

AMENDED 3/22/2024

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, March 26, 2024

TIME: 6:00pm

PLACE: Harrison Municipal Building, W5298 State Road 114,

Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, March 26, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

Call to Order

Pledge of Allegiance

- 1. Roll Call
- 2. Correspondence or Communications from Board and Staff
- 3. Corrections and Approval of the Previous Meeting Minutes
 - a) February 27, 2024 Board Minutes

4. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. Presentation

a) Village Facilities Study Results

6. **Reports**

- a) Fire Rescue
- b) Calumet County Sheriff's Dept.
- c) Village Manager's Report
 - Budget Report
- d) Planning and Zoning
- e) Parks and Trails

- f) Public Works/Engineering
- g) Harrison Utilities
- h) Clerk/Treasurer
 - + ARPA Report
 - + Financial Report

7. Approval of Bills and Claims

- a) February Bills and Claims
- 8. Old Business for Discussion, Consideration, and/or Action

No Old Business is scheduled.

- 9. New Business for Discussion, Consideration, and/or Action
 - a) Village Facilities Study Results Next Steps
 - b) Block Party Application Logan Lane
 - c) Permission to maintain bird house boxes via an ATV in Amy Avenue Stormwater Management Pond area.
 - d) Contract with Baird to prepare Tax Incremental District (TID) No. 2 Amendment for \$12,500.
 - e) Purchase of Owl Labs Recording System for Village Meetings from ARPA funds for \$2,545.
 - f) Contract with MiT Fence to install new fencing and gates around the Department of Public Works dumpster and fuel station for \$12,131.00.
 - g) Ordinance V24-04, amending Article 22-IV Road Maintenace, Culvert Requirements, Add Service Walk Requirements in Title, Revise 22-94 to Service Sidewalk Requirements, Revise 22-95 to Variance, and Add 22-96 Penalties.
 - h) Zoning Map Amendment Ordinance V24-05 PR Properties, LLC N9674/N9676 Golden Way Parcel 33976
 - i) Certified Survey Map PR Properties, LLC N9674/N9676 Golden Way Parcel 33976
 - j) Certified Survey Map Dercks DeWitt, LLC County Road N Parcel 39138
 - k) Approval of increasing the paid on-call rate from \$50 per weekend to \$100 for the Department of Public Works.
 - 1) Set Dates for Board and Commission Appointments and Village Tour
 - m) Discussion or Possible Action- Legal Work for Wind Farm Ordinance

n) Introduction of Information for Referendum Question Regarding Budgeting for Street Maintenance

10. Future Agenda Items

Hiring Policy (MVH/AB)

Consider Amending Board of Review Membership (AB)

Pickleball Etiquette (JB/DB)

Review of RS-2 Zoning (ML/AB) (after Comp Plan)

Request for Village to cover \$5,000 of costs associated with adding a new electrical service to the northeast corner of Darboy Park near the fire pit area from Festival of Lights.(tabled/referred back to staff 1/30/2024)

Zoning Map Amendment and Ordinance V24-02 – Mel Baeten – Highline Rd – Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)

11. Adjournment

Agenda posted and published: March 21, 2024 at Harrison Village Hall and to <u>VillageofHarrison-WI.org</u> Amended agenda posted and published: March 22, 2024 at Harrison Village Hall and to <u>VillageofHarrison-WI.org</u> *Vicki L. Tessen, Clerk*

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.



VILLAGE BOARD MEETING VILLAGE OF HARRISON

From: **Meeting Date:**

Vicki Tessen, Clerk March 26, 2024

Title:

February 27, 2024 Board Minutes

Issue:

Does the Board have any corrections to the meeting minutes?

Background and Additional Information:

Budget Impacts:

Recommended Action:

Approve the minutes as presented

Attachments:

• VB 2024 02 27 Minutes - draft 1.pdf



VILLAGE BOARD MEETING VILLAGE OF HARRISON

From: Meeting Date:
Matt Heiser, Village Manager March 26, 2024

Title:

Village Facilities Study Results

Issue:

How should the Village respond to the results of the Facilities Study by SEH?

Background and Additional Information:

In 2023 the Village awarded an RFP to Short Elliot Hendrickson (SEH) to perform a facility study in the Village of Harrison.

A representative from SEH will present their final report to the Board.

Attachments:

SEH Facilities Study Report SEH Presentation

Budget Impacts:

To Be Determined

Recommended Action:

Action Item to follow under New Business.

Attachments:

- MEMO Village Board 03-26-24 Facilities Study ATTACH SEH Presentation.pdf
- MEMO Village Board 03-26-24 Facilities Study ATTACH SEH Facilities Study Report.pdf



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AGENDA:

Executive Summary

Village Hall

Harrison Public Works

Harrison Utilities

Fire and Rescue

Public Safety (Sheriff's Dept.)

Harrison Athletic Association

Darboy Park

Basis of Design

Cost Estimates

Inflationary Impact

Conclusions & Recommendations

EXECUTIVE SUMMARY

HISTORY AND STATUS UPDATE

Project Activity

- 5-month planning and analysis phase (Oct. to Feb.)
- 7 Facilities Analyzed
- 5 Categories for Analysis
- 1. Current Challenges
- 2. Current Facility Condition
- 3. Programming and Space Needs
- 4. Basis of Design
- 5. Cost Estimates

GIS Study completed for response time and incident location for Harrison Fire and Rescue

Recommendations made for immediate, mid-term and long-term needs



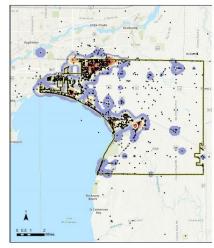












EXISTING FACILITY ANALYSIS

- 1. Operational efficiency
- 2. Health and Safety
- 3. Other related concerns
- Building renovated/expanded in 2004/2005
- At capacity for current staff
- Growth accommodation for staffing and storage would require an addition to the building
- Minor ADA
 improvements required
 in restrooms and break
 room
- IT security issues and expansion of the server room







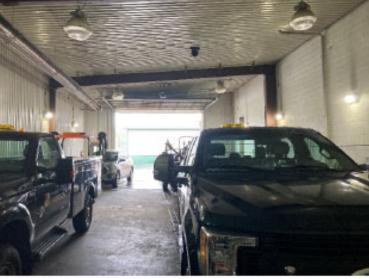


- Building is not rated to house essential services per ASCE 7
- The structure is likely a Category I or II at best. Should be a Category IV
- Need to be capable of withstanding 20% greater wind forces and 7% greater snow load

PUBLIC WORKS

EXISTING FACILITY ANALYSIS

- 1. Operational efficiency
- 2. Health and Safety
- 3. Other related concerns
- Facility is barely large enough to house all the equipment
- Village growth is impacting the efficiency of the operations
- Equipment stored in the salt shed is shortening the service life of the equipment
- Maintenance operations are comingled with storage and movement of vehicles







- Wash bay not functional due to overflow vehicle storage
- Break room is not large enough. Staff eat and train in the shop/vehicle storage area
- 10,000 s.f. of additional space is necessary to conduct safe, efficient operations
- Spaces reserved for maintenance functions in 2004 expansion have been grown into

HARRISON UTILITIES

EXISTING FACILITY ANALYSIS

- 1. Operational efficiency
- 2. Health and Safety
- 3. Other related concerns
- Function of the building has changed over time
- Future functional expansion will require reprogramming the office space
- Vehicle exhaust should be added to the vehicle storage areas that are shared with shop functions
- Minor ADA upgrades in break room and toilet room
- IT server security concerns











- Corrosion to the metal panels should be addressed
- Wash bay is not efficient as it is used for overflow vehicle storage
- Continuation of parking lot maintenance will extend service life

HARRISON UTILITIES

ESTIMATE OF PROBABLE COST

| Renovation of the Harrison Utilities Building | | | | | | | | |
|--|------|-------------|----------|----------|--|--|--|--|
| DESCRIPTION | UNIT | Unit Cost | Designed | Cost | | | | |
| Install grab bars | Ea. | \$550.00 | 2 | \$1,100 | | | | |
| Replace metal wall panels at entry door- North bld. Face | Ea. | \$12,500.00 | 1 | \$12,500 | | | | |
| Build IT closet for IT equipment | Ea. | \$4,500.00 | 1 | \$4,500 | | | | |
| Roof repairs | Ea. | \$500.00 | 1 | \$500 | | | | |
| Countertop modifications | Ea. | \$12,000.00 | 1 | \$12,000 | | | | |
| Lower microwave shelf | Ea. | \$4,500.00 | 1 | \$4,500 | | | | |
| \$35,100 | | | | | | | | |
| | | | | | | | | |

| Sub Total | | \$35,100 |
|--------------------|--------|----------|
| A/E Design Fee | 8.00% | \$2,808 |
| General Conditions | 10.00% | \$3,510 |
| Contingency | 20.00% | \$7,020 |
| Total | | \$48,438 |

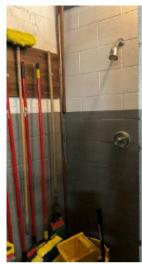
Costs are in 2024 Dollars

FIRE AND RESCUE

EXISTING BUILDING ANALYSIS

- 1. Operational efficiency
- 2. Health and Safety
- 3. Other related concerns
- Evaluation of current facilities measured against demographics of the response area (18,000 residents, 52 square miles)
- Village growth is impacting the efficiency of the operations
- Geographical footprint large compared to the capability of the current operating model
- Response times > than the recommendation of NFPA #1721







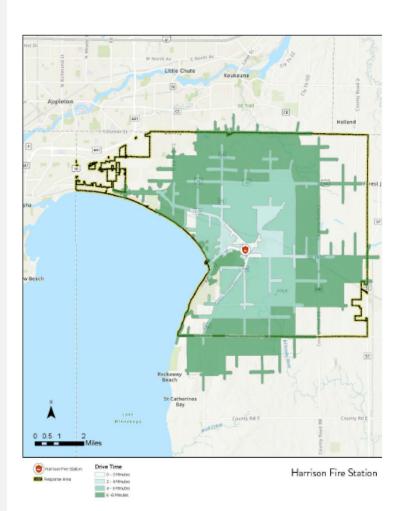


- Full time staff should be a consideration within 10 years
- Best practices should be employed for cancer prevention, gender neutrality and health and safety
- Functional training space is inadequate for the department size
- Thorough
 decontamination is not
 possible due to lack of
 space and isolation of
 functions
- Buildings are not rated to house essential services per ASCE 7
- The structure is likely a
 Category I or II at best.
 Should be a Category
 IV
- Need to be capable of withstanding 20% greater wind forces and 7% greater snow load

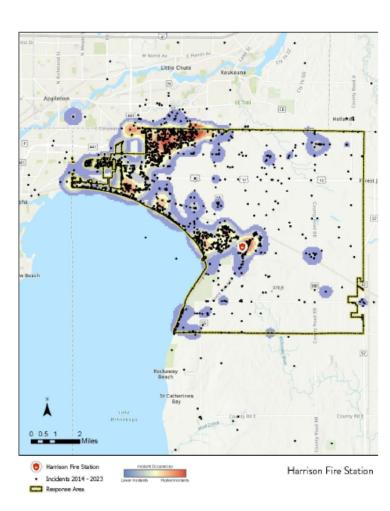
REVIEW OF CURRENT SITES

o Station 60

- 2014-2023 call data used to build the models
- 3,334 incidents (fire department deployment)
- Geographical footprint large compared to the capability of the current operating model
- Respect the NFPA 1720 recommendation for each demographic area 80% of the time



Fire Station 60 Drive Time Response Area

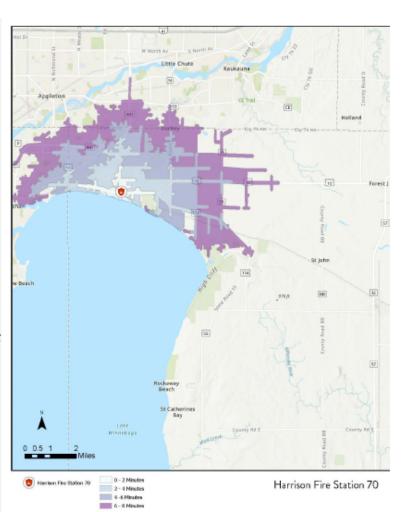


Fire Station 60 Heat Map Response Area

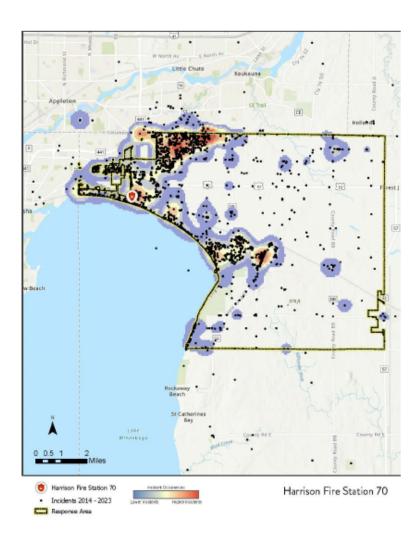
REVIEW OF CURRENT SITES

o Station 70

- Evaluation of current facilities measured against demographics of the response area (18,000 residents, 52 square miles)
- Village growth is impacting the efficiency of the operations
- Geographical footprint large compared to the capability of the current operating model



Fire Station 70 Drive Time Response Area



Fire Station 70 Heat Map Response Area

PUBLIC SAFETY

EXISTING DEPARTMENT ANALYSIS

- 1. Operational efficiency
- 2. Health and Safety
- 3. Other related concerns
- Function of the building has changed over time
- Future functional expansion will require reprogramming the areas in the building
- WILEAG standards are not achievable in current facility





- Current operations area of the Harrison Public Safety Department: 120 s.f.
- Programmed area for a public safety operation sized to service Harrison: +/-6.000 s.f.

- Public access is not easily accommodated
- Evidence and drug processing presents hazardsdone off site
- ASCE 7
 commentary:
 emergency
 services buildings
 in Category IV
- Building alterations require compliance with the new standards to meet Category IV.
- Operational efficiency suffers with a split in operations between Chilton and Harrison
- Staff areas are lacking adequate work, processing and evidentiary storage

EXISTING FACILITY ANALYSIS

BuildingConditions

- Restrooms are relatively new and comply with ADA requirements
- Minor
 maintenance
 items
 recommended
 for the toilet
 room building
- Epoxy floors, replacement of broken sanitary fixture, sealing of wood bollards, downspout replacements











BuildingConditions

- Concessions building is aging
- ADA
 improvement
 s are
 necessary for
 the
 concession
 buildingserving
 counter
 height,
 interior steps
- Full
 replacement
 should be a
 consideration
 based on the
 level of
 improvement/
 renovation

ESTIMATE OF PROBABLE COST

| Renovation of the Park Pavilion Facility | | | | | | | |
|--|------|-------------|----------|------------------|--|--|--|
| Description | Unit | Unit Cost | Designed | Cost | | | |
| Replace doors | Ea. | \$4,500.00 | 2 | \$9,000 | | | |
| Painting | Ea. | \$12,000.00 | 1 | \$12,000 | | | |
| Sealing Bollards | Ea. | \$375.00 | 6 | \$2,250 | | | |
| Epoxy Floors | Ea. | \$4,500.00 | 2 | \$9,000 | | | |
| New toilet room fixture | Ea. | \$2,500.00 | 1 | \$2,500 | | | |
| Interior ramps (concession building) | Ea. | \$4,500.00 | 2 | \$9,000 | | | |
| Countertop modifications | Ea. | \$12,000.00 | 1 | \$12,000 | | | |
| Lower serving window & countertop | Ea. | \$7,500.00 | 3 | \$22,500 | | | |
| New light fixtures | Ea. | \$2,500.00 | 6 | \$15,000 | | | |
| | | | | \$93,250 | | | |
| Sub Total | | | | \$93,250 | | | |
| A/E Design Fee | | 8.00% | | \$7,460 | | | |
| General Conditions | | 10.00% | | \$9,325 | | | |
| Contingency | | 20.00% | | \$18,650 | | | |
| Total | | | | \$128,685 | | | |

Costs are in 2024 Dollars

EXISTING FACILITY ANALYSIS

BuildingConditions

- Restrooms need minor improvement to meet ADA requirementsvertical grab bars, dispenser height adjustments
- The pavilion is not accessible due to a curb from the parking lot
- Serving counter and kitchen counters/sink are not ADA height







BuildingConditions

- Stainless toilet room fixtures need replacement
- Shimming of the water closets should be eliminated with the installation of new fixtures
- IT security
 needs to
 isolate the
 security
 camera
 equipment
- Minor roofing repairs



DARBOY PARK

ESTIMATE OF PROBABLE COST -

| Renovation | n of the Pa | rk Pavilion Facility | | |
|-----------------------------------|-------------|----------------------|-----------|----------|
| Description | Unit | Unit Cost | Designed | Cost |
| Install grab bars | Ea. | \$550.00 | 2 | \$1,100 |
| Relocate toilet paper dispenser | Ea. | \$250.00 | 1 | \$250 |
| Build IT closet for CCTV | Ea. | \$4,500.00 | 1 | \$4,500 |
| HC Ramp off parking area | Ea. | \$12,500.00 | 1 | \$12,500 |
| New toilet room fixtures | Ea. | \$2,500.00 | 8 | \$20,000 |
| Roof repairs | Ea. | \$1,500.00 | 1 | \$1,500 |
| Countertop modifications | Ea. | \$12,000.00 | 1 | \$12,000 |
| Lower serving window & countertop | Ea. | \$7,500.00 | 1 | \$7,500 |
| HC parking lot signage | Ea. | \$450.00 | 2 | \$900 |
| | | | Sub Total | \$60,250 |

| Sub Total | | | \$60,250 |
|--------------------|--------|-------|----------|
| A/E Design Fee | 8.00% | | \$4,820 |
| General Conditions | 10.00% | | \$6,025 |
| Contingency | 20.00% | | \$12,050 |
| | | Total | \$83,145 |

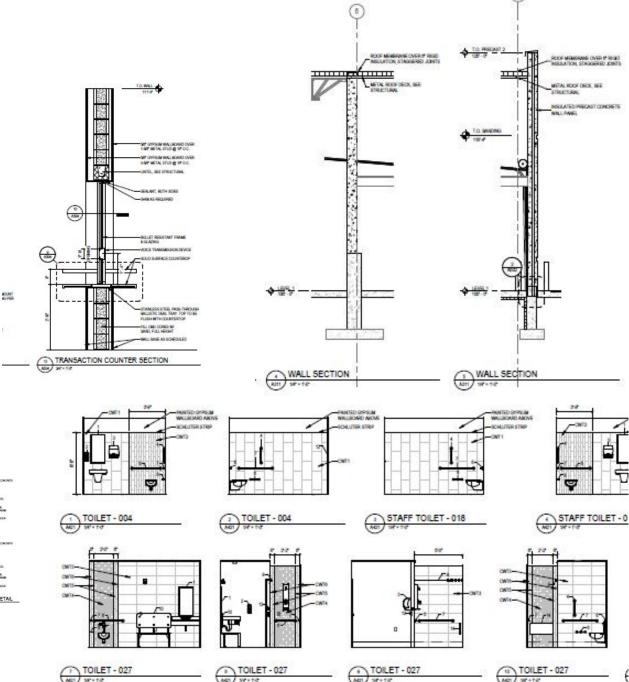
Costs are in 2024 Dollars

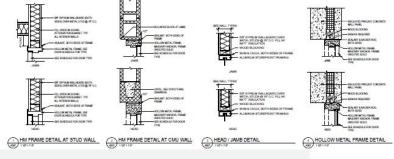
BASIS OF DESIGN

BUILDING COMPOSITION

Baseline Assumptions

- Materials and Methods
- Used for developing preliminary cost estimates
- Defines assumptions made
- Level sets expectations
- Explains the level of detail and best practices





COST ESTIMATES

DEVELOPING ESTIMATE OF PROBABLE COST

- Estimating the two separate scenarios for "Major Projects"
 - Scenario 1: Remodel /Addition to DPW/Sheriff and Village Hall \$4.8Million
 - Based on immediate space needs projections
 - All in costs including design, permitting and furnishing allowance
 - Building Category improvements not included
 - Land costs not included in estimate
 - Demolition costs
 - 10% Contingency

Table 1 – Village of Harrison DPW/Village Hall Building Addition/Remodel Costs

| Village Hall | | |
|------------------------|--------------|------|
| Office/Admin | 507 | s.f. |
| DPW | | |
| Opps/Vehicle Storage | 9125 | s.f. |
| Total Areas: | | |
| Village Hall | 507 | s.f. |
| DPW | 9125 | s.f. |
| Total Area | 9632 | s.f. |
| Renovated/New Areas | | |
| Demolition | 2580 | s.f. |
| Renovation | 2580 | s.f. |
| New addition | 9632 | s.f. |
| Cost/s.f. Demolition | \$7 | s.f. |
| Cost/s.f. Renovation | \$190 | s.f. |
| Cost/s.f. New Addition | \$365 | s.f. |
| Construction Cost | \$4,023,940 | |
| Additional Costs | | |
| Land | 0 | |
| Design | \$301,795.50 | |
| FFE | \$80,478.80 | |
| Contingency | \$402,394.0 | _ |
| Total Project Cost: | \$4,808,608 | |

INFLATIONARY IMPACTS

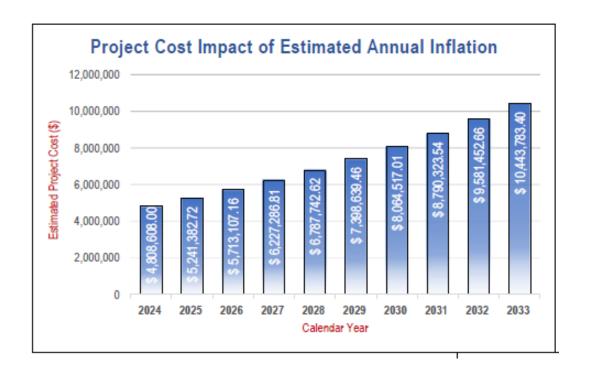
PROJECT COST OVER TIME

Timing and Cost Impacts

- Based on Scenario 1-Addition and Remodel of Village Hall/DPW
- Assumes 9% inflation on construction cost based on current market volatility
- Assumes other "all-in" costs remain stable (design labor, land, furnishings)
- Projects inflation over 10 years
- Recommends expediting the project to minimize compounding inflation

| Year One for Analysis: | 2024 |
|--|-------------|
| PROJECT COST | |
| Estimated Total Project Cost: | \$4,808,608 |
| Percent of Soft Costs: | 12% |
| Soft Costs (Consulting, Administration): | \$577,033 |
| Hard Costs (Construction): | 4,231,575 |
| Project Costs: | \$4,808,608 |
| Potential Rate of Annual Inflation: | |
| Estimated Soft Costs Inflation: | 9% |
| Estimated Hard Costs Inflation: | 9% |

| Year: | | | | | 5 | | | | | 10 |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Calendar Year Ending: | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
| Soft Cost: | \$577,033 | \$628,966 | \$685,573 | \$747,274 | \$814,529 | \$887,837 | \$967,742 | \$1,054,839 | \$1,149,774 | \$1,253,254 |
| Hard Cost | 4,231,575 | 4,612,417 | 5,027,534 | 5,480,012 | 5,973,214 | 6,510,803 | 7,096,775 | 7,735,485 | 8,431,678 | 9,190,529 |
| Estimated - TOTAL Project Cost: | \$4,808,608 | \$5,241,383 | \$5,713,107 | \$6,227,287 | \$6,787,743 | \$7,398,639 | \$8,064,517 | \$8,790,324 | \$9,581,453 | \$10,443,783 |
| Annual Cost Variance: | \$0 | \$432,775 | \$471,724 | \$514,180 | \$560,456 | \$610,897 | \$665,878 | \$725,807 | \$791,129 | \$862,331 |
| Annual Percent Variance: | 0.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% |
| Cumulative Annual Cost Variance: | \$0 | \$432,775 | \$904,499 | \$1,418,679 | \$1,979,135 | \$2,590,031 | \$3,255,909 | \$3,981,716 | \$4,772,845 | \$5,635,175 |
| Cumulative Annual Variance: | 0.00% | 9.00% | 18.81% | 29.50% | 41.16% | 53.86% | 67.71% | 82.80% | 99.26% | 117.19% |



COST ESTIMATES

DEVELOPING ESTIMATE OF PROBABLE COST

- Estimating the two separate scenarios for "Major Projects"
 - 1. Scenario 2: New Public Safety facility on predetermined site-\$11.2 Million
 - Based on long term space need projections
 - All in costs including design and furnishing allowance
 - Land costs not included in estimate
 - Demolition costs
 - 10% Contingency
 - Design/Engineering/Permitting

Table 14 – Village of Harrison Public Safety Building New Construction Cost

| Fire Department | | |
|---------------------|---------------------|------|
| Apparatus Bay | 6,652 | s.f. |
| Office/Admin | 10,325 | s.f. |
| EMS | 474 | s.f. |
| Police | | |
| Office/Admin | 5,976 | s.f. |
| Vehicle Storage | 2,000 | s.f. |
| Evidence | 294 | s.f. |
| Total Areas: | | |
| Fire | 17,451 | s.f. |
| Police | 8,270 | s.f. |
| Total Area | 25,721 | s.f. |
| Cost/s.f. | \$365 | s.f. |
| Construction Cost | \$9,388,165 | |
| Additional Costs | | |
| Land Improvements | \$0.00 | |
| Design | \$704,112.38 | |
| FFE | \$187,763.30 | |
| Contingency | \$938,816.5 | |
| Total Project Cost: | \$11,218,857 | |

COST ESTIMATES

PROJECT COST OVER TIME

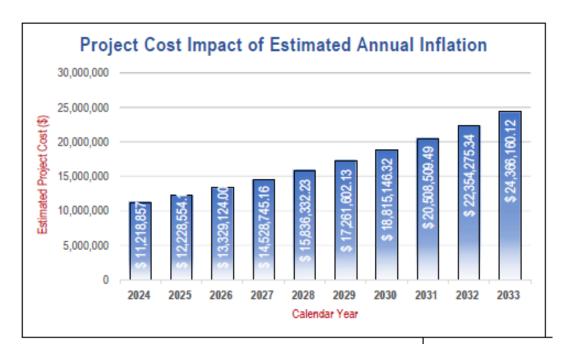
Timing and Cost Impacts

- Based on Scenario 2- New Public Safety Facility
- Assumes 9% inflation on construction cost based on current market volatility
- Assumes other "all-in" costs remain stable (design labor, land, furnishings)
- Projects inflation over 10 years
- Recommends expediting the project to minimize compounding inflation

| PROJECT COST | |
|--|--------------|
| Estimated Total Project Cost: | \$11,218,857 |
| Percent of Soft Costs: | 12% |
| Soft Costs (Consulting, Administration): | \$1,346,263 |
| Hard Costs (Construction): | 9,872,594 |
| Project Costs: | \$11,218,857 |
| Potential Rate of Annual Inflation: | |
| Estimated Soft Costs Inflation: | 9% |
| Estimated Hard Costs Inflation: | 9% |

Year One for Analysis:

| Year: Calendar Year | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Calendar real Ending: | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
| Soft Cost: | \$1,346,263 | \$1,467,426 | \$1,599,495 | \$1,743,449 | \$1,900,360 | \$2,071,392 | \$2,257,818 | \$2,461,021 | \$2,682,513 | \$2,923,939 |
| Hard Cost: | 9,872,594 | 10,761,128 | 11,729,629 | 12,785,296 | 13,935,972 | 15,190,210 | 16,557,329 | 18,047,488 | 19,671,762 | 21,442,221 |
| Estimated - TOTAL Project Cost: | \$11,218,857 | \$12,228,554 | \$13,329,124 | \$14,528,745 | \$15,836,332 | \$17,261,602 | \$18,815,146 | \$20,508,509 | \$22,354,275 | \$24,366,160 |
| | | | | | | | | | | |
| Annual Cost Variance: Annual Percent | \$0 | \$1,009,697 | \$1,100,570 | \$1,199,621 | \$1,307,587 | \$1,425,270 | \$1,553,544 | \$1,693,363 | \$1,845,766 | \$2,011,885 |
| Variance: | 0.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% |
| Cumulative Annual | | | | | | | | | | |
| Cost Variance: | \$0 | \$1,009,697 | \$2,110,267 | \$3,309,888 | \$4,617,475 | \$6,042,745 | \$7,596,289 | \$9,289,652 | \$11,135,418 | \$13,147,303 |
| Cumulative Annual Variance: | 0.00% | 9.00% | 18.81% | 29.50% | 41.16% | 53.86% | 67.71% | 82.80% | 99.26% | 117.19% |



RECOMMENDS A PATH FORWARD BASED ON FINDINGS OF THE ANALYSIS

Fire Stations

- Expand to accommodate equipment
- Expansion will require compliance with Category IV construction
- Introduce best practices for gender mix and cancer prevention
- Expand training capability and capacity

Public Safety (Sheriff Department)

- Improve efficiency and health and safety practices
- Consider delivery of long-term services
- Incorporate into a Public Safety Facility with Fire/EMS
- Expansion/renovation in Village Hall will require compliance with Category IV construction

Village Hall

- IT security enhancements
- Expansion with DPW project to add storage
- Expansion will require compliance with Category IV construction if Sheriff or EOC function remain in building

RECOMMENDS A PATH FORWARD BASED ON FINDINGS OF THE ANALYSIS

Department of Public Works

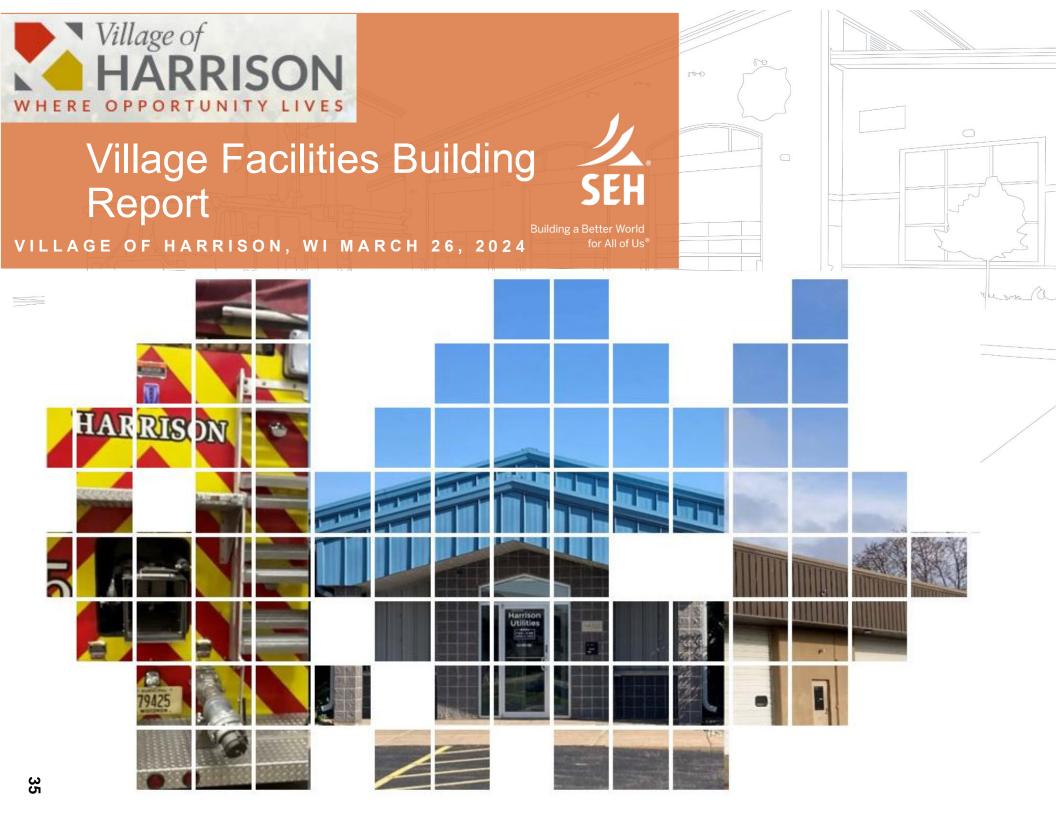
- Expand the vehicle storage garage
- Separate shop and vehicle movement areas

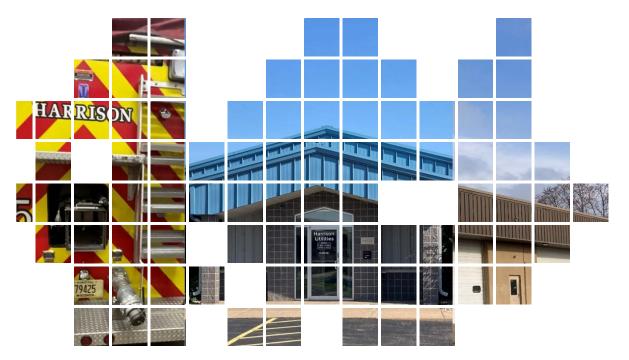
Harrison Utilities

- Complete minor maintenance and IT security improvements
- Future operation expansion should improve facility efficiency

Recreational Structures

- Complete minor maintenance on the restrooms and pavilion at Darboy Park
- ADA improvements at Darboy Park
- Consider replacement of the Concession Building on the Village Hall site







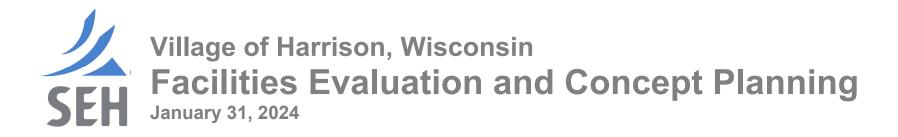


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Page 1

Executive Summary

In August of 2023, the Harrison Village Board took action to approve the agreement for professional services to study the current operations of the six Village owned facilities and make recommendations for accommodating the future operations and long-term growth of each of the departments.

During the five-month analysis period, the consultant team worked with Calumet County Sheriff, fire staff, DPW, Water Utility and Village administrative staff to analyze the current condition and operations of the each of the departments and make recommendations for future accommodations.

Tasks specific to the analysis included determination of the facility size based on current and future staffing projections, fire department apparatus storage and DPW fleet expansion as well as incorporation of best practices for occupant spaces in the design of modern public safety facilities.

Six facilities were analyzed to determine their suitability for accommodating future operations and identifying short term maintenance projects to extend facility service life. Site analysis developed criteria that included pedestrian and vehicular accessibility, analysis of the site size and buildable area, access to Public Utilities, and upfront costs to make the sites ready for new construction and development.

As part of the programming and feasibility analysis, the consultant team was engaged in conversations with several Village Departments to understand current and future operations.

Once the programming was complete, the consultant team projected future space needs and developed plans for expansion of the Fire Department, Village Hall, and Public Works facilities. Maintenance and accessibility improvement projects were recommended for the Harrison Utilities building and the park facility buildings. Associated

cost estimates for each of the recommended improvements were developed.

Executive Summary Page 1

Harrison Village Hall and Public Works Department

Current Challenges In Existing Village Hall

Current challenges in the existing Village Hall fall into three main categories:

- a. Operational efficiency
- b. Health and safety
- c. Other related concerns

Operational Efficiency

Each of the categories impact the daily operations and functionality of the Village Hall. For several decades the Village's administrative operations have functioned in a facility that has evolved and changed over time. The original building was partially demolished and an expansion was built onto the facility in 2004. Based on conversations with Village staff during the interview and programming process, it was apparent that certain areas of the building are lacking in terms of their capacity and it is impacting the operational efficiency of the facility. Currently Village staff occupies all available office spaces. Additional growth space to accommodate future staff headcount could only be accomplished by expanding the open workstation or cubicle area. Storage is at a premium and the two designated storage rooms are completely full with no additional space for expansion. Between historic records and files and the election equipment, the rooms are full. Plans and file storage have spilled over into the conference room and additional floor space is being occupied by storage materials that should be placed in a lockable storage room with restricted access to specific staff.

The police function of the Village Hall lacks the necessary space required for operational efficiency of the Sheriff's Department operation. The officer's room is too small to accommodate more than one staff member at a time and serves several functions including an armory, evidence

storage and processing, an interview room, and resume and report writing by the officers. In order to realize better operational efficiency individual spaces for each of the functions listed above should be created for the Sheriff's Department staff. There is no accommodation for Village residents and visitors outside the department that come to the Village Hall with police business. Officers are not able to have private conversations with suspects or victims in the current configuration. These meetings are currently held at the Calumet county facility in Chilton. As the Village grows and develops, a stronger police presence should be established in the community. Developing a formal area for police operations will enhance safety and security as well as staff and user experience.

Further discussion as it relates to the public safety aspect within the Village hall building Has been provided in a separate section of this report.

There are a few minor changes within the Village Hall facility that can enhance the user experience and the security and safety of the staff and operation. Separating the sensitive electronic equipment by providing a designated IT room that is large enough to accommodate all of the information technology components will help safeguard the Village from unauthorized access to the computer servers.

Adding the necessary ADA required enhancements in the toilet rooms and the break area will provide accessible amenities for users of all abilities.

Other Related Concerns

Other related concerns could be those classified as items that impact the Village Hall building, operations and staffing.

During the interview process with Village Hall staff, there were no additional related concerns expressed to the consultant team at the time of our facility tour and staff interviews. Staff felt the building adequately met the needs of the operation currently with the exception of the much-

needed storage space, but the current facility did not provide enough additional growth area to accommodate the function of the Village Hall and staff operations in the future. Sheriff's Department staff was keen to point out the shortcomings of their operation within the Village Hall. Adding staff to accommodate the contracted police services and the anticipated growth of the operation in the future will make it necessary for the police operations to expand. Whether that is in the current Village Hall facility or part of a future public safety campus, considerations for operational expansion should be made in the short term (0-5 years).

Current Facilities Conditions



Aerial Image of the Village of Harrison Village Hall and DPW Facility W5298 State Hwy 114, Menasha

The Harrison Village Hall building is a pre-engineered metal facility that houses the operations of the Harrison Village administration operations. The main building function is the administrative office portion of the operation. The building also contains a DPW vehicle and shop function area on the back of the building. The Calumet County Sheriff's department provides local police protection for the Village and has a small office area contained within the Village Hall administrative offices. There were drawings of the 2004 renovation of the facility available for the consultants to review. The building was

expanded and updated roughly 20 years ago and is in good shape with no notable areas of concern as it relates to the physical condition of the building beyond normal maintenance requirements.

The building was renovated and expanded to provide additional office, staff amenity areas and conferencing space as necessary for the business operations of the Village. The Village boardroom and the amenity spaces that serve it were also provided in the expansion and renovation of 2004. Growth of the Village precipitated the need for additional staff office space and operational areas of the building. This recent growth has expanded to the point that any additional floor area and potential operations expansion space has been accounted for. There is currently no future growth space available for the expansion of operations.

The building is ADA accessible and the parking area incorporates the required wheelchair accessible parking stalls. The asphalt parking lot is sloped to the elevation of the front walk making the transition from the parking lot to the building an accessible route.

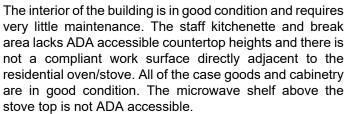


The parking lot contains concrete curbs and gutter around the South and West side of the building. Other areas of asphalt pavement are shouldered where they abut manicured lawn areas. Sheet drainage by sloping of the asphalt conveys stormwater away from the building. The asphalt parking lots have been recently re-paved and are in good condition.









Office and storage areas appear to be grossly under sized for the operation. In conversations, staff revealed the need for additional storage areas. The toilet rooms are ADA accessible and only lack the 18 inch vertical grab bar required on the side of the water closet.





The IT closet is undersized and does not accommodate current IT equipment needs. Future expansion of computer servers, building automation and security equipment will not fit in the current IT closet. It was also reported to the consultants that the door to the room needs to be left open to achieve proper air flow and regulate the temperature in the IT closet. This is a security concern for the Village since the sensitive electronic equipment cannot be secured by a locked door.





During interviews with the Calumet County sheriff's representatives, it was brought to the consultants attention that the space reserved for the community police officers is undersized. The room is not large enough for occupancy by more than one officer at a time and the space serves multiple functions including evidence processing and storage, an Armory and report writing area for the on-duty officer. Currently the Sheriff's Department stores two patrol vehicles in the DPW garage. The long-range plan for the Village under the agreement with Calumet County is to store one additional patrol vehicle on site in the DPW garage. This will add additional stress to the already tight vehicle storage Bay reserved for the Sheriff's Department

and eliminate one potential vehicle storage spot for Village DPW operations.



As it pertains to the proposed use as public safety vehicle (patrol car) storage and police department operations center, there is concern regarding change in risk category corresponding to current building code requirements for buildings that house "Essential Services". Back when the Village Hall was constructed, the state and national building code did not make considerations for risk categories based on the occupancy type of a building. With the adoption of more current building and life safety codes, definitions were provided for buildings that contain essential services. It is difficult to determine how the structure type would translate to the risk categories defined by today's building code. Existing building drawings would be necessary to ascertain the original construction methods used to construct these two buildings. From there an analysis could be completed comparing the building category type to the actual built facility. SEH Structural Engineer, Matt Gundry summarizes this concern as follows:

If this building were to house "essential services" as defined by current building code, additional structural considerations are in order. ASCE 7 commentary states "Buildings and structures typically grouped in Risk Category IV include hospitals, police stations, fire stations, emergency communication centers, and similar uses." Based solely on visual inspection, I suspect this building

originally fell under Risk Category II. Risk Category IV buildings are required to be structurally capable of withstanding larger snow (20%) and wind (~9%) loads than Risk Category II structures. In that case, strengthening of the building would be required to meet code when modifying, renovating or expanding the current building. It is assumed that the existing building was designed to Risk Category II. Given the proprietary nature of the building, evaluating the structure for these new loads becomes very time intensive. All of the components and connections need to be catalogued in detail for evaluation and potential strengthening. If the original building manufacturer can be identified, it is recommended they be contacted to see if the original design is still available and can be evaluated by the manufacturer for the change in risk category prior to committing to any renovations or expansion as public safety use building. If that option is not available, it is reasonable to assume there would be an increase in structural engineering costs associated with evaluating and designing strengthening of the frame to meet code requirements for Risk Category IV.

The DPW garage houses maintenance and Fleet vehicles. There is also a small maintenance shop operation that shares space with the vehicle storage areas within the DPW garage. The proximity of this maintenance shop is not ideal from a safety perspective. The shop operation shares space with vehicle storage and movement areas within the building. There is no physical separation between these two functions and staff members commingle with vehicles moving in and out of the facility several times a day.

The vehicle storage bays of the building are completely full and stored vehicles commingle in spaces with other functions like the sign shop, maintenance shop and wash bay. When the wash bay needs to be utilized fleet vehicles need to be removed from the wash bay and parked outside the building.





There are small non ADA accessible toilet rooms directly off the shop. These restrooms typically serve the DPW staff and are an additional convenience for on duty officers from the Sheriff's Department. There is a small break room adjacent to the DPW vehicle storage garage. It is technically reserved for DPW staff but during the interview process it was relayed to the consultant that the break room is too small to occupy by all on shift DPW staff. To accommodate for this staff takes their breakout in the





maintenance shop area directly adjacent to the vehicle storage and maintenance areas.

The existing overhead doors were original to the building and were not modified during the 2004 renovation. The are too small to accommodate some of the newer plow trucks when they are outfitted with front plows and wings. Damage was observed on several of the door jams of the overhead doors, evidence that plow drivers are challenged with the width of the doors when their plow trucks are set up for plowing operations.

Recommendations

Based on the relatively good condition of the Harrison Village Hall and DPW building there are only a few maintenance items that could use attention.

Providing a dedicated and expanded IT and server room will safeguard this sensitive equipment from potential damage and tampering by unauthorized staff.

Patching of the metal wall panels at the door jambs will extend the life of the wall panel.

Modifying a section of the countertop in the break room will bring the kitchenette into compliance with ADA requirements.

Installing an 18" vertical grab bar in the restrooms will bring the toilet room into compliance with ADA requirements.

Finding space to expand police operations and the IT room are two short term improvements that should be considered by the Village and moved up on a priority list.

Continuous monitoring and maintenance of the asphalt parking areas will prolong the service life of the asphalt.

Existing Facility Renovation Feasibility

Based on the age and condition of the Harrison Village Hall Building it is highly feasible and recommended the existing facility be renovated. DPW operations should be expanded to the East. Removal of the existing salt shed would



provide the needed area for DPW expansion. Investing in the recommended maintenance and accessibility improvements will extend the life and functionality of the facility for users of all abilities for a minimum of 20 years. The cost of these improvements will be realized in terms of payback over the course of the next two decades that the building is in service.

Expanding police operations within the existing facility will require some thought as to the risk category of the building and the potential hardening of the structure that would accommodate the Police Department expansion.

If a long-range plan for a public safety facility is realized, it would make sense to centralize all of the Village operations onto 1 campus as a convenience to Village residents and as an operational efficiency measure for all Village staff. A new Village Hall as part of the public safety facility should be a consideration on the consolidated Village campus.

Current Challenges in Existing DPW Facility

Current challenges in the existing public works building also falls into three main categories:

- a. Operational efficiency
- b. Health and safety
- c. Other related concerns

Each of the categories impact the daily operations and functionality of the public works building. For several decades the Village's public works operations have functioned in a building that was programmed for a smaller operation that maintained a smaller community. With the growth that the Village has seen in the past decade, it is evident when analyzing the operations of the current public works department that community growth has a direct impact on the space needs and function of the public works department.

From the expansion of the equipment fleet and maintenance vehicles to the increase in FTE staffing, the public works department has shown steady growth over

time. Just in the 20 years since the Village Hall and DPW facility was renovated and expanded, the need for additional vehicle maintenance and storage has been documented. With additional personnel being hired to operate the equipment and manage the operations, office and amenity space like locker room functions and a break room with adequate capacity to accommodate all staff simultaneously are becoming necessities for the operations. Recent staff growth and the increase in the number of FTE's does not take into account seasonal help that increases the number of staff during the summer months.

Operational Efficiency is impacted in the DPW garage by the need to provide indoor storage for the equipment and vehicle fleet. Additional equipment has taken over spaces originally reserved for vehicle maintenance, sign shop operations and the wash bay. Vehicles must be jockeyed inside the building and to complete some operations, completely removed from the vehicle storage areas and parked outside.

With the growth of the Calumet County sheriff and policing operations, one of the original vehicle bays reserved for DPW vehicles has now been converted to full-time squad car storage for the sheriff's department. This further impacts the operational efficiency of the DPW department. Now DPW staff must work around the 2 squad cars that are parked in the middle of the DPW operation. In programming discussions with Calumet county sheriff's representatives it was discovered that it is the intent of the Sheriff's Department to expand to three patrol vehicles that will need to be parked inside the DPW garage. This will put even more stress on the efficiency of the operations of the DPW area. During the 2004 renovation and expansion of the DPW area, floor plan space was identified for vehicle storage area and a two-ton jib crane was installed between 2 vehicle storage bays. With the addition of fleet and maintenance vehicles, those two previously reserved maintenance bays have since been occupied by fleet vehicles that now need to expand into those reserved bays.

Health and Safety is also compromised in the DPW facility. Since the staff break room is not large enough to accommodate the DPW department during common break times, the repair shop has become a makeshift break room with staff preparing and eating their lunches in the shop next to facilities originally intended for welding and cutting operations, painting operations and general equipment maintenance work. As part of the 2004 renovation, code required vehicle exhaust was added to the vehicle storage bays. The exhaust fans were sized to deliver the proper air exchanges based on the number of vehicles stored in the building. The existing vehicle exhaust system should be reevaluated to determine whether or not air exchanges in the building are adequate for the number of vehicles currently stored in the DPW garage.

Air quality in the vehicle storage and maintenance areas was observed as being sub-par. Vehicle exhaust odors and smoke were observed by the consultant team during their tour through the building. With areas of the vehicle storage and maintenance bays being occupied full time by members of the DPW staff, air quality and vehicle exhaust emission capture should be a high priority and treated as a health and safety consideration for the employees.

Safety in the DPW garage could be greatly enhanced by providing physical separation from the vehicle storage and movement areas and the vehicle maintenance shop within the garage space. Currently maintenance operations and vehicle movement are adjacent to one another and at times occupy the same spaces. Having better defined areas between personnel occupancy and vehicle storage will increase safety within the operation.

Other Related Concerns

Other related concerns could be those classified as items that impact the DPW building, operations and staffing.

Employee morale is one of the metrics that weighs heavily on a departments ability to successfully recruit and retain the best talent possible. With the popularity of public sector careers waning, it is more important than ever to provide proper, safe, welcoming and inclusive environments for employees. It has been demonstrated through recent DPW facility improvement and construction projects that employees exposed to the proper work environment are more motivated, healthier, feel safer and are more likely to stay in their current positions when given best in class environments to live and work.

New facilities should be seen as a long-term investment by the community to preserve a well maintained community. Communities that invest in facilities to house their DPW departments see long term benefits to the Community. The facilities that house these departments are only one facet that garners civic pride but it is a critical piece in the equation that illustrates the benefit and importance of an efficient, well run DPW department within a community.

Bringing a new facility online that is more environmentally sustainable and responsible is a long-term consideration the Village should embrace. Expanding and improving the current DPW building with and energy efficient highly sustainable building will provide economic and environmental benefit for decades to come.

Programming and Space needs

Programming and Future Space Needs were derived and based on current operation and potential expansion discussions with Harrison Village Staff and Calumet County Sheriff's department members. Separate fire and police space needs documents have been developed and include the current and future programmed spaces necessary for the operation of a police, fire and EMS station.

The program areas were also applied to the existing building renovation options analyzed as part of the study so the appropriately sized building could be used in determining the feasibility of occupying the existing public safety building and Village Hall site(s).

The following is a high level summary of the building program spaces and their appropriate areas and does not

include a room by room breakdown. Square footage areas between the new program and the existing facility have been listed comparatively.

Programmed Village Hall Administration: 6,883 s.f.

Existing area of current Village Hall Administration: 6,375 s.f.

Programmed area of DPW Vehicle Storage and Operations: 24,000 s.f.

Existing area of DPW Vehicle Storage and Operations: 14,875 s.f.

The space needs programming documents with room by room descriptions and recommended sizes can be found on the pages following this section.

DPW & Administration Programming - Office Administration

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|-------------------------------------|--------|---|-------|---|---------|----------|--------|--|
| OFFICE | | | | | | | | |
| Open Office/Work Room | 32 | Х | 25 | = | 800 | 1 | 800 | 4 cubicles need one for intern, |
| Private Offices | 10 | Х | 15 | = | 150 | 5 | 750 | 5 currently no need for additional in next 5 years |
| Lobby/Vestibule | 10 | Χ | 12 | = | 120 | 1 | 120 | |
| File Storage Room | 15 | Х | 20 | = | 300 | 1 | 300 | currently undersized expands to other areas of building. |
| MFD/Print/Copy/supplies | 8 | Χ | 10 | = | 80 | 1 | 80 | Layout space and cabinets |
| Lobby Conf. Room | 6 | Х | 8 | = | 48 | 1 | 48 | Off Lobby. |
| Election supplies | 15 | Χ | 12 | = | 180 | 1 | 180 | |
| Workstations | 8 | Х | 8 | = | 64 | 4 | 256 | |
| Break Room | 15 | Х | 21 | = | 315 | 1 | 315 | Double as safety training room 12-13 staff |
| Janitor Room | 8 | Χ | 8 | = | 64 | 1 | 64 | |
| Vault | 8 | Х | 8 | = | 64 | 0 | 0 | safe in fie storage room |
| Locker Room | 32 | Χ | 20 | = | 640 | 1 | 640 | Gender neutral locker shower room |
| | | | | | | | | moveable tables and chairs additional polling |
| Board room | 30 | Χ | 40 | = | 1200 | 1 | 1200 | location |
| Public Restroom | 8 | Χ | 8 | = | 64 | 2 | 128 | |
| Conference Room | 16 | Х | 24 | = | 384 | 1 | 384 | 10 person conf table can be off lobby not in back of office space- camera and AV functionality |
| Training Room | 16 | Х | 32 | = | 512 | 0 | 0 | · |
| Inspections | 10 | Х | 15 | = | 150 | 1 | 150 | On DPW side |
| Plan Storage | 15 | Х | 20 | = | 300 | 0 | 0 | In office in cabinets 7 year retention |
| IT Room | 8 | Х | 12 | = | 96 | 1 | 96 | HVAC upgrades combine with Board room IT |
| Mechanical Room | 15 | Χ | 10 | = | 150 | 1 | 150 | |
| Mud Room | 8 | Х | 10 | = | 80 | 1 | 80 | |
| Survey Equipment/GIS Room | 8 | Χ | 10 | = | 80 | 1 | 80 | On shelves in trucks or in tool storage room |
| Mother's room | 8 | Х | 8 | = | 64 | 1 | 64 | |
| | | | | | | | | |
| Officer Room/Resume/Report Writing | 10 | Χ | 10 | = | 100 | 1 | 100 | |
| Interview room (hard, soft, family) | 0 | Х | 0 | = | 0 | 0 | 0 | |

| 898 | Efficiency Ratio of 15% | |
|-------|-----------------------------------|--|
| 2,902 | Subtotal Efficiency Patio of 15% | |

DPW & Administration Programming - Vehicle Storage

| Vehicle Storage Room | | | | | | | | |
|----------------------|-----|------|-------|-------|--------|-------|-------|--|
| Number | 3 | 4 | 5 | 6 | 7 | 8 | | |
| | • | | | L | ength. | | - | |
| | | 80 | 104 | 128 | 152 | 176 | 200 | |
| Depth | 60 | 4800 | 6240 | 7680 | 9120 | 10560 | 12000 | |
| De | 80 | 6400 | 8320 | 10240 | 12160 | 14080 | 16000 | |
| | 100 | 8000 | 10400 | 12800 | 15200 | 17600 | 20000 | |

| | | | | | | | | Total Truck Nootii |
|-------------------------------|--------|---|-------|---|---------|----------|--------|--------------------------------------|
| DPW Department Program | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
| Trucks, trailers, attachments | 200 | Χ | 120 | = | 24000 | 0 | 0 | Includes all required indoor storage |
| | 0 | Χ | 0 | | 0 | 0 | 0 | Heated, tempered, cold |
| | 0 | Χ | 0 | = | 0 | 0 | 0 | |
| | 0 | Х | 0 | = | 0 | 0 | 0 | |

| 0 | Subtotal |
|---|-------------------------------------|
| 0 | Efficiency Ratio of 10% |
| 0 | DPW Department Vehicle Requirements |

DPW & Administration Programming - Shop

| | Length | X | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|--------------------------------------|--------|---|-------|----|---------|----------|--------|--------------------------------------|
| SHOP | | | | | | | | |
| Wash bay | 30 | Χ | 60 | = | 1800 | 1 | 1800 | |
| Small Tool Room | 10 | Χ | 20 | = | 200 | 1 | 200 | |
| Gas Handheld Tool Room | 40 | Χ | 20 | II | 800 | 1 | 800 | |
| Paint/Oil/Chemical Storage | 12 | Χ | 15 | II | 180 | 1 | 180 | |
| Sign Storage | 40 | Χ | 5 | II | 200 | 1 | 200 | |
| Vehicle Maintenance | 30 | Χ | 80 | 11 | 2400 | 2 | 4800 | with vehicle hoist |
| Parts Storage | 50 | Χ | 20 | = | 1000 | 1 | 1000 | eliminate storage racks |
| Tire Storage | 8 | Χ | 20 | = | 160 | 1 | 160 | - |
| Wood Shop | 25 | Χ | 20 | = | 500 | 0 | 0 | |
| Welding Shop | 30 | Χ | 15 | = | 450 | 1 | 450 | Combine with wood shop |
| Bulk Fluid Storage | 15 | Х | 15 | = | 225 | 1 | 225 | · |
| Shop Toilet | 8 | Х | 8 | = | 64 | 1 | 64 | |
| • | | | | | | | | Shared with Lead foreman- Code |
| | | | | | | | | enforcement might move out to fror |
| Shop Office | 15 | Χ | 20 | ш | 300 | 1 | 300 | office. |
| Shop IT Room | 6 | Χ | 6 | = | 36 | 0 | 0 | |
| Compressor Room | 15 | Χ | 15 | = | 225 | 1 | 225 | |
| Mezzanine | 60 | Χ | 25 | = | 1500 | 1 | 1500 | |
| Paper Product & Maintenance Supplies | 20 | Χ | 15 | = | 300 | 1 | 300 | |
| Janitor Room | 8 | Χ | 8 | = | 64 | 0 | 0 | |
| Shop HVAC | 25 | Χ | 15 | = | 375 | 0 | 0 | |
| Plow blade storage | 5 | Χ | 20 | = | 100 | 0 | 0 | Follow program from Jeff. |
| Parks supply/maintenance storage | 15 | Х | 15 | = | 225 | 1 | 225 | Volleyball and pickle ball nets etc. |
| Holiday display storage | 5 | Х | 40 | = | 200 | 1 | 200 | Future need. |
| , , , , , , , , | 0 | Х | 0 | = | 0 | 0 | 0 | |
| | 0 | Х | 0 | = | 0 | 0 | 0 | |

| 12,629 | Subtotal |
|--------|-------------------------|
| 1,894 | Efficiency Ratio of 15% |
| 14,523 | Shop Spaces |

DPW & Administration Programming - Site Program

| | Length | х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|---|--------|---|-------|---|---------|----------|--------|---|
| Staff Parking | 32 | Х | 10 | = | 320 | 15 | 4800 | Current parking is adequate |
| Public Parking (DPW dept business | 32 | Х | 10 | = | 320 | 0 | 0 | |
| Outdoor Patio | 25 | Х | 45 | = | 1125 | 0 | 0 | |
| Enclosed Dumpster | 12 | Х | 24 | = | 288 | 1 | 288 | Hazmat appliances and electronic drop off |
| Generator | 20 | Х | 10 | = | 200 | 1 | 200 | Power entire building |
| Storm Water Treatment | 50 | Х | 100 | = | 5000 | 1 | 5000 | |
| Cold Storage | 60 | Х | 100 | = | 6000 | 1 | 6000 | |
| Brush Collection | 32 | Х | 100 | = | 3200 | 0 | 0 | - |
| Salt Storage | 32 | Х | 100 | - | 3200 | 0 | 0 | 800 ton 1 new 2 old 500 ton |
| Cell Tower | 50 | Х | 50 | - | 2500 | 0 | 0 | |
| Yard Storage | 32 | Х | 100 | - | 3200 | 0 | 0 | |
| Outdoor wash down area | 32 | Х | 100 | = | 3200 | 0 | 0 | |
| Cold patch storage | 15 | Х | 30 | = | 450 | 1 | 450 | |
| Sweeper pit | 25 | Х | 45 | = | 1125 | 0 | 0 | |
| Black dirt | 15 | Х | 30 | - | 450 | 0 | 0 | |
| Appliance storage | 15 | Х | 30 | - | 450 | 0 | 0 | |
| Street tree storage and mulch (100 trees) | 40 | Х | 40 | - | 1600 | 0 | 0 | |
| Crushed stone | 15 | Х | 30 | = | 450 | 1 | 450 | |
| clear stone | 15 | х | 30 | = | 450 | 0 | 0 | |

| 17,188 | Subtotal |
|--------|-------------------------|
| 1,719 | Efficiency Ratio of 10% |
| 18,907 | Site Program Total |

DPW & Administration Programming - Summary Total

| Office/Administration | 6,883 |
|-----------------------|--------|
| Vehicle Storage | 20,000 |
| Shop | 14,523 |
| Site Program | 18,927 |

| 41,406 | Building footprint |
|--------|---------------------------|
| 60,333 | Minimum Site Requirements |

Cost Estimates & Inflationary Impacts Cost Estimate- Addition and Remodel- Current Sites

The Cost Estimate is based on renovation and addition of the DPW and Village Hall. The estimate of probable cost developed by the consulting team includes "all in" project costs. The estimate includes the costs to fully renovate and add on to the facilities (hard costs) in 2023 dollars as well as other associated (soft costs) the Village will incur when designing, constructing, and occupying the facility.

This cost scenario was developed assuming selective demolition would be required for the existing facilities and renovation as identified by individual facility. The cost includes a roughly 500 s.f. expansion to the Village Hall, removal of the existing salt shed and a building expansion of 9,125 s.f. to the current DPW facility.

The total cost of the project is \$4.8 million. This cost is reflective of building construction and additional site improvement costs necessary to provide an efficient, functioning Village Hall and DPW facility. The cost does not reflect the value to purchase property. It is assumed the facility expansion can be accomplished on the current site once the existing salt shed is removed.

A complete breakdown of the program and costs are represented on this page.

The estimate was established using per square foot costs in include site development costs (pavement, stormwater improvements, site lighting and amenities).

Square foot costs were established using the "Basis of Design" for the definition of the construction materials and methods for the building type. The assumptions used in developing the basis of design is defined in a separate section later in this report. The cost per square foot was derived from current project cost data from similarly sized projects within the market area (Northeast WI) recently bid and constructed.

Based on the preliminary nature and status of the design, the cost per square foot estimating method is a reliable method of estimating projects at the schematic design level.

Table 1 – Village of Harrison DPW/Village Hall Building Addition/Remodel Costs

| Village Hall | | |
|------------------------|--------------|------|
| Office/Admin | 507 | s.f. |
| DPW | | |
| Opps/Vehicle Storage | 9125 | s.f. |
| Total Areas: | | |
| Village Hall | 507 | s.f. |
| DPW | 9125 | s.f. |
| Total Area | 9632 | s.f. |
| Renovated/New Areas | | |
| Demolition | 2580 | s.f. |
| Renovation | 2580 | s.f. |
| New addition | 9632 | s.f. |
| Cost/s.f. Demolition | \$7 | s.f. |
| Cost/s.f. Renovation | \$190 | s.f. |
| Cost/s.f. New Addition | \$365 | s.f. |
| Construction Cost | \$4,023,940 | |
| Additional Costs | | |
| Land | 0 | |
| Design | \$301,795.50 | |
| FFE | \$80,478.80 | |
| Contingency | \$402,394.0 | |
| Total Project Cost: | \$4,808,608 | |

Inflationary Impacts

As discussed in each of the individual building analysis reports, recommendations for replacement of facilities are addressed on a case-by-case basis. The replacement of these facilities should be planned for starting within the next 2-3 years to maximize the return on investment in terms of the size and quality of the building for the estimated cost for replacement. It should also be noted that based on inflation and cost of materials and labor, for every year the project is delayed, it will cost the Village an additional 9% per year compounded; based on current inflation rates. This is a conservative estimate of inflation and current market analysis, and inflationary trends tend to be more volatile. To illustrate the impact of delaying the construction of a new facility, a table of inflation for each of the buildings recommended for replacement follows this section.

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Table 2 – Project Cost Impact of Annual Inflation Addition and Remodel - Village Hall and DPW Facility

Year One for Analysis: 2024

PROJECT COST

\$4,808,608 Estimated Total Project Cost:

Percent of Soft Costs: 12%

Soft Costs (Consulting, Administration): \$577,033

Hard Costs (Construction): 4,231,575

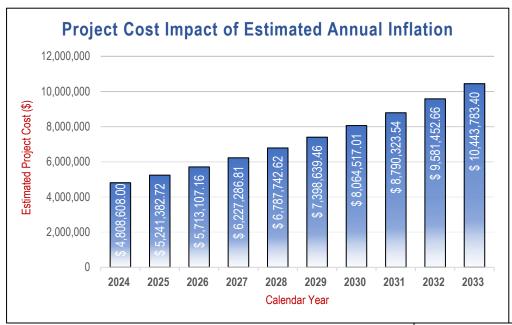
> **Project Costs:** \$4,808,608

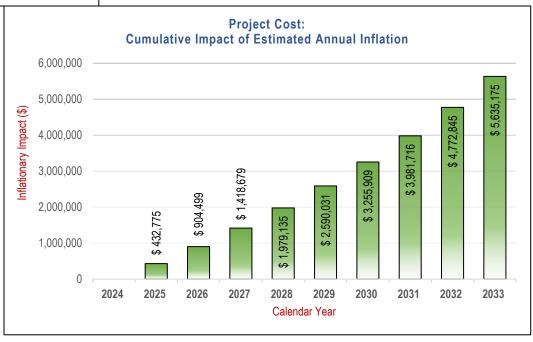
Potential Rate of Annual Inflation:

Estimated Soft Costs Inflation: 9% 9%

Estimated Hard Costs Inflation:

| Year: | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Calendar Year Ending: | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
| Soft Cost: | \$577,033 | \$628,966 | \$685,573 | \$747,274 | \$814,529 | \$887,837 | \$967,742 | \$1,054,839 | \$1,149,774 | \$1,253,254 |
| Hard Cost: | 4,231,575 | 4,612,417 | 5,027,534 | 5,480,012 | 5,973,214 | 6,510,803 | 7,096,775 | 7,735,485 | 8,431,678 | 9,190,529 |
| Estimated - TOTAL Project Cost: | \$4,808,608 | \$5,241,383 | \$5,713,107 | \$6,227,287 | \$6,787,743 | \$7,398,639 | \$8,064,517 | \$8,790,324 | \$9,581,453 | \$10,443,783 |
| Annual Cost Variance: | \$0 | \$432,775 | \$471,724 | \$514,180 | \$560,456 | \$610,897 | \$665,878 | \$725,807 | \$791,129 | \$862,331 |
| Annual Percent Variance: | 0.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% |
| Cumulative Annual Cost Variance: | \$0 | \$432,775 | \$904,499 | \$1,418,679 | \$1,979,135 | \$2,590,031 | \$3,255,909 | \$3,981,716 | \$4,772,845 | \$5,635,175 |
| Cumulative Annual Variance: | 0.00% | 9.00% | 18.81% | 29.50% | 41.16% | 53.86% | 67.71% | 82.80% | 99.26% | 117.19% |







Site Aerial of Harrison Utilities N8722 Lake Park Road. Menasha

Harrison Utilities

Current Challenges in Existing Water Utility Facility

Current challenges in the existing water utility building also falls into three main categories:

- a. Operational efficiency
- b. Health and safety
- c. Other related concerns

Each of the categories impact the daily operations and functionality of the water utility building. Since the building was originally programmed for a larger operation that has reduced in size overtime, **operational efficiency** can be found in reorganizing some of the interior spaces to take advantage of some of the additional interior square footage. These alterations are minor and of a lower priority but thought should be given to the long term operation and whether or not it is feasible to incorporate other Village administrative functions within the utility building.

There are a few minor changes within the utility building that can enhance the user experience and the security and safety of the staff and operation. Separating the sensitive electronic equipment by providing a designated IT room will help safeguard the Village from unauthorized access to the computer servers.

Adding the necessary ADA required enhancements in the toilet rooms and the break area will provide accessible amenities for users of all abilities.

Providing additional vehicle exhaust in the garage area and wash bay will improve the air quality and remove harmful vehicle exhaust emissions.

Other Related Concerns

Other related concerns could be those classified as items that impact the Utility building, operations and staffing.

During the interview process with utility department staff, there were no additional related concerns expressed to the consultant team at the time of our facility tour and staff interviews. Staff felt the building adequately met the needs of the operation currently and provided enough additional growth area to accommodate the function of the utility operations for several years to come.

Current Facilities Conditions

Harrison Utilities building is a pre-engineered metal facility that houses the operations of the Harrison Utilities . The main building function is the administrative office\operations portion of the facility. The building also contains a vehicle storage and shop function area on the back of the building. There were not drawings available for the consultants to review. The building appears to be roughly 15-20 years old and is in good shape with no notable areas of concern.

The building was originally constructed for the Harrison Water Commission. The building served as the utilities main office space and housed the operation of the Water Commission as well as the employees of the water utility. Additional office and conferencing space was necessary for the business operations of the water Commission. After the Commission was dissolved the additional spaces and areas of the facility were repurposed for water staff. There is still a fair amount of unprogrammed area within the water utility office building. That additional office space is being considered for future growth of water utility staff by management.

The building is ADA accessible and the parking area incorporates the required wheelchair accessible parking stalls. The asphalt parking lot is sloped to the elevation of

Harrison Utilities Page 27

the front walk making the transition from the parking lot to the building an accessible route.







The parking lot contains concrete curbs and gutter around the South and West side of the building. Other areas of asphalt pavement are shouldered where they abut manicured lawn areas. Sheet drainage by sloping of the asphalt conveys stormwater away from the building. The asphalt parking lots have been seal coated and crack filled and are in fair condition.



The interior of the building is in good condition and requires very little maintenance. The staff kitchenette and break area lacks ADA accessible countertop heights and there is not a work surface directly adjacent to the residential oven/stove. All of the case goods and cabinetry are in good condition. The microwave shelf above the stove top is not ADA accessible.

Office and storage areas appear to be adequately sized for the operation. In conversations, staff did not reveal the need for additional storage or work areas.





The toilet rooms are ADA accessible and only lack the 18 inch vertical grab bar required on the side of the water closet. There are some storage cabinets and furniture placed in the restrooms that were installed after occupancy. These additional accessory pieces are not ADA accessible. There is a staff shower that water department field staff utilize that appears to be ADA accessible.





Harrison Water Utility Page 28

The water department garage houses water department vehicles and temporary power generators that are stored on site and used for emergency backup power for lift stations throughout the Village.



According to staff interviewed during the condition walk through, the water laboratory and testing facility is of adequate size in order to conduct the types of testing necessary.





There is a wash bay directly adjacent to the indoor parking garage that is served by a hot water pressure washer located remotely on the other side of the wall of the wash bay. Staff reported that the wash bay is utilized as an overflow parking stall for water department vehicles due to the lack of size and ability to accommodate department vehicles in the storage garage. There is a staff work area in the storage garage that accommodates a small workbench for general routine maintenance activities.

All of the exterior entrances observed were in good condition with operable door hardware and no reports of any issues or concerns with the operation of the door hardware.

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There was some visible corrosion to the metal wall panels at the overhead and passage door locations of the water department garage. Staff reported that salting operations prematurely eroded the paint finish on the metal panels and was causing corrosion. Some of the flaking corrosion was removed and asphaltic coating was applied to the panel to retard the corrosion process.



There was noticeable frost heaving of the approach slabs at the entrance doors. Over time, portions of the concrete was ground down to provide better accessibility to the entrances and eliminate trip hazards around the building.



Storm water is diverted from the roof and gutter system into downspouts that are tied together below grade along pedestrian sidewalks diverting the stormwater underground versus overland which eliminates icing conditions on the walking surfaces. All other downspouts daylight for surface draining in areas where the possibility of icing on paved surfaces is not a critical safety concern.



Recommendations

Based on the relatively good condition of the Harrison Utilities building there are only a few maintenance items that could use attention.

Providing a dedicated IT and server room will safeguard this sensitive equipment from potential damage and tampering by unauthorized staff.



Removing and Patching of the metal wall panels along the concrete sidewalks will extend the life of the wall panel and

Harrison Water Utility Page 30

remove the corrosion that is deteriorating the metal wall panels.

Modifying a section of the countertop in the break room will bring the kitchenette into compliance with ADA requirements.

Installing an 18" vertical grab bar in the restrooms will bring the toilet rooms into compliance with ADA requirements.

Continuous monitoring and maintenance of the asphalt parking areas will prolong the service life of the asphalt.

Existing Facility Renovation Feasibility

Based on the age and condition of the Harrison Utilities Building it is highly feasible and recommended the existing facility be renovated. Investing in the recommended maintenance and accessibility improvements will extend the life and functionality of the facility for users of all abilities for a minimum of 20 years. The cost of these improvements will be realized in terms of payback over the course of the next two decades that the building is in service.

Because there are no recommendations for the physical expansion of the Harrison utility building, a space needs spreadsheet was not developed for this particular facility. A cost estimate was provided for the minor maintenance and accessibility improvements to the facility. That estimate follows this section.

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Cost Estimates & Inflationary Impacts

Table 3 – Harrison Utilities Improvements- Estimate of Probable Cost

| Renovation of the Harrison Utilities Building | | | | | | | |
|--|------|-------------|----------|----------|--|--|--|
| DESCRIPTION | UNIT | Unit Cost | Designed | Cost | | | |
| Install grab bars | Ea. | \$550.00 | 2 | \$1,100 | | | |
| Replace metal wall panels at entry door- North bld. Face | Ea. | \$12,500.00 | 1 | \$12,500 | | | |
| Build IT closet for IT equipment | Ea. | \$4,500.00 | 1 | \$4,500 | | | |
| Roof repairs | Ea. | \$500.00 | 1 | \$500 | | | |
| Countertop modifications | Ea. | \$12,000.00 | 1 | \$12,000 | | | |
| Lower microwave shelf | Ea. | \$4,500.00 | 1 | \$4,500 | | | |
| \$35,100 | | | | | | | |
| | | | | | | | |

| Sub Total | | \$35,100 |
|--------------------|--------|----------|
| A/E Design Fee | 8.00% | \$2,808 |
| General Conditions | 10.00% | \$3,510 |
| Contingency | 20.00% | \$7,020 |
| Total | | \$48,438 |

Costs are in 2024 Dollars

Harrison Utilities Page 32

Harrison Fire Rescue Protection District Operational and Physical Infrastructure Review

Current Facilities Conditions

The Village of Harrison contracted the consultant to review the current fire station facilities and department operations and make recommendations based on the findings as well as implement current best practices and understand the challenges that rural fire protection entities encounter in the delivery of fire/EMS services. The basis of the study work is to provide future planning within the confines of the existing structures and recommendations for needed improvements, expansion, or relocation.

The intent of this review is to evaluate the current facilities assessment study measured against the demographic make-up of the protection area, the current workforce compared against industry standards and the projected future needs to deliver efficient public safety services to the community. The Village of Harrison has had several recent studies and reviews of operations that have focused more specifically on emergency operations and equipment. This study was intended to look at the physical infrastructure, condition and space needs of the Village's two fire stations and provide recommendations for long term operational efficiency.

The Harrison Fire and Rescue Department is located within the County of Calumet and protects the Village of Harrison, Village of Shorewood, a portion of the Town of Woodville and the Town of Buchanan as an automatic mutual aid response. The population of this area is over 18,000 residents and 52 square miles. The district has realized a double-digit percentage of population growth since 2000 and this is expected to continue due to the desirable location in the northeast portion of Lake Winnebago shores, Appleton, Menasha, Neenah and High Cliff State Park recreational area/campground.

Both current facilities are very well maintained and the efficiency of these are limited due to size constraints and lack of storage, office spaces, report writing areas, decontamination areas, laundry room, separate bathroom facilities, formal training room, fitness area, ADA accessibility and accommodations for overnight staff. Industry standard vehicle size has also dictated the need for larger truck bay areas, higher ceilings and overhead door head heights, and wider truck bay doors. This facility is currently used at a maximum capacity and efficiency of operations will ultimately be reduced because of the lack of space and dedicated, task specific areas. Any future increase in service would require remodeling and/or annexing of currently used space or moving non-essential tasks to other locations (trainings, meetings, etc). The space constraints further challenge the overall operational efficiency of the Department.

Operational Challenges

Harrison Fire District has some unique challenges as the geographical footprint is large relative to the size and capability of the current operational model of the organization. The area is dissected by the Canadian National Railway, which ships a variety of products including hazardous materials cargo through parts of the Village. Most rural communities have a contingent of staff trained to the Operations Level certifications and minimally equipped to handle a moderate to large scale derailment or spill. The district is bordered on the south-west by Lake Winnebago, and to the south, High Cliff Escarpment and Recreational area. These pose additional challenges by way of the need for specialty rescue and mitigation (Water rescue, tactical and high angle rescue).

Due to the size of the area as well as the staffing challenges, response times are significantly less than the NFPA #1721 recommendation.

As noted earlier, the current configuration of both facilities makes no provisions for separate spaces for decontamination, physical fitness, sleeping, food preparation, dining, training, report writing, civilian receiving

areas, gear storage and laundry, SCBA compressor and maintenance areas.

Current size limitations require sharing spaces, shifting tasks like training and maintenance between buildings and off site, and storage of assets at different facilities within the Village. Time and resources are required to coordinate for training and most importantly emergencies.

The current facility will not allow for larger fire trucks, ancillary equipment such as EMS transport vehicles or additional utility vehicles used to mitigate some of the unique hazards identified within the Harrison Fire District.

Current Facilities Challenges

The current staffing model for Harrison FD is volunteer with a full time Fire Chief. Per staff, this model currently suits the needs, day-time staffing can be a challenge that can lead to longer than ideal response times. Staff felt that the current volunteer model may currently work, but a goal to staff a parttime or complete full-time position should be no more than 10 years out based on the increasing number of calls for service, the size of the response area and the demographics of the community. The Harrison FD currently has an agreement with Gold Cross Ambulance Service, located approximately 11 miles to the furthest area of the Harrison response district. Accommodations for female fire fighters were not designed into the facility, nor overnight provisions for internship or full-time staffing because of a large contingent of volunteers serving the community when this facility was built. Many fire departments with a similar model use an "overnight" or internship program to attract talent and mentor potential Fire/Rescue candidates and recruits. It would be expected that Harrison would continue to contract EMS services for a fee until such time that they take the responsibility of EMS treatment and transport. Either service delivery method will require dedicated space for crew operations, additional truck bay space, storage for durable medical equipment and report writing/administrative office space.

Gender designated restroom/locker/shower facilities were not originally incorporated into the station. The existing restroom facilities have been converted to "gender neutral" facilities but lack adequate size to accommodate anything but a daytime crew. There are currently small non-ADA accessible toilet facilities for female staff but there are no private "gender neutral" shower facilities. ADA accessibility was another accommodation that was not required when these facilities were built. The facility has no ADA accessible toilet facilities and makes no accommodations for accessible entrances or paths of travel.

Due to the age of construction of both buildings, the current facilities were constructed at a time in the fire service industry well prior to emphasis on diversity of employees as the intent was to support volunteer "day staff".

Wisconsin does not currently have a statute or language that references "presumptive" cancers that extend to the volunteer staff members, but several states in the US do and any change to the legislation or staffing model would apply the liability of these cancers to the organization. Any future plan that would increase the building footprint and operational objectives must keep in mind the health and wellness of employees. Trending data shows that not only the byproduct of firefighting shows a direct link to several cancers, but also the chemicals that are used to give fire gear it's fire resistive qualities. Developing decontamination zones to help mitigate the spread of carcinogens and pathogens into the living quarters was not a consideration when these facilities were constructed. The lack of decontamination facilities to isolate, clean and properly store fire gear and firefighting equipment after being contaminated at a fire scene should be a concern when moving forward. Furthermore, internal combustion engines release many cancer-causing compounds that have also shown a direct correlation to similar cancers encountered during firefighting.

The physical size and arrangement of spaces at both station locations presents challenges to operational efficiency.

Storage is one of the biggest physical challenges facing the department. Most of the planned storage areas have been converted to office spaces needed for administrative office staff. Lacking is a functional training facility that accommodates the necessary props and training equipment necessary to properly train fire personnel. A relationship with the local technical college is suitable for recruit training, but on-going training in accordance with Wisconsin State code SPS #330.07 (monthly training) requires on site and instation training. In order to be efficient, most organizations incorporate these elements in the design and remodel of fire stations.

The glaring deficiency is an area for overnight provisions and gender neutral areas. As with most rural fire protection districts, the ability to recruit volunteer staff has become challenging and a move toward integrating full-time staff as a partial POC/FTE staff will be needed to plan for future viability.

The construction and layout of the current facility may lend itself to expansion, but the current location at the edge of its district would gain space and useability at the expense of response times and may limit the volunteer staffing pool.

Site Specific Concerns

The Day Room is currently being used a multi-purpose work area and not adequate for a department wide (all call) meeting or training. For larger fire-related meetings or trainings, personnel and department equipment will be offsite which will increase "turn-out" time in event of an emergency.

Station #60, at W. 459 Clifton Road is a shed style design that was initially built to house vehicles and an office/day room addition was added later. The building is older than Station #70 but is also in very good repair. It is mainly block construction with interior partitions for separate dayroom and offices. It is also overused and inhibitive to existing operations. Offices are repurposed from a storage area and the Fire Chief and the five Assistant/Division Chief all share an office at this station. It houses an engine, water tender,

heavy rescue a $\frac{3}{4}$ ton, 4-wheel drive brush truck and a Polaris UTV with a pump and water. It is near High Cliff State Park, and the staff there is trained to execute high angle rescue. This station is surrounded by another jurisdiction and the Sherwood Village Hall is directly across the street.

Station 60 Condition Reporting

The exterior of Station 60 is in fair condition with the exception of some deteriorating masonry between the overhead truck Bay doors. Concrete masonry was used on most of the surfaces exposed to maintenance and potential abuse. Metal wall panels are installed 4 foot above grade on the north and West elevations of the building. The decorative concrete block is in fair to good condition and only require some surface staining removal.





The gutter system along the north elevation requires some repair to fix leaking spots along the entire run of the prefinished metal gutter system. Downspout leader should be added in locations where the downspouts daylight to the





Site Aerial of Harrison Fire Station 60 W469 Clifton Rd. Sherwood

surface and overland flow directs water away from the building.

All of the asphalt pavement surfaces around Station 60 are in need of complete replacement. Signs of alligator cracking and complete absence of asphalt pavement are present in many of the areas of the parking lot.





The interior configuration of Station 60 should be modified to include best practices for the health safety and welfare of the firefighters. Currently all of the maintenance operations ie. Air pack filling, bunker gear laundering, and turn out gear storage all take place in the apparatus bay where they are exposed to the harmful effects of carcinogens from vehicle exhaust. The decontamination shower is part of the apparatus Bay and should have its own separate showering and changing facility that is more conducive to the gender mix between male and female firefighters.

The toilet room should have better isolation from the apparatus Bay and exposure to vehicle exhaust. There are a few ADA improvements that need to be added to enhance the accessibility of the restroom.







Near term recommendations (0-5 years)

Based on the current condition of the existing Fire Station 60, the Village should make some near term improvements and maintenance enhancements that will prolong the life of the facility.



Complete replacement of the asphalt paving on the site is a short-term recommendation. The current pavement is beyond its service life and is impacting stormwater drainage flow and does not provide a stable surface for training, maneuvering, and testing fire equipment.

Reconfigure the interior spaces to isolate the laundry equipment and turn out gear storage from the truck floor.

Install the necessary ADA accessibility hardware in the toilet room.

Clean the stained exterior masonry, properly seal the surface of the exposed split faced block

Repair the gutter on the North building eave and provide downspout extensions.

Patch the concrete walls at the door overhead door jambs.

Long term recommendations (10-15 years)

Based on the fact the building is aging and is too small to physically accommodate the operations and number of apparatus required to be stationed in that firehouse and the fact that it does not incorporate best practices for health, safety, welfare and gender mix, the long term solution for Station 60 is complete removal and replacement. This should be a long-term strategy for the Village over the next 10-15 years.

Station #70

Station #70 at 8714 Lake Park Road is a pole barn built in 1993. It houses 2 engines, a water tender, the Fire Chief car,



a 3/4-ton utility truck, a bus used for water rescue and two snowmobiles. Some of the staffing that responds to this station live in an apartment complex located near this station and this proximity helps with response manpower and timing. It is very well maintained, but the staff and current operations have outgrown the facility. There are no provisions



overnight stay and there is a shower fixture in the truck bay area hallway that is used for storage. There is no privacy within this area and appears not used. Decontamination areas for gear, equipment and personnel are not feasible or existent. The Chief stated that he does not see full time staffing need in the next five years but would look to create full time staff provisions within 10 years. Day room facilities are small and group trainings and meetings are usually held at Station #60. Station #60 does not adequately facilitate these gatherings as some of the staff have to stand during meetings and trainings. There is a 26 KW stand-by generator less than 5 years old. The mechanical infrastructure is adequate for the current operations, but as they age and demand increase, this will change with increased traffic and staffing.





Site Aerial of Harrison Fire Station 70 8714 Lake Park Road, Menasha

Because of area annexation, this station lies on the outer response area and not ideally located. GIS response mapping was developed for both stations within the fire service areas. The results of this analysis are provided in this report. Current staffing assigned to this station (that do not live in the adjacent apartments) come from other areas of the Village and take additional time to travel to the fire station. This impacts overall response time and the ISO rating of the department.

Existing Facility Renovation Feasibility

As noted earlier in this report, the current facilities are in good repair and regularly scheduled maintenance and repairs have been done to keep the facilities operating as efficiently as possible given the evolution of the operations over time. The buildings are centralized in their respective districts and the heat maps show nearly optimal response times from the current facilities. Impact on total response time is attributed to the location of the responding staff assigned to the specific station. Growth in the northwestern areas of the Village is stretching response times to those areas and long-term facility location and operations should consider these high growth areas.

The buildings were both built as "pole-shed" style, with post and beam with steel exterior. This construction type does lend itself well to expansion either up or outward. While both stations have a relatively large property footprint, it would not be advisable at this point to spend money or capitol on expansion of either building because of the age and construction style of both facilities. Near-term maintenance items of low cost should be considered to extend the life of the facility until such time that complete replacement can be scheduled. Structurally, the current buildings were constructed as a proprietary metal building system (PEMB).

As it pertains to the proposed use as public safety vehicle storage and fire department operations center, there is concern regarding change in risk category corresponding to current building code requirements for buildings that house "essential Services". Back when Station 60 and 70 were constructed the state and national building code did not

make considerations for risk categories based on the occupancy type of a building. With the adoption of more current building and life safety codes, definitions were provided for buildings that contain essential services. It is difficult to determine how the structure type would translate to the risk categories defined by today's building code. Existing building drawings would be necessary to ascertain the original construction methods used to construct these two buildings. From there an analysis could be completed comparing the building category type to the actual built facility. SEH Structural Engineer, Matt Gundry summarizes this concern as follows:

If this building were to house "essential services" as defined by current building code, additional structural considerations are in order. ASCE 7 commentary states "Buildings and structures typically grouped in Risk Category IV include hospitals, police stations, fire stations, emergency communication centers, and similar uses." Based solely on visual inspection, I suspect this building originally fell under Risk Category II. Risk Category IV buildings are required to be structurally capable of withstanding larger snow (20%) and wind (~9%) loads than Risk Category II structures. In that case, strengthening of the building would be required to meet code when modifying, renovating or expanding the current buildings. It is assumed that the existing building was designed to Risk Category II. Given the proprietary nature of the building, evaluating the structure for these new loads becomes very time intensive. All of the components and connections need to be catalogued in detail for evaluation and potential strengthening. If the original building manufacturer can be identified, it is recommended they be contacted to see if the original design is still available and can be evaluated by the manufacturer for the change in risk category prior to committing to any renovations or expansion as public safety use building. If that option is not available, it is reasonable to assume there would be an increase in structural engineering costs associated with evaluating and designing strengthening of the frame to meet code requirements for Risk Category IV.

Expected growth in the area coupled with a decrease in available staffing to commit to a volunteer service will continue to challenge the organization and an expected demographic shift from a "landowner/farmer" demographic to a younger generation of business or blue-collar professionals with families. This will additionally decrease the volunteer staffing pool as well. For these reasons, many rural Volunteer/Paid on Call staffing models are forced to move to a full-time staff and/or sharing resources with other area departments. Harrison is a relatively large area, in land mass, population and fire calls among the smaller rural areas that surround the district. It is not likely that other local departments efficiently take over response in this vicinity because of the large geographical area as well as the specific hazards presented within the Village. This will dictate the need of the Harrison administrative staff to plan for the long-term viability of public protection to the district. The Harrison Fire District will limit itself and appropriate staffing pool by not expanding and modernizing its facilities to attract available talent. Many rural Fire Departments find themselves in the path of individuals seeking a career in the fire service. Some individuals seek to volunteer as a sense of duty or pride in the communities they live in and seeking a career in the fire services is secondary to this sense of duty to volunteer. The current model will dictate that interest within the ranks for fire/EMS as a career path will require candidates to leave for other departments because of the lack of full-time career opportunities within the organization. For these reasons as well, it is advisable that the district lay out a long-term plan to modernize the facilities and plan for full-time staffing well before the 10 year mark. Full-time staffing is defined as the hiring of Fire Inspector/Prevention staff.

The lack of a dedicated training facility is inhibitive to not only attracting talent, but also to providing incentive for light industry and manufacturing into the area. ISO, Insurance Services Offices, is a third-party rating organization that assigns a "Public Protection Classification" based on a variety of criteria that rates fire departments from 1 to 10. This rating is a culmination of many factors, such as staffing, training hydrant, location of the fire stations, water

supply/hydrants, communications center, community outreach and fire prevention. A "one" is considered the best, while a "ten" would be the least desirable rating. Insurance companies for both industry and residential occupancies rely on this rating to assign insurance rates. While home-owners insurance rates may not affect the decision of some to migrate or stay in the area, light industry and warehouse/distribution occupancies use this as one of the factors to determine where they locate.

The current relationship with Gold Cross Ambulance Company is good and the needs are addressed through this relationship. However, as noted in several areas, survival of the organization will rely on the long-term services, objectives, and viability of the organization. Fire based EMS continues to be the best value to the residents of the community. This is not meant to raise a question as to the service provided, rather to accentuate the benefits of community services realized with a combined Fire and EMS shared response model.

Existing Facility Condition Reporting

As noted earlier in this report, the current facilities are in good repair and regularly scheduled maintenance and repairs have been done to keep the facilities operating



efficiently but they are nearing the end of their service lives as size limitations for vehicle storage and department operations impact the facilities. The immediate concern at both fire stations is lack of storage areas. Currently, the fire department stores overflow items at the Water Utility offices.



This creates some inefficiencies in terms of limiting access to the stored items when they are needed to be retrieved. It also impacts the amount of available storage space the Utility has at its disposal to store their own items. There is a mezzanine area above the administrative offices in Station 70 that houses the breathing air compressor as well as miscellaneous mass casualty items and spare gear. Based



on the construction type, the load limits of this mezzanine limit the ability to store any items of considerable weight.



Station 70 faces the same health and safety issues that are present at Station 60. Administrative and maintenance functions like gear laundering, air pack filling, and general maintenance duties are done in the apparatus Bay. Station 70 does not contain a localized exhaust capture system typically found in fire stations. The lack of proper vehicle exhaust exposes staff and fire gear to toxins and carcinogens released from the apparatus while idling in the station.



There is also a considerable safety concern for the firefighters who are donning their PPE directly adjacent to the truck floor while there is movement of emergency services vehicles. A safety zone between the truck floor and the turnout area should be provided to keep while firefighters safe preparing for deployment. Wet turn out gear is dried in the apparatus bay using makeshift PVC gear dryers. A floor mounted fan



circulates air around the gear. This practice extends the drying time of the turnout gear which can be problematic during big fire events or multiple fire calls in succession.

Station 70 also does not incorporate best practices for decontamination and there are no provisions for female firefighters. As the gender mix between male and female firefighters evolves, provisions like separate sleeping, showering and nursing mother's areas need to be considered in the station. Due to the physical lack of space at Station 70 modifying the floor plan of the existing building to make these accommodations is not feasible nor financially practical.

The administrative area of facility is ADA accessible since the asphalt parking area is flush with the concrete apron at the entry doors. Other entry doors on this facility are not ADA accessible because the door threshold is elevated greater than 1/2 inch above the adjacent concrete. There are no specific ADA parking signs identifying reserved spots for the disabled. There are, however, signs indicating the reserved stalls for responding firefighters.





Station 70 Recommendations:

Near term recommendations (0-5 years)

Based on the current condition of the existing Fire Station 70, the Village should make some near term improvements and maintenance enhancements that will prolong the life of the facility.

Crack filling and seal coating of the asphalt paving on the site is a short-term recommendation.

Reconfigure the interior spaces to isolate the turn out gear storage from the truck floor. This will require the downsizing and partial elimination of the administrative office and training room area.

Install the necessary ADA accessibility hardware in the toilet room.

Long term recommendations (10-15 years)

Based on the fact the building is aging and is too small to physically accommodate personnel, the operations and number of apparatus required to be stationed in that firehouse and the fact that it does not incorporate best practices for health, safety, welfare and gender mix, the long term solution for Station 70 is complete removal and replacement. This should be a long-term strategy for the Village over the next 10-15 years. When the station is replaced, consideration should be made for locating the fire station #70 in a more northerly and easterly location within the Village to improve response time to some of the more commercially developed and residentially located properties. Growth in the Village will ultimately drive the location of a future fire station.



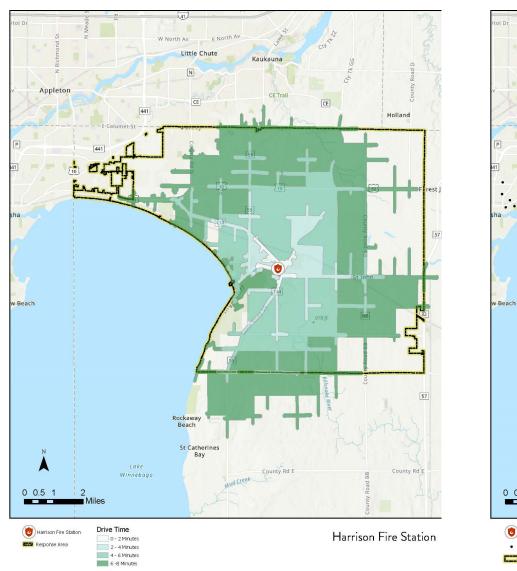
GIS Siting Analysis

Using emergency call data for the Harrison Fire and EMS department from 2014-2023, GIS Analysts on the consulting team developed drive time and heat mapping analysis to determine the best site location for the eventual replacement of the Fire/EMS Station. As part of this analysis the GIS specialists were asked to review the City's emergency response data to determine if there was an advantage to relocating the facility in a new location in the event the Village looks to improve and expand either of the fire stations. The maps show the incident locations within the response area for the HFD/EMS and also provide drive time analysis from the current station locations. The maps are included on the pages that follow this introduction. As residential development and expansion of the commercial core on the North end of the Village evolves, it would be wise for the Village to consider locating a fire and EMS station closer to the northwest edge of the Village limits.

Looking at the drive time map for Station 70 much of the response area North and East of the current location of the station fall between 4 to 6 minutes and 6 to 8 minutes within the response area. Moving Station 70 to the north would

bring much of that response area into the two to four minute and four to six minute response times.

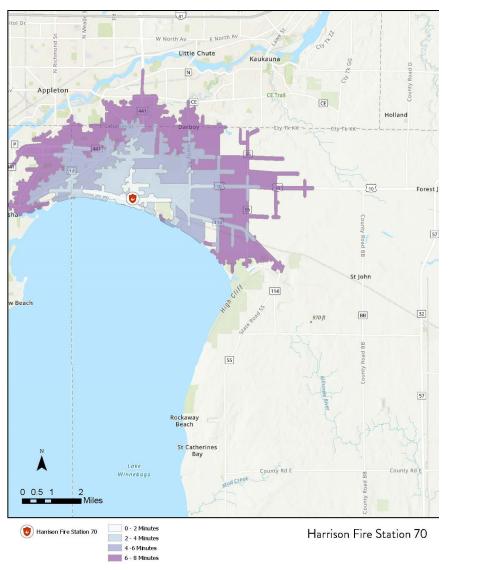
The location of Station 60 is appropriately placed and experiences reasonable response times to the southeast portion of the response area. Locating Station 60 a little farther to the East would reduce some of the response time to the far East reaches of the response area but would increase response times back to some of the higher residentially concentrated areas around High Cliff and the Village of Sherwood. If a functional replacement for Station 60 is part of the long term plan for the Village, it is advisable to find a site location somewhere near the vicinity of the current station.



Little Chute Appleton Holland\$ w Beach Rockaway Beach St Catherines Bay Lake Winnebago 0 0.5 1 (g) Harrison Fire Station Harrison Fire Station Incidents 2014 - 2023 Response Area

Fire Station 60 Drive Time Response Area

Fire Station 60 Heat Map Response Area



Little Chute Appleton CE Holland\$ v Beach Rockaway Beach St Catherines Lake Winnebago 0 0.5 1 Harrison Fire Station 70 Harrison Fire Station 70 Incidents 2014 - 2023 Response Area

Fire Station 70 Drive Time Response Area

Fire Station 70 Heat Map Response Area

Programming and Space needs

Programming and Future Space Needs were derived and based on current operation and potential expansion discussions with Harrison Village Staff and Calumet County Sheriff's department members. Separate fire and police space needs documents have been developed and include the current and future programmed spaces necessary for the operation of a police, fire and EMS station.

The program areas were also applied to the existing building renovation options analyzed as part of the study so the appropriately sized building could be used in determining the feasibility of occupying the existing public safety building and Village Hall site(s).

The following is a high level summary of the building program spaces and their appropriate areas and does not include a room by room breakdown. Square footage areas between the new program and the existing facility have been listed comparatively.

Station 60 Programmed Fire Department Administration: 9.635 s.f.

Existing area of current Fire Department Administration: 1,300 s.f.

Programmed Fire Department Apparatus Storage (Truck Bays): 7,000 s.f.

Current Fire Department Apparatus Storage (Truck Bays): 4,160 s.f.

Programmed area of EMS related spaces 474 s.f.

Current area of EMS related spaces 0 s.f.

Station 70 Programmed Fire Department Administration: 10,325 s.f.

Existing area of current Fire Department Administration: 1,875 s.f.

Programmed Fire Department Apparatus Storage (Truck Bays): 6,652 s.f.

Current Fire Department Apparatus Storage (Truck Bays) 3,125 s.f.

Programmed area of EMS related spaces 474 s.f.

Current area of EMS related spaces 0 s.f.

The space needs programming documents with room by room descriptions and recommended sizes can be found on the pages following this section.

Table 4 – Fire Station 60 - Department Office, Administrative & Living Space

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|---|--------|---|-------|---|---------|----------|--------|---|
| Apparatus Bay Area | | | | | | | | |
| Fire Turnout Gear | 25 | Х | 25 | = | 625 | 1 | 625 | 60 sets of gear (30 FF with reserve set) |
| Laundry Area | 10 | Х | 20 | = | 200 | 1 | 200 | |
| Decon Area | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Shop and Storage Rooms | 25 | Х | 12 | = | 300 | 1 | 300 | |
| Air Compressor | 6 | Χ | 6 | = | 36 | 1 | 36 | |
| SCBA Compressor (Fill Station) / Repair | 12 | Х | 10 | = | 120 | 1 | 120 | Currently 3 fill places 2 trucks and Station 60 |
| Bunk Rooms | 10 | Х | 12 | = | 120 | 6 | 720 | |
| IT Room | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Hose Storage | 10 | Х | 3 | = | 30 | 1 | 30 | |
| Fire Equipment storage | 20 | Х | 70 | = | 1400 | 1 | 1400 | |
| Mechanical | 0 | Х | 0 | = | 0 | 1 | 0 | TBD by Mech Eng- mezzanine area |
| Hose Tower Area | 16 | Χ | 15 | = | 240 | 0 | 0 | |
| Stairwell | 0 | Х | 0 | = | 0 | 0 | 0 | |
| Living Space Area | | | | | | 0 | | |
| Day Room | 25 | Χ | 15 | = | 375 | 1 | 375 | |
| Crew Kitchen | 22 | Χ | 25 | = | 550 | 1 | 550 | |
| Pantry | 3 | Χ | 4 | = | 12 | 1 | 12 | |
| Dining Area | 16 | Х | 26 | = | 416 | 0 | 0 | |
| Basement/Shelter In Place | | | | | | 0 | | |
| EOC and file storage room | 20 | Х | 12 | = | 240 | 0 | 0 | |
| Bathrooms | | | | | | 0 | | |
| Men's/Women's locker room (Unisex) | 15 | Х | 10 | = | 150 | 1 | 150 | Unisex |
| | 20 | Х | 25 | = | 500 | 0 | 0 | |
| Public Men's | 8 | Х | 7 | = | 56 | 0 | 0 | |
| Public Women's | 10 | Х | 10 | = | 100 | 1 | 100 | Unisex |
| Linen Closet | 8 | Х | 10 | = | 80 | 1 | 80 | |
| Janitor's Closet | 8 | Х | 8 | = | 64 | 1 | 64 | |
| | | | | | | 0 | | |
| Fitness Room | 30 | Χ | 40 | = | 1200 | 1 | 1200 | |

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|---|--------|---|-------|---|---------|----------|--------|---------------------------------|
| Administrative Areas | | | | | | 0 | | |
| Reception Area | 20 | Х | 12 | = | 240 | 1 | 240 | |
| Officer office | 10 | Х | 12 | = | 120 | 1 | 120 | shared between DC and officers |
| Chief' office | 10 | Х | 15 | = | 150 | 1 | 150 | |
| Chief's Conference Room | 13 | Х | 18 | = | 234 | 0 | 0 | Meeting space in chief's office |
| Line officers | 10 | Χ | 15 | = | 150 | 2 | 300 | |
| Fire Inspectors/building Inspector Office | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Wellness Room | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Community Room Kitchen | 12 | Х | 24 | = | 288 | 0 | 0 | |
| Community Room | 50 | Х | 36 | = | 1800 | 0 | 0 | |
| Small Conference Room | 10 | Х | 15 | = | 150 | 1 | 150 | |
| Copy/Work Area | 12 | Х | 10 | = | 120 | 1 | 120 | |
| Locking report storage room | 6 | Х | 12 | = | 72 | 1 | 72 | |
| Clothing Storage | 8 | Х | 12 | = | 96 | 1 | 96 | |
| Watch Desks | | | | | | | | |
| Local Dispatch/Watch Desk | 12 | Х | 14 | = | 168 | 1 | 168 | |
| Radio Server / IT Room | 10 | Χ | 11 | = | 110 | 1 | 110 | |
| Training Area | | | | | | 0 | | |
| Large Training Room | 20 | Х | 30 | = | 600 | 0 | 0 | Accommodate 75 staff |
| Restroom | 10 | Х | 6 | = | 60 | 1 | 60 | |
| Janitor's Closet | 4 | Х | 4 | = | 16 | 1 | 16 | |
| Table/Chair Storage | 10 | Х | 15 | = | 150 | 1 | 150 | |
| AV Storage | 6 | Х | 10 | = | 60 | 0 | 0 | |
| Pub Ed | | | | | | 0 | | ? |
| Public Education Storage | 12 | Х | 12 | = | 144 | 1 | 144 | |
| Lobby/History | 2 | Х | 20 | = | 40 | 1 | 40 | |

| 8,378 | Subtotal |
|-------|------------------------------|
| 1,257 | Efficiency Ratio of 15% |
| 9,635 | Administration/Office Spaces |

Table 5 – Fire Station 60 – EMS Program

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|--------------------------|--------|---|-------|---|---------|----------|--------|-------------------------------------|
| EMS Drug/Medical Storage | 10 | Х | 14 | = | 140 | 1 | 140 | Medical Storage and med gas bottles |
| Paramedic Report Writing | 8 | х | 8 | = | 64 | 2 | 128 | |
| EMS chiefs office | 12 | Х | 12 | = | 144 | 1 | 144 | Accommodate later |
| | | | | | | | | |

| 412 | Subtotal |
|-----|-------------------------|
| 62 | Efficiency Ratio of 15% |
| 474 | EMS Program Total |

Table 6 – Fire Station 60 – Site Program

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|------------------------------------|--------|---|-------|----|---------|----------|--------|--|
| | | | | | | | | Close to app floor. Training parking 50 cars + community |
| On Call Parking | 25 | Х | 10 | = | 250 | 30 | 7500 | room parking |
| Public Parking (fire dept business | 32 | Х | 10 | = | 320 | 2 | 640 | Code required parking for community room |
| Fire Apparatus Apron | 80 | Х | 100 | II | 8000 | 1 | 8000 | |
| EMS Apparatus Apron | 50 | Х | 20 | = | 1000 | 1 | 1000 | |
| Outdoor Patio | 25 | Х | 45 | = | 1125 | 1 | 1125 | |
| Enclosed Dumpster | 12 | Х | 24 | II | 288 | 1 | 288 | |
| Generator | 20 | Х | 10 | = | 200 | 1 | 200 | |
| Storm Water Treatment | 50 | Х | 100 | = | 5000 | 1 | 5000 | |
| Cold Storage | 60 | Х | 60 | = | 3600 | 0 | 0 | |
| Training Pavement | 32 | Х | 100 | = | 3200 | 0 | 0 | - |
| LED Message Board | 5 | Х | 15 | = | 75 | 1 | 75 | |
| Community add room parking | | | | | | | | |
| | | | | | | | | |

| 23,828 | Subtotal |
|--------|-------------------------|
| 2,383 | Efficiency Ratio of 10% |
| 26,211 | Site Program Total |

Table 7 – Fire Station 60 – Summary Total

| Fire Department Apparatus | 6,625 |
|---|--------|
| Fire Department Office, Administrative & Living Space | 9,635 |
| EMS Program | 474 |
| Site Program | 26211 |
| | 0 |
| | 16,734 |
| | 42,945 |

Table 8 – Fire Station 70 – Fire Department Office, Administrative & Living Space

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|---|--------|---|-------|---|---------|----------|--------|---|
| Apparatus Bay Area | | | | | | | | |
| Fire Turnout Gear | 25 | Х | 25 | = | 625 | 1 | 625 | 60 sets of gear (30 FF with reserve set) |
| Laundry Area | 10 | Х | 20 | = | 200 | 1 | 200 | , i |
| Decon Area | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Shop and Storage Rooms | 25 | Χ | 12 | = | 300 | 1 | 300 | |
| Air Compressor | 6 | Χ | 6 | = | 36 | 1 | 36 | |
| SCBA Compressor (Fill Station) / Repair | 12 | Χ | 10 | = | 120 | 1 | 120 | Currently 3 fill places 2 trucks and Station 60 |
| Bunk Rooms | 10 | Χ | 12 | = | 120 | 6 | 720 | |
| IT Room | 10 | Χ | 12 | = | 120 | 1 | 120 | |
| Hose Storage | 10 | Х | 3 | = | 30 | 1 | 30 | |
| Fire Equipment storage | 20 | Χ | 70 | = | 1400 | 1 | 1400 | |
| Mechanical | 0 | Χ | 0 | = | 0 | 1 | 0 | TBD by Mech Eng- mezzanine area |
| Hose Tower Area | 16 | Χ | 15 | = | 240 | 0 | 0 | |
| Stairwell | 0 | Х | 0 | = | 0 | 0 | 0 | |
| Living Space Area | | | | | | 0 | | |
| Day Room | 25 | Χ | 15 | = | 375 | 1 | 375 | |
| Crew Kitchen | 22 | Χ | 25 | = | 550 | 1 | 550 | |
| Pantry | 3 | Χ | 4 | = | 12 | 1 | 12 | |
| Dining Area | 16 | Χ | 26 | = | 416 | 0 | 0 | |
| Basement/Shelter In Place | | | | | | 0 | | |
| EOC and file storage room | 20 | Χ | 12 | = | 240 | 0 | 0 | |
| Bathrooms | | | | | | 0 | | |
| Men's/Women's locker room (Unisex) | 15 | Χ | 10 | = | 150 | 1 | 150 | Unisex |
| | 20 | Χ | 25 | = | 500 | 0 | 0 | |
| Public Men's | 8 | Χ | 7 | = | 56 | 0 | 0 | |
| Public Women's | 10 | Χ | 10 | = | 100 | 1 | 100 | Unisex |
| Linen Closet | 8 | Χ | 10 | = | 80 | 1 | 80 | |
| Janitor's Closet | 8 | Χ | 8 | = | 64 | 1 | 64 | |
| Weight room | | | | | | 0 | | |
| Fitness Room | 30 | Χ | 40 | = | 1200 | 1 | 1200 | |
| Administrative Areas | | | | | | 0 | | |
| Reception Area | 20 | Χ | 12 | = | 240 | 1 | 240 | |
| Officer office | 10 | Χ | 12 | = | 120 | 1 | 120 | shared between DC and officers |
| Chief' office | 10 | Χ | 15 | = | 150 | 1 | 150 | |
| Chief's Conference Room | 13 | Χ | 18 | = | 234 | 0 | 0 | Meeting space in chief's office |

| | Lenath | v | Width | = | Sa. Ft. | Quantity | Totals | Notes |
|---|--------|---|-------|--------|---------|----------|--------|----------------------|
| Line officers | 10 | X | 15 | - - | | 2 | | Notes |
| | | Χ | | = | 150 | | 300 | |
| Fire Inspectors/building Inspector Office | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Wellness Room | 10 | Х | 12 | = | 120 | 1 | 120 | |
| Community Room Kitchen | 12 | Χ | 24 | = | 288 | 0 | 0 | |
| Community Room | 50 | Х | 36 | = | 1800 | 0 | 0 | |
| Small Conference Room | 10 | Χ | 15 | = | 150 | 1 | 150 | |
| Copy/Work Area | 12 | Χ | 10 | = | 120 | 1 | 120 | |
| Locking report storage room | 6 | Х | 12 | = | 72 | 1 | 72 | |
| Clothing Storage | 8 | Χ | 12 | = | 96 | 1 | 96 | |
| Watch Desks | | | | | | | | |
| Local Dispatch/Watch Desk | 12 | Х | 14 | = | 168 | 1 | 168 | |
| Radio Server / IT Room | 10 | Х | 11 | = | 110 | 1 | 110 | |
| Training Area | | | | | | 0 | | |
| Large Training Room | 20 | Х | 30 | = | 600 | 1 | 600 | Accommodate 75 staff |
| Restroom | 10 | Х | 6 | = | 60 | 1 | 60 | |
| Janitor's Closet | 4 | Х | 4 | = | 16 | 1 | 16 | |
| Table/Chair Storage | 10 | χ | 15 | = | 150 | 1 | 150 | |
| AV Storage | 6 | χ | 10 | = | 60 | 0 | 0 | |
| Pub Ed | | | | | | 0 | | ? |
| Public Education Storage | 12 | χ | 12 | = | 144 | 1 | 144 | |
| Lobby/History | 2 | Χ | 20 | = | 40 | 1 | 40 | |

| 8,978 | Subtotal |
|--------|------------------------------|
| 1,347 | Efficiency Ratio of 15% |
| 10,325 | Administration/Office Spaces |

Table 9 – Fire Station 70 – EMS Program

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|--------------------------|--------|---|-------|---|---------|----------|--------|-------------------------------------|
| EMS Drug/Medical Storage | 10 | Х | 14 | = | 140 | 1 | 140 | Medical Storage and med gas bottles |
| Paramedic Report Writing | 8 | х | 8 | = | 64 | 2 | 128 | |
| EMS chiefs office | 12 | Х | 12 | = | 144 | 1 | 144 | Accommodate later |
| | | | | | | | | |

| 412 | Subtotal |
|-----|-------------------------|
| 62 | Efficiency Ratio of 15% |
| 474 | EMS Program Total |

Table 10 – Fire Station 70 – Site Program

| | Length | Х | Width | = | Sq. Ft. | Quantity | Totals | Notes |
|------------------------------------|--------|---|-------|---|---------|----------|--------|--|
| On Call Parking | 25 | | 10 | = | 250 | 30 | 7500 | Close to app floor. Training parking 50 cars + |
| | | Х | | _ | 250 | 30 | | community room parking |
| Public Parking (fire dept business | 32 | Х | 10 | = | 320 | 2 | 640 | Code required parking for community room |
| Fire Apparatus Apron | 80 | Х | 100 | = | 8000 | 1 | 8000 | |
| EMS Apparatus Apron | 50 | Х | 20 | = | 1000 | 1 | 1000 | |
| Outdoor Patio | 25 | Х | 45 | = | 1125 | 1 | 1125 | |
| Enclosed Dumpster | 12 | Х | 24 | = | 288 | 1 | 288 | |
| Generator | 20 | Х | 10 | = | 200 | 1 | 200 | |
| Storm Water Treatment | 50 | Х | 100 | = | 5000 | 1 | 5000 | |
| Cold Storage | 60 | Х | 60 | = | 3600 | 0 | 0 | |
| Training Pavement | 32 | Х | 100 | = | 3200 | 0 | 0 | - |
| LED Message Board | 5 | Х | 15 | = | 75 | 1 | 75 | |
| Community add room parking | | | | | | | | |
| | | | | | | | | |

| 26,211 | Site Program Total |
|--------|-------------------------|
| 2,383 | Efficiency Ratio of 10% |
| 23,828 | Subtotal |

Table 11 – Fire Station 70 – Summary Total

| Fire Department Apparatus | 6,625 |
|---|-------|
| Fire Department Office, Administrative & Living Space | 10325 |
| EMS Program | 474 |
| Site Program | 26211 |
| | 0 |

| 17,451 | Station footprint |
|--------|---------------------------|
| 43,662 | Minimum Site Requirements |

Cost Estimates & Inflationary Impacts

The cost estimate under this scenario assumes a completely new 23,383 s.f. Public safety facility is built on a pre-selected site chosen using response time mapping and land of appropriate size available in the Village prior to the time the project commences.

The total cost of the project is \$10.2 million. This cost is reflective of building construction and additional site improvement costs necessary to provide an efficient, functioning public safety facility. The cost does not reflect the value to purchase property. The land cost will be determined by which site is selected for development.

A complete breakdown of the program and costs are represented on this page. The estimate was established using per square foot costs and include site development costs (pavement, stormwater improvements, site lighting and amenities).

Square foot costs were established using the "Basis of Design" for the definition of the construction materials and methods for the building type. The assumptions used in developing the basis of design is defined in a separate section later in this report. The cost per square foot was derived from current project cost data from similarly sized projects within the market area (Northeast WI) recently bid and constructed.

Based on the preliminary nature and status of the design, the cost per square foot estimating method is a reliable method of estimating projects at the schematic design level.

Table 12 – Village of Harrison Public Safety Building New Construction Cost

| Fire Department | | |
|---------------------|--------------|------|
| Apparatus Bay | 6,652 | s.f. |
| Office/Admin | 10,325 | s.f. |
| EMS | 474 | s.f. |
| Police | | |
| Office/Admin | 5,976 | s.f. |
| Vehicle Storage | 2,000 | s.f. |
| Evidence | 294 | s.f. |
| Total Areas: | | |
| Fire | 17,451 | s.f. |
| Police | 8,270 | s.f. |
| Total Area | 25,721 | s.f. |
| Cost/s.f. | \$365 | s.f. |
| Construction Cost | \$9,388,165 | |
| Additional Costs | | |
| Land Improvements | \$0.00 | |
| Design | \$704,112.38 | |
| FFE | \$187,763.30 | |
| Contingency | \$938,816.5 | |
| Total Project Cost: | \$11,218,857 | |

Harrison Public Safety Department, Operational and Physical Infrastructure Review

Because of the highly synergistic nature of public safety service delivery, special attention was paid to developing a dedicated section in this report that addresses operational efficiencies between both police and fire services. Previous sections of the report address the fire service's operations specifically but based on the growth of the community and trends and best practices in public safety specifically around shared facilities, this section of the report was developed to address the near and long term delivery of public safety services to the Village of Harrison.

Current Challenges in existing Public Safety Buildings

Current challenges in the existing public safety buildings fall into three main categories:

- a. Operational efficiency
- b. Health and safety
- c. Other related concerns

Operational Efficiency

Each of the categories impact the daily operations and functionality of the public safety buildings. For several decades the Village's public safety operations have functioned in a building that was programmed as a volunteer fire department that served a mostly rural and agricultural community. With the Village evolving and growing, this operations model is becoming outdated. Even with a complete interior demolition and reprogramming of the existing facilities it would be extremely difficult to gain additional operational efficiency within the confines of the existing public safety buildings. Exterior door and window locations and site specific access challenges, all contribute to physical and environmental challenges that make

renovation and reprogramming the existing facility a difficult challenge.

Over the course of the alteration projects within the fire stations and Village Hall, there has been little or no attention paid to efficiency of day-to-day operations on the DPW, and Public Safety (Police) side. Proximity to stored vehicles and turn out time of responding volunteers and POC's for the fire department has not been a consideration. Best practices in terms of health safety and wellness as well as cancer prevention, future proofing and gender neutrality have not been incorporated into the building over time.

Although safety and security measures have been enhanced with renovation projects, there are some basic facility hardening and force protection practices that should be implemented.

Operational and staff growth over time has dramatically reduced or eliminated many of the storage areas in the police and fire departments and eroded isolation of critical and hazardous material testing and classified storage spaces for the sheriff. Most of this work has to take place at the County facility in Chilton. Spaces previously programmed for confidential file and record storage have been eliminated to provide workspace for additional staff members in the administrative areas of the Village Hall building. Growth into these previously dedicated spaces has moved the location of storage areas to the County facility. That has contributed to remote storage areas that are not adjacent to the workflow making for operational inefficiency when it comes to accessing these records and files by staff on a routine basis.

The facility is not only an inefficient model for public safety staff that operate out of the building but it is also a challenge for the public that must engage the facility on a periodic basis. As visitors flow through the building for various reasons, the separation of public versus administrative, versus restricted access areas are not as evident to the visitor. The architecture of the building should form the basis of restricted and secured areas within the facility but as the current building is arranged that is not evident. The flow of the general public through the facility is not only a safety and

security risk but there are also statute limitations that are not being observed in the day-to-day practices involving the public in the facility. Credential readers on some of the doors has helped with separation of public and private space but more can be done to create this demarcation.

Health and Safety

The health and safety of building occupants is an ever evolving process within the buildings that not only house staff on a daily basis but on a full time basis as is the case in fire and emergency response staffing. Occupants in today's work environments are becoming better educated as to the occupational hazards they face on a daily basis. Cancer prevention is top of mind for fire and emergency services personnel as they return to quarters after being on emergency response scenes. Best practices for cancer prevention require isolation between hot warm and cold zones of the building. Hot zones are those areas of the building that contain carcinogenic and pathogenic hazards. Contaminated clothing equipment and personnel must be properly disinfected within the hot zone to eliminate transfer of the hazards to the cold zone or administrative areas of the emergency services building. The warm zone can be considered the decontamination space between the hot and cold zone where clothing and personnel are cleaned and decontaminated of the cancer and biological health risks. Currently the layout of the Harrison fire department does not allow for proper isolation and decontamination of gear, equipment and personnel. Storage of turnout gear in its current configuration is not arranged to provide isolation from hazardous vehicle exhaust in the apparatus bays.

Police officers experience similar exposure to hazards specifically around biological and manufactured drug exposures when conducting tests on forensic evidence. Currently the Police administration space is not set up to properly isolate the activities of these testing areas from other administrative areas within the department. All operations are conducted out of a single room dedicated to, and shared by, the officers. In its current configuration overflow evidence processing and material testing has to be done in the County building in Chilton.

As the fire department evolves and expands over time, considerations for full time occupancy (meal preparation and sleeping accommodations) should be planned for. Any plans for a new facility or expansion to the existing buildings should consider future expansion to include full time staff. With the growth the Village is experiencing, it is a matter of time before full time public safety service will be necessary.

Physical security and separation are another safety feature that should be incorporated into the built environment. Providing secure parking areas for on duty staff should be a consideration especially as public safety buildings become more regular targets of civil unrest and domestic terrorism. Under its current configuration, neither of the Harrison public safety building's accommodate additional fencing and security measures necessary to provide secure parking for on duty staff.

Other Related Concerns

Other related concerns could be those classified as items that impact the public safety building, operations and staffing.

Employee morale is one of the metrics that weighs heavily on a departments ability to successfully recruit and retain the best talent possible. With the popularity of public safety careers waning, it is more important than ever to provide proper, safe, welcoming, and inclusive environments for employees. It has been demonstrated through recent public safety facility improvement and construction projects, that employees exposed to the proper work environment are more motivated, healthier, feel safer and are more likely to stay in their current positions when given best in class environments to live and work.

New facilities should be seen as a long-term investment by the community to preserve public safety. Communities that invest in facilities to house their police and fire departments see long term benefits to the Community. Lower crime rates, better relations with law enforcement and public safety officials, better outreach and public education are all benefits in communities where there is a strong presence and sense of pride within the emergency services departments. The facilities that house these departments are only one facet that garners civic pride but it is a critical piece in the equation that illustrates the benefit and importance of a strong public safety presence within a community.

Bringing a new facility online that is more environmentally sustainable and responsible is a long term consideration the Village should embrace. Replacing the current public safety building with an energy efficient highly sustainable building will provide economic and environmental benefit for decades to come. By relocating the public safety facility the Village can convert the existing Lake Park Road site back to tax base and enhance the character of the neighborhood whether that be by residential development, expansion of the commercial core or a combination of both by a mixed-use development.

Current Facilities Conditions

The Village of Harrison contracts with the Calumet County Sheriff's Department to provide law enforcement and public safety services to the Village. The Village contracts with Calumet County on a 5-year contract term. As of January 1st, 2024 a new contract was signed between the Calumet County Sheriff's Department and the Village of Harrison. The Lieutenant currently in command of the Village Police operations foresees a second officer on duty or a supervisor on duty in the next 5-year contract term (2029-2033).

As part of the consultant's analysis regarding the public safety operations of the Village, interviews were held with representatives of the Calumet County Sheriff's Department to ascertain the current level of service provided, current future operations projections, and delivery of service methods currently employed. Lieutenant Joe Tenor provided input and insight as to the current operations.

During the interview Lieutenant Tenor identified several inefficiencies in the delivery of public safety services to the Village. Currently there is one small office in the Village Hall facility reserved for the officers to conduct daily operations. There is one stall in the DPW garage that is reserved for

Calumet County patrol vehicles. As the Village expands there will be a need for more full-time law enforcement operations. Even if the Village continues to contract with Calumet County to deliver public safety services, space provisions will need to be made for the officers assigned to the Village in order for them to provide their services as



safely and efficiently as possible.

One of the more serious safety concerns expressed by the officers is the ability to separate confiscated drugs and other evidence from the operations of the Village Hall. With the prevalence of fentanyl growing at an alarming rate, provisions need to be made for the handling and processing of these dangerous narcotics. Secure separated evidence processing and storage should be provided. A vented fume hood will eliminate the possibility of airborne exposure and contamination to occupants and occupied areas of the building. Having a dedicated evidence processing area in the building would allow evidence technicians to process evidence on site and not have to transport it to Calumet County. This would eliminate inefficiency in response time on cases and situations where immediate results shorten the delay in response to the situation at hand.

Additional office space could accommodate evidence technicians and an investigations officer. Based on current caseload and the types of criminal activity in the Village, these resources would be well utilized.

Existing Facility Renovation Feasibility

As noted earlier in this report, the current facilities are in good repair and regularly scheduled maintenance and repairs have been done to keep the facilities operating as efficiently as possible given the evolution of the operations over time. But the space allocated for law enforcement is not adequate to support the level of operations that are necessary to maintain law and order in the Village. Because the Sheriff's Department office is located in the middle of the facility landlocked between the Department of Public Works garage and the Village board room, expansion for their operation in their current location is not feasible. Finding enough space to renovate and properly allocate functional program area would require a rather robust and invasive remodel and expansion to the current Village Hall facility.

For much the same reason this is not practical for the fire station operations, it is not a fiscally responsible solution for the public safety department either.

Long term planning and programming for public safety services should include dedicated space specifically for the Police Department and law enforcement operations. Having a public safety campus to include police and fire operations will contribute to efficient and cost-effective delivery of services and avoid duplication of common areas typically found shared between police and fire departments. These areas typically include space for physical fitness, training, and administrative functions that can easily be shared between the two departments.

Public Safety Area Recommendations Near term recommendations (0-5 years)

Based on the current condition of the existing Village Hall building, the Village should make some near term improvements and maintenance enhancements that will prolong the operations of the public safety operations until a shared public safety building can be constructed.

Reconfigure the interior spaces to isolate law enforcement operations from Village hall administrative areas and the

DPW. This will require the downsizing and partial elimination of the administrative office and Village Board room area or occupying some of the space within the DPW facility in the event that the DPW garage is expanded.

Long Term Recommendations (10-15 years)

Based on the fact the building is aging and is too small to physically accommodate personnel, the operations and number of emergency response vehicles required to be stationed in the Village hall and the fact that it does not incorporate best practices for health, safety, welfare and gender mix, the long term solution for station for the public safety department is complete removal from the current Village hall facility and build out in a new shared public safety building. This should be a long-term strategy for the Village over the next 10-15 years.

Programming and Space Needs

Programming and Future Space Needs were derived and based on current operation and potential expansion discussions with Harrison Village Staff and Calumet County Sheriff's department members. Separate fire and police space needs documents have been developed and include the current and future programmed spaces necessary for the operation of a police, fire and EMS station.

The program areas were also applied to the existing building renovation options analyzed as part of the study so the appropriately sized building could be used in determining the feasibility of occupying the existing public safety building and Village Hall site(s).

The following is a high level summary of the building program spaces and their appropriate areas and does not include a room by room breakdown. Square footage areas between the new program and the existing facility have been listed comparatively.

Programmed Police Administration & Training: 4,638 s.f.

Existing area of current Police Department Administration: 120 s.f.

Programmed area of Vehicle Storage: 2,000 s.f.

Existing area of Vehicle Storage: 375 s.f.

Programmed Evidence Processing and Storage: 294 s.f.

Existing Evidence Processing and Storage: 0 s.f.

The space needs programming documents with room by room descriptions and recommended sizes can be found on the pages following this section.

Table 13 – Sheriff Department Space Needs Summary

| Program | | | | Siz | е | | Total | Notes |
|----------------------------------|--------|---|-------|-----|---------|----------|---------|--|
| Town Hall | Length | х | Width | = | Sq. Ft. | Quantity | Sq. Ft. | |
| Department Spaces | | | | | | | | |
| Staff Toilet Room | 10 | Х | 10 | | 100 | 1 | 100 | |
| Safe Space in entry vestibule | 10 | Х | 10 | | 100 | 1 | 100 | |
| Family or soft interview room | 12 | Х | 12 | | 144 | 1 | 144 | Soft interview room |
| Supervising officer Office | 10 | Х | 15 | | 150 | 2 | 300 | investigator office |
| Open workstations in a work area | 20 | х | 30 | | 600 | 1 | 600 | Similar to Kiel PD- 20 x 30 |
| Unisex Locker Room | 20 | Х | 15 | | 300 | 1 | 300 | On PD Side Could share FD |
| Break Room | 12 | Х | 8 | | 96 | 1 | 96 | Shared with admin |
| Intake/Processing | 12 | Х | 12 | | 144 | 1 | 144 | |
| Evidence Storage | 10 | Х | 15 | | 150 | 1 | 150 | Room inside room for guns drugs and money. |
| Holding facilities | 10 | Х | 10 | | 100 | 1 | 100 | |
| Hard Interview | 10 | Х | 10 | | 100 | 1 | 100 | Video recording |
| Vehicle Storage/Speed board | 20 | Х | 20 | | 400 | 5 | 2000 | 4 squads, speed board, found bicycles, fenced area for larger storage, duty bags |
| Sally Port | 10 | х | 20 | | 200 | 0 | 0 | |
| Impound | 10 | Х | 20 | | 200 | 0 | 0 | |
| Kennel (Dept K9) | 6 | Х | 6 | | 36 | 2 | 72 | Found animals and K9 |
| Secure Records Storage | 20 | Х | 12 | | 240 | 1 | 240 | Large and Small Format Scanner |
| Resume/Report/Officers Room | 30 | Х | 35 | | 1050 | 0 | 0 | |
| Shelter in Place | 30 | х | 40 | | 1200 | 0 | 0 | |
| IT | 10 | Х | 10 | | 100 | 1 | 100 | Not part of other dept. IT rooms |
| Narcotics storage | 10 | Х | 10 | | 100 | 0 | 0 | |
| MFD- copy, print | 10 | Х | 8 | | 80 | 1 | 80 | |
| Conference Room | 10 | х | 18 | | 180 | 1 | 180 | Off lobby double as family interview |
| Work Area | 10 | χ | 15 | | 150 | 0 | 0 | |
| Walk up counter/window | 10 | | 15 | | 150 | 1 | 150 | |
| Office Supply Space | 5 | Х | 10 | | 50 | 1 | 50 | |
| Armory | 10 | Х | 10 | | 100 | 1 | 100 | |

| Program | Size | | | | Total | Notes | | | |
|---------------------------------|---------------------|------|-----------|-----|----------|----------|---------|----------------|--|
| Town Hall | Length | X | Width | = | Sq. Ft. | Quantity | Sq. Ft. | | |
| Other work areas | | | | | | | | | |
| Secured training equip. storage | 10 | χ | 10 | | 100 | 1 | 100 | Pepper ball | |
| Mud Room | 6 | χ | 8 | | 48 | 1 | 48 | | |
| Janitor closet | 6 | Х | 8 | | 48 | 1 | 48 | | |
| Public Education Storage | 10 | Χ | 15 | | 150 | 1 | 150 | | |
| Fenced in evidence storage | 20 | Х | 20 | | 400 | 0 | 0 | | |
| Uniform Storage | 5 | Χ | 10 | | 50 | 0 | 0 | in locker room | |
| | Subtotal | | | | | | 5,452 | | |
| ** | Efficiency | / Ra | tio | | | | 818 | | |
| | Total | | | | | | 6,270 | | |
| ** Efficiency ratio includes c | irculation | , st | ructure a | and | l walls. | | | | |
| Units in square feet unless s | specified | oth | erwise | | | | | | |
| | Square Foot Summary | | | | | | | | |
| Admin Staff Program Total | | | · | | | | 6,270 | | |

Cost Estimates & Inflationary Impacts

The Cost Estimate is based on the recommendation for full replacement of the fire station. The estimate of probable cost developed by the consulting team includes "all in" project costs. The estimate includes the costs to construct the facility (hard costs) in 2023 dollars as well as other associated (soft costs) the Village will incur when designing, constructing, and occupying the facility.

Table 14 – Village of Harrison Public Safety Building New Construction Cost

| Fire Department | | |
|---------------------|--------------|------|
| Apparatus Bay | 6,652 | s.f. |
| Office/Admin | 10,325 | s.f. |
| EMS | 474 | s.f. |
| Police | | |
| Office/Admin | 5,976 | s.f. |
| Vehicle Storage | 2,000 | s.f. |
| Evidence | 294 | s.f. |
| Total Areas: | | |
| Fire | 17,451 | s.f. |
| Police | 8,270 | s.f. |
| Total Area | 25,721 | s.f. |
| Cost/s.f. | \$365 | s.f. |
| Construction Cost | \$9,388,165 | |
| Additional Costs | | |
| Land Improvements | \$0.00 | |
| Design | \$704,112.38 | |
| FFE | \$187,763.30 | |
| Contingency | \$938,816.5 | |
| Total Project Cost: | \$11,218,857 | |

Inflationary Impacts

As discussed in each of the individual building analysis reports, recommendations for replacement of facilities are addressed on a case-by-case basis. The replacement of these facilities should be planned for starting within the next 2-3 years to maximize the return on investment in terms of the size and quality of the building for the estimated cost for replacement. It should also be noted that based on inflation and cost of materials and labor, for every year the project is delayed, it will cost the Village an additional 9% per year compounded; based on current inflation rates. This is a conservative estimate of inflation and current market analysis, and inflationary trends tend to be more volatile. To illustrate the impact of delaying the construction of a new facility, a table of inflation for each of the buildings recommended for replacement follows this section.

Table 15 – Project Cost Impact of Annual Inflation Replacement of the Fire Station to Include a New Police Department

Year One for Analysis: 2024

| סמ | \sim 1 | ГОТ | спет | |
|----|----------|-----|------|--|
| PR | UJ | EUI | COST | |

Estimated Total Project Cost: \$11,218,857

Percent of Soft Costs: 12%

Soft Costs (Consulting, Administration): \$1,346,263

Hard Costs (Construction): 9,872,594

Project Costs: \$11,218,857

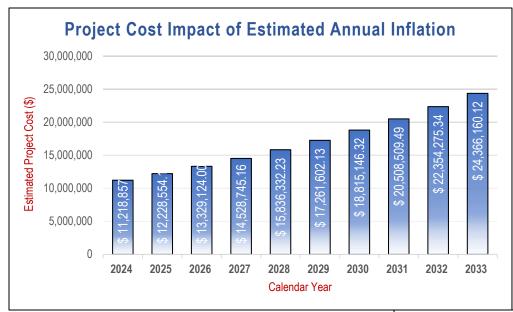
9%

Potential Rate of Annual Inflation:

Estimated Soft Costs Inflation: 9%

Estimated Hard Costs Inflation:

| Year: | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Calendar Year Ending: | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
| Soft Cost: | \$1,346,263 | \$1,467,426 | \$1,599,495 | \$1,743,449 | \$1,900,360 | \$2,071,392 | \$2,257,818 | \$2,461,021 | \$2,682,513 | \$2,923,939 |
| Hard Cost: | 9,872,594 | 10,761,128 | 11,729,629 | 12,785,296 | 13,935,972 | 15,190,210 | 16,557,329 | 18,047,488 | 19,671,762 | 21,442,221 |
| Estimated - TOTAL Project Cost: | \$11,218,857 | \$12,228,554 | \$13,329,124 | \$14,528,745 | \$15,836,332 | \$17,261,602 | \$18,815,146 | \$20,508,509 | \$22,354,275 | \$24,366,160 |
| | | | | | | | | | | |
| Annual Cost Variance: Annual Percent | \$0 | \$1,009,697 | \$1,100,570 | \$1,199,621 | \$1,307,587 | \$1,425,270 | \$1,553,544 | \$1,693,363 | \$1,845,766 | \$2,011,885 |
| Variance: | 0.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% | 9.00% |
| Cumulative Annual | | | | | | | | | | |
| Cost Variance: Cumulative Annual | \$0 | \$1,009,697 | \$2,110,267 | \$3,309,888 | \$4,617,475 | \$6,042,745 | \$7,596,289 | \$9,289,652 | \$11,135,418 | \$13,147,303 |
| Variance: | 0.00% | 9.00% | 18.81% | 29.50% | 41.16% | 53.86% | 67.71% | 82.80% | 99.26% | 117.19% |







Site Aerial of the Harrison Athletic Association Restroom Building W5298 State Hwy 114, Menasha

Harrison Athletic Association Concession Building and Restroom

Current Facilities Conditions Restroom Facility

The restroom facility is operated by the Harrison Athletic Association and is located to the east of the concession building. The restroom facility includes a separate male and female restroom as well as a small garage that separates the two restrooms. The garage space is reserved for maintenance equipment used to prepare the athletic fields.

The facility is constructed of concrete masonry units and the concrete floor. Ceiling surfaces are plastered. The restrooms were constructed within the last 10 to 15 years and are fully ADA accessible. There were no drawings of the original building plans available for review by the consultant team.

The masonry walls act as load bearing partitions that support wood roof trusses. The construction is similar to residential construction with wood trusses, wood sheathing and asphalt shingles. The Gable ends of the roof





are covered with ribbed metal siding which appears to be in good condition.

The condition of the restroom is in good condition with the exception of one of the urinals in the men's toilet room that sustained some damage due to vandalism. There are vented aluminum soffits, gutters and downspouts all of which appear to be in good shape. The downspout extensions have sustained some damage and should be replaced.



The exterior painted surfaces of the concrete block and the metal doors and frames all appear to be in fair condition. The door hardware is fairly robust with continuous geared hinges, latch guard protection and ADA accessible lever lock sets. None of the door hardware appeared to be damaged or malfunctioning.

The interior floor surface appears to be painted concrete and is showing signs of wear beneath the urinals and in front of the water closets. Resurfacing of the floors in and industrial epoxy finish will prolong the life of the floor surfaces and help with ease of maintenance and cleanability. There is evidence of removal and relocation of the hand soap dispenser in the women's restroom. The wall where the dispenser was previously mounted should be repainted.

The perimeter exterior concrete paving provides covered walkway under the roof eaves and allows for positive drainage away from the building. Rainwater and snow melt are diverted to the asphalt parking areas that have been channeled to convey stormwater around and away from the buildings.

The treated lumber 6" x 6" posts that act as protective bollards are direct buried in the asphalt pavement. The columns appear to be in good condition. Even though the columns are treated lumber it would be advisable to stain/seal the columns to protect them from moisture penetration.

Recommendations

Due to the current condition of the toilet room building it is recommended that the interior floors be epoxy coated, minor wall patching and painting where the soap dispenser was relocated and sealing the wood protection bollards are all preventative maintenance practices that will extend the life of the toilet room facility. Replacement of the vitreous china urinal in the Men's toilet room is also advisable.

Existing Facility Renovation Feasibility

Based on the age and condition of the Harrison Athletic Association toilet room building, it is highly feasible and recommended the existing facility be renovated. Investing in the recommended maintenance improvements will extend the life and functionality of the facility for users of all abilities for a minimum of 20 years. The cost of these improvements will be realized in terms of payback over the course of the next two decades that the building is in service.









Site Aerial of the Harrison Athletic Association Concession Building 5298 State Hwy 114, Menasha

Concession Building

It is difficult to determine the age of the concession building but based on accounts by staff the facility was erected sometime in the 1970s or early 80s. The concession building is a wood framed structure that is clad in ribbed metal siding. The facility is designed to be completely open air but during the winter solid panels are installed in the South face of the facility.



The North Face of the facility facing the ball diamonds remains open in the winter months. The construction of the concession building is similar to the toilet room facility. Vented aluminum soffits and prefinished metal fascia wrap the eaves. Wood roof trusses bear on exterior load bearing walls and the roof is comprised of wood sheathing and asphalt shingles. Drainage is conveyed by pitching the asphalt to a pre-formed asphalt channel that carries water around the building.



There are three walk up concession windows that are all mounted at Non-ADA height. The height of these concession windows varies from 3'-6" to 4'-3". ADA Accessibility requires the counters to be no higher than 34 inches above the finished floor.

The exterior walls of the concession building under the roof overhang are constructed of T-111 wood siding. The paint finish on this wood siding is showing signs of wear and should be repainted to minimize any water penetration into the wood. The roof structure is supported by 6"x6" treated wood columns that are attached by angle brackets to the concrete slab of the pavilion. The underside the pavilion sheathed with sheets of OSB plywood that is



showing signs of deterioration. The entire ceiling surface of the pavilion should be recoated. There are surface mounted light fixtures that illuminate the pavilion. The fixtures appeared to be in fair condition. Power was cut to the building for the winter months so confirmation of the operation of these surface mounted light fixtures could not be verified.

There are hollow metal doors that provide access into the concession kitchen and covered pavilion. The hollow metal doors are in poor shape and corrosion and delamination are visible on the door surfaces.



The interior of the concession kitchen show signs of wear. None of the serving counters are ADA height and sink is not ADA accessible. There is a step up into the serving area and walk-in cooler which is also not ADA accessible.







There is asphalt pavement along the South side of the pavilion. The North, East and West elevations all contain pea gravel surfaces directly adjacent to the facility. There are concrete stoops at the exterior entrance doors that appears to be in fair shape.

Recommendations

Based on the age of the facility the requirements for ADA accessibility were not imposed when the building was constructed. In order to have the building comply to modern accessibility requirements the entire serving area would need to be reconstructed to lower the current step up condition as well as lowering the walk up windows. In order for these modifications to be made to bring the pavilion into compliance, it is likely more reasonable to completely remove the pavilion and reconstruct it to meet the accessibility requirements.

Existing Facility Renovation Feasibility

Based on the age and condition of the Harrison Athletic Association concession building, it is recommended the existing facility be replaced. Investing in the recommended maintenance and accessibility improvements are costly enough that full replacement will provide a longer term solution to extend the life and functionality of the facility for users of all abilities for a minimum of 40 years.

If a full replacement of the concession building is not feasible, at a minimum, the hollow metal doors that are delaminating and corroded should be replaced. The entire facility should be painted. Existing surface mounted

incandescent light fixtures should be replaced with recessed LED energy efficient light fixtures. ADA improvements should be a serious consideration.

Programming and Space needs

Because there are no recommendations for the physical expansion of the Harrison Athletic Association buildings, a space needs spreadsheet was not developed for this particular facility. A cost estimate was provided for the minor maintenance and accessibility improvements to the facility. That estimate follows this section.

Cost Estimates & Inflationary Impacts

Table 16 – HAA Park Pavilion Improvements - Estimate of Probable Cost

| Renovation of the Park Pavilion Facility | | | | | | | | |
|--|------|-------------|----------|-----------|--|--|--|--|
| Description | Unit | Unit Cost | Designed | Cost | | | | |
| Replace doors | Ea. | \$4,500.00 | 2 | \$9,000 | | | | |
| Painting | Ea. | \$12,000.00 | 1 | \$12,000 | | | | |
| Sealing Bollards | Ea. | \$375.00 | 6 | \$2,250 | | | | |
| Epoxy Floors | Ea. | \$4,500.00 | 2 | \$9,000 | | | | |
| New toilet room fixture | Ea. | \$2,500.00 | 1 | \$2,500 | | | | |
| Interior ramps (concession building) | Ea. | \$4,500.00 | 2 | \$9,000 | | | | |
| Countertop modifications | Ea. | \$12,000.00 | 1 | \$12,000 | | | | |
| Lower serving window & countertop | Ea. | \$7,500.00 | 3 | \$22,500 | | | | |
| New light fixtures | Ea. | \$2,500.00 | 6 | \$15,000 | | | | |
| | | | | \$93,250 | | | | |
| Sub Total | | | | \$93,250 | | | | |
| A/E Design Fee | | 8.00% | | \$7,460 | | | | |
| General Conditions | | 10.00% | | \$9,325 | | | | |
| Contingency | | 20.00% | | \$18,650 | | | | |
| Total | | | | \$128,685 | | | | |
| Conto ana in 0004 Dellana | | | | | | | | |

Costs are in 2024 Dollars



Site Aerial of Darboy Community Park N9334 Noe Rd Harrison

Darboy Community Park Pavilion

Current Facilities Conditions

The Darboy Community Park Pavilion is located at N9334 Noe Road on the North end of the Village.

The 2300 square foot park pavilion is primarily an open-air covered picnic shelter with a small concession and catering kitchen with male and female restrooms on the north face of the facility.

Drawings of the facility were not available to the consultant team but judging by the age and condition of the facility it is estimated in the neighborhood of 20 to 25 years old.

The functional spaces of the pavilion are constructed out of decorative split faced concrete masonry units. The block appears to be in reasonable condition for the age of the facility and no additional maintenance or tuck pointing was noted as being necessary. The Gable ends of the pitched roof pavilion are enclosed with pre-finished metal siding panels. The metal siding panels appeared to be in acceptable condition and no additional maintenance is recommended.

The underside of the open air picnic pavilion is covered with aluminum soffit material. It was reported to the consultants when they were conducting the site visit that periodically those soffit panels get damaged by vandalism and need to be replaced. During the onsite inspection, all of the soffit panels appeared to be in place and no damage was noted. The overhangs on the pavilion are wrapped with pre-finished metal vented soffits that provide proper roof venting of the attic space and shingled roof.

Continuous ridge vents provide proper attic venting but it was noted that some of the ridge cap asphalt shingles were missing and needed to be replaced. See the roof condition report provided by STR SEG, the forensic engineering consultant that is part of the appendix in this report. Pre-finished aluminum gutters and downspouts direct water away from the pavilion and appeared to be in fair shape.





ADA Accessibility: the open air park pavilion is not handicap accessible from the parking area. There is a 4-6" high curb along the side of the pavilion adjacent to the parking area that provides elevation transition from the parking area to the open air pavilion finished floor elevation. This curb prohibits ADA accessibility from the parking area. Accessibility concerns exist in the catering kitchen/ concession room in that the food preparation counter, the hand sink and the concession serving counter roll up window are not set at the appropriate height of

ADA.



There are Hi-Low drinking fountains mounted to the exterior wall of the pavilion that meet the height requirements for ADA accessibility.



Both the men's and women's toilet rooms contain stainless steel toilet and lavatory fixtures set at the appropriate height and clearance distances to meet ADA requirements. There is a requirement to have an 18 inch high vertical grab bar above and perpendicular to the 36 inch grab bar on the wall opposite the water closet. It was noted that this vertical grab bar is missing from both the men's and women's toilet room and should be installed. The toilet paper dispenser is not mounted at the appropriate ADA mounting height and clearance requirements adjacent to the water closet. The toilet fixtures appear to have been shimmed up or leveled using resinous wood blocking which raises the rim height of the toilet above the required seat height for ADA accessibility. The resinous blocking material resist moisture penetration but it is not an

34 inches above floor elevation to meet the requirements of the ideal material for shimming the toilet fixture on the concrete floor.



There is a closed-circuit television security camera system installed on the various locations of the pavilion to monitor activity around the pavilion. The head end equipment for the security system is located in the catering kitchen of the pavilion and remote monitoring is possible through Ethernet access tied back to the Village Hall facility. Closed circuit television cameras all appeared to be intact at their mounting locations

and no damage was noted to them or the closed circuit television The CCTV system. equipment is vulnerable tampering damage based on its mounted location within the catering kitchen. Renters of the catering kitchen have full accessibility to the security equipment.



There is a 27 stall parking lot that is accessed from 2 entry drives off of Noe Road. There are no noted or placarded ADA accessible parking stalls. The parking lot is in generally good condition but should be crack filled, seal coated and restriped approximately every five years to maintain performance and extend the life of the paved surfaces.

Existing Facility Renovation Feasibility

Based on the age and condition of the Darboy Park pavilion it is highly feasible and recommended the existing facility be renovated. Investing in the recommended maintenance and accessibility improvements will extend the life and functionality of the facility for users of all abilities for a minimum of 20 years. The cost of these improvements will be realized in terms of payback over the course of the next two decades that the building is in service.

Recommendations and Conclusions

Steps should be taken to modify the existing Darboy Park pavilion shelter to make it ADA accessible.

The curb separating the parking area and the open-air pavilion should be modified to install an ADA ramp with tactile warning domes so accessible transition from the parking area to the pavilion can be accommodated.

Vertical grab bars should be installed in the restroom facilities on the wall opposite the water closet per the discussion above.

The toilet paper dispensers should be mounted per ADA requirements below the horizontal grab bar.

The catering kitchen countertop should be lowered to 34 inches above finished floor to accommodate ADA requirements.

ridge vent shingles should be replaced where noted in the roof condition summary.

The coiling overhead door from the catering kitchen to the open air pavilion should be lowered so they serve and counter height is 34 inches above finished floor.

Based on the age and condition of the stainless steel fixtures in both the men's and women's toilet rooms full replacement of those fixtures should be considered. When replacing the fixtures vitreous china should be a consideration Since the existing stainless steel fixtures show signs of corrosion. This corrosion could be caused by the types of cleaning chemicals that are used to disinfect the toilet rooms.

The asphalt parking lot should be crack filled, seal coated and restriped approximately every five years to maintain performance and extend the life of the paved surfaces.

ADA accessible parking stalls should be properly placarded and signed per ADA requirements.

If damage to the existing metal soffit panels under the open air park shelter continue to be targets for vandalism, more robust surface treatments should be considered under the pavilion. These treatments could consist of weather resistant tongue and groove plywood (T-111) fiberglass reinforced panels (FRP) or painted exterior grade plywood.

Cost Estimates

Table 17 – Darboy Park Improvents- Estimate of Probable Cost

| Renovation of the Park Pavilion Facility | | | | | | | |
|--|------|-------------|-----------|----------|--|--|--|
| Description | Unit | Unit Cost | Designed | Cost | | | |
| Install grab bars | Ea. | \$550.00 | 2 | \$1,100 | | | |
| Relocate toilet paper dispenser | Ea. | \$250.00 | 1 | \$250 | | | |
| Build IT closet for CCTV | Ea. | \$4,500.00 | 1 | \$4,500 | | | |
| HC Ramp off parking area | Ea. | \$12,500.00 | 1 | \$12,500 | | | |
| New toilet room fixtures | Ea. | \$2,500.00 | 8 | \$20,000 | | | |
| Roof repairs | Ea. | \$1,500.00 | 1 | \$1,500 | | | |
| Countertop modifications | Ea. | \$12,000.00 | 1 | \$12,000 | | | |
| Lower serving window & countertop | Ea. | \$7,500.00 | 1 | \$7,500 | | | |
| HC parking lot signage | Ea. | \$450.00 | 2 | \$900 | | | |
| | | | Sub Total | \$60,250 | | | |
| | | | | | | | |
| Sub Total | | | | \$60,250 | | | |
| A/E Design Fee | | 8.00% | | \$4,820 | | | |
| General Conditions | | 10.00% | | \$6,025 | | | |
| Contingency | | 20.00% | | \$12,050 | | | |
| | | | Total | \$83,145 | | | |

Costs are in 2024 Dollars

Harrison Public Safety Building and Village Hall Basis of Design

Based on the recommendations of the report there is a long term need for expansion and replacement of two specific facilities. The village hall and DPW garage and a new public safety facility to include both police and fire service functions.

The basis of design helps to identify the construction methods and equipment that would be planned into a new public safety and Village Hall facility. Even before design enters early preliminary stages, a baseline needs to be established for the type of construction of the building(s). The basis of design provides guidelines for developing rough cost per square foot of the new facility to help the Village budget and plan for the potential costs of a new facility in future years. By using the following assumptions, rough order of magnitude estimates can be developed:

Foundation System

Spread footings at frost depth around perimeter of building. (Pending geotechnical exploration and reporting results).

Frost walls should be utilized around the perimeter of the building

Interior column piers would be used in the apparatus bay

Structural System

Steel bar joists would be supported by steel framing system of girders and columns on the interior of the structure.

Exterior precast walls of the apparatus bays could be load bearing.

The mezzanine would be framed with steel bar joists, metal deck and 3" concrete floor slab. Steel pan stairs filled concrete treads.

Exterior walls of the administration area would be metal stud back up supported by an independent structural steel frame maximizing expandable end walls wherever possible (limited X bracing).

Walls of the administration area would be steel stud back up walls with masonry veneer, 3" rigid insulation, 1" air space 5/8" densglass sheathing, spray applied moisture/air barrier and mortar netting. Masonry openings would be supported with steel lintels.

Roof System

The roof would be installed on metal deck fastened to the bar joists. The structure would be sloped to interior roof drains. 6" polyiso rigid insulation (built up of 2 layers) with staggered joints and a fully adhered EPDM membrane roof. Continuous metal coping around the perimeter of the top of wall around the entire facility.

Floor Slabs

The floor slab of the apparatus bay would be 10" thick concrete sloped to interior trench style floor drains on center of each of the OH doors. The floor would be reinforced with #5 rebar 12" o.c. each way. Slabs would receive a hard trowel finish and concrete sealer.

The administrative Office area floor slab would be 5" thick with #4 rebar 16" o.c. each way.

Interior Walls

Interior walls in the apparatus bay would be 8" CMU set on thickened grade beam under the floor slab.

Interior walls of the administration area would be 3 5/8" metal studs and drywall and would extend from the finished floor to the underside of the roof deck. Cavities would be filled with sound attenuation insulation and perimeter acoustic sealant at the floor and roof deck. All walls receive 1 coat primer/block filler and 2 coats of paint. 8" concrete block walls would be used in the evidence, booking and hard interview areas for durability and impact resistance.

Basis of Design Page 87

Interior Doors

Interior doors in the apparatus bay would be hollow metal frames and hollow metal doors (painted).

Interior doors in the administrative area would be hollow metal door frames painted and solid wood slab doors stained. Each office and conference room would have an 18" side lite.

Exterior Doors

Main entry doors- aluminum storefront with full glass insulated aluminum door.

3' personnel doors: Hollow metal doors in hollow metal frames.

14'x14' full glass sectional OH doors with jack shaft openers.

14'x14' partial glass bi-fold doors would serve the first out apparatus.

Exterior Windows

Anodized aluminum storefront windows with 1" insulated Low E glazing. Tempered glass at entry door locations.

Flooring

The administrative area would receive floor finishes. The lobby, vestibule and toilet rooms/shower rooms and locker room would receive ceramic tile.

The training room, kitchen and all corridors would receive LVT. All offices, conference rooms, day room and bunk rooms would receive 24x24 carpet tile.

Ceilings

24x24 high NRC tile in all administration office spaces. Standard white grid. Painted exposed structure in all other locations.

Casework

Steel base cabinets with stainless counter tops in app bay work rooms and kitchen.

Plastic laminate base cabinets and solid surface (Corian) tops in all other areas.

Solid surface windowsills and toilet room vanity tops.

HVAC

Roof top gas fired forced air units with remote condensing units for administration area. Apparatus bay- Gas fired make up air unit with localized exhaust (plymovent) radiant floor heating by remote boiler unit on mezzanine.

Electrical

Backup generator sized to provide emergency power to OH doors, HVAC fans- No AC back up and select interior outlets in the EOC/training room, kitchen (refrigerators) and emergency lighting circuits.

All lighting to be 120 VAC LED lighting fixtures (interior and exterior).

Basis of Design Page 88

Conclusions and Recommendations

Each of the buildings analyzed have unique challenges and needs. The conclusions and recommendations under each of the facility analysis will identify a path forward for each of the individual facilities but to summarize the findings of this report at a high level the consultant team concluded:

The Fire Stations, although well maintained, are at a point where they require some maintenance, but more importantly, expansion to accommodate equipment, operations and best practices for a healthy safe and operationally efficient facility.

The Harrison Utilities was originally designed and built to accommodate a larger operation. With the change in operation, the programmed area of the building is currently oversized for the function. As the department sees future growth, the additional floor area of the building that is currently underutilized can be renovated and expanded into. There are some minor maintenance, security, and accessibility upgrades there can be done to the facility to extend the service life of the building.

The Recreational Structures at Darboy Park and the Village Hall site require some accessibility upgrades and minor maintenance work to prolong the service life of the facilities. Consideration should be given to the older wood structure pavilion on the Village Hall site as to whether the cost for maintenance and improvement is a reasonable solution versus complete demolition and construction of a new facility.

Public Safety (Calumet County Sheriff) operations should consider long term service to the community and expansion of the operations should be a priority as the Village continues to grow. Incorporation of police services into a public safety facility along with the Harrison fire department should be a serious consideration when creating

a long-term solution to deliver public safety services to the growing community.

The Department of Public Works operation is grossly undersized for the service area and number of citizens it serves. Expansion should be considered in the near term to accommodate equipment, operations and best practices for a healthy, safe and operationally efficient facility.

The Village Hall currently accommodates the needs for the administrative functions of the Village. As expansion to the DPW facility is considered, additional floor area should be added to the Village Hall to accommodate expanded IT needs and ever growing storage needs for the Village.

Space Needs and Programming

Using the program documents as a guideline, it is recommended that the Village follow the suggested space needs program and plan for the new or expanded facilities incorporating the prescribed functions and suggested square foot areas as illustrated in the programming and future space needs section of the report. Developing a program that reduces the building area and removes some of the functional spaces will not provide a long-term solution that addresses the need for municipal services- especially emergency services in the Village of Harrison.

Basis of Design

The basis of design document was established to develop a baseline for the recommended and appropriate types of building construction materials and building systems. It is customary at the preliminary design phase of a project to identify the major building components and establish minimum standards for the quality of the facility. Since the cost of materials and the methods of construction can vary widely, it is important to establish a baseline during the preliminary design to set expectations and determine preliminary construction cost before the design of the project gets too far along in the architectural and engineering process. It is recommended that the basis of design for the

various building materials and systems be followed in the subsequent phases of design. Value engineering exercises may adjust some of the components of the basis of design but generally the basis of design should be followed if the Village is expecting a minimum of 50 years of service from the buildings they are proposing to renovate or construct.

Cost Estimates

Two different cost estimate scenarios were developed to adequately determine the value of the construction of a new public safety facility and expansion to the Village Hall and DPW operations. When looking at the long term service of the buildings and operations, location and ability to accommodate future growth must be considered.

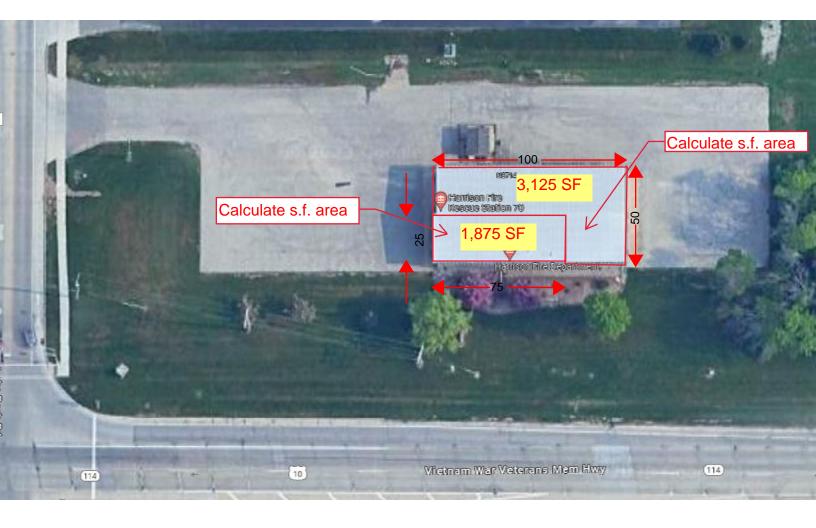
Inflationary Impact

The replacement of the public safety facilities should be planned for within the next 2-3 years to maximize the return on investment in terms of the size and quality of the building for the estimated cost for replacement. It should also be noted that based on inflation and cost of materials and labor, for every year the project is delayed, it will cost the Village an additional 9% per year compounded based on current inflation rates. This is a conservative estimate of inflation and current market analysis and inflationary trends tend to be more volatile. It is highly recommended the Village work diligently to execute the replacement of the public safety facility and or any of the recommended improvements before inflationary impacts put the project out of reach from a bonding and borrowing perspective.

Appendix A - Aerial Images



5,000 SF TOTAL



Appendix B - MEP Reports

HVAC System Review:

The following report is the result of a site visit by Jason Testin of MSA Professional Services, Inc. that occurred on September 11, 2023. Site observations, existing plan review and interviews with staff were all used in the preparation of this report.

Heating System

Existing Data

- A. The meeting room is heated by a gas fired furnace. See the ventilation portion of the report for details
- B. The garage is heated by gas fired unit heaters.

Observations

A. The gas fired unit heaters are a mixture of ages and are in fair condition.

Recommendations

A. Continue preventative maintenance on the system.

Ventilation and Air Conditioning Systems

Existing Data

- A. Constant volume single zone systems serve the facility.
- B. The meeting room is served by a single zone constant volume furnace. The furnace consists of a supply fan, gas fired heating section, DX cooling coil and remote mounted condensing unit. A room thermostat is utilized to control the temperature of the space.
- C. The garage is exhausted by an exhaust fan. The exhaust has an intake approximately 1' above the finished floor.

Observations

- A. The furnace was installed in 2020 and are in good condition. The unit has an estimated life expectancy of 15 years.
- B. The exhaust fan is original to the building and in fair condition.

Recommendations

A. Continue preventative maintenance on the systems.

Control Systems

Existing Data

A. There is no central BAS system serving the facility. All equipment has stand alone controls.

Recommendations

A. Continue to maintain and operate the stand alone controls as long as the current mechanical equipment remains. When the equipment is replaced, a changeover to a digital control BAS is strongly recommended.



Electrical System Review:

The following report is the result of a site visit by Zack Wagner of MSA Professional Services, Inc. that occurred on September 21, 2023. Site observations and communication with staff were all used in the preparation of this report.

It is estimated that the original building was constructed in the early 1970s. Addition and renovations were done in 1998.

Main Electrical Service

Observations

- A. The main electric service is original to the 1998 addition. The service is 120/240 volt, 200 amp and is fed underground from a pole mounted utility transformer. The service is located in the first-floor meeting room. The service switchboard is a Square D QO Load Center type panelboard with a 200A main breaker. The panelboard is in good condition. No surge suppression device was found on the existing service.
- B. There is space for additional breakers in the existing distribution panelboard.
- C. The serving utility is WE Energies.

Recommendations

A. The existing service panelboard is 25 years old and is nearing the end of its useful life and should be considered for replacement. Additional capacity on the electric service is available for small additions. However, if a large building addition were to be added to the facility, the existing service would likely need to be replaced with a new 120/208V service and switchboard with a surge suppression device.



Observations

A. There are one Square D QO Load Center and two Cutler Hammer Safetybreaker Loadcenter type 120/240 volt panelboards in the building. These panelboards appear to be vintage to the 1998 renovation. These panelboards are in fair condition and have limited room for additional breakers.

Recommendations

A. The panelboards should be considered for replacement based on their age. Provide new replacement panelboards and new feeders in existing conduit. If new loads are added to the facility, additional panelboards may be needed.

Generator

Observations

A. This facility has a natural gas, residential style, 26kW Generac generator. This generator back feeds the entire service via a 200A breaker switch located on the exterior wall adjacent to the utility meter. The generator was installed in 2023.



Main Electrical Service



Existing Panelboard



Existing Generator



Recommendations

A. None at this time.

Interior and Exterior Lighting

Observations

- A. Most of the light fixtures throughout the facility have LED replacement tubes installed in the existing fixtures.
- B. Toggle switches are present for all lighting.
- C. No occupancy sensors are present in the facility.
- D. Exterior lighting is LED and are photocell controlled.

Recommendations

- A. Consider upgrading to all LED interior lighting with all new motion controls and dimmer switches.
- B. Consider upgrading to all LED exterior lighting with all new lighting control system.

Emergency Lighting

Observations

- A. Limited emergency lighting is present in the facility. Staff indicated the battery light in the meeting room has not been maintained and does not work. The main service is backed by a standby generator.
- B. Exit lights are vintage to 1998 and have both red and green lettering.

Recommendations

A. Provide new code approved egress lighting through new light fixtures with battery packs.

Wiring Devices

Observations

A. The receptacles and toggle switches are commercial grade 15 amp with plastic and stainless-steel plates. They appear to be vintage to 1998 and for the most part show signs of general wear and can be replaced as they age.

Recommendations

- A. Replace all wiring devices and plates that are damaged.
- B. Add additional receptacles and circuits as required.

Fire Alarm System

Observations

A. There is no fire alarm system in this facility.

Recommendations

A. Consider adding a complete, new code approved fire alarm system to the facility.

Intercom System





Existing LED Fixture & Photocell



Existing Exit Light

Observations

A. There is no intercom system in this facility.

Recommendations

 Consider adding new IP based intercom system if owner sees a future benefit.

Data, Telephone

Observations

- A. There is no data rack in this facility. Internet is provided by Spectrum via coax cable, modem, and a wireless access point located in the office.
- B. There are only two wired CAT6 data connections in the facility. One for the VOIP telephone and one in the garage for the fire protection system computers.

Recommendations

A. Consider upgrading to a new enclosed data rack with patch panels for extended data service throughout building as required with CAT6 cabling.

Keyless Entry System

Observations

A. There is no keyless entry system at this facility.

Recommendations

A. Consider adding keyless entry system for enhanced building security.

Security/CCTV System

Observations

A. There is no security/CCTV camera system at this facility.

Recommendations

A. Consider adding an IP type security/CCTV camera system for enhanced security.



Plumbing System Review:

The following report is the result of a site visit by Justin Monk of MSA Professional Services, Inc. that occurred on September 11th, 2023. Site observations and interviews with staff were all used in the preparation of this report.

It is estimated that the original building was constructed in the early 1970s. Addition and renovations were done in 1998.

Domestic Water Piping System

Observations

- A. The building is supplied by the local municipal water utility. It has a 4" ductile iron water service copper, with a 1" water meter. The system piping is galvanized and type L copper, which is original to the building. Renovated areas and additions contain type L copper piping. The isolation valves are ball and gate valves. The system consists of cold water hard and hot water supply. Pipe insulation is a mixture of fiberglass and elastomeric. The system pressure is 65psig. The hot water delivery time to the most remote fixture is over 60 seconds. There are no reports of any major issues with the piping system. The overall system is in fair condition.
- B. The building has an interior truck filling station that connects to the building's water piping system with a testable backflow preventer. It is not metered. There are no reports of any major issues.

Recommendations

- A. Any future renovations and or additions shall account for the resizing of the domestic water pipe mains in order to provide adequate pressure and flow to any new and existing fixtures. Current plumbing and energy codes require faster hot water delivery time to all fixtures. This will extend the domestic hot water piping system piping closer to all hand washing type fixtures and increase the size of the pipe main and circulation pump.
- B. Water testing shall be attained to determine water quality and proper treatment filtration equipment by the facility owner.

Fire Suppression Piping System

Observations

A. The building does not contain an automatic fire sprinkler system.

Recommendations

A. None at this time.

Sanitary Drain, Waste and Vent Piping System

Observations

A. The building system discharges to the municipal sewer. Floor areas that are prone to spills have floor drains and catch basins. The system piping material is no-hub cast iron and PVC, which



is original to the building. There are no reports of any major issues with the piping system. The overall system is in fair condition.

Recommendations

A. Provide drain cleaning for the entire piping system as part of maintenance program once every two years.

Storm and Clear Water Drain, Waste and Vent Piping System

Observations

A. The building system discharges to on-site storm sewer drainage. The roof does not have any internal roof drains. The roof slopes to gutters and down spouts.

Recommendations

A. None at this time.

Natural Gas Piping System

Observations

A. The building is supplied by the local gas utility. The system serves the HVAC equipment. Main system pressure is 2-5psig with a 7"-14" w.c. pressure regulator serving the equipment. The system piping material is black iron steel. The isolations valves are ball valves. The overall system is in fair condition.

Recommendations

A. None at this time.

Compressed Air Piping System

Observations

A. The system is served by 60 gallon 150psig air compressor which is piped to work stations, equipment and booths. The some of the pipe terminations has pressure regulators and filters. The system piping material is black iron steel. The isolations valves are ball valves. The air compressor is not capable of filling the truck tire pressure of 175pisg. The overall system is in fair condition.

Recommendations

A. Provide air compressor that meets the pressure requirements of the equipment and vehicles.

Plumbing Equipment

Observations

A. Water Heater – Whole Building – Electric 6 gallon without an expansion tank or master thermostatic mixing valve. Tank storage temperature is 120 degrees. The system outlet temperature is 120degrees. Fair Condition.

Recommendations

A. Any future renovations and or additions shall account for the resizing of the domestic hot water equipment to meet the demands of the any new and existing fixtures. Provide new





Air Compressor



Water Heater

Village of Harrison – Harrison Fire Rescue Station #60 W469 Clifton Rd. - Sherwood, WI

power vent, high efficiency gas water heater(s) with expansion tank and re-circulating pump to and from new hot water storage tank, master digital thermostatic mixing valve and circulating pump(s) for the distribution system.

B. Provide a digital master thermostatic mixing valve to serve the hot water storage tank outlet piping to lower the hot water system distribution temperatures to prevent scalding.

Plumbing Fixtures

Observations

- A. Water Closets Vitreous china floor mount bowl with tank. Fair Condition.
- B. Lavatories Vitreous china wall mount basin with brass chrome plated manual lever faucet. Good Condition.
- C. Urinals Vitreous china wall mount basin with brass chrome plated manual lever flush valve. Fair Condition.
- Showers Stainless steel single use brass manual lever showers valve. Used as a decontamination shower. Fair Condition.
- E. General Sinks Stainless steel drop-in basin with brass chrome plated manual lever faucet. Good Condition.
- F. Utility Sinks Plastic floor mount with legs basin with brass chrome plated manual lever faucet and vacuum breaker spout. Fair Condition.

Recommendations

A. Replace all plumbing fixtures that are 15 years and older. Provide wall mount fixtures where possible and senor operated flush valves / faucets in toilet rooms to improve hygiene and sanitary efforts.



Water Closet



Lavatory



Sink



HVAC System Review:

The following report is the result of a site visit by Jason Testin of MSA Professional Services, Inc. that occurred on September 11, 2023. Site observations, existing plan review and interviews with staff were all used in the preparation of this report.

Heating System

Existing Data

- A. The meeting room is heated by gas fired furnaces. See the ventilation portion of the report for details.
- B. The garage is heated by gas fired infrared tube heaters.

Observations

A. The infrared tube heaters are in fair condition.

Recommendations

A. Continue preventative maintenance on the system.

Ventilation and Air Conditioning Systems

Existing Data

- A. Constant volume single zone systems serve the facility.
- B. The meeting room is served by two single zone constant volume furnaces. Each furnace consists of a supply fan, gas fired heating section (for one of the units), DX cooling coil and remote mounted condensing unit. A room thermostat is utilized to control the temperature of the space.
- C. The air compressor room has a wall exhaust fan to dissipate heat from the room into the garage.

Observations

- A. One furnace was installed in 2019 and the second unit is original to the building. The original unit has exceeded the estimated life expectancy of 15 years.
- B. There currently is no exhaust in the garage. Current code requires exhaust in garage areas that store vehicles as well and/or have gear lockers.

Recommendations

- A. Plans should be made for the eventual replacement of the aging furnace.
- B. Plans should be made to add code required exhaust to the garage area.

Control Systems

Existing Data

A. There is no central BAS system serving the facility. All equipment has stand alone controls.

Recommendations

A. Continue to maintain and operate the stand alone controls as long as the current mechanical equipment remains. When the equipment is replaced, a changeover to a digital control BAS is strongly recommended.



Electrical System Review:

The following report is the result of a site visit by Zack Wagner of MSA Professional Services, Inc. that occurred on September 21, 2023. Site observations and communication with staff were all used in the preparation of this report.

The original building was constructed in the 1993.

Main Electrical Service

Observations

- A. The main electric service is original to the facility. The service is 120/240 volt, 200 amp and is fed underground from the utility pad mounted transformer. The service is located in the first-floor vehicle garage. The service switchboard is a Cutler Hammer Safetybreaker Load Center type panelboard with a 200A main breaker. The panelboard is in fair condition with visible surface rust. No surge suppression device was found on the existing service.
- B. There is space for additional breakers in the existing distribution panelboard.
- C. The serving utility is WE Energies.



A. The existing service panelboard is 30 years old and is nearing the end of its useful life and should be considered for replacement in new location to avoid corrosion. Additional capacity on the electric service is available for small additions. However, if a large building addition were to be added to the facility, the existing service would likely need to be replaced with a new 120/208V service and switchboard with a surge suppression device.



Observations

A. There are two additional Cutler Hammer Safetybreaker Loadcenter type 120/240 volt panelboards in the building. These panelboards are vintage to the original building. These panelboards are in fair condition and have limited room for additional breakers.

Recommendations

A. The panelboards should be considered for replacement based on their age and one having several double breakers. Provide new replacement panelboards and new feeders in existing conduit. If new loads are added to the facility, additional panelboards may be needed.

Generator

Observations

A. This facility has a natural gas, residential style, 26kW Generac generator. This generator back feeds the entire service via a 200A breaker switch. The generator was installed in 2023.



Main Electrical Service



Existing Panelboard



Existing Generator



Recommendations

A. None at this time.

Interior and Exterior Lighting

Observations

- A. Most of the light fixtures throughout the facility have LED replacement tubes installed in the existing fixtures.
- B. Toggle switches are present for all lighting.
- C. No occupancy sensors are present in the facility.
- Exterior lighting are LED replacements and are photocell controlled.

Recommendations

- A. Consider upgrading to all LED interior lighting with all new motion controls and dimmer switches.
- B. Consider upgrading to all LED exterior lighting with all new lighting control system.

Emergency Lighting

Observations

A. No emergency lighting is present in the facility. The main service is backed by a standby generator.

Recommendations

A. Provide new code approved egress lighting through new light fixtures with battery packs.

Wiring Devices

Observations

A. The receptacles and toggle switches are commercial grade 15 amp and 20 amp with plastic and stainless-steel plates. They appear to be vintage to the original building and for the most part show signs of general wear and can be replaced as they age.

Recommendations

- A. Replace all wiring devices and plates that are damaged.
- B. Add additional receptacles and circuits as required.

Fire Alarm System

Observations

A. There is no fire alarm system in this facility. The existing Sterling Fire Alarm system is obsolete and no longer in service.

Recommendations

A. Consider adding a complete, new code approved fire alarm system to the facility.

Intercom System

Observations



A. There is no intercom system in this facility.

Recommendations

A. Consider adding new IP based intercom system if owner sees a future benefit.

Data, Telephone

Observations

- A. There is no data rack in this facility. Internet is provided by Spectrum via coax cable, modem, and a wireless access point located in the office.
- B. There are only two wired CAT6 data connections in the facility. One for the VOIP telephone and one in the garage for the fire protection system computers.

Recommendations

A. Consider upgrading to a new enclosed data rack with patch panels for extended data service throughout building as required with CAT6 cabling.

Keyless Entry System

Observations

A. There is no keyless entry system at this facility.

Recommendations

A. Consider adding keyless entry system for enhanced building security.

Security/CCTV System

Observations

A. There is no security/CCTV camera system at this facility.

Recommendations

A. Consider adding an IP type security/CCTV camera system for enhanced security.



Plumbing System Review:

The following report is the result of a site visit by Justin Monk of MSA Professional Services, Inc. that occurred on September 11th, 2023. Site observations and interviews with staff were all used in the preparation of this report.

The original building was constructed in the 1993.

Domestic Water Piping System

Observations

- A. The building is supplied by the local municipal water utility. It has a 1.5" copper water service, with a 1" water meter. The system piping is type L copper, which is original to the building. The isolation valves are ball valves. There are no testable backflow preventers present in the building. The system consists of cold water hard and hot water supply. Pipe insulation is a mixture of fiberglass and elastomeric. The system pressure is 65psig. The hot water delivery time to the most remote fixture is over 60 seconds. There are no reports of any major issues with the piping system. The overall system is in fair condition.
- B. The building has an interior fire hydrant which serves as the truck filling station with its own water service. This water service is not metered. There are no reports of any major issues.

Recommendations

- A. Any future renovations and or additions shall account for the resizing of the domestic water pipe mains in order to provide adequate pressure and flow to any new and existing fixtures. Current plumbing and energy codes require faster hot water delivery time to all fixtures. This will extend the domestic hot water piping system piping closer to all hand washing type fixtures and increase the size of the pipe main and circulation pump.
- B. Water testing shall be attained to determine water quality and proper treatment filtration equipment by the facility owner.

Fire Suppression Piping System

Observations

A. The building does not contain an automatic fire sprinkler system.

Recommendations

A. None at this time.

Sanitary Drain, Waste and Vent Piping System

Observations

A. The building system discharges to the municipal sewer. Floor areas that are prone to spills have floor drains and catch basins. The system piping material is no-hub cast iron and PVC, which is original to the building. There are no reports of any major



issues with the piping system. The overall system is in fair condition.

Recommendations

A. Provide drain cleaning for the entire piping system as part of maintenance program once every two years.

Storm and Clear Water Drain, Waste and Vent Piping System

Observations

A. The building system discharges to on-site storm sewer drainage. The roof does not have any internal roof drains. The roof slopes to gutters and down spouts.

Recommendations

A. None at this time.

Natural Gas Piping System

Observations

A. The building is supplied by the local gas utility. The system serves the HVAC equipment. Main system pressure is 2-5psig with a 7"-14" w.c. pressure regulator serving the equipment. The system piping material is black iron steel. The isolations valves are ball valves. The overall system is in fair condition.

Recommendations

A. None at this time.

Compressed Air Piping System

Observations

A. The system is served by 60 gallon 150psig air compressor which is piped to work stations, equipment and booths. The some of the pipe terminations has pressure regulators and filters. The system piping material is black iron steel. The isolations valves are ball valves. The air compressor is not capable of filling the truck tire pressure of 175pisg. The overall system is in fair condition.

Recommendations

A. Provide air compressor that meets the pressure requirements of the equipment and vehicles.

Plumbing Equipment

Observations

A. Water Heater – Whole Building – Electric 40 gallon without an expansion tank or master thermostatic mixing valve. Tank storage temperature is 120 degrees. The system outlet temperature is 120degrees. Fair Condition.

Recommendations

A. Any future renovations and or additions shall account for the resizing of the domestic hot water equipment to meet the demands of the any new and existing fixtures. Provide new power vent, high efficiency gas water heater(s) with expansion





Air Compressor



Water Heater

tank and re-circulating pump to and from new hot water storage tank, master digital thermostatic mixing valve and circulating pump(s) for the distribution system.

B. Provide a digital master thermostatic mixing valve to serve the hot water storage tank outlet piping to lower the hot water system distribution temperatures to prevent scalding.

Plumbing Fixtures

Observations

- Water Closets Vitreous china floor mount bowl with tank. Fair Condition.
- B. Lavatories Vitreous china deck mount basin with brass chrome plated manual lever faucet. Fair Condition.
- C. Urinals Vitreous china wall mount basin with brass chrome plated manual lever flush valve. Fair Condition.
- D. General Sinks Stainless steel drop-in basin with brass chrome plated manual lever faucet. Fair Condition.
- E. Utility Sinks Plastic floor mount with legs basin with brass chrome plated manual lever faucet and vacuum breaker spout. Fair Condition.

Recommendations

A. Replace all plumbing fixtures that are 15 years and older. Provide wall mount fixtures where possible and senor operated flush valves / faucets in toilet rooms to improve hygiene and sanitary efforts.



Water Closet



Lavatory



Urinal



Sink



Village of Harrison – Harrison Utilities Building Menasha, WI

HVAC System Review:

The following report is the result of a site visit by Jason Testin of MSA Professional Services, Inc. that occurred on September 11, 2023. Site observations, existing plan review and interviews with staff were all used in the preparation of this report.

Heating System

Existing Data

- A. The office area is heated by gas fired furnaces. See the ventilation portion of the report for details.
- B. The garage and wash bay are heated by gas fired infrared tube heaters and gas fired unit heaters.

Observations

A. The infrared tube heaters and gas fired unit heaters were installed in 2001 and are in fair condition.

Recommendations

A. Continue preventative maintenance on the system.

Ventilation and Air Conditioning Systems

Existing Data

- A. Constant volume single zone systems serve the facility.
- B. The office area is served by four single zone constant volume furnaces. Each furnace consists of a supply fan, gas fired heating section, DX cooling coil and remote mounted condensing unit. A room thermostat is utilized to control the temperature of the space.
- C. The wash bay is exhausted by a sidewall exhaust fan. The exhaust has an intake approximately 1' above the finished floor.
- D. A constant volume make up air unit serves the garage. The unit consists of a supply fan and gas fired heating section.

Observations

- A. The furnaces were installed in 2001 and are in fair condition. The units have exceeded the estimated life expectancy of 15 years.
- B. There currently is no exhaust in the garage. It is believed that the exhaust in the wash bay is serving both the wash bay and the garage. Current code requires exhaust in garage areas that store vehicles.
- C. The make up air unit was installed in 2021 and is in good condition.

Recommendations

- A. Plans should be made for the eventual replacement of the aging furnaces.
- B. Plans should be made to add code required exhaust to the garage area.

Control Systems

Existing Data

A. There is no central BAS system serving the facility. All equipment has stand alone controls.

Recommendations



Village of Harrison – Harrison Utilities Building Menasha, WI

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A. Continue to maintain and operate the stand alone controls as long as the current mechanical equipment remains. When the equipment is replaced, a changeover to a digital control BAS is strongly recommended.



Village of Harrison – Harrison Utilities Building N8722 Lake Park Rd. - Menasha, WI

Electrical System Review:

The following report is the result of a site visit by Zack Wagner of MSA Professional Services, Inc. that occurred on September 21, 2023. Site observations and communication with staff were all used in the preparation of this report.

The original building was constructed in the 2000/2001.

Main Electrical Service

Observations

- A. The main electric service is original to the facility. The service is 120/208 volt, 400 amp and is fed underground from the utility pad mounted transformer. The service is located in the first-floor electrical room. The service switchboard is a Square D NQOD type panelboard (double tub) with a 400A main breaker. The panelboard is vintage to the original building and is in good condition. No surge suppression device was found on the existing service.
- B. There is limited space for additional breakers in the existing distribution panelboard.
- C. The serving utility is WE Energies.



A. Additional capacity on the electric service is available for small additions. However, if a large building addition were to be added to the facility, the existing service would likely need to be replaced with a new 120/208V service and switchboard with a surge suppression device.



Observations

A. There is one Square D Loadcenter type 120/208 volt panelboard in the building. This panelboard is vintage to the original building. This panelboard is in good condition with limited room for additional breakers.

Recommendations

A. An additional panelboard would likely be required for any additions made to this facility.

Generator

Observations

A. This facility does not have a generator. A mobile diesel generator is used in emergencies for limited loads. There is a mobile generator hook-up located in the electrical room. This connection is made through a 100A disconnect switch.

Recommendations

A. Consider adding a new generator to provide power to equipment crucial to facility operations such as overhead doors and HVAC units while also having the ability to provide emergency power to data closets, phones, and keyless entry devices. It would also assist in



Main Electrical Service



Mobile Generator Connection



Village of Harrison – Harrison Utilities Building N8722 Lake Park Rd. - Menasha, WI

providing complete, new, code approved egress lighting paths throughout the facility.

Interior and Exterior Lighting

Observations

- A. Most of the light fixtures throughout the facility have LED replacement tubes installed in the existing fixtures.
- B. Toggle switches are present for all lighting.
- C. No occupancy sensors are present in the facility, except for the shop area.
- D. Exterior lighting is a combination of LED and CFL replacements screw in type and are photocell controlled.

Recommendations

- Consider upgrading to all LED interior lighting with all new motion controls and dimmer switches.
- B. Consider upgrading to all LED exterior lighting with all new lighting control system.

Emergency Lighting

Observations

- A. No emergency lighting is present in the facility.
- B. Exit lights were present.

Recommendations

- A. One option would be to provide new code approved egress lighting through new light fixtures with battery packs.
- B. The other option would be to provide a new, code approved egress lighting path with the addition of a new emergency generator. See generator section.

Wiring Devices

Observations

A. The receptacles and toggle switches are commercial 20 amp with plastic and stainless-steel plates. They appear to be vintage to the original building and for the most part show signs of general wear and can be replaced as they age.

Recommendations

- A. Replace all wiring devices and plates that are damaged.
- B. Add additional receptacles and circuits as required.

Fire Alarm System

Observations

A. There is no fire alarm system in this facility.

Recommendations

A. Consider adding a complete, new code approved fire alarm system to the facility.





Existing Light Fixture



Existing Exit Light

Village of Harrison – Harrison Utilities Building N8722 Lake Park Rd. - Menasha, WI

Intercom System

Observations

A. There is AI Phone wired intercom system in this facility. Staff indicated it is seldom used.

Recommendations

A. Consider adding new IP based intercom system if owner sees a future benefit.

Data, Telephone

Observations

- A. There is no data rack in this facility. The existing patch panels is backboard mounted in the electrical room. Internet is provided by Spectrum via coax cable, modem, and a wireless access point.
- B. The data cable is CAT5E data cable which is routed to patch panel in the electric room.
- C. The facility had Wi-Fi boosters.
- D. The telephone system is VOIP.

Recommendations

A. Consider upgrading to a new enclosed data rack with patch panels for extended data service throughout building as required with CAT6 cabling.

Keyless Entry System

Observations

A. There is no keyless entry system at this facility.

Recommendations

A. Consider adding keyless entry system for enhanced building security.

Security/CCTV System

Observations

A. There is no security/CCTV camera system at this facility. There is an exterior "dummy" camera pointed at the dumpster to deter illegal dumping.

Recommendations

A. Consider adding an IP type security/CCTV camera system for enhanced security.



Existing Data Components



Plumbing System Review:

The following report is the result of a site visit by Justin Monk of MSA Professional Services, Inc. that occurred on September 11th, 2023. Site observations and interviews with staff were all used in the preparation of this report.

The original building was constructed in the 2000/2001.

Domestic Water Piping System

Observations

A. The building is supplied by the local municipal water utility. It has a 4" HDPE water service, with a 2" water meter. The system piping is type L copper, which is original to the building. The isolation valves are ball valves. There are no testable backflow preventers present in the building. The system consists of cold water hard, hot water supply and hot water return. Pipe insulation is a mixture of fiberglass and elastomeric. The system pressure is 65psig. The hot water delivery time to the most remote fixture is under 20 seconds. There are no reports of any major issues with the piping system. The overall system is in fair condition.

Recommendations

- A. Any future renovations and or additions shall account for the resizing of the domestic water pipe mains in order to provide adequate pressure and flow to any new and existing fixtures. Current plumbing and energy codes require faster hot water delivery time to all fixtures. This will extend the domestic hot water piping system piping closer to all hand washing type fixtures and increase the size of the pipe main and circulation pump.
- B. Water testing shall be attained to determine water quality and proper treatment filtration equipment by the facility owner.

Fire Suppression Piping System

Observations

A. The building does not contain an automatic fire sprinkler system.

Recommendations

A. None at this time.

Sanitary Drain, Waste and Vent Piping System

Observations

A. The building system discharges to the municipal sewer. Floor areas that are prone to spills have floor drains and catch basins. The system piping material is no-hub cast iron and PVC, which is original to the building. There are no reports of any major issues with the piping system. The overall system is in fair condition.

Recommendations



Harrison Utilities Building N, 8722 Lake Park Rd. - Menasha, WI

A. Provide drain cleaning for the entire piping system as part of maintenance program once every two years.

Storm and Clear Water Drain, Waste and Vent Piping System

Observations

A. The building system discharges to on-site storm sewer drainage. The roof does not have any internal roof drains. The roof slopes to gutters and down spouts.

Recommendations

A. None at this time.

Natural Gas Piping System

Observations

A. The building is supplied by the local gas utility. The system serves the HVAC equipment. Main system pressure is 2-5psig with a 7"-14" w.c. pressure regulator serving the equipment. The system piping material is black iron steel. The isolations valves are ball valves. The overall system is in fair condition.

Recommendations

A. None at this time.

Compressed Air Piping System

Observations

A. The system is served by 60 gallon 150psig air compressor which is piped to work stations, equipment and booths. The some of the pipe terminations has pressure regulators and filters. The system piping material is black iron steel. The isolations valves are ball valves. The overall system is in fair condition.

Recommendations

A. None at this time.

Plumbing Equipment

Observations

- A. Water Heater Whole Building Electric 50 gallon without an expansion tank or master thermostatic mixing valve. Tank storage temperature is 120 degrees. The system outlet temperature is 120degrees. Fair Condition.
- B. Circulating Pumps Whole Building 15gpm pump. Temperature is 120 degrees. Fair Condition.

Recommendations

A. Any future renovations and or additions shall account for the resizing of the domestic hot water equipment to meet the demands of the any new and existing fixtures. Provide new power vent, high efficiency gas water heater(s) with expansion tank and re-circulating pump to and from new hot water storage tank, master digital thermostatic mixing valve and circulating pump(s) for the distribution system.



Air Compressor



Water Heater



Harrison Utilities Building N, 8722 Lake Park Rd. - Menasha, WI

B. Provide a digital master thermostatic mixing valve to serve the hot water storage tank outlet piping to lower the hot water system distribution temperatures to prevent scalding.

Plumbing Fixtures

Observations

- A. Water Closets Vitreous china floor mount bowl with tank. Fair Condition.
- B. Lavatories Vitreous china wall mount basin with brass chrome plated manual lever faucet. Fair Condition.
- C. Urinals Vitreous china wall mount basin with brass chrome plated manual lever flush valve. Fair Condition.
- D. General Sinks Stainless steel drop-in basin with brass chrome plated manual lever faucet. Fair Condition.
- E. Utility Sinks Plastic wall mount without legs basin with brass chrome plated manual lever faucet and vacuum breaker spout. Fair Condition.
- F. Utility Sinks Plastic floor mount basin with brass chrome plated manual lever faucet and vacuum breaker spout. Fair Condition.
- G. Electric Water Cooler Single use ADA without bottle filling station. Fair Condition.

Recommendations

A. Replace all plumbing fixtures that are 15 years and older.

Provide wall mount fixtures where possible and senor operated flush valves / faucets in toilet rooms to improve hygiene and sanitary efforts.

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Water Closet



Lavatory



Urinal



Sink



Village of Harrison – Village Municipal Building Menasha, WI

HVAC System Review:

The following report is the result of a site visit by Jason Testin of MSA Professional Services, Inc. that occurred on September 11, 2023. Site observations, existing plan review and interviews with staff were all used in the preparation of this report.

Heating System

Existing Data

- A. The office area of the building is heated by multiple gas fired rooftop units. See the ventilation portion of the report for details.
- B. The DPW breakroom and office is served by a gas fire furnace. See the ventilation portion of the report for details.
- C. The garage area is heated by gas fired infrared tube heaters, gas fire unit heaters and waste oil heaters.

Observations

A. The waste oil heaters and tube heaters are original to the building. According to information from the Owner, the waste oil heaters provide the majority of the heat for the garage. The units are in fair condition.

Recommendations

A. Continue preventative maintenance on the system.

Ventilation and Air Conditioning Systems

Existing Data

- A. Constant volume single zone systems serve the facility.
- B. The board room is served by a single zone constant volume rooftop unit. The rooftop unit consists of a supply fan, gas fired heating section, and packaged DX cooling section. A room thermostat is utilized to control the temperature of the space.
- C. The office area is served by a single zone constant volume rooftop unit. The rooftop unit consists of a supply fan, gas fired heating section, and packaged DX cooling section. A room thermostat is utilized to control the temperature of the space.
- D. The DPW breakroom and office is served by a single zone constant volume furnace. The furnace consists of a supply fan, gas fired heating section, DX cooling coil and remote mounted condensing unit. A room thermostat is utilized to control the temperature of the space.
- E. The DPW garage and wash bay are exhausted by a single wall exhaust fan. The ductwork for both areas have intakes approximately 1' above the finished floor.

Observations

- A. The rooftop units are original to the building and have exceeded the estimated life expectancy of 15 years.
- B. The furnace is original to the building and has exceeded the estimated life expectancy 15 years.
- C. Recommendations
- D. Plans should be made for the eventual replacement of the rooftop units and furnace.

Control Systems



Village of Harrison – Village Municipal Building Menasha, WI

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Existing Data

A. There is no central BAS system serving the facility. All equipment has stand alone controls.

Recommendations

A. Continue to maintain and operate the stand alone controls as long as the current mechanical equipment remains. When the equipment is replaced, a changeover to a digital control BAS is strongly recommended.



Village of Harrison – Harrison Athletic Association W5298 WI-114 Trunk - Menasha, WI

Electrical System Review:

The following report is the result of a site visit by Zack Wagner of MSA Professional Services, Inc. that occurred on September 21, 2023. Site observations and communication with staff were all used in the preparation of this report.

It is estimated that the facility was constructed in the 1970/80s.

Main Electrical Service

Observations

- A. The main electric service appears to original to the facility. The service is 120/240 volt, 600 amp and is fed overhead from a pole mounted utility transformer and meter. The service is located in a NEMA rated exterior enclosure; pole mounted on the south side of the northwest softball field. The service switchboard is a Square D NQOB type panelboard with a 600A main breaker. The panelboard is in poor condition. When the enclosure door is open, there is no interior cover. This creates a dangerous situation with exposed cabling. Note: the enclosure was locked to prevent the public from accessing the panelboard. No surge suppression device was found on the existing service.
- B. The serving utility is WE Energies.



Main Electrical Service

Recommendations

A. The existing service panelboard is in poor condition and beyond its life expectancy and should be replaced with a new 120/208V service with surge suppression. A new location should be considered to an interior space.

Panelboards

Observations

A. There are two Cutler Hammer Safetybreaker Loadcenter type 120/240 volt panelboards at this facility. One each located in the two concession buildings. These panelboards appear to be vintage to the 1980s. These panelboards are in fair condition and have limited room for additional breakers.

Recommendations

A. These panelboards should be considered for replacement based on their age and condition. Provide new replacement panelboards and new feeders in existing conduit. If new loads are added to the facility, additional panelboards may be needed.



Existing Panelboard

Generator

Observations

A. This facility does not have a generator.

Recommendations

A. A generator is not needed at this facility.



Village of Harrison – Harrison Athletic Association W5298 WI-114 Trunk - Menasha, WI

Interior and Exterior Lighting

Observations

- A. Most of the light fixtures throughout the concession stands facility are vintage fluorescent or screw in type with CFL lamps.
- B. Toggle switches are present for all lighting.
- C. The restroom building has retrofitted LED fixtures with occupancy sensors.
- D. Exterior lighting was of the following: vintage lighting at pavilion, LED in parking areas & unknown fixtures at softball field.
- E. Most exterior lighting appeared to be controlled via toggle switch in concession stand.

Recommendations

- A. Consider upgrading to all LED interior lighting with all new motion controls and dimmer switches.
- B. Consider upgrading to all LED exterior lighting with all new lighting control system.

Emergency Lighting

Observations

A. This facility has no emergency lighting.

Recommendations

A. Emergency lighting is not required at this facility.

Wiring Devices

Observations

A. The receptacles and toggle switches are commercial grade 15 amp with plastic and stainless-steel plates. They appear to be vintage to original buildings and for the most part show signs of general wear and can be replaced as they age.

Recommendations

- A. Replace all wiring devices and plates that are damaged.
- B. Add additional receptacles and circuits as required.

Fire Alarm System

Observations

A. There is no fire alarm system in this facility. The existing Safe House fire/security system is obsolete and no longer in use.

Recommendations

A. No fire alarm system is required at this facility.

PA Intercom System

Observations

A. Each of the softball fields has a vintage dedicated PA system. The PA systems are in fair to poor condition. One of the horn speakers has fallen off the wall.





Existing Exterior Lighting Contols



Existing Exterior Lighting Fixture



Existing PA System

Village of Harrison – Harrison Athletic Association W5298 WI-114 Trunk - Menasha, WI

Recommendations

A. The PA systems appear to be beyond their life expectancy. Consider adding new PA systems at each softball field.

Data, Telephone

Observations

A. There is no internet at this facility.

Recommendations

A. Consider upgrading to a new enclosed data rack with patch panels for extended data service throughout building as required with CAT6 cabling.

Keyless Entry System

Observations

A. There is no keyless entry system at this facility.

Recommendations

A. Consider adding keyless entry system for enhanced building security.

Security/CCTV System

Observations

A. There is no security/CCTV camera system at this facility. The existing Safe House fire/security system is obsolete and no longer in use.

Recommendations

A. Consider adding an IP type security/CCTV camera system for enhanced security.



Electrical System Review:

The following report is the result of a site visit by Zack Wagner of MSA Professional Services, Inc. that occurred on September 11, 2023. Site observations and communication with staff were all used in the preparation of this report.

The original building was constructed in the mid 1990s.

Main Electrical Service

Observations

- A. The main electric service is original to the facility. The service is 120/208 volt, 600 amp and is fed underground from the utility transformer and wall mounted C/T meter cabinet. The service is located in the first-floor public works vehicle garage. The service switchboard is a Square-D I-Line type panelboard with a 600A main breaker. No surge suppression device was found on the existing service.
- B. There is minimal space for additional breakers in the existing distribution panelboard.
- C. The serving utility is WE Energies.



A. The existing service panelboard is close to 30 years old and is nearing the end of its useful life. Additional capacity on the electric service is available for small additions. However, if a large building addition were to be added to the facility, the existing service would likely need to be replaced with a new 120/208V service and switchboard with a surge suppression device.



Observations

A. There are approximately three Square D QO Loadcenter type 120/208 volt panelboards in the building. These panelboards are vintage to the original building. These panels are in good condition but in general have limited room for additional breakers.

Recommendations

A. The panelboards should be considered for replacement based on their age. Provide new replacement panelboards and new feeders in existing conduit in each of these locations. If new loads are added to the facility, additional panelboards may be needed.

Generator

Observations

A. This facility does not have a generator. A mobile diesel generator is used in emergencies for limited loads. There is a mobile generator hook-up located on the exterior wall adjacent to the CT cabinet. This connection is made through a 250A breaker located in the distribution panelboard.





Main Electrical Service



Existing Panelboard



Mobile Generator Connection

Recommendations

A. Consider adding a new generator to provide power to equipment crucial to facility operations such as overhead doors and HVAC units while also having the ability to provide emergency power to data closets, phones, and keyless entry devices. It would also assist in providing complete, new, code approved egress lighting paths throughout the facility.

Interior and Exterior Lighting

Observations

- A. Most of the light fixtures throughout the facility have LED replacement tubes installed in the existing fixtures.
- B. Toggle switches are present for all lighting.
- C. No occupancy sensors are present in the facility.
- D. Exterior lighting appeared to be a mix of LED replacements and vintage wall packs.
- E. The exterior lighting is controlled via time clock for dawn to dusk illumination.

Recommendations

- A. Consider upgrading to all LED interior lighting with all new motion controls and dimmer switches.
- B. Consider upgrading to all LED exterior lighting with all new lighting control system.

Emergency Lighting

Observations

A. A limited about of emergency lighting was observed. Exit light battery combos and "Bug eye" type battery units were observed. Staff indicated that they were not regularly maintained or tested.

Recommendations

- A. One option would be to provide new code approved egress lighting through new light fixtures with battery packs.
- B. The other option would be to provide a new, code approved egress lighting path with the addition of a new emergency generator. See generator section.

Wiring Devices

Observations

C. The receptacles and toggle switches are commercial grade 15 amp and 20 amp with plastic and stainless-steel plates. They appear to be vintage to the original building and for the most part show signs of general wear and can be replaced as they age.

Recommendations





Existing Exit Light/Batter Combo and Light Fixture

- A. Replace all wiring devices and plates that are damaged.
- B. Add additional receptacles and circuits as required.

Fire Alarm System

Observations

- A. There is an existing DMP fire alarm system. The FACP located in the data closet appeared to be newer and in good condition.
- B. There were horn/stobes present and appeared to meet current code requirements.
- C. Manual pull stations were present.
- D. The fire alarm system is maintained and monitored by TECC Security Systems, INC., contact Eric at 920-969-9901.

Recommendations

A. Add to or upgrade existing fire alarm as needed for building additions.

Intercom System

Observations

- A. A dedicated intercom system is in place for the public works garage area. It is operated through the VOIP telephone system. Staff indicated it is seldom used.
- B. There was a Bogen head end located in the data rack.

Recommendations

A. Extend as needed for building additions.

Data, Telephone

Observations

- A. The floor mounted MDF data rack is located in the first-floor data closet located in the office area of building. The data service is provided by Spectrum and is coax cable type via Spectrum provided modem.
- B. The data cable is both CAT5E and CAT6 data cable which is routed to patch panels in the data rack.
- C. The building has wireless access points. There is also a cell signal booster located in the public works garage.
- D. The telephone system is VOIP.

Recommendations

- A. Additional CAT6 cable can be added to rooms as needed.
- B. A possible upgrade is to provide a new enclosed data rack with new patch panels and all new CAT6 cable throughout the facility to increase the speed of the network.

Keyless Entry System

Observations





Existing FACP



Existing Fire Alarm Horn/Strobe



Existing Data Rack

- A. There is a Altronix keyless entry system with card readers. There are 3 exterior and 4 interior doors on the system.
- B. The system is also maintained and monitored by TECC.

Recommendations

A. Extend existing system as required for building additions.

Security/CCTV System

Observations

- A. There is an existing Life Safety Power security system.
- B. Keypads, glass break sensors, motion sensors and door contacts were present.
- C. The existing CCTV cameras are no longer in use but were maintained as "dummy" cameras as theft deterrent.
- D. The system is also maintained and monitored by TECC.

Recommendations

- A. Consider adding an IP type CCTV camera system for enhanced security.
- B. Consider upgrading security system to a more secure system.



Plumbing System Review:

The following report is the result of a site visit by Justin Monk of MSA Professional Services, Inc. that occurred on September 11th, 2023. Site observations and interviews with staff were all used in the preparation of this report.

The original building was constructed in the mid 1990s.

Domestic Water Piping System

Observations

Α. The building is supplied by a private well with pressure tank and well pump VFD controller. The system piping is type L copper. which is original to the building. The isolation valves are ball valves. There are no testable backflow preventers present in the building. The system consists of cold water hard and hot water supply. There are pipe connections for a future water softener. Pipe insulation is a mixture of fiberglass and elastomeric. The system pressure is 65psig. The hot water delivery time to the most remote fixture is over 30 seconds. There are staff reports that the private well does not provide adequate water to supply the building, which limits the use of plumbing fixtures and garage operations. There are staff reports that the private well has traces of arsenic which have well known health issues when consumed. The overall system is in fair to poor condition.



Well Pressure Tank

Recommendations

- A. Any future renovations and or additions shall account for the resizing of the domestic water pipe mains in order to provide adequate pressure and flow to any new and existing fixtures. Current plumbing and energy codes require faster hot water delivery time to all fixtures. This will extend the domestic hot water piping system piping closer to all hand washing type fixtures and increase the size of the pipe main and circulation pump.
- B. Water testing shall be attained to determine water quality and proper treatment filtration equipment by the facility owner.
- C. Any future renovations and or additions shall account for the connection to a reliable water source other than the private well.

Fire Suppression Piping System

Observations

A. The building does not contain an automatic fire sprinkler system.

Recommendations

A. None at this time.

Sanitary Drain, Waste and Vent Piping System

Observations

A. The building system discharges to private holding tanks. Floor areas that are prone to spills have floor drains and catch basins.



The main system piping material is no-hub cast iron and PVC, which is original to the building. There are no reports of any major issues with the piping system. The overall system is in fair condition.

Recommendations

A. Provide drain cleaning for the entire piping system as part of maintenance program once every two years.

Storm and Clear Water Drain, Waste and Vent Piping System

Observations

A. The building system discharges to on-site storm sewer drainage. The roof does not have any internal roof drains. The roof slopes to gutters and down spouts.

Recommendations

A. None at this time.

Natural Gas Piping System

Observations

A. The building is supplied by the local gas utility. The system serves the HVAC equipment. Main system pressure is 2-5psig with a 7"-14" w.c. pressure regulator serving the equipment. The system piping material is black iron steel. The isolations valves are ball valves. The overall system is in fair condition.

Recommendations

A. None at this time.

Compressed Air Piping System

Observations

A. The system is served by 120 gallon 150psig air compressor which is piped to work stations, equipment and booths. The some of the pipe terminations has pressure regulators and filters. The system piping material is black iron steel. The isolations valves are ball valves. The overall system is in fair condition.

Recommendations

A. None at this time.

Plumbing Equipment

Observations

A. Water Heater – Whole Building – Electric 40 gallon without an expansion tank or master thermostatic mixing valve. Tank storage temperature is 120 degrees. The system outlet temperature is 120degrees. Fair Condition.

Recommendations

A. Any future renovations and or additions shall account for the resizing of the domestic hot water equipment to meet the demands of the any new and existing fixtures. Provide new power vent, high efficiency gas water heater(s) with expansion



Air Compressor



Water Heater



tank and re-circulating pump to and from new hot water storage tank, master digital thermostatic mixing valve and circulating pump(s) for the distribution system.

B. Provide a digital master thermostatic mixing valve to serve the hot water storage tank outlet piping to lower the hot water system distribution temperatures to prevent scalding.

Plumbing Fixtures

Observations

- A. Water Closets Vitreous china floor mount bowl with tank. Fair Condition.
- B. Lavatories Vitreous china wall mount basin with brass chrome plated manual lever faucet. Fair Condition.
- C. Urinals Vitreous china wall and floor mount basin with brass chrome plated manual lever flush valve. Fair Condition.
- D. General Sinks Stainless steel drop-in basin with brass chrome plated manual lever faucet. Fair Condition.
- E. Utility Sinks Plastic wall mount without legs basin with brass chrome plated manual lever faucet and vacuum breaker spout. Fair Condition.
- F. Electric Water Cooler Single use ADA without bottle filling station. Fair Condition.

Recommendations

A. Replace all plumbing fixtures that are 15 years and older. Provide wall mount fixtures where possible and senor operated flush valves / faucets in toilet rooms to improve hygiene and sanitary efforts.



Water Closet



Lavatory



Urinal



Electric Water Cooler



Village of Harrison – Darboy Park Pavilion N9334 Noe Rd. - Appleton, WI

Electrical System Review:

The following report is the result of a site visit by Zack Wagner of MSA Professional Services, Inc. that occurred on September 21, 2023. Site observations and communication with staff were all used in the preparation of this report.

The building and site electrical work was constructed in 2003.

Main Electrical Service

Observations

- A. The main electric service is original to the facility. The service is 120/240 volt, 200 amp and is fed underground from a pad mounted utility transformer. The service switchboard is a Square D QO Load Center type panelboard with a 200A main breaker. The panelboard is in good condition.
- B. There is space for additional breakers.
- C. No surge suppression device was found on the service.
- D. There is an additional metered service at this facility serving two exterior mounted 200A, 240V disconnect switches mounted on backboard adjacent to the playground. This appears to be a service for providing power for outdoor entertainment.
- E. No surge suppression device was found on the service.
- F. The serving utility is WE Energies.

Recommendations

A. Additional capacity on the electric service is available for small additions. However, if a large building addition were to be added to the facility, the existing service would need to be replaced with a new 120/208V service and switchboard with a surge suppression device.

Panelboards

Observations

A. There are no additional panelboards at this facility.

Recommendations

A. Add panelboards as needed for building addition or new building.

Generator

Observations

A. This facility does not have a generator.

Recommendations

A. A generator is not needed at this facility.

Interior and Exterior Lighting

Observations

A. Most of the light fixtures throughout the facility are vintage fluorescent type fixtures.





Main Electrical Service



Additional Electrical Service

Village of Harrison – Darboy Park Pavilion N9334 Noe Rd. - Appleton, WI

- B. Toggle switches are present for all lighting.
- C. The restroom building has occupancy sensors.
- D. Exterior lighting was a combination of vintage HPS and LED.
- E. Parking lot and walking trail lighting appeared to have integral photocell for controls. These fixtures were mounted to wood poles.

Recommendations

- A. Consider upgrading to all LED interior lighting with all new motion controls and dimmer switches.
- B. Consider upgrading to all LED exterior lighting with all new lighting control system.

Emergency Lighting

Observations

A. This facility has no emergency lighting.

Recommendations

A. Emergency lighting is not required at this facility.

Wiring Devices

Observations

- A. The receptacles and toggle switches are commercial grade 20 amp with plastic and stainless-steel plates. They appear to be vintage to original building and for the most part show signs of general wear and can be replaced as they age.
- B. Several of the exterior mounted receptacles at the additional service location were missing the plastic while-in-use covers.

Recommendations

- A. Replace all wiring devices and plates that are damaged.
- B. Add additional receptacles and circuits as required.
- C. Provide new die cast aluminum while-in-use covers for exterior mounted receptacles missing covers.

Fire Alarm System

Observations

A. There is no fire alarm system in this facility.

Recommendations

A. No fire alarm system is required at this facility.

Intercom System

Observations

A. There is no intercom system at this facility.

Recommendations

A. No intercom system is needed at this facility.

Data, Telephone





Existing HPS Lighting



Existing LED Lighting



Missing Covers

Village of Harrison – Darboy Park Pavilion N9334 Noe Rd. - Appleton, WI

Observations

A. There is no internet at this facility.

Recommendations

A. Consider upgrading to a new enclosed data rack with patch panels for extended data service throughout building as required with CAT6 cabling. Data service would beneficial for the existing security/CCTV system for remote access and cloud storage.

Keyless Entry System

Observations

- A. There is a Altronix keyless entry system at this facility. It only services the two restroom doors.
- B. The restrooms have card readers, magnetic hold close devices, and request-to-exit (REX) devices. The magnetic hold close devices are on a schedule.
- C. The system is maintained by TECC Security Systems, INC.

Recommendations

Expand existing keyless entry system as needed.

Security/CCTV System

Observations

- A. There is a Alhua Technology security/CCTV camera system at this facility.
- B. The system is also maintained and monitored by TECC. Monitoring is done via cellular communicator.
- C. The keypad is in the concessions building adjacent to the panelboard.
- D. There are door contacts on the restroom doors.
- E. There are four exterior mounted Alhua cameras. Camera footage storage is done onsite and cannot be accessed remotely.

Recommendations

A. Expand existing security/CCTV camera system as required. See data recommendations for providing enhanced monitoring for remote access to CCTV system.



Existing Keyless Entry and Security/CCTV system



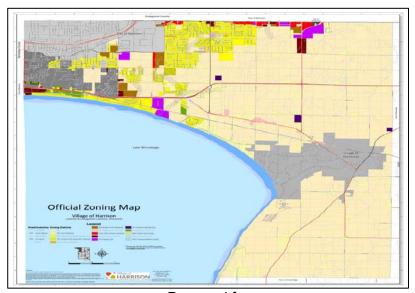
Existing CCTV Camera



Appendix C – Roof Assessment Reporting

F 262.253.4701 www.str-seg.com

Roof Condition Assessment Village of Harrison Harrison, WI SEG Project No. 15538



Prepared for

PREPARED FOR
Mr. Trevor Frank
Senior Architect
Short, Elliot, Hendrickson
425 W. Water Street, Suite 300
Appleton, WI 54911

Prepared by

Specialty Engineering Group LLC 122 E. Olin Ave. Suite 190 Madison, WI 53713

September 18, 2023

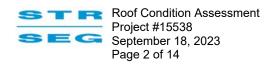
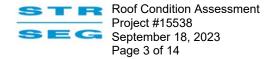


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| Existing Roof Conditions Observed | 4 |
| Conclusion | 13 |
| Recommendation | 14 |
| Appendix | 15 |
| Roof Plan – Municipal Roof Plan – FS 70 Roof Plan – FS 60 Roof Plan – Utilities Roof Plan – Darboy Roof Plan – HAA Pavilion Roof Plan – HAA Restroom | |

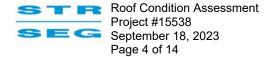


<u>Introduction</u>

The purpose of this assessment was to provide an assessment of existing roofing conditions on several buildings owned by the Village of Harrison. The visual assessment was accomplished via external access to the buildings by SEG. Existing building plans were not available for review and historical information was provided verbally. No investigatory or destructive testing was deemed necessary for this assessment.

The assessment was performed on September 15, 2023 by Bruce Flater of Specialty Engineering Group and included the following buildings.

- 1. Harrison Municipal Building; W5298 State Road 114, Harrison, WI 54952
- 2. Fire Station 70; N8716 County Road LP, Menasha, WI 54952
- 3. Fire Station 60; W469 Clifton Road, Sherwood, WI 54169
- 4. Harrison Utilities Building; N8722 Lake Park Road, Menasha, WI 54952
- 5. Pavilion Building at Darboy Community Park; N9334 Noe Road, Harrison, WI 54915
- Pavilion Building at Harrison Athletic Assoc. Park; W5298 State Road 114, Harrison, WI 54952
- 7. Restroom Building at Harrison Athletic Assoc. Park; W5298 State Road 114, Harrison, WI 54952

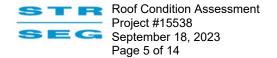


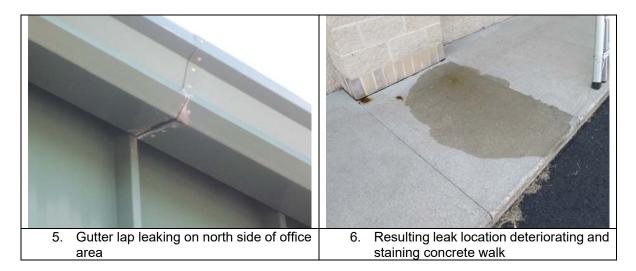
Existing Roof Conditions Observed

Harrison Municipal Building:

The roofs at this facility consist of three roof areas and two variations of metal panel roofing. The roof over the office area consists of a single-lock standing seam metal panel. The age of the roof is unknown. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. The seaming of the panel was poorly performed and does not appear to be fully crimped. The seams do appear to have sealant applied which was folded into the seams along with the concealed clips which anchor the panel to the structure. No panel damage or fastener back-out was noted. Weathering of the sealant at penetrations was noted which will require periodic (2-3 year intervals) reviews to monitor conditions as the sealant weathers.

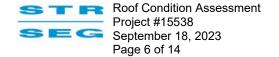






The roof over the garage / shop area consists of a pre-fabricated structural standing seam metal roof system. The age of the roof is unknown but appears to be original to the building. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. No panel damage or fastener back-out was noted. Weathering of the sealant at penetrations was noted which will require periodic (2-3 year intervals) reviews to monitor conditions as the sealant weathers.

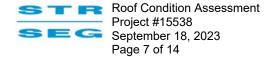




Fire Station 70 Building:

The roof at this facility consists of an exposed fastener metal panel roof system. The panels appear to be in satisfactory condition with no panel damage or fastener back-out noted. The age of the roof is unknown but appears to be original to the building. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. Sealant repair along the laps of the ridge panel was observed, likely to address previous leaking at this location. Weathering of the sealant at penetrations was noted which will require periodic (2-3 year intervals) reviews to monitor conditions as the sealant weathers. The roof edge gutters are well supported and appear to drain well.





Fire Station 60 Building:

The roofs at this facility consist of two areas of structural standing seam metal panel roof systems. One section is pre-finished, the other is galvanized. The age of the roofs are unknown and appear to be original to the building. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. In general, the panels appear to be in satisfactory condition with no panel damage or fastener back-out noted. Weathering of the sealant and splitting of boot flashings was noted which will require some maintenance to maintain watertightness. Periodic (2-3 year intervals) reviews to monitor conditions will also be necessary. A wind-driven vent stack on the upper roof is missing and allowing moisture from the exterior to enter. The roof mounted flag light was on, likely due to a faulty light sensor switch. The ground extension of the downspout on the southeast corner of the building is damaged.

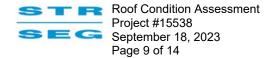




Harrison Utilities Building:

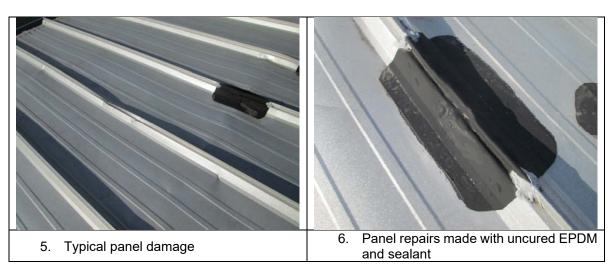
The roofs at this facility consist of three roof areas and two variations of metal panel roofing. The roof over the entrance and office area consists of a single-lock standing seam metal panel. The roof is original to the building constructed circa 2001. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. The seaming of the panel was poorly performed and does not appear to be fully crimped. The seams do appear to have sealant applied which was folded into the seams along with the concealed clips which anchor the panel to the structure. No panel damage or fastener backout was noted. Weathering of the sealant at penetrations was noted which will require periodic (2-3 year intervals) reviews to monitor conditions as the sealant weathers.







The roof over the garage area consists of a pre-fabricated structural standing seam metal roof system. The roof is original to the building constructed circa 2001. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. Circa 2021, a roof mounted unit was blown off its curb and damaged several panels in its path. The majority of the damage was bent or kinked panels with little or no penetration. Repairs were made with uncured Ethylene Propylene Diene Terpolymer (EPDM) material which does deteriorate in ultra-violet light. The repairs will need to be monitored (5 year-intervals) and replaced as the material splits with exposure. Weathering of the sealant at penetrations was noted which will require periodic (2-3 year intervals) reviews to monitor conditions as the sealant weathers.







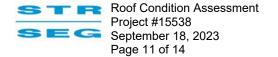
7. Deteriorating sealant at penetrations

 Panel damage and repairs on south side of ridge

Darboy Community Park Pavilion:

The roof at this facility consists of an asphalt shingle roof system. Drainage is via roof edge gutters and downspouts and appears to be satisfactory. The age of the roof is unknown but appears to be in the 10-15 year range. Several missing and damaged shingles were noted, likely vandalized. Crazing of surface asphalt and granule loss throughout. Downspout missing on west elevation.

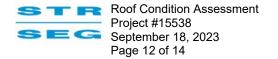




Harrison Athletic Association Park Pavilion:

The roof at this facility consists of an asphalt shingle roof system. Drainage is via roof edge run off with a small section of open-ended gutter. The age of the roof is unknown but appears to be in the 15 – 20 year range. Impact damage noted on north elevation with severe granule loss on the south elevation.

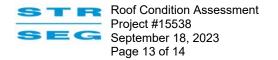




Harrison Athletic Association Park Restroom Building:

The roof at this facility consists of an exposed fastener metal panel roof system. Drainage is via roof edge gutters and downspouts. The age of the roof is unknown but appears to be newer. The downspout ground extensions have been damaged.





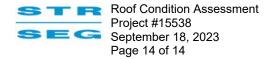
Conclusion

In general, the majority of the roofs in this assessment are metal panels and cover the most and definitely the most critical building square footage. Review and maintenance of sealant and flashing boots at penetrations as well as regular cleaning of gutter debris will allow the full anticipated service life of these roofs to be achieved at all locations.

The space covered by the asphalt shingle roof areas may not be as critical but are intended to protect not only the building assets, but also the underlying building construction components.

The following are the anticipated roof service lives of the individual buildings after performing repairs and regular reviews and maintenance of the existing roof systems.

- Municipal Bldg. 11-20 years
- FS 70 11-20 years
- FS 60 6-10 years
- Utilities Bldg. 6-10 years
- Darboy Pavilion 1-5 years
- HAA Pavilion 1-5 years
- HAA Restroom 11-20 years



Recommendations

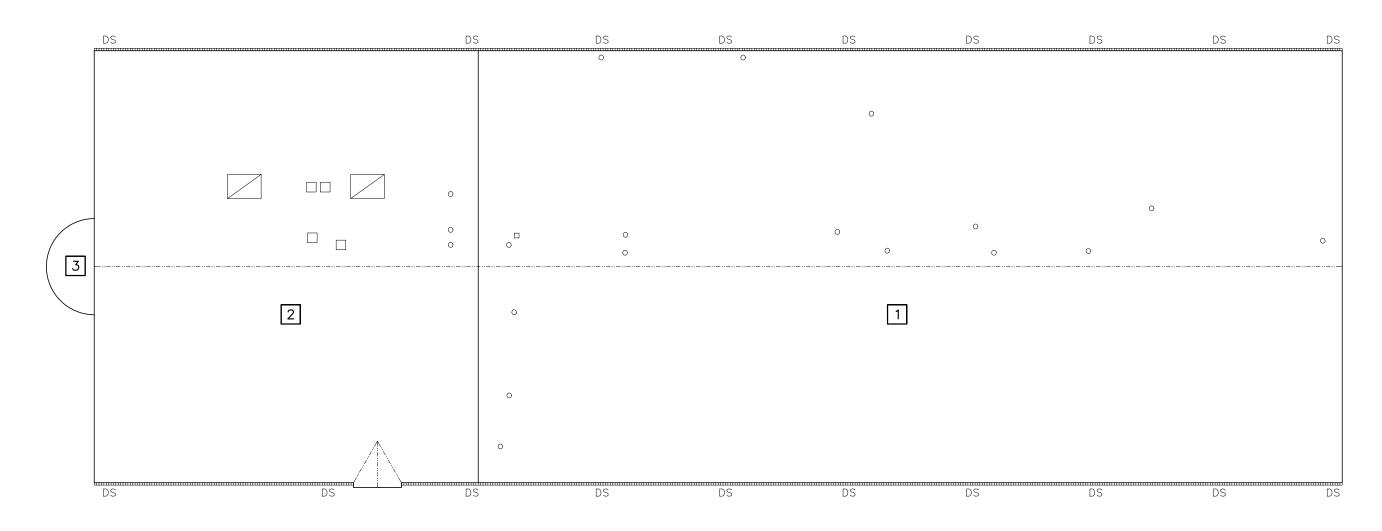
We recommend the repairs of the of the areas noted below be accomplished in 2023. The replacement of roofs noted below should be performed as soon as possible and as budgets allow.

- 1. Replace stack boots in-kind.
- 2. Replace missing shingles in-kind.
- 3. Replace missing / deteriorated sealant where appropriate.
- 4. Provide new sheet metal gutters, downspouts, ground extensions, flashings, etc. as required, where appropriate.

Opinion of Probable Costs:

- 1. Roof Repair:
 - a. Repair costs are based on a individual perception of the time it will take to make the repair in conjunction with necessary materials. The following opinions of probable cost are based on my perception and may vary by contractor or individual pricing the repair.
 - Municipal Bldg. Sealant repairs \$500 \$800
 - FS 70 No repair
 - FS 60 Sealant repairs, boot and vent replacement, sheet metal \$2000 -\$3500
 - Utilities Bldg. Sealant repairs \$300 \$500
 - Darboy Pavilion replace damaged / missing shingles, sheet metal \$800 -\$1500
 - HAA Pavilion no repairs recommended
 - HAA Restroom no repair

- 2. Roof Replacement:
 - Darboy Pavilion Replacement in-kind; \$30,000 \$35,000
 - HAA Pavilion Replacement in-kind; \$35,000 \$42,000





KEY

TI — ROOF LADDER

■ — PIPE VENT

■ — SOIL STACK

■ — SMALL PIPE PENETRATION

■ — PITCH PAN

■ — EXPANSION JOINT

... — SLOPE TRANSITION

AB — ABANDONED EQUIPMENT

AREA SIZES AREA NO. SQ. FT. 17,200 7,800 175 25,175 TOTAL



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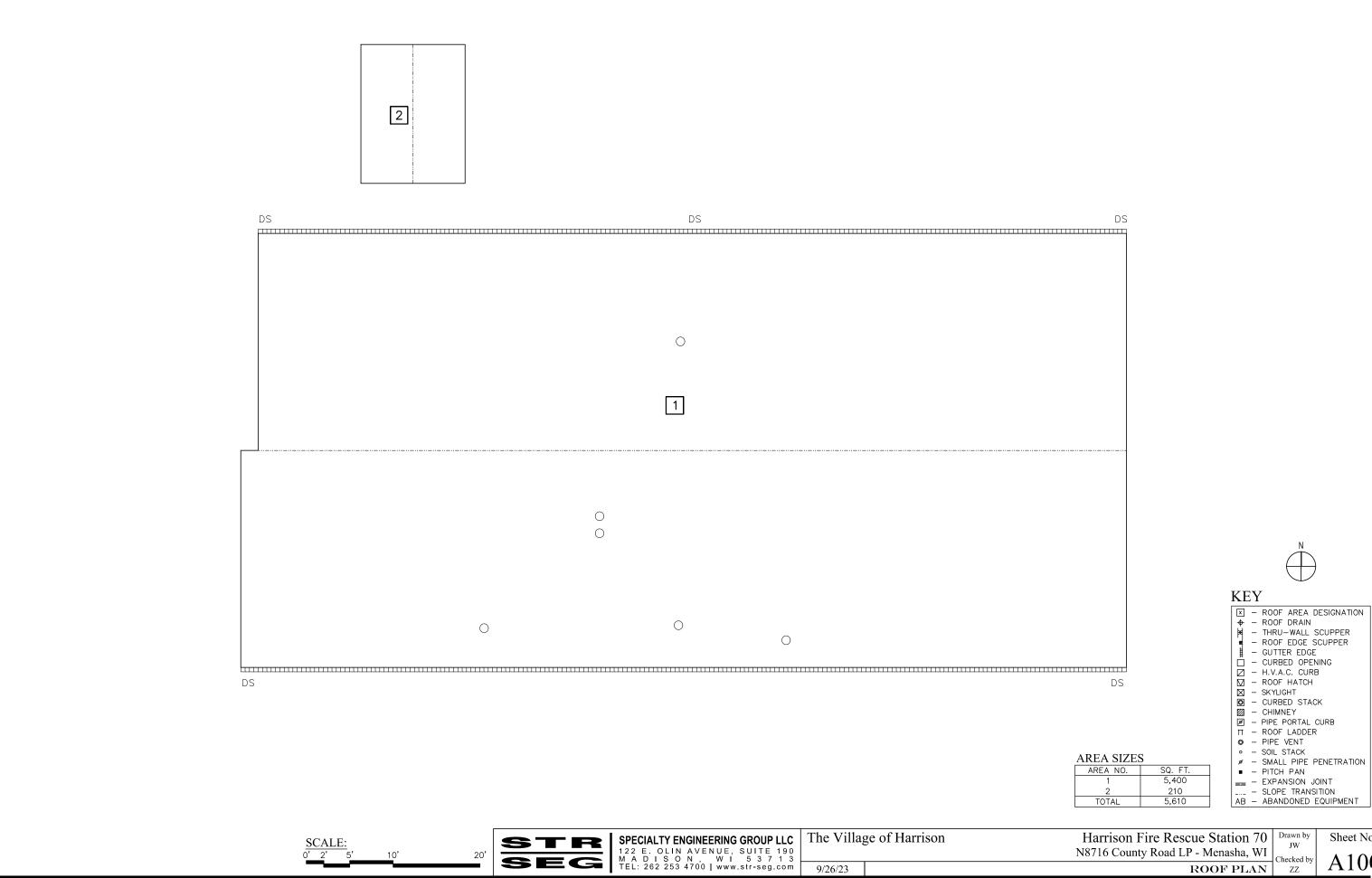
9/26/23

Village of Harrison Municipal Building Drawn by JW W5298 State Road 114 - Menasha, WI

Checked by

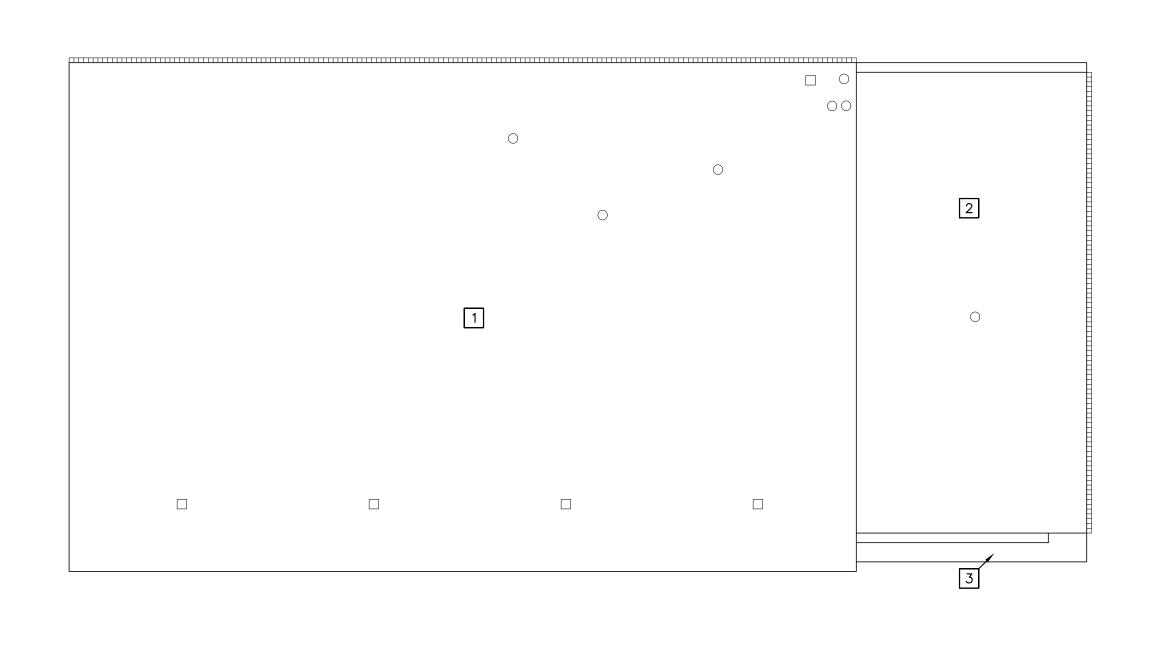
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ROOF PLAN





Sheet No.





KEY

TI - ROOF LADDER

- PIPE VENT

- SOIL STACK

- SMALL PIPE PENETRATION

- PITCH PAN

- EXPANSION JOINT

- SLOPE TRANSITION

AB - ABANDONED EQUIPMENT

Sheet No.



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Harrison Fire Rescue Station 60 Drawn by W469 Clifton Road - Sherwood, WI ROOF PLAN

SQ. FT.

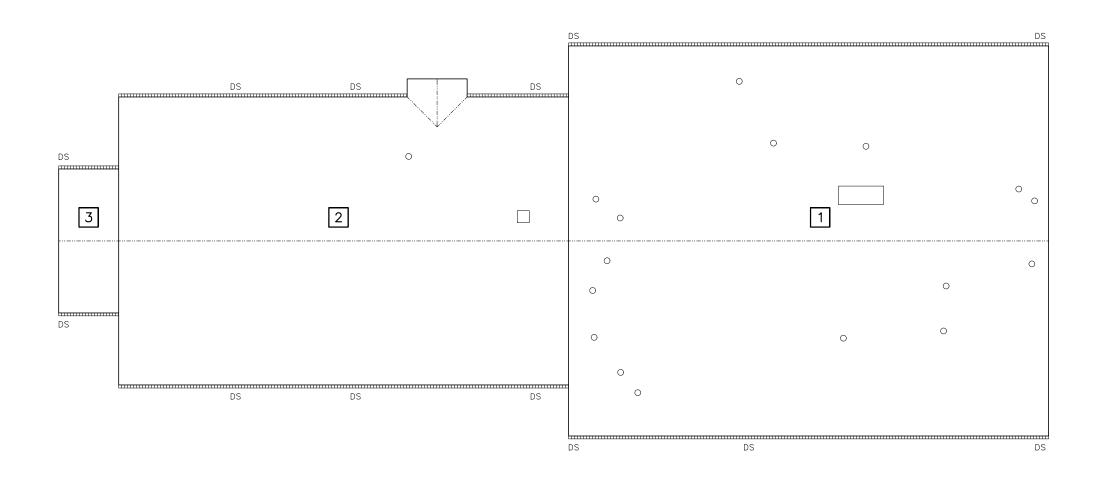
4,600 1,300 100 6,000

AREA SIZES

AREA NO.

TOTAL

A100 l <u>=</u> 202





KEY

Ø − PIPE PORTAL CURB

Π − ROOF LADDER

□ — ROOF LADDER
 □ — PIPE VENT
 □ — SOIL STACK
 Ø — SMALL PIPE PENETRATION
 □ — PITCH PAN
 □ — EXPANSION JOINT
 □ — SLOPE TRANSITION
 AB — ABANDONED EQUIPMENT

AREA SIZES AREA NO. SQ. FT. 5,600 3,900 300 9,800 TOTAL



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Harrison Utilities Drawn by N8722 Lake Park Road - Menasha, WI ROOF PLAN

Sheet No. Checked by ZZ

A100 l **=** 203

DS ______ \bigcirc 1 L..... DS



KEY

TI - ROOF LADDER

- PIPE VENT

- SOIL STACK

- SMALL PIPE PENETRATION

- PITCH PAN

- EXPANSION JOINT

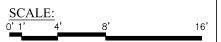
- SLOPE TRANSITION

AB - ABANDONED EQUIPMENT

| AREA SIZES | AREA SIZES | | | | |
|------------|------------|--|--|--|--|
| AREA NO. | SQ. FT. | | | | |
| 1 | 2,300 | | | | |
| TOTAL | 2,300 | | | | |

Darboy Community Park Pavilion N9334 Noe Road - Menasha, WI

Sheet No.





SPECIALTY ENGINEERING GROUP LLC

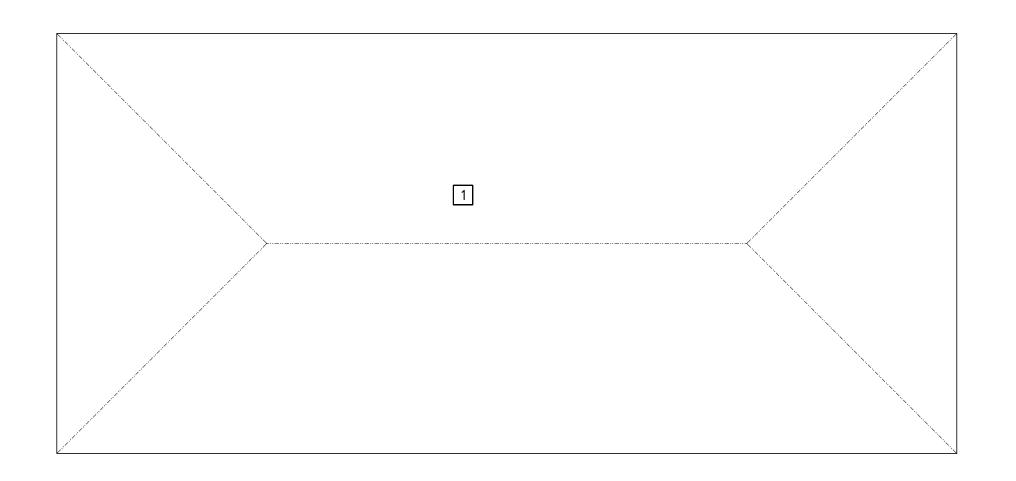
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9/26/23

ROOF PLAN

Checked by ZZ

A100





KEY

X — ROOF AREA DESIGNATION

→ ROOF DRAIN

□ THRU-WALL SCUPPER

□ ROOF EDGE SCUPPER

□ GUTTER EDGE

□ CURBED OPENING

□ H.V.A.C. CURB

□ ROOF HATCH

○ SKYLIGHT

○ CURBED STACK

□ CHIMNEY

□ PIPE PORTAL CURB

Π ROOF LADDER

□ PIPE VENT

○ SOIL STACK

Ø SMALL PIPE PENETRATION

□ PITCH PAN

■ EXPANSION JOINT

... SUPE TRANSITION

AB ABANDONED EQUIPMENT

AREA SIZES

| AREA NO. | SQ. FT. |
|----------|---------|
| 1 | 2,800 |
| TOTAL | 2,800 |

Harrison Athletic Pavilion Drawn by JW W5298 State Road 114 - Menasha, WI

Sheet No.



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9/26/23

ROOF PLAN

A100 l Checked by ZZ



KEY

TI - ROOF LADDER

- PIPE VENT

- SOIL STACK

- SMALL PIPE PENETRATION

- PITCH PAN

- EXPANSION JOINT

- SLOPE TRANSITION

AB - ABANDONED EQUIPMENT

Harrison Athletic Restroom Building Drawn by

TOTAL

Sheet No. JW





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9/26/23

W5298 State Road 114 - Menasha, WI

SQ. FT. 2,800

2,800

Checked by

A100 ZZ

ROOF PLAN



| VILLAGE BOARD MEETING | VILLAGE OF HARRISON |
|--|---------------------|
| From: | Meeting Date: |
| Jarred Gerl, Fire Chief | March 26, 2024 |
| Title: | |
| Fire Rescue | |
| Issue: | |
| Monthly Report | |
| Background and Additional Information: | |
| Budget Impacts: | |
| Recommended Action: | |
| None - Report only | |
| Attachments: | |

• HFR 2024 March Incident Report.pdf



Harrison Fire Rescue



Fire Station 60 ● Fire Station 70 ● EMS

Village Board/Fire Commission Activity Report - March 2024

(Updated: 3/20/2024)

1. Emergency Response

Harrison Fire Rescue was dispatched to 57 emergency calls in January.

See attached Incident Report summary.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

• February 22nd EMS Squad members worked with Village employees to train them on

basic CPR and AED use.

• March 13th Village pond burns.

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

March 4th Fire Department Drill

o RIT Training

• March 11th EMS Meeting/Drill

o Sucking chest wounds

Equipment checks

March 13th MABAS Committee

• March 18th Fire Department and EMS Drill

o CN Railroad guest speaker



Harrison Fire Rescue



Fire Station 60 • Fire Station 70 • EMS

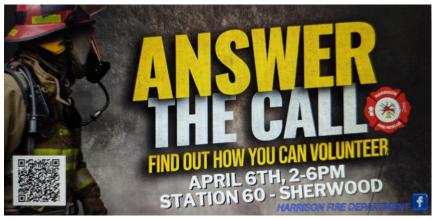
4. Chief Business/Items of Note

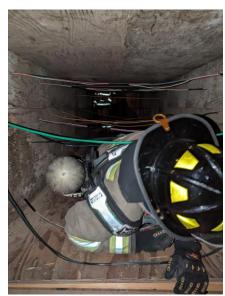
February 22nd Village Board Meeting
 February 11th Pond Burn Meeting

- The annual compressor service for both stations has been completed.
- Business inspectors have started their 2024 inspections.
- The Department has been actively planning for our recruitment event on April 6th.
 - o Posters have been placed at local businesses.
 - o Invitation postcards have been mailed to the Station 60 (Sherwood) residents.
 - o Banners will be going up soon to aid in the recruitment effort.
- The January data has been entered into our new software system. Learning the platform and how to best utilize the enhanced features.

Respectfully Submitted,

Jarred Gerl
Chief – Harrison Fire Rescue









3/20/2024 2:30 PM

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|--|------------|---------|----------|----------|----------|-----------|-------------------------------|
| IncidentTypeName | Date | UnitID | Dispatch | Arrival | | CadNumber | Address |
| EMS call, excluding vehicle accident with injury | 01/01/2024 | | 02:28:29 | 02:30:00 | | 24-0001 | N9376 ROSELLA Harrison |
| EMS call, excluding vehicle accident with injury | 01/01/2024 | | 15:21:34 | | 00:06:57 | 24-0002 | N9613 Friendship DR Harrison |
| EMS call, excluding vehicle accident with injury | 01/01/2024 | | 18:16:20 | 18:18:41 | | 24-0003 | W6431 Sonny DR Harrison |
| EMS call, excluding vehicle accident with injury | 01/02/2024 | | 07:26:03 | 07:45:00 | | 24-0004 | W6123 Victorian DR Harrison |
| EMS call, excluding vehicle accident with injury | 01/02/2024 | | 16:08:31 | | 00:06:43 | 24-0005 | W4972 Highway 10 Harrison |
| EMS call, excluding vehicle accident with injury | 01/02/2024 | | 19:29:03 | | 00:02:59 | 24-0006 | N9558 HARTFORD Harrison |
| EMS call, excluding vehicle accident with injury | 01/02/2024 | | 20:04:23 | | 00:05:20 | 24-0007 | W7026 Manitowoc RD Harrison |
| EMS call, excluding vehicle accident with injury | 01/03/2024 | | 18:28:19 | 18:32:07 | | 24-0008 | W5908 DAISY Harrison |
| EMS call, excluding vehicle accident with injury | 01/04/2024 | EMS | 07:09:27 | 07:15:33 | | 24-0009 | N9086 KERNAN Harrison |
| EMS call, excluding vehicle accident with injury | 01/04/2024 | EMS | 09:10:00 | 09:15:57 | 00:05:57 | 24-0010 | W5908 DAISY Harrison |
| EMS call, excluding vehicle accident with injury | 01/04/2024 | EMS | 19:39:15 | 19:45:38 | 00:06:23 | 24-0011 | W5750 FIRELANE 12 Harrison |
| EMS call, excluding vehicle accident with injury | 01/05/2024 | EMS | 06:36:49 | 06:44:01 | 00:07:12 | 24-0012 | N9085 SOUTHTOWNE Harrison |
| EMS call, excluding vehicle accident with injury | 01/05/2024 | EMS | 08:22:47 | 08:31:08 | 00:08:21 | 24-0013 | N9442 MUIRFIELD Harrison |
| EMS call, excluding vehicle accident with injury | 01/05/2024 | EMS | 09:42:37 | 09:47:26 | 00:04:49 | 24-0014 | W6354 RAVINE Harrison |
| EMS call, excluding vehicle accident with injury | 01/05/2024 | EMS | 13:55:29 | 14:01:57 | 00:06:28 | 24-0015 | W6349 Sonny DR Harrison |
| EMS call, excluding vehicle accident with injury | 01/06/2024 | EMS | 09:21:51 | 09:28:33 | 00:06:42 | 24-0017 | N9460 Sara Harrison |
| EMS call, excluding vehicle accident with injury | 01/06/2024 | EMS | 11:24:27 | 11:34:22 | 00:09:55 | 24-0018 | W5219 AMY Harrison |
| EMS call, excluding vehicle accident with injury | 01/06/2024 | EMS | 16:38:32 | 16:45:05 | 00:06:33 | 24-0019 | N8770 Firelane 1 RD Menasha |
| EMS call, excluding vehicle accident with injury | 01/08/2024 | EMS | 06:44:24 | 06:56:18 | 00:11:54 | 24-0020 | W5480 Amy Harrison |
| EMS call, excluding vehicle accident with injury | 01/08/2024 | EMS | 20:37:06 | 20:49:06 | 00:12:00 | 24-0022 | W6000 HEARTHSTONE Harrison |
| EMS call, excluding vehicle accident with injury | 01/09/2024 | EMS | 11:01:33 | 11:10:37 | 00:09:04 | 24-0023 | W5035 Golf Course RD Sherwood |
| Power line down | 01/10/2024 | E65 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0024 | W6365 FIRELANE 8 Harrison |
| Power line down | 01/10/2024 | E71 | 02:43:47 | 02:48:53 | 00:05:06 | 24-0024 | W6365 FIRELANE 8 Harrison |
| Gas leak (natural gas or LPG) | 01/10/2024 | E71 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0025 | W6607 E Midway RD Appleton |
| EMS call, excluding vehicle accident with injury | 01/10/2024 | EMS | 21:15:05 | 21:26:32 | 00:11:27 | 24-0026 | W5219 Amy AVE Appleton |
| Gas leak (natural gas or LPG) | 01/11/2024 | E65 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0027 | N8516 PETERS Harrison |
| Gas leak (natural gas or LPG) | 01/11/2024 | E71 | 18:39:34 | 18:51:57 | 00:12:23 | 24-0027 | N8516 PETERS Harrison |
| Gas leak (natural gas or LPG) | 01/11/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0027 | N8516 PETERS Harrison |
| Dispatched & canceled en route | 01/12/2024 | EMS | 11:40:07 | 00:00:00 | 00:00:00 | 24-0028 | N9313 Dusty Harrison |
| EMS call, excluding vehicle accident with injury | 01/13/2024 | EMS | 07:05:04 | 07:18:14 | 00:13:10 | 24-0029 | W7026 Manitowoc RD Menasha |
| Carbon monoxide incident | 01/13/2024 | E71 | 09:42:41 | 09:59:49 | 00:17:08 | 24-0030 | N9159 KERNAN Harrison |
| Carbon monoxide incident | 01/13/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0030 | N9159 KERNAN Harrison |
| Carbon monoxide incident | 01/13/2024 | Chief69 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0031 | N9646 SHEPHERD Harrison |
| Carbon monoxide incident | 01/13/2024 | E65 | 10:03:14 | 00:00:00 | 00:00:00 | 24-0031 | N9646 SHEPHERD Harrison |
| Carbon monoxide incident | 01/13/2024 | E74 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0031 | N9646 SHEPHERD Harrison |
| Carbon monoxide incident | 01/13/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0031 | N9646 SHEPHERD Harrison |
| EMS call, excluding vehicle accident with injury | 01/13/2024 | • | 15:09:07 | 15:15:00 | | 24-0032 | N8904 Lake Park RD Menasha |
| EMS call, excluding vehicle accident with injury | 01/13/2024 | | 16:23:06 | | 00:05:23 | 24-0033 | N9690 County Road N Appleton |
| Unintentional transmission of alarm, other | 01/14/2024 | E65 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0034 | W5219 Amy AVE Appleton |
| | | | | | | | • • • • |

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| IncidentTypeName | Date | UnitID | Dispatch | Arrival | Response | CadNumber | Address |
|--|-------------------|-----------|----------|----------|----------|-----------|-----------------------------|
| | | | | - | <u> </u> | | |
| Unintentional transmission of alarm, other | 01/14/2024 | | 00:00:00 | | 00:00:00 | 24-0034 | W5219 Amy AVE Appleton |
| Unintentional transmission of alarm, other | 01/14/2024 | • | 00:00:00 | | 00:00:00 | 24-0034 | W5219 Amy AVE Appleton |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 17:50:16 | | 00:06:46 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | | Rescue 63 | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Building fire | 01/15/2024 | | 00:00:00 | | 00:00:00 | 24-0035 | N8830 S Coop RD Menasha |
| Unintentional transmission of alarm, other | 01/17/2024 | | 00:00:00 | | 00:00:00 | 24-0036 | W6439 Sonny DR Menasha |
| Unintentional transmission of alarm, other | 01/17/2024 | | 00:00:00 | | 00:00:00 | 24-0036 | W6439 Sonny DR Menasha |
| Service Call, other | 01/17/2024 | | 00:00:00 | | 00:00:00 | 24-0037 | W5483 CTH Harrison |
| Service Call, other | 01/17/2024 | | 00:00:00 | | 00:00:00 | 24-0037 | W5483 CTH Harrison |
| Service Call, other | 01/17/2024 | | 09:50:25 | 10:04:09 | 00:13:44 | 24-0037 | W5483 CTH Harrison |
| Carbon monoxide incident | 01/17/2024 | E71 | 10:44:55 | 10:57:46 | 00:12:51 | 24-0038 | N9351 Lake Park Harrison |
| Carbon monoxide incident | 01/17/2024 | • | 00:00:00 | 00:00:00 | 00:00:00 | 24-0038 | N9351 Lake Park Harrison |
| EMS call, excluding vehicle accident with injury | 01/18/2024 | EMS | 03:57:35 | 04:10:44 | 00:13:09 | 24-0039 | W6422 Sonny DR Menasha |
| EMS call, excluding vehicle accident with injury | 01/19/2024 | EMS | 06:37:51 | 06:53:00 | 00:15:09 | 24-0040 | W4216 Manitowoc RD Menasha |
| Water & ice-related rescue, other | 01/20/2024 | Water73 | 10:03:35 | 10:12:29 | 00:08:54 | 24-0SK4 | N5347 Hilbert |
| Gas leak (natural gas or LPG) | 01/20/2024 | 65 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0041 | W6036 STRAWFLOWER Harrison |
| Gas leak (natural gas or LPG) | 01/20/2024 | E71 | 18:28:24 | 18:43:21 | 00:14:57 | 24-0041 | W6036 STRAWFLOWER Harrison |
| Gas leak (natural gas or LPG) | 01/20/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0041 | W6036 STRAWFLOWER Harrison |
| EMS call, excluding vehicle accident with injury | 01/20/2024 | EMS | 20:18:18 | 20:25:14 | 00:06:56 | 24-0042 | County Road N Harrison |
| Dumpster or other outside trash receptacle fire | 01/22/2024 | 71 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0043 | N6586 HWY 55 Harrison |
| Dumpster or other outside trash receptacle fire | 01/22/2024 | E65 | 10:42:32 | 10:54:13 | 00:11:41 | 24-0043 | N6586 HWY 55 Harrison |
| Dumpster or other outside trash receptacle fire | 01/22/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0043 | N6586 HWY 55 Harrison |
| EMS call, excluding vehicle accident with injury | 01/22/2024 | EMS | 19:27:15 | 19:32:42 | 00:05:27 | 24-0044 | W175 Kings Sherwood |
| Carbon monoxide incident | 01/22/2024 | 71 | 20:11:03 | 20:25:12 | 00:14:09 | 24-0045 | W5527 HOLLY Harrison |
| Carbon monoxide incident | 01/22/2024 | 74 | 00:00:00 | 00:00:00 | 00:00:00 | 24-0045 | W5527 HOLLY Harrison |
| Carbon monoxide incident | 01/22/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0045 | W5527 HOLLY Harrison |
| EMS call, excluding vehicle accident with injury | 01/24/2024 | EMS | 09:14:28 | 09:18:12 | 00:03:44 | 24-0046 | W6399 Sonny Harrison |
| EMS call, excluding vehicle accident with injury | 01/25/2024 | EMS | 07:51:05 | 07:56:42 | 00:05:37 | 24-0048 | N9462 Bloomingrose Harrison |
| EMS call, excluding vehicle accident with injury | 01/25/2024 | | 11:52:34 | | 00:06:55 | 24-0049 | W5160 Harbor Sherwood |
| Carbon monoxide incident | 01/26/2024 | | 18:20:26 | | 00:20:16 | -24-0051 | N9184 Johann Harrison |
| Carbon monoxide incident | 01/26/2024 | | 00:00:00 | | 00:00:00 | -24-0051 | N9184 Johann Harrison |
| EMS call, excluding vehicle accident with injury | 01/27/2024 | • | 14:10:15 | | 00:06:54 | 24-0052 | W5759 Skippers Harrison |
| EMS call, excluding vehicle accident with injury | 01/28/2024 | | 10:02:32 | | 00:06:28 | 24-0053 | N7981 Carriage Sherwood |
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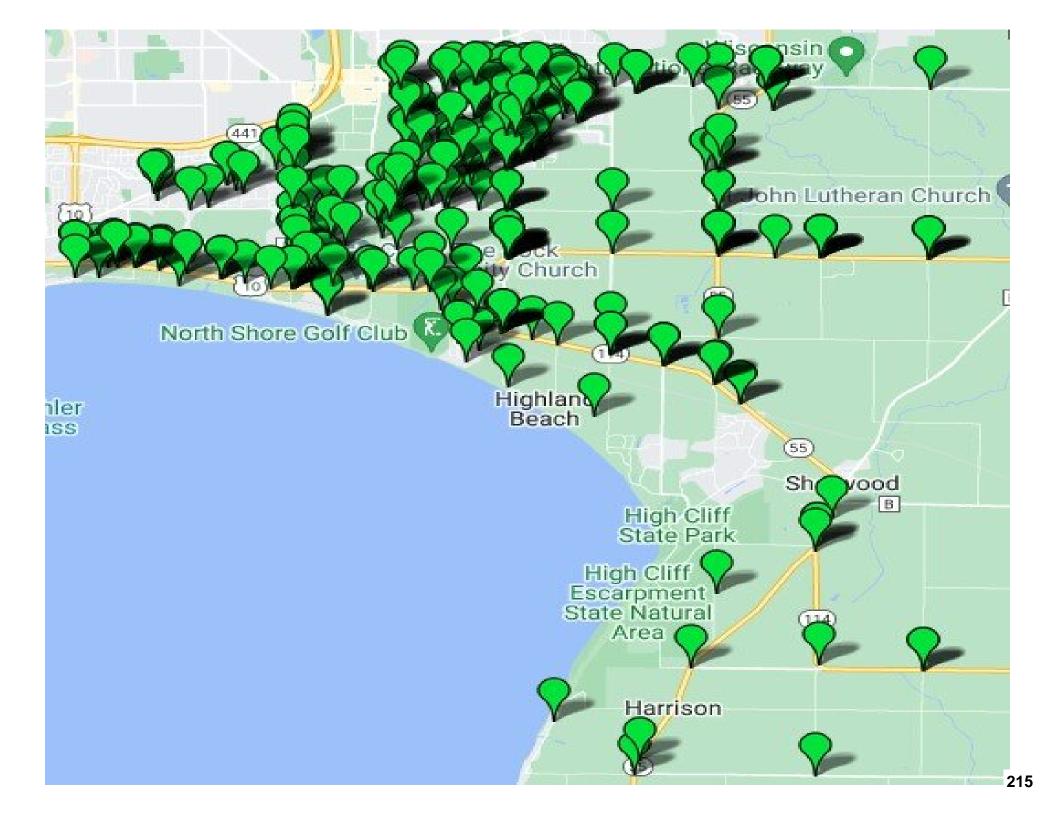
| IncidentTypeName | Date | UnitID | Dispatch | Arrival | Response | CadNumber | Address |
|--|------------|---------|----------|----------|----------|-----------|-----------------------------|
| EMS call, excluding vehicle accident with injury | 01/28/2024 | EMS | 10:21:45 | 00:00:00 | 00:00:00 | 24-002W | W4035 Schmidt Woodville |
| EMS call, excluding vehicle accident with injury | 01/30/2024 | EMS | 09:03:34 | 09:10:02 | 00:06:28 | 24-0054 | N9520 Silver Harrison |
| EMS call, excluding vehicle accident with injury | 01/30/2024 | EMS | 19:22:33 | 19:26:20 | 00:03:47 | 24-0055 | W6040 Camron Harrison |
| EMS call, excluding vehicle accident with injury | 01/31/2024 | EMS | 11:52:24 | 11:57:21 | 00:04:57 | 24-0056 | W5625 CTH KK Harrison |
| Dispatched & canceled en route | 01/31/2024 | Standby | 00:00:00 | 00:00:00 | 00:00:00 | 24-0058 | |
| EMS call, excluding vehicle accident with injury | 01/31/2024 | EMS | 14:12:26 | 14:20:53 | 00:08:27 | 24-0057 | N9372 Highway 55 Harrison |
| EMS call, excluding vehicle accident with injury | 01/31/2024 | EMS | 22:24:56 | 22:34:29 | 00:09:33 | 24-0059 | N9462 Bloomingrose Harrison |

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| VILLAGE BOARD MEETING | VILLAGE OF HARRISON |
|--|---------------------|
| From: | Meeting Date: |
| Derek Bries, Chief Deputy | March 26, 2024 |
| Title: | |
| Calumet County Sheriff's Dept. | |
| Issue: | |
| Monthly Report | |
| Background and Additional Information: | |
| Budget Impacts: | |
| Recommended Action: | |
| Monthly Report | |
| Attachments: | |

| VILLAGE OF HARRISON (FEBRUARY - 2024) | | | | | |
|---------------------------------------|----|------------------------------------|--------------------------------|----|--|
| OVERALL INCIDENT SUMMARY | | | | | |
| 911 HANG UP | 11 | THEFT | 2 | | |
| ACCIDENT | 9 | TRAFFIC HAZARD | 2 | | |
| ACCIDENT WITH INJURY | 0 | TRAFFIC STOP | 113 | | |
| ALARM | 1 | TRESPASSING | 2 | | |
| ANIMAL | 13 | VIOLATE OF COURT ORDER | 0 | | |
| ASSIST AGENCY | 6 | WEAPON | 0 | | |
| ASSIST CITIZEN | 5 | WELFARE CHECK | 14 | | |
| BATTERY | 0 | | | | |
| CIVIL MATTER | 4 | | | | |
| CIVIL PROCESS | 6 | | | | |
| CRIME PREVENTION | 0 | OVERALL | | | |
| DAMAGE TO PROPERTY | 3 | TOTAL INCIDENTS | 311 | | |
| DISTURBANCE | 4 | CITATIONS | 47 | | |
| DOMESTIC DISTURBANCE | 1 | WARNINGS | 138 | | |
| DRUGS | 1 | _ | | | |
| EMERGENCY COMMITTAL | 0 | | | | |
| FIRE ALARM | 0 | ARRESTS | | | |
| FIRE CALL | 3 | TOTAL ARRESTS 11 | | | |
| FRAUD | 5 | 2/1/24 Burglary, Bail Jumping | | | |
| HARASSMENT | 1 | 2/3/24 OWI, Hit and Run | | | |
| JAIL | 0 | 2/5/24 Resisting/Obstructing | | | |
| JUVENILE COMPLAINTS | 6 | 2/6/24 Possess Meth, Resisting, Th | reat to L.E./Judge/Prosecutor | | |
| LOST / FOUND | 0 | 2/9/24 Party to a Crime - Burglary | | | |
| MEDICAL | 36 | 2/9/24 Disorderly Conduct, Crimina | al Damage, Harassment | | |
| MISCELLANEOUS | 3 | 2/20/24 Possess Amphetamine, Po | ssess THC, Possess Paraphernal | ia | |
| MISSING PERSON | 1 | 2/21/24 Domestic Disorderly Cond | uct | | |
| MOTORIST ASSIST | 18 | 2/22/24 Criminal Damage to Prope | rty | | |
| NOISE COMPLAINT | 1 | 2/24/24 Domestic Disorderly Cond | uct, Resisting, Possess THC | | |
| ORDINANCE | 4 | 2/26/24 Probabtion Violation | | | |
| PARKING COMPLAINT | 8 | | | | |
| RECKLESS DRIVING | 17 | | | | |
| RUNAWAY | 0 | | | | |
| SUSPICIOUS PERSON | 1 | | | | |
| SUSPICIOUS SITUATION | 6 | | | | |
| SUSPICIOUS VEHICLE | 4 | | | | |



| | VILLAGE OF HARRISON (FEBRUARY - 2024) | | | | | |
|----------------------|---------------------------------------|------------------------|-----|-----|--|--|
| | | TRACT SUMMARY | | | | |
| 911 HANG UP | 5 | THEFT | 2 | | | |
| ACCIDENT | 8 | TRAFFIC HAZARD | 1 | | | |
| ACCIDENT WITH INJURY | 0 | TRAFFIC STOP | 74 | | | |
| ALARM | 1 | TRESPASSING | 2 | | | |
| ANIMAL | 11 | VIOLATE OF COURT ORDER | 0 | | | |
| ASSIST AGENCY | 2 | WEAPON | 0 | | | |
| ASSIST CITIZEN | 3 | WELFARE CHECK | 8 | | | |
| BATTERY | 0 | | | | | |
| CIVIL MATTER | 2 | | | | | |
| CIVIL PROCESS | 0 | | | | | |
| CRIME PREVENTION | 0 | CONTRACT | | | | |
| DAMAGE TO PROPERTY | 3 | TOTAL | 200 | | | |
| DISTURBANCE | 4 | ARRESTS | 4 | | | |
| DOMESTIC DISTURBANCE | 1 | CITATIONS | 32 | | | |
| DRUGS | 0 | WARNINGS | 83 | | | |
| EMERGENCY COMMITTAL | 0 | | | | | |
| FIRE ALARM | 0 | | | | | |
| FIRE CALL | 2 | | | | | |
| FRAUD | 3 | | | | | |
| HARASSMENT | 1 | | | | | |
| JAIL | 0 | | | | | |
| JUVENILE COMPLAINTS | 2 | | | | | |
| LOST / FOUND | 0 | | | | | |
| MEDICAL | 22 | | | | | |
| MISCELLANEOUS | 0 | | | | | |
| MISSING PERSON | 1 | | | | | |
| MOTORIST ASSIST | 12 | | | | | |
| NOISE COMPLAINT | 1 | | | | | |
| ORDINANCE | 3 | | | | | |
| PARKING COMPLAINT | 8 | | | | | |
| RECKLESS DRIVING | 12 | | | | | |
| RUNAWAY | 0 | | | | | |
| SUSPICIOUS PERSON | 0 | | | | | |
| SUSPICIOUS SITUATION | 4 | | | | | |
| SUSPICIOUS VEHICLE | 2 | | | 216 | | |

| | ACTIVI | TY DETAIL SUMMARY REPORT | |
|-----------|----------|--|-----|
| 2/1/2024 | Warning | OPERATING WHILE SUSPENDED | |
| 2/1/2024 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS | |
| 2/1/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) | |
| 2/2/2024 | Citation | INATTENTIVE DRIVING | |
| 2/2/2024 | Warning | IMPROPER DISPLAY/PLATES (ILLEGIBLE) | |
| 2/2/2024 | Warning | IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL | |
| 2/2/2024 | Warning | OPERATOR VIOLATE RED TRAFFIC LIGHT | |
| 2/3/2024 | Citation | OPERATING WHILE UNDER THE INFLUENCE | |
| 2/3/2024 | Citation | HIT AND RUN-PROPERTY ADJACENT TO HIGHWAY | |
| 2/3/2024 | Warning | IMPROPER PARKING/STANDING OF VEHICLE | |
| 2/3/2024 | Warning | PARK VEHICLE/HIGHWAY W/O DIM HEADLIGHT | |
| 2/3/2024 | Warning | OPERATING LEFT OF CENTER | |
| 2/4/2024 | Citation | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE | |
| 2/4/2024 | Citation | SPEEDING IN 55 MPH ZONE (20-24 MPH) | |
| 2/4/2024 | Warning | IMPROPER STOP/RR STOP SIGN | |
| 2/4/2024 | Warning | NON-REGISTRATION OF AUTO, ETC | |
| 2/4/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) | |
| 2/4/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) | |
| 2/4/2024 | Warning | OPERATE W/O CARRYING LICENSE | |
| 02/04/24 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE | |
| 2/5/2024 | Citation | SPEEDING ON CITY HIGHWAY (16-19 MPH) | |
| 2/5/2024 | Citation | OPERATING WHILE SUSPENDED | |
| 2/5/2024 | Citation | DISPLAY UNAUTH. VEH. REGISTRATION PLATE | |
| 2/5/2024 | Citation | NON-REGISTRATION OF AUTO, ETC | |
| 2/5/2024 | Citation | OPERATE MOTOR VEHICLE W/O INSURANCE | |
| 2/5/2024 | Warning | IMPROPERLY ATTACHED LICENSE PLATES | |
| 2/7/2024 | Citation | SPEEDING ON CITY HIGHWAY (16-19 MPH) | |
| 2/8/2024 | Citation | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) | |
| 2/8/2024 | Citation | OPERATING W/PAC >=0.15 (1ST) | |
| 2/8/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) | |
| 2/8/2024 | Warning | SPEEDING IN 55 MPH ZONE (16-19 MPH) | |
| 2/8/2024 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS | |
| 2/9/2024 | Citation | FAIL/YIELD RIGHT/WAY FROM STOP SIGN | |
| 2/9/2024 | Citation | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE | |
| 2/10/2024 | Citation | INATTENTIVE DRIVING | |
| 2/10/2024 | Warning | CURFEW - CHILDREN IN PUBLIC PLACES | |
| 2/10/2024 | Warning | In park after hours 10pm-6am | |
| 2/10/2024 | Warning | CURFEW - CHILDREN IN PUBLIC PLACES | 217 |

| 2/10/2024 | Warning | In park after hours 10pm-6am |
|-----------|----------|---|
| 2/10/2024 | Warning | In park after hours 10pm-6am |
| 2/10/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/10/2024 | Warning | SPEEDING IN 55 MPH ZONE (16-19 MPH) |
| 2/11/2024 | Citation | FAIL/STOP AT STOP SIGN |
| 2/11/2024 | Warning | IMPROPER DISPLAY/PLATES (ILLEGIBLE) |
| 2/11/2024 | Warning | OPERATE W/O CARRYING LICENSE |
| 2/12/2024 | Citation | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/12/2024 | Citation | OPERATING W/PAC >=0.15 (1ST) |
| 2/12/2024 | Warning | FAIL/STOP AT STOP SIGN |
| 2/12/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 2/12/2024 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 2/13/2024 | Citation | FAIL/STOP AT STOP SIGN |
| 2/13/2024 | Citation | OVERTAKING & PASSING BICYCLE/EPAMD/ELECTRIC SCOOTER |
| 2/13/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/13/2024 | Warning | ILLEGIBLE LICENSE PLATES |
| 2/13/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/13/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/13/2024 | Warning | FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE |
| 2/13/2024 | Warning | RECKLESS DRIVING-ENDANGER SAFETY |
| 2/14/2024 | Citation | SPEEDING IN 55 MPH ZONE (16-19 MPH) |
| 2/14/2024 | Citation | OPERATE W/O VALID LICENSE |
| 2/14/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/14/2024 | Warning | SPEEDING IN 55 MPH ZONE (11-15 MPH) |
| 2/15/2024 | Citation | SPEEDING IN 55 MPH ZONE (16-19 MPH) |
| 2/15/2024 | Warning | OPERATION W/O REQUIRED LAMPS LIGHTED |
| 2/15/2024 | Warning | SPEEDING IN 55 MPH ZONE (11-15 MPH) |
| 2/15/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/15/2024 | Warning | OPERATE W/O CARRYING LICENSE |
| 2/15/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/15/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/15/2024 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 2/16/2024 | Citation | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 2/16/2024 | Citation | OPERATE W/O VALID LICENSE |
| 2/16/2024 | Citation | OPERATING WHILE SUSPENDED |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| • | • | · |

| 02/17/24 | Warning | FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP |
|-----------|----------|---|
| 02/17/24 | Warning | FAIL/NOTIFY ADDRESS CHANGE |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | NON-REGISTRATION OF AUTO, ETC |
| 2/17/2024 | Warning | SPEEDING IN 55 MPH ZONE (16-19 MPH) |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS |
| 02/17/24 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/17/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/17/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| 2/18/2024 | Citation | OPERATING WHILE SUSPENDED |
| 2/18/2024 | Citation | NON-REGISTRATION OF AUTO, ETC |
| 2/18/2024 | Citation | OPERATE MOTOR VEHICLE W/O INSURANCE |
| 2/18/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/18/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (16-19 MPH) |
| 2/18/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 2/18/2024 | Warning | OPERATE MOTOR VEH BY PERMITTEE W/ ANOTHER PERSON IN VEH |
| 02/18/24 | Warning | OPERATE W/O VALID LICENSE B/C EXPIRATION |
| 2/19/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (1-10 MPH) |
| 2/19/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/19/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/19/2024 | Warning | OPERATE W/O VALID LICENSE B/C EXPIRATION |
| 2/19/2024 | Warning | UNSAFE LANE DEVIATION |
| 2/20/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/20/2024 | Warning | OPERATION W/O REQUIRED LAMPS LIGHTED |
| 2/23/2024 | Citation | OPERATE W/O CARRYING LICENSE |
| 2/23/2024 | Citation | OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL) |
| 2/23/2024 | Warning | AUTOMOBILE FOLLOWING TOO CLOSELY |
| 2/23/2024 | Warning | IMPROPER/ATTACH REAR REG DECAL/TAG |
| 2/24/2024 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/24/2024 | Warning | FAIL/STOP AT STOP SIGN |
| 2/24/2024 | Warning | ILLEGIBLE LICENSE PLATES |
| 02/24/24 | Warning | EXCEEDING SPEED ZONES, ETC. (11-15 MPH) |
| 2/24/2024 | Warning | FAIL/STOP AT STOP SIGN |
| 2/24/2024 | Warning | OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE |
| | | |



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Meeting Date:
Matt Heiser, Village Manager March 26, 2024

Title:

Village Manager's Report

• Budget Report

Issue:

Monthly Report to Board

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

•

- Status of the Facility Study:
 - The report was distributed to the Board on March 18, 2024.
 - Staff are still proposing an April 4 tour of facilities. As of the writing of this memo one Board member cannot make that date. If it stays at one Board member staff will attempt to schedule something individually with that person. If the Board wishes to reschedule it can be discussed at the March 26 Board meeting. It is important to staff that Board members view the conditions in the DPW bays with all the winter equipment attached.
 - Staff are still envisioning a financial presentation from Baird at the May meeting to give the Board some options if they wish to pursue any capital projects resulting from the study.
- Work on the 2023 audit continues. Staff continues to submit materials requested by the auditor. As discussed at the February Board meeting, Clifton Larson and staff are targeting the May meeting for a presentation of the 2023 audit results.
- The feasibility study for the High Cliff Trail Connection project. Consultants will be hosting a public information meeting on the project on Thursday, March 21 in the Village of Harrison Board Room.
- Researching the video recording options to broadcast Village Board meetings. Staff have a proposal for the Board to consider at the March 26 meeting.
- Updating the Personnel Manual. The Deputy Clerk took on this work in 2023 as a project to complete her Associates Degree in HR. It will address the future agenda item "Hiring Policy" by requiring all openings to be posted. Work on the project stopped in the fall during the budget process/replacing the Assistant Village Manager but has now resumed. Proposed changes need to be communicated to staff before it comes to the Board for approval. Staff are targeting the June meeting for presentation.
- The 2024 Spring election. The Clerk/Deputy Clerk have been heavily engaged in those tasks the past month.

| Budget | Report | Attachr | nents: |
|--------|--------|-------------|--------|
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Budget Report Through February 29, 2024.

Special Revenue Funds Report through February 29, 2024.

Budget Impacts:

N/A

Recommended Action:

None

Attachments:

- MEMO Village Board 03-26-24 Report Village Manager ATTACH Impact Fee Rpt.xlsx
- MEMO Village Board 03-26-24 Village Manager Rpt ATTACH Budget Rpt.pdf

Village of Harrison

Monthly Staff Report of Special Revenue Funds

Through: February 29, 2024

For the March 26, 2024 Board Meeting

Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. By state statute impact fees must be spent within 7 years of receipt or returned to owner.

| | 1/1/2023 | Collected in 2023 | Spent in 2023 | Balance 12/31/23 |
|-------------------|--------------------------|-------------------|---------------|------------------|
| | (per 2022 Village Audit) | | | |
| Park Impact Fee | \$1,086,619.00 | \$78,422.32 | \$202,902.09 | \$962,139.23 |
| Police Impact Fee | \$85,491.00 | \$8,878.74 | \$0.00 | \$94,369.74 |
| Fire Impact Fee | \$725,216.00 | \$76,165.10 | \$0.00 | \$801,381.10 |
| | | | | |
| | 1/1/2024 | Collected in 2024 | Spent in 2024 | Current Balance |
| Park Impact Fee | \$962,139.23 | \$12,740.00 | \$4,002.11 | \$970,877.12 |
| Police Impact Fee | \$94,369.74 | \$1,119.46 | \$0.00 | \$95,489.20 |
| Fire Impact Fee | \$801,381.10 | \$9,455.93 | \$0.00 | \$810,837.03 |

Notes on 2023 Park Impact Fees:

Park impact fees were accidentally collected on a development in contrast to the developer agreement. This was corrected in August by reducing them \$20,482.

2024 Park Impact Fee Expenditures:

Adding Internet Services & Software for Security at Darboy Park Adding Electrical Services to Farmers Field Park

The storm water fee and transportation fees are collected for projects and carry a balance from year to year.

| | 2022 balance | Proj Bal 12/31/23 | Proj Bal 12/31/24 |
|--------------------|--------------|-------------------|-------------------|
| Storm Water Fee | \$262,346 | \$668,466 | \$1,016,466 |
| Transportation Fee | \$77,983 | \$5,433 | \$0 |

1

Fund: 100 - GENERAL FUND

| | | 2024 | 2024 | | Dudaat | % of |
|------------------------------|---|------------------|----------------------|----------------|------------------|-------------|
| Account Number | | 2024 February | Actual 02/29/2024 | 2024 Budget | Budget Status | Budget |
| 100-00-40000-000-000 | State Lottery Credit | 0.00 | 0.00 | 0.00 | 0.00 | 0. |
| REVENUES | *************************************** | 0.00 | 0.00 | 0.00 | 0.DO | 0. |
| 100-00-41110-000-000 | General Property Taxes | 890,860,24 | 2,460,748.61 | 3,207,500,00 | -746,751,39 | ==== 76. |
| 100-00-41140-000-000 | Mobile Home Fees | 0.00 | 0.00 | 0,00 | 0,00 | 0. |
| 100-00-41150-000-000 | Forest Cropland/MFL Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0. |
| 00-00-41220-000-000 | Sales Tax - Village Share | 0,00 | 0.00 | 0.00 | 0,00 | 0. |
| 00-00-41320-000-000 | Payments In Lieu of Taxes | 0,00 | 2,376.28 | 60,000.00 | -57,623.72 | 3 |
| 100-00-41800-000-000 | Interest - Personal Prop. Tax | 0,00 | 0.00 | 0.00 | 0.00 | 0 |
| 00-00-41900-000-000 | Other Taxes | 0.00 | 0,00 | 0.00 | 0.00 | 0. |
| TAXES | | 890,860.24 | 2,463,124.89 | 3,267,500.00 | -804,375.11 | 75. |
| 00-00-42000-000-000 | Special Assessments | 0.00 | 0.00 | 253,789.00 | -253,789.00 | 0. |
| 00-00-42000-000-101 | Connection Fees - Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| 00-00-42100-000-000 | S/W Agreement - Lexington Home | 114,098.50 | 114,098.50 | 0.00 | 114,098.50 | C |
| 00-00-42300-000-001 | Sp. Assmts Sidewalks | 0.00 | 0.00 | 6,095.00 | -6,095.00 | C |
| 00-00-42300-000-002 | Sp Assmts Rds -Hickory/Rustic | 0.00 | 0.00 | 9,434.00 | -9,434.00 | C |
| 00-00-42300-000-003 | Sp Assmts Kimbrly Hts 2022 Rds | 8,498.98 | 12,694.69 | 47,263.00 | -34,568.31 | 26 |
| 00-00-42300-000-004 | Sp Assmts Hiddn Pines 2022 Rds | 0.00 | 0.00 | 7,529.00 | -7,529.00 | (|
| 00-00-42300-000-005 | Sp Assmts Creekside Est 2023 | 7,786.77 | 7,786.77 | 0.00 | 7,786.77 | ı |
| 00-00-42400-000-001 | Sp Assmts Hoelzel Hvns 2022 | 0.00 | 0.00 | 0.00 | 0.00 | 1 |
| 00-00-42600-000-001 | Sp. Assmts Sumac Ln. | 0.00 | 0.00 | 0.00 | 0.00 | (|
| SPECIAL ASSES: | S CONNECTION FEES | 130,384.25 | 134,579.96 | 324,110.00 | -189,530.04 | 41 |
| 00-00-43200-000-000 | Federal Grants - CARES ACT | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| 00-00-43400-000-000 | State Shared Revenues | 0.00 | 0.00 | 413,946.00 | -413,946.00 | (|
| 00-00-43401-000-000 | Personal Property Aid | 0.00 | 0.00 | 0.00 | 0.00 | (|
| 00-00-43410-000-000 | State Fire Dues - Harrison | 0.00 | 0.00 | 65,350.00 | -65,350.00 | (|
| 00-00-43420-000-000 | State Fire Dues - Shwd/Wood | 0.00 | 0.00 | 18,327.00 | -18,327.00 | |
| 00-00-43430-000-000 | Exempt Computer Aid | 0.00 | 0.00 | 45,000.00 | -45,000.00 | |
| 00-00-43520-000-000 | Public Safety Grant | 0.00 | 0.00 | 0.00 | 0.00 | (|
| 00-00-43530-000-000 | State Transportation Aids | 0.00 | 124,987.57 | 435,000.00 | -310,012.43 | 28 |
| 00-00-43531-000-000 | Local Road Improvement Aid | 0.00 | 0.00 | 0.00 | 0.00 | |
| 00-00-43532-000-000 | Bridge Aid | 0.00 | 0.00 | 0.00 | 0.00 | |
| 00-00-43540-000-000 | Recycling Grant | 0.00 | 0.00 | 21,650.00 | -21,650,00 | |
| 00-00-43560-000-000 | State General Relief Aid | 0.00 | 0.00 | 0.00 | 0.00 | |
| 00-00-43570-000-000 | State Grant - Friendship Trail | 0.00 | 0.00 | 0.00 | 0.00 | |
| 00-00-43610-000-000 | Payment for Municipal Services | 0.00 | 0.00 | 60.00 | -60.00 | |
| 00-00-43620-000-000 | DNR | 0.00 | 0.00 | 0.00 | 0.00 | |
| 00-00 -4 3650-000-000 | Forest Cropland State Aids | 0.00 | 0.00 | 0.00 | 0.00 | www. |
| NTERGOVERNM | ENTAL REVENUES | 0.00 | 124,987.57 | 999,333.00 | -874,345.43 | 12 |
| 00-00-44105-000-000 | Liquor & Beverage Licenses | 186.16 | 186.16 | 5,200.00 | -5,013.84 | ; |
| 00-00-44110-000-000 | Operators Licenses | 230.00 | 575.00 | 4,000.00 | -3,425.00 | 14 |
| 00-00-44115-000-000 | Cigarette Licenses | 0.00 | 0.00 | 300.00 | -300.00 | (|
| 00-00-44120-000-000 | Cable Television Franchise Fee | 20,526.17 | 24,248.57 | 100,750.00 | -76,501.43 | 2 |
| 00-00-44205-000-000 | Dog Licenses Fees | 1,515.00 | 2,960.00 | 12,750.00 | -9,790.00 | 2 |
| 00-00-44305-000-000 | Building Permit Fee | 4,905.00 | 7,712.26 | 52,000.00 | -44,287.74 | 1 |
| 00-00-44305-001-000 | Bldg Permit Fee - Admin. | 0.00 | 0.00 | 0.00 | 0.00 | |
| 00-00-44306-000-000 | HVAC Permit | 770.00 | 1,627.31 | 7,250.00 | -5,622.69 | 2 |

| | | Funa: 100 - | - GENERAL FUND | | | |
|--|---|-------------------|--------------------|--------------------|---------------------|----------------|
| | | 2024 | 2024 Actual | 2024 | Budget Status | % of Budget |
| Account Number | | February | 02/29/2024 | Budget | Status | |
| 100-00-44307-000-000 | Plumbing Permit | 1,155.00 | 2,019.40 | 10,000.00 | -7,980.60 | 20.19 |
| 100-00-44308-000-000 | Electrical Permit | 1,635.00 | 3,102.31 | 13,000.00 | -9,897.69 | 23.86 |
| 100-00-44309-000-000 | Siding/Windows/Roof Permit | 80.00 | 200.00 | 750.00 | -550,00 | 26.67 |
| 100-00-44310-000-000 | Pool Permit | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.00 |
| 100-00-44311-000-000 | Lot Grade Fee | 6,020.00 | 9,460.00 | 40,000.00 | -30,540.00 | 23.65 |
| 100-00-44312-000-000 | Driveway Grade Fee | 1,295.00 | 2,035.00 | 9,000.00 | -6,965.00 | 22.61 |
| 100-00-44313-000-000 | Culvert Permit | 0.00 | 0.00 | 150.00 | -150.00 | 0.00 |
| 100-00-44314-000-000 | Street Opening Permit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-44316-000-000 | Demolition Permit | 0.00 | 0.00 | 50.00 | -50.00 | 0.00 |
| 100-00-44330-000-000 | Utility Permit Fee | 3,852.00 | 4,802.00 | 2,500.00 | 2,302.00 | 192.08 |
| 100-00-44336-000-000 | Culvert Fee - Bidg Inspector | 0.00 | 0.00 | 150.00 | -150.00 | 0.00 |
| 100-00-44400-000-000 | Zoning Permit Fee | 2,675.00 | 4,050.00 | 22,000.00 | -17,950.00 | 18.41 |
| 100-00-44401-000-000 | Erosion Permit | 2,954.56 | 3,354.56 | 6,500.00 | -3,145.44 | 51.61 |
| 100-00-44410-000-000 | Plat and CSM Review Fee | 75.00 | 655.00 | 2,000.00 | -1,345.00 | 32.75 |
| 100-00-44415-000-000 | Site Plan Review Fee | 375.00 | 375.00 | 600.00 | -225.00 | 62.50 |
| 100-00-44900-000-000 | Other License/Permit Fee | 5.00 | 5.00 | 0.00 | 5.00 | 0.00 |
| 100-00-44905-000-000 | Fireworks Permit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LICENSES AND F | PERMITS | 48,253.89 | 67,367.57 | 289,950.00 | -222,582.43 | 23.23 |
| 424 00 45405 000 000 | Ordinance Violations | 1,507.34 | 1,902.54 | 7,000.00 | -5,097.46 | 27.18 |
| 100-00-45105-000-000 100-00-45110-000-000 | Parking Violations | 310,00 | 420.00 | 1,000.00 | -580.00 | 42,00 |
| FINES, FORFEITS | S AND PENALTIES | 1,817.34 | 2,322.54 | 8,000.00 | -5,677.46 | 29.03 |
| 100-00-46100-000-000 | Administrative Fee | 1,705.00 | 3,319.15 | 40,000.00 | -36,680.85 | 8.30 |
| 100-00-46105-000-000 | Publication Fee - Liquor | 74.08 | 74.08 | 0.00 | 74.08 | 0.00 |
| 100-00-46110-000-000 | Real Estate Inquiry Fee | 810.00 | 1,740.00 | 8,000.00 | -6,260.00 | 21.75 |
| 100-00-46111-000-000 | Photocopy Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46115-000-000 | Merchandise Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46120-000-000 | Credit Card Surcharge | 160.72 | 364.35 | 700.00 | -335.65 | 52,05 |
| 100-00-46210-000-000 | Law Enforcement Charges | 0.00 | 0.00 | 785,000.00 | -785,000-00 | 0.00 |
| 100-00-46300-000-000 | Transportation Utility Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46310-000-000 | Road Department Revenue | 0.00 | 210.00 | 2,000.00 | -1,790.00 | 10.50 |
| 100-00-46321-000-000 | Street Lights Fee | 2,545.85 | 2,545.85 | 1,200.00 | 1,345.85 | 212.15 |
| 100-00-46321-000-001 | Lights - North Shore Woods | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46321-000-002 | Lights - North Shore Golf Club | 0.00 | 0.00 | 0.00 | 0.00 | 0,00 |
| 100-00-46324-000-000 | Harrison Stormwater Util Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46328-000-000 | Stormwater Drainage Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46420-000-000 | Refuse Collection Fee (67%) | 250.18 | 711.37 | 413,869.00 | -413,157.63 | 0.17 |
| 100-00-46435-000-000 | Recycling Collection Fee (33%) | 147.80 | 454.20 | 259,745.00 | -259,290.80 | 0.17 |
| 100-00-46440-000-000 | Weed & Nuisance Control Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-46445-000-000 | Compost Site Sticker Fee | 2,000.00 | 4,100.00 | 30,000.00 | -25,900.00 | 13.67 |
| 100-00-46722-000-000 | Park Shelter Rental Fee | 213.27 | 497.63 | 2,500.00 | -2,002.37 | 19.91 |
| 100-00-46740-000-000 | Municipal Hall Rental Fee | 473.95 | 758.32 | 2,500.00 | -1,741.68 | 30.33 |
| PUBLIC CHARGE | ES FOR SERVICES | 8,380.85 | 14,774.95 | 1,545,514.00 | -1,530,739.05 | 0.96 |
| 100-00-47323-000-000 | Fire Contracts-Sherwood/Wood | 0.00 | 0.00 | 173,739.00 | -173,739.00 | 0.00 |
| INTERGOV'T CHA | ARGES FOR SERV | 0.00 | 0.00 | 173,739.00 | -173,739.00 | 0.00 |
| 100-00-48110-000-000 100-00-48120-000-000 | Banking - Earned Interest Interest - Taxes | 91,308.63 0.00 | 212,859.50 0.00 | 601,000.00 0.00 | -388,140.50 0.00 | 35.42 0.00 |
| 100-00-10120-000 | | | | | | |

3/21/2024

8:34 AM

Budget Comparison - Detail

Page: 3

ACCT

| | | | 2024 | | | |
|---|--------------------------------|--------------|--------------|--------------|---------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| 00-00-48302-000-000 00-00-48303-000-000 00-00-48307-000-000 00-00-48400-000-000 00-00-48500-000-000 00-00-48800-000-000 00-00-48900-000-000 | | February | 02/29/2024 | Budget | Status | Budget |
| 100-00-48130-000-000 | Sp. Assmnt Earned Interest | 290.89 | 315.89 | 5,000.00 | -4,684.11 | 6.32 |
| 100-00-48302-000-000 | Sales - Fire Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 100-00-48303-000-000 | Sales - Public Works Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-48307-000-000 | Sales - Recyclables | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-48400-000-000 | Insurance Recoveries | 0.00 | 0.00 | 5,000.00 | -5,000.00 | 0.00 |
| 100-00-48500-000-000 | Donations | 1,424.00 | 1,424.00 | 0.00 | 1,424.00 | 0.00 |
| 100-00-48800-000-000 | Treasurer - Cash Over | 0.00 | B.30 | 0.00 | 8.30 | 0.00 |
| 100-00-48900-000-000 | Misc. Revenues | 678.80 | 795.16 | 10,000.00 | -9,204.84 | 7.9 |
| 100-00-48905-000-000 | Tippage Fee - Harrison Landfil | 0.00 | 0.00 | 15,000.00 | -15,000.00 | 0.00 |
| MISCELLANEOU | S REVENUES | 93,702.32 | 215,402.85 | 636,000.00 | -420,597.15 | 33.87 |
| 100-00-49000-000-000 | Transfer from Debt Srvce Fund | 0.00 | 0.00 | 0,00 | 0.00 | 0.0 |
| 100-00-49110-000-000 | Proceeds from G.O. Bonds | 0.00 | 0.00 | 1,400,000.00 | -1,400,000.00 | 0.0 |
| 100-00-49140-000-000 | State Trust Fund Loan | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 100-00-49205-000-000 | Transfer from Debt Serv. Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| OTHER FINANCI | IG SOURCES | 0.00 | 0.00 | 1,400,000.00 | -1,400,000.00 | 0.0 |
| Total Reve | nues | 1,173,398.89 | 3,022,560.33 | 8,644,146.00 | -5,621,585.67 | 34.9 |

| 2024 |
|------|

| | | | 2024 | | | |
|---|--|-----------|------------|------------------------|------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| 100-00-51100-100-000 | Village Board - Wages | 3,876.96 | 6,461.60 | 52,000.00 | 45,538.40 | 12.43 |
| 100-00-51100-105-000 | Village Board - FICA | 296.61 | 494.35 | 3,978.00 | 3,483.65 | 12.43 |
| 100-00-51100-115-000 | Village Board-Training/Mileage | 0.00 | 0.00 | 800.00 | 800.00 | 0.00 |
| 100-00-51100-300-000 | Village Board-Per Diem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-51100-310-000 | Village Board-Dues | 0.00 | 5,980.52 | 7,500.00 | 1,519.48 | 79.74 |
| 100-00-51100-400-000 | Village Board-Supplies | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| 100-01-51101-100-001 | Planning - Salary | 10,828.05 | 18,046.75 | 98,861.00 | 80,814.25 | 18.25 |
| 100-01-51101-105-000 | Planning - FICA | 821.82 | 1,324.07 | 7,257.00 | 5,932.93 | 18.25 |
| 100-01-51101-200-000 | Planning - Benefits | 42.90 | 85.80 | 42,400.00 | 42,314.20 | 0.20 |
| 00-01-51101-205-000 | Planning - Retirement | 747.09 | 1,245.15 | 6,546.00 | 5,300.85 | 19.02 |
| 100-01-51101-300-000 | Planning - Per Diem | 0.00 | 0.00 | 4,000.00 | 4,000.00 | 0.00 |
| 100-01-51101-301-000 | Planning - Dues | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0,00 |
| 100-01-51101-304-000 | Planning - Consultants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-01-51101-305-000 | Planning - Training/Mile/Exp. | 0.00 | 61.82 | 3,500.00 | 3,438.18 | 1.77 |
| 100-01-51101-400-000 | Planning - Supplies | 187.97 | 187.97 | 1,000.00 | 812.03 | 18.80 |
| 100-01-51101-400-005 | Planning - Postage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-01-51101-400-003 | Planning - Publications | 366.98 | 366.98 | 0.00 | -366.98 | 0.00 |
| 100-01-51101-801-000 | Planning - Capital | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Legai | 0.00 | 0.00 | 36,000.00 | 36,000.00 | 0.00 |
| 00-00-51300-000-000 00-09-51300-000-000 | Hwy Dept - Legal | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| | Gen. Admin - Wages | 40,872.24 | 65,971.84 | 332,405.00 | 266,433.16 | 19.85 |
| 00-02-51400-100-000 | Gen. Admin - OT Wages | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-02-51400-103-000 | | 3,001.18 | 4,972.08 | 25,429.00 | 20,456.92 | 19.55 |
| 00-02-51400-105-000 | Gen. Admin - FICA Gen. Admin - Benefits | -896.99 | 26,559.18 | 150,242.00 | 123,682.82 | 17.68 |
| 00-02-51400-200-000 | Gen. Admin - Retirement | 2,865.64 | 4,597.50 | 22,604.00 | 18,006.50 | 20.34 |
| 00-02-51400-205-000 | | 1,221.98 | 1,531.08 | 4,400.00 | 2,868.92 | 34.80 |
| 00-02-51400-305-000 | Gen. Admin - Training/Conf. | 311.31 | 321.31 | 1,500.00 | 1,178.69 | 21.42 |
| 00-02-51400-310-000 | Gen. Admin - Dues | 1,253.40 | 6,334.76 | 20,000.00 | 13,665.24 | 31.67 |
| 00-02-51400-400-000 | Gen. Admin - Supplies | 0.00 | 2,000.00 | 4,000.00 | 2,000.00 | 50.00 |
| 00-02-51400-400-005 | Gen. Admin - Postage | 5,738.39 | 12,174.94 | 75,000.00 | 62,825.06 | 16.23 |
| 00-02-51400-400-006 | Gen. Admin - Service Contracts | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| 00-02-51400-800-000 | Gen. Admin - Publications | 1,370.53 | 1,370.53 | 8,000.00 | 6,629.47 | 17.13 |
| 100-02-51400-800-005 | Gen. Admin - Newsltr & Postage | 0.00 | 0.00 | 35,000.00 | 35,000.00 | 0.00 |
| 100-00-51440-000-000 | Elections - Wages | | 0.00 | 2,678.00 | 2,678.00 | 0.00 |
| 100-00-51440-100-000 | Elections-FICA | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 |
| 100-00-51440-200-000 | Elections - Expenses/Training | 0.00 | 1,430.40 | 6,000.00 | 4,569.60 | 23.84 |
| 100-00-51440-300-000 | Elections - Service Contracts | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00 |
| 100-00-51440-400-000 | Elections - Supplies | 0.00 | | 9,000.00 | 9,000.00 | 0.00 |
| 100-00-51440-500-000 | Elections - Postage | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| 100-00-51440-600-000 | Elections - Publications | 0.00 | 0.00 | · | 8,280.00 | 79.80 |
| 100-05-51500-000-000 | Assessor - Contract | 0.00 | 32,720.00 | 41,000.00 40,000.00 | 40,000.00 | 0.00 |
| 100-04-51500-100-000 | Treasurer - Wages | 0.00 | 0.00 | , | 3,060:00 | 0.00 |
| 100-04-51500-105-000 | Treasurer - FICA | 0.00 | 0.00 | 3,060.00 | 200.00 | 0.00 |
| 100-04-51500-305-000 | Treasurer - Mileage | 0.00 | 0.00 | 200.00 | 6,000.00 | 0.00 |
| 100-04-51500-315-000 | Treasurer - Service Contracts | 0,00 | 0.00 | 6,000.00 | 17,500.00 | 0.00 |
| 100-04-51500-315-015 | Treasurer - Accounting | 0.00 | 0.00 | 17,500.00 | 0.00 | 0.00 |
| 100-04-51500-320-000 | Treasurer - Cash Short | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 100-04-51500-400-000 | Treasurer - Supplies | 0.00 | 0.00 | 500.00 | | 0.00 |
| 100-05-51500-400-000 | Assessor - Supplies BOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-04-51500-400-005 | Treasurer - Postage | 0.00 | 0.00 | 3,000.00 | 3,000.00 | |
| 100-04-51500-800-000 | Treasurer - Publications | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| 100-00-51600-400-000 | Municipal Bldg - Supplies | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 100-00-51600-500-020 | Municipal Bldg - Electric | 623.48 | 623.48 | 5,775.00 | 5,151.52 | 10.80 |

3/21/2024

| Account Number | | 2024 February | 2024 Actual 02/29/2024 | 2024 Budget | Budget Status | % of Budget |
|----------------------|---|------------------|------------------------------|----------------|------------------|----------------|
| 100-00-51600-500-021 | Municipal Bldg - Heat | 890.81 | 890.81 | 5,080.00 | 4,189.19 | 17.54 |
| 100-00-51600-500-022 | Municipal Bldg - Telephone | 176.47 | 176.47 | 1,750.00 | 1,573.53 | 10.08 |
| 100-00-51910-000-000 | Uncollectable Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-51932-000-000 | Insurance - Property and Crime | 13,322.00 | 15,632.00 | 34,100.00 | 18,468.00 | 45.84 |
| 100-00-51933-000-000 | Insurance - Workers Comp. | 1,523.00 | 41,476,00 | 29,300.00 | -12,176.00 | 141.56 |
| 100-00-51938-000-000 | Insurance - General and Auto | -3,120.00 | 19,408.00 | 26,600.00 | 7,192.00 | 72.96 |
| 100-00-51980-000-000 | Memorial Expenses | 159.73 | 159.73 | 500.00 | 340.27 | 31.95 |
| GENERAL GOVE | CONTRACTOR HEAVISCORE CONTRACTOR STATE | 86,481.55 | 272,605.12 | 1,201,065.00 | 928,459.88 | 22.70 |
| 100-00-52100-000-000 | Law Enforcement - Contract | 0.00 | 0.00 | 862,158.00 | 862,158.00 | 0.00 |
| 100-00-52101-000-000 | Law Enforcement - Dog Pickups | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-52102-000-000 | School Crossing Guard & Lights | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 |
| 100-06-52200-000-000 | Fire Dept - Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-100-000 | Fire Dept - Wages | 34,400.82 | 41,884.02 | 227,290.00 | 185,405.98 | 18.43 |
| 100-06-52200-105-000 | Fire Dept - FICA | 2,605.98 | 3,163.30 | 17,388.00 | 14,224.70 | 18.19 |
| 100-06-52200-200-000 | Fire Dept - Benefits | 32.11 | 3,447.73 | 0.00 | -3,447.73 | 0.00 |
| 100-06-52200-210-000 | Fire Dept - Retirement | 1,607.40 | 2,679.00 | 48,911.00 | 46,232.00 | 5.48 |
| 100-06-52200-300-000 | Fire Dept - Per Diem | 0.00 | 0,00 | 1,500.00 | 1,500.00 | 0.00 |
| 100-06-52200-305-000 | Fire Dept - Training/Mem | 110.00 | 110.00 | 10,000.00 | 9,890.00 | 1.10 |
| 100-06-52200-306-000 | Fire Dept - Fire Inspection | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-400-000 | Fire Dept - Supplies/Services | 1,162.68 | 6,566.62 | 51,500.00 | 44,933.38 | 12.75 |
| 100-06-52200-401-000 | Fire Dept - Physicals | 0.00 | 177.00 | 5,000.00 | 4,823.00 | 3.54 |
| 100-06-52200-402-000 | Fire Dept - Software | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-403-000 | Fire Dept - Appreciation Night | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-404-000 | Fire Dept - Annual Tests/Certs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-405-000 | Fire Dept - 2% Dues Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-06-52200-500-020 | Fire Station 60 - Electric | 184.16 | 184.16 | 2,500.00 | 2,315.84 | 7.37 |
| 100-07-52200-500-020 | Fire Station 70 - Electric | 180.59 | 180.59 | 3,000.00 | 2,819.41 | 6.02 |
| 100-06-52200-500-021 | Fire Station 60 - Heat | 490.87 | 490.87 | 4,000.00 | 3,509.13 | 12.27 |
| 100-07-52200-500-021 | Fire Station 70 - Heat | 353.63 | 353.63 | 4,000.00 | 3,646.37 | 8.84 |
| 100-06-52200-500-022 | Fire Station 60 - Telephone | 0.00 | 10.16 | 0.00 | -10.16 | 0.00 |
| 100-07-52200-500-022 | Fire Station 70 - Telephone | 25.40 | 35.56 | 0.00 | -35.56 | 0.00 |
| 100-06-52200-500-023 | Fire Station 60 - Water/Sewer | 260.01 | 260.01 | 4,500.00 | 4,239.99 | 5.78 |
| 100-07-52200-500-023 | Fire Station 70 - Water/Sewer | 0.00 | 77.84 | 1,000.00 | 922.16 | 7.78 |
| 100-06-52200-600-000 | Fire Dept - Vehicle Maint. | 252.21 | 252,21 | 13,000.00 | 12,747.79 | 1,94 |
| 100-06-52200-700-000 | Fire Dept - Equip Maintenance | 3,235.00 | 3,235.00 | 5,500.00 | 2,265.00 | 58.82 |
| 100-06-52200-700-030 | Fire Dept - Fuel | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00 |
| 100-08-52300-000-000 | 1st Responders - Operating Exp | 3,401.00 | 3,474.54 | 13,500.00 | 10,025.46 | 25.74 |
| 100-08-52300-100-000 | 1st Responders - Wages | 10,064.77 | 10,064.77 | 0.00 | -10,064.77 | 0.00 |
| 100-08-52300-105-000 | 1st Responders - FICA | 769.94 | 769.94 | 0.00 | -769.94 | 0.00 |
| 100-08-52300-210-000 | 1st Responder - Retirement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-52400-000-000 | Building Inspector - Contract | 10,970.00 | 10,970.00 | 59,000.00 | 48,030.00 | 18.59 |
| 100-00-52400-200-000 | Inspections - Grade Checks | 3,922.35 | 3,922.35 | 30,000.00 | 26,077.65 | 13.07 |
| 100-00-52410-000-000 | Erosion/Stormwater Plan Review | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-52601-000-000 | 911 Signs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC SAFETY | *************************************** | 74,028.92 | 92,309.30 | 1,372,247.00 | 1,279,937.70 | 6.73 |
| 100-09-53311-000-000 | Hwy Dept - Engineer/Consultant | 567.71 | 567.71 | 40,000.00 | 39,432.29 | 1.42 |
| 100-09-53311-000-000 | Hwy Dept - Wages | 62,080.05 | 99,982.75 | 508,664.00 | 408,681.25 | 19.66 |
| | Hwy Dept - Part Time Wages | 599.50 | 4,124.77 | 85,500.00 | 81,375.23 | 4.82 |
| 100-09-53311-100-901 | | | | | | 34.55 |
| 100-09-53311-103-000 | Hwy Dept - Overtime Wages | 1,305.90 | 13,129.73 | 38,000.00 | 24,870.27 | |

| | | Fund: 100 | - GENERAL FUND | | | |
|--|--------------------------------|---|-----------------------|--------------|---|--------------|
| | | 2024 | 2024 Actual | 2024 | Budget | % of |
| Account Number | | 2024 February | 02/29/2024 | Budget | Status | Budget |
| Account Number | | | | 44 000 00 | 22 272 04 | 20.20 |
| 100-09-53311-105-000 | Hwy Dept - FICA | 4,593.43 | 8,446.06 | 41,820.00 | 33,373.94 6,231.14 | 4.74 |
| 100-09-53311-105-901 | Hwy Dept - Part Time FICA | 45.86 | 309.86 | 6,541.00 | 1,000.00 | 0.00 |
| 100-09-53311-115-000 | Hwy Dept - Unemployment Comp | 0.00 | 0.00 | 1,000.00 | 135,817.25 | 19.97 |
| 100-09-53311-200-000 | Hwy Dept - Benefits | -730.11 | 33,882.75 | 169,700.00 | 35,545.05 | 18.51 |
| 100-09-53311-205-000 | Hwy Dept - Retirement | 4,373.65 | 8,073.95 | 43,619.00 | 719.48 | 71.22 |
| 100-09-53311-305-000 | Hwy Dept - Training Expenses | 1,155.68 | 1,780.52 | 2,500.00 | 1,500.00 | 0.00 |
| 100-09-53311-306-000 | Hwy Dept - CDL/Testing | 0.00 | 0.00 | 1,500.00 | 0.00 | 0.00 |
| 100-09-53311-320-000 | Hwy Dept - Dues | 0.00 | 0.00 | 0.00 | 16,248.72 | 35.01 |
| 100-09-53311-400-000 | Hwy Dept - Supplies | 6,604.29 | 8,751.28 | 25,000.00 | 6,564.78 | 12,47 |
| 100-09-53311-500-020 | Hwy Dept - Electric | 935.22 | 935.22 | 7,500.00 | 2,000.00 | 0.00 |
| 100-09-53311-500-021 | Hwy Dept - Heat | 0.00 | 0.00 | 2,000.00 | • | 6,72 |
| 100-09-53311-500-022 | Hwy Dept - Telephone | 201.68 | 201.68 | 3,000.00 | 2,798.32 | 5.80 |
| 100-09-53311-505-000 | Hwy Dept - Building Maint | 1,461.79 | 1,740.74 | 30,000.00 | 28,259.26 | 17.10 |
| 100-09-53311-600-030 | Hwy Dept - Fuel | 2,930.51 | 12,992.39 | 76,000.00 | 63,007.61 | 20.64 |
| 100-09-53311-600-600 | Hwy Dept - Vehicle Maintenance | 342.48 | 8,257.26 | 40,000.00 | 31,742.74 | 47.18 |
| 100-09-53311-700-000 | Hwy Dept - Equip Maintenance | 10,780.54 | 25,948.43 | 55,000.00 | 29,051.57 | 2.44 |
| 100-09-53311-900-000 | Hwy Dept - Road Maintenance | 4,000.00 | 8,000.00 | 327,500.00 | 319,500.00 | |
| 100-09-53311-900-010 | Hwy Dept - Contracts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 0.00 |
| 100-09-53311-901-000 | Hwy Dept - Ditching/Grading | 0.00 | 0.00 | 40,000.00 | 40,000.00 | |
| 100-99-53311-903-000 | Hwy Dept - Salt & Sand | 32,023.09 | 32,023.09 | 108,000.00 | 75,976.91 | 29.65 |
| 100-09-53312-100-000 | Engineering Tech | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-53315-900-001 | Hwy Dept - Eisenhower Dr. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-53315-902-000 | Hwy Dept - Signs | 0.00 | 1,262.87 | 10,000.00 | 8,737.13 | 12.63 |
| 100-00-53420-000-000 | Street Lighting - General | 398.86 | 398.86 | 6,500.00 | 6,101.14 | 6.14 |
| 100-00-53420-001-000 | Street Lighting - North Shore | 15.39 | 15.39 | 170.00 | 154.61 | 9.05 |
| 100-00-53420-004-000 | Street Lighting - HAA | 816.76 | 816.76 | 11,000.00 | 10,183.24 | 7.43 |
| 100-00-53420-006-000 | Street Lighting - NS Woods | 93.85 | 93.85 | 1,100.00 | 1,006.15 | 8.53 |
| 100-09-53430-000-000 | Hwy Dept - Sidewalk Maint | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-53441-100-000 | Illicit Discharge Program | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 100-00-53620-000-000 | Refuse and Garbage Services | 70,303.07 | 70,382.07 | 413,869.00 | 343,486.93 | 17.01 |
| 100-00-53635-000-000 | Recycling Services | 45,603.04 | 45,603.04 | 259,745.00 | 214,141.96 | 17.56 |
| 100-00-53635-100-000 | Compost Site | 350.94 | 350.94 | 10,000.00 | 9,649.06 | 3.51 0.00 |
| 100-00-53640-000-000 | Weed and Nusiance Control | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 |
| PUBLIC WORKS | | 250,853.18 | 388,071.97 | 2,385,228.00 | 1,997,156.03 | 16.27 |
| | | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| 100-00-54100-000-000 | Humane Society - Contribution | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-54600-000-000 | Fox Valley Transit Call a Ride | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-54910-000-000 100-00-54980-000-000 | Cemetery Other Health - HOVPP | 0.00 | 0.00 | 700.00 | 700.00 | 0.00 |
| | | *************************************** | | 2 200 00 | 2,200.00 | 0.00 |
| HEALTH AND HU | MAN SERVICES | 0.00 | 0.00 ============= | 2,200.00 | 2,200.00 ################################# | |
| 100-00-55200-000-000 | Parks - Maint. and Utilities | 567.96 | 567.96 | 50,000.00 | 49,432.04 | 1.14 |
| 100-00-55200-105-000 | Parks - Committee FICA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-55200-120-000 | Parks - Recreation Programs | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| 100-00-55200-300-000 | Parks - Committee Per Diem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CULTURE, RECR | EATION AND EDU. | 567.96 | 567.96 | 60,000.00 | 59,432.04 | 0.95 |
| 100-00-56600-000-000 | Subdivision - Erosion Control | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-56700-000-000 | Economic Development | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-56900-000-110 | Development | 0.00 | 2,511.66 | 4,000.00 | 1,488.34 | 62.79 |
| 100-00-56900-000-200 | Incorporation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-9000-000-200 | | | | | | |

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ACCT

| | | | 2024 | | | |
|----------------------|--------------------------------|------------|--------------|---------------|---------------|-------------------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| CONSERVATION | AND DEVELOPMENT | 0.00 | 2,511.66 | 4,000.00 | 1,488.34 | == 62.79 == |
| 100-00-57190-000-000 | Capital Outlay - General Gymnt | 0,00 | 0.00 | 60,000.00 | 60,000.00 | 0.00 |
| 100-00-57220-000-000 | Capital Outlay - Parks | 735.00 | 735.00 | 17,000.00 | 16,265.00 | 4.32 |
| 100-06-57220-000-000 | Fire Dept - Capital Outlay | 1,841,28 | 57,722.12 | 1,107,455.00 | 1,049,732.88 | 5.21 |
| 100-07-57220-000-001 | Fire Dept - Equipment Escrow | 0.00 | 0.00 | 564,759.00 | 564,759.00 | 0.00 |
| 100-00-57230-000-000 | Capital Outlay - Trails | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-09-57324-000-000 | Capital Outlay - Hwy. Equip | 0.00 | 40,159.00 | 565,532.00 | 525,373.00 | 7.10 |
| 100-09-57330-000-000 | Capital Outlay - Road Projects | 173,750.25 | 173,750.25 | 3,101,220.00 | 2,927,469.75 | 5.60 |
| CAPITAL OUTLA | Y | 176,326.53 | 272,366.37 | 5,415,966.00 | 5,143,599.63 | 5.00 |
| 100-00-58210-000-000 | Debt Issuance Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DEBT SERVICE | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | nses | 588,258.14 | 1,028,432.38 | 10,440,706.00 | 9,412,273.62 | == 9.8: |
| Net Totals | | 585,140.75 | 1,994,127.95 | -1,796,560.00 | -3,790,687.95 | -111.00 |

Budget Comparison - Detail

Page: ACCT

Fund: 401 - TAX INCREMENTAL DISTRICT #1

| | | | 2024 | | | |
|----------------------|--|------------|------------|------------|------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | Account Number | | 02/29/2024 | Budget | Status | Budget |
| 401-00-41110-000-000 | Tax Increments - TID #1 | 270,387.86 | 746,869.73 | 600,000.00 | 146,869.73 | 124.48 |
| TAXES | | 270,387.86 | 746,869.73 | 600,000.00 | 146,869.73 | 124.48 |
| 401-00-43430-000-000 | TID Exempt Computer Aid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| INTERGOVERNM | ENTAL REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Reve | ====================================== | 270,387.86 | 746,869.73 | 600,000.00 | 146,869.73 | 124.48 |

850.00

746,869.73

-746,019.73

87,867.03

Net Totals

8:36 AM

Fund: 401 - TAX INCREMENTAL DISTRICT #1

| Account Number | | 2024 February | 2024 Actual 02/29/2024 | 2024 Budget | Budget Status | % of Budget |
|----------------------|--------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 401-00-51500-000-000 | Professional Services - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-51510-000-000 | Administrative Costs - TID #1 | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |
| GENERAL GOVE | RNMENT | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |
| 401-00-56700-000-000 | Site Preparation - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-56700-700-000 | Grant-Toonen Development TID 1 | 0.00 | 0.00 | 393,000.00 | 393,000.00 | 0.00 |
| 401-00-56700-701-000 | Grant-Gregorski 22 LLC | 0.00 | 0.00 | 16,000.00 | 16,000.00 | 0.00 |
| 401-00-56700-702-000 | Grant-Asterion LLC | 0.00 | 0.00 | 190,000.00 | 190,000.00 | 0.00 |
| CONSERVATION | AND DEVELOPMENT | 0.00 | 0.00 | 599,000.00 | 599,000.00 | 0.00 |
| 401-00-57100-000-000 | Property Acquisition - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-57200-000-000 | Street Improvements - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-57300-000-000 | Utility Improvements - TID #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLA | Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-00-59100-000-000 | Transfer Out | 0.00 | D.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCI | NG USES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | | 0.00 | 0.00 | 599,150.00 | 599,150.00 | 0.00 |
| | | | | | | |

270,387.86

3/21/2024

8:36 AM

Budget Comparison - Detail

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Fund: 402 - TAX INCREMENTAL DISTRICT #2

| | | | 2024 | | | |
|----------------------|-------------------------|------------------|------------|------------|------------|--------|
| | | 2024 February | Actual | 2024 | Budget | % of |
| Account Number | | | 02/29/2024 | Budget | Status | Budget |
| 402-00-41110-000-000 | Tax Increments - TID #2 | 117,561.13 | 324,729.27 | 110,000.00 | 214,729.27 | 295.21 |
| TAXES | | 117,561.13 | 324,729.27 | 110,000.00 | 214,729.27 | 295.21 |
| 402-00-49100-000-000 | Transfer in | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCII | NG SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Reve | | 117,561.13 | 324,729.27 | 110,000.00 | 214,729.27 | 295.21 |

Budget Comparison - Detail

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ACCT

Fund: 402 - TAX INCREMENTAL DISTRICT #2

| | | | 2024 | | | |
|--|-------------------------------|------------|------------|------------|-------------|----------|
| | | , 2024 | Actual | 2024 | Budget | % of |
| 02-00-51510-000-000 GENERAL GOVE 02-00-56700-000-000 02-00-56700-700-000 CONSERVATION 02-00-57100-000-000 02-00-57200-000-000 02-00-57300-000-000 | | February | 02/29/2024 | Budget | Status | Budget |
| 402-00-51500-000-000 | Professional Services-TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-51510-000-000 | Administrative Costs - TID #2 | 0,00 | 0.00 | 150.00 | 150.00 | 0.00 |
| GENERAL GOVE | RNMENT | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |
| 402-00-56700-000-000 | Site Preparation - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-56700-700-000 | Grant-Premier Harrison LLC | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 0.00 |
| CONSERVATION | AND DEVELOPMENT | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 0.00 |
| 402-00-57100-000-000 | Property Acquisition - TID #2 | 0.00 | 0.00 | 0.00 | 0,00 | 0.00 |
| 402-00-57200-000-000 | Street Improvements - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-00-57300-000-000 | Utility Improvements - TID #2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLA | Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | nses | 0.00 | 0.00 | 190,150.00 | 100,150.00 | 0.00 |
| Net Totals | | 117,561.13 | 324,729.27 | 9,850.00 | -314,879.27 | 3,296.74 |

Budget Comparison - Detail

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Fund: 403 - TAX INCREMENTAL DISTRICT #3

| | | | 2024 | | | |
|----------------------|---|-----------|----------------------|---------------|------------------|--------|
| | | 2024 | Actual 02/29/2024 | 2024 | Budget Status | % of |
| Account Number | | February | | Budget | | Budget |
| 403-00-41110-000-000 | Tax Increments - TID #3 | 37,295.80 | 103,019.06 | 45,000.00 | 58,019.06 | 228.93 |
| TAXES | *************************************** | 37,295.80 | 103,019.06 | 45,000.00 | 58,019.06 | 228.93 |
| | ********** | | | ************* | | |
| Total Reve | enues | 37,295.80 | 103,019.06 | 45,000.00 | 58,019.06 | 228.93 |

3/21/2024

Budget Comparison - Detail

Fund: 403 - TAX INCREMENTAL DISTRICT #3

2024

| Account Number | | 2024 February | Actual 02/29/2024 | 2024 Budget | Budget Status | % of Budget |
|----------------------|-------------------------------|------------------|----------------------|----------------|------------------|----------------|
| 403-00-51500-000-000 | Professional Services-TID #3 | 752,50 | 752.50 | 0.00 | -752.50 | 0.00 |
| 403-00-51510-000-000 | Administrative Costs - TID #3 | 0,00 | 0.00 | 150.00 | 150.00 | 0.00 |
| GENERAL GOVE | RNMENT | 752.50 | 752.50 | 150.00 | -602.50 | 501.67 |
| 403-00-56700-000-000 | Site Preparation - TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 403-00-56700-700-000 | Grant-Driscoll Properties LLC | 0.00 | 0.00 | 40,000.00 | 40,000.00 | 0.00 |
| CONSERVATION | AND DEVELOPMENT | 0.00 | 0.00 | 40,000.00 | 40,000.00 | 0.00 |
| 403-00-57100-000-000 | Property Acquisition - TID #3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 403-00-57200-000-000 | Street Improvements - TID #3 | 0.00 | 0.00 | 0,00 | 0.00 | 0.00 |
| 403-00-57300-000-000 | Utility Improvements - TID #3 | 0.00 | 0.00 | 0,00 | 0.00 | 0.00 |
| CAPITAL OUTLA | Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | enses | 752.50 | 752.50 | 40,150.00 | 39,397.50 | 1.87 |
| Net Totals | | 36,543.30 | 102,266.56 | 4,850.00 | -97,416.56 | 2,108.59 |

Budget Comparison - Detail

Page: ACCT

Fund: 404 - TAX INCREMENTAL DISTRICT #4

| | | | 2024 | | | |
|----------------------|-------------------------|----------------------|----------------------|------------|------------------|--------|
| | | 2024 | Actual 02/29/2024 | 2024 | Budget Status | % of |
| Account Number | | February | | Budget | | Budget |
| 404-00-41110-000-000 | Tax Increments - TID #4 | 151,483.50 | 418,430.18 | 190,000.00 | 228,430.1B | 220.23 |
| TAXES | | 151,483.50 | 418,430.18 | 190,000.00 | 228,430.18 | 220.23 |
| **************** | | ******************** | | | | |
| Total Reve | enues | 151,483.50 | 418,430.18 | 190,000.00 | 228,430.18 | 220.23 |
| | | | | | | |

2

Net Totals

Fund: 404 - TAX INCREMENTAL DISTRICT #4

| | | runc. 404 min | | | | |
|--|-------------------------------|---------------|----------------|------------|-------------|--------|
| | | 2024 | 2024 Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| 404-00-51500-000-000 | Professional Services-TID #4 | 0.00 | 0.00 | 0.00 | 0,00 | 0.00 |
| 404-00-51510-000-000 | Administrative Costs - TID #4 | 0,00 | 0.00 | 150.00 | 150.00 | 0.00 |
| GENERAL GOVE | RNMENT | 0.00 | 0.00 | 150,00 | 150.00 | 0.00 |
| ====================================== | Site Preparation - TID #4 | 0,00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-56700-700-000 Grant-Quattro Development LLC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| CONSERVATION | AND DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-57100-000-000 | Property Acquisition - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-57200-000-000 | Street Improvements - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-00-57300-000-000 | Utility Improvements - TID #4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLA | .Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | enses | 0.00 | 0.00 | 150.00 | 150.00 | 0.00 |
| Not Totals | | 151,483.50 | 418,430.18 | 189,850.00 | -228,580.18 | 220.40 |

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Fund: 405 - TAX INCREMENTAL DISTRICT #5

| | | | 2024 | | | |
|----------------------|-------------------------|---------------------|------------|--------|--------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| 405-00-41110-000-000 | Tax Increments - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TAXES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | ******************* | | | ************ | === |
| Total Reve | enues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Page: ACCT

Fund: 405 - TAX INCREMENTAL DISTRICT #5

| Account Number | | 2024 February | Actual 02/29/2024 | 2024 Budget | Budget Status | % of Budget |
|-------------------------------------|--|------------------|----------------------|----------------|------------------|----------------|
| 405-00-51500-000-000 | Professional Services-TID #5 | 8,384.94 | 8,384.94 | 20,000.00 | 11,615.06 | 41.92 |
| 405-00-51510-000-000 | Administrative Costs - TID #5 | 0.00 | 0,00 | 10,000.00 | 10,000.00 | 0.00 |
| GENERAL GOVE | ====================================== | 8,384.94 | B,384.94 | 30,000.00 | 21,615.06 | 27,95 |
| 405-00-56700-000-000 | Site Preparation - TID #5 | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| CONSERVATION | AND DEVELOPMENT | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| 405-00-57100-000-000 | Property Acquisition - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-00-57200-000-000 | Street Improvements - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-00-57300-000-000 | Utility Improvements - TID #5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLA | Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | enses | 8,384.94 | 8,384.94 | 40,000.00 | 31,615.06 | 20.96 |
| Net Totals | | -8,384.94 | -8,384.94 | -40,000.00 | -31,615.06 | 20.96 |

3/21/2024

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Budget Comparison - Detail

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ACCT

Fund: 406 - TAX INCREMENTAL DISTRICT #6

| | 72 | | 2024 | | | |
|----------------------|----------------------------------|--------------------|------------|-------------|------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| 406-00-41110-000-000 | Tax Increments - TID #6 | 0.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| TAXES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | ******************************** | ****************** | | *********** | ********** | |
| Total Reve | enues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

3/21/2024

ACCT

Fund: 406 - TAX INCREMENTAL DISTRICT #6

| Account Number | | 2024 February | Actual 02/29/2024 | 2024 Budget | Budget Status | % of Budget |
|----------------------|-------------------------------|------------------|----------------------|----------------|------------------|----------------|
| 406-00-51500-000-000 | Professional Services-TID #6 | 3,882.12 | 3,882.12 | 10,000.00 | 6,117.88 | 38.82 |
| 406-00-51510-000-000 | Administrative Costs - TID #6 | 0.00 | 0.00 | 10,000.00 | 10,000,00 | 0.00 |
| GENERAL GOVE | RNMENT | 3,882.12 | 3,882.12 | 20,000.00 | 16,117.88 | 19.41 |
| 406-00-56700-000-000 | Site Preparation - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-56700-700-000 | Grant-WI Wealth Management | -250,000.00 | -250,000.00 | 0.00 | 250,000.00 | 0.00 |
| CONSERVATION | AND DEVELOPMENT | -250,000.00 | -250,000.00 | 0.00 | 250,000.00 | 0.00 |
| 406-00-57100-000-000 | Property Acquisition - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-57200-000-000 | Street Improvements - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 406-00-57300-000-000 | Utility Improvements - TID #6 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLA | Y | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expe | | -246,117.88 | -246,117.88 | 20,000.00 | 266,117.88 | -1,230.59 |
| Net Totals | | 246,117.88 | 246,117.88 | -20,000.00 | -266,117.88 | -1,230.59 |

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Budget Comparison - Detail

Page: 1 ACCT

Fund: 610 - WATER UTILITY

| | | | 2024 | | | |
|----------------------|--------------------------------|------------|------------|--------------|---------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| 610-00-41900-000-000 | Interest Income | 11,017.50 | 22,730.13 | 144,510.00 | -121,779.87 | 15.73 |
| TAXES | | 11,017.50 | 22,730.13 | 144,510.00 | -121,779.87 | 15.73 |
| 610-00-46101-000-000 | Residential Metered Sales | 77,431.31 | 156,173.08 | 1,014,690.00 | -858,516.92 | 15.39 |
| 610-00-46102-000-000 | Commercial Metered Sales | 7,467.36 | 13,489.37 | 115,080.00 | -101,590.63 | 11.72 |
| 610-00-46103-000-000 | Industrial Metered Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-46104-000-000 | Public Authority Metered Sales | 2,369.21 | 4,505.77 | 31,910.00 | -27,404.23 | 14.12 |
| 610-00-46105-000-000 | Multifamily Metered Sales | 9,394.59 | 18,292.32 | 98,580.00 | -80,287.68 | 18.56 |
| 610-00-46106-000-000 | Irrigation Metered Sales | 18.53 | 39.68 | 410.00 | -370.32 | 9.68 |
| 610-00-46200-000-000 | Private Fire Protection Servic | 1,550.48 | 3,092.56 | 17,270.00 | -14,177.44 | 17.91 |
| 610-00-46300-000-000 | Public Fire Protection Service | 18,235.01 | 36,380.27 | 213,280.00 | -176,899.73 | 17.06 |
| PUBLIC CHARGE | S FOR SERVICES | 116,466.49 | 231,973.05 | 1,491,220.00 | -1,259,246.95 | 15.56 |
| 610-00-47000-000-000 | Forfeited Discounts | 177.76 | 361.56 | 2,530.00 | -2,168.44 | 14.29 |
| 610-00-47400-000-000 | Other Water Revenue | 1,175.00 | 1,320.00 | 5,000.00 | -3,680.00 | 26.40 |
| INTERGOV'T CHA | ARGES FOR SERV | 1,352.76 | 1,681.56 | 7,530.00 | -5,848.44 | 22.33 |
| 610-00-49213-000-000 | Transfer from General Utility | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCI | NG SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Reve | | 128,836.75 | 256,384.74 | 1,643,260.00 | -1,386,875.26 | 15.60 |

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Fund: 610 - WATER UTILITY

| Account Number | | 2024 February | 2024 Actual 02/29/2024 | 2024 Budget | Budget Status | % of Budget |
|----------------------|--------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 610-00-57408-000-000 | Taxes | 0.00 | 0.00 | 78,000.00 | 78,000.00 | 0.00 |
| 610-00-57601-000-000 | Purchased Water - COA / FC | 0.00 | 0.00 | 889,530.00 | 889,530.00 | 0.00 |
| 610-00-57602-000-000 | Fire Protection - COA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57622-000-000 | Fuel/Power Purchase - Pumping | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57640-000-000 | Operation Labor | 11,756.07 | 19,452.13 | 104,770.00 | 85,317.87 | 18.57 |
| 610-00-57641-000-000 | Operation Supplies & Expenses | 1,403.10 | 1,809.59 | 25,000.00 | 23,190.41 | 7.24 |
| 610-00-57651-000-000 | Maintenance of Mains | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 |
| 610-00-57652-000-000 | Maintenance of Services | 0.00 | 0.00 | 65,000.00 | 65,000.00 | 0.00 |
| 610-00-57653-000-000 | Maintenance of Meters | -85.00 | -85.00 | 5,000.00 | 5,085.00 | -1.70 |
| 610-00-57654-000-000 | Maintenance of Hydrants | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| 610-00-57901-000-000 | Meter Reading Labor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57902-000-000 | Accounting & Collecting Labor | 5,996.40 | 9,994.00 | 51,130.00 | 41,136.00 | 19,55 |
| 610-00-57903-000-000 | Supplies and Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610-00-57920-000-000 | Admin & General Salaries | 3,138.45 | 5,230.75 | 27,860.00 | 22,629.25 | 18.78 |
| 610-00-57921-000-000 | Office Supplies & Expenses | 1,267.28 | 1,410.91 | 22,500.00 | 21,089.09 | 6.27 |
| 610-00-57923-000-000 | Outside Services Employed | 2,297.47 | 3,788.09 | 60,000.00 | 56,211.91 | 6.31 |
| 610-00-57924-000-000 | Insurance Expense | 12,471.50 | 12,471.50 | 12,250.00 | -221.50 | 101.81 |
| 610-00-57925-000-000 | Payroll Tax - FICA | 1,445.32 | 2,362.36 | 14,058.00 | 11,695.64 | 16.80 |
| 610-00-57926-000-000 | Employee Pensions & Benefits | 1,543,30 | 7,846.38 | 93,450.00 | 85,603.62 | 8.40 |
| 610-00-57928-000-000 | Regulatory Commission Expenses | 0.00 | 0.00 | 4,500.00 | 4,500.00 | 0.00 |
| 610-00-57930-000-000 | Miscellaneous General Expense | 122.72 | 275.01 | 10,000.00 | 9,724.99 | 2.75 |
| 610-00-57933-000-000 | Transportation Expense | 131.28 | 131.28 | 4,440.00 | 4,308.72 | 2,96 |
| 610-00-57935-000-000 | Maintenance of General Plant | 168.10 | 330.60 | 6,000.00 | 5,669.40 | 5.51 |
| 610-00-57950-000-000 | Depreciation Expense | 0.00 | 0.00 | 236,470.00 | 236,470.00 | 0.00 |
| CAPITAL OUTLA | Y | 41,655.99 | 65,017.60 | 1,734,958.00 | 1,669,940.40 | 3.75 |
| Total Expe | | 41,655.99 | 65,017.60 | 1,734,958.00 | 1,669,940.40 | 3.75 |
| Net Totals | | 87,180.76 | 191,367.14 | -91,698.00 | -283,065.14 | -208.69 |

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Budget Comparison - Detail

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Fund: 620 - SEWER UTILITY

| | | | 2024 | | | |
|----------------------|--------------------------------|------------|------------|--------------|---------------|--------|
| | | 2024 | Actual | 2024 | Budget | % of |
| Account Number | | February | 02/29/2024 | Budget | Status | Budget |
| 620-00-46221-000-000 | Residential Measured Service | 78,494.47 | 158,164.D4 | 923,890.00 | -765,725.96 | 17.12 |
| 620-00-46222-000-000 | Commercial Measured Service | 7,960.80 | 14,589.92 | 116,440.00 | -101,850.08 | 12.53 |
| 620-00-46223-000-000 | Industrial Measured Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 620-00-46224-000-000 | Public Authority Measured Srvc | 3,026.76 | 1,488.38 | 35,410.00 | -33,921.62 | 4.20 |
| 620-00-46225-000-000 | Multifamily Measured Service | 10,976.21 | 21,493.28 | 119,000.00 | -97,506.72 | 18.06 |
| PUBLIC CHARGE | S FOR SERVICES | 100,458.24 | 195,735.62 | 1,194,740.00 | -999,004.38 | 16.38 |
| 620-00-47631-000-000 | Forfeited Discounts | 151.59 | 308.89 | 2,030.00 | -1,721.11 | 15.22 |
| 620-00-47635-000-000 | Other Sewer Revenue | 7,240.00 | 9,570.00 | 25,000.00 | -15,430.00 | 38.28 |
| 620-00-47640-000-000 | Interest Income | 11,017.52 | 22,730.21 | 144,510.00 | -121,779.79 | 15.73 |
| INTERGOV'T CHA | RGES FOR SERV | 18,409.11 | 32,609.10 | 171,540.00 | -138,930.90 | 19.01 |
| 620-00-49213-000-000 | Transfer from General Utility | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER FINANCIN | IG SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Reve | | 118,867.35 | 228,344.72 | 1,366,280.00 | -1,137,935.28 | 16.71 |

3/21/2024

Fund: 620 - SEWER UTILITY

| Account Number | | 2024 February | 2024 Actual 02/29/2024 | 2024 Budget 104,770.00 | Budget Status 84,403.15 | % of Budget |
|----------------------|---|------------------|------------------------------|------------------------------|-------------------------------|----------------|
| 20-00-57820-000-000 | Supervision & Labor | 12,313.53 | 20,366.85 | · | 20,432.77 | 9.67 |
| 520-00-57821-000-000 | Fuel/Power Purchase - Pumping | 2,187.23 | 2,187.23 | 22,620.00 | 19,025.30 | 4.87 |
| 520-00-57827-000-000 | Operation Supplies & Expenses | 278.20 | 974.70 | 20,000.00 | 4.308.72 | 2.96 |
| 520-00-57828-000-000 | Transportation Expense | 131.28 | 131.28 | 4,440.00 | 188,122.45 | 26.14 |
| 520-00-57829-000-000 | Sewerage Treatment Charges | 22,808.40 | 66,567.55 | 254,690.00 | · | 0.00 |
| 620-00-57831-000-000 | Maintenance Sewage Collect Sys | 0.00 | 0.00 | 50,000.00 | 50,000.00 | 10.72 |
| 520-00-57832-000-000 | Maint Collection Syst Pumping | 4,286.78 | 4,286.78 | 40,000.00 | 35,713.22 | |
| 520-00-57833-000-000 | Maint Trtmt & Disp Plant Equip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-00-57834-000-000 | Maintenance of General Plant | 168.10 | 330.60 | 6,000.00 | 5,669.40 | 5.51 |
| 520-00-57840-000-000 | Accounting & Collecting Labor | 5,996.40 | 9,994.00 | 51,130.00 | 41,136.00 | 19.55 |
| 620-00-57842-000-000 | Meter Reading Labor | 0.00 | 0.00 | 0.00 | 0.00 | 0,00 |
| 520-00-57843-000-000 | Uncollectible Accounts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520-00-57850-000-000 | Admin & General Salaries | 3,138.45 | 5,230.75 | 27,860.00 | 22,629.25 | 18.78 |
| 520-00-57851-000-000 | Office Supplies & Expenses | 1,282.58 | 1,426.22 | 22,500.00 | 21,073.78 | 6.34 |
| 620-00-57852-000-000 | Outside Services Employed | 4,097.48 | 8,988.10 | 85,000.00 | 76,011.90 | 10.57 |
| 620-00-57853-000-000 | Insurance Expense | 12,471.50 | 12,471.50 | 12,500.00 | 28.50 | 99.77 |
| 620-00-57854-000-000 | Employee Pensions & Benefits | 1,581.77 | 7,909.46 | 61,210.00 | 53,300.54 | 12.92 |
| 520-00-57855-000-000 | Payroll Tax - FICA | 1,487.86 | 2,432.35 | 14,058.00 | 11,625.65 | 17.30 |
| 620-00-57856-000-000 | Miscellaneous General Expense | 122.74 | 275.03 | 10,000.00 | 9,724.97 | 2.75 |
| 620-00-57879-000-000 | Interest Expense - CWF Loan | 1,648.00 | 4,827.00 | 18,810.00 | 13,983.00 | 25.66 |
| 620-00-57875-000-000 | Amortization Expense-CWF Loan | 7,277.00 | 23,245.00 | 77,460.00 | 54,215.00 | 30.01 |
| 620-00-57950-000-000 | Depreciation Expense | 0.00 | 0.00 | 307,300.00 | 307,300.00 | 0.00 |
| CAPITAL OUTLA | | 81,277.30 | 171,644.40 | 1,190,348.00 | 1,018,703.60 | 14.42 |
| Total Expe | | 81,277.30 | 171,644.40 | 1,190,348.00 | 1,018,703.60 | 14,42 |
| Net Totals | (4023327077707864774777777777777777777777777777 | 37,590.05 | 56,700.32 | 175,932.00 | 119,231.68 | 32,2 |



| VILLAGE BOARD MEETING | VILLAGE OF HARRISON |
|--|---------------------|
| From: | Meeting Date: |
| Josh Sherman, Associate Planner | March 26, 2024 |
| Title: | |
| Planning and Zoning | |
| Issue: | |
| None | |
| Background and Additional Information: | |
| Staff continues to work on the following projects: | |
| 1. Comprehensive Plan Update with SRF Consulting | |

- 2. Kickoff meeting with Patek Consulting re: Hotel Market Study
- 3. McMahon regarding planning and design guidelines for the CTH N commercial district
- 4. Various new commercial development projects.
- 5. Village Hall Sign
- 6. Grant applications for STP-Urban for High Cliff Road
- 7. DNR permitting for Faro Springs Project
- 8. Development Agreement for Crossroads.
- 9. New Home Building Permits
- 10. TID amendments
- 11. Harrison Insider- Development Newsletter
- 12. TID annual reporting
- 13. Submittal of Village MS4 permit annual report to the DNR, submitted in early March.
- 14. Social media posts to engage the public and development community.
- 15. Quit claim deed and title insurance/closing for stormwater management ponds.
- 16. Hotel Market Study
- 17. Commercial Development Plan
- 18. Rennwood Park Master Plan

| Budget Impacts: None | |
|-------------------------------------|--|
| Recommended Action: Discussion Only | |

Attachments:

• February Zoning Report.pdf

Village of Harrison
February-24 Zoning Permit Report

| | Current Year | | | | | | | | |
|----------------------|--------------|---|---|---|----------------|-------|-------------|----|---------------------|
| | Permits | | | | YTD Permits | Estin | mated Value | Es | YTD timate Value |
| Residential | | | | | | | | | |
| Single Family | 6 | | | | 14 | \$ | 2,981,000 | \$ | 7,181,000 |
| Two Family (units) | 0 | (| 0 |) | 0 | \$ | 0 | \$ | 0 |
| Multi Family (units) | 0 | (| 0 |) | 0 | \$ | 0 | \$ | 0 |
| Additions | 1 | | | | 1 | \$ | 70,000 | \$ | 70,000 |
| Acc. Structures | 0 | | | | 1 | \$ | 0 | \$ | 1,000 |
| Miscellaneous | 6 | | | | 10 | \$ | 50,800 | \$ | 77,600 |
| Total Residential | 13 | | | | 26 | \$ | 3,101,800 | \$ | 7,329,600 |
| | | | | | | | | | |
| Com./Ind. | | | | | | | | | |
| New | 0 | | | | 0 | \$ | 0 | \$ | 0 |
| Additions | 0 | | | | 0 | \$ | 0 | \$ | 0 |
| Acc. Structures | 0 | | | | 0 | \$ | 0 | \$ | 0 |
| Miscellaneous | 1 | | | | 1 | \$ | 35,000 | \$ | 35,000 |
| Total Com./Ind. | 1 | | | | 1 | \$ | 35,000 | \$ | 35,000 |
| | | | | | | | | | |
| Combined Total | 14 | | | | 27 | \$ | 3,136,800 | \$ | 7,364,600 |

| ort | | | | | | | | |
|---------|---|---|---|----------------|----------|-----------------------------|----|-----------|
| | | | | F | Previous | Year | | |
| Permits | | | | YTD Permits | Est | timated Value Estimate Valu | | |
| 7 | | | | 11 | \$ | 2,520,000 | \$ | 4,490,000 |
| 0 | (| 0 |) | 0 | \$ | 0 | \$ | 0 |
| 0 | (| 0 |) | 0 | \$ | 0 | \$ | 0 |
| 0 | | | | 1 | \$ | 0 | \$ | 12,500 |
| 1 | | | | 2 | \$ | 35,000 | \$ | 55,000 |
| 2 | | | | 6 | \$ | 0 | \$ | 14,500 |
| 10 | | | | 20 | \$ | 2,555,000 | \$ | 4,572,000 |
| | | | | | | | | |
| 0 | | | | 0 | \$ | 0 | \$ | 0 |
| 0 | | | | 0 | \$ | 0 | \$ | 0 |
| 1 | | | | 2 | \$ | 30,000 | \$ | 65,000 |
| 1 | | | | 1 | \$ | 3,495 | \$ | 3,495 |
| 2 | | | | 3 | \$ | 33,495 | \$ | 68,495 |
| | | | | | | | | |
| 12 | | | | 23 | \$ | 2,588,495 | \$ | 4,640,495 |



| VILLAGE BOARD MEETING | VILLAGE OF HARRISON |
|--|---------------------|
| From: | Meeting Date: |
| Jeff Funk, Operations Manager | March 26, 2024 |
| Title: | |
| Parks and Trails | |
| Issue: | |
| None | |
| Rackground and Additional Information: | |

background and Additional Information

Farmers Field

- 1. Installation of new playground equipment at Farmers Field is planned to occur in April.
- 2. Staff has received the plan from WeEnergies for the installation of park lighting and electrical service at Farmers Field. Additional cost approvals may be forthcoming in April.
- 3. Parks staff is working on fertilizing and preparing the soccer fields.

Darboy Community Park

- 1. Staff installed the pickle ball and tennis ball nets
- 2. A port-a-potty was delivered to the park until the restrooms open May 1
- 3. A tree that was affecting a lighting fixture was removed near the volleyball courts
- 4. Staff is working WeEnergies on options for lighting around the stormwater pond on the northside of the park. Hope to have a plan and cost in the next 2-3 weeks.
- 5. Dead ash tree removal to happen in the next month, weather dependent.

Faro Springs Lake Access

- 1. Staff submitted the Chapter 30 DNR permit to construct the improvements.
- 2. Tim Eldred continues to secure private donations for the project.
- 3. Staff is working the bid package.

Clover Ridge Trail

1. The Village Board will approve bids for paving the trail at Clover Ridge during the April meeting.

Rennwood Park

1. Village Staff held a public meeting to review the proposed plan for improvements. Approx. 40 residents attended the meeting. Overall, residents support for the proposed plan. Staff is incorporating some additional comments in the plan and will bring back to the April meeting for final adoptions.

| Buaget | impacts: |
|--------|----------|
|--------|----------|

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| - 1 | N | \ / / I | |

Recommended Action:

Discussion Only



| VILLAGE BOARD MEETING | VILLAGE OF HARRISON | | | |
|-------------------------------|---------------------|--|--|--|
| From: | Meeting Date: | | | |
| Jeff Funk, Operations Manager | March 26, 2024 | | | |
| Title: | | | | |
| Public Works/Engineering | | | | |
| Issue: | | | | |
| None | | | | |
| | | | | |
| | | | | |

Background and Additional Information:

DPW Retirement

The Village has received a retirement notice effective April 30, 2024 from Jeff Wisnet. Jeff served the Village of Harrison for the past 31 years. A formal recognition will occur at the April board meeting with a retirement party in April as well. Recruitment to fill the position has begun with interviews being held the week of March 18, 2024.

2024 Resurfacing Projects

1. Bids have been received for resurfacing Woodland Trails Subdivision streets, Amy Avenue, Clover Ridge Trail, Payten Street and a Supplemental Bid for Evan Street. Bids came in about \$170,000 less than budget. Staff is exploring adding Ertl Road with the savings. Bids will be awarded at the April meeting as we are waiting for a contract from the DOT for the Local Road Improvement Program (LRIP) funding for Payten Street.

State Park Road

1. Bids are due March 20, 2024. This project will not be awarded until right of way acquisition is complete. The consultants working on Right-of-Way acquisition continue to get in contact with property owners.

2024 Crack Filing

- 1. The following streets will be included in the bid package for crack filling:
 - 1. Emerald Lane
 - 2. Golden Way
 - 3. Cameo Court
 - 4. Coral Court
 - 5. Pearl Drive
 - 6. Garnet Court
 - 7. Woodsedge Court
 - 8. Garnet Drive
 - 9. Golden Court
 - 10. Hearthstone Drive
 - 11. Jeff Court

- 12. Cathy Court
- 13. Rosebud Lane (Blazing Star Dr to Strawflower Dr)
- 14. Strawflower Drive
- 15. Jonsch Drive
- 16. Nolan Drive
- 17. Nettie Drive
- 18. Sweet William Drive
- 19. Sunflower Lane
- 20. Geranium Drive
- 21. Blue Bonnet Drive
- 22. Daffodil Drive
- 23. African Violet Drive
- 24. Petunia Court
- 25. Noe Road (Manitowoc Rd to Midway Rd)
- 26. Sweet Pea Drive
- 27. Bouquet Drive
- 28. Sweet Clover Drive
- 29. Easter Lily Drive
- 30. Phlox Drive
- 31. Harrisville Court
- 32. Ryford Street (S Coop Road to Connor Circle)
- 33. Zach Street
- 34. Connor Circle
- 35. Crystal Drive
- 36. Crystal Court
- 37. Michelle Way
- 38. Gina Drive (CTH KK to Macky Dr)
- 39. Hoelzel Way (CTH N to Dusty Dr)
- 40. Rosella Drive (Hoelzel Way south)
- 41. Varsity Lane
- 42. Mullholland Lane
- 43. Jones Way
- 44. Touchdown Drive
- 45. Schreiber Lane
- 46. Dusty Drive (Hoelzel Way to Schmidt Rd)
- 47. Midway Road (Noe Rd to CTH N)

These streets are estimated to cost about approximately \$136,000, which is well below the budgeted amount.

Prescribed Burns

1. DPW staff and Harrison Fire/Rescue staff controlled burned four stormwater management ponds on Wednesday, March 13, 2024. The four areas included Lakeview Pond (behind HU/Station 70), Three ponds north of Darboy Park, and Emerald Pond near KK. No issues were identified.

Intersection of Midway and Coop

1. As directed at the February Board meeting, Village Manager Heiser, Assistant Manager Pelishek and Operations Manager Funk organized a meeting with traffic engineering for the City of Appleton and Calumet County on March 11, 2024.

Appleton agrees to conduct a traffic count and intersection review to determine if the Coop/Midway

(CTH AP) intersection meets any or all of the all-way stop warrants as prescribed in Section 2B.12 of the MUTCD 11th Edition. Appleton's plan would be to conduct a 13-hour automated count (6am to 7pm) on a Tues, Weds or Thurs, no later than May 15th, to make sure we capture the effect of school-related traffic.

The total cost of the study (\sim \$2500) would be split evenly between the three agencies (\sim \$825/ea). All agencies have given the go ahead of the plan.

Manitowoc Road Sidewalk

McMahon staff have determined that it will be difficult to add sidewalk on the north side of the Manitowoc Road without improving the street to an urban cross section. Village staff and McMahon are working on costs to improve the roadway and whether the improvements can be funded by TID. More information to be available at April board meeting.

DPW Staff

- 1. Staff continues to work on Trimming Trees at Ponds
- 2. Drainage Issues
- 3. Installing digital speed limit signs
- 4. Cleaning up garbage in ditches throughout the village.
- 5. Preparation of summer equipment

March Training

- 1. All staff completed PPE training on March 6.
- 2. All staff completed chain saw safety training on March 13.

| Budget . | lmpacts: |
|----------|----------|
|----------|----------|

N/A

Recommended Action:

Report Only.

Attachments:

- 20240313_093946.jpg
- 20240313 103348.jpg



| VILLAGE BOARD MEETING | VILLAGE OF HARRISON |
|--|---------------------|
| From: | Meeting Date: |
| Brandon Barlow, Utilities Office Manager | March 26, 2024 |
| Title: Harrison Utilities | |
| Issue: Monthly Report to Board | |

Background and Additional Information:

The items outlined below represent the noteworthy activities of the Utility since the prior report. Staff conducts the regular business of the Utility, the details of which can be reviewed upon request by the Board.

- 1. **2024 Meter Change, Clear Water Inspection, and Residential Cross Connection Survey Program:** The Department of Natural Resources (DNR) and Public Service Commission (PSC) require that utilities conduct programs to ensure safety and efficiency of water and sanitary sewer services. A key aspect of compliance with DNR and PSC regulations is the meter change, clear water inspection, and residential cross connection survey program. Utilities Billing Clerk Jessi Flohr conducts the mailing of the notification letters and coordination of the appointment schedule, while the Operators carry out the appointments. The 2024 program includes 160 customers. As of 3/20/24 a total of 130 appointments have been completed. On 3/11/24 Third Notices were mailed out to the customers that had not yet responded to the initial notice. There are 21 customers who have yet to respond to the mailings.
- 2. **PSC Annual Report:** As a public utility in the state if Wisconsin, the Utilities is required to submit an annual report to the Public Service Commission (PSC) of Wisconsin regarding the financial and operational activities of the water utility for the preceding year. Information for this report is compiled and submitted by the Utilities Office Manager, with assistance from the Operators, Accountant, and Auditor. The plan for the 2023 report is to compile the information simultaneously with the financial audit process as there is information from the report which impacts the audit, and *vice versa*. The report is due May 1st; however, the aim is to have the report submitted in the upcoming weeks.
- 3. **Request for Bid Issued:** Staff issued a Request for Bid for Lift Station Piping Replacement and Associated Work Items at Lift Station 1 and 2 (attached). A legal notice was placed in the Post-Crescent, which ran 3/5/24 and 3/12/24. Bids are to be opened on March 21st at 1:30 PM in the office of the Utilities Operator Foreman. The 2024 Capital Improvement Plan included \$30,000 in funding for Lift Stations 1 and 2 respectively.
- 4. **Engineering Report:** Report (attached) as submitted by Mary Jo Miller, P.E., Martenson & Eisele, Inc. Additionally, staff have continued to work with M&E regarding Long-Term Planning for the Utilities. The aim of the Long-Term Planning process is to align the design of future water and sanitary sewer projects within the District with the Village's vision for development and extension of service in light of geographic, capacity-related, regulatory, and financial considerations. Staff have requested that M&E prepare a presentation, to be delivered at the public meeting on April 30th, regarding the findings to date.
- 5. Neenah-Menasha Sewerage Commission (NMSC): A regular meeting of the NMSC is

scheduled for Tuesday, March 26th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmscwwtp.com

6. Permits Issued in February:

a. Sanitary Sewer Connection:

| Area | Single Family & Duplex | Multi-Family | Commercial |
|----------------------------|------------------------|--------------|------------|
| Lakeshore (Harrison) | 0 | 0 | 0 |
| Lift Station #4 – Harrison | 0 | 0 | 0 |
| Lift Station #4 – Menasha | 1 | 0 | 0 |
| Lift Station #6 (Harrison) | 1 | 0 | 0 |
| a. Sanitary Sewer & Water | main: None | | |

Budget Impacts:

None

Recommended Action:

None

Attachments:

- 2024-03-19 Engineer Status Report w Attachments.pdf
- request-for-bids-for-ls-2-and-3-piping-replacement1.pdf

March 19, 2024

Harrison Utilities Village of Harrison

Re: Engineer's Status Report

Attached is a spreadsheet summarizing current and potential development projects and the status of Martenson & Eisele, Inc. (M&E) plan review, construction of utilities, record drawings, and system map updates. The following projects are included on this spreadsheet:

Current Projects:

- Woodland Lakes Cottages
- North Shore Ridge
- Northshore Villas Condominium
- Harrison Heights

Potential Future Projects:

- Meadow Breeze (Formerly Green Meadows on Lake Park at Midway Rd. and Lake Park Rd.)
- Kimberly Trails (South of Manitowoc Road)

M&E is also assisting the Village of Harrison with the following projects:

- 1. Long Term Planning: M&E continues to work with Village staff on long-term planning for utilities needed to serve future development. M&E reviewed a draft report with Harrison Utilities staff on March 5th discussing the capacity of the existing sanitary sewer system on the south side of Hwy 114/10, and service to areas near Fire Lanes 12 and 13. On March 19th, M&E presented findings to Harrison Utilities staff regarding preliminary sanitary sewer layouts, flow estimates, and potential for the existing system to serve areas identified by East Central Wisconsin Regional Planning Commission in the Fox Cities 2040 Sewer Service Area Plan currently under review.
- GIS Mapping for Harrison Utilities: Martenson & Eisele, Inc. provided a GIS Mapping proposal to Harrison Utilities in February 2024 for consideration at a future Village Board meeting. A thorough discussion of sanitary sewer and water attributes to be included with the GIS mapping occurred through emails and meetings.
- 3. <u>Bidders Prequalification List:</u> The Harrison Utilities list of prequalified bidders is updated every two years. Martenson & Eisele, Inc. will work to compile the 2024 / 2025 list in April of 2024 as directed by Harrison Utilities staff.
- 4. <u>Harrison Utilities Boundary Map Update:</u> Martenson & Eisele, Inc. provided an updated boundary map to Harrison Utilities.

If you have questions on the above or the attached documents, please call me at (920) 731-0381 or on my cell phone at (920) 203-0865. We appreciate the opportunity to work with you. Thank you.

Sincerely,

Martenson & Eisele, Inc.

Mary Jo Miller

Mary Jo Miller, P.E. Project Engineer

Harrison Utilities Projects

Engineer's Status Report Village of Harrison

HU = Harrison Utilities

DTHU - Delivered to Harrison Utilities

Orig - November 30, 2022 *M&E did not serve as Harrison Utilities Engineer during construction of this project

March 19, 2024



JWS = Jeff Schultz, Engineer GZ = Gary Zahringer, Survey Dept.

MJM = Mary Jo Miller, HU Engineer CRC = Chris Cleary, CAD Tech KCV = Kevin Verhagen, Inspector JG = Jim Grogan, Back-up Inspector



MH = Matt Heiser, Village Administrator CP = Chad Pelishek, Assistant Village Administrator BB = Brandon Barlow, Utility Office Manager TVZ = Tom Van Zeeland, HU Systems Operator GL = Grant Laue, DD= David Dornfeld, HU Systems Operators

| | | | | | | M&E | | M&E | S & W | Record | Accept | С | Systems | |
|-------------------------|-----|------------------------|--|--------------|----------------|------------|------------|-------------|------------|----------|--------|---|------------|--|
| Current Projects | ase | Developer | | | Development | Project | | Plan Review | Construct. | Drawings | Binder | Α | Map Update | Additional |
| Project Name | P | Name | Location | Municipality | Туре | Number | Designer | Status | Status | Status | to HU | D | Status | Comments |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Woodland Lakes Cottages | 2 | Atkins Dev. Group, LLC | S/O Phase 1, Closer to Hwy. 10/114 | Menasha | Resid. Subdiv. | 1-0038-054 | McMahon | Complete | Complete | Complete | N | Υ | Complete | Checklist of required acceptance binder items supplied to McMahon on 1/23/23 |
| | | | | | | | | | | | | | | Utilities have been installed. Test results pending. Hoping for walk thru in April 2024. |
| | | | | | | | | | | | | | | |
| North Shore Ridge | 1 | N. Shore Ridge, LLC | E/O Fire Lane 10, Adjacent to CN RR | Harrison | Resid. Subdiv. | 1-0038-056 | Davel Eng. | Complete | Complete | Complete | N | Υ | Complete | Punchlist Items provided 10/24/23. Expect Spring 2024 completion. |
| | | | | | | | | | | | | | | JWS to complete Acceptance Binder upon receiving pending docs from Davel. |
| | | | | | | | | | | | | | | TVZ inspected utilities 3/6/24. |
| Northshore Villas Condo | | Atlas Development | SW Corner - Old Hwy Rd & North Shore Rd. | Harrison | Resid. Condo | 1-0038-062 | Davel Eng. | On-Going | Pending | Pending | N | N | Future | Agreements with Developer are pending. |
| | | | | | | | | | | | | | | Development will include private water and sanitary sewer facilities. |
| | | | | | | | | | | | | | | |
| Harrison Heights | 2 | DeWitt Dev. LLC | E/O Creekside Estates | Harrison | Resid. Subdiv. | 1-0038-064 | Davel Eng. | Complete | Complete | Pending | N | N | Complete | Sewer & water Complete. Expect Spring 2024 Completion. Acceptance Binder pending. |
| | | | Across Hwy 10 from Zirbel Dr. | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | M&E | | M&E | S & W | Record | Accept | C | Systems | |
| Future Projects | ase | Developer | | | Development | Project | | Plan Review | | Drawings | Binder | Α | Map Update | Additional |
| Development Name | 占 | Name | Location | Municipality | Туре | Number | Designer | Status | Status | Status | to HU | D | Status | Comments |
| | | | | | | | | | | | | | | |
| Meadow Breeze | | Vans | Midway Rd and Lake Park Rd. | Harrison | Resid. Subdiv. | N/A | N/A | N/A | N/A | N/A | N/A | N | N/A | Village expects to receive 30% engineering submittal for this development |
| | | | Parcel 46188 and 43840 | | | | | | | | | | | and hold a Predevelopment Meeting in Spring of 2024 |
| Kimberly Trails | | Kent Gross | South of Manitowoc Road | Harrison | Resid. Subdiv. | N/A | N/A | N/A | N/A | N/A | N/A | N | N/A | Village Board approved Concept Plan in February of 2024 |
| | | | Parcel 33418 and 33408 | | | | | | | | | | | Village Board will review CSM in April and Preliminary Plat in May of 2024. |
| | | | | | | | | | | | | | | |

REQUEST FOR BID

FOR

LIFT STATION PIPING REPLACEMENT AND ASSOCIATE WORK ITEMS AT LIFT STATION 1 and 2



DUE DATE: March 21, 2024 at 1:30 PM Local Time

REQUEST FOR BID HARRISON UTILITIES, WISCONSIN

Information to Bidders:

Notice is hereby given that the Harrison Utilities will receive sealed bids in the office of the Lead Systems Operator, Harrison Utilities, N8722 Lake Park Road, Menasha, WI 54952 by 1:30 PM local time on March 21, 2024, for the project hereinafter referred to as:

Project Name: LIFT STATION PIPE REPLACEMENT AT LIFT STATIONS 1 AND 2

Harrison Utilities is seeking bids for replacement of piping and associated work items at Lift Station No. 1 and 2 in the Village of Harrison, Wisconsin

Bid Due: March 21, 2024, by 1:30 PM local time. At the said time all bids will be opened. Harrison Utilities must receive bids no later than the specified time and date. Bids received after such time will be returned unopened. Responses may be mailed, or hand delivered. Bids sent via email will not be accepted. Bids are valid for 90 days after the due date. Harrison Utilities reserves the right to request further extensions if necessary.

Bid documents may be viewed on the Harrison Utilities website: www.harrison-wi.org/Latest-News. The bid will include two-line items: replacement piping and associated work items for Lift Station No. 1 and replacement piping and associated work items for Lift Station No. 2.

Each Bidder is required to file its bid based on the due date. Before a contract will be awarded to the lowest, responsive, responsible bidder for the option the Village chooses, the Village will conduct such an investigation as is necessary to determine the performance record and ability of the apparent low bidder to perform the sign and type of Work specified under this contract. Upon request, the Bidder shall submit additional information as deemed necessary by the Village to evaluate the Bidder's qualifications.

For questions regarding the bid, please feel free to contact Tom Van Zeeland at 920-850-6864.

Tom Van Zeeland Lead Systems Operator Harrison Utilities

Publish 3/5/24 and 3/12/24

Specifications:

OVERVIEW AND PURPOSE: Harrison Utilities ("HU") is seeking bids for the replacement of piping, values and associated work items at Lift Station No. 1 located on Fire Lane 2 and Lift Station No. 2 located on Fire Lane 6.

CONTRACT TERM AND PRICE CONDITIONS: The initial term will cover the purchase of the equipment and installation listed in the Request for Bid ("RFB"). Pricing shall be firm and fixed for the term of the initial contract.

SCOPE OF WORK: As requested by HU, this RFB has been issued for the sole purpose and intent of obtaining bid responses from responsive and responsible bidders.

EACH BID shall constitute an offer to HU as outlined herein. Bid prices will include all costs associated with the performance of the contract such as sales tax, permits, fabrication, insurance, shipping, handling, freight charges, installation, and any waste hauling, etc.

ALTERNATIVE PRODUCTS: HU will consider pricing for alternative materials of similar quality.

SPECIFICATIONS: HU reserves the right to determine which specific items on any specification requirements require strict adherence, or are most important, and those that are not, or requiring a lesser degree of importance. Such determination can and will be a basis for evaluating, recommending, and making award. The low bid for the option of the Village's choosing most closely meeting specifications is usually the bid given the award.

TENTATIVE SCHEDULE OF EVENTS:

RFB issued February 29, 2024

Bids due March 21, 2024 at 1:30 PM Local Time

Village Board Consideration of Award: March 27, 2024

QUESTIONS REGARDING THIS RFB: ALL questions or alternates must be submitted via email. Any questions and answers along with the determination of substitutions will be posted as a bid addendum on the Village of Harrison website. Questions regarding the scope of work or evaluation process must be submitted in writing or e-mail and should be addressed to Tom Van Zeeland, tvanzeeland@harrisonutilities.org.

DISTRIBUTION OF BID DOCUMENT AND ADDENDA: This RFB can be downloaded directly from the Harrison Utilities website at www.harrisonutilities.com.

BID PREPARATION: Firms submitting bids shall be responsible for all costs and/or expenses associated with preparing such proposal.

SUBMISSION OF BID PROPOSALS: All bid proposals must be received no later than 1:30 PM Local Time on March 21, 2024. Bids must be signed by an authorized company representative and submitted in a sealed envelope. Bids must be addressed to: Lead Systems Operator, Harrison Utilities, Tom Van Zeeland is the responsibility of the supplier to be sure the proposals are sent sufficiently ahead of time to be received no later than 1:30 PM on March 21, 2024. Proposals received after the deadline will not be considered for award of contract.

PRE-BID MEETING: A mandatory pre-bid meeting will be held on March 14, 2024 at 10:00AM will be held Lift Station No. 1, Fire Lane 2 to gain access to the facility and view the work items. After the inspection of Lift Station No. 1, viewing of the Lift Station No. 2 on Fire Lane 6 will be held. **Interested bidders are required to attend the pre-bid meeting.**

EVALUATION PROCESS: This is a Request for Bids for specific items and our intent is to award the contract to the responsible supplier that submits the lowest responsive bid.

COMPLIANCE WITH LAWS: The supplier shall comply with all applicable federal, state, and local laws, rules, and regulations affecting its performance and hold the Purchaser harmless against any claims arising from the violation thereof.

GENERAL BID INFORMATION: Submission of the proposal will signify the firm's agreement that its proposal and the content thereof are valid for 60 days following the submission deadline and will become part of the contract that is negotiated between HU and the successful firm.

NON-DISCRIMINATION: HU requires that no person will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, including in consideration for an award pursuant to this advertisement, on the grounds of race, religion, color, national origin, sex, age, marital status, political affiliation, sexual orientation, or the presence of any sensory, mental or physical disability. HU further assures that every effort will be made to ensure non-discrimination in all its programs and activities, whether those programs are federally funded or not.

In addition to nondiscrimination compliance requirements, the firm ultimately awarded a contract must comply with federal, state and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects.

Price Proposal Form Monument Sign Installations

Request For Bids

Bidder shall submit one original sealed bid. If Bidder wishes to submit alternate bids, copy the appropriate bid pages and submit alternate bids.

We agree to furnish the following items:

| Lift Station No. 1 : Material and Labor to replace piping and valves in existing lift station. The price shall include, but not limited to, slip lining the 6-inch ductile iron pipes, bypass pumping, 304 schedule 10 stainless steel pipe and fittings, 304 stainless steel support brackets, AWWA check valves and gate values, and stainless-steel fasteners, any waste hauling to complete and any other associated work items. | | | | | | | | |
|---|---|--|--|--|--|--|--|--|
| LUMP SUM BASE B | ID \$ | | | | | | | |
| Written: | Dollars and | Cents | | | | | | |
| Make of the check a | nd gate valves: | | | | | | | |
| station. The price shand pumping, spoils schedule 10 stainles AWWA check and ga | nall include excavating, clear stone backfill, removed from site, hydro excavating arour s steel pipe and fittings, 304 stainless stee ate valves, stainless steel fasteners, bypass | dewatering well nd manholes, 304 I support brackets, | | | | | | |
| LUMP SUM BASE B | LUMP SUM BASE BID \$ | | | | | | | |
| Written: | Dollar and | Cents | | | | | | |
| , | Date Issued | | | | | | | |
| | station. The price shiron pipes, bypass put 304 stainless steel site stainless-steel faster associated work item. LUMP SUM BASE B. Written: Make of the check and station. The price shand pumping, spoils schedule 10 stainles AWWA check and gameeded and waste her LUMP SUM BASE B. LUMP SUM BASE B. | station. The price shall include, but not limited to, slip lining the iron pipes, bypass pumping, 304 schedule 10 stainless steel pip 304 stainless steel support brackets, AWWA check valves and stainless-steel fasteners, any waste hauling to complete and ar associated work items. LUMP SUM BASE BID \$ | | | | | | |

| Firm Name: | |
|-----------------------|--|
| Authorized Signature: | |
| Print Name: | |
| Title: | |
| Date: | |
| Address: | |
| Telephone: | |
| Email: | |



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Meeting Date: Vicki Tessen, Clerk-Treasurer March 26, 2024

Title:

Clerk/Treasurer

- + ARPA Report
- + Financial Report

Issue:

Monthly Report

Background and Additional Information:

Since the last Board meeting staff has dedicated a lot of time to the election. The ballots arrived March 11th and since then we have mailed out over 500 absentee ballots, with more requests coming in daily. In-person absentee voting started March 19th and will end on Thursday, March 28th. On Saturday, March 16th we hosted a core training for election inspectors and had 40 attendees, at least a dozen were first time poll workers. This 4-hour training focused on election laws and procedures for all types of elections. We will hold a short training the night before each election that is specific to that election for the people working the next day. Staff has also been completing routine maintenance on our voter registrations - keeping our paper records organized and up to date. The clerk and deputy met with the chief inspectors and reviewed the game plan for the 2024 elections and managing 2 polling locations. The deputy is in the process of updating our emergency contingency plan which hasn't been reviewed in a number of years. Plus, we made the required visits to the care facility in Harrison to allow the residents an opportunity to cast their ballots.

Besides election work, staff continues to submit items to the auditor, convert village forms to pdf fillable forms that will eventually be usable online, and work on records retention and clear out unnecessary items in the storage vault.

Front office and financial staff have been meeting on a regular basis (weekly "huddles") to maintain communication between departments. Recently we discussed the tax season and ways to improve services to our residents. After the election, we will meet to discuss how various resources may be used to investigate and compare data against the lists of special charges on tax bills. We will look for ways to ensure charges are accurate and review processes for improvements and efficiency.

A highlight of the month was learning that Deputy Clerk Winkler was selected by the WI Municipal Clerk's Association to be part of an advisory committee for the WI Clerk's Institute (selecting and coordinating class offerings). This will count towards her service requirements that are needed to obtain her Clerk Certification.

Reminder for future meeting dates:

April - additional meeting to appoint boards & commissions - exact date TBD

April 30, 2024 - Regular Board Meeting May 28, 2024 - Regular Board Meeting June 25, 2024 - Regular Board Meeting

Budget Impacts:

none

Recommended Action:

Report Only

Attachments:

- ARPA Fund Ledger 2024-03.pdf
- Account Statement February Summary for Village Board.pdf

Wisconsin Department of Revenue - State and Local Finance Division American Rescue Plan Act - Local Fiscal Recovery Funds June 3, 2021

Allocation to Non-Entitlement Unit

| Co-Muni Code | 08131 |
|-----------------------|-----------------|
| County | CALUMET |
| Municipality | VLG OF HARRISON |
| 2019 Census Pop. | 12358 |
| Total ARPA Allocation | \$1,293,494.00 |
| 2021 ARPA Allocation | \$646,747 |
| 2022 ARPA Allocation | \$646,747 |

REVENUE ACCT: Nicolet - Village Rev REVENUE G/L: 240-00-43300-000-000 EXPENSE G/L: 240-00-51400-000-000

MEMO: Project # & Expense description

| Project # | Comment / Description | Board Approved | ALOTTED | tual Spent to Date | l - | er) / Under Alotted | Available Balance | Fur | nd Balance | ARPA Status | Village Status | ARPA Report Date |
|-----------|---|-------------------|-----------------|-----------------------|-----|------------------------|----------------------|-----|------------|-------------------|----------------|---------------------|
| | ARPA Funds Rec'd 6/25/21- acct 300 | Approveu | \$ (646,747) | to Date | | Alotted | \$ 646,747 | \$ | 646,747 | | | Date |
| 6.1.001 | Vlg Hall - Rooftop HVAC Units | 8/10/21 | \$ 59,500 | \$ 59,500 | \$ | - | \$ 587,247 | \$ | 587,247 | Completed | Completed | 4/30/22 |
| 6.1.003 | Vlg Hall - Front Office Laptop | | \$ 1,720 | \$ 1,720 | \$ | - | \$ 585,527 | \$ | 585,527 | Completed | Completed | 4/30/22 |
| 6.1.002 | Vlg Hall - Office Renovation | 3/8/22 | \$ 12,000 | \$ 11,923 | \$ | 77 | \$ 573,604 | \$ | 573,604 | In process | In process | 4/30/22 |
| 6.1.004 | Village - Elections - Badger Books Software | 1/25/22 | \$ 30,000 | \$ 26,513 | \$ | 3,487 | \$ 547,091 | \$ | 547,091 | Completed | Completed | 4/30/22 |
| 6.1.005 | Employees - *Covid PTO Backpay & Sick Bank | 2/8/22 | \$ 60,000 | \$ 3,146 | | | \$ 487,091 | \$ | 543,945 | In process | In process | 4/30/22 |
| 6.1.006 | Village - Meeting, Online Forms, & Website Software | 5/31/22 | \$ 257,392 | \$ 179,696 | | | \$ 229,699 | \$ | 364,248 | In process | In process | 4/30/23 |
| 6.1.007 | Village - Phone System | 5/31/22 | \$ 11,000 | \$ 11,193 | \$ | (193) | \$ 218,506 | \$ | 353,055 | Completed | Completed | 4/30/23 |
| 6.1.008 | Village - Network Server + Cell phone misc. | | \$ 22,000 | \$ 21,197 | \$ | 803 | \$ 197,310 | \$ | 331,859 | Completed | Completed | 4/30/23 |
| | ARPA Funds Rec'd 6/21/2022 - acct 300 | | \$ (646,747) | | | | \$ 844,057 | \$ | 978,606 | | | |
| 6.1.009 | Fire Dept Washer Extractors | 6/28/22 | \$ 26,100 | \$ 26,045 | \$ | 55 | \$ 818,011 | \$ | 952,561 | Completed | Completed | 4/30/23 |
| 6.1.010 | Fire Dept Polaris Ranger Skid Unit | 6/28/22 | \$ 24,000 | \$ 23,400 | \$ | 600 | \$ 794,611 | \$ | 929,161 | Completed | Completed | 4/30/23 |
| 6.1.011 | Clerk/Treas Dept Computer | 7/12/22 | \$ 1,095 | \$ 1,075 | \$ | 20 | \$ 793,536 | \$ | 928,086 | Completed | Completed | 4/30/23 |
| 6.1.012 | Village - Recreation - Courts @ Darboy Comm. Park | 7/12/22 | \$ 81,916 | \$ 81,916 | | | \$ 711,620 | \$ | 846,170 | Paid in full 2023 | Completed | 4/30/23 |
| 6.1.013 | Employees - Safety Program | 7/26/22 | \$ 5,000 | \$ 4,646 | | | \$ 706,620 | \$ | 841,524 | In process | In process | 4/30/23 |
| 6.1.014 | Village - Recreation - Playground @ Farmer's Field Park | 10/20/22 | \$ 130,000 | \$ 129,614 | \$ | 386 | \$ 577,006 | \$ | 711,910 | Completed | Completed | 4/30/23 |
| 6.1.015 | Fire Dept Gas Line Upgrade | 9/29/22 | \$ 3,100 | \$ 3,051 | \$ | 49 | \$ 573,956 | \$ | 708,859 | Completed | Completed | 4/30/23 |
| 6.1.016 | Village - Automatic Door Operators for Vlg Hall | 3/28/23 | \$ 9,000 | \$ 8,691 | \$ | 309 | \$ 565,265 | \$ | 700,168 | | Completed | 4/30/24 |
| 6.1.018 | Road Safety Improvement at State Park Rd & Cty Trk KK | 5/9/23 | \$ 206,667 | | | | \$ 358,598 | \$ | 700,168 | | | |
| 6.1.019 | Village - Election Equipment | 5/30/23 | \$ 37,025 | \$ 37,485 | \$ | (460) | \$ 321,113 | \$ | 662,683 | | Completed | |
| 6.1.020 | Community Outreach / 10-Year Celebration | 5/30/23 | \$ 31,050 | \$ 26,334 | \$ | 4,716 | \$ 294,778 | \$ | 636,349 | | Completed | |
| 6.1.021 | Village - Recreation - Trail @ Van's Road Pond | 8/29/23 | \$ 46,861 | \$ 46,861 | \$ | (0) | \$ 247,917 | \$ | 589,488 | | Completed | |
| 6.1.022 | Economic Dev Redevelopment Resources Contract | 10/24/23 | \$ 10,000 | \$ 3,768 | | | \$ 237,917 | \$ | 585,720 | | | |
| 6.1.023 | Comprehensive Plan and Future Land Use Map | 11/28/23 | \$ 4,956 | \$ 3,092 | | | \$ 232,962 | \$ | 582,628 | | | |
| 6.1.024 | Radar Based Speed Display Boards | 1/30/24 | \$ 25,000 | \$ 23,905 | \$ | 1,095 | \$ 209,057 | \$ | 558,723 | | | |
| 6.1.025 | Video Conference Equipment | 1/30/24 | \$ 3,800 | \$ 3,055 | | | \$ 205,257 | \$ | 555,668 | | | |
| 6.1.026 | Village Display Board Sign | 1/30/24 | \$ 49,000 | \$ 24,886 | | | \$ 156,257 | \$ | 530,782 | | | |
| TOTALS | | | \$ 1,227,351 | \$ 762,712 | | | \$ 156,257 | \$ | 530,782 | | | |

| Vig Mmbrship CTRLY Interest 0.996% 0.996% Beginning Balance 11,227.65 11,255.84 11,255.84 Credits 10betts 11,255.84 11,255.84 Lobits 11,255.84 11,255.84 11,255.84 VLG CD 5,22% 5,223% 5,223% Beginning Balance 341,717.01 343,232.86 344,751.27 Interest 1,515.85 1,518.41 1,426.73 Ending Balance 334,232.86 344,751.27 346,178.00 Vig MM 3.928% 3,928% 3,928% Beginning Balance 713,899.64 716,281.29 718,664.35 Credits 1 2,381.65 2,383.06 2,236.73 Debits 1 1 0.00% 0.30% Ending Balance 716,281.29 718,664.35 720,901.08 Money Mirkt 0.30% 0.30% 0.30% Eginning Balance 291,774.48 291,848.82 291,922.98 Credits 0 0 4.80% 4.80% | 2024 - Village Accounts | Dec-23 | January | February |
|--|-------------------------|--------------|--------------|--------------|
| Beginning Balance 11,227.65 11,255.84 11,255.84 Credits Interest 28.19 Debts Interest 28.19 Ending Balance 11,255.84 11,255.84 VIG CD 5.22% 5.223% 5.223% Beginning Balance 341,717.01 343,232.86 344,751.27 346,178.00 Interest 1,515.85 1,518.81 1,426.73 346,178.00 VIg MM 3.928% 3.928% 3.928% 3.928% Beginning Balance 713,899.64 716,281.29 718,664.35 718,664.35 Credits 1.1erest 2,381.65 2,383.06 2,236.73 Debits 716,281.29 718,664.35 720,901.08 Money Mrkt 0.30% 0.30% 0.30% Beginning Balance 291,774.48 291,848.82 291,922.98 Credits 20 291,848.82 291,922.98 291,922.98 Ending Balance 291,848.82 291,922.98 291,992.37 Savings CD 4.80% | | | | |
| Credits | | | | |
| Interest | | | | |
| Debits | | 28.19 | | |
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| Beginning Balance 341,717.01 343,232.86 344,751.27 Interest 1,515.85 1,518.41 1,426.73 346,178.00 Vig MM | VII.C. CD | £ 220/ | E 2220/ | E 2220/ |
| Interest | | | | |
| Ending Balance 343,232.86 344,751.27 346,178.00 | | | · · | |
| Vig MM 3.928% 3.928% 3.928% Beginning Balance 713,899.64 716,281.29 718,664.35 Credits 1 2,381.65 2,383.06 2,236.73 Debits 2 718,664.35 720,901.08 Money Mrkt 0.30% 0.30% 0.30% Beginning Balance 291,774.48 291,848.82 291,922.98 Credits 2 291,774.48 291,848.82 291,922.98 Interest 74.34 74.16 69.39 Ending Balance 221,848.82 291,922.98 291,992.37 Savings CD 4.80% 4.80% 4.80% 4.80% 4.80% 4.80% 9.80 269,500.99 | | | | |
| Beginning Balance | chang balance | 343,232.00 | 344,731.27 | 540,176.00 |
| Credits | Vlg MM | 3.928% | 3.928% | 3.928% |
| Interest 2,381.65 2,383.06 2,236.73 Debits | Beginning Balance | 713,899.64 | 716,281.29 | 718,664.35 |
| Debits Ending Balance 716,281.29 718,664.35 720,901.08 | Credits | | | |
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| Money Mrkt 0.30% 0.30% Beginning Balance 291,774.48 291,848.82 291,922.98 Credits Debits | | | | |
| Beginning Balance 291,774.48 291,848.82 291,922.98 Credits Debits 1 69.39 Interest 74.34 74.16 69.39 Ending Balance 291,848.82 291,922.98 291,992.37 Savings CD 4.80% 4.80% 4.80% Beginning Balance 269,500.99 269,500.99 269,500.99 Interest 8 8.39% 5.39% Local Gov't Investment Pool 5.39% 5.39% 5.39% Beginning Balance 264,790.00 266,000.36 267,214.96 Interest 1,210.36 1,214.60 1,140.39 Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 2,929,379.19 <td>Ending Balance</td> <td>716,281.29</td> <td>718,664.35</td> <td>720,901.08</td> | Ending Balance | 716,281.29 | 718,664.35 | 720,901.08 |
| Beginning Balance 291,774.48 291,848.82 291,922.98 Credits Debits 1 69.39 Interest 74.34 74.16 69.39 Ending Balance 291,848.82 291,922.98 291,992.37 Savings CD 4.80% 4.80% 4.80% Beginning Balance 269,500.99 269,500.99 269,500.99 Interest 8 8.39% 5.39% Local Gov't Investment Pool 5.39% 5.39% 5.39% Beginning Balance 264,790.00 266,000.36 267,214.96 Interest 1,210.36 1,214.60 1,140.39 Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 2,929,379.19 <td>Manay Mrkt</td> <td></td> <td>0.20%</td> <td>0.20%</td> | Manay Mrkt | | 0.20% | 0.20% |
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| Interest | | | | |
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| Beginning Balance 269,500.99 269,500.99 269,500.99 Interest 269,500.99 269,500.99 269,500.99 Local Gov't Investment Pool 5.39% 5.39% Beginning Balance 264,790.00 266,000.36 267,214.96 Interest 1,210.36 1,214.60 1,140.39 Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 0 0 0 0 0 0 0 0 0 | Savings CD | 4.80% | 4.80% | 4.80% |
| Interest Ending Balance 269,500.99 2 | | | | 269,500.99 |
| Local Gov't Investment Pool 5.39% 5.39% Beginning Balance 264,790.00 266,000.36 267,214.96 Interest 1,210.36 1,214.60 1,140.39 Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618. | | | · | · |
| Beginning Balance 264,790.00 266,000.36 267,214.96 Interest 1,210.36 1,214.60 1,140.39 Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 </td <td>Ending Balance</td> <td>269,500.99</td> <td>269,500.99</td> <td>269,500.99</td> | Ending Balance | 269,500.99 | 269,500.99 | 269,500.99 |
| Beginning Balance 264,790.00 266,000.36 267,214.96 Interest 1,210.36 1,214.60 1,140.39 Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 </td <td></td> <td></td> <td>-</td> <td></td> | | | - | |
| Interest | | | | 5.39% |
| Ending Balance 266,000.36 267,214.96 268,355.35 Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 0 0 0 0 Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 | | | · · | |
| Checking General 5.35% 5.35% 5.35% Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 0 | | | | |
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| Beginning Balance 4,213,382.66 5,774,001.59 4,288,955.07 Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 0 <t< td=""><td>Chacking Ganeral</td><td>5 25%</td><td>5 25%</td><td>5 25%</td></t<> | Chacking Ganeral | 5 25% | 5 25% | 5 25% |
| Credits 2,320,235.94 200,913.55 493,416.08 Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits 0 | | | | |
| Debits 779,125.61 1,709,915.86 1,852,991.96 Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits Debits 33,252.89 29,363.59 Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Interest 19,508.60 23,955.79 14,850.39 Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits Debits 33,252.89 29,363.59 Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Ending Balance 5,774,001.59 4,288,955.07 2,929,379.19 Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits Debits 33,252.89 29,363.59 Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Money Mrkt Tax 5.35% 5.35% 5.35% Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits Debits Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% | | | | 2,929,379.19 |
| Beginning Balance 6,845,614.47 6,874,713.02 6,907,965.91 Credits Debits 33,252.89 29,363.59 Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Credits Debits Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | 5.35% |
| Debits 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% | | 6,845,614.47 | 6,874,713.02 | 6,907,965.91 |
| Interest 29,098.55 33,252.89 29,363.59 Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% | | | | |
| Ending Balance 6,874,713.02 6,907,965.91 6,937,329.50 Checking Taxes 5.35% 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Checking Taxes 5.35% 5.35% Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% | Ending Balance | 6,874,713.02 | 6,907,965.91 | 6,937,329.50 |
| Beginning Balance 59,768.91 12,477,618.30 10,589,990.11 Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% | Checking Taxes | 5 35% | 5 35% | 5 35% |
| Credits 12,409,239.25 6,993,035.71 1,275,344.92 Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% | | | | |
| Debits 8,938,176.97 5,236,067.61 Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Interest 8,610.14 57,513.07 42,936.70 Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | | | |
| Ending Balance 12,477,618.30 10,589,990.11 6,672,204.12 ONLINE Account 5.35% 5.35% 5.35% | | 8.610.14 | | |
| ONLINE Account 5.35% 5.35% 5.35% | | | | 6,672,204.12 |
| | | | · · · | |
| Beginning Balance 52,336.07 253,007.13 609,481.23 | | | | 5.35% |
| | Beginning Balance | 52,336.07 | 253,007.13 | 609,481.23 |

2024 VILLAGE Account Statement Summary for Village Board.xlsx

| 2024 - Village Accounts | Dec-23 | January | February |
|---------------------------|------------|------------|------------|
| Credits | 202,521.32 | 359,857.98 | 94,771.23 |
| Debits | 2,336.07 | 5,720.71 | - |
| Interest | 485.81 | 2,336.83 | 2,948.17 |
| Ending Balance | 253,007.13 | 609,481.23 | 707,200.63 |
| | | | |
| Checking TOWN ACCOUNT APY | .0% | | |
| Beginning Balance | 11,064.35 | 11,064.35 | 11,064.35 |
| Credits | | | - |
| Debits | | | = |
| Ending Balance | 11,064.35 | 11,064.35 | 11,064.35 |

| | December | January | February |
|-------------------------|---------------|---------------|---------------|
| Cash Accts Total: | 26,398,725.99 | 23,418,235.49 | 18,270,262.73 |
| Investment Accts Total: | 878,734.21 | 881,467.22 | 884,034.34 |
| Town Total: | 11,064.35 | 11,064.35 | 11,064.35 |
| All Funds Total: | 27,288,524.55 | 24,310,767.06 | 19,165,361.42 |

2024 HARRISON UTILITIES Account Statement Summary for Village Board.xlsx

| 2024 HARRISON UTILITIES | December 2023 | January | February | |
|------------------------------|-----------------|---|--------------------|--|
| | | | | |
| Utility MM (customer paymnt) | 3.687% | 3.928% | 4.169% | |
| Beginning Balance | \$ 636,649.44 | 342,527.55 | 549,526.29 | |
| Credits | \$ 204,007.17 | 205,662.56 | 208,337.32 | |
| Debits | \$ 500,071.35 | 96.35 | 409.89 | |
| Interest | \$ 1,942.29 | 1,432.53 | 2,078.90 | |
| Ending Balance | \$ 342,527.55 | 549,526.29 | 759,532.62 | |
| HU Expense account | 0.399% | 0.399% | 0.399% | |
| Beginning Balance | \$ 78,895.60 | 169,758.81 | 101,838.88 | |
| Credits | \$ 1,177,304.25 | 4,082.50 | 271,577.28 | |
| Debits | \$ 1,086,529.86 | 72,050.88 | 157,749.72 | |
| interest | \$ 88.82 | 48.45 | 67.30 | |
| Ending Balance | \$ 169,758.81 | 101,838.88 | 215,733.74 | |
| | ,, | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | -, | |
| HU CD | 4.889% | 4.889% | 4.889% | |
| Beginning Balance | \$ 520,705.44 | 522,867.57 | 525,032.74 | |
| Interest | \$ 2,162.13 | 2,165.17 | 2,033.87 | |
| Ending Balance | \$ 522,867.57 | 525,032.74 | 527,066.61 | |
| | | | | |
| CD Utility Bldg Proceeds | 2.178% | Closed 1/29/2024 | | |
| Beginning Balance | \$ 61,741.40 | 61,855.61 | | |
| Interest | \$ 114.21 | 115.55 | | |
| Debits | | 61,971.16 | | |
| Ending Balance | \$ 61,855.61 | - | moved to Resv Acct | |
| | | | | |
| Utility MM (Reserve Acct) | | | 4.218% | |
| Beginning Balance | \$ 5,894,932.49 | 5,250,105.84 | 5,330,840.79 | |
| Credits | \$ 500,000.00 | 61,971.16 | | |
| Debits | \$ 1,165,000.00 | | 250,000.00 | |
| Interest | \$ 20,173.35 | 18,763.79 | 17,182.52 | |
| Ending Balance | \$ 5,250,105.84 | 5,330,840.79 | 5,098,023.31 | |
| Checking Utilities | 5.350% | 5.350% | 5.35% | |
| Beginning Balance | \$ 574,234.20 | 576,464.63 | 579,202.83 | |
| Credits | φ 07 1)20 1120 | 370,101100 | 373,232.03 | |
| Debits | \$ 209.94 | 49.95 | 49.95 | |
| interest | \$ 2,440.37 | 2,788.15 | 2,461.83 | |
| Ending Balance | \$ 576,464.63 | 579,202.83 | 581,614.71 | |
| | φ | 0.0,202.00 | 002,02 m 2 | |
| Money Mrkt Utility | 5.350% | 5.350% | 5.35% | |
| Beginning Balance | \$ 56,994.03 | 57,236.29 | 57,513.14 | |
| Credits | \$ - | , | - , | |
| Debits | \$ - | | | |
| Interest | \$ 242.26 | 276.85 | 244.47 | |
| Ending Balance | 57,236.29 | 57,513.14 | 57,757.61 | |
| | · | · | | |
| | December | lancean | Fohr | |
| | | January | February | |
| All Funds Total: | 6,396,093.12 | 7,143,954.67 | 7,239,728.60 | |
| | | | | |



VILLAGE BOARD MEETING VILLAGE OF HARRISON

From: **Meeting Date:**

Vicki Tessen, Treasurer March 26, 2024

Title:

February Bills and Claims

Issue:

The bills and claims are presented to the Board for consideration.

Background and Additional Information:

Budget Impacts:

Recommended Action:

Approve bills and claims for February 2024 as presented

Attachments:

• Bills & Claims Feb 2024.pdf

| 3/20/2024 | 5:28 PM | Reprint Ch | neck Register - Full | l Report - ALL | Page: 1 |
|-----------------------|----------------------------|---------------------------------------|----------------------|-------------------|----------|
| NICOLE! | T (INVESTORS) | BANK VOH | | Accounting Checks | |
| Pos | ted From: | 2/01/2024 | From Account: | | |
| | | 2/29/2024 | Thru Account: | | |
| Check Nbr | Check Date | e Payee | | | Amount |
| EFT | 2/01/2024 | DELTA DENTAL | | | |
| CLERK M | ANAGER OFFICE | ASST FEB | | Manual Check | |
| 100-02-51400- | 200-000 | Gen. Admin - Ben | efits | | 554.21 |
| CLERF | K MANAGER OFF | ICE ASST FEB | 20804 | 69 | |
| 100-09-53311- | | Hwy Dept - Benef | | | 801.96 |
| | DEPT FEB | | 20804 | 69 | |
| 100-01-51101- | 200-000 NER FEB | Planning - Benef | its 20804 | 60 | 0.00 |
| | | Time Dank Dane | | | 241.14 |
| 100-06-52200- FIRE | | Fire Dept - Bene | 11ts 20804 | 69 | 241.14 |
| 100-00-14500- | 000-000 | Due from Special | Purpose Dist. | | 400.42 |
| | | 1 DELTA DENTAL | 76074 | 8 | |
| | | | | Total | 1,997.73 |
| | | | | _ | |
| | 2/05/2024 NLMTD SRVR HO | VOXTELESYS, | LLC | Manual Check | |
| | | Gen. Admin - Ser | i Combusata | Manual Check | 245.81 |
| | | HOST LOCALE911 | 30280 | 6 | 245.81 |
| | | | | Total | 245.81 |
| | | | | . | |
| EFT | • • | | ICE CARD SERVICES | | |
| | | RD PROCESSING FEE | | Manual Check | |
| 1/1 - | | Gen. Admin - Ser CARD PROCESSING I | | | 301.93 |
| 1/1 | 1/31 CREDIT | CARD PROCESSING | ELLO | Total | 301.93 |
| | | | | | 301.93 |
| EFT | 2/09/2024 | 4 WI DEPT OF R | EVENUE-PAYROLL TAXE | S | |
| STATE T | AXES WT-6 FOR | PAYROLL 1/18/24 | | Manual Check | |
| | | State Withholdin | = | | 2,671.71 |
| STATE | E TAXES WT-6 I | FOR PAYROLL 1/18/2 | 24 | | |
| | | | | Total | 2,671.71 |
| EFT | 2/05/2024 | 4 FSA DEPENDEN | T CARE ACCOUNT | | |
| | | P CARE REIMBURSEM | | Manual Check | |
| 100-00-21045- | 000-000 | Health Insurance | Payable | | 27.60 |
| B BAF | RLOW 2024 FSA | DEP CARE REIMBURS | SEMENT | | |
| | | | | Total | 27.60 |
| | 0/10/000 | 4 E03 DEDES | m CADE ACCOUNT | | |
| EFT B BARLO | | FSA DEPENDEN CARE REIMBURSEM | | Manual Check | |
| 2 2.2.20 | | | | | |

| 3/20/2024 | 5:28 PM | Reprint Che | ck Register - Full | Report - ALL | Page: ACCT | 2 |
|-----------------------|----------------------------------|--------------------------------------|---------------------|------------------|---------------|------|
| NICOLE | T (INVESTORS) BA | NK VOH | | Accounting Check | s | |
| Pos | sted From: 2 | /01/2024 | From Account: | | | |
| | Thru: 2 | /29/2024 | Thru Account: | | | |
| Check Nbr | Check Date | Payee | | | Amoun | t |
| | -000-000 He | | _ | | 192 | .30 |
| | | | | Total | 192 | .30 |
| E.F' | T 2/22/2024 | RELIANCE STANI | DARD LIFE INSURANCE | C COMPANY | | |
| | 4 LIFE & DISABIL | | | Manual Check | | |
| 100-09-53311- | -200-000 Hw | y Dept - Benefit | ts | | 348 | .19 |
| | 2024 LIFE & DISA | _ | | | | |
| 100-02-51400- | -200-000 Ge | n. Admin - Benei | fits | | 350 | . 32 |
| MAR | 2024 LIFE & DISA | BILITY OFFICE | | | | |
| | -200-000 Pl | - | ts | | 42 | . 90 |
| | -200-000 Fi: | - | its | | 62 | .36 |
| | | | | Total | 803 | .77 |
| | | | | | | |
| EF' | T 2/15/2024 ES DEF COMP PAYRO | | OMP | Manual Check | | |
| | | | | Manual Check | 400 | |
| | -000-000 Wi | | p Payable | | 400 | .00 |
| 100-00-21525- VILL | -000-000 Wi | sc Deferred Comp ROLL 2/15/24 | o Payable | | 825 | .00 |
| | | | | Total | 1,225 | .00 |
| EF' | T 2/20/2024 | INTERNAL REVE | NUE SERVICE-PAYROLL | TAXES | | |
| EMPLOYE | E SOCIAL SECURIT | Y 2/15/24 | | Manual Check | | |
| 100-00-21020- EMPL | -000-000 So | cial Security Ta | axes Payable | | 3,401 | . 39 |
| 100-00-21020- EMPL | -000-000 So | cial Security Ta 15/24 | axes Payable | | 795 | . 47 |
| 100-00-21020- EMPL | -000-000 So | cial Security Ta OCIAL SEC 2/15/2 | - | | 3,401 | . 39 |
| 100-00-21020- EMPL | -000-000 So | cial Security Ta | axes Payable | | 795 | . 47 |
| 100-00-21030- FED | -000-000 U.: | S. Withholding T | Taxes Payable | | 3,563 | . 90 |
| | | | | Total | 11,957 | . 62 |
| | m 0/02/2024 | MT DEPT OF THE | | • | | |
| EF! | • -• | | VENUE-PAYROLL TAXES | | | |
| STATE T | AXES WT-6 FOR PA | IROLL 2/1/24 | | Manual Check | | |

| 3/20/2024 | 5:28 PM | Reprint Che | eck Register | - Full Report | - ALL | Page: ACCT | 3 |
|-----------------------------------|-------------------------------|------------------------------------|---------------|---------------|-------------------|---------------|------|
| NICOLET | (INVESTORS) BA | NK VOH | | | Accounting Checks | | |
| Post | | | From Account | | | | |
| Check Nbr | Check Date | Payee | | | | Amount | t |
| 100-00-21040-0 STATE | 000-000 st | ate Withholding | _ | | | 2,132 | . 50 |
| 100-00-21040-0 STATE | 000-000 st TAXES WT-6 FOR | ate Withholding PAYROLL 2/15/24 | - | | | 2,118 | . 90 |
| | | | | | Total | 4,251 | . 40 |
| EFT UTILITIE 100-00-21525-0 | S DEF COMP PAYR | | | | Manual Check | 400 | .00 |
| | TIES DEF COMP P | AYROLL 2/1/24 | | | | | |
| 100-00-21525-0 VILLA | 000-000 Wi GE DEF COMP PAY | sc Deferred Com ROLL 2/1/24 | p Payable | | | 825 | .00 |
| | | | | | Total | 1,225 | .00 |
| EFT EMPLOYEE | 2/05/2024 SOCIAL SECURIT | | NUE SERVICE-F | AYROLL TAXES | Manual Check | | |
| 100-00-21020-0 EMPLO | 000-000 So YEE SOCIAL SECU | cial Security T | axes Payable | | | 5,388 | . 28 |
| 100-00-21020-0 EMPLO | 000-000 So YEE MEDICARE 2/ | cial Security T | axes Payable | | | 1,260 | .16 |
| 100-00-21020-0 EMPLO | 000-000 So | cial Security To | _ | | | 5,388 | . 28 |
| 100-00-21020-0 EMPLO | 000-000 So | cial Security T EDICARE 2/1/24 | axes Payable | | | 1,260 | .16 |
| 100-00-21030-0 FED I | 000-000 U. NCOME TAXES 2/1 | S. Withholding '/ | Taxes Payable | | | 3,552 | . 81 |
| | | | | | Total | 16,849. | . 69 |
| EFT B BARLOW | 2/26/2024 I 2024 FSA DEP C | FSA DEPENDENT | | | Manual Check | | |
| 100-00-21045-0 B BAR | 000-000 He | alth Insurance | | | | 192 | .30 |
| | | | | | Total | 192 | .30 |
| EFT 299140 | 2/29/2024 | WISCONSIN EMP | LOYEE TRUST F | UND (ETF) | Manual Check | | |
| 100-00-21520-0 VOH R | 000-000 Wi ETIREMENT JAN | sconsin Retirem | _ | 299140 | | 13,448. | . 44 |
| 100-00-21520-0 UTILI | 000-000 Wi | sconsin Retirem | _ | 299140 | | 3,854. | . 22 |

3/20/2024 5:28 PM Reprint Check Register - Full Report - ALL Page: 4 ACCT

NICOLET (INVESTORS) BANK VOH Accounting Checks

| Post | ted From: | 2/01/2024 2/29/2024 | From Account: Thru Account: | | |
|-------------------------|----------------------|------------------------------------|--------------------------------|--------------|-----------|
| Check Nbr | Check Date | | mra necount. | | Amount |
| | | | | Total | 17,302.66 |
| EFT ACCT 071 | • • | WE ENERGIES | | Manual Check | |
| | | Fire Station 70 | | | 180.59 |
| 100-00-53420- ACCT | | Street Lighting | | | 816.76 |
| 100-00-53420-0 ACCT | | Street Lighting NorthShore Golf | | | 15.39 |
| 100-00-53420- | | Street Lighting | | | 93.85 |
| 100-00-53420- | | Street Lighting | | | 72.03 |
| | | Municipal Bldg | | | 890.81 |
| 100-00-55200- | | Parks - Maint. | | | 314.74 |
| 100-09-53311- | | Hwy Dept - Elec | | | 935.22 |
| 100-00-51600- | | Municipal Bldg | | | 623.48 |
| 100-06-52200- | | Fire Station 60 | | | 490.87 |
| | | Street Lighting LED STREET LIGH | | | 326.83 |
| 100-00-55200- | | Parks - Maint. 010 Shelter-Noe | | | 162.19 |
| 100-07-52200- | | Fire Station 70 | | | 353.63 |
| 100-00-55200-0 ACCT0 | | Parks - Maint. COMMPARK SPECIA | | | 14.22 |
| 100-06-52200- | | Fire Station 60 | | | 184.16 |
| 100-00-53635-: ACCT | | Compost Site | | | 20.94 |
| 100-00-53420-0 SERVI | 000-000 CE CREDIT | Street Lighting | - General | | 0.00 |

| 3/20/2024 5:28 | PM | Reprint (| Check Re | gister - | · Full Repo | ort - ALL | | Page: | 5 |
|--------------------------------------|--------------------------|---------------------------|----------|----------|-----------------|-----------|---------------|--------|------|
| NICOLET (INVES | STORS) BANK | VOH | | | | Acco | unting Checks | | |
| Posted From | n: 2/01, | /2024 | From | Account | . : | | | | |
| Thi | ru: 2/29 | /2024 | Thru | Account | : | | | | |
| Check Nbr Chec | k Date | Payee | | | | | | Amou | nt |
| | | | | | | | Total | 5,49 | 5.71 |
| | | | | | | | | | |
| 3853 2/2 VOID STALE CK 3 | 8/2024 V 8853 2/26/16 | | 4958 | | | Manual | Check | | |
| 100-00-11100-000-000 VOID STALE C | SHARE | OF CHECKI | NG-Gener | al | | | | | 0.00 |
| | | | ., | | | | Total | | 0.00 |
| 8210 2/2 VOID STALE 8210 | • | OID RPLC PER : | FORM | | | Manual | Check | | |
| 100-00-11100-000-000 VOID STALE 8 | | OF CHECKI | | al | | | | | 0.00 |
| | | | | | | | Total | | 0.00 |
| 14562 2/2 VOID LOST CK 14 | 8/2024 M 1562 11/8/23 | | | | | Manual | Check | | |
| 100-02-51400-305-000 REIMBURSE LW | | | | Conf. | | | | -2 | 0.40 |
| 100-02-51400-400-000 REIMBURSE LW | | Admin - Su RENCE POWER | | | | | | -9 | 4.94 |
| | | | | | | | Total | -11 | 5.34 |
| 14859 2/0 53130TN | 2/2024 K | AATS WATER | CONDITI | ONING I | NC | | | | |
| 100-09-53311-400-000 CHARGES FROM | - | ept - Supp | lies | į | 53130 TN | | | 3 | 0.27 |
| | | | | | | | Total | 3 | 0.27 |
| 14859 2/0 REVERSE TEST PF | 2/2024 K | | CONDITI | ONING I | NC | Manual | Check | | |
| 100-09-53311-400-000 CHARGES FROM | _ | ept - Supp | lies | į | 53130 TN | | | -3 | 0.27 |
| | | | | | | | Total | -3 | 0.27 |
| 14860 2/0 230907-1 | 7/2024 A | PPLETON SI | GN COMPA | MY | | | | | |
| 240-00-51400-000-000 FROM 2/1/24 | | Expenses VN PAY 6.1 | .026 | 2 | 230907-1 | | | 24,885 | 5.58 |
| | | | | | | | Total | 24,885 | 5.58 |
| | | | | | | | | | |

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ACCT

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 2/01/2024 From Account:
Thru: 2/29/2024 Thru: Account:

| Thru: 2/29/2024 Thru Account: | |
|---|---------------------|
| Check Nbr Check Date Payee | Amount |
| 14861 2/07/2024 ASSOCIATED BANK GREEN BAY NA 415-101,415-102,415-103,415-104,415-105 | |
| 301-00-58100-000-000 G.O. Debt Principal GO PROM NOTE PRINCIPAL MAR 24 415-101 | 185,000.00 |
| 301-00-58290-000-000 G.O. Debt Interest GO PROM NOTE INTEREST MAR 24 415-101 | 12,265.00 |
| 301-00-58100-000-000 G.O. Debt Principal GO PROM NOTE PRINCIPAL MAR 24 415-102 | 80,000.00 |
| 301-00-58290-000-000 G.O. Debt Interest GO PROM NOTE INTEREST MAR 24 415-102 | 8,900.00 |
| 301-00-58100-000-000 G.O. Debt Principal GO PROM NOTE PRINCIPAL MAR 24 415-103 | 100,000.00 |
| 301-00-58290-000-000 G.O. Debt Interest GO PROM NOTE INTEREST MAR 24 415-103 | 9,700.00 |
| 301-00-58100-000-000 G.O. Debt Principal GO PROM NOTE PRINCIPAL MAR 24 415-104 | 105,000.00 |
| 301-00-58290-000-000 G.O. Debt Interest GO PROM NOTE INTEREST MAR 24 415-104 | 23,750.00 |
| 301-00-58100-000-000 G.O. Debt Principal GO PROM NOTE PRINCIPAL MAR 24 415-105 | 695,000.00 |
| 301-00-58290-000-000 G.O. Debt Interest GO PROM NOTE INTEREST MAR 24 415-105 | 14,319.86 |
| | Total 1,233,934.86 |
| 14862 2/07/2024 BROOKS TRACTOR INC - SUN PRAIR: D19439, D19483, D19484 | E |
| 100-09-53311-700-000 | 1,095.96 9 |
| 100-09-53311-700-000 | 265.68 3 |
| 100-09-53311-700-000 | 335.08 4 |
| | Total 1,696.72 |
| 14863 2/07/2024 CALUMET COUNTY TREASURER 9910436 Pr | evious Year Expense |
| 100-04-51500-400-005 | 2,998.07 |

| 3/20/2024 | 5:28 PM | Reprint | Check Regist | er - Full Report | - ALL | Page: ACCT | 7 |
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| NICOLET | (INVESTORS) BAN | IK VOH | | | Accounting Checks | | |
| Post | ed From: 2/ | 01/2024 | From Acc | ount: | | | |
| | Thru: 2, | /29/2024 | Thru Acc | ount: | | | |
| Check Nbr | Check Date | Payee | | | | Amoun | t |
| | | | | | Total | 2,998 | .07 |
| 14864 33313012 | _, , | CHARTER CO | MMUNICATIONS | - 33313 | | | |
| 100-02-51400-4 SERVIO | 00-006 Ger CE PERIOD 1/24-2 | | ervice Contra | acts | | 119 | 99 |
| | | | | | Total | 119 | .99 |
| 14865 82914012 | 2/07/2024 524 | CHARTER CO | MMUNICATIONS | - 82914 | | | |
| 201-00-57220-0 INTERN | 00-000 Car NET SETUP &SERVI | - | - Park Impad /25-2/24 | et 82914012524 | | 177 | .43 |
| | | | | | Total | 177 | .43 |
| 14866 LEXINGTO | 2/07/2024 N HOMES AGREEMEN | | | | | | |
| 100-09-57330-0 LEXING | 00-000 Car | _ | - Road Proje F APPL | ects NA | | 114,098 | . 50 |
| | | | | | Total | 114,098 | . 50 |
| 14867 ESCROW RI | 2/07/2024 ETURN W5547 DUST | | MES INC | | | | |
| 100-00-21060-0 ESCROW | 00-000 Bui V RETURN W5547 D | lding Escro | ws Payable | | | 1,500 | .00 |
| | | | | | Total | 1,500 | .00 |
| 14868 2612610, | | EMERGENCY | MEDICAL PROD | UCTS, INC. | | | |
| 100-08-52300-0 FROM 1 | 00-000 1st | _ | - Operating | Exp 2612610 | | 1,580 | .72 |
| 100-08-52300-0 FROM 1 | 00-000 1st 1/23/24 HOT PACK | | - Operating | Exp 2612611 | | 17 | 7.52 |
| | | | | | Total | 1,598 | . 24 |
| 14869 426044-1 | 2/07/2024 , 426099-1 | GAT SUPPLY | , INC | | | | |
| 100-09-53311-4 FRM 1/ | 00-000 Hwy /30/24 TOOL COME | Dept - Sup | _ | 426044-1 | | 895 | 5.91 |
| 100-09-53311-4 FROM 1 | 00-000 Hwy L/30/24 GLOVES | p Dept - Sup | plies | 426099-1 | | 218 | 3.15 |

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ACCT

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 2/01/2024 From Account:

BULKY ITEM PICKUP -

Thru: 2/29/2024 Thru Account: Check Nbr Check Date Amount Payee Total 1,114.06 14870 2/07/2024 GFL ENVIRONMENTAL U30000133560 100-00-53620-000-000 79.00 Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP FEB U30000133560 Total 79.00 14871 2/07/2024 GFL ENVIRONMENTAL U30000133767 100-00-53620-000-000 Refuse and Garbage Services 34,117.08 U30000133767 RES TRASH FOR JAN 100-00-53635-000-000 Recycling Services 22,721.70 RES RECYCLING FOR JAN U30000133767 100-00-53620-000-000 Refuse and Garbage Services 89.59 COMMERCIAL TRASH DUMPSTER VHALL JAN U30000133767 100-00-53635-000-000 Recycling Services 61.13 COMMERCIAL RECYCLING DUMPSTER VHALL JAN U30000133767 100-00-53620-000-000 Refuse and Garbage Services 0.00 DAMAGED CARTS N/A 100-00-53620-000-000 Refuse and Garbage Services 454.93 FUEL SURCHARGE RESIDENT PICKUP U30000133767 100-00-53620-000-000 Refuse and Garbage Services 3.01 FUEL SURCHARGE VILLAGE HALL PICKUP U30000133767 100-00-53620-000-000 Refuse and Garbage Services 25.00 CONTAMINATION CHRG - RED CLOVER TR U30000133767 100-00-53620-000-000 0.00 Refuse and Garbage Services BULKY ITEM PICKUP -NΑ 100-00-53620-000-000 Refuse and Garbage Services 0.00 FALL YARD PICKUP NΑ 100-00-53620-000-000 0.00 Refuse and Garbage Services BULKY ITEM PICKUP -NA 100-00-53620-000-000 Refuse and Garbage Services 0.00 SPRING YARD PICKUP N/A 100-00-53620-000-000 Refuse and Garbage Services 0.00 BULKY ITEM PICKUP -NΑ 100-00-53620-000-000 Refuse and Garbage Services 0.00

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| 3/20/2024 | 5:28 PM | Reprint | : Check Registe | r - Full Report | - ALL | Page: ACCT | 9 |
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| NICOLET | (INVESTORS) B | ANK VOH | | | Accounting Checks | | |
| Post | ed From: | 2/01/2024 | From Accou | unt: | | | |
| | Thru: | 2/29/2024 | Thru Acco | unt: | | | |
| Check Nbr | Check Date | Payee | | | | Amoun | t |
| | | | | | Total | 57,472 | . 44 |
| 14872 8285 | 2/07/2024 | GOLD CROS | S AMBULANCE SEF | RVICE | | | |
| 100-08-52300-0 FROM 2 | 00-000 1 2/5/24 MEDICAL | | s - Operating E NARCAN | жр 8285 | | 897 | 7.92 |
| | | | | | Total | 897 | 7.92 |
| 14873 GRADING | 2/07/2024 ESCROW RETURN | | | | | | |
| 100-00-21060-0 GRADIN | 00-000 B | uilding Escre | - | | | 1,500 | .00 |
| | | | | | Total | 1,500 | .00 |
| 14874 GRADING | 2/07/2024 ESCROW RETURN | JERRY FRA W5933 WOODLA | | | | | |
| 100-00-21060-0 GRADIN | 00-000 B | uilding Escr RN W5933 WOOI | - | | | 1,500 | .00 |
| | | | | | Total | 1,500 | .00 |
| 14875 REFUND O | 2/07/2024 VER CHARGE GAR | JOHN MUEL BAGE/RECYCLE | | | | | |
| 100-00-46420-0 REFUNI | 00-000 R D 2022 GARBAGE | | tion Fee (67%) L HARRISN | | | 94 | 1.26 |
| 100-00-46435-0 REFUNI | 00-000 R | | lection Fee (33 L HARRISN | 3%) | | 63 | 3.30 |
| 100-00-46420-0 REFUNI | 00-000 R D 2023 GARBAGE | | tion Fee (67%) L HARRISN | | | 95 | 5.37 |
| 100-00-46435-0 REFUNI | 00-000 R | | lection Fee (33 L HARRISN | 3%) | | 64 | 1.40 |
| 100-00-46420-0 REFUNI | 00-000 R D 2023 GARBAGE | | | | | 95 | 5.37 |
| 100-00-46435-0 REFUNI | 00-000 R | | lection Fee (33 55 | 3%) | | 64 | 1.40 |
| | | | | | Total | 477 | 7.10 |
| 14876 52837TN, | , , | KAATS WAT | ER CONDITIONING | GINC | | | |
| 100-09-53311-4 CHARGE | 00-000 H ES FROM 1/16/2 | wy Dept - Su 4 | pplies | 52837 T N | | 30 | 0.27 |

| 3/20/2024 | 5:28 PM | Reprint Ch | neck Register | - Full Report - ALL | Page: 10 |
|--------------------------|------------------------------|----------------------------------|---------------|-----------------------|----------|
| NICOLET | (INVESTORS) BA | NK VOH | | Accounting Chec | ks |
| Post | ed From: 2 | /01/2024 | From Accou | nt: | |
| | Thru: 2 | 2/29/2024 | Thru Accou | nt: | |
| Check Nbr | Check Date | Payee | | | Amount |
| 100-09-53311-4 CHARGE | 00-000 Hw ES FROM 1/30/24 | y Dept - Suppl | ies | 53130TN | 30.27 |
| | | | | Total | 60.54 |
| 14877 10187215 | 2/07/202 4 9 | KIMBALL MIDW | EST | | |
| | 00-000 Hw L/31/24 PAINT, | | | 101872159 | 754.20 |
| | | | | Total | 754.20 |
| 14878 38639/2 | 2/07/2024 | KITZ & PFEIL | - оѕнкоѕн | | |
| | 05-000 Hw 312330 HARDWARE | | ing Maint | 38639/2 | 49.50 |
| | | | | Total | 49.50 |
| 14879 35590 | 2/07/2024 | KLINK HYDRAU | LICS LLC | | |
| 100-09-53311-7 FROM 1 | 00-000 Hw L/25/24 LANCER, | y Dept - Equip PRESSURE WASHI | | 35590 | 368.80 |
| | | | | Total | 368.80 |
| 14880 40665261 | 2/07/2024 | LINDE GAS & | EQUIPMENT INC | С | |
| 100-09-53311-4 FROM 1 | 00-000 Hw L/23/24 CYLINDE | y Dept - Suppl R RENT | ies | 40665261 | 40.20 |
| | | | | Total | 40.20 |
| 14881 REIMBURSI | 2/07/2024 E MILEAGE 4TH Q | | ER | Previous Year Expense | |
| 100-02-51400-3 REIMBU | 05-000 Ge JRSE MILEAGE 4T | n. Admin - Tra H QTR 2023 | ining/Conf. | | 36.09 |
| | | | | Total | 36.09 |
| 14882 SI-11612 | 2/07/202 4 0 | MIDWEST WORK | WEAR | | |
| 100-09-53311-4 FROM 2 | 00-000 Hw 2/2/24 APPAREL | y Dept - Suppl P KOSTKA | ies | SI-116120 | 116.58 |
| 100-09-53311-4 FROM 2 | 00-000 Hw 2/2/24 APPAREL | y Dept - Suppl K GREZINSKI | ies | SI-116120 | 103.08 |

| 3/20/2024 5:28 PM Reprint Check Register - Full Report | - ALL | Page: 11 |
|--|-------------------|-----------|
| NICOLET (INVESTORS) BANK VOH | Accounting Checks | |
| Posted From: 2/01/2024 From Account: | | |
| Thru: 2/29/2024 Thru Account: | | |
| Check Nbr Check Date Payee | | Amount |
| 100-09-53311-400-000 Hwy Dept - Supplies FROM 2/2/24 APPAREL R KOEPKE SI-116120 | | 133.14 |
| 100-09-53311-400-000 Hwy Dept - Supplies FROM 2/2/24 APPAREL M NETT SI-116120 | | 264.93 |
| 100-09-53311-400-000 Hwy Dept - Supplies FROM 2/2/24 APPAREL J WISNET SI-116120 | | 226.49 |
| 100-09-53311-400-000 | | 59.82 |
| 100-09-53311-400-000 Hwy Dept - Supplies FROM 2/2/24 APPAREL T BORNEMANN SI-116120 | | 151.80 |
| | Total | 1,055.84 |
| 14883 2/07/2024 MUNICIPAL PROPERTY INSURANCE CO. ACCT 48-10235, POLICY 48-10235-25-001 | | |
| 100-00-51932-000-000 Insurance - Property and Crime POLICY 48-10235-25-001 1/1/24-1/1/25 | | 13,307.00 |
| | Total | 13,307.00 |
| 14884 2/07/2024 N.E.W. PRINTING 161643 | | |
| 100-02-51400-400-000 Gen. Admin - Supplies #10 REGULAR ENVELOPES FROM 1/30/24 161643 | | 384.44 |
| | Total | 384.44 |
| 14885 2/07/2024 P & J KAMPO ELECTRIC INC 6685 | | |
| 100-06-52200-600-000 Fire Dept - Vehicle Maint. HEAVY RESCUE 63 POWER CONVERT FOR JAWS 6685 | | 90.01 |
| | Total | 90.01 |
| 14886 2/07/2024 RUCON CONSTRUCTION INC 4962 HIGHLINE, 9254 LAURA,9245 CASSANDRA | | |
| 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W4962 HIGHLINE RD | | 1,500.00 |
| 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN N9254 LAURA ST | | 1,500.00 |
| 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN N9245 CASSANDRA WAY | | 1,500.00 |
| | Total | 4,500.00 |

| NICOLET (INVESTORS) BANK VOH Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: Check Nbr Check Date Payee 14887 2/07/2024 SERVICEMASTER BUILDING MAINTENANCE 44423 100-02-51400-400-006 Gen. Admin - Service Contracts FROM 2/1/24 JANITORIAL FEB 44423 Total 14888 2/07/2024 SPENCER HOMES LLC ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | cs |
|---|----------|
| Thru: 2/29/2024 Thru Account: Check Nbr Check Date Payee 14887 2/07/2024 SERVICEMASTER BUILDING MAINTENANCE 44423 100-02-51400-400-006 Gen. Admin - Service Contracts FROM 2/1/24 JANITORIAL FEB 44423 Total 14888 2/07/2024 SPENCER HOMES LLC ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | |
| 14887 2/07/2024 SERVICEMASTER BUILDING MAINTENANCE 44423 100-02-51400-400-006 Gen. Admin - Service Contracts FROM 2/1/24 JANITORIAL FEB 44423 Total 14888 2/07/2024 SPENCER HOMES LLC ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | |
| 100-02-51400-400-006 Gen. Admin - Service Contracts FROM 2/1/24 JANITORIAL FEB 44423 Total 14888 2/07/2024 SPENCER HOMES LLC ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | Amount |
| Total 14888 2/07/2024 SPENCER HOMES LLC ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557926812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | |
| 14888 2/07/2024 SPENCER HOMES LLC ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 1,083.00 |
| ESCROW RETURN W5704 HOELZEL WAY 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5704 HOELZEL WAY Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 1,083.00 |
| Total 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | |
| 14889 2/07/2024 STAPLES 3557236812, 3557926926 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 1,500.00 |
| 3557236812, 3557926926 100-02-51400-400-000 | 1,500.00 |
| OFFICE SUPPLIES 1/18/24 3557236812 100-02-51400-400-000 Gen. Admin - Supplies OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | |
| OFFICE SUPPLIES 1/27/24 3557926926 Total 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 42.30 |
| 14890 2/07/2024 STEVE LITTLE REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 1st Responders - Operating Exp REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 88.17 |
| REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 100-08-52300-000-000 | 130.47 |
| REIMBURSE GLUCOMETERS/TEST STRIPS 1/26 Total 14891 | |
| 14891 2/07/2024 T-MOBILE ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 46.00 |
| ACCT 982400447 100-07-52200-500-022 Fire Station 70 - Telephone FROM 12/21/23-1/20/24 FIRE Total | 46.00 |
| FROM 12/21/23-1/20/24 FIRE | |
| | 25.40 |
| 14000 0/07/0004 E MODITE | 25.40 |
| 14892 2/07/2024 T-MOBILE ACCT 982397755 | |
| 100-09-53311-500-022 Hwy Dept - Telephone FROM 12/21/23-1/20/24 HWY DEPT | 201.68 |
| 100-00-51600-500-022 Municipal Bldg - Telephone FROM 12/21/23-1/20/24 OFFICE | 176.47 |
| Total | 378.15 |

| NICOLET (INVESTORS) BANK VOH | 3/20/2024 5:28 PM Reprint Check Register - Full Report - ALL | Page: 13 |
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| Thru: 2/29/2024 Thru Account: Check Nbbr Check Date Fayee Amount 14893 2/07/2024 THE UNIFORM SHOPPE OF GREEN BAY INC 341517, 341854 100-08-52300-000-000 1st Responders - Operating Exp FROM 1/8/24 NAME TAGS. COLLAR BRASS 341517 100-06-52200-400-000 Fire Dept - Supplies/Services FRM 1/29/24 FOLOS, BADGES, EMBROID, FLAG 341854 Total 321.10 14894 2/07/2024 WELLS FARGO FINANCIAL LEASING INC FRAVIOUS FROM 1/8/24 FOLOS, BADGES, EMBROID, FLAG 341854 Total 321.10 14894 2/07/2024 WELLS FARGO FINANCIAL LEASING INC FRAVIOUS FRAVIOUS FROM 1/8/24 FOLOS FRAME FROM 1/8/25 FARGO FINANCIAL LEASING INC FRAVIOUS FRAVIO | NICOLET (INVESTORS) BANK VOH Accounting (| hecks |
| Check Nbr | Posted From: 2/01/2024 From Account: | |
| 14893 2/07/2024 THE UNIFORM SHOPPE OF GREEN BAY INC 341517, 341854 100-08-52300-000-000 | Thru: 2/29/2024 Thru Account: | |
| 341517, 341854 100-08-52300-000-000 | Check Nbr Check Date Payee | Amount |
| FROM 1/8/24 NAME TAGS, COLLAR BRASS 341517 100-06-52200-400-000 Fire Dept - Supplies/Services 145.90 FRM 1/29/24 POLOS, BADGES, EMBROID, FLAG 341854 Total 321.10 14894 2/07/2024 WELLS FARGO FINANCIAL LEASING INC 5028369350 Previous Year Expense 100-02-51400-400-006 Gen. Admin - Service Contracts 82.86 2023 FERSONAL PROPERTY TAX 2 OLD COPIERS Total 82.86 14895 2/07/2024 WI DEPT OF JUSTICE ACCT 62028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 28.00 ACCT G2028 1/1 - 1/31 1 PERSONNEL Total 35.00 14896 2/14/2024 BATTERIES PLUS LLC P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services 87.60 FROM 2/12/24 BATTERIES PLUS LLC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN FRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | | _ |
| ### Total 321.10 14894 2/07/2024 WELLS FARGO FINANCIAL LEASING INC | | 175.20 |
| 14894 2/07/2024 WELLS FARGO FINANCIAL LEASING INC 5028369350 100-02-51400-400-006 Gen. Admin - Service Contracts 2023 FERSONAL PROPERTY TAX 2 OLD COPIERS Total 82.86 14895 2/07/2024 WI DEPT OF JUSTICE ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 28.00 ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies ACCT G2028 1/1 - 1/31 1 FERSONNEL Total 35.00 14896 2/14/2024 BATTERIES PLUS LLC F70294836 100-06-52200-400-000 Fire Dept - Supplies/Services FROM 2/12/24 BATTERIES F70294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract BUILDING INSPECTIONS FOR JANUARY 2024 Total 10.970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/2/24 135G EXC PLATES D19668 | | 145.90 |
| 100-02-51400-400-006 Gen. Admin - Service Contracts 82.86 | Tota: | 321.10 |
| ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Received by Property Tax 2 old copiers ### Total ### Total | | |
| 14895 2/07/2024 WI DEPT OF JUSTICE ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 28.00 ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 7.00 ACCT G2028 1/1 - 1/31 1 PERSONNEL Total 35.00 14896 2/14/2024 BATTERIES PLUS LLC P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services 87.60 FROM 2/12/24 BATTERIES PLUS LIC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | | 82.86 |
| ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 28.00 ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 7.00 ACCT G2028 1/1 - 1/31 1 PERSONNEL Total 35.00 14896 2/14/2024 BATTERIES PLUS LLC P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services P70294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | Total | 82.86 |
| ACCT G2028 1/1 - 1/31 4 BARTENDERS 100-02-51400-400-000 Gen. Admin - Supplies 7.00 ACCT G2028 1/1 - 1/31 1 PERSONNEL Total 35.00 14896 2/14/2024 BATTERIES PLUS LLC P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services P70294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/2/24 135G EXC PLATES D19668 | · | _ |
| ACCT G2028 1/1 - 1/31 1 PERSONNEL Total 35.00 14896 2/14/2024 BATTERIES PLUS LLC P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services FROM 2/12/24 BATTERIES PLUS LS P70294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/2/24 135G EXC PLATES D19668 | •• | 28.00 |
| 14896 2/14/2024 BATTERIES PLUS LLC P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services FROM 2/12/24 BATTERIES PT0294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/2/24 135G EXC PLATES D19668 | | 7.00 |
| P70294836 100-06-52200-400-000 Fire Dept - Supplies/Services 87.60 FROM 2/12/24 BATTERIES P70294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | Total | 35.00 |
| FROM 2/12/24 BATTERIES P70294836 Total 87.60 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | | _ |
| 14897 2/14/2024 BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | | 87.60 |
| BUILDING INSPECTIONS FOR JANUARY 2024 100-00-52400-000-000 Building Inspector - Contract 10,970.00 BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | Total | 87.60 |
| BUILDING INSPECTIONS FOR JANUARY 2024 Total 10,970.00 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance 132.66 FROM 2/2/24 135G EXC PLATES D19668 | | _ |
| 14898 2/14/2024 BROOKS TRACTOR INC - SUN PRAIRIE D19668 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/2/24 135G EXC PLATES D19668 | | 10,970.00 |
| D19668 100-09-53311-700-000 | Total | 10,970.00 |
| FROM 2/2/24 135G EXC PLATES D19668 | | _ |
| Total 132.66 | | 132.66 |
| | | 132.66 |

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| NICOLET | (INVESTORS) BANK | T VOH | | | Accounting Checks | | |
| Post | ed From: 2/0 Thru: 2/2 | | From Accour | | | | |
| Check Nbr | Check Date | Payee | | | | Amou | nt |
| 14899 258510 | 2/14/2024 | CARSTENS ACE | HARDWARE | | | | |
| | 000-000 Park /5/24 DARBOY PRK- | | | 258510 | | 6 | 7.44 |
| | | | | | Total | 6 | 7.44 |
| 14900 75674 TW | 2/14/2024 O THIRDS VIL OF E | | TWORK SOLUTIO | ONS, INC | | | |
| 100-02-51400-4 SONIC | 00-006 Gen. WALL STANDARD SU | Admin - Serv | | s 75674 | | 10 | 7.00 |
| | | | | | Total | 10 | 7.00 |
| 14901 426044-2 | , , | GAT SUPPLY, | INC | | | | |
| 100-09-53311-4 FROM : | 00-000 Hwy 2/7/24 HOLE SAW K | Dept - Suppli IT | ies | 426044-2 | | 14 | 9.99 |
| | | | | | Total | 14 | 9.99 |
| 14902 IN145505 | 2/14/2024 25 | GORDON FLESCI | H CO. INC | | | | |
| | 00-006 Gen. PERIOD 1/5-1/29/2 | | vice Contract | s in14550525 | | 29 | 8.20 |
| | | | | | Total | 29 | 8.20 |
| 14903 23950 | 2/14/2024 | HYDROCLEAN E | QUIPMENT INC | | | | |
| 100-09-53311-7 FRM 2 | 00-000 Hwy /6/24 CLEANR,PROT | Dept - Equip ECT,CK&METER | | 23950 | | 62 | 4.71 |
| | | | | | Total | 62 | 4.71 |
| 14904 572469/2 | , , | KITZ & PFEIL | - ознкозн | | | | |
| 100-09-53311-7 CUST | 00-000 Hwy 812330 FILLER CAP | Dept - Equip | Maintenance | 572469/2 | | | 8.79 |
| | | | | | Total | | 8.79 |
| 14905 P25634 | 2/14/2024 | MACQUEEN EME | RGENCY | | | | |
| 100-06-52200-7 FROM | 700-000 Fire 2/12/24 SCBA FLOW | Dept - Equip | | P25634 | | 3,23 | 5.00 |

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 2/01/2024 From Account:

| FOSTER FIOR. 2/01/2024 FIOR ACCOU | | | |
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| Thru: 2/29/2024 Thru Accou | int: | | |
| Check Nbr Check Date Payee | | | Amount |
| | | Total | 3,235.00 |
| 14906 2/14/2024 MGD INDUSTRIAL CORPORATIO 223049 | ON | | |
| 100-09-53311-400-000 Hwy Dept - Supplies FROM 2/5/24 SUPPLIES | 223049 | | 140.74 |
| | | Total | 140.74 |
| 14907 2/14/2024 POMP'S TIRE SERVICE INC. 320149629 | | | |
| 100-09-53311-600-600 | ce 320149629 | | 256.56 |
| | | Total | 256.56 |
| 14908 2/14/2024 REDEVELOPMENT RESOURCES 1 | TTC | | |
| 405-00-51500-000-000 Professional Services-TID #5 FROM 2/8/24 ECON DEV STRAT PLAN - DATA | 1060 | | 3,767.94 |
| 406-00-51500-000-000 Professional Services-TID #6 FROM 2/8/24 ECON DEV STRAT PLAN-DATA | 1060 | | 3,882.12 |
| 240-00-51400-000-000 ARPA Expenses FRM 2/8/24 ECON DEV STRAT PLAN - 6.1.022 | 1060 | | 3,767.94 |
| | | Total | 11,418.00 |
| 14909 2/14/2024 S & A SEPTIC SERVICES 1297 | | | |
| 100-09-53311-505-000 Hwy Dept - Building Maint PUMP HOLDING TANKS 1/4/24 | 1297 | | 260.00 |
| 100-09-53311-505-000 Hwy Dept - Building Maint PUMP HOLDING TANK 1/10/24 | 1297 | | 130.00 |
| 100-09-53311-505-000 Hwy Dept - Building Maint PUMP HOLDING TANKS 1/16/24 | 1297 | | 260.00 |
| 100-09-53311-505-000 Hwy Dept - Building Maint PUMP HOLDING TANK 1/25/24 | 1297 | | 130.00 |
| 100-09-53311-505-000 Hwy Dept - Building Maint PUMP HOLDING TANKS 1/30/24 | 1297 | | 260.00 |
| | | Total | 1,040.00 |

14910 2/14/2024 SAM BRANTMEIER REIMBURSE FOR TOOL BAG 2/6/24

| NICOLET (INVESTORS) BANK VOH | 3/20/2024 | 5:28 PM | Reprint Ch | eck Register | - Full Report - | ALL | Page: | 16 |
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| Thru: 2/29/2024 Thru Account: Check Nbr Check Date Payee Amount 100-06-52200-400-000 Fire Dept - Supplies/Services 15.80 REIMBURSE FOR TOOL BAG 2/6/24 Total 15.80 14911 2/14/2024 SHERMOOD NATER & SEWER 000-3050-00, 000-3055-00 100-06-52200-500-023 Fire Station 60 - Water/Sewer 62.10 ACCOUNT NUMBER 000-3055-00 STATION 60 100-06-52200-500-023 Fire Station 60 - Water/Sewer 62.10 ACCOUNT NUMBER 000-3050-00 TOWN Total 260.01 14912 2/14/2024 SI METALS AND SUPPLY 281352 100-09-53311-700-000 Hwy Dept - Equip Maintenance 78008 FROM 1/24/24 SERVICE 2/6 CARD READ ISSUE 60808 100-02-51400-400-006 Gen. Admin - Service Contracts 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 10-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 10-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 60808 Total 627.89 FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817055 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 70.000 4817055 100-02-51400-400-006 Gen. Admin - Service Contracts 70.000 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 70.000 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 70.000 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 70.000 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 70.000 70.000 70.000 70.0000 7 | NICOLE' | T (INVESTORS) BANK | VOH | | | Accounting Checks | | |
| Check Nbr | Pos | ted From: 2/0 | 1/2024 | From Accour | ıt: | | | |
| 100-06-52200-400-000 Fire Dept - Supplies/Services REIMBURSE FOR TOOL BAG 2/6/24 Total 15.80 14911 2/14/2024 SHERWOOD WATER 4 SEWER 000-3050-00, 000-3055-00 STATION 60 100-06-52200-500-023 Fire Station 60 - Water/Sewer | | Thru: 2/2 | 9/2024 | Thru Accour | it: | | | |
| REIMBURSE FOR TOOL BAG 2/6/24 Total 15.80 14911 2/14/2024 SHERWOOD WATER & SEWER 000-3050-00, 000-3055-00 100-06-52200-500-023 Fire Station 60 - Water/Sewer 197.91 ACCOUNT NUMBER 000-3055-00 STATION 60 100-06-52200-500-023 Fire Station 60 - Water/Sewer 62.10 ACCOUNT NUMBER 000-3050-00 TOWN Total 260.01 14912 2/14/2024 SI METALS AND SUPPLY 281352 100-09-53311-700-000 Hwy Dept - Equip Maintenance 200.00 FROM 1/24/24 SS ANGLES, HR FLAT 281352 Total 200.00 14913 2/14/2024 TECC SECURITY SYSTEMS INC 60808 Total 85.00 FROM 2/17/24 SERVICE 2/6 CARD READ ISSUE 60808 Total 85.00 FROM 2/17/24 SERVICE 2/6 CARD READ ISSUE 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 Total 85.00 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 62.70 FIRE STATION 60 Gen. Admin - Service Contracts 62.70 FIRE STATION 70 62.70 FIRE | Check Nbr | Check Date | Payee | | | | Amou | nt |
| 14911 2/14/2024 SHERWOOD WATER & SEWER 000-3050-00, 000-3055-00 STATION 60 100-06-52200-500-023 Fire Station 60 - Water/Sewer 197.91 ACCOUNT NUMBER 000-3055-00 STATION 60 100-06-52200-500-023 Fire Station 60 - Water/Sewer 62.10 ACCOUNT NUMBER 000-3050-00 TOWN Total 260.01 14912 2/14/2024 SI METALS AND SUPPLY 281352 100-09-53311-700-000 Hwy Dept - Equip Maintenance 700.00 FROM 1/24/24 SS ANGLES, HR FLAT 281352 Total 200.00 14913 2/14/2024 TECC SECURITY SYSTEMS INC 60808 100-02-51400-400-006 Gen. Admin - Service Contracts 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 627.89 FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 100-09-53311-700-000 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 Gen. Admin - Service Contracts 71.00-00-006 Gen. Admin - Service Contracts 71.00-006 Gen. Admin - Service | | | | lies/Services | | | 1 | .5.80 |
| 000-3050-00, 000-3055-00 100-06-52200-500-023 Fire Station 60 - Water/Sewer | | | | | | Total | 1 | .5.80 |
| ACCOUNT NUMBER 000-3055-00 STATION 60 100-06-52200-500-023 | | | SHERWOOD WATI | ER & SEWER | | | | |
| ACCOUNT NUMBER 000-3050-00 TOWN 14912 2/14/2024 SI METALS AND SUPPLY 281352 100-09-53311-700-000 Hwy Dept - Equip Maintenance 200.00 FROM 1/24/24 SS ANGLES, HR FLAT 281352 Total 200.00 14913 2/14/2024 TECC SECURITY SYSTEMS INC 60808 100-02-51400-400-006 Gen. Admin - Service Contracts 85.00 FROM 2/7/24 SERVICE 2/6 CARD READ ISSUE 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 627.89 FROM 2/5/24 GERL LOADER OIL & FILTERS 01-203642 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 FROM 2/51400-400-006 Gen. Admin - Service Contracts 7817056 100-02-51400-400-006 Gen. Admin - Service Contracts 7817056 | | | | | | | 19 | 7.91 |
| 14912 2/14/2024 SI METALS AND SUPPLY 281352 100-09-53311-700-000 Hwy Dept - Equip Maintenance 200.00 FROM 1/24/24 SS ANGLES, HR FLAT 281352 Total 200.00 14913 2/14/2024 TECC SECURITY SYSTEMS INC 60808 100-02-51400-400-006 Gen. Admin - Service Contracts 85.00 FROM 2/7/24 SERVICE 2/6 CARD READ ISSUE 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 627.89 FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 91.66 VILLAGE HALL 4816906 | | | | - Water/Sewer | | | 6 | 52.10 |
| 281352 100-09-53311-700-000 | | | | | | Total | 26 | 0.01 |
| Total 200.00 14913 2/14/2024 TECC SECURITY SYSTEMS INC 60808 100-02-51400-400-006 Gen. Admin - Service Contracts FROM 2/7/24 SERVICE 2/6 CARD READ ISSUE 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 | | 2/14/2024 | SI METALS ANI | D SUPPLY | | | | |
| 14913 2/14/2024 TECC SECURITY SYSTEMS INC 60808 100-02-51400-400-006 Gen. Admin - Service Contracts 85.00 FROM 2/7/24 SERVICE 2/6 CARD READ ISSUE 60808 Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 627.89 FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 4817055 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 | | - | | Maintenance | 281352 | | 20 | 0.00 |
| 60808 100-02-51400-400-006 Gen. Admin - Service Contracts | | | | | | Total | 20 | 0.00 |
| Total 85.00 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 60 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 91.66 VILLAGE HALL 4816906 | | 2/14/2024 | TECC SECURITY | Y SYSTEMS INC | | | | |
| 14914 2/14/2024 WEYERS EQUIPMENT 01-203642 100-09-53311-700-000 Hwy Dept - Equip Maintenance 627.89 FROM 2/5/24 GEHL LOADER OIL & FILTERS 01-203642 Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 4817055 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 91.66 VILLAGE HALL 4816906 | | | | | | | 8 | 15.00 |
| 01-203642 100-09-53311-700-000 | | | | | | Total | 8 | 15.00 |
| Total 627.89 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 60 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts VILLAGE HALL 4816906 | | · · | WEYERS EQUIP | MENT | | | | |
| 14915 2/14/2024 WIL-KIL PEST CONTROL 4816906, 4817055, 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 60 4817055 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 91.66 VILLAGE HALL 4816906 | | - | | | 01-203642 | | 62 | 7.89 |
| 4816906, 4817055, 4817056 100-02-51400-400-006 | | | | | | Total | 62 | 7.89 |
| FIRE STATION 60 4817055 100-02-51400-400-006 Gen. Admin - Service Contracts 52.70 FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 91.66 VILLAGE HALL 4816906 | | • • | | CONTROL | | | | |
| FIRE STATION 70 4817056 100-02-51400-400-006 Gen. Admin - Service Contracts 91.66 VILLAGE HALL 4816906 | | | Admin - Serv | vice Contract | | | 5 | 2.70 |
| VILLAGE HALL 4816906 | | | Admin - Serv | vice Contract | | | 5 | 2.70 |
| Total 197.06 | | | Admin - Serv | vice Contract | | | g | 1.66 |
| | | | | | | Total | 19 | 7.06 |

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| NICOLET | (INVESTORS) BA | NK VOH | | Accounting Checks | | |
| Post | ed From: 2 | /01/2024 | From Account: | | | |
| | Thru: 2 | 2/29/2024 | Thru Account: | | | |
| Check Nbr | Check Date | Payee | | | Amour | nt |
| 14916 C00174, | • • • | BROOKS TRACT | OR INC - SUN PRAIRIE | | | |
| 100-09-53311-7 FROM | 700-000 Hw 2/9/24 2021 JD | y Dept - Equip 84" ROOT RAKE | Maintenance C00174 | | 6,595 | 5.00 |
| 100-09-53311-9 FROM | 900-000 Hw 2/13/24 RENTAL | y Dept - Road 2/13/24 - 3/13 | | | 4,000 | 0.00 |
| | | | | Total | 10,595 | .00 |
| 14917 9910468 | 2/21/2024 | CALUMET COUN | TY TREASURER-HIGHWAY | DEPARTMENT ious Year Expense | | |
| 100-09-53311-9 SNOW | 003-000 Hw & ICE CONTROL 1 | y Dept - Salt 2/1-12/31 | & Sand | | 62 | 8.55 |
| | | | | Total | 628 | 8.55 |
| 14918 31663020 100-02-51400-4 ACC 8 | 824 | n. Admin - Ser | UNICATIONS- 31663 vice Contracts /7 3166302 | 0824 | 36: | 2.52 |
| | | | | Total | 36 | 2.52 |
| 14919 75683 | 2/21/2024 | CORPORATE NE | TWORK SOLUTIONS, INC | | | |
| 100-02-51400-4 SUPPO | 100-006 Ge RT BLOCK | n. Admin - Ser | vice Contracts 75683 | | 2,450 | 0.00 |
| | | | | Total | 2,450 | 0.00 |
| 14920 47985100 | 2/21/2024 57423846 | ELAN FINANCI | AL SERVICES | | | |
| 100-09-53311-4 FROM | 100-000 Hw 2/3/24 ADOBE AC | y Dept - Suppl ROBAT PRO CODE | | | 2 | 0.99 |
| 100-08-52300-0 FROM | 000-000 1s 1/12/24 AMAZON | _ | Operating Exp | | 118 | 8.95 |
| 100-08-52300-0 FROM | 000-000 1s 1/12/24 AMAZON | _ | Operating Exp | | 16 | 4.00 |
| 100-06-52200-4 FROM | 100-000 Fi 1/12/24 AMAZON | re Dept - Supp TRUCK PHONE MO | | | 5 | 2.11 |
| 100-06-52200-4 FROM | 100-000 Fi 1/16/24 AMAZON | re Dept - Supp 3 RING BINDERS | | | 3 | 9.36 |
| 100-06-52200-6 FROM | 500-000 fi 1/19/24 WALMART | re Dept - Vehi WIPER BLADES | cle Maint. | | 4 | 7.66 |

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 2/01/2024 From Account:
Thru: 2/29/2024 Thru Account:

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| Check Nbr | Check Date Payee | Amount |
| 100-08-52300-0 FROM | 000-000 1st Responders - Operating Exp 1/23/24 WALMART GLUCOMETER/STRIPS | 14.00 |
| 100-06-52200-4 FROM | 400-000 Fire Dept - Supplies/Services 1/23/24 WALMART SUPPLIES/VACUUM | 194.08 |
| | 400-000 Fire Dept - Supplies/Services 1/23/24 HOME DEPOT FLOOR CLEANER | 25.96 |
| 100-06-52200-4 FROM | 400-000 Fire Dept - Supplies/Services 1/29/24 FIRST TACTICAL MEN'S PANTS | 144.49 |
| 100-06-52200-3 FROM | 305-000 Fire Dept - Training/Mem 1/29/24 WI EMS ASSOC EXPO PASS | 30.00 |
| 100-06-52200-4 FROM | 400-000 Fire Dept - Supplies/Services 1/30/24 WALMART STATION 70 VACUUM | 144.00 |
| 100-06-52200-4 FRM 2 | 400-000 Fire Dept - Supplies/Services 2/6 WALMART GARB & ZIPLOC BAGS,TOWEL | 35.84 |
| | 400-000 Gen. Admin - Supplies 1/11/24 AMAZON UNDERDESK KEYBRD TRAY | 77.99 |
| 100-00-51980-0 FRM 1 | 000-000 Memorial Expenses 1/12 BANK OF FLOWERS MHEISER BROTHER | 79.78 |
| | 310-000 Gen. Admin - Dues 1/15 WI MUNI CLRK WMCA DUES MWINKLER | 65.00 |
| | 400-000 Planning - Supplies 1/16 AMAZON WHITEBOARDS CHAD & JOSH | 187.97 |
| 100-02-51400-4 FROM | 400-000 Gen. Admin - Supplies 1/16/24 AMAZON LAMINATING SHEETS | 15.99 |
| | 000-000 Memorial Expenses 1/17 LEAVES FLORAL J GERL FTHR INLAW | 79.95 |
| 100-02-51400-4 FROM | 400-000 Gen. Admin - Supplies 1/18/24 AMAZON NOTEBOOKS | 28.89 |
| 100-02-51400-4 FROM | 400-000 Gen. Admin - Supplies 1/19/24 AMAZON INK STAMP MACHINE | 29.99 |
| 100-02-51400-4 FROM | 400-000 Gen. Admin - Supplies 1/24/24 AMAZON TONER CARTRIDGES | 298.00 |
| 100-09-53311-3 FRM 1 | 305-000 Hwy Dept - Training Expenses 1/23 DICKS FOOD CONFINED SPACE TRAIN | 65.60 |
| 100-02-51400-4 FROM | 400-000 Gen. Admin - Supplies 1/23 ADOBE ACROBAT PRO OFFICE COMP | 20.99 |
| 100-02-51400-4 FROM | 400-000 Gen. Admin - Supplies 1/28/24 AMAZON UNDER CABINET LIGHTS | 24.98 |

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

2/01/2024 Posted From: From Account:

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| 100-02-5140 FRM | | Gen. Admin - Su N BARCODE SCANNER | - | | | 46.88 |
| 100-09-5331 FRO | | Hwy Dept - Supp N FIRST RESPONDER | | | | 298.77 |
| 100-09-5331 FRM | _ | Hwy Dept - Supp WASH STATIONS, SA | | | | 1,028.25 |
| 100-02-5140 FRM | | Gen. Admin - Due CLRK WMCA DUES VI | | | | 65.00 |
| 100-02-5140 FRO | | Gen. Admin - Su N WIRELESS MOUSE | pplies | | | 19.98 |
| | 0-305-000 4 1/11 KALAHARI | Gen. Admin - Tra | _ | nf. | | 109.00 |
| 100-02-5140 FRM | | Gen. Admin - Tra | _ | nf. | | 400.00 |
| 100-02-5140 FRM | | Gen. Admin - Due GMT 2024 WCMA DUE | | | | 181.31 |
| 100-02-5140 FRM | | Gen. Admin - Tra | _ | nf. | | 138.04 |
| 100-02-5140 FRO | | Gen. Admin - Tra | _ | nf. | | 245.00 |
| 100-02-5140 FRM | | Gen. Admin - Tra | _ | nf. | | 109.00 |
| 100-02-5140 FRO | | Gen. Admin - Tra E WI HR CONF MWIN | _ | nf. | | 75.00 |
| 100-02-5140 FRM | | Gen. Admin - Sup | _ | | | 64.84 |
| | | | | | Total | 4,787.64 |
| 149 10900 | 21 2/21/202 5 LESS TAX | 4 FARRELL EQU | IPMENT & S | SUPPLY CO | | |
| 100-09-5331 FRO | 1-505-000 DM 2/9/24 CAULK | Hwy Dept - Build | ding Maint | 109005 | | 149.90 |
| | | | | | Total | 149.90 |
| 149 61591: | • • | 4 GANNETT WIS | CONSIN LOC | CALiQ | | |
| 100-01-5110 BII | | Planning - Publ: BID MONUMNT SIGN | | 6159120 | | 138.56 |

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| NICOLET | (INVESTORS) BANK | VOH | | | Accounting Checks | | |
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| 100-01-51101-8 BILLI | 00-000 Plan NG 1/1-1/31 NOTIC | ning - Public E PAR 44944 R | | 6159120 | | 22 | 8.42 |
| | | | | | Total | 36 | 6.98 |
| 14923 10089528 | | GFC LEASING - | - WI | | | | |
| 100-02-51400-4 | 00-006 Gen. | Admin - Serv | vice Contract | :s | | 27 | 4.96 |
| COVER | AGE PERIOD 3/05/2 | 4 - 4/04/24 | | 100895282 | | | |
| | | | | | Total | 27 | 4.96 |
| 14924 105505 | 2/21/2024 | HEARTLAND ENV | /IRONMENTAL [| DISTRIBUTORS INC | r Expense | | |
| 100-00-55200-0 FROM 1 | 000-000 Park 12/1/23 CAN LINER | s - Maint. ar S, DEGREASER | nd Utilities | | | 1,25 | 5.13 |
| | | | | | Total | 1,25 | 5.13 |
| 14925 REIMBURS | 2/21/2024 E GLUCOSE MONITOR | KATIE WOLDT /STRIPS 1/23/ | '24 | | | | |
| 100-08-52300-0 REIMBU | 000-000 1st | Responders - TOR/STRIPS 1/ | - | r p | | 13 | 5.99 |
| | | | | | Total | 13 | 5.99 |
| 14926 36021, 3 | 2/21/2024 6063 (CREDIT), 36 | | LICS LLC | | | | |
| 100-09-53311-7 | · · · · · · · · · · · · · · · · · · · | Dept - Equip | Maintenance | | | 9 | 9.80 |
| | 2/16/24 COUP 4000 | SER | | 36021 | | | |
| 100-09-53311-7 FROM 2 | 00-000 Hwy: 2/19/24 RETURNED (| Dept - Equip COUP 4000 SER | | 36063 | | -9 | 9.80 |
| 100-09-53311-7 | | Dept - Equip | | | | 29 | 3.80 |
| FROM 2 | 2/19/24 NIP, COUP | | | 36064 | | | |
| | | | | | Total | 29 | 3.80 |
| 14927 ESCROW R | 2/21/2024 TNS 6505,6506,652 | LEXINGTON HOM | MES INC | | | | |
| 100-00-21060-0 ESCRO | 000-000 Buil W RETURN W6505 ST | ding Escrows | Payable | | | 1,500 | 0.00 |
| 100-00-21060-0 ESCRO | 000-000 Buil W RETURN W6529 ST | ding Escrows EAMBOAT | Payable | | | 1,500 | 0.00 |
| 100-00-21060-0 ESCRO | 000-000 Buil W RETURN W6506 ST | ding Escrows EAMBOAT | Payable | | | 1,500 | 0.00 |

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| NICOLET (INVESTORS) BANK VOH | | Accounting Checks | | |
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| Thru: 2/29/2024 | Thru Account: | | | |
| Check Nbr Check Date Payer | 9 | | Amoun | t |
| | | Total | 4,500 | .00 |
| 14928 2/21/2024 LISOWE C | OIL DIV OF ADVANCED FUEL SERV | | | |
| 100-09-53311-600-030 Hwy Dept - F | | | 2,930 | . 51 |
| FROM 2/14/24 | 76518 | Total | 2,930 | . 51 |
| 14929 2/21/2024 MCCLONE 11759 | AGENCY | | | |
| 100-00-51933-000-000 Insurance - 23/24 WORKERS COMP AUDIT | Workers Comp. 11759 | | 11,498 | .00 |
| | | Total | 11,498 | .00 |
| 14930 2/21/2024 MENARDS- 51645,745,755,820,853, 52055,553, | APPLETON EAST 664,666 | | | |
| 100-09-53311-505-000 Hwy Dept - B FROM 1/29/24 GALV ELBOW | suilding Maint 51645 | | g | 9.98 |
| 100-09-53311-400-000 Hwy Dept - S FROM 1/31/24 TSTEM, PICTURE HO | | | 22 | .96 |
| 100-09-53311-600-600 Hwy Dept - V FROM 1/31/24 SOCKET, WRENCH | ehicle Maintenance 51755 | | 39 | . 95 |
| 100-09-53311-600-600 Hwy Dept - V FROM 2/1/24 ELASTOMERIC, TRAIL | Tehicle Maintenance ER SUPPLY 51820 | | 45 | . 97 |
| 100-09-53311-505-000 Hwy Dept - E FROM 2/2/24 SHELF SUPPORT, STA | Building Maint IN 51853 | | 29 | .77 |
| 100-00-55200-000-000 Parks - Main FROM 2/6/24 DOWNSPOUT BAND,ELB | t. and Utilities OW DAR PRK 52055 | | g | 37 |
| 100-09-53311-505-000 Hwy Dept - B FROM 2/16/24 SHOP OFFICE LIGHT | Building Maint S 52553 | | 74 | . 95 |
| 100-09-53311-505-000 Hwy Dept - E FROM 2/19/24 RETURNED LIGHT BU | Building Maint LBS 52664 | | -74 | . 95 |
| 100-09-53311-505-000 Hwy Dept - B FROM 2/19/24 LIGHT BULBS | Building Maint 52666 | | 29 | . 97 |
| | | Total | 187 | . 97 |
| 14931 2/21/2024 MIKE'S E 13285 | LECTRIC | | | |
| 100-09-53311-505-000 Hwy Dept - E FROM 2/6/24 CHANGE BALLAST & 4 | Building Maint WAY 13285 | | 152 | . 67 |

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| NICOLET | (INVESTORS) BAN | к ион | | Accounting Checks | | |
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| | Thru: 2/ | 29/2024 | Thru Account: | | | |
| Check Nbr | Check Date | Payee | | | Amour | nt |
| | | | | Total | 15 | 2.67 |
| 14932 54029937 | 2/21/202 4 16 | MORTON SAL | т | | | |
| 100-09-53311-9 FROM | 903-000 Hwy 2/13/24 BULK SAF | Dept - Sal E-T-SALT | t & Sand 5402993710 | 5 | 14,161 | . 68 |
| | | | | Total | 14,161 | . 68 |
| 14933 H0006-09 | 2/21/2024 -22-00223 ASPHAL | | | | | |
| 100-09-57330-0 CERTP | 000-000 Cap AY 7 FINAL 2022 | - | - Road Projects JRFACING H0006-09-2 | 22-00223 | 54,328 | .75 |
| | | | | Total | 54,328 | .75 |
| 14934 CLIENT 5 | | PATEK HOSP | ITALITY CONSULTANTS INC | | | |
| | 000-000 Pro 2/1/24 CONSULT H | | ervices-TID #5 | | 4,000 | 0.00 |
| | | | | Total | 4,000 | 0.00 |
| 14935 ESCROW R | 2/21/2024 ETURN N8892 NOE | | PROPERTIES | | | |
| | 000-000 Bui W RETURN N8892 N | | ws Payable | | 1,500 | 0.00 |
| | | | | Total | 1,500 | 0.00 |
| 14936 ESCROW R | 2/21/2024 ETURN N9246 LAUR | | OS CUSTOM HOMES INC | | | |
| 100-00-21060-0 ESCRO | 000-000 Bui W RETURN N9246 L | lding Escro | ws Payable | | 1,500 | 0.00 |
| | | | | Total | 1,500 | 0.00 |
| 14937 ACCT 728 | , , | SECURA INS | URANCE A MUTUAL CO | | | |
| 100-00-51932-0 HARRI | 000-000 Ins | | operty and Crime | | 1 | 5.00 |
| | | | | Total | 1 | 5.00 |
| 14938 461610 | 2/21/2024 | SHORT ELLI | OT HENDRICKSON, INC | | | |

| NICOLET (INVESTORS) BANK VOH Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: Check Nbr Check Date Payee | necks |
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| Check Nbr Check Date Payee | |
| | Amount |
| 100-06-57220-000-000 Fire Dept - Capital Outlay FACILITY ASSESSMENT 461610 | 1,841.28 |
| Total | 1,841.28 |
| 14939 2/21/2024 TASC IN3016885 | _ |
| 100-02-51400-400-006 Gen. Admin - Service Contracts FEBRUARY 2024 BILLING IN3016885 | 39.62 |
| Total | 39.62 |
| 14940 2/21/2024 VAN'S REALTY & CONSTRUCTION ESCROW RETURN W5564 TONYS WAY | |
| 100-00-21060-000-000 Building Escrows Payable ESCROW RETURN W5564 TONYS WAY | 1,500.00 |
| Total | 1,500.00 |
| 14941 2/28/2024 ANGELA OR CRAIG HANSEN REPLACE STALE CK 1290-OLD TAX | |
| 100-00-11100-000-000 SHARE OF CHECKING-General REPLACE STALE CK 1290-OLD TAX | 7.25 |
| Total | 7.25 |
| 14942 2/28/2024 AUTOMOTIVE SUPPLY- APPLETON 60984050 | |
| 100-06-52200-600-000 Fire Dept - Vehicle Maint. FROM 2/6 G/LIFT SUPPORT 60984050 | 39.24 |
| Total | 39.24 |
| 14943 2/28/2024 BOBCAT PLUS IG54390 | |
| 100-09-53311-700-000 | 232.17 |
| Total | 232.17 |
| 14944 2/28/2024 CHARTER COMMUNICATIONS- 78701 153078701022124 | |
| 100-02-51400-400-006 Gen. Admin - Service Contracts ACC 153078701 SERVICE 2/24-3/23 153078701022124 | 173.30 |
| Total | 173.30 |

3/20/2024 5:28 PM Reprint Check Register - Full Report - ALL Page: 24 ACCT NICOLET (INVESTORS) BANK VOH Accounting Checks Posted From: 2/01/2024 From Account: Thru Account: Thru: 2/29/2024 Check Nbr Check Date Amount Payee 14945 2/28/2024 EMERGENCY MEDICAL PRODUCTS, INC. 2617562, 2617996 100-08-52300-000-000 1st Responders - Operating Exp 246.12 FROM 2/13 AIRWAY, OB KIT 2617562 100-08-52300-000-000 1st Responders - Operating Exp 4.58 FROM 2/15 AIRWAY 2617996 250.70 Total 14946 2/28/2024 FOX VALLEY TECHNICAL COLLEGE TPB0000882358 100-06-52200-305-000 80.00 Fire Dept - Training/Mem 2/20 M LAMERS EXAM FIREFIGHTER 1 Total 80.00 14947 2/28/2024 GFL ENVIRONMENTAL U30000136670 100-00-53620-000-000 Refuse and Garbage Services 79.00 COMMUNITY PARK TRASH PICKUP MAR U30000136670 Total 79.00 14948 2/28/2024 GFL ENVIRONMENTAL U30000136882 100-00-53620-000-000 Refuse and Garbage Services 34,173.22 RES TRASH FOR FEB U30000136882 100-00-53635-000-000 Recycling Services 22,759.08 RES RECYCLING FOR FEB U30000136882 100-00-53620-000-000 89.59 Refuse and Garbage Services COMMERCIAL TRASH DUMPSTER VHALL FEB U30000136882 100-00-53635-000-000 61.13 Recycling Services COMMERCIAL RECYCLING DUMPSTER VHALL FEB U30000136882 100-00-53620-000-000 Refuse and Garbage Services 0.00 DAMAGED CARTS N/A 100-00-53620-000-000 Refuse and Garbage Services 1,139.64 FUEL SURCHARGE RESIDENT PICKUP U30000136882 100-00-53620-000-000 Refuse and Garbage Services 3.01 FUEL SURCHARGE VILLAGE HALL PICKUP U30000136882 50.00 100-00-53620-000-000 Refuse and Garbage Services CONTAMINATION CHRG - WINDING TRAIL U30000136882

3/20/2024 5:28 PM Reprint Check Register - Full Report - ALL Page: 25 ACCT NICOLET (INVESTORS) BANK VOH Accounting Checks Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: Check Nbr Check Date Amount Payee 100-00-53620-000-000 Refuse and Garbage Services 0.00 BULKY ITEM PICKUP -NΑ 100-00-53620-000-000 Refuse and Garbage Services 0.00 FALL YARD PICKUP NΑ 100-00-53620-000-000 Refuse and Garbage Services 0.00 BULKY ITEM PICKUP -NΑ 100-00-53620-000-000 0.00 Refuse and Garbage Services SPRING YARD PICKUP N/A 100-00-53620-000-000 Refuse and Garbage Services 0.00 BULKY ITEM PICKUP -100-00-53620-000-000 0.00 Refuse and Garbage Services BULKY ITEM PICKUP -NΑ Total 58,275.67 14949 2/28/2024 HARRISON UTILITIES REIMBURSE SAFETY TRAINING-2023 ARPA 240-00-51400-000-000 859.56 ARPA Expenses REIMB UTIL SAFETY TRAIN 3/15/23 6.1.013 240-00-51400-000-000 ARPA Expenses 534.24 REIMB UTIL SAFETY TRAIN 5/23/23 6.1.013 Total 1,393.80

100-09-53311-400-000 Hwy Dept - Supplies 536.00 FROM 2/20/24 BLAIR CUTTER KITS 9833132 Total 654.00 14951 2/28/2024 JOE MADER EXCAVATING 2652 201-00-57220-000-000 Capital Outlay - Park Impact 2,765.00 FARMERS PARK LINE FENCE EXCAVATOR, DIRT 2652 100-00-53635-100-000 Compost Site 330.00 HAUL EXCAVATOR FARMERS FIELD TO COMPOST 2652

9832212

J & R SHOP SUPPLIES

Hwy Dept - Supplies

14952 2/28/2024 KENT GROSS REIMBURSE STOP PAYMENT

2/28/2024

FROM 2/20/24 SUPPLIES

14950

100-09-53311-400-000

9832212, 9833132

118.00

3,095.00

Total

| 3/20/2024 | 5:28 PM | Reprint | Check Register | r - Full Report | - ALL | Page: ACCT | 26 |
|------------------------|--------------------------|-----------------------------------|-------------------------|-----------------|-------------------|---------------|------|
| NICOLE | T (INVESTORS) | BANK VOH | | | Accounting Checks | | |
| Pos | ted From: | 2/01/2024 2/29/2024 | From Accou | _ | | | |
| Check Nbr | Check Date | | IIII ACCOU | iiic. | | Amoun | t |
| 100-02-51400- | 400-000 | Gen. Admin - S | unnlies | | | 20 | 0.00 |
| | BURSE STOP PA | | аррттез | | | 20 | 7.00 |
| | | | | | Total | 20 | 0.00 |
| 14953 36136 | 2/28/202 | 4 KLINK HYDR | AULICS LLC | | | | |
| 100-09-53311- | 400-000 | Hwy Dept - Sup | plies | | | 700 | 0.00 |
| FROM | 2/22/24 1/2" | HYDRAULIC HOSE | | 36136 | | | |
| | | | | | Total | 700 | 0.00 |
| | 2/28/202 CK 14562 11/ | 4 MATHEW HEI 8/23 | SER | | | | |
| | | Gen. Admin - T UAL CONFERENCE | - | | | 20 | 0.40 |
| 100-02-51400- | | Gen. Admin - S | | | | 94 | 1.94 |
| KIII | JORGE EMA TANK | CONTENDED TON | nk com | | Total | 115 | 5.34 |
| | 2/28/202 - 933950 | 4 MCMAHON | | | | | |
| | | Capital Outlay | _ | ts 933937 | | 200 | .50 |
| 100-09-57330- STATE | | Capital Outlay | - Road Projec T-US10 | ts 933938 | | 2,537 | .50 |
| 405-00-51500- | 000-000 N SITE | Professional S | ervices-TID #5 | 933939 | | 617 | 7.00 |
| | | Inspections - | Grade Checks | 33333 | | 1,624 | 50 |
| | LOT GRADE RE | | | 933940 | | _, | |
| 230-00-53441- | 200-000 | Stormwater Pla | n / Munic Fees | | | 2,356 | .00 |
| 24 ST | TREET STORM S | EWER SHELL STAT | ION N&KK | 933941 | | | |
| 230-00-53441- 24 ST | | Stormwater Pla | • | 933941 | | 1,207 | .00 |
| 100-09-53311- 24 ST | | Hwy Dept - Eng EWER SPRANGERS | | nt 933941 | | 1,207 | .00 |
| | | Stormwater Pla | • | 933942 | | 1,185 | .50 |
| 100-09-53311- 23 ST | | Hwy Dept - Eng EWER CROSSROADS | | nt 933942 | | 175 | 5.00 |

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 2/01/2024 From Account:
Thru: 2/29/2024 Thru Account:

| Thru: 2/29/2024 Thru Account: | |
|---|-----------|
| Check Nbr Check Date Payee | Amount |
| 230-00-53441-200-000 Stormwater Plan / Munic Fees 23 STREET STORM SEWER CROSSROADS DEVELOP 933942 | 175.00 |
| 100-00-57220-000-000 Capital Outlay - Parks RENNWOOD PARK MASTER CONCEPT PLAN 933943 | 735.00 |
| 100-09-57330-000-000 Capital Outlay - Road Projects PAYTEN ST ROADWAY IMPROVEMENTS 933944 | 1,050.00 |
| 100-09-57330-000-000 Capital Outlay - Road Projects CEDAR RIDGE ESTATES ROADWAY IMPROVEMENTS 933945 | 1,535.00 |
| 230-00-53441-200-000 Stormwater Plan / Munic Fees 23 GEN ENG MS4 PERMIT 933946 | 1,925.00 |
| 100-09-53311-000-000 Hwy Dept - Engineer/Consultant 23 GEN ENG HWY 55&114 SANITARY SEWER SRV 933946 | 196.00 |
| 201-00-57220-000-000 Capital Outlay - Park Impact FARMERS FIELD PARK-ELECTRICAL SERVC PLAN 933947 | 360.00 |
| 100-09-53311-000-000 Hwy Dept - Engineer/Consultant RYFORD STREET DEDICATION PREPARE CSM 933948 | 2,241.92 |
| 100-09-53311-000-000 Hwy Dept - Engineer/Consultant MANITOWOC RD SIDEWALK TO WOODLAND SCHOOL 933949 | 752.50 |
| 100-00-52400-200-000 Inspections - Grade Checks 2024 LOT GRADE REVIEW & CHECK 933950 | 2,297.85 |
| Total | 22,378.27 |
| 14956 2/28/2024 MGD INDUSTRIAL CORPORATION 223523 | |
| 100-09-53311-400-000 Hwy Dept - Supplies FROM 2/19/24 SUPPLIES 223523 | 563.75 |
| Total | 563.75 |
| 14957 2/28/2024 MICHAEL OR RONDA DICKEY PARCEL 37962 REFUSE REFUND 2021, 22, 23 | |
| 100-00-46420-000-000 Refuse Collection Fee (67%) PARCEL 37962 2021 REFUSE CART REFUND | 150.00 |
| 100-00-46420-000-000 Refuse Collection Fee (67%) PARCEL 37962 2022 REFUSE CART REFUND | 156.06 |
| 100-00-46420-000-000 Refuse Collection Fee (67%) PARCEL 37962 2023 REFUSE CART REFUND | 157.16 |
| Total | 463.22 |

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| NICOLET | (INVESTORS) | BANK VOH | | | Accounting | Checks |
| Post | ed From: | 2/01/2024 | From | Account: | | |
| | Thru: | 2/29/2024 | Thru | Account: | | |
| Check Nbr | Check Date | e Payee | | | | Amount |
| 14958 REPLACE | 2/28/202 STALE CK 385 | 4 MICHAEL VE 3-VOH | EDDER | | | |
| 100-00-11100-0 REPLAC | 00-000 CE STALE CK | SHARE OF CHECK 3853-VOH | KING-Gener | al | | 6.54 |
| | | | | | Tota | al 6.54 |
| 14959 540300278 | | 4 MORTON SAI | LT | | | |
| 100-09-53311-9 FROM 2 | | Hwy Dept - Sal SAFE-T-SALT | Lt & Sand | 5403002 | 789 | 17,861.41 |
| | | | | | Tota | al 17,861.41 |
| 14960 60115685 | | 4 OFFICE DE | POT BUSINE | SS CREDIT - VO | Н | _ |
| | 00-000 2/13/24 COMP | Gen. Admin - S UTER MOUSE | Supplies | | | 18.99 |
| | | | | | Tota | al 18.99 |
| 14961 POSTAGE | | 4 POSTMASTER ER SPRING 2024 | R | | | |
| | | Gen. Admin - N ETTER SPRING 20 | | Postage | | 1,370.53 |
| | | | | | Tota | al 1,370.53 |
| | 2/28/202 26, 35596476 | 4 STAPLES 25 CREDT, 35595 | 568548 | | | _ |
| | 00-000 E SUPPLIES 2, | Gen. Admin - 8 /14/24 | Supplies | 3559568 | 548 | 35.97 |
| | | | | | Tota | al 35.97 |
| 14963 804954 | 2/28/202 | 4 SUPERIOR V | JISION INS | URANCE | | |
| | | Gen. Admin - E URANCE MAR 24 | Benefits | 804954 | | 119.15 |
| 100-09-53311-2 SHOP V | 00-000 VISION INSUR | | nefits | 804954 | | 139.16 |
| | | Planning - Ber SURANCE MAR 24 | nefits | 804954 | | 0.00 |
| 100-06-52200-2 FIRE V | 00-000 VISION INSUR | Fire Dept - Be ANCE MAR 24 | enefits | 804954 | | 25.64 |

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|---|--------------|
| NICOLET (INVESTORS) BANK VOH Accounting Check | ks |
| Posted From: 2/01/2024 From Account: | |
| Thru: 2/29/2024 Thru Account: | |
| Check Nbr Check Date Payee | Amount |
| 100-00-14500-000 Due from Special Purpose Dist. | 91.56 |
| UTILITIES VISION INSURANCE MAR 24 804954 | |
| Total | 375.51 |
| 14964 2/28/2024 TAPCO-TRAFFIC & PARKING CONTROL CO INC 1773284 | |
| 240-00-51400-000-000 ARPA Expenses | 23,905.00 |
| FRM 2/26 SPEED RADAR BOARDS PROJ 6.1.024 1773284 | |
| Total | 23,905.00 |
| 14965 2/28/2024 TROY GILLIS REIMBURSE RANGER LIGHT, ROOF RACK | |
| 100-06-52200-600-000 Fire Dept - Vehicle Maint. REIMBURSE HR63/RANGER LIGHT REPAIRS | 75.30 |
| 100-06-52200-400-000 Fire Dept - Supplies/Services REIMBURSE RANGER ROOF RACK | 461.02 |
| Total | 536.32 |
| 14966 2/28/2024 WI DEPT OF REVENUE 131-V HARRISON | |
| 100-00-24020-000-000 Due to State - Tax Apprtnment MUNICIPAL FEE MANUFACTURING ASSESSMENT | 1,027.26 |
| Total | 1,027.26 |
| 14967 2/28/2024 WISCONSIN RURAL WATER ASSOCIATION 4749, 4753 | |
| 100-09-53311-305-000 | 583.76 |
| 100-02-51400-305-000 Gen. Admin - Training/Conf. | 145.94 |
| FRM 2/15 COMP PERSON SAFETY TRAIN 2/14 4749 | |
| 100-09-53311-305-000 Hwy Dept - Training Expenses FRM 2/20 CONFINED SPACE SAFETYTRAIN 1/24 4753 | 506.32 |
| Total | 1,236.02 |
| Grand Total | 1,817,196.06 |

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account:

| | Amount |
|--|--------------|
| Total Expenditure from Fund # 100 - GENERAL FUND | 506,890.89 |
| Total Expenditure from Fund # 201 - PARK IMPACT FEES | 3,302.43 |
| Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES | 6,848.50 |
| Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA | 53,952.32 |
| Total Expenditure from Fund # 301 - DEBT SERVICE - GEN. OBLIGATION | 1,233,934.86 |
| Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5 | 8,384.94 |
| Total Expenditure from Fund # 406 - TAX INCREMENTAL DISTRICT #6 | 3,882.12 |
| Total Expenditure from all Funds | 1,817,196.06 |

| 3/20/2024 5:35 PM Reprint Check Register - Full R | Report - ALL | Page: 1 ACCT |
|--|--------------|-----------------|
| TAX CHECKING NICOLET VOH | Accounting C | Checks |
| Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: | | |
| Check Nbr Check Date Payee | | Amount |
| 3109 2/14/2024 APPLETON SCHOOL DISTRICT FEBRUARY 2024 SETTLEMENT TO APPLETON | | |
| 100-00-24045-000-000 Due to Appleton School - Taxes FEBRUARY 2024 SETTLEMENT TO APPLETON | | 374,653.33 |
| | Total | 374,653.33 |
| 3110 2/14/2024 CALUMET COUNTY TREASURER FEBRUARY 2024 SETTLEMENT TO COUNTY | | |
| 100-00-24010-000-000 Due to County - Tax Apprtnmnt FEBRUARY 2024 SETTLEMENT TO COUNTY | | 1,830,716.55 |
| | Total | 1,830,716.55 |
| 3111 2/14/2024 DARBOY SANITARY DISTRICT 2023 DELINQ & 2024 PUBLIC FIRE PROTECT | | |
| 100-00-24060-000-000 Due to Darboy Sanitary - Taxes 2024 PUBLIC FIRE PROTECTION CHARGE | | 144,320.00 |
| 100-00-24060-000-000 Due to Darboy Sanitary - Taxes 2023 DELINQUENT CERTIFICATION | | 241.84 |
| | Total | 144,561.84 |
| 3112 2/14/2024 FOX CROSSING UTILITIES 2023 DELINQUENT UTILITY ON TAX ROLL | | |
| 100-00-24066-000-000 Due to Fox Crossing - Taxes J KNAACK,8786 N ONEIDA RD,10-131-3989400 | | 1,626.84 |
| | Total | 1,626.84 |
| 3113 2/14/2024 FOX VALLEY TECHNICAL COLLEGE FEBRUARY 2024 SETTLEMENT TO FVTC | | |
| 100-00-24050-000-000 Due to Fox Valley Tech - Taxes FEBRUARY 2024 SETTLEMENT TO FVTC | | 358,256.90 |
| | Total | 358,256.90 |
| 3114 2/14/2024 HARRISON UTILITIES 2023 DELINQ UTILITY & UTILITY ASSESSMENT | | |
| 100-00-24055-000-000 Due to Waverly Sanitary - Tax 2023 DELINQ WATER ON TAX ROLL | | 2,011.06 |
| 100-00-24055-000-000 Due to Waverly Sanitary - Tax 2023 DELINQ SEWER ON TAX ROLL | | 1,859.27 |
| 100-00-24055-000-000 Due to Waverly Sanitary - Tax 2023 DELINQ PUBLIC FIRE ON TAX ROLL | | 310.58 |

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|----------------------------|-----------------------------|------------------------|---------|------------------------|--------|--------|-----------|--------------|
| TAX CHECK | KING NICOLET | VOH | | | | Acc | ounting C | hecks |
| Posted | From: 2/0 Thru: 2/2 | | | m Account u Account | | | | |
| Check Nbr | Check Date | Payee | | | | | | Amount |
| 100-00-24055-00 PARCEL | 00-000 Due 42786 G SERE | | _ | tary - T | ax | | | 1,130.39 |
| | | | | | | | Total | 5,311.30 |
| 3115 FEBRUARY 2 | 2/14/2024 2024 SETTLEME | | | DISTRICT | | | | |
| 100-00-24043-00 FEBRUAR | 00-000 Due Y 2024 SETTL | | | | es | | | 189,032.59 |
| | | | | | | | Total | 189,032.59 |
| 3116 2023 TAX F | 2/14/2024 REFUND PARCEI | | R SARAI | H NEUBAUE | R | | | |
| 100-00-21070-00 2023 TA | 00-000 Over X REFUND PAR | cpayments CEL 43212 | Payabl | e | | | | 227.99 |
| | | | | | | | Total | 227.99 |
| 3117 FEBRUARY 2 | 2/14/2024 2024 SETTLEME | | | DISTRICT | I | | | |
| 100-00-24042-00 FEBRUAR | 00-000 Due Y 2024 SETTL | | | | kes | | | 480,092.23 |
| | | | | | | | Total | 480,092.23 |
| | 2/14/2024 2024 SETTLEME | | | DISTRICT | | | | |
| 100-00-24041-00 FEBRUAR | 00-000 Due Y 2024 SETTL | | | | kes | | | 1,831,447.38 |
| | | | | | | | Total | 1,831,447.38 |
| 3119 2023 TAX F | 2/14/2024 REFUND PARCEI | | BIRLING | 3 | | | | |
| 100-00-21070-00 2023 TA | 00-000 Over X REFUND PAR | cpayments CEL 43366 | _ | e | | | | 772.75 |
| | | | | | | | Total | 772.75 |
| 3120 2023 TAX F | 2/14/2024 REFUND PARCEI | | OR ROY | KNOTT | | | | |
| 100-00-21070-00 2023 TA | 00-000 Over X REFUND PAR | cpayments CEL 39236 | Payabl | e | | | | 205.52 |
| | | | | | | | Total | 205.52 |

Bills and Claims - Tax Account

| 3/20/2024 5:35 PM | Reprint (| Check Register - | Full Report | - ALL | Page: 3 ACCT |
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| TAX CHECKING NICOLET | VOH | | Acco | unting Cl | hecks |
| Posted From: 2/0 Thru: 2/2 | • | From Account: Thru Account: | | | |
| Check Nbr Check Date | Payee | | | | Amount |
| 3121 2/14/2024 FEBRUARY 2024 SETTLEME | | | <u> </u> | | |
| 100-00-24044-000-000 Due FEBRUARY 2024 SETTL | | _ | | | 2,465.62 |
| | | | | Total | 2,465.62 |
| 3122 2/21/2024 0 MFL PORTION OF FEB 202 | | JNTY TREASURER O COUNTY | | | |
| 100-00-24010-000-000 Due MFL PORTION OF FEB 2 | _ | - Tax Apprtnmnt TO COUNTY | | | 200.29 |
| | | | | Total | 200.29 |
| 3123 2/28/2024 PARCEL 46198 REFUND ST | | CATHERINE OTT | | | |
| 100-00-12010-000-000 Curr PARCEL 46198 REFUND | _ | | | | 120.00 |
| | | | | Total | 120.00 |
| | | | Gran | d Total | 5,219,691.13 |

Bills and Claims - Tax Account

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ACCT

TAX CHECKING NICOLET VOH Accounting Checks

Posted From: 2/01/2024 From Account:

Thru: 2/29/2024 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND 5,219,691.13

Total Expenditure from all Funds 5,219,691.13

PAYROLL

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NICOLET (INVESTORS) BANK VOH Payroll Checks

Posted From: 2/01/2024 From Account:

Thru: 2/29/2024 Thru Account:

| | Tnru: | 2/ | 29/202 | 4 | | Thru Account: | |
|-------|-------------|------|--------|-----|---|----------------------------------|------------|
| | | | | | | | Amount |
| Total | Expenditure | from | Fund # | 100 | - | GENERAL FUND | 106,813.44 |
| Total | Expenditure | from | Fund # | 610 | - | WATER UTILITY | 20,890.92 |
| Total | Expenditure | from | Fund # | 620 | - | SEWER UTILITY | 21,448.38 |
| | | | | | | Total Expenditure from all Funds | 149,152.74 |

Grand Total

49.95

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UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 2/01/2024 From Account:

Thru: 2/29/2024 Thru Account:

| | | | | | | | | | | | | Amount |
|-------|-------------|------|------|---|-----|---|-------|---------------|------|-----|-------|--------|
| Total | Expenditure | from | Fund | # | 610 | _ | WATER | UTILITY | | | | 24.97 |
| Total | Expenditure | from | Fund | # | 620 | - | SEWER | UTILITY | | | | 24.98 |
| | | | | | | | Total | L Expenditure | from | all | Funds | 49.95 |

3/20/2024 5:32 PM Reprint Check Register - Full Report - ALL Page: 1 ACCT UTILITIES EXPENSE COMM FIRST CU Accounting Checks Posted From: 2/01/2024 From Account: Thru Account: Thru: 2/29/2024 Check Nbr Check Date Amount Payee 2/06/2024 KWIK TRIP - UTILITIES 1/29/24 - FUEL Manual Check 610-00-57933-000-000 131.28 Transportation Expense 1/29/24 - FUEL NP65832729 620-00-57828-000-000 Transportation Expense 131.28 1/29/24 - FUEL NP65832729 Total 262.56 2/07/2024 WE ENERGIES - 00003 0705461764-00003 | COA Mtr #2 - Electric Manual Check 610-00-57641-000-000 Operation Supplies & Expenses 357.81 0705461764-00003 | COA Mtr #2 - Electric 02072024-00003 Total 357.81 2/12/2024 MARCO TECHNOLOGIES LLC - UTILITIES 1/26/24 Copier Lease & Usage Manual Check 610-00-57921-000-000 Office Supplies & Expenses 154.33 1/26/24 Copier Lease & Usage 35804571 620-00-57851-000-000 Office Supplies & Expenses 154.33 1/26/24 Copier Lease & Usage 35804571 308.66 Total 2/13/2024 WE ENERGIES - 00006 0705461764-00006 | Fox Crsng Mtr - Elec Manual Check 610-00-57641-000-000 Operation Supplies & Expenses 16.76 0705461764-00006 | Fox Crsng Mtr - Elec 02132024-00006 16.76 Total 2/14/2024 WE ENERGIES - 00010 0705461764-00010 | LS#4 - Gas Manual Check 620-00-57821-000-000 Fuel/Power Purchase - Pumping 126.68 0705461764-00010 | LS#4 - Gas 02142024-00010 Total 126.68 2/05/2024 COMMUNITY FIRST CREDIT UNION 2/5/24-2/4/25 Letter of Credit Manual Check 610-00-57924-000-000 Insurance Expense 3,750.00 2/5/24-2/4/25 Letter of Credit 620-00-57853-000-000 Insurance Expense 3,750.00 2/5/24-2/4/25 Letter of Credit

3/20/2024 5:32 PM Reprint Check Register - Full Report - ALL Page: 2 ACCT UTILITIES EXPENSE COMM FIRST CU Accounting Checks 2/01/2024 Posted From: From Account: Thru: 2/29/2024 Thru Account: Check Nbr Check Date Payee Amount 7,500.00 Total 2/21/2024 WE ENERGIES - 00007 EFT 0705461764-00007 | LS#6 Electric & Gas Manual Check 620-00-57821-000-000 Fuel/Power Purchase - Pumping 130.00 0705461764-00007 | LS#6 Electric & Gas 02212024-00007 130.00 Total EFT 2/21/2024 WE ENERGIES - 00004 0705461764-00004 | LS#3 Electric Manual Check 620-00-57821-000-000 Fuel/Power Purchase - Pumping 97.08 0705461764-00004 | LS#3 Electric 02212024-00004 97.08 Total EFT 2/22/2024 RELIANCE STANDARD LIFE INSURANCE COMPANY UTILITIES MAR 2024 LIFE & DISABILITY Manual Check 610-00-57926-000-000 101.81 Employee Pensions & Benefits UTILITIES MAR 2024 LIFE & DISABILITY 620-00-57854-000-000 101.82 Employee Pensions & Benefits UTILITIES MAR 2024 LIFE & DISABILITY Total 203.63 2/23/2024 WE ENERGIES - 00005 EFT 0705461764-00005 | HU Main - Gas Manual Check 610-00-57921-000-000 Office Supplies & Expenses 144.84 0705461764-00005 | HU Main - Gas 02232024-00005 620-00-57851-000-000 Office Supplies & Expenses 144.85 0705461764-00005 | HU Main - Gas 02232024-00005 289.69 Total 2/23/2024 WE ENERGIES - 00002 EFT 0705461764-00002 | LS#2 Electric Manual Check 620-00-57821-000-000 Fuel/Power Purchase - Pumping 77.71 0705461764-00002 | LS#2 Electric 02232024-00002 77.71 Total 2/23/2024 WE ENERGIES - 00009 0705461764-00009 | HU Main - Electric Manual Check 610-00-57921-000-000 337.45 Office Supplies & Expenses 0705461764-00009 | HU Main - Electric 02232024-00009

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|---|--------------|
| UTILITIES EXPENSE COMM FIRST CU Accounting Che | ecks |
| Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: | |
| Check Nbr Check Date Payee | Amount |
| 620-00-57851-000-000 Office Supplies & Expenses 0705461764-00009 HU Main - Electric 02232024-00009 | 337.46 |
| Total | 674.91 |
| EFT 2/23/2024 WE ENERGIES - 00001 0705461764-00001 LS#1 Electric & Gas Manual Check | |
| 620-00-57821-000-000 Fuel/Power Purchase - Pumping 0705461764-00001 LS#1 Electric & Gas 02232024-00001 | 460.34 |
| Total | 460.34 |
| EFT 2/26/2024 AT&T - UTILITIES ACCT#920-380-0991 MTR STN #2 DIALER Manual Check | |
| 610-00-57641-000-000 Operation Supplies & Expenses ACCT#920-380-0991 MTR STN #2 DIALER 920380099102-24 | 6.12 |
| 620-00-57827-000-000 Operation Supplies & Expenses ACCT#920-380-0977 LS#3 DIALER 9238009912-24 | 6.13 |
| 620-00-57827-000-000 Operation Supplies & Expenses ACCT#920-380-0982 LS#2 DIALER 9238009912-24 | 6.12 |
| 620-00-57827-000-000 Operation Supplies & Expenses ACCT#920-380-0987 LS#1 DIALER 9238009912-24 | 6.12 |
| 610-00-57641-000-000 Operation Supplies & Expenses ACCT#920-380-0992 MTR STN #1 DIALER 9238009912-24 | 6.12 |
| 620-00-57827-000-000 Operation Supplies & Expenses ACCT#920-380-0996 LS#4 DIALER 9238009912-24 | 6.13 |
| Total | 36.74 |
| EFT 2/26/2024 MENASHA UTILITIES ACCT#1044748-01 Elec Plank Rd-Meter Pit Manual Check | |
| 620-00-57827-000-000 Operation Supplies & Expenses ACCT#1044748-01 Elec Plank Rd-Meter Pit | 11.34 |
| 610-00-57641-000-000 Operation Supplies & Expenses ACCT#1044219-02 COA Water #1 Electric | 160.34 |
| 620-00-57821-000-000 Fuel/Power Purchase - Pumping ACCT#1040028-01 LS #4 Electric | 1,295.42 |
| 620-00-57827-000-000 Operation Supplies & Expenses ACCT#1040028-01 Storm Water Charge | 11.39 |
| Total | 1,478.49 |

Acct# 8348 10 427 0026135 Internet

Manual Check

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2/07/2024 COMMUNITY FIRST CU - VISA

1/29/24 Village of Harrison Acct *7123

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UTILITIES EXPENSE COMM FIRST CU Accounting Checks

2/01/2024 Posted From: From Account: 2/29/2024

| Thru: 2/29/2024 | Thru Account: | | |
|--|--------------------|-------|-----------|
| Check Nbr Check Date Payee | | | Amount |
| 610-00-57921-000-000 Office Supplies 1/5/24 Amazon - Label Tape | & Expenses | | 5.49 |
| 620-00-57851-000-000 Office Supplies 1/5/24 Amazon - Label Tape | & Expenses | | 5.50 |
| 610-00-57921-000-000 Office Supplies 1/8/24 Amazon - Office Supplies | - | | 51.33 |
| 620-00-57851-000-000 Office Supplies 1/8/24 Amazon - Office Supplies | - | | 51.34 |
| 610-00-57921-000-000 Office Supplies 1/15/24 Amazon-Office & Kitchen | - | | 21.99 |
| 620-00-57851-000-000 Office Supplies 1/15/24 Amazon-Office & Kitchen | - | | 21.99 |
| 610-00-57921-000-000 Office Supplies 1/23/24 Amazon-Office & Kitchen | _ | | 19.68 |
| 620-00-57851-000-000 Office Supplies 1/23/24 Amazon-Office & Kitchen | - | | 19.68 |
| | | Total | 197.00 |
| 10643 2/07/2024 FERGUSON ENT Master Account Number: 957406 | ERPRISES LLC #3326 | | |
| 610-00-18346-000-000 Meters | | | 95.00 |
| 1/29/24 Seal Wires (250ct) | 0253429-1 | | |
| | | Total | 95.00 |
| 10644 2/07/2024 FERGUSON WAT Master Account Number: 281588 | ERWORKS #1476 | | |
| 610-00-18346-000-000 Meters 1/30/24 5/8" Meters (300ct) | 0381816 | | 81,000.00 |
| | | Total | 81,000.00 |
| 10645 2/07/2024 GFL ENVIRONM U30000133767 | ENTAL | | |
| 610-00-57921-000-000 Office Supplies COMMERCIAL TRASH DUMPSTER/RECY | - | | 52.14 |
| 620-00-57851-000-000 Office Supplies COMMERCIAL TRASH DUMPSTER/RECY | - | | 52.14 |
| | | Total | 104.28 |
| | | | |

2/07/2024 MUNICIPAL PROPERTY INSURANCE CO. ACCT 48-10235, POLICY 5000348-7

Previous Year Expense

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|--|------------|----------|
| UTILITIES EXPENSE COMM FIRST CU | Accounting | Checks |
| Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: | | |
| Check Nbr Check Date Payee | | Amount |
| 610-00-57924-000-000 Insurance Expense PROPERTY INS ADDITION 12/12/23 UTILITIES | | 135.50 |
| 620-00-57853-000-000 Insurance Expense PROPERTY INS ADDITION 12/12/23 UTILITIES | | 135.50 |
| | Total | 271.00 |
| 10647 2/07/2024 MUNICIPAL PROPERTY INSURANCE CO. ACCT 48-10235, POLICY 48-10235-25-001 | | |
| 610-00-57924-000-000 Insurance Expense PROPERTY & EQUIPMENT INSURANCE 2024 | | 2,527.00 |
| 620-00-57853-000-000 Insurance Expense PROPERTY & EQUIPMENT INSURANCE 2024 | | 2,527.00 |
| | Total | 5,054.00 |
| 10648 2/07/2024 SERVICEMASTER BUILDING MAINTENANCE 2/1/24 - FEB 2024 CLEANING SERVICE | | |
| 610-00-57935-000-000 Maintenance of General Plant 2/1/24 - FEB 2024 CLEANING SERVICE 44433 | | 162.50 |
| 620-00-57834-000-000 Maintenance of General Plant 2/1/24 - FEB 2024 CLEANING SERVICE 44433 | | 162.50 |
| | Total | 325.00 |
| 10649 2/07/2024 SUPERIOR CHEMICAL LLC 1/17/24 Rugged Hand Cleaner | | |
| 610-00-57641-000-000 Operation Supplies & Expenses 1/17/24 Rugged Hand Cleaner 382190 | | 64.21 |
| 620-00-57827-000-000 Operation Supplies & Expenses 1/17/24 Rugged Hand Cleaner 382190 | | 64.21 |
| | Total | 128.42 |
| 10650 2/07/2024 T-MOBILE ACCT 982397755 | | |
| 610-00-57641-000-000 Operation Supplies & Expenses FROM 12/21/23-1/20/24 UTILITIES PHONES | | 37.81 |
| 620-00-57827-000-000 Operation Supplies & Expenses FROM 12/21/23-1/20/24 UTILITIES PHONES | | 37.82 |
| 610-00-57641-000-000 Operation Supplies & Expenses FROM 12/21/23-1/20/24 UTILITIES PADS | | 44.10 |
| 620-00-57827-000-000 Operation Supplies & Expenses FROM 12/21/23-1/20/24 UTILITIES PADS | | 44.10 |

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 2/01/2024 From Account:

| Thru: 2/29/2024 Thru Account: | | |
|--|-------|-----------|
| Check Nbr Check Date Payee | | Amount |
| | Total | 163.83 |
| 10651 2/14/2024 CORPORATE NETWORK SOLUTIONS, INC 75674 ONE THIRD UTILITIES | | |
| 610-00-57921-000-000 Office Supplies & Expenses ONE THIRD SONIC WALL SUPPORT 1 YEAR-HU 75674 | | 26.50 |
| 620-00-57851-000-000 Office Supplies & Expenses ONE THIRD SONIC WALL SUPPORT 1 YEAR-HU 75674 | | 26.50 |
| | Total | 53.00 |
| 10652 2/14/2024 VILLAGE OF HARRISON - UTILITIES REIMB MCCLONE INVOICE - INSURANCE PAYMENTS | | |
| 610-00-57924-000-000 Insurance Expense 2024-2025 GENERAL LIABILITY & AUTO PKG | | 1,560.00 |
| 620-00-57853-000-000 Insurance Expense 2024-2025 GENERAL LIABILITY & AUTO PKG | | 1,560.00 |
| 610-00-57924-000-000 Insurance Expense 2024-2025 WORKERS COMP POLICY | | 4,634.50 |
| 620-00-57853-000-000 Insurance Expense 2024-2025 WORKERS COMP POLICY | | 4,634.50 |
| | Total | 12,389.00 |
| 10653 2/14/2024 WISCONSIN RURAL WATER ASSOCIATION 4742 | | |
| 610-00-57930-000-000 Miscellaneous General Expense FROM 2/2/24 SAFETY TRAINING 1/30/24 FDL 4742 | | 59.45 |
| 620-00-57856-000-000 Miscellaneous General Expense FROM 2/2/24 SAFETY TRAINING 1/30/24 FDL 4742 | | 59.45 |
| | Total | 118.90 |
| 10654 2/21/2024 CLEAN WATER TESTING LLC 2/14/24 Monthly Water Bacteria Tests | | |
| 610-00-57641-000-000 Operation Supplies & Expenses 2/14/24 Monthly Water Bacteria Tests 9008509728 | | 96.00 |
| | Total | 96.00 |
| 10655 2/21/2024 CORPORATE NETWORK SOLUTIONS, INC 75683 | | |
| 610-00-57921-000-000 Office Supplies & Expenses SUPPORT BLOCK 75683 | | 175.00 |

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| UTILITIES EXPENSE COMM FIRST CU | Accounting Che | ecks |
| Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: | | |
| Check Nbr Check Date Payee | | Amount |
| 620-00-57851-000-000 Office Supplies & Expenses SUPPORT BLOCK 75683 | | 175.00 |
| | Total | 350.00 |
| 10656 2/21/2024 DAVE DORNFELD 1/30/24 Mileage Reimb. Safety Training | | |
| 610-00-57930-000-000 Miscellaneous General Expense 1/30/24 Mileage Reimb. Safety Training | | 32.16 |
| 620-00-57856-000-000 Miscellaneous General Expense 1/30/24 Mileage Reimb. Safety Training | | 32.16 |
| | Total | 64.32 |
| 10657 2/21/2024 ELAN FINANCIAL SERVICES 4798510057423846 | | |
| 610-00-57930-000-000 Miscellaneous General Expense FROM 2/4/24 AMAZON FIRST RESPONDER BAGS | | 25.98 |
| 620-00-57856-000-000 Miscellaneous General Expense FROM 2/4/24 AMAZON FIRST RESPONDER BAGS | | 25.98 |
| 610-00-57930-000-000 Miscellaneous General Expense FROM 2/6/24 ULINE EYEWASH STATIONS | | 359.08 |
| 620-00-57856-000-000 Miscellaneous General Expense FROM 2/6/24 ULINE EYEWASH STATIONS | | 359.09 |
| | Total | 770.13 |
| 10658 2/21/2024 MIDWEST WORKWEAR SI-116627, CREDIT SC-106971 | | |
| 610-00-57641-000-000 Operation Supplies & Expenses 2/19/24 CLOTHING DAVE DORNFELD SI-116627 | | 55.71 |
| 620-00-57827-000-000 Operation Supplies & Expenses 2/19/24 CLOTHING DAVE DORNFELD SI-116627 | | 55.71 |
| 610-00-57641-000-000 Operation Supplies & Expenses 5/4/23 CREDIT FROM RETURN GRANT LAUE SC-106971 | | -13.49 |
| 620-00-57827-000-000 Operation Supplies & Expenses 5/4/23 CREDIT FROM RETURN GRANT LAUE SC-106971 | | -13.50 |
| | Total | 84.43 |
| 10659 2/21/2024 ULINE 174288446 | | |
| 610-00-57930-000-000 Miscellaneous General Expense FROM 2/12/24 SALINE CARTRIDGE 174288446 | | 170.21 |

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| UTILITIES EXPENSE COMM FIRST CU | Accounting Che | ecks |
| Posted From: 2/01/2024 From Account: | | |
| Thru: 2/29/2024 Thru Account: | | |
| Check Nbr Check Date Payee | | Amount |
| 620-00-57856-000-000 Miscellaneous General Expense FROM 2/12/24 SALINE CARTRIDGE 174288446 | 4 | 170.21 |
| FROM 2/12/24 SALINE CARTRIDGE 1/4200440 | o Total | 340.42 |
| | | |
| 10660 2/28/2024 GFL ENVIRONMENTAL U30000136882 | | |
| 610-00-57921-000-000 Office Supplies & Expenses | | 52.14 |
| COMMERCIAL TRASH DUMPSTER/RECY MAR U30000136 | 6882 | |
| 620-00-57851-000-000 Office Supplies & Expenses COMMERCIAL TRASH DUMPSTER/RECY MAR U30000136 | 6882 | 52.14 |
| COMMINGIAL TRADIT DONI DI IMAN CONTROL I MAN | Total | 104.28 |
| | | |
| 10661 2/28/2024 MARTENSON & EISELE INC Engineering Services through 1/31/24 | | |
| 610-00-13143-000-000 Due from Developers Harrison Heights 2 through 1/31/24 63842 | | 3,680.00 |
| 620-00-13143-000-000 Due from Developers Harrison Heights 2 through 1/31/24 63842 | | 3,680.00 |
| 610-00-57923-000-000 Outside Services Employed System Map Updates through 1/31/24 63841 | | 212.50 |
| 620-00-57852-000-000 Outside Services Employed System Map Updates through 1/31/24 63841 | | 212.50 |
| 610-00-57923-000-000 Outside Services Employed General Requests through 1/31/24 63843 | | 1,535.00 |
| 620-00-57852-000-000 Outside Services Employed General Requests through 1/31/24 63843 | | 1,535.00 |
| 610-00-57923-000-000 Outside Services Employed LT Planning through 1/31/24 63845 | | 525.00 |
| 620-00-57852-000-000 Outside Services Employed LT Planning through 1/31/24 63845 | | 525.00 |
| 620-00-57852-000-000 Outside Services Employed San. Sewer TV Eval through 1/31/24 63844 | | 1,800.00 |
| | Total | 13,705.00 |
| 10662 2/28/2024 MENARDS-APPLETON EAST 1/26/24 Toilet Repair Supplies | | |
| 610-00-57935-000-000 Maintenance of General Plant 1/26/24 Toilet Repair Supplies 51489 | | 5.60 |

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|---|---------------|------------------|
| UTILITIES EXPENSE COMM FIRST CU A | ccounting Che | ecks |
| Posted From: 2/01/2024 From Account: Thru: 2/29/2024 Thru Account: | | |
| Check Nbr Check Date Payee | | Amount |
| 620-00-57834-000-000 Maintenance of General Plant 1/26/24 Toilet Repair Supplies 51489 | | 5.60 |
| | Total | 11.20 |
| 10663 2/28/2024 NEENAH-MENASHA SEWERAGE COMMISSION MAR 2024 Bill Based on JAN 2024 Measures | | |
| 620-00-57829-000-000 Sewerage Treatment Charges MAR 2024 Bill Based on JAN 2024 Measures 2024-033 | | 22,808.40 |
| 620-00-57870-000-000 Interest Expense - CWF Loan MAR 2024 CWF Loan - Interest 2024-038 | | 1,303.00 |
| 620-00-57875-000-000 Amortization Expense-CWF Loan MAR 2024 CWF Loan - Debt 2024-038 | | 5,363.00 |
| 620-00-57870-000-000 Interest Expense - CWF Loan MAR 2024 SLDG BLDG LOAN INTEREST 2024-038 | | 345.00 |
| 620-00-57875-000-000 Amortization Expense-CWF Loan MAR 2024 SLDG BLDG LOAN DEBT 2024-038 | | 1,914.00 |
| | Total | 31,733.40 |
| 10664 2/28/2024 TOTAL ENERGY SYSTEMS LLC Lift Station Generator Maint. | | |
| 620-00-57832-000-000 Maint Collection Syst Pumping 1/19/24 Preventive Maint. LS#6 Generator INV112728 | | 735.21 |
| 620-00-57832-000-000 Maint Collection Syst Pumping 1/19/24 Preventive Maint. LS#1 Generator INV112750 | | 597.00 |
| 620-00-57832-000-000 Maint Collection Syst Pumping 1/31/24 Maint. LS#4 Generator INV113448 | | 2,954.57 |
| | Total | 4,286.78 |
| 10665 2/28/2024 WISCONSIN RURAL WATER ASSOCIATION Safety Training | | |
| 610-00-57930-000-000 Miscellaneous General Expense 2/15/24 Comp. Person Safety Training 4749 | | 109.45 |
| 620-00-57856-000-000 Miscellaneous General Expense 2/15/24 Comp. Person Safety Training 4749 | | 109.46 |
| 610-00-57930-000-000 Miscellaneous General Expense 1/24/24 Confined Space Safety Training 4753 | | 63.29 |
| 620-00-57856-000-000 Miscellaneous General Expense 1/24/24 Confined Space Safety Training 4753 | | 63.29 |
| | Total | 345.49 |

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UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 2/01/2024 From Account:

Thru: 2/29/2024 Thru Account:

Check Nbr Check Date Payee Amount

Grand Total 175,483.30

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ACCT

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 2/01/2024 From Account:

Thru: 2/29/2024 Thru Account:

| | Amount |
|---|------------|
| Total Expenditure from Fund # 610 - WATER UTILITY | 108,847.85 |
| Total Expenditure from Fund # 620 - SEWER UTILITY | 66,635.45 |
| Total Expenditure from all Funds | 175,483.30 |



| VILLAGE BOARD MEETING | VILLAGE OF HARRISON | |
|--|---|---|
| From: | Meeting Date: | |
| Matt Heiser, Village Manager | March 26, 2024 | |
| Title: | | |
| Village Facilities Study Results Next Steps | | |
| Issue: | | _ |
| How should the Village respond to the results of the | Facilities Study by SEH? | |
| Background and Additional Information: | | |
| After hearing the presentation by SEH and reviewing Board? | g the report what are the next steps desired by the | |
| | | |
| Budget Impacts: | | _ |
| To Be Determined | | |
| D 1.1.4.4 | | _ |

Recommended Action:

Staff recommends the Board tour Village facilities after hearing the presentation and considering the report. Staff also recommend the Board review some financial options at the May meeting for potential projects resulting from the facilities report



VILLAGE BOARD MEETING VILLAGE OF HARRISON

From: Meeting Date: Vicki Tessen, Clerk March 26, 2024

Title:

Block Party Application - Logan Lane

Issue:

Does the Board want to approve a road closure for a block party on Logan Lane?

Background and Additional Information:

Ken Gast has applied for a special event permit to block off a section of Logan Lane for an annual block party.

The event is planned for June 8, 2024 from 1:00 pm to 10:00 pm. He estimates approximately 30 people will be in attendance.

This neighborhood has held a block party for a number of years. Although neighbors down the street have opposed the event in the past, the Board has continued to approve the applications. CCSD reports that they received no complaints during this event in 2023.

Additional event information with a map depicting the road closure area is included in this memo as an attachment.

Budget Impacts:

none

Recommended Action:

Attachments:

• Logan Lane Block Party.pdf

Section 1- Event Information

Name of Event: Block Party

Event Date and Time: June 8, 2024 Start: 1:00pm End: 10:00pm

Event Description: Annual neighborhood block party, consisting of food, drinks, games, music, inflatable bounce house and several other child-oriented activities.

No fireworks are part of this event.

Estimated Attendance:~ 30

Will there be amplified music? Yes, from a residential garage, using consumer grade equipment

Will there be street closures? Yes, annotated map attached – Addendum A. Emergency access will not be impeded, and road will be opened by 10pm. Barricades will be provided by event.

Section 2- Contact Information

Contact Name: Ken Gast

Address: W5549 Brandon Way

Phone:

Organization Name: N/A - Participating Resident





VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Meeting Date:
Matt Heiser, Assistant Village Manager March 26, 2024

Title:

Permission to maintain bird house boxes via an ATV in Amy Avenue Stormwater Management Pond area.

Issue:

Should the Village Board grant Mr. Biese permission to maintain the nesting boxes around Amy Avenue ponds up to five times per year via his personal ATV?

Background and Additional Information:

Mr. Daniel Biese has requested the use of his ATV to maintain the 28 nesting boxes around the Amy Avenue stormwater detention ponds. In the past Mr. Biese was granted permission and then the permission was rescinded due to complaints from a neighbor. Mr. Biese believes the nest boxes have not been maintained the past two years and is requesting permission again. Village staff has reviewed the request and believe this an important community service and would recommend Mr. Biese be granted access via his ATV for up to five times per year.

Budget Impacts:

None

Recommended Action:

Motion to approve the request up to five times per year to maintain bird houses utilizing an ATV.

Attachments:

• 2058 001.pdf

Village of Harrison Town Board

Travis Parish

W5298 State Rd 114

Harrison, WI 54952

RE: ATV in State Park Ponds

Dear Village Board and Village Manager,

I am requesting written permission of the Village of Harrison Town Board to continue to use my ATV to maintain the bird houses located in the State Park Pond Area.

To give you a little background on myself, I have lived at my present address for 48 years. I witnessed the excavation and development of the pond area. One year after the ponds were developed I built over 28 bird houses for the blue birds, tree swallows, and barn swallows. I have personally maintained and replaced these houses for over 15 years without incident. By doing so it has allowed for a natural ecosystem between the insects, birds, and other natural wildlife. I worked with Stuart Boerst from Mc Mahn Accociates Inc when Garners Creek maintained the ponds. I was allowed to use my ATV to maintain the bird houses located in the ponds and surrounding area.

Over the years I have always had a high regard for nature and for the adjoining land. I have maintained the path from the adjoining land and my property without incident.

I am asking that you grant me written permission to continue to use my ATV to maintain and preserve the bird houses around the ponds.

920 766 9198

Sincerely,

Daniel Biese



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Meeting Date:
Matt Heiser, Village Manager March 26, 2024

Title:

Contract with Baird to prepare Tax Incremental District (TID) No. 2 Amendment for \$12,500.

Issue:

Should the Village Board approve the contract with Baird to prepare an amendment to TID 2 to include the 20 acres owned by the Village of Harrison into the district.

Background and Additional Information:

Village Staff is interested in working with Baird to amend the TID 2 to add the 20-acre Village owned property on STH 55 into the district to get utilities to the site for future business park related expansion.

Budget Impacts:

\$12,500 - TID 2

Recommended Action:

Motion to approve contract with Baird to prepare an amendment to TID 2 for \$12,500.

Attachments:

• Harrison TID 2_Proposal_030724.pdf



March 2024



Village of Harrison, Wisconsin

TID # 2 Territory Amendment # 1

Robert W. Baird & Co. Incorporated

Justin Fischer **Managing Director** 777 East Wisconsin Avenue 25th Floor Milwaukee, WI 53202 (414) 765-3636 jfischer@rwbaird.com

Vice President 777 East Wisconsin Avenue 25th Floor Milwaukee, WI 53202 (920) 433-7373 aruechel@rwbaird.com

Adam Ruechel

GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this "Agreement") is entered as of this __day of March 2024 by and between the Village of Harrison, Wisconsin ("Client") and Robert W. Baird & Co. Incorporated ("Baird").

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding the amendment to TIF District Number 2, and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client's decision to retain Baird to provide general consulting services and Client's execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Work

Baird shall provide the following general consulting services to Client, if and when requested by Client:

TIF District Number 2

- Creation of a timeline detailing the amendment process.
- Assist, develop, and compile the required project plan amendment for the TID.
- Provide analysis for the evaluation of project plan amendment.
- Develop economic feasibility analysis of the TID evaluating current TID and forward looking TID analyses.
- Assist in discussions with potential developers.
- Meet with village staff (in person or electronically) to facilitate analysis/discussion of the TIF District Number 2 project plans.
- Attend public meetings (in person or electronically) to present the TIF District Number 2 project plans.
- Assist the village in compiling the necessary documents for submissions to DOR.

II. Financial Advisory or Underwriting Services

This Agreement pertains only to general consulting services and expressly does not cover any financial advisory, underwriting or other services that are directly related to any specific financings or offerings. Client understands that the term "financial advisory services" means any financial advisory or consultant services with respect to an issuance of securities, including advice with respect to the structure, timing, terms and other similar matters concerning such issuance.

If Client proposes, determines, or undertakes to affect an issuance of municipal securities at any time during the term of this Agreement, Client may engage Baird as financial advisor or underwriter with respect to such issuance. If Client determines to so engage Baird and Baird determines to accept such engagement, Client and Baird would enter into a separate written financial advisory or underwriting engagement letter. Client understands that if Baird serves as financial advisor in connection with an offering to be sold at competitive bid Baird will not be able to bid or otherwise underwrite or serve as agent for the placement of the securities. Client also understands that if Baird acts as underwriter on an offering sold on a negotiated basis Baird may not also serve as financial advisor on that offering but, in the course of acting as underwriter, may render advice to Client, including advice with respect to the structure, timing, terms and other similar matters concerning the offering. Client further understands that Baird's primary role as underwriter would be to purchase, or arrange the placement of, securities in an arm's-length commercial transaction between Client and Baird and that Baird, as underwriter, would have financial and other interests that differ from those of Client.

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III. Compensation and Terms of Payment

For the general consulting services provided hereunder, Baird shall receive the following compensation:

A fixed fee equal to \$12,500, payable within 10 business days upon completion of the Scope of Work as outlined above.

Baird will be responsible for paying all out-of-pocket costs and expenses it incurs that relate to the general consulting services it provides hereunder.

IV. Information to Be Furnished to Baird

All information, data, reports and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

V. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

VI. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VII. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VIII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

| Village of Harrison | Robert W. Baird & Co. Incorporated | |
|--|---|--|
| By: | By Albertan P | |
| Mr. Matt Heiser, Village Manager | Mr. Ádam Ruechel, Vice President | |
| Cc: Mr. Chad Pelishek, Assistant Village Manager | Cc: Mr. Justin Fischer, Managing Director | |

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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Meeting Date:
Matt Heiser, Village Manager March 26, 2024

Title:

Purchase of Owl Labs Recording System for Village Meetings from ARPA funds for \$2,545.

Issue:

Should the Village Board approve purchase of recording equipment through Owl Labs?

Background and Additional Information:

Assistant Manager Pelishek and Village Manager Heiser have been in contact with neighboring communities on the types of recording systems they use to record their meetings. The City of Menasha suggested the Owl Labs system as Winnebago County has been using it and because it has a voice activated technology that allow for minimal staff time and would work in small to mid-sized rooms. Manager Heiser and Assistant Manager Pelishek viewed the system with a live demo and believe it would suit the needs.

To view the Winnebago County meetings using Owl technology, please see the attached link:

https://youtu.be/n8WD4fGukQI?si=8re9PtdGb50PnvN7

The Owl camera system would be linked to the Village's zoom account. Zoom Meetings would be established for the village meetings and then recorded and populated on a village created Youtube Channel. Granicus would then link into the Youtube channel to post the videos next to the agendas/minutes page on the Village website.

Budget Impacts:

\$2,545.00 from ARPA funds

Recommended Action:

Motion to approve \$2,545 for equipment from Owl Labs for recording village meetings from ARPA funds.

Attachments:

• Q-19773 - Village of Harrison (1).pdf

OWL LABS

Quote No.:

Q-19773

March 11, 2024

Quote Prepared for:

Chad Pelishek

Village of Harrison

w5298 State Road 114

Harrison, Wisconsin

54435

9209891062

cpelishek@harrison-wi.org

| PRODUCT | QUANTITY | DESCRIPTION | PRICE/UNIT |
|--------------------------------------|----------|-----------------------|------------|
| Meeting Owl Tripod | 1 | Meeting Owl Tripod | \$149.00 |
| Meeting Owl 3 + Expansion Mic - U.S. | 2 | | \$0.00 |
| Meeting Owl 3 - US/CA | 2 | Meeting Owl 3 - US/CA | \$968.18 |
| Expansion Mic | 2 | Expansion Mic | \$229.82 |

Shipping \$0.00 **Total** \$2,545.00

Comments:

Reference:

Quote Created: 03-07-2024 Quote Expires: 04-06-2024

Payment Terms: 100% pre-payment

Quote Prepared By:

Francis Lauron francis.lauron@owllabs.com

,

- Accounts payable email and phone number
- Preferred Payment method
- End User Shipping Address
- Billing Address (please confirm it's correct on the quote before signing)
- Quote signature and acknowledgment of our 100% pre-payment payment terms

Payment

- The fastest option for getting your order shipped is online checkout paid via credit card. Just ask us for a link to pay your invoice, and we'll send it right over!
- 100% pre-payment is required to ship your order
- We accept payment of orders via credit card, check, or wire transfer. Please be sure to let us know which method you prefer before you send the purchase order.
- If paying the order by check, our remittance address is:

Owl Labs Inc DEPT 0557 PO BOX 120557 DALLAS TX 75312-0557

Shipping

- Order must be placed with a valid shipping address
- Standard Ground shipping: Free ask me for lead time
- Please consider these important details if you plan to bring your Owls internationally: https://support.owllabs.com/s/knowledge/International-product-availability

Returns

Returns accepted within 30 days of receipt

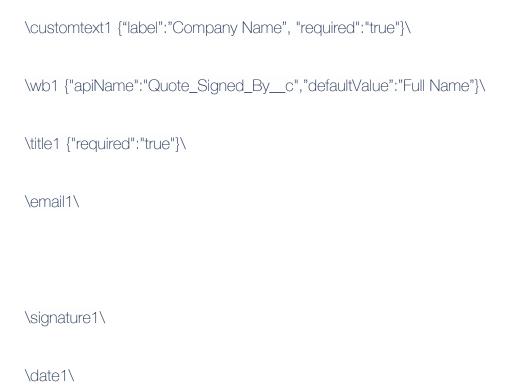
Taxes

No taxes are included on this quote. If you are tax exempt, please provide a
certificate prior to purchase. If you would like me to add taxes, please outline
the rate that applies to your shipping location.

Terms of Service

https://owllabs.com/pages/terms-of-service

Billing Signature





VILLAGE OF HARRISON

From: Jeff Funk, Operations Manager

Meeting Date: March 26, 2024

Title:

Contract with MiT Fence to install new fencing and gates around the Department of Public Works dumpster and fuel station for \$12,131.00.

Issue:

Should the Village Board approve the contract with MiT Fence for \$12,131.03?

Background and Additional Information:

When the Village repaved the parking lot at Village Hall/DPW, the fencing around the dumpsters in the back of the building were removed. This project would install new fencing with privacy slats and gates around the dumpsters. The contract would also install new fencing around the fuel storage station on the southeast side of the building to increase the height from 6 feet to 8 feet to provide more security and allow the gates to be locked when not in use.

Operations Manager Jeff Funk requested bids from a total of the three fence contractors and only received one bid for the work.

Budget Impacts:

\$12,131.03 from Building Maintenance

Recommended Action:

Motion to approve the bid from MiT Fence for \$12,131.03.

Attachments:

• 2052 001.pdf



PROPOSAL/CONTRACT

Customer Information:

Village of Harrison W5298 WI-114 Menasha, WI 54952

Notes:

Furnish and install 60' of 8' high Chainlink Fencing with Green Privacy Slats. Includes two 3' wide gates. posts plated. Also 68' of 6' high Chainlink Fencing with Green Privacy Slats. Includes one 4' wide single gate and one 21' double gate. All posts concreted. Includes removal of 60' of 6' high Chainlink Fence. \$12,131.03

Quote valid for 120 days.

Mi T Fence warrants to the original purchaser that all materials and labor will be free from defects that would affect the structural strength of the fence for a period of (3) years and Mi T Fence has the option to repair or replace any defective materials. An extended warranty period of (10) years on Materials Only is granted to the original purchaser. These products being All Red or White Cedar lumber. Other products will be covered by Manufacturers Limited Warranty. MI T FENCE IS NOT RESPONSIBLE FOR DAMAGE CAUSED BY NEGLIGENCE VANDALISM, WASHOUTS, FROST, NATURAL DISASTERS, ACT OF GOD, OR NATURAL AGING PROCESS OF LUMBER SUCH AS SPLITS AND WEATHER CHECKS UNLESS IT EFFECTS THE STRUCTURAL STRENGHT OF THE FENCE.

Mi T Fence LLC shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. Mi T Fence LLC will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does Mi T Fence LLC assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

MI T FENCE LLC WILL ASSIME THE RESPONSIBILITY FOR HAVING

cannot be located it is recommended that the customer have the property surveyed.

MI T FENCE LLC WILL ASSUME THE RESPONSIBILITY FOR HAVING UNDERGROUND UTILITIES LOCATED AND MARKED.

However, Mi T Fence LLC assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing Mi T Fence LLC dig in the immediate vicinity of known utilities. Customer needs to be aware that some residual dirt and debris may be left

12131.03 Contract Amount: 6065.00 Down Payment:

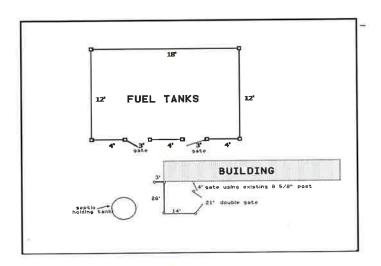
Balance Due on Completion 6066.03

Mi T Fence LLC W3206 Greiner Rd. Appleton, WI 54913 920-731-6645 MitFence.com Info@mitfence.com

> Page 1 03/05/2024

Job Information:

Customer contact: Jeff Funk 920-808-1602 jfunk@harrison-wi.org



behind after installation. MI T assumes no responsibility for minor debris left behind.

Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any added. The rull amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced. CANCELLATION OF CONTRACT WILL RESULT IN A 25% PERCENT RESTOCKING FEE ON ANY SPECIAL ORDER MATERIALS.

COMPLETED FENCE PAYMENT SHALL BE MADE UPON COMPLETION UNLESS PREVIOUS PAYMENT ARRANGEMENTS WERE MADE PRIOR TO AND IN ADVANCE.

IN ADVANCE.

A FINANCE CHARGE of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of Mi T Fence LLC until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

CUSTOMER AGREES TO FENCE PLACEMENT:
Signature:

| Date |
|------|
| |
| |

Mike Talbot

Date



VILLAGE OF HARRISON

Meeting Date: From: Matt Heiser, Village Manager and Jeff Funk, Operations

Manager

March 26, 2024

Title:

Ordinance V24-04, amending Article 22-IV Road Maintenace, Culvert Requirements, Add Service Walk Requirements in Title, Revise 22-94 to Service Sidewalk Requirements, Revise 22-95 to Variance, and Add 22-96 Penalties.

Issue:

Should the Village Board approve Ordinance V24-04, amending Article 22-IV Road Maintenace, **Culvert Requirements?**

Background and Additional Information:

Village staff has received requests from property owners to install a service walk between the public sidewalk and the back of the curb line. Prior to amending this ordinance, the Village did not have a process to allow service walk installations by the homeowner. With this ordinance change, the homeowner would need to obtain a Right-of-Way permit from DPW and assume long-term responsibility of the service walk should be it been damaged by DPW operations including snow plowing.

Budget Impacts:

None

Recommended Action:

Motion to approve Ordinance, V24-04 as printed and circulated.

Attachments:

- ROW Permit Application 24.pdf
- ROW Permit Info.pdf
- V23-04 Service Sidewalks.pdf



Village of Harrison W5298 Hwy 114 Menasha, WI 54952

Right-of-Way Permit Application

| | Right-of-Way Permit Applicatio | on Permit #: |
|--------------------------------|---|----------------------------------|
| Applicant Inf | formation | |
| Contact: | | Phone: |
| Email: | | Date: |
| Address: | | Fax: |
| Contractor I | nformation (if different from above) | |
| Contractor to | o Perform Work: | |
| Contact: | | Phone: |
| Address/Loc | ork Estimated Start Date: ation: of Project: | |
| Type of Pern | nit Fees (check all that apply) | |
| Culvert | □ New, Replace, or Extend Culvert: \$150□ Culvert Variance (with approval): \$150 | |
| Driveway | ☐ Install or Replace Driveway Apron: \$50 |) |
| Service Sidewalk Utility | ☐ Install or Replace Service Sidewalk- \$5☐ **Utility Permit Base: \$50 + each of th | |
| Othity | ☐ Open Cut Asphalt or Concrete: \$1,500☐ Open Cut Gravel: \$1,000☐ Per Foot Fee - \$0.10 per linear foot☐ Linear ft. x \$0.10 = | • |
| Ditch | ☐ Regrading, Cleaning, Obstruction, etc. | : \$50 |
| Late Permit | ☐ After the Fact: \$150 | |
| | | Total: |
| with Darboy | ons or repairs to existing or new water or sa Sanitary District: (920)788-6048 or Harriso | on Utilities: (920)989-1062 x 1. |

Permit Holder/Title **Harrison Staff** Date **Date**

this permit. Given under my hand pursuant to Chapter 22 of the Municipal Code.



Right of Way Permit Application Information

Right of Ways (ROW) areas are not privately owned property but are public property controlled by a village, county, or state.

The ROW on most Village of Harrison roads is a 66' wide path dedicated to the village for roads and their maintenance. The ROW on village roads with curb and gutter is typically 37' of hard surface plus approximately 14.5' of terrace on each side. On village roads with ditches, the ROW is typically 30' of hard surface plus approximately 18' ditch or terrace on each side.

Any alterations taking place within the Village's ROW, outside of mailbox placement or mowing, must be approved by the Department of Public Works for village roads. Calumet County approves ROW for county roads, and the Department of Transportation approves for state highways.

ROW Applications are available on the Village website Harrison-wi.org and at the Village Hall located at W5298 State Road 114 Menasha, WI.

Completed applications and questions shall be directed to the Village of Harrison Public Works Operations Manager at (920) 989-1062 x 6 or jfunk@harrison-wi.org.

Permit Categories:

Culverts: New - Replace - Extend

Ditches: Regrading - Cleaning - Obstruction

• Driveways: Install - Replace Apron

Service Sidewalks: Install

Utilities

Payments Excepted:

Cash: If paying by cash, bring the exact amount.
Check: Make checks payable to "Village of Harrison"
Card: 3% service fee is added to all card transactions

Office Hours: Monday - Friday 7:30 am - 4:00 pm

Village of Harrison Culvert, Driveway & Service Sidewalks Permit - Ordinance

language: Sec. 22-90 thru Sec. 22-123

Village of Harrison Utility Permit - Ordinance language: Sec. 22-191 thru Sec. 22-194

ORDINANCE V24-04

AN ORDINANCE AMENDING ARTICLE 22-IV ROAD MAINTENANCE, CULVERT REQUIREMENTS, ADD SERVICE WALK REQUIREMENTS IN TITLE, REVISE 22-94 TO SERVICE SIDEWALK REQUIREMENTS, REVISE 22-95 TO VARIANCE, AND ADD 22-96 PENALITIES

WHEREAS, to allow accessibility of properties to the street in neighborhoods with sidewalks, and;

WHEREAS, the Village desires to allow property owners to install and maintain a service walk in the right-of-way between the sidewalk and the back of the curb and gutter line provided a Right-of-Way permit is obtained from the Department of Public Works.

NOW THEREFORE BE IT RESOLVED, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following ordinance revisions.

Revise title of the Article 22-IV to read "Road Maintenance, Culvert Requirements and Service Sidewalk Requirements.

Revise Section 22-94 to read "Service Sidewalk Requirements."

Add the following requirements: All applicants for a new service sidewalk shall submit a right-of-way permit application and fee before a service sidewalk is constructed. A service sidewalk shall be a sidewalk constructed in the public right-of-way between the front of the sidewalk and to the back of curb and gutter. A minimum width of 3 feet and maximum width of 5 feet shall be allowed. Service sidewalks shall be a minimum of 4" thick concrete, using a ready-mix concrete mix. No steps shall be permitted in the right-of-way. Walk to be installed perpendicular to the street. The walk material shall be concrete. The walk shall not be in the radius of an intersection not closer than 5 feet from the end of the radius. The property owner shall be responsible for maintenance of the walk and adjacent curb/gutter and sidewalk. The Director of Public Works or his/her designee shall approve the location of the service walk prior to installation.

Revise 22-95 to read Variance.

Add 22-96 to read Penalties.

| Adopted by the Village Board of the Village of Harrison, | , Wisconsin this 26 th day of March, 2024. |
|--|---|
| | Allison Blackmer, Village President |
| <u>-</u> | Attest: Vicki Tessen, Village Clerk |



VILLAGE OF HARRISON

From: Meeting Date:
Josh Sherman, Assistant Planner March 26, 2024

Title:

Zoning Map Amendment - Ordinance V24-05 – PR Properties, LLC – N9674/N9676 Golden Way – Parcel 33976

Issue:

Should the Village Board recommend approval of a zoning map amendment (rezoning)?

Background and Additional Information:

The applicant is proposing a zoning map amendment (rezoning) to rezone from Office & Retail Commercial [COR] to Two Family Residential [RT] for the property site addresses of N9674 Golden Way and N9676 Golden Way, being current parcel 33976.

The improvement on this parcel is a duplex, which is a legal non-conforming structure in the current zoning. The duplex was constructed in 1993 according to data from the assessor.

The purpose of the rezoning is to split the duplex into two zero lot line parcels. The Two-Family Residential [RT] allows for zero lot line parcels. A separate memo for a CSM (zero lot line) is also on the agenda. The rezone would also remove the residence from a being a legal non-conforming structure, which staff supports.

There is Two-Family Residential [RT] zoning directly across the street on Emerald Ln and south off of Golden Way.

The Plan Commission recommends approval.

Budget Impacts:

None

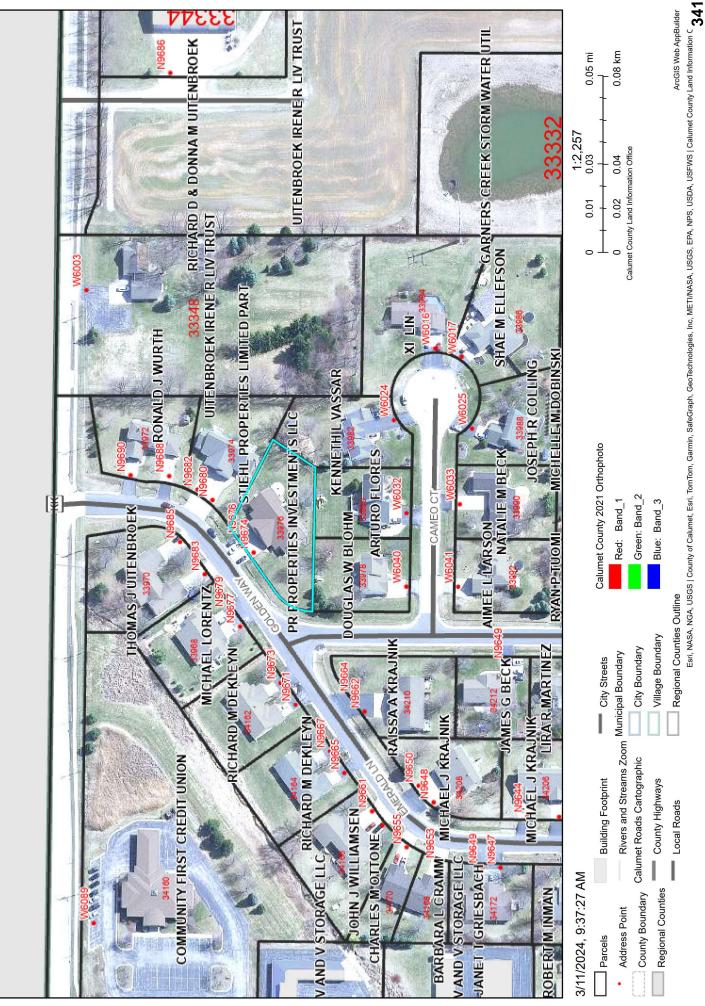
Recommended Action:

Motion to approve the Zoning Map Amendments from Office & Retail Commercial [COR] to Two Family Residential [RT] as submitted.

Attachments:

- Golden Way Aerial.pdf
- Calumet County Zoning Map.pdf
- V24-05 Zoning Map Amendment Golden Way Parcel 33976.pdf

ArcGIS Web Map



Wetland

-88.338 44.243 Degrees

ORDINANCE V24-05

AN ORDINANCE AMENDING THE VILLAGE OF HARRISON OFFICIAL ZONING MAP. (Golden Way, Parcel 33976)

WHEREAS, a public hearing on the zoning map amendment was held by the Harrison Plan Commission on March 19, 2024; and

WHEREAS, the Plan Commission found the proposed zoning map amendment to be consistent with the Comprehensive Plan; and

WHEREAS, the Plan Commission recommended approval of the zoning map amendment.

THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from Office & Retail Commercial [COR] to Two Family Residential [RT].

Land contained wholly within Parcel No. 33976 and specifically described as:

All of Lot 5 Darbroek Meadows, being part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 03, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.

Subject to all easements and restrictions of record.

EFFECT. This ordinance shall be in force and effect upon passage as provided by law. Upon passage, the Village zoning administrator is authorized and directed to make necessary changes to the official zoning map of the Village of Harrison, all in accordance with this Ordinance.

Introduced, Approved, and Adopted by the Village Board of the Village of Harrison on this 26th day of March 2024.

| Allison Blackmer, Village President |
|--|
| |
| Attest: Vicki L. Tessen, Village Clerk |

Recorded Vote: ____ For ____ Against



VILLAGE OF HARRISON

From: Meeting Date:
Josh Sherman, Assistant Planner March 26, 2024

Title:

Certified Survey Map – PR Properties, LLC – N9674/N9676 Golden Way – Parcel 33976

Issue:

Should the Village Board recommend approval of the Certified Survey Map?

Background and Additional Information:

The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to split a duplex into two zero lot line residences.

The proposed zero lot line CSM consists of Lot 1, which is 10,450 square feet and Lot 2, which is 10,422 square feet. There are duplexes directly north of the proposal, with duplexes and zero lot line properties to the west and southwest. Single family residential lies directly southeast.

All zero lot lines must meet Village Ordinance 117-135 and are subject to an inspection by the Village building inspector.

The Plan Commission recommends approval.

Budget Impacts:

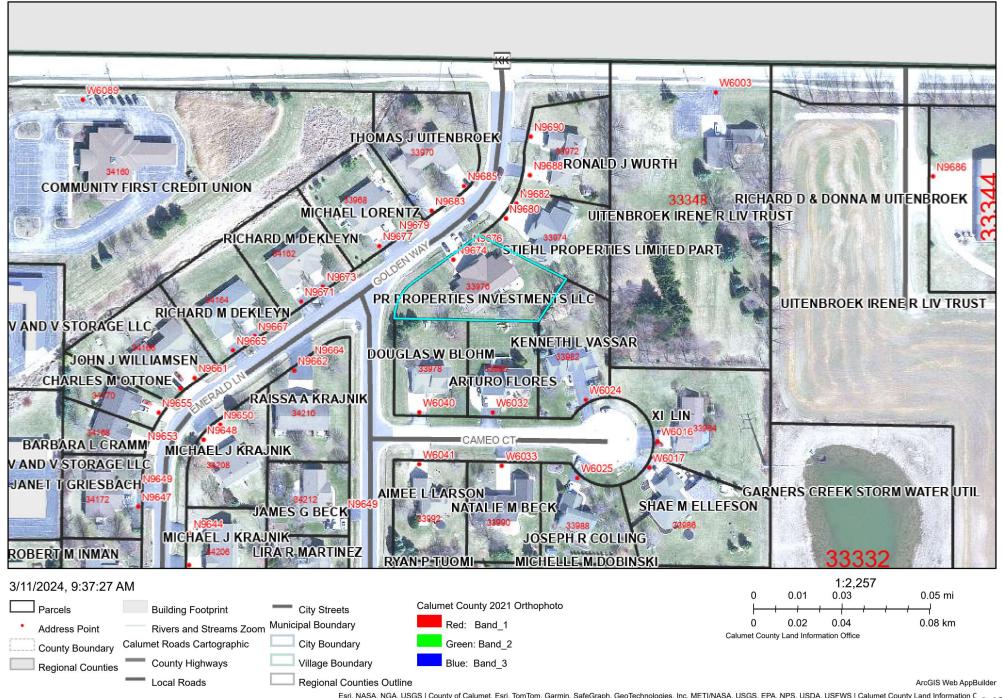
Recommended Action:

Motion to approve the Certified Survey Map (CSM) request as submitted with the condition that it meets Village Ordinance 117-135 (Zero Lot Line). The Village will not sign the CSM until the building inspector has issued a zero-lot line occupancy permit.

Attachments:

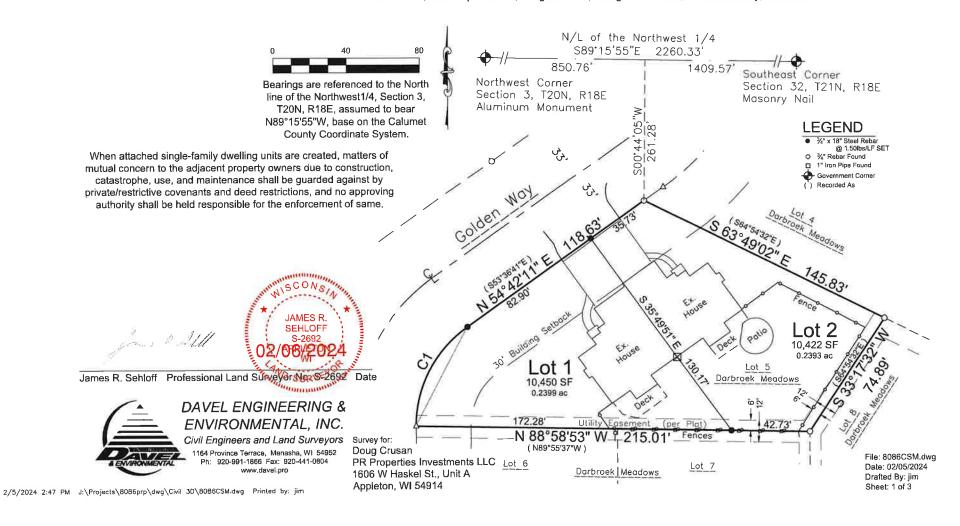
- Golden Way Aerial.pdf
- CSM N9674-N9676 Golden Way.pdf

ArcGIS Web Map



| Certified Survey | Map | No. | |
|------------------|-----|-----|--|
|------------------|-----|-----|--|

All of Lot 5 Darbroek Meadows, being part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 03, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin.



| Certified Survey Map No |
|---|
| All of Lot 5 Darbroek Meadows, being part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 03, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin. |
| Surveyor's Certificate |
| I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison and Calumet County, and under the direction of PR Properties Investments, LLC, the property owners of said land, I have surveyed, divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is All of Lot 5 Darbroek Meadows, being part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 03, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 20,872 Square Feet (0.4792 Acres) of land, subject to all easements, and restrictions of record. |
| Given under my hand this 6 day of Feb 2024 JAMES R. SEHLOFF James R. Sehloff, Wisconsin Professional Land Surveyor No. S286592 WI |
| SURVEYOUR SURVEYOUR |
| Owner's Certificate of Dedication |
| PR Properties Investments, LLC, a limited liability company duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owner, does hereby certify that we caused the land above described to be surveyed, divided, mapped and dedicated all as shown and represented on this map. |
| We do further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: |
| Village of Harrison |
| In the presence of: PR Properties Investments, LLC |
| Managing Member Date |
| |
| Print Name |
| State of Wisconsin))SS County) |
| |
| Personally came before me on the day of, 20, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same. |
| My Commission Expires |
| Notary Public, Wisconsin |

File: 8086CSM.dwg Date: 02/05/2024 Drafted By: jim Sheet: 2 of 3

| All of Lot 5 Darbroek Meadows, being part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 03, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin. | | | |
|---|--|---|--|
| Village Board Approval Certificate | | | |
| Resolved, that this certified survey map in the LLC, the property owner, is hereby approved | e Village of Harrison, Calumet County, by the Village Board of the Village of H | PR Properties Investments, Harrison. | |
| Allison Blackmer, Village President | Date | | |
| hereby certify that the foregoing is a copy of | f a resolution adopted by the Village Bo | pard of the Village of Harrison. | |
| Vicki Tessen, Village Clerk | Date | | |
| Treasurers' Certificate | | | |
| We, being the duly elected, qualified and act nereby certify that in accordance with the rec axes, or special assessments on and of the | cords in our office, there are no unredee | emed tax sales and unpaid | |
| Village Treasurer | Date | | |
| County Treasurer | Date | | |
| This Certified Survey Map is contained wholl | ly within the property described in the fo | ollowing recorded instruments: | |
| The property owners of record: PR Properties Investments, LLC | Recording Information: Doc No. 568361 | Parcel Number(s): 33976 | |
| | | | |

02/06/2024

THE TWO SURVEY

Certified Survey Map No.

James R. Sehloff Professional Land Surveyor No. S-2692 LDHN

Just to Lill

File: 8086CSM.dwg Date: 02/05/2024 Drafted By: jim Sheet: 3 of 3



VILLAGE OF HARRISON

From: Meeting Date:
Josh Sherman, Assistant Planner March 26, 2024

Title:

Certified Survey Map – Dercks DeWitt, LLC – County Road N – Parcel 39138

Issue:

Should the Village Board approve the Certified Survey Map?

Background and Additional Information:

The applicant is proposing to split a parcel into 2-lots by Certified Survey Map (CSM). The purpose of the CSM is to create Lot 1, a 10.0853 acre parcel that runs parallel along County Road N. Lot 1 would split from parent parcel 39183. The remainder of land would create Lot 2, which would be 18.9663 acres. The reason for the CSM is to sell the property for future commercial development.

The land encompassing proposed Lot 1 is zoned Single-Family Residential [RS-1] with a Planned Development Overlay [PDO]. Lot 2 is zoned Single-Family Residential [RS-1].

The Kimberly Heights subdivision borders the proposed CSM to the north while the Luniak Meadows subdivision resides to the east.

Budget Impacts:

None

Recommended Action:

Motion to approve the Certified Survey map (CSM) request as submitted.

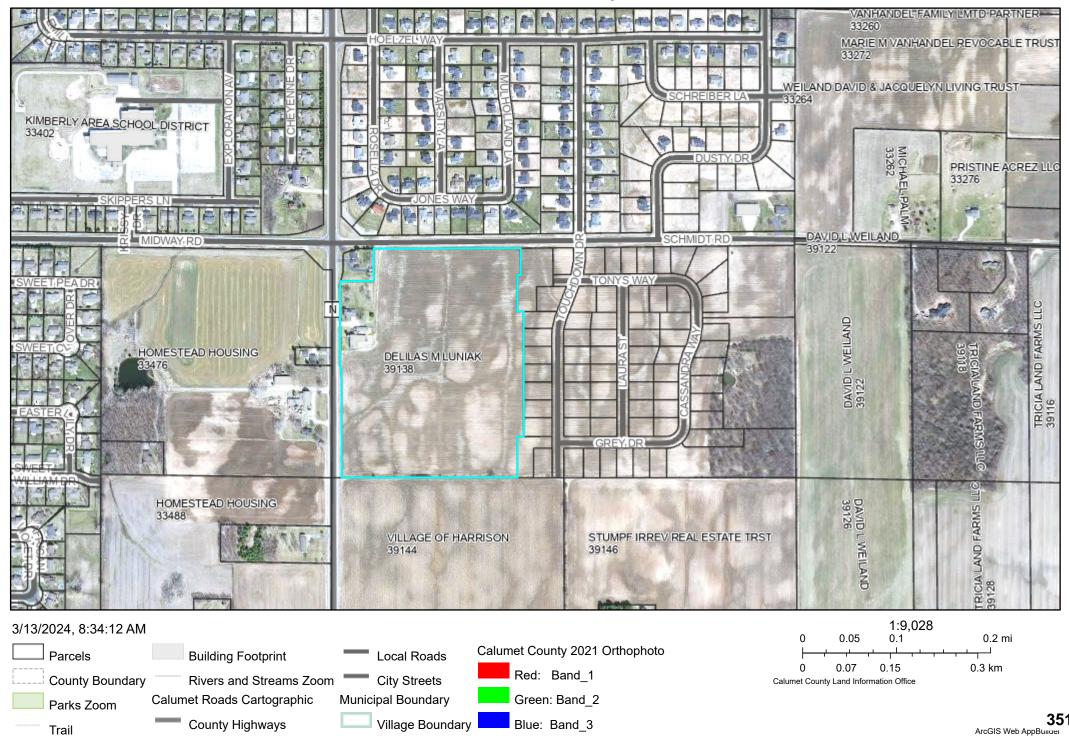
Attachments:

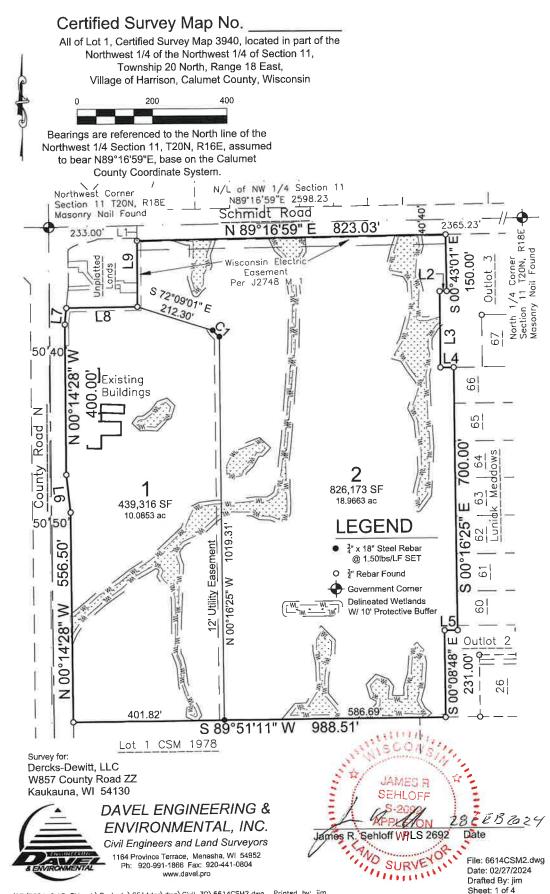
- Aerial 1.pdf
- Aerial 2.pdf
- CSM Cty N .pdf

ArcGIS Web Map



ArcGIS Web Map





| Certified | Survey | Мар | No. | |
|-----------|--------|-----|-----|--|
| | | | | |

All of Lot 1, Certified Survey Map 3940, located in part of the Northwest 1/4 of the Northwest 1/4 of Section 11, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Harrison, and under the direction of Delilas M. Luniak Survivor's Trust Dated May 11, 2016, the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is All of Lot 1, Certified Survey Map 3940, located in part of the Northwest 1/4 of the Northwest 1/4 of Section 11, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 1,265,489 Square Feet (29.0516 Acres) of land, subject to all easement and restrictions of record.

| SCONS !! | |
|---|------|
| Given under my hand this 28 day of 15.2.13 | 2024 |
| JAMES R T | |
| SEHLOFF | |
| 15-38 E | |
| James R. Senloff, Wisconsin Professional Land Surveyor No. S-2692 | |
| 36 | |
| NO CHOVEY | |
| Minning | |

Owner's Certificate

As the representatives of the Delilas M. Luniak Survivor's Trust Dated May 11, 2016, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided, mapped, and granted all as shown and represented on this map.

| Dated this | day of | | , 20 | | |
|--|--|---|-------------------|--------------------------|-------------|
| Delilas M. Luniak, Trust | ee | | | | |
| State of WisconsinCounty |))ss) | | | | |
| Personally came before | me this | day of | | 20, | |
| the above named, Trus such officers as the dec | tee of said Living ed of said corpora | Trust, and acknowle tion, by its authority. | dged that they ex | ecuted the foregoing ins | strument as |
| Notary Public, Wiscons | in | My comm | nission expires: | | |

| Certified Survey Ma | ip No. |
|---------------------|--------|
|---------------------|--------|

All of Lot 1, Certified Survey Map 3940, located in part of the Northwest 1/4 of the Northwest 1/4 of Section 11, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

Utility Easement Provisions

An easement for electric, natural gas, and communications service is hereby granted by

Delilas M. Luniak Survivor's Trust Dated May 11, 2016, Grantor, to:

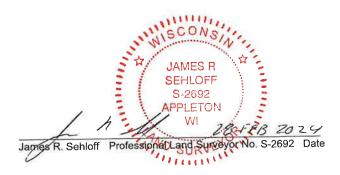
Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as We Energies, Grantee, SBC, Grantee, Time Warner Cable, Grantee and TDS Metrocom, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, theron, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Delilas M. Luniak Survivor's Trust Dated May 11, 2016

Delilas M. Luniak, Trustee



| Certified Survey Map No All of Lot 1, Certified Survey Map 3940, located in part of the Northwest 1/4 of the Northwest 1/4 of Section 11, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin | | | | |
|---|--|--|--|--|
| Village Board Approval Certificate | | | | |
| Resolved, that this certified survey map in the Trust Dated May 11, 2016, the property own | e Village of Harrison, Calu er, is hereby approved by t | met County, Delilas M. Luniak Survivor's the Village Board of the Village of Harrison. | | |
| K. '. M. H. da a Millara Danidara | Date | | | |
| Kevin M. Hietpas, Village President | Date | | | |
| I hereby certify that the foregoing is a copy o | f a resolution adopted by t | he Village Board of the Village of Harrison. | | |
| Vicki Tessen, Village Clerk | Date | | | |
| Treasurers' Certificate | | | | |
| We, being the duly elected, qualified and act hereby certify that in accordance with the rec taxes, or special assessments on and of the | cords in our office, there ar | e no unredeemed tax sales and unpaid | | |
| Village Treasurer | Date | | | |
| County Treasurer | Date | | | |
| This Certified Survey Map is contained wholly within the property described in the following recorded instruments: | | | | |
| the property owners of record: | Recording Informa | tion: Parcel Number(s): | | |

| delilas M. Luniak Survivor's Trust dated May 11, 2016 | | | | Doc No. 526368 | | | 39138 |
|--|--------|-----------------|--------------|----------------|---------------|--------------------|---------------------|
| | | | | CURVE T | ABLE | | |
| Curve | Radius | Chord Direction | Chord Length | Arc Length | Central Angle | Tangent Bearing-in | Tangent Bearing-out |
| C1 | 60.00' | N 45°06'52" W | 24.52' | 24.69' | 23°34'51" | N 56°54'17" W | N 33°19'26" W |



the property owners of record:

| LINE TABLE | | | | | | | |
|------------|---------------|---------|--|--|--|--|--|
| Line | Bearing | Length | | | | | |
| L1 | N 00°00'46" W | 40.00' | | | | | |
| L2 | N 89°16'59" E | 18,76' | | | | | |
| L3 | S 00°08'49" E | 204.00' | | | | | |
| L4 | N 89°51'11" E | 35.31' | | | | | |
| L5 | N 89°51'12" E | 34.80' | | | | | |
| L6 | N 05°57'07" W | 100.50 | | | | | |
| L7 | N 05°28'10" E | 44.11' | | | | | |
| L8 | N 89°16'59" E | 187.75' | | | | | |
| L9 | N 00°00'46" W | 174.75 | | | | | |

File: 6614CSM2.dwg Date: 02/27/2024 Drafted By: jim Sheet: 4 of 4



VILLAGE OF HARRISON

From: Meeting Date:
Matt Heiser, Village Manager March 26, 2024

Title:

Approval of increasing the paid on-call rate from \$50 per weekend to \$100 for the Department of Public Works.

Issue:

Does the Village Board support increasing the on-call rate from \$50 to \$100 for DPW employees?

Background and Additional Information:

Currently, two DPW employees (Operations Manager and Public Works Leadman) are on call every other weekend. These two employees are paid \$50 per weekend to be available in an emergency. During 2023 performance reviews, Assistant Manager Pelishek noted that concerns were raised over the on-call every other weekend by the staff members.

After review of four surrounding communities, including Little Chute, Sherwood, Fox Crossing and Buchanan, the average rate for on-call is around \$100. With the increase of the on-call rate to \$100, all DPW employees will be in the rotation, thus requiring an employee to be on call every 5-6 weeks. A dedicated village cell phone will be provided to the person on call and the number provided to Calumet County dispatch. If a DPW employee is called in, they receive a minimum of 2 hours of pay at the time and half.

Budget Impacts:

Approximately \$2,600

Recommended Action:

Motion to approve increasing the paid on-call rate from \$50 to \$100.



VILLAGE OF HARRISON

From: Meeting Date: Vicki Tessen, Clerk March 26, 2024

Title:

Set Dates for Board and Commission Appointments and Village Tour

Issue:

When would the Board like to meet to confirm new appointments to Harrison's boards and commissions?

When would the Board like to meet to tour the village and facilities?

Background and Additional Information:

The following seats are set to expire and will need appointments:

- Plan Commission Trustee Seat (1) term expires April 9th and begins April 15th (concurrent to their Trustee term)
- Plan Commission Citizen Seat (1) term expires on May 1
- Zoning Board of Appeals Citizen Seats (2) term expires once a successor is appointed, new term begins May 1
- Zoning Board of Appeals Alternate Seat (1) term expires once a successor is appointed, new term begins May 1
- Weed Commissioner (1) new term begins May 1
- Fire Commission (1) term ends once a successor is appointed, appointment is mandated to occur between the last Monday of April and the first Monday of May

Last year, the Village Board met once to appoint the trustee seat on the Plan Commission and then appointed the others at the Regular Meeting at the end of the month.

Budget Impacts:

None

Recommended Action:

Staff has no recommendation for when appointments are made, except for the Fire Commission appointment being on April 30, 2024.

Staff has proposed April 4, 2024 for the board to tour the village and facilities.



AMENDED Cover Page

VILLAGE BOARD MEETING VILLAGE OF HARRISON

Meeting Date: From: Village Manager, Matt Heiser

March 26, 2024

Title:

Discussion or Possible Action- Legal Work for Wind Farm Ordinance

Issue:

Should the Village develop an ordinance in reaction to proposed wind mill construction in the County?

Background and Additional Information:

Sometime during the 2023-2024 holiday season it became publicly known that a private company was proposing to build wind mills in Calumet County. Since that time an organization named "Farmland First" in Wisconsin organized some informational meetings. The organization is run by a lawyer who opposes the implementation of wind mills.

Staff attended an introductory meeting hosted by the private firm, Invenergy, on February 27, 2024 and a follow-up meeting organized by Farmland First on February 28. At the February 27 meeting Invenergy reported their current study area for creating a windfarm which is central Calumet County, east of Hwy 55 and south of Highway 114. A portion of the Village of Harrison would fall into this study area. They also reported they are in negotiations with individual land owners at the moment and have some committed to them already.

At the February 27, 2024 Village Board meetings Trustees directed staff to place this issue on the March 26 agenda for Board to review the circumstances to date.

Staff has learned the following:

- The state of Wisconsin controls the regulation of wind energy systems via the PSC. Furthermore, Wisconsin state statutes specifically limit what local governments can do restrict them (66.0401(1M)).
- The Village already has ordinances allowing "small" wind energy systems in Chapter 119 of its Municipal Code.
- Farmland First provides a model ordinance for communities. This would not prohibit their implementation but would require they obtain a license from the Village and regulate their location based on health and safety concerns (the model ordinance has been commonly referred to a "Health and Safety Ordinance").
- The Town of Johnson in Marathon County recently adopted an ordinance that was very close to being a copy of the model ordinance. The Town Attorney sent their Clerk a letter recommending it be updated and warned of legal challenges.

Staff forwarded the issue and material to the Village Attorney so they would be prepared to answer questions at the March 26 meeting.

On March 19 staff received a written request from two Village Board members to place the model

ordinance on the agenda for action. The Village Attorney recommended significant legal work to revise the model ordinance before any action was taken by the Village. The Village Attorney reported verbal discussions with the two Board members that resulted in a discussion only agenda item to determine whether further legal work should be performed.

Staff has heard concerns from Board members about the contracts offered by Invenergy. The model ordinance or any revised version of it would not have an impact on private agreements between land owners and Invenergy. If Board members are concerned about the business practices of Invenergy the Board could pass a resolution that strongly encourages land owners to seek advice before signing any agreement.

Staff requested maps/materials from Invenergy to show the project area/study area and the company declined to provide any. Invenergy reports the project is still too early for them to commit to project boundaries. At this time it looks like only a small portion of the Village of Harrison would be included lying south/south-east of the Village of Sherwood.

Attachments:

- 1. The model ordinance from Farmland First
- 2. An overview of the model ordinance
- 3. A promotional item from Farmland First recommending legal advice to land owners
- 4. Promotional materials from Invenergy
- 5. The recommendations of the Attorney for the Town of Johnson
- 6. Staff notes from the February meetings previously provided to Board members

Budget Impacts:

This would fall within the budget for legal services at this time.

Recommended Action:

Staff recommends continued legal analysis on this issue. Staff has received concerns from the Village Attorney about the state of the model ordinance. Staff also needs to determine how an ordinance would be enforced and how a new ordinance would supplement Chapter 119 of the existing Municipal Code.

Attachments:

- MEMO Village Board 03-26-24 Legal Work on Wind Farm Ordinance ATTACH Promotional Item Farmland First Recommending Advice.pdf
- MEMO Village Board 03-26-24 Legal Work on Wind Farm Ordinance ATTACH Town of Johnson - Attorney Letter.pdf
- MEMO Village Board 03-26-24 Legal Work on Wind Farm Ordinance ATTACH Invenergy Materials.pdf
- MEMO Village Board 03-26-24 Legal Work on Wind Farm Ordinance ATTACH Staff Notes Meeting hosted by Farmerland First on 2-28-24.docx
- MEMO Village Board 03-26-24 Legal Work on Wind Farm Ordinance ATTACH Model Ordinance Overview.pdf
- MEMO Village Board 03-26-24 Legal Work on Wind Farm Ordinance ATTACH Model Ordinance.pdf



BEFORE YOU SIGN A WIND OR SOLAR CONTRACT

Get more information from someone other than the sales representative.

These deals are not as they appear

Three Ways to Obtain Information:

- Follow Farmland First on Facebook
- Find us on the web: www.farmlandfirst.com
- Subscribe to our Substact at: https:martinmachtan.substack.com

Facebook

Website



Substack





July 13, 2023

Town of Johnson Attn: Clerk – Marilyn Bhend 113445 County Road A Athens WI 54411

Re:

WEF Ordinance

Dear Marilyn -

I enjoyed speaking with you on July 12, 2023. As we discussed, because the wind energy ordinance that the Town Board previously adopted is not the most up-to-date version of the ordinance, I suggest the Town Board consider repealing that ordinance and replacing it with a most recent version.

SENT VIA EMAIL ONLY

We previously sent you a draft of that ordinance. We are sending it again, with one change to the publication provision (as a result of the Town's use of a code of ordinances). However, I would note that in this case, it may make sense to publish a summary, even though the town has a code of ordinances.

Finally, as we discussed, I have been advising Towns that they should expect that, at some point, the validity of the ordinance may be tested in court. Everyone is aware of the legal challenges ordinances of these type face due to the state law. However, many Towns have made the policy decision that this it is incredibly important to do whatever is possible to protect Town residents. But, challenges may come and towns should be prepared to be flexible and nimble in responding to those challenges (including possibly amending the ordinance to comply with future court decisions). Let us know if you have any questions.

Sincerely,

JARCHOW LAW, LLC

Adam M. Jarchow

Enclosure

Invenergy

Invenergy in Wisconsin

Invenergy has completed development on 8 sustainable energy projects in Wisconsin and is pursuing additional opportunities in the state.

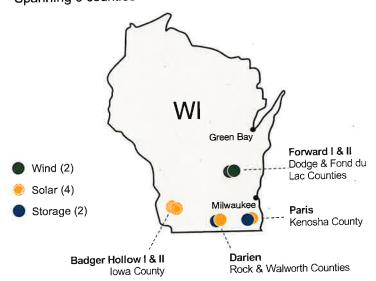




Wisconsin localities benefit directly from hosting utility scale wind and solar from the utility aid shared revenue program, which in 2021 distributed over \$76 million in funds to local governments.

Source: WI Dept. of Revenue

Invenergy-Developed Projects in Wisconsin Spanning 6 counties







Invenergy-developed projects in Wisconsin: 3 in operation, 3 in construction and 2 under contract



Generation capacity totaling more than 1,060 megawatts



Enough electricity to power over 185,000 American homes



18 full-time operations and maintenance staff and 1,000+ jobs supported during construction



More than \$5.3 million invested annually in local taxes



More than \$3.2 million in annual land and lease payments



More than \$1 million paid in annual wages and benefits



Annual donations to local education, emergency & veteran services, and environmental stewardship



Invenergy's Grand Ridge Energy Center located in LaSalle County, Illinois.

A Proven Track Record in Sustainable Energy Development

Invenergy is a leading, privately-held developer and operator of sustainable energy solutions.

A U.S.-based company, Invenergy invests \$400 million annually in the home communities where its projects are located. Invenergy has successfully developed more than 200 projects, including wind, solar, transmission infrastructure, green hydrogen, natural gas power generation and advanced energy storage projects.

October 2023



Invenergy



Strengthening our home communities.

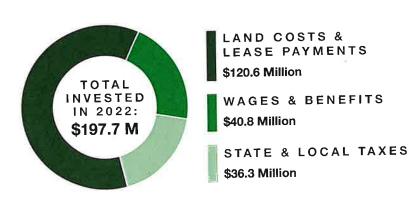
Invenergy's wind projects are at the intersection of community, the environment, and innovation. We've developed more than 200 projects with the trust of our home communities because we place such a high level of importance on supporting the areas where we work, live and operate.

Our projects benefit communities through property taxes, land costs, lease payments and family-sustaining jobs. As long-term community partners, we support education, military veterans, first responders, charitable causes and environmental conservation.



Community is the most powerful energy of all.

Economic investment in wind home communities



Support of local nonprofit organizations and causes



\$523,000
Home Community Cause-Based Giving in 2022

THROUGH CAUSES RELATED TO:

23

Community



Veterans

573

Health & EMS



Education



Environment



National FFA Supporter

Invenergy has supported the National FFA organization, previously Future Farmers of America, since 2018.

Our wind, solar and natural gas sites

support their local FFA chapters each year as well. The FFA helps students realize their leadership potential, achieve personal growth and prepares them for career success through agricultural education.

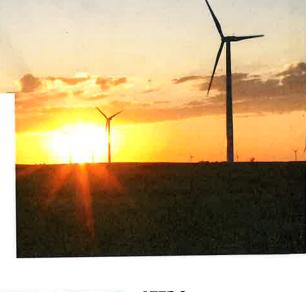


"Invenergy has gone out of their way to make us feel comfortable. The wind project makes such a positive impact in our community that even people that have nothing to do with it got behind it."

WILLIAM S., LANDOWNER,
 IRION COUNTY

Invenergy Wind Construction







STEP 1
Excavation
Work Begins



STEP 2
Foundation is Started



STEP 3
Concrete
is Poured



Tower is Delivered in Sections



Base is
Attached
to Tower
Foundation



STEP 6
Erecting
the Tower is
Completed



Nacelle & Turbine Blades are Attached



Underground Cables are Trenched In



Access Roads are Completed



STEP 10
Wind Farm is
Operational

Invenergy

Innovators building a sustainable world.

The move to clean energy is here, and we're leading the way. Powered by decades of experience, we have a proven track record of delivering clean energy to customers and communities around the world.



A world of clean energy possibilities.

As the leading privately held developer and operator of clean energy solutions, Invenergy is flexible in meeting your needs with a portfolio of proven and emerging technologies that capture, make, store and move energy at scale. We'll work with you to pinpoint the best solution, whether it's a single source or combination of technologies.

Projects in operation, in construction and contracted

31,966

megawatts



in transactions completed



10.4M

cars off the road annually



\$400M

in local investments annually



homes powered



Wind

117 projects 18,676 megawatts



Storage

19 projects 1,817 megawatt hours 556 megawatts



Transmission

4 projects 4,100+ miles of

transmission & collection lines developed



Clean Water

9 water treatment facilities used at our project sites 18 million gallons per day of raw water capacity



Solar

53 projects 6,693 megawatts



Offshore Wind

2 projects 4,000+ megawatts in

development



Clean Hydrogen

1 pilot project in construction 40 metric tons will be

produced annually



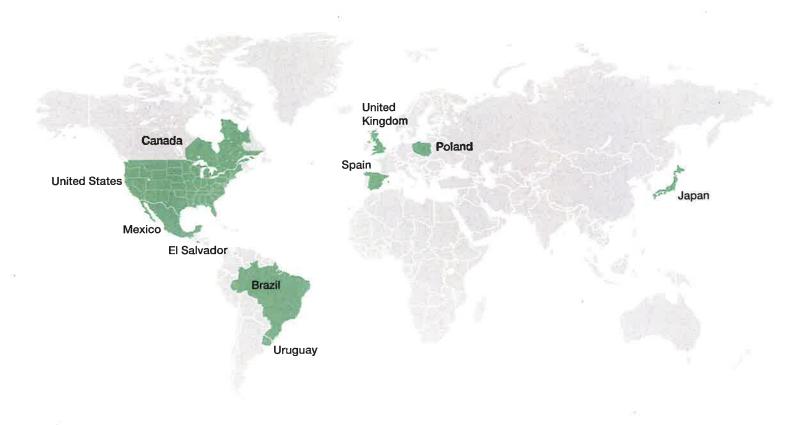
Natural Gas

13 projects 6,041 megawatts

All numbers updated as of August 31, 2023

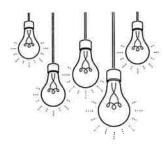
Our Projects

We have developed 202 projects totaling more than 31,900 megawatts across the Americas, Europe and Asia.



The know-how and experience to get the job done.

From development to operations, our teams have the proven experience to do the job right and guide you throughout the process. And during each phase of every project, our experts in finance and environmental compliance and strategy provide the guidance and support needed to achieve optimal outcomes.





DEVELOPMENT

Community & landowner engagement Engineering studies Project siting Interconnection



DESIGN & BUILD

Layout & design Engineering, procurement & construction services Project management



OPERATIONS

Operations & maintenance Field services Asset management Balance of plant Energy management Engineering & analysis



ENVIRONMENTAL

Natural resource management Vegetation management Federal land management & permitting Tribal engagement Federal & state policy strategy and engagement



FINANCE

Project financing
Mergers & acquisitions
Power purchase
agreements (PPAs,
VPPAs, Retail & utility
sleeved PPA)
Joint development
agreements

Flexible solutions tailored to our customers' unique needs.

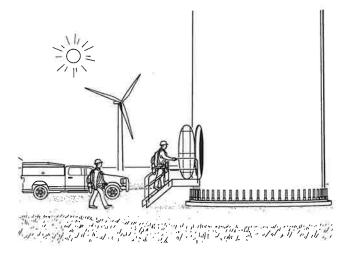
We believe clean energy is never a one-size-fits-all solution. The best solutions are the ones designed to serve your needs from the outset. As an experienced and trusted provider, we work together with our customers, adapt to your needs and guide you every step of the way.

Utility, corporate, and industrial solutions.

From leading utilities to Fortune 500 companies, we're helping transform the energy mix and meet sustainability goals for our utility, corporate and industrial partners. Invenergy offers a wide range of renewable energy contact structures to help tackle even the most complex energy challenges:

- Power purchase agreements (Virtual PPA, Retail and Utility Sleeved PPA)
- · Facilitate customer ownership
- · Long- and short-term operations & maintenance
- · Joint development agreements
- Emerging technologies experience including transmission, clean water and clean hydrogen.





Invenergy Services

We use our 20 years of operations and maintenance experience to help you make the most of your energy center. Whether it's day one or years later, we use our owner's mindset to manage our energy centers and on behalf of our customers.

FEATURED CAPABILITIES:

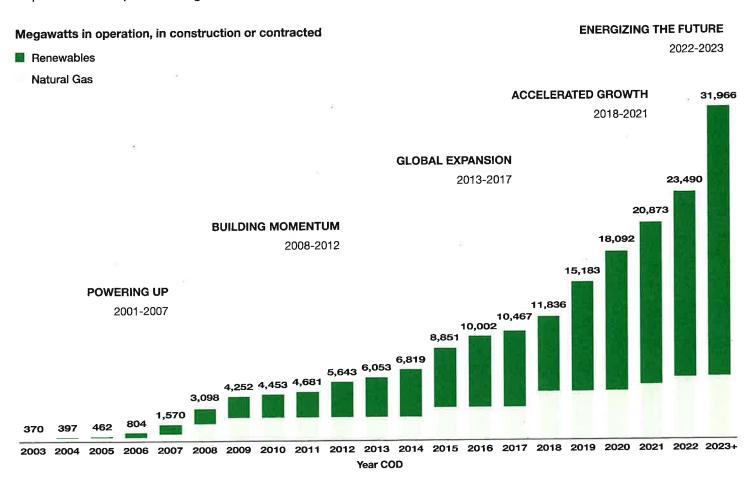
- · Operations and maintenance
- Field services
- · Asset management
- · Balance of plant
- · Energy management
- · Engineering and analysis

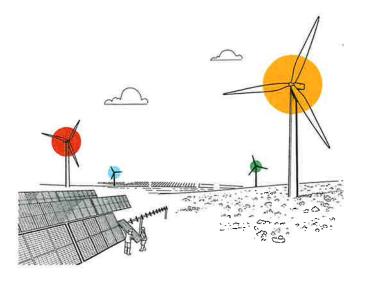
Investing in ventures that expand our mission

Invenergy supports and invests in companies that accelerate the transition to clean energy and have a positive social and environmental impact. Invenergy is the anchor partner in Energize Ventures, a leading climate software investor. We also support Reactivate, a community solar energy platform that facilitates renewable energy development and job creation in underserved communities.

Unparalleled Growth

Invenergy has spent more than two decades accelerating the clean energy future. As a result, we've experienced exponential growth and delivered clean energy to communities around the world.





Making an impact to build a better world.

Our commitment to making a positive impact on the world around us goes beyond developing clean energy projects. We go above and beyond to support the communities and environments where we develop, live, work and operate – investing over \$400 million in our home communities in 2022.

Learn more about our positive impact at invenergyimpact2022.com

Notes from High Cliff Wind Tower Meeting hosted by Farmland First (www.farmlandfirst.com)

February 28, 2024

Village Attendees: Allison, Chad, and Mike B.

**- Denotes items the Village should note

Richard Jenkins spoke first. Richard is a landowner from southern WI. Lives within 3 miles of Red Barn wind turbines. Red Barn Wind Farm Delivering Locally Generated Clean Energy - Madison Gas and Electric - Madison, Wisconsin (mge.com) This project by his homestead is a 600 MW project (versus Calumet County one is project as 100-150 MW). Towers by Richard's house are 551 feet and there are 48 total.

**Richard indicated a town can regulate a 100MW or less wind farm under a conditional use permit. However most of the time Towns do not notify residents and no one has a chance to share their thoughts before the approval happens.

The setback from houses to towers is 1,250 feet under state law.

Richard talked about how the wind towers can caused health issues with his wife from the pressure and sound on windy days. Richard talked about how they got an apartment in Middleton that they can escape to on windy days so his wife can sleep and rest.

He also discussed the Shirley Wind (Wis. 'health hazard' ruling could shock wind industry - E&E News by POLITICO (eenews.net)

Richard stated that Invenergy intimidates people to sign up.

The Attorney from Farmland First reviewed his concerns with the easement as presented.

Tom Wilcox was a Farmland First Member and Farmer in Clark County. He discussed how joint development agreements are negotiated with counties and municipalities to shift liability to someone else.

**He noted that municipalities should know that state stat. allows municipalities to charge up to triple the cost to repair roads damaged by the installation of wind farms. However, getting the companies to reimburse is very difficult.

**Clark County passed a wind and solar ordinance. <u>Clark County to draft ordinance to regulate wind/solar farms - Central Wisconsin News (centralwinews.com)</u>

Note this quote from the article: "This wind ordinance will not stop a wind farm from being developed in the county," Weyer said. "If you don't want wind farms in the county, it has to happen at the landowner level. The county cannot stop it."

PSC 128 restricts what towns/counties can do to stop them.

Farmland First recommends adoption of Health and Safety Ordinances, although these are not starting to be contested as well in court.

** Example of recommended Health and Safety Model Ordinance: <u>Health Safety Licensing Ordinance Blank Sample.pdf - Google Drive</u>

Discussion happened about the St. Cloud Wind Farm

- Constant problems
- Can feel constant pressure.
- Flickering of lights
- Lost of TV reception
- Haven't opened windows since 2008.
- County, state or local muni don't help.
- Need attorneys to look over the contracts.
- Mortgage companies are releasing portions of land encumbered by easements.
- Concerns over turbines starting on fire

Wind Energy Facility Licensing Ordinance

Wisconsin

BACKGROUND

The Public Service Commission (PSC) regulations (setback/noise) are recommended by the Wind Siting Council (WSC). The WCS is supposed to be the public's Guard Dog as to where to safely locate wind turbines to protect the public's health and safety. The WSC last met in 2014 and made no new updates since the original recommendations set in 2009. The WSC failed to meet in 2019 and failed to have all Board member positions filled. Currently there are still no new recommendations from the WCS and Board member positions are still vacant. Wind Towers are progressively increasing in size. Wind Tower sizes have actually tripled in size since 2009. Wind Energy Facility (WEF) development efforts are also increasing across the landscape of rural Wisconsin.

WHAT THE HEALTH & SAFETY ORDINANCE DOES:

- Points out the failure of the WSC, resulting in the antiquated setback regulations of the PSC 128.
- Gives evidence as to why the PSC 128 regulations are inadequate to protect the public's health and safety.
- Provides State Statutes Constitutional Evidence as to why Towns have the authority to pass their own licensing ordinance that is more restrictive than the PSC 128 to protect the public's health and safety.
- Provides regulations more restrictive than the PSC 128 that adequately protects the public's health and safety.

Health & Safety Points in the Licensing Ordinance:

- Increases setback to one mile or 10 times the turbine from facility property lines, whichever is greater for Large Wind Energy Facilities (LWEF) that are 100 KW or more.
- Provides Real Property Value Protection within two miles of the LWEF, due the LWEF.
- Decreases the allowable noise level to 35 decibels.

WHAT THE HEALTH & SAFETY ORDINANCE DOES NOT DO:

- Does not regulate or give the Town the authority to regulate anything other than Wind Energy Facilities (e.g. Farmers continue to farm as they have farmed, builders continue to build as they have built, etc).
- Does not increase the risk of the Town from passing regulations that the majority of Town Electors do not like.



| | Town of | n ofWind Energy Facility Licensing Ordinance | | |
|--|---|--|---|--|
| | Be it enacted by the | e Town Board of the Town | of as follows: | |
| Thi | tion 1. Title. s Local Ordinance may be inance. | cited as the Town of | _ Wind Energy Facilities | |
| The | Town of, | County, State of W | visconsin ordains as follows: | |
| Und regree Course insurpropropropropropropropropropropropropro | plations enacted by counties anty zoning containing regularities that standards to protect perty owners of the Town finds that the the Town requires to be imposed by the the the Town requires the the the the Town requires the | rating systems of less than 100 megas and local units of government. The pulations for wind energy facilities. The the public health, safety and welfated in the public health, safety and welfated in the public health, safety and welfated in the public health in the county, in order to protect the public in this regard, the Town finds that titled "Impacts of Wind-Energy Projuportant public health and safety issen by the Town. The Town further first for Wisconsin: as promoted by the protect of the public health and safety is an endequate to reasonably protect in adequate to reasonably protect in the public health and sitting Councile and concern, The Wind Siting Councile and that may bring to light more definition. | is under These regulations have are of the residents and adopted under Wis. Stat. which may be constructed and dition to any restrictions that is chealth and safety of Town the report issued by the feets," May 2007 ("2007 NRC use relative to wind energy ands that the provisions of the State of Wisconsin's leet public health and safety, The play of the Wind Siting it is expected to meet every five cent studies possibly having finitive conclusions regarding | |
| • | The Wisconsin State Conshealth, safety and well-bei | stitution legally obligates governmeing of their community. | ent officials to protect the | |
| • | affect public health and queharacter. Industrial WEF | s often resulted in the creation of pro- uality of life, compromise aesthetics is are not exempt from those probler unt importance. This local Law will | s, and degrade community ns, and carefulsiting and | |
| • | health, safety, and well-b | and installation of wind turbines is a eing of neighboring property owne as, and regional military facilities. | | |

The findings set forth in this section are cumulative and interactive, and they shall be

liberally interpreted in conjunction with one another.

- Industrial WEFs have increased significantly in number and can potentially be sited without sufficient regard to their impact on the health, welfare, and safety of residents, especially in small, rural communities.
- While wind energy is a semi-renewable energy resource of electricity generation, and under some circumstances it may reduce the use of nonrenewable energy sources, the possible benefits must be balanced against potential negative impacts to local citizens, local economy, local ecosystems, and regional military facilities.
- The Town of _____ concludes that a) the sound pressure level ("SPL") of 50 dBA set forth in the State of Wisconsin 2007 Draft Model Wind Ordinance does not adequately protect town residents from the adverse health effects associated with large wind turbine noise; and b) a maximum outside audible SPL of 35 dBA or 5 dBA over ambient, whichever is lower, in the Town of _____ is necessary to protect residents from the adverse health effects associated with large wind turbine noise, based on the following findings:
- Large wind turbines are significant sources of noise, which, if improperly sited, can negatively impact the health of residents, particularly in areas of low ambient noise levels.
- Large wind turbines emit two types of noise -- 1) Aerodynamic noise from the blades passing through the air, which can generate broadband noise, tonal noise and low frequency noise; and 2) Mechanical noise from the interaction of the turbine components. A dBA scale is commonly used to measure audible wind turbine noise. Low frequency noise from large wind turbines is not adequately measured with a dBA weighting. For a better assessment of the health effects from low frequency noise, the World Health Organization ("WHO") suggests using a dBC weighting. (See Rogers 1/2006; Alberts 11/20/2005; WHO 1999)
- Noise is an annoyance that can negatively impact health, producing negative effects such as sleep disturbance and deprivation, stress, anxiety and fatigue. WHO defined annoyance as a feeling of displeasure associated with any agent or condition believed by an individual to adversely affect him or her. According to WHO, health should be regarded as a state of complete physical, mental and social wellbeing, and not merely the absence of disease or infirmity. Under this definition, noise has a significant impact on the quality of life and noise annoyance is an adverse health effect. (See WHO 1999, Ch. 3.7; Dr. Harry 2/2007; Pedersen & Waye 2/27/08)
- Large wind turbines create a noise annoyance that can hinder physical and mental healing and can cause adverse health effects associated with sleep disturbance and deprivation, psychological distress, stress, anxiety, depression, headaches, fatigue, tinnitus and hypertension. Wind turbine noise can affect each person differently. Some people are unaffected by wind turbine noise, while others may develop adverse health effects from the same noise. At low frequencies, wind turbine noise may not be heard but rather is felt as a vibration. Medical research reported complaints from people who felt the noise from large wind turbines, similar to symptoms that can be associated with virbroacoustic disease. (See Pedersen et al 3/1/2007, 8/2003, 1/11/2008 and 6/3/2008; Pedersen 2007; Mariana Alves-Pereira and Nuno Castelo Branco 9/20/2007; WHO 1999; Kampennan & James; reports by Dr. Pierpont, Dr. Harry and Dr. Leventhal)
- The risk for adverse health effects resulting from noise annoyance such as headaches, stress, anxiety, fatigue, depression, pain and stiffness, and decreased cognitive ability associated with sleep deprivation from wind turbine noise increases with increasing A-weighted sound pressure levels. According to wind turbine noise studies, few respondents were disturbed in their sleep by wind turbine noise at SPL less than 35 dBA; however, at SPL greater than 35 dBA respondents were increasingly disturbed in their sleep by wind turbine noise. (See Pedersen et al 6/3/2008 and 8/2003)
- Wind turbine noise greater than 5db over ambient increases the risk for adverse health effects because a

- change of 5 dB is clearly noticeable. (See Kamperman and James)
- Studies show that prolonged exposure to wind turbine noise resulted in adverse health effects at SPLs below those from other sources of community noise, such as road traffic noise. Sound generated by wind turbines has particular characteristics and creates a different type of noise having different health impacts than compared to urban, industrial or commercial noise (See Pedersen et al 6/3/2008 and 8/2003; Soysal 2007)
- Living in a rural environment, in comparison with a suburban area, increases the risk of residents being impacted by noise from nearby large wind turbines because of the low ambient SPL in rural environments. (See Pedersen and Waye, 3/1/2007, p. 485)
- The International Standards Organization recommended community noise limits for rural areas be set at a SPL of 35 dBA during the day, 30 dBA during the evening and 25 dBA at night. (See Table 9: ISO 1996-1971 Recommendations for Community Noise Limits as cited by Acoustic Ecology Institute and Daniel Alberts of Lawrence Technological University)
- In order to reduce the risk of negative health impacts from large wind turbine noise, acoustical engineers George Kamperman and Richard James recommend a) audible sound limits based on pre-existing background sound levels plus a 5dB allowance for wind turbine noise or b) SPL not to exceed 35 dBA within 100 feet of any occupied structure, whichever is lower; and c) a dBC limit not to exceed 20 dB above ambient background levels. These sound levels are in line with numerous published guidelines such as the sound limits proposed by the United Kingdom Business Enterprise and Regulatory Reform Department, which suggest for quiet, rural areas and low noise environments, the outside levels of the L 490, 10 min. of wind farm noise should be limited to an absolute level of 35 40 dBA. (See Kamperlnan & James; United Kingdom Business Enterprise & Regulatory Reform Department document "Onshore Wind: Noise" 7/17/2008)
 - WEFs represent significant potential negative aesthetic and environmental impacts because of their enormous size, lighting, and shadow flicker effects.
 - WEFs are industrial by their nature and are not compatible with pastoral communities due to their disruption of views and skylines, especially in rural communities (like this) without many high, unnatural structures.
 - This community has many scenic viewsheds, and some of these would be negatively impacted by industrial WEFs.
 - This community is surrounded by other communities that share our agricultural and rural residential character.
 - Construction of WEFs can create traffic problems and damage local roads.
 - Portions of land within our community are designated as State-regulated wetlands
 - This community's geology includes erodible soils and high-water tables. This community's geology appears incompatible with industrial development. Risks include aquifer and well water contamination via soil overburden infilling on shallow bedrock.
 - If not properly regulated, installation of WEFs in areas with similar geology have the potential to create numerous additional drainage paths which might allow contaminated ground water to directly enter into the aquifer below. For instance, construction of miles of wide gravel access roads increases the number of drainagepaths for the contaminated water to contaminate drinking water for our and other nearby communities.

- Installation of WEFs can create drainage problems through erosion and lack ofsediment control of facilities and access road sites and harm farmlands through construction methods utilized.
- Independent experts have concluded that industrial wind energy turbines canadversely affect meteorology up to fifteen (15) miles away. The resulting changes like lower humidity levels can result in reduced regional agriculture yields.
- A WEF may be a significant source of noise and vibration for the community. These can have negative health impacts on nearby residents, particularly in quiet rural areas. These can also negatively affect the quiet enjoyment of the area, properties, and quality of life of residents. According to various medical experts andthe World Health Organization, the infrasound component of such noise can be themost problematic.
- The WEF's noise and vibration may also negatively affect wildlife. Some noise and vibration impact on wildlife relate to predator-prey behaviors, mating opportunity, and other behaviors that can adversely impact wildlife populations and diversity.
- Our community is located on a major migration route for many species of birdsand is a habitat for many species of wildlife, both year-round and seasonal.
- Independent experts (e.g., ornithologists) have concluded that Industrial Wind Turbines/ ("IWTs") kill large quantities of birds. Especially troublesome are the raptorsthat are destroyed.
- Independent experts (e.g., chiropterologists) have concluded that bats killed by IWTs can result in an appreciable reduction in regional agricultural yields. Estimates have been done for every U.S. County, and these experts have projected that this could adversely affect our local economy by more than 1.2 million dollars a year.
- WEFs can cause danger to humans, animals and ecosystems, resulting from icethrow, turbine collapse, oil contamination, and annoyance.
- In certain circumstances, WEFs can cause electromagnetic interference withvarious types of communications, including cell phones, radios, and televisions.
- Independent experts have concluded that IWTs can have other adverse healtheffects on wildlife, livestock, and domestic animals.
- WEFs. without proper setbacks, can adversely affect property values, which can cause
 economic hardship to property owners. Reductions in property values could reduce our
 community's tax base, resulting in a tax rate increase on all community property
 owners.
- Review of professional and legal literature demonstrates there can be serious legal and economic downsides for landowners entering into complicated and one- sided lease/ easement contracts written by WEF developers not available for public review and discussion.
- WEFs have the potential to adversely interfere with orderly development of our community. including single-family residences and small subdivisions, by making such development

unappealing.

- The community and its citizens desire to maintain the pastoral, rural nature of this region.WEFs are in conflict with the culture and character of this community.
- WEFs need to be regulated for proper removal when no longer in operation.
- Due to the unusually broad array of potentially problematic findings, and the lackof scientifically proven net benefits, the Precautionary Principle dictates that our community be particularly conservative and cautionary in its regulation of industrial wind energy and its granting of a license.
- In formulation of this Local Law, many studies have been reviewed and taken into
 consideration. Many wind energy ordinances through the U.S. have been analyzed.
 Experiences of other communities with industrial wind energy have been studied by the
 Town.

Section 3. Purposes and Intent.

The purpose and intent of this Ordinance are to protect the public health, safety and welfare of the residents and property owners of the Town of _____ who may be affected by the development and operation of WEFs. Such purposes and intent shall be accomplished by regulating noise, protecting emergency communications, regulating shadow flicker, ensuring adequate fire protection, establishing adequate setbacks, protecting water quality, preventing soil erosion, regulating visual obstructions preventing conflicts between incompatible land uses, ensuring proper installation of WEFs, and ensuring safe and complete decommissioning of WEFs.

Section 4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated. Words notdefined in this Local Law shall be given their ordinary and common meaning:

Accessory building: A building that is located on the Wind Energy Facility ("WEF") property.

Accessory Equipment: Any equipment serving or being used in conjunction with a Large Wind Energy Facility ("LWEF"). The term includes utility or transmission equipment, power supplies, generators, batteries, equipment buildings, and storage sheds, shelters or similar

structures.

Administrative Approval: The Town of _____has the right to review applications and the right to approve or disapprove applications submitted by the Wind Energy Facility.

Aerodynamic Sound means a noise that is caused by the flow of air over and past the blades of a WES.

Ambient Sound. Ambient noise encompasses all sound present in a given environment, being usually a composite of sounds from many sources near and far. It includes intermittent noise events, such as,

from aircraft flying over, dogs barking, wind gusts, mobile farm or construction machinery, and the occasional vehicle traveling along a nearby road. The ambient also includes insect and other nearby sounds from birds and animals or people. The near-by and transient events are all part of the ambient sound environment but are not to be considered part of the background sound. If present, a different time or location should be selected for determining the L90 background sound levels.

Anemometer means a device for measuring the speed and direction of the wind.

Applicant means the individual or business entity that seeks to secure a license under this Ordinance.

Background Sound (L90) refers to the sounds that would normally be present at least 90% of the time. Background sounds are those heard during lulls in the ambient sound environment. That is, when transient sounds from flora, fauna, and wind are not present. Background sound levels vary during different times of the day and night. Because a V/ES operates 2417, the background sound levels of interest are those during the quieter periods which are often the evening and night. Sounds from near-by birds and animals or people must be excluded from the background sound test data.

Background sound level (dBA and dBC (as L90)) is the sound level present for at least 90% of the time during a period of observation that is representative of the quiet time for the soundscape under evaluation and with duration of ten (10) continuous minutes. Several contiguous ten (10) minute tests may be performed in one hour to determine the statistical stability of the sound environment. Longer term tests, such as 24 hours or multiple days are not appropriate since the purpose is to define the quiet time background sound level. It is defined by the L90A and L90C descriptors. It may be considered to be the quietest one (1) minute during a ten (10) minute test. L90A results are valid only when L10A results are no more than 10 dBA above L90A for the same time period. L10C less L90C should not exceed 15 dBC to be valid. Measurement periods such as at dusk when bird and insect activity is high or the early morning hours when the 'dawn chorus' is present are not acceptable measurement times. Further, background L90 sound levels documenting the pre-construction baseline conditions should be determined when the ten minute average wind speed is 2 meters per second (4.5 mph) or less at the ground level/microphone location.

| Blade Glint: The intermittent reflection of the sun off the surf | face of the blades of one or more windturbines. |
|--|---|
| Board: This refers to the Town Board for the Town of Wisconsin. | , County, State of |

Conservation Area: Such areas include natural areas protected by law, such as wetlands thatmeet the definition in the Clean Water Act 33 USC Sec..1251 et seq.; shoreland areas; water bodies; riparian buffers; populations of endangered or threatened species or habitat for such species; archaeological sites, cemeteries, and burial grounds; important historic sites; other significant natural features and scenic viewsheds; and existing trails or corridors that connect the tract to neighboring areas.

dBA: A-weighted decibels, abbreviated dBA (or dBa or dB(a)], is an expression of the relativeloudness of sounds in air as perceived by the human ear. With A-weighting, the decibel levelsof low frequencies are reduced compared to the middle and high frequencies (A-weighted energy equivalent sound level). Unless specified otherwise, in this law dBA means LAeq (energy equivalent sound level). C-Weighted Sound Level (dBC). Similar in concept to the A-Weighted sound Level (dBA) but C-weighting does not de-emphasize the frequencies below 1k Hz as A-weighting does. It is used for measurements that must include the contribution of

low frequencies in a single number representing the entire frequency spectrum. Sound level meters have a C-weighting network for measuring C-weighted sound levels (dBC) meeting the characteristics and weighting specified in ANSI S1.43-1997 Specifications for Integrating Averaging Sound Level Meters for Type 1 instruments.

Electrical Transmission Tower: An electrical transmission structure used to support high-voltage overhead power lines. The term shall not include any utility pole.

FAA: The Federal Aviation Administration or successor agency.

Infrasound: Low frequency sounds that are not ordinarily hearable by humans. All sounds are energy waves, so humans can be affected by infrasound despite not being aware of its presence. The World Health Organization has concluded that health effects due to low frequency components in noise are estimated to be more severe than for community noise in general.

LWEF (Large Wind Energy Facility): A WEF that has a rated capacity of 100 kW or more.

Maintenance: The cleaning, painting, repair, or replacement of defective parts (including plumbing, electrical, or mechanical work that might require a building permit) in a manner that does not alter the basic design or composition of a structure, such as a wind turbine.

Meteorological Measuring Device: An instrument, such as an anemometer, that measures windspeed. This is often on a tower, typically located at hub-height of the anticipated turbines.

Modification or Modify: Any change, addition, removal, swap-out, exchange, and the like that does

not qualify as "Repairs and/or Maintenance" as defined herein is a Modification. Also included is anychange, addition, swap-out, exchange, and the like that requires or results in changes and/or upgrades to the structural integrity of a turbine.

Necessary: What is technologically required for the equipment to function as designed by the manufacturer. Anything less will restrict or inhibit the provision of service as intended and described in the Application. Necessary does not mean what may be desired or preferred technically.

Ordinary Maintenance: Actions that ensure that the WEF is kept in good operating condition. Ordinary Maintenance includes inspections, testing and modifications that maintain functional capacity and structural integrity. Ordinary Maintenance does not include Modifications.

Person: An individual, trustee, executor, receiver, other fiduciary, corporation, firm, partnership, association, organization, club, etc., acting as an entity.

Repair: The replacement of existing work with the same kind of material used in the existing work,not including additional work that would change the structural safety of the structure or that would affect or change required existing facilities, a vital element of an elevator, plumbing, gas piping, wiring, or heating installations, or that would be in violation of a provision of law or this Local Law. The term "Repair" or "Repairs" shall not apply to any change in construction.

Shadow Flicker: The visual effect that results when the blades of an operating wind energy turbine pass between direct and indirect light from the sun and an observer and cast an observable, moving shadow on a person or property in the vicinity.

Sound Power. The total sound energy radiated by a source per unit time. The unit of measurement is the watt. Abbreviated as Lw. This information is determined for the WES manufacturer under laboratory conditions specified by IEC 61400-11 and provided to the local developer for use in computer model construction. It cannot be assumed that these values represent the highest sound output for any operating condition. They reflect the operating conditions required to meet the IEC 61400-11 requirements. The lowest frequency is 50 Hz for acoustic power (Lw) requirement in IEC 61400-11. This Ordinance requires wind turbine certified acoustic power (Lw) levels at rated load for the total frequency range from 6.3 Hz to 10k Hz in one-third octave frequency bands tabulated to the nearest 0.1 dB. The frequency range of 6.3 Hz to 10k Hz shall be used throughout this Ordinance for all sound level modeling, measuring and reporting.

Sound Pressure. The instantaneous difference between the actual pressure produced by a sound wave and the average or barometric pressure at a given point in space.

Sound Pressure Level (SPL).20 times the logarithm, to the base 10, of the ratio of the pressure of the sound measured to the reference pressure, which is 20 micronewtons per square meter. In equation form, sound pressure level in units of decibels is expressed as SPL (dB) = $20 \log p/pr$.

Spectrum. The description of a sound wave's resolution into its components of frequency and amplitude. The WES manufacturer is required to supply a one-third octave band frequency spectrum of the wind turbine sound emission at 90% of rated power. The published sound spectrum is often presented as A-weighted values. This information is used to project the wind farm sound levels at all locations of interest. Confirmation of the projected sound spectrum can be determined with a small portable one-third octave band frequency (spectrum) analyzer. The frequency range of interest for wind turbine noise is approximately 10 Hz to 10k Hz.

State: The State of Wisconsin

SWEF (Small Wind Energy Facility): A WEF that has a rated capacity of less than 100 kW. Such afacility is used primarily for on-site consumption, is an accessory use, and consists of no more than one wind turbine and any associated tower, control and/or conversion electronics.

Temporary: Something intended to exist or does exist for fewer than 180 days, except for an anemometer or other meteorological measuring device that is used to test the wind conditions, which are considered temporary when it exists for two years or less.

Utility Pole: A structure owned and/or operated by a public utility, municipality, electric membership corporation, or rural electric cooperative that is designed specifically for and used to carry lines, cables, or wires for telephone, cable television, or electricity, or to provide lighting.

WEF (Wind Energy Facility): An electricity-generating facility whose primary purpose is to supply electricity. This consists of one or more wind turbines and other accessory structures and buildings, including substations, meteorological towers, electrical infrastructure, transmission lines, and other appurtenant structures and/or facilities.

Wind Energy Systems (WES) means equipment that converts and then transfers energy from the wind into usable forms of energy on a large, industrial scale for commercial or utility purposes. Small scale wind systems of less than 170 feet in height with a 60-foot rotor diameter and a nameplate capacity of less than 100 kilowatts or less

are exempt from this definition and the provisions of this Ordinance.

Wind Energy: Wind turbines convert the kinetic energy of moving air (wind) into mechanical power. Note that the term "wind energy" is more technically correct than saying "wind power".

Wind Farm: A marketing term for a LWEF.

Windmill: A wind-driven machine that does not produce electricity.

Wind Turbine: A wind energy conversion system that converts wind energy into electricity throughthe use of a wind turbine generator. Such a system might include a nacelle, rotor, tower, pad transformer, and other appurtenant structures and/or facilities.

Wind Turbine Height: The distance measured from the lowest adjacent grade to the highest point of the structure, including any attachments, such as a lightning protection device or a turbine rotor ortip of the turbine blade when it reaches its highest elevation.

Wind Turbine or Turbine (WTi) means a mechanical device which captures the kinetic energy of the wind and converts it into electricity. The primary components of a wind turbine are the blade assembly, electrical generator and tower.

Section 5. WEF Permit Requirements.

Applicants shall adhere to all requirements set forth by the Wisconsin Public Service Commission Chapter 128, Register December 2012 No. 684 except in instances where the Town of requires greater restrictions to ensure protection of the health and safety of the Town of residents.

General.

5-1.1 Anemometers or other meteorological towers.

Temporary towers may be erected to use a meteorological measuring device to test the wind conditions on the proposed LWEF site. Such towers do not require approval of a WEF Permit. However, each such temporary pole or tower shall comply with the dimensional requirements stipulated by the Town Board. A copy of an FAA determination report as a result of filing the FAA Form 7460-1, "Notice of Proposed Construction or Alteration of an Object that may Affect the Navigable Airspace," shall be submitted prior to submission of any building permits for such a temporary tower. The temporary pole or tower may be any approved height but it must be set back from all property lines, vacant or occupied dwelling units, rights-of-way, and access easements by adistance that is greater than 1.5 times its height. The temporary pole or tower may not have any signs; may not be illuminated (except as required by the FAA or Department of Defense); and must be completely removed within two (2) years of the date that it is erected, unless the Town Board grants a single one (1) year extension.

5-1.2 Structural Safety Certificate.

A structural safety certificate shall be provided from a professional engineer stating that the structure is of new construction and not refurbished or rebuilt and has been designed to operate incold-weather conditions and is safe.

5-1.3 Wind Energy Permit Application.

Before a building permit may be submitted for a WEF, a Wind Energy Permit Application must first

be approved by the Town Board.

• WEF Permit Application.

Throughout the permit process, the applicant shall promptly notify the Town Board of any changes to the information contained in the permit application. Changes that do not materially alter the initialsite plan may be administratively accepted. The application for a WEF shall be an electronic digitalfiling that contains at least the following:

5-2.1 Summary.

A narrative overview of the WEF, including its generating capacity.

5-2.2 Inventory.

A tabulation describing the:

A: Specific number, types, and height of each wind turbine to be constructed, including their energy capacity.

B: Dimensions and respective manufacturers.

C. Appurtenant structures and/or facilities.

5-2.3 Vicinity map.

Identification of the property on which the proposed WEF will be located

5-2.4 LWEF Site Plan.

A plan showing the:

A: Planned location of each wind turbine

B: All property lines within two (2) miles of the property lines of the proposed site.

C. Each turbine's setback distance from the closest LWEF boundary.

D. Access road and turnout locations.

E: Substation(s) and ancillary equipment, buildings, and structures, including permanentmeteorological towers.

F: Electrical cabling from the WEF to the substation(s) and from the substation(s) to where theelectricity will leave the site.

G: Associated transmission lines.

H: Conservation Areas, including natural areas protected by law, such as wetlands that meet the definition in the Clean Water Act; shoreland areas; water bodies; riparian buffers; populations of endangered or threatened species (Federal or State) or habitat for such species; flyways; archaeological sites, cemeteries, and burial grounds; important local historic sites; existing healthy, native forests consisting of at least one acre of contiguous area; individual existing healthy trees thatare at least 100 years old; other significant natural features and scenic viewsheds; existing trails or corridors that connect the tract to neighboring areas.

- Location of all structures and properties within the geographical boundaries of any applicable setback.
- A landscaping plan that shows proposed screening and buffering of all buildings and other nonturbine structures on the site or sites.
- Location of wells, abandoned and active, within a 0.5 mile radius of the project boundary.
- The number, location, and purpose of any proposed new wells for the LWEF.

5-2.5 LWEF Misc.

The applicant shall provide the following information to the Town Board:

- A Stand-down Plan for high wind conditions.
- Signed copies of all original leases/easements and agreements for this LWEF (not memorandums).

- The type, size, and total installed height of all LWEFs.
- The rotor material, rated power output, performance history, safety history, and noise characteristics of each make/model of LWEF turbine, tower, and all transmission equipment beingused.
- The typical length of service of the proposed components,
- Any other materials needed to satisfy the requirements of this permit.

5-2.6 LWEF Economic Impact Study.

The Town will hire independent experts paid for from the Escrow Account: (see 5-4) who will do a thorough, conservative assessment of the LWEF's net economic impact on the community. This willinclude possible tourism reduction, reduced agricultural yields due to bat takings, property devaluations (and the commensurate loss in tax base), cost to the community due to adverse healtheffects, higher cost of electricity, etc. This will be compared to any guaranteed incomes from the LWEF.

5-2.7 LWEF Environmental Impact Study.

An Environmental Impact Study (EIS) shall be conducted that includes review comments from citizens in the Town, independent experts, as well as all applicable State and Federal agencies, including at least the:

- WI Department of Health,
- WI Department of Transportation,
- WI Department of Natural Resources,
- U.S. Fish and Wildlife Service, and
- U.S. Army Corps of Engineers.

As a minimum the EIS shall include the potential impacts on: (i) humans (such as audible and inaudible sounds, vibrations, electromagnetic fields/ ("EMFs"), shadow flicker, blade glint, ice throw, component liberation due to major storms, etc.), (ii) wildlife,livestock and domestic animal populations, including migratory flyways and corridors (same concerns as with humans), (iii) land and vegetation (such as agricultural effects),

(iv) wetlands, water bodies, flowing water sources and groundwater (including aquifer impacts due to turbine foundations, etc.), and (v) air (such as changes in humidity). Thestudy area shall include the proposed LWEF, as well as the area at least two (2) miles surrounding the proposed LWEF.

All costs and expenses incurred related to the Environmental tests for the LWEF shallbe paid from the Escrow Account (see 5-4). The Town shall use the Escrow Account funds to hire independent qualified experts, as needed, to do the following:

- Provide the location and full description of any of the following: open drainage courses, streams, vernal pools, wetlands, and other important natural areas and site features, including, but not limited to, floodplains, deer wintering areas, Essential Wildlife Habitats, Significant Wildlife Habitats, livestock, Scenic or Special Resources, habitat of rare and endangered plants and animals, natural communities of endangeredspecies (federal or state), unique natural areas, sand and gravel aquifers, wells, and historic and/or archaeological resources.
- The Applicant must provide a written report from all appropriate State and Federal agencies detailing their evaluation of the proposed LWEF.
- The Applicant must demonstrate, to the satisfaction of the Town, that the proposed LWEF will not have undue hydro-geological consequences (e.g. with surface or subterranean water resources and storm water runoff), or adverse effects on geological stability; rare, threatened, or endangered wildlife; Significant Wildlife Habitat; Essential Wildlife Habitat; Raptor Habitat; livestock; threatened or endangered plants; and rare orexemplary natural plant communities and ecosystems.
- The applicant must provide a cumulative-impact assessment of the LWEF in the context of any other LWEFs within twenty-five (25) miles, including migratory bird, bat and large mammal

- corridors, and demonstrate that the LWEF is not located in an area that will result in degradation of important wildlife corridors or flyways.
- Pre-construction and post-construction field studies shall be conducted using the most advanced techniques available. If the pre-construction field studies demonstrate significant adverse effect to birds, bats, game animals, water resources, habitat fragmentation or other ecosystem degradation, the LWEF Applicant shall propose a remediation plan, subject to the Town's approval. The Applicant accepts that some environmental impacts cannot be satisfactorily resolved, and that such situations will befactored into the Town's decision regarding the net benefits of the LWEF.
- In determining the nature and effectiveness of such remediation plans, the Town willbe guided by inputs of its citizens, its own consultants, the appropriate State & Federalagencies, and applicable state and federal laws and regulations. The LWEF Applicant will be responsible for the full cost of implementing any approved remediation plan, under the supervision of the Town and its designated agents.
- After implementation of any remediation plan, the Town will review the situation to determine its effectiveness. Should the Town find the remediation efforts inadequate, the LWEF Applicant will be given sixty (60) days from that finding to resolve the deficiencies. In the absence of a successful resolution, the Town (at its sole discretion)shall have the right to deny the LWEF permit.
- A computer-generated "zone of visibility map" (covering at least a one [1] mile radius from the proposed LWEF) shall be created to illustrate locations from which the proposed installation may be seen, with and without foliage.

5-2.8 WEF Air Space Impacts.

- For all portions of the WEF more than 200 feet tall, the Applicant shall provide a copyof an FAA determination as a result of filing the FAA Form 7460-1, "Notice of Proposed Construction or Alteration of an Object that may Affect the Navigable Airspace."
- If any portion of a LWEF will be located within five (5) miles of any civilian or military airport runway, or heliport, the Applicant shall demonstrate compliance with all local County, State and Federal airport related laws.
- The Applicant shall establish to the satisfaction of the Town Board that the LWEF willnot adversely impact the restricted air space in the area.
- The Applicant shall forward this application to the Commanding Officers of all military bases located within 150 miles of the LWEF, in order to provide for review and comment concerning any possible impacts on the operations and mission of each military base. These comments are separate from whatever is in the DOD Clearinghouse documents. This application will not be deemed completed until such time as said review is completed and written comments are received.
- The Applicant shall provide a narrative description of all risks to
 - Civil air navigation (including civilian radar).
 - Military air navigation routes, military air traffic control areas, military training
 routes, military special-use airspace, military radar or other potentially affected
 military operations, and shall further include documentation that addresses any
 potential adverse impact on military operations and readiness as identified by the
 DOD Clearinghouse and any remediation action agreed to the by the applicant.
 - NEXRAD weather radar systems.
 - Hot Air Balloon rides available to the public within twenty (20) miles of the WEF.
 - Emergency Medical Helicopters.
 - Sound Modeling, Sound Standards and Sound-Related Enforcement Procedures

 Applicant's Pre-licensing Sound Studies and Modeling. An application for a WEF License shall include a sound prediction model that includes the information and meets the requirements in this chapter.

Information regarding the make and model of the turbines, Sound Power Levels (Lw) for each one-third octave band from 6.3H2 up through 10,000 Hz, and a . projection showing the expected dBA and dBC sound levels computed using the one-third octave band sound power levels (Lw) with appropriate corrections for modeling and measurement accuracy tolerances and directional patterns of the WTi for all areas within and to one (l) mile from the project boundary for the wind speed, direction and operating mode that would result in the worst case WTi sound emissions.

The prediction model shall assume that the winds at hub height are sufficient for the highest sound emission operating mode even though the enforcement tests will be with ground level winds of 10 mph or less. This is to accommodate enforcement under weather conditions where there is significant difference in the wind speed between ground and hub heights. This condition often occurs during summer evenings when wind shear is affected by the reduction in solar heating of the earth's surface between sunset and sunrise.

The projection may be by means of computer model but shall include a description of all assumptions made in the model's construction and algorithms. If the model does not consider the effects of wind direction, geography of the terrain, and/or the effects of reinforcement from coherent sounds or tones from the turbines these should be identified and other means used to adjust the model's output to account for these factors. These results may be displayed as a contour map of the predicted levels, but should also include a table showing the predicted levels at noise-sensitive receptor sites and residences within the model's boundaries. The predicted values must include dBA and dBC values but shall also include un-weighted octave band sound pressure levels from 8 Hz to 10k Hz in data tables.

The Town will refer the applicant's information and sound studies to the Town engineer (if qualified in acoustics) or a Qualified Independent Acoustical Consultant for review and a determination whether the proposed WES will, based on pre-licensing studies and sound modeling, comply with the sound limits set forth in this Ordinance

• Independent Pre-licensing Sound Modeling. In any case in which a WES is located within one mile of a sensitive receptor the Town shall, and in other cases the Town may, require the preparation of an independent preconstruction noise study for each proposed Wind Turbine location conducted by a Qualified Independent Acoustical Consultant, in accordance with the procedures provided in this section and in the Appendix showing background dBA and dBC sound levels (L90 (10min)) over one or more valid ten (10) minute continuous measurement periods. The preconstruction baseline studies shall be conducted by an Independent Qualified Acoustical Consultant selected by the Town. The Qualified Independent Acoustical Consultant shall be selected and retained by the Town. The applicant shall be responsible for paying the Independent Qualified Acoustical Consultant's fees and all costs associated with conducting the study. The applicant shall provide financial security and reimburse the Town for the cost of the study in accordance with section 5-4

- Sound Study and Measurement Requirements.
- All instruments must meet ANSI or IEC Type 1 Precision integrating sound level meter performance specifications.
- Procedures must meet ANSI S12.9 Part 3, S12.18. Where a standard's requirements may conflict with other standards the most stringent requirement shall apply.
- Measurements for background sound levels shall be made when ground level winds are 2 m/s (4.5 mph) or less with wind speeds at the hub at or above nominal operating requirements and for other tests when ground level winds are 4 m/s (9 mph). Weather in the night often results in low ground level wind speed and nominal operating wind speeds at wind turbine hub heights.
- IEC 61400-11 procedures are not suitable for enforcement of these requirements except for the presence of tones.

Postconstruction Sound Measurements

Within twelve months after the date when the project is fully operational, and within four weeks of the anniversary date of the pre-construction background noise measurements, the Licensee shall repeat the existing sound environment measurements taken before the project approval. Post-construction sound level measurements shall be taken both with all WES's running and with all WES's off. At the discretion of the Town, the preconstruction background sound levels (L904) can be substituted for the "all WES off' tests if a random sampling of 10% of the pre-construction study sites shows that background L90A and C conditions have not changed more than +/- 5 dB (dBA and dBC) measured under the preconstruction nighttime meteorological conditions. The post-construction measurements shall be reported to the Town (and available for public review) using the same format as used for the preconstruction sound studies. Post construction noise studies shall be conducted by a firm chosen by the Town. Costs of these studies shall be reimbursed by the Licensee paid for from the Escrow Account: (see 5-4). The Licensee's consultant may observe the Town's consultant. The WES Licensee shall provide all technical information and wind farm data required by the Independent Qualified Acoustical Consultant before, during, and/or after any acoustical studies required by this document and for local area acoustical measurements.

- 5-2.10 Blasting Plan and Requirements. An application for a WEF License shall include a blasting plan containing the information and meeting the requirements in this section. The blasting plan shall comply with all requirements under Wisconsin law governing blasting, including ground vibration limits. The plan shall require that fly rock traveling in the air or along the ground shall remain in the controlled blasting area site owned or controlled by the applicant. All blasting must be performed by or under the direct supervision of a state-licensed blaster. A blasting log for each blast shall be kept by the applicant for not less than 5 years, and copies of the required blasting log shall be promptly submitted to the Town upon the Town's request. A resident call list shall be established for the purpose of notifying neighbors at homes in the vicinity of the WEF of blasting activity. The call list shall be maintained and used on a request basis only for all residents in the vicinity of the WEF who ask to be notified before any blast. Explosives shall be stored in accordance with V/is. Admin. Code Ch. Comm. 7.
- 5-2.11 Microwave Beam Study and Requirements. An application for a WEF License shall include a microwave beam study and electromagnetic interference mitigation plan. All Wind Towers shall be sited in

accordance with the findings of the microwave beam study and electromagnetic interference mitigation plan. The applicant shall mitigate any electromagnetic interference such as to radio or television.

- 5-2.12 Shadow Flicker and Blade Glint Assessment and Requirements. Shadow flicker occurs when the blades of a Wind Turbine pass between the sun and an observer, casting a readily observable, moving shadow on the observer and his or her immediate environment. An application for a WEF License shall include a detailed shadow flicker and blade glint assessment model and plan containing the following information and meeting the following requirements.
 - A. The model shall be prepared by a registered professional regularly engaged in this type of work with not less than three year's experience.
 - B. The model study area will examine areas where shadow flicker will occur within a one mile radius of the Project Parcels.
- C. The model will be calculated using the following minimum inputs:
 - 1. Turbine locations (proposed and existing)
 - 2. Shadow flicker receptor locations
 - 3. Existing topography (elevation contours and vegetation)
 - 4. Rotor diameter and hub height
 - 5. Joint wind speed and direction distribution (wind rose table)
 - 6. Hours of sunshine (long term monthly references)
 - D. All existing occupied structures, structures permitted for construction and roadways shall be identified within the model as receptors. Each individual receptor that is a residential parcel shall be defined by the perimeter of the building plus an additional 100 foot boundary around the building. Schools, churches, and other public building receptors shall be defined by the entire outdoor area routinely utilized in their operation.
 - E. The model may be prepared by use of current aerial photography and topographical maps. A site visit by the preparer is required to identify receptors and verify the existing conditions.
 - F. The model shall calculate the locations and durations of shadow flicker caused by the proposed WEF within the study area. The model shall clearly indicate the duration of shadow flicker at each receptor and across the entire study area showing the total number of hours per year anticipated.
 - G. Problem zones where shadow flicker will interfere with existing and future receptors and which is not allowable under this section shall be identified, and measures to mitigate problems shall be described, including but not limited to siting changes, operational procedures, grading or landscaping.
 - H. Blade glint, defined as the intermittent reflection of the sun off the surface of the blades of a Wind Turbine, is prohibited. The applicant shall submit a paint sample that demonstrates the color, texture and gloss of the proposed surface coating. The applicant shall also submit a certification by the manufacturer stating that the proposed surface coating will not create a reflective surface conducive to blade glint.
- 5-2.13 Ice Throw Calculation. A report from a Wisconsin professional engineer that calculates the maximum distance that ice from the turbine blades could be thrown. The basis of the calculation and all assumptions must be disclosed. The report shall be prepared by a qualified person on behalf of the applicant, and shall be reviewed and approved by an independent consultant selected by the Town Board, at the applicant's expense paid for from the Escrow Account: (see 5-4) prior to review and approval of the Application.
- 5-2.14 Blade Throw Calculations. A report from a Wisconsin professional engineer that calculates the maximum distance pieces of the turbine blades can be thrown. The report shall be prepared by a qualified person on behalf of the applicant, and shall be reviewed and approved by an independent consultant

selected by the Town Board, at the applicant's expense, paid for from the Escrow Account: (see 5-4) prior to review and approval of the Application.

5-2.15 Ground Water. An environmental study specifically indicating the impact the project will have on the groundwater beneath and in the vicinity of the proposed Wind Turbine sites. If a Wind Turbine foundation is proposed in bedrock area, a baseline of all wells and certified public drinking sources in a half-mile radius shall be established and provided to the Town as part of the application. The study shall be prepared by a qualified person on behalf of the applicant, and shall be reviewed and approved by an independent consultant selected by the Town Board, at the Applicant's expense, paid for from the Escrow Account: (see 5-4) prior to review and approval of the Application.

5-2.16 Stray Voltage Assessment and Requirements.

- An application for a WEF License shall include reports of stray voltage analyses in accordance with this section. The applicant shall conduct and include a report of a preconstruction stray voltage test on all livestock facilities located within a one-mile radius of the Project Parcels. The tests shall be performed by a Wisconsin certified stray voltage investigator approved by the Town, paid for from the Escrow Account: (see 5-4). The tests shall be performed according to PSCW Phase II Stray Voltage Testing Protocol. A report of the tests shall be provided with the WEF License application and shall be provided to the owners of all property included in the study area. Applicant shall seek written permission from property owners prior to conducting testing on such owners' property. Applicant shall not be required to perform testing on property where the owners have refused to grant permission to conduct the testing.
- Following construction of the WEF, the applicant shall conduct a postconstruction stray voltage test on all livestock facilities located within a one-mile radius of the Project Parcels. The tests shall be performed by a Wisconsin certified stray voltage investigator approved by the Town. The tests shall be performed according to PSCW Phase II Stray Voltage Testing Protocol. A report of the tests shall be provided to the Town and to the owners of all property included in the study area. Applicant shall seek written permission from property owners prior to conducting testing on private property. Applicant shall not be required to perform testing on property where the owners have refused to grant permission to conduct the testing.

5-2.13 Visual Impacts.

The Applicant shall furnish a visual impact assessment to the Town Board, which shallinclude:

- Pictorial representations of "before and after" views from 360 degree viewpointswithin two (2) miles of the proposed WEF boundaries, including a drone perspective from the WEF. These will include, but not be limited to, major roads; State and local parks; other public lands; historic districts; preserves and historicsites. The Town Board will provide guidance concerning the appropriate key sites. The Applicant shall provide a map showing the locations of where the pictures were taken and the distance of each location from the proposed WEF.
- If any portion of a proposed WEF will be located within one (1) mile of the right-of-way of a Federal or State-designated Scenic Route/By-way, the Applicant shall describe the proposed measures to be taken to minimize the visual impactof the proposed WEF (including shadow flicker and blade glint) upon a Scenic Route/By-way.
- The Applicant shall not install any lighting that exceeds the minimum required by the FAA. If approved by the FAA, on-demand lighting (AVWS) is required.

5-2.11 LWEF Impacts on Other Town Municipalities. If the proposed WEF is within two (2) miles of the Town the Applicant shall provide written notification of this application to those municipalities.

5-2.12 Maintenance Plan.

The Applicant shall detail the triennial, storm follow-up, and other actions that will be taken to keep the WEF operating quietly, efficiently, and not polluting land, water, or air. This will include (but not limited to) the minimization of: audible sounds, infrasound, vibrations, blade glint, and fluid leaks. The Applicant shall conduct preventive maintenance inspections at least once every year and after any wind event defined galeforce (39mph) or greater. Each inspection shall look for such things as metal fatigue, nut loosening, and other potential failures that might impact the public health and safety. Such inspection reports shall be provided to the Town Board within thirty (30) days of the inspection.

5-2.13 Decommissioning Plan.

A description of how the structural and turbine materials will be disposed of and how thesite will be restored, as well as:

- Anticipated life of the WEF.
- Estimated decommissioning costs including contingency costs of at least 20% (in current dollars), as provided by an appropriately experienced licensed engineer.
- A verifiable means of determining whether the decommissioning plan needs to be activated due to cessation of use, such as a letter from the electric utility stating that it willnotify the Town Board within ten (10) business days if electricity is not received from anyturbine within the WEF for any thirty (30) consecutive days.
- Method for ensuring that funds will be available for decommissioning and restoration as set forth in 6-7.

Collocation.

No Collocation of any Wireless Communications Facilities shall be permitted on any WES without the express approval of the Township.

Public Inquiries & Complaints.

Should an aggrieved property owner allege that a Utility Scale WES or WEGF is not in compliance with the requirements of this Ordinance, the procedure shall be as follows:

- 1. Complaints received by the Township concerning noise and shadow flicker from a WES must be submitted to the Township in writing from the affected property owner including their name, address and contact information.
- 2. Upon receiving a noise complaint from an affected property owner that the Township deems sufficient to warrant an investigation, the Township shall request and the owner(s) and/or operator of the WES shall deposit funds in an amount sufficient to pay for an independent sound decibel level test conducted by a qualified sound professional to determine compliance with the requirements of this Ordinance.
- 3. If the WES is in violation of this Ordinance, the owner(s) and/or operator shall reimburse the Township for the noise level test and take immediate action to bring the structure into compliance.
- 4. If a complaint regarding shadow flicker is deemed sufficient by the Township, the Township will request and the owner(s) and/or operator of the WES shall provide a shadow flicker analysis of the turbine as constructed to determine compliance of the requirements of this Ordinance. The analysis shall be conducted by an independent third party acceptable to the Township and the owner(s) and/or operator shall reimburse the Township.

5. If the WES is in violation of the Ordinance shadow flicker requirements, the owner(s) and/or operator must take immediate action to achieve compliance, which may include, without limitation, ceasing operation of the structure until the violation is corrected or obtaining a waiver from the affected land owner.

5-2.14 Ancillary Materials.

Other relevant studies, reports, certifications, and approvals as may be reasonably requested by the Town to ensure compliance with this Ordinance, or to protect the health, safety and well-being of the Town's citizens or local ecosystems. The inputs of local citizens will be solicited in at least one (1) public hearing on this application.

5-2.15 Testament.

The Applicant will sign a document that Applicant (and successive assigns) agree to all the provisions of this Ordinance without reservation or qualification.

5-2.16 Town Board Decision

The approval by the Town Board shall be valid for a period of two (2) years. Prior to the

expiration of such approval, the Owner of the WEF may submit one (1) approval extension application for up to an additional two (2) years. Such an approval of the extension application shall be accompanied by a second application fee (T 5-10) as well as a letter explaining the reasons that would justify an approval extension.

• WEF Dimensional Requirements. To provide for at least minimal operational safety for persons and property located outside of a WEF, all WEFs shall comply with the minimums and maximums contained in the following table:

Type of Wind Energy Facility

Minimum Wind Turbine Setback from anyProperty Line, Public or Private Right of Way and/or Access Easement* Maximum Wind Turbine Height**

SWEF

(up to IOOkW)

1.5 feet for each foot of height from any property line and any vacant or occupied dwelling unit on the same property. If the TownBoard determines there will be no significant impact on abutting properties or those across astream, lake, or other body of water, no such setback is required from the waterward propertyline for a turbine placed in a body of water, or

on a dock or pier.

75 feet

LWEF

(100kW or more)

One (1) mile or 10x the turbine height, from facility property lines, whichever is greater. 76 feet or higher

| Type of Wind Energy Facility | Minimum Wind Turbine Setback from any Property Line, Public or Private Right of Way and/or Access Easement* | Maximum Wind Turbine Height** |
|------------------------------|--|----------------------------------|
| SWEF (up to IOOkW) | 1.5 feet for each foot of height from any property line and any vacant or occupied dwelling unit on the same property. If the Town Board determines there will be no significant impact on abutting properties or those across a stream, lake, or other body of water, no such setback is required from the waterward property line for a turbine placed in a body of water, or on a dock or pier. | 75 feet |
| LWEF (100kW or more) | One (1) mile or 10x the turbine height, fromfacility property lines, whichever is greater. | 76 feet or higher |

^{**} Height is measured from the lowest adjacent grade to the highest point of the structure, including any attachments (such as a lightning protection device or a turbinerotor or tip of the

turbine blade when it reaches its highest elevation). No portion of anywind turbine blade shall be closer than 25 feet to any portion of the ground that surrounds any WEF.

No LWEF wind turbine shall be permitted to be within five (5) miles of any operating or proposed radar facility (NEXRAD, military, commercial, etc.).

LWEF Escrow Account.

The Applicant shall pay to the Town a non-refundable Application Fee (see 5-10). The Town Board and/or Planning Board reserve the right to obtain engineering, economic impact, environmental impact, or other professional services to aid it in the review of any submitted WEF application. These costs (and other expenses incurred by the Town) are reimbursable only from the Escrow Account, not the Application Fee.

- **5-4.1** The Applicant shall reimburse the Town for all oversight expenses incurred relating to the LWEF, from application through decommissioning.
- **5-4.2** These LWEF-related oversight expenses include (but are not limited to) amounts required for Building Permits, Licensing, Re-Licensing, and Decommissioning e.g. administration, engineering, expert health and wildlife evaluations, handling complaints, legal, etc. "Legal" includes reasonable attorney fees for the Town if the Town has to sue the Applicant.
- **5-4.3** Any Escrow Account interest shall stay with the account and be considered new principal.
- **5-4.4** This Escrow Account will be set up by the Applicant at the time of the LWEF permit Application. This Escrow Account will be at a financial institution approved by the Town, solely in the name of the Town, to be managed by the Town Treasurer(or designee). The Applicant will make an initial deposit of \$50,000. An LWEF Permit Application will not be processed until proof of deposit has been provided by the Applicant. A LWEF Permit Application determination will not be made until all costs incurred by the Town to date have been reimbursed by the Applicant.
- **5-4.5** If the LWEF Application is denied, all Escrow Account funds will be returned to the Applicant, less related expenses incurred by the Town. The money will be returned, along with a statement as to these costs, within 30 days of the Application being formally denied, or receipt of a Letter of Withdrawal. Permit Fees are non-refundable. **5-4.6** This Escrow Account will be funded during the life of the LWEF by the Applicant/Owner/Operator. The Applicant/Owner/Operator will replenish any Escrow funds used by the Town within 14 days of being sent written notification (and explanation) of said withdrawals. Failure to maintain the Escrow Account at \$50,000 (within 30 days of being given notice) shall be cause for revocation (or denial of renewal) of the LWEF Permit.
- **5-4.7** Once the Owner believes that the owner has satisfactorily complied with the decommissioning conditions specified herein, the owner will send the Town written notification. The Town then has sixty (60) days to verify to its satisfaction that all decommissioning conditions have been complied with. If there is material non- compliance, the Town will so notify the Owner and the process starts over. Otherwise, the Town will return all Escrow Account funds to the Owner, less related expenses incurred by the Town, along with an explanatory statement.
- Installation and Design.

5-5.1 LWEF Power Collection.

The electrical connection system from the turbines to a collection point or substation shall, to the maximum extent possible, be placed underground. The power from that collection point or

substation may use overhead transmission lines if approved by the Town Board.

5-5.2 Road Analysis.

The applicant shall agree, in writing, to the conditions of IT 6-3.

5-5.3 Security.

The Applicant shall submit design plans to verify that the WEF is:

- Located, fenced, or otherwise secured so as to prevent unauthorizedaccess.
- Made inaccessible to individuals and constructed or shielded in such amanner that it cannot be climbed or collided with.
- Installed in such a manner that it is readily accessible only to personsauthorized to operate or service it.
- The applicant shall not install any video surveillance at a height exceeding 10 feet from ground level unless otherwise approved by the Town Board.

5-5.4 The WEF shall:

- Be a non-obtrusive color (such as light blue, off-white, or light gray) that blends with the sky, as determined by the Town Board.
- Not be artificially lighted, except to the extent required by the FAA or otherapplicable authority that regulates air safety.
- Not contain any signs or other advertising (including flags, streamers or decorative items or any identification of the turbine manufacturer, WEF owner and operator). This does not include any identification plaques that might be required by the electric utility or a governmental agency.
- Be sited and operated so as to not interfere with television, internet service, telephone (including cellular, broadband, and digital), microwave, satellite (dish), navigational, or radio reception in neighboring areas. The Applicant and/or operator of the WEF shall be responsible for the full cost of any remediation

necessary to correct any problems or provide equivalent alternate service, within thirty (30) days of being given notice. This includes relocation or removal of problematic turbine(s), or any other equipment, transmission lines, transformers, and other components related thereto.

• Have a leak containment system for oil, hydraulic fluids, and other non- solids that is certified by an expert (such as an engineer, turbine manufacturer, etc.) acceptable to the Planning Board that all such fluids will be captured before

they reach the ground. The Applicant shall pay the cost(s) of the expert.

• For LWEFs, prepare an incident response plan that ensures that local emergency responders have the necessary equipment and training to effectively

handle emergencies such as oil spills, turbine fires, turbine structural damage (orcollapse) of equipment, including access to heavy equipment needed for rescue of trapped personnel. The Escrow Fund will be used to reimburse all local emergency responders for any necessary equipment or training required.

- An owner shall notify the Town Board of the occurrence and nature of an LWEF emergency within 24 hours of an LWEF emergency.
- An owner shall establish and maintain liaison with the Town Board and with fire, police, and other appropriate first responders serving the LWEF to create effective emergency plans that include all of the following:

A list of all the types of LWEF emergencies that require notification under par.G,Current emergency contact information for first responders and for the LWEF owner, including names and phone numbers.

Procedures for handling different types of LWEF emergencies, including written procedures that provide for shutting down the LWEF or a portion of the system as appropriate.

Duties and responsibilities of the owner and of first responders in the event of an LWEF emergency.

An emergency evacuation plan for the area within 0.5 mile of an LWEF, including the location of alternate landing zones for emergency services aircraft.

- The owner shall review the emergency plan at least annually in collaboration with fire, police, and other appropriate first responders to update and improve theemergency plan as needed.
- The owner shall distribute current copies of the emergency plan to the Town Board, fire, police, and other appropriate first responders as identified by the Town Board.
- The Town Board shall require the owner to provide annual training for fire, police, and other appropriate first responders regarding responding to an LWEF emergency until the LWEF has been decommissioned.
- An owner of an LWEF shall do all of the following:
 - Furnish its operator, supervisors, and employees who are responsible for emergency action a copy of the current edition of the emergency procedures established under this subsection to ensure compliance with those procedures.
 - Train the appropriate operating personnel to ensure they have knowledge of the emergency procedures and verify that the training is effective.
 - As soon as possible after the end of an LWEF emergency, review employeeactivities to determine whether the procedures were effectively followed.
 - LWEF Real Property Value Protection Plan.

The LWEF Applicant shall assure the Town that there will be no loss in real property value within two miles of each wind turbine within their LWEF. To legally support this claim, the Applicant shall consent in writing to a Real Property Value Protection Agreement ("Agreement": see 6-5) as a condition of approval for the LWEF. This

Agreement shall provide assurance to non-participating real property owners (i.e. thosewith no turbines on their property) near the LWEF that they have some protection from LWEF-related real property values losses.

• LWEF Surety for Removal, when Decommissioned.

The applicant shall place with the Town an acceptable letter-of-credit, bond, or other form of security that is sufficient to cover the cost of removal at the end of each WEF turbine's useful life, as detailed in the decommissioning plan. Such surety shall be at least \$200,000 for each wind turbine. The Town Board may approve a reduced surety amount that is not less than 150% of a cost estimate that is certified by an engineer, salvage company, or other expert acceptable to the Town Board. This calculation will not take into account any estimated salvage values.

The Town shall use this surety to assure the faithful performance of the decommissioning terms and conditions of the Applicant's plan and this law. The full amount of the bond or security shall remain in full force and effect until all necessary siterestoration is completed to return the site to a condition comparable to what it was prior to the WEF, as determined by the Town Board (see 6-7). The Applicant will be responsible for assuring that any subsequent Assigns of the LWEF will provide acceptable surety to the Town prior to any transfer of ownership

• LWEF Liability Insurance.

- **5-8.1** The holder of a permit for an LWEF shall agree to secure and maintain for the duration of the permit public liability insurance, as follows.
 - Commercial general liability covering personal injuries, death and property damage: \$10,000,000 per occurrence (\$20,000,000 aggregate), which shall specifically include the Town and its officers, councils, employees, committee members, attorneys, agents and consultants as additional named insureds.
 - Umbrella coverage: \$50,000,000.
- **5-8.2** The insurance policies shall be issued by an agent or representative of an insurance company licensed to do business in the State and with at least a Best's rating of "A"
- **5-8.3** The insurance policies shall contain an endorsement obligating the insurance company to furnish the Town with at least 30 days prior written notice in advance of a cancellation.
- **5-8.4** Renewal or replacement policies shall be delivered to the Town at least 15 days before the expiration of the insurance that such policies are to renew or replace
- **5-8.5** No more than 15 days after the grant of the permit and before construction is initiated, the permit holder shall deliver to the Town a copy of each of the policies or certificates representing the insurance in the required amounts.
- **5-8.6** A certificate of insurance that states that it is for informational purposes only, and does not confer sufficient rights upon the Town, shall not be deemed to comply with this Local Law.

• LWEF Indemnification.

The granting of the Town's LWEF Permit shall contain an indemnification provision. This clause shall require the Applicant to at all times defend, indemnify, protect, save, hold harmless, and exempt the Town (and affected municipalities), and its officers, councils, employees, committee members, attorneys, agents, and consultants from any and all penalties, damages, costs, or charges arising out of any and all claims, suits, demands, causes of action, or award of damages, whether compensatory or punitive, or expensesarising therefrom, either at law or in equity, which might arise out of, or are caused by delivery, construction, erection, modification, location, equipment's performance, use, operation, maintenance, repair, installation, replacement, removal, or restoration of saidLWEF, excepting, however, any portion of such claims, suits, demands, causes of actionor award of damages as may be attributable to the negligent or intentional acts or omissions of the Town or its employees or agents. With respect to the penalties, damages, or charges referenced herein, reasonable attorneys' fees, consultants' fees, and expert witness fees are included in those costs that are recoverable by the Town.

• Fees.

Non-refundable Fees shall be as follows.

- A political subdivision shall charge an owner a reasonable application fee or require an owner to reimburse the political subdivision for reasonable expenses relatingto the review and processing of an application for a wind energy system.
- A political subdivision's fee or reimbursement requirement under par. (A) shall be based on the actual and necessary cost of the review of the wind energy system application, and shall include the cost of services necessary to review an application that are provided by outside engineers, attorneys, planners, environmental specialists, and other consultants or experts. The political subdivisions shall by ordinance set standardized application fees based on the size and complexity of a proposed wind energy system.
- A political subdivision shall require an owner of a wind energy system to submit up to 50 percent of the total estimated amount of the fee or reimbursement for the wind energy system application under par. (A) before issuing a written decision under Sub.

(3) (A), if the political subdivision gives written notice to the owner of its intent to do so within 10 days of the date the application is deemed complete and the notice contains an estimate of the amount of the fee and the relevant reimbursement requirements.

- A political subdivision shall not charge an owner an annual fee or other recurringfees to operate or maintain a wind energy system.
- LWEF Permit: \$200 per megawatt (MW) of rated maximum capacity.
- SWEF Permit: \$500 per turbine.
- Wind Measurement Tower Permit: \$200 per tower.
- Wind Measurement Tower Permit renewals: \$100 per tower.
- Town Board's Permitted Provisions.

The Town Board may do any of the following in an ordinance or establish any of the following as a condition for approval of an application to construct an LWEF.

- Information. Require information about whether an owner has consulted with and
 received any non-binding recommendations for constructing, operating, or
 decommissioning the LWEF from a State or Federal agency, and whether theowner
 has incorporated such non-binding recommendations into the design of the LWEF.
- Studies. Require an owner to cooperate with any study of the effects of LWEFs coordinated by a State agency.
- Monetary Compensation. Require an owner of an LWEF to offer an agreement that includes monetary compensation to the owner of a nonparticipating residence, if the residence is located within 0.5 mile of a constructed LWEF. For one turbine located within 0.5 mile of a nonparticipating residence, the initial annual monetary compensation may not exceed \$600, For two turbines located within 0.5 mile of a nonparticipating residence, the initial annual monetary compensation may not exceed \$800. For three or more turbineslocated within 0.5 mile of a nonparticipating residence, the annual monetary compensation may not exceed \$1,000. The initial annual monetary compensationunder this subsection shall apply to agreements entered into in 2011. For

agreements entered into in 2012 and thereafter, the initial annual amounts shall increase each year by the greater of two percent or the increase in the ConsumerPrice Index, as described in s. PSC 128.105 (1) entered into in 2012 and thereafter, the initial annual amounts shall increase each year by the greater of two percent or the increase in the Consumer Price Index, as described in s.

196.374 (5) (bm) 2. B., Stats., from the previous year. An agreement offered underthis subsection shall specify in writing any waiver of a requirement or right underthis chapter and whether the landowner's acceptance of payment establishes thelandowner's property as a participating property under this chapter.

- Aerial Spraying. Require an owner of an LWEF to offer an agreement that includes monetary compensation to a farm operator farming on a nonparticipating property locatedwithin 0.5 mile of a constructed wind turbine if the farm operator demonstrates all of the following:
- 1. Substantial evidence of a history, before the LWEF owner gives notice under s. PSC 128.105 (1), of using aerial spraying for pest control or disease preventionfor growing potatoes, peas, snap beans or sweet corn on all or part of a farm fieldlocated within 0.5 mile of a constructed wind turbine.

- 2. A material reduction in potato, pea, snap bean or sweet corn production or material increase in application costs on all or part of a farm field located within 0.5 mile of a constructed wind turbine as a result of the LWEF's effect on aerial spraying practices.
- Permits. Require the owner to submit to the Town Board copies of all necessary State and Federal permits and approvals.
- Annual reports. Require the owner to file an annual report with the Town Board documenting the operation and maintenance of the wind energy system during the previous calendar year.
- Standards for the Town Board's WEF Permit Application Decision. The TownBoard may disapprove a WEF Permit Application for a variety of reasons, including butnot limited to, the following:
 - Conflict with safety and safety-related codes and requirements.
 - The use or construction of a WEF that is contrary to an already-stated purpose of a specific zoning or land use designation.
 - The operation of an LWEF would be a net economic liability to the community.
 - The operation of an LWEF would create unacceptable health risks to the public.
 - The placement and operation of an LWEF that would create unacceptable risksto wildlife and/or regional ecosystems.
 - The placement and location of a WEF would result in a conflict with, or compromise, or significantly change, the nature or character of the surrounding area.
 - The operation of an LWEF would create unacceptable interference with anytype of civilian or military radar systems.
 - Conflicts, as determined by the Town Board, with the military's unrestrictedability to
 use the Restricted Air Space, including no flight hazards and/or use
 limitations. In addition, the Planning Board will consider whether construction or
 operation of the proposed WEF would encroach upon or would otherwise have a
 significant adverse impact on the mission, training, or operations of any military
 installation or branch of military in the State, and possibly result in a detriment to
 continued military presence in the State.
 - Conflicts with any provisions of this Local Law.

Section 6. WEF Post-Permit Approval Requirements6-1 WEF Certification.

Prior to operation of any approved and constructed WEF, the applicant must provide a certification that the project complies with applicable codes, industry practices and conditions of approval (where applicable).

• Reservation of Authority to Inspect WEF.

In order to verify that the holder of a permit for a WEF and any and all lessees, renters, and/or

licensees of it, have placed and constructed such facilities in accordance with allapplicable technical, safety, fire, building, and zoning codes, laws, Local Laws and regulations and other applicable requirements, the Town may inspect all facets of said permit holders, renter's, lessee's or licensee's placement, construction, and maintenance of such facilities, including all turbines, towers, buildings, and other structures constructed or located on the site.

- **6-2.1** WEFs shall not begin operation until all approvals required under this Local Lawshall have been obtained and all required certifications are provided.
- **6-2.2** Following the issuance of any approval required under this Local Law, the Town Board or its designee shall have the right to enter onto the Site upon which a WEF has been placed, at reasonable times, in order to inspect such WEF and its compliance withthis Local Law.
- **6-3.3** After undertaking such inspection, the Town Board or its designated representative shall provide notice of any non-compliance with the terms of this Local Law or the conditions of approval of any permit issued hereunder and shall provide the owner or Applicant with a reasonable time frame to cure such violation, such time frame to be determined based upon the seriousness of the violation, its actual and/or potentialimpact upon public safety, and the actual and/or potential impact of the violation upon Town residents and/or local ecosystems.

WEF Construction Related Damage.

The owner of any permitted WEF shall, to the extent practicable, repair or replace all real or personal property, public or private, damaged during the WEF construction.

The Applicant shall reimburse the WI DOT and/or Town (as appropriate) for any and allrepairs and reconstruction to roads that are necessary due to the construction or decommissioning of the LWEF. A qualified independent third party or other qualified person, agreed to by the WI DOT and/or Town (as appropriate) and the Applicant, shallbe hired to pre-inspect the roadways to be used during construction and/or decommissioning. This third party shall be hired to evaluate, document, and rate the road's condition prior to construction or decommissioning of the LWEF and again 30 days after the WEF is completed or removed.

 Any road damage during construction that is done by the Applicant and/orone or more of its subcontractors that is identified by this third party shall be

repaired or reconstructed to the satisfaction of the WI DOT and/or Town (as appropriate) at the Applicant's expense, prior to the final inspection. In addition, the Applicant shall pay for all costs related to this third party pre-inspection workprior to receipt of the final inspection.

• The surety for removal of a decommissioned WEF shall not be released until the Town Board is satisfied that any road damage that is identified by this third party during and after decommissioning that is done by the Applicant and/orone or more of its contractors or subcontractors has been repaired or reconstructed to the satisfaction of the WI DOT and/or Town at the Applicant's

expense. In addition, the Applicant shall pay for all costs related to work of this third party's inspection prior to receipt of the release of the surety.

• LWEF Noise Impacts.

Independent acoustical experts have determined that 35 dBA is a reasonable proxy to protect nearby citizens from harmful infrasound. As such, no part of the LWEF shallproduce noise above 35 dBA LAeq for more than five (5) consecutive minutes, as measured at any WEF

property line or residence. Each occurrence by individual turbines shall be a separate violation of this Local Law, and the penalties (see 7-2) shall be cumulative.

If noise levels exceed 35 dBA for more than five (5) consecutive minutes, as measured any WEF property line or residence, the problem turbine(s) shall be shut down withinone business day of being directed to do so by the Town Board or their designee. The problem turbine(s) shall remain shut down until it can be demonstrated to the satisfaction of the Town Board (or their designee) that those turbines can be operated so as to not exceed 35 dBA for more than five (5) consecutive minutes, as measured at all WEF property lines, or proximate residences.

• LWEF Real Property Value Protection Plan.

The Applicant guarantees that there will be no loss in real property value within two miles of the LWEF, due to the LWEF. Any real property owner(s) included in that area who believe that their property may have been devalued due to the LWEF may elect to exercise the following option:

6-5.1 All appraiser costs are paid by the Applicant from the Escrow Account. Applicant and the property owner shall each select a licensed appraiser. Each appraiser shall provide a detailed written explanation of the reduction, if any, in value to the real property ("Diminution Value") caused by the proximity to the LWEF. This shall be determined by calculating the difference between the current Fair Market Value (FMV)

of the real property and what the FMV would have been at the time of exercising thisoption, assuming no WEF was proposed or constructed,

- If the higher of the Diminution Valuations submitted is equal to or less than 25 percent more than the other, the two values shall be averaged ("Average Diminution Value" ADV).
- If the higher of the Diminution Valuations submitted is more than 25 percent higher than the other, then the two appraisers will select a third licensedappraiser, who shall present to the Applicant and property owner a written appraisal report as to the Diminution Value for the real property. The parties agree that the resulting average of the two highest Diminution Valuations shall constitute the ADV.
- In either case, the property owner may elect to receive payment from Applicant of the ADV. Applicants are required to make this payment within 60 days of receiving said written election from the property owner.

6-5.2 Other Agreement Conditions.

- If a property owner wants to exercise this option, they must do so within 10years of the WEF receiving final approval from the Town.
- A property owner may elect to exercise this option only once.
- The Applicant and the property owner may accept mutually agreeable modifications of this Agreement, although the Applicant is not allowed to put other conditions on a financial settlement (e.g. confidentiality). If the property owner
 - accepts some payment for property value loss based on an alternative method, then that acceptance and payment shall be considered an exercise of this option.
- This Agreement applies to the property owner of record as of the date of the LWEF approval and is not transferable to subsequent owners.
- The property owner of record as of the date of the LWEF approval must reasonably maintain the property from that time until the owner chooses to electthis option.

- The property owner must permit full access to the property by the appraisers as needed to perform the appraisals.
- The property owner must inform the appraisers of all known defects of the property as may be required by law as well as all consequential modifications orchanges to the property subsequent to the date of the LWEF application.
- This Agreement will be guaranteed by the Applicant (and all its successorsand assigns) for 10 years following the LWEF receiving final approval from the Town, by providing a bond (or other surety) to the Town, in an amount determined to be acceptable by the Town. This surety account will ensure

execution of all aspects of this Agreement (including compensation of eligible property owners in the case of default by Applicant). Failure to maintain this

surety account shall be cause for revocation (or denial of renewal) of the LWEFPermit.

- Payment by the Applicant not made within sixty (60) days will accruean interest penalty. This will be twelve percent (12 percent) annually from the date of the written election from the property owner.
- For any litigation regarding this Agreement, all reasonable legal feesand court costs will be paid by the Applicant.

• LWEF Environmental Monitoring:

The Applicant will permit post-construction environmental studies deemed appropriate by the Town Board. These will be funded by the Escrow Account. Post-construction field studies will include scientific assessments of regional nesting failures, and territory abandonment of special status species like raptors species, within two (2) miles of the LWEF. When these assessments are being done, only researchers involved with these studies will be legally allowed to touch carcasses. LWEF personnel who move carcasses without written Town approval will be subject to a fine per 7-2.2, as wind turbines do kill endangered and other highly protected species. During the life of the project every bird or bat carcass, or crippled bird or bat found anywhere within the LWEF, must be reported to the Town by the Applicant within seven (7) days.

• LWEF Decommissioning:

The Town Board will review the projected Decommissioning costs (5-2.13) every five (5) years. The LWEF owner will adjust their security to any changes from the original calculation.

If the State Building Codes official condemns any portion of an LWEF, or if no electricity is generated from any turbines for three (3) consecutive months, the LWEF owner and/or property owner shall have three (3) months to remedy the safety issues or complete the decommissioning of the WEF, according to the approved plan.

- **6-7.1** The Town Board may grant extensions of time for repair and/or maintenance, for good cause, such as the need to back-order parts that are not currently available from the supplier or the need to repair an LWEF damaged by a storm.
- **6-7.2** Decommissioning shall include the complete removal of turbines, buildings, electrical

components, cabling, roads, and any other associated facilities and/or structures, including below-ground items (e.g. foundations), to a depth of eight (8) feetbelow grade.

6-7.3 Disturbed earth shall be graded and re-seeded, unless the landowner requests in writing that the access roads or other land surface areas not be restored.

• LWEF Lease Agreements.

The owner shall legally file the entire lease document and a record of all signed leases shall be maintained by the Town Board.

Section 7. Miscellaneous 7-1

LWEF Tax Exemption.

The Town reserves the right to opt out of the Tax Exemption provisions of Real Property Tax

Law 5487, pursuant to the authority granted by 8 of that law, or by any other provision of law. Further, the Town reserves the right to assess any and all parts of the WEF at its full current market value. That value will be determined by the documented construction cost, less any applicable depreciation.

- Enforcement; Penalties and Remedies for Violations.
- **7-2.1** The Town Board shall appoint such Town staff or outside consultants as it sees fit to enforce and implement this Local Law.
- **7-2.2** Any person owning, controlling or managing any building, structure or land related to a WEF shall be legally and financially responsible for any and all violations of this LocalLaw. Such violations would include noncompliance with the terms and conditions of the permit herein or any order of the enforcement officer. Any person who is responsible fordoing so shall be guilty of an offense and subject to a fine of not more than \$1000 per incident and/or any other penalties provided by local, state, or federal law.

Every such person shall be deemed guilty of a separate offense for each week such violation shall continue. The Town may institute a civil proceeding to collect civil penalties in the amount of \$1000 for each violation, and each week said violation continues shall be deemed a separate violation. If multiple turbines are in violation, each turbine's violation shall be considered a separate offense.

7-2.3 In case of any violation (or threatened violation) of any of the provisions of this Local Law, including the terms and conditions imposed by any permit issued pursuant to this Local Law, in addition to other remedies and penalties herein provided, the Townmay institute any appropriate legal action or proceeding to prevent such unlawful erection, structural alteration, reconstruction, operation, moving and/or use, and to restrain, correct or abate such violation, to prevent the illegal act.

Fiscal Responsibility.

7-3.1 The Town Board may, at its discretion, request the most recent annual audited financial report of the permittee prepared by a duly licensed Certified Public Accountant during the review process. If such a report does not exist, the Town Board may, in its sole discretion, require a suitable alternative to demonstrate the financial responsibility of the applicant and its ability to comply with the requirements of this Local Law.

7-3.2 No transfer of any LWEF, or permit, or the sale of more than 30 percent of the stockof such entity (not counting sale of shares on a public exchange) shall occur without written acceptance by such entity of the obligations of the permittee under this Local Lawand the terms of the permit. Any such transfer shall not eliminate the liability of any entity for any act occurring during its ownership or status as permittee.

Section 8. Applicability. The requirements of this Local Law shall apply to all WEFs proposed, operated, modified or constructed after the effective date of this Local Law.

Section 9. Severability. Should any provision of this Local Law be declared by any Court, administrative body, or board, or any other government body or board to be unconstitutional, invalid, preempted, void, or otherwise inapplicable for any reason, suchdecision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional, invalid, preempted, void, or otherwise inapplicable.

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VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Meeting Date:
Village Manager Matt Heiser March 26, 2024

Title:

Introduction of Information for Referendum Question Regarding Budgeting for Street Maintenance

Issue:

Should the Village pose a referendum question that would allow for a tax increase for street maintenance?

Background and Additional Information:

Board members expressed an interest in exploring alternatives to the annual practice of borrowing for road projects when they approved the 2024 budget at the November 2023 meeting. As a reminder, the levy limit process imposed by the state restricts the amount of taxes the Village can collect. One way the state allows for local governments to increase their levy is to make a debt payment. Thus it is common for municipalities to take on new debt to accomplish capital projects. The state also allows local governments the ability to seek permission from the voters to increase taxation via a referendum question.

Proposing a referendum question has some distinct components that impact timing.

- The state statutes define some of the timing issues. The law requires the Village to pass a resolution that defines the referendum question. The resolution must be passed a minimum of 70 days before the election in which the referendum is asked.
- The Village needs to do some financial analysis to determine the appropriate amount to request.
- The Village needs to do a little legal confirmation on the wording of the question. Statutes dictate the exact wording for parts of the resolution and the referendum question but there is a little lee way that staff would need to confirm is compliant.
- The Village would need to do some education of the public to make sure they are making an informed choice.
- The Village needs to consider the up-coming election cycle to make a decision on when to pose the question (which election to have it)

The Spring election in 2024 is April 2. Planning a referendum question for the April election would have needed to be started prior to November of 2023. The remaining elections in 2024 are:

Partisan primary: August 13General election: November 5

If the Village wished to pose the referendum question on the August 13 ballot the resolution would need to be passed before June 4. There are two Village Board meetings (April and May) until that deadline. If the Village wished to pose the question on the November 5 ballot the resolution would need to pass before Aug 27.

Choosing the election to pose the question can have strategy to it. Having it on the ballot of a presidential election would generate the most responses. This would be too late to impact the 2025 budget, however, in the event the referendum failed. If the Board wished to do road work in 2025, and if the Village wished to borrow for that work in the event of a referendum failure, the resolution authorizing Baird to go to market needs to be done in October for those debt payments to qualify for the levy limit worksheet that year.

Posing the question during a partisan election might draw criticism because fewer voters participate in that election. It would also give the Village little time to prepare the question and educate the public. The results of the referendum, however, would be known in time to impact the 2025 budget.

At this time it is staff understanding that a levy limit referendum question must appear on the ballot of an established election so the Village would not be free to schedule a special election by itself. The Village could begin the process of preparing a referendum question to take place during the spring election of 2025 to impact the 2026 budget.

In 2022 and 2023 the Village planned on approximately \$1,500,000 worth of street projects. During the 2024 budget process the Village increased that amount to approximately \$3,100,000. Part of designing a referendum question will be for the Board to determine how much road work they wish to perform that would drive the amount in the question. Another variable to the issue of how much to raise the levy is that there are other expensive capital items faced by the Village which are not yet defined. It could be contentious in the community if a large borrowing were needed for a facility expansion or storm water project on the heels of an approved referendum.

Finally, the issue of public education needs to be considered. School districts, which admittedly ask for larger amounts than the Village would be considering, hire marketing firms to get out the message. Even if it were just up to staff to do the educating there will be some expenses to creating/distributing mailings, etc.

Attachments

Department of Revenue fact sheet on exceeding Levy Limits by Referendum

Budget Impacts:

To Be Determined

Recommended Action:

Staff recommends the Board determine if they wished to pursue a referendum and, if so, also determine a preliminary amount and time-line that staff can explore.

Attachments:

• MEMO Village Board 03-26-24 Referendum ATTACH Dept of Rev Fact Sheet.pdf

Wisconsin state law outlines the requirements for a municipality or county (political subdivision) to complete when it pursues exceeding its levy limit by referendum or resolution.

Referendum Process

A political subdivision may exceed its allowable levy limit if the following is completed, as provided in sec. <u>66.0602(4)</u>, Wis. Stats.

- 1. Governing body adopts a resolution proposing the amount of the levy increase and the percentage increase over the allowable levy, including the purpose of the increase and whether the increase is for the next fiscal year only, for a set number of years, or if it will apply on an ongoing basis
- 2. Resolution is approved via referendum
 - a. Odd-numbered years may be held as a special referendum on the same election dates used by a school board under sec. 121.91(3), Wis. Stats.
 - b. Otherwise must be held during a spring primary/election, partisan primary, or general election
- 3. Clerk must publish the proper notices under sec. 66.0602(4)(b), Wis. Stats.

Ballot language

The language on the ballot must state the question verbatim as provided in sec. 66.0602(4)(c), Wis. Stats.

"Under state law, the increase in the levy of the (name of political subdivision) for the tax to be imposed for the next fiscal year, (year), is limited to%¹ (based on actual data or the political subdivision's best estimate), which results in a levy of \$....² Shall the (name of political subdivision) be allowed to exceed this limit and increase the levy for the next fiscal year, (year), for (purpose for which the increase will be used), by a total of%³ (based on actual data or the political subdivision's best estimate), which results in a levy of \$....?⁴"

If the increase is:

- For the next fiscal year only question must include the percentage increase in the levy from the previous year's levy
- For a set number of years question must include the amount of the increase for each fiscal year that the increase applies and include the percentage increase for the first year
- On an ongoing basis question must include the amount of the increase for each fiscal year that the increase applies, and include the percentage increase for the first year

Calculating the correct amounts in ballot language above

- 1. Sum of your percentage increases for net new construction, terminated TID and subtracted TID. **Note:** Actual data certified by the Wisconsin Department of Revenue (DOR) should be used in the fall; and best estimate in the spring. DOR recommends using the data from the previous year's submitted levy limit worksheet.
- 2. Total levy prior to the increase, including all other adjustments (from Levy Limit Worksheet Sec. D) and the personal property aid reduction
- 3. Divide the proposed increase by the total levy in (2)
- **4.** Sum of the proposed increase and the total levy in (2)

WI Dept of Revenue (R. 11-23) 405

Exceeding Levy Limits by Referendum or Resolution (November 2023)

Examples

Increase for one fiscal year only

"Under state law, the increase in the levy of the City of Badger for the tax to be imposed for the next fiscal year, 2021, is limited to 1.2%, which results in a levy of \$565,000. Shall the City of Badger be allowed to exceed this limit and increase the levy for the next fiscal year, 2021, for the purchase of a fire truck, by a total of 2.8%, which results in a levy of \$580,632?"

Increase on an ongoing basis

"Under state law, the increase in the levy of the City of Badger for the tax to be imposed for the next fiscal year, 2021, is limited to 1.2%, which results in a levy of \$565,000. Shall the City of Badger be allowed to exceed this limit and increase the levy for the next fiscal year, 2021, for the purpose of additional fire protection services, by a total of 2.8%, which results in a levy of \$580,632, and on an ongoing basis, include the increase of \$15,632 for each fiscal year going forward?"

Increase for a set number of years

"Under state law, the increase in the levy of the City of Badger for the tax to be imposed for the next fiscal year, 2021, is limited to 1.2%, which results in a levy of \$565,000. Shall the City of Badger be allowed to exceed this limit and increase the levy for the next fiscal year, 2021, for the purpose of additional fire protection services, by a total of 2.8%, which results in a levy of \$580,632, and include the increase of \$15,632 for fiscal years 2022 through 2026?"

Resolution Process

A town with a population of less than 3,000 may exceed its allowable levy limit if the following is completed, as provided in sec. 66.0602(5), Wis. Stats.

- 1. Hold town board meeting town board proposes and approves by majority vote and written resolution a specific amount for the levy increase
- 2. Post notice of special town meeting of electors publish class 2 notice between 15-20 days prior to the special town meeting of electors, and include date, time and location of the meeting, as required under sec. 60.12(3), Wis. Stats. The notice must include a separate agenda item that the town board approved a levy limit increase and the electors will vote on this increase.
- 3. Hold special town meeting the electors vote to adopt a resolution approving the town board resolution.

Note

- » The proposed levy increase must be the same on both resolutions
- » There must be a separate vote of electors to approve the increase that was proposed and approved by the town board and then a separate vote of electors to approve the total town tax levy

Resolution language

Similar to the referendum process, on both the town board and electors' resolution, include the items below.

- 1. Allowable increase percentage sum of your percentage increases for net new construction, terminated TID and TID subtractions
- 2. Total levy prior to the proposed increase total levy prior to the increase, including all other adjustments (from Levy Limit Worksheet Sec. D) and the personal property aid reduction
- 3. Proposed percentage increase divide the proposed increase by the total levy in (2)
- 4. Total levy including the proposed increase sum of the proposed increase and the total levy in (2)
- 5. Voting results for the electors' resolution only

Note: The Wisconsin Towns Association provides sample resolutions and notices on its website.

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Exceeding Levy Limits by Referendum or Resolution (November 2023)

If Approved – Sending Documents to DOR

Referendum approved

If your local government's referendum is approved, you must send the following to DOR within 14 days of the approved referendum as provided in sec. 66.0602(4)(d), Wis. Stats.

- Copy of ballot (showing the referendum question that appeared on the ballot)
- · Voting results
- Copy of governing body's signed resolution proposing the levy increase

Resolution approved

If your town's resolution is approve, you must send the following to DOR within 14 days of the electors' approval/adopted resolution as provided in sec. <u>66.0602(5)</u>, Wis. Stats.

- Copy of signed town board resolution proposing the levy increase
- · Copy of the published notice of the town meeting, including where and when it was posted
- Copy of the signed electors' resolution to exceed the levy limit (with voting results)

Note: All resolutions must be signed and dated

Questions?

Contact us at lgs@wisconsin.gov.

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