



## NOTICE OF VILLAGE OF HARRISON BOARD MEETING

**DATE:** Tuesday, December 19, 2023  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building, W5298 State Road 114,  
Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, December 19, 2023, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

### Call to Order

### Pledge of Allegiance

#### 1. Roll Call

#### 2. Correspondence or Communications from Board and Staff

#### 3. Proclamation

- a) Proclamation for Jim Lincoln for Years of Service on the Plan Commission

#### 4. Corrections and Approval of the Previous Meeting Minutes

- a) November 28, 2023 Minutes

#### 5. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

#### 6. Reports

- a) Fire Rescue
- b) Calumet County Sheriff's Dept.
- c) Village Manager  
+ Budget Summary
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works/Engineering

- g) Harrison Utilities
- h) Clerk/Treasurer
  - + ARPA Report
  - + Financial Report

7. **Approval of Bills and Claims**

- a) November 2023

8. **Appointments**

- a) Plan Commission
- b) Election Inspectors / Chief Inspectors

9. **Old Business for Discussion, Consideration, and/or Action**

- a) Private Service Line Agreement for Water and Sewer Mains for Northshore Villas.  
*(Staff recommends tabling until attorney review)*
- b) Stormwater Management Agreement for Northshore Villas  
*(Staff recommends tabling until attorney review)*

10. **New Business for Discussion, Consideration, and/or Action**

- a) Comprehensive Plan Amendment – Van’s Realty & Construction – Parcel 43838
- b) Ordinance V23-14, Ordinance Amending the Official Zoning Map - Request by Van’s Realty & Construction – Parcel 43838.
- c) Ordinance V23-13, Amending Article 117-II Administration, Section 117-30, Administration for the Village of Harrison, Wisconsin.
- d) Developer's Agreement with Crossroads Development, LLC.
- e) Granting Conditional Occupancy to new homes constructed in Jewel Box Subdivision by Lexington Homes.
- f) Modification to the Village of Harrison Standard Specification Manual regarding Proof Rolling.
- g) Rescind contract with NAI Pfefferle to market the Village owned County Highway N property
- h) Resolution V2023-26, Establishing a Selling Policy for Village Owned Land.
- i) Contract for Electronics Collection and Recycling Services with COM2.
- j) Village Hall Sign Concept Approval
- k) Technology Enhancements in Village Hall Board Meeting Room

l) Technology Upgrade for the Village Hall Conference Room

**11. Future Agenda Items**

Hiring Policy (MVH/AB)

Consider Amending Board of Review Membership (AB)

Pickleball Etiquette (JB/DB)

Private Service Line Agreement for Water and Sewer Mains for Northshore Villas (staff)

Stormwater Management Agreement for Northshore Villas Condominium Development

(staff) Discussion of Meeting Packet Memos & Attachments

**12. Future Meeting**

**Dates** January 30,

2024 February 27,

2024 March 26, 2024

April 9, 2024 (*Board /Commission*

*Appointments*) April 30, 2024

May 28, 2024

June 25, 2024

**13. Closed Session**

The Board will meet in closed session for two purposes:

1. pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a development opportunity on Parcel 43290. Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, Village Engineer, and Jeff Marlow.
2. pursuant to Wis. State Stats. 19.85 (1) (e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is a land purchase of vacant real estate along Woodland Road. Attendees will include: the Village Board, Village President, Village Manager, Village Assistant Manager, Village Clerk, and Village Engineer.

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session.

**14. Adjournment**

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Posted at the Village Hall lobby and at [Harrison-wi.org](http://Harrison-wi.org) on Friday December 15, 2023