

VILLAGE OF HARRISON
BOARD MEETING MINUTES
May 7, 2024

A special session of the Village of Harrison Board was called to order at 6:00pm at the Harrison Municipal Building, W5298 State Road 114, Menasha, WI 54952 on Tuesday, May 7, 2024. After the Pledge of Allegiance was recited, roll call was taken.

1. Roll Call

Present: Trustee Baldwin, Trustee Bartlein, Trustee Brantmeier, Trustee Handschke, Trustee Lancaster, Trustee Van Hefty, and President Blackmer.

Staff: Assistant Manager Chad Pelishek, Clerk Vicki Tessen, and Village Attorney Andy Micheletti.

Public: 1 citizens and Times Villager Reporter Judy Hebbe

2. Correspondence or Communications from Board and Staff

None

3. Corrections and Approval of the Previous Meeting Minutes

a) April 30, 2024

MOTION: Van Hefty/Brantmeier to approve the Minutes of the April 30, 2024 meeting with one correction.

Motion passed 7-0

4. Public Comments

None

5. Appointments

a) Board of Review Members

MOTION: Van Hefty/Bartlein to approve appointing Trustee Baldwin and Trustee Bartlein to the Board of Review with Trustee Van Hefty and Trustee Lancaster as alternates.

Motion passed 7-0

6. New Business for Discussion, Consideration, and/or Action

a) Comprehensive Plan Update- Project Kickoff Meeting and Issues and Opportunities

Presentation on the process the Village will use to update the Village Comprehensive Plan was provided by Mitch Brouse of SRF Consulting. No action was taken.

7. Future Agenda Items

- RFQs for Station 60 and DPW (JB/DB) (before budget meetings start)

- Public info meetings & website posts on facilities updates (JB/DB) Hiring Policy (MVH/AB)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)
- Zoning Map Amendment and Ordinance V24-02 –Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)
- CCSD proposal for mobile speed reader boards (ML/AB)(April/May 2024)
- Road Impact Fee for new construction (ML/AB) (May 2024)
- Trails and benches around retention ponds (SH/DB) (budget meeting)
- Request for Village to add electrical service to Darboy Park from Festival of Lights (tabled/referred back to staff 1/30/2024)
- Plan to bring interceptors into lift stations 4 & 6 service area (ML) (May/June 2024)
- Ways to regulate utility companies to reconstruct right of way land after doing their work (ML) (May/June 2024)
- Revision/Separation of Clerk/Treasurer Role (ML/MB)

8. Adjournment

MOTION: Brantmeier/Bartlein to adjourn at 6:53 pm.

Motion passed 7-0

Minutes Approved May 28, 2024

Vicki L. Tessen, Clerk/Treasurer