

AMENDED 9/22/2023

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, September 26, 2023
TIME: 6:00pm
PLACE: Harrison Municipal Building, W5298 State Road 114,
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, September 26, 2023, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Correspondence or Communications from Board and Staff

5. Corrections and Approval of the Previous Meeting Minutes

- a) Correction to December 13, 2022 Minutes
- b) August 28, 2023
- c) September 7, 2023

6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

7. Reports

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff's Department
- c) Village Manager
 - o Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Dept. and Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - o Statement of Accounts
 - o ARPA Report

8. Approval of Bills and Claims

- a) August 2023

9. Appointments

- a) Fire Commission Appointment to Fill Vacated Seat

10. Old Business for Discussion, Consideration, and/or Action

- a) Extend Waiving of Park Rental Fees for Festival of Lights

11. New Business for Discussion, Consideration, and/or Action

- a) Resolution V2023-09: Support Grant Application for Design and Construction of Old Highway Road Trail
- b) White Cane Safety Day Proclamation
- c) Halloween in the Park Request from Scout Pack 3061 and Troop 135
- d) Agreement with KASA/River Surge Football Club for Use of Farmer's Field Park
- e) Preliminary Plat– Mel Baeten – Spranger Estates, Prosperity Dr. and Highline Rd.
- f) Developer's Agreement for North Shore Ridge
- g) Harrison Utilities Office Manager Final Job Description Including Wage Scale and Exemption Status
- h) Amend Intergovernmental Agreement with Appleton for Utility Service Cases
- i) City of Appleton Water Treatment Facility Sanitary Sewer Billing Adjustment Request
- j) Certificate for Payment #6 for 2022 Street Resurfacing Program
- k) Certificate for Payment # 4 for the 2023 Crack Seal program.
- l) Approval of Certificate of Payment Request #1 for 2023 Chip Seal Program
- m) Village Outdoor Message Display Sign
- n) Resolutions 23-07 and 23-08: Resolutions supporting Calumet County grant applications for future road maintenance.
- o) Resolution V2023-10 WDNR Recycling Grant Authorization
- p) 2024 Budget - Overview and Initial Discussion

12. Future Agenda Items

- o Hiring Policy (MVH/AB)
- o Consider Amending Board of Review Membership (AB)
- o Speed Radar Boards (AB)

13. Closed Session

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed are two items:

- Item 1. Renewal Contract with the Calumet County Sheriff's Department.
- Item 2. Developer's Agreement for Harrison Heights Development Project.

Attendees will include: the Village President, Village Board, Village Manager, Village Assistant Manager, and Village Clerk.

Pursuant to section 19.85(2) of the Wisconsin Statutes, the Board may reconvene into open session for possible action on the closed session.

14. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Posted at Harrison Village Hall and www.Harrison-WI.org on September 22, 2023
Vicki L. Tessen, Clerk

VILLAGE BOARD MEETING**From:**

Vicki Tessen, Clerk

VILLAGE OF HARRISON**Meeting Date:**

September 26, 2023

Title:

Correction to December 13, 2022 Minutes

Issue:

A Motion from the December 2022 Board meeting is incorrectly recorded in the minutes.

Background and Additional Information:

The December 13, 2023 Board Minutes state that Trustees Lancaster and Bartlein motioned "to approve the purchase of a Street Sweeper for the Public Works Department as presented". Upon listening to the meeting recording and referencing the Clerk's notes from that night, it was discovered that the motion to approve the purchase "as presented" was not how the final motion was worded.

The 1st motion was rescinded after discussion and a new motion was made to "purchase the 2023 Ravo Sweeper Serwe Implement not to exceed \$254,171, paid in full not financed, and coming from the stormwater fund".

Budget Impacts:

Changes the purchase from 5-year financing to payment in full which puts that line item over budget for 2023.

Recommended Action:

To correct the December 13, 2022 minutes by amending the motion made on agenda item 10 h) iv - Purchase of a Street Sweeper, to read "ML/DB to approve the purchase of a 2023 Ravo Sweeper Serwe Implement not to exceed \$254,171.00, and to be paid in full, not financed, with payment coming from the Stormwater Fund."

Attachments:

- [Vm22 1213 Amended 9 26 2023.pdf](#)

**VILLAGE OF HARRISON
BOARD MEETING MINUTES
December 13, 2022**

Amended 9/26/2023

A meeting of the Village of Harrison Board was called to order at 6:00 pm at the Harrison Municipal Building, W5298 Hwy 114, Menasha, WI 54952 on Tuesday, December 13, 2022. After the Pledge of Allegiance was recited, roll call was taken.

Present: President Allison Blackmer, Trustees: Julene Baldwin, Darlene Bartlein, Mike Brantmeier, Scott Handschke, Matt Lancaster, and Mark Van Hefty.

Excused: None

Staff: Manager Matt Heiser, Assistant Manager Mark Mommaerts, and Clerk Vicki Tessen.

Public: Times Villager Reporter, Judy Hebbe and 1 resident.

4. Correspondence or Communications from Board and Staff

None

5. Corrections and Approval of the Previous Meetings Minutes

a) November 15, 2022

MOTION: JB/DB to approve the November 15, 2022 minutes as presented.

Motion Carried 7-0

6. Public Comments

None

7. The following reports are on file in the Clerk's office:

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
 - i. Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer
 - i. Statement of Income and Expenses
 - ii. ARPA Fund report

8. Approval of Bills and Claims for November 2022

MOTION: JB/MVH to approve the Bills and Claims for November 2022.

Motion Carried 7-0

9. Unfinished Business for Discussion, Consideration, and/or Action

- a) Reimbursement to Wisconsin Wealth Management (former Darboy Club Site)

*MOTION #1: ML/MB to create TID #6 for the former Darboy Club site.
Motion Carried 5-2 (Blackmer and Bartlein opposed)*

*MOTION: SH/MVH to authorize payment to Wisconsin Wealth Management in the amount of \$250,000.00 from the TID #6 once it is approved.
Motion Carried 7-0*

10. New Business for Discussion, Consideration, and/or Action

- a) Conditional Use Permit – Electric City Crossing, LLC – Amy Avenue

*MOTION: SH/MVH to approve the Conditional Use Permit for Electric City Crossing, LLC on Amy Avenue as presented.
Motion Carried 7-0*

- b) Land Lease Contract Renewal with Ken Mader for County N Properties

*MOTION: SH/DB to table to a future meeting the Land Lease Contract Renewal with Ken Mader for County N Properties as presented.
Motion Carried 7-0*

- c) Resolution V2022-21 Designating Polling Locations for 2023 and Combining Wards for Reporting Units

*MOTION: ML/MB to approve Resolution V2022-21 Designating Polling Locations and Combining Wards for Reporting Units for the 2023 Spring Primary as amended; striking April 4, 2023 Spring Election.
Motion Carried 7-0*

- d) Ord V22-19 – Street Trees within Road Right-of-Way

Motion made by JB with no 2nd; motion died.

- e) Ord V22-20 – Repealing Ord V22-16 Ch. 26-8 of Municipal Code on All-Terrain Vehicle / Utility Terrain Vehicle Route Ordinance and Re-Creating as All-Terrain Vehicle/Utility Terrain Vehicle Route Ordinance.

*MOTION: MB/DB to approve Ord V22-20 – Repealing Ord V22-16 Ch. 26-8 of Municipal Code on All-Terrain Vehicle / Utility Terrain Vehicle Route Ordinance and Re-Creating as All-Terrain Vehicle/Utility Terrain Vehicle Route Ordinance with the addition of a clause requiring operators to hold liability insurance.
Motion Carried 7-0*

- f) Ord V22-21 - Creating Chapter 2, Article 2-V, Section 2-169 of the Municipal Code of Ordinances, Relating to Administration, Finance, Refunding of Certain Overpayments and Discharging of Certain Underpayments

MOTION: MVH/JB to approve Ord V22-21 - Creating Chapter 2, Article 2-V, Section 2-169 of the Municipal Code of Ordinances, Relating to Administration, Finance, Refunding of Certain Overpayments and Discharging of Certain Underpayments as presented.

Motion Carried 7-0

- g) 2022 Equipment Purchase
I. 350 Truck (Public Works)

MOTION: MB/ML to approve the purchase of a 350 truck for the Public Works Department from L&S Truck not to exceed \$60,000.

Motion Carried 7-0

- h) 2023 Equipment Purchases
i. F150 Truck (Harrison Utilities)

MOTION: SH/JB to approve the purchase of an F150 Truck for Harrison Utilities in the amount of \$39,807.08 as presented.

Motion Carried 7-0

- ii. Belt Clip Transceiver (Harrison Utilities)

MOTION: JB/DB to approve the purchase of a Belt Clip Transceiver for Harrison Utilities from Ferguson Waterworks not to exceed \$6,501.00.

Motion Carried 7-0

- iii. Shouldering Machine (Public Works)

MOTION: SH/MB to approve the purchase of a Shouldering Machine for the Public Works Department as presented.

Motion Carried 7-0

- iv. Street Sweeper (Public Works)

*MOTION: ML/DB to approve the purchase of a ~~Street Sweeper~~ for the Public Works Department as presented. **2023 Ravo Sweeper Serwe Implement not to exceed \$254,171.00, paid in full, not financed, and coming from the stormwater fund.***

Motion Carried 7-0

- v. Wing Mower (Public Works)

MOTION: JB/MB to approve the purchase of a Jackson HR700 Wing Mower not to exceed \$93,995 for the Public Works Department as presented.

Motion Carried 7-0

vi. Compact Tractor (Public Works)

MOTION: SH/JB to approve the purchase of a John Deere 4066R compact tractor from EIS Implement not to exceed \$49,512.00 for the Public Works Department.

Motion Carried 7-0

vii. 550 Truck (Public Works)

No Action Taken

viii. Escape/Equinox (General/Administration)

MOTION: ML/JB to approve the purchase of an SUV for the Village, not to exceed \$40,000, and not include the trade in of the current van.

Motion Carried 7-0

I) January Board Meeting Schedule

MOTION: JB/DB to approve the cancellation of the Special Meeting on January 10, 2023, for lack of agenda items.

Motion Carried 7-0

11. Future Agenda Items

- a) Presentation by Fire Chief on response time. (ML/MB)
- b) Discussion of a site location for a safety building. (ML/MB)
- c) Update/Discussion/Action on a 5-year Capital Improvement Plan
- d) Presentation of Sewer Connection Fee Report and Recommendation of New Fees after the Village Attorney reviews them. (Tabled June 14, 2022 – Baldwin / Handschke)
- e) Special Event Permits – Types and Authority to Approve
- f) ARPA Fund Disbursement Plan
- g) Village-wide Safe Passage Plan - location and type (Dec/Jan 2023)
- h) Revisions to Village Code CH. 28 Nuisances
- i) Hiring Policy
- j) Review Village Special Assessment Policy for Improvements (Dec. – push to Jan.)
- k) North Shore Lane request for Village to Pave (Dec. – NS requested push to March or April)
- l) Land Lease Contract Renewal with Ken Mader for County N Properties.

12. Closed Session

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning

strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved concerning options to remove a Special District's charge from Harrison tax bills.

The Board will also meet in closed session pursuant to Wis. State Stats. 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved concerning return of funds from a resident.

Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, and Village Attorney.

MOTION: SH/DB to enter Closed Session for the purposes stated on the agenda.

Roll Call Vote:

President:

Allison Blackmer Aye

Trustees:

Julene Baldwin - Aye

Darlene Bartlein – Aye

Mike Brantmeier - Aye

Scott Handschke – Aye

Matt Lancaster – Aye

Mark Van Hefty – Aye

MOTION: SH/DB to return to Open Session.

Roll Call Vote:

President:

Allison Blackmer Aye

Trustees:

Julene Baldwin - Aye

Darlene Bartlein – Aye

Mike Brantmeier - Aye

Scott Handschke – Aye

Matt Lancaster – Aye

Mark Van Hefty – Aye

13. Adjournment

MOTION: SH/DB to adjourn.

Motion Carried 7-0

Minutes submitted by:

Vicki L. Tessen, WCMC
Clerk/Treasurer

Approved January 31, 2023

Amended September 26, 2023

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

September 26, 2023

Title:

August 28, 2023

Issue:

Does the Board wish to make any changes to the meeting minutes?

Background and Additional Information:

Budget Impacts:

none

Recommended Action:

Approve the Minutes of the August 28, 2023 Board meeting as presented.

Attachments:

- [2023 08 29 VB minutes Draft 1.pdf](#)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

September 26, 2023

Title:

September 7, 2023

Issue:

Does the Board wish to make any changes to the meeting minutes?

Background and Additional Information:

Budget Impacts:

none

Recommended Action:

Approve the Minutes of the September 7, 2023 Board meeting as presented.

Attachments:

- [2023 09 07 VB minutes - draft 1.pdf](#)

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Jarred Gerl, Fire Chief

Meeting Date:

September 26, 2023

Title:

Harrison Fire Rescue

Issue:

Monthly Reports

Background and Additional Information:

The HFR Activity Report and Incident Report are attached.

Budget Impacts:

Recommended Action:

None

Attachments:

- [HFR 2023 September Activity Report.pdf](#)
- [HFR 2023 September Incident Report.pdf](#)



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



Village Board/Fire Commission Activity Report - September 2023

(Updated: 9/20/2023)

1. Emergency Response

Harrison Fire Rescue was dispatched to 50 emergency calls from August 22nd – September 19th.

- As of September 19th, the Department responded to a total of 440 incidents.
- See attached Incident Report summary.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- September 16th Kimberly Heights Subdivision – PR
- September 17th Fox Cities Marathon

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- August 23rd Extrication Committee
- August 28th Hiring Committee
- August 30th K9 Medical Training
- September 5th Fire Department Drill – Extrication
- September 6th Extrication Committee
- September 6th Hiring Committee
- September 10th Apparatus Meeting
- September 11th EMS Meeting/Drill
- September 18th Fire Department Drill – Hose Testing
- September 19th WI Dept. of Transportation – TIME Training



Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



4. Chief Business/Items of Note

- August 22nd Fire Commission Meeting
- August 24th New Hire Orientation
- August 29th Village Board Meeting
- August 30th LEPC Meeting
- August 30th Alarm Testing - Asterion Apartments
- September 5th New Hire Orientation
- September 7th Apparatus Meeting
- September 11th Facilities Needs Meeting
- September 15th Citizen Meeting

Respectfully Submitted,

Jarred Gerl

Chief – Harrison Fire Rescue



Harrison Fire Rescue

Menasha, WI

This report was generated on 9/21/2023 8:27:24 AM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 07/22/2023 | End Date: 08/19/2023

Incident Date	Address	Incident Type
07/22/2023	Lake Park RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/22/2023	Highway 114, Harrison, WI 54952	Motor vehicle accident with injuries
07/22/2023	Ryford ST, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/23/2023	Amy AVE, Harrison, WI 54130	Smoke detector activation, no fire - unintentional
07/23/2023	Hemlock LN, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/23/2023	Petunia CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/24/2023	Petunia CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/24/2023	Kernan AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/24/2023	S Lake Park RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/25/2023	Manitowoc RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/26/2023	Brant St John RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
07/26/2023	Sonny DR, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
07/26/2023	Highway 114, Sherwood, WI 54169	Motor vehicle accident with injuries
07/26/2023	Petunia CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/26/2023	Petunia CT, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
07/28/2023	Friendship DR, Harrison, WI 54130	Motor vehicle accident with injuries
07/28/2023	Highway 114 / Hwy 10, Harrison, WI 54952	Motor vehicle accident with injuries
07/30/2023	Veterans AVE, Sherwood, WI 54169	Dispatched & cancelled en route
07/31/2023	Ryford ST, Harrison, WI 54952	Alarm system sounded due to malfunction
07/31/2023	Creekside DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/02/2023	Elm RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
08/02/2023	Margaret CT, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/03/2023	County Highway N, Harrison, WI 54952	Motor vehicle accident with injuries
08/03/2023	County Highway N, Harrison, WI 54952	Motor vehicle accident with injuries
08/03/2023	Enterprise DR, Neenah, WI 54956	Building fire
08/03/2023	Dusty DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/04/2023	E Midway RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/06/2023	Firelane 1 RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/07/2023	Windswept LN, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/08/2023	Peaceful LN, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/09/2023	Brant-St John RD, Woodville (Town of), WI 54130	Dispatched & cancelled en route
08/09/2023	Highway KK, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/10/2023	S Coop RD, Harrison, WI 54952	EMS call, excluding vehicle accident with injury
08/11/2023	Amy AVE, Harrison, WI 54130	Gas leak (natural gas or LPG)
08/11/2023	County Trunk KK, Buchanan (Town of), WI 54915	Building fire
08/11/2023	Kesler RD, Sherwood, WI 54169	Brush or brush-and-grass mixture fire
08/12/2023	Creekside DR, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/13/2023	Military RD, Woodville (Town of), WI 54130	EMS call, excluding vehicle accident with injury
08/13/2023	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/14/2023	Victorian DR, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/15/2023	Highland CT, Harrison, WI 54915	Building fire

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com
Doc Id: 1513
Page # 1 of 2

08/15/2023	State Park RD, Sherwood, WI 54169	Dispatched & cancelled en route
08/16/2023	Highland CT, Harrison, WI 54952	Building fire
08/16/2023	Hoelzel WAY, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/17/2023	Harrison RD, Harrison, WI 54129	EMS call, excluding vehicle accident with injury
08/18/2023	Amy AVE, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/18/2023	Exploration DR, Harrison, WI 54915	False alarm or false call, other
08/18/2023	N Coop RD, Harrison, WI 54915	EMS call, excluding vehicle accident with injury
08/19/2023	Military RD, Sherwood, WI 54169	EMS call, excluding vehicle accident with injury
08/19/2023	Lakeshore LN, Sherwood, WI 54169	Good intent call, other
		Total incidents: 50

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Chief Deputy Derek Bries

Meeting Date:

September 26, 2023

Title:

Calumet Co. Sheriff's Department

Issue:

Monthly Report

Background and Additional Information:

The Contract Summary and Activity Detail Summary Reports are included in the packet and staff will provide an oral report during the meeting.

Budget Impacts:

Recommended Action:

No Action

Attachments:

- [CCSD August 2023 Harrison Report.pdf](#)

VILLAGE OF HARRISON (AUGUST - 2023)

OVERALL INCIDENT SUMMARY

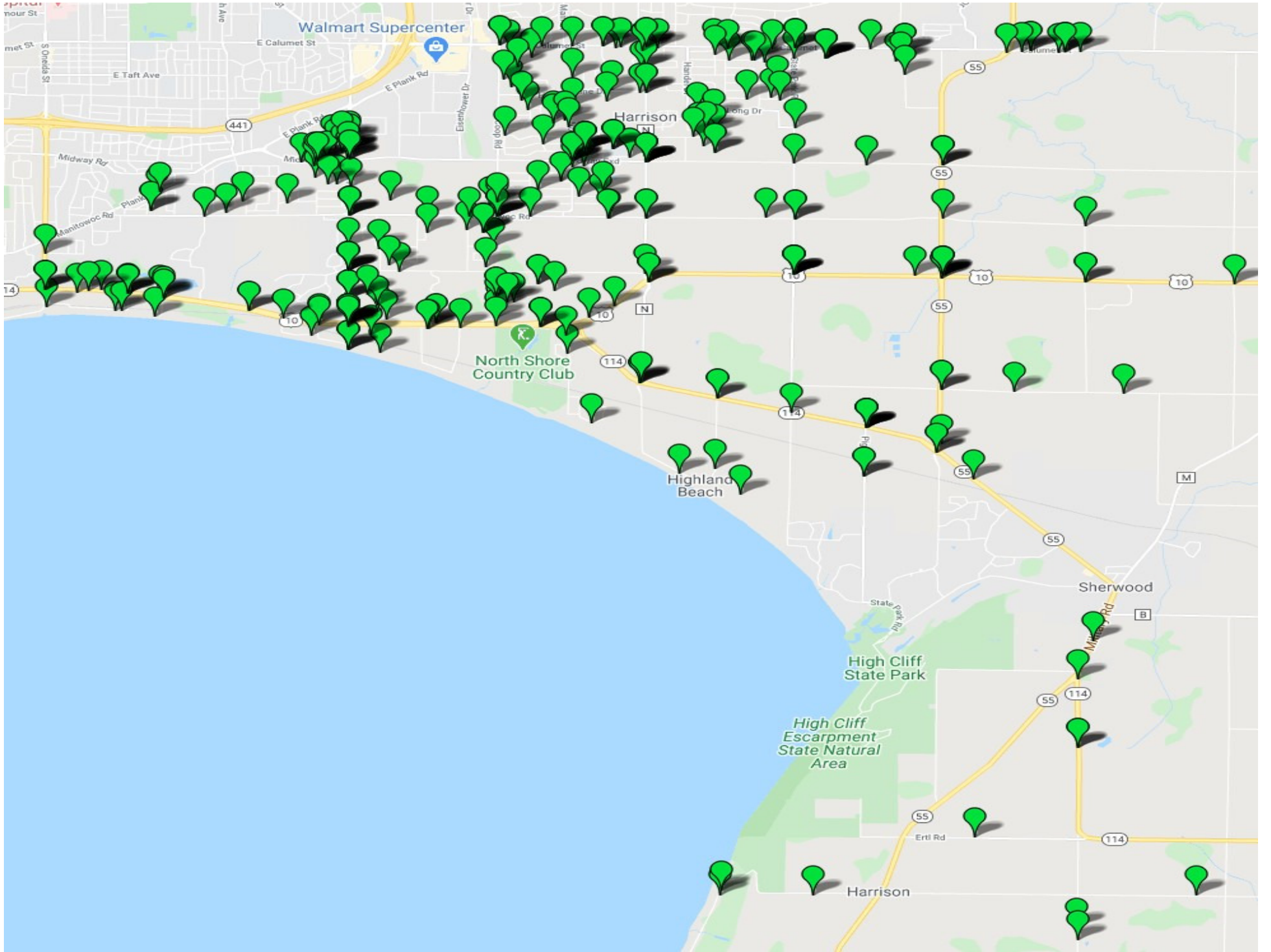
911 HANG UP	18	THEFT	2
ACCIDENT	15	TRAFFIC HAZARD	6
ACCIDENT WITH INJURY	4	TRAFFIC STOP	102
ALARM	4	TRESPASSING	2
ANIMAL	10	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	5	WEAPON	1
ASSIST CITIZEN	5	WELFARE CHECK	9
BATTERY	0		
CIVIL MATTER	4		
CIVIL PROCESS	7		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	7		
DISTURBANCE	5		
DOMESTIC DISTURBANCE	4		
DRUGS	0		
EMERGENCY COMMITTAL	1		
FIRE ALARM	2		
FIRE CALL	5		
FRAUD	4		
HARASSMENT	3		
JAIL	0		
JUVENILE COMPLAINTS	6		
LOST / FOUND	0		
MEDICAL	19		
MISCELLANEOUS	0		
MISSING PERSON	1		
MOTORIST ASSIST	19		
NOISE COMPLAINT	6		
ORDINANCE	1		
PARKING COMPLAINT	2		
RECKLESS DRIVING	11		
RUNAWAY	0		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	9		
SUSPICIOUS VEHICLE	5		

OVERALL

TOTAL INCIDENTS	306
CITATIONS	49
ORDINANCE	1
WARNINGS	98

ARRESTS

TOTAL ARRESTS 15
8/3/23 OWI (3rd), Operate While Revoked
8/5/23 Battery, Disorderly Conduct
8/5/23 OWI (3rd)
8/8/23 Disorderly Conduct
8/8/23 Disorderly Conduct
8/8/23 Disorderly Conduct
8/13/23 Possess Narcotics, THC, and Possess Paraphernalia
8/16/23 Knowing Violate a Domestic Abuse Order
8/19/23 OWI (3rd)
8/19/23 Bail Jumping
8/21/23 OWI
8/21/23 Posts or Publishes Private Representation w/out Consent
8/27/23 OWI
8/30/23 Credit Card Theft, Misappropriate ID
8/30/23 Manufacture/Deliver THC, Possess Paraphernalia



VILLAGE OF HARRISON (AUGUST - 2023)

CONTRACT SUMMARY

911 HANG UP	6	THEFT	2
ACCIDENT	10	TRAFFIC HAZARD	5
ACCIDENT WITH INJURY	1	TRAFFIC STOP	72
ALARM	3	TRESPASSING	2
ANIMAL	6	VIOLATE OF COURT ORDER	0
ASSIST AGENCY	2	WEAPON	1
ASSIST CITIZEN	3	WELFARE CHECK	4
BATTERY	0		
CIVIL MATTER	3		
CIVIL PROCESS	0		
CRIME PREVENTION	0		
DAMAGE TO PROPERTY	3		
DISTURBANCE	3		
DOMESTIC DISTURBANCE	3		
DRUGS	0		
EMERGENCY COMMITTAL	1		
FIRE ALARM	2		
FIRE CALL	0		
FRAUD	4		
HARASSMENT	2		
JAIL	0		
JUVENILE COMPLAINTS	5		
LOST / FOUND	0		
MEDICAL	10		
MISCELLANEOUS	0		
MISSING PERSON	0		
MOTORIST ASSIST	14		
NOISE COMPLAINT	4		
ORDINANCE	1		
PARKING COMPLAINT	1		
RECKLESS DRIVING	8		
RUNAWAY	0		
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	6		
SUSPICIOUS VEHICLE	4		

CONTRACT	
<i>TOTAL</i>	193
<i>ARRESTS</i>	10
<i>CITATIONS</i>	31
<i>ORDINANCE</i>	1
<i>WARNINGS</i>	66

ACTIVITY DETAIL SUMMARY REPORT

8/1/2023	Citation	OPERATE MOTORCYCLE W/O VALID LICENSE
8/12/2023	Citation	HIT AND RUN-PROPERTY ADJACENT TO HIGHWAY
8/22/2023	Citation	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
8/15/2023	Citation	ILLEGIBLE LICENSE PLATES
8/15/2023	Citation	FAILURE TO KEEP VEHICLE UNDER CONTROL
8/15/2023	Citation	HIT AND RUN-PROPERTY ADJACENT TO HIGHWAY
8/15/2023	Citation	INATTENTIVE DRIVING
8/20/2023	Citation	OPERATE W/O VALID LICENSE
8/20/2023	Citation	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
8/21/2023	Citation	OPERATING WHILE UNDER THE INFLUENCE
8/11/2023	Citation	OPERATING W/PAC >=0.15 (1ST)
8/11/2023	Citation	OPERATING W/PAC >=0.15 (1ST)
8/18/2023	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
8/18/2023	Citation	OPERATING WHILE SUSPENDED
8/19/2023	Citation	FAIL/OBEY TRAFFIC SIGN/SIGNAL
8/19/2023	Citation	OPERATING WHILE UNDER THE INFLUENCE(3RD)
8/20/2023	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/20/2023	Citation	OPERATING WHILE SUSPENDED
8/26/2023	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
8/26/2023	Citation	OPERATING WHILE SUSPENDED
8/28/2023	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
8/29/2023	Citation	FAILURE TO YIELD RIGHT OF WAY
8/29/2023	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
8/29/2023	Citation	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
8/30/2023	Citation	SPEEDING IN 55 MPH ZONE (20-24 MPH)
8/30/2023	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
8/30/2023	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/3/2023	Citation	OPERATING WHILE UNDER THE INFLUENCE(3RD)
8/3/2023	Citation	OPERATING WHILE REVOKED (REV ALC/CONT SUBST/REFUSAL 4th+)
8/3/2023	Citation	POSSESS OPEN INTOXICANTS IN MV-DRIVER
8/17/2023	Citation	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/27/2023	Ordinance	POSSESS MARIJUANA/THC (UNDER 25g) 1ST 2003-5
8/13/2023	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
8/3/2023	Warning	VIOLATE CLASS A HWY WEIGHT LIMITS
8/3/2023	Warning	VIOLATE CLASS A HWY WEIGHT LIMITS
8/21/2023	Warning	INATTENTIVE DRIVING
8/25/2023	Warning	FAIL/STOP AT STOP SIGN
3/25/2023	Warning	FAIL/STOP AT STOP SIGN

8/27/2023	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/28/2023	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
8/28/2023	Warning	FAIL/STOP AT STOP SIGN
8/28/2023	Warning	FAIL/STOP AT STOP SIGN
8/28/2023	Warning	FAIL/STOP AT STOP SIGN
8/29/2023	Warning	FAIL/STOP AT STOP SIGN
8/31/2023	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
8/31/2023	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
8/31/2023	Warning	FAIL/STOP AT STOP SIGN
8/31/2023	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
8/2/2023	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
8/6/2023	Warning	OPERATING LEFT OF CENTER
8/6/2023	Warning	PASSING IN NO-PASSING ZONE
8/1/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/1/2023	Warning	SPEEDING IN 55 MPH ZONE (16-19 MPH)
8/7/2023	Warning	FAIL/OBEY TRAFFIC SIGN/SIGNAL
8/7/2023	Warning	FAIL/STOP AT STOP SIGN
8/8/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/8/2023	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
8/9/2023	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
8/9/2023	Warning	OPERATE W/O VALID LICENSE
8/9/2023	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
8/11/2023	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
8/11/2023	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
8/12/2023	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/12/2023	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/13/2023	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
8/13/2023	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
8/13/2023	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
8/17/2023	Warning	UNSAFE LANE DEVIATION
8/17/2023	Warning	FAIL/SIGNAL TURN/UNSAFE TURN
8/17/2023	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
8/17/2023	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
8/18/2023	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
8/18/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/18/2023	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
8/18/2023	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
8/18/2023	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
8/18/2023	Warning	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT

8/19/2023	Warning	ILLEGIBLE LICENSE PLATES
8/19/2023	Warning	FAIL/STOP AT STOP SIGN
8/20/2023	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
8/20/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/26/2023	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
8/26/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/26/2023	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
8/28/2023	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
8/29/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/29/2023	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
8/29/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/29/2023	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
8/29/2023	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
08/30/23	Warning	OPERATE VEHICLE W/O STOPPING LIGHTS
8/30/2023	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
8/30/2023	Warning	NON-REGISTRATION OF AUTO, ETC
8/30/2023	Warning	OPERATE MOTOR VEHICLE W/O INSURANCE
08/30/23	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
08/30/23	Warning	UNSAFE BACKING OF VEHICLE
8/18/2023	Warning	SPEEDING IN 55 MPH ZONE (11-15 MPH)
8/22/2023	Warning	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Village Manager
◦ Budget Report

Issue:

September Report

Background and Additional Information:

Staff has been working on the following items since the last Manager's report:

Administrative staff have been working on the Granicus project and preparing the 2024 budget.

- Work continues on the Granicus project. The project has three distinct modules:
 - Peak/iLegislate (digital agendas, packets and minutes)
 - Staff are at the point of entering practice meetings into the system in parallel with our current hard-copy process. Staff are now creating every meeting in Granicus and generating the packet from it. This unit is ready to go live. Devices need to be purchased for the Board members and distributed with instructions.
- Form Services (digital forms)
 - The real estate inquiries have been sent to the Granicus technical team to be built. Staff are working on the yard waste form next. Target go-live is when the website goes live in October.
- - This has been a focus by staff the past month. There is a lot of clean-up to be done on the new website before it is ready to go live. Staff have been working on updating the new version and reviewing how the migrated data turned out. There is quite a bit of communication occurring between the vendor and staff because staff does not have access/ability to edit all features/design elements of the new site. Go live is scheduled for October 2.

Attachments:

- Budget reports for the General Fund, the Water Utility and Sewer Utility. Newly added to the monthly report are the TID budget printouts. The budget for a TID is a bit of a misnomer. Staff uses revenues from the previous year as an estimate but the numbers are driven by development. The Village TIDs do not have project expenses. Most of their expenses are the portions of increment promised to them in the developers' agreements. Thus, TID #4 has no revenue budgeted because there is no development in it. TIDs numbers 5 and 6 did not exist at budget time so they had nothing budgeted for them.
- Trustee Lancaster asked after the April 2023 monthly budget to see updated revenues in the budget reports of the general funds. Presently the budget report shows a small amount received in property taxes which was a disbursement from Calumet County for a couple of special cases and zeros for amounts received in the special charges on our tax bills. It is my understanding that the process utilized by the Village has staff entering taxes and special charges as receivables. Tax payments are receipted into the financial system as a lump sum along with all the special charges/fees/assessments on the tax bills and tax money owed to other jurisdictions. Staff are working with the auditor to determine the appropriate journal entries to break up the different revenue sources and apply them to the budget. The 2022 budget is anticipated to finish in the first week of October. At that time staff will schedule a meeting with the auditor for them to instruct staff on the appropriate journal entries.
- Staff report showing balances of special revenue funds. The Board requested some history showing the expenditure of the park impact fees. This has been added to the report. Staff had to go back to 2020 for the proper balance determination. The 2022 audit will determine final balances of these funds at the end of that fiscal year.
- At the August 30, 2022 meeting Board members requested staff to explore if the pavement for the pickleball courts was/should be charged against the park impact fees. Northeast Asphalt bid \$47,130 in change order number 1 to pave the courts and increased it an additional \$11,730 in change order number 2 when the size of the courts were enlarged. These costs were part of the approved certificates of payment from Graef that the Village paid in October, 2021. They were booked against the capital outlay funds at that time. Staff would recommend keeping it that way to preserve park impact fees for future expenditures. Again, the 2022 audit will determine a balance for that fund and this historical footnote can be discontinued.

Budget Impacts:

Recommended Action:

none

Attachments:

- [MEMO Village Board 9-26-23 Report Village Mgr Budget Update.pdf](#)
- [MEMO Village Board 9-26-23 Report Village Manager Attach Impact Fees.pdf](#)

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	184,770.13	0.00	184,770.13	0.00
REVENUES		0.00	184,770.13	0.00	184,770.13	0.00
100-00-41110-000-000	General Property Taxes	0.00	1,058,114.10	2,817,382.00	-1,759,267.90	37.56
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	30.24	30.00	0.24	100.80
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	2,130.62	60,000.00	-57,869.38	3.55
100-00-41800-000-000	Interest - Personal Prop. Tax	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	Other Taxes	0.00	1,706.10	0.00	1,706.10	0.00
TAXES		0.00	1,061,981.06	2,877,412.00	-1,815,430.94	36.91
100-00-42000-000-000	Special Assessments	0.00	0.00	1,122,379.00	-1,122,379.00	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	6,095.00	-6,095.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	0.00	0.00	0.00
100-00-42300-000-003	Sp Assmts Kimbriy Hts 2022 Rds	0.00	164,163.59	0.00	164,163.59	0.00
100-00-42300-000-004	Sp Assmts Hiddn Pines 2022 Rds	0.00	13,735.91	0.00	13,735.91	0.00
100-00-42400-000-001	Sp Assmts Hoelzel Hvns 2022	0.00	7,828.08	0.00	7,828.08	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	299,826.08	1,128,474.00	-828,647.92	26.57
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	32,305.93	62,566.00	-30,260.07	51.63
100-00-43401-000-000	Personal Property Aid	0.00	5,896.93	0.00	5,896.93	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	65,351.38	49,900.00	15,451.38	130.96
100-00-43420-000-000	State Fire Dues - Shwd/Wood	1,535.29	1,535.29	14,858.00	-13,322.71	10.33
100-00-43430-000-000	Exempt Computer Aid	0.00	42,433.66	42,042.00	391.66	100.93
100-00-43520-000-000	Public Safety Grant	0.00	12,675.00	0.00	12,675.00	0.00
100-00-43530-000-000	State Transportation Aids	0.00	326,145.96	434,804.00	-108,658.04	75.01
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	21,662.36	21,300.00	362.36	101.70
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		1,535.29	508,006.51	625,530.00	-117,523.49	81.21
100-00-44105-000-000	Liquor & Beverage Licenses	0.00	5,160.00	10,000.00	-4,840.00	51.60
100-00-44110-000-000	Operators Licenses	0.00	3,465.00	4,900.00	-1,435.00	70.71
100-00-44115-000-000	Cigarette Licenses	0.00	300.00	200.00	100.00	150.00
100-00-44120-000-000	Cable Television Franchise Fee	0.00	75,702.48	111,703.00	-36,000.52	67.77
100-00-44205-000-000	Dog Licenses Fees	75.00	12,682.70	11,000.00	1,682.70	115.30
100-00-44305-000-000	Building Permit Fee	2,004.00	45,010.23	52,000.00	-6,989.77	86.56
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	0.00	0.00	0.00	0.00
100-00-44306-000-000	HVAC Permit	794.00	12,274.77	7,250.00	5,024.77	169.31
100-00-44307-000-000	Plumbing Permit	904.00	13,598.00	10,000.00	3,598.00	135.98
100-00-44308-000-000	Electrical Permit	1,459.00	18,788.09	13,000.00	5,788.09	144.52

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
100-00-44309-000-000	Siding/Windows/Roof Permit	200.00	1,880.00	750.00	1,130.00	250.67
100-00-44310-000-000	Pool Permit	0.00	440.00	1,000.00	-560.00	44.00
100-00-44311-000-000	Lot Grade Fee	1,720.00	58,480.00	40,000.00	18,480.00	146.20
100-00-44312-000-000	Driveway Grade Fee	370.00	12,580.00	9,000.00	3,580.00	139.78
100-00-44313-000-000	Culvert Permit	0.00	150.00	150.00	0.00	100.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	125.00	50.00	75.00	250.00
100-00-44330-000-000	Utility Permit Fee	500.00	14,981.50	2,500.00	12,481.50	599.26
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	1,300.00	26,075.00	22,000.00	4,075.00	118.52
100-00-44401-000-000	Erosion Permit	200.00	10,292.93	6,500.00	3,792.93	158.35
100-00-44410-000-000	Plat and CSM Review Fee	425.00	2,520.00	2,000.00	520.00	126.00
100-00-44415-000-000	Site Plan Review Fee	0.00	950.00	600.00	350.00	158.33
100-00-44900-000-000	Other License/Permit Fee	0.00	1,260.00	0.00	1,260.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		9,951.00	316,715.70	304,753.00	11,962.70	103.93
100-00-45105-000-000	Ordinance Violations	0.00	0.00	500.00	-500.00	0.00
100-00-45110-000-000	Parking Violations	540.69	8,290.86	6,000.00	2,290.86	138.18
FINES, FORFEITS AND PENALTIES		540.69	8,290.86	6,500.00	1,790.86	127.55
100-00-46100-000-000	Administrative Fee	1,719.00	22,962.44	40,000.00	-17,037.56	57.41
100-00-46105-000-000	Publication Fee - Liquor	0.00	-57.87	0.00	-57.87	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	510.00	6,865.00	8,000.00	-1,135.00	85.81
100-00-46111-000-000	Photocopy Fee	0.00	0.00	0.00	0.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	0.00	867.42	700.00	167.42	123.92
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	512,531.00	-512,531.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	662,450.00	-662,450.00	0.00
100-00-46310-000-000	Road Department Revenue	1,800.00	2,844.00	2,000.00	844.00	142.20
100-00-46321-000-000	Street Lights Fee	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	0.00	0.00	0.00	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	0.00	2,612.74	396,829.00	-394,216.26	0.66
100-00-46435-000-000	Recycling Collection Fee (33%)	0.00	1,740.70	256,099.00	-254,358.30	0.68
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	340.00	33,620.00	30,000.00	3,620.00	112.07
100-00-46722-000-000	Park Shelter Rental Fee	71.09	2,559.24	1,000.00	1,559.24	255.92
100-00-46740-000-000	Municipal Hall Rental Fee	0.00	2,369.75	1,200.00	1,169.75	197.48
PUBLIC CHARGES FOR SERVICES		4,440.09	76,383.42	1,912,809.00	-1,836,425.58	3.99
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	172,814.00	170,843.00	1,971.00	101.15
INTERGOV'T CHARGES FOR SERV		0.00	172,814.00	170,843.00	1,971.00	101.15
100-00-48110-000-000	Banking - Earned Interest	0.00	464,310.72	13,000.00	451,310.72	3,571.62
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	2,635.98	100.00	2,535.98	2,635.98
100-00-48302-000-000	Sales - Fire Equipment	0.00	8,600.00	0.00	8,600.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
100-00-48303-000-000	Sales - Public Works Equipment	0.00	1,000.00	0.00	1,000.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	2,073.00	5,000.00	-2,927.00	41.46
100-00-48500-000-000	Donations	0.00	0.00	0.00	0.00	0.00
100-00-48800-000-000	Treasurer - Cash Over	0.00	38.72	0.00	38.72	0.00
100-00-48900-000-000	Misc. Revenues	99.80	24,001.73	10,000.00	14,001.73	240.02
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	0.00	15,000.00	-15,000.00	0.00
MISCELLANEOUS REVENUES		99.80	502,660.15	43,100.00	459,560.15	1,166.26
100-00-49000-000-000	Transfer from Debt Srvce Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,600,000.00	-1,600,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,600,000.00	-1,600,000.00	0.00
Total Revenues		16,566.87	3,131,447.91	8,669,421.00	-5,537,973.09	36.12

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	1,292.32	24,554.08	33,600.00	9,045.92	73.08
100-00-51100-105-000	Village Board - FICA	98.87	1,878.53	2,570.00	691.47	73.09
100-00-51100-115-000	Village Board-Training/Mileage	0.00	0.00	800.00	800.00	0.00
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	6,827.71	7,500.00	672.29	91.04
100-00-51100-400-000	Village Board-Supplies	0.00	0.00	500.00	500.00	0.00
100-01-51101-100-001	Planning - Salary	2,219.20	60,439.91	99,819.00	39,379.09	60.55
100-01-51101-105-000	Planning - FICA	169.77	4,637.07	7,636.15	2,999.08	60.73
100-01-51101-200-000	Planning - Benefits	0.00	-2,057.61	57,448.00	59,505.61	-3.58
100-01-51101-205-000	Planning - Retirement	150.91	4,109.96	6,787.69	2,677.73	60.55
100-01-51101-300-000	Planning - Per Diem	0.00	1,665.00	4,000.00	2,335.00	41.63
100-01-51101-301-000	Planning - Dues	0.00	517.00	1,000.00	483.00	51.70
100-01-51101-304-000	Planning - Consultants	0.00	0.00	0.00	0.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	368.71	3,632.94	3,500.00	-132.94	103.80
100-01-51101-400-000	Planning - Supplies	0.00	155.00	1,000.00	845.00	15.50
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	107.79	1,729.05	0.00	-1,729.05	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	0.00	24,649.02	28,000.00	3,350.98	88.03
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	10,000.00	10,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	13,513.72	258,159.96	351,351.00	93,191.04	73.48
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	971.53	18,768.75	26,878.00	8,109.25	69.83
100-02-51400-200-000	Gen. Admin - Benefits	9,440.54	107,690.41	135,353.00	27,662.59	79.56
100-02-51400-205-000	Gen. Admin - Retirement	918.92	17,554.63	23,892.00	6,337.37	73.47
100-02-51400-305-000	Gen. Admin - Training/Conf.	223.87	3,022.64	4,400.00	1,377.36	68.70
100-02-51400-310-000	Gen. Admin - Dues	0.00	356.46	1,500.00	1,143.54	23.76
100-02-51400-400-000	Gen. Admin - Supplies	75.96	12,298.85	20,000.00	7,701.15	61.49
100-02-51400-400-005	Gen. Admin - Postage	17.12	1,057.12	4,000.00	2,942.88	26.43
100-02-51400-400-006	Gen. Admin - Service Contracts	2,935.67	45,219.41	75,000.00	29,780.59	60.29
100-02-51400-800-000	Gen. Admin - Publications	181.79	418.61	3,000.00	2,581.39	13.95
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	0.00	4,185.55	4,000.00	-185.55	104.64
100-00-51440-000-000	Elections - Wages	0.00	5,890.50	14,500.00	8,609.50	40.62
100-00-51440-100-000	Elections-FICA	0.00	12.43	1,109.25	1,096.82	1.12
100-00-51440-200-000	Elections - Expenses/Training	0.00	159.44	500.00	340.56	31.89
100-00-51440-300-000	Elections - Service Contracts	0.00	2,282.06	3,000.00	717.94	76.07
100-00-51440-400-000	Elections - Supplies	1,176.00	2,661.31	5,000.00	2,338.69	53.23
100-00-51440-500-000	Elections - Postage	0.00	4,000.00	0.00	-4,000.00	0.00
100-00-51440-600-000	Elections - Publications	0.00	238.38	1,000.00	761.62	23.84
100-05-51500-000-000	Assessor - Contract	6,135.00	40,900.00	41,000.00	100.00	99.76
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	0.00	0.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	0.00	0.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	62.88	500.00	437.12	12.58
100-04-51500-315-000	Treasurer - Service Contracts	0.00	0.00	1,000.00	1,000.00	0.00
100-04-51500-315-015	Treasurer - Accounting	0.00	12,737.81	17,500.00	4,762.19	72.79
100-04-51500-320-000	Treasurer - Cash Short	0.00	0.05	0.00	-0.05	0.00
100-04-51500-400-000	Treasurer - Supplies	0.00	0.00	3,000.00	3,000.00	0.00
100-05-51500-400-000	Assessor - Supplies BOR	0.00	40.00	0.00	-40.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	0.00	7,000.00	7,000.00	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	0.00	0.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51600-500-020	Municipal Bldg - Electric	0.00	3,526.70	5,775.00	2,248.30	61.07

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 September	Actual 09/21/2023			
100-00-51600-500-021	Municipal Bldg - Heat	0.00	5,062.34	5,080.00	17.66	99.65
100-00-51600-500-022	Municipal Bldg - Telephone	176.33	1,410.85	1,750.00	339.15	80.62
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,893.00	31,693.00	15,800.00	50.15
100-00-51933-000-000	Insurance - Workers Comp.	0.00	28,653.00	26,298.00	-2,355.00	108.96
100-00-51938-000-000	Insurance - General and Auto	0.00	19,556.00	24,570.00	5,014.00	79.59
100-00-51980-000-000	Memorial Expenses	0.00	161.38	500.00	338.62	32.28
GENERAL GOVERNMENT		40,174.02	744,718.18	1,109,310.09	364,591.91	67.13
100-00-52100-000-000	Law Enforcement - Contract	225.90	311,646.34	782,926.00	471,279.66	39.81
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	1,846.22	2,500.00	653.78	73.85
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	3,641.60	125,829.29	224,690.00	98,860.71	56.00
100-06-52200-105-000	Fire Dept - FICA	278.58	9,659.79	17,188.78	7,528.99	56.20
100-06-52200-200-000	Fire Dept - Benefits	0.00	474.03	28,645.00	28,170.97	1.65
100-06-52200-210-000	Fire Dept - Retirement	481.42	9,146.95	42,593.00	33,446.05	21.48
100-06-52200-300-000	Fire Dept - Per Diem	0.00	540.00	0.00	-540.00	0.00
100-06-52200-301-000	Fire Dept - Petty Cash	0.00	0.00	0.00	0.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	235.87	1,770.84	10,000.00	8,229.16	17.71
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	1,014.05	24,553.98	41,000.00	16,446.02	59.89
100-06-52200-401-000	Fire Dept - Physicals	484.00	1,505.00	5,000.00	3,495.00	30.10
100-06-52200-500-020	Fire Station 60 - Electric	0.00	1,302.01	2,500.00	1,197.99	52.08
100-07-52200-500-020	Fire Station 70 - Electric	0.00	1,304.10	3,000.00	1,695.90	43.47
100-06-52200-500-021	Fire Station 60 - Heat	0.00	2,132.41	4,000.00	1,867.59	53.31
100-07-52200-500-021	Fire Station 70 - Heat	0.00	1,391.14	4,000.00	2,608.86	34.78
100-06-52200-500-022	Fire Station 60 - Telephone	0.00	81.12	950.00	868.88	8.54
100-07-52200-500-022	Fire Station 70 - Telephone	25.37	281.49	1,900.00	1,618.51	14.82
100-06-52200-500-023	Fire Station 60 - Water/Sewer	248.19	2,688.13	3,500.00	811.87	76.80
100-07-52200-500-023	Fire Station 70 - Water/Sewer	77.63	598.00	1,000.00	402.00	59.80
100-06-52200-600-000	Fire Dept - Vehicle Maint.	0.00	3,462.26	13,000.00	9,537.74	26.63
100-06-52200-700-000	Fire Dept - Equip Maintenance	0.00	2,942.93	4,000.00	1,057.07	73.57
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	37.67	6,306.68	13,500.00	7,193.32	46.72
100-08-52300-100-000	1st Responders - Wages	0.00	21,963.77	0.00	-21,963.77	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	1,680.23	0.00	-1,680.23	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	3,390.16	93,601.98	59,000.00	-34,601.98	158.65
100-00-52400-200-000	Inspections - Grade Checks	3,842.05	22,418.70	30,000.00	7,581.30	74.73
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	0.00	0.00	0.00	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		13,982.49	649,127.39	1,300,892.78	651,765.39	49.90
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	21,807.34	40,000.00	18,192.66	54.52
100-09-53311-100-000	Hwy Dept - Wages	18,828.80	372,070.31	485,691.00	113,620.69	76.61
100-09-53311-100-901	Hwy Dept - Part Time Wages	3,507.00	54,157.00	85,500.00	31,343.00	63.34
100-09-53311-103-000	Hwy Dept - Overtime Wages	360.98	26,000.50	38,000.00	11,999.50	68.42
100-09-53311-105-000	Hwy Dept - FICA	1,393.53	29,260.45	37,155.36	7,894.91	78.75
100-09-53311-105-901	Hwy Dept - Part Time FICA	268.28	4,142.94	6,540.75	2,397.81	63.34
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
100-09-53311-200-000	Hwy Dept - Benefits	13,008.30	130,755.87	150,155.00	19,399.13	87.08
100-09-53311-205-000	Hwy Dept - Retirement	1,304.90	27,337.34	33,026.98	5,689.64	82.77
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	2,500.00	2,500.00	0.00
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	482.52	1,500.00	1,017.48	32.17
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	534.84	17,582.71	25,000.00	7,417.29	70.33
100-09-53311-500-020	Hwy Dept - Electric	0.00	5,290.04	7,500.00	2,209.96	70.53
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	201.52	1,612.40	3,000.00	1,387.60	53.75
100-09-53311-505-000	Hwy Dept - Building Maint	0.00	17,495.45	35,000.00	17,504.55	49.99
100-09-53311-600-030	Hwy Dept - Fuel	2,779.08	56,301.72	74,325.00	18,023.28	75.75
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,566.61	31,409.25	40,000.00	8,590.75	78.52
100-09-53311-700-000	Hwy Dept - Equip Maintenance	8,899.95	61,483.16	45,000.00	-16,483.16	136.63
100-09-53311-900-000	Hwy Dept - Road Maintenance	61,217.06	134,211.27	327,500.00	193,288.73	40.98
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	1,089.85	13,893.75	50,000.00	36,106.25	27.79
100-09-53311-903-000	Hwy Dept - Salt & Sand	0.00	77,160.54	108,000.00	30,839.46	71.44
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	772.52	12,413.48	10,000.00	-2,413.48	124.13
100-00-53420-000-000	Street Lighting - General	0.00	5,129.21	6,500.00	1,370.79	78.91
100-00-53420-001-000	Street Lighting - North Shore	0.00	104.38	170.00	65.62	61.40
100-00-53420-004-000	Street Lighting - HAA	0.00	5,651.81	11,000.00	5,348.19	51.38
100-00-53420-006-000	Street Lighting - NS Woods	0.00	647.57	1,100.00	452.43	58.87
100-09-53430-000-000	Hwy Dept - Sidewalk Maint	0.00	6,300.00	0.00	-6,300.00	0.00
100-00-53441-100-000	Illicit Discharge Program	0.00	2,024.60	5,000.00	2,975.40	40.49
100-00-53620-000-000	Refuse and Garbage Services	0.00	278,373.33	384,397.00	106,023.67	72.42
100-00-53635-000-000	Recycling Services	0.00	174,383.63	256,099.00	81,715.37	68.09
100-00-53635-100-000	Compost Site	0.00	179.99	16,000.00	15,820.01	1.12
100-00-53640-000-000	Weed and Nuisance Control	0.00	-315.00	14,000.00	14,315.00	-2.25
PUBLIC WORKS		115,733.22	1,567,347.56	2,302,660.09	735,312.53	68.07
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	1,589.77	23,970.33	50,000.00	26,029.67	47.94
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	4,875.00	10,000.00	5,125.00	48.75
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		1,589.77	28,845.33	60,000.00	31,154.67	48.08
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	3,000.00	4,000.00	1,000.00	75.00
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	3,000.00	4,000.00	1,000.00	75.00

Fund: 100 - GENERAL FUND

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	258,334.11	470,000.00	211,665.89	54.96
100-00-57220-000-000	Capital Outlay - Parks	0.00	46,997.50	75,000.00	28,002.50	62.66
100-06-57220-000-000	Fire Dept - Capital Outlay	1,446.76	36,212.94	119,217.00	83,004.06	30.38
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	163,680.00	163,680.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	0.00	0.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	0.00	166,186.00	205,000.00	38,814.00	81.07
100-09-57330-000-000	Capital Outlay - Road Projects	12,852.15	585,779.66	2,990,500.00	2,404,720.34	19.59
CAPITAL OUTLAY		14,298.91	1,093,510.21	4,023,397.00	2,929,886.79	27.18
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Total Expenses		185,778.41	4,086,548.67	8,802,459.96	4,715,911.29	46.43
Net Totals		-169,211.54	-955,100.76	-133,038.96	822,061.80	717.91

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
401-00-41110-000-000	Tax Increments - TID #1	0.00	0.00	592,620.00	-592,620.00	0.00
TAXES		0.00	0.00	592,620.00	-592,620.00	0.00
401-00-43430-000-000	TID Exempt Computer Aid	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	0.00	592,620.00	-592,620.00	0.00

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
401-00-51500-000-000	Professional Services - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-51510-000-000	Administrative Costs - TID #1	0.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		0.00	150.00	150.00	0.00	100.00
401-00-56700-000-000	Site Preparation - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-56700-700-000	Grant-Toonen Development TID 1	0.00	195,573.15	380,000.00	184,426.85	51.47
401-00-56700-701-000	Grant-Gregorski 22 LLC	0.00	-14,942.35	11,800.00	26,742.35	-126.63
401-00-56700-702-000	Grant-Asterion LLC	0.00	188,239.29	91,000.00	-97,239.29	206.86
CONSERVATION AND DEVELOPMENT		0.00	368,870.09	482,800.00	113,929.91	76.40
401-00-57100-000-000	Property Acquisition - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-57200-000-000	Street Improvements - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-57300-000-000	Utility Improvements - TID #1	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	369,020.09	482,950.00	113,929.91	76.41
Net Totals		0.00	-369,020.09	109,670.00	478,690.09	-336.48

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number	2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
402-00-41110-000-000 Tax Increments - TID #2	0.00	0.00	31,000.00	-31,000.00	0.00
TAXES	0.00	0.00	31,000.00	-31,000.00	0.00
Total Revenues	0.00	0.00	31,000.00	-31,000.00	0.00

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
402-00-51500-000-000	Professional Services-TID #2	0.00	0.00	0.00	0.00	0.00
402-00-51510-000-000	Administrative Costs - TID #2	0.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		0.00	150.00	150.00	0.00	100.00
402-00-56700-000-000	Site Preparation - TID #2	0.00	0.00	0.00	0.00	0.00
402-00-56700-700-000	Grant-Premier Harrison LLC	0.00	96,904.41	3,100.00	-93,804.41	3,125.95
CONSERVATION AND DEVELOPMENT		0.00	96,904.41	3,100.00	-93,804.41	3,125.95
402-00-57100-000-000	Property Acquisition - TID #2	0.00	0.00	0.00	0.00	0.00
402-00-57200-000-000	Street Improvements - TID #2	0.00	0.00	0.00	0.00	0.00
402-00-57300-000-000	Utility Improvements - TID #2	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	97,054.41	3,250.00	-93,804.41	2,986.29
Net Totals		0.00	-97,054.41	27,750.00	124,804.41	-349.75

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number	2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
403-00-41110-000-000 Tax Increments - TID #3	0.00	0.00	35,000.00	-35,000.00	0.00
TAXES	0.00	0.00	35,000.00	-35,000.00	0.00
Total Revenues	0.00	0.00	35,000.00	-35,000.00	0.00

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
403-00-51500-000-000	Professional Services-TID #3	0.00	0.00	0.00	0.00	0.00
403-00-51510-000-000	Administrative Costs - TID #3	0.00	150.00	0.00	-150.00	0.00
GENERAL GOVERNMENT		0.00	150.00	0.00	-150.00	0.00
403-00-56700-000-000	Site Preparation - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-56700-700-000	Grant-Driscoll Properties LLC	0.00	38,933.02	17,600.00	-21,333.02	221.21
CONSERVATION AND DEVELOPMENT		0.00	38,933.02	17,600.00	-21,333.02	221.21
403-00-57100-000-000	Property Acquisition - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-57200-000-000	Street Improvements - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-57300-000-000	Utility Improvements - TID #3	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	39,083.02	17,600.00	-21,483.02	222.06
Net Totals		0.00	-39,083.02	17,400.00	56,483.02	-224.62

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number	2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
404-00-41110-000-000 Tax increments - TID #4	0.00	0.00	0.00	0.00	0.00
TAXES	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
404-00-51500-000-000	Professional Services-TID #4	0.00	0.00	0.00	0.00	0.00
404-00-51510-000-000	Administrative Costs - TID #4	0.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		0.00	150.00	150.00	0.00	100.00
404-00-56700-000-000	Site Preparation - TID #4	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
404-00-57100-000-000	Property Acquisition - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-57200-000-000	Street Improvements - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-57300-000-000	Utility Improvements - TID #4	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	150.00	150.00	0.00	100.00
Net Totals		0.00	-150.00	-150.00	0.00	100.00

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number	2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
405-00-41110-000-000 Tax Increments - TID #5	0.00	0.00	0.00	0.00	0.00
TAXES	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
405-00-51500-000-000	Professional Services-TID #5	0.00	8,021.00	0.00	-8,021.00	0.00
405-00-51510-000-000	Administrative Costs - TID #5	0.00	1,000.00	0.00	-1,000.00	0.00
GENERAL GOVERNMENT		0.00	9,021.00	0.00	-9,021.00	0.00
405-00-56700-000-000	Site Preparation - TID #5	0.00	642.00	0.00	-642.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	642.00	0.00	-642.00	0.00
405-00-57100-000-000	Property Acquisition - TID #5	0.00	0.00	0.00	0.00	0.00
405-00-57200-000-000	Street Improvements - TID #5	0.00	0.00	0.00	0.00	0.00
405-00-57300-000-000	Utility Improvements - TID #5	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	9,663.00	0.00	-9,663.00	0.00
Net Totals		0.00	-9,663.00	0.00	9,663.00	

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number	2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
406-00-41110-000-000 Tax Increments - TID #6	0.00	0.00	0.00	0.00	0.00
TAXES	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
406-00-51500-000-000	Professional Services-TID #6	0.00	0.00	0.00	0.00	0.00
406-00-51510-000-000	Administrative Costs - TID #6	0.00	1,000.00	0.00	-1,000.00	0.00
GENERAL GOVERNMENT		0.00	1,000.00	0.00	-1,000.00	0.00
406-00-56700-000-000	Site Preparation - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-56700-700-000	Grant-WI Wealth Management	0.00	250,000.00	0.00	-250,000.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	250,000.00	0.00	-250,000.00	0.00
406-00-57100-000-000	Property Acquisition - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-57200-000-000	Street Improvements - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-57300-000-000	Utility Improvements - TID #6	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	251,000.00	0.00	-251,000.00	0.00
Net Totals		0.00	-251,000.00	0.00	251,000.00	

Fund: 610 - WATER UTILITY

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	0.00	93,453.64	0.00	93,453.64	0.00
TAXES		0.00	93,453.64	0.00	93,453.64	0.00
610-00-46101-000-000	Residential Metered Sales	0.00	676,490.90	882,587.00	-206,096.10	76.65
610-00-46102-000-000	Commercial Metered Sales	0.00	73,433.00	85,935.00	-12,502.00	85.45
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	1,535.00	-1,535.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	0.00	21,959.33	19,491.00	2,468.33	112.66
610-00-46105-000-000	Multifamily Metered Sales	0.00	61,347.58	45,000.00	16,347.58	136.33
610-00-46106-000-000	Irrigation Metered Sales	0.00	323.83	395.00	-71.17	81.98
610-00-46200-000-000	Private Fire Protection Servic	0.00	11,267.66	0.00	11,267.66	0.00
610-00-46300-000-000	Public Fire Protection Service	0.00	141,368.02	214,655.00	-73,286.98	65.86
PUBLIC CHARGES FOR SERVICES		0.00	986,190.32	1,249,598.00	-263,407.68	78.92
610-00-47000-000-000	Forfeited Discounts	0.00	1,573.91	4,000.00	-2,426.09	39.35
610-00-47400-000-000	Other Water Revenue	150.00	3,177.27	5,000.00	-1,822.73	63.55
INTERGOV'T CHARGES FOR SERV		150.00	4,751.18	9,000.00	-4,248.82	52.79
610-00-49213-000-000	Transfer from General Utility	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		150.00	1,084,395.14	1,258,598.00	-174,202.86	86.16

Fund: 610 - WATER UTILITY

Account Number	2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget	
610-00-57408-000-000	Payment in Lieu of Taxes	0.00	0.00	0.00	0.00	
610-00-57601-000-000	Purchased Water - COA / FC	266,180.67	491,533.24	649,808.00	158,274.76	75.64
610-00-57602-000-000	Fire Protection - COA	9,325.50	21,821.67	38,048.00	16,226.33	57.35
610-00-57622-000-000	Fuel/Power Purchase - Pumping	0.00	0.00	0.00	0.00	0.00
610-00-57640-000-000	Operation Labor	4,147.01	79,580.48	97,703.00	18,122.52	81.45
610-00-57641-000-000	Operation Supplies & Expenses	449.03	17,378.07	25,000.00	7,621.93	69.51
610-00-57651-000-000	Maintenance of Mains	0.00	2,261.50	15,000.00	12,738.50	15.08
610-00-57652-000-000	Maintenance of Services	0.00	1,403.00	15,000.00	13,597.00	9.35
610-00-57653-000-000	Maintenance of Meters	1,683.00	1,683.00	5,000.00	3,317.00	33.66
610-00-57654-000-000	Maintenance of Hydrants	0.00	2,530.28	0.00	-2,530.28	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	1,756.80	33,379.20	50,295.00	16,915.80	66.37
610-00-57903-000-000	Supplies and Expenses	0.00	0.00	0.00	0.00	0.00
610-00-57920-000-000	Admin & General Salaries	370.74	16,458.48	43,740.00	27,281.52	37.63
610-00-57921-000-000	Office Supplies & Expenses	269.88	10,349.96	29,845.00	19,495.04	34.68
610-00-57923-000-000	Outside Services Employed	847.70	37,316.63	40,000.00	2,683.37	93.29
610-00-57924-000-000	Insurance Expense	0.00	7,243.15	7,651.00	407.85	94.67
610-00-57925-000-000	Payroll Tax - FICA	429.86	9,020.09	12,942.00	3,921.91	69.70
610-00-57926-000-000	Employee Pensions & Benefits	415.67	14,549.07	86,553.00	72,003.93	16.81
610-00-57928-000-000	Regulatory Commission Expenses	0.00	935.69	6,000.00	5,064.31	15.59
610-00-57930-000-000	Miscellaneous General Expense	17.32	1,289.82	22,500.00	21,210.18	5.73
610-00-57933-000-000	Transportation Expense	743.43	3,349.73	4,185.00	835.27	80.04
610-00-57935-000-000	Maintenance of General Plant	276.06	1,450.29	2,500.00	1,049.71	58.01
610-00-57950-000-000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		286,912.67	753,533.35	1,151,770.00	398,236.65	65.42
Total Expenses		286,912.67	753,533.35	1,151,770.00	398,236.65	65.42
Net Totals		-286,762.67	330,861.79	106,828.00	-224,033.79	309.71

Fund: 620 - SEWER UTILITY

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	0.00	614,097.67	851,153.00	-237,055.33	72.15
620-00-46222-000-000	Commercial Measured Service	0.00	74,498.54	91,309.00	-16,810.46	81.59
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	3,584.00	-3,584.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	0.00	23,336.44	37,268.00	-13,931.56	62.62
620-00-46225-000-000	Multifamily Measured Service	0.00	74,046.21	62,934.00	11,112.21	117.66
PUBLIC CHARGES FOR SERVICES		0.00	785,978.86	1,046,248.00	-260,269.14	75.12
620-00-47631-000-000	Forfeited Discounts	0.00	1,278.29	3,453.00	-2,174.71	37.02
620-00-47635-000-000	Other Sewer Revenue	270.00	-5,649.88	5,205.00	-10,854.88	-108.55
620-00-47640-000-000	Interest Income	0.00	93,453.86	0.00	93,453.86	0.00
INTERGOV'T CHARGES FOR SERV		270.00	89,082.27	8,658.00	80,424.27	1,028.90
620-00-49213-000-000	Transfer from General Utility	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		270.00	875,061.13	1,054,906.00	-179,844.87	82.95

Fund: 620 - SEWER UTILITY

Account Number		2023 September	2023 Actual 09/21/2023	2023 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	3,996.59	76,716.92	147,998.00	71,281.08	51.84
620-00-57821-000-000	Fuel/Power Purchase - Pumping	10.56	14,361.48	17,000.00	2,638.52	84.48
620-00-57827-000-000	Operation Supplies & Expenses	351.75	7,835.90	20,000.00	12,164.10	39.18
620-00-57828-000-000	Transportation Expense	743.43	3,349.80	4,185.00	835.20	80.04
620-00-57829-000-000	Sewerage Treatment Charges	0.00	191,667.18	217,210.00	25,542.82	88.24
620-00-57831-000-000	Maintenance Sewage Collect Sys	56.95	14,941.75	50,000.00	35,058.25	29.88
620-00-57832-000-000	Maint Collection Syst Pumping	2,631.24	33,339.79	40,000.00	6,660.21	83.35
620-00-57833-000-000	Maint Trtmt & Disp Plant Equip	0.00	0.00	0.00	0.00	0.00
620-00-57834-000-000	Maintenance of General Plant	233.93	1,239.33	2,500.00	1,260.67	49.57
620-00-57840-000-000	Accounting & Collecting Labor	1,756.80	33,379.20	50,295.00	16,915.80	66.37
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57843-000-000	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	370.74	16,458.48	74,093.00	57,634.52	22.21
620-00-57851-000-000	Office Supplies & Expenses	284.94	10,554.66	32,010.00	21,455.34	32.97
620-00-57852-000-000	Outside Services Employed	6,975.50	64,103.30	40,000.00	-24,103.30	160.26
620-00-57853-000-000	Insurance Expense	0.00	7,243.14	6,878.00	-365.14	105.31
620-00-57854-000-000	Employee Pensions & Benefits	405.44	14,353.91	56,674.00	42,320.09	25.33
620-00-57855-000-000	Payroll Tax - FICA	422.20	8,879.81	18,386.00	9,506.19	48.30
620-00-57856-000-000	Miscellaneous General Expense	17.32	1,156.03	1,000.00	-156.03	115.60
620-00-57870-000-000	Interest Expense - CWF Loan	0.00	12,760.00	16,250.00	3,490.00	78.52
620-00-57875-000-000	Amortization Expense-CWF Loan	0.00	46,248.00	41,215.00	-5,033.00	112.21
620-00-57950-000-000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		18,257.39	558,588.68	835,694.00	277,105.32	66.84
Total Expenses		18,257.39	558,588.68	835,694.00	277,105.32	66.84
Net Totals		-17,987.39	316,472.45	219,212.00	-97,260.45	144.37

Village of Harrison
 Monthly Staff Report of Special Revenue Funds
 August 29, 2023
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2022 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

	1/1/2022 (per 2021 Village Audit)	Collected in 2022	Spent in 2022	Balance 12/31/22
Park Impact Fee	\$909,006.00	\$171,419.60	\$2,431.15	\$1,077,994.45
Police Impact Fee	\$60,590.00	\$24,901.13	\$0.00	\$85,491.13
Fire Impact Fee	\$514,358.00	\$210,857.98	\$0.00	\$725,215.98

	1/1/2023	Collected in 2023	Spent in 2023	Current Balance
Park Impact Fee	\$1,077,994.45	\$60,239.20	\$45,016.95	\$1,093,216.70
Police Impact Fee	\$85,491.13	\$6,883.48	\$0.00	\$92,374.61
Fire Impact Fee	\$725,215.98	\$59,351.74	\$0.00	\$784,567.72

Notes on 2022 Park Impact Fee Expenditures:

The \$2,431.15 was on engineering for park additions/improvements

Notes on 2023 Park Impact Fees:

Park impact fees were accidentally collected on a development in contrast to the developer agreement. This was corrected in August by reducing them \$20,482.

2023 Park Impact Fee Expenditures:

- Dogwood Park pavilion
- Dogwood Park picnic tables
- Darboy Park building design
- Clover Ridge Park disc golf baskets and discs
- Engineering project management

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2022 audit is underway.

The garbage and recycling fee are based on the known units and the rates of collection in the contract. Every year the budgeted expenses should end equal to the budgeted revenues.

The law enforcement fee is based on the actual expenses from the first three quarters of the year plus the fourth quarter of the previous year. Every year those expenses should be close to the revenues in the budget so this fund would not carry a balance.

The storm water fee and transportation fees are collected for projects and carry a balance from year to year.

	2021 balance	Proj Bal 12/31/22	Proj Bal 12/31/23
Storm Water Fee	\$262,346	\$373,186	\$623,466
Transportation Fee	\$531,875	\$77,983	\$5,433

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Chad Pelishek, Assistant Village Manager

Meeting Date:

September 26, 2023

Title:

Planning and Zoning

Issue:

None

Background and Additional Information:

Staff has been working on various Plan Commission agenda applications for the September meetings. Items included consideration of a Condo Plat on Amy Avenue and a Preliminary Plat for a new subdivision off of Highline Rd. Staff has also worked on several Stormwater Management & Erosion Control projects and a future Comp Plan Amendment for a rezoning. Staff continuously meets with residents and property owners to address questions, concerns, issues related to planning and zoning requirements.

Now that the Assistant Village Manager position is filled, staff will start reviewing in the coming weeks potential internal changes that can improve the zoning permitting process to provide more departmental communication so all village departments are informed with new developments early in the process. We will also be developing economic development strategies and reaching out to potential contacts to spur new development.

Budget Impacts:

None

Recommended Action:

None

Attachments:

- [Zoning Permits - August 2023.pdf](#)

Village of Harrison
August-23 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	3	66	\$ 1,097,000	\$ 25,353,140	10	42	\$ 4,609,861	\$ 17,295,011
Two Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	2	\$ 0	\$ 1,200,000
Multi Family (units)	0 (0)	0	\$ 0	\$ 0	0 (0)	0	\$ 0	\$ 0
Additions	1	6	\$ 15,000	\$ 372,500	4	12	\$ 395,000	\$ 654,000
Acc. Structures	6	27	\$ 27,200	\$ 329,000	6	18	\$ 367,200	\$ 737,541
Miscellaneous	12	87	\$ 105,500	\$ 1,009,860	8	79	\$ 63,089	\$ 788,271
Total Residential	22	186	\$ 1,244,700	\$ 27,064,500	28	153	\$ 5,435,150	\$ 20,674,823
Com./Ind.								
New	1	3	\$ 800,000	\$ 1,850,000	3	5	\$ 5,200,000	\$ 6,650,000
Additions	0	1	\$ 0	\$ 230,000	0	1	\$ 0	\$ 5,000,000
Acc. Structures	0	3	\$ 0	\$ 80,000	0	0	\$ 0	\$ 0
Miscellaneous	0	3	\$ 0	\$ 12,695	1	12	\$ 18,000	\$ 608,285
Total Com./Ind.	1	10	\$ 800,000	\$ 2,172,695	4	18	\$ 5,218,000	\$ 12,258,285
Combined Total	23	196	\$ 2,044,700	\$ 29,237,195	32	171	\$ 10,653,150	\$ 32,933,108

Number of Vacant Lots Remaining 134

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager and Jeff Funk, Operations Manager

Meeting Date:

September 26, 2023

Title:

Parks and Trails

Issue:

None.

Background and Additional Information:

1. Staff installed all the donated benches, 2 donated and 3 purchased around Darboy pond
2. Staff trimmed and laid woodchips on trails at Darboy Park in prep for Halloween and Festival of Lights
3. Staff needs to request a second project to add a second light to Darboy Park to illuminate the basketball courts.
4. McMahan has been in communication with We Energies regarding a plan to power Farmers Field.
5. Staff continues to work on completing projects identified in the budget, including obtaining information on a small shelter/pavilion at Dogwood Park, installation of disc golf cages at Clover Ridge Park, master plan development at Rennwood Park, and electrical plans and backstop and seeding at Farmers Field Park.
 1. The materials for the pavilion at Dogwood Park were delivered except for the roof steel. Staff are still awaiting delivery of that.
 2. Seeding on the baseball diamond is complete and went well.
 3. Added parking on Farmers Field by connecting two parking areas.
 4. Staff excavated playgournd area for new equipment. The contractor is scheduled to begin the last week in September.

Budget Impacts:

Recommended Action:

None

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager and Jeff Funk, Operations Manager

Meeting Date:

September 26, 2023

Title:

Public Works Dept. and Engineering

Issue:

Monthly Report

Background and Additional Information:

1. Staff is working with engineering on various projects for 2023.
 1. Haen Heights (Lydia Ln & Jordan St area) Punchlist is finished completing the project.
 2. Cottonwood Creek III (Cherry Meadow Ln, Alder Way, etc. area) Walkthrough on September 19 contractor working on punchlist.
 3. Creekside Estates (Edgewood Dr, Highland Ct, & Delta Dr area) Walkthrough is complete and contractor working on punchlist.
 4. Manitowoc Road & Schmidt Road Chip Seal Program. The annual crack seal & chip seal of Village streets that are rated 7s & 8s on the PASER Rating is complete. Crack filling continues as the contractor proceeds through their list of roads.
 5. Harrison Heights has temporary pavement is complete. Walkthrough is complete. Waiting on a couple of items from the developer.
 6. PASER ratings are complete. McMahon is almost complete with the data update.
 7. Staff has been installing mastic around manholes, water valves and catch basins in preparation for snow plowing.

Budget Impacts:

None.

Recommended Action:

No Action

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Brandon Barlow

Meeting Date:

September 26, 2023

Title:

Harrison Utilities

Issue:

Harrison Utilities Monthly Report

Background and Additional Information:

The items highlighted below represent the noteworthy activities of the Utility since the prior report. Staff conducts the regular business of the Utility, the details of which can be discussed upon request by the Board.

1. **Lift Station #4 Dialer Issues:** Staff have been dealing with issues relating to the dialer at Lift Station #4 since April. The dialer is an emergency response program that notifies staff in case of equipment failure. A replacement dialer has been installed by PJ Kortens and programming of the dialer is being completed the week of September 18th.
2. **Engineering Request for Proposal (RFP) Issued:** Village Manager Heiser issued an RFP (attached) on August 31, 2023 for engineering services for the remainder of 2023 through December 31, 2024. Submissions are due by 2:00 pm on September 29, 2023.
3. **Large Meter Testing:** Water meters are required to be tested periodically in order to ensure accuracy. Per Wis. Admin. Code PSC § 185.76, large meters (those 1.5” or greater) are to be tested on a more frequent basis than smaller meters (5/8” or 1”). Precision Water Meter Testing, a third-party contractor, completed this testing program on behalf of the District during the week of August 28th. Out of the thirteen meters tested, one meter was found to have tested outside of the allowable parameters, resulting in an under-registration of consumption on a commercial account. The account holder has been notified that the estimated unregistered consumption will be on their subsequent bill in accordance with Wis. Admin. Code PSC § 185.35.
4. **Fall Flushing Program Upcoming:** Utility operations staff will be conducting the annual fall flushing program within the first two weeks of October. Flushing of a water system is undertaken primarily to ensure that sediment and other buildup which occurs within the water mains is drawn out of the system. A secondary benefit of the program is that it gives operations staff an opportunity to ensure that the hydrants are in good working order. The Utility conducts both a

spring and fall flushing program. The spring program covers all the hydrants within the District, while the fall program focuses only on dead ends and other areas within the system that do not typically have higher volumes flowing through throughout the year. Harrison Utilities notifies customers of the fall flushing program dates through our website.

5. **Annual Sanitary Sewer Jetting Program:** Speedy Clean, a third-party contractor, will be conducting the District’s annual sanitary sewer jetting program in the weeks ahead. Sewer jetting is a method of cleaning out sewers and drain lines by using high-pressure water streams through specialized jetting nozzles to dislodge and clear obstructions, in an effort to prevent sewage backups within the mains, which may contribute to backups on customer premises. Speedy Clean jets approximately 1/3 of the District annually.

6. **Engineering Report:** Report (attached) as submitted by Mary Jo Miller, P.E., Martenson & Eisele, Inc.

7. **Neenah-Menasha Sewerage Commission (NMSC):** Prior meeting held August 28th, 2023 (agenda attached). In addition to normal business, the current focus of the Commission is upon finding an alternative solution to the management of bio solids hauling and sludge storage options as well finalization of the 2024 Budget, which will be voted on at the next meeting, to be held September, 26th, 2023.

8. **Permits Issued in August:**

a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	0	0	0
Lift Station #4 – Menasha	1	0	0
Lift Station #6 (Harrison)	1	0	0

b. Operating Permits for Private Wells on Premises Served by Public Infrastructure:

Permit Type	Count
First Year Renewal	2
Second Year Renewal	0

Budget Impacts:

None

Recommended Action:

No Action

Attachments:

- [2023-09-07 Engineer Status Report w Const Spreadsheet.pdf](#)
- [2023.08.28 NMSC Meeting Agenda.pdf](#)
- [RFP for Harrison Utilities Engineering Services - 2023.pdf](#)



Martenson & Eisele, Inc.

Plan It. Design It. Build It.®

Planning - Environmental - Surveying - Engineering - Architecture

September 7, 2023

Harrison Utilities
Village of Harrison

Re: Engineer's Status Report

Please review the following at the next Harrison Utilities Staff Meeting.

Attached is a spreadsheet summarizing current and potential development projects and the status of Martenson & Eisele, Inc. (M&E) plan review, construction of utilities, record drawings, and system map updates. The following projects are included on this spreadsheet:

Current Projects:

- Asterion Apartments
- Woodland Heights
- Driscoll Properties
- First Addition to Lake Park Heights
- Woodland Lakes Cottages
- North Shore Ridge
- Harrison Heights
- Appleton Raw Water Line Relocations

Potential Future Projects:

- Hooyman Development
- Green Meadows on Lake Park
- North Shore Woods Condos

M&E is also assisting the Village of Harrison with the following projects:

Future ArcGIS Mapping for Utility Systems

- Martenson & Eisele, Inc. met with Mark Mommaerts and Harrison Utilities on January 24, 2023 to discuss the use of ArcGIS for Village of Harrison utility systems mapping.
- Martenson & Eisele, Inc. provided a memo to Mark Mommaerts on March 8, 2023 to provide estimated costs for field survey and mapping work associated with the GIS mapping for the water and sanitary sewer system utility maps.
- Discussion is ongoing.

Lift Station No. 3 Forcemain Replacement:

- M&E provided a cost estimate to the Village in July of 2022 (\$500,000).
- Village of Harrison submitted an Intent to Apply to the Wisconsin Department of Natural Resources for Clean Water Funds in October of 2022.
- Project is Pending.



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Study to Provide Sanitary Sewer Service to East of Woodland School

- Representatives of the Village of Harrison, Harrison Utilities, Davel Engineering and Martenson & Eisele, Inc. met in May of 2023 to discuss sanitary sewer service to the area east of Woodland School.
- Land negotiations are on-going for the future development in this area.

If you have questions on the above or the attached documents, please call me at (920) 731-0381 or on my cell phone at (920) 203-0865. We appreciate the opportunity to work with you. Thank you.

Sincerely,

Martenson & Eisele, Inc.

Mary Jo Miller

Mary Jo Miller, P.E.
Project Engineer

Harrison Utilities Projects
 Engineer's Status Report
 Village of Harrison
 Orig - November 30, 2022
 September 7, 2023

HU = Harrison Utilities
 DTHU - Delivered to Harrison Utilities
 *M&E did not serve as Harrison Utilities Engineer during construction of these projects

Note: M&E updating overall map to coincide with Calumet County Coordinate System. Once old map has been updated, JWS will go through structure ID's with Tom Van Zeeland



MJM = Mary Jo Miller CRC = Chris Cleary
 JWS = Jeff Schultz KCV = Kevin Verhagen
 Jim Grogan Back Up (920-585-3517)
 (M&E to provide 3-11x17's & 1-24x36 of Record Drawings)



MM=Mark Mommaerts
 MH = Matt Heiser
 TVZ = Tom Van Zeeland (cell = 920-850-6864)
 BB = Brandon Barlow

Current Projects		Phase	Developer Name	Location	Municipality	Development Type	M&E	M&E	S & W	Record	C A D	Systems	Additional Comments
Project Name	Project Number						Designer	Plan Review Status	Construction Status	Drawings Status		Map Update Status	
*Asterion Apartments	1	Lexington	N/O Sonny Drive, E/O Lake Park Rd.	Harrison	Multi-Family	1-0038-041	REL	N/A	Complete	Unknown	N	Complete	Put on System's Map & ID's Labeled
*Asterion Apartments	2	Lexington	N/O Sonny Drive, E/O Lake Park Rd.	Harrison	Multi-Family	Pending	REL	N/A	Complete	Unknown	N	Complete	Put on System's Map & ID's Labeled
*Woodland Heights		Mike Hagens	E/O Kernan & N. Ext. of Woodcrest Dr.	Harrison	Resid. Subdiv.	N/A	McMahon	N/A	Complete	Unknown	??	Complete	Put on System's Map & ID's Labeled
Driscoll Luxury Prop. I	1	Millennium	N. Coop Road and E. Midway Road	Harrison	Multi-Family	1-0038-036	Davel Eng.	Complete	Complete	Complete	Y	Complete	Put on System's Map & ID's Labeled
*Driscoll Luxury Prop II	2	Millennium	N. Coop Road and E. Midway Road	Harrison	Multi-Family	1-0038-052	Davel Eng.	Complete	Complete	Unknown	Y	Complete	Put on System's Map & ID's Labeled
First Add to Lake Park Hts	1	Men. Real Estate, LLC	North of Villa Way, W of Lake Park Rd.	Menasha	Resid. Subdiv.	1-0038-022	Davel Eng.	Complete	Complete	Complete	Y	Complete	Put on System's Map & ID's Labeled
Woodland Lakes Cottages	1	Atkins Dev. Group, LLC	East of Gosling Way and Kernan Ave.	Menasha	Resid. Subdiv.	1-0038-054	McMahon	Complete	Complete	Complete	Y	Complete	HU issued acceptance On 5/2/23. Working on System Map
Woodland Lakes Cottages	2	Atkins Dev. Group, LLC	S/O Phase 1, Closer to Hwy. 10/114	Menasha	Resid. Subdiv.	1-0038-054	McMahon	Complete	Complete	Complete	Y	Complete	Checklist of required binder items supplied on 1/23/23 Utilities have been installed. Waiting for test results.
North Shore Ridge	1	N. Shore Ridge, LLC	E/O Fire Lane 10, Adjacent to CN RR	Harrison	Resid. Subdiv.	1-0038-056	Davel Eng.	Complete	Pending	Complete		Pending	Working on System's Map
Harrison Heights	1	DeWitt Dev. LLC	E/O Creekside Estates Across Hwy 10 from Zirbel Dr.	Harrison	Resid. Subdiv.	1-0038-058	Davel Eng.	Complete	Complete	Complete		Future	Waiting on Walk Thru. M&E working on System Maps
Appleton Raw Water Line Relocations		City of Appleton	S. Oneida St., Plank Rd., Manitowoc Rd.	Harrison	City Utility	1-0038-060	C. Appleton	N/A	Current	Complete		N/A	Acceptance Binder supplied to TVZ on 8/28/23 Project is Complete
Future Projects		Phase	Developer Name	Location	Municipality	Development Type	M&E	M&E	S & W	Record	C A D	Systems	Additional Comments
Development Name	Project Number						Designer	Plan Review Status	Construction Status	Drawings Status		Map Update Status	
Pending		Hooyman	Coop Rd & Manitowoc Rd, SE Corner	Harrison	Resid. Subdiv.	N/A	N/A	N/A	N/A	N/A		N/A	
Green Mdws on Lake Park		Unknown	Midway Rd and Lake Park Rd.	Harrison	Resid. Subdiv.	N/A	N/A	N/A	N/A	N/A		N/A	
N. Shore Woods Condos		Jerry Frazee	W/O N. Shore Rd, S/O Hwy. 10/114	Harrison	Condos	N/A	N/A	N/A	N/A	N/A		N/A	

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Monday August 28, 2023 – 10:30 A.M.

101 Garfield Avenue, Menasha WI 54952

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- July 18, 2023 Special Meeting-Closed Session
- July 27, 2023 Regular Meeting and Closed Session.

3. CORRESPONDENCE

4. OLD BUSINESS

5. NEW BUSINESS

- Operations, engineering matters -

A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Phosphorus Removal & UV Disinfection Equipment.

B. McMahon Invoices

#931586	Anaerobic Digester Emptying Guidelines	\$ 743.50
#931587	Biosolids Management	\$ 7,003.20
#931588	As-Needed SCADA and Control Services	\$ 883.93

C. HACH Filtrax/Phosphax Analyzer Service Agreement Renewal.

D. Operating Report for July 2023

1. Operating Report.
2. Equipment and Grounds Report.

6. CLOSED SESSION – The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss real estate matters. (Roll Call Vote Required). The Commission will return to open session following the closed session.

- Budget, finance matters -

E. Accounting Report for July 2023.

1. Financial Statements.
2. Cash & Investment Report.

F. Discussion and potential action regarding Beduhn Properties Agency Agreement

G. Discussion and potential action regarding bio solids hauling and sludge storage options.

H. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

- I. MCO Invoices.

#29880	September 2023 Contract Operations	\$ 142,367.48
#29917	Use of MCO Vehicles – June	\$ 484.25
#29953	Use of MCO Vehicles – July	\$ 392.99

- J. Vouchers – Operating and Payroll Vouchers #14000 thru #140053 in the amount of \$347,163.46 for the month of July 2023.

- K. NMSC Draft 2024 Budget.
 1. Review and discussion of Draft Budget with potential action to be taken based on discussion held.
 2. Set date & time for public hearing.

7. ADJOURNMENT.

VILLAGE OF HARRISON

REQUEST FOR PROPOSAL FOR CONTRACTED ENGINEERING SERVICES FOR HARRISON UTILITIES

The Village of Harrison, Calumet County, WI is requesting proposals from qualified firms to provide a wide-variety of general civil and municipal engineering services to Harrison Utilities on an as-needed, time- and-materials basis, and for selected projects with lump sum contracts based on fee schedules stipulated in a master agreement with the Village.

A. DESCRIPTION

The Village of Harrison (“Village”) desires to solicit proposals from firms (“Consultant”) who are interested in providing general engineering services and related technical services on a variety of utilities projects and issues. The successful applicant will provide Harrison Utilities these services from the remainder of 2023 through December 31, 2024. A contract may be extended for subsequent years. Future contracts will depend on the firm’s performance in the above stated period. Services may include, but will not be limited to, those listed in Section E – Potential Scope of Services.

B. BACKGROUND

The Village of Harrison is located on the northeastern shore of Lake Winnebago. It was incorporated in 2013 and encompasses approximately 33 square miles. The Village of Harrison provides a full range of services including police and fire protection; maintenance and construction of streets, highways, and other infrastructure; sewer and water; park and recreational activities; and planning, inspection, and other related development services.

The Village of Harrison is governed by a Board of Trustees comprised of a President and six Trustees. The Village elects each Trustee to their position on an at-large, part-time basis with two-year staggered terms. The Board sets policies that guide the Village operation. A Village Manager is appointed by the Village Board as the chief administrative officer to manage the day-to-day operations of the Village.

Harrison Utilities was originally an independent sanitary district entitled Waverly Sanitary District. Established in the 1970’s it became operational in 1984 in the lakeshore region. It was incorporated as a department of the Village in 2017. It currently serves approximately 2,700 customers located in the western portion of the Village, the city of Menasha and city of Appleton. It has five functioning lift stations, sends its effluent to the Neenah-Menasha Sewer Commission and purchases its water from the city of Appleton. Exhibit A shows a map of the district.

Harrison Utilities engineering services should include (but are not limited to) administration of contracts and design for construction of public improvements; inspections; survey tasks; review plans for public as well as private development projects to ensure that they comply with all the rules, regulations, and specifications established by the Village Board, and represent the Harrison Utilities with outside organization as required by the Village Board or Village Manager.

C. SUBMISSION OF PROPOSALS

Ten (10) copies of the proposal must be submitted in a sealed envelope by **2:00 pm on September 29, 2023** to:

Attn: Village Manager
Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

D. GENERAL CONSIDERATIONS

The Village reserves the right to reject any and all responses and/or to waive informalities. The Village reserves the right to award a contract for services to the engineering firm which the Village feels serves the best interests of the Village and Harrison Utilities. The Village reserves the right to forego the Selection Process if it is determined that one respondent clearly serves the best interests of the Village and Harrison Utilities over all others.

Include with your submittal a cover letter addressed to Matt Heiser, Village Manager. The cover letter should be signed by a person legally authorized to bind the firm to its submitted response. The cover letter must include the firm name along with all relevant contact information of the legal authority.

The selected firm will provide contracted engineering services for Harrison Utilities. Please note that the Village/Harrison Utilities reserves the right to obtain specialized engineering services as needed, separate from the selected engineer, and may continue to use existing consulting engineers currently under contract with Harrison Utilities to complete current projects.

RFP respondents must meet the following minimum requirements:

- Demonstrative experience with public sector/utility engineering of similar size and scope of the services being requested.
- Assign to Harrison Utilities a Registered Professional Engineer licensed to practice in the State of Wisconsin who has a minimum of 5 years of experience with utilities engineering projects. The assigned engineer must have solid field experience and the ability to effectively communicate with village/utilities personnel, the Village Board, other elected officials, the public, and its contractors.

E. POTENTIAL SCOPE OF SERVICES

The list below indicates typical examples of work to be assigned as needed to address day-to-day operations or "project specific" tasks.

Services to be provided for specific projects will be selective and as determined by the Village Manager in consultation with the Village Board. As specific work is requested by the Village, the firm shall assign a project task number for said work and provide Harrison Utilities/the Village with an estimated budget for the work, and receive written approval prior to commencing.

- 1) Grant writing or assistance with grant applications as requested.
- 2) Surveying. Provide a registered Land Surveyor to meet surveying needs as requested by the Village.
- 3) Plan reviews. Review private development designs for sewer and water construction. Review site plans to ensure all standards and specifications are met for Harrison Utilities/Village of Harrison.
- 4) Sanitary sewer and lift station design.
- 5) Sewer and Water main distribution and facilities design.

- 6) Assist with obtaining necessary permits from regulatory agencies.
- 7) Assist with obtaining easements and/or right of way acquisition for utility and other various projects.
- 8) Assist with development and implementation of Capital Improvement Plan (CIP) as requested.
- 9) Design, permit, bid, administer, coordinate and inspect Harrison Utilities construction projects and act as project manager. Evaluate and process contractor payment requests.
- 10) Assist with complaints and requests from businesses and residents as directed by Harrison Utilities.
- 11) Perform drafting and CAD design. Printing of drafts and plans.
- 12) Obtain "as-built" information on public and private utility facilities as requested.
- 13) Develop maps and record drawings for Harrison Utilities/the Village as needed by project; create as-built documentation of projects.
- 14) Update utility maps/records.
- 15) Update Harrison Utilities standards and specifications manual, as requested.
- 16) Assist with the special assessment process and prepare special assessment reports as requested.
- 17) Attend Village Board meetings, Public Hearings, and staff meetings as requested.
- 18) Inspect development construction projects (sanitary sewer, and water main) construction to ensure installation meets Harrison Utilities standards and specifications.
- 19) Assist in the development and maintenance of utilities connection fees.
- 20) Miscellaneous municipal engineering design as requested.

The successful firm shall be responsible for all resources necessary to deliver these services.

F. SELECTION PROCESS

Proposals will be reviewed by Village Board. The Village Board may select the top three firms to be interviewed. The selection is subject, but not limited, to the following criteria:

- 1) Demonstrate experience and qualifications of assigned personnel with familiarity with general utility engineering and specifically with Harrison Utilities.
- 2) Staff capability to execute projects in a timely manner.
- 3) Performance on similar projects as noted in the qualifications section.
- 4) The firm's knowledge of Harrison Utilities.
- 5) The firm's knowledge of grant writing and administration.

Staff will rank the firms based on points and provide input for the Village Board to review. If the Board desires an interview process it will consist of each firm responding to questions from the Board. Fee schedules will also be evaluated. The Village Board will have final approval of appointment of the engineering firm. Appointment may occur when a negotiated contract has been tentatively agreed upon by both parties.

It should be noted that the selected firm must agree not to work for private development in Harrison Utilities.

G. PROPOSAL CONTENT

Proposals shall not exceed 20 pages. The Village is not interested in brochures, boilerplate filler, or general information that is not relevant to this process. The consultants responding to this RFP are advised to provide a clearly articulated response and approach to addressing all issues noted in this RFP.

Key elements to each proposal should include, but not necessarily be limited to, the following items (in no particular order):

- 1) Firm's History: Provide a brief history of your firm.

- 2) Understanding of Need: The firm should clearly state their understanding of the Harrison Utilities' need for Contracted Engineering Services, and for the role the engineer should play for a utility the size of the Harrison's. Specific examples and insights will be useful in this section.
- 3) Approach: The firm should describe their approach to serving as the engineer for Harrison Utilities, how they will communicate with the staff and any internal policies that they may have for interaction with Harrison Utilities on a day-to-day basis.
- 4) Experience: The firm shall describe their experience and expertise in providing engineering services for similar type utilities or districts. Experience with water, sewer, surveying, development, and general engineering services, is required. Please list all applicable experience.
- 5) Project Team: Provide resumes of the project or support team and describe the proposed project team for the appointed lead engineer. Further descriptions shall include who will be the key contacts and leaders of the team; who will interact with the Village/Harrison Utilities and the organizational structure that will be proposed for the Consulting Engineer and subcontractors that may be used and why their respected services are important or relevant.
- 6) Availability: It is important that the selected Consulting Engineer be capable of responding to the needs of Harrison Utilities/the Village in a timely manner, complete projects on time, and be an efficient resource for Harrison Utilities. The proposal should address the consultant's approach to ensuring that the needs of Harrison Utilities/the Village will be met by their firm.
- 7) Invoice Submittals: For proper recordkeeping it is important that Harrison Utilities receive invoices for service that convey detailed project information. Please include in your proposal a template invoice that staff should expect to receive from your firm for a typical utilities project (actual dollar figures can be excluded). In addition to the template invoice please indicate what services will be invoiced. For example, will Harrison Utilities be charged for time spent on phone conversations with staff; will Harrison Utilities be charged for faxes, email, travel time, vehicle use, equipment use, meeting attendance, etc.
- 8) Rates Charged for Service: Please provide a rate sheet that lists your firm's hourly charges for service for each of your firm's employees on the assigned project team, for a two year period. Please include a list of rates for all potential firm staff members that may be involved on a project, as well as your charge for mileage. Identify any fees and expenses that would not be covered under this schedule but may be required in order to implement the firm's program. Failure to provide this information will result in your firm being eliminated from consideration.
- 9) References: Firms shall provide a list of municipal references for which the firm has provided similar professional services. Reference information should include:
 - a. Name of Utility/Municipality
 - b. Address
 - c. Contact Person
 - d. Telephone Number,
 - e. Firm's key personnel assigned to referenced project.

H. SELECTION CRITERIA

These selection criteria will allow the Village Board and/or staff to award points based on the quality of the proposal, the firm's understanding of the utilities' needs, the firm's approach to the work, or any other quality about the firm's proposal that sets it apart from any others.

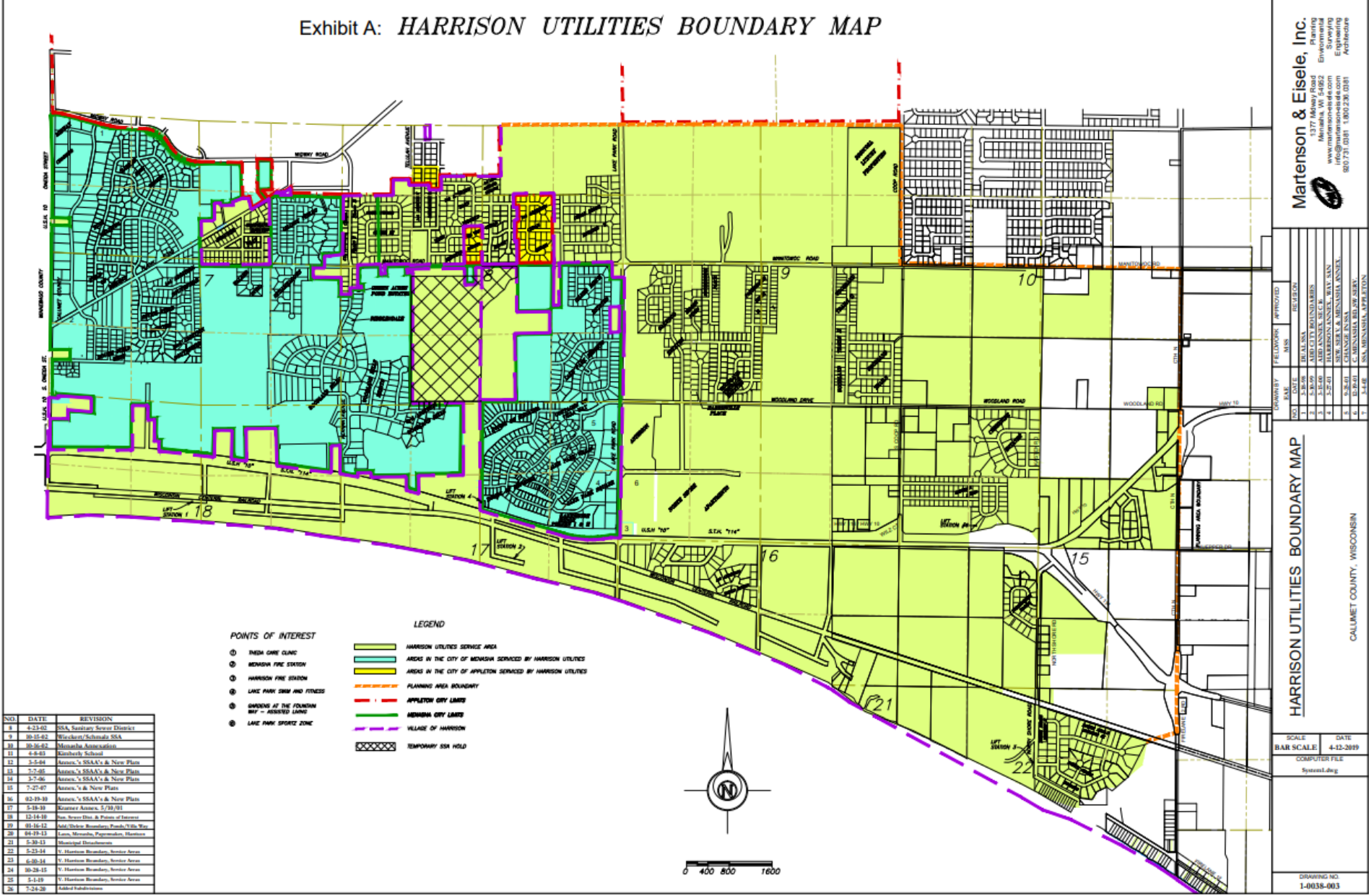
Selection Criteria	Relative Weight
Appointed Lead Engineer Experience	25
Project Team Experience	20
Quality of Understanding and Approach	15
Charges for Service	15
References	15

Proximity to the Harrison Utilities District	10
Total	100

I. QUESTIONS.

If you have any questions, please contact Matt Heiser at 920-989-1062 or mheiser@harrison-wi.org.

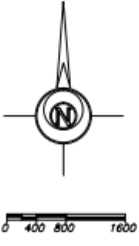
Exhibit A: HARRISON UTILITIES BOUNDARY MAP



- POINTS OF INTEREST**
- ① INDA CARE CLINIC
 - ② MENASHA FIRE STATION
 - ③ HARRISON FIRE STATION
 - ④ LAKE PARK SWIM AND FITNESS
 - ⑤ GARDENS AT THE FOUNDATION MAY - ASSISTED LIVING
 - ⑥ LAKE PARK SPORTS ZONE

- LEGEND**
- HARRISON UTILITIES SERVICE AREA
 - AREAS IN THE CITY OF MENASHA SERVICED BY HARRISON UTILITIES
 - AREAS IN THE CITY OF APPLETON SERVICED BY HARRISON UTILITIES
 - PLANNING AREA BOUNDARY
 - APPLETON CITY LIMITS
 - MENASHA CITY LIMITS
 - VILLAGE OF HARRISON
 - TEMPORARY SIGN HOLD

NO.	DATE	REVISION
8	4-23-02	S&A, Sanitary Sewer District
9	10-15-02	Wickert/Schmalz S&A
10	10-16-02	Menasha Amendment
11	4-8-03	Remedy School
12	3-5-04	Amos's S&A's & New Plans
13	7-7-05	Amos's S&A's & New Plans
14	3-7-06	Amos's S&A's & New Plans
15	7-27-07	Amos's S&A's & New Plans
16	10-19-10	Amos's S&A's & New Plans
17	5-18-10	Revised Amos's, 5/19/10
18	12-14-10	San. Sewer Dist. & Plans of Interest
19	01-16-12	Add/Update Boundaries, Plans, VDU, Way
20	03-29-13	Learn, Menasha, Appleton, Waubesa
21	5-30-13	Municipal Disinfection
22	5-23-14	V. Harrison Boundaries, Service Areas
23	6-10-14	V. Harrison Boundaries, Service Areas
24	10-28-15	V. Harrison Boundaries, Service Areas
25	7-14-18	V. Harrison Boundaries, Service Areas
26	7-24-20	Added Public Works



Martenson & Eisele, Inc.
 Planning
 Engineering
 Surveying
 Architecture

1377 Midway Road
 Appleton, WI 54911
 www.martensoneisele.com
 info@martensoneisele.com
 920.731.0381 / 920.236.0181

NO.	DATE	REVISION
1	8-8-06	DR. ALANNA
2	8-8-06	ADD CIVIL ENGINEER
3	8-8-06	HARRISON ANNEXA, WAY A&N
4	3-7-07	HARRISON ANNEXA, WAY A&N
5	3-7-07	SEW. SEWER & MENASHA ANNEXA
6	10-28-15	CANONVILLE 200 SEWER
7	3-14-18	SA, MENASHA APPLICATION

HARRISON UTILITIES BOUNDARY MAP

CALLUMET COUNTY, WISCONSIN

UNIVERSITY	DEGREE	APPROVED
DATE	BY	REVISION

SCALE: BAR SCALE DATE: 4-12-2019
 COMPUTER FILE: System1.dwg

DRAWING NO.: 1-0038-003

VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Vicki Tessen, Clerk-Treasurer

Meeting Date:

September 26, 2023

Title:

Clerk-Treasurer

- Statement of Income & Expenses
- ARPA Fund Report

Issue:

Monthly report.

Background and Additional Information:**Treasurer:**

Staff continues to rectify the unclaimed property (un-cashed checks) with some success in locating new addresses to send notices to. All "return to sender" notices have now been re-sent to updated addresses with hopes they reach the intended recipient. Consideration is being given to publicizing on the Village website those that don't respond to the mailed notices.

With the completion of Board of Review (BOR), staff is busy with State reporting and will soon begin the prep work for tax bill special charges. The treasurer has fielded a few calls from tax payers that missed the BOR meeting and did not file the required objection paperwork. To increase public awareness and education in the future, staff will automatically send the Department of Revenue's Home-owner's Guide to Assessments and Board of Review to all residents that call before the BOR meeting and put a link to the DOR site on the Village website.

The treasurer has been focusing on prepping budget numbers and being more involved with the correlation of where revenues are credited and expenses are debited so they are applied correctly and balance out at the end of the year.

A teleconference meeting with the village treasurer, accountant, and auditor is planned. The focus will be on creating journal entries in a more timely manner to increase the accuracy of revenues to budget reports. Ideally, department heads will be able to use these reports on a monthly basis to better plan their expenses and the Board will have a better reference of Village funds.

Clerk:

Granicus update:

The forms team chose to redesign the primary form and postpone the 2nd form after learning that the two chosen forms would deplete the build credit hours included in our contract. The main form we are continuing with is the Real Estate Inquiry form for the Village (removing Utility). This will benefit staff in efficiency and expedite order requests for title companies. The Harrison Utility Office Manager concluded that their current practice is efficient and effective for their needs and making the form more complex may be counter-productive, thus we removed that information from the form. The team was also provided with a listing of forms in the DIY forms library. Many in the list have similar titles to forms we would like to create and therefore, it was decided to "bank" our unused build credits until

after we explore what the team can build on its own.

The Village website is scheduled to go live October 2, 2023! The Administrative Assistant (Chris) has been spending hours every day to update content for all of the departments and pages. She has taken the lead on learning the program and making the edits with input from department heads.

We still need to initiate the next step of implementing I-legislate to onboard the Board's role in the agendas and meetings platform of Granicus. A discussion by the Board should also be had to determine the expectations for recording meetings. If the Board wants to offer meeting video and or audio recordings to the public, then the Village will need to purchase equipment and plan time for learning how to use it.

The hot topics with elections are the new absentee ballot envelopes and possibility of redrawing district lines. The Clerk submitted the application to receive the WEC absentee ballot sub-grant to help cover the costs of ordering new envelopes. Staff discussed anticipated needs and ordered 10,000 absentee ballot certification envelopes, 5,000 absentee ballot mailing envelopes, and a handful of SVD and military envelopes to cover 2 primaries and 2 elections for 2024. Staff also met to discuss the potential needs (staffing, supplies, equipment, etc.) for expanding to two locations for elections starting in 2024. Regarding the potential of Wisconsin re-drawing district lines, it should not affect Harrison residents as far as how or where they vote. It could affect staff by prioritizing their time to create new maps and update voter records to new districts. It could also require the Board to approve new maps on the State's timeline. Staff will continue to monitor the situation.

Budget Impacts:

Recommended Action:

None

Attachments:

- [ARPA Fund ledger Sept 2023.pdf](#)
- [Account Statement Summary for Village Board.pdf](#)

**Wisconsin Department of Revenue - State and Local Finance Division
 American Rescue Plan Act - Local Fiscal Recovery Funds
 Allocation to Non-Entitlement Unit
 June 3, 2021**

Co-Muni Code	08131
County	CALUMET
Municipality	VLG OF HARRISON
2019 Census Pop.	12358
Total ARPA Allocation	1293494
2021 ARPA Allocation	\$646,747
2022 ARPA Allocation	\$646,747

REVENUE ACCT: Nicolet - Village Rev
 REVENUE G/L: 240-00-43300-000-000
 EXPENSE G/L: 240-00-51400-000-000
 MEMO: Project # & Expense description

Project #	Comment / Description	Board Approved	ALOTTED	Actual Spent to Date	Over/Under Alotted	Available Balance	Fund Balance	Village Status
	ARPA Funds Rec'd 6/25/21- acct 300		\$ (646,747)			\$ 646,747	\$ 646,747	
6.1.001	Vlg Hall - Rooftop HVAC Units	8/10/21	\$ 59,500	\$ 59,500	\$ -	\$ 587,247	\$ 587,247	Completed
6.1.003	Vlg Hall - Front Office Laptop		\$ 1,720	\$ 1,720	\$ -	\$ 585,527	\$ 585,527	Completed
6.1.002	Vlg Hall - Office Renovation	3/8/22	\$ 12,000	\$ 11,923	\$ 77	\$ 573,604	\$ 573,604	In process
6.1.004	Village Elections - Badger Books Software	1/25/22	\$ 30,000	\$ 26,513	\$ 3,487	\$ 547,091	\$ 547,091	Completed
6.1.005	Employees - *Covid PTO Backpay & Sick Bank	2/8/22	\$ 60,000	\$ 1,878		\$ 487,091	\$ 545,213	In process
6.1.006	Village - Meeting, Online Forms, & Website Software	5/31/22	\$ 257,392	\$ 128,696		\$ 229,699	\$ 416,517	In process
6.1.007	Village - Phone System	5/31/22	\$ 11,000	\$ 11,193	\$ (193)	\$ 218,506	\$ 405,324	Completed
6.1.008	Village - Network Server + Cell phone misc.		\$ 22,000	\$ 21,197	\$ 803	\$ 197,310	\$ 384,128	Completed
	ARPA Funds Rec'd 6/21/2022 - acct 300		\$ (646,747)			\$ 844,057	\$ 1,030,875	
6.1.009	Fire Dept. - Washer Extractors	6/28/22	\$ 26,100	\$ 26,045	\$ 55	\$ 818,011	\$ 1,004,829	Completed
6.1.010	Fire Dept. - Polaris Ranger Skid Unit	6/28/22	\$ 24,000	\$ 23,400	\$ 600	\$ 794,611	\$ 981,429	Completed
6.1.011	Clerk/Treas Dept. - Computer	7/12/22	\$ 1,095	\$ 1,075	\$ 20	\$ 793,536	\$ 980,354	Completed
6.1.012	Village - Recreation Courts @ Darboy Comm. Park	7/12/22	\$ 81,916			\$ 711,620	\$ 980,354	In process
6.1.013	Employees - Safety Program	7/26/22	\$ 5,000			\$ 706,620	\$ 980,354	In process
6.1.014	Village - Playground Equipment @ Farmer's Field Park	10/20/22	\$ 130,000	\$ 129,614	\$ 386	\$ 577,006	\$ 850,740	Completed
6.1.014	Village - Add'l Equipment @Farmer's Field	1/31/23	\$ 72,170	\$ 72,170	\$ -	\$ 504,836	\$ 778,570	Completed
6.1.015	Fire Dept. - Gas Line Upgrade	9/29/22	\$ 3,100	\$ 3,051	\$ 49	\$ 501,786	\$ 775,520	Completed
6.1.016	Village - Automatic Door Operators for Vlg Hall	3/28/23	\$ 9,000	\$ 8,691	\$ 309	\$ 493,095	\$ 766,829	Completed
6.1.017	I-Pads / Tablets for Boards & Commissions	4/25/23	\$ 7,000			\$ 486,095	\$ 766,829	
6.1.018	Road Safety Improvement at State Park Rd & Cty Trk KK	5/9/23	\$ 206,667			\$ 279,428	\$ 766,829	
6.1.019	Election Equipment	5/30/23	\$ 37,025			\$ 242,403	\$ 766,829	
6.1.020	Community Outreach / 10-Year Celebration	5/30/23	\$ 31,050	\$ 24,414	\$ 6,636	\$ 217,989	\$ 742,415	Completed
6.1.021	Van's Road Pond Recreation Trail	8/29/23	\$ 46,861	\$ 46,861	\$ (0)	\$ 171,128	\$ 695,554	Completed
TOTALS			\$ 1,087,735	\$ 597,940		\$ 171,128	\$ 695,554	

2023 - Village Accounts	June	July	August
Vlg Mmbrship 7000 (Min bal \$5) QT	0.996%	0.996%	0.996%
Beginning Balance	210,009.49	11,199.53	11,199.53
Credits			
Interest	1,190.04		
Debits	200,000.00		
Ending Balance	11,199.53	11,199.53	11,199.53
VLG CD 0008 Matures 10/18/23	4.218%	4.218%	4.218%
Beginning Balance	334,173.91	335,332.44	336,533.74
Interest	1,158.53	1,201.30	1,205.60
Ending Balance	335,332.44	336,533.74	337,739.34
Vlg MM 7406	3.928%	3.928%	3.928%
Beginning Balance	500,107.62	702,260.30	704,603.12
Credits	200,000.00		
Interest	2,152.68	2,342.82	2,360.63
Ending Balance	702,260.30	704,603.12	706,963.75
Money Mrkt 4895			
Beginning Balance	291,335.99	291,407.83	291,482.08
Credits			
Debits			
Interest	71.84	74.25	74.27
Ending Balance	291,407.83	291,482.08	291,556.35
Savings CD 7150 4.80% QTRLY matu	4.80%		
Beginning Balance	263,240.00	263,240.00	266,335.09
Interest	-	3,095.09	
Ending Balance	263,240.00	266,335.09	266,335.09
Local Gov't Investment Pool 131			
Beginning Balance	257,892.02	258,970.34	260,103.53
Interest	1,078.32	1,133.19	1,173.60
Ending Balance	258,970.34	260,103.53	261,277.13
Checking General 0300	5.01%	5.09%	5.15%
Beginning Balance	7,545,588.76	7,189,449.16	6,941,953.58
Credits	257,958.00	324,248.75	1,114,389.56
Debits	644,165.96	602,275.01	1,189,900.71
Interest	30,068.36	30,530.68	28,932.66
Ending Balance	7,189,449.16	6,941,953.58	6,895,375.09
Money Mrkt Tax 1110	5.01%	5.09%	5.15%
Beginning Balance	6,670,286.84	6,697,561.92	6,726,383.46
Credits			
Debits			
Interest	27,275.08	28,821.54	29,332.56
Ending Balance	6,697,561.92	6,726,383.46	6,755,716.02
Checking Taxes 2723	5.01%	5.09%	5.15%
Beginning Balance	279,403.21	280,545.70	281,752.97
Credits			
Debits			
Interest	1,142.49	1,207.27	1,228.67
Ending Balance	280,545.70	281,752.97	282,981.64
ONLINE Account 2730 min. \$50k	5.01%	5.09%	5.15%
Beginning Balance	50,995.66	51,204.18	51,424.53
Credits			
Debits			
Interest	208.52	220.35	224.25
Ending Balance	51,204.18	51,424.53	51,648.78
Checking TOWN ACCOUNT 8500 APY .0% (stagnant account)			
Beginning Balance	11,064.35	11,064.35	11,064.35
Credits			
Debits			
Ending Balance	11,064.35	11,064.35	11,064.35
	June	July	August
All Funds Total:	16,092,235.75	15,882,835.98	15,871,857.07

2023 HARRISON UTILITIES Account Statement Summary for Village Board.xlsx

2023 HARRISON UTILITIES	June	July	August
Utility MM 6435 (customer paymnt) Mi	4.169%	4.169%	3.687%
Beginning Balance	\$ 3,000,945.08	\$ 715,638.16	\$ 963,750.20
Credits	\$ 211,227.84	\$245,142.95	\$ 244,014.93
Debits	\$ 2,500,000.00		\$ 804,731.00
Interest	\$ 3,465.24	\$ 2,969.09	\$ 3,022.47
Ending Balance	\$ 715,638.16	\$ 963,750.20	\$ 406,056.60

HU Expense account 6443 Min 50K	0.30%	0.399%	0.399%
Beginning Balance	\$ 41,836.01	\$ 120,819.74	\$ 187,995.25
Credits	\$ 307,299.20	\$ 206,754.71	\$ 9,331.60
Debits	\$ 228,369.80	\$ 139,622.23	\$ 58,557.50
interest	\$ 54.33	\$ 43.03	\$ 56.72
Ending Balance	\$ 120,819.74	\$ 187,995.25	\$ 138,826.07

0706 HU 8 mo CD - matures 8/29/202:	4.218%	4.218%	Renewed 8/29/23
Beginning Balance	\$ 509,021.17	\$ 510,785.87	\$ 512,615.71
Interest	\$ 1,764.70	\$ 1,829.84	\$ 1,794.07
Ending Balance	\$ 510,785.87	\$ 512,615.71	\$ 514,409.78

CD 3008 Utility Bldg Proceeds - matures:	2.178%		2.178%
Beginning Balance	\$ 61,071.46	\$ 61,180.79	\$ 61,293.96
Interest	\$ 109.33	\$ 113.17	\$ 113.38
Ending Balance	\$ 61,180.79	\$ 61,293.96	\$ 61,407.34

Utility MM 8359 (Reserve Acct) Min 150	4.218%		4.218%
Beginning Balance	\$ 3,004,608.30	\$ 5,221,426.94	\$ 5,039,831.78
Credits	\$ 2,500,000.00		\$ 800,000.00
Debits	\$ 300,000.00	\$ 200,000.00	\$ -
Interest	\$ 16,818.64	\$ 18,404.84	\$ 18,886.79
Ending Balance	\$ 5,221,426.94	\$ 5,039,831.78	\$ 5,858,718.57

Checking Utilities 1937	5.01%	5.09%	5.15%
Beginning Balance	\$ 560,607.20	\$ 562,849.42	\$ 565,157.00
Credits			
Debits	\$ 49.95	\$ 114.33	\$ 640.16
interest	\$ 2,292.17	\$ 2,421.91	\$ 2,461.78
Ending Balance	\$ 562,849.42	\$ 565,157.00	\$ 566,978.62

Money Mrkt Utility 0380	5.01%	5.09%	5.15%
Beginning Balance	\$ 55,534.32	\$ 55,761.40	\$ 56,001.36
Credits	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -
Interest	\$ 227.08	\$ 239.96	\$ 244.21
Ending Balance	\$ 55,761.40	\$ 56,001.36	\$ 56,245.57

	June	July	August
All Funds Total:	7,248,462.32	7,386,645.26	7,602,642.55

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Treasurer

Meeting Date:

September 26, 2023

Title:

August 2023

Issue:

Presentation of the Village and Utilities' Bills & Claims paid out during the month of August 2023.

Background and Additional Information:

Budget Impacts:

Recommended Action:

Approve the Bills and Claims for August 2023 as presented and circulated.

Attachments:

- [Bills & Claims VoH August.pdf](#)
- [Bills & Claims HU August.pdf](#)

Bills & Claims - Village

9/21/2023 11:05 AM

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
<p>EFT 8/01/2023 FSA DEPENDENT CARE ACCOUNT G LAUE 2023 FSA DEP CARE REIMBURSEMENT Manual Check</p>			
100-00-21045-000-000		Health Insurance Payable	2,880.00
		G LAUE 2023 FSA DEP CARE REIMBURSEMENT	
Total			2,880.00
<p>EFT 8/01/2023 DELTA DENTAL CLERK MANAGER OFFICE ASST AUGUST Manual Check</p>			
100-02-51400-200-000		Gen. Admin - Benefits	554.21
		CLERK MANAGER OFFICE ASST AUGUST 1985526	
100-09-53311-200-000		Hwy Dept - Benefits	801.96
		HWY DEPT AUGUST 1985526	
100-01-51101-200-000		Planning - Benefits	0.00
		PLANNER AUGUST 1985526	
100-00-14500-000-000		Due from Special Purpose Dist.	400.42
		UTILITIES AUGUST 2023 DELTA DENTAL 699100	
Total			1,756.59
<p>EFT 8/01/2023 MERCHANT CHOICE CARD SERVICES 7/1 - 7/31 CREDIT CARD PROCESSING FEES Manual Check</p>			
100-02-51400-400-006		Gen. Admin - Service Contracts	96.70
		7/1 - 7/31 CREDIT CARD PROCESSING FEES	
Total			96.70
<p>EFT 8/09/2023 WI DEPT OF REVENUE-PAYROLL TAXES STATE TAXES WT-6 FOR PAYROLL 7/20/23 Manual Check</p>			
100-00-21040-000-000		State Withholding Tax Payable	2,045.96
		STATE TAXES WT-6 FOR PAYROLL 7/20/23	
Total			2,045.96
<p>EFT 8/10/2023 UNITED HEALTHCARE OFFICE AUG 2023 HEALTH INSURANCE Manual Check</p>			
100-02-51400-200-000		Gen. Admin - Benefits	8,886.33
		OFFICE AUG 2023 HEALTH INSURANCE 890637745406	
100-09-53311-200-000		Hwy Dept - Benefits	12,206.34
		SHOP AUG 2023 HEALTH INSURANCE 890637745406	
100-01-51101-200-000		Planning - Benefits	0.00
		PLANNER AUG 2023 HEALTH INSURANCE 890637745406	
100-00-14500-000-000		Due from Special Purpose Dist.	4,922.05
		UTILITIES AUG 2023 HEALTH INSURANCE 890637745406	

Bills & Claims - Village

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			26,014.72
<hr/>			
EFT 236533	8/03/2023	VOXTELESYS, LLC	
		Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts	244.21
		TRUNK UNLMTD SRVR HOST LOCALE911 236533	
Total			244.21
<hr/>			
EFT 9940609920	8/21/2023	VERIZON WIRELESS	
		Manual Check	
100-06-52200-500-022		Fire Station 60 - Telephone	10.14
		IPAD FOR STATION 60 9940609920	
100-07-52200-500-022		Fire Station 70 - Telephone	10.14
		IPAD FOR STATION 70 9940609920	
100-02-51400-400-006		Gen. Admin - Service Contracts	27.65
		PLAN ACCOUNT CHARGES 7/27-8/26 9940609920	
Total			47.93
<hr/>			
EFT SEP 2023 LIFE & DISABILITY HWY DEPT	8/23/2023	RELIANCE STANDARD LIFE INSURANCE COMPANY	
		Manual Check	
100-09-53311-200-000		Hwy Dept - Benefits	293.52
		SEP 2023 LIFE & DISABILITY HWY DEPT	
100-02-51400-200-000		Gen. Admin - Benefits	213.70
		SEP 2023 LIFE & DISABILITY OFFICE	
100-01-51101-200-000		Planning - Benefits	36.15
		SEP 2023 LIFE & DISABILITY PLANNER	
100-06-52200-200-000		Fire Dept - Benefits	52.67
		SEP 2023 LIFE & DISABILITY FIRE	
Total			596.04
<hr/>			
EFT STATE TAXES WT-6 FOR PAYROLL 8/3/23	8/25/2023	WI DEPT OF REVENUE-PAYROLL TAXES	
		Manual Check	
100-00-21040-000-000		State Withholding Tax Payable	2,185.53
		STATE TAXES WT-6 FOR PAYROLL 8/3/23	
Total			2,185.53
<hr/>			
EFT EMPLOYEE SOCIAL SECURITY 8/3/23	8/07/2023	INTERNAL REVENUE SERVICE-PAYROLL TAXES	
		Manual Check	
100-00-21020-000-000		Social Security Taxes Payable	3,606.15
		EMPLOYEE SOCIAL SECURITY 8/3/23	

Bills & Claims - Village

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE MEDICARE 8/3/23	843.35
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY SOCIAL SEC 8/3/23	3,606.15
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY MEDICARE 8/3/23	843.35
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES 8/3/23	3,775.58
Total			12,674.58

EFT 8/03/2023 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 8/3/23

Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable UTILITIES DEF COMP PAYROLL 8/3/23	340.00
100-00-21525-000-000		Wisc Deferred Comp Payable VILLAGE DEF COMP PAYROLL 8/3/23	825.00
Total			1,165.00

EFT 8/21/2023 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 8/17/23

Manual Check

100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE SOCIAL SECURITY 8/17/23	5,189.89
100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE MEDICARE 8/17/23	1,213.73
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY SOCIAL SEC 8/17/23	5,189.89
100-00-21020-000-000		Social Security Taxes Payable EMPLOYER LIABILITY MEDICARE 8/17/23	1,213.73
100-00-21030-000-000		U.S. Withholding Taxes Payable FED INCOME TAXES 8/17/23	3,729.76
Total			16,537.00

EFT 8/17/2023 WI DEFERRED COMP
UTILITIES DEF COMP PAYROLL 8/17/23

Manual Check

100-00-21525-000-000		Wisc Deferred Comp Payable UTILITIES DEF COMP PAYROLL 8/17/23	340.00
100-00-21525-000-000		Wisc Deferred Comp Payable VILLAGE DEF COMP PAYROLL 8/17/23	825.00
Total			1,165.00

Bills & Claims - Village

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	8/28/2023	WE ENERGIES	
ACCT 0716666446-00001		FIRE DEPT #2 ELEC	
			Manual Check
100-07-52200-500-020		Fire Station 70 - Electric	253.54
		ACCT 0716666446-00001 FIRE DEPT #2 ELEC	
100-00-53420-004-000		Street Lighting - HAA	812.82
		ACCT 0716666446-00003 General Lights	
100-00-53420-001-000		Street Lighting - North Shore	15.06
		ACCT 0716666446-3 NorthShore Golf Course	
100-00-53420-006-000		Street Lighting - NS Woods	92.64
		ACCT 0716666446-3 NorthShore Woods Sub.	
100-00-53420-000-000		Street Lighting - General	71.31
		ACCT 0716666446-00003 Harrisville Court	
100-00-51600-500-021		Municipal Bldg - Heat	35.79
		ACCT 0716666446-00004 HALL/SHOP GAS HEAT	
100-00-55200-000-000		Parks - Maint. and Utilities	299.66
		ACCT 0716666446-6 COMMUNITY PARK LIGHTS	
100-09-53311-500-020		Hwy Dept - Electric	679.31
		ACCT 0716666446-00007 ELECTRIC SHOP 60%	
100-00-51600-500-020		Municipal Bldg - Electric	452.87
		ACCT 0716666446-00007 TOWN HALL ELEC 40%	
100-06-52200-500-021		Fire Station 60 - Heat	10.56
		ACCT 0716666446-00008 FIRE DEPT #1 HEAT	
100-00-53420-000-000		Street Lighting - General	323.30
		ACCT 0716666446-9 LED STREET LIGHTING	
100-00-55200-000-000		Parks - Maint. and Utilities	87.75
		ACCT 0716666446-00010 Shelter-Noe Road	
100-07-52200-500-021		Fire Station 70 - Heat	30.61
		ACCT 0716666446-00011 FIRE DEPT #2 GAS	
100-00-55200-000-000		Parks - Maint. and Utilities	18.03
		ACCT0716666446-12 COMMPARK SPECIALEVENTS	
100-06-52200-500-020		Fire Station 60 - Electric	208.76
		ACCT 0716666446-00013 FIRE DEPT #1 ELEC	
100-00-53420-000-000		Street Lighting - General	0.00
		SERVICE CREDIT	
Total			3,392.01

EFT 8/31/2023 WI DEPT OF REVENUE
NEW TIF #6 REMITTANCE FEE

Manual Check

Bills & Claims - Village

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
406-00-51510-000-000		Administrative Costs - TID #6 NEW TIF #6 REMITTANCE FEE	1,000.00
Total			1,000.00

EFT 8/31/2023 WISCONSIN EMPLOYEE TRUST FUND (ETF)
VOH RETIREMENT JULY

Manual Check

100-00-21520-000-000		Wisconsin Retirement Payable VOH RETIREMENT JULY 289483	11,031.04
100-00-21520-000-000		Wisconsin Retirement Payable UTILITIES RETIREMENT JULY 289483	3,280.28
Total			14,311.32

2003 8/09/2023 VOID
VOID CK 2003 STALE REPLACED W/VOH 14233

Manual Check

100-00-11100-000-000		SHARE OF CHECKING-General VOID CK 2003 STALE	0.00
Total			0.00

3309 8/09/2023 VOID
VOID CK 3309 STALE REPLACED W/VOH 14233

Manual Check

100-00-11100-000-000		SHARE OF CHECKING-General VOID CK 3309 STALE	0.00
Total			0.00

4843 8/09/2023 VOID
VOID CK 4843 STALE REPLACED W/VOH 14262

Manual Check

100-00-11100-000-000		SHARE OF CHECKING-General VOID CK 4843 STALE	0.00
Total			0.00

4924 8/09/2023 VOID
VOID CK 4924 STALE REPLACED W/VOH 14225

Manual Check

100-00-11100-000-000		SHARE OF CHECKING-General VOID CK 4924 STALE	0.00
Total			0.00

5014 8/23/2023 VOID
VOID CK 5014 STALE

Manual Check

100-00-11100-000-000		SHARE OF CHECKING-General VOID CK 5014 STALE	0.00
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Accounting Checks

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Check Nbr	Check Date	Payee	Amount
Total			0.00
7947	8/23/2023	VOID	
VOID CK 7947 STALE		Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General	0.00
VOID CK 7947 STALE			
Total			0.00
8631	8/09/2023	VOID	
VOID CK 8631 STALE REPLACED W/VOH 14243		Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General	0.00
VOID CK 8631 STALE			
Total			0.00
14200	8/02/2023	AUTOMOTIVE SUPPLY CO - KAUKAUNA 60969723	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	113.72
FROM 7/26/23 LUBE, OIL		60969723	
Total			113.72
14201	8/02/2023	CHARTER COMMUNICATIONS- 15410 0015410072323	
100-02-51400-400-006		Gen. Admin - Service Contracts	145.19
SERVICE PERIOD 07/23/23-08/22/23			
Total			145.19
14202	8/02/2023	CHARTER COMMUNICATIONS- 33313 0033313072423	
100-02-51400-400-006		Gen. Admin - Service Contracts	119.99
SERVICE PERIOD 7/24-8/23			
Total			119.99
14203	8/02/2023	GREEN BAY HIGHWAY PRODUCTS 43220, 43239	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	1,705.14
FROM 7/17/23 21X15 BAND,ENDWALL DITCHING 43220			
100-09-53311-901-000		Hwy Dept - Ditching/Grading	931.48
7/19/23 49X33ENDWALL,18 STRAPS DITCHING 43239			
Total			2,636.62

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Check Nbr	Check Date	Payee	Amount
14204	8/02/2023	GRUETT'S 90746P, 90748P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/26/23 OIL 4 CYCL, FILTER OIL 90746P	192.26
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/26/23 OIL 4 CYCL 90748P	103.12
Total			295.38
14205	8/02/2023	HARRISON UTILITIES 000-2781-00	
100-07-52200-500-023		Fire Station 70 - Water/Sewer ACCOUNT 000-2781-00	78.04
Total			78.04
14206	8/02/2023	JOE'S POWER CENTER 145827	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/26/23 CUB CADET LAWN MOWER 145827	534.78
Total			534.78
14207	8/02/2023	KAATS WATER CONDITIONING INC. CHARGES THROUGH 7/18/23	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 7/18/23	59.10
Total			59.10
14208	8/02/2023	KAMPO ELECTRIC INC 6483	
100-06-52200-400-000		Fire Dept - Supplies/Services MATERIAL COST FOR PARTS FOR 2 GENERATORS	645.00
Total			645.00
14209	8/02/2023	KITZ & PFEIL - OSHKOSH 35487/2	
100-00-55200-000-000		Parks - Maint. and Utilities CUST812330 WASP&HORNET SPRAY,CABLE TIES 35487/2	15.97
Total			15.97
14210	8/02/2023	OSHKOSH FIRE & POLICE EQUIPMENT 191300	

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100-06-52200-700-000		Fire Dept - Equip Maintenance	350.00
		FROM 7/14/23 COMPRESSOR FILTERS 191300	
Total			350.00
<hr/>			
14211	8/02/2023	S & A SEPTIC SERVICES 491	
100-09-53311-505-000		Hwy Dept - Building Maint	260.00
		PUMP HOLDING TANKS 7/25/2023 491	
Total			260.00
<hr/>			
14212	8/02/2023	STEVE LITTLE REIMBURSE FOR EMS SUPPLIES/GLUCOSE	
100-08-52300-000-000		1st Responders - Operating Exp	78.61
		REIMBURSE FOR EMS SUPPLIES/GLUCOSE	
Total			78.61
<hr/>			
14213	8/02/2023	WASTE OIL DOCTOR, LLC 5700	
100-09-53311-505-000		Hwy Dept - Building Maint	1,242.00
		FROM 7/24/23 SERVICE 5700	
Total			1,242.00
<hr/>			
14214	8/09/2023	AARON BRAUN GRADING ESCROW RETURN W5551 SCHREIBER LN	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5551 SCHREIBER LN	
Total			1,500.00
<hr/>			
14215	8/09/2023	ADAM HOCKS REIMBURSE FOR GENERATOR SUPPLIES	
100-06-52200-400-000		Fire Dept - Supplies/Services	391.50
		REIMBURSE FOR GENERATOR SUPPLIES	
100-06-52200-600-000		Fire Dept - Vehicle Maint.	25.08
		REIMBURSE FOR HR63 LAMPS	
Total			416.58
<hr/>			
14216	8/09/2023	BARCO PRODUCTS INVRCO26882	
100-00-48900-000-000		Misc. Revenues	1,619.10
		FROM 7/14/23 MEMORIAL BENCH BUSS FAMILY INVRCO26882	

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Total			1,619.10
14217	8/09/2023	BAYLAND BUILDINGS INC ESCROW RETURN W5725 CTY RD KK MR BREWS	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5725 CTY RD KK MR BREWS	1,500.00
Total			1,500.00
14218	8/09/2023	BEAR GRAPHICS INC 922073	
100-02-51400-400-000		Gen. Admin - Supplies FROM 7/31/23 CHECKS VILLAGE GENERAL ACCT 922073	292.88
Total			292.88
14219	8/09/2023	BILL'S CUSTOM CONVEYING 18985 LESS SALES TAX	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 7/27/23 DITCH REPAIR BLACK DIRT 18985	900.00
Total			900.00
14220	8/09/2023	BOLBECK REAL ESTATE LLC REPLACE STALE CK2576 VOH OLD TAX	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK2576 VOH OLD TAX	34.25
Total			34.25
14221	8/09/2023	BRENDON HARTJES REIMBURE FOR SODA, WATER, GATORADE	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURE FOR SODA, WATER, GATORADE	163.51
Total			163.51
14222	8/09/2023	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA 9909912	
100-00-52100-000-000		Law Enforcement - Contract 2023 SECOND QUARTER 9909912	160,473.63
Total			160,473.63
14223	8/09/2023	CHRISTOPHER BOYE REPLACE STALE CK1733 VOH OLD TAX	

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100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK1733 VOH OLD TAX	27.00
Total			27.00
<hr/>			
	14224	8/09/2023 CORPORATE NETWORK SOLUTIONS, INC 74038, 74049, 74088	
100-02-51400-400-000		Gen. Admin - Supplies FROM 7/26/23 MICROSOFT SURFACE LAPTOP 74038	650.00
100-02-51400-400-000		Gen. Admin - Supplies FRM7/31/23 RENWD MICRSFT SURFACE BK3-15 74049	1,000.00
100-02-51400-400-000		Gen. Admin - Supplies FROM 7/31/23 LENOVO DESKTOP COMPUTER 74088	1,650.00
Total			3,300.00
<hr/>			
	14225	8/09/2023 DENNIS MERRYFIELD REPLACE STALE CK4924 VOH 300	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK4924 VOH 300	9.83
Total			9.83
<hr/>			
	14226	8/09/2023 FRANKS RADIO SERVICE INC 123549	
100-06-52200-700-000		Fire Dept - Equip Maintenance FROM 8/3/23 VOLUME KNOB 123549	19.14
Total			19.14
<hr/>			
	14227	8/09/2023 GORDON FLESCH CO. INC IN14310090	
100-02-51400-400-006		Gen. Admin - Service Contracts BILL PERIOD 6/27-7/28/23 IMAGES IN14310090	321.06
Total			321.06
<hr/>			
	14228	8/09/2023 GREEN BAY HIGHWAY PRODUCTS 43275, 43289	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 7/25/23 12" ELBOW, GATE , SPLIT 43275	435.65
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 7/25/23 12" SPLIT COUPLER 43289	9.60
Total			445.25

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14229	8/09/2023	GUY SUPER REPLACE STALE CK23823 TOWN	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK23823 TOWN	32.97
Total			32.97
14230	8/09/2023	HARRISON UTILITIES ACCOUNT 200-0000-00	
100-09-53311-901-000		Hwy Dept - Ditching/Grading ACCOUNT 200-0000-00 CLEAN DITCH & PIPE	26.30
Total			26.30
14231	8/09/2023	HARWELL HOMES INC ESCROW RETURN N9526 SILVER CT	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9526 SILVER CT	1,500.00
Total			1,500.00
14232	8/09/2023	HORST DISTRIBUTING INC 100361-000, 103793-000, 103968-000	
100-00-57220-000-000		Capital Outlay - Parks FROM 7/14/23 WING FOR MOWER SPLIT COST 100361-000	46,997.50
230-00-57220-000-000		Capital Outlay - Storm Water FROM 7/14/23 WING FOR MOWER SPLIT COST 100361-000	46,997.50
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/25/23 COOL TOP CANOPY JACOBSEN 103793-000	950.00
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/2/23 OIL, FILTER, ELEMENT 103968-000	466.35
Total			95,411.35
14233	8/09/2023	JACK LEMKE REPLACE STALE CK3309 VOH 300	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK3309 VOH 300	176.43
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK2003 VOH 300	159.89
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK1122 VOH OLD TAX	82.18
Total			418.50

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14234	8/09/2023	JENNIFER GENESK VANDENWYNGAARD OR REPLACE STALE CK2320 VOH OLD TAX	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK2320 VOH OLD TAX	31.10
Total			31.10
14235	8/09/2023	JOE'S POWER CENTER 146599, 145480	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/31/23 SAW 146599	223.99
100-09-53311-700-000		Hwy Dept - Equip Maintenance FRM7/20/23MODULE FUEL FERRIS VIN02117571 145480	607.15
Total			831.14
14236	8/09/2023	JOHN JUNG REPLACE STALE CK301348 VOH 300	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK301348 VOH 300	70.19
Total			70.19
14237	8/09/2023	KIMBALL MIDWEST 101246210	
100-09-53311-400-000		Hwy Dept - Supplies FROM 7/14/23 CLEANER, LUBRICANT 101246210	233.82
Total			233.82
14238	8/09/2023	KIWANIS CLUB OF DARBOY, INC. 2323-302	
100-00-55200-120-000		Parks - Recreation Programs JULY 19 SPORTS/GAMES & 10 YR ANN EVENT	1,350.00
Total			1,350.00
14239	8/09/2023	KLINK HYDRAULICS LLC 31320	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/2/23 MOWING HYDRAULIC HOSE/PARTS 31320	86.70
Total			86.70
14240	8/09/2023	LEXINGTON HOMES INC ESCROW 6555,67,78,92,98,6604,10,28 ETHAN	

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100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6555 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6567 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6578 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6592 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6598 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6604 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6610 ETHAN DR	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W6628 ETHAN DR	1,500.00
Total			12,000.00
<hr/>			
14241	8/09/2023	LEXINGTON HOMES INC REFND JEWELBOX(STEAMBOAT) PRK IMPACT FEE	
201-00-44315-000-000		Park Impact Fee REFND JEWELBOX(STEAMBOAT) PRK IMPACT FEE	22,638.00
Total			22,638.00
<hr/>			
14242	8/09/2023	LISOWE OIL DIV OF ADVANCED FUEL SERV 30158	
100-09-53311-600-030		Hwy Dept - Fuel FROM 08/03/2023	3,448.84
		30158	
Total			3,448.84
<hr/>			
14243	8/09/2023	MARK HARTZHEIM REPLACE STALE CK8631 VOH 300	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK8631 VOH 300	1,500.00
Total			1,500.00
<hr/>			
14244	8/09/2023	MCPAHON 931566	
230-00-53441-200-000		Stormwater Plan / Munic Fees MS4 STORMWATER PERMIT	470.40
		931566	

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Check Nbr	Check Date	Payee	Amount
Total			470.40
14245 454389	8/09/2023	MICHELS ROAD & STONE, INC.	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	422.19
		FROM 7/22/23 HARMON CROSSPIPE DENSE BASE 454389	
Total			422.19
14246 795808-IN	8/09/2023	MID-AMERICAN RESEARCH CHEMICAL	
100-09-53311-400-000		Hwy Dept - Supplies	504.00
		FROM 7/19/23 LINER 795808-IN	
100-00-55200-000-000		Parks - Maint. and Utilities	394.00
		FROM 7/19/23 SUPPLIES 795808-IN	
Total			898.00
14247 REPLACE STALE CK25034 TOWN	8/09/2023	MIKE STANONIK	
100-00-11100-000-000		SHARE OF CHECKING-General	207.57
		REPLACE STALE CK25034 TOWN	
Total			207.57
14248 THROUGH 7/18/23 OFFICE SUPPLIES	8/09/2023	OFFICE DEPOT BUSINESS CREDIT - VOH	
100-02-51400-400-000		Gen. Admin - Supplies	1,102.16
		THROUGH 7/18/23 OFFICE SUPPLIES	
Total			1,102.16
14249 320143507	8/09/2023	POMP'S TIRE SERVICE INC.	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	872.50
		FRM 8/7/23 OIL CHNG,10DEST OWL,DSMNT MNT 320143507	
Total			872.50
14250 62939	8/09/2023	PRINTING EXPRESS	
100-08-52300-000-000		1st Responders - Operating Exp	56.00
		FROM 7/31/23 EMS PATIENT REPORT FORMS 62939	
Total			56.00

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14251 2456300	8/09/2023	RIESTERER & SCHNELL, INC Chilton	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	3,449.45
		FROM 7/26/23 JD 6430 REPAIR 2456300	
Total			3,449.45
14252	8/09/2023	RUCON CONSTRUCTION INC ESCROW RTNS W5583 GREY, W4920 HIGHLINE	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W5583 GREY DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W4920 HIGHLINE RD	
Total			3,000.00
14253	8/09/2023	RUCON CONSTRUCTION INC REPLACE STALE CK26794 TOWN	
100-00-11100-000-000		SHARE OF CHECKING-General	25.00
		REPLACE STALE CK26794 TOWN	
Total			25.00
14254	8/09/2023	SCHMIDT BROS CUSTOM HOMES INC ESCROW RETURN N9271 LAURA ST	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9271 LAURA ST	
Total			1,500.00
14255	8/09/2023	SCOTT WHITLEY REPLACE STALE CK24397 VOH TOWN	
100-00-11100-000-000		SHARE OF CHECKING-General	33.02
		REPLACE STALE CK24397 VOH TOWN	
Total			33.02
14256	8/09/2023	SERVICEMASTER BUILDING MAINTENANCE 43220	
100-02-51400-400-006		Gen. Admin - Service Contracts	1,031.00
		FROM 8/1/23 JANITORIAL AUGUST 43220	
Total			1,031.00
14257	8/09/2023	STEVE LITTLE REIMBURSE FOR GLOW STICKS	

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100-08-52300-000-000		1st Responders - Operating Exp REIMBURSE FOR GLOW STICKS	26.25
Total			26.25
14258	8/09/2023	T-MOBILE FROM 6/21/23-7/20/23 FIRE	
100-07-52200-500-022		Fire Station 70 - Telephone FROM 6/21/23-7/20/23 FIRE	25.00
Total			25.00
14259	8/09/2023	T-MOBILE FROM 6/21/23-7/20/23 HWY DEPT	
100-09-53311-500-022		Hwy Dept - Telephone FROM 6/21/23-7/20/23 HWY DEPT	201.52
100-00-51600-500-022		Municipal Bldg - Telephone FROM 6/21/23-7/20/23 OFFICE	176.33
Total			377.85
14260	8/09/2023	THE ELITE GROUP 429028	
240-00-51400-000-000		ARPA Expenses PROJ 6.1.020 TUMBLERS 10YR CELEBRATION 429028	1,570.21
Total			1,570.21
14261	8/09/2023	THUNDER ROAD LLC CERTPAY 1 2023 CRACKSEAL MANITWOC	
100-09-57330-000-000		Capital Outlay - Road Projects CERTPAY 1 2023 CRACKSEAL MANITWOC H0006-09-23-00266	39,800.00
100-09-57330-000-000		Capital Outlay - Road Projects CERTPAY 1 2023 CRACK MANIT RETAINAGE FEE H0006-09-23-00266	-1,990.00
Total			37,810.00
14262	8/09/2023	TODD HANK REPLACE STALE CK4843 VOH 300	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK4843 VOH 300	25.50
Total			25.50
14263	8/09/2023	TOWN OF BUCHANAN 1600	

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100-00-52102-000-000		School Crossing Guard & Lights 1/2 WAGES CROSSING GUARDS 8/1/22-7/31/23 1600	1,846.22
Total			1,846.22
<hr/>			
14264	8/09/2023	TRUGREEN LIMITED PARTNERSHIP 180681759, 180681771	
100-00-55200-000-000		Parks - Maint. and Utilities FROM 7/31/23 COMM PARK LAWN SERVICE 180681759	1,118.25
100-00-55200-000-000		Parks - Maint. and Utilities FROM 7/31 CLOVER RIDGE PARK LAWN SERVICE 180681771	1,118.25
Total			2,236.50
<hr/>			
14265	8/09/2023	VANDE CORPUT REVOCABLE TRUST REPLACE STALE CK2049 VOH OLD TAX	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK2049 VOH OLD TAX	5.70
Total			5.70
<hr/>			
14266	8/09/2023	VICKI TESSEN REIMBURSE FOR MILLAGE FOR QRT 1 & 2	
100-00-51440-200-000		Elections - Expenses/Training REIMBURSE FOR MILLAGE QRT 1	47.82
100-04-51500-305-000		Treasurer - Mileage REIMBURSE MILLAGE FOR QUARTER 1	15.72
100-00-51440-200-000		Elections - Expenses/Training REIMBURSE MILLAGE FOR QUARTER 2	39.82
100-04-51500-305-000		Treasurer - Mileage REIMBURSE MILLAGE FOR QUARTER 2	47.16
100-02-51400-305-000		Gen. Admin - Training/Conf. REIMBURSE MILLAGE FOR QUARTER 2	36.03
Total			186.55
<hr/>			
14267	8/09/2023	WI DEPT OF JUSTICE ACNTG2028 7/1 - 7/31 2 BARTENDER	
100-02-51400-400-000		Gen. Admin - Supplies ACNTG2028 7/1 - 7/31 2 BARTENDER	14.00
100-06-52200-400-000		Fire Dept - Supplies/Services ACNTG2028 7/1 - 7/31 2 FIRE DEPT	14.00
Total			28.00

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14268	8/16/2023	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR JULY 2023	
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR JULY 2023	9,814.64
Total			9,814.64
14269	8/16/2023	CHARTER COMMUNICATIONS- 31663 31663080823	
100-02-51400-400-006		Gen. Admin - Service Contracts ACC 8348104270031663 SERVICE 8/8-9/7 31663080823	439.91
Total			439.91
14270	8/16/2023	CLIFTON LARSON ALLEN LLP 3832108	
100-04-51500-315-015		Treasurer - Accounting FROM 8/9/23 PROGRESS BILLING #3 22 AUDIT 3832108	4,305.00
Total			4,305.00
14271	8/16/2023	CORPORATE NETWORK SOLUTIONS, INC 74134	
100-02-51400-400-006		Gen. Admin - Service Contracts 14 MICROSOFT 365 BUSINESS BASIC 1 YR 74134	994.00
Total			994.00
14272	8/16/2023	PATRICK KLEIN FROM 8/8/23 REIMBURSE FOR SCANNER	
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 8/8/23 REIMBURSE FOR SCANNER	93.90
Total			93.90
14273	8/16/2023	SHERWOOD WATER & SEWER ACCOUNT NUMBER 000-3055-00 STATION 60	
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3055-00 STATION 60	174.27
100-06-52200-500-023		Fire Station 60 - Water/Sewer ACCOUNT NUMBER 000-3050-00 TOWN	62.10
Total			236.37
14274	8/16/2023	TASC IN2823790	

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100-02-51400-400-006		Gen. Admin - Service Contracts	37.43
		AUGUST 2023 BILLING	
		IN2823790	
		Total	37.43
14275	8/16/2023	TECC SECURITY SYSTEMS INC	
		59460, 59461, 59563	
100-00-55200-000-000		Parks - Maint. and Utilities	286.25
		FROM 8/9/23 RETRIEVE VIDEO FOOTAGE	
		59460	
100-02-51400-400-006		Gen. Admin - Service Contracts	55.00
		FROM 8/9/23 5 ACCESS FOBS, SHIPPING	
		59461	
100-00-55200-000-000		Parks - Maint. and Utilities	85.00
		FROM 8/14/23 RETRIEVE VIDEO FOOTAGE 7/31	
		59563	
		Total	426.25
14276	8/16/2023	VOID	
		VOID CK 14276 CHECK PRINTED NUMBER ERROR	
		Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General	0.00
		VOID CK 14276 CHECK PRINTED NUMBER ERROR	
		Total	0.00
14277	8/16/2023	VOID	
		VOID CK 14277 CHECK PRINTED NUMBER ERROR	
		Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General	0.00
		VOID CK 14277 CHECK PRINTED NUMBER ERROR	
		Total	0.00
14278	8/16/2023	VOID	
		VOID CK 14278 CHECK PRINTED NUMBER ERROR	
		Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General	0.00
		VOID CK 14278 CHECK PRINTED NUMBER ERROR	
		Total	0.00
14279	8/16/2023	TRAVIS POMPA	
		REIMBURSE FOR HAM	
100-06-52200-400-000		Fire Dept - Supplies/Services	79.48
		REIMBURSE FOR HAM	
		Total	79.48
14280	8/16/2023	WIL-KIL PEST CONTROL	
		4704410, 4704656, 4704657	

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100-02-51400-400-006		Gen. Admin - Service Contracts	52.70
		FIRE STATION 60 4704656	
100-02-51400-400-006		Gen. Admin - Service Contracts	52.70
		FIRE STATION 70 4704657	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION #60 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION 70 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	91.66
		VILLAGE HALL 4704410	
Total			197.06
<hr/>			
14281	8/16/2023	WISCONSIN MEDIA	
5791868			
100-01-51101-800-000		Planning - Publications	137.59
		BILL PERIOD 7/1-7/31 NOTICE PUBLIC HEAR 5791868	
Total			137.59
<hr/>			
14282	8/23/2023	AIR ONE EQUIPMENT, INC	
196793			
100-06-57220-000-000		Fire Dept - Capital Outlay	14,500.00
		FRM8/15/23 5 BUNKER COATS, 5 GLOBE PANTS 196793	
Total			14,500.00
<hr/>			
14283	8/23/2023	ALEX HAMMEL	
		REPLACE STALE CK 23770 TOWN	
100-00-11100-000-000		SHARE OF CHECKING-General	96.35
		REPLACE STALE CK 23770 TOWN	
Total			96.35
<hr/>			
14284	8/23/2023	AUTOMOTIVE SUPPLY- APPLETON	
12073773			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	154.92
		FROM 8/14/23 TK#29 FILTER,FULL SYN 5W30 12073773	
Total			154.92
<hr/>			
14285	8/23/2023	BRADD SYRING	
		REPLACE STALE CK 26661 TOWN	

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100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK 26661 TOWN	300.00
Total			300.00
<hr/>			
14286	8/23/2023	DEREK KUMROW REPLACE STALE CK 7947 VOH 300	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK 7947 VOH 300	58.41
Total			58.41
<hr/>			
14287	8/23/2023	ELAN FINANCIAL SERVICES FROM 7/13/23 WALMART ASPIRIN/MOISTURE	
100-08-52300-000-000		1st Responders - Operating Exp FROM 7/13/23 WALMART ASPIRIN/MOISTURE	19.46
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/14/23 HOME DEPOT HARDWARE/PAINT	44.88
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/15/23 AMAZON KEY BOX WALL MOUNT	69.99
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/19/23 AMAZON MAGNETIC MIC	39.95
100-06-52200-400-000		Fire Dept - Supplies/Services FRM7/25/23FIREHOSE DIRECT GSKT SPRY LUBE	90.25
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/27/23 AMAZON BATTERY BCKUP SURGE	218.28
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 7/30/23 AMAZON WIFI RANGE BOOSTER	49.00
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 8/1/23 STAPLES LABEL MAKER TAPE	105.16
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 8/3/23 AMAZON APPLE USB CHARGER	38.46
240-00-51400-000-000		ARPA Expenses PROJ6.1.020 4IMPRINT GV AWAYS 10YR CELEB	1,781.31
100-02-51400-400-000		Gen. Admin - Supplies FROM 7/23 ADOBE ACROBAT PRO	20.99
100-01-51101-305-000		Planning - Training/Mile/Exp. FROM 7/13/23 INDEED ASST MANGER	527.64
100-01-51101-305-000		Planning - Training/Mile/Exp. FROM 7/25/23 INDEED ASST MANGER	527.78

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100-01-51101-305-000		Planning - Training/Mile/Exp. FROM 8/1/23 INDEED ASST MANAGER	236.25
Total			3,769.40
<hr/>			
14288	8/23/2023	GFC LEASING - WI I00848017	
100-02-51400-400-006		Gen. Admin - Service Contracts COVERAGE PERIOD 09/05/23 -10/04/23 I00848017	274.96
Total			274.96
<hr/>			
14289	8/23/2023	HIGHWAY LANDSCAPERS INC 9683-2640	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FRM8/11/22 16FT MAXI ROLL E MAT, STAPLES 9683-2640	744.00
Total			744.00
<hr/>			
14290	8/23/2023	J & R SHOP SUPPLIES 8632181	
100-09-53311-400-000		Hwy Dept - Supplies FROM 8/14/23 SUPPLIES 8632181	695.90
Total			695.90
<hr/>			
14291	8/23/2023	JOHN DENO REPLACE STALE CK 1883 VOH TAX OLD	
100-00-11100-000-000		SHARE OF CHECKING-General REPLACE STALE CK 1883 VOH TAX OLD	20.57
Total			20.57
<hr/>			
14292	8/23/2023	KITZ & PFEIL - OSHKOSH 35862/2	
100-09-53311-400-000		Hwy Dept - Supplies CUST812330 GRAFFITI REMV FOR DARBOY PRK 35862/2	14.99
Total			14.99
<hr/>			
14293	8/23/2023	KLINK HYDRAULICS LLC 31672	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/17/23 SUPER SWIVEL, PIPE THREAD 31672	100.64
Total			100.64

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14294 265828	8/23/2023	L & S TRUCK CENTER	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	89.10
		FRM 8/14/23 TRK 25&15 KIT ELEMENT GASKET 265828	
Total			89.10
14295	8/23/2023	LAKESHORE SEPTIC SERVICE	
		4PORT-A-POTTY DARBOY PRK GAME NIGHT/10YR	
100-00-55200-000-000		Parks - Maint. and Utilities	400.00
		4PORT-A-POTTY DARBOY PRK GAME NIGHT/10YR 07-19-23	
Total			400.00
14296	8/23/2023	LISOWE OIL DIV OF ADVANCED FUEL SERV	
30221			
100-09-53311-600-030		Hwy Dept - Fuel	2,844.70
		FROM 08/16/2023 30221	
Total			2,844.70
14297	8/23/2023	MID-AMERICAN RESEARCH CHEMICAL	
797495-IN			
100-09-53311-400-000		Hwy Dept - Supplies	437.00
		FROM 8/10/23 BLK ICE, SPEED WIPES 797495-IN	
100-00-55200-000-000		Parks - Maint. and Utilities	408.00
		FRM8/10/23 LINER, ZAP WASP HORNET KILLER 797495-IN	
Total			845.00
14298	8/23/2023	SCHILLER'S TREE SERVICE INC	
25122			
100-09-53311-900-000		Hwy Dept - Road Maintenance	300.00
		FROM 8/12/23 RMV STRM DAMAGE TREE 25122	
Total			300.00
14299	8/23/2023	SHEBOYGAN COUNTY TREASURER	
129817			
100-09-53311-900-000		Hwy Dept - Road Maintenance	3,316.84
		FROM 7/31/23 BITUMINOUS PATCH MATL 129817	
Total			3,316.84
14300	8/23/2023	STACEY VOGELS	
		REPLACE STALE CK 5014 VOH 300	

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100-00-11100-000-000		SHARE OF CHECKING-General	8.60
		REPLACE STALE CK 5014 VOH 300	
Total			8.60
14301	8/23/2023	SUPERIOR CHEMICAL LLC	
370870			
100-06-52200-400-000		Fire Dept - Supplies/Services	512.90
		FROM 8/16/23 VEHICLE WASH	
		370870	
Total			512.90
14302	8/23/2023	SUPERIOR VISION INSURANCE	
758441			
100-02-51400-200-000		Gen. Admin - Benefits	114.55
		OFFICE VISION INSURANCE SEP 23	
		758441	
100-09-53311-200-000		Hwy Dept - Benefits	109.15
		SHOP VISION INSURANCE SEP 23	
		758441	
100-01-51101-200-000		Planning - Benefits	0.00
		PLANNER VISION INSURANCE SEP 23	
		758441	
100-00-14500-000-000		Due from Special Purpose Dist.	88.03
		UTILITIES VISION INSURANCE SEP 23	
		758441	
Total			311.73
14303	8/23/2023	THEDACARE AT WORK	
343479			
100-06-52200-401-000		Fire Dept - Physicals	297.00
		PHYSICAL FIRE DEPT B. BLOMBERG	
		343479	
Total			297.00
14304	8/30/2023	AUGUST WINTER & SONS INC	
52399			
100-09-53311-505-000		Hwy Dept - Building Maint	549.50
		FROM 8/15/23 HVAC SRV CALL	
		52399	
Total			549.50
14305	8/30/2023	BATTERIES PLUS BULBS #508	
P65136132			
100-06-52200-400-000		Fire Dept - Supplies/Services	66.12
		BATTERIES FROM 8/22/23	
		P65136132	
Total			66.12

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14306 LG05918	8/30/2023	BOBCAT PLUS	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	575.00
		FROM 8/16/23 BOBCAT RENTAL LG05918	
Total			575.00
<hr/>			
14307	8/30/2023	CHARTER COMMUNICATIONS- 15410 SERVICE PERIOD 08/23/23-09/22/23	
100-02-51400-400-006		Gen. Admin - Service Contracts	145.42
		SERVICE PERIOD 08/23/23-09/22/23	
Total			145.42
<hr/>			
14308 68557252	8/30/2023	DOMINION TITLE & EXCHANGE SERVICES, LLC	
100-09-57330-000-000		Capital Outlay - Road Projects	5,000.00
		FRM8/23/23 TITLE SEARCHES STATE PRK RD 68557252	
Total			5,000.00
<hr/>			
14309	8/30/2023	GAVIN WARNER PARTIAL REFUND BARTENDER LICENSE	
100-00-44105-000-000		Liquor & Beverage Licenses	15.00
		PARTIAL REFUND BARTENDER LICENSE	
Total			15.00
<hr/>			
14310	8/30/2023	GFL ENVIRONMENTAL U30000117212, U30000117445	
100-00-53620-000-000		Refuse and Garbage Services	32,728.82
		RES TRASH FOR AUGUST U3000017445	
100-00-53635-000-000		Recycling Services	21,805.10
		RES RECYCLING FOR AUGUST U3000017445	
100-00-53620-000-000		Refuse and Garbage Services	85.00
		COMMERCIAL TRASH DUMPSTER FOR AUGUST U3000017445	
100-00-53635-000-000		Recycling Services	58.00
		COMMERCIAL RECYCLING DUMPSTER FOR AUGUST U3000017445	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		DAMAGED CARTS N/A	
100-00-53620-000-000		Refuse and Garbage Services	1,091.68
		ENERGY CHARGE RESIDENT PICKUP U3000017445	
100-00-53620-000-000		Refuse and Garbage Services	2.86
		ENERGY CHARGE VILLAGE HALL PICKUP U3000017445	

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100-00-53620-000-000		Refuse and Garbage Services COMMUNITY PARK TRASH PICKUP U30000117212	77.00
100-00-53620-000-000		Refuse and Garbage Services CONTAMINATION CHRG N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEM PICKUP W5639 MACKY DR U3000017445	50.00
100-00-53620-000-000		Refuse and Garbage Services FALL YARD PICKUP N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services BULKY ITEMS PICKUP N/A	0.00
100-00-53620-000-000		Refuse and Garbage Services SPRING YARD PICKUP N/A	0.00
Total			55,898.46

14311 8/30/2023 GREEN BAY HIGHWAY PRODUCTS
43424

100-09-57330-000-000		Capital Outlay - Road Projects FROM 8/15/23 49"X33" ELDERBERRY 43424	9,415.06
Total			9,415.06

14312 8/30/2023 HORST DISTRIBUTING INC
104272-000

100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/24/23 SCREW BUTTON HD, AV WASHER 104272-000	21.87
Total			21.87

14313 8/30/2023 HYDROCLEAN EQUIPMENT INC
21501

100-09-53311-505-000		Hwy Dept - Building Maint FROM 8/23/23 55 GAL BLACK CHERRY 21501	382.04
Total			382.04

14314 8/30/2023 JOE'S POWER CENTER
142491, 144223, 147239, 148248

100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 6/15/23 MOUNTING KIT FINAL INVOICE 142491	164.99
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 7/6/23 VIN 10H70017 CUB PRO Z 144223	244.30
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/24/23 HT131 VIN 98764762 147239	124.41

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100-00-55200-000-000		Parks - Maint. and Utilities	140.00
	FROM 8/25/23	RENTAL STRAW CHOPPER 148248	
Total			673.70
14315	8/30/2023	KIWANIS CLUB OF DARBOY, INC. 2223-304	
100-00-55200-120-000		Parks - Recreation Programs	1,525.00
		AUG 9 FLIGHT NIGHT EVENT, 7 BALLOONS	
Total			1,525.00
14316	8/30/2023	KM CONSTRUCTION ESCROW RETURN N9041 SWEETGRASS TRAIL	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9041 SWEETGRASS TRAIL	
Total			1,500.00
14317	8/30/2023	LANGE ENTERPRISES, INC 84717	
100-09-53315-902-000		Hwy Dept - Signs	1,743.78
	FROM 8/23/23	POST, SIGNS, BRACKETS 84717	
Total			1,743.78
14318	8/30/2023	LINDE GAS & EQUIPMENT INC 37611067	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	79.37
	FROM 8/10/23	OXYGENS 37611067	
Total			79.37
14319	8/30/2023	LISOWE OIL DIV OF ADVANCED FUEL SERV 30282	
100-09-53311-600-030		Hwy Dept - Fuel	2,342.62
	FROM 08/25/2023	30282	
Total			2,342.62
14320	8/30/2023	MCMAHON 931736	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	600.00
		2023 STREET STORM SEWER HOELZEL WAY 3 931736	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	656.00
		2023 STREET STORM SEWER CREEKVIEW RD 931736	

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Total			1,256.00
14321	8/30/2023	MENARDS-APPLETON EAST 42089, 42341, 42459, 43604	
100-09-53311-400-000		Hwy Dept - Supplies FROM 7/26/23 SUPPLIES 42089	100.00
100-09-53311-400-000		Hwy Dept - Supplies FROM 7/31/23 12" MEASURING WHEEL 42341	75.99
100-00-55200-000-000		Parks - Maint. and Utilities FROM 8/02/23 SOFTSOAP 42459	13.41
100-09-53311-400-000		Hwy Dept - Supplies FROM 8/24/23 CLASSV 2.5" BALL MNT 3" DRP 43604	39.98
Total			229.38
14322	8/30/2023	MGD INDUSTRIAL CORPORATION 218173	
100-09-53311-400-000		Hwy Dept - Supplies FROM 8/17/23 SUPPLIES 218173	340.34
Total			340.34
14323	8/30/2023	NUTRITION SERVICE COMPANY 133156	
100-00-53635-100-000		Compost Site FROM 7/5/23 LAWN SEED 133156	179.99
Total			179.99
14324	8/30/2023	OFFICE DEPOT BUSINESS CREDIT - VOH THROUGH 8/18/23 OFFICE SUPPLIES	
100-02-51400-400-000		Gen. Admin - Supplies THROUGH 8/18/23 OFFICE SUPPLIES	312.02
Total			312.02
14325	8/30/2023	PARKER DE WITT GRADING ESCROW RETRN N9236 CASSANDRA WAY	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETRN N9236 CASSANDRA WAY	1,500.00
Total			1,500.00
14326	8/30/2023	PFILE HOMES INC ESCROW RETURN N9239 LAURA ST	

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Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9239 LAURA ST	1,500.00
Total			1,500.00
<hr/>			
14327	8/30/2023	RIESTERER & SCHNELL, INC Chilton 2475205	
100-09-53311-400-000		Hwy Dept - Supplies FROM 8/28/23 GREY SPRAY 2475205	64.12
Total			64.12
<hr/>			
14328	8/30/2023	S & A SEPTIC SERVICES 494, 501, 511, 518, 520	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/01/2023 494	130.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/8/23 501	260.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/15/23 511	130.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/22/23 518	260.00
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANKS 8/28/23 520	130.00
Total			910.00
<hr/>			
14329	8/30/2023	SERWE IMPLEMENT MUNICIPAL SALES CO, LLC 10276	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/20/23 GROUND ROLLER BEARING 10276	954.20
Total			954.20
<hr/>			
14330	8/30/2023	SILVERTREE HOMES LLC ESCROW RETURN N9233 TOUCHDOWN DR	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9233 TOUCHDOWN DR	1,500.00
Total			1,500.00
<hr/>			
14331	8/30/2023	SMT MANUFACTURING & SUPPLY LLC 78481-IN,78523-IN,78541-IN,78551-IN	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 8/17/23 5VX530 BELT-OPT 78481-IN	30.35

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000	8/22/23	Hwy Dept - Equip Maintenance FROM B110 V-BELT-MIT 78523-IN	53.26
100-09-53311-700-000	8/23/23	Hwy Dept - Equip Maintenance FROM B60 V-BELT-MIT 78541-IN	29.70
100-09-53311-700-000	8/23/23	Hwy Dept - Equip Maintenance FROM 5VX530 BELT-MIT 78551-IN	78.67
Total			191.98
<hr/>			
14332	8/30/2023	THEDACARE AT WORK 343610	
100-06-52200-401-000		Fire Dept - Physicals TB TEST, INJECTION, HEPATITIS B.BLOMBERG 343610	203.00
100-06-52200-401-000		Fire Dept - Physicals PHYSICAL FOR D. TRAHAN 343610	297.00
Total			500.00
<hr/>			
14333	8/30/2023	WINNEBAGO PEST CONTROL LLC 18598	
100-09-53311-505-000		Hwy Dept - Building Maint APPLICATION - TOWN HALL, FIRE STATIONS 18598	217.00
Total			217.00
<hr/>			
301348	8/09/2023	VOID VOID CK 301348 STALE REPLACED W/VOH14236	
100-00-11100-000-000		SHARE OF CHECKING-General VOID CK 301348 STALE	0.00
Total			0.00
<hr/>			
Grand Total			596,498.81

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NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	522,041.39
Total Expenditure from Fund # 201 - PARK IMPACT FEES	22,638.00
Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES	47,467.90
Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA	3,351.52
Total Expenditure from Fund # 406 - TAX INCREMENTAL DISTRICT #6	1,000.00
Total Expenditure from all Funds	596,498.81

PAYROLL

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NICOLET (INVESTORS) BANK VOH

Payroll Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - GENERAL FUND	111,914.76
Total Expenditure from Fund # 610 - WATER UTILITY	20,485.75
Total Expenditure from Fund # 620 - SEWER UTILITY	19,482.29
Total Expenditure from all Funds	151,882.80

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UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 280277	8/02/2023	PSN INVOICE - UTILITIES	
			Manual Check
610-00-57923-000-000	7/01/23-7/31/23	Outside Services Employed PSN PAYMENT SERV	24.97
620-00-57852-000-000	7/01/23-7/31/23	Outside Services Employed PSN PAYMENT SERV	24.98
		Total	49.95
22233 VOID CK 22233	8/30/2023 12/3/21	KREG SCHMITTING REPLACED BY 22411	
			Manual Check
620-00-11131-000-000		CHECKING Nicolet Exp Sewer VOID CK 22233 12/3/21 REPLACED BY 22411	-136.50
		Total	-136.50
22411 REPLACEMENT OF NNB*1937	8/30/2023 CH#22233	KREG SCHMITTING REPLACEMENT OF NNB*1937 CH#22233	
620-00-11131-000-000		CHECKING Nicolet Exp Sewer REPLACEMENT OF NNB*1937 CH#22233	136.50
		Total	136.50
		Grand Total	49.95

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UTILITIES EXPENSE NICOLET

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 610 - WATER UTILITY	24.97
Total Expenditure from Fund # 620 - SEWER UTILITY	24.98
Total Expenditure from all Funds	49.95

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	8/04/2023	MENASHA UTILITIES	
ACCT#1044748-01	Elec Plank Rd-Meter Pit		Manual Check
620-00-57827-000-000	Operation Supplies & Expenses		21.84
ACCT#1044748-01	Elec Plank Rd-Meter Pit		
610-00-57641-000-000	Operation Supplies & Expenses		17.89
ACCT#1044219-02	COA Water #1 Electric		
620-00-57821-000-000	Fuel/Power Purchase - Pumping		1,224.17
ACCT#1040028-01	LS #4 Electric		
620-00-57827-000-000	Operation Supplies & Expenses		11.39
ACCT#1040028-01	Storm Water Charge		
		Total	1,275.29
EFT	8/07/2023	WE ENERGIES - 00003	
0705461764-00003	COA Mtr #2 - Electric		Manual Check
610-00-57641-000-000	Operation Supplies & Expenses		24.90
0705461764-00003	COA Mtr #2 - Electric 8072023-00003		
		Total	24.90
EFT	8/07/2023	THE HOME DEPOT - UTILITIES	
ACCT#6035 3223 4060 1881	SHOP SUPPLIES		Manual Check
610-00-57641-000-000	Operation Supplies & Expenses		63.42
ACCT#6035 3223 4060 1881	SHOP SUPPLIES		
620-00-57827-000-000	Operation Supplies & Expenses		63.42
ACCT#6035 3223 4060 1881	1 SHOP SUPPLIES		
		Total	126.84
EFT	8/08/2023	MARCO TECHNOLOGIES LLC - UTILITIES	
34547574			Manual Check
610-00-57921-000-000	Office Supplies & Expenses		98.65
Acct# 009-1758432-000	PRINTER/COPIER JUL 34547574		
620-00-57851-000-000	Office Supplies & Expenses		98.66
Acct# 009-1758432-000	PRINTER/COPIER JUL 34547574		
		Total	197.31
EFT	8/10/2023	KWIK TRIP - UTILITIES	
64797234550001			Manual Check
610-00-57933-000-000	Transportation Expense		426.62
ACCT# BG2251587 - FUEL		64797234550001	
620-00-57828-000-000	Transportation Expense		426.62
ACCT# BG2251587 - FUEL		64797234550001	

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			853.24
EFT	8/11/2023	WE ENERGIES - 00006	
0705461764-00006	Fox Crsng Mtr - Elec		Manual Check
610-00-57641-000-000	Operation Supplies & Expenses		14.73
0705461764-00006	Fox Crsng Mtr - Elec 07112023-00006		
Total			14.73
EFT	8/23/2023	RELIANCE STANDARD LIFE INSURANCE COMPANY	
UTILITIES SEP 2023 LIFE & DISABILITY			Manual Check
610-00-57926-000-000	Employee Pensions & Benefits		85.77
UTILITIES SEP 2023 LIFE & DISABILITY			
620-00-57854-000-000	Employee Pensions & Benefits		85.78
UTILITIES SEP 2023 LIFE & DISABILITY			
Total			171.55
EFT	8/18/2023	WE ENERGIES - 00010	
0705461764-00010	LS#4 - Gas		Manual Check
620-00-57821-000-000	Fuel/Power Purchase - Pumping		9.57
0705461764-00010	LS#4 - Gas 8182023-00010		
Total			9.57
EFT	8/23/2023	WE ENERGIES - 00007	
0705461764-00007	LS#6 Electric & Gas		Manual Check
620-00-57821-000-000	Fuel/Power Purchase - Pumping		86.70
0705461764-00007	LS#6 Electric & Gas 8232023-00007		
Total			86.70
EFT	8/25/2023	MENASHA UTILITIES	
ACCT#3265946-00	LS #4 Electric		Manual Check
620-00-57821-000-000	Fuel/Power Purchase - Pumping		1,255.02
ACCT#3265946-00	LS #4 Electric		
620-00-57827-000-000	Operation Supplies & Expenses		11.39
ACCT#3265946-00	Storm Water Charge		
Total			1,266.41
EFT	8/25/2023	WE ENERGIES - 00001	
0705461764-00001	LS#1 Electric & Gas		Manual Check
620-00-57821-000-000	Fuel/Power Purchase - Pumping		247.35
0705461764-00001	LS#1 Electric & Gas 82523-00001		

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UTILITIES EXPENSE COMM FIRST CU

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Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			247.35
<hr/>			
EFT	8/25/2023	WE ENERGIES - 00009	
0705461764-00009		HU Main - Electric	Manual Check
610-00-57921-000-000		Office Supplies & Expenses	428.92
		0705461764-00009 HU Main - Electric 8252023-00009	
620-00-57851-000-000		Office Supplies & Expenses	428.92
		0705461764-00009 HU Main - Electric 8252023-00009	
Total			857.84
<hr/>			
EFT	8/25/2023	WE ENERGIES - 00005	
0705461764-00005		HU Main - Gas	Manual Check
610-00-57921-000-000		Office Supplies & Expenses	7.44
		0705461764-00005 HU Main - Gas 8252023-00005	
620-00-57851-000-000		Office Supplies & Expenses	7.44
		0705461764-00005 HU Main - Gas 8252023-00005	
Total			14.88
<hr/>			
EFT	8/25/2023	WE ENERGIES - 00002	
0705461764-00002		LS#2 Electric	Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	63.08
		0705461764-00002 LS#2 Electric 8252023-00002	
Total			63.08
<hr/>			
EFT	8/25/2023	AT&T - UTILITIES	
ACCT#920-380-0991		MTR STN #2 DIALER	Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	37.26
		ACCT#920-380-0991 MTR STN #2 DIALER 920380099108-23	
620-00-57827-000-000		Operation Supplies & Expenses	37.26
		ACCT#920-380-0977 LS#3 DIALER 920380099108-23	
620-00-57827-000-000		Operation Supplies & Expenses	37.32
		ACCT#920-380-0982 LS#2 DIALER 920380099108-23	
620-00-57827-000-000		Operation Supplies & Expenses	37.26
		ACCT#920-380-0987 LS#1 DIALER 920380099108-23	
610-00-57641-000-000		Operation Supplies & Expenses	37.07
		ACCT#920-380-0992 MTR STN #1 DIALER 920380099108-23	
620-00-57827-000-000		Operation Supplies & Expenses	37.26
		ACCT#920-380-0996 LS#4 DIALER 920380099108-23	
Total			223.43

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT	8/28/2023	CHARTER COMMUNICATIONS - UTILITIES	
26135080823			Manual Check
610-00-57921-000-000		Office Supplies & Expenses	64.99
Acct# 8348 10 427 0026135		Internet 26135080823	
620-00-57851-000-000		Office Supplies & Expenses	65.00
Acct# 8348 10 427 0026135		Internet 26135080823	
Total			129.99

EFT	8/29/2023	VERIZON WIRELESS - UTILITIES	
9941521276			Manual Check
610-00-57641-000-000		Operation Supplies & Expenses	17.14
SHARE OF EMERGENCY PHONE		9941521276	
620-00-57827-000-000		Operation Supplies & Expenses	42.10
LS6 DIALER & SHARE OF EMERGENCY PHONE		9941521276	
Total			59.24

EFT	8/31/2023	OFFICE DEPOT BUSINESS CREDIT - HU	
OFFICE SUPPLIES THROUGH 8/18/23			Manual Check
610-00-57921-000-000		Office Supplies & Expenses	20.89
OFFICE SUPPLIES THROUGH 8/18/23			
620-00-57851-000-000		Office Supplies & Expenses	20.89
OFFICE SUPPLIES THROUGH 8/18/23			
Total			41.78

EFT	8/23/2023	WE ENERGIES - 00004	
0705461764-00004 LS#3 Electric			Manual Check
620-00-57821-000-000		Fuel/Power Purchase - Pumping	92.47
0705461764-00004 LS#3 Electric		7232023-00004	
Total			92.47

10501	8/02/2023	CLEAN WATER TESTING LLC	
7/19/23 Monthly Water Sample Tests			
610-00-57641-000-000		Operation Supplies & Expenses	96.00
7/19/23 Monthly Water Sample Tests		9007693109	
Total			96.00

10502	8/02/2023	KITZ & PFEIL - OSHKOSH	
7/18/23 Misc. Shop Supplies			
610-00-57641-000-000		Operation Supplies & Expenses	9.23
7/18/23 Misc. Shop Supplies		K35311/2	

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

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Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	9.24
	7/18/23	Misc. Shop Supplies K35311/2	
Total			18.47

10503 8/02/2023 NEENAH-MENASHA SEWERAGE COMMISSION
AUG 2023 Bill Based on JUN 2023 Measures

620-00-57829-000-000		Sewerage Treatment Charges	20,585.55
		AUG 2023 Bill Based on JUN 2023 Measures 2023-108	
620-00-57870-000-000		Interest Expense - CWF Loan	1,616.00
		Clean Water Fund (CWF) Loan - Interest 2023-113	
620-00-57875-000-000		Amortization Expense-CWF Loan	5,857.00
		Clean Water Fund (CWF) Loan - Debt 2023-113	
Total			28,058.55

10504 8/02/2023 OMNISITE
7/18/23-12/31/23 LS4 Wireless Service

620-00-57827-000-000		Operation Supplies & Expenses	132.68
	7/18/23-12/31/23	LS4 Wireless Service 90240	
Total			132.68

10505 8/02/2023 SHERWIN-WILLIAMS
7/27/23 Paint and Paint Supplies

610-00-57654-000-000		Maintenance of Hydrants	419.12
	7/27/23	Hydrant Paint (4 gals) 5514-4	
610-00-57935-000-000		Maintenance of General Plant	38.15
	7/27/23	Paint for Shop Ballards (1 gal) 5514-4	
620-00-57834-000-000		Maintenance of General Plant	38.16
	7/27/23	Paint for Shop Ballards (1 gal) 5514-4	
610-00-57641-000-000		Operation Supplies & Expenses	3.45
	7/27/23	Parts for Paint Spray Gun 5514-4	
620-00-57827-000-000		Operation Supplies & Expenses	3.45
	7/27/23	Parts for Paint Spray Gun 5514-4	
Total			502.33

10506 8/02/2023 SUPERIOR CHEMICAL LLC
7/19/23 Waterless Skin Clnr 4 cases

610-00-57641-000-000		Operation Supplies & Expenses	51.15
	7/19/23	Waterless Skin Clnr 4 cases 368600	
620-00-57827-000-000		Operation Supplies & Expenses	51.15
	7/19/23	Waterless Skin Clnr 4 cases 368600	

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Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			102.30
10507 943643	8/09/2023	AXLEY BRYNELSON LLP	
620-00-57852-000-000		Outside Services Employed	1,116.00
		LEGAL SERV SEWER SERV DISPUTE-MENASHA 943643	
Total			1,116.00
10508	8/09/2023	COMMUNITY FIRST CU - VISA	
	7/28/23	- Visa *7123 Tom Van Zeeland	
610-00-57930-000-000		Miscellaneous General Expense	87.90
	7/18/23	- WRWA Training TGV & GTL	
620-00-57851-000-000		Office Supplies & Expenses	87.90
	7/18/23	- WRWA Training TGV & GTL	
610-00-57641-000-000		Operation Supplies & Expenses	8.99
	7/2/23	Amazon - Operations Supplies	
620-00-57827-000-000		Operation Supplies & Expenses	9.00
	7/2/23	Amazon - Operations Supplies	
610-00-57921-000-000		Office Supplies & Expenses	6.94
	7/2/23	Amazon - Coffee for Kitchen	
620-00-57851-000-000		Office Supplies & Expenses	6.95
	7/2/23	Amazon - Coffee for Kitchen	
Total			207.68
10509	8/09/2023	DUSTIN OR STACIE MCCLONE	
	8/7/23	001-0972-01 CREDIT BALANCE REFUND	
610-00-46300-000-000		Public Fire Protection Service	260.88
	8/7/23	001-0972-01 CREDIT BALANCE REFUND	
610-00-46101-000-000		Residential Metered Sales	60.33
	8/7/23	001-0972-01 CREDIT BALANCE REFUND	
620-00-46221-000-000		Residential Measured Service	-10.24
	8/7/23	001-0972-01 CREDIT BALANCE REFUND	
Total			310.97
10510	8/09/2023	POMP'S TIRE SERVICE INC.	
		F-250 Truck - Lube & Oil Change	
610-00-57933-000-000		Transportation Expense	42.71
		F-250 Truck - Lube & Oil Change 320143517	
620-00-57828-000-000		Transportation Expense	42.72
		F-250 Truck - Lube & Oil Change 320143517	

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			85.43
10511	8/09/2023	SERVICEMASTER BUILDING MAINTENANCE	
	8/1/23 - AUG 2023	Cleaning Service	
610-00-57935-000-000		Maintenance of General Plant	162.50
	8/1/23 - AUG 2023	Cleaning Service 43222	
620-00-57834-000-000		Maintenance of General Plant	162.50
	8/1/23 - AUG 2023	Cleaning Service 43222	
Total			325.00
10512	8/09/2023	T-MOBILE	
	FROM 6/21/23-7/20/23	UTILITIES PHONES	
610-00-57641-000-000		Operation Supplies & Expenses	37.78
	FROM 6/21/23-7/20/23	UTILITIES PHONES	
620-00-57827-000-000		Operation Supplies & Expenses	37.79
	FROM 6/21/23-7/20/23	UTILITIES PHONES	
610-00-57641-000-000		Operation Supplies & Expenses	44.10
	FROM 6/21/23-7/20/23	UTILITIES PADS	
620-00-57827-000-000		Operation Supplies & Expenses	44.10
	FROM 6/21/23-7/20/23	UTILITIES PADS	
Total			163.77
10513	8/16/2023	CLEAN WATER TESTING LLC	
	8/4/23	Triennial Copper & Lead Tests	
610-00-57641-000-000		Operation Supplies & Expenses	480.00
	8/4/23	Triennial Copper & Lead Tests 9007758452	
Total			480.00
10514	8/16/2023	CLIFTON LARSON ALLEN LLP	
	3832108		
610-00-57923-000-000		Outside Services Employed	2,625.00
	FROM 8/9/23	PROGRESS BILLING #3 22 AUDIT 3832108	
620-00-57852-000-000		Outside Services Employed	2,625.00
	FROM 8/9/23	PROGRESS BILLING #3 22 AUDIT 3832108	
Total			5,250.00
10515	8/16/2023	MENARDS-APPLETON EAST	
	Account #31110431		
610-00-57641-000-000		Operation Supplies & Expenses	17.99
	7/19/23	Marking Wand 41756	

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Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	17.99
	7/19/23	Marking Wand 41756	
610-00-57641-000-000		Operation Supplies & Expenses	79.98
	7/25/23	Hoses for Hydrant Pumps (2ct) 42046	
610-00-57641-000-000		Operation Supplies & Expenses	38.56
	7/27/23	Misc. Operations Supplies 42174	
620-00-57827-000-000		Operation Supplies & Expenses	38.57
	7/27/23	Misc. Operations Supplies 42174	
Total			193.09

10516 8/16/2023 NORTHERN LAKE SERVICE INC
8/4/23 2023 Q3 WATER SAMPLES

610-00-57641-000-000		Operation Supplies & Expenses	365.74
	8/4/23	2023 Q3 WATER SAMPLES 2312475	
Total			365.74

10517 8/23/2023 CLEAN WATER TESTING LLC
8/16/23 Monthly Water Sample Tests

610-00-57641-000-000		Operation Supplies & Expenses	96.00
	8/16/23	Monthly Water Sample Tests 9007804799	
Total			96.00

10518 8/23/2023 FERGUSON WATERWORKS #1476
Customer #18451

610-00-57651-000-000		Maintenance of Mains	1,311.50
	8/11/23	Valve Box Parts for Mains 395927	
610-00-57654-000-000		Maintenance of Hydrants	690.00
	8/17/23	Hydrant Flags (30ct) 395927-1	
Total			2,001.50

10519 8/23/2023 MARTENSON & EISELE INC
Engineering Services through 7/31/23

610-00-13143-000-000		Due from Developers	3,497.50
		North Shore Ridge through 7/31/23 63308	
620-00-13143-000-000		Due from Developers	3,497.50
		North Shore Ridge through 7/31/23 63308	
610-00-13143-000-000		Due from Developers	822.50
		Woodland Lakes Cottages through 7/31/23 63262	
620-00-13143-000-000		Due from Developers	822.50
		Woodland Lakes Cottages through 7/31/23 63262	

Bills & Claims - Harrison Utilities

9/21/2023 11:06 AM

Reprint Check Register - Full Report - ALL

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ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-13143-000-000		Due from Developers	115.00
		Harrison Heights through 7/31/23 63266	
620-00-13143-000-000		Due from Developers	115.00
		Harrison Heights through 7/31/23 63266	
610-00-57923-000-000		Outside Services Employed	522.50
		Relocation Related to Appleton 7/31/23 63267	
610-00-57923-000-000		Outside Services Employed	443.75
		System Map Updates through 7/31/23 63265	
620-00-57852-000-000		Outside Services Employed	443.75
		System Map Updates through 7/31/23 63265	
Total			10,280.00

10520 8/23/2023 NEENAH-MENASHA SEWERAGE COMMISSION
SEP 2023 Bill Based on JUL 2023 Measures

620-00-57829-000-000		Sewerage Treatment Charges	20,898.48
		SEP 2023 Bill Based on JUL 2023 Measures 2023-125	
620-00-57870-000-000		Interest Expense - CWF Loan	1,655.00
		Clean Water Fund (CWF) Loan - Interest 2023-130	
620-00-57875-000-000		Amortization Expense-CWF Loan	6,001.00
		Clean Water Fund (CWF) Loan - Debt 2023-130	
Total			28,554.48

10521 8/23/2023 R.K. ENTERPRISES OF WISCONSIN INC
Invoices 7928, 7929, & 7931

610-00-57652-000-000		Maintenance of Services	625.00
		Vac Around Curb Stop to Replace Material 7929	
610-00-57651-000-000		Maintenance of Mains	450.00
		Vac Out for Main Valve Riser Repl. 7931	
610-00-57651-000-000		Maintenance of Mains	500.00
		Vac Main Valve for Damage Done by MCC 7928	
Total			1,575.00

10522 8/23/2023 SHERWIN-WILLIAMS
Acct# 7983-8794-0

610-00-57654-000-000		Maintenance of Hydrants	221.45
		8/9/23 Hydrant Paint (2 gals) & Filter 5781-9	
Total			221.45

10523 8/23/2023 SUPERIOR CHEMICAL LLC
8/10/23 Ice Melter (11ct)

Bills & Claims - Harrison Utilities

9/21/2023 11:06 AM

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ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57935-000-000	8/10/23	Maintenance of General Plant Ice Melter (11ct)	168.85
		370349	
620-00-57827-000-000	8/10/23	Operation Supplies & Expenses Ice Melter (11ct)	168.85
		370349	
Total			337.70
<hr/>			
10524	8/30/2023	GFL ENVIRONMENTAL U30000117445	
610-00-57921-000-000		Office Supplies & Expenses COMMERCIAL TRASH DUMPSTER FOR AUG	49.47
		U30000114003	
620-00-57851-000-000		Office Supplies & Expenses COMMERCIAL TRASH RECYCLING FOR AUG	49.47
		U30000117445	
Total			98.94
<hr/>			
10525	8/30/2023	GRANT T LAUE 8/24/23 WRWA Expo Mileage Reimbursement	
610-00-57921-000-000	8/24/23	Office Supplies & Expenses WRWA Expo Mileage Reimbursement	23.58
620-00-57851-000-000	8/24/23	Office Supplies & Expenses WRWA Expo Mileage Reimbursement	23.58
Total			47.16
<hr/>			
10526	8/30/2023	TOM VAN ZEELAND 8/24/23 WRWA Expo Mileage Reimbursement	
610-00-57921-000-000	8/24/23	Office Supplies & Expenses WRWA Expo Mileage Reimbursement	23.58
620-00-57851-000-000	8/24/23	Office Supplies & Expenses WRWA Expo Mileage Reimbursement	23.58
Total			47.16
Grand Total			86,424.00

Bills & Claims - Harrison Utilities

9/21/2023 11:06 AM

Reprint Check Register - Full Report - ALL

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ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 8/01/2023 From Account:
Thru: 8/31/2023 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 610 - WATER UTILITY	15,842.87
Total Expenditure from Fund # 620 - SEWER UTILITY	70,581.13
Total Expenditure from all Funds	86,424.00

VILLAGE BOARD MEETING**From:**

Allison Blackmer, Village President

VILLAGE OF HARRISON**Meeting Date:**

September 26, 2023

Title:

Fire Commission Appointment to Fill Vacated Seat

Issue:

A Fire Commission citizen member relocated to another state, creating a vacancy on the Commission.

Background and Additional Information:

The previous Fire Commission citizen member relocated to another state, creating the vacancy. Notice and applications were posted on the Village websites seeking volunteer applicants.

Budget Impacts:

none

Recommended Action:

Affirm President Blackmer's appointment of Wendy Gehl to the Fire Commission to fulfill the remainder of the 5-year term vacated by Michael Pompa and set to expire April 27, 2027.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

September 26, 2023

Title:

Extend Waiving of Park Rental Fees for Festival of Lights

Issue:

Festival of Lights would like to start setting up earlier than the Board initially approved on August 26, 2023.

Background and Additional Information:

The Board approved the request from Festival of Lights for waiving fees for park rental with an amended start date to November 1, 2023. The date was amended to accommodate a potential conflict with the Halloween in the Park event. It has since been determined that Halloween in the Park will be concluded on October 21, 2023 and thus there won't be a conflict if Festival of Lights were to begin setting up sooner.

Budget Impacts:

none

Recommended Action:

Waiving the park rental fees for Festival of Lights to begin set up on Friday, October 27, 2023.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Resolution V2023-09: Support Grant Application for Design and Construction of Old Highway Road Trail

Issue:

Should the Village support a grant application for the design/construction phase of the Old Highway Road Trail?

Background and Additional Information:

In 2022 the Village agreed to sponsor the grant application for a feasibility study to connect elements of the High Cliff Connection regional trail from Menasha to High Cliff Park. The grant required a 20% local match which is being paid by the Community Foundation for the Fox Cities Region (CFFFVR) spearheading the project.

The Village/project won the grant and the feasibility study is underway. Now it is time to apply for the next phase which is design and construction of the portion in the Village of Harrison.

The project team proposes to apply for a WisDOT Transportation Alternative Program (TAP) grant for the design and construction of an off-road trail along Old Highway Road from Fire Lane 8 to STH 114/ east end of State Friendship Trail. This project would be the first phase of new construction of the larger High Cliff Connection regional trail. This project is being worked on by a partnership with our surrounding municipalities, the East Central Wisconsin Regional Plan Commission, and the CFFFVR.

The Old Highway Road Trail will create a 1.8 mile off-road multimodal facility for:

1. Provision of an “immediate” safe connection for residences along the roadway to connect with the Lake Park Road multi-modal trail into Harrison and Menasha and
2. The construction of the first section of the High Cliff Connection which will start the regional east/west corridor from the Miron Trestle Bridge in Menasha to High Cliff State Park in Harrison.

With the current rural roadway configuration and bicycle lanes on Old Highway Road, pedestrians have no facilities and are utilizing the bike lanes as sidewalks and bicycle lanes are not conducive for less-confident riders.

The Lake Park Road Trail already crosses STH 114 to Old Highway Road (and was rehabilitated this year) so the development of the Old Highway Road trail will provide a tremendous opportunity in connectivity for the area and will connect on the east end to the State Friendship Trail.

The Village currently has the reconstruction of the roadway in its Five-Year Road Plan (which currently has two bike lanes and wide stone shoulders) scheduled for 2026. Reconstruction of the roadway will be completed separate from the trail project, but collaborative planning would allow for a comprehensive approach to the design and construction of both facilities.

The pathway is proposed to be on the south side of the roadway in order to keep users near residential vs. highway traffic and to minimize impact to the ditch on the STH 114 side. Per the attached cross-sections, the proposed combined roadway and pathway cross section will fit within the existing footprint, with only the landscape match-in point outside the existing roadway footprint, and there is still plenty of Village right-of-way to allow for the blending in of the turf area.

The total project cost which includes design, construction, construction oversight, and WisDOT oversight is estimated to be \$1,498,283. The typical breakdown with WisDOT TAP funding is 80% federal funds and 20% local funds. The CFFVR has pledged one-third of the local match for this project, so assuming the estimated project costs noted above, the breakdown would be as shown below:

- WisDOT (80%): \$1,198,626
- CFFVR (7%): \$98,887
- Village of Harrison (13%): \$200,770

If the grant is awarded it would result in the construction of a \$1,500,00 project costing the Village only \$200,770.

The Old Highway Road Trail is identified in the Village’s Park & Open Space Plan and the regional High Cliff Connection Master Plan.

The current WisDOT TAP grant application is due on October 27, 2023 and awardees are anticipated to be announced in April 2024. Following the grant process the project team anticipates construction would occur in 2026 or 2027 dependent on funding availability. The next application opportunity is

anticipated to be in October 2025 or January 2026 which would push construction out until 2028 or 2029.

Budget Impacts:

None in 2023/2024. Would be \$200,077 in 2026 or 2027

Recommended Action:

Motion to approve the concept for the off-road multi-modal trail and approval of Resolution V2023-09 that will allow the Village to submit a Wisconsin DOT grant proposal and accept the grant, if awarded.

Attachments:

- [MEMO Village Board 9-26-23 Old Highway Rd Trail Grant Appl Attach Cost Estimate.pdf](#)
- [MEMO Village Board 9-26-23 Old Highway Rd Trail Grant Appl Attach Cross Section.pdf](#)
- [MEMO Village Board 9-26-23 Old Highway Rd Trail Attach Map Old Highway Road Trail_updated.pdf](#)
- [MEMO Village Board 9-26-23 Old Highway Rd Trail Attach V23-09 Resolution in Support of Trail Grant Application.pdf](#)

High Cliff Connection - Old Highway Road Path (1.8 miles)

Preliminary Cost Estimate Provided by

Consultant Lynda Fink of Trail

Strategies

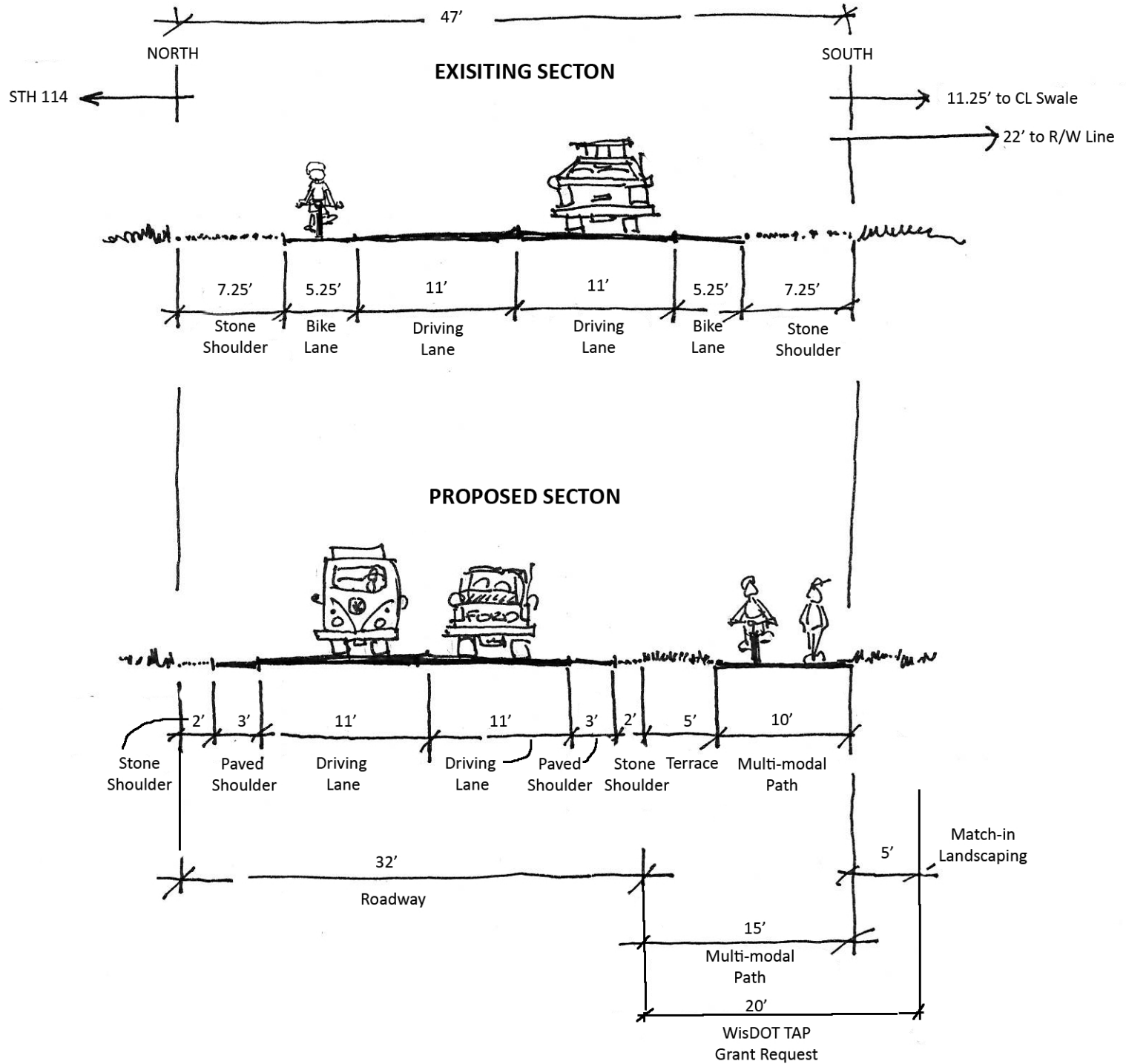
09.15.23

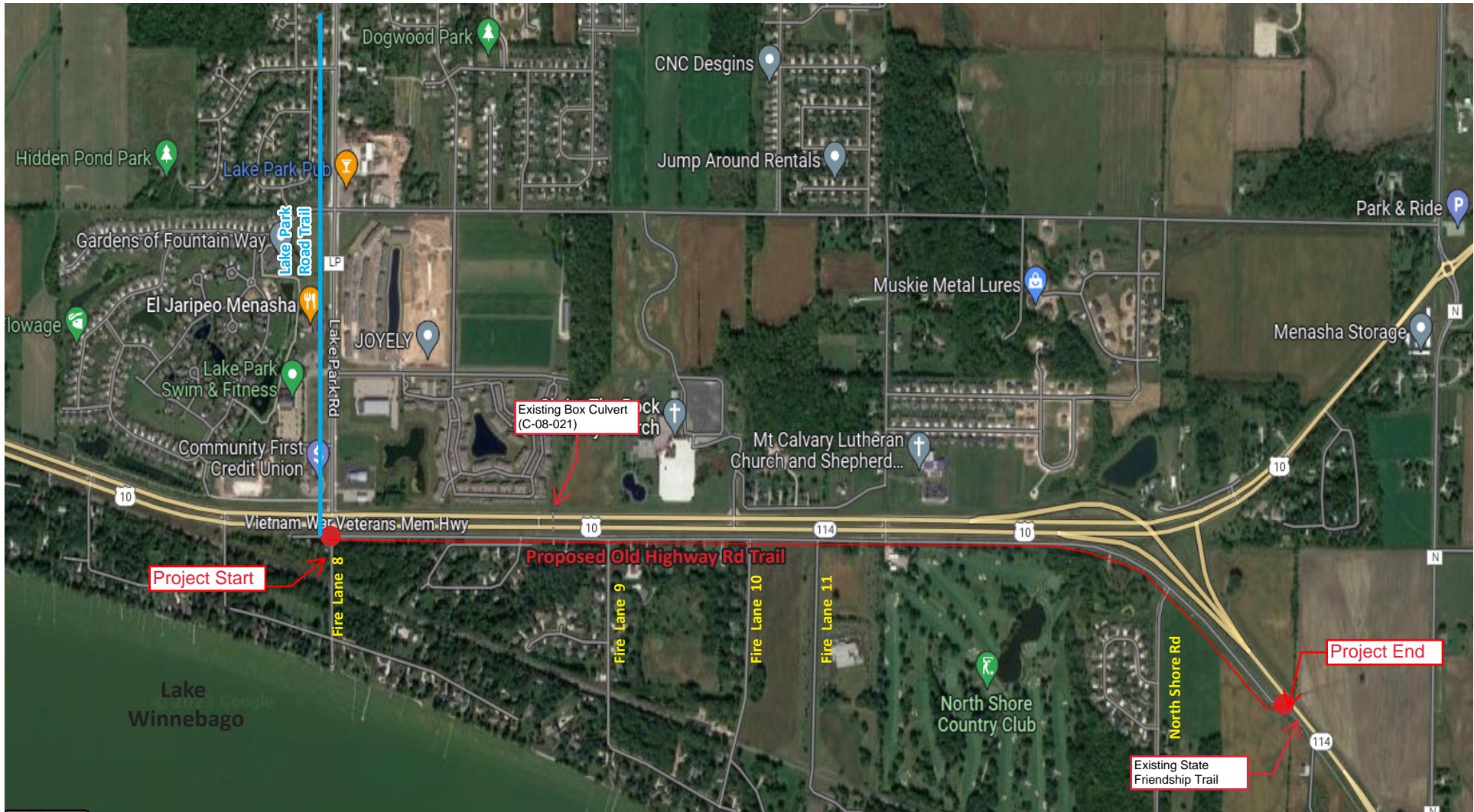
Item	Unit cost	# Units	Total cost	Comments
Common Excavation (CY) - Trail footprint	\$25.00	4257	\$106,425.00	11" excavation (12' wide)
Fill (CY) - Shoulder blend	\$25.00	388	\$9,700.00	10% of trail footprint
3" Asphaltic Surface (TON)	\$130.00	1897.5	\$246,675.00	10' wide, 3" depth
BAD 1.25" (TON)	\$24.00	6820	\$163,680.00	8" of base (12' wide)
Geogrid (SY)	\$3.50	2200	\$7,700.00	Assume 1,500' x 12
Screened topsoil (CY)	\$37.00	2281.0	\$84,395.52	Assume 6" , 5' each side
Seed (LBS)	\$8.00	752	\$6,019.20	6 lbs./ 1,000 SF
E-mat (SY)	\$3.00	1650	\$4,950.00	Average 14' (total both sides)
Overexcavation (SY)	\$25.00	231	\$5,775.00	At proof roll, assume 700' - 8"
3" Breaker (TON)	\$22.00	462	\$10,164.00	Potential soft spots - assume 700' -8"
Erosion Control Silt Fence (LF)	\$3.50	9500	\$33,250.00	Assuming 50% needed
Culverts	\$8,000.00	3	\$24,000.00	Placeholder w/ end walls
Tracking Pads	\$750.00	13	\$9,750.00	Tracking Pads
Sawcutting (LF)	\$6.00	250	\$1,500.00	13 roadway locations
Detectable Warning Fields (SF)	\$45.00	400	\$18,000.00	Crossing with 13 locations - assume 30 SF each location +10% contingency
Concrete sidewalk (SF)	\$10.00	1001	\$10,010.00	Small quantity- crossing 13 locations - assume 70 SF each location + 10% contingency
Signage (LS)	\$10,000.00	1	\$10,000.00	Regulatory
Box Culvert C-08-021 Extension or creek crossing	\$45,000.00	1	\$45,000.00	South side of Old Highway Road (south of shoulder)
Fire Lane Road/ Lake Park intersection improvements (LS)	\$15,000.00	1	\$15,000.00	Extend and improve existing crossing
Misc.-- Mobilization, Traffic control, construction staking	\$60,000.00	1	\$60,000.00	

Subtotal Section 1:	\$871,993.72
Inflation (4% over 3 years)	\$108,880.62
Concept Contingency (20%)	\$174,398.74
<hr/>	
<i>Subtotal Construction</i>	<i>\$1,155,273.09</i>
WisDOT Construction Oversight	\$16,000.00
Construction oversight (12.5%)	\$144,409.14
<hr/>	
Total Construction	\$1,315,682.22
3-party Design Contract Design	\$170,000.00
WisDOT Design oversight	\$12,600.00
<hr/>	
Total Design	\$182,600.00
Total Cost	\$1,498,282.22
WisDOT 80%	\$1,198,625.78
Local 20%	\$299,656.44
<hr/>	
LOCAL MATCH	
Village of Harrison (2/3 local match)	\$200,769.82
Community Foundation for the Fox Valley Region (1/3 local match)	\$98,886.63

Old Highway Road: Proposed Trail Concept

Scale: 1" = 10'





Old Highway Road Trail

(Fire Lane Rd to STH 114)

1.8 miles - Village of Harrison



RESOLUTION V2023-09
VILLAGE OF HARRISON
Calumet and Outagamie Counties, Wisconsin

**RESOLUTION IN SUPPORT OF GRANT APPLICATION FOR OLD HIGHWAY
ROAD TRAIL**

WHEREAS, the Village of Harrison is interested in developing a separated multimodal bicycle and pedestrian trail along Old Highway Road; and

WHEREAS, the connection along Old Highway Road is an integral section of the High Cliff Connection regional trail network; and

WHEREAS, financial aid is required to carry out the project.

THEREFORE, BE IT RESOLVED, that the Village of Harrison will budget a sum sufficient to complete the project.

BE IT FURTHER RESOLVED, that the Village of Harrison hereby authorizes Matt Heiser, Village Manager, to act on behalf of the Village of Harrison to:

- submit an application to the State of Wisconsin Department of Transportation for any financial aid that may be available;
- execute a grant agreement;
- accept awarded grant funds;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents;
- and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Harrison will:

- comply with state or federal rules for the programs;
- and will obtain from the State of Wisconsin Department of Transportation approval prior to starting any work on the project.

Adopted by the Village Board of the Village of Harrison this 26th day of September 2023.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Clerk-Treasurer

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen

Meeting Date:

September 26, 2023

Title:

White Cane Safety Day Proclamation

Issue:

Should October 15, 2023 be proclaimed as White Cane Safety Day in the Village of Harrison?

Background and Additional Information:

Representatives of the Wisconsin Council of the Blind and Visually Impaired contacted the Village President with a request to proclaim October 15, 2023 as White Cane Safety Day in the Village of Harrison. The purpose is to raise driver's awareness to our residents with impaired sight and increase public safety.

The proclamation and a pedestrian safety sheet are attached for more information.

Budget Impacts:

None

Recommended Action:

Proclaim October 15, 2023 as White Cane Safety Day in the Village of Harrison, Calumet County

Attachments:

- [2023 09 26 White-Cane-Safety-Day-Proclamation.pdf](#)
- [WCBVI-Pedestrian-Safety-2023.pdf](#)

VILLAGE OF HARRISON

PROCLAMATION

WHEREAS, on October 6, 1964, the United States Congress designated October 15 of each year as White Cane Safety Day; and

WHEREAS, blindness and severe visual impairment affect approximately 109,000 Wisconsin residents; and

WHEREAS, the majority of these people use travel aids, such as a white cane or a service animal to get around public streets and sidewalks and places of public accommodation; and

WHEREAS, these travel aids are universally recognized as symbols representing vision loss; and

WHEREAS, Wisconsin's White Cane Law requires that motorists come to a full stop before approaching closer than 10 feet to a pedestrian who is using a white cane or service animal; and

WHEREAS, greater awareness of the White Cane Law leads to safer, more attentive driving in general, enhancing the safety of all pedestrians, including children, elders and people with disabilities; and

WHEREAS, communities have the opportunity to implement many proven features to enhance the safety of all pedestrians, including sidewalks, accessible pedestrian signals and curb ramps.

NOW, THEREFORE BE IT RESOLVED that, I, President Blackmer, on behalf of the Village of Harrison residents, do hereby and proclaim Sunday, October 15, 2023 as

WHITE CANE SAFETY DAY

in the Village of Harrison, Calumet County, State of Wisconsin and acknowledge the importance of pedestrian safety year-round.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Harrison to be affixed this 26th day of September, in the year 2023.

Allison Blackmer, Village President

PEDESTRIAN SAFETY



Wisconsin Council of the
Blind & Visually Impaired

Pedestrian safety is a crucial issue for all Wisconsinites. After all, everybody is a pedestrian some of the time. But for the 31% of state residents who do not drive, including those living with vision loss, pedestrian safety is even more critical—it's literally a matter of life and death.

There are many measures communities can take to become safer and more welcoming for nondrivers and other pedestrians. Some require significant investment in infrastructural changes. Others mainly require the will and commitment to prioritize pedestrian safety in the community. Here are just a few of the measures that can have a real impact.

ACCESSIBLE PEDESTRIAN SIGNALS

- Street crossing, especially at unsignalized intersections, is one of the greatest risks faced by travelers with vision loss.
- Accessible pedestrian signals are activated by the pedestrian, giving them some control in a situation where most factors are out of their hands.
- Blinking signals at intersections without a traffic light provide audio and tactile feedback informing the pedestrian that the signal is activated, while flashing lights alert drivers that somebody is attempting to cross the street.
- Accessible pedestrian signals at signalized intersections provide audible information that includes both the street name and whether or not it is safe to begin crossing.

SIDEWALKS

- The Federal Highway Administration reports that providing sidewalks can help prevent up to 88% of crashes involving pedestrians walking along roadways.

- Sidewalks should be present on both sides of the street. Roadways without sidewalks are more than twice as likely to have pedestrian crashes as locations with sidewalks on both sides.
- Sidewalks connect people and places, providing safer pedestrian routes to the most common destinations.

CURB RAMPS

- Curb ramps provide a safe transition from the sidewalk into the street when crossing.
- Correctly placed curb ramps help align the pedestrian with the crosswalk.
- Effective curb ramps contrast in color to the sidewalk and street, and are textured to provide tactile feedback.
- Ramps should be in place at all corners of the intersection.

WCBlind.org • 800-783-5213

Info@WCBlind.org

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

September 26, 2023

Title:

Halloween in the Park Request from Scout Pack 3061 and Troop 135

Issue:

Does the Board want to waive park rental fees and give a donation to support Halloween in the Park?

Background and Additional Information:

Sept. 18, 2023

Dear Village Board;

Cub Scout Pack 3061 along with Boy Scout Troop 135 would again like to host Halloween in the Park. This year's event would be from 4:00PM to 6:00PM on October 21. We would again be collecting food for St. Joseph's Food Program.

In addition to using the park, we are also requesting funds to assist us in supplying candy for this community event. In previous years we had requested \$500 to supplement the candy donations that we have received from local businesses. We are requesting an increase in assistance this year due to inflation and the popularity of this event.

Thank you for your support,
Joe Tenor
Cubmaster
Sunrise Elementary Pack 3061

Budget Impacts:

\$500 +

Recommended Action:

Approve the request by Scout Pack 3061 and Troop 135 to waive park rental fees and to make a financial donation in an amount of ____ (at least \$500.) to support the Halloween in the Park community event.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:
Matt Heiser

Meeting Date:
September 26, 2023

Title:
Agreement with KASA/River Surge Football Club for Use of Farmer's Field Park

Issue:

Should the Village extend its agreement with the local youth soccer program (RSFC) for use of Farmers Field Park?

Background and Additional Information:

The original agreement between the Village and KASA for use of Farmers Field park is due for renewal.

Since that time KASA merged with the youth soccer club in Kaukauna to form the River Surge Football Club (RSFC).

The use of the park has gone extremely well. RSFC reports they have had great success using the park for soccer. The Village has benefited by freeing up green space in Darboy Community Park, the attraction of families/visitors into the Village and good use of its park investment at Farmers Field.

The Village continues to develop Farmers Field with the addition of amenities in 2023. The original agreement required them to lock the gate behind them, but RSFC sees people from the public at the park when they are leaving. Thus, it may be a good idea for RSFC to leave the gates open if any other member of the public is present. Calumet County Deputies serving the Village agree to lock the gates when they are on their rounds at 11 pm provided they are not on a call. This situation is evolving. The Village does not lock access in any other park and more public will be using the park outside of RSFC as time goes on.

Some details have been tweaked in the agreement. Staff and RSFC are also proposing a two-year agreement.

Budget Impacts:

Recommended Action:

Motion to approve the Agreement with KASA/River Surge Football Club for use of Farmers Field Park.

Attachments:

- [Agreement - RSFC Fall 2023 thru Fall 2025 DRAFT For Approval.docx](#)

AGREEMENT
Between
THE VILLAGE OF HARRISON
And
THE RIVER SURGE FOOTBALL CLUB (RSFC)

PURPOSE:

The Village of Harrison recognizes that community organizations contribute to the vitality of their municipality. These community organizations can vary in role and purpose; from youth sports leagues to local Kiwanis chapters and Scouting organizations. The Village values their presence in the community and wishes to partner with them to support their missions. The Village must also balance this offer of resources, however, to be equal and fair among the different organizations and still preserve use of Village facilities for the general public. In order to accomplish this the Village desires a written agreement with its partner organizations. The goal of this agreement is to clarify and document expectations of both parties and provide transparency in the use of publicly funded Village resources.

This agreement contains the terms applicable to all organizations:

- i. All organizations who use Village facilities must be insured and the Village must be named on that insurance policy.
- ii. All organizations who use Village facilities will repair any damage they cause to the facility
- iii. All organizations must receive approval from the Village Board before any permanent change is made to the facility (such as the construction/donation of a structure). Temporary changes, such as temporary storage of equipment, additional porta potties, and temporary netting to protect adjacent farm fields, can be approved by Village staff.

This agreement also contains terms specific to the organization and use of the Village facility:

The Village agrees to allow RSFC to utilize Farmer's Field Park for soccer games and practices with the following terms:

RSFC agrees to:

1. Set up soccer fields for different age groups on the athletic fields (the area behind the sledding hill and baseball diamond). Field configuration may change from year to year but must stay on the athletic fields.
2. To furnish and supply all equipment needed to host soccer games and practices including but not limited to benches, goals, nets and striping the fields.

3. Plan to use the fields in the spring (mid-April to mid-July) and autumn (late August to mid-October). RSFC must provide dates to Village staff by April 1 and September 1 each year.
4. To work with the Village in the event other athletic groups wish to use the fields.
5. To donate a set of goal frames to the Village for public use in Darboy park and a smaller pair of frames for public use in Clover Ridge Park. If the Village wishes to have soccer fields at Darboy Community and Clover Ridge parks the Village will have to stripe/maintain them.
6. To work with the Village to close and lock the gates when after their activity and when appropriate.
7. Work with the Village to store the goals over the winter.

The Village of Harrison agrees to:

1. Mow the grass on the athletic fields (as well as the rest of the park).
2. Provide a porta potty April 1 through November 30 each year.
 - a. RSFC may fund a second porta potty in the case of game day events. RSFC will give notice to Matt Heiser in such cases.
3. Open the gates each morning by 8 AM Monday through Sunday (open for public use).
4. Maintain the driveway/parking lot. RSFC agrees to work with the Village to mark some parking spaces to help keep order at larger events.
5. Allow the goals to remain on the soccer fields April 1 through October 31.
6. If during the course of this contract additional amenities are built on the park, a discussion will occur between Village Staff and RSFC before any formal use.

The Village is in the midst of long range planning for its park facilities (aka the Comprehensive Outdoor Recreational Plan). In the future, if the Village pursues the plan and adds features to Farmer's Field Park, the Village will notify RSFC and keep them informed of planned changes.

Term: This agreement shall be in effect from the date of approval by the Village Board for one (2) years.

Date of Village Board approval: September 26, 2023

Signatures:

RSFC

The Village of Harrison

RSFC Pres. Matt Walters

Village Pres. Allison Blackmer

RSFC Officer

Village Clerk Vicki Tessen

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Chad Pelishek, Assistant Village Manager

Meeting Date:

September 26, 2023

Title:

Preliminary Plat– Mel Baeten – Spranger Estates, Prosperity Dr. and Highline Rd.

Issue:

Should the Village Board approve the Preliminary Plat for Sprangers Estate development?

Background and Additional Information:

The applicant is proposing a 44-lot and 1-outlot preliminary plat for a new subdivision called Spanger Estates. The subdivision is located southeast of Prosperity Drive, directly south of Amy Avenue. It is contained within Location ID 39012. The majority of the lots will be marketed as Single family attached or two-family dwellings.

The proposed subdivision borders the Harrison Business Park to the north, the Garners Creek Basin to the west, and Harrison Estate Apartments to the east. The Garners Creek Basin to the west is maintained by the Village and has graveled walking trails.

The property is currently zoned General Agriculture [AG], but the applicant has submitted for a rezoning to Two-Family Residential [RT]. To meet rezoning requirements, the applicant also has submitted a Comprehensive Plan Amendment to change the Future Land Use map to Two-Family Residential from Single-Family Residential (transitional). The Two-Family Residential District permits single-family residences but cannot be more than 40% single-family residences. The density requirements of the zoning district are not to exceed four dwelling units per acre.

Prosperity Drive, which would be extended south, is proposed to be dedicated to the public at a width of 80-feet for the right-of-way. Highline Road is proposed to be dedicated to the public at a width of 66-feet for the right-of-way. The proposed preliminary plat has Baeten Lane and Sprangers Drive proposed to be dedicated to the public at a width of 60-feet for the right-of-way. The Plan Commission approved Baeten Lane and Sprangers Drive be dedicated to the public at a width of 66-feet for the right-of-way. The revised preliminary plat attached to this agenda item reflects the width of 66-foot for the right-of-way.

Lots are generally 13,000 square feet in area, the corner lots are generally 15,000 square feet in area, while the southern lots are around 12,000 feet in area. Sidewalks along Sprangers Drive will serve as a connection with the walking trails along Garners Creek Basin to the west and the Harrison Estate Apartment to the east.

Lot 44 is currently a single-family residence. The developer has agreed not to market or develop Lot 43 until the current owner of Lot 44 leaves.

Water and Sanitary Sewer are provided by the Darboy Sanitary District. Any oversizing of water and sanitary mains needs to be negotiated through the developer and Darboy Sanitary District. The Village

Engineer has been involved in this project and is working with Darboy Sanitary District.

Staff has concerns with any future development agreement and the costs related to the oversizing of stormwater mains exceeding 8 inches. Who would pay these costs? The Village has not received any preliminary drainage plans or record drawings.

Budget Impacts:

None

Recommended Action:

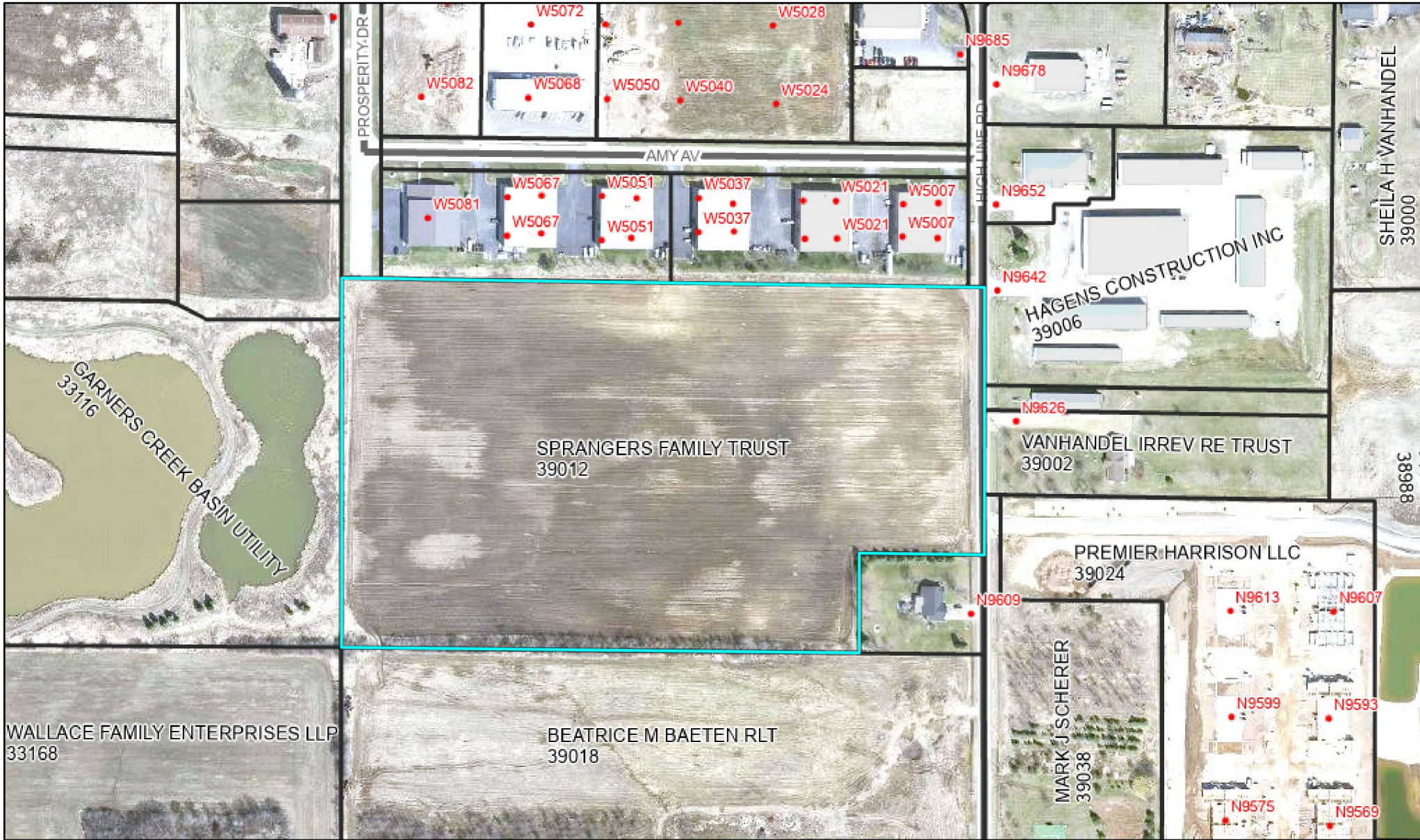
Motion to approve the presented Preliminary Plat for Spranger estates with the following conditions:

1. A development agreement be approved by the Village Board before or at the time of the approval of the Final Plat. The development agreement should include any previous verbal agreements including the nondevelopment of Lot 43.
2. Prior to approval of the Final Plat, the Village Board shall approve a Comprehensive Plan Amendment to change the Future Land Use map to Two-Family Residential from Single-Family Residential (transitional) for land contained within parcel 39012.
3. Prior to approval of the Final Plat, the Village Board shall approve a rezoning amendment to change the zoning to Two-Family Residential [RT] from General Agriculture [AG].
4. That Baeten Lane and Sprangers Drive be dedicated to the public at a width of 66-feet for the right-of-way.
5. Once the Baeten Lane and Sprangers Drive right-of-way has been dedicated to the public at a width of 66-feet, all lots shall comply with the minimum lot width and square footage.
6. Staff shall confirm with the Village Engineer that the zoning district density requirements have been satisfied before the Final Plat is approved.
7. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
8. All lots shall have a storm sewer lateral provided for sump pump discharge.
9. All storm sewer easements shall be 20-feet in width.
10. All comments from the Village engineer, staff, and the Plan Commission shall be included in the Village Board discussion and decision.
11. In lieu of a parkland dedication, an amount should be determined as part of the development agreement.
12. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
13. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to approval of the Final Plat and prior to utility and street construction.
14. All conservation easements/environmental corridors shall be clearly identified. Provisions and regulations of the conservation easements shall be noted on the face of the plat.
15. Grading/Drainage Plan shall identify elevations of ground at the foundation.
16. Sidewalks and laterals shall be indicated on the infrastructure plans.
17. There shall be notes to be added to the face of the final plat in accordance with Section 115-12(d)(1)(f).
18. The final plat and final grading/drainage plans shall include benchmarks for all fire hydrants. Benchmarks shall refer to hydrant tag bolts.
19. Plans shall be sent to the appropriate utility entities for review (ie phone, cable, gas/electric, sewer/water).
20. All easements shall be labeled with correct ownership and shall provide all benefits needed to the easement holder, including but not limited to access, maintenance, or other authority.

Attachments:

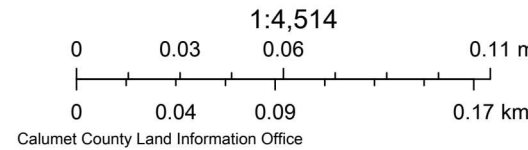
- [Aerial Map.pdf](#)
- [Expanded Aerial View.pdf](#)
- [Revised Sprangers Plat - 9-20-2023.pdf](#)

ArcGIS Web Map

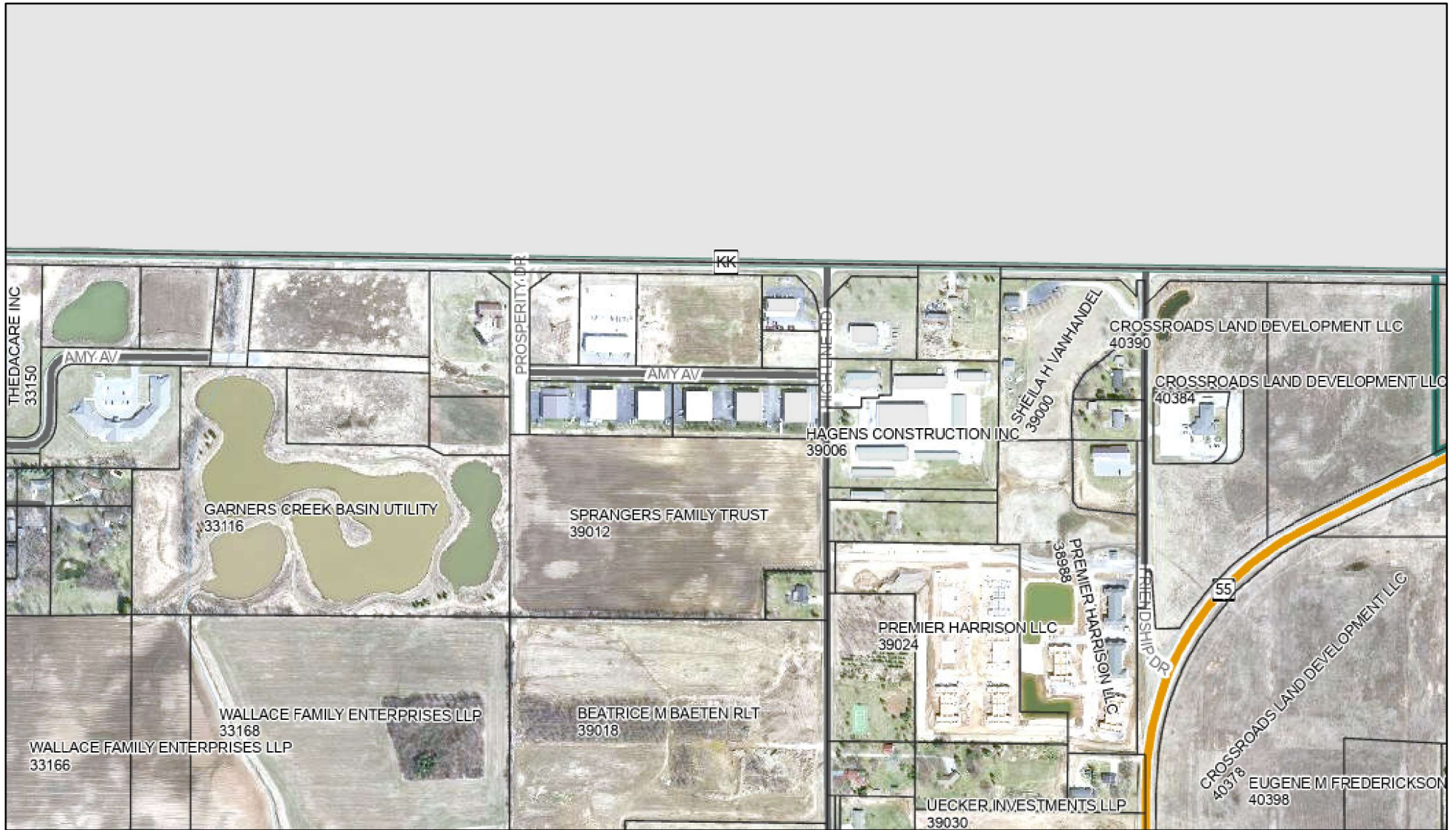


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- | | | | |
|-------------------|----------------------------|--------------------|--------------------------------|
| Parcels | Building Footprint | City Streets | Calumet County 2021 Orthophoto |
| Address Point | Rivers and Streams Zoom | Municipal Boundary | Red: Band_1 |
| County Boundary | Calumet Roads Cartographic | Village Boundary | Green: Band_2 |
| Regional Counties | County Highways | | Blue: Band_3 |

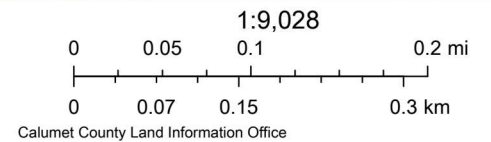


ArcGIS Web Map



9/11/2023, 1:44:31 PM

- | | | | |
|-------------------|----------------------------|-----------------|---------------------------|
| Parcels | Building Footprint | County Highways | Municipal Boundary |
| County Boundary | Rivers and Streams Zoom | Local Roads | City Boundary |
| Regional Counties | Calumet Roads Cartographic | City Streets | Village Boundary |
| | State Highways | | Regional Counties Outline |



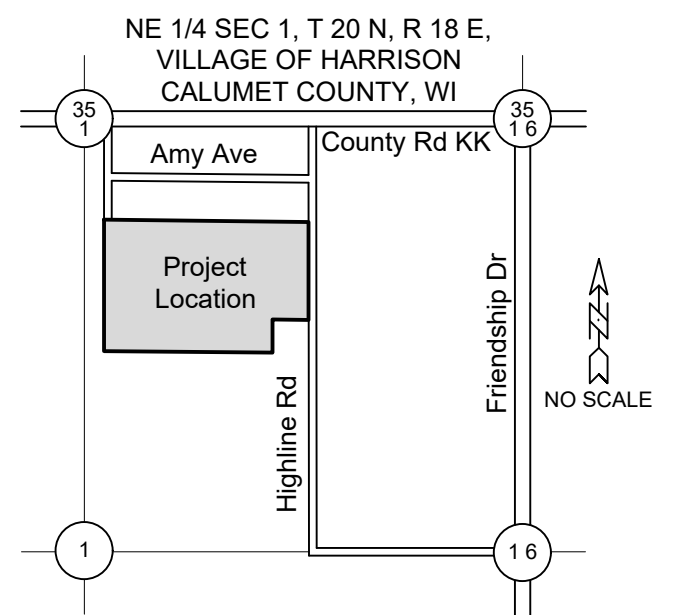
Preliminary Plat of Spranger Estates

All of Lot 1 CSM 2182 and Unplatted lands being part of the Northwest 1/4 of the Fractional Northeast 1/4 of Section 01, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin



Bearings are referenced to the West line of the Northeast 1/4, Section 01, T20N, R18E, assumed to bear S00°06'12"E, base on the Calumet County Coordinate System.

LOCATION MAP



SUPPLEMENTARY DATA
 Total Area = 965,277 SF 22.1597 acres
 RW Area = 230,939 SF 5.3016 acres
 Net Area = 734,338 SF 16.8581 acres
 Number of Lots = 44 Lots 1 Outlot
 Average lot size = 13,388 SF
 Typical lot dimension = 105' x 124'
 Lineal feet of street = 3,143 LF
 Existing zoning = AG & RR
 Proposed zoning = RTF and RR
 Approving Authorities
 Village of Harrison
 Objecting Authorities
 Department of Administration
 Calumet County
NOTE
 Utility and Drainage Easements will be shown on Final Plat

BENCHMARKS (NAVD88)

- BM 0 NGS Benchmark
PID- DE7729, Designation - 4X74
Elev 791.73'
- BM 1 "X" Cut in SE Corner of Concrete Pedestal
±45' East of C/L of Prosperity Drive
Elev 753.69'
- BM 2 "X" Cut in SE Corner of Concrete Pedestal
±60' East of BM 1
Elev 759.81'
- BM 3 "X" Cut in SW Corner of Concrete Pedestal
±225' West of C/L of Highline Road
Elev 763.07'
- BM 4 Nail Set in 8" Deciduous Tree
±425' West of C/L of Highline Road
Elev 764.30'
- BM 5 Nail Set in 8" Deciduous Tree
±750' South of BM 1
Elev 753.05'

STORM STRUCTURES

Structure #	Rim	Inv	Size	Material	Direction
MH A	755.40	745.72	48"	RCP	S
		745.72	30"	HDPE	W
		745.72	30"	HDPE	E
MH B	754.01	744.72	48"	RCP	N
		744.72	48"	RCP	S
		747.87	24"	PVC	E
MH C	753.29	744.41	48"	RCP	N
		744.41	48"	RCP	W
CB D	750.12	743.88	48"	RCP	E
		743.88	48"	RCP	SW

SANITARY STRUCTURES

Structure #	Rim	Inv	Size	Material	Direction
MH 1	756.20	728.98	10"	PVC	E
		728.84	12"	PVC	S
		728.78	15"	PVC	W

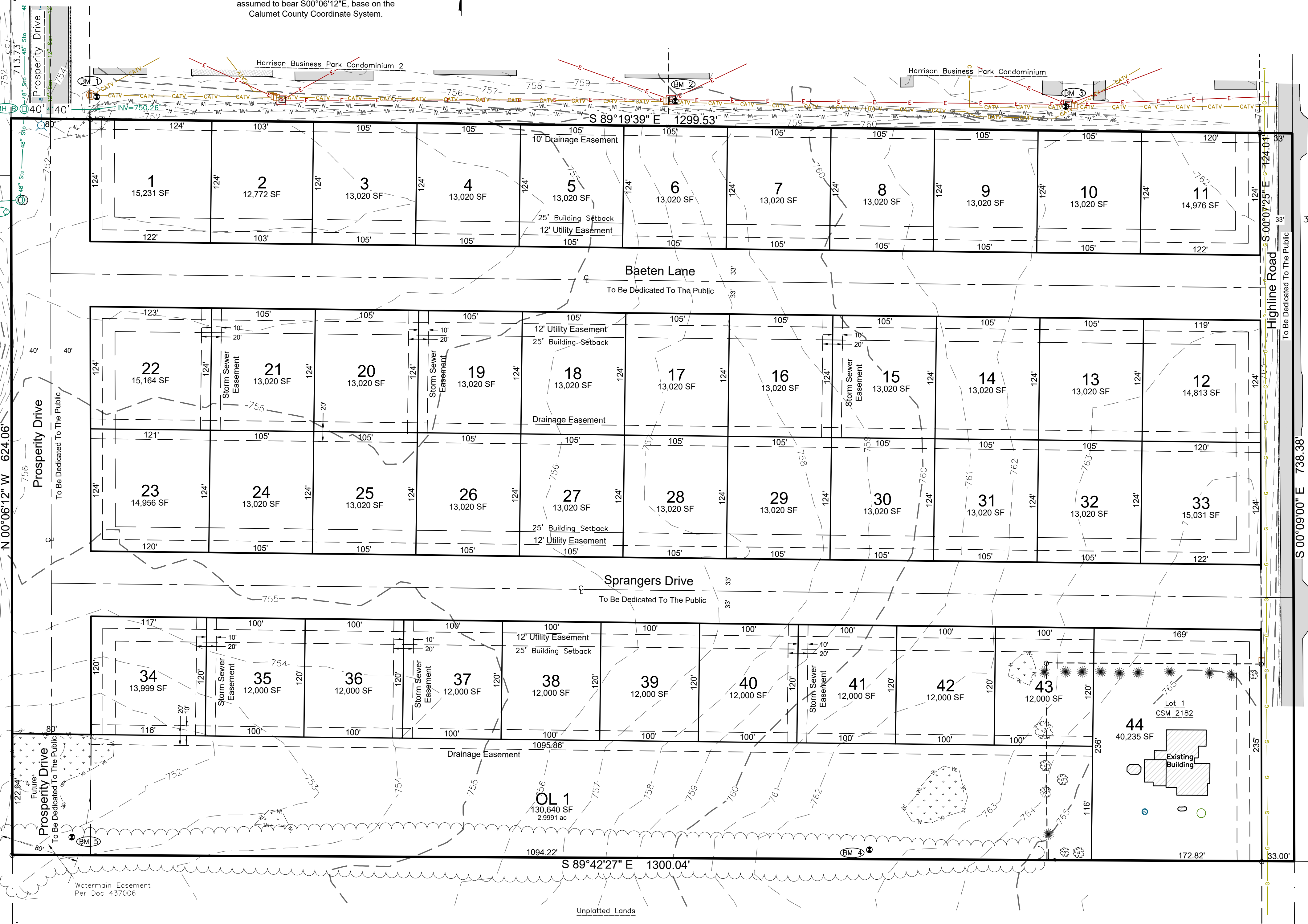
LEGEND

- CATV - CATV - Underground Cable TV
- Sto - Sto - Storm Sewer
- San - San - Sanitary Sewer
- W - W - Water Main
- E - E - Underground Electric
- G - G - Underground Gas Line
- F - F - Fence - Wood
- TL - TL - Trelise
- IC - IC - Index Contour
- IM - IM - Intermediate Contour
- DL - DL - Delineated Wetlands
- Sanitary MH / Tank / Base
- Storm Manhole
- Sanitary Sewer Catch Basin / Yard Drain
- Water MH / Well
- Hydrant
- Electric Transformer
- Telephone Pedestal
- Telephone Manhole
- Deciduous Tree
- Coniferous Tree
- Benchmark
- Asphalt Pavement
- Concrete Pavement
- Gravel
- Government Corner

SURVEYOR'S CERTIFICATE

I, James R. Sehloff, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the Village of Harrison.

James R. Sehloff, P.L.S. No. S-2692 Date



North 1/4 Corner Section 01, T20N, R18E
Masonry Nail Found

S/L of the NE 1/4, Section 01
N89°36'44"W 2602.28'

East 1/4 Corner Section 01, T20N, R18E
Masonry Nail Found

Center of Section Corner Section 01, T20N, R18E
Cut Cross on 6" by 6" Stone

Sep 20, 2023 - 08:55 AM J:\Projects\7816bae\dwg\Civil_3D\7816Plat.dwg Printed by: jim
DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1164 Province Terrace, Menasha, WI 54952
 Ph: 920-991-1866 Fax: 920-441-0804
 www.davelpro.com
PRELIMINARY PLAT
Spranger Estates
 Village of Harrison, Calumet County, WI
 For: Mel Baeten
 Date: 09/20/2023
 Filename: 7816Plat.dwg
 Author: JRS
 Last Saved by: jim
 Page 1 of 1

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Developer's Agreement for North Shore Ridge

Issue:

Does the Board wish to approve the developer's agreement with North Shore Ridge? The Board may approve the development agreement, approve the agreement with amended language, postpone action, or not approve the agreement.

Background and Additional Information:

As a part of the subdivision plat approval process, the Village requires a Development Agreement in order to assure all the public improvements are installed per Village standards. The Development Agreement provides standards for utility and roadway construction in a temporary state and final state.

The applicant is proposing a 21-lot and 2-outlot final plat for a new subdivision called North Shore Ridge on 45.64 acres of land in the Village. The subdivision is located off of Firelane 10 along the north shore of Lake Winnebago.

The Developer has completed Final Subdivision Approval in May 2023. Sanitary sewer, water main and storm sewer installations as well as grading and gravel have been completed this summer. Currently, the utilities are being installed in Fall 2023. The remaining items street improvement items are expected to be completed in 2024.

Under the agreement, the developer will be making a payment in lieu of parkland dedication in the amount of \$11,491.

Budget Impacts:

None

Recommended Action:

Staff suggests approval of the developer's agreement for a new subdivision called North Shore Ridge located off of Firelane 10 along the north shore of Lake Winnebago in the Village.

Attachments:

- [North Shore Ridge Developers Agreement \(DRAFT\).pdf](#)

**SUBDIVISION DEVELOPMENT AGREEMENT
NORTH SHORE RIDGE**

THIS AGREEMENT, made this 26th day of September, 2023, between North Shore Ridge, LLC, hereinafter called “Subdivider”, and the Village of Harrison, a municipal corporation of the State of Wisconsin, located in Calumet and Outagamie counties, hereinafter called “Village”.

WHEREAS, Subdivider is the owner of approximately 45.64-acres of land in the Village, said land being referred to as “North Shore Ridge” described as:

Part of Lot 2 Certified Survey Map 573816; part of Lots 7-11 Block 1, part of Block 3 & part of Block 3B, Shore Acres; the Vacated right of way of North Shore Drive and unplatted lands all located in the Southeast 1/4 of the Southeast 1/4; unplatted lands located in part of the Southwest 1/4 of the Southeast 1/4, all being in Section 16; part of Lots 7-11, Block 1, Shore Acres and unplatted lands all located in Section 21; part of unplatted lands located in the Southwest 1/4 of the Southwest 1/4 Section 15; and all of Outlot 2 of Certified Survey Map 3914 Located in Government Lot 4, Section 22; all being located in Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

WHEREAS, Subdivider desires to subdivide and develop said lands;

WHEREAS, said lands are presently zoned or planned to be zoned as **RS-1 | Single-Family Residential (Suburban)** which permits the above development; and

WHEREAS, the Plan Commission has recommended to the Village Board that the proposed subdivision of the above described lands be given final approval when the final plat thereof has been presented to the Village Board on the condition that the Subdivider enter into an agreement with the Village relative to the manner and method by which said lands are to be developed; and

WHEREAS, the Subdivider agrees to develop said land as herein described in accordance with this Agreement and in accordance with all of the ordinances and regulations of the Village of Harrison; and

WHEREAS, the developer/subdivider assures the Village and shall on the plat acknowledge: “The owner/subdivider has no notice or knowledge of any environmental problems (the existence of hazardous or toxic substances) of any sort on the property being transferred. The owner/subdivider understands that it will pay for any costs to remediate any environmental problems encountered during construction of any of the public improvements required by the Village on the plat in the Developer’s Agreement. The owner/subdivider understand that they shall be individually responsible for any environmental problems found on the land, transferred to the Village on the Plat of Survey or Certified Survey Map during the construction of roads or other dedications and agree to hold the Village harmless until construction, installation or grading is complete.”; and

WHEREAS, the Village and Subdivider agree that the required dedications for surface water drainage and detention shall be dedicated with the plat acceptance, but shall be constructed by the developer as specified. Security for performance of the construction shall be secured by letter of credit or escrow. Security for performance shall not be released in full or in part, at the discretion of the Village, until performance is complete and sufficient development of the subdivision has occurred to satisfy the Village that further development related impairment or damage of surface water structures will not occur.

NOW, THEREFORE, in consideration of the granting of approval of a final plat for **North Shore Ridge** and the development thereof by the Village Board, the Subdivider does hereby agree to subdivide and develop said lands as follows:

SECTION 1 – IMPROVEMENTS

All public improvements shall be in accordance with the Village of Harrison standards and specifications as established in the *Standard Specifications Manual*, the Land Division Ordinance, and all other ordinances for the Village of Harrison. All plans and specifications for the public improvements shall require approval from the Village Engineer and Public Works Director prior to proceeding with construction.

A. ROADS AND STREETS The **Subdivider** and **Village** hereby agrees:

To furnish, construct, grade and surface all roads and streets in the subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village.

The Village has given consideration to the installation required and completion dates shall hereinafter be established and specified below. The completion dates are based upon the developer's installation in accordance with the land division ordinance and the **FINAL** plan specifications and drawings approved by the Village.

All street construction, including but not limited to, sanitary sewer, watermain, storm sewer and associated laterals, subgrade, gravel base, and 1½" temporary asphalt binder shall be inspected by the Village, or their designee, in accordance with Section I, below.

Once the Village of Harrison standards have been met, the Village Board will take action respectively, to accept the listed roads. Acceptance of a temporary asphalt road may only occur after the subgrade, gravel, and 1½" temporary asphalt binder has been installed and inspected by the Village, all utilities (sanitary sewer, water, storm sewer, gas, electric, cable/phone, etc.) have been installed, and all terraces and primary drainage swales and ditches have been graded, seeded, and mulched and inspected by the Village. Once approved, the roads will sit for a period not less than two (2) freeze/thaw cycles but no more than three (3) years after acceptance by the Village Board.

During the specified time period, the mountable curb and gutter shall be installed, the 4-inch asphalt paving completed, and sidewalks and/or trails installed. The Subdivider shall be responsible for the construction of the mountable curb and gutter, asphalt paving, and sidewalk and/or trail construction. All sidewalks to be installed as part of a single project and shall not be installed on a per lot basis unless approved by the Public Works Department.

All costs for construction of the curb and gutter, the asphalt paving, and sidewalks and/or trails shall be held in escrow, in the form of a Performance Bond, Letter of Credit, or Cash Escrow, payable to the Village of Harrison.

Any variation to the proposed schedule of the improvements as set forth in the contract below may be extended where requests are made by the Subdivider for construction during periods within the determination of the Public Works Director and the Village's Engineer, require extension of time periods to assure the Village that the improvements will not suffer from premature degeneration as a result of said construction.

For new utility or street construction between November 15th and May 1st, there will be an additional warranty period of three years beginning from the time the road is accepted by the Village. Such warranty shall apply to all improvements in case of failure. Such warranty shall be in the form of a Performance Bond, Letter of Credit or Cash Escrow in an amount sufficient, as approved by the Public Works Department and/or Village engineer, to repair defects in the roadway. Repair of such defects shall be determined by the Public Works Department.

The schedule for construction shall be as follows:

Timeframe	
Subdivision	North Shore Ridge
Final Subdivision Approval	May 2023
Sanitary, Water, and Storm Sewers	Summer 2023
Utilities (Gas, Electric, Phone, Cable, etc.)	Fall 2023
Grade & Gravel	Summer 2023
Terraces	Spring 2024
1½" Temporary Asphalt Binder	Spring 2024
Landscape Berm with Plantings	N/A
Mountable Concrete Curb & Gutter	April 2024 - September 2024
4" Asphalt Pavement	April 2024 - September 2024
Sidewalks/Trails	April 2024 - September 2024
Final Terrace Restoration	April 2024 - September 2024

If 80% of the property owners of the subdivision request an earlier timeframe for curb & gutter, asphalt pavement, and sidewalks/trails to be installed, the Village Board may review such request.

B. CURB AND GUTTER The **Subdivider** hereby agrees:

1. To furnish, construct and install curb and gutter in accordance with the plat, plans, specifications and drawings attached hereto as Exhibit "A" and to complete said installation as set forth in the schedule above.

C. SIDEWALKS The **Subdivider** hereby agrees:

1. Sidewalks are not required in this development. The portion of the development on a public street will only serve four (4) lots and will not connect to future development. The remainder of the development will be on a private street without sidewalks.

D. TRAILS None are proposed.

E. SANITARY SEWER The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide a complete sewerage systems throughout the entire subdivision, all in accordance with the plat plans, specifications and drawings *as per the requirements of Harrison Utilities* and the Standards Specifications Manual for the Village of Harrison.

2. To install separate sanitary sewer laterals six (6') feet into each lot within the subdivision in accordance with the Standards Specifications Manual for the Village of Harrison.
3. The sanitary sewer system will not be accepted until the sanitary sewers have been installed and tested in accordance with *Harrison Utilities* specifications on file with the Department of Natural Resources and the Subdivider's plan specifications as *Harrison Utilities* and the Village's engineer.

F. WATER The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide a complete water distribution system throughout the entire subdivision, all in accordance with the plat, plans, specifications and drawings *as per the requirements of Harrison Utilities* and the Standards Specifications Manual for the Village of Harrison.
2. To install separate water laterals six (6') feet into each lot within the subdivision in accordance with the Standards Specifications Manual for the Village of Harrison.
3. The water distribution system will not be accepted until the water distribution system has been installed and tested in accordance with *Harrison Utilities* specifications on file with the Department of Natural Resources and Public Service Commission and the Subdivider's plans and specifications approved by *Harrison Utilities* and the Village's engineer.

G. SURFACE WATER DRAINAGE The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide adequate facilities for storm and surface water drainage throughout the entire subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village and the Wisconsin Department of Natural Resources (WDNR) Post-Construction Performance Standards.
2. All stormwater management facility construction, including but not limited to, retention/detention ponds, primary drainage swales, and associated piping systems shall be inspected by an on-site inspector designated by the Village, before acceptance by the Village.
3. To install separate storm sewer laterals six (6') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual* for the Village of Harrison.
4. The Village Board will not accept the storm and surface water drainage improvements until the same have been installed and tested in accordance with the Village's specifications and the Subdivider's plans and specifications approved by the Village. The storm water and surface water drainage improvements shall be completed before a release of the performance guarantee specified by this contract.

H. EROSION CONTROL The **Subdivider** hereby agrees:

1. To install silt fence at the right-of-way line along all streets in the **FINAL** plat prior to acceptance of the street(s) in a graveled state. Silt fence to be installed in accordance with the Wisconsin Department of Natural Resources (WDNR) Technical Standards.

2. Maintain silt fence along the right-of-way line until all land disturbances have been stabilized in accordance with WDNR Technical Standards.
3. Maintain all other erosion control practices for stormwater management facilities, environmental protections, etc., in accordance with WDNR Technical Standards.

I. GRADING The **Subdivider** hereby agrees:

1. To complete rough grading and finish grading along all primary drainage swales and ditches in the subdivision all in accordance with **FINAL** plat, plans specifications and drawings approved by the Village.
2. To complete rough grading along all property lines to the design grade.
3. To seed and establish a vegetative cover over all disturbed areas.

J. LANDSCAPING RESTORATION The **Subdivider** hereby agrees:

1. To preserve to the maximum extent possible existing trees, shrubbery, vines and grasses not actually lying within public roadways, easements, drainageways, building foundations sites, private driveways, solid absorption waste disposal areas, paths and trails by use of sound conservation practices.
2. To remove and lawfully dispose of all destroyed trees, brush, tree trunks, shrubs and other natural growth and all rubbish.
3. To provide topsoil, seed, fertilizer and mulch for primary drainage swales and ditches and seed fertilizer and mulch for terrace areas in order to provide permanent growth of grass prior to acceptance of the street(s) in a temporary state.
4. To provide a growth of grass and warranty for washouts or other destruction of the drainage plan structures.

K. LANDSCAPE BERMS The **Subdivider** hereby agrees:

1. None are proposed.

L. INSPECTIONS The **Subdivider** hereby agrees:

1. To allow for the Village, or a third party selected by the Village, to inspect all improvements for the purpose of ensuring compliance with the *Standard Specifications Manual* for the Village of Harrison.
2. To pay for all costs associated with the inspection of improvements within the subdivision development. Cost of Village inspections to be billed at the following rates: \$52 per hour for Engineering Technician (Field Inspector), \$59 per hour for Public Works Lead Foreman, and \$69 per hour for Operator, plus actual costs for incidental items, such as equipment, mileage, etc. Costs of third party inspectors to be billed at actual costs to the Village.

M. PAYMENT IN LIEU OF PARKLAND The **Subdivider** hereby agrees:

1. To pay the Village a fee in lieu of parkland dedication in an amount equal to **\$11,491** prior to the Village signing the Final Plat. Fee in lieu of parkland is based on the following assumptions in the park impact fee and public needs assessment document: \$25,000 per acre of parkland, 6.65-acres of parkland per 1,000 residents, and 2.88 persons per household ($\$25,000 * 6.65 / 1,000 * 2.88 =$ per lot fee). There are 24-lots in North Shore Ridge subdivision.
- N. STREET LIGHTS** The **Subdivider** hereby agrees:
1. To furnish, construct, install and provide street lights at the intersections of Firelane 10 and Brick Lane. Such streets lights are to be LED lights mounted on a black, smooth fiberglass pole approved by the Village. If conditions warrant, installation on an existing pole may be approved by the Village.

SECTION II – MISCELLANEOUS REQUIREMENTS

- A. Survey Monuments. The Subdivider hereby agrees to properly place and install all survey or other monuments required by statute and ordinance.
- B. Grade. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner, the final signed plan set showing the finished grade at each lot corner, proposed grade around the foundation, and benchmarks on all hydrant tag bolts.
- C. Plans. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner all plans and specifications identified in the Land Division Ordinance of the Village of Harrison.
- D. Compliance with Ordinances and Statutes. The Subdivider hereby agrees to comply with the requirements and provisions of all Village ordinances and state statutes with the exception of Ordinance requiring sidewalks.
- E. Record Drawings. The Subdivider agrees to provide the Village with grade sheets and record drawings of the sanitary sewer, water main, storm sewer improvements, and streets showing location of all the appurtenances and features of the systems as required by the standard specifications.
- F. Locations for Laterals or Other Improvements. If locates are necessary for any reason prior to final acceptance, the developer shall either provide adequate record drawings to the Village or the developer shall provide the field locates of utilities (such as laterals).

SECTION III – PUBLIC IMPROVEMENT GUARANTEE

- A. The Village will not sign the final plat until such improvement is guaranteed as listed in A(1).
 1. The Subdivider shall provide an irrevocable letter of credit, or cash escrow, together referred to as Financial Guarantee, of which the Village can draw from, for an amount equal to one hundred twenty percent (120%) of the cost of furnishing, constructing, installing, staking, inspecting and testing the

improvement as required by this contract. The amount shall include construction engineering costs, inspection, and shall be subject to final approval by the Village. (Improvements are described in this contract in Section 1 – Part, A, B, C, D, E, F, G, H, I, J, K, L, M & N hereof) The improvements shall be guaranteed prior to the Village approving the final plat.

The Subdivider shall notify the Village a minimum of ninety (90) days prior to the expiration of the Financial Guarantee. The Subdivider shall cause the Financial Guarantee to automatically renew year after year until released fully by the Village. Failure to notify the Village in writing that the Financial Guarantee will expire will be deemed a violation of this Agreement and the Village Board shall have the authority to draw upon the Financial Guarantee at any time.

That amount of the public improvements, **as provided by the developer's engineer**, and verified by the Village engineer is \$129,386.31

A detail of the estimated cost shall be attached as Exhibit "B".

- B. The Subdivider shall furnish, construct, install, stake, inspect and test the improvement. The improvement shall be dedicated to and accepted by the Village prior to the Village approving any release of a public improvement guarantee.
- C. The Subdivider hereby agrees to guarantee the improvements described in Section I hereof against defects due to faulty materials or workmanship which appear within a period of two (2) years [or three (3) years if winter construction is utilized] from the date the final course of asphalt has been laid and shall pay for any damages resulting therefrom to Village property. The warranty shall be in the form of a letter of credit, or cash escrow in an amount sufficient, as approved by the Public Works Department and/or Village Engineer, to repair such defect. Repair of such defect shall be determined by the Public Works Department.
- D. As improvements required by this Agreement are completed, approved and accepted by the Village, the Subdivider may request a reduction of the public improvement guarantee based upon a demonstration that there exists no necessity for a guarantee in the full amount as originally required. Reductions in the amount of the public improvement guarantee shall be solely within the discretion of the Village Board and shall be made only upon recommendation by the Public Works Department and Village Engineer.
- E. That the public improvement guarantee provided hereunder shall in all respects require compliance with the land division ordinance and particularly the performance guarantee as required by Article IV entitled "Development Agreements".

SECTION IV – BUILDING & ZONING PERMITS

- A. The Village will not allow building permits or zoning permits to be issued to any person in the said subdivision until all improvements required herein have been dedicated to and accepted by the Village. The Village will perform no repair, maintenance or snow plowing upon said improvements until full acceptance of the roadways by the Village.

- B. Building permits and zoning permits may be issued by the Village upon all outstanding inspection and plan review fees or charges being paid and dedication acceptance and verification by the Village that the provisions of this Agreement have been complied with.
- C. The Village shall also require verification that all public improvements have been paid for in the form of Lien Waivers from all persons providing materials or performing work on the Public Improvements for which certification is sought, and upon recording of the final plat, provided that the Subdivider has filed a sufficient Financial Guarantee with the Village to cover the cost of remaining items. Should the Subdivider fail to complete any items pursuant to the terms of the contract by the date set forth herein, the Village shall have the right through the Financial Guarantee provided by the Subdivider to complete the said improvement and the Village shall have unrestricted access to the Subdivider's land for said purpose.
- D. Further, in the event that during the construction of the improvements specified herein, it is determined by the Public Works Department, or Village's Engineer, that the Subdivider and/or its subcontractors installing said improvements have created a situation that is hazardous to the public and requires guarding improvement or repair, the Village may access the Subdivider's property for the purpose of making said repairs and any costs associated with the maintenance of roadways, filling of holes, removal of obstructions or other necessary work may be charged against the cash escrow or irrevocable letter of credit. The Public Works Department shall make an effort to notify the Subdivider of the situation. The Public Works Department and the Engineer in their judgment may determine the necessity of the repairs are urgent in nature and complete those repairs without notice to the Subdivider.

SECTION V – AMENDMENTS

The Village Board and Subdivider by mutual consent may amend this Agreement at any regularly scheduled meeting of the Village Board of the Village of Harrison. The Village Board shall not, however, consent to an amendment until after having first received a recommendation from the Public Works Director and/or the Village's Engineer.

The rest of this page left blank intentionally.

EXHIBIT A

Final Plat, Plans, and Drawings as approved by the Village.

EXHIBIT B

Engineer's Cost Estimate for Improvements

North Shore Ridge Engineer's Estimate of Probable Costs
 Village of Harrison
 2023-09-05

Item	Description	Units	Quantity	Unit Cost	Mated Cost
Site Grading & Erosion Controls					
1	Erosion Mat - Class 1 Type B	s.y.	6,021	\$1.90	\$11,439.90
2	Seed & Mulch Street Terrace & Utility Easement	s.y.	3,733	\$1.25	\$4,666.67
Subtotal					\$16,106.57
Pavement Construction - Brick Lane					
1	30" Mountable Curb & Gutter	l.f.	1,795	\$16.50	\$29,617.50
2	2" Binder Course Asphalt Paving	ton	415	\$95.00	\$39,382.78
3	2" Finish Course Asphalt Paving	ton	415	\$85.00	\$35,237.22
4	Asphalt Flume	LS	1	\$900.00	\$900.00
Subtotal					\$105,137.50
20% Contingency					\$24,248.81
Total					\$129,386.31

EXHIBIT C

Financial Guarantee

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Harrison Utilities Office Manager Final Job Description Including Wage Scale and Exemption Status

Issue:

Should the Village change the job description for this position?

Background and Additional Information:

The Village Board approved a revision of the role previously known as the Lead Billing Clerk at HU. The revisions included more leadership functions including now having a direct report.

The Board directed staff to have the revised role reviewed for classification with a wage grade recommendation.

The consultant recommended the position remain non-exempt (aka paid hourly) and be moved to Pay Grade I.

Budget Impacts:

This will add \$4,916 in wages to HU for 2023.

Recommended Action:

Motion to approve the final Harrison Utilities Office Manager position description including status of (exempt/non-exempt) and at the rating on the Harrison wage scale.

Attachments:

- [JD HU Office Mgr July 2023 final.pdf](#)
- [MEMO Village Board 9-26-23 HU Office Manager Job Description Attach Wage Rec .pdf](#)
- [MEMO Village Board 9-26-23 HU Office Manager Job Description Attach FLSA.pdf](#)
- [Wage Structure Updated For 2023 \(Incr 2%\) Excel Copy.pdf](#)

VILLAGE OF HARRISON JOB DESCRIPTION

Position:	HU Office Manager
Department:	Harrison Utilities
Reports to:	Assistant Village Manager
FLSA Status:	Non-exempt
Pay Grade:	I
Benefits:	All benefits for full-time position
Last Updated:	July, 2023

Position Summary

Provides office leadership, as defined in the Major Position Duties, for Harrison Utilities. Manages the Billing Clerk to ensure completion of Utility Billing and customer account related tasks. Maintains an office presence during Utility business hours 7:30 AM – 3:30 PM Monday through Friday.

Major Position Duties:

1. Ensures completion, in cooperation with staff and outside service providers, of regulatory reports including Public Service Commission (PSC), Department of Natural Resources (DNR), and financial audit.
2. Approves and codes invoices for accounts payable of the Utility, in cooperation with staff, within the framework of the approved Annual Budget.
3. Prepares, in cooperation with staff, the Utility Report for the Village Board.
4. Develops and maintains, in cooperation with staff, the Capital Improvement Plan for the Utility.
5. Assists in preparation of the annual budget for both water and sewer utilities.
6. Maintains Intergovernmental Agreements, in cooperation with staff, with relevant governmental entities.
7. Represents the Utility on the Neenah-Menasha Sewerage Commission.
8. Develops and maintains ordinances, in cooperation with staff and outside service providers, pertaining to the Utility.
9. Processes sanitary sewer and watermain permit applications.
10. Invoices developers for development related engineering services completed by the Utility's engineering firm.
11. Manages special assessments; invoices for them, tracks payments, and prepares them for addition

to tax rolls.

12. Prepares, in cooperation with staff, delinquent utility accounts for assessment to property tax bills.
13. Manages the Utility Billing Clerk, including assisting as needed with: processing payments to the Utility, generating the monthly utility bills, taking customer telephone calls and walk-in traffic, setting up new accounts, preparing deposits, processing work orders, issuing sanitary sewer connection permits, issuing well permits, completing real estate inquiries, etc.
14. Performs other duties as assigned.

Qualifications:

Education and Experience: Must be a high school graduate or an equivalent. Preference for an Associates Degree or higher in business education or related experience. Experience preferred in an office environment including knowledge/understanding of a public utility and the regulatory/auditory requirements of it.

Requires a valid Wisconsin driver's license.

Knowledge, Skill, and Abilities:

Ability to operate a computer. Has experience or capacity to learn the specific software utilized by Harrison Utilities including: internet-based programs, Microsoft products such as Word, Excel, Publisher, PowerPoint, Outlook, Explorer and Windows and Workhorse financial software.

Ability to use other office machines including a copier, a shredder, and voice mail system.

Ability to communicate effectively with a variety of people, including the public.

Ability to respectfully handle difficult situations with public and staff.

Ability to perform physical labor needed in an office environment including but not limited to lifting boxes of files and moving office machines.

This position summary is not to be an all-inclusive list of job duties and requirements, but an illustrative description of typical position responsibilities, duties, qualifications, etc.



August 17, 2023

MEMORANDUM

TO: Matt Heiser, Village Manager, Village of Harrison

FR: Ashley McCluskey, Compensation Analyst, Carlson Dettmann Consulting

RE: Classification Review: Lead Utilities Billing Clerk

The village provided job documentation for a new position titled Lead Utilities Billing Clerk. The position was evaluated, and the recommendations follow below.

Classification Review: The Lead Utilities Billing Clerk provides office management support for Harrison Utilities. The position supervises the Utilities Billing Clerk to ensure completion of utility billing and customer account related tasks. A high school diploma, or equivalent, and relevant experience are required. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade I**.

Please feel free to contact me with questions on this review.



To: Village of Harrison

From: Christine Storlie, Sr. HR Consultant

Date: August 4, 2023

Re: Lead Billing Clerk Exemption Status

I reviewed the job description that was provided for the Lead Billing Clerk position.

The administrative exemption is the most common exemption under which similar positions are tested against. In order to qualify for the administrative exemption under the Fair Labor Standards Act (FLSA), an employee's primary duty must be the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; and the employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance.

Although this position performs office or non-manual work directly related to the management or general business operations of the employer or the employer's customers, I do not believe that this position's duties reach the level of discretion and independent judgement needed to meet the FLSA requirements. A majority of the work is performed in cooperation with other staff members and does not allow for independent judgement or discretion. The billing work is closely associated with general accounting work that does not need additional educational requirements and does not appear to have any independent discretion.

This position oversees the work of one position, Utility Billing Clerk. To be eligible for the executive exemption, the employee must customarily and regularly direct the work of at least two or more other full-time employees or their equivalent; and have the authority to hire or fire other employees, or the employee's suggestions and recommendations as to the hiring, firing, advancement, promotion or any other change of status of other employees.

Based on the information above, my recommendation would be for this position to be non-exempt.

2023 GRADE ORDER LIST: STEP PLAN (2021/2022 Plan Increased 2%)

Grade	Job Title	Dept	87.50%	90%	92.50%	95%	97.50%	Control Point	101.25%	102.50%	103.75%	105%	106.25%	107.50%	108.75%	110%	111.25%	112.50%
			Minimum	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
Q	Village Manager	Adminstn	\$47.45	\$48.81	\$50.16	\$51.52	\$52.88	\$54.23	\$54.91	\$55.59	\$56.26	\$56.95	\$57.62	\$58.30	\$58.98	\$59.66	\$60.33	\$61.02
P	VACANT		\$43.97	\$45.23	\$46.48	\$47.75	\$49.00	\$50.26	\$50.89	\$51.51	\$52.14	\$52.76	\$53.40	\$54.03	\$54.65	\$55.28	\$55.91	\$56.54
O	Assistant Village Manager	Adm/DPW/HU	\$41.67	\$42.85	\$44.04	\$45.24	\$46.42	\$47.61	\$48.21	\$48.81	\$49.40	\$49.99	\$50.59	\$51.18	\$51.78	\$52.38	\$52.97	\$53.57
N	Fire Chief	Fire	\$39.34	\$40.46	\$41.59	\$42.72	\$43.84	\$44.96	\$45.52	\$46.08	\$46.64	\$47.21	\$47.78	\$48.34	\$48.90	\$49.46	\$50.02	\$50.58
M	VACANT		\$37.03	\$38.08	\$39.14	\$40.20	\$41.25	\$42.31	\$42.84	\$43.37	\$43.90	\$44.42	\$44.95	\$45.48	\$46.01	\$46.54	\$47.07	\$47.60
L	Village Planner (VACANT)	Planning	\$34.70	\$35.69	\$36.68	\$37.68	\$38.67	\$39.66	\$40.16	\$40.65	\$41.15	\$41.64	\$42.14	\$42.64	\$43.13	\$43.63	\$44.12	\$44.61
K	Operations Manager	DPW	\$32.39	\$33.31	\$34.24	\$35.17	\$36.09	\$37.02	\$37.47	\$37.94	\$38.40	\$38.86	\$39.33	\$39.79	\$40.26	\$40.72	\$41.18	\$41.65
J	Village Clerk/Treasurer Utilities Operator Foreman	Adminstn Utilities	\$30.07	\$30.93	\$31.78	\$32.65	\$33.51	\$34.36	\$34.79	\$35.22	\$35.65	\$36.08	\$36.52	\$36.94	\$37.37	\$37.80	\$38.23	\$38.66
I	Public Works Lead Foreman Assistant Planner	DPW Planning	\$27.74	\$28.54	\$29.34	\$30.13	\$30.92	\$31.71	\$32.11	\$32.51	\$32.91	\$33.29	\$33.69	\$34.09	\$34.49	\$34.88	\$35.28	\$35.68
H	Engineering Tech/Code Enforcement Utilities Operator Parks Foreman (Proposed 2023)	DPW Utilities DPW	\$25.43	\$26.15	\$26.88	\$27.61	\$28.34	\$29.06	\$29.43	\$29.78	\$30.15	\$30.51	\$30.88	\$31.24	\$31.60	\$31.97	\$32.33	\$32.69
G	Public Works Laborer	DPW	\$23.11	\$23.78	\$24.44	\$25.10	\$25.76	\$26.42	\$26.74	\$27.08	\$27.41	\$27.74	\$28.07	\$28.40	\$28.73	\$29.06	\$29.39	\$29.72
F	Accounting Clerk Deputy Clerk/Deputy Treasurer Utility Billing Clerk II	Adminstn Adminstn Utilities	\$20.80	\$21.39	\$21.98	\$22.58	\$23.17	\$23.77	\$24.06	\$24.36	\$24.65	\$24.96	\$25.26	\$25.55	\$25.85	\$26.14	\$26.44	\$26.73
E	Utilities Billing Clerk I Financial Assistant	Utilities Admin	\$19.05	\$19.60	\$20.15	\$20.69	\$21.24	\$21.78	\$22.05	\$22.32	\$22.59	\$22.87	\$23.13	\$23.41	\$23.68	\$23.96	\$24.23	\$24.50
D	VACANT		\$17.89	\$18.41	\$18.92	\$19.43	\$19.94	\$20.45	\$20.71	\$20.96	\$21.22	\$21.47	\$21.73	\$21.98	\$22.24	\$22.50	\$22.76	\$23.01
C	Administrative Assistant	Adminstn	\$16.74	\$17.22	\$17.69	\$18.17	\$18.65	\$19.13	\$19.36	\$19.60	\$19.84	\$20.08	\$20.32	\$20.56	\$20.80	\$21.04	\$21.28	\$21.51
B	VACANT		\$15.58	\$16.02	\$16.46	\$16.91	\$17.35	\$17.80	\$18.02	\$18.25	\$18.46	\$18.69	\$18.91	\$19.14	\$19.36	\$19.58	\$19.80	\$20.02
A	VACANT		\$14.42	\$14.83	\$15.25	\$15.66	\$16.08	\$16.48	\$16.69	\$16.89	\$17.11	\$17.31	\$17.51	\$17.72	\$17.92	\$18.14	\$18.34	\$18.54

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Amend Intergovernmental Agreement with Appleton for Utility Service Cases

Issue:

Should the Village change its agreement with the City of Appleton to accommodate two parcels?

Background and Additional Information:

Recently Harrison Utilities received applications from two parcels for connection to utilities that presented an unusual circumstance. They are parcel numbers 43812 and 44004 at the intersection of Midway Road and Lake Park Road.

The parcels reside in the Village of Harrison, they are in the HU service area, but HU does not have any water/sewer mains abutting their property. Conversely, the City of Appleton does have mains abutting their property.

Thus, it would make sense to have the City of Appleton be the provider of service to these two properties.

The Village already has an agreement with the City of Appleton regarding the provision of water/sanitary sewer services. The city drafted an amendment to the agreement to accommodate the two properties. The amendment does not provide for annexation to the city. The Village Attorney has reviewed the agreement and has no concerns with the agreement.

Budget Impacts:

None.

Recommended Action:

Motion to approve the amendment to the Intergovernmental Agreement between the Village of Harrison and the City of Appleton.

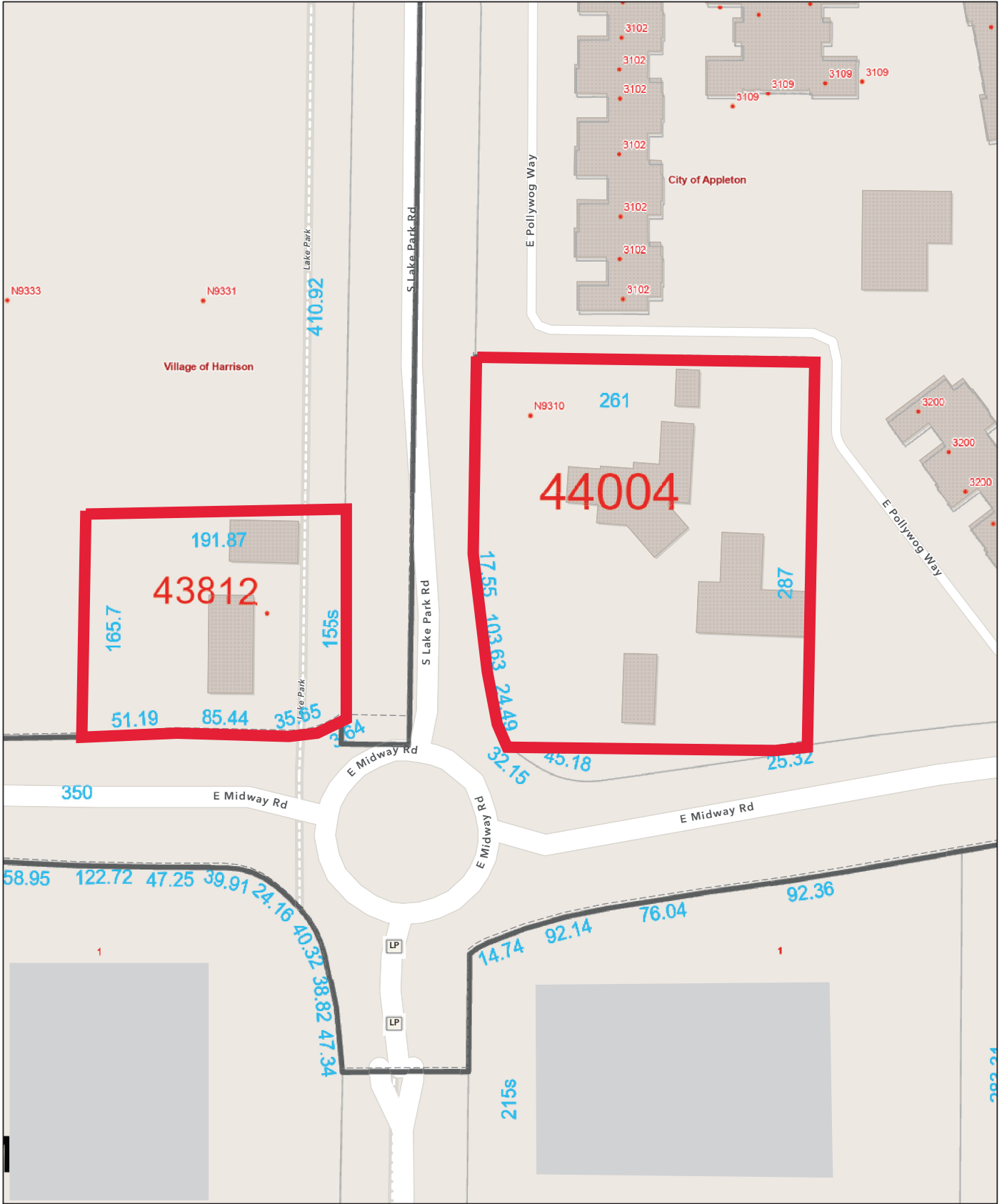
Attachments:

- [MEMO Village Board 9-26-23 Amend Agreement City of Appleton Attach 2 Exhibit A_Harrison](#)

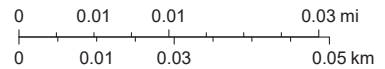
Parcels 43812_44004.pdf

- MEMO Village Board 9-26-23 Amend Agreement City of Appleton Attach 1.pdf
- MEMO Village Board 9-26-23 Amend Agreement City of Appleton Attach 3 Original IGA.pdf

Exhibit A



1:1,128



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ADDENDUM TO
INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN
CITY OF APPLETON AND VILLAGE OF HARRISON CONCERNING SERVICES

The Parties to this Intergovernmental Cooperation Agreement (hereinafter the “Agreement”) are the City of Appleton (hereinafter the “City”) and the Village of Harrison (hereinafter the “Village”).

RECITALS

WHEREAS, in June of 2020 the parties entered into an Intergovernmental Cooperation Agreement (hereinafter “Agreement”) regarding services to the Renn Property including certain terms regarding sewer and water service to that property; and,

WHEREAS, the Parties desire to enter this Addendum to the Agreement with regard to parcels 43812 and 44004 (hereinafter the “Parcels”) as depicted in the attached Exhibit A incorporated herein by reference; and,

WHEREAS, the Parties agree that the Parcels are most cost effectively served by the City for water and sewer services and,

WHEREAS, the Parties desire that certain terms of the Agreement also apply to the Parcels.

NOW THEREFORE, the parties agree as follows:

1. The statutory authority for this Addendum to the Agreement is under Wis. Stat. §66.0301(1) – (5).
2. The City agrees to provide sewer and water service to the Parcels and the Parties agree the parcels shall be subject to sections 9, 11, 12, 13, 14 and 15 of the Agreement as set forth in whole or in part herein:
 9. The City agrees not to charge any fees, connection or otherwise, for infrastructure that the Village has reimbursed the City for.
 11. The Village agrees to prohibit any industrial or light industrial uses (including personal storage units) on the Parcels provided that the properties have access to public sewer and public water.
 12. The City and Village shall mutually agree on the Parcels’ development concepts prior to approval of any connections to City infrastructure; however, the City may not unreasonably hinder, delay, or deny any such proposal if it is in compliance with this Agreement.

13. The City agrees not to discriminate against the current or future owners of all or any portion of the Parcels in the terms or conditions of its provision of sewer and water service to the Parcels and the rates charged by the City shall be consistent to the rates charged to other sewer customers of the City and the rates charged by the City for water shall be in accordance with rates approved by the Wisconsin Public Service Commission.
14. The Village shall assist the City in administering and enforcing the City's sewer use ordinance and water use ordinance, if any, by adopting said ordinances into its own code, as updated from time to time, to be applicable to the Parcels, and by enforcing actions for violations thereof as necessary and as requested by the City from time to time.
15. The Village shall assist the City in its efforts to collect unpaid sewer and/or water bills from current or future owners of the Parcels by certifying unpaid sewer and/or water bills to the Calumet County Clerk for placement on said property owners' tax bills as special charges, or as otherwise agreed by the parties to further the purposes of this Agreement.

3. Nothing in this Addendum shall be construed as modifying or amending the Agreement.

Dated: _____

Dated: _____

CITY OF APPLETON

VILLAGE OF HARRISON

By: _____
Jacob A. Woodford, Mayor

By: _____
Allison Blackmer, Village President

By: _____
Kami Lynch, City Clerk

By: _____
Vicki Tessen, Village Clerk

Approved as to form:

Approved as to form:

Christopher R. Behrens, City Attorney

Andrew J. Rossmeissl, Village Attorney

Provision has been made to pay the liability that will accrue under this contract.

Provision has been made to pay the liability that will accrue under this contract.

Jeri A. Ohman, Finance Director
A19-0629

Vicki Tessen, Clerk-Treasurer

**INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN
CITY OF APPLETON AND VILLAGE OF HARRISON CONCERNING SERVICES**

The Parties to this Intergovernmental Cooperation Agreement (hereinafter the "Agreement") are the City of Appleton (hereinafter the "City") and the Village of Harrison (hereinafter the "Village").

RECITALS

WHEREAS, tax parcel 43290, consisting of approximately 21.41 acres and tax parcel 43292, consisting of approximately 37.72 acres (collectively the "Renn Property") are currently located within the Village and are presently undeveloped; and,

WHEREAS, there is currently no sewer or water service to the Renn Property; and,

WHEREAS, although the Renn Property is currently located within the Village, the Wisconsin Department of Natural Resources (hereinafter "DNR") through its affiliate, the East Central Wisconsin Regional Planning Commission (hereinafter "ECWRPC"), have assigned the Renn Property to the City's Sewer Service Area (hereinafter "SSA"); and,

WHEREAS, prior to this Agreement, the City installed sewer and water infrastructure in the streets adjacent to the Renn Property; and,

WHEREAS, in order for the Village's wholly-owned utility to provide sewer and water service to the Renn Property, the DNR would have to reassign the Renn Property to the Village's SSA; and,

WHEREAS, the Executive Director of ECWRPA has indicated his unwillingness to support reassignment of SSA to the Renn Property without an agreement of the parties; and,

WHEREAS, accordingly, the Village must either enter into an agreement with the City or apply to the DNR for a contested case hearing on the issue of reassignment of SSA to the Renn Property; and,

WHEREAS, the parties hereto opt to settle this dispute amicably in a way that is beneficial to all parties without the probable need to engage in a contested case hearing before the DNR.

WHEREAS, the Village is able to provide sewer and water to the Renn Property through its wholly-owned subsidiary doing business as Harrison Utilities and the City of Appleton is able to provide sewer and water to the Renn Property through its wholly-owned subsidiary doing business as the City of Appleton Utilities.

NOW THEREFORE, the parties agree as follows:

1. The statutory authority for this Agreement is under Wis. Stat. §66.0301(1) – (5).
2. The City agrees to provide sewer and water service to the Renn Property on terms identical to its provision of sewer and water service to other areas of the City, subject to the exceptions contained herein.
3. If the Renn Property is subdivided or developed, the City agrees to provide sewer and water service to the Renn Property on each existing or created parcel on the same terms as above.
4. In exchange for the foregoing, the Village agrees to refrain from petitioning ECWRPC or the DNR for the reassignment of SSA from the City to the Village forever.
5. Within 60 days of this Agreement, the City shall begin the process to detach the following stretches of roadway from its incorporated City boundaries, from the centerline of said road to the Village limits, said stretches shall thereafter be attached to the Village. As “owner” of the lands under said areas to be detached, the City shall undertake the tasks required for detachment identified in Wis. Stat. §66.0227 (1); and thereafter as soon as reasonably possible and practical adopt an ordinance for detachment pursuant to Wis. Stat. §66.0227 (2); thereafter, within 60 days, the Village shall adopt an ordinance for attachment of said lands pursuant to Wis. Stat. §66.0227 (2).
 - a. Plank Rd. – from Lake Park Rd. to the property line east of Tahoe Lane.
 - b. Lake Park Rd. – from Midway Rd. to Plank Rd.
6. The Village shall pay the City, in six yearly installments, half the cost of the storm sewer, paving, grade and gravel, and temporary asphalt paving for the following roads once the portions of those roads up to the centerline (adjacent to the Renn property) have been detached from the City and attached to the Village:
 - a. Plank Rd. – from Lake Park Rd. to the property line east of Tahoe Lane. (\$217,523.00) (Storm Sewer \$49,401; Paving \$140,054; Grade & Gravel \$28,068).
 - b. Lake Park Rd. – from Midway Rd. to Plank Rd. (\$467,068.50) (Storm Sewer \$66,055; Paving \$349,042; Grade & Gravel \$36,677.50; Temporary Asphalt \$15,294).
7. Payment of the \$684,591.50 referenced above shall be made in 6 installments; the first installment of \$114,098.50 shall be due on or about the 31st date after the second detachment ordinance is adopted (provided no petition for referendum is filed within 30 days pursuant to Wis. Stat. §66.0227 (3)). The subsequent five installments shall be due on January 31 of 2021, 2022, 2023, 2024, and 2025.

8. The Village agrees to pay half the cost of the sewer and water infrastructure used by any future development on the Renn Property north of Midway Rd. based upon the connection points into the City's systems. Any such payments shall be due prior to connection to City infrastructure. If the development connects to the sewer or water system on Lake Park Road, then the Village would be required to pay \$79,266 (half the cost of the sewer and water infrastructure on Lake Park Road). If the development connects to the sewer and water system on Plank Road, then the Village would be required to pay \$57,619 (half the cost of the sewer and water infrastructure on Plank Road). If the development connects to the sewer and water infrastructure on Midway Road, then the Village would be required to pay \$58,165 (half the cost of the sewer and water on Midway Road). Neither the subject developer(s) nor any end lot users will have to pay any additional connection fees for any sub connections to the City's infrastructure, provided there are no additional direct connections to City infrastructure.

9. The City agrees not to charge any fees, connection or otherwise, for infrastructure that the Village has reimbursed the City for.

10. The Village agrees that all stormwater management associated with any future development of the Renn property shall be treated on-site before being discharged into the City's system. The stormwater management plan shall be reviewed by the City of Appleton staff for compliance with City ordinances before it is approved by the Village. If the City determines that the plan does not comply with their ordinances regarding stormwater management, then the City must give written correspondence to the Village stating what standards are not met and possible remedies to become compliant. If the City denies access to its storm sewer system from the Renn property for any reason, the Village is not responsible for any payment for storm sewers and any payment already received by the City for storm sewer infrastructure shall be refunded to the Village.

11. The Village agrees to prohibit any industrial or light industrial uses (including personal storage units) on the Renn Property provided that the property has access to public sewer and public water.

12. The City and Village shall mutually agree on the development concept prior to approval of any connections to City infrastructure; however the City may not unreasonably hinder, delay, or deny any such proposal if it is in compliance with this Agreement.

13. The City agrees not to discriminate against the current or future owners of all or any portion of the Renn Property in the terms or conditions of its provision of sewer and water service to the Renn Property and the rates charged by the City shall be consistent to the rates charged to other sewer customers of the City and the rates charged by the City for water shall be in accordance with rates approved by the Wisconsin Public Service Commission.

14. The Village shall assist the City in administering and enforcing the City's sewer use ordinance and water use ordinance, if any, by adopting said ordinances into its own code, as updated from time to time, to be applicable to the Renn Property, and by enforcing actions for violations thereof as necessary and as requested by the City from time to time.


15. The Village shall assist the City in its efforts to collect unpaid sewer and/or water bills from current or future owners of the Renn Property by certifying unpaid sewer and/or water bills to the Calumet County Clerk for placement on said property owners' tax bills as special charges, or as otherwise agreed by the parties to further the purposes of this Agreement.

Dated: 6/15/2020

Dated: 6-8-2020

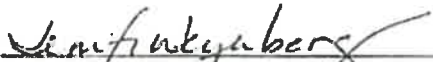
CITY OF APPLETON

VILLAGE OF HARRISON

By: 
Jacob A. Woodford, Mayor

By: 
Kevin M. Hictpas, Village President

By: 
Kami Lynch, City Clerk

By: 
Jennifer Weyenberg, Village Clerk

Approved as to form:


Christopher R. Behrens, City Attorney


Approved as to form:


Andrew J. Rossmeissl, Village Attorney

Provision has been made to pay the liability that will accrue under this contract.

Provision has been made to pay the liability that will accrue under this contract.


Anthony D. Saucerman, Finance Director


Jennifer Weyenberg, Clerk-Treasurer

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Brandon Barlow, HU Office Manager

Meeting Date:

September 26, 2023

Title:

City of Appleton Water Treatment Facility Sanitary Sewer Billing Adjustment Request

Issue:

Does the Board wish to authorize Harrison Utilities to issue a credit in the requested amount of \$17,821.62 for additional billed consumption for invoices dated 9/27/22, 10/27/22, 11/29/22, and 12/28/22 to the City of Appleton for sewer volume charges for services to the City of Appleton's Water Treatment Facility located at W2281 Manitowoc Rd (Account # 000-6011-00)?

Background and Additional Information:

Harrison Utilities bills customers for volumetric consumption for both water and sanitary sewer services. Those consumption values are obtained by taking a reading from the water meter, which is then applied to both water and sanitary sewer consumption.

The lone exception to this method of obtaining consumption values for customers served by Harrison Utilities is the City of Appleton's Water Treatment Facility. Harrison Utilities processes sanitary sewer volume for the Facility as the property is within Harrison Utilities' Sewer Service Area (SSA); however, Harrison Utilities does not provide water service to the Facility. Given the nature of the Facility's operations there are a multitude of inputs that end up flowing into the sanitary sewer system. The City of Appleton owns, operates, and maintains the metering installation for measuring the sewer flow volume. The attached letter, dated 8/10/20, from the Facility's Water Operation Supervisor details the background and testing procedures for this arrangement.

For billing purposes, the consumption is reported by Facility staff to Harrison Utilities. This arrangement exists because of Facility operating procedures, the nature of metering sewerage, and the fact that confined space entry procedures are required in order to maintain and test the metering system. The increasing trend of consumption being reported by the Facility was brought to the attention of Facility staff by Harrison Utilities staff after the monthly figure was collected as part of the billing process.

On 1/19/23 Harrison Utilities received a letter (attached) from Killi Rindt, Enterprise Fund Accounting Manager for the City of Appleton, requesting a credit for sewer flow volume which the Facility believes

was not measured accurately between 9/17/22 and 11/28/22. This letter stated that “City staff corrected the problem on November 28, 2022”. Upon receiving the request, Harrison Utilities staff reviewed the material and set up a meeting on 2/9/23 with Facility staff in order to review the situation. It was determined that in order to assess the merits of the request and new baseline would need to be established once the meter had been recalibrated.

On 6/19/23 Harrison Utilities staff received notice from John Pograd, Appleton Utilities Water Operations Supervisor, that a new ultrasonic level sensor had been installed by Facility staff on 6/12/23. In the view of Harrison Utilities staff, these changes warranted additional monitoring in order to reestablish a baseline for consumption.

On 9/6/23 Kelli Rindt again contacted Harrison Utilities staff to check-in on the status of the billing adjustment request (attached). Harrison Utilities staff have assembled a comprehensive consumption history for the account (attached), which displays the average daily consumption in each billing period dating back to 2019. Highlighted on this history is the period of September – December, 2022. Harrison Utilities staff believes that the data highlights a departure from trend that occurred during the period in question as well as a more recent trend of consumption which is below the “Average Consumption” utilized in the City’s request. The total request is for a credit of 3,667,000 gallons, which has been billed at the rate of \$4.86/1,000 gallons, for a total of \$17,821.62.

Budget Impacts:

A \$17,821.62 debit to GL 620-00-46224-000-000 Public Authority Measured Srvc, which will be credited to Utility Account 000-6011-00.

Recommended Action:

Approve the request for the credit in the amount of \$17,821.62.

Attachments:

- [2023.01.19 - Letter from Kelli Rindt Requesting Sewer Credit.pdf](#)
- [2023.09.26 - Village Board - City of Appleton Sewer Adjustment Request FINAL.docx](#)
- [2023.01.19-2023.09.13 - Email Correspondence Relating to Sewer Credit Request.pdf](#)
- [2023.09.15 - City of Appleton \(000-6011\) Consumption and Billing History.pdf](#)
- [2023.06.19 - Email from John Pograd Regarding Flow Meter.pdf](#)
- [2020.08.10 - Letter from Joe Myers Regarding Meter Calibration.pdf](#)



FINANCE DEPARTMENT
 100 N Appleton Street
 Appleton, WI 54911-4799
 Phone: 920-832-6442

January 19, 2023

E-MAILED JAN 19 2023

Harrison Utilities
 N8722 Lake Park Rd
 Menasha, WI 54952

office@harrisonutilities.org

Dear Mr. Heiser:

This letter is to request review of the meter data that was used to invoice the City of Appleton Water Treatment Facility for sewer service at W2281 Manitowoc Rd (Account Number 000-6011-00) for service between September 17, 2022, and November 28, 2022. The impacted invoices are dated: 9/27/2022, 10/27/2022, 11/29/2022, and 12/28/2022. City staff members have been working with Harrison Utilities' employee Tom Van Zeeland on the meter issue.

Below is a table summarizing the requested credit of 3,667,000 gallons for sewer use that was not measured accurately between September 17th and November 28th. City data shows a trend with higher-than expected flow starting on September 16, 2022. Unfortunately, the error was not immediately identified. City staff corrected the problem on November 28, 2022.

Billing Date	Consumption in '000 gallons		
	Billed Consumption	Average Consumption	Consumption to Credit
9/27/2022	1069	825	244
10/27/2022	1488	825	663
11/29/2022	2540	825	1715
12/28/2022	1870	825	1045

I am also including meter flow data for your reference showing the inconsistently higher use.

If you have questions or require additional information as you review the City's request, please feel free to contact me at 920 832-6316 or by e-mail at kelli.rindt@appleton.org

Sincerely,

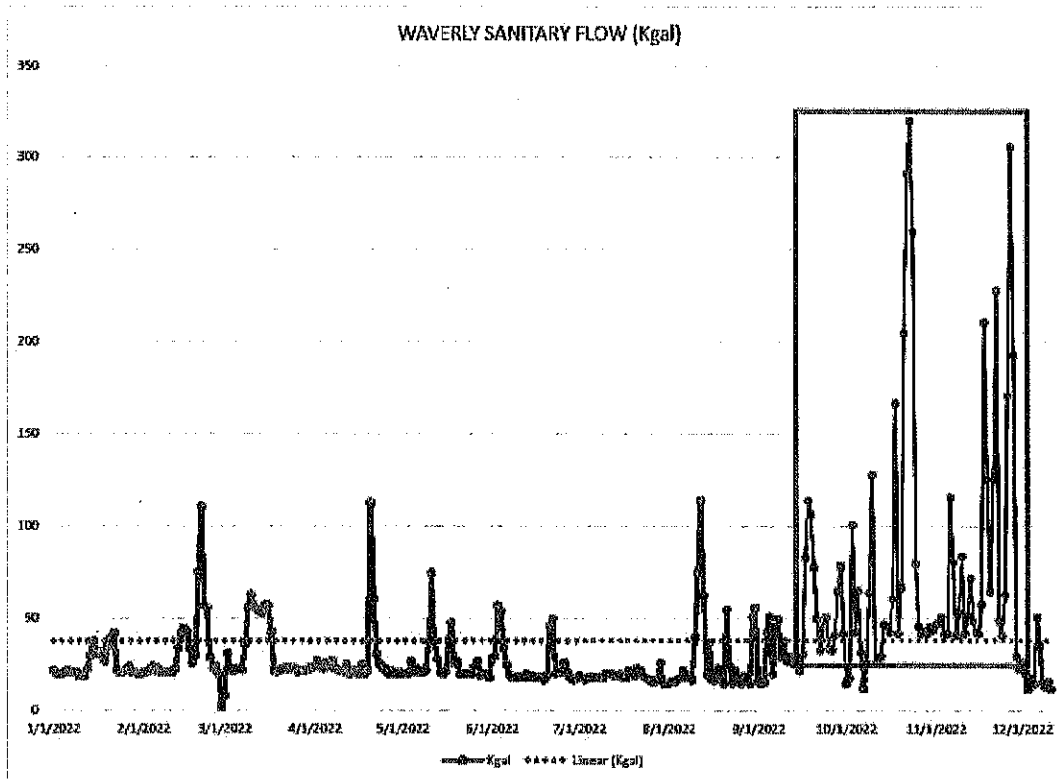
Kelli Rindt, CPA
 Enterprise Fund Accounting Manager

+ Chris Shyne

**Appleton Water Treatment Facility
2022 Waverly Sanitary Sewer Flow Meter Data**

Kgal

Day	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	22	21	8	24	20	28	19	15	18	15	47	27
2	20	21	31	27	20	30	18	18	15	18	48	21
3	20	22	22	25	20	57	17	18	18	101	61	12
4	20	24	22	23	27	54	18	17	43	43	42	18
5	21	22	23	26	21	34	18	18	51	65	42	16
6	22	23	23	24	23	25	18	22	20	32	118	51
7	21	21	22	27	21	19	18	18	45	12	61	35
8	21	21	36	23	21	18	18	18	50	26	41	15
9	21	21	56	22	22	18	18	17	29	64	54	13
10	19	21	63	22	37	18	20	40	38	129	84	18
11	19	21	57	21	75	18	20	76	27	28	42	12
12	19	23	55	25	38	18	20	114	30	25	52	
13	23	34	55	20	28	20	19	63	26	30	72	
14	30	42	53	22	21	18	19	20	28	47	49	
15	38	45	57	22	29	19	20	37	22	46	43	
16	31	43	57	20	21	18	18	17	31	43	42	
17	32	34	43	25	38	18	18	17	89	61	58	
18	31	28	22	20	48	18	22	23	114	167	211	
19	27	30	21	22	28	17	21	17	107	42	128	
20	35	75	22	113	27	18	19	15	78	67	65	
21	40	111	23	81	20	46	23	55	50	205	126	
22	42	57	23	31	20	50	22	25	39	291	228	
23	22	56	23	25	20	20	19	15	45	320	49	
24	21	29	23	23	20	21	18	22	51	289	41	
25	21	23	23	23	20	21	17	18	34	80	63	
26	22	24	21	20	24	28	18	15	39	48	171	
27	24	20	22	22	27	21	18	19	41	42	306	
28	21	2	22	20	19	18	17	18	65	43	199	
29	21		22	20	20	17	28	15	79	42	30	
30	20		23	21	20	18	15	51	42	48	23	
31	20		23		18		15	58		44		
Total	766	912	986	819	802	742	582	900	1342	2478	2596	235
Max	42	111	63	113	75	57	26	114	114	320	306	51
Min	19	2	8	20	18	17	15	15	15	12	23	12
Avg	24.7	32.5	32.1	27.3	25.9	24.7	18.8	29.0	44.7	79.9	85.5	21.4
Stand Dev	6.7	21.2	15.7	17.8	11.5	11.6	2.3	22.8	25.4	82.1	69.2	12.1



Waverly Sanitary (Kgal)		
Date	22-Dec	23-Jan
1	27	17
2	21	22
3	12	24
4	18	17
5	15	10
6	51	11
7	35	10
8	15	11
9	13	10
10	16	11
11	12	10
12	12	10
13	30	11
14	12	10
15	10	10
16	11	10
17	10	11
18	10	10
19	10	10
20	11	
21	11	
22	11	
23	11	
24	10	
25	10	
26	11	
27	10	
28	10	
29	11	
30	10	
31	11	
Total	467	235
Max	51	24
Min	10	10
Ave	15.06	12.37

VILLAGE BOARD MEETING**VILLAGE OF HARRISON****From:**

Brandon Barlow, Utility Office Manager

Meeting Date:

September 26, 2023

Title:

City of Appleton Water Treatment Facility Sanitary Sewer Billing Adjustment Request

Issue:

Does the Board wish to authorize Harrison Utilities to issue a credit in the requested amount of \$17,821.62 for additional billed consumption for invoices dated 9/27/22, 10/27/22, 11/29/22, and 12/28/22 to the City of Appleton for sewer volume charges for services to the City of Appleton's Water Treatment Facility located at W2281 Manitowoc Rd (Account # 000-6011-00)?

Background and Additional Information:

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The lone exception to this method of obtaining consumption values for customers served by Harrison Utilities is the City of Appleton's Water Treatment Facility. Harrison Utilities processes sanitary sewer volume for the Facility as the property is within Harrison Utilities' Sewer Service Area (SSA); however, Harrison Utilities does not provide water service to the Facility. Given the nature of the Facility's operations there are a multitude of inputs that end up flowing into the sanitary sewer system. The City of Appleton owns, operates, and maintains the metering installation for measuring the sewer flow volume. The attached letter, dated 8/10/20, from the Facility's Water Operation Supervisor details the background and testing procedures for this arrangement.

For billing purposes, the consumption is reported by Facility staff to Harrison Utilities. This arrangement exists because of Facility operating procedures, the nature of metering sewerage, and the fact that confined space entry procedures are required in order to maintain and test the metering system. The increasing trend of consumption being reported by the Facility was brought to the attention of Facility staff by Harrison Utilities staff after the monthly figure was collected as part of the billing process.

On 1/19/23 Harrison Utilities received a letter (attached) from Killi Rindt, Enterprise Fund Accounting Manager for the City of Appleton, requesting a credit for sewer flow volume which the Facility believes was not measured accurately between 9/17/22 and 11/28/22. This letter stated that "City staff corrected the problem on November 28, 2022". Upon receiving the request, Harrison Utilities staff reviewed the material and set up a meeting on 2/9/23 with Facility staff in order to review the situation. It was determined that in order to assess the merits of the request and new baseline would need to be established once the meter had been recalibrated.

On 6/19/23 Harrison Utilities staff received notice from John Pograd, Appleton Utilities Water Operations Supervisor, that a new ultrasonic level sensor had been installed by Facility staff on 6/12/23. In the view of Harrison Utilities staff, these changes warranted additional monitoring in order to reestablish a baseline for consumption.

On 9/6/23 Kelli Rindt again contacted Harrison Utilities staff to check-in on the status of the billing adjustment request (attached). Harrison Utilities staff have assembled a comprehensive consumption history for the account (attached), which displays the average daily consumption in each billing period dating back to 2019. Highlighted on this history is the period of September – December, 2022. Harrison Utilities staff believes that the data highlights a departure from trend that occurred during the period in question as well as a more recent trend of consumption which is below the “Average Consumption” utilized in the City’s request. The total request is for a credit of 3,667,000 gallons, which has been billed at the rate of \$4.86/1,000 gallons, for a total of \$17,821.62.

Budget Impacts:

A \$17,821.62 debit to GL 620-00-46224-000-000 Public Authority Measured Srvc, which will be credited to Utility Account 000-6011-00.

Recommended Action:

Approve the request for the credit in the amount of \$17,821.62.

Attachments:

- 2023.01.19 - Letter from Kelli Rindt Requesting Sewer Credit.pdf
- 2023.01.19-2023.09.13 - Email Correspondence Relating to Sewer Credit Request.pdf
- 2023.06.19 - Email from John Pograd Regarding Flow Meter.pdf
- 2023.09.15 - City of Appleton (000-6011) Consumption and Billing History.pdf
- 2020.08.10 - Letter from Joe Myers Regarding Meter Calibration.pdf

Brandon Barlow

From: Brandon Barlow
Sent: Wednesday, September 13, 2023 8:16 AM
To: 'Kelli Rindt'; John Pogrnt
Cc: Matt Heiser; Jessica Flohr
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment
Attachments: 2023.01.19 - City of Appleton Sewer Billing Adjustment Request Letter.pdf

Hi Kelli and John,

I wanted to update you to let you know that this matter is scheduled to go before the Village Board at their monthly public meeting on Tuesday, September 26th. While matter will ultimately be a decision for the Board, the staff recommendation will be to grant a one-time sewer consumption adjustment in the amount of \$17,821.62 (3,667 mgals) per the request in the letter dated 1/19/23 (attached). Included in the documentation for the meeting will be your initial request letter as well as the updated consumption information highlighting the departure from trend that occurred from September – December of 2022.

If you have any other information that you think would be pertinent to the request, please let us know by Tuesday the 19th so that we can include in the meeting packet.

Thank you,

Brandon Barlow
Office Manager

Phone: 920-989-1062 Option 1
www.harrisonutilities.org

From: Kelli Rindt <Kelli.Rindt@Appleton.org>
Sent: Wednesday, September 6, 2023 10:39 AM
To: Utilities Office <Office@harrisonutilities.org>; John Pogrnt <John.Pogrnt@Appleton.org>
Cc: Matt Heiser <MHeiser@harrison-wi.org>; Jessica Flohr <JFlohr@harrisonutilities.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

Hi Brandon,

Just want to check-in on the status of the billing adjustment request and if adequate consumption information is available to complete the review.

Let me know if you need additional information from me.

Thank You,

Kelli Rindt, CPA
Enterprise Accounting Manager
Finance Department

P:920-832-6316
kelli.rindt@appleton.org

100 N. Appleton Street, Appleton, WI 54911



From: Utilities Office <Office@harrisonutilities.org>
Sent: Monday, July 17, 2023 11:12 AM
To: Kelli Rindt <Kelli.Rindt@Appleton.org>; John Pogrnt <John.Pogrnt@Appleton.org>
Cc: Matt Heiser <MHeiser@harrison-wi.org>; Jessica Flohr <JFlohr@harrisonutilities.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

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Adding Matt Heiser, Harrison Village Manager

Kelli,

I just wanted to touch base and let you know that we are still mindful of the City's request for a sewer billing adjustment. The request has been complicated by the variability of the recent consumption reports, dating back to 2022. We are still aiming to get a few consecutive months of relatively consistent data (understanding that there is a degree of variability in actual consumption) in order to make a determination. My hope is that with a clean month of data from June-July that will give us a basis for a proposal on the adjustment which can be brought forward.

Thank you,

Brandon Barlow
Utility Accounting Clerk

Phone: 920-989-1062 Option 1
www.harrisonutilities.org

From: Kelli Rindt <Kelli.Rindt@Appleton.org>
Sent: Thursday, May 11, 2023 3:42 PM
To: John Pogrnt <John.Pogrnt@Appleton.org>; Utilities Office <Office@harrisonutilities.org>
Cc: Mark Mommaerts <MMommaerts@harrison-wi.org>; Jessica Flohr <JFlohr@harrisonutilities.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

Hi Brandon,

Thanks for getting back to us. John will send the information as requested. I will mark my calendar to check in after June 30th, that will give two more months of data.

Thank You,



Kelli Rindt, CPA

Enterprise Fund Accounting Manager
City of Appleton

Phone: 920-832-6316

Email: kelli.rindt@appleton.org

100 N. Appleton Street
Appleton, WI 54912

www.appleton.org

From: John Pogrant <John.Pogrant@Appleton.org>

Sent: Thursday, May 11, 2023 10:03 AM

To: Utilities Office <Office@harrisonutilities.org>; Kelli Rindt <Kelli.Rindt@Appleton.org>

Cc: Mark Mommaerts <MMommaerts@harrison-wi.org>; Jessica Flohr <JFlohr@harrisonutilities.org>

Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

Brandon,

I can continue the spreadsheet that was sent to Tom. I will send it to the email address that was supplied.

Please let me know if you have any questions or concerns,

John Pogrant

Water Operations Supervisor

Appleton Utilities

Mobile: 920.419.6061

john.pogrant@appleton.org



From: Utilities Office <Office@harrisonutilities.org>

Sent: Thursday, May 11, 2023 9:42 AM

To: Kelli Rindt <Kelli.Rindt@Appleton.org>

Cc: Mark Mommaerts <MMommaerts@harrison-wi.org>; John Pogrant <John.Pogrant@Appleton.org>; Jessica Flohr <JFlohr@harrisonutilities.org>

Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Kelli,

In reviewing the most recent data (attached) it seems that there is still a fair amount of variability in flow being reported, especially compared to long-term trends. We would like to see a few more months of data in order to help validate flow trends going forward. On that topic, would it be possible for you or John to send us directly the data that John had supplied to Tom in April (attached). There seems to be a breakdown somewhere in the process of having the number reported to our operators and relayed to our billing clerk. I'm hoping that if we are able to get the number sent directly to our office that will minimize the chance for reporting discrepancies. If you are able to do so, please send that data to this email address (office@harrisonutilities.org) as of the 23rd of each month. I think that once we get a few months of consistent data that will give us an opportunity to make a determination regarding the requested billing adjustment.

If you have any concerns regarding this proposal please let us know.

Thank you,

Brandon Barlow
Utility Accounting Clerk

Phone: 920-989-1062 Option 1
www.harrisonutilities.org

From: Kelli Rindt <Kelli.Rindt@Appleton.org>
Sent: Tuesday, May 9, 2023 10:45 AM
To: Utilities Office <Office@harrisonutilities.org>
Cc: Mark Mommaerts <MMommaerts@harrison-wi.org>; John Pogrانت <John.Pogrانت@Appleton.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

Hi Brandon & Mark,

Thanks for meeting with the City earlier this year. I just wanted to reach back out to see if you feel that we have enough current meter data that the City's request for an adjustment to sewer billings between September 17, 2022 and November 28, 2022 can be reviewed and adjusted accordingly.

Please let me know if you have any questions or need anything else.

Thank You,



Kelli Rindt, CPA
Enterprise Fund Accounting Manager
City of Appleton
Phone: 920-832-6316
Email: kelli.rindt@appleton.org
100 N. Appleton Street
Appleton, WI 54912
www.appleton.org

From: Utilities Office <Office@harrisonutilities.org>
Sent: Tuesday, January 24, 2023 10:31 AM
To: Kelli Rindt <Kelli.Rindt@Appleton.org>
Cc: Mark Mommaerts <MMommaerts@harrison-wi.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

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Adding Mark Mommaerts, Assistant Village Manager

Hi Kelli,

Upon review of the information you had submitted as well as the meter data from our billing system (attached), we think that the best next step would be to set up a time where we could discuss (via phone, web meeting, or in-person) the request. We'd like to get a better understanding of the sources of consumption, metering process, and meter upkeep/calibration in order to assess both the likely historical levels for a potential sewer credit as well as how we can ensure accuracy going forward.

It may be helpful to include John Pogrant or any other operations staff that you think may be able to provide additional information on the specifics of the metering process and malfunction. Tuesdays and Thursdays between 7:30 AM and 11:30 AM tend to have the greatest availability on our end, but if that doesn't work for you we could look at additional options.

Thank you,

Brandon Barlow
Utility Accounting Clerk
 **HARRISON
UTILITIES**
Phone: 920-989-1062 Option 1
www.harrisonutilities.org

From: Kelli Rindt <Kelli.Rindt@Appleton.org>
Sent: Friday, January 20, 2023 11:19 AM
To: Utilities Office <Office@harrisonutilities.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

Hi Brandon,

Thank you for looking into the sewer meter consumption. Attached is the requested data.

Let me know if you have further questions.

Thank You,



Kelli Rindt, CPA

Enterprise Fund Accounting Manager
City of Appleton – Finance Department
Phone: 920.832.6316
Kelli.Rindt@appleton.org

From: Utilities Office <Office@harrisonutilities.org>
Sent: Friday, January 20, 2023 8:09 AM
To: Kelli Rindt <Kelli.Rindt@Appleton.org>
Subject: RE: City of Appleton - Request for Sewer Consumption Adjustment

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Kelli,

We have received your request. We will review and respond. Would you be able to provide additional data beyond December 11th in order to help confirm the trend going forward?

Thank you,

Brandon Barlow
Utility Accounting Clerk

Phone: 920-989-1062 Option 1
www.harrisonutilities.org

From: Kelli Rindt <Kelli.Rindt@Appleton.org>
Sent: Thursday, January 19, 2023 4:00 PM
To: Utilities Office <Office@harrisonutilities.org>
Subject: City of Appleton - Request for Sewer Consumption Adjustment

Good Afternoon,

Please find attached letter requesting a sewer consumption adjustment for services provided at the City of Appleton Water Treatment Plant.

Let me know if you have any questions.

Thank You,



Kelli Rindt, CPA
Enterprise Fund Accounting Manager
City of Appleton – Finance Department
Phone: 920.832.6316
Kelli.Rindt@appleton.org

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2023.09.15 - City of Appleton (000-6011) Consumption and Billing History

Read Date	Reading	Consumption	Days	Consumption/Day			
8/21/2023	58,527,000	526,000	32	16,438			
7/20/2023	58,001,000	475,000	31	15,323			
6/19/2023	57,526,000	400,000	28	14,286	Estimated due to meter malfunction.		
5/22/2023	57,126,000	350,000	31	11,290			
4/21/2023	56,776,000	301,000	31	9,710			
3/21/2023	56,475,000	480,000	28	17,143			
2/21/2023	55,995,000	425,000	33	12,879			
1/19/2023	55,570,000	359,000	30	11,967	Adj Request	\$	
12/20/2022	55,211,000	1,870,000	32	58,438	1,045,000	\$	5,078.70
11/18/2022	53,341,000	2,540,000	29	87,586	1,715,000	\$	8,334.90
10/20/2022	50,801,000	1,488,000	30	49,600	663,000	\$	3,222.18
9/20/2022	49,313,000	1,069,000	29	36,862	244,000	\$	1,185.84
8/22/2022	48,244,000	840,000	31	27,097		\$	17,821.62
7/22/2022	47,404,000	657,000	31	21,194			
6/21/2022	46,747,000	734,000	32	22,938			
5/20/2022	46,013,000	880,000	30	29,333			
4/20/2022	45,133,000	715,000	29	24,655			
3/22/2022	44,418,000	963,000	28	34,393			
2/22/2022	43,455,000	1,055,000	34	31,029			
1/19/2022	42,400,000	649,000	30	21,633			
12/20/2021	41,751,000	617,000	31	19,903			
11/19/2021	41,134,000	577,000	29	19,897			
10/21/2021	40,557,000	614,000	29	21,172			
9/22/2021	39,943,000	523,000	33	15,848			
8/20/2021	39,420,000	471,000	29	16,241			
7/22/2021	38,949,000	1,178,000	63	18,698			
5/20/2021	37,771,000	659,000	30	21,967			
4/20/2021	37,112,000	766,000	33	23,212			
3/18/2021	36,346,000	602,000	27	22,296			
2/19/2021	35,744,000	651,000	31	21,000			
1/19/2021	35,093,000	666,000	32	20,813			
12/18/2020	34,427,000	446,000	29	15,379			
11/19/2020	33,981,000	470,000	30	15,667			
10/20/2020	33,511,000	435,000	32	13,594			
9/18/2020	33,076,000	414,000	29	14,276			
8/20/2020	32,662,000	400,000	30	13,333			
7/21/2020	32,262,000	516,000	32	16,125			
6/19/2020	31,746,000	559,000	29	19,276			
5/21/2020	31,187,000	618,000	30	20,600			
4/21/2020	30,569,000	791,000	33	23,970			
3/19/2020	29,778,000	668,000	29	23,034			
2/19/2020	29,110,000	619,000	29	21,345			
1/21/2020	28,491,000	680,000	33	20,606			
12/19/2019	27,811,000	534,000	27	19,778			
11/22/2019	27,277,000	515,000	30	17,167			
10/23/2019	26,762,000	416,000	29	14,345			
9/24/2019	26,346,000	486,000	34	14,294			
8/21/2019	25,860,000	446,000	29	15,379			
7/23/2019	25,414,000	504,000	29	17,379			
6/24/2019	24,910,000	604,000	33	18,303			
5/22/2019	24,306,000	656,000	29	22,621			
4/23/2019	23,650,000	673,000	33	20,394			
3/21/2019	22,977,000	553,000	28	19,750			
2/21/2019	22,424,000	615,000	30	20,500			
1/22/2019	21,809,000						

Account Nbr: 000-6011-00 Customer Name: City of Appleton
 Service Address: W2281 MANITOWOC RD
 PSC Classification: Public Auth.

Meter Nbr: SEWER ONLY Rate Type: 5/8" Install Date:
 Route/Seq Nbr: 00-0000 Location: Sewer Only Pressure Zone Cd: 00
 ROM Serial Nbr: ROM Install Date:
 Register ID:
 Utilities: SEWER

Memos: 1st:
 2nd:
 3rd:

<u>Read Date</u>	<u>Reading</u>	<u>Consumption</u>		<u>Comment</u>
8/21/2023	58527000	526000		Manual Reading
7/20/2023	58001000	475000		Manual Reading
6/19/2023	57526000	400000	Est.	Estimated
5/22/2023	57126000	350000	Est.	Estimated
4/21/2023	56776000	301000		Manual Reading
3/21/2023	56475000	480000		Manual Reading
2/21/2023	55995000	425000		Manual Reading
1/19/2023	55570000	359000		Manual Reading
12/20/2022	55211000	1870000		Manual Reading
11/18/2022	53341000	2540000		Manual Reading
10/20/2022	50801000	1488000		Manual Reading
9/20/2022	49313000	1069000		Manual Reading
8/22/2022	48244000	840000		Manual Reading
7/22/2022	47404000	657000		Manual Reading
6/21/2022	46747000	734000		Manual Reading
5/20/2022	46013000	880000		Manual Reading
4/20/2022	45133000	715000		Manual Reading
3/22/2022	44418000	963000		Manual Reading
2/22/2022	43455000	1055000		Manual Reading
1/19/2022	42400000	649000		Manual Reading
12/20/2021	41751000	617000		Actual Reading
11/19/2021	41134000	577000		Actual Reading
10/21/2021	40557000	614000		Actual Reading
9/22/2021	39943000	523000		Actual Reading
8/20/2021	39420000	471000		Actual Reading
7/22/2021	38949000	1178000		Actual Reading
5/20/2021	37771000	659000		Actual Reading
4/20/2021	37112000	766000		Actual Reading
3/18/2021	36346000	602000		Actual Reading
2/19/2021	35744000	651000		Actual Reading

9/15/2023 10:36 AM

Account History - Detail
Bill Transactions - ALL Utilities

Page: 1
UTIL

Post Date: From: 1/01/2022 Account Nbr: From: 000-6011-00 Group Cd: From:
Thru: 9/15/2023 Thru: 000-6011-00 Thru:

Account Nbr:	000-6011-00	Name:	City of Appleton		
Post Date:	1/28/2022	Trans Date:	1/28/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		3,154.14	3,154.14
Post Date:	2/25/2022	Trans Date:	2/25/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		5,127.30	5,127.30
Post Date:	3/29/2022	Trans Date:	3/29/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		4,680.18	4,680.18
Post Date:	4/27/2022	Trans Date:	4/27/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		3,474.90	3,474.90
Post Date:	5/27/2022	Trans Date:	5/27/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		4,276.80	4,276.80
Post Date:	6/27/2022	Trans Date:	6/27/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		3,567.24	3,567.24
Post Date:	7/28/2022	Trans Date:	7/28/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		3,193.02	3,193.02
Post Date:	8/29/2022	Trans Date:	8/29/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		4,082.40	4,082.40
Post Date:	9/27/2022	Trans Date:	9/27/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		5,195.34	5,195.34
Post Date:	10/27/2022	Trans Date:	10/27/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		7,231.68	7,231.68
Post Date:	11/29/2022	Trans Date:	11/29/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		12,344.40	12,344.40
Post Date:	12/28/2022	Trans Date:	12/28/2022	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		9,088.20	9,088.20
Post Date:	1/27/2023	Trans Date:	1/27/2023	Type:	Bill
Trans ID:		<u>Utility</u>		<u>Amount</u>	
		SEWER		1,744.74	1,744.74

9/15/2023 10:36 AM

Account History - Detail
Bill Transactions - ALL Utilities

Page: 2
UTIL

Post Date: From: 1/01/2022 Account Nbr: From: 000-6011-00 Group Cd: From:
Thru: 9/15/2023 Thru: 000-6011-00 Thru:

Post Date:	Trans Date:	Type:	Utility	Amount	
2/27/2023	2/27/2023	Bill	SEWER	2,065.50	2,065.50
3/28/2023	3/28/2023	Bill	SEWER	2,332.80	2,332.80
4/28/2023	4/28/2023	Bill	SEWER	1,462.86	1,462.86
5/26/2023	5/26/2023	Bill	SEWER	1,701.00	1,701.00
6/27/2023	6/27/2023	Bill	SEWER	1,944.00	1,944.00
7/27/2023	7/27/2023	Bill	SEWER	2,308.50	2,308.50
8/30/2023	8/30/2023	Bill	SEWER	2,556.36	2,556.36
000-6011-00 - Account Total:					81,531.36

Brandon Barlow

From: John Pogrant <John.Pogrant@Appleton.org>
Sent: Monday, June 19, 2023 11:12 AM
To: Tom Van Zeeland; Utilities Office
Cc: Kelli Rindt; Chris Stempa
Subject: Waverly Sanitary Flow Meter
Attachments: Waverly Mar 23-June23.xlsx

Tom,

The Water Plant staff has received, calibrated, and reinstalled a Drexelbrook ultrasonic level sensor above the Parshall Flume in the parking lot area of the plant on June 12th. I have attached the accumulated sanitary flows to Harrison starting on June 13th. The flows from May 16th – June 12th are not available due to the failure of the previous level sensor.

Please let me know if you have any questions or concerns,

John Pogrant
Water Operations Supervisor
Appleton Utilities
Mobile: 920.419.6061
john.pogrant@appleton.org





"...meeting community needs...enhancing quality of life."

Department of Utilities
Water Treatment Facility
2281 Manitowoc Rd.
Menasha, WI 54952
920-997-4200 tel.
920-997-3240 fax

August 10, 2020

Thomas G. Van Zeeland, Systems Operator
Harrison Utilities
N8722 County Road LP
Menasha, WI 54952

Re: Appleton Water Treatment Facility
Sanitary Sewer Meter
Annual Calibration Check

Dear Mr. Van Zeeland:

On July 30, 2020, City of Appleton personnel performed a confined space entry to inspect and check the calibration of the sanitary sewer meter. This letter documents the results of that activity.

Background

The City of Appleton owns, operates, and maintains the metering installation. Daily flow volumes are used by the Waverly Sanitary District to bill for wastewater collection and treatment services. The metering installation is comprised of a 3-inch Parshall flume (field accuracy, +/- 5%, ASTM D1941) with a Drexelbrook ultrasonic level (or head) transmitter (Model US-XX-LM). The level sensor has the following specifications:

- Accuracy: 0.15% of sensor range (24 inches) or +/-0.036 inches
- Resolution: 0.125 inch
- Repeatability: 0.1 inch

The level sensor output consists of a linear 4-20ma signal proportional to level connected to a PLC. Software converts this signal to wastewater flow in gallons-per-minute using the following standard formula:

$$\text{Flow, gpm} = 445.2(H/12)^{1.547}, \text{ where } H = \text{Head, inches}$$

The calculation output is totalized, displayed, and recorded in 1,000 gallons. Since the flume operates under free flow conditions, a second downstream level sensor is not required.

Calibration Methodology

1. Wastewater flow from the facility was substantially minimized to near zero by shutting down the primary flow sources within the facility including sample sinks, restrooms, and drainage sump lift stations.
2. Standard flow simulation blocks of 3 inches and 6 inches were inserted into the flume level measurement well.
3. Level sensor display values were recorded.

Results and Conclusion

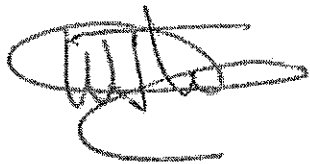
The following table contains the results:

LEVEL SENSOR			
Actual Level, Inch	Mean Displayed Level, Inch	Difference From Actual, Inch	% Error of Range
3.00	3.01	+0.01	+0.042
6.00	5.98	-0.02	-0.083

The error observed was within specification (less than +/- 0.15 %) at both observed levels. Consequently, no adjustments were made.

The next scheduled calibration check is July 2021. Should you have any questions about the metering installation or calibration, please contact me at your convenience.

Sincerely,



Joe Myers
Water Operations Supervisor
Appleton Water Treatment Facility
joe.myers@appleton.org
920.419.6061

- c: C. Shaw, Utilities Director
B. Weyenberg, Utilities Instrument Technician

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Certificate for Payment #6 for 2022 Street Resurfacing Program

Issue:

The Village engineer has submitted a Certificate of Payment for \$83,334.15 for payment.

Background and Additional Information:

The contractor Northeast Asphalt continued work on 2022 projects.

Budget Impacts:

This work was budgeted in 2023.

Recommended Action:

Staff and the Village engineer recommend payment of this certificate.

Attachments:

- [MEMO Village Board 9-26-23 Cert for Pay 06 - 2022 Asphalt Street Resurfacing Program.pdf](#)



September 14, 2023

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2022 Asphalt Street Resurfacing Program
Certificate for Payment #6
McM. No. H0006-09-22-00223

Enclosed herewith is Certificate for Payment #6 for the above referenced project. This Certificate is issued to Northeast Asphalt, Inc. in the amount of \$83,334.15 for partial payment for work performed through August 23, 2023.

Please process the enclosed, and forward payment to Northeast Asphalt, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Northeast Asphalt, Inc.

Enclosure: Certificate for Payment #6

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 HWY 114
Harrison, WI 54952

Contract No. H0006-09-22-00223
Project File No. H0006-09-22-00223
Certificate No. Six (6)
Issue Date: September 14, 2023
Project: Village of Harrison 2022 Asphalt Street Resurfacing Program

This Is To Certify That, In Accordance With The Contract Documents Dated: May 9, 2022

NORTHEAST ASPHALT, INC.
W6380 Design Drive
PO Box 1667
Greenville, WI 54942

Is Entitled To Partial Payment For Work Performed Through: August 23, 2023


- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$2,154,682.00</u>	Completed To Date	<u>\$2,058,911.20</u>
Net Change Orders	<u>\$238,443.80</u>	Retainage Lump Sum	<u>\$50,000.00</u>
Current Contract Amount	<u>\$2,393,125.80</u>	Subtotal	<u>\$2,008,911.20</u>
		Previously Certified	<u>\$1,925,577.05</u>

Amount Due This Payment: \$83,334.15

PLEASE PROCESS AND FORWARD PAYMENT TO NORTHEAST ASPHALT, INC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Payment Certificate #6 Summary
 McM No. H0006-9-22-00223

A. Sunrise Meadows Subdivision:					Payment Certificate #6		Contract to Date		Difference		
Item	Description	Bid Qty	Unit	Unit Cost	Bid Total	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Clearing and grubbing	1	L.S.	\$8,500.00	\$ 8,500.00	\$ -		1	\$ 8,500.00	0	\$ -
2	Remove existing culvert	2	EACH	\$1,350.00	\$ 2,700.00	\$ -		2	\$ 2,700.00	0	\$ -
3	Remove existing inlet	4	EACH	\$350.00	\$ 1,400.00	\$ -		4	\$ 1,400.00	0	\$ -
4	Remove existing storm sewer	275	L.F.	\$8.00	\$ 2,200.00	\$ -		275	\$ 2,200.00	0	\$ -
5	Remove existing concrete curb & gutter	2,300	L.F.	\$4.00	\$ 9,200.00	\$ -		1,905	\$ 7,620.00	(395)	\$ (1,580.00)
6	24-inch x 36-inch CMP-Arch culvert	136	L.F.	\$137.02	\$ 18,634.72	\$ -		132	\$ 18,086.64	(4)	\$ (548.08)
7	24-inch x 36-inch CMP-Arch culvert flared end section	4	EACH	\$479.24	\$ 1,916.96	\$ -		4	\$ 1,916.96	0	\$ -
8	15-inch storm sewer	255	L.F.	\$60.00	\$ 15,300.00	\$ -		239	\$ 14,340.00	(16)	\$ (960.00)
9	15-inch flared end section	1	EACH	\$1,025.00	\$ 1,025.00	\$ -		1	\$ 1,025.00	0	\$ -
10	12-inch storm sewer	31	L.F.	\$63.00	\$ 1,953.00	\$ -		32	\$ 2,016.00	1	\$ 63.00
11	6-inch storm sewer	860	L.F.	\$38.00	\$ 32,680.00	\$ -		854	\$ 32,452.00	(6)	\$ (228.00)
12	6-inch storm sewer cleanout	9	EACH	\$610.00	\$ 5,490.00	\$ -		10	\$ 6,100.00	1	\$ 610.00
13	4-inch storm sewer lateral	100	L.F.	\$35.00	\$ 3,500.00	\$ -		161	\$ 5,635.00	61	\$ 2,135.00
14	4-inch storm sewer cleanout	8	EACH	\$405.00	\$ 3,240.00	\$ -		11	\$ 4,455.00	3	\$ 1,215.00
15	Catch Basin	6	EACH	\$2,735.00	\$ 16,410.00	\$ -		6	\$ 16,410.00	0	\$ -
16	Inlet Reconstruction	10	EACH	\$950.00	\$ 9,500.00	\$ -		10	\$ 9,500.00	0	\$ -
17	Sanitary manhole reconstruction	20	EACH	\$615.00	\$ 12,300.00	\$ -		18	\$ 11,070.00	(2)	\$ (1,230.00)
18	30-inch concrete mountable curb & gutter	2,300	L.F.	\$74.00	\$ 170,200.00	\$ -		1,905	\$ 140,970.00	(395)	\$ (29,230.00)
19	Pulverize existing asphalt pavement	17,580	S.Y.	\$2.30	\$ 40,434.00	\$ -		17,580	\$ 40,434.00	0	\$ -
20	Excavation Below Subgrade (EBS)	850	C.Y.	\$15.00	\$ 12,750.00	\$ -		72	\$ 1,080.00	(778)	\$ (11,670.00)
21	Base aggregate dense, 3-inch for EBS areas	1,700	TONS	\$15.50	\$ 26,350.00	\$ -		64.23	\$ 995.57	(1,635.77)	\$ (25,354.44)
22	Type I Geogrid for EBS areas	1,700	S.Y.	\$3.00	\$ 5,100.00	\$ -		106	\$ 318.00	(1,594)	\$ (4,782.00)
23	Fine grading and compaction of aggregate base	17,580	S.Y.	\$1.25	\$ 21,975.00	\$ -		17,580	\$ 21,975.00	0	\$ -
24	2 1/4-inch HMA Pavement 3 LT 58-28S	2,390	TONS	\$69.00	\$ 164,910.00	\$ -		1,863.39	\$ 128,573.91	(526.61)	\$ (36,336.09)
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,860	TONS	\$75.00	\$ 139,500.00	\$ -		1,558.95	\$ 116,921.25	(301.05)	\$ (22,578.75)
26	Sawing asphalt (WDOT Item No. 690.0150)	130	L.F.	\$1.50	\$ 195.00	\$ -		120	\$ 180.00	(10)	\$ (15.00)
27	Sawing concrete (WDOT Item No. 690.0250)	850	L.F.	\$3.50	\$ 2,975.00	\$ -		862	\$ 3,017.00	12	\$ 42.00
28	6-inch concrete driveway removal & replacement	200	S.Y.	\$84.41	\$ 16,882.00	\$ -		258	\$ 21,777.78	58	\$ 4,895.78
29	Ditching	200	L.F.	\$7.11	\$ 1,422.00	\$ -		455	\$ 3,235.05	255	\$ 1,813.05
30	Concrete ditch liner	3,000	S.F.	\$10.00	\$ 30,000.00	\$ -		2,996	\$ 29,960.00	(4)	\$ (40.00)
31	Ditch restoration	1,300	S.Y.	\$2.75	\$ 3,575.00	\$ -		1,400	\$ 3,850.00	100	\$ 275.00
32	Lawn restoration	2,800	S.Y.	\$9.75	\$ 27,300.00	\$ -		1,200	\$ 11,700.00	(1,600)	\$ (15,600.00)
33	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -		1	\$ 2,825.00	0	\$ -
				Total A =	\$ 812,342.68	\$ -		\$ 673,239.16		\$ (139,103.53)	

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Payment Certificate #6 Summary
 McM No. H0006-9-22-00223

B. Hoelzel Haven Subdivision					Payment Certificate #6		Contract to Date		Difference		
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Remove and replace concrete curb and gutter	20	L.F.	\$98.00	\$ 1,960.00	\$ -		71	\$ 6,958.00	51	\$ 4,998.00
2	Remove and salvage existing culvert	62	EACH	\$700.00	\$ 43,400.00	\$ -		66	\$ 46,200.00	4	\$ 2,800.00
3	12-inch storm sewer	153	L.F.	\$59.00	\$ 9,027.00	\$ -		151	\$ 8,909.00	(2)	\$ (118.00)
4	Catch basin	2	EACH	\$2,735.00	\$ 5,470.00	\$ -		2	\$ 5,470.00	0	\$ -
5	Yard drain	1	EACH	\$1,850.00	\$ 1,850.00	\$ -		1	\$ 1,850.00	0	\$ -
6	15-inch x 21-inch CMP-Arch culvert	147	L.F.	\$78.00	\$ 11,466.00	\$ -		271	\$ 21,138.00	124	\$ 9,672.00
7	15-inch x 21-inch CMP-Arch flared end section	11	EACH	\$328.60	\$ 3,614.60	\$ -		9	\$ 2,957.40	(2)	\$ (657.20)
8	18-inch CMP culvert	1,300	L.F.	\$69.50	\$ 90,350.00	\$ -		1,108	\$ 77,006.00	(192)	\$ (13,344.00)
9	18-inch CMP flared end section	114	EACH	\$354.86	\$ 40,454.04	\$ -		92	\$ 32,647.12	(22)	\$ (7,806.92)
10	24-inch CMP culvert	138	L.F.	\$78.50	\$ 10,833.00	\$ -		138	\$ 10,833.00	0	\$ -
11	24-inch CMP flared end section	6	EACH	\$439.03	\$ 2,634.18	\$ -		6	\$ 2,634.18	0	\$ -
12	Install salvaged culvert	16	EACH	\$1,200.00	\$ 19,200.00	\$ -		21	\$ 25,200.00	5	\$ 6,000.00
13	Ditching incl. placement of topsoil	7,900	L.F.	\$7.11	\$ 56,169.00	\$ -		5,540	\$ 39,389.40	(2,360)	\$ (16,779.60)
14	Sod for ditch flowline	1,760	S.Y.	\$8.00	\$ 14,080.00	\$ -		1,130.0	\$ 9,040.00	(630.0)	\$ (5,040.00)
15	Hydroseed, fertilizer and hydromulch	9,750	S.Y.	\$5.25	\$ 51,187.50	\$ -		8,666	\$ 45,496.50	(1,084)	\$ (5,691.00)
16	Seed Water	500	MGAL	\$1.00	\$ 500.00	\$ -		118	\$ 118.00	(382)	\$ (382.00)
17	Culvert Pipe Ditch Check	62	EACH	\$50.00	\$ 3,100.00	\$ -		62	\$ 3,100.00	0	\$ -
18	Pulverize existing asphalt pavement	14,200	S.Y.	\$2.30	\$ 32,660.00	\$ -		14,200	\$ 32,660.00	0	\$ -
19	Excavation Below Subgrade (EBS)	2,000	C.Y.	\$15.00	\$ 30,000.00	\$ -		171	\$ 2,565.00	(1,829)	\$ (27,435.00)
20	Base aggregate dense, 3-inch for EBS areas	4,000	TONS	\$15.50	\$ 62,000.00	\$ -		184.05	\$ 2,852.78	(3,815.95)	\$ (59,147.23)
21	Type I Geogrid for EBS areas	3,500	S.Y.	\$3.00	\$ 10,500.00	\$ -		319	\$ 957.00	(3,181)	\$ (9,543.00)
22	Sanitary manhole reconstruction	15	EACH	\$615.00	\$ 9,225.00	\$ -		8	\$ 4,920.00	(7)	\$ (4,305.00)
23	Fine grading and compaction of aggregate base	16,200	S.Y.	\$1.25	\$ 20,250.00	\$ -		19,200	\$ 24,000.00	3,000	\$ 3,750.00
24	2 1/4-inch HMA Pavement 3 LT 58-28S	1,950	TONS	\$69.00	\$ 134,550.00	\$ -		1,665.94	\$ 114,949.86	(284.06)	\$ (19,600.14)
25	1 3/4-inch HMA Pavement 4 LT 58-28S	1,490	TONS	\$75.00	\$ 111,750.00	\$ -		1,341.79	\$ 100,634.25	(148.21)	\$ (11,115.75)
26	Sawing asphalt (WDOT Item No. 690.0150)	1,450	L.F.	\$1.50	\$ 2,175.00	\$ -		994.85	\$ 1,492.28	(455.15)	\$ (682.73)
27	Sawing concrete (WDOT Item No. 690.0250)	80	L.F.	\$3.50	\$ 280.00	\$ -		0	\$ -	(80)	\$ (280.00)
28	Base aggregate dense, 1 1/4-inch for driveways	800	TONS	\$15.50	\$ 12,400.00	\$ -		1,210.44	\$ 18,761.82	410.44	\$ 6,361.82
29	3-inch HMA Driveway Pavement	33,000	S.F.	\$3.00	\$ 99,000.00	\$ -		31,810	\$ 95,430.00	(1,190)	\$ (3,570.00)
30	Paved driveway slopes	100	EACH	\$140.00	\$ 14,000.00	\$ -		100	\$ 14,000.00	0	\$ -
31	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -		1	\$ 2,825.00	0	\$ -
32	Traffic control	1	L.S.	\$5,950.00	\$ 5,950.00	\$ -		1	\$ 5,950.00	0	\$ -
Total B = \$					912,860.32	\$	-	\$	760,944.58	\$	(151,915.74)

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Payment Certificate #6 Summary
 McM No. H0006-9-22-00223

C. Lakeview Court

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	6,300	S.Y.	\$2.40	\$ 15,120.00	\$ -		6,300	\$ 15,120.00	0	\$ -
2	Excavation Below Subgrade (EBS)	300	C.Y.	\$15.00	\$ 4,500.00	\$ -		92.70	\$ 1,390.50	(207.30)	\$ (3,109.50)
3	Base aggregate dense, 3-inch for EBS areas	600	TONS	\$15.50	\$ 9,300.00	\$ -		148.95	\$ 2,308.73	(451.05)	\$ (6,991.28)
4	Type I Geogrid for EBS areas	600	S.Y.	\$3.00	\$ 1,800.00	\$ -		278.22	\$ 834.66	(321.78)	\$ (965.34)
5	Sanitary manhole reconstruction	2	EACH	\$615.00	\$ 1,230.00	\$ -		2	\$ 1,230.00	0	\$ -
6	Fine grading and compaction of aggregate base	7,400	S.Y.	\$1.80	\$ 13,320.00	\$ -		6,705	\$ 12,069.00	(695)	\$ (1,251.00)
7	2 1/4-inch HMA Pavement 3 LT 58-28S	850	TONS	\$70.85	\$ 60,222.50	\$ -		757.62	\$ 53,677.38	(92.38)	\$ (6,545.12)
8	1 3/4-inch HMA Pavement 4 LT 58-28S	660	TONS	\$78.00	\$ 51,480.00	\$ -		587.40	\$ 45,817.20	(72.60)	\$ (5,662.80)
9	Sawing asphalt (WDOT Item No. 690.0150)	500	L.F.	\$1.50	\$ 750.00	\$ -		411	\$ 616.50	(89)	\$ (133.50)
10	3-inch HMA Driveway Pavement	3,450	S.F.	\$3.10	\$ 10,695.00	\$ -		3,984	\$ 12,350.40	534	\$ 1,655.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -		1	\$ 2,825.00	0	\$ -
Total C =						\$ -		\$ 148,239.36		\$ (23,003.14)	

D. Firelane 8

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	4,400	S.Y.	\$2.40	\$ 10,560.00	\$ -		4,400	\$ 10,560.00	0	\$ -
2	Excavation Below Subgrade (EBS)	250	C.Y.	\$15.00	\$ 3,750.00	\$ -		0	\$ -	(250)	\$ (3,750.00)
3	Base aggregate dense, 3-inch for EBS areas	500	TONS	\$15.50	\$ 7,750.00	\$ -		0	\$ -	(500)	\$ (7,750.00)
4	Type I Geogrid for EBS areas	500	S.Y.	\$3.00	\$ 1,500.00	\$ -		0	\$ -	(500)	\$ (1,500.00)
5	Sanitary manhole reconstruction	7	EACH	\$615.00	\$ 4,305.00	\$ -		7	\$ 4,305.00	0	\$ -
6	Fine grading and compaction of aggregate base	5,320	S.Y.	\$1.85	\$ 9,842.00	\$ -		5,200	\$ 9,620.00	(120)	\$ (222.00)
7	2 1/4-inch HMA Pavement 3 LT 58-28S	600	TONS	\$70.85	\$ 42,510.00	\$ -		508.93	\$ 36,057.69	(91.07)	\$ (6,452.31)
8	1 3/4-inch HMA Pavement 4 LT 58-28S	465	TONS	\$78.00	\$ 36,270.00	\$ -		434.64	\$ 33,901.92	(30.36)	\$ (2,368.08)
9	Sawing asphalt (WDOT Item No. 690.0150)	550	L.F.	\$1.50	\$ 825.00	\$ -		509	\$ 763.50	(41)	\$ (61.50)
10	3-inch HMA Driveway Pavement	2,200	S.F.	\$3.10	\$ 6,820.00	\$ -		3,264	\$ 10,118.40	1,064	\$ 3,298.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -		1	\$ 2,825.00	0	\$ -
Total D =						\$ -		\$ 108,151.51		\$ (18,805.49)	

E. Ravine Court

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference	
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost
1	Pulverize existing asphalt pavement	3,400	S.Y.	\$2.40	\$ 8,160.00	\$ -		3,400	\$ 8,160.00	0	\$ -
2	Excavation Below Subgrade (EBS)	100	C.Y.	\$15.00	\$ 1,500.00	\$ -		0	\$ -	(100)	\$ (1,500.00)
3	Base aggregate dense, 3-inch for EBS areas	200	TONS	\$15.50	\$ 3,100.00	\$ -		0	\$ -	(200)	\$ (3,100.00)
4	Type I Geogrid for EBS areas	200	S.Y.	\$3.00	\$ 600.00	\$ -		0	\$ -	(200)	\$ (600.00)
5	Sanitary manhole reconstruction	5	EACH	\$615.00	\$ 3,075.00	\$ -		3	\$ 1,845.00	(2)	\$ (1,230.00)
6	Fine grading and compaction of aggregate base	3,900	S.Y.	\$1.80	\$ 7,020.00	\$ -		3,900	\$ 7,020.00	0	\$ -
7	2 1/4-inch HMA Pavement 3 LT 58-28S	460	TONS	\$70.85	\$ 32,591.00	\$ -		429.34	\$ 30,418.74	(30.66)	\$ (2,172.26)
8	1 3/4-inch HMA Pavement 4 LT 58-28S	360	TONS	\$78.00	\$ 28,080.00	\$ -		334.80	\$ 26,114.40	(25.20)	\$ (1,965.60)
9	Sawing asphalt (WDOT Item No. 690.0150)	380	L.F.	\$1.50	\$ 570.00	\$ -		372	\$ 558.00	(8)	\$ (12.00)
10	3-inch HMA Driveway Pavement	2,800	S.F.	\$3.10	\$ 8,680.00	\$ -		3,324	\$ 10,304.40	524	\$ 1,624.40
11	Contractor quality control testing	1	L.S.	\$2,825.00	\$ 2,825.00	\$ -		1	\$ 2,825.00	0	\$ -
Total E =						\$ -		\$ 87,245.54		\$ (8,955.46)	
Total (A through E) =						\$ -		\$ 1,777,820.15		\$ (341,783.35)	

Village of Harrison
 2022 Asphalt Street Resurfacing Program
 Payment Certificate #6 Summary
 McM No. H0006-9-22-00223

Supplemental Bid #1 - Harrison Utility District Driveway Apron Paving

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference			
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost		
1	Fine grading and compaction of aggregate base	1,400	S.F.	\$0.75	\$ 1,050.00		\$ -	1,400	\$ 1,050.00	0	\$ -		
2	2 1/4-inch HMA Pavement 3 LT 58-28S	25	TONS	\$114.50	\$ 2,862.50		\$ -	0	\$ -	(25)	\$ (2,862.50)		
3	1 3/4-inch HMA Pavement 4 LT 58-28S	20	TONS	\$121.75	\$ 2,435.00		\$ -	35	\$ 4,261.25	15	\$ 1,826.25		
Total Supplemental Bid #1 =						\$	6,347.50	\$	-	\$	5,311.25	\$	(1,036.25)

Supplemental Bid #2 - Darbo Community Park West Basketball Court Paving

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference			
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost		
1	Remove existing asphalt pavement	460	S.Y.	\$2.65	\$ 1,219.00		\$ -	460	\$ 1,219.00	0	\$ -		
2	Fine grading and compaction of aggregate base	460	S.Y.	\$2.90	\$ 1,334.00		\$ -	460	\$ 1,334.00	0	\$ -		
3	1 3/4-inch HMA Pavement 3 LT 58-28S	50	TONS	\$114.50	\$ 5,725.00		\$ -	50	\$ 5,725.00	0	\$ -		
4	1 3/4-inch HMA Pavement 4 LT 58-28S	50	TONS	\$121.75	\$ 6,087.50		\$ -	0	\$ -	(50)	\$ (6,087.50)		
Total Supplemental Bid #2 =						\$	14,365.50	\$	-	\$	8,278.00	\$	(6,087.50)

Supplemental Bid #3 - Darbo Community Park East Basketball Court Paving

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference			
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost		
1	Remove existing asphalt pavement	460	S.Y.	\$2.65	\$ 1,219.00		\$ -	460	\$ 1,219.00	0	\$ -		
2	Fine grading and compaction of aggregate base	460	S.Y.	\$2.90	\$ 1,334.00		\$ -	460	\$ 1,334.00	0	\$ -		
3	1 3/4-inch HMA Pavement 3 LT 58-28S	50	TONS	\$114.50	\$ 5,725.00		\$ -	50	\$ 5,725.00	0	\$ -		
4	1 3/4-inch HMA Pavement 4 LT 58-28S	50	TONS	\$121.75	\$ 6,087.50		\$ -	0	\$ -	(50)	\$ (6,087.50)		
Total Supplemental Bid #3 =						\$	14,365.50	\$	-	\$	8,278.00	\$	(6,087.50)
Total Base Bid Contract =						\$	2,154,682.00	\$	-	\$	1,799,687.40	\$	(354,994.60)

Change Order Items:

Item	Description	Quantity	Unit	Unit Cost	Total Cost	Payment Certificate #6		Contract to Date		Difference			
						Qty	Total Cost	Qty	Total Cost	Qty	Total Cost		
1.1	Replacement Sanitary MH Frames & Lids (Harrison Utilities)	5	EACH	\$446.06	\$ 2,230.30		\$ -	5	\$ 2,230.30	0	\$ -		
1.2	Remove Existing Culvert & Install New Culvert (Firelane 8)	1	L.S.	\$2,707.50	\$ 2,707.50		\$ -	1	\$ 2,707.50	0	\$ -		
2.1	Colorcoating & fencing pickleball & tennis courts	1	L.S.	\$170,600.00	\$ 170,600.00	29%	\$ 50,260.92	100%	\$ 170,600.00	0%	\$ -		
2.2	Armor crack seal expansion joints	602	L.F.	\$18.00	\$ 10,836.00	602	\$ 10,836.00	602	\$ 10,836.00	0	\$ -		
2.3	Temporary pavement striping pickleball & tennis courts	1	L.S.	\$4,975.00	\$ 4,975.00		\$ -	1	\$ 4,975.00	0	\$ -		
2.4	Colorcoating & striping basketball courts	1	L.S.	\$42,120.00	\$ 42,120.00	29%	\$ 12,409.08	100%	\$ 42,120.00	0%	\$ -		
2.5	Temporary pavement striping basketball courts	1	L.S.	\$4,975.00	\$ 4,975.00		\$ -	1	\$ 4,975.00	0	\$ -		
*	Hoelzel Haven Private Driveway Paving	1	L.S.	\$20,780.00	\$ 20,780.00		\$ -	1	\$ 20,780.00	0	\$ -		
*	DEDUCT for Village Loading/Hauling Pulverized Material	0	L.S.	-\$671.25	\$ -		\$ -	0	\$ -	0	\$ -		
Total Change Order Items =						\$	259,223.80	\$	73,506.00	\$	259,223.80	\$	-
Total Contract =						\$	2,413,905.80	\$	73,506.00	\$	2,058,911.20	\$	(354,994.60)

Completed to Date =	\$ 2,058,911.20
Project Retainage = Lump Sum	\$ 50,000.00
Subtotal =	\$ 2,008,911.20
Previously Certified =	\$ 1,925,577.05
Amount Due this Payment =	\$ 83,334.15

VILLAGE OF HARRISON
W5298 HWY 114
Harrison, WI 54952

Contract No. H0006-09-22-00223
Project File No. H0006-09-22-00223
Certificate No. 6
Issue Date: AUGUST 23, 2023
Project: Village of Harrison 2022 Asphalt Street Resurfacing Program

This Is To Certify That, In Accordance With The Contract Documents Dated: May 9, 2022

NORTHEAST ASPHALT, INC.
W6380 Design Drive
PO Box 1667
Greenville, WI 54942

Is Entitled To Partial Payment For Work Performed Through: AUGUST 23, 2023

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$2,154,682.00</u>	Completed To Date	<u>\$2,058,911.22</u>
Net Change Orders	<u>\$259,223.80</u>	Retainage 2.5%	<u>\$51,472.78</u>
Current Contract Amount	<u>\$2,413,905.80</u>	Subtotal	<u>\$2,007,438.44</u>
		Previously Certified	<u>\$1,935,770.09</u>

Amount Due This Payment: \$71,668.35

PLEASE PROCESS AND FORWARD PAYMENT TO NORTHEAST ASPHALT, INC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Progress Estimate

Contractor's Application

For (Contract): ASPHALT PAVING		Application Number: 6						
Application Period: 11/1/22 - 08/23/23		Application Date: 8/23/2023						
A		B	Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value (\$)	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
			From Previous Application (C+D)	This Period				
A-1	CLEARING AND GRUBBING	\$ 8,500.00	\$ 8,500.00			\$ 8,500.00	100.00%	\$ -
A-2	REMOVE EXISTING CULVERT	\$ 2,700.00	\$ 2,700.00			\$ 2,700.00	100.00%	\$ -
A-3	REMOVE EXISTING INLET	\$ 1,400.00	\$ 1,400.00			\$ 1,400.00	100.00%	\$ -
A-4	REMOVE EXISTING STORM SEWER	\$ 2,200.00	\$ 2,200.00			\$ 2,200.00	100.00%	\$ -
A-5	REMOVE EXISTING CONCRETE CURB & GUTTER	\$ 9,200.00	\$ 7,620.00			\$ 7,620.00	82.83%	\$ 1,580.00
A-6	24" X 36" CMP-ARCH CULVERT	\$ 18,634.72	\$ 18,086.64			\$ 18,086.64	97.06%	\$ 548.08
A-7	24" X 36" CMP-ARCH CULVERT FLARED END SECTION	\$ 1,916.96	\$ 1,916.96			\$ 1,916.96	100.00%	\$ -
A-8	15" STORM SEWER	\$ 15,300.00	\$ 14,340.00			\$ 14,340.00	93.73%	\$ 960.00
A-9	15" FLARED END SECION	\$ 1,025.00	\$ 1,025.00			\$ 1,025.00	100.00%	\$ -
A-10	12" STORM SEWER	\$ 1,953.00	\$ 2,016.00			\$ 2,016.00	103.23%	\$ (63.00)
A-11	6" STORM SEWER	\$ 32,680.00	\$ 32,452.00			\$ 32,452.00	99.30%	\$ 228.00
A-12	6" STORM SEWER CLEAN OUT	\$ 5,490.00	\$ 6,100.00			\$ 6,100.00	111.11%	\$ (610.00)
A-13	4" STORM SEWER LATERAL	\$ 3,500.00	\$ 5,635.00			\$ 5,635.00	161.00%	\$ (2,135.00)
A-14	4" STORM SEWER CLEAN OUT	\$ 3,240.00	\$ 4,455.00			\$ 4,455.00	137.50%	\$ (1,215.00)
A-15	CATCH BASIN	\$ 16,410.00	\$ 16,410.00			\$ 16,410.00	100.00%	\$ -
A-16	INLET RECONSTRUCTION	\$ 9,500.00	\$ 9,500.00			\$ 9,500.00	100.00%	\$ -
A-17	SANITARY MH RECONSTRUCTION	\$ 12,300.00	\$ 11,070.00			\$ 11,070.00	90.00%	\$ 1,230.00
A-18	30" CONCRETE MOUNTABLE CURB & GUTTER	\$ 170,200.00	\$ 140,970.00			\$ 140,970.00	82.83%	\$ 29,230.00
A-19	PULVER EXISITNG ASPHALT PAVEMENT	\$ 40,434.00	\$ 40,434.00			\$ 40,434.00	100.00%	\$ -
A-20	EBS	\$ 12,750.00	\$ 1,080.00			\$ 1,080.00	8.47%	\$ 11,670.00
A-21	BASE AGGREGATE DENSE 3"	\$ 26,350.00	\$ 995.57			\$ 995.57	3.78%	\$ 25,354.43
A-22	TYPE I GEO GRID FOR EBS	\$ 5,100.00	\$ 318.00			\$ 318.00	6.24%	\$ 4,782.00
A-23	FINE GRADE & COMPACTION	\$ 21,975.00	\$ 21,975.00			\$ 21,975.00	100.00%	\$ -
A-24	2.25" HMA 3LT	\$ 164,910.00	\$ 128,573.91			\$ 128,573.91	77.97%	\$ 36,336.09
A-25	1.75" HMA 4 LT	\$ 139,500.00	\$ 116,921.25			\$ 116,921.25	83.81%	\$ 22,578.75
A-26	SAWING ASPHALT	\$ 195.00	\$ 180.00			\$ 180.00	92.31%	\$ 15.00
A-27	SAWING CONCRETE	\$ 2,975.00	\$ 3,017.00			\$ 3,017.00	101.41%	\$ (42.00)
A-28	6" CONCRETE DWY REMOVE & REPLACE	\$ 16,882.00	\$ 21,777.78			\$ 21,777.78	129.00%	\$ (4,895.78)
A-29	DITCHING	\$ 1,422.00	\$ 3,235.05			\$ 3,235.05	227.50%	\$ (1,813.05)
A-30	CONCRETE DITCH LINER	\$ 30,000.00	\$ 29,960.00			\$ 29,960.00	99.87%	\$ 40.00
A-31	DITCH RESTORATION	\$ 3,575.00	\$ 3,850.00			\$ 3,850.00	107.69%	\$ (275.00)
A-32	LAWN RESTORATION	\$ 27,300.00	\$ 11,700.00			\$ 11,700.00	42.86%	\$ 15,600.00
A-33	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
B-1	REMOVE & REPLACE CONCRETE CURB & GUTTER	\$ 1,960.00	\$ 6,958.00			\$ 6,958.00	355.00%	\$ (4,998.00)
B-2	REMOVE AND SALVAGE EXISTING CULVERT	\$ 43,400.00	\$ 46,200.00			\$ 46,200.00	106.45%	\$ (2,800.00)
B-3	12" STORM SEWER	\$ 9,027.00	\$ 8,909.00			\$ 8,909.00	98.69%	\$ 118.00
B-4	CATCH BASIN	\$ 5,470.00	\$ 5,470.00			\$ 5,470.00	100.00%	\$ -
B-5	YARD DRAIN	\$ 1,850.00	\$ 1,850.00			\$ 1,850.00	100.00%	\$ -

Progress Estimate

Contractor's Application

For (Contract): ASPHALT PAVING		Application Number: 6						
Application Period: 11/1/22 - 08/23/23		Application Date: 8/23/2023						
		Work Completed		E	F		G	
Specification Section No.	Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
B-6	15" X 21" CMP-ARCH CULVERT	\$ 11,466.00	\$ 21,138.00			\$ 21,138.00	184.35%	\$ (9,672.00)
B-7	15" X 21" CMP-ARCH FLARED END SECTION	\$ 3,614.60	\$ 2,957.40			\$ 2,957.40	81.82%	\$ 657.20
B-8	18" CMP CULVERT	\$ 90,350.00	\$ 77,006.00			\$ 77,006.00	85.23%	\$ 13,344.00
B-9	18" CMP FLARED END SECTION	\$ 40,454.04	\$ 32,647.12			\$ 32,647.12	80.70%	\$ 7,806.92
B-10	24" CMP CULVERT	\$ 10,833.00	\$ 10,833.00			\$ 10,833.00	100.00%	\$ -
B-11	24" CMP FLARED END SECTION	\$ 2,634.18	\$ 2,634.18			\$ 2,634.18	100.00%	\$ -
B-12	INSTALL SALVAGED CULVERT	\$ 19,200.00	\$ 25,200.00			\$ 25,200.00	131.25%	\$ (6,000.00)
B-13	DITCHING INCLUDED PLACEMENT OF TOPSOIL	\$ 56,169.00	\$ 39,389.40			\$ 39,389.40	70.13%	\$ 16,779.60
B-14	SOD FOR DITCH FLOWLINE	\$ 14,080.00	\$ 9,040.00			\$ 9,040.00	64.20%	\$ 5,040.00
B-15	HYDROSEED, FERTILIZER AND HYDROMULCH	\$ 51,187.50	\$ 45,496.50			\$ 45,496.50	88.88%	\$ 5,691.00
B-16	SEED WATER	\$ 500.00	\$ 118.00			\$ 118.00	23.60%	\$ 382.00
B-17	CULVERT PIPE DITCH CHECK	\$ 3,100.00	\$ 3,100.00			\$ 3,100.00	100.00%	\$ -
B-18	PULVERIZE EXISITING ASPHALT	\$ 32,660.00	\$ 32,660.00			\$ 32,660.00	100.00%	\$ -
B-19	EBS	\$ 30,000.00	\$ 2,565.00			\$ 2,565.00	8.55%	\$ 27,435.00
B-20	BASE AGGREGATE DENSE 3"	\$ 62,000.00	\$ 2,852.78			\$ 2,852.78	4.60%	\$ 59,147.22
B-21	TYPE I GEO GRID FOR EBS	\$ 10,500.00	\$ 957.00			\$ 957.00	9.11%	\$ 9,543.00
B-22	SANITARY MH RECONSTRUCTION	\$ 9,225.00	\$ 4,920.00			\$ 4,920.00	53.33%	\$ 4,305.00
B-23	FINE GRADE & COMPACTION	\$ 20,250.00	\$ 24,000.00			\$ 24,000.00	118.52%	\$ (3,750.00)
B-24	2.25" HMA 3LT	\$ 134,550.00	\$ 114,949.86			\$ 114,949.86	85.43%	\$ 19,600.14
B-25	1.75" HMA 4 LT	\$ 111,750.00	\$ 100,634.25			\$ 100,634.25	90.05%	\$ 11,115.75
B-26	SAWING ASPHALT	\$ 2,175.00	\$ 1,492.28			\$ 1,492.28	68.61%	\$ 682.72
B-27	SAWING CONCRETE	\$ 280.00				\$ -		\$ 280.00
B-28	BASE AGGREGATE DENSE 1.25" FOR DWY APRONS	\$ 12,400.00	\$ 18,761.82			\$ 18,761.82	151.31%	\$ (6,361.82)
B-29	3" HMA DRIVEWAY PAVEMENT	\$ 99,000.00	\$ 95,430.00			\$ 95,430.00	96.39%	\$ 3,570.00
B-30	DRIVEWAY APRON SLOPE PAVING	\$ 14,000.00	\$ 14,000.00			\$ 14,000.00	100.00%	\$ -
B-31	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
B-32	TRAFFIC CONTROL	\$ 5,950.00	\$ 5,950.00			\$ 5,950.00	100.00%	\$ -
C-1	PULVERIZE EXISITING ASPHALT	\$ 15,120.00	\$ 15,120.00			\$ 15,120.00	100.00%	\$ -
C-2	EBS	\$ 4,500.00	\$ 1,390.50			\$ 1,390.50	30.90%	\$ 3,109.50
C-3	BASE AGGREGATE DENSE 3"	\$ 9,300.00	\$ 2,308.73			\$ 2,308.73	24.83%	\$ 6,991.27
C-4	TYPE I GEO GRID FOR EBS	\$ 1,800.00	\$ 834.66			\$ 834.66	46.37%	\$ 965.34
C-5	SANITARY MH RECONSTRUCTION	\$ 1,230.00	\$ 1,230.00			\$ 1,230.00	100.00%	\$ -
C-6	FINE GRADE & COMPACTION	\$ 13,320.00	\$ 12,069.00			\$ 12,069.00	90.61%	\$ 1,251.00
C-7	2.25" HMA 3LT	\$ 60,222.50	\$ 53,677.38			\$ 53,677.38	89.13%	\$ 6,545.12
C-8	1.75" HMA 4 LT	\$ 51,480.00	\$ 45,817.20			\$ 45,817.20	89.00%	\$ 5,662.80
C-9	SAWING ASPHALT	\$ 750.00	\$ 616.50			\$ 616.50	82.20%	\$ 133.50
C-10	3" HMA DRIVEWAY PAVEMENT	\$ 10,695.00	\$ 12,350.40			\$ 12,350.40	115.48%	\$ (1,655.40)
C-11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -
D-1	PULVERIZE EXISITING ASPHALT	\$ 10,560.00	\$ 10,560.00			\$ 10,560.00	100.00%	\$ -
D-2	EBS	\$ 3,750.00				\$ -		\$ 3,750.00
D-3	BASE AGGREGATE DENSE 3"	\$ 7,750.00				\$ -		\$ 7,750.00
D-4	TYPE I GEO GRID FOR EBS	\$ 1,500.00				\$ -		\$ 1,500.00

Progress Estimate

Contractor's Application

For (Contract): ASPHALT PAVING		Application Number: 6							
Application Period: 11/1/22 - 08/23/23		Application Date: 8/23/2023							
A		B		Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)	
D-5	SANITARY MH RECONSTRUCTION	\$ 4,305.00	\$ 4,305.00			\$ 4,305.00	100.00%	\$ -	
D-6	FINE GRADE & COMPACTION	\$ 9,842.00	\$ 9,620.00			\$ 9,620.00	97.74%	\$ 222.00	
D-7	2.25" HMA 3LT	\$ 42,510.00	\$ 36,057.69			\$ 36,057.69	84.82%	\$ 6,452.31	
D-8	1.75" HMA 4 LT	\$ 36,270.00	\$ 33,901.92			\$ 33,901.92	93.47%	\$ 2,368.08	
D-9	SAWING ASPHALT	\$ 825.00	\$ 763.50			\$ 763.50	92.55%	\$ 61.50	
D-10	3" HMA DRIVEWAY PAVEMENT	\$ 6,820.00	\$ 10,118.40			\$ 10,118.40	148.36%	\$ (3,298.40)	
D-11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -	
E-1	PULVERIZE EXISTING ASPHALT	\$ 8,160.00	\$ 8,160.00			\$ 8,160.00	100.00%	\$ -	
E-2	EBS	\$ 1,500.00				\$ -		\$ 1,500.00	
E-3	BASE AGGREGATE DENSE 3"	\$ 3,100.00				\$ -		\$ 3,100.00	
E-4	TYPE I GEO GRID FOR EBS	\$ 600.00				\$ -		\$ 600.00	
E-5	SANITARY MH RECONSTRUCTION	\$ 3,075.00	\$ 1,845.00			\$ 1,845.00	60.00%	\$ 1,230.00	
E-6	FINE GRADE & COMPACTION	\$ 7,020.00	\$ 7,020.00			\$ 7,020.00	100.00%	\$ -	
E-7	2.25" HMA 3LT	\$ 32,591.00	\$ 30,418.74			\$ 30,418.74	93.33%	\$ 2,172.26	
E-8	1.75" HMA 4 LT	\$ 28,080.00	\$ 26,114.40			\$ 26,114.40	93.00%	\$ 1,965.60	
E-9	SAWING ASPHALT	\$ 570.00	\$ 558.00			\$ 558.00	97.89%	\$ 12.00	
E-10	3" HMA DRIVEWAY PAVEMENT	\$ 8,680.00	\$ 10,304.40			\$ 10,304.40	118.71%	\$ (1,624.40)	
E-11	CONTRACTOR QUALITY CONTROL TESTING	\$ 2,825.00	\$ 2,825.00			\$ 2,825.00	100.00%	\$ -	
1-1	FINE GRADE & COMPACTION	\$ 1,050.00	\$ 1,050.00			\$ 1,050.00	100.00%	\$ -	
1-2	2.25" HMA 3LT	\$ 2,862.50				\$ -		\$ 2,862.50	
1-3	1.75" HMA 4 LT	\$ 2,435.00	\$ 4,261.25			\$ 4,261.25	175.00%	\$ (1,826.25)	
2-1	REMOVE EXISTING ASPHALT PAVEMENT	\$ 1,219.00	\$ 1,219.00			\$ 1,219.00	100.00%	\$ -	
2-2	FINE GRADE & COMPACTION	\$ 1,334.00	\$ 1,334.00			\$ 1,334.00	100.00%	\$ -	
2-3	1.75" HMA 3 LT	\$ 5,725.00	\$ 5,725.00			\$ 5,725.00	100.00%	\$ -	
2-4	1.75" HMA 4 LT	\$ 6,087.50				\$ -		\$ 6,087.50	
3-1	REMOVE EXISTING ASPHALT PAVEMENT	\$ 1,219.00	\$ 1,219.00			\$ 1,219.00	100.00%	\$ -	
3-2	FINE GRADE & COMPACTION	\$ 1,334.00	\$ 1,334.00			\$ 1,334.00	100.00%	\$ -	
3-3	1.75" HMA 3 LT	\$ 5,725.00	\$ 5,725.00			\$ 5,725.00	100.00%	\$ -	
3-4	1.75" HMA 4 LT	\$ 6,087.50				\$ -		\$ 6,087.50	
1000	CM1 - MANHOLES & LIDS	\$ 2,230.30	\$ 2,230.30			\$ 2,230.30	100.00%	\$ -	
1001	CM1- FIRELANE 8 HILLTOP INVOICE	\$ 2,707.50	\$ 2,707.50			\$ 2,707.50	100.00%	\$ -	
1002	CM2- SPORT COURT	\$ 233,506.00	\$ 160,000.00	\$ 73,506.00		\$ 233,506.00	100.00%	\$ -	
1003	CM4 - HOEZEL DRIVEWAY	\$ 20,780.00	\$ 20,780.00			\$ 20,780.00	100.00%	\$ -	
TOTAL		\$ 2,413,905.80	\$ 1,985,405.22	\$ 73,506.00		\$ 2,058,911.22		\$ 428,500.60	

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Certificate for Payment # 4 for the 2023 Crack Seal program.

Issue:

Should the Village pay the request by the contractor?

Background and Additional Information:

This request is for \$168,173.65 for the balance of the crack/seal work performed on Village streets in 2023. Crack sealing is complete for the year and this is the final payment.

Budget Impacts:

This work was budgeted for 2023.

Recommended Action:

Staff and the Village engineer recommend approval of the payment certificate.

Attachments:

- [MEMO Village Board 9-26-23 Cert for Pay 04 FINAL - 2023 Crack Seal Program Attach.pdf](#)



September 14, 2023

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2023 Crack Seal Program
Certificate for Payment #4-FINAL
McM. No. H0006-09-23-00266

Enclosed herewith is Certificate for Payment #4 for the above referenced project. This Certificate is issued to Thunder Road LLC in the amount of \$168,173.65 for FINAL payment for work performed through August 28, 2023.

Please process the enclosed, and forward payment to Thunder Road LLC. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Thunder Road LLC

Enclosure: Certificate for Payment #4 - FINAL

CERTIFICATE FOR PAYMENT

VILLAGE OF HARRISON
W5298 HWY 114
Harrison, WI 54952

Contract No. H0006-09-23-00266
Project File No. H0006-09-23-00266
Certificate No. Four (4) - FINAL
Issue Date: September 14, 2023
Project: Village of Harrison 2023 Crack Seal Program

This Is To Certify That, In Accordance With The Contract Documents Dated: April 12, 2023

THUNDER ROAD LLC
W297 S3549 Boettcher Road
Waukesha, WI 53189

Is Entitled To FINAL Payment For Work Performed Through: August 28, 2023

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$276,150.00</u>	Completed To Date	<u>\$317,022.50</u>
Net Change Orders	<u>+\$40,872.50</u>	Retainage	<u>\$0.00</u>
Current Contract Amount	<u>\$317,022.500</u>	Subtotal	<u>\$317,022.50</u>
		Previously Certified	<u>\$148,848.85</u>

Amount Due This Payment: \$168,173.65

Please process and forward payment to THUNDER ROAD, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer



McMahon Associates, Inc.
 1445 McMahon Drive P.O. Box 1025
 Neenah, WI 54956 Neenah, WI 54957-1025
 Telephone: (920)751-4200
 FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner)

Thunder Road, LLC
 W297 S3549 Boettcher Road
 Genesee, WI 53189

PROJECT: 2023 Crack Sealing
 CONTRACTOR: Thunder Road
 Contract No. H0006-09-23-00266
 Project No.
 Application No. #4
 Application Date 8/28/23
 Period From 8/1/23 To 8/28/23

Application is Made For Payment In Connection With The Above Contract.
 The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	\$ 276,150.00	Completed To Date	\$ 317,022.50
Net Change Orders	\$ +40,872.50	Retainage _____ %	\$ _____
Current Contract Amount	\$ 317,022.50	Subtotal	\$ _____
		Previous Applications	\$ 156,683.00

Amount Due This Application: \$ 160,339.50

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through _____ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated 8/26 20 23 Thunder Road, LLC
 (contractor)

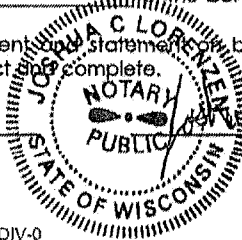
By Nick Sirota - PM
 (name & title)

COUNTY OF Waushara
 STATE OF WI
 Before me on this 20th day of August 20 23 personally appeared Nick Sirota
 known to me, who being duly sworn, did depose and say that he/she is the _____
 of the Contractor above mentioned; that he/she _____
 (title)

executed the above Application For Payment and Statements of Work on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 2/28/2026

 (Notary Public)



VILLAGE OF HARRISON CF #31036

ROAD #	MAP #	NAME OF ROAD	DONE	DATE DONE
1	3	1. Prosperity Drive	X	6/27/2023
2	3	2. Highline Road	X	6/27/2023
3	3	3. Bies Road	X	6/27/2023
4	3	4. Creekview Road	X	6/27/2023
5	3	5. Dallas Drive	X	6/27/2023
6	3	6. Tyler Lane	X	6/27/2023
7	2	7. Snapdragon Lane	X	6/28/2023
8	2	8. Blazing Star Drive	X	6/27/2023
9	2	9. Moonflower Drive	X	6/28/2023
10	2	10. Noe Road (Valley Lane to Midway Road)	X	6/28/2023
11	1	11. McKayla Drive	X	6/28/2023
12	1	12. Landon Drive	X	6/29/2023
13	1	13. Dylan Drive	X	6/29/2023
	1	ADD - Ethan Drive	X	6/29/2023
14	1	14. Austin Drive	X	6/29/2023
15	1	ADD - Brittany Dr	X	6/29/2023
16	1	15. Brenda Drive	X	6/29/2023
17	1	16. S. Johann Drive (Manitowoc Road North to Village Limits)	X	6/29/2023
18	1	53. Hoffman Court	X	6/29/2023
19	1	54. Shea Road	X	6/29/2023
20	1	55. Verna Road	X	6/30/2023
21	1	56. Harmon Road	X	6/30/2023
22	6	17. Dogwood Lane (Lilac Road West to Termini)	X	6/30/2023
23	6	18. Willow Lane	X	6/30/2023
24	6	19. Lilac Road	X	6/30/2023
25	6	20. Arborvitae Lane	X	6/30/2023
	6	ADD - Black Oak St	X	7/17/2023
	6	ADD - Cherrybark Circle	X	7/17/2023
	6	ADD - Sawtooth Ct	X	7/17/2023
26	6	21. Champion Trail	X	7/17/2023
27	6	22. Papermaker Pass	X	7/17/2023
28	6	23. Kimberly Trail (Papermaker Trail to 150' West of Lilac Road)	X	7/17/2023
29	6	24. Woodland Road (Lake Park Road to CTH N)	X	8/2 & 8/3
30	6	25. South Coop Road	X	7/17/2023
31	6	26. Wilz Court	X	7/17/2023
32	6	27. Sonny Drive	X	7/18/2023
33	6	28. Lake Park Road (Old Highway Road South to Termini)	X	7/18/2023
34	6	29. Firelane 9	X	7/18/2023
35	6	30. Firelane 10	X	7/19/2023
36	6	31. Zirbel Drive	X	7/19/2023
37	7	32. Augusta Place	X	7/20/2023
38	7	33. Muirfield Way	X	7/20/2023
39	7	34. Royaltroon Drive	X	7/20/2023
40	7	35. Royce Court	X	7/20/2023
41	7	36. Turnberry Drive	X	7/20/2023
42	7	37. Firestone Way	X	7/20/2023
43	7	38. State Park Road (US 10 to STH 114)	X	8/3/2023
44	7,8	39. Schaefer Road (State Park Road to N Harwood Road)	X	8/4/2023
45	9	40. Merbach Road	X	8/15/2023
46	9	41. Kesler Road (Schaefer Road to Village Limits)	X	8/4/2023
47	8	42. Pigeon Road (STH 114 to Village Limits)	X	8/16/2023

Finished 8/15

DAY	DATE	LBS
1	6/27/2023	7000
2	6/28/2023	7600
3	6/29/2023	9500
4	6/30/2023	8600
5	7/17/2023	7800
6	7/18/2023	11600
7	7/19/2023	6800
8	7/20/2023	13250
9	8/1/2023	
10	8/2/2023	5500
11	8/3/2023	12600
12	8/4/2023	15300
13	8/15/2023	7200
14	8/16/2023	16800
15	8/17/2023	6800
16	8/18/2023	7250
17	8/21/2023	5425
18		
19		
20		
21		
22		
23		
CONTRACT LBS		123456
C/O LBS - ADD		25569
NTE LBS		149025
LBS DONE		149025
LBS LEFT		149025

LBS DONE	149025
LBS LEFT	0

VILLAGE OF HARRISON CF #31036

48	11	43. Ertl Road (STH 55 to STH 114)	X	8/16/2023
49	11	44. Kees Road (STH 114 to Faro Springs Road)	X	8/16/2023
50	10	45. Faro Springs Road (Moehn Road west to Termini)	X	8/16/2023
51	10	46. Harrison Road (Faro Springs Road North to Bottom of Hill)	X	8/17/2023
52	2	47. Jochmann Drive (West of CTH N to Termini)	X	8/17/2023
53	2	48. Emily Lane	X	8/18/2023
54	2	49. Parker Way	X	8/18/2023
55	2	50. Parker Court	X	8/18/2023
56	2	51. Mase Court	X	8/18/2023
57	2	52. Schmidt Road	X	8/18/2023
ADD ON ROADS				
57	3	Amy Ave (Prosperity Dr to Highland Rd)	X	8/21/2023
58	3	Amy Ave. (East of Theda Care DW)	X	8/21/2023
59	2	Holly St	X	8/21/2023
60	2	Amy Ave (Handel Dr to Hopfensperger Rd)	X	8/21/2023
61	2	Ryan St	X	8/21/2023
62	2	Colin St (Handel Dr to Hopfensperger Rd)	X	8/21/2023
63	2	Hopfensperger Rd	X	8/21/2023
64	2	Hickory Dr	X	8/21/2023
65	2	Rustic Lane (Handel Dr to Hickory Dr)	X	8/21/2023
66	2	Sumac Lane	X	8/21/2023

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Approval of Certificate of Payment Request #1 for 2023 Chip Seal Program

Issue:

Should the Village pay the amount requested by the contractor?

Background and Additional Information:

Part of the annual work on roads performed in the Village is to chip seal some rural sections. Scott Construction is requesting payment of \$243,636 for its work in 2023. This is final payment.

Budget Impacts:

This work was budgeted in 2023.

Recommended Action:

Staff and the Village engineer recommend payment of Certificate of Payment #1 to Scott Construction in the amount of \$243,636 as final payment for its work on the 2023 Chip Seal Project.

Attachments:

- [MEMO Village Board 9-26-23 Cert Paymnt #1 Chip Seal Attach Harrison-Chip Seal Cert 01.pdf](#)



August 23, 2023

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2023 Chip Seal Program
Certificate for Payment #1
McM. No. H0006-09-23-00267

Enclosed herewith is Certificate for Payment #1 for the above referenced project. This Certificate is issued to Scott Construction, Inc. in the amount of \$243,636.00 for FINAL payment for work performed through August 9, 2023.

Please process the enclosed, and forward payment to Scott Construction, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

cc: Scott Construction, Inc.

Enclosure: Certificate for Payment #1

**CERTIFICATE FOR
PAYMENT**

VILLAGE OF HARRISON
W5298 HWY 114
Harrison, WI 54952

Contract No. H0006-09-23-00267
Project File No. H0006-09-23-00267
Certificate No. One (1)
Issue Date: August 23, 2023
Project: Village of Harrison 2023 Chip Seal Program

This Is To Certify That, In Accordance With The Contract Documents Dated: April 3, 2023

SCOTT CONSTRUCTION, INC.
P.O. Box 340
Lake Delton, WI 53940

Is Entitled To FINAL Payment For Work Performed Through: August 9, 2023

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$243,636.00</u>	Completed To Date	<u>\$243,636.00</u>
Net Change Orders	<u>\$0.00</u>	Retainage	<u>\$0.00</u>
Current Contract Amount	<u>\$243,636.00</u>	Subtotal	<u>\$243,636.00</u>
		Previously Certified	<u>\$0.00</u>

Amount Due This Payment: \$243,636.00

Please process and forward payment to SCOTT CONSTRUCTION, INC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

Village of Harrison
 2023 Chip Seal Program
 Payment Certificate #1 Summary
 McM No. H0006-09-23-00267

Item	Description	Bid Qty	Unit	Unit Cost	Total Cost	Payment Certificate #1	
						Qty	Total Cost
1	Chip Seal Manitowoc Road (CTH N to Harwood Rd)	55,000	S.Y.	\$ 2.57	\$ 141,350.00	55,000	\$ 141,350.00
2	Chip Seal Schmidt Road (State Park Rd to Harwood Rd)	39,800	S.Y.	\$ 2.57	\$ 102,286.00	39,800	\$ 102,286.00
Total = \$ 243,636.00							\$ 243,636.00

Completed to Date =		\$ 243,636.00
Project Retainage =	0.0%	\$ -
Subtotal =		\$ 243,636.00
Previously Certified =		\$ -
Amount Due this Payment =		\$ 243,636.00

**APPLICATION FOR
PAYMENT**

(Owner)
Village of Harrison
W5298 State Road 114
Harrison, WI 54952

PROJECT: 2023 Chip Seal Program
CONTRACTOR Scott Construction, Inc.
Contract No. H0006-09-23-00267
Project No. _____
Application No. 1 - Final
Application Date 08/16/23
Period From 08/07/23 To 08/09/23

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	\$ 243,636.00	Completed To Date	\$ 243,636.00
Net Change Orders	\$ 0.00	Retainage _____%	\$ 0.00
Current Contract Amount	\$ 243,636.00	Subtotal	\$ 243,636.00
		Previous Applications	\$ 0.00

Amount Due This Application: \$ 243,636.00

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through 1 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated August 16th 20 23

Scott Construction, Inc.
(contractor)

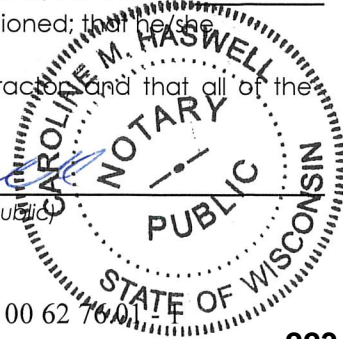
By John A. Scott
(name & title) John A. Scott, Vice President

COUNTY OF Wisconsin
STATE OF Sauk } ss
Before me on this 16th day of August 20 23 personally appeared John A. Scott
known to me, who being duly sworn, did depose and say that he/she is the
Vice President
(title)

executed the above Application For Payment and statement on behalf of said Contractor and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 06/19/2027

Caroline M. Haswell
(Notary Public)



SCOTT

CONSTRUCTION, INC.

ASPHALT SURFACING SINCE 1926

PO Box 340 Lake Delton, WI 53940 Ph 608.254.2555 Fax 608.254.2249
 Complete Asphalt Maintenance and Construction
 www.scottconstruct.com

Invoice

Bill to: Village Of Harrison - Calumet County
 W5298 Highway 114
 Menasha, WI 54952


Cust #	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
60607		4443	08/15/23	09/14/23		Net 30 days

Description	Contract	Unit Price	Quantity	Amount
MANITOWOC ROAD	S0080021	2.57	55,000.00	141,350.00
SCHMIDT ROAD	S0080021	2.57	39,800.00	102,286.00

Notes:
 08/07/23 - 08/09/23
 APPLICATION FOR PAYMENT #1
 2023 CHIP SEAL
 H0006-09-23-00267

Total	243,636.00
Sales Tax	
Less Retainage	
Total Due	243,636.00

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

September 26, 2023

Title:

Village Outdoor Message Display Sign

Issue:

The current Village sign is outdated and unreliable.

Background and Additional Information:

Staff would like Board approval to request proposals from area sign companies to design and install a new sign with digital message board to replace the current Village sign in front of the municipal building on State Highway 114.

The current sign's scrolling message board has failed a few times recently. It flickers or jumbles the display rendering the message unreadable. The software to update the message is housed on an old desktop computer whose sole purpose is to operate the message board.

Staff envisions a sign that showcases a double-sided high-definition digital screen able to display text and graphics (picture our Facebook posts on a grand scale). Staff would like to explore an option that incorporates our current logo sign with the addition of a digital display above it and an option that raises both our current logo sign (or a new one) and a digital display about 10 - 15 feet off the ground (similar to many area banks).

The cost will be vary greatly based on design and the ability to re-purpose our current base and sign. Staff would like to know if the Board would consider spending upwards of \$50,000 for a high tech, beautiful sign or prefers a much more conservative, but functional, sign.

This project could be funded by ARPA funds or budgeted for.

Budget Impacts:

\$0 to \$50,000+

Recommended Action:

Motion to authorize staff to request proposals for a new message display sign for the Village municipal building.

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

Resolutions 23-07 and 23-08: Resolutions supporting Calumet County grant applications for future road maintenance.

Issue:

Should the Village approve resolutions supporting Calumet County grant applications?

Background and Additional Information:

Calumet County is planning work on County AP and County KK in the Village. These projects are not yet scheduled and are dependent on grant funding.

In its grant application the County needs to demonstrate support from all the associated jurisdictions.

Both are significant roads in the Village of Harrison and would benefit the community if they were improved.

Budget Impacts:

None.

Recommended Action:

Motion to approve Resolutions 23-07 and 23-08, supporting Calumet County grant applications for future road maintenance.

Attachments:

- [V2023-07 Resolution Supporting HWY AP STP.pdf](#)
- [V2023-07 Resolution Supporting HWY KK STP.pdf](#)

RESOLUTION V2023-08
VILLAGE OF HARRISON
Calumet and Outagamie Counties, Wisconsin

**RESOLUTION OF SUPPORT FOR CALUMET COUNTY TO IMPROVE
INFRASTRUCTURE ON COUNTY HIGHWAY AP**

WHEREAS, Calumet County proposes to improve the infrastructure along County Highway AP; and

WHEREAS, Calumet County is applying for WisDoT 2024-2029 Surface Transportation Program Urban Grant Funds; and

WHEREAS, County Highway AP is a heavily used road connecting residential neighborhoods in the Village of Harrison; and

WHEREAS, County Highway AP is also a heavily used access path for the primary park in the Village of Harrison; and

WHEREAS, County Highway AP is also a critical method of access for the residents of Harrison and commercial and manufacturing facilities in a neighboring community; and

WHEREAS, The Village of Harrison supports the promotion and encouragement of pedestrian and bicycle access and safety for its residents and visitors to the community that will result from this project;

NOW, THEREFORE, BE IT RESOLVED by the Village of Harrison Village Board that the Village Board supports the improved infrastructure proposed in this project.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 26th day of September, 2023.

VILLAGE OF HARRISON

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

RESOLUTION V2023-07
VILLAGE OF HARRISON
Calumet and Outagamie Counties, Wisconsin

**RESOLUTION OF SUPPORT FOR CALUMET COUNTY TO IMPROVE
INFRASTRUCTURE ON COUNTY HIGHWAY KK**

WHEREAS, Calumet County proposes to improve the infrastructure along County Highway KK; and

WHEREAS, Calumet County is applying for a WisDoT 2024-2029 Surface Transportation Program Urban Grant Fund; and

WHEREAS, County Highway KK is the northern boundary of the Village of Harrison and is the primary commercial corridor for the Village; and

WHEREAS, County Highway KK is also a critical path of connection to neighboring communities for the residents of the Village of Harrison; and

WHEREAS, The Village of Harrison recognizes that residential growth and commercial development have added significantly to the traffic utilizing County Highway KK; and

WHEREAS, The Village of Harrison supports the promotion and encouragement of pedestrian and bicycle access and safety for its residents and visitors to the community that will result from this project;

NOW, THEREFORE, BE IT RESOLVED by the Village of Harrison Village Board that the Village Board supports the improved infrastructure proposed in this project.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 26th day of September, 2023.

VILLAGE OF HARRISON

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Vicki Tessen, Clerk

Meeting Date:

September 26, 2023

Title:

Resolution V2023-10 WDNR Recycling Grant Authorization

Issue:

Staff needs formal authorization from the Board to apply for a WDNR Recycling Grant and sign on behalf of the Village.

Background and Additional Information:

This is an annual grant the Village has been applying for to help cover costs to recycling events and community awareness. The application requires submitting a copy of the signed resolution authorizing staff to act on behalf of the Village. The application deadline is October 2, 2023.

Budget Impacts:

\$21,600 in Grant Funds

Recommended Action:

Approve Resolution V2023-10 for WDNR Recycling Grant Authorization, allowing the Village staff to apply, sign, and report on behalf of the Village.

Attachments:

- [V2023-10 DNR Recycling Grant Authorization.pdf](#)

RESOLUTION V2023-10
VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION FOR WDNR RECYCLING GRANT AUTHORIZATION

WHEREAS, the Village of Harrison hereby requests financial assistance under s. 287.23 a, Wis. Stats., Chapters NR 542, 544, Wis. Admin. Code, for the purpose of planning, constructing or operating a recycling program with one or more components specified in s. 287.11(2)(a) to (h), Wis. Stats.

NOW THEREFORE, BE IT RESOLVED, that the Village of Harrison HEREBY AUTHORIZES the Village Manager, an employee of the responsible unit, to act on its behalf to: Submit an application to the Department of Natural Resources for financial assistance under s. 287.23 and s. 287.24, Wis. Stats., Chapters NR 542, 544, Wis. Admin. Code; sign necessary documents; and submit a final report.

Adopted by the Board of Trustees of the Village of Harrison this 26th day of September, 2023.

By: _____
Allison Blackmer, Village President

By: _____
Julene Baldwin, Village Trustee

By: _____
Darlene Bartlein, Village Trustee

By: _____
Mike Brantmeier, Village Trustee

By: _____
Scott Handschke, Village Trustee

By: _____
Matt Lancaster, Village Trustee

By: _____
Mark Van Hefty, Village Trustee

I hereby certify that the foregoing resolution was duly adopted by the Village of Harrison at a legal meeting on the 26th day of September, 2023.

Attest: _____
Vicki Tessen, Clerk

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From:

Matt Heiser, Village Manager

Meeting Date:

September 26, 2023

Title:

2024 Budget - Overview and Initial Discussion

Issue:

Overview and discussion of the 2024 Village Budget.

Background and Additional Information:

Some highlighted significant changes from 2023:

Revenues

1. The 2024 budget contains the increase in shared revenues as determined by Act 12.
2. The streets and roads fee charged to residents for road maintenance is proposed to be zero in 2024
3. The interest income anticipated next year is significantly higher than recent years – more than offsetting the reduction in the street and road fee.

Expenses

1. The proposed budget contains wage increases for all staff.
 1. It inflates the entire wage schedule 1.5% from 2023. Since the wage schedule was adopted in 2021 this would mean it was increased a total of 3.5% from 2021 through 2024.
 2. Plus it includes step increases for all staff.
 3. The average increase for all staff from 2023 to 2024 is 3.1%
2. The proposed budget uses an eight percent increase in health insurance as an estimate. Those actual figures are not available yet.
3. Individual expense increases:
 1. Proposes a pay increase for poll works from \$10/hour to \$14/hour
 2. Includes an increase to Kiwanis for summer programs up to \$2,000 per event which does not actually change the budget line item.

Includes capital items of:

1. State Park Road project
2. A plow truck for the DPW
3. A heavy tender for the Fire Department

4. Escrow of the new shared revenue money for a future public safety building

5. Not included in the proposal but needing to receive Board attention is an estimate for a new building in Darboy Park. The Board had approved an expense for Keller to develop an estimate from a request by Festival of Lights.
 1. A facility containing an indoor space, a serving area, bathrooms and storage was estimated to cost \$1,140,000.

Harrison Utilities

The Office Manager was involved this year. This resulted in some significant changes for the HU budgets. The most impactful was the addition of a depreciation expense. This is a large expense that does not actually result in a cash disbursement for the utilities.

There are still some important elements that are currently estimates. The mill rate calculation is determined using the total assessed value of the Village. This final data is not yet available from the state. Staff created an estimate based on the net new construction officially listed by the state.

Budget Impacts:

To Be Determined

Recommended Action:

Non-action item.

Attachments:

- [MEMO Village Board 9-26-23 2024 Budget Attach DRAFT Budget Document.pdf](#)
- [MEMO Village Board 9-26-23 2024 Budget Attach DRAFT CIP Harrison Utilities.xlsx](#)
- [CIP \(Road Plan\) 2024-2028.xlsx](#)
- [CIP 2024-2028.xlsx](#)
- [MEMO Village Board 9-26-23 2024 Budget Attach Cost Estimate for Building in Darboy Park.pdf](#)



2024 DRAFT Budget
For consideration at the September 26, 2023 Village
Board Meeting

2024 Budget Summary - To Go With 2024 Budget Detail
 For Sept 26, 2023 Budget meeting
 Village of Harrison

2024 Budget Summary DRAFT					
General Fund	Adopted 2022	Adopted 2023	Proposed 2024	Change	Percent
Taxes	\$3,611,823	\$3,690,150	\$3,716,142	\$25,992	0.70%
Special Assessments	\$79,220	\$1,128,474	\$192,889	-\$935,585	-82.91%
Intergovernmental Revenues	\$574,791	\$625,530	\$995,864	\$370,334	59.20%
Licenses and Permits	\$303,653	\$304,753	\$289,950	-\$14,803	-4.86%
Fines, Forfeits and Penalties	\$6,500	\$6,500	\$8,000	\$1,500	23.08%
Public Charges for Services	\$1,597,716	\$1,912,809	\$1,545,515	-\$367,294	-19.20%
Intergovernmental Charges	\$157,712	\$170,843	\$247,104	\$76,261	44.64%
Miscellaneous Revenues	\$106,600	\$43,100	\$685,000	\$641,900	1489.33%
Other Financing Sources	\$1,500,000	\$1,600,000	\$2,800,000	\$1,200,000	75.00%
Total Revenues in 2024	\$7,938,015	\$9,482,159	\$10,480,464	\$998,305	10.53%
Transportation Fund applied		\$72,550	\$0		
Fund Balance applied		\$59,603	\$0		
	\$7,938,015	\$9,614,312	\$10,480,464	\$866,152	9.01%
Expenditures					
General Government	\$1,036,939	\$1,098,310	\$1,149,118	\$50,808	4.63%
Public Safety	\$1,132,324	\$1,306,007	\$1,400,649	\$94,642	7.25%
Public Works	\$2,199,017	\$2,307,660	\$2,400,396	\$92,736	4.02%
Health and Human Services	\$2,200	\$2,200	\$2,200	\$0	0.00%
Culture and Recreation	\$45,000	\$60,000	\$60,000	\$0	0.00%
Conservation and Development	\$4,000	\$4,000	\$4,000	\$0	0.00%
Capital Outlay	\$2,558,920	\$4,023,397	\$2,750,191	-\$1,273,206	-31.65%
Debt Service	\$645,000	\$812,738	\$975,395	\$162,657	20.01%
Other Financing Uses					
Total Expenditures	\$7,623,400	\$9,614,312	\$8,741,949	-\$872,363	-9.07%
Increment	\$148,736	\$270,380	\$339,228		
Estimated Tax Rate per \$1,000	\$2.99	\$2.9893	\$2.8692		
Revenues Over Expenses			\$1,738,515		

Summary of 2024 Budget for Harrison Utilities and Special Revenue Funds

		2023	2024	
HU Sanitary Sewer				
Revenues		\$1,054,906	\$1,350,822	
Expenditures		\$836,613	\$1,206,518	
Retained Earnings		\$218,293	\$144,304	
HU Water Utility				
Revenues		\$1,258,598	\$1,488,840	
Expenditures		\$1,152,457	\$1,570,951	
Retained Earnings		\$106,141	-\$82,111	
	Bal 1/1/24	Revs	Exp	Bal 12/31/24
Fire Impact Fees	\$777,225	\$65,000	\$0	\$842,225
Park Impact Fees	\$996,061	\$63,330	-\$375,000	\$684,391
Police Impact Fees	\$91,509	\$7,500	\$0	\$99,009
Transportation Fees	\$5,433	\$0	\$0	\$5,433
Harrison Stormwater Utility	\$668,466	\$450,000	-\$152,000	\$966,466
Available Fund Balance	\$2,538,694			\$2,597,524

General Fund Revenues

General Revenues (Taxes)

The General Revenues (Taxes) account is the general purpose tax levy. The levy is determined by taking the difference between total General Fund budget expenditures and all other General

Line Item Detail for Taxes:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Property Taxes	\$2,906,793	\$2,817,382	\$2,680,717	-\$136,665	-4.85%
Forest/Cropland	\$30	\$30	\$30	\$0	0.00%
In Lieu of taxes	\$60,285	\$60,000	\$60,000	\$0	0.00%
Interest on PP	\$0	\$0	\$0	\$0	0.00%
Total Property tax levy		\$2,877,412	\$2,740,747	-\$136,665	-4.75%
Debt Service	\$645,000	\$812,738	\$975,395	\$162,657	20.01%
Total Tax Revenue	\$3,614,130	\$3,690,150	\$3,716,142	\$25,992	0.70%

Revenues

Line Item Detail for Special Assessments:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Spec Assmtns	\$0	\$1,122,379	\$186,804	-\$935,575	100.00%
Connection Sewer	\$0	\$0	\$0	\$0	0.00%
Spec Assmnt Sidewalk	\$6,095	\$6,095	\$6,095	\$0	0.00%
Hickory/Rustic	\$61,405	\$0	\$0	\$0	0.00%
Sumac Rd	\$11,720	\$0	\$0	\$0	0.00%
Kimberly Heights				\$0	0.00%
Total	\$79,220	\$1,128,474	\$192,899	-\$935,575	-82.91%

Revenues

Line-Item Detail for Intergovernmental Revenues

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
State Shared Revenue	\$61,569	\$62,566	\$62,867	\$301	0.48%
County Municipal Aid (2024)			\$351,079		
Fire Dues Harrison	\$49,900	\$49,900	\$65,350	\$15,450	30.96%
Fire Dues Sherwood	\$14,858	\$14,858	\$14,858	\$0	0.00%
Computer Aid	\$42,400	\$42,042	\$45,000	\$2,958	7.04%
State Transp Aid	\$384,704	\$434,804	\$435,000	\$196	0.05%
Recycling Grant	\$21,300	\$21,300	\$21,650	\$350	1.64%
Muni State Pay	\$60	\$60	\$60	\$0	0.00%
Total	\$574,791	\$625,530	\$995,864	\$370,334	59.20%

Revenues

Line Item Detail for Licenses & Permits

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Liquor License	\$5,000	\$10,000	\$5,200	-\$4,800	-48.00%
Operator License	\$4,900	\$4,900	\$4,000	-\$900	-18.37%
Cigarette License	\$200	\$200	\$300	\$100	50.00%
				-	
Franchise Fee	\$111,703	\$111,703	\$100,750	\$10,953	-9.81%
Dog License	\$8,500	\$11,000	\$12,750	\$1,750	15.91%
Building Permits	\$50,000	\$52,000	\$52,000	\$0	0.00%
HVAC Permits	\$6,500	\$7,250	\$7,250	\$0	0.00%
Plumbing Permit	\$9,000	\$10,000	\$10,000	\$0	0.00%
Electrical Permit	\$12,250	\$13,000	\$13,000	\$0	0.00%
Siding/Win/Roof Permit	\$750	\$750	\$750	\$0	0.00%
Pool Permit	\$1,000	\$1,000	\$1,000	\$0	0.00%
Lot Grade Fee	\$47,500	\$40,000	\$40,000	\$0	0.00%
Driveway Fee	\$10,000	\$9,000	\$9,000	\$0	0.00%
Culvert Permit	\$150	\$150	\$150	\$0	0.00%
Demolition	\$50	\$50	\$50	\$0	0.00%
Utility Permit	\$2,500	\$2,500	\$2,500	\$0	0.00%
Culvert /Insp. Port	\$150	\$150	\$150	\$0	0.00%
Zoning Permit	\$20,000	\$22,000	\$22,000	\$0	0.00%
Erosion Permit	\$6,500	\$6,500	\$6,500	\$0	0.00%
Plat Review	\$1,500	\$2,000	\$2,000	\$0	0.00%
Site Plan Review	\$5,500	\$600	\$600	\$0	0.00%
Fireworks Permit	\$0	\$0	\$0	\$0	0.00%
				-	
Total	\$303,653	\$304,753	\$289,950	\$14,803	-4.86%

Revenues

Line-Item Detail for Fines, Forfeitures and Penalties:

	Budgeted 2022	Budgeted 2023	Proposed 2024
Ordinance Violations	\$500	\$500	\$7,000
Parking Violations	\$6,000	\$6,000	\$1,000
Total	\$6,500	\$6,500	\$8,000

Revenues

Line-Item Detail for Public Charges:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Administrative Fee	\$18,500	\$40,000	\$40,000	\$0	0.00%
Publications	\$0	\$0	\$0	\$0	0.00%
Real Estate Inquiries	\$8,000	\$8,000	\$8,000	\$0	0.00%
Credit Card Surcharge	\$700	\$700	\$700	\$0	0.00%
Law Enforcement Charge	\$421,805	\$512,531	\$785,000	\$272,469	53.16%
Transportation Charge	\$531,750	\$662,450	\$0	\$662,450	-100.00%
Road Dept Revenue	\$2,000	\$2,000	\$2,000	\$0	0.00%
Streetlights	\$1,100	\$2,000	\$1,200	-\$800	-40.00%
Refuse	\$396,052	\$396,829	\$413,869	\$17,040	4.29%
Recycling	\$189,451	\$256,099	\$259,745	\$3,646	1.42%
Compost Sticker	\$14,000	\$30,000	\$30,000	\$0	0.00%
Park Shelter	\$0	\$1,000	\$2,500	\$1,500	100.00%
Municipal Hall	\$0	\$1,200	\$2,500	\$1,300	100.00%
				-	
Total	\$1,583,358	\$1,912,809	\$1,545,515	\$367,294	-19.20%

Revenues

Line-Item Detail for Intergovernmental Service Charges:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Sherwood/Woodville Fire Contract	\$157,712	\$170,843	\$247,104	\$76,261	44.64%
Fire Dept Operational Budgeted Costs		\$431,129	\$446,991		
Plus Costs Related to Fire Protection In other Parts of the Budget:					
Contract Expense-Fire Insur	\$23,667	\$23,667	\$25,560		
Contract Expense-Attny Fees	\$2,000	\$2,000	\$2,000		
Contract Expense-Building Maint Lawn Svc	\$3,785	\$3,785	\$3,785		
Contract Expense-Building Maint Snow Plow	\$7,065	\$7,065	\$7,065		
Contract Expense-Village Board Meetings	\$500				
Contract Expense - Fire Commission Meetings		\$500	\$500		
		\$468,146	\$485,901		
Fire Dept Capital Outlay & Escrowed Capital		\$282,897	\$632,659		
Total Costs Shared with Sherwood		\$751,043	\$1,118,560		
Percent of Equalized Value Protected by HFD in Sherwood		0.21	0.21		
Invoice amount:	\$142,712	\$155,843	\$232,104		

Revenues

Line-Item Detail for Miscellaneous Revenues:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Interest Earned	\$20,000	\$13,000	\$650,000	\$637,000	4900.00%
Interest on Spec Assmnts	\$100	\$100	\$5,000	\$4,900	4900.00%
Sale of Equipment	\$0	\$0	\$0	\$0	0.00%
Insurance Recoveries	\$5,000	\$5,000	\$5,000	\$0	0.00%
Other Misc Revs	\$500	\$10,000	\$10,000	\$0	0.00%
Tippage Fee	\$81,000	\$15,000	\$15,000	\$0	0.00%
Total	\$106,600	\$43,100	\$685,000	\$641,900	1489.33%

Revenue

Line-Item Detail for Other Financing Sources:

	Budgeted 2021	Budgeted 2022	Proposed 2023
GO Borrowing	\$1,880,000	\$1,500,000	\$2,800,000
Total	\$1,880,000	\$1,500,000	\$2,800,000

Expenses
 General Government
 Line-Item Detail for the Village Board:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Village Salary	\$33,600	\$33,600	\$38,640	\$5,040	0.15
Village FICA	\$2,570	\$2,570	\$2,956	\$386	15.02%
Training/Mileage	\$800	\$800	\$800	\$0	0.00%
Subscription/Dues	\$6,000	\$7,500	\$7,500	\$0	0.00%
Supplies	\$500	\$500	\$500	\$0	0.00%
Total	\$43,470	\$44,970	\$50,396	\$5,426	12.07%

Expenses
 General Government

Line-Item Detail for the Planning Department:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Salary	\$156,000	\$99,819	\$98,861	-\$958	-0.96%
FICA	\$11,934	\$7,636	\$7,257	-\$379	-4.97%
Benefits	\$53,193	\$57,448	\$41,570	-\$15,878	-27.64%
Retirement	\$10,608	\$6,788	\$6,546	-\$242	-3.56%
Per Diem	\$4,000	\$4,000	\$4,000	\$0	0.00%
Dues	\$500	\$1,000	\$1,000	\$0	0.00%
Training/Mileage/Lodging	\$3,500	\$3,500	\$3,500	\$0	0.00%
Supplies	\$500	\$1,000	\$1,000	\$0	0.00%
Total	\$240,235	\$181,191	\$163,734	-\$17,457	-9.63%

Expenses
 General Government
 Line-Item Detail for the General Administration Department

	Budgeted 2022	Proposed 2023	Proposed 2023	Change	
Legal	\$10,000	\$28,000	\$32,000	\$4,000	14.29%
Hwy Dept Legal	\$15,000	\$10,000	\$10,000	\$0	0.00%
				-	
Wages	\$315,035	\$351,351	\$325,405	\$25,946	-7.38%
FICA	\$24,100	\$26,878	\$24,893	-\$1,985	-7.38%
Benefits	\$93,269	\$135,353	\$135,353	\$0	0.00%
Retirement	\$21,422	\$23,892	\$22,128	-\$1,764	-7.38%
Training/Conferences	\$2,500	\$4,400	\$4,400	\$0	0.00%
Dues	\$3,200	\$1,500	\$1,500	\$0	0.00%
Supplies	\$20,000	\$20,000	\$20,000	\$0	0.00%
Postage	\$3,000	\$4,000	\$4,000	\$0	0.00%
Service Contracts	\$70,000	\$75,000	\$75,000	\$0	0.00%
Publications	\$3,000	\$3,000	\$500	-\$2,500	-83.33%
Newsletter	\$4,000	\$4,000	\$8,000	\$4,000	100.00%
Election-Wages	\$14,000	\$14,500	\$35,000	\$20,500	141.38%
Election FICA	\$1,071	\$1,109	\$2,678	\$1,568	141.38%
Election Exp/Mile/LO	\$500	\$500	\$500	\$0	0.00%
Election Svc Contracts	\$4,000	\$3,000	\$6,000	\$3,000	100.00%
Election Supplies	\$3,000	\$5,000	\$7,000	\$2,000	40.00%
Election Postage	\$0	\$0	\$9,000	\$9,000	100.00%
Election Publication	\$1,000	\$1,000	\$2,000	\$1,000	100.00%
Assessor Contract	\$34,800	\$41,000	\$41,000	\$0	0.00%
Treasurer Wages	\$0	\$0	\$40,000	\$40,000	100.00%
Treasurer FICA	\$0	\$0	\$3,060	\$3,060	0.00%
Treasurer Mileage	\$0	\$500	\$200	-\$300	100.00%
Treasurer Service Contracts	\$0	\$1,000	\$6,000	\$5,000	1000.00%
Treasurer Accounting (Audit)	\$17,500	\$17,500	\$17,500	\$0	0.00%
Treasurer Supplies	\$2,500	\$3,000	\$500	-\$2,500	-83.33%
Assessor Supplies Brd of Review	\$0	\$0	\$300	\$300	100.00%
Treasurer Postage	\$0	\$7,000	\$3,000	-\$4,000	-57.14%
Treasurer Publications	\$0	\$0	\$100	\$100	100.00%
Total	\$647,898	\$772,483	\$827,017	\$54,533	7.06%

Expenses
 General Government
 Line-Item Detail for the Hall Maintenance Department

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Supplies	\$7,500	\$5,000	\$5,000	\$0	0.00%
Electric	\$5,500	\$5,775	\$5,775	\$0	0.00%
Heat	\$4,750	\$5,080	\$5,080	\$0	0.00%
Telephone	\$1,750	\$1,750	\$1,750	\$0	0.00%
Insurance - Property	\$18,900	\$31,693	\$34,228	\$2,535	8.00%
Insurance - Work Comp	\$33,311	\$26,298	\$28,402	\$2,104	8.00%
Insurance - Auto	\$24,806	\$24,570	\$26,536	\$1,966	8.00%
Funeral/Memorial	\$500	\$500	\$500	\$0	0.00%
Total	\$97,017	\$100,666	\$107,271	\$6,605	6.56%

Expenses
Public Safety

Line-Item Detail for the Law Enforcement Department:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Calumet County Contract	\$629,059	\$782,926	\$862,158	\$79,232	10.12%
Law Enforcement Dog Pick up	\$0				
School Cross Guards	\$2,500	\$2,500	\$2,500		
Total	\$631,559	\$785,426	\$864,658		

Expenses
Public Safety
Line-Item Detail for the Fire Department

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Wages	\$215,000	\$224,690	\$227,290	\$2,600	1.16%
FICA	\$16,448	\$17,189	\$17,388	\$199	1.16%
Fire Dept Benefits	\$26,597	\$28,645	\$30,937	\$2,292	8.00%
WRS	\$10,575	\$12,593	\$13,911	\$1,319	10.47%
Retirement	\$30,000	\$30,000	\$35,000	\$5,000	16.67%
Fire Dept Per Diem (Fire Cmssn Meetings)			\$1,500		
Petty Cash	\$0	\$0	\$0	\$0	0.00%
Training	\$5,500	\$10,000	\$10,000	\$0	0.00%
Supplies/Services	\$41,000	\$41,000	\$41,000	\$0	0.00%
Physicals	\$5,000	\$5,000	\$5,000	\$0	0.00%
Electric - Station 60	\$2,500	\$2,500	\$2,500	\$0	0.00%
Electric - Station 70	\$3,000	\$3,000	\$3,000	\$0	0.00%
Heat - Station 60	\$3,000	\$4,000	\$4,000	\$0	0.00%
Heat - Station 70	\$2,000	\$4,000	\$4,000	\$0	0.00%
Telephone - Station 60	\$950	\$950	\$950	\$0	0.00%
Telephone - Station 70	\$1,900	\$1,900	\$1,900	\$0	0.00%
Water - Station 60	\$3,500	\$3,500	\$4,500	\$1,000	28.57%
Water - Station 70	\$550	\$1,000	\$1,000	\$0	0.00%
Building Maint. Misc.	\$5,115	\$5,115	\$5,115	\$0	0.00%
EMS Operating Expense	\$13,500	\$13,500	\$13,500	\$0	0.00%
Shop Supplies	\$3,130	\$0	\$0	\$0	0.00%
Burn Permits	\$500	\$0	\$0	\$0	0.00%
Vehicle Maintenance	\$13,000	\$13,000	\$13,000	\$0	0.00%
Equipment Maintenance	\$4,000	\$4,000	\$5,500	\$1,500	37.50%
Fuel	\$6,000	\$6,000	\$6,000	\$0	0.00%
Contract Expense-Vllg Brd	\$500	\$500		-\$500	-100.00%
Contract Expense-Gen Admin	\$9,750	\$0	\$0	\$0	0.00%
Contract Expense-Fire Insur	\$23,667	\$23,667	\$25,560	\$1,893	8.00%
Contract Expense-Attny Fees	\$2,000	\$2,000	\$2,000	\$0	0.00%
Contract Expense-Building Maint Lawn Svc	\$3,785	\$3,785	\$3,785	\$0	0.00%
Contract Expense-Building Maint Snow Plow	\$7,065	\$7,065	\$7,065	\$0	0.00%
Total	\$412,765	\$431,581	\$446,991	\$15,409	3.57%

Expenses
 Public Safety
 Line-Item Detail for the Contracted Services Department

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Building Insp Contract	\$50,000	\$59,000	\$59,000	\$0	0.00%
Grade Checks	\$38,000	\$30,000	\$30,000	\$0	0.00%
Total	\$88,000	\$89,000	\$89,000	\$0	0.00%

Expenses					
Public Works					
Line-Item Detail for the Department of Public Works (D.P.W.)					
	Budgeted	Budgeted	Proposed	Change	
	2022	2023	2024		
Engineer/Consultant	\$40,000	\$40,000	\$40,000	\$0	0.00%
Salary	\$467,010	\$485,691	\$508,664	\$22,973	4.73%
Part time Salary	\$22,500	\$85,500	\$85,500	\$0	0.00%
OT Salary	\$38,000	\$38,000	\$38,000	\$0	0.00%
FICA	\$35,726	\$37,155	\$41,820	\$4,664	12.55%
Part Time FICA	\$1,721	\$6,541	\$6,541	\$0	0.00%
Unemployment Comp	\$1,000	\$1,000	\$1,000	\$0	0.00%
Benefits	\$139,033	\$150,156	\$178,368	\$28,212	18.79%
Retirement	\$31,757	\$33,027	\$43,619	\$10,592	32.07%
Training	\$2,500	\$2,500	\$2,500	\$0	0.00%
CDL	\$1,500	\$1,500	\$1,500	\$0	0.00%
Supplies	\$25,000	\$25,000	\$25,000	\$0	0.00%
Electric	\$7,500	\$7,500	\$7,500	\$0	0.00%
Heat	\$2,000	\$2,000	\$2,000	\$0	0.00%
Telephone	\$3,000	\$3,000	\$3,000	\$0	0.00%
Bldg. Maintenance	\$35,000	\$35,000	\$30,000	-\$5,000	-14.29%
Fuel	\$50,000	\$74,325	\$76,000	\$1,675	2.25%
Vehicle Maintenance	\$40,000	\$40,000	\$40,000	\$0	0.00%
Equip Maintenance	\$40,000	\$45,000	\$55,000	\$10,000	22.22%
Road Maintenance	\$327,500	\$327,500	\$327,500	\$0	0.00%
Ditching/Grading	\$50,000	\$50,000	\$40,000	-\$10,000	-20.00%
Salt/Sand	\$108,000	\$108,000	\$108,000	\$0	0.00%
Road Signs	\$10,000	\$10,000	\$10,000	\$0	0.00%
Street Lighting	\$3,000	\$6,500	\$6,500	\$0	0.00%
Street Lights - N.S.	\$170	\$170	\$170	\$0	0.00%
Street Lights - HAA	\$11,000	\$11,000	\$11,000	\$0	0.00%
Street Lights - NSW	\$1,100	\$1,100	\$1,100	\$0	0.00%
Storm Sewer Maintenance	\$40,000	\$0	\$0	\$0	#DIV/0!
Illicit Discharge Program	\$5,000	\$5,000	\$5,000	\$0	0.00%
Storm - Consultant	\$0	\$0	\$0	\$0	0.00%
Refuse	\$378,000	\$384,397	\$413,869	\$29,472	7.67%
Recycling	\$252,000	\$256,099	\$259,745	\$3,646	1.42%
Compost Site	\$16,000	\$16,000	\$10,000	-\$6,000	-37.50%
Weed Control	\$14,000	\$14,000	\$15,000	\$1,000	7.14%
NEW: Sidewalk Maint Program		\$5,000	\$6,500	\$1,500	100.00%
Total	\$2,199,017	\$2,307,661	\$2,400,396	\$92,735	4.02%

Expenses

Health and Human Services

Line-Item Detail for the Health and Human Services Department:

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Humane Society Contribution	\$1,500	\$1,500	\$1,500	\$0	0.00%
HOVPP	\$700	\$700	\$700	\$0	0.00%
Total	\$2,200	\$2,200	\$2,200	\$0	0.00%

Expenses
 Culture and Recreation
 Line-Item Detail for the Parks Department

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Park Maintenance	\$25,000	\$35,000	\$50,000	\$15,000	42.86%
Recreational Program	\$10,000	\$10,000	\$10,000	\$0	0.00%
Total	\$35,000	\$45,000	\$60,000	\$15,000	33.33%

Expenses
 Economic Development
 Line-Item Detail for the Economic Development Department

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Development	\$4,000	\$4,000	\$4,000	\$0	0.00%
Total	\$4,000	\$4,000	\$4,000	\$0	0.00%

Capital Outlay For General Fund					
Line-Item Detail for Capital Outlay:	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Park					
Match to DNR Gnt	\$5,000	\$5,000	\$5,000		
Park (sign) (DCP trail sign)	\$15,000	\$10,000	\$10,000		
Park (equip) Wing for Mauer (other half to term)		\$45,000			
Park (Renovate Park Marker Plan)		\$15,000			
Park Indoor pavillion Darby Park					
Park Improvement	\$100,000				
Park 2 mauer	\$30,000				
Park-Sprayer Pande & Park	\$2,500				
Spec Manual Updt	\$7,800				
Park Total Capital Outlay	\$152,500	\$75,000	\$15,000	-\$60,000	-80.00%
Trail					
Trail (pave Vanr Pand Maint. Trail)		\$0	\$0		
Trail Add to Trail system	\$294,206				
County N Trail Crosswalk Light	\$34,000				
Total Trail Capital Outlay	\$328,206	\$0	\$0	\$0	0.00%
Municipal Building					
Municipal Building (repave parking lot)	\$0	\$470,000	\$0		
Municipal Building Total Capital Outlay	\$0	\$470,000	\$0	-\$470,000	100.00%
Fire Department					
Fire-6 extra turn out gear	\$13,050	\$15,000	\$19,500		
Fire-fund to replace/repair equip	\$31,400	\$31,400	\$31,400		
Fire-Ercrau for future Truck	\$150,000	\$150,000	\$150,000		
Fire-Ercrau for future reb a battler	\$12,150	\$12,150	\$12,150		
Fire-Ercrau for future helmet	\$1,530	\$1,530	\$1,530		
Fire-Command Vehicle	\$0	\$62,817			
Fire-Flaring Station 60	\$0	\$10,000			
Fire-Extrication Equipment (Jawz)			\$57,000		
Fire-Command Center Pull-Out			\$10,000		
Fire-Ercrau for Future Public Safety Building			\$351,079		
Fire-Fire service study	\$25,000	\$0	\$0		
Fire-Defibrillators (1600 x 2)	\$3,200	\$0	\$0		
Fire-polaris ranger	\$30,000	\$0	\$0		
Fire-ripdr (x2)	\$918	\$0	\$0		
Fire-Generator (7500 each x2 stations)	\$15,000	\$0	\$0		
Fire Department Total Capital Outlay	\$282,248	\$282,897	\$632,659	\$349,762	123.64%
Dept of Public Works Equipment					
DPW-Huy Equip (Replace Dodge Van w/ SUV Explorer)		\$40,000			
DPW-Huy Equip (Replace 2009 F550 w/ Flatbed work truck)		\$60,000			
DPW-Huy Equip (purchase hauler reclaimer machine)		\$30,000			
DPW-Huy Equip (Replace tractor (w/ new mauer wing above)		\$75,000			
DPW-HWY Equip Bamaq Roller	\$30,000				
DPW-Huy Equip Spinner for #23	\$12,000				
DPW-Huy Equip Van charrir and tools	\$53,000				
DPW-Compacter 4045	\$8,700				
DPW-Left/Right Controller for Grader	\$5,000				
DPW-Salt Shed	\$127,266				
DPW-Replace 1998 John Deer 6310 w/ Loader	\$160,000				
DPW-Replace Plau Truck			\$471,532		
DPW Total Huy Equipment Capital Outlay	\$395,966	\$205,000	\$471,532	\$266,532	130.02%
Road Project					
Creechside Estator - Assigned to Property Owner		\$1,122,500			
Cattanaud Creek III (rural resurface & ditching)		\$1,375,000			
Maintainac Road: From CTH N to Harwood (crack fill/chip seal/crass culvert)		\$250,000			
Schmidt Road: From State Park Rd to Harwood Rd (crack fill/chip seal/crass culvert)		\$200,000			
Road Project (Quella Dr pulverize and reshape)		\$43,000			
State Park Road (Schmidt Rd to Huy 10) Widen and resurface			\$1,631,000		
Road Project Capital Outlay (NOT ASSESSED)	\$1,400,000	\$1,868,000	\$1,631,000	-\$237,000	-12.69%
Road Project Total Capital Outlay	\$1,400,000	\$2,990,500	\$1,631,000	-\$1,359,500	-45.46%
Grand Total Capital Outlay	\$2,558,926	\$4,023,397	\$2,750,191	-\$1,273,206	-31.65%

Line-Item Detail for Debt Service

	Budgeted 2022	Budgeted 2023	Proposed 2024	Change	
Principal Payments	\$645,000	\$766,680	\$871,374	\$104,694	13.66%
Interest Payments	\$54,094	\$46,058	\$104,021	\$57,963	125.85%
Total	\$699,094	\$812,738	\$975,395	\$162,657	20.01%

Line-Item Detail for the Stormwater Fund

	2024 Activity	
	Revenues	Expenses
Starting Balance	\$668,466	
Stormwater fees Collected	\$450,000	
Storm Sewer Maintenance/Ponds		-\$40,000
NEW: Storm Catch Basin Program		-\$12,000
NEW: Pond Rip Rap		-\$20,000
NEW: Cross Culvert Program		-\$30,000
Capital Storm Water (Street Sweeper)		-\$50,000
Total Expenses		-\$152,000
End Balance	\$966,466	

Line-Item Detail for Park Impact Fees	2024 Activity	
	Revenues	Expenses
	Starting Balance	\$996,061
Park Impact Fees Collected	\$63,330	
Capital Outlay: Farmers Field Park (complete baseball diamond)		-\$250,000
Capital Outlay: Farmers Field Park (install perimeter lighting)		-\$75,000
Capital Outlay: HAA Park (install exercise stations)		-\$50,000
Total Expenses		-\$375,000
End Balance	\$684,391	

Line-Item Detail for Harrison Transportation Fund

	2024 Activity	
	Revenues	Expenses
Starting Balance	\$5,433	
Transportation Fees Collected		
Road Project Contributions		
End Balance	\$5,433	

Line-Item Detail for Harrison Police Impact Fees

	2023 Activity	
	Revenues	Expenses
Starting Balance	\$91,509	
Police Impact Fees Collected	\$7,500	
2023 Police Impact Fee Uses		\$0
End Balance	\$99,009	

Line-Item Detail for Harrison Fire Impact Fees

	2024 Activity	
	Revenues	Expenses
Starting Balance	\$777,225	
Fire Impact Fees Collected	\$65,000	
2023 Fire Impact Fee Uses		\$0
End Balance	\$842,225	

Line Item Detail for Harrison Water Utility

	Budgeted 2023	Proposed 2024		
Interest Income		141582		
Residential Metered Sales	\$882,587	\$1,014,737	\$132,150	14.97%
Commercial Metered Sales	\$85,935	\$110,150	\$24,215	28.18%
Industrial Metered Sales	\$1,535	\$0	-\$1,535	-100.00%
Public Authority Metered Sales	\$19,491	\$32,939	\$13,448	69.00%
Multifamily Metered Sales	\$45,000	\$94,782	\$49,782	110.63%
Irrigation Metered Sales	\$395	\$395	\$0	0.00%
Private Fire Protection Service		\$16,901	\$16,901	100.00%
Public Fire Protection Service	\$214,655	\$212,052	-\$2,603	-1.21%
Forfeited Discounts	\$4,000	\$2,384	-\$1,616	-40.40%
Other Water Revenue	\$5,000	\$4,500	-\$500	-10.00%
Total Revenues	\$1,258,598	\$1,488,840	\$230,242	18.29%
Purchased Water - COA / FC	\$649,848	\$888,357	\$238,509	36.70%
Fire Protection - COA	\$38,048	\$0	-\$38,048	-100.00%
Fuel/Power Purchase - Pumping	\$0	\$0	\$0	0.00%
Operation Labor	\$97,703	\$104,772	\$7,069	7.24%
Operation Supplies & Expenses	\$25,000	\$26,027	\$1,027	4.11%
Maintenance of Mains	\$15,000	\$15,000	\$0	0.00%
Maintenance of Services	\$15,000	\$15,000	\$0	0.00%
Maintenance of Meters	\$5,000	\$5,000	\$0	0.00%
Maintenance of Hydrants		\$10,000	\$10,000	100.00%
Meter Reading Labor	\$0	\$0	\$0	0.00%
Accounting & Collecting Labor	\$50,295	\$51,126	\$831	1.65%
Supplies and Expenses		\$0	\$0	100.00%
Admin & General Salaries	\$43,740	\$27,860	-\$15,880	-36.31%
Office Supplies & Expenses	\$29,845	\$22,000	-\$7,845	-26.29%
Outside Services Employed	\$40,000	\$55,250	\$15,250	38.13%
Insurance Expense	\$7,651	\$7,881	\$230	3.01%
Payroll Tax - FICA	\$13,589	\$12,404	-\$1,185	-8.72%
Employee Pensions & Benefits	\$86,553	\$93,477	\$6,924	8.00%
Regulatory Commission Expense	\$6,000	\$4,000	-\$2,000	-33.33%
Miscellaneous General Expense	\$22,500	\$15,000	-\$7,500	-33.33%
Transportation Expense	\$4,185	\$4,352	\$167	3.99%
Maintenance of General Plant	\$2,500	\$6,000	\$3,500	140.00%
Depreciation Expense		\$207,445	\$207,445	100.00%
Total Expenses	\$1,152,457	\$1,570,951	\$418,494	36.31%
Retained Earnings	\$106,141	-\$82,111	-\$188,252	-177.36%

Line Item Detail Sewer Utility

	2023 Budgeted	2024 Proposed		
Residential Measured Service	\$851,153	\$921,147	\$69,994	8.22%
Commercial Measured Service	\$91,309	\$111,748	\$20,439	22.38%
			-	
Industrial Measured Service	\$3,584	\$0	-\$3,584	100.00%
Public Authority Measured Srvc	\$37,268	\$35,005	-\$2,263	-6.07%
Multifamily Measured Service	\$62,934	\$114,402	\$51,468	81.78%
Forfeited Discounts	\$3,453	\$1,937	-\$1,516	-43.90%
Other Sewer Revenue	\$5,205	\$25,000	\$19,795	380.31%
Interest Income		\$141,583		
Total Revenues	\$1,054,906	\$1,350,822	\$295,916	28.05%
Supervision & Labor	\$147,998	\$104,772	-\$43,226	-29.21%
Fuel/Power Purchase - Pumping	\$17,000	\$22,603	\$5,603	32.96%
Operation Supplies & Expenses	\$20,000	\$20,600	\$600	3.00%
Transportation Expense	\$4,185	\$4,352	\$167	3.99%
Sewerage Treatment Charges	\$217,210	\$322,001	\$104,791	48.24%
Maintenance Sewage Collect Sys	\$50,000	\$50,000	\$0	0.00%
Maint Collection Syst Pumping	\$40,000	\$51,447	\$11,447	28.62%
Maint Trtmt & Disp Plant Equip	\$0	\$0	\$0	0.00%
Maintenance of General Plant	\$2,500	\$6,000	\$3,500	140.00%
Accounting & Collecting Labor	\$50,295	\$51,126	\$831	1.65%
Meter Reading Labor	\$0	\$0	\$0	0.00%
Uncollectible Accounts	\$0	\$0	\$0	0.00%
			-	
Admin & General Salaries	\$74,093		-\$74,093	100.00%
Office Supplies & Expenses	\$32,010	\$27,860	-\$4,150	-12.96%
Outside Services Employed	\$40,000	\$80,000	\$40,000	100.00%
Insurance Expense	\$6,878	\$8,000	\$1,122	16.31%
Employee Pensions & Benefits	\$56,674	\$61,208	\$4,534	8.00%
Payroll Tax - FICA	\$19,305	\$10,523	-\$8,782	-45.49%
Miscellaneous General Expense	\$1,000	\$1,751	\$751	75.10%
Interest Expense - CWF Loan	\$16,250	\$17,013	\$763	4.70%
Amortization Expense-CWF Loan	\$41,215	\$62,897	\$21,682	52.61%
Depreciation Expense		\$304,365		
Total Expenses	\$836,613	\$1,206,518	\$369,905	44.21%
Retained Earnings	\$218,293	\$144,304	-\$73,989	-33.89%



Harrison Utilities Capital Improvement Plan 2024-2028

Line #	Dept.	Item	Description	Estimated Total Cost	Year						Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2024	2025	2026	2027	2028	Later				
1	Water	Meter Purchases	Purchase water meters	60,000	10,000	11,000	12,000	13,000	14,000					
2	Sewer	Lift Station #3 Forcemain Replacement	Replace approx 1/2 mile ductal iron forcemain located near the railroad tracks with poly/plastic	500,000		500,000								
3	Sewer	Lift Station #1 Interior Piping Replacement	Replace ductal iron coming out of lift station wet well	30,000	30,000									
4	Sewer	Lift Station #2 Interior Piping Replacement	Replace ductal iron coming out of lift station wet well	30,000		30,000								
5	Sewer	Variable Frequency Drive (VFD) Motors	Install VFDs on lift station pumps (2024 - LS #4&2, 2025 - LS#1, 2026 - LS#3)	41,000	19,000	12,000	10,000							
6	Sewer	Lift Station Pump Replacements	Replace lift station pumps (2024 - LS#2, 2027 - LS#4)	45,000	15,000			30,000						
7	Sewer	Add 3rd Pump at Lift Station #4	Add a 3rd pump at lift station #4 to accommodate growth (2028 - Pump, piping, labor, etc. - possible upgrade to submersible pumps is a larger project)	200,000					200,000					
8	Sewer	Lift Station #4 Dry Capsule Valves	Replace overhead valves in LS#4	30,000					30,000					
9	Shared	Signage In Front of Main Building	purchase/install signage with message reader for property	15,000	15,000									
10	Shared	Main Building Roof	Replace storm damage to roof (Pending Recommendation of SEH Facility Study)	60,000	60,000									
Total	Total	Total		1,011,000	149,000	553,000	22,000	43,000	244,000	0.00				

List of Vehicles

Ford F-450	2015
Ford F-150	2015
Ford F-250	2020
Ford F-150	2023

Date Purchased

Replacement Year

2032
2030
2035
2038

Speciality Items

- Dump box, Rear PTO, V-Plow
- Bed mounted utility box
- Crane, Full Utility Box
- Full Utility Box



5-Year Proposed Road Plan 2024-2028

Item	Description	Year						Est. Cost (Local Share)
		2023	2024	2025	2026	2027	Later	
Creekside Estates**	Urban Construction & Assess roads in accordance with development agreement. Village will be able to recoup costs.	\$ 1,122,379						\$ -
Cottonwood Creek III Subdivision (Willowglen Way, Alder Way, Basswood Ln, Cherrymeadow Rd, Mountain Ash Ln)	Rural Resurfacing and Ditching.	\$ 1,374,800						\$ 1,374,800
Manitowoc Road (CTH N to Harwood Rd)	Crack fill & Chip Seal and Cross Culvert.	\$ 248,280						\$ 248,280
Quella Drive	Pulverize & Reshape	\$ 42,096						\$ 42,096
Schmidt Road (State Park Rd to Harwood Rd)	Crack fill & Chip Seal and Cross Culvert.	\$ 198,840						\$ 198,840
State Park Road (USH 10 to Schmidt Road)	Rural Resurfacing - Widen to add bike lanes. Purchase additional ROW (80').		\$ 1,693,492					\$ 1,693,492
Prosperity Drive	New Urban Construction. Cost share with property owners.		\$\$\$					
Woodland Trails Subdivision (Spring Valley Rd, Shagbark Hickory Ln, Sugar Maple Way, Maple Bluff Ln, Hemlock Ln, Wild Cherry Ct, Box Elder Way)	Urban Resurfacing. No Sidewalks are proposed.			\$ 972,000				\$ 972,000
Cedar Ridge Estates & Ashland Hollows 1st Add. (Christopher Ln, Elmview Dr, Oak Lawn Dr, Cedar Ridge Dr)	Rural Resurfacing and Ditching.			\$ 1,013,813				\$ 1,013,813
Old Highway Road(Firelane 8 to Hwy 114)	Rural Reconstruction.				\$ 1,550,000			\$ 1,550,000
Blazing Meadow Subdivision (Cornflower Dr, Dahlia Dr, Hedgerow Dr north of Sweet William Dr, Zinnia Dr)	Urban Resurfacing. No Sidewalks are proposed.				\$ 459,084			\$ 459,084
N Coop Road (Manitowoc Rd to Midway Road) (TID FUNDS)	Rural Resurfacing - Widen to add bike lanes. Cost could be split 50/50 with TID #2.					\$ 388,322		\$ 388,322
	Rural Resurfacing - Widen to add bike lanes & 10' trail. Cost could be split 50/50 with TID #2.					\$ 967,197		\$ 483,599
	Rural Resurfacing.					\$ 637,830		\$ 637,830
Peaceful Valley Subdivision (Daisy Ct, Peaceful Ln, Rosebud Ln, Tranquil Ln, Valley Ln)	Urban Resurfacing. No Sidewalks are proposed.						\$ 580,000	\$ 580,000
Harrison Road (Harwood Road to top of hill)	Crack fill & Chip Seal and Cross Culvert.						\$ 202,880	\$ 202,880
Midway Road (Noe Rd to N Coop Road)	Rural Resurfacing - Widen to add bike lanes.						\$ 740,000	\$ 740,000
State Park Road(County KK to Schmidt Rd)	Rural Resurfacing and widen to add bike lanes. Local share assumes 80% grant.						\$ 1,700,000	\$ 340,000
State Park Road(Schmidt Road to Hwy 114)	Rural Resurfacing and widen to add bike lanes. Local share assumes 80% grant.						\$ 3,186,983	\$ 637,397
Manitowoc Road (Lake Park Rd to CTH N)	Urbanize roadway, add storm sewer, add ped. trail, add sidewalk, add bike lane. Local share assumes 80% grant.						\$ 7,347,993	\$ 1,469,599
Engineering, Stormwater, & Property Acquisition	Design & construct stormwater facilities for Manitowoc Road project.						\$ 573,480	\$ 573,480
Midway Road(N Coop Road to County N)	Urbanize roadway, add storm sewer, add ped. Trail, add bike lane. Local share assumes 80% grant.						\$ 2,589,782	\$ 517,956
Engineering & Stormwater	Design & construct stormwater facilities for Midway Road project.						\$ 225,898	\$ 225,898
Eisenhower Drive (Hwy 10/114 to Midway Road) (TID FUNDS)	New road construction. Cost could be split 50/50 with TID #2.						\$ 8,000,000	\$ 4,000,000
Totals (2022 costs)		\$ 2,986,395	\$ 1,693,492	\$ 1,985,813	\$ 2,009,084	\$ 1,993,349	\$25,147,016	\$ 18,349,365
Totals (inflationary costs)		\$ 3,135,715	\$ 1,820,504	\$ 2,184,394	\$ 2,260,220	\$ 2,292,351	\$28,919,068	

S:\DOCS NEW\Public Works\5-Year Road Paving Plan\CIP (Road Plan) 2024-2028.xlsx|2024-2028

Date: August 23, 2022

** Village to assess 100% of cost back to the property owners of Creekside Estates

\$1,000,000 extra from 2023

The criteria used to determine the streets in the 5-year road plan are as follows:

PASER Rating. The lower the PASER Rating the worse condition the road pavement. Generally, the roads listed in the 5-year road plan have PASER Ratings in the 4-6 range.

Traffic Counts. The amount of traffic on a road may warrant a higher priority over other roads of similar rating.

Trends of PASER Rating. The history of PASER Ratings may indicate that a road is deteriorating faster or holding steady for pavement condition.

Geography within Village. A balance of urban and rural roadway work is optimum. However, conditions of roads and other factors may cause for a perceived imbalance at times.

Subdivisions. Roads within a subdivision, constructed at the same time, should be grouped together to avoid disruption to the subdivision over multiple years and increased mobilization costs.

Unique Features. Some roads may have unique features (steep slope, bridge, etc.) that may increase the priority over other roads of similar ratings.

Availability of Grant Funds. The availability of state/federal grant funds may increase the priority over other roads of similar ratings.

Developing a 5-year road plan is not an exact science. While criteria is used to choose which roads are listed in the plan, the criteria cannot be utilized without using human judgement to determine the best cost/benefit for the Village. Please note that the plan can get amended each year and that some roads may move from year to year or be added in accordance with the criteria and as PASER Ratings change.

Definitions. For the purpose of this document, the following terms are defined as follows:

Crack Fill & Chip Seal. The filling of major roadway cracks and adding material as a treatment to the existing roadway surface.

Rural Reconstruction. The complete reconstruction of the roadway. Typically includes culvert replacement, ditching, and pavement replacement.

Rural Resurfacing. The replacement of roadway material (typically asphalt) with like material. Typically includes intermittent work to roadway base and cross culvert work as needed.

Urban Reconstruction. The complete reconstruction of the roadway. Typically includes curb & gutter, storm sewer, and pavement replacement.

Urban Resurfacing. The replacement of roadway material (typically asphalt) with like material. Typically includes intermittent work to roadway base and curb & gutter replacement as needed.

Assess/Assessments. The cost of the improvements will be levied/billed to the benefiting property owners.

Bike lanes. The dedication of pavement surface for bicycle traffic. Typically a painted line on the roadway surface separates vehicles and bicycles.

Cross culvert. Resetting and/or replacing a culvert that cross a roadway.

Culvert replacement. Resetting and/or replacing driveway culverts. Typically includes replacing all or a portion of the driveway surface of the apron.

Ditching. The cleaning out, digging, and/or restoration of the ditch from one culvert to the next. This may also include some intermittent culvert replacement or resetting in order to get water to flow through the ditch.

Sidewalks. The addition or replacement of 5-foot wide concrete sidewalks.

Trails. The addition or replacement of 10-foot wide asphalt multi-use trail, typically separated from the roadway.



5-Year Proposed Road Maintenance

2023-2027

Item	Cross Culvert replacement	Crack Filling	Storm Inlet Repair	Ditching	Sidewalk / Trail Repairs	
Description	Repair/Replace roadway culverts to fix bumps/dips in roadway and ensure drainage.	Crack fill streets to extend life of roadway.	Storm inlet repairs and replacement to extend life of roadway.	Reditch in order to reestablish flow line.	Repair/Replace heaving or cracked sidewalks to ensure public safety.	
Year	2023	Midway Road (N Coop Rd) Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Haen Heights (Lydia Lane, Jordan Street)	Cedar Ridge Estates Ashland Hollows subd.
	2024	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Darbroek Acres & Darbroek Acres 1st Add. (Darboy Dr, Cyrstal Dr, Sapphire Ct,	Cedar Ridge Estates subd. Ashland Hollows subd.
	2025	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Staker Plat (Harmon, Shea, Vernon)	Papermaker Ridge subd.
	2026	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Cyrstal Valley (Jade, Onyx, Opal)	Trails
	2027	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Ridgepoint Plat (Camron, Paige, Jessica, Greystone)	Lake Park Road
	Later	Roads to be determined in spring based on freeze/thaw	Streets listed as 7 or 8 in latest PASER Rating	Complete as many as possible within allotted amount of money.	Wittmann Family plats (Gina, Michelle)	Parker Farms subd.
Est. Cost per	\$ 40,000	\$ 200,000	\$ 12,000	\$ 30,000	\$ 5,000	\$ 287,000

Department of Public Works
Capital Improvement Program
2023-2027

Line #	Dept.	Item	Description	Est. Cost	Year						Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2023	2024	2025	2026	2027	Later				
1	Street	Woodland School Ped. Access & Drainageway Clearing		\$ 80,000		\$ 80,000								
2	Street	Truck Replacement	Replace Van with SUV (Explorer or Equinox)	\$ 40,000	\$ 40,000									
3	Storm	Street Sweeper		\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		Stormwater Utility			
4	Storm	Vans Pond Trail	Pave maintenance trail and connect to CTH N trail	\$ 140,988			\$ 140,988				ARPA???			
5	General	Village Hall Parking Lot		\$ 469,020	\$ 469,020									
6	General	Generator		\$ 25,000	\$ 25,000						ARPA???			
7	Storm	Mower	Purchase wing mower for larger mowing area	\$ 45,000	\$ 45,000						Stormwater Utility			
8	Park	Mower	Purchase wing mower for larger mowing area	\$ 45,000	\$ 45,000						Park general fund			
9	Street	Plow Truck Replacement	Replace 2007 Sterling LT9500 Plow Truck	\$ 250,000		\$ 250,000								
10	Street	Street Truck Replacement	Replace 2009 Ford F550 with Flatbed work truck	\$ 60,000	\$ 60,000									
11	Street	Shoulder Reclaimer	Purchase shoulder reclaimer machine	\$ 30,000	\$ 30,000									
12	Park & Storm	Tractor with mower	Replace tractor with mower attachment	\$ 75,000	\$ 75,000									
13	Street	Front Loader	Replace 2011 Volvo Loader	\$ 270,000		\$ 270,000								
14	Park	Darboy Park	New trail and identifier signage	\$ 10,000	\$ 10,000									
15			Install lighting (not through woods)	\$ 125,000		\$ 125,000								
16			Improve street crossings	\$ 50,000		\$ 50,000								
17			Improve fire pit area and upgraded benches	\$ 50,000		\$ 50,000								
18	Park	Farmers Field	Sidewalks and crossing to park and at entry	\$ 50,000		\$ 50,000								
19			accessible route from parking to seating area. Provide flexible and accessible seating options.	\$ 50,000		\$ 50,000								
20			Complete parking lot paving and install sidewalks to amenities	\$ 450,000		\$ 450,000								
21			Diamond field	\$ 250,000	\$ 250,000									
22			Perimeter accessible multi-use trail	\$ 250,000	\$ 250,000									
23			Install playground equipment previously purchased	\$ 50,000	\$ 50,000									
			Install perimeter lighting	\$ 75,000	\$ 75,000									
24			Indigenous landscape installation at key location with informational markers	\$ 50,000		\$ 50,000								
25			Dog-friendly dog run area	\$ 50,000		\$ 50,000								
26			Utility extensions	\$ 500,000		\$ 500,000								
27			Winter destination elements and warming structure	\$ 250,000			\$ 250,000							
28	Install new plantings with emphasis on winter interest	\$ 100,000			\$ 100,000									
29	Park	Clover Ridge Park	Disc Golf	\$ 50,000	\$ 50,000									
30			Community Gardens	\$ 50,000		\$ 50,000								
31			Fall pollinator garden planting	\$ 50,000		\$ 50,000								
32			Parking along Handel Drive	\$ 175,000	\$ 175,000									
33			Rain gardens incorporated into parking	\$ 50,000	\$ 50,000									
34			Indigenous planting with identifier signage	\$ 50,000		\$ 50,000								

35			Install game pits for horseshoes and bocce	\$ 10,000			\$ 10,000						
36	Park	Dogwood Park	Lighting	\$ -									
37			Picnic tables	\$ 2,500	\$ 2,500								
38			Gazebo	\$ 50,000	\$ 50,000								
39			Baseball backstop	\$ 50,000			\$ 50,000						
40	Park	Rennwood Park	Master Plan	\$ 15,000	\$ 15,000								
41			Playground	\$ 150,000		\$ 150,000							
42			Multi-use trail	\$ 250,000		\$ 250,000							
43			Parking	\$ 250,000		\$ 250,000							
44			Basketball court	\$ 100,000		\$ 100,000							
45			Gazebo	\$ 100,000			\$ 100,000						
46			Picnic Shelter	\$ 250,000			\$ 250,000						
47			Benches	\$ 10,000			\$ 10,000						
48			Community Gardens	\$ 50,000				\$ 50,000					
49	Park	HAA	Exercise stations	\$ 50,000	\$ 50,000								
50			Specialty LED lighting	\$ 250,000		\$ 250,000							
51			Public wi-fi	\$ 10,000		\$ 10,000							
52			New playground equipment	\$ 150,000			\$ 150,000						
53			Consider game installation such as ping pong, horseshoes, or bocce	\$ 50,000			\$ 50,000						
54			Paved area for music	\$ 50,000				\$ 50,000					
55	TID	TID #1	Woodland Road Trail from Lake Park Rd to eastern boundary of TID	\$ 500,000				\$ 500,000				TID #1	
56	TID	TID #2	Extend sewer & water from Friendship Drive to the east	\$ 350,000				\$ 350,000				TID #2	
57			Complete Amy Avenue to Prosperity Drive, including possible widening of bridge, and construct a trail from State Park Road to regional stormwater pond	\$ 720,000		\$ 720,000						TID #2	
58			Upgrade Friendship Road	\$ 930,000					\$ 930,000			TID #2	
59			Upgrade Highline Road	\$ 1,028,000					\$ 1,028,000			TID #2	
60			Utility & road extensions	\$ 3,700,000					\$ 3,700,000			TID #2	
61	TID	TID #3	Eisenhower Drive, from Midway Rd to Manitowoc Rd	\$ 4,100,000			\$ 100,000		\$ 4,000,000			TID #3 & General	
62			Eisenhower Drive, from Manitowoc Rd to Hwy 10/114	\$ 4,100,000			\$ 100,000		\$ 4,000,000			TID #3 & General	
63			Manitowoc Rd reconstruction, from N Coop Rd to Eisenhower	\$ 600,000					\$ 600,000			TID #3 & General	
64			N Coop Rd reconstruction, from Midway Rd to Manitowoc Rd	\$ 1,200,000					\$ 1,200,000			TID #3 & General	
65	TID	TID #4	Pedestrian facilities; trails, sidewalks, etc.	\$ 150,000					\$ 150,000			TID #4	
Total	Total	Total		\$ 24,280,508	\$ 1,759,020	\$ 2,629,500	\$ 3,025,488	\$ 1,069,500	\$ 8,119,500	\$ 7,677,500			

Department of Public Works
Capital Improvement Program
2024-2028

Line #	Dept.	Item	Description	Est. Cost	Year							Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2023	2024	2025	2026	2027	2028	Later				
1	Street	Woodland School Ped. Access & Drainage way Clearing		\$ 80,000		\$ 80,000									
	Street & Storm?	Vacuum Truck for leaves								???					
2	Street	Truck- Replacement	Replace Van with SUV (Explorer or Equinox)	\$ 40,000	\$ 40,000										
3	Storm	Street		\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				Stormwater Utility		
4	Storm	Vans Pond Trail	Pave maintenance trail and connect to CTH N trail	\$ 140,988			\$ 140,988						ARPA???		
5	General	Village Hall		\$ 469,020	\$ 469,020										
6	General	Generator		\$ 25,000	\$ 25,000								ARPA???		
	General	Public	Add on to public works garage						???						
7	Storm	Mower	Purchase wing mower for larger mowing area	\$ 45,000	\$ 45,000								Stormwater Utility		
8	Park	Mower	Purchase wing mower for larger mowing area	\$ 45,000	\$ 45,000								Park general fund		
9	Street	Plow Truck Replacement	Replace 2007 Sterling LT9500 Plow Truck	\$ 250,000		\$ 250,000									
10	Street	Street Truck Replacement	Replace 2009 Ford F550 with Flatbed work truck	\$ 60,000	\$ 60,000										
11	Street	Shoulder-	Purchase shoulder reclaimer-	\$ 30,000	\$ 30,000										
	Street	Eye Wash &	Install a shower & eye wash			\$\$\$									
	Street	Eisenhower Drive Roundabout	Cost share with Calumet County & City of Appleton on a roundabout at Eisenhower Drive at Midway Road						\$\$\$						
12	Park & Storm	Tractor with mower	Replace tractor with mower attachment	\$ 75,000	\$ 75,000										
13	Street	Front Loader	Replace 2011 Volvo Loader	\$ 270,000		\$ 270,000									
14	Park	Darboy Park	New trail and identifier signage	\$ 10,000	\$ 10,000										
15			Install lighting (not through woods)	\$ 125,000		\$ 125,000									
16			Improve street crossings	\$ 50,000		\$ 50,000									
17			Improve fire pit area and upgraded benches	\$ 50,000		\$ 50,000									

Department of Public Works
Capital Improvement Program
2024-2028

Line #	Dept.	Item	Description	Est. Cost	Year							Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2023	2024	2025	2026	2027	2028	Later				
		Darboy Park	New Pavilion Building			\$1,000,000									
18	Park	Farmers Field	Sidewalks and crossing to park and at entry	\$ 50,000			\$ 50,000								
19			accessible route from parking to seating area. Provide flexible and accessible seating options.	\$ 50,000			\$ 50,000								
20			Complete parking lot paving and install sidewalks to amenities	\$ 450,000			\$ 450,000								
21			Diamond field	\$ 250,000	\$ 250,000										
22			Perimeter accessible multi-use trail	\$ 250,000		\$ 250,000									
23			Install playground equipment previously purchased	\$ 50,000	\$ 50,000										
			Install perimeter lighting	\$ 75,000	\$ 75,000										
24			Indigenous landscape installation at key location with informational markers	\$ 50,000			\$ 50,000								
25			Dog-friendly dog run area	\$ 50,000			\$ 50,000								
26			Utility extensions	\$ 500,000			\$ 500,000								
27			Winter destination elements and warming structure	\$ 250,000				\$ 250,000							
28			Install new plantings with emphasis on winter interest	\$ 100,000				\$ 100,000							
29	Park	Clover	Disc Golf	\$ 50,000	\$ 50,000										
30			Community Gardens	\$ 50,000		\$ 50,000									
31			Fall pollinator garden planting	\$ 50,000		\$ 50,000									
32			Parking along Handel Drive	\$ 175,000	\$ 175,000										
33			Rain gardens incorporated into parking	\$ 50,000	\$ 50,000										
34			Indigenous planting with identifier signage	\$ 50,000		\$ 50,000									
35			Install game pits for horseshoes and bocce	\$ 10,000			\$ 10,000								
36	Park	Dogwood	Lighting	\$ -											
37			Picnic tables	\$ 2,500	\$ 2,500										
38			Gazebo	\$ 50,000	\$ 50,000										
39			Baseball backstop	\$ 50,000		\$ 50,000									
40	Park	Rennwood	Master Plan	\$ 15,000	\$ 15,000										
41			Playground	\$ 150,000		\$ 150,000									
42			Multi-use trail	\$ 250,000		\$ 250,000									
43			Parking	\$ 250,000		\$ 250,000									
44			Basketball court	\$ 100,000		\$ 100,000									

Department of Public Works
Capital Improvement Program
2024-2028

Line #	Dept.	Item	Description	Est. Cost	Year						Account of Fund Impacted	Name of Fund Impacted	Designated Fund Beg Balance	Designated Fund End Balance
					2023	2024	2025	2026	2027	2028				
45			Gazebo	\$ 100,000			\$ 100,000							
46			Picnic Shelter	\$ 250,000			\$ 250,000							
47			Benches	\$ 10,000			\$ 10,000							
48			Community Gardens	\$ 50,000			\$ 50,000							
49	Park	HAA	Exercise stations	\$ 50,000	\$ 50,000									
50			Specialty LED lighting	\$ 250,000		\$ 250,000								
51			Public wi-fi	\$ 10,000		\$ 10,000								
52			New playground equipment	\$ 150,000			\$ 150,000							
53			Consider game installation such as ping pong, horseshoes, or bocce	\$ 50,000			\$ 50,000							
54			Paved area for music	\$ 50,000			\$ 50,000							
55	TID	TID #1	Woodland Road Trail from Lake Park Rd to eastern boundary of	\$ 500,000			\$ 500,000						TID #1	
56	TID	TID #2	Extend sewer & water from Friendship Drive to the east	\$ 350,000			\$ 350,000						TID #2	
57			Complete Amy Avenue to Prosperity Drive, including possible widening of bridge, and construct a trail from State Park Road to regional stormwater pond	\$ 720,000		\$ 720,000							TID #2	
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61	TID	TID #3	Eisenhower Drive, from Midway Rd to Manitowoc Rd	\$ 4,100,000			\$ 100,000		\$ 4,000,000				TID #3 & General	
62			Eisenhower Drive, from Manitowoc Rd to Hwy 10/114	\$ 4,100,000			\$ 100,000		\$ 4,000,000				TID #3 & General	
63			Manitowoc Rd reconstruction, from N Coop Rd to Eisenhower	\$ 600,000							\$ 600,000		TID #3 & General	
64			N Coop Rd reconstruction, from Midway Rd to Manitowoc Rd	\$ 1,200,000							\$ 1,200,000		TID #3 & General	
65	TID	TID #4	Pedestrian facilities; trails, sidewalks, etc.	\$ 150,000							\$ 150,000		TID #4	
		TID #5												
		TID #6												
Total	Total	Total		\$ 24,280,508	\$ 1,759,020	\$ 3,629,500	\$ 3,025,488	\$ 1,069,500	\$ 8,119,500		\$ 7,677,500			

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10/21/2022

