

VILLAGE OF HARRISON
Plan Commission Meeting Minutes
August 22, 2023

A meeting of the Plan Commission was called to order at 6:00 pm at the W5298 State Hwy 114 Menasha, WI 54952 on Tuesday, August 22, 2023. After the Pledge of Allegiance was recited, roll call was taken.

Present: President Allison Blackmer, Darlene Bartlein, Mark Van Hefty, Dennis Reed, Bob Mayfield, and Scott Chicoine.

Excused Jim Lincoln

Staff: Josh Sherman, Assistant Planner and Meghan Winkler, Deputy Clerk/Treasurer

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Plan Commission
4. Public Comments

Please be advised per State Statute Section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments.

No public comments

5. Approve Minutes
 - July 18, 2023

*MOTION: (Chicoine/Mayfield) to approve the minutes of July 18, 2023 with corrections.
Motion passed 6-0*

6. Convene Meeting and Enter Public Hearing

*MOTION: (Van Hefty/Bartlein) to convene meeting and enter public hearing at 6:02 pm.
Motion passed 6-0*

- a. Zoning Map Amendment – Zach Propson – Hwy 55

No speakers

7. Close Public Hearing and Reconvene Regular Meeting

*MOTION: (Bartlein/Chicoine) to reconvene regular meeting at 6:03 pm.
Motion passed 6-0*

8. New Business for Discussion, Consideration, and/or Action

- a. Certified Survey Map – Zach Propson – Hwy 55

*MOTION: (Van Hefty/Bartelin) to approve the Certified Survey Map (CSM) request as submitted.
Motion passed 6-0.*

- b. Zoning Map Amendment – Zach Propson – Hwy 55

*MOTION: (Chicoine/Van Hefty) to approve the Zoning Map Amendment from General Agriculture [AG] to Rural Residential [RR] as submitted.
Motion passed 6-0.*

- c. Certified Survey Map – Steven Hackbarth – Plank Rd

*MOTION: (Mayfield/Van Hefty) to approve the Certified Survey Map (CSM) request as submitted.
Motion passed 6-0.*

- d. Condo Plat – Turn Key Business Park LLC – Amy Avenue

*MOTION: (Van Hefty/ Chicoine) to table to next Plan Commission meeting to allow staff to obtain more documentation from applicant.
Motion passed 6-0.*

- e. Certified Survey Map – Sprangers – County Road M

*MOTION: (Van Hefty/Bartlein) to approve the Certified Survey Map (CSM) request as submitted.
Motion passed 6-0.*

- f. Special Provision – Rick Mackie – Parcel 38536

No action taken.

- g. Concept Plan for CSM and Retail/Contractor Office – Mark Hartzheim – W5425 Cty Rd KK

Discussion item only

- h. Report: Zoning Permits

The reports and permits are on file at Village Hall.

9. Set Next Meeting Date

- Tentatively September 19, 2023 at 6:00 pm

10. Adjournment

MOTION: (Bartlein/Van Hefty) to adjourn at 6:31 pm.

Motion passed 6-0

Prepared by: Meghan Winkler, Deputy Clerk/Treasurer

Dated: 8/28/2023