

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, July 25, 2023
TIME: 6:00pm
PLACE: Harrison Municipal Building, W5298 State Road 114,
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, July 25, 2023, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

4. **Correspondence or Communications from Board and Staff**

5. **Corrections and Approval of the Previous Meeting Minutes**
 - a) June 27, 2023

6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

7. **Reports**
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Village Manager
 - i. Budget Report
 - d) Planning and Zoning
 - e) Parks and Trails
 - f) Public Works Department/Engineering
 - g) Harrison Utilities
 - h) Clerk-Treasurer

8. **Approval of Bills and Claims**
 - a) June Bills and Claims

9. **Appointments**
 - a) Appoint Brandon Barlow to Represent Harrison on the Neenah-Menasha Sewage Commission

10. Old Business for Discussion, Consideration, and/or Action

- a) Renewal of Crossroads' Conditional Use Permit
- b) Approve Organizational Chart

11. New Business for Discussion, Consideration, and/or Action

- a) Personal Property Delinquent Tax Collection Policy
- b) Request by Festival of Lights to Reserve Darboy Community Park
- c) Approve Memorial Bench Donation in Darboy Community Park
- d) Approve health insurance benefits for Village employees for 2024
- e) Select a firm to perform a Facilities Study on Village buildings
- f) Revise Job Description of Harrison Utilities Lead Billing Clerk
- g) Revise Job Description of Village Deputy Clerk/Deputy Treasurer
- h) Approve Conditional Use Permit Application from Bayland Builders for N9695 County N (previous site of Darboy Club)
- i) Approve Certified Survey Map submitted by Dale and Cindy Marx for Schmidt Road.
- j) Approve Rezoning Request by Dale and Cindy Marx for new lot abutting site address W4495 Schmidt Road
- k) Approve Certified Survey Map from Don Mielke on Mielke Road
- l) Approve Certificate of Payment #2 for 2023 Crack Seal Program
- m) Approve Change Order #2 for the 2023 Crack Seal Program
- n) Approve Pay Certificate #1 for the 2023 Road Resurfacing Program
- o) Authorize staff to issue a Request for Proposals to perform engineering work for Harrison Utilities

11. Future Agenda Items

- a) Hiring Policy

12. Closed Session

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a renewal contract with the Calumet County Sheriff's Department.

Attendees will include: the Village President, Village Board, Village Manager, and Village Clerk.

Pursuant to section 19.85(2) of the Wisconsin Statutes, the Board may reconvene into open session for possible action on the closed session.

13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

July 25, 2023

Title:

June 27, 2023 Minutes

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action:

Approve the minutes as presented.



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - July 2023

(Updated: 7/13/2023)

1. Emergency Response

Harrison Fire Rescue was dispatched to 39 emergency calls from June 22nd – July 12th.

- As of July 12th, the Department responded to a total of 322 incidents.
- See attached Incident Report summary.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- June 22nd Apparatus Committee
- June 28th Apparatus Committee
- July 5th Calumet County Chiefs Meeting
- July 10th EMS Meeting/Training
 - Diabetes
 - Triage
- June 19th Fire Drill
 - Sherwood Elevator/Granary

4. Chief Business/Items of Note

- June 26th Alarm Testing – Asterion Apartments
- June 26th Sherwood Village Board Meeting
- June 27th Harrison Village Board Meeting
- July 10th Hydro Testing – Asterion Apartments

Respectfully Submitted,

Jarred Gerl

Chief – Harrison Fire Rescue

Harrison Fire Rescue

Menasha, WI

This report was generated on 7/13/2023 3:42:52 PM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 06/22/2023 | End Date: 07/12/2023

| Incident Date | Address | Incident Type |
|---------------|---|--|
| 06/22/2023 | N Coop RD, Harrison, WI 54915 | Gasoline or other flammable liquid spill |
| 06/22/2023 | Amy AVE, Harrison, WI 54130 | EMS call, excluding vehicle accident with injury |
| 06/24/2023 | Amy AVE, Harrison, WI 54130 | EMS call, excluding vehicle accident with injury |
| 06/24/2023 | Kernan AVE, Harrison, WI 54915 | Building fire |
| 06/26/2023 | Grey DR, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 06/26/2023 | Manitowoc RD, Harrison, WI 54952 | EMS call, excluding vehicle accident with injury |
| 06/26/2023 | Emerald LN, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 06/27/2023 | Golden CT, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 06/27/2023 | Amy AVE, Harrison, WI 54130 | EMS call, excluding vehicle accident with injury |
| 06/28/2023 | Amy AVE, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 06/28/2023 | State Park RD, Harrison, WI 54952 | EMS call, excluding vehicle accident with injury |
| 06/29/2023 | Sonny DR, Harrison, WI 54952 | EMS call, excluding vehicle accident with injury |
| 06/29/2023 | Firelane 8 RD, Harrison, WI 54952 | Alarm system activation, no fire - unintentional |
| 06/30/2023 | E Midway RD, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 06/30/2023 | S Lake Park RD, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 07/01/2023 | Amy AVE, Harrison, WI 54130 | EMS call, excluding vehicle accident with injury |
| 07/01/2023 | Firelane 12 RD, Harrison, WI 54952 | EMS call, excluding vehicle accident with injury |
| 07/01/2023 | County Highway E, Stockbridge (Town of), WI 53014 | Building fire |
| 07/02/2023 | Veterans AVE, Sherwood, WI 54169 | Brush or brush-and-grass mixture fire |
| 07/02/2023 | Firelane 8 RD, Harrison, WI 54952 | Carbon monoxide incident |
| 07/03/2023 | Manitowoc RD, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 07/04/2023 | Nature LN, Sherwood, WI 54169 | EMS call, excluding vehicle accident with injury |
| 07/04/2023 | North Shore RD, Harrison, WI 54952 | Alarm system activation, no fire - unintentional |
| 07/04/2023 | Shagbark Hickory LN, Harrison, WI 54952 | Natural vegetation fire, other |
| 07/05/2023 | Amy AVE, Harrison, WI 54130 | EMS call, excluding vehicle accident with injury |
| 07/05/2023 | Veterans AVE, Sherwood, WI 54169 | EMS call, excluding vehicle accident with injury |
| 07/08/2023 | Nature LN, Sherwood, WI 54169 | EMS call, excluding vehicle accident with injury |
| 07/08/2023 | Harbor CT, Sherwood, WI 54169 | Dispatched & cancelled en route |
| 07/08/2023 | Windswept LN, Sherwood, WI 54169 | EMS call, excluding vehicle accident with injury |
| 07/08/2023 | Brant-St John RD, Woodville (Town of), WI 54130 | Dispatched & cancelled en route |
| 07/09/2023 | Mark, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 07/09/2023 | Victorian DR, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 07/09/2023 | Blackoak ST, Harrison, WI 54952 | EMS call, excluding vehicle accident with injury |
| 07/09/2023 | Silver CT, Harrison, WI 54915 | Detector activation, no fire - unintentional |
| 07/09/2023 | Golden CT, Harrison, WI 54915 | EMS call, excluding vehicle accident with injury |
| 07/10/2023 | Mase CT, Harrison, WI 54915 | Building fire |
| 07/10/2023 | Timberline DR, Sherwood, WI 54169 | Carbon monoxide incident |
| 07/11/2023 | Birchwood DR, Sherwood, WI 54169 | Brush or brush-and-grass mixture fire |
| 07/11/2023 | Brant-St John RD, Woodville (Town of), WI 54130 | Dispatched & cancelled en route |

Total incidents: 39

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com
Doc Id: 1513
Page # 1 of 1

VILLAGE OF HARRISON (JUNE - 2023)

OVERALL INCIDENT SUMMARY

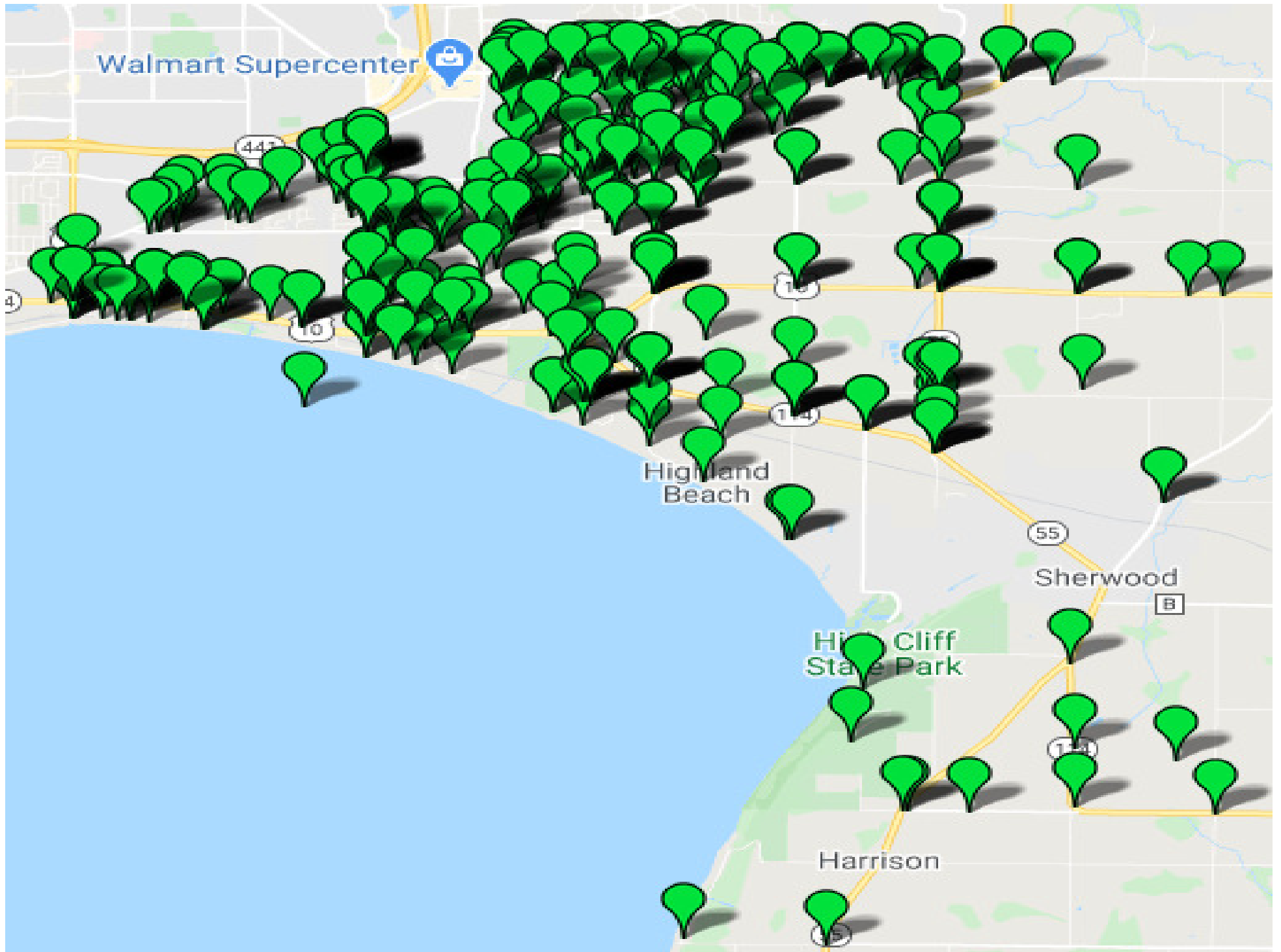
| | | | |
|----------------------|----|------------------------|-----|
| 911 HANG UP | 58 | THEFT | 1 |
| ACCIDENT | 14 | TRAFFIC HAZARD | 10 |
| ACCIDENT WITH INJURY | 0 | TRAFFIC STOP | 107 |
| ALARM | 1 | TRESPASSING | 1 |
| ANIMAL | 12 | VIOLATE OF COURT ORDER | 1 |
| ASSIST AGENCY | 6 | WEAPON | 1 |
| ASSIST CITIZEN | 5 | WELFARE CHECK | 8 |
| BATTERY | 0 | | |
| CIVIL MATTER | 3 | | |
| CIVIL PROCESS | 2 | | |
| CRIME PREVENTION | 2 | | |
| DAMAGE TO PROPERTY | 5 | | |
| DISTURBANCE | 6 | | |
| DOMESTIC DISTURBANCE | 1 | | |
| DRUGS | 1 | | |
| EMERGENCY COMMITTAL | 0 | | |
| FIRE ALARM | 1 | | |
| FIRE CALL | 4 | | |
| FRAUD | 3 | | |
| HARASSMENT | 1 | | |
| JAIL | 0 | | |
| JUVENILE COMPLAINTS | 4 | | |
| LOST / FOUND | 0 | | |
| MEDICAL | 30 | | |
| MISCELLANEOUS | 2 | | |
| MISSING PERSON | 1 | | |
| MOTORIST ASSIST | 16 | | |
| NOISE COMPLAINT | 1 | | |
| ORDINANCE | 6 | | |
| PARKING COMPLAINT | 1 | | |
| RECKLESS DRIVING | 16 | | |
| RUNAWAY | 2 | | |
| SUSPICIOUS PERSON | 2 | | |
| SUSPICIOUS SITUATION | 10 | | |
| SUSPICIOUS VEHICLE | 11 | | |

OVERALL

| | |
|-----------------|-----|
| TOTAL INCIDENTS | 356 |
| CITATIONS | 35 |
| ORDINANCE | 0 |
| WARNINGS | 105 |

ARRESTS

| |
|--|
| TOTAL ARRESTS 9 |
| 6/1/23 Possess THC / Possess Drug Paraphernalia |
| 6/1/23 Possess THC / Possess Drug Paraphernalia |
| 6/5/23 Possess Firearm by Felon / Carry Concealed Weapon |
| 6/16/23 Possess Methamphetamine |
| 6/17/23 OWI |
| 6/22/23 Bail Jumping |
| 6/28/23 Forgery |
| 6/28/23 Domestic Disorderly Conduct |
| 6/29/23 Domestic Disorderly Conduct / Damage to Property |



VILLAGE OF HARRISON (JUNE - 2023)

CONTRACT SUMMARY

| | | | |
|----------------------|----|------------------------|----|
| 911 HANG UP | 9 | THEFT | 1 |
| ACCIDENT | 8 | TRAFFIC HAZARD | 6 |
| ACCIDENT WITH INJURY | 0 | TRAFFIC STOP | 74 |
| ALARM | 1 | TRESPASSING | 0 |
| ANIMAL | 6 | VIOLATE OF COURT ORDER | 1 |
| ASSIST AGENCY | 3 | WEAPON | 1 |
| ASSIST CITIZEN | 2 | WELFARE CHECK | 5 |
| BATTERY | 0 | | |
| CIVIL MATTER | 3 | | |
| CIVIL PROCESS | 0 | | |
| CRIME PREVENTION | 0 | | |
| DAMAGE TO PROPERTY | 4 | | |
| DISTURBANCE | 5 | | |
| DOMESTIC DISTURBANCE | 1 | | |
| DRUGS | 1 | | |
| EMERGENCY COMMITTAL | 0 | | |
| FIRE ALARM | 1 | | |
| FIRE CALL | 1 | | |
| FRAUD | 3 | | |
| HARASSMENT | 0 | | |
| JAIL | 0 | | |
| JUVENILE COMPLAINTS | 3 | | |
| LOST / FOUND | 0 | | |
| MEDICAL | 22 | | |
| MISCELLANEOUS | 0 | | |
| MISSING PERSON | 1 | | |
| MOTORIST ASSIST | 11 | | |
| NOISE COMPLAINT | 1 | | |
| ORDINANCE | 6 | | |
| PARKING COMPLAINT | 1 | | |
| RECKLESS DRIVING | 9 | | |
| RUNAWAY | 2 | | |
| SUSPICIOUS PERSON | 1 | | |
| SUSPICIOUS SITUATION | 9 | | |
| SUSPICIOUS VEHICLE | 9 | | |

| <i>CONTRACT</i> | |
|------------------|-----|
| <i>TOTAL</i> | 211 |
| <i>ARRESTS</i> | 5 |
| <i>CITATIONS</i> | 25 |
| <i>ORDINANCE</i> | 0 |
| <i>WARNINGS</i> | 72 |

ACTIVITY DETAIL SUMMARY REPORT

| | | |
|----------|----------|--|
| 6/1/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/1/2023 | Warning | NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT |
| 6/1/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 6/1/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/2/2023 | Citation | SPEEDING IN 55 MPH ZONE (25-29 MPH) |
| 6/2/2023 | Warning | FAIL/OBEY TRAFFIC SIGN/SIGNAL |
| 6/2/2023 | Warning | FAILURE TO KEEP VEHICLE UNDER CONTROL |
| 6/2/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/2/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/2/2023 | Warning | FAIL/NOTIFY ADDRESS CHANGE |
| 6/3/2023 | Citation | SPEEDING IN 55 MPH ZONE (20-24 MPH) |
| 6/3/2023 | Citation | RECKLESS DRIVING-ENDANGER SAFETY |
| 6/3/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/4/2023 | Citation | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/4/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/5/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/6/2023 | Citation | SPEEDING IN 55 MPH ZONE (20-24 MPH) |
| 6/6/2023 | Warning | NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT |
| 6/6/2023 | Warning | SPEEDING IN 55 MPH ZONE (11-15 MPH) |
| 6/6/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/7/2023 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 6/7/2023 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 6/8/2023 | Citation | OPERATING WHILE SUSPENDED |
| 6/8/2023 | Citation | FAILURE OF OCCUPANT TO NOTIFY POLICE OF ACCIDENT |
| 6/8/2023 | Citation | DRIVING TOO FAST FOR CONDITIONS |
| 6/8/2023 | Citation | FAILURE TO KEEP VEHICLE UNDER CONTROL |
| 6/8/2023 | Warning | FAIL/OBEY TRAFFIC OFFICER SIGNAL/ORDER-WORK AREA |
| 6/8/2023 | Warning | FAIL/OBEY TRAFFIC OFFICER SIGNAL/ORDER-WORK AREA |
| 6/8/2023 | Warning | FAIL/OBEY TRAFFIC OFFICER SIGNAL/ORDER-WORK AREA |
| 6/8/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/8/2023 | Warning | IMPROPER/ATTACH REAR REG DECAL/TAG |
| 6/8/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 6/9/2023 | Citation | OPERATE W/O VALID LICENSE |
| 6/9/2023 | Citation | FAILURE OF OPERATOR TO NOTIFY POLICE OF ACCIDENT |
| 6/9/2023 | Warning | SPEEDING IN 55 MPH ZONE (11-15 MPH) |
| 6/9/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 6/9/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/9/2023 | Warning | DEVIATION FROM DESIGNATED LANE |

| | | |
|-----------|----------|--|
| 6/9/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/9/2023 | Warning | UNSAFE LANE DEVIATION |
| 6/9/2023 | Warning | NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT |
| 6/10/2023 | Citation | FAIL/STOP AT STOP SIGN |
| 6/10/2023 | Citation | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/10/2023 | Warning | FAIL/OBEY TRAFFIC SIGN/SIGNAL |
| 6/10/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/10/2023 | Warning | IMPROPER/ATTACH REAR REG DECAL/TAG |
| 6/10/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/10/2023 | Warning | IMPROPER/ATTACH REAR REG DECAL/TAG |
| 6/11/2023 | Citation | FAILURE TO KEEP VEHICLE UNDER CONTROL |
| 6/11/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/12/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/12/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/12/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/12/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/14/2023 | Citation | OPERATING W/PAC (1ST) |
| 6/14/2023 | Citation | OPERATING WHILE REVOKED (FORFEITURE) |
| 6/14/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 6/14/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 6/14/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 6/14/2023 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 6/14/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/14/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/15/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/15/2023 | Warning | NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT |
| 6/15/2023 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 6/16/2023 | Citation | IMPEDING TRAFFIC BY SLOW SPEED |
| 6/16/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/17/2023 | Warning | FAIL/STOP AT STOP SIGN |
| 6/17/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/19/2023 | Citation | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 6/19/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/19/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 6/20/2023 | Citation | FAIL/STOP AT STOP SIGN |
| 6/20/2023 | Citation | OPERATING WHILE SUSPENDED |
| 6/20/2023 | Citation | RECKLESS DRIVING-ENDANGER SAFETY |
| 6/20/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 5/20/2023 | Warning | FAIL/STOP AT STOP SIGN |

| | | |
|-----------|----------|--|
| 6/22/2023 | Citation | OPERATING W/PAC >=0.15 (1ST) |
| 6/26/2023 | Citation | FAILURE TO KEEP VEHICLE UNDER CONTROL |
| 6/26/2023 | Warning | SPEEDING IN 55 MPH ZONE (16-19 MPH) |
| 6/27/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/27/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/27/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/27/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 6/27/2023 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/27/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (20-24 MPH) |
| 6/27/2023 | Warning | IMPROPER/ATTACH REAR REG DECAL/TAG |
| 6/27/2023 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 6/28/2023 | Citation | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 6/28/2023 | Warning | SPEEDING IN 55 MPH ZONE (16-19 MPH) |
| 6/28/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 6/28/2023 | Warning | SPEEDING IN 55 MPH ZONE (20-24 MPH) |
| 6/28/2023 | Warning | IMPROPER DISPLAY/PLATES (ILLEGIBLE) |
| 6/28/2023 | Warning | IID TAMPERING/FAIL TO INSTALL/VIOULATE COURT ORDER |
| 6/29/2023 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 6/30/2023 | Citation | OPERATE W/O VALID LICENSE |
| 6/30/2023 | Warning | OPERATE AFTER REV/SUSP OF REGISTRATION |

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Village Manager

Issue:

None, it's a report.

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

The clean-up of old reconciliation transactions continues. The team is specifically addressing uncashed checks from the Village (in some cases dating back years), uncollected amounts escrowed for zoning and building permits (in some cases dating back to the incorporation of the Village) and some old fees that were collected via property tax assessments but the receivable was never updated in the financial system.

Staff is also addressing some personal property tax issues. There are a few commercial properties that changed hands with outstanding personal property tax due on them and staff are working to resolve them.

Staff had some state reports due in July such as the Report on Alcohol licensing to the Department of Revenue.

- Work continues on the Granicus project. The project has three distinct modules:
 - Peak/iLegislate (digital agendas, packets and minutes)
 - Staff are at the point of entering practice meetings into the system in parallel with our current hard-copy process. Staff are now creating every meeting in Granicus and generating the packet from it. This unit is read to go live. Devices need to be purchased for the Board members and distributed with instructions.

- Form Services (digital forms)
 - Operator licenses are designed and real estate inquiries are both designed and need to have

a work assessment from Granicus to build them. That will determine how much time remains to build other forms. Target go-live will be to have these services available when the website goes live is pushed back to October.

- - Granicus completed migrating all the current content to the new website. Staff now needs to review and update for any changes. Go live is targeted for October.

Notes for Attachments:

- Budget reports for the General Fund, the Water Utility and Sewer Utility. Newly added to the monthly report are the TID budget printouts. The budget for a TID is a bit of a misnomer. Staff uses revenues from the previous year as an estimate but the numbers are driven by development. The Village TIDs do not have project expenses. Most of their expenses are the portions of increment promised to them in the developers' agreements. Thus, TID #4 has no revenue budgeted because there is no development in it. TIDs numbers 5 and 6 did not exist at budget time so they had nothing budgeted for them.

- Trustee Lancaster asked after the April monthly budget to see updated revenues in the budget reports of the general funds. Presently the budget report shows a small amount receipted in property taxes which was a disbursement from Calumet County for a couple of special cases and zeros for amounts received in the special charges on our tax bills. It is my understanding that the process utilized by the Village has staff entering taxes and special charges as receivables. This process is deemed appropriate by the auditor because the taxes continue to be collected throughout the year but not all of them go to the Village. During the audit process receivables are converted into actual revenues received. Historically this has always been the case here in Harrison. Staff would have to pursue changing that procedure with the auditor if the Board wished to have a more current picture of taxes collected.

- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination. The 2022 audit will determine final balances of these funds at the end of that fiscal year.

- At the August 30, 2022 meeting Board members requested staff to explore if the pavement for the pickleball courts was/should be charged against the park impact fees. Northeast Asphalt bid \$47,130 in change order number 1 to pave the courts and increased it an additional \$11,730 in change order number 2 when the size of the courts were enlarged. These costs were part of the approved certificates of payment from Graef that the Village paid in October, 2021. They were booked against the capital outlay funds at that time. Staff would recommend keeping it that way to preserve park impact fees for future expenditures. Again, the 2022 audit will determine a balance for that fund and this historical footnote can be discontinued.

- At the June 27, 2023 meeting Trustee Van Hefty requested two additional reports:
 - A report listing my accomplishments over the past year
 - A report showing efforts at teamwork over the past year

Budget Impacts:

None.

Recommended Action:

None, it's a report.

Attachments:

- [MEMO Village Board 7-25-23 Report Village Manager Attach Budget Reports.pdf](#)
- [MEMO Village Board 7-25-23 Report Village Managers Attch Teamwork.pdf](#)
- [MEMO Village Board 7-25-23 Report Village Managers Attch Accomplishmnts.pdf](#)

Fund: 100 - GENERAL FUND

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|---------------------------------------|--------------------------------|-------------------|------------------------------|---------------------|----------------------|----------------|
| 100-00-40000-000-000 | State Lottery Credit | 0.00 | 184,770.13 | 0.00 | 184,770.13 | 0.00 |
| REVENUES | | 0.00 | 184,770.13 | 0.00 | 184,770.13 | 0.00 |
| 100-00-41110-000-000 | General Property Taxes | 0.00 | 11,074.21 | 2,817,382.00 | -2,806,307.79 | 0.39 |
| 100-00-41140-000-000 | Mobile Home Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-41150-000-000 | Forest Cropland/MFL Taxes | 0.00 | 30.24 | 30.00 | 0.24 | 100.80 |
| 100-00-41220-000-000 | Sales Tax - Village Share | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-41320-000-000 | Payments In Lieu of Taxes | 0.00 | 2,130.62 | 60,000.00 | -57,869.38 | 3.55 |
| 100-00-41800-000-000 | Interest - Personal Prop. Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-41900-000-000 | Other Taxes | 0.00 | 1,706.10 | 0.00 | 1,706.10 | 0.00 |
| TAXES | | 0.00 | 14,941.17 | 2,877,412.00 | -2,862,470.83 | 0.52 |
| 100-00-42000-000-000 | Special Assessments | 0.00 | 0.00 | 1,122,379.00 | -1,122,379.00 | 0.00 |
| 100-00-42000-000-101 | Connection Fees - Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-42100-000-000 | S/W Agreement - Lexington Home | 0.00 | 114,098.50 | 0.00 | 114,098.50 | 0.00 |
| 100-00-42300-000-001 | Sp. Assmts. - Sidewalks | 0.00 | 0.00 | 6,095.00 | -6,095.00 | 0.00 |
| 100-00-42300-000-002 | Sp Assmts Rds -Hickory/Rustic | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-42300-000-003 | Sp Assmts Kimbryl Hts 2022 Rds | 0.00 | 164,163.59 | 0.00 | 164,163.59 | 0.00 |
| 100-00-42300-000-004 | Sp Assmts Hiddn Pines 2022 Rds | 0.00 | 13,735.91 | 0.00 | 13,735.91 | 0.00 |
| 100-00-42400-000-001 | Sp Assmts Hoelzel Hvns 2022 | 0.00 | 7,828.08 | 0.00 | 7,828.08 | 0.00 |
| 100-00-42600-000-001 | Sp. Assmts. - Sumac Ln. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SPECIAL ASSESS CONNECTION FEES | | 0.00 | 299,826.08 | 1,128,474.00 | -828,647.92 | 26.57 |
| 100-00-43200-000-000 | Federal Grants - CARES ACT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-43400-000-000 | State Shared Revenues | 0.00 | 0.00 | 62,566.00 | -62,566.00 | 0.00 |
| 100-00-43401-000-000 | Personal Property Aid | 0.00 | 5,896.93 | 0.00 | 5,896.93 | 0.00 |
| 100-00-43410-000-000 | State Fire Dues - Harrison | 0.00 | 0.00 | 49,900.00 | -49,900.00 | 0.00 |
| 100-00-43420-000-000 | State Fire Dues - Shwd/Wood | 0.00 | 0.00 | 14,858.00 | -14,858.00 | 0.00 |
| 100-00-43430-000-000 | Exempt Computer Aid | 0.00 | 0.00 | 42,042.00 | -42,042.00 | 0.00 |
| 100-00-43520-000-000 | Public Safety Grant | 0.00 | 12,675.00 | 0.00 | 12,675.00 | 0.00 |
| 100-00-43530-000-000 | State Transportation Aids | 108,715.32 | 326,145.96 | 434,804.00 | -108,658.04 | 75.01 |
| 100-00-43531-000-000 | Local Road Improvement Aid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-43532-000-000 | Bridge Aid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-43540-000-000 | Recycling Grant | 0.00 | 21,662.36 | 21,300.00 | 362.36 | 101.70 |
| 100-00-43570-000-000 | State Grant - Friendship Trail | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-43610-000-000 | Payment for Municipal Services | 0.00 | 0.00 | 60.00 | -60.00 | 0.00 |
| 100-00-43620-000-000 | DNR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-43650-000-000 | Forest Cropland State Aids | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| INTERGOVERNMENTAL REVENUES | | 108,715.32 | 366,380.25 | 625,530.00 | -259,149.75 | 58.57 |
| 100-00-44105-000-000 | Liquor & Beverage Licenses | 0.00 | 5,175.00 | 10,000.00 | -4,825.00 | 51.75 |
| 100-00-44110-000-000 | Operators Licenses | 70.00 | 3,235.00 | 4,900.00 | -1,665.00 | 66.02 |
| 100-00-44115-000-000 | Cigarette Licenses | 0.00 | 300.00 | 200.00 | 100.00 | 150.00 |
| 100-00-44120-000-000 | Cable Television Franchise Fee | 1,717.61 | 52,738.89 | 111,703.00 | -58,964.11 | 47.21 |
| 100-00-44205-000-000 | Dog Licenses Fees | 130.00 | 12,207.70 | 11,000.00 | 1,207.70 | 110.98 |
| 100-00-44305-000-000 | Building Permit Fee | 1,999.65 | 37,681.06 | 52,000.00 | -14,318.94 | 72.46 |
| 100-00-44305-001-000 | Bldg Permit Fee - Admin. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-44306-000-000 | HVAC Permit | 240.00 | 10,410.77 | 7,250.00 | 3,160.77 | 143.60 |
| 100-00-44307-000-000 | Plumbing Permit | 0.00 | 11,209.00 | 10,000.00 | 1,209.00 | 112.09 |
| 100-00-44308-000-000 | Electrical Permit | 370.00 | 15,604.09 | 13,000.00 | 2,604.09 | 120.03 |

Fund: 100 - GENERAL FUND

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--------------------------------------|--------------------------------|-----------------|------------------------------|---------------------|----------------------|----------------|
| 100-00-44309-000-000 | Siding/Windows/Roof Permit | 120.00 | 1,360.00 | 750.00 | 610.00 | 181.33 |
| 100-00-44310-000-000 | Pool Permit | 0.00 | 200.00 | 1,000.00 | -800.00 | 20.00 |
| 100-00-44311-000-000 | Lot Grade Fee | 0.00 | 49,020.00 | 40,000.00 | 9,020.00 | 122.55 |
| 100-00-44312-000-000 | Driveway Grade Fee | 0.00 | 10,545.00 | 9,000.00 | 1,545.00 | 117.17 |
| 100-00-44313-000-000 | Culvert Permit | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| 100-00-44314-000-000 | Street Opening Permit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-44316-000-000 | Demolition Permit | 0.00 | 100.00 | 50.00 | 50.00 | 200.00 |
| 100-00-44330-000-000 | Utility Permit Fee | 1,898.60 | 9,281.50 | 2,500.00 | 6,781.50 | 371.26 |
| 100-00-44336-000-000 | Culvert Fee - Bldg Inspector | 0.00 | 0.00 | 150.00 | -150.00 | 0.00 |
| 100-00-44400-000-000 | Zoning Permit Fee | 450.00 | 21,525.00 | 22,000.00 | -475.00 | 97.84 |
| 100-00-44401-000-000 | Erosion Permit | 0.00 | 8,180.72 | 6,500.00 | 1,680.72 | 125.86 |
| 100-00-44410-000-000 | Plat and CSM Review Fee | 75.00 | 1,530.00 | 2,000.00 | -470.00 | 76.50 |
| 100-00-44415-000-000 | Site Plan Review Fee | 0.00 | 950.00 | 600.00 | 350.00 | 158.33 |
| 100-00-44900-000-000 | Other License/Permit Fee | 5.00 | 1,060.00 | 0.00 | 1,060.00 | 0.00 |
| 100-00-44905-000-000 | Fireworks Permit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LICENSES AND PERMITS | | 7,075.86 | 252,463.73 | 304,753.00 | -52,289.27 | 82.84 |
| 100-00-45105-000-000 | Ordinance Violations | 0.00 | 0.00 | 500.00 | -500.00 | 0.00 |
| 100-00-45110-000-000 | Parking Violations | 1,168.60 | 7,330.17 | 6,000.00 | 1,330.17 | 122.17 |
| FINES, FORFEITS AND PENALTIES | | 1,168.60 | 7,330.17 | 6,500.00 | 830.17 | 112.77 |
| 100-00-46100-000-000 | Administrative Fee | 676.99 | 19,083.40 | 40,000.00 | -20,916.60 | 47.71 |
| 100-00-46105-000-000 | Publication Fee - Liquor | 0.00 | -57.87 | 0.00 | -57.87 | 0.00 |
| 100-00-46110-000-000 | Real Estate Inquiry Fee | 390.00 | 5,070.00 | 8,000.00 | -2,930.00 | 63.38 |
| 100-00-46111-000-000 | Photocopy Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46115-000-000 | Merchandise Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46120-000-000 | Credit Card Surcharge | 0.00 | 654.96 | 700.00 | -45.04 | 93.57 |
| 100-00-46210-000-000 | Law Enforcement Charges | 0.00 | 0.00 | 512,531.00 | -512,531.00 | 0.00 |
| 100-00-46300-000-000 | Transportation Utility Charges | 0.00 | 0.00 | 662,450.00 | -662,450.00 | 0.00 |
| 100-00-46310-000-000 | Road Department Revenue | 666.00 | 1,044.00 | 2,000.00 | -956.00 | 52.20 |
| 100-00-46321-000-000 | Street Lights Fee | 0.00 | 0.00 | 2,000.00 | -2,000.00 | 0.00 |
| 100-00-46321-000-001 | Lights - North Shore Woods | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46321-000-002 | Lights - North Shore Golf Club | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46324-000-000 | Harrison Stormwater Util Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46328-000-000 | Stormwater Drainage Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46420-000-000 | Refuse Collection Fee (67%) | 0.00 | 1,886.12 | 396,829.00 | -394,942.88 | 0.48 |
| 100-00-46435-000-000 | Recycling Collection Fee (33%) | 0.00 | 1,256.60 | 256,099.00 | -254,842.40 | 0.49 |
| 100-00-46440-000-000 | Weed & Nuisance Control Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46445-000-000 | Compost Site Sticker Fee | 820.00 | 31,120.00 | 30,000.00 | 1,120.00 | 103.73 |
| 100-00-46722-000-000 | Park Shelter Rental Fee | 0.00 | 1,706.16 | 1,000.00 | 706.16 | 170.62 |
| 100-00-46740-000-000 | Municipal Hall Rental Fee | 94.79 | 2,180.17 | 1,200.00 | 980.17 | 181.68 |
| PUBLIC CHARGES FOR SERVICES | | 2,647.78 | 63,943.54 | 1,912,809.00 | -1,848,865.46 | 3.34 |
| 100-00-47323-000-000 | Fire Contracts-Sherwood/Wood | 0.00 | 172,814.00 | 170,843.00 | 1,971.00 | 101.15 |
| INTERGOV'T CHARGES FOR SERV | | 0.00 | 172,814.00 | 170,843.00 | 1,971.00 | 101.15 |
| 100-00-48110-000-000 | Banking - Earned Interest | 0.00 | 270,543.19 | 13,000.00 | 257,543.19 | 2,081.10 |
| 100-00-48120-000-000 | Interest - Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-48130-000-000 | Sp. Assmnt. - Earned Interest | 0.00 | 2,635.98 | 100.00 | 2,535.98 | 2,635.98 |
| 100-00-48302-000-000 | Sales - Fire Equipment | 0.00 | 8,600.00 | 0.00 | 8,600.00 | 0.00 |

Fund: 100 - GENERAL FUND

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|--------------------------------|--------------------------------|------------|----------------------|--------------|---------------|-------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 100-00-48303-000-000 | Sales - Public Works Equipment | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 100-00-48307-000-000 | Sales - Recyclables | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-48400-000-000 | Insurance Recoveries | 0.00 | 2,073.00 | 5,000.00 | -2,927.00 | 41.46 |
| 100-00-48500-000-000 | Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-48800-000-000 | Treasurer - Cash Over | 0.00 | 38.00 | 0.00 | 38.00 | 0.00 |
| 100-00-48900-000-000 | Misc. Revenues | 0.00 | 22,386.46 | 10,000.00 | 12,386.46 | 223.86 |
| 100-00-48905-000-000 | Tippage Fee - Harrison Landfil | 0.00 | 0.00 | 15,000.00 | -15,000.00 | 0.00 |
| MISCELLANEOUS REVENUES | | 0.00 | 307,276.63 | 43,100.00 | 264,176.63 | 712.94 |
| 100-00-49000-000-000 | Transfer from Debt Srvce Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-49110-000-000 | Proceeds from G.O. Bonds | 0.00 | 0.00 | 1,600,000.00 | -1,600,000.00 | 0.00 |
| 100-00-49140-000-000 | State Trust Fund Loan | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-49205-000-000 | Transfer from Debt Serv. Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCING SOURCES | | 0.00 | 0.00 | 1,600,000.00 | -1,600,000.00 | 0.00 |
| Total Revenues | | 119,607.56 | 1,669,745.70 | 8,669,421.00 | -6,999,675.30 | 19.26 |

Fund: 100 - GENERAL FUND

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|----------------------|--------------------------------|--------------|------------------------------|----------------|------------------|----------------|
| 100-00-51100-100-000 | Village Board - Wages | 2,584.64 | 19,384.80 | 33,600.00 | 14,215.20 | 57.69 |
| 100-00-51100-105-000 | Village Board - FICA | 197.74 | 1,483.05 | 2,570.00 | 1,086.95 | 57.71 |
| 100-00-51100-115-000 | Village Board-Training/Mileage | 0.00 | 0.00 | 800.00 | 800.00 | 0.00 |
| 100-00-51100-300-000 | Village Board-Per Diem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-51100-310-000 | Village Board-Dues | 0.00 | 6,827.71 | 7,500.00 | 672.29 | 91.04 |
| 100-00-51100-400-000 | Village Board-Supplies | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| 100-01-51101-100-001 | Planning - Salary | 4,438.40 | 51,563.11 | 99,819.00 | 48,255.89 | 51.66 |
| 100-01-51101-105-000 | Planning - FICA | 394.62 | 3,954.55 | 7,636.15 | 3,681.60 | 51.79 |
| 100-01-51101-200-000 | Planning - Benefits | 0.00 | -2,129.91 | 57,448.00 | 59,577.91 | -3.71 |
| 100-01-51101-205-000 | Planning - Retirement | 301.82 | 3,506.32 | 6,787.69 | 3,281.37 | 51.66 |
| 100-01-51101-300-000 | Planning - Per Diem | 720.00 | 1,620.00 | 4,000.00 | 2,380.00 | 40.50 |
| 100-01-51101-301-000 | Planning - Dues | 0.00 | 517.00 | 1,000.00 | 483.00 | 51.70 |
| 100-01-51101-304-000 | Planning - Consultants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-01-51101-305-000 | Planning - Training/Mile/Exp. | 622.56 | 1,972.56 | 3,500.00 | 1,527.44 | 56.36 |
| 100-01-51101-400-000 | Planning - Supplies | 2.00 | 155.00 | 1,000.00 | 845.00 | 15.50 |
| 100-01-51101-400-005 | Planning - Postage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-01-51101-800-000 | Planning - Publications | 101.16 | 1,483.67 | 0.00 | -1,483.67 | 0.00 |
| 100-01-51101-801-000 | Planning - Capital | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-51300-000-000 | Legal | 14,963.10 | 24,649.02 | 28,000.00 | 3,350.98 | 88.03 |
| 100-09-51300-000-000 | Hwy Dept - Legal | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| 100-02-51400-100-000 | Gen. Admin - Wages | 27,027.44 | 203,956.72 | 351,351.00 | 147,394.28 | 58.05 |
| 100-02-51400-103-000 | Gen. Admin - OT Wages | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-02-51400-105-000 | Gen. Admin - FICA | 1,947.64 | 14,866.69 | 26,878.00 | 12,011.31 | 55.31 |
| 100-02-51400-200-000 | Gen. Admin - Benefits | 8,783.98 | 90,410.59 | 135,353.00 | 44,942.41 | 66.80 |
| 100-02-51400-205-000 | Gen. Admin - Retirement | 1,837.84 | 13,868.85 | 23,892.00 | 10,023.15 | 58.05 |
| 100-02-51400-305-000 | Gen. Admin - Training/Conf. | 579.64 | 2,762.74 | 4,400.00 | 1,637.26 | 62.79 |
| 100-02-51400-310-000 | Gen. Admin - Dues | 0.00 | 356.46 | 1,500.00 | 1,143.54 | 23.76 |
| 100-02-51400-400-000 | Gen. Admin - Supplies | 356.99 | 6,861.73 | 20,000.00 | 13,138.27 | 34.31 |
| 100-02-51400-400-005 | Gen. Admin - Postage | 0.00 | 1,040.00 | 4,000.00 | 2,960.00 | 26.00 |
| 100-02-51400-400-006 | Gen. Admin - Service Contracts | 2,462.83 | 37,737.88 | 75,000.00 | 37,262.12 | 50.32 |
| 100-02-51400-800-000 | Gen. Admin - Publications | 0.00 | 236.82 | 3,000.00 | 2,763.18 | 7.89 |
| 100-02-51400-800-005 | Gen. Admin - Newsltr & Postage | 0.00 | 4,185.55 | 4,000.00 | -185.55 | 104.64 |
| 100-00-51440-000-000 | Elections - Wages | 0.00 | 5,890.50 | 14,500.00 | 8,609.50 | 40.62 |
| 100-00-51440-100-000 | Elections-FICA | 0.00 | 12.43 | 1,109.25 | 1,096.82 | 1.12 |
| 100-00-51440-200-000 | Elections - Expenses/Training | 0.00 | 71.80 | 500.00 | 428.20 | 14.36 |
| 100-00-51440-300-000 | Elections - Service Contracts | 884.80 | 2,282.06 | 3,000.00 | 717.94 | 76.07 |
| 100-00-51440-400-000 | Elections - Supplies | 400.65 | 1,485.31 | 5,000.00 | 3,514.69 | 29.71 |
| 100-00-51440-500-000 | Elections - Postage | 0.00 | 4,000.00 | 0.00 | -4,000.00 | 0.00 |
| 100-00-51440-600-000 | Elections - Publications | 87.05 | 238.38 | 1,000.00 | 761.62 | 23.84 |
| 100-05-51500-000-000 | Assessor - Contract | 2,045.00 | 34,765.00 | 41,000.00 | 6,235.00 | 84.79 |
| 100-04-51500-100-000 | Treasurer - Wages | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-04-51500-105-000 | Treasurer - FICA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-04-51500-305-000 | Treasurer - Mileage | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| 100-04-51500-315-000 | Treasurer - Service Contracts | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 100-04-51500-315-015 | Treasurer - Accounting | 8,432.81 | 8,432.81 | 17,500.00 | 9,067.19 | 48.19 |
| 100-04-51500-320-000 | Treasurer - Cash Short | 0.00 | 0.05 | 0.00 | -0.05 | 0.00 |
| 100-04-51500-400-000 | Treasurer - Supplies | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| 100-05-51500-400-000 | Assessor - Supplies BOR | 0.00 | 40.00 | 0.00 | -40.00 | 0.00 |
| 100-04-51500-400-005 | Treasurer - Postage | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00 |
| 100-04-51500-800-000 | Treasurer - Publications | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-51600-400-000 | Municipal Bldg - Supplies | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 100-00-51600-500-020 | Municipal Bldg - Electric | 0.00 | 2,677.39 | 5,775.00 | 3,097.61 | 46.36 |

Fund: 100 - GENERAL FUND

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|---------------------------|--------------------------------|------------------|----------------------|---------------------|-------------------|--------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 100-00-51600-500-021 | Municipal Bldg - Heat | 0.00 | 4,995.70 | 5,080.00 | 84.30 | 98.34 |
| 100-00-51600-500-022 | Municipal Bldg - Telephone | 176.33 | 1,058.19 | 1,750.00 | 691.81 | 60.47 |
| 100-00-51910-000-000 | Uncollectable Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-51932-000-000 | Insurance - Property and Crime | 0.00 | 15,893.00 | 31,693.00 | 15,800.00 | 50.15 |
| 100-00-51933-000-000 | Insurance - Workers Comp. | 0.00 | 28,653.00 | 26,298.00 | -2,355.00 | 108.96 |
| 100-00-51938-000-000 | Insurance - General and Auto | 0.00 | 19,556.00 | 24,570.00 | 5,014.00 | 79.59 |
| 100-00-51980-000-000 | Memorial Expenses | 0.00 | 161.38 | 500.00 | 338.62 | 32.28 |
| GENERAL GOVERNMENT | | 79,349.04 | 621,483.91 | 1,109,310.09 | 487,826.18 | 56.02 |
| 100-00-52100-000-000 | Law Enforcement - Contract | 0.00 | 150,946.81 | 782,926.00 | 631,979.19 | 19.28 |
| 100-00-52101-000-000 | Law Enforcement - Dog Pickups | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-52102-000-000 | School Crossing Guard & Lights | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 |
| 100-06-52200-000-000 | Fire Dept - Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-100-000 | Fire Dept - Wages | 7,283.20 | 91,733.73 | 224,690.00 | 132,956.27 | 40.83 |
| 100-06-52200-105-000 | Fire Dept - FICA | 557.16 | 7,053.31 | 17,188.78 | 10,135.47 | 41.03 |
| 100-06-52200-200-000 | Fire Dept - Benefits | 0.00 | 368.69 | 28,645.00 | 28,276.31 | 1.29 |
| 100-06-52200-210-000 | Fire Dept - Retirement | 961.38 | 7,210.35 | 42,593.00 | 35,382.65 | 16.93 |
| 100-06-52200-300-000 | Fire Dept - Per Diem | 0.00 | 540.00 | 0.00 | -540.00 | 0.00 |
| 100-06-52200-301-000 | Fire Dept - Petty Cash | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-305-000 | Fire Dept - Training/Mem | 360.00 | 1,534.97 | 10,000.00 | 8,465.03 | 15.35 |
| 100-06-52200-306-000 | Fire Dept - Fire Inspection | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-400-000 | Fire Dept - Supplies/Services | 3,154.39 | 20,545.90 | 41,000.00 | 20,454.10 | 50.11 |
| 100-06-52200-401-000 | Fire Dept - Physicals | 0.00 | 224.00 | 5,000.00 | 4,776.00 | 4.48 |
| 100-06-52200-500-020 | Fire Station 60 - Electric | 0.00 | 944.35 | 2,500.00 | 1,555.65 | 37.77 |
| 100-07-52200-500-020 | Fire Station 70 - Electric | 0.00 | 887.07 | 3,000.00 | 2,112.93 | 29.57 |
| 100-06-52200-500-021 | Fire Station 60 - Heat | 0.00 | 2,112.61 | 4,000.00 | 1,887.39 | 52.82 |
| 100-07-52200-500-021 | Fire Station 70 - Heat | 0.00 | 1,331.65 | 4,000.00 | 2,668.35 | 33.29 |
| 100-06-52200-500-022 | Fire Station 60 - Telephone | 0.00 | 60.85 | 950.00 | 889.15 | 6.41 |
| 100-07-52200-500-022 | Fire Station 70 - Telephone | 25.00 | 210.85 | 1,900.00 | 1,689.15 | 11.10 |
| 100-06-52200-500-023 | Fire Station 60 - Water/Sewer | 728.89 | 2,203.57 | 3,500.00 | 1,296.43 | 62.96 |
| 100-07-52200-500-023 | Fire Station 70 - Water/Sewer | 71.86 | 442.33 | 1,000.00 | 557.67 | 44.23 |
| 100-06-52200-600-000 | Fire Dept - Vehicle Maint. | 265.64 | 3,437.18 | 13,000.00 | 9,562.82 | 26.44 |
| 100-06-52200-700-000 | Fire Dept - Equip Maintenance | 16.35 | 2,573.79 | 4,000.00 | 1,426.21 | 64.34 |
| 100-06-52200-700-030 | Fire Dept - Fuel | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00 |
| 100-08-52300-000-000 | 1st Responders - Operating Exp | 568.43 | 5,167.14 | 13,500.00 | 8,332.86 | 38.28 |
| 100-08-52300-100-000 | 1st Responders - Wages | 0.00 | 14,757.89 | 0.00 | -14,757.89 | 0.00 |
| 100-08-52300-105-000 | 1st Responders - FICA | 0.00 | 1,128.99 | 0.00 | -1,128.99 | 0.00 |
| 100-08-52300-210-000 | 1st Responder - Retirement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-52400-000-000 | Building Inspector - Contract | 17,502.24 | 80,397.18 | 59,000.00 | -21,397.18 | 136.27 |
| 100-00-52400-200-000 | Inspections - Grade Checks | 1,902.05 | 18,576.65 | 30,000.00 | 11,423.35 | 61.92 |
| 100-00-52410-000-000 | Erosion/Stormwater Plan Review | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-52601-000-000 | 911 Signs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC SAFETY | | 33,396.59 | 414,389.86 | 1,300,892.78 | 886,502.92 | 31.85 |
| 100-09-53311-000-000 | Hwy Dept - Engineer/Consultant | 5,722.15 | 20,551.34 | 40,000.00 | 19,448.66 | 51.38 |
| 100-09-53311-100-000 | Hwy Dept - Wages | 37,657.60 | 296,755.11 | 485,691.00 | 188,935.89 | 61.10 |
| 100-09-53311-100-901 | Hwy Dept - Part Time Wages | 11,767.00 | 31,731.00 | 85,500.00 | 53,769.00 | 37.11 |
| 100-09-53311-103-000 | Hwy Dept - Overtime Wages | 1,276.52 | 22,179.38 | 38,000.00 | 15,820.62 | 58.37 |
| 100-09-53311-105-000 | Hwy Dept - FICA | 2,829.50 | 23,502.60 | 37,155.36 | 13,652.76 | 63.25 |
| 100-09-53311-105-901 | Hwy Dept - Part Time FICA | 900.15 | 2,427.37 | 6,540.75 | 4,113.38 | 37.11 |
| 100-09-53311-115-000 | Hwy Dept - Unemployment Comp | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 |

Fund: 100 - GENERAL FUND

| Account Number | | 2023 | | 2023 Budget | Budget Status | % of Budget |
|-------------------------------------|--------------------------------|------------------|----------------------|---------------------|---------------------|----------------|
| | | 2023 July | Actual 07/20/2023 | | | |
| 100-09-53311-200-000 | Hwy Dept - Benefits | 13,008.30 | 107,034.83 | 150,155.00 | 43,120.17 | 71.28 |
| 100-09-53311-205-000 | Hwy Dept - Retirement | 2,647.50 | 21,956.12 | 33,026.98 | 11,070.86 | 66.48 |
| 100-09-53311-305-000 | Hwy Dept - Training Expenses | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 |
| 100-09-53311-306-000 | Hwy Dept - CDL/Testing | 0.00 | 482.52 | 1,500.00 | 1,017.48 | 32.17 |
| 100-09-53311-320-000 | Hwy Dept - Dues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-53311-400-000 | Hwy Dept - Supplies | 579.30 | 14,416.59 | 25,000.00 | 10,583.41 | 57.67 |
| 100-09-53311-500-020 | Hwy Dept - Electric | 0.00 | 4,016.06 | 7,500.00 | 3,483.94 | 53.55 |
| 100-09-53311-500-021 | Hwy Dept - Heat | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| 100-09-53311-500-022 | Hwy Dept - Telephone | 201.52 | 1,209.36 | 3,000.00 | 1,790.64 | 40.31 |
| 100-09-53311-505-000 | Hwy Dept - Building Maint | 1,810.00 | 13,918.09 | 35,000.00 | 21,081.91 | 39.77 |
| 100-09-53311-600-030 | Hwy Dept - Fuel | 2,642.62 | 41,934.17 | 74,325.00 | 32,390.83 | 56.42 |
| 100-09-53311-600-600 | Hwy Dept - Vehicle Maintenance | 3,065.57 | 28,612.40 | 40,000.00 | 11,387.60 | 71.53 |
| 100-09-53311-700-000 | Hwy Dept - Equip Maintenance | 3,947.79 | 43,427.83 | 45,000.00 | 1,572.17 | 96.51 |
| 100-09-53311-900-000 | Hwy Dept - Road Maintenance | 932.00 | 24,964.12 | 327,500.00 | 302,535.88 | 7.62 |
| 100-09-53311-900-010 | Hwy Dept - Contracts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-53311-901-000 | Hwy Dept - Ditching/Grading | 3,793.74 | 6,645.48 | 50,000.00 | 43,354.52 | 13.29 |
| 100-09-53311-903-000 | Hwy Dept - Salt & Sand | 0.00 | 77,160.54 | 108,000.00 | 30,839.46 | 71.44 |
| 100-09-53312-100-000 | Engineering Tech | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-53315-900-001 | Hwy Dept - Eisenhower Dr. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-53315-902-000 | Hwy Dept - Signs | 499.20 | 9,650.94 | 10,000.00 | 349.06 | 96.51 |
| 100-00-53420-000-000 | Street Lighting - General | 0.00 | 4,340.00 | 6,500.00 | 2,160.00 | 66.77 |
| 100-00-53420-001-000 | Street Lighting - North Shore | 0.00 | 74.26 | 170.00 | 95.74 | 43.68 |
| 100-00-53420-004-000 | Street Lighting - HAA | 0.00 | 4,026.26 | 11,000.00 | 6,973.74 | 36.60 |
| 100-00-53420-006-000 | Street Lighting - NS Woods | 0.00 | 462.30 | 1,100.00 | 637.70 | 42.03 |
| 100-09-53430-000-000 | Hwy Dept - Sidewalk Maint | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-53441-100-000 | Illicit Discharge Program | 0.00 | 2,024.60 | 5,000.00 | 2,975.40 | 40.49 |
| 100-00-53620-000-000 | Refuse and Garbage Services | 0.00 | 210,368.60 | 384,397.00 | 174,028.40 | 54.73 |
| 100-00-53635-000-000 | Recycling Services | 0.00 | 130,662.58 | 256,099.00 | 125,436.42 | 51.02 |
| 100-00-53635-100-000 | Compost Site | 0.00 | 0.00 | 16,000.00 | 16,000.00 | 0.00 |
| 100-00-53640-000-000 | Weed and Nuisance Control | 0.00 | -230.00 | 14,000.00 | 14,230.00 | -1.64 |
| PUBLIC WORKS | | 93,280.46 | 1,144,304.45 | 2,302,660.09 | 1,158,355.64 | 49.69 |
| 100-00-54100-000-000 | Humane Society - Contribution | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| 100-00-54600-000-000 | Fox Valley Transit Call a Ride | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-54910-000-000 | Cemetery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-54980-000-000 | Other Health - HOVPP | 0.00 | 0.00 | 700.00 | 700.00 | 0.00 |
| HEALTH AND HUMAN SERVICES | | 0.00 | 0.00 | 2,200.00 | 2,200.00 | 0.00 |
| 100-00-55200-000-000 | Parks - Maint. and Utilities | 3,969.04 | 15,685.07 | 50,000.00 | 34,314.93 | 31.37 |
| 100-00-55200-105-000 | Parks - Committee FICA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-55200-120-000 | Parks - Recreation Programs | 2,000.00 | 2,000.00 | 10,000.00 | 8,000.00 | 20.00 |
| 100-00-55200-300-000 | Parks - Committee Per Diem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CULTURE, RECREATION AND EDU. | | 5,969.04 | 17,685.07 | 60,000.00 | 42,314.93 | 29.48 |
| 100-00-56600-000-000 | Subdivision - Erosion Control | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-56700-000-000 | Economic Development | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-56900-000-110 | Development | 0.00 | 3,000.00 | 4,000.00 | 1,000.00 | 75.00 |
| 100-00-56900-000-200 | Incorporation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 3,000.00 | 4,000.00 | 1,000.00 | 75.00 |

Fund: 100 - GENERAL FUND

| Account Number | | 2023 | 2023 | 2023 | Budget | % of |
|-----------------------|--------------------------------|--------------------|----------------------|---------------------|---------------------|---------------|
| | | July | Actual 07/20/2023 | Budget | Status | Budget |
| 100-00-57190-000-000 | Capital Outlay - General Gvmnt | 0.00 | 0.00 | 470,000.00 | 470,000.00 | 0.00 |
| 100-00-57220-000-000 | Capital Outlay - Parks | 13,212.00 | 13,212.00 | 75,000.00 | 61,788.00 | 17.62 |
| 100-06-57220-000-000 | Fire Dept - Capital Outlay | 0.00 | 20,266.18 | 119,217.00 | 98,950.82 | 17.00 |
| 100-07-57220-000-001 | Fire Dept - Equipment Escrow | 0.00 | 0.00 | 163,680.00 | 163,680.00 | 0.00 |
| 100-00-57230-000-000 | Capital Outlay - Trails | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-57324-000-000 | Capital Outlay - Hwy. Equip | 39,100.00 | 166,186.00 | 205,000.00 | 38,814.00 | 81.07 |
| 100-09-57330-000-000 | Capital Outlay - Road Projects | 153,901.03 | 513,160.87 | 2,990,500.00 | 2,477,339.13 | 17.16 |
| CAPITAL OUTLAY | | 206,213.03 | 712,825.05 | 4,023,397.00 | 3,310,571.95 | 17.72 |
| 100-00-58210-000-000 | Debt Issuance Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DEBT SERVICE | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 418,208.16 | 2,913,688.34 | 8,802,459.96 | 5,888,771.62 | 33.10 |
| Net Totals | | -298,600.60 | -1,243,942.64 | -133,038.96 | 1,110,903.68 | 935.02 |

Fund: 401 - TAX INCREMENTAL DISTRICT #1

| Account Number | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--|--------------|------------------------------|----------------|------------------|----------------|
| 401-00-41110-000-000 Tax Increments - TID #1 | 0.00 | 0.00 | 592,620.00 | -592,620.00 | 0.00 |
| TAXES | 0.00 | 0.00 | 592,620.00 | -592,620.00 | 0.00 |
| 401-00-43430-000-000 TID Exempt Computer Aid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| INTERGOVERNMENTAL REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 592,620.00 | -592,620.00 | 0.00 |

Fund: 401 - TAX INCREMENTAL DISTRICT #1

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|-------------------------------------|--------------------------------|--------------|------------------------------|----------------|------------------|----------------|
| 401-00-51500-000-000 | Professional Services - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-51510-000-000 | Administrative Costs - TID #1 | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| GENERAL GOVERNMENT | | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| 401-00-56700-000-000 | Site Preparation - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-56700-700-000 | Grant-Toonen Development TID 1 | 0.00 | 195,573.15 | 380,000.00 | 184,426.85 | 51.47 |
| 401-00-56700-701-000 | Grant-Gregorski 22 LLC | 0.00 | -14,942.35 | 11,800.00 | 26,742.35 | -126.63 |
| 401-00-56700-702-000 | Grant-Asterion LLC | 0.00 | 188,239.29 | 91,000.00 | -97,239.29 | 206.86 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 368,870.09 | 482,800.00 | 113,929.91 | 76.40 |
| 401-00-57100-000-000 | Property Acquisition - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-57200-000-000 | Street Improvements - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-57300-000-000 | Utility Improvements - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 0.00 | 369,020.09 | 482,950.00 | 113,929.91 | 76.41 |
| Net Totals | | 0.00 | -369,020.09 | 109,670.00 | 478,690.09 | -336.48 |

Fund: 402 - TAX INCREMENTAL DISTRICT #2

| Account Number | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--|--------------|------------------------------|----------------|------------------|----------------|
| 402-00-41110-000-000 Tax Increments - TID #2 | 0.00 | 0.00 | 31,000.00 | -31,000.00 | 0.00 |
| TAXES | 0.00 | 0.00 | 31,000.00 | -31,000.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 31,000.00 | -31,000.00 | 0.00 |

Fund: 402 - TAX INCREMENTAL DISTRICT #2

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|-------------------------------------|-------------------------------|--------------|------------------------------|----------------|------------------|----------------|
| 402-00-51500-000-000 | Professional Services-TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-51510-000-000 | Administrative Costs - TID #2 | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| GENERAL GOVERNMENT | | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| 402-00-56700-000-000 | Site Preparation - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-56700-700-000 | Grant-Premier Harrison LLC | 0.00 | 96,904.41 | 3,100.00 | -93,804.41 | 3,125.95 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 96,904.41 | 3,100.00 | -93,804.41 | 3,125.95 |
| 402-00-57100-000-000 | Property Acquisition - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-57200-000-000 | Street Improvements - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-57300-000-000 | Utility Improvements - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 0.00 | 97,054.41 | 3,250.00 | -93,804.41 | 2,986.29 |
| Net Totals | | 0.00 | -97,054.41 | 27,750.00 | 124,804.41 | -349.75 |

Fund: 403 - TAX INCREMENTAL DISTRICT #3

| Account Number | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--|--------------|------------------------------|----------------|------------------|----------------|
| 403-00-41110-000-000 Tax Increments - TID #3 | 0.00 | 0.00 | 35,000.00 | -35,000.00 | 0.00 |
| TAXES | 0.00 | 0.00 | 35,000.00 | -35,000.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 35,000.00 | -35,000.00 | 0.00 |

Fund: 403 - TAX INCREMENTAL DISTRICT #3

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|-------------------------------------|-------------------------------|--------------|------------------------------|----------------|------------------|----------------|
| 403-00-51500-000-000 | Professional Services-TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 403-00-51510-000-000 | Administrative Costs - TID #3 | 0.00 | 150.00 | 0.00 | -150.00 | 0.00 |
| GENERAL GOVERNMENT | | 0.00 | 150.00 | 0.00 | -150.00 | 0.00 |
| 403-00-56700-000-000 | Site Preparation - TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 403-00-56700-700-000 | Grant-Driscoll Properties LLC | 0.00 | 38,933.02 | 17,600.00 | -21,333.02 | 221.21 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 38,933.02 | 17,600.00 | -21,333.02 | 221.21 |
| 403-00-57100-000-000 | Property Acquisition - TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 403-00-57200-000-000 | Street Improvements - TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 403-00-57300-000-000 | Utility Improvements - TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 0.00 | 39,083.02 | 17,600.00 | -21,483.02 | 222.06 |
| Net Totals | | 0.00 | -39,083.02 | 17,400.00 | 56,483.02 | -224.62 |

Fund: 404 - TAX INCREMENTAL DISTRICT #4

| Account Number | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--|--------------|------------------------------|----------------|------------------|----------------|
| 404-00-41110-000-000 Tax Increments - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Fund: 404 - TAX INCREMENTAL DISTRICT #4

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|-------------------------------------|-------------------------------|--------------|------------------------------|----------------|------------------|----------------|
| 404-00-51500-000-000 | Professional Services-TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-51510-000-000 | Administrative Costs - TID #4 | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| GENERAL GOVERNMENT | | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| 404-00-56700-000-000 | Site Preparation - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-57100-000-000 | Property Acquisition - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-57200-000-000 | Street Improvements - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-57300-000-000 | Utility Improvements - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 0.00 | 150.00 | 150.00 | 0.00 | 100.00 |
| Net Totals | | 0.00 | -150.00 | -150.00 | 0.00 | 100.00 |

Fund: 405 - TAX INCREMENTAL DISTRICT #5

| Account Number | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--|--------------|------------------------------|----------------|------------------|----------------|
| 405-00-41110-000-000 Tax Increments - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Fund: 405 - TAX INCREMENTAL DISTRICT #5

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|-------------------------------------|-------------------------------|------|----------------------|--------|---------------|-------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 405-00-51500-000-000 | Professional Services-TID #5 | 0.00 | 8,021.00 | 0.00 | -8,021.00 | 0.00 |
| 405-00-51510-000-000 | Administrative Costs - TID #5 | 0.00 | 1,000.00 | 0.00 | -1,000.00 | 0.00 |
| GENERAL GOVERNMENT | | 0.00 | 9,021.00 | 0.00 | -9,021.00 | 0.00 |
| 405-00-56700-000-000 | Site Preparation - TID #5 | 0.00 | 642.00 | 0.00 | -642.00 | 0.00 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 642.00 | 0.00 | -642.00 | 0.00 |
| 405-00-57100-000-000 | Property Acquisition - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-00-57200-000-000 | Street Improvements - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-00-57300-000-000 | Utility Improvements - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 0.00 | 9,663.00 | 0.00 | -9,663.00 | 0.00 |
| Net Totals | | 0.00 | -9,663.00 | 0.00 | 9,663.00 | |

Fund: 406 - TAX INCREMENTAL DISTRICT #6

| Account Number | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|--|--------------|------------------------------|----------------|------------------|----------------|
| 406-00-41110-000-000 Tax Increments - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TAXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Fund: 406 - TAX INCREMENTAL DISTRICT #6

| Account Number | | 2023 July | 2023 Actual 07/20/2023 | 2023 Budget | Budget Status | % of Budget |
|-------------------------------------|-------------------------------|--------------|------------------------------|----------------|------------------|----------------|
| 406-00-51500-000-000 | Professional Services-TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-51510-000-000 | Administrative Costs - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| GENERAL GOVERNMENT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-56700-000-000 | Site Preparation - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-56700-700-000 | Grant-WI Wealth Management | 0.00 | 250,000.00 | 0.00 | -250,000.00 | 0.00 |
| CONSERVATION AND DEVELOPMENT | | 0.00 | 250,000.00 | 0.00 | -250,000.00 | 0.00 |
| 406-00-57100-000-000 | Property Acquisition - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-57200-000-000 | Street Improvements - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-57300-000-000 | Utility Improvements - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | | 0.00 | 250,000.00 | 0.00 | -250,000.00 | 0.00 |
| Net Totals | | 0.00 | -250,000.00 | 0.00 | 250,000.00 | |

Fund: 610 - WATER UTILITY

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|------------------------------------|--------------------------------|-----------|----------------------|--------------|---------------|-------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 610-00-41900-000-000 | Interest Income | 0.00 | 64,651.47 | 0.00 | 64,651.47 | 0.00 |
| TAXES | | 0.00 | 64,651.47 | 0.00 | 64,651.47 | 0.00 |
| 610-00-46101-000-000 | Residential Metered Sales | -5,255.07 | 475,415.04 | 882,587.00 | -407,171.96 | 53.87 |
| 610-00-46102-000-000 | Commercial Metered Sales | 0.00 | 51,961.48 | 85,935.00 | -33,973.52 | 60.47 |
| 610-00-46103-000-000 | Industrial Metered Sales | 0.00 | 0.00 | 1,535.00 | -1,535.00 | 0.00 |
| 610-00-46104-000-000 | Public Authority Metered Sales | 0.00 | 15,053.32 | 19,491.00 | -4,437.68 | 77.23 |
| 610-00-46105-000-000 | Multifamily Metered Sales | 0.00 | 44,959.17 | 45,000.00 | -40.83 | 99.91 |
| 610-00-46106-000-000 | Irrigation Metered Sales | 0.00 | 151.33 | 395.00 | -243.67 | 38.31 |
| 610-00-46200-000-000 | Private Fire Protection Serv | 0.00 | 8,334.33 | 0.00 | 8,334.33 | 0.00 |
| 610-00-46300-000-000 | Public Fire Protection Service | -0.36 | 105,293.75 | 214,655.00 | -109,361.25 | 49.05 |
| PUBLIC CHARGES FOR SERVICES | | -5,255.43 | 701,168.42 | 1,249,598.00 | -548,429.58 | 56.11 |
| 610-00-47000-000-000 | Forfeited Discounts | 0.00 | 1,039.02 | 4,000.00 | -2,960.98 | 25.98 |
| 610-00-47400-000-000 | Other Water Revenue | 0.00 | 2,802.27 | 5,000.00 | -2,197.73 | 56.05 |
| INTERGOV'T CHARGES FOR SERV | | 0.00 | 3,841.29 | 9,000.00 | -5,158.71 | 42.68 |
| 610-00-49213-000-000 | Transfer from General Utility | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCING SOURCES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | | -5,255.43 | 769,661.18 | 1,258,598.00 | -488,936.82 | 61.15 |

Fund: 610 - WATER UTILITY

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|-----------------------|--------------------------------|-------------------|----------------------|---------------------|--------------------|---------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 610-00-57408-000-000 | Payment in Lieu of Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57601-000-000 | Purchased Water - COA / FC | 693.96 | 225,352.57 | 649,808.00 | 424,455.43 | 34.68 |
| 610-00-57602-000-000 | Fire Protection - COA | 0.00 | 12,496.17 | 38,048.00 | 25,551.83 | 32.84 |
| 610-00-57622-000-000 | Fuel/Power Purchase - Pumping | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57640-000-000 | Operation Labor | 9,565.20 | 61,330.34 | 97,703.00 | 36,372.66 | 62.77 |
| 610-00-57641-000-000 | Operation Supplies & Expenses | 1,210.64 | 15,145.85 | 25,000.00 | 9,854.15 | 60.58 |
| 610-00-57651-000-000 | Maintenance of Mains | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 |
| 610-00-57652-000-000 | Maintenance of Services | 778.00 | 778.00 | 15,000.00 | 14,222.00 | 5.19 |
| 610-00-57653-000-000 | Maintenance of Meters | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 610-00-57654-000-000 | Maintenance of Hydrants | 29.91 | 1,199.71 | 0.00 | -1,199.71 | 0.00 |
| 610-00-57901-000-000 | Meter Reading Labor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57902-000-000 | Accounting & Collecting Labor | 3,513.60 | 26,352.00 | 50,295.00 | 23,943.00 | 52.39 |
| 610-00-57903-000-000 | Supplies and Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57920-000-000 | Admin & General Salaries | 741.48 | 14,975.52 | 43,740.00 | 28,764.48 | 34.24 |
| 610-00-57921-000-000 | Office Supplies & Expenses | 193.10 | 8,519.26 | 29,845.00 | 21,325.74 | 28.55 |
| 610-00-57923-000-000 | Outside Services Employed | 6,937.50 | 32,827.74 | 40,000.00 | 7,172.26 | 82.07 |
| 610-00-57924-000-000 | Insurance Expense | 0.00 | 9,228.00 | 7,651.00 | -1,577.00 | 120.61 |
| 610-00-57925-000-000 | Payroll Tax - FICA | 950.75 | 7,176.78 | 12,942.00 | 5,765.22 | 55.45 |
| 610-00-57926-000-000 | Employee Pensions & Benefits | 875.55 | 12,699.14 | 86,553.00 | 73,853.86 | 14.67 |
| 610-00-57928-000-000 | Regulatory Commission Expenses | 0.00 | 935.69 | 6,000.00 | 5,064.31 | 15.59 |
| 610-00-57930-000-000 | Miscellaneous General Expense | 0.00 | 1,168.15 | 22,500.00 | 21,331.85 | 5.19 |
| 610-00-57933-000-000 | Transportation Expense | 0.00 | 1,715.75 | 4,185.00 | 2,469.25 | 41.00 |
| 610-00-57935-000-000 | Maintenance of General Plant | 162.50 | 804.73 | 2,500.00 | 1,695.27 | 32.19 |
| 610-00-57950-000-000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 25,652.19 | 432,705.40 | 1,151,770.00 | 719,064.60 | 37.57 |
| Total Expenses | | 25,652.19 | 432,705.40 | 1,151,770.00 | 719,064.60 | 37.57 |
| Net Totals | | -30,907.62 | 336,955.78 | 106,828.00 | -230,127.78 | 315.42 |

Fund: 620 - SEWER UTILITY

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|------------------------------------|--------------------------------|---------------|----------------------|---------------------|--------------------|---------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 620-00-46221-000-000 | Residential Measured Service | -40.80 | 454,681.81 | 851,153.00 | -396,471.19 | 53.42 |
| 620-00-46222-000-000 | Commercial Measured Service | 0.00 | 53,388.14 | 91,309.00 | -37,920.86 | 58.47 |
| 620-00-46223-000-000 | Industrial Measured Service | 0.00 | 0.00 | 3,584.00 | -3,584.00 | 0.00 |
| 620-00-46224-000-000 | Public Authority Measured Srvc | 0.00 | 16,085.08 | 37,268.00 | -21,182.92 | 43.16 |
| 620-00-46225-000-000 | Multifamily Measured Service | 0.00 | 54,513.05 | 62,934.00 | -8,420.95 | 86.62 |
| PUBLIC CHARGES FOR SERVICES | | -40.80 | 578,668.08 | 1,046,248.00 | -467,579.92 | 55.31 |
| 620-00-47631-000-000 | Forfeited Discounts | 0.00 | 878.87 | 3,453.00 | -2,574.13 | 25.45 |
| 620-00-47635-000-000 | Other Sewer Revenue | 200.00 | -10,309.88 | 5,205.00 | -15,514.88 | -198.08 |
| 620-00-47640-000-000 | Interest Income | 0.00 | 64,651.62 | 0.00 | 64,651.62 | 0.00 |
| INTERGOV'T CHARGES FOR SERV | | 200.00 | 55,220.61 | 8,658.00 | 46,562.61 | 637.80 |
| 620-00-49213-000-000 | Transfer from General Utility | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCING SOURCES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | | 159.20 | 633,888.69 | 1,054,906.00 | -421,017.31 | 60.09 |

Fund: 620 - SEWER UTILITY

| Account Number | | 2023 | 2023 | 2023 | Budget Status | % of Budget |
|-----------------------|--------------------------------|-------------------|----------------------|-------------------|-------------------|--------------|
| | | July | Actual 07/20/2023 | Budget | | |
| 620-00-57820-000-000 | Supervision & Labor | 7,943.00 | 59,620.66 | 147,998.00 | 88,377.34 | 40.28 |
| 620-00-57821-000-000 | Fuel/Power Purchase - Pumping | 0.00 | 9,794.07 | 17,000.00 | 7,205.93 | 57.61 |
| 620-00-57827-000-000 | Operation Supplies & Expenses | 1,210.67 | 6,353.98 | 20,000.00 | 13,646.02 | 31.77 |
| 620-00-57828-000-000 | Transportation Expense | 0.00 | 1,715.80 | 4,185.00 | 2,469.20 | 41.00 |
| 620-00-57829-000-000 | Sewerage Treatment Charges | 0.00 | 150,183.15 | 217,210.00 | 67,026.85 | 69.14 |
| 620-00-57831-000-000 | Maintenance Sewage Collect Sys | 0.00 | 14,884.80 | 50,000.00 | 35,115.20 | 29.77 |
| 620-00-57832-000-000 | Maint Collection Syst Pumping | 1,410.43 | 30,708.55 | 40,000.00 | 9,291.45 | 76.77 |
| 620-00-57833-000-000 | Maint Trtmt & Disp Plant Equip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 620-00-57834-000-000 | Maintenance of General Plant | 162.50 | 804.74 | 2,500.00 | 1,695.26 | 32.19 |
| 620-00-57840-000-000 | Accounting & Collecting Labor | 3,513.60 | 26,352.00 | 50,295.00 | 23,943.00 | 52.39 |
| 620-00-57842-000-000 | Meter Reading Labor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 620-00-57843-000-000 | Uncollectible Accounts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 620-00-57850-000-000 | Admin & General Salaries | 741.48 | 14,975.52 | 74,093.00 | 59,117.48 | 20.21 |
| 620-00-57851-000-000 | Office Supplies & Expenses | 193.12 | 8,591.82 | 32,010.00 | 23,418.18 | 26.84 |
| 620-00-57852-000-000 | Outside Services Employed | 6,614.75 | 52,893.09 | 40,000.00 | -12,893.09 | 132.23 |
| 620-00-57853-000-000 | Insurance Expense | 0.00 | 9,228.00 | 6,878.00 | -2,350.00 | 134.17 |
| 620-00-57854-000-000 | Employee Pensions & Benefits | 764.63 | 12,582.42 | 56,674.00 | 44,091.58 | 22.20 |
| 620-00-57855-000-000 | Payroll Tax - FICA | 849.28 | 7,102.86 | 18,386.00 | 11,283.14 | 38.63 |
| 620-00-57856-000-000 | Miscellaneous General Expense | 0.00 | 1,122.25 | 1,000.00 | -122.25 | 112.23 |
| 620-00-57870-000-000 | Interest Expense - CWF Loan | 0.00 | 9,489.00 | 16,250.00 | 6,761.00 | 58.39 |
| 620-00-57875-000-000 | Amortization Expense-CWF Loan | 0.00 | 34,390.00 | 41,215.00 | 6,825.00 | 83.44 |
| 620-00-57950-000-000 | Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | 23,403.46 | 450,792.71 | 835,694.00 | 384,901.29 | 53.94 |
| Total Expenses | | 23,403.46 | 450,792.71 | 835,694.00 | 384,901.29 | 53.94 |
| Net Totals | | -23,244.26 | 183,095.98 | 219,212.00 | 36,116.02 | 83.52 |

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 July 25, 2023
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2022 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

| | 1/1/2022 (per 2021 Village Audit) | Collected in 2022 | Spent in 2022 | Balance 12/31/22 |
|-------------------|--------------------------------------|-------------------|---------------|------------------|
| Park Impact Fee | \$909,006.00 | \$171,419.60 | \$2,431.15 | \$1,077,994.45 |
| Police Impact Fee | \$60,590.00 | \$24,901.13 | \$0.00 | \$85,491.13 |
| Fire Impact Fee | \$514,358.00 | \$210,857.98 | \$0.00 | \$725,215.98 |

| | 1/1/2023 | Collected in 2023 | Spent in 2023 | Current Balance |
|-------------------|----------------|-------------------|---------------|-----------------|
| Park Impact Fee | \$1,077,994.45 | \$75,331.20 | \$45,016.95 | \$1,108,308.70 |
| Police Impact Fee | \$85,491.13 | \$6,337.48 | \$0.00 | \$91,828.61 |
| Fire Impact Fee | \$725,215.98 | \$54,731.74 | \$0.00 | \$779,947.72 |

Notes on 2022 Park Impact Fee Expenditures:

The \$2,431.15 was on engineering for park additions/improvements

2023 Park Impact Fee Expenditures:

- Dogwood Park pavilion
- Dogwood Park picnic tables
- Darboy Park building design
- Clover Ridge Park disc golf baskets and discs
- Engineering project management

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2022 audit is underway.

The garbage and recycling fee are based on the known units and the rates of collection in the contract. Every year the budgeted expenses should end equal to the budgeted revenues.

The law enforcement fee is based on the actual expenses from the first three quarters of the year plus the fourth quarter of the previous year. Every year those expenses should be close to the revenues in the budget so this fund would not carry a balance.

The storm water fee and transportation fees are collected for projects and carry a balance from year to year.

| | 2021 balance | Proj Bal 12/31/22 | Proj Bal 12/31/23 |
|--------------------|--------------|-------------------|-------------------|
| Storm Water Fee | \$262,346 | \$373,186 | \$623,466 |
| Transportation Fee | \$531,875 | \$77,983 | \$5,433 |

Report: Village Manager Efforts To Build Teamwork
For: July 25, 2023 Village Board meeting
Submitted by Matt Heiser

Teamwork is built by keeping people informed and bringing them together to address tasks. The following is a brief description of those efforts.

Monday morning Department Head meetings

Every Monday morning (unless it is a holiday) the department heads gather to share their calendars and priorities for the upcoming week. This is a good way to share information when duties overlap. For example, the Fire Chief, Building Inspector and Assistant Planner frequently will have information to share with each other regarding new buildings needing the various permits and inspections.

Team meetings

Every two weeks I meet with the Financial team (Financial Assistant and Village Accountant) and Clerk team (Village Clerk and Deputy Clerk). In those meetings we share updates for on-going projects and outline our upcoming priorities. I will also share any updates from the Village Board or anticipated impending agenda items.

Administrative Task Review

When the Administrative Assistant was hired the administrative team was complete. All but one of the office team had less than three years experience. In addition, two new positions had been created (i.e. the Administrative Assistant and Financial Assistant). It was important to the team members that we review the routine tasks and assign them. This was needed to clarify responsibility (i.e. “who is doing what”) and make hand-offs of work more smooth where duties overlap/dovetail. This occurred the first quarter of 2023.

Team Participation in the hiring process

Relevant members of the team were invited to interview prospective candidates. This was to give team members a voice and help them feel comfortable with their new teammates.

- The interview for the HU Billing Clerk included myself, then Assistant Village Manager Mark Mommaerts, Village Clerk/Treasurer Vicki Tessen and Lead Billing Clerk Brandon Barlow.
- The interview for the Administrative Assistant included myself, then Assistant Village Manager Mark Mommaerts and Village Clerk/Treasurer Vicki Tessen.
- The interview for the DPW Laborer included myself, then Assistant Manager Mark Mommaerts and DPW Operations Manager Jeff Funk.

Team participation for common issues

Some issues/duties fall primarily onto one person's desk while others are shared or effect more than one person. Inviting the team to participate on these issues gives team members a voice in a process or decision and helps to address their individual concerns.

When the Village Board allowed the addition of a Financial Assistant, Assistant Planner and Administrative Assistant the team realized the office space could not accommodate all the positions. The team participated in the task of rearranging the office/cubical space so that the new people were incorporated and existing positions were still accommodated with appropriate space and equipment.

When the Village Board directed the job description of the Deputy Clerk be revised to incorporate Human Resource duties I invited the Village Clerk/Treasurer to participate in that process. I did this because the Deputy Clerk reports to the Village Clerk.

The Team should have some social time

We occasionally will have a meal as a team. This includes staff at the fire stations and HU.

- We have a meal at the holidays.
- The DPW has invited the rest of staff to a lunch during National Public Works week.
- I will provide food for the team on Administrative Professionals Day.

All teams have challenges. All teams have ups and downs as they move from issue to issue. Teams are composed of people and people do not always agree on everything. However, I have witnessed some good team dynamics. For example, the office team is very good about cooperating with each other when backing up the Administrative Assistant. The Administrative Assistant is the first line of contact with the public and closes the building at 4:00 pm. When she is on vacation, ill or participating in work that takes her away from her area someone must cover those duties. Routinely the Financial Assistant and Deputy Clerk will split time to cover the phones and front counter when it needs to be done. Despite working on separate teams in the office, and thus having different demands on their time, they worked it out for themselves how to divide that work. The Village Clerk will often volunteer to cover the last thirty minutes of the day when the Administrative Assistant is not in the office.

Report: Village Manager Accomplishments July 2022 – July 2023
 For: July 25, 2023 Village Board meeting
 Submitted by Matt Heiser

The following lists accomplishments over the past year. They are separated into three categories: those efforts where I provided the majority of the work, those efforts where I was part of a team working on them, and those efforts that are in progress at the moment.

Complete

| | |
|--|---------------|
| New policy on donations of remembrance | June 2023 |
| New policy for Municipal Building visitor Log | May 2023 |
| Posted Assistant Village Manager position | June 2023 |
| Went out to RFP on Facilities Study | July 2023 |
| Performance reviews of direct reports | December 2022 |
| Maintained 1-on-1's with direct reports | 2022-2023 |
| Written agreement with KASA to use Farmer's field park | August 2022 |
| ATV ordinance | December 2022 |

Team accomplishments Complete

| | |
|---|----------------------|
| Passed 2023 Budget | November 2022 |
| Completed 2021 Village audit | February 2023 |
| Administrative Team Task Review/Assignment | February 2023 |
| Implemented a new phone system | January 2023 |
| Updated Village network – eliminated HU server and HU instance of workhorse | August 2022 |
| Hired HU Billing clerk | September 2022 |
| Hired DPW Laborer | December 2022 |
| Hired Administrative Assistant | August 2022 |
| Hired Assistant Planner | December 2022 |
| Sewer Connection fees | May 2022 - May 2023 |
| 10 th anniversary celebration | March - July 2023 |
| Reviewed Health Insurance Situation | February - July 2023 |

In progress

| | |
|---------------------------|--|
| Granicus | |
| Negotiate police contract | |
| Revise job descriptions | |

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Planning and Zoning

Issue:

None. This is a report.

Background and Additional Information:

1. Staff has been working on various Plan Commission agenda applications for the July meeting. Items included a conditional use permit for a commercial development at the former Darboy Club site, consideration of a certified survey map on Schmidt Road, a rezone of the newly created parcel on Schmidt Road, and submission of a certified survey map on Mielke Road.

2. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.

Budget Impacts:

Recommended Action:

None. This is a report.

Attachments:

- [MEMO Village Board 7-25-23 Report Planning & Zoning Attach June 2023 Zoning Permit Rpt.pdf](#)

Village of Harrison
June-23 Zoning Permit Report

| | Current Year | | | | Previous Year | | | |
|--------------------------|--------------|-------------|---------------------|----------------------|---------------|--------------|---------------------|----------------------|
| | Permits | YTD Permits | Estimated Value | YTD Estimate Value | Permits | YTD. Permits | Estimated Value | YTD Estimate Value |
| Residential | | | | | | | | |
| Single Family | 1 | 56 | \$ 500,000 | \$ 21,159,140 | 3 | 30 | \$ 1,130,000 | \$ 11,864,150 |
| Two Family (units) | 0 (0) | 0 | \$ 0 | \$ 0 | 1 (0) | 2 | \$ 600,000 | \$ 1,200,000 |
| Multi Family (units) | 0 (0) | 0 | \$ 0 | \$ 0 | 0 (0) | 0 | \$ 0 | \$ 0 |
| Additions | 0 | 5 | \$ 0 | \$ 357,500 | 1 | 6 | \$ 14,000 | \$ 259,000 |
| Acc. Structures | 5 | 16 | \$ 72,200 | \$ 252,600 | 1 | 10 | \$ 110,841 | \$ 245,341 |
| Miscellaneous | 22 | 61 | \$ 328,000 | \$ 746,360 | 20 | 57 | \$ 240,467 | \$ 581,657 |
| Total Residential | 28 | 138 | \$ 900,200 | \$ 22,515,600 | 26 | 105 | \$ 2,095,308 | \$ 14,150,148 |
| Com./Ind. | | | | | | | | |
| New | 1 | 2 | \$ 400,000 | \$ 1,050,000 | 1 | 1 | \$ 800,000 | \$ 800,000 |
| Additions | 0 | 1 | \$ 0 | \$ 230,000 | 0 | 1 | \$ 0 | \$ 5,000,000 |
| Acc. Structures | 0 | 3 | \$ 0 | \$ 80,000 | 0 | 0 | \$ 0 | \$ 0 |
| Miscellaneous | 0 | 3 | \$ 0 | \$ 12,695 | 4 | 9 | \$ 187,300 | \$ 550,285 |
| Total Com./Ind. | 1 | 9 | \$ 400,000 | \$ 1,372,695 | 5 | 11 | \$ 987,300 | \$ 6,350,285 |
| Combined Total | 29 | 147 | \$ 1,300,200 | \$ 23,888,295 | 31 | 116 | \$ 3,082,608 | \$ 20,500,433 |

Number of Vacant
Lots Remaining 144

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Parks and Trails

Issue:

None, this is a report.

Background and Additional Information:

1. Pickleball/tennis/basketball courts – The pickleball, basketball and tennis courts at Darboy Community Park are all complete.

2. Staff has submitted an application to We Energies for adding a light on the existing pole near the pavilion at Darboy Community Park to help light up the basketball and playground area. The lighting contract was signed a few weeks ago. We Energies will install the light as part of their installation program.
 1. WE Energies is proposing a higher pole than first envisioned to cope with nearby trees.

3. Staff continues to work on completing projects identified in the budget, including obtaining information on a small shelter/pavilion at Dogwood Park, installation of disc golf cages at Clover Ridge Park, master plan development at Rennwood Park, and electrical plans and backstop and seeding at Farmers Field Park.
 1. Disc golf cages have been installed at Clover Ridge Park.
 2. DPW staff has completed the prep work for the shelter base. A concrete pad has been poured. The materials for the pavilion are expected to arrive in late August.
 3. The engineer is working on the electrical plan with We Energies. The backstop contractor will install when materials are delivered in August. DPW staff will be seeding areas at Farmers Field Park in August after the backstop has been installed.

Budget Impacts:

Recommended Action:

None, this is a report.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager and Jeff Funk, Operations Manager

Meeting Date:

July 25, 2023

Title:

Public Works Dept. / Engineering

Issue:

None, this is a report.

Background and Additional Information:

1. Staff replaced two cross culverts that had failed. One was at the intersection of Manitowoc and Harmen and the other was at the intersection of Verna and Harmen.

2. Staff is working with engineering on various projects for 2023.
 1. Haen Heights (Lydia Ln & Jordan St area) ditching is complete. The restoration has greened well. MCC is scheduled to pave driveway aprons the last week of July.
 2. Cottonwood Creek III (Cherry Meadow Ln, Alder Way, etc. area) resurfacing and ditching. The project will consist of rural resurfacing of roadway and ditching. Some driveway culverts will be reset due to elevation issues. The project is trying to limit the number of driveway culverts being disturbed. There are 4 roadway cross culverts that will be replaced. The contractor started ditching and culvert replacement on July 17.
 3. Creekside Estates (Edgewood Dr, Highland Ct, & Delta Dr area) street construction. The project will consist of completing the final street including curb & gutter, asphalt paving, sidewalks, and terrace restoration. The Village has an agreement with the Subdivision Developer to complete the work and assess 100% of the costs to the property owners. Landscape restoration is complete. The contractor is fine grading at the moment and planning to pave the last week in July.
 4. Manitowoc Road & Schmidt Road Crack Seal/ Chip Seal Program. The annual crack seal & chip seal of Village streets that are rated 7s & 8s on the PASER Rating will continue. Along with this, crack seal and chip sealing of Schmidt Road (from State Park Rd to N Harwood Rd) will occur.. Crack seal on Manitowoc Road (from County N to N Harwood Rd) is complete. The contractor has resumed crack sealing as of July 17. They are proceeding down their list of roads.
 5. Harrison Heights completed a proof roll and is presently laying stone. Afterwards there will be one more proof roll and the development will be ready for building construction.
 6. PASER ratings are complete. McMahon is almost complete with the data update.
 7. Other Bid Projects. The following projects are all complete:
 1. Quella Drive gravel road.
 2. Village Hall parking lot.
 3. Clover Ridge parking lot.
 4. Vans Road Pond Trail.

3. Staff has installed the “chevron” and curve signs on Firelane 13. Additional measures will be considered in the future if needed.
4. Staff continues ditch mowing.
5. Sidewalk maintenance for 2023 is complete.

Budget Impacts:

Recommended Action:

None, this is a report.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Harrison Utilities

Issue:

None, it's a report.

Background and Additional Information:

1. Staff has been busy with performing locates of water and sanitary laterals for a TDS fiber replacement project. This is an on-going task as demand from private utilities and residents request.
2. Staff is working on exercising valves. HU is required to close and reopen valves in water mains to ensure they will work in the event of a water main break. Staff completes 50% of the valves per year.
3. Staff continues to rebuild water meters in compliance with DNR standards to use for replacements. This is an on-going task as time allows.
4. Staff continues to complete lateral inspections as time allows. This is an on-going task.
5. Staff completed pressure testing on North Shore Estates. This is a required test for new water main.
6. Staff began pressure testing in Harrison Heights.
7. Staff have been working as time allows on lowering valve risers in Creekside.
8. Staff submitted their monthly bacti testing results and quarterly disinfection by-product sampling

results as required by the DNR.

9. Staff is working on the Lead/Copper Inventory requirement that is due in 2024. Harrison Utilities will be required to track materials of watermains, laterals from the watermain to the curb box, from the curb box to the house.

10. PSC Water Connection Fee Refund. The PSC as part of a previous water rate case has ordered Harrison Utilities to reimburse applicants for the overcharge of the water portion of the connection fee. Staff has reached a point where they have corresponded with and refunded everyone who replied to their initial inquiries. The PSC is recommending staff work with the DOR and the Unclaimed Property Program for the remaining refunds.

11. Staff continues to work on a review/rewrite of the Utilities ordinances. This project will review the current ordinance and update as necessary to reflect current policies and procedures. Staff has been reviewing the document as time allows. Staff is nearing completion of the review. Some amendments to the cross connection section of the ordinance is recommended by the DNR to bolster our existing ordinances. A final version will be presented to the Board. This is a long term project that staff works on between other projects.

Budget Impacts:

Recommended Action:

None, it's a report.

VILLAGE BOARD MEETING**From:**

Vicki Tessen, Clerk-Treasurer

VILLAGE OF HARRISON**Meeting Date:**

July 25, 2023

Title:

Clerk / Treasurer's Report for July 2023

Board Update:**Treasurer:**

The clerk team, finance team, and utility clerk have finalized the list of unclaimed property (uncashed checks) and mailed out the initial due diligence letters. There has been a good response rate thus far and staff will be re-issuing checks to those that confirm they are owed the funds.

The treasurer is drafting a policy to present to the Board regarding delinquent personal property taxes. The goal is to have these accounts cleared up and off the books in a timely manner.

Open Book and Board of Review is only a few weeks away (August 4th and 23rd respectively). Proper public notice will be completed and the 2023 parcel changes will be reviewed with the assessor prior to the tax roll being published online.

Clerk:

Granicus update:

As expected, there was a learning curve with creating the first forms. The two that were submitted last month had to be revised and edited by staff a couple of times and are now estimated to be ready to use in the next couple of weeks. Going forward, the next forms will not take as long to implement.

The website data has been migrated to our new site for the most part. Staff will schedule time dedicated to reviewing website content, but that will take time to complete. There are a lot of pages to review for accurate content and each link has to be formatted and confirmed. We do not want to go live and have residents experience errors or "page not found" messages.

Once the I-pads or tablets are ready, then the Board will need to set a time to be trained to use the meeting software. Ideally, this will occur in August.

The clerk is working with Lt. Tenor on sending a final notice to approximately 50 dog owners that have yet to license their pets for 2023. The purpose for licensing dogs (besides being mandated by state statute to do so) is to ensure the safety of our residents from being bitten by potentially unvaccinated (for rabies) dogs. The license period began January 1st and a penalty for failure to license has been enforced since April 1st. Dog owners have been provided notice in the Village newsletters, website, and Facebook page. Those that did not renew their pets' licenses from 2022 were also sent two letters to their homes requesting they either license their dogs or notify the office if they no-longer have the dog in the Village. After we send the "final notice" letters, the next enforcement step would be to have an officer visit each previously licensed home and/or issue citations. We would like to know the Board's preference before proceeding.

The deputy clerk attended the Clerk's Institute (virtually) July 17 – 21. This curriculum, provided through UW-Green Bay, is a series of 3 one-week long course schedules (1 week of classes for 3 years), and focuses on the in-depth training of the core duties of a municipal clerk. Completing the institute is one of the requirements to earning her Wisconsin Municipal Clerk Certificate.

Other miscellaneous tasks completed include ordering the election equipment, filing 2 reports to the state, responding to 7 open records requests, attending a 3-hour website training, 3 Granicus meetings, and 13 internal meetings/collaborative sessions.

| 2023 - Village Accounts | April | May | June |
|--|-----------------------|----------------------|----------------------|
| Vlg Mmbrship 7000 (Min bal \$5) QTRLY Interest | 0.996% | 0.996% | 0.996% |
| Beginning Balance | 710,009.49 | 710,009.49 | 710,009.49 |
| Credits | | | |
| Interest | | | 1,190.04 |
| Debits | | | 700,000.00 |
| Ending Balance | 710,009.49 | 710,009.49 | 11,199.53 |
| VLG CD 0008 Matures 10/18/23 | 4.218% | 4.218% | 4.218% |
| Beginning Balance | 331,830.63 | 332,981.04 | 334,173.91 |
| Interest | 1,150.41 | 1,192.87 | 1,158.53 |
| Ending Balance | 332,981.04 | 334,173.91 | 335,332.44 |
| Vlg MM 7406 | | New Account | 3.928% |
| Beginning Balance | - | 500,000.00 | 500,107.62 |
| Credits | | | |
| Interest | | 107.62 | 2,152.68 |
| Ending Balance | - | 500,107.62 | 502,260.30 |
| Money Mrkt 4895 | 0.30% | | |
| Beginning Balance | 291,189.98 | 291,261.78 | 291,335.99 |
| Credits | | | |
| Debits | | | |
| Interest | 71.80 | 74.21 | 71.84 |
| Ending Balance | 291,261.78 | 291,335.99 | 291,407.83 |
| Savings CD 7150 4.80% QTRLY matures 8/1/2024 | Renewed 4/7/23 | 4.80% | 4.80% |
| Beginning Balance | 263,003.23 | 263,003.23 | 263,003.23 |
| Interest | | | |
| Ending Balance | 263,003.23 | 263,003.23 | 263,003.23 |
| Local Gov't Investment Pool 131 | | | |
| Beginning Balance | 255,790.08 | 256,798.90 | 257,892.02 |
| Interest | 1,008.82 | 1,093.12 | 1,078.32 |
| Ending Balance | 256,798.90 | 257,892.02 | 258,970.34 |
| Checking General 0300 | 4.80% | 5.01% | 5.01% |
| Beginning Balance | 8,191,256.25 | 7,791,250.89 | 7,545,588.76 |
| Credits | 409,878.42 | 208,913.04 | 257,958.00 |
| Debits | 837,867.88 | 487,114.27 | 644,165.96 |
| Interest | 27,984.10 | 32,539.10 | 30,068.36 |
| Ending Balance | 7,791,250.89 | 7,545,588.76 | 7,189,449.16 |
| Money Mrkt Tax 1110 | 4.80% | 5.01% | 5.01% |
| Beginning Balance | 6,617,964.52 | 6,641,790.83 | 6,670,286.84 |
| Credits | 425.00 | | |
| Debits | | | |
| Interest | 23,401.31 | 28,496.01 | 27,275.08 |
| Ending Balance | 6,641,790.83 | 6,670,286.84 | 6,697,561.92 |
| Checking Taxes 2723 | 4.80% | 5.01% | 5.01% |
| Beginning Balance | 277,655.34 | 279,255.12 | 279,403.21 |
| Credits | 617.95 | | |
| Debits | - | 1,048.78 | |
| Interest | 981.83 | 1,196.87 | 1,142.49 |
| Ending Balance | 279,255.12 | 279,403.21 | 280,545.70 |
| ONLINE Account 2730 min. \$50k | 4.80% | 5.01% | 5.01% |
| Beginning Balance | 50,598.41 | 50,777.80 | 50,995.66 |
| Credits | 425.00 | | |
| Debits | 425.00 | | |
| Interest | 179.39 | 217.86 | 208.52 |
| Ending Balance | 50,777.80 | 50,995.66 | 51,204.18 |
| Checking TOWN ACCOUNT 8500 APY .0% (stagnant account) | | | |
| Beginning Balance | 11,064.35 | 11,064.35 | 11,064.35 |
| Credits | | | |
| Debits | | | |
| Ending Balance | 11,064.35 | 11,064.35 | 11,064.35 |
| All Funds Total: | 16,628,193.43 | 16,913,861.08 | 15,389,738.68 |

2023 HARRISON UTILITIES Account Statement Summary for Village Board.xlsx

| 2023 HARRISON UTILITIES | April | May | June |
|--|------------------------|------------------------|------------------------|
| Utility MM 6435 (customer paymnt) Min 150K | 4.218% | 3.928% | 4.169% |
| Beginning Balance | \$ 2,569,613.21 | \$ 2,779,068.59 | \$ 3,000,945.08 |
| Credits | \$ 200,459.69 | \$ 211,505.70 | \$ 211,227.84 |
| Debits | \$ 294.09 | | \$ 2,500,000.00 |
| Interest | \$ 9,289.78 | \$ 10,370.79 | \$ 3,465.24 |
| Ending Balance | \$ 2,779,068.59 | \$ 3,000,945.08 | \$ 715,638.16 |
| HU Expense account 6443 Min 150K | 0.399% | 0.399% | 0.30% |
| Beginning Balance | \$ 291,871.19 | \$ 190,049.63 | \$ 41,836.01 |
| Credits | \$ 29,294.86 | \$ 10,861.15 | \$ 307,299.20 |
| Debits | \$ 131,184.28 | \$ 159,114.68 | \$ 228,369.80 |
| interest | \$ 67.86 | \$ 39.91 | \$ 54.33 |
| Ending Balance | \$ 190,049.63 | \$ 41,836.01 | \$ 120,819.74 |
| 0706 HU 8 mo CD - matures 8/29/2023 - 4.218% | 4.218% | 4.218% | |
| Beginning Balance | \$ 505,451.83 | \$ 507,204.16 | \$ 509,021.17 |
| Interest | \$ 1,752.33 | \$ 1,817.01 | \$ 1,764.70 |
| Ending Balance | \$ 507,204.16 | \$ 509,021.17 | \$ 510,785.87 |
| CD 3008 Utility Bldg Proceeds - matures 1/29/2024 - 2 | 2.178% | 2.178% | 2.178% |
| Beginning Balance | \$ 60,849.77 | \$ 60,958.70 | \$ 61,071.46 |
| Interest | \$ 108.93 | \$ 112.76 | \$ 109.33 |
| Ending Balance | \$ 60,958.70 | \$ 61,071.46 | \$ 61,180.79 |
| Utility MM 8359 (Reserve Acct) Min 150K | 4.218% | 4.218% | 4.218% |
| Beginning Balance | \$ 2,983,539.50 | \$ 2,993,882.98 | \$ 3,004,608.30 |
| Credits | | | \$ 2,500,000.00 |
| Debits | \$ - | \$ - | \$ 300,000.00 |
| Interest | \$ 10,343.48 | \$ 10,725.32 | \$ 16,818.64 |
| Ending Balance | \$ 2,993,882.98 | \$ 3,004,608.30 | \$ 5,221,426.94 |
| Checking Utilities 1937 | 4.80% | 5.01% | 5.01% |
| Beginning Balance | \$ 556,345.09 | \$ 558,262.16 | \$ 560,607.20 |
| Credits | | | |
| Debits | \$ 49.95 | \$ 49.95 | \$ 49.95 |
| interest | \$ 1,967.02 | \$ 2,394.99 | \$ 2,292.17 |
| Ending Balance | \$ 558,262.16 | \$ 560,607.20 | \$ 562,849.42 |
| Money Mrkt Utility 0380 | 4.80% | 5.01% | 5.01% |
| Beginning Balance | \$ 55,102.23 | \$ 55,297.07 | \$ 55,534.32 |
| Credits | \$ - | \$ - | \$ - |
| Debits | \$ - | \$ - | \$ - |
| Interest | \$ 194.84 | \$ 237.25 | \$ 227.08 |
| Ending Balance | \$ 55,297.07 | \$ 55,534.32 | \$ 55,761.40 |
| | April | May | June |
| All Funds Total: | 7,144,723.29 | 7,233,623.54 | 7,248,462.32 |

Wisconsin Department of Revenue - State and Local Finance Division
 American Rescue Plan Act - Local Fiscal Recovery Funds
 Allocation to Non-Entitlement Unit
 June 3, 2021

| | |
|-----------------------|-----------------|
| Co-Muni Code | 08131 |
| County | CALUMET |
| Municipality | VLG OF HARRISON |
| 2019 Census Pop. | 12358 |
| Total ARPA Allocation | 1293494 |
| 2021 ARPA Allocation | \$646,747 |
| 2022 ARPA Allocation | \$646,747 |

REVENUE ACCT: Nicolet - Village Rev
 REVENUE G/L: 240-00-43300-000-000
 EXPENSE G/L: 240-00-51400-000-000
 MEMO: Project # & Expense description

| Project # | Comment / Description | Board Approved | ALOTTED | Available Balance | Actual Spent to Date | Fund Balance | ARPA Initial Report Date | ARPA Status |
|-----------|---|----------------|---------------------|-------------------|----------------------|---------------------|--------------------------|-------------|
| | ARPA Funds Rec'd 6/25/21- acct 300 | | \$ (646,747) | \$ 646,747 | | \$ 646,747 | | |
| 6.1.001 | Vlg Hall - Rooftop HVAC Units | 8/10/2021 | \$ 59,500 | \$ 587,247 | \$ 59,500 | \$ 587,247 | 4/30/2022 | Completed |
| 6.1.003 | Vlg Hall - Front Office Laptop | | \$ 1,720 | \$ 585,527 | \$ 1,720 | \$ 585,527 | 4/30/2022 | Completed |
| 6.1.002 | Vlg Hall - Office Renovation | 3/8/2022 | \$ 12,000 | \$ 573,527 | \$ 11,923 | \$ 573,604 | 4/30/2022 | In process |
| 6.1.004 | Village Elections - Badger Books Software | 1/25/2022 | \$ 30,000 | \$ 543,527 | \$ 26,513 | \$ 547,091 | 4/30/2022 | Completed |
| 6.1.005 | Employees - *Covid PTO Backpay & Sick Bank | 2/8/2022 | \$ 60,000 | \$ 483,527 | \$ 1,878 | \$ 545,213 | 4/30/2022 | In process |
| 6.1.006 | Village - Meeting, Online Forms, & Website Software | 5/31/2022 | \$ 257,392 | \$ 226,135 | \$ 128,696 | \$ 416,517 | 4/30/2023 | In process |
| 6.1.007 | Village - Phone System | 5/31/2022 | \$ 11,000 | \$ 215,135 | \$ 11,193 | \$ 405,324 | 4/30/2023 | Completed |
| 6.1.008 | Village - Network Server + Cell phone misc. | | \$ 22,000 | \$ 193,135 | \$ 21,197 | \$ 384,128 | 4/30/2023 | Completed |
| | ARPA Funds Rec'd 6/21/2022 - acct 300 | | \$ (646,747) | \$ 839,882 | | \$ 1,030,875 | | |
| 6.1.009 | Fire Dept. - Washer Extractors | 6/28/2022 | \$ 26,100 | \$ 813,782 | \$ 26,045 | \$ 1,004,829 | 4/30/2023 | Completed |
| 6.1.010 | Fire Dept. - Polaris Ranger Skid Unit | 6/28/2022 | \$ 24,000 | \$ 789,782 | \$ 23,400 | \$ 981,429 | 4/30/2023 | Completed |
| 6.1.011 | Clerk/Treas Dept. - Computer | 7/12/2022 | \$ 1,095 | \$ 788,687 | \$ 1,075 | \$ 980,354 | 4/30/2023 | Completed |
| 6.1.012 | Village - Recreation Courts @ Darboy Comm. Park | 7/12/2022 | \$ 81,916 | \$ 706,771 | | \$ 980,354 | 4/30/2023 | In process |
| 6.1.013 | Employees - Safety Program | 7/26/2022 | \$ 5,000 | \$ 701,771 | | \$ 980,354 | 4/30/2023 | In process |
| 6.1.014 | Village - Playground Equipment @ Farmer's Field Park | 10/20/2022 | \$ 130,000 | \$ 571,771 | \$ 129,614 | \$ 850,740 | 4/30/2023 | Completed |
| 6.1.014 | Village - Add'l Equipment @Farmer's Field | 1/31/2023 | \$ 72,170 | \$ 499,601 | \$ 72,170 | \$ 778,570 | 4/30/2024 | Completed |
| 6.1.015 | Fire Dept. - Gas Line Upgrade | 9/29/2022 | \$ 3,100 | \$ 496,501 | \$ 3,051 | \$ 775,520 | 4/30/2023 | Completed |
| 6.1.016 | Village - Automatic Door Operators for Vlg Hall | 3/28/2023 | \$ 9,000 | \$ 487,501 | \$ 8,691 | \$ 766,829 | 4/30/2024 | Completed |
| 6.1.017 | I-Pads / Tablets for Boards & Commissions | 4/25/2023 | \$ 7,000 | \$ 480,501 | | \$ 766,829 | 4/30/2024 | |
| 6.1.018 | Road Safety Improvement at State Park Rd & Cty Trk KK | 5/9/2023 | \$ 206,667 | \$ 273,834 | | \$ 766,829 | | |
| 6.1.019 | Election Equipment | 5/30/2023 | \$ 37,025 | \$ 236,809 | | \$ 766,829 | | |
| 6.1.020 | Community Outreach / 10-Year Celebration | 5/30/2023 | \$ 31,050 | \$ 205,759 | \$ 24,414 | \$ 742,415 | | |
| TOTALS | | | \$ 805,993 | \$ 273,834 | \$ 526,665 | \$ 775,520 | | |

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Meeting Date:

July 25, 2023

Title:

June Bills and Claims

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action:

Attachments:

- [Bills & Claims VOH.pdf](#)
- [Bills & Claims HU.pdf](#)

Bills & Claims - Village

7/18/2023 9:43 AM Reprint Check Register - Full Report - ALL Page: 1
ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|--|------------|---|-----------------|
| EFT 6/01/2023 | | DELTA DENTAL | |
| CLERK MANAGER OFFICE ASST JUNE | | | Manual Check |
| 100-02-51400-200-000 | | Gen. Admin - Benefits | 626.14 |
| | | CLERK MANAGER OFFICE ASST JUNE 1954233 | |
| 100-09-53311-200-000 | | Hwy Dept - Benefits | 801.96 |
| | | HWY DEPT JUNE 1954233 | |
| 100-01-51101-200-000 | | Planning - Benefits | 0.00 |
| | | PLANNER JUNE 1954233 | |
| 100-00-14500-000-000 | | Due from Special Purpose Dist. | 400.42 |
| | | UTILITIES JUNE 2023 DELTA DENTAL 680299 | |
| | | | Total 1,828.52 |
| EFT 6/02/2023 | | MERCHANT CHOICE CARD SERVICES | |
| 5/1 - 5/31 CREDIT CARD PROCESSING FEES | | | Manual Check |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts | 102.03 |
| | | 5/1 - 5/31 CREDIT CARD PROCESSING FEES | |
| | | | Total 102.03 |
| EFT 6/12/2023 | | UNITED HEALTHCARE | |
| OFFICE JUNE 2023 HEALTH INSURANCE | | | Manual Check |
| 100-02-51400-200-000 | | Gen. Admin - Benefits | 10,044.97 |
| | | OFFICE JUNE 2023 HEALTH INSURANCE 890635433566 | |
| 100-09-53311-200-000 | | Hwy Dept - Benefits | 12,206.34 |
| | | SHOP JUNE 2023 HEALTH INSURANCE 890635433566 | |
| 100-01-51101-200-000 | | Planning - Benefits | 0.00 |
| | | PLANNER JUNE 2023 HEALTH INSURANCE 890635433566 | |
| 100-00-14500-000-000 | | Due from Special Purpose Dist. | 4,114.18 |
| | | UTILITIES JUNE 2023 HEALTH INSURANCE 890635433566 | |
| | | | Total 26,365.49 |
| EFT 6/12/2023 | | WI DEPT OF REVENUE-PAYROLL TAXES | |
| STATE TAXES WT-6 FOR PAYROLL 5/25/23 | | | Manual Check |
| 100-00-21040-000-000 | | State Withholding Tax Payable | 2,131.06 |
| | | STATE TAXES WT-6 FOR PAYROLL 5/25/23 | |
| | | | Total 2,131.06 |
| EFT 6/15/2023 | | WE ENERGIES - 00010 | |
| 0705461764-00010 LS#4 - Gas | | | Manual Check |
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 8.91 |
| | | 0705461764-00010 LS#4 - Gas 6152023-00010 | |

Bills & Claims - Village

7/18/2023 9:43 AM Reprint Check Register - Full Report - ALL Page: 2
ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|---------------------|
| Total | | | 8.91 |
| <hr/> | | | |
| EFT | 6/12/2023 | WE ENERGIES - 00006 | |
| | | 0705461764-00006 Fox Crsng Mtr - Elec | Manual Check |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 14.73 |
| | | 0705461764-00006 Fox Crsng Mtr - Elec 06122023-00006 | |
| Total | | | 14.73 |
| <hr/> | | | |
| EFT | 6/12/2023 | MARCO TECHNOLOGIES LLC - UTILITIES | |
| | | 34134820 | Manual Check |
| 610-00-57921-000-000 | | Office Supplies & Expenses | 87.39 |
| | | Acct# 009-1758432-000 PRINTER/COPIER MAY 34134820 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 87.40 |
| | | Acct# 009-1758432-000 PRINTER/COPIER MAY 34134820 | |
| Total | | | 174.79 |
| <hr/> | | | |
| EFT | 6/05/2023 | MENASHA UTILITIES | |
| | | ACCT#1044748-01 Elec Plank Rd-Meter Pit | Manual Check |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 21.84 |
| | | ACCT#1044748-01 Elec Plank Rd-Meter Pit | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 80.38 |
| | | ACCT#1044219-02 COA Water #1 Electric | |
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 1,038.74 |
| | | ACCT#1040028-01 LS #4 Electric | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 11.39 |
| | | ACCT#1040028-01 Storm Water Charge | |
| Total | | | 1,152.35 |
| <hr/> | | | |
| EFT | 6/06/2023 | WE ENERGIES - 00003 | |
| | | 0705461764-00003 COA Mtr #2 - Electric | Manual Check |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 150.72 |
| | | 0705461764-00003 COA Mtr #2 - Electric 5062023-00003 | |
| Total | | | 150.72 |
| <hr/> | | | |
| EFT | 6/15/2023 | WE ENERGIES - 00010 | |
| | | 0705461764-00010 LS#4 - Gas | Manual Check |
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | -8.91 |
| | | 0705461764-00010 LS#4 - Gas 6152023-00010 | |
| Total | | | -8.91 |

Bills & Claims - Village

7/18/2023 9:43 AM Reprint Check Register - Full Report - ALL Page: 3
ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|-------------------------------------|------------|--|--------------|
| EFT | 6/12/2023 | WE ENERGIES - 00006 | |
| 0705461764-00006 | | Fox Crsng Mtr - Elec | Manual Check |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | -14.73 |
| 0705461764-00006 | | Fox Crsng Mtr - Elec 06122023-00006 | |
| | | Total | -14.73 |
| EFT | 6/12/2023 | MARCO TECHNOLOGIES LLC - UTILITIES | |
| Acct# 009-1758432-000 | | PRINTER/COPIER MAY | Manual Check |
| 610-00-57921-000-000 | | Office Supplies & Expenses | -87.39 |
| Acct# 009-1758432-000 | | PRINTER/COPIER MAY 34134820 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | -87.40 |
| Acct# 009-1758432-000 | | PRINTER/COPIER MAY 34134820 | |
| | | Total | -174.79 |
| EFT | 6/05/2023 | MENASHA UTILITIES | |
| ACCT#1044748-01 | | Elec Plank Rd-Meter Pit | Manual Check |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | -21.84 |
| ACCT#1044748-01 | | Elec Plank Rd-Meter Pit | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | -80.38 |
| ACCT#1044219-02 | | COA Water #1 Electric | |
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | -1,038.74 |
| ACCT#1040028-01 | | LS #4 Electric | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | -11.39 |
| ACCT#1040028-01 | | Storm Water Charge | |
| | | Total | -1,152.35 |
| EFT | 6/06/2023 | WE ENERGIES - 00003 | |
| 0705461764-00003 | | COA Mtr #2 - Electric | Manual Check |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | -150.72 |
| 0705461764-00003 | | COA Mtr #2 - Electric 5062023-00003 | |
| | | Total | -150.72 |
| EFT | 6/23/2023 | RELIANCE STANDARD LIFE INSURANCE COMPANY | |
| JUL 2023 LIFE & DISABILITY HWY DEPT | | | Manual Check |
| 100-09-53311-200-000 | | Hwy Dept - Benefits | 293.52 |
| JUL 2023 LIFE & DISABILITY HWY DEPT | | | |
| 100-02-51400-200-000 | | Gen. Admin - Benefits | 266.51 |
| JUL 2023 LIFE & DISABILITY OFFICE | | | |
| 100-01-51101-200-000 | | Planning - Benefits | 36.15 |
| JUL 2023 LIFE & DISABILITY PLANNER | | | |

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

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Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---------------------------------|---------------|
| 100-06-52200-200-000 | | Fire Dept - Benefits | 52.67 |
| | | JUL 2023 LIFE & DISABILITY FIRE | |
| Total | | | 648.85 |

EFT 6/08/2023 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 6/8/23

Manual Check

| | | | |
|----------------------|--|-----------------------------------|-----------------|
| 100-00-21525-000-000 | | Wisc Deferred Comp Payable | 340.00 |
| | | UTILITIES DEF COMP PAYROLL 6/8/23 | |
| 100-00-21525-000-000 | | Wisc Deferred Comp Payable | 825.00 |
| | | VILLAGE DEF COMP PAYROLL 6/8/23 | |
| Total | | | 1,165.00 |

EFT 6/12/2023 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 6/8/23

Manual Check

| | | | |
|----------------------|--|--------------------------------------|------------------|
| 100-00-21020-000-000 | | Social Security Taxes Payable | 3,542.01 |
| | | EMPLOYEE SOCIAL SECURITY 6/8/23 | |
| 100-00-21020-000-000 | | Social Security Taxes Payable | 828.35 |
| | | EMPLOYEE MEDICARE 6/8/23 | |
| 100-00-21020-000-000 | | Social Security Taxes Payable | 3,542.01 |
| | | EMPLOYER LIABILITY SOCIAL SEC 6/8/23 | |
| 100-00-21020-000-000 | | Social Security Taxes Payable | 828.35 |
| | | EMPLOYER LIABILITY MEDICARE 6/8/23 | |
| 100-00-21030-000-000 | | U.S. Withholding Taxes Payable | 3,689.19 |
| | | FED INCOME TAXES 6/8/23 | |
| Total | | | 12,429.91 |

EFT 6/26/2023 WI DEPT OF REVENUE-PAYROLL TAXES
STATE TAXES WT-6 FOR PAYROLL 6/8/23

Manual Check

| | | | |
|----------------------|--|-------------------------------------|-----------------|
| 100-00-21040-000-000 | | State Withholding Tax Payable | 2,133.19 |
| | | STATE TAXES WT-6 FOR PAYROLL 6/8/23 | |
| Total | | | 2,133.19 |

EFT 6/26/2023 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 6/22/23

Manual Check

| | | | |
|----------------------|--|---------------------------------------|----------|
| 100-00-21020-000-000 | | Social Security Taxes Payable | 4,248.49 |
| | | EMPLOYEE SOCIAL SECURITY 6/22/23 | |
| 100-00-21020-000-000 | | Social Security Taxes Payable | 993.56 |
| | | EMPLOYEE MEDICARE 6/22/23 | |
| 100-00-21020-000-000 | | Social Security Taxes Payable | 4,248.49 |
| | | EMPLOYER LIABILITY SOCIAL SEC 6/22/23 | |

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|------------------|
| 100-00-21020-000-000 | | Social Security Taxes Payable EMPLOYER LIABILITY MEDICARE 6/22/23 | 993.56 |
| 100-00-21030-000-000 | | U.S. Withholding Taxes Payable FED INCOME TAXES 6/22/23 | 5,822.95 |
| Total | | | 16,307.05 |

EFT 6/22/2023 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 6/22/23

Manual Check

| | | | |
|----------------------|--|--|-----------------|
| 100-00-21525-000-000 | | Wisc Deferred Comp Payable UTILITIES DEF COMP PAYROLL 6/22/23 | 340.00 |
| 100-00-21525-000-000 | | Wisc Deferred Comp Payable VILLAGE DEF COMP PAYROLL 6/22/23 | 825.00 |
| Total | | | 1,165.00 |

EFT 6/02/2023 VOXTELESYS, LLC
217581

Manual Check

| | | | |
|----------------------|--|---|---------------|
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts TRUNK UNLMTD SRVR HOST LOCALE911 217581 | 259.34 |
| Total | | | 259.34 |

EFT 6/21/2023 VERIZON WIRELESS
9935872552

Manual Check

| | | | |
|----------------------|--|---|--------------|
| 100-06-52200-500-022 | | Fire Station 60 - Telephone IPAD FOR STATION 60 9935872552 | 10.13 |
| 100-07-52200-500-022 | | Fire Station 70 - Telephone IPAD FOR STATION 70 9935872552 | 10.13 |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts PLAN ACCOUNT CHARGES 5/27-6/26 9935872552 | 27.65 |
| Total | | | 47.91 |

EFT 6/28/2023 WE ENERGIES
ACCT 0716666446-00001 FIRE DEPT #2 ELEC

Manual Check

| | | | |
|----------------------|--|---|--------|
| 100-07-52200-500-020 | | Fire Station 70 - Electric ACCT 0716666446-00001 FIRE DEPT #2 ELEC | 163.26 |
| 100-00-53420-004-000 | | Street Lighting - HAA ACCT 0716666446-00003 General Lights | 812.95 |
| 100-00-53420-001-000 | | Street Lighting - North Shore ACCT 0716666446-3 NorthShore Golf Course | 15.06 |
| 100-00-53420-006-000 | | Street Lighting - NS Woods ACCT 0716666446-3 NorthShore Woods Sub. | 92.65 |

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NICOLET (INVESTORS) BANK VOH

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------------|
| 100-00-53420-000-000 | | Street Lighting - General ACCT 0716666446-00003 Harrisville Court | 71.31 |
| 100-00-51600-500-021 | | Municipal Bldg - Heat ACCT 0716666446-00004 HALL/SHOP GAS HEAT | 76.68 |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities ACCT 0716666446-6 COMMUNITY PARK LIGHTS | 299.70 |
| 100-09-53311-500-020 | | Hwy Dept - Electric ACCT 0716666446-00007 ELECTRIC SHOP 60% | 615.09 |
| 100-00-51600-500-020 | | Municipal Bldg - Electric ACCT 0716666446-00007 TOWN HALL ELEC 40% | 410.06 |
| 100-06-52200-500-021 | | Fire Station 60 - Heat ACCT 0716666446-00008 FIRE DEPT #1 HEAT | 31.17 |
| 100-00-53420-000-000 | | Street Lighting - General ACCT 0716666446-9 LED STREET LIGHTING | 323.33 |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities ACCT 0716666446-00010 Shelter-Noe Road | 61.65 |
| 100-07-52200-500-021 | | Fire Station 70 - Heat ACCT 0716666446-00011 FIRE DEPT #2 GAS | 51.61 |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities ACCT0716666446-12 COMMPARK SPECIALEVENTS | 15.75 |
| 100-06-52200-500-020 | | Fire Station 60 - Electric ACCT 0716666446-00013 FIRE DEPT #1 ELEC | 158.02 |
| 100-00-53420-000-000 | | Street Lighting - General SERVICE CREDIT | 0.00 |
| Total | | | 3,198.29 |

EFT 6/30/2023 WISCONSIN EMPLOYEE TRUST FUND (ETF)
VOH RETIREMENT MAY

Manual Check

| | | | |
|----------------------|--|---|------------------|
| 100-00-21520-000-000 | | Wisconsin Retirement Payable VOH RETIREMENT MAY 286324 | 11,712.58 |
| 100-00-21520-000-000 | | Wisconsin Retirement Payable UTILITIES RETIREMENT MAY 286324 | 3,619.64 |
| Total | | | 15,332.22 |

14024 6/07/2023 BRUSH BOY CUSTOMS, LLC
1824

| | | | |
|----------------------|--|---|-------|
| 100-09-53315-902-000 | | Hwy Dept - Signs FROM 5/22/23 N8340 1824 | 55.00 |
|----------------------|--|---|-------|

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NICOLET (INVESTORS) BANK VOH

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|-------------------|
| Total | | | 55.00 |
| 14025 | 6/07/2023 | CALUMET COUNTY REGISTER OF DEEDS RECORDING FEE | |
| 100-01-51101-400-000 | | Planning - Supplies RECORDING FEE | 30.00 |
| Total | | | 30.00 |
| 14026 | 6/07/2023 | CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA 9909740 | |
| 100-00-52100-000-000 | | Law Enforcement - Contract 2023 FIRST QUARTER 9909740 | 150,946.81 |
| Total | | | 150,946.81 |
| 14027 | 6/07/2023 | CHARTER COMMUNICATIONS- 33313 33313052423 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts SERVICE PERIOD 5/24-6/23 | 119.99 |
| Total | | | 119.99 |
| 14028 | 6/07/2023 | CHRISTOPHER OR SARA COENEN OVER CHR G YARDWASTE C.COENEN STICKER | |
| 100-00-48900-000-000 | | Misc. Revenues OVER CHR G YARDWASTE C.COENEN STICKER | 5.15 |
| Total | | | 5.15 |
| 14029 | 6/07/2023 | CORPORATE NETWORK SOLUTIONS, INC 73592 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts APC EXT WARRANTY/SUPPORT 3 YEAR RENEWAL 73592 | 150.00 |
| Total | | | 150.00 |
| 14030 | 6/07/2023 | ESRC 103 | |
| 100-02-51400-310-000 | | Gen. Admin - Dues ANNUAL MEMBRSH P EASTSHORE RECYCLING COMM 103 | 50.00 |
| Total | | | 50.00 |
| 14031 | 6/07/2023 | GFL ENVIRONMENTAL U30000106912, U30000107149 | |

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NICOLET (INVESTORS) BANK VOH

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|------------------|
| 100-00-53620-000-000 | | Refuse and Garbage Services | 32,620.60 |
| | | RES TRASH FOR MAY U30000107149 | |
| 100-00-53635-000-000 | | Recycling Services | 21,733.00 |
| | | RES RECYCLING FOR MAY U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 85.00 |
| | | COMMERCIAL TRASH DUMPSTER FOR APRIL U30000107149 | |
| 100-00-53635-000-000 | | Recycling Services | 58.00 |
| | | COMMERCIAL RECYCLING DUMPSTER FOR APRIL U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 0.00 |
| | | DAMAGED CARTS N/A | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 1,137.47 |
| | | ENERGY CHARGE RESIDENT PICKUP U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 2.86 |
| | | ENERGY CHARGE VILLAGE HALL PICKUP U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 70.00 |
| | | COMMUNITY PARK TRASH PICKUP U30000106912 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 25.00 |
| | | CONTAMINATION CHRG MICROWAVE IN CART U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 50.00 |
| | | BULKY ITEM PICKUP U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 0.00 |
| | | FALL YARD PICKUP N/A | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 75.00 |
| | | BULKY ITEM PICKUP U30000107149 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 2,369.80 |
| | | SPRING YARD PICKUP U30000107149 | |
| Total | | | 58,226.73 |

14032 6/07/2023 GREEN BAY HIGHWAY PRODUCTS
42862

| | | | |
|----------------------|--|--|------------------|
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 30,478.80 |
| | | FRM5/23/23 MANITOWOC RD 100 E OF STH H55 42862 | |
| Total | | | 30,478.80 |

14033 6/07/2023 HARRISON UTILITIES
ACCOUNT 000-2781-00

| | | | |
|----------------------|--|-------------------------------|-------|
| 100-07-52200-500-023 | | Fire Station 70 - Water/Sewer | 74.70 |
| | | ACCOUNT 000-2781-00 | |

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NICOLET (INVESTORS) BANK VOH

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| Check Nbr | Check Date | Payee | Amount |
|------------------------|------------|--|-----------------|
| Total | | | 74.70 |
| 14034 142491 | 6/07/2023 | JOE'S POWER CENTER | |
| 100-09-53311-700-000 | | Hwy Dept - Equip Maintenance | 2,597.96 |
| | | FROM 5/31/23 SUPPLIES 142491 | |
| Total | | | 2,597.96 |
| 14035 | 6/07/2023 | KAATS WATER CONDITIONING INC. CHARGES THROUGH 5/23/23 | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 64.27 |
| | | CHARGES THROUGH 5/23/23 | |
| Total | | | 64.27 |
| 14036 34611/2 | 6/07/2023 | KITZ & PFEIL - OSHKOSH | |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities | 14.97 |
| | | CUST812330 BASKETBALL NETS DARBOY PRK 34611/2 | |
| Total | | | 14.97 |
| 14037 29845 | 6/07/2023 | LISOWE OIL DIV OF ADVANCED FUEL SERV | |
| 100-09-53311-600-030 | | Hwy Dept - Fuel | 3,025.88 |
| | | FROM 06/01/2023 29845 | |
| Total | | | 3,025.88 |
| 14038 215872 | 6/07/2023 | MGD INDUSTRIAL CORPORATION | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 63.67 |
| | | FROM 5/30/23 SUPPLIES 215872 | |
| Total | | | 63.67 |
| 14039 | 6/07/2023 | PAUL ANZELMO GRADING ESCROW RETURN W5447 SCHMIDT RD | |
| 100-00-21060-000-000 | | Building Escrows Payable | 1,500.00 |
| | | GRADING ESCROW RETURN W5447 SCHMIDT RD | |
| Total | | | 1,500.00 |
| 14040 R104018255:01 | 6/07/2023 | QUALITY TRUCK CARE CENTER INC | |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|----------|
| 100-09-53311-600-600 | | Hwy Dept - Vehicle Maintenance | 547.58 |
| | | FRM 5/30/23 AMBER LIGHT VINHPJB9871 R104018255:01 | |
| | | Total | 547.58 |
| 14041 | 6/07/2023 | S & A SEPTIC SERVICES 430 | |
| 100-09-53311-505-000 | | Hwy Dept - Building Maint | 130.00 |
| | | PUMP HOLDING TANKS 5/31/23 430 | |
| | | Total | 130.00 |
| 14042 | 6/07/2023 | SERVICEMASTER BUILDING MAINTENANCE 42813 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts | 1,031.00 |
| | | FROM 6/1/23 JANITORIAL MAY 42813 | |
| | | Total | 1,031.00 |
| 14043 | 6/07/2023 | T-MOBILE FROM 4/21/23-5/20/23 FIRE | |
| 100-07-52200-500-022 | | Fire Station 70 - Telephone | 25.00 |
| | | FROM 4/21/23-5/20/23 FIRE | |
| | | Total | 25.00 |
| 14044 | 6/07/2023 | T-MOBILE FROM 4/21/23-5/20/23 HWY DEPT | |
| 100-09-53311-500-022 | | Hwy Dept - Telephone | 201.52 |
| | | FROM 4/21/23-5/20/23 HWY DEPT | |
| 100-00-51600-500-022 | | Municipal Bldg - Telephone | 176.33 |
| | | FROM 4/21/23-5/20/23 OFFICE | |
| | | Total | 377.85 |
| 14045 | 6/07/2023 | TECC SECURITY SYSTEMS INC 58997 | |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities | 95.00 |
| | | FROM 5/31/23 MAGNETIC LOCK WOMENS BTHRM 58997 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts | 55.00 |
| | | FROM 5/31/23 5 ACCESS FOBS 59001 | |
| | | Total | 150.00 |
| 14046 | 6/07/2023 | WADE OR GENNA CAFLISCH GRADING ESCROW RETURN W5547 SCHREIBER LN | |

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Accounting Checks

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------|
| 100-00-21060-000-000 | | Building Escrows Payable GRADING ESCROW RETURN W5547 SCHREIBER LN | 1,500.00 |
| Total | | | 1,500.00 |
| 14047 | 6/07/2023 | WI DEPT OF JUSTICE ACNTG2028 5/1-5/30 2SOLIC/1FIREWRK BK CK | |
| 100-02-51400-400-000 | | Gen. Admin - Supplies ACNTG2028 5/1-5/30 2SOLIC/1FIREWRK BK CK | 21.00 |
| Total | | | 21.00 |
| 14048 | 6/14/2023 | BATTERIES PLUS BULBS #508 P63068479 | |
| 100-08-52300-000-000 | | 1st Responders - Operating Exp BATTERIES FROM 6/8/23 P63068479 | 50.85 |
| Total | | | 50.85 |
| 14049 | 6/14/2023 | BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR MAY 2023 | |
| 100-00-52400-000-000 | | Building Inspector - Contract BUILDING INSPECTIONS FOR MAY 2023 | 28,152.00 |
| Total | | | 28,152.00 |
| 14050 | 6/14/2023 | CALUMET COUNTY REGISTER OF DEEDS MINI STORAGE CONDOS RECORD SW AGRMNT | |
| 100-01-51101-400-000 | | Planning - Supplies MINI STORAGE CONDOS RECORD SW AGRMNT | 30.00 |
| Total | | | 30.00 |
| 14051 | 6/14/2023 | CHARTER COMMUNICATIONS- 31663 31663060823 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts ACC 8348104270031663 SERVICE 6/8-7/7 31663060823 | 439.91 |
| Total | | | 439.91 |
| 14052 | 6/14/2023 | GORDON FLESCH CO. INC IN14236259 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts BILL PERIOD 4/27-5/30/23 IMAGES IN14236259 | 418.39 |
| Total | | | 418.39 |

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|-------------------------|------------|---|-----------------|
| 14053 90153791 | 6/14/2023 | INTERSTATE BATTERY OF GREEN BAY | |
| 100-09-53311-600-600 | | Hwy Dept - Vehicle Maintenance | 148.95 |
| | | FROM 6/7/23 BATTERIES 90153791 | |
| Total | | | 148.95 |
| 14054 143183 | 6/14/2023 | JOE'S POWER CENTER | |
| 100-09-53311-700-000 | | Hwy Dept - Equip Maintenance | 15.96 |
| | | FROM 6/8/23 SFC-EDGER BLADE 143183 | |
| Total | | | 15.96 |
| 14055 265457 | 6/14/2023 | L & S TRUCK CENTER | |
| 100-09-53311-600-600 | | Hwy Dept - Vehicle Maintenance | 57.84 |
| | | FROM 6/13/23 TRUCK 19 OIL FILTER 265457 | |
| Total | | | 57.84 |
| 14056 83705 | 6/14/2023 | LANGE ENTERPRISES, INC | |
| 100-09-53315-902-000 | | Hwy Dept - Signs | 1,686.04 |
| | | FROM 6/5/23 ROAD SIGNS 83705 | |
| Total | | | 1,686.04 |
| 14057 216269 | 6/14/2023 | MGD INDUSTRIAL CORPORATION | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 115.40 |
| | | FROM 6/12/23 SUPPLIES 216269 | |
| Total | | | 115.40 |
| 14058 450661, 451122 | 6/14/2023 | MICHELS ROAD & STONE, INC. | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 2,439.88 |
| | | FROM 5/27/23 3/4" DENSE BASE 450661 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 568.31 |
| | | FROM 6/3/23 3/4" DENSE BASE 451122 | |
| Total | | | 3,008.19 |
| 14059 13030 | 6/14/2023 | MIKE'S ELECTRIC | |

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|----------------------|------------|--|--------|
| 100-09-53311-505-000 | 6/6/23 | Hwy Dept - Building Maint LOCATE WIRES IN PARKING LOT 13030 | 375.00 |
| Total | | | 375.00 |
| 14060 | 6/14/2023 | PACKER CITY INTERNATIONAL TRUCKS R103027214:01 | |
| 100-09-53311-600-600 | | Hwy Dept - Vehicle Maintenance FRM5/3/23 INSECTION#20 2014 VIN EH787789 R103027214:01 | 757.44 |
| Total | | | 757.44 |
| 14061 | 6/14/2023 | S & A SEPTIC SERVICES 438 | |
| 100-09-53311-505-000 | 6/7/23 | Hwy Dept - Building Maint PUMP HOLDING TANKS 438 6-7-23 | 260.00 |
| Total | | | 260.00 |
| 14062 | 6/14/2023 | TRUCK EQUIPMENT INC 1056505-00 | |
| 100-09-53311-600-600 | 6/13/23 | Hwy Dept - Vehicle Maintenance FROM RUBBER PLUGS, VENT PLUGS 1056505-00 | 29.85 |
| Total | | | 29.85 |
| 14063 | 6/14/2023 | WIL-KIL PEST CONTROL 4658810, 4659076, 4659077 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts FIRE STATION 60 4659076 | 52.70 |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts FIRE STATION 70 4659077 | 52.70 |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION #60 NA | 0.00 |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts EXTERIOR INSECT FIRE STATION 70 NA | 0.00 |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts POWER SPRAY - VILLAGE HALL NA | 0.00 |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts VILLAGE HALL 4658810 | 91.66 |
| Total | | | 197.06 |
| 14064 | 6/14/2023 | WISCONSIN MEDIA 5651223 | |

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

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Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|---------------|
| 100-01-51101-800-000 | | Planning - Publications | 22.37 |
| | | BILL PERIOD 5/1-5/31NOTICE OF MEETING 5651223 | |
| 100-02-51400-800-000 | | Gen. Admin - Publications | 208.35 |
| | | BILL PERIOD 5/1-5/31 VOH 5651223 | |
| 100-01-51101-800-000 | | Planning - Publications | 26.44 |
| | | BILL PERIOD 5/1-5/31 NOTICE JOINT REV 5651223 | |
| 100-01-51101-800-000 | | Planning - Publications | 168.54 |
| | | BILL PERIOD 5/1-5/31 NOTICE PUBLIC 5651223 | |
| 100-02-51400-800-000 | | Gen. Admin - Publications | 28.47 |
| | | BILL PERIOD 5/1-5/31 NOTICE OF MEETING 5651223 | |
| 100-01-51101-800-000 | | Planning - Publications | 150.33 |
| | | BILL PERIOD 5/1-5/31 PUBLIC HEARING 5651223 | |
| 100-00-46105-000-000 | | Publication Fee - Liquor | 247.74 |
| | | BILL PERIOD 5/1-5/31 LIQUOR LICENSE 5651223 | |
| Total | | | 852.24 |

14065 6/14/2023 WISCONSIN RURAL WATER ASSOCIATION
4588

| | | | |
|----------------------|--|---|-----------------|
| 100-09-53311-000-000 | | Hwy Dept - Engineer/Consultant | 1,246.56 |
| | | FROM 5/23/23 CONSOLIDATED SAFETY PHASE 2 4588 | |
| Total | | | 1,246.56 |

14066 6/21/2023 ANDREW MELBERG
GRADING ESCROW RETURN N9132 HWY 55

| | | | |
|----------------------|--|------------------------------------|-----------------|
| 100-00-21060-000-000 | | Building Escrows Payable | 1,500.00 |
| | | GRADING ESCROW RETURN N9132 HWY 55 | |
| Total | | | 1,500.00 |

14067 6/21/2023 CALUMET COUNTY REGISTER OF DEEDS
RECORDING FEE

| | | | |
|----------------------|--|---------------------|--------------|
| 100-01-51101-400-000 | | Planning - Supplies | 30.00 |
| | | RECORDING FEE | |
| Total | | | 30.00 |

14068 6/21/2023 EAGLE GRAPHICS, LLC
259932

| | | | |
|----------------------|--|--|--------------|
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 17.85 |
| | | FROM 5/22/23 LOGO BACKPACK K. GREZINSKI 259932 | |
| Total | | | 17.85 |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|---------------|
| 14069 | 6/21/2023 | ELAN FINANCIAL SERVICES FROM 5/10/23 WALMART HOOKS | |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FROM 5/10/23 WALMART HOOKS | 13.26 |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FROM 5/19/23 HOME DEPOT BOARD | 10.78 |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FROM 5/23/23 BESTBUY HDMI DOCKING STATION | 86.99 |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FROM 5/23/23 KNOX KEY SECURE CABLE | 7.39 |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FROM 5/23/23 MENARDS PAINT, TAPE | 9.90 |
| 100-06-52200-600-000 | | Fire Dept - Vehicle Maint. FRM 5/23/23 WALMART OILFILTERS, WINDSHLD WSH | 27.26 |
| 405-00-56700-000-000 | | Site Preparation - TID #5 FROM 5/31/23 DNR CONVENIENCE FEE | 2.00 |
| 405-00-56700-000-000 | | Site Preparation - TID #5 FRM 5/31/23 DNR PERMIT BRN BARNS MANITOWOC | 100.00 |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FRM 6/1/23 LITTLE CAESARS PUB ED WOODLAND | 7.37 |
| 100-06-52200-305-000 | | Fire Dept - Training/Mem FROM 6/06/23 THEDACARE TRAUMA SYMPOSIUM | 35.00 |
| 100-02-51400-400-000 | | Gen. Admin - Supplies FROM 5/18/23 AMAZON BACK PACK | 36.99 |
| 100-02-51400-400-000 | | Gen. Admin - Supplies FROM 5/21/23 AMAZON CARD STOCK PAPER | 49.32 |
| 100-02-51400-400-000 | | Gen. Admin - Supplies FROM 5/23 ADOBE ACROBAT PRO | 20.99 |
| 100-02-51400-305-000 | | Gen. Admin - Training/Conf. FROM 5/9/23 ZOOM SUB 05/09/23-06/08/23 | 16.87 |
| 100-02-51400-305-000 | | Gen. Admin - Training/Conf. FROM 6/3/23 WCMA SUMMER CONF M.HEISER | 235.00 |
| Total | | | 659.12 |
| 14070 | 6/21/2023 | EMERGENCYKITS.COM ORDER # 103008 | |
| 100-08-52300-000-000 | | 1st Responders - Operating Exp FROM 6/20/23 DELUXE EMERGENCY BACKPACK 103008 | 426.72 |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------------|
| Total | | | 426.72 |
| 14071 | 6/21/2023 | FOX VALLEY HUMANE ASSOCIATION, LTD 5595 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts FROM 4/30/23 ANIMALS HANDLED 1 5595 | 80.00 |
| Total | | | 80.00 |
| 14072 | 6/21/2023 | GFC LEASING - WI I00832310 | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts COVERAGE PERIOD 07/05/23 -08/04/23 I00832310 | 274.96 |
| Total | | | 274.96 |
| 14073 | 6/21/2023 | GREEN BAY HIGHWAY PRODUCTS 42952 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects FROM 6/5/23 14"x9" BAND 12" ENDWALL 42952 | 1,054.34 |
| Total | | | 1,054.34 |
| 14074 | 6/21/2023 | J & E CONSTRUCTION CO INC 2023-1555 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects FRM6/13/23 15-20"CLR SELF HAUL MANITOWOC 2023-1555 | 834.24 |
| Total | | | 834.24 |
| 14075 | 6/21/2023 | JIM'S PLUMBING & HEATING 37205 | |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities LABOR/MATERIAL REPR BUBBLERS DARBOY PRK 37205 | 3,870.00 |
| Total | | | 3,870.00 |
| 14076 | 6/21/2023 | JOE'S POWER CENTER 142506, 142850 | |
| 100-09-53311-700-000 | | Hwy Dept - Equip Maintenance FROM 6/8/23 MINI EXCAVATOR 142850 | 1,720.00 |
| 100-09-53311-700-000 | | Hwy Dept - Equip Maintenance FRM6/15/23CK RECOIL/RUNNING VIN360060669 142506 | 124.75 |
| Total | | | 1,844.75 |

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| Check Nbr | Check Date | Payee | Amount |
|------------------------|-----------------|---|------------------|
| 14077 29921 | 6/21/2023 | LISOWE OIL DIV OF ADVANCED FUEL SERV | |
| 100-09-53311-600-030 | | Hwy Dept - Fuel | 2,859.99 |
| | FROM 06/19/2023 | 29921 | |
| Total | | | 2,859.99 |
| 14078 930967-930969 | 6/21/2023 | MICHAHON 930971-930978 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 19,874.10 |
| | | CREEKSIDE ESTATES & RYFORD ST ROADWAY 930972 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 4,834.00 |
| | | COTONWOOD CREEK III HAEN HGHTS RESURFAC 930971 | |
| 100-00-52400-200-000 | | Inspections - Grade Checks | 6,242.70 |
| | | 2023 LOT GRADE REVIEW & CHECK 930978 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 2,148.00 |
| | | STATE PK RESRFCNG BIKE LNS SCMIDT-US10 930973 | |
| 100-09-53311-900-000 | | Hwy Dept - Road Maintenance | 1,176.95 |
| | | 2023 CRACK SEAL PROGRAM 930974 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 410.00 |
| | | 2023 CHIP SEAL PROGRAM 930975 | |
| 100-00-52400-200-000 | | Inspections - Grade Checks | 667.65 |
| | | 2022 LOT GRADE REVIEW & CHECK 930969 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 492.00 |
| | | MIDWAY RD CTH N TO DARBOY COMMUNITY PARK 930968 | |
| 405-00-51500-000-000 | | Professional Services-TID #5 | 1,278.70 |
| | | CTH N SITE 930976 | |
| 100-09-53311-000-000 | | Hwy Dept - Engineer/Consultant | 289.00 |
| | | 2023 STREET STORM SEWER PIGON RD 930977 | |
| 100-09-53311-000-000 | | Hwy Dept - Engineer/Consultant | 414.00 |
| | | 2023 STREET STORMSEWER NORTHSHORE VILLAS 930977 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 656.00 |
| | | 2022 ASPHALT RESURFACING PROGRAM 930967 | |
| Total | | | 38,483.10 |
| 14079 451632 | 6/21/2023 | MICHELS ROAD & STONE, INC. 451632 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 926.03 |
| | | FROM 6/10/23 3/4" DENSE BASE 3" DENSE BASE 451632 | |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------------|
| Total | | | 926.03 |
| 14080 23203 | 6/21/2023 | NORTHWOODS FIRE PROTECTION | |
| 100-09-53311-505-000 | | Hwy Dept - Building Maint | 494.45 |
| | | FROM 6/20/23 ANNL MAIN EXTINGUISHER 23203 | |
| Total | | | 494.45 |
| 14081 | 6/21/2023 | PITNEY BOWES BANK INC RESERVE ACCOUNT ADDING MONEY POSTAGE ACCOUNT 15025158 | |
| 100-02-51400-400-005 | | Gen. Admin - Postage | 1,000.00 |
| | | ADDING MONEY POSTAGE ACCOUNT 15025158 | |
| Total | | | 1,000.00 |
| 14082 IN00421723 | 6/21/2023 | ROCKET INDUSTRIAL | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 182.04 |
| | | FROM 6/19/23 MULTIFOLD TOWEL IN00421723 | |
| Total | | | 182.04 |
| 14083 444 | 6/21/2023 | S & A SEPTIC SERVICES | |
| 100-09-53311-505-000 | | Hwy Dept - Building Maint | 130.00 |
| | | PUMP HOLDING TANKS 6/13/23 444 | |
| Total | | | 130.00 |
| 14084 | 6/21/2023 | SAM SCHUHART REIMBURSE FOR TRAUMA SYMPOSIUM REG | |
| 100-06-52200-305-000 | | Fire Dept - Training/Mem | 35.00 |
| | | REIMBURSE FOR TRAUMA SYMPOSIUM REG | |
| Total | | | 35.00 |
| 14085 IN2770361 | 6/21/2023 | TASC | |
| 100-02-51400-400-006 | | Gen. Admin - Service Contracts | 37.43 |
| | | JUNE 2023 BILLING IN2770361 | |
| Total | | | 37.43 |
| 14086 | 6/21/2023 | VAN'S REALTY & CONSTRUCTION REFND OVR PAYMNT BLD/P 23-143 W5564 TONY | |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------|
| 100-00-46100-000-000 | | Administrative Fee REFND OVR PAYMNT BLD/P 23-143 W5564 TONY | 100.00 |
| Total | | | 100.00 |
| 14087 | 6/28/2023 | CALUMET COUNTY TREASURER 20% OF \$30.24 MFL DUE TO COUNTY | |
| 100-00-24015-000-000 | | Due to County - Forest Croplnd 20% OF \$30.24 MFL DUE TO COUNTY | 6.05 |
| Total | | | 6.05 |
| 14088 | 6/28/2023 | CARSTENS ACE HARDWARE 246143 | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies FROM 4/27/23 NUTS/BOLTS/NAILS/BLADES 246143 | 34.54 |
| Total | | | 34.54 |
| 14089 | 6/28/2023 | GFL ENVIRONMENTAL U30000110346, U30000110583 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services RES TRASH FOR JUNE U30000110583 | 32,636.06 |
| 100-00-53635-000-000 | | Recycling Services RES RECYCLING FOR JUNE U30000110583 | 21,743.30 |
| 100-00-53620-000-000 | | Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER FOR JUNE U30000110583 | 85.00 |
| 100-00-53635-000-000 | | Recycling Services COMMERCIAL RECYCLING DUMPSTER FOR JUNE U30000110583 | 58.00 |
| 100-00-53620-000-000 | | Refuse and Garbage Services DAMAGED CARTS N/A | 0.00 |
| 100-00-53620-000-000 | | Refuse and Garbage Services ENERGY CHARGE RESIDENT PICKUP U30000110583 | 1,091.81 |
| 100-00-53620-000-000 | | Refuse and Garbage Services ENERGY CHARGE VILLAGE HALL PICKUP U30000110583 | 2.86 |
| 100-00-53620-000-000 | | Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP U30000110346 | 70.00 |
| 100-00-53620-000-000 | | Refuse and Garbage Services CONTAMINATION CHRG N/A | 0.00 |
| 100-00-53620-000-000 | | Refuse and Garbage Services BULKY ITEM PICKUP W5472 WHITE CLOVER CIR U30000110583 | 25.00 |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|-----------|
| 100-00-53620-000-000 | | Refuse and Garbage Services | 0.00 |
| | | FALL YARD PICKUP N/A | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 75.00 |
| | | 2 BULKY ITEMS PICKUP N8556 FIRELANE 10 U30000110583 | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 0.00 |
| | | SPRING YARD PICKUP N/A | |
| 100-00-53620-000-000 | | Refuse and Garbage Services | 75.00 |
| | | BULKY ITEM PICKUP W5472 WHITE CLOVER CIR U30000110583 | |
| Total | | | 55,862.03 |
| <hr/> | | | |
| 14090 | 6/28/2023 | GREEN BAY HIGHWAY PRODUCTS | |
| 42984 | | | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 1,705.14 |
| | | FRM6/7/23 21X15 BAND/ENDWALL PARKING LOT 42984 | |
| Total | | | 1,705.14 |
| <hr/> | | | |
| 14091 | 6/28/2023 | INTERSTATE BATTERY OF GREEN BAY | |
| 90154105 | | | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 69.95 |
| | | FROM 6/23/23 BATTERIES 90154105 | |
| Total | | | 69.95 |
| <hr/> | | | |
| 14092 | 6/28/2023 | KITZ & PFEIL - OSHKOSH | |
| 34994 /2 | | | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies | 55.93 |
| | | CUST812330 BAR FLAT 1/8X1X48" GALV 34994/2 | |
| Total | | | 55.93 |
| <hr/> | | | |
| 14093 | 6/28/2023 | LANGE ENTERPRISES, INC | |
| 83905, 83913 | | | |
| 100-09-53315-902-000 | | Hwy Dept - Signs | 2,040.40 |
| | | FROM 6/16/23 ROAD SIGNS 83905 | |
| 100-09-53315-902-000 | | Hwy Dept - Signs | 562.48 |
| | | FROM 6/21/23 SIGNS 83913 | |
| Total | | | 2,602.88 |
| <hr/> | | | |
| 14094 | 6/28/2023 | MCC, INC | |
| 29678 | | | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects | 43,260.00 |
| | | FROM 6/21/23 12 CULVERT PATCH SCHMIDT RD 29678 | |

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|----------------------|------------|---|------------------|
| Total | | | 43,260.00 |
| 14095 | 6/28/2023 | MENARDS-APPLETON EAST 39220, 39648, 39934, 40183 | |
| 100-09-53311-505-000 | | Hwy Dept - Building Maint FROM 5/31/23 VINYL CEMENT PATCH 39220 | 71.94 |
| 100-09-53311-400-000 | | Hwy Dept - Supplies FROM 6/08/23 FLEX COUPLING, PUSH BROOM 39648 | 45.86 |
| 100-09-53311-400-000 | | Hwy Dept - Supplies FROM 6/14/23 AC2 GREEN TREATED 39934 | 63.32 |
| 100-09-53311-400-000 | | Hwy Dept - Supplies FROM 6/19/23 SCREWS, #2 BTR SPF 40183 | 34.51 |
| Total | | | 215.63 |
| 14096 | 6/28/2023 | MGD INDUSTRIAL CORPORATION 216653 | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies FROM 6/26/23 SUPPLIES 216653 | 204.77 |
| Total | | | 204.77 |
| 14097 | 6/28/2023 | MICHELS ROAD & STONE, INC. 452052 | |
| 100-09-57330-000-000 | | Capital Outlay - Road Projects FROM 6/17/23 3/4" DENSE BASE SHOUDLERING 452052 | 1,091.31 |
| Total | | | 1,091.31 |
| 14098 | 6/28/2023 | MIDWEST WORKWEAR SI-107910 | |
| 100-09-53311-400-000 | | Hwy Dept - Supplies FROM 6/20/23 APPAREL FUNK JEFF SI-107910 | 54.58 |
| Total | | | 54.58 |
| 14099 | 6/28/2023 | NORTHWOODS FIRE PROTECTION 23205 | |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services FROM 6/21/23 ANNL MAIN EXTINGUISHER 23205 | 532.10 |
| Total | | | 532.10 |
| 14100 | 6/28/2023 | OFFICE DEPOT BUSINESS CREDIT - VOH THROUGH 6/16/23 OFFICE SUPPLIES | |

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|----------------------|------------|--|-----------|
| 100-02-51400-400-000 | | Gen. Admin - Supplies | 337.03 |
| | | THROUGH 6/16/23 OFFICE SUPPLIES | |
| | | Total | 337.03 |
| 14101 | 6/28/2023 | PATRICK KLEIN | |
| | | REIMBURSE FOR PARADE CANDY | |
| 100-06-52200-400-000 | | Fire Dept - Supplies/Services | 151.15 |
| | | REIMBURSE FOR PARADE CANDY | |
| | | Total | 151.15 |
| 14102 | 6/28/2023 | S & A SEPTIC SERVICES | |
| | | 448 | |
| 100-09-53311-505-000 | | Hwy Dept - Building Maint | 260.00 |
| | | PUMP HOLDING TANKS 6/20/23 448 | |
| | | Total | 260.00 |
| 14103 | 6/28/2023 | SPEEDY CLEAN | |
| | | 79932, 79953 | |
| 230-00-53441-000-000 | | Storm Sewer Maint / Ponds | 1,149.00 |
| | | CUT STRM LATERAL/FIT JET DEBRIS FRM PIPE 79932 | |
| 230-00-53441-000-000 | | Storm Sewer Maint / Ponds | 610.00 |
| | | LAUNCH STORM LATERAL DRAINING ISSUE 79953 | |
| | | Total | 1,759.00 |
| 14104 | 6/28/2023 | SUBURBAN WILDLIFE SOLUTIONS LLC | |
| | | 7121 | |
| 230-00-53441-000-000 | | Storm Sewer Maint / Ponds | 15,881.13 |
| | | PONDS 3/4 WORK DONE DATED 6/25/23 7121 | |
| | | Total | 15,881.13 |
| 14105 | 6/28/2023 | SUPERIOR VISION INSURANCE | |
| | | 742544 | |
| 100-02-51400-200-000 | | Gen. Admin - Benefits | 114.55 |
| | | OFFICE VISION INSURANCE JUL 23 742544 | |
| 100-09-53311-200-000 | | Hwy Dept - Benefits | 109.15 |
| | | SHOP VISION INSURANCE JUL 23 742544 | |
| 100-01-51101-200-000 | | Planning - Benefits | 0.00 |
| | | PLANNER VISION INSURANCE JUL 23 742544 | |
| 100-00-14500-000-000 | | Due from Special Purpose Dist. | 88.03 |
| | | UTILITIES VISION INSURANCE JUL 23 742544 | |

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|-----------------------------|------------|--|-------------------|
| Total | | | 311.73 |
| 14106 59211 | 6/28/2023 | TECC SECURITY SYSTEMS INC | |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities | 210.00 |
| | | FROM 6/27/23 LOCATE REVIEW VIDEO FOOTAGE 59211 | |
| Total | | | 210.00 |
| 14107 165186384 | 6/28/2023 | ULINE | |
| 100-00-55200-000-000 | | Parks - Maint. and Utilities | 232.62 |
| | | FROM 6/22/23 PARK BATH JUMBO BATH TISSUE 165186384 | |
| Total | | | 232.62 |
| 14108 2023 CHEVY EQUINOX | 6/28/2023 | VANDE HEY BRANTMEIER AUTOMOTIVE GROUP | |
| 100-09-57324-000-000 | | Capital Outlay - Hwy. Equip | 34,308.00 |
| | | 2023 CHEVY EQUINOX | |
| Total | | | 34,308.00 |
| 14109 4632 | 6/28/2023 | WEBER WELL DRILLING INC | |
| 100-09-53311-900-000 | | Hwy Dept - Road Maintenance | 80.00 |
| | | FRM 6/21/23 BENTONITE CRUMBLES/INSTALLED 4632 | |
| Total | | | 80.00 |
| Grand Total | | | 586,207.49 |

Bills & Claims - Village

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| | Amount |
|---|------------|
| Total Expenditure from Fund # 100 - GENERAL FUND | 567,186.66 |
| Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES | 17,640.13 |
| Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5 | 1,380.70 |
| Total Expenditure from all Funds | 586,207.49 |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|-----------------------|-------------------------------|------------------------------------|----------|
| <hr/> | | | |
| EFT | 6/15/2023 | WE ENERGIES - 00010 | |
| 0705461764-00010 | LS#4 - Gas | Manual Check | |
| 620-00-57821-000-000 | Fuel/Power Purchase - Pumping | | 8.91 |
| 0705461764-00010 | LS#4 - Gas | 6152023-00010 | |
| Total | | | 8.91 |
| <hr/> | | | |
| EFT | 6/12/2023 | WE ENERGIES - 00006 | |
| 0705461764-00006 | Fox Crsng Mtr - Elec | Manual Check | |
| 610-00-57641-000-000 | Operation Supplies & Expenses | | 14.73 |
| 0705461764-00006 | Fox Crsng Mtr - Elec | 06122023-00006 | |
| Total | | | 14.73 |
| <hr/> | | | |
| EFT | 6/12/2023 | MARCO TECHNOLOGIES LLC - UTILITIES | |
| Acct# 009-1758432-000 | PRINTER/COPIER MAY | Manual Check | |
| 610-00-57921-000-000 | Office Supplies & Expenses | | 87.39 |
| Acct# 009-1758432-000 | PRINTER/COPIER MAY 34134820 | | |
| 620-00-57851-000-000 | Office Supplies & Expenses | | 87.40 |
| Acct# 009-1758432-000 | PRINTER/COPIER MAY 34134820 | | |
| Total | | | 174.79 |
| <hr/> | | | |
| EFT | 6/05/2023 | MENASHA UTILITIES | |
| ACCT#1044748-01 | Elec Plank Rd-Meter Pit | Manual Check | |
| 620-00-57827-000-000 | Operation Supplies & Expenses | | 21.84 |
| ACCT#1044748-01 | Elec Plank Rd-Meter Pit | | |
| 610-00-57641-000-000 | Operation Supplies & Expenses | | 80.38 |
| ACCT#1044219-02 | COA Water #1 Electric | | |
| 620-00-57821-000-000 | Fuel/Power Purchase - Pumping | | 1,038.74 |
| ACCT#1040028-01 | LS #4 Electric | | |
| 620-00-57827-000-000 | Operation Supplies & Expenses | | 11.39 |
| ACCT#1040028-01 | Storm Water Charge | | |
| Total | | | 1,152.35 |
| <hr/> | | | |
| EFT | 6/06/2023 | WE ENERGIES - 00003 | |
| 0705461764-00003 | COA Mtr #2 - Electric | Manual Check | |
| 610-00-57641-000-000 | Operation Supplies & Expenses | | 150.72 |
| 0705461764-00003 | COA Mtr #2 - Electric | 6062023-00003 | |
| Total | | | 150.72 |
| <hr/> | | | |
| EFT | 6/07/2023 | KWIK TRIP - UTILITIES | |
| 64435296550001 | | Manual Check | |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---------------------------------------|---------------|
| 610-00-57933-000-000 | | Transportation Expense | 434.06 |
| | | ACCT# BG2251587 - FUEL 64435296550001 | |
| 620-00-57828-000-000 | | Transportation Expense | 434.06 |
| | | ACCT# BG2251587 - FUEL 64435296550001 | |
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 44.60 |
| | | ACCT# BG2251587 - FUEL 64435296550001 | |
| Total | | | 912.72 |

EFT 6/23/2023 RELIANCE STANDARD LIFE INSURANCE COMPANY
UTILITIES JULY 2023 LIFE & DISABILITY Manual Check

| | | | |
|----------------------|--|---------------------------------------|---------------|
| 610-00-57926-000-000 | | Employee Pensions & Benefits | 85.77 |
| | | UTILITIES JULY 2023 LIFE & DISABILITY | |
| 620-00-57854-000-000 | | Employee Pensions & Benefits | 85.78 |
| | | UTILITIES JULY 2023 LIFE & DISABILITY | |
| Total | | | 171.55 |

EFT 6/23/2023 WE ENERGIES - 00004
0705461764-00004 | LS#3 Electric Manual Check

| | | | |
|----------------------|--|--|---------------|
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 108.63 |
| | | 0705461764-00004 LS#3 Electric 6232023-00004 | |
| Total | | | 108.63 |

EFT 6/23/2023 WE ENERGIES - 00007
0705461764-00007 | LS#6 Electric & Gas Manual Check

| | | | |
|----------------------|--|--|--------------|
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 97.39 |
| | | 0705461764-00007 LS#6 Electric & Gas 6232023-00007 | |
| Total | | | 97.39 |

EFT 6/26/2023 AT&T - UTILITIES
ACCT#920-380-0991 MTR STN #2 DIALER Manual Check

| | | | |
|----------------------|--|---|-------|
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 22.00 |
| | | ACCT#920-380-0991 MTR STN #2 DIALER 920380099106-23 | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 36.82 |
| | | ACCT#920-380-0977 LS#3 DIALER 920380099106-23 | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 36.82 |
| | | ACCT#920-380-0982 LS#2 DIALER 920380099106-23 | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 36.86 |
| | | ACCT#920-380-0987 LS#1 DIALER 920380099106-23 | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 36.63 |
| | | ACCT#920-380-0992 MTR STN #1 DIALER 920380099106-23 | |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

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Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|---------------|
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 36.82 |
| | | ACCT#920-380-0996 LS#4 DIALER 920380099106-23 | |
| Total | | | 205.95 |

EFT 6/26/2023 CHARTER COMMUNICATIONS - UTILITIES
26135060823 Manual Check

| | | | |
|----------------------|--|--|---------------|
| 610-00-57921-000-000 | | Office Supplies & Expenses | 64.99 |
| | | Acct# 8348 10 427 0026135 Internet 26135060823 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 65.00 |
| | | Acct# 8348 10 427 0026135 Internet 26135060823 | |
| Total | | | 129.99 |

EFT 6/27/2023 WE ENERGIES - 00002
0705461764-00002 | LS#2 Electric Manual Check

| | | | |
|----------------------|--|--|--------------|
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 80.27 |
| | | 0705461764-00002 LS#2 Electric 6272023-00002 | |
| Total | | | 80.27 |

EFT 6/27/2023 WE ENERGIES - 00009
0705461764-00009 | HU Main - Electric Manual Check

| | | | |
|----------------------|--|---|---------------|
| 610-00-57921-000-000 | | Office Supplies & Expenses | 349.19 |
| | | 0705461764-00009 HU Main - Electric 6272023-00009 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 349.20 |
| | | 0705461764-00009 HU Main - Electric 6272023-00009 | |
| Total | | | 698.39 |

EFT 6/27/2023 WE ENERGIES - 00005
0705461764-00005 | HU Main - Gas Manual Check

| | | | |
|----------------------|--|--|--------------|
| 610-00-57921-000-000 | | Office Supplies & Expenses | 12.66 |
| | | 0705461764-00005 HU Main - Gas 6272023-00005 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 12.67 |
| | | 0705461764-00005 HU Main - Gas 6272023-00005 | |
| Total | | | 25.33 |

EFT 6/27/2023 WE ENERGIES - 00001
0705461764-00001 | LS#1 Electric & Gas Manual Check

| | | | |
|----------------------|--|--|---------------|
| 620-00-57821-000-000 | | Fuel/Power Purchase - Pumping | 316.74 |
| | | 0705461764-00001 LS#1 Electric & Gas 62723-00001 | |
| Total | | | 316.74 |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|--------|
| EFT 3317507843 | 6/28/2023 | PITNEY BOWES GLOBAL FINANCIAL S-UTILITIES INV Manual Check | |
| 610-00-57921-000-000 | | Office Supplies & Expenses | 71.77 |
| | | ACCT#0010003853 LEASING CHARGE 3317507843 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 71.78 |
| | | ACCT#0010003853 LEASING CHARGE 3317507843 | |
| Total | | | 143.55 |

| | | | |
|----------------------|-----------|--|-------|
| EFT 9936768364 | 6/29/2023 | VERIZON WIRELESS - UTILITIES Manual Check | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 17.14 |
| | | SHARE OF EMERGENCY PHONE 9936768364 | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 42.04 |
| | | LS6 DIALER & SHARE OF EMERGENCY PHONE 9936768364 | |
| Total | | | 59.18 |

| | | | |
|----------------------|-----------|--|----------|
| 10442 932793 | 6/07/2023 | AXLEY BRYNELSON LLP | |
| 620-00-57852-000-000 | | Outside Services Employed | 2,195.00 |
| | | LEGAL SERV SEWER SERV DISPUTE-MENASHA 932793 | |
| Total | | | 2,195.00 |

| | | | |
|----------------------|-----------|--|--------|
| 10443 | 6/07/2023 | CHARTER COMMUNICATIONS INC APPLICANT: TIME WARNER CABLE | |
| 610-00-21400-000-000 | | Connection Fees Refund | 546.00 |
| | | APPLICANT: TIME WARNER CABLE | |
| Total | | | 546.00 |

| | | | |
|----------------------|-----------|---|------------|
| 10444 | 6/07/2023 | CITY OF APPLETON FINANCE DEPARTMENT Accts: 300-936-500 & 300-937-500 | |
| 610-00-57601-000-000 | | Purchased Water - COA / FC | 85,376.09 |
| | | 2/1/23-5/1/23 300-936-500 (COA#1) | |
| 610-00-57602-000-000 | | Fire Protection - COA | 9,325.50 |
| | | 2/1/23-5/1/23 300-936-500 (COA#1) | |
| 610-00-57601-000-000 | | Purchased Water - COA / FC | 79,456.26 |
| | | 2/1/23-5/1/23 300-937-500 (COA#2) | |
| Total | | | 174,157.85 |

| | | | |
|-------|-----------|---|--|
| 10445 | 6/07/2023 | CLEAN WATER TESTING LLC 5/17/23 Monthly Water Sample Tests | |
|-------|-----------|---|--|

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

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Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|-----------------|---|---------------|
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 96.00 |
| | 5/17/23 | Monthly Water Sample Tests 9007464620 | |
| Total | | | 96.00 |
| <hr/> | | | |
| | 10446 6/07/2023 | GFL ENVIRONMENTAL U30000107149 | |
| 610-00-57921-000-000 | | Office Supplies & Expenses | 49.47 |
| | | COMMERCIAL TRASH DUMPSTER FOR MAY U30000107149 | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 49.47 |
| | | COMMERCIAL TRASH RECYCLING FOR MAY U30000107149 | |
| Total | | | 98.94 |
| <hr/> | | | |
| | 10447 6/07/2023 | JACOBS DESIGN HOMES APPLICANT: JACOBS DESIGN HOMES | |
| 610-00-21400-000-000 | | Connection Fees Refund | 273.00 |
| | | APPLICANT: JACOBS DESIGN HOMES | |
| Total | | | 273.00 |
| <hr/> | | | |
| | 10448 6/07/2023 | KITZ & PFEIL - APPLETON Customer Number 855150 | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 0.24 |
| | 5/3/23 | Bolt for Valve Wrench 34114/2 | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 0.25 |
| | 5/3/23 | Bolt for Valve Wrench 34114/2 | |
| Total | | | 0.49 |
| <hr/> | | | |
| | 10449 6/07/2023 | MK & ASSOCIATES, INC. APPLICANT: MK & ASSOCIATES, INC. | |
| 610-00-21400-000-000 | | Connection Fees Refund | 819.00 |
| | | APPLICANT: MK & ASSOCIATES, INC. | |
| Total | | | 819.00 |
| <hr/> | | | |
| | 10450 6/07/2023 | RAMJI MARASINI APPLICANT: LUCHTERHAND BUILDERS | |
| 610-00-21400-000-000 | | Connection Fees Refund | 136.50 |
| | | APPLICANT: LUCHTERHAND BUILDERS | |
| Total | | | 136.50 |
| <hr/> | | | |
| | 10451 6/07/2023 | T-MOBILE FROM 4/21/23-5/20/23 UTILITIES PHONES | |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---------------------------------------|--------|
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 37.78 |
| | | FROM 4/21/23-5/20/23 UTILITIES PHONES | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 37.79 |
| | | FROM 4/21/23-5/20/23 UTILITIES PHONES | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 44.10 |
| | | FROM 4/21/23-5/20/23 UTILITIES PADS | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 44.10 |
| | | FROM 4/21/23-5/20/23 UTILITIES PADS | |
| Total | | | 163.77 |

10452 6/07/2023 TOM VAN ZEELAND
TEXH EXPO MILES REMBURISMENT

| | | | |
|----------------------|--|------------------------------|-------|
| 610-00-57921-000-000 | | Office Supplies & Expenses | 13.75 |
| | | TEXH EXPO MILES REMBURISMENT | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 13.76 |
| | | TEXH EXPO MILES REMBURISMENT | |
| Total | | | 27.51 |

10453 6/07/2023 US POSTAL SERVICE
7/1/23 Permit 68 First-Class Presort Fee

| | | | |
|----------------------|--|--|--------|
| 610-00-57921-000-000 | | Office Supplies & Expenses | 145.00 |
| | | 7/1/23 Permit 68 First-Class Presort Fee | |
| 620-00-57851-000-000 | | Office Supplies & Expenses | 145.00 |
| | | 7/1/23 Permit 68 First-Class Presort Fee | |
| Total | | | 290.00 |

10454 6/14/2023 CHAD PYLE
APPLICANT: CHAD PYLE

| | | | |
|----------------------|--|------------------------|--------|
| 610-00-21400-000-000 | | Connection Fees Refund | 136.50 |
| | | APPLICANT: CHAD PYLE | |
| Total | | | 136.50 |

10455 6/14/2023 COMMUNITY FIRST CU - VISA
5/29/23 Statement for *7123 & *7115

| | | | |
|----------------------|--|----------------------------------|-------|
| 610-00-57933-000-000 | | Transportation Expense | 52.51 |
| | | 5/2/23 TFT Floor Mats for F-250 | |
| 620-00-57828-000-000 | | Transportation Expense | 52.52 |
| | | 5/2/23 TFT Floor Mats for F-250 | |
| 610-00-57933-000-000 | | Transportation Expense | 52.51 |
| | | 4/21/23 TFT Floor Mats for F-150 | |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

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|----------------------|------------|--|---------------|
| 620-00-57828-000-000 | 4/21/23 | Transportation Expense TFT Floor Mats for F-150 | 52.52 |
| 610-00-57921-000-000 | 5/4/23 | Office Supplies & Expenses Amazon - Coffee for Kitchen | 17.08 |
| 620-00-57851-000-000 | 5/4/23 | Office Supplies & Expenses Coffee for Kitchen | 17.08 |
| 610-00-57641-000-000 | 5/4/23 | Operation Supplies & Expenses Amazon - Toolset | 14.98 |
| 620-00-57827-000-000 | 5/4/23 | Operation Supplies & Expenses Amazon - Toolset | 14.99 |
| 610-00-57935-000-000 | 5/22/23 | Maintenance of General Plant Tri-City Glass & Door - Keys | 14.23 |
| 620-00-57834-000-000 | 5/22/23 | Maintenance of General Plant Tri-City Glass & Door - Keys | 14.24 |
| Total | | | 302.66 |

10456 6/14/2023 CYPRESS HOMES INC
APPLICANT: CYPRESS HOMES

| | | | |
|----------------------|--|--|-----------------|
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: CYPRESS HOMES | 5,558.00 |
| Total | | | 5,558.00 |

10457 6/14/2023 DON VERKUYLEN
APPLICANT: DON VERKUYLEN

| | | | |
|----------------------|--|--|-----------------|
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: DON VERKUYLEN | 1,228.50 |
| Total | | | 1,228.50 |

10458 6/14/2023 JEFF REMINGTON
APPLICANT: JEFF REMINGTON

| | | | |
|----------------------|--|---|---------------|
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: JEFF REMINGTON | 136.50 |
| Total | | | 136.50 |

10459 6/14/2023 JEFFREY PLATH
APPLICANT: JEFF PLATH

| | | | |
|----------------------|--|---|---------------|
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: JEFF PLATH | 136.50 |
| Total | | | 136.50 |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|-----------------|
| <hr/> | | | |
| 10460 | 6/14/2023 | MARTENSON & EISELE INC For Engineering Services through 5/31/23 | |
| 610-00-13143-000-000 | | Due from Developers North Shore Ridge through 5/31/23 63055 | 3,264.35 |
| 620-00-13143-000-000 | | Due from Developers North Shore Ridge through 5/31/23 63055 | 3,264.35 |
| 610-00-13143-000-000 | | Due from Developers Woodland Lakes Cottages through 5/31/23 63054 | 291.45 |
| 620-00-13143-000-000 | | Due from Developers Woodland Lakes Cottages through 5/31/23 63054 | 291.45 |
| 610-00-13143-000-000 | | Due from Developers Harrison Heights through 5/31/23 63056 | 95.00 |
| 620-00-13143-000-000 | | Due from Developers Harrison Heights through 5/31/23 63056 | 95.00 |
| 610-00-57923-000-000 | | Outside Services Employed Service Study E of Woodland School 63059 | 394.50 |
| 620-00-57852-000-000 | | Outside Services Employed Service Study E of Woodland School 63059 | 394.50 |
| 610-00-57923-000-000 | | Outside Services Employed Relocation Related to Appleton 5/31/23 63058 | 95.00 |
| 620-00-57852-000-000 | | Outside Services Employed Sewer Connection Fee through 5/31/23 63053 | 500.00 |
| 620-00-57852-000-000 | | Outside Services Employed Melissa/Plank Sewer through 5/31/23 63057 | 398.00 |
| Total | | | 9,083.60 |

10461 6/14/2023 ROCK SOLID PROPERTIES
APPLICANT: ROCK SOLID PROPERTIES

| | | | |
|----------------------|--|--|---------------|
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: ROCK SOLID PROPERTIES | 136.50 |
| Total | | | 136.50 |

10462 6/14/2023 SERVICEMASTER BUILDING MAINTENANCE
6/2/23 - JUN 2023 Cleaning Service

| | | | |
|----------------------|--|--|--------|
| 610-00-57935-000-000 | | Maintenance of General Plant 6/2/23 - JUN 2023 Cleaning Service 42815 | 162.50 |
| 620-00-57834-000-000 | | Maintenance of General Plant 6/2/23 - JUN 2023 Cleaning Service 42815 | 162.50 |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

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Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|--|------------|-----------------------------------|---------------|
| Total | | | 325.00 |
| 10463 | 6/14/2023 | TODD HENDRICKS | |
| APPLICANT: TODD HENDRICKS | | | |
| 610-00-21400-000-000 | | Connection Fees Refund | 67.90 |
| APPLICANT: TODD HENDRICKS | | | |
| Total | | | 67.90 |
| 10464 | 6/14/2023 | WISCONSIN MEDIA | |
| 5651223 | | | |
| 610-00-57928-000-000 | | Regulatory Commission Expenses | 733.60 |
| BILL PERIOD 5/1-5/31 CONSUMER REPORT 5651223 | | | |
| Total | | | 733.60 |
| 10465 | 6/14/2023 | WISCONSIN RURAL WATER ASSOCIATION | |
| 5/23/23 Safety Training Phase 2 | | | |
| 610-00-57930-000-000 | | Miscellaneous General Expense | 267.12 |
| 5/23/23 Safety Training Phase 2 4588 | | | |
| 620-00-57856-000-000 | | Miscellaneous General Expense | 267.12 |
| 5/23/23 Safety Training Phase 2 4588 | | | |
| Total | | | 534.24 |
| 10466 | 6/21/2023 | ARLEN BAUMANN | |
| APPLICANT: BAUMANN CONSTRUCTION | | | |
| 610-00-21400-000-000 | | Connection Fees Refund | 955.50 |
| APPLICANT: BAUMANN CONSTRUCTION | | | |
| Total | | | 955.50 |
| 10467 | 6/21/2023 | CARL OR LISA VANDER ZANDEN | |
| APPLICANT: CARL VANDER ZANDEN | | | |
| 610-00-21400-000-000 | | Connection Fees Refund | 98.00 |
| APPLICANT: CARL VANDER ZANDEN | | | |
| Total | | | 98.00 |
| 10468 | 6/21/2023 | DANIEL JOOSTEN | |
| APPLICANT: DAN JOOSTEN | | | |
| 610-00-21400-000-000 | | Connection Fees Refund | 136.50 |
| APPLICANT: DAN JOOSTEN | | | |
| Total | | | 136.50 |

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

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Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|------------------|
| 10469 | 6/21/2023 | DOUG KUEN APPLICANT: DOUG KUEN | |
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: DOUG KUEN | 136.50 |
| Total | | | 136.50 |
| 10470 | 6/21/2023 | FERGUSON WATERWORKS #1476 Invoices 379202 & 389580 | |
| 610-00-18391-001-000 | | Computer Equipment 6/2/23 Belt Clip Transceiver 379202 | 3,275.00 |
| 620-00-18392-001-000 | | Computer Equipment 6/2/23 Belt Clip Transceiver 379202 | 3,275.00 |
| 610-00-18343-000-000 | | Transmission & Distrib Mains 6/9/23 Valve Box Risers & Caps 389580 | 1,809.60 |
| Total | | | 8,359.60 |
| 10471 | 6/21/2023 | FRANCIS DAGESSE APPLICANT: FRANCIS DAGESSE | |
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: FRANCIS DAGESSE | 273.00 |
| Total | | | 273.00 |
| 10472 | 6/21/2023 | GREAT LAKES TV SEAL INC 5/31/23 Rehab 3 San. Manholes Plank Rd | |
| 620-00-18313-000-000 | | Collecting Mains & Accessories 5/31/23 Rehab 3 San. Manholes Plank Rd 22102 | 15,137.49 |
| Total | | | 15,137.49 |
| 10473 | 6/21/2023 | KATHLEEN MALONEY APPLICANT: KATHLEEN MALONEY | |
| 610-00-21400-000-000 | | Connection Fees Refund APPLICANT: KATHLEEN MALONEY | 67.90 |
| Total | | | 67.90 |
| 10474 | 6/21/2023 | MENARDS-APPLETON EAST Acct# 31110431 | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses 6/5/23 - Misc. Operations Supplies 39463 | 33.96 |
| 620-00-57827-000-000 | | Operation Supplies & Expenses 6/5/23 - Misc. Operations Supplies 39463 | 33.97 |

Bills & Claims - Harrison Utilities

7/19/2023 8:23 AM Reprint Check Register - Full Report - ALL Page: 11
ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|-----------|
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 51.12 |
| | 6/5/23 | Red PEX for Hydrant Markers 39463 | |
| Total | | | 119.05 |
| <hr/> | | | |
| | 10475 | 6/21/2023 PJ KORTENS & COMPANY INC LS#4 Dialer Diagnosis & Labor | |
| 620-00-57832-000-000 | | Maint Collection Syst Pumping | 408.00 |
| | | LS#4 Dialer Diagnosis & Labor 10024337 | |
| Total | | | 408.00 |
| <hr/> | | | |
| | 10476 | 6/21/2023 THOMAS J KUEPPER APPLICANT: THOMAS KUEPPER | |
| 610-00-21400-000-000 | | Connection Fees Refund | 67.90 |
| | | APPLICANT: THOMAS KUEPPER | |
| Total | | | 67.90 |
| <hr/> | | | |
| | 10477 | 6/28/2023 ATKINS BUILDING GROUP, INC. | |
| 620-00-47635-000-000 | | Other Sewer Revenue | 47,810.00 |
| | | SETTLEMENT AGREEMENT | |
| Total | | | 47,810.00 |
| <hr/> | | | |
| | 10478 | 6/28/2023 BRADD SYRING APPLICANT: BRADD SYRING LLC | |
| 610-00-21400-000-000 | | Connection Fees Refund | 1,092.00 |
| | | APPLICANT: BRADD SYRING LLC | |
| Total | | | 1,092.00 |
| <hr/> | | | |
| | 10479 | 6/28/2023 CLEAN WATER TESTING LLC 6/14/23 Monthly Water Sample Tests | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 96.00 |
| | | 6/14/23 Monthly Water Sample Tests 9007555657 | |
| Total | | | 96.00 |
| <hr/> | | | |
| | 10480 | 6/28/2023 ENDURACLEAN, INC. 6/22/23 Marking Paint | |
| 610-00-57641-000-000 | | Operation Supplies & Expenses | 811.78 |
| | | 6/22/23 Marking Paint - Water & Split Or 15478 | |
| 620-00-57827-000-000 | | Operation Supplies & Expenses | 686.90 |
| | | 6/22/23 Marking Paint - Sewer & Split Or 15478 | |

Bills & Claims - Harrison Utilities

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ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|-------------------|
| Total | | | 1,498.68 |
| <hr/> | | | |
| 10481 | 6/28/2023 | GFL ENVIRONMENTAL U30000110583 | |
| 610-00-57921-000-000 | | Office Supplies & Expenses COMMERCIAL TRASH DUMPSTER FOR JUNE U30000110583 | 49.47 |
| 620-00-57851-000-000 | | Office Supplies & Expenses COMMERCIAL TRASH RECYCLING FOR JUNE U30000110583 | 49.47 |
| Total | | | 98.94 |
| <hr/> | | | |
| 10482 | 6/28/2023 | MARTENSON & EISELE INC Map Updates through 5/31/23 | |
| 610-00-57923-000-000 | | Outside Services Employed Map Updates through 5/31/23 63105 | 1,475.00 |
| 620-00-57852-000-000 | | Outside Services Employed Map Updates through 5/31/23 63105 | 1,475.00 |
| Total | | | 2,950.00 |
| <hr/> | | | |
| 10483 | 6/28/2023 | NEENAH-MENASHA SEWERAGE COMMISSION JUL 2023 BILL BASED ON MAY 2023 MEASURES | |
| 620-00-57829-000-000 | | Sewerage Treatment Charges JUL 2023 Bill Based on MAY 2023 Measures 2023-091 | 20,987.18 |
| 620-00-57870-000-000 | | Interest Expense - CWF Loan Clean Water Fund (CWF) Loan - Interest 2023-096 | 1,484.00 |
| 620-00-57875-000-000 | | Amortization Expense-CWF Loan Clean Water Fund (CWF) Loan - Debt 2023-096 | 5,377.00 |
| Total | | | 27,848.18 |
| Grand Total | | | 308,787.99 |

Bills & Claims - Harrison Utilities

7/19/2023 8:23 AM

Reprint Check Register - Full Report - ALL

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ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| | Amount |
|---|------------|
| <hr/> | |
| Total Expenditure from Fund # 610 - WATER UTILITY | 201,030.58 |
| Total Expenditure from Fund # 620 - SEWER UTILITY | 107,757.41 |
| Total Expenditure from all Funds | 308,787.99 |

Bills & Claims - Harrison Utilities

7/19/2023 8:32 AM Reprint Check Register - Full Report - ALL Page: 1
ACCT

UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|-----------------|---------------------------|---------------------|
| EFT 277293 | 6/02/2023 | PSN INVOICE - UTILITIES | |
| | | | Manual Check |
| 610-00-57923-000-000 | | Outside Services Employed | 24.97 |
| | 5/01/23-5/31/23 | PSN PAYMENT SERV 277293 | |
| 620-00-57852-000-000 | | Outside Services Employed | 24.98 |
| | 5/01/23-5/31/23 | PSN PAYMENT SERV 277293 | |
| | | Total | 49.95 |
| | | Grand Total | 49.95 |

Bills & Claims - Harrison Utilities

7/19/2023 8:32 AM

Reprint Check Register - Full Report - ALL

Page: 2
ACCT

UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 6/01/2023 From Account:
Thru: 6/30/2023 Thru Account:

| | Amount |
|---|--------|
| <hr/> | |
| Total Expenditure from Fund # 610 - WATER UTILITY | 24.97 |
| Total Expenditure from Fund # 620 - SEWER UTILITY | 24.98 |
| Total Expenditure from all Funds | 49.95 |

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Meeting Date:
July 25, 2023

Title:

Renewal of Crossroads' Conditional Use Permit

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action:

Approve extending the Conditional Use Permit for a topsoil screening operation for Crossroad Development, LLC with the recommended conditions.

Attachments:

- [MEMO Village Board 7-25-23 Crossroads CUP Extension \(002\).pdf](#)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Renewal of Crossroads' Conditional Use Permit (CUP)

Issue:

Should the Village renew the Conditional Use Permit for Crossroad's Development?

Background and Additional Information:

The Village Board reviewed the original request a second time at the April 25, 2023 meeting.

The Board approved the CUP at that meeting with the following conditions:

1. All provisions of Section 117-131 of the zoning ordinance relating to resource extraction shall be met.
2. All Local, State and Federal regulations must be met.
3. No refining (pulverizing, shredding, etc.) shall occur during wind speeds greater up to 10 mph. (originally proposed as: than a Light Breeze as described by the National Weather Service. A Light Breeze is described as 4 to 7 mph.)
4. Shredder/pulverizing operations to be at least 500 feet from Hwy 55 property lines (originally proposed as 600 feet from Hwy 55 property lines).
5. The Conditional Use Permit shall be granted as temporary approval with an expiration date of July 26, 2023. The Village Board shall have the right to extend the conditional use permit at the July 25, 2023 meeting. Any extension shall cease all refining (pulverizing, shredding, etc.) on or before November 10, 2023.
6. Hours of operation shall be Monday-Friday 7:00am-5:00pm. No refining (pulverizing, shredding, etc.) shall occur on Saturdays or Sundays. The only activity to occur on Saturdays is for material to be hauled off site. The Plan Commission may approve different hours of operation upon request and review.
7. The developer shall acknowledge the conditions of approval and agree to abide by all conditions. Failure to abide by conditions may be cause for revocation of this Conditional Use Permit.

Staff have not received any complaints. To the best of staff knowledge there has not been any shredding/pulverizing performed yet.

Budget Impacts:

None

Recommended Action:

Staff recommends extension of the Conditional User Permit to November 10, 2023.

Attachments:

Original staff memo from April 25, 2023 meeting including maps and other attachments.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Mark J. Mommaerts, AICP, Assistant Village Manager

Meeting Date:

April 25, 2023

Title:

Conditional Use Permit – Crossroad Development, LLC

Issue:

Should the Village Board approve a Conditional Use Permit for a topsoil screening operation (resource extraction)?

Background and Additional Information:

The Village Board at the March 28th meeting referred this item back to the Plan Commission for review of additional information. The Plan Commission discussed this item at the April 18th meeting. There was some discussion and confusion as to whether or not a permit had been granted by the previous Assistant Planner. An email dated July 26, 2022 to Gene Frederickson from Trish Nau (Asst. Planner) referenced the resource extraction section of the zoning ordinance and states, "... This ordinance states the permission of the moving of topsoil for temporary and transitional uses." There may be some confusion as to whether this email granted permission or referenced that the ordinance grants permission (which is the case). The site was granted an erosion control ordinance which regulates striping and stockpiling of soil, but not pulverizing and shredding.

The applicant is proposing to place the shredding equipment further south on the property than originally planned. Limits to when shredding can occur during wind speeds. After much discussion, the Plan Commission is recommending approval of the resource extraction permit with several conditions, as listed in the recommendation section.

From the March 28th Meeting:

The applicant is seeking a Conditional Use Permit (CUP) in order to screen topsoil, which includes shredding and pulverizing, at the property located at N9650 Hwy 55, Loc ID 40386 & 40378. The property is currently zoned Business Park (BP). Resource extraction is a conditional use under Article 117-131 of the zoning ordinance and shall include but is not limited to, the removal for sale or processing of topsoil, fill, sand, gravel, rock or any material. Processing may include crushing, washing, or refining. Storing or stockpiling of such materials on the site is permissible.

The applicant is proposing hours of operation as 7:00am to 5:00pm, Monday thru Friday. Erosion control will be established and maintained as needed with weekly site inspections and rain events. Equipment on premise would include a topsoil screening shredder, a loader, foreman trucks, a sweeper and skid steer as needed, and repair trucks as needed.

There are residential properties within 600 feet of Location IDs 40386 and 40378. There are concerns for dust and noise.

The Plan Commission held a public hearing at their meeting on March 21st. There were several letters in support of the operations. There were several individuals that spoke in opposition to the permit. The concerns centered around dust and possible contaminant soil being brought to the site.

Basis for Approval: *(from the Zoning Ordinance Section 117-319) Each item must be met in order to grant approval.*

1. *Zoning. The proposed use conforms to the underlying zoning district intent and design standards and is in harmony with the general purpose and intent of this chapter. Where there is an existing nonconforming structure, the design standards of the underlying zoning district may be waived by the plan commission and village board. Resource extraction is a conditional use under the Special Provisions article, which fits into the current zoning of Business Park.*
2. *Plans. The proposed use conforms to the comprehensive plan and any other officially adopted plan. The proposed use of the property for resource extraction use conforms to the Comprehensive Plan as a conditional use.*
3. *Traffic. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. Access to the property is from an existing road, Hwy 55. It is anticipated that there will be minimal traffic entering/exiting the development on a daily basis.*
4. *Landscaping and screening. Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual impacts that are associated with the proposed use as established in article VI, Access, Parking, and Loading and article IX, Landscaping and Screening Standards. The applicant has a proposed silt fence in the site plan.*
5. *Neighborhood compatibility. The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development and whether the proposed use creates a nuisance due to noise, odor, or dust. The surrounding land uses are for commercial or business development. There are rural residential lots in the area. There will be minimal traffic for this business. Operations include the screening of topsoil. The Plan Commission found that possible nuisance due to dust will exist if the screening/shredding operation is approved.*
6. *Services. Adequate facilities, access roads, drainage and/or necessary services have been or will be provided. Sanitary sewer and water are not needed for the operation. Stormwater management is available. Roadway access is provided via Hwy 55.*

Budget Impacts:

None

Recommended Action:

The Plan Commission recommends approval of the Resource Extraction request with the following conditions:

1. All provisions of Section 117-131 of the zoning ordinance relating to resource extraction shall be met.
2. All Local, State, and Federal regulations shall be met.
3. No refining (pulverizing, shredding, ect.) shall occur during winds speeds greater than a Light Breeze as described by the National Weather Service. A Light Breeze is described as 4 to 7 mph.
4. Shredder/pulverizing operations to be at least 600-feet from Hwy 55 property lines.
5. The Conditional Use Permit shall be granted as temporary approval with an expiration date of July 26, 2023. The Village Board shall have the right to extend the conditional use permit at the July 25th meeting. Any extension shall cease all refining (pulverizing, shredding, ect.) on or before November 10, 2023.
6. Hours of operation shall be Monday-Friday 7:00am-5:00pm. No refining (pulverizing, shredding, ect.) shall occur on Saturdays or Sundays. The only activity to occur on Saturdays is for material to be hauled off site. The Plan Commission may approve different hours of operation upon request and review.
7. The developer shall acknowledge the conditions of approval and agree to abide by all conditions. Failure to abide by conditions may be cause for revocation of Conditional Use Permit.

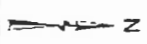
Attachments:

- Aerial Map
- Site Plan
- Development Plan
- Applicant Responses to previous recommendation of denial
- Location of Past and Proposed Shredder
- Pictures of Site Equipment

Calumet County, WI

Legend

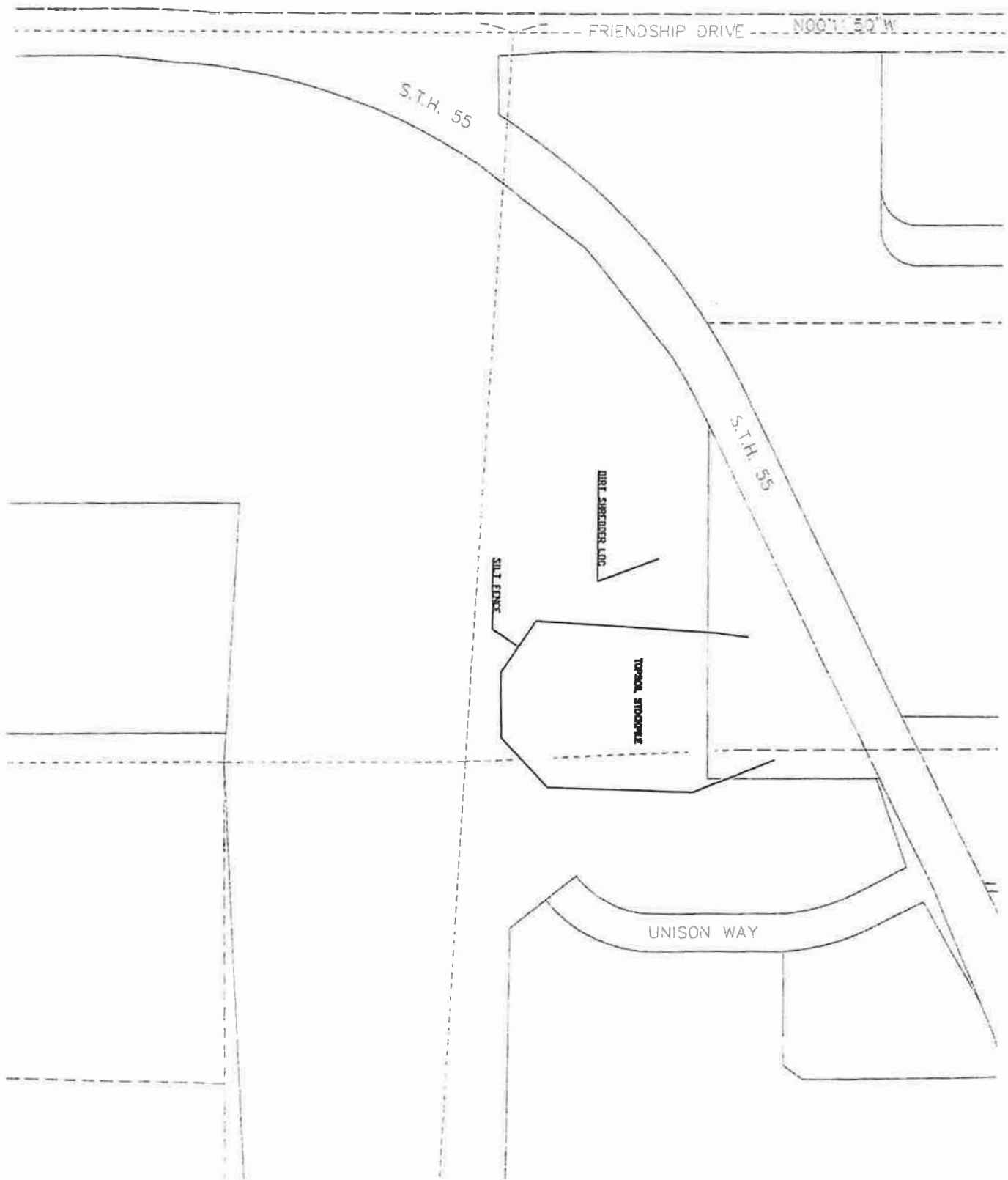
- Address Point
- County Boundary
- Wisconsin Water
- Other Counties
- Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Local Roads
- Local Roads
- Municipal Streets
- Trail
- Railroad
- Color 2021
 - Hwy. Limit 1
 - Green Line 2
 - Blue Line 3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

| | |
|--------------------|--|
| Product to be used | |
| | |





**Crossroad Development, LLC
Development Plan**

1. Hours of operation will be 7am – 5pm Monday – Friday
2. Erosion control will be established and maintained as needed with weekly site inspections and rain events
3. Equipment would be
 - a. Topsoil Screening plant
 - b. Loader
 - c. Foreman trucks
 - d. Sweeper / skid steer as needed
 - e. Repair trucks as needed
4. Stockpile on the NE corner of STH 55 and Highline Drive: NW Quarter, Section 6, Township 20, Range 19

March 27, 2023

Village of Harrison
C/O: Village Plan Commission
W5298 State Road 114
Harrison, WI 54952

Re: Crossroads Development, LLC Conditional Use Permit Application

Dear Members of the Village of Harrison Plan Commission:

Please accept this letter as a response to your letter dated March 22, 2023 in which the Plan Commission recommended denial of our application involving a Conditional Use Permit (CUP) regarding the screening, shredding and pulverizing of topsoil at Location IDs 40386 and 40378.

I will attempt to address the bullet points for reasons for considering denial in hopes of persuading you to reconsider your stance on this matter.

- 1) Non-compliance within the last five years regarding shredding and pulverizing.
 - a. We are not sure where this comment originates as we have not been required to take out such a permit in the past.
- 2) Inadequate dust control mechanisms, or lack of explanation of such mechanisms.
 - a. A good, quality shredded topsoil has a low moisture content. The machinery required to shred and pulverize this topsoil into a quality product includes high speed conveyors to pile a finished product as the material is being processed. Reasonable dust control is achieved by placing the operations on the backside of material stockpiles to prevent airborne material from becoming fugitive.
- 3) The proposed location of the site and concerns by neighbors who may have been previously exposed to past dust and fine particles in the air.
 - a. The proposed rural location of the current stockpile is relatively remote with most of the property inside the ¼ mile radius of the location being owned by myself or my land holding companies. (Please see provided map.)
 - b. Other neighbors in close proximity to the proposed project location include the following who support our efforts. They are as follows:

GORDON BAUMGART
Print:

Gordon Baumgart
Signature:

Ross Schmidt
Print:

Ross Schmidt
Signature:

JOHN L. VAN TREECK
Print:

John L. Van Treeck
Signature:

- 4) Concern about the origins of soils being brought to the site and potential for contaminants being released into the air through the refining process.
 - a. The material hauled onsite originates from a former agricultural field near the intersection of CTH AP and S. Quest Drive near Darboy. As a result of the large building erected at that location, the topsoil had been stripped and piled as an available, marketable resource. There is no reason to believe that there is any contaminants in this material as this field was in agricultural production in the recent past.

I look forward to further productive discussions in a path forward allowing Crossroads Land Development LLC and Gene Frederickson Trucking to move forward as originally discussed with Village personnel.

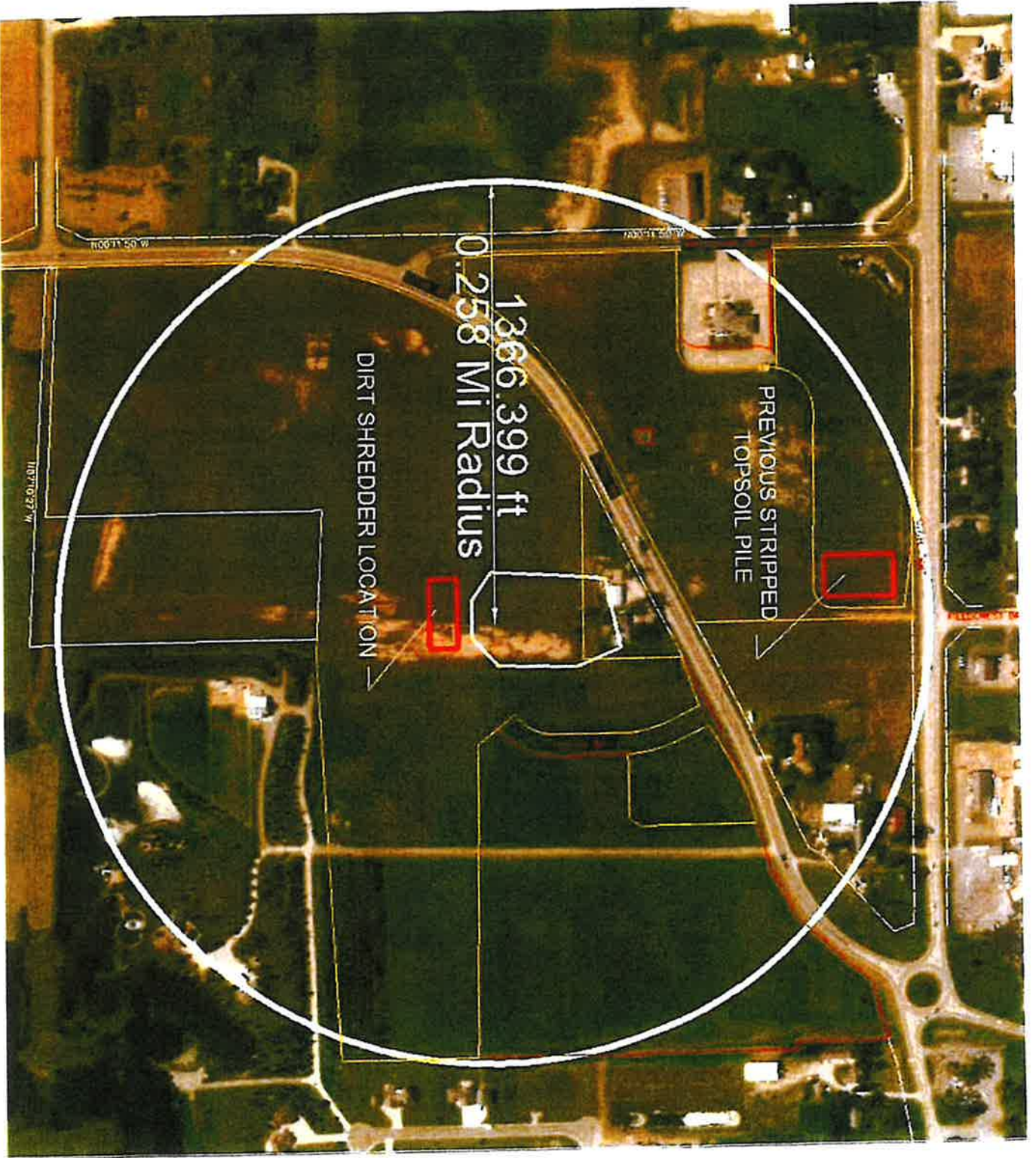
Thank you for taking the time to hear my point of view and objectives as it relates to this matter. I appreciate the opportunity to further comment on this process.

Regards,



Gene Frederickson

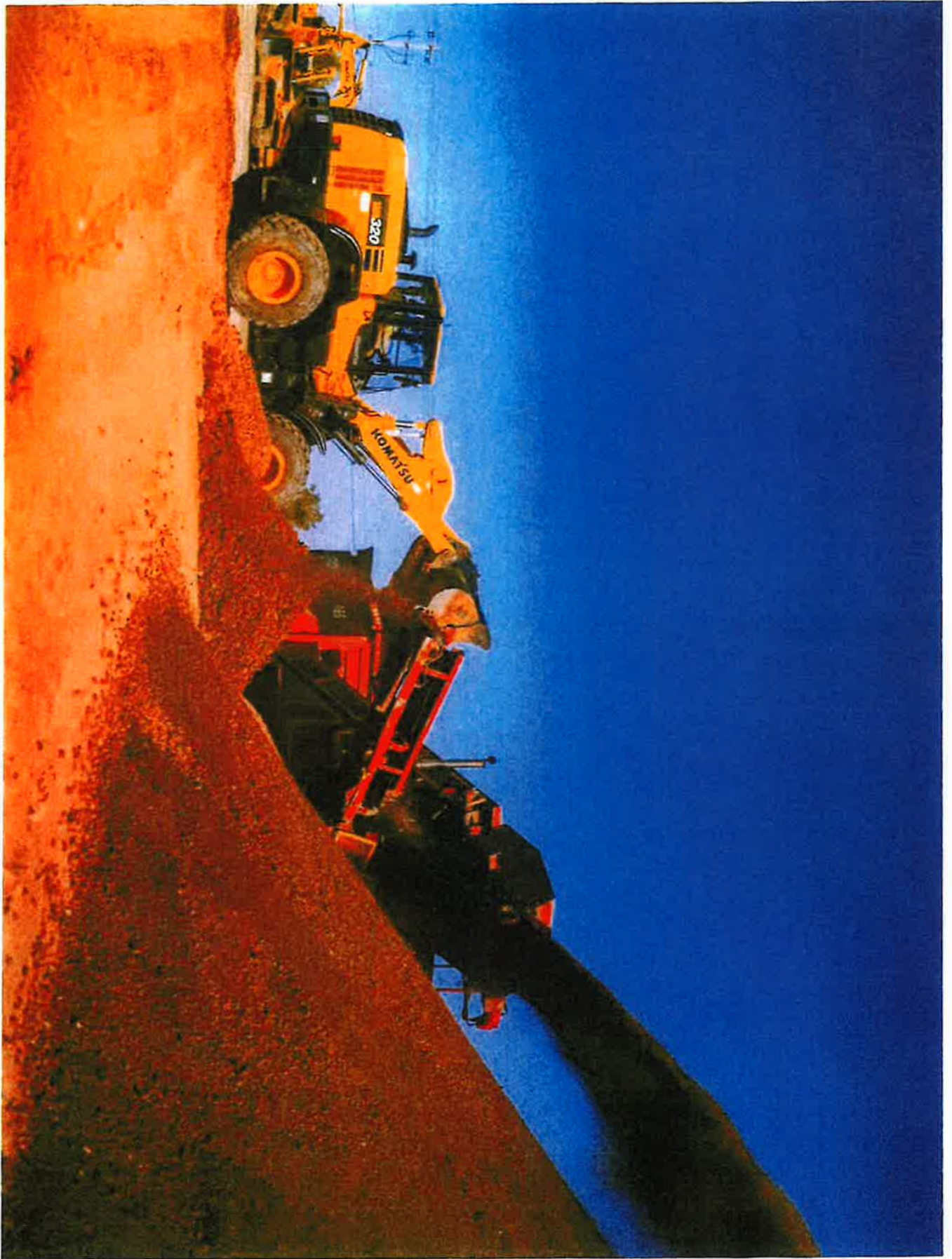
Crossroads Land Development LLC

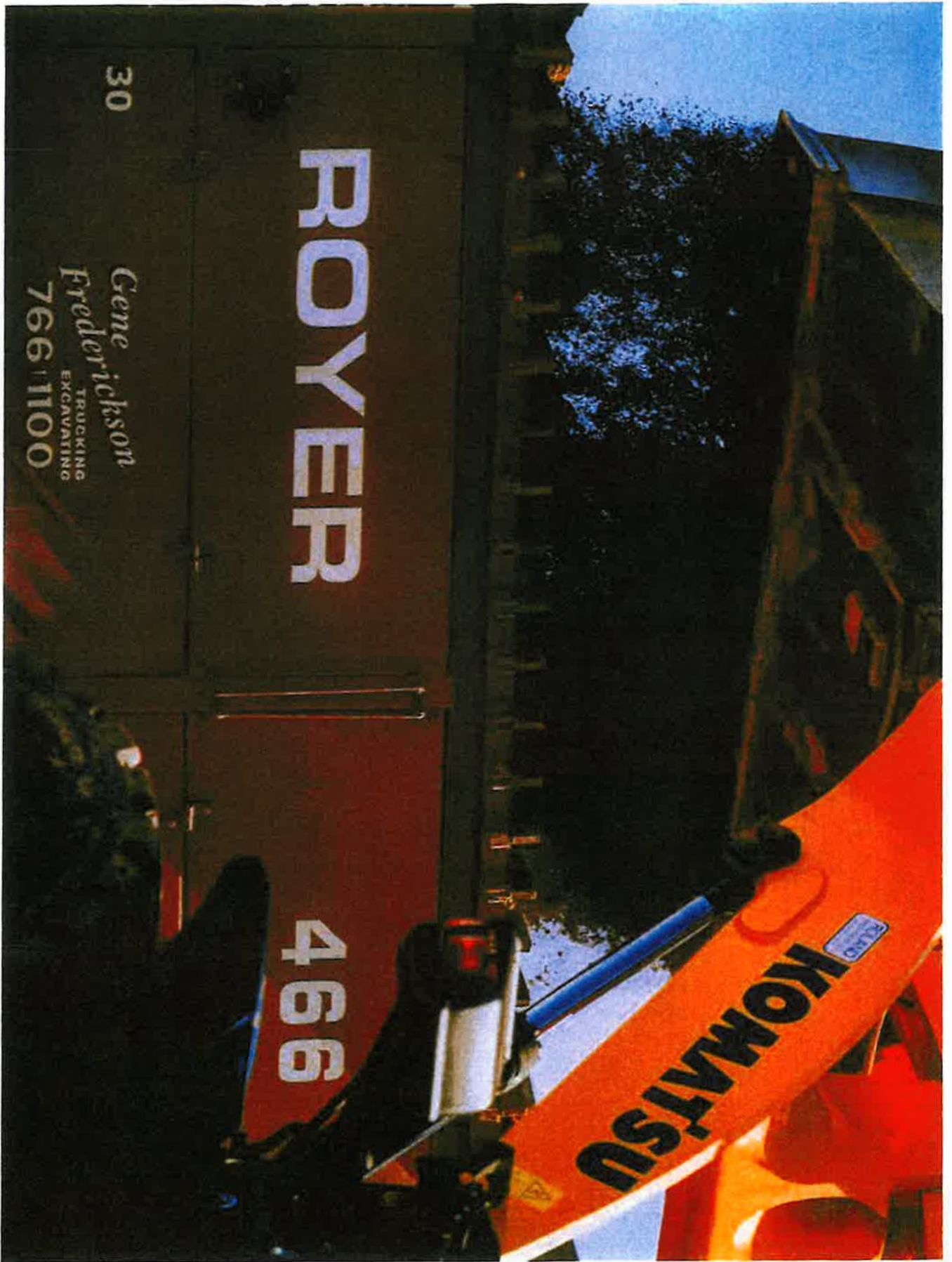












30

ROYER

Gene
Frederickson
TRUCKING
EXCAVATING
766-1100

466

KOMATSU

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Approve Organizational Chart

Issue:

Should the Village change any of the reporting relationships in its organizational chart?

Background and Additional Information:

This is a continuation of a discussion from the June 27, 2023 meeting. Trustees Lancaster and Van Hefty requested it be on that agenda.

One reason staff has heard Board members state for wanting to review the chart is because positions other than department heads report to the Village Manager. This includes the Finance Department (Village Accountant and Financial Assistant) and the Administrative Assistant.

Another reason that was reviewed at the June 27 meeting was to give the Village Clerk/Treasurer authority of processes since she is responsible for the money of the Village.

Please find attached a proposed organizational chart. It was formed with some input from the Village President and has the following changes:

- The Administrative Assistant would report to the Village Clerk/Treasurer
- The Financial Assistant would report to the Village Clerk/Treasurer.
- The position for Deputy Clerk is changed to reflect the new HR duties
- The position of HU Lead Billing Clerk now has a supervisory role.
- The HU Billing Clerk now reports to the Lead Billing Clerk (or whatever title the Village Board would grant on that concurrent discussion)

The proposed organizational chart would continue:

- DPW/HU/Planning would still report to the Assistant Village Manager.
- Fire Chief/Assistant Village Manager/Village Clerk/Treasurer/Village Accountant would still report to the Village Manager.

This new structure would accomplish a number of goals:

1. It would relieve the Village Manager of two direct reports. That would reduce meeting and evaluation time. This was one of the reasons Board members wished to review the chart.
2. It would give the Village Clerk/Treasure more authority of monetary processes. The Administrative Assistant and Financial Assistant routinely perform receipting of money just like the Treasurer. In addition, the Financial Assistant will perform deposits just like the Treasurer. This would give the Treasure full control of those processes and was one of the reasons Board members wished to review the chart. Recently, when the Treasurer was on PTO, the Financial Assistant performed a deposit as a back-up. At the time she was following direction from the Treasurer. So this is already a practice. The Board should keep in mind, however, that the Financial Assistant position was created to be a floater and help out where needed. When she is filling in for the front counter it will make sense to have that position report to the same person as the Administrative Assistant. The FA will also have to cover at HU and still support the Village Accountant too.
3. It would retain the segregation of duties for the Village Accountant. The Village Accountant does not routinely receipt money but reconciles the bank statements for the deposits performed by the Treasurer and Financial Assistant. The Village Accountant is also primarily responsible for the annual audit while the Treasurer is only a part of that process.
4. It would give staff at HU some authority to act needing less supervision/oversight by the Assistant Village Manager. The current Lead Billing Clerk is already a leader on many issues at HU and would give that position a little more control/ownership of them.

Finally, if teamwork and Village Manager time are still a concern, one change office staff could enact outside of the organizational chart would be to eliminate the separate team meetings and just have an office/administrative meeting. Some team members have expressed an interest in that format.

Budget Impacts:

None.

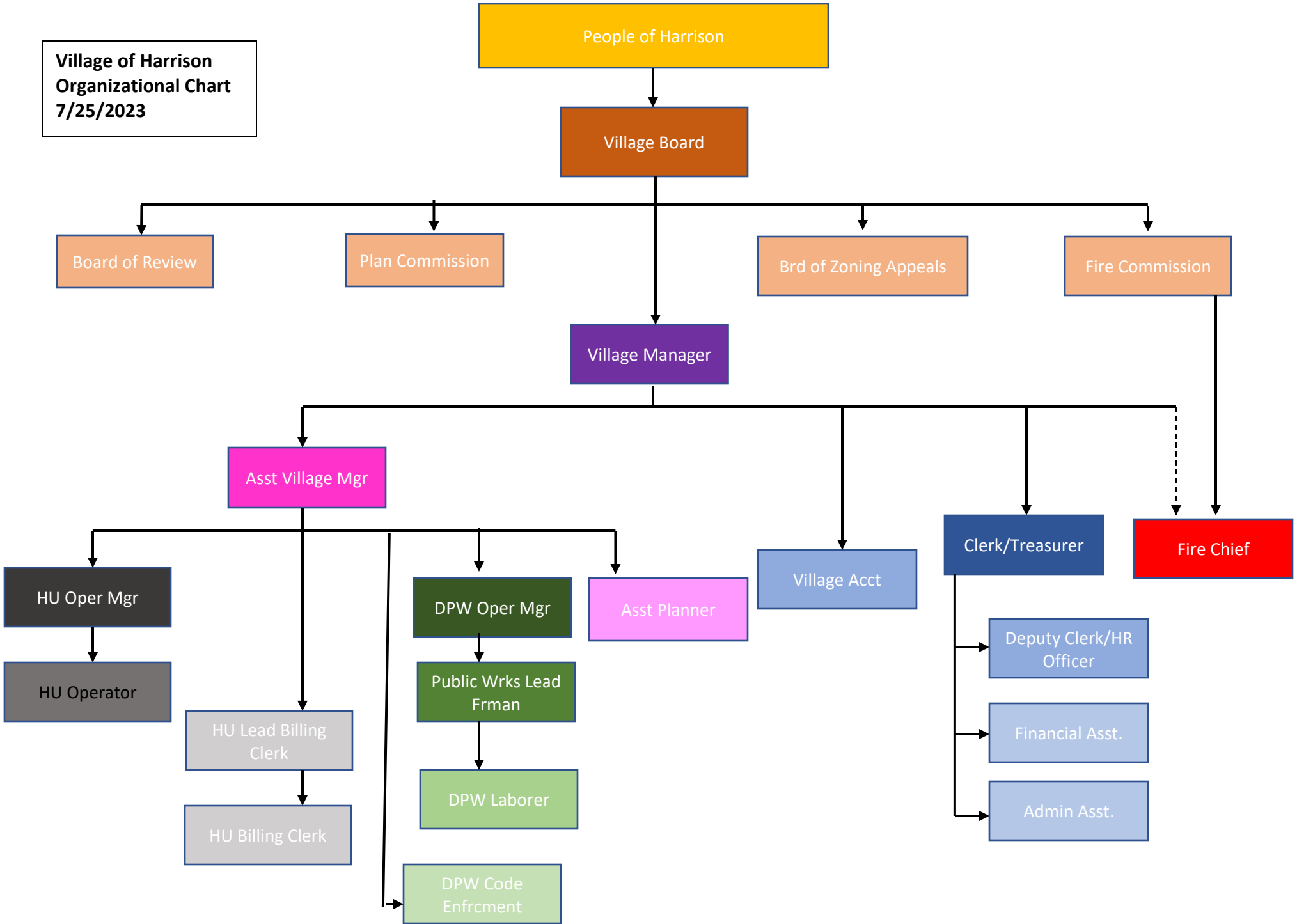
Recommended Action:

Approving the proposed organizational chart

Attachments:

- [Village Org Chart 7-25-23.pdf](#)

**Village of Harrison
Organizational Chart
7/25/2023**



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Meeting Date:

July 25, 2023

Title:

Personal Property Delinquent Tax Collection Policy

Issue:

Create formal guidance to the treasurer to clean up delinquent personal property bills.

Background and Additional Information:

There are 35 delinquent personal property bills in Harrison's books. Some of which have extenuating circumstances that justify approving them for chargebacks.

See attached draft policy and the treasurer's list of accounts for more details.

Budget Impacts:

\$11,601.61 total tax, Village portion (approx. 20%) = \$2,320

Recommended Action:

Approve the Delinquent Personal Property Tax Bill Policy allowing for the Treasurer to discharge certain tax bills and chargeback the jurisdictions.

Attachments:

- [Delinquent Personal Property Tax Bill Policy 07-2023.pdf](#)
- [Delinquent Personal Property Tax Bill listing 07-2023.pdf](#)

**VILLAGE OF HARRISON
DELINQUENT PERSONAL PROPERTY TAX BILL POLICY**

I. PURPOSE

- A. The purpose of this policy is to provide guidance for resolving delinquent personal property tax bills.

II. DEFINITIONS

- A. Chargeback – Process in which the Village removes / reduces tax amounts and refunds a property or business owner what is owed. The Village settles with the other taxing jurisdictions and receives reimbursement for their amounts the following year.
- B. Doomage – The act of the assessor assigning a value on property when the owner has failed to return the annual personal property statement.

III. SITUATION

- A. As of 2023, the State of Wisconsin will no longer be taxing personal property going forward.
- B. There are businesses in the Village of Harrison that have unpaid personal property tax bills from previous years (2017 – 2022).
- C. The businesses / unpaid bills can be summarized into three categories, and it may not be fair to treat all the same.

IV. CATEGORIES

- A. Habitually Delinquent.
 - 1. This group has been in business for multiple years and has, for whatever reason, not paid their personal property tax bill for one or more years.
- B. Changed Ownership.
 - 1. The property has changed ownership, and no-one notified the assessor.
 - 2. The year of the switch (without notifying the assessor), the personal property bill is doomed and sent to the previous year's business owner.
 - 3. The account number is tied to a location (similar to a real property parcel number) therefore when a business closes and a new business opens, the previous business' personal property tax bill history transfers (on Village records) to the new owner.
- C. Business Closed.

1. When a company closes their business after January 1, they are still responsible for paying personal property taxes for the year in which they closed. Furthermore, they will continue to be “doomage” assessed until the assessor is notified that the business has closed.

V. RECOURSE

A. Category A – Habitually Delinquent

- (1) Continue collection efforts per Village practices. Which may or may not include: letters, applying interest and penalties, denial of Licenses or Permits, submission to a debt collector, and filing a legal suit.

B. Category B – Business Changed Ownership

1. Remove the tax and chargeback all uncollected tax amounts to the other districts.
 - (1) In the sale of a business or change in business, there isn’t a property or lien inquiry process before the new business can operate in a location. Therefore, it is not justifiable to transfer a prior business owner’s bill onto a new owner.

C. Category C – Business Closed

1. Remove the tax and chargeback all uncollected tax amounts to the other districts.
 - (1) The business is closed and collection efforts would be time consuming and unlikely productive.

This procedure and policy is duly adopted by the Village Board on the _____ day of _____, 20____.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

DELINQUENT PERSONAL PROPERTY TAX LISTING

Updated 7/20/2023

| Tax Year | Personal Property Number | Owner | Total Tax | Owner file annual property report? | Name Change? | REAL Property Sold Date | Note | Real Property Parcel | Owner of Real Property? |
|-------------------------|--------------------------|------------------------------|-------------------|------------------------------------|--------------------|-------------------------|---|----------------------|---------------------------------|
| 2021 | 29977 | DENISE LESSOR | 143.46 | No | No | | Home business | 39376 | Denise Lessor |
| 2022 | 29977 | DENISE LESSOR | 123.30 | No | No | | Home business | 39376 | Denise Lessor |
| 2019 | 21730 | GRAND HORIZONS DARBOY | 9.42 | No | Real Property Only | 1/18/2019 | Was paying pre-property sale | 33898 | ZEB LLC |
| 2020 | 21730 | GRAND HORIZONS DARBOY | 10.81 | No | No | | | 33898 | ZEB LLC |
| 2021 | 21730 | GRAND HORIZONS DARBOY | 10.07 | No | No | | | 33898 | ZEB LLC |
| 2022 | 21730 | GRAND HORIZONS DARBOY | 8.79 | No | No | | | 33898 | ZEB LLC |
| 2022 | 28795 | GREG GRIESBACH | 199.44 | No | No | | | 33446 | Adam Griesbach |
| 2021 | 29971 | JEFF'S NORTH SHORE AUTO, LLC | 43.13 | No | Real Property Only | 7/1/2022 | Possible leased land | 39754 | CMAC Holdings |
| 2022 | 32745 | NUCO2 SUPPLY LLC | 42.54 | Yes | | | Mailing address changed | 33430 | Kolosso Properties |
| 2017 | 20888 | SUNSHINE AUTO SALES | 457.14 | No | No | | Leased land | 39766 | Leased land |
| 2018 | 20888 | SUNSHINE AUTO SALES | 244.25 | No | No | | Leased land | 39766 | Leased land |
| 2019 | 20888 | SUNSHINE AUTO SALES | 245.36 | No | No | | Leased land | 39766 | Leased land |
| 2020 | 20888 | SUNSHINE AUTO SALES | 257.71 | No | No | | Leased land | 39766 | Leased land |
| 2021 | 20888 | SUNSHINE AUTO SALES | 254.26 | No | No | | Leased land | 39766 | Leased land |
| 2022 | 20888 | SUNSHINE AUTO SALES | 203.84 | No | No | | Leased land | 39766 | Leased land |
| 2022 | 32743 | THE LUXURY LANDSCAPE CO LLC | 13.70 | Yes | Yes | | Leased | | High Line Business Park |
| CATEGORY 1 TOTAL | | | \$2,267.22 | | | | | | |
| 2017 | 28795 | GREG GRIESBACH | 265.76 | No | | | Has cancelled check in this amount - request removing charge. | 33446 | Adam Griesbach |
| 2020 | 32589 | GREGORSKI 22 LLC | 974.12 | No | | | Property was removed from location in 2018 but didn't receive paperwork to make updates | 33642 | Gregorski 22 LLC |
| 2021 | 32589 | GREGORSKI 22 LLC | 935.86 | No | | | Bills & paperwork wasn't received - mailed to incorrect name and address. | 33642 | Gregorski 22 LLC |
| 2021 | 31853 | SALT FINE DINING | 610.92 | No | Little Chicago | 12/21/2020 | Billed old business name & address but tied to new owner's account | 40388 | R Schmidt Realty LLC |
| CATEGORY 2 TOTAL | | | \$2,786.66 | | | | | | |
| 2018 | 20875 | DARBOY CLUB, INC | 295.63 | Yes | WI Wealth Mgt LLC | 9/2/2020 & 4/8/2021 | No longer in business. | 33286 | Darboy Club |
| 2019 | 20875 | DARBOY CLUB, INC | 263.88 | Yes | WI Wealth Mgt LLC | 9/2/2020 & 4/8/2021 | No longer in business. | 33286 | Darboy Club |
| 2017 | 29959 | GET RESULTS | 811.67 | Yes | | | No longer in business. | 33182 | Stiehl Enterprises |
| 2018 | 29959 | GET RESULTS | 739.08 | No | | | No longer in business. | 33182 | Stiehl Enterprises |
| 2019 | 29959 | GET RESULTS | 739.80 | No | | | No longer in business. | 33182 | Stiehl Enterprises |
| 2017 | 32131 | LAKE PARK SPORTZ ZONE | 3,122.78 | Yes | | | No longer in business. | 23642 | Lake Park Sportz Zone Dev Group |
| 2018 | 32131 | LAKE PARK SPORTZ ZONE | 1,742.37 | No | | 11/1/2018 | No longer in business. | 23642 | Lake Park Sportz Zone Dev Group |
| 2022 | 20902 | ROCK II D/B/A WAVERLY BEACH | 601.26 | No | Waverly Beach LLC | 7/15/2021 | No longer in business. | 39870 | ROCK II D/B/A WAVERLY BEACH |
| 2017 | 29957 | THE COCA-COLA COMPANY | 14.35 | Yes | | | Acitve only 1 year | Unknown | Unknown |
| 2017 | 32149 | TIM'S COMPLETE AUTO BODY | 158.69 | No | | | No longer in business. | 40410 | Johnny Boy Rentals |
| 2018 | 32149 | TIM'S COMPLETE AUTO BODY | 37.19 | No | | | No longer in business. | 40410 | Johnny Boy Rentals |
| 2017 | 26893 | WENZEL HOME IMPROVEMENT | 236.14 | Yes | | | No longer in business. | 39014 | Ruffing Properties LLC |
| 2018 | 26893 | WENZEL HOME IMPROVEMENT | 15.66 | No | | | No longer in business. | 39014 | Ruffing Properties LLC |
| 2019 | 26893 | WENZEL HOME IMPROVEMENT | 17.13 | No | | | No longer in business. | 39014 | Ruffing Properties LLC |
| 2020 | 26893 | WENZEL HOME IMPROVEMENT | 19.32 | No | | | No longer in business. | 39014 | Ruffing Properties LLC |
| CATEGORY 3 TOTAL | | | \$8,814.95 | | | | | | |

Return to search results

| | | | |
|--|---|--|---|
| Owner(s) DENISE LESSOR | Business Name DENISE LESSOR | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address DENISE LESSOR N8814 COUNTY N MENASHA, WI 54952 | | School District 2758 - KAUKAUNA SCHOOL DISTRICT | |
| Account No 29977 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N8814 COUNTY N HARRISON, WI 54915 | | | |

Printer Friendly Page

Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|---------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$7,000 | |
| 4a | All Other PP | 0 | \$1,100 | |
| Total: | | 0 | \$8,100 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2022 | | \$123.30 | \$0.00 | \$123.30 |
| 2021 | | \$143.46 | \$0.00 | \$143.46 |
| 2020 | | \$159.84 | \$159.84 | \$0.00 |
| 2019 | | \$159.32 | \$159.32 | \$0.00 |
| 2018 | | \$154.59 | \$154.59 | \$0.00 |
| 2017 | | \$168.13 | \$168.13 | \$0.00 |

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Database Versions

Return to search results

| | | | |
|--|---|--|-------------------|
| Owner(s) GRAND HORIZONS DARBOY | Business Name GRAND HORIZONS DARBOY | Edit | Unpaid Prior Year |
| Mailing Address GRAND HORIZONS DARBOY N9520 SILVER CT APPLETON, WI 54915 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 21730 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) <i>(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)</i> N9520 SILVER CT HARRISON, WI 54915 | | | |

Printer Friendly Page

Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|-------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$600 | |
| Total: | | 0 | \$600 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2022 | | \$8.79 | \$0.00 | \$8.79 |
| 2021 | | \$10.07 | \$0.00 | \$10.07 |
| 2020 | | \$10.81 | \$0.00 | \$10.81 |
| 2019 | | \$9.42 | \$0.00 | \$9.42 |
| 2018 | | \$9.24 | \$9.24 | \$0.00 |
| 2017 | | \$10.77 | \$10.77 | \$0.00 |

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Database Versions

Return to search results

| | | | |
|--|---|--|---|
| Owner(s) GREG GRIESBACH | Business Name GREG GRIESBACH | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address GREG GRIESBACH N8956 LAKE PARK RD MENASHA, WI 54952 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 28795 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |

Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)
N8956 LAKE PARK RD HARRISON, WI 54915

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Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|----------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$13,600 | |
| Total: | | 0 | \$13,600 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------------------------|
| 2022 | | \$199.44 | \$0.00 | \$199.44 <i>Owes</i> |
| 2021 | | \$222.83 | \$222.83 | \$0.00 |
| 2020 | | \$231.94 | \$231.94 | \$0.00 |
| 2019 | | \$243.45 | \$243.45 | \$0.00 |
| 2018 | | \$243.90 | \$243.90 | \$0.00 |
| 2017 | | \$265.76 | \$0.00 | \$265.76 <i>Remove-Paid</i> |

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Database Versions

Return to search results

| | | | |
|--|---|--|-------------------|
| Owner(s) JEFF'S NORTH SHORE AUTO, LLC | Business Name JEFF'S NORTH SHORE AUTO, LLC | Edit | Unpaid Prior Year |
| Mailing Address JEFF'S NORTH SHORE AUTO, LLC W7181 HWY 10 & 114 MENASHA, WI 54952 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 29971 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) W7181 HWY 10 & 114 HARRISON, WI 54915 | | | |

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Assessments

Tax Year: 2021

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|---------------|----------------------|------|---------|--------|
| 4a | All Other PP | 0 | \$100 | |
| 3 | Furn., Fix. & Equip. | 0 | \$2,900 | |
| Total: | | 0 | \$3,000 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|--------------------------|------------|------------|-----------|
| 2022 | <input type="checkbox"/> | \$39.59 | \$39.59 | \$0.00 |
| 2021 | <input type="checkbox"/> | \$43.13 | \$0.00 | \$43.13 |
| 2020 | <input type="checkbox"/> | \$44.84 | \$44.84 | \$0.00 |
| 2019 | <input type="checkbox"/> | \$43.98 | \$43.98 | \$0.00 |
| 2018 | <input type="checkbox"/> | \$44.35 | \$44.35 | \$0.00 |
| 2017 | <input type="checkbox"/> | \$2,510.43 | \$2,510.43 | \$0.00 |

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Database Versions

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| | | | |
|--|---|--|-------------------|
| Owner(s) NUCO2 SUPPLY LLC | Business Name NUCO2 SUPPLY LLC | Edit | Unpaid Prior Year |
| Mailing Address NUCO2 SUPPLY LLC 10 RIVERVIEW DR DANBURY, CT 06810 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 32745 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) <i>(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)</i> N8904 COUNTY LP HARRISON, WI 54915 | | | |

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Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|---------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$2,900 | |
| Total: | | 0 | \$2,900 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2022 | | \$42.54 | \$0.00 | \$42.54 |

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| | | | |
|---|---|--|---|
| Owner(s) SUNSHINE AUTO SALES | Business Name SUNSHINE AUTO SALES | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address SUNSHINE AUTO SALES W7223 HWY 10 & 114 MENASHA, WI 54952 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 20888 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) <i>(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)</i> W7223 HWY 10 & 114 HARRISON, WI 54915 | | | |

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Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|---------------|----------------------|------|----------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$13,700 | |
| 4a | All Other PP | 0 | \$200 | |
| Total: | | 0 | \$13,900 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2022 | | \$203.84 | \$0.00 | \$203.84 |
| 2021 | | \$254.26 | \$0.00 | \$254.26 |
| 2020 | | \$257.71 | \$0.00 | \$257.71 |
| 2019 | | \$245.36 | \$0.00 | \$245.36 |
| 2018 | | \$244.25 | \$0.00 | \$244.25 |
| 2017 | | \$457.14 | \$0.00 | \$457.14 |

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| | | | |
|--|--|--|-------------------|
| Owner(s) THE LUXURY LANDSCAPE CO LLC | Business Name THE LUXURY LANDSCAPE CO LLC | Edit | Unpaid Prior Year |
| Mailing Address THE LUXURY LANDSCAPE CO LLC W5068 AMY AVE APPLETON, WI 54915 | | School District 2758 - KAUKAUNA SCHOOL DISTRICT | |
| Account No 32743 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) <i>(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)</i> W5068 AMY AVE HARRISON, WI 54915 | | | |

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Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|-------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$500 | |
| 4a | All Other PP | 0 | \$400 | |
| Total: | | 0 | \$900 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2022 | | \$13.70 | \$0.00 | \$13.70 |

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| | | |
|--|--|-------------------|
| Owner(s) GREGORSKI 22 LLC THE BARN | Business Name GREGORSKI 22 LLC | Unpaid Prior Year |
| Mailing Address GREGORSKI 22 LLC THE BARN N8418 NORTH SHORE RD MENASHA, WI 54952 | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 32589 | Tax District 131-VILLAGE OF HARRISON | Status: Active |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N8770 LAKE PARK RD HARRISON, WI 54915 | | |

Printer Friendly Page

Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|---------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$4,600 | |
| Total: | | 0 | \$4,600 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2022 | | \$67.46 | \$67.46 | \$0.00 |
| 2021 | | \$935.86 | \$0.00 | \$935.86 |
| 2020 | | \$974.12 | \$0.00 | \$974.12 |

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VILLAGE HALL CLOSED; PAY BY MAIL TO:
 VILLAGE OF HARRISON
 W5298 STATE HWY 114
 MENASHA, WI 54952
 DROP BOX LOCATIONS @ VILLAGE HALL OR
 HARRISON UTILITY OFFICE N8722 LAKE PARK RD

**CALUMET COUNTY - STATE OF WISCONSIN
 PROPERTY TAX BILL FOR 2020
 PERSONAL PROPERTY**

THE BARN AT LAKE PARK

Account Number: 32589
 Bill Number: 95801

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
 N8770 LAKE PARK RD

95801/32589

**THE BARN AT LAKE PARK
 N8770 COUNTY RD LP
 APPLETON WI 54915**

*No such name
 No mail box at
 this address*

please inform treasurer of address changes.

| ASSESSED VALUE LAND 0 | ASSESSED VALUE IMPROVEMENTS 63,000 | TOTAL ASSESSED VALUE 63,000 | AVERAGE ASSMT. RATIO 0.959357596 | NET ASSESSED VALUE RATE 0.01546234 <small>(Does NOT reflect credits)</small> | NET PROPERTY TAX 974.12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|---|---|--------------------------------|---------------------|--|--|-----------------|-----------------|-----------------|--------------------|---|---|--|------|--|----------------|---------|---------|--|--------|--|---------------------|---------|---------|--|--------|--|------------------|------------|------------|--|--------|--|----------------|-----------|-----------|--|-------|--|--------------|-------------------|-------------------|-------------|---------------|-------------|
| ESTIMATED FAIR MARKET VALUE LAND 0 | ESTIMATED FAIR MARKET VALUE IMPROVEMENTS 65,700 | TOTAL ESTIMATED FAIR MARKET VALUE 65,700 | <input type="checkbox"/> A star in this box means unpaid prior year taxes. | School taxes also reduced by school levy tax credit 86.91 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>TAXING JURISDICTION</th> <th>2019 EST. STATE AIDS ALLOCATED TAX DIST.</th> <th>2020 EST. STATE AIDS ALLOCATED TAX DIST.</th> <th>2019 NET TAX</th> <th>2020 NET TAX</th> <th>% TAX CHANGE</th> </tr> </thead> <tbody> <tr> <td>STATE OF WISCONSIN</td> <td>0</td> <td>0</td> <td></td> <td>0.00</td> <td></td> </tr> <tr> <td>CALUMET COUNTY</td> <td>570,457</td> <td>595,201</td> <td></td> <td>331.50</td> <td></td> </tr> <tr> <td>VILLAGE OF HARRISON</td> <td>436,285</td> <td>473,558</td> <td></td> <td>192.06</td> <td></td> </tr> <tr> <td>EMERALD SCH DIST</td> <td>13,840,755</td> <td>14,466,520</td> <td></td> <td>385.51</td> <td></td> </tr> <tr> <td>OX VALLEY TECH</td> <td>1,243,675</td> <td>1,227,419</td> <td></td> <td>65.05</td> <td></td> </tr> <tr> <td>TOTAL</td> <td>16,091,172</td> <td>16,762,698</td> <td>0.00</td> <td>974.12</td> <td>0.0%</td> </tr> </tbody> </table> | | | | | | TAXING JURISDICTION | 2019 EST. STATE AIDS ALLOCATED TAX DIST. | 2020 EST. STATE AIDS ALLOCATED TAX DIST. | 2019 NET TAX | 2020 NET TAX | % TAX CHANGE | STATE OF WISCONSIN | 0 | 0 | | 0.00 | | CALUMET COUNTY | 570,457 | 595,201 | | 331.50 | | VILLAGE OF HARRISON | 436,285 | 473,558 | | 192.06 | | EMERALD SCH DIST | 13,840,755 | 14,466,520 | | 385.51 | | OX VALLEY TECH | 1,243,675 | 1,227,419 | | 65.05 | | TOTAL | 16,091,172 | 16,762,698 | 0.00 | 974.12 | 0.0% |
| TAXING JURISDICTION | 2019 EST. STATE AIDS ALLOCATED TAX DIST. | 2020 EST. STATE AIDS ALLOCATED TAX DIST. | 2019 NET TAX | 2020 NET TAX | % TAX CHANGE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| STATE OF WISCONSIN | 0 | 0 | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CALUMET COUNTY | 570,457 | 595,201 | | 331.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| VILLAGE OF HARRISON | 436,285 | 473,558 | | 192.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EMERALD SCH DIST | 13,840,755 | 14,466,520 | | 385.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OX VALLEY TECH | 1,243,675 | 1,227,419 | | 65.05 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 16,091,172 | 16,762,698 | 0.00 | 974.12 | 0.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIRST DOLLAR CREDIT | | | 0.00 | 0.00 | 0.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| POTTERY AND GAMING CREDIT | | | 0.00 | 0.00 | 0.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NET PROPERTY TAX | | | 0.00 | 974.12 | 0.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

TOTAL DUE: \$974.12
 FOR FULL PAYMENT
 PAY BY:
JANUARY 31, 2021
 Warning: If not paid by due dates,
 installment option is lost and total tax is
 delinquent subject to interest and, if
 applicable, penalty.
 Failure to pay on time. See reverse.

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

| Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends | Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends |
|---------------------|---------------------------|---|-----------------------|---------------------|---------------------------|---|-----------------------|
| | | | | | | | |

PAY 1ST INSTALLMENT OF: \$974.12
 BY JANUARY 31, 2021

PAY 2ND INSTALLMENT OF: \$0.00
 BY JULY 31, 2021

PAY FULL AMOUNT OF: \$974.12
 BY JANUARY 31, 2021

AMOUNT ENCLOSED _____
 MAKE CHECK PAYABLE AND MAIL TO:
 VILLAGE HALL CLOSED; PAY BY MAIL TO:
 VILLAGE OF HARRISON
 W5298 STATE HWY 114
 MENASHA, WI 54952
 DROP BOX LOCATIONS @ VILLAGE HALL OR
 HARRISON UTILITY OFFICE N8722 LAKE PARK
 RD

AMOUNT ENCLOSED _____
 MAKE CHECK PAYABLE AND MAIL TO:
 VILLAGE HALL CLOSED; PAY BY MAIL TO:
 VILLAGE OF HARRISON
 W5298 STATE HWY 114
 MENASHA, WI 54952
 DROP BOX LOCATIONS @ VILLAGE HALL OR
 HARRISON UTILITY OFFICE N8722 LAKE PARK
 RD

AMOUNT ENCLOSED _____
 MAKE CHECK PAYABLE AND MAIL TO:
 VILLAGE HALL CLOSED; PAY BY MAIL TO:
 VILLAGE OF HARRISON
 W5298 STATE HWY 114
 MENASHA, WI 54952
 DROP BOX LOCATIONS @ VILLAGE HALL
 HARRISON UTILITY OFFICE N8722 LAKE P
 RD

PIN# 32589
 THE BARN AT LAKE PARK
 BILL NUMBER: 95801

PIN# 32589
 THE BARN AT LAKE PARK
 BILL NUMBER: 95801

PIN# 32589
 THE BARN AT LAKE PARK
 BILL NUMBER: 95801



INCLUDE THIS STUB WITH YOUR PAYMENT



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INCLUDE THIS STUB WITH YOUR PAY 127

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL

**CALUMET COUNTY - STATE OF WISCONSIN
PROPERTY TAX BILL FOR 2021
PERSONAL PROPERTY**

THE BARN AT LAKE PARK

Account Number: 32589
Bill Number: 120185

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
N8770 LAKE PARK RD

120185/32589
THE BARN AT LAKE PARK
N8770 LAKE PARK RD
MENASHA WI 54952

Please inform treasurer of address changes.

| | | | | | |
|---------------------------------------|--|---|--|--|-----------------------------------|
| ASSESSED VALUE LAND 0 | ASSESSED VALUE IMPROVEMENTS 65,100 | TOTAL ASSESSED VALUE 65,100 | AVERAGE ASSMT. RATIO 0.931470065 | NET ASSESSED VALUE RATE 0.01437578 <small>(Does NOT reflect credits)</small> | NET PROPERTY TAX 935.86 |
| ESTIMATED FAIR MARKET VALUE LAND 0 | ESTIMATED FAIR MARKET VALUE IMPROVEMENTS 69,900 | TOTAL ESTIMATED FAIR MARKET VALUE 69,900 | <input type="checkbox"/> A star in this box means unpaid prior year taxes. | School taxes also reduced by school levy tax credit 87.75 | |

| TAXING JURISDICTION | 2020 EST. STATE AIDS ALLOCATED TAX DIST. | 2021 EST. STATE AIDS ALLOCATED TAX DIST. | 2020 NET TAX | 2021 NET TAX | % TAX CHANGE |
|---------------------|--|--|---------------|---------------|--------------|
| ALUMET COUNTY | 595,201 | 627,802 | 331.50 | 341.94 | 3.1% |
| VILLAGE OF HARRISON | 473,558 | 446,048 | 192.06 | 194.61 | 1.3% |
| IMBERLY SCH DIST | 14,466,520 | 15,260,937 | 385.51 | 336.14 | -12.8% |
| OX VALLEY TECH | 1,227,419 | 1,260,922 | 65.05 | 63.17 | -2.9% |
| TOTAL | 16,762,698 | 17,595,709 | 974.12 | 935.86 | -3.9% |

TOTAL DUE: \$935.86
FOR FULL PAYMENT
PAY BY:
JANUARY 31, 2022
Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

| | | | |
|----------------------------------|---------------|---------------|--------------|
| FIRST DOLLAR CREDIT | 0.00 | 0.00 | 0.0% |
| LOTTERY AND GAMING CREDIT | 0.00 | 0.00 | 0.0% |
| NET PROPERTY TAX | 974.12 | 935.86 | -3.9% |

FOR INFORMATION PURPOSES ONLY - Voter Approved Temporary Tax Increases

| Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends | Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends |
|---------------------|------------------------|--|--------------------|---------------------|------------------------|--|--------------------|
| | | | | | | | |

PAY 1ST INSTALLMENT OF: \$935.86
BY JANUARY 31, 2022
AMOUNT ENCLOSED _____
MAKE CHECK PAYABLE AND MAIL TO:
VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL
PIN# 32589
THE BARN AT LAKE PARK
BILL NUMBER: 120185

PAY 2ND INSTALLMENT OF: \$0.00
BY JULY 31, 2022
AMOUNT ENCLOSED _____
MAKE CHECK PAYABLE AND MAIL TO:
VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL
PIN# 32589
THE BARN AT LAKE PARK
BILL NUMBER: 120185

PAY FULL AMOUNT OF: \$935.86
BY JANUARY 31, 2022
AMOUNT ENCLOSED _____
MAKE CHECK PAYABLE AND MAIL TO:
VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL
PIN# 32589
THE BARN AT LAKE PARK
BILL NUMBER: 120185


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INCLUDE THIS STUB WITH YOUR PAYMENT **128**

Return to search results

| | | | |
|---|---|--|-------------------|
| Owner(s) SALT FINE DINING | Business Name SALT FINE DINING | Edit | Unpaid Prior Year |
| Mailing Address SALT FINE DINING N9650 FRIENDSHIP DR KAUKAUNA, WI 54130-8503 | | School District 2758 - KAUKAUNA SCHOOL DISTRICT | |
| Account No 31853 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N9650 FRIENDSHIP DR HARRISON, WI 54915 | | | |

Printer Friendly Page

Assessments

Tax Year: 2021

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|----------|--------|
| 4a | All Other PP | 0 | \$200 | |
| 3 | Furn., Fix. & Equip. | 0 | \$39,400 | |
| Total: | | 0 | \$39,600 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|------------|------------|-----------|
| 2022 | | \$578.46 | \$578.46 | \$0.00 |
| 2021 | | \$610.92 | \$0.00 | \$610.92 |
| 2020 | | \$741.25 | \$741.25 | \$0.00 |
| 2019 | | \$847.98 | \$847.98 | \$0.00 |
| 2018 | | \$907.93 | \$907.93 | \$0.00 |
| 2017 | | \$1,239.29 | \$1,239.29 | \$0.00 |

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VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL

**CALUMET COUNTY - STATE OF WISCONSIN
PROPERTY TAX BILL FOR 2021
PERSONAL PROPERTY**

LITTLE CHICAGO, LLC

Account Number: 31853
Bill Number: 120135

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
N9650 FRIENDSHIP DR

120135/31853

LITTLE CHICAGO, LLC
W6394 MANITOWOC RD
APPLETON WI 54915

lease inform treasurer of address changes.

| | | | | | |
|--|---|--|--|---|--------------------------------|
| ASSESSED VALUE LAND 0 | ASSESSED VALUE IMPROVEMENTS 39,600 | TOTAL ASSESSED VALUE 39,600 | AVERAGE ASSMT. RATIO 0.931470065 | NET ASSESSED VALUE RATE 0.01542732 <small>(Does NOT reflect credits)</small> | NET PROPERTY TAX 610.92 |
| ESTIMATED FAIR MARKET VALUE LAND 0 | ESTIMATED FAIR MARKET VALUE IMPROVEMENTS 42,500 | TOTAL ESTIMATED FAIR MARKET VALUE 42,500 | <input type="checkbox"/> A star in this box means unpaid prior year taxes. | School taxes also reduced by school levy tax credit 53.38 | |

| TAXING JURISDICTION | 2020 EST. STATE AIDS ALLOCATED TAX DIST. | 2021 EST. STATE AIDS ALLOCATED TAX DIST. | 2020 NET TAX | 2021 NET TAX | % TAX CHANGE |
|---------------------|--|--|-----------------|-----------------|-----------------|
| ALUMET COUNTY | 595,201 | 627,802 | 222.05 | 208.00 | -6.3% |
| VILLAGE OF HARRISON | 473,558 | 446,048 | 128.65 | 118.38 | -8.0% |
| AUKAUNA SCH DIST | 3,294,579 | 3,083,381 | 346.98 | 246.11 | -29.1% |
| OX VALLEY TECH | 1,227,419 | 1,260,922 | 43.57 | 38.43 | -11.8% |
| TOTAL | 5,590,757 | 5,418,153 | 741.25 | 610.92 | -17.6% |

TOTAL DUE: \$610.92

**FOR FULL PAYMENT
PAY BY:
JANUARY 31, 2022**

Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

**FIRST DOLLAR CREDIT
LOTTERY AND GAMING CREDIT
NET PROPERTY TAX**

0.00 0.00 0.0%
0.00 0.00 0.0%
741.25 610.92 -17.6%

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

| Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends | Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends |
|---------------------|------------------------|--|--------------------|---------------------|------------------------|--|--------------------|
|---------------------|------------------------|--|--------------------|---------------------|------------------------|--|--------------------|

PAY 1ST INSTALLMENT OF: \$610.92
BY JANUARY 31, 2022

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
*** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL

PIN# 31853
LITTLE CHICAGO, LLC
BILL NUMBER: 120135

PAY 2ND INSTALLMENT OF: \$0.00
BY JULY 31, 2022

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL

PIN# 31853
LITTLE CHICAGO, LLC
BILL NUMBER: 120135

PAY FULL AMOUNT OF: \$610.92
BY JANUARY 31, 2022

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952
**** AMENDED 2021 TAX BILL ****
COLLECTION HOURS M-F 7:30-3:00
DROP BOX ACCESS 24/7 @ VILLAGE HALL

PIN# 31853
LITTLE CHICAGO, LLC
BILL NUMBER: 120135



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INCLUDE THIS STUB WITH YOUR PAYMENT 130

Return to search results

| | | | |
|---|---|--|-------------------|
| Owner(s) DARBOY CLUB, INC | Business Name DARBOY CLUB, INC | Edit | Unpaid Prior Year |
| Mailing Address DARBOY CLUB, INC N9695 COUNTY N APPLETON, WI 54915 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 20875 | Tax District 131-VILLAGE OF HARRISON | Status: Inactive | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N9695 COUNTY N MENASHA, WI 54952 | | | |

Printer Friendly Page

Assessments

Tax Year: 2019

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|---------------|----------------------|------|----------|--------|
| 4a | All Other PP | 0 | \$100 | |
| 3 | Furn., Fix. & Equip. | 0 | \$16,700 | |
| Total: | | 0 | \$16,800 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2019 | | \$263.88 | \$0.00 | \$263.88 |
| 2018 | | \$295.63 | \$0.00 | \$295.63 |
| 2017 | | \$350.16 | \$350.16 | \$0.00 |

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Return to search results

| | | | |
|---|---|--|---|
| Owner(s) GET RESULTS | Business Name GET RESULTS | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address GET RESULTS JAMIE HARRIS W5361 COUNTY KK SUITE F APPLETON, WI 54915 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 29959 | Tax District 131-VILLAGE OF HARRISON | Status: Inactive | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) W5361 COUNTY KK SUITE F APPLETON, WI 54915 | | | |

Printer Friendly Page

Assessments

Tax Year: 2019

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|----------|--------|
| 4a | All Other PP | 0 | \$700 | |
| 3 | Furn., Fix. & Equip. | 0 | \$46,400 | |
| Total: | | 0 | \$47,100 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2019 | | \$739.80 | \$0.00 | \$739.80 |
| 2018 | | \$739.08 | \$0.00 | \$739.08 |
| 2017 | | \$811.67 | \$0.00 | \$811.67 |

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[Database Versions](#)

Return to search results

| | | | |
|---|---|--|---|
| Owner(s) LAKE PARK SPORTZ ZONE | Business Name LAKE PARK SPORTZ ZONE | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address GREGORSKI 22 LLC N8418 NORTH SHORE RD MENASHA, WI 54952 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 32131 | Tax District 131-VILLAGE OF HARRISON | Status: Inactive | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N8770 LAKE PARK RD | | | |

Printer Friendly Page

Assessments

Tax Year: 2018

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|----------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$85,000 | |
| 4a | All Other PP | 0 | \$9,300 | |
| Total: | | 0 | \$94,300 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|--------------------------|------------|------------|------------|
| 2018 | <input type="checkbox"/> | \$1,742.37 | \$0.00 | \$1,742.37 |
| 2017 | <input type="checkbox"/> | \$3,122.78 | \$0.00 | \$3,122.78 |

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VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

CALUMET COUNTY - STATE OF WISCONSIN
PROPERTY TAX BILL FOR 2017
PERSONAL PROPERTY
LAKE PARK SPORTZ ZONE



Account Number: 32131
Bill Number: 19846

See Gregorski ad LLC

19846/32131

LAKE PARK SPORTZ ZONE
3316 S SOLITUDE LN
APPLETON WI 54915

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
N8770 LAKE PARK RD

please inform treasurer of address changes.

| | | | | | |
|--|--|---|---|---|---------------------------------|
| ASSESSED VALUE LAND 0 | ASSESSED VALUE IMPROVEMENTS 173,900 | TOTAL ASSESSED VALUE 173,900 | AVERAGE ASSMT. RATIO 0.923143634 | NET ASSESSED VALUE RATE 0.01795732 <small>(Does NOT reflect credits)</small> | NET PROPERTY TAX 3122.78 |
| ESTIMATED FAIR MARKET VALUE LAND 0 | ESTIMATED FAIR MARKET VALUE IMPROVEMENTS 188,400 | TOTAL ESTIMATED FAIR MARKET VALUE 188,400 | <input type="checkbox"/> A star in this box means unpaid prior year taxes. | School taxes also reduced by school levy tax credit 294.56 | |
| TAXING JURISDICTION | 2016 EST. STATE AIDS ALLOCATED TAX DIST. | 2017 EST. STATE AIDS ALLOCATED TAX DIST. | 2016 NET TAX | 2017 NET TAX | % TAX CHANGE |
| STATE OF WISCONSIN | 0 | 0 | 31.31 | 0.00 | -100.0% |
| CALUMET COUNTY | 408,186 | 481,066 | 945.92 | 1,020.50 | 7.9% |
| VILLAGE OF HARRISON | 290,256 | 328,305 | 506.60 | 622.31 | 22.8% |
| EMERALD SCH DIST | 11,331,272 | 12,746,655 | 1,491.42 | 1,275.70 | -14.5% |
| OX VALLEY TECH | 898,665 | 1,070,873 | 205.73 | 204.27 | -0.7% |
| TOTAL | 12,928,379 | 14,626,899 | 3,180.98 | 3,122.78 | -1.8% |
| FIRST DOLLAR CREDIT | | | 0.00 | 0.00 | 0.0% |
| LOTTERY AND GAMING CREDIT | | | 0.00 | 0.00 | 0.0% |
| NET PROPERTY TAX | | | 3,180.98 | 3,122.78 | -1.8% |

TOTAL DUE: \$3,122.78
FOR FULL PAYMENT
PAY BY:
JANUARY 31, 2018

Warning: If not paid by due dates,
installment option is lost and total tax is
delinquent subject to interest and, if
applicable, penalty.
Failure to pay on time. See reverse.

FOR INFORMATION PURPOSES ONLY - Voter Approved Temporary Tax Increases

| Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends | Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends |
|---------------------|---------------------------|---|-----------------------|---------------------|---------------------------|---|-----------------------|
|---------------------|---------------------------|---|-----------------------|---------------------|---------------------------|---|-----------------------|

PAY 1ST INSTALLMENT OF: \$3,122.78
BY JANUARY 31, 2018

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

PIN# 32131
LAKE PARK SPORTZ ZONE
BILL NUMBER: 19846

PAY 2ND INSTALLMENT OF: \$0.00
BY JULY 31, 2018

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

PIN# 32131
LAKE PARK SPORTZ ZONE
BILL NUMBER: 19846

PAY FULL AMOUNT OF: \$3,122.78
BY JANUARY 31, 2018

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

PIN# 32131
LAKE PARK SPORTZ ZONE
BILL NUMBER: 19846



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VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

**CALUMET COUNTY - STATE OF WISCONSIN
PROPERTY TAX BILL FOR 2018
PERSONAL PROPERTY**

LAKE PARK SPORTZ ZONE

Account Number: 32131
Bill Number: 47436

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
N8770 LAKE PARK RD

47436/32131

**LAKE PARK SPORTZ ZONE
3316 S SOLITUDE LN
APPLETON WI 54915**

Please inform treasurer of address changes.

| ASSESSED VALUE LAND 0 | ASSESSED VALUE IMPROVEMENTS 94,300 | TOTAL ASSESSED VALUE 94,300 | AVERAGE ASSMT. RATIO 0.873000171 | NET ASSESSED VALUE RATE 0.01847695 <small>(Does NOT reflect credits)</small> | NET PROPERTY TAX 1742.37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|---|---------------------------------|---------------------|--|--|-----------------|-----------------|-----------------|--------------------|---|---|------|------|--|----------------|---------|---------|----------|--------|--------|---------------------|---------|---------|--------|--------|--------|------------------|------------|------------|----------|--------|--------|----------------|-----------|-----------|--------|--------|--------|--------------|-------------------|-------------------|-----------------|-----------------|---------------|
| ESTIMATED FAIR MARKET VALUE LAND 0 | ESTIMATED FAIR MARKET VALUE IMPROVEMENTS 108,100 | TOTAL ESTIMATED FAIR MARKET VALUE 108,100 | * A star in this box means unpaid prior year taxes. | School taxes also reduced by school levy tax credit 165.46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>TAXING JURISDICTION</th> <th>2017 EST. STATE AIDS ALLOCATED TAX DIST.</th> <th>2018 EST. STATE AIDS ALLOCATED TAX DIST.</th> <th>2017 NET TAX</th> <th>2018 NET TAX</th> <th>% TAX CHANGE</th> </tr> </thead> <tbody> <tr> <td>STATE OF WISCONSIN</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td>CALUMET COUNTY</td> <td>481,066</td> <td>526,081</td> <td>1,020.50</td> <td>586.92</td> <td>-42.5%</td> </tr> <tr> <td>VILLAGE OF HARRISON</td> <td>328,305</td> <td>389,130</td> <td>622.31</td> <td>357.46</td> <td>-42.6%</td> </tr> <tr> <td>EMERALD SCH DIST</td> <td>12,746,655</td> <td>13,627,521</td> <td>1,275.70</td> <td>682.58</td> <td>-46.5%</td> </tr> <tr> <td>OX VALLEY TECH</td> <td>1,070,873</td> <td>1,179,682</td> <td>204.27</td> <td>115.41</td> <td>-43.5%</td> </tr> <tr> <td>TOTAL</td> <td>14,626,899</td> <td>15,722,414</td> <td>3,122.78</td> <td>1,742.37</td> <td>-44.2%</td> </tr> </tbody> </table> | | | | | | TAXING JURISDICTION | 2017 EST. STATE AIDS ALLOCATED TAX DIST. | 2018 EST. STATE AIDS ALLOCATED TAX DIST. | 2017 NET TAX | 2018 NET TAX | % TAX CHANGE | STATE OF WISCONSIN | 0 | 0 | 0.00 | 0.00 | | CALUMET COUNTY | 481,066 | 526,081 | 1,020.50 | 586.92 | -42.5% | VILLAGE OF HARRISON | 328,305 | 389,130 | 622.31 | 357.46 | -42.6% | EMERALD SCH DIST | 12,746,655 | 13,627,521 | 1,275.70 | 682.58 | -46.5% | OX VALLEY TECH | 1,070,873 | 1,179,682 | 204.27 | 115.41 | -43.5% | TOTAL | 14,626,899 | 15,722,414 | 3,122.78 | 1,742.37 | -44.2% |
| TAXING JURISDICTION | 2017 EST. STATE AIDS ALLOCATED TAX DIST. | 2018 EST. STATE AIDS ALLOCATED TAX DIST. | 2017 NET TAX | 2018 NET TAX | % TAX CHANGE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| STATE OF WISCONSIN | 0 | 0 | 0.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CALUMET COUNTY | 481,066 | 526,081 | 1,020.50 | 586.92 | -42.5% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| VILLAGE OF HARRISON | 328,305 | 389,130 | 622.31 | 357.46 | -42.6% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EMERALD SCH DIST | 12,746,655 | 13,627,521 | 1,275.70 | 682.58 | -46.5% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OX VALLEY TECH | 1,070,873 | 1,179,682 | 204.27 | 115.41 | -43.5% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 14,626,899 | 15,722,414 | 3,122.78 | 1,742.37 | -44.2% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | FIRST DOLLAR CREDIT | 0.00 | 0.00 | 0.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | LOTTERY AND GAMING CREDIT | 0.00 | 0.00 | 0.0% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | NET PROPERTY TAX | 3,122.78 | 1,742.37 | -44.2% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

TOTAL DUE: \$1,742.37
FOR FULL PAYMENT
PAY BY:
JANUARY 31, 2019

Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

| Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends | Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends |
|---------------------|---------------------------|---|-----------------------|---------------------|---------------------------|---|-----------------------|
| | | | | | | | |

PAY 1ST INSTALLMENT OF: \$1,742.37
BY JANUARY 31, 2019

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

PIN# 32131
LAKE PARK SPORTZ ZONE
BILL NUMBER: 47436

PAY 2ND INSTALLMENT OF: \$0.00
BY JULY 31, 2019

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

PIN# 32131
LAKE PARK SPORTZ ZONE
BILL NUMBER: 47436

PAY FULL AMOUNT OF: \$1,742.37
BY JANUARY 31, 2019

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

VILLAGE OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

PIN# 32131
LAKE PARK SPORTZ ZONE
BILL NUMBER: 47436



INCLUDE THIS STUB WITH YOUR PAYMENT



INCLUDE THIS STUB WITH YOUR PAYMENT



INCLUDE THIS STUB WITH YOUR PAYMENT 135

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| | | | |
|--|--|--|-------------------|
| Owner(s) ROCK II D/B/A WAVERLY BEACH | Business Name ROCK II D/B/A WAVERLY BEACH | Edit | Unpaid Prior Year |
| Mailing Address ROCK II D/B/A WAVERLY BEACH N8770 FIRELANE 1 MENASHA, WI 54952 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 20902 | Tax District 131-VILLAGE OF HARRISON | Status: Active | |
| Site Address(es) <i>(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)</i> N 8770 FIRELANE 1 HARRISON, WI 54915 | | | |

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Assessments

Tax Year: 2022

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|---------------|----------------------|------|----------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$39,600 | |
| 4a | All Other PP | 0 | \$1,400 | |
| Total: | | 0 | \$41,000 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2022 2021 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|--------------------------|------------|------------|-----------|
| 2022 | <input type="checkbox"/> | \$601.26 | \$0.00 | \$601.26 |
| 2021 | <input type="checkbox"/> | \$749.93 | \$749.93 | \$0.00 |
| 2020 | <input type="checkbox"/> | \$935.91 | \$935.91 | \$0.00 |
| 2019 | <input type="checkbox"/> | \$1,038.17 | \$1,038.17 | \$0.00 |
| 2018 | <input type="checkbox"/> | \$984.80 | \$984.80 | \$0.00 |
| 2017 | <input type="checkbox"/> | \$1,098.63 | \$1,098.63 | \$0.00 |

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| | | | |
|---|---|--|-------------------|
| Owner(s) THE COCA-COLA COMPANY | Business Name | Edit | Unpaid Prior Year |
| Mailing Address THE COCA-COLA COMPANY PO BOX 4440 BRANDON, FL 33509-4440 | | School District 2835 - KIMBERLY SCHOOL DISTRICT | |
| Account No 29957 | Tax District 131-VILLAGE OF HARRISON | Status: Inactive | |

Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)

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Assessments

Tax Year: 2017

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|-------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$800 | |
| Total: | | 0 | \$800 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2017 | | \$14.35 | \$0.00 | \$14.35 |

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| | | | |
|---|---|--|---|
| Owner(s) TIM'S COMPLETE AUTO BODY | Business Name TIM'S COMPLETE AUTO BODY | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address TIM'S COMPLETE AUTO BODY N9378 HWY 55 MENASHA, WI 54952 | | School District 2758 - KAUKAUNA SCHOOL DISTRICT | |
| Account No 32149 | Tax District 131-VILLAGE OF HARRISON | Status: Inactive | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N9378 HWY 55 MENASHA, WI 54952 | | | |

Printer Friendly Page

Assessments

Tax Year: 2018

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|---------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$1,900 | |
| Total: | | 0 | \$1,900 | |

Districts

Taxes

0 Lottery credits claimed Print tax bills: 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|---------|----------|------------|-----------|
| 2018 | | \$37.19 | \$0.00 | \$37.19 |
| 2017 | | \$158.69 | \$0.00 | \$158.69 |

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Return to search results

| | | | |
|---|---|--|---|
| Owner(s) WENZEL HOME IMPROVEMENTS | Business Name WENZEL HOME IMPROVEMENTS | Edit | <input checked="" type="checkbox"/> Unpaid Prior Year |
| Mailing Address WENZEL HOME IMPROVEMENTS 2831 S KERNAN AVE APPLETON, WI 54915 | | School District 2758 - KAUKAUNA SCHOOL DISTRICT | |
| Account No 26893 | Tax District 131-VILLAGE OF HARRISON | Status: Inactive | |
| Site Address(es) (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) N 9685 HIGHLINE RD | | | |

Printer Friendly Page

Assessments

Tax Year: 2020

Doorage State Assessed New Account

Personal Property Assessments

| Code | Description | Unit | Value | Action |
|--------|----------------------|------|---------|--------|
| 3 | Furn., Fix. & Equip. | 0 | \$1,100 | |
| Total: | | 0 | \$1,100 | |

Districts

Taxes

0 Lottery credits claimed

Print tax bills: 2020 2019 2018 2017

Tax History

| Tax Year* | Omitted | Tax Bill | Taxes Paid | Taxes Due |
|-----------|--------------------------|----------|------------|-----------|
| 2020 | <input type="checkbox"/> | \$19.32 | \$0.00 | \$19.32 |
| 2019 | <input type="checkbox"/> | \$17.13 | \$0.00 | \$17.13 |
| 2018 | <input type="checkbox"/> | \$15.66 | \$0.00 | \$15.66 |
| 2017 | <input type="checkbox"/> | \$236.14 | \$0.00 | \$236.14 |

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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Meeting Date:

July 25, 2023

Title:

Request by Festival of Lights to Reserve the Darboy Community Park from October 27, 2023 to January 15, 2024 and for the Rental Fees to be Waived

Issue:

Fox Cities Festival of Lights would like to reserve the Darboy Community Park from October 27, 2023 through January 15, 2024 to create a holiday display for the residents to enjoy. They would also like to have the park rental fees waived for their event and setup / tear down time.

Background and Additional Information:

Fox Cities Festival of Lights is now a tradition in Harrison at the Darboy Community Park. It is a positive community event presented by a non-profit group. Therefore, waiving the fees can be justified.

Their requested start date for reserving the park is the weekend prior to Halloween, Friday, October 27th. At this time, there aren't any other requests to use the park the weekend before Halloween.

However, in the past, another group has used the park for a community Halloween event. In 2022, the Board accommodated both groups' requests by delaying the reservation for Festival of Lights until after the Halloween event concluded.

The Board may want to consider a potential request for park use when discussing the request by Festival of Lights.

Budget Impacts:

Rental Fee

Recommended Action:

Approve Festival of Lights to reserve the Darboy Community Park from November 1, 2023 to January 15, 2024 and to waive the rental fee.

Attachments:

- [Festival of Lights Park Reservation form_redacted.pdf](#)

Darboy Community Park "Shelter Rental" Application

N9334 Noe Rd • Harrison • WI 54915

Name: Shaun Forstlund Email: fcfestivaloflights@gmail.com

Address: [REDACTED] Ave

Home Phone: _____ Cell Phone: [REDACTED]

Rental Date: 10-27-23 to 1-15-24 Rental Hours: 24/7

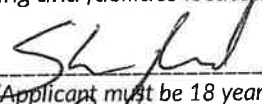
Type of Event: Fox Cities Festival of Lights Organization (if any): Fox Cities Festival of Lights Inc
(include set-up/clean-up)


Do you intend to have any of the following:

"Yes" to any of these may require special approval. Please allow 30 days for review.

- | | | |
|---------------------------|--|--|
| 1. Beer sales | No <input checked="" type="checkbox"/> Yes ___ | If yes, liquor license is required |
| 2. Concession Sales | No <input checked="" type="checkbox"/> Yes ___ | If yes, contact Calumet Co. Health Dept. |
| 3. Amplification/sound | No <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> | If yes, purpose/type <u>karas music</u> |
| 4. Tents | No <input checked="" type="checkbox"/> Yes ___ | If yes, required to call in and pay for locates |
| 5. Mechanical Rides | No <input checked="" type="checkbox"/> Yes ___ | If yes, Certificate of Insurance required |
| 6. Admission Fee charge | No <input checked="" type="checkbox"/> Yes ___ | |
| 7. This is a public event | No ___ Yes <input checked="" type="checkbox"/> | If yes, Certificate of Insurance may be required |

I agree to indemnify and save harmless the Town of Buchanan, Village of Harrison, and their employees and elected/appointed official and their agents from any and all liability from claims of bodily damage or any other nature whatsoever arising out of the use of the Community Park. I have received a copy of the facility Use Policies and Procedures attached to this contract and agree to abide by all the rules and regulations formulated for the use of the building and facilities located in the Village of Harrison.

Rental Signature  Date 7-18-23
(Applicant must be 18 years or older)

Village Staff Signature  Date 7/18/23

Return this completed form and **two** separate payments of **\$75.00 rental fee** (\$150.00 for non-residents) and **\$150.00 security deposit** and mail to:

Village of Harrison
W5298 State Hwy 114
Harrison, WI 54952

**The Park Pavilion is not reserved until
this completed form, rental fee, and security deposit are received.**

For Office Use

Rental Fee: _____
Security Deposit: _____
Electrical Panel Fee: _____
Board Approval: _____
Certificate of Insurance/Licenses: _____

Key # Issued: _____
Date Key Returned: _____
Office Staff Initials: _____

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

July 25, 2023

Title:

Approve Memorial Bench Donation in Darboy Community Park.

Issue:

Should the Village Board approve a bench donation of remembrance for Darboy Community Park?

Background and Additional Information:

A resident is requesting the placement of bench in Darboy Community Park. The bench will have a message of remembrance on it.

Budget Impacts:

None.

Recommended Action:

Approve the donation conditional on staff approval of placement and bench material.

Attachments:

- [MEMO Village Board Memorial Bench Donation Attach Application.pdf](#)

RECEIVED

JUL 14 2023

VILLAGE OF HARRISON



Application for Donation of Remembrance to Village of Harrison Park or Property

Name: Sandra Kleis

Address: N 7855 State Park Rd
Sherwood 54169

Phone: 920-460-5600 E-mail: SJK4email@yahoo.com

Description of item to be donated and requested message: left ~~as is~~ bench.
Color: Red or ~~beige~~ gray. black legs.
material: Recycled plastic

Saying: "In memory of Mary Ann Larson"
"From your Pickleball Family". It is time to

Location: Rest. There will ~~be~~ also ^{be} an engraved
plate w/ her picture 2 years alive.

(If the situation requires the location marked on a map please provide)

by the pickleball Courts.
Staff Approval of location: _____

By signing this form the applicant agrees that donated items may need to be maintained or moved over time as circumstances warrant. The applicant is responsible for keeping the Village informed of up to date contact information in case the Village needs to communicate with them in the future regarding their donation.

Signature: Sandra J. Kleis

Date of application: 7/14/23

Board approval/denial on: _____

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Approve health insurance benefits for Village employees for 2024

Issue:

Should the Village change its health insurance provider for 2024?

Background and Additional Information:

During the budget process in autumn of 2021 some Village Board members wished to revise the Village contribution to staff Health Savings Accounts (HSA's) for 2022. Based on staff input and timing the Board agreed to postpone this discussion until 2022.

In May of 2022 the Village Manager submitted a report with the Village of Harrison to the nine comparables used by Carlson and Dettmann who responded to Village inquiries. The results were a mixed bag with five of the nine not making any contribution (but having lower deductibles) and the other five (including the Village of Harrison) contributing to an HSA or Flex Spending Account.

During the budget discussion in autumn of 2022 the Board reviewed a possible reduction of the Village contribution to the HSA to equal the deductible levels. The board voted not to change the health insurance benefit for 2023 but directed staff to shop the market and see what was available to it for 2024.

The Village Manager and Deputy Clerk undertook this task in early 2023. The exploration started with the goal of a final recommendation that was a “win-win”

- Any recommended change should not result in higher costs to the Village
- Any recommended change should not result in a reduction in compensation for the staff. This could mean an improvement in coverage for a trade-off in a reduction of Village contribution to the HSA or lower total out-of-pocket costs.

The first step was engaging the agents at McClone who administer the current plan for the Village. They informed staff the Village currently has a plan that is legal because it existed prior to the Affordable Care Act but would not be allowed to be recreated today. The representatives from

McClone warn that this condition will make it hard to find any alternatives in the market.

The current Village plan allows insurance companies to consider pre-existing conditions (health history) when the premium rates are determined. Part of the purpose of the Affordable Care Act was to limit the impact of pre-existing conditions on the availability of coverage. Plans designed after the ACA was passed fall into two categories;

1. Based on insured age and community health. Insurance companies look at demographics of the population in the area of the insured to determine risk/premium.
2. Underwritten to include health history. If insurance companies use health history to determine premiums the law requires them to refund any unspent premium. The ACA, however, does allow plans under this design to add administrative costs to the cost of the premium.

As McClone warned, the premiums for plans in either structure are higher than the premiums currently paid by the Village.

Staff worked with McClone and provided employee data to obtain a preliminary quote from the carriers. These quotes are based on a chosen effective date and are not guaranteed for the following year. The prices for the following year are not available until 90 days before the new term year begins.

The least expensive quotes returned by the carriers, trying to approximate the existing coverage and features of the current plan, were as follows:

| | Annual Premium | Increase | Percent |
|----------------|----------------|--------------|---------|
| Current (UHC) | \$316,386.88 | | |
| Network Health | \$349,637.76 | \$33,250.88 | 10.51% |
| Robin | \$351,974.40 | \$35,587.52 | 11.25% |
| Anthem | \$400,398.96 | \$84,012.08 | 26.55% |
| WPS | \$421,450.32 | \$105,063.44 | 26.55% |

Thus, McClone was not able to produce a viable alternative to the current Village plan (i.e, none were a “win-win”).

The next step was for staff to explore options that McClone could not address. One alternative is the health insurance coverage available from the state of Wisconsin department of Employee Trust Funds (e.g. ETF). It is the same agency that oversees the state pension system (Wisconsin Retirement System or WRS) and follows the same history. It was originally developed for state employees and was opened up for all public sector organizations. Many municipalities, especially those with small employee pools, purchase their health insurance from the state plan.

The Deputy Clerk performed most of the analysis on this step. There are four basic plans available. Each plan has a supplemental option to add vision and dental. The attached table provides a good summary of the four plans. It is an excerpt from the ETF manual to join the program (form ET-1139).

The state offers different networks in each county. In Calumet County they are:

1. Dean
2. Network Health
3. Robin

Participating in the state plan works the following way:

- Municipalities offer to cover 88% of the cost of the least expensive network in their county each year and the employees are expected to pay the remaining 12%.
- Employees are free to choose from any network in the state including those in other counties under the following terms:
 - If the premium for that network is higher than the lowest cost plan in Calumet County the employee makes up the difference
- If the premium for that network is less expensive than 88% of the lowest cost plan in Calumet County then the employee pays less than 12% of the lowest cost plan in Calumet County.
- Employees must go to the location of the healthcare providers they choose. If an employee chooses a network in another County because it is less expensive they have to travel there to receive their care.

The state program typically has a benefit and drawback to participants:

- Benefit: The pool of people in the state plans is enormous because it contains employees from the state and other public sector entities. Thus the price changes from year to year are not impacted

by health changes for Village of Harrison employees. In our current circumstance the Village employees form a pool by themselves. If someone in the family of the seventeen Village participants has a significant health event the following year premium prices could spike. Thus the increases from year to year are generally smaller in the state plan.

- Drawback: The state does not offer an option for employee plus one (“1+1”) coverage; they only offer single and family. There are three Village employees who have one additional family member as part of their coverage so a transition to the state would require them to have family coverage. The premium costs for family coverage will be higher than the cost for a 1+1 plan.

At this time the costs for the state would not show a savings for the Village either.

| | Annual Premium | Increase | Percent |
|---------------|----------------|-------------|---------|
| Current (UHC) | \$316,386.88 | | |
| Traditional | \$406,716.24 | \$90,329.36 | 20.19% |
| Deductible | \$378,795.84 | \$62,408.96 | 19.73% |
| Local | \$380,267.04 | \$63,880.16 | 20.19% |
| High Deduct | \$330,229.76 | \$13,842.88 | 4.38% |

This option has one additional drawback:

The way the networks are designed in Calumet County seem to favor health care providers more prevalent in Green Bay or Oshkosh (such as Bellin and Previa) and consider the closer health care providers Ascension and Theda Care to be out of network. This would require higher costs for staff to continue using them or require staff to travel for health care. Neither case is an improvement from the current plan.

A second public sector option is Group Health Trust. It is group coverage started by Counties in Wisconsin. Like the state, at some point they invited in other public sector organizations so it now includes municipalities and school districts. When contacted their network design is of such a nature that they do not quote against United Healthcare Network. As a result the Village was not able to obtain a quote from them.

Budget Impacts:

None.

Recommended Action:

Presently staff is unable to recommend a change that would improve circumstances for the Village and

staff. However, if the premium for the Village goes up eight percent in 2024 like it did in 2023 and if the plans in ETF go up four percent like they did in 2023 the costs become much closer.

Staff recommends to repeat this exercise in April – July of 2024.

Attachments:

- [MEMO Village Board 7-25-23 Health Insurance Market Search Result 2023 Attach ETF Prog Summary Table.pdf](#)

Table Summarizing the Four Different Plan Structures Offered by ETF in Wisconsin.
From: Manual to Join the ETF Program (Form: ET-1139)

| Benefits for | “Traditional” Program Option 2*/12 ET-2128 | “Deductible” Program Option 4*/14 ET-2158 | “Local” Program Option 6*/16 ET-2168 | “HDHP” Program Option 7*/17 ET-2169 |
|---|--|---|--|--|
| Premiums ¹ | \$\$\$\$ | \$\$\$ | \$\$ | \$ |
| Deductible ² | No deductible | \$500 Individual \$1,000 Family (<u>Not</u> affected by prescription drug copays) | \$250 Individual \$500 Family (<u>Not</u> affected by prescription drug copays) | \$1,500 Individual \$3,000 Family (<u>Affected</u> by prescription drug paid full cost) |
| Office Visit Copay ³ | None | None | \$15 Primary Care \$25 Specialty Care | \$15 Primary Care \$25 Specialty Care |
| Coinsurance ⁴ | None (except 20% for DME ⁶ , adult hearing aids and adult cochlear implants) | After deductible, None (except 20% for DME ⁶ , adult hearing aids, and adult cochlear implants) | After deductible, 10% (except for office visit copays) | After deductible, 10% (except for office visit and prescription drug copays) |
| Annual out- of-pocket limit (OOPL): ⁵ | None (except \$500/person for DME ⁶ and adult cochlear implants) | After deductible, None (except \$500/person for DME ⁶ and adult cochlear implants) | \$1,250 Individual \$2,500 Family (Does <u>not</u> include prescription drug copays) | \$2,500 Individual \$5,000 Family (<u>Does</u> include prescription drug) |

*Program Options 2, 4, 6, and 7 offer employees the option to enroll in Uniform Dental Benefits

1. Premium: Monthly payment from employer to ETF; Includes both employer's and employees' share of premium

2. Deductible: Annual dollar amount that each individual or family must pay before health plan pays for any medical expenses

3. Copay: A set dollar amount for office visits, but not services like lab and x-ray

4. Coinsurance: The percentage of medical expenses that a patient pays after meeting a deductible

5. Out-of-Pocket-Limit (OOPL): The maximum amount an individual or family would pay in a year through deductible, copays, and coinsurance

6. Durable Medical Equipment (DME): Items that can withstand repeated use, such as wheelchairs or crutches

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Select a firm to perform a Facilities Study on Village buildings.

Issue:

Should the Village Board approve one of the submissions to an RFP for a Facilities Study on the buildings of the Village?

Background and Additional Information:

Staff sent a Request for Proposals for a Facilities Study to eight firms:

Ayres and Associates

Cedar Corp Engineering
Graef

Keller Inc.

McMahon Associates
MSA

Short Elliot Hendrickson (SEH)

Strand Associates

Staff selected those firms because they advertised an ability to perform those studies and had access to staff with expertise on building design and construction.

Staff received two responses, from SEH and McMahon, along with one message from Ayres reporting they were not going to submit a proposal.

The Village 2022 budget contained a line item of \$25,000 for a study that was not performed. That money was not spent.

The SEH proposal is for \$22,400 with a delivery date of late November.

The McMahon proposal is for \$33,000 with a delivery date of early November.

Budget Impacts:

None if the SEH proposal is accepted. If the McMahon proposal is accepted an additional \$10,600 would need to be spent.

Recommended Action:

Staff recommends selecting SEH to perform the Facilities Study.

Attachments:

- [SEH Submittal_Facilities Assessment Study_7.19.23.pdf](#)
- [Village of Harrison - Facilities Assessment Study Proposal 2023-07-019.pdf](#)

PROPOSAL FOR PROFESSIONAL SERVICES

Facilities Assessment Study



HARRISON, WISCONSIN | JULY 19, 2023



Building a Better World
for All of Us®

Engineers | Architects | Planners | Scientists

July 19, 2023

Village of Harrison
Attn: Matt Heiser, Village Manager
W5298 State Road 114
Harrison, WI 54952



RE: Facilities Assessment Study

Dear Mr. Heiser and Members of the Selection Committee:

With plans to explore the maintenance needs and potential improvements to Village of Harrison facilities, you are taking important measures to expand the capacity and operations of your Police Department, Fire Department, and emergency services for a growing service area. For this study to be successful, you need a strong consultant partner that offers facility design experience for communities across the country.

Having visited your current facilities on July 11, we have a strong understanding of the task at hand. Short Elliott Hendrickson Inc. (SEH®) is eager to fulfill this role for the Village, serving as a committed and driven project partner for this endeavor. Our **firm is best suited to the project** for the following reasons:

- **Public facility experience.** Through our extensive public safety facility experience, we understand the challenges that departments face. Our architectural group, which includes a former fire chief and an on-call firefighter, has firsthand knowledge of what goes into daily operations and what should drive programming. With that experience, we are prepared to provide creative solutions that enable you to review each option and make an informed decision moving forward.
- **Future-proofing your facility.** The public safety industry is facing a major challenge in the recruitment and retention of its workforce. We heard these issues in the Village and will prioritize solutions in this study. For example, we will focus on how each option will accommodate the current makeup of your fire staff and help recruit and retain full-time staff in the future. We will also consider the options for better office space and proper interview rooms for the sheriff's department.
- **Emphasis on wellness and safety.** This study is an important step in the effort to make the people in your service area safer in addition to prioritizing the safety and wellness of your personnel. Through strategic programming and design, we focus on developing facilities, spaces, and layouts that support decontamination and general well-being. Through this approach, we can accommodate the elements to provide safe facilities and support the well-being of your community.

We selected our personnel with **timing and staffing** in mind, offering the Village a dedicated, responsive, and efficient team to complete a successful study. We have **identified these team members** in our proposal. I will serve as the Village's **main contact for the project**. Our **projected total cost** for the facilities assessment study is \$22,400.

If you have any questions or would like more information about our qualifications, don't hesitate to contact me at tfrank@sehinc.com or 920.380.2806. We're ready to get to work!



A blue ink handwritten signature that reads "T Frank" with a stylized flourish at the end.

TREVOR FRANK AIA, LEED AP®, NCARB, PMP
ARCHITECT IN WI
PROJECT MANAGER, PRINCIPAL IN CHARGE

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 425 West Water Street, Suite 300, Appleton, WI 54911-6058

920.380.2800 | 888.413.4214 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

CONTENTS

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| PROJECT EXPERIENCE AND REFERENCES | 15 |



The specific licenses and credentials of the team members are described in the personnel and/or resume section of this document.

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The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

SEH is a registered trademark of Short Elliott Hendrickson Inc.

HARRW 173873



Project Approach

The SEH team has toured the facility and proposed scope of work in detail and is excited for the opportunity to work with the Village and Fire/Police Departments. Based on your goals, as well as our similar experience across the country, we have developed a proven approach we will apply for this project. Below and on the pages to follow, we have outlined our understanding of the project, including potential challenges, and our proposed process to complete it.

PROJECT UNDERSTANDING

SEH seeks to assist the Village of Harrison on this facility needs assessment project. With emergency services and municipal buildings comprising nearly all of the work that we complete, we are uniquely qualified to take on this project and are eager to get started on your behalf.

It is important to create a strong partnership in the early stages of planning a future public safety and municipal services complex. Our process pulls together highly technical professionals with representatives from the Fire/Police Departments and the Village who will work on this from start to finish.

The experience and professional credibility that this team brings to each project will help garner the support and respect of the Village's residents and stakeholders. We are working with several other communities on similar efforts, and we understand the work involved and the process for successfully getting these projects completed. This work is focused on delivering 21st century facilities that solve today's complex issues within fire, police, and municipal service.



KEY SUCCESS FACTORS

The SEH team has been following the development of the Village's need for an emergency services facility, and we understand the challenges your departments have been facing, which include:

- **Efficiency of response** from the current sites, compounding with the evolutionary changes in the public safety service industry
- Cancer prevention through **decontamination**
- Future proofing the facility to **accommodate the ever-growing gender mix** both in the police and fire service
- **Proper spaces for training** that include more computer-based and distance learning platforms

The fact that recruitment in the emergency service is at an all-time low only magnifies the need for a facility that is **capable of recruitment and retention** while fostering pride in the departments.

Additionally, we understand that the Village would like to include a **training facility** or, at a minimum, training props on the site of the new public safety complex.

Safety will be a major focal point for the design of this facility. We will assess traffic patterns to make sure responding emergency vehicles and personnel are able to **enter roadways safely and efficiently to respond** to emergencies.



SUMMARY OF SERVICES

Based on our understanding of the project, the SEH team is prepared to:

- Determine building size based on staffing and apparatus necessary to serve the Village of Harrison well into the future
- Determine the physical condition of the seven Village-owned facilities and make recommendations for their repair and eventual replacement
- Determine the condition of site elements and parking lot pavement - make recommendations for their repair and eventual replacement
- Recommend best practices in new emergency services building construction, including construction techniques, energy efficiency, mechanical systems, technology, and security
- Prepare illustrative materials to define the long-range recommendations
- Prepare project cost estimates for all of the functional elements outlined in the condition report

SCOPE OF SERVICES

The SEH team members represented will be the key staff responsible for each of the scope items defined below. Our team will work with your departments and staff to develop a program and station design specific to Harrison.

PROJECT KICKOFF

Upon notice to proceed, our team will schedule a kickoff meeting with representatives from the Fire Department, Police Department, and Village to establish team member contact information, responsibilities, a project schedule for the delivery of the scope items, and a list of each of the deliverables that will be the result of our work product.

At the kickoff meeting, we will gather any current planning documents and project-related data that the team will review and analyze. Once the team has become familiar with the background information, we will prepare a short report with the findings of the data gathering process.

FACILITY ASSESSMENT

Following the kickoff meeting, our team will walk through each

of the facilities and conduct a comprehensive physical inspection, evaluation, and documentation of the existing building and sites. We will identify deficiencies related to building condition, space requirements, accessibility code compliance, and health and life safety.

DISCOVERY AND PROGRAMMING

OPERATIONAL NEEDS

The first step in the programming process for the team will be to identify operational needs. In creatively looking at the long-term use and opportunities for the facility, our team will identify the critical, daily, and long-term operational needs of the Municipal offices, Public Works operations, and Police and Fire Departments. We will make recommendations for incorporating the trends that are shaping emergency services facility design. During the work to establish the operational needs, the SEH team will meet with Police and Fire Department project representatives and appropriate staff from the Village to discuss project needs, what information we have uncovered in our preliminary discovery work, and the path of the project moving forward.





SITE STUDY

After operational needs are reviewed and understood and our long-range plan for the facility is established, we will develop a site study that will define the use, limitations, opportunities, and organization of both the existing and a proposed site. This site master plan will define and prioritize areas of the site as necessary for ingress/egress, efficient traffic flow, public access and separation from apparatus and police vehicle movement and training ground areas, future expansion and areas reserved for land conservation, future growth, and sustainable and environmental features.

With an understanding of the functions and operations, as well as the criticality of their spatial relationships and adjacencies, we will summarize the operational flow of all activities. We do this using a feature of our design software that allows us to import the information in the drawing program and have the software map travel distance both in the building and on the site to identify where efficiencies can be made in future design refinements.

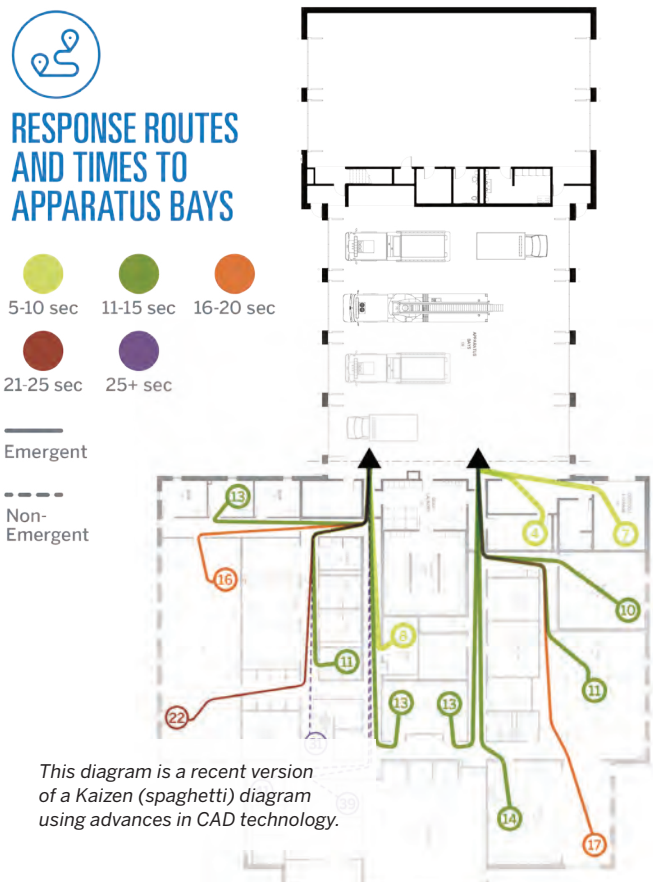
ROOM DESIGNATION TEMPLATE

In conjunction with looking at the operational efficiency, we work to identify the space needs of the building interior, exterior, and site. One document that is useful in identifying space needs and room types is a “room designation template” that contains the information and attributes for each space inside the building. This template contains important information to identify the size, location, adjacency, and any special attributes the room needs to accommodate operations and functions. These templates are pre-loaded with current industry guidelines and space standards that we can use as a template when programming the spaces within the building.

Once all the room data sheets and room designation templates are complete, we can develop the building footprint layout and configuration to deliver an efficient and cost-effective layout for the building, its structure,

materials, and operations. The spreadsheet will also assist in comparisons between existing room functions and the recommended size for a renovated space with capability of expansion and future growth.

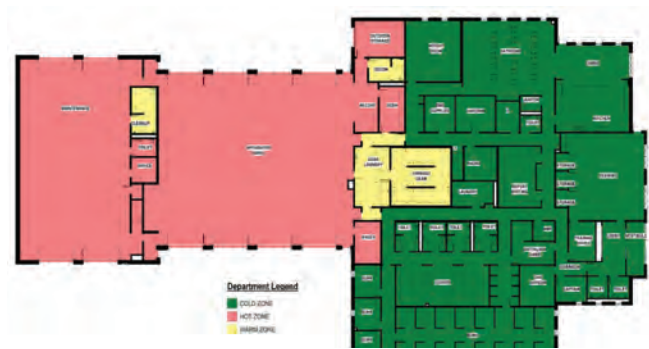
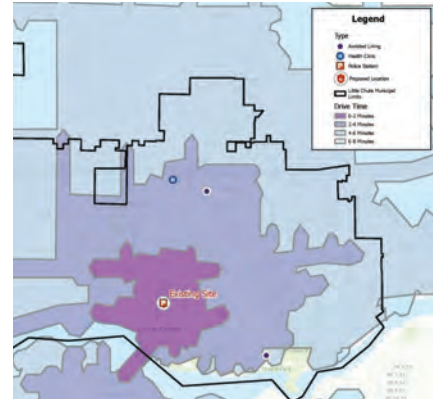
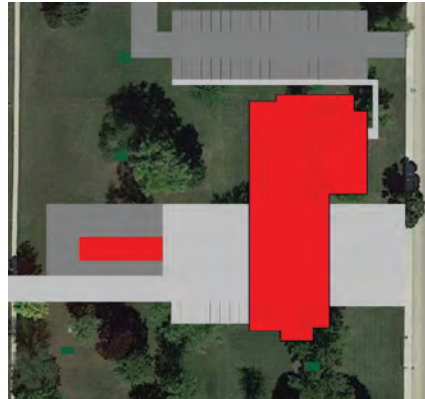
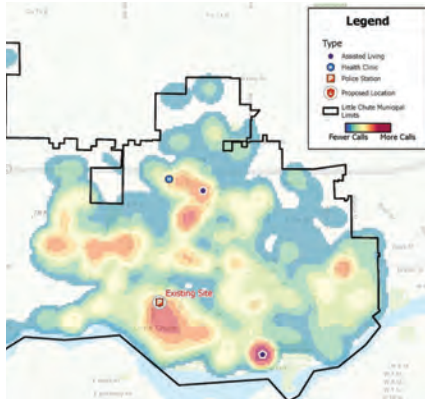
While the design team is assessing and determining the area needs for the building, they will be layering in the best practices currently incorporated in modern station design. Techniques for construction and energy efficiency, building mechanical systems, technology, and site and facility security will then be programmed.



COLLATERAL MATERIALS AND ESTIMATES

Once all the programming pieces are in place, the SEH team will develop the illustrative materials that will help tell the story of the need, size, and features of the new fire/police station/municipal facility and the site. These illustrative pieces include space needs worksheets, emergency response mapping, site plan layouts, building plans that respect cancer prevention through hot, warm, and cold zones, and what inflation factors can do to the cost of phased or delayed projects.

The collateral images below are some of the typical graphics and programming documents we incorporate into our reports and presentations.



COST ESTIMATES

With the program established and the needs of the site improvements accommodated for, the SEH team can provide estimates of probable cost to illustrate the size of the investment the Village of Harrison will need to make to enhance public safety in your community.

Comparisons between cost to renovate versus cost to construct new will explore the feasibility of each option and develop a clear recommendation for a path forward.

COST BREAKDOWN OF PROPOSED PROFESSIONAL SERVICES FEE:

| Hours Per Facility (7) | Blended billable rate among all team members | Cost Per Facility | Total |
|------------------------|--|-------------------|----------|
| 21.3 | \$150/hour | \$3,200 | \$22,400 |

*Includes meeting time, collateral material preparation, cost estimating, reporting, and administrative time.

REPORTING

Once all work scope items are complete, the team will arrange to present our findings and recommendations to the Village. This presentation will be a recap of the project process and how the design team and Village representatives established conclusions and recommendations. From there, the Village can make a determination as to how you would like to proceed and engage the community in the next phases of the project.

SCHEDULE AND METHODOLOGY

We will follow a streamlined, feasible work plan that is tailored to your project goals and needs to help ensure we remain on schedule and within budget. The proposed schedule on this page highlights the primary work tasks we will undertake to make sure critical path items are met at each project phase and that this project is successfully constructed within the Village’s timeline.

METHODOLOGY

When we program municipal buildings, police, and fire stations, it is our priority to deliver a facility that satisfies the long-term needs of the community and its departments. Through our vast experience on similar efforts, we have developed a proven process to fulfill these goals. Some key priorities in our approach to fire/police station programming and design include:

- Incorporating best practices for health, safety, and welfare
- Future proofing the operations and physical design of the facility
- Hardening the station and training grounds to enhance the safety of personnel
- Making responsible decisions regarding land conservation and land use
- Using sustainable practices and approaches toward environmental stewardship
- Using industry standards such as NFPA to guide the design and programming

The fire and police station should incorporate best practices and NFPA guidelines for fire fighter/officer safety. A few of the key considerations in station design that are not present but need to be implemented in a future design include:

- NFPA 185 standards in reference to “protective assemblies” and including accommodations for HazMat suits, fire gear storage with negative pressure exhausting outside, and LED/non-UV lighting sources used in turn out gear storage rooms that have physical separation from the apparatus floor and exposure to vehicle exhaust.
- NFPA 1500, which includes occupation safety and health of employees through the inclusion of hot, warm, and cold zones; separation of decontamination areas in the warm zone; inclusion of sauna rooms to remove carcinogens trapped in skin pores; and designing training adjuncts to promote safe practices.
- NFPA 1710, which focuses on rapid deployment by developing station layouts with a “spaghetti diagram” to create foot paths and egress maps that are efficient when an emergency occurs.

This allows for the tracking of response times throughout the facility, as well as high population density target hazards (e.g., malls, mass gathering spaces, industrial areas), enabling the department to properly satisfy staffing and operations requirements in NFPA 1710.

SCHEDULE

| Tasks | 2023 | | | |
|---|------|-----|-----|-----|
| | AUG | SEP | OCT | NOV |
| Kickoff Meeting | █ | | | |
| Existing Building Analysis | █ | █ | | |
| Existing Site Analysis | █ | █ | | |
| Existing Facilities Code/Life Safety Analysis | █ | █ | | |
| Programming Space Needs Analysis | | █ | █ | |
| Site Assessment | | █ | █ | |
| Cost Estimating | | | █ | █ |
| Collateral Materials | | | █ | █ |
| Reporting | | | | █ |
| Staff Input Meetings | █ | █ | █ | █ |
| Bi-Weekly Project Check-ins | █ | █ | █ | █ |



Project Team

SEH is a licensed architectural and engineering company providing architectural, engineering, planning, and environmental services to public and private clients throughout the country. Our integrated teams are simplifying the world's complex challenges by improving mobility, designing better places, engineering clean water, and renewing infrastructure.

SHORT ELLIOTT HENDRICKSON INC. (SEH®)

Today's public safety buildings reflect the fact that first responders are an integral part of their communities. They require facilities that are welcoming to the public, yet offer a high level of security. With more than 100 public safety building and fire station projects completed nationwide, SEH is at the forefront in current design trends and new technologies. Our understanding of the unique needs in emergency responsiveness, combined with our progressive design approach, allows us to provide municipalities with the expertise necessary for project success. For example, SEH has developed a tool – a Fire Station Design Guide – which is a comprehensive review of all aspects of design and construction of today's fire stations. The end result is facilities that are functional, sustainable, and bring pride to the community.



FEASIBILITY AND DESIGN ASSESSMENTS

Over the years, SEH has led and executed preliminary programming, space planning, facility condition assessments, and site selection efforts for a wide range of municipal clients. Our approach is focused on client/user interface, interactive work sessions, participatory expertise, and specialized tools – all designed to fully define goals and priorities and build consensus with you as the client.



CLICK OR SCAN

This QR Code

for our new eBook!

Our process? It's collaborative.

Through ongoing and continuous dialogue, we work with clients to uncover the ways smart and sustainable design can achieve measurable goals. Our body of work spans a variety of styles and building types – municipal structures, transit facilities, office spaces, retail development, and more – but our method is always the same. Listen. Then design.

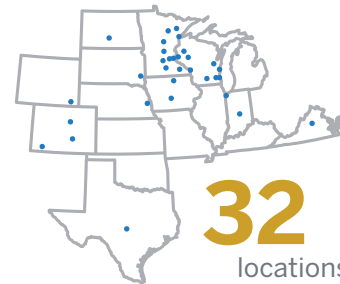
SHORT ELLIOTT HENDRICKSON INC.



Founded in

1927

HAS GROWN TO



EMPLOYING

800+

engineers, architects, planners, scientists, and talented professionals

WHO WORK TOGETHER TO SERVE

4 market areas: mobility, better places, clean water, and renewing infrastructure



AN IMPRESSIVE 80%



of our clients are repeat customers

SUBCONSULTANTS

FREDERICKSEN ENGINEERING

Fredericksen Engineering (a recently acquired subsidiary of MSA) is a consulting engineering firm with a long history in the mechanical engineering field. Their consulting services primarily encompass the preparation of detailed drawings and specifications for competitive bidding and construction. In addition, they can also provide comprehensive services in the areas of energy conservation, construction cost estimates, energy/cost analysis, and construction management. **Fredericksen Engineering is currently supporting SEH architects on four separate fire station projects and tens of millions of dollars in municipal and private client projects.**

MSA

MSA works closely with institutions, governments, and private clients on both new buildings and renovation projects to develop plans, anticipate and circumnavigate challenges, expedite the permitting process, and see each building project through, every step of the way. Over the past 30 years, they have partnered with clients to complete more than 2,000 MEP projects. **The MSA team has been supporting SEH architectural projects for more than a decade.**

raSMITH

raSmith is a multi-disciplinary consulting firm comprising civil engineers, structural engineers, traffic engineers, land surveyors, development managers, landscape architects, and ecologists. Their services are focused on public and private sector clients' needs in design and construction, including site design, structural engineering, municipal engineering, transportation and traffic, surveying, construction services, and geographic information systems (GIS).

They work on projects nationwide from their seven locations. Richard A. Smith, MS, PE, founded raSmith in 1978. Richard A. Smith Jr., PE, (Ricky) leads the firm as president. The firm currently employs a staff of 220. **SEH has worked with raSmith on public safety facility projects for the last seven years and is currently assisting with three station design projects.**

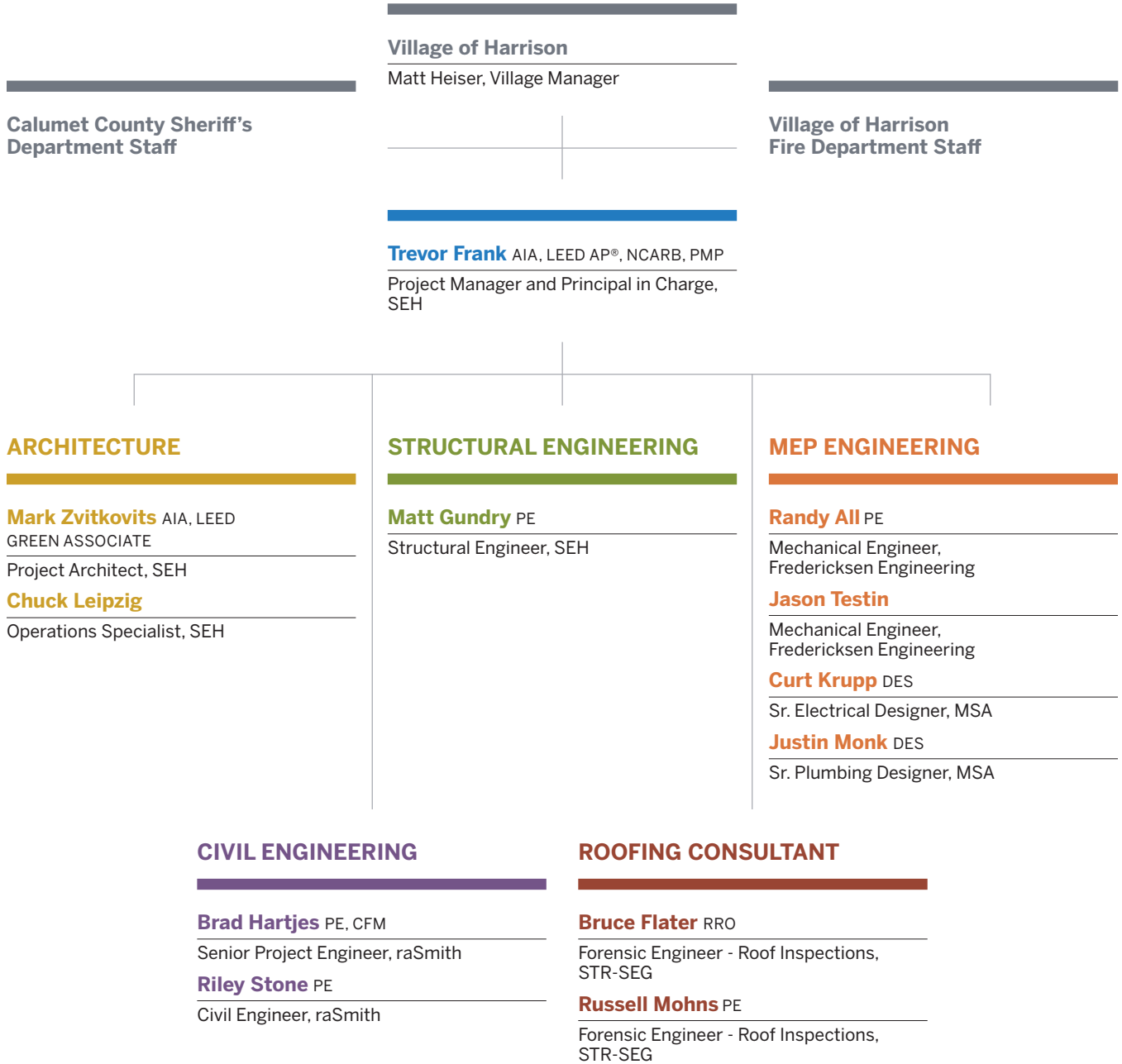
SPECIALTY ENGINEERING GROUP LLC (STR-SEG)

STR-SEG is a Wisconsin licensed engineering firm established in 1999. They specialize in building envelope consulting services including roofing, exterior walls, and hardscape (asphalt and concrete). Their 19 employees include engineers, architects, account and project managers, and a customer services and CAD department.

The firm provides clients with the services that the Village of Harrison is requesting, namely, to perform a facilities assessment and provide information which will allow the client to prioritize their maintenance and capital needs. This has enabled them to extend the service life of components on multiple buildings through low cost repairs and preventive maintenance while also allowing clients to plan for capital expenditures. When a project is necessary, STR-SEG prepares the specification manual with non-proprietary products for the project to be competitively bid. Their services are provided with the motto that they do what is in the best interest of the client.



PROJECT ORGANIZATIONAL CHART



The specific licenses and credentials of the team members are described in the personnel and/or resume section of this document.

TREVOR FRANK AIA, LEED AP®, NCARB, PMP
PROJECT MANAGER AND PRINCIPAL IN CHARGE | SEH

Trevor will lead this effort as the project manager, serving as the main point of contact for the Village. Trevor is a principal and senior architect with more than three decades of experience in a wide variety of building types. His passion as an architect is to design public safety facilities that provide the necessary tools to properly train, respond, and live in the environments he creates.

EXPERIENCE

- Fire Station Study and Design – Kaukauna, WI
- Police/City Hall Study and Design – Kaukauna, WI
- Emergency Services Building – Black River Falls, WI
- Oshkosh Fire Department Operations Analysis and Long Term Needs Assessment – Oshkosh, WI
- Police and Fire Department Master Planning – Brillion, WI
- Police, EMS, and Fire Department Master Plan – Prairie du Chien, WI
- Fire Station Study – Verona, WI
- Bain School Site Fire Station – Kenosha, WI
- Fire and Emergency Medical Services Station Location Study – Fitchburg, WI
- Sheboygan Fire Station #3 Headquarters Master Planning – Sheboygan, WI



31
YEARS OF
EXPERIENCE
**18 WITH
SEH**



EDUCATION

Master of Science
Architecture
University of Wisconsin-Milwaukee

Bachelor of Science
Architecture
University of Wisconsin-Milwaukee



REGISTRATIONS/CERTIFICATIONS

Architect in WI, AZ, GA, IA, IL, IN, MI, MN, ND, NE, OH, SD

Project Management Professional (PMP), Project Management Institute

LEED AP, U.S. Green Building Council

MARK ZVITKOVITS AIA, LEED GREEN ASSOCIATE
PROJECT ARCHITECT | SEH

Mark will bring his knowledge of the fire services industry to the team and provide programming for each option in the study. Mark is an architect with experience in architectural design and construction documents. Mark works with AutoCAD Architecture 2020 and Autodesk Revit Architecture 2020 on a variety of building project types varying in square footage and cost. Mark's responsibilities range from drafting schematic drawings through construction drawings and construction administration. He works on design calculations and layout, as-built drawings, cost estimating, and shop drawing reviews.

EXPERIENCE

- Oshkosh Fire Department Operations Analysis and Long Term Needs Assessment – Oshkosh, WI
- Police and Fire Department Master Planning – Brillion, WI
- Fire Station Design – Kaukauna, WI
- North East Fire Station Design – Fitchburg, WI
- North West Fire Station Design – Fitchburg, WI
- Black River Falls Emergency Services Building – Black River Falls, WI



15
YEARS OF
EXPERIENCE
**12 WITH
SEH**



EDUCATION

Bachelor of Science
Architecture
University of Wisconsin-Milwaukee



REGISTRATIONS/CERTIFICATIONS

Architect in WI

LEED Green Associate
U.S. Green Building Council

Firefighter I/HazMat Ops
Lakeshore Technical College

Driver/Operator - Pumper
Milwaukee Area Technical College

Driver/Operator - Aerial
Moraine Park Technical College

CHUCK LEIPZIG

OPERATIONS SPECIALIST | SEH

Chuck will work with design staff to consider day-to-day operations and departmental efficiency in the analysis of each option in the study. Chuck began his career in volunteer fire services and progressed through the ranks to the position of Fire Chief in Kenosha, where he was project manager of several programs, including the funding and building of two fire stations within the Kenosha Fire Department. He has extensive experience in national incident management systems, strategic planning, emergency government operations, and succession planning within the fire service. He understands improvements to facilities that can increase efficiencies, from apparatus bays and vehicle maintenance to dorms, training, and administrative areas.

EXPERIENCE

- Fire Station No. 4 – Kenosha, WI
- Fire Station No. 3 HQ Master Planning – Sheboygan, WI
- Oshkosh Fire Department Operations Analysis and Long Term Needs Assessment – Oshkosh, WI
- Police, EMS, and Fire Department Master Plan – Prairie du Chien, WI
- Fire Department Station #4 Replacement and Memorial Park Trail Head Facility – Appleton, WI



33
YEARS OF
EXPERIENCE

2 WITH
SEH



EDUCATION

Bachelor of Science
Public Administration
Mount Senario College

Associate, Fire Science
Mount Senario College -
Ladysmith, WI



PROFESSIONAL ASSOCIATIONS

Wisconsin State Fire
Chief's Association

Kenosha County Chiefs and Captain's
Association

MATT GUNDRY PE

STRUCTURAL ENGINEER | SEH

Matt will lead the structural engineering components of the study. Matt is a structural engineer with experience designing highway structure projects, county highway shops, wastewater treatment plants, bridges, retaining walls, as well as numerous industrial and commercial buildings. Matt's building design experience includes gravity, crane, wind, and seismic; main wind force resisting system (MWFRS) and components and cladding (C&C); foundations; structural and cold-formed steel; cast-in-place and precast concrete; wood, timber, and glulam; and steel connections.

EXPERIENCE

- Municipal Services Building Renovation - De Pere, WI
- New Municipal Services Building - Village of Kimberly, WI
- Condensary Building (Nels Gunderson) - Osseo, WI*
- Ambulance Garage Addition - Osseo, WI*
- Police Station - Spooner, WI*

**experience prior to joining SEH*



30
YEARS OF
EXPERIENCE

1 WITH
SEH



EDUCATION

Bachelor of Science
Civil/Structural Engineering
Michigan Technological University
- Houghton



REGISTRATIONS/CERTIFICATIONS

Professional Engineer in WI, MN, NH

Safety Inspection of In-Service
Bridges, National Highway Institute

Highway Bridge Design/LRFD
Highway Structure Design, University
of Wisconsin-Madison and Wisconsin
Department of Transportation

RANDY ALL PE

PRESIDENT | **FREDERICKSEN ENGINEERING**

Randy will be the lead mechanical engineer for this study. Randy's extensive and varied experience in construction and consulting, coupled with a solid engineering background, provides valuable insights to projects as they develop. His engineering degree provided the opportunity to work as a mechanical engineer, project design engineer, and design/build HVAC engineer in the building industry. His life experiences bring to the table a finer understanding of the construction process from the point of view of the clients he serves.

EXPERIENCE

- Fire Station Study and Design – Kaukauna, WI
- Police/City Hall Study and Design – Kaukauna, WI
- East Fire Station – Fitchburg, WI
- West Fire Station – Fitchburg, WI
- Bain School Site Fire Station – Kenosha, WI
- New Fire Station Schematic Design – Greenville, WI
- De Pere Fire Station – De Pere, WI
- Kenosha Fire Station No. 4 Alterations – Kenosha, WI



31
YEARS OF
EXPERIENCE
**24 WITH
FREDERICKSEN
(ACQUIRED BY
MSA)/MSA**



EDUCATION

Bachelor of Science
Mechanical Engineering
University of Wisconsin-Platteville



REGISTRATIONS/CERTIFICATIONS

Professional Engineer in WI, IA, IL, IN,
MI, MN, MO, OH and SD

JASON TESTIN

VICE PRESIDENT | **FREDERICKSEN ENGINEERING**

Jason will provide mechanical engineering services. Jason oversees the design, development, and implementation of construction plans and documents. He has broad experience with a variety of project types, including municipal buildings, schools, hospitality, manufacturing, water parks, and even a monastery. Jason originates designs, makes equipment specifications, and brings knowledge and judgment to every project he oversees.

EXPERIENCE

- Fire Station Study and Design – Kaukauna, WI
- Police/City Hall Study and Design – Kaukauna, WI
- East Fire Station – Fitchburg, WI
- West Fire Station – Fitchburg, WI
- Bain School Site Fire Station – Kenosha, WI
- Fire Station No. 4 – Kenosha, WI



23
YEARS OF
EXPERIENCE
**23 WITH
FREDERICKSEN
(ACQUIRED BY
MSA)/MSA**



EDUCATION

Bachelor of Science
Mechanical Engineering
Tri-State University-
Angola, IN

CURT KRUPP DES
SR. ELECTRICAL DESIGNER | MSA

Curt will lead the assessment of electrical systems for the facilities.

Curt is knowledgeable in the areas of power distribution, lighting design, data distribution, fire alarm systems, CCTV, keyless entry, paging systems, and security. Curt has provided design services for building power distribution, building lighting, emergency power systems, uninterruptible power systems (UPS), building alarm systems, building intercom, telephone and public address systems, telecommunication systems and data cable distribution, process control systems, motor controls, and lightning and surge suppression.

EXPERIENCE

- o Fire Station Study and Design – Kaukauna, WI
- o Police/City Hall Study and Design – Kaukauna, WI
- o East Fire Station – Fitchburg, WI
- o West Fire Station – Fitchburg, WI
- o Bain School Site Fire Station – Kenosha, WI
- o Kenosha Fire Station 4 – Kenosha, WI
- o Pleasant Prairie Fire Station – Pleasant Prairie, WI
- o Fond du Lac Fire Station No 1 Addition – Fond du Lac, WI



34
YEARS OF
EXPERIENCE
**34 WITH
MUERMANN
(ACQUIRED BY
MSA)/MSA**



EDUCATION

Electrical Program
Milwaukee School of Engineering

Civil/Structural Engineering
Moraine Park Technical College

Electrical System Design
University of Wisconsin-Madison



REGISTRATIONS/CERTIFICATIONS

Registered Designer of Engineering
Systems in WI

JUSTIN MONK DES
SR. PLUMBING DESIGNER | MSA

Justin will provide plumbing design services. Justin has been designing plumbing systems in the state of Wisconsin since 2006. Prior to his design career, he had 11 years of field experience in plumbing and mechanical systems as a tradesman. He is well-versed in Wisconsin and Illinois IPC/UPC-based plumbing codes and has high familiarity with UBC, IBC, NFP, and HVAC design codes. Justin has extensive work experience in the healthcare, corporate/retail, municipal, and school markets.

EXPERIENCE

- o Kenosha Fire Station No. 4 – Kenosha, WI
- o Fond du Lac Fire Station No. 1 Addition – Fond du Lac, WI
- o Lindstrom Fire Hall Design – Lindstrom, MN
- o Black River Falls New Municipal Utilities Facility – Black River Falls, WI
- o Marshfield Utility Building MEP – Marshfield, WI
- o Sheboygan City Hall – Sheboygan, WI
- o Wauwatosa Longfellow HVAC and Office Secure Entry – Wauwatosa, WI
- o City Hall Renovations – Pine City, MN



7
YEARS OF
EXPERIENCE
**5 WITH
MUERMANN
(ACQUIRED BY
MSA)/
MSA**



EDUCATION

Plumbing Certificate
Waukesha County Technical College

Architecture and Urban Planning
University of Wisconsin-Milwaukee



REGISTRATIONS/CERTIFICATIONS

Registered Designer of Engineering
Systems in WI

BRAD HARTJES PE, CFM

SENIOR PROJECT ENGINEER | raSMITH

Brad will lead site design considerations for the project. Brad specializes in water resource, municipal, and site development projects. He has focused extensively on water resource aspects, such as hydrologic and hydraulic analysis, stormwater management reviews, stormwater detention, and compensatory storage. He uses his skills in site plan development, stormwater management permitting, grading and earthwork analysis, plan and profiles, utility layout and design, wetland coordination, and geotechnical coordination to deliver success for his clients' projects.

EXPERIENCE

- Freedom Fire Station – Freedom, WI
- Fire Station No. 4 – Kenosha, WI
- Kaukauna Phase IV Public Works Expansion – Kaukauna, WI
- Kaukauna Fire Station – Kaukauna, WI
- City Hall and Police Station Design – Kaukauna, WI



29
YEARS OF
EXPERIENCE
5 WITH
raSMITH



EDUCATION

Bachelor of Science
Civil Engineering
University of Wisconsin–Platteville



REGISTRATIONS/CERTIFICATIONS

Professional Engineer in WI, IL



PROFESSIONAL ASSOCIATIONS

Certified Floodplain Manager,
Association of State Floodplain
Managers

RILEY STONE PE

CIVIL ENGINEER | raSMITH

Riley will support site design components of the study. Riley officially joined raSmith's municipal services division after graduating from the University of Wisconsin-Milwaukee in May 2017, although he had been working with the firm as a co-op since 2015. During his time at raSmith, Riley has assisted engineering staff with a variety of projects, but his projects have primarily focused on municipal roadway, stormwater, and sanitary sewer flow monitoring efforts.

EXPERIENCE

- Police/City Hall Study and Design – Kaukauna, WI
- Bay Lane Drive Reconstruction – Muskego, WI
- Kenosha Regional Airport Improvements – Kenosha, WI
- Calhoun Road Reconstruction (State of Wisconsin) – Brookfield, WI
- Reck South Ravine Stabilization – Somers, WI
- CTH K Culvert Replacement – Kenosha County, WI
- Clover Drive Crossing Replacement – Sussex, WI



6
YEARS OF
EXPERIENCE
6 WITH
raSMITH



EDUCATION

Bachelor of Science
Civil Engineering
University of Wisconsin-Milwaukee

Bachelor of Science
Physics
University of Wisconsin-La Crosse



REGISTRATIONS/CERTIFICATIONS

Professional Engineer in WI

BRUCE FLATER ^{RRO}

FORENSIC ENGINEER - ROOF INSPECTIONS | STR-SEG

Bruce will be the “boots on the ground,” providing on-site services for the property assessments at the Village of Harrison. He has a keen eye for roof construction, can accurately assess the properties, and will provide recommendations and budgets for each property. Bruce has experience in all phases of the design and construction of roof systems. Through several hundred projects on industrial, commercial, municipal, and institutional facilities, he has gained applied expertise in a variety of other construction components that directly or indirectly affect the roof and the building envelope as a whole. Bruce is well versed in the state-of-the-art roofing systems and materials including conventional built-up, modified bitumen, single-ply, asphalt shingles, and metal roofing. He is a member of the Roof Consultants Institute and pursuing his certification as a Registered Roof Observer.

EXPERIENCE

- AASD North Cluster Roof Assessment (Appleton Area School District) – Appleton, WI
- 2023 Roof Assessment (Outagamie County) – Appleton, WI
- Wastewater Treatment Plant Exteriors Survey – Appleton, WI
- Lena Plant Roof Assessment (Saputo Cheese) – Lena, WI
- LTC Roof Assessment (Lakeshore Technical College) – Cleveland, WI



35
YEARS OF
EXPERIENCE
14 WITH
STR-SEG



EDUCATION

State Institute for the Bavarian Roofing Craft
Theoretical and Practical Applications of Modified Bitumen Roof Systems



REGISTRATIONS/CERTIFICATIONS

RRO



PROFESSIONAL ASSOCIATIONS

RCI

RUSSELL MOHNS ^{PE}

FORENSIC ENGINEER - ROOF INSPECTIONS | STR-SEG

Russ will serve in a managerial role tasked with reviewing the documents, making survey suggestions on critical areas needing to be addressed, and peer reviewing the recommendations and budgets in the final product. Russ is a project engineer and principal at SEG. He brings more than 40 years in the engineering field to each project. His strengths are in the analysis, design, specification, and construction administration of roofing (asphalt, coal tar built-up, APP and SBS modified, single-ply, steep sloped) and waterproofing (hot and cold applied multi-ply) systems. In the facade discipline, Russ' experience covers all types of construction, including various masonry units, precast concrete panels, exterior insulation finish systems (EIFS), metal cladding, and related sealant interfaces.

EXPERIENCE

- Roof Discovery (Aramark Uniform Services) – Vinton, VA
- Governmental Center Roof Assessment (St. Croix County) – St. Croix, WI
- 2023 Roof Assessment (Vanderbilt Office Properties) – St. Louis, MO
- Various Facilities Roof Assessment (State of Wisconsin DFD) – Madison, WI



44
YEARS OF
EXPERIENCE
14 WITH
STR-SEG



EDUCATION

Milwaukee School of Engineering
Milwaukee, WI



PROFESSIONAL ASSOCIATIONS

National Society of
Professional Engineers

Wisconsin Society of Professional
Engineers



Project Experience and References

When it comes to local public safety facilities, it's important to accommodate change. That's why you need a consultant partner that can provide a clear assessment of your facilities' ability to handle the wide reach of your service area, as well as the Village's anticipated future growth. SEH offers extensive experience with planning and design for local governments in addition to experience with building construction. We will use this experience to deliver a clear set of options for the Village to consider moving forward.

This section includes information regarding some of our recent projects, and you will also find references who can vouch for the quality of work we provided. We welcome you to contact them to see for yourselves what our clients are saying.



KAUKAUNA FIRE STATION

KAUKAUNA, WISCONSIN



- 2018 AGC Build Wisconsin Award
- 2018 Station Design Award (Firehouse Magazine)
- 2020 Wisconsin Masonry Alliance (Merit in Concrete Masonry Award)

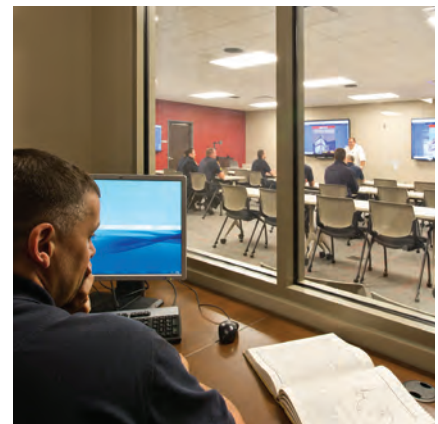
The design incorporates sustainable features, saving the City \$37,422 per year in energy costs.

**FOCUS ON ENERGY DESIGN ASSISTANCE
NEO VERIFICATION REPORT FROM 12/15/17**

PROJECT SUMMARY: SEH programmed and designed this 25,000 sq. ft. fire station, which includes a three-story training tower. The first level contains a seven-bay drive-through apparatus bay, with a storage mezzanine, workshop, and turnout gear area, as well as a training room, conference room, personnel offices and workspaces, department history room, records and additional storage, and a fitness center. The design incorporates sustainable features, including the largest PV system serving a fire station in Wisconsin.

PROJECT DELIVERABLES:

- Facility master planning and programming
- Architectural design
- Structural engineering
- Civil engineering
- MEP engineering
- Contract documents
- Bidding services
- Interior design
- Public involvement
- Construction administration
- Sustainable design



PROJECT SIZE
25,000 sq. ft.

COST
\$6.5 million

YEAR COMPLETED
2017

REFERENCE
John Neumeier, Director of Public Works
920.766.6305
neumeier@kaukauna-wi.org

SIMILARITIES TO HARRISON PROJECT

- Facility analysis and programming
- Improved staff amenities
- Equipment storage
- Condition reporting
- Cost estimating
- Long-range planning

CITY HALL AND POLICE STATION DESIGN

KAUKAUNA, WISCONSIN



PROJECT SUMMARY: SEH provided design and construction administration for the City of Kaukauna Municipal Services building, which houses administrative offices, community amenity spaces, and the police department. The 49,000 sq. ft. project is phase 1 of a three-phase project for the master planning and development of the municipal services campus.

PROJECT DELIVERABLES:

- o Architecture
- o GIS
- o Public involvement
- o Civil engineering
- o Structural engineering
- o MEP engineering
- o Sustainable design
- o Cost estimating
- o Bidding services
- o Construction administration



PROJECT SIZE

49,000 sq. ft.



COST

\$8.6 million



YEAR COMPLETED

2016



REFERENCE

Jamie Graff, Chief of Police
920.766.6333
graффj@kaukauna-wi.org



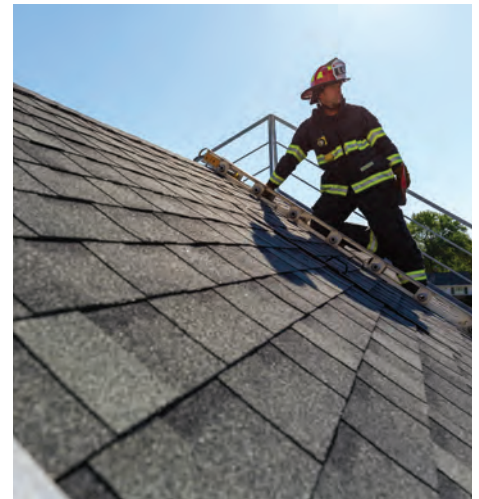
SIMILARITIES TO HARRISON PROJECT

- o Facility upgrades for multiple departments
- o Planning for future needs
- o Upgrades for Police Department spaces
- o Condition reporting
- o Cost estimating



KENOSHA FIRE STATION NO. 4

KENOSHA, WISCONSIN



PROJECT SUMMARY: This new 29,260 sq. ft. fire and EMS station was built on the site directly adjacent to the existing operating station house, built in 1964. Once the new facility was operational, the existing structure was removed. The new facility serves as the department headquarters and fire training center with both academic classroom space and a live fire training tower. The building features gender neutral accommodations for both men and women firefighters, as well as several sustainable features to reduce energy consumption and environmental impact.

PROJECT DELIVERABLES:

- Facility master planning and programming
- Architecture
- Environmental
- Structural engineering
- Civil engineering
- MEP engineering
- Contract documents
- Bidding services
- Interior design
- Public involvement
- Construction administration
- Sustainable design



PROJECT SIZE

29,260 sq. ft.



COST

\$9.26 million



YEAR COMPLETED

2022



REFERENCE

Chris Bigley, Fire Chief
262.653.4100
cbigley@kenosha.org



SIMILARITIES TO HARRISON PROJECT

- Existing site analysis and recommendations
- Fire Department facility to improve staff retention
- Multidisciplinary planning and design
- Condition reporting
- Cost estimating



Click or scan to view time-lapse progress of Kenosha Station 4 construction.



NORTH EAST FIRE STATION

FITCHBURG, WISCONSIN



- 2018 Station Design Award (Firehouse Magazine)

PROJECT SUMMARY: This new fire station located in a suburban neighborhood houses fire and EMS staff full time. The masonry fire station building with multiple mezzanines and a basement includes four apparatus bays and associated gear and laundry facilities, administrative offices, training room, and dormitory facilities.

PROJECT DELIVERABLES:

- Architecture
- Civil engineering
- Structural engineering
- Sustainable design
- Cost estimating
- Bidding services
- Public involvement
- MEP engineering



PROJECT SIZE

34,000 sq. ft.



COST

\$6.4 million



YEAR COMPLETED

2019



REFERENCE

Lt. Dave Berman
608.712.2466
david.berman@city.fitchburg.wi.us



SIMILARITIES TO HARRISON PROJECT

- Future proofing facility for fire and emergency response personnel
- Collaboration between multiple disciplines
- Improvements for equipment storage

NORTH WEST FIRE STATION

FITCHBURG, WISCONSIN



The design incorporates sustainable features, estimated to save the City \$46,265 per year in energy costs.

FOCUS ON ENERGY DESIGN ASSISTANCE NEO VERIFICATION REPORT FROM 11/06/17

PROJECT SUMMARY: This 25,000 sq. ft., \$5.1 million fire station project is the first phase of a two-phase project for the construction of two new fire stations. The project was estimated at \$5.5 million, built for \$5.1 million, and completed two months ahead of schedule. The station was laid out in a sawtooth fashion to accommodate a 25,000 sq. ft. single-story floor plan on a very tight 1.6-acre site. The sawtooth design maximized the site area for on-site stormwater retention and vehicular ingress and egress, which was necessary to keep the building within the set back lines along two major commercial streets in a busy commercial district.

PROJECT DELIVERABLES:

- Architecture
- Interior design
- Sustainable design
- Construction administration services
- Contract documents
- Public involvement
- Bidding services
- GIS
- Structural engineering
- Cost estimating



PROJECT SIZE

24,500 sq. ft.



COST

\$5.1 million



YEAR COMPLETED

2017



REFERENCE

Lt. Dave Berman
608.712.2466
david.berman@city.fitchburg.wi.us



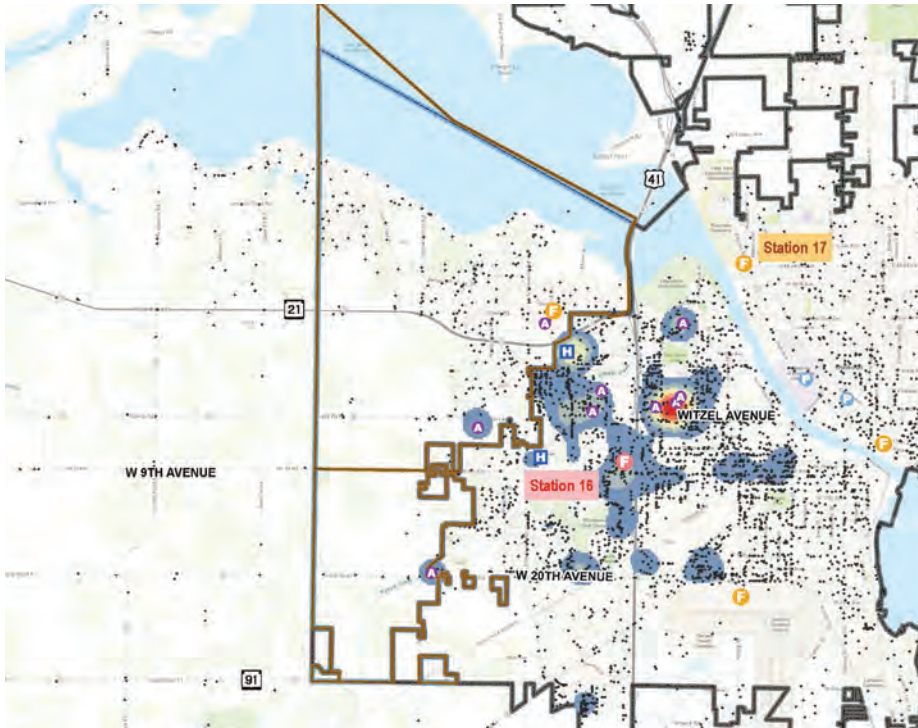
SIMILARITIES TO HARRISON PROJECT

- Site analysis to meet needs for community growth
- Supported Fire Department with two stations
- Multidisciplinary architectural and engineering team

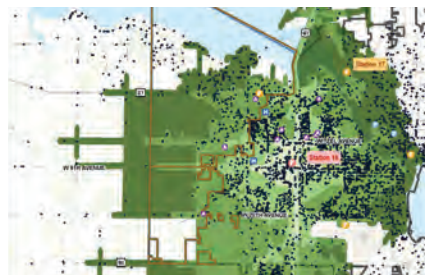


FIRE DEPARTMENT OPERATIONS ANALYSIS AND LONG TERM NEEDS ASSESSMENT

OSHKOSH, WISCONSIN



PROJECT SUMMARY: The SEH team is currently engaged with the City of Oshkosh Fire Department to provide long-range planning services for the use and operations of the City’s six fire stations. Our engagement is to analyze the immediate-, short-, and long-term operations and develop a path forward for maintenance, relocation, expansion, or replacement of their City-owned facilities.



SEH provided space needs templates, test site fits, schematic floor plans, cost estimates, and a GIS siting study that used response time and heat mapping to assist with site selection. These collateral planning materials informed the different options available to the City for expansion and improvements of the multiple facilities.

The project was an exercise in building trust and credibility around the need for the station improvements. The SEH team worked with fire staff, City department heads, the City Administrator, and the Mayor to build a timeline for the improvement or replacement of all six stations in the City.

PROJECT DELIVERABLES:

- Architecture
- GIS
- Public involvement
- Civil engineering
- Structural engineering
- MEP engineering
- Sustainable design
- Cost estimating
- Condition report
- Collateral materials
- Cost estimates
- Programming documents



SEH can complete projects on time and within the budget. But, that is not what sets them apart from everyone else. It’s that they can build relationships and foster communications across multiple different stakeholder groups to form strong collaborations. They can capture the vision of those involved and translate it into a meaningful and understandable story.

MIKE STANLEY | FIRE CHIEF



PROJECT SIZE

Varies by station



COST

\$48,825



YEAR COMPLETED

2022



REFERENCE

Fire Chief Mike Stanley
920.236.5235
mstanley@ci.oshkosh.wi.us

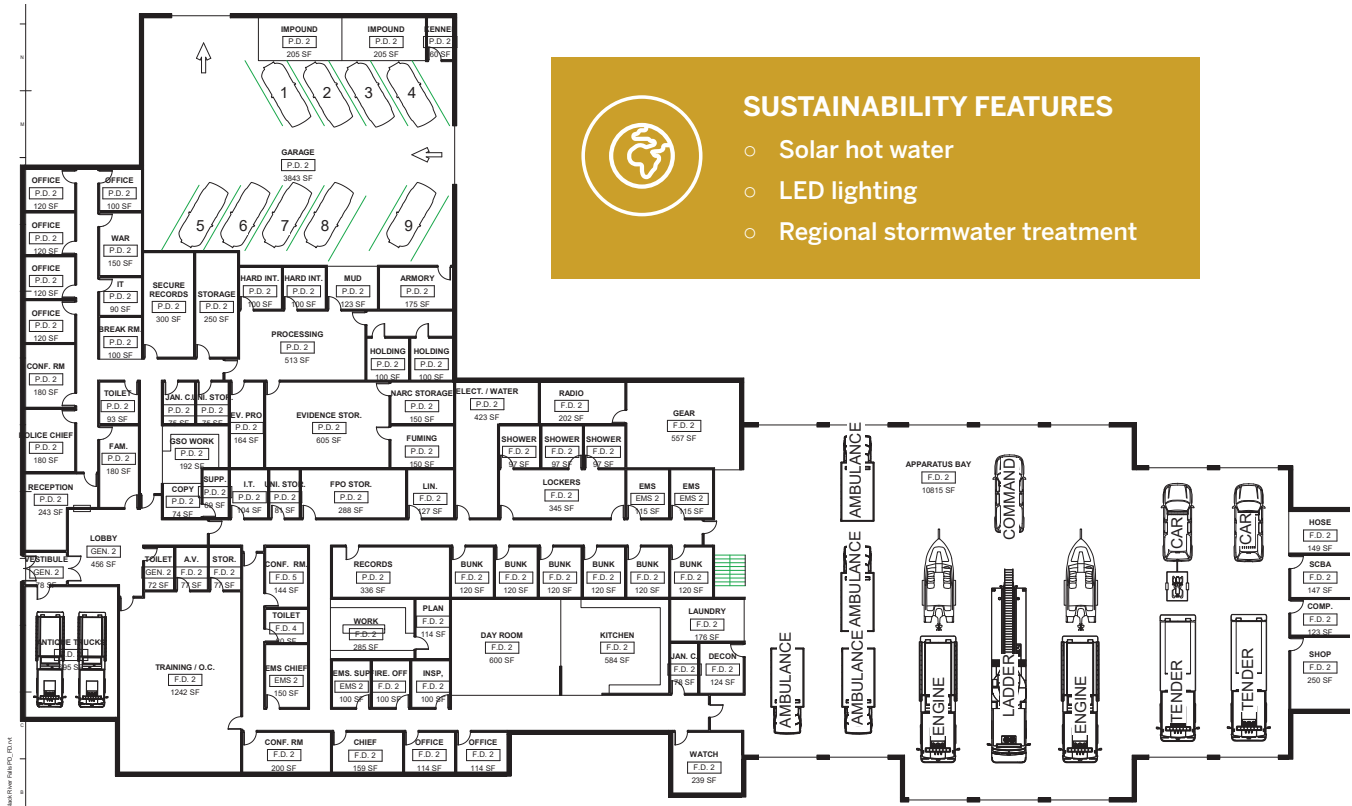


SIMILARITIES TO HARRISON PROJECT

- Facility study and analysis to understand long-term needs
- Provided City with multiple options
- Brought together priorities from variety of City departments
- Condition reporting
- Cost estimating

BLACK RIVER FALLS EMERGENCY SERVICES BUILDING

BLACK RIVER FALLS, WISCONSIN



SUSTAINABILITY FEATURES

- Solar hot water
- LED lighting
- Regional stormwater treatment

PROJECT SUMMARY: The City of Black River Falls is in the planning stages for a new 29,785 sq. ft., \$6 million fire, EMS, and emergency services building that will provide much needed modernized and expanded facilities as their emergency services expand within their growing community. The SEH plan calls for a larger apparatus bay so equipment currently stored outside or in other parts of the county can be brought under one roof. The plan also calls for many fire training props to be designed into the station and tower.

PROJECT DELIVERABLES:

- Architecture
- Civil engineering
- Natural resource scientists
- Transportation planning
- Condition report
- Collateral materials
- Cost estimates
- Programming documents

- PROJECT SIZE**
 29,785 sq. ft. (est.)
- COST**
 \$6 million (est.)
- YEAR COMPLETED**
 2019
- REFERENCE**
 Brad Chown, City Administrator
 715.284.2315
 city.admin@blackriverfalls.us
- SIMILARITIES TO HARRISON PROJECT**
 - Modernizing and future proofing multiple public facilities
 - Safety improvements for emergency staff
 - Improved storage

POLICE AND FIRE DEPARTMENT MASTER PLANNING

BRILLION, WISCONSIN



PROJECT SUMMARY: SEH assisted the City of Brillion with a needs assessment, condition report, and future space needs analysis for the combined police and fire public safety facility. Interviewing staff, users, and the public, programming for the building was an interactive process that allowed multiple stakeholders the opportunity to provide input for initial and long-term use of the facility. SEH provided space needs templates, floor plans, and 3D renderings of the different options available to the City for expansion and improvements of the City-owned facilities.

PROJECT DELIVERABLES:

- Condition report
- Collateral materials
- Cost estimates
- Programming documents



PROJECT SIZE
25,109 sq. ft. (est.)



COST
\$6.5 million (est.)



YEAR COMPLETED
2020



REFERENCE
Joe Diener, Fire Chief
920.374.0265
fd@ci.brillion.wi.us



SIMILARITIES TO HARRISON PROJECT

- Provided multiple options for the City to consider
- Assessed needs for Police and Fire Departments
- Focused on meeting demands of future growth
- Condition reporting
- Cost estimating



I just wanted to say thank you again for letting me reach out this morning and share my thoughts and concerns. We appreciate all your extra effort and help with this project. And can't say enough positives of this experience we are sharing.

JOE DIENER | FIRE CHIEF



Building a Better World for All of Us[®]

Sustainable buildings, sound infrastructure, safe transportation systems, clean water, renewable energy and a balanced environment. Building a Better World for All of Us communicates a company-wide commitment to act in the best interests of our clients and the world around us.

We're confident in our ability to balance these requirements.

JOIN OUR SOCIAL COMMUNITIES



**FACILITIES
ASSESSMENT
STUDY**

PREPARED FOR



July 19, 2023

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| Section 4 | Project Experience |

July 19, 2023

Village of Harrison
Attn: Matt Heiser

mheiser@harrison-wi.org

RE: Request for Proposal
Facilities Assessment Study
Village of Harrison

Dear Mr. Heiser,

McMahon Associates, Inc. (McMAHON) is pleased to submit the attached information in response to the Request for Proposal for a Facilities Assessment Study for the Village of Harrison.

McMAHON has had the pleasure of working with the Village of Harrison on a similar study in 2019 which included the Village Hall, Public Works, Fire Department Stations 70 and 60. We expect to use that study as a basis for updating this new study and to add the Pavilion, Restroom Buildings, and Harrison Utilities Building.

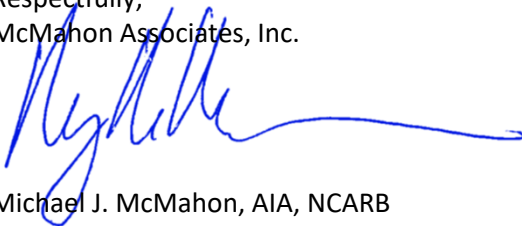
Our Project Team will also be substantially the same as the 2019 study. Mike Martin who headed up our Team then, is very familiar with your facilities and will head up this effort. Mike can be reached at 920-751-4200 or mmartin@mcmgrp.com. All of our team members for your project have over 20 years experience in their respective fields. Also note that our Project Team includes Jeff Roemer and Brian Zalewski from our Public Safety & Municipal Management Group who will address the law enforcement needs aspects of this study.

The schedule we have included in our project approach section is preliminary and subject to adjustment based on your input. It currently has a start date of September 4, 2023, and completion date of November 6, 2023

The projected total cost of this assessment study is \$33,000.00.

McMAHON greatly appreciates this opportunity to provide a proposal for this project. If you have any questions after reviewing this proposal, please do not hesitate to contact myself or Michael Martin at 920-751-4200.

Respectfully,
McMahon Associates, Inc.



Michael J. McMahon, AIA, NCARB
Principal in Charge

MJM:lam

COMPANY OVERVIEW

McMahon is a leading full-service engineering, architecture and consultant firm with a more than 100-year history of successfully delivering project results for our clients.

Our company was founded in 1909 in Wisconsin. Since then, we've expanded our geographical footprint with offices in Illinois and Indiana in addition to our corporate headquarters in Neenah, Wisconsin. We have also established additional companies that complement McMahon and offer services that uniquely meet the needs of our clients. Our team consists of more than 150 professionals including engineers, architects, surveyors, consultants, and technicians.

Although we have grown to support projects across the country, and even internationally, we maintain our small-business touch. We value providing unmatched service for our clients while focusing on building long-standing relationships. We pride ourselves on producing an end-result that is of quality, but it's the connections we make and the trust we earn along the way that sets us apart.

Our experience allows us to see the potential in your project and we have a diverse in-house team of experts ready to transform your ideas and vision into reality.



FULL-SERVICES DETAIL

ENVIRONMENT AND INFRASTRUCTURE

MUNICIPAL SERVICES

- Complete infrastructure planning, design & specifications
- Parks & recreation
- Bidding/construction services
- Mapping services

TRANSPORTATION

- Highway & street design
- Bridges & retaining walls
- Traffic studies, environmental assessments & reports
- Signalization & lighting
- Trails & enhancements
- Construction services

WATER RESOURCES

- Stormwater quality
- Stormwater volume
- Flood control
- Stream corridor restoration
- Implementation & monitoring
- Agency coordination & permitting

GEOSPATIAL SOLUTIONS

- GIS development
- Geospatial solutions

SITE DEVELOPMENT

- Infrastructure planning/layout/design
- Municipal/regulatory agency coordination & permitting

ENVIRONMENT & ECOLOGY

- Environmental site assessments
- Petroleum release investigations/remediation
- Wetland delineation & mitigation
- Ecological assessments, restoration plans & management
- Prairie design & management
- Endangered species assessments

LAND SURVEYING

- Land planning; subdivision, condominium & assessor's plats
- Highway right-of-way plats
- Certified survey maps
- Legal descriptions
- Topographic/FEMA flood plain surveys
- Construction staking
- ALTA/NSPS land title surveys
- Property boundary retracement
- Expert witness testimony

Markets: Municipal/Govt, Industrial, Commercial/Retail, Education, Healthcare, Cultural, Private Sector

WATER AND WASTEWATER

DRINKING WATER

- Water supply, pumping & treatment systems
- Storage & distribution systems
- Disinfection & control systems

WASTEWATER

- Municipal & industrial wastewater treatment
- Wastewater treatment, nutrient removal & biosolids management
- Wastewater pretreatment
- Facilities planning
- Full-service design
- Permitting assistance
- Start-up assistance & operator training
- Collection system evaluations

RENEWABLE FUELS / WASTE-TO-ENERGY

- Renewable energy facilities planning & design
- Municipal & industrial anaerobic digestion
- Waste assessments
- Feasibility studies
- Troubleshooting & bench testing
- Nutrient recovery
- Full-service design & construction

Markets: Municipal, Industrial, Agriculture

STRUCTURES AND BUILDING SYSTEMS

STRUCTURAL

- Studies & cost estimating
- Analysis & design of building structures, water & wastewater facilities, dams & bridges and rehab projects

ELECTRICAL/CONTROLS

- Power Distribution System Design
- Instrumentation & Controls Design
- Standby Power
- Lighting

MECHANICAL HVAC

- Air systems & distribution
- Hydronic systems & distribution
- Specialty systems design
- Geothermal design & feasibility studies
- Solar heating and solar photovoltaic
- Building automation systems & retrofits
- Temperature controls systems consolidation
- Critical systems audits
- Facilities studies
- Energy efficient design

PLUMBING DESIGN

- Site utilities
- Building plumbing design

Markets: Industrial, Manufacturing, Agriculture, Commercial, Education, Healthcare, Municipal

INDUSTRIAL ENGINEERING

- Existing facility studies
- Project planning and budgeting
- Detailed plans/specifications for construction
- Construction & start-up services

Markets: Food & Beverage, General Industrial, Paper, Warehousing

ARCHITECTURE

- Master planning
- Project programming & budgeting
- Project visualizations: still or animated
- Building design & contract documents
- Interior design
- Building information modeling (BIM)
- Lean architecture
- Project administration

Markets: Commercial/Retail, Municipal/Govt., Healthcare, K12 Education, Higher Education, Industrial, Cultural, Residential

PUBLIC SAFETY & MUNICIPAL MANAGEMENT

- Public Safety & Emergency Management
- Public Management
- Security Services
- Building Inspections

Markets: Municipal/Govt., K-12, Commercial, Utilities, Fire/Police/EMS, and support for all engineering and architectural design projects

CONSTRUCTION SERVICES

- Construction cost estimates
- Project scheduling
- Project management
- On-site observations
- Start-up services

Markets: project and client support

FUNDING STRATEGIES & GRANT ASSISTANCE

- Federal, state & local opportunities
- Grant/loan research, applications & management for:
- Clean Water Fund
- Safe Drinking Water Loan Program
- USDA Rural Development
- Community Development Block Grants

Markets: project and client support

ENGINEER-LED CONSTRUCTION MGT

- Municipal, industrial, commercial
- Complete McMahon engineering/architectural design resources
- Construction bidding services
- Construction project management
- Project accounting

Markets: support for all engineering and architectural design projects

INTEGRATED PUBLIC RESOURCES, LLC (IPR)

- PUBLIC/PRIVATE PARTNERSHIPS (P3)
- Unique P3 delivery models dealing with finance, design, design/build, operation, ownership, lease and maintenance to help deliver priority projects in local communities.

THE McMAHON WAY

At the center of everything we do at McMahon is a **service-inspired** philosophy we call the McMahon Way. It's about **values, culture** and **relationships**. Every project we take on, every decision we make, every word we speak is guided by this philosophy.

Strong Core VALUES

We hire people who strongly identify with our team's core values.

Every person working for McMahon:

- Acts with honesty and integrity in all communications between clients and other team members
- Knows the value of work and effectively contributes to our operations
- Strives for excellence with the understanding that we can always improve
- Places the client and customers first in a service-oriented approach

CULTURE for Success

McMahon is dedicated to creating a work culture that mentors and empowers our team.

Together we:

- Invest in our employees
- Allow our employees to operate and innovate with independence
- Entrust and empower all employees to make the best decisions for their projects
- Present diverse design capabilities and expertise to clients

Build Long-Term RELATIONSHIPS

We take pride in becoming a trusted partner for our clients.

We build connections by:

- Taking time to truly understand our clients' needs, goals and challenges
- Communicating openly and effectively
- Always striving for client satisfaction

Values, culture and relationships. This is the McMahon Way.



COMMUNITY MATTERS

McMAHON's culture of corporate social responsibility has existed for a very long time. This culture starts at the top and permeates throughout the company. In addition to monetary contributions and pro-bono services, our staff is very involved in local activities which support our communities. Each year our people commit significant amounts of time volunteering for a variety of community organizations and charitable causes.



“

The MEASURE of **who** we ARE is
what we **do** with WHAT we *have*

”

- Vince Lombardi

McMahon Associates, Inc. (McMAHON) has partnered with many Municipal clients over the past 30 years on a wide variety of new and renovation projects. This project will include a comprehensive assessment of existing facilities condition, investigation and documentation of current programmatic needs, conceptual options, and budgets for renovations and / or additions to satisfy these needs, and a report of our findings and recommendations to the Village of Harrison Management Team.

Our approach is based upon our Design Process which we have branded as “OPTIMIZE” (attached). Our OPTIMIZE Process parallels the preliminary scope of work you have put forth in this RFP. Since this scope of works does not include final design, our process would conclude at the “Examine Phase.”

Mike Martin will be the Project Manager for this effort. Mike has managed several similar studies for municipal clients. He will lead all Civil, Structural, and M.E.P. Team Members in developing the Facilities Needs Analysis.

It is common for our Team to work with multiple constituents / stakeholders during a project. Below are communication methods we expect to employ for your Facilities Assessment Study.

Communication Methods Utilized:

- ❖ Project Team list and communications structure determined at Kick-Off Meeting
- ❖ Bi-Weekly Project Meetings during the study
- ❖ Use of Issues and Actions List reviewed and updated weekly
- ❖ All Drawings and Documents posted to common access FTP site weekly
- ❖ Programming Meetings with each department to verify program requirements.

Unlike our competitors, McMAHON offers security and emergency management consulting services through our Public Safety and Municipal Management Division. Jeff Roemer and Brian Zalewski are included on our Team to address the law enforcement needs.

As part of our process, we recommend that interested members of the Village Board participate in the process of this Facilities Needs Analysis. By doing so, they can be informed of findings as they are developed and can then provide timely feedback to the Team.

PROJECT UNDERSTANDING

The Village of Harrison is seeking an analysis of the Village's existing facilities including:

1. The Municipal Building (including the areas used by Public Works, administration, Calumet County Sheriff's Department, and all common areas along with storage spaces.
2. Fire Department Station 70.
3. Fire Department Station 60.
4. Harrison Utilities Building.
5. The Pavilion at Darboy Community Park
6. The Pavilion at Harrison Athletic Association Park.
7. The Restroom Building at Harrison Athletic Association Park.

The Village is seeking an analysis of current conditions and deficiencies as well as an assessment of associated space needs.

The Village is looking to determine how to best meet the needs of its departments, employees, services, and the public now and into the future while considering cost effective options to meet those needs.

The existing buildings and portions of buildings are of different ages. McMahan Associates, Inc. (McMAHON) will analyze the facilities both from a function and fiscal view and make recommendations as to whether these facilities should be renovated, expanded, new facilities constructed, or a combination of the aforementioned to meet the needs of the Village.

This assessment shall include a systematic study of the existing Architectural, Structural, HVAC, Plumbing, Electrical, Utilities, and Site Systems. McMAHON will prepare a report which provides clear direction for investment in the Village's existing facilities. This will include recommendations on how to appropriately utilize existing space or preparation of preliminary concept plans if renovations or additions are recommended. The report shall include an Opinion of Probable Cost for each recommended maintenance item or improvement.

PROJECT APPROACH continued

SCOPE OF SERVICES

The project shall consist of:

- ❖ Kick Off Meeting
- ❖ Condition Assessment of each existing facility and respective site
- ❖ Space Needs Analysis for deficient facilities
- ❖ Report including opinions of probable costs and recommendations

The Scope of Services shall include, **but not be limited to**:

- ❖ Kick Off Meeting
 - Structure communication
 - Confirm expectations
 - Review schedule
 - Review deliverables
 - Set meeting dates
 - Obtain existing documents
- ❖ Condition Assessment of each Existing Facility and Respective Site

McMAHON is responsible for:

 - Full condition analysis and on-site review of each facility and site which includes review of the current mechanical, HVAC, electrical, and plumbing facilities
 - Identifying fire and safety regulation compliance issues and possible solutions
 - Written condition analysis of the building and systems.
 - Review ADA compliance of the facility and requirements if renovation is recommended.
- ❖ Space Needs Analysis

McMAHON is responsible for:

 - Conduct stakeholder / department interviews to confirm individual space program needs, support space requirements, area adjacency requirements, security concerns, future expansion accommodations, etc.
 - Develop a Space Needs Summary for review and approval by the stakeholders / departments.
 - Prepare block diagrams of areas to be renovated and blocks showing possible additions.
- ❖ Report

McMAHON will:

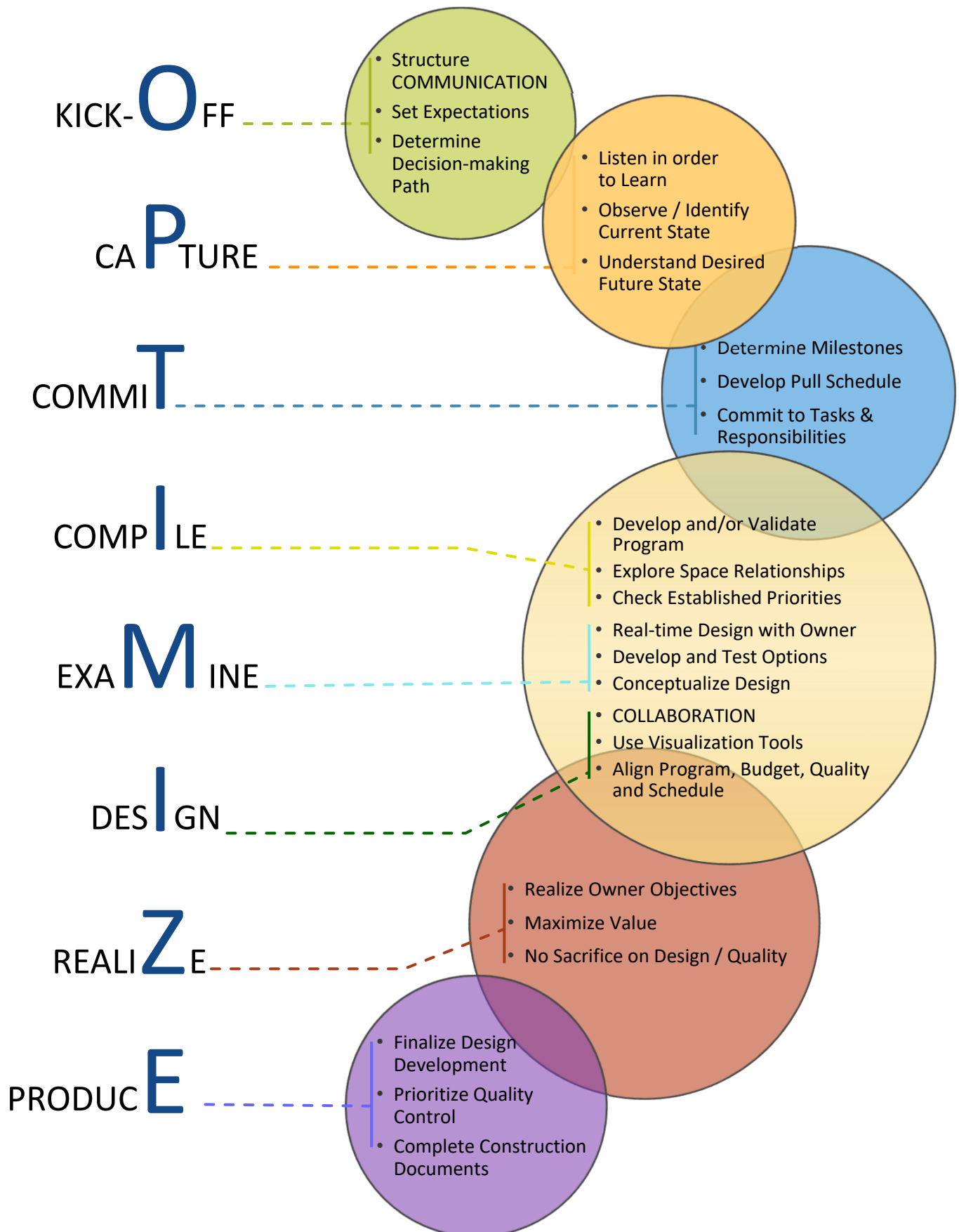
 - Prepare a comprehensive report detailing the analysis of the existing facilities, overall space needs, parking and traffic flow needs. The report shall also include an executive summary highlighting key recommendations and costs. The report will identify any pertinent information which may benefit the Village for planning and executing the recommendations made by McMAHON.

PROJECT APPROACH continued

PROJECTED PROJECT COST BREAKDOWN

| | |
|---|--------------------|
| ❖ Kick-Off Meeting and Preparations..... | \$1,500.00 |
| ❖ On-Site Interviews and Project Walk Throughs..... | \$9,700.00 |
| ❖ Analysis and Development of Cost Opinions..... | \$9,700.00 |
| ❖ Compile Final Report and Project Management..... | \$11,600.00 |
| ❖ <u>Reimbursable Expenses.....</u> | <u>\$500.00</u> |
| TOTAL | \$33,000.00 |

OPTIMIZE ALL ASPECTS OF YOUR PROJECTS WITH The McMAHON DESIGN PROCESS...



OPT For Excellence... **The McMAHON DESIGN PROCESS**

KICK-OFF

Project kick-off sets the tone for a project. Setting clear expectations is important. This includes having the right people at the table as part of the project team. The project team includes individuals from both the owner's staff and McMAHON's design team. It can also include outside stakeholder and contractor members. Each member of the team needs to know what role they play, what expectations they have of other team members, and what other team members expect of them. Once these expectations are clearly defined, communication between team members is structured to allow for the smooth flow of information throughout the project. The decision-making path will vary depending on the owner's internal structure. A successful project includes team members that are empowered to make decisions that will keep a project moving forward.

CAPTURE

The early part of a project involves capturing lots of information. The earlier this information is gathered and the completeness of this information, has a direct positive impact on projects. In order to deliver a successful project McMAHON's design team must first learn about our clients. We learn by listening. What is important to our client? We work with owner to create a list of priorities and in what order those priorities fall. The team establishes an owner vision that acts as a thread throughout the entire project. The priorities and vision are always there to reference and serve to ground the team at points in the project when the path forward may not seem as clear. Every project must move from a current state to a future state. Once McMAHON's design team observes the owner's current state and understands their desired future state, the project team develops a plan to bridge the gap between the two states.

COMMIT

Making commitments and sticking to them is an important part of every project. If every team member does this throughout the project, then all members are able to maximize the value their role is bringing to the project. Project milestones are determined by the project team. Once determined, the team develops a Pull Schedule to understand what tasks all team members must accomplish and in what order to meet the milestone dates. If milestone dates are delayed, the project schedule is delayed. The Pull Schedule is reviewed on a regular basis and revised as needed to keep progress in check. It is a strong yet simple way to organize project tasks in order to pull information when it is truly needed. McMAHON has seen the use of Pull Schedules lead to less rework during design, schedule efficiencies, reduced change orders during construction, and satisfied clients.

COMPILE

A thorough and validated program is the foundation of a well designed project. McMAHON's design team works directly with the owner to establish the project program. The program includes a list of spaces, numbers of spaces, space dimensions, square footage, and specific notes. Multipliers are used to account for circulation, walls, chases, and similar types of space. Total program square footage is used to check alignment with the owner's project budget. With a program established, McMAHON's design team begins to explore space relationships with the owner. With the program and the established list of priorities set at the beginning of the project, a diagrammatic representation of the project plan starts to take form.

EXAMINE

With the owner present, McMAHON's design team uses real-time design to examine options for the project. This interactive and collaborative process happens both electronically and in sketch form. Developing and testing options as a project team leads to a stronger final design. Design sessions where owner stakeholders explore possible layouts and process flow on paper with cut-outs of program spaces helps to establish buy-in for a project and generates the necessary process discussions that often need to happen early on for a project to be successful. McMAHON's design team is able to take this information and create multiple simple design concepts electronically for discussion with the design session group. With the right buy-in from owner stakeholders, this process has generated conceptual designs efficiently and effectively.

DESIGN

Collaboration is essential to the success of the McMAHON Design Process. Collaboration naturally brings communication to a process. It also creates efficiencies that ultimately have a positive impact on projects helping to minimize things like rework, errors, waste, and ultimately leading to reductions in project design schedule and changes during construction. The use of visualization tools like Revit help to fully take advantage of the collaborative process. McMAHON uses 3D visualization in Revit along with renderings and animations to allow owners and the design team to fully understand the project vision early in the project. This early understanding is important. The more that the entire team takes time to create understanding early in the process, the less errors and misunderstandings will occur during construction when changes are costly. McMAHON's process creates this understanding early. Then we align the project program, budget, quality and schedule, and maintain that alignment throughout the design.

REALIZE

Throughout the design process, McMAHON is always looking to Optimize value to the owner. At this stage of the project we want to make sure we've realized that value and the owner's objectives. McMAHON truly believes that owners don't need to sacrifice design and quality. Our design process is built around aligning program, budget, quality, and schedule. This balance in combination with the collaborative process laid out above has lead to many successful projects over many years. We believe in it and have passion for it!

PRODUCE

Prior to completing the construction documents for the project, McMAHON will finalize the design development of the project with the owner and design team in a final collaboration meeting. We also spend time internally focusing on quality control of our documentation. Creating the construction documents is a very streamlined part of our design process due to the focus on gathering more information up front during design. Producing construction documents has truly become just producing. This saves time and cost on our projects. This is another example of maximizing value to the owner - the owner is getting more time spent on thoughts/ideas/innovation which adds value and just the right amount of time on production. In a traditional project more time is spent on production seeking answers and often on rework which adds time and cost.

To learn more about **The McMAHON DESIGN PROCESS** call 920.751.4200 and ask to speak with our company's president, Paul Benedict.

FACILITIES ASSESSMENT STUDY

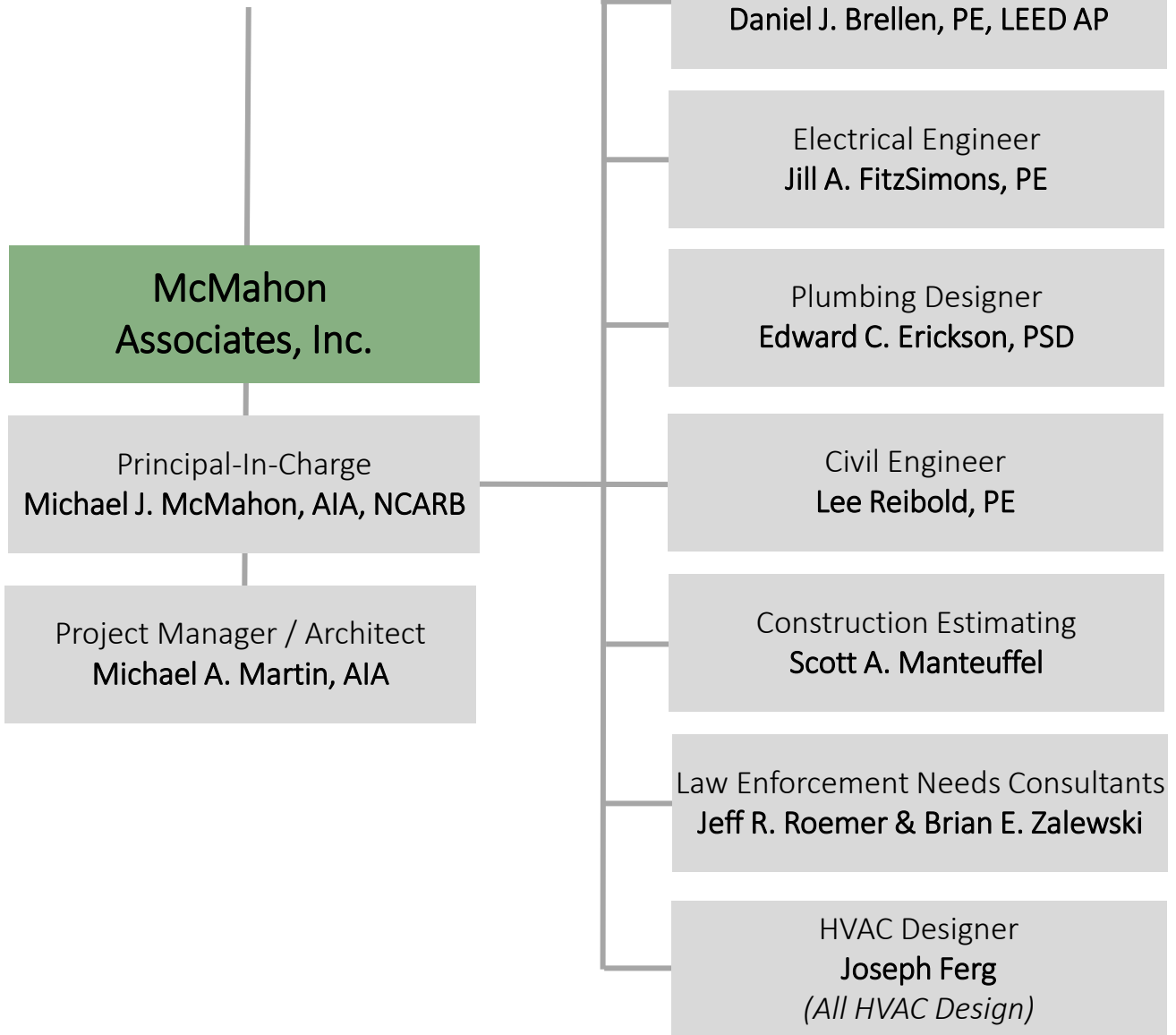
This schedule is preliminary and subject to modification with input from the Owner.



2023

| | AUG | SEPT | | | | OCT | | | | | NOV | | | |
|--|-----|------|----|----|----|-----|---|----|----|----|-----|----|----|----|
| Week (Monday) beginning ► | 28 | 4 | 11 | 18 | 25 | 2 | 9 | 16 | 23 | 30 | 6 | 13 | 23 | 30 |
| ▪ Approve A/E Contract | █ | | | | | | | | | | | | | |
| ▪ Kick-Off Meeting | | █ | | | | | | | | | | | | |
| ▪ Commit (Define Project Schedule) | | █ | | | | | | | | | | | | |
| ▪ Capture (Gather existing information/existing facilities drawings) | | | | | | | | | | | | | | |
| • Interview Stakeholders | | | █ | | | | | | | | | | | |
| • Perform Existing Facilities Condition Assessments | | | █ | █ | █ | | | | | | | | | |
| • Gather Existing Site Data | | | █ | █ | █ | | | | | | | | | |
| ▪ Compile | | | | | | | | | | | | | | |
| • Compile Program Information into Spreadsheet | | | | | | █ | | | | | | | | |
| • Compile Facilities Condition Report | | | | | | █ | █ | █ | | | | | | |
| • Review Preliminary Program & Facilities Condition Report with Project Team | | | | | | | | | █ | | | | | |
| • Finalize Program Document & Condition Report | | | | | | | | | | █ | | | | |
| • Owner Approval of Report Document | | | | | | | | | | | █ | | | |

**FACILITIES
ASSESSMENT
STUDY**



TEAM BIOGRAPHIES

MICHAEL J. McMAHON, AIA, NCARB

Executive Vice President / Senior Architect

Mike is a licensed architect with over 40 years of experience in his field. This year he celebrates his 18-year anniversary with McMAHON. Mike will act as the Principal in Charge and will maintain this involvement throughout the life of the project. Mike has designed and managed many municipal / recreational projects in his career including storage buildings, concession buildings, restrooms, and park shelters.



MICHAEL A. MARTIN, AIA

Associate / Project Manager / Senior Architect

Mike is a licensed Architect with over 25 years of experience in his field. He has been involved in every aspect of programming, design, construction documents, and construction administration for large and small projects throughout his long career. Mike is very skilled at coordinating diverse issues and developing unique solutions to potential project barriers. He will be the Project Manager and Project Architect for this study.



DANIEL J. BRELLEN, PE

Associate / Structural Engineer

Dan is a Structural Engineer with 17 years of structural design experience and is the structural group manager. He works closely with design team members to develop structural solutions suited to each project's needs. He has structural engineering experience in the design of commercial, industrial, educational, medical, water / wastewater treatment, and agricultural facilities, as well as bridge and roadway projects. He is a registered Professional Engineer in Wisconsin and LEE-AP Certified.



TEAM BIOGRAPHIES

JILL A. FITZSIMONS, PE

Electrical Engineer

Jill is a licensed Electrical Engineer with over 16 years of experience in the design of electrical building systems for commercial and municipal facilities. Prior to accepting a position with McMAHON, Jill was and Associate Principal at Berg Engineering Consultants in Schaumburg, Illinois. Jill has experience with power, lighting, and special systems designs for various types of building projects, including educational, healthcare, park / recreation, police department, auditoriums, office, maintenance garages, and senior living facilities. Jill has extensive experience with lighting replacement projects that update lighting to IES recommended levels and lighting power density and controls meeting 2015 IECC Energy Code.



EDWARD C ERICKSON, PSD

Plumbing Designer

Edward Erickson is a licensed plumbing systems designer with over 30 years of experience in the design of plumbing building systems for commercial, educational, industrial and municipal facilities. Prior to accepting a position with McMahon Associates, Inc. Ed was designing, estimating and project managing at Bassett Mechanical in Kaukauna, WI. Ed has experience with sanitary drain, waste and vent, fire protection, storm drain and vent, acid resistant drain, waste and vent, domestic cold water, domestic hot water, domestic hot water recirculation, non-potable water, protected water, soft water, deionized water, reverse osmosis water, filtered water, steam and condensate, compressed air, natural gas, fuel oil, acids, medical gasses, vacuum and many other mediums for various types of building projects, including healthcare, educational, governmental, industrial wastewater and water treatment, maintenance garages, funeral homes, restaurants, bars, police departments, jails, utility companies, and much more. Ed has experience designing buildings to LEED levels as defined by customer.



TEAM BIOGRAPHIES

LEE R. REIBOLD, PE

Associate / Municipal & Civil Engineer

Has 30 years of experience as a Design Engineer/Project Manager for municipal projects. Lee graduated from the University of Wisconsin – Platteville and joined McMAHON at that time. Lee began his career with McMAHON as a Design Engineer for residential and commercial subdivision planning and development. For the past 20 years, Lee has served as the Municipal Engineer for Towns, Villages and Utility Districts, providing expertise in municipal infrastructure including sanitary sewer collection systems, storm sewer collection systems, water distribution systems and street design. Lee has a strong background in street urbanization projects, storm sewer system design, and construction administration.



SCOTT A. MANTEUFFEL

Construction Services Project Manager

Scott is a Construction Services Manager with 30 years of construction experience and is the Construction Services Group Manager. He works closely with Design Team members to develop constructability solutions suited to each project's need. He has Construction Management experience in the commercial, industrial, water/wastewater treatment, and agricultural facilities. He has a degree in Construction Management and vast experience working with other firms on many successful projects.



TEAM BIOGRAPHIES

JEFFREY R. ROEMER

Public Safety Manager

Jeff has over 35 years of experience in public safety and is currently Public Safety Manager of the Public Safety & Municipal Management division for McMAHON. He is a certified public manager and has been providing full time public safety management consulting for the last 21 years. He worked as a Fire Chief, Police Chief, EMS Director, and Emergency Management Director before moving into public management consulting. He has worked with over 300 public safety clients nationwide and internationally.



BRIAN E. ZALEWSKI

Public Safety Specialist

Brian is an accomplished and innovative leader with a robust industry network, offering expertise in public safety operations, emergency management, operational planning, and complex project management. He is an impactful team leader and proven professional communicator. Adept at combining motivational methods, team coordination, training and mentoring, strategic direction, and complex problem-solving to exceed the organization's objectives. Recognized and formally commended for excellent servant leadership, diversity, strong collaborative relationships, interpersonal skills, and a reputation of integrity.



HVAC CONSULTANT

ALL HVAC Design, LLC was founded in January of 2004 by Joseph Ferg. The primary goal of **ALL HVAC Design, LLC** is to design affordable, quality, heating, ventilating, and air conditioning systems in an accurate and timely manner. Services are also available to aid in: Envelope Performance Evaluation/Compliance, Heat Loss / Heat Gain calculation preparation, shop drawing compliance review, commissioning of existing HVAC systems, creation of record drawings, project supervision, and preparation of state approved HVAC drawings, energy studies, and budgeting assistance.

ALL HVAC Design, LLC began after over six years of experience working for **Longberg & Associates, Inc.** (1997 - 2002), a well established HVAC design/consulting firm located in the Appleton area from 1978 until its sale in November of 2002, and **Longberg Brandel & Associates, Inc.** (2002 - 2003).

ALL HVAC Design, LLC has performed HVAC engineering services for the industrial, commercial, retail, water & waste water treatment, and health care industries as well as for municipality and educational facilities.

The projects highlighted on the following pages represent studies and design work performed by McMahon Associates, Inc. similar to the proposed facilities assessment study for the Village of Harrison.

References Include:

OUTAGAMIE COUNTY:

Paul Farrell – Maintenance Supervisor
paul.farrell@outagamie.org
(920) 832-1855

GULFSTREAM AEROSPACE:

Dennis Mann – Senior Manager at Gulfstream Aerospace
dennis.mann@gulfstream.com
(920) 735-7000

MASTERS GALLERY FOODS:

Jeff Gentine – President & CEO
jgentine@mastersgalleryfoods.com
(920) 893-8431

GALLOWAY COMPANY:

Kevin Beauchamp – President
kbeauchamp@gallowaycompany.com
(920) 722-7741

ADMINISTRATION COMPLEX STUDY

BACKGROUND

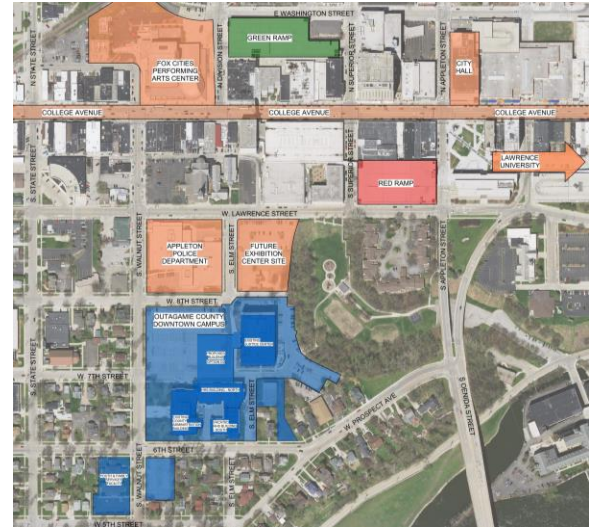
In addition to the County Building Upgrades completed in 2013, McMahon has completed several studies and projects for Outagamie County since the early 1990's.

In 2016, McMahon completed a Pre-Design Study together with Outagamie County for their downtown Appleton campus. It is this study and the current Outagamie County Administration Complex project that will be our focus.

PRE-DESIGN PHASE

In the Pre-Design Phase, there were multiple relationships to consider in order to create the foundation for a successful project. Master Planning involves the community and context, in addition to the facilities themselves. The Outagamie County Oversight Committee was involved and informed utilizing the information within the Pre-Design Study. Multiple options were provided, reviewed and evaluated.

The Oversight Committee unanimously recommended moving forward with an option that reduced the program area, reduced the project budget, improved way-finding, allowed for the HHS South building to be vacated creating flex space, created superior operational adjacencies and reduced non-value-added costs.



The rendering above depicts the finished project with the existing Justice Center in the background, the existing Administration/HHS building to the right, and the new three-story addition in the center.

ADMINISTRATION COMPLEX ADDITION & REMODEL

STORY

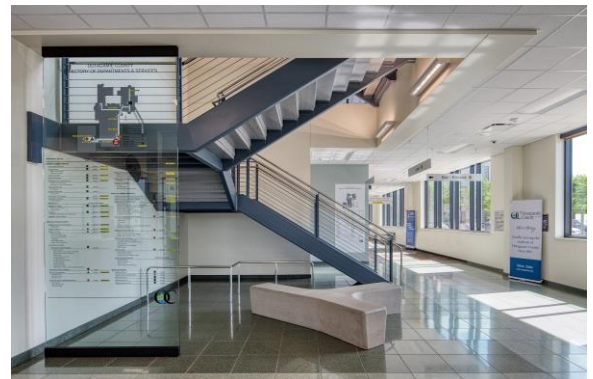
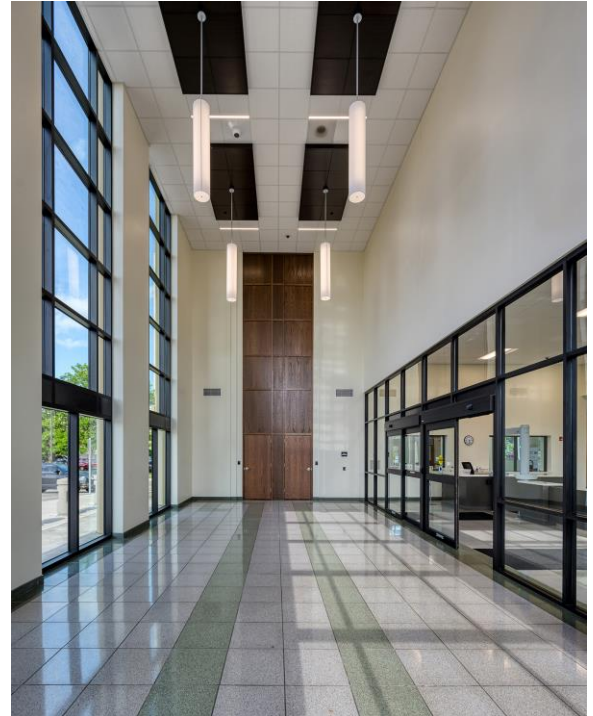
There are multiple relationships to consider in order to create the foundation for a successful project. Community and context were important factors for the urban site of the downtown Appleton Outagamie County Campus. Also important was the relationship between the existing buildings themselves, and the flow of staff and clients into and through the facility. How an addition would relate to all of these existing conditions was a complex puzzle to solve. The solution was a three-story Addition connecting the existing Justice Center to the east and the Health and Human Services / County Administration Building to the south.

One main entrance at the northeast corner of the Addition creates the first layer of security for the facility. Once inside the building, each division / department has an additional layer of security between each reception area and staff work areas in the form of card access at the doors. Security is a main priority for the County and had an impact on the Addition design.

Other factors that had an impact on design were improving wayfinding, department / division adjacencies, adjacencies within departments, client access / flow, and future growth / flexibility.

The project delivery process was key in meeting the aggressive project schedule. Five McMAHON staff team members worked on-site at the existing downtown campus for five months. Set up in one of the County's conference rooms, the Team was able to meet with staff, work on design and do production all within that space. A pull-schedule was displayed on one of the conference room walls and updated multiple times per week. Field verification became ongoing and worked seamlessly into drawing production due to always being on-site.

The project was completed in 2019.



ADMINISTRATION COMPLEX INFRASTRUCTURE UPGRADES

BACKGROUND

Outagamie County worked with McMahon in 2010 on a Study of the Existing Building Systems within the Administration Building and again in 2012 to deliver a project based on the information outlined in that Study.

2010 SYSTEMS UPGRADE STUDY

- Facilities Study
- Current condition, recommended repairs and associated costs for bringing the existing building to a state where its systems would be reliable and functional into the future
- Systems examined...Building Envelope, Building Interior Finishes, Accessibility, Plumbing, HVAC and Electrical
- Sustainable options

2012 INFRASTRUCTURE & MECHANICAL UPGRADE PROJECT

- Replace all mechanical, electrical and plumbing systems
- Provide new energy-efficient lighting and controls
- Provide new security measures including cameras and entrance elements
- Upgrade existing elevators to meet current codes and standards
- Provide new toilet room facilities to meet accessibility requirements
- Upgrade doors and hardware to meet accessibility requirements
- Replace existing finishes
- Clean and repair existing terrazzo flooring, marble wall covering and historic murals
- Remediation and/or removal of asbestos-laden materials
- Design to LEED Silver level



The 2010 Study created a general guideline for the 2012 Project. McMahon's team of architects, engineers, and specialized consultants have worked closely with the owner to refine the original scope and deliver a project that will serve the county well into the future. The Outagamie County Administration Building Project would begin construction in August of 2012.



VILLAGE HALL DEVELOPMENT NEW FACILITY

BACKGROUND

The Village of Harrison was outgrowing their present Village Hall / Village Maintenance Facility. There was also a desire to consolidate one of their satellite fire stations for faster response times to emergencies.

PROJECT

McMAHON provided master planning for a new Village Hall and Fire Station to be the focal point of a “Town Square” development. The Village Hall provides the following services to the community:

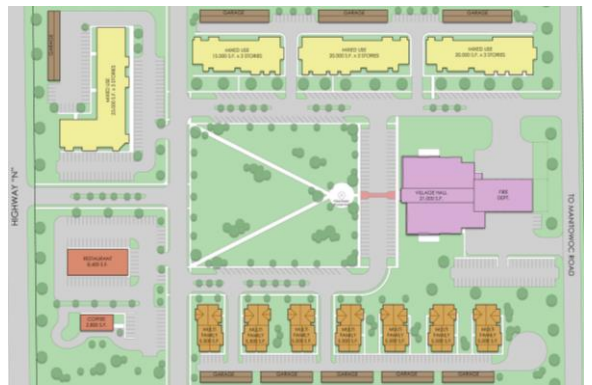
- Village Administration space including future need space
- Village Board / Community space for board meetings, election polling and community use
- Required space for County sheriff services
- Future space for full-time Fire Department Administration
- Future build-out space for Fire Department living quarters and training
- Five (5) drive-through Fire Department equipment bays with space to add additional bays as need dictates

ADDITIONAL SERVICES

- “Town Square” master planning
- Remodeling of existing satellite Fire Station
- Opinion of Probable Costs for Village budgeting

SPECIFICS

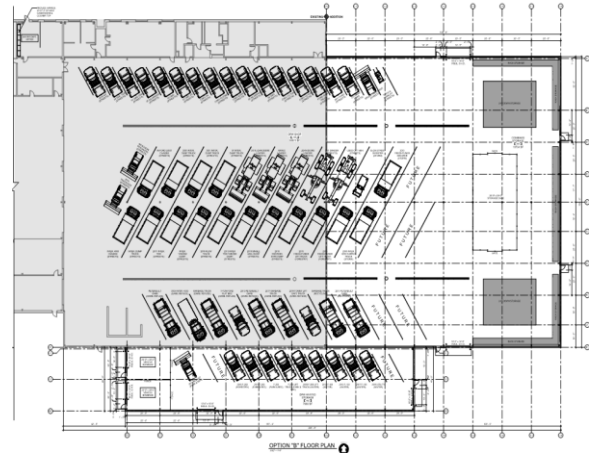
- 38,500 SF
- Construction Cost \$11 - \$13 M (2019 estimate range)
- Unique combination of materials
- Increased use of glazing for natural light in spaces
- Use of hose drying tower as a clock tower



PROJECT SCOPE

In early 2020, the Village of Ashwaubenon teamed with McMahon to conduct a Feasibility Study of their existing Public Works Facility located on Holmgren Way in the Village. The existing facility was constructed over 25 years ago, and since that time, the Village's services and requirements have outgrown that facility. McMahon conducted an existing conditions report of the existing facility; held programming sessions with each DPW department; took inventory of existing and future equipment needs; and provided an Opinion of Probable Cost for Village Board approval.

The proposed building addition consolidates vehicle, equipment, and secured storage under one roof. Along with the expansion of the main facility, the Parks and Recreation Department is to receive secured outdoor storage attached to a 5000 SF drive-through storage facility for Parks programs equipment storage.



DETAILS

OWNER: Village of Ashwaubenon
 SIZE/AREA: 38,000 SF ADDITION
 5,000 SF OUTBUILDING
 REFERENCE: DOUGLAS MARTIN, DIR OF PW
 920.492.2308
 dmartin@ashwaubenon.com
 COST: N/A
 COMPLETION: TBD
 CONTACT: MICHAEL J. MCMAHON, AIA, NCARB
 mmcmahon@mcmgrp.com
 920.751.4200

PUBLIC WORKS BUILDING NEW CONSTRUCTION

STORY

The Machesney Park Public Works Building is an excellent example of our architectural and engineering divisions working seamlessly to bring a successful building project to fruition. Led by municipal/civil project manager, Chris Dopkins and architectural designer Steve Knuth, the McMAHON team worked with the Village of Machesney Park to bring their vision to life.

PROJECT

The building is 10,800 SF, 8,600 SF of which provides for indoor vehicle parking area and a wash bay. 2,200 SF incorporates an office and break room area, restrooms, a janitor/mechanical room and a large storage room for construction signs, lamp posts and Christmas decorations, among other things.

The building technology features in-floor radiant heat in the garage area and efficient lights and energy monitoring throughout the building. The roof and walls feature energy-efficient, insulated metal panels with an exterior brick wainscot.



DETAILS

OWNER: VILLAGE OF MACHESNEY PARK, ILLINOIS
COMPLETION: SUMMER 2020 (OCCUPATION)
SIZE: 10,800 SF
REFERENCE: **CHAD HUNTER, MACHESNEY PARK
SUPERINTENDENT OF PUBLIC WORKS
chadh@Machesneypark.org
815.877.5432**
CONTACT: CHRIS DOPKINS, PE
815.636.9590

PROJECT

The Village had outgrown their existing facility. The program for a new municipal complex called for village administration and police to vacate the current building, leaving the fire department full occupancy. Additionally, the library was cramped in its stand-alone facility and the new municipal complex was a natural fit for a new home. Thus, the program components for the new complex included: Village Administration, Police Department and Library.

Since these three components are unique in their functions and service methods, the building is divided into three distinct areas linked by a common lobby. The lobby also contains all common space functions - community room, village board room and shared conference room space.

- The administrative area, organized with customer service in mind is located near the building entrance. The work area includes space for the village clerk, municipal works offices and record storage/copy room.
- The police department is located as to provide maximum security and privacy, while at the same time, accommodate a “public face”. This design solution was met by utilizing the sloped site to accommodate a private lower level garage for squad cars providing secure access to the main level department area.
- The library was designed to accommodate speed, convenience and amenities to provide a “total” library experience for patrons. The concept is an open space that has many niches for reading, quiet study, child interaction, computer access and informal meetings. An outdoor rock garden is the perfect place to read a book on a warm summer day.

SUSTAINABILITY

The village is sensitive to energy issues and was interested in minimizing the impact of the new facility on the environment. Accordingly, the design team was challenged to develop a “green” building and the outcome includes:

- Use of geothermal to supplement heating / cooling loads
- Incorporation of light tubes through-out the building to maximize natural light and minimize use of artificial light
- Zoned HVAC system to independently serve program areas
- Pursue LEED® certification
- Limited VOCs
- Efficient building envelope system including walls and roof systems



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Revise Job Description of Harrison Utilities Lead Billing Clerk.

Issue:

Should the Village revise the job description of the Lead Billing Clerk to include leadership duties?

Background and Additional Information:

The office staff at HU was supervised by the Assistant Village Manager from January, 2022 to the present. Upon his departure the AM recommended that the Lead Billing Clerk role be revised to have more leadership responsibilities. This would give HU staff authority to make some decisions and require less oversight from the Assistant Manager.

The current Lead Billing Clerk was already preparing/contributing to many of those duties already.

Staff will need to confirm if this revision would qualify the position to be exempt from FLSA (i.e. salaried rather than hourly).

Budget Impacts:

TBD. This would likely impact the position's place on the wage schedule. Once the job description is approved by the Board staff will have Carlson Dettmann make a recommendation for a pay grade.

Recommended Action:

Staff understands it may be difficult to approve something without a known cost attached. Staff would still like a consensus on adding these duties to the position to move forward with a wage recommendation from Carlson Dettmann.

Attachments:

- [JD HU Lead Billing Clerk-Office Mgr July 2023.pdf](#)
- [JD HU Lead Billing Clerk ver July 2021.pdf](#)

VILLAGE OF HARRISON JOB DESCRIPTION

| | |
|----------------------|---|
| Position: | Lead Billing Clerk (HU Office Manager?) |
| Department: | Harrison Utilities |
| Reports to: | Assistant Village Manager |
| FLSA Status: | TBD |
| Pay Grade: | TBD |
| Benefits: | All benefits for full-time position |
| Last Updated: | July, 2023 |

Position Summary

Provides office leadership, as defined in the Major Position Duties, for Harrison Utilities. Manages the Billing Clerk to ensure completion of Utility Billing and customer account related tasks. Maintains an office presence during Utility business hours 7:30 AM – 3:30 PM Monday through Friday.

Major Position Duties:

1. Ensures completion, in cooperation with staff and outside service providers, of regulatory reports including Public Service Commission (PSC), Department of Natural Resources (DNR), and financial audit.
2. Approves and codes invoices for accounts payable of the Utility, in cooperation with staff, within the framework of the approved Annual Budget.
3. Prepares, in cooperation with staff, the Utility Report for the Village Board.
4. Develops and maintains, in cooperation with staff, the Capital Improvement Plan for the Utility.
5. Assists in preparation of the annual budget for both water and sewer utilities.
6. Maintains Intergovernmental Agreements, in cooperation with staff, with relevant governmental entities.
7. Represents the Utility on the Neenah-Menasha Sewerage Commission.
8. Develops and maintains ordinances, in cooperation with staff and outside service providers, pertaining to the Utility.
9. Processes sanitary sewer and watermain permit applications.
10. Invoices developers for development related engineering services completed by the Utility's engineering firm.
11. Manages special assessments; invoices for them, tracks payments, and prepares them for addition

to tax rolls.

12. Prepares, in cooperation with staff, delinquent utility accounts for assessment to property tax bills.
13. Manages the Utility Billing Clerk, including assisting as needed with: processing payments to the Utility, generating the monthly utility bills, taking customer telephone calls and walk-in traffic, setting up new accounts, preparing deposits, processing work orders, issuing sanitary sewer connection permits, issuing well permits, completing real estate inquiries, etc.
14. Performs other duties as assigned.

Qualifications:

Education and Experience: Must be a high school graduate or an equivalent. Preference for an Associates Degree or higher in business education or related experience. Experience preferred in an office environment including knowledge/understanding of a public utility and the regulatory/auditory requirements of it.

Requires a valid Wisconsin driver's license.

Knowledge, Skill, and Abilities:

Ability to operate a computer. Has experience or capacity to learn the specific software utilized by Harrison Utilities including: internet-based programs, Microsoft products such as Word, Excel, Publisher, PowerPoint, Outlook, Explorer and Windows and Workhorse financial software.

Ability to use other office machines including a copier, a shredder, and voice mail system.

Ability to communicate effectively with a variety of people, including the public.

Ability to respectfully handle difficult situations with public and staff.

Ability to perform physical labor needed in an office environment including but not limited to lifting boxes of files and moving office machines.

This position summary is not to be an all-inclusive list of job duties and requirements, but an illustrative description of typical position responsibilities, duties, qualifications, etc.

VILLAGE OF HARRISON JOB DESCRIPTION

| | |
|----------------------|-------------------------------------|
| Position: | Lead Billing Clerk |
| Department: | Harrison Utilities |
| Reports to: | Village Manager |
| FLSA Status: | Non-Exempt, 40 hours per week |
| Pay Grade: | Pay Grade F |
| Benefits: | All benefits for full-time position |
| Last Updated: | July, 2021 |

Position Summary

Provides administrative services to Harrison Utilities. Position is responsible for all regulatory reporting for the Utility, processing invoices, and maintaining accounts. Also assists the Administrative Assistant/Billing Clerk. Maintains an office presence during utility business hours 7:30 AM – 3:30 PM Monday through Friday.

Major Position Duties:

1. Generates regulatory reports including consumption, revenue, asset, PSC and audit reports.
2. Invoices developers for “pass-through” bills.
3. Codes invoices for accounts payable of the utility.
4. Processes sanitary sewer permits.
5. Implements and manages the ACH customer payment process.
6. Manage special assessments; invoice for them, track payments, and prepare for addition to tax rolls.
7. Prepare delinquent accounts for assessment to property tax bills.
8. Assist the Administrative Assistant/Billing Clerk as needed; process payments to the utility, generating the monthly utility bills, taking customer telephone calls and walk-in traffic, setting up new accounts, preparing deposits, processing work orders, etc.
9. Assist the Utility Operators as needed; maintaining meter inventory and supply orders, etc.
10. Performs other duties as assigned.

Qualifications:

Education and Experience: Must be a high school graduate or an equivalent. Experience preferred in an office environment including knowledge/understanding of a public utility and the regulatory/auditory requirements of it.

Requires a valid Wisconsin driver's license.

Knowledge, Skill, and Abilities:

Ability to operate a computer. Has experience or capacity to learn the specific software utilized by Harrison Utilities including: internet-based programs, Microsoft products such as Word, Excel, Publisher, PowerPoint, Outlook, Explorer and Windows and Workhorse financial software.

Ability to use other office machines including a copier, a shredder, and voice mail system.

Ability to communicate effectively with a variety of people, including the public.

Ability to respectfully handle difficult or awkward situations with public and staff.

Ability to perform physical labor needed in an office environment including but not limited to lifting boxes of files and moving office machines.

This position summary is not to be an all-inclusive list of job duties and requirements, but an illustrative description of typical position responsibilities, duties, qualifications, etc.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Revise Job Description of Village Deputy Clerk/Deputy Treasurer

Issue:

Should the Village revise the job description of the Deputy Clerk to include HR duties?

Background and Additional Information:

The Village Clerk/Treasurer has been handling all the HR duties for the Village since she began employment in April of 2021. She and I discussed in 2022 some of the spikes in activity for the Clerk/Treasurer and one of them occurs at the end of the year. It is at this time when insurance renewals and changes are due for the next year and also when tax bills need to be prepared. In addition, we discussed the more routine duties associated with HR she was performing that someone else could do (e.g. monthly review and printing of health insurance invoices). Reassigning these duties would provide support for the Village Clerk/Treasurer.

The Deputy Clerk/Deputy Treasurer recently completed an Associates Degree in Human Resources. This would make her an excellent candidate to absorb some of those duties.

An issue that needs to be decided is who will back up the Treasurer duties of the Clerk/Treasurer. It was originally envisioned to be the Deputy Clerk/Deputy Treasurer. That training has not occurred yet.

It was my understanding the Clerk/Treasurer is concerned about the workload of adding HR responsibilities and maintaining Deputy Treasurer duties. The Deputy believes she has the time capacity to do both. If the Deputy Treasurer role is assigned to someone else another job description might need to be updated. Staff have not had an opportunity to review as a team yet.

This would not change the reporting relationship; the Deputy Clerk would still report to the Clerk/Treasurer.

Budget Impacts:

TBD. This would likely impact the position's place on the wage schedule. Once the job description is approved by the Board I will have Carlson Dettmann make a recommendation for a pay grade. This is

a service they offer for a small fee.

Recommended Action:

Staff understands it may be difficult to approve something without a known cost attached. Staff would still like a consensus on adding these duties to the position to move forward with a wage recommendation from Carlson Dettmann. If the Board chooses; provide consensus on the revised job description but maintain the Deputy Treasurer duties.

Attachments:

- [JD Deputy Clerk-HR Officer July 2023.pdf](#)
- [JD Deputy Treasurer-Clerk Jan 2022.pdf](#)

VILLAGE OF HARRISON JOB DESCRIPTION

| | |
|----------------------|-------------------------------------|
| Position: | Deputy Clerk/HR Officer |
| Department: | Administration |
| Reports to: | Village Clerk/Treasurer |
| FLSA Status: | Non-Exempt, 40 hours per week |
| Pay Grade: | TBD |
| Benefits: | All benefits for full-time position |
| Last Updated: | July 2023 |

Position Summary

Provides administrative services for the Village Plan Commission, Village Clerk-Treasurer, and the Village Planner. The position focuses on supporting the Village Clerk-Treasurer in election tasks and performing Human Resource duties for the Village. It also assists with front counter and telephones during busy periods. Maintains an office presence during business hours of Village Hall 7:30 AM – 3:30 PM Monday through Friday.

Major Position Duties:

1. Supports the Village Clerk-Treasurer with special assessments.
2. Supports the Village Clerk-Treasurer in a variety of election duties including entering voter registrations and issuing absentee ballots.
3. Performs Human Resource responsibilities. This includes the monthly administration of Village benefits such as maintenance of deferred compensation, flex spending, review of health insurance invoices and employee records with the Wisconsin Retirement System (WRS).
4. Adding/removing employees from Village insurances.
5. Submit monthly WRS report.
6. Submit asset updates to property insurance.
7. Submit Village claims to insurance including property/liability and workers compensation.
8. Maintain employee files.
9. Supports the Village Planner by assembling packets and taking minutes for the Village Plan Commission.
10. Supports the Administrative Assistant during busy periods by answering telephone calls, receiving walk-in traffic, receiving/entering payments, issuing dog licenses and reserving Village facilities.

11. Assist the Village Clerk in packet assembly for Village Board and Committee meetings.
12. Assist administrative staff in the filing of Village documents and able to keep confidential any sensitive records.
13. Coordinate with administrative staff to segregate financial duties to satisfy audit requirements.
14. Assist administrative staff with processing of invoices and receipting.
15. Performs other duties as assigned.

Qualifications:

Education: Must be a high school graduate or an equivalent. Post-high school education in accounting, public administration or Human Resources preferred. Municipal Clerk or Treasurer certification highly valued.

Experience: Previous work in a financial or administrative environment. Previous work in a government office is preferred. Previous performance of Treasurer duties highly valued.

Requires a valid Wisconsin driver's license.

Knowledge, Skill, and Abilities:

Ability to operate a computer. Has experience or capacity to learn the specific software utilized by Village of Harrison including: internet-based programs, Microsoft products such as Word, Excel, Publisher, PowerPoint, Outlook, Explorer and Windows and Workhorse financial software.

Ability to use standard office machinery and equipment.

Ability to have a flexible schedule. Able to respond to periods of heavier activity such as tax collection season or during elections. Work occasional evenings for Plan Commission meetings.

Ability to communicate effectively with a variety of people, including the public.

Ability to respectfully handle difficult or awkward situations with public and staff.

Ability to perform physical labor needed in an office environment including but not limited to lifting boxes of files and moving office machines.

This position summary is not to be an all-inclusive list of job duties and requirements, but an

illustrative description of typical position responsibilities, duties, qualifications, etc.

VILLAGE OF HARRISON JOB DESCRIPTION

| | |
|----------------------|-------------------------------------|
| Position: | Deputy Treasurer/Clerk |
| Department: | Administration |
| Reports to: | Village Clerk-Treasurer |
| FLSA Status: | Non-Exempt, 40 hours per week |
| Pay Grade: | Pay Grade F |
| Benefits: | All benefits for full-time position |
| Last Updated: | January 2022 |

Position Summary

Provides administrative services for the Village Plan Commission, Village Clerk-Treasurer, and the Village Planner. The position focuses on Treasurer duties and supporting the Village Clerk-Treasurer in election tasks. It also assists with front counter and telephones during busy periods. Maintains an office presence during business hours of Village Hall 7:30 AM – 3:30 PM Monday through Friday.

Major Position Duties:

1. Supports the Village Clerk-Treasurer with special assessments.
2. Supports the Village Clerk-Treasurer in a variety of election duties including entering voter registrations and issuing absentee ballots.
3. Assist the Village Clerk-Treasurer with Human Resource responsibilities. This includes the monthly administration of Village benefits such as maintenance of deferred compensation, flex spending, review of health insurance invoices and employee records with the Wisconsin Retirement System (WRS).
4. Supports the Village Planner by assembling packets and taking minutes for the Village Plan Commission.
5. Monitors daily status of checks issued by the Village (e.g. "Positive Pay").
6. Prepares monthly sales tax report.
7. Prepares various reporting for the Department of Revenue.
8. Supports the Administrative Assistant during busy periods by answering telephone calls, receiving walk-in traffic, receiving/entering payments, issuing dog licenses and reserving Village facilities.
9. Assist in communication of the Village including drafting/distribution of the quarterly Village newsletter; maintaining the website and social media.

10. Assist in administrative functions of mailings and notices.
11. Assist the Village Clerk in packet assembly for Village Board and Committee meetings.
12. Assist administrative staff in the filing of Village documents and able to keep confidential any sensitive records.
13. Coordinate with administrative staff to segregate financial duties to satisfy audit requirements.
14. Assist administrative staff with processing of invoices and receipting.
15. Performs other duties as assigned.

Qualifications:

Education: Must be a high school graduate or an equivalent. Post-high school education in accounting or public administration preferred. Municipal Clerk or Treasurer certification highly valued.

Experience: Previous work in a financial or administrative environment. Previous work in a government office is preferred. Previous performance of Treasurer duties highly valued.

Requires a valid Wisconsin driver's license.

Knowledge, Skill, and Abilities:

Ability to operate a computer. Has experience or capacity to learn the specific software utilized by Village of Harrison including: internet-based programs, Microsoft products such as Word, Excel, Publisher, PowerPoint, Outlook, Explorer and Windows and Workhorse financial software.

Ability to use standard office machinery and equipment.

Ability to have a flexible schedule. Able to respond to periods of heavier activity such as tax collection season or during elections. Work occasional evenings for Plan Commission meetings.

Ability to communicate effectively with a variety of people, including the public.

Ability to respectfully handle difficult or awkward situations with public and staff.

Ability to perform physical labor needed in an office environment including but not limited to lifting boxes of files and moving office machines.

This position summary is not to be an all-inclusive list of job duties and requirements, but an illustrative description of typical position responsibilities, duties, qualifications, etc.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager and Josh Sherman, Assistant Planner

Meeting Date:

July 25, 2023

Title:

Approve Conditional Use Permit Application from Bayland Builders for N9695 County N (previous site of Darboy Club)

Issue:

Should the Village Board approve a Conditional Use Permit to construct and operate a fuel station and carwash, as part of a convenience store, on the old Darboy Club site?

Background and Additional Information:

The applicant Bayland Builders, Inc. is seeking a Conditional Use Permit (CUP) to construct and operate a Shell Gas Station at N9695 County N, which is the old Darboy Club Site, located on the corner of County KK and County N. The Shell Gas station would consist of a fuel pump station running parallel along County KK, a convenience store—with a Baskin Robbins ice cream shop—and a tunnel car wash directly west of the convenience store.

The property is zoned Community Commercial [CC]. Car washes and Gasoline/fueling stations are both conditional uses under the Community Commercial zoning district. Convenience stores are a permitted use under the current zoning.

This location was under a Development Agreement, dated May 12, 2021, where the Developer agreed to market the property to businesses other than retail fuel for two years. After two years, the agreement allowed any use listed within the Zoning District applied to the property may be approved by the Village. It has been over two years since the agreement was executed.

The convenience store would consist of approximately 5,500 square feet, which includes a Baskin Robbins ice cream shop with a drive-through window. The Baskin Robbins will occupy 1,500 square feet of the store. There will be a tunnel car wash building of approximately 3,200 square feet. The fueling island will have 5 fuel dispensers with 10 fueling positions with 5 grades of Shell branded fuel. The applicant is also obtaining approval for Shell branded electric charging dispensers with up to 4 charging stations.

The proposed hours of operation were:

| | |
|--------------------------|----------------------------|
| Convenience Store | 5:00 am to 12:00 am daily |
| Car Wash | 5:00 am to 11:00 pm daily |
| Fuel and charging island | 24 hours |
| Baskin Robbins | 10:00 am to 10:00 pm daily |

Total employment will be approximately 16 total persons with up to 5 employees on a shift. Occupancy can reach up to 35 customers. The location will not have any outside storage or vehicles – with the exception of an enclosed refuse center.

The exterior of the convenience store and tunnel car wash will consist mostly of brick veneer, with some natural cut stone and metal paneling.

The Calumet County Sheriff's Office had concerns with the hours of the car wash and communicated that limiting the car wash hours may help eliminate complaints from nearby residents.

The Calumet County Highway Commissioner is aware of the proposal and that increased traffic may spill onto County KK and County N. The county envisions it difficult to grant any additional access points. The County is working with the developer to reroute the storm sewer, which had a long standing easement going directly through the property

The Fire Chief has reviewed the concept plan and is okay with the ingress/egress. Should the conditional use be approved the Fire Chief will further review the site plan during the site plan review stage as part of the site plan review committee.

The Plan Commission held a public hearing for this agenda item on July 18, 2023. A number of residents from Mary Drive spoke with questions and concerns about the proposal. While reviewing the proposal the Plan Commission discussed adding conditions to the CUP that revised the operating hours of the car wash and required the developer to install a two foot berm along Mary Drive that would have Arbor Vitas planted in it as a visual screen. The residents appeared to accept the proposal under those conditions.

Findings of Fact:

- Staff finds that the Conditional Use Permit request will comply with the Harrison Zoning Ordinance with the below conditions.
- Property owners within 300-feet of the subject property have been notified via first-class mail.

Basis for Approval: (from the Zoning Ordinance Section 117-319) Each item must be met in order to grant approval.

1. *Zoning. The proposed use conforms to the underlying zoning district intent and design standards and is in harmony with the general purpose and intent of this chapter. Where there is an existing nonconforming structure, the design standards of the underlying zoning district may be waived by the plan commission and village board. Car washes and Gasoline/fueling stations are conditional uses under the currently zoning district.*
2. *Plans. The proposed use conforms to the comprehensive plan and any other officially adopted plan. The proposed use of the property for convenience store and gas station conforms to the Comprehensive Plan as a conditional use.*
3. *Traffic. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. The proposal may increase traffic congestion to an already highly trafficked area. The location is a corner on two county roads which means the Village does not have much control. The county is aware of this proposal. The owner has not requested any changes in access points but the County has warned it would envision it difficult to grant any additional access points.*
4. *Landscaping and screening. Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual impacts that are associated with the proposed use as established in article VI, Access, Parking, and Loading and article IX, Landscaping and Screening Standards. The applicant has a proposed to line the outside of the property with green space.*
5. *Neighborhood compatibility. The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development and whether the proposed use creates a nuisance due to noise, odor, or dust. The surrounding land uses are for commercial or business development. There are residential suburban lots directly south of the proposal, including Mary Drive.*
6. *Services. Adequate facilities, access roads, drainage and/or necessary services have been or will be provided. Sanitary sewer and water are provided to the site.*

Budget Impacts:

None.

Recommended Action:

Fuel Stations and Carwashes are Conditional Uses under the current zoning. A convenience store is a permitted use under the current zoning code. The Plan Commission recommended approval of a conditional use permit for this development by a vote of 6-1 with the following conditions:

1. Carwash hours shall be 6:00 am to 10:00 pm rather than 5:00 am to 11:00 pm.
2. A Site Plan Review Application, along with a detailed site plan—pursuant to Article XIII of the zoning ordinance—is required prior to the issuance of zoning and building permits.

3. A Stormwater Management & Erosion Control application is required prior to the issuance of zoning and building permits.
4. All wall-mounted exterior lighting shall be direct cut-off fixtures.
5. Freestanding light fixtures shall have a maximum height of 25 feet.
6. A planting landscape, buffer, or berm, shall be planted along the parcel boundary on Mary Drive at a height of two (2) feet and Arbor Vitas will be planted on top of it.
7. A dumpster enclosure shall be provided that meets, or exceeds, the requirements of the zoning ordinance.
8. All provisions of the Harrison Zoning Ordinance shall be met.
 1. A sign permit must be obtained for all new or changed signage.
 2. A zoning permit must be obtained for the additions and accessory buildings.
 3. A building permit must be obtained for the additions, interior remodel, and accessory buildings.
 4. The project shall comply with all other local, state, and federal requirements.
 5. The developer shall acknowledge the conditions of approval and agree to abide by all conditions.

Attachments:

- [MEMO Village Board 7-25-23 CUP Bayland Builders Attach Aerial Map - Shell Narrative - CSM - Site & Building Plans.pdf](#)

Calumet County, WI

Legend

- Address Point
- Wisconsin Water
- * Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Hook
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
 - Federal Highways
 - State Highways
 - County Highways
- Local Roads
 - Local Roads
 - Municipal Streets
- Trail
- Railroad
- Color 2021
 - Red Band_1
 - Green Band_2
 - Blue Band_3



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

| | |
|--------------------------|--|
| <p>07/11/23 11:22 AM</p> | |
|--------------------------|--|

GCS Darboy Shell

We propose a retail store of approximately 5500 square feet. The store will consist of a Baskins Robins with a drive thru window. The Baskins Robins will occupy approximately 1500 square feet. The remainder square footage will be a convenience store. There also will be a tunnel car wash building of approximately 3200 square feet.

The fueling island shall have five fuel dispensers with 10 fueling positions with 5 grades of Shell Branded Fuel.

We are also obtaining approval for Shell branded electric charging dispensers with up to 4 charging stations.

| | |
|---------------------------|----------------------------|
| Hours of Operation | |
| C-Store | 5:00 am to 12:00 am daily |
| Car Wash | 5:00 am to 11:00 pm daily |
| Fuel & charging island | 24 hours |
| Baskin Robins | 10:00 am to 10:00 pm daily |

Total employment will be approximately 16 total with up to 5 employees on a shift.

Occupancy can reach up to 35 customers.

This location will not have any outside storage or vehicles – with the exception of an enclosed refuse center.

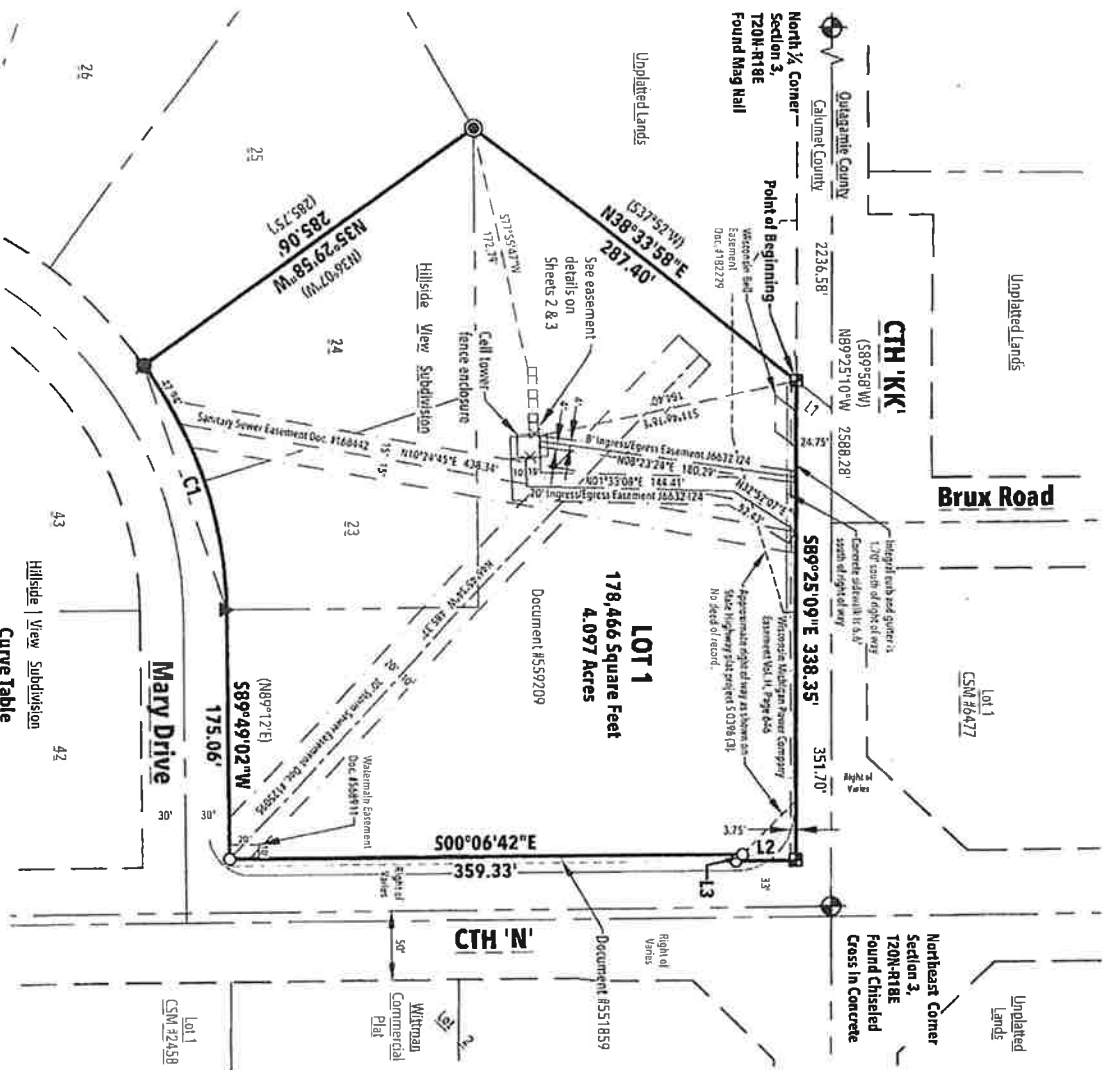
CERTIFIED SURVEY MAP

3998

DOCUMENT # 573815

ALL OF LOTS 23 AND 24, HILLSIDE VIEW SUBDIVISION AND PART OF THE
 NORTHEAST 1/4 OF THE NORTHEAST 1/4, SECTION 3, TOWNSHIP 20 NORTH, RANGE
 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

TAMARA ALTEN
 REGISTER OF DEEDS
 CALUMET COUNTY, WI
 10/13/2022 02:41 PM
 VOL: 36 PAGE: 259



| Curve # | Delta | Radius | Length | Direction | Chord Length | Tangent Bearing | Second Tangent Bearing |
|---------|-----------|---------|---------|---------------|--------------|-----------------|------------------------|
| C1 | 35°18'53" | 300.00' | 184.91' | S72°09'35.5"W | 181.99' | S89°49'02"W | S54°30'09"W |



| Line # | Length | Direction |
|--------|--------|-------------|
| L1 | 31.40' | S38°33'58"W |
| L2 | 42.24' | S00°10'58"E |
| L3 | 6.40' | N44°48'04"W |











- LEGEND**
- ▲ Existing PK Nail
 - Existing 2" Iron Pipe
 - ⊗ Existing 3/4" Iron Rod
 - ⊠ Set Cut Cross in Concrete
 - Set 1" x 18" Iron Pipe with cap weighting 1.3A lbs./lin. ft.
 - ⊕ Recorded County Monument
 - (or) Record bearing or distance



Bearings are referenced to the Calumet County Coordinate System. The north line of the Northeast 1/4 of Section 3, T20N-R18E bears N89°25'10"W.

Robert E. Lee & Associates, Inc.
 ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
 1730 CENTRAL CENTRE BOULEVARD
 HOSKICK, WI 53133
 INTERIEN@leeandassociates.com
 PHONE: (920) 662-9641
 FAX: (920) 662-9741
SHEET 1 OF 4

LEGEND

-  CONCRETE PAVEMENT
-  ASPHALT PAVEMENT (LIGHT) (23 125 S F)
-  LANDSCAPE AREA
-  GREEN SPACE
-  PROPOSED 18' STANDARD CURB AND GUTTER
-  PROPOSED 18' STANDARD SHEDDING CURB AND GUTTER
-  PROPOSED 18' MOUNTABLE CURB AND GUTTER
-  TRAFFIC FLOW ARROW
-  HANDICAPPED PARKING
-  INDICATES NUMBER OF PARKING STALLS

*NOTE ALL DIMENSIONS ARE TO THE FACE OF CURB UNLESS NOTED OTHERWISE

NOTE

ALL DISTURBED AREAS SHALL BE TOPSOILED TO A DEPTH OF 6 INCHES, SEEDED AND MULCHED. AREA TO BE RAKED FREE OF STONES AND CLUMPS

PARKING DATA

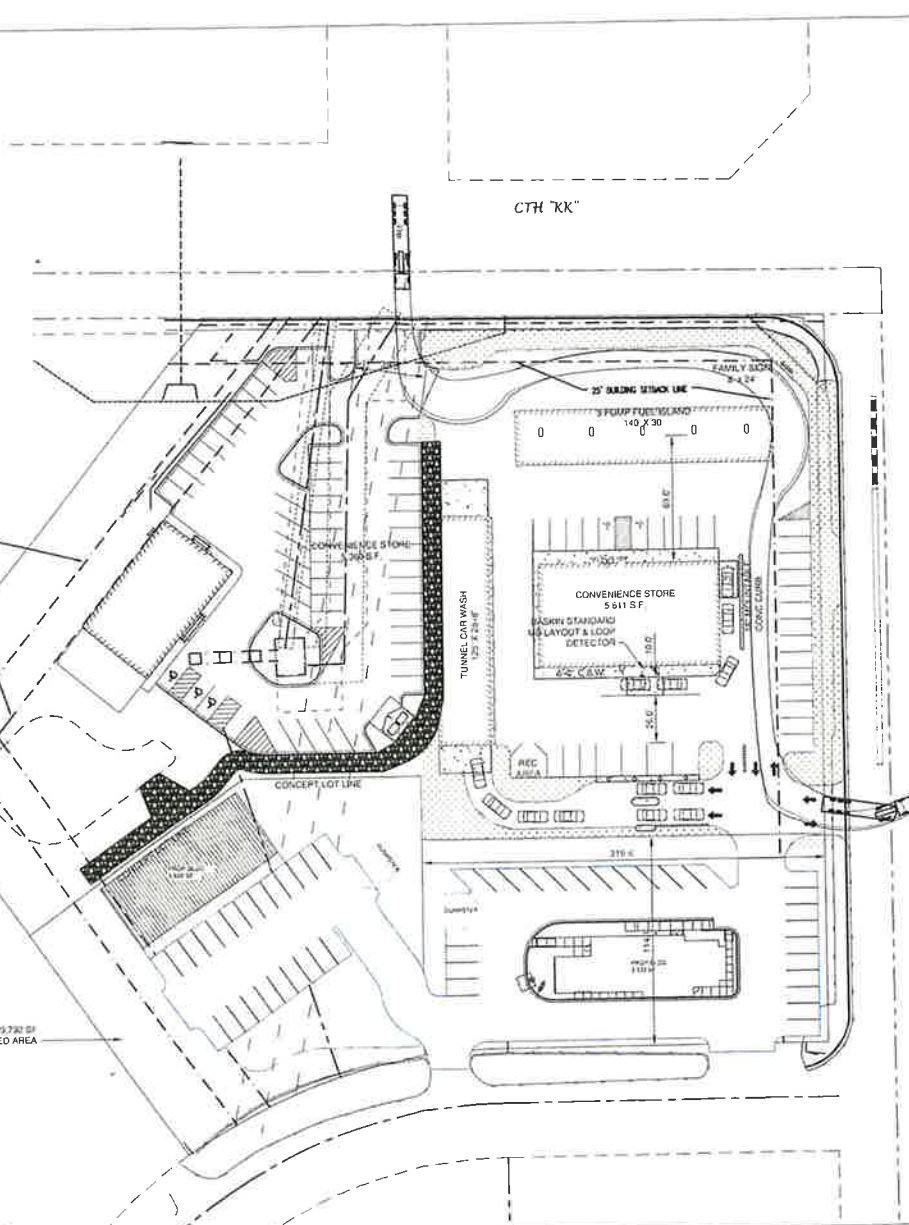
TOTAL PARKING STALLS PROVIDED - 35
HANDICAP ACCESSIBLE PARKING STALLS - 2

SITE DATA

TOTAL AREA - 1.48 ACRES, 64,504 S F
GREEN SPACE - 0.25 ACRES, 10,774 S F, (16.7%)

35' REARING FINISHED SETBACK LINE
35' REARING BUILDING SETBACK LINE

25,730 SF SHADED AREA



CTH "N"

CTH "KK"



| NO. | DATE | BY/REV | REVISION | NO. | DATE | APPROV | REVISION |
|-----|------|--------|----------|-----|------|--------|----------|
| | | | | | | | |
| | | | | | | | |

SITE DEVELOPMENT FOR CONVENIENCE STORE
BAYLAND BUILDINGS, INC
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

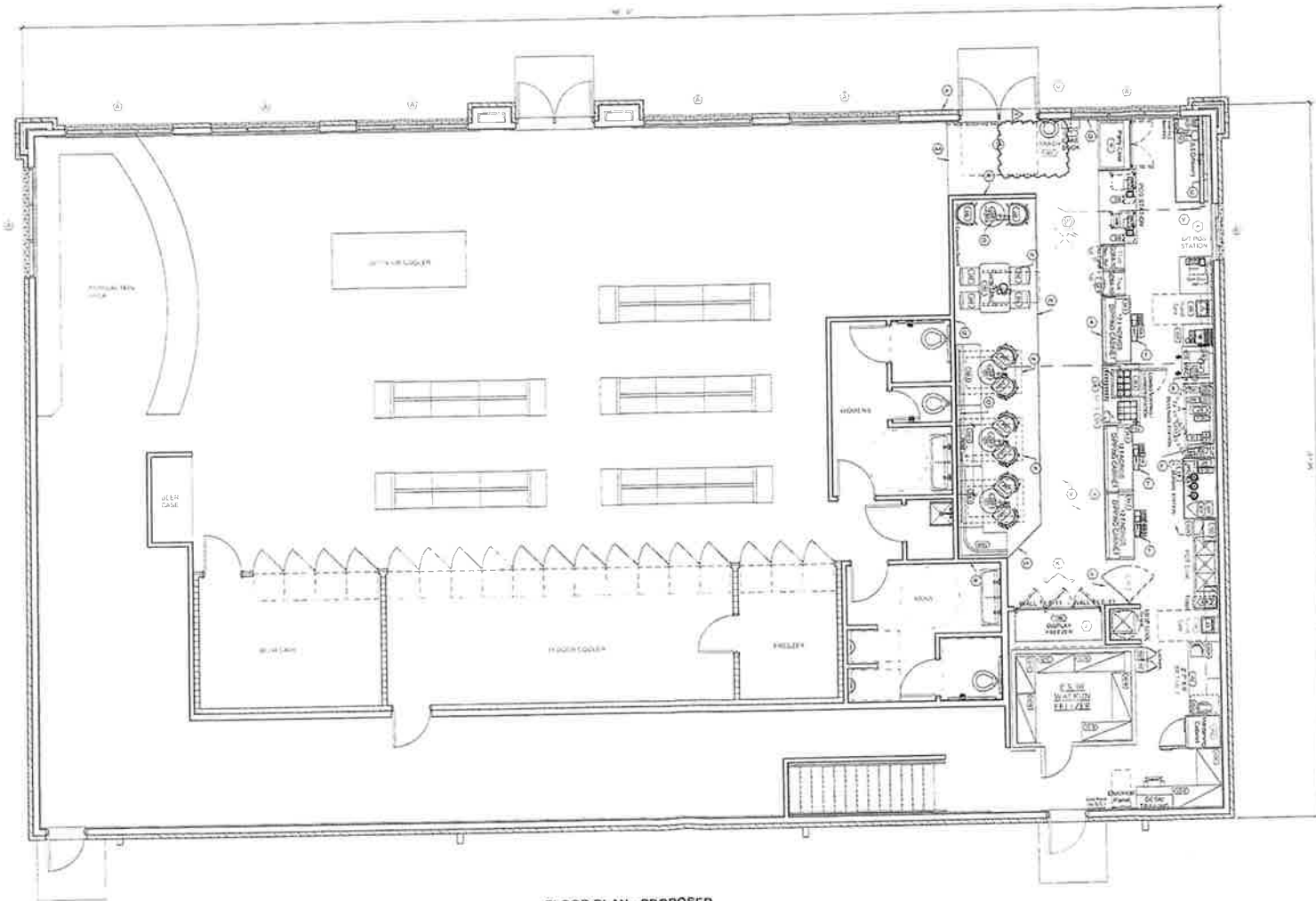
CONCEPT OVERALL SITE PLAN

Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1325 CENTRAL CENTRE BOULEVARD - HOSKAT, WI 54155
920-842-7841 www.reea.com

SHEET NO
2



BAYLAND BUILDINGS
 P.O. BOX 10271 GREEN BAY, WI 54307
 1925 5th Street S.E. FAX: 1-202-858-3333
 www.baylandbuildings.com
 DESIGN & BUILD GENERAL CONTRACTOR



FLOOR PLAN - PROPOSED
 (A1) SCALE = 1/4" = 1'-0"

PROPOSED BUILDING FOR:
22-2833
 CITY, WISCONSIN; COUNTY OF:

SCALE VERIFICATION

I
 This drawing was prepared by the Designer and is subject to the provisions of the Wisconsin Statutes and the Wisconsin Administrative Code. The Designer warrants that the drawing was prepared in accordance with the Wisconsin Statutes and the Wisconsin Administrative Code. The Designer does not warrant that the drawing is accurate or complete. The Designer is not responsible for any errors or omissions in this drawing. The Designer is not responsible for any construction or other work that may be required to implement this drawing. The Designer is not responsible for any construction or other work that may be required to implement this drawing.

JOB NUMBER: 22-2833
 PROJECT EXECUTIVE: TOM AMBROSIO (920) 371-2544
 DRAWN BY: DPOJRG
 DATE: 06/13/2023

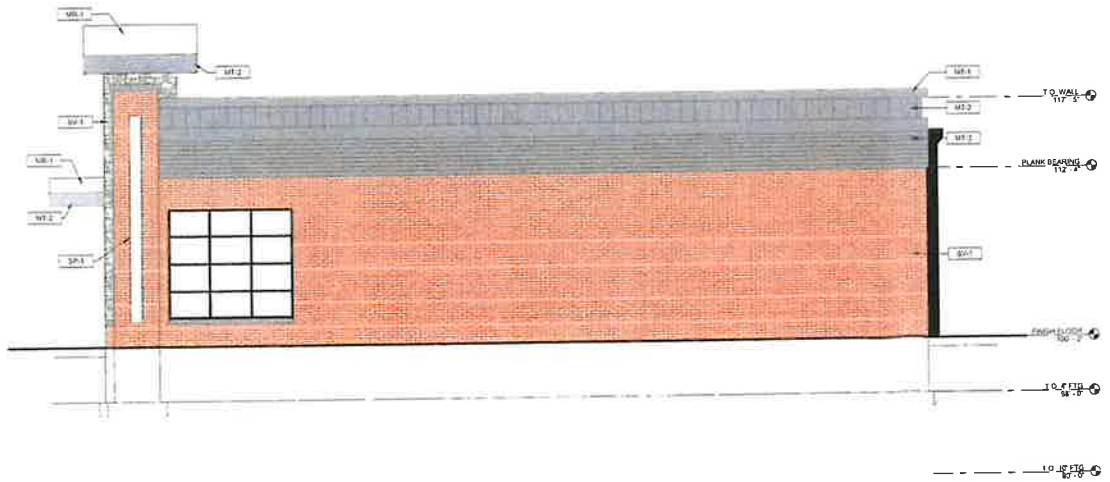
REVISIONS:
 1 00/00/00 XYZ

| ISSUED FOR | CHECKED BY | DATE |
|---|------------|------|
| <input checked="" type="checkbox"/> PERMITS | | |
| <input type="checkbox"/> BID SET | | |
| <input type="checkbox"/> DESIGN REVIEW | | |
| <input type="checkbox"/> CHECKSET | | |
| <input type="checkbox"/> CONSTRUCTION | | |

FLOOR PLAN - PROPOSED
A1.0



BUILDING ELEVATION - NORTH
 1/2 A20 SCALE = 1/4" = 1'-0"



BUILDING ELEVATION - WEST
 2/2 A20 SCALE = 1/4" = 1'-0"

EXTERIOR FINISH LEGEND

| MARK | DESCRIPTION |
|-------|--|
| MT-1 | LOCATION: RAKE, GUTTERS & TRIMS MATERIAL: 606 ALUMINUM COPING CAP SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MT-2 | LOCATION: VERTICAL FASCIA PANELS MATERIAL: 303 ALUM. COMPOSITE MATERIAL SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MT-3 | LOCATION: NARROW HORIZ. FASCIA PANELS MATERIAL: METAL PANEL SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| EFS-1 | LOCATION: SIGN MATERIAL: EPS PANELS SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| SW-1 | LOCATION: BRICK VENEER MATERIAL: VERIFY SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| SW-2 | LOCATION: STONE VENEER MATERIAL: 1/2" THICK CUT STONE SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| SP-1 | LOCATION: VERTICAL STONE INSET MATERIAL: BOURBON STONE PANEL SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MR-1 | LOCATION: CURVED ROOFS MATERIAL: STANDING SEAM METAL PANELS SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MEM-1 | LOCATION: REAR OF ENTRY STRUCTURE MATERIAL: ROOF MEMBRANE SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |

PROPOSED BUILDING FOR:
22-2833
 CITY, WISCONSIN; COUNTY OF:

SCALE VERIFICATION

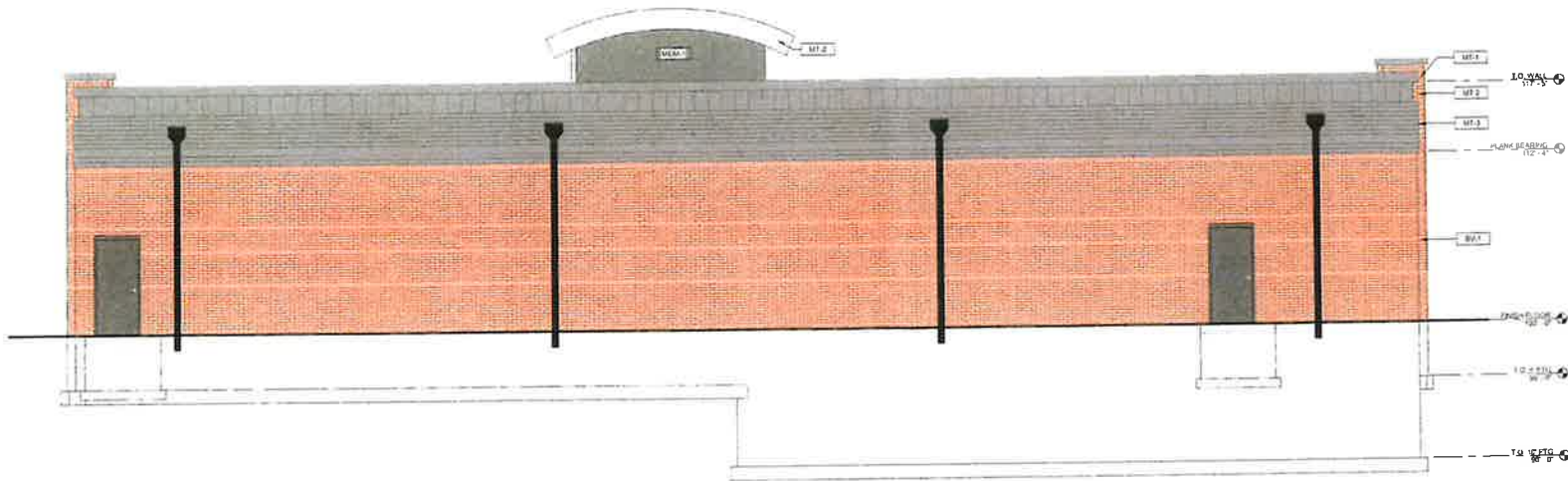
NOTICE OF APPROVAL
 This plan and specification were reviewed by the City Engineer and approved for all work subject to the City Engineer's requirements as set forth in the attached. The City Engineer is not responsible for the accuracy of the information provided on this plan and specification. The City Engineer is not responsible for the accuracy of the information provided on this plan and specification. The City Engineer is not responsible for the accuracy of the information provided on this plan and specification.

JOB NUMBER: 22-2833
 PROJECT: TOM AMBROSIOUS
 EXECUTIVE: (920) 371-2544
 DRAWN BY: DPO/JRG
 DATE: 06/13/2023
 REVISIONS:

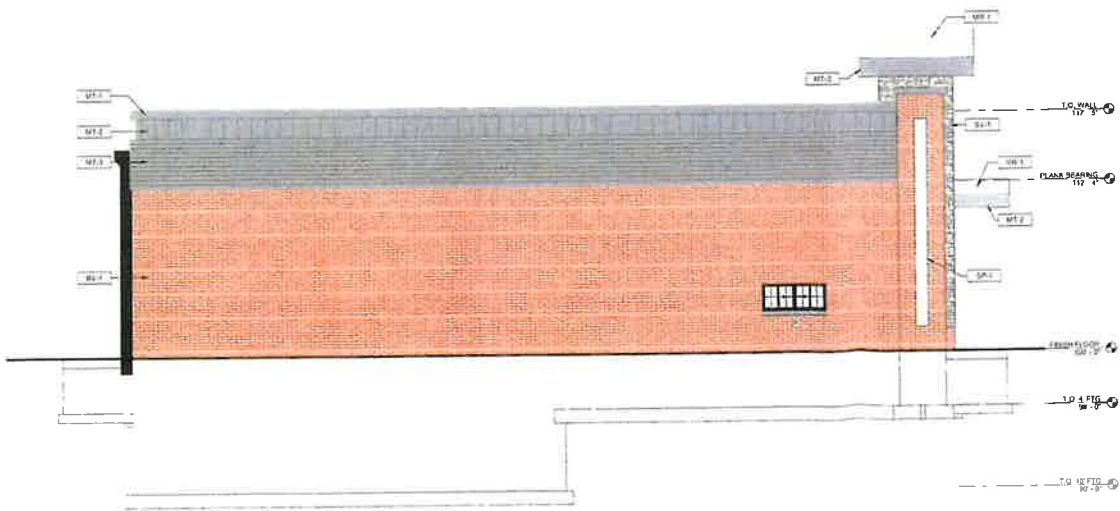
| ISSUED FOR: | CHECKED BY: | DATE: |
|---|-------------|-------|
| <input checked="" type="checkbox"/> PRELIMINARY | | |
| <input type="checkbox"/> BID SET | | |
| <input type="checkbox"/> DESIGN REVIEW | | |
| <input type="checkbox"/> CHECKSET | | |
| <input type="checkbox"/> CONSTRUCTION | | |

ELEVATION - EXTERIOR

A2.0



BUILDING ELEVATION - SOUTH
 1/A2.1 SCALE = 1/4" = 1'-0"



BUILDING ELEVATION - EAST
 2/A2.1 SCALE = 1/4" = 1'-0"

EXTERIOR FINISH LEGEND

| MARK | DESCRIPTION |
|-------|---|
| MT-1 | LOCATION: RAKE, GUTTERS & TRIMS MATERIAL: 500 ALUMINUM COPPING CAP SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MT-2 | LOCATION: VERTICAL FASCIA PANELS MATERIAL: 33 ALUM. COMPOSITE MATERIAL SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MT-3 | LOCATION: NARROW HORIZ. FASCIA PANELS MATERIAL: METAL PANEL SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| EPS-1 | LOCATION: SIGN MATERIAL: EPS PANELS SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| BV-1 | LOCATION: WHISKY VENEER MATERIAL: VERIFY SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| SV-1 | LOCATION: STONE VENEER MATERIAL: NATURAL CUT STONE SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| SP-1 | LOCATION: VERTICAL STONE INSET MATERIAL: STONE/STONE PANEL SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MR-1 | LOCATION: CURVED ROOFS MATERIAL: STANDING SEAM METAL PANELS SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |
| MEM-1 | LOCATION: REAR OF ENTRY STRUCTURE MATERIAL: ROOF MEMBRANE SUPPLIER: VERIFY COLOR: VERIFY COMMENTS: |

PROPOSED BUILDING FOR:

22-2833

CITY, WISCONSIN; COUNTY OF:

SCALE VERIFICATION

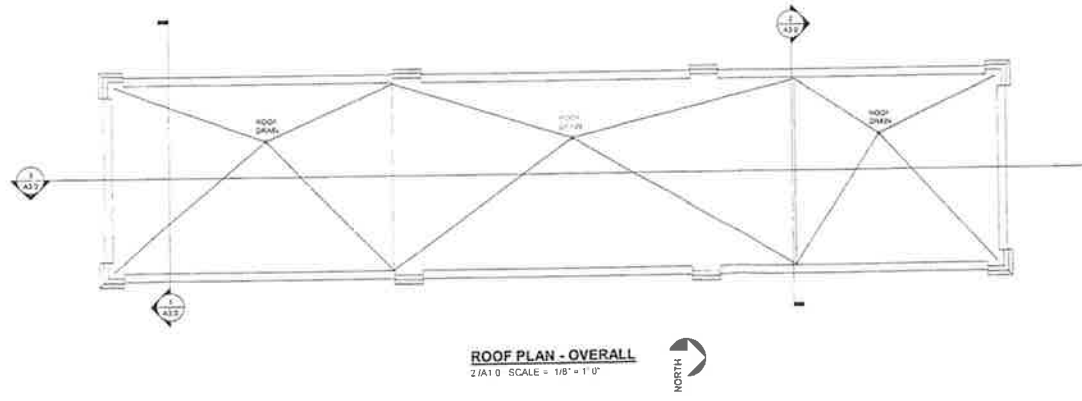
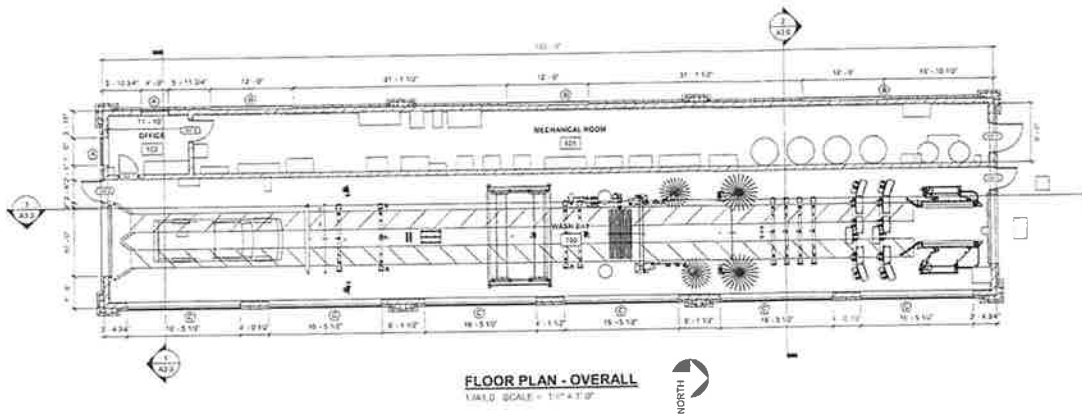
Scale verification is required for all drawings. The scale verification process is to compare the scale of the drawing to the actual dimensions of the building. The scale verification process is to compare the scale of the drawing to the actual dimensions of the building. The scale verification process is to compare the scale of the drawing to the actual dimensions of the building.

JOB NUMBER: 22-2833
 PROJECT EXECUTIVE: TOM AMBUROSIAUS (920) 371-2544
 DRAWN BY: DPO/JRG
 DATE: 06/13/2023
 REVISIONS:

ISSUED FOR: CHECKED DATE: 0/1/1
 PRELIMINARY
 BID SET
 DESIGN REVIEW
 CHECKCAST
 CONSTRUCTION

ELEVATION - EXTERIOR

A2.1



PROPOSED BUILDING FOR:
22-2833
 CITY, WISCONSIN, COUNTY OF:

SCALE VERIFICATION

NOTICE OF ADOPTION
 THESE PLANS AND SPECIFICATIONS were prepared by me and submitted to the City Engineer for his review and approval. I am not responsible for any errors or omissions in these plans and specifications, nor for any consequences that may result from their use. I have read and approved these plans and specifications, and I hereby certify that they conform to the requirements of the City of Green Bay, Wisconsin, and I have no objection to their use for the purposes intended.

JOB NUMBER: 22-2833
 PROJECT: TOM AMBROGIUS
 EXECUTIVE: (920) 371-2544
 DRAWN BY: JRG
 DATE: 06/13/23
 REVISIONS:

ISSUED FOR: _____ CHECKED DATE: _____
 BY: _____
 PRELIMINARY
 BID SET
 DESIGN REVIEW
 CHECKSET
 CONSTRUCTION

OVERALL FLOOR PLAN

A1.0

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager and Josh Sherman, Assistant Planner

Meeting Date:

July 25, 2023

Title:

Approve Certified Survey Map submitted by Dale and Cindy Marx for Schmidt Road.

Issue:

Should the Village Board approve the proposed certified survey map?

Background and Additional Information:

The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to create a 1-lot residential parcel for a new home. The CSM would split 2.973 acres (Lot 1) from existing parcel 40526, which currently is 29.11 acres.

The applicant has applied to rezone the new lot to Rural Residential [RR] from General Agriculture [AG]. There is no controlled access on Schmidt Rd. west of State Hwy 55.

There are established residential lots zoned Rural Residential to the east and north of the proposed new lot. The applicant plans to keep the parent parcel 40526 zoned General Agriculture.

The Plan Commission reviewed this request at its July 18, 2023 meeting. It was recommended for approval by a vote of 7-0.

Budget Impacts:

None.

Recommended Action:

Approve the certified survey map as recommended by the Plan Commission.

Attachments:

- [MEMO Village Board 7-25-23 CSM Marx Attach Aerial Map - CSM.pdf](#)

Calumet County, WI

Legend

- * Address Point
- County Boundary
- Wisconsin State
- Other Counties
- * Unincorporated Community
- Town Boundary
- Point of Interest
- Parcel Boundary
- Property Mark
- PLSS Section
- State Parks
- County Parks
- Lake
- River and Stream
- Major Roads
- Local Roads
- Roadway
- Unimproved Road
- Trail
- Railroad
- Color 2021
- New Survey
- Older Survey
- Old Survey



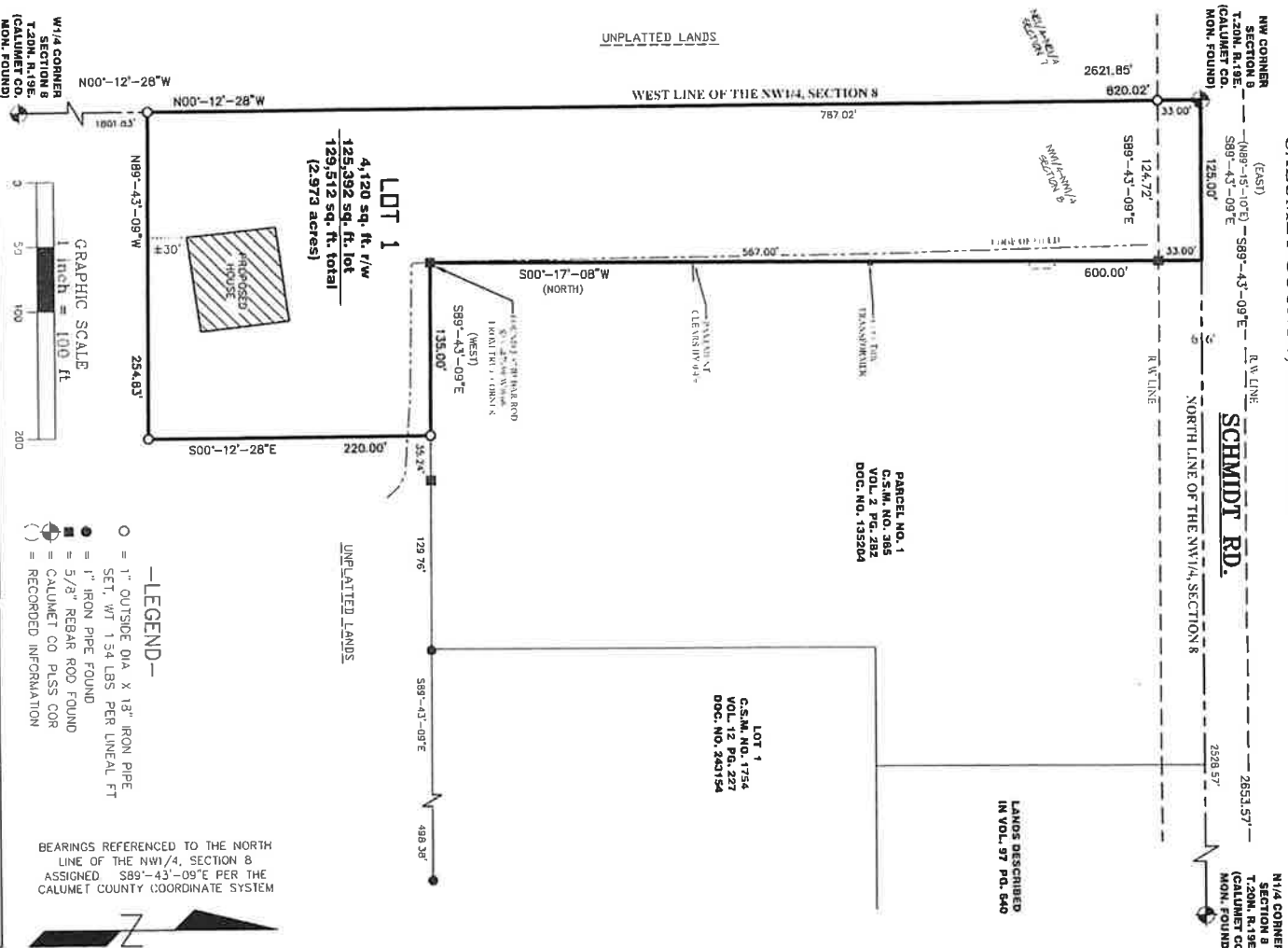
DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn as the responsibility of the user.

| | |
|--------------|--|
| Title | |
| Date of Plot | |
| Township | |



**New Lot
Proposed rezoning
to rural residential**

CERTIFIED SURVEY MAP NO. _____
A PART OF THE NW1/4-NW1/4, SECTION 8,
T.20N., R.19E., VILLAGE OF HARRISON,
CALUMET COUNTY, WISCONSIN.



SURVEYED FOR:
 DATE MARK
 N0298.0 T.H. "M"
 MICHASIA, WI 54952

MERIDIAN

SURVEYING, LLC

2020 Madison Street, Office: 920-993-0861
 New Holston, WI 53051 Fax: 920-273-6037

| | |
|-----------------------|---------------------------------|
| DRAWN BY: JD | FIELD MARK DATE: 6-23-23 |
| CHECKED BY: BB | FIELD BOOK: X |
| JOB NO.: 14697 | SHEET: 1 OF 4 |

CERTIFIED SURVEY MAP NO. _____
PART OF THE NW1/4 OF THE NW1/4 OF SECTION 8, T.20N., R.19E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

Sheet 2 of 4

SURVEYOR'S CERTIFICATE

I, Bradley A. Buechel, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, and mapped under the direction of Dale Marx, part of the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section Eight (8), Township Twenty (20) North, Range Nineteen (19) East, Village of Harrison, Calumet County, Wisconsin containing 129,512 square feet (2.973 acres) of land and being described by:

Beginning at the northwest corner of said Section 8; thence S89°-43'-09"E along the north line of the NW1/4 of said Section 8, a distance of 125.00 feet to the northwest corner of Certified Survey Map No. 365, recorded in Volume 2 of Certified Survey Maps on Page 282 as Document No. 135204 of Calumet County Records; thence S00°-17'-08"W 600.00 feet to the southwest corner of said Certified Survey Map No. 365; thence S89°-43'-09"E along the south line of said Certified Survey Map No. 365, a distance of 135.00 feet; thence S00°-12'-28"E 220.00 feet; thence N89°-43'-09"W 254.83 feet to the west line of said NW1/4; thence N00°-12'-28"W along said west line, a distance of 820.02 feet to the point of beginning; being subject to any all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of the Village of Harrison in surveying, dividing, dedicating, monumenting, and mapping the same.

Dated this _____ day of _____, 2023.

Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613

Survey Notes:

- Surveyed lands are contained wholly within Parcel No. 40526
- Surveyed lands are contained wholly within Document No. 460656
- Owner(s) of Record: Dale M. and Cynthia S. Marx

CERTIFIED SURVEY MAP NO. _____
PART OF THE NW1/4 OF THE NW1/4 OF SECTION 8, T.20N., R.19E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
Sheet 3 of 4

OWNERS CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land described on this map to be surveyed, divided and mapped as represented on this map. I (we) also certify that this map is required by S. 236.34 to be submitted to the following for approval or objection: Village of Harrison

Dated this _____ day of _____, 2023.

Dale M. Marx _____

Cynthia S. Marx _____

STATE OF WISCONSIN)
CALUMET COUNTY) SS

Personally came before me this _____ day of _____, 2023, the above named owner(s) to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Calumet County, Wisconsin _____

My Commission Expires _____

Dated this _____ day of _____, 2023.

Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613

CERTIFIED SURVEY MAP NO. _____
PART OF THE NW1/4 OF THE NW1/4 OF SECTION 8, T.20N., R.19E.,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN
Sheet 4 of 4

VILLAGE OF HARRISON CERTIFICATE

This Certified Survey Map in Section 8, Township 20 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin, is hereby approved.

Village of Harrison - President

_____ Date _____

Village of Harrison - Clerk

_____ Date _____

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Harrison, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2023 on any lands included in this Certified Survey Map.

Village of Harrison - Treasurer

_____ Date _____

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Calumet, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2023 on any lands included in this Certified Survey Map.

Dated _____

_____ County Treasurer: _____

Dated this _____ day of _____, 2023.

Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Matt Heiser, Village Manager and Josh Sherman, Assistant Planner

Meeting Date:

July 25, 2023

Title:

Approve Rezoning Request by Dale and Cindy Marx for new lot abutting site address W4495 Schmidt Road

Issue:

Should the Village Board approve a zoning map amendment (rezoning)?

Background and Additional Information:

The applicant is proposing to rezone property located on Schmidt Rd from General Agriculture [AG] to Rural Residential [RR]. The proposed location is a new lot, created by a Certified Survey Map, that abuts site address W4495 Schmidt Rd to the West and South.

The purpose of the rezoning is to create a 1-lot residential parcel for a new home. The Comprehensive Plan and Future Land Use Map identifies this property as ‘Ag, Vacant, Undeveloped.’ The Rural Residential [RR] district is intended to be approved in areas identified as Single Family Residential (unsewered), Farmstead Homes and Ag, Vacant, Undeveloped on the future land use map in the Comprehensive Plan. The proposed rezoning is consistent with the Comprehensive Plan.

Findings of Fact:

- Staff finds that the Rezoning request complies with the Future Land Use Map as part of the Comprehensive Plan of the Village of Harrison.
- Property owners within 300-feet of the subject property have been notified via first-class mail.

The Plan Commission held a public hearing on this request at its July 18, 2023 meeting. No one spoke at the meeting. The Commission then voted to recommend the rezone for approval by a vote of 7-0.

Budget Impacts:

None.

Recommended Action:

Approve the Zoning Map amendment from General Agriculture (GA) to Rural Residential (RR) as recommended by the Plan Commission.

Attachments:

- [MEMO Village Board 7-25-23 Rezone Marx Attach Aerial Map - CSM.pdf](#)

Calumet County, WI

Legend

-  Address Point
-  County Boundary
-  Wisconsin Water
-  Other Counties
-  Unincorporated Community
-  Town Boundary
-  Part of Island
-  Parcel Boundary
-  Property Hook
-  PLSS Section
-  State Parks
-  County Parks
-  Lake
-  River and Stream
-  Major Roads
-  Local Roads
-  Road Fee
-  Municipalities
-  Rail
-  Railroad
-  Cal 2021
-  No Fee
-  Over Fee
-  No Fee



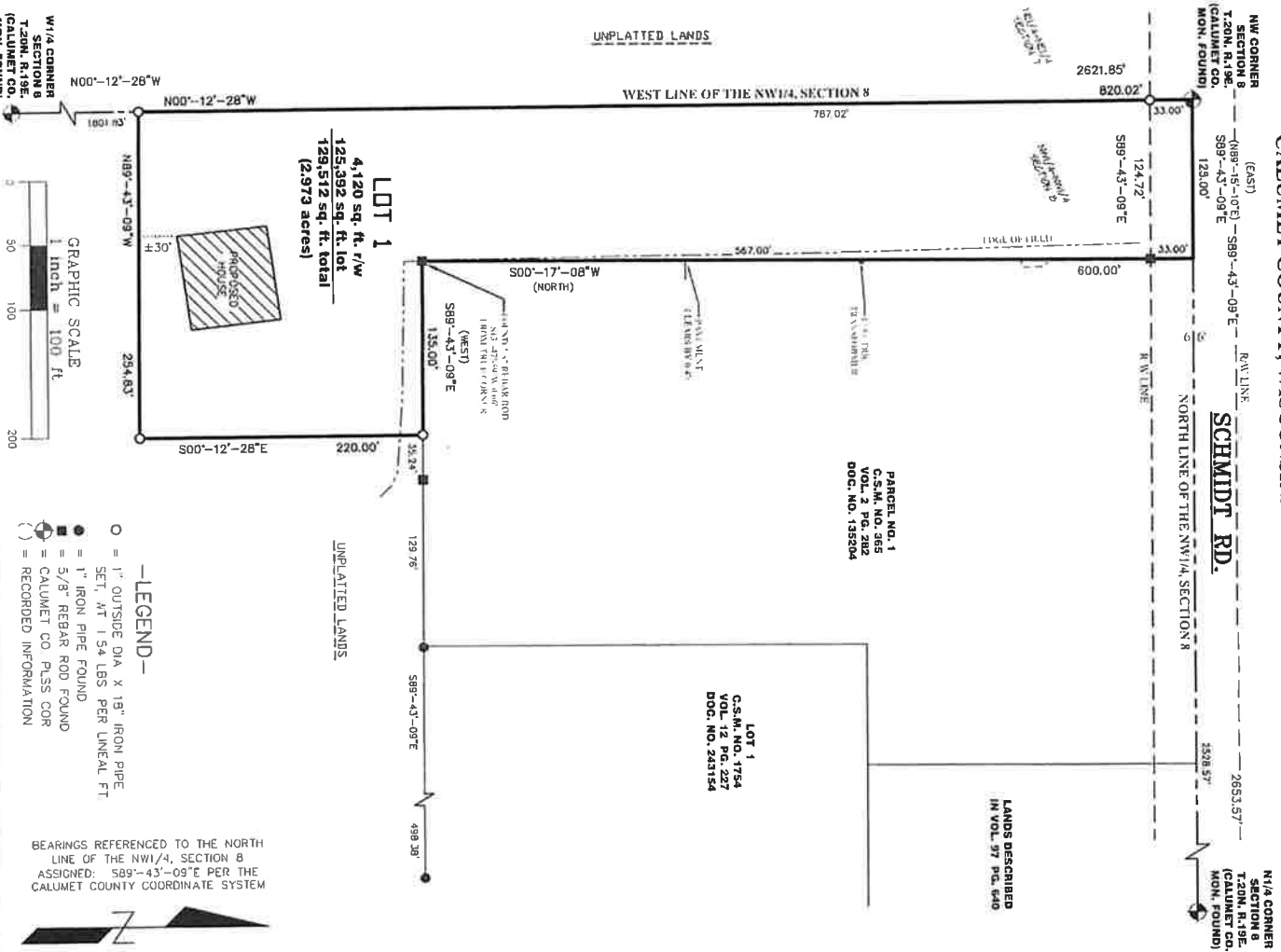
DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

| | |
|--------------|---|
| Title |  |
| Calc. File # | |
| Drawn | |



**New Lot
Proposed rezoning
to rural residential**

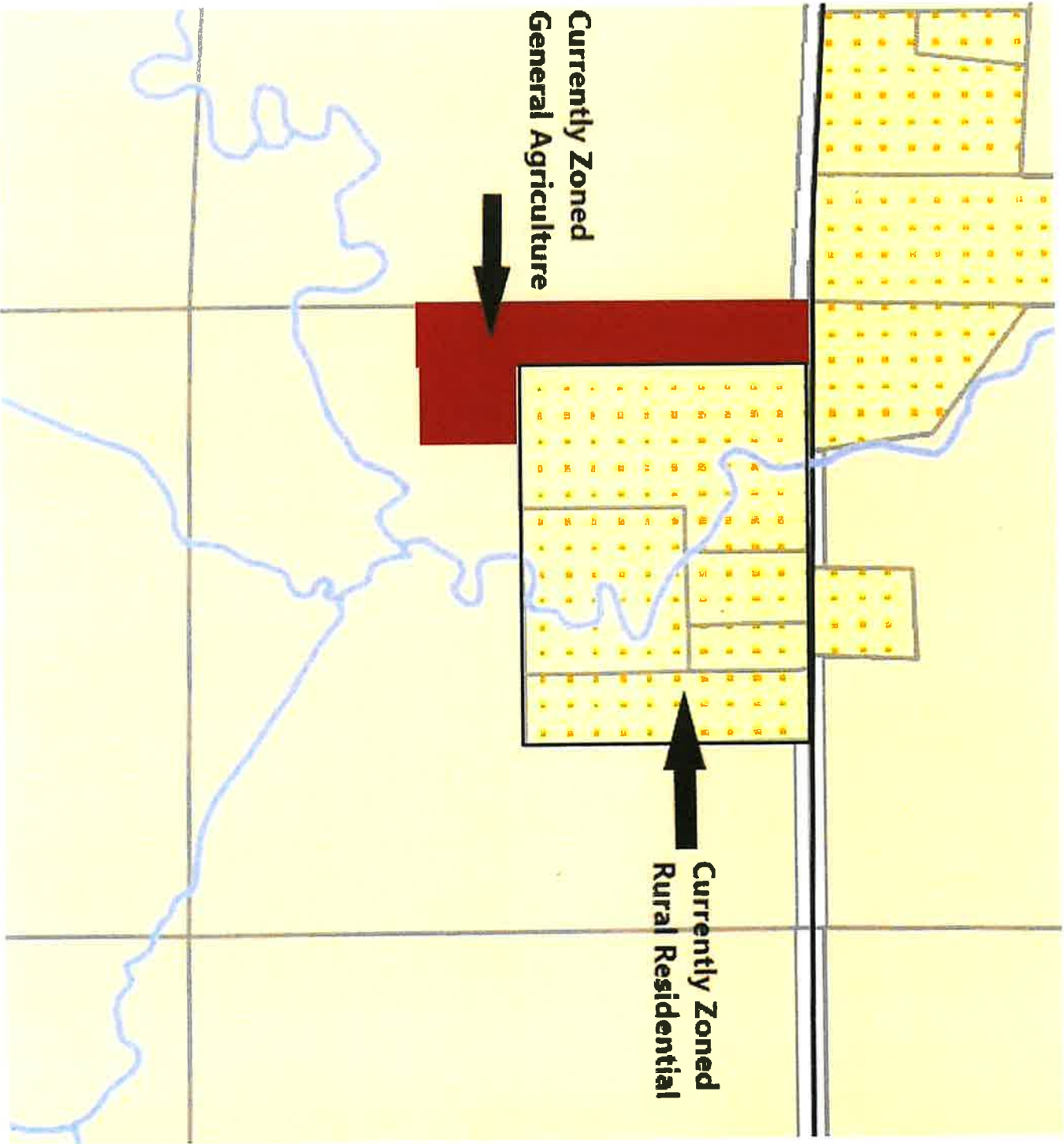
CERTIFIED SURVEY MAP NO. _____
A PART OF THE NW1/4-NW1/4, SECTION 8,
T.20N, R.19E, VILLAGE OF HARRISON,
CALUMET COUNTY, WISCONSIN.



SURVEYED FOR:
 DALE MARK
 N8296 C T H, "W"
 MENASHA, WI 54952

MERIDIAN
SURVEYING, LLC
 2020 Madison Street
 New Berlin, WI 53061
 Office: 920-993-0881
 Fax: 920-273-6037

| | | | |
|-------------|-------|------------------|---------|
| DRAWN BY: | JD | FIELD WORK DATE: | 5-23-23 |
| CHECKED BY: | BB | FIELD BOOK: | X |
| JOB NO.: | 14697 | SHEET: | 1 OF 4 |



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager and Josh Sherman, Assistant Planner

Meeting Date:

July 25, 2023

Title:

Approve Certified Survey Map from Don Mielke on Mielke Road.

Issue:

Should the Village Board approve the submitted certified survey map?

Background and Additional Information:

The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to create a 1-lot residential parcel for a new home. The CSM would split 1.215 acres (Lot 1) from existing parcel 43796, which currently is 19.34 acres of Ag land. The proposed new lot is already zoned Rural Residential [RR]. Parent parcel 43796 would remain zoned General Agriculture [AG].

There are established residential lots zoned Rural Residential to the west of the proposed new lot while the land to the east is zoned General Agricultural.

The Plan Commission considered this request at its July 18, 2023 meeting. The Commission voted to recommend approval to the Village Board by a vote of 7-0.

Budget Impacts:

None.

Recommended Action:










Approve the certified survey map as recommended by the Plan Commission.

Attachments:

- [MEMO Village Board 7-25-23 CSM Mielke Attach Aerial Map - CSM.pdf](#)

Calumet County, WI

Legend

-  Address Point
-  County Boundary
-  Wisconsin Water
-  Other Counties
-  Unincorporated Community
-  Town Boundary
-  Point of Interest
-  Parcel Boundary
-  Property Mark
-  PLSS Section
-  State Parks
-  County Parks
-  Lake
-  River and Stream
-  Major Roads
-  Local Roads
-  Roadway
-  Waterway
-  Road
-  Railroad
-  City 2021
-  City 2022
-  City 2023



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

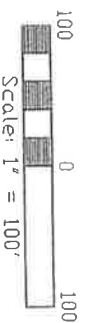
| | |
|---|---|
| Date: _____ Code: P/P/B 8/1/2023 2:14 PM Town: _____ |  |
|---|---|



CERTIFIED SURVEY MAP NO. _____

Sheet 1 of 3

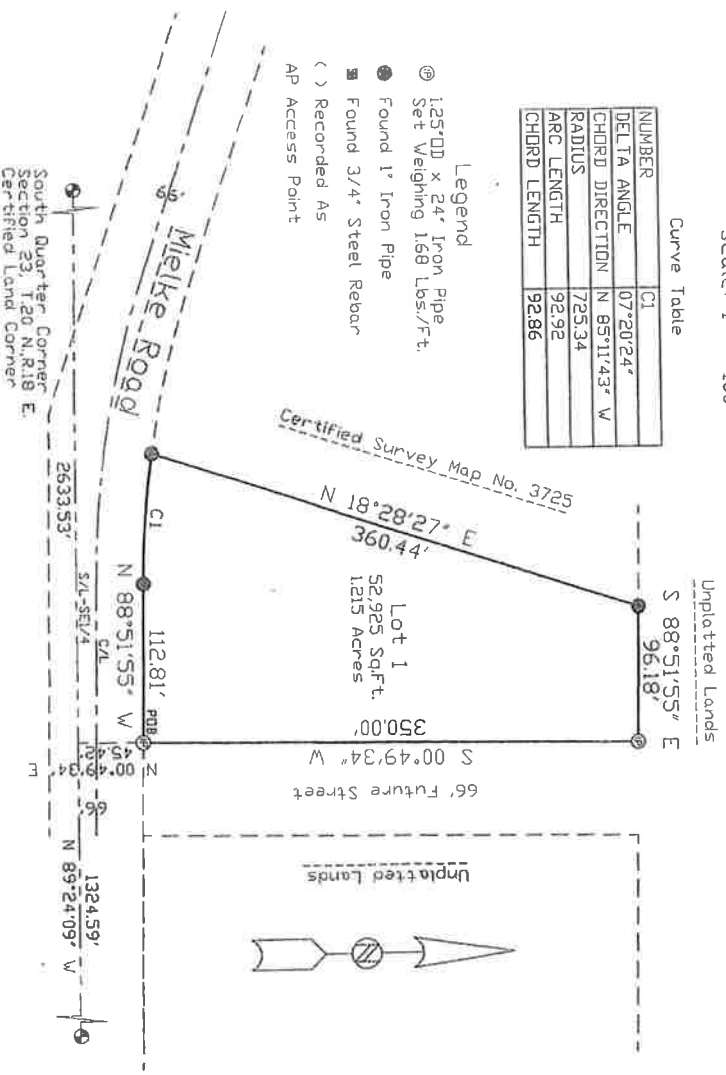
PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23,
TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY,
WISCONSIN.



Curve Table

| | |
|-----------------|---------------|
| NUMBER | CI |
| DELTA ANGLE | 07°20'24" |
| CHORD DIRECTION | N 85°11'43" W |
| RADIUS | 725.34 |
| ARC LENGTH | 92.92 |
| CHORD LENGTH | 92.86 |

- Legend
- ⊙ 1.25"OD x 24" Iron Pipe Set Weighing 168 Lbs./Ft.
 - Found 1" Iron Pipe
 - Found 3/4" Steel Rebar
 - () Recorded As
 - AP Access Point



JAMES MAYER
W 5460 MIELKE ROAD
MENASHA, WI 52048-2343

SURVEYED FOR
DONALD R. MIELKE
W 5484 MIELKE ROAD
MENASHA, WI

C:\Projects\Mielke\Don18\csn3.dwg
BEARINGS REFERENCED TO COUNTY
DATUM SOUTH LINE OF THE SOUTHEAST
QUARTER BEARS NORTH 89°24'09" WEST.
THIS INSTRUMENT DRAFTED BY J.G. MAYER"
NOTEBOOK NO.44 PAGE 39.

CERTIFIED SURVEY MAP No. _____

Page 2 of 3

PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, James G. Mayer, Wisconsin Professional Land Surveyor, hereby certify that I have surveyed, divided, and mapped under the direction of Donald R. Mielke, part of the Southwest Quarter of the Southeast Quarter of Section 23, Township 20 North, Range 18 East, Village of Harrison, (formerly Town of Harrison), Calumet County, Wisconsin containing 52,925 square feet or 1.215 acres of land and described as follows.

Commencing at the Southeast Corner of said Section 23, thence North 89°24'09" West a distance of 1,324.59 feet along the south line of the southeast quarter; thence North 00°49'34" East a distance of 45.42 feet to the north right-of-way line of Mielke Road and the point of beginning; thence North 88°51'55" West a distance of 112.81 feet along the north right-of-way line to a point of curvature; thence 92.92 feet along the arc of a 725.34 foot radius curve to the right, with a chord bearing of North 85°11'43" West a distance of 92.86 feet and a central angle of 07°20'24" along the north right-of-way line; thence North 18°28'27" East a distance of 360.44 feet; thence South 88°51'55" East a distance of 96.18 feet; thence South 00°49'34" West a distance of 350.00 feet to the point of beginning. Subject to all easements and restrictions of record. Liability hereunder is expressly limited to the cost of this survey.

That such map is a correct representation of all exterior boundaries of the land surveyed and the land division made thereof. That I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Subdivision Regulations of the Village of Harrison in surveying, dividing and mapping such lands.

Dated this 23 day of May, 2023.

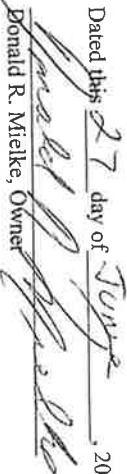

James G. Mayer, S-1273
Wis. Professional Land Surveyor



OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land described on this plat to be surveyed, divided mapped and dedicated as represented on the plat. I (we) also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection: Village of Harrison.

Dated this 27 day of June, 2023.


Donald R. Mielke, Owner

State of Wisconsin)
Calumet County) ss

Personally came before me on the 27th day of June, 2023, the above named owners to me known to be the person who executed the foregoing instrument and acknowledged the same.

My Commission Expires: January 29, 2026


Notary Public, Calumet County, Wisconsin



CERTIFIED SURVEY MAP No. _____

Page 3 of 3

PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23,
TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY,
WISCONSIN.

VILLAGE BOARD CERTIFICATE

Resolved that the above certified survey map in the Village of Harrison was approved by the Village Board on
this _____ day of _____, 2023.

Village President

Village Clerk

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting village treasurer of the Village of Harrison, do hereby certify that in
accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of
_____, 2023 on any of the lands included in this Certified Survey Map.

Village Treasurer

Date

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Calumet, do hereby certify the records in
my office show unredeemed tax sales and no unpaid taxes or special assessments as of
_____, 2023 affecting the lands included in this Certified Survey Map.

County Treasurer

Date

Notes:

This CSM is part of tax parcel no. 43796. This CSM is contained wholly within the property described in the
following recorded instrument: Doc. No. 356788. The property owner of record is Donald R. Mielke, W5484
Mielke Road, Menasha WI 54952.



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Approve Certificate of Payment #2 for 2023 Crack Seal Program.

Issue:

Should the Village Board approve the proposed Certificate of Payment #2 for teh 2023 Crack Seal Program?

Background and Additional Information:

The contractor, Thunder Road, is requesting payment for work performed in 2023. This includes crack filling/sealing services on a number of Village streets.

Budget Impacts:

This road maintenance is in the 2023 budget.

Recommended Action:

Approve certificate of payment #2 for the 2023 crack seal program as recommended by the Village Engineer.

Attachments:

- [MEMO Village Board 7-25-23 Crack Seal Payment Cert #2 Attach.pdf](#)



July 11, 2023

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2023 Crack Seal Program
Certificate for Payment #2
McM. No. H0006-09-23-00266

Enclosed herewith is Certificate for Payment #2 for the above referenced project. This Certificate is issued to Thunder Road LLC in the amount of \$50,325.30 for partial payment for work performed through June 30, 2023.

Please process the enclosed, and forward payment to Thunder Road LLC. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Thunder Road LLC

Enclosure: Certificate for Payment #2

**CERTIFICATE FOR
PAYMENT**

VILLAGE OF HARRISON
W5298 HWY 114
Harrison, WI 54952

Contract No. H0006-09-23-00266
Project File No. H0006-09-23-00266
Certificate No. Two (2)
Issue Date: July 11, 2023
Project: Village of Harrison 2023 Crack Seal Program

This Is To Certify That, In Accordance With The Contract Documents Dated: April 12, 2023

THUNDER ROAD LLC
W297 S3549 Boettcher Road
Waukesha, WI 53189

Is Entitled To Partial Payment For Work Performed Through: June 30, 2023

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

| | | | |
|-------------------------|---------------------|----------------------|--------------------|
| Original Contract | <u>\$276,150.00</u> | Completed To Date | <u>\$92,774.00</u> |
| Net Change Orders | <u>\$-550.00</u> | Retainage 5% | <u>\$4,638.70</u> |
| Current Contract Amount | <u>\$275,600.00</u> | Subtotal | <u>\$88,135.30</u> |
| | | Previously Certified | <u>\$37,810.00</u> |

Amount Due This Payment: \$50,325.30

Please process and forward payment to THUNDER ROAD, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Village of Harrison
 2023 Crack Seal Program
 Payment Certificate Summary
 McM No H0006-09-23-00266

A. CRACK SEAL MISCELLANEOUS VILLAGE ROADS

| Item | Description | Bid Qty | Unit | Unit Cost | Total Cost | Payment Certificate #2 Qty | Total Cost | Completed to Date Qty | Total Cost |
|------|---|-----------|------|-----------|--------------|----------------------------|--------------|-----------------------|-------------|
| A1 | Crack Seal Village of Harrison Streets (Budget \$200,000) | 123,456.8 | LBS | \$1.62 | \$200,000.00 | 32,700 | \$ 52,974.00 | 32,700 | \$52,974.00 |

B. CRACK SEAL MANITOWOC ROAD & SCHMIDT ROAD

| Item | Description | Bid Qty | Unit | Unit Cost | Total Cost | Payment Certificate #2 Qty | Total Cost | Completed to Date Qty | Total Cost |
|------|---|---------|------|-------------|-------------|----------------------------|------------|-----------------------|-------------|
| B1 | Crack Seal Manitowoc Road (CTH N to Harwood Road) | 1 | L.S. | \$39,800.00 | \$39,800.00 | 0 | \$ - | 1 | \$39,800.00 |
| B2 | Crack Seal Schmidt Road (State Park Road to Harwood Road) | 1 | L.S. | \$36,350.00 | \$36,350.00 | 0 | \$ - | - | \$0.00 |

Total Contact (A & B) = \$ 276,150.00 \$ 52,974.00 \$ 92,774.00

| | |
|---------------------------|--------------|
| Completed to Date = | \$ 92,774.00 |
| Project Retainage = | \$ 4,638.70 |
| Subtotal = | \$ 88,135.30 |
| Previously Certified = | \$ 37,810.00 |
| Amount Due this Payment = | \$ 50,325.30 |



McMahon Associates, Inc.
 1445 McMahon Drive P.O. Box 1025
 Neenah, WI 54956 Neenah, WI 54957-1025
 Telephone: (920)751-4200
 FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner)
Thunder Road, LLC
W297 S3549 Goettcher Road
Genesee, WI 53189

PROJECT: 2023 Crack Sealing
 CONTRACTOR Thunder Road
 Contract No. H0006-09-23-00266
 Project No. _____
 Application No. 2
 Application Date 7/5/23
 Period From 6/26/23 To 6/30/23

Application Is Made For Payment In Connection With The Above Contract.
 The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

| | | | |
|-------------------------|----------------------|-----------------------|---------------------|
| Original Contract | <u>\$ 276,150.00</u> | Completed To Date | <u>\$ 52,974.00</u> |
| Net Change Orders | <u>\$ +40,872.50</u> | Retainage _____ % | <u>\$</u> |
| Current Contract Amount | <u>\$ 317,022.50</u> | Subtotal | <u>\$</u> |
| | | Previous Applications | <u>\$ 39,800.00</u> |

Amount Due This Application: \$ 52,974.00

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through _____ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

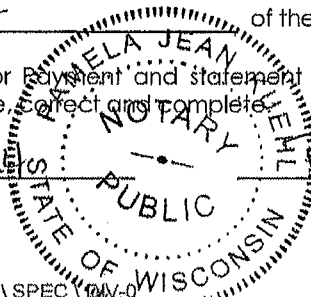
Dated 7/5 20 23 Thunder Road, LLC
 (contractor)

By Josh Lorenzen - PM
 (name & title)

COUNTY OF Waukesha
 STATE OF Wisconsin } ss
 Before me on this 5th day of July 20 23 personally appeared Josh Lorenzen
 known to me, who being duly sworn, did depose and say that he/she is the PM
Project Manager
 (title) of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 8-31-2024
Ramela Jean Kuehl
 (Notary Public)



VILLAGE OF HARRISON CF #31036

| ROAD # | MAP # | NAME OF ROAD | DONE | DATE DONE |
|--------|-------|--|------|-----------|
| 1 | 3 | 1. Prosperity Drive | X | 6/27/2023 |
| 2 | 3 | 2. Highline Road | X | 6/27/2023 |
| 3 | 3 | 3. Bies Road | X | 6/27/2023 |
| 4 | 3 | 4. Creekview Road | X | 6/27/2023 |
| 5 | 3 | 5. Dallas Drive | X | 6/27/2023 |
| 6 | 3 | 6. Tyler Lane | X | 6/27/2023 |
| 7 | 2 | 7. Snapdragon Lane | X | 6/28/2023 |
| 8 | 2 | 8. Blazing Star Drive | X | 6/27/2023 |
| 9 | 2 | 9. Moonflower Drive | X | 6/28/2023 |
| 10 | 2 | 10. Noe Road (Valley Lane to Midway Road) | X | 6/28/2023 |
| 11 | 1 | 11. McKayla Drive | X | 6/28/2023 |
| 12 | 1 | 12. Landon Drive | X | 6/29/2023 |
| 13 | 1 | 13. Dylan Drive | X | 6/29/2023 |
| | 1 | ADD - Ethan Drive | X | 6/29/2023 |
| 14 | 1 | 14. Austin Drive | X | 6/29/2023 |
| 15 | 1 | Brittany Dr | X | 6/29/2023 |
| 16 | 1 | 15. Brenda Drive | X | 6/29/2023 |
| 17 | 1 | 16. S. Johann Drive (Manitowoc Road North to Village Limits) | X | 6/29/2023 |
| 18 | 1 | 53. Hoffman Court | X | 6/29/2023 |
| 19 | 1 | 54. Shea Road | X | 6/29/2023 |
| 20 | 1 | 55. Verna Road | X | 6/30/2023 |
| 21 | 1 | 56. Harmon Road | X | 6/30/2023 |
| 22 | 6 | 17. Dogwood Lane (Lilac Road West to Termini) | X | 6/30/2023 |
| 23 | 6 | 18. Willow Lane | X | 6/30/2023 |
| 24 | 6 | 19. Lilac Road | X | 6/30/2023 |
| 25 | 6 | 20. Arborvitae Lane | X | 6/30/2023 |
| 26 | 6 | 21. Champion Trail | | |
| 27 | 6 | 22. Papermaker Pass | | |
| 28 | 6 | 23. Kimberly Trail (Papermaker Trail to 150' West of Lilac Road) | | |
| 29 | 6 | 24. Woodland Road (Lake Park Road to CTH N) | | |
| 30 | 6 | 25. South Coop Road | | |
| 31 | 6 | 26. Wilz Court | | |
| 32 | 6 | 27. Sonny Drive | | |
| 33 | 6 | 28. Lake Park Road (Old Highway Road South to Termini) | | |
| 34 | 6 | 29. Firelane 9 | | |
| 35 | 6 | 30. Firelane 10 | | |
| 36 | 6 | 31. Zirbel Drive | | |
| 37 | 7 | 32. Augusta Place | | |
| 38 | 7 | 33. Muirfield Way | | |
| 39 | 7 | 34. Royaltroon Drive | | |
| 40 | 7 | 35. Royce Court | | |
| 41 | 7 | 36. Turnberry Drive | | |
| 42 | 7 | 37. Firestone Way | | |
| 43 | 7 | 38. State Park Road (US 10 to STH 114) | | |
| 44 | 7,8 | 39. Schaefer Road (State Park Road to N Harwood Road) | | |
| 45 | 9 | 40. Merbach Road | | |
| 46 | 9 | 41. Kesler Road (Schaefer Road to Village Limits) | | |
| 47 | 8 | 42. Pigeon Road (STH 114 to Village Limits) | | |
| 48 | 11 | 43. Ertl Road (STH 55 to STH 114) | | |
| 49 | 11 | 44. Kees Road (STH 114 to Faro Springs Road) | | |
| 50 | 10 | 45. Faro Springs Road (Moehn Road west to Termini) | | |
| 51 | 10 | 46. Harrison Road (Faro Springs Road North to Bottom of Hill) | | |
| 52 | 2 | 47. Jochmann Drive (West of CTH N to Termini) | | |
| 53 | 2 | 48. Emily Lane | | |
| 54 | 2 | 49. Parker Way | | |
| 55 | 2 | 50. Parker Court | | |
| 56 | 2 | 51. Mase Court | | |
| 57 | 2 | 52. Schmidt Road | | |

| DAY | DATE | LBS |
|----------------------|-----------|----------------|
| 1 | 6/27/2023 | 7000 |
| 2 | 6/28/2023 | 7600 |
| 3 | 6/29/2023 | 9500 |
| 4 | 6/30/2023 | 8600 |
| 5 | | |
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| 23 | | |
| CONTRACT LBS | | 123456 |
| C/O LBS - ADD | | 25569 |
| NTE LBS | | 149025 |
| LBS DONE | | 32700 |
| LBS LEFT | | -116325 |

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Approve Change Order #2 for the 2023 Crack Seal Program.

Issue:

Should the Village Board approve Change Order #2 for the 2023 Crack Seal Program?

Background and Additional Information:

The Village Engineer submitted this change order by direction of the Village Board. When paving bids came in unexpectedly low for the 2023 road construction projects the Board directed the engineer to apply the additional 15% of work allowed by law without having to rebid.

Budget Impacts:

This road maintenance is in the 2023 budget.

Recommended Action:

Approve change order #2 as recommended by the Village Engineer

Attachments:

- [MEMO Village Board 7-25-23 Crack Seal Change Order #2 Attach.pdf](#)



June 29, 2023

Village of Harrison
W5298 State Highway 114
Harrison, WI 54952

Re: Village of Harrison
2023 Crack Seal Program
Change Order #2
McM. No. H0006-09-23-00266

Enclosed herewith is Change Order #2 for the above referenced project. This change is an increase in the Contract in the amount of +\$41,422.50. The current Contract Price is \$317,022.50.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

Enclosure: Change Order #2

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Approve Pay Certificate #1 for the 2023 Road Resurfacing Program

Issue:

Should the Village Board approve payment of the Certificate of Payment #1 for the 2023 Road Resurfacing Program?

Background and Additional Information:

The contractor, MCC, is requesting payment for work performed in 2023. This includes work on the Municipal Building parking lot, Clover Ridge Park parking lot, the Vans Road, Pond Trail, Quella Drive, Cottonwood Creek Subdivision and Haen Heights.

Budget Impacts:

These projects were in the 2023 budget.

Recommended Action:

Approve pay certificate #1 for the 2023 road resurfacing program as recommended by the Village Engineer.

Attachments:

- [MEMO Village Board 7-25-2023 Resurfacing Cert-Pay 01 Attach.pdf](#)



July 19, 2023

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2023 Asphalt Street Resurfacing Program
Certificate for Payment #1
McM. No. H0006-09-22-00581

Enclosed herewith is Certificate for Payment #1 for the above referenced project. This Certificate is issued to MCC, Inc. in the amount of \$332,556.16 for partial payment for work performed through July 11, 2023.

Please process the enclosed, and forward payment to MCC, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: MCC, Inc.

Enclosure: Certificate for Payment #1

**CERTIFICATE FOR
PAYMENT**

VILLAGE OF HARRISON
W5298 Highway 114
Harrison, WI 54952

Contract No. H0006-09-22-00581
Project File No. H0006-09-22-00581
Certificate No. One (1)
Issue Date: July 19, 2023
Project: Village of Harrison-2023 Asphalt Street Resurfacing Program

This Is To Certify That, In Accordance With The Contract Documents Dated: March 2, 2023

MCC, INC.
2600 N. Roemer Road
PO Box 1137
Appleton, WI 54912-1137

Is Entitled To Partial Payment For Work Performed Through: July 11, 2023


- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

| | | | |
|-------------------------|---------------------|----------------------|---------------------|
| Original Contract | <u>\$902,630.50</u> | Completed To Date | <u>\$350,059.12</u> |
| Net Change Orders | <u>\$0.00</u> | Retainage 5% | <u>\$17,502.96</u> |
| Current Contract Amount | <u>\$902,630.50</u> | Subtotal | <u>\$332,556.16</u> |
| | | Previously Certified | <u>\$0.00</u> |

Amount Due This Payment: \$332,556.16

PLEASE PROCESS AND FORWARD PAYMENT TO MCC, INC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Village of Harrison
 2023 Asphalt Resurfacing Program
 Payment Certificate Summary
 McM No. H0006-09-22-00581

A. Cottonwood Creek III Subdivision

| Item | Description | Bid Qty | Unit | Unit Cost | Total Cost | Payment Certificate #1 Qty | Payment Certificate #1 Total Cost | Completed to Date Qty | Completed to Date Total Cost |
|------|--|---------|------|-------------|----------------------|----------------------------|-----------------------------------|-----------------------|------------------------------|
| A1 | Remove existing culvert | 32 | EACH | \$ 133.00 | \$ 4,256.00 | - | \$ - | 0 | \$ - |
| A2 | 15" x 21" CMP-Arch culvert | 980 | L.F. | \$ 41.95 | \$ 41,111.00 | - | \$ - | 0 | \$ - |
| A3 | 15" x 21" CMP flared end section | 64 | EACH | \$ 182.00 | \$ 11,648.00 | - | \$ - | 0 | \$ - |
| A4 | Ditching including placement of topsoil | 4,600 | L.F. | \$ 15.75 | \$ 72,450.00 | - | \$ - | 0 | \$ - |
| A5 | Sod for Ditch Flowline | 850 | S.Y. | \$ 12.50 | \$ 10,625.00 | - | \$ - | 0 | \$ - |
| A6 | Hydroseed, Fertilizer and Hydromulch | 7,000 | S.Y. | \$ 2.45 | \$ 17,150.00 | - | \$ - | 0 | \$ - |
| A7 | Seed Water | 350 | MGAL | \$ 1.00 | \$ 350.00 | - | \$ - | 0 | \$ - |
| A8 | Culvert Pipe Ditch Check | 36 | EACH | \$ 15.00 | \$ 540.00 | - | \$ - | 0 | \$ - |
| A9 | Ditch Check | 28 | EACH | \$ 84.00 | \$ 2,352.00 | - | \$ - | 0 | \$ - |
| A10 | Inlet Protection | 2 | EACH | \$ 120.00 | \$ 240.00 | - | \$ - | 0 | \$ - |
| A11 | Pulverize existing asphalt pavement | 11,900 | S.Y. | \$ 0.60 | \$ 7,140.00 | - | \$ - | 0 | \$ - |
| A12 | Excavation below subgrade (EBS) | 450 | C.Y. | \$ 14.79 | \$ 6,655.50 | - | \$ - | 0 | \$ - |
| A13 | Base aggregate dense, 3-inch for EBS areas | 900 | TONS | \$ 15.95 | \$ 14,355.00 | - | \$ - | 0 | \$ - |
| A14 | Type I Geogrid for EBS areas | 900 | S.Y. | \$ 1.55 | \$ 1,395.00 | - | \$ - | 0 | \$ - |
| A15 | Adjust Manhole Cover | 10 | EACH | \$ 650.00 | \$ 6,500.00 | - | \$ - | 0 | \$ - |
| A16 | Adjust Water Valve Box | 8 | EACH | \$ 100.00 | \$ 800.00 | - | \$ - | 0 | \$ - |
| A17 | Fine grading & compaction of aggregate base | 13,500 | S.Y. | \$ 1.73 | \$ 23,355.00 | - | \$ - | 0 | \$ - |
| A18 | 2 1/4-inch HMA pavement, 3 LT 58-28 S | 1,600 | TONS | \$ 66.85 | \$ 106,960.00 | - | \$ - | 0 | \$ - |
| A19 | 1 3/4-inch HMA pavement, 4 LT 58-28 S | 1,250 | TONS | \$ 77.00 | \$ 96,250.00 | - | \$ - | 0 | \$ - |
| A20 | Sawing asphalt (WisDOT Item No. 690.0150) | 1,100 | L.F. | \$ 2.00 | \$ 2,200.00 | - | \$ - | 0 | \$ - |
| A21 | Base Aggregate Dense, 1 1/4-inch for Driveways | 400 | TONS | \$ 16.15 | \$ 6,460.00 | - | \$ - | 0 | \$ - |
| A22 | 3-inch HMA driveway pavement | 2,150 | S.Y. | \$ 21.96 | \$ 47,214.00 | - | \$ - | 0 | \$ - |
| A23 | Driveway apron slope paving | 56 | EACH | \$ 235.00 | \$ 13,160.00 | - | \$ - | 0 | \$ - |
| A24 | Contractor Quality Control Testing | 1 | L.S. | \$ 6,400.00 | \$ 6,400.00 | - | \$ - | 0 | \$ - |
| | | | | | Subtotal = \$ | 499,566.50 | \$ - | \$ - | \$ - |

B. Haen Heights Asphalt Repair

| Item | Description | Quantity | Unit | Unit Cost | Total Cost | Payment Certificate #1 Qty | Payment Certificate #1 Total Cost | Completed to Date Qty | Completed to Date Total Cost |
|------|--|----------|------|-----------|----------------------|----------------------------|-----------------------------------|-----------------------|------------------------------|
| B1 | Sawing asphalt (WisDOT Item No. 690.0150) | 320 | L.F. | \$ 2.00 | \$ 640.00 | - | \$ - | 0 | \$ - |
| B2 | Preparation of aggregate base for paving | 2,800 | S.F. | \$ 1.10 | \$ 3,080.00 | - | \$ - | 0 | \$ - |
| B3 | 2 1/4-inch HMA pavement, 3 LT 58-28 S | 550 | S.F. | \$ 2.45 | \$ 1,347.50 | - | \$ - | 0 | \$ - |
| B4 | 1 3/4-inch HMA pavement, 4 LT 58-28 S | 550 | S.F. | \$ 2.35 | \$ 1,292.50 | - | \$ - | 0 | \$ - |
| B5 | 3-inch HMA Driveway Pavement, 4 LT 58-28 S | 2,300 | S.F. | \$ 2.05 | \$ 4,715.00 | - | \$ - | 0 | \$ - |
| B6 | Driveway apron slope paving | 10 | EACH | \$ 235.00 | \$ 2,350.00 | - | \$ - | 0 | \$ - |
| | | | | | Subtotal = \$ | 13,425.00 | \$ - | \$ - | \$ - |

Village of Harrison
 2023 Asphalt Resurfacing Program
 Payment Certificate Summary
 McM No. H0006-09-22-00581

C. Village Municipal Complex

| Item | Description | Quantity | Unit | Unit Cost | Total Cost | Payment Certificate #1 | | Completed to Date | | |
|------|---|----------|------|-------------|----------------------|------------------------|---------------|-------------------|---------------|-------------------|
| | | | | | | Qty | Total Cost | Qty | Total Cost | |
| C1 | Pulverize existing asphalt pavement | 11,100 | S.Y. | \$ 1.27 | \$ 14,097.00 | 11,100 | \$ 14,097.00 | 11,100 | \$ 14,097.00 | |
| C2 | Excavation below subgrade (EBS) | 500 | C.Y. | \$ 14.80 | \$ 7,400.00 | | \$ - | 0 | \$ - | |
| C3 | Base aggregate dense, 3-inch for EBS areas | 800 | TONS | \$ 15.95 | \$ 12,760.00 | | \$ - | 0 | \$ - | |
| C4 | Type I Geogird for EBS areas | 1,000 | S.Y. | \$ 1.55 | \$ 1,550.00 | | \$ - | 0 | \$ - | |
| C5 | Remove & Replace Thickened Edge Concrete Sidewa | 200 | S.F. | \$ 14.00 | \$ 2,800.00 | 612 | \$ 8,572.20 | 612 | \$ 8,572.20 | |
| C6 | Remove & Replace 24-inch Concrete Curb & Gutter | 200 | L.F. | \$ 65.00 | \$ 13,000.00 | 191 | \$ 12,415.00 | 191 | \$ 12,415.00 | |
| C7 | Fine grading and compaction of existing aggregate bas | 11,500 | S.Y. | \$ 1.76 | \$ 20,240.00 | 11,500 | \$ 20,240.00 | 11,500 | \$ 20,240.00 | |
| C8 | 2 1/4-inch HMA Pavement | 1,600 | TONS | \$ 69.30 | \$ 110,880.00 | 1,491.62 | \$ 103,369.27 | 1,491.62 | \$ 103,369.27 | |
| C9 | 1 3/4-inch HMA Pavement | 1,250 | TONS | \$ 78.30 | \$ 97,875.00 | 1,336.05 | \$ 104,612.72 | 1,336.05 | \$ 104,612.72 | |
| C10 | Sawing asphalt (WisDOT Item No. 690.0150) | 120 | L.F. | \$ 2.00 | \$ 240.00 | 120 | \$ 240.00 | 120 | \$ 240.00 | |
| C11 | Marking Line Epoxy 4-inch | 3,500 | L.F. | \$ 3.25 | \$ 11,375.00 | 1,689.50 | \$ 5,490.88 | 1,689.50 | \$ 5,490.88 | |
| C12 | Marking Symbols Epoxy | 4 | EACH | \$ 250.00 | \$ 1,000.00 | 4 | \$ 1,000.00 | 4 | \$ 1,000.00 | |
| C13 | Contractor Quality Control Testing | 1 | L.S. | \$ 5,800.00 | \$ 5,800.00 | 1 | \$ 5,800.00 | 1 | \$ 5,800.00 | |
| | | | | | Subtotal = \$ | 299,017.00 | \$ | 275,837.07 | \$ | 275,837.07 |

D. Quella Drive

| Item | Description | Quantity | Unit | Unit Cost | Total Cost | Payment Certificate #1 | | Completed to Date | | |
|------|---|----------|------|-----------|----------------------|------------------------|-------------|-------------------|-------------|-----------------|
| | | | | | | Qty | Total Cost | Qty | Total Cost | |
| D1 | Pulverize existing asphalt pavement | 1,200 | S.Y. | \$ 1.65 | \$ 1,980.00 | 1,200 | \$ 1,980.00 | 1,200 | \$ 1,980.00 | |
| D2 | Fine grading & compaction of road base | 1,500 | S.Y. | \$ 2.30 | \$ 3,450.00 | 1,500 | \$ 3,450.00 | 1,500 | \$ 3,450.00 | |
| D3 | Sawing asphalt (WisDOT Item No. 690.0150) | 50 | L.F. | \$ 3.00 | \$ 150.00 | | \$ - | 0 | \$ - | |
| | | | | | Subtotal = \$ | 5,580.00 | \$ | 5,430.00 | \$ | 5,430.00 |

E. Van's Road Pond Recreation Trail Paving

| Item | Description | Quantity | Unit | Unit Cost | Total Cost | Payment Certificate #1 | | Completed to Date | | |
|------|---|----------|------|-------------|----------------------|------------------------|--------------|-------------------|--------------|------------------|
| | | | | | | Qty | Total Cost | Qty | Total Cost | |
| E1 | 1 1/4-inch Base aggregate dense for fine grading | 100 | TONS | \$ 18.00 | \$ 1,800.00 | | \$ - | 0 | \$ - | |
| E2 | Fine grading and compaction of existing aggregate bas | 2,500 | S.Y. | \$ 3.50 | \$ 8,750.00 | 2,500 | \$ 8,750.00 | 2,500 | \$ 8,750.00 | |
| E3 | 3-inch HMA Pavement, 4 LT 58-28S | 450 | TONS | \$ 105.00 | \$ 47,250.00 | 339.15 | \$ 35,610.75 | 339.15 | \$ 35,610.75 | |
| E4 | Contractor Quality Control Testing | 1 | L.S. | \$ 2,500.00 | \$ 2,500.00 | 1 | \$ 2,500.00 | 1 | \$ 2,500.00 | |
| | | | | | Subtotal = \$ | 60,300.00 | \$ | 46,860.75 | \$ | 46,860.75 |

Village of Harrison
 2023 Asphalt Resurfacing Program
 Payment Certificate Summary
 McM No. H0006-09-22-00581

F. Cedar Ridge Park Parking Lot Paving

| Item | Description | Quantity | Unit | Unit Cost | Total Cost | Payment Certificate #1 Qty | Total Cost | Completed to Date Qty | Total Cost |
|------|--|----------|------|--------------------------------------|-------------------|----------------------------|----------------------|-----------------------|----------------------|
| F1 | Fine grading and compaction of existing aggregate base | 900 | S.Y. | \$ 2.89 | \$ 2,601.00 | 900 | \$ 2,601.00 | 900 | \$ 2,601.00 |
| F2 | 2 1/4-inch HMA Pavement 3LT 58-28S | 120 | TONS | \$ 73.00 | \$ 8,760.00 | 105 | \$ 7,665.00 | 105 | \$ 7,665.00 |
| F3 | 1 3/4-inch HMA Pavement 4LT 58-28S | 95 | TONS | \$ 79.80 | \$ 7,581.00 | 73.50 | \$ 5,865.30 | 73.50 | \$ 5,865.30 |
| F4 | Marking Line Epoxy 4-inch | 400 | L.F. | \$ 9.00 | \$ 3,600.00 | 400 | \$ 3,600.00 | 400 | \$ 3,600.00 |
| F5 | Contractor Quality Control Testing | 1 | L.S. | \$ 2,200.00 | \$ 2,200.00 | 1 | \$ 2,200.00 | 1 | \$ 2,200.00 |
| | | | | Subtotal = \$ | 24,742.00 | | \$ 21,931.30 | | \$ 21,931.30 |
| | | | | Total Construction Costs = \$ | 902,630.50 | | \$ 350,059.12 | | \$ 350,059.12 |

| | |
|---------------------------|---------------|
| Completed to Date = | \$ 350,059.12 |
| Project Retainage = 5% | \$ 17,502.96 |
| Subtotal = | \$ 332,556.16 |
| Previously Certified = | - |
| Amount Due this Payment = | \$ 332,556.16 |

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 29687

To Owner: VILLAGE OF HARRISON
W5298 ST RD 114

Project: 3236RL Harrison 2023 Asphalt Street
Resurfacing Program

Application No.: 1

Period To:

Project Nos:

Contract Date:

HARRISON, WI 54952

Via Architect:

From Contractor: MCC, Inc.

PO Box 1137

Appleton, WI 54912-1137

Contract For:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

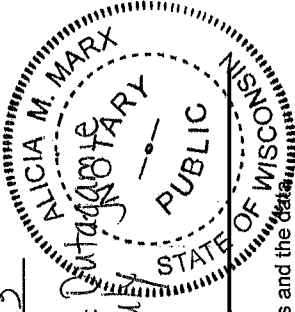
| | |
|--|--------------|
| 1. Original Contract Sum | \$902,630.50 |
| 2. Net Change By Change Order | \$0.00 |
| 3. Contract Sum To Date | \$902,630.50 |
| 4. Total Completed and Stored To Date | \$357,136.79 |
| 5. Retention: | |
| a. 5.00% of Completed Work | \$17,856.85 |
| b. 0.00% of Stored Material | \$0.00 |
| Total Retention | \$17,856.85 |
| 6. Total Earned Less Retention | \$339,279.94 |
| 7. Less Previous Certificates For Payments | \$0.00 |
| 8. Current Payment Due | \$339,279.94 |
| 9. Balance To Finish, Plus Retention | \$563,350.56 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MCC, Inc.

By: Alicia M. Marx Date: 7/11/23

State of: Wisconsin
 Subscribed and sworn to before me this
 Notary Public: Alicia M. Marx II
 My Commission expires: 01/09/2027



County of: Outagamie
 day of: July

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 339,279.94

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| CHANGE ORDER SUMMARY | Additions | Deductions |
|--|-----------|------------|
| Total changes approved in previous months by Owner | \$0.00 | \$0.00 |
| Total Approved this Month | \$0.00 | \$0.00 |
| TOTALS | \$0.00 | \$0.00 |
| Net Changes By Change Order | \$0.00 | |

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retention for line items may apply.

Application No.: 1
 Application Date: 06/22/23
 To:
 Architect's Project No.:

Invoice #: 29687 Contract: 3236RL Harrison 2023 Asphalt Street Resurfacing Program

| A Item No. | B Description of Work | C Scheduled Value | D | | E Work Completed This Period In Place | F Materials Presently Stored (Not in D or E) | G Total Completed and Stored To Date (D+E+F) | H Balance To Finish (C-G) | I Retention |
|---------------|--|----------------------|------------------------------------|--------------|--|--|--|---------------------------------|----------------|
| | | | From Previous Application (D+E) | % (G / C) | | | | | |
| 1 | Remove Existing Culvert | 4,256.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,256.00 | 0.00% |
| 2 | 15" X 21" CMP-Arch Culvert | 41,111.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 41,111.00 | 0.00% |
| 3 | 15" X 21" CMP-Arch Flared End Section | 11,648.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11,648.00 | 0.00% |
| 4 | Ditching Including Placement of Top Soil | 72,450.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 72,450.00 | 0.00% |
| 5 | Sod for Ditch Flowline | 10,625.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,625.00 | 0.00% |
| 6 | Hydroseed, Fertilizer, and Hydromulch | 17,150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 17,150.00 | 0.00% |
| 7 | Seed Water | 350.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 350.00 | 0.00% |
| 8 | Culvert Pipe Ditch Check | 540.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 540.00 | 0.00% |
| 9 | Temporary Ditch Check | 2,352.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,352.00 | 0.00% |
| 10 | Inlet Protection | 240.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 240.00 | 0.00% |
| 11 | Pulverize Existing Asphalt Pavement | 7,140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,140.00 | 0.00% |
| 12 | Excavation Below Subgrade (EBS) | 6,655.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,655.50 | 0.00% |
| 13 | Base Aggregate Dense, 3 inch For EBS Areas | 14,355.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14,355.00 | 0.00% |
| 14 | Type I Geogrid For EBS Areas | 1,395.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,395.00 | 0.00% |
| 15 | Adjust Manhole Cover | 6,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,500.00 | 0.00% |
| 16 | Adjust Water Valve Box | 800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 800.00 | 0.00% |
| 17 | Fine Grading and Compaction of Aggregate Base | 23,355.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23,355.00 | 0.00% |
| 18 | 2-1/4 inch HMA Pavement, 3 LT | 106,960.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 106,960.00 | 0.00% |
| 19 | 1-3/4 inch HMA Pavement, 4 LT | 96,250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 96,250.00 | 0.00% |
| 20 | 58-285 Sawing Asphalt (WisDOT item No. 690.0150) | 2,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,200.00 | 0.00% |
| 21 | Base Aggregate Dense, 1-1/4 Inch For Driveways | 6,460.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,460.00 | 0.00% |
| 22 | 3 inch HMA Driveway Pavement | 47,214.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 47,214.00 | 0.00% |
| 23 | Driveway Apron Slope Paving | 13,160.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,160.00 | 0.00% |
| 24 | Contractor Quality Control Testing | 6,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,400.00 | 0.00% |
| 25 | Sawing Asphalt (WisDOT item No. 690.0150) | 640.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 640.00 | 0.00% |
| 26 | Preparation of Aggregate Base for Paving | 3,080.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,080.00 | 0.00% |

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retention for line items may apply.

Application No.: 1
 Application Date: 06/22/23
 To:
 Architect's Project No.:

Invoice #: 29687 Contract: 3236RL Harrison 2023 Asphalt Street Resurfacing Program

| A Item No. | B Description of Work | C Scheduled Value | D | | E Work Completed This Period In Place | F Materials Presently Stored (Not in D or E) | G Total Completed and Stored To Date (D+E+F) | H Balance To Finish (C-G) | I Retention |
|---------------|--|----------------------|---------------------------------|-------------------------------------|--|---|---|------------------------------|----------------|
| | | | From Previous Application (D+E) | Work Completed This Period In Place | | | | | |
| 27 | 2-1/4 Inch HMA Pavement, 3LT 58-28S | 1,347.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,347.50 | 0.00% |
| 28 | 1-3/4 Inch HMA Pavement, 4LT 58-28S | 1,292.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,292.50 | 0.00% |
| 29 | 3 Inch HMA Driveway Pavement 4LT 58-28S | 4,715.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,715.00 | 0.00% |
| 30 | Driveway Apron Slope Paving | 2,350.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,350.00 | 0.00% |
| 31 | Pulverize Existing Asphalt Pavement | 14,097.00 | 0.00 | 14,097.00 | 0.00 | 0.00 | 14,097.00 | 0.00 | 100.00% |
| 32 | Excavation Below Subgrade (EBS) | 7,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,400.00 | 0.00% |
| 33 | Base Aggregate Dense, 3-Inch For EBS Areas | 12,760.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12,760.00 | 0.00% |
| 34 | Type I Geogrid For EBS Areas | 1,550.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,550.00 | 0.00% |
| 35 | Remove & Replace Thickened Edge Concrete Sidewalk 6 Inch | 2,800.00 | 0.00 | 10,094.00 | 0.00 | 0.00 | 10,094.00 | -7,294.00 | 360.50% |
| 36 | Remove & Replace 24 Inch Concrete Curb & Gutter | 13,000.00 | 0.00 | 12,480.00 | 0.00 | 0.00 | 12,480.00 | 520.00 | 96.00% |
| 37 | Fine Grading and Compaction of Aggregate Base | 20,240.00 | 0.00 | 20,240.00 | 0.00 | 0.00 | 20,240.00 | 0.00 | 100.00% |
| 38 | 2-1/4 Inch HMA Pavement, 3LT 58-28S | 110,880.00 | 0.00 | 103,369.27 | 0.00 | 0.00 | 103,369.27 | 7,510.73 | 93.23% |
| 39 | 1-3/4 Inch HMA Pavement, 4LT 58-28S | 97,875.00 | 0.00 | 104,612.72 | 0.00 | 0.00 | 104,612.72 | -6,737.72 | 106.88% |
| 40 | Sawing Asphalt (WisDOT Item No. 690.0150) | 240.00 | 0.00 | 240.00 | 0.00 | 0.00 | 240.00 | 0.00 | 100.00% |
| 41 | Marking Line Epoxy 4-Inch | 11,375.00 | 0.00 | 10,981.75 | 0.00 | 0.00 | 10,981.75 | 393.25 | 96.54% |
| 42 | Marking Symbols Epoxy | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 100.00% |
| 43 | Contractor Quality Control Testing | 5,800.00 | 0.00 | 5,800.00 | 0.00 | 0.00 | 5,800.00 | 0.00 | 100.00% |
| 44 | Pulverize Existing Asphalt Pavement | 1,980.00 | 0.00 | 1,980.00 | 0.00 | 0.00 | 1,980.00 | 0.00 | 100.00% |
| 45 | Fine Grading and Compaction of Aggregate Base | 3,450.00 | 0.00 | 3,450.00 | 0.00 | 0.00 | 3,450.00 | 0.00 | 100.00% |
| 46 | Sawing Asphalt (WisDOT Item No. 690.0150) | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150.00 | 0.00% |
| 47 | Base Aggregate Dense, 1-1/4 Inch for Fine Grading | 1,800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,800.00 | 0.00% |
| 48 | Fine Grading and Compaction of Aggregate Base | 8,750.00 | 0.00 | 8,750.00 | 0.00 | 0.00 | 8,750.00 | 0.00 | 100.00% |
| 49 | 3 Inch HMA Pavement, 4LT 58-28S | 47,250.00 | 0.00 | 35,610.75 | 0.00 | 0.00 | 35,610.75 | 11,639.25 | 75.37% |
| 50 | Contractor Quality Control Testing | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 | 100.00% |

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retention for line items may apply.

Application No. : 1
 Application Date : 06/22/23
 To:
 Architect's Project No.:

Invoice #: 29687 Contract : 3236RL Harrison 2023 Asphalt Street Resurfacing Program

| A Item No. | B Description of Work | C Scheduled Value | D | | E Work Completed This Period In Place | F Materials Presently Stored (Not in D or E) | G Total Completed and Stored To Date (D+E+F) | H Balance To Finish (C-G) | I Retention | |
|---------------------|---|----------------------|---------------------------------|-------------------------------------|--|---|---|------------------------------|-------------------|------------------|
| | | | From Previous Application (D+E) | Work Completed This Period In Place | | | | | | |
| 51 | Fine Grading and Compaction of Aggregate Base | 2,601.00 | 0.00 | 0.00 | 2,601.00 | 0.00 | 2,601.00 | 0.00 | | |
| 52 | 2-1/4 Inch HMA Pavement, 3LT 58-28S | 8,760.00 | 0.00 | 0.00 | 7,665.00 | 0.00 | 7,665.00 | 1,095.00 | | |
| 53 | 1-3/4 Inch HMA Pavement, 4LT 58-28S | 7,581.00 | 0.00 | 0.00 | 5,865.30 | 0.00 | 5,865.30 | 1,715.70 | | |
| 54 | Marking Line Epoxy 4-Inch | 3,600.00 | 0.00 | 0.00 | 3,600.00 | 0.00 | 3,600.00 | 0.00 | | |
| 55 | Contractor Quality Control Testing | 2,200.00 | 0.00 | 0.00 | 2,200.00 | 0.00 | 2,200.00 | 0.00 | | |
| Grand Totals | | | | | 0.00 | 357,136.79 | 0.00 | 357,136.79 | 545,493.71 | 17,856.85 |

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

July 25, 2023

Title:

Authorize staff to issue a Request for Proposals to perform engineering work for Harrison Utilities

Issue:

Should the Village seek proposals for an engineering firm for Harrison Utilities?

Background and Additional Information:

The Village will seek proposals (i.e. issue an RFP) from time to time for outside services.

Budget Impacts:

None.

Recommended Action:

Authorize staff to issue an RFP for engineering work for Harrison Utilities.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Meeting Date:

July 25, 2023

Title:

Hiring Policy

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action: