



## NOTICE OF VILLAGE OF HARRISON BOARD MEETING

**DATE:** Tuesday, April 30, 2024  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building, W5298 State Road 114,  
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, April 30, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

### Call to Order

### Pledge of Allegiance

#### 1. Roll Call

#### 2. Correspondence or Communications from Board and Staff

#### 3. Corrections and Approval of the Previous Meeting Minutes

a) April 23, 2024

#### 4. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

#### 5. Proclamation

a) Proclamation to Jeff Wisnet for his 31 years of service to the Village of Harrison.

#### 6. Presentations

a) Long Range Planning Results for Harrison Utilities by Martenson and Eisele

b) Final Plan and Results of Economic Development Strategic Plan by Redevelopment Resources

c) Presentation by Baird on Facility Plan Financing Options

#### 7. Reports

a) Fire Rescue

b) Calumet County Sheriff's Dept.

- c) Village Manager's Report
  - Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works/Engineering
- g) Harrison Utilities
- h) Clerk/Treasurer
  - + ARPA Report
  - + Financial Report

**8. Approval of Bills and Claims**

- a) March Bills and Claims

**9. Appointments**

- a) Fire Commission
- b) Board of Zoning Appeals

**10. Old Business for Discussion, Consideration, and/or Action**

None

**11. New Business for Discussion, Consideration, and/or Action**

- a) Approval of the Economic Development Strategic Plan by Redevelopment Resources.
- b) Conditional Use Permit – Crossroad Development, LLC – parcels 40386 & 40378 – Hwy 55
- c) Contract with McMahon to assist Village Staff in creating a master plan and design guidelines for CTH N property.
- d) Request for Pickleball Etiquette Signs at Darboy Community Park
- e) Final Approval of Rennwood Park Master Plan.
- f) Approval of contract with Bienenstock Natural Playgrounds for conceptual design at Rennwood Park for \$17,250.
- g) Additional funding of \$41,045.19 for new lighting and electrical service at Farmers Field park by We Energies.
- h) Lighting plan for Stormwater Ponds North of Darboy Community Park.
- i) Approval of purchase of W1616 Cameo Court for \$100,000 for future park.
- j) Award of bids for the 2024 Street Resurfacing Projects for \$1,118,263.80.

- k) Creation of Parks Supervisor Role in the Department of Public Works.
- l) Approval to use the savings from the 2024 resurfacing and sealcoating projects to bid work for Blazing Meadow Subdivision.
- m) Award of bids for the 2024 Crack Sealing Contract to Precision Sealcoating, Inc. for \$127,200.
- n) Award of bids for State Park Road Reconstruction to MMC, Inc for \$759,920.80.
- o) Approval of the additional streets in Haen Heights Subdivision (adjacent to Cedar Ridge Estates) for design in 2024 and construction in 2025 and agreement with McMahan for design services.
- p) Approval of the State/Municipal Agreement (SMA) with the WI Department of Transportation Local Road Improvement Program for Payten Street for \$45,680.77.
- q) Approval of a State/Municipal Agreement (SMA) from the WI Department of Transportation Local Road Improvement Program (LRIP) for up to \$815,436.15 towards State Park Road.
- r) Award of bid for Lift Station No. 1 piping replacement for Harrison Utilities for \$52,500.
- s) Contract with Martinson and Eisele to convert Harrison Utility records to a GIS database.
- t) Approval of Trimble DA2 Equipment and Training for Harrison Utilities for GIS data collection.
- u) Request from Harrison Athletic Association for a 6-Month "Class B" Alcohol License and Waive License and Operator Fees.
- v) Draft Referendum for Increasing Levy Limit in Lieu of Borrowing for Road Maintenance
- w) Draft Amendment of Village Code Chapter 119 - Small Wind Energy Systems
- x) Ordinance V24-06 Amending Village Code Chapter 2, Article 2-IV, Division 2-IV-4, Section 2-141 Board of Review
- y) Set Open Book and Board of Review Dates.

## 12. **Future Agenda Items**

- RFQs for Station 60 and DPW (JB/DB) (before budget meetings start)
- Public info meetings & website posts on facilities updates (JB/DB)
- Hiring Policy (MVH/AB)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)
- Zoning Map Amendment and Ord. V24-02 –Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)
- CCSD proposal for mobile speed reader boards (ML/AB)(April/May 2024)
- Road Impact Fee for new construction (ML/AB) (May 2024)
- Trails and benches around retention ponds (SH/DB) (budget meeting)

### 13. **Closed Session**

The Board and others as listed will convene in closed session for three separate items:

1. Pursuant to the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the purpose of possible land purchase and development adjacent to STH 55. Attendees will include: Village President, Village Trustees, Village Manager, Asst. Village Manager, Village Clerk, Village Attorney, and Baird TIF Advisor.
2. Pursuant to the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the purpose of sale of village-owned land off Lake Park Road and possible development incentives. Attendees will include: Village President, Village Trustees, Village Manager, Asst. Village Manager, Village Clerk, and Village Attorney.
3. Pursuant to the exemption provided in Wis. State Stats 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically to be discussed is the Village Manager. Attendees will include: The Village Board, Village Manager, and Village Attorney.

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on any of the closed session items.

### 14. **Adjournment**

Agenda posted and published: April 25, 2024 at Harrison Village Hall and to [www.VillageofHarrison-WI.org](http://www.VillageofHarrison-WI.org) Vicki L. Tessen, Clerk

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.