



Harrison Municipal Building  
W5298 State Hwy 114  
Harrison, WI 54952

## SPRING ELECTION – Tuesday, April 4, 2023

The polling location for **ALL Harrison wards will be at the Harrison Municipal Building from 7:00am to 8:00pm.** W5298 State Hwy 114 (corner Hwy 114 and State Park Rd)

**Village Board Contests:** Electors will have the opportunity to vote for 1 President and up to 3 Trustees. The candidate for **Village President** is Allison Blackmer. The candidates for **Village Trustee** are Julene Baldwin, Darlene Bartlein, and Matt Lancaster. All candidates listed are the incumbents.

**Sample Ballots:** Copies of all Harrison sample ballots may be viewed at [myvote.wi.gov](http://myvote.wi.gov), on the Harrison website [Harrison-wi.org](http://Harrison-wi.org), and at the Village Municipal Office.

*(The following are general guidelines. For complete guidelines/exceptions visit [myvote.wi.gov](http://myvote.wi.gov) or contact the Village Clerk)*

**Voter Registration:** New voters or voters who have changed their name or address must update their voter registration.

- If the voter's information is current on the Wisconsin DMV database voters may register or update online at [myvote.wi.gov](http://myvote.wi.gov).
- Forms to register or update information are available on the "Election" page on [Harrison-wi.org](http://Harrison-wi.org) and at the municipal office. Voters need to provide the following:
  1. State of Wisconsin driver's license or State of Wisconsin ID card **AND**
  2. Proof of residency showing your current name & address (recent bank statement, utility bill, etc.)
- Deadline to use online or mail option is Wednesday, March 15, 2023. Deadline at the Clerk's office is 5:00pm on Friday, March 31, 2023.

### Absentee Voting:

- If voting absentee by mail, confirm the certificate envelope has your signature, and the witness' signature **and** full address.
- Absentee ballots **must** be returned by the VOTER or by US Mail. **Do not use the drop box!**
- In-person absentee voting will be in the Harrison Municipal Building, weekdays March 21 - 31, 2023.

**Voters may NOT register or vote the day before an election.**

## SEASONAL EMPLOYMENT OPPORTUNITY

The Village of Harrison is accepting seasonal employment applications for the 2023 Summer (May-August) to assist Harrison's Public Works & Utility Departments. Applicants must be at least 18 years old.

- View the job descriptions and complete the employment application at [Harrison-wi.org](http://Harrison-wi.org) and search employment.
- Submit the application by email to: [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org)
- Mail or drop off applications:  
Village of Harrison  
W5298 State Hwy 114, Menasha



## ELECTRONICS DISPOSAL

Many electronics CANNOT be disposed of in the garbage and must be recycled. For a complete list of acceptable items and possible fees visit [www.CalumetRecycles.com](http://www.CalumetRecycles.com) or call (920) 849-1442.

### Collection Dates:

**Wednesday | May 31 | 1-5 pm**

Chilton Public Works Garage  
908 S. Maple Street, Chilton

**Wednesday | August 9 | 1-5 pm**

Harrison Public Works Garage  
W5298 Hwy 114, Menasha



## HAZARDOUS WASTE DISPOSAL

Hazardous materials pose a threat to human health and the environment. Materials may be labeled flammable, poisonous, corrosive, or reactive.

**Registration is required** at [www.CalumetRecycles.com](http://www.CalumetRecycles.com) or call (920) 849-1442 and receive a list of acceptable items.

### Collection Dates:

**Saturday | April 22 | 9-11 am**

Harrison Public Works Garage  
W5298 Hwy 114, Menasha

**Friday | May 12 | 9-11 am**

Chilton Public Works Garage  
908 S. Maple Street, Chilton

**Friday | June 9 | 9-11 am**

New Holstein Public Works Garage  
1319 Taft Avenue, New Holstein

**Saturday | July 8 | 9-11 am**

Harrison Public Works Garage  
W5298 Hwy 114, Menasha

**Friday | August 18 | 9-11 am**

Brillion Public Works Garage  
Located at the end of Gerry's Way  
near 638 W. Ryan Street, Brillion



## BURN PERMITS

Contact the Municipal Office at (920) 989-1062 x 0 to obtain a burn permit.

- Permits are free of charge and are valid for seven days.
- You **must** call the Sherriff's **non-emergency** number (920) 849-2335 x 0 prior to each burn.
- Permits are not needed for backyard bonfires.
- Consider composting yard materials to avoid air & water pollution and intensifying respiratory problems.

## NOTE FROM THE PRESIDENT

Hello Friends & Neighbors:

2022 was a busy year in the Village with staff changes and additions, a new software system and a new phone system. The new software will provide on-line access to forms, permits and an improved website, while the new phone system connects all Village buildings for the first time!



Tax season ran smoothly this year with the addition of on-line payment options and the ability to pay at Nicolet National Bank, who offer same day refunds of escrow checks. The Village of Harrison has one of the lowest tax rates in the Fox Valley at a rate of \$2.99 per \$1,000 of assessed value and we continue to be fiscally sound with a AA1 bond rating by Moody's Investors Service!

2023 will be another great year for the Village. There are several road projects planned costing more than 2 million dollars. The Village also celebrates the 10-year anniversary of the incorporation as the Village of Harrison. We are planning to celebrate, so be sure to check the Village website for updates!

More good news for 2023! The Pickleball courts at Darboy Community Park will open this spring, and Farmers Field Park on Manitowoc Rd will see several improvements including new playground equipment.

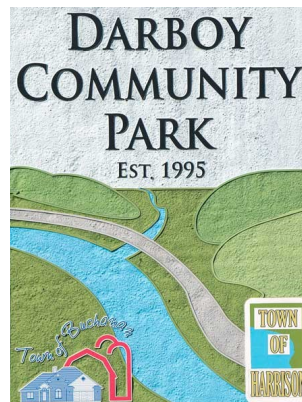
Allison Blackmer, Village President

## SUMMER FUN IN THE PARK

Darboy Community Park 5:30 pm - 7:30 pm

- |          |                  |
|----------|------------------|
| June 7   | Ice Cream Social |
| June 21  | Touch-A-Truck    |
| July 19  | Sports & Games   |
| August 9 | Flight Night     |

*Sponsored by the Village of Harrison  
Hosted by Kiwanis of Darboy*



## OVERNIGHT PARKING

- NO overnight parking between the hours of 3:00 am - 7:00 am on all village roads year round.
- This ordinance is strictly enforced with a fine of \$10.00/violation. A \$20 late penalty will be applied if not paid within 5 days of issuance.
- The fine for parking on the road during a snow emergency is \$25.00/violation.



## DOG LICENSE DUE BY MARCH 31, 2023

All dogs over 5 months old must be licensed & vaccinated by **March 31st** each year.

A copy of the rabies vaccination certificate is required to license.

- \$10 for spayed or neutered dogs
- \$15 for unaltered dogs
- \$5 late fee for dogs registered after March 31st



## SPRING YARD WASTE COLLECTION

The Village waste hauler, GFL Environmental, will collect bagged yard material on **Monday, May 1, 2023**.

- Place **all** yard material in **large, brown compostable bags**.
- Place bags at least 6 feet away from garbage & recycle carts.
- Loose debris or debris in containers or plastic bags cannot be taken.
- Place material at the curb either the night before collection or by 5:00 am.



## YARD WASTE SITE

The yard waste site is located at **W4476 Merbach Road**. Purchase annual stickers at the Village Municipal Office Mon - Fri 7:30 am to 4:00 pm.

- **Cost:** \$20/sticker/calendar year
- **Do not place yard material in bags or containers.**  
The Village does not have the equipment needed to open bags or containers, therefore residents must **empty and take home any bags or containers**.
- The yard waste site is **open the month of January for free holiday tree disposal**. The Village does not provide curbside tree pick-up.
- Acceptable yard materials include grass clippings, leaves, pine needles, pumpkins, sticks & twigs, weeds, and flower bed & vegetable garden material.
- Unacceptable items include tree stumps, root balls, and full-sized trees.
- There is no size limit for branches.

### 2023 SEASON April 3rd - November 17th

Monday	8:00 am - 1:00 pm
Tuesday	1:00 pm - 6:00 pm
Wednesday	8:00 am - 1:00 pm
Thursday	1:00 pm - 6:00 pm
Friday	8:00 am - 1:00 pm
Saturday	9:00 am - 4:00 pm

**Closed Sundays & All Major Holidays**

## LARGE BRUSH COLLECTION

The Public Works Department picks up large branches and brush on the **last Monday of the month** (May-October).

- Call the Public Works Dept at (920) 989-1062 x 6 **before the last Monday of the month** to add your **name and address** to the "Chip List".
- Have brush and branches at the road **the night before or by 5:00am the day of pick up**.
- Brush and branches should be cut to **no longer than 10 ft and placed parallel to the road**.
- The heavy equipment used for brush collection **cannot pick up piles of leaves, grass clippings or other yard materials**.



## FIRE RESCUE

### Review Your Insurance Coverage

If your home were to catch fire, would you be adequately covered? For many, this question is oftentimes met with, "I'm not sure."

With the rising costs of construction and household products, it is especially important to have an annual insurance review with your insurance agent. Many of us simply assume the coverage we placed on our home years ago is sufficient. Although it may be, verifying is worth investigating. Review your coverage amounts and what the policy covers. Many insurance policies have replacement cost coverage, and you want to make sure yours has the correct coverage in the event your home catches fire. Speaking from experience, it is commonplace for people to be contacted by solicitors asking for your business even before the fire department has left.

Insurance policies cover more than just your home. Many cover personal belongings and reasonable necessary living expenses should you need to move into a temporary living location. Temporary placements oftentimes include hotels or apartments due to damage caused by something your insurance policy covers.

If you are renting an apartment or home, you may want an insurance policy that covers your belongings. Renter's insurance is often overlooked as individuals incorrectly assume that they are covered by their landlord's policy. The average renter's policy costs between \$15 to \$30 per month in 2022, according to the National Association of Insurance Commissioners. Renter insurance policies can also include additional living expense coverage.

During stressful situations, emotions run high, and people can easily become overwhelmed. Knowing your insurance coverage and who to contact will certainly be helpful for you.

The Wisconsin Office of the Commissioner of Insurance has additional resources on their website explaining the different aspects of insurance.

*Consumer's Guide to Homeowners Insurance:* <https://oci.wi.gov/Documents/Consumers/PI-015.pdf>

*Brief Guide to Renters Insurance:* <https://oci.wi.gov/Documents/Consumers/PI-017.pdf>

## BULKY WASTE - CURBSIDE COLLECTION

Bulky waste collection is specifically for items that do not fit in your garbage cart. Residents may purchase stickers at the Village Office, Monday - Friday 7:30 am to 4:00 pm.

### Guidelines:

- Bulky items are collected on the **3rd Friday of the month**.
- Each item requires its own sticker. **Items that do NOT have a sticker will not be picked up.**
- Purchase stickers at the Village Office at least **3 days prior to the pick-up day**.
- **Fees:** \$50.00/item • \$25.00 for each additional item • \$75.00/Freon item.

**Bulky waste may include:** box springs, bicycles, carpet, chairs, furniture, fish tanks, Freon appliances, large toys, mattresses, sofas, swimming pools, swing sets, white goods, and other similar items.

**White goods include:** dishwashers, ranges, trash compactors, washers & dryers and water heaters.

**Freon appliances include:** air conditioners, dehumidifiers, freezers, refrigerators.

# April 2023

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Yard Waste Site Opens	4 Election Day Municipal Bldg 7am-8pm	5	6	7 <b>CLOSED</b> Observed Holiday	No Park or Room Rentals All Weekend
9 Easter	10	11	12	13	14	15
16	17	18 Plan Commission 6:00 pm	19	20	21	22 Hazardous Waste Event see pg. 2
23	24	25 Village Board 6:00 pm	26	27	28	29
30						

# May 2023

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Spring Yard Waste Collection see pg. 4	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23 Plan Commission 6:00 pm	24	25	26 Call for Brush Pick Up see pg. 4	No Park or Room Rentals All Weekend
Garbage/Rec Delayed All Week	29 <b>CLOSED</b> Memorial Day	30 Brush Pick up Village Board 6:00 pm	31			

# June 2023

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7 Ice Cream Social Darboy Park see pg. 3	8	9	10
11	12	13	14	15	16	17
18	19	20 Plan Commission 6:00 pm	21 Touch A Truck Darboy Park see pg. 3	22	23 Call for Brush Pick Up see pg. 4	24
25	26 Brush Pick up	27 Village Board 6:00 pm	29	29	30	

# July 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					No Park or All	Room Rentals Weekend
Garbage/Rec Delayed Tues-Fri	3	4 <b>CLOSED</b> Independence Day	5	6	7	8 Hazardous Waste Event see pg. 2
9	10	11	12	13	14	15
16	17	18 Plan Commission 6:00 pm	19 Sports & Games Darboy Park see pg. 3	20	21	22
23	24	26 Village Board 6:00 pm	26	27	28 Call for Brush Pick Up see pg. 4	20
30	31 Brush Pick up					

# August 2023

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9 <b>Electronics Event</b> <u>see pg. 2</u> <b>Flight Night</b> <b>Darboy Park</b> <u>see pg. 3</u>	10	11	12
13	14	15	16	17	18	19
20	21	22 <b>Plan Commission</b> 6:00 pm	23	24	25 <b>Call for Brush Pick Up</b> <u>see pg. 4</u>	26
27	28 <b>Brush Pick up</b>	29 <b>Village Board</b> 6:00 pm	30	31		

# September 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					No Park or This	Room Rentals Weekend
Garbage/Rec Delayed All Week	<b>4 CLOSED</b> Labor Day	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 <b>Plan Commission</b> 6:00 pm	20	21	22 <b>Call for Brush Pick Up</b> <u>see pg. 4</u>	23
24	25 <b>Brush Pick up</b>	26 <b>Village Board</b> 6:00 pm	27	28	29	30



# RECYCLE



THANK YOU FOR RECYCLING THESE:



**Aluminum and Steel Cans**  
empty and rinse



**Food and Beverage Cartons**  
empty and replace cap



**Bottles and Jars**  
empty and rinse



**Cereal Boxes, Newspaper, Magazines and Mail, Flattened Cardboard & Paper Tubes**



**Kitchen, Laundry, Bath: Bottles and Containers**  
empty and replace cap

**NO!**



Do not Bag Recyclables (no garbage)



No Plastic Bags or Plastic Wrap



No Tangles, Cords, Hoses or Chains



No Clothing or Linens (drop-off only)



No Batteries or Electronics (drop-off only)

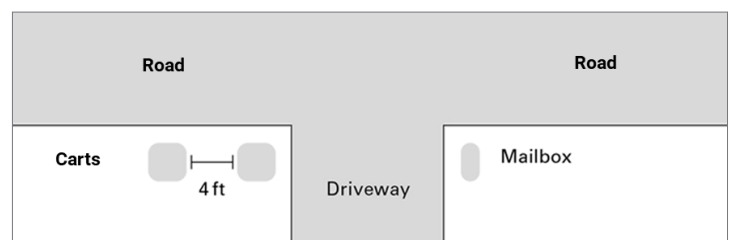
**(920) 989-1062**

Village of Harrison

[harrison-wi.org](http://harrison-wi.org)

## CART PLACEMENT GUIDELINES

- All garbage and recycling must fit in the designated cart **with the lid closed**.
- Place all household garbage in plastic garbage bags before placing in the designated cart.
- Do not place recycling in plastic bags. Leave recycling loose or use a brown paper bag.
- Place carts at the curb with the wheels facing your house and the lid opening into the road.
- Place carts 4 ft apart and at least 4 ft from obstacles such as mailboxes, cars, trees, or power lines.
- Keep carts at the curb until the end of the day if they haven't been collected. Collection times may change due to weather, new route drivers, or equipment issues.
- Weather permitting, it is best to put carts out the night before collection day. Collection trucks start as early as 5:00 am.
- Do not place carts on top of snowbanks. Clear a path.
- If a major holiday falls during the week, garbage & recycling collection will be delayed 1 day for the remainder of week.



## PLANNING NEWS & DEVELOPMENT UPDATE

### Subdivisions

Creekside Estates: This 40-lot subdivision, located along Woodland Rd west of County Rd N, is currently open for building. Street improvements (curb/gutter, asphalt streets, sidewalks) are expected to be completed this summer. The subdivision features ½-acre lots and larger. In the Kimberly Area School District.

Jewel Box Estates: This 64-lot subdivision, located along the north side of Midway Rd west of Lake Park Rd, is anticipated to be open for building in spring 2023. Street improvements (curb/gutter, asphalt streets, sidewalks) are expected to be completed in a couple years. In the Appleton Area School District.

Harrison Heights: This 108-lot subdivision, located along Woodland Rd west of County Rd N, is anticipated to start construction in 2023. Obtaining final approval of the project is anticipated in spring 2023. Final street improvements (curb/gutter, asphalt streets, sidewalks) are expected to be completed in a few years. In the Kimberly Area School District.

Kambura Acres: The subdivision is located along S. Coop Rd on Ryford St and Zach St and includes Connor Cr. Phase 4 of the subdivision is complete with curb/gutter, asphalt streets, sidewalks. This phase includes 23 lots. In the Kimberly Area School District.

Luniak Meadows: This 67-lot subdivision, located along Schmidt Road east of County Road N, is currently open for building. Street improvements (curb/gutter, asphalt streets, sidewalks) are expected to be completed in 2024 or 2025. Phase 2 of the subdivision is already being considered. In the Kimberly Area School District.

Southtowne Place: Located on Southtowne Drive which intersects Manitowoc Rd between Lake Park Rd and Woodland School. There are 12 single-family, detached lots along the southern portion of the property and 18 single-family, attached (zero lot line units) along the northern portion of the property. Final street improvements are expected to be completed this summer.

Stargazer Estates: This 48-lot subdivision, located along the south side of Midway Rd west of Lake Park Rd, is currently open for building. Street improvements (curb/gutter, asphalt streets, sidewalks) are expected to be completed in 2023 or 2024. In the Appleton Area School District.

### Housing Developments

Asterion: A Residential Development currently under construction located along Lake Park Rd between Sonny Dr and Woodland Rd. The project is 278-units of townhomes over 2 phases. Phase 1 is completed and phase 2 is anticipated to start in early 2023.

Driscoll Luxury Properties: A Residential Development currently under construction located along the west side of N. Coop Rd between Manitowoc Rd and Midway Rd. The project is 308-units of townhomes proposed over 5 phases. Phase 1 is completed and phase 2 is currently under construction.

Mirragio: A Residential Development currently under construction located on the south side of Midway Rd, west of Lake Park Rd. The project is 144-units of townhomes. This project is mostly completed.

Novella: A Residential Development currently under construction located on the north side of Midway Rd, west of Lake Park Rd. The project is 168-units of townhomes. The project will wrap up in early 2023.

### Commercial Developments

Amy Avenue Commercial: A commercial multi-tenant development is currently under construction located along Amy Ave, between Prosperity Dr and Highline Rd. This development is intended for contractor businesses and light manufacturing businesses. Unit size will be determined based on tenant needs. Several buildings have been completed and are occupied.

Highline Road Commercial: A commercial multi-tenant development is currently under construction located along Hwy 55 at the intersection of Highline Rd. This development is intended for contractor businesses and light manufacturing businesses. Unit size will be determined based on tenant needs. Several buildings have been completed and are occupied.

**Commercial Developments cont.**

Pigeon Road Storage: A self-storage development is currently under construction located on Pigeon Rd, south of Hwy 114. The project will be constructed in phases, in response to market demands. The first several buildings are completed.

**Future Developments**

Former Darboy Club Site: Demolition and most of the site work is completed. Some lawn restoration will be completed this summer. Mr. Brews Taphouse has started construction and is anticipated to be open this summer. Other potential developments being considered are: car wash, quick lube, fast food restaurant, and commercial retail building. Development is expected to occur over several phases in the next few years.

**2023 Harrison Road Projects**

- Asphalt road resurfacing on Alder Way, Basswood Ln, Cherrymeadow Dr, Elderberry Ln (portion), Mountain Ash Ln, and Willowglen Way. Once the roads receive new asphalt the ditches will be revamped to allow proper stormwater flow.
- Manitowoc Rd, from County Rd N to N Harwood Rd, and Schmidt Rd, from State Park Rd to N Harwood Rd, will both receive crack fill and chip seal treatments.
- The trail through the Vans Road Pond will be paved and connected to the new trail along County Rd N.

**Contact Information:**

Assistant Village Manager, Mark Mommaerts, AICP (920) 989-1062 x 9 or [mmommaerts@harrison-wi.org](mailto:mmommaerts@harrison-wi.org).

**PARK NEWS & NOTES**

Playground equipment was purchased for Farmers Field Park (Manitowoc Rd east of Woodland School) and is anticipated to be installed in 2023. Court surfacing and final pickleball and tennis court striping will be installed in 2023. Clover Ridge Park will see a parking lot installed along Handel Dr and the Village is looking into installing a few disc golf baskets in Clover Ridge Park.

**OPEN BOOK & BOARD OF REVIEW**

**Open Book & Board of Review dates have not been set. Please visit our Facebook or Website for updates.**

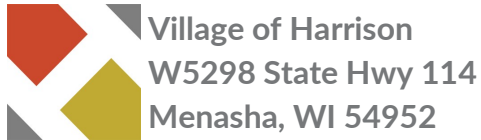
**Open Book** – takes place first. During this session, the municipality's assessment roll (which lists all properties in the municipality) is open for examination. The property owner can informally discuss the property value with the local assessor. If the property value is changed at Open Book, the assessor corrects the assessment roll.

**Board of Review (BOR)** – if the property owner is not satisfied with the assessment after attending Open Book, the property owner can bring his/her appeal to the BOR. The Board schedules assessment appeals requiring property owners to provide evidence proving the assessment is incorrect. After review, if the Board agrees with the property owner's evidence, it can change the assessment.

**2ND INSTALLMENT OF PROPERTY TAXES**

- If your property taxes are paid in installments, the **2nd installment payment is due by July 31, 2023.**
- The Harrison Municipal Office **DOES NOT** collect 2nd installment payments.
- Make **2nd installment payments** payable to:  
Calumet County Treasurer  
206 Court Street  
Chilton, WI 53014-1198





## CONTACTS

**MUNICIPAL OFFICE (920) 989-1062 x 0**

**PUBLIC WORKS (920) 989-1062 x 6**

**HARRISON UTILITIES (920) 989-1062 x 1**

**FIRE RESCUE (920) 989-1062 x 7**

**SHERIFF NON EMERGENCY (920) 849-2335**

**DARBOY SANITARY (920) 788-6048**

<b>Village Manager</b>	Matt Heiser	mheiser@harrison-wi.org
<b>Village Assistant Manager/Planner</b>	Mark Mommaerts	mmommaerts@harrison-wi.org
<b>Village Clerk/Treasurer</b>	Vicki Tessen	clerk@harrison-wi.org
<b>Assistant Planner</b>	Josh Sherman	jsherman@harrison-wi.org
<b>Deputy Clerk/Treasurer</b>	Meghan Winkler	deputyclerk@harrison-wi.org
<b>Operations Manager</b>	Jeff Funk	jfunk@harrison-wi.org
<b>Engineering Tech/ Code Enforcement Officer</b>	Kaylee Grezinski	kgrezinski@harrison-wi.org
<b>Fire Chief</b>	Jarred Gerl	jgerl@harrison-wi.org
<b>Building Inspector</b>	Paul Birschbach	pbirschbach@harrison-wi.org
<b>Accountant</b>	Donna Knapp	dknapp@harrison-wi.org
<b>Financial Assistant</b>	Ashley Drew	finasst@harrisonwi.org
<b>Administrative Assistant</b>	Christine Miller	adminasst@harrison-wi.org