



AMENDED 02/23/2024

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, February 27, 2024
TIME: 6:00pm
PLACE: Harrison Municipal Building, W5298 State Road 114,
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, February 27, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

Call to Order

Pledge of Allegiance

1. Roll Call

2. Correspondence or Communications from Board and Staff

3. Corrections and Approval of the Previous Meeting Minutes

a) January 30, 2024 Board Minutes

4. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. Presentation

a) Presentation by Ehlers on the Long-Term Financial Plan for Harrison Utilities.

b) Presentation by Jake Lenell, Clifton Larson Allen on the 2022 Audit Results and Financial Statements for the Village of Harrison/Harrison Utilities

6. Reports

a) Fire Rescue

b) Calumet County Sheriff's Dept.

c) Village Manager's Report
• Budget Report

d) Planning and Zoning

- e) Parks and Trails
- f) Public Works/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - Financial Summary
 - ARPA Report

7. **Approval of Bills and Claims**

- a) January Bills and Claims

8. **Old Business for Discussion, Consideration, and/or Action**

9. **New Business for Discussion, Consideration, and/or Action**

- a) Approval of the Darboy Park Memorial Bench request.
- b) Request for Additional Funding of \$35,000 for the Faro Springs Road Lake Access Improvement Project.
- c) Certified Survey Map (CSM) – Country Aire Farms – Parcels 40346, 40340, 40372, 40376
- d) Certified Survey Map (CSM) – Rick Uecker – N9037 Spring Valley Rd – Parcel 37958
- e) Contract with Ehlers, Inc. to prepare Tax Incremental District (TID) No. 5 Amendment for \$17,000.
- f) Approval of Intergovernmental Agreement for Fieldcrest Road between the Village of Harrison and the City of Kaukauna.
- g) Concept plan for 13 lot subdivision off Manitowoc Road (Parcels 33408 and 33418)
- h) Resolution V2024-02 Submittal of WisDOT Agricultural Roads Improvement Program (ARIP) Application for Schmidt Road.
- i) Authorize staff to submit MS4 Annual Report for Stormwater to the Department of Natural Resources.
- j) Request from Scott DeWitt for Village to accept Quit Claim Deed for stormwater detention pond in Luniak Meadows Subdivision.
- k) Request from Scott DeWitt for Village to accept Quit Claim Deed for stormwater detention pond in Harrison Heights Phase 1 Subdivision.
- l) Approval of contract not to exceed \$25,000 with Boardman and Clark to rewrite Chapter 30 Utilities of the Municipal Code.

- m) Request for approval to enter into an agreement with a provider for sanitary sewer cleaning and televising for Harrison Utilities from 2024-2028.
- n) Purchase of two Sulzer Submersible Pumps for Harrison Utilities Lift Station No. 2 for \$19,040.
- o) Approval of the purchase of four Variable Frequency Drives (VFD's) at Lift Stations 1, 2, 3, & 4 for \$22,954 for Harrison Utilities.
- p) Kiwanis Request to Close Noe Road for Touch-A-Truck Event.
- q) School Zone Crossing Guards

10. Future Agenda Items

Hiring Policy (MVH/AB)

Consider Amending Board of Review Membership (AB)

Pickleball Etiquette (JB/DB)

Private Service Line Agreement for Water and Sewer Mains for Northshore Villas (staff) (Mar.)

Stormwater Management Agreement for Northshore Villas Condominium Development (staff) (Mar.)

Discussion of Meeting Packet Memos & Attachments

Overview of Tax Bills - Calculating, Creating, & Collecting (SH)

Review of RS-2 Zoning (ML/AB) (after Comp Plan)

Request for Village to cover \$5,000 of costs associated with adding a new electrical service to the northeast corner of Darboy Park near the fire pit area from Festival of Lights. (tabled/referred back to staff 1/30/2024)

Zoning Map Amendment and Ordinance V24-02 – Mel Baeten – Highline Rd – Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)

11. Closed Session

a)

Motion to convene in closed session under the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the purpose of conferring with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved.

Specifically to be discussed is a challenge to the Creekside Improvement Project Assessment. Attendees will include: Village President, Village Trustees, Village Manager, Asst. Village Manager, Village Clerk, Village Attorney, and Attorney Rich Carlson of Town Counsel Litigation, LLC

b) Motion to convene in closed session pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Specifically, to be discussed is a possible development incentive for Crossroads Development. Attendees for both discussions will include: the Village Board, Village President, Village Manager, Village Assistant Manager, and Village Clerk.

The Board may reconvene into Open Session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on any closed session topics.

12. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

P:920.989.1062 F:920.989.1077 | W5298 State Road 114 • Harrison, WI 54952 | harrison-wi.org