

## NOTICE OF VILLAGE OF HARRISON BOARD MEETING

**DATE:** Tuesday, May 28, 2024  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building, W5298 State Road 114,  
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, May 28, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

### **Call to Order**

### **Pledge of Allegiance**

1. **Roll Call**
2. **Correspondence or Communications from Board and Staff**
3. **Corrections and Approval of the Previous Meeting Minutes**

- a) May 7, 2024
- b) May 14, 2024

4. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. **Reports**

- a) Fire Rescue
- b) Calumet County Sheriff's Dept.
- c) Planning and Zoning
- d) Parks and Trails
- e) Public Works/Engineering
- f) Harrison Utilities
- g) Clerk / Treasurer
  - Financial Statement Summary
  - ARPA Report
- h) Budget Comparison Reports

6. **Approval of Bills and Claims**

- a) April Bills and Claims

**7. Old Business for Discussion, Consideration, and/or Action**  
None Scheduled

**8. New Business for Discussion, Consideration, and/or Action**

- a) Conditional Use Permit –Dwayne Nushardt– parcel 39948 – Hwy 55
- b) Certified Survey Map (CSM) – Mark & Pam Scherer – N9554 Highline Rd – Parcels 39028 & 39038
- c) Revised Concept Plan for Sprangers Estate.
- d) Resolution V2024-04, Approving Territory Amendment No. 1 for Tax Incremental District No. 2
- e) Review Territory Amendment Draft for Tax Increment District #5 Project Plan .
- f) Approval of Offer to Purchase and Counter-Offer to purchase real estate at Parcels Nos 40390 and 40384 (Crossroads Development, Inc).
- g) Authorize staff to apply with the Board of Land Commissioners of Public Land to obtain TID loan for purchase of land for future business park on Parcel Numbers 40390 and 40384 (Crossroads Development, LLC).
- h) Award of contract for \$437,890.30 to MCC, Inc. for resurfacing of Blazing Meadows Subdivision.
- i) Approval of contract with Scott's Construction to double chip seal Kessler Road for \$23,750.00
- j) Acceptance of WI DNR Recycling Grant for \$21,857.52.
- k) Resolution V2024-03, Supporting and Approving of the new Appleton (Fox Cities) MPO Policy Board Structure and Re-designation agreement.
- l) 2024 - 2025 Alcohol License Renewal Applications
- m) Findings of the Hotel Market Study for the Village of Harrison
- n) Update on the Statement of Qualifications from Architects for the Public Safety Building project.
- o) Draft Referendum for Increasing Levy Limit In lieu of Borrowing for Road Maintenance
- p) Ordinance V24-07 Repealing and Recreating Municipal Code Ch. 19 Regarding Wind Energy Systems
- q) Discussion regarding Road Impact Fees.

- r) Updating Right-of-Way permit to require a \$1,500 repair escrow.
- s) Resolution V2024-05 Amending Fee and Penalty Schedule
- t) Recommendations for ARPA Funded Projects
- u) Revision/Separation of Clerk/Treasurer Role with Possible Charter Ordinance Change

## 9. Future Agenda Items

- RFQs for Station 60 and DPW (JB/DB) (before budget meetings start)
- Public info meetings & website posts on facilities updates (JB/DB)
- Hiring Policy (MVH/AB)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)
- Zoning Map Amendment and Ordinance V24-02 –Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)
- Trails and benches around retention ponds (SH/DB) (budget meeting)
- Plan to bring interceptors into lift stations 4 & 6 of the HU system (ML) (May/June 2024)
- Review Board Rules and Policies (ML)

## 10. Closed Session

- a) The Board will convene in Closed Session pursuant to the exemption provided in Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercising responsibility.

Specifically, to be discussed are candidates for the Village Manager position.

Attendees: Village Board Trustees and Village Legal Counsel

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session item.

## 11. Adjournment

Any person with hearing disabilities or requiring special accommodation to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted and published: May 23, 2024 at Harrison Village Hall and [www.VillageofHarrison-wi.org](http://www.VillageofHarrison-wi.org)  
Vicki L. Tessen, Clerk-Treasurer