

## NOTICE OF VILLAGE OF HARRISON BOARD MEETING

**DATE:** Tuesday, December 19, 2023  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building, W5298 State Road 114,  
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, December 19, 2023, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

### Call to Order

### Pledge of Allegiance

1. **Roll Call**
2. **Correspondence or Communications from Board and Staff**
3. **Proclamation**
  - a) Proclamation for Jim Lincoln for Years of Service on the Plan Commission
4. **Corrections and Approval of the Previous Meeting Minutes**
  - a) November 28, 2023 Minutes
5. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
6. **Reports**
  - a) Fire Rescue
  - b) Calumet County Sheriff's Dept.
  - c) Village Manager  
+ Budget Summary
  - d) Planning and Zoning
  - e) Parks and Trails
  - f) Public Works/Engineering

- g) Harrison Utilities
- h) Clerk/Treasurer
  - + ARPA Report
  - + Financial Report

**7. Approval of Bills and Claims**

- a) November 2023

**8. Appointments**

- a) Plan Commission
- b) Election Inspectors / Chief Inspectors

**9. Old Business for Discussion, Consideration, and/or Action**

- a) Private Service Line Agreement for Water and Sewer Mains for Northshore Villas.  
*(Staff recommends tabling until attorney review)*
- b) Stormwater Management Agreement for Northshore Villas  
*(Staff recommends tabling until attorney review)*

**10. New Business for Discussion, Consideration, and/or Action**

- a) Comprehensive Plan Amendment – Van’s Realty & Construction – Parcel 43838
- b) Ordinance V23-14, Ordinance Amending the Official Zoning Map - Request by Van’s Realty & Construction – Parcel 43838.
- c) Ordinance V23-13, Amending Article 117-II Administration, Section 117-30, Administration for the Village of Harrison, Wisconsin.
- d) Developer's Agreement with Crossroads Development, LLC.
- e) Granting Conditional Occupancy to new homes constructed in Jewel Box Subdivision by Lexington Homes.
- f) Modification to the Village of Harrison Standard Specification Manual regarding Proof Rolling.
- g) Rescind contract with NAI Pfefferle to market the Village owned County Highway N property
- h) Resolution V2023-26, Establishing a Selling Policy for Village Owned Land.
- i) Contract for Electronics Collection and Recycling Services with COM2.
- j) Village Hall Sign Concept Approval
- k) Technology Enhancements in Village Hall Board Meeting Room

l) Technology Upgrade for the Village Hall Conference Room

**11. Future Agenda Items**

Hiring Policy (MVH/AB)

Consider Amending Board of Review Membership (AB)

Pickleball Etiquette (JB/DB)

Private Service Line Agreement for Water and Sewer Mains for Northshore Villas (staff)

Stormwater Management Agreement for Northshore Villas Condominium Development (staff)

Discussion of Meeting Packet Memos & Attachments

**12. Future Meeting Dates**

January 30, 2024

February 27, 2024

March 26, 2024

April 9, 2024 (*Board /Commission Appointments*)

April 30, 2024

May 28, 2024

June 25, 2024

**13. Closed Session**

The Board will meet in closed session for two purposes:

1. pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a development opportunity on Parcel 43290. Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, Village Engineer, and Jeff Marlow.
2. pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a land purchase of vacant real estate along Woodland Road. Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, and Village Engineer.

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.

- a) The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a development opportunity on Parcel 43290.

Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, Village Engineer and Jeff Marlow.

- b) The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed

session. Specifically, to be discussed is a land purchase of vacant real estate along Woodland Road.

Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, and Village Engineer

#### **14. Adjournment**

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek

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**Meeting Date:**

December 19, 2023

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**Title:**

Proclamation for Jim Lincoln for Years of Service on the Plan Commission

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**Issue:**

None

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**Background and Additional Information:**

Proclamation for the 8 years of service by Jim Lincoln on the Plan Commission

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**Budget Impacts:**

None

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**Recommended Action:**

Discussion only

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**Attachments:**

- [Proclamation for Jim Lincoln.pdf](#)

# VILLAGE OF HARRISON PROCLAMATION

**WHEREAS**, Jim Lincoln has served the Village of Harrison Plan Commission for eight years; and

**WHEREAS**, volunteering one's time is testament to the compassion and generosity of the American spirit; and

**WHEREAS**, the Village of Harrison commemorates and recognizes those in the community who serve dedicating their passion and hard work to the future; and

**WHEREAS**, the Village of Harrison believes that government alone cannot meet all of our community's needs, so it partners with individuals who serve in local government and in our community to make a difference; and

**WHEREAS**, the Village of Harrison is committed to encouraging volunteerism and service among its citizens, and thanks Jim Lincoln for his dedicated service; and

**NOW, THEREFORE BE IT RESOLVED** that, I, Allison Blackmer, Village of Harrison Village President recognize the Jim Lincoln for his eight years serving as a Plan Commission Member from 2015 to present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of Harrison to be affixed this 19<sup>th</sup> day of December, in the year 2023.



Allison Blackmer, Village President



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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Vicki Tessen, Clerk

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**Meeting Date:**

December 19, 2023

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**Title:**

November 28, 2023 Minutes

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**Issue:**

The minutes of the last meeting are presented for corrections and approval.

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**Background and Additional Information:**

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**Budget Impacts:**

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**Recommended Action:**

Approve the minutes of the November 28, 2023 meeting as presented.

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**Attachments:**

- [VM23 11 28 draft 1.pdf](#)

**VILLAGE OF HARRISON  
BOARD MEETING MINUTES  
November 28, 2023**

**DRAFT 1**

A regular session of the Village of Harrison Board was called to order at 6:00pm at the Harrison Municipal Building, W5298 State Road 114, Menasha, WI 54952 on Tuesday, November 28, 2023. After the Pledge of Allegiance was recited, roll call was taken.

**1. Roll Call**

Present: Trustee Baldwin, Trustee Bartlein, Trustee Brantmeier, Trustee Handschke, Trustee Lancaster, Trustee Van Hefty, and President Blackmer.

Staff: Village Manager Matt Heiser, Assistant Village Manager Chad Pelishek, Operations Manager Jeff Funk, Fire Chief Jarred Gerl, Harrison Utilities Office Manager Brandon Barlow, Clerk/Treasurer Vicki Tessen, Code Enforcer Kaylee Grezinski, Lt.. Joe Tenor, Village Attorney Andrew Micheletti of Herrling Clark, and Village Engineer Lee Reibold.

General Public: 5

**2. Correspondence or Communications from Board and Staff**

No comments.

**3. Corrections and Approval of the Previous Meeting Minutes**

a) November 14, 2023

*MOTION: Lancaster/Brantmeier to approve the Minutes from the November 14, 2023 meeting with one correction.*

*Motion passed 6-0*

**4. Public Comments**

None

**5. Reports**

- a) Fire Rescue
- c) Calumet County Sheriff's Dept.
- d) Village Manager's Report
- e) Planning and Zoning
- f) Parks and Trails
- g) Public Works/Engineering



- h) Harrison Utilities
- i) Clerk/Treasurer
  - + ARPA Report
  - + Financial Report

**6. Closed Session**

- a) Discuss possible development opportunity on STH 114/USH 10.

*MOTION: Baldwin/Bartlein to convene the Village President, Board, Manager, Assistant Manager, Clerk, Attorney, and perspective developers into Closed Session pursuant to Wis. State Stats. 19.85 (1) (e) to discuss a possible development opportunity on STH 114/USH 10.*

*Motion passed by roll call vote 7-0*

*MOTION: Bartlein/Brantmeier to reconvene into Open Session to continue with the agenda as published.*

*Motion passed by roll call vote 7-0*

**7. Approval of Bills and Claims**

- a) October 2023

*MOTION: Baldwin/Bartlein to approve the bills and claims for October 2023 as presented.*

*Motion passed 7-0*

**8. Old Business for Discussion, Consideration, and/or Action**

No Old Business was presented.

**9. New Business for Discussion, Consideration, and/or Action**

- a) Preliminary Plat- Mel Baeten- Sprangers Estates, Third Version (2 Options)

Jim Saleff from Davel Engineering was present to respond to any questions from the Board.

*MOTION: Van Hefty/Bartlein to approve Option #3 of the Preliminary Plat for the Mel Baeten - Sprangers Estates as presented and circulated.*

*Motion passed 4-3 (Mike Brantmeier, Scott Handschke, Matt Lancaster voted against.)*

- b) Ordinance V23-11 Amending the Official Zoning Map - Request by Sunrise Pitsch to Rezone Land within Parcel ID 38568 on Ertl Road from Rural Residential to General Agricultural.

*MOTION: Baldwin/Brantmeier to approve Ordinance V23-11 Amending the Official Zoning Map to Rezone Land within Parcel ID 38568 on Ertl Road from Rural Residential to General Agricultural as requested by Sunrise Pitsch.  
Motion passed 7-0*

c) Preliminary Plat – Crossroads – Gene Frederickson – Parcels 40390 & 40384

*MOTION: Handschke/Lancaster to approve the Preliminary Plat for Crossroads commercial subdivision located on Parcels 40390 and 40384 as requested by Gene Frederickson with the following conditions:*

- 1. A Development Agreement be finalized and signed before or in conjunction with the Final Plat.*
- 2. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.*
- 3. All lots shall have a storm sewer lateral provided for sump pump discharge.*
- 4. All storm sewer easements shall be 30-feet in width.*
- 5. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.*
- 6. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to approval of the Final Plat and prior to utility and street construction.*
- 7. Grading/Drainage Plan shall identify elevations of ground at the foundation.*
- 8. There shall be notes to be added to the face of the final plat in accordance with Section 115-12(d)(1)(f).*
- 9. The final plat and final grading/drainage plans shall include benchmarks for all fire hydrants. Benchmarks shall refer to hydrant tag bolts.*
- 10. Plans shall be sent to the appropriate utility entities for review (i.e. phone, cable, gas/electric, sewer/water).*
- 11. All easements shall be labeled with correct ownership and shall provide all benefits needed to the easement holder, including but not limited to access, maintenance, or other authority.*

*Motion passed 7-0*

d) Final Plat – Harrison Heights 2 – DeWitt Development, LLC – Parcels 46190 & 33558

*MOTION: Van Hefty/Bartlein to approve the Final Plat for Harrison Heights with the following conditions:*

- 1. A Subdivision Development Agreement for phase two be finalized and signed before the Village signs the final plat.*
- 2. Harrison Utilities be listed as a grantee under the Utility Easement Provisions (page 2 of the plat) rather than the Darboy Sanitary District.*
- 3. A flooding easement be added to Lot 69.*
- 4. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.*

5. *All lots shall have a storm sewer lateral provided for sump pump discharge.*
6. *All drainageways, drainage easement, and associated infrastructure shall be installed, graded and seeded prior to roadway acceptance.*
7. *All utilities, including but not limited to, sanitary sewer, water, storm sewer, gas, electric, cable, phone, shall be installed prior to roadway acceptance.*
8. *The Village Board shall accept the roadway in a "graveled state", with a temporary asphalt binder, prior to issuance of building permits and zoning permits.*
9. *All final improvements, including but not limited to, curb & gutter, asphalt paving, sidewalks, and trails shall be installed prior to issuance of building permits or zoning permits, unless the Village Board approves a Subdivision Development Agreement to allow for improvements to be installed at a later date.*
10. *If applicable, wetland determinations and/or studies shall be provided to the Village.*
11. *Benchmarks shall be established on all hydrant tag bolts.*
12. *Grading/Drainage Plan shall identify elevations of ground at the foundation.*

*Motion passed 7-0*

- e) Ordinance V23-12 amending Article 115 Design Standards, Section 115-30(b)(2)(b), Design of Site for the Village of Harrison, Wisconsin. (Referring to Private Streets and Utilities in Condominium Subdivisions.)

*MOTION: Baldwin/Bartlein to approve Ordinance V23 -12 amending Article 115 Design Standards, Section 115-30(b)(2)(b), Design of Site for the Village of Harrison, Wisconsin to allow for private streets and private utilities in some situations of a condominium development.*

*Motion passed 7-0*

- f) Stormwater Management Agreement for Northshore Villas Condominium Development.

*MOTION: Lancaster/Brantmeier to table this item to the December 19, 2023 meeting.*

*Motion passed 6-1 (Mark Van Hefty voted against.)*

- g) Private Water & Sewer Service Maintenance Agreement between North Shore Villas and Harrison Utilities.

*MOTION: Lancaster/Bartlein to table this item to the December 19, 2023 meeting.*

*Motion passed 7-0*

- h) Development Agreement for Harrison Heights - Phase 2.

*MOTION: Lancaster/VanHefty to approve the Development Agreement for Harrison Heights, Phase 2.*

*Motion passed 7-0*

- i) Resolution V2023-25, Opting out of the PFAS Settlement with 3M and Du Pont.

*MOTION: Lancaster/Baldwin to approve Resolution V2023-25, opting out of the PFAS settlement with 3M and Du Pont.*

*Motion Passed 7-0*

- j) Possible sale of land owned by Village of Harrison/Harrison Utilities

*MOTION: Handschke/Baldwin to approve allowing staff to market north of Harrison Utilities for commercial development.*

*Motion passed 4-3 (Mike Brantmeier, Matt Lancaster, Mark Van Hefty voted against.)*

- k) Consider Amending Park, Fire, and Police Impact Fees for 2024

*MOTION: Lancaster/Baldwin to approve revising the impact fees beginning in 2024 as proposed by Ehlers, Inc:*

- *Park Impact: single family to \$1,176 and multi-family to \$1,090*
- *Fire Impact: single family to \$720, multi-family to \$667, commercial/sq. ft to \$0.29, and industrial/sq ft to \$0.22*
- *Law Enforcement: single family to \$85, multi-family to \$79, commercial/sq ft to \$0.035, and industrial/sq ft to \$0.026*

*Motion passed 7-0*

- l) Contract for McMahon to prepare Certified Survey Map for Ryford Street dedication.

*MOTION: Lancaster/Brantmeier to approve the agreement with McMahon in the amount of \$3,500 to prepare a Certified Survey Map (CSM) to subdivide lands as Lot 1 of CSM 3775 into two parcels and dedicate the portion of Ryford Street.*

*Motion passed 7-0*

- m) Contract Proposal from Moss and Associates to negotiate Right-of-Way and Land for State Park Road Reconstruction Project.

*MOTION: Baldwin/Bartlein to approve a contract, not to exceed \$ 40,000 with Moss and Associates to negotiate on behalf of the Village for the Right-of-Way for the State Park Road reconstruction project.*

*Motion passed 7-0*

- n) Contract with Ehlers to Complete Water and Sewer Utility Financial Planning and Assistance.

*MOTION: Lancaster/Bartlein to approve executing a contract with Ehlers in the amount of \$15,000 to update the Utilities' Ordinances with the incorporation of the language covering the administration and financial portion of the utilities and assist with long range financial planning and future rate cases.*

*Motion passed 7-0*

- o) Contract with SRF to update the Village's Comprehensive Plan and Future Land Use Map

*MOTION: Handschke/VanHefty to approve the contract with SRF to assist Village Staff in updating the Comprehensive Plan and Future Land Use Map in the amount of \$34,955.50, with \$30,000 to be paid by the general fund and \$4,955.50 paid by ARPA funds.*

*Motion passed 7-0*

- p) Contract with KL Engineering for Feasibility Study– Local Roads (High Cliff Connection Trails)

*MOTION: Baldwin/Bartlein to approve the contract with KL Engineering for a Local Roads Feasibility Study in regard to the High Cliff Connection Trails.*

*Motion passed 7-0*

- q) Contract for Harrison Fire Rescue Computer Software

*MOTION: Baldwin/Bartlein to approve authorizing Harrison Fire Rescue to contract with EPR fire department software in the amount of \$5,233.*

*Motion passed 7-0*

- r) Purchase Heavy Rescue Apparatus (Fire Truck) for Fire Station 60

*MOTION: Baldwin/VanHefty to approve authorizing Harrison Fire Rescue to purchase the 2027 Pierce Enforcer Heavy Duty Rescue to not exceed the amount of \$1,148,400.*

*Motion passed 6-0 (Scott Handschke abstained.)*

- s) Purchase Radar-based Speed Display Boards

*MOTION: Lancaster/Brantmeier to approve purchasing 7 radar-based speed display boards at \$3,300 each for a total cost of \$23,100 using ARPA funds.*

*Motion passed 7-0*

- t) Plan for Tree Planting at Farmers Field

*MOTION: Lancaster/Bartlein to approve purchase ten (10) 6" caliper Autumn Blaze Maple trees in the amount of \$8,000 for planting at Farmers Field at the east property line along the access driveway.*

*Motion passed 7-0*

- u) Update Wage Range for Seasonal Part-Time Employees in the DPW and HU

*MOTION: Lancaster/Brantmeier to approve raising the pay range for seasonal / part- time employees in both Public Works and Harrison Utilities to \$20.00 - \$26.00 per hour with a \$00.50 raise per hour each year they return for the winter employees and to \$18.00 - \$22.00 per hour with a \$00.50 raise per hour each year they return for the summer employees.*

*Motion passed 7-0*

- v) Payment Request No. 5 (Final) for Midway Road Trail Construction Project from 2022.

*MOTION: Baldwin/Brantmeier to approve Payment Request No. 5 in the amount of \$10,000 as final payment for work performed through October 31, 2023 on the Midway Road Trail Construction Project.*

*Motion passed 7-0*

## **10. Future Agenda Items**

Hiring Policy (MVH/AB)

Consider Amending Board of Review Membership (AB)

Landscaping/Tree Planting by Fire Station 60 (MB/AB)

Pickleball Etiquette (JB/DB)

Private Service Line Agreement for Water and Sewer Mains for Northshore Villas (staff)

Stormwater Management Agreement for Northshore Villas (staff)

Discussion of Meeting Packet Memos & Attachments

## **11. Adjournment**

*MOTION: Baldwin/Bartlein to adjourn.*

*Motion passed 7-0*

Minutes submitted by:

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Vicki L. Tessen, WCMC  
Clerk/Treasurer

Approved December 19, 2023

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Jarred Gerl, Fire Chief

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**Meeting Date:**

December 19, 2023

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**Title:**

Fire Rescue

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**Issue:**

Monthly Report

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**Background and Additional Information:**

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**Budget Impacts:**

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**Recommended Action:**

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**Attachments:**

- [2023 December HFR Activity Report.pdf](#)
- [2023 December HFR Incident Report.pdf](#)



# Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS



## Village Board/Fire Commission Activity Report - December 2023

(Updated: 12/13/2023)

### 1. Emergency Response

Harrison Fire Rescue was dispatched to 33 emergency calls from November 21<sup>st</sup> – December 12<sup>th</sup>.

- As of December 12<sup>th</sup>, the Department responded to a total of 586 incidents.
- See attached Incident Report summary.

### 2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- December 2<sup>nd</sup> Chilton Parade

### 3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- November 29<sup>th</sup> Hiring Committee
- December 4<sup>th</sup> Fire Department Drill
  - Incident Command/Size-up
  - HAZMAT
- December 6<sup>th</sup> Apparatus Committee
- December 11<sup>th</sup> EMS Meeting/Drill
  - Cold weather treatment/injuries

### 4. Chief Business/Items of Note

- November 27<sup>th</sup> Stockbridge EMS Meeting
  - November 28<sup>th</sup> Village Board Meeting
  - November 29<sup>th</sup> Buchanan Fire Chief Meeting
  - November 29<sup>th</sup> EPR Software Meeting
  - December 7<sup>th</sup> Asterion Alarm Testing
  - December 11<sup>th</sup> EPR Software Training
  - December 12<sup>th</sup> County Dispatch Meeting
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# Harrison Fire Rescue

*Fire Station 60 • Fire Station 70 • EMS*



- HFR has received enough grant funding through the County for HAZMAT training to be offered to all our firefighters.
- Chilton Fire Department will be hosting a Driver Operator certification class, and we have several individuals expressing interest.
- New EPR Fireworks software transition is going according to plan.

Respectfully Submitted,

*Jarred Gerl*

Chief – Harrison Fire Rescue

# Harrison Fire Rescue

Menasha, WI

This report was generated on 12/13/2023 11:12:27 AM



## Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 11/21/2023 | End Date: 12/12/2023

| Incident Date | Address                                  | Incident Type                                    |
|---------------|--|--|
| 11/21/2023    | Rocksbury, Sherwood, WI 54169            | EMS call, excluding vehicle accident with injury |
| 11/22/2023    | County Trunk KK, Harrison, WI 54915      | EMS call, excluding vehicle accident with injury |
| 11/22/2023    | Shea RD, Harrison, WI 54952              | EMS call, excluding vehicle accident with injury |
| 11/22/2023    | Ravine CT, Harrison, WI 54952            | Dispatched & cancelled en route                  |
| 11/22/2023    | Dundas RD, Woodville (Town of), WI 54130 | Motor vehicle accident with injuries             |
| 11/23/2023    | Amy AVE, Harrison, WI 54130              | EMS call, excluding vehicle accident with injury |
| 11/24/2023    | Wild Wings CT, Sherwood, WI 54169        | Dispatched & cancelled en route                  |
| 11/25/2023    | Daffodil DR, Harrison, WI 54915          | Building fire                                    |
| 11/27/2023    | Highway 10, Harrison, WI 54952           | EMS call, excluding vehicle accident with injury |
| 11/27/2023    | State Park RD, Harrison, WI 54952        | EMS call, excluding vehicle accident with injury |
| 11/27/2023    | Daisy CT, Harrison, WI 54915             | EMS call, excluding vehicle accident with injury |
| 11/29/2023    | Firelane 9 RD, Harrison, WI 54952        | EMS call, excluding vehicle accident with injury |
| 12/01/2023    | Highway 114, Harrison, WI 54129          | EMS call, excluding vehicle accident with injury |
| 12/04/2023    | Nature WAY, Sherwood, WI 54169           | EMS call, excluding vehicle accident with injury |
| 12/04/2023    | Sonny DR, Harrison, WI 54952             | EMS call, excluding vehicle accident with injury |
| 12/04/2023    | Harrison RD, Harrison, WI 54129          | Detector activation, no fire - unintentional     |
| 12/04/2023    | Hickory DR, Harrison, WI 54915           | EMS call, excluding vehicle accident with injury |
| 12/06/2023    | Macky DR, Harrison, WI 54915             | EMS call, excluding vehicle accident with injury |
| 12/06/2023    | County Trunk KK, Harrison, WI 54130      | Motor vehicle accident with injuries             |
| 12/07/2023    | Southtowne DR, Harrison, WI 54952        | EMS call, excluding vehicle accident with injury |
| 12/07/2023    | Irish RD, Chilton, WI 53014              | Building fire                                    |
| 12/07/2023    | Lake Park RD, Harrison, WI 54952         | EMS call, excluding vehicle accident with injury |
| 12/08/2023    | Margaret CT, Sherwood, WI 54169          | EMS call, excluding vehicle accident with injury |
| 12/09/2023    | Friendship DR, Harrison, WI 54130        | Dispatched & cancelled en route                  |
| 12/10/2023    | Blue Heron CT, Sherwood, WI 54169        | EMS call, excluding vehicle accident with injury |
| 12/10/2023    | Highway 114, Harrison, WI 54952          | EMS call, excluding vehicle accident with injury |
| 12/10/2023    | State Park RD, Sherwood, WI 54169        | EMS call, excluding vehicle accident with injury |
| 12/10/2023    | Golf Course RD, Sherwood, WI 54169       | EMS call, excluding vehicle accident with injury |
| 12/10/2023    | Dundas RD, Woodville (Town of), WI 54130 | EMS call, excluding vehicle accident with injury |
| 12/11/2023    | County Trunk KK, Harrison, WI 54915      | EMS call, excluding vehicle accident with injury |
| 12/11/2023    | Margaret CT, Sherwood, WI 54169          | EMS call, excluding vehicle accident with injury |
| 12/11/2023    | Muirfield WAY, Harrison, WI 54952        | EMS call, excluding vehicle accident with injury |
| 12/11/2023    | N Coop RD, Harrison, WI 54915            | EMS call, excluding vehicle accident with injury |

**Total incidents: 33**

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com  
Doc Id: 1513  
Page # 1 of 1



**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**  
CCSD

**Meeting Date:**  
December 19, 2023

**Title:**  
Calumet County Sheriff's Dept.

**Issue:**  
Monthly Report

**Background and Additional Information:**

**Budget Impacts:**

**Recommended Action:**

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**VILLAGE BOARD MEETING****From:**

Matt Heiser, Village Manager

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**VILLAGE OF HARRISON****Meeting Date:**

December 19, 2023

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**Title:**

Village Manager  
+ Budget Summary

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**Issue:**

None - this is a report.

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**Background and Additional Information:**

Staff has been working on the following items since the last Manager's report:

- The Granicus project is almost complete. The project has three distinct modules:
  - Peak/iLegislate (digital agendas, packets and minutes)
    - The Board will discuss at the December 19 meeting the path to implement the electronic packets.
  - Form Services (digital forms)
    - Granicus is in the process of completing the two forms/processes that it will host. Staff will be creating fill-able pdf forms to improve other on-line services.
  - The new website is live. The Administrative Assistant continues to tweak the live site and add information.
- Staff are engaged in end-of-the-year duties; receiving tax payments, submitting state required reports, entering the 2024 budget into workhorse, preparing 2024 pay and PTO data and performance evaluations.
- Status of the Facility Study: All staff interviews are complete and SEH review of existing structures is finished. SEH is planning on a draft report to staff at the end of January.
- The Administrative Assistant position needs to be back-filled with Chris' promotion to the Program Assistant. Staff posted the Administrative Assistant position the week of December 4. Staff evaluated applications and have scheduled interviews December 15 through December 19.

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**Budget Impacts:**

None - this is a report.

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**Recommended Action:**

None - this is a report.

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**Attachments:**

- [MEMO Village Board 12-19-23 Report Village Manager ATTACH - 2023 Budget Rpt.pdf](#)
- [MEMO Village Board 12-19-23 Report Village Manager ATTACH Impact Fee Rpt.xlsx](#)

Fund: 100 - GENERAL FUND

| Account Number                        |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget      | Budget<br>Status     | % of<br>Budget |
|---------------------------------------|--------------------------------|------------------|------------------------------|---------------------|----------------------|----------------|
| 100-00-40000-000-000                  | State Lottery Credit           | 0.00             | 184,770.13                   | 0.00                | 184,770.13           | 0.00           |
| <b>REVENUES</b>                       |                                | <b>0.00</b>      | <b>184,770.13</b>            | <b>0.00</b>         | <b>184,770.13</b>    | <b>0.00</b>    |
| 100-00-41110-000-000                  | General Property Taxes         | 0.00             | 1,058,114.10                 | 2,817,382.00        | -1,759,267.90        | 37.56          |
| 100-00-41140-000-000                  | Mobile Home Fees               | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-41150-000-000                  | Forest Cropland/MFL Taxes      | 0.00             | 30.24                        | 30.00               | 0.24                 | 100.80         |
| 100-00-41220-000-000                  | Sales Tax - Village Share      | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-41320-000-000                  | Payments In Lieu of Taxes      | 0.00             | 2,130.62                     | 60,000.00           | -57,869.38           | 3.55           |
| 100-00-41800-000-000                  | Interest - Personal Prop. Tax  | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-41900-000-000                  | Other Taxes                    | 0.00             | 6,037.26                     | 0.00                | 6,037.26             | 0.00           |
| <b>TAXES</b>                          |                                | <b>0.00</b>      | <b>1,066,312.22</b>          | <b>2,877,412.00</b> | <b>-1,811,099.78</b> | <b>37.06</b>   |
| 100-00-42000-000-000                  | Special Assessments            | 0.00             | 15,284.16                    | 1,122,379.00        | -1,107,094.84        | 1.36           |
| 100-00-42000-000-101                  | Connection Fees - Sewer        | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-42100-000-000                  | S/W Agreement - Lexington Home | 0.00             | 114,098.50                   | 0.00                | 114,098.50           | 0.00           |
| 100-00-42300-000-001                  | Sp. Assmts. - Sidewalks        | 0.00             | 0.00                         | 6,095.00            | -6,095.00            | 0.00           |
| 100-00-42300-000-002                  | Sp Assmts Rds -Hickory/Rustic  | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-42300-000-003                  | Sp Assmts Kimbrly Hts 2022 Rds | 0.00             | 242,154.78                   | 0.00                | 242,154.78           | 0.00           |
| 100-00-42300-000-004                  | Sp Assmts Hiddn Pines 2022 Rds | 0.00             | 26,177.75                    | 0.00                | 26,177.75            | 0.00           |
| 100-00-42400-000-001                  | Sp Assmts Hoelzel Hvns 2022    | 0.00             | 17,133.68                    | 0.00                | 17,133.68            | 0.00           |
| 100-00-42600-000-001                  | Sp. Assmts. - Sumac Ln.        | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| <b>SPECIAL ASSESS CONNECTION FEES</b> |                                | <b>0.00</b>      | <b>414,848.87</b>            | <b>1,128,474.00</b> | <b>-713,625.13</b>   | <b>36.76</b>   |
| 100-00-43200-000-000                  | Federal Grants - CARES ACT     | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-43400-000-000                  | State Shared Revenues          | 0.00             | 32,305.93                    | 62,566.00           | -30,260.07           | 51.63          |
| 100-00-43401-000-000                  | Personal Property Aid          | 0.00             | 5,896.93                     | 0.00                | 5,896.93             | 0.00           |
| 100-00-43410-000-000                  | State Fire Dues - Harrison     | 0.00             | 65,351.38                    | 49,900.00           | 15,451.38            | 130.96         |
| 100-00-43420-000-000                  | State Fire Dues - Shwd/Wood    | 0.00             | 1,535.29                     | 14,858.00           | -13,322.71           | 10.33          |
| 100-00-43430-000-000                  | Exempt Computer Aid            | 0.00             | 42,433.66                    | 42,042.00           | 391.66               | 100.93         |
| 100-00-43520-000-000                  | Public Safety Grant            | 0.00             | 12,675.00                    | 0.00                | 12,675.00            | 0.00           |
| 100-00-43530-000-000                  | State Transportation Aids      | 0.00             | 434,861.28                   | 434,804.00          | 57.28                | 100.01         |
| 100-00-43531-000-000                  | Local Road Improvement Aid     | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-43532-000-000                  | Bridge Aid                     | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-43540-000-000                  | Recycling Grant                | 0.00             | 21,662.36                    | 21,300.00           | 362.36               | 101.70         |
| 100-00-43570-000-000                  | State Grant - Friendship Trail | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-43610-000-000                  | Payment for Municipal Services | 0.00             | 0.00                         | 60.00               | -60.00               | 0.00           |
| 100-00-43620-000-000                  | DNR                            | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-43650-000-000                  | Forest Cropland State Aids     | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| <b>INTERGOVERNMENTAL REVENUES</b>     |                                | <b>0.00</b>      | <b>616,721.83</b>            | <b>625,530.00</b>   | <b>-8,808.17</b>     | <b>98.59</b>   |
| 100-00-44105-000-000                  | Liquor & Beverage Licenses     | 0.00             | 5,526.94                     | 10,000.00           | -4,473.06            | 55.27          |
| 100-00-44110-000-000                  | Operators Licenses             | 50.00            | 3,865.00                     | 4,900.00            | -1,035.00            | 78.88          |
| 100-00-44115-000-000                  | Cigarette Licenses             | 0.00             | 373.38                       | 200.00              | 173.38               | 186.69         |
| 100-00-44120-000-000                  | Cable Television Franchise Fee | 0.00             | 99,504.57                    | 111,703.00          | -12,198.43           | 89.08          |
| 100-00-44205-000-000                  | Dog Licenses Fees              | 85.00            | 12,902.70                    | 11,000.00           | 1,902.70             | 117.30         |
| 100-00-44305-000-000                  | Building Permit Fee            | 1,625.00         | 54,444.34                    | 52,000.00           | 2,444.34             | 104.70         |
| 100-00-44305-001-000                  | Bldg Permit Fee - Admin.       | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-44306-000-000                  | HVAC Permit                    | 330.00           | 15,105.48                    | 7,250.00            | 7,855.48             | 208.35         |
| 100-00-44307-000-000                  | Plumbing Permit                | 495.00           | 16,683.71                    | 10,000.00           | 6,683.71             | 166.84         |
| 100-00-44308-000-000                  | Electrical Permit              | 495.00           | 23,493.80                    | 13,000.00           | 10,493.80            | 180.72         |

Fund: 100 - GENERAL FUND

| Account Number                       |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget      | Budget<br>Status     | % of<br>Budget |
|--------------------------------------|--------------------------------|------------------|------------------------------|---------------------|----------------------|----------------|
| 100-00-44309-000-000                 | Siding/Windows/Roof Permit     | 80.00            | 2,720.00                     | 750.00              | 1,970.00             | 362.67         |
| 100-00-44310-000-000                 | Pool Permit                    | 0.00             | 440.00                       | 1,000.00            | -560.00              | 44.00          |
| 100-00-44311-000-000                 | Lot Grade Fee                  | 2,580.00         | 69,660.00                    | 40,000.00           | 29,660.00            | 174.15         |
| 100-00-44312-000-000                 | Driveway Grade Fee             | 555.00           | 14,985.00                    | 9,000.00            | 5,985.00             | 166.50         |
| 100-00-44313-000-000                 | Culvert Permit                 | 0.00             | 300.00                       | 150.00              | 150.00               | 200.00         |
| 100-00-44314-000-000                 | Street Opening Permit          | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-44316-000-000                 | Demolition Permit              | 0.00             | 150.00                       | 50.00               | 100.00               | 300.00         |
| 100-00-44330-000-000                 | Utility Permit Fee             | 2,100.00         | 30,050.70                    | 2,500.00            | 27,550.70            | 1,202.03       |
| 100-00-44336-000-000                 | Culvert Fee - Bldg Inspector   | 0.00             | 0.00                         | 150.00              | -150.00              | 0.00           |
| 100-00-44400-000-000                 | Zoning Permit Fee              | 900.00           | 33,125.00                    | 22,000.00           | 11,125.00            | 150.57         |
| 100-00-44401-000-000                 | Erosion Permit                 | 2,836.25         | 19,854.16                    | 6,500.00            | 13,354.16            | 305.45         |
| 100-00-44410-000-000                 | Plat and CSM Review Fee        | 0.00             | 2,670.00                     | 2,000.00            | 670.00               | 133.50         |
| 100-00-44415-000-000                 | Site Plan Review Fee           | 0.00             | 2,455.00                     | 600.00              | 1,855.00             | 409.17         |
| 100-00-44900-000-000                 | Other License/Permit Fee       | 0.00             | 1,370.00                     | 0.00                | 1,370.00             | 0.00           |
| 100-00-44905-000-000                 | Fireworks Permit               | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| <b>LICENSES AND PERMITS</b>          |                                | <b>12,131.25</b> | <b>409,679.78</b>            | <b>304,753.00</b>   | <b>104,926.78</b>    | <b>134.43</b>  |
| 100-00-45105-000-000                 | Ordinance Violations           | 0.00             | 0.00                         | 500.00              | -500.00              | 0.00           |
| 100-00-45110-000-000                 | Parking Violations             | 0.00             | 10,427.98                    | 6,000.00            | 4,427.98             | 173.80         |
| <b>FINES, FORFEITS AND PENALTIES</b> |                                | <b>0.00</b>      | <b>10,427.98</b>             | <b>6,500.00</b>     | <b>3,927.98</b>      | <b>160.43</b>  |
| 100-00-46100-000-000                 | Administrative Fee             | 625.00           | 28,096.84                    | 40,000.00           | -11,903.16           | 70.24          |
| 100-00-46105-000-000                 | Publication Fee - Liquor       | 0.00             | 5.77                         | 0.00                | 5.77                 | 0.00           |
| 100-00-46110-000-000                 | Real Estate Inquiry Fee        | 450.00           | 9,600.00                     | 8,000.00            | 1,600.00             | 120.00         |
| 100-00-46111-000-000                 | Photocopy Fee                  | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-46115-000-000                 | Merchandise Sales              | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-46120-000-000                 | Credit Card Surcharge          | 0.00             | 1,284.78                     | 700.00              | 584.78               | 183.54         |
| 100-00-46210-000-000                 | Law Enforcement Charges        | 0.00             | 0.00                         | 512,531.00          | -512,531.00          | 0.00           |
| 100-00-46300-000-000                 | Transportation Utility Charges | 0.00             | 0.00                         | 662,450.00          | -662,450.00          | 0.00           |
| 100-00-46310-000-000                 | Road Department Revenue        | 105.00           | 4,281.00                     | 2,000.00            | 2,281.00             | 214.05         |
| 100-00-46321-000-000                 | Street Lights Fee              | 0.00             | 0.00                         | 2,000.00            | -2,000.00            | 0.00           |
| 100-00-46321-000-001                 | Lights - North Shore Woods     | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-46321-000-002                 | Lights - North Shore Golf Club | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-46324-000-000                 | Harrison Stormwater Util Fee   | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-46328-000-000                 | Stormwater Drainage Fee        | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-46420-000-000                 | Refuse Collection Fee (67%)    | 301.47           | 3,153.84                     | 396,829.00          | -393,675.16          | 0.79           |
| 100-00-46435-000-000                 | Recycling Collection Fee (33%) | 200.85           | 2,101.20                     | 256,099.00          | -253,997.80          | 0.82           |
| 100-00-46440-000-000                 | Weed & Nuisance Control Fee    | 0.00             | 275.00                       | 0.00                | 275.00               | 0.00           |
| 100-00-46445-000-000                 | Compost Site Sticker Fee       | 40.00            | 35,400.00                    | 30,000.00           | 5,400.00             | 118.00         |
| 100-00-46722-000-000                 | Park Shelter Rental Fee        | 0.00             | 2,630.33                     | 1,000.00            | 1,630.33             | 263.03         |
| 100-00-46740-000-000                 | Municipal Hall Rental Fee      | 0.00             | 3,412.44                     | 1,200.00            | 2,212.44             | 284.37         |
| <b>PUBLIC CHARGES FOR SERVICES</b>   |                                | <b>1,722.32</b>  | <b>90,241.20</b>             | <b>1,912,809.00</b> | <b>-1,822,567.80</b> | <b>4.72</b>    |
| 100-00-47323-000-000                 | Fire Contracts-Sherwood/Wood   | 0.00             | 172,814.00                   | 170,843.00          | 1,971.00             | 101.15         |
| <b>INTERGOV'T CHARGES FOR SERV</b>   |                                | <b>0.00</b>      | <b>172,814.00</b>            | <b>170,843.00</b>   | <b>1,971.00</b>      | <b>101.15</b>  |
| 100-00-48110-000-000                 | Banking - Earned Interest      | 0.00             | 653,168.37                   | 13,000.00           | 640,168.37           | 5,024.37       |
| 100-00-48120-000-000                 | Interest - Taxes               | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00           |
| 100-00-48130-000-000                 | Sp. Assmnt. - Earned Interest  | 0.00             | 2,738.65                     | 100.00              | 2,638.65             | 2,738.65       |
| 100-00-48302-000-000                 | Sales - Fire Equipment         | 0.00             | 8,600.00                     | 0.00                | 8,600.00             | 0.00           |

Fund: 100 - GENERAL FUND

| Account Number                 |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget      | Budget<br>Status     | % of<br>Budget  |
|--------------------------------|--------------------------------|------------------|------------------------------|---------------------|----------------------|-----------------|
| 100-00-48303-000-000           | Sales - Public Works Equipment | 0.00             | 1,000.00                     | 0.00                | 1,000.00             | 0.00            |
| 100-00-48307-000-000           | Sales - Recyclables            | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00            |
| 100-00-48400-000-000           | Insurance Recoveries           | 0.00             | 2,073.00                     | 5,000.00            | -2,927.00            | 41.46           |
| 100-00-48500-000-000           | Donations                      | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00            |
| 100-00-48800-000-000           | Treasurer - Cash Over          | 0.00             | 38.72                        | 0.00                | 38.72                | 0.00            |
| 100-00-48900-000-000           | Misc. Revenues                 | 0.00             | 25,510.52                    | 10,000.00           | 15,510.52            | 255.11          |
| 100-00-48905-000-000           | Tippage Fee - Harrison Landfil | 0.00             | 0.00                         | 15,000.00           | -15,000.00           | 0.00            |
| <b>MISCELLANEOUS REVENUES</b>  |                                | <b>0.00</b>      | <b>693,129.26</b>            | <b>43,100.00</b>    | <b>650,029.26</b>    | <b>1,608.19</b> |
| 100-00-49000-000-000           | Transfer from Debt Srvc Fund   | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00            |
| 100-00-49110-000-000           | Proceeds from G.O. Bonds       | 0.00             | 0.00                         | 1,600,000.00        | -1,600,000.00        | 0.00            |
| 100-00-49140-000-000           | State Trust Fund Loan          | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00            |
| 100-00-49205-000-000           | Transfer from Debt Serv. Fund  | 0.00             | 0.00                         | 0.00                | 0.00                 | 0.00            |
| <b>OTHER FINANCING SOURCES</b> |                                | <b>0.00</b>      | <b>0.00</b>                  | <b>1,600,000.00</b> | <b>-1,600,000.00</b> | <b>0.00</b>     |
| <b>Total Revenues</b>          |                                | <b>13,853.57</b> | <b>3,658,945.27</b>          | <b>8,669,421.00</b> | <b>-5,010,475.73</b> | <b>42.21</b>    |

Fund: 100 - GENERAL FUND

| Account Number       |                                | 2023          |                   | 2023 Budget | Budget Status | % of Budget |
|----------------------|--------------------------------|---------------|-------------------|-------------|---------------|-------------|
|                      |                                | 2023 December | Actual 12/14/2023 |             |               |             |
| 100-00-51100-100-000 | Village Board - Wages          | 1,292.32      | 32,308.00         | 33,600.00   | 1,292.00      | 96.15       |
| 100-00-51100-105-000 | Village Board - FICA           | 98.87         | 2,471.75          | 2,570.00    | 98.25         | 96.18       |
| 100-00-51100-115-000 | Village Board-Training/Mileage | 0.00          | 0.00              | 800.00      | 800.00        | 0.00        |
| 100-00-51100-300-000 | Village Board-Per Diem         | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-00-51100-310-000 | Village Board-Dues             | 0.00          | 6,827.71          | 7,500.00    | 672.29        | 91.04       |
| 100-00-51100-400-000 | Village Board-Supplies         | 0.00          | 3.99              | 500.00      | 496.01        | 0.80        |
| 100-01-51101-100-001 | Planning - Salary              | 3,476.19      | 80,668.51         | 99,819.00   | 19,150.49     | 80.81       |
| 100-01-51101-105-000 | Planning - FICA                | 262.98        | 6,214.20          | 7,636.15    | 1,421.95      | 81.38       |
| 100-01-51101-200-000 | Planning - Benefits            | 0.00          | -2,418.25         | 57,448.00   | 59,866.25     | -4.21       |
| 100-01-51101-205-000 | Planning - Retirement          | 236.39        | 5,485.55          | 6,787.69    | 1,302.14      | 80.82       |
| 100-01-51101-300-000 | Planning - Per Diem            | 0.00          | 2,790.00          | 4,000.00    | 1,210.00      | 69.75       |
| 100-01-51101-301-000 | Planning - Dues                | 0.00          | 618.00            | 1,000.00    | 382.00        | 61.80       |
| 100-01-51101-304-000 | Planning - Consultants         | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-01-51101-305-000 | Planning - Training/Mile/Exp.  | 0.00          | 3,632.94          | 3,500.00    | -132.94       | 103.80      |
| 100-01-51101-400-000 | Planning - Supplies            | 1,330.00      | 1,485.00          | 1,000.00    | -485.00       | 148.50      |
| 100-01-51101-400-005 | Planning - Postage             | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-01-51101-800-000 | Planning - Publications        | 0.00          | 2,022.77          | 0.00        | -2,022.77     | 0.00        |
| 100-01-51101-801-000 | Planning - Capital             | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-00-51300-000-000 | Legal                          | 0.00          | 46,843.62         | 28,000.00   | -18,843.62    | 167.30      |
| 100-09-51300-000-000 | Hwy Dept - Legal               | 0.00          | 0.00              | 10,000.00   | 10,000.00     | 0.00        |
| 100-02-51400-100-000 | Gen. Admin - Wages             | 11,901.72     | 334,159.84        | 351,351.00  | 17,191.16     | 95.11       |
| 100-02-51400-103-000 | Gen. Admin - OT Wages          | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-02-51400-105-000 | Gen. Admin - FICA              | 858.95        | 24,428.59         | 26,878.00   | 2,449.41      | 90.89       |
| 100-02-51400-200-000 | Gen. Admin - Benefits          | 7,651.76      | 135,572.91        | 135,353.00  | -219.91       | 100.16      |
| 100-02-51400-205-000 | Gen. Admin - Retirement        | 809.30        | 22,763.98         | 23,892.00   | 1,128.02      | 95.28       |
| 100-02-51400-305-000 | Gen. Admin - Training/Conf.    | 0.00          | 3,648.15          | 4,400.00    | 751.85        | 82.91       |
| 100-02-51400-310-000 | Gen. Admin - Dues              | 0.00          | 356.46            | 1,500.00    | 1,143.54      | 23.76       |
| 100-02-51400-400-000 | Gen. Admin - Supplies          | 2,858.56      | 20,287.40         | 20,000.00   | -287.40       | 101.44      |
| 100-02-51400-400-005 | Gen. Admin - Postage           | 0.00          | 1,557.12          | 4,000.00    | 2,442.88      | 38.93       |
| 100-02-51400-400-006 | Gen. Admin - Service Contracts | 6,417.69      | 70,774.12         | 75,000.00   | 4,225.88      | 94.37       |
| 100-02-51400-800-000 | Gen. Admin - Publications      | 0.00          | 599.40            | 3,000.00    | 2,400.60      | 19.98       |
| 100-02-51400-800-005 | Gen. Admin - Newsltr & Postage | 0.00          | 8,543.15          | 4,000.00    | -4,543.15     | 213.58      |
| 100-00-51440-000-000 | Elections - Wages              | 0.00          | 5,890.50          | 14,500.00   | 8,609.50      | 40.62       |
| 100-00-51440-100-000 | Elections-FICA                 | 0.00          | 12.43             | 1,109.25    | 1,096.82      | 1.12        |
| 100-00-51440-200-000 | Elections - Expenses/Training  | 0.00          | 159.44            | 500.00      | 340.56        | 31.89       |
| 100-00-51440-300-000 | Elections - Service Contracts  | 0.00          | 2,282.06          | 3,000.00    | 717.94        | 76.07       |
| 100-00-51440-400-000 | Elections - Supplies           | 0.00          | 3,479.32          | 5,000.00    | 1,520.68      | 69.59       |
| 100-00-51440-500-000 | Elections - Postage            | 0.00          | 4,000.00          | 0.00        | -4,000.00     | 0.00        |
| 100-00-51440-600-000 | Elections - Publications       | 0.00          | 238.38            | 1,000.00    | 761.62        | 23.84       |
| 100-05-51500-000-000 | Assessor - Contract            | 0.00          | 40,900.00         | 41,000.00   | 100.00        | 99.76       |
| 100-04-51500-100-000 | Treasurer - Wages              | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-04-51500-105-000 | Treasurer - FICA               | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-04-51500-305-000 | Treasurer - Mileage            | 0.00          | 62.88             | 500.00      | 437.12        | 12.58       |
| 100-04-51500-315-000 | Treasurer - Service Contracts  | 0.00          | 0.00              | 1,000.00    | 1,000.00      | 0.00        |
| 100-04-51500-315-015 | Treasurer - Accounting         | 0.00          | 12,737.81         | 17,500.00   | 4,762.19      | 72.79       |
| 100-04-51500-320-000 | Treasurer - Cash Short         | 0.00          | 0.05              | 0.00        | -0.05         | 0.00        |
| 100-04-51500-400-000 | Treasurer - Supplies           | 0.00          | 0.00              | 3,000.00    | 3,000.00      | 0.00        |
| 100-05-51500-400-000 | Assessor - Supplies BOR        | 0.00          | 40.00             | 0.00        | -40.00        | 0.00        |
| 100-04-51500-400-005 | Treasurer - Postage            | 0.00          | 0.00              | 7,000.00    | 7,000.00      | 0.00        |
| 100-04-51500-800-000 | Treasurer - Publications       | 0.00          | 0.00              | 0.00        | 0.00          | 0.00        |
| 100-00-51600-400-000 | Municipal Bldg - Supplies      | 0.00          | 0.00              | 5,000.00    | 5,000.00      | 0.00        |
| 100-00-51600-500-020 | Municipal Bldg - Electric      | 0.00          | 4,669.78          | 5,775.00    | 1,105.22      | 80.86       |



Fund: 100 - GENERAL FUND

| Account Number            |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget      | Budget<br>Status  | % of<br>Budget |
|---------------------------|--------------------------------|------------------|------------------------------|---------------------|-------------------|----------------|
| 100-00-51600-500-021      | Municipal Bldg - Heat          | 0.00             | 5,226.66                     | 5,080.00            | -146.66           | 102.89         |
| 100-00-51600-500-022      | Municipal Bldg - Telephone     | 176.40           | 1,939.98                     | 1,750.00            | -189.98           | 110.86         |
| 100-00-51910-000-000      | Uncollectable Taxes            | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-00-51932-000-000      | Insurance - Property and Crime | 0.00             | 15,893.00                    | 31,693.00           | 15,800.00         | 50.15          |
| 100-00-51933-000-000      | Insurance - Workers Comp.      | 0.00             | 36,267.00                    | 26,298.00           | -9,969.00         | 137.91         |
| 100-00-51938-000-000      | Insurance - General and Auto   | 0.00             | 19,556.00                    | 24,570.00           | 5,014.00          | 79.59          |
| 100-00-51980-000-000      | Memorial Expenses              | 0.00             | 227.83                       | 500.00              | 272.17            | 45.57          |
| <b>GENERAL GOVERNMENT</b> |                                | <b>37,371.13</b> | <b>965,228.03</b>            | <b>1,109,310.09</b> | <b>144,082.06</b> | <b>87.01</b>   |
| 100-00-52100-000-000      | Law Enforcement - Contract     | 0.00             | 484,756.72                   | 782,926.00          | 298,169.28        | 61.92          |
| 100-00-52101-000-000      | Law Enforcement - Dog Pickups  | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-00-52102-000-000      | School Crossing Guard & Lights | 0.00             | 1,846.22                     | 2,500.00            | 653.78            | 73.85          |
| 100-06-52200-000-000      | Fire Dept - Insurance          | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-06-52200-100-000      | Fire Dept - Wages              | 3,641.60         | 169,638.17                   | 224,690.00          | 55,051.83         | 75.50          |
| 100-06-52200-105-000      | Fire Dept - FICA               | 278.58           | 13,008.57                    | 17,188.78           | 4,180.21          | 75.68          |
| 100-06-52200-200-000      | Fire Dept - Benefits           | 0.00             | 632.04                       | 28,645.00           | 28,012.96         | 2.21           |
| 100-06-52200-210-000      | Fire Dept - Retirement         | 481.42           | 12,035.47                    | 42,593.00           | 30,557.53         | 28.26          |
| 100-06-52200-300-000      | Fire Dept - Per Diem           | 0.00             | 540.00                       | 0.00                | -540.00           | 0.00           |
| 100-06-52200-301-000      | Fire Dept - Petty Cash         | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-06-52200-305-000      | Fire Dept - Training/Mem       | 111.00           | 4,521.84                     | 10,000.00           | 5,478.16          | 45.22          |
| 100-06-52200-306-000      | Fire Dept - Fire Inspection    | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-06-52200-400-000      | Fire Dept - Supplies/Services  | 839.09           | 36,551.83                    | 41,000.00           | 4,448.17          | 89.15          |
| 100-06-52200-401-000      | Fire Dept - Physicals          | 0.00             | 2,265.00                     | 5,000.00            | 2,735.00          | 45.30          |
| 100-06-52200-500-020      | Fire Station 60 - Electric     | 0.00             | 1,793.98                     | 2,500.00            | 706.02            | 71.76          |
| 100-07-52200-500-020      | Fire Station 70 - Electric     | 0.00             | 1,852.69                     | 3,000.00            | 1,147.31          | 61.76          |
| 100-06-52200-500-021      | Fire Station 60 - Heat         | 0.00             | 2,172.80                     | 4,000.00            | 1,827.20          | 54.32          |
| 100-07-52200-500-021      | Fire Station 70 - Heat         | 0.00             | 1,510.05                     | 4,000.00            | 2,489.95          | 37.75          |
| 100-06-52200-500-022      | Fire Station 60 - Telephone    | 0.00             | 111.56                       | 950.00              | 838.44            | 11.74          |
| 100-07-52200-500-022      | Fire Station 70 - Telephone    | 25.37            | 388.04                       | 1,900.00            | 1,511.96          | 20.42          |
| 100-06-52200-500-023      | Fire Station 60 - Water/Sewer  | 236.37           | 3,462.25                     | 3,500.00            | 37.75             | 98.92          |
| 100-07-52200-500-023      | Fire Station 70 - Water/Sewer  | 73.49            | 824.23                       | 1,000.00            | 175.77            | 82.42          |
| 100-06-52200-600-000      | Fire Dept - Vehicle Maint.     | 7,960.16         | 14,138.79                    | 13,000.00           | -1,138.79         | 108.76         |
| 100-06-52200-700-000      | Fire Dept - Equip Maintenance  | 0.00             | 3,257.43                     | 4,000.00            | 742.57            | 81.44          |
| 100-06-52200-700-030      | Fire Dept - Fuel               | 0.00             | 0.00                         | 6,000.00            | 6,000.00          | 0.00           |
| 100-08-52300-000-000      | 1st Responders - Operating Exp | 118.00           | 12,094.13                    | 13,500.00           | 1,405.87          | 89.59          |
| 100-08-52300-100-000      | 1st Responders - Wages         | 0.00             | 30,410.91                    | 0.00                | -30,410.91        | 0.00           |
| 100-08-52300-105-000      | 1st Responders - FICA          | 0.00             | 2,326.46                     | 0.00                | -2,326.46         | 0.00           |
| 100-08-52300-210-000      | 1st Responder - Retirement     | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-00-52400-000-000      | Building Inspector - Contract  | 8,283.40         | 121,359.22                   | 59,000.00           | -62,359.22        | 205.69         |
| 100-00-52400-200-000      | Inspections - Grade Checks     | 0.00             | 27,779.30                    | 30,000.00           | 2,220.70          | 92.60          |
| 100-00-52410-000-000      | Erosion/Stormwater Plan Review | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| 100-00-52601-000-000      | 911 Signs                      | 0.00             | 0.00                         | 0.00                | 0.00              | 0.00           |
| <b>PUBLIC SAFETY</b>      |                                | <b>22,048.48</b> | <b>949,277.70</b>            | <b>1,300,892.78</b> | <b>351,615.08</b> | <b>72.97</b>   |
| 100-09-53311-000-000      | Hwy Dept - Engineer/Consultant | 0.00             | 39,207.64                    | 40,000.00           | 792.36            | 98.02          |
| 100-09-53311-100-000      | Hwy Dept - Wages               | 17,675.71        | 489,546.43                   | 485,691.00          | -3,855.43         | 100.79         |
| 100-09-53311-100-901      | Hwy Dept - Part Time Wages     | 1,323.00         | 69,838.50                    | 85,500.00           | 15,661.50         | 81.68          |
| 100-09-53311-103-000      | Hwy Dept - Overtime Wages      | 5,103.43         | 33,126.76                    | 38,000.00           | 4,873.24          | 87.18          |
| 100-09-53311-105-000      | Hwy Dept - FICA                | 1,784.47         | 38,410.94                    | 37,155.36           | -1,255.58         | 103.38         |
| 100-09-53311-105-901      | Hwy Dept - Part Time FICA      | 101.21           | 5,342.56                     | 6,540.75            | 1,198.19          | 81.68          |
| 100-09-53311-115-000      | Hwy Dept - Unemployment Comp   | 0.00             | 0.00                         | 1,000.00            | 1,000.00          | 0.00           |

Fund: 100 - GENERAL FUND

| Account Number                      |                                | 2023             |                     | 2023 Budget         | Budget Status    | % of Budget  |
|-------------------------------------|--------------------------------|------------------|---------------------|---------------------|------------------|--------------|
|                                     |                                | December         | Actual 12/14/2023   |                     |                  |              |
| 100-09-53311-200-000                | Hwy Dept - Benefits            | 13,008.30        | 162,694.04          | 150,155.00          | -12,539.04       | 108.35       |
| 100-09-53311-205-000                | Hwy Dept - Retirement          | 1,655.08         | 35,916.36           | 33,026.98           | -2,889.38        | 108.75       |
| 100-09-53311-305-000                | Hwy Dept - Training Expenses   | 0.00             | 329.00              | 2,500.00            | 2,171.00         | 13.16        |
| 100-09-53311-306-000                | Hwy Dept - CDL/Testing         | 192.00           | 755.52              | 1,500.00            | 744.48           | 50.37        |
| 100-09-53311-320-000                | Hwy Dept - Dues                | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-09-53311-400-000                | Hwy Dept - Supplies            | 2,050.50         | 27,850.39           | 25,000.00           | -2,850.39        | 111.40       |
| 100-09-53311-500-020                | Hwy Dept - Electric            | 0.00             | 7,004.67            | 7,500.00            | 495.33           | 93.40        |
| 100-09-53311-500-021                | Hwy Dept - Heat                | 0.00             | 0.00                | 2,000.00            | 2,000.00         | 0.00         |
| 100-09-53311-500-022                | Hwy Dept - Telephone           | 201.60           | 2,217.12            | 3,000.00            | 782.88           | 73.90        |
| 100-09-53311-505-000                | Hwy Dept - Building Maint      | 0.00             | 22,609.06           | 35,000.00           | 12,390.94        | 64.60        |
| 100-09-53311-600-030                | Hwy Dept - Fuel                | 2,581.09         | 71,867.98           | 74,325.00           | 2,457.02         | 96.69        |
| 100-09-53311-600-600                | Hwy Dept - Vehicle Maintenance | 554.17           | 53,150.79           | 40,000.00           | -13,150.79       | 132.88       |
| 100-09-53311-700-000                | Hwy Dept - Equip Maintenance   | 6,114.81         | 87,087.91           | 45,000.00           | -42,087.91       | 193.53       |
| 100-09-53311-900-000                | Hwy Dept - Road Maintenance    | 1,539.01         | 299,438.83          | 327,500.00          | 28,061.17        | 91.43        |
| 100-09-53311-900-010                | Hwy Dept - Contracts           | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-09-53311-901-000                | Hwy Dept - Ditching/Grading    | 0.00             | 20,267.85           | 50,000.00           | 29,732.15        | 40.54        |
| 100-09-53311-903-000                | Hwy Dept - Salt & Sand         | 0.00             | 77,160.54           | 108,000.00          | 30,839.46        | 71.44        |
| 100-09-53312-100-000                | Engineering Tech               | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-09-53315-900-001                | Hwy Dept - Eisenhower Dr.      | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-09-53315-902-000                | Hwy Dept - Signs               | 570.55           | 18,143.02           | 10,000.00           | -8,143.02        | 181.43       |
| 100-00-53420-000-000                | Street Lighting - General      | 0.00             | 6,313.75            | 6,500.00            | 186.25           | 97.13        |
| 100-00-53420-001-000                | Street Lighting - North Shore  | 0.00             | 149.59              | 170.00              | 20.41            | 87.99        |
| 100-00-53420-004-000                | Street Lighting - HAA          | 0.00             | 8,092.66            | 11,000.00           | 2,907.34         | 73.57        |
| 100-00-53420-006-000                | Street Lighting - NS Woods     | 0.00             | 925.71              | 1,100.00            | 174.29           | 84.16        |
| 100-09-53430-000-000                | Hwy Dept - Sidewalk Maint      | 0.00             | 6,300.00            | 0.00                | -6,300.00        | 0.00         |
| 100-00-53441-100-000                | Illicit Discharge Program      | 0.00             | 4,686.75            | 5,000.00            | 313.25           | 93.74        |
| 100-00-53620-000-000                | Refuse and Garbage Services    | 0.00             | 387,747.25          | 384,397.00          | -3,350.25        | 100.87       |
| 100-00-53635-000-000                | Recycling Services             | 0.00             | 240,142.88          | 256,099.00          | 15,956.12        | 93.77        |
| 100-00-53635-100-000                | Compost Site                   | 700.00           | 5,990.75            | 16,000.00           | 10,009.25        | 37.44        |
| 100-00-53640-000-000                | Weed and Nuisance Control      | 0.00             | 0.00                | 14,000.00           | 14,000.00        | 0.00         |
| <b>PUBLIC WORKS</b>                 |                                | <b>55,154.93</b> | <b>2,222,315.25</b> | <b>2,302,660.09</b> | <b>80,344.84</b> | <b>96.51</b> |
| 100-00-54100-000-000                | Humane Society - Contribution  | 0.00             | 0.00                | 1,500.00            | 1,500.00         | 0.00         |
| 100-00-54600-000-000                | Fox Valley Transit Call a Ride | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-00-54910-000-000                | Cemetery                       | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-00-54980-000-000                | Other Health - HOVPP           | 0.00             | 0.00                | 700.00              | 700.00           | 0.00         |
| <b>HEALTH AND HUMAN SERVICES</b>    |                                | <b>0.00</b>      | <b>0.00</b>         | <b>2,200.00</b>     | <b>2,200.00</b>  | <b>0.00</b>  |
| 100-00-55200-000-000                | Parks - Maint. and Utilities   | 1,808.25         | 32,492.16           | 50,000.00           | 17,507.84        | 64.98        |
| 100-00-55200-105-000                | Parks - Committee FICA         | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-00-55200-120-000                | Parks - Recreation Programs    | 0.00             | 5,030.08            | 10,000.00           | 4,969.92         | 50.30        |
| 100-00-55200-300-000                | Parks - Committee Per Diem     | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| <b>CULTURE, RECREATION AND EDU.</b> |                                | <b>1,808.25</b>  | <b>37,522.24</b>    | <b>60,000.00</b>    | <b>22,477.76</b> | <b>62.54</b> |
| 100-00-56600-000-000                | Subdivision - Erosion Control  | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-00-56700-000-000                | Economic Development           | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| 100-00-56900-000-110                | Development                    | 0.00             | 3,590.00            | 4,000.00            | 410.00           | 89.75        |
| 100-00-56900-000-200                | Incorporation                  | 0.00             | 0.00                | 0.00                | 0.00             | 0.00         |
| <b>CONSERVATION AND DEVELOPMENT</b> |                                | <b>0.00</b>      | <b>3,590.00</b>     | <b>4,000.00</b>     | <b>410.00</b>    | <b>89.75</b> |

## Fund: 100 - GENERAL FUND

| Account Number        |                                | 2023<br>December   | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget      | Budget<br>Status    | % of<br>Budget  |
|-----------------------|--------------------------------|--------------------|------------------------------|---------------------|---------------------|-----------------|
| 100-00-57190-000-000  | Capital Outlay - General Gvmnt | 0.00               | 258,762.18                   | 470,000.00          | 211,237.82          | 55.06           |
| 100-00-57220-000-000  | Capital Outlay - Parks         | 0.00               | 47,817.50                    | 75,000.00           | 27,182.50           | 63.76           |
| 100-06-57220-000-000  | Fire Dept - Capital Outlay     | 6,466.88           | 47,377.10                    | 119,217.00          | 71,839.90           | 39.74           |
| 100-07-57220-000-001  | Fire Dept - Equipment Escrow   | 0.00               | 0.00                         | 163,680.00          | 163,680.00          | 0.00            |
| 100-00-57230-000-000  | Capital Outlay - Trails        | 0.00               | 0.00                         | 0.00                | 0.00                | 0.00            |
| 100-09-57324-000-000  | Capital Outlay - Hwy. Equip    | 0.00               | 166,186.00                   | 205,000.00          | 38,814.00           | 81.07           |
| 100-09-57330-000-000  | Capital Outlay - Road Projects | 10,000.00          | 2,123,072.07                 | 2,990,500.00        | 867,427.93          | 70.99           |
| <b>CAPITAL OUTLAY</b> |                                | <b>16,466.88</b>   | <b>2,643,214.85</b>          | <b>4,023,397.00</b> | <b>1,380,182.15</b> | <b>65.70</b>    |
| 100-00-58210-000-000  | Debt Issuance Costs            | 0.00               | 0.00                         | 0.00                | 0.00                | 0.00            |
| <b>DEBT SERVICE</b>   |                                | <b>0.00</b>        | <b>0.00</b>                  | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>     |
| <b>Total Expenses</b> |                                | <b>132,849.67</b>  | <b>6,821,148.07</b>          | <b>8,802,459.96</b> | <b>1,981,311.89</b> | <b>77.49</b>    |
| <b>Net Totals</b>     |                                | <b>-118,996.10</b> | <b>-3,162,202.80</b>         | <b>-133,038.96</b>  | <b>3,029,163.84</b> | <b>2,376.90</b> |

Fund: 401 - TAX INCREMENTAL DISTRICT #1

| Account Number                    |                         | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|-----------------------------------|-------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 401-00-41110-000-000              | Tax Increments - TID #1 | 0.00             | 0.00                         | 592,620.00     | -592,620.00      | 0.00           |
| <b>TAXES</b>                      |                         | 0.00             | 0.00                         | 592,620.00     | -592,620.00      | 0.00           |
| 401-00-43430-000-000              | TID Exempt Computer Aid | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>INTERGOVERNMENTAL REVENUES</b> |                         | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Revenues</b>             |                         | 0.00             | 0.00                         | 592,620.00     | -592,620.00      | 0.00           |

## Fund: 401 - TAX INCREMENTAL DISTRICT #1

| Account Number                      |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|-------------------------------------|--------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 401-00-51500-000-000                | Professional Services - TID #1 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 401-00-51510-000-000                | Administrative Costs - TID #1  | 0.00             | 150.00                       | 150.00         | 0.00             | 100.00         |
| <b>GENERAL GOVERNMENT</b>           |                                | 0.00             | 150.00                       | 150.00         | 0.00             | 100.00         |
| 401-00-56700-000-000                | Site Preparation - TID #1      | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 401-00-56700-700-000                | Grant-Toonen Development TID 1 | 0.00             | 391,146.30                   | 380,000.00     | -11,146.30       | 102.93         |
| 401-00-56700-701-000                | Grant-Gregorski 22 LLC         | 0.00             | -14,942.35                   | 11,800.00      | 26,742.35        | -126.63        |
| 401-00-56700-702-000                | Grant-Asterion LLC             | 0.00             | 188,239.29                   | 91,000.00      | -97,239.29       | 206.86         |
| <b>CONSERVATION AND DEVELOPMENT</b> |                                | 0.00             | 564,443.24                   | 482,800.00     | -81,643.24       | 116.91         |
| 401-00-57100-000-000                | Property Acquisition - TID #1  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 401-00-57200-000-000                | Street Improvements - TID #1   | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 401-00-57300-000-000                | Utility Improvements - TID #1  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>CAPITAL OUTLAY</b>               |                                | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Expenses</b>               |                                | 0.00             | 564,593.24                   | 482,950.00     | -81,643.24       | 116.91         |
| <b>Net Totals</b>                   |                                | 0.00             | -564,593.24                  | 109,670.00     | 674,263.24       | -514.81        |

Fund: 402 - TAX INCREMENTAL DISTRICT #2

| Account Number                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|--|------------------|------------------------------|----------------|------------------|----------------|
| 402-00-41110-000-000 Tax Increments - TID #2 | 0.00             | 0.00                         | 31,000.00      | -31,000.00       | 0.00           |
| <b>TAXES</b>                                 | 0.00             | 0.00                         | 31,000.00      | -31,000.00       | 0.00           |
| <b>Total Revenues</b>                        | 0.00             | 0.00                         | 31,000.00      | -31,000.00       | 0.00           |

Fund: 402 - TAX INCREMENTAL DISTRICT #2

| Account Number                      |                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|-------------------------------------|-------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 402-00-51500-000-000                | Professional Services-TID #2  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 402-00-51510-000-000                | Administrative Costs - TID #2 | 0.00             | 150.00                       | 150.00         | 0.00             | 100.00         |
| <b>GENERAL GOVERNMENT</b>           |                               | 0.00             | 150.00                       | 150.00         | 0.00             | 100.00         |
| 402-00-56700-000-000                | Site Preparation - TID #2     | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 402-00-56700-700-000                | Grant-Premier Harrison LLC    | 0.00             | 96,904.41                    | 3,100.00       | -93,804.41       | 3,125.95       |
| <b>CONSERVATION AND DEVELOPMENT</b> |                               | 0.00             | 96,904.41                    | 3,100.00       | -93,804.41       | 3,125.95       |
| 402-00-57100-000-000                | Property Acquisition - TID #2 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 402-00-57200-000-000                | Street Improvements - TID #2  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 402-00-57300-000-000                | Utility Improvements - TID #2 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>CAPITAL OUTLAY</b>               |                               | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Expenses</b>               |                               | 0.00             | 97,054.41                    | 3,250.00       | -93,804.41       | 2,986.29       |
| <b>Net Totals</b>                   |                               | 0.00             | -97,054.41                   | 27,750.00      | 124,804.41       | -349.75        |

Fund: 403 - TAX INCREMENTAL DISTRICT #3

| Account Number                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|--|------------------|------------------------------|----------------|------------------|----------------|
| 403-00-41110-000-000 Tax Increments - TID #3 | 0.00             | 0.00                         | 35,000.00      | -35,000.00       | 0.00           |
| <b>TAXES</b>                                 | 0.00             | 0.00                         | 35,000.00      | -35,000.00       | 0.00           |
| <b>Total Revenues</b>                        | 0.00             | 0.00                         | 35,000.00      | -35,000.00       | 0.00           |



Fund: 403 - TAX INCREMENTAL DISTRICT #3

| Account Number                      |                               | 2023     | 2023                 | 2023      | Budget Status | % of Budget |
|-------------------------------------|-------------------------------|----------|----------------------|-----------|---------------|-------------|
|                                     |                               | December | Actual<br>12/14/2023 | Budget    |               |             |
| 403-00-51500-000-000                | Professional Services-TID #3  | 0.00     | 0.00                 | 0.00      | 0.00          | 0.00        |
| 403-00-51510-000-000                | Administrative Costs - TID #3 | 0.00     | 150.00               | 0.00      | -150.00       | 0.00        |
| <b>GENERAL GOVERNMENT</b>           |                               | 0.00     | 150.00               | 0.00      | -150.00       | 0.00        |
| 403-00-56700-000-000                | Site Preparation - TID #3     | 0.00     | 0.00                 | 0.00      | 0.00          | 0.00        |
| 403-00-56700-700-000                | Grant-Driscoll Properties LLC | 0.00     | 38,933.02            | 17,600.00 | -21,333.02    | 221.21      |
| <b>CONSERVATION AND DEVELOPMENT</b> |                               | 0.00     | 38,933.02            | 17,600.00 | -21,333.02    | 221.21      |
| 403-00-57100-000-000                | Property Acquisition - TID #3 | 0.00     | 0.00                 | 0.00      | 0.00          | 0.00        |
| 403-00-57200-000-000                | Street Improvements - TID #3  | 0.00     | 0.00                 | 0.00      | 0.00          | 0.00        |
| 403-00-57300-000-000                | Utility Improvements - TID #3 | 0.00     | 0.00                 | 0.00      | 0.00          | 0.00        |
| <b>CAPITAL OUTLAY</b>               |                               | 0.00     | 0.00                 | 0.00      | 0.00          | 0.00        |
| <b>Total Expenses</b>               |                               | 0.00     | 39,083.02            | 17,600.00 | -21,483.02    | 222.06      |
| <b>Net Totals</b>                   |                               | 0.00     | -39,083.02           | 17,400.00 | 56,483.02     | -224.62     |

Fund: 404 - TAX INCREMENTAL DISTRICT #4

| Account Number                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|--|------------------|------------------------------|----------------|------------------|----------------|
| 404-00-41110-000-000 Tax Increments - TID #4 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>TAXES</b>                                 | <b>0.00</b>      | <b>0.00</b>                  | <b>0.00</b>    | <b>0.00</b>      | <b>0.00</b>    |
| <b>Total Revenues</b>                        | <b>0.00</b>      | <b>0.00</b>                  | <b>0.00</b>    | <b>0.00</b>      | <b>0.00</b>    |

Fund: 404 - TAX INCREMENTAL DISTRICT #4

| Account Number                      |                               | 2023        | 2023                 | 2023           | Budget Status      | % of Budget       |
|-------------------------------------|-------------------------------|-------------|----------------------|----------------|--------------------|-------------------|
|                                     |                               | December    | Actual<br>12/14/2023 | Budget         |                    |                   |
| 404-00-51500-000-000                | Professional Services-TID #4  | 0.00        | 0.00                 | 0.00           | 0.00               | 0.00              |
| 404-00-51510-000-000                | Administrative Costs - TID #4 | 0.00        | 150.00               | 150.00         | 0.00               | 100.00            |
| <b>GENERAL GOVERNMENT</b>           |                               | <b>0.00</b> | <b>150.00</b>        | <b>150.00</b>  | <b>0.00</b>        | <b>100.00</b>     |
| 404-00-56700-000-000                | Site Preparation - TID #4     | 0.00        | 0.00                 | 0.00           | 0.00               | 0.00              |
| 404-00-56700-700-000                | Grant-Quattro Development LLC | 0.00        | 182,350.44           | 0.00           | -182,350.44        | 0.00              |
| <b>CONSERVATION AND DEVELOPMENT</b> |                               | <b>0.00</b> | <b>182,350.44</b>    | <b>0.00</b>    | <b>-182,350.44</b> | <b>0.00</b>       |
| 404-00-57100-000-000                | Property Acquisition - TID #4 | 0.00        | 0.00                 | 0.00           | 0.00               | 0.00              |
| 404-00-57200-000-000                | Street Improvements - TID #4  | 0.00        | 0.00                 | 0.00           | 0.00               | 0.00              |
| 404-00-57300-000-000                | Utility Improvements - TID #4 | 0.00        | 0.00                 | 0.00           | 0.00               | 0.00              |
| <b>CAPITAL OUTLAY</b>               |                               | <b>0.00</b> | <b>0.00</b>          | <b>0.00</b>    | <b>0.00</b>        | <b>0.00</b>       |
| <b>Total Expenses</b>               |                               | <b>0.00</b> | <b>182,500.44</b>    | <b>150.00</b>  | <b>-182,350.44</b> | <b>121,666.96</b> |
| <b>Net Totals</b>                   |                               | <b>0.00</b> | <b>-182,500.44</b>   | <b>-150.00</b> | <b>182,350.44</b>  | <b>121,666.96</b> |

Fund: 405 - TAX INCREMENTAL DISTRICT #5

| Account Number                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|--|------------------|------------------------------|----------------|------------------|----------------|
| 405-00-41110-000-000 Tax Increments - TID #5 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>TAXES</b>                                 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Revenues</b>                        | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |

Fund: 405 - TAX INCREMENTAL DISTRICT #5

| Account Number                      |                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status  | % of<br>Budget |
|-------------------------------------|-------------------------------|------------------|------------------------------|----------------|-------------------|----------------|
| 405-00-51500-000-000                | Professional Services-TID #5  | 485.05           | 8,974.05                     | 0.00           | -8,974.05         | 0.00           |
| 405-00-51510-000-000                | Administrative Costs - TID #5 | 0.00             | 1,000.00                     | 0.00           | -1,000.00         | 0.00           |
| <b>GENERAL GOVERNMENT</b>           |                               | <b>485.05</b>    | <b>9,974.05</b>              | <b>0.00</b>    | <b>-9,974.05</b>  | <b>0.00</b>    |
| 405-00-56700-000-000                | Site Preparation - TID #5     | 0.00             | 667.73                       | 0.00           | -667.73           | 0.00           |
| <b>CONSERVATION AND DEVELOPMENT</b> |                               | <b>0.00</b>      | <b>667.73</b>                | <b>0.00</b>    | <b>-667.73</b>    | <b>0.00</b>    |
| 405-00-57100-000-000                | Property Acquisition - TID #5 | 0.00             | 0.00                         | 0.00           | 0.00              | 0.00           |
| 405-00-57200-000-000                | Street Improvements - TID #5  | 0.00             | 0.00                         | 0.00           | 0.00              | 0.00           |
| 405-00-57300-000-000                | Utility Improvements - TID #5 | 0.00             | 0.00                         | 0.00           | 0.00              | 0.00           |
| <b>CAPITAL OUTLAY</b>               |                               | <b>0.00</b>      | <b>0.00</b>                  | <b>0.00</b>    | <b>0.00</b>       | <b>0.00</b>    |
| <b>Total Expenses</b>               |                               | <b>485.05</b>    | <b>10,641.78</b>             | <b>0.00</b>    | <b>-10,641.78</b> | <b>0.00</b>    |
| <b>Net Totals</b>                   |                               | <b>-485.05</b>   | <b>-10,641.78</b>            | <b>0.00</b>    | <b>10,641.78</b>  |                |

Fund: 406 - TAX INCREMENTAL DISTRICT #6

| Account Number                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|--|------------------|------------------------------|----------------|------------------|----------------|
| 406-00-41110-000-000 Tax Increments - TID #6 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>TAXES</b>                                 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Revenues</b>                        | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |

Fund: 406 - TAX INCREMENTAL DISTRICT #6

| Account Number                      |                               | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|-------------------------------------|-------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 406-00-51500-000-000                | Professional Services-TID #6  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 406-00-51510-000-000                | Administrative Costs - TID #6 | 0.00             | 1,000.00                     | 0.00           | -1,000.00        | 0.00           |
| <b>GENERAL GOVERNMENT</b>           |                               | 0.00             | 1,000.00                     | 0.00           | -1,000.00        | 0.00           |
| 406-00-56700-000-000                | Site Preparation - TID #6     | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 406-00-56700-700-000                | Grant-WI Wealth Management    | 0.00             | 250,000.00                   | 0.00           | -250,000.00      | 0.00           |
| <b>CONSERVATION AND DEVELOPMENT</b> |                               | 0.00             | 250,000.00                   | 0.00           | -250,000.00      | 0.00           |
| 406-00-57100-000-000                | Property Acquisition - TID #6 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 406-00-57200-000-000                | Street Improvements - TID #6  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| 406-00-57300-000-000                | Utility Improvements - TID #6 | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>CAPITAL OUTLAY</b>               |                               | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Expenses</b>               |                               | 0.00             | 251,000.00                   | 0.00           | -251,000.00      | 0.00           |
| <b>Net Totals</b>                   |                               | 0.00             | -251,000.00                  | 0.00           | 251,000.00       |                |

Fund: 610 - WATER UTILITY

| Account Number                     |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|------------------------------------|--------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 610-00-41900-000-000               | Interest Income                | 0.00             | 133,314.13                   | 0.00           | 133,314.13       | 0.00           |
| <b>TAXES</b>                       |                                | 0.00             | 133,314.13                   | 0.00           | 133,314.13       | 0.00           |
| 610-00-46101-000-000               | Residential Metered Sales      | 0.00             | 919,237.03                   | 882,587.00     | 36,650.03        | 104.15         |
| 610-00-46102-000-000               | Commercial Metered Sales       | 0.00             | 102,690.33                   | 85,935.00      | 16,755.33        | 119.50         |
| 610-00-46103-000-000               | Industrial Metered Sales       | 0.00             | 0.00                         | 1,535.00       | -1,535.00        | 0.00           |
| 610-00-46104-000-000               | Public Authority Metered Sales | 0.00             | 28,828.11                    | 19,491.00      | 9,337.11         | 147.90         |
| 610-00-46105-000-000               | Multifamily Metered Sales      | 0.00             | 86,377.74                    | 45,000.00      | 41,377.74        | 191.95         |
| 610-00-46106-000-000               | Irrigation Metered Sales       | 0.00             | 421.17                       | 395.00         | 26.17            | 106.63         |
| 610-00-46200-000-000               | Private Fire Protection Servic | 0.00             | 15,842.66                    | 0.00           | 15,842.66        | 0.00           |
| 610-00-46300-000-000               | Public Fire Protection Service | 0.00             | 194,493.57                   | 214,655.00     | -20,161.43       | 90.61          |
| <b>PUBLIC CHARGES FOR SERVICES</b> |                                | 0.00             | 1,347,890.61                 | 1,249,598.00   | 98,292.61        | 107.87         |
| 610-00-47000-000-000               | Forfeited Discounts            | 0.00             | 2,226.72                     | 4,000.00       | -1,773.28        | 55.67          |
| 610-00-47400-000-000               | Other Water Revenue            | 50.00            | 4,925.86                     | 5,000.00       | -74.14           | 98.52          |
| <b>INTERGOV'T CHARGES FOR SERV</b> |                                | 50.00            | 7,152.58                     | 9,000.00       | -1,847.42        | 79.47          |
| 610-00-49213-000-000               | Transfer from General Utility  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>OTHER FINANCING SOURCES</b>     |                                | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Revenues</b>              |                                | 50.00            | 1,488,357.32                 | 1,258,598.00   | 229,759.32       | 118.26         |



Fund: 610 - WATER UTILITY

| Account Number        |                                | 2023               | 2023                | 2023 Budget         | Budget Status      | % of Budget   |
|-----------------------|--------------------------------|--------------------|---------------------|---------------------|--------------------|---------------|
|                       |                                | December           | Actual 12/14/2023   |                     |                    |               |
| 610-00-57408-000-000  | Taxes                          | 0.00               | 0.00                | 0.00                | 0.00               | 0.00          |
| 610-00-57601-000-000  | Purchased Water - COA / FC     | 218,220.75         | 710,432.39          | 649,808.00          | -60,624.39         | 109.33        |
| 610-00-57602-000-000  | Fire Protection - COA          | 9,325.50           | 31,147.17           | 38,048.00           | 6,900.83           | 81.86         |
| 610-00-57622-000-000  | Fuel/Power Purchase - Pumping  | 0.00               | 0.00                | 0.00                | 0.00               | 0.00          |
| 610-00-57640-000-000  | Operation Labor                | 3,860.29           | 102,515.20          | 97,703.00           | -4,812.20          | 104.93        |
| 610-00-57641-000-000  | Operation Supplies & Expenses  | 178.02             | 19,567.08           | 25,000.00           | 5,432.92           | 78.27         |
| 610-00-57651-000-000  | Maintenance of Mains           | 0.00               | 3,632.50            | 15,000.00           | 11,367.50          | 24.22         |
| 610-00-57652-000-000  | Maintenance of Services        | 0.00               | 11,703.11           | 15,000.00           | 3,296.89           | 78.02         |
| 610-00-57653-000-000  | Maintenance of Meters          | 0.00               | 1,683.00            | 5,000.00            | 3,317.00           | 33.66         |
| 610-00-57654-000-000  | Maintenance of Hydrants        | 0.00               | 3,062.28            | 0.00                | -3,062.28          | 0.00          |
| 610-00-57901-000-000  | Meter Reading Labor            | 0.00               | 0.00                | 0.00                | 0.00               | 0.00          |
| 610-00-57902-000-000  | Accounting & Collecting Labor  | 1,915.60           | 45,825.60           | 50,295.00           | 4,469.40           | 91.11         |
| 610-00-57903-000-000  | Supplies and Expenses          | 0.00               | 0.00                | 0.00                | 0.00               | 0.00          |
| 610-00-57920-000-000  | Admin & General Salaries       | 1,018.29           | 22,244.42           | 43,740.00           | 21,495.58          | 50.86         |
| 610-00-57921-000-000  | Office Supplies & Expenses     | 1,430.21           | 16,760.05           | 29,845.00           | 13,084.95          | 56.16         |
| 610-00-57923-000-000  | Outside Services Employed      | 3,849.47           | 42,708.51           | 40,000.00           | -2,708.51          | 106.77        |
| 610-00-57924-000-000  | Insurance Expense              | 0.00               | 9,478.00            | 7,651.00            | -1,827.00          | 123.88        |
| 610-00-57925-000-000  | Payroll Tax - FICA             | 470.27             | 11,850.44           | 12,942.00           | 1,091.56           | 91.57         |
| 610-00-57926-000-000  | Employee Pensions & Benefits   | 462.01             | 17,605.80           | 86,553.00           | 68,947.20          | 20.34         |
| 610-00-57928-000-000  | Regulatory Commission Expenses | 0.00               | 2,181.20            | 6,000.00            | 3,818.80           | 36.35         |
| 610-00-57930-000-000  | Miscellaneous General Expense  | 0.00               | 1,587.14            | 22,500.00           | 20,912.86          | 7.05          |
| 610-00-57933-000-000  | Transportation Expense         | 149.90             | 4,209.79            | 4,185.00            | -24.79             | 100.59        |
| 610-00-57935-000-000  | Maintenance of General Plant   | 305.66             | 2,392.01            | 2,500.00            | 107.99             | 95.68         |
| 610-00-57950-000-000  | Depreciation Expense           | 0.00               | 0.00                | 0.00                | 0.00               | 0.00          |
| <b>CAPITAL OUTLAY</b> |                                | <b>241,185.97</b>  | <b>1,060,585.69</b> | <b>1,151,770.00</b> | <b>91,184.31</b>   | <b>92.08</b>  |
| <b>Total Expenses</b> |                                | <b>241,185.97</b>  | <b>1,060,585.69</b> | <b>1,151,770.00</b> | <b>91,184.31</b>   | <b>92.08</b>  |
| <b>Net Totals</b>     |                                | <b>-241,135.97</b> | <b>427,771.63</b>   | <b>106,828.00</b>   | <b>-320,943.63</b> | <b>400.43</b> |

Fund: 620 - SEWER UTILITY

| Account Number                     |                                | 2023<br>December | 2023<br>Actual<br>12/14/2023 | 2023<br>Budget | Budget<br>Status | % of<br>Budget |
|------------------------------------|--------------------------------|------------------|------------------------------|----------------|------------------|----------------|
| 620-00-46221-000-000               | Residential Measured Service   | 0.00             | 844,950.02                   | 851,153.00     | -6,202.98        | 99.27          |
| 620-00-46222-000-000               | Commercial Measured Service    | 0.00             | 104,249.93                   | 91,309.00      | 12,940.93        | 114.17         |
| 620-00-46223-000-000               | Industrial Measured Service    | 0.00             | 0.00                         | 3,584.00       | -3,584.00        | 0.00           |
| 620-00-46224-000-000               | Public Authority Measured Srvc | 0.00             | 14,945.45                    | 37,268.00      | -22,322.55       | 40.10          |
| 620-00-46225-000-000               | Multifamily Measured Service   | 0.00             | 104,049.87                   | 62,934.00      | 41,115.87        | 165.33         |
| <b>PUBLIC CHARGES FOR SERVICES</b> |                                | 0.00             | 1,068,195.27                 | 1,046,248.00   | 21,947.27        | 102.10         |
| 620-00-47631-000-000               | Forfeited Discounts            | 0.00             | 1,784.90                     | 3,453.00       | -1,668.10        | 51.69          |
| 620-00-47635-000-000               | Other Sewer Revenue            | -1,270.00        | 3,116.04                     | 5,205.00       | -2,088.96        | 59.87          |
| 620-00-47640-000-000               | Interest Income                | 0.00             | 133,314.43                   | 0.00           | 133,314.43       | 0.00           |
| <b>INTERGOV'T CHARGES FOR SERV</b> |                                | -1,270.00        | 138,215.37                   | 8,658.00       | 129,557.37       | 1,596.39       |
| 620-00-49213-000-000               | Transfer from General Utility  | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>OTHER FINANCING SOURCES</b>     |                                | 0.00             | 0.00                         | 0.00           | 0.00             | 0.00           |
| <b>Total Revenues</b>              |                                | -1,270.00        | 1,206,410.64                 | 1,054,906.00   | 151,504.64       | 114.36         |

Fund: 620 - SEWER UTILITY

| Account Number        |                                | 2023              | 2023                 | 2023              | Budget Status      | % of Budget   |
|-----------------------|--------------------------------|-------------------|----------------------|-------------------|--------------------|---------------|
|                       |                                | December          | Actual<br>12/14/2023 | Budget            |                    |               |
| 620-00-57820-000-000  | Supervision & Labor            | 3,989.31          | 100,579.80           | 147,998.00        | 47,418.20          | 67.96         |
| 620-00-57821-000-000  | Fuel/Power Purchase - Pumping  | 0.00              | 19,487.85            | 17,000.00         | -2,487.85          | 114.63        |
| 620-00-57827-000-000  | Operation Supplies & Expenses  | 81.90             | 9,554.62             | 20,000.00         | 10,445.38          | 47.77         |
| 620-00-57828-000-000  | Transportation Expense         | 149.90            | 4,209.88             | 4,185.00          | -24.88             | 100.59        |
| 620-00-57829-000-000  | Sewerage Treatment Charges     | 0.00              | 244,868.75           | 217,210.00        | -27,658.75         | 112.73        |
| 620-00-57831-000-000  | Maintenance Sewage Collect Sys | 0.00              | 34,524.54            | 50,000.00         | 15,475.46          | 69.05         |
| 620-00-57832-000-000  | Maint Collection Syst Pumping  | 0.00              | 40,415.00            | 40,000.00         | -415.00            | 101.04        |
| 620-00-57833-000-000  | Maint Trtmt & Disp Plant Equip | 0.00              | 0.00                 | 0.00              | 0.00               | 0.00          |
| 620-00-57834-000-000  | Maintenance of General Plant   | 305.68            | 2,181.07             | 2,500.00          | 318.93             | 87.24         |
| 620-00-57840-000-000  | Accounting & Collecting Labor  | 1,915.60          | 45,825.60            | 50,295.00         | 4,469.40           | 91.11         |
| 620-00-57842-000-000  | Meter Reading Labor            | 0.00              | 0.00                 | 0.00              | 0.00               | 0.00          |
| 620-00-57843-000-000  | Uncollectible Accounts         | 0.00              | 0.00                 | 0.00              | 0.00               | 0.00          |
| 620-00-57850-000-000  | Admin & General Salaries       | 1,018.29          | 22,244.42            | 74,093.00         | 51,848.58          | 30.02         |
| 620-00-57851-000-000  | Office Supplies & Expenses     | 1,430.24          | 16,994.82            | 32,010.00         | 15,015.18          | 53.09         |
| 620-00-57852-000-000  | Outside Services Employed      | 3,849.48          | 70,310.22            | 40,000.00         | -30,310.22         | 175.78        |
| 620-00-57853-000-000  | Insurance Expense              | 0.00              | 9,478.00             | 6,878.00          | -2,600.00          | 137.80        |
| 620-00-57854-000-000  | Employee Pensions & Benefits   | 470.80            | 17,473.84            | 56,674.00         | 39,200.16          | 30.83         |
| 620-00-57855-000-000  | Payroll Tax - FICA             | 479.61            | 11,782.26            | 18,386.00         | 6,603.74           | 64.08         |
| 620-00-57856-000-000  | Miscellaneous General Expense  | 0.00              | 1,453.36             | 1,000.00          | -453.36            | 145.34        |
| 620-00-57870-000-000  | Interest Expense - CWF Loan    | 0.00              | 17,214.00            | 16,250.00         | -964.00            | 105.93        |
| 620-00-57875-000-000  | Amortization Expense-CWF Loan  | 0.00              | 62,392.00            | 41,215.00         | -21,177.00         | 151.38        |
| 620-00-57950-000-000  | Depreciation Expense           | 0.00              | 0.00                 | 0.00              | 0.00               | 0.00          |
| <b>CAPITAL OUTLAY</b> |                                | <b>13,690.81</b>  | <b>730,990.03</b>    | <b>835,694.00</b> | <b>104,703.97</b>  | <b>87.47</b>  |
| <b>Total Expenses</b> |                                | <b>13,690.81</b>  | <b>730,990.03</b>    | <b>835,694.00</b> | <b>104,703.97</b>  | <b>87.47</b>  |
| <b>Net Totals</b>     |                                | <b>-14,960.81</b> | <b>475,420.61</b>    | <b>219,212.00</b> | <b>-256,208.61</b> | <b>216.88</b> |

Village of Harrison  
 Monthly Staff Report of Special Revenue Funds  
 December 19, 2023  
 Prepared by Matt Heiser

Impact Fees

Impact fees are collected with the building permit process. They are receipted into the system when permits are paid. 2022 balances still need to be confirmed by audit.

By state statute impact fees must be spent within 7 years of receipt or returned to owner.

|                   | 1/1/2022<br>(per 2021 Village Audit) | Collected in 2022 | Spent in 2022 | Balance 12/31/22 |
|-------------------|--------------------------------------|-------------------|---------------|------------------|
| Park Impact Fee   | \$909,006.00                         | \$171,419.60      | \$2,431.15    | \$1,077,994.45   |
| Police Impact Fee | \$60,590.00                          | \$24,901.13       | \$0.00        | \$85,491.13      |
| Fire Impact Fee   | \$514,358.00                         | \$210,857.98      | \$0.00        | \$725,215.98     |

|                   | 1/1/2023       | Collected in 2023 | Spent in 2023 | Current Balance |
|-------------------|----------------|-------------------|---------------|-----------------|
| Park Impact Fee   | \$1,077,994.45 | \$77,344.32       | \$119,448.84  | \$1,035,889.93  |
| Police Impact Fee | \$85,491.13    | \$8,800.74        | \$0.00        | \$94,291.87     |
| Fire Impact Fee   | \$725,215.98   | \$75,505.10       | \$0.00        | \$800,721.08    |

Notes on 2022 Park Impact Fee Expenditures:

The \$2,431.15 was on engineering for park additions/improvements

Notes on 2023 Park Impact Fees:

Park impact fees were accidentally collected on a development in contrast to the developer agreement. This was corrected in August by reducing them \$20,482.

2023 Park Impact Fee Expenditures:

- Dogwood Park pavilion
- Dogwood Park picnic tables
- Darboy Park building design
- Clover Ridge Park disc golf baskets and discs
- Clover Ridge Park parking lot
- Engineering project management
- Farmers Field baseball backstop installation
- Farmers Field diamond improvements
- Signs for Farmers Field, Clover Ridge and Darboy Community Park

Public Charges on the Tax Bill

These charges are paid as part of the tax bill. Village staff will reconcile total taxes deposited with bank statements but will not separate the taxes from the public charges.

The auditor separates them with journal entries and is part of the audit process.

The 2022 audit is underway.

The garbage and recycling fee are based on the known units and the rates of collection in the contract. Every year the budgeted expenses should end equal to the budgeted revenues.

The law enforcement fee is based on the actual expenses from the first three quarters of the year plus the fourth quarter of the previous year. Every year those expenses should be close to the revenues in the budget so this fund would not carry a balance.

The storm water fee and transportation fees are collected for projects and carry a balance from year to year.

|                    | 2021 balance | Proj Bal 12/31/22 | Proj Bal 12/31/23 |
|--------------------|--------------|-------------------|-------------------|
| Storm Water Fee    | \$262,346    | \$373,186         | \$623,466         |
| Transportation Fee | \$531,875    | \$77,983          | \$5,433           |

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Planning and Zoning

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**Issue:**

Discussion only.

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**Background and Additional Information:**

Continue to work on recently approved contracts with consultants for comprehensive planning and economic development planning.

Continue to reach out and meet with brokers and developers about the Village's interest in commercial development.

Working with the Harrison Utilities, East Central Regional Planning and others on long-term planning for Harrison Utilities.

Following up on property maintenance issues and complaints received from residents.

Researching new grant opportunities.

Handling day to day questions, along with zoning code and nuisance code violations received from residents.

Working on Capital Improvements projects with Village Engineer.

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**Budget Impacts:**

None

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**Recommended Action:**

Discussion only

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**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager and Jeff Funk,  
Operations Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Parks and Trails

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**Issue:**

Discussion only

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**Background and Additional Information:**

Met with McMahon to discuss survey results (20 surveys received) for neighbors to Renwood Park. Discussed types of improvements in the park. McMahon is updating the plan. Next step will be to re-engage with neighbors on draft plan and bring to Board for approval.

Submitted lighting fixtures and design to We Energies for Farmers Field. Waiting for updated plan from We Energies.

Received estimate from We Energies to install electric at Darboy Park Firepit area. Still determining next steps.

Requested Spectrum install an internet service at Darboy Park for real-time security viewing. Received quote from Corporate Network Solutions and equipment has been ordered.

Planting Trees at Farmers Field, see attached photo.

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**Budget Impacts:**

None

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**Recommended Action:**

Discussion only.

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**Attachments:**

- [Resized\\_20231212\\_094731\\_137682306871402.jpeg](#)







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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager and Jeff Funk,  
Operations Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Public Works/Engineering

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**Issue:**

Discussion only.

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**Background and Additional Information:**

1. Continue to prepare for winter operations.
2. Evaluating signage reflectivity on existing village signs.
3. Completed inspection services for the Creekview Drive extension.
4. Working with contractor and developer on Harrison Heights Phase 2.

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**Budget Impacts:**

None

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**Recommended Action:**

Discussion Only

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Brandon Barlow, Utilities Office Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Harrison Utilities

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**Issue:**

None

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**Background and Additional Information:**

1. **Meeting with East Central Wisconsin Regional Planning Commission:** On December 7<sup>th</sup>, Village Manager Heiser, Assistant Village Manager Pelishek, and Utilities Office Manager Barlow met with a representative of the East Central Wisconsin Regional Planning Commission (ECWRPC). ECWRPC is the official areawide planning agency for a ten-county area, including Calumet County.

One area of ECWRPC’s responsibility is in developing Sewer Service Area (SSA) plans. Harrison Utilities is part of the Fox Cities SSA. ECWRPC is in the process of finalizing the Fox Cities 2040 Sewer Service Area Plan. The stated aim of the plan “is to encourage efficient, orderly and planned land use development patterns which allow for logical, cost-effective sewer development that incorporates sound environmental management practices”. Practically speaking, the plan lays out the boundaries where sewer service may be extended under the current plan (the Sewer Service Area Boundary) as well designates areas targeted for potential future sewer service (the Planning Area Boundary).

Both the Village/Utilities and ECWRPC have staff members that are either new the organization or in new roles within the organization since when the plan review process began in 2020. Therefore, the aim of the meeting was to conduct introductions, review the information that has been provided to date, and determine how the Village/Utilities and ECWRPC can best work together going forward to ensure alignment of the SSA plan with the Village’s desire to encourage continued property development.

2. **Meeting with Calumet County Regarding GIS:** On December 6<sup>th</sup>, Assistant Village Manager Pelishek and Utilities Office Manager Barlow met with representatives from Calumet County’s Department of Planning, Zoning, and Land Information about a possible partnership between the County and Village/Utilities for development of geographic information systems (GIS) tools for water and sanitary sewer infrastructure.

The proposed scope of the project is being determined by Village/Utilities staff, County representatives, and representatives of the Utilities’ engineer (Martenson & Eisle). Details of the proposed project scope and potential costs will be brought forward to the Board for review as those determinations are made.

3. **Engineering Report:** Report (attached) as submitted by Mary Jo Miller, P.E., Martenson & Eisele, Inc.

4. **Neenah-Menasha Sewerage Commission (NMSC):** NMSC finalized a contract with Full Service Organics Management for Biosolids, Management, Hauling, and Land Application. NMSC is in the process of finalizing an offer to purchase an existing biosolids storage building, with the transaction anticipated to be completed in the spring of 2024. The financial impact of the new biosolids management contract and building purchase have already been priced into the 2024 budget for Harrison Utilities.

A regular meeting of the NMSC is scheduled for Tuesday, December 19<sup>th</sup>. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at [www.nmscwwtp.com](http://www.nmscwwtp.com)

5. **Permits Issued in November:** Sanitary Sewer Connection:

| Area                       | Single Family & Duplex | Multi-Family | Commercial |
|----------------------------|------------------------|--------------|------------|
| Lakeshore (Harrison)       | 0                      | 0            | 0          |
| Lift Station #4 – Harrison | 2                      | 0            | 0          |
| Lift Station #4 – Menasha  | 2                      | 0            | 0          |
| Lift Station #6 (Harrison) | 0                      | 0            | 0          |

Sanitary Sewer & Watermain: None

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**Budget Impacts:**

None

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**Recommended Action:**

Discussion only.

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**Attachments:**

- [HU report 2023-12-12\\_Engineer\\_Status\\_Report\\_w\\_Const\\_Spreadsheet.pdf](#)

December 12, 2023

Harrison Utilities  
Village of Harrison

**Re: Engineer's Status Report**

Attached is a spreadsheet summarizing current and potential development projects and the status of Martenson & Eisele, Inc. (M&E) plan review, construction of utilities, record drawings, and system map updates. The following projects are included on this spreadsheet:

Current Projects:

- Asterion Apartments
- Woodland Heights
- Driscoll Properties
- Woodland Lakes Cottages
- North Shore Ridge
- Harrison Heights
- Northshore Villas Condominium

Potential Future Projects:

- Subedi Brothers (Coop Rd. and Manitowoc Rd.)
- Green Meadows on Lake Park (Midway Rd. and Lake Park Rd.)

M&E is also assisting the Village of Harrison with the following projects:

1. Long Term Planning: M&E will work with Village staff on long-term planning for utilities needed to serve future development. The first steps will be to meet with East Central Regional Planning Commission to discuss sewer service areas and to continue to work with Calumet County to update the Village's Comprehensive Plan.
2. Harrison Utilities Ordinance: Martenson & Eisele, Inc. recommended improvements to the Harrison Utilities Ordinances in 2022. Village staff has noted they would like to finalize the Ordinance in 2024 with help from M&E and Ehlers, followed by review and approval by the Village Board.
3. Harrison Utilities Specifications: Martenson & Eisele, Inc. will work with Tom VanZeeland to update the Harrison Utilities Standard Specifications.
4. GIS Mapping for Harrison Utilities: Working toward GIS mapping for utilities is a priority for the Village. Additional meetings will be held with M&E and Calumet County to further discuss the GIS mapping process.
5. Water and Sewer Rate Studies: The Village plans to work with Ehlers to determine if water and sewer rates should be revised. Martenson & Eisele will provide cost information as needed for rate studies.



# Martenson & Eisele, Inc.

Plan It. Design It. Build It.®

Planning - Environmental - Surveying - Engineering - Architecture

6. Deferred Assessments: Mary Jo Miller and Stan Martenson of M&E, Brandon Barlow, Matt Heiser and Chad Pelishek of the Village, and Jon Cameron (virtual) of Ehlers met on December 6<sup>th</sup> to discuss the status of Harrison Utilities deferred assessments. Village staff and M&E will gather additional information to determine the status of potential assessments.
7. Lift Station No. 3 Forcemain Replacement: The Village submitted an Intent to Apply to the Wisconsin Department of Natural Resources for Clean Water Funds in October of 2023 for State Fiscal Year 2025 funding for this project. M&E is working with the Village to consider proposed improvements and the project timeline. Consideration will be given to long-term planning and future development areas that may be tributary to Lift Station No. 3.
8. Bidders Prequalification List: This Harrison Utilities list of prequalified bidders is updated every two years, with the next update to be done in the spring of 2024.
9. Sanitary Sewer Televising: Martenson & Eisele, Inc. will provide recommendations to develop a program to clean and televise Harrison Utility sanitary sewers.

If you have questions on the above or the attached documents, please call me at (920) 731-0381 or on my cell phone at (920) 203-0865. We appreciate the opportunity to work with you. Thank you.

Sincerely,

**Martenson & Eisele, Inc.**

*Mary Jo Miller*

Mary Jo Miller, P.E.  
Project Engineer

Harrison Utilities Projects  
 Engineer's Status Report  
 Village of Harrison  
 Orig - November 30, 2022  
 December 12, 2023

HU = Harrison Utilities  
 DTHU - Delivered to Harrison Utilities  
 \*M&E did not serve as Harrison Utilities Engineer during construction of these projects

Note: M&E updating overall map to coincide with Calumet County  
 Coordinate System. Once old map has been updated, JWS will go through  
 structure ID's with Tom Van Zeeland



MJM = Mary Jo Miller      CRC = Chris Cleary  
 JWS = Jeff Schultz      KCV = Kevin Verhagen  
 Jim Grogan Back Up (920-585-3517)  
 (M&E to provide 3-11x17's & 1-24x36 of Record Drawings)



MH = Matt Heiser, Village Administrator  
 CP = Chad Pelishek, Assistant Village Administrator  
 BB = Brandon Barlow, Utility Office Manager  
 TVZ = Tom Van Zeeland, HU Systems Operator (cell = 920-850-6864)  
 Grant = (Cell = 920-585-6864)

| Current Projects              |       |   |  | M&E          | M&E              | S & W          | Record     | C                  | Systems             |                 |   |                   |  |
|-------------------------------|-------|---|--|--------------|------------------|----------------|------------|--------------------|---------------------|-----------------|---|-------------------|--|
| Project Name                  | Phase | Developer Name                              | Location   | Municipality | Development Type | Project Number | Designer   | Plan Review Status | Construction Status | Drawings Status | A | Map Update Status | Additional Comments  |
| *Asterion Apartments          | 1     | Lexington                                   | N/O Sonny Drive, E/O Lake Park Rd.                     | Harrison     | Multi-Family     | 1-0038-041     | REL        | N/A                | Complete            | *Unavailable    | Y | Complete          | Project is Complete (Except Record Drawings - Graef)   |
| *Asterion Apartments          | 2     | Lexington                                   | N/O Sonny Drive, E/O Lake Park Rd.                     | Harrison     | Multi-Family     | Pending        | REL        | N/A                | Complete            | *Unavailable    | Y | Complete          | Project is Complete (Except Record Drawings - Graef)   |
| *Woodland Heights             |       | Mike Hagens                                 | E/O Kernan & N. Ext. of Woodcrest Dr.                  | Harrison     | Resid. Subdiv.   | N/A            | McMahon    | N/A                | Complete            | *Unavailable    | Y | Complete          | Project is Complete (Except Record Drawings - Graef)   |
| *Driscoll Luxury Prop II      | 2     | Millennium                                  | N. Coop Road and E. Midway Road                        | Harrison     | Multi-Family     | 1-0038-052     | Davel Eng. | Complete           | Complete            | *Unavailable    | Y | Complete          | Project is Complete (Except Record Drawings - Graef)   |
| Woodland Lakes Cottages       | 2     | Atkins Dev. Group, LLC                      | S/O Phase 1, Closer to Hwy. 10/114                     | Menasha      | Resid. Subdiv.   | 1-0038-054     | McMahon    | Complete           | Complete            | Complete        | Y | Complete          | Checklist of required binder items supplied on 1/23/23<br>Utilities have been installed. Waiting for test results.                                       |
| North Shore Ridge             | 1     | N. Shore Ridge, LLC                         | E/O Fire Lane 10, Adjacent to CN RR                    | Harrison     | Resid. Subdiv.   | 1-0038-056     | Davel Eng. | Complete           | Complete            | Complete        | Y | Pending           | Punchlist Items provided 10/24/23. No timing provided by Engineer to wrap up.  |
| Harrison Heights              | 1     | DeWitt Dev. LLC                             | E/O Creekside Estates<br>Across Hwy 10 from Zirbel Dr. | Harrison     | Resid. Subdiv.   | 1-0038-058     | Davel Eng. | Complete           | Complete            | Complete        | Y | Complete          | Acceptance materials provided to HU.   |
| Northshore Villas Condominium |       | Atlas Development                           | SW Corner - Old Hwy Rd & North Shore Rd.               | Harrison     | Resid. Condo     | 1-0038-062     | Davel Eng. | On-Going           | Pending             | Pending         | N | Future            | Chad to supply private decision & materials to Davel Engineering   |
| Harrison Heights              | 2     | DeWitt Dev. LLC                             | E/O Creekside Estates<br>Across Hwy 10 from Zirbel Dr. | Harrison     | Resid. Subdiv.   | 1-0038-064     | Davel Eng. | Complete           | Pending             | Pending         | N | Future            | All required documents supplied. Construction began 12/04/2023<br>Draft Developers Agreement Discussed with Village Staff on 11/14/2023                  |
| Future Projects               |       |   |  | M&E          | M&E              | S & W          | Record     | C                  | Systems             |                 |   |                   |  |
| Development Name              | Phase | Developer Name                              | Location   | Municipality | Development Type | Project Number | Designer   | Plan Review Status | Construction Status | Drawings Status | A | Map Update Status | Additional Comments  |
| Pending                       |       | Subedi Brothers<br>Real Estate LLC Property | Coop Rd & Manitowoc Rd, SE Corner                      | Harrison     | Resid. Subdiv.   | N/A            | N/A        | N/A                | N/A                 | N/A             |   | N/A               | Parcel 33502 East of Woodland School   |
| Green Mdws on Lake Park       |       | Vans  | Midway Rd and Lake Park Rd.<br>Parcel 46188 and 43840  | Harrison     | Resid. Subdiv.   | N/A            | N/A        | N/A                | N/A                 | N/A             |   | N/A               | V. Board approved Prelim. Plat (Concept 3) on 11/28/2023 w/ Comm. on Midway<br>MJM provided preliminary info. on sewer/water service to BB on 11/13/2023 |

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Vicki Tessen, Clerk-Treasurer

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**Meeting Date:**

December 19, 2023

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**Title:**

Clerk/Treasurer  
+ ARPA Report  
+ Financial Report

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**Issue:**

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**Background and Additional Information:**

This past month staff completed the calculations and processes for creating the tax bill charges and uploaded those to the County tax program. We also created a tax bill insert explaining the tax bills and informing residents about 2024 election news. This included creating maps for the insert and for the office counter depicting the new polling locations.

Front office staff met to review and discuss tax collections in the office and divided duties. The treasurer met with staff at Nicolet and trained them on tax collections at their Calumet Street branch. The online tax collection site was re-activated and tested. The Village website's tax information page has been updated with the new or additional information so residents can use it as a resource for all their tax questions.

The hiring committee interviewed candidates for the Program Assistant position and Christine Miller accepted the position. Christine is our current administrative assistance and she will begin in her new role once her current role has been filled.

As of December 14th, five people have taken out papers to be candidates for the village board and another person has inquired about the process. The village board has 3 seats with terms ending in 2024. If there are more than 6 candidates for those 3 seats, then there will be a primary in February to reduce the number of candidates on the April ballot.

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**Budget Impacts:**

none

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**Recommended Action:**

Report Only

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**Attachments:**

- [Account Statement Summary for Village Board.pdf](#)
- [ARPA Fund ledger 12 01 2023.pdf](#)

| 2023 - Village Accounts                                      | September           | October             | November            |
|--|---------------------|---------------------|---------------------|
| <b>Vlg Mmbrship</b> QTRLY Interest                           | 0.996%              | 0.996%              | 0.996%              |
| Beginning Balance  | 11,199.53           | 11,227.65           | 11,227.65           |
| Credits  |                     |                     |                     |
| Interest   | 28.12               |                     |                     |
| Debits   |                     |                     |                     |
| <b>Ending Balance</b>  | <b>11,227.65</b>    | <b>11,227.65</b>    | <b>11,227.65</b>    |
| <b>VLG CD</b>  | 4.218%              | Renewed             | 5.22%               |
| Beginning Balance  | 337,739.34          | 338,910.23          | 340,256.33          |
| Interest   | 1,170.89            | 1,346.10            | 1,460.68            |
| <b>Ending Balance</b>  | <b>338,910.23</b>   | <b>340,256.33</b>   | <b>341,717.01</b>   |
| <b>Vlg MM</b>  | 3.928%              | 3.928%              | 3.928%              |
| Beginning Balance  | 706,953.75          | 709,236.15          | 711,602.24          |
| Credits  |                     |                     |                     |
| Interest   | 2,282.40            | 2,366.09            | 2,297.40            |
| <b>Ending Balance</b>  | <b>709,236.15</b>   | <b>711,602.24</b>   | <b>713,899.64</b>   |
| <b>Money Mrkt</b>  |                     |                     | 0.30%               |
| Beginning Balance  | 291,556.35          | 291,628.24          | 291,702.55          |
| Credits  |                     |                     |                     |
| Debits   |                     |                     |                     |
| Interest   | 71.89               | 74.31               | 71.93               |
| <b>Ending Balance</b>  | <b>291,628.24</b>   | <b>291,702.55</b>   | <b>291,774.48</b>   |
| <b>Savings CD</b>  | 4.80%               | 4.80%               | 4.80%               |
| Beginning Balance  | 266,335.09          | 266,335.09          | 269,500.99          |
| Interest   |                     | 3,165.90            |                     |
| <b>Ending Balance</b>  | <b>266,335.09</b>   | <b>269,500.99</b>   | <b>269,500.99</b>   |
| <b>Local Gov't Investment Pool 131</b>                       |                     |                     | 5.39%               |
| Beginning Balance  | 261,277.13          | 262,425.85          | 263,621.81          |
| Interest   | 1,148.72            | 1,195.96            | 1,168.19            |
| <b>Ending Balance</b>  | <b>262,425.85</b>   | <b>263,621.81</b>   | <b>264,790.00</b>   |
| <b>Checking General</b>                                      | 5.31%               | 5.35%               | 5.35%               |
| Beginning Balance  | 6,895,375.09        | 6,582,691.62        | 5,926,559.45        |
| Credits  | 59,428.06           | 435,264.53          | 249,987.09          |
| Debits   | 400,231.16          | 1,121,797.63        | 1,983,687.43        |
| Interest   | 28,119.63           | 30,400.93           | 20,523.55           |
| <b>Ending Balance</b>  | <b>6,582,691.62</b> | <b>5,926,559.45</b> | <b>4,213,382.66</b> |
| <b>Money Mrkt Tax</b>  | 5.31%               | 5.35%               | 5.35%               |
| Beginning Balance  | 6,755,716.02        | 6,783,891.98        | 6,815,644.31        |
| Credits  |                     |                     |                     |
| Debits   |                     |                     |                     |
| Interest   | 28,175.96           | 31,752.33           | 29,970.16           |
| <b>Ending Balance</b>  | <b>6,783,891.98</b> | <b>6,815,644.31</b> | <b>6,845,614.47</b> |
| <b>Checking Taxes 2723</b>                                   | 5.31%               | 5.35%               | 5.35%               |
| Beginning Balance  | 282,981.64          | 284,161.87          | 55,914.07           |
| Credits  |                     | 5,600.00            | 3,600.00            |
| Debits   |                     | 234,161.87          |                     |
| Interest   | 1,180.23            | 314.07              | 254.84              |
| <b>Ending Balance</b>  | <b>284,161.87</b>   | <b>55,914.07</b>    | <b>59,768.91</b>    |
| <b>ONLINE Account</b>  | 5.31%               | 5.35%               | 5.35%               |
| Beginning Balance  | 51,648.78           | 51,864.19           | 52,106.94           |
| Credits  |                     |                     |                     |
| Debits   |                     |                     |                     |
| Interest   | 215.41              | 242.75              | 229.13              |
| <b>Ending Balance</b>  | <b>51,864.19</b>    | <b>52,106.94</b>    | <b>52,336.07</b>    |
| <b>Checking TOWN ACCOUNT 8500</b> APY .0% (stagnant account) |                     |                     |                     |
| Beginning Balance  | 11,064.35           | 11,064.35           | 11,064.35           |
| Credits  |                     |                     |                     |
| Debits   |                     |                     |                     |
| <b>Ending Balance</b>  | <b>11,064.35</b>    | <b>11,064.35</b>    | <b>11,064.35</b>    |
|  | <b>September</b>    | <b>October</b>      | <b>November</b>     |
| <b>All Funds Total:</b>                                      | 15,593,437.22       | 14,749,200.69       | 13,075,076.23       |



**2023 HARRISON UTILITIES Account Statement Summary for Village Board.xlsx**

| 2023 HARRISON UTILITIES                        | September              | October                | November               |
|--|------------------------|------------------------|------------------------|
| <b>Utility MM (customer paymnt)</b>            | 3.203%                 | 3.928%                 | 3.928%                 |
| Beginning Balance                              | \$ 406,056.60          | \$ 170,414.54          | \$ 427,086.25          |
| Credits  | \$ 238,147.47          | \$ 256,142.40          | \$ 207,816.78          |
| Debits   | \$ 475,142.70          | \$ 393.98              |                        |
| Interest                                       | \$ 1,353.17            | \$ 923.29              | \$ 1,746.41            |
| <b>Ending Balance</b>                          | <b>\$ 170,414.54</b>   | <b>\$ 427,086.25</b>   | <b>\$ 636,649.44</b>   |
| <b>HU Expense account</b>                      | 0.399%                 | 0.399%                 | 0.399%                 |
| Beginning Balance                              | \$ 138,826.07          | \$ 134,049.59          | \$ 123,154.09          |
| Credits  | \$ 324,877.75          | \$ 213,806.55          | \$ 3,390.00            |
| Debits   | \$ 329,720.14          | \$ 224,771.78          | \$ 47,679.26           |
| interest                                       | \$ 65.91               | \$ 69.73               | \$ 30.77               |
| <b>Ending Balance</b>                          | <b>\$ 134,049.59</b>   | <b>\$ 123,154.09</b>   | <b>\$ 78,895.60</b>    |
| <b>HU 8 mo CD - matures 8/29/2023 - 4.21</b>   | 4.889%                 | 4.889%                 | 4.889%                 |
| Beginning Balance                              | \$ 514,409.78          | \$ 516,476.86          | \$ 518,621.43          |
| Interest                                       | \$ 2,067.08            | \$ 2,144.57            | \$ 2,084.01            |
| <b>Ending Balance</b>                          | <b>\$ 516,476.86</b>   | <b>\$ 518,621.43</b>   | <b>\$ 520,705.44</b>   |
| <b>CD Utility Bldg Proceeds - matures 1/29</b> | 2.178%                 | 2.178%                 | 2.178%                 |
| Beginning Balance                              | \$ 61,407.34           | \$ 61,517.27           | \$ 61,631.07           |
| Interest                                       | \$ 109.93              | \$ 113.80              | \$ 110.33              |
| <b>Ending Balance</b>                          | <b>\$ 61,517.27</b>    | <b>\$ 61,631.07</b>    | <b>\$ 61,741.40</b>    |
| <b>Utility MM (Reserve Acct)</b>               | 4.218%                 | 4.218%                 | 4.218%                 |
| Beginning Balance                              | \$ 5,858,718.57        | \$ 6,053,527.17        | \$ 5,874,566.25        |
| Credits  | \$ 475,000.00          |                        |                        |
| Debits   | \$ 300,000.00          | \$ 200,000.00          | \$ -                   |
| Interest                                       | \$ 19,808.60           | \$ 21,039.08           | \$ 20,366.24           |
| <b>Ending Balance</b>                          | <b>\$ 6,053,527.17</b> | <b>\$ 5,874,566.25</b> | <b>\$ 5,894,932.49</b> |
| <b>Checking Utilities</b>                      | 5.31%                  | 5.35%                  | 5.35%                  |
| Beginning Balance                              | \$ 566,978.62          | \$ 569,156.33          | \$ 571,770.13          |
| Credits  |                        |                        |                        |
| Debits   | \$ 186.45              | \$ 49.95               | \$ 49.95               |
| interest                                       | \$ 2,364.16            | \$ 2,663.75            | \$ 2,514.02            |
| <b>Ending Balance</b>                          | <b>\$ 569,156.33</b>   | <b>\$ 571,770.13</b>   | <b>\$ 574,234.20</b>   |
| <b>Money Mrkt Utility</b>                      | 5.31%                  | 5.35%                  | 5.35%                  |
| Beginning Balance                              | \$ 56,245.57           | \$ 56,480.15           | \$ 56,744.51           |
| Credits  | \$ -                   | \$ -                   | \$ -                   |
| Debits   | \$ -                   | \$ -                   | \$ -                   |
| Interest                                       | \$ 234.58              | \$ 264.36              | \$ 249.52              |
| <b>Ending Balance</b>                          | <b>\$ 56,480.15</b>    | <b>\$ 56,744.51</b>    | <b>\$ 56,994.03</b>    |
|  | <b>September</b>       | <b>October</b>         | <b>November</b>        |
| <b>All Funds Total:</b>                        | <b>7,561,621.91</b>    | <b>7,633,573.73</b>    | <b>7,824,152.60</b>    |

Wisconsin Department of Revenue - State and Local Finance Division  
 American Rescue Plan Act - Local Fiscal Recovery Funds June 3, 2021

Allocation to Non-Entitlement Unit

|                       |                 |
|-----------------------|-----------------|
| Co-Muni Code          | 08131           |
| County                | CALUMET         |
| Municipality          | VLG OF HARRISON |
| 2019 Census Pop.      | 12358           |
| Total ARPA Allocation | \$1,293,494.00  |
| 2021 ARPA Allocation  | \$646,747       |
| 2022 ARPA Allocation  | \$646,747       |

REVENUE ACCT: Nicolet - Village Rev  
 REVENUE G/L: 240-00-43300-000-000  
 EXPENSE G/L: 240-00-51400-000-000  
 MEMO: Project # & Expense description

| Project #     | Comment / Description                                   | Board Approved | ALOTTED             | Actual Spent to Date | (Over) / Under Alotted | Available Balance | Fund Balance      | Village Status | ARPA Report Date |
|---------------|---|----------------|---------------------|----------------------|------------------------|-------------------|-------------------|----------------|------------------|
|               | <b>ARPA Funds Rec'd 6/25/21- acct 300</b>               |                | <b>\$ (646,747)</b> |                      |                        | <b>\$ 646,747</b> | <b>\$ 646,747</b> |                |                  |
| 6.1.001       | Vlg Hall - Rooftop HVAC Units                           | 8/10/21        | \$ 59,500           | \$ 59,500            | \$ -                   | \$ 587,247        | \$ 587,247        | Completed      | 4/30/22          |
| 6.1.003       | Vlg Hall - Front Office Laptop                          |                | \$ 1,720            | \$ 1,720             | \$ -                   | \$ 585,527        | \$ 585,527        | Completed      | 4/30/22          |
| 6.1.002       | Vlg Hall - Office Renovation                            | 3/8/22         | \$ 12,000           | \$ 11,923            | \$ 77                  | \$ 573,604        | \$ 573,604        | In process     | 4/30/22          |
| 6.1.004       | Village - Elections - Badger Books Software             | 1/25/22        | \$ 30,000           | \$ 26,513            | \$ 3,487               | \$ 547,091        | \$ 547,091        | Completed      | 4/30/22          |
| 6.1.005       | Employees - *Covid PTO Backpay & Sick Bank              | 2/8/22         | \$ 60,000           | \$ 2,487             |                        | \$ 487,091        | \$ 544,604        | In process     | 4/30/22          |
| 6.1.006       | Village - Meeting, Online Forms, & Website Software     | 5/31/22        | \$ 257,392          | \$ 179,696           |                        | \$ 229,699        | \$ 364,908        | In process     | 4/30/23          |
| 6.1.007       | Village - Phone System                                  | 5/31/22        | \$ 11,000           | \$ 11,193            | \$ (193)               | \$ 218,506        | \$ 353,715        | Completed      | 4/30/23          |
| 6.1.008       | Village - Network Server + Cell phone misc.             |                | \$ 22,000           | \$ 21,197            | \$ 803                 | \$ 197,310        | \$ 332,518        | Completed      | 4/30/23          |
|               | <b>ARPA Funds Rec'd 6/21/2022 - acct 300</b>            |                | <b>\$ (646,747)</b> |                      |                        | <b>\$ 844,057</b> | <b>\$ 979,265</b> |                |                  |
| 6.1.009       | Fire Dept. - Washer Extractors                          | 6/28/22        | \$ 26,100           | \$ 26,045            | \$ 55                  | \$ 818,011        | \$ 953,220        | Completed      | 4/30/23          |
| 6.1.010       | Fire Dept. - Polaris Ranger Skid Unit                   | 6/28/22        | \$ 24,000           | \$ 23,400            | \$ 600                 | \$ 794,611        | \$ 929,820        | Completed      | 4/30/23          |
| 6.1.011       | Clerk/Treas Dept. - Computer                            | 7/12/22        | \$ 1,095            | \$ 1,075             | \$ 20                  | \$ 793,536        | \$ 928,745        | Completed      | 4/30/23          |
| 6.1.012       | Village - Recreation - Courts @ Darboy Comm. Park       | 7/12/22        | \$ 81,916           |                      |                        | \$ 711,620        | \$ 928,745        | In process     | 4/30/23          |
| 6.1.013       | Employees - Safety Program                              | 7/26/22        | \$ 5,000            |                      |                        | \$ 706,620        | \$ 928,745        | In process     | 4/30/23          |
| 6.1.014       | Village - Recreation - Playground @ Farmer's Field Park | 10/20/22       | \$ 130,000          | \$ 129,614           | \$ 386                 | \$ 577,006        | \$ 799,131        | Completed      | 4/30/23          |
| 6.1.014       | Village - Recreation - Equipment @Farmer's Field        | 1/31/23        | \$ 72,170           | \$ 72,170            | \$ -                   | \$ 504,836        | \$ 726,961        | Completed      | 4/30/24          |
| 6.1.015       | Fire Dept. - Gas Line Upgrade                           | 9/29/22        | \$ 3,100            | \$ 3,051             | \$ 49                  | \$ 501,786        | \$ 723,910        | Completed      | 4/30/23          |
| 6.1.016       | Village - Automatic Door Operators for Vlg Hall         | 3/28/23        | \$ 9,000            | \$ 8,691             | \$ 309                 | \$ 493,095        | \$ 715,219        | Completed      | 4/30/24          |
| 6.1.017       | I-Pads / Tablets for Boards & Commissions               | 4/25/23        | \$ 7,000            |                      |                        | \$ 486,095        | \$ 715,219        |                | 4/30/24          |
| 6.1.018       | Road Safety Improvement at State Park Rd & Cty Trk KK   | 5/9/23         | \$ 206,667          |                      |                        | \$ 279,428        | \$ 715,219        |                |                  |
| 6.1.019       | Village - Election Equipment                            | 5/30/23        | \$ 37,025           | \$ 37,485            | \$ (460)               | \$ 241,943        | \$ 677,734        | Completed      |                  |
| 6.1.020       | Community Outreach / 10-Year Celebration                | 5/30/23        | \$ 31,050           | \$ 26,334            | \$ 4,716               | \$ 215,608        | \$ 651,400        | Completed      |                  |
| 6.1.021       | Village - Recreation - Trail @ Van's Road Pond          | 8/29/23        | \$ 46,861           | \$ 46,861            | \$ (0)                 | \$ 168,747        | \$ 604,539        | Completed      |                  |
| 6.1.022       | Economic Dev. - Redevelopment Resources Contract        | 10/24/23       | \$ 10,000           |                      |                        | \$ 158,747        | \$ 604,539        |                |                  |
| 6.1.023       | Comprehensive Plan and Future Land Use Map              | 11/28/23       | \$ 4,956            |                      |                        |                   |                   |                |                  |
| 6.1.024       | Radar Based Speed Display Boards                        | 11/28/23       | \$ 23,100           |                      |                        |                   |                   |                |                  |
| <b>TOTALS</b> |   |                | <b>\$ 1,172,651</b> | <b>\$ 688,955</b>    |                        | <b>\$ 158,747</b> | <b>\$ 604,539</b> |                |                  |

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

**From:**  
Vicki Tessen, Treasurer

**Meeting Date:**  
December 19, 2023

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**Title:**  
November 2023

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**Issue:**

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**Background and Additional Information:**

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**Budget Impacts:**

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**Recommended Action:**  
Approve the bills and claims for November 2023 as presented.

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**Attachments:**

- [Bills & Claims - Vlg.pdf](#)
- [Bills & Claims - HU.pdf](#)

Bills & Claims - Village

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

| Check Nbr            | Check Date | Payee                                    | Amount       |
|----------------------|------------|--|--------------|
| <hr/>                |            |  |              |
| EFT                  | 11/01/2023 | DELTA DENTAL                             |              |
|                      |            | CLERK MANAGER OFFICE ASST NOV            |              |
|                      |            |  | Manual Check |
| 100-02-51400-200-000 |            | Gen. Admin - Benefits                    | 795.35       |
|                      |            | CLERK MANAGER OFFICE ASST NOV            | 2032661      |
| 100-09-53311-200-000 |            | Hwy Dept - Benefits                      | 801.96       |
|                      |            | HWY DEPT NOVEMBER                        | 2032661      |
| 100-01-51101-200-000 |            | Planning - Benefits                      | 0.00         |
|                      |            | PLANNER NOVEMBER                         | 2032661      |
| 100-00-14500-000-000 |            | Due from Special Purpose Dist.           | 400.42       |
|                      |            | UTILITIES NOV 2023 DELTA DENTAL          | 730159       |
|                      |            | Total                                    | 1,997.73     |
| <hr/>                |            |  |              |
| EFT                  | 11/03/2023 | VOXTELESYS, LLC                          |              |
|                      |            | TRUNK UNLMTD SRVR HOST LOCALE911         |              |
|                      |            |  | Manual Check |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts           | 244.41       |
|                      |            | TRUNK UNLMTD SRVR HOST LOCALE911         | 269191       |
|                      |            | Total                                    | 244.41       |
| <hr/>                |            |  |              |
| EFT                  | 11/09/2023 | WI DEPT OF REVENUE-PAYROLL TAXES         |              |
|                      |            | STATE TAXES WT-6 FOR PAYROLL 10/26/23    |              |
|                      |            |  | Manual Check |
| 100-00-21040-000-000 |            | State Withholding Tax Payable            | 2,274.05     |
|                      |            | STATE TAXES WT-6 FOR PAYROLL 10/26/23    |              |
|                      |            | Total                                    | 2,274.05     |
| <hr/>                |            |  |              |
| EFT                  | 11/01/2023 | MERCHANT CHOICE CARD SERVICES            |              |
|                      |            | 10/1 - 10/31 CREDIT CARD PROCESSING FEES |              |
|                      |            |  | Manual Check |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts           | 99.25        |
|                      |            | 10/1 - 10/31 CREDIT CARD PROCESSING FEES |              |
|                      |            | Total                                    | 99.25        |
| <hr/>                |            |  |              |
| EFT                  | 11/06/2023 | FSA DEPENDENT CARE ACCOUNT               |              |
|                      |            | B BARLOW 2023 FSA DEP CARE REIMBURSEMENT |              |
|                      |            |  | Manual Check |
| 100-00-21045-000-000 |            | Health Insurance Payable                 | 307.00       |
|                      |            | B BARLOW 2023 FSA DEP CARE REIMBURSEMENT |              |
|                      |            | Total                                    | 307.00       |
| <hr/>                |            |  |              |
| EFT                  | 11/10/2023 | UNITED HEALTHCARE                        |              |
|                      |            | OFFICE NOV 2023 HEALTH INSURANCE         |              |
|                      |            |  | Manual Check |
| 100-02-51400-200-000 |            | Gen. Admin - Benefits                    | 12,735.94    |
|                      |            | OFFICE NOV 2023 HEALTH INSURANCE         | 890637522879 |

Bills & Claims - Village

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

| Check Nbr            | Check Date         | Payee                          | Amount           |
|----------------------|--------------------|--------------------------------|------------------|
| 100-09-53311-200-000 |                    | Hwy Dept - Benefits            | 12,206.34        |
|                      | SHOP NOV 2023      | HEALTH INSURANCE 890637522879  |                  |
| 100-01-51101-200-000 |                    | Planning - Benefits            | 0.00             |
|                      | PLANNER NOV 2023   | HEALTH INSURANCE 890637522879  |                  |
| 100-00-14500-000-000 |                    | Due from Special Purpose Dist. | 4,367.15         |
|                      | UTILITIES NOV 2023 | HEALTH INSURANCE 890637522879  |                  |
| <b>Total</b>         |                    |                                | <b>29,309.43</b> |

EFT 11/14/2023 FSA DEPENDENT CARE ACCOUNT  
B BARLOW 2023 FSA DEP CARE REIMBURSEMENT

Manual Check

|                      |               |                            |               |
|----------------------|---------------|----------------------------|---------------|
| 100-00-21045-000-000 |               | Health Insurance Payable   | 307.00        |
|                      | B BARLOW 2023 | FSA DEP CARE REIMBURSEMENT |               |
| <b>Total</b>         |               |                            | <b>307.00</b> |

EFT 11/20/2023 RELIANCE STANDARD LIFE INSURANCE COMPANY  
DEC 2023 LIFE & DISABILITY HWY DEPT

Manual Check

|                      |          |                            |               |
|----------------------|----------|----------------------------|---------------|
| 100-09-53311-200-000 |          | Hwy Dept - Benefits        | 293.52        |
|                      | DEC 2023 | LIFE & DISABILITY HWY DEPT |               |
| 100-02-51400-200-000 |          | Gen. Admin - Benefits      | 214.61        |
|                      | DEC 2023 | LIFE & DISABILITY OFFICE   |               |
| 100-01-51101-200-000 |          | Planning - Benefits        | 36.15         |
|                      | DEC 2023 | LIFE & DISABILITY PLANNER  |               |
| 100-06-52200-200-000 |          | Fire Dept - Benefits       | 52.67         |
|                      | DEC 2023 | LIFE & DISABILITY FIRE     |               |
| <b>Total</b>         |          |                            | <b>596.95</b> |

EFT 11/09/2023 WI DEFERRED COMP  
UTILITIES DEF COMP PAYROLL 11/9/23

Manual Check

|                      |                    |                            |                 |
|----------------------|--------------------|----------------------------|-----------------|
| 100-00-21525-000-000 |                    | Wisc Deferred Comp Payable | 340.00          |
|                      | UTILITIES DEF COMP | PAYROLL 11/9/23            |                 |
| 100-00-21525-000-000 |                    | Wisc Deferred Comp Payable | 825.00          |
|                      | VILLAGE DEF COMP   | PAYROLL 11/9/23            |                 |
| <b>Total</b>         |                    |                            | <b>1,165.00</b> |

EFT 11/13/2023 INTERNAL REVENUE SERVICE-PAYROLL TAXES  
EMPLOYEE SOCIAL SECURITY 11/9/23

Manual Check

|                      |                          |                               |          |
|----------------------|--------------------------|-------------------------------|----------|
| 100-00-21020-000-000 |                          | Social Security Taxes Payable | 5,263.11 |
|                      | EMPLOYEE SOCIAL SECURITY | 11/9/23                       |          |
| 100-00-21020-000-000 |                          | Social Security Taxes Payable | 1,230.88 |
|                      | EMPLOYEE MEDICARE        | 11/9/23                       |          |

# Bills & Claims - Village

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

| Check Nbr            | Check Date | Payee  | Amount           |
|----------------------|------------|--|------------------|
| 100-00-21020-000-000 |            | Social Security Taxes Payable<br>EMPLOYER LIABILITY SOCIAL SEC 11/9/23 | 5,263.11         |
| 100-00-21020-000-000 |            | Social Security Taxes Payable<br>EMPLOYER LIABILITY MEDICARE 11/9/23   | 1,230.88         |
| 100-00-21030-000-000 |            | U.S. Withholding Taxes Payable<br>FED INCOME TAXES 11/9/23             | 3,806.88         |
| <b>Total</b>         |            |  | <b>16,794.86</b> |

|                      |  |   |                     |
|----------------------|--|---|---------------------|
|                      |  | EFT 11/24/2023 WI DEPT OF REVENUE-PAYROLL TAXES<br>STATE TAXES WT-6 FOR PAYROLL 11/9/23 | <b>Manual Check</b> |
| 100-00-21040-000-000 |  | State Withholding Tax Payable<br>STATE TAXES WT-6 FOR PAYROLL 11/9/23                   | 2,175.32            |
| <b>Total</b>         |  |   | <b>2,175.32</b>     |

|                      |  |   |                     |
|----------------------|--|---|---------------------|
|                      |  | EFT 11/20/2023 FSA DEPENDENT CARE ACCOUNT<br>B BARLOW 2023 FSA DEP CARE REIMBURSEMENT | <b>Manual Check</b> |
| 100-00-21045-000-000 |  | Health Insurance Payable<br>B BARLOW 2023 FSA DEP CARE REIMBURSEMENT                  | 307.00              |
| <b>Total</b>         |  |   | <b>307.00</b>       |

|                      |  |   |                     |
|----------------------|--|---|---------------------|
|                      |  | EFT 11/22/2023 VERIZON WIRELESS<br>IPAD FOR STATION 60                        | <b>Manual Check</b> |
| 100-06-52200-500-022 |  | Fire Station 60 - Telephone<br>IPAD FOR STATION 60 9947850447                 | 10.16               |
| 100-07-52200-500-022 |  | Fire Station 70 - Telephone<br>IPAD FOR STATION 70 9947850447                 | 10.16               |
| 100-02-51400-400-006 |  | Gen. Admin - Service Contracts<br>PLAN ACCOUNT CHARGES 10/27-11/26 9947850447 | 27.65               |
| <b>Total</b>         |  |   | <b>47.97</b>        |

|                      |  |   |                     |
|----------------------|--|---|---------------------|
|                      |  | EFT 11/27/2023 WE ENERGIES<br>ACCT 0716666446-00001 FIRE DEPT #2 ELEC     | <b>Manual Check</b> |
| 100-07-52200-500-020 |  | Fire Station 70 - Electric<br>ACCT 0716666446-00001 FIRE DEPT #2 ELEC     | 147.86              |
| 100-00-53420-004-000 |  | Street Lighting - HAA<br>ACCT 0716666446-00003 General Lights             | 813.18              |
| 100-00-53420-001-000 |  | Street Lighting - North Shore<br>ACCT 0716666446-3 NorthShore Golf Course | 15.06               |
| 100-00-53420-006-000 |  | Street Lighting - NS Woods<br>ACCT 0716666446-3 NorthShore Woods Sub.     | 92.67               |

Bills & Claims - Village

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ACCT

NICOLET (INVESTORS) BANK VOH

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

| Check Nbr            | Check Date | Payee  | Amount |
|----------------------|------------|--|--------|
| 100-00-53420-000-000 |            | Street Lighting - General<br>ACCT 0716666446-00003 Harrisville Court     | 71.33  |
| 100-00-51600-500-021 |            | Municipal Bldg - Heat<br>ACCT 0716666446-00004 HALL/SHOP GAS HEAT        | 106.59 |
| 100-00-55200-000-000 |            | Parks - Maint. and Utilities<br>ACCT 0716666446-6 COMMUNITY PARK LIGHTS  | 310.29 |
| 100-09-53311-500-020 |            | Hwy Dept - Electric<br>ACCT 0716666446-00007 ELECTRIC SHOP 60%           | 539.20 |
| 100-00-51600-500-020 |            | Municipal Bldg - Electric<br>ACCT 0716666446-00007 TOWN HALL ELEC 40%    | 359.46 |
| 100-06-52200-500-021 |            | Fire Station 60 - Heat<br>ACCT 0716666446-00008 FIRE DEPT #1 HEAT        | 20.60  |
| 100-00-53420-000-000 |            | Street Lighting - General<br>ACCT 0716666446-9 LED STREET LIGHTING       | 323.33 |
| 100-00-55200-000-000 |            | Parks - Maint. and Utilities<br>ACCT 0716666446-00010 Shelter-Noe Road   | 56.99  |
| 100-07-52200-500-021 |            | Fire Station 70 - Heat<br>ACCT 0716666446-00011 FIRE DEPT #2 GAS         | 60.86  |
| 100-00-55200-000-000 |            | Parks - Maint. and Utilities<br>ACCT0716666446-12 COMMPARK SPECIALEVENTS | 14.73  |
| 100-06-52200-500-020 |            | Fire Station 60 - Electric<br>ACCT 0716666446-00013 FIRE DEPT #1 ELEC    | 150.40 |
| 100-00-53635-100-000 |            | Compost Site<br>ACCT 0716666446-00016 YARD WASTE                         | 16.92  |
| 100-00-53420-000-000 |            | Street Lighting - General<br>SERVICE CREDIT                              | 0.00   |

Total 3,099.47

EFT 11/30/2023 WISCONSIN EMPLOYEE TRUST FUND (ETF)  
VOH RETIREMENT OCT

Manual Check

|                      |  |   |           |
|----------------------|--|---|-----------|
| 100-00-21520-000-000 |  | Wisconsin Retirement Payable<br>VOH RETIREMENT OCT 293999       | 11,736.30 |
| 100-00-21520-000-000 |  | Wisconsin Retirement Payable<br>UTILITIES RETIREMENT OCT 293999 | 4,017.22  |

Total 15,753.52

EFT 11/28/2023 FSA DEPENDENT CARE ACCOUNT  
B BARLOW 2023 FSA DEP CARE REIMBURSEMENT

Manual Check

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| 100-00-21045-000-000 |            | Health Insurance Payable<br>B BARLOW 2023 FSA DEP CARE REIMBURSEMENT               | 307.00     |
| Total                |            |  | 307.00     |
| 14514                | 11/01/2023 | CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA<br>9910153                           |            |
| 100-00-52100-000-000 |            | Law Enforcement - Contract<br>2023 THIRD QUARTER 9910153                           | 173,110.38 |
| Total                |            |  | 173,110.38 |
| 14515                | 11/01/2023 | CHARTER COMMUNICATIONS- 15410<br>15410102323                                       |            |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>SERVICE PERIOD 10/23/23-11/22/23                 | 146.15     |
| Total                |            |  | 146.15     |
| 14516                | 11/01/2023 | CHARTER COMMUNICATIONS- 33313<br>33313102423                                       |            |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>SERVICE PERIOD 10/24-11/23                       | 119.99     |
| Total                |            |  | 119.99     |
| 14517                | 11/01/2023 | EMERGENCY MEDICAL PRODUCTS, INC.<br>2590756  |            |
| 100-08-52300-000-000 |            | 1st Responders - Operating Exp<br>FROM 10/16/23 OXYGEN REGULATOR GASKET 2590756    | 19.48      |
| Total                |            |  | 19.48      |
| 14518                | 11/01/2023 | FARRELL EQUIPMENT & SUPPLY CO<br>89052 LESS SALES TAX                              |            |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>FROM 10/23/23 BOLT,PRO-POXY,MASON LINE 89052                | 122.88     |
| Total                |            |  | 122.88     |
| 14519                | 11/01/2023 | GFL ENVIRONMENTAL<br>CUST V5-344, INV V50000018575                                 |            |
| 405-00-56700-000-000 |            | Site Preparation - TID #5<br>FROM 10/15/23 LANDFILL CHRG WINDOWS BARN V50000018575 | 25.73      |
| Total                |            |  | 25.73      |



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| 14520                | 11/01/2023 | GFL ENVIRONMENTAL<br>CUST U324395, INV U30000123876                             |                  |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>COMMUNITY PARK TRASH PICKUP U30000123876         | 48.06            |
| <b>Total</b>         |            |   | <b>48.06</b>     |
| 14521                | 11/01/2023 | GFL ENVIRONMENTAL<br>CUST U325155, INV U30000124098                             |                  |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>RES TRASH FOR OCT U30000124098                   | 32,813.85        |
| 100-00-53635-000-000 |            | Recycling Services<br>RES RECYCLING FOR OCT U30000124098                        | 21,866.90        |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>COMMERCIAL TRASH DUMPSTER VHALL OCT U30000124098 | 85.00            |
| 100-00-53635-000-000 |            | Recycling Services<br>COMMERCIAL RECYCLING DUMPSTER VHALL OCT U30000124098      | 58.00            |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>DAMAGED CARTS N/A                                | 0.00             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>FUEL SURCHARGE RESIDENT PICKUP U30000124098      | 1,093.62         |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>FUEL SURCHARGE VILLAGE HALL PICKUP U30000124098  | 2.86             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>CONTAMINATION CHRG N/A                           | 0.00             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>BULKY ITEM PICKUP N/A                            | 0.00             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>FALL YARD PICKUP N/A                             | 0.00             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>BULKY ITEMS PICKUP N/A                           | 0.00             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>SPRING YARD PICKUP N/A                           | 0.00             |
| 100-00-53620-000-000 |            | Refuse and Garbage Services<br>BULKY ITEM PICK UP N/A                           | 0.00             |
| <b>Total</b>         |            |   | <b>55,920.23</b> |
| 14522                | 11/01/2023 | HARRISON UTILITIES<br>ACCOUNT 000-2781-00                                       |                  |

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| 100-07-52200-500-023 |            | Fire Station 70 - Water/Sewer | 73.49  |
|                      |            | ACCOUNT 000-2781-00           |        |
| Total                |            |                               | 73.49  |

|                      |            |  |          |
|----------------------|------------|--|----------|
| 14523                | 11/01/2023 | HARWELL HOMES INC                      |          |
|                      |            | ESCROW RETURNS N8739 & N8763 CONNOR CR |          |
| 100-00-21060-000-000 |            | Building Escrows Payable               | 1,500.00 |
|                      |            | ESCROW RETURN N8739 CONNOR CR          |          |
| 100-00-21060-000-000 |            | Building Escrows Payable               | 1,500.00 |
|                      |            | ESCROW RETURN N8763 CONNOR CR          |          |
| Total                |            |  | 3,000.00 |

|                      |            |                              |          |
|----------------------|------------|------------------------------|----------|
| 14524                | 11/01/2023 | HENNESSEY HOMES INC          |          |
|                      |            | ESCROW RETURN N9238 LAURA ST |          |
| 100-00-21060-000-000 |            | Building Escrows Payable     | 1,500.00 |
|                      |            | ESCROW RETURN N9238 LAURA ST |          |
| Total                |            |                              | 1,500.00 |

|                      |            |                                |          |
|----------------------|------------|--------------------------------|----------|
| 14525                | 11/01/2023 | KIMBALL MIDWEST                |          |
|                      |            | 101579570                      |          |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies            | 1,092.96 |
|                      |            | FROM 10/25/23 UNDERCOAT, PAINT |          |
|                      |            | 101579570                      |          |
| Total                |            |                                | 1,092.96 |

|                      |            |                              |      |
|----------------------|------------|------------------------------|------|
| 14526                | 11/01/2023 | KLINK HYDRAULICS LLC         |      |
|                      |            | 33962                        |      |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance | 7.20 |
|                      |            | FROM 10/24/23 MALE CONNECTOR |      |
|                      |            | 33962                        |      |
| Total                |            |                              | 7.20 |

|                      |            |                                 |          |
|----------------------|------------|---------------------------------|----------|
| 14527                | 11/01/2023 | KM CONSTRUCTION                 |          |
|                      |            | ESCROW RETURN W5963 WOODLAND RD |          |
| 100-00-21060-000-000 |            | Building Escrows Payable        | 1,500.00 |
|                      |            | ESCROW RETURN W5963 WOODLAND RD |          |
| Total                |            |                                 | 1,500.00 |

|                      |            |                                       |        |
|----------------------|------------|---------------------------------------|--------|
| 14528                | 11/01/2023 | LANGE ENTERPRISES, INC                |        |
|                      |            | 85575                                 |        |
| 100-09-53315-902-000 |            | Hwy Dept - Signs                      | 881.04 |
|                      |            | FROM 10/25/23 SCHOOL SPEED,ZONE,AHEAD |        |
|                      |            | 85575                                 |        |

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| <b>Total</b>         |            |   | <b>881.04</b>     |
| 14529                | 11/01/2023 | MCC, INC<br>H00006-09-22-00640  |                   |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>CERT 2 CREEKSIDE ESTATES / RYFORD H0006-09-22-00640 | 678,601.54        |
| <b>Total</b>         |            |   | <b>678,601.54</b> |
| 14530                | 11/01/2023 | MCC, INC<br>H0006-09-22-00581   |                   |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>CERT 2 PYMNT COTTONWOOD CREEK H0006-9-22-00581      | 450,632.75        |
| 100-09-53311-900-000 |            | Hwy Dept - Road Maintenance<br>CERT 2 HAEN HEIGHTS ASPHALT REPAIR H0006-09-22-00581   | 18,185.20         |
| 100-00-57190-000-000 |            | Capital Outlay - General Gvmnt<br>CERT 2 VILLAGE MUNICIPAL COMPLEX H0006-09-22-00581  | 5,490.88          |
| 100-00-57190-000-000 |            | Capital Outlay - General Gvmnt<br>CERT 2 RETAINAGE FEE H0006-09-22-00581              | -5,062.81         |
| <b>Total</b>         |            |   | <b>469,246.02</b> |
| 14531                | 11/01/2023 | MCCLONE AGENCY<br>9754  |                   |
| 100-00-51933-000-000 |            | Insurance - Workers Comp.<br>22/23 WORKERS COMP AUDIT 9754                            | 7,614.00          |
| <b>Total</b>         |            |   | <b>7,614.00</b>   |
| 14532                | 11/01/2023 | MCPAHON<br>932456-932466, 932536  |                   |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>CREEKSIDE ESTATES & RYFORD ST ROADWAY 932459        | 1,762.00          |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>COTONWOOD CREEK III HAEN HGHTS RESURFAC 932458      | 1,270.50          |
| 100-00-52400-200-000 |            | Inspections - Grade Checks<br>2023 LOT GRADE REVIEW & CHECK 932466                    | 1,483.25          |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>STATE PK RESRFCNG BIKE LNS SCMIDT-US10 932460       | 5,595.50          |
| 100-09-53311-900-000 |            | Hwy Dept - Road Maintenance<br>2023 CRACK SEAL PROGRAM 932461                         | 310.00            |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>2022 ASPHALT RESURFACING PROGRAM 932456             | 688.00            |

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| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>MIDWAY ROAD CTH N TO DARBOY PARK 932457         | 328.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 STREET STORM SEWER NORTHSHORE VILLAS 932465  | 328.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 GEN ENG FARMERS FIELD PRK ELEC SRV 932462    | 346.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 GEN ENG SOUTHTOWNE PL CONSTRUCTION 932462    | 1,968.00         |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 GEN ENG STARGAZER EST DRAIN REVIEW 932462    | 656.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 STREET STROM SEWER HOELZEL DRAIN REV 932465  | 164.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 STREET STROM SEWER BADGER BOYZ ST PRK 932465 | 579.00           |
| 100-00-57220-000-000 |            | Capital Outlay - Parks<br>RENNWOOD PARK MASTER CONCEPT PLAN 932463                | 492.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>5 YEAR CIP 2024-2028 PASER,BUDGET 932464        | 1,390.50         |
| 100-00-53441-100-000 |            | Illicit Discharge Program<br>2023 ILLICIT DISCHARGE 932536                        | 642.20           |
| <b>Total</b>         |            |   | <b>18,002.95</b> |
| <hr/>                |            |   |                  |
| 14533                | 11/01/2023 | MIKE'S ELECTRIC<br>13162  |                  |
| 100-09-53311-505-000 |            | Hwy Dept - Building Maint<br>10/23/23 YARD WASTE INSTALL LIGHT 13162              | 446.51           |
| <b>Total</b>         |            |   | <b>446.51</b>    |
| <hr/>                |            |   |                  |
| 14534                | 11/01/2023 | MONROE TRUCK EQUIPMENT, INC<br>850404   |                  |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 10/25/23 TARP 850404                         | 215.73           |
| <b>Total</b>         |            |   | <b>215.73</b>    |
| <hr/>                |            |   |                  |
| 14535                | 11/01/2023 | OFFICE DEPOT BUSINESS CREDIT - VOH<br>6011568517636189                            |                  |
| 100-02-51400-400-000 |            | Gen. Admin - Supplies<br>THROUGH 10/17/23 OFFICE SUPPLIES                         | 216.75           |
| <b>Total</b>         |            |   | <b>216.75</b>    |

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| 14536                | 11/01/2023 | POTTER BUILDING SUPPLY<br>5239   |                 |
| 100-09-53315-902-000 |            | Hwy Dept - Signs<br>FROM 10/25/23 4X4 12' #2 SYP TRT 5239                | 135.00          |
| <b>Total</b>         |            |  | <b>135.00</b>   |
| 14537                | 11/01/2023 | RUCON CONSTRUCTION INC<br>W4970HIGHLINE,N9335DUSTY,W5557SCHREIBER        |                 |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN W4970 HIGHLINE RD              | 1,500.00        |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN N9335 DUSTY DR                 | 1,500.00        |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN W5557 SCHREIBER LN             | 1,500.00        |
| <b>Total</b>         |            |  | <b>4,500.00</b> |
| 14538                | 11/01/2023 | RUCON CONSTRUCTION INC<br>ESCROWS N9244 CASSANDRA,W4944 HIGHLINE         |                 |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN N9244 CASSANDRA WAY            | 1,500.00        |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN W4944 HIGHLINE RD              | 1,500.00        |
| <b>Total</b>         |            |  | <b>3,000.00</b> |
| 14539                | 11/01/2023 | SCHMIDT BROS CUSTOM HOMES INC<br>ESCROW RTNS W5591 GREY, N9264 TOUCHDOWN |                 |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN W5591 GREY DR                  | 1,500.00        |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>ESCROW RETURN N9264 TOUCHDOWN DR             | 1,500.00        |
| <b>Total</b>         |            |  | <b>3,000.00</b> |
| 14540                | 11/01/2023 | SERWE IMPLEMENT MUNICIPAL SALES CO, LLC<br>10533                         |                 |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 10/21/23 BREATHER CAP, O-RING 10533 | 127.91          |
| <b>Total</b>         |            |  | <b>127.91</b>   |
| 14541                | 11/01/2023 | SKID & PALLET SERVICE<br>19261   |                 |

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| 100-00-53635-100-000                  |                       | Compost Site                          | 5,040.00  |
|                                       | FROM 10/27/23         | COMPOST - SHREDDER 19261              |           |
| Total                                 |                       |                                       | 5,040.00  |
| <hr/>                                 |                       |                                       |           |
| 14542                                 | 11/01/2023            | T-MOBILE                              |           |
| 982400447                             |                       |                                       |           |
| 100-07-52200-500-022                  |                       | Fire Station 70 - Telephone           | 25.37     |
|                                       | FROM 9/21/23-10/20/23 | FIRE                                  |           |
| Total                                 |                       |                                       | 25.37     |
| <hr/>                                 |                       |                                       |           |
| 14543                                 | 11/01/2023            | TECC SECURITY SYSTEMS INC             |           |
| 59926                                 |                       |                                       |           |
| 100-02-51400-400-006                  |                       | Gen. Admin - Service Contracts        | 864.00    |
|                                       | FROM 10/9             | ANN CENTRAL STATION/VIR KEY 59926     |           |
| Total                                 |                       |                                       | 864.00    |
| <hr/>                                 |                       |                                       |           |
| 14544                                 | 11/01/2023            | THE ELITE GROUP                       |           |
| INV434129                             | ORD432382             | CUST123202 LESS TAX                   |           |
| 100-09-53311-400-000                  |                       | Hwy Dept - Supplies                   | 14.00     |
|                                       | FROM 10/26/23         | ORDER #432382 434129                  |           |
| 100-02-51400-400-000                  |                       | Gen. Admin - Supplies                 | 872.84    |
|                                       | FROM 10/26/23         | ORDER #432382 434129                  |           |
| Total                                 |                       |                                       | 886.84    |
| <hr/>                                 |                       |                                       |           |
| 14545                                 | 11/01/2023            | TRUCK EQUIPMENT INC                   |           |
| 1072904-00                            |                       |                                       |           |
| 100-09-53311-700-000                  |                       | Hwy Dept - Equip Maintenance          | 285.77    |
|                                       | FROM 10/24/23         | SPRING UNDERMOUNTS 1072904-00         |           |
| Total                                 |                       |                                       | 285.77    |
| <hr/>                                 |                       |                                       |           |
| 14546                                 | 11/08/2023            | ACCURATE FULL SERVICE VEHICLE CENTER  |           |
| 2314230                               |                       |                                       |           |
| 100-09-53311-600-600                  |                       | Hwy Dept - Vehicle Maintenance        | 1,264.33  |
|                                       | FROM 11/2/23          | 2014 NAVISTAR BRAKES REPAIR 2314230   |           |
| Total                                 |                       |                                       | 1,264.33  |
| <hr/>                                 |                       |                                       |           |
| 14547                                 | 11/08/2023            | BIRSCHBACH INSPECTION SERVICE INC     |           |
| BUILDING INSPECTIONS FOR OCTOBER 2023 |                       |                                       |           |
| 100-00-52400-000-000                  |                       | Building Inspector - Contract         | 10,067.84 |
|                                       |                       | BUILDING INSPECTIONS FOR OCTOBER 2023 |           |

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| <b>Total</b>         |            |   | <b>10,067.84</b> |
| 14548                | 11/08/2023 | BRAD WELHOUSE<br>REIMBURSE BOOTS-REMAINING BAL OF ALLOWNC                     |                  |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>STEEL BOOT REIMBURSE-REMAINING BAL ALLOW               | 113.32           |
| <b>Total</b>         |            |   | <b>113.32</b>    |
| 14549                | 11/08/2023 | BROOKS TRACTOR INC - SUN PRAIRIE<br>D16799                                    |                  |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 11/2/23 WINDOW D16799                    | 240.65           |
| <b>Total</b>         |            |   | <b>240.65</b>    |
| 14550                | 11/08/2023 | ELECTION SYSTEMS & SOFTWARE<br>CD2069159, CD2069162                           |                  |
| 100-00-51440-400-000 |            | Elections - Supplies<br>SCANNER/TABULATOR/VOTE-PART WEC SUBGRANT CD2069159    | 750.00           |
| 240-00-51400-000-000 |            | ARPA Expenses<br>PROJ 6.1.019 SCANNER/TAB/VOTE AFTR GRANT CD2069159           | 37,485.00        |
| <b>Total</b>         |            |   | <b>38,235.00</b> |
| 14551                | 11/08/2023 | GAT SUPPLY, INC<br>422236-1, 422236-2   |                  |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>FROM 10/25/23 SAFETY GLASSES, GLOVES 422236-1          | 205.57           |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>FROM 11/3/23 KILN DRY ASPEN 422236-2                   | 153.80           |
| <b>Total</b>         |            |   | <b>359.37</b>    |
| 14552                | 11/08/2023 | GORDON FLESCH CO. INC<br>IN14434007   |                  |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>BILL PERIOD 9/27-10/30/23 IMAGES IN14434007 | 384.18           |
| <b>Total</b>         |            |   | <b>384.18</b>    |
| 14553                | 11/08/2023 | GRANICUS<br>173477  |                  |
| 240-00-51400-000-000 |            | ARPA Expenses<br>FRM10/25/23 PRO 6.1.006 GRANICUS MTG MOD 173477              | 51,000.00        |

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| <b>Total</b>          |            |  | <b>51,000.00</b> |
| 14554<br>43878        | 11/08/2023 | GREEN BAY HIGHWAY PRODUCTS                     |                  |
| 100-09-53311-901-000  |            | Hwy Dept - Ditching/Grading                    | 307.64           |
|                       |            | FROM 10/19/23 SILT SOCK, DBL NET STRAW 43878   |                  |
| <b>Total</b>          |            |  | <b>307.64</b>    |
| 14555<br>103621       | 11/08/2023 | HORST DISTRIBUTING INC                         |                  |
| 100-09-53311-700-000  |            | Hwy Dept - Equip Maintenance                   | 2,169.00         |
|                       |            | FROM 10/3/23 ROAD LIGHT KIT 103621-000         |                  |
| <b>Total</b>          |            |  | <b>2,169.00</b>  |
| 14556<br>2023-126     | 11/08/2023 | JEAN KLOEHN / KLOEHN SIGN                      |                  |
| 201-00-57220-000-000  |            | Capital Outlay - Park Impact                   | 485.00           |
|                       |            | FROM 10/17/23 FARMERS FIELD PARK SIGN 2023-126 |                  |
| <b>Total</b>          |            |  | <b>485.00</b>    |
| 14557                 | 11/08/2023 | JOE TENOR                                      |                  |
|                       |            | REIMBURSE CANDY DONATE HALLOWEEN IN PARK       |                  |
| 100-00-55200-120-000  |            | Parks - Recreation Programs                    | 505.08           |
|                       |            | REIMBURSE CANDY DONATE HALLOWEEN IN PARK       |                  |
| <b>Total</b>          |            |  | <b>505.08</b>    |
| 14558<br>ACCT 1130062 | 11/08/2023 | KAATS WATER CONDITIONING INC.                  |                  |
| 100-09-53311-400-000  |            | Hwy Dept - Supplies                            | 60.54            |
|                       |            | CHARGES THROUGH 10/24/23                       |                  |
| <b>Total</b>          |            |  | <b>60.54</b>     |
| 14559<br>33423        | 11/08/2023 | KLINK HYDRAULICS LLC                           |                  |
| 100-09-53311-700-000  |            | Hwy Dept - Equip Maintenance                   | 155.52           |
|                       |            | FROM 9/26/23 PARKRIMP COUP, FITTING 33423      |                  |
| <b>Total</b>          |            |  | <b>155.52</b>    |
| 14560<br>266293       | 11/08/2023 | L & S TRUCK CENTER                             |                  |



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| 100-09-53311-600-600 |               | Hwy Dept - Vehicle Maintenance                           | 129.58          |
|                      | FROM 10/31/23 | TRUCK 14 FILTERS 266293                                  |                 |
| <b>Total</b>         |               |  | <b>129.58</b>   |
| <hr/>                |               |  |                 |
| 14561                | 11/08/2023    | LISOWE OIL DIV OF ADVANCED FUEL SERV<br>04972, 75821     |                 |
| 100-09-53311-400-000 |               | Hwy Dept - Supplies                                      | 597.50          |
|                      | FROM 11/1/23  | OIL DRY COARSE BAGS 04972                                |                 |
| 100-09-53311-600-030 |               | Hwy Dept - Fuel  | 2,171.09        |
|                      | FROM 10/31/23 | 75821  |                 |
| <b>Total</b>         |               |  | <b>2,768.59</b> |
| <hr/>                |               |  |                 |
| 14562                | 11/08/2023    | MATHEW HEISER<br>REIMBURSE LWM CONF PARKING & POWER CORD |                 |
| 100-02-51400-305-000 |               | Gen. Admin - Training/Conf.                              | 20.40           |
|                      |               | REIMBURSE LWM ANNUAL CONFERENCE PARKING                  |                 |
| 100-02-51400-400-000 |               | Gen. Admin - Supplies                                    | 94.94           |
|                      |               | REIMBURSE LWM ANN CONFERENCE POWER CORD                  |                 |
| <b>Total</b>         |               |  | <b>115.34</b>   |
| <hr/>                |               |  |                 |
| 14563                | 11/08/2023    | MIKE'S ELECTRIC<br>2809/2810                             |                 |
| 100-09-53311-505-000 |               | Hwy Dept - Building Maint                                | 1,995.50        |
|                      | FROM 10/31/23 | MISC BUILDING REPAIRS 2809/2810                          |                 |
| <b>Total</b>         |               |  | <b>1,995.50</b> |
| <hr/>                |               |  |                 |
| 14564                | 11/08/2023    | PACKER CITY INTERNATIONAL TRUCKS<br>R103028516:01        |                 |
| 100-09-53311-600-600 |               | Hwy Dept - Vehicle Maintenance                           | 1,502.23        |
|                      | FRM10/24/23   | 2010 INT7000 INSPECT,REPAIRS R103028516:01               |                 |
| <b>Total</b>         |               |  | <b>1,502.23</b> |
| <hr/>                |               |  |                 |
| 14565                | 11/08/2023    | PIONEER RESEARCH CORPORATION<br>264169                   |                 |
| 100-09-53311-700-000 |               | Hwy Dept - Equip Maintenance                             | 1,612.88        |
|                      | FROM 10/25/23 | X SALT 264169  |                 |
| <b>Total</b>         |               |  | <b>1,612.88</b> |
| <hr/>                |               |  |                 |
| 14566                | 11/08/2023    | POMP'S TIRE SERVICE INC.<br>320146774                    |                 |

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| 100-09-53311-700-000 |                       | Hwy Dept - Equip Maintenance                        | 7,248.22        |
|                      | FROM 11/2/23          | MICH X SNOPLUS                      320146774       |                 |
| <b>Total</b>         |                       |   | <b>7,248.22</b> |
| <hr/>                |                       |   |                 |
| 14567                | 11/08/2023            | RIESTERER & SCHNELL, INC. Pulaski<br>2512373        |                 |
| 100-09-53311-700-000 |                       | Hwy Dept - Equip Maintenance                        | 130.20          |
|                      | FROM 11/1/23          | GREASE                                      2512373 |                 |
| <b>Total</b>         |                       |   | <b>130.20</b>   |
| <hr/>                |                       |   |                 |
| 14568                | 11/08/2023            | SERVICEMASTER BUILDING MAINTENANCE<br>43848         |                 |
| 100-02-51400-400-006 |                       | Gen. Admin - Service Contracts                      | 1,031.00        |
|                      | FROM 11/1/23          | JANITORIAL NOV                      43848           |                 |
| <b>Total</b>         |                       |   | <b>1,031.00</b> |
| <hr/>                |                       |   |                 |
| 14569                | 11/08/2023            | SHERWIN INDUSTRIES, INC<br>SS100516                 |                 |
| 100-09-53311-400-000 |                       | Hwy Dept - Supplies                                 | 1,169.13        |
|                      | FROM 10/27/23         | SWEATSHIRTS                              SS100516   |                 |
| <b>Total</b>         |                       |   | <b>1,169.13</b> |
| <hr/>                |                       |   |                 |
| 14570                | 11/08/2023            | SHERWOOD WATER & SEWER<br>000-3055-00, 000-3050-00  |                 |
| 100-06-52200-500-023 |                       | Fire Station 60 - Water/Sewer                       | 192.00          |
|                      |                       | ACCOUNT NUMBER 000-3055-00 STATION 60               |                 |
| 100-06-52200-500-023 |                       | Fire Station 60 - Water/Sewer                       | 62.10           |
|                      |                       | ACCOUNT NUMBER 000-3050-00 TOWN                     |                 |
| <b>Total</b>         |                       |   | <b>254.10</b>   |
| <hr/>                |                       |   |                 |
| 14571                | 11/08/2023            | SI METALS AND SUPPLY<br>189093                      |                 |
| 100-09-53311-901-000 |                       | Hwy Dept - Ditching/Grading                         | 274.00          |
|                      | FROM 10/31/23         | HR CHANNEL, SS SCRAP                      189093    |                 |
| <b>Total</b>         |                       |   | <b>274.00</b>   |
| <hr/>                |                       |   |                 |
| 14572                | 11/08/2023            | T-MOBILE<br>982397755                               |                 |
| 100-09-53311-500-022 |                       | Hwy Dept - Telephone                                | 201.60          |
|                      | FROM 9/21/23-10/20/23 | HWY DEPT  |                 |

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| 100-00-51600-500-022 |            | Municipal Bldg - Telephone<br>FROM 9/21/23-10/20/23 OFFICE                           | 176.40   |
| Total                |            |  | 378.00   |
| 14573                | 11/08/2023 | TRI CITY GLASS INC<br>I03091917  |          |
| 100-06-52200-400-000 |            | Fire Dept - Supplies/Services<br>FROM 10/24/23 FIRE #60 LOCK, CLOSER, ADJ I03091917  | 140.00   |
| Total                |            |  | 140.00   |
| 14574                | 11/15/2023 | AMANDA NEUMEIER-KIST<br>GRADING ESCROW RETURN W5557 SCHREIBER LN                     |          |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>GRADING ESCROW RETURN W5557 SCHREIBER LN                 | 1,500.00 |
| Total                |            |  | 1,500.00 |
| 14575                | 11/15/2023 | CHARTER COMMUNICATIONS- 31663<br>31663110823   |          |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>ACC 8348104270031663 SERVICE 11/8-12/7 31663110823 | 439.91   |
| Total                |            |  | 439.91   |
| 14576                | 11/15/2023 | FARRELL EQUIPMENT & SUPPLY CO<br>93062   |          |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>FROM 11/6/23 HARDWOOD POINTED LATHE 93062                     | 199.96   |
| Total                |            |  | 199.96   |
| 14577                | 11/15/2023 | FIRE APPARATUS & EQUIPMENT<br>25188  |          |
| 100-06-52200-600-000 |            | Fire Dept - Vehicle Maint.<br>FROM 10/30/23 A/C & LIGHT REPAIRS 25188                | 2,152.31 |
| Total                |            |  | 2,152.31 |
| 14578                | 11/15/2023 | GANNETT WISCONSIN LOCALiQ<br>5947338   |          |
| 100-01-51101-800-000 |            | Planning - Publications<br>BILLING 10/1-10/31 NOTICE MTG PLAN COM 5947338            | 93.31    |
| 100-02-51400-800-000 |            | Gen. Admin - Publications<br>BILLING 10/1-10/31 NOTICE LIQUOR LICENSE 5947338        | 63.64    |

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| 100-01-51101-800-000 |                  | Planning - Publications                                 | 127.70          |
|                      |                  | BILLING 10/1-10/31 NOTICE MTG ZBA 5947338               |                 |
| 100-02-51400-800-000 |                  | Gen. Admin - Publications                               | 117.15          |
|                      |                  | BILLING 10/1-10/31 NOTICE SPECIAL ASSESS 5947338        |                 |
| <b>Total</b>         |                  |   | <b>401.80</b>   |
| <hr/>                |                  |   |                 |
|                      | 14579 11/15/2023 | GRUETT'S<br>93548P, 93622P                              |                 |
| 100-09-53311-901-000 |                  | Hwy Dept - Ditching/Grading                             | 49.40           |
|                      |                  | FROM 10/27/23 STEEL DITCH DRAIN 93548P                  |                 |
| 100-09-53311-901-000 |                  | Hwy Dept - Ditching/Grading                             | 45.60           |
|                      |                  | FROM 10/31/23 STEEL DITCH DRAIN 93622P                  |                 |
| <b>Total</b>         |                  |   | <b>95.00</b>    |
| <hr/>                |                  |   |                 |
|                      | 14580 11/15/2023 | JEFF WISNET<br>REIMBURSE TRACTOR SUPPLY PURCH ON OWN CC |                 |
| 100-09-53311-700-000 |                  | Hwy Dept - Equip Maintenance                            | 25.30           |
|                      |                  | REIMB TRACTOR SUP PURCH SLIP HOOKS                      |                 |
| <b>Total</b>         |                  |   | <b>25.30</b>    |
| <hr/>                |                  |   |                 |
|                      | 14581 11/15/2023 | KITZ & PFEIL - OSHKOSH<br>37353/2, 37354/2              |                 |
| 100-09-53311-505-000 |                  | Hwy Dept - Building Maint                               | 17.18           |
|                      |                  | CUST 812330 LIGHTWEIGHT SPACKLING 37353/2               |                 |
| 100-00-55200-000-000 |                  | Parks - Maint. and Utilities                            | 43.92           |
|                      |                  | CUST 812330 PARK EVEREST SCHLAGE 37354/2                |                 |
| <b>Total</b>         |                  |   | <b>61.10</b>    |
| <hr/>                |                  |   |                 |
|                      | 14582 11/15/2023 | L & S TRUCK CENTER<br>266321                            |                 |
| 100-09-53311-600-600 |                  | Hwy Dept - Vehicle Maintenance                          | 179.04          |
|                      |                  | FROM 11/6/23 FUEL & AIR FILTERS 266321                  |                 |
| <b>Total</b>         |                  |   | <b>179.04</b>   |
| <hr/>                |                  |   |                 |
|                      | 14583 11/15/2023 | MCC, INC<br>37309                                       |                 |
| 100-09-53311-901-000 |                  | Hwy Dept - Ditching/Grading                             | 3,276.00        |
|                      |                  | FROM 10/31/23 CULVERT PATCH COLIN ST 37309              |                 |
| <b>Total</b>         |                  |   | <b>3,276.00</b> |

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| 14584                | 11/15/2023 | MONROE TRUCK EQUIPMENT, INC<br>850405   |                 |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 11/1/23 TARP 850405                          | 251.50          |
| <b>Total</b>         |            |   | <b>251.50</b>   |
| 14585                | 11/15/2023 | POMP'S TIRE SERVICE INC.<br>320146653, 320146678                                  |                 |
| 100-06-52200-600-000 |            | Fire Dept - Vehicle Maint.<br>FROM 10/27/23 EMERGENCY AFTER HRS RD SVC 320146653  | 364.54          |
| 100-06-52200-600-000 |            | Fire Dept - Vehicle Maint.<br>FROM 10/31/23 FLO-THRUS 320146678                   | 10.00           |
| <b>Total</b>         |            |   | <b>374.54</b>   |
| 14586                | 11/15/2023 | RYAN VLIES OR MACIE PETERS<br>GRADING ESCROW RETURN N9233 TOUCHDOWN DR            |                 |
| 100-00-21060-000-000 |            | Building Escrows Payable<br>GRADING ESCROW RETURN N9233 TOUCHDOWN DR              | 1,500.00        |
| <b>Total</b>         |            |   | <b>1,500.00</b> |
| 14587                | 11/15/2023 | SCHILLER'S TREE SERVICE INC<br>10/14/23 6 ASH TREES FIRELANES 8 & 12              |                 |
| 100-09-53311-900-000 |            | Hwy Dept - Road Maintenance<br>FROM 10/14/23 REMOVE 6 ASH FIRELANES 8&12 10142023 | 4,000.00        |
| <b>Total</b>         |            |   | <b>4,000.00</b> |
| 14588                | 11/15/2023 | TECC SECURITY SYSTEMS INC<br>59604  |                 |
| 100-00-55200-000-000 |            | Parks - Maint. and Utilities<br>FROM 8/23/23 RETRIEVE VIDEO FOOTAGE 8/21 59604    | 267.50          |
| <b>Total</b>         |            |   | <b>267.50</b>   |
| 14589                | 11/15/2023 | THE UNIFORM SHOPPE OF GREEN BAY INC<br>339523                                     |                 |
| 100-08-52300-000-000 |            | 1st Responders - Operating Exp<br>FROM 11/4/23 SHELL W/LOGO, FLEECE JACKET 339523 | 600.90          |
| <b>Total</b>         |            |   | <b>600.90</b>   |
| 14590                | 11/22/2023 | AUTOMOTIVE SUPPLY CO - KAUKAUNA<br>60977512                                       |                 |

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| 100-09-53311-600-600 |               | Hwy Dept - Vehicle Maintenance              | 105.30   |
|                      | FROM 11/9/23  | POLICE CAR 849 LUBE, OIL 60977512           |          |
| Total                |               |   | 105.30   |
| 14591                | 11/22/2023    | CORPORATE NETWORK SOLUTIONS, INC<br>74828   |          |
| 100-02-51400-400-000 |               | Gen. Admin - Supplies                       | 1,125.00 |
|                      |               | SONICWALL FIREWALL SECURITY 1 YEAR 74828    |          |
| Total                |               |   | 1,125.00 |
| 14592                | 11/22/2023    | COUNTRY AUTO REPAIR<br>6928, 6929           |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 1,798.38 |
|                      | FROM 11/17/23 | 2 WAY RADIO, WINCH-POLARIS 6928             |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 768.04   |
|                      | FRM 11/17     | EMER LIGHT,SIREN,2 WAY-DODGRAM 6929         |          |
| Total                |               |   | 2,566.42 |
| 14593                | 11/22/2023    | ELAN FINANCIAL SERVICES<br>4798510057423846 |          |
| 100-09-53311-400-000 |               | Hwy Dept - Supplies                         | 20.99    |
|                      | FROM 11/3/23  | ADOBE ACROBAT PRO CODE ENF                  |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 1,277.92 |
|                      | FROM 10/10    | SEEK THERMAL CAMERAS/ACCESSORY              |          |
| 100-06-52200-600-000 |               | Fire Dept - Vehicle Maint.                  | 49.89    |
|                      | FROM 10/14/23 | AMAZON AUTO EJECT COVER                     |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 12.50    |
|                      | FROM 10/20    | AMAZON ELEC OUTLET BOX COVER                |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 55.98    |
|                      | FROM 10/22/23 | AMAZON USB OHONE CHARGER                    |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 40.99    |
|                      | FROM 10/27    | AMAZON GARDEN HOSE FOAM GUN                 |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 125.24   |
|                      | FROM 10/27/23 | FIREHOSE DIRECT GASKETS                     |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 19.61    |
|                      | FRM 10/31     | HOMEDEPOT DRAIN, CRANK, ANCHORS             |          |
| 100-06-52200-400-000 |               | Fire Dept - Supplies/Services               | 18.69    |
|                      | FROM 11/2     | UPS STORE UPS POSTAGE SCBA                  |          |

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| 100-06-52200-600-000 |            | Fire Dept - Vehicle Maint.<br>FROM 11/2 HOME DEPOT LOCKING RECEPTACLE         | 17.51           |
| 100-06-52200-400-000 |            | Fire Dept - Supplies/Services<br>FROM 11/5/23 AMAZON GARDEN HOSE FOAM GUN     | 196.08          |
| 100-08-52300-000-000 |            | 1st Responders - Operating Exp<br>FROM 11/7 DOA DOC SALES EXPOSURE FLUIDS     | 50.64           |
| 100-08-52300-000-000 |            | 1st Responders - Operating Exp<br>FROM 11/7 AMAZON CARBON MONOXIDE MONITOR    | 164.00          |
| 100-02-51400-400-000 |            | Gen. Admin - Supplies<br>FROM 10/23 ADOBE ACROBAT PRO OFFICE COMP             | 20.99           |
| 100-01-51101-301-000 |            | Planning - Dues<br>FROM 10/30 AMERICAN PLANNING APA MBRSHIP                   | 101.00          |
| 100-02-51400-305-000 |            | Gen. Admin - Training/Conf.<br>FROM 10/20 HYATT REG HOTEL LEAGUE CONF         | 180.00          |
| 100-00-51100-400-000 |            | Village Board-Supplies<br>FROM 10/24 DICKS FOODS WATER FOR BOARD              | 3.99            |
| 100-02-51400-400-000 |            | Gen. Admin - Supplies<br>FROM 11/1 INDEED OCT JOB POST-PROG ASST              | 325.62          |
| <b>Total</b>         |            |   | <b>2,681.64</b> |
| <hr/>                |            |   |                 |
| 14594                | 11/22/2023 | FARRELL EQUIPMENT & SUPPLY CO<br>96053  |                 |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>FROM 11/16/23 HARDWOOD POINTED LATHE 96053             | 100.48          |
| <b>Total</b>         |            |   | <b>100.48</b>   |
| <hr/>                |            |   |                 |
| 14595                | 11/22/2023 | GFC LEASING - WI<br>I00871570   |                 |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>COVERAGE PERIOD 12/05/23 -1/04/24 I00871570 | 274.96          |
| <b>Total</b>         |            |   | <b>274.96</b>   |
| <hr/>                |            |   |                 |
| 14596                | 11/22/2023 | GRUETT'S<br>93861P  |                 |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 11/10/23 OIL, PAINT 93861P               | 87.02           |
| <b>Total</b>         |            |   | <b>87.02</b>    |
| <hr/>                |            |   |                 |
| 14597                | 11/22/2023 | JERRY FRAZEE<br>GRADING ESCROW RETURN N8880 NOE RD                            |                 |

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| 100-00-21060-000-000 |            | Building Escrows Payable<br>GRADING ESCROW RETURN N8880 NOE RD                    | 1,500.00        |
| <b>Total</b>         |            |   | <b>1,500.00</b> |
| <hr/>                |            |   |                 |
| 14598                | 11/22/2023 | L & S TRUCK CENTER<br>266341  |                 |
| 100-09-53311-600-600 |            | Hwy Dept - Vehicle Maintenance<br>FROM 11/9/23 BASE, GASKET 266341                | 296.06          |
| <b>Total</b>         |            |   | <b>296.06</b>   |
| <hr/>                |            |   |                 |
| 14599                | 11/22/2023 | LANGE ENTERPRISES, INC<br>85786, 85857  |                 |
| 100-09-53315-902-000 |            | Hwy Dept - Signs<br>FROM 11/9/23 ROAD SIGNS BRAY DR 85786                         | 124.35          |
| 100-09-53315-902-000 |            | Hwy Dept - Signs<br>FROM 11/14 BRACKETS, POSTS, SIGNS-WATER 85857                 | 2,046.12        |
| <b>Total</b>         |            |   | <b>2,170.47</b> |
| <hr/>                |            |   |                 |
| 14600                | 11/22/2023 | LINDE GAS & EQUIPMENT INC<br>39351962, 39368014                                   |                 |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 11/9/23 WELDER, GLOVES, MAGNET, CO2 39351962 | 3,719.23        |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 11/10/23 NOZZLE, TIP, WIRE 39368014          | 120.10          |
| <b>Total</b>         |            |   | <b>3,839.33</b> |
| <hr/>                |            |   |                 |
| 14601                | 11/22/2023 | LISOWE OIL DIV OF ADVANCED FUEL SERV<br>75961                                     |                 |
| 100-09-53311-600-030 |            | Hwy Dept - Fuel<br>FROM 11/15/23 75961  | 2,675.10        |
| <b>Total</b>         |            |   | <b>2,675.10</b> |
| <hr/>                |            |   |                 |
| 14602                | 11/22/2023 | MENARDS-APPLETON EAST<br>46857, 47256, 47332 (RETURN), 48079                      |                 |
| 100-09-53311-400-000 |            | Hwy Dept - Supplies<br>FROM 10/25/23 BRUSHES, PAINT 46857                         | 68.94           |
| 100-00-55200-000-000 |            | Parks - Maint. and Utilities<br>FROM 11/1/23 DARBOY PARK KRAFT BATT INSU 47256    | 2,444.16        |
| 100-00-55200-000-000 |            | Parks - Maint. and Utilities<br>FROM 11/2/23 RETURN KRAFT BATT INSULAT 47332      | -534.66         |



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| 100-09-53311-505-000 |               | Hwy Dept - Building Maint                        | 19.06           |
|                      | FROM 11/16/23 | SPRAY PAINT 48079                                |                 |
| <b>Total</b>         |               |  | <b>1,997.50</b> |
| <hr/>                |               |  |                 |
| 14603                | 11/22/2023    | MGD INDUSTRIAL CORPORATION                       |                 |
| 220723               |               |  |                 |
| 100-09-53311-400-000 |               | Hwy Dept - Supplies                              | 667.35          |
|                      | FROM 11/13/23 | SUPPLIES 220723                                  |                 |
| <b>Total</b>         |               |  | <b>667.35</b>   |
| <hr/>                |               |  |                 |
| 14604                | 11/22/2023    | MONROE TRUCK EQUIPMENT, INC                      |                 |
| R46988               |               |  |                 |
| 100-09-53311-600-600 |               | Hwy Dept - Vehicle Maintenance                   | 1,291.93        |
|                      | FROM 10/17/23 | TRUCK REPAIR R46988                              |                 |
| <b>Total</b>         |               |  | <b>1,291.93</b> |
| <hr/>                |               |  |                 |
| 14605                | 11/22/2023    | PIONEER RESCUE & OUTFITTERS LLC                  |                 |
|                      |               | TRAINING DOWN PAYMENT                            |                 |
| 100-06-52200-305-000 |               | Fire Dept - Training/Mem                         | 2,250.00        |
|                      |               | DOWN PAYMENT ROPES CLASS 5- 4 & 5 -2024 TRAINING |                 |
| <b>Total</b>         |               |  | <b>2,250.00</b> |
| <hr/>                |               |  |                 |
| 14606                | 11/22/2023    | POTTER BUILDING SUPPLY                           |                 |
| 5548                 |               |  |                 |
| 100-09-53311-700-000 |               | Hwy Dept - Equip Maintenance                     | 23.00           |
|                      | FROM 11/10/23 | 2 X 8 10' #2 SPF 5548                            |                 |
| <b>Total</b>         |               |  | <b>23.00</b>    |
| <hr/>                |               |  |                 |
| 14607                | 11/22/2023    | S & A SEPTIC SERVICES                            |                 |
| 560, 571, 580, 603   |               |  |                 |
| 100-09-53311-505-000 |               | Hwy Dept - Building Maint                        | 130.00          |
|                      |               | PUMP HOLDING TANK 10/24/23 580                   |                 |
| 100-09-53311-505-000 |               | Hwy Dept - Building Maint                        | 260.00          |
|                      |               | PUMP HOLDING TANKS 10/31/23 560                  |                 |
| 100-09-53311-505-000 |               | Hwy Dept - Building Maint                        | 130.00          |
|                      |               | PUMP HOLDING TANK 11/6/23 571                    |                 |
| 100-09-53311-505-000 |               | Hwy Dept - Building Maint                        | 260.00          |
|                      |               | PUMP HOLDING TANKS 11/15/23 603                  |                 |
| <b>Total</b>         |               |  | <b>780.00</b>   |

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| 14608<br>25247       | 11/22/2023 | SCHILLER'S TREE SERVICE INC                    |                   |
| 100-09-53311-900-000 |            | Hwy Dept - Road Maintenance                    | 3,800.00          |
|                      |            | FRM 11/17 REMOVE ASH/MAPLE HARR RD,FS#60 25247 |                   |
|                      |            | <b>Total</b>                                   | <b>3,800.00</b>   |
| 14609<br>10354       | 11/22/2023 | SERWE IMPLEMENT MUNICIPAL SALES LLC            |                   |
| 230-00-57220-000-000 |            | Capital Outlay - Storm Water                   | 254,171.00        |
|                      |            | FROM 9/12/23 2023 RAVO SWEEPER 10354           |                   |
|                      |            | <b>Total</b>                                   | <b>254,171.00</b> |
| 14610<br>278933      | 11/22/2023 | SI METALS AND SUPPLY                           |                   |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance                   | 112.00            |
|                      |            | FROM 11/8/23 SS ANGLE 278933                   |                   |
|                      |            | <b>Total</b>                                   | <b>112.00</b>     |
| 14611<br>782705      | 11/22/2023 | SUPERIOR VISION INSURANCE                      |                   |
| 100-02-51400-200-000 |            | Gen. Admin - Benefits                          | 89.90             |
|                      |            | OFFICE VISION INSURANCE DEC 23 782705          |                   |
| 100-09-53311-200-000 |            | Hwy Dept - Benefits                            | 109.15            |
|                      |            | SHOP VISION INSURANCE DEC 23 782705            |                   |
| 100-01-51101-200-000 |            | Planning - Benefits                            | 0.00              |
|                      |            | PLANNER VISION INSURANCE DEC 23 782705         |                   |
| 100-00-14500-000-000 |            | Due from Special Purpose Dist.                 | 88.03             |
|                      |            | UTILITIES VISION INSURANCE DEC 23 782705       |                   |
|                      |            | <b>Total</b>                                   | <b>287.08</b>     |
| 14612<br>IN2911290   | 11/22/2023 | TASC   |                   |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts                 | 37.43             |
|                      |            | NOVEMBER 2023 BILLING IN2911290                |                   |
|                      |            | <b>Total</b>                                   | <b>37.43</b>      |
| 14613<br>17513681    | 11/22/2023 | W.S. DARLEY & CO                               |                   |
| 100-06-52200-400-000 |            | Fire Dept - Supplies/Services                  | 465.90            |
|                      |            | FROM 11/15/23 COILER, HITCH 17513681           |                   |

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| <b>Total</b>         |            |   | <b>465.90</b>   |
| 14614                | 11/22/2023 | WIL-KIL PEST CONTROL<br>4770985, 4771146, 4771147                                 |                 |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>FIRE STATION 60 4771146                         | 52.70           |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>FIRE STATION 70 4771147                         | 52.70           |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>VILLAGE HALL 4770985                            | 91.66           |
| <b>Total</b>         |            |   | <b>197.06</b>   |
| 14615                | 11/29/2023 | AUTOMOTIVE SUPPLY CO - KAUKAUNA<br>60978139                                       |                 |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance<br>FROM 11/17/23 RENTED LOADER SWITCH 60978139       | 4.03            |
| <b>Total</b>         |            |   | <b>4.03</b>     |
| 14616                | 11/29/2023 | BROOKS TRACTOR INC - SUN PRAIRIE<br>R31300  |                 |
| 100-09-53311-900-000 |            | Hwy Dept - Road Maintenance<br>FROM 11/16/23 RENTAL 11/15 TO 12/14 R31300         | 4,000.00        |
| <b>Total</b>         |            |   | <b>4,000.00</b> |
| 14617                | 11/29/2023 | CALUMET COUNTY TREASURER<br>PAYMENT FOR DOG SETTLEMENT REPORT 2023                |                 |
| 100-00-24030-000-000 |            | Due to County - Dog License<br>PAYMENT FOR DOG SETTLEMENT REPORT 2023             | 3,275.00        |
| <b>Total</b>         |            |   | <b>3,275.00</b> |
| 14618                | 11/29/2023 | CIVICPLUS LLC<br>283601   |                 |
| 100-02-51400-400-006 |            | Gen. Admin - Service Contracts<br>SUBSCRIP BUNDLE MUNI 11/20/23 - 11/19/24 283601 | 5,325.00        |
| <b>Total</b>         |            |   | <b>5,325.00</b> |
| 14619                | 11/29/2023 | EMERGENCY MEDICAL PRODUCTS, INC.<br>2597753, 2599064                              |                 |
| 100-06-52200-305-000 |            | Fire Dept - Training/Mem<br>FROM 11/16/23 ZOLL AED PLUS TRAINER 2597753           | 390.00          |

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| 100-08-52300-000-000 |               | 1st Responders - Operating Exp                       | 19.69     |
|                      | FROM 11/13/23 | MINI THERMOMETER 2599064                             |           |
| Total                |               |  | 409.69    |
| <hr/>                |               |  |           |
| 14620                | 11/29/2023    | FIRE APPARATUS & EQUIPMENT<br>25304                  |           |
| 100-06-52200-600-000 |               | Fire Dept - Vehicle Maint.                           | 108.54    |
|                      | FROM 11/14/23 | REPAIR OUTLET COVER-REAR 25304                       |           |
| Total                |               |  | 108.54    |
| <hr/>                |               |  |           |
| 14621                | 11/29/2023    | GFL ENVIRONMENTAL<br>INV U30000127134 CUST U324395   |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 77.00     |
|                      |               | COMMUNITY PARK TRASH PICKUP U30000127134             |           |
| Total                |               |  | 77.00     |
| <hr/>                |               |  |           |
| 14622                | 11/29/2023    | GFL ENVIRONMENTAL<br>INV U30000127355 CUST U325155   |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 32,844.77 |
|                      |               | RES TRASH FOR NOV U30000127355                       |           |
| 100-00-53635-000-000 |               | Recycling Services                                   | 21,887.50 |
|                      |               | RES RECYCLING FOR NOV U30000127355                   |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 85.00     |
|                      |               | COMMERCIAL TRASH DUMPSTER VHALL NOV U30000127355     |           |
| 100-00-53635-000-000 |               | Recycling Services                                   | 58.00     |
|                      |               | COMMERCIAL RECYCLING DUMPSTER VHALL NOV U30000127355 |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 0.00      |
|                      |               | DAMAGED CARTS N/A                                    |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 1,232.35  |
|                      |               | FUEL SURCHARGE RESIDENT PICKUP U30000127355          |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 2.86      |
|                      |               | FUEL SURCHARGE VILLAGE HALL PICKUP U30000127355      |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 0.00      |
|                      |               | CONTAMINATION CHRГ N/A                               |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 50.00     |
|                      |               | BULKY ITEM PICKUP - SWEET PEA U30000127355           |           |
| 100-00-53620-000-000 |               | Refuse and Garbage Services                          | 6,684.75  |
|                      |               | FALL YARD PICKUP U30000127355                        |           |

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| 100-00-53620-000-000 |            | Refuse and Garbage Services                    | 50.00     |
|                      |            | BULKY ITEM PICKUP - WHITE CLOVER U30000127355  |           |
| 100-00-53620-000-000 |            | Refuse and Garbage Services                    | 0.00      |
|                      |            | SPRING YARD PICKUP N/A                         |           |
| 100-00-53620-000-000 |            | Refuse and Garbage Services                    | 50.00     |
|                      |            | BULKY ITEM PICKUP - MURFIELD U30000127355      |           |
| 100-00-53620-000-000 |            | Refuse and Garbage Services                    | 50.00     |
|                      |            | BULKY ITEM PICKUP - JOCHMANN U30000127355      |           |
| Total                |            |  | 62,995.23 |
| <hr/>                |            |  |           |
| 14623                | 11/29/2023 | GRUETT'S                                       |           |
| 94172P               |            |  |           |
| 100-09-53311-700-000 |            | Hwy Dept - Equip Maintenance                   | 141.78    |
|                      |            | FROM 11/27/23 FAN, OIL 94172P                  |           |
| Total                |            |  | 141.78    |
| <hr/>                |            |  |           |
| 14624                | 11/29/2023 | JARRED GERL                                    |           |
|                      |            | REIMBURSE LIGHTER FLUID FOR BARN BURN          |           |
| 100-06-52200-400-000 |            | Fire Dept - Supplies/Services                  | 47.92     |
|                      |            | REIMBURSE LIGHTER FLUID FOR BARN BURN          |           |
| Total                |            |  | 47.92     |
| <hr/>                |            |  |           |
| 14625                | 11/29/2023 | MCPAHON  |           |
|                      |            | 932915-919, 932921, 932923-928, 932990         |           |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects                 | 2,266.25  |
|                      |            | CREEKSIDE ESTATES & RYFORD ST ROADWAY 932918   |           |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects                 | 2,296.00  |
|                      |            | COTONWOOD CREEK III HAEN HGHTS RESURFAC 932917 |           |
| 100-00-52400-200-000 |            | Inspections - Grade Checks                     | 1,046.25  |
|                      |            | 2023 LOT GRADE REVIEW & CHECK 932924           |           |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects                 | 9,408.96  |
|                      |            | STATE PK RESRFCNG BIKE LNS SCMIDT-US10 932919  |           |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects                 | 656.00    |
|                      |            | 2022 ASPHALT RESURFACING PROGRAM 932915        |           |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects                 | 984.00    |
|                      |            | MIDWAY ROAD CTH N TO DARBOY PARK 932916        |           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant                 | 871.00    |
|                      |            | 23 STREET STORM SEWER NORTSHORE VILLAS 932925  |           |

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| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 STREET STROM SEWER BADGER BOYZ ST PRK 932925 | 1,219.00         |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>2023 GENERAL ENGINEERING 932921                 | 801.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 GEN ENG FARMERS FIELD PRK ELEC SRV 932921    | 164.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>23 GEN ENG SOUTHTOWNE PL CONSTRUCTION 932921    | 984.00           |
| 100-00-57220-000-000 |            | Capital Outlay - Parks<br>RENNWOOD PARK MASTER CONCEPT PLAN 932926                | 328.00           |
| 100-09-53311-000-000 |            | Hwy Dept - Engineer/Consultant<br>5 YEAR CIP 2024-2028 PASER,BUDGET 932923        | 2,091.50         |
| 100-00-53441-100-000 |            | Illicit Discharge Program<br>2023 ILLICIT DISCHARGE 932990                        | 2,019.95         |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>PAYTEN ST ROADWAY IMPROVEMENTS 932927           | 330.40           |
| 100-09-57330-000-000 |            | Capital Outlay - Road Projects<br>CEDAR RIDGE ESTATES ROADWAY IMPROVEMENTS 932928 | 932.15           |
| <b>Total</b>         |            |   | <b>26,398.46</b> |

14626 11/29/2023 MENARDS-APPLETON EAST  
48266, 48327

|                      |  |   |               |
|----------------------|--|---|---------------|
| 100-09-53311-400-000 |  | Hwy Dept - Supplies<br>FROM 11/20/23 ROTARY TOOL,BONDER CARBIDE 48266 | 104.68        |
| 100-09-53311-400-000 |  | Hwy Dept - Supplies<br>FROM 11/21/23 WRENCH SETS 48327                | 85.96         |
| <b>Total</b>         |  |   | <b>190.64</b> |

14627 11/29/2023 OFFICE DEPOT BUSINESS CREDIT - VOH  
6011568517636189

|                      |  |   |               |
|----------------------|--|---|---------------|
| 100-02-51400-400-000 |  | Gen. Admin - Supplies<br>HP PRINTER ADMIN 10/26                 | 259.00        |
| 100-02-51400-400-000 |  | Gen. Admin - Supplies<br>STAMPERS,PAPER,CALENDARS,TONER TO 11/9 | 459.96        |
| <b>Total</b>         |  |   | <b>718.96</b> |

14628 11/29/2023 PACKER CITY INTERNATIONAL TRUCKS  
R103028565:01

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| 100-09-53311-600-600   | 11/13/23   | Hwy Dept - Vehicle Maintenance                   | 9,068.77     |
|                        |            | FROM 11/13/23 2010 INT #17 REPAIRS R103028565:01 |              |
| Total                  |            |  | 9,068.77     |
| <hr/>                  |            |  |              |
| 14629                  | 11/29/2023 | SHORT ELLIOT HENDRICKSON, INC                    |              |
| 456416                 |            |  |              |
| 100-06-57220-000-000   |            | Fire Dept - Capital Outlay                       | 4,697.28     |
|                        |            | FACILITY ASSESSMENT 456416                       |              |
| Total                  |            |  | 4,697.28     |
| <hr/>                  |            |  |              |
| 14630                  | 11/29/2023 | TRUCK EQUIPMENT INC                              |              |
| 1069314-00, 1076425-00 |            |  |              |
| 100-09-53311-600-600   | 11/13/23   | Hwy Dept - Vehicle Maintenance                   | 381.38       |
|                        |            | FROM 11/13/23 REPAIR WIRES 1069314-00            |              |
| 100-09-53311-700-000   | 11/22/23   | Hwy Dept - Equip Maintenance                     | 171.00       |
|                        |            | FROM 11/22/23 LIGHTS 1076425-00                  |              |
| Total                  |            |  | 552.38       |
| <hr/>                  |            |  |              |
| 14631                  | 11/29/2023 | ZANDER PRESS INC                                 |              |
| 110188                 |            |  |              |
| 100-00-56900-000-110   | 10/9/23    | Development                                      | 590.00       |
|                        |            | FROM 10/9/23 1/4 PAGE AD ECON DEV MRKTG 110188   |              |
| Total                  |            |  | 590.00       |
| <hr/>                  |            |  |              |
| Grand Total            |            |  | 2,046,085.75 |

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|---|--------------|
| Total Expenditure from Fund # 100 - GENERAL FUND                | 1,702,919.02 |
| Total Expenditure from Fund # 201 - PARK IMPACT FEES            | 485.00       |
| Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES    | 254,171.00   |
| Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA        | 88,485.00    |
| Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5 | 25.73        |
| Total Expenditure from all Funds                                | 2,046,085.75 |



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NICOLET (INVESTORS) BANK VOH

Payroll Checks

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Thru: 11/30/2023 Thru Account:

|   | Amount     |
|---|------------|
| Total Expenditure from Fund # 100 - GENERAL FUND  | 79,505.71  |
| Total Expenditure from Fund # 610 - WATER UTILITY | 13,448.87  |
| Total Expenditure from Fund # 620 - SEWER UTILITY | 13,865.89  |
| Total Expenditure from all Funds                  | 106,820.47 |

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UTILITIES EXPENSE COMM FIRST CU

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| Check Nbr             | Check Date | Payee                                     | Amount |
|-----------------------|------------|---|--------|
| EFT                   | 11/03/2023 | WE ENERGIES - 00003                       |        |
| 0705461764-00003      |            | COA Mtr #2 - Electric                     |        |
|                       |            | Manual Check                              |        |
| 610-00-57641-000-000  |            | Operation Supplies & Expenses             | 26.33  |
| 0705461764-00003      |            | COA Mtr #2 - Electric 11062023-00003      |        |
|                       |            | Total                                     | 26.33  |
| EFT                   | 11/08/2023 | KWIK TRIP - UTILITIES                     |        |
| ACCT# BG2251587       |            | - FUEL                                    |        |
|                       |            | Manual Check                              |        |
| 610-00-57933-000-000  |            | Transportation Expense                    | 312.40 |
| ACCT# BG2251587       |            | - FUEL NP65308302                         |        |
| 620-00-57828-000-000  |            | Transportation Expense                    | 312.40 |
| ACCT# BG2251587       |            | - FUEL NP65308302                         |        |
|                       |            | Total                                     | 624.80 |
| EFT                   | 11/08/2023 | MARCO TECHNOLOGIES LLC - UTILITIES        |        |
| Acct# 009-1758432-000 |            | PRINTER/COPIER SEP                        |        |
|                       |            | Manual Check                              |        |
| 610-00-57921-000-000  |            | Office Supplies & Expenses                | 120.25 |
| Acct# 009-1758432-000 |            | PRINTER/COPIER SEP 35173482               |        |
| 620-00-57851-000-000  |            | Office Supplies & Expenses                | 120.25 |
| Acct# 009-1758432-000 |            | PRINTER/COPIER SEP 35173482               |        |
|                       |            | Total                                     | 240.50 |
| EFT                   | 11/09/2023 | WE ENERGIES - 00006                       |        |
| 0705461764-00006      |            | Fox Crsng Mtr - Elec                      |        |
|                       |            | Manual Check                              |        |
| 610-00-57641-000-000  |            | Operation Supplies & Expenses             | 14.22  |
| 0705461764-00006      |            | Fox Crsng Mtr - Elec 11092023-00006       |        |
|                       |            | Total                                     | 14.22  |
| EFT                   | 11/14/2023 | WE ENERGIES - 00010                       |        |
| 0705461764-00010      |            | LS#4 - Gas                                |        |
|                       |            | Manual Check                              |        |
| 620-00-57821-000-000  |            | Fuel/Power Purchase - Pumping             | 10.81  |
| 0705461764-00010      |            | LS#4 - Gas 11142023-00010                 |        |
|                       |            | Total                                     | 10.81  |
| EFT                   | 11/15/2023 | ADVANCE AUTO PARTS                        |        |
| 10/17/23              |            | LS1 & 4 Generator Batteries               |        |
|                       |            | Manual Check                              |        |
| 620-00-57832-000-000  |            | Maint Collection Syst Pumping             | 664.49 |
| 10/17/23              |            | LS1 & 4 Generator Batteries 6504329015334 |        |
|                       |            | Total                                     | 664.49 |

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| Check Nbr            | Check Date | Payee                              | Amount       |
|----------------------|------------|------------------------------------|--------------|
| EFT                  | 11/21/2023 | OFFICE DEPOT BUSINESS CREDIT - HU  |              |
| 335406208001         | 10/18/23   | copier paper                       | Manual Check |
| 610-00-57921-000-000 |            | Office Supplies & Expenses         | 42.99        |
| 335406208001         | 10/18/23   | copier paper                       |              |
| 620-00-57851-000-000 |            | Office Supplies & Expenses         | 42.99        |
| 335406208001         | 10/18/23   | copier paper                       |              |
|                      |            | Total                              | 85.98        |
| EFT                  | 11/20/2023 | WE ENERGIES - 00004                |              |
| 0705461764-00004     |            | LS#3 Electric                      | Manual Check |
| 620-00-57821-000-000 |            | Fuel/Power Purchase - Pumping      | 80.99        |
| 0705461764-00004     |            | LS#3 Electric 11202023-00004       |              |
|                      |            | Total                              | 80.99        |
| EFT                  | 11/20/2023 | WE ENERGIES - 00007                |              |
| 0705461764-00007     |            | LS#6 Electric & Gas                | Manual Check |
| 620-00-57821-000-000 |            | Fuel/Power Purchase - Pumping      | 88.24        |
| 0705461764-00007     |            | LS#6 Electric & Gas 11202023-00007 |              |
|                      |            | Total                              | 88.24        |
| EFT                  | 11/22/2023 | WE ENERGIES - 00001                |              |
| 0705461764-00001     |            | LS#1 Electric & Gas                | Manual Check |
| 620-00-57821-000-000 |            | Fuel/Power Purchase - Pumping      | 275.58       |
| 0705461764-00001     |            | LS#1 Electric & Gas 11222023-00001 |              |
|                      |            | Total                              | 275.58       |
| EFT                  | 11/22/2023 | WE ENERGIES - 00002                |              |
| 0705461764-00002     |            | LS#2 Electric                      | Manual Check |
| 620-00-57821-000-000 |            | Fuel/Power Purchase - Pumping      | 63.17        |
| 0705461764-00002     |            | LS#2 Electric 11202023-00002       |              |
|                      |            | Total                              | 63.17        |
| EFT                  | 11/22/2023 | WE ENERGIES - 00005                |              |
| 0705461764-00005     |            | HU Main - Gas                      | Manual Check |
| 610-00-57921-000-000 |            | Office Supplies & Expenses         | 13.47        |
| 0705461764-00005     |            | HU Main - Gas 11222023-00005       |              |
| 620-00-57851-000-000 |            | Office Supplies & Expenses         | 13.48        |
| 0705461764-00005     |            | HU Main - Gas 11222023-00005       |              |
|                      |            | Total                              | 26.95        |

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|----------------------|------------|-----------------------------------|--------------|
| EFT                  | 11/22/2023 | WE ENERGIES - 00009               |              |
| 0705461764-00009     |            | HU Main - Electric                |              |
|                      |            |                                   | Manual Check |
| 610-00-57921-000-000 |            | Office Supplies & Expenses        | 317.41       |
| 0705461764-00009     |            | HU Main - Electric 11222023-00009 |              |
| 620-00-57851-000-000 |            | Office Supplies & Expenses        | 317.42       |
| 0705461764-00009     |            | HU Main - Electric 11222023-00009 |              |
|                      |            | Total                             | 634.83       |

|                      |            |                               |              |
|----------------------|------------|-------------------------------|--------------|
| EFT                  | 11/22/2023 | MENASHA UTILITIES             |              |
| ACCT#3265946-00      |            | LS #4 Electric                |              |
|                      |            |                               | Manual Check |
| 620-00-57821-000-000 |            | Fuel/Power Purchase - Pumping | 1,182.44     |
| ACCT#3265946-00      |            | LS #4 Electric                |              |
| 620-00-57827-000-000 |            | Operation Supplies & Expenses | 11.39        |
| ACCT#3265946-00      |            | Storm Water Charge            |              |
| 620-00-57827-000-000 |            | Operation Supplies & Expenses | 11.34        |
| ACCT33266037-00      |            | ELEC PLANK RD-METER PIT       |              |
| 610-00-57641-000-000 |            | Operation Supplies & Expenses | 22.14        |
| ACCT#3265998-00      |            | COA WATER # ELECTRIC          |              |
|                      |            | Total                         | 1,227.31     |

|                                      |            |  |              |
|--------------------------------------|------------|--|--------------|
| EFT                                  | 11/20/2023 | RELIANCE STANDARD LIFE INSURANCE COMPANY |              |
| UTILITIES DEC 2023 LIFE & DISABILITY |            |  | Manual Check |
| 610-00-57926-000-000                 |            | Employee Pensions & Benefits             | 85.77        |
| UTILITIES DEC 2023 LIFE & DISABILITY |            |  |              |
| 620-00-57854-000-000                 |            | Employee Pensions & Benefits             | 85.78        |
| UTILITIES DEC 2023 LIFE & DISABILITY |            |  |              |
|                                      |            | Total                                    | 171.55       |

|                           |            |                                    |              |
|---------------------------|------------|------------------------------------|--------------|
| EFT                       | 11/27/2023 | CHARTER COMMUNICATIONS - UTILITIES |              |
| Acct# 8348 10 427 0026135 |            | Internet                           |              |
|                           |            |                                    | Manual Check |
| 610-00-57921-000-000      |            | Office Supplies & Expenses         | 64.99        |
| Acct# 8348 10 427 0026135 |            | Internet 26135110823               |              |
| 620-00-57851-000-000      |            | Office Supplies & Expenses         | 65.00        |
| Acct# 8348 10 427 0026135 |            | Internet 26135110823               |              |
|                           |            | Total                              | 129.99       |

|                      |            |                                   |              |
|----------------------|------------|-----------------------------------|--------------|
| EFT                  | 11/27/2023 | AT&T - UTILITIES                  |              |
| ACCT#920-380-0991    |            | MTR STN #2 DIALER                 |              |
|                      |            |                                   | Manual Check |
| 610-00-57641-000-000 |            | Operation Supplies & Expenses     | 22.14        |
| ACCT#920-380-0991    |            | MTR STN #2 DIALER 920380099111-23 |              |

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|-------------------------------------|------------|---|-----------------|
| 620-00-57827-000-000                |            | Operation Supplies & Expenses                       | 43.04           |
|                                     |            | ACCT#920-380-0977 LS#3 DIALER 920380099111-23       |                 |
| 620-00-57827-000-000                |            | Operation Supplies & Expenses                       | 42.96           |
|                                     |            | ACCT#920-380-0982 LS#2 DIALER 920380099111-23       |                 |
| 620-00-57827-000-000                |            | Operation Supplies & Expenses                       | 42.96           |
|                                     |            | ACCT#920-380-0987 LS#1 DIALER 920380099111-23       |                 |
| 610-00-57641-000-000                |            | Operation Supplies & Expenses                       | 42.77           |
|                                     |            | ACCT#920-380-0992 MTR STN #1 DIALER 920380099111-23 |                 |
| 620-00-57827-000-000                |            | Operation Supplies & Expenses                       | 42.96           |
|                                     |            | ACCT#920-380-0996 LS#4 DIALER 920380099111-23       |                 |
| <b>Total</b>                        |            |   | <b>236.83</b>   |
| <hr/>                               |            |   |                 |
| EFT 11/29/2023                      |            | VERIZON WIRELESS - UTILITIES                        |                 |
| SHARE OF EMERGENCY PHONE            |            |   | Manual Check    |
| 610-00-57641-000-000                |            | Operation Supplies & Expenses                       | 17.21           |
|                                     |            | SHARE OF EMERGENCY PHONE 9948782569                 |                 |
| 620-00-57827-000-000                |            | Operation Supplies & Expenses                       | 42.59           |
|                                     |            | LS6 DIALER & SHARE OF EMERGENCY PHONE 9948782569    |                 |
| <b>Total</b>                        |            |   | <b>59.80</b>    |
| <hr/>                               |            |   |                 |
| 10569                               | 11/01/2023 | BATTERIES PLUS LLC                                  |                 |
| 10/17/23 Batteries for LS Dialers   |            |   |                 |
| 620-00-57832-000-000                |            | Maint Collection Syst Pumping                       | 47.85           |
|                                     |            | 10/17/23 Batteries for LS Dialers P66761196         |                 |
| <b>Total</b>                        |            |   | <b>47.85</b>    |
| <hr/>                               |            |   |                 |
| 10570                               | 11/01/2023 | CLEAN WATER TESTING LLC                             |                 |
| 10/18/23 Monthly Water Sample Tests |            |   |                 |
| 610-00-57641-000-000                |            | Operation Supplies & Expenses                       | 96.00           |
|                                     |            | 10/18/23 Monthly Water Sample Tests 9008039087      |                 |
| <b>Total</b>                        |            |   | <b>96.00</b>    |
| <hr/>                               |            |   |                 |
| 10571                               | 11/01/2023 | DONALD HIETPAS & SONS INC                           |                 |
| 11/4/23 Repair Utility Service FL#6 |            |   |                 |
| 610-00-57652-000-000                |            | Maintenance of Services                             | 8,033.11        |
|                                     |            | 11/4/23 Repair Utility Service FL#6                 |                 |
| 610-00-57652-000-000                |            | Maintenance of Services                             | 465.00          |
|                                     |            | 11/4/23 Repair Utility Service FL#6                 |                 |
| <b>Total</b>                        |            |   | <b>8,498.11</b> |

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| Check Nbr   | Check Date | Payee   | Amount           |
|---|------------|---|------------------|
| 10572 11/01/2023 FERGUSON WATERWORKS #1476<br>Mult. Invoices for Hydrant Parts                  |            |   |                  |
| 610-00-57654-000-000  | 10/13/23   | Maintenance of Hydrants<br>12" Hydrant Extension 0401940                        | 930.00           |
| 610-00-57654-000-000  | 10/13/23   | Maintenance of Hydrants<br>Hydrant Flanges and Nuts 0402269                     | 532.00           |
| <b>Total</b>  |            |   | <b>1,462.00</b>  |
| 10573 11/01/2023 GFL ENVIRONMENTAL<br>CUST U325155, INV U30000124098                            |            |   |                  |
| 610-00-57921-000-000  |            | Office Supplies & Expenses<br>COMMERCIAL TRASH DUMPSTER/RECY NOV U30000124098   | 49.47            |
| 620-00-57851-000-000  |            | Office Supplies & Expenses<br>COMMERCIAL TRASH DUMPSTER/RECY NOV U30000124098   | 49.47            |
| <b>Total</b>  |            |   | <b>98.94</b>     |
| 10574 11/01/2023 NEENAH-MENASHA SEWERAGE COMMISSION<br>NOV 2023 Bill Based on SEP 2023 Measures |            |   |                  |
| 620-00-57829-000-000  |            | Sewerage Treatment Charges<br>NOV 2023 Bill Based on SEP 2023 Measures 2023-167 | 16,077.59        |
| 620-00-57870-000-000  |            | Interest Expense - CWF Loan<br>Clean Water Fund (CWF) Loan - Interest 2023-172  | 1,708.00         |
| 620-00-57875-000-000  |            | Amortization Expense-CWF Loan<br>Clean Water Fund (CWF) Loan - Debt 2023-172    | 6,188.00         |
| <b>Total</b>  |            |   | <b>23,973.59</b> |
| 10575 11/01/2023 POMP'S TIRE SERVICE INC.<br>10/10/23 2023 F-150 Oil Change                     |            |   |                  |
| 610-00-57933-000-000  | 10/10/23   | Transportation Expense<br>2023 F-150 Oil Change 320145947                       | 31.93            |
| 620-00-57828-000-000  | 10/10/23   | Transportation Expense<br>2023 F-150 Oil Change 320145947                       | 31.94            |
| <b>Total</b>  |            |   | <b>63.87</b>     |
| 10576 11/01/2023 R.K. ENTERPRISES OF WISCONSIN INC<br>10/16/23 Vac Around Utility Service FL#6  |            |   |                  |
| 610-00-57652-000-000  | 10/16/23   | Maintenance of Services<br>Vac Around Utility Service FL#6 8034                 | 1,760.00         |
| <b>Total</b>  |            |   | <b>1,760.00</b>  |

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|----------------------|------------|---|---------------|
| <hr/>                |            |   |               |
| 10577                | 11/01/2023 | SUPERIOR CHEMICAL LLC<br>Invoices for Misc. Shop Supplies                       |               |
| 610-00-57935-000-000 |            | Maintenance of General Plant<br>10/18/23 Disinfectant (12ct) 375969             | 70.65         |
| 620-00-57834-000-000 |            | Maintenance of General Plant<br>10/18/23 Disinfectant (12ct) 375969             | 70.65         |
| 610-00-57641-000-000 |            | Operation Supplies & Expenses<br>10/18/23 Misc. Operations Supplies 375969      | 320.49        |
| 620-00-57827-000-000 |            | Operation Supplies & Expenses<br>10/18/23 Misc. Operations Supplies 375969      | 320.50        |
|                      |            |   | <b>Total</b>  |
|                      |            |   | <b>782.29</b> |
| <hr/>                |            |   |               |
| 10578                | 11/01/2023 | WISCONSIN RURAL WATER ASSOCIATION<br>11/1/23 Annual System Membership Renewal   |               |
| 610-00-57930-000-000 |            | Miscellaneous General Expense<br>11/1/23 Annual System Membership Renewal S6092 | 165.00        |
| 620-00-57856-000-000 |            | Miscellaneous General Expense<br>11/1/23 Annual System Membership Renewal S6092 | 165.00        |
|                      |            |   | <b>Total</b>  |
|                      |            |   | <b>330.00</b> |
| <hr/>                |            |   |               |
| 10579                | 11/08/2023 | DESIGN AIR LLC<br>10/25/23 - FURNACE FILTERS                                    |               |
| 610-00-57935-000-000 |            | Maintenance of General Plant<br>10/25/23 - FURNACE FILTERS 7201649              | 40.56         |
| 620-00-57834-000-000 |            | Maintenance of General Plant<br>10/25/23 - FURNACE FILTERS 7201649              | 40.56         |
|                      |            |   | <b>Total</b>  |
|                      |            |   | <b>81.12</b>  |
| <hr/>                |            |   |               |
| 10580                | 11/08/2023 | JASON SELIG HOMES LLC<br>INACTIVE ACCT CREDIT BAL REF 001-1677-01               |               |
| 610-00-46300-000-000 |            | Public Fire Protection Service<br>INACTIVE ACCT CREDIT BAL REF 001-1677-01      | 8.11          |
| 620-00-46221-000-000 |            | Residential Measured Service<br>INACTIVE ACCT CREDIT BAL REF 001-1677-01        | 25.05         |
| 610-00-46101-000-000 |            | Residential Metered Sales<br>INACTIVE ACCT CREDIT BAL REF 001-1677-01           | 23.03         |
|                      |            |   | <b>Total</b>  |
|                      |            |   | <b>56.19</b>  |
| <hr/>                |            |   |               |
| 10581                | 11/08/2023 | PREMIER CLOSING SERVICES<br>INACTIVE ACCT CREDIT BAL REF 001-4239-02            |               |

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|----------------------|------------|--|--------------|
| 610-00-46300-000-000 |            | Public Fire Protection Service<br>INACTIVE ACCT CREDIT BAL REF 001-4239-02 | 4.76         |
| 620-00-46221-000-000 |            | Residential Measured Service<br>INACTIVE ACCT CREDIT BAL REF 001-4239-02   | 31.01        |
| 610-00-46101-000-000 |            | Residential Metered Sales<br>INACTIVE ACCT CREDIT BAL REF 001-4239-02      | 41.32        |
| <b>Total</b>         |            |  | <b>77.09</b> |

10582 11/08/2023 SERVICEMASTER BUILDING MAINTENANCE  
11/1/23 - NOV 2023 CLEANING SERVICE

|                      |  |   |               |
|----------------------|--|---|---------------|
| 610-00-57935-000-000 |  | Maintenance of General Plant<br>11/1/23 - NOV 2023 CLEANING SERVICE 43850 | 162.50        |
| 620-00-57834-000-000 |  | Maintenance of General Plant<br>11/1/23 - NOV 2023 CLEANING SERVICE 43850 | 162.50        |
| <b>Total</b>         |  |   | <b>325.00</b> |

10583 11/08/2023 T-MOBILE  
982397755

|                      |  |   |               |
|----------------------|--|---|---------------|
| 610-00-57641-000-000 |  | Operation Supplies & Expenses<br>FROM 9/21/23-10/20/23 UTILITIES PHONES | 37.80         |
| 620-00-57827-000-000 |  | Operation Supplies & Expenses<br>FROM 9/21/23-10/20/23 UTILITIES PHONES | 37.80         |
| 610-00-57641-000-000 |  | Operation Supplies & Expenses<br>FROM 9/21/23-10/20/23 UTILITIES PADS   | 44.10         |
| 620-00-57827-000-000 |  | Operation Supplies & Expenses<br>FROM 9/21/23-10/20/23 UTILITIES PADS   | 44.10         |
| <b>Total</b>         |  |   | <b>163.80</b> |

10584 11/08/2023 VINCENT DITOMASSI  
INACTIVE ACCT CREDIT BAL REF 000-6420-02

|                      |  |  |              |
|----------------------|--|--|--------------|
| 610-00-46300-000-000 |  | Public Fire Protection Service<br>INACTIVE ACCT CREDIT BAL REF 000-6420-02 | 5.89         |
| 620-00-46221-000-000 |  | Residential Measured Service<br>INACTIVE ACCT CREDIT BAL REF 000-6420-02   | 26.84        |
| 610-00-46101-000-000 |  | Residential Metered Sales<br>INACTIVE ACCT CREDIT BAL REF 000-6420-02      | 26.10        |
| <b>Total</b>         |  |  | <b>58.83</b> |

10585 11/15/2023 COMMUNITY FIRST CU - VISA  
10/29/23 Card \*7123 Tom Van Zeeland



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| Check Nbr            | Check Date | Payee  | Amount        |
|----------------------|------------|--|---------------|
| 610-00-57641-000-000 | 10/20/23   | Operation Supplies & Expenses<br>Amazon            | 29.62         |
| 620-00-57827-000-000 | 10/20/23   | Operation Supplies & Expenses<br>Amazon            | 29.62         |
| 610-00-57921-000-000 | 10/20/23   | Office Supplies & Expenses<br>Amazon               | 26.20         |
| 620-00-57851-000-000 | 10/20/23   | Office Supplies & Expenses<br>Amazon               | 26.21         |
| 610-00-57641-000-000 | 10/5/23    | Operation Supplies & Expenses<br>Tractor Supply Co | 7.38          |
| 610-00-57641-000-000 | 10/5/23    | Operation Supplies & Expenses<br>Tractor Supply Co | 7.38          |
| <b>Total</b>         |            |  | <b>126.41</b> |

10586 11/15/2023 LEXINGTON HOMES INC  
CREDIT BALANCE REFUND 001-4618-01

|                      |  |   |               |
|----------------------|--|---|---------------|
| 610-00-46300-000-000 |  | Public Fire Protection Service<br>CREDIT BALANCE REFUND 001-4618-01 | 4.22          |
| 610-00-46101-000-000 |  | Residential Metered Sales<br>CREDIT BALANCE REFUND 001-4618-01      | 200.63        |
| 620-00-46221-000-000 |  | Residential Measured Service<br>CREDIT BALANCE REFUND 001-4618-01   | 14.25         |
| <b>Total</b>         |  |   | <b>219.10</b> |

10587 11/15/2023 NORTHERN LAKE SERVICE INC  
11/9/23 2023 Q4 WATER SAMPLES

|                      |         |  |               |
|----------------------|---------|--|---------------|
| 610-00-57641-000-000 | 11/9/23 | Operation Supplies & Expenses<br>2023 Q4 WATER SAMPLES 2319425 | 365.74        |
| <b>Total</b>         |         |  | <b>365.74</b> |

10588 11/22/2023 EAGLE GRAPHICS, LLC  
11/13/23 - 2023 Clothing Allowance Jessi

|                      |          |   |               |
|----------------------|----------|---|---------------|
| 610-00-57930-000-000 | 11/13/23 | Miscellaneous General Expense<br>2023 Clothing Allowance Jessi 273393 | 107.90        |
| 620-00-57856-000-000 | 11/13/23 | Miscellaneous General Expense<br>2023 Clothing Allowance Jessi 273393 | 107.90        |
| <b>Total</b>         |          |   | <b>215.80</b> |

10589 11/22/2023 MARTENSON & EISELE INC  
Harrison Heights through 10/31/23

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

| Check Nbr            | Check Date | Payee                                  | Amount          |
|----------------------|------------|--|-----------------|
| 610-00-13143-000-000 |            | Due from Developers                    | 484.62          |
|                      |            | Harrison Heights through 10/31/23      | 63531           |
| 620-00-13143-000-000 |            | Due from Developers                    | 484.63          |
|                      |            | Harrison Heights through 10/31/23      | 63531           |
| 610-00-13143-000-000 |            | Due from Developers                    | 453.75          |
|                      |            | NS Villas Condominium through 10/31/23 | 63532           |
| 620-00-13143-000-000 |            | Due from Developers                    | 453.75          |
|                      |            | NS Villas Condominium through 10/31/23 | 63532           |
| 610-00-13143-000-000 |            | Due from Developers                    | 842.50          |
|                      |            | NS Ridge through 10/31/23              | 63530           |
| 620-00-13143-000-000 |            | Due from Developers                    | 842.50          |
|                      |            | NS Ridge through 10/31/23              | 63530           |
| 610-00-57923-000-000 |            | Outside Services Employed              | 245.00          |
|                      |            | System Map Updates through 10/31/23    | 63567           |
| 620-00-57852-000-000 |            | Outside Services Employed              | 245.00          |
|                      |            | System Map Updates through 10/31/23    | 63567           |
| 610-00-57923-000-000 |            | Outside Services Employed              | 187.50          |
|                      |            | General Requests through 10/31/23      | 63529           |
| 620-00-57852-000-000 |            | Outside Services Employed              | 187.50          |
|                      |            | General Requests through 10/31/23      | 63529           |
| <b>Total</b>         |            |  | <b>4,426.75</b> |

10590 11/22/2023 N.E.W. PRINTING  
11/14/23 - STAFF BUSINESS CARDS

|                      |  |                                 |               |
|----------------------|--|---------------------------------|---------------|
| 610-00-57921-000-000 |  | Office Supplies & Expenses      | 70.39         |
|                      |  | 11/14/23 - STAFF BUSINESS CARDS | 160485        |
| 620-00-57851-000-000 |  | Office Supplies & Expenses      | 70.40         |
|                      |  | 11/14/23 - STAFF BUSINESS CARDS | 160485        |
| <b>Total</b>         |  |                                 | <b>140.79</b> |

10591 11/29/2023 CLEAN WATER TESTING LLC  
11/16/23 Monthly Water Sample Tests

|                      |  |                                     |              |
|----------------------|--|-------------------------------------|--------------|
| 610-00-57641-000-000 |  | Operation Supplies & Expenses       | 96.00        |
|                      |  | 11/16/23 Monthly Water Sample Tests | 9008156060   |
| <b>Total</b>         |  |                                     | <b>96.00</b> |

10592 11/29/2023 GFL ENVIRONMENTAL  
U30000127355

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

| Check Nbr   | Check Date | Payee   | Amount           |
|---|------------|---|------------------|
| 610-00-57921-000-000                                |            | Office Supplies & Expenses                        | 49.47            |
|   |            | COMMERCIAL TRASH DUMPSTER/RECY DEC U30000127355   |                  |
| 620-00-57851-000-000                                |            | Office Supplies & Expenses                        | 49.47            |
|   |            | COMMERCIAL TRASH DUMPSTER/RECY DEC U30000127355   |                  |
| <b>Total</b>  |            |   | <b>98.94</b>     |
| <hr/>   |            |   |                  |
| 10593 11/29/2023 MENARDS-APPLETON EAST              |            |   |                  |
| ACCT: 31110431                                      |            |   |                  |
| 610-00-57641-000-000                                |            | Operation Supplies & Expenses                     | 95.09            |
|   | 11/1/23    | Misc. Shop Supplies 47285                         |                  |
| 620-00-57827-000-000                                |            | Operation Supplies & Expenses                     | 95.10            |
|   | 11/1/23    | Misc. Shop Supplies 47285                         |                  |
| 610-00-57935-000-000                                |            | Maintenance of General Plant                      | 74.85            |
|   | 11/1/23    | Ice Melt Salt (30ct) 47285                        |                  |
| 620-00-57834-000-000                                |            | Maintenance of General Plant                      | 74.85            |
|   | 11/1/23    | Ice Melt Salt (30ct) 47285                        |                  |
| <b>Total</b>  |            |   | <b>339.89</b>    |
| <hr/>   |            |   |                  |
| 10594 11/29/2023 NEENAH-MENASHA SEWERAGE COMMISSION |            |   |                  |
| DEC 2023 Bill Based on OCT 2023 Measures            |            |   |                  |
| 620-00-57829-000-000                                |            | Sewerage Treatment Charges                        | 16,446.65        |
|   |            | DEC 2023 Bill Based on OCT 2023 Measures 2023-184 |                  |
| 620-00-57870-000-000                                |            | Interest Expense - CWF Loan                       | 1,258.00         |
|   |            | Clean Water Fund (CWF) Loan - Interest 2023-189   |                  |
| 620-00-57875-000-000                                |            | Amortization Expense-CWF Loan                     | 4,561.00         |
|   |            | Clean Water Fund (CWF) Loan - Debt 2023-189       |                  |
| <b>Total</b>  |            |   | <b>22,265.65</b> |
| <hr/>   |            |   |                  |
| 10595 11/29/2023 STUMPF CREATIVE LANDSCAPES INC     |            |   |                  |
| 11/27/23 Backfill for Main Valve Riser              |            |   |                  |
| 610-00-57651-000-000                                |            | Maintenance of Mains                              | 28.00            |
|   | 11/27/23   | Backfill for Main Valve Riser 12352               |                  |
| <b>Total</b>  |            |   | <b>28.00</b>     |
| <b>Grand Total</b>                                  |            |   | <b>70,860.12</b> |

Bills & Claims - Harrison Utilities

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Reprint Check Register - Full Report - ALL

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ACCT

UTILITIES EXPENSE COMM FIRST CU

Accounting Checks

Posted From: 11/01/2023 From Account:  
Thru: 11/30/2023 Thru Account:

|   | Amount    |
|---|-----------|
| <hr/>   |           |
| Total Expenditure from Fund # 610 - WATER UTILITY | 17,326.15 |
| Total Expenditure from Fund # 620 - SEWER UTILITY | 53,533.97 |
| Total Expenditure from all Funds                  | 70,860.12 |

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Plan Commission

---

**Issue:**

Should the Village Board approve the appointment of Chad Weyenberg to the Plan Commission?

---

**Background and Additional Information:**

Village Manager Matt Heiser, Associate Planner Josh Sherman and Assistant Village Manager Chad Pelishek interviewed four applicants for the Plan Commission vacant seat and they include: Rick Kindschi, Dan Wallander, Michael Linzmeirer and Chad Weyenberg.

The review committee is recommending Chad Weyenberg for approval by the Village Board to fill the unexpired seat on the Village Plan Commission.

Mr. Weyenberg is a municipal engineer, has resided in the village for the past 14 years and brings extensive municipal experience with time as an engineer with the City of Appleton Public Works. A copy of his application is attached.

---

**Budget Impacts:**

None

---

**Recommended Action:**

Motion to approve Chad Weyenberg to fill the term of Jim Lincoln on the Plan Commission.

---

**Attachments:**

- [1716\\_001.pdf](#)



**APPLICATION FOR BOARDS, COMMITTEES OR COMMISSIONS**

**Preference (please check):**

- VILLAGE BOARD       PLAN COMMISSION       ZONING BOARD OF APPEALS
- ELECTION INSPECTOR       FIRE COMMISSION

Name: Chad M. Weyenberg, P.E.

Address: W5768 Firelane 12

Resident of Harrison (# of years): 14

Occupation: Civil Engineer - City of Appleton

Phone: 920-202-3373 (home)

Email: cweyenberg@hotmail.com

Education (Please indicate the highest grade completed or highest degree and major course of study.)

Bachelor of Science in Civil Engineering - with a transportation and municipal emphasis

Civic and other activities (Please list past and present civic activities and organizational memberships, especially those which may be relevant to the appointment you are seeking.)

Professional Engineer in Wisconsin E-35634

Kimberly Athletic Hall of Fame Committee Member

Kimberly High School Assistant Boys Track Coach

Time constraints relative to the duties of the committee or commission position  
None that I am aware of at this time

What do you believe to be the most important task or basic mission of the committee or commission in which you are interested?

Manage future growth based on public input, consultant studies, long range plans, committee member input, and current village growth patterns & direction.

To the best of your knowledge and belief, would there be any conflict of interest (personal business, investments, etc.) if you were appointed to a committee or commission? If yes, why?

I do work for a neighboring municipality and I did have a neighbor attempt to change part of their yard to a different zoning so they could run a business. If any items come up that would be considered as a conflict of interest, I would have to recuse myself.

Comments (Please briefly describe other qualifications, experience, and other information which you would like the Board to consider or which you believe are particularly relevant to the appointment you are seeking.)

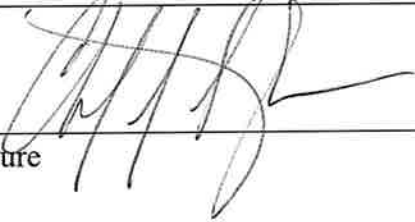
At my current position at the City of Appleton, I manage the city bridges, retaining walls, and stairs infrastructure. I also manage the sanitary & storm maintenance projects, which includes CIPP lining, no-dig sewer repairs, cleaning and televising.

I am currently in the transition of managing the city parking structures.

In my 20 years at the City of Appleton, I have also completed projects such as parking lots; subdivision sewer, water, grade & gravel; asphalt & concrete paving. I have also applied and secured WisDOT Local Bridge Program funds for numerous bridges.

Prior to the City, I worked on public projects such as the Frankling Public Library, Franklin Public Schools, Waukesha County Technical College and the Dane County Regional Airport acting in a Construction Manager capacity.

Signature



11/29/2023

Date

Return by mail to:  
Village of Harrison  
W5298 State Road 114  
Menasha, WI 54952

**Office:**

Date Received: \_\_\_\_\_

Date Reported to Village Board: \_\_\_\_\_

Appointed: Yes / No

Term Dates: \_\_\_\_\_

**VILLAGE BOARD MEETING**

**VILLAGE OF HARRISON**

**From:**

Vicki Tessen, Clerk

**Meeting Date:**

December 19, 2023

**Title:**

Election Inspectors / Chief Inspectors

**Issue:**

The Village Board to appoint election inspectors to the 2024-2025 term.

**Background and Additional Information:**

The clerk's office is submitting to the Board a list of nominations for appointments to the office of Election Inspectors for the 2-year term beginning January 1, 2024 and expiring December 31, 2025.

The Republican Party submitted its list of preferred nominations to the Village Clerk in accordance to state statutes. The Democrat Party did not submit a preferred nomination list. The preferred nominees are indicated by an asterisk \*. Political party nominees have priority in appointments unless there is just cause for a nominee to not hold the position of election inspector.

The nominees are as follows:

|                      |                            |
|----------------------|----------------------------|
| Vicki Aldi           | N9633 Mary Drive           |
| Carlos Ancheta       | W5534 Holly Street         |
| Shirley Bauman       | N8323 Firelane 13          |
| Julie Bay            | N9223 Christopher Lane     |
| Heather Benedict     | W5983 Highland Court       |
| Dave Bishop          | N9632 Darboy Drive         |
| Melody Buchinger     | N9664 Darboy Drive         |
| Rob Buzaitis         | N9575 Friendship Drive #11 |
| Kristen Card         | W5829 Easter Lily Drive    |
| Margaret DeSchepper  | W6064 Strawflower Drive    |
| *Anne Eaton          | W6464 Sonny Drive #101     |
| *Jef Femal           | W6573 Firelane 7           |
| Rick Franzke         | W6668 Elmview Drive        |
| Christine Gospodarek | N9568 Jade Court           |
| David Gospodarek     | N9568 Jade Court           |
| Eugene Hermann       | W5958 Blazing Star Drive   |
| Linda Holzschuh      | N7186 State Rd 55          |
| Dorrie Houk          | W7088 Plank Road           |
| *John Hren           | N9591 Emerald Lane         |
| Mary Lou Jones       | W6165 Victorian Drive      |
| Robert (Bob) Jones   | W6165 Victorian Drive      |
| Judith Kenny         | W5488 Mile Long Drive      |
| Mary Alice Lee       | W5072 Faro Springs Road    |
| Julie Lopas          | W6362 Ravine Court         |



|                     |                         |
|---------------------|-------------------------|
| Jerry Lopas         | W6362 Ravine Court      |
| *Mike Lorentz       | N9667 Golden Way        |
| *Tammy Lorentz      | N9667 Golden Way        |
| *Mike McGovern      | W6611 Firelane 7        |
| Susan Meyer         | N9640 Gina Drive        |
| Christine Moore     | W5796 Royal Troon Drive |
| Cathy Ott           | N8324 Firelane 13       |
| Sharon Peterson     | W6415 Sonny Drive Apt 3 |
| Keith Propson       | N8379 Hwy 55            |
| Rebecca Rooyakkers  | W5878 Sweet Pea Drive   |
| Nancy Schley        | N9649 Shepard Ln        |
| Karen Schmelzer     | N9607 Darboy Drive      |
| Patricia Schmidt    | W4643 Cty Rd KK         |
| *Cheryl Schneider   | W4550 Schmidt Road      |
| Christine Schreiber | N8322 State Park Road   |
| Lynn Schroeder      | W6351 Sonny Dr. Apt 1   |
| *Connie Seidl       | N9637 Patti Court       |
| Becky Smudde        | W5520 Mile Long Drive   |
| Karen Sutter        | W5795 Firelane 12       |
| Norm Sutter         | W5795 Firelane 12       |
| Patricia Teague     | W6829 Willowglen Way    |
| Jennifer Tenor      | N9536 Silver Court      |
| Marie Thiede        | W5904 Easter Lily Drive |
| Carrie Tomasik      | N9143 Mountain Ash Lane |
| Jeff Ulmen          | N9663 Mary Drive        |
| Paula Ulmen         | N9663 Mary Drive        |
| Karla Wallace       | N9652 Noe Road          |
| Pete Wallace        | N9652 Noe Road          |
| Scott Wendels       | N9604 Hartford Lane     |
| Kelly Wenzel        | N8645 Firelane 10       |
| Wendy Yingling      | W5484 Mielke Road       |

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**Budget Impacts:**

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**Recommended Action:**

appoint the list of nominees to the office of Election Inspector as presented.

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

**From:**  
Chad Pelishek

**Meeting Date:**  
December 19, 2023

---

**Title:**  
Private Service Line Agreement for Water and Sewer Mains for Northshore Villas.  
*(Staff recommends tabling until attorney review)*

---

**Issue:**  
Postpone for attorney review.

---

**Background and Additional Information:**

---

**Budget Impacts:**

---

**Recommended Action:**

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Stormwater Management Agreement for Northshore Villas  
*(Staff recommends tabling until attorney review)*

---

**Issue:**

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**Background and Additional Information:**

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**Budget Impacts:**

---

**Recommended Action:**

Motion to approve the Stormwater Management Agreement for Northshore Villas

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**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Comprehensive Plan Amendment – Van’s Realty & Construction – Parcel 43838

---

**Issue:**

Should the Plan Commission recommend approval of a Comprehensive Plan Amendment?

---

**Background and Additional Information:**

The applicant is proposing to amend the Future Land Use Map and the Zoning Map, from commercial to residential, for the property located at the southwest corner of Midway Rd and Lake Park Rd, parcel 43838.

The purpose of the rezoning is to conform to the Preliminary Plat of Green Meadows that was approved with conditions by the Village Board on June 28, 2022. The Green Meadows Preliminary Plat is a 34-lot and 1-outlot plat for a new subdivision.

**Comprehensive Plan Amendment:**

The applicant is proposing to amend the future land use map in the Comprehensive Plan to change the land use designation **from Commercial to Single Family Residential (sewered)**.

Note: The Comprehensive Plan has commercial at both the southwest and the southeast intersection of Midway Rd and Lake Park Rd.

Staff recommends approval of the comprehensive plan amendment.

---

**Budget Impacts:**

None

---

**Recommended Action:**

Motion to approve the Comprehensive Plan Amendment for Parcel No. 43838 at intersection of Midway and Lake Park Road.

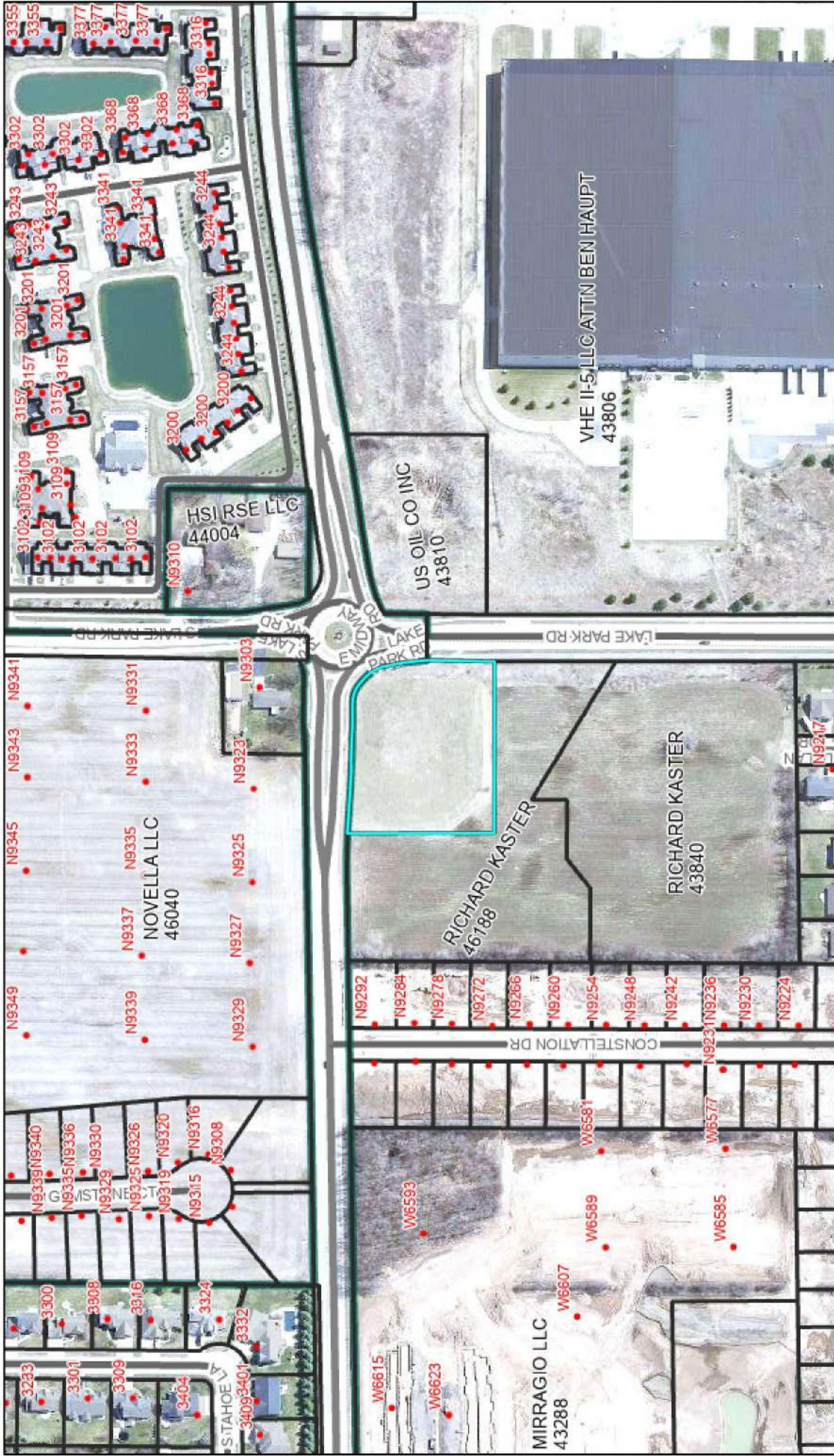
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**Attachments:**

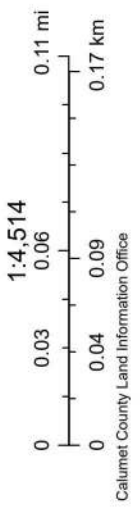
- [Aerial Map Comp Plan Van 43838.pdf](#)
- [Comp Plan Vans 43838 Future\\_Land\\_Use\\_Map.pdf](#)
- [Decision Letter.pdf](#)
- [Email from owner.pdf](#)
- [Comp Plan Vans 43838 Prelim Plat GreenMeadows.pdf](#)



# ArcGIS Web Map



12/5/2023, 9:34:15 AM



- Parcels
  - Address Point
  - County Boundary
  - Trail
  - Building Footprint
  - Calumet Roads Cartographic
  - City Streets
  - Municipal Boundary
  - County Highways
  - Local Roads
  - City Streets
  - City Boundary
  - Village Boundary
  - City Streets
- Calumet County 2021 Orthophoto
- Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3



43838

Show search results for 43838

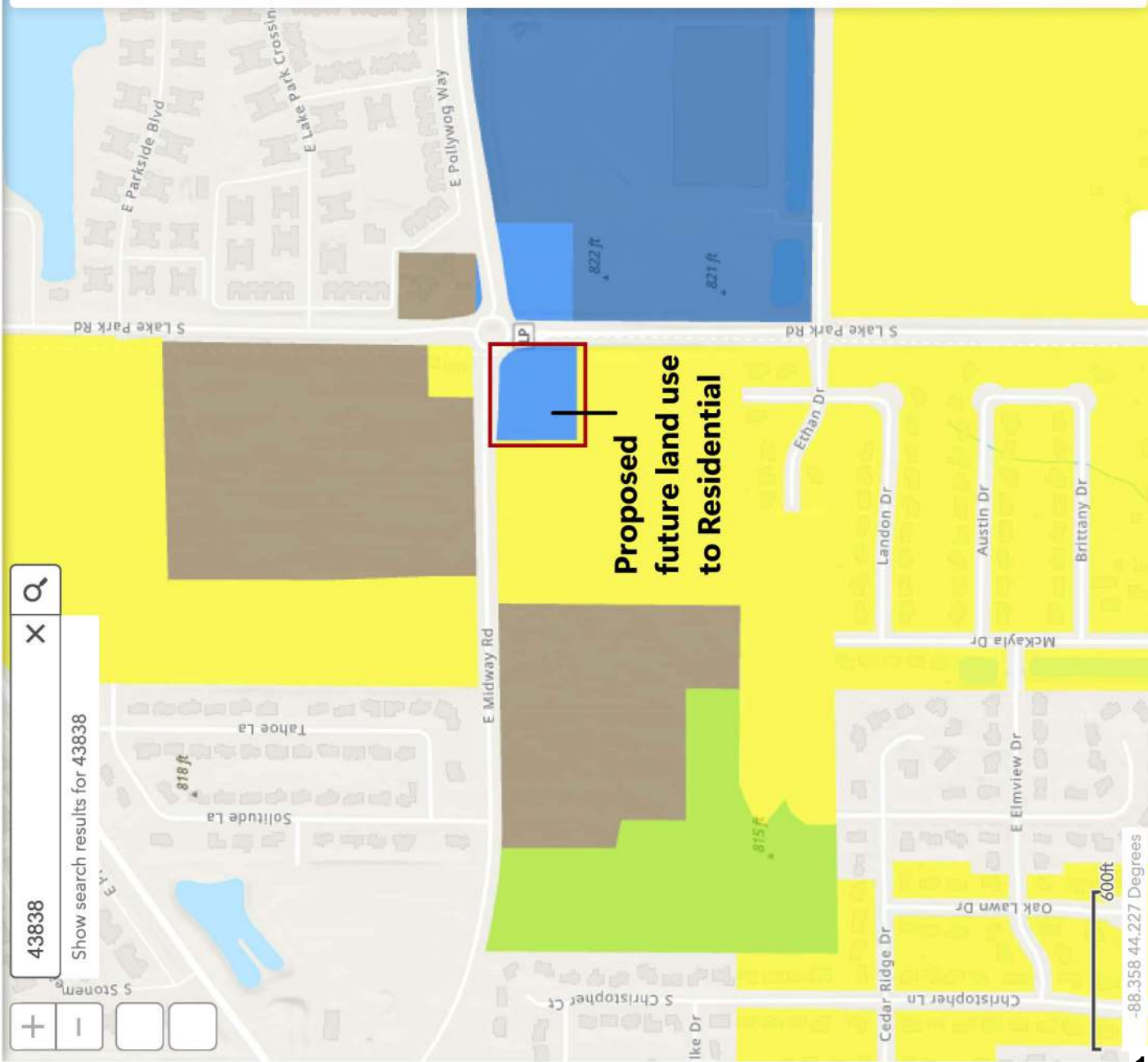


## Legend

### HarrisonLandUse

Harrison Land Use

- Agricultural, Vacant, Undeveloped
- Farmstead Homes
- Commercial
- Industrial
- Mixed Use
- Public/Institutional
- Single Family Residential (sewered)
- Single Family Residential (transitional)
- Single Family Residential (unsewered)
- Mixed Single Family & Two Family Residential
- Two Family Residential
- Multi-family Residential
- Mobile Home Park
- Utilities/Quarries
- Parks and Recreation
- Special Ag/Nurseries
- Wetlands
- Woodlands
- Private Rd
- ROW



**Proposed  
future land use  
to Residential**

600ft  
-88.358 44.227 Degrees

June 30, 2022

Richard Kaster (via email: nrkaster@yahoo.com)  
Green Meadows Development, LLC  
4300 N. Pine Tree Road  
Hobart, WI 54155

RE: Village Board Decision Letter – Comprehensive Plan - Rezone – Preliminary Plat –  
Green Meadows Subdivision - Lake Park Road

This letter is to inform you that on June 28, 2022 the Village Board approved your Comprehensive Plan Amendment from Multi-Family Residential to Single-Family Residential (sewered). The Village Board also approved your Zoning Map Amendment request from Multi-Family Residential [MF] to Single Family Residential (Traditional) [RS-2]. Lastly, the Village Board also approved your Preliminary Plat/Concept with the following conditions:

1. Approval of a Comprehensive Plan amendment to Single Family Residential.
2. Approval of Rezoning from Multi-Family (RM) to Single Family (Traditional) RS-2.
3. Wetland permits must be obtained from the Wisconsin Department of Natural Resources (WDNR)
4. Sidewalks with curb and gutter must be constructed.
5. Right of way of 66' is preferred.
6. Street Plans must be approved by the Village Public Works.
7. Utility Plans must be approved by the Village Utilities.
8. Should consist of 30' storm water easements.
9. The project shall comply with all other local, state, and federal requirements.

If you have any questions, please contact me at 920.989.1062 or email me at mmommaerts@harrison-wi.org.

Sincerely,



Mark J. Mommaerts, AICP  
Assistant Village Manager

cc: Jim Sehloff, Davel Engineering (via email: Jim@davel.pro)

## Josh Sherman

---

**From:** Tbonebruce <tbonebruce@aol.com>  
**Sent:** Monday, November 20, 2023 2:50 PM  
**To:** Josh Sherman  
**Cc:** jamesbmahn@aol.com  
**Subject:** Rezoning request.

Hi Josh,

Thanks for your letter of Nov.7 about the meeting on Dec.12. I am the sole member of Two-O-One Investment Properties LLC that owns the small parcel currently zoned CN. I support the rezoning request being made to RS-2.

I believe incorporating my parcel with the larger RS-2 parcel will make the best use of the property. I will not be able to attend the meetings in person. Please pass my comment in support of rezoning to the board for their consideration.

Sincerely,

Bruce Reines  
920-858-5797

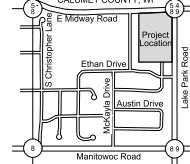


# Preliminary Plat of Green Meadows on Lake Park

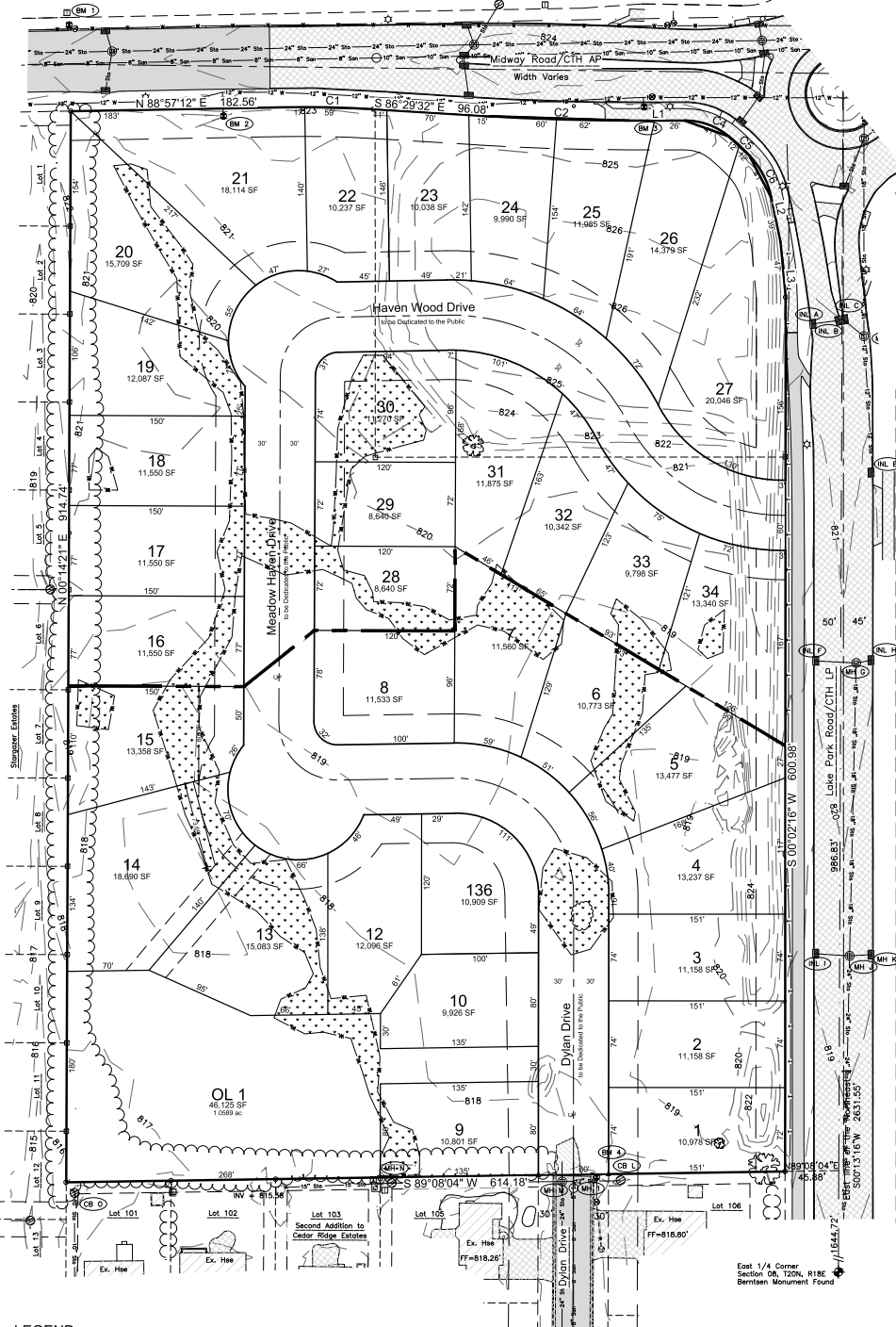
Part Lots 1 and 2 of Certified Survey Map 2524 located in the Northeast 1/4 of the Northeast 1/4 of Section 08,  
Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

## LOCATION MAP

NE 1/4 SEC 8, T 20 N, R 18 E,  
VILLAGE OF HARRISON,  
CALUMET COUNTY, WI



Bearings are referenced to the East line of the  
Northeast 1/4, Section 30, T20N, R17E,  
assumed to bear N00°03'40" W, base on the  
Wisconsin County Coordinate System.



### Storm Structures

| Structure # | Rim    | Inv     | Size | Material | Direction |
|-------------|--------|---------|------|----------|-----------|
| INL A       | 821.60 | 817.85  | 12'  | PVC      | E         |
| INL B       | 822.00 | 817.70  | 12'  | PVC      | W         |
|             |        | 817.75  | 12'  | PVC      | E         |
| INL C       | 821.78 | 817.47  | 12'  | PVC      | SE        |
|             |        | 817.66  | 12'  | PVC      | W         |
| MH D        | 821.65 | #VALUE! | 12'  | PVC      | S         |
|             |        | 814.97  | 18"  | RCP      | N         |
|             |        | 815.05  | 12"  | PVC      | NW        |
| INL E       | 820.68 | 817.19  | 12'  | PVC      | W         |
| INL F       | 820.10 | 815.62  | 12'  | RCP      | E         |
| MH G        | 820.44 | 814.40  | 18"  | RCP      | S         |
|             |        | 815.01  | 12'  | RCP      | E         |
|             |        | 815.05  | 12'  | RCP      | W         |
| INL H       | 820.16 | 815.81  | 12'  | RCP      | W         |
| INL I       | 819.10 | 814.59  | 12'  | RCP      | E         |
| MH J        | 819.53 | 812.94  | 24"  | RCP      | S         |
|             |        | #VALUE! | 24"  | RCP      | N         |
| INL K       | 819.15 | 814.63  | 12'  | RCP      | W         |
| CB L        | 816.88 | 813.18  | 12"  | PVC      | W         |
| MH M        | 816.87 | 811.13  | 24"  | RCP      | S         |
|             |        | #VALUE! | 24"  | RCP      | N         |
|             |        | 811.11  | 15"  | PVC      | W         |
| CB N        | 816.45 | 812.20  | 15"  | PVC      | E         |
|             |        | 812.35  | 15"  | PVC      | W         |
| CB O        | 815.55 | 812.12  | 10"  | PVC      | S         |

### Sanitary Structures

| Structure # | Rim    | Inv    | Size | Material | Direction |
|-------------|--------|--------|------|----------|-----------|
| MH 1        | 817.03 | 801.16 | 8"   | PVC      | N         |
|             |        | 801.30 | 8"   | PVC      | S         |

### BENCHMARK (NAD 1983)

| Mark | Coordinates (Easting, Northing) | Height |
|------|---------------------------------|--------|
| BM 1 | 13,237.50                       | 768.50 |
| BM 2 | 11,168.50                       | 829.02 |
| BM 3 | 11,168.50                       | 829.02 |
| BM 4 | 11,168.50                       | 829.02 |

### SUPPLEMENTARY DATA

Total Area = 553,338 SF 12.7029 acres  
 R/W Area = 90,999 SF 2.0890 acres  
 Net Area = 462,339 SF 10.6138 acres  
 Number of Lots = 34 Lots 1 Outlot  
 Average lot size = 11,000 SF  
 Typical lot dimension = 70x150'  
 Lineal feet of street = 1,452 LF  
 Existing zoning = Multi-Family/Commercial  
 Proposed zoning = SR2

Approving Authorities  
 Village of Harrison  
 Objecting Authorities  
 Department of Administration  
 Calumet County

NOTES  
 Utility and Drainage Easements  
 will be shown on Final Plat

### LEGEND

|        |                         |                                    |                     |
|--------|-------------------------|------------------------------------|---------------------|
| — CATV | Underground Cable TV    | ○ Sanitary MH / Tank / Base        | □ CATV Pedestal     |
| — FO   | Underground Fiber Optic | ○ Clean Out / Curb Stop / Pull Box | □ Gas Regulator     |
| — OE   | Overhead Electric Lines | ○ Storm Manhole                    | □ Railroad Signal   |
| — UG   | Utility Guy Wire        | ○ Inlet                            | □ Sign              |
| — S    | Sanitary Sewer          | ○ Catch Basin / Yard Drain         | □ Tower / Silo      |
| — SW   | Storm Sewer             | ○ Water MH / Wall                  | □ Post / Guard Post |
| — E    | Electric                | ○ Hydrant                          | □ Satellite Dish    |
| — G    | Underground Gas Line    | ○ Utility Valve                    | □ Large Rock        |
| — T    | Underground Telephone   | ○ Utility Meter                    | □ Flag Pole         |
| — W    | Water Main              | ○ Light Pole / Signal              | □ Deciduous Tree    |
| — F    | Fence - Steel           | ○ Guy Wire                         | □ Coniferous Tree   |
| — W    | Fence - Wood            | ○ Electric Pedestal                | □ Bush / Hedge      |
| — T    | Trunkline               | ○ Electric Transformer             | □ Stamp             |
| — I    | Index Contour           | ○ Air Conditioner                  | □ Soil Boring       |
| — M    | Intermediate Contour    | ○ Telephone Pedestal               | □ Benchmark         |
| — D    | Deeded Wetlands         | ○ Telephone Manhole                | □ Asphalt Pavement  |
|        |                         | ○ Ex Spot Elevation                | □ Concrete Pavement |
|        |                         |                                    | □ Gravel            |

### CURVE TABLE

| Curve | Radius  | Chord Direction | Chord Length | Arc Length | Central Angle | Tangent Bearing-In | Tangent Bearing-Out |
|-------|---------|-----------------|--------------|------------|---------------|--------------------|---------------------|
| C1    | 358.50  | S 88°14'53" E   | 58.74'       | 58.75'     | 37°30'42"     | N 88°29'48" E      | S 88°29'32" E       |
| C2    | 2043.50 | S 89°03'40" E   | 62.24'       | 62.24'     | 1°44'43"      | S 88°11'19" E      | S 89°56'01" E       |
| C3    | 594.50  | S 79°20'40" E   | 39.61'       | 40.70'     | 30°11'41"     | S 89°56'01" E      | S 90°44'20" E       |
| C4    | 184.50  | S 45°06'24" E   | 12.08'       | 12.08'     | 3°45'00"      | S 46°58'50" E      | S 43°13'53" E       |
| C5    | 74.50   | S 27°31'52" E   | 40.32'       | 40.83'     | 31°24'02"     | S 43°13'53" E      | S 11°49'51" E       |

### LINE TABLE

| Line | Bearing       | Length |
|------|---------------|--------|
| L1   | S 89°56'01" E | 25.74' |
| L2   | S 11°49'52" E | 38.82' |
| L3   | S 03°22'28" E | 47.34' |

### SURVEYOR'S CERTIFICATE

I, James R. Sehoff, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the Village of Harrison.

James R. Sehoff, P.L.S. No. S-2692 Date



**DAVEL ENGINEERING &  
ENVIRONMENTAL, INC.**  
Civil Engineers and Land Surveyors  
1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1668 Fax: 920-441-0804  
www.davel.com

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File: 7098P04.dwg  
Date: 05/03/2022  
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Sheet: 1 of 1

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**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Ordinance V23-14, Ordinance Amending the Official Zoning Map - Request by Van's Realty & Construction – Parcel 43838.

---

**Issue:**

Should the Village Board approve the Ordinance amending the official zoning map?

---

**Background and Additional Information:**

.The applicant is proposing to rezone **from Neighborhood Commercial [CN] to Single-Family Residential (Traditional) [RS-2]**.

The Plan Commission and Village Board approved the Preliminary Plat in June 2022. This approval included the following conditions:

1. Approval of a Comprehensive Plan amendment to Single Family Residential.
2. Approval of Rezoning from Multi-Family (RM) to Single Family (Traditional) RS-2.

The proposed rezoning location currently does not have an access off of Midway Rd or Lake Park Rd and may compromise future development of this site. Calumet County controls the access points off of Midway Rd.

Staff recommends approval of the rezone amendment.

---

**Budget Impacts:**

None

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**Recommended Action:**

Motion to approve Ordinance V23-14, amending the Official Zoning Map for Parcel 43838.

---

**Attachments:**

- [V23-14 Zoning Map Amendment - Green Meadows on Lake Park\\_.pdf](#)
- [Rezone-Exhibit.pdf](#)
- [Zoning\\_Map Green Meadows.pdf](#)

**ORDINANCE V23-14**

**AN ORDINANCE AMENDING THE VILLAGE OF HARRISON  
OFFICIAL ZONING MAP.** (Green Meadows, Midway Rd & Lake Park Rd, Parcel 43838)

**WHEREAS**, a public hearing on the zoning map amendment was held by the Harrison Plan Commission on December 12, 2023; and

**WHEREAS**, the Plan Commission found the proposed zoning map amendment to be consistent with the Comprehensive Plan; and

**WHEREAS**, the Plan Commission recommended approval of the zoning map amendment.

**THEREFORE, BE IT ORDAINED**, by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, that Article IV of the Village of Harrison Zoning Ordinance pertaining to zoning districts, and the map therein described, is hereby amended by rezoning the below described properties from Neighborhood Commercial [CN] to Single-Family Residential (Traditional) [RS-2].

Land contained wholly within Parcel No. 43838 and specifically described as:

All of Lot 1 Certified Survey Map 2524, Recorded as Document No 344340, located in the Northeast ¼ of the Northeast 1/4, Section 8, T20N, R18E, Village of Harrison, Calumet County.

Subject to all easements and restrictions of record.

**EFFECT.** This ordinance shall be in force and effect upon passage as provided by law. Upon passage, the Village zoning administrator is authorized and directed to make necessary changes to the official zoning map of the Village of Harrison, all in accordance with this Ordinance.

Introduced, Approved, and Adopted by the Village Board of the Village of Harrison on this 19<sup>th</sup> day of December 2023.

---

Allison Blackmer, Village President

---

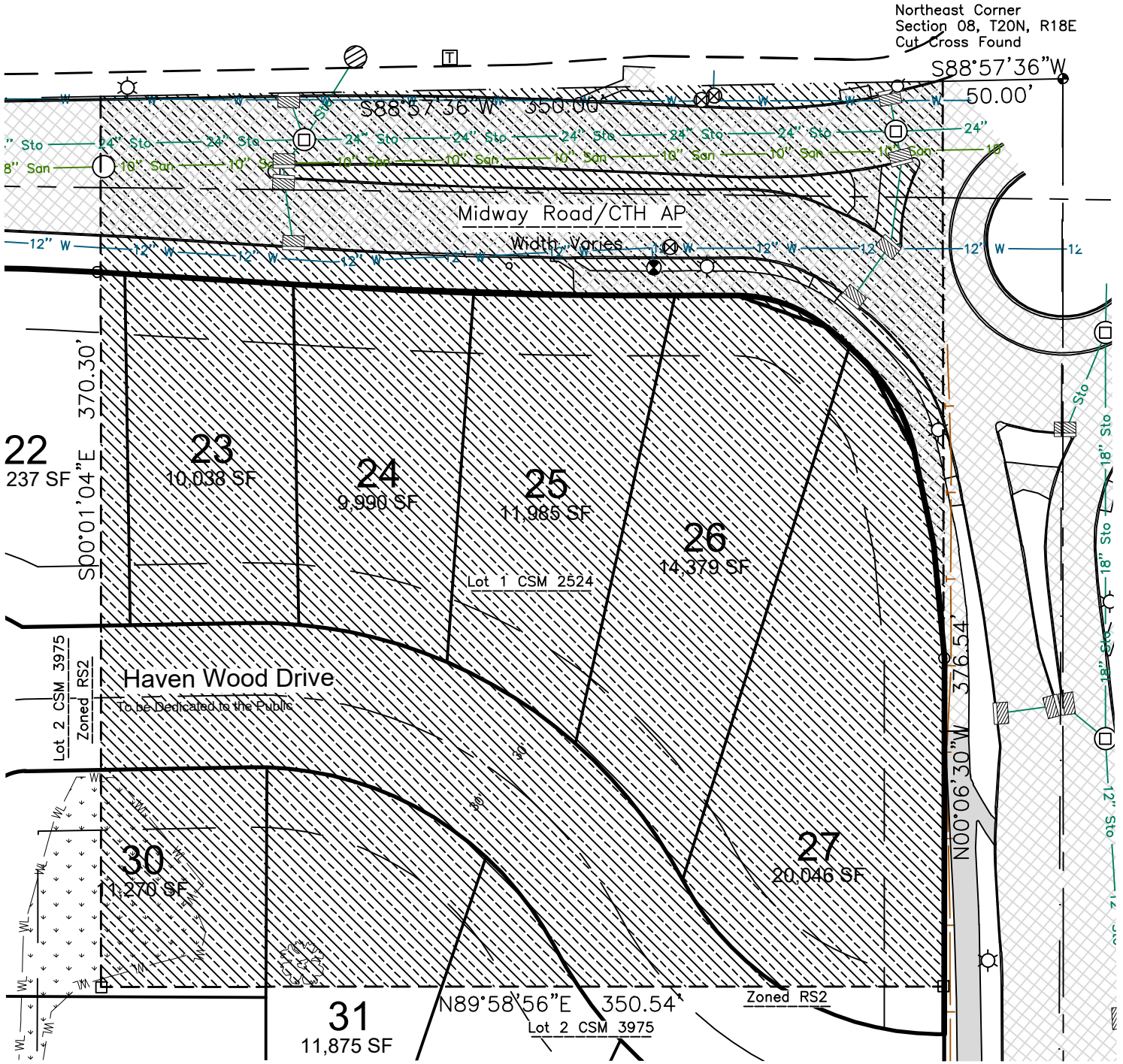
Attest: Vicki L. Tessen, Village Clerk

Recorded Vote: \_\_\_\_ For \_\_\_\_ Against

# Rezoning Exhibit

Lots 1 of Certified Survey Map 2524, all located in the Northeast 1/4 of the Northeast 1/4 of Section 08, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

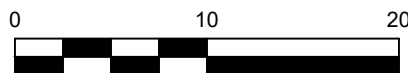
 Rezoning Area



Northeast Corner  
Section 08, T20N, R18E  
Cut Cross Found

### Note

Lots and right of way shown on this map are per the approved preliminary plat for "Green Meadows on Lake Park". Said approval required Lot 1 of CSM 2524 to be rezoned prior to submittal of final plat.



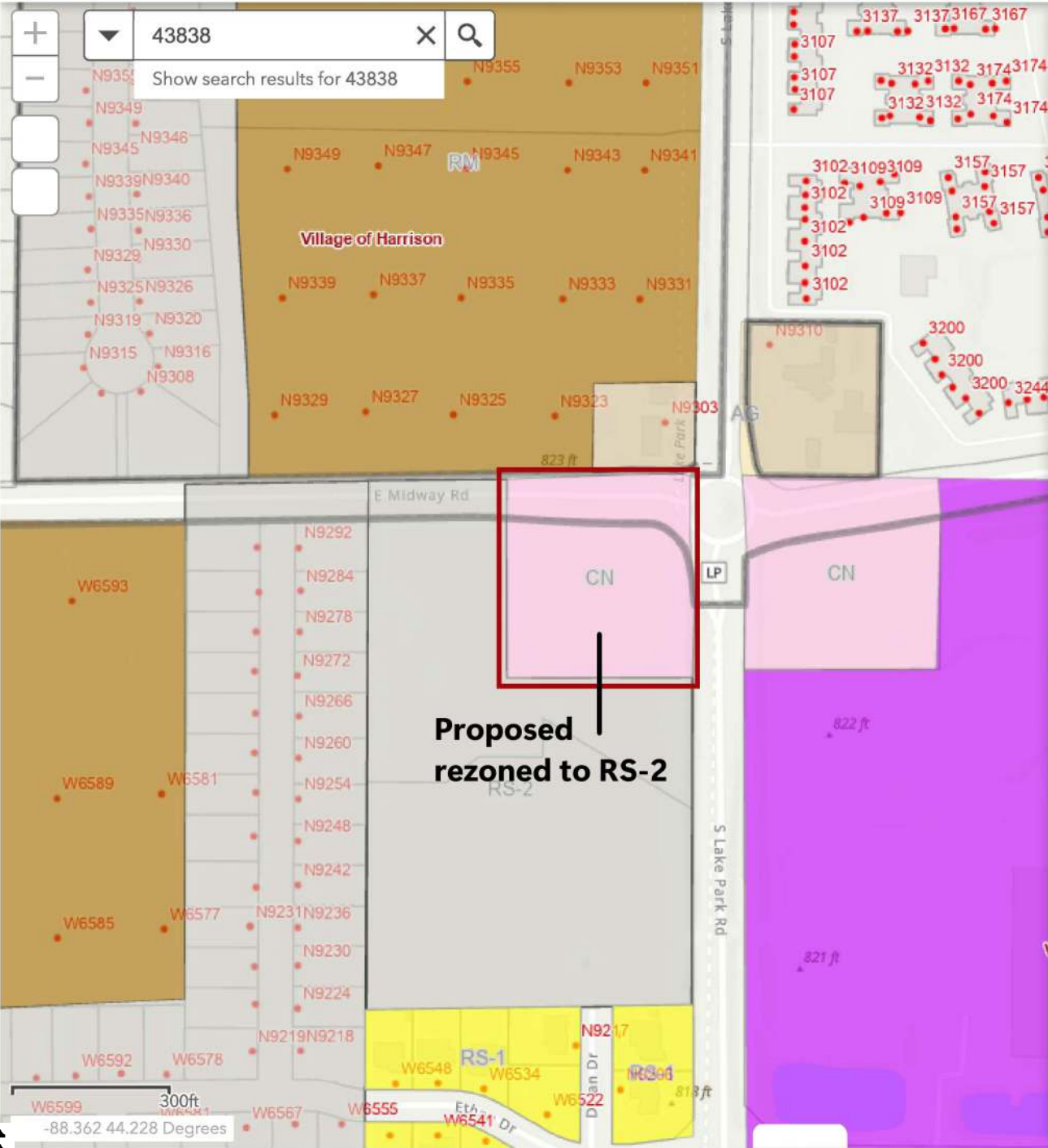
File: 7098Rezone.dwg  
Date: 10/19/2023  
Drafted By: Jim  
Sheet: Exhibit



**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1866 Fax: 920-441-0804  
www.davel.pro





### Legend

- Rural Character District
  - Conservancy District
- #### Zoning Village of Harrison
- General Agriculture
  - Rural Residential
  - Single Family Residential (Suburban)
  - Single Family Residential (Traditional)
  - Two Family Residential
  - Multiple Family Residential
  - Neighborhood Commercial
  - Office and Retail Commercial
  - Community Commercial
  - Business Park
  - Industrial and Manufacturing
  - Natural and Conservancy
  - Shoreland Overlay
  - Shoreland-Wetland Overlay
  - Planned Development Overlay
  - <Null>

#### Zoning Township of Brothertown

- Exclusive Agricultural
- General Agriculture
- Heartland
- Mixed Use Commercial
- Recreational Commercial
- Single Family Residential - 20,000
- Wetland

### County Zoning

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Ordinance V23-13, Amending Article 117-II Administration, Section 117-30, Administration for the Village of Harrison, Wisconsin.

---

**Issue:**

Should the Village Board amend Ordinance Article 117-II Administration related to who can issue citations for zoning and nuisance issues within the Village of Harrison?

---

**Background and Additional Information:**

The zoning section of the ordinance references the Building Inspector as having authority to issue citations under this section. Given that the Building Inspector is a contracted position, a change to allow the Calumet County Sheriff's office to assist with issuing citation is warranted. Village staff has met with the Lt. Tenor and they are supported of assisting with this provided proper documentation is provided prior by Village staff.

---

**Budget Impacts:**

None

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**Recommended Action:**

Motion to approve Ordinance V23-13, Amending Article 11-II Administration Section 117-30.

---

**Attachments:**

- [Ordinance V23-13.pdf](#)

**ORDINANCE V23-13**

**AN ORDINANCE AMENDING ARTICLE 117-II ADMINISTRATION, SECTION 117-30  
ADMINISTRATION FOR THE VILLAGE OF HARRISON, WISCONSIN**

**WHEREAS**, the Village desires to modify the administrative section of the zoning code to allow the Calumet County Sheriff’s Department to issue citations as needed to reach compliance on zoning and nuisance related matters, and

**WHEREAS**, currently Section 117-30 1. (4.) allows the Building Inspector to issue citations for violations of this chapter. Due to the Building Inspector being a contracted part-time position, the Village desires to have a full-time person available to issue citations at needed;

**WHEREAS**, Village staff will continue to investigate zoning and nuisance related issues and issue notices of the violations, however should issuance of a citation be warranted, Village staff will refer these to the Calumet County Sheriff’s office.

**NOW THEREFORE**, the Village Board of the Village of Harrison, Wisconsin, does hereby adopt the following ordinance.

**117-30 ADMINISTRATION 1. (10)**

Modify 1.(10) to read “Calumet County Sheriff’s Department shall issue all citations for violations of this chapter and enforce all orders of the zoning board of appeals.”

Remove language in Section 117-30 Building Inspector (4) “.....to issue citations for violations of this chapter.”

**EFFECT.** This ordinance shall be in force and effect upon passage and publication as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 28<sup>th</sup> day of November, 2023.

---

Allison Blackmer, Village President

---

Attest: Vicki Tessen, Village Clerk

---

**VILLAGE BOARD MEETING**

---

**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Developer's Agreement with Crossroads Development, LLC.

---

**Issue:**

Should the Village Board approve the Developer's Agreement with Crossroads Development, LLC?

---

**Background and Additional Information:**

The Village Board approved the Preliminary Plat for Crossroads Development, LLC at STH 55 and Friendship Drive at their November meeting. The attached developer's agreement follows the Village's developer agreement with the following additions:

1. Includes the installation of sidewalks and are to be installed as part of the final road construction.
2. No trails are planned.
3. Park Land In Lieu fee has been removed since this a commercial subdivision.
4. Sanitary Sewer (Section E) includes extending sanitary sewer under STH 55 at location approved by Darboy Sanitary District and paid for by Darboy Sanitary
5. Also includes the utility extension across STH 55 at Darboy Sanitary District expense.
6. Requires Developer to install streets lights installed by WE Energies at the Intersections and maintained long-term by the Village.
7. Includes Developer paying for and providing street signs to DPW to install.
8. Includes language about recording the document at the developer's expense.

The amount of the letter of credit on page 8 needs to be added yet.

This agreement has been reviewed by the Village Attorney. The agreement has been provided to the Developer and staff has not received comments back yet, but given that this is a commercial development, Village staff wanted to give the Village Board a chance to review the agreement and provide any additional comments if needed. If the changes from the Developer are substantial, the agreement would be brought back to the January Board meeting.

---

**Budget Impacts:**

None

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**Recommended Action:**

Motion to approve the developer's agreement with Crossroads Developer's Agreement.

---

**Attachments:**

- [Crossroads Development, LLC.pdf](#)



**COMMERCIAL SUBDIVISION DEVELOPMENT AGREEMENT  
CROSSROADS LAND DEVELOPMENT, LLC**

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between Crossroads Land Development, LLC, hereinafter called “Subdivider”, and the Village of Harrison, a municipal corporation of the State of Wisconsin, located in Calumet and Outagamie counties, hereinafter called “Village”.

WHEREAS, Subdivider is the owner of approximately 24.32-acres of land in the Village, said land being referred to as “Cross Roads” described as:

*Part of Lot 2 of Certified Survey Map No. 3334 and Part of the Fractional Southwest ¼ of the Northwest ¼ of the Northwest ¼ and Part of the Fractional Northwest ¼ of the Northwest ¼ of Section 06, Township 20 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin.*

WHEREAS, Subdivider desires to subdivide and develop said lands;

WHEREAS, said lands are presently zoned or planned to be zoned as **Office and Retail Commercial (COR)** which permits the above development; and

WHEREAS, the Plan Commission has recommended to the Village Board that the proposed commercial subdivision of the above-described lands be given final approval when the final plat thereof has been presented to the Village Board on the condition that the Subdivider enter into an agreement with the Village relative to the manner and method by which said lands are to be developed; and

WHEREAS, the Subdivider agrees to develop said land as herein described in accordance with this Agreement and in accordance with all of the ordinances and regulations of the Village of Harrison; and

WHEREAS, the developer/subdivider assures the Village and shall on the plat acknowledge: “The owner/subdivider has no notice or knowledge of any environmental problems (the existence of hazardous or toxic substances) of any sort on the property being transferred. The owner/subdivider understands that it will pay for any costs to remediate any environmental problems encountered during construction of any of the public improvements required by the Village on the plat in the Developer’s Agreement. The owner/subdivider understand that they shall be individually responsible for any environmental problems found on the land, transferred to the Village on the Plat of Survey or Certified Survey Map during the construction of roads or other dedications and agree to hold the Village harmless until construction, installation or grading is complete.”; and

WHEREAS, the Village and Subdivider agree that the required dedications for surface water drainage and detention shall be dedicated with the plat acceptance, but shall be constructed by the developer as specified. Security for performance of the construction shall be secured by letter of credit or escrow. Security for performance shall not be released in full or in part, at the discretion of the Village, until performance is complete and sufficient development of the subdivision has occurred to satisfy the Village that further development related impairment or damage of surface water structures will not occur.

NOW, THEREFORE, in consideration of the forgoing recitals, which are adopted and incorporated by reference as if set forth in the body of this Agreement, and in consideration of the

granting of approval of a final plat for **Crossroads** by the Village Board, the Subdivider does hereby agree as follows:

## **SECTION 1 – IMPROVEMENTS**

All public improvements shall be in accordance with the Village of Harrison Standards and Specifications as established in the *Standard Specifications Manual*, Darboy Sanitary District *Standard Specification for Sanitary Sewer and Water Main Construction*, the Land Division Ordinance, and all other ordinances for the Village of Harrison. All plans and specifications for the public improvements must be approved by the Village Engineer, Darboy Sanitary District, and Public Works Department prior to proceeding with construction.

### **A. ROADS AND STREETS      The Subdivider hereby agrees:**

To furnish, construct, grade and surface all roads and streets in the subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village.

The Village has given consideration to the installation required and completion dates shall hereinafter be established and specified below. The completion dates are based upon the developer's installation in accordance with the land division ordinance and the **FINAL** plan specifications and drawings approved by the Village.

*All street construction, including but not limited to, sanitary sewer, watermain, storm sewer and associated laterals, subgrade, gravel base, and 1½" temporary asphalt binder shall be inspected by the Village/Darboy Sanitary District, or their designee, in accordance with Section I, below.*

*When the Village of Harrison staff and the inspecting engineer confirm that all Village standards and requirements have been met, the Village Board will take action respectively, to accept the listed roads and agreed-upon dedications to the public provided all items on the "Commercial and Residential Subdivision Final Acceptance Application and Checklist" have been completed (see Exhibits). Acceptance of a gravel road may only occur after the subgrade, gravel, and 1½" temporary asphalt binder (35 foot width) has been installed and inspected and certified as in accordance with Village standards by the Village, all utilities (sanitary sewer, water, storm sewer, gas, electric, cable/phone, etc.) have been installed, and all terraces and primary drainage swales and ditches have been graded, seeded, and mulched and inspected by the Village/Darboy Sanitary District and certified as in accordance with Village standards by Village staff. When approved, the roads will settle for a period not less than two (2) freeze/thaw cycles but no more than three (3) years after acceptance by the Village Board. Exhibit B includes the Typical Cross Section for more information.*

*During the specified time period, the curb and gutter shall be installed, the 4-inch asphalt paving lift completed, and sidewalks and/or trails installed. The Subdivider shall be responsible for the construction and financing of the curb and gutter, asphalt paving, and sidewalk and/or trail construction. All shall be installed on a per lot basis unless otherwise approved by the Public Works Department.*

*All prospective costs for construction of the curb and gutter, the asphalt paving, and sidewalks and/or trails shall be held in escrow. In the alternative to holding cash in escrow, if approved by the Village, the Subdivider may provide security in the form of a Performance Bond, Letter of Credit, or Cash Escrow, payable to the Village of Harrison. If Subdivider elects to provide*

*security in lieu of (or in addition to) cash in escrow, any proposed security instrument must be provided to Village staff for review and approval in the Village’s absolute discretion.*

Any variation to the proposed schedule of the improvements as set forth in the agreement below may be extended in the discretion of Village staff where requests are made by the Subdivider for construction during periods within the determination of the Public Works Department and the Village’s Engineer, require extension of time periods to assure the Village that the improvements will not suffer from premature degeneration as a result of said construction.

For new utility or street construction between November 15th and May 1st, Subdivider hereby provides an additional warranty period of three years beginning from the acceptance of the “gravel road”. Such warranty shall apply to all improvements in case of failure or premature degradation, as determined in the professional opinion of the Village engineer. Such warranty shall be secured by adequate cash in escrow, if approved by the Village, the Subdivider may provide security in the form of a Performance Bond, Letter of Credit or Cash Escrow, payable to the Village of Harrison. If Subdivider elects to provide security in lieu of (or in addition to) cash in escrow, any proposed security instrument must be provided to the Village staff for review and approval in the Village’s absolute discretion. The method and process of repair of such defects shall be determined by the Village engineer and/or the Public Works Department.

The schedule for construction shall be as follows:

| <b>Timeframe Record</b>                       |                    |
|---|--------------------|
| <b>Subdivision</b>                            | <b>Crossroads</b>  |
| Final Subdivision Approval                    | January 2024       |
| Sanitary, Water, and Storm Sewers             | Winter/Spring 2024 |
| Utilities (Gas, Electric, Phone, Cable, etc.) | Spring 2024        |
| Grade & Gravel                                | Spring 2024        |
| Terraces                                      | Spring/Summer 2024 |
| 1½” Temporary Asphalt Binder                  | Spring/Summer 2024 |
| Landscape Berm with Plantings                 | NA                 |
| Concrete Mountable Curb & Gutter              | Summer/Fall 2026   |
| 4” Asphalt Pavement                           | Summer/Fall 2026   |
| Sidewalks/Trails                              | Summer/Fall 2026   |

If 80% of the property owners of the subdivision request an earlier timeframe for curb & gutter, asphalt pavement, and sidewalks/trails to be installed, the Village Board may review such request, and approve in the Village’s discretion.

**B. CURB AND GUTTER**            The **Subdivider** hereby agrees:

1. To furnish, construct and install curb and gutter in accordance with the final plat, plans, specifications and drawings attached hereto as Exhibit “A” and to complete said installation as set forth in the schedule above.

**C. SIDEWALKS** The **Subdivider** hereby agrees:

1. To furnish, construct and install concrete sidewalks in accordance with the plat, plans, specifications and drawings and to complete said installation as set forth in the schedule above. Sidewalks are to be constructed on both sides of the street. All sidewalks are to be installed as part of the final road construction in accordance with the table above.

**D. TRAILS** The **Subdivider** hereby agrees:

1. None are proposed.

**E. SANITARY SEWER** The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide a complete sewerage system throughout the entire subdivision, all in accordance with the plat plans, specifications and drawings *as per the requirements of Darboy Sanitary District* and the *Standard Specifications Manual* for the Village of Harrison.
2. To install separate sanitary sewer laterals twelve (12') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual* for Darboy Sanitary District and the Village of Harrison.
3. The sanitary sewer system will not be accepted until the sanitary sewers have been installed and tested in accordance with *Darboy Sanitary District* specifications on file with the Department of Natural Resources and the Subdivider's plan specifications as approved by *Darboy Sanitary District* and the Village's Engineer.
4. Subdivider shall also extend the sanitary sewer under STH 55, location determined by Darboy Sanitary District/Utility Engineer. Costs associated with extension under STH 55 shall be covered by the Darboy Sanitary District and agreed upon prior to construction commencing. Darboy Sanitary District often pays for such extensions, but it is Subdivider's responsibility to make satisfactory arrangements with Darboy Sanitary District.

**F. WATER** The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide a complete water distribution system throughout the entire subdivision, all in accordance with the plat, plans, specifications and drawings *as per the requirements of the Darboy Sanitary District* and the *Standard Specifications Manual* for the Village of Harrison.
2. To install separate water laterals twelve (12') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual* for *Darboy Sanitary District*.
3. The water distribution system will not be accepted until the water distribution system has been installed and tested in accordance with *Darboy Sanitary District* specifications on file with the Department of Natural Resources and Public Service Commission and the Subdivider's plans and specifications approved by the *Darboy Sanitary District*.
4. Subdivider shall also extend the water main under STH 55, location determined by Darboy Sanitary District/Utility Engineer. Costs associated with extension under STH 55

shall be covered by the Darboy Sanitary District and agreed upon prior to construction commencing.

**G. SURFACE WATER DRAINAGE** The **Subdivider** hereby agrees:

1. To furnish, construct, install and provide adequate facilities for storm and surface water drainage throughout the entire subdivision, all in accordance with the **FINAL** plat, plans, specifications and drawings approved by the Village and the Wisconsin Department of Natural Resources (WDNR) Post-Construction Performance Standards.
2. All stormwater management facility construction, including but not limited to, retention/detention ponds, primary drainage swales, and associated piping systems shall be inspected by an on-site inspector designated by the Village, before acceptance by the Village.
3. To install separate storm sewer laterals twelve (12') feet into each lot within the subdivision in accordance with the *Standard Specifications Manual* for the Village of Harrison.
4. The Village Board will not accept the storm and surface water drainage improvements until the same have been installed and tested in accordance with the Village's specifications and the Subdivider's plans and specifications approved by the Village. The storm water and surface water drainage improvements shall be completed before a release of the performance guarantee specified by this agreement.

**H. EROSION CONTROL** The **Subdivider** hereby agrees:

1. To install silt fence at the right-of-way line or install erosion matting within the right-of-way along all streets in the **FINAL** plat prior to acceptance of the street(s) in a graveled state. Silt fence or erosion matting to be installed in accordance with the WDNR Technical Standards.
2. Maintain silt fence along the right-of-way line until all land disturbances have been stabilized in accordance with WDNR Technical Standards.
3. Maintain all other erosion control practices for stormwater management facilities, environmental protections, etc., in accordance with WDNR Technical Standards and Village of Harrison approved Erosion Control Plan.

**I. GRADING** The **Subdivider** hereby agrees:

1. To complete rough and fine grading along all primary drainage swales and ditches in the subdivision all in accordance with **FINAL** plat, plans specifications and drawings approved by the Village.
2. To complete rough grading along all property lines to the design grade.
3. To seed and establish a vegetative cover over all disturbed areas.

**J. LANDSCAPING RESTORATION** The **Subdivider** hereby agrees:

1. To preserve to the maximum extent possible existing trees, shrubbery, vines and grasses not actually lying within public roadways, easements, drainageways, building foundations sites, private driveways, solid absorption waste disposal areas, paths and trails by use of sound conservation practices. Darboy Sanitary District often pays for such extensions, but it is Subdivider's responsibility to make satisfactory arrangements with Darboy Sanitary District.
2. To remove and lawfully dispose of all destroyed trees, brush, tree trunks, shrubs and other natural growth and all rubbish.
3. To provide topsoil, seed, fertilizer and mulch and/or erosion mat for primary drainage swales and ditches and seed fertilizer and mulch for terrace areas in order to provide permanent growth of grass prior to acceptance of the street(s) in a graveled state.
4. To provide a growth of grass and warranty for washouts or other destruction of the drainage plan structures.

**K. LANDSCAPE BERMS** The **Subdivider** hereby agrees:

1. None are proposed.

**L. INSPECTIONS** The **Subdivider** hereby agrees:

1. To allow for the Village, or a third party selected by the Village, to inspect all improvements for the purpose of ensuring compliance with the *Standard Specifications Manual* for the Village of Harrison and Darboy Sanitary District and this Agreement.
2. To pay for all costs associated with the inspection of improvements within the subdivision development. Cost of Village inspections to be billed at the following rates: \$52 per hour for Engineering Technician (Field Inspector), \$59 per hour for Public Works Lead Foreman, and \$69 per hour for Operator, plus actual costs for incidental items, such as equipment, mileage, etc.
3. Costs of third-party inspectors for Darboy Sanitary District and the Village of Harrison to be billed at actual costs to the Village.

**M. PAYMENT IN LIEU OF PARKLAND** The **Subdivider** hereby agrees:

1. No fee is required.

**N. STREET LIGHTS** The **Subdivider** hereby agrees:

1. To pay the cost to purchase and install LED street lighting (pole and cobra head fixture) as provided by We Energies at all intersections within the Subdivision. The Village shall approve the type, specification, and location of the street lighting. All street lighting shall be completed to the satisfaction of the Village and not used until after the Village's final acceptance.

**O. STREET/TRAFFIC SIGNS** The **Subdivider** hereby agrees:

1. Street/Traffic signs shall be installed by the Village, at the Developer's sole expense at an estimated amount of \$1,500.

**SECTION II – MISCELLANEOUS REQUIREMENTS**

- A. Survey Monuments. The Subdivider hereby agrees to properly place and install all survey or other monuments required by statute and ordinance.
- B. Grade. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner, the final signed plan set showing the finished grade at each lot corner.
- C. Plans. The Subdivider hereby agrees to furnish to the Village Engineer and/or Planner all plans and specifications identified in the Land Division Ordinance of the Village of Harrison.
- D. Compliance with Ordinances and Statutes. The Subdivider hereby agrees to comply with the requirements and provisions of all Village ordinances and state statutes.
- E. Record Drawings. The Subdivider agrees to provide the Village with grade sheets, asphalt mix records, and record drawings of the sanitary sewer, water main, storm sewer improvements, and streets showing location of all the appurtenances and features of the systems as required by the Village of Harrison Standard Specifications.
- F. Locations for Laterals or Other Improvements. If locates are necessary for any reason prior to final acceptance, the developer shall either provide adequate record drawings to the Village or the developer shall provide the field locates of utilities (such as laterals).
- G. Project Management of Construction Phase. The Subdivider and Subdivider Engineer shall project management the construction phase of the development. The Subdivider shall provide the Village and Darboy Sanitary District with the final plans for the development. The Subdivider shall provide shop drawings prior to construction commencing.

**SECTION III – PUBLIC IMPROVEMENT GUARANTEE**

- A. The Village will not sign the final plat until such improvement is guaranteed as listed in A(1).
  1. The Subdivider shall provide an irrevocable letter of credit, or cash escrow, together referred to as Financial Guarantee, of which the Village can draw from, for an amount equal to one hundred twenty percent (120%) of the cost of furnishing, constructing, installing, staking, inspecting and testing the improvement as required by this agreement. The amount shall include construction engineering costs, inspection, and shall be subject to final approval

by the Village. The improvements shall be guaranteed prior to the Village approving the final plat.

The Subdivider shall provide a copy of any proposed Financial Guarantee to the Village for review to ensure that it complies with the intent and requirements of this Agreement, and to ensure that any guarantor is reputable and creditworthy.

The Subdivider shall notify the Village a minimum of ninety (90) days prior to the expiration of the Financial Guarantee. The Subdivider shall cause the Financial Guarantee to automatically renew year after year until released fully by the Village. Failure to notify the Village in writing that the Financial Guarantee will expire will be deemed a violation of this Agreement and the Village Board shall have the authority to draw upon the Financial Guarantee at any time.

**That amount of the public improvements, as provided by the Subdivider's engineer, and verified by the Village engineer is \$ \_\_\_\_\_.**

A detail of the estimated cost shall be attached as Exhibit "B".

- B. The Subdivider shall furnish, construct, install, stake, inspect and test the improvement. The improvement shall be dedicated to and accepted by the Village prior to the Village approving any release of a public improvement guarantee.
- C. The Subdivider hereby agrees to guarantee the improvements described in Section I hereof against defects due to faulty materials or workmanship which appear within a period of two (2) years [or three (3) years if winter construction is utilized] from the date the final course of asphalt has been laid and shall pay for any damages resulting therefrom to Village property. The warranty shall be in the form of a letter of credit, or cash escrow in an amount sufficient, as approved by the Public Works Department and/or Village Engineer, to repair such defect. Repair of such defect shall be determined by the Public Works Department.
- D. As improvements required by this Agreement are completed, approved and accepted by the Village, the Subdivider may request a reduction of the public improvement guarantee based upon a demonstration that there exists no necessity for a guarantee in the full amount as originally required. Reductions in the amount of the public improvement guarantee shall be solely within the discretion of the Village Board and shall be made only upon recommendation by the Public Works Department and Village Engineer.
- E. That the public improvement guarantee provided hereunder shall in all respects require compliance with the land division ordinance and particularly the performance guarantee as required by Article IV entitled "Development Agreements".

#### **SECTION IV – BUILDING PERMITS**

- A. The Village will not allow building permits to be issued to any individual lot owner in the said subdivision until all improvements required herein have been dedicated to and accepted by the Village. The Village will perform no repair, maintenance or snow plowing upon said improvements until full acceptance of the roadways by the Village.



- B. Building permits may be issued by the Village upon all outstanding inspection and plan review fees or charges being paid and dedication acceptance and verification by the Village that the provisions of this Agreement have been complied with.
- C. The Village shall also require verification that all public improvements have been paid for in the form of Lien Waivers from all persons providing materials or performing work on the Public Improvements for which certification is sought, and upon recording of the final plat, provided that the Subdivider has filed a sufficient Financial Guarantee with the Village to cover the cost of remaining items. Should the Subdivider fail to complete any items pursuant to the terms of the agreement by the date set forth herein, the Village shall have the right through the Financial Guarantee provided by the Subdivider to complete the said improvement and the Village shall have unrestricted access to the Subdivider's land for said purpose.
- D. Further, in the event that during the construction of the improvements specified herein, it is determined by the Public Works Department, or Village's Engineer, that the Subdivider and/or its subcontractors installing said improvements have created a situation that is hazardous to the public and requires guarding improvement or repair, the Village may access the Subdivider's property for the purpose of making said repairs and any costs associated with the maintenance of roadways, filling of holes, removal of obstructions or other necessary work may be charged against the cash escrow or irrevocable letter of credit. The Public Works Department shall make an effort to notify the Subdivider of the situation. The Public Works Department and the Engineer in their judgment may determine the necessity of the repairs are urgent in nature and complete those repairs without notice to the Subdivider.
- E. Top of Foundation Elevation. The Subdivider agrees to provide the top of foundation elevation on all building permit requests to the Village of Harrison.

## **SECTION V – AMENDMENTS**

The Village Board and Subdivider by mutual consent may amend this Agreement at any regularly scheduled meeting of the Village Board of the Village of Harrison. The Village Board shall not, however, consent to an amendment until after having first received a recommendation from the Public Works Department and/or the Village's Engineer.

## **SECTION VI – RECORDING**

This agreement or a memorandum of this Agreement shall be recorded in the Office of Calumet County Register of Deeds at the cost of the Subdivider.

*The rest of this page left blank intentionally.*



EXHIBIT A

*Final Plat, Plans, and Drawings as approved by the Village.*

EXHIBIT B

*Engineer's Cost Estimate for Improvements.*

EXHIBIT C

*Financial Guarantee.*

EXHIBIT D

*Typical Cross Section of Roadway*

EXHIBIT E

*Oversizing Cost*

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Granting Conditional Occupancy to new homes constructed in Jewel Box Subdivision by Lexington Homes.

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**Issue:**

Should the Village Board approve granting of conditional occupancies for new homes in the Jewel Box Subdivision?

---

**Background and Additional Information:**

Lexington Homes developed Jewel Box Estates off Lake Park Road in the Village. During proof rolling of the new street it was determined that there soft areas that needed to be addressed. The developer's contractor removed these areas and added new subbase but ran out of the time to have the road completed before winter conditions.

Typically, the Village does not issue occupancy permits for new homes until the street construction per the developer's agreement is complete. The attached letter from the Developer indicates the work will be completed in Spring of 2024 and also requests a 120-day conditional occupancy permit be issued after all required UDC items are resolved.

Village staff supports this request due to the unusual circumstances with the roadway.

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**Budget Impacts:**

None

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**Recommended Action:**

Motion to approve the granting of conditional occupancies for 120 days on new homes in Jewel Box Subdivision.

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**Attachments:**

- [Letter from Lexington Homes.pdf](#)



To: Jeff Funk

Regarding: Conditional Occupancy

Jeff, as per our conversation last week I wanted to get you something in writing before we sold any homes in the Jewel Box subdivision. We (Lexington Homes) will be responsible for snow plowing on E Steamboat Lane for all snow events from now through spring of 2024. Snow events in the amount of 6" or more we may need assistance from the municipality.

Our plan is to is to pave the road as soon as the weather permits in the spring of 2024 along with concrete curb and gutter, sidewalks and driveway aprons.

In the event a new home buyer needs to close on their home prior to the completion of the road we ask that you will provide a conditional occupancy permit for 120 days from date of inspection (assuming all thing in the home pass the UDC inspection).

Thank you for your assistance in this and as always, it's a pleasure to work with everyone there.

Carl Ambrosius

Construction Administrator

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Modification to the Village of Harrison Standard Specification Manual regarding Proof Rolling.

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**Issue:**

Should the Village Board approve the modification to the Village Standard Specification related to proof rolling?

---

**Background and Additional Information:**

Village staff has had issues recently with quad axle trucks used in proof rolling not being representative of weight of trucks that may use the completed roadway and recommends the clarification related to the Village Standard Specification for roadway construction.

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**Budget Impacts:**

None

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**Recommended Action:**

Motion to approve the modification to the Village Standard Specification as stated: "A proof roll of the subgrade, witnessed by an OWNER representative and/or the OWNER'S ENGINEER, shall be performed with a loaded quad axle dump truck after the subgrade preparation is completed. A minimum quad axle dump truck weight of 70,000 lbs with weight ticket verification is required."

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

---

**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

---

**Title:**

Rescind contract with NAI Pfefferle to market the Village owned County Highway N property

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**Issue:**

Should the Village continue with NAI Pfefferle or market the Village owned property on CTH N internally?

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**Background and Additional Information:**

In April 2023, the Village Board approved a listing contract with NAI Pfefferle to assist with marketing the Village owned property on County Highway N. This agreement was never executed with NAI due to the timing and departure of the former Assistant Village Manager/Planner. NAI has stated that they would charge 7% commission if they found the prospective owner/developer and 4% commission if the Village found a developer.

Village staff is suggesting that this agreement not be executed and allow staff time to work on the many development leads that have been generated in the past few months since the new Assistant Village Manager joined the organization.

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**Budget Impacts:**

None

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**Recommended Action:**

Motion to rescind the approval of the NAI Pfefferle contract from April 2023 Board Meeting and not execute the listing contract.

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**Attachments:**

- [2023 NAI Pfefferle - Village of Harrison Sample Listing Contract.pdf](#)

**WB-3 VACANT LAND LISTING CONTRACT - EXCLUSIVE RIGHT TO SELL**

1 **SELLER GIVES THE FIRM THE EXCLUSIVE RIGHT TO SELL THE PROPERTY ON THE FOLLOWING TERMS:**

2 ■ **PROPERTY DESCRIPTION:** Street address is: \_\_\_\_\_  
 3 in Section \_\_\_\_\_ in the Village of Harrison, County of Calumet,  
 4 Wisconsin. Insert additional description, if any, at lines 313-317 or attach as an addendum per lines 318-319.

5 ■ **INCLUDED IN LIST PRICE:** Seller is including in the list price the Property, Fixtures not excluded on lines 8-9, and  
 6 the following items: N/A

8 ■ **NOT INCLUDED IN LIST PRICE:** N/A

10 **CAUTION: Identify Fixtures to be excluded by Seller or which are rented and will continue to be owned by the**  
 11 **lessor. (See lines 239-244).**

12 ■ **LIST PRICE:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

13 ■ **GOVERNMENTAL AND CONSERVATION PROGRAMS:** Seller represents that all or some of the Property is  
 14 enrolled in the following governmental conservation, farmland, environmental, land use or use restricting programs,  
 15 agreements or conservation easements, (county, state or federal): N/A

17 ■ **USE VALUE ASSESSMENT:** Seller represents that (all or some of the Property) (none of the Property) STRIKE ONE  
 18 has been assessed as agricultural property under use value law.

19 ■ **SPECIAL ASSESSMENTS:** Seller represents that the Property is subject to the following special assessments:  
 20 N/A

21 ■ **SPECIAL ZONING, LAND USE OR DEVELOPMENT RESTRICTIONS:** Seller represents that the Property is subject  
 22 to the following special zoning, land use, development restrictions or other conditions affecting the Property:  
 23 N/A

24 ■ **RIGHT OF FIRST REFUSAL:** There ~~(is)~~ (is not) STRIKE ONE a right of first refusal on part or all of the Property.

25 ■ **ZONING:** Seller represents that the property is zoned: Business Park BP

26 ■ **UTILITY CONNECTIONS:** Seller represents that the locations of the following utility connections are as follows:  
 27 (e.g. at the lot line, on the property, across the street, unknown, unavailable, etc.): electricity N/A

28 \_\_\_\_\_; gas N/A; municipal sewer N/A;  
 29 municipal water N/A; telephone N/A;  
 30 cable N/A; other N/A

31 **MARKETING** Seller authorizes and the Firm and its agents agree to use reasonable efforts to market the Property.  
 32 Seller agrees that the Firm and its agents may market Seller's personal property identified on lines 5-7 during the term  
 33 of this Listing. The marketing may include: Signage, internet, website, email blast, target mailing,  
 34 etc. The Firm and its agents may advertise the following

35 special financing and incentives offered by Seller: N/A

36 \_\_\_\_\_ . Seller has a duty to cooperate with the marketing efforts of the Firm and its agents. See  
 37 lines 174-180 regarding the Firm's role as marketing agent and Seller's duty to notify the Firm of any potential buyer  
 38 known to Seller. Seller agrees that the Firm and its agents may market other properties during the term of this Listing.

39 **CAUTION: Limiting the Firm's cooperation with other firms may reduce the marketability of the Property.**

40 **EXCLUSIONS** All persons who may acquire an interest in the Property who are Protected Buyers under a prior listing  
 41 contract are excluded from this Listing to the extent of the prior firm's legal rights, unless otherwise agreed to in writing.  
 42 Within seven days of the date of this Listing, Seller agrees to deliver to the Firm a written list of all such Protected Buyers.

43 **NOTE: If Seller fails to timely deliver this list to the Firm, Seller may be liable to the Firm for damages and costs.**  
 44 The following other buyers N/A

45 \_\_\_\_\_ are excluded from this Listing until \_\_\_\_\_  
 46 [INSERT DATE]. These other buyers are no longer excluded from this Listing after the specified date unless, on or before  
 47 the specified date, Seller has either accepted a written offer from the buyer or sold the Property to the buyer.

48 **COMPENSATION TO OTHERS** The Firm offers the following commission to cooperating firms: As is customary.  
 49 \_\_\_\_\_ . (Exceptions if any): N/A

50 **COMMISSION** The Firm's commission shall be 7%

- 51 \_\_\_\_\_
- 52 ■ **EARNED:** Seller shall pay the Firm's commission, which shall be earned, if, during the term of this Listing:
- 53 1) Seller sells or accepts an offer which creates an enforceable contract for the sale of all or any part of the Property;
  - 54 2) Seller grants an option to purchase all or any part of the Property which is subsequently exercised;
  - 55 3) Seller exchanges or enters into a binding exchange agreement on all or any part of the Property;
  - 56 4) A transaction occurs which causes an effective change in ownership or control of all or any part of the Property; or

57 5) A ready, willing and able buyer submits a bona fide written offer to Seller or the Firm for the Property at, or above,  
 58 the list price and on substantially the same terms set forth in this Listing and the current WB-13 Vacant Land Offer  
 59 to Purchase, even if Seller does not accept the buyer's offer. A buyer is ready, willing and able when the buyer  
 60 submitting the written offer has the ability to complete the buyer's obligations under the written offer.  
 61 The Firm's commission shall be earned if, during the term of the Listing, one owner of the Property sells, conveys,  
 62 exchanges or options, as described above, an interest in all or any part of the Property to another owner, except by  
 63 divorce judgment.

64 ■ **DUE AND PAYABLE:** Once earned, the Firm's commission is due and payable in full at the earlier of closing or the date  
 65 set for closing, even if the transaction does not close, unless otherwise agreed in writing.

66 ■ **CALCULATION:** A percentage commission shall be calculated based on the following, if earned above:

- 67 • Under 1) or 2) the total consideration between the parties in the transaction.
- 68 • Under 3) or 4) the list price if the entire Property is involved.
- 69 • Under 3) if the exchange involves less than the entire Property or under 4) if the effective change in ownership or  
 70 control involves less than the entire Property, the fair market value of the portion of the Property exchanged or for  
 71 which there was an effective change in ownership or control.
- 72 • Under 5) the total offered purchase price.

73 **NOTE: If a commission is earned for a portion of the Property it does not terminate the Listing as to any remaining**  
 74 **Property.**

75 **BUYER FINANCIAL CAPABILITY** The Firm and its agents are not responsible under Wisconsin statutes or regulations to  
 76 qualify a buyer's financial capability. If Seller wishes to confirm a buyer's financial capability, Seller may negotiate inclusion of  
 77 a contingency for financing, proof of funds, qualification from a lender, sale of buyer's property, or other confirmation in any  
 78 offer to purchase or contract.

79 **LIEN NOTICE** The Firm has the authority under section 779.32 of the Wisconsin Statutes to file a lien for commissions  
 80 or compensation earned but not paid when due against the commercial real estate, or the interest in the commercial  
 81 real estate, if any, that is the subject of this Listing. "Commercial real estate" includes all real estate except (a) real  
 82 property containing 8 or fewer dwelling units, (b) real property that is zoned for residential purposes and that does not  
 83 contain any buildings or structures, and (c) real property that is zoned for agricultural purposes.

#### 84 **DISCLOSURE TO CLIENTS**

85 Under Wisconsin law, a brokerage firm (hereinafter firm) and its brokers and salespersons (hereinafter agents) owe  
 86 certain duties to all parties to a transaction:

- 87 (a) The duty to provide brokerage services to you fairly and honestly.
- 88 (b) The duty to exercise reasonable skill and care in providing brokerage services to you.
- 89 (c) The duty to provide you with accurate information about market conditions within a reasonable time if you request it,  
 90 unless disclosure of the information is prohibited by law.
- 91 (d) The duty to disclose to you in writing certain Material Adverse Facts about a property, unless disclosure of the  
 92 information is prohibited by law. (See lines 245-248.)
- 93 (e) The duty to protect your confidentiality. Unless the law requires it, the firm and its agents will not disclose your  
 94 confidential information or the confidential information of other parties. (See lines 151-166.)
- 95 (f) The duty to safeguard trust funds and other property the firm or its agents holds.
- 96 (g) The duty, when negotiating, to present contract proposals in an objective and unbiased manner and disclose the  
 97 advantages and disadvantages of the proposals.

98 **BECAUSE YOU HAVE ENTERED INTO AN AGENCY AGREEMENT WITH A FIRM, YOU ARE THE FIRM'S CLIENT.**  
 99 **A FIRM OWES ADDITIONAL DUTIES TO YOU AS A CLIENT OF THE FIRM:**

- 100 (a) The firm or one of its agents will provide, at your request, information and advice on real estate matters that affect  
 101 your transaction, unless you release the firm from this duty.
- 102 (b) The firm or one of its agents must provide you with all material facts affecting the transaction, not just Adverse  
 103 Facts.
- 104 (c) The firm and its agents will fulfill the firm's obligations under the agency agreement and fulfill your lawful requests  
 105 that are within the scope of the agency agreement.
- 106 (d) The firm and its agents will negotiate for you, unless you release them from this duty.
- 107 (e) The firm and its agents will not place their interests ahead of your interests. The firm and its agents will not, unless  
 108 required by law, give information or advice to other parties who are not the firm's clients, if giving the information or  
 109 advice is contrary to your interests.

110 If you become involved in a transaction in which another party is also the firm's client (a "multiple representation  
 111 relationship"), different duties may apply.

#### 112 **MULTIPLE REPRESENTATION RELATIONSHIPS AND DESIGNATED AGENCY**

113 ■ A multiple representation relationship exists if a firm has an agency agreement with more than one client who is a  
 114 party in the same transaction. If you and the firm's other clients in the transaction consent, the firm may provide services  
 115 through designated agency, which is one type of multiple representation relationship.

116 ■ Designated agency means that different agents with the firm will negotiate on behalf of you and the other client or  
117 clients in the transaction, and the firm's duties to you as a client will remain the same. Each agent will provide  
118 information, opinions, and advice to the client for whom the agent is negotiating, to assist the client in the negotiations.  
119 Each client will be able to receive information, opinions, and advice that will assist the client, even if the information,  
120 opinions, or advice gives the client advantages in the negotiations over the firm's other clients. An agent will not reveal  
121 any of your confidential information to another party unless required to do so by law.

122 ■ If a designated agency relationship is not authorized by you or other clients in the transaction you may still authorize  
123 or reject a different type of multiple representation relationship in which the firm may provide brokerage services to more  
124 than one client in a transaction but neither the firm nor any of its agents may assist any client with information, opinions,  
125 and advice which may favor the interests of one client over any other client. Under this neutral approach, the same  
126 agent may represent more than one client in a transaction.

127 ■ If you do not consent to a multiple representation relationship the firm will not be allowed to provide brokerage  
128 services to more than one client in the transaction.

129 **CHECK ONLY ONE OF THE THREE BELOW:**

130  The same firm may represent me and the other party as long as the same agent is not representing us  
131 both. (multiple representation relationship with designated agency)

132  The same firm may represent me and the other party, but the firm must remain neutral regardless if one or  
133 more different agents are involved. (multiple representation relationship without designated agency)

134  The same firm cannot represent both me and the other party in the same transaction. (I reject multiple  
135 representation relationships)

136 **NOTE: All clients who are parties to this agency agreement consent to the selection checked above. You may**  
137 **modify this selection by written notice to the firm at any time. Your firm is required to disclose to you in your**  
138 **agency agreement the commission or fees that you may owe to your firm. If you have any questions about the**  
139 **commission or fees that you may owe based upon the type of agency relationship you select with your firm,**  
140 **you should ask your firm before signing the agency agreement.**

141 **SUBAGENCY**

142 Your firm may, with your authorization in the agency agreement, engage other firms (subagent firms) to assist your firm by  
143 providing brokerage services for your benefit. A subagent firm and the agents associated with the subagent firm will not put  
144 their own interests ahead of your interests. A subagent firm will not, unless required by law, provide advice or opinions to  
145 other parties if doing so is contrary to your interests.

146 **PLEASE REVIEW THIS INFORMATION CAREFULLY. An agent can answer your questions about brokerage**  
147 **services, but if you need legal advice, tax advice, or a professional home inspection, contact an attorney, tax**  
148 **advisor, or home inspector.**

149 This disclosure is required by section 452.135 of the Wisconsin statutes and is for information only. It is a plain language  
150 summary of the duties owed to you under section 452.133 (2) of the Wisconsin statutes.

151 ■ **CONFIDENTIALITY NOTICE TO CLIENTS:** The Firm and its agents will keep confidential any information given to  
152 the Firm or its agents in confidence, or any information obtained by the Firm and its agents that a reasonable person  
153 would want to be kept confidential, unless the information must be disclosed by law or you authorize the Firm to  
154 disclose particular information. The Firm and its agents shall continue to keep the information confidential after the Firm  
155 is no longer providing brokerage services to you.

156 The following information is required to be disclosed by law:

- 157 1) Material Adverse Facts, as defined in section 452.01 (5g) of the Wisconsin statutes (see lines 245-248).
- 158 2) Any facts known by the Firm and its agents that contradict any information included in a written inspection report on  
159 the property or real estate that is the subject of the transaction.

160 To ensure that the Firm and its agents are aware of what specific information you consider confidential, you may list that  
161 information below (see lines 163-164). At a later time, you may also provide the Firm with other information you  
162 consider to be confidential.

163 **CONFIDENTIAL INFORMATION:** N/A

164 **NON-CONFIDENTIAL INFORMATION** (The following may be disclosed by the Firm and its agents): N/A

167 **COOPERATION, ACCESS TO PROPERTY OR OFFER PRESENTATION** The parties agree that the Firm and its  
168 agents will work and cooperate with other firms and agents in marketing the Property, including firms acting as  
169 subagents (other firms engaged by the Firm - see lines 141-145) and firms representing buyers. Cooperation includes  
170 providing access to the Property for showing purposes and presenting offers and other proposals from these firms to  
171 Seller. Note any firms with whom the Firm shall not cooperate, any firms or agents or buyers who shall not be allowed to  
172 attend showings, and the specific terms of offers which should not be submitted to Seller: N/A

174 **SELLER COOPERATION WITH MARKETING EFFORTS** Seller agrees to cooperate with the Firm in the Firm's  
 175 marketing efforts and to provide the Firm with all records, documents and other material in Seller's possession or control  
 176 which are required in connection with the sale. Seller authorizes the Firm to do those acts reasonably necessary to  
 177 effect a sale and Seller agrees to cooperate fully with these efforts which may include use of a multiple listing service,  
 178 Internet advertising or a lockbox system at the Property. Seller shall promptly refer all persons making inquiries  
 179 concerning the Property to the Firm and notify the Firm in writing of any potential buyers with whom Seller negotiates or  
 180 who view the Property with Seller during the term of this Listing.

181 **LEASED PROPERTY** If Property is currently leased and lease(s) will extend beyond closing, Seller shall assign Seller's  
 182 rights under the lease(s) and transfer all security deposits and prepaid rents (subject to agreed upon prorations) thereunder  
 183 to buyer at closing. Seller acknowledges that Seller remains liable under the lease(s) unless released by tenant(s).  
 184 **CAUTION: Seller should consider obtaining an indemnification agreement from buyer for liabilities under the**  
 185 **lease(s) unless released by tenants.**

186 **DISPUTE RESOLUTION** The Parties understand that if there is a dispute about this Listing or an alleged breach, and  
 187 the parties cannot resolve the dispute by mutual agreement, the parties may consider judicial resolution in court or may  
 188 consider alternative dispute resolution. Alternative dispute resolution may include mediation and binding  
 189 arbitration. Should the parties desire to submit any potential dispute to alternative dispute resolution, it is recommended  
 190 that the parties add such in Additional Provisions or in an Addendum.

191 **EXTENSION OF LISTING** The Listing term is extended for a period of one year as to any Protected Buyer. Upon  
 192 receipt of a written request from Seller or a firm that has listed the Property, the Firm agrees to promptly deliver to Seller  
 193 a written list of those buyers known by the Firm and its agents to whom the extension period applies. Should this Listing  
 194 be terminated by Seller prior to the expiration of the term stated in this Listing, this Listing shall be extended for  
 195 Protected Buyers, on the same terms, for one year after the Listing is terminated (lines 196-204).

196 **TERMINATION OF LISTING** Neither Seller nor the Firm has the legal right to unilaterally terminate this Listing absent a  
 197 material breach of contract by the other party. Seller understands that the parties to the Listing are Seller and the Firm.  
 198 Agents for the Firm do not have the authority to enter into a mutual agreement to terminate the Listing, amend the  
 199 commission amount or shorten the term of this Listing, without the written consent of the agent(s)' supervising broker. Seller  
 200 and the Firm agree that any termination of this Listing by either party before the date stated on line 321 shall be  
 201 effective by the Seller only if stated in writing and delivered to the Firm in accordance with lines 290-312 and effective  
 202 by the Firm only if stated in writing by the supervising broker and delivered to Seller in accordance with lines 290-312.  
 203 **CAUTION: Early termination of this Listing may be a breach of contract, causing the terminating party to**  
 204 **potentially be liable for damages.**

205 **VACANT LAND DISCLOSURE REPORT** Seller agrees to complete the vacant land disclosure report provided by the  
 206 Firm to the best of Seller's knowledge. Seller agrees to amend the report should Seller learn of any Defect(s) after  
 207 completion of the report but before acceptance of a buyer's offer to purchase. Seller authorizes the Firm and its agents to  
 208 distribute the report to all interested parties and agents inquiring about the Property and Seller acknowledges that the  
 209 Firm and its agents have a duty to disclose all Material Adverse Facts as required by law.

210 **SELLER REPRESENTATIONS REGARDING DEFECTS** Seller represents to the Firm that as of the date of this Listing,  
 211 Seller has no notice or knowledge of any Defects affecting the Property other than those noted on the vacant land  
 212 disclosure report.

213 **WARNING: IF SELLER REPRESENTATIONS ARE INCORRECT OR INCOMPLETE, SELLER MAY BE LIABLE FOR**  
 214 **DAMAGES AND COSTS.**

215 **OPEN HOUSE AND SHOWING RESPONSIBILITIES** Seller is aware that there is a potential risk of injury, damage  
 216 and/or theft involving persons attending an "individual showing" or an "open house." Seller accepts responsibility for  
 217 preparing the Property to minimize the likelihood of injury, damage and/or loss of personal property. Seller agrees to  
 218 hold the Firm and its agents harmless for any losses or liability resulting from personal injury, property damage, or theft  
 219 occurring during "individual showings" or "open houses" other than those caused by the negligence or intentional  
 220 wrongdoing of the Firm and its agents. Seller acknowledges that individual showings and open houses may be  
 221 conducted by licensees other than agents of the Firm, that appraisers and inspectors may conduct appraisals and  
 222 inspections without being accompanied by agents of the Firm or other licensees, and that buyers or licensees may be  
 223 present at all inspections and testing and may photograph or videotape Property unless otherwise provided for in  
 224 additional provisions at lines 313-317 or in an addendum per lines 318-319.

## 225 **DEFINITIONS**

226 ■ **ADVERSE FACT:** An "Adverse Fact" means any of the following:

- 227 a) A condition or occurrence that is generally recognized by a competent licensee as doing any of the following:
- 228 1) Significantly and adversely affecting the value of the Property;
  - 229 2) Significantly reducing the structural integrity of improvements to real estate; or
  - 230 3) Presenting a significant health risk to occupants of the Property.

231 b) Information that indicates that a party to a transaction is not able to or does not intend to meet his or her obligations  
 232 under a contract or agreement made concerning the transaction.

233 ■ **DEADLINES - DAYS:** Deadlines expressed as a number of "days" from an event are calculated by excluding the day the  
 234 event occurred and by counting subsequent calendar days.

235 ■ **DEFECT:** "Defect" means a condition that would have a significant adverse effect on the value of the Property; that  
 236 would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or  
 237 replaced would significantly shorten or adversely affect the expected normal life of the premises.

238 ■ **FIRM:** "Firm" means a licensed sole proprietor broker or a licensed broker business entity.

239 ■ **FIXTURES:** A "Fixture" is an item of property which is physically attached to or so closely associated with land so as  
 240 to be treated as part of the real estate, including, without limitation, physically attached items not easily removable  
 241 without damage to the premises, items specifically adapted to the premises, and items customarily treated as fixtures,  
 242 including, but not limited to, all: perennial crops; garden bulbs; plants; shrubs and trees; and fences; storage buildings  
 243 on permanent foundations and docks/piers on permanent foundations.

244 **CAUTION: Annual crops are not part of the purchase price unless otherwise agreed.**

245 ■ **MATERIAL ADVERSE FACT:** A "Material Adverse Fact" means an Adverse Fact that a party indicates is of such  
 246 significance, or that is generally recognized by a competent licensee as being of such significance to a reasonable  
 247 party, that it affects or would affect the party's decision to enter into a contract or agreement concerning a transaction or  
 248 affects or would affect the party's decision about the terms of such a contract or agreement.

249 ■ **PERSON ACTING ON BEHALF OF BUYER:** "Person Acting on Behalf of Buyer" shall mean any person joined in interest  
 250 with buyer, or otherwise acting on behalf of buyer, including but not limited to buyer's immediate family, agents, employees,  
 251 directors, managers, members, officers, owners, partners, incorporators and organizers, as well as any and all corporations,  
 252 partnerships, limited liability companies, trusts or other entities created or controlled by, affiliated with or owned by buyer, in  
 253 whole or in part whether created before or after expiration of this Listing.

254 ■ **PROPERTY:** Unless otherwise stated, "Property" means all property included in the list price as described on lines 2-4.

255 ■ **PROTECTED BUYER:** Means a buyer who personally, or through any Person Acting on Behalf of Buyer, during the term of  
 256 this Listing:

257 1) Delivers to Seller or the Firm or its agents a written offer to purchase, exchange or option on the Property during the term  
 258 of this Listing;

259 2) Views the Property with Seller or negotiates directly with Seller by communicating with Seller regarding any potential  
 260 terms upon which the buyer might acquire an interest in the Property; or

261 3) Attends an individual showing of the Property or communicates with agents of the Firm or cooperating firms regarding  
 262 any potential terms upon which the buyer might acquire an interest in the Property, but only if the Firm or its agents  
 263 deliver the buyer's name to Seller, in writing, no later than three days after the earlier of expiration or termination (lines  
 264 196-204) of the Listing. The requirement in 3), to deliver the buyer's name to Seller in writing, may be fulfilled as follows:

265 a) If the Listing is effective only as to certain individuals who are identified in the Listing, by the identification of the  
 266 individuals in the Listing; or,

267 b) If a buyer has requested that the buyer's identity remain confidential, by delivery of a written notice identifying the firm  
 268 or agents with whom the buyer negotiated and the date(s) of any individual showings or other negotiations.

269 A Protected Buyer also includes any Person Acting on Behalf of Buyer joined in interest with or otherwise acting on  
 270 behalf of a Protected Buyer, who acquires an interest in the Property during the extension of listing period as noted on  
 271 lines 191-195.

272 **NON-DISCRIMINATION** Seller and the Firm and its agents agree that they will not discriminate against any  
 273 prospective buyer on account of race, color, sex, sexual orientation as defined in Wisconsin Statutes, Section  
 274 111.32 (13m), disability, religion, national origin, marital status, lawful source of income, age, ancestry, family  
 275 status, status as a victim of domestic abuse, sexual assault, or stalking, or in any other unlawful manner.

276 **EARNEST MONEY** If the Firm holds trust funds in connection with the transaction, they shall be retained by the Firm in the  
 277 Firm's trust account. The Firm may refuse to hold earnest money or other trust funds. Should the Firm hold the earnest money,  
 278 the Firm shall hold and disburse the earnest money funds in accordance with Wis. Stat. Ch. 452 and Wis. Admin. Code Ch.  
 279 REEB 18. If the transaction fails to close and the Seller requests and receives the earnest money as the total liquidated  
 280 damages, then upon disbursement to Seller, the earnest money shall be paid first to reimburse the Firm for cash advances  
 281 made by the Firm on behalf of Seller and one half of the balance, but not in excess of the agreed commission, shall be paid to  
 282 the Firm as full commission in connection with said purchase transaction and the balance shall belong to Seller. This payment  
 283 to the Firm shall not terminate this Listing.

284 **OCCUPANCY** Unless otherwise provided, Seller agrees to give buyer occupancy of the Property at time of closing.  
 285 Unless otherwise agreed, Seller agrees to have the Property free of all debris and personal property except for personal  
 286 property belonging to current tenants, sold to the buyer or left with the buyer's consent.

287 **NOTICE ABOUT SEX OFFENDER REGISTRY** You may obtain information about the sex offender registry and  
 288 persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at  
 289 <http://www.doc.wi.gov> or by telephone at (608)240-5830.



290 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Listing, delivery of  
291 documents and written notices to a party shall be effective only when accomplished by one of the methods specified at  
292 lines 293-312.

293 (1) **Personal Delivery:** giving the document or written notice personally to the party, or the party's recipient for delivery if  
294 named at line 295 or 296.

295 Seller's recipient for delivery (optional): Mark Mommaerts

296 Firm's recipient for delivery (optional): Adam Figurin Or Teresa Knuth Or Greg Landwehr

297 **N/A** (2) **Fax:** fax transmission of the document or written notice to the following telephone number:

298 Seller: ( \_\_\_\_\_ ) \_\_\_\_\_ Firm: ( \_\_\_\_\_ ) \_\_\_\_\_

299 **N/A** (3) **Commercial Delivery:** depositing the document or written notice fees prepaid or charged to an account with a  
300 commercial delivery service, addressed either to the party, or to the party's recipient for delivery if named at line 295 or  
301 296, for delivery to the party's delivery address at line 305 or 306.

302 **N/A** (4) **U.S. Mail:** depositing the document or written notice postage prepaid in the U.S. Mail, addressed either to the  
303 party, or to the party's recipient for delivery if named at line 295 or 296 for delivery to the party's delivery address at line  
304 305 or 306.

305 Delivery address for Seller: \_\_\_\_\_

306 Delivery address for Firm: \_\_\_\_\_

307  (5) **E-Mail:** electronically transmitting the document or written notice to the party's e-mail address, if given below at  
308 line 311 or 312. If this is a consumer transaction where the property being purchased or the sale proceeds are used  
309 primarily for personal, family or household purposes, each consumer providing an e-mail address below has first  
310 consented electronically as required by federal law.

311 E-Mail address for Seller: mmommaerts@harrison-wi.org

312 E-Mail address for Firm: adamf@naipfefferle.com or teresak@naipfefferle.com or gregl@naipfefferle

313 **ADDITIONAL PROVISIONS** N/A

314 \_\_\_\_\_

315 \_\_\_\_\_

316 \_\_\_\_\_

317 \_\_\_\_\_

318 **ADDENDA** The attached addenda N/A

319 \_\_\_\_\_ is/are made part of this Listing.

320 **TERM OF THE CONTRACT** From the 10th day of April, 2023, up  
321 to the earlier of midnight of the 9th day of April, 2024, or the conveyance  
322 of the entire Property.

323 **BY SIGNING BELOW, SELLER ACKNOWLEDGES RECEIPT OF A COPY OF THIS LISTING CONTRACT AND**  
324 **THAT HE/SHE HAS READ ALL 6 PAGES AS WELL AS ANY ADDENDA AND ANY OTHER DOCUMENTS**  
325 **INCORPORATED INTO THE LISTING.**

326 (x) \_\_\_\_\_  
327 Seller's Signature ▲ Print Name } Date ▲

328 (x) \_\_\_\_\_  
329 Seller's Signature ▲ Print Name } Date ▲

330 (x) \_\_\_\_\_  
331 Seller's Signature ▲ Print Name } Date ▲

332 (x) \_\_\_\_\_  
333 Seller's Signature ▲ Print Name } Date ▲

334 Village of Harrison  
335 Seller Entity Name (if any) Print Name ▲

336 (x) \_\_\_\_\_  
337 Authorized Signature ▲ Date ▲  
338 Print Name & Title } Mark Mommaerts Village Planner

339 NAI Pfefferle / Adam Figurin  
340 Firm Name ▲

341 (x) \_\_\_\_\_  
342 Agent's Signature ▲ Print Name } Joseph Schuessler - Corp Secy Date ▲

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Resolution V2023-26, Establishing a Selling Policy for Village Owned Land.

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**Issue:**

Should the Village Board approve a Sales Commission Policy for Village-Owned Properties?

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**Background and Additional Information:**

In lieu of contracting with a commercial broker to list Village owned properties for development, staff is recommending instituting the Selling Policy in that if a broker brings a development or Offer to Purchase forward that is accepted by the Village Board, the Village will pay the broker up to 6% in commission fees for the transaction.

This option provides more flexibility to allow village staff to find a developer/purchaser without having to pay commission but allows the options to pay commission should the right development/investor be found.

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**Budget Impacts:**

None, unless land is sold through a broker

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**Recommended Action:**

Motion to approve the Sales Commission Policy for Village-Owned Properties.

---

**Attachments:**

- [V2023-26 Village owned land selling policy.pdf](#)

**RESOLUTION V2023-26**  
**VILLAGE OF HARRISON**  
Calumet and Outagamie Counties

**RESOLUTION ESTABLISHING A SELLING POLICY FOR VILLAGE OWNED  
LAND.**

**WHEREAS**, the Village recognizes the real estate brokers works on commission based on the sales of property, and

**WHEREAS**, the Village will pay a commission up to 6% of the sale price of village owned properties, to an eligible real estate broker licensed to conduct business within the State of Wisconsin (herein referred to as “Agents”) for successfully securing a client buyer of available vacant land, and

**WHEREAS**, the agent needs to submit a written Offer to Purchase, and

**WHEREAS**, the Agent and Village have signed and returned a Village of Harrison Real Estate Sale Commission Memorandum of Understanding (MOU) prior to any land transaction negotiations. Said MOU shall be in effect for one year, or until the effective date of the Village board resolution terminating the real estate commission payment policy, whichever is earlier, and

**WHEREAS**, the Agent’s client has not already communicated with the Village prior to contracting and/or securing the Agent’s services, and

**WHEREAS**, Agents are required to communicate and coordinate client activities through Village staff for the purposes of coordinating permitting, zoning and/or Offer to Purchase conditions, as well as securing publicly financed business development incentives. Agents understand and accept that Harrison will continue to market the subject property, independent and/or in conjunction with other public or private entities, and

**WHEREAS**, the business must conform to the Village’s Zoning Ordinance, and

**WHEREAS**, the full commission amount will be provided to the Agent during the successful subject property closing, and

**WHEREAS**, the Village reserves the right to adjust Village owned sales prices used in determining the commission for good and sufficient reasons, as determined by the Village. Such adjustment would likely occur if the sale price is significantly different than recent comparable property sales, and

**WHEREAS**, all commission are subject to the Village Board approval.

**NOW, THEREFORE, BE IT RESOLVED**, that Village staff be authorized to negotiate, subject to final approval from the Village board, a payment of commission to licensed real estate brokers should an acceptable land purchaser be approved by the Village board.

Adopted by the Board of Trustees of the Village of Harrison this 19<sup>th</sup> day of December, 2023.

VILLAGE OF HARRISON

By: \_\_\_\_\_  
Allison Blackmer, Village President

Attest: \_\_\_\_\_  
Vicki Tessen, Village Clerk-Treasurer

**VILLAGE OF HARRISON  
VILLAGE OWNED LAND  
REAL ESTATE SALES COMMISSION MEMORANDUM OF UNDERSTANDING  
(MOU)**

1. The Village of Harrison will pay a commission, up to 6% of the sale price of the subject property, to the Real Estate Agent identified below (the “Agent”) for successfully securing a client buyer of available vacant land in the Village of Harrison, subject to all of the following conditions:
  - (a) The Agent shall be an eligible real estate broker licensed to conduct business within the State of Wisconsin.
  - (b) The Agent submitting an accepted written Offer to Purchase.
  - (c) The Agent and Village signed and returned this Real Estate MOU prior to any land transaction negotiations.
  - (d) The Agent and Village have not already communicated with the Village prior to contracting and/or securing the Agent’s services.
  - (e) Agents are required to communicate and coordinate client activities through the Village staff for purposes of coordinating permitting, zoning, and/or Offer to Purchase conditions, as well as securing publicly financing business incentives. Agents understand and accept that Harrison will continue to market the subject properties, independent and/or in conjunction with other public or private entities.
  - (f) The business/development must conform to the Village’s Zoning Ordinance.
  - (g) The full commission amount will be provided to the Agent during the successful subject property closing.
  - (h) The Village reserves the right to adjust its property sales prices used in determining the commission for good and sufficient reasons, as determined by the Village. Such adjustment would likely occur if the sale price is significantly different than recent comparable property sales.
  - (i) All commissions are subject to the Village of Harrison Village Board approval.
  
2. This MOU shall be in effect for one year, or until the effective date of the Harrison Board approval resolution terminating its real estate sales commission payment policy, whichever is earlier.

\_\_\_\_\_

Agent Name and WI Real Estate License #

\_\_\_\_\_

Date

\_\_\_\_\_

Allison Blackmer, Village President

\_\_\_\_\_

Date

\_\_\_\_\_

Vicki Tessen, Village Clerk

\_\_\_\_\_

Date

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager

---

**Meeting Date:**

December 19, 2023

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**Title:**

Contract for Electronics Collection and Recycling Services with COM2.

---

**Issue:**

Should the Village Board approve a contract with COM2 to provide free electronics collection and recycling services for three-years?

---

**Background and Additional Information:**

COM2 is registered through the DNR as an e-waste recycler. COM2 operates recycling facilities in Illinois, Canada and Wisconsin. This service would be provided to the village for free for 3 years. COM2 provides the bins and will pick up in 48 hours after being called.

Village staff contacted the Harrison Athletic Association about using their open-air shelter for the winter. They are supported of the temporary location. Signage will be put on the building directing residents to the bins. In the spring, DPW plans to construct a permanent location near the old salt shed which would have a roof over them and potentially a fenced in area. Village staff would promote the program to village residents through Facebook and the Village website.

The Operations Manager and Assistant Village Manager would oversee the program.

COM2 currently provides services to the Village of Lomira, Fredonia, and Endeavor and 7 Townships. Staff did reference checks to two of the Villages and received positive results on their programs with COM2.

The Village Attorney has reviewed the contract.

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**Budget Impacts:**

None for three years

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**Recommended Action:**

Motion to approve the three-year contract with COM2 for Electronics Collection and Recycling Services.

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**Attachments:**

- [COI\\_COM2\\_Exp 050424.pdf](#)
- [Company Profile - Ver 2.5 \(Updated\) - WI.pdf](#)
- [COM2-Village of Harrison Contract.pdf](#)



## COMPANY INTRODUCTION

### COM2 - We Provide Recycling Solutions that Save, Serve and Earn

In United States, 151.8 million electronics go silent every year and over 25 million TVs / LCDs go defunct as we continue to buy newer models and technology year on year. Subsequently, the UNEP has found that a huge volume of 53.6 million metric ton of electronic waste (e-waste) was produced in 2019 alone, globally.

These are the e-boom environmental challenges that we all face today. Reducing the size and depth of our electronic waste (e-waste) footprint is everyone’s responsibility - worldwide.

#### COM2 Recycling – At a Glance:

- An internationally recognized recycling leader - focused on efficient & safe disposition of your unused or obsolete consumer & business electronics
- The 1<sup>st</sup> CRT (Cathode Ray Tube) Certified Plant in the State of Illinois, that now stands out as one of the largest CRT Processing Plants across North America and masters ‘glass-to-frit’ recycling with 100% automation.
- A recognized environment protector with a recycling recovery rate of 99%
- A valued partner of customers and communities alike; with a goal to reduce electronic waste while recovering valuable resources and ensuring data security – consistently
- An experienced Asset Recovery Company capable of turning your obsolete electronic equipment into revenue through processes that generate highest fair market value
- Honored recipient of R2 certification, ISO 14001 and ISO 45001
- Com2 is fully equipped & certified to deal with harmful substances such as PCB, mercury, lead, lithium etc.
- An expert at handling all your electronic waste needs including laptops, TVs, PCs, Cell Phones and more – we specialize in 360° Electronic Recycling



### THE TSUNAMI OF eWASTE

**“With mounting volumes of production and disposal, the world faces what one recent international forum described as a mounting “tsunami of e-waste”, putting lives and health at risk.”**

**“In the same way the world has rallied to protect the seas and their ecosystems from plastic and microplastic pollution, we need to rally to protect our most valuable resource – health of our children – from the growing threat of e-waste.”**

*- Dr Tedros Adhanom Ghebreyesus,  
W.H.O. Director-General, United Nations.*

Toll Free: 877-977- (Com2) 2662

Email: [info@com2recycling.com](mailto:info@com2recycling.com)

Local: 630-653-2662





## VISION, MISSION & PHILOSOPHY

### **COM2's Commitment: Keeping Environment & Relationships Healthy**

#### **COM2's Vision:**

##### **Insights into what is needed now and next**

COM2's objective is to reinforce and augment its position as North America's premier recycling service company, safeguarding the environment for the present and future generations. We will sustain this pre-eminent position by anticipating and meeting these evolving customer needs with innovative, proven and cost-effective recycling solutions.

#### **COM2's Mission:**

##### **Insights into what is needed now and next**

At COM2, our mission is to help create a healthier natural environment by promoting responsible recycling throughout the community while protecting our customer's sensitive data and controlling and minimizing environmental liabilities. We support economic development organically through the processing of recyclables and the harvesting of materials that is renewed and used in domestic manufacturing. At COM2, putting & keeping customer relationships on a healthy ground is 'function of conducting business' with honesty, integrity and excellence - as our core focus.

#### **COM2's Philosophy:**

**Exceptional Service to you is the result of us treating our people exceptionally well!**

Preservation and enhancement of the environment are the fundamental premises underlying our business. We recognize that achieving these goals begins with the highly trained COM2 people, who are driven to succeed and are fully supported in all aspects of their daily work @ COM2. This results in a level of service that exceeds expectations – the customer expectations, COM2's performance expectations and employee expectations for their individual growth. This creates a win-win situation for everyone involved in our routine business functions.

#### **Training & Development**

Com2 newbies go through a rigorous training program at the time of their induction. This Program is completed in two sections, that is, the classroom-based training and the On-job training.

These sessions are led by our SMEs (Subject Matter Experts) to ensure a clearer understanding of the topics covered. Both the sessions are carefully designed to assure continuous improvement of our human resource. The Trainees are then moved into their assigned teams to operate as one successful unit – The COM2 Team.

#### **OUR BUSINESS PHILOSOPHY**

**Protect our "Pale Blue Dot" (Earth)  
as referenced by Scientist Carl Sagan (NASA)**

COM2 is committed to the prevention of pollution, protection of biodiversity and ecosystems, and protecting the health and safety through responsible recycling.

COM2 is committed to manage used and end of life electronic equipment based on a reuse, refurbishment, recovery, disposal hierarchy including onsite management throughout the recycling chain while protecting client data.

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**Recycling Solutions - Serve and Save**

At our powerful recycling facilities, COM2 securely processes obsolete electronics. By allowing COM2 to safely process your e-waste, businesses & consumers gain peace of mind, confidence and meet their social & legal obligations. Furthermore, the raw materials can then be repurposed to be reused into the new material; instead of landing in a landfill. Thus, adhering to COM2’s strong “No Landfill Policy” at all times.

**ILLINOIS**

At Carol Stream IL., COM2 owns and operates a sizeable facility that is spread over approximately 12.5 Acres of Land. Functioning since 2001, it is a technologically advance recycling powerhouse that is fully monitored and stays secured 24/7, 365 days a year. We have 24-hour operations split into three (03) working shifts.



*A view of our Carol Stream, IL. Facility*

**CANADA**

Com2’s Canadian facility greatly extends our service capability. The Canadian counterparts iced up the R2 Certification awarded in Canada. We are also proud to be ISO 9001, ISO 14001, and ISO45001 Certified. Our Canadian facility accentuates the prolific contribution of COM2 in the handling of huge ewaste across North America.



*A View of our Canadian Facility*

**WISCONSIN**

Once again, as a customer centric organization, we continue to facilitate our customers. Our business facility in Menomonee Falls, WI is an established pick up/drops off point, where the communities can conveniently reach out to us and enjoy our effective recycling solutions for their electronics. When you know that the useful life of your electronics has maxed out, you can reach us at COM2 for the best possible returns on your e-waste.



*A View of our Wisconsin Facility*

Feel free to Contact Us for your pick up / drop off appointments.

**Asset Retrieval that Rejuvenates Your Products**

End-of-life products can yet earn a healthy return. Many clients work with us to help remove their obsolete electronics that is just taking up space being stacked in their storage areas. After removal, this space can be utilized by placing other things of value per clients’ choice.

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We pick these electronics, clean them up, erase the data thoroughly and resell these assets as a whole, as components or simply as de-manufactured for raw material. Our connections in all kinds of markets help us maximize your recovery rates. Partner with us for the end-of-life, revenue-renewal & enjoy our hassle-free solutions.

## **DATA SECURITY**

### **Your Data Security is our Top Priority**

**COM2's # 1 Priority is the Security of your Proprietary Information.** Thus, your data from each and every system that we recycle is thoroughly erased and destroyed. We have highly secure processes in place, advanced and diverse destruction methodologies and a rigorous standard – that we follow as our SOPs. COM2 not only guarantees that your data is gone & fully removed; but we also provide you with a proof in the form of a written *Certificate of Recycling*, that you receive upon the completion of our recycling process.

Irrespective of the media type — mini and standard hard drives, zip drives, tapes, SD cards, CD-ROMs, Thumb drives and beyond—we guarantee and certify complete erasure and purging using the US Department of Defense and NSA procedures. Our process is compliant with:

- Federal regulations, including the Federal Privacy Act
- HIPPA (Health Insurance Portability and Accountability Act)
- R2 Certification (Responsible Recycling)
- NAID (National Association for Information Destruction)
- State legislations
- The Graham-Leach Biley Act
- NIST (National Institute of Standards and Technology)
- DOD (Department of Defense) 5220.22 - M



### **Data Security – Right from the Start**

We manage each shipment based on your specific requirements / requests. We apply our standard procedures that further ensure data security. For example, every shipment containing data must first & foremost be processed within the Data Security Department to ensure the integrity of information security.

### **Our “Sanitizing” Software Destruction**

Data removal can occur electronically. COM2 has a licensed software technology that is approved as a “sanitizing” solution by the US Department of Defense, calibrating with the NIST standards of destruction. Each unit we receive is tracked based on the manufacturer and the serial numbers and to further ensure the data protection, all corporate identification tags are immediately removed. The Electronic (software) data removal permanently erases operating systems, program files and any user data present. Software based cleansing of hard drives is so thorough & trustworthy that the hard drives can even be used again.



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Email: [info@com2recycling.com](mailto:info@com2recycling.com)

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**Physical Destruction**

Our data security department uses an industrial shredder designed to process the Hard Drives (HDD). The smaller Hard drives are shredded whereas, the Hard drives of any other size or additional data media are shredded upon request. When physical destruction is a must, our process ensures complete destruction of each and every drive. You can request viewing of the shredding process - if you wish to. With every piece of equipment, COM2 leaves no doubt that the data is gone & out!

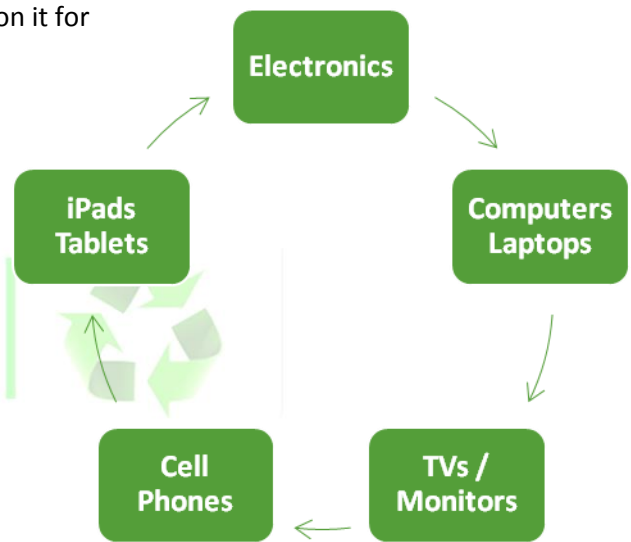
**ASSET MANAGEMENT**

**Asset Management: Fresh Revenue from Your Obsolete Electronics**

COM2 responds to your recycling and data-destruction needs in a heartbeat. As a perfect example, we bring your obsolete electronics and other office equipment back to the revenue-generating life. The computers, TVs, printers, cables, fax machines and even coax cable that is taking up space in your storage rooms or vacated offices has a value in the marketplace and COM2 helps capitalize on it for you.

Let us successfully liquidate these electronic assets for you to generate this unexpected and surprising revenue. Our Asset Management/Recovery services are of great value to:

- Any company that wants to turn excess, outdated, unused and unwanted equipment into money right away
- Companies that are Up-Grading electronics or their I.T. Infrastructure
- Companies that are facing foreclosure
- Downsizing companies
- Firms going out of business
- Businesses that are shifting premises / relocating
- Individuals with excess & obsolete electronics



You will benefit from COM2’s processes and our full support at every step of the way. Starting from a **FREE** appraisal of your assets, Com2 then provides a wide range of options to the most suitable to fit your needs. We can remove all the assets, erase (sanitize data), then sell it as a whole, as parts, scrap or even as de-manufactured raw material. We partner with you to sell your equipment and share that revenue with you by promoting our worldwide contacts and knowledge of the primary & secondary markets, to ensure the best possible returns on your original investment. Why let these untapped resources and potential revenue go waste while it is taking up space, when you can earn a healthy return for that equipment with COM2 Asset Management Services.

Toll Free: 877-977- (Com2) 2662

Email: [info@com2recycling.com](mailto:info@com2recycling.com)

Local: 630-653-2662





**Asset Recovery Services**

Your obsolete electronics may still have some life left in them in terms of generating revenue. We can clean them up, safely erase all data and resell them as whole units, as parts, or as de-manufactured raw material. Our local, national and worldwide connections help maximize the recovery value for a wide range of electronic equipment, including:

**Networking & Servers**  
**Copiers and Printers**  
**Computers & Laptops**  
**TVs / LCDs**

**Data Storage Systems**  
**Telecommunications**  
**Consumer Electronics**  
**iPads & Tablets**

**Medical Systems**  
**Point of Sale Systems**  
**Switches & Boards**  
**Monitors**

**CRT RECYCLING**

**CRT Glass-to-Frit Recycling—A Clearly Better Solution**

COM2 is the **First CRT Glass-to-Frit Processing Plant** in the State of Illinois. It stands out as one of the largest, certified Cathode Ray Tube (CRT) recyclers in North America today.

We are proud to provide innovative and environment-friendly solutions to a huge electronic disposal challenge: safely recycling millions of TVs and computer monitors that contain Cathode Ray Tubes (CRTs) with lead-based tube.

These ancient electronics have now become ‘dinosaurs made extinct’ by the introduction of millions of flat panel LCD/LED TVs and computer monitors offered each year. With their leaded glass, these relics have become dangerous & are not fit for disposal in landfills due to the prospect of *lead leaching* into the soil &/or water table and the unhealthy threat that they present to our communities, at large.

We Separate, Clean & blend our Glass with right ingredients required processing it into “FRIT”, which is used for the manufacturing of Ceramic Tiles. Thus, providing the tile industry with the required raw materials while helping the organic growth of the economy.



Figure Com2 - Processing of Glass into Frit

Toll Free: 877-977- (Com2) 2662

Email: [info@com2recycling.com](mailto:info@com2recycling.com)

Local: 630-653-2662



## COM2 – IS THE ANSWER!

Turn to COM2 for your total CRT glass recycling needs and we will answer it by using our innovative, safe & efficient processing systems.

We re-engineer these old TV/Monitor tubes (CRTs) to create new value by separating the front panel non-lead glass from the lead-based tube found in the TVs and computer monitors. Our unique CRT glass processes sort and clean the glass to produce high quality Frit and provide value to the ceramic industry at large.

This valuable process helps us daily recover thousands of pounds of leaded glass, which substantially eliminates the danger of improper landfill disposal when processed and done the right way Inhouse – thus reflecting its COM2 quality.

## COM2 SERVICES

### Designed to Serve Customers and the Environment

Today, our love of the electronic devices we use is short-lived and this usually results in e-waste piling up in our business storage rooms and homes. Auspiciously, COM2 Recycling Solutions has a variety of solutions that can breathe a new life, repurpose and potentially gain revenue-returns from this electronic waste. These services accommodate our customers who want to dispose of their obsolete equipment easily and conveniently. COM2 Services also cater to the environment preservation as we recycle e-waste responsibly by using the disassembly and disposal methods, that pay detailed attention to the government policies, legislation and the needs of our customers – who want to dispose of their obsolete & out of use equipment easily & hassle-free.



### **360° - Comprehensive Recycling Services**

You have electronic waste. We have the safe, convenient and cost-effective methods to recycle it. We offer Electronics Recycling FREE of charge to Residential, School and Non-Profit 503 (c) (3) customers in a broader area radius (Please check with us to see if we're able to provide this service to you)

COM2 helps companies fulfill their ethical, social and legal recycling obligations in the treatment of their end-of-life electronics. We then provide these useful and much needed raw materials to the relevant industries for consumption.

Please Contact Us for to schedule an appointment.

**Toll Free: 877-977- (Com2) 2662**

**Email: [info@com2recycling.com](mailto:info@com2recycling.com)**

**Local: 630-653-2662**



### What We Recycle

We recycle it all: the excess, obsolete and surplus computers, consumer electronics, household electronics, cell phones, cables, wires & several excess and plastic, metal parts and much more. Ask us about other items that may not be listed.

(If we cannot assure to fully recycle your equipment, we do not accept it. We do not landfill electronics or components).

Our team makes the customer service its top priority. We are a thriving team of professionals with strong work ethics and a customer centric approach. We tailor our services to our customers' needs and ensure to work in the way that we exceed your expectations.

With the continued success of COM2, we realize that our biggest asset is "our human capital". At COM2, we understand that our customers are satisfied today with the consistent performance delivered by our human resource – who are willing to go the extra mile and deliver up to the desired mark while setting new milestones each day.



### Our Service - Always Fresh and Original



### Community Recycling Events

As a responsible recycler, COM2 works with the local authorities, schools and businesses to support community Electronics Recycling Events, where, the residents can properly discard their end-of-life electronics. We are happy to extend these services on a frequent basis to educational institutes like schools and other organizations.

To make it easier to dispose of your e-waste, we run suitable drop off locations across North America. For the convenience of our customers, we have an established facility in Charleston, IL. Where we receive the drop-offs round the year - making it simpler for our customers to reach out to us.



We have delivered in our partnerships and are open to collaborations with municipals, schools, non-profits, residential and university town communities to hold recycling events in their respective areas, to achieve the goal of making "the environment greener".

Toll Free: 877-977- (Com2) 2662

Email: [info@com2recycling.com](mailto:info@com2recycling.com)

Local: 630-653-2662





Please **Contact Us** to help coordinate your next community electronics recycling event in your neighborhood / town via a call or an email.

**Corporate Office and Processing Facility:**

500 Kehoe Blvd, Carol Stream IL 60188  
Tel 877-977-2662  
Local 630-653-2662  
Fax 630-690-2662  
Email: [info@com2recycling.com](mailto:info@com2recycling.com)

**Canadian Processing Center**

1704 Meyerside Drive, Unit 7-8,  
Mississauga, ON. L5T 1A3,  
Canada  
Toll free number: 855-977-2662  
Tel: 905-670-3040, Fax: 905-670-3042

**Com2 - Menomonee WI Non R2**

W140N5958 Lilly Rd,  
Menomonee Falls, WI 53051,  
Tel 262-293-9079  
Drop-off hours: Monday-Friday 9AM-6PM  
Saturday 10AM-4PM

Toll Free: 877-977- (Com2) 2662

Email: [info@com2recycling.com](mailto:info@com2recycling.com)

Local: 630-653-2662





## AGREEMENT FOR ELECTRONICS COLLECTION AND RECYCLING

THIS AGREEMENT FOR ELECTRONICS COLLECTION AND RECYCLING (this "Agreement") is made and entered into as of \_\_\_\_\_, 2023, by and between the **Village of Harrison** and COM2 Recycling Solutions, an Illinois limited liability company ("COM2").

### RECITALS

**WHEREAS, Village of Harrison** is a municipality in Calumet County, Wisconsin; and

**WHEREAS, COM2** is an Illinois limited liability company engaged in the collection and processing of electronic wastes; and

**WHEREAS, Village of Harrison** agrees to allow COM2 to collect and process electronics from the Village of Harrison's residents for electronic waste designated as a Collector of Program Materials-EEOL Products ("PMs") under the Wisconsin E-Waste Law, statutes codified as WIS. STAT. 287-17(1)(11). (The "Wisconsin E-Waste Law"); and

**WHEREAS, Village of Harrison** has contracted with COM2 annually to collect, accept, transport, and recycle CEDs under the Wisconsin E-Waste Law since its implementation; and

**WHEREAS, Village of Harrison** and COM2 desire to enter into an agreement regarding the scope of residential electronics equipment collection and processing from designated collection locations, performed by COM2 for the residents of its Village residents.

**NOW, THEREFORE,** in consideration of the mutual promises, covenants, and conditions herein contained, the parties agree as follows:

#### 1. Definitions

1.1 As used in this Agreement, the following terms, when capitalized or not, shall have the meaning set forth below.

"Accepted Items" means CEDs delivered by Village resident to a Permanent Site or a One-Day Event Site.

"Law" means statutes codified at WIS. STAT. §§ 287.17(1)-(11). *seq.*, as may be amended from time to time.

"CEDs" means Covered Electronics Devices from residents as defined in the Act and set forth on Schedule 1, which may be amended from time to time in accordance with the Law.

"Collection Services" means, collectively, the Permanent Site Collection Services.

"Containers" means a semi-trailer truck trailers and /or box truck.

"DNR" means the Department of Natural Resources.

"Residents" or "Community Members" means, individually or collectively residents of the Village.

"Event Site" means a Site that shall be available to residents to drop off Accepted Items only.

"Permanent Site" means a wire basket/corrugated container collection container at W5298 State Hwy 114 location for collection of electronic items from residents that shall be available during normal operating hours of the Village of Harrison Village Hall, which may be amended from time to time.

"Promotional Materials" means a listing on Village's website, or Village's social media or such other form of promotion as determined by the Village of Harrison's Board.

"Term" shall have the meaning ascribed thereto in Section 4.

## **2. Responsibilities of COM2**

2.1 Except as otherwise specified herein, COM2 shall furnish personnel, labor, equipment, and vehicles necessary for the unloading acceptable CEDs electronics from resident vehicles, which also includes the collection, packaging, transportation, and recycling of CEDs from residents of the Village of Harrison community.

2.2 COM2 shall register with the DNR as a Recycler and Collector as defined in the Law.

2.3 COM2 shall provide the following minimum levels of service for all One-Day Event Site collection dates: mutually agreed upon number of staff persons; collection truck (s); pallets, gaylords, and other supplies as needed or mutually agreed upon .

2.4 COM2 shall remove all accepted CED Items from the collection site on the day of collection unless alternate arrangements are made with the collection site. If Accepted Items remain for removal from the Event Site after the day of the collection event, COM2 shall notify Harrison Operations Manager and/or Assistant Village Manager by the next business day of the amount of Accepted Items remaining and the schedule for removal. If excess material is onsite, COM2 will collectively work with the Village of Harrison to arrive a mutually agreed upon solution for the removal of the material. For the avoidance of doubt, COM2 shall ultimately be responsible to ensure removal of any excess Accepted Items.

2.5 COM2 shall take title to, and assume risk of loss of, all Accepted Items upon COM2 unloading from resident vehicles. COM2 shall recycle, or cause to be recycled, all CEDs delivered by residents of Member Communities to be transported to and recycled at a facility licensed and permitted to lawfully receive the material in accordance with applicable federal, state, and local law. COM2 shall not be responsible for ordinary wear and tear of collection site or of resident vehicles transporting of CEDs to a collection site.

2.6 COM2 shall provide detailed weight reports by material category and by collection in accordance with reporting requirements of the Law.

2.7 COM2 shall provide Village Clerk with a certificate of recycling for Items collected by COM2.

2.8 COM2 shall register with the DNR as a Collector (as defined in the Law) and provide information to the DNR, as may be required by the Law. COM2 shall maintain such registration in conformance with the Law and any applicable regulations. If the DNR compliance is not met, the Village of Harrison may cancel this Agreement.

2.9 COM2 shall coordinate with the Assistant Village Manager/Operations Manager to identify sufficient space for COM2 to perform the collection, packaging, and loading of Accepted Items at sites.

2.10 COM2 shall facilitate communication between COM2 and Assistant Village Manager/Operations Manager regarding time and location of delivery of trucks and supplies for sites in advance of the pickup.

2.11

### **3. Responsibilities of Village of Harrison**

3.1 The Assistant Village Manager shall be the primary contact for COM2 throughout the contract term.

3.2 Village of Harrison staff shall post the list of Accepted Items provided by COM2 and any participation limits in accordance with the Law.

3.3 Village of Harrison shall notify COM2 of any cancellation of Collection Services due to weather or other circumstances outside of Harrison's or COM2's direct control as soon as practicable.

3.4 Village of Harrison shall be responsible for communicating any changes in collection practices or Accepted Items to the Member Communities.

3.5 The Village of Harrison shall not owe COM2 any compensation for the services COM2 provides under this Agreement. The consideration that COM2 receives under this Agreement shall be the salvage value of the CED's.

### **4. Term of the Agreement**

4.1 The initial term of this Agreement shall commence on January 1, 2024 and end on December 31, 2027, unless terminated earlier in accordance with this Agreement or extended in writing by mutual agreement of the parties.

4.2 The Agreement may be renewed by mutual agreement of the Parties.

## 5. Notice

5.1 Unless otherwise specified, any notices or communications required to be given to or served upon Village of Harrison or COM2 shall be in writing and shall be delivered either by (i) certified mail, return receipt requested, postage prepaid, in the U.S. mail; (ii) a reputable messenger service or a nationally recognized overnight courier; (iii) personal delivery with receipt acknowledged in writing; or (iv) electronic delivery to the email address specified below. Either party shall have the right to change from time to time its mailing address, or email address. Until new addresses shall be given the parties' respective addresses shall be:

TO Village Clerk:

Village of Harrison  
Village Clerk  
W5298 State Hwy 114  
Harrison, WI 54952  
Tel: 920-989-1062  
Email: [Clerk@harrison-wi.org](mailto:Clerk@harrison-wi.org)

TO COM2:

COM2 Recycling Solutions  
500 Kehoe Blvd.  
Carol Stream, Illinois 60188  
Attn: Nabeel Hasan, CEO  
Tel: 630-653-2662 x 240  
Email: [Nabeel@COM2Recycling.com](mailto:Nabeel@COM2Recycling.com)

## 6. Miscellaneous.

6.1 COM2 represents and warrants that it is fully licensed under federal, state, and local law and regulations to collect, transport, store, and recycle Accepted Items. It further represents and warrants that it will perform the services to be provided under this Agreement in full conformity with all applicable federal, state, and local law and regulations.

6.2 COM2 shall not assign this Agreement or any part thereof without the prior written consent of Village of Harrison.

6.3 This Agreement and any questions concerning its validity, construction, or performance shall be governed by the laws of the State of Illinois.

6.4 COM2 shall act as an independent contractor. All personnel used by COM2 shall be employees of COM2. COM2 will pay all wages and appropriate expenses of said personnel, as well as employer's Federal, State and Social Security taxes, Federal and State Employment taxes and any other required personnel taxes.

6.5 Village of Harrison's failure to act with respect to a breach by COM2 does not waive Village of Harrison's right to act with respect to subsequent or similar breaches. The failure of Village of Harrison to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

6.6 The provisions of this agreement shall survive the voluntary or involuntary termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, effective as of the day and year first written above.

**VILLAGE OF HARRISON**

**COM2 RECYCLING SOLUTIONS**

**By:**  
\_\_\_\_\_

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**By:**  
\_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Village Hall Sign Concept Approval

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**Issue:**

Does the Village Board approve the Village Hall concept plan?

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**Background and Additional Information:**

In September, Village staff approached the board about updating the sign and electronic reader board adjacent to State Highway 114 at the Village Hall. Staff inquired and received designs from three local sign companies along with ballpark estimates. Staff then chose the design met the internal requirements of the sign 1) being professional, 2) could be reproduced in other areas of the Village, and 3) had a large enough reader board to allow traffic to read the messages.

After reviewing with the Village Attorney, it was determined that this project will need to be competitively bid to comply with state bidding requirements. Once the Board accepts the proposed concept, staff will obtain the drawings and specs for the sign from Appleton sign for a small fee and develop a bid package.

The proposed sign concept would involve a new base as the current sign base is having freezing/thawing issues and cracking and has been determined to not support a new sign. Also, the location of the sign might be moved to allow for more visibility when traveling east.

---

**Budget Impacts:**

Ballpark Estimate about \$40,000

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**Recommended Action:**

Motion to approve the Village Hall Sign Concept and direct staff to seek bids from sign companies.

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**Attachments:**

- [Village sign concept plan.pdf](#)

CLIENT: VILLAGE OF HARRISON

ADDRESS: W5298 HWY 114

CITY / STATE: MENASHA, WI

DATE: 10-09-2023

SALES: JOSH LLOYD

DESIGNER: ALEX MEIDL

PRODUCTION FILES REQUIRED?

- APPROVAL SHEET (NOT FOR CONTRACT) (SEE APPROVAL SHEET FOR ALL COMMENTS AND REVISIONS)
- VECTOR LOGO
- VECTOR GRAPHICS
- VECTOR LETTERING
- VECTOR PHOTO
- VECTOR FONT

COLOR SCHEDULE

**X** COLORS LISTED BELOW HAVE BEEN SELECTED BY DESIGNER FOR CLIENT REVIEW. APPROVAL OF COLORS REQUIRED BY CLIENT PRIOR TO PRODUCTION.

- STANDARD VINYL
- PAINTED MATERIALS
- PRINTED VINYL

- |   |  |  |
|---|--|--|
| 1 |  | PRINT: TRANSLUCENT WHITE MATCH PMS 7746C |
| 2 |  | VINYL: DAY NIGHT VINYL                   |
| 3 |  | VINYL: ORACAL 8500-032 LIGHT RED         |
| 4 |  | PAINT: MATCH PMS 7746C                   |
| 5 |  | PAINT: 50% BLACK                         |
| 6 |  | PAINT: SATIN WHITE                       |

FIELD SURVEY REQUIRED?

- ALL INFO ON RECORD SHEET HAS BEEN REVIEWED AND IS ACCURATE. THE DAY OF THE SURVEY WILL BE DETERMINED BY THE CLIENT AND PROJECT SCHEDULE AND WEATHER.
- ALL SURVEYING
- ALL MEASUREMENTS
- ALL PHOTOGRAPHY
- ALL VIDEO
- ALL DRAWINGS
- ALL MATERIALS
- ALL EQUIPMENT
- ALL SUPPLIES
- ALL LABOR
- ALL PERMITS
- ALL INSURANCE
- ALL OTHER

ELECTRICAL REQUIREMENTS

**X** PROPOSED SIGN IS INTERNALLY ILLUMINATED - POWER TO SIGN IS REQUIRED

- 120v POWER SUPPLIES USED

25' SIGN CAN BE UP TO 10' HIGH BY 10' WIDE

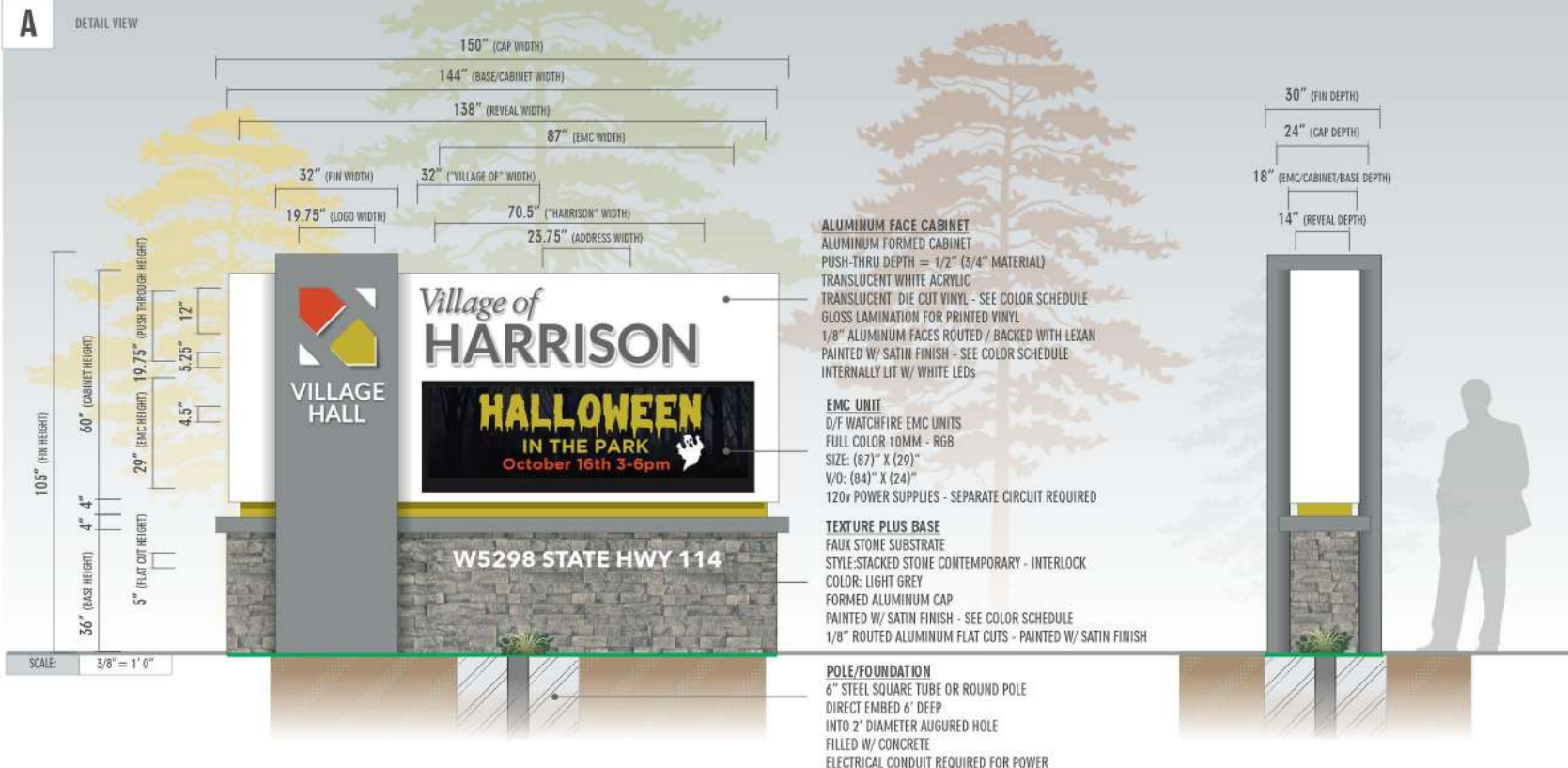
CLIENT APPROVAL

BY SIGNING THIS DOCUMENT, YOU ARE AGREEING TO ALL SPECIFICATIONS/SCOPE OF WORK DESCRIBED ON THIS DRAWING AND PROPOSAL. WATCHING THE SAME DESIGN IS NOT SIGNATURE OF THIS DOCUMENT IS NOT REQUIRED. NOT APPROVAL OF THIS DOCUMENT WILL BE APPLIED WITH A SIGNATURE ON THE CORRESPONDING PROPOSAL OF THE SAME DESIGN BY ANY OTHER WRITTEN APPROVAL VIA EMAIL WITH THIS DESIGN ID # ATTACHED OR MENTIONED.

**X** DATE: \_\_\_\_\_

CALCULATED SQUARE FOOTAGE: **41.5** **230907-02**

**CONCEPTUAL ONLY!**  
NOT TO BE USED FOR PRODUCTION



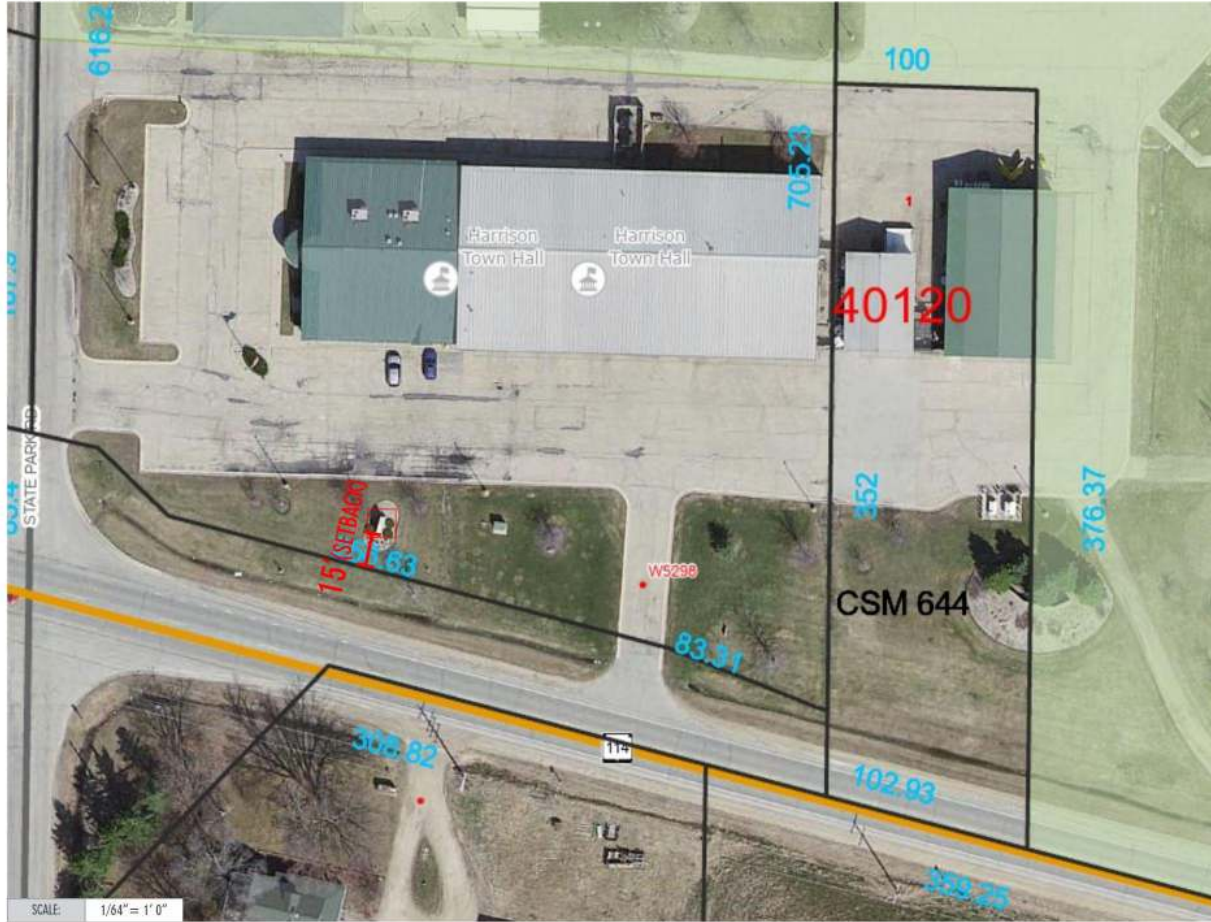
**A OPT. 1 1: MANUFACTURE AND INSTALL THE FOLLOWING: A. ONE (1) D/F LIT MONUMENT SIGN WITH D/F WATCHFIRE UNIT.**

**DISCLAIMERS:** OWNERSHIP - THIS DOCUMENT IS OWNED BY APPLETON SIGN COMPANY. IT IS A CONCEPTUAL REPRESENTATION OF SERVICES PROVIDED BY APPLETON SIGN. CLIENT AGREES, BY RECEIPT OF THIS DESIGN, NOT TO SHARE CONCEPTS OR SPECIFICATIONS WITH ANY THIRD PARTY UNLESS PURCHASED BY PAYMENT OR OTHER WRITTEN CONSENT. ANY VIOLATION WILL BE ENFORCED AND MAY CONSTITUTE DESIGN FEES. © COLORS - REVISIONS SHOWN ON THIS DOCUMENT ARE A CONCEPTUAL REPRESENTATION OF ACTUAL COLORS USED IN THE PRODUCTION PROCESS. PAPER PRINT OUTS OR COMPUTER SCREEN VISUALS MAY NOT ACCURATELY REPRESENT THE ACTUAL COLOR LATER DUE TO DIFFERENT CAPABILITIES. IF YOU WOULD LIKE TO SEE A SAMPLE OF THE ACTUAL COLOR BEFORE APPROVING, PLEASE REQUEST A PHYSICAL COLOR SAMPLE FROM YOUR SALES REPRESENTATIVE. REFURBISHING - PLACING NEW COMPONENTS INTO/ONTO EXISTING SIGNS VOID THE ORIGINAL WARRANTY. APPLETON SIGN WILL ATTEMPT TO MATCH COLORS, MATERIALS AND COMPONENTS OF EXISTING SIGNS TO THE BEST OF THEIR ABILITY. A/C WILL NOT BE HELD LIABLE TO MATCH EXISTING SIGNS OR COMPONENTS PERFECTLY. ELECTRONIC MESSAGE CENTERS - PIXEL PITCHES OF ELECTRONIC MESSAGE CENTERS MAY NOT BE ILLUSTRATED ACCURATELY ON THIS REPRESENTATION - REFER TO MANUFACTURER'S LITERATURE FOR SAMPLE OF PIXEL PITCH, TEMPERATURE PERIODS AND WIRELESS COMMUNICATION SERVICES WILL BE VISIBLE ON UNIT, NOT SHOWN ON REPRESENTATION.





# SITE PLAN



2400 HOLLY ROAD • NEENAH, WI 54956  
920.734.1601 [www.AppletonSIGN.com](http://www.AppletonSIGN.com)

**DESIGN • BUILD • INSTALL • SERVICE**

CLIENT: VILLAGE OF HARRISON  
ADDRESS: W5298 HWY 114  
CITY / STATE: MENASHA, WI  
DATE: 10-09-2023  
SALES: JOSH LLOYD  
DESIGNER: ALEX MEIDL

**PRODUCTION FILES REQUIRED?**

- SIGNAGE DESIGN AND CONSTRUCTION (THIS CHECKBOX IS FOR THE DESIGN AND CONSTRUCTION OF THE SIGNAGE)
- LETTERING
- SIGNAGE INSTALLATION
- SIGNAGE MAINTENANCE

**COLOR SCHEDULE**

- COLOR SCHEDULE WITH ALL COLORS TO BE MATCHED TO EXISTING SIGNAGE
- NO COLORS REQUIRED
- UNDESIGNATED
- UNDESIGNATED

| NO. | DESCRIPTION        |
|-----|--------------------|
| 1   | WHITE (COLOR CODE) |
| 2   | WHITE (COLOR CODE) |
| 3   | WHITE (COLOR CODE) |
| 4   | WHITE (COLOR CODE) |
| 5   | WHITE (COLOR CODE) |
| 6   | WHITE (COLOR CODE) |
| 7   | WHITE (COLOR CODE) |
| 8   | WHITE (COLOR CODE) |

**FIELD SURVEY REQUIRED?**

- FIELD SURVEY REQUIRED FOR ALL SIGNS AND ALL SIGNAGE
- NO FIELD SURVEY REQUIRED
- NO FIELD SURVEY REQUIRED
- NO FIELD SURVEY REQUIRED
- NO FIELD SURVEY REQUIRED
- NO FIELD SURVEY REQUIRED
- NO FIELD SURVEY REQUIRED
- NO FIELD SURVEY REQUIRED

**ELECTRICAL REQUIREMENTS**

- ELECTRICAL REQUIREMENTS (THIS CHECKBOX IS FOR THE ELECTRICAL REQUIREMENTS OF THE SIGNAGE)
- NO ELECTRICAL REQUIREMENTS
- NO ELECTRICAL REQUIREMENTS

**CLIENT APPROVAL**

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DATE: \_\_\_\_\_

CALCULATED SQUARE FOOTAGE: **230907-01**

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Matt Heiser, Village Manager and Chad Pelishek, Assistant Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Technology Enhancements in Village Hall Board Meeting Room

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**Issue:**

Suggestions on a plan for updating the technology to implement Granicus and install technology for video conferencing.

---

**Background and Additional Information:**

Initially this started as a discussion to resolve two issues: how the Board wished to view the electronic packets and if the Board wished to install equipment for virtual meetings. The technical questions about how the computer and audio/visual equipment will need to be tied augmented the discussion to four separate but related issues:

1. The Board should decide how they wish to view an electronic packet at Board meetings. When the project began the Board had a history of using small tablets to access their Village e-mail that could also be utilized for Granicus. One Trustee has recommended monitors at the dais which staff have seen in other municipalities. Staff has also seen laptops at the dais.
2. The room should be upgraded to have the capacity for larger, virtual meetings. Occasionally groups will meet in that room and one or more attendees will wish to participate virtually. This would entail the installation of a large video monitor or a mobile video unit. Whether the monitor is mounted or mobile it would have a camera.
3. If the Board room were viewable from a camera this opens the discussion of broadcasting/streaming the meetings. It could be tied to the virtual meeting equipment above or it could be as simple as mounting a tablet on a tripod and using the Village Facebook page to record a FB video.
4. Finally, if the Board room had virtual meeting capacity it would also be available for remote participation for a Village Board or Plan Commission member. The Board would likely have to approve a policy or update the Board rules to accommodate this.

The attached quote is only for the installation of a mounted video screen on the eastern wall (behind the staff tables).

Todd Schneider from Corporate Network Solutions will be present to discuss technology upgrades in the Board room. CNS and perhaps a partner of theirs for audio/visual projects will need to define if/how it is all tied together in the existing IT resources for the room.

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**Budget Impacts:**

None. Staff are anticipating the use of ARPA funds.

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**Recommended Action:**

Staff recommends the Board decide via vote how they wish to view electronic packets, if/how they wish to install equipment for virtual meetings, if/how they wish to broadcast/stream their meetings and if/how they wish to allow remote participation. Staff will then come back with proposals for those choices.

---

**Attachments:**

- [voharrison samsung 85n uhd 4k display - logitech rally 4k ptz camera and rally mic pod - logitech ceiling mount brackets - hp el.pdf](#)



Corporate Network Solutions, Inc.  
 1624 East Wisconsin Ave.  
 Appleton, WI 54911  
 Phone: (920)-832-8406  
 Fax: (920)-832-8485

**QUOTE**

Quote # AAAQ33047  
 Date 11/30/23  
 Sales Rep. Todd J. Schroeder

Quote To:  
 Village of Harrison  
 Matt Heiser  
 W5298 Hwy 114  
 Menasha, WI 54952

Ship To:  
 Corporate Network Solutions, Inc.  
 Todd J. Schroeder  
 1624 E Wisconsin Ave  
 Appleton, WI 54911

Note: Community Room Video Conference recommendation with Samsung 85" HDR 4K display along with ceiling mount Logitech Rally 4K PTZ camera and Rally Mic Pod.

| Qty | Description   | Unit Price       | Ext. Price        |
|-----|---|------------------|-------------------|
| 1   | Samsung 85" Class CU7000-Series Crystal UHD 4K Smart TV with HDR<br>Screen Size (Diag.): 84.5<br>Smart Platform: Smart TV Powered by Tizen<br>Backlight Type: LED<br>High Dynamic Range: Yes<br>Resolution: 3840 x 2160<br>Refresh Rate: 60 Hz<br>Built-In Speakers: Yes<br>Speaker Power Output: 20W 2CH<br>Number of HDMI Ports: 3<br>Network Compatibility: WiFi5, Ethernet<br>VESA Mount Pattern: 600 x 400<br>Manufacturer's Warranty - Parts/Labor: 3 Years | \$925.00         | \$925.00          |
| 1   | Logitech Wired Microphone - White - 9.60 ft - 90 Hz to 16 kHz -27 dB - Omni-directional - USB   | \$350.00         | \$350.00          |
| 1   | Logitech - Mounting kit (ceiling mount, mic holder) - for microphone - white - ceiling mountable, pendant - for Rally Mic Pod; Room Solution Large  | \$95.00          | \$95.00           |
| 1   | Logitech Rally Video Conferencing Camera - Pan/Tilt/Zoom - 3840 x 2160 Video - Auto-focus - Color - 1080p, 4K - Motorized - USB 3.0 - H.264   | \$1,350.00       | \$1,350.00        |
| 1   | Logitech Mounting Bracket for Speaker, Camera, Table Hub, Display Hub   | \$145.00         | \$145.00          |
| 1   | HP Manufacturer Recertified HP EliteDesk 800 G4 Mini Desktop PC Intel Core i5 8500T 512GB SSD Hard Drive 16GB Gigabit Ethernet USB/WiFi Intel UHD630/IGP Windows 11 Pro 1 Year Warranty   | \$425.00         | \$425.00          |
|     |   | <b>SubTotal</b>  | <b>\$3,290.00</b> |
|     |   | <b>Sales Tax</b> | <b>\$0.00</b>     |
|     |   | <b>Shipping</b>  | <b>\$0.00</b>     |
|     |   | <b>Total</b>     | <b>\$3,290.00</b> |

ALL orders require 50% payment at time of order and the REMAINDER DUE upon product receipt.

\*\*\*\*\* NO LABOR (PC SETUPS, CONVERSIONS, ETC) IS INCLUDED, UNLESS OTHERWISE SPECIFIED AND DOCUMENTED \*\*\*\*\*

Prices Subject to CHANGE. Prices based upon total purchase - all delivery, training or consulting services to be billed at PUBLISHED rates for each activity involved. All hardware computer components proposed above are covered by a LIMITED Manufacturer's WARRANTY - Covering parts and labor on a depot basis. We specifically disclaim ANY and ALL warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We SHALL NOT BE LIABLE for any loss of profits, business, goodwill, data, interruption of business, or for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. MINIMUM 30% restocking fee for unopened material with original packaging.

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Chad Pelishek, Assistant Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

Technology Upgrade for the Village Hall Conference Room

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**Issue:**

Should the Village Board approve technology enhancements for the Village Hall conference room?

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**Background and Additional Information:**

Corporate Network Solutions has provided a cost estimate to install a 75" class Smart TV, computer, and video conference camera and related equipment to allow village staff to host meetings via video conference platforms like Microsoft Teams and Zoom. This will allow staff with more flexibility to developers and engineers outside the area to participate in development related meetings virtually versus in person.

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**Budget Impacts:**

ARPA- \$2,890.00

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**Recommended Action:**

Motion to approve \$2,890.00 for Corporate Network Solutions to provide technology enhancements in the Village Hall Conference Room.

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**Attachments:**

- [voharrison samsung 75in uhd 4k display - logitech rally 4k ptz camera and logitech rally mic pod with ceiling mount - hp elitede.pdf](#)



Corporate Network Solutions, Inc.  
 1624 East Wisconsin Ave.  
 Appleton, WI 54911  
 Phone: (920)-832-8406  
 Fax: (920)-832-8485

**QUOTE**

Quote # AAAQ33045  
 Date 11/30/23  
 Sales Rep. Todd J. Schroeder

Quote To:  
 Village of Harrison  
 Matt Heiser  
 W5298 Hwy 114  
 Menasha, WI 54952

Ship To:  
 Corporate Network Solutions, Inc.  
 Todd J. Schroeder  
 1624 E Wisconsin Ave  
 Appleton, WI 54911

Note: Office Conference Room Recommendation. Includes Samsung 75" 4K HDR display, Logitech Rally PTZ camera, Logitech Rally Mic Pod with ceiling mount bracket, and HP EliteDesk 800 mini desktop.

| Qty | Description   | Unit Price       | Ext. Price        |
|-----|---|------------------|-------------------|
| 1   | Samsung 75" Class CU7000-Series Crystal UHD 4K Smart TV with HDR<br>Screen Size (Diag.): 74.5<br>Smart Platform: Smart TV Powered by Tizen<br>Backlight Type: LED<br>High Dynamic Range: Yes<br>Resolution: 3840 x 2160<br>Refresh Rate: 60 Hz<br>Built-In Speakers: Yes<br>Speaker Power Output: 20W 2CH<br>Number of HDMI Ports: 3<br>Network Compatibility: WiFi5, Ethernet<br>VESA Mount Pattern: 400 x 400<br>Manufacturer's Warranty - Parts/Labor: 3 Years | \$675.00         | \$675.00          |
| 1   | Logitech Wired Microphone - White - 9.60 ft - 90 Hz to 16 kHz -27 dB - Omni-directional - USB   | \$345.00         | \$345.00          |
| 1   | Logitech - Mounting kit (ceiling mount, mic holder) - for microphone - white - ceiling mountable, pendant - for Rally Mic Pod; Room Solution Large  | \$95.00          | \$95.00           |
| 1   | Logitech Rally Video Conferencing Camera - Pan/Tilt/Zoom - 3840 x 2160 Video - Auto-focus - Color - 1080p, 4K - Motorized - USB 3.0 - H.264   | \$1,350.00       | \$1,350.00        |
| 1   | HP Manufacturer Recertified HP EliteDesk 800 G4 Mini Desktop PC Intel Core i5 8500T 512GB SSD Hard Drive 16GB Gigabit Ethernet USB/WiFi Intel UHD630/IGP Windows 11 Pro 1 Year Warranty   | \$425.00         | \$425.00          |
|     |   | <b>SubTotal</b>  | <b>\$2,890.00</b> |
|     |   | <b>Sales Tax</b> | <b>\$0.00</b>     |
|     |   | <b>Shipping</b>  | <b>\$0.00</b>     |
|     |   | <b>Total</b>     | <b>\$2,890.00</b> |

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**VILLAGE BOARD MEETING**

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**VILLAGE OF HARRISON**

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**From:**

Matt Heiser, Village Manager

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**Meeting Date:**

December 19, 2023

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**Title:**

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a development opportunity on Parcel 43290.

Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, Village Engineer and Jeff Marlow.

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**Issue:**

Should the developer move forward with the official development process with this idea?

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**Background and Additional Information:**

Jeff Marlow, the developer from Lexington Homes, would like feedback from the Board for a development idea he has for his land on Lake Park Road & Plank Road.

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**Budget Impacts:**

None.

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**Recommended Action:**

Staff recommends input from the Board on the proposed idea.

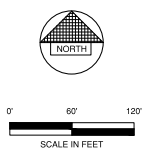
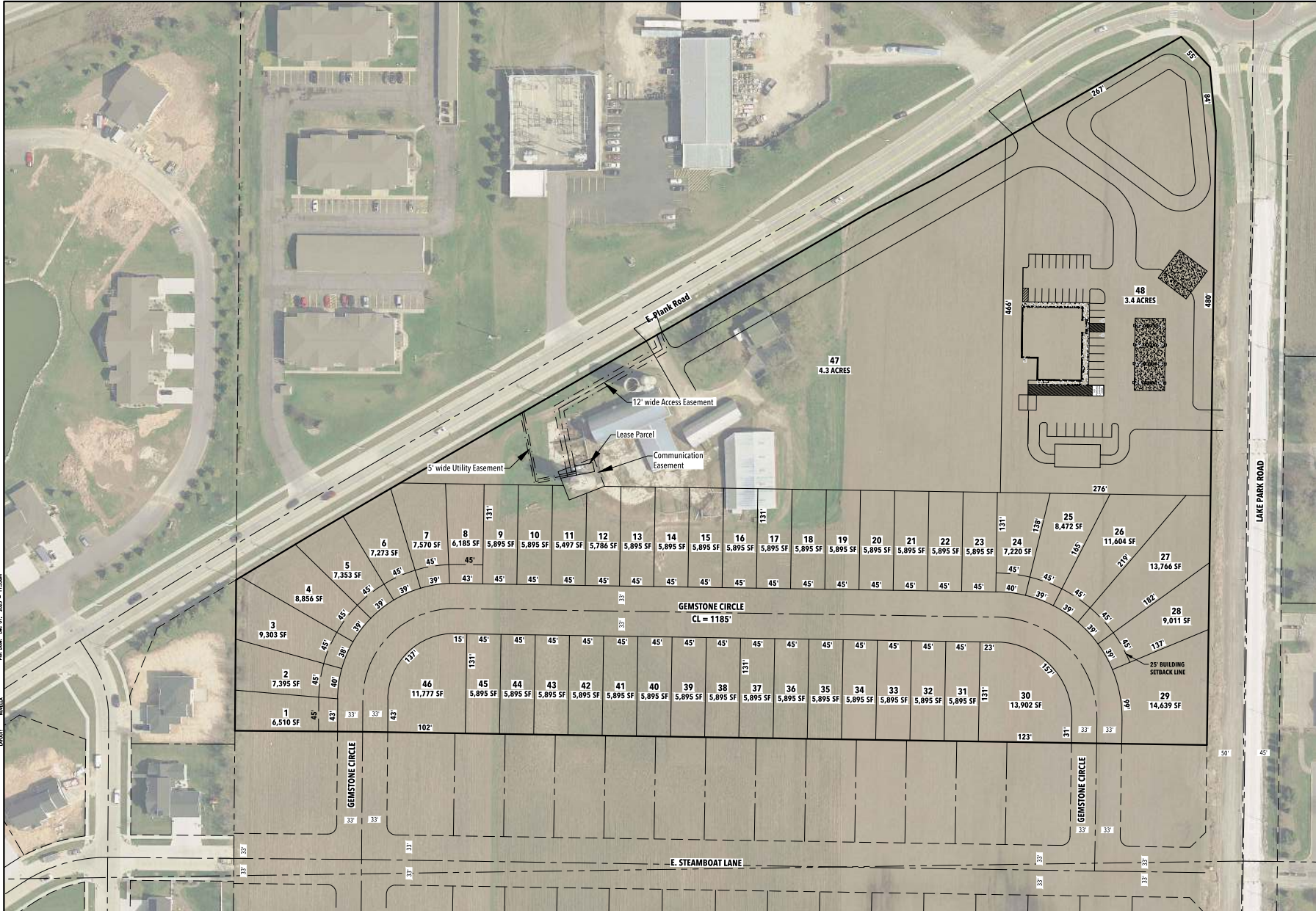
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**Attachments:**

- [Renn North Overall Layout Aerial.pdf](#)
- [Renn North Overall Layout.pdf](#)



P:\2024\240000\240000.dwg  
 User: P:\2024\240000\240000.dwg  
 Date: 11/15/2024 10:55:11 AM  
 Plot Date: 11/15/2024 10:55:11 AM



| NO. | DATE | APPROV. | REVISION | NO. | DATE | APPROV. | REVISION |
|-----|------|---------|----------|-----|------|---------|----------|
|     |      |         |          |     |      |         |          |
|     |      |         |          |     |      |         |          |

DRAWN: [ ]  
 CHECKED: [ ]  
 DESIGNED: [ ]

RESIDENTIAL DEVELOPMENT  
 LEXINGTON HOMES, INC.  
 VILLAGE OF HARRISON, WI

AREA DEVELOPMENT PLAN

DATE: 11/15/2024  
 FILE: [ ]  
 JOB NO.: 2428000



SHEET NO.  
**1**



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**VILLAGE BOARD MEETING****From:**

Chad Pelishek, Assistant Village Manager

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**VILLAGE OF HARRISON****Meeting Date:**

December 19, 2023

---

**Title:**

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a land purchase of vacant real estate along Woodland Road.

Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, and Village Engineer

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**Issue:**

Is the Board interested in acquiring land and dedicating right-of-way for future Eisenhower Drive?

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**Background and Additional Information:**

Chad Pelishek will present the land purchase option. Lee Reibold will be present to answer questions about the proposal.

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**Budget Impacts:**

Potential land acquisition costs

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**Recommended Action:**

Staff recommends direction on long-term planning from the Board.