

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
April 23, 2024**

A regular session of the Village of Harrison Board was called to order at 6:00pm at the Harrison Municipal Building, W5298 State Road 114, Menasha, WI 54952 on Tuesday, April 23, 2024. After the Pledge of Allegiance was recited, roll call was taken.

1. Roll Call

Present: Trustee Baldwin, Trustee Bartlein, Trustee Brantmeier, Trustee Handschke, Trustee Lancaster, and President Blackmer.
Trustee Van Hefty – absent / excused

Staff: Village Manager Matt Heiser, Assistant Manager Chad Pelishek, Fire Chief Jarred Gerl, Operations Manager Jeff Funk, Clerk/Treasurer Vicki Tessen, Lt. Joe Tenor, and Attorney Andrew Micheletti

Public: 12 residents and Times Villager reporter Judy Hebbe

2. Correspondence or Communications from Board and Staff

Trustee Baldwin mentioned the board received an email from Cindy Sanders. The Board directed staff to respond.

3. Corrections and Approval of the Previous Meeting Minutes

a) March 26, 2024

MOTION: Baldwin/Bartlein to approve the minutes of the March 26, 2024 meeting as presented.

Motion Passed: 6/0

b) April 4, 2024

MOTION: Lancaster/Brantmeier to approve the minutes of the April 4, 2024 meeting as presented.

Motion passed:6/0

4. Public Comments

Public comments in favor of building a new safety building were heard from Craig Majewski, N9217 Christopher Ln.

5. New Business for Discussion, Consideration, and/or Action

- a) Approve RFP or RFQ for Fire Station/Public Safety Building

MOTION: Baldwin/Handschke to approve the RFQ as presented.

Motion passed: 6/0

- b) Create Plan for Facilities Improvements
No action was taken.

6. Future Agenda Items

- RFQs for Station 60 and DPW (JB/DB) (before budget meetings start)
- Public info meetings & website posts on facilities updates (JB/DB)
- Closed session for village manager evaluation (ML/SH)
- Hiring Policy (MVH/AB)
- Consider Amending Board of Review Membership (AB)
- Pickleball Etiquette (JB/DB) (April 30, 2024)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)
- Zoning Map Amendment and Ordinance V24-02 –Parcel 39012 & part of Parcel 39018
(tabled 1/30/2024)
- CCSD proposal for mobile speed reader boards (ML/AB)(April/May 2024)
- Road Impact Fee for new construction (ML/AB) (May 2024)
- Trails and benches around retention ponds (SH/DB) (budget meeting)
- Referendum to exceed levy limits to eliminate borrowing for roads (ML/MB) (4/30/24)
- Attorney present Wind Farm Ordinance (ML/MB) (April 30, 2024)
- Staff present plan to educate public about wind farms (JB/DB) (4/30/24)
- Request for Village to add electrical service to Darboy Park from Festival of Lights.
(tabled/referred back to staff 1/30/2024)

7. Adjournment

MOTION: Handschke/Bartlein to adjourn.

Motion passed: 6/0

Minutes Approved April 30, 2024

Vicki L. Tessen, Clerk