

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, July 25, 2023
TIME: 6:00pm
PLACE: Harrison Municipal Building, W5298 State Road 114,
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, July 25, 2023, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Correspondence or Communications from Board and Staff**
5. **Corrections and Approval of the Previous Meeting Minutes**
 - a) June 27, 2023
6. **Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. **Reports**
 - a) Harrison Fire Rescue
 - b) Calumet Co. Sheriff Department
 - c) Village Manager
 - i. Budget Report
 - d) Planning and Zoning
 - e) Parks and Trails
 - f) Public Works Department/Engineering
 - g) Harrison Utilities
 - h) Clerk-Treasurer
8. **Approval of Bills and Claims**
 - a) June Bills and Claims
9. **Appointments**
 - a) Appoint Brandon Barlow to Represent Harrison on the Neenah-Menasha Sewage Commission

10. Old Business for Discussion, Consideration, and/or Action

- a) Renewal of Crossroads' Conditional Use Permit
- b) Approve Organizational Chart

11. New Business for Discussion, Consideration, and/or Action

- a) Personal Property Delinquent Tax Collection Policy
- b) Request by Festival of Lights to Reserve Darboy Community Park
- c) Approve Memorial Bench Donation in Darboy Community Park
- d) Approve health insurance benefits for Village employees for 2024
- e) Select a firm to perform a Facilities Study on Village buildings
- f) Revise Job Description of Harrison Utilities Lead Billing Clerk
- g) Revise Job Description of Village Deputy Clerk/Deputy Treasurer
- h) Approve Conditional Use Permit Application from Bayland Builders for N9695 County N (previous site of Darboy Club)
- i) Approve Certified Survey Map submitted by Dale and Cindy Marx for Schmidt Road.
- j) Approve Rezoning Request by Dale and Cindy Marx for new lot abutting site address W4495 Schmidt Road
- k) Approve Certified Survey Map from Don Mielke on Mielke Road
- l) Approve Certificate of Payment #2 for 2023 Crack Seal Program
- m) Approve Change Order #2 for the 2023 Crack Seal Program
- n) Approve Pay Certificate #1 for the 2023 Road Resurfacing Program
- o) Authorize staff to issue a Request for Proposals to perform engineering work for Harrison Utilities

11. Future Agenda Items

- a) Hiring Policy

12. Closed Session

The Board will meet in closed session pursuant to Wis. State Stats. 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a renewal contract with the Calumet County Sheriff's Department.

Attendees will include: the Village President, Village Board, Village Manager, and Village Clerk.

Pursuant to section 19.85(2) of the Wisconsin Statutes, the Board may reconvene into open session for possible action on the closed session.

13. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.