- a) December 2023 Bills & Claims

**7. Presentations**

- a) Presentation: Festival of Lights Recap of the 2023 Event

**8. Old Business for Discussion, Consideration, and/or Action**

- a) Omitted Resolution Numbers from 2023

**9. New Business for Discussion, Consideration, and/or Action**

- a) Request for Village to cover \$5,000 of costs associated with adding a new electrical service to the northeast corner of Darboy Park near the fire pit area from Festival of Lights.
- b) "Class B" Alcohol License & Agent Approval.
- c) Amend Previously Approved Motion to Purchase Traffic Speed Display Boards.
- d) Support for the Faro Springs Road Lake Access Improvement Project.
- e) Certified Survey Map (CSM) – Don Mielke – Mielke Rd , Parcel 43768
- f) Comprehensive Plan Amendment – Mel Baeten – Highline Rd - Parcel 39012 & part of Parcel 39018
- g) Zoning Map Amendment and Ordinance V24-02 – Mel Baeten – Highline Rd – Parcel 39012 & part of Parcel 39018
- h) Preliminary Plat – Sprangers Estates – Mel Baeten – Highline Rd - Parcels 39012 & 39018
- i) Resolution V2024-1 Submittal of WisDOT STP-Local Funds Application for resurfacing of High Cliff Road.
- j) Approval of purchase of Mobile Video Conferencing Equipment for Conference Rooms in Village Hall with APRA dollars.
- k) Operating Policy for E-Recycling Drop-Off at Village Hall
- l) Award of bids for Village Hall with APRA funds and Harrison Utilities Monument Signs with Utility funds.
- m) Contract approval with Patek Hospitality Consultants, Inc to commission a hotel market study to determine current and future demand for hotel accommodations in the Village.
- n) Zoning Map Amendment and Ordinance V24-03 (Rezoning) – Village Owned Parcel 44944 – Ryford St
- o) Ordinance V24-01, An Ordinance amending Article 113-II Stormwater and Surface Water Regulations for the Village of Harrison, Wisconsin.

- p) Conceptual Approval of Rennwood Park Master Plan.
- q) Review of the Community and Economic Development Survey Results.
- r) Approval of Agreement with McMahon for \$9,500 to design a sidewalk along Manitowoc Road at Woodland Schools to address Safe Routes to School.
- s) Auto Aid Agreement Between Harrison and Buchanan Fire Departments
- t) Request for Approval to Purchase Up to 300 5/8" Water Meters.

#### 10. **Future Agenda Items**

- Hiring Policy (MVH/AB)
- Consider Amending Board of Review Membership (AB)
- Pickleball Etiquette (JB/DB)
- Private Service Line Agreement for Water and Sewer Mains for Northshore Villas (staff) (Feb.)
- Stormwater Management Agreement for Northshore Villas Condominium Development (staff) (Feb.)
- Discussion of Meeting Packet Memos & Attachments
- Overview of Tax Bills - Calculating, Creating, & Collecting (SH)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)

#### 11. **Future Meeting Dates**

- February 27, 2024
- March 26, 2024
- April 9, 2024 (Board /Commission Appointments)
- April 30, 2024

#### 12. **Closed Session**

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Specifically, to be discussed:

- a. Potential land purchase of vacant real estate along CTH N
- b. Potential land sale of vacant land along Lake Park Road

Attendees for both discussions will include: the Village Board, Village President, Village Manager, Village Assistant Manager, and Village Clerk.

The Board may reconvene into Open Session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on closed session topics.

#### 13. **Adjournment**

**Agenda posted and published:** January 25, 2024 at Harrison Village Hall and to [www.VillageofHarrison-WI.org](http://www.VillageofHarrison-WI.org) Vicki L. Tessen, Clerk

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting.