

**VILLAGE OF HARRISON**  
**Plan Commission Meeting Minutes**  
**September 19, 2023**

A meeting of the Plan Commission was called to order at 6:00pm at the W5298 State Hwy 114 Menasha, WI 54952 on Tuesday, September 19, 2023. After the Pledge of Allegiance was recited, roll call was taken.

**Present:**, President Allison Blackmer, Dennis Reed, Jim Lincoln, Bob Mayfield, Mark Van Hefty and Scott Chicoine.

**Excused:** Darlene Bartlein

**Staff Present:** Assistant Village Manager/Planner Chad Pelishek, Assistant Planner Josh Sherman and Deputy Clerk Meghan Winkler.

**Public Present:** 5

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Plan Commission**
4. **Public Comments**

*Please be advised per State Statute Section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments.*

No public comments

5. **Corrections and Approvals of the Previous Meeting Minutes**
  - September 7, 2023

*MOTION: Lincoln/Chicoine to approve the September 7, 2023 minutes as presented.*

*Motion carried 6-0*

6. **New Business for Discussion, Consideration, and/or Action**

- a) Preliminary Plat– Mel Baeten – Spranger Estates, Prosperity Dr and Highline Rd

*MOTION: Van Hefty/Mayfield to amend the staff recommendation #9 from "All storm sewer easements shall be 30-feet in width" to "All storm sewer easements shall be 20-feet in width".*

*Motion carried 6-0*

*MOTION: Van Hefty/Chicoine to approve the Preliminary Plat of Spranger Estates with the change of 66 feet road widths on the plat map instead of the current 60 feet road widths, and to resubmit the plan prior to the Village Board meeting. .*

*Motion carried 6-0*

b) Report: Zoning Permits

The reports and permits are on file at Village Hall.

**7. Set Next Meeting Date**

- October 17, 2023 at 6:00 pm

**8. Adjournment**

*MOTION: Van Hefty/Chicoine to adjourn at 6:26 pm.*

*Motion carried 6-0*

Minutes submitted by:

Meghan Winkler  
Deputy Clerk/Deputy Treasurer