

## Questions?

**Contact:**

**Assistant Planner:**

Phone: (920) 989-1062 x 2  
jsherman@harrison-wi.org

**Address:**

Village of Harrison  
Assistant Planner  
W5298 State Hwy 114  
Menasha, WI 54952

**Harrison-wi.org**

**Allow 7-10 days for processing**

---

**WE Energies Right-of-Way Analyst:**  
(414) 221-2750

**Digger's Hotline:**  
(800) 242-8511

*This brochure is intended to be a guide and does not supersede any rules, regulations, ordinances, or statutes.*

Revised: 2/2024

# Patios & Driveways



## FOLLOW THESE 5 STEPS...

**1.** Determine if your proposed patio or driveway meets the placement and size requirements outlined in this brochure.

### Placement:

Driveways should be located at least 50 ft. from a street intersection.

Harrison requires that all patios and driveways be placed outside any drainage easements. Contact Harrison Planning Staff to find out if/where any easements are located or to get a copy of the drainage plan for your lot.

### Size:

If your patio or driveway slab is less than 100 sq. ft., a Zoning Permit is not required.

Driveways and patios are included in a property's impervious surface coverage. Harrison Zoning Ordinance sets the maximum impervious surface coverage square footage for all buildings, structures, and pavement on your property. The surface coverage is based on the zoning district of your property.

The total square footage, in ground floor area, of all structures and pavement (proposed or existing) may not exceed the following:

- AG zoning – 50%
- RS-1 & RR zoning – 35%
- RS-2 & RT zoning – 60%

**\*Example:** If you own a property in a RS-1 zoning district, and your lot is 13,500 sq. ft., you are allowed a total impervious surface coverage of 4,725 sq. ft. If you have an existing house with attached garage and porch of 2,500 sq. ft. and driveway of 725 sq. ft., the maximum you would be allowed to construct would be 1,500 sq. ft. ( $13,500 \times .35 = 4,725$  then  $4,725 - 2,500 - 725 = 1,500$ ).

Within the single-family and two-family residential zoning districts, there is a maximum driveway opening at the Harrison right-of-way line of 36 ft. In all other zoning districts, there is a maximum driveway opening of 42 ft. at the Harrison right-of-way line.

## 2. Obtain a Zoning Permit Application.

A Zoning Permit is required to place a patio or driveway of more than 100 sq. ft.

Permit applications are available in the following formats:

- In-Person at the Harrison Village Hall Monday–Friday 7:30 am–4:00 pm.
- Call the Harrison Assistant Planner at (920) 989-1062 x 2 to have a permit emailed.
- Download from the Harrison website at [www.Harrison-wi-org](http://www.Harrison-wi-org).

## 3. Turn in a completed application, site plan, project plan, and required fees to the Harrison Village Hall.

The site plan should be provided on a separate 8.5" x 11" page and include the following:

- Location of the patio or driveway
- Patio or driveway dimensions
- Distance of the patio or driveway from all property lines
- Dimensions of all buildings, structures, and any other patios and/or driveways on the property

**4.** Planning staff will review the application. If approved, a Zoning Permit will be issued, which may include conditions of approval.

**5.** Start the work the permit was issued for. Display the permit where it can be seen from the street for the duration of construction. Remember to call Digger's Hotline at (800) 242-8511 to avoid underground utilities while digging.

**6.** Call for inspection, if applicable.