

**VILLAGE OF HARRISON**  
**Plan Commission Meeting Minutes**  
**September 7, 2023**

A meeting of the Plan Commission was called to order at 6:00pm at the W5298 State Hwy 114 Menasha, WI 54952 on Thursday, September 7, 2023. After the Pledge of Allegiance was recited, roll call was taken.

**Present:** Darlene Bartlein, Dennis Reed, Jim Lincoln, President Allison Blackmer, Bob Mayfield, and Scott Chicoine.

**Excused:** Mark Van Hefty

**Staff Present:** Assistant Planner Josh Sherman and Clerk Vicki Tessen.

**Village Trustees Present** (in audience): Julene Baldwin, Mike Brantmeier, and Scott Handschke

**Public Present:** 2

**4. Public Comments**

No public comments were made.

**5. Corrections and Approvals of the Previous Meeting Minutes**

- August 22, 2023

*MOTION: Chicoine/Mayfield to approve the August 22, 2023 Minutes as presented with one correction; amending the attendance of Commissioner Lincoln from absent to excused.*

*Motion passed 6-0*

**6. New Business for Discussion, Consideration, and/or Action**

- a) Condo Plat – Turn Key Business Park LLC – Amy Avenue

*MOTION: Chicoine/Lincoln to recommend the Village Board approve the Amy Avenue Condominium Plat located on Amy Avenue, directly east of Prosperity Ave, and consisting of three parcels—Location IDs 45306, 39008 & 45304 as presented and circulated.*

*Motion 6-0*

**7. Set Next Meeting Date**

- Tentatively September 19, 2023 at 6:00 pm

*Blackmer stated the tentative date for the next meeting. Hearing no opposition, the next meeting of the Plan Commission is set for Tuesday, September 19, 2023 at 6:00pm.*

**8. Adjournment**

*MOTION: Bartlein/Reed to adjourn at 6:04 pm.*

*Motion passed 6-0*

Minutes submitted by: Vicki Tessen, Clerk