

VILLAGE OF HARRISON
BOARD MEETING MINUTES
April 4, 2024

A regular session of the Village of Harrison Board was called to order at 6:00pm at the Harrison Municipal Building, W5298 State Road 114, Menasha, WI 54952 on Thursday, April 4, 2024. After the Pledge of Allegiance was recited, roll call was taken.

1. Roll Call

Present: Trustee Baldwin, Trustee Bartlein, Trustee Brantmeier, Trustee Lancaster, Trustee Van Hefty, and President Blackmer.

Absent: Trustee Handschke; excused

Staff: Village Manager Matt Heiser, Assistant Manager Chad Pelishek, Fire Chief Jarred Gerl, Operations Manager Jeff Funk, and Clerk/Treasurer Vicki Tessen

Public: None

2. Appointments

a) Boards and Commissions

- Plan Commission - Trustee Seat
- Plan Commission - Citizen Seat
- Weed Commissioner
- Zoning Board of Appeals - (2) Citizen Seats, (1) Alternate Seat

MOTION: Bartlein/Brantmeier to confirm the President's appointments as follows:

- *Mark Van Hefty to the Plan Commission Trustee Seat for the term beginning April 16, 2024 and expiring April 21, 2026*
- *Scott Chicoine to the Plan Commission Citizen Seat for the term beginning May 1, 2024 and expiring on April 30, 2027*
- *Kaylee Grezinski to the Weed Commission for the term beginning May 1, 2024 and expiring April 30, 2025*
- *Dan Wallander to the Zoning Board of Appeals Alternate Seat 1 for the term beginning May 1, 2024 and expiring April 30, 2027*
- *Don Mielke to the Zoning Board of Appeals Citizen Seat for the term beginning May 1, 2024 and expiring April 30, 2027*

Motion passed 5-0-1 (Mark Van Hefty abstained).

3. Tour of Village Facilities

MOTION: Bartlein/Baldwin to continue the meeting per the posted agenda and begin touring the Village facilities.

Motion passed 6-0

At 6:10pm, the Board and village staff began the tour of the Village office area, public works areas, fire station # 60, and fire station #70 to assess the conditions and use of these spaces in relation to the needs of the departments.

4. Future Agenda Items

- Hiring Policy (MVH/AB)
- Consider Amending Board of Review Membership (AB)
- Pickleball Etiquette (JB/DB) (April 30, 2024 meeting)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)
- Request for Village to cover \$5,000 of costs associated with adding a new electrical service to the northeast corner of Darboy Park near the fire pit area from Festival of Lights. (tabled/referred back to staff 1/30/2024)
- Zoning Map Amendment and Ordinance V24-02 – Mel Baeten – Highline Rd – Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)
- Calumet County Sheriff's Dept. proposal for movable speed reader boards (ML/AB) (April/May 2024 meeting)
- Road Impact Fee for new construction (ML/AB) (May 2024 meeting)
- Trails and benches around retention ponds (SH/DB) (budget meeting)
- Referendum to exceed levy limits in order to eliminate borrowing for road maintenance (ML/MB) (April 30, 2024 meeting)
- Attorney present Wind Farm Ordinance (ML/MB) (April 30, 2024 meeting)
- Staff present plan to educate public about wind farms (JB/DB) (April 30, 2024 meeting)

5. Adjournment

MOTION: Bartlein/Lancaster to adjourn at 8:00pm from Fire Station #70.

Motion passed 6-0

Next Meeting Dates:

Tuesday, April 23, 2024 following Plan Commission

Meeting Tuesday, April 30, 2024 6:00pm

Tuesday, May 28, 2024 6:00pm

Minutes Approved April 23, 2024

Vicki L. Tessen, Clerk